

# Community Bus

## Application for Use

### 1 User Details

Responsible Person: ..... (Bookings)

Email: .....

Organisation .....

Postal Address: .....

Phone: .....

Driver/s: ..... / .....

Driver License Number/s: ..... / .....

Mobile: ..... / .....

### 2 Date/s Required

Day: .....

Date: .....

Approx times: ..... Pick up

..... Return

Purpose of Use: .....

Destination: .....

### 3 Costs/Cleaning

Hire Rate is as follows: 86c per kilometre.

The vehicle will have a full tank of fuel when it is picked up, and it will need to be full of fuel when returned.

The vehicle will be presented in a reasonable clean and tidy manner, and is to be returned in the same condition.

#### 4 Insurance

The vehicle is listed on the Council's Motor Vehicle Insurance Policy. Should the use result in the loss of or damage to the vehicle, the User as listed on this agrees to reimburse the Council for the relevant deductibles under the Policy.

**NOTE:** Motor Vehicle Insurance does not apply:

- whilst the vehicle is being driven by or in charge of any person under the influence of any drug or intoxicating liquor; or
- conveying any load in excess of that for which constructed.

#### 5 Vehicle Inspection

The Vehicle is to be collected from the Ulverstone Civic Centre. The driver is required to do a visual check of the vehicle to ensure it is in a safe working order prior to departure. The driver is responsible for ensuring the bus is safe and road worthy.

In the event of a fault, please notify the Council as soon as practical, and record details and submit this form to the Council.

In the event of an accident, please contact 000 if an Ambulance/Fire/Police are required to attend and provide assistance. The driver must record details on the incident form – please include any other parties contact details, insurance contact, driver's license and registration details.

The Driver is responsible for ensuring that all passengers are behaving responsibly to ensure safe use of the Community Bus.

- Emergency Contact:  
000 or Switchboard (03) 6429 8900 or Council After hours (03) 6429 8999

I believe the information provided in this application is correct and true to the best of my knowledge.

I have read the Conditions of Hire for the Community Bus and agree to abide by them.

..... on behalf of .....

*(User's Name)* *(Organisation)*

..... on behalf of .....

*(Signature)* *(Date)*

Please return this completed application form to:

Central Coast Council  
[admin@centralcoast.tas.gov.au](mailto:admin@centralcoast.tas.gov.au)