

Central Coast Youth Leaders Council  
Minutes of a meeting held at the  
Leighland Christian School  
Leighlands Avenue, Ulverstone  
Wednesday, 26 August 2021  
Commencing at 9.15am

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1 PRESENT



**Sandra Ayton** (General Manager [CCC]); **Cr Philip Viney** (Councillor/Accountant/Ulverstone Lions Club); **Melissa Budgeon** (Community Wellbeing Officer [CCC]); **Dianna Deduege** (Teacher Leighland Christian School [LCS]); **Micah Richardson** and **Gabriela Reynolds** (Student Reps - [LCS]); **Natalie Winchcombe** (Teacher - North West Christian School [NWCS]); **Karen Ling** (Student Reps - [NWCS]); **Mathew Smart** (Teacher Penguin District School PDS); **Noah Grey** and **Tyler Stretton** (Student Rep - [PDS]); **Aaron Meldrum** (Beacon Foundation, Collective ed. [USC]) and **Brodie Bonde** (Student Reps [USC]).

Minute taker: **Debra Lynch** (Community Service Assistant [CCC])



2 WELCOME and Acknowledgement of Country

Sandra Ayton chaired the meeting and welcomed everyone to the meeting and read the Acknowledgement of Country.



3 APOLOGIES

**Glenn Mace** (Principal Leighland Christian School [LCS]); **Ysabella van Rooyen** (Student Reps - [LCS]); **Alex Davidson** (Student Rep - [NWCS]); **Glen Lutwyche** (Principal Ulverstone Secondary College [USC]); **Matthew Brooks** and **Lily Knight** (Student Reps [USC]) **Mathew Grinning** (Principal Penguin District School [PDS]); and **Briana Stevens** and **Brooke Maine** (Student Rep - [PDS])



4 MINUTES OF THE PREVIOUS MEETING

■ Brodie Bonde moved and Noah Grey seconded "That the minutes of the meeting held on 28 July 2021 be approved."

Carried

## 5 PATHWAYS AND FUTURE OPPORTUNITIES

Melissa Budgeon read out the update on the Careers Day event the students have put together for Wednesday 22 September 2021.

On offer are 6 career cluster groups that enable the students to talk to career advisors in 2 pre-selected clusters. Guest panellists will be Sam Walters, Libby Dobson, Bianca Welsh, Jess Bonde, Kelsie Paske and David Cox. The emphasis of the event is about conversations and networking.

Aaron Meldrum will provide each school with posters of the panellists to promote the event. Melissa has produced booking sheets that will be circulated to the schools.

### *TIMETABLE FOR THE DAY*

Time	Duration	Description
8.20am	1 hour	Set up
9.20am	2 hours, 10 mins	First school group arrives. Grade 10 and 12's from each school to attend. Approx. 300 students
9.30am	30 mins	All students in main stadium for career panel
<i>Allow time for students to move to next session – 10 mins</i>		
10.10am	30 mins	Students to attend session 1 of their choice (cluster)
<i>Allow time for students to move to next session – 10 mins</i>		
10.50am	30 mins	Students to attend session 2 of their choice (cluster)
11.30am		First school group departs
<b>PARENTS INVITED TO VISIT EVENT TO EXPLORE PATHWAY OPTIONS</b> <b>LUNCH FOR PRESENTERS/EXHIBITORS</b>		
12.20pm	2 hours, 10 mins	Second school group arrives. Grade 9 and 11's from each school to attend. Approx. 300 students
12.30pm	30 mins	All students in main stadium for career panel
<i>Allow time for students to move to next session – 10 mins</i>		
1.10pm	30 mins	Students to attend session 1 of their choice (cluster)
<i>Allow time for students to move to next session – 10 mins</i>		
1.50pm	30 mins	Students to attend session 2 of their choice (cluster)
2.30pm		Second school group departs
2.30pm		Pack up

Ideas for future events – feedback included the need to hold the event earlier in the year as Y12 students have already sorted or determined their course/career pathway.

Students be encouraged to bring along a pen for the event, there to be spare pens available in case students don't have one.

Buses will be coordinated by the schools, and the invoice forwarded to the Council (Melissa) for payment.

Students suggested that they would provide support on the day with roles like:

- . set up and pack up;
- . ushering to the clusters and Introductions at the cluster conversations;
- . manning the feedback table and encouraging the students to participate;
- . distribution of the booklets (if handed out at the event);
- . assisting with delivery of catering to career advisors.

Aaron spoke on providing a booklet that has various points of comment that students can take to their cluster e.g., what I would follow up on, what did I find interesting and question I would like to ask.

Suggestions were made that the booklet be made A5, Aaron will redraft and bring along to the next Event Meeting on 16 September.

## **6 YOUTH VOICE**

Sandra Ayton asked the students to work in their groups to see if anything else was needed to add on the day, if they were happy with how the event is coming together. and does it cover all aspects that they suggested at previous meetings.

Students raised a question on transport on getting to and from the event, the advice was that schools need to book their own transport (bus) and invoice the Council for payment.

It was suggested to provide Schools with a spread sheet listing roles that need to be undertaken on the day by Youth Leaders Council Representatives.

On the way out of the event there will be different coloured cards that are picked up by a participant and placed into a box. These cards will describe what they felt the event achieved e.g. A worthwhile event, good, excellent, not a good event etc.

All the information collected from the comments of the event would be collected and reviewed.

A suggestion was made that at the October meeting a review of the event will be undertaken e.g., what worked well and what didn't work on the day of the event.

## **7 YOUTH LEADERSHIP DEVELOPMENT**

The meeting reviewed the remaining meeting dates.

- . 16 September 2021 at 9am (informal event plans finalised) – The meeting agreed to meet at the Ulverstone Sport & Leisure Centre and go through the Careers event set up and make sure that the planning of the Careers Day is on track.
- . 27 October 2021 9.15am normal meeting – Review and evaluate the Careers Day

- . 18 November 2021 – Invite to Councillors to a Q&A session at the Gnomon Room and sharing of a presentation by students.

## **8 STUDENT REPORTS**

Student representatives were included in the agenda.

## **9 NEXT MEETING**

A review of the Careers Day event at the Ulverstone Sports & Leisure Centre Thursday, 16 September 2021 at 9.00am.

The next scheduled full meeting of the Central Coast Youth Leaders Council is to be held on Wednesday, 27 October 2021 at 9.15am Gnomon Room, Ulverstone Wharf Precinct.

As there was no further business to discuss the meeting concluded at 10.18am.