

Notice of Ordinary Council Meeting and

Agenda

20 SEPTEMBER 2021

To all Councillors

NOTICE OF MEETING

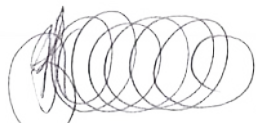
In accordance with the *Local Government (Meeting Procedures) Regulations 2015* and sections 18 and 19 of the *COVID-19 Disease Emergency (Miscellaneous Provisions) Act 2020 (the Act)*, notice is given of the next ordinary meeting of the Central Coast Council to be held on Monday, 20 September 2021 commencing at 6.00pm. The meeting will be held in the Council Chamber at the Administration Centre, 19 King Edward Street, Ulverstone. Due to the current COVID-19 restrictions and guidelines, this meeting will not be open to public attendance, however a live stream of the meeting will be available via the Council's website and Facebook page.

An agenda and associated reports and documents are appended hereto.

A notice of meeting was published in The Advocate newspaper, a daily newspaper circulating in the municipal area, on 2 January 2021.

Dated at Ulverstone this 15 day of September 2021.

This notice of meeting and the agenda is given pursuant to delegation for and on behalf of the General Manager.



Lou Brooke
EXECUTIVE SERVICES OFFICER

QUALIFIED PERSON'S ADVICE

The *Local Government Act 1993* (the Act), Section 65 provides as follows:

- “(1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –
 - (a) the general manager certifies, in writing –
 - (i) that such advice was obtained; and
 - (ii) that the general manager took the advice into account in providing general advice to the council or council committee; and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.”

In accordance with Section 65 of the Act, I certify:

- (i) that the reports within this agenda contain advice, information and recommendations given by persons who have the qualifications and experience necessary to give such advice, information or recommendation;
- (ii) where any advice is directly given by a person who did not have the required qualifications or experience that person has obtained and taken into account another person's general advice who is appropriately qualified or experienced; and
- (iii) that copies of advice received from an appropriately qualified or experienced professional have been provided to the Council.


Sandra Ayton
GENERAL MANAGER

AGENDA

COUNCILLORS ATTENDANCE

COUNCILLORS APOLOGIES

EMPLOYEES ATTENDANCE

GUEST(S) OF THE COUNCIL

MEDIA ATTENDANCE

PUBLIC ATTENDANCE

ACKNOWLEDGEMENT OF COUNTRY

The Council acknowledges and pays respect to the Tasmanian Aboriginal community as the traditional owners and custodians of this land on which we live.

OPENING PRAYER

May the words of our lips and the meditations of our hearts be always acceptable in Thy sight, O Lord.

BUSINESS

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1 CONFIRMATION OF MINUTES OF THE COUNCIL

1.1 Confirmation of minutes

The Executive Services Officer reports as follows:

“The minutes of the ordinary meeting of the Council held on 16 August 2021 have already been circulated. The minutes are required to be confirmed for their accuracy.

The *Local Government (Meeting Procedures) Regulations 2015* provide that in confirming the minutes of a meeting, debate is allowed only in respect of the accuracy of the minutes.

A suggested resolution is submitted for consideration.”

- “That the minutes of the ordinary meeting of the Council held on 16 August 2021 be confirmed.”
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2 COUNCIL WORKSHOPS

2.1 Council workshops

The Executive Services Officer reports as follows:

“The following council workshops have been held since the last ordinary meeting of the Council.

- 23.08.2021 – Analysis of options for Leith intersection (Tony Downey); Surveillance Policy; Development Application appeal – Westella Drive, Turners Beach
- 30.08.2021 – Cradle Coast Authority – Cat Management Strategy; Facilities Review – Heybridge Recreation Ground
- 06.09.2021 – Monthly update
- 13.09.2021 – Local Economic Development Framework; Sale of Public Land

This information is provided for the purpose of record only. A suggested resolution is submitted for consideration.”

- “That the Officer’s report be received.”
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3 MAYOR’S COMMUNICATIONS

3.1 Mayor’s communications

The Mayor to report:

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3.2 Mayor’s diary

The Mayor reports as follows:

“I have attended the following events and functions on behalf of the Council:

- . Central Connect Leadership Roundtable Meeting, Ulverstone
- . Our Watch Meeting, Ulverstone
- . Caves to Canyon Annual General Meeting, Ulverstone
- . Ulverstone Municipal Band Annual General Meeting, Ulverstone
- . Switch Tasmania Board Meeting, Ulverstone
- . West Ulverstone Local Enabling Group (LEG) Meeting, Ulverstone
- . Talent Quest Judge, West Ulverstone Primary School
- . Tidy Town Award Presentations and announcement of National Tidy Towns award winner for 2021, via video conference
- . Central Coast Chamber of Commerce and Industry Business Awards Dinner, Ulverstone
- . Cradle Coast Authority Representatives Meeting, Burnie

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- . Central Coast Community Safety Partnership Committee Meeting, Ulverstone
 - . Three Waters Forum, New Zealand Water and Sewerage Reform, via video conference
 - . R U OK Day BBQ Event, Ulverstone
 - . Ulverstone Repertory Theatre's Production "Grease", Ulverstone
 - . Turners Beach Scouts 50th Celebration, Turners Beach
 - . Child and Family Centre State Forum, Ulverstone
 - . Radio interview."

The Executive Services Officer reports as follows:

"A suggested resolution is submitted for consideration.

- "That the Mayor's report be received."
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3.3 Declarations of interest

The Mayor reports as follows:

"Councillors are requested to indicate whether they have, or are likely to have, a pecuniary (or conflict of) interest in any item on the agenda."

The Executive Services Officer reports as follows:

"The *Local Government Act 1993* provides that a councillor must not participate at any meeting of a council in any discussion, nor vote on any matter, in respect of which the councillor has an interest or is aware or ought to be aware that a close associate has an interest.

Councillors are invited at this time to declare any interest they have on matters to be discussed at this meeting. If a declaration is impractical at this time, it is to be noted that a councillor must declare any interest in a matter before any discussion on that matter commences.

All interests declared will be recorded in the minutes at the commencement of the matter to which they relate."

4 COUNCILLOR REPORTS

4.1 Councillor reports

The Executive Services Officer reports as follows:

“Councillors who have been appointed by the Council to community and other organisations are invited at this time to report on actions or provide information arising out of meetings of those organisations.

Any matters for decision by the Council which might arise out of these reports should be placed on a subsequent agenda and made the subject of a considered resolution.”

5 APPLICATIONS FOR LEAVE OF ABSENCE

5.1 Leave of absence

The Executive Services Officer reports as follows:

“The *Local Government Act 1993* provides that the office of a councillor becomes vacant if the councillor is absent without leave from three consecutive ordinary meetings of the council.

The Act also provides that applications by councillors for leave of absence may be discussed in a meeting or part of a meeting that is closed to the public.

There are no applications for consideration at this meeting.”

6 DEPUTATIONS

6.1 Deputations

The Executive Services Officer reports as follows:

“No requests for deputations to address the meeting or to make statements or deliver reports have been made.”

7 PETITIONS

7.1 Petitions

The Executive Services Officer reports as follows:

“No petitions under the provisions of the *Local Government Act 1993* have been presented.”

8 COUNCILLORS' QUESTIONS

8.1 Councillors' questions without notice

The Executive Services Officer reports as follows:

"The *Local Government (Meeting Procedures) Regulations 2015* provide as follows:

- '29 (1) A councillor at a meeting may ask a question without notice –
- (a) of the chairperson; or
 - (b) through the chairperson, of –
 - (i) another councillor; or
 - (ii) the general manager.
- (2) In putting a question without notice at a meeting, a councillor must not –
- (a) offer an argument or opinion; or
 - (b) draw any inferences or make any imputations –
- except so far as may be necessary to explain the question.
- (3) The chairperson of a meeting must not permit any debate of a question without notice or its answer.
- (4) The chairperson, councillor or general manager who is asked a question without notice at a meeting may decline to answer the question.
- (5) The chairperson of a meeting may refuse to accept a question without notice if it does not relate to the activities of the council.
- (6) Questions without notice, and any answers to those questions, are not required to be recorded in the minutes of the meeting.
- (7) The chairperson may require a councillor to put a question without notice in writing.'

If a question gives rise to a proposed matter for discussion and that matter is not listed on the agenda, Councillors are reminded of the following requirements of the Regulations:

- '8 (5) Subject to subregulation (6), a matter may only be discussed at a meeting if it is specifically listed on the agenda of that meeting.
- (6) A council by absolute majority at an ordinary council meeting, ..., may decide to deal with a matter that is not on the agenda if –
 - (a) the general manager has reported the reason it was not possible to include the matter on the agenda; and
 - (b) the general manager has reported that the matter is urgent; and
 - (c) in a case where the matter requires the advice of a qualified person, the general manager has certified under section 65 of the Act that the advice has been obtained and taken into account in providing general advice to the council.'

Councillors who have questions without notice are requested at this time to give an indication of what their questions are about so that the questions can be allocated to their appropriate Departmental Business section of the agenda."

<i>Councillor</i>	<i>Question</i>	<i>Department</i>
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8.2 Councillors' questions on notice

The Executive Services Officer reports as follows:

"The *Local Government (Meeting Procedures) Regulations 2015* provide as follows:

'30 (1) A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.

(2) An answer to a question on notice must be in writing.'

It is to be noted that any question on notice and the written answer to the question will be recorded in the minutes of the meeting as provided by the Regulations.

Any questions on notice are to be allocated to their appropriate Departmental Business section of the agenda.

No questions on notice have been received."

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9 PUBLIC QUESTION TIME

9.1 Public question time

The Mayor reports as follows:

"Due to the current COVID-19 restrictions and guidelines, this meeting will not be open to public attendance. Members of the public who would like to ask questions to the Council, that would normally have been heard during the Public Question Time section of the meeting agenda, are advised to provide their question on notice to the General Manager by 3.00pm Monday, 20 September 2021.

Any questions received will be read out by the General Manager at the meeting and a response provided following the meeting."

9.2 Public questions taken on notice

The Executive Services Officer reports as follows:

“No public questions were taken on notice from the 16 August 2021 meeting.”

10 DEPARTMENTAL BUSINESS

GENERAL MANAGEMENT

10.1 Minutes and notes of committees of the Council and other organisations

The General Manager reports as follows:

“The following (non-confidential) minutes and notes of committees of the Council and other organisations on which the Council has representation have been received:

- . Central Coast Youth Leaders Council – meeting held 28 July 2021
- . Forth Community Representatives – meeting held 5 August 2021
- . Central Coast Council Audit Panel – meeting held 12 August 2021
- . Central Coast Youth Leaders Council – meeting held 26 August 2021
- . Central Coast Community Shed Management Committee – meeting held 6 September 2021

Copies of the minutes and notes having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the (non-confidential) minutes and notes of committees of the Council be received.”
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10.2 Cradle Coast Regional Cat Management Strategy 2021–2026

The General Manager reports as follows:

“PURPOSE

This report is provided to the Council for the consideration and endorsement of the Cradle Coast Regional Cat Management Strategy 2021 – 2026.

BACKGROUND

In 2012, the State Government proclaimed the *Cat Management Act 2009* (the Act) which is the principal legislation for managing domestic and stray cats in Tasmania.

In 2017, the Department of Primary Industries, Parks, Water and Environment with the support of the Cat Management Reference Group developed the Tasmanian Cat Management Plan 2017–2022, which outlines a comprehensive and collaborative statewide approach to managing cats.

In 2018, the Cradle Coast Cat Management Working Group was formed to identify shared cat management challenges, possible solutions and priorities across the region. The Working Group is made up of representatives of the nine regional Councils, the Regional Cat Management Coordinator, RSPCA Tasmania, a regional vet clinic, Tasmania Parks and Wildlife Service and Biosecurity Tasmania.

The Working Group recognised that the cat management issues experienced in the region would benefit from a unified approach and proposed the development of a regional Cat Management Strategy. This received in principle support from the General Managers from the nine Councils involved.

DISCUSSION

The Strategy is intended as a guiding document and aims to provide clear direction and action that will improve the welfare of domestic cats and reduce the impacts of domestic and stray cats within the Cradle Coast region. The Strategy also provides mechanisms to improve the knowledge on the number and impacts of domestic and stray cats to better inform cat management and create baseline data for future revisions of the Strategy.

The Strategy identifies eight areas of focus for cat management across the Cradle Coast region, and notes actions relevant to each area. The below table shows the eight areas of focus and the desired outcomes as reflected in the Strategy.

AREAS OF FOCUS	DESIRED OUTCOMES
1 Education and awareness of responsible cat ownership.	For all cat owners to understand and practice responsible cat ownership.
2 Data collection.	To have cat management in the region guided by best available science and regionally relevant data to support evidence-based decision making.
3 Improving access to cat management facilities.	To increase access to cat management services across the region, thereby reducing the number of abandoned cats.

4	Desexing and microchipping	To reduce the overpopulation of owned and stray cats and reduce the number of cats that have to be rehomed by cat management facilities.
5	Nuisance and stray cats	To reduce the stray cat population and reduce the incidences of nuisance reported by the community.
6	Protecting significant conservation, agricultural and community assets	To have significant conservation, agricultural and community assets identified with appropriate strategies developed to mitigate cat related impacts at priority sites.
7	Uncontrolled cat breeding and welfare concerns	For all cat breeding in the region to be only undertaken by registered or permitted breeders and animal welfare standards maintained, including by addressing cat hoarding cases with a coordinated response.
8	Governance, resourcing and legislation	For the Cradle Coast Regional Cat Management Strategy to be successfully delivered across the region by Strategy participants.

The Strategy aims to increase the level of responsible cat ownership and community awareness around cat management. It aims to balance cat welfare, social, environmental and economic objectives and encourage valuable partnerships between State Government, Councils, cat management facilities, vets and the wider community.

When cats are managed responsibly (desexed, microchipped and contained) there will be less nuisance experienced by the community, less predation of wildlife and fewer domestic cats will be able to contribute to the stray cat population. If cats are not managed responsibly their welfare will suffer and they can have significant adverse effects on the community, wildlife and agriculture.

A regional approach will allow for the sharing of resources and expertise and will prevent duplication of services, improve efficiency and reduce costs. The Strategy allows for an opt-in approach, where Councils can participate according to individual financial capacity and priorities.

The actions in the Strategy are developed to align with the requirements of the Act. Recent changes to the Act have brought more opportunities and expectations for cat management into the community. Having a strategy for the management of cats in the Cradle Coast region helps all the stakeholders to focus on a common vision and

identify the activities that contribute to achieving that vision. While the Strategy could raise community expectations for Council to act, the endorsement of the Strategy also shows that Councils are concerned about the impacts of cats and are striving to find solutions.

CONSULTATION

The Cradle Coast Regional Cat Management Strategy 2021–2026 has been developed through a comprehensive consultation process with key cat management stakeholders in the region including Burnie City Council, Central Coast Council, Circular Head Council, Devonport City Council, Kentish Council, King Island Council, Latrobe Council, Waratah–Wynyard Council, West Coast Council, Cradle Coast Authority (CCA), RSPCA Tasmania, Australian Veterinary Association and the Tasmanian Government (Biosecurity Tasmania and Tasmania Parks and Wildlife Service).

The Strategy has been presented to the Council by Margot Oorebeek, Regional Cat Management Coordinator – Cradle Coast Authority, at a Councillor Workshop held 30 August 2021.

RESOURCE, FINANCIAL AND RISK IMPACTS

The endorsement of this Strategy does not require specific financial commitments from the Council, as the Strategy recognises that the Councils and other key stakeholders in the Cradle Coast region have different priorities, capabilities and resources for cat management and that implementation roles need to be voluntary and flexible at the local level. With the opt-in approach stakeholders participate in cat management actions to the extent that they require and are able to resource, whilst maintaining alignment with actions of the other partner organisations in the region.

If the Council chooses to undertake certain actions based upon the Strategy, those actions will need to be costed and budgeted for as part of the Budget Estimates process.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

Council Sustainability and Governance

- Improve service provision
- Effective communication and engagement
- Strengthen local–regional connections.

CONCLUSION

It is recommended that the Council receive and endorse the Cradle Coast Regional Cat Management Strategy 2021–2026.”

The Executive Services Officer reports as follows:

“A copy of the Cradle Coast Regional Cat Management Strategy 2021–2026 having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the Council receive and endorse the Cradle Coast Regional Cat Management Strategy 2021–2026.”
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10.3 Correspondence addressed to the Mayor and Councillors

The General Manager reports as follows:

“A Schedule of Correspondence addressed to the Mayor and Councillors for the period 17 August to 20 September 2021 and which was addressed to the ‘Mayor and Councillors’ is appended. Reporting of this correspondence is required in accordance with Council policy.

Where a matter requires a Council decision based on a professionally developed report the matter will be referred to the Council. Matters other than those requiring a report will be administered on the same basis as other correspondence received by the Council and managed as part of the day-to-day operations.”

The Executive Services Officer reports as follows:

“A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the Schedule of Correspondence addressed to the Mayor and Councillors (a copy being appended to and forming part of the minutes) be received.”
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10.4 Common seal

The General Manager reports as follows:

“A Schedule of Documents for Affixing of the Common Seal for the period 17 August to 20 September 2021 is submitted for the authority of the Council to be given. Use of the common seal must first be authorised by a resolution of the Council.

The Schedule also includes for information advice of final plans of subdivision sealed in accordance with approved delegation and responsibilities.”

The Executive Services Officer reports as follows:

“A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

■ “That the common seal (a copy of the Schedule of Documents for Affixing of the Common Seal being appended to and forming part of the minutes) be affixed subject to compliance with all conditions of approval in respect of each document, and that the advice of final plans of subdivision sealed in accordance with approved delegation and responsibilities be received.”

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10.5 Contracts and agreements

The General Manager reports as follows:

“A Schedule of Contracts and Agreements (other than those approved under the common seal) entered into for the period 17 August to 20 September 2021 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reports as follows:

“A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the Schedule of Contracts and Agreements (a copy being appended to and forming part of the minutes) be received.”

COMMUNITY SERVICES

10.6 Community Services

The Director Community Services reports as follows:

“There are no matters from the Community Services Department for decision at this meeting.”

INFRASTRUCTURE SERVICES

10.7 Central Coast Council Surveillance Policy

The Director Infrastructure Services reports as follows:

"PURPOSE

The purpose of this report is to provide information and a recommendation for the Council to adopt the Surveillance Policy (the Policy). A copy of the Policy is appended to this report.

BACKGROUND

The Council operates camera surveillance systems at many facilities and public areas, including installations at the Short Street Depot, Resource Recovery Centre, Wharf Precinct, Apex Park, Recreation Centres and Memorial Park. Body cameras are also utilised by inspectorial and regulatory staff.

The Policy has been developed to ensure that surveillance systems are adequate for the security requirements of the Council and operated in accordance with relevant legislation.

DISCUSSION

The Policy will apply to all surveillance systems owned and controlled by the Council.

The purposes for which the Council may use camera surveillance in public places include:

- . protection of community assets;
- . improve community safety and security;
- . to deter anti-social behaviour and crime;
- . recording of Council works and operations;
- . recording for regulatory and compliance investigations and inspections;
- . to assist law enforcement agencies;
- . recording of Council functions/events; and
- . staff safety.

The objectives of this Policy are to ensure that camera surveillance systems and footage will only be used for the purpose for which they were intended, that management and operation of camera surveillance systems and footage complies with relevant legislation and that the systems are fit for purpose.

The release of camera surveillance data and footage will comply with internal reporting requirements at management level, the requirements of the Police in relation to the investigation of crime or a subpoena.

Council staff wearing body cameras or with vehicle dash cams would be able to view footage for the purpose of reviewing for notes, making statements or confirming events relevant to their situation.

Lessees of Council buildings may also access footage for the listed purposes, particularly in regard to anti-social behaviour and crime.

External release to members of the public will only be considered and provided where a valid formal request for public information has been received. This request will be assessed in accordance with the provisions of the *Right to Information Act 2009*.

CONSULTATION

Consultation in relation to this Policy has been undertaken within the Infrastructure Services Department and with the Operational Leadership Team and Senior Leadership Team. It was presented at a Councillors' Workshop held on 23 August 2021.

RESOURCE, FINANCIAL AND RISK IMPACTS

There will be no cost associated with this Policy other than the normal budget process for the provision, renewal and maintenance of surveillance equipment.

Risks associated with not implementing this Policy are that there may continue to be adhoc provision and installation of surveillance equipment and that they may not be operated, or information released, in accordance with the required standards and legislation.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Shape of the Place

- . Improve the value and use of open space
- . Conserve the physical environment in a way that ensures we have a healthy and attractive community

A Connected Central Coast

- . Improve community well-being.

The Environment and Sustainable Infrastructure

- Contribute to a safe and healthy environment
- Develop and manage sustainable built infrastructure
- Contribute to the preservation of the natural environment.

CONCLUSION

It is recommended that the Surveillance Policy dated September 2021 be adopted.”

The Executive Services Officer reports as follows:

“A copy of the Surveillance Policy dated September 2021 having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the Surveillance Policy dated September 2021 (a copy being appended to and forming part of the minutes) be adopted.”

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10.8 Guidelines for the installation of plaques and memorials in parks and open space within Central Coast (159/2010 – 17.05.2010)

The Director Infrastructure Services reports as follows:

“The Manager Asset Services has prepared the following report:

‘PURPOSE

The purpose of this report is to consider the adoption by the Council of the revised Guidelines for the installation of plaques and memorials in parks and open space within Central Coast (the Guidelines).

BACKGROUND

At the Council meeting held on 17 May 2010 (Minute No. 159/2010) the Council adopted the Guidelines for the installation of plaques and memorials in parks and open space within Central Coast.

The Guidelines required a revision to be undertaken in the 2020–2021 financial year to reflect any changes within the Guidelines, including legislation etc. A copy of the Guidelines is appended to this report.

DISCUSSION

The purpose of the Guidelines is to provide guidance for the handling of requests for the installation of plaques/memorials within the Central Coast area.

These Guidelines are not related to niche walls and/or memorial parks.

The Guidelines will provide those involved with the requests for the installation of plaques/memorials with consistency and the criteria against which all applications will be assessed, i.e. location, type etc.

The Guidelines set out the initial costs associated with the provision of such infrastructure.

Seven notable changes have occurred as a result of this review.

Section 1	Guidelines – includes more details of coverage.
Section 2	Selection Process – includes more details to assist applicants, including a wider definition for the first criteria.
Section 3	Memorials – was completely revised combining Section 4 and 5 of the previous Guidelines.
Section 4	Plaque – more details including consulting with Council in regard to the process of plaque making.
Section 5	Cost – now includes the requester to pay for the plaque/memorial and park asset and the associated installation costs.
Section 6	Life of the memorial/maintenance – is a new section which details ownership of the plaque/memorial.
Section 7	Unauthorised plaques/memorials – is a new section which details actions for unauthorised installation of plaques/memorials.

CONSULTATION

Consultation has been undertaken in conjunction with Council staff and the Organisational Leadership Team (Inc. the Senior Leadership Team) during August 2021.

RESOURCE, FINANCIAL AND RISK IMPACTS

There is no direct impact on resources to implement the Guidelines.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Shape of the Place

- Improve the value and use of open space

The Environment and Sustainable Infrastructure

- Develop and manage sustainable built infrastructure

CONCLUSION

It is recommended that revised Guidelines for the installation of plaques and memorials in parks and open space within Central Coast dated September 2021 be adopted.'

The Manager Asset Services report is supported."

The Executive Services Officer reports as follows:

"A copy of the revised Guidelines for the installation of plaques and memorials in parks and open space within Central Coast dated September 2021 having been circulated to all Councillors, a suggested resolution is submitted for consideration."

- "That the revised Guidelines for the installation of plaques and memorials in parks and open space within Central Coast dated September 2021 (a copy being appended to and forming part of the minutes) be adopted."

10.9 Tenders for bridge replacement – Adams Creek, Stotts Road, Riana

The Director Infrastructure Services reports as follows:

“The Stormwater & Bridges Engineer has prepared the following report:

‘PURPOSE

The purpose of this report is to assist the Council in considering the tenders received for the replacement of the bridge over Adams Creek on Stotts Road, Riana.

BACKGROUND

Stotts Road is a collector road running west from Pine Road.

The existing bridge is a single lane structure. The super-structure was built in 1996 and consists of timber planks over timber beams. Significant deterioration of beams has been identified and the bridge has a 5-tonne load limit applied. The detour for vehicles over 5-tonne is available through Midgleys Road.

It is intended to replace the existing bridge with a two-lane structure, based on road geometry, traffic volumes and the road classification.

DISCUSSION

Tenders were called for the replacement of the bridge on 5 August 2021 and closed at 2.00pm on 2 September 2021.

A conforming standard was outlined in the design brief for the structure.

Submissions from three tenderers were received as follows (excluding GST and including \$20,000 contingency):

TENDERER	PRICE \$ (Exc. GST)
VEC Civil Engineering P/L	373,458.18
BridgePro Engineering P/L	438,881.82
TasSpan Civil Contracting P/L	476,853.82
<i>ESTIMATE (EXCLUDING GST)</i>	<i>300,000.00</i>

The submissions of BridgePro Engineering and VEC Civil Engineering excluded the installation of a temporary vehicular bypass for the duration of the project and removal at completion. The intention for this item was to provide a bypass/temporary bridge structure if the existing bridge fails before its demolition. For the tender evaluation, and to provide consistency between tenders, this item was also excluded from the submission of TasSpan Civil Contracting.

The existing structure is approximately 9.1m clear span and 4.9m clear width between barriers. The project brief asked for a structure with a minimum 10.0m clear span and 7.0m clear width between barriers.

Each of the tenderers submitted a conforming tender.

Two tenderers offer construction programs in compliance with the specified completion date of 31 March 2022 and one tenderer is a week over the schedule.

The tenderers have previously carried out work successfully for the Council and are recognised as being competent to perform the works with their structures conforming to relevant standards.

The preferred option for any bridge replacement is with a permanent concrete structure as there are low lifecycle and maintenance costs.

Designs from each tenderer provide for permanent concrete options. These designs are similar in that they propose a structural concrete deck sitting on concrete abutments over piled footings with a 100-year design life.

The Council uses a weighted tender assessment method for bridge projects based on:

Compliance with tender documentation	5%
Previous experience	5%
Personnel (management and field)	3%
Personnel (field)	2%
Design	30%
WHS policy and record	10%
Local business	10%
Tender price	30%

VEC Civil Engineering P/L achieved the highest rating based on this method (a copy of the confidential tender assessment is attached).

CONSULTATION

This item has followed a public tendering process.

Local consultation and public notice will be provided at the time of construction.

RESOURCE, FINANCIAL AND RISK IMPACTS

This project is included in the 2021–2022 capital budget with an allocated budget of \$300,000.

Additional funding of \$73,458.18 is required. The balance of funding may be obtained from the Westella Drive/Waverley Road intersection upgrade project, budget \$80,000 which is yet to be commenced. It has come to our attention during a pre-design site inspection that the guard rail between Westella Drive and the Bass Highway has been extended, which may impede on intended designs. This will require further discussions with the Department of State Growth and may cause delay and additional cost not included in earlier estimates. It is recommended that the Westella Drive/Waverley Road project is deferred to 2022–2023 to fund the Stotts Road Bridge replacement.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

A Connected Central Coast

- . Provide for a diverse range of movement patterns.
- . Connect the people with services
- . Improve community well-being.

The Environment and Sustainable Infrastructure

- . Develop and manage sustainable built infrastructure.
- . Contribute to a safe and healthy environment

Council Sustainability and Governance

- . Improve the Council's financial capacity to sustainably meet community expectations.

CONCLUSION

It is recommended that the Council:

- (a) Accept and approve the conforming tender from VEC Civil Engineering P/L for the sum of \$373,458.18 (exc. GST) [\$410,804.00 (incl. GST)] for the replacement of the Adams Creek bridge Stotts Road, Riana; and further
- (b) that the Westella Drive/Waverley Road project be deferred until 2022–2023 and the funding of \$80,000 be reallocated to the Adams Creek Stotts Road, Riana bridge replacement.

The Stormwater & Bridges Engineer’s report is supported.”

The Executive Services Officer reports as follows:

“A copy of the confidential tender assessment having been circulated to all Councillors; a suggested resolution is submitted for consideration.”

■ “That the Council:

- (a) accept and approve the conforming tender from VEC Civil Engineering P/L for the sum of \$373,458.18 (exc. GST) [\$410,804.00 (incl. GST)] for the replacement of the Adams Creek bridge Stotts Road, Riana; and further
- (b) that the Westella Drive/Waverley Road project be deferred until 2022–2023 and the funding of \$80,000 be reallocated to the Adams Creek Stotts Road, Riana bridge replacement.

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CORPORATE SERVICES

10.10 Statutory determinations

The Director Corporate Services reports as follows:

“A Schedule of Statutory Determinations made during the month of August 2021 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reports as follows:

“A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the Schedule of Statutory Determinations (a copy being appended to and forming part of the minutes) be received.”

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11 CLOSURE OF MEETING TO THE PUBLIC

11.1 Meeting closed to the public

The Executive Services Officer reports as follows:

“The *Local Government (Meeting Procedures) Regulations 2015* provide that a meeting of a council is to be open to the public unless the council, by absolute majority, decides to close part of the meeting because one or more of the following matters are being, or are to be, discussed at the meeting.

Moving into a closed meeting is to be by procedural motion. Once a meeting is closed, meeting procedures are not relaxed unless the council so decides.

It is considered desirable that the following matters be discussed in a closed meeting:

Matter	<i>Local Government (Meeting Procedures) Regulations 2015</i> reference
Confirmation of Closed Session Minutes	15(2)(g) Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential
Minutes and notes of other organisations and committees of the Council · Cradle Coast Authority Board – meeting held 12 August 2021	15(2)(g) Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential
Tenders for Penguin Foreshore Remediation and Upgrade Project Stage B (216A/2021 – 19.07.2021)	15(2)(d) Contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal
Sale of land at 2A Dial Road, Penguin (62A/2020 – 17.02.2020)	15(2)(f) Proposals for the council to acquire land or an interest in land or for the disposal of land.

A suggested resolution is submitted for consideration.”

■ “That the Council close the meeting to the public to consider the following matters, they being matters relating to:

Matter	<i>Local Government (Meeting Procedures) Regulations 2015</i> reference
Confirmation of Closed Session Minutes	15(2)(g) Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential
Minutes and notes of other organisations and committees of the Council Cradle Coast Authority Board – meeting held 12 August 2021	15(2)(g) Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential
Tenders for Penguin Foreshore Remediation and Upgrade Project Stage B (216A/2021 – 19.07.2021)	15(2)(d) Contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal
Sale of land at 2A Dial Road, Penguin (62A/2020 – 17.02.2020)	15(2)(f) Proposals for the council to acquire land or an interest in land or for the disposal of land.”

The Executive Services Officer further reports as follows:

- “1 The *Local Government (Meeting Procedures) Regulations 2015* provide in respect of any matter discussed at a closed meeting that the general manager is to record in the minutes of the open meeting, in a manner that protects confidentiality, the fact that the matter was discussed and a brief description of the matter so discussed, and is not to record in the minutes of the open meeting the details of the outcome unless the council determines otherwise.
- 2 While in a closed meeting, the council is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues.

-
- 3 The *Local Government Act 1993* provides that a councillor must not disclose information seen or heard at a meeting or part of a meeting that is closed to the public that is not authorised by the council to be disclosed.

Similarly, an employee of a council must not disclose information acquired as such an employee on the condition that it be kept confidential.

- 4 In the event that additional business is required to be conducted by a council after the matter(s) for which the meeting has been closed to the public have been conducted, the Regulations provide that a council may, by simple majority, re-open a closed meeting to the public.”

Associated Reports And Documents

Central Coast Youth Leaders Council
Minutes of a meeting held at the
Leighland Christian School
Leighlands Avenue, Ulverstone
Wednesday, 28 July 2021
Commencing at 9.15am

Doc ID: 399603



1 PRESENT

Cr Philip Viney (Councillor/Accountant/Ulverstone Lions Club); **Melissa Budgeon** (Community Wellbeing Officer [CCC]); **Glenn Mace** (Principal Leighland Christian School [LCS]); **Micah Richardson** and **Gabriela Reynolds** (Student Reps – [LCS]); **Natalie Winchcombe** (Teacher – North West Christian School [NWCS]); **Karen Ling** and **Alex Davidson** (Student Reps – [NWCS]); **Mathew Grinning** (Principal Penguin District School [PDS]); **Noah Grey** and **Brianna Stevens** (Student Reps – [PDS]); **Mel Blake** (Beacon Foundation, Collective ed. [USC]); **Aaron Meldrum** (Beacon Foundation, Collective ed. [USC]); **Matthew Brooks** and **Brodie Bonde** (Student Reps [USC]).

Minute taker: **Debra Lynch** (Community Service Assistant [CCC])

2 WELCOME and Acknowledgement of Country

Cr Philip Viney chaired the meeting and welcomed everyone to the meeting and read the Acknowledgement of Country.



3 APOLOGIES

Sandra Ayton (General Manager [CCC]); **Natalie Winchcombe** (Teacher – North West Christian School [NWCS]); **Karen Ling** and **Alex Davidson** (Student Rep – [NWCS]); **Glen Lutwyche** (Principal Ulverstone Secondary College [USC]); **Aaron Meldrum** (Beacon Foundation, Collective ed. [USC]) and **Tyler Stretton** (Student Rep – [PDS])



4 MINUTES OF THE PREVIOUS MEETING

■ Gabriela Reynolds moved and Matthew Brooks seconded “That the minutes of the meeting held on 30 June 2021 be approved.”

Carried

5 PATHWAYS AND FUTURE OPPORTUNITIES

The meeting discussed the proposal for the School Based Careers Event. The event will target year 9 – 10 students in the first session and then year 11–12 in the second session.

Melissa Budgeon and Mel Blake provided information on the proposed set up for the day:

Venue: Ulverstone Sports and Leisure Centre

9.20 – 11.30am – First session

11.30 – 12.20 – Parent Session

12.20 – 2.30pm – Second session

Format for school group sessions (approx. 300 students for each)

30 minutes – Panel presentation

30 minutes – Select a cluster presentation

30 minutes – Select a second cluster presentation

Some free movement time between presentations.

6 YOUTH VOICE

Students were asked to suggest some different panelists, or types of careers that would be of interest to students. Some of the suggestions were the arts, social media, childcare, armed forces, emergency services, real estate, government, UTAS and TasTafe.

Students discussed in their groups what types of questions they would like to present at the panel sessions. The meeting reconvened and students discussed options. Mel Blake recorded all the information and would collate and include in the event plan.

Mel Blake to send through the event planner for attachment to minutes.

7 YOUTH LEADERSHIP DEVELOPMENT

The students were asked what roles they could take on as part of organising and running the event. Suggestions were ushers on the day to welcome people to the event and direct them to the different areas.

8 STUDENT REPORTS

Student representatives presented their reports at the meeting with highlights of events for the month. See attached reports.

- Ulverstone Secondary College
- Penguin District School
- Leighland Christian School
- North West Christian School – no report available at this time as the students had been absent from school this week.

Melissa advised that the Youth Advisory Council West Tamer are holding a Youth Summit on Friday 8 October and all LGAT Youth Advisory Councils are invited to attend. Melissa will put the information out on the Youth Leaders Council Facebooks page. Please let Melissa know if you would like to attend.

9 NEXT MEETING

The next scheduled meeting is to be held on Wednesday, 26 August 2021 at 9.15am. The Committee agreed to hold the meeting at the Dial Sports Complex in Penguin as major building construction is happening at the North West Christian School at present. Council to book the facility.

As there was no further business to discuss the meeting concluded at 10.25am.

ATTACHEMENTS

- 1 Career Event Planner
- 2 Student Reports

CAREERS EVENT PLANNER



Date	Wednesday, 22 nd September 2021
Time	8.20am – 3.00pm
Location	Ulverstone Sports and Leisure Complex, Flora Street West Ulverstone

SCHOOLS		
School name	Grades	Number of students (approx.)
Leighland Christian School	9-12	180
North West Christian School	9-12	30
Penguin District School	9-12	110
Ulverstone Secondary College	9-12	280
	Total	600

Time	Duration	Description
8.20am	1 hour	Set up
9.20am	2 hours, 10 mins	First school group arrives. Grade 9 and 11's from each school to attend. Approx. 300 students
9.30am	30 mins	All students in main stadium for career panel
<i>Allow time for students to move to next session – 10 mins</i>		
10.10am	30 mins	Students to attend session 1 of their choice (cluster)
<i>Allow time for students to move to next session – 10 mins</i>		
10.50am	30 mins	Students to attend session 2 of their choice (cluster)
11.30am		First school group departs
PARENTS INVITED TO VISIT EVENT TO EXPLORE PATHWAY OPTIONS		

<i>LUNCH FOR PRESENTERS/EXHIBITORS</i>		
12.20pm	2 hours, 10 mins	Second school group arrives. Grade 10 and 12's from each school to attend. Approx. 300 students
12.30pm	30 mins	All students in main stadium for career panel
<i>Allow time for students to move to next session – 10 mins</i>		
1.10pm	30 mins	Students to attend session 1 of their choice (cluster)
<i>Allow time for students to move to next session – 10 mins</i>		
1.50pm	30 mins	Students to attend session 2 of their choice (cluster)
2.30pm		Second school group departs
2.30pm		Pack up

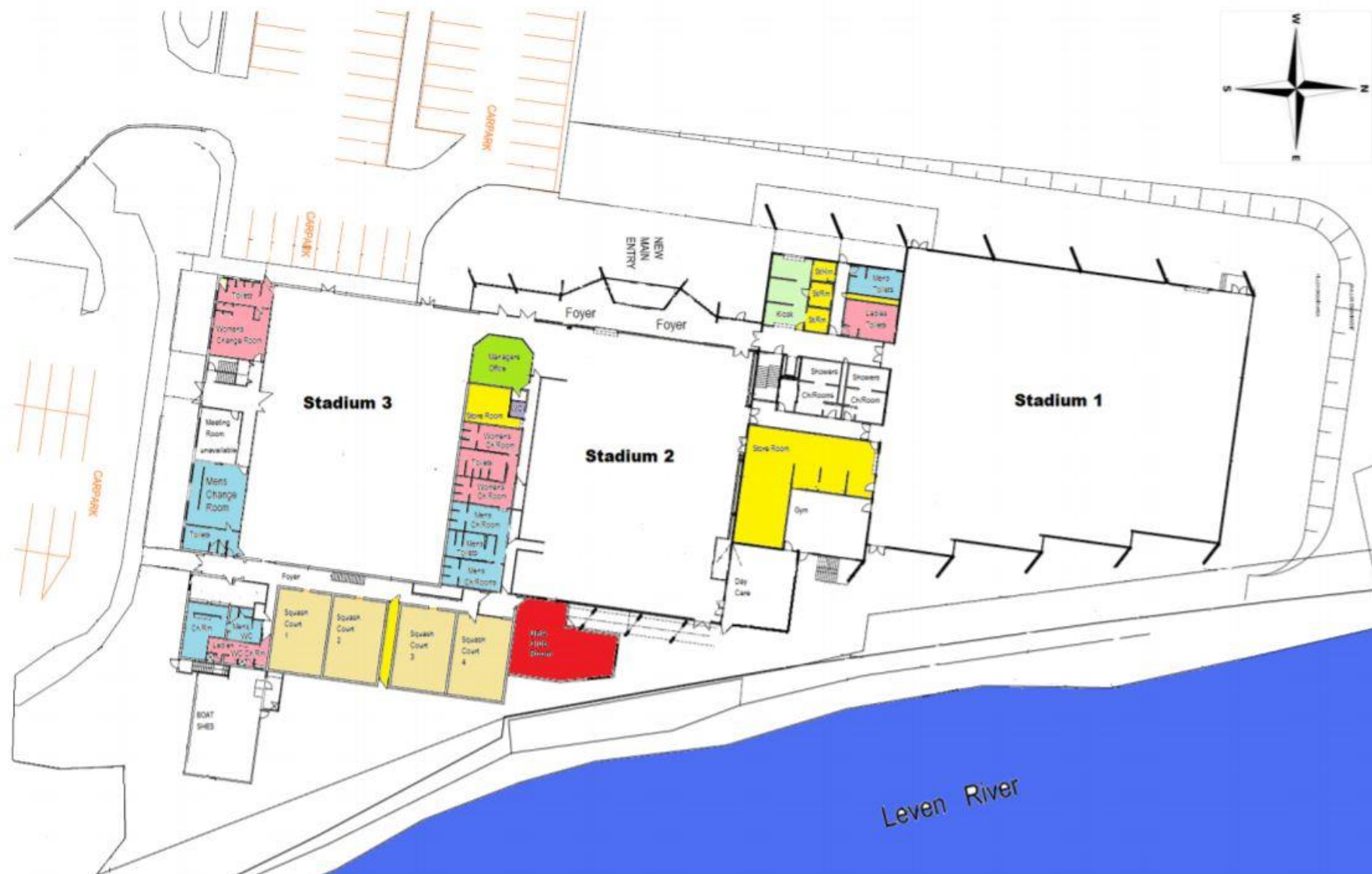
CLUSTERS	
Cluster Name/(Area)	Areas to cover
Sporting careers	AIS, AFL, Sports Admin, Cricket, Basketball
Creative careers	Arts, theatre,
Professional careers	Health, Law, Finance/Accounting, Business, IT
Vocational careers	Childcare, Aged care, Trades, Hospitality,
Defence Forces & Emergency Services (Outside)	Defence Force pathways, Tasmania Police, Tasmania Fire Service, Ambulance Tasmania, SES
Further education & support services? (Outside: UTAS MILE Truck)	UTAS, University College, Rural Clinical School, TasTAFE Support services: Doors to Mentors, Volunteering Tasmania (youth volunteering), Centrelink.

PRESENTERS/EXHIBITORS				
Business/ Organisation/Provider	Contact person & details	Details/Role	Section / Resources	Confirmed
Industry Training Hub	Damian Peirce	Panel Facilitator	Careers Panel (Main stadium)	Confirmed 22/7/21
Wildbonde	Jess Bonde	Panellist	Careers Panel (Main stadium) & Creative Careers	Confirmed
	<i>Possible: Kelsey Paske (cultural), Troy Ruffles (art), Bianca Walsh (hospitality/business), Erica Jeffrey (The Island Creative), Ben Richmond (Sports)</i>	Panellist	Careers Panel (Main stadium)	
Platinum Pro Construction	Sam <i>Very keen to promote lesser-known trades and wants to commit time to engaging in schools. Young, owns the business, plenty of apprentices, great story.</i>	Panellist	Careers Panel (Main stadium) & Vocational careers	Recommended by D Peirce 28/7
Eaglecrest Technology	Bec Perkins <i>Great story, IT industry – young, managing teams.</i>	Panellist	Careers Panel (Main stadium) & Creative careers	Recommended by D Peirce 28/7
Savage Interactive		Exhibitor	Creative careers	Aaron has made contact – may be able to join via Zoom

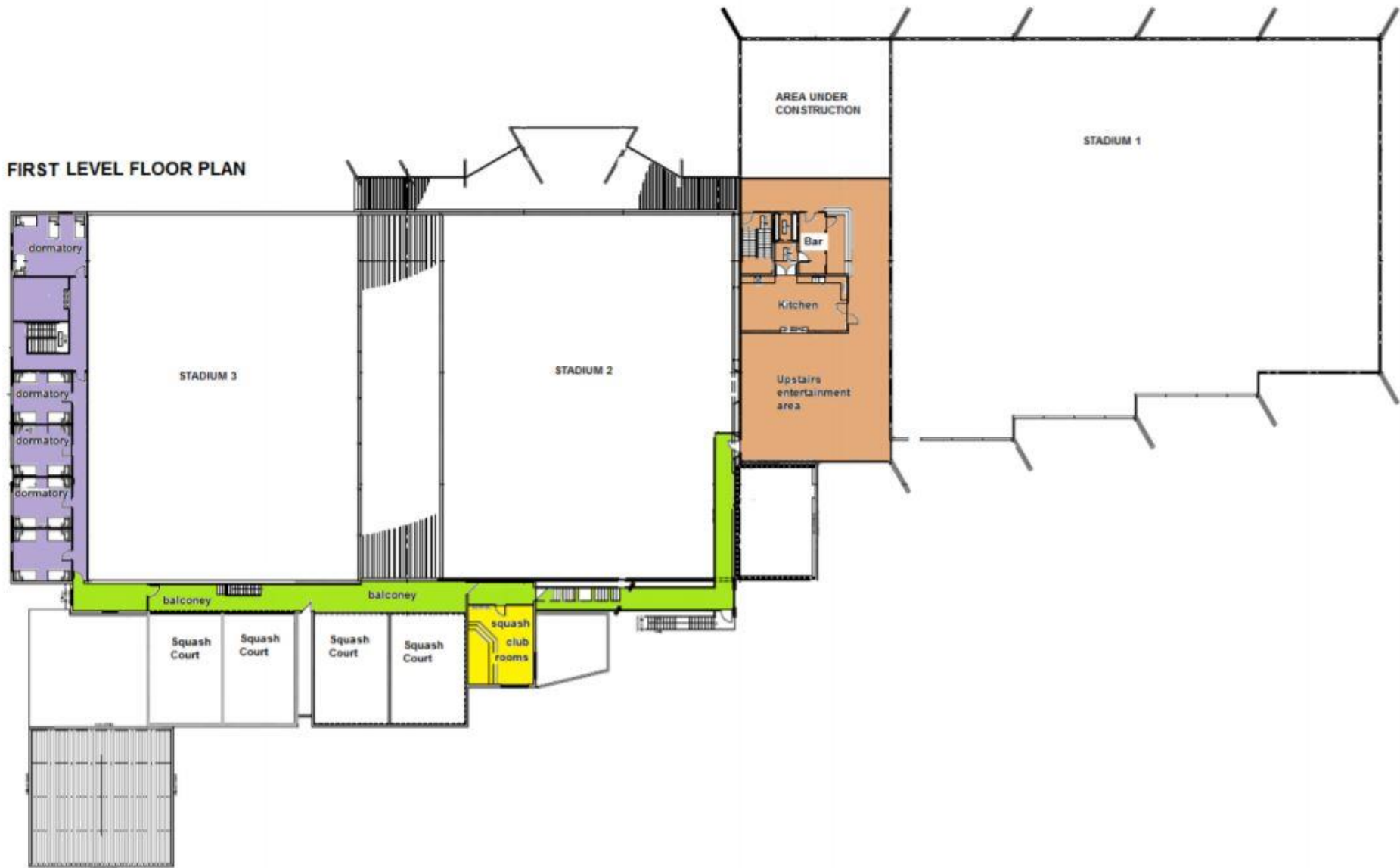
Tasmania JackJumpers	Frances Lockhart frances.lockhart@jackjumpers.com.au	Exhibitor	Sporting careers	Emailed 7/7/21 & follow up 26/7/21
MAS National – Apprenticeship Network Provider	Todd Ashdown (MAS) 0408 850 870 Todd.Ashdown@masexperience.com.au Hope Wooldridge hope.wooldridge@masexperience.com.au	Exhibitor	Vocational careers	MAS confirmed 28/7/21
Work & Training	Maret Pearson maret.pearson@workandtraining.com.au	Exhibitor	Vocational careers	Email request sent 28/7/21
Tasmanian Building Group Apprenticeship Scheme (TasBGAS)	Adam Haywood a.haywood@tasbgas.com.au Andrew Jones a.jones@tasbgas.com.au	Exhibitor	Vocational careers	Email request sent 28/7/21
Degree C	Tim Jordan General Manager 0429 956 333 tjordan@degreec.com.au	Exhibitor	Vocational careers	Email request sent 28/7/21
Fairbrother	Matthew Scrimgeour Apprenticeship Coordinator 0428 533 108 mscrimgeour@fairbrother.com.au	Exhibitor	Vocational careers	Email request sent 28/7/21
Tasmanian Minerals and Energy Council (TMEC)	Kim Butler coordinator@tasminerals.com.au	Exhibitor	Vocational careers Simulated Welders	Confirmed 7/7/21

William Adams Cat	Talent Acquisition Team Careers@wadams.com.au	Exhibitor	Vocational careers	Email request sent 26/7/21
Hydro Tasmania	Gina Harvey Gina.Harvey@hydro.com.au	Exhibitor	Vocational careers	Email request sent 28/7/21
Forico		Exhibitor	Vocational careers	
Tasmanian Hospitality Association (THA)	Roger O'Meagher Manager Workforce Development 0409 357 408 roger@tha.asn.au	Exhibitor	Vocational careers	Email request sent 28/7/21
Defence Force Recruiting	CPTTAS@drf.com.au	Exhibitor	Defence Forces & Emergency Services	Enquiry submitted 2/7/21. Follow up sent 26/7/21
Tasmania Police	Simon Clayton Recruiting Services, Tasmania Police Academy (03) 61732101; simon.clayton@police.tas.gov.au	Exhibitor	Defence Forces & Emergency Services	Confirmed 9/7/21
Tasmania Fire Service	Nick Connolly Manager TasFire Training Tasmania Fire Service Mobile 0414 439173 nick.connolly@fire.tas.gov.au	Exhibitor	Defence Forces & Emergency Services	Emailed 26/7/21
Ambulance Tasmania	(via Ryan Smith)		Defence Forces & Emergency Services	

University of Tasmania /University College	Lara Hay 0418 785 620 lara.hay@utas.edu.au Belinda Chapman (MILE Truck) 03 6430 4995 bj.chapman@utas.edu.au	Exhibitor	Further education Outside: Mobile Interactive Learning Environment (MILE) Truck	Email request sent 28/7/21 Booking submitted 2/7/21
Rural Clinical School	Lizzie Shires lizzi.shires@utas.edu.au	Exhibitor	Further education	Email request sent 28/7/21
TasTAFE	Pip Arthur Marketing Manager philippa.arthur@tastafe.tas.edu.au	Exhibitor	Further education	Email request sent 28/7/21
Switch Tasmania		Exhibitor	Support Services	
Doors to Mentors	Kira Coghlan Beacon Foundation	Exhibitor	Support Services	
Volunteering Tasmania		Exhibitor	Support Services	
Centrelink			Support Services	



FIRST LEVEL FLOOR PLAN



Notes from Youth Leaders Council Meeting 28/7/21 – Student input:

Format for school group sessions:

Everyone was happy with the above format. Note: it will be tight but achievable.

Suggestions about some different panellists, or types of careers that would be of interest to students:

- Different career paths
- Younger panellists
- Engaging and interesting speakers
- Beadonuts owner
- Animal industry – i.e., Wings Wildlife Park
- Agriculture Industry
- Someone who has started their own business
- Sport (football)
- Arts and creatives field (artist)
- Psychologist
- Variety of different industries – trades and apprenticeships
- Different levels of education
- Traineeship and apprenticeships
- Different ages and stages
- Someone from health careers pathway e.g., Doctor, Nurse, Nutritionist. Dietitian etc.
- How people are using social media to grow their profession

Review and input into cluster groups:

Everyone was happy with the above cluster groups.

Questions for panel (from students):

- What has your career journey been (broadly)?
- How did you get started in your career?
- What made you choose the career you are in? Where there any particular influences?
- Who inspired you to get into your career?
- What did you have to do in the lead up to your career – education & training pathway? Have you taken any University Courses?
- What have you gone through to get to where you are in your career?
- Obstacles that you faced getting to where you are?
- What have been some of the barriers and setbacks you have faced? – i.e., how many job knock backs have you had?
- What does your job entail?
- What were you Grade 11 & 12 selections?
- What supports did you have in place to get to where you are?
- What is the hardest part of your job?
- What are fun parts of your job?
- What have you gone through to get to where you are with your career today?
- How did you find a way to earn enough money to live? Particularly for a person from the art field.
- Is there any other career path you've thought about?
- If you had not gone into your career, where would you be today?
- For a Psychologist: have you had personal experience with a mental illness (and is this why you chose the path you have)?

Roles for YLC students as part of organising and running this event:

- Helping on the day – welcome, handing out venue maps, ushers, looking after presenters, introduce and thank panel and cluster group participants

BUDGET		
Item	Cost	Funded by
Buses		
Venue		
Lunch for presenters and exhibitors		

NOTES from Design Thinking Session with YLC Students, May 2021

Things students would like to see at a Careers Event:

*Note: some are grouped together, participants had the chance to * those they were interested in. Most popular ideas in bold.*

- Information in all career paths including arts and music, not just the mainstream careers / talk about pathways in art, music, dance etc. that aren't strictly academic / relevant information on smaller career pathways *****
- Lots of different career people / guest speakers / guest speakers from high level positions / guest speakers to share personal experiences of success & failures – what I would do if I could do it again / inspiring speakers sharing their career journey / meeting professionals / sports person speaker i.e., AFL – what happens post sports?? * / people who work in the environment so that first-hand experiences can be known / get people from a variety of different workplaces to share their personal experiences *****
- More hands on! / Interactive – communication and experience / hands on experience / experience / knowledge improving games and activities *****
- Accommodation / housing and accommodation costs *****
- Work experience info / work experience opportunities *****
- Scholarships – sports, arts, music *****
- Opportunities in Tasmania or mainland ** / What the career path involves exactly *** / variety of careers / examples of positions when finished / people who can help me get the career I want
- Mental health (kids help-line) – comment: high need in this area / how to understand and it / help ***
- How to start your own business ***
- How to make a living from things like art, music, performing and visual arts **
- Visual image of the careers that are out there ** / video monitors with careers being displayed

- How easy is it to find a job after completing a degree at uni **?
- Gap year / what could I do in a gap year / can it be more than one year? **
- Talk about the different pathways that are available if you begin a course and decide you don't like it **
- Further education & education department pathways – how long does it take / how easy is it to gain a job in education **
- A way to find what occupations are suited to each individual * / how to combine interests into a career – what career should I choose? / tests to show what kind of career you would enjoy
- Centrelink – how do I gain access? *
- How long it would take to do the 'course' *
- Disability support services (demand is growing in this area) *
- Army cadets / Defence Force / Armed Forces section *
- Apprentice workers *
- Live music ** / can that turn into a job
- Food vans * / free food
- Art and craft activities / activities that are fun **
- Show bags / fun rides / trained monkeys
- Age and childcare services
- Employers with current availabilities / future trends
- Access to a start in the offered career paths, and how to begin
- Wages and salaries
- Medical career pathways
- Online forms (like a Zoom..... international inspiration)
- Qualification – what they mean, what jobs match up
- ATAR scores
- Formulated future career pathways
- Basic skills / transferable skills
- Information on how much money each career path will cost, and how much will be earned
- Information around future job trends
- Knowledge – how to get to my career, how long will it take, what do I need to get there

- Tradie / section for trades and tertiary pathways
- Sport recruitment people
- Work managers
- Small examples of tasks that would be included in some workplaces
- How do I go to bible college / year 13?
- Speed careers
- Parent forum – information and resources to help with career choice
- Confidence in job interviews / help with resumes, applications, interviews
- Where do I go to receive the best education for university in my given area of interest?
- Study and work – can I do both at the same time
- Variety of media used – not all talk and listen
- Online campaign showcasing various options
- Realistic career options that are available in Tasmania
- Travelling road show – panel and activities at schools
- Career champions providing opportunities for young people to try out various career options in community
- Competition based on stallholders' conversations

Forth Community Representatives Committee

Minutes of the 84th meeting held at Forth Hall

Thursday, 5 August 2021 – commencing at 4.00pm

1 PRESENT

Forth Community Representatives: Peter Miller, John French, and Jessica Bennett

Wendy Bennell (Observer)

Central Coast Council: Paul Breaden (**Director Infrastructure Services**)
Mary-Ann Edwards (**Manager Land Use Planning**) and
Simon Angilley (**Manager Community Development**)

2 ACKNOWLEDGMENT OF COUNTRY

3 WELCOME/APOLOGIES

Apologies: Alan Wheeler, Sandra Ayton, and Alison Kable

Paul Breaden chaired the meeting and welcomed everyone. Introductions were made for the benefit of Council representatives.

4 MINUTES OF PREVIOUS MEETING

■ John French moved, and Peter Miller seconded, "That the minutes of the previous meeting held on Thursday, 6 May 2021 be accepted as a true and correct record."

Carried

5 MATTERS ARISING FROM PREVIOUS MINUTES

a Traffic concerns – Highway intersection (continuing item)

Paul advised the committee that Department of State Growth (DSG) and their consultant GHD have hosted community consultation sessions in Turners Beach to discuss the two proposals with residents from Forth and Leith. Additional community events will be held in Burnie and Devonport to consult with other highway users. Following the community consultation phase, a report will be prepared for the Minister to make a decision on the most appropriate way to move forward.

Action: To remain on the agenda for future updates.

b Turners Beach to Leith Shared Pathway

No update available at this meeting.

Action: To remain on the agenda for future updates.

c Bitumen on Shared Pathway

Paul reported that the worst section of the track has been repaired. The track will be monitored for future maintenance needs. Peter thanked Council and has also provided correspondence to the Council.

Action: Council monitoring for future repairs. Item closed.

d Committee Members

Wendy Bennell was asked to leave the room for this item.

Paul reported that three expressions of interest for vacant committee member position were received. The committee discussed the merits of each application and has agreed on a recommendation to be provided to the General Manager.

Wendy Bennell returned to the room.

e Barrier middle section of William Street

Paul noted that this item was closed off last meeting.

f Armco Barriers

Paul reported that Council are waiting for an update from DSG regarding this matter, it was suggested by Paul that if guardrails are to be installed there is a possibility of the road needing to be widened. Paul and the Mayor have met with Harvest Moon and Community Groups to discuss traffic issues in this area and Council will continue to monitor.

Action: To remain on the agenda for future updates.

g Pathway Construction

Paul reported that the contractor has commenced purchasing materials. Work will commence on the construction of the pathway once an outstanding licence from Crown has been finalised.

Action: To remain on the agenda for future updates.

h Eastern Fence Along River Reserve

Paul reported that minor maintenance has been done to the fence and quote obtained for larger-scale repairs which will be completed when

the budget allows. John reported that there is a panel missing near the creek that needs to be repaired urgently.

Action: Paul to organise for the missing panel to be repaired.

i Truck Bay Opposite the Shop

Paul reported that signage has been organised for this area. Council will arrange traffic counts to be completed to better understand the traffic movements near the shop. Police will increase presence for monitoring.

Action: Item to remain on agenda for future updates.

j Kindred Hill Pathway

Paul reported that this matter is under investigation.

Action: item to remain on agenda for future updates.

k Tractor Park Upgrade

Paul reported that under Council's Open Space and Recreation Plan there is a need for more play items at this park to cater for younger children. This will be considered in future budget assessments. The playground itself is due for renewal in 2022 although the equipment originally donated by Forth Valley Lions Club is still functional. Council would like to work with the Lions Club to give the park a facelift.

l Jump Track / Fitness Equipment

Paul reported that a fitness station would likely be well used by the public in this area, and this equipment would be suited to the intended use of the grounds if a formal request was made to install it. Pump and Jump facilities have been provided at Ulverstone for the region and are not likely to be built in this location.

m Lighting at Braddons Lookout

Paul reported that Council staff investigated the current lighting situation to better understand the issue. A meeting has been arranged with Forth Valley Lions Club to discuss options for the installation of a new light pole and solar light at the Lookout.

n Cleaning and Painting of Forth River Bridges

Paul reported that cleaning has been scheduled in the next few weeks. Once the cleaning is completed an assessment will be undertaken to determine if painting or further repairs are necessary.

Action: To remain on the agenda for future updates.

o Centre Line on Leith Road

Paul reported that a request has been received for a centreline on Leith Road to manage concerns regarding driver behaviour and large vehicles.

Action: Council will arrange for a centreline to be installed.

p Steps from Wilmot Road Under Overflow Bridge

Paul reported that Council staff have investigated a request for a pathway to be constructed to supplement the stairs under the overflow bridge to encourage walkers to move away from the road intersection. Further investigations are required to determine the suitability of this request.

Action: Item to remain on agenda for future updates.

6 MATTERS FOR CONSIDERATION

6.1 Council Update

a Forth Specific Area Plan

Mary-Ann reported that the Forth Specific Area Plan will be reviewed and finalised by March 2022. A copy of the current plan was distributed to the committee with the agenda. Letters will be sent to all owners and occupiers in the Forth area with a copy of the plan, and a survey. Heritage consultants have been engaged to undertake a heritage study for the whole of the municipality and will hold community consultation events during this process.

b Community Consultation Projects

Simon reported that two other community consultation projects will be undertaken shortly – one for Open Spaces and one for Recreation Facilities. Clubs will be approached individually for direct feedback prior to open public discussions.

6.2 Community Update

a Armco Barriers

John reported that the Armco barriers installed on Forth Road hill two months ago have made the road too narrow. Council will investigate the matter and provide an update at the next meeting.

Action: Paul to investigate.

b Upcoming History Society Event

Wendy reported that in November the History Society will be holding an event in the hall to celebrate the life of Philosopher Smith.

7 OTHER BUSINESS

No other business was raised.

8 NEXT MEETING

The 85th meeting will be held on Thursday 4 November 2021 at the Forth Community Hall commencing at 4.00pm.

9 MEETING CLOSED

As there was no other business to discuss the meeting closed at 5:00pm.

**CENTRAL COAST COUNCIL
AUDIT PANEL
UNCONFIRMED MINUTES OF MEETING**

Minutes of meeting held on Thursday 12 August 2021 at the paranple Centre, Devonport City Council commencing at 11.13am.

1 Present

Members – Robert Atkinson (Chairperson), Steve Allen, Cr Garry Carpenter and Cr Philip Viney.

Officers – Sandra Ayton (General Manager) *via zoom*, Ian Stoneman (Director Corporate Services), Adrian Smith (Manager Organisational Services) and Rosanne Brown (Payroll Officer).

2 Apologies

None.

3 Confirmation of Minutes

Cr Carpenter moved and Cr Viney seconded that the minutes of the meeting held on 7 June 2021 be confirmed as true and correct.

Resolved unanimously.

4 Declarations of Interest

None.

5 Business Arising

5.1 Audit Panel Assessment (Minute Item 11.3 – 16.11.2020, 6.2 – 22.03.2021 and 6.2 – 07.06.2021)

Chairperson advised report is not quite completed but would have it available in the next week.

5.2 Annual Budget & Long Term Financial Plan (Minute Item 7.2 – 07.06.2021)

Noted that a copy of the Corporate Folder (incorporating the Annual Plan 2021–22 and the Long-term Financial Plan 2021–2031) had been provided to Panel Members.

5.3 Financial Policies (Minute item 7.3 – 07.06.2021)

Noted that they will be provided at November meeting.

6. Financial

6.1 Annual Financial Statements

Draft Annual Financial Statements for year ended 30 June 2021 were provided with the agenda.

The Manager Organisational Services gave an overview of the Financial Statements highlighting a couple of items still to be finalised – being revaluation of buildings, treatment of costs of Council subdivision and one-off costs relating to FOGO bins and LED lighting. Noted that expected underlying deficit is less than that budgeted for and rates outstanding under 1%. Discussion on Reserves, Dulverton tax equivalent, impact of COVID-19.

Agreed to advise auditors that Panel believes that the FOGO bins and LED lighting should be treated as pooled assets so they can be depreciated.

Resolved, “That the Panel is happy with the draft Annual Financial Report and satisfied that the financial affairs of the Council are presented fairly and appropriate processes have been followed and recommends the Financial Report to Council.”

6.2 Audit Issues

As per Annual Work Plan 2020 the Audit Panel is to review any audit issues raised in the management representation letter.

A copy of the following documents were included with the agenda for March 2021 meeting:

- Deloitte’s letter to Those Charged with Governance;
- Deloitte’s Interim Management letter;
- Deloitte’s publication “What is the Impact of COVID-19 on your unlisted asset valuations”.

The only outstanding item for Council’s response to the items in the Interim Management letter is:

2.1 Asset capitalisation policy – Finance Manager to complete by 30 June 2021.

Noted that this matter will be listed for November meeting.

7 Risk Management & Insurance

7.1 Insurance/Risk

Noted that insurance renewals for 2021–22 had been finalised and nothing unusual to report.

7.2 WHS Incident Reports

As per Annual Work Plan 2020 the Audit Panel is to review the WHS incident reports.

The Risk Officer's report circulated with agenda and noted.

8 Legislative & Policy Compliance

8.1 Management Review

A copy of the Council's Interplan Actions & Tasks Progress Report as at 30 June 2021 was circulated with agenda for information and noted.

8.2 Compliance Review

As per Annual Work Plan 2020 the Audit Panel reviewed and noted the following items:

- (i) Delegations – a copy of the 'Schedule of Delegations – Council to General Manager' was circulated prior to the meeting. Noted that Delegations are reviewed every 12 months and last went to Council in April 2021;
- (ii) Procurement Policy – advised currently under review;
- (iii) IT Strategy & Framework – advised an independent review of IT has been undertaken. A meeting at end of August will consider the review;
- (iv) IT Security – being considered as part of the IT review listed at item (iii) above;
- (v) External Compliance Reports – advised all reports required have been completed;
- (vi) Council Policy Register – copy of the Council's "Policies, Practices and Key Decisions Register" was circulated prior to the meeting.

Discussion on an over-arching policy for Delegations. Mr Allen to provide a sample from other Councils and agreed by Cr Carpenter that a discussion should be held with Council and further considered at next Audit Panel meeting.

9 Items to Note

9.1 General Manager's Certification

Copy circulated with agenda for period ended 31 July 2021 and noted.

9.2 ICT Governance Committee

No meetings to report. General Manager advised currently reviewing the structure and role of Committee as part of IT review.

9.3 Risk Management Committee

Meeting held 5 August 2021 – minutes circulated with agenda and noted.

9.4 Audit Panel Status Report

Copy of report provided with agenda and noted.

10 General Business

10.1 Major Projects

The General Manager provided an update on the following major projects being undertaken or planned:

- Penguin foreshore – Stage 2 well over estimate so being re-tendered;
- HIVE Cultural Precinct – hoping to receive Certificate of Occupancy by end of August with Precinct opening scheduled for October;
- Coastal shared pathways – looks likely to be over estimated cost so may need to push out completion date;
- meeting had been held with Minister for Local Government & Planning, Roger Jaensch, regarding current issues with cost of capital works and lack of contractors to tender for works.

11 Meeting Closed: 12.40pm

Next Meeting: 29 November 2021 9.00am (Central Coast Council offices).

Central Coast Youth Leaders Council
Minutes of a meeting held at the
Leighland Christian School
Leighlands Avenue, Ulverstone
Wednesday, 26 August 2021
Commencing at 9.15am

Doc ID:

1 PRESENT



Sandra Ayton (General Manager [CCC]); **Cr Philip Viney** (Councillor/Accountant/Ulverstone Lions Club); **Melissa Budgeon** (Community Wellbeing Officer [CCC]); **Dianna Deduege** (Teacher Leighland Christian School [LCS]); **Micah Richardson** and **Gabriela Reynolds** (Student Reps - [LCS]); **Natalie Winchcombe** (Teacher - North West Christian School [NWCS]); **Karen Ling** (Student Reps - [NWCS]); **Mathew Smart** (Teacher Penguin District School PDS); **Noah Grey** and **Tyler Stretton** (Student Rep - [PDS]); **Aaron Meldrum** (Beacon Foundation, Collective ed. [USC]) and **Brodie Bonde** (Student Reps [USC]).

Minute taker: **Debra Lynch** (Community Service Assistant [CCC])



2 WELCOME and Acknowledgement of Country

Sandra Ayton chaired the meeting and welcomed everyone to the meeting and read the Acknowledgement of Country.



3 APOLOGIES

Glenn Mace (Principal Leighland Christian School [LCS]); **Ysabella van Rooyen** (Student Reps - [LCS]); **Alex Davidson** (Student Rep - [NWCS]); **Glen Lutwyche** (Principal Ulverstone Secondary College [USC]); **Matthew Brooks** and **Lily Knight** (Student Reps [USC]) **Mathew Grinning** (Principal Penguin District School [PDS]); and **Briana Stevens** and **Brooke Maine** (Student Rep - [PDS])



4 MINUTES OF THE PREVIOUS MEETING

■ Brodie Bonde moved and Noah Grey seconded "That the minutes of the meeting held on 28 July 2021 be approved."

Carried

5 PATHWAYS AND FUTURE OPPORTUNITIES

Melissa Budgeon read out the update on the Careers Day event the students have put together for Wednesday 22 September 2021.

On offer are 6 career cluster groups that enable the students to talk to career advisors in 2 pre-selected clusters. Guest panellists will be Sam Walters, Libby Dobson, Bianca Welsh, Jess Bonde, Kelsie Paske and David Cox. The emphasis of the event is about conversations and networking.

Aaron Meldrum will provide each school with posters of the panellists to promote the event. Melissa has produced booking sheets that will be circulated to the schools.

TIMETABLE FOR THE DAY

Time	Duration	Description
8.20am	1 hour	Set up
9.20am	2 hours, 10 mins	First school group arrives. Grade 10 and 12's from each school to attend. Approx. 300 students
9.30am	30 mins	All students in main stadium for career panel
<i>Allow time for students to move to next session – 10 mins</i>		
10.10am	30 mins	Students to attend session 1 of their choice (cluster)
<i>Allow time for students to move to next session – 10 mins</i>		
10.50am	30 mins	Students to attend session 2 of their choice (cluster)
11.30am		First school group departs
PARENTS INVITED TO VISIT EVENT TO EXPLORE PATHWAY OPTIONS LUNCH FOR PRESENTERS/EXHIBITORS		
12.20pm	2 hours, 10 mins	Second school group arrives. Grade 9 and 11's from each school to attend. Approx. 300 students
12.30pm	30 mins	All students in main stadium for career panel
<i>Allow time for students to move to next session – 10 mins</i>		
1.10pm	30 mins	Students to attend session 1 of their choice (cluster)
<i>Allow time for students to move to next session – 10 mins</i>		
1.50pm	30 mins	Students to attend session 2 of their choice (cluster)
2.30pm		Second school group departs
2.30pm		Pack up

Ideas for future events – feedback included the need to hold the event earlier in the year as Y12 students have already sorted or determined their course/career pathway.

Students be encouraged to bring along a pen for the event, there to be spare pens available in case students don't have one.

Buses will be coordinated by the schools, and the invoice forwarded to the Council (Melissa) for payment.

Students suggested that they would provide support on the day with roles like:

- . set up and pack up;
- . ushering to the clusters and Introductions at the cluster conversations;
- . manning the feedback table and encouraging the students to participate;
- . distribution of the booklets (if handed out at the event);
- . assisting with delivery of catering to career advisors.

Aaron spoke on providing a booklet that has various points of comment that students can take to their cluster e.g., what I would follow up on, what did I find interesting and question I would like to ask.

Suggestions were made that the booklet be made A5, Aaron will redraft and bring along to the next Event Meeting on 16 September.

6 YOUTH VOICE

Sandra Ayton asked the students to work in their groups to see if anything else was needed to add on the day, if they were happy with how the event is coming together. and does it cover all aspects that they suggested at previous meetings.

Students raised a question on transport on getting to and from the event, the advice was that schools need to book their own transport (bus) and invoice the Council for payment.

It was suggested to provide Schools with a spread sheet listing roles that need to be undertaken on the day by Youth Leaders Council Representatives.

On the way out of the event there will be different coloured cards that are picked up by a participant and placed into a box. These cards will describe what they felt the event achieved e.g. A worthwhile event, good, excellent, not a good event etc.

All the information collected from the comments of the event would be collected and reviewed.

A suggestion was made that at the October meeting a review of the event will be undertaken e.g., what worked well and what didn't work on the day of the event.

7 YOUTH LEADERSHIP DEVELOPMENT

The meeting reviewed the remaining meeting dates.

- . 16 September 2021 at 9am (informal event plans finalised) – The meeting agreed to meet at the Ulverstone Sport & Leisure Centre and go through the Careers event set up and make sure that the planning of the Careers Day is on track.
- . 27 October 2021 9.15am normal meeting – Review and evaluate the Careers Day

- . 18 November 2021 – Invite to Councillors to a Q&A session at the Gnomon Room and sharing of a presentation by students.

8 STUDENT REPORTS

Student representatives were included in the agenda.

9 NEXT MEETING

A review of the Careers Day event at the Ulverstone Sports & Leisure Centre Thursday, 16 September 2021 at 9.00am.

The next scheduled full meeting of the Central Coast Youth Leaders Council is to be held on Wednesday, 27 October 2021 at 9.15am Gnomon Room, Ulverstone Wharf Precinct.

As there was no further business to discuss the meeting concluded at 10.18am.



**Central Coast Community Shed Management Committee
General Meeting – Minutes of Meeting held at the Community Shed
Monday, 6 September 2021 commencing at 1.05 pm**

Doc. ID: 401677

1 PRESENT/APOLOGIES

Members Present: Rob McKenzie (Chair), Stephen Ponsonby, Steven O’Grady, Kerry Hays, Ian Hardstaff, Barry Purton, Norm Frampton, and Jenni Doran,

Apologies: Laine Willis

Coordinator Admin: Melissa Budgeon

2 CONFIRMATION OF MINUTES

Barry Purton moved, and Kerry Hays seconded, “That the minutes of the general meeting held on Monday, 2 August 2021 be confirmed as correct.”

Carried

3 BUSINESS ARISING FROM MINUTES

Flooring – The meeting resolved to consider vinyl options of flooring to keep the area easier to clean.

Lighting – Thank you to Ian for all the work undertaken in the workshop area on the lighting.

Security – Investigate updating the system and improving the camera set up of the Shed. Melissa to follow up with Caleb from Securatech to visit the facility.

4 FINANCIAL REPORT (as attached)

The meeting resolved that the Financial Report be accepted.

Utilisation

Mens Group – 472, average 34 per day.

Ladies Group – 66, average 16 per day.

Coffin Club – 50, average of 12 per day. An open day at the Shed with an attendance of 20.

5 GENERAL BUSINESS

Women's Group – nothing to report.

Coffin Club – letter requesting consideration of the \$5 fee be considered as \$2.

Lighting in new section of shed – Lighting is poor in the new section of the Shed. The committee will look at placing LED lighting in the new section.

Supervisors not locking or checking equipment at the end of the day – a check list to be completed/signed by the on-duty supervisor. Check list is being developed.

Ulverstone Show – will not go ahead this year, still working on hosting the Car Show for Monday of the long weekend. The Shed is normally open for the day for people to have a look through.

Bus Trip – was held on Thursday, 2 September, 26 members went through to Exeter and Beaconsfield for a trip. Great day out had by all.

6 NEXT MEETING

As there was no further business to discuss the meeting closed at 1.42pm.

The next meeting will be held on Monday, 4 October 2021.



CENTRAL COAST COMMUNITY SHED – FINANCIAL STATEMENT 2021–2022

as 6 September 2021

<i>Revenue</i>	<i>Estimates</i>	<i>Actual</i>
11413.03	\$	\$
Membership Fees	3,000.00	2,544.36
Groups	2,000.00	–
Material Donations	–	–
Project Donations	2,000.00	454.55
GST allocation	–	–
	<hr/>	<hr/>
	<i>Estimate</i>	<i>\$2,998.91</i>
	<hr/>	<hr/>

<i>Expenditure</i>	<i>Estimates</i>	<i>Actual</i>
11481	\$	\$
Aurora	–	–
Telstra/Internet	600.00	70.90
Office/cleaning	200.00	172.00
Testing and tagging	1,150.00	–
Petty Cash	500.00	–
Training – 1st Aid	1,000.00	–
Membership – AMSA, TMSA	100.00	–
Insurance	200.00	–
Repairs and Maintenance	1,200.00	56.50
Safety Equipment	1,000.00	–
Project Materials	1,800.00	–
Water/Sewage	50.00	–
Cleaning	200.00	–
	<hr/>	<hr/>
	<i>Estimate</i>	<i>\$299.40</i>
	<hr/>	<hr/>



CRADLE COAST REGIONAL CAT MANAGEMENT STRATEGY (2021-2026)

INTRODUCTION

The purpose of the Strategy

Cats are an important part of the lives of many people. They are affectionate pets that provide love and companionship and owning a cat can have substantial health benefits. However, if cats are not managed responsibly their welfare will suffer and they can have significant adverse effects on the community, wildlife and agriculture.

Having a strategy for the management of cats in the Cradle Coast region helps all the stakeholders to focus on a common vision and identify the activities that contribute to achieving that vision.

The Cradle Coast Regional Cat Management Strategy 2021-2026 (the Strategy) has been developed through a comprehensive consultation process with key cat management stakeholders in the region including Burnie City Council, Central Coast Council, Circular Head Council, Devonport City Council, Kentish Council, King Island Council, Latrobe Council, Waratah-Wynyard Council, West Coast Council, Cradle Coast Authority (CCA), RSPCA Tasmania, Australian Veterinary Association and the Tasmanian Government (Biosecurity Tasmania and Tasmania Parks and Wildlife Service). The actions in the Strategy are developed to align with the requirements of the *Cat Management Act 2009*.

The Strategy aims to balance cat welfare, social, environmental and economic objectives and encourage valuable partnerships between State Government, Councils, cat management facilities, vets and the wider community.

Background

In 2012 the State Government proclaimed the *Cat Management Act 2009* (the Act) which is the principal legislation for managing domestic and stray cats in Tasmania. The Act aims to promote the welfare and responsible ownership of cats, provide for the effective management of cats and reduce the negative effect of cats on the environment. The Department of Primary Industries, Parks, Water and Environment (DPIPWE) has primary responsibility for administration of the Act and undertakes enforcement. Under the Act, Councils are not required to conduct cat management but may participate to a degree that they consider necessary or relevant and can resource.

In 2017 DPIPWE with the support of the Cat Management Reference Group developed the Tasmanian Cat Management Plan 2017-2022, which outlines a comprehensive and collaborative statewide approach to managing cats. It is built around seven objectives, including increasing the level of responsible cat ownership and community awareness around cat management, use of best practice techniques in relation to cat management and minimising the impact of cats on important conservation and agricultural assets. The Tasmanian Cat Management

Plan 2017-2022 recognises that the management of cats is a shared responsibility and that the community plays a key role. Without community support and participation, the problems caused by domestic and stray cats will remain significant.

In 2018 the State Government funded three Regional Cat Management Coordinators to help progress the objectives of the Tasmanian Cat Management Plan 2017-2022. The North-West Regional Cat Management Coordinator is based at the Cradle Coast Authority and works with State Government, the nine Councils of the Cradle Coast region and other stakeholders to improve the levels of responsible cat ownership in the community and create and implement effective cat management initiatives.

The Cradle Coast Cat Management Working Group was formed in 2018 and comprises representatives of the nine Councils, the Regional Cat Management Coordinator, RSPCA Tasmania, a regional vet clinic, Tasmania Parks and Wildlife Service and Biosecurity Tasmania. The Working Group was established to identify shared cat management challenges, possible solutions and priorities across the region. Information and discussions from the working group meetings have informed the development of the Strategy.

OUR VISION

To see the Cradle Coast community enjoy the benefits of cat ownership whilst collectively and responsibly managing cats for the benefit of cat welfare, human health and well-being, native wildlife and agriculture.

Why we need to improve cat management

Roaming domestic and stray cats can create nuisance in the community. Many property owners feel frustrated that cats are allowed to come onto their property uninvited, intimidate their pets, defecate and spray in the yard and predate on the wildlife they are trying to entice onto their property. On average an Australian roaming domestic cat has a home-range of 2 ha, but it can be as large as 31 ha (Roetman *et al.* 2017). This means that the behaviour of one roaming domestic cat can impact multiple households.

A 2020 study estimated that domestic cats kill 390 million animals a year in Australia, of which 241 million are native (Legge *et al.* 2020). A single roaming domestic cat kills an average of 186 animals a year, of which 115 are native, and because of their unnaturally high densities in urban areas, they exert a predation pressure that is 30-50 times higher per square kilometre than that of feral cats. The same study estimated that a single stray cat kills approximately 449 animals a year, of which 257

are native. The result is that millions of native animals are killed in Tasmania each year by domestic and stray cats, in addition to the impacts of feral cats.

These numbers do not include the death of native animals through the transmission of toxoplasmosis, a disease for which cats are the primary host. The disease can be fatal to several Australian marsupials such as bandicoots, wombats and wallabies. Toxoplasmosis also impacts livestock and can cause miscarriage and stillbirths, particularly in sheep. The cost of toxoplasmosis to the agricultural industry in Tasmania is estimated to be \$1.7 million annually (Department of Primary Industries, Parks, Water and Environment unpublished data). Humans can also contract toxoplasmosis and while most will not show any symptoms, the disease can be very serious for pregnant women, potentially causing miscarriage or life-long congenital defects. Long-term infection with toxoplasmosis has been associated with higher incidences of mental health issues including depression, bipolar disorder and schizophrenia. It is estimated that around 50-62% of Tasmanians have been infected with the parasite (Munday 1970, Milstein and Goldsmid 1997) and that 40% of domestic cats carry toxoplasmosis (Sumner and Ackland 1999). A roaming domestic cat is much more likely to contract and spread the disease than a cat that is contained to their owner's property.

The costs of cat management

There are substantial costs associated with cat management for Councils and cat management facilities, including dealing with cat-related complaints, control programs and the care of trapped and surrendered cats. Councils do not receive financial support to undertake cat management and they are required to resource any actions they implement from their current budget. The employment of a single compliance officer undertaking cat management will cost the Councils an estimated \$200,000 annually, including staff wages, administration, transport and maintenance, along with an up-front investment in equipment of approximately \$43,000. Costs will vary between the Councils as Councils that are further removed from a cat management facility will experience increased transportation costs. Due to the substantial associated costs Councils currently have a limited capacity for cat management.

All three cat management facilities in Tasmania are operated by not-for-profit organisations that depend on fees, donations, fund raising and many dedicated volunteers to cover their operating costs. In 2019, a total of 6,250 cats were taken to the cat management facilities and shelters across Tasmania (Tasmanian Cat Management Project unpublished data). Under the *Cat Management Act 2009* cat management facilities are required to microchip and desex every cat that they rehome or reunite with their owner. The RSPCA estimates their average cost to rehome a cat to be approximately \$700. This includes veterinary care, boarding and microchipping and desexing procedures. In general, stray cats are more expensive to process as they require more medical procedures than domestic cats and may

require more boarding time to settle into their new environment. The costs associated with the processing and euthanasia of a trapped feral cat is approximately \$75.

A more detailed breakdown of the costs associated with cat management for both Councils and cat management facilities can be found in Appendix 1.

The challenges moving forward

The success of many cat management initiatives relies on easy access to a cat management facility. Cat management facilities take in stray, lost and surrendered domestic cats and strive to find them all a suitable home. They provide essential health care, vaccinate, microchip and desex all cats and kittens before placing them for adoption. In addition to rehoming cats, they also provide valuable community education on responsible cat ownership, discounted microchipping and desexing programs and assist in cat management initiatives organised by Councils.

At present, the RSPCA is the only cat management facility in the Cradle Coast region. The RSPCA is based in Spreyton, which is on the eastern boundary of the region, and more than two hours away from residents of the West Coast and Circular Head Councils.

Cat management in the Cradle Coast region is a complex issue due to limited resources, a single cat management facility at the limit of the region, a highly dispersed population and long distances. For cat management to be successful actions need to be affordable and sustainable over the long term. The key initiatives in the Strategy include education and awareness raising on responsible cat ownership, enhancing current knowledge of cat ownership practices and cat impacts in the Cradle Coast region and improving access to cat management services.

The Tasmanian community is the main stakeholder in cat management and cat management can only be successful if there is community support and participation. Education on the legislation and the benefits of desexing, microchipping and containment will lead to an increase in responsible cat ownership, and consequently, improvements in cat welfare, a reduction of nuisance complaints and a reduction in the domestic and stray cat population. Increased knowledge on cat management issues in the region will identify priority issues and hotspot problem areas and will allow for the development of affordable and sustainable cat management actions with the greatest impact. Improved access to a cat management facility will allow more residents to access services such as the surrender of unwanted cats and kittens, adoptions and discounted desexing and microchipping.

Cat management is a shared responsibility across all parts of the community including individual cat owners, breeders, State and Local Government, veterinarians, cat management facilities and shelters. All partner organisations are looking forward to working with the community to achieve the goal of responsible cat ownership and successful cat management.

OBJECTIVES

The Strategy aims to provide clear direction and identify actions stakeholders could take to improve the welfare of domestic cats and reduce the impacts of domestic and stray cats in the Cradle Coast region. The Strategy also provides mechanisms to improve the knowledge on the number and impacts of domestic and stray cats to better inform cat management and create baseline data for future revisions of the Strategy.

Desired outcomes

- Increase the number of cat owners practicing responsible cat ownership across the region.
- Improved knowledge of cat management issues across the region.
- Minimise the impacts of domestic and stray cats on the community and local wildlife.

SCOPE

Region

The Cradle Coast region consists of nine Councils, Burnie City, Central Coast, Circular Head, Devonport City, Kentish, King Island, Latrobe, West Coast and Waratah-Wynyard. The region covers 23,000 square kilometres and has an estimated population of 112,700 residents. There are currently no reliable data available on the number of domestic cats in the Cradle Coast region, but based on national data from Animal Medicines Australia (2019) approximately one in four households owns a cat (27%), with an average of 1.4 cats per household. With 52,500 households, it is estimated that the Cradle Coast region is home to approximately 19,800 domestic cats. There are currently no reliable estimates for the number of stray cats in the region.

Categories of cats

All cats in Tasmania belong to one species (*Felis catus*), but from a management perspective they are often categorised as domestic, stray and feral based on their

lifestyle and ownership status. The definitions used in the Strategy are consistent with the definitions in the Tasmanian Cat Management Plan 2017-2022:

- **Feral cats** are those that live and reproduce in the wild, largely or entirely removed from humans, and survive by hunting or scavenging; none of their needs are satisfied intentionally by humans.
- **Stray cats** are those found in and around cities, towns and rural properties; they may depend on some resources provided by humans but have no identifiable owner.
- **Domestic cats** are those which are identifiable as owned; most of their needs are supplied by their owners. They may roam beyond their owner's property, including into bush and park land, but they spend most of their time with a specific person/family/property.

Cats are able to move between categories within their lifetimes. Most commonly, domestic cats enter the stray population either on their own accord, after getting lost or when they are abandoned by their owners. Stray cats can be brought into a cat management facility and if they are social animals they can be rehomed and enter the domestic cat population. There is also bidirectional movement between stray cat and feral cat populations, with cats either becoming more or less socialised and dependent on humans, and domestic cats may occasionally join the feral cat population if they are abandoned in remote locations. Feral cats rarely become domestic cats.

The Strategy recognises the significant interactions between domestic and stray cat populations and provides an integrated management approach for these two populations of cats to ensure successful management outcomes. Feral cat management is dealt with under the *Biosecurity Act 2019* and sits outside the scope of this Strategy.

IMPLEMENTATION

Implementation principles

The Strategy recognises that the Councils and other key stakeholders in the Cradle Coast region have different priorities, capabilities and resources for cat management and that implementation roles need to be voluntary and flexible at the local level. The Strategy adopts an opt-in approach which will allow every stakeholder to participate in cat management actions to the extent that they require and are able to resource, while keeping them aligned with the actions of the other partner organisations in the region.

Two approaches

The implementation of the Strategy will consist of two approaches:

1. Initiatives which individual stakeholders can implement.

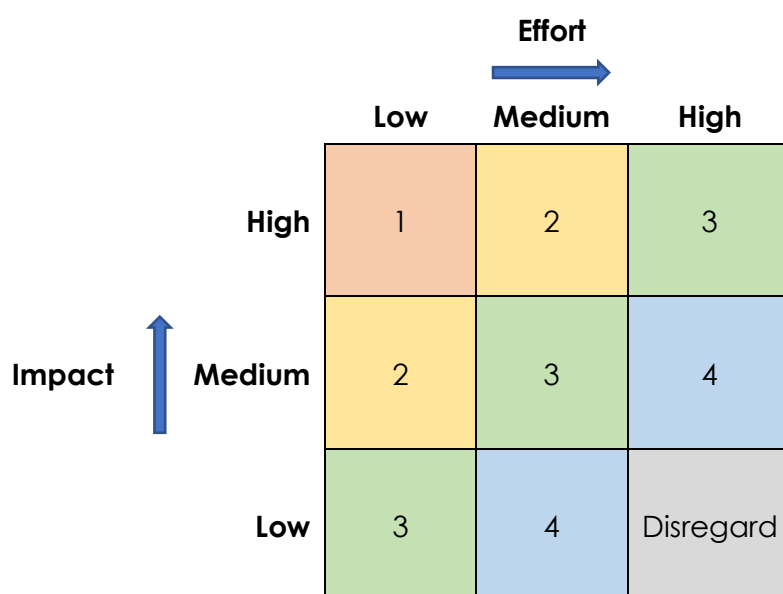
The first approach will allow stakeholders to implement cat management initiatives that are a priority for their organisation or municipality, can be commenced straight away and require no regional cooperation.

2. Initiatives which CCA will help the stakeholders to progress as a region.

The second approach will see CCA help the stakeholders to explore and progress cat management initiatives that would benefit from a regional approach to prevent duplication, improve efficiency and reduce costs. These initiatives are highlighted in bold in the action plans.

Prioritisation

A priority matrix is used to assign priorities to the possible cat management actions.



Effort – Assessment of how much effort would be required, including time, money and other resources.

Impact – How much the action would contribute to improving the level of responsible cat ownership or successful cat management within the municipality or the region.

Every initiative has been assigned a priority value of one to four based on the impact the initiative will have on improving responsible cat ownership and management and the effort it will take to implement. High impact initiatives that are easy to implement should receive priority over initiatives that are difficult to implement or would have less of an impact. Priority 1 actions will provide quick wins for stakeholders and will build the trust and confidence to pursue further action. While certain initiatives are classified as high effort/high impact they have received a higher priority level as they are fundamental to additional cat management actions. These actions are indicated with an *.

Areas of focus

The Strategy sets out eight areas of focus for cat management actions in the Cradle Coast region. Each area of focus contains essential background information and an action plan that indicates priorities, timelines and identifies the stakeholders that could deliver the action. Performance indicators are identified to measure the success of the Strategy.

1. Education and awareness of responsible cat ownership

A vital part of successful cat management relies on community support and participation. When cats are managed responsibly (desexed, microchipped and contained) there will be less nuisance experienced by the community, less predation of wildlife and fewer domestic cats will be able to contribute to the stray cat population.

A priority of the Strategy is to help people understand their responsibilities under the *Cat Management Act 2009*, but also inform them how they can improve the welfare of their cat.

The key principles of responsible cat ownership are:

- Making sure your cat is microchipped and desexed by four months of age.
- Keeping your cat contained to your property to ensure their safety and reduce nuisance and predation.
- Making sure your cat is healthy and happy by providing a balanced diet, parasite treatment, regular vet visits and suitable entertainment and stimulation.
- Not keeping more than four cats on your property without a permit.
- Planning for your cat in the event of an emergency.
- Surrendering unwanted cats and kittens to cat management facilities and not abandoning them.
- Not feeding stray cats or making food available to them.

Owners are not required to contain their cat to their property under the *Cat Management Act 2009* and many owners let their cats roam freely. The main reasons that cat owners do not practice containment centre around the ideas that cats

need to roam to be healthy, that they do not travel very far and that it is too difficult to contain a cat. However, cat owners have a moral obligation to make sure their cat does not become a nuisance to other people. Vets and cat behaviourists agree that roaming increases the risk of injuries and disease transmission and that cats can live happily at home if their needs are provided for. Community education on the benefits of containment for cat welfare is essential to successfully generate an attitude change and increase the level of cat containment in the community.

1. Education and awareness of responsible cat ownership					
Action	Effort	Impact	Priority	Timeline	Participants
Provide educational information and promote responsible cat ownership to the public, using consistent messaging, via: <ul style="list-style-type: none"> Website Social media Booklets Newsletter Presentations 	Low	High	1	Ongoing	State Government Councils CCA Cat management facilities Veterinary clinics
Promote legislation changes and educate cat owners about their obligations under the <i>Cat Management Act 2009</i> .	Low	High	1	2021/2022	State Government Councils CCA Cat management facilities Veterinary clinics
Promote school-based education programs on responsible cat ownership such as EduCat by Ten Lives and AWARE by RSPCA.	Low	High	1	Ongoing	State Government Cat management facilities
Support and promote stakeholder and community initiatives to deliver affordable responsible cat ownership programs for the community.	Low	Medium	2	Ongoing	State Government Councils CCA Cat management facilities Veterinary clinics
Educate the community about how to plan for their cat in the event of an emergency	Low	Low	3	Medium term	State Government Councils Cat management facilities Veterinary clinics
Work with local organisations to establish a process for handling the care of cats in emergency situations.	Medium	Low	4	Medium term	State Government Councils Cat management facilities

Performance indicators:

- Increase in responsible cat ownership behaviours by cat owners.
- Number of views on participants' and TassieCat website.
- Number of resources distributed.
- Number of community initiatives supported.
- Number of Councils with processes in place for managing pet cats in case of emergency.

2. Data collection

One of the key initiatives of the Strategy is to improve the knowledge on cat management issues in the Cradle Coast region. Comprehensive knowledge on the population levels of domestic and stray cats, levels of responsible cat ownership practices, distribution of stray cats and nuisance hotspots is essential to design effective cat management programs, prioritise actions and achieve responsible cat ownership across the community.

There is a significant knowledge gap about cat ownership and management for the Cradle Coast region. Recent research projects have focussed on Tasmania as a whole or have been specific to defined geographic areas and cannot be reliably applied to the Cradle Coast region.

Standardised data collection across the region can be used to identify barriers to responsible cat ownership, understand the scale of existing cat issues, identify nuisance and stray cat hotspots, and will be an important first step to better understand the scale of existing problems and to identify practical long-term solutions.

2. Data collection					
Action	Effort	Impact	Priority	Timeline	Participants
Collect annual data on the characteristics of surrendered cats in the region.	Low	High	1	Annually	Cat management facilities
Keep abreast of statewide and national developments in cat management.	Low	High	1	As required	State Government Councils CCA Cat management facilities
Maintain a cat related enquiry register, that collects standard data across the region, to track the number and nature of enquiries and complaints.	High	High	2*	Short term	State Government Councils CCA Cat management facilities
Disseminate information and case studies about cat management activities that have been undertaken in the region to share effective approaches and learnings.	Medium	High	2	As required	State Government Councils CCA Cat management facilities

2. Data collection					
Action	Effort	Impact	Priority	Timeline	Participants
Improve knowledge on levels of domestic cat ownership in the region, nuisance experienced, stray cat feeding and community expectations via a local community survey.	High	High	3	Medium term	Councils CCA
Where possible identify and implement monitoring strategies before, during and after cat management interventions to measure impact and effectiveness (e.g. educational and control measures).	High	High	3	Medium term	State Government Councils CCA Cat management facilities
Promote and participate in scientific research projects (including citizen science projects) concerning cat ecology, behaviour and management.	Medium	Medium	3	As required	State Government Councils CCA Cat management facilities

* The action has received a higher priority level as it is fundamental to additional cat management actions.

Performance indicators:

- Number of cat management stakeholders using consistent data collection processes.
- Adequacy of information for evidence-based decision making.
- Number of case studies disseminated.

3. Improving access to cat management facilities

Cat management facilities take in stray, lost and surrendered domestic cats and strive to find them all a suitable home. They provide essential health care, vaccinate, microchip and desex all cats and kittens before placing them for adoption. In addition to rehoming cats, they also provide valuable community education on responsible cat ownership, discounted microchipping and desexing programs and assist in cat management initiatives organised by Councils. Having access to a cat management facility enables residents to safely surrender unwanted cats or kittens thereby reducing the number of abandoned and consequently stray cats in the community.

Currently the RSPCA is the only cat management facility in the Cradle Coast region and is located in Spreyton on the eastern boundary of the region. Several of the Cradle Coast Councils are over one hour's drive from the RSPCA, which makes movement of unwanted or unowned cats and kittens challenging for the public, veterinary clinics and Councils.

The *Cat Management Act 2009* allows cat management facilities to nominate a person, business or organisation to hold and care for cats on their behalf. The

establishment of a network between a cat management facility, participating veterinarians, volunteer carers and transporters could be a viable approach to improve the access of rural and remote communities to cat management services.

3. Access to cat management facilities					
Action	Effort	Impact	Priority	Timeline	Participants
Collaborate with cat management facilities in the establishment of a volunteer cat transport network across the Cradle Coast region.	High	High	2*	Short term	State Government Councils CCA Cat management facilities Veterinary clinics

* The action has received a higher priority level as it is fundamental to additional cat management actions.

Performance indicators:

- Establishment of a regional network of nominees and volunteers to hold and transport surrendered cats for a cat management facility.
- Number of cats surrendered to cat management facility from western Councils.

4. Desexing and microchipping

Under the *Cat Management Act 2009*, from 01 March 2022 every cat must be microchipped and desexed by four months of age unless a veterinarian considers it to be a health or welfare issue for the cat. Cats owned for the purpose of breeding are not required to be desexed.

Currently, only 5% of cats in cat management facilities are successfully reunited with their owners (RSPCA Australia 2019). This is either because cats are not microchipped or because owners have not kept their contact details up to date on the microchipping registry. Microchipping provides cats with a permanent means of identification and increases the chance that a lost cat can be reunited with their owner. Microchipping will ultimately reduce the number of cats that have to be rehomed by cat management facilities and it will also reduce the risk of accidentally rehoming a cat that already has an owner.

Mandatory desexing of cats at four months of age is important to reduce the number of unwanted litters of kittens. These kittens are either surrendered to a cat management facility or abandoned and are contributing to the overpopulation of both domestic and stray cats.

4. Desexing and microchipping					
Action	Effort	Impact	Priority	Timeline	Participants
Promote the requirements and benefits of desexing and microchipping.	Low	High	1	Ongoing	State Government Councils CCA Cat management facilities Veterinary clinics
Advertise the importance of keeping contact details current on microchipping registers.	Low	High	1	Ongoing	State Government Councils CCA Cat management facilities Veterinary clinics
Explore the possibility of subsidised desexing and microchipping projects in targeted areas.	Medium	High	2	Short term	State Government Councils Cat management facilities Veterinary clinics
Identify barriers to desexing and microchipping and explore strategies to overcome these barriers.	High	High	3	Medium term	State Government Councils Cat management facilities

Performance indicators:

- Decrease in the number of kittens surrendered to cat management facilities.
- Increase in number of surrendered cats returned to their owner.
- Number of microchipping days conducted.

5. Nuisance and stray cats

Roaming domestic and stray cats can cause significant nuisance in the community by interfering with other pets, spraying and defecating in the yard, cat fights, and predation of wildlife, potentially resulting in neighbourhood disputes which can be difficult to resolve. Roaming domestic and stray cats can also carry infectious diseases such as toxoplasmosis which can affect human health, cause miscarriages in livestock and potential death in susceptible species of wildlife such as Tasmanian marsupials.

There is no requirement under the *Cat Management Act 2009* for owners to keep their cat contained to their property. However, cat owners have a moral obligation to make sure their cat does not become a nuisance to other people. The Australian Veterinary Association and all Tasmanian cat management facilities strongly encourage cat owners to keep their cats safe at home for the wellbeing of their cat as well as for the protection of our community and wildlife. Cats that are kept safe at home live longer and healthier lives as it reduces the risk of car accidents, cat and/or dog attacks, contracting diseases and getting lost.

The *Cat Management Act 2009* allows for the protection of private property and permits a person to trap a cat on their private property provided any cat trapped is returned to its owner or taken to a cat management facility.

A cat found on private land that is more than 1 km from a place of residence, or on land used for primary production or a production premises such as an abattoir or aquaculture business, may be returned to its owner, taken to a cat management facility or humanely destroyed.

A stray cat is an unowned cat that relies on humans for at least some its needs. This can be indirectly through scavenging in bins and waste management facilities or directly by intentional feeding. Stray cats that have access to a reliable food source have a higher pregnancy rate and can produce larger litters. By providing a food source for one or more stray cats, people are directly causing an increase in the stray cat population and compounding their impact on wildlife and the community. Increasing the level of cat containment in the community and reducing food sources for stray cats will reduce the roaming and stray cat population and subsequently reduce the nuisance experienced by the community.

5. Nuisance and stray cats					
Action	Effort	Impact	Priority	Timeline	Participants
Advocate to keep cats safe and happy at home and promote the benefits of cat containment for cat welfare and the benefits to local wildlife and the community.	Low	High	1	Ongoing	State Government Councils CCA Cat management facilities Veterinary clinics
Destigmatise and encourage surrendering unwanted cats and kittens to cat management facilities and inform the public about the illegality of abandoning a cat.	Low	High	1	Ongoing	State Government Councils CCA Cat management facilities Veterinary clinics
Provide education around the issue of deliberately and unintentionally feeding stray cats.	Low	High	1	Ongoing	State Government Councils CCA Cat management facilities Veterinary clinics
Provide consistent humane trapping advice to members of the public who are considering trapping on private property.	Low	Medium	2	Ongoing	State Government Councils Cat management facilities

5. Nuisance and stray cats					
Action	Effort	Impact	Priority	Timeline	Participants
Investigate sources of unintended feeding of stray cats at council operated facilities and limiting access to these resources (e.g. waste management facilities, food service or processing sites, public areas).	Medium	High	2	Short term	Councils
Review and potentially amend local planning laws if they present a barrier to the construction of cat enclosures.	Medium	Medium	3	Short term	Councils
Promote cost effective containment options and explore partnerships with community organisations for affordable and local construction.	Medium	Medium	3	Medium term	State Government Councils CCA Cat management facilities
Participate in collaborative cat management programs (Council, community and cat management facility) at stray cat hotspots in the community.	High	High	3	As required	State Government Councils CCA Cat management facilities Veterinary clinics Community

Performance indicators:

- Number of roaming cat complaints reported.
- Number of stray cat feeding complaints.
- Review and modification of local planning laws.
- Number of cat management programs undertaken by Strategy participants.
- Reduction in stray cat issues in areas where cat management programs have been conducted.

6. Protecting significant conservation, agricultural and community assets

Certain areas are more vulnerable to impacts of stray and roaming domestic cats and may require dedicated cat management effort to maintain their agricultural and/or conservation value. These areas can include:

- Areas of high conservation value that are home to native animals that are vulnerable to predation by cats or susceptible to toxoplasmosis.
- Agricultural assets such as primary production land, production premises for aquaculture, horticulture etc., or premises used for the preparation and/or storage of food for humans or animals, that are susceptible to the transmission of cat-borne diseases or may experience hygiene issues.
- Community assets such as shopping and entertainment precincts, tourist attractions and council parklands that can be impacted by nuisance, disease transmission and hygiene issues.

The *Cat Management Act 2009* allows for cat management actions to be undertaken by an authorised officer in a prohibited area which includes:

- Any area of land that is managed by a public authority, or Agency within the meaning of the *State Service Act 2000*, and is reserved land¹.
- Private land that is reserved land.

A cat trapped in a prohibited area by an authorised person may be returned to its owner, taken to a cat management facility or humanely destroyed.

In consultation with the community Councils can declare an area of council-controlled land an area prohibited for cats, or they can declare an area of land within the municipality a cat management area.

Identifying vulnerable assets, developing suitable cat management initiatives and educating the community about the importance of cat management are important steps in mitigating the impacts of cats on the significant conservation, agricultural and community assets in the Cradle Coast region.

6. Protecting significant conservation, agricultural and community assets					
Action	Effort	Impact	Priority	Timeline	Participants
Provide educational material on the impacts of roaming and stray cats on local wildlife, human health and agriculture.	Low	High	1	Ongoing	State Government Councils CCA Cat management facilities
Advocate to keep cats safe and happy at home and promote the benefits of cat containment for cat welfare and the benefits to local wildlife and the community.	Low	High	1	Ongoing	State Government Councils CCA Cat management facilities Veterinary clinics
Advertise the locations of areas prohibited for cats and the reason for their designation.	Low	Medium	2	Annually	Councils
Undertake strategic asset protection planning using regionally consistent criteria for the classification of significant conservation and agricultural assets that are susceptible to impacts of stray and domestic cats.	High	High	2*	Short term	Councils CCA

¹ Reserved land includes reserved land under the *Nature Conservation Act 2002*; land subject to a conservation covenant under part 5 of the *Nature Conservation Act 2002*; public reserves under the *Crown Lands Act 1976*; permanent timber production zone land under the *Forest Management Act 2013*; and private timber reserves under the *Forestry Practices Act 1985*.

6. Protecting significant conservation, agricultural and community assets					
Action	Effort	Impact	Priority	Timeline	Participants
Identify proactive cat management activities that can benefit these priority areas and implement when possible.	High	High	3	Medium term	Councils CCA Cat management facilities
Establish temporary cat management areas, outside significant conservation and agricultural assets, when public health and/or wildlife is threatened.	High	High	3	As required	Councils
Explore the option of collaborative cat management programs around significant conservation assets.	High	High	3	Medium term	State Government Councils CCA Cat management facility Veterinary clinics Community

* The action has received a higher priority level as it is fundamental to additional cat management actions.

Performance indicators:

- Completed maps of significant conservation and agricultural assets.
- Number of cat management programs undertaken in significant conservation assets by Strategy participants.

7. Uncontrolled cat breeding and welfare concerns

Uncontrolled cat breeding creates an excess of domestic cats and puts enormous pressure on the cat management facilities to find them all a suitable home. In 2019 a total of 6,250 cats were handed in to cat management facilities and shelters across Tasmania (Tasmanian Cat Management Project unpublished data). To reduce the overpopulation of domestic cats, from 01 March 2022 only registered breeders are permitted to breed cats under the *Cat Management Act 2009*. A registered breeder must be a member of a recognised cat organisation. Additionally, a person can apply for a conditional permit to breed a cat.

To ensure the welfare of domestic cats and to reduce cat nuisance issues, a limit will be introduced to the number of cats that are allowed to be kept on a single property. Under the *Cat Management Act 2009*, from 01 March 2022 people are allowed to keep a maximum of four cats over the age of four months on their property. Exceptions apply for a person who holds a multiple cat permit, registered cat breeders, people that hold a cat breeding permit, or people that are fostering cats for a cat management facility, cat boarding facilities and veterinary establishments and a person who is minding another person's cat for less than six months.

Restrictions on the number of cats per property may also assist in resolving cases of cat hoarding. Cat hoarding involves a person keeping a large number of cats, in some cases as many as 150 cats, and failing to provide adequate care, while at the same time failing to recognise the suffering of the cats due to the lack of care. Hoarding is a recognised mental disorder and cat hoarding situations need to be managed carefully to ensure the welfare of the cats as well as the owner.

Community education on the new regulations concerning cat breeding and the maximum number of cats will be important to ensure voluntary compliance with the regulations and raise awareness on the issues of cat overpopulation and welfare.

7. Uncontrolled cat breeding and welfare concerns					
Action	Effort	Impact	Priority	Timeline	Participants
Promote the requirements of desexing cats at four months of age.	Low	High	1	Ongoing	State Government Councils CCA Cat management facilities Veterinary clinics
Advertise that only registered cat breeders are allowed to breed cats.	Low	High	1	Ongoing	State Government Councils CCA Cat management facilities Veterinary clinics
Promote that the <i>Cat Management Act 2009</i> limits the number of cats kept on a property to four individuals without a permit.	Low	Medium	2	Ongoing	State Government Councils CCA Cat management facilities Veterinary clinics
Establish a protocol and liaise with RSPCA on suspected cases of animal cruelty and hoarding.	Medium	Medium	3	Medium term	State Government Councils RSPCA Cat management facility

Performance indicators:

- Number of complaints on illegal breeding of cats.
- Number of permits for multiple cats applied for.
- Number of Strategy participants that have established processes in relation to cat hoarding situations.

8. Governance, resourcing and legislation

The Strategy recognises that the Councils of the Cradle Coast region and other key stakeholders will have different priorities, capabilities and resources for cat management. The Strategy adopts an opt-in approach which enables all Councils

and other stakeholders to participate in cat management to the extent that they require and are able to resource.

Councils do not receive financial support to undertake cat management and they are required to resource any actions they implement from their current budget. Due to the substantial associated costs Councils currently have a limited capacity for cat management. Investigating additional grant funding opportunities will be required to increase the potential for long-term cat management actions in the region.

The Cradle Coast Regional Cat Management Coordinator will work with the Cradle Coast Cat Management Working Group to deliver the Strategy. However, if the Coordinator or Working Group are not operating it is recommended that a Cat Management Advisory Group, consisting of representatives of all key stakeholders, will be established. While the majority of the cat management initiatives can be implemented by individual Councils and stakeholders the Cat Management Advisory Group will provide a valuable platform to guide the delivery of regional initiatives, discuss future commitments to cat management in the region and liaise with State Government on possible future amendments to the *Cat Management Act 2009*.

A comprehensive review of the Strategy is to be undertaken every five years, when amendments to the cat management legislation have been proclaimed and/or additional funding has become available enabling new cat management initiatives.

8. Governance and resourcing					
Action	Effort	Impact	Priority	Timeline	Participants
Establish a Cat Management Advisory Group with representatives of all partner organisations.	Low	High	1	As required	State Government Councils CCA Cat management facilities Veterinary clinics
Participate in the potential review of the <i>Cat Management Amendment Act 2020</i> .	Low	High	1	As required	State Government Councils CCA Cat management facilities Veterinary clinics
Investigate grant funding opportunities for cat management.	Medium	High	2	Ongoing	State Government Councils CCA Cat management facilities

8. Governance and resourcing					
Review Cradle Coast Cat Management Strategy (2021-2026) in 2026 and on an as needed basis to ensure compliance with updated legislation.	Medium	High	2	As required	State Government Councils CCA Cat management facilities Veterinary clinics

Performance indicators:

- Continuation of the Cradle Coast Cat Management Working Group or establishment of a Cat Management Advisory Group.
- Number of funding opportunities applied for.
- Comments provided to review of the *Cat Management Amendment Act 2020* (See Appendix 2 for currently identified limits to the *Cat Management Act 2009*).
- Review and modification of the Strategy.

REFERENCES

Animal Medicines Australia. 2019. Pets in Australia: A National Survey of Pets and People. Animal Medicines Australia: Canberra, ACT, Australia.

Legge, S., Woinarski, J.C.Z., Dickman, C.R., Murphy, B.P., Woolley, L.-A. and Carver, M.C. 2020. We need to worry about Bella and Charlie: the impacts of pet cats on Australian wildlife. *Wildlife Research* 47: 523-539.

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Roetman, P., Tindle, H., Litchfield, C., Chiera, B., Quinton, G., Kikillus, H., Bruce, D. and Kays, R. 2017. Cat Tracker South Australia: understanding pet cats through citizen science. Discovery Circle initiative, University of South Australia, Adelaide; DOI: <http://dx.doi.org/10.4226/78/5892ce70b245a>

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Woinarski, J.C.Z., Legge, S.M. and Dickman, C.R. 2019. Cats in Australia: Companion and killer. CSIRO Publishing, Clayton South, Victoria.

APPENDIX 1

Detailed costs of cat management

Detailed costs of cat management for the RSPCA. In 2019 the RSPCA received 877 cats.

Total expenses of cat management	
Average number of days cats require boarding until adoption	19.15 days
Shelter costs/cat/day	\$31.29
Shelter costs/cat	\$599.29
Vet costs per cat	\$88.80
Total cost/cat	\$688.09
Costs of single procedures	
Desexing male cat	\$33.36
Desexing female cat	\$72.96
Microchipping	\$17.45
Vaccinations	\$18.85
Euthanasia	\$75.00
Income per cat	
Surrender fee domestic cat	\$75.00
Surrender fee stray cat	Donation
Adoption fee adult cat	\$250
Adoption fee kitten	\$300

Detailed costs of cat management for a Council.

These costs represent the minimum costs associated with employing one full-time cat compliance officer and do not include additional costs of equipment maintenance, community engagement or specific cat trapping projects. Costs vary per Council and are based on Circular Head Council.

Minimum expenses for cat management	
Personnel costs	
Wages and on-costs of a cat compliance officer	\$100,000 annually
Wages administration staff	\$15,000 annually
Out of hours call out – minimal fee	\$332
Training	\$400
Equipment	
Vehicle – purchase	\$40,000
4 x Traps	\$640
4 x Cat carriers	\$648
2 x Nets	\$480
3 x Gloves	\$585
Travel	
Motor vehicle expenses - ATO rates	72 cents/km
Kilometres round trip Circular Head Council office – RSPCA Spreyton	280 km
Travel costs/trip	\$200

APPENDIX 2

Currently identified limits to the *Cat Management Act 2009*.

- **The omission of mandatory cat containment.**

Containment to the property is a requirement for all other pet animals and cats should not be an exception.

The majority of complaints reported to Councils and cat management facilities concern nuisance caused by roaming cats. Complaints include cats defecating in the yard, destroying property and physically attacking pets occasionally leaving distraught pet owners with considerable veterinary bills or dead animals.

Because the cat owner is not required to keep the cat on their property, the effort to deter the cat and reduce the nuisance experienced is the responsibility of the person experiencing the nuisance. Instead of owners incurring a cost to contain the cat to their property, the neighbours are now incurring the costs of trying to deter the cat from entering their property.

- **There are no regulations regarding nuisance caused by cats or cats attacking other animals.**

Many owners of small pets, like chickens and guinea pigs have experienced the death/attack of a pet by a cat. Because there are no regulations regarding containment or domestic cats killing/attacking other animals the owners of the small pets are not supported by the Act if they want to take action against the owner of the cat.

A person experiencing nuisance now has the option to trap the cat and take it to a cat management facility. However, if the cat is microchipped it will be returned to the owner and is free to roam the neighbourhood again causing more nuisance. It is feared some people might get frustrated and will see no other solution than the destruction of the cat. This can result in the owner of the cat starting legal proceedings against the person that experienced the nuisance and destroyed the cat.

- **Loophole in current Act regarding the need to desex a cat reclaimed from a cat management facility by a breeder.**

The current legislation (Section 24 (4)(b)) states that: An owner must not reclaim a cat that is not desexed, unless the owner is a registered breeder.

However, many registered breeders also own cats that they do not use for breeding. These cats should be desexed by the cat management facility before the owner

can reclaim them. The section should be amended to include the statement: 'and the cat is used for breeding'.

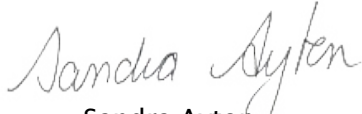
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SCHEDULE OF CORRESPONDENCE RECEIVED ADDRESSED TO MAYOR AND COUNCILLORS

Period: 17 August to 20 September 2021

- . A letter of complaint regarding unconfined pigs and the roadside vegetation damage being incurred because of their nuisance on Gunns Plains Road, Gunns Plains
- . An email from the Cuprona Football Club containing a report and supporting information for consideration as part of the 30 August 2021 Councillor Workshop topic – Facilities Review – Heybridge Recreation Ground
- . An email querying the last Community Cuppa held at Leith, as Leith resident feels overlooked by the Council
- . An email with various requests for Council advice regarding rules and regulations applicable to Development Applications for the Leith area
- . An email responding to Council's correspondence and provided a link to MLC Mike Gaffney's article in the Mercury dated 1 September 2021
- . Two emails of complaint regarding correspondence that was overlooked from 24 and 26 August 2021
- . An email containing written record of phone call with Mayor Bonde regarding the Leith Overpass and meeting with Leith residents
- . A letter of complaint (1/2021) regarding correspondence dated 24 August 2021 advising that the Council response dated 13 September 2021 does not answer question relating to the Leith overpass concept, where it originated and who had investigated it
- . A letter responding to Council correspondence dated 13 September 2021 regarding Council's statement around not requesting a Right to Information process, and reiterated that the Council's response does not answer questions asked
- . A letter regarding endangered, protected, threatened flora and fauna at Leith, Tasmania

- . A letter of complaint (2/2021) regarding email dated 26 August 2021 which asked for answers relating to crash data statistics, and further noted lack of response of such questions in Council's response date 13 September 2021

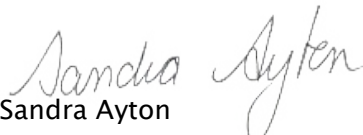

Sandra Ayton
GENERAL MANAGER

**SCHEDULE OF DOCUMENTS FOR AFFIXING OF
THE COMMON SEAL**

Period: 17 August to 20 September 2021

Documents for affixing of the common seal under delegation

- . Final Plan of Survey and Part V Agreement
4 Blackburn Drive, Turners Beach
Folio ref: Vol 110201/1
Application No. DA2018178
- . Final Plan of Survey and Schedule of Easements
49 Preston Road, Gawler
Folio Ref: 30270/3
- . Final Plan of Survey
34-36 Braddon Street, West Ulverstone
Folio Ref: 157610/1
Application No. DA2021107
- . Retail agent – Consignment Agreement
Tasmania Parks and Wildlife Service and Central Coast Council
Ulverstone Visitor Information Centre
Term of agreement: 1 September 2021 to 30 June 2022
- . Deed of Variation of Lease
Department of Primary Industries, Parks, Water and the Environment
and Central Coast Council
Crown Land at Turners Beach – Turners Beach Boat Ramp
Lease expiry: 31 March 2023
Variations outlined within Information Table
- . Part 5 Agreement
Wallace Bros Pastoral Co Pty Ltd and Central Coast Council
1390 Loongana Road, Loongana
Folio Ref: 203742/1
Application No.: DA2020382


Sandra Ayton
GENERAL MANAGER

SCHEDULE OF CONTRACTS AND AGREEMENTS

(Other than those approved under the Common Seal)

Period: 17 August to 20 September 2021

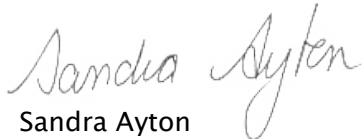
Contracts

- . Contract of Works – Science Education and Curatorial Services
Central Coast Council and Andrew Johnson
The HIVE, Ulverstone
Contract commencement and duration: minimum 10 weeks –
commencement TBC
- . Contract of Works – Science Education and Curatorial Services
Central Coast Council and David Gough
The HIVE, Ulverstone
Contract commencement and duration: on acceptance until late 2021
- . Contract of Works – Cultural and Curatorial Services
Central Coast Council and Serena Rosevear
The HIVE, Ulverstone
Contract commencement and duration: on acceptance until late 2021
- . Contract 2/2021–2022
M & V Booth Pty Ltd trading as Maveric Workwear and Embroidery
Supply and delivery of Personal Protective Equipment and
Clothing in accordance with tender documents dated 20 July 2021
Rates as per tender documentation

Agreements

- . Residential Tenancy Agreement
Unit 2 – 4 Hayward Street, Penguin
Commencement date: 7 November 2021
Rental term: 52 weeks
- . Deed of Variation
The Crown in Right of Tasmania (Department of State Growth) and
Central Coast Council
Bridges Renewal Program Round 5
Gawler River Bridge renewal
Grant amount: \$1,400,000 (excluding GST)
Variations within Information Table

-
- . Part 5 Agreement
Central Coast Council, Craig David Morris, Wendy Maree Morris and
Tasmanian Water and Sewerage Corporation Pty Ltd
1 Blackburn Drive, Turners Beach and 4 Blackburn Drive, Turners Beach
Volume 110201 Folio 1 and Volume 119760 Folio 1
Application No. DA2018178
 - . Memorandum of Understanding
Tasmania State Emergency Service and Central Coast Council
Responsibilities of both the SES and Council solely in relation
to the provision and maintenance of the volunteer SES Unit at Ulverstone
MOU term: initial period of three years commencing 1 September 2021



Sandra Ayton
GENERAL MANAGER



Central Coast Council

Surveillance Policy

September 2021

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PURPOSE

To provide a policy for the establishment and operation of the Council's camera surveillance systems to ensure they are managed and used in accordance with relevant legislation.

The purposes for which the Council may use camera surveillance in public places include:

- . protection of community assets,
- . improve community safety and security,
- . to deter anti-social behaviour and crime
- . recording of Council works and operations,
- . recording for regulatory and compliance investigations and inspections,
- . to assist law enforcement agencies
- . recording of Council functions/events; and
- . staff safety.

OBJECTIVE

The objectives of this Policy are to ensure that:

- . Camera surveillance systems and footage will only be used for the purpose for which it was intended;
- . Management and operation of camera surveillance systems and footage complies with relevant legislation; and
- . Camera surveillance systems and footage are fit for purpose.

SCOPE

This Policy applies to:

- . Surveillance cameras and systems established in public spaces within the Council's local government area and owned by the Council;
- . Surveillance cameras and systems installed on Council owned or Council controlled land and/or Infrastructure;
- . Council owned body-worn surveillance cameras worn by authorised Council employees while performing official duties within the Council's local government area; and
- . All Council employees, contractors and other parties involved with installation, management and maintenance of Council's surveillance cameras in public spaces.

DEFINITIONS

Camera Surveillance is any equipment used to observe and record images of an area such as closed-circuit television (CCTV), temporary or fixed cameras (such as automatic number plate recognition cameras), body-worn cameras and unmanned aerial vehicles (such as drones).

Closed Circuit Television is the use of video cameras to transmit a signal to a specific place, on a limited set of monitors. (CCTV)

Council means the Central Coast Council.

Public Space refers to an area that is open and accessible to all people, such as parks, commons, beaches, roads and footpaths. To a limited extent, public facilities and government buildings which are open to the public are public spaces, although they have restricted areas and greater limits upon use.

Risk probability and consequence of an event that could impact on the Council's ability to meet its corporate objectives.

PUBLIC INTEREST

Camera surveillance systems will be operated with due regard to the privacy and civil liberties of members of the public, employees and contractors by:

- . Development of standard operating procedures that recognise privacy, security and integrity in the viewing and use of all images recorded;
- . Appropriate signage in place to inform the public that a camera surveillance system is operating;
- . Informing authorised employees and contractors involved in the recording, observation and capture of images of the standard operating procedures and their responsibility to act in an ethical and lawful manner as required by legislation.

SECURITY OF CAMERA SURVEILLANCE EQUIPMENT AND FOOTAGE

Camera surveillance equipment and footage will be adequately protected against misuse, loss and unauthorised access, use and disclosure by:

- . Restricting use of camera surveillance equipment to authorised employees and contractors only in accordance with standard operating procedures;
- . Implementing approval processes for employees and contractors to view any images or footage;

- . Implementing adequate controls to protect against unauthorised access, alteration, dissemination, disclosure, loss or destruction of recorded material;
- . Maintaining equipment to ensure its effective operation; and
- . Applying relevant recordkeeping practices.

The Council's Senior Leadership Team must approve the purchase, installation and use of surveillance cameras. All purchases are to be undertaken by the Facilities Officer with input from the requesting section and Information Services.

As of June 2021, approved use includes:

- . Surveillance of Council waste facilities including Waste Transfer Stations;
- . Surveillance of Council assets that are buildings, associated infrastructure and open spaces in public places;
- . Surveillance of Council assets in Parks (play/exercise equipment, seating, bins etc.);
- . Surveillance of Council assets, materials and equipment in public areas of Council Depots and Offices;
- . Authorised Officers body-worn cameras;
- . Authorised Officers vehicle dash cams.

The Council has established a dedicated local network drive specifically for the storage of camera surveillance data. This drive is secure and routinely backed up. Only the staff and Managers of staff who operate cameras will have access to their Department's folders within this drive for the filing and viewing of surveillance data.

The release of camera surveillance data will only be provided to comply with:

- . Internal reporting requirements at management levels only;
- . The requirements of the Police in relation to the investigation of crime;
- . A subpoena;
- . A valid formal request for public information, which will be assessed in accordance with the provisions of the Right to Information Act 2009.
- . Staff wearing body cameras and staff with dash cams would be able to view footage for the purpose of reviewing for notes, making statements or confirming events.
- . Lessees of Council buildings may access footage for the listed purposes, particularly in regard to anti-social behaviour and crime

COMPLAINTS

The Council will investigate all complaints by members of the public in relation to the Council's camera surveillance programs and will provide a timely response in accordance with the Council's Complaints Policy.

RESPONSIBILITY

The Council officers and contractors authorised to manage equipment and view surveillance footage include:

- . General Manager
- . Directors
- . Managers
- . Facilities Officer
- . Security Contractor

RELEVANT LEGISLATION

Local Government Act 1993

Right to Information Act 2009

Personal Information Protection Act 2004

Archives Act 1983

Listening Devices Act 1991

Security and Investigations Agents Act 2002.

REVIEW

This Policy will be reviewed every three years, unless organisational and legislative changes require more frequent modification.

RELATED DOCUMENTS

- . Risk Management Policy
- . Code of Conduct
- . Disclosure of Information Policy
- . Central Coast Community Safety Plan 2017–2022

Sandra Ayton
GENERAL MANAGER

Date of approval: / /
Approved by:

Installation of plaques and memorials in parks and open space within Central Coast Council

Guidelines

SEPTEMBER 2021

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1 GUIDELINES

These Guidelines are designed to assist the Central Coast Council with handling requests for the installation of plaques/memorials. Requests for the installation of new plaques/memorials will be respectfully considered to ensure that the memorial holds some relevance to the majority of our community, that the plaque/memorial has a strong association to the location in which it is being installed, and that the plaque/memorial does not detract from the aesthetic value of the space, nor have a negative impact on the useability of the site by the community. In most cases plaques/memorials will only be considered in conjunction with the installation of a new park asset such as seating or the planting of a tree. Plaques will also be considered in conjunction with the installation of infrastructure.

Note: These Guidelines do not relate to niche walls and memorial parks.

2 SELECTION PROCESS

A written letter must be submitted to the General Manager requesting the installation of a plaque/memorial clearly outlining the reasons why it is required, the type of memorial/plaque, and the preferred location.

The Council will consider all applications for a plaque/memorial that comply with the following criteria:

- an individual or Association that has contributed significantly to the cultural, political or social aspects of the Central Coast's development; this contribution must be extraordinary and over and above what might reasonably be expected through paid employment or their voluntary contribution to the community, and that contribution stands out from others who may have also made a valuable contribution.
- an individual or Association strongly linked to the Central Coast and its history;
- a significant anniversary of an event unique to the Central Coast's history and development;
- historical or other information relevant to the site/location of the memorial; or
- recognition of significant contributions to park and open space infrastructure.

Applications must clearly demonstrate in detail their conformance with one or more of the above criteria. Each request will be assessed individually for its merit and final approval will be at the Council's discretion.

Please note the donation of a tree and/or park asset, such as a seat, which does not include a memorial plaque, is not required to meet the above criteria, however, is still subject to Council approval.

No new plaques/memorials will be considered which commemorates a person, event or occasion already memorialised within the Central Coast unless there are exceptional circumstances.

3 MEMORIALS WHICH INCLUDE PARK ASSETS

Unless attached to a park asset, building or within a formalised garden, plaques can be easily lost. For this reason, the Council's preference is that any new plaque/memorial includes the installation of a park asset such as a seat or the planting of a tree. Selecting the type of seat and species of tree which is most suitable for the location of the memorial will be at the Council's discretion.

Approval for the installation of other types of park assets will be at the Councils discretion.

4 PLAQUE SELECTION

The Requestor must organise the manufacture of the plaque and all costs associated will be borne by them.

The material in which the plaque is made must be consistent with other plaques located in the same area. The dimensions of the plaque should not exceed 200mm x 100mm. Consideration for larger plaques will be at the Council's discretion. A draft of the wording/picture/logo inscription on the plaque must be provided by the Requestor for the Council's approval prior to the plaque being manufactured. Wording should avoid the use of jargon, acronyms, and terminology used in cemeteries. The wording should detail the significance behind the memorial, such as achievements, a significant event, financial involvement, or contribution to the community.

5 COST

All costs associated with the establishment of a memorial are to be paid for by the Requestor. This includes the cost to purchase a plaque and tree/seat and all associated installation costs.

The total cost of the memorial and its installation will be discussed and agreed upon and these details provided to the Requestor in writing as confirmation. An invoice will be sent to the Requestor and must be paid in-full prior to commencement of works. Once paid, the Council will manage the installation process.

In certain circumstances and at its discretion, the Council may contribute to installation costs.

The Council will not fund the replacement of stolen or vandalised plaques. This is to be funded by the original Requestor. The Council will, however, fund the replacement of park assets such as memorial trees and seats.

6 LIFE OF THE MEMORIAL/MAINTENANCE

Once installed, the memorial will become the property of the Council, and will be added to the Council's Memorials Asset Register. The Council will be responsible for its ongoing maintenance. This will include general maintenance and repairs.

Memorials are maintained for as long as practical, however on rare occasions an existing memorial may need to be moved or removed. Factors that might affect this include further development in the area, significant vandalism, infrastructure or memorials being too old to economically repair, or memorials that are no longer appropriate. If this is the case all efforts will be made to inform the original applicant.

7 UNAUTHORISED PLAQUES/MEMORIALS

Plaques/Memorials installed without the Council's written consent will be removed at the Council's discretion. Where possible, communication will be made with the persons responsible to advise them of this policy prior to removal.

Central Coast Council
List of Development Applications Determined
Period from: 1 August 2021 – 31 August 2021

Application Number Display	Address	DA Type	Proposed use	Application Date	Decision Date	Day determined	Cost Of Works
DA2019149	43 Medici Drive GAWLER,TAS,7315	Discretionary	Residential – five lot subdivision	26/11/2019	17/08/2021	35	\$30,000.00
DA2021091	21 Braddon Street WEST ULVERSTONE TAS 7315	Discretionary	Residential – subdivision – two lots and construction of new dwelling	31/03/2021	17/08/2021	50	\$300,000.00
DA2020239	862 South Riana Road & South Riana Road (CT250528/1) SOUTH RIANA,TAS,7316	Discretionary	Resource development – Subdivision – excision of a dwelling and consolidation of titles	21/08/2020	16/08/2021	59	\$15,000.00
DA2021026 – 1	Wilmot Road CT11917/1, FORTH,TAS,7310	Minor amendment of a Permit.	Residential – dwelling	26/07/2021	9/08/2021	13	\$200,000.00
DA2021067	41 Clayton Road ULVERSTONE,TAS,7315	Discretionary	Community meeting and entertainment – advertising/third party billboard sign	5/03/2021	16/08/2021	46	\$25,000.00
DA2021112	37 Stubbs Road and 1 Rose Court TURNERS BEACH,TAS,7315	Discretionary	Residential – three lot subdivision and shed on Lot 1	27/04/2021	12/08/2021	21	\$20,000.00
DA2021137	170 Main Road and 25 Bowman Drive PENGUIN,TAS,7316	Discretionary	Residential – subdivision – four lots	19/05/2021	16/08/2021	67	\$20,000.00
DA2021226	30 Isaac Road PENGUIN, TAS, 7316	Permitted	Residential – dwelling extension	6/08/2021	27/08/2021	15	\$25,000.00
DA2021164	6 Phoenix Court ULVERSTONE,TAS,7315	Discretionary	Residential – shed	15/06/2021	6/08/2021	36	\$20,500.00

Central Coast Council
List of Development Applications Determined
Period from: 1 August 2021 – 31 August 2021

Application Number Display	Address	DA Type	Proposed use	Application Date	Decision Date	Day determined	Cost Of Works
DA2021184	82 Ironcliffe Road PENGUIN,TAS,7316	Discretionary	Residential – carport	2/07/2021	27/08/2021	32	\$16,127.00
DA2021188	9A 10 and 11 Lyndara Drive PENGUIN,TAS,7316	Permitted	Residential – Adjustment of a boundary	6/07/2021	6/08/2021	22	\$10,000.00
DA2021194	154A Trevor Street ULVERSTONE,TAS,7315	Discretionary	Residential – shed	9/07/2021	31/08/2021	23	\$50,000.00
DA2021199	12 Hamilton Street ULVERSTONE,TAS,7315	Permitted	Residential – ancillary dwelling	13/07/2021	18/08/2021	19	\$100,000.00
DA2021211	264 Ironcliffe Road PENGUIN,TAS,7316	Discretionary	Residential – two verandas and an enclosed spa/sauna	23/07/2021	31/08/2021	32	\$65,000.00
DA2021213	21 Blue Wren Lane WEST ULVERSTONE,TAS,7315	Permitted	Resource development – machinery shed	26/07/2021	6/08/2021	10	\$30,000.00
DA2021215	36–42 Main Road PENGUIN,TAS,7316	Discretionary	Visitor accommodation – guest house	28/07/2021	26/08/2021	24	\$200,000.00
DA2021216	5 Heather Court TURNERS BEACH,TAS,7315	Permitted	Residential – dwelling extensions	29/07/2021	25/08/2021	13	\$30,000.00
DA2021218	1 Braddon Street PENGUIN,TAS,7316	Discretionary	Residential – garage and carport	2/08/2021	31/08/2021	27	\$30,000.00
DA2021224	951 Forth Road TURNERS BEACH,TAS,7315	Permitted	Residential – pool	4/08/2021	25/08/2021	19	\$70,000.00

SCHEDULE OF STATUTORY DETERMINATIONS MADE UNDER DELEGATION

Period: 1 August 2021 to 31 August 2021

Building Permits – 3

·	New dwellings	1	\$250,000
·	Outbuildings	1	\$22,000
·	Additions/Alterations	0	\$0
·	Other	1	\$150,000
·	Units	0	\$0

Demolition Permit – 0

Permit of Substantial Compliance – Building – 1

Notifiable Work – Building – 26

·	New dwellings	15	\$1,772,000
·	Outbuildings	4	\$346,900
·	Additions/Alterations	2	\$70,000
·	Other	3	\$40,194
·	Units	2	\$1,450,000

Building Low Risk Work – 2

Certificate of Likely Compliance – Plumbing – 17

No Permit Required – Plumbing – 3

Food Business registrations (renewals) – 11

SCHEDULE OF COMMUNITY SERVICES DETERMINATIONS MADE UNDER DELEGATION

Period: 1 August 2021 to 31 August 2021

Abatement notices issued

ADDRESS

PROPERTY ID

NIL

Kennel Licence issued

ADDRESS

OWNER

29 Farquar Place, Kindred
6 Merinda Drive, Ulverstone

P. Cruse & M. Peglar
C. Martin

Permits issued under Animal By-Law 1 – 2018

ADDRESS

PERMIT ISSUED FOR

Nil

SCHEDULE OF OTHER STATUTORY RESPONSIBILITIES OF COMMUNITY SERVICES

Period: 1 August to 31 August 2021

Infringement notices issued for Dog Offenses

	1-31 Aug 2021
Claimed	5
Burnie Dogs Home	0
Destroyed	0
Heldover	1
Devonport Dogs Home	0
RSPCA Spreyton	0

Infringements for dogs and impoundments etc.

1 - 31 August 2021	4
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Infringements under Animal By-Law

1 - 31 August 2021	0
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Traffic Infringement Notices for Parking Offences

1 - 31 August 2021	70	
Bannons Car Park	8	11%
King Edward Street	17	24%
Coles/Furners Carpark	18	26%
North Reibey Street Carpark	9	13%
Reibey Street	11	16%
Victoria Street	4	6%
Alexandra Road	2	3%
Crescent Street	1	1%



Ian Stoneman
DIRECTOR CORPORATE SERVICES