

Holding of ordinary meetings of the Council

OBJECTIVE

The Council's policy on the holding of its ordinary meetings.

MINUTE NO(S)

380/2005 – 21.11.2005

APPROVED

“That ordinary meetings of the Council be held monthly on a Monday evening commencing at 6.00pm, subject to the following variables:

- 1 That the first meeting in each calendar year be held on the fourth Monday of January;
- 2 That each subsequent meeting, with the exception of December, be held on the third Monday monthly where not otherwise provided for in this policy or resolved by the Council;
- 3 That the December meeting of each year be held on the second Monday before 25 December;
- 4 That where a meeting falls on a public holiday the meeting be moved to the next working day or a day previously approved by the Council;
- 5 That dinner be taken prior to the meeting between the time of 5.00pm and 6.00pm; and
- 6 That meetings close not later than 11.00pm but the meeting may approve of an extension of time by up to 30 minutes where pressing or urgent business is required to be dealt with;

and further, that the amended policy be implemented as from the date of this decision.”

BACKGROUND

Archived Minute No.s: 464/2004 – 13.12.2004

The principle behind the review provision was to provide an opportunity for change if the supporting reasons for altering the meeting schedule from three-weekly to monthly, and starting later (after the evening meal) rather than breaking the meeting for a meal, did not continue to have merit.

MINUTE EXTRACT:

“...

The reasons in support of the policy amendments are identified below.

- . Provide certainty and regularity to the community.
- . May increase the number of community members attending Council meetings.
- . Improve community access.
- . Provide for a degree of flexibility to Councillors who have work commitments.”

REVIEW DATE

1 July 2022.