



# Annual General Meeting 2019

Gnomon Room - Wharf Precinct  
Wharf Road, Ulverstone  
Monday, 11 November 2019, 7.00pm



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## AGENDA

### *1 - Opening of meeting*

The Mayor

### *2 - Welcome and call for apologies*

The Mayor

### *3 - Confirmation of minutes*

Confirmation of minutes of AGM held on 28 November 2018

### *4 - Notice of meeting*

The Annual General Meeting has been called in accordance with the requirements of the *Local Government Act 1993*, an extract of Section 72B is attached.

Notice of the Annual General Meeting was given in The Advocate newspaper on Wednesday, 23 October 2019 and Saturday, 26 October 2019.

### *5 - Introduction of Councillors*

The Mayor

### *6 - Meeting procedures*

Appended hereto

### *7 - Annual report*

An Annual Report for the Year Ended 30 June 2019 has been prepared. This includes financial statements and audit opinion. Notice of the Annual General Meeting indicated that the Annual Report was available

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from the Administration Centre and the Service Centre and on the Council's website.

Electors were invited to make written submissions relating to the Annual Report.

The Mayor will comment generally in relation to the Annual Report.

The General Manager will provide a PowerPoint display of highlights from the Report.

Directors will be available to answer questions specific to their areas of responsibility.

*8 – Submissions*

No written submissions have been received.

*9 – Any other business*

Any further business considered appropriate to the Annual General Meeting.

The Mayor to invite a motion to receive the Annual Report.

*10 – Projects happening in 2019–2020*

The Mayor to report on projects happening in the 2019–2020 year.

*11 – Close of meeting*

The Mayor.

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## Meeting procedures

- The meeting will be conducted generally in accordance with the *Local Government (Meeting Procedures) Regulations 2015*. In particular, no person may:
  - . make a personal reflection about a Councillor, Council employee or member of the public;
  - . interject repeatedly or disrupt the meeting and disobey a call to order by the chairperson; or
  - . in the opinion of the chairperson, use any offensive expression.
- All questions, comments and any motions are to be addressed through the Chair.
- As a matter of courtesy and for the purpose of record, speakers are asked to identify themselves prior to addressing the meeting.
- No speakers are to be interrupted other than by the chairperson in exercising effective meeting procedure.
- Questions and comments should be concise to allow as many electors as possible to have an input.
- All motions must be moved and seconded before debate is permitted.
- Only one motion may be before the Chair at any one time.
- In speaking to a motion, individuals may speak only once and for no longer than five minutes. The mover of the motion may exercise a three-minute right of reply.
- Voting is by a show of hands or by any other means of ascertaining the vote the Council determines, and only electors in the Central Coast municipal area are entitled to vote.
- A resolution is passed by a simple majority of electors present voting in favour of it.
- Any resolution passed at the meeting will be considered at the next available meeting of the Council to be held on 16 December 2019.



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***Local Government Act 1993***

Version current from 1 July 2019 to date (accessed 6 November 2019 at 10:42am)

**72B. Annual General Meeting**

- (1) A council must hold an Annual General Meeting on a date that –
  - (a) is not later than 15 December in each year; and
  - (b) is not before 14 days after the date of the first publication of a notice under subsection (2).
- (2) A council must publish a notice in a daily newspaper circulating in the municipal area or other prescribed newspaper specifying the date, time and place of the Annual General Meeting.
- (3) If a quorum of the council is not present at an Annual General Meeting –
  - (a) the Annual General Meeting is to be reconvened and held within 14 days; and
  - (b) a notice is to be published in a daily newspaper circulating in the municipal area specifying the date, time and place of the Annual General Meeting.
- (4) Only electors in the municipal area are entitled to vote at an Annual General Meeting.
- (5) A motion at an Annual General Meeting is passed by a majority of votes taken by a show of hands or by any other means of ascertaining the vote the council determines.
- (6) A motion passed at an Annual General Meeting is to be considered at the next meeting of the council.
- (7) The general manager is to keep minutes of the Annual General Meeting.