

Notice of Ordinary Council Meeting and

Agenda

26 SEPTEMBER 2022

To all Councillors

NOTICE OF MEETING

In accordance with the *Local Government (Meeting Procedures) Regulations 2015*, notice is given of the next ordinary meeting of the Central Coast Council which will be held in the Council Chamber at the Administration Centre, 19 King Edward Street, Ulverstone on 26 September 2022. The meeting will commence at 6.00pm.

An agenda and associated reports and documents are appended hereto.

A notice of meeting was published in The Advocate newspaper, a daily newspaper circulating in the municipal area, on 14 September 2022.

A live stream of the meeting will be available on the Central Coast Council – TAS YouTube page, or via a link on Council's website and Facebook page.

Dated at Ulverstone this 21st day of September 2022.

This notice of meeting and the agenda is given pursuant to delegation for and on behalf of the General Manager.



Ian Brunt
EXECUTIVE SERVICES OFFICER

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QUALIFIED PERSON'S ADVICE

The *Local Government Act 1993* (the Act), Section 65 provides as follows:

- “(1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –
- (a) the general manager certifies, in writing –
 - (i) that such advice was obtained; and
 - (ii) that the general manager took the advice into account in providing general advice to the council or council committee; and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.”

In accordance with Section 65 of the Act, I certify:

- (i) that the reports within this agenda contain advice, information and recommendations given by persons who have the qualifications and experience necessary to give such advice, information or recommendation;
- (ii) where any advice is directly given by a person who did not have the required qualifications or experience that person has obtained and taken into account another person's general advice who is appropriately qualified or experienced; and
- (iii) that copies of advice received from an appropriately qualified or experienced professional have been provided to the Council.



Sandra Ayton
GENERAL MANAGER

AGENDA

COUNCILLORS ATTENDANCE

COUNCILLORS APOLOGIES

EMPLOYEES ATTENDANCE

GUEST(S) OF THE COUNCIL

MEDIA ATTENDANCE

PUBLIC ATTENDANCE

ACKNOWLEDGEMENT OF COUNTRY

The Central Coast Council acknowledges the palawa-pakana people as the Traditional Custodians of lutrawita (Tasmania), including the land, community, sea and waters where we live and work.

Our community respectfully acknowledges the Punnilerpanner tribe of the Northern Country of Tasmania, their continuing relationship to this land and their ongoing living culture.

We recognise that we have much to learn from the First Nations Peoples who represent one of the world's oldest continuing cultures, and we pay our respects to Elders past and present and to all First Nations Peoples living in and around the Central Coast Community.

OPENING PRAYER

May the words of our lips and the meditations of our hearts be always acceptable in Thy sight, O Lord.

BUSINESS

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1 CONFIRMATION OF MINUTES OF THE COUNCIL

1.1 Confirmation of minutes

The Executive Services Officer reports as follows:

“The minutes of the ordinary meeting of the Council held on 15 August 2022 and the special meeting of the Council held on 29 August 2022 have already been circulated. The minutes are required to be confirmed for their accuracy.

The *Local Government (Meeting Procedures) Regulations 2015* provide that in confirming the minutes of a meeting, debate is allowed only in respect of the accuracy of the minutes.

A suggested resolution is submitted for consideration.”

- “That the minutes of the ordinary meeting of the Council held on 15 August 2022 and the special meeting of the Council held on 29 August 2022 be confirmed.”
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2 COUNCIL WORKSHOPS

2.1 Council workshops

The Executive Services Officer reports as follows:

“The following council workshops have been held since the last ordinary meeting of the Council.

- 22 August 2022 – TasWater update; Showground Master Plan.
- 5 September 2022 – Fairway Park; monthly update.
- 12 September 2022 – Maskells Road/miniature railway; Freedom Camping By-law.

This information is provided for the purpose of record only. A suggested resolution is submitted for consideration.”

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- “That the Officer’s report be received.”
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3 MAYOR’S COMMUNICATIONS

3.1 Mayor’s communications

The Mayor to report:

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3.2 Mayor’s diary

The Mayor reports as follows:

“I have attended the following events and functions on behalf of the Council:

- . Switch Board Meeting – Ulverstone
- . CCC Community Safety Partnership Meeting
- . Board of Local Government Review meeting – Burnie
- . Central Coast Chamber Commerce and Industry Business Awards Judging
- . Central Coast Chamber Commerce and Industry Business Awards
- . Forth Valley Lions Club Defibrillator Announcement
- . Caves to Canyon Annual General Meeting
- . Ulverstone Municipal Band Dinner
- . Ulverstone Miniature Railway – Ulverstone
- . Ulverstone District Guides Annual General Meeting
- . Ulverstone Repertory Theatre Society Quartet
- . Vietnam Veterans Day service
- . Cradle Coast Mayors Meeting
- . Cradle Coast Authority Representatives Meeting
- . Local Government Association Tasmania General Meeting – Devonport

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- . Gleneagle Retreat Riana Site Visit
 - . Meeting with The Hon. Guy Barnett regarding housing and homelessness
 - . Laying of wreath for Her Majesty Queen Elizabeth II at RSL Memorial Service.”

The Executive Services Officer reports as follows:

“A suggested resolution is submitted for consideration.”

- “That the Mayor’s report be received.”
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3.3 Declarations of interest

The Mayor reports as follows:

“Councillors are requested to indicate whether they have, or are likely to have, a pecuniary (or conflict of) interest in any item on the agenda.”

The Executive Services Officer reports as follows:

“The *Local Government Act 1993* provides that a councillor must not participate at any meeting of a council in any discussion, nor vote on any matter, in respect of which the councillor has an interest or is aware or ought to be aware that a close associate has an interest.

Councillors are invited at this time to declare any interest they have on matters to be discussed at this meeting. If a declaration is impractical at this time, it is to be noted that a councillor must declare any interest in a matter before any discussion on that matter commences.

All interests declared will be recorded in the minutes at the commencement of the matter to which they relate.”

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4 COUNCILLOR REPORTS

4.1 Councillor reports

The Executive Services Officer reports as follows:

“Councillors who have been appointed by the Council to community and other organisations are invited at this time to report on actions or provide information arising out of meetings of those organisations.

Any matters for decision by the Council which might arise out of these reports should be placed on a subsequent agenda and made the subject of a considered resolution.”

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5 APPLICATIONS FOR LEAVE OF ABSENCE

5.1 Leave of absence

The Executive Services Officer reports as follows:

“The *Local Government Act 1993* provides that the office of a councillor becomes vacant if the councillor is absent without leave from three consecutive ordinary meetings of the council.

The Act also provides that applications by councillors for leave of absence may be discussed in a meeting or part of a meeting that is closed to the public.

There are no applications for consideration at this meeting.”

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6 DEPUTATIONS

6.1 Deputations

The Executive Services Officer reports as follows:

“No requests for deputations to address the meeting or to make statements or deliver reports have been made.”

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7 PETITIONS

7.1 Petitions

The Executive Services Officer reports as follows:

“No petitions under the provisions of the *Local Government Act 1993* have been presented.”

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8 COUNCILLORS' QUESTIONS

8.1 Councillors' questions without notice

The Executive Services Officer reports as follows:

“The *Local Government (Meeting Procedures) Regulations 2015* provide as follows:

’29 (1) A councillor at a meeting may ask a question without notice –

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- (a) of the chairperson; or
 - (b) through the chairperson, of –
 - (i) another councillor; or
 - (ii) the general manager.
- (2) In putting a question without notice at a meeting, a councillor must not –
- (a) offer an argument or opinion; or
 - (b) draw any inferences or make any imputations –
- except so far as may be necessary to explain the question.
- (3) The chairperson of a meeting must not permit any debate of a question without notice or its answer.
- (4) The chairperson, councillor or general manager who is asked a question without notice at a meeting may decline to answer the question.
- (5) The chairperson of a meeting may refuse to accept a question without notice if it does not relate to the activities of the council.
- (6) Questions without notice, and any answers to those questions, are not required to be recorded in the minutes of the meeting.
- (7) The chairperson may require a councillor to put a question without notice in writing.'

If a question gives rise to a proposed matter for discussion and that matter is not listed on the agenda, Councillors are reminded of the following requirements of the Regulations:

- '8 (5) Subject to subregulation (6), a matter may only be discussed at a meeting if it is specifically listed on the agenda of that meeting.
- (6) A council by absolute majority at an ordinary council meeting, ..., may decide to deal with a matter that is not on the agenda if –
 - (a) the general manager has reported the reason it was not possible to include the matter on the agenda; and

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- (b) the general manager has reported that the matter is urgent; and
 - (c) in a case where the matter requires the advice of a qualified person, the general manager has certified under section 65 of the Act that the advice has been obtained and taken into account in providing general advice to the council.'

Councillors who have questions without notice are requested at this time to give an indication of what their questions are about so that the questions can be allocated to their appropriate Departmental Business section of the agenda."

<i>Councillor</i>	<i>Question</i>	<i>Department</i>
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8.2 Councillors' questions on notice

The Executive Services Officer reports as follows:

"The *Local Government (Meeting Procedures) Regulations 2015* provide as follows:

- '30 (1) A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.

(2) An answer to a question on notice must be in writing.'

It is to be noted that any question on notice and the written answer to the question will be recorded in the minutes of the meeting as provided by the Regulations.

Any questions on notice are to be allocated to their appropriate Departmental Business section of the agenda.

No questions on notice have been received."

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9 PUBLIC QUESTION TIME

9.1 Public question time

The Mayor reports as follows:

"At 6.40pm or as soon as practicable thereafter, a period of not more than 30 minutes is to be set aside for public question time during which any member of the public may ask questions relating to the activities of the Council.

Public question time will be conducted as provided by the *Local Government (Meeting Procedures) Regulations 2015* and the supporting procedures adopted by the Council on 19 May 2014 (Minute No. 133/2014)."

9.2 Public questions taken on notice

The Executive Services Officer reports as follows:

"No public questions were taken on notice from the 15 August 2022 meeting."

10 DEPARTMENTAL BUSINESS

GENERAL MANAGEMENT

10.1 Schedule of Appointments to Statutory Bodies, Groups and Organisations, Council and Special Committees, Community Advisory Groups and Working Groups – Emergency Management (16/2022 – 24.01.2022)

The General Manager reports as follows:

“PURPOSE

This report seeks endorsement by the Council for the nomination to the Minister for Police, Fire and Emergency Management for the appointment of the Council’s Municipal Emergency Management Deputy Coordinator position.

BACKGROUND

The current Deputy Municipal Emergency Management Coordinator has recently tendered his resignation from Central Coast Council effective 29 September 2022. A replacement to the position is required.

DISCUSSION

The current statutory appointment is as follows:

Mr Phillip Barker, Manager Works Services – the Deputy Municipal Emergency Management Coordinator.

The *Emergency Management Act 2006* – Section 23(8) states:

‘A council may only nominate a person for the position of Municipal Emergency Management Coordinator or Deputy Municipal Emergency Management Coordinator if the person, once appointed to the position, would have the authority and ability to make decisions relating to the coordination of emergency management in the municipal area during an emergency without first seeking the approval of the council.’

The role of Municipal Coordinator is undertaken by the Director Infrastructure Services as the role holds legislative requirements through delegation by the General Manager. The Director is also responsible for Council’s Infrastructure Services workforce who undertake emergency management duties. This role is still current.

It is recommended that the Manager Construction & Maintenance, Glenn Berry is nominated for the role of Deputy Municipal Emergency Management Coordinator. Glenn is responsible for day-to-day management of most of the workforce undertaking emergency management duties, is involved in emergency management response, and has held emergency management positions at a Victorian Council in the past.

CONSULTATION

Consultation has been undertaken with the nominee.

RESOURCE, FINANCIAL AND RISK IMPACTS

There is minimal impact on resources.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

A Connected Central Coast

- Connect the people with services.

The Environment and Sustainable Infrastructure

- Contribute to a safe and healthy environment
- Contribute to the preservation of the natural environment.

Council Sustainability and Governance

- Effective communication and engagement
- Strengthen local–regional connections.

CONCLUSION

It is recommended that the Council nominate Glenn Berry, Manager Construction & Maintenance for appointment by the Minister, as the Deputy Municipal Emergency Management Coordinator (Deputy Municipal Coordinator) for a period of two years.”

The Executive Services Officer reports as follows:

“A suggested resolution is submitted for consideration.

- “That the Council nominate Glenn Berry, Manager Construction & Maintenance for appointment by the Minister, as the Deputy Municipal Emergency Management Coordinator (Deputy Municipal Coordinator) for a period of two years.”

10.2 Minutes and notes of committees of the Council and other organisations

The General Manager reports as follows:

“The following (non-confidential) minutes and notes of committees of the Council and other organisations on which the Council has representation have been received:

- Forth Community Representatives Group – meeting held 4 August 2022
- Central Coast Council Audit Panel – meeting held 11 August 2022
- Turners Beach Community Representatives Group – meeting held 25 August 2022

Copies of the minutes and notes having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the (non-confidential) minutes and notes of committees of the Council be received.”
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10.3 Common seal

The General Manager reports as follows:

“A Schedule of Documents for Affixing of the Common Seal for the period 16 August 2022 to 26 September 2022 is submitted for the authority of the Council to be given. Use of the common seal must first be authorised by a resolution of the Council.

The Schedule also includes for information advice of final plans of subdivision sealed in accordance with approved delegation and responsibilities.”

The Executive Services Officer reports as follows:

“A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the common seal (a copy of the Schedule of Documents for Affixing of the Common Seal being appended to and forming part of the minutes) be affixed subject to compliance with all conditions of approval in respect of each document, and that the advice of final plans

of subdivision sealed in accordance with approved delegation and responsibilities be received.”

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10.4 Contracts and agreements

The General Manager reports as follows:

“A Schedule of Contracts and Agreements (other than those approved under the common seal) entered into for the period 16 August 2022 to 26 September 2022 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reports as follows:

“A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the Schedule of Contracts and Agreements (a copy being appended to and forming part of the minutes) be received.”
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10.5 Correspondence addressed to the Mayor and Councillors

The General Manager reports as follows:

“A Schedule of Correspondence addressed to the Mayor and Councillors for the period 16 August 2022 to 26 September 2022 and which was addressed to the ‘Mayor and Councillors’ is appended. Reporting of this correspondence is required in accordance with Council policy.

Where a matter requires a Council decision based on a professionally developed report the matter will be referred to the Council. Matters other than those requiring a report will be administered on the same basis as other correspondence received by the Council and managed as part of the day-to-day operations.”

The Executive Services Officer reports as follows:

“A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the Schedule of Correspondence addressed to the Mayor and Councillors (a copy being appended to and forming part of the minutes) be received.”

COMMUNITY SERVICES

10.6 Development application determinations

The Director Community Services reports as follows:

“A Schedule of Development Application Determinations made during the month of August 2022 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reports as follows:

“A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the Schedule of Development Application Determinations (a copy being appended to and forming part of the minutes) be received.”

INFRASTRUCTURE SERVICES

10.7 Infrastructure Services determinations

The Director Infrastructure Services reports as follows:

“There are no matters from the Infrastructure Services Department for decision at this meeting.”

CORPORATE SERVICES

10.8 Central Coast Council Animal Control (Amendment) By-law No. 2 of 2022 (222/2022 – 18.07.2022)

The Director Corporate Services reports as follows:

“The Manager Regulatory Services has prepared the following report.

‘PURPOSE

The purpose of this report is to adopt the Central Coast Council Animal Control (Amendment) By-law No. 2 of 2022 following statutory notification and community consultation (a copy of the By-law is appended to this report).

BACKGROUND

The Council has previously resolved to adopt the amended Animal Control By-law No. 1 of 2022 (Minute No. 222/2022). However, when it was submitted to the Director of Local Government, he advised that the format was not in the style preferred by him. The Director’s position is that it is necessary to make a By-law which amends the existing By-law rather than replaces it.

The Animal Control (Amendment) By-law No. 2 of 2022 does not replace the original Animal Control By-law No. 1 of 2018, but amends it. This results in a consolidated By-law. The final output is a By-law that is the same as previously considered by the Council.

A Regulatory Impact Statement is not required as the amendments do not significantly alter the purpose of the By-law or significantly alter the impact on the public.

DISCUSSION

The Council resolved by an absolute majority at the meeting of 16 May 2022 to place the draft amended By-law on public exhibition, advising of the Council’s intention to make the By-law.

Section 157 of the *Local Government Act 1993* requires that a notice is published in a local newspaper, the By-law is available on the Council’s website and displayed in the public office. Copies must also be made available. Additional non-statutory consultation as detailed below was undertaken.

As a result of the consultation three submissions were received. Following the consultation period, the submissions were considered at a Councillors' Workshop prior to this report being prepared. The following is a summary of the submissions:

SUBMISSION	COMMENT	RESPONSE
Submission 1	Prefers that the term "night box" replaces "rooster box".	No practical impact on operation of the By-law. The change is supported
Submission 2	Requests that dwelling and roadway setbacks for beehives reduce from 25m to 15m.	No practical impact and more restrictive than the Code of Practice. The change is supported.
Submission 3	Objects to the keeping of roosters in urban areas. Concerns expressed about how dog barking complaints are dealt with.	There is sufficient protection for residents within the By-law. Changes are not required. Dogs are not dealt with in this By-law.

The next steps in the process are to have the By-law certified by Council's legal practitioner, sent to the Director of Local Government and published in the Government Gazette. The By-law comes into effect on the day it is published in the Gazette.

CONSULTATION

Consultation additional to the statutory requirements comprised:

- Facebook posts
- eNewsletter article
- direct contact with identified stakeholders.

The identified stakeholders were:

- Ulverstone Poultry Club
- Tasmanian Rare Breeds Poultry Club
- Tasmanian Beekeepers Association
- North Western Poultry Society
- North West Bird Club Tasmania
- Agricultural Society of Tasmania.

RESOURCE, FINANCIAL AND RISK IMPACTS

Updating the By-law will not affect resources or introduce additional risks.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Shape of the Place

- Conserve the physical environment in a way that ensures we have a healthy and attractive community.

A Connected Central Coast

- Improve community well-being.

The Environment and Sustainable Infrastructure

- Contribute to a safe and healthy environment.

Council Sustainability and Governance

- Improve corporate governance.
- Improve service provision.

CONCLUSION

It is recommended that the Council repeals the Central Coast Council Animal Control By-law No. 1 of 2022, made by the Council at its meeting held on 18 July 2022 (222/2022); and amend the Central Coast Council Animal Control By-Law No. 1 of 2018 by making the Central Coast Council Animal Control (Amendment) By-law No. 2 of 2022.'

The report is supported."

The Executive Services Officer reports as follows:

"A copy of the Central Coast Council Animal Control (Amendment) By-law No. 2 of 2022 having been circulated to all Councillors, a suggested resolution is submitted for consideration."

■ “That the Council:

- 1 repeal the Central Coast Council Animal Control By-law No. 1 of 2022, made by the Council at its meeting held on 18 July 2022 (222/2022); and
- 2 amend the Central Coast Council Animal Control By-Law No. 1 of 2018 by making the Central Coast Council Animal Control (Amendment) By-law No. 2 of 2022.”

10.9 Statutory determinations

The Director Corporate Services reports as follows:

“A Schedule of Statutory Determinations made during the month of August 2022 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reports as follows:

“A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the Schedule of Statutory Determinations (a copy being appended to and forming part of the minutes) be received.”

11 CLOSURE OF MEETING TO THE PUBLIC

11.1 Meeting closed to the public

The Executive Services Officer reports as follows:

“The *Local Government (Meeting Procedures) Regulations 2015* provide that a meeting of a council is to be open to the public unless the council, by absolute majority, decides to close part of the meeting because one or more of the following matters are being, or are to be, discussed at the meeting.

Moving into a closed meeting is to be by procedural motion. Once a meeting is closed, meeting procedures are not relaxed unless the council so decides.

It is considered desirable that the following matters be discussed in a closed meeting:

Matter	<i>Local Government (Meeting Procedures) Regulations 2015</i> reference
Confirmation of Closed Session Minutes	15(2)(g) Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential
Minutes and notes of other organisations and committees of the Council Cradle Coast Authority Representatives meeting – 13 September 2022	15(2)(g) Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.”

A suggested resolution is submitted for consideration.”

- “That the Council close the meeting to the public to consider the following matters, they being matters relating to:

Matter	<i>Local Government (Meeting Procedures) Regulations 2015</i> reference
Confirmation of Closed Session Minutes	15(2)(g) Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential
Minutes and notes of other organisations and committees of the Council Cradle Coast Authority Representatives meeting – 13 September 2022	15(2)(g) Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.”

The Executive Services Officer further reports as follows:

- “1 The *Local Government (Meeting Procedures) Regulations 2015* provide in respect of any matter discussed at a closed meeting that the general manager is to record in the minutes of the open meeting, in a manner that protects confidentiality, the fact that the matter was discussed and a brief description of the matter so discussed, and is not to record in the minutes of the open meeting the details of the outcome unless the council determines otherwise.
- 2 While in a closed meeting, the council is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues.
- 3 The *Local Government Act 1993* provides that a councillor must not disclose information seen or heard at a meeting or part of a meeting that is closed to the public that is not authorised by the council to be disclosed.

Similarly, an employee of a council must not disclose information acquired as such an employee on the condition that it be kept confidential.
- 4 In the event that additional business is required to be conducted by a council after the matter(s) for which the meeting has been closed to the public have been conducted, the Regulations provide that a council may, by simple majority, re-open a closed meeting to the public.”

Associated Reports And Documents

Forth Community Representatives Committee

Minutes of the 88th meeting held at the Forth Community Hall

Thursday, 4 August 2022 – commencing at 4.03pm

1 PRESENT

Forth Community Representatives: Peter Miller, Wendy Bennell, Jessica Bennett,
Neil Armstrong, John French,

Central Coast Council: Sandra Ayton (General Manager)
Paul Breden (Director Infrastructure Services)
Daryl Connelly (Director Community Services)
Allison Kable (Community Development Officer)

Minutes taken by: Allison Kable

2 ACKNOWLEDGMENT OF COUNTRY

The Council acknowledges and pays respect to the traditional owners of lutruwita (Tasmania), the palawa/pakana people. We acknowledge the Punnilerpanner tribe of this Northern Country, and in doing so, we celebrate one of the world's oldest continuous cultures.

3 WELCOME/APOLOGIES

Apologies: Dianna Robb

The General Manager chaired the meeting and welcomed everyone.

4 MINUTES OF PREVIOUS MEETING

■ Peter Miller moved, and Wendy Bennell seconded: "That the minutes of the previous meeting held on Thursday, 19 May 2022 be accepted as a true and correct record."

Carried

5 MATTERS ARISING FROM PREVIOUS MINUTES

Coastal Shared Pathway – Turners Beach to Leith (previous minute 4a)

Paul Breden advised the bridge section is almost complete which they have been concentrating on the last few months and will then start working on the eastern side. A proposed surface change on the western end from asphalt to concrete required a minor amendment to the application. This amendment is open for appeal for a further five days.

Jessica Bennett requested we keep the need for Forth to be connected and pathways around the area on the agenda.

Action: To remain on the agenda for future updates.

a Eastern Fence along River Reserve (previous minute 4b)

Paul tabled photos of eastern fence. Group members asked if it is possible for the fence to be extended the remaining 8m.

Action: Paul to investigate the option of extending fence

b Steps from Wilmot Road under West/Overflow Bridge (previous minute 4d)

Paul advised the group this project has now been completed.

Action: item completed.

d James Fenton Monument (previous minute 6.2a)

Possible interpretive signage can be looked at going forward.

e Timeline for Open Space Review (previous minute 7)

Paul Breden advised that the Council Open Space Review will be conducted this financial year from September to June and would involve the review of the old plan, current service levels and identify new actions moving forward.

6 MATTERS FOR CONSIDERATION

6.1 Council Update

Old Kindred Road intersection \$200k – improving the sight distance and exit point. Wendy asked if the drainage could be reviewed in that area too.

Bridge \$140K – overflow bridge, supports sit on rubbers which require replacement. Other than lifting devices while work is being completed you would not see difference in bridge as it is underneath foundation work. Contractors have not yet advised a project timeline.

Forth Recreation Ground Lighting Stage 2 Upgrade – \$40k upgrade to current lighting (\$20k contribution).

Lower Forth Flood Plan – to be updated since 2020 work done, low medium and high flood warnings, includes the evacuation plan. Assess the overflow and main bridge, worst case if both blocked will make little difference on water level if Forth were in flood.

Cultural Heritage Study has been completed. Contains 200+ new heritage places and proposes a number of heritage precincts, including one around Forth. More public consultation. Next steps need to be considered carefully, as listing those places would have implications for property owners, but there is the potential for a Heritage Precinct to replace the Forth Specific Area Plan.

Access and Inclusion Plan is being recommended for Council adoption at the next meeting.

Staff are undertaking a review of homelessness in Central Coast.

Work is underway with Volunteering Tasmania to provide training opportunities for volunteer organisations and those reliant on volunteer involvement including Lions Club and others.

Land-use planning improvements are being considered, with aim of making it easier for people to navigate the Planning system.

6.2 Community Update

No update provided at this time.

7 OTHER BUSINESS

Peter Miller raised his concerns again regarding the Armco barrier – Department been contacted and confirmed it meets standards. Paul will revisit what he raised from community.

The repair to handrail and cleaning has still not occurred. Paul said there has been a change to the maintenance contract – possible delay in some items.

ACTION – Paul to contact Minister of Infrastructure and escalate handrail and cleaning.

John French asked for a traffic review of Melrose Road to Turners Beach to be added to next meeting agenda.

ACTION – Agenda item for next meeting.

Jessica Bennett raised that pathways are an issue for most families around the shop and families are concerned about safety walking up Kindred Hill and would like the addition of a path. Paul Breden advised that in 2007 the community didn't want footpaths and curbs to ensure Forth maintained a village feel. This is due to be reviewed and will be taken into consideration at next community consultation.

Jessica raised the need for slashing on the edges of Forth Road – Main Road into Turners Beach and on Kindred hill and Littles Road grass height compromising sight.

ACTION – Paul to investigate roadside slashing.

Neil Armstrong asked is the bright VMR sign on Leith Road Council-owned. Paul advised it is and displays a 'beware of wildlife' message as part of Council's ongoing program attempting to reduce roadkill.

8 NEXT MEETING

The 89th meeting will be held on Thursday 3 November 2022 at the Forth Community Hall commencing at 4.00pm.

9 MEETING CLOSED

As there was no other business to discuss the meeting closed at 4:47pm.

**CENTRAL COAST COUNCIL
AUDIT PANEL
UNCONFIRMED MINUTES OF MEETING**

Minutes of meeting held on Thursday 11 August 2022 at the paranple Centre, Devonport City Council commencing at 11.00am.

1 Present

Members – Robert Atkinson (Chairperson), Steve Allen, Cr Garry Carpenter and Cr Philip Viney.

Officers – Paul Breaden (Acting General Manager), Ian Stoneman (Director Corporate Services), Adrian Smith (Manager Organisational Services).

2 Apologies

Sandra Ayton (General Manager), Jan Lynch and Jeff Tongs (Tasmanian Audit Office [TAO]).

3 Confirmation of Minutes

Resolved unanimously that the minutes of the meeting held on 6 June 2022 be confirmed as true and correct.

4 Declarations of Interest

Nil.

5 Business Arising

5.1 Financial Policies (Minute item 6.5 – 06.06.2022) – Investment Policy

Policy to be provided to October meeting.

5.2 WHS Incident Reports (Minute item 7.2 – 06.06.2022)

Report on staff turnover and how it is being addressed to be provided by General Manager.

The Acting GM advised that the report has not yet been completed and referred to the Director Corporate Services to provide an overview of performance last financial year. For the 2021–2022 period turnover was 19.28% compared to 14.29% in the previous year. Also compared this to the NAB reported figures of an average 20% turnover being seen in the labour market. Further reported sick leave days taken decreasing as another indicator of staff morale. Advised we are currently working through workforce planning process.

General discussion was led by the Chairperson on the challenges faced by all organisations currently and indicated that those organisations with the best reputations and being seen as a more attractive place to work (reputation) will have

an advantage moving forward. The Chairperson commented the challenge is how we (organisations in general) modify our thinking for the younger generations coming through to be seen as an employer of choice.

Resolved to leave on agenda for the October 2022 meeting and requested report documenting issues affecting staff turnover and actions being undertaken to address. Mr Allen also requested a more detailed breakdown of turnover rates including information on role types (professional/works/administration etc.) and should also look at age profiles of turnover and benchmark against other councils reported figures.

5.3 Extreme Risk Rating items (Minute item 3 – 06.06.2022 & 7.5 – 28.03.2022)

The Chairperson requested that the Extreme Risk Register be listed on agenda for future meetings until the two items (No's 18 & 19) are moved from the Extreme Risk Rating.

Refer item 7.3.

6 Financial

6.1 Annual Financial Statements

A copy of the full financials was not presented due to not being sufficiently completed in time for the meeting. Only an abridged copy of Statement of Comprehensive Income and Financial position and notes on key movements were presented at the meeting.

The Chairperson expressed his disappointment in not being received and outlined how this left the Panel unable to form an informed opinion on the matter.

The Manager Organisational Services outlined the issues and challenges with key staff absences over a key 2–3 week period due to COVID over recent weeks that impacted the timeline of where we planned to be for completion of the statements. This also overlapped at the same time as Interim Audit activity was taking place meaning key work was unable to be completed in a timely fashion.

An overview of Financials and key issues affecting result was given, in particular the impact of a large increase in depreciation expense as result of Building asset revaluations last year. There was a general discussion on the impacts on asset investment moving forward and ongoing asset investment ratios and the need for additional revenues to continue to service assets. There was a further discussion on the general increased asset investment in the Local Government sector and how this is going to impact the long-term sustainability of councils without changes in Government funding or ability to generate revenue.

The Chairperson noted lower cash position at the end of June 2022 and impact on current reserves. It was noted that the Council had retired \$7.8m. in debt which was

impacting cash at end of the year and that the Council held investments with TPT Wealth that were set aside for Reserves. The Chairperson raised issue of Reserves Discussion Paper that was requested 12 months ago and in light of cash balances decreasing, requested an updated report be prepared and included in next meeting agenda.

The Chairperson also highlighted that the Audit Panel agenda is set to review Budget in June and Annual Financials in August and on both occasions reports had not been available as required. At the June meeting the final Annual Plan was not ready and at today's meeting the Annual Financial reports were not available and therefore unable to address points (i) – (vii) of the agenda as required. The Chairperson made a request that the Council need to reinstate the ability of the Audit Panel to review documents in a timely manner.

The Chairperson asked for any issues identified through the Interim Audit review and an outline of the issues raised was provided by the Manager Organisational Services. There were no major issues but some areas for improvement in relation to IT matters regarding password management, lack of IT policies and administrative controls for IT personnel. It was also highlighted that changes in payroll banking details were not being signed off in same manner as Accounts Payable. Another matter noted was that asset valuation processes could be improved as they are somewhat limited by the way that assets are set up in our asset management system Conquest. The TAO would like buildings and other specific assets separated from their assigned asset group such as Recreation and Parks. The Manager Organisational Services also commented that process was valuable and having a TAO representative that was aware of the Council's processes was very valuable and productive.

A copy of the Annual Financial report will be forwarded to the Audit Panel when submitted to TAO.

6.2 Audit Issues

Noted there are no outstanding matters.

7. Risk Management & Insurance

7.1 Insurance/Risk

A copy of the Executive Summary component of the Renewal Report from JLT was included with the agenda for information. Overall insurance premiums increased by 8.41% for the 2022–23 financial year.

Insurance claims are included in the GM's Certification.

No key issues raised. The Chairperson noted the impact that Building valuations had on insurance. Also noted the impact of Enterprise Agreement increases will have on workers compensation cost.

7.2 WHS Incident Reports

As per Annual Work Plan 2021–22 the Audit Panel is to review the WHS incident reports.

A report provided by the Council's Risk Officer was attached for noting.

Mr Allen raised a question to the Acting GM on what he thought the culture of reporting WHS incidences was at the Council. The Acting GM responded that he believed the culture was very strong and staff were regularly raising matters. The Director Corporate Services supported the comments made by the Acting GM.

The Acting GM raised that the Council had recently been given ISO accreditation. Documentation of the accreditation is to be provided at next meeting.

Mr Allen asked about the attendance of the Risk Officer at meetings, the progress of the Risk Register and whether it was being kept up to date. The Director Corporate Services advised that the Risk Officer was scheduled to attend the February meeting annually to provide a formal update. The Risk Register is being constantly maintained and is kept up to date as changes made. The Risk Officer is also currently undertaking six-monthly reviews with Departmental Managers.

7.3 Extreme Risk Register (Minute item 3 – 06.06.2022 & 7.5 – 28.03.2022)

The Chairperson requested that the Extreme Risk Register be listed on agenda for future meetings until the two items (No's 18 & 19) are moved from the Extreme Risk Rating.

8. Legislative & Compliance

8.1 Management/Performance Report

A copy of the Council's Interplan Actions & Tasks Progress Report as at 30 June 2022 was provided with the agenda.

The report was noted. Works undertaken in Penguin and in regard to lighting were noted.

8.2 Compliance Review

As per Annual Work Plan 2021–22 the Audit Panel is to review the following items in August each year:

- (i) Delegations – review management authorisations and controls over the exercise of delegation;
- (ii) Procurement Policy;
- (iii) IT Strategy & Framework;

- (iv) IT Security;
- (v) External Compliance Reports;
- (vi) Council Policy Register.

The General Manager has advised that the above items will not be reviewed until after the new Council is in as they would not get to the August Council meeting and then would not be considered until the November Council meeting due to the Council's Election Caretaker Period Policy coming into place in first week of September.

Copies of the Council's Election Caretaker Period Policy and the Conduct of Public Forums as part of the Council Elections Policy were included with the agenda for information.

The Chairperson noted the Election Caretaker Period Policy is a matter directed from Government and was happy for it to be submitted. Cr Viney confirmed this was a State Government directed matter.

Noted items (i)–(vi) are to remain on agendas for future meetings to ensure items are carried forward and dealt with.

8.3 Update on various programs

The Acting General Manager provided a brief PowerPoint presentation on road data collection in relation to asset management.

9. Items to Note

9.1 General Manager's Certification

Copy provided with agenda for period ended 31 July 2022.

Document noted.

The transfer of land at Breheny Place was noted by the Chairperson. Due to low amount of value, clarification was sought on the size of block.

Mr Allen enquired about a number of Right to Information requests submitted relating to one matter. The Director Corporate Services provided feedback on what the matter related to and the feedback received from the Ombudsman's office.

9.2 Risk Management Committee

No meeting held since 17 March 2022. Meetings are held on a six-monthly basis.

9.3 Audit Panel Status Report

Copy of report provided with agenda.

Report noted and keeping track of changes.

9.4 Financial Policies – Investment reports

Report provided with agenda detailing Council's investments.

Report noted. The Chairperson questioned whether the Council is seeing increased interest rates. Confirmed by the Manager Organisational Services.

10. General Business

10.1 Major Projects

The Acting General Manager provided an update on the following projects:

- Ironcliffe Road upgrade
- Coastal Pathways – Howth/Preservation Bay, Leith/Don.

10.2 Matters raised by Members

The previously provided sample Delegations Policy was raised by the Chairperson who asked if anything had happened with this as it is noted on the Audit Panel Status Report. (Refer Minute item 8.2 – 06.06.2022). Requested update be provided to next meeting.

11 Meeting Closed: 12.25pm

Next meeting: 9.00am on 17th October 2022 at Central Coast Council offices.

Turners Beach Community Representatives Committee

Minutes of the meeting held at Turners Beach Hall
Thursday, 25 August 2022 commencing at 4.03pm

PRESENT

Community Representatives – **Susan Spinks** (Turners Beach Community Garden),
Tim Horniblow (Landcare), **Andrew Leary** (Community Member), **Clynton Jaffray**
(Community Member)

Central Coast Council (CCC) Representatives – **Sandra Ayton** (General Manager);
Paul Breaden (Director Infrastructure Services); **Daryl Connelly** (Director Community
Services) and Allison Kable (Community Development Officer)

Minute Taker – Allison Kable

1 WELCOME AND APOLOGIES

Sandra Ayton chaired the meeting and welcomed all those attending.

Apologies – **Merryn Gilham** (Community Representative)

2 ACKNOWLEDGEMENT OF COUNTRY

3 MINUTES OF PREVIOUS MEETING

Paul Breaden moved, and Tim Horniblow seconded: "That the minutes of the previous meeting held on Thursday, 26 May 2022 be accepted as a true and correct record."

Carried

Tim Horniblow noted, could the previous minutes attachment of the Landcare report notes please be typed.

ACTION: Allison Kable to amend.

4 MATTERS ARISING FROM PREVIOUS MINUTES

a Railway bridge and shared pathway (continuing Item)

Paul has asked for a schedule for completion to be provided by the contractor as the bridge was going to be completed end of July, possibly expecting project completed January. Current demand and pressure on building industry has created many delays for many projects across the NW coast. A section of the path has been changed from asphalt to concrete.

Tim Horniblow asked if the area at the corner of Boyes Street that has been cleared will be rehabilitated? Paul Breden confirmed it will be, but it is at the end of the pathway and will need some space kept clear for access.

b Street Scape and Traffic Management Project (continuing Item)

Paul Breden advised the public consultation session was well attended and people were overall happy but with many questions relating to what it will look like. More work on a detailed design on Henry Street and the western end of the Esplanade to follow. 70% supportive plus unsure with about 20% against. There were 165 respondents to the survey, 135 north of railway. Happy we have a reflection of community support to move forward with next stage.

Andrew mentioned the plan included the previous highlighted need for planting at old service station area. Paul advised that footpath installations now have guidelines to include planting.

Tim asked for confirmation of what was happening with the tree opposite La Mar. Clynton requested that tree removal needs to be well considered. Tim added it is a fragile area sometimes removing even one tree can affect the entire canopy it is a delicate balance. Paul confirmed the decision has been made that the tree will stay.

Andrew asked if any works are planned for the Berry Patch area. Paul will follow up and include in the next meeting update.

Clynton asked will Turners Beach be like Buttons Creek with bollards and curb? Mentioned that the plans look great but lack the detail to understand what it is going to look like. Paul responded that it will possibly be similar but hopes to look into planting options.

Group conversations confirmed the need to have more detailed drawings or photos of other areas of how Turners Beach will be designed. The community really need to have visual representation of the plan to confirm support.

Paul advised pathway will come out, around trees, 3m wide where possible and may be split around trees. There is room in many areas to vary path for it to fit. Aiming for minimal impact and more vegetation will be included with project.

ACTION: Paul Breden to follow up on plans for future works near Berry Patch and report at next meeting.

5 MATTERS FOR CONSIDERATION

5.1 COUNCIL UPDATE

Access and Inclusion Plan has been presented for Council adoption. It will have a reference committee to ensure it is reflected in Council's Annual Plans and budgets.

A community health and Wellbeing Plan is currently underway with a community working group consisting of a range of representatives from industry and community.

Staff are currently undertaking a review of homelessness in Central Coast.

Work is underway with Volunteering Tasmania to provide training opportunities for volunteer organisations and those reliant on volunteer involvement including Lions Club and others.

Land-use planning improvements are being considered, with aim of making it easier for people to navigate the Planning system.

Cultural Heritage Study has been completed. Contains 200+ new heritage places and proposes a number of heritage precincts. More public consultation will be needed. Next steps need to be considered carefully, as listing those places would have implications for property owners, but there is the potential for a heritage overlay.

5.2 COMMUNITY UPDATE

Susan Spinks – asked where the MoU was at to include makeover activities, Daryl advised he will follow this up.

ACTION: Daryl Connelly to follow up MoU.

Tidy up at back of hall – vegetation is needed for the area now, community garden would like to be involved.

Rubbish bins – could there be a general waste and recycling bin supplied for the garden group to put out once a fortnight.

ACTION: Paul Breaden to investigate.

Tim Horniblow – thanked Andrew Leary for his passion and wisdom that he has provided the group and representing the Turners Beach Community during his time and wished him all the best for his move.

Tim acknowledged the passing of long serving group member Rod Priestly and requested Council ensure his email and number be removed from all correspondence going forward.

Coastcare are celebrating 100 years with a sausage sizzle to be held in September.

Clynton Jaffray – raised that the Council website is very difficult to navigate and find anything without using the search.

In closing the meeting, Paul Breaden thanked Andrew Leary on behalf of Council and personally for his contributions to projects and interest in Turners Beach and the broader area.

4

6 OTHER BUSINESS

7 NEXT MEETING

As there was no further business to discuss, the meeting closed at 5:17 pm.

The next meeting of the Committee will be held at 4.00pm on Thursday,
24 November 2022 at the Turners Beach Hall.



**SCHEDULE OF DOCUMENTS FOR AFFIXING OF
THE COMMON SEAL**

Period: 16 August to 26 September 2022

Documents for affixing of the common seal under delegation

- . Final Plan of Survey and Schedule of Easements
111 & 188 Saltmarshs Road, North Motton
DA2021085
- . Final Plan of Survey and Schedule of Easements
82 South Road, Penguin
DA2020299
- . Final Plan of Survey and Schedule of Easements
29-31 Alexandra Road, Ulverstone
DA2022075
- . Final Plan of Survey and Schedule of Easements
1 Crescent Street and 2 Patrick Street, Ulverstone
DA2021134
- . Final Plan of Survey and Schedule of Easements
5 Casey Street South, Leith
DA2021195
- . Final Plan of Survey and Schedule of Easements
119 Castra Road, Ulverstone
DA2020429
- . Final Plan of Survey, Schedule of Easements and Part 5 Agreement
Loongana Road (CT201470/1), Loongana
DA2021146

A handwritten signature in black ink that reads 'Sandra Ayton'.

Sandra Ayton
GENERAL MANAGER



SCHEDULE OF CONTRACTS AND AGREEMENTS

(Other than those approved under the Common Seal)

Period: 16 August to 26 September 2022

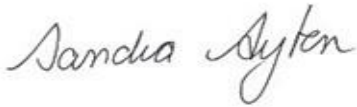
Agreements

- Lease Agreement
Optus Mobile Pty Ltd and Central Coast Council
For land located as shown on plan registered number SIO.182076, Ulverstone
Volume 66284; Folio 6
Date of commencement: 29 July 2022
Term of agreement: 2 x 10 year terms
- Amendment of Lease Agreement
Tasracing and Central Coast Council
Use of Greyhound Training Track and Storage Shed at River Road, Ulverstone
Date of commencement: 15 November 2017
Date of amendment: 29 August 2022
- Lease Agreement
Ulverstone Basketball Association and Central Coast Council
Ulverstone Sports & Leisure Complex – storage area and gym room, Ulverstone
Date of commencement: 1 July 2021 (signed 23 August 2022)
Term of agreement: 3 years
- Lease Agreement
Penguin District School and Central Coast Council
Penguin Railway Station – excluding Penguin History Room, Penguin
Date of commencement: 1 June 2022 (signed 7 June 2022)
Term of agreement: 2 years
- Lease Agreement
Penguin History Group Inc. and Central Coast Council
Penguin Railway Station – Penguin History Group, Penguin
Date of commencement: 1 June 2022 (signed 7 June 2022)
Term of agreement: 2 years
- Sole Agency Agreement
Matt Kelly Property and Central Coast Council
Lot 1 Westella Drive, Turners Beach
CT Vol: 146012 Folio 1
Date of signing: 16 August 2022

- Residence Agreement
Resident and Central Coast Council
Ganesway, 51-55 Queen Street, West Ulverstone
Date of commencement: 3 September 2022

Contracts

- Contract 3/2022-2023 – dated 12 September 2022
TasSpan Civil Contracting Pty Ltd
Design and construction of Laurel Creek bridge Loyetee Road, Loyetee in
accordance with tender submission dated 27 July 2022
Contract amount: \$292,060.80 (inc. GST)

A handwritten signature in dark ink, reading "Sandra Ayton". The signature is written in a cursive, flowing style.

Sandra Ayton
GENERAL MANAGER



**SCHEDULE OF CORRESPONDENCE RECEIVED ADDRESSED TO
MAYOR AND COUNCILLORS**

Period: 16 August to 26 September 2022

- . A letter from the Ulverstone District Cricket Club Inc. expressing gratitude to Council for its assistance with the management of the turf wickets at the River Recreation Reserve cricket facility.
- . A letter from two ratepayers regarding the proposed service station at South Road, West Ulverstone.
- . A letter from the Lions Club of Penguin thanking Council for its financial assistance toward celebrations for the 60th Charter Anniversary of their Club.
- . An email from Dementia Australia encouraging Council to support and engage with Dementia Action Week 2022.
- . An email from a visitor to Ulverstone requesting that the Council allow outside tables for cafes.
- . An email from a ratepayer containing an article on the psychological benefits of dog walking.
- . A letter from the Australian Local Government Association inviting Councillors to the 2022 National Local Roads and Transport Congress.
- . An email from the Devonport/Ulverstone Sub Section of the Naval Association of Australia requesting that Councillors attend the Navy Day 2022 service.
- . An email from the Ulverstone RSL Sub Branch inviting Councillors and staff to a service in remembrance of Queen Elizabeth II.
- . An email from ratepayers expressing their support for safe shower and bathroom spaces and thanking Councillors for an informative Council meeting.

A handwritten signature in cursive script that reads 'Sandra Ayton'.

Sandra Ayton
GENERAL MANAGER

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Central Coast Council
List of Development Applications Determined
Period from 1 August 2022 to 31 August 2022

Application Number Display	Address	DA Type	Proposed use	Application Date	Decision Date	Day determined	Cost Of Works
DA2022228	286 Thompsons Road FORTH,TAS,7310	Permitted	Visitor Accommodation – short term accommodation	15/08/2022	31/08/2022	14	\$0.00
DA2020392 - 1	11 Long Street PENGUIN,TAS,7316	Discretionary	Residential - garage - change to building setback and retaining wall	27/07/2022	3/08/2022	1	\$0.00
DA2021247	393 Leith Road FORTH,TAS,7310	Discretionary	Hotel Industry - alterations, additions and demolitions	27/08/2021	29/08/2022	237	\$600,000.00
DA2021276 - 1	394 Wilmot Road FORTH,TAS,7310	Discretionary	Residential - shed	1/08/2022	9/08/2022	6	\$0.00
DA2022031	444 Allison Road NORTH MOTTON,TAS,7315	Discretionary	Residential - single dwelling and outbuildings – carport and shed	8/02/2022	22/08/2022	35	\$250,000.00
DA2022086	1 Knights Road WEST ULVERSTONE,TAS,7315	Discretionary	Subdivision - 4 residential lots	4/04/2022	8/08/2022	45	\$0.00
DA2022118	6 Tamworth Street SULPHUR CREEK,TAS,7316	Discretionary	Residential - Multiple dwellings x 2	29/04/2022	12/08/2022	29	\$600,000.00
DA2022125	186 Allport Street East LEITH,TAS,7315	Discretionary	Subdivision - 2 residential lots	6/05/2022	31/08/2022	36	\$0.00
DA2022137	18 Oceanside Boulevard SULPHUR CREEK,TAS,7316	Discretionary	Residential - shed	18/05/2022	8/08/2022	47	\$60,000.00
DA2022156	13 Waterford Drive SULPHUR CREEK,TAS,7316	Discretionary	Residential - second access	30/05/2022	2/08/2022	27	\$10,000.00
DA2022163	29 Southwood Avenue PENGUIN,TAS,7316	Discretionary	Residential - dwelling and retaining walls	9/06/2022	5/08/2022	7	\$376.00
DA2022173	22 Ozanne Drive GAWLER,TAS,7315	Discretionary	Residential - single dwelling	21/06/2022	1/08/2022	27	\$500,000.00
DA2022182	551 Gunns Plains Road GUNNS PLAINS,TAS,7315	Permitted	Residential - vehicle storage	30/06/2022	19/08/2022	4	\$32,997.00
DA2022192	312 Preservation Drive SULPHUR CREEK,TAS,7316	Discretionary	Visitor Accommodation - short term accommodation	12/07/2022	31/08/2022	28	\$0.00
DA2022193	16 Davis Street LEITH,TAS,7315	Permitted	Subdivision - Adjustment of a Boundary	12/07/2022	1/08/2022	5	\$0.00
DA2022207	25 George Street ULVERSTONE,TAS,7315	Discretionary	Residential - two carports	25/07/2022	31/08/2022	36	\$15,000.00
DA2022213	1 Forth Road TURNERS BEACH,TAS,7315	Permitted	Residential - multiple dwellings x 2	29/07/2022	10/08/2022	6	\$160,000.00
DA2022225	4 South Road WEST ULVERSTONE,TAS,7315	Permitted	Visitor Accommodation	11/08/2022	19/08/2022	3	\$0.00
DA2022226	9 Hampson Street PENGUIN,TAS,7316	Permitted	Residential/ Visitor accommodation – dual use	12/08/2022	19/08/2022	2	\$0.00

CENTRAL COAST COUNCIL
ANIMAL CONTROL (AMENDMENT) BY-LAW
BY-LAW NO.2 of 2022
BY-LAW MADE UNDER SECTION 145
OF THE *LOCAL GOVERNMENT ACT 1993*
FOR THE PURPOSE OF
AMENDING THE ANIMAL CONTROL BY-LAW NO.1 OF 2018

PART 1 - PRELIMINARY

Short Title

- 1 This by-law may be cited as the Animal Control (Amendment) By-law 2022.

Commencement

- 2 This By-law commences on the date the By-law is published in the Tasmanian Government Gazette.

Expiry

- 3 This By-law expires on the date that the Animal Control By-law No. 1 of 2018 expires.

Interpretation

- 4 In this By-law-

“the By-law” means the Animal Control By-law No. 1 of 2018 made the 20th day of August 2018 and notified in the Tasmanian Government Gazette on the 24th day of October 2018 at page 959.

PART 2 – ANIMAL CONTROL BY-LAW AMENDMENTS

Clause 2 amended (Interpretation)

- 5 Clause 2 of the By-law is amended by:

- (a) omitting “assistance animal”;
- (b) omitting “authorised officer” and substituting “ authorised officer means a Compliance Officer, an Environmental Health Officer or an employee of the Council authorised by the General Manager for the purpose of this By-law”;

- (c) omitting “approved” and substituting “approved means things which are the subject of conditions (if any) under a permit granted by the Council”;
- (d) omitting “Fowls”;
- (e) inserting “night box” means “a darkened enclosure used to house a rooster during night hours”;
- (f) inserting “penalty unit means a penalty unit under the *Penalty Units and other Penalties Act 1987*”;
- (g) inserting “prescribed district means the area defined in clause 3.”

Clause 3 amended (Application)

6 by omitting Clause 3 and substituting:

- 3 This By-law applies to the prescribed district in the municipal area which are zoned General Residential and Low Density Residential under the Tasmanian Planning Scheme – Central Coast.

Clause 5 amended (Prohibition on keeping certain animals in the prescribed area)

7 by omitting Clause 5 and substituting:

- 5 A person must not have or keep, on a temporary or permanent basis, any of the following in the prescribed district without a permit:
 - (a) farm animals including horses, cattle, other farm animals or livestock, such as but not limited to:
 - (i) sheep,
 - (ii) goats,
 - (iii) pigs,
 - (iv) donkeys,
 - (iv) roosters;
 - (b) bees, subject to clause 16;
 - (c) poultry, subject to clauses 11 and 12;
 - (d) caged birds, subject to clause 13.

Penalty: 1 penalty unit

Clause 6 amended

8 by omitting Clause 6 and substituting:

- 6 The General Manager may issue a permit to keep animals including pigs, horses or other livestock, roosters, bees, caged birds and poultry upon such terms and conditions as the General Manager may determine and which licence will be

personal to the licence holder for as long as that person remains the owner or occupier of the land for which the permit applies to.

Clause 8 amended

9 by omitting Clause 8 and substituting:

8 The permit fee will be paid once at the application time.

Clause 9 amended

10 by omitting Clause 9 and substituting:

9 A permit fee is personal to the licence holder, will be set as part of Council's annual Fees and Charges.

Clause 10 amended

11 by omitting Clause 10 and substituting:

10 A person must comply with the terms and conditions of any permit issued and failure to do so may and may be a basis for revocation of the permit at the absolute discretion of the General Manager.

Penalty: 1 penalty unit

Clause 11 amended (Keeping of caged birds and poultry)

12 Clause 11 is omitted.

13 Clause 12 is renumbered Clause 11.

14 Clause 13 is renumbered Clause 12.

15 A new clause 13 is inserted:

13 Up to 20 caged birds can be kept without the requirement of a permit.

Clause 14 amended

16 by omitting Clause 14 and substituting:

14 A permit is required for the keeping of additional poultry and caged birds above the numbers in clauses 11 and 13.

Clause 15 amended

17 by omitting Clause 15 and substituting:

15 A permit is required for the keeping of any rooster above the age of 6 months within the prescribed district at any time. A permit may include a condition that roosters be kept in night boxes.

Clause 16 amended (Keeping of beehives)

18 by omitting Clause 16 and substituting:

16 A person may keep a maximum of 2 beehives without a permit.

Clause 17 amended

19 by omitting Clause 17 and substituting:

17 The keeping of bees whether under a permit or not must be in accordance with the Code of Practice for Urban Beekeeping in Tasmania.

Clause 18 amended

20 by omitting Clause 18 and substituting:

18 A person must not keep bees within 15 metres of a street or road and 15 metres of any dwelling.

Penalty: 1 penalty unit

Clause 19 amended

21 by omitting Clause 19 and substituting:

19 A person must not keep bees within 4 metres of a property boundary.

Penalty: 1 penalty unit

22 Clause 20 is omitted.

24 Clause 21 is omitted

25 Clause 22 is omitted.

26 Clause 23 is renumbered Clause 20.

27 Clause 24 is renumbered Clause 21.

28 Clause 25 is renumbered Clause 22.

29 Clause 26 is renumbered Clause 23.

30 Clause 27 is renumbered Clause 24.

31 Clause 28 is renumbered Clause 25.

32 Clause 29 is renumbered Clause 26.

33 Clause 30 is renumbered Clause 27.

34 Clause 31 is renumbered Clause 28.

- 35 Clause 32 is renumbered Clause 29.
- 36 Clause 33 is renumbered Clause 30.
- 37 Clause 34 is renumbered Clause 31.
- 38 Clause 35 is renumbered Clause 32.
- 39 Clause 36 is renumbered Clause 33.
- 40 Clause 37 is renumbered Clause 34.
- 41 Clause 38 is renumbered Clause 35.
- 42 Clause 39 is renumbered Clause 36.
- 43 Clause 40 is renumbered Clause 37.
- 44 Clause 41 is renumbered Clause 38.
- 45 Clause 42 is renumbered Clause 39.
- 46 Clause 43 is renumbered Clause 40.
- 47 Clause 44 is renumbered Clause 41.
- 48 Clause 45 is renumbered Clause 42.
- 49 Clause 46 is renumbered Clause 43.
- 50 Clause 47 is renumbered Clause 44.
- 51 Clause 48 is renumbered Clause 45.
- 52 Clause 49 is renumbered Clause 46.
- 53 Clause 50 is renumbered Clause 47.
- 54 Clause 51 is renumbered Clause 48.
- 55 Clause 52 is renumbered Clause 49.
- 56 Clause 53 is renumbered Clause 50.

Part 3 amended (INFRINGEMENT NOTICE OFFENCES)

57 by omitting Schedule 3 and substituting:

Column 1 CLAUSE	Column 2 GENERAL DESCRIPTION OF OFFENCE	Column 3 PENALTY (Penalty units)
5	Prohibition on keeping certain animals in the prescribed areas	1
10	Non-compliance with permit	1
16	Keeping of more than 2 hives	1
18	Keeping bees too close to roads or buildings	1
19	Keeping bees too close to property boundary	1
20	Lack of maintenance of premises used by animals	1
21	Animals wandering from premises	1
22	Farm animals wandering from premises	1
25	Animal fouling another person's property	1
26	Failure to clean up after animal fouls on public land or road	1
27	Animal attacking person or other animal	2
28	Animal creating a nuisance	1
30	Removal of carcass of deceased animal	1
39	Interference with impounded animals	5

Certified that the provisions of the By-law are in accordance with the law by

.....

Glynn Williams

Barrister and Solicitor

Dated this day of 2022

At

Certified that the By-law is made in accordance with the *Local Government Act 1993* by

.....

Sandra Ayton

General Manager

Dated this day of 2022

At Ulverstone

The Common Seal of the CENTRAL COAST
COUNCIL, Tasmania has been hereunto affixed
pursuant to delegated power for and on behalf of the
CENTRAL COAST COUNCIL in the presence of:

Signature

Sandra Ayton

General Manager

Witness Signature

Witness Full Name

Witness Full Address

.....



SCHEDULE OF STATUTORY DETERMINATIONS MADE UNDER DELEGATION

Period: 1 August 2022 to 31 August 2022

Building Permits – 5

. New dwellings	0	\$0
. Outbuildings	0	\$0
. Additions/Alterations	2	\$200,500
. Other	2	\$3,365,000
. Units	1	\$1,260,000

Demolition Permits – 0

Permit of Substantial Compliance – Building – 1

Notifiable Work – Building – 11

. New dwellings	7	\$4,075,000
. Outbuildings	3	\$494,000
. Additions/Alterations	0	0
. Other	1	\$40,000
. Units	0	\$0

Building Low Risk Work – 2

Certificate of Likely Compliance – Plumbing – 13

No Permit Required – Plumbing – 5

Food Business registrations (renewals) – 46

Food Business registrations – 4

Temporary Food Business registrations – 0

Public Health Risk Activity registrations – 0

SCHEDULE OF REGULATORY SERVICES DETERMINATIONS MADE UNDER DELEGATION

Period: 1 August 2022 to 31 August 2022

FIRE ABATEMENT INSPECTIONS COMPLETED – 0**FIRE ABATEMENT CHECKS ON NOTICES ISSUED – 0****ABATEMENT NOTICE/S ISSUED**

ADDRESS PROPERTY ID

Nil

KENNEL LICENCE/S ISSUED 2

ADDRESS OWNER

1172 Pine Road, Riana	Martin Geoffrey
38 King Edward Street, Penguin	Matthew Spicer

DOG REGISTRATION FOR 2022–2023

Total Dog Registration Notices Issued	3127
Kennel Licence Renewals Issued	66
Dogs Registration Renewals Paid	2866
Kennel Licence Renewals Paid	54
Kennel Licence Inspections	2

PERMITS ISSUED UNDER ANIMAL CONTROL BY-LAW NO. 1 OF 2018

ADDRESS PERMIT ISSUED FOR

Nil

WANDERING LIVESTOCK COMPLAINTS – 2

SCHEDULE OF OTHER REGULATORY SERVICES STATUTORY RESPONSIBILITIES

Period: 1 August 2022 to 31 August 2022

DOGS IMPOUNDED

Claimed	6
Burnie Dogs Home	0
Devonport Dogs Home	0
RSPCA Spreyton	0
Destroyed	3
Held over	0

DOG OFFENCES

Dog Attacks on Other Dogs	3
Dog Attacks on Persons	1
Dog Attacks on Livestock	1
Barking Dog Complaints	11
Unregistered Dogs Found by Compliance	14

INFRINGEMENT NOTICES ISSUED FOR DOG OFFENCES 0**Declaration of Dangerous Dogs** 2**INFRINGEMENT NOTICES ISSUED FOR DOGS OFF-LEAD IN ON-LEAD AREA**

Penguin Beaches	0
Turners Beach	0
Buttons Beach	0
Midway Beach	0

CAUTIONS FOR DOGS OFF-LEAD IN ON-LEAD AREAS 6**PATROLS OF FREE CAMPING AREAS** 29

Halls Point	8
Penguin Surf Life Saving Club	8
Forth Recreation Ground	7
Nicholson Point	6

Cautions Issued to Campers in Free Camping Areas 6

TRAFFIC INFRINGEMENT NOTICES FOR PARKING OFFENCES – 17

Alexandra Road	1	6%
Bannons Car Park	0	0%
Coles/Furner's Car Park	0	0%
Crescent Street, Ulverstone	0	0%
Eastland Drive	0	0%
King Edward Street, Ulverstone	1	6%
Main Road, Penguin	2	12%
North Reibey Street Car Park	0	0%
Reibey Street	4	24%
Surf Club Road, Penguin	2	12%
Victoria Street	0	0%
Wharf Car Park	0	0%
Wongi Lane	0	0%
Other	7	41%

PARKING COMPLAINTS 0

ABANDONED CARS 0

PARKING PERMITS ISSUED 5

LITTER ENQUIRIES 0



Ian Stoneman
DIRECTOR CORPORATE SERVICES