
Minutes of an ordinary meeting of the Central Coast Council held in the Council Chamber at the Administration Centre, 19 King Edward Street, Ulverstone on Monday, 19 April 2021 commencing at 6.00pm.

Councillors attendance

Cr Jan Bonde (Mayor)	Cr John Beswick
Cr Garry Carpenter (Deputy Mayor)	Cr Cheryl Fuller
Cr Casey Hiscutt	Cr Tony van Rooyen
Cr Philip Viney	

Councillors apologies

Cr Amanda Diprose
Cr Annette Overton

Employees attendance

General Manager (Ms Sandra Ayton)
Director Infrastructure Services (Mr Paul Breaden)
Director Organisational Services (Mr Ian Stoneman)
Strategic Projects and Planning Consultant (Mr Paul West)
Manager Land Use Planning (Ms Mary-Ann Edwards)
Executive Services Officer (Mrs Lou Brooke)

Media attendance

Due to COVID-19 restrictions, media representatives were not able to attend the meeting.

Public attendance

Due to COVID-19 restrictions, the public were not able to attend the meeting.

Acknowledgement of Country

The Council acknowledges and pays respect to the Tasmanian Aboriginal community as the traditional owners and custodians of this land on which we live.

Prayer

The meeting commenced in prayer.

CONFIRMATION OF MINUTES OF THE COUNCIL

88/2021 Confirmation of minutes

The Executive Services Officer reported as follows:

“The minutes of the ordinary meeting of the Council held on 15 March 2021 have already been circulated. The minutes are required to be confirmed for their accuracy.

The *Local Government (Meeting Procedures) Regulations 2015* provide that in confirming the minutes of a meeting, debate is allowed only in respect of the accuracy of the minutes.”

■ Cr Hiscutt moved and Cr Viney seconded, “That the minutes of the ordinary meeting of the Council held on 15 March 2021 be confirmed.”

Carried unanimously

COUNCIL WORKSHOPS

89/2021 Council workshops

The Executive Services Officer reported as follows:

“The following council workshops have been held since the last ordinary meeting of the Council.

- 22.03.2021 – Fees and Charges, National Competition Policy and GST review
- 29.03.2021 – Central Coast Cycling Strategy; Election Priorities
- 12.04.2021 – West by North West – Regional tourism update; Discussion on community issues

This information is provided for the purpose of record only.”

■ Cr Beswick moved and Cr Viney seconded, “That the Officer’s report be received.”

Carried unanimously

MAYOR’S COMMUNICATIONS

90/2021 Mayor’s communications

The Mayor reported as follows:

“I would like to acknowledge the Council’s recent success, having been awarded as Tasmanian winner of the 2020 AFL Ken Gannon Community Football Facilities Award.

The Ken Gannon Awards recognise best practise in community football facility development across Australia, and this award recognises the redevelopment of the Ulverstone Recreation Ground.

It is an honour to see the work recognised by the Ken Gannon State Facility Award and a big congratulations to all involved, with an acknowledgment and thank you to the State and Federal Governments and AFL Tasmania for co-funding this successful redevelopment.

The project success was the result of a collaborative, team-focussed approach between Council and all parties.”

91/2021 Mayor’s diary

The Mayor reported as follows:

“I have attended the following events and functions on behalf of the Council:

- . Central Connect Leadership Roundtable – Workshop – Ulverstone
- . Central Coast Council Citizenship Ceremonies (three) – Ulverstone
- . Turners Beach 7 Day Makeover, planning meeting – Turners Beach
- . Switch Board Meeting – Ulverstone
- . Cradle Coast Authority Mayor’s Meeting and Dinner – Burnie
- . Fortnightly radio interview
- . Lifeblood Teams Virtual Celebration
- . Cradle Coast Authority Representatives Meeting – Burnie
- . Turners Beach 7 Day Makeover Launch Party – Turners Beach
- . Farewell event for Her Excellency, Professor the Honourable Kate Warner and Mr Richard Warner AM – Burnie
- . Site visit – the Hive – Ulverstone
- . Men Care Too Allied Mates Forum – Ulverstone
- . AFL Tasmania event, presentation of the 2020 Ken Gannon Community Football Facilities Award for the redevelopment of the Ulverstone Recreation Ground changerooms – Ulverstone
- . Ulverstone Cricket Club Annual Dinner and Trophy Presentation – Ulverstone
- . Central Connect Launch Action Group Meeting – Ulverstone
- . Greening Central Coast Strategy Meeting – Ulverstone
- . North West Thunder Season Launch – Ulverstone
- . 100 years of Rotary Dinner – Ulverstone.”

- Cr Fuller moved and Cr Beswick seconded, “That the Mayor’s, report be received.”

Carried unanimously

92/2021 **Declarations of interest**

The Mayor reported as follows:

“Councillors are requested to indicate whether they have, or are likely to have, a pecuniary (or conflict of) interest in any item on the agenda.”

The Executive Services Officer reported as follows:

“The *Local Government Act 1993* provides that a councillor must not participate at any meeting of a council in any discussion, nor vote on any matter, in respect of which the councillor has an interest or is aware or ought to be aware that a close associate has an interest.

Councillors are invited at this time to declare any interest they have on matters to be discussed at this meeting. If a declaration is impractical at this time, it is to be noted that a councillor must declare any interest in a matter before any discussion on that matter commences.

All interests declared will be recorded in the minutes at the commencement of the matter to which they relate.”

No interests were declared at this time.

COUNCILLOR REPORTS

93/2021 **Councillor reports**

The Executive Services Officer reported as follows:

“Councillors who have been appointed by the Council to community and other organisations are invited at this time to report on actions or provide information arising out of meetings of those organisations.

Any matters for decision by the Council which might arise out of these reports should be placed on a subsequent agenda and made the subject of a considered resolution.”

Cr Fuller reported on the recent Annual General Meeting of the Riana Community Centre
➔ Advisory Committee, and acknowledged the election of President, Mrs Annette Langham, noting she will hold a dual role, by also fulfilling the role of Secretary. Cr Fuller stated that the Committee do an amazing job (considering its size) and are looking forward to hosting the Council during their upcoming Budget Estimates bus trip, allowing Councillors to view the facilities and works required at the Centre.

Amended by Minute No.
121/2021 – 17.05.2021

Further to this, Cr Fuller reported on the Penguin Leo Club's 50th anniversary celebration, noting that it was pleasing to see five original members join the celebration.

Cr Viney reported on a recent meeting of the Central Coast Community Shed Management Committee, noting they will celebrate their 10th year in April, and a function will be held as part of the celebrations.

Cr Hiscutt reported on the recent Annual General Meeting of the Slipstream Circus Board Inc., and acknowledged the re-election of President, Mrs Meg Arvier. Cr Hiscutt commented that the meeting welcomed the incoming Committee and are now fully focused on the future.

APPLICATIONS FOR LEAVE OF ABSENCE

94/2021 Leave of absence

The Executive Services Officer reported as follows:

"The *Local Government Act 1993* provides that the office of a councillor becomes vacant if the councillor is absent without leave from three consecutive ordinary meetings of the council.

The Act also provides that applications by councillors for leave of absence may be discussed in a meeting or part of a meeting that is closed to the public.

There are no applications for consideration at this meeting."

DEPUTATIONS

95/2021 Deputations

The Executive Services Officer reported as follows:

"No requests for deputations to address the meeting or to make statements or deliver reports have been made."

PETITIONS

96/2021 Petitions

The Executive Services Officer reported as follows:

“No petitions under the provisions of the *Local Government Act 1993* have been presented.”

COUNCILLORS' QUESTIONS

97/2021 Councillors' questions without notice

The Executive Services Officer reported as follows:

“The *Local Government (Meeting Procedures) Regulations 2015* provide as follows:

- '29 (1) A councillor at a meeting may ask a question without notice –
 - (a) of the chairperson; or
 - (b) through the chairperson, of –
 - (i) another councillor; or
 - (ii) the general manager.
- (2) In putting a question without notice at a meeting, a councillor must not –
 - (a) offer an argument or opinion; or
 - (b) draw any inferences or make any imputations –except so far as may be necessary to explain the question.
- (3) The chairperson of a meeting must not permit any debate of a question without notice or its answer.
- (4) The chairperson, councillor or general manager who is asked a question without notice at a meeting may decline to answer the question.
- (5) The chairperson of a meeting may refuse to accept a question without notice if it does not relate to the activities of the council.
- (6) Questions without notice, and any answers to those questions, are not required to be recorded in the minutes of the meeting.

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- (7) The chairperson may require a councillor to put a question without notice in writing.'

If a question gives rise to a proposed matter for discussion and that matter is not listed on the agenda, Councillors are reminded of the following requirements of the Regulations:

- '8 (5) Subject to subregulation (6), a matter may only be discussed at a meeting if it is specifically listed on the agenda of that meeting.
- (6) A council by absolute majority at an ordinary council meeting, ..., may decide to deal with a matter that is not on the agenda if –
- (a) the general manager has reported the reason it was not possible to include the matter on the agenda; and
 - (b) the general manager has reported that the matter is urgent; and
 - (c) in a case where the matter requires the advice of a qualified person, the general manager has certified under section 65 of the Act that the advice has been obtained and taken into account in providing general advice to the council.'

Councillors who have questions without notice are requested at this time to give an indication of what their questions are about so that the questions can be allocated to their appropriate Departmental Business section of the agenda."

The allocation of topics ensued.

98/2021 Councillors' questions on notice

The Executive Services Officer reported as follows:

"The *Local Government (Meeting Procedures) Regulations 2015* provide as follows:

- '30 (1) A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.
- (2) An answer to a question on notice must be in writing.'

It is to be noted that any question on notice and the written answer to the question will be recorded in the minutes of the meeting as provided by the Regulations.

Any questions on notice are to be allocated to their appropriate Departmental Business section of the agenda.

No questions on notice have been received.”

PUBLIC QUESTION TIME

99/2021 Public question time

The Mayor reported as follows:

“The Council received 11 submissions for Public Question Time. Public Question Time will commence at 6.40pm or as soon as practicable thereafter.”

100/2021 Public questions taken on notice

The Executive Services Officer reported as follows:

“At the 15 March 2021 Ordinary Council Meeting, Mr Joe Rattray – Ulverstone, asked the following question without notice, which was responded to by the General Manager at the meeting as follows:

Question 1 –

“Could Council please give consideration to the placement of hump warning signs supplemented with advisory speed signs on the approaches to the recently installed speed hump in Crescent Street, Ulverstone.

The location of the Hump is such that motorists approaching the hump, in particular from the Leven Bridge approach, have no indication as to the severity of the hump profile.

This traffic route is used extensively by holiday vehicles, heavy vehicles, buses and cars and I feel that in the interest of road safety appropriate signage warrants consideration.”

Response –

“The General Manager advised that the Council is obligated to construct road hump schemes, which includes wombat crossings, in accordance with a Transport Commission Direction issued in January 2019.

The schemes must be in accordance with Australian Standard 1742–Manual of uniform traffic control devices, and the Austroads Guide to Traffic management Part 8 Local Area Traffic management.

The recently installed wombat crossings in Reibey Street and Crescent Street, including the profile of the hump, line marking and signage, have been installed in accordance with the standard.”

- Cr Beswick moved and Cr Hiscutt seconded, “That the question from Mr Rattray and the response from the General Manager be received and noted.”

Carried unanimously

DEPARTMENTAL BUSINESS

GENERAL MANAGEMENT

101/2021 Leith overpass, Bass Highway

Cr Fuller withdrew her notice of motion.

The Mayor then invited Cr Fuller to make a statement which is reproduced below:

“The notice of motion, as Councillors are aware, was specific in its request for action, however as of 4.30pm today confirmation was received from GHD (via the General Manager) that any further activity, relating to the Leith overpass, will cease while the Government is in caretaker mode. By the time the information was received, it was too late to prepare and table another motion. My withdrawn motions’ intention was to assure the people of Leith that the Council were listening and sympathetic to their frustration regarding the poor consultation that has been undertaken and recognise the stress and angst it has caused. From conversations, I am satisfied that the residents appreciate that Councillors have heard their concerns and look forward to exploration of all options, and I encourage everyone to participate. Let us hope for a more inclusive and less confrontational process.”

102/2021 Minutes and notes of committees of the Council and other organisations

The General Manager reported as follows:

“The following (non-confidential) minutes and notes of committees of the Council and other organisations on which the Council has representation have been received:

- . Central Coast Community Safety Partnership Committee – meeting held 24 February 2021
- . Central Coast Youth Leadership Council – meeting held 25 March 2021

Copies of the minutes and notes have been circulated to all Councillors.”

■ Cr Viney moved and Cr Fuller seconded, “That the (non-confidential) minutes and notes of committees of the Council be received.”

Carried unanimously

103/2021 Quarterly Performance Report – 2020–2021 Annual Plan progress

The General Manager reported as follows:

"PURPOSE"

The purpose of this report is to present the Quarterly Performance Report, which outlines the progress made in meeting the strategic actions and objectives included in the Council's 2020–2021 Annual Plan.

BACKGROUND

In accordance with the requirements of the *Local Government Act 1993*, Council's 2020–2021 Annual Plan and Budget Estimates were adopted at the ordinary meeting on Monday, 22 June 2020.

DISCUSSION

The Quarterly Performance Report to Council provides an update on the progress of strategic actions included in the Council's 2020–2021 Annual Plan. Strategies and Actions are listed in Department order and provide information on what is planned to be achieved during the financial year. Each action's status includes progress comments and the estimated percentage completed against the targets set. Highlights of achievements during the second quarter included:

- . Successful completion of the 7-Day makeover at Turners Beach during March 2021.
- . A comprehensive review of Fees and Charges (inc. GST and NCP compliance) has been completed. Results were presented at a Council Workshop in March 2021. Recommendations will be considered during the 2021–2022 budget process.
- . Central Coast Cycling Strategy draft submitted to Council for adoption in April 2021.
- . The draft (overarching) Business Continuity Policy has been submitted for the Senior Leadership Team to review and implement.
- . The Central Coast Waste Strategy Project Proposal has been completed. The Working Group met in February and March 2021. It is envisaged that a draft Strategy will be presented during the second half of 2021.
- . Complete Streets consultancy have commenced community consultation for the Penguin Town Centre review. This will include stakeholder workshops, community meetings, co-design open days, and a final presentation to Council by the end of June 2021.
- . The Public Events (Reibey Street) Working Group undertook a short series of Friday evening street activations, incorporating extended shopping hours, street performers and food vans. These events were undertaken with the support of the CCCCI and local businesses.
- . A Working Group for the Integrated Turners Beach Pathway, Streetscaping and Traffic Management Plan has been formed and a series of issues identified from initial meetings and discussions.
- . Investigation and first iteration analysis into the stormwater systems in Sulphur Creek, West Ulverstone and Ulverstone catchment has been completed and Turners Beach has been commenced. Data analysis will be ongoing.

A copy of the Quarterly Performance Report to Council – 31 March 2021 is appended.

CONSULTATION

Consultation is not required on this report.

RESOURCE, FINANCIAL AND RISK IMPACTS

The Strategic Actions were included as part of the 2020–2021 Budget Estimates.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

Council Sustainability and Governance

- . Improve corporate governance
- . Improve service provision
- . Effective communication and engagement
- . Strengthen local–regional connections.

CONCLUSION

It is recommended that Council receive the Quarterly Performance Report on progress with the 2020–2021 Annual Plan as at 31 March 2021.”

The Executive Services Officer reported as follows:

“A copy of the Quarterly Performance Report to Council – 31 December 2020 has been circulated to Councillors.”

■ Cr van Rooyen moved and Cr Carpenter seconded, “That Council receive the Quarterly Performance Report on progress with the 2020–2021 Annual Plan as at 31 March 2021.”

Carried unanimously

104/2021 Delegation by the Council of its functions and powers – Review of Delegations issued to the General Manager (70/2018– 19.03.2018)

The General Manager reported as follows:

“The Executive Services Officer prepared the following report:

‘PURPOSE

This report is provided to the Council to review and update (as required) powers and functions that are delegated to the General Manager.

BACKGROUND

The last review of the General Manager's delegations was approved by the Council at its meeting on 19 March 2018 (a copy of the schedule is appended to this report).

In 2020, the Council were advised by the Local Government Association of Tasmania (LGAT), that Simmons Wolfhagen Lawyers had been engaged to review and amend the LGAT Delegations Register. Noting the LGAT review, it was considered appropriate that the Council delay its own review, so that any recommended changes (legislative or sector related) identified by Simmons Wolfhagen could be incorporated into any new Instrument of Delegation.

DISCUSSION

In accordance with Section 22 of the *Local Government Act 1993* (the Act) the Council may delegate functions and powers to the General Manager, in order to ensure that operational requirements and strategic developments are met. In addition, Section 64 of the Act, permits the General Manager to sub-delegate powers and functions to appropriately qualified and/or experienced staff, where specific duties and functions are assigned to their role/s.

Outlined within the 2018 report to the Council, reasons supporting the good value of delegation by the Council were outlined. These reasons remain relevant and are reproduced as follows:

- . Delegations do not take away the powers of the Council – they permit the General Manager and staff to manage the day-to-day business of the Council, enabling the Council to focus on strategic and policy development and higher-level decision making;
- . As a result of a substantial investment in education, learning and training, the Council has a well-qualified, professional and experienced staff;
- . Delegations assist in the development of an efficient and effective operation which is much leaner in resources than would be the case should the Council not have granted delegations;
- . Delegating is consistent with the employment arrangements so far as the General Manager's appointment is concerned;
- . Matters subject to delegation are generally based on technical issues rather than on political and/or governance issues;
- . Delegations enable a greater opportunity for consistent decision making;

- . Delegations ensure a more efficient management of business with the community; they make it easier in dealing with issues which are subject to legislative time frames and they assist in the reduction of 'local' red tape; and
- . The heart of effective governance is a good relationship between the Council and the General Manager and staff where trust, reliability and fairness is essential.

It has been acknowledged that for best practice within Local Government, all delegations should be delegated directly to the General Manager, who then holds the authority (unless specified within a particular Act) to sub-delegate under Section 64 of *The Local Government Act* (where applicable).

Updates have been applied to the General Manager's Schedule of Delegation from the adopted schedule on 19 March 2018 (Minute Ref: 70/2018) and changes to the Instrument of Delegation and/or required inclusions are listed below and are due to a combination of legislative and industry changes that have occurred in the intervening period (a copy of the updated Schedule of Delegation by the Council to the General Manager – dated April 2021 is appended to this report).

It is noted that Delegations contained within the Instrument are reflective of the Council's current operations and through the review (alongside that of LGAT and Simmons Wolfhagen) have identified some additional delegations that have not historically been delegated. Their inclusion formalises a number of Council functions that are routinely undertaken. :

ACT/LEGISLATION	2018	2021
<i>Archives Act 1983</i>	As per Instrument dated March 2018	Delegation added: s.10(1) – Preservation of State records; Council is to keep proper records of the business of the local authority for which that relevant authority is responsible
<i>Building Act 2016</i>	As per Instrument dated March 2018	Noted – update in wording – s.8 – That the Council delegate in accordance with section 8 of the Building Act 2016 its powers and functions, other than this power of delegation. As per instrument dated April 2021.
<i>Burial and Cremation Act 2002 and Burial and Cremation (Cemetery) Regulations 2005</i>	As per Instrument dated March 2018 Act and Regs repealed 2019.	<i>Burial and Cremation Act 2019</i> COUNCIL AS CEMETERY MANAGER The Council delegates the following functions and powers of the Council in its capacity as cemetery manager pursuant to the Burial and Cremation Act 2019 (except the setting of fees), to the General Manager and authorises the General Manager to delegate those functions and powers.

		<p><i>Burial and Cremation Regulations 2015</i></p> <p>COUNCIL AS CEMETERY MANAGER</p> <p>The Council delegates the following functions and powers of the Council in its capacity as cemetery manager pursuant to the Burial and Cremation Act 2019 (except the setting of fees), to the General Manager and authorises the General Manager to delegate those functions and powers.</p> <p>Balance of delegations in instrument dated April 2021.</p>
<i>Dog Control Act 2000</i>	As per Instrument dated March 2018	<p>Delegate all of its powers and functions under the Act including any regulations made under this Act to the General Manager with the exception of Sections. 7; 20; 21; 22; 23; 24; 25; and 26.</p> <p>Added to register – s.80(2)(a)–(c)Fees</p> <p>A general manager may</p> <ul style="list-style-type: none"> (a) waive a fee; (b) refund part or all of a fee; or (c) discount a fee <p>As per instrument dated April 2021.</p>

<i>Environmental Management and Pollution Control Act 1994</i>	As per Instrument dated March 2018	<p>Act amended in January 2021 – Delegations added:</p> <p>Sec 24 (1)Assessment of permissible level 1 activities</p> <p>S 25(1)(b) Assessment of permissible level 2 activities</p> <p>Sec 25A (1D)(a) Assessment of applications for permits that are combined with applications for planning scheme amendments</p> <p>Sec 27AC (5) Directions in relation to permits in respect of EL activities</p> <p>Sec 27ADMinor variations of planning permit in relation to EL activities</p> <p>Sec 43 Power to require information</p> <p>Sec 46(4)Registration of environment protection notices</p> <p>Balance of delegations in instrument dated April 2021.</p>
<i>Heavy Vehicle National Law Act 2013</i>	<i>As per Instrument dated March 2018</i>	<i>As per instrument dated April 2021.</i>

		<p><i>NB: The Heavy Vehicle National Law (Tasmania) Act 2013 (Tas) makes the Heavy Vehicle National Law applicable in Tasmania with certain modifications for the Tasmanian context. The Act results in the creation of the Heavy Vehicle National Law (Tasmania) 2013.</i></p> <p><i>The Heavy Vehicle National Law is contained in a Schedule to the Heavy Vehicle National Law Act 2012 (Qld).</i></p> <p>s.156A – Decide whether to grant consent, after considering the specific matters in s.156A & provide written reasons to the Regulator for the decision in relation to consent</p> <p>Balance of delegations in instrument dated April 2021.</p>
<i>Historic Cultural Heritage Act 1995</i>	As per Instrument dated March 2018	<p>Delegations added:</p> <p>S 36(2) Permit application to be sent to and considered by Heritage</p>

		<p>S 37 Procedure if Heritage Council requires additional information to consider permit</p> <p>S 39 Procedure if the heritage council wishes to be involved in determining discretionary permit</p> <p>S 39A Procedure if Heritage Council wishes to be involved in determining combined permit</p> <p>S 39B Provision of further information to Heritage Council</p> <p>S 50 Notification of Recorder of Titles</p> <p>Balance of delegations in instrument dated April 2021.</p>
<i>Land Use Planning and Approvals Act 1993</i>	As per Instrument dated March 2018	<p>The Act was amended in February 2021 – changes include:</p> <p>Delegations added:</p> <p>S.43(2), (6),(7), (9) and (10) Minor amendment of permit</p>

		<p>S 60 Council responding and issuing notices relating to compliance with certain permit conditions</p> <p>S 60H(3) Minister may request information from council or relevant state entity</p> <p>S 60I(3) Council to give notice in relation to eligibility of major project proposals</p> <p>S 60S(4)(b) Refund of ordinary permit where declaration of major project is made</p> <p>S 60ZX(1) Provision to Panel of further information</p> <p>S.61 Appeals against planning decisions</p> <p>S.63 Obstruction of sealed schemes</p> <p>S.63A Enforcing compliance with planning schemes</p> <p>S.63B(3) Notice of suspected contravention, &c., may be given</p> <p>s.73 Bonds and guarantees</p> <p>s.73A Payments and contributions for infrastructure</p>
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		s.85 Recovery of fees by municipalities Balance of delegations in instrument dated April 2021.
<i>Land Use Planning and Approvals Regulations 2014</i>	As per Instrument dated March 2018	Delegations added: Reg. 7 Advertisement of exhibition of draft amendment, &c (to a planning scheme) Reg. 8A –Notice of approval of Local Provisions Schedule Reg. 9 Notice of application for permit As per instrument dated April 2021.
<i>Monetary Penalties Enforcement Act 2005</i>	As per Instrument dated March 2018	s.21 identified as not required in line with the Simmons Wolfhagen review
<i>Public Interest Disclosures Act 2002</i>	As per Instrument dated March 2018	No changes, instrument has been updated to reflect individual Delegations, as per Instrument dated April 2021.
<i>Resource Management and Planning Appeal Tribunal Act 1993</i>	As per Instrument dated March 2018	The LGAT and Simmons Wolfhagen review determined that this legislation contains no provisions which are appropriate to include in the delegations register.

<i>Strata Titles Act 1998</i>	As per instrument dated March 2018	<p>Delegations added:</p> <p>S 31(2A) Application for, and grant of, certificate of approval</p> <p>S 31(2B) Application for, and grant of, certificate of approval</p> <p>S 65 (b)(i) Assignment of interest in land subject to scheme</p> <p>Balance of delegations in instrument dated April 2021.</p>
<i>Survey Co-ordination Act 1944</i>	As per instrument dated March 2018	<p>Delegation s.20E has been removed as it was repealed.</p> <p>Delegation added:</p> <p>S 4(2) Public authorities to compile and forward to Surveyor-General lists of existing plans</p> <p>Balance of delegations in instrument dated April 2021.</p>
<i>Traffic Act 1925</i>	–	Delegations identified as best practice through the LGAT and Simmons Wolfhagen

GENERAL MANAGEMENT

		review. As per instrument dated April 2021.
<i>Urban Drainage Act 2013</i>	–	Delegations identified as best practice through the LGAT and Simmons Wolfhagen review. As per instrument dated April 2021.
<i>Vehicle and Traffic Act 1999</i>	–	Delegations identified as best practice through the LGAT and Simmons Wolfhagen review. As per instrument dated April 2021.

CONSULTATION

This is a governance matter for which consultation is not required.

RESOURCE, FINANCIAL AND RISK IMPACTS

By formally delegating appropriate powers to the General Manager, the Council reduces legal and financial risk.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

Council Sustainability and Governance

- Improve corporate governance
- Improve service provision
- Improve the Council's financial capacity to sustainably meet community expectations

CONCLUSION

It is recommended that all delegations made in accordance with section 22 of the *Local Government Act 1993* and as listed in the Schedule of Delegations by the Council to the General Manager (a copy of the Schedule dated April 2021, being appended to and forming part of the minutes) be approved.'

The Executive Officers report is supported."

The Executive Services Officer reported as follows:

"A copy of the Schedule of Delegations by the Council to the General Manager has been circulated to all Councillors."

■ Cr van Rooyen moved and Cr Carpenter seconded, "That all delegations made in accordance with section 22 of the *Local Government Act 1993* and as listed in the Schedule of Delegations by the Council to the General Manager (a copy of the Schedule dated April 2021, being appended to and forming part of the minutes) be approved."

Carried unanimously

105/2021 Correspondence addressed to the Mayor and Councillors

The General Manager reported as follows:

“A Schedule of Correspondence addressed to the Mayor and Councillors for the period 16 March 2021 to 19 April 2021 and which was addressed to the ‘Mayor and Councillors’ is appended. Reporting of this correspondence is required in accordance with Council policy.

Where a matter requires a Council decision based on a professionally developed report the matter will be referred to the Council. Matters other than those requiring a report will be administered on the same basis as other correspondence received by the Council and managed as part of the day-to-day operations.”

The Executive Services Officer reported as follows:

“A copy of the Schedule has been circulated to all Councillors.”

■ Cr Beswick moved and Cr Carpenter seconded, “That the Schedule of Correspondence addressed to the Mayor and Councillors (a copy being appended to and forming part of the minutes) be received.”

Carried unanimously

106/2021 Common seal

The General Manager reported as follows:

“A Schedule of Documents for Affixing of the Common Seal for the period 16 March 2021 to 19 April 2021 is submitted for the authority of the Council to be given. Use of the common seal must first be authorised by a resolution of the Council.

The Schedule also includes for information advice of final plans of subdivision sealed in accordance with approved delegation and responsibilities.”

The Executive Services Officer reported as follows:

“A copy of the Schedule having been circulated to all Councillors.”

■ Cr Viney moved and Cr Beswick seconded, “That the common seal (a copy of the Schedule of Documents for Affixing of the Common Seal being appended to and forming part of the minutes) be affixed subject to compliance with all conditions of approval in respect of each document, and that the advice of final plans of subdivision sealed in accordance with approved delegation and responsibilities be received.”

Carried unanimously

107/2021 Contracts and agreements

The General Manager reported as follows:

“A Schedule of Contracts and Agreements (other than those approved under the common seal) entered into for the period 16 March 2021 to 19 April 2021 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reported as follows:

“A copy of the Schedule has been circulated to all Councillors.”

■ Cr Beswick moved and Cr Viney seconded, “That the Schedule of Contracts and Agreements (a copy being appended to and forming part of the minutes) be received.”

Carried unanimously

COMMUNITY SERVICES

108/2021 Central Coast Cycling Strategy 2021–2025

The Strategic Projects & Planning Consultant reported as follows:

“PURPOSE

The purpose of this report is to present to the Council the Central Coast Cycling Strategy 2021–2025 (dated April 2021 – a copy of the Strategy is appended to this report).

BACKGROUND

The Council adopted its first Central Coast Cycle Strategy in 2014. The aim of the strategy was:

‘To enhance cycling in Central Coast, making it an enjoyable, relaxing, and safe experience, and Central Coast a place where cycling is a viable option for short and medium trips that cannot be made on foot’.

An action included within the 2020–2021 Annual Plan was *‘Review and update the Central Coast Cycle Strategy 2014–2019 including cycling tourism’.*

DISCUSSION

The Central Coast Cycle Strategy supports the growing culture of cycling. Central Coast is known as a place where cycling is either a preferred and/or viable option for short and medium trips within the local area.

The Council aims to see cycling embedded into the area’s way of life, bringing with it opportunities for social connection and inclusion, recreational activity, economic growth, positive environmental gains and individuals and community health benefits.

The purpose of the Central Coast Cycle Strategy is to:

- encourage people to make more use of their bicycles;
- identify the benefits of cycling, and
- encourage cycling as an alternative transport and/or recreational opportunity.

Central Coast has a long history of cycling and is fortunate there are already well-established linkages in place. The Council’s Infrastructure Services Department are preparing *‘a Pathways Plan to ensure connectivity between areas within towns and*

with the Shared Pathway, building on the already established linkages’. When completed the Pathways Plan will inform future infrastructure priorities.

Although the community uptake of cycling has increased, there remains barriers to cycling which are not underestimated by the Council. These barriers can include safety concerns, increased traffic, and changes in residential density.

Using the growing popularity of cycling to engage those members of the community currently not participating in regular physical activity, by providing a framework to support a vibrant and healthy cycling culture, is a primary aim of the Council’s Strategy.

The Cycling Strategy references the following:

- . Australian National Cycling Strategy 2011 – 2016
- . Tasmanian Walking and Cycling for Active Transport Strategy (January 2010)
- . Tasmania’s Plan for Physical Activity 2011 – 2021

Well established benefits of cycling are outlined in the Strategy including:

- . Health Benefits
- . Environmental Benefits
- . Economic Benefits
- . Social Benefits

The Council’s overall aim is to provide a convenient and connected cycling network which is safe, accessible, and attractive. The vision for cycling is:

Cycling in Central Coast will be an enjoyable, relaxing, and safe experience, and Central Coast is a place where cycling is a viable option for short and medium trips.

The goals included in the Strategy are:

SAFE

The Council will invest in safe cycling infrastructure and will collaborate with others to educate the community on safe behaviours.

CONVENIENT

The Council will work at prioritising infrastructure that supports convenient cycling as a sustainable and well-integrated mode of transport.

PLANNED

The Council will plan for and implement affordable strategies to improve cycling within Central Coast to allow increased participation in the future.

SUSTAINABLE

The Council will promote and support cycling as a fun, healthy and a sustainable activity.

INNOVATE

The Council will actively engage and support new and innovative opportunities and solutions which encourages increased participation in cycling.

The priorities identified are:

- Investment in cycling education, information, and infrastructure.
- Cycling to be the first choice for trips between 2km and 7km.
- Where cycling is the natural and best choice for many trips.
- Where the benefits of cycling are acknowledged by all sectors within the community.

The actions identified under the Strategy are categorised under the following headings:

SAFETY

Delivering safe cycling opportunities in the network for all levels of skills and confidence through ongoing improvements to cycling infrastructure and networks.

BUSINESS, TOURISM AND EVENTS

Building on the momentum of the increase in cycling, look for opportunities to further promote Central Coast as a place to visit for cycling holidays, events, and relaxation.

EDUCATION

Comprehensive promotion and engagement programs are essential in supporting a culture of cycling.

INFRASTRUCTURE

A high quality cycling network used by people of all ages and abilities reduces safety concerns, and therefore helps to make cycling enjoyable. People are more likely to cycle if the facilities and surrounding areas are safe.

CONSULTATION

The 2014–2019 Cycling Strategy was developed collaboratively with the Bike Strategy Advisory Group which was made up of community members who represented many aspects of cycling from within Central Coast.

The Council is committed to continuing to work collaboratively with the community, its neighbouring councils, the Cradle Coast Authority, and various Tasmanian Government agencies including Police, Parks and Wildlife Service, Department of State Growth, and the Education Department.

As this updated Strategy is in many respects a restatement of previous commitments, it was not deemed necessary to undertake wide community consultation during the review, however the Strategy does require the Council to consult more broadly on future plans for cycling infrastructure, following the completion of the Coastal Pathway through Central Coast.

RESOURCE, FINANCIAL AND RISK IMPACTS

The Council in conjunction with the Cradle Coast Authority (CCA) and other councils are currently implementing the Coastal Pathway project. This project will provide a shared pathway stretching from Latrobe in the east and Wynyard in the west when it is completed.

The sections of pathway being provided in Central Coast (via the CCA project) are summarised with estimated costs as follows:

Sulphur Creek to Penguin Estimate	\$2,900,000
West Ulverstone Robertsons Road to Bertha Street Estimate	\$3,600,000
Leith Bass Highway Underpass to the East approx. 700m Estimate	\$100,000
<i>TOTAL</i>	<i>\$6,600,000</i>
Central Coast Council contribution	\$2,200,000

In addition, the Central Coast Council are independently managing and funding the following sections of the pathway:

Turners Beach to Leith (incl railway bridge)	\$1,500,000
West Ulverstone near West Beach	\$300,000

<i>TOTAL</i>	<i>\$1,800,000</i>
Central Coast Council contribution	\$1,800,000

The total value of the current Coastal Pathway works in Central Coast is \$8.4m of which the Council is funding an estimated \$4m.

The remaining sections of the pathway to be completed in the medium to long term are summarised as follows:

HEYBRIDGE TO SULPHUR CREEK:

Completed section built with the Bass Highway (only 1.5m wide)
Upgrade (1m–1.5m widening) – 3.6km

<i>ESTIMATED COST</i>	<i>\$1,500,000</i>
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PENGUIN

CBD to 222 Penguin Road Existing paths
Upgrade (widening required) – 1.7km (\$1,000,000)

222 Penguin Road to 581 Penguin Road
New, (western side of Lonah) – 1.8km (\$1,000,000)

Note: Lonah section 581 – Robertsons Road on Penguin Road not included at this stage due to uncertainty over potential designs and estimated costs.

<i>ESTIMATED TOTAL COST</i>	<i>\$2,000,000</i>
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ULVERSTONE

Bicentennial Park/Fairway Park
Upgrade (widening required) – 1.2km (\$800,000)

Beach Road (Fairway Park to Ocean Drive)
New – 1.5km (\$900,000)

<i>ESTIMATED TOTAL COST</i>	<i>\$1,700,000</i>
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TURNERS BEACH

Turners Beach Road to eastern end of Esplanade
Upgrade – 1.9km

<i>ESTIMATED TOTAL COST</i>	<i>\$1,200,000</i>
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<i>ESTIMATED COSTS TO COMPLETE (NOT INCLUDING LONAH)</i>	<i>\$6,400,000</i>
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There will be other costs incurred by Council in both capital and recurrent expenditure during the 4-year life of the updated Cycling Strategy.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Shape of the Place

- . Improve the value and use of open space
- . Conserve the physical environment in a way that ensures we have a healthy and attractive community
- . Encourage a creative approach to new development.

A Connected Central Coast

- . Provide for a diverse range of movement patterns
- . Improve community well-being.

Community Capacity and Creativity

- . Community capacity-building

The Environment and Sustainable Infrastructure

- . Contribute to a safe and healthy environment
- . Develop and manage sustainable built infrastructure

CONCLUSION

The updated Cycling Strategy will continue Council's leadership role in:

- . considering cycling infrastructure in future planning deliberation;
- . raising the profile of cycling and promoting its wide ranging benefits;
- . engaging the community including residents, businesses, and educational institutions in planning, promoting, and supporting cycling through information, events, and promotional activities; and
- . ensuring where possible that transport and land use developments allow for direct, convenient, and interconnected routes between key destinations and residential areas.

The success of the Cycling Strategy will be dependent on the Council and the community working collaboratively together.

The Central Coast Cycling Strategy will be reviewed by the Council in 2025.

It is recommended that the Council adopt the Central Coast Cycling Strategy 2021 – 2025 [dated April 2021]."

The Executive Services Officer reported as follows:

“A copy of the Central Coast Cycling Strategy 2021–2025 [dated April 2021] has been circulated to all Councillors.”

- Cr Beswick moved and Cr Fuller seconded, “That the Council adopt the Central Coast Cycling Strategy 2021 – 2025 (Dated April 2021)

Carried unanimously

109/2021 Council acting as a planning authority

The Mayor reported as follows:

“The *Local Government (Meeting Procedures) Regulations 2015* provide that if a council intends to act at a meeting as a planning authority under the *Land Use Planning and Approvals Act 1993*, the chairperson is to advise the meeting accordingly.

The General Manager has submitted the following report:

‘If any such actions arise out of Min Ref 110/2021, they are to be dealt with by the Council acting as a planning authority under the *Land Use Planning and Approvals Act 1993*.’”

The Executive Services Officer reported as follows:

“Councillors are reminded that the *Local Government (Meeting Procedures) Regulations 2015* provide that the general manager is to ensure that the reasons for a decision by a council acting as a planning authority are recorded in the minutes.”

- Cr Fuller moved and Cr Beswick seconded, “That the Mayor’s report be received.”

Carried unanimously

110/2021 Section 35F Report on representations to the substantially modified part of the Central Coast Draft Local Provisions Schedule (279/2019 – 16.09.2019)

The Strategic Projects and Planning Consultant reported as follows:

“The Manager Land Use Planning has prepared the following report:

<i>PLANNING INSTRUMENT:</i>	<i>Land Use Planning and Approvals Act 1993</i> (the Act) and Central Coast Draft Local Provisions Schedule (the Central Coast LPS)
<i>PUBLIC NOTIFICATION:</i>	6 January 2021 to 15 March 2021
<i>REPRESENTATIONS RECEIVED:</i>	11
<i>ANNEXURES 1</i>	Planning Authority Report under Section 35F of the <i>Land Use Planning and Approvals Act 1993</i> (the Act) – Consideration of representations to the substantially modified part of the Central Coast Draft Local Provisions Schedule (LPS)
<i>ANNEXURE 2:</i>	Representations
<i>ANNEXURE 3:</i>	Letter of Direction from the Tasmanian Planning Commission and Reasons for Decision

PURPOSE

The purpose of this report is to consider representations received from the Central Coast community to public notification of the substantially modified part of the Central Coast Draft LPS (draft LPS) and to provide recommendations to the Tasmanian Planning Commission (TPC) pursuant to section 35F of the Act.

Accompanying this report is a review by the Planning Authority, giving consideration to representations received. Copies of the representations are appended to this report.

BACKGROUND

The Tasmanian Parliament enacted amendments to the Act in December 2015 to provide for a single State-wide Planning Scheme for Tasmania, to be known as the *Tasmanian Planning Scheme* (the TPS). The TPS consists of State Planning Provisions (SPP's) and Local Provision Schedules (LPS's) that are to be specific to each Municipal area.

Ratified by the State Parliament in February 2017, the TPS has no practical effect until an LPS is in effect in a Municipal area.

The Central Coast LPS, when it comes into effect, will allow the current *Central Coast Interim Planning Scheme 2013* to be replaced by the TPS.

DISCUSSION

The draft LPS, comprising specific Zones and Code Overlays for Central Coast, also includes Specific Area Plans for Penguin, Turners Beach, Leith, Forth and the Revell Lane Precinct.

The draft LPS includes a small expansion of the Light Industrial zone in South Road, Penguin. Under the draft LPS, properties that are currently zoned Environmental Management or Environmental Living are to be rezoned to Landscape Conservation, as the Environmental Management zone under the TPS primarily relates to State owned reserves and parks, coastal foreshores and riparian land and the Environmental Living zone is not available under the TPS. Land that is currently zoned Rural Resource is to be zoned either Rural or Agriculture.

The draft LPS was endorsed by the Council, in its role as the Planning Authority, in July 2018 and the draft LPS was placed on public exhibition from 11 June 2019 until 9 August 2019. Following the receipt of representations, and subsequent Hearings held by the TPC, the Central Coast Planning Authority, on 11 November 2020, was directed by the TPC under Section 35K(1)(c) of the Act, to substantially modify part of the draft LPS.

The substantially modified part comprises the draft rezoning of five specific sites.

The substantially modified part of the draft LPS was placed on public exhibition from 6 January 2021 until 15 March 2021. During this time, 11 representations were received.

Section 35F of the Act requires the planning authority to prepare a report containing:

- . a copy of each representation made;
- . a statement of the planning authority's opinion as to the merit of each representation made, in particular as to:
 - whether the draft LPS should be modified; and
 - if recommended to be modified, the effect on the draft LPS as a whole.
- . a statement as to whether the planning authority is satisfied that the draft LPS meets the LPS criteria; and

- . the recommendation of the planning authority in relation to the draft LPS.

The Council, acting as the Planning Authority, now has opportunity to review the representations received during the exhibition period and make comment and recommendations, before sending all representations to the Tasmanian Planning Commission for consideration.

Following submission of this Section 35F report to the TPC, the TPC will hold a public hearing as soon as is practicable, to examine the merits of each representation and the Planning Authority's response.

The TPC will then seek the agreement of the Minister for Planning for the final form of the Central Coast LPS, before it is approved and commences operation.

To view all representations received and review comments and recommendations, refer to Annexure 1 – Planning Authority Report under Section 35F of the *Land Use Planning and Approvals Act 1993* – Consideration of representations to the substantially modified part of the Central Coast Draft Local Provisions Schedule and Annexure 2 – copies of representations received.

CONSULTATION

At the TPC's direction, and in accordance with the requirements of the Act, the substantially modified part of the Central Coast Draft LPS was placed on public exhibition from 6 January 2021 until 15 March 2021.

The substantially modified part was twice advertised in The Advocate newspaper on 6 January and 16 January 2021. A notice was placed on each site and adjoining property owners were notified.

The TPC issued a schedule of State agencies and authorities that were to be directly notified of the exhibition of the modified draft LPS. Each of the agencies and authorities were notified in accordance with the direction.

Representations were received from State Growth and TasFire and are addressed in the s.35F report – Refer to Annexure 1.

REPRESENTATIONS

A total of 11 representations were received. Copies of the representations are provided at Annexure 2.

The representations are summarised with a recommendation to each submission – refer to Annexure 1 of this report.

RESOURCE, FINANCIAL AND RISK IMPACTS

The preparation of the draft LPS has to date incurred a significant cost. There will be an additional cost in examination of the draft LPS before the TPC public hearings. The 2020–2021 budget has made provision for this event.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 (reviewed 2019) includes the following strategies and key actions:

The Shape of the Place

- . Improve the value and use of open space
- . Encourage a creative approach to new development

A Connected Central Coast

- . Provide for a diverse range of movement patterns
- . Improve community wellbeing

Community Capacity and Creativity

- . Facilitate entrepreneurship in the business community

The Environment and Sustainable Infrastructure

- . Invest in and leverage opportunities from our natural environment
- . Contribute to a safe and healthy environment
- . Develop and manage sustainable built infrastructure
- . Contribute to the preservation of the natural environment

Council Sustainability and Governance

- . Improve corporate governance
- . Improve service provision
- . Efficient communication and engagement
- . Strengthen local–regional connections

Recommendation –

It is recommended that the Planning Authority:

- 1 Endorse Annexure 1, Planning Authority Report under Section 35F of the *Land Use Planning and Approvals Act 1993* – Consideration of representations to the substantially modified part of the Central Coast Draft Local Provisions Schedule as the report to the Tasmanian Planning Commission pursuant to Section 35F of the *Land Use Planning and Approvals Act 1993* which reflects:

Westella Drive, Turners Beach identified in CT115441/1	<p>The draft LPS should not be substantially modified and that the land at Westella Drive, Turners Beach identified in CT115441/1 be zoned Rural</p> <p>Or</p> <p>The draft LPS be substantially modified and that the land at Westella Drive, Turners Beach identified in CT115441/1 be zoned Commercial</p>
172 Main Street, Ulverstone	The draft LPS be substantially modified and that the portion of land identified at 172 Main Street, Ulverstone be zoned Rural

- 2 authorise the General Manager, to represent the Planning Authority at Hearings before the Tasmanian Planning Commission, pursuant to Section 35H of the *Land Use Planning and Approvals Act 1993*.’

The Manager Land Use Planning’s report is supported.”

The Executive Services Officer reported as follows:

“A copy of the Annexures referred to in the Manager Land Use Planning’s report have been circulated to all Councillors.”

■ Cr van Rooyen moved and Cr Carpenter seconded, “That the Planning Authority in relation to Westella Drive, Turners Beach determine that the draft LPS should not be substantially modified and that the land at Westella Drive, Turners Beach identified in CT115441/1 be zoned Rural.”

Carried unanimously

- Cr Hiscutt moved and Cr Beswick seconded, “That the Planning Authority in relation to 172 Main Street, Ulverstone determine that the draft LPS not be substantially modified and that the land identified as 172 Main Street, Ulverstone be zoned Rural Living B.”

Carried unanimously

- Cr Carpenter moved and Cr Beswick seconded, “That the Planning Authority:

- 1 endorse Annexure 1, Planning Authority Report under Section 35F of the *Land Use Planning and Approvals Act 1993* – Consideration of representations to the substantially modified part of the Central Coast Draft Local Provisions Schedule as the report to the Tasmanian Planning Commission pursuant to Section 35F of the *Land Use Planning and Approvals Act 1993* which reflects:

Westella Drive, Turners Beach identified in CT115441/1	The draft LPS should not be substantially modified and that the land at Westella Drive, Turners Beach identified in CT115441/1 be zoned Rural
172 Main Street, Ulverstone	The draft LPS not be substantially modified and that the portion of land identified at 172 Main Street, Ulverstone be zoned Rural Living B; and

- 2 authorise the General Manager, to represent the Planning Authority at Hearings before the Tasmanian Planning Commission, pursuant to Section 35H of the *Land Use Planning and Approvals Act 1993*.”

Carried unanimously

111/2021 Public question time

The Mayor introduced public question time at 6.45pm.

Via email – Mr Mark and Claire Gluyas – Leith

Question 1 –

“Does the council support the Government’s proposed Overpass at Leith?”

Response –

The General Manager responded that the Council has supported safety improvements in relation to both Bass Highway intersections at Leith since at least 2013. The Council urged the State Government and Department of State Growth to consider a safer method of entry and exit to these two areas, undertake a redesign and include it in their works program for construction.

After the first consultation was undertaken by the Department of State Growth and the community, the Department met with Councillors (confidentially) in early 2018 to provide 3 possible design options for an overpass, of which the Council believed that the option from Leith Road appeared to have the least impact on residents and their amenity.

Question 2 –

“When was the CC Council advised by State Growth about the proposed overpass at Leith and why were we kept in the dark?”

Response –

The General Manager responded that the Council were provided with confidential design options for an overpass which the Department of State Growth were then going back out to the community to consult on. This is not a Council's construction project and the Department of State Growth is the lead agency.

Question 3 –

“Why were Leith residents not included in the consultation process?”

Response –

The General Manager responded that the Bass Highway is a State Government responsibility and the Department of State Growth has full responsibility for the consultation process with the community. Leith residents have had the option of being involved in consultation forums to date and also a letter from the Department of State Growth to residents in the Leith area was provided in 2018. The Department has advised there is still further consultation to take place but this will not now commence until after the State election on 1 May 2021.

Question 4 –

“Are you concerned about the potential social and environmental impacts of the proposed overpass project?”

Response –

The General Manager responded that the Council will consider the potential social and environmental impacts of the proposed overpass and will address any concerns with the Department of State Growth as part of the broader community consultation process.

Question 5 –

“Why is the CC Council silently proposing to raise the speed and weight limits of Leith Road?”

Response –

The General Manager responded that the Council has not discussed any aspect of either the speed or load limit of Leith Road since the current limits were implemented (speed limit changed from an open speed limit to 80kpm in 2008, and the northern end of Leith Road was altered from 80kph to 60kph from 2010. The load limit was implemented prior to 2008.

Question 6 –

“Why dismiss other options to make the intersection safer without loss of property?”

Response –

The General Manager responded that the Council understands the Department of State Growth are still considering the options for the Bass Highway intersection and have indicated that no decision has been made on the overpass, or in fact whether an overpass will be constructed until further consultation with the community has been completed.

Question 7 –

“This proposal is making us sick with worry, how can you help us have our voices heard? We don’t want our community damaged – it is precious!”

Response –

The General Manager responded that the Council has supported the consultation process with the community and have been reassured that further consultation is to be undertaken.

Question 8 –

“Is the proposed intersection upgrade at Leith about improving safety for all? It started out out of concern for school children’s safety? If so, why would central coast council seek to increase the speed limit on Leith rd from 60 to 80km/hour considering the children’s safety getting on and off school buses and walking and riding in their neighbourhood. Doesn’t add up...?”

Response –

The General Manager responded that the Council has not discussed raising the speed or weight limit of Leith Road since the current limits were implemented.

Via email – Mr Jamie Smith – West Leith

Question 1 –

“Why has the Council not included or invited the residents of Leith from any meetings, correspondence, information on the state growths preferred overpass option at Leith?”

Response –

The General Manager responded that as the Bass Highway is a State Government responsibility the Department of State Growth is responsible for the consultation with the community on this project.

Question 2 –

“Also does the Council support their option for an overpass or support it's own local community at Leith with finding a acceptable solution for all concerned with out forcefully acquiring residents homes and making others unlivable?”

Response –

The General Manager responded that the Council will support a solution that makes the intersections safe and will look at the option presented and community feedback/options before providing its response to the Department of State Growth as part of the consultation process.

Via email – Mrs Sally Young – Leith

Question 1 –

“I wish to respectfully submit, two questions on notice for inclusion in the Public Question Time section of the Agenda, during the Central Coast Council meeting, to be held on Monday 19th April, 2021.

Given the history of lack of Central Coast Council contact and consultation with the community of Leith, in regard to the Leith Overpass Project, what processes will The Council now commit to implementing to ensure ongoing, transparent and full disclosure of any matters brought before Council relating to the Leith Overpass Project, thereby engaging positively and constructively with the Leith community, on this issue?”

Response –

The General Manager responded that the Department of State Growth is the lead agency and are still in the consultation process with the community. Leith residents have had the option of being involved in consultation forums to date and also a letter from the Department of State Growth to residents in the Leith area was provided in 2018. As also advised by the Department there is still further consultation to take place but this will not be undertaken until after the State election on 1 May 2021.

Question 2 –

“Does any Councillor have a conflict of interest, real or perceived, in which they, or a family member(s), will, or may, benefit directly, or indirectly, from the conversion of the residential section of Leith Road, into a freight corridor?”

Response –

The General Manager responded that the Section 48 of the *Local Government Act 1993* states that:

‘A councillor must not participate at any meeting of a council, council committee, local committee, special committee, controlling authority or joint authority in any discussion, nor vote on any matter, in respect of which the councillor –

(a) has an interest; or

(b) is aware or ought to be aware that a close associate has an interest.’

At this stage I, (the General Manager) have not been advised of any conflict or potential conflict of interest.

Via email – Ms Karen May – Leith

Question 1 –

“Is Central Coast Council aware of any business or industry that is proactively supporting the building of an overpass at the Leith Road/Bass Highway intersection?”

Response –

The General Manager responded no.

Question 2 –

“Does Central Coast Council intend to increase the speed and load limits for vehicles using Leith Road?”

Response –

The General Manager responded no.

Via email – Rebecca Wescombe – Leith

Question 1 –

“Who are the significant parties pushing for the proposed overpass and what evidence supports its necessity? Crash statistics etc.”

Response –

The General Manager responded that when this question was raised with State Cabinet in 2015, the following crash statistics were provided to them at the time stating:

‘there are some 45 recorded accidents at these junctions since 2001, with nine of them serious, including two fatalities.’

The Forth Primary School parents were also particularly concerned for the safety of the children on the school bus at this intersection.

Question 2 –

“Why are other avenues being dismissed without consideration? i.e trialling a speed reduction of 80km as per other areas along the Bass Highway.”

Response –

The General Manager responded that this is a question to ask the Department of State Growth as the Bass Highway is under their control, not Council's.

Question 3 –

“Are there underlying 'invested interest groups', pushing for this proposal as well as the increase in road load limit on Leith Road?”

Response –

The General Manager responded that the Council is not aware of any.

Question 4 –

“How long has the council been aware of this and why was it 'dumped' on homeowners without warning?”

Response –

The General Manager responded that the the Department of State Growth is the lead agency and are still in the consultation process with the community. Leith residents have had the option/opportunity of being involved in consultation forums to date and also a letter from the Department of State Growth to residents in the Leith area was provided in 2018. As also advised by the Department there is still further consultation to take place but will not be undertaken until after the State election on 1 May 2021.

Via email Mr Leo, Faye and Adam Beuermann – Leith

Question 1 –

“Are the Council prepared to supply copies of the letter(s) sent to State Growth early 2016 expressing their concerns and seeking action related to the Leith Intersections?”

Response –

The General Manager responded that the Council sent a letter on 26 February 2016 to the CEO of Infrastructure Tasmania in response to a letter seeking submissions to be included in the Infrastructure Pipeline. One of the five projects submitted was ‘the Bass Highway – Leith Road Intersection’. The Council can provide a copy of this letter upon request. The Council also provided from a previous question part of the Briefing Paper to the Cabinet in 2015. There were no other letters that I am aware of sent in early 2016.

Question 2–

“Furthermore, is Council also prepared to supply all communications from State Growth in response to their letter(s)?”

Response –

The General Manager responded that she is not aware of any other formal communications from the Department of State Growth in relation to Council correspondence.

Via email – Mr Tony and Aafke Downey – Leith.

Question 1 –

“Based on the design presented to Council by GHD the project managers on Monday 1st February 2021 Does the council support the Government’s proposed Overpass at Leith?”

Response –

The General Manager responded that the Council has supported safety improvements in relation to both Bass Highway intersections at Leith since at least 2013. The Council urged the State Government and Department of State Growth to consider a safer method of entry and exit to these two areas, undertake a redesign, and include it in their works program for construction.

After the first consultation was undertaken by the Department of State Growth with the community, the Department met with Councillors (confidentially) in early 2018 to provide 3 possible design options for an overpass, of which the Council believed that the option from Leith Road appeared to have the least impact on residents and their amenity.

The revised option presented to a Council Workshop upon the condition it was kept confidential in February 2021 is to be utilised by DSG to continue with their consultation. The Council will support a solution that makes the intersections safe and will look at the option presented and community feedback/options before providing a response to the Department of State Growth.

Via email – Ms Lesley Lyons – Leith

Question 1 –

“On what date or dates in 2016, did the Council write to/contact the Department of State Growth regarding concerns about traffic entering/crossing the Bass Highway from Leith Road and Braddons Lookout Road, as well as Short Street, what did the

Council communicate to the Department of State Growth and are these communications available for perusal?"

Response –

The General Manager responded that the Council has supported safety improvements in relation to both Bass Highway intersections at Leith since at least 2013. The Council urged the State Government and Department of State Growth to consider a safer method of entry and exit to these two areas, undertake a redesign and include it in their works program for construction.

Again in 2015 the Council presented an Election Briefing paper to the State Cabinet which included the Bass Highway intersections at Leith. The Brief stated as follows:

‘The Council has received growing concerns from the Forth Community Representatives Committee and from members of both the Forth and Leith communities in relation to safety concerns regarding the Bass Highway intersections at Short Street and Leith Road at Leith. These issues have also been previously raised at our Traffic Management and Parking Committee meeting. It was agreed the best course of action was for the Council to make a formal submission to the Department of State Growth for consideration on behalf of these communities. The Forth Primary School parents are particularly concerned for the safety of the children on the school bus at this intersection.

School and other bus services enter and exit Leith via the Short Street intersection with the Bass Highway. The introduction of the public service between Ulverstone and Devonport has resulted in an increase in bus use. These vehicles are long, have limitations on turning and are slow to accelerate. When travelling out of Leith to the west they need to traverse across two lanes of highway traffic into a merging lane. For a large vehicle like a bus it is difficult to make this turn without also interfering with the right-hand lane of westbound highway traffic. The highway traffic speed at this location is 110km/hr.

A similar situation exists for vehicles turning out of Leith Road travelling east on the highway and for vehicles turning right off the Bass Highway.

There are some 45 recorded accidents at these junctions since 2001, with nine of them serious, including two fatalities.

Some attempts have been made to improve sight distance by removing some of the central wire rope fencing, however this has only had limited effect. Your records would also show a number of serious accidents on this section of the highway. The limited sight distance and right merging lanes appear to be

issues at these junctions together with geographical location which is affected at times by sunrise and sunset limiting vision.

Preliminary advice from Department of State Growth suggests improvement of these intersections is not included in your forward works programs.

The Council and the Forth Community Representatives Committee urge Department of State Growth to consider a safer method of entry and exit to these two areas, undertake a redesign and include in your works program for construction. While the Council notes that the 'best' solution may be costly and needs planning and design work undertaken, we strongly believe that consideration should be given to an immediate interim solution until major works can be undertaken.

Some minor work (line marking changes) have been made to better delineate and position the holding lines for vehicles waiting to enter the Highway were installed this line marking season, but this has not resolved the safety issues. Council and the Forth Primary School parents are particularly concerned for the safety of the children on the school bus at this intersection.'

A copy of this is paper is available for your information if you require it as the information provided above will also be in the Council minutes.

A letter was sent to then Minister Rene Hidding MP, on 21 September 2016 stating:

'I refer to previous correspondence to you in relation to safety concerns at the junctions of Bass Highway, Leith.

Since that letter we have experienced at least another two serious accidents at the intersections. As advised previously the community is concerned about both intersections leading on to the Bass Highway and urges the State Government to seriously consider using 'Black Spot' funding to rationalise the two intersections with a single overpass and related infrastructure.

The last accident happened on Sunday, 4 September after two cars collided. The crash happened on the eastbound lanes of the highway at the Leith turnoff. Tasmania Police were on the scene and there were delays through the crash area as one lane of the highway was blocked.

Can you please advise what consideration the government has given to this 'blackspot' area and where it is included in the State Government's program. Also, a letter on 26 February 2016 to the CEO of Infrastructure Tasmania in response to a letter seeking submissions to be included in the Infrastructure

Pipeline. One of the five projects submitted was 'the Bass Highway - Leith Road Intersection'.

Via email – Mr Peter Cosmetto – Leith

Question 1 –

“It would be appreciated if you could support any motion put forward to put a temporary halt on the Leith Overpass Project, so other options can be considered.

Have a think how you would feel if you received a letter in the mail out of nowhere, saying your house was being compulsory acquired and being demolished, a life times work gone, pretty devastating, when a change in design would stop the unnecessary destruction of these properties.

The large footprint of this proposed overpass looks more suited to a B Double Truck Route than looking after the safety concerns of the Leith Resident's.

Has the Council had any Meetings or conversations with any local fresh Vegetable producers or Truck company's in relation to this proposed overpass?”

Response –

The General Manager responded that the the Council has not had any meetings or conversations with perceived interested parties. This would be a question for the Department of State Growth.

Via email – Ms Susan Hutchinson – Leith

Question 1 –

“Sorry to be just past 3, but wondered if anybody has suggested a trial run of a speed limit set to 80kph for a start?”

Response –

The General Manager responded that the Council will pass on your request to the Department of State Growth.

Via email – Jane Mackrill – Penguin

“Given the many concerning issues arising from the newly implemented dog exercise areas, including lack of bags/disposal, snakes and access for elderly and disabled dog owners to Watcombe Beach during winter (and currently due to foreshore works), my questions relate to the possibility of Council reconsidering the current policy

(restricted area) for dogs being on lead at all times on Johnsons Beach and Penguin Beach.

Question 1 – Will Council allow dog owners to revert to the previous policy of allowing dogs off lead on Johnsons Beach and Penguin Beach during AEST and off lead during AEDT times (after 7pm and prior to 9am -- December/January/February)?

Question 2 – Will Council reconsider the policy of dogs being on lead at all times (restricted area) on Johnsons Beach and Penguin Beach if, as with Buttons Creek and Turners Beach, Penguin dog owners produce reasonable, proper and fair grounds for off lead activities (exercise – unrestricted) providing a safe space for all?"

Response –

The General Manager responded that the Council will be reviewing the Dog Management Policy 2020 at a Councillor Workshop in May 2021, at which these questions will be further raised and discussed. A response will be provided at the conclusion of the review process.

Questions and replies concluded at 7.13pm.

INFRASTRUCTURE SERVICES

112/2021 Infrastructure Services determinations

The Director Infrastructure Services reported as follows:

“A Schedule of Infrastructure Services Determinations made during the month of March 2021 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reported as follows:

“A copy of the Schedule has been circulated to all Councillors.”

■ Cr Viney moved and Cr Hiscutt seconded, “That the Schedule of Infrastructure Services Determinations (a copy being appended to and forming part of the minutes) be received.”

Carried unanimously

113/2021 Tenders for Ulverstone Skate Park Redevelopment

The Director Infrastructure Services reported as follows:

“The Manager Engineering has prepared the following report:

“PURPOSE

The purpose of this report is to recommend a Tenderer for the Ulverstone Skate Park Redevelopment.

BACKGROUND

The Ulverstone Skatepark is located at the eastern end of Fairway Park.

It is a key element of the passive recreation ‘zone’ created in that area, together with the pump and jump tracks to the south, children’s playground, a picnic hut shelter, and a small basketball court.

The existing skatepark has been in-place for decades (c.1970s) and used continuously since this time. However, it does not provide adequate level of service expected of modern facilities, including a lack of zones for different skill levels (beginner, intermediate, and advanced) and a limited variety of elements.

Community and user consultation was undertaken in late-2019, in collaboration with experienced skate park designer Simon Williams from Concrete Dreams, from which a draft design was developed.

That draft design provided a range of beginner and some intermediate sections and based on ongoing user feedback in 2020 was further developed to include some challenges and advanced sections, while retaining the basic need to provide for all user abilities, including those very young and new to the sport, and including both scooter and wheelchair use as well as boards.

The design also included possible secondary options for a new ball court space, performance space, bike parking station, and parkour (street running) elements.

The designer was advised the detail design was to be based on a construction cost budget of \$500,000.

A preliminary costing of the detail design in August 2020 estimated a total cost of \$900,000, so the scope of the redevelopment was reduced in size and complexity, while retaining the general concept, style, and all-abilities qualities of the design.

The resulting redesign was based on the \$500,000 budget for the skatepark component (per the designers) and used, with minor revisions, for obtaining planning permission and requests for tender.

Tender documents were prepared, and a request for tender was issued in accordance with Council's Code for Tenders and Contracts. The tender period opened 12 March 2021 and closed 7 April 2021 at 2.00pm.

In addition to the skatepark component, the tender documents also requested pricing for the secondary options.

Submissions from three tenderers were received. Two were conforming, and one non-conforming as follows (excluding GST):

Tendered Prices including secondary options and contingency sum.

TENDERER	PRICE
AJ&M Construction Pty Ltd	\$747,655.45
Revolution Action Sports Concepts Pty Ltd	\$1,165,881.00
Convic Pty Ltd	(non-conforming)

BUDGET *\$570,000.00*

The prices with secondary options removed are as follows (excluding GST):

TENDERER	PRICE
AJ&M Construction Pty Ltd	\$493,122.73
Revolution Action Sports Concepts Pty Ltd	\$842,556.00
Convic Pty Ltd	(non-conforming)
<i>BUDGET</i>	<i>\$570,000.00</i>

The Council uses a weighted tender assessment method based on:

Documentation and compliance	5%
Previous experience	15%
Personnel (management and supervisory)	10%
Proposed Construction Program	15%
WHS policy, Procedure and record	10%
Local business	10%
Tender price	35%

AJ&M Construction Pty Ltd achieved the highest rating based on this method (a copy of the confidential tender assessment is attached) and is the only Tender within Council's budget.

AJ&M Construction have indicated the possibility of achieving the construction of an alternative designed ball court space for a reduced price.

CONSULTATION

Consultation regarding this project has been undertaken with the community, the Council's planning department, staff members, and specialist skate park designers.

This item has followed a public tendering process.

Public notice of the works will be provided at the time of construction.

RESOURCE, FINANCIAL AND RISK IMPACTS

A total budget of \$570,000.00 has been allocated for this project. This is made up of \$320,000.00 through the Local Roads and Community Infrastructure Fund and \$250,000.00 from Council.

A risk for this project is the construction program. A completion date of 30 June 2021 is listed in the funding agreement. AJ&M indicated they have intentionally scheduled their concrete pouring works for September and October 2021 due to the winter months of May – August being too risky when a technically difficult and high-level concrete finish is required. An extension of time will be required.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Shape of the Place

- Improve the value and use of open space
- Conserve the physical environment in a way that ensures we have a healthy and attractive community

A Connected Central Coast

- Connect the people with services
- Improve community well-being.

The Environment and Sustainable Infrastructure

- Invest in and leverage opportunities from our natural environment
- Contribute to a safe and healthy environment
- Develop and manage sustainable built infrastructure

Council Sustainability and Governance

- Improve service provision

CONCLUSION

It is recommended that the conforming Tender from AJ&M Construction P/L for the sum of \$493,122.73 (excluding GST) [\$542,435.00 (including GST)] for the Ulverstone Skatepark Redevelopment, with secondary options removed, be accepted and approved by Council.

The Manager Engineering's report is supported."

The Executive Services Officer reported as follows:

“A copy of the confidential tender assessment has been circulated to all Councillors.”

■ Cr Fuller moved and Cr Carpenter seconded, “That, the conforming Tender from AJ&M Construction P/L for the sum of \$493,122.73 (excluding GST) [\$542,435.00 (including GST)] for the Ulverstone Skatepark Redevelopment, with secondary options removed, be accepted and approved by Council.”

Carried unanimously

114/2021 Opening of various streets/roads

The Director Infrastructure Services reported as follows:

“It is necessary to formally resolve that the Council intends to ‘open’, after the expiration of 28 days, the following street/road which has been constructed in a new subdivision:

- . Tower Place, West Ulverstone.”

The Executive Services Officer reported as follows:

“A plan of Tower Place, West Ulverstone has been circulated to all Councillors.”

■ Cr Beswick moved and Cr Viney seconded, “That, having given notice in accordance with the *Local Government (Highways) Act 1982*, the Council open as a highway Tower Place, West Ulverstone (a plan of the street/road being appended to and forming part of the minutes).”

Carried unanimously

115/2021 Various streets/roads – Certificate of completion

The Director Infrastructure Services reported as follows:

“It is necessary for the Council to certify that the following street/road has been constructed substantially in accordance with the plans and specifications approved by the Council:

- . Tower Place, West Ulverstone.”

The Executive Services Officer reported as follows:

“A plan of Tower Place, West Ulverstone has been circulated to all Councillors.”

■ Cr Hiscutt moved and Cr Beswick seconded, “That the Council certify under the hand of the Corporation’s engineer Tower Place, West Ulverstone (a plan of the street/road being appended to and forming part of the minutes) has been constructed substantially in accordance with the plans and specifications approved by the Council.”

Carried unanimously

CORPORATE SERVICES

116/2021 Statutory determinations

The Director Corporate Services reported as follows:

“A Schedule of Statutory Determinations made during the month of March 2021 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reported as follows:

“A copy of the Schedule has been circulated to all Councillors.”

■ Cr Carpenter moved and Cr Beswick seconded, “That the Schedule of Statutory Determinations (a copy being appended to and forming part of the minutes) be received.”

Carried unanimously

117/2021 Financial statements

The Director Corporate Services reported as follows:

“The following principal financial statements of the Council for the period ended 31 March 2021 are submitted for consideration:

- . Statement of Comprehensive Income
- . Statement of Financial Position
- . Operating Budgets
- . Summary of Rates and Fire Service Levies
- . Capital Works Resource Schedule.”

The Executive Services Officer reported as follows:

“Copies of the financial statements having been circulated to all Councillors.”

■ Cr van Rooyen moved and Cr Carpenter seconded, “That the financial statements (copies being appended to and forming part of the minutes) be received.”

Carried unanimously

118/2021 Dog control – Fixing of registration fees for the 2021–2022 financial year and other fees under the *Dog Control Act 2000*

The Director Corporate Services reported as follows:

“PURPOSE

This report considers the fixing of dog registration fees for the 2021–2022 financial year and other fees as required under the *Dog Control Act 2000* (the Act).

BACKGROUND

The Act provides for the Council to set dog registration fees and other associated animal fees such as kennel licences, dangerous dog licences and so on. This report enables the registration fees to be set and the registration forms and tags to be issued to dog owners before the commencement of the registration period, and other associated animal fees to be set for the 2021–2022 financial year.

DISCUSSION

The dog control legislation requires that all dogs over the age of six months be registered with a local council and it provides for councils to set fees for the purpose of registration and management of the Act. All dogs over six months of age must be registered with a local council; the period of registration being 1 July to 30 June each year.

The dog registration system enables the Compliance Officer to identify a dog's owner and records information to enforce the regulations and provisions of the dog control legislation.

The Council will continue to offer a discounted fee in the following instances:

- . should the dog registration be paid on or before 30 June 2021 for the 2021–2022 financial year – as an incentive to maximise dog registrations as at 1 July 2021;
- . should the dog be desexed – to encourage the reduction in the instances of unwanted or abandoned dogs;
- . should the dog be obedience trained – to promote the value of obedience training;
- . should the dog be a registered working, pure bred, greyhound or hunting dog;
- . should the dog be owned and registered by a pensioner; and

- newly registered dogs that have either recently been purchased or are up to six months of age.

The Council will continue to provide the registration services free of charge in the following instances:

- should the dog be a registered and appropriately trained guide, hearing or assistance dog (limited to one per person); and
- should the dog registration be transferred from another Tasmanian Council.

The proposed fees continue to reflect the cost of providing the service through the cost of transporting dogs safely (and with a minimum of stress on the animal), together with the demand for out of hours services.

The Council provides a discount period as an incentive to responsible dog owners who endeavour to meet the relevant legislative requirement to register their dog at the start of the financial year. Under the Act, dogs are required to be registered and while the Council sends out registration renewals in May each year to facilitate timely registration, the Council also offers a discount for the payment of registration prior to 1 July. The Council offers discounted fees to persons who acquire a dog part way through the year and refunds part of the registration cost of deceased dogs where it is appropriate to do so.

Dog registrations are due for renewal on 30 June and the owner of any dog not registered as at 1 July is in breach of the Act and could be liable for a fine. To assist responsible dog owners in meeting their registration obligation the Council will ensure that reminders are sent out as early as possible in May thereby allowing a period of up to two months for responsible dog owners to register their dogs at a discount rate.

The Council has purchased one-off lifetime registration discs to assist in identifying dogs as well as reducing the cost of annual registration tag replacements.

CONSULTATION

The Central Coast Council falls within the upper range of the mid-sized councils and the proposed dog registration and associated fees fall within the upper range of fees charged by those councils.

RESOURCE, FINANCIAL AND RISK IMPACTS

The proposed fee structure is based on retention of the current dog control procedures and is calculated to meet the projected cost of dog control in 2021–2022 with the exception of the community service obligation to be met from rates.

A copy of the fee structure for the 2020–2021 financial year is appended to this report.

The recommended fee increase will assist the Council in achieving income sufficient to recoup approximately 80% of the cost Council incurs in providing the Animal Control function with the balance of costs being funded by all ratepayers as dog ownership is also seen as having some public benefits such as companionship, security, therapy, social and recreational benefits.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Shape of the Place

- Conserve the physical environment in a way that ensures we have a healthy and attractive community.

A Connected Central Coast

- Improve community well-being.

Council Sustainability and Governance

- Improve corporate governance
- Improve service provision.

CONCLUSION

It is recommended that dog registration fees be fixed for the financial year 1 July 2021 to 30 June 2022 in respect of all dogs over the age of six months, at the following rates:

DESCRIPTION	INCENTIVE RATE (IF PAID ON OR BEFORE 30 JUNE 2021)	FULL RATE (IF PAID AFTER 30 JUNE 2021)
Male or female dog	\$68.00	\$116.00

Desexed dog*	\$38.00	\$48.00
Greyhound registered with the Tasmanian Greyhound Racing Board*	\$38.00	\$68.00
Pure Bred dog* (kept for breeding whose owner is the holder of a current stud prefix recognised by the Tasmanian Canine Association)	\$38.00	\$68.00
Working dog kept for the purpose of working farm stock*	\$38.00	\$68.00
Hunting dog*	\$38.00	\$68.00
Guide, Hearing or Assistance dog	Nil	Nil
Newly registered dog (purchased through the year) – first year of registration only	**Pro-rata registration rate	**Pro-rata registration rate
Newly registered dog (up to six months of age)* for the first year of registration only	**Pro-rata registration rate	**Pro-rata registration rate
Registration fee for each Declared Dangerous Dog	\$280.00	\$338.00
Pensioners rate***	\$29.00	\$37.00
Transfer of dog registration from another Tasmanian Council for the same registration period (evidence must be provided)	Nil	Nil
Discount for Obedience Certificate****	\$1.00	\$1.00

- . *Proof of evidence must be provided at the time of registration (such as a veterinarian certificate, Tasmanian Canine Association certificate, Greyhound Racing Board certificate, current membership of a recognised hunting dog organisation).
- . **Pro rata registration rate – The rate is calculated as the Full Rate divisible by 12 and multiplied by the number of months or part thereof remaining in the financial year 1 July 2021 to 30 June 2022, or taken to be the Incentive Rate, whichever is the lesser. Note: the pro-rata registration rate does not apply where the owner has neglected to register a dog prior to being impounded.
- . ***Pensioners rate – The pensioner's rate applies to ONE dog only (owned by a pensioner at the one property). Evidence such as the Pension Concession Card must be sighted at the time of payment.
- . ****Discount for Obedience Certificate – Proof of evidence must be provided at the time of registration – a current certificate of obedience proficiency has been provided from an approved dog training organisation which has been accepted as a provider of an appropriate obedience certificate.

And that the following fees for the management of the *Dog Control Act 2000* also be fixed:

DETAILS	AMOUNT (\$)
Impounding fee (1 st impoundment)*	\$32.00
Impounding fee (subsequent)*	\$89.00
Impounding fee for dog impounded out of office hours	\$140.00
Daily pound fee (per week day or any part thereof)**	\$53.00
Out of hours release fee per hour (Mon–Fri)	\$95.00
Out of hours release fee per hour (Sat–Sun)	\$253.00
Out of hours release fee per hour (Public Holiday)	\$338.00
Note: available in special circumstances only and if an appropriate authorised person is available.	

Investigation of nuisance complaint	\$26.00
Kennel Licence Application (initial) (not including dog registration)	\$137.00
Kennel Licence renewal (per year)	\$63.00
Replacement tag (each)	\$5.00
Dangerous dog collar (each)	Purchase price (plus 5% admin. fee and GST)
Dangerous dog sign (each)	Purchase price (Plus 5% admin. fee and GST)

- . *Charged for the collection and short-term (less than 12 hours) impoundment.
- . **Charged for long-term (12 hours or more) impoundment and in addition to the Impounding fee."

The Executive Services Officer reported as follows:

"A schedule of fees fixed for the 2020–2021 financial year have been circulated to all Councillors."

■ Cr van Rooyen moved and Cr Fuller seconded, "That dog registration fees be and are hereby fixed for the financial year 1 July 2021 to 30 June 2022 in respect of all dogs over the age of six months, at the following rates:

DESCRIPTION	INCENTIVE RATE (IF PAID ON OR BEFORE 30 JUNE 2021)	FULL RATE (IF PAID AFTER 30 JUNE 2021)
Male or female dog	\$68.00	\$116.00
Desexed dog*	\$38.00	\$48.00
Greyhound registered with the Tasmanian Greyhound Racing Board*	\$38.00	\$68.00

Pure Bred dog* (kept for breeding whose owner is the holder of a current stud prefix recognised by the Tasmanian Canine Association)	\$38.00	\$68.00
Working dog kept for the purpose of working farm stock*	\$38.00	\$68.00
Hunting dog*	\$38.00	\$68.00
Guide, Hearing or Assistance dog	Nil	Nil
Newly registered dog (purchased through the year) – first year of registration only	**Pro-rata registration rate	**Pro-rata registration rate
Newly registered dog (up to six months of age)* for the first year of registration only	**Pro-rata registration rate	**Pro-rata registration rate
Registration fee for each Declared Dangerous Dog	\$280.00	\$338.00
Pensioners rate***	\$29.00	\$37.00
Transfer of dog registration from another Tasmanian Council for the same registration period (evidence must be provided)	Nil	Nil
Discount for Obedience Certificate****	\$1.00	\$1.00

- . *Proof of evidence must be provided at the time of registration (such as a veterinarian certificate, Tasmanian Canine Association certificate, Greyhound Racing Board certificate, current membership of a recognised hunting dog organisation).
- . **Pro rata registration rate – The rate is calculated as the Full Rate divisible by 12 and multiplied by the number of months or part thereof remaining in the financial year 1 July 2021 to 30 June 2022, or taken to be the Incentive Rate, whichever is the lesser. Note: the pro-rata registration rate does not apply where the owner has neglected to register a dog prior to being impounded.

- . ***Pensioners rate – The pensioner’s rate applies to ONE dog only (owned by a pensioner at the one property). Evidence such as the Pension Concession Card must be sighted at the time of payment.
- . ****Discount for Obedience Certificate – Proof of evidence must be provided at the time of registration – a current certificate of obedience proficiency has been provided from an approved dog training organisation which has been accepted as a provider of an appropriate obedience certificate.

And that the following fees for the management of the *Dog Control Act 2000* also be fixed:

DETAILS	AMOUNT (\$)
Impounding fee (1 st impoundment)*	\$32.00
Impounding fee (subsequent)*	\$89.00
Impounding fee for dog impounded out of office hours	\$140.00
Daily pound fee (per week day or any part thereof)**	\$53.00
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Out of hours release fee per hour (Sat–Sun)	\$253.00
Out of hours release fee per hour (Public Holiday)	\$338.00
Note: available in special circumstances only and if an appropriate authorised person is available.	
Investigation of nuisance complaint	\$26.00
Kennel Licence Application (initial) (not including dog registration)	\$137.00
Kennel Licence renewal (per year)	\$63.00
Replacement tag (each)	\$5.00
Dangerous dog collar (each)	Purchase price (plus 5% admin. fee and GST)

Dangerous dog sign (each)

Purchase price
(Plus 5% admin. fee and GST)

- . *Charged for the collection and short-term (less than 12 hours) impoundment.
- . **Charged for long-term (12 hours or more) impoundment and in addition to the Impounding fee."

Carried unanimously

CLOSURE OF MEETING TO THE PUBLIC

119/2021 Meeting closed to the public

The Executive Services Officer reported as follows:

“The *Local Government (Meeting Procedures) Regulations 2015* provide that a meeting of a council is to be open to the public unless the council, by absolute majority, decides to close part of the meeting because one or more of the following matters are being, or are to be, discussed at the meeting.

Moving into a closed meeting is to be by procedural motion. Once a meeting is closed, meeting procedures are not relaxed unless the council so decides.

It is considered desirable that the following matters be discussed in a closed meeting:

Matter	<i>Local Government (Meeting Procedures) Regulations 2015</i> reference
Confirmation of Closed Session Minutes	15(2)(g) Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential

■ Cr Carpenter moved and Cr Fuller seconded, “That the Council close the meeting to the public to consider the following matters, they being matters relating to:

Matter	<i>Local Government (Meeting Procedures) Regulations 2015</i> reference
Confirmation of Closed Session Minutes	15(2)(g) Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential

The Executive Services Officer further reported as follows:

“1 The *Local Government (Meeting Procedures) Regulations 2015* provide in respect of any matter discussed at a closed meeting that the general manager is to record in the minutes of the open meeting, in a manner that protects confidentiality, the fact that the matter was discussed and a brief description

of the matter so discussed, and is not to record in the minutes of the open meeting the details of the outcome unless the council determines otherwise.

- 2 While in a closed meeting, the council is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues.
- 3 The *Local Government Act 1993* provides that a councillor must not disclose information seen or heard at a meeting or part of a meeting that is closed to the public that is not authorised by the council to be disclosed.

Similarly, an employee of a council must not disclose information acquired as such an employee on the condition that it be kept confidential.

- 4 In the event that additional business is required to be conducted by a council after the matter(s) for which the meeting has been closed to the public have been conducted, the Regulations provide that a council may, by simple majority, re-open a closed meeting to the public.”

Carried unanimously and by absolute majority

The meeting moved into closed session at 7.27pm.

CLOSED SESSION SUMMARY

The Executive Services Officer reported as follows:

“In accordance with Regulation 34(1)(b) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council is to provide an overview of matters considered during Closed Session for the public.”

Matter	Description of matter discussed
120A/2021 Confirmation of Closed Session Minutes	The Closed session minutes of the previous ordinary meeting of the Council held on 15 March 2021 had already been circulated. The minutes are required to be confirmed for their accuracy.

CLOSURE

There being no further business, the Mayor declared the meeting closed at 7.32pm.

CONFIRMED THIS 17TH DAY OF MAY, 2021.

Chairperson

(lb:lc)

Appendices

- Minute No. 104/2021 – Schedule of Delegations – Council to General Manager – dated April 2021
- Minute No. 105/2021 – Schedule of Correspondence addressed to the Mayor and Councillors
- Minute No. 106/2021 – Schedule of Documents for Affixing of the Common Seal
- Minute No. 107/2021 – Schedule of Contracts and Agreements
- Minute No. 108/2021 – Central Coast Cycling Strategy 2021–2025
- Minute No. 112/2021 – Infrastructure Services determinations
- Minute No. 114 and
115/2021 – Plan of Tower Place, West Ulverstone
- Minute No. 116/2021 – Schedule of Statutory determinations
- Minute No. 117/2021 – Financial Statements

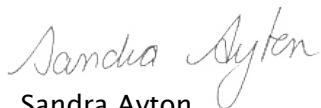
QUALIFIED PERSON'S ADVICE

The *Local Government Act 1993* (the Act), Section 65 provides as follows:

- “(1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –
- (a) the general manager certifies, in writing –
 - (i) that such advice was obtained; and
 - (ii) that the general manager took the advice into account in providing general advice to the council or council committee; and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.”

In accordance with Section 65 of the Act, I certify:

- (i) that the reports within the Council minutes contain advice, information and recommendations given by persons who have the qualifications and experience necessary to give such advice, information or recommendation;
- (ii) where any advice is directly given by a person who did not have the required qualifications or experience that person has obtained and taken into account another person's general advice who is appropriately qualified or experienced; and
- (iii) that copies of advice received from an appropriately qualified or experienced professional have been provided to the Council.


Sandra Ayton
GENERAL MANAGER

Central Coast Council

Schedule of Delegations

Council to the General Manager

April 2021

Local Government Act 1993 (No. 95 of 1993)

22. Delegation by Council

(1) Subject to subsection (2), a Council, in writing, may delegate with or without conditions to the General Manager, controlling authority, a Council committee, a special committee or a local committee, any of its functions or powers other than –

- (a)** this power of delegation, unless authorized by the Council; and
- (b)** the powers referred to in subsection (2).

(2) A Council, in writing, may delegate any of the following powers only to the General Manager or a Council committee and only on condition that the Council has determined appropriate policies and procedures to be followed in relation to those powers:

- (a)** the imposition of fees, taxes, rates and charges;
- (b)** the remission or rebate of rates and charges;
- (c)** the making of grants or the provision of benefits.

(3) A Council must not delegate any of its powers relating to the following:

- (a)** the borrowing of money or other financial accommodation;
- (b)** the determination of the categories of expenses and allowances payable to Councillors and any member of any committee;
- (c)** the establishment of committees, controlling authorities or joint authorities;
- (d)** the revision of the budget or financial estimates of the Council;
- (e)** the revision of the strategic and operational plans of the Council;
- (f)** the approval for, and the method of, the sale of land;
- (g)** the making of by-laws;
- (h)** the fixing of fees, rates and charges;
- (i)** any other prescribed power.

(4) The General Manager is to –

- (a)** keep a register of any delegation; and
- (b)** make the register available for inspection at a public office.

Archives Act 1983			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	Delegate all of its powers and functions under the Act including any regulations made under this Act to the General Manager	GM	
S 10(1)	Preservation of State records	GM	

Building Act 2016			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
8	The Council delegate in accordance with section 8 of the Building Act 2016 its powers and functions, other than this power of delegation.	GM	

Burial and Cremation Act 2019			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	COUNCIL AS CEMETERY MANAGER The Council delegates the following functions and powers of the Council in its capacity as cemetery manager pursuant to the Burial and Cremation Act 2019 (except the setting of fees), to the General Manager and authorises the General Manager to delegate those functions and powers.	GM	
29(1)(c)	COUNCIL AS CEMETERY MANAGER Interment otherwise than in cemetery	GM	

Burial and Cremation Act 2019			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	The general manager's written permission (and the landholder's and Director of Public Health) is required to inter human remains otherwise than in a cemetery		
29(4)	COUNCIL AS CEMETERY MANAGER Interment otherwise than in cemetery The general manager must ensure Council keep a record of the proposed internment and ensure it is included on any s337 LGA certificate issued by Council	GM	
29(5)	COUNCIL AS CEMETERY MANAGER Interment otherwise than in cemetery Permission given by the general manager under section 29(1)(c) may be subject to any conditions necessary to ensure that the proposed internment will not be prejudicial to public health or public safety.	GM	
34(1)	COUNCIL AS CEMETERY MANAGER Duties and powers of cemetery managers Keep a cemetery in accordance with the Act so as not to be prejudicial to public health or public safety	GM	
34(2)	COUNCIL AS CEMETERY MANAGER Duties and powers of cemetery managers Ensure that as far as reasonably practicable the cemetery is maintained to prevent it from falling into disrepair, or from being defaced or damaged. Rectify any disrepair or defacement as soon as possible	GM	
34(4)	COUNCIL AS CEMETERY MANAGER Duties and powers of cemetery managers	GM	

Burial and Cremation Act 2019			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	Keep all prescribed records (as per 2002 Act – see Sch 1 part 2)		
34(5)	COUNCIL AS CEMETERY MANAGER Duties and powers of cemetery managers Permit any person access free of charge at any reasonable time	GM	
34(7)	COUNCIL AS CEMETERY MANAGER Duties and powers of cemetery managers A cemetery manager may (a) improve, embellish and enlarge a cemetery under the management of that manager; and (b) restrict interments in any portion of the cemetery, except as may be required by an exclusive right of burial; and (c) take any other action as may be required for the reasonable management and maintenance of the cemetery	GM	
39(1)	COUNCIL AS CEMETERY MANAGER Monuments, &c. The cemetery manager may permit any vault or grave to be made or dug, and any monument to be erected or placed, in any portion of the cemetery on payment of the fee which has been fixed for doing so	GM	
39(2)	COUNCIL AS CEMETERY MANAGER Monuments, &c. The cemetery manager may determine the position of any monument to be erected or placed according to its description, size and character and having regard to the general plan for ornamenting the cemetery in an appropriate manner	GM	
39(3)	COUNCIL AS CEMETERY MANAGER	GM	

Burial and Cremation Act 2019			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	Monuments, &c. The cemetery manager may enter into an agreement for the maintenance of a vault, grave or monument		
40(1)	COUNCIL AS CEMETERY MANAGER Requirement to remove monuments The cemetery manager may provide notice to require a person to take down or remove a monument or to render it safe, if a monument has been erected or placed contrary to the terms and conditions on which the permission to erect or place it was granted or, in the opinion of the cemetery manager, it is unsafe	GM	
40(3)(c)	COUNCIL AS CEMETERY MANAGER Removal of certain monuments in cemeteries To make enquiries to find a person who erected or placed a monument	GM	
40(3)(d)	COUNCIL AS CEMETERY MANAGER Removal of certain monuments in cemeteries Render the monument safe or take the monument down and remove	GM	
40(3)(e)	COUNCIL AS CEMETERY MANAGER Removal of certain monuments in cemeteries Recover in a court the reasonable cost of rendering the monument safe or taking a monument down and removing it	GM	

Burial and Cremation Act 2019			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
40(6)	COUNCIL AS CEMETERY MANAGER Removal of certain monuments in cemeteries Provide notice of the removal of a monument and arrange for it to be re-erected if there is an agreement pursuant to s.40(4) which meets the requirements of the Act	GM	
41(2)	COUNCIL AS CEMETERY MANAGER Exclusive right of burial Grant an exclusive right of burial. Note: The cemetery manager must issue a certificate of exclusive right under the Burial and Cremation Regulations 2015 R37.	GM	
42(2)	COUNCIL AS CEMETERY MANAGER Notifications of possible cemeteries The general manager of a council is to notify the regulator as soon as practicable after becoming aware land within municipal area is a cemetery or contains more than one monument and is not covered by an entry in the register (section 14)	GM	
52(1)(a)	COUNCIL AS CEMETERY MANAGER Sale of Cemetery – Notice Cemetery manager must publish notice of intention (in prescribed form see s 52(2)) to sell cemetery	GM	
52(1)(b)	COUNCIL AS CEMETERY MANAGER Sale of Cemetery – Notice to Exclusive right holders Cemetery manager must notify in writing each person who holds exclusive right of burial or other exclusive write of intention to sell cemetery	GM	
52(1)(c)	COUNCIL AS CEMETERY MANAGER	GM	

Burial and Cremation Act 2019			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	Sale of Cemetery – Certificate of Compliance Cemetery manager must apply for certificate of compliance in respect of proposed sale		
53	COUNCIL AS CEMETERY MANAGER Sale of Cemetery – Audit Cemetery manager must ensure audit undertaken within 6 months of issue of notice of intention to sell	GM	
57	COUNCIL AS CEMETERY MANAGER Notification of decision to not sell cemetery If cemetery manager, having given notice, decides not to sell cemetery they must notify regulator	GM	
58(1)	COUNCIL AS CEMETERY MANAGER Cemetery disclosure document Cemetery manager must provide disclosure document to proposed purchaser	GM	
61	COUNCIL AS CEMETERY MANAGER Notification to purchase of cemetery If Council purchases a cemetery it must give notice to the regulator of the transfer with 30 days of it occurring	GM	
63	COUNCIL AS CEMETERY MANAGER Closure of cemeteries for reasons of public health or public safety The general manager may given notice to cemetery manager that the whole or portion of cemetery is to be closed	GM	
64	COUNCIL AS CEMETERY MANAGER	GM	

Burial and Cremation Act 2019			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	Intention to close (no internments for 50 yrs+) – notice/appln The cemetery manager must give notice of intention to close and apply to regulator for approval		
65(1)(a)	COUNCIL AS CEMETERY MANAGER Intention to close cemetery (no internments for 50 yrs+) If the regulator approves the closure the cemetery manager must notify the holder of exclusive rights.	GM	
65(1)(b)	COUNCIL AS CEMETERY MANAGER Close cemetery (no internments for 50 yrs+) On receipt of notification from the regulator of approval to close the cemetery manager may close the cemetery	GM	
66	COUNCIL AS CEMETERY MANAGER Effect of closure of cemetery Cemetery manager must forward all records to the State archivist and may take steps in relation to altering or moving tombstones in accordance with this section	GM	
67	COUNCIL AS CEMETERY MANAGER Exclusive rights of burial in closed cemetery Cemetery manager must enter into an agreement with a person who holds an exclusive right of burial in a closed cemetery, and take action as agreed and prescribed in this section	GM	
68	COUNCIL AS CEMETERY MANAGER Actions by cemetery manager in closed cemeteries The cemetery manager may apply to the regulator for approval to lay out a closed cemetery as a park or garden, and take related steps	GM	

Burial and Cremation Act 2019			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
70	COUNCIL AS CEMETERY MANAGER Removal of grave etc or human remains in closed cemeteries A cemetery manager must not remove a grave etc or human remains from a closed cemetery without giving public notice and preparing the statement prescribed in this section	GM	
71	COUNCIL AS CEMETERY MANAGER Application to reduce time to take action in closed cemetery A cemetery manager may apply to take action under ss 66 or 68 even though 100 years has not passed	GM	
72	COUNCIL AS CEMETERY MANAGER When land ceases to be cemetery Council can sell land that has ceased to be a cemetery but must comply with this section in relation to persons who hold an exclusive right of burial	GM	
72(6)	COUNCIL AS CEMETERY MANAGER When land ceases to be cemetery A cemetery manager must notify regulator after dealing with land under this section	GM	
73	COUNCIL AS CEMETERY MANAGER Declaration land is not a cemetery If Council intends to sell land subject to a declaration under this section it must notify the prospective purchaser of matters specified in this section	GM	
82	Crematoria	GM	

Burial and Cremation Act 2019			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	Closure of crematorium – public health or public safety The general manager may give notice that a crematorium is to be closed on a particular date if prejudicial to public health or safety		
84	Crematoria Monuments containing cremated remains The person in charge of the monument must give notice of intention to remove remains and comply with other obligations under this section	GM	
85	Crematoria Granting of exclusive rights in relation to monuments The person in charge of a monument may grant exclusive rights to place cremated remains in that monument in accordance with this section	GM	
86	Crematoria Closure of monument The person in charge of a monument to be closed must grant a holder of exclusive rights in the monument exclusive rights in another monument	GM	

Burial and Cremation Regulations 2015			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	COUNCIL AS CEMETERY MANAGER	GM	

Burial and Cremation Regulations 2015

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	The Council delegates the following functions and powers of the Council in its capacity as cemetery manager pursuant to the Burial and Cremation Act 2019 (except the setting of fees), to the General Manager and authorises the General Manager to delegate those functions and powers.		
27	COUNCIL AS CEMETERY MANAGER Issue of certificate of exclusive right of burial The cemetery manager must issue a certificate of exclusive right of burial	GM	
28	COUNCIL AS CEMETERY MANAGER Amendment of certificate of exclusive right of burial The cemetery manager may amend a certificate of exclusive right of burial	GM	
29	COUNCIL AS CEMETERY MANAGER Cancellation or transfer of certificate of exclusive right of burial The cemetery manager may cancel or transfer a certificate of exclusive right of burial	GM	
30(3)	COUNCIL AS CEMETERY MANAGER Permission to inter human remains A cemetery manager may grant or refuse permission to inter human remains in a cemetery. The permission may be subject to conditions. Notice of the grant or refusal of permission is to be given	GM	
39	COUNCIL AS CEMETERY MANAGER Plan of cemetery A cemetery manager must keep a plan of the cemetery showing the graves and plots set aside in respect of an exclusive right of burial	GM	

Burial and Cremation Regulations 2015

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
40	COUNCIL AS CEMETERY MANAGER Register of Instruments A cemetery manager must keep a register of instruments as set out in this section	GM	
42	COUNCIL AS CEMETERY MANAGER Driving in cemeteries A cemetery manager can give reasonable directions to a driver which it is an offence not to obey	GM	
44	COUNCIL AS CEMETERY MANAGER Power of cemetery manager in relation to graves and plots A cemetery manager may take certain action in cemeteries in relation to the appearance of the cemetery and public health and safety	GM	
45	COUNCIL AS CEMETERY MANAGER Power of cemetery manager to approve permanent items A cemetery manager may approve certain items or classes of items that may be permanently affixed to or next to a grave or plot	GM	
46(1)	COUNCIL AS CEMETERY MANAGER Power of cemetery manager to remove persons A cemetery manager may require a person to leave and not re-enter a cemetery as set out in this section	GM	
46(3)	COUNCIL AS CEMETERY MANAGER Power of cemetery manager to remove persons A cemetery manager may use reasonable force to remove from a cemetery or prevent the entry of a person into a cemetery in contravention of a requirement under section 46(1)	GM	

Burial and Cremation Regulations 2015

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
47	COUNCIL AS CEMETERY MANAGER Duty of cemetery manager on removal of monument A cemetery manager must take photos as prescribed if removing a monument and provide the photos to the heritage council	GM	

Dog Control Act 2000

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	Delegate all of its powers and functions under the Act including any regulations made under this Act to the General Manager with the exception of Sections. 7; 20; 21; 22; 23; 24; 25; and 26.	GM	
80(2)(a)– (c)	Fees A general manager may (a) waive a fee; (b) refund part or all of a fee; or (c) discount a fee	GM	

Environmental Management and Pollution Control Act 1994

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
Sec 22 LGA	Delegation (of functions or powers) by Council All of Council's powers and functions under the Environmental Management and Pollution Control Act 1994	GM	Delegation given by Council to General Manager.

Environmental Management and Pollution Control Act 1994

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
Sec 64 LGA	Delegation (of functions or powers) by general manager All of Council's powers and functions under the Environmental Management and Pollution Control Act 1994, may be delegated	GM	Authorisation given by Council to General Manager.
Sec 20A	Duty of council to prevent or control pollution	GM	
Sec 20B	Council may ask Board to exercise powers	GM	
Sec 21	Council officers employee of the council to be a council officer	GM	
Sec 22 (1A)	Registers of environmental management and enforcement instruments	GM	
Sec 23 (1) (2)	Trade secrets If it appears to the Board or a council that – (a) any information that could be kept as a trade secret would be available to the public; and (b) the release of that information would be likely to cause financial loss to any person – the Board or council must consult with that person before including the information on any register kept under this Act.	GM	
Sec 24 (1)	Assessment of permissible level 1 activities Council must refer application to the Board if directed to do so	GM	
Sec 25A (1D)(a)	Assessment of applications for permits that are combined with applications for planning scheme amendments	GM	
Sec 27AC (5)	Directions in relation to permits in respect of EL activities Notify the Board of the grant of the permit and provide to the Board a copy of the permit	GM	

Environmental Management and Pollution Control Act 1994

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
Sec 27AD	Minor variations of planning permit in relation to EL activities Application to the Board for approval to amend a planning permit	GM	
Sec 43	Power to require information Notify the Director, EPA of the issue of an emergency order and provide a copy of the order	GM	
Sec 44 (4)	Environment protection notices Where an environment protection notice is issued by a council officer, the council must, as soon as practicable and in any event within 7 days, advise the Director in writing of that fact and of any amendment or revocation of the notice.	GM	
Sec 46(4)	Registration of environment protection notices	GM	
Sec 47 (3) (4)	Action on non-compliance with environment protection notice	GM	
Sec 48 (1)	"Civil enforcement proceedings Where – (a) a person has engaged, is engaging or is proposing to engage in conduct in contravention of this Act; or (b) a person has refused or failed, is refusing or failing or is proposing to refuse or fail to take any action required by this Act; or (c) a person has caused environmental harm by contravention of this Act, any other Act or the repealed Act –	GM	
Sec 74	Environmental Impact Assessment Principles An environmental impact assessment may be required when an environmentally relevant activity is proposed to be undertaken by the public or the private sector.	GM	
Sec 94	Provisions relating to seizure	GM	

Food Act 2003			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
Sec 22 LGA	Delegations (of functions or powers) by Council All of council's powers and functions contained in the Food Act 2003.	GM	Delegation given by Council to General Manager. To exercise all of Council's powers and functions contained in the Food Act 2003.
Sec 64 LGA	Delegations (of functions or powers) by general manager All of council's powers and functions contained in the Food Act 2003, may be delegated.	GM	Authorisation given by Council to General Manager. To delegate all of Council's powers and functions to an authorised officer for the purposes of the Food Act 2003.
Sec 101 (2)	Appointment of authorised officers	GM	Appointment by Council to General Manager
Sec 33	Making of order	GM	Delegation given by General Manager to Director.
Sec 34 (2)	Nature of order An order may be varied or revoked by the relevant authority who made the order.	GM	Delegation given by General Manager to Director.
Sec 50 (2)	Forfeiture of item Items forfeited under this section may be destroyed, sold or otherwise disposed of.	GM	Delegation by General Manager to Director and Environmental Health Officer.
Sec 52 (1)	Return of forfeited item	GM	Delegation by General Manager to Director and Environmental Health Officer.
Sec 53 (4) (2) (3)	Compensation to be paid in certain circumstances The enforcement agency is to pay such compensation as is just and reasonable in relation to any item seized under this Part by an authorised officer appointed by it	GM	Delegation by General Manager to Director and Environmental Health Officer.

Food Act 2003			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
Sec 55	Enforcement agency entitled to answer application The enforcement agency is entitled to appear as respondent at the hearing of an application made under Section 54.	GM	Delegation by General Manager to Director and Environmental Health Officer.
Sec 68 (2) (3)	Compensation If there were no grounds for the issuing of an order, the enforcement agency that issued the order is to pay such compensation as is just and reasonable.	GM	Delegation by General Manager to Director.
Sec 83H	Priority classification system and frequency of auditing	GM	Delegation by General Manager to Director and Environmental Health Officer.
Sec 87 (1) (5) (6) (7)	Registration of food business	GM	Delegation by General Manager to Director and Environmental Health Officer.
Sec 89 (3) (5)	Renewal of registration	GM	Delegation by General Manager to Director and Environmental Health Officer.
Sec 91	Variation of conditions, or suspension or cancellation, of registration of food businesses	GM	Delegation by General Manager to Director and Environmental Health Officer.
Sec 94	Register of food businesses to be maintained	GM	Delegation by General Manager to Director and Environmental Health Officer.
Sec 97	Functions of councils A council is to – (a) take adequate measures to ensure that the provisions of this Act are complied with; and (b) carry out any other function the Minister or Director of Public Health determines.	GM	Delegation by General Manager to Director and Environmental Health Officer.

Food Act 2003			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
Sec 98 (4)	Power of Director of Public Health to order council to perform duties	GM	Delegation by General Manager to Director and Environmental Health Officer.
Sec 100 (1) (2)	Reports by councils The council is to report to the Director of Public Health on the performance of functions under this Act. In addition, the council is to forward to the Director of Public Health details of any proceedings for an offence under this Act taken by an officer, employee or agent of the council.	GM	Delegation by General Manager to Director and Environmental Health Officer.
Sec 104(1)	Institution of proceedings Proceedings for an offence under this Act may only be instituted by the Minister, an authorised officer, council, or Director of Public Health. They may only be instituted within 3 years after the date on which the offence is alleged to have been committed or within 120 days after the date on which a sample is obtained.	GM	Delegation by General Manager to Director.
Sec 118 (1)	Infringement notices An authorised officer or council may serve an infringement notice on a person, other than a person under the age of 16 years, if of the opinion that the person has committed a prescribed offence.	GM	Delegation by General Manager to Director.

Heavy Vehicle National Law Act 2013			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
16(b)	Road Manager	GM	
118(1)(b)	Granting consent for exemption on mass or dimension restriction.	GM	

Heavy Vehicle National Law Act 2013

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
124(1)(b)	Granting consent for exemption (permit) on mass or dimension restriction.	GM	
145(1)(b)	Granting consent for a class 2 heavy vehicle authorisation	GM	
156(2)	Asking the Regulator for a longer period to decide whether to grant consent for a mass or dimension authority	GM	
156(6)	Providing written statement explaining road manager's reasons not to give consent for a mass or dimension authority	GM	
156A	Decide whether to grant consent, after considering the specific matters in s.156A & provide written reasons to the Regulator for the decision in relation to consent	GM	
158	Deal with a request for consent and decide to give or not give consent for a mass or dimension authority	GM	
159(2)	Notifying the Regulator that route assessment is required by the road manager in deciding whether to give consent and the fee payable	GM	
160(1)	Specifying road condition(s) to which the granting of consent is subject	GM	
160(2)	Providing the Regulator with a written statement explaining the road manager's decision to grant consent subject to road conditions	GM	
161(1)	Specifying travel condition(s) to which the granting of consent is subject	GM	

Heavy Vehicle National Law Act 2013

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
161(2)	Providing the Regulator with a written statement explaining the road manager's decision to grant consent subject to road conditions	GM	
162(2)	Requesting specified vehicle condition(s) be imposed on the mass or dimension authority	GM	
167(2)(b)	Giving notice to the Regulator of objection to the application of this section [which provides for expedited process for renewal of mass or dimension authority]	GM	
169	Giving consent to the grant of a mass or dimension authority for a trial period or no more than 3 months	GM	
170	Provide the Regulator with a written objection to a renewal of a mass or dimension authority	GM	
174(2)	Asking the Regulator to amend or cancel the mass or dimension authority granted by Commonwealth Gazette notice due to adverse effect of heavy vehicles	GM	
171	Period for which mass or dimension authority applies where limited consent	GM	
172	Requirements for statement explaining adverse decision of road manager	GM	
173	Amendment or cancellation on Regulator's initiative	GM	
176(4)(c)	Provide consent to an amendment of a permit for a mass or dimension authority	GM	

Heavy Vehicle National Law Act 2013

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
178(2)	Asking the Regulator amend or cancel the mass or dimension authority granted by Commonwealth Gazette notice due to adverse effect of heavy vehicles	GM	
645	Decide a review of a reviewable decision under the Act	GM	

Historic Cultural Heritage Act 1995

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
30	Effect of order	GM	
33	Application of Planning Act to heritage works is subject to this Part	GM	
34	Legal status of heritage works if no certificate of exemption, &c.	GM	
S 36(2)	Permit application to be sent to and considered by Heritage Council The relevant planning authority must give a copy of the permit application to the heritage council as soon as practicable after the application day.	GM	
S 37	Procedure if Heritage Council requires additional information to consider permit application Planning authority must as soon as practicable require the applicant for a permit application to provide additional information required by the Heritage Council and provide it to the Heritage Council.	GM	
S 38	Procedure if Heritage Council has no interest in permit application Planning authority determination of permits applications. Notifying the Heritage Council and applicants of determinations and representations.	GM	

Historic Cultural Heritage Act 1995

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
S 39	Procedure if the heritage council wishes to be involved in determining discretionary permit application Determining discretionary permit applications. Notifying the Heritage Council and Applicants of determinations and representations.	GM	
S 39A	Procedure if Heritage Council wishes to be involved in determining combined permit application Determining combined permit applications. Notifying the Heritage Council and Applicants of determinations and representations.	GM	
S 39B	Provision of further information to Heritage Council Provide any further information received from permit applicant to Heritage Council.	GM	
S 40(2)	Consideration, &c., of application under delegation	GM	
S 50	Notification of Recorder of Titles Planning authority must lodge for registration with the Recorder of Titles notice of heritage agreements that come into effect or the variation or termination of a heritage agreement.	GM	

Land Use Planning and Approvals Act 1993

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
S.12	Existing uses and developments	GM	Delegation given by Council to General Manager

Land Use Planning and Approvals Act 1993

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
Part 3 Generally	<p>PART 3 PLANNING SCHEMES</p> <p>As a consequence of any decision by the Council to initiate preparation of a planning scheme or a planning scheme amendment or to provide its views and opinions on any representation received on a draft planning scheme or draft amendment:</p> <p>i) authority to give such advice, consultation, referral or notification as required under this Part;</p> <p>ii) authority to initiate public notification of a draft scheme or draft amendment;</p> <p>iii) authority to submit a draft scheme or a draft amendment for approval if no representations are received during the exhibition period;</p> <p>iv) authority to modify a draft planning scheme or draft amendment if only to correct any error, remove an anomaly, clarify or simplify a provision, remove any inconsistency with other regulation, make procedural changes or to bring the planning scheme into conformity with a mandatory planning instruction;</p> <p>v) represent the Council and to give evidence and make submissions before any hearing conducted by the Tasmanian Planning Commission.</p>	GM	Delegation & authority to delegate given by Council to General Manager
Part 3A Generally	<p>LOCAL PLANNING SCHEDULE (LPS)</p> <p>In accordance with a decision of the planning authority (or a requirement of the Minister) to –</p> <p>a) prepare a draft LPS under s35;</p>	GM	Delegation & authority to delegate given by Council to General Manager

Land Use Planning and Approvals Act 1993

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	<p>b) indicate its views and opinions in relation to each representation received on a draft LPS;</p> <p>c) indicate its satisfaction that a draft LPS meets the criteria in s34;</p> <p>d) make recommendations in relation to how a draft LPS should be determined in accordance with s35F; and</p> <p>e) conduct and respond on a review of the LPS</p>		
Part 3A Generally Continued	<p>LOCAL PLANNING SCHEDULE (LPS)</p> <p>The following functions and powers of the planning authority are delegated –</p> <p>a) prepare the required documentation for a draft LPS;</p> <p>b) submit the draft LPS to the Tasmanian Planning Commission (TPC) under s35(1);</p> <p>c) make any modifications to the draft LPS which may be instructed by the TPC under s35(5)(b);</p> <p>d) give notice under s35C of the exhibition of a draft LPS, including for any instruction issued by the TPC under s35B;</p> <p>e) undertake exhibition of the draft LPS in accordance with s35D;</p>	GM	

Land Use Planning and Approvals Act 1993

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	<p>f) provide a report to the TPC pursuant to s35F;</p> <p>g) prepare and submit any modifications required by the TPC to a draft LPS in accordance with s35K;</p> <p>h) give notice in accordance with s35M(2) of the approval of the LPS;</p> <p>i) provide a report to the TPC on the outcomes of a review of the LPS conducted by the planning authority in accordance with s35O, including provide notice of the review and receive comments from the public pursuant to s35P</p>		
Division 7	<p>LOCAL PLANNING SCHEDULE (LPS)</p> <p>In accordance with a decision of the planning authority to prepare a draft Special LPS, all functions and powers of the planning authority in relation to the preparation and making of the Special LPS are delegated.</p> <p>a) prepare a draft LPS under s35;</p> <p>b) indicate its views and opinions in relation to each representation received on a draft LPS;</p> <p>c) indicate its satisfact</p>	GM	Delegation & authority to delegate given by Council to General Manager

Land Use Planning and Approvals Act 1993

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
Part 3B General	<p>AMENDMENT OF THE LPS</p> <p>In accordance with a decision of the planning authority in relation to –</p> <ul style="list-style-type: none"> a) preparation of a draft amendment to the LPS under s38 or 40D; b) preparation of a draft amendment under s38 and a draft permit under s40Y; and c) its views and opinions in relation to each representation received on a draft LPS and on any draft permit; d) its satisfaction that the draft LPS meets the criteria in s34; and e) recommendations in relation to how the draft LPS should be determined in accordance with s35F; 	GM	Delegation & authority to delegate given by Council to General Manager
Part 3B General Continued	<p>AMENDMENT OF THE LPS</p> <p>The following functions and powers of the planning authority are delegated –</p> <ul style="list-style-type: none"> a) give notice in accordance with s38(3) of a decision in relation to a request to initiate a draft amendment to the LPS; 	GM	

Land Use Planning and Approvals Act 1993

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	<p>b) give notice in accordance with s40W of a decision under 40Y in relation to a request to consider a permit in combination with a request to initiate a draft amendment to the LPS;</p> <p>c) request additional information under s40 and s40U;</p> <p>d) provide any material requested by the TPC in accordance with s40A, 40B, or 40V;</p> <p>e) prepare the draft LPS amendment documents;</p> <p>f) certify a draft amendment to the LPS in accordance with s40F;</p> <p>"g) give notice in accordance with s40G of the exhibition of a draft amendment to the LPS, and including any exhibition of a permit application under s40Z;</p> <p>h) undertake exhibition of the draft amendment to the LPS in accordance with s40H, and including any permit application approved under 40Y;</p> <p>i) provide a report to the TPC in accordance with s40K and s42 if there are no representations making objection on the draft amendment to the LPS and to any permit application requested under 40T;</p> <p>j) provide a report to the TPC in accordance with s40K and s42 in relation to the planning authority's –</p>		

Land Use Planning and Approvals Act 1993

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	<p>i. views and opinions on each representation received during the exhibition period;</p> <p>ii. compliance to s34; and</p> <p>iii. its recommendations on how the draft LPS or the permit application under 40T should be determined;</p> <p>"k) make modifications to a draft LPS amendment if instructed by the TPC in accordance with s40O or 40P;</p> <p>l) re-exhibit a modified draft amendment to the LPS under s40G and 40H if instructed by TPC in accordance with s40P;</p> <p>m) give notice of an approved amendment to the LPS in accordance with s40S;</p> <p>n) grant an extension of time under s42C for a permit granted under s42B;</p> <p>o) correct a mistake under s42D in a permit granted under s42B; and</p> <p>p) make minor amendments in accordance with s43 to a permit granted under s42B</p>		
Part 4 Generally	PART 4 ENFORCEMENT OF PLANNING CONTROL	GM	Delegation given by Council to General Manager and Director of Department.

Land Use Planning and Approvals Act 1993

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	<p>Authority to require the making of a permit application and to undertake actions and proceedings in pursuance of the Council's obligations as a planning authority to observe and enforce compliance of a planning scheme; including –</p> <ul style="list-style-type: none"> i) to give such advice, consultation, referral or notification as required under this Part; ii) to represent the Council and to give evidence before the Resource Management and Planning Appeal Tribunal in respect of any appeal against a decision on a planning permit; iii) to initiate legal proceedings for any use of land, development or act if:– <ul style="list-style-type: none"> – contrary to a State Policy, planning scheme or special planning scheme; – an obstruction of a planning scheme or special planning scheme; or – a breach of a condition or restriction of a planning permit. 		
S.40U	<p>Additional information</p> <p>A planning authority, within 28 days from the day on which it receives from a person an application for a permit, may, by notice in writing, require the person to provide to the planning authority additional information before it considers the application.</p>	GM	
S.43(2)	<p>Minor amendment of permit</p> <p>The planning authority may amend or refuse to amend the permit.</p>	GM	
S.43(6)	<p>Minor amendment of permit</p>	GM	

Land Use Planning and Approvals Act 1993

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	If the planning authority amends a permit, it must, by notice in writing served on the following persons, notify them of the amendment: (a) the applicant for the amendment; (b) the owner of the land; (c) any person or body who or that made a representation; (d) the owner or occupier of any property which adjoins the land to which the permit relates.		
S.43(7)	Minor amendment of permit If the planning authority amends a permit that contains a condition or restriction that the Board of the Environment Protection Authority has required under section 25(5) of the Environmental Management and Pollution Control Act 1994 , the planning authority must, by notice in writing served on the Board, notify it of the amendment.	GM	
S.43(9)	Minor amendment of permit If the planning authority amends a permit in respect of which the Commission has modified, deleted or added conditions or restrictions, the planning authority must, by notice in writing served on the Commission, notify it of the amendments made to the permit.	GM	
S.43(10)	Minor amendment of permit If the planning authority amends a permit containing a condition or restriction which the Heritage Council has specified, the planning authority must, by notice in writing served on the Heritage Council, notify the Council of the amendment.	GM	

Land Use Planning and Approvals Act 1993

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
S.48AA	Enforcement of special permits	GM	
s.48A	Notice to remove signs	GM	
S.51	Permits A person must not commence any use or development which requires a permit unless the planning authority which administers the scheme, the Commission, or the Tribunal, has granted a permit in respect of that use or development and the permit is in effect or a major project permit has been granted in respect of that use or the development and the permit is in effect.	GM	
S.52(1B)	What if applicant is not the owner? If land in respect of which an application for a permit is required is Crown land, is owned by a council or is administered or owned by the Crown or a council and a planning scheme does not provide otherwise, the application must – (a) be signed by the Minister of the Crown responsible for the administration of the land or by the general manager of the council; and (b) be accompanied by the written permission of that Minister or general manager to the making of the application.	GM	Delegation given by General Manager to Director of Department. Original source of authority is General Manager.
S.53(5A)(5B)	When does a permit take effect? Where a planning authority grants a permit, the permit takes effect on the day on which it is granted by the authority or, where there is a right of appeal against the granting of the permit, at the	GM	

Land Use Planning and Approvals Act 1993

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	expiration of 14 days from the day on which the notice of the granting of the permit was served on the person who has the right of appeal.		
S.54	Additional information A planning authority that receives an application for a permit (other than a permit referred to in section 40T) may require the applicant to provide it with additional information before it considers the application.	GM	Delegation given by Council to General Manager and Director of Department. Original source of authority is Planning Authority.
S.55	Correction of mistakes A planning authority may correct a permit granted by it if the permit contains – (a) a clerical mistake or an error arising from any accidental slip or omission; or (b) an evident material miscalculation of figures or an evident material mistake in the description of any person, thing or property referred to in the approval.	GM	Delegation given by Council to General Manager and Director of Department. Original source of authority is Planning Authority.
S.56	Minor amendments of permits issued by a planning authority s 56(1A): planning authority that receives a request under ss(1) for amendment to permits, (a) within 28 days after the request was received, amend, or refuse to amend the permit and (b) must within 7 days (i) after amending the permit or (ii) after refusing to amend the permit, give notice of the refusal to the person who made the request	GM	Delegation given by Council to General Manager and Director of Department. Original source of authority is Planning Authority.

Land Use Planning and Approvals Act 1993

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
S.57(2)	Applications for discretionary permits The planning authority may, on receipt of an application for a permit to which this section applies, refuse to grant the permit	GM	Delegation given by Council to General Manager and Director of Department. Original source of authority is Planning Authority. If the proposed use or development is prohibited by the scheme.
S.57(3)	Applications for discretionary permits Unless the planning authority requires the applicant to give notice, the authority must give notice, as prescribed, of an application for a permit.	GM	Delegation given by Council to General Manager and Director of Department. Original source of authority is Planning Authority.
S.57(6)	Grant a discretionary permit with or without conditions	GM	Delegation given by Council to General Manager and Director of Department. Original source of authority is Planning Authority. If – a) there are no representations making objection to grant of a permit; or b) there are representations making objection on grounds that are not matters applicable for determination of the permit application
S.57(6A)	Applications for discretionary permits A further period agreed to by a planning authority and an applicant may be extended or further extended by agreement, in writing, between the planning authority and applicant at any time before the expiration of the period to be extended and, when so extended, is taken to be the further period referred to in that subsection.	GM	Delegation given by Council to General Manager and Director of Department. Original source of authority is Planning Authority.

Land Use Planning and Approvals Act 1993

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
S.57A	Mediation	GM	Delegation given by Council to General Manager and Director of Department. Original source of authority is Planning Authority. Authority to undertake mediation on any appeal arising out of a decision on a planning permit and to bind Council to agreements within the mediation on any matter that the Council has a proper power relevant to the permit application under LUPAA
S.58	Application for other permits This section applies to an application for a permit in respect of a use or development for which, under the provisions of a planning scheme, a planning authority is bound to grant a permit either unconditionally or subject to conditions or restrictions.	GM	Delegation given by Council to General Manager and Director of Department. Original source of authority is Planning Authority. Grant of a permit if the use or development complies to all applicable regulatory requirements
S.59(7)	Failure to determine an application for a permit Notwithstanding the provisions of this Division, a planning authority may make a decision on an application for a permit to which section 57 or 58 applies at any time before the lodging of an application.	GM	Delegation given by Council to General Manager and Director of Department. Original source of authority is Planning Authority. Subject to the same qualifications as applied to a S.57 decision.
S 60	Council responding and issuing notices relating to compliance with certain permit conditions	GM	
S 60H(3)	Minister may request information from council or relevant state entity	GM	

Land Use Planning and Approvals Act 1993

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
S 60I(3)	Council to give notice in relation to eligibility of major project proposals	GM	
S 60S(4)(b)	Refund of ordinary permit where declaration of major project is made	GM	
S 60ZX(1)	Provision to Panel of further information A person to whom a request is made under section 60ZW(1) is to take all reasonable steps to provide to the Panel, as soon as practicable the information specified in the request.	GM	
S.61	Appeals against planning decision	GM	Delegation given by Council to General Manager and Director of Department. Original source of authority is Planning Authority. Not if the decision of the Council is contrary to the written recommendation.
S.63	Obstruction of sealed schemes Initiate legal proceedings for obstruction of a planning scheme	GM	Delegation given by Council to General Manager and Director of Department. Original source of authority is Planning Authority.
S.63A	Enforcing compliance with planning schemes	GM	Delegation given by Council to General Manager and Director of Department. Original source of authority is Planning Authority.
S.63B(3)	Notice of suspected contravention, &c., may be given	GM	Delegation given by Council to General Manager and Director of Department. Original source of authority is Planning Authority.

Land Use Planning and Approvals Act 1993

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
S.64	Civil enforcement proceedings Where a person contravenes or fails or is likely to contravene or fail to comply with a provision of this Part, a person, other than the Commission or a planning authority, who has, in the opinion of the Appeal Tribunal, a proper interest in the subject matter may apply to the Appeal Tribunal for an order.	GM	Delegation given by Council to General Manager and Director of Department. Original source of authority is Planning Authority.
S.65G	Cancellation of permits	GM	Delegation given by Council to General Manager and Director of Department. Original source of authority is Planning Authority.
Part 4 Generally	Enforcement of planning control Authority to represent the planning authority or to appoint a person to represent the planning authority and to give evidence, on a planning appeal or other action, including any mediation, before the Resource Management and Planning Appeals Tribunal or any other body of competent jurisdiction.	GM	Delegation given by Council to General Manager and Director of Department. Original source of authority is Planning Authority. Except where the Council makes such decision contrary to the written advice or recommendation of the Director Land and Environmental Services.
73	Bonds and guarantees	GM	
73(A)	Planning authority may enter into agreements	GM	
S.74(3)	Duration of agreement An agreement may be ended by the planning authority with the approval of the Commission or by agreement between the authority and all persons who are bound by any covenant in the agreement.	GM	Delegation given by Council to General Manager and Director of Department. Original source of authority is Planning Authority.

Land Use Planning and Approvals Act 1993

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
S.75	Amendment of agreements	GM	Delegation given by Council to General Manager and Director of Department. Original source of authority is Planning Authority.
S.76	Agreement to be lodged with Commission	GM	Delegation given by Council to General Manager and Director of Department. Original source of authority is Planning Authority.
S.78	Registration of agreements, &c.	GM	Delegation given by Council to General Manager and Director of Department. Original source of authority is Planning Authority.
S.80	Application to Appeal Tribunal An owner of land may apply to the Appeal Tribunal for an amendment to a proposed agreement if (a) under a planning scheme, use or development for specified purposes is conditional upon an agreement being entered into and (b) the owner objects to any provision of the agreement.	GM	Delegation given by Council to General Manager and Director of Department. Original source of authority is Planning Authority.
S.84	Service of notices or other documents A notice or other document is effectively served under this Act if it is – (i) given to the person; or (ii) left at, or sent by post to, the person's postal or residential address or place or address of business or employment last known to the server of the notice or other document; or (iii) sent by way of facsimile to the person's facsimile number	GM	Delegation given by Council to General Manager and Director of Department. Original source of authority is Planning Authority.

Land Use Planning and Approvals Act 1993

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
Schedule 6	Transitional Provisions	GM	<p>NOTE 1: The transitional provisions in Schedule 6 provide for the transition from the current process under LUPAA and the current schemes to the Tasmanian Planning Scheme and the processes in the new LUPAA</p> <p>NOTE 2: Planning Schemes remain in operation until the Local Provision Schedules come into effect</p> <p>NOTE 3: Where an application to amend a Scheme has been made prior the amended LUPAA coming into effect 17 December 2015 then the previous legislation continues to operate for the purposes of that legislation until the Local Provision Schedules come into effect. The provisions of the previous legislation are set after these notes and the Schedule 6 provisions and are shaded.</p> <p>NOTE 4: Where an application to amend a Scheme has been made prior the amended LUPAA coming into effect 17 December 2015 but has not been approved prior to the Local Provision Schedules come into effect the situation is different. In that case the provisions of the amended LUPAA apply. Council's have additional powers to alter a draft amendment in that situation as set out below under Sch 6(4) and (5).</p>
34(1)	Initiate amendment of planning scheme	GM	Delegation given by Council to General Manager
34(3)	Withdrawal of amendment of planning scheme	GM	Delegation given by Council to General Manager
34(4)	Notice of Withdrawal of amendment of planning scheme	GM	Delegation given by Council to General Manager

Land Use Planning and Approvals Act 1993

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
38(1)	Public exhibition of draft amendment	GM	Delegation given by Council to General Manager
39(2)	Representations to be provided to Commission in respect of draft amendments	GM	Delegation given by Council to General Manager
43J	Correction of mistake in permits referred to in s43H	GM	Delegation given by Council to General Manager
43K	Minor amendment of permits referred to in section 43H	GM	Delegation given by Council to General Manager

Land Use Planning and Approvals Regulations 2014

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
Reg. 5	Notice of approval of Local Provisions Schedule	GM	Delegation given by Council to General Manager
Reg. 7	Advertisement of exhibition of draft amendment, &c (to a planning scheme)	GM	Delegation given by Council to General Manager
Reg. 8(1)(a)	Notice of approval of Local Provisions Schedule	GM	Delegation given by Council to General Manager
Reg. 9	Notice of application for permit	GM	Delegation given by Council to General Manager

Local Government (Building and Miscellaneous Provisions) Act 1993			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
Sec 22 LGA	Delegation (of functions or powers) by Council All of council's powers and functions contained in the Local Government (Building and Miscellaneous Provisions) Act 1993.	GM	Delegation given by Council to General Manager.
Sec 64 LGA	Delegation (of functions or powers) by general manager All of council's powers and functions contained in the Local Government (Building and Miscellaneous Provisions) Act 1993, may be delegated	GM	Authorisation given by Council to General Manager.
Part 7	Long Service Leave and Employees Assurance Scheme	GM	Delegation given by General Manager.
S.83	Approval of plan of subdivision.	GM	Delegation given by General Manager.
S.84	Council not to approve subdivision	GM	
S.85	Refusal of application for subdivision	GM	
S.86	Security for payment	GM	
S.89	Approval of final plans	GM	
S.91 (3)	Corrections to final plans	GM	
S.92	Amendments to final plans	GM	
S.93	Cancellation of final plans	GM	
S.96	Dedication as highway	GM	
S.103	Amendment of sealed plans	GM	
S.104 (1)	Hearing in respect of amendment of plans	GM	
S.105(2)	Compensation in respect of amendments	GM	

Local Government (Building and Miscellaneous Provisions) Act 1993			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
S.107	Access orders	GM	
S.109 (6)	Minimum lots	GM	
S.110	Adhesion orders	GM	
S.112	Purposes for which plan approved	GM	
S.113(4)	Bringing land under Land Titles Act 1980	GM	
S.115	Exemption	GM	
S.116	Limitation on requirement for public open space	GM	
S.117	Payment instead of increasing public open space	GM	
S.118	Council schemes	GM	
241(1)	Preservation Orders	GM	
243	Preservation Order is enforceable	GM	
S.244	Registering preservation order	GM	
S.246	Advertising hoardings	GM	
S.247	Removal of advertising hoardings	GM	

Litter Act 2007			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	Delegate all of its powers and functions under the Act including any regulations made under this Act to the General Manager with no restrictions	GM	

Local Government (General) Regulations 2015			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
R.23 (2)(3)(4)(5)	Public tenders A council, through a public tender process, may establish a standing contract in which a single tenderer or multiple tenderers may be contracted for a specified period to provide specified goods or services during that period without the need for a further tender process.	GM	Delegation given by Council (as original source of power) to General Manager. The General Manager must invite tenders for any contract it intends to enter into for the supply or provision of goods and services as prescribed under Local Government Regulations 23 (2)(3)(4)(5).
R.24	Open tenders The general manager is to ensure that prospective tenderers are provided with the following in order to make a tender: (a) details of the goods or services required; (b) details of the duration of the contract, including any extensions that are specified in the contract; (c) the criteria for evaluating tenders; (d) the method of evaluating tenders against the evaluation criteria; (e) any mandatory tender specifications and contract conditions; (f) a reference to the council's code relating to tenders and contracts.	GM	Delegation given by General Manager (as original source of power). The General Manager is to invite tenders by publishing at least once a notice in a daily newspaper in accordance with Local Government Regulation 24.
R.25	Multiple use register A council may establish a multiple-use register of suppliers who meet criteria established by the council in respect of the supply of particular categories of goods or services.	GM	Delegation given by Council (as original source of power) to General Manager. The General Manager may establish a multiple use register of suppliers in accordance with Local Government Regulation 25.

Local Government (General) Regulations 2015

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
R.26 (1)	Multi stage tender A multiple-stage tender process is a process by which suppliers are evaluated through stages against criteria determined by the council.	GM	Delegation given by Council (as original source of power) to General Manager. The General Manager may invite tenders for a contract for the supply of goods or services using a multiple-stage tender process in accordance with Local Government Regulation 26.
S.37 (d) (e) (ea)	Compulsory acquisition of land	GM	Delegation given by Council (as original source of power) to General Manager. For minor land acquisitions relation to operational works (Roads and Bridges) to the value no greater than \$20,000 .

Local Government (Highways) Act 1982

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s.124(1)	Delegation of powers, &., by corporations All of Council's powers and functions contained in the Local Government (Highways) Act 1982	GM	Delegation given by Council to General Manager. Excludes sections 12(1), 15(3), 19(1)(c), 43, 46(2C), 61, 73, 80, 114(8), 124; and condition on s104(2) – must be in accordance with the annual schedule of fees and charges.
S.6	Making, widening, &c., of highways by corporations	GM	
S.14	Closure and diversion of highways	GM	Delegation given by General Manager. Original source of power is the Corporation.
S.74	Execution of scheme	GM	Delegation given by General Manager. Original source of power is the Corporation.

Local Government (Highways) Act 1982

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
S.77	State contribution Where a corporation has prepared a scheme for the carrying out of street works that comprise or include the construction of a carriage-way, the Minister for State Highways may, on the application of the corporation, undertake to make a contribution to the corporation of an amount equal to one-third of the cost of the construction of the carriage-way.	GM	Delegation given by General Manager. Original source of power is the Corporation.
S.81	Record of charges	GM	Delegation given by General Manager. Original source of power is the Corporation.
S.100(1A)	Infringement notices (in respect of an offence relating to a vehicle)	GM	Delegation given by General Manager. Original source of power is the Council Clerk (GM).
S.102	Removal of vehicles in certain cases from parking spaces	GM	Delegation given by General Manager. Original source of power is the Prescribed Authority – defined 102(2)
S.119	Determination of compensation Where a corporation or other person is entitled to be paid compensation under this Act, that compensation shall, unless provision is otherwise made for its determination, be determined by agreement between the parties or, in default of agreement, by action in a court of competent jurisdiction.	GM	Delegation given by General Manager. Original source of power is the Corporation.

Local Government Act 1993			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
19 (3) (5)	Corporation of councils (common seal)	GM	The Council authorises the General Manager to sign documents that require affixing of the Common Seal and furthermore all use of the Common Seal must be reported to the Council at its next Ordinary Meeting. Minute Ref. 83/2019.
S.22	Delegation (of functions or powers) by Council	GM	<p>Delegation from Council to General Manager. Subject to the rates and charges policies and procedures. Not to be subdelegated. See S.22.</p> <hr/> <p>To manage the affairs of the Council in accordance with the Tasmanian Local Government Act 1993 in relation to:</p> <ul style="list-style-type: none"> S. 74 – Expenditure S. 75 – Investments S. 81 – Authorised deposit-taking institution accounts S. 175 – Purchase or lease of land – purchase of land requires Council approval prior to entering into a Contract S. 176 – Acquisition of land S. 185 – Fences, land repairs and trees – compliance with notice S. 189 – Closure of local highways S. 197 – Sale or destruction of unclaimed animals S. 200 – Abatement notices S. 201 – Abatement of nuisance S. 205 – Fees and Charges S. 207 – Remission of fees and charges – to be authorised by the Council S. 209 – Council maps – correction of map S. 252 – Several owners – proceeding against
S.64	Delegation (of functions or powers) by general manager	GM	Authorisation from Council to General Manager.

Local Government Act 1993			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
			<p>To manage the affairs of the Council in accordance with the Tasmanian Local Government Act 1993 in relation to:</p> <p>S. 74 – Expenditure S. 75 – Investments S. 81 – Authorised deposit-taking institution accounts S. 175 – Purchase or lease of land – purchase of land requires Council approval prior to entering into a Contract S. 176 – Acquisition of land S. 185 – Fences, land repairs and trees – compliance with notice</p> <p>S.189 – Closure of local highways. To issue permits to operate a market. To comply with the provisions of the Local Government Act 1993 relating to the operation of markets. To comply with any policies of the Council relating to operation of markets. To comply with the provisions of the Council's planning instruments. Council authorisation is given for the General Manager to delegate this power to the Director Community Services and Director Corporate Services.</p> <p>S. 197 – Sale or destruction of unclaimed animals</p> <p>S.200 / S.201 – To deal with nuisances. To comply with the provisions of the Local Government Act 1993 relating to nuisances. To comply with any policies and procedures of the Council relating to nuisances. To report to the Council on a regular basis of any abatement notices served. Council authorisation is given for the General Manager to delegate this power to employees of the Council, approved by the General Manager, who are required to deal with nuisances.</p>

Local Government Act 1993			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
			<p>S. 205 – Fees and Charges</p> <p>S. 207 – Remission of fees and charges – to be authorised by the Council</p> <p>S. 209 – Council maps – correction of map</p> <p>S. 252 – Several owners – proceeding against</p>
s.22	Delegation (of functions or powers) by Council As above	GM	<p>Delegation from Council to General Manager. Subject to the rates and charges policies and procedures. Not to be subdelegated. See S.22.</p> <hr/> <p>S.76 – To write off only those debts of an amount less than \$100.00; and to maintain a record of all debts written off whether approved by the Council or approved under this delegation. Council authorisation is given for the General Manager to delegate this power to the Director CorporateServices.</p> <p>S.126 / S.127 – To grant a postponement of rates for a specified period; and to revoke such postponement. To comply with the provisions of the Local Government Act 1993 relating to the postponement of payment of rates and any revocation. To comply with any policies and procedures of the Council relating to the postponement of the payment of rates and any revocation. Council authorisation is given for the General Manager to delegate this power to the Director CorporateServices and other employees, approved by the General Manager, who are required from time to time to administer rate collections and payments.</p> <p>S.133 / S.135 / S.137 – To recover rates due to the Council in a court of competent jurisdiction; by rents under leases; by sale of</p>

Local Government Act 1993			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
			land; or by ministerial order where there are no reasonable prospects of selling the land. To comply with the provisions of the Local Government Act 1993 relating to the recovery of rates. To comply with any policies and procedures of the Council relating to the recovery of rates. Council authorisation is given by the General Manager to delegate this power to the Director CorporateServices and other employees approved by the General Manager who are responsible for rating and accounting functions.
82(6)	Estimates	GM	Authorisation (which must be by absolute majority) from Council to General Manager. So long as the total amount of the estimate is not altered. To comply with the provisions of the Local Government Act 1993 relating to estimates. To make adjustments only up to an amount less than \$20,000 as provided by Section 82(6) of the Local Government Act 1993.
124(1)	Instalment payments – To permit a ratepayer to pay rates by instalments	GM	Council authorisation is given for the General Manager to delegate this power to the Director CorporateServices and other employees approved by the General Manager, who are required from time to time to administer rate collections and payments. (i) To comply with the provisions of the Local Government Act 1993 relating to rates being paid by instalments. (ii) To comply with any policies and procedures of the Council relating to rates being paid by instalments.

Local Government Act 1993			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
S.175	Purchase or lease of land A council may purchase or lease land for any purpose which it considers to be of benefit to the council or the community.	GM	Delegation given by General Manager. Restricted to leasing of land to Council and for a maximum of three years; and does not include purchase of land.
S.176	Acquisition of land A council may acquire land for prescribed purposes in accordance with the Land Acquisition Act 1993.	GM	Delegation given by General Manager. Restricted to the delegated provisions of S.37(d) (e) (ea) of the Local Government (General) Regulations 2015 To comply with the provision of the Local Government Act 1993 relating to the acquisition of property. To comply with the annual Plan and Estimates relating to the acquisition of property. To comply with any policies of the Council relating to the acquisition of property. (Note: This delegation does not include the approval for and the method of, the acquisition of land.)
S.189	Closure of local highways (markets)	GM	Delegation given by General Manager. To comply with Section 189 of the Local Government Act 1993.
S.197	Sale or destruction of unclaimed animals	GM	Delegation given by General Manager.
S.200	Abatement notices If a council is satisfied that a nuisance exists, the general manager must serve a notice on – (a) any person whose act or default contributes to or causes the nuisance whether or not that act or default occurs wholly or only partly in the municipal area; or (b) if the	GM	Delegation given by General Manager.

Local Government Act 1993			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	person cannot be ascertained or found, on the owner or occupier of the land on, or from which, the nuisance arises.		
S.201	General manager may take necessary action The general manager may take the necessary action to abate a nuisance if – (a) there is an immediate danger to any person or property; or (b) the person causing the nuisance cannot be ascertained or found; or (c) an abatement notice has not been complied with.	GM	Delegation given by General Manager.
S.207	Remission of fees and charges A council may remit all or part of any fee or charge paid or payable under this Division.	GM	Delegation given by General Manager. Limited to \$500 Delegation from Council to GM (different condition to GM delegation to officer)

Monetary Penalties Enforcement Act 2005			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
17(2)	Options for dealing with infringement notice issued by fee-paying public sector body Approve or refuse an application for the withdrawal of an infringement notice or a variation of an infringement notice, and notify the applicant of the approval or refusal	GM	
18(1)	Referral to Director of Options of infringement notice issued by fee-paying public sector body The Council may refer an infringement notice served by it to the Director for enforcement.	GM	

Monetary Penalties Enforcement Act 2005

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
23	Withdrawal of infringement notice The Council may withdraw an infringement notice served by it. The Council is required to advise the offender in writing and advise the Director MPES if the notice was referred to MPES.	GM	
28(1)	Application to fee-paying public sector body for variation of payment conditions A person served with an infringement notice may apply to the Council for a variation of payment conditions	GM	
39(1)	Hearing of offence by court If an alleged offender elects to have offences heard and determined by a court the Council may commence proceedings	GM	
40(3)	Application to court The Council may consent to an application by a person convicted to the setting aside of that conviction	GM	
40(5)(c)	Application to court	GM	

Public Health Act 1997

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
Sec 22 LGA	Delegation (of functions or powers) by Council All of council's powers and functions contained in the Public Health Act 1997.	GM	Delegation given by Council to General Manager. Except s.185(1)
Sec 64 LGA	Delegation (of functions or powers) by general manager All of council's powers and functions contained in the Public Health Act 1997, may be delegated	GM	Authorisation given by Council to General Manager. Except s.185(1)

Public Health Act 1997			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
Sec 11 (1)(2)	Appointment of Officer	GM	Sec 11 (1)(2)
Sec 32 (1) (2)	Production of records	GM	Sec 32 (1) (2)
Sec 33 (a) (b)	Production of things A council or an authorised officer may require a person to produce for inspection any thing in the person's possession if – (a) the council or the officer reasonably believes that it may disclose evidence of the commission of an offence under this Act; or (b) it is otherwise necessary for the purposes of this Act.	GM	
Sec 34 (a) (b)	Production of licence A council or an authorised officer may – (a) require a person to produce for inspection any licence the person holds or should hold; and (b) examine, remove and take photographs or copies of, or extracts or notes from, any licence.	GM	
Sec 35	Photographs, sketches, measurements and recordings For the purposes of this Act, a council or an authorised officer may: (a) take any photograph, film or video recording; and (b) take any copy of, or extract from, any record; and (c) take any measurements; and (d) make any sketches or drawing; and (e) make any other recording by any other means."	GM	
Sec 36 (1) (2)	Information requirements A council or an authorised officer may require a person to – (a) give his or her full name and residential address;	GM	

Public Health Act 1997			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	<p>(b) give details of any licence, permit or exemption under this Act; (c) provide any information relating to public health reasonably required for the purposes of this Act.</p> <p style="text-align: center;">A council or an authorised officer may require any person to give information about that person's or another person's activities in respect of any matter under this Act.</p>		
Sec 57	Council's immunisation programs	GM	
Sec 77 (1) (3)	Grant or refusal of licence (for a place of assembly)	GM	
Sec 78	Issue of licence (for a place of assembly)	GM	
Sec 81	Renewal of licence (for a place of assembly)	GM	
Sec 82	Variation of licence (for a place of assembly)	GM	
Sec 83	Cancellation of licence (for a place of assembly)	GM	
Sec 84 (2)	<p>Overcrowding</p> <p>A council, an authorised officer, a police officer, a person authorised by the Commissioner for Licensing or a person authorised by the State Fire Commissioner may – (a) cause the doors of a place of assembly to be closed; (b) evacuate the place of assembly; or (c) cause any event occurring at that place of assembly to be cancelled in circumstances referred to in paragraph (b) .</p>	GM	

Public Health Act 1997			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
Sec 87	Closure order	GM	
Sec 88	Service of closure order	GM	
Sec 89	Revocation of closure order	GM	
Sec 92 (1) (4) (6)	<p>Rectification notice</p> <p>A council, on the advice of an environmental health officer or building surveyor, is to serve a rectification notice in an approved form. If a person fails to comply with a notice, the council may cause any necessary work to be carried out at that person's expense. A council, upon the certificate of an environmental health officer or building surveyor that the condition of the premises is no longer, or is not likely to become, offensive, injurious or prejudicial to health, is to revoke a rectification notice.</p>	GM	
Sec 97	Grant or refusal of registration of premises	GM	
Sec 98	Issue of certificate of registration of premises	GM	
Sec 101	Renewal of registration of premises	GM	
Sec 102	Variation of registration of premises	GM	
Sec 103	Cancellation of registration of premises	GM	
Sec 106	Grant or refusal of licence (to carry out any public health risk activity)	GM	
Sec 107	Issue of licence (to carry out any public health risk activity)	GM	
Sec 110	Renewal of licence (to carry out any public health risk activity)	GM	

Public Health Act 1997			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
Sec 111	Variation of licence (to carry out any public health risk activity)	GM	
Sec 112	Cancellation of licence (to carry out any public health risk activity)	GM	
Sec 115	Grant or refusal of registration of regulated system	GM	
Sec 116	Issue of certificate of registration (of a regulated system)	GM	
Sec 119 (1) (3)	Notice to comply with direction	GM	
Sec 121	Renewal of registration (of any regulated system)	GM	
Sec 122	Variation of registration (of any regulated system)	GM	
Sec 123	Cancellation of registration (of any regulated system)	GM	
Sec 128	Notification of quality of water	GM	
Sec 129 (1)	Orders relating to water quality	GM	
Sec 130 (1) (3)	Monitoring and review (of the quality of water within the municipal area)	GM	
Sec 131	Samples	GM	

Public Health Act 1997			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	An authorised officer or a council may take a sample from any water. Any sample taken under this section is to be analysed and tested in accordance with the requirements of the Director.		
Sec 135	Grant or refusal of registration (as a supplier of water)	GM	
Sec 136	Issue of certificate of registration (as a supplier of water)	GM	
Sec 136AA	Renewal of Registration (as a supplier of water)	GM	
Sec 136B	Variation of registration (as a supplier of water)	GM	
Sec 136C	Cancellation of registration (as a supplier of water)	GM	
Sec 136H	Issue of certificate of registration (as a water carrier)	GM	
Sec 136I	Renewal of registration (of water carrier)	GM	
Sec 136K	Variation of registration (of water carrier)	GM	
Sec 136L	Cancellation of registration (of water carrier)	GM	
Sec 144	Registers kept by Councils A council is to keep – (a) a register of registered regulated systems; and (b) a register of registered users and suppliers of water from private water sources; and (c) a register of registered premises used for public health risk activities."	GM	

Public Health Act 1997			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
Sec 148 (1)	Requirement for information The Director, any council or an authorised officer may require a person to provide information relating to public health which is reasonably needed for the purposes of this Act.	GM	
Sec 152 (1)	Costs incurred in exercising power	GM	
Sec 158 (1)	Proceedings Proceedings for an offence under this Act may only be instituted by – (a) the Minister or a person authorised by the Minister; or (b) an authorised officer; or (c) a nominated officer in relation to proceedings for an offence under Part 4 ; or (d) a police officer; or (e) a council.	GM	
Sec 169 (1)	Infringement notices An authorised officer or a council may serve an infringement notice on a person if of the opinion that the person has committed a prescribed offence.	GM	
Sec 190 (1) (3) (4)	Sale or disposal of forfeited things	GM	
Sec 191 (3)	Return of and access to seized things	GM	
Sec 192 (1)	Sale or disposal of seized things	GM	

Public Interest Disclosure Act 2002

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	All of Council's powers and functions contained in the Public Interest Disclosures Act 2002, including any regulation made under this Act to the General	GM	

Right to Information Act 2009

Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s.22 LGA	Delegation (of functions or powers) by Council Functions and powers of Council as a public authority under the Right to Information Act 2009.	GM	Delegation given by Council to General Manager.
S.10	Electronic information If information is stored in an electronic form, a Minister or public authority may refuse an application if – (a) the information cannot be produced using the normal computer hardware and software and technical expertise of the public authority; and (b) producing it would substantially and unreasonably divert the resources of the public authority from its usual operations	GM	Original source of authority is Public Authority. Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years
S.12	Information to be provided apart from Act. This Act does not prevent and is not intended to discourage a public authority or a Minister from publishing or providing information, otherwise than as required by this Act.	GM	Original source of authority is Public Authority. Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years
S.13 (5) (6) (7) (8)	Application for assessed disclosure of information	GM	Original source of authority is Public Authority. Can be delegated by General Manager.

Right to Information Act 2009			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
			A delegation may be for a period not exceeding 3 years
S.14 (1)	Transfer of applications (for assessed disclosure of information)	GM	Original source of authority is Public Authority. Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years
S.15	Time within which applications for assessed disclosure of information are to be decided	GM	Original source of authority is Public Authority. Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.
S.16	Charges for information All applications for assessed disclosure of information must be accompanied by an application fee of 25 fee units. The application fee may be waived if – (a) the applicant is impecunious; or (b) the applicant is a Member of Parliament acting in connection with his or her official duty; or (ba) the applicant is a journalist acting in connection with their professional duties; or (c) the applicant is able to show that he or she intends to use the information for a purpose that is of general public interest or benefit.	GM	Original source of authority is Public Authority. Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.
S.17	Deferment of provision of information	GM	Original source of authority is Public Authority. Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.

Right to Information Act 2009			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
S.18	Provision of information	GM	Original source of authority is Public Authority. Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.
S.19	Requests may be refused if resources unreasonably diverted	GM	Original source of authority is Public Authority. Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.
S.20	Repeat or vexatious applications may be refused	GM	Original source of authority is Public Authority. Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.
S.21 (1)	Decision to be made on behalf of public authority by authorised person A decision in respect of an application for information made to a public authority is to be made by – (a) the responsible Minister; or (b) the principal officer of the public authority; or (c) a delegated officer.	GM	Original source of authority is Principal Officer (GM). Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.
S.21 (2)	Decision to be made on behalf of public authority by authorised person A person who makes a decision in accordance with this Act is to act impartially in making that decision.	GM	Original source of authority is Public Authority, Principal Officer (GM) and Delegated Officer. Can be delegated by General Manager.

Right to Information Act 2009			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
			A delegation may be for a period not exceeding 3 years.
S.22	Reasons to be given (when a decision in relation to an application for information is made)	GM	Original source of authority is Public Authority. Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.
S.23	Other responsibilities of principal officer	GM	Original source of authority is Public Authority. Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.
S.33	Public Interest Test In this Division, information is exempt information if the principal officer of the public authority or Minister considers, after taking into account all relevant matters, that it is contrary to the public interest to disclose the information.	GM	Original source of authority is Principal Officer (GM). Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.
S.36 (2)	Personal information of person If (a) an application is made for information under this Act; and (b) the information was provided to a public authority or Minister by a third party; and (c) the principal officer or Minister decides that disclosure of the information concerned may be reasonably expected to be of concern to the third party – the principal officer or Minister is to, by notice in writing to the third party – (d) notify that person that the public authority or Minister has received an application for the information; and (e) state the nature of the information that has been applied for; and (f) request that, within 15 working days from the date of the notice, the person provide his or her view as to whether the information should be provided.	GM	Original source of authority is Principal Officer (GM). Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.

Right to Information Act 2009			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
S.36 (3) (5)	<p>Personal information of person</p> <p>If a public authority or Minister, after receipt of a person's view, decides to provide the information, the public authority or Minister must, by notice in writing given to that person, notify that person of the decision. See subsection 5 for caveats.</p>	GM	<p>Original source of authority is Public Authority. Can be delegated by General Manager.</p> <p>A delegation may be for a period not exceeding 3 years.</p>
S.37 (2)	<p>Information relating to business affairs of third party</p> <p>If – (a) an application is made for information under this Act; and</p> <p>(b) the information was provided to a public authority or Minister by a third party; and</p> <p>(c) the principal officer or Minister decides that disclosure of the information concerned may be reasonably expected to be of substantial concern to the third party – the principal officer or Minister must, before deciding whether the disclosure of the information under this Act would be likely to expose the third party that provided the information to substantial harm to the third party's competitive position, by notice in writing given to the third party –</p> <p>(d) notify the third party that the public authority or Minister has received an application for the information; and</p> <p>(e) state the nature of the information applied for; and</p> <p>(f) request that, within 15 working days from the date of the notice, the third party provide the third party's view as to whether the information should be provided.</p>	GM	<p>Original source of authority is Principal Officer (GM). Can be delegated by General Manager.</p> <p>A delegation may be for a period not exceeding 3 years.</p>
S.37 (3) (5)	<p>Information relating to business affairs of third party</p> <p>If a public authority or Minister, after receipt of a third party's view, decides to disclose the information, the public authority or Minister must, by notice in writing given to the third party, notify the third party of the decision. See subsection 5 for caveats.</p>	GM	<p>Original source of authority is Public Authority. Can be delegated by General Manager.</p> <p>A delegation may be for a period not exceeding 3 years.</p>

Right to Information Act 2009			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
S.43 (4) (5)	Internal review (of a decision in respect of an application)	GM	Original source of authority is Principal Officer (GM). Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.

Roads and Jetties Act 1935			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
Sec 22 LGA	Delegation (of function or powers) by Council All of council's powers and functions contained in the Roads and Jetties Act 1954.	GM	Delegation given by Council to General Manager.
Sec 22 LGA	All of Councils powers and functions contained within the Roads and jetties Act 1954	GM	Delegation given by Council to General Manager
Sec 64 LGA	Delegation (of function or powers) by general manager All of council's powers and functions contained in the Roads and Jetties Act 1954, may be delegated	GM	Authorisation given by Council to General Manager.
S11	Maintenance of State highways, &c. in cities, &c.	GM	
S28	Acquisition of land for quarry, &c.	GM	
S29	Intention to acquire land may be abandoned if compensation excessive	GM	
S32	Entry by council upon land and staking out of same	GM	
S33	Rental of land (for the purpose of obtaining materials therefrom for the construction or maintenance of any road or street)	GM	
S34	Use of uncultivated land for temporary road	GM	

Roads and Jetties Act 1935			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
S35	Taking of timber, &c., from land (for making, repairing, or fencing any road, or for any other purposes of this Act)	GM	
S36	Quarries, &c. to be fenced and filled up or otherwise secured	GM	
S37	Fences to be restored	GM	
S38	Deviations to be fenced Where any road has been diverted, the road authority shall, if required by the owner or occupier of any land through which such road passes, cause such road to be well and sufficiently fenced where it so passes.	GM	
S39	Entry upon adjoining lands for road maintenance or reconstruction	GM	
S40	Power to make drains on adjoining lands	GM	
S41	Timber growing near roads may be cut down: Consent of owner required in certain cases	GM	
S42	Hedges, &c., obstructing view of traffic to be cut or trimmed	GM	
S44	Culverts to be constructed by owners at entrances to lands adjoining roads	GM	
S45	Power of Minister in certain cases to erect gates across roads	GM	
S46	Damage caused by overweight vehicles	GM	
S47	Road metal, &c., may be placed on side of road	GM	
S47A	Warning gantries for bridges with overhead members	GM	

Roads and Jetties Act 1935			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
S48	Power of road authority, with the consent of the Governor, to permit tramway or railway along or across road	GM	
S49	Obstructing roads: Notice to remove obstructions	GM	
S50B	Excavations A person must not make any excavation, vault or cellar beneath a street in a town without the consent of the appropriate council.	GM	
S51	Laying down timber, &c., on roads	GM	

Strata Titles Act 1998			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
6 (1A)	Lodgment of plan for registration plan must be endorsed with a certificate of approval issued by the council for the area in which the site is situated.	GM	
12 (2) (b)	Disposal of interest in common property council's approval is required by law, a certificate issued under the authority of the council certifying that the transaction has been approved by the council	GM	
14 (2) (ab)	Authority to issue certificate for easements, covenants and profits a pendre	GM	
19 (2) (b) (ii)	Authority to issue certificate of approval for amendment	GM	

Strata Titles Act 1998			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
23 (2) (d)	Authority to issue certificate of two or more strata plans in which the scheme is situated	GM	
27 (2) (d)	Authority to approve and certify the cancelation of strata plan	GM	
30	To issue certificate of approval for strata plan; amendment to plan; consolidation of plans; cancellation of plans	GM	
S 31(2A)	Application for, and grant of, certificate of approval The Council must within 30 days of receiving an application issue or refuse to issue a certificate of approval	GM,	
S 31(2B)	Application for, and grant of, certificate of approval The Council may give the applicant notice requiring further information in order to determine the application	GM	
31(3)	Application for, and grant of, certificate of approval The Council may issue a certificate of approval for a strata plan after satisfying itself of certain matters	GM	
31(4)	Application for, and grant of, certificate of approval The Council must return sketches, plans and models if it refuses to issue a certificate of approval	GM	
31(6)	Application for, and grant of, certificate of approval The Council must refuse to issue a certificate of approval if it considers the proposal is actually a subdivision	GM	
36(1)	Application for council approval (in relation to a staged development scheme)	GM	
37(1)(a)	Approval of scheme in principle Before giving in principle approval for a staged development scheme Council can require specified changes to the scheme	GM	

Strata Titles Act 1998			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
37(1)(b)	Approval of scheme in principle Before giving in principle approval for a staged development scheme Council can require the demolition or alteration of buildings on the site	GM	
37(2)(a)	Approval of scheme in principle Council can approve staged development scheme unconditionally	GM	
37(2)(b)	Approval of scheme in principle Council can approve the staged development scheme subject to specified conditions	GM	
37(2)(c)	Approval of scheme in principle Council can refuse to approve the staged development scheme	GM	
37(4)	Approval of scheme in principle If Council approves the proposed staged development scheme it must issue a certificate of approval	GM	
41(2)	Progressive development The council may refuse to approve a particular stage in a staged development scheme if an earlier stage of the scheme has not been completed as required under the terms of the registered scheme.	GM	
42(2)	Application for variation of scheme The application is to be made in the first instance to the council for the area in which the site is situated.	GM	
42(5)	Application for variation of scheme The Council may dispense with the consent of a present or prospective owners of lots in the staged development scheme in relation to a proposed variation if satisfied of certain matters	GM	

Strata Titles Act 1998			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
42(6)	Application for variation of scheme The Council may approve unconditionally, subject to specified conditions or refuse an application to vary a variation to a staged development scheme	GM	
45	Injunction Council (as an "interested person" under the Act) can apply for a mandatory injunction requiring the developer of a staged development scheme to complete the scheme	GM	
54(1)(a)	Approval of scheme Before giving in principle approval for a community development scheme Council can require specified changes to the scheme	GM	
54(1)(b)	Approval of scheme Before giving in principle approval for a community development scheme Council can require the demolition or alteration of buildings on the site	GM	
54(2)(a)	Approval of scheme Council can approve community development scheme unconditionally	GM	
54(2)(b)	Approval of scheme Council can approve the proposed community development scheme subject to specified conditions	GM	
54(2)(c)	Approval of scheme Council can refuse to approve the community development scheme	GM	

Strata Titles Act 1998			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
54(4)	Approval of scheme If Council approves the proposed community development scheme it must issue a certificate of approval	GM	
57(2)	Progressive development The Council may refuse to approve a particular stage of a community development scheme in certain circumstances	GM	
58(2)	Application for variation of scheme The application is to be made in the first instance to the council for the area in which the site is situated.	GM	
58(5)	Application for variation of scheme The Council may dispense with the consent of a present or prospective owners of lots in the community development scheme in relation to a proposed variation if satisfied of certain matters	GM	
58(6)	Application for variation of scheme The Council may approve the variation unconditionally, or approve the variation subject to specified conditions or refuse to approve the variation	GM	
61	Injunction Council (as an "interested person" under the Act) can apply for a mandatory injunction requiring the developer of a community development scheme to complete the scheme	GM	
65(a)	Assignment of interest in land subject to scheme If the owner of land subject to a registered community development scheme proposes to sell or dispose of land subject to the scheme the owner must give written notice of the proposed transaction to the council for the area in which the site is situated	GM	

Strata Titles Act 1998			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
65(b)(i)	Assignment of interest in land subject to scheme If the owner of land subject to a registered community development scheme proposes to sell or dispose of land subject to the scheme the person who is to acquire title to the land in consequence of the transaction must give to the council a written undertaking to develop the land in accordance with the registered scheme	GM	
65(b)(ii)	Assignment of interest in land subject to scheme If the owner of land subject to a registered community development scheme proposes to sell or dispose of land subject to the scheme the person who is to acquire title to the land in consequence of the transaction must give the council any security required by the council, within 28 days after notice of the transaction was given to the council, for the development of the land in accordance with the scheme.	GM	
142(2)(b)	Recording of certain orders Council can apply to the Recorder to have a register of title cancelled or corrected.	GM	

Survey Co-Ordination Act 1944			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
S 4(2)	Public authorities to compile and forward to Surveyor-General lists of existing plans (2) Every public authority shall, upon being so required by the Surveyor-General, appoint a fit and proper person as the proper officer of that authority for the purposes of this Act.	GM	This is the a delegation of councils power to appoint a 'proper officer'.

Survey Co-Ordination Act 1944			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
S 5	Public authorities to give notice of intention to commence new surveys	GM	

Traffic Act 1925			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
S 43(2)	Removal of things obstructing public streets an authorised person may remove, take and detain articles placed or left in public streets to the obstruction, annoyance or danger of other persons.	GM	S 43(1) authorised person means – (b) in the case of a public street in a municipal area, a person who is an employee or agent of the responsible council and has the approval of that council to exercise power under this section within that area.
S 43(3)(4)(5)	Removal of things obstructing public streets A relevant authority must notify articles owner of removal and/or dispose of articles not removed.	GM	s 43(1) relevant authority means – (b) in relation to an authorised person who is an employee or agent of a council, that council.

Urban Drainage Act 2013			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
Sec 22 LGA	Delegation (of functions or powers) by Council	GM	
Sec 64 LGA	Delegation (of functions or powers) by general manager	GM	
S 5(6)	Council to provide adequate public storm water system	GM	

Urban Drainage Act 2013			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	Council to provide public stormwater system. If found not to, they must comply with the orders in notice of default.		
S 5(4)	Council to provide adequate public storm water system A council may appeal to the Appeal Tribunal against an order under subsection 5(3) within the period specified in the order.	GM	
S 7	Service of notice relating to negotiations for provisions of stormwater services	GM	
S 11(1)	Power of council to adopt stormwater systems General manager may agree with a person who has a private storm water system or is proposing to construct stormwater system that if it is constructed in accordance with the terms of the agreement that the council will declare the works to be vested in the council.	GM	
S 11(4)	Power of council to adopt stormwater systems General manager may require person constructing a drain to construct it in a different way.	GM	
S 11(8)	Power of council to adopt stormwater systems Where a council imposes a requirement under s 11(4) they must pay extra costs incurred by person constructing the drain.	GM	
S 12	Council to maintain maps	GM	
S 13	Protection of stormwater assets	GM	

Urban Drainage Act 2013			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	General manager granting consent as to protection of stormwater assets. Issuing of notices requiring removal where consent has not been granted.		
S 13(4)	Protection of stormwater assets If a person fails to carry out the works required in the notice within the specified period, the council may demolish, remove or remedy the building or construction and carry out any works necessary for restoring or reinstating the public stormwater system.	GM	
S 13(5)(b)	Protection of stormwater assets If the council carries works under s 13(4) expenses are recoverable in a court of a competent jurisdiction.	GM	
S 14	Interference with public stormwater systems General manager granting consent as to interference with stormwater systems. Issuing of notices requiring removal where consent has not been granted.	GM	
S 14(4)	Interference with public stormwater systems If a person fails to comply with the notice issued under 14(2) within the specified period, the council may demolish, remove or remedy the works and carry out any works necessary for restoring or reinstating the infrastructure.	GM	
S 14(5)(b)	Interference with public stormwater systems If the council carries works under s 14(4) expenses are recoverable in a court of a competent jurisdiction.	GM	
S 15(13)	Power of authorised officers to carry out work on or adjacent to public land	GM	

Urban Drainage Act 2013			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	A council must make good, to the satisfaction of the authority responsible for the land, any damage caused by the exercise of powers under this section as soon as practicable.		
S 16(9)	Power of authorised officers to enter private land The council must make good any damage caused by the exercise of powers under this section as soon as practicable or pay reasonable compensation for the damage.	GM	
S 17	Power to undertake construction of public stormwater systems Without the permission of the relevant general manager, a person must not discharge, or cause or permit to be discharged, stormwater into any system other than the public stormwater system.	GM	
S 18(3)	Discharge of matter into public stormwater system General Manager must give permission to discharge matter into public stormwater systems.	GM	
S 20	Limits on connection point General manager to provide approval in relation to limits on connection points for public and private storm water systems.	GM	
S 21(1)	Requirement to connect General manager may serve notice requiring connection to public storm water systems.	GM	
S 21(3)	Requirement to connect Where notice has been served, council may recover costs if it is not complied with.	GM	
S 22(1)	Requirement to disconnect	GM	

Urban Drainage Act 2013			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	General manager may serve notice to property owner requiring the removal of existing connections between the property and public storm water systems and recover costs where notice is not complied with.		
S 22(3)	Requirement to disconnect Where notice has been served, council may recover costs if it is not complied with.	GM	
S 23(2)(a)	Property owners not to direct stormwater onto neighbouring properties General manager to issue notice giving property owner creating nuisance 28 days to stop.	GM	
S 23(2)(b)	Property owners not to direct stormwater onto neighbouring properties If a property owner does not comply with a notice under s 23(2)(a) the council can carry out such works that are necessary to rectify the nuisance.	GM	
S 23(3)	Property owners not to direct stormwater onto neighbouring properties Any costs incurred under 23(2)(b) are recoverable in a court of competent jurisdiction.	GM	

Vehicle and Traffic Act 1999			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
Sec 56C (2) (3) (4) (5)	Certain activities prohibited on public streets (i.e. selling goods, or a business, calling, or employment)	GM	

Weed Management Act 1999			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
34(3)	<p>Appointment of inspectors</p> <p>The council, with the approval of the Secretary, may appoint any person as an inspector for the purpose of the Act.</p>	GM	<hr/> <p>Refer to Weed Management Act 1999-AA instrument</p>
66(a)	<p>Payments to council or Consolidated Fund</p> <p>Any payments made in respect of an infringement notice –</p> <p>(a) are payable to a council, if the notice was served by an inspector appointed under section 34(3) ; or</p> <p>(b) are payable into the Consolidated Fund if the notice was served by an inspector appointed under section 34(1) .</p> <p>"</p>	GM	<hr/> <p>Refer to Weed Management Act 1999-AA instrument</p>

I acknowledge as Mayor of the Central Coast Council, that the General Manager be delegated the authorities as pertained within this report and to manage the affairs of the Council in accordance with the current Employment Agreement.

Name (print) _____

Signature _____

Date _____

I acknowledge as a Councillor of the Central Coast Council, that the General Manager be delegated the authorities as pertained within this report and to manage the affairs of the Council in accordance with the current Employment Agreement.

Name (print) _____

Signature _____

Date _____

I acknowledge that I have received, read and accept the attached delegation of authority.

Name (print) _____

Signature _____

Date _____

Provisions for General Manager

Date _____

Minute Ref No.: _____

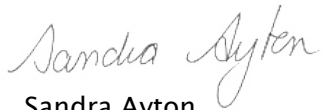


**SCHEDULE OF CORRESPONDENCE RECEIVED ADDRESSED TO
MAYOR AND COUNCILLORS**

Period: 16 March to 19 April 2021

- . An email providing feedback regarding camping at Hall Point – Midway Point and the Penguin Surf Club
- . An email seeking support from the Council, to assist with the preparation of the Ulverstone Cricket Club's wicket for the upcoming cricket season
- . An email requesting Councils advocacy for a decent rate of income for unemployed Australians – Requests Council pass a motion prior to the National Assembly of Local Government
- . Letter acknowledging the Council and its staff during the recent 7-Day Makeover at Turners Beach
- . Letter of notification relating to Leith residents' concerns for the proposed overpass at Leith and ongoing support for the current Leith Road speed limit and Gross load limit, imposed by the Council
- . Letter advising of interest in promoting the Clean Up Australia Day ideals by proposing free access to the Resource Recovery Centre for Central Coast residents over a weekend (date to be confirmed) and seek Council support
- . An email advising that general rubbish is being put in recycle bins due to the change to fortnightly collections
- . An email regarding an excessive noise complaint in Ulverstone
- . Letter from the Penguin 7-Day Makeover Committee requesting consideration be given to various items for the 2021–2022 budget
- . A letter regarding the Section 35F report – representations to the substantially modified part of the Central Coast Draft Local Provisions Schedule, listed on the 19 April 2021 Council agenda

-
- Letter advising of intended nomination for the upcoming Local Government Association of Tasmanian and General Management Committee elections.



Sandra Ayton
GENERAL MANAGER



**SCHEDULE OF DOCUMENTS FOR AFFIXING OF
THE COMMON SEAL**

Period: 16 March to 19 April 2021

Documents for affixing of the common seal under delegation

- . Part 5 Agreement
1287 Castra Road, Sprent
Application No. DA2020312
Certificate of Title Volume: 168501/1 and Volume 53050/1
- . Part 5 Agreement
9 Jesamel Place, West Ulverstone
Application No. DA2020251
Certificate of Title Volume: 159915/14
- . Final Plan of Survey and Schedule of Easements
109 & 115 Penguin Road, West Ulverstone
Application NO. DA215098
Folio reference: FR179549/51

A handwritten signature in cursive script, reading 'Sandra Ayton'.

Sandra Ayton
GENERAL MANAGER



SCHEDULE OF CONTRACTS AND AGREEMENTS

(Other than those approved under the Common Seal)

Period: 16 March to 19 April 2021

Contracts

- . Contract 5/2020–2021
AJR Construct Pty Ltd
For construction of shared pathway – Leith to Turners Beach Shared Pathway
Contract Amount: \$1,136,811.81 (inc. GST)

Agreements

- . Contractor Service Agreement
North West Animal and Pest Control Pty Ltd and Central Coast
Approved purpose: to represent the Council in accordance with the Dog Control Act 2000, to provide and respond to out of hours dog and animal management and control
Agreement term: 1 April 2021 to 31 March 2023
- . Tenancy Agreement
Unit 10 25–29 Lovett Street Ulverstone
Commencement date: TBC
- . Tenancy Agreement
Unit 9 Bajzelj Court – 13 Hobbs Parade West Ulverstone
Commencement date: TBC
- . Service Agreement
MagiQ Software Limited and Central Coast Council
Agreement term: 1 year – 19 March 2021 to 19 March 2022

Statutory Declarations and Land Transfers

- . Land Title Transfers, Requisition Answers to Requisitions on Title and Statutory Declarations
Lot 1,2, 5, 8, 10, 12, 14, 15, 16, 17 and 18 Dial Road, Penguin

A handwritten signature in cursive script, reading 'Sandra Ayton'.

Sandra Ayton
GENERAL MANAGER

Central Coast Council

Cycling Strategy

APRIL 2021

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1 EXECUTIVE SUMMARY

The Central Coast Cycle Strategy is a plan to support the growing culture of cycling. Central Coast is now known as a place where cycling is either a preferred and/or viable option for short and medium trips within the local area. Council's aim is to see cycling embedded in the area's way of life, bringing with it opportunities for social connection and inclusion, recreational activity, economic growth, positive environmental gains and individuals and community health benefits.

Cycling is experiencing a resurgence in participation rates, not only in Tasmania but throughout Australia and across the world, both as a means of transport, for commuting and as a recreational activity. There has been an exponential growth in cycling since the onset of the COVID-19 pandemic. Anecdotal evidence suggests cycling is now regularly seen as a fun way to exercise and particularly so when there was little opportunity to participate in organised sport and/or recreational activities, such as gyms, during the pandemic. This renewed interest in cycling is likely to continue to grow into the future even when the 2020 pandemic is a distant memory.

Cycling is proven to be effective in creating strong social networks, improving local accessibility, enhancing liveability, and creating a vibrant economy, while reducing negative environmental impacts created by motor vehicle use.

The Council acknowledges its responsibility for improving cycling networks and facilities in Central Coast. Work is continuing on the Coastal Pathway project linking Latrobe (in the east) to Wynyard (in the west). Central Coast is in a prime position to take full advantage of the Coastal Pathway as it will transect the entire length of the municipal area from Leith (in the east) to Heybridge (in the west). By the time the Coastal Pathway is completed, it is estimated the Council will have invested in excess of \$10m towards the overall cost.

The Council as part of its annual budget considerations will look to improve cycling linkages and local networks to ensure the Central Coast community can easily access the Coastal Pathway. More opportunities to encourage local cycling will also be considered, ensuring where practical all new and upgraded pathways are built to a sufficient width, allowing for shared purposes between cyclists and pedestrians.

By supporting a culture of cycling the Council is committed to providing for the future of its community. Encouraging and supporting cycling tourism and events will be a focus of the Council in coming years, to ensure that enhanced economic benefits are achieved.

1.1 Engagement

The 2014–2019 Cycling Strategy was developed collaboratively with the Bike Strategy Advisory Group which was made up of community members who represented many aspects of cycling from within Central Coast. As this updated Strategy is in many respects a restatement of previous commitments, it was not deemed necessary to undertake wide community consultation during the review, however the Strategy does require the Council to consult more broadly on future

plans for cycling infrastructure, following the completion of the Coastal Pathway through Central Coast.

Council's Infrastructure Services Department are preparing a Pathways Plan to ensure connectivity between areas within towns and with the Shared Pathway. When completed the Pathways Plan will inform future infrastructure priorities.

The Council is committed to continuing to work collaboratively with the community, its neighbouring councils, the Cradle Coast Authority, and various Tasmanian Government agencies including Police, Parks and Wildlife Service, Department of State Growth, and the Education Department.

2 PURPOSE

The purpose of the Central Coast Cycle Strategy is to:

- encourage people to make more use of their bicycles,
- identify the benefits of cycling, and
- encourage cycling as an alternative transport and/or recreational opportunity.

Central Coast has a long history of cycling and is fortunate the linkages between riders and the community appear stronger than perhaps in other regions.

Although the community uptake of cycling has increased, there remains barriers to cycling which are not underestimated by the Council. These barriers can include safety concerns, increased traffic, and changes in residential density. Using the growing popularity of cycling to engage those members of the community currently not participating in regular physical activity, by providing a framework to support a vibrant and healthy cycling culture, is one of the primary aims of the Council's Strategy.

Central Coast roads are great for road cycling and training, with many providing enough space for bikes and vehicles to travel comfortably together. The area is well recognised for cycling, with potential growth from tourism, events, and a cycle business economy.

The Council recognises there is ongoing work to be done with building infrastructure and shared pathways to further encourage families and new users to take up cycling. Where possible, it is the Council's aim that shared pathway infrastructure will provide opportunity for mobility and social inclusion for as many user groups as possible.

The Council has been building its cycling network spine over the past few years and with the ongoing development of the Coastal Pathway, there is a strong foundation for the future of cycling in this area.

3 CONTEXT

The Central Coast Cycling Strategy outlines the Council's plans to further support the growing culture of cycling within the community for health, well-being, enjoyment, and environmental benefits which are accrued by reducing the reliance on other means of transport.

The Council adopted its first Central Coast Cycle Strategy in 2014. The aim of the strategy was:

To enhance cycling in Central Coast, making it an enjoyable, relaxing, and safe experience, and Central Coast a place where cycling is a viable option for short and medium trips that cannot be made on foot.

3.1 Federal

The Australian National Cycling Strategy 2011 – 2016 remains the most recent available resource for understanding the Federal Government's vision for the future of cycling in Australia. The Strategy outlines the following:

Vision

Double the number of people cycling in Australia over the next five years.

Objectives / Priorities

- 1 **Cycling Promotion:** Promote cycling as both a viable and safe mode of transport and an enjoyable recreational activity.
- 2 **Infrastructure and Facilities:** Create a comprehensive and continuous network of safe and attractive routes to cycle end-of-trip facilities.
- 3 **Integrated Planning:** Consider and address cycling needs in all relevant transport and land use planning activities.
- 4 **Safety:** Enable people to cycle safely.
- 5 **Monitoring and evaluation:** Improve monitoring and evaluation of cycling programs and develop a national decision-making process for investment in cycling.
- 6 **Guidance and best practice:** Support the development of nationally consistent guidance for stakeholders to use and share best practice across jurisdictions.

3.2 State

The Tasmanian Walking and Cycling for Active Transport Strategy (January 2010) developed by the then Department of Infrastructure, Energy and Resources, remains the available resource for understanding the State Government's vision for the future of cycling in Tasmania. This Strategy outlines the following:

Vision

To create a safe, accessible, and well-connected transport system that encourages more people to walk and cycle as part of their everyday journeys.

Objectives

The vision supports the priority areas of the Tasmanian Urban Passenger Transport Framework to:

- 1 **Reduce greenhouse emissions:** Climate change means that we need to transition to a low carbon emissions transport system, including promotion of low carbon passenger transport options, such as walking and cycling.
- 2 **Create liveable and accessible communities:** Our urban areas must support a broader range of transport modes. We need more compact, connected communities that reduce overall distances travelled and car reliance through the provision of safe walking and cycling opportunities. Social inclusion is also important – our transport systems should aim to cater for the broad range of needs within our communities.
- 3 **Increase travel reliability:** Providing consistent travel times for all transport users, including pedestrians and cyclists, to ensure that we can predict the time taken to travel to a destination and reliably plan our journey. This is in contrast to mobility, which aims to simply reduce the time it takes to travel between different destinations and emphasises the fastest mode of transport – generally cars.
- 4 **Encourage healthy, active communities:** Many of our daily trips are short journeys. Many people make these short trips by car, and there is significant opportunity to substitute these trips with walking or cycling. The flow-on benefits for the health of individuals are significant.
- 5 **Integrated transport and land use planning:** We need to ensure our land use decisions support our passenger transport system. We have dispersed, low-density urban areas with many outlying centres. While we can't change the land use planning decisions of the past, we can strategically plan and design our existing metropolitan areas so that future development is more sustainable and supports attractive and efficient low carbon transport modes.

Tasmania's Plan for Physical Activity 2011 – 2021 Developed by the Premier's Physical Activity Council in consultation with the community includes the following:

Vision:

All Tasmanians experience and enjoy the many benefits of regular physical activity.

Goal 1: Become a community that values and supports physical activity.

Goal 2: Create built and natural environments that enable and encourage physical activity.

Goal 3: Develop partnerships that build and share knowledge and resources.

Goal 4: Increase opportunities for all Tasmanians to be physically active where they live, work and play.

The aim of the Physical Activity Plan was for a 10% increase in the rates of participation in physical activity by different age groups by 2021.

3.3 Local

Four of the five strategic directions identified by the Council in its Strategic Plan 2014–2024 easily relate to the Central Coast Cycling Strategy:

- Strategic Direction 1 – The Shape of the Place.
- Strategic Direction 2 – A Connected Central Coast.
- Strategic Direction 3 – Community Capacity and Creativity.
- Strategic Direction 4 – The Environment and Sustainable infrastructure and have been identified to provide the guidance toward the outcomes of: – socio-economic well-being – resilient and engaged community – healthy community and healthy lifestyle – healthy environment.

These strategies have been identified to assist in meeting the following outcomes:

- socio-economic well-being;
- resilient and engaged community;
- healthy community and healthy lifestyle; and
- healthy environment.

4 BENEFITS OF CYCLING

Cycling provides improved health, environmental, economic, and social benefits for the community.

4.1 Health Benefits



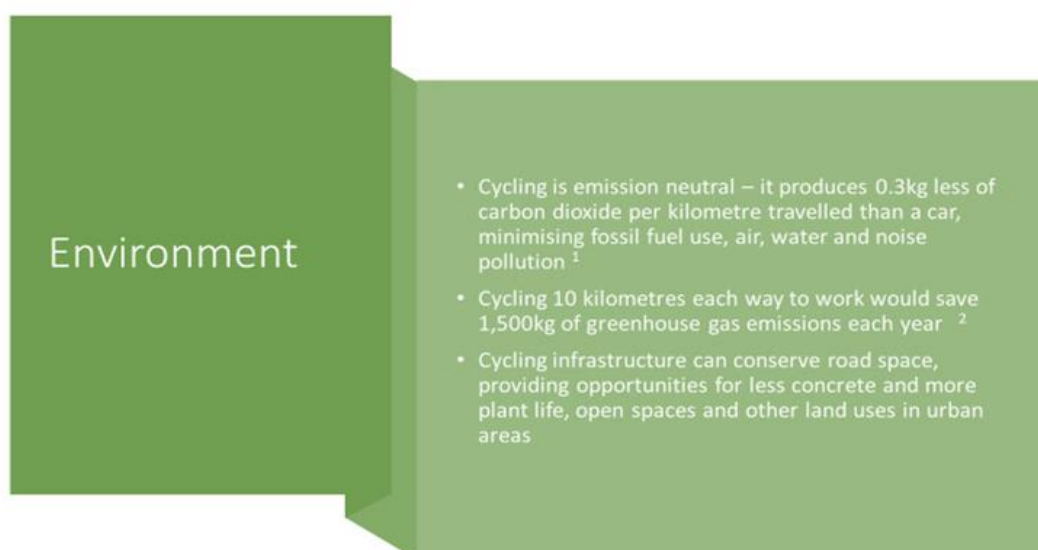
¹ Better Health Channel, 2020. Cycling – Health Benefits, Melbourne: Victoria State Government. www.betterhealth.vic.gov.au

² Mensline Australia, 2019. Cycling – the exercise for positive mental health, www.mensline.org.au

The health of the population underpins the social and economic well-being of every community. Research has shown that improving the health of communities through primary health prevention measures such as walking, and cycling are generally low cost, and these measures are more likely to have greater long-term success as they become part of everyday behaviour.

Cycling is a great means of integrating exercise into the day, and by cycling for transport people can engage in physical activity without investing excessive time, money, or commitment to making it happen. Transport options that provide incidental exercise offers people with busy lives a means of reducing their risk of disease and ill health. Leisure cycling is also an important means of getting daily exercise to maintain a person's health and well-being.

4.2 Environmental Benefits



¹ European Cyclists' Federation, 2013. How much CO2 does Cycling really Save?, www.ecf.com

² Bicycle Network, 2019, Sustainable commuting, www.bicyclenetwork.com.au

The transport choices people make plays an important part in minimising the impact the community has on climate change. Even a small reduction in short vehicle trips can generate a significant reduction in emissions.

Cars contribute to other environmental issues such as noise and air pollution, and road traffic can also affect water quality and contribute to a loss of biodiversity due to road run-off.

If a person walked or cycled to work 3km each way, they reduce their greenhouse emissions by up to 350kg per year.

4.3 Economic Benefits



¹ European Cyclists' Federation, 2013. How much CO2 does Cycling really Save?, www.ecf.com

With cycling rated as a popular physical activity there is an opportunity for further growth of business and tourism experiences in Central Coast, such as those which have been developed in other areas.

These include, but are certainly not limited to, high country cycle tours, the development of identified farm gate produce, “foodie” or culinary cycle trails and experiences, winery tours, art tours and off-road cycle parks.

Opportunities exist as Central Coast and neighbouring councils expand their cycle infrastructure for further development in tasting trails and local cycling experiences, particularly with the development of the Coastal Pathway linking Latrobe in the east and Wynyard in the west.

The economic incentive for people to choose to ride their bicycles is strong, importantly with savings on fuel and car registration, insurance, and maintenance.

The exponential growth in mountain biking has seen the development of facilities throughout the State. Thanks to the efforts of the Cradle Coast Mountain Bike Club, many of the old forestry trails in the Dial Range have now been stitched together with some single track sections providing a wonderful world of climbing and descending.

The Penguin Mountain Bike Park is located just 2km from the township of Penguin. The park features more than 6km of XC single trail and manmade features in the centre of the old speedway featuring jumps, wall rides and a smaller skills park. The park is suitable for riders of all levels and is an ideal area to progress from a fresh beginner to a more seasoned rider. The Penguin Mountain Bike Park is also a good starting point for longer and more challenging rides into the Dial Range at the southern end of the park.

Research has shown that retail businesses can benefit from more people using bicycles to shop, not to mention growth in cycling businesses themselves. Tourism activity associated with Mountain Biking and the Coastal Pathway development should not be underestimated.

4.4 Social Benefits



Cycling can provide an opportunity to meet new people and help build the community's social capital. As a fun activity, cycling offers a range of social benefits including a way to meet new people, enjoy the company of others and visit new and interesting places.

5 VISION FOR CYCLING

The Council aims to provide a convenient and connected cycling network which is safe, accessible, and attractive. The cycling network will cater for and engage with the community to ensure cycling is seen as a viable alternative to other means of transport. Increasing community participation in cycling ensures people are both healthier and more connected. At the same time less reliance on other forms of transport is good for the environment and will improve Central Coast's sustainability in the longer term.

Cycling in Central Coast will be an enjoyable, relaxing, and safe experience, and

Central Coast is a place where cycling is a viable option for short and medium trips.

5.1 Goals and Priorities

Safe

The Council will invest in safe cycling infrastructure and will collaborate with others to educate the community on safe behaviours.

Convenient

The Council will work at prioritising infrastructure that supports convenient cycling as a sustainable and well-integrated mode of transport.

Planned

The Council will plan for and implement affordable strategies to improve cycling within Central Coast to allow increased participation in the future.

Sustainable

The Council will promote and support cycling as a fun, healthy and a sustainable activity.

Innovate

The Council will actively engage and support new and innovative opportunities and solutions which encourages increased participation in cycling.

6 PRIORITIES

It is the Council's objective to strengthen and support the culture of cycling in Central Coast. To achieve this aim, the Council will actively promote:

- Investment in cycling education, information, and infrastructure.
- Cycling to be the first choice for trips between 2km and 7km.
- Where cycling is the natural and best choice for many trips.
- Where the benefits of cycling are acknowledged by all sectors within the community.

6.1 Safety

Delivering safe cycling opportunities in the network for all levels of skills and confidence through ongoing improvements to cycling infrastructure and networks. To do this Council will aim to:

- Ensure cycling routes are maintained at an appropriate level of service for their safe use.
- Ensure Council approved road works consider the safety and convenience of cyclists.
- Advocate for increased investment by the Tasmanian and Australian Governments in local road safety programs with a particular focus on cycling.

6.2 Business, Tourism and Events

Building on the momentum of the increase in cycling, look for opportunities to further promote Central Coast as a place to visit for cycling holidays, events, and relaxation. To do this Council will aim to:

- Continue the support for the completion of the Coastal Pathway ensuring Central Coast's linkage is to a high standard and seamlessly integrates into the Council's own local cycling network.
- Collaborate with other neighbouring councils to attract regionally significant cycling events to the Cradle Coast area.
- Support and encourage events which include leisure cycling, off-road (mountain biking), and closed road races in Central Coast.
- Seek funding opportunities for the hosting of cycling events in Central Coast.
- Encourage further private sector investment in the development of infrastructure which supports the cycling tourists.

6.3 Education

Comprehensive promotion and engagement programs are essential in supporting a culture of cycling. To do this the Council will aim to:

- Raise the profile of cycling through media, schools, workplaces, and the wider community.
- Promote existing cycle networks and routes as a safe, enjoyable, and relaxing option for local travel and recreation purposes.
- Work closely with the State and Federal Governments and other local councils to develop a cycling culture.
- Support initiatives such as “Ride2School” and “Ride2Work”.
- Promote events and initiatives which help to build a cycling culture, including “Bike Week”.
- Support initiatives and programs such as driver education, cycling skills courses, enforcing traffic laws, and reducing motor vehicle speeds, all which aim to improve the safety of cyclists and to promote it as a safe transport alternative.

6.4 Infrastructure

A high quality cycling network used by people of all ages and abilities reduces safety concerns, and therefore helps to make cycling enjoyable. People are more likely to cycle if the facilities and surrounding area are safe. To help create this environment the Council will:

- Actively advocate and participate in the development of the Coastal Pathway from Latrobe to Wynyard.
- Consult with the community on future plans for cycling infrastructure in Central Coast.
- Provide seamless linkages to the Coastal Pathway from the local cycling networks that are planned, developed and/or upgraded.
- Develop a network of cycle friendly routes which access popular destinations within Central Coast.
- Ensure that any dedicated cycling infrastructure is safe for use by all ages, abilities, and backgrounds.
- Plan for further cycling infrastructure development, such as track loops, linking in with public transport, way finder signage and end of trip facilities.
- Provide way finding signage which identifies routes which avoid busy roads.
- Educate road users to see cycling as a legitimate road use.

- Promote cycling routes to popular destinations.
- Provide bike friendly infrastructure within town centres.
- Maintain a long term commitment to supporting a culture of cycling and engage with key partners and stakeholders in prioritising investment in cycling.

7 CONCLUSION

The Council's aims through this Cycling Strategy are to continue its work on improving accessibility, social inclusion, health, environment, air quality and community safety outcomes.

To this end the Council will continue its leadership role in:

- considering cycling infrastructure in future planning deliberation.
- raising the profile of cycling and promoting its wide ranging benefits.
- engaging the community including residents, businesses, and educational institutions in planning, promoting, and supporting cycling through information, events, and promotional activities; and
- ensuring where possible that transport and land use developments allow for direct, convenient, and interconnected routes between key destinations and residential areas.

The success of this Strategy will be dependent on the Council and the community working collaboratively together.

The Central Coast Cycling Strategy will be reviewed by the Council in 2025.



SCHEDULE OF INFRASTRUCTURE SERVICES DETERMINATIONS

Period: 1 March 2021 to 31 March 2021

Approval of Roadworks and Services

Developer: Peter Madden and Scott Jordan
Location: 340 Preservation Drive, Sulphur Creek
No. of Lots: 17 Residential Lots (originally 16 Lots for DA2018226)
Engineer: Chris Martin (CSE Tasmania Pty Ltd)

A handwritten signature in black ink, appearing to read 'P. Breden'.

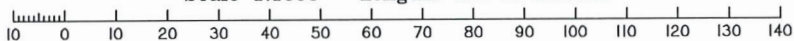
Paul Breden
DIRECTOR INFRASTRUCTURE SERVICES



PROPOSED LAYOUT

Lot 1 Hearps Road,
WEST ULVERSTONE

Scale 1:1000 - Lengths are in Metres.



Airfile Beach | Mackay | Townsville | Rockhampton | Brisbane | Gold Coast

E : admin@visionsurveysqld.com.au

P : 13000VISION

Scale: 1 : 1000 @ A3

DWG No: 18610-SK-01

Surveyed: -

Sheet: 1 of 1

Drawn: AG

Revision: F

**List of Development Applications Determined
Period from: 1 March 2021 to 31 March 2021**

Application Number Display	Address	DA Type	Proposed use	Application Date	Decision Date	Day determined	Cost Of Works
DA2019038 - 1	350 Preservation Drive SULPHUR CREEK, TAS, 7316	Minor amendment of a Permit.	Residential – multiple dwellings	1/03/2021	18/03/2021	13	\$300,000.00
DA2019083	69 Main Street ULVERSTONE, TAS, 7315	Discretionary	Residential (multiple dwellings x three)	20/09/2019	29/03/2021	49	\$630,000.00
DA2019162 - 1	1360 Kindred Road KINDRED, TAS, 7310	Discretionary	Residential (required one bedroom ancillary dwelling)	23/02/2021	15/03/2021	17	\$0.00
DA2020097 - 1	151 Main Street ULVERSTONE, TAS, 7315	Discretionary	Residential (multiple dwellings x three and demolition of shed) – staged strata	19/02/2021	15/03/2021	10	\$0.00
DA2020209 - 1	62 & 64–68 Turners Beach Road TURNERS BEACH, TAS, 7315	Minor amendment of a Permit.	Residential – subdivision to create six lots	22/02/2021	15/03/2021	13	\$1,000.00
DA2020261 - 1	1360 Kindred Road KINDRED, TAS, 7310	Discretionary	Residential – required dwelling – conversion and extension of existing dairy to dwelling	23/02/2021	15/03/2021	17	\$0.00
DA2020338	17 Warreen Drive PENGUIN, TAS, 7316	Discretionary	Residential – subdivision – two lots	22/10/2020	15/03/2021	44	\$25,000.00
DA2020343	15 Dial Road PENGUIN, TAS, 7316	Discretionary	Residential – shed – variation to building envelope	27/10/2020	29/03/2021	46	\$40,000.00
DA2020373	100 Pine Road PENGUIN, TAS, 7316	Discretionary	Residential – shed	30/10/2020	23/03/2021	29	\$26,324.00
DA2020410	65 Turners Beach Road TURNERS BEACH, TAS, 7315	Discretionary	Residential – garage including demolition of existing outbuildings	4/12/2020	22/03/2021	27	\$24,000.00

Central Coast Council
List of Development Applications Determined
Period from: 1 March 2021 to 31 March 2021

Application Number Display	Address	DA Type	Proposed use	Application Date	Decision Date	Day determined	Cost Of Works
DA2020413	50 Hales Street PENGUIN,TAS,7316	Discretionary	Residential – shed	8/12/2020	1/03/2021	25	\$18,542.00
DA2020418	43 Trevor Street ULVERSTONE,TAS,7315	Discretionary	Residential – retrospective application – shed extension	10/12/2020	29/03/2021	29	\$5,000.00
DA2020419	8 Esther Place TURNERS BEACH,TAS,7315	Discretionary	Residential – dwelling	11/12/2020	1/03/2021	21	\$330,000.00
DA2021003	382 Braddons Lookout Road FORTH,TAS,7310	Discretionary	Residential – dwelling and shed	4/01/2021	26/03/2021	28	\$450,000.00
DA2021011	2B Victoria Street ULVERSTONE,TAS,7315	Permitted	Visitor Accommodation	25/01/2021	26/03/2021	3	\$1,000.00
DA2021025	36 Jermyn Street ULVERSTONE,TAS,7315	Discretionary	Residential – demolition of dwelling and shed	27/01/2021	1/03/2021	31	\$10,000.00
DA2021027	246 Penguin Road PENGUIN,TAS,7316	Discretionary	Residential – shed	3/02/2021	9/03/2021	27	\$43,306.00
DA2021028	861 Forth Road FORTH,TAS,7310	Discretionary	Residential – shed	4/02/2021	12/03/2021	25	\$40,000.00
DA2021031	121 Cullens Road SOUTH PRESTON,TAS,7315	Discretionary	Resource development – shed	9/02/2021	12/03/2021	25	\$74,000.00
DA2021032	179 Kimberleys Road ULVERSTONE,TAS,7315	Discretionary	Residential – shed	8/02/2021	10/03/2021	26	\$21,000.00
DA2021034	40 Kings Parade ULVERSTONE,TAS,7315	Discretionary	Residential – upper-level deck	11/02/2021	10/03/2021	21	\$25,000.00
DA2021035	63 George Street FORTH,TAS,7310	Discretionary	Residential – shed	10/02/2021	17/03/2021	28	\$30,000.00
DA2021037	36 Kings Parade ULVERSTONE,TAS,7315	Discretionary	Residential – garage	15/02/2021	26/03/2021	32	\$45,000.00

Central Coast Council
List of Development Applications Determined
Period from: 1 March 2021 to 31 March 2021

Application Number Display	Address	DA Type	Proposed use	Application Date	Decision Date	Day determined	Cost Of Works
DA2021039	50 Allegra Drive HEYBRIDGE,TAS,7316	Discretionary	Residential- shed	15/02/2021	17/03/2021	26	\$48,546.00
DA2021040	19 Walker Street ULVERSTONE,TAS,7315	Discretionary	Residential – garage extension	15/02/2021	22/03/2021	28	\$13,500.00
DA2021043	3 Hogarth Road SULPHUR CREEK,TAS,7316	Permitted	Residential – subdivision – two lots	17/02/2021	17/03/2021	1	\$0.00
DA2021044	2 Lillian Court TURNERS BEACH,TAS,7315	Discretionary	Residential – dwelling	22/02/2021	26/03/2021	25	\$300,000.00
DA2021047	32 Heathcote Street ULVERSTONE,TAS,7315	Discretionary	Residential – retrospective application for dwelling extension, storage shed and garage	24/02/2021	29/03/2021	27	\$34.00
DA2021051	U 2/4A River Road WEST ULVERSTONE,TAS,7315	Permitted	Residential – upper-level addition and deck to strata dwelling No.2 .	25/02/2021	17/03/2021	2	\$95,000.00
DA2021058	11 Invictus Place PENGUIN,TAS,7316	Permitted	Residential – Dwelling	2/03/2021	17/03/2021	12	\$299,365.00
DA2021063	509 Ironcliffe Road PENGUIN,TAS,7316	Permitted	Residential – shed	3/03/2021	17/03/2021	8	\$10,720.00
DA214098-1	195 Allport Street East LEITH,TAS,7315	Discretionary	3 lot subdivision – staged subdivision	24/02/2021	10/03/2021	8	\$0.00

SCHEDULE OF STATUTORY DETERMINATIONS MADE UNDER DELEGATION

Period: 1 March 2021 to 31 March 2021

Building Permits – 19

·	New dwellings	13	\$4,794,620
·	Outbuildings	0	\$0
·	Additions/Alterations	4	\$858,000
·	Other	2	\$2,300,000
·	Units	0	\$0

Demolition Permit – 0

Permit of Substantial Compliance – Building – 0

Notifiable Work – Building – 15

·	New dwellings	7	\$2,526,245
·	Outbuildings	6	\$250,000
·	Additions/Alterations	1	\$10,000
·	Other	1	\$10,000

Building Low Risk Work – 2

Certificate of Likely Compliance – Plumbing – 31

No Permit Required – Plumbing – 2

Food Business registrations (renewals) – N/A

SCHEDULE OF COMMUNITY SERVICES DETERMINATIONS MADE UNDER DELEGATION

Period: 1 March 2021 to 31 March 2021

Abatement notices issued

ADDRESS	PROPERTY ID
82 Main Road, Penguin	403420.144
4 Westfield Court, West Ulverstone	101840.008

Kennel Licence issued

ADDRESS	OWNER
Nil	

Permits issued under Animal By-Law 1 – 2018

ADDRESS	PERMIT ISSUED FOR
Nil	

SCHEDULE OF OTHER STATUTORY RESPONSIBILITIES OF COMMUNITY SERVICES

Period: 1 March to 31 March 2021

Infringement notices issued for Dog Offenses

	1-31 Mar 2021
Claimed	7
Burnie Dogs Home	2
Destroyed	0
Heldover	0
Devonport Dogs Home	0
RSPCA Spreyton	0

Infringements for dogs and impoundments etc.

1 - 31 March 2021	5
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Infringements under Animal By-Law

1 - 31 March 2021	0
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Traffic Infringement Notices for Parking Offences

1 - 31 Mar 2021	73	
Bannons Car Park	7	10%
King Edward Street	14	19%
Coles/Furners Carpark	22	30%
North Reibey Street Carpark	14	19%
Reibey Street	12	16%
Victoria Street	2	3%
Alexandra Road	2	3%



Ian Stoneman
DIRECTOR CORPORATE SERVICES

Central Coast Council
Statement of Comprehensive Income for the period ended 31 March 2021

Note	Budget Annual \$	YTD Budget \$	Actual YTD \$	Variance \$
Income				
Recurrent Income				
Rates and charges	16,486,000	16,486,000	16,615,958	129,958
Fees and charges	3,252,050	2,656,410	2,889,681	233,271
Government grants	4,216,500	1,555,961	1,572,775	16,814
1 Contributions - cash	974,000	956,680	1,868,941	912,261
Share of net profits/(losses) of associates	222,000	149,999	100,539	(49,460)
Interest	200,000	354,882	377,837	22,955
Other income	682,369	292,500	407,688	115,188
2 Investment revenue	390,000	222,000	334,169	112,169
	26,422,919	22,674,432	24,167,588	1,493,156
Capital income				
3 Capital grants	1,221,000	990,748	750,967	(239,781)
4 Capital contributions	17,965,298	15,541,165	6,101,520	(9,439,645)
5 Net gain/(loss) on disposal of assets	2,631,000	1,248,247	1,508,297	260,050
	21,817,298	17,780,160	8,360,784	- 9,419,376
Total Income	48,240,217	40,454,592	32,528,372	- 7,926,220
Expenses				
Employee benefits	10,571,553	8,287,501	8,571,148	283,647
Materials and services	9,516,373	6,717,757	6,533,356	(184,401)
Depreciation and amortisation	6,248,467	4,723,845	4,711,953	(11,892)
6 Finance costs	369,963	300,377	125,406	(174,971)
Other expenses	366,500	276,750	237,737	(39,013)
Total expenses	27,072,856	20,306,230	20,179,600	(126,630)
Operating result	21,167,361	20,148,362	12,348,772	7,799,590
Other comprehensive income				
Items that will not be reclassified to surplus or deficit				
Net asset revaluation increment/(decrement) Council	-	-	-	-
Net asset revaluation increment/(decrement) Associates	-	-	-	-
Fair Value adjustment on equity investment	-	-	-	-
Total Other Comprehensive Income	-	-	-	-
Comprehensive Income	21,167,361	20,148,362	12,348,772	7,799,590

Notes

The following explanations are provided for material variances.
 Variances are deemed material when the % Variation is >10% and >\$50,000.

Recurrent Income

- Contributions are above budget expectations due to \$546k higher than estimated child care subsidy receipts and \$354k higher than budget tenant capital contributions for Aged Care units. Due to the nature of the child care subsidy is difficult to estimate this item.
- Investment revenue above budget due to receipt of \$238k dividend from Taswater

Capital Income

- Capital Grants below budget due to timing of Rural RTR grant proceeds
- Capital Contributions below budget due to timing of key strategic projects (Coastal Shared Pathway, Penguin Foreshore)
- Net gain/(loss on disposal) of assets is above budget expectations due to timing of settlements of lots at Dial road and receipts from vehicle trade ins.

Expenses

- Finance Costs relates to timing of interest payments on ALGP Loan processed in early April

Central Coast Council
Statement of Financial Position
as at 31 March 2021

Note	30 June 2020	31 March 2021	Movement
	\$	\$	\$
Assets			
Current assets			
Cash and cash equivalents	1,212,942	5,292,848	4,079,906
Investments	10,278,656	8,849,520	(1,429,136)
Trade and other receivables	630,842	3,117,436	2,486,594
Assets held for sale	203,000	203,000	-
Other assets	427,432	330,420	(97,012)
Total current assets	12,752,872	17,793,224	5,040,352
Non-current assets			
Investment in Regional Waste Management Authority	6,942,667	6,942,659	(8)
Investment in Water Corporation	66,814,189	66,814,190	-
Property, infrastructure, plant and equipment (PPE)	444,049,183	439,398,089	(4,651,094)
Capital work in Progress	4,760,332	17,344,373	12,584,041
Right-of-use of assets	194,901	194,901	-
Total non-current assets	522,761,272	530,694,212	7,932,939
Total assets	535,514,144	548,487,436	12,973,292
Liabilities			
Current liabilities			
Trade and other payables	2,215,217	4,527	2,210,690
Trust funds and deposits	331,456	411,336	(79,880)
Provisions	4,549,132	4,549,132	-
Interest bearing liabilities	281,323	115,220	166,103
Lease liabilities	39,896	22,693	17,203
Contract liabilities	1,303,435	4,778,055	(3,474,620)
Total current liabilities	8,720,459	9,880,963	(1,160,504)
Non-current liabilities			
Provisions	2,284,055	2,284,055	-
Interest bearing liabilities	10,761,323	10,761,323	-
Lease liabilities	161,482	161,482	-
Total non-current liabilities	13,206,860	13,206,860	-
Total liabilities	21,927,319	23,087,823	1,160,504
Net Assets	513,586,825	525,399,613	11,812,788
Equity			
Accumulated surplus	# 253,508,410	264,108,969	10,600,559
Reserves	260,078,415	261,290,644	1,212,229
Total Equity	513,586,825	525,399,613	11,812,788
Notes			

\$690k overall increase seen for the March Quarter with \$4.5m increase in CWIP funded largely through a reduction in cash at bank \$1.3m and investment funds \$1.9M.

Significant Movements against June 2020

- PPE \$4.6M reduction - reflects depreciation charged to the Income Statement
- CWIP - Budgeted Capital projects works YTD
- Trade and other receivables - relating to balances for invoiced amounts for Penguin Foreshore Grant \$1.275m and Dial Road Property settlements in March \$1.3M
- Trade & Other Payables - timing of Creditor payment run at June vs end of March
- Contract Liabilities - represents \$3.5m received for Dial Sports Complex to be used to repay interest free loan

Central Coast Council
Operating Budgets as at 31 March 2021

An explanation for material variances is provided on the following page.
Variances are deemed material when the % Variation is >10% and the aggregate total of the cost centre >\$50,000.

	Revenue			Expenditure			Surplus/Deficit (net)			Variation	% Variation	Note
	Adopted Budget	YTD Budget	YTD Actuals	Adopted Budget	YTD Budget	YTD Actuals	Adopted Budget	YTD Budget	YTD Actuals			
	2021	31 Mar 2021	31 Mar 2021	2021	31 Mar 2021	31 Mar 2021	2021	31 Mar 2021	31 Mar 2021			
	\$	\$	\$	\$	\$	\$	\$	\$	\$			
GENERAL MANAGEMENT												
Office of General Manager												
Strategic Projects	- 16,996,362	- 14,754,224	- 6,077,636	383,650	269,911	168,769	- 16,612,712	- 14,484,313	- 5,908,867	8,575,446		
Property Management	- 2,425,000	- 1,093,748	- 1,276,323	10,500	7,875	5,218	- 2,414,500	- 1,085,873	- 1,271,105	- 185,232		
Elected Members	-	-	-	594,300	460,227	423,557	594,300	460,227	423,557	- 36,670		
General Managers Office				1,031,000	773,252	704,954	1,031,000	773,252	704,954	- 68,298		
	- 19,421,362	- 15,847,972	- 7,353,959	2,019,450	1,511,265	1,302,498	- 17,401,912	- 14,336,707	- 6,051,461	8,285,246	-58%	1
Total GENERAL MANAGEMENT	- 19,421,362	- 15,847,972	- 7,353,959	2,019,450	1,511,265	1,302,498	- 17,401,912	- 14,336,707	- 6,051,461	8,285,246		
INFRASTRUCTURE SERVICES												
Engineering Services												
Engineering	- 1,578,100	- 1,183,576	- 1,265,091	1,578,100	1,183,576	949,440	-	-	- 315,651	- 315,651		
Plant	-	-	-	-	-	322,455	-	-	322,455	322,455		
	- 1,578,100	- 1,183,576	- 1,265,091	1,578,100	1,183,576	1,271,895	-	-	6,804	6,804		
Works Operations												
Works Depot and Store	- 938,670	- 704,001	- 581,824	938,670	704,004	648,766	-	3	66,942	66,939		
Private Works	- 75,000	- 56,250	- 51,271	60,000	45,000	50,678	- 15,000	- 11,250	- 593	10,657		
Emergency Services	- 6,500	- 4,874	-	67,500	50,625	38,035	61,000	45,751	38,035	- 7,716		
	- 1,020,170	- 765,125	- 633,095	1,066,170	799,629	737,479	46,000	34,504	104,384	69,880	203%	
Roads, Bridges and Drainage												
Roads - Urban Sealed	- 423,000	- 384,999	- 486,837	1,934,025	1,448,525	1,298,443	1,511,025	1,063,526	811,606	- 251,920		
Roads - Rural Sealed	- 759,000	- 658,998	- 411,296	2,691,988	2,005,498	1,822,990	1,932,988	1,346,500	1,411,694	65,194		
Roads - Rural Unsealed	- 50,000	- 37,499	- 51,705	459,000	351,757	269,037	409,000	314,258	217,332	- 96,926		
Footpaths	-	-	-	777,000	586,499	590,679	777,000	586,499	590,679	4,180		
Bridges	- 558,025	- 420,526	- 8,025	508,025	379,024	382,118	- 50,000	- 41,502	374,093	415,595		
Carparks	- 23,025	- 19,275	- 8,025	104,025	76,022	64,986	81,000	56,747	56,961	214		
Street Lighting	-	-	- 12,688	330,380	245,189	223,394	330,380	245,189	210,706	- 34,483		
Drainage	- 87,000	- 65,250	- 60,131	796,500	597,375	507,790	709,500	532,125	447,659	- 84,466		
	- 1,900,050	- 1,586,547	- 1,038,707	7,600,943	5,689,889	5,159,437	5,700,893	4,103,342	4,120,730	17,388	0%	2
Waste Management												
Household Garbage	- 428,000	- 320,999	- 439,031	3,820,550	2,867,297	2,536,489	3,392,550	2,546,298	2,097,458	- 448,840		
Non-Household Garbage	- 50,000	- 37,499	- 8,120	304,000	228,001	234,177	254,000	190,502	226,057	35,555		
	- 478,000	- 358,498	- 447,151	4,124,550	3,095,298	2,770,666	3,646,550	2,736,800	2,323,515	- 413,285	-15%	3
Parks and Amenities												
Parks	- 971,586	- 736,020	- 548,002	1,983,243	1,493,807	1,491,204	1,011,657	757,787	943,202	185,415		
Public Amenities	- 102,000	- 92,399	- 35,353	457,320	341,385	387,435	355,320	248,986	352,082	103,096		
Cemeteries	- 103,000	- 77,248	- 81,980	355,500	266,625	245,647	252,500	189,377	163,667	- 25,710		
	- 1,176,586	- 905,667	- 665,335	2,796,063	2,101,817	2,124,286	1,619,477	1,196,150	1,458,951	262,801	22%	4
Total INFRASTRUCTURE SERVICES	- 6,152,906	- 4,799,413	- 4,049,379	17,165,826	12,870,209	12,063,763	11,012,920	8,070,796	8,014,384	- 56,412		
ORGANISATIONAL SERVICES												
Corporate Administration												
Administration	- 3,500	- 2,624	- 13,089	535,472	461,602	354,678	531,972	458,978	341,589	- 117,389		
Administration Centre	-	-	- 2,837	193,500	145,119	157,234	193,500	145,119	154,397	9,278		
Caravan Parks	- 187,500	- 140,625	- 85,665	140,800	105,598	64,214	- 46,700	- 35,027	- 21,451	13,576		
	- 191,000	- 143,249	- 101,591	869,772	712,319	576,126	678,772	569,070	474,535	- 94,535	-17%	5
Corporate Support Services												
ICT Services	-	-	-	739,508	572,256	809,127	739,508	572,256	809,127	236,871		
Risk & WHS	-	-	-	30,000	12,372	158,573	30,000	12,372	158,573	146,201		
Labour On-Costs	- 3,615,000	- 2,711,250	- 2,837,501	3,615,000	2,711,247	2,765,356	-	- 3	- 72,145	- 72,142		
Fleet On-Costs	- 256,867	- 192,652	- 9,833	256,867	192,646	138,850	-	- 6	129,017	129,023		
	- 3,871,867	- 2,903,902	- 2,847,334	4,641,375	3,488,521	3,871,906	769,508	584,619	1,024,572	439,953	75%	6
Finance												
Finance	- 1,483,500	- 1,268,122	- 1,478,380	1,119,950	847,461	884,180	- 363,550	- 420,661	- 594,200	- 173,539		
Rates and Charges	- 16,486,000	- 16,486,000	- 16,615,958	-	-	-	- 16,486,000	- 16,486,000	- 16,615,958	- 129,958		
Government Contributions	- 4,071,000	- 1,564,000	- 1,590,360	882,000	704,001	785,500	- 3,189,000	- 859,999	- 804,860	55,139		
	- 22,040,500	- 19,318,122	- 19,684,698	2,001,950	1,551,462	1,669,680	- 20,038,550	- 17,766,660	- 18,015,018	- 248,358	1%	
Total ORGANISATIONAL SERVICES	- 26,103,367	- 22,365,273	- 22,633,623	7,513,097	5,752,302	6,117,712	- 18,590,270	- 16,612,971	- 16,515,911	97,060		
COMMUNITY SERVICES												
Childrens Services												
Child Care	- 1,503,000	- 1,127,250	- 1,661,113	1,515,000	1,136,268	1,426,348	12,000	9,018	- 234,765	- 243,783		
	- 1,503,000	- 1,127,250	- 1,661,113	1,515,000	1,136,268	1,426,348	12,000	9,018	- 234,765	- 243,783	-2703%	7
Community Services & Facilities												
Housing	- 678,000	- 508,497	- 890,809	589,500	442,128	628,165	- 88,500	- 66,369	- 262,644	- 196,275		
Cultural Amenities	- 123,250	- 92,440	- 80,281	358,798	254,649	260,424	235,548	162,209	180,143	17,934		
Public Halls and Buildings	- 422,000	- 385,253	- 117,157	295,300	221,461	213,802	- 126,700	- 163,792	96,645	260,437		
	- 422,000	- 385,253	- 117,157	295,300	221,461	213,802	20,348	- 67,952	14,144	260,437	-383%	8
Recreation Facilities												
Swimming Pool and Waterslide	- 120,000	- 90,000	- 100,555	124,000	92,998	128,714	4,000	2,998	28,159	25,161		
Active Recreation	- 226,000	- 169,504	- 165,110	1,459,180	1,093,553	1,058,870	1,233,180	924,049	893,760	- 30,289		
Recreation Centres	- 155,500	- 116,626	- 119,461	596,584	444,923	447,377	441,084	328,297	327,916	- 381		
	- 501,500	- 376,130	- 385,126	2,179,764	1,631,474	1,634,961	1,678,264	1,255,344	1,249,835	- 5,509	0%	
Community Development												
Community Development	- 4,500	- 3,375	- 47	609,564	457,181	531,600	605,064	453,806	531,553	77,747		
Cultural Activities	- 40,500	- 56,621	- 44,707	197,300	155,475	132,413	156,800	98,854	87,706	- 11,148		
Community Cont. & Support	- 16,500	- 12,375	- 12,139	63,100	47,329	44,079	46,600	34,954	31,940	- 3,014		
Visitor Information Services	- 150,500	- 112,871	- 53,617	340,000	254,995	200,889	189,500	142,124	147,272	5,148		
	- 212,000	- 185,242	- 110,510	1,209,964	914,980	908,981	997,964	729,738	798,471	68,733	9%	9
Regulatory Services												
Building and Plumbing Control	- 199,500	- 149,625	- 400,062	490,500	367,878	425,166	291,000	218,253	25,104	- 193,149		
Environment and Health	- 43,500	- 32,625	- 19,169	350,275	262,705	190,150	306,775	230,080	170,981	- 59,099		
Land-Use Planning	- 190,500	- 142,872	- 350,383	599,300	449,474	429,048	408,800	306,602	78,665	- 227,937		
Control of Animals	- 137,250	- 102,936	- 36,606	180,500	135,371	182,811	43,250	32,435	146,205	113,770		
Parking Control	- 40,500	- 30,375	- 30,656									

Central Coast Council
Notes for Operating Budgets @ 31 March 2021

Note	Area	Comment
1	General Management	Revenue is down due to timing of planned Capital Contributions for Coastal Shared Pathway and Penguin Foreshore and Ulv Cultural Precinct.
2	Roads, Bridges and Drainage	Timing issues around receipt of Capital contributions for Preston Road Bridge from State Government and RTR programme for Rural Roads - Sealed.
3	Waste Management	Awaiting accounts for Kerbside and Household Garbage collection combined with an increase in fees against revenue budget for the year.
4	Parks and Amenities	Timing of budgeted capital contributions for Ulverstone Skate Park and Preston Falls
5	Corporate Administration	Timing issues around the start of some planned programs (i.e. Consultancy - Disability Action Plan) and reallocation of staff costs required in relation to Corporate Support Services.
6	Corporate Support Services	ICT services higher maintenance cost due to higher than budget software charges and higher than budget staff costs which requires a reallocation from Corporate Administration.
7	Childrens Services	Increase in grants received from the Federal Government along with increased utilisation than what was budgeted.
8	Community Services and Facilities	Higher tenant capital contributions net of refunded amounts for Aged Care units, offsetting the impact of timing of budgeted capital contributions for Riana Community Centre and Ulverstone Surf Club Lift.
9	Community Development	Costs are down due to a decrease in events in the first half of the year and Promotions and Marketing.
10	Regulatory Services	Planning and Building fees received have increased sharply this year due to the stimulus packages that the Government has introduced to help stimulate the economy.

**A SUMMARY OF RATES & FIRE SERVICE LEVIES
FOR THE PERIOD ENDED 31 MARCH 2021**

	2019/2020		2020/2021	
	\$	%	\$	%
Rates paid in Advance	- 1,202,988.01	-7.45	- 1,278,055.24	-7.86
Rates Receivable	198,235.42	1.23	186,549.33	1.15
Rates Demanded	17,102,786.24	105.85	17,236,400.75	105.95
Supplementary Rates	59,999.96	0.37	123,100.96	0.76
	16,158,033.61	100.00	16,267,995.80	100.00
Collected	14,755,231.37	91.32	15,083,331.88	92.72
Add Pensioners – Government	952,755.10	5.90	919,545.46	5.65
Pensioners – Council	36,260.00	0.22	36,785.00	0.23
	15,744,246.47	97.44	16,039,662.34	98.60
Discount Allowed	673,088.86	4.17	709,011.36	4.36
Paid in advance	- 919,570.22	-5.69	- 1,033,438.95	-6.35
Outstanding	660,268.50	4.08	552,761.05	3.39
	16,158,033.61	100.00	16,267,995.80	100.00


 Andrea O'Rourke
 ASSISTANT ACCOUNTANT

Works Program 2020-2021

(Schedule indicates site construction only)

Status	Task Name	Budget	2020-2021 Expenditure	Notes													
					June	July	August	September	October	November	December	January	February	March	April	May	June
	Capital Works 2020-2021	\$35,457,586	\$11,614,947														
	CAPITAL WORKS PROGRAM 2020-2021	\$35,457,586	\$11,614,947														
<div><div></div></div>	Strategic Projects	\$24,296,000	\$7,689,283														
<div><div></div></div>	Penguin/Sulphur Creek shared pathway	\$6,585,000	\$67,066	Delayed due to TasRail approval, designs progressing													
<div><div></div></div>	Forth/ Leith Shared Pathway	\$1,151,000	\$8,518	Planning stages													
<div><div></div></div>	Ulverstone Cultural Precinct - Science Centre, History Museum and dome	\$1,000,000	\$84,524	On schedule													
<div><div></div></div>	Ulverstone Cultural Precinct	\$9,000,000	\$4,867,643	On schedule													
<div><div></div></div>	Ulverstone Cultural Precinct - fit out	\$60,000	\$1,409	DA/consultation in progress													
<div><div></div></div>	Penguin Foreshore - restoration	\$6,500,000	\$2,660,123	On schedule													
<div><div></div></div>	Property Management	\$500,000	\$403,188														
<div><div></div></div>	Dial Road Development	\$400,000	\$403,188														
<div><div></div></div>	East Ulverstone Industrial Estate - Stage 2	\$100,000	\$0														
<div><div></div></div>	Works Depot	\$315,000	\$116,843														
<div><div></div></div>	Two-way radio upgrade	\$91,000	\$90,577														
<div><div></div></div>	Depot - security system	\$15,000	\$20,407														
<div><div></div></div>	Ulverstone Depot - washdown bay	\$10,000	\$0														
<div><div></div></div>	Ulverstone Depot painting	\$5,000	\$5,586	Commenced earlier than expected													
<div><div></div></div>	Ulverstone Depot - shed roof renewal	\$10,000	\$273														
<div><div></div></div>	Emergency Services	\$15,000	\$0														
<div><div></div></div>	SES Equipment Upgrade	\$15,000	\$0														
<div><div></div></div>	Roads - Urban Sealed	\$2,540,000	\$1,063,512														
<div><div></div></div>	Safe cycling routes	\$5,000	\$0	**As required													
<div><div></div></div>	Westella Drive, Ulverstone - upgrade	\$40,000	\$9,187	Contribution to the developer, stormwater													
<div><div></div></div>	Dysons Lane, Ulverstone - upgrade	\$40,000	\$0														
<div><div></div></div>	Street resealing	\$200,000	\$102,859														
<div><div></div></div>	Carpark lane - improvements	\$250,000	\$0														
<div><div></div></div>	Wongi Lane bus interchange	\$20,000	\$6,550														
<div><div></div></div>	Coroneagh Street, Penguin renewal	\$280,000	\$0														
<div><div></div></div>	Railway crossings - upgrade	\$20,000	\$0	**As required													
<div><div></div></div>	Eastland Drive, Ulverstone - pavement renewal	\$80,000	\$0														
<div><div></div></div>	Kerb and Channel - King Edward Street (Ulverstone)	\$100,000	\$212,857														
<div><div></div></div>	Kerb ramp improvements	\$20,000	\$2,937	**As required													
<div><div></div></div>	Traffic management/safety improvements	\$10,000	\$3,548	**As required													
<div><div></div></div>	Seaside Crescent, Penguin renewal	\$150,000	\$0														
<div><div></div></div>	Reibey Street/Kings Parade - intersection	\$60,000	\$35,684														
<div><div></div></div>	CBD bollards (event safety)	\$30,000	\$0	**As required													
<div><div></div></div>	South Road retaining wall	\$50,000	\$29,476	Design only this year													
<div><div></div></div>	Kings Parade - Queen's Garden	\$600,000	\$559,416														
<div><div></div></div>	Kings Parade (bridge roundabout to Jermyn St)	\$50,000	\$2,984														

Date: Tue 13/04/21

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Task



Original Schedule



Progress

Works Program 2020-2021

(Schedule indicates site construction only)

Status	Task Name	Budget	2020-2021 Expenditure	Notes													
					June	July	August	September	October	November	December	January	February	March	April	May	June
<div><div></div></div>	Mary Street, West Ulverstone renewal	\$100,000	\$98,014														
<div><div></div></div>	Roads - Rural Sealed	\$1,825,000	\$745,750														
<div><div></div></div>	George Street, Forth (rural roads)	\$50,000	\$0														
<div><div></div></div>	Road resealing	\$800,000	\$611,994														
<div><div></div></div>	Raymond Road - landslip	\$10,000	\$0	**As required													
<div><div></div></div>	Nine Mile Road upgrade	\$140,000	\$0														
<div><div></div></div>	Kindred Rd/Old Kindred Rd intersection	\$150,000	\$0	Survey only this FY.													
<div><div></div></div>	Isandula Road - landslip	\$30,000	\$24,114	Complete at reseal time													
<div><div></div></div>	Intersection improvements	\$40,000	\$0	**As required													
<div><div></div></div>	Penguin Road - Lonah slip	\$50,000	\$0	**As required													
<div><div></div></div>	Guidepost installation program (rural roads)	\$100,000	\$109,642														
<div><div></div></div>	Footpaths	\$460,000	\$362,768														
<div><div></div></div>	Turners Avenue, Turners Beach footpath	\$50,000	\$49,662														
<div><div></div></div>	Mary Street, West Ulverstone renewal	\$100,000	\$38,884	Site planning													
<div><div></div></div>	Braddon St, West Ulverstone - new footpath	\$60,000	\$101,908														
<div><div></div></div>	Pine Road, Penguin - new footpath	\$250,000	\$172,314														
<div><div></div></div>	Bridges	\$1,080,000	\$194,497														
<div><div></div></div>	Clayton Rivulet - Douglas Road	\$200,000	\$169,722														
<div><div></div></div>	Gawler River - Preston Road Bridge	\$700,000	\$0	Pending grant funding													
<div><div></div></div>	Leven River - South Riana Road bridge	\$10,000	\$3,712														
<div><div></div></div>	Leven River Bridge - delineation	\$30,000	\$0														
<div><div></div></div>	Leven River Bridge - flags	\$20,000	\$0														
<div><div></div></div>	Forth River - flood opening (Bridge)	\$50,000	\$0														
<div><div></div></div>	Castra Road - bridge approaches	\$20,000	\$19,684														
<div><div></div></div>	Clayton Rivulet - Rodmans Road bridge	\$50,000	\$1,379														
<div><div></div></div>	Car Parks	\$253,000	\$470,963														
<div><div></div></div>	Church of England carpark - Kings Parade	\$40,000	\$470,963														
<div><div></div></div>	Haywoods Reserve carpark	\$50,000	\$0	Funds diverted to Forth Recreation Ground													
<div><div></div></div>	Drainage	\$457,000	\$91,475														
<div><div></div></div>	Preservation Drive (No 322) - upgrade	\$100,000	\$0	**Pending TasRail													
<div><div></div></div>	Mortimer Road, Penguin upgrade	\$50,000	\$37,773														
<div><div></div></div>	Bertha Street Outfall	\$80,000	\$0														
<div><div></div></div>	Victoria Street outfall	\$15,000	\$16,483														
<div><div></div></div>	Ellis Street/South Road, West Ulverstone drainage	\$100,000	\$34,349														
<div><div></div></div>	Miscellaneous drainage	\$20,000	\$691	**As required													
<div><div></div></div>	Side entry pit and manhole replacements	\$30,000	\$1,994	**As required													
<div><div></div></div>	264 Westella Drive, Turners Beach drainage	\$25,000	\$185	**As required													
<div><div></div></div>	Household Garbage	\$356,000	\$51,403														
<div><div></div></div>	Penguin Refuse Disposal Site - site rehabilitation	\$60,000	\$12,727														
<div><div></div></div>	Resource Recovery Centre - security system	\$10,000	\$22,166	Nearly complete, not invoiced													

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Task



Original Schedule

Progress



Works Program 2020-2021

(Schedule indicates site construction only)

Status	Task Name	Budget	2020-2021 Expenditure	Notes													
					June	July	August	September	October	November	December	January	February	March	April	May	June
	Resource Recovery Centre - wetlands	\$271,000	\$9,514	Waiting EPA response													
	Resource Recovery Centre - signage	\$5,000	\$0														
	Resource Recovery Centre - drainage	\$10,000	\$6,996														
	Parks	\$1,561,586	\$165,612														
	Park Signage upgrade	\$2,000	\$0														
	Fishpond coastal restoration	\$5,000	\$7,593														
	Leven Canyon - resurface path/track to lookout	\$10,000	\$0														
	Perry-Ling Gardens - upgrade	\$50,000	\$2,923														
	Hiscutt Park, Penguin - bridge refurbishment	\$20,000	\$0														
	Johnson Beach, Penguin - BBQ and hut	\$30,000	\$0														
	Hall Point rehabilitation	\$2,000	\$2,470														
	Preston Falls - viewing platform/track development	\$451,586	\$43,274	Deferred													
	Leven River foreshore/Reid St Reserve wildlife corridor	\$2,000	\$1,088														
	Anzac Park - steps refurbishment	\$20,000	\$0														
	Fairway Park - master plan	\$20,000	\$0														
	Penguin Foreshore - shade sail	\$15,000	\$3,975														
	Beach Road - coastline expansion	\$9,000	\$5,851														
	Ulverstone Skate Park construction	\$570,000	\$8,344														
	Buttons Creek caravan park - foreshore rehabilitation	\$10,000	\$6,011	Delayed													
	Turners Beach (UDG) - boardwalk	\$100,000	\$741														
	East Uliv/Turners Beach pathway - land purchase	\$15,000	\$0	Deferred - Land purchase unconvient for landholder													
	Turners Beach park shelter	\$25,000	\$19,259														
	Beach access upgrades	\$3,000	\$6,489														
	Braddons Lookout - solar light/security camera	\$15,000	\$0														
	Parks Asset renewals	\$35,000	\$35,525														
	Parks renewal - playground renewals identified	\$20,000	\$13,493														
	Turners Beach - implement vegetation plan	\$7,000	\$0														
	Industrial Estate - greenbelt	\$10,000	\$7,215														
	Hiscutt Park - wall repair	\$40,000	\$1,361														
	Dial Park, Penguin - rubber soft fall renewal	\$20,000	\$0														
	Public Amenities	\$78,000	\$35,479														
	Public convenience signage upgrade	\$3,000	\$0	**As required													
	Public amenities renewal - Apex Park - shelter refurbishment	\$20,000	\$10,714														
	Public amenities renewal - toilet refurbishments	\$20,000	\$2,137														
	Bus Shelter Renewals	\$10,000	\$8,788														
	Drinking Water Stations	\$12,000	\$0														
	Bus Stop Upgrade and Removals funded by State Growth	\$13,000	\$13,840														
	Cemeteries	\$95,000	\$91,063														
	Memorial Park - grave shoring units	\$60,000	\$49,338														
	Memorial Park - garden	\$30,000	\$41,725														

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Task











































Original Schedule

Progress

Works Program 2020-2021

(Schedule indicates site construction only)

Status	Task Name	Budget	2020-2021 Expenditure	Notes													
					June	July	August	September	October	November	December	January	February	March	April	May	June
	Memorial Park - Master Plan	\$5,000	\$0														
	Administration Centre	\$28,000	\$8,228														
	Administration Centre - lighting	\$3,000	\$0														
	Administration Centre - heat pump renewals	\$5,000	\$8,228														
	Administration Centre - electrical upgrade - (RCD Protection)	\$14,000	\$0	Deferred - not enough funds													
	Cultural Activities	\$77,000	\$0														
	Ulverstone Band - purchase instruments	\$47,000	\$0														
	Reibey Street, Ulverstone - curation (fire pots etc)	\$20,000	\$0														
	Festive Decorations - new	\$10,000	\$0														
	Housing	\$173,000	\$93,033														
	Aged Persons Home Units - Internal Rehabilitation	\$60,000	\$31,783	various repairs													
	Aged Persons Home Units - HWC Renewal	\$20,000	\$1,772														
	Aged Persons Home Units - External Rehabilitation	\$63,000	\$26,743	various repairs													
	Aged Persons Home Units - Electrical Replacements	\$20,000	\$11,629	various repairs													
	Aged Persons Home Units - Fencing/Surrounds	\$10,000	\$21,106	various repairs													
	Cultural Amenities	\$30,000	\$0														
	Ulverstone Wharf precinct - reclad southern end roof	\$30,000	\$0	Contractor availability													
	Public Halls and Buildings	\$570,000	\$17,242														
	Riana Community Centre - toilet/changeroom upgrade	\$400,000	\$5,446	Pending grant funding													
	Ulverstone Surf Club - lift switchboard cover	\$150,000	\$0	Sourcing grant funding													
	Ulverstone Surf Life Saving Club - hot water cyclinder	\$20,000	\$11,796														
	Caravan Parks	\$15,000	\$0														
	Ulverstone Caravan Park - electrical upgrade	\$10,000	\$0														
	Ulverstone Caravan Park - painting program	\$5,000	\$0														
	Swimming Pool and Waterslide	\$35,000	\$0														
	Ulverstone Waterslide - surrounds	\$35,000	\$0	Contractor availability													
	Active Recreation	\$143,000	\$11,159														
	Penguin Athletic Track - linemarking & equip	\$10,000	\$0	Mainland contractor required													
	Heybridge Recreation Ground - ball fence	\$5,000	\$0	Not required													
	Cricket Wicket renewals	\$10,000	\$10,560														
	Turners Beach Rec Ground - changeroom upgrade	\$30,000	\$599	Pending grant funding													
	Penguin Miniature Railway - track upgrade	\$23,000	\$0														
	Recreation Centres	\$75,000	\$0														
	Ulverstone Recreation Centre - electric backboard winches	\$50,000	\$0	Contractor availability													
	Penguin Sports Centre refurbishment	\$15,000	\$0														
	Penguin Sports Centre - seating and stair compliance	\$10,000	\$0	**Study/report only - contractor availability													
	Child Care	\$35,000	\$3,449														
	Ulverstone Childcare Internal/External Painting	\$10,000	\$3,449														
	Ulverstone Child Care Centre - gutter	\$25,000	\$0														
	LEGEND	\$0	\$0														

Date: Tue 13/04/21

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Task







Original Schedule

Progress



Works Program 2020-2021

(Schedule indicates site construction only)

	Task Name	Budget	2020-2021 Expenditure	Notes													
Status					June	July	August	September	October	November	December	January	February	March	April	May	June
	Not Started	\$0	\$0														
	Commenced (Construction or Preliminaries)	\$0	\$0														
	Complete	\$0	\$0														
	Deferred	\$0	\$0	Deferred													