

Notice of Ordinary Council Meeting and

Agenda

15 APRIL 2019

To all Councillors

NOTICE OF MEETING

In accordance with the *Local Government (Meeting Procedures) Regulations 2015*, notice is given of the next ordinary meeting of the Central Coast Council which will be held in the Council Chamber at the Administration Centre, 19 King Edward Street, Ulverstone on Monday, 15 April 2019. The meeting will commence at 6.00pm.

An agenda and associated reports and documents are appended hereto.

A notice of meeting was published in The Advocate newspaper, a daily newspaper circulating in the municipal area, on 5 January 2019.

Dated at Ulverstone this 10th day of April 2019.

This notice of meeting and the agenda is given pursuant to delegation for and on behalf of the General Manager.

Lou Brooke

EXECUTIVE SERVICES OFFICER

QUALIFIED PERSON'S ADVICE

The Local Government Act 1993 (the Act), Section 65 provides as follows:

- "(1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless
 - (a) the general manager certifies, in writing -
 - (i) that such advice was obtained; and
 - (ii) that the general manager took the advice into account in providing general advice to the council or council committee; and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate."

In accordance with Section 65 of the Act, I certify:

- (i) that the reports within this agenda contain advice, information and recommendations given by persons who have the qualifications and experience necessary to give such advice, information or recommendation;
- (ii) where any advice is directly given by a person who did not have the required qualifications or experience that person has obtained and taken into account another person's general advice who is appropriately qualified or experienced; and
- (iii) that copies of advice received from an appropriately qualified or experienced professional have been provided to the Council.

Sandra Ayton

GENERAL MANAGER

AGENDA
COUNCILLORS ATTENDANCE
COUNCILLORS APOLOGIES
EMPLOYEES ATTENDANCE
GUEST(S) OF THE COUNCIL
MEDIA ATTENDANCE
PUBLIC ATTENDANCE
OPENING PRAYER
May the words of our lips and the meditations of our hearts be always acceptable in Thy sight, O Lord.
BUSINESS
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1 CONFIRMATION OF MINUTES OF THE COUNCIL

1.1 Confirmation of minutes

The Executive Services Officer reports as follows:

"The minutes of the previous ordinary meeting of the Council held on 18 March 2019 have already been circulated. The minutes are required to be confirmed for their accuracy.

The *Local Government (Meeting Procedures) Regulations 2015* provide that in confirming the minutes of a meeting, debate is allowed only in respect of the accuracy of the minutes.

A suggested resolution is submitted for consideration."

	"That	the	minutes	of the	previous	ordinary	meeting	of	the	Council	held	on
18	March 2	2019	be confirn	ned."								

2 COUNCIL WORKSHOPS

2.1 Council workshops

The Executive Services Officer reports as follows:

"The following council workshops have been held since the last ordinary meeting of the Council.

- 25.03.2019 Vegetation Management Policy and Strategy; Overnight Stays Policy.
- . 08.04.2019 Acknowledgement of Traditional Owners workshop Reconciliation Tas; Quarterly update; Lovett/Trevor Streets intersection.

This information is provided for the purpose of record only. A suggested resolution is submitted for consideration."

■ "That the Officer's report be received."
3 MAYOR'S COMMUNICATIONS
3.1 Mayor's communications
The Mayor to report:

3.2 Mayor's diary

The Mayor reports as follows:

"I have attended the following events and functions on behalf of the Council:

- . Media launch for Dementia-Friendly Central Coast Inclusion Training
- Tasmanian Water and Sewerage Corporations Board Selection Committee meeting (Campbell Town)
- . Strategic Plan 2014-2024 Review Turners Beach Information Evening
- . Bendigo Bank meeting (via phone) with State Manager Regional Victoria and Tasmania re Ulverstone Branch closure
- . Radio community reports
- . No 34 Aboriginal Health Service Close the Gap Day event and performed official unveiling of new Bush Tucker Garden
- . Council-community morning tea Sulphur Creek and Preservation Bay
- . North-West Thunder Basketball 2019 NBL1 season launch
- . Dementia-Friendly Central Coast Connect Café
- . RACT 50 Year Gold Medallion luncheon celebration (Devonport)
- . Switch Tasmania (Cradle Coast Innovation) Board meeting
- . Slipstream Circus meeting re building plans

- . Strategic Plan 2014–2024 Review Penguin Information Evening
- . Local Government Association of Tasmania General Meeting (Devonport)
- . Rotary Clubs of Ulverstone and Ulverstone West meeting with Incoming Presidents re community projects
- . Penguin District School various meetings re redevelopment plans
- . Dementia-Friendly Central Coast Inclusion Training
- . University of Tasmania University Dinner (Burnie)
- . Wildcare Friends of the PCT 40th Anniversary of the Penguin to Cradle Trail
- . Strategic Plan 2014–2024 Review Ulverstone Information Evening
- . Central Coast Chamber of Commerce and Industry Boscobel meet and greet
- . North West Ecofest Tasmania performed official opening
- . Ulverstone Secondary College and Beacon Foundation Tripod Enterprise Education mentoring program for year 7 students."

The Deputy Mayor reports as follows:

"I have attended the following events and functions on behalf of the Council:

. Ulverstone Cricket Club - Annual Dinner."

Cr van Rooyen reports as follows:

"I have attended the following events and functions on behalf of the Council:

. Ulverstone RSL Sub-Branch - Annual Dinner."

Cr Diprose reports as follows:

"I have attended the following events and functions on behalf of the Council:

. Milestone celebration marking 40 years' sales consultancy service (details confidential until after 9 April)."

The Executive Services Officer reports as follows:

"A suggested resolution is submitted for consideration."

That the Mayor's, Deputy Mayor's, Cr Diprose's and Cr van Rooyen's reports be	e received."

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The Mayor reports as follows:

"Councillors are requested to indicate whether they have, or are likely to have, a pecuniary (or conflict of) interest in any item on the agenda."

The Executive Services Officer reports as follows:

"The Local Government Act 1993 provides that a councillor must not participate at any meeting of a council in any discussion, nor vote on any matter, in respect of which the councillor has an interest or is aware or ought to be aware that a close associate has an interest.

Councillors are invited at this time to declare any interest they have on matters to be discussed at this meeting. If a declaration is impractical at this time, it is to be noted that a councillor must declare any interest in a matter before any discussion on that matter commences.

All interests declared will be recorded in the minutes at the commencement of the matter to which they relate."

4 COUNCILLOR REPORTS

4.1 Councillor reports

The Executive Services Officer reports as follows:

"Councillors who have been appointed by the Council to community and other organisations are invited at this time to report on actions or provide information arising out of meetings of those organisations.

Any matters for decision by the Council which might arise out of these reports should

be placed on a subsequent agenda and made the subject of a considered resolution."

5 APPLICATIONS FOR LEAVE OF ABSENCE

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The Executive Services Officer reports as follows:

"The Local Government Act 1993 provides that the office of a councillor becomes vacant if the councillor is absent without leave from three consecutive ordinary meetings of the council.

The Act also provides that applications by councillors for leave of absence may be discussed in a meeting or part of a meeting that is closed to the public.

		applications for consideration at this meeting."
	6	DEPUTATIONS
6.1	Deputations	
The Ex	kecutive Servi	ces Officer reports as follows:
		for deputations to address the meeting or to make statements or deliver been made."

7 PETITIONS

7.1 Petitions

The Executive Services Officer reports as follows:

"No petitions presented."	under the	provisions	of the	Local	Government	Act	1993	have	been

8 COUNCILLORS' QUESTIONS

8.1 Councillors' questions without notice

The Executive Services Officer reports as follows:

"The Local Government (Meeting Procedures) Regulations 2015 provide as follows:

- '29 (1) A councillor at a meeting may ask a question without notice -
 - (a) of the chairperson; or
 - (b) through the chairperson, of -
 - (i) another councillor; or
 - (ii) the general manager.
 - (2) In putting a question without notice at a meeting, a councillor must not -
 - (a) offer an argument or opinion; or
 - (b) draw any inferences or make any imputations -

except so far as may be necessary to explain the question.

- (3) The chairperson of a meeting must not permit any debate of a question without notice or its answer.
- (4) The chairperson, councillor or general manager who is asked a question without notice at a meeting may decline to answer the question.
- (5) The chairperson of a meeting may refuse to accept a question without notice if it does not relate to the activities of the council.

- (6) Questions without notice, and any answers to those questions, are not required to be recorded in the minutes of the meeting.
- (7) The chairperson may require a councillor to put a question without notice in writing.'

If a question gives rise to a proposed matter for discussion and that matter is not listed on the agenda, Councillors are reminded of the following requirements of the Regulations:

- '8 (5) Subject to subregulation (6), a matter may only be discussed at a meeting if it is specifically listed on the agenda of that meeting.
 - (6) A council by absolute majority at an ordinary council meeting, ..., may decide to deal with a matter that is not on the agenda if -
 - (a) the general manager has reported the reason it was not possible to include the matter on the agenda; and
 - (b) the general manager has reported that the matter is urgent; and
 - (c) in a case where the matter requires the advice of a qualified person, the general manager has certified under section 65 of the Act that the advice has been obtained and taken into account in providing general advice to the council.'

Councillors who have questions without notice are requested at this time to give an indication of what their questions are about so that the questions can be allocated to their appropriate Departmental Business section of the agenda."

Councillor	Question	Department

8.2 Councillors' questions on notice

The Executive Services Officer reports as follows:

"The Local Government (Meeting Procedures) Regulations 2015 provide as follows:

- '30 (1) A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.
 - (2) An answer to a question on notice must be in writing.'

It is to be noted that any question on notice and the written answer to the question will be recorded in the minutes of the meeting as provided by the Regulations.

Any questions on notice are to be allocated to their appropriate Departmental Business section of the agenda.

No questions on i	notice have been re	eceived."	

9 PUBLIC QUESTION TIME

9.1 Public question time

The Mayor reports as follows:

"At 6.40pm or as soon as practicable thereafter, a period of not more than 30 minutes is to be set aside for public question time during which any member of the public may ask questions relating to the activities of the Council.

Public question time will be conducted as provided by the *Local Government (Meeting Procedures) Regulations 2015* and the supporting procedures adopted by the Council on 19 May 2014 (Minute No. 133/2014)."

9.2 Public questions taken on notice

The Executive Services Officer reports as follows:

"No public questions were taken on notice from the 18 March 2019 meeting."

9.3 Public questions on notice

The Executive Services Officer reports as follows:

"The Local Government (Meeting Procedures) Regulations 2015 provide as follows:

'Reg 31(1)A member of the public may give written notice to the general manager at least 7 days before an ordinary council meeting of a question to be asked at that meeting.'

It is to be noted that any question on notice and the written answer will be recorded in the minutes of the meeting.

Two questions on notice have been received from Mr. Trent Aitken of Heybridge (via email - 25 March 2019), the questions and the Councils responses are reproduced below:

Question 1:

Is the disabled car park and boundary fence on Blythe Street Heybridge legal?

Response:

The area in which the disabled car park sign is located forms part of what is a Road Reserve and as such parking is legal in this space. The Council is waiting on Crown Land Services to clarify ownership of the roadway so that issues relating to the disabled marker and the fence can be resolved as the Council understands that the fence itself would require the Crown's permission for it to be erected in this space.

The Council also understands that the disabled resident who owns the adjoining property has placed his property on the market and is planning to move out of the area which should assist in resolving this issue.

Question 2:

Where does the Central Coast Council expect emergency vehicles to turn around on Blythe Street, Heybridge?

Response:
There are a number of spaces located beside the privately-owned sheds located on the northern side of Blythe Street that are available to assist vehicles in turning around after entering Blythe Street.
Council staff discussed this issue with a number of Blythe Street residents who advised that they have not experienced any issue with this, they also advised that the Ambulance was called only a few weeks ago and they were able to successfully and safely negotiate Blythe Street at that time. The Council has contacted Ambulance Tasmania and they have confirmed that none of their drivers have reported an issue with accessing Blythe Street, Heybridge."

10 DEPARTMENTAL BUSINESS

GENERAL MANAGEMENT

10.1 Minutes and notes of committees of the Council and other organisations

The General Manager reports as follows:

"The following (non-confidential) minutes and notes of committees of the Council and other organisations on which the Council has representation have been received:

- . Dial Park Management Committee meeting held 5 February 2019
- . Central Coast Community Safety Partnership meeting held 27 February 2019
- . Cradle Coast Authority representatives meeting held 28 February 2019
- . Central Coast Audit Panel meeting held 26 March 2019
- . Central Coast Youth Engaged Steering Committee meeting held 28 March 2019.

Copies of the minutes and notes having been circulated to all Councillors, a suggested resolution is submitted for consideration."

-	"Tha	at the	e (no	n-c	onfi	dent	ial) r	ninu	ites	and	note	es of	com	mitt	ees c	of the	e Co	unci	l be	rece	ived.'

10.2 Customer Service Charter (71/2018 - 19.03.2018)

The General Manager reports as follows:

"The Director Organisational Services has prepared the following report:

'PURPOSE

The purpose of this report is to submit for review the Council's Customer Service Charter (A copy of the updated Customer Service Charter is appended to this report).

BACKGROUND

The Council, at its meeting on 12 December 2005 (Minute No. 422/2005) adopted a Customer Service Charter (the Charter). The Charter is reviewed in accordance with legislative requirements and since its adoption and was last reviewed following a Customer Service Process Review on 19 March 2018 (Minute No. 71/2018).

As part of our obligations under Section 339F(4) of the *Local Government Act* 1993, the Council is to review the Charter within 12 months after a council election.

Regulation 31 of the Local Government (General) Regulations 2015 provides as follows:

"For the purposes of section 339F of the Act, a customer service charter adopted under that section is to include the following matters:

- (a) the manner in which a complaint referred to in section 339E of the Act may be made
- (b) the manner in which a response to a complaint is to be made;
- (c) opportunities for a review of a response by the general manager;
- (d) the periods within which complaints are to be dealt with;
- (e) other actions that may be taken if a complainant is dissatisfied by the response;
- (f) reporting of the complaints received.

DISCUSSION

The Senior Leadership Team reviews the Customer Service Charter at a minimum two yearly, since being adopted in 2005. The Charter continues to meet the criteria set down in the Act and Regulations.

It is appropriate to note that while the legislation focuses almost solely on complaints handling, the Charter treats customer service as much more than just dealing with complaints. The Customer Service Charter was prepared with a wider view of customer service in mind.

In 2018, the Council undertook a Customer Service Process Review as part of its ongoing commitment to continuous improvement, this included a

comprehensive review of the Charter. As part of this review the focus was on the use of simplified information.

In accordance with legislation the next review will occur in two years.

Any changes that were made to this Charter were minor in nature and did not impact on the intent or the timeframes of the document.

CONSULTATION

Consultation with all staff occurred as part of this review.

RESOURCE, FINANCIAL AND RISK IMPACTS

The implementation of this policy will have no impact on the resources of the Council.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

Council Sustainability and Governance

- . Improve corporate governance
- . Improve the Council's financial capacity to sustainably meet community expectations

CONCLUSION

It is recommended that the Council adopt the Customer Service Charter dated April 2019.'

The report is supported."

The Executive Services Officer reports as follows:

"A copy of the Customer Service Charter dated April 2019 having been circulated to all Councillors, a suggested resolution is submitted for consideration."

	"That th	ie revise	d Custo	mer Serv	rice Chai	rter – A	pril 20	119 (a	сору	being	append	ed to	and
for	ming pa	rt of the	minute	s) be ado	opted."								

10.3 Quarterly Performance Report - 2018-2019 Annual Plan progress

The General Manager reports as follows:

"PURPOSE

The purpose of this report is to present a Quarterly Performance Report on progress with the Council's 2018-2019 Annual Plan.

BACKGROUND

The Council's 2018–2019 Annual Plan and Budget Estimates were adopted by the Council at its Ordinary meeting on Monday, 25 June 2018 in accordance with the requirements of the *Local Government Act 1993*.

DISCUSSION

The Quarterly Performance Report to Council provides an update on the progress of strategic actions included in the Council's 2018–2019 Annual Plan. Strategies and Actions are listed in Departmental order and provide information on the Department responsible for the action, each action's status, including progress comments, and the estimated percentage completed against the action's targets for the financial year. A copy of the Quarterly Performance Report to Council – 31 March 2019 is appended.

Some of the Annual Plans' actions achieved over the third quarter include:

- . The adoption and implementation of the Council's Strategic Risk Register and formation of a Risk committee;
- . Secured Federal grant funding of \$6.5m. for remediation of the Penguin Foreshore:
- . Considerable public consultation and surveying has been undertaken and the draft Climate Change Action Plan is currently being finalised;
- Formation of a Reference Group and Project Plan for Stage One of the Leven River and Gawler River Development Plan;
- . Appointment of ARTAS for the design phase of the Ulverstone Cultural Precinct;
- . Commencement of Strategic Plan 2014-2024 review including community engagement processes.

CONSULTATION

Consultation is not required on this report.

RESOURCE, FINANCIAL AND RISK IMPACTS

Other than staff time there is no impact on Council resources.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014-2024 includes the following strategies and key actions:

Council Sustainability and Governance

- Improve corporate governance
- Improve service provision
- Effective communication and engagement
- Strengthen local-regional connections.

CONCLUSION

It is recommended that the Council receive the Quarterly Performance Report on progress with the 2018-2019 Annual Plan as at 31 March 2019."

The Executive Services Officer reports as follows:

"A copy of the Quarterly Performance Report to Council - 31 March 2019 having been circulated to all Councillors, a suggested resolution is submitted for consideration."

■ "That Council receive the Quarterly Performance Report on progress with the 2018–2019
Annual Plan as at 31 March 2019."

NOTES

COMMUNITY SERVICES

10.4 Statutory determinations

The Director Community Services reports as follows:

"A Schedule of Statutory Determinations made during the month of March 2019 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities."

The Executive Services Officer reports as follows:

"A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration."

■ "That the Schedule of Statutory Determinations (a copy being appended to and f	forming
part of the minutes) be received."	

10.5 Council acting as a planning authority

The Mayor reports as follows:

"The Local Government (Meeting Procedures) Regulations 2015 provide that if a council intends to act at a meeting as a planning authority under the Land Use Planning and Approvals Act 1993, the chairperson is to advise the meeting accordingly.

The Director Community Services has submitted the following report:

'If any such actions arise out of Agenda Item 10.6, they are to be dealt with by the Council acting as a planning authority under the *Land Use Planning and Approvals Act 1993.*"

The Executive Services Officer reports as follows:

"Councillors are reminded that the Local Government (Meeting Procedures) Regulations 2015 provide that the general manager is to ensure that the reasons for a decision by a council acting as a planning authority are recorded in the minutes.

A suggested resolution is submitted for consideration."

"That th	ie Mayor's	report be i	eceived."			

Residential (two lot subdivision and multiple dwellings x two) - one internal allotment, 10.6 variation to orientation of lots, car parking standards and setback of existing development from rear boundary of a lot with shared frontage at 22 Henslowes Road, Ulverstone - Application No. DA2018189

The Director Community Services reports as follows:

"The Land Use Planning Group Leader has prepared the following report:

'DEVELOPMENT APPLICATION NO.: DA2018189

Residential (two lot subdivision and PROPOSAL:

> multiple dwellings x two) - one internal allotment, variation to orientation of lots, car parking standards and setback of existing development from rear boundary of a lot with shared frontage

n+b design **APPLICANT**:

22 Henslowes Road, Ulverstone LOCATION:

ZONE: General Residential

Central Coast Interim Planning Scheme PLANNING INSTRUMENT:

2013 (the Scheme)

ADVERTISED: 6 March 2019 21 March 2019 REPRESENTATIONS EXPIRY DATE:

One REPRESENTATIONS RECEIVED:

42-DAY EXPIRY DATE: 30 April 2019 **DECISION DUE:** 15 April 2019

PURPOSE

The purpose of this report is to consider an application for two types of development, each to be assessed on its own merits, on land at 22 Henslowes Road, Ulverstone. The proposal includes:

- . subdivision of land to form two lots; and
- . the construction of two multiple dwellings on proposed Lot B.

Accompanying the report are the following documents:

- . Annexure 1 location plan;
- . Annexure 2 application documentation;
- . Annexure 3 representation;
- . Annexure 4 TasWater Submission to Planning Authority Notice;
- . Annexure 5 photographs; and
- . Annexure 6 Statements of Compliance from Road Authority and Stormwater Authority.

BACKGROUND

Development description -

(a) Subdivision -

Application is made to subdivide a 3,341m² residential allotment to create two lots.

Lot A would comprise 2,495m² and would be an internal 'battle-axe' allotment with a 3.81m wide access strip and frontage to Henslowes Road. Lot A would accommodate an existing weatherboard, single-storey dwelling and a separate three car garage.

Lot B would comprise 846m² and would have a 23.68m wide frontage to Henslowes Road. It is proposed that two multiple dwellings be constructed on Lot B.

(b) Multiple dwellings x two on Lot B -

Dwelling 1 and Dwelling 2 are of identical design. Both buildings would have a floor area of 151m2 comprising an internal single car garage, three bedrooms, one with ensuite, and an open plan kitchen, living, dining area that would open onto an 8.58m2 undercover, north facing alfresco area.

Site description and surrounding area -

The subject site is a large 3,341 m² residential allotment located in the established area of Henslowes Road, Ulverstone.

The property overlooks a strip of Crown land that adjoins the Leven River.

The land, that gently slopes from Henslowes Road down to the border with Crown land, currently accommodates a 312m² single-storey weatherboard dwelling and outbuilding within the grounds of a large, well established garden. The dwelling is constructed to the northern river front end of the land.

The land is serviced with water and sewer infrastructure.

Surrounding land is zoned General Residential and is characterised by large allotments accommodating single dwelling development.

History -

No history relevant to this application.

DISCUSSION

The subdivision proposal is assessed separately to the multiple dwelling proposal.

The following table is an assessment of the relevant Scheme provisions.

General Residential - Subdivision to form two lots

	CLAUSE	COMMENT				
10.3.	1 Discretionary Permit Use					
10.3.	1-(P1) Discretionary permit use must:	Not applicable.				
(a)	be consistent with local area objectives;	Residential Use Class is Permitted.				
(b)	be consistent with any applicable desired future character statement; and					
(c)	minimise likelihood for adverse impact on amenity for use on adjacent land in the zone.					
10.3.	2 Impact of Use					
	2-(A1) Permitted non-residential use must adjoin at	Not applicable.				
least	one residential use on the same street frontage.	Residential Use Class.				
	2-(A2) Permitted non-residential use must not	Not applicable.				
gener	ate more than 40 average daily vehicle movements.	Residential Use Class.				

	T
10.3.2-(A3) Other than for emergency services, residential, and visitor accommodation, hours of operation must be	Not applicable.
between 6.00am and 9.00pm.	Use is residential.
10.4.1 Residential density for multiple dwellings	
10.4.1-(A1) Multiple dwellings must have a site area per	Not applicable.
dwelling of not less than:	Subdivision to create two lots.
(a) 325m ² ; or	Subdivision to create two lots.
(b) if within a density area specified in Table 10.4.1	
below and shown on the planning scheme maps, that specified for the density area.	
10.4.2 Setbacks and building envelope for all dwellings	
10.4.2-(A1) Unless within a building area, a dwelling, excluding protrusions (such as eaves, steps, porches, and	(a) Compliant. Setback of existing dwelling on Lot A from primary frontage would be 70m.
awnings) that extend not more than 0.6m into the frontage setback, must have a setback from a frontage that is:	(b) Not applicable. No secondary frontage.
(a) if the frontage is a primary frontage, at least 4.5m,	(c) Not applicable. Satisfied by (a).
or, if the setback from the primary frontage is less than 4.5m, not less than the setback, from the	(d) Not applicable. Land does not abut the Bass Highway.

	primary frontage, of any existing dwelling on the site; or		
(b)	if the frontage is not a primary frontage, at least 3.0m, or, if the setback from the frontage is less than 3.0m, not less than the setback, from a frontage that is not a primary frontage, of any existing dwelling on the site; or		
(c)	if for a vacant site with existing dwellings on adjoining sites on the same street, not more than the greater, or less than the lesser, setback for the equivalent frontage of the dwellings on the adjoining sites on the same street; or		
(d)	if the development is on land that abuts a road specified in Table 10.4.2, at least that specified for the road.		
	2-(A2) A garage or carport must have a setback from a ary frontage of at least:	(a)	Compliant. Existing garage/shed on Lot A would be setback 40m from Henslowes Road.
(a)	5.5m, or alternatively 1.0m behind the façade of the dwelling; or	(b)	Not applicable. Satisfied by (a).
	arrening, or	(c)	Not applicable. Satisfied by (a).

(b)	dwelli or car 1.0m, at a g	ame as the dwelling façade, if a portion of the ing gross floor area is located above the garage port; or if the natural ground level slopes up or down radient steeper than 1 in 5 for a distance of n from the frontage.		
buildi as eav	ng heig ves, ste	A dwelling, excluding outbuildings with a pht of not more than 2.4m and protrusions (such ps, porches, and awnings) that extend not more prizontally beyond the building envelope, must:	(a)(i)	Non-compliant. Existing outbuilding would not be contained within required building envelope 10.4.2D. Existing shed would be setback 1.5m from the rear boundary of a lot (Lot B) with an adjoining frontage.
(a)	Diagr	ntained within a building envelope (refer to ams 10.4.2A, 10.4.2B, 10.4.2C and 10.4.2D) mined by:	(a)(ii)	Non-compliant. Existing outbuilding would not be contained within required building envelope 10.4.2D. Existing shed would be setback 1.5m from the rear
	(i)	a distance equal to the frontage setback or, for an internal lot, a distance of 4.5m from the rear boundary of a lot with an adjoining		boundary of a lot (Lot B) with an adjoining frontage. Refer to "Issues" section of this report.
		frontage; and	(b)(i)	Not applicable. No buildings within 0.2m of a side boundary of adjoining lots.
	(ii)	projecting a line at an angle of 45 degrees from the horizontal at a height of 3.0m above natural ground level at the side boundaries and a distance of 4.0m from the rear	(b)(ii)	Not applicable. Side setbacks of the existing dwelling and shed would not be altered by the subdivision.

		boundary to a building height of not more than 8.5m above natural ground level; and		
(b)		have a setback within 1.5m of a side boundary if lwelling:		
	(i)	does not extend beyond an existing building built on or within 0.2m of the boundary or the adjoining lot; or		
	(ii)	does not exceed a total length of 9.0m or one-third the length of the side boundary (whichever is the lesser).		
10.4	.3 Site o	coverage and private open space for all dwellings	•	
10.4	3-(A1)	Dwellings must have:	(a)	Compliant. Land area of Lot A would be 2,495m².
(a)		e coverage of not more than 50% (excluding s up to 0.6m); and		Existing single dwelling would not exceed 50% site coverage.
(b)	space dwel level finisł	nultiple dwellings, a total area of private open e of not less than 60.0m ² associated with each ling, unless the dwelling has a finished floor that is entirely more than 1.8m above the hed ground level (excluding a garage, carport or y foyer); and	(b) (c)	Site coverage of proposed development would be 42%. Not applicable. Assessment of the subdivision.

(c)		e area of which at least 25% of the site area is from impervious surfaces.		
	.3-(A2) e that:	A dwelling must have an area of private open	(a)(i)	Compliant. The existing dwelling on Lot A would have 1,051m ² of private open space.
(a)	is in	one location and is at least:	(a)(ii)	Not applicable. Assessment of proposal for
	(i)	24.0m²; or	subdiv	• • • • • • • • • • • • • • • • • • • •
	(ii)	12.0m ² , if the dwelling is a multiple dwelling with a finished floor level that is entirely more than 1.8m above the finished ground level (excluding a garage, carport or entry foyer); and	(b)(i)	Compliant. Private open space area of existing dwelling would have a minimum horizontal dimension of 45m.
(b)	hac s	a minimum horizontal dimension of:	(b)(ii)	Not applicable. Satisfied by (b)(i).
(D)	llas a		(c)	Compliant. Private open space would be directly
	(i)	4.0m; or	(C)	accessible from habitable rooms.
	(ii)	2.0m, if the dwelling is a multiple dwelling		accessible from habitable rooms.
		with a finished floor level that is entirely more than 1.8m above the finished ground level (excluding a garage, carport or entry foyer);	(d)	Compliant. Private open space areas are to the north of the existing dwelling.
		and	(e)	Compliant. Private open space is not located between
(c)	is dir	rectly accessible from, and adjacent to, a		the existing dwelling and the primary frontage.
	habit	cable room (other than a bedroom); and	(f)	Compliant. Land has gentle slope no steeper than 1:10.

(d)	is not located to the south, south-east or south-west of the dwelling, unless the area receives at least three hours of sunlight to 50% of the area between 9.00am and 3.00pm on 21 June; and	(g) Compliant. Private open space areas are clear of vehicle access and parking areas.
(e)	is located between the dwelling and the frontage, only if the frontage is orientated between 30 degrees west of north and 30 degrees east of north, excluding any dwelling located behind another on the same site; and	
(f)	has a gradient not steeper than 1 in 10; and	
(g)	is not used for vehicle access or parking.	
10.4.	4 Sunlight and overshadowing for all dwellings	
	4-(A1) A dwelling must have at least one habitable	Compliant.
faces	(other than a bedroom) in which there is a window that between 30 degrees west of north and 30 degrees east rth (see Diagram 10.4.4A).	Subdivision proposal would not impact on sunlight and overshadowing of existing dwelling.
windo anoth	4–(A2) A multiple dwelling that is to the north of a low of a habitable room (other than a bedroom) of liner dwelling on the same site, which window faces leen 30 degrees west of north and 30 degrees east of	Not applicable. Assessment of subdivision proposal.

		iagram 10.4.4A), must be in accordance with (a) s excluded by (c):
(a)		multiple dwelling is contained within a line ecting (see Diagram 10.4.4B):
	(i)	at a distance of 3.0m from the window; and
	(ii)	vertically to a height of 3.0m above natural ground level and then at an angle of 45 degrees from the horizontal.
(b)	room	multiple dwelling does not cause the habitable to receive less than three hours of sunlight een 9.00am and 3.00pm on 21 June.
(c)	That	part, of a multiple dwelling, consisting of:
	(i)	an outbuilding with a building height no more than 2.4m; or
	(ii)	protrusions (such as eaves, steps, and awnings) that extend no more than 0.6m horizontally from the multiple dwelling.
		A multiple dwelling, that is to the north of the space, of another dwelling on the same site,

required in accordance with A2 or P2 of subclause 10.4.3, must be in accordance with (a) or (b), unless excluded by (c):

Assessment of subdivision proposal.

- (a) The multiple dwelling is contained within a line projecting (see Diagram 10.4.4C):
 - (i) at a distance of 3.0m from the northern edge of the private open space; and
 - (ii) vertically to a height of 3.0m above natural ground level and then at an angle of 45 degrees from the horizontal.
- (b) The multiple dwelling does not cause 50% of the private open space to receive less than three hours of sunlight between 9.00am and 3.00pm on 21 June.
- (c) That part, of a multiple dwelling, consisting of:
 - (i) an outbuilding with a building height no more than 2.4m; or
 - (ii) protrusions (such as eaves, steps, and awnings) that extend no more than 0.6m from the multiple dwelling.

10.4.5 Width of openings for garages and carports for all dwellings

10.4.5–(A1) A garage or carport within 12.0m of a primary frontage (whether the garage or carport is free–standing or part of the dwelling) must have a total width of openings facing the primary frontage of not more than 6.0m or half the width of the frontage (whichever is the lesser).

Compliant. Existing outbuilding has a 10m opening and would be setback 40m from frontage.

10.4.6 Privacy for all dwellings

10.4.6-(A1) A balcony, deck, roof terrace, parking space, or carport (whether freestanding or part of the dwelling), that has a finished surface or floor level more than 1.0m above natural ground level must have a permanently fixed screen to a height of at least 1.7m above the finished surface or floor level, with a uniform transparency of no more than 25%, along the sides facing a:

Not applicable.

Existing dwelling on Lot A not in excess of 1m above natural ground level.

- (a) side boundary, unless the balcony, deck, roof terrace, parking space, or carport has a setback of at least3.0m from the side boundary; and
- (b) rear boundary, unless the balcony, deck, roof terrace, parking space, or carport has a setback of at least4.0m from the rear boundary; and

(c)	dwelling on the same site, unless the balcony, deck, roof terrace, parking space, or carport is at least 6.0m:		
	(i)	from a window or glazed door, to a habitable room of the other dwelling on the same site; or	
	(ii)	from a balcony, deck, roof terrace or the private open space, of the other dwelling on the same site.	
of a o	dwelling atural g	A window or glazed door, to a habitable room, g, that has a floor level more than 1.0m above ground level, must be in accordance with (a), n accordance with (b):	Not applicable. Existing dwelling on Lot A not in excess of 1m above natural ground level.
(a)	The window or glazed door:		
	(i)	is to have a setback of at least 3.0m from a side boundary; and	
	(ii)	is to have a setback of at least 4.0m from a rear boundary; and	
	(iii)	if the dwelling is a multiple dwelling, is to be at least 6.0m from a window or glazed door,	

		to a habitable room, of another dwelling on the same site; and
	(iv)	if the dwelling is a multiple dwelling, is to be at least 6.0m from the private open space of another dwelling on the same site.
(b)	The v	vindow or glazed door:
	(i)	is to be offset, in the horizontal plane, at least 1.5m from the edge of a window or glazed door, to a habitable room of another dwelling; or
	(ii)	is to have a sill height of at least 1.7m above the floor level or has fixed obscure glazing extending to a height of at least 1.7 m above the floor level; or
	(iii)	is to have a permanently fixed external screen for the full length of the window or glazed door, to a height of at least 1.7m above floor level, with a uniform transparency of not more than 25%.
		A shared driveway or parking space (excluding ace allocated to that dwelling) must be

_	of a m	om a window, or glazed door, to a habitable nultiple dwelling by a horizontal distance of at	Assessment of proposed subdivision.
(a)	2.5m	n; or	
(b)	1.0m	ı if:	
	(i)	it is separated by a screen of at least 1.7m in height; or	
	(ii)	the window, or glazed door, to a habitable room has a sill height of at least 1.7m above the shared driveway or parking space, or has fixed obscure glazing extending to a height of at least 1.7m above the floor level.	
10.4.	7 Fron	ntage fences for all dwellings	
4.5 m	n of a fi) A fence (including a free-standing wall) within rontage must have a height above natural ground more than:	Not applicable. No front fence proposed.
 (a) 1.2m if the fence is solid; or (b) 1.8m, if any part of the fence that is within 4.5m of a primary frontage has openings above a height of 		,	

		which provide a uniform transparency of not than 30% (excluding any posts or uprights).	
10.4.	8 Wast	e storage for multiple dwellings	
10.4.8-(A1) A multiple dwelling must have a storage area, for waste and recycling bins, that is an area of at least 1.5m ² per dwelling and is within one of the following locations:		nd recycling bins, that is an area of at least	Not applicable. Assessment of proposed subdivision.
(a)		area for the exclusive use of each dwelling, iding the area in front of the dwelling; or	
(b)		communal storage area with an impervious ce that:	
	(i)	has a setback of at least 4.5m from a frontage; and	
	(ii)	is at least 5.5m from any dwelling; and	
	(iii)	is screened from the frontage and any dwelling by a wall to a height of at least 1.2m above the finished surface level of the storage area.	

10.4.	10.4.9 Suitability of a site or lot for use or development				
	10.4.9-(A1) A site or each lot on a plan of subdivision must:			Compliant. Lot A would have an area of 2,495m ² . Lot B would have an area of 846m ² .	
(a)	have an area of not less than 330m² excluding any access strip; and		(b)(i)	Non-compliant. The existing dwelling would satisfy side and front boundary setbacks. However, existing garage would not be clear of the new rear boundary	
(b)	(b) if intended for a building, contain a building area of not less than 10.0m x 15.0m:			setback that would be shared with Lot B.	
	400			Refer to "Issues" section of this report.	
	(i)	clear of any applicable setback from a	4 > 4 >		
		frontage, side or rear boundary;	(b)(ii)	Compliant. Lot A adjoins an Environmental	
	(ii)	clear of any applicable setback from a zone boundary;		Management zone boundary however this zone does not require an applicable setback.	
		•	(b)(iii)	Not applicable. No registered easements.	
	(iii)	clear of any registered easement;			
	<i>(</i> ,)		(b)(iv)	Not applicable. No registered right of way.	
	(iv)	clear of any registered right of way benefiting	(h)(, i)	No applicable. No utility infrastructure on the land	
		other land;	(b)(v)	No applicable. No utility infrastructure on the land.	
	(v)	clear of any restriction imposed by a Utility;	(b)(vi)	Compliant. Development would be clear of future access strip.	
	(vi)	not including an access strip;			
	(vii)	accessible from a frontage or access strip;	(b)(vii)	Compliant. Lots would be accessible from Henslowes Road.	

	(viii)	and if a new residential lot, with a long axis within the range 30 degrees east of north and 20 degrees west of north.	(b)(viii	i) Non-compliant. New allotment Lot B would have a long north-south axis. Refer to "Issues" section of this report.
		A site or each lot on a subdivision plan must rate access from a road –	(a)	Compliant. Lots A and B would have frontage to Henslowes Road.
(a)		s a frontage over which no other land has a of access; and	(b)	Compliant. Lot A would have an access strip not required as a means of access to any other land.
(b)	front	internal lot, by an access strip connecting to a age over land not required as the means of ss to any other land; or	(c)(i) (c)(ii)	Not applicable. Satisfied by (b). Not applicable. Satisfied by (b).
(c)	(c) by a right of way connecting to a road – (i) over land not required as the means of access to any other land; and		(d)(i)	Compliant. Width of primary frontage for Lot A (single dwelling) would be 3.81m wide and Lot B, 23.68m wide.
	(ii)	not required to give the lot of which it is a part the minimum properties of a lot in accordance with the acceptable solution in	(d)(ii)	Compliant. Width of primary frontage for Lot A (single dwelling) would be 3.81m wide and Lot B, 23.68m wide.
		any applicable standard; and	(e)	Compliant. Lots A and B are capable of a legal access to Henslowes Road.

(d)		vidth of frontage and any access strip or right of not less than –	
	(i) 3	3.6m for a single dwelling development; or	
		5.0m for multiple dwelling development or development for a non-residential use; and	
(e)	Local Go and Jett satisfied provide a road a	vant road authority in accordance with the overnment (Highways) Act 1982 or the Roads ties Act 1935 must have advised it is a dadequate arrangements can be made to vehicular access between the carriageway of and the frontage, access strip or right of way ite or each lot on a proposed subdivision	
10.4.9-(A3) A site or each lot on a plan of subdivision must be capable of connecting to a water supply provided in accordance with the <i>Water and Sewerage Industry Act 2008.</i>		le of connecting to a water supply provided	Compliant. Lot B is able to connect to the reticulated water system. The Council's Planning Permit would require compliance with TasWater's approval.
must	be capab	site or each lot on a plan of subdivision le of draining and disposing of sewage and a sewage system provided in accordance	Compliant.

with the Water and Sewerage Industry Act 2008.	Lot B is able to connect to the reticulated sewerage system. Connection would need to be in compliance with TasWater's approval.	
10.4.9-(A5) A site or each lot on a plan of subdivision must be capable of draining and disposing of stormwater to a stormwater system provided in accordance with the <i>Urban Drainage Act 2013.</i>	Compliant. Lot B is able to connect to the reticulated stormwater system. The Council's Planning Permit would require compliance with its approval as a Stormwater Authority issued as a Statement of Compliance.	
10.4.10 Dwelling density for single dwelling development		
10.4.10-(A1)	Not applicable.	
(a) The site area per dwelling for a single dwelling must	No single dwelling development.	
(i) be not less than 325m².		

10.4.1 dwelli	1 Development other than a single or multiple ng.				
10.4.1	10.4.11.1 Location and configuration of development				
10.4.1 a fron	1.1-(A1) The wall of a building must be set back from tage -	Not applicable.			
(a)	not less than 4.5m from a primary frontage; and	Development is for residential subdivision.			
(b)	not less than 3.0m from any secondary frontage; or				
(c)	not less than and not more than the setbacks for any existing building on adjoining sites;				
(d)	not less than for any building retained on the site;				
(e)	in accordance with any building area shown on a sealed plan; or				
(f)	not less than 50.0m if the site abuts the Bass Highway.				
	1.1-(A2) All buildings must be contained within a ng envelope determined by -	Not applicable.			
(a)	the applicable frontage setback;	Development is for residential subdivision.			

- (b) a distance of not less than 4.0m from the rear boundary or if an internal lot, a distance of 4.5m from the boundary abutting the rear boundary of the adjoining frontage site;
- (c) projecting a line at an angle of 45 degrees from the horizontal at a height of 3.0m above natural ground level at each side boundary and at a distance of 4.0m from the rear boundary to a building height of not more than 8.5m above natural ground level if walls are setback
 - (i) not less than 1.5m from each side boundary; or
 - (ii) less than 1.5m from a side boundary if
 - a. built against an existing wall of an adjoining building; or
 - b. the wall or walls
 - i. have the lesser of a total length of 9.0m or one-third of the boundary with the adjoining land:

	ii.	there is no door or window in the wall of the building; and	
	iii.	overshadowing does not result in 50% of the private open space of an adjoining dwelling receiving less than 3 hours of sunlight between 9.00am and 3.00pm on 21 June.	
(d)	in accordance with sealed plan of subd	any building envelope shown on a ivision.	
10.4.	10.4.11.1-(A3) Site coverage must:		Not applicable.
(a)	not be more than 5	0%; or	Development is for residential subdivision.
(b)	not be more than a sealed plan.	ny building area shown on a	
		carport or external parking area	Not applicable.
mater	-	y, handling, or storage of goods, e located behind the primary	Development is for residential subdivision.
		for a dwelling, the total width of levation of a garage or carport	Not applicable.
			Development is for residential subdivision.

(whether freestanding or part of any other building) must be the lesser of: 6.0m; or (a) half the width of the frontage. (b) 10.4.11.2 Visual and acoustic privacy for residential development 10.4.11.2-(A1) A door or window to a habitable room or Not applicable. any part of a balcony, deck, roof garden, parking space or Development is for residential subdivision. carport of a building must: if the finished floor level is more than 1.0m above natural ground level: (i) be not less than 6.0m from any door, window, balcony, deck, or roof garden in a dwelling on the same site; be not less than 3.0m from a side boundary; (ii) be not less than 4.0m from a rear boundary; (iii) and

- (iv) if an internal lot, be not less than 4.5m from the boundary abutting a rear boundary of an adjacent frontage site; or
- (b) if less than the setbacks in clause A1(a):
 - (i) be off-set by not less than 1.5m from the edge of any door or window of another dwelling;
 - (ii) have a window sill height of not less than 1.8m above floor level;
 - (iii) have fixed glazing or screening with a uniform transparency of not more than 25% in that part of a door or window less than 1.7m above floor level; or
 - (iv) have a fixed and durable external screen other than vegetation of not less than 1.8m height above the floor level with a uniform transparency of not more than 25% for the full width of the door, window, balcony, deck, roof garden, parking space, or carport.

including any pedestrian pathway and parking area, must be		Not applicable.		
		Development is for residential subdivision.		
10.4.	11.3 Frontage fences			
	11.3-(A1) The height of a fence, including any	Not applicable.		
supporting retaining wall, on or within a frontage setback must be:		No front fence proposed.		
(a)	not more than 1.2m if the fence is solid; or			
(b)	not more than 1.8m provided that part of the fence above 1.2m has openings that provide a uniform transparency of not less than 30%.			
10.4.	12 Setback of development for sensitive use			
10.4.12-(A1) A building containing a sensitive use must be		(a) Not applicable. No applicable zone boundary.		
(a)	tined within a building envelope determined by: the setback distance from the zone boundary as shown in the Table to this clause; and	(b) Not applicable. No applicable zone boundary.		

(b)	projecting upward and away from the zone boundary at an angle of 45 degrees above the horizontal from a wall height of 3.0m at the required setback distance from the zone boundary.		
	12-(A2) Development for a sensitive use must be not than 50.0m from:	(a)	Compliant. Development would be approximately 97m from the Bass Highway.
(a) (b)	Bass Highway; a railway;	(b)	Compliant. Development would be approximately 960m from a railway line.
(c)	land designated in the planning scheme for future road or rail purposes; or	(c)	Not applicable. No land designated for future road or rail.
(d)	a proclaimed wharf area.	(d)	Not applicable. The nearest proclaimed wharf area is in Devonport approximately 15km to the east.
10.4.	13 Subdivision		
10.4.	13-(A1) Each new lot on a plan of subdivision must be	(a)	Compliant. Lots A and B would accommodate residential use.
(a) (b)	intended for residential use; a lot required for public use by the State government, a Council, a Statutory authority or a corporation all	(b)	Not applicable. Lots are not required for public use by the State Government, a Council or a Statutory authority.

the shares of which are held by or on behalf of the State, a Council or by a Statutory authority.		
10.4.13-(A2) A lot, other than a lot to which A1(b) applies, must not be an internal lot	Not applicable. No subdivision proposed.	
10.4.14 Reticulation of an electricity supply to new lots on a	plan of subdivision	
10.4.14-(A1) Electricity reticulation and site connections must be installed underground.	Not applicable. Existing overhead power line would service the new Lot B.	
Co	DDES	
E1 Bushfire-Prone Areas Code	Not applicable. Not in a bushfire-prone area.	
E2 Airport Impact Management Code	Not applicable. No Code in the Scheme.	
E3 Clearing and Conversion of Vegetation Code	Not applicable. No clearing or conversion of vegetation.	
E4 Change in Ground Level Code	Not applicable. No change in ground level greater than 1m or retaining walls closer than 1m and higher than 0.5m.	
E5 Local Heritage Code	Not applicable. No Local Heritage Code in the Scheme.	
E6 Hazard Management Code	Not applicable. Not within a hazard mapped area.	

E7 Sign Code	Not applicable. No signage proposed.		
E8 Telecommunication Code	Not applicable. No telecommunications proposed.		
E9 Traffic Generating Use and Parking Code			
E9.2 Application of this Code	Code applies to all development.		
E9.4 Use or development exempt from this Code	Not exempt.		
	No Local Area Parking Scheme applies to the site.		
E9.5 Use Standards			
E9.5.1 Provision for parking			
E9.5.1-(A1) Provision for parking must be:	(a) Compliant. Table E9A requires two car parking spaces		
(a) the minimum number of on-site vehicle parking spaces must be in accordance with the applicable standard for the use class as shown in the Table to this Code;	for a residential dwelling. Existing dwelling on Lot A has a three car garage on site.		

E9.5.	E9.5.2 Provision for loading and unloading of vehicles					
E9.5. (a) (b)	2-(A1) There must be provision within a site for: on-site loading area in accordance with the requirement in the Table to this Code; and passenger vehicle pick-up and set-down facilities for business, commercial, educational and retail use at the rate of one space for every 50 parking spaces.	Not applicable for residential development of a single dwelling or multiple dwellings.				
E9.6	Development Standards					
E9.6.	2 Design of vehicle parking and loading areas					
	2 A1.1 All development must provide for the ction, drainage and disposal of stormwater; and	Compliant by a Condition to be placed on the Permit.				
E9.6.2 A1.2 Other than for development for a single dwelling in the General Residential, Low Density Residential, Urban Mixed Use and Village zones, the layout of vehicle parking area, loading area, circulation aisle and manoeuvring area must –		Not applicable to existing single dwelling.				
(a)	Be in accordance with AS/NZS 2890.1 (2004) – Parking Facilities – Off–Street Car Parking;					
(b)	Be in accordance with AS/NZS 2890.2 (2002) Parking					

	Facilities - Off-Street Commercial Vehicles;	
(c)	Be in accordance with AS/NZS 2890.3 (1993) Parking Facilities – Bicycle Parking Facilities;	
(d)	Be in accordance with AS/NZS 2890.6 Parking Facilities – Off–Street Parking for People with Disabilities;	
(e)	Each parking space must be separately accessed from the internal circulation aisle within the site;	
(f)	Provide for the forward movement and passing of all vehicles within the site other than if entering or leaving a loading or parking space; and	
(g)	Be formed and constructed with compacted sub-base and an all-weather surface.	
	2-(A2) Design and construction of an access strip and	Not applicable.
devel Living Mana princ	le circulation, movement and standing areas for use or opment on land within the Rural Living, Environmental g, Open Space, Rural Resource, or Environmental gement zones must be in accordance with the ples and requirements for in the current edition of aled Roads Manual – Guideline for Good Practice ARRB.	Land is zoned General Residential.

E10 Water and Waterways Code	Not applicable. Site is 80m from Leven River.
Specific Area Plans	No Specific Area Plans apply to this location.

General Residential - Multiple dwellings x two

10.3.	10.3.1 Discretionary Permit Use			
10.3.1-(P1) Discretionary permit use must:		Not applicable.		
(a) be consistent with local area objectives;		Residential use is Permitted.		
(b)	be consistent with any applicable desired future character statement; and			
(c)	minimise likelihood for adverse impact on amenity for use on adjacent land in the zone.			
10.3.	10.3.2 Impact of Use			
10.3.2-(A1) Permitted non-residential use must adjoin at least one residential use on the same street frontage.		Not applicable.		
		Use is Residential.		

10.2.2	(A2) Described and ordinated are sent as	NI-1	
	10.3.2-(A2) Permitted non-residential use must not generate more than 40 average daily vehicle movements.	Not applicable.	
genere	generate more than 40 average daily vehicle movements.		Residential.
	2-(A3) Other than for emergency services, residential,	Not ap	pplicable.
	sitor accommodation, hours of operation must be en 6.00am and 9.00pm.	Use is	Residential.
10.4.1	Residential density for multiple dwellings		
dwelling of not less than:		(a)	Compliant. Site area per dwelling is 423m ^{2.}
		(b)	Not applicable. No Table to this Clause.
(a)	325m ² ; or		
(b)	if within a density area specified in Table 10.4.1 below and shown on the planning scheme maps, that specified for the density area.		
10.4.2	Setbacks and building envelope for all dwellings		
10.4.2-(A1) Unless within a building area, a dwelling,		(a)	Compliant. Dwelling 1 and 2 would be setback
	ling protrusions (such as eaves, steps, porches, and		12.43m from Henslowes Road.
1	gs) that extend not more than 0.6m into the frontage :k, must have a setback from a frontage that is:	(b)	Not applicable. Satisfied by (a).
setuat	r, must have a setback mom a montage that is.	(5)	riot applicable. Satisfied by (a)

		1	
(a)	if the frontage is a primary frontage, at least 4.5m, or, if the setback from the primary frontage is less than 4.5m, not less than the setback, from the primary frontage, of any existing dwelling on the site; or	(c) (d)	Not applicable. Satisfied by (a). Not applicable. Land does not abut the Bass Highway.
(b)	if the frontage is not a primary frontage, at least 3.0m, or, if the setback from the frontage is less than 3.0m, not less than the setback, from a frontage that is not a primary frontage, of any existing dwelling on the site; or		
(c)	if for a vacant site with existing dwellings on adjoining sites on the same street, not more than the greater, or less than the lesser, setback for the equivalent frontage of the dwellings on the adjoining sites on the same street; or		
(d)	if the development is on land that abuts a road specified in Table 10.4.2, at least that specified for the road.		
	2-(A2) A garage or carport must have a setback from a ary frontage of at least:	(a)	Compliant. Garages for Dwellings 1 and 2 would be setback 12.43m from Henslowes Road.
		(b)	Not applicable. Satisfied by (a).

(a)		, or alternatively 1.0m behind the façade of the ing; or	(c)	Not applicable. Satisfied by (a).
(b)	dwell	ame as the dwelling façade, if a portion of the ing gross floor area is located above the garage rport; or		
(c)	at a g	, if the natural ground level slopes up or down gradient steeper than 1 in 5 for a distance of m from the frontage.		
10.4.2-(A3) A dwelling, excluding outbuildings with a building height of not more than 2.4m and protrusions (such as eaves, steps, porches, and awnings) that extend not more than 0.6m horizontally beyond the building envelope, must:		(a)(i) (a)(ii)	Compliant. Dwellings 1 and 2 would be contained within required frontage setback and building envelope. Compliant. Dwellings 1 and 2 would have wall heights	
(a)	be contained within a building envelope (refer to Diagrams 10.4.2A, 10.4.2B, 10.4.2C and 10.4.2D) determined by:	(α)(ιι)	to 3m projecting at an angle of 45° with 4m setbacks from rear boundary of Lot B.	
	(i)	a distance equal to the frontage setback or, for an internal lot, a distance of 4.5m from the	(b)(i)	Not applicable. There are no existing buildings built on or within 0.2m of the boundary of adjoining lots.
		rear boundary of a lot with an adjoining frontage; and	(b)(ii)	Compliant. Dwelling 1 would be constructed to within 1.5m of a side boundary. Dwelling 2 would be constructed to within 910mm of side boundary for a length of 6.9m.

(b)	=	projecting a line at an angle of 45 degrees from the horizontal at a height of 3.0m above natural ground level at the side boundaries and a distance of 4.0m from the rear boundary to a building height of not more than 8.5m above natural ground level; and have a setback within 1.5m of a side boundary if			
	(i)	does not extend beyond an existing building built on or within 0.2m of the boundary or the adjoining lot; or			
	(ii)	does not exceed a total length of 9.0m or one-third the length of the side boundary (whichever is the lesser).			
10.4.	3 Site c	overage and private open space for all dwellings			
10.4.	3-(A1)	Dwellings must have:	(a)	Compliant. Land area of Lot B would be 846m ² . Total	
(a)		e coverage of not more than 50% (excluding s up to 0.6m); and			site coverage of proposed development would be approximately 35%.
(b)		nultiple dwellings, a total area of private open e of not less than 60.0m² associated with each			

	level finish	ling, unless the dwelling has a finished floor that is entirely more than 1.8m above the ned ground level (excluding a garage, carport or foyer); and	(b)	Compliant. The site is capable of providing both dwellings with an area of 60m ² of private open space associated with each dwelling.
(c)		e area of which at least 25% of the site area is from impervious surfaces.	(c)	Compliant. Area free from impervious surfaces would be 25%.
	10.4.3-(A2) A dwelling must have an area of private open space that:			Compliant. The dwellings would have private open space area in one location of approximately 44m ² .
(a)	-	one location and is at least:	(a)(ii)	Not applicable. No finished floor levels that would be more than 1.8m above finished ground level.
	(i) (ii)	24.0m ² ; or 12.0m ² , if the dwelling is a multiple dwelling with a finished floor level that is entirely more	(b)(i)	Compliant. Private open space areas would have a minimum horizontal dimension of 10m.
		than 1.8m above the finished ground level (excluding a garage, carport or entry foyer);	(b)(ii)	Not applicable. Satisfied by (b)(i).
		and	(c)	Compliant. Private open space would be directly accessible from habitable rooms.
(b)	has a minimum horizontal dimension of:			
	(i)	4.0m; or	(d)	Compliant. Private open space areas are to the north of proposed dwellings.
	(ii)	2.0m, if the dwelling is a multiple dwelling with a finished floor level that is entirely more than 1.8m above the finished ground level	(e)	Compliant. Private open space is not located between the dwellings and the primary frontage.

(c)	(excluding a garage, carport or entry foyer); and is directly accessible from, and adjacent to, a habitable room (other than a bedroom); and is not located to the south, south-east or south-west	(f) Compliant. Land has a grade less than 1:10.(g) Compliant. Private open space areas would be clear of vehicle access and parking areas.
, ,	of the dwelling, unless the area receives at least three hours of sunlight to 50% of the area between 9.00am and 3.00pm on 21 June; and	
(e)	is located between the dwelling and the frontage, only if the frontage is orientated between 30 degrees west of north and 30 degrees east of north, excluding any dwelling located behind another on the same site; and	
(f)	has a gradient not steeper than 1 in 10; and	
(g)	is not used for vehicle access or parking.	
10.4.	4 Sunlight and overshadowing for all dwellings	
room faces	4-(A1) A dwelling must have at least one habitable (other than a bedroom) in which there is a window that between 30 degrees west of north and 30 degrees east rth (see Diagram 10.4.4A).	Compliant. Habitable rooms face north.

10.4.4–(A2) A multiple dwelling that is to the north of a window of a habitable room (other than a bedroom) of another dwelling on the same site, which window faces between 30 degrees west of north and 30 degrees east of north (see Diagram 10.4.4A), must be in accordance with (a) or (b), unless excluded by (c):

- (a) The multiple dwelling is contained within a line projecting (see Diagram 10.4.4B):
 - (i) at a distance of 3.0m from the window; and
 - (ii) vertically to a height of 3.0m above natural ground level and then at an angle of 45 degrees from the horizontal.
- (b) The multiple dwelling does not cause the habitable room to receive less than three hours of sunlight between 9.00am and 3.00pm on 21 June.
- (c) That part, of a multiple dwelling, consisting of:
 - (i) an outbuilding with a building height no more than 2.4m; or

Not applicable.

No multiple dwelling located to the north of another.

	(ii)	protrusions (such as eaves, steps, and awnings) that extend no more than 0.6m horizontally from the multiple dwelling.	
10.4.4-(A3) A multiple dwelling, that is to the north of the private open space, of another dwelling on the same site, required in accordance with A2 or P2 of subclause 10.4.3, must be in accordance with (a) or (b), unless excluded by (c):			Not applicable. Not multiple dwelling development.
(a)		multiple dwelling is contained within a line ecting (see Diagram 10.4.4C):	
	(i)	at a distance of 3.0m from the northern edge of the private open space; and	
	(ii)	vertically to a height of 3.0m above natural ground level and then at an angle of 45 degrees from the horizontal.	
(b)	priva	multiple dwelling does not cause 50% of the te open space to receive less than three hours of ght between 9.00am and 3.00pm on 21 June.	
(c)	That	part, of a multiple dwelling, consisting of:	

(i)	an outbuilding with a building height no more than 2.4m; or
(ii)	protrusions (such as eaves, steps, and

(ii) protrusions (such as eaves, steps, and awnings) that extend no more than 0.6m from the multiple dwelling.

10.4.5 Width of openings for garages and carports for all dwellings

10.4.5-(A1) A garage or carport within 12.0m of a primary frontage (whether the garage or carport is free-standing or part of the dwelling) must have a total width of openings facing the primary frontage of not more than 6.0m or half the width of the frontage (whichever is the lesser).

Compliant. Garages for Dwellings 1 & 2 would be setback 12.43m from frontage to Henslowes Road.

10.4.6 Privacy for all dwellings

10.4.6-(A1) A balcony, deck, roof terrace, parking space, or carport (whether freestanding or part of the dwelling), that has a finished surface or floor level more than 1.0m above natural ground level must have a permanently fixed screen to a height of at least 1.7m above the finished surface or floor level, with a uniform transparency of no more than 25%, along the sides facing a:

Not applicable.

No balcony, deck, roof terrace, parking space, or carport that has a finished surface or floor level more than 1m above natural ground level.

(a)	park	boundary, unless the balcony, deck, roof terrace, ing space, or carport has a setback of at least from the side boundary; and		
(b)	(b) rear boundary, unless the balcony, deck, roof terrace, parking space, or carport has a setback of at least 4.0m from the rear boundary; and			
(c)		ling on the same site, unless the balcony, deck, terrace, parking space, or carport is at least n:		
	(i)	from a window or glazed door, to a habitable room of the other dwelling on the same site; or		
	(ii)	from a balcony, deck, roof terrace or the private open space, of the other dwelling on the same site.		
of a d	10.4.6-(A2) A window or glazed door, to a habitable room, of a dwelling, that has a floor level more than 1.0m above the natural ground level, must be in accordance with (a), unless it is in accordance with (b):		(a)(i)	Non-compliant. The habitable third bedroom of Dwelling 2 would be greater than 1m above natural ground level and would be 2.11m from the eastern side boundary.
(a)	The	window or glazed door:		

- (i) is to have a setback of at least 3.0m from a side boundary; and
- (ii) is to have a setback of at least 4.0m from a rear boundary; and
- (iii) if the dwelling is a multiple dwelling, is to be at least 6.0m from a window or glazed door, to a habitable room, of another dwelling on the same site; and
- (iv) if the dwelling is a multiple dwelling, is to be at least 6.0m from the private open space of another dwelling on the same site.
- (b) The window or glazed door:
 - (i) is to be offset, in the horizontal plane, at least 1.5m from the edge of a window or glazed door, to a habitable room of another dwelling; or
- (ii) is to have a sill height of at least 1.7m above the floor level or has fixed obscure glazing extending to a height of at least 1.7 m above the floor level; or

- (a)(ii) Compliant. Habitable rooms would be setback 4m from the rear boundary of Lot B.
- (a)(iii) Not compliant. The dining room window of Dwelling 2 would be greater than 1 m above natural ground level and would be directly opposite, and 3m from, the third bedroom window of Dwelling 1.
- (a)(iv) Complaint. The third bedroom window of Dwelling 1 would be 6m from the private open space area of Dwelling 2.
- (b)(i) Non-compliant. Performance Criteria not able to be satisfied by (a) or (b).
- (b)(ii) Non-compliant. Performance Criteria not able to be satisfied by (a) or (b).
- (b)(iii) Non-compliant. Performance Criteria not able to be satisfied by (a) or (b)
 - Refer to "Issues" section of this report.

is to have a permanently fixed external screen for the full length of the window or glazed door, to a height of at least 1.7m above floor level, with a uniform transparency of not more than 25%. 10.4.6-(A3) A shared driveway or parking space (excluding Not applicable. a parking space allocated to that dwelling) must be Shared driveway and parking spaces are not located between separated from a window, or glazed door, to a habitable multiple dwellings. room of a multiple dwelling by a horizontal distance of at least: 2.5m; or (a) (b) 1.0m if: it is separated by a screen of at least 1.7m in (i) height; or the window, or glazed door, to a habitable (ii) room has a sill height of at least 1.7m above the shared driveway or parking space, or has fixed obscure glazing extending to a height of at least 1.7m above the floor level.

10.4.7 Frontage fences for all dwellings				
10.4.7-(A1) A fence (including a free-standing wall) within 4.5m of a frontage must have a height above natural ground level of not more than:		Not applicable. No front fence proposed.		
(a)	1.2m if the fence is solid; or			
(b)	1.8m, if any part of the fence that is within 4.5m of a primary frontage has openings above a height of 1.2m which provide a uniform transparency of not less than 30% (excluding any posts or uprights).			
10.4.	8 Waste storage for multiple dwellings			
 10.4.8-(A1) A multiple dwelling must have a storage area, for waste and recycling bins, that is an area of at least 1.5m² per dwelling and is within one of the following locations: (a) in an area for the exclusive use of each dwelling, excluding the area in front of the dwelling; or 		 (a) Compliant. Located in an area for the exclusive use of each dwelling, excluding the area in front of each dwelling. (b) Not applicable. Satisfied by (a). 		
(b)	in a communal storage area with an impervious surface that:			
	(i) has a setback of at least 4.5m from a frontage; and			

	(ii)	is at least 5.5m from any dwelling; and		
	(iii)	is screened from the frontage and any dwelling by a wall to a height of at least 1.2m above the finished surface level of the storage area.		
10.4	.9 Suita	bility of a site or lot for use or development		
	10.4.9-(A1) A site or each lot on a plan of subdivision must:		(a)	Compliant. The site is suitable for multiple dwelling development. Refer to the assessment for subdivision section of this report.
(a)		an area of not less than 330m² excluding any ss strip; and	(b)	Compliant. The site is suitable for multiple dwelling
(b)		if intended for a building, contain a building area of not less than $10.0m \times 15.0m$:		development. Refer to the assessment for subdivision section of this report.
	(i)	clear of any applicable setback from a frontage, side or rear boundary;		
	(ii)	clear of any applicable setback from a zone boundary;		
	(iii)	clear of any registered easement;		
	(iv)	clear of any registered right of way benefiting		

		other land;		
	(v)	clear of any restriction imposed by a Utility;		
	(vi)	not including an access strip;		
	(vii)	accessible from a frontage or access strip; and		
	(viii)	if a new residential lot, with a long axis within the range 30 degrees east of north and 20 degrees west of north.		
have	10.4.9-(A2) A site or each lot on a subdivision plan must have a separate access from a road -		(a)	Compliant. The site is suitable for multiple dwelling development. Refer to the assessment for subdivision section of this report.
(a)		a frontage over which no other land has a of access; and	(b)	Compliant. The site is suitable for multiple dwelling development. Refer to the assessment for subdivision
(b)		nternal lot, by an access strip connecting to a ge over land not required as the means of		section of this report.
		to any other land; or	(c)	Compliant. The site is suitable for multiple dwelling development. Refer to the assessment for subdivision
(c)	by a ri	ght of way connecting to a road –		section of this report.
	(i)	over land not required as the means of access to any other land; and	(d)	Compliant. Lot B is suitable for multiple dwelling development.
	(ii)	not required to give the lot of which it is a		

		part the minimum properties of a lot in accordance with the acceptable solution in any applicable standard; and	(e)	Compliant. Refer to Statements of Compliance from Road Authority and Stormwater Authority.
(d)		a width of frontage and any access strip or right y of not less than –		
	(i)	3.6m for a single dwelling development; or		
	(ii)	6.0m for multiple dwelling development or development for a non-residential use; and		
(e)	Local and Jo satisf provid a road	elevant road authority in accordance with the Government (Highways) Act 1982 or the Roads etties Act 1935 must have advised it is fied adequate arrangements can be made to de vehicular access between the carriageway of d and the frontage, access strip or right of way e site or each lot on a proposed subdivision		
must	be cap cordanc	A site or each lot on a plan of subdivision able of connecting to a water supply provided te with the <i>Water and Sewerage Industry Act</i>	·	site is able to connect to the reticulated water system.

10.4.9-(A4) A site or each lot on a plan of subdivision must be capable of draining and disposing of sewage and wastewater to a sewage system provided in accordance with the <i>Water and Sewerage Industry Act 2008.</i>	Compliant. The site is able to connect to the reticulated sewerage system.	
10.4.9-(A5) A site or each lot on a plan of subdivision must be capable of draining and disposing of stormwater to a stormwater system provided in accordance with the <i>Urban Drainage Act 2013.</i>	Compliant. The site is able to connect to the reticulated stormwate system.	
10.4.10 Dwelling density for single dwelling development		
10.4.10-(A1)	Not applicable. The development is for multiple dwellings.	
(a) The site area per dwelling for a single dwelling must -		
(i) be not less than 325m².		
10.4.11 Development other than a single or multiple dwelling.		
10.4.11.1 Location and configuration of development		
10.4.11.1-(A1) The wall of a building must be set back from	Not applicable.	
a frontage –	Proposed development is for multiple dwellings.	

(a)	not less than 4.5m from a primary frontage; and	
(b)	not less than 3.0m from any secondary frontage; or	
(c)	not less than and not more than the setbacks for any existing building on adjoining sites;	
(d)	not less than for any building retained on the site;	
(e)	in accordance with any building area shown on a sealed plan; or	
(f)	not less than 50.0m if the site abuts the Bass Highway.	
10.4.11.1-(A2) All buildings must be contained within a		Not applicable.
bullai	ng envelope determined by –	Proposed development is for multiple dwellings.
(a)	the applicable frontage setback;	
(b)	a distance of not less than 4.0m from the rear boundary or if an internal lot, a distance of 4.5m from the boundary abutting the rear boundary of the adjoining frontage site;	

- (c) projecting a line at an angle of 45 degrees from the horizontal at a height of 3.0m above natural ground level at each side boundary and at a distance of 4.0m from the rear boundary to a building height of not more than 8.5m above natural ground level if walls are setback
 - (i) not less than 1.5m from each side boundary; or
 - (ii) less than 1.5m from a side boundary if
 - a. built against an existing wall of an adjoining building; or
 - b. the wall or walls -
 - have the lesser of a total length of 9.0m or one-third of the boundary with the adjoining land;
 - ii. there is no door or window in the wall of the building; and
 - iii. overshadowing does not result in 50% of the private open space of an adjoining dwelling

(d)	receiving less than 3 hours of sunlight between 9.00am and 3.00pm on 21 June. in accordance with any building envelope shown on a sealed plan of subdivision.	
10.4.1	1.1-(A3) Site coverage must:	Not applicable.
(a)	not be more than 50%; or	Proposed development is for multiple dwellings.
(b)	not be more than any building area shown on a sealed plan.	
10.4.11.1-(A4) A garage, carport or external parking area and any area for the display, handling, or storage of goods, materials or waste, must be located behind the primary frontage of a building.		Not applicable. Proposed development is for multiple dwellings.
10.4.11.1-(A5) Other than for a dwelling, the total width of openings in the frontage elevation of a garage or carport (whether freestanding or part of any other building) must be the lesser of:		Not applicable. Proposed development is for multiple dwellings.
(a)	6.0m; or	
(b)	half the width of the frontage.	

10.4.11.2 Visual and acoustic privacy for residential development

10.4.11.2-(A1) A door or window to a habitable room or any part of a balcony, deck, roof garden, parking space or carport of a building must:

- (a) if the finished floor level is more than 1.0m above natural ground level:
 - (i) be not less than 6.0m from any door, window, balcony, deck, or roof garden in a dwelling on the same site:
 - (ii) be not less than 3.0m from a side boundary;
 - (iii) be not less than 4.0m from a rear boundary; and
 - (iv) if an internal lot, be not less than 4.5m from the boundary abutting a rear boundary of an adjacent frontage site; or
- (b) if less than the setbacks in clause A1(a):
 - (i) be off-set by not less than 1.5m from the edge of any door or window of another dwelling;

Not applicable.

Proposed development is for multiple dwellings.

		-
(ii)	have a window sill height of not less than 1.8m above floor level;	
(iii)	have fixed glazing or screening with a uniform transparency of not more than 25% in that part of a door or window less than 1.7m above floor level; or	
(v)	have a fixed and durable external screen other than vegetation of not less than 1.8m height above the floor level with a uniform transparency of not more than 25% for the full width of the door, window, balcony, deck, roof garden, parking space, or carport.	
10.4.11.2-(A2) An access strip or shared driveway, including any pedestrian pathway and parking area, must be separated by a distance of not less than 1.5m horizontally and 1.5m vertically from the door or window to a dwelling or any balcony, deck, or roof garden in a dwelling.		Not applicable. Proposed development is for multiple dwellings.
10.4.11.3 Fi	rontage fences	
	(1) The height of a fence, including any etaining wall, on or within a frontage setback	Not applicable. Proposed development is for multiple dwellings.

(a)	not more than 1.2m if the fence is solid; or
(b)	not more than 1.8m provided that part of the fence above 1.2m has openings that provide a uniform transparency of not less than 30%.

10.4.	12 Setback of development for sensitive use		
	12-(A1) A building containing a sensitive use must be lined within a building envelope determined by:	(a)	Not applicable. No zone boundary setback applicable to this development.
(a)	the setback distance from the zone boundary as shown in the Table to this clause; and	(b)	Not applicable. No zone boundary setback applicable to this development.
(b)	projecting upward and away from the zone boundary at an angle of 45 degrees above the horizontal from a wall height of 3.0m at the required setback distance from the zone boundary.		
10.4.12-(A2) Development for a sensitive use must be not less than 50.0m from:		(a)	Compliant. Development would be approximately 140m from the Bass Highway.
(a)	Bass Highway;	(b)	Compliant. Development would be approximately 1.3km from a railway line.
(b)	a railway;		

		1	
(c)	land designated in the planning scheme for future road or rail purposes; or	(c) rail.	Not applicable. No land designated for future road or
(d)	a proclaimed wharf area.	(d)	Not applicable. The nearest proclaimed wharf area is in Devonport approximately 15km to the east.
10.4.	13 Subdivision		
10.4.	13-(A1) Each new lot on a plan of subdivision must be -	Not a	oplicable.
(a)	intended for residential use;	Assessment of proposed multiple dwellings.	
(b)	a lot required for public use by the State government, a Council, a Statutory authority or a corporation all the shares of which are held by or on behalf of the State, a Council or by a Statutory authority.		
10.4.13-(A2) A lot, other than a lot to which A1(b) applies, must not be an internal lot		Not a	pplicable.
		Asses	sment of proposed multiple dwellings.
10.4.	14 Reticulation of an electricity supply to new lots on a	olan of	subdivision
10.4.14-(A1) Electricity reticulation and site connections must be installed underground.		Not a	pplicable.
		Asses	sment of proposed multiple dwellings.

Codes				
E1 Bushfire-Prone Areas Code	Not applicable. Assessment of proposed multiple dwellings.			
E2 Airport Impact Management Code	Not applicable. No Code in the Scheme.			
E3 Clearing and Conversion of Vegetation Code	Not applicable. No clearing or conversion of vegetation.			
E4 Change in Ground Level Code	Not applicable. No change in ground level greater than 1m or retaining walls closer than 1m and higher than 0.5m.			
E5 Local Heritage Code	Not applicable. No Local Heritage Code in the Scheme.			
E6 Hazard Management Code	Not applicable. Not within a hazard mapped area.			
E7 Sign Code	Not applicable. No signage proposed.			
E8 Telecommunication Code	Not applicable. No telecommunications proposed.			
E9 Traffic Generating Use and Parking Code				
E9.2 Application of this Code	Code applies to all development.			
E9.4 Use or development exempt from this Code	Not exempt. No Local Area Parking Scheme applies to the site.			

E9.5	E9.5 Use Standards E9.5.1 Provision for parking				
E9.5.					
E9.5.1-(A1) Provision for parking must be: (a) the minimum number of on-site vehicle parking spaces must be in accordance with the applicable standard for the use class as shown in the Table to this Code;		(a) Non-compliant. Table E9A requires two car parking spaces for a residential dwelling and one visitor car park for every three multiple dwellings. Development comprises two car parking spaces per dwelling. However, no visitor car parking is proposed. Refer to "Issues" section of this report.			
E9.5.2	2 Provision for loading and unloading of vehicles				
E9.5.2-(A1) There must be provision within a site for:		Not applicable to residential development.			
(a)	on-site loading area in accordance with the requirement in the Table to this Code; and				
(b)	passenger vehicle pick-up and set-down facilities for business, commercial, educational and retail use at the rate of one space for every 50 parking spaces.				

E9.6	E9.6 Development Standards			
E9.6.	E9.6.2 Design of vehicle parking and loading areas			
E9.6.2 A1.1 All development must provide for the collection, drainage and disposal of stormwater; and		Compliant by a Condition to be placed on the Permit.		
E9.6.2 A1.2 Other than for development for a single dwelling in the General Residential, Low Density Residential, Urban Mixed Use and Village zones, the layout of vehicle parking area, loading area, circulation aisle and manoeuvring area must –		(a) (b) to	Compliant. Application demonstrates that manoeuvrability n-site is in accordance with Australian Standards. (d) Not applicable to residential development.	
(a)	Be in accordance with AS/NZS 2890.1 (2004) – Parking Facilities – Off–Street Car Parking;	(e)	Complaint. Car parking spaces able to be access from shared internal driveway.	
(b)	Be in accordance with AS/NZS 2890.2 (2002) Parking Facilities - Off-Street Commercial Vehicles;	(f)	Compliant. Vehicles able to egress and exit in a forward manner.	
(c)	Be in accordance with AS/NZS 2890.3 (1993) Parking Facilities – Bicycle Parking Facilities;	(g)	Compliant. Conditions outlined within the Permit.	
(d)	Be in accordance with AS/NZS 2890.6 Parking Facilities – Off-Street Parking for People with Disabilities;			

(e) (f)	Each parking space must be separately accessed from the internal circulation aisle within the site; Provide for the forward movement and passing of all	
	vehicles within the site other than if entering or leaving a loading or parking space; and	
(g)	Be formed and constructed with compacted sub-base and an all-weather surface.	
E9.6.2-(A2) Design and construction of an access strip and vehicle circulation, movement and standing areas for use or development on land within the Rural Living, Environmental Living, Open Space, Rural Resource, or Environmental Management zones must be in accordance with the principles and requirements for in the current edition of Unsealed Roads Manual - Guideline for Good Practice ARRB.		Not applicable. Land is zoned General Residential.
E10 Water and Waterways Code		Not applicable. Site is approximately 130m from Leven River.
Specific Area Plans		No Specific Area Plans apply to this location.

Issues -

1 Setback of outbuilding from the rear boundary -

The Scheme's Acceptable Solution 10.4.2–(A3) requires that a dwelling, including outbuildings with a wall height greater than 2.4m, be contained within a building envelope incorporating a setback distance of 4m from the rear boundary of a lot with a shared frontage. The proposal seeks a variation to this standard.

The subdivision would result in the existing outbuilding on Lot A having a new setback of 1.8m from the rear boundary of Lot B.

Performance Criteria 10.4.2-(P3) requires that the siting and scale of a dwelling (including outbuildings) must:

- (a) not cause unreasonable loss of amenity by
 - (i) reduction of sunlight to a habitable room of a dwelling on an adjoining lot; or
 - (ii) overshadowing the private open space of a dwelling on an adjoining lot; or
 - (iii) overshadowing of an adjoining vacant lot; or
 - (iv) visual impacts caused by the apparent scale, bulk or proportions of the dwelling when viewed from an adjoining lot; and
- (b) provide separation between dwellings on adjoining lots that is compatible with the prevailing in the surrounding area.

Overshadowing -

The proposal is accompanied by shadow diagrams that demonstrate on 21 June the existing outbuilding would overshadow areas of private open space of the proposed multiple dwellings. However, the enclosed alfresco areas and habitable rooms would not be overshadowed. The shading of open space areas would move throughout the day, with each dwelling sharing a proportion of shadow effect.

It is considered that any overshadowing that did occur would not result in an unreasonable loss of sunlight to habitable rooms or private open space areas.

Visual Impact -

The outbuilding is located 400mm lower than the proposed multiple dwelling development, separated by an existing 400mm high retaining wall. The outbuilding would not result in a negative impact on the streetscape of Henslowes Road. However, the gable roof outline of the garage would be quite visible from the proposed multiple dwellings. The location of the outbuilding, that is to be setback 1.8m from the proposed boundary, together with the 4m setback of the new dwellings, would result in a cluster of buildings separated by 5.8m. It is considered the location would impose a visual impact on the proposed development. However, the setback is greater than that experienced in urban areas, where garages are constructed to the side boundary and adjoining dwellings are often setback 1.5m from side boundaries.

Pattern of Separation -

The pattern of separation between residential buildings in the Henslowes Road area is much greater than is evident in other urban areas of Ulverstone. This is due to the historic pattern settlement in this area, characterised by large lot sizes accommodating single However, the current Scheme does not uphold these characteristics, and the proposal before the Planning Authority satisfies Scheme standards for lot size and dwelling density in the General Residential zone.

2 Variation to car parking standards -

The Scheme's E9 Traffic Generating Use and Parking Code requires that two on-site car parking spaces be provided for each dwelling and one visitor space for every three dwellings. A parking space is defined in the Code as "an area allocated and marked out for the parking of one vehicle and includes any manoeuvring space and access to it." This means the development needs to make provision for five car parking spaces, including car park access space and manoeuvring area so vehicles can egress from the site in a forward direction.

The application does not meet Code standards for car parking.

The development proposes one internal garage space and one external car park for each dwelling. However, the proposal does not include a visitor car parking space, with visitors required to park in Henslowes Road.

Performance Criteria E9.5.1-(P1) requires that the Council be satisfied that:

- "(a) It must be unnecessary or unreasonable to require arrangements for the provision of vehicle parking; or
- (b) Adequate and appropriate provision must be made for vehicle parking to meet
 - (i) anticipated requirement for the type, scale, and intensity of the use;
 - (ii) likely needs and requirements of site users; and
 - (iii) likely type, number, frequency, and duration of vehicle parking demand."

It is considered that the proposed parking and manoeuvring arrangements would be acceptable given the limited number and frequency of vehicular movements on the site. The development of two dwellings will not result in any material increase in traffic entering and exiting Henslowes Road, and it is considered to be acceptable that visitors be required to park on the roadway, in front of the dwellings.

3 Privacy for all dwellings

The Schemes Acceptable Solution 10.4.6 requires that habitable rooms that have a floor area greater than 1m above natural ground level must be designed to allow for privacy to adjoining multiple dwellings and adjoining land. The proposed multiple dwelling development seeks a variation to this standard.

The third bedroom of Dwelling 2 would be greater than 1m above natural ground level and would be 2.11m from the eastern side boundary of Lot B. This is considered to be acceptable, as the side boundary adjoins the access strip to Lot A that would be 3.81m wide. This means that the window would be 5.92m from adjoining land that may accommodate future residential development.

Further, the dining room window of Dwelling 2 would be greater than 1m above natural ground level and would be directly opposite, and 3m from, the third bedroom window of Dwelling 1. The Scheme requires a 6m separation to provide privacy to adjoining habitable rooms and private open space areas, or that the windows be otherwise designed.

Following a preliminary assessment of the proposal, the applicant was asked to address this Scheme standard. However, subsequent plans have failed to demonstrate an alternate design solution. A condition is to be placed on the Permit, requiring that windows that are greater than Im above natural ground level and less than 6m apart, be screened or otherwise designed or located so that there is no loss of privacy from these habitable rooms.

4 Subdivision to create an internal allotment -

> The Scheme's Acceptable Solution 10.4.13-(A2) requires that subdivision in the General Residential zone must not result in an internal lot (Scheme Amendment 7 February 2017). The proposed Lot A would be an internal lot.

Assessment Performance Criteria 10.4.13-(P2) states:

"An internal lot on a plan of subdivision must be:

- (i) reasonably required for the efficient use of land as a result of a restriction on the layout of lots with a frontage imposed by:
 - slope, shape, orientation and topography of land; a.
 - b. an established pattern of lots and development;
 - connection to the road network; c.
 - d. connection to available or planned utilities;
 - a requirement to protect ecological, scientific, historic, e. cultural or aesthetic values, including vegetation or a watercourse; or
 - f. exposure to an unacceptable level of risk from a natural hazard; and
- (ii) without likely impact on the amenity of adjacent land".

The proposal to create an internal allotment needs to meet one of the criteria stated above and not create a negative impact on the amenity of adjoining land.

The proposed division of land is to accommodate the existing dwelling that is on-site, whilst allowing for the division of a large parcel of residential land. The existing dwelling is located 65m from the primary frontage, close to the boundary with Crown land and the Leven River. The proposal allows for the existing internal driveway to become a legal form of frontage and access to Henslowes Road.

The creation of an internal allotment with an access strip meets the standard required for vehicular access to the road network. It is considered the creation of the internal allotment would not impact on the amenity of adjacent land, with the land areas proposed for each lot satisfying the Scheme's standards for allotment size and shape in the General Residential zone.

5 Local Government (Building and Miscellaneous Provisions) Act 1993 –

The Local Government (Building and Miscellaneous Provisions) Act 1993 (LGBMP) provides that the Council may refuse to approve a plan of subdivision if it is of the opinion that the road and likely pedestrian network is unsuitable, the lot cannot be satisfactorily serviced or that the lots by reason of their shape, size or contours are unsuitable for accommodation of a building envelope.

The proposed subdivision has demonstrated that it is able to satisfy the land characteristic matters required under LGBMP.

Public Open Space Contributions Policy 2019 -

Central Coast Council, in January 2019, ratified the Public Open Space Contributions Policy 2019 (POS).

The Policy was developed with consideration to the contemporary legislative requirements to do with the approval of subdivisions under LGBMP and for the approval of permits for development, including subdivision, under the Scheme.

There is a clear statutory basis for a Council to require open space to be created in the course of approving a subdivision where a Council has formed a view that open space would be desirable. Similarly, a Council can, where it has formed the view that the mandatory provision of open space is not warranted, instead require the subdivider to make a mandatory cash contribution to the Council in lieu of the provision of open space land.

LGBMP Section 117 provides that instead of requiring the provision of public open space, a Council can require the payment of a cash sum. It is specially provided that this amount is to be held by the Council "for the acquisition or improvement of land for public open space for the benefit of the inhabitants of the Municipal area". The cash in lieu contribution does not need to be locality specific. This is because an increased density of lots for dwellings would create a greater demand for new and improved public areas, including both District and Regional areas, and thus these areas can be part funded by a cash-inlieu contribution.

No requirement for the dedication of open space land has been identified by the Council in the assessment of the division of land at 22 Henslowes Road, Ulverstone. Consequently, a cash-in-lieu amount is to be paid for the acquisition or improvement of land for District and Regional public open space for the benefit of the inhabitants of the Municipal area.

The methodology for determining the value of the contribution, for a subdivision of five lots or less, is that the 5% contribution is to be determine based on the current value of the land as determined by the Valuer General.

The POS Contribution for the proposed new Lot B would be \$2,089.00.

Referral advice -

Referral advice from the various Departments of the Council and other service providers is as follows:

Service	COMMENTS/CONDITIONS
Environmental Health	No comment.
Infrastructure Services	Refer to Statements of Compliance from the Council in its capacity as the Road Authority and Stormwater Authority.

TasWater	Submission to Planning Authority Notice TWDA 2019/00286-CC dated 26 March 2019	
Department of State Growth	Referral not required.	
Environment Protection Authority	Referral not required.	
TasRail	Refer to representation received.	
Heritage Tasmania	Referral not required.	
Crown Land Services	Referral not required.	
Other	Referral not required.	

CONSULTATION

In accordance with s.57(3) of the Land Use Planning and Approvals Act 1993:

- a site notice was posted;
- letters to adjoining owners were sent; and
- . an advertisement was placed in the Public Notices section of The Advocate.

Representation -

One representation was received within the prescribed time, a copy of which is provided at Annexure 3.

The representation is summarised and responded to as follows:

MATTER RAISED RESPONSE		Response		
1	The He streetscape windbreaks established development destroy this	t in front	includes large Allowing yards will	The pattern of separation between residential buildings in the Henslowes Road area is much greater than is evident in other urban areas of Ulverstone. This is due to the historic pattern settlement in this area, characterised by large lot sizes accommodating single dwellings and large gardens.

However, the current Scheme does not uphold or protect these characteristics and the proposal before the Planning Authority satisfies Scheme standards residential lot size and dwelling density in the General Residential zone. 2 High density housing such as is As stated above, the proposal proposed is more suitable to satisfies Scheme standards streets adjoining the CBD. A relation to dwelling density in the precedent will be set for adhoc General Residential zone. development in the Central Coast region.

RESOURCE, FINANCIAL AND RISK IMPACTS

The proposal has no likely impact on Council resources outside those usually required for assessment and reporting, and possibly costs associated with an appeal against the Council's determination should one be instituted.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014-2024 includes the following strategies and key actions:

The Environment and Sustainable Infrastructure

Develop and manage sustainable built infrastructure.

CONCLUSION

The representation does not contain sufficient merit to justify the addition of any restrictive condition to a Permit issued, or refusal of the development.

The variation to the rear setback of the outbuilding would not result in a negative impact on the amenity of adjoining land.

The land is zoned General Residential.

In summary, the development satisfies the Key Local Area Objectives for the zone:

- Suburban residential areas make efficient use of land and optimise available and planned infrastructure provision through a balance of infill and redevelopment of established residential areas and the incremental release of new land.
- 2 Suburban residential areas provide equivalent opportunity for single dwelling and multiple dwelling developments and for shared and supported accommodation through private, public and social investment.

It is considered the Objective of the zone and the relevant Performance Criteria of the Scheme have been addressed and adequately satisfied and the issue of a Permit is justified, subject to conditions.

Recommendation -

It is recommended that the application for Residential (two lot subdivision and multiple dwellings x two) – one internal allotment, variation to orientation of lots, car parking standards and setback of existing development from rear boundary of a lot with shared frontage at 22 Henslowes Road, Ulverstone be approved subject to the following conditions and notes:

SUBDIVISION

- The development must be substantially in accordance with the draft plan by n+b design, Project No. P18074, Sheet No. A103 dated 7 February 2019.
- The development must be in accordance with the conditions of TasWater's Submission to Planning Authority Notice, Reference No. TWDA 2019/00286-CC dated 26 March 2019 (copy attached).
- The development must be in accordance with the conditions of the Statement of Compliance for Vehicular Access and Drainage Access dated 28 March 2019 issued by the Council acting in its capacity as the Road Authority and the Stormwater Authority (copy attached).
- A cash-in-lieu of public open space contribution payment of \$2,089.00 representing 5% of the unimproved value of Lot B. The cash-in-lieu contribution must be paid prior to the sealing of the Final Survey Plan.
- Prior to the sealing of a Final Survey Plan, Hydro Tasmania are to advise that the proximity of existing hydroelectricity poles means that no

additional installations, other than a line direct to a new dwelling from an existing pole, would be required for installation of an electrical service to Lot B.

MULTIPLE DWELLINGS

- 6 The development must be substantially in accordance with the plans by n+b design, Project No. P18074, Sheets A101, A102, A104, A105, A107, A108, A109, A110, A111, A112, Revision A dated 7 February 2018 and Sheets U100, U101, U102, U200, U201, U202, Revision A dated 15 December 2018, unless modified by a condition of this Permit.
- 7 The dining room window of Dwelling 2 and the third bedroom window of Dwelling 1 must be screened or otherwise designed or located so that there is no loss of privacy from adjoining habitable rooms and private open space areas.
- 8 The development must be in accordance with the conditions of TasWater's Submission to Planning Authority Notice, Reference No. TWDA 2019/00286-CC dated 26 March 2019 (copy attached).
- 9 The development must be in accordance with the conditions of the Statement of Compliance for Vehicular Access and Drainage Access dated 2 April 2019 issued by the Council acting in its capacity as the Road Authority and the Stormwater Authority (copy attached).
- 10 Stormwater, including from vehicle parking and manoeuvring areas, must be collected, drained and disposed of to an approved stormwater system.
- 11 Driveways and vehicle parking and manoeuvring areas must be formed and constructed with a compacted sub-base and an all-weather surface.

Please note:

- A Planning Permit remains valid for two years. If the use and/or 1 development has not substantially commenced within this period, an extension of time may be granted if a request is made before this period expires. If the Permit lapses, a new application must be made.
- 2 "Substantial commencement" is the submission and approval of a Building Permit or engineering drawings and the physical commencement of infrastructure works on the site or bank guarantee to undertake such works.

- The proposed development fits within the criteria of Category 4 Building Permit Work and Category 3 Notifiable Plumbing Work when assessed against the Director's Determinations issued under the *Building Act 2016*. Accordingly, an application for a Building Permit is to be made to the Council's Building Permit Authority, and an application for a Certificate of Likely Compliance Plumbing Work is to be made to the Council's Plumbing Permit Authority.
- 4 Side boundary fencing is to angle down to the public road reserve boundary in accordance with AS/NZS 2890 Figure 3.3 "Minimum Sight Lines for Pedestrian Safety".'

The Land Use Planning Group Leader report is supported."

The Executive Services Officer reports as follows:

- "A copy of the Annexures referred to in the Land Use Planning Group Leader report having been circulated to all Councillors, a suggested resolution is submitted for consideration."
- "That the application for Residential (two lot subdivision and multiple dwellings x two) one internal allotment, variation to orientation of lots, car parking standards and setback of existing development from rear boundary of a lot with shared frontage at 22 Henslowes Road, Ulverstone be approved subject to the following conditions and notes:

SUBDIVISION

- The development must be substantially in accordance with the draft plan by n+b design, Project No. P18074, Sheet No. A103 dated 7 February 2019.
- The development must be in accordance with the conditions of TasWater's Submission to Planning Authority Notice, Reference No. TWDA 2019/00286-CC dated 26 March 2019 (copy attached) (a copy being appended to and forming part of these minutes).
- The development must be in accordance with the conditions of the Statement of Compliance for Vehicular Access and Drainage Access dated 28 March 2019 issued by the Council acting in its capacity as the Road Authority and the Stormwater Authority (copy attached) (a copy being appended to and forming part of these minutes).
- A cash-in-lieu of public open space contribution payment of \$2,089.00 representing 5% of the unimproved value of Lot B. The cash-in-lieu contribution must be paid prior to the sealing of the Final Survey Plan.

Prior to the sealing of a Final Survey Plan, Hydro Tasmania are to advise that the proximity of existing hydroelectricity poles means that no additional installations, other than a line direct to a new dwelling from an existing pole, would be required for installation of an electrical service to Lot B.

MULTIPLE DWELLINGS

- The development must be substantially in accordance with the plans by n+b design, Project No. P18074, Sheets A101, A102, A104, A105, A107, A108, A109, A110, A111, A112, Revision A dated 7 February 2018 and Sheets U100, U101, U102, U200, U201, U202, Revision A dated 15 December 2018, unless modified by a condition of this Permit.
- The dining room window of Dwelling 2 and the third bedroom window of Dwelling 1 must be screened or otherwise designed or located so that there is no loss of privacy from adjoining habitable rooms and private open space areas.
- The development must be in accordance with the conditions of TasWater's Submission to Planning Authority Notice, Reference No. TWDA 2019/00286-CC dated 26 March 2019 (copy attached) (a copy being appended to and forming part of these minutes).
- The development must be in accordance with the conditions of the Statement of Compliance for Vehicular Access and Drainage Access dated 2 April 2019 issued by the Council acting in its capacity as the Road Authority and the Stormwater Authority (copy attached) (a copy being appended to and forming part of these minutes).
- Stormwater, including from vehicle parking and manoeuvring areas, must be collected, drained and disposed of to an approved stormwater system.
- Driveways and vehicle parking and manoeuvring areas must be formed and constructed with a compacted sub-base and an all-weather surface.

Please note:

- A Planning Permit remains valid for two years. If the use and/or development has not substantially commenced within this period, an extension of time may be granted if a request is made before this period expires. If the Permit lapses, a new application must be made.
- 2 "Substantial commencement" is the submission and approval of a Building Permit or engineering drawings and the physical commencement of infrastructure works on the site or bank guarantee to undertake such works.

3	The proposed development fits within the criteria of Category 4 – Building Permit Work and Category 3 – Notifiable Plumbing Work when assessed against the Director's Determinations issued under the <i>Building Act 2016</i> . Accordingly, an application for a Building Permit is to be made to the Council's Building Permit Authority, and an
	application for a Certificate of Likely Compliance – Plumbing Work is to be made to the Council's Plumbing Permit Authority.
1	Side houndary fencing is to angle down to the public road reserve houndary in

4	Side boundary fencing is to angle down to the public road reserve boundary accordance with AS/NZS 2890 Figure 3.3 "Minimum Sight Lines for Pedestrian Safety	

10.7 Dog control – Fixing of registration fees for the 2019–2020 financial year and other fees under the *Dog Control Act 2000*

The Director Community Services reports as follows:

"PURPOSE

This report considers the fixing of dog registration fees for the 2019–2020 financial year and other fees as required under the *Dog Control Act 2000* (the Act).

BACKGROUND

The *Dog Control Amendment Act 2009* provides for the Council to set dog registration fees and other associated animal fees such as kennel licences, dangerous dog licences and so on. This report enables the registration fees to be set and the registration forms and tags to be issued to dog owners before the commencement of the registration period, and other associated animal fees to be set for the 2019–2020 financial year.

DISCUSSION

The dog control legislation requires that all dogs over the age of six months be registered with a local council and it provides for councils to set fees for the purpose of registration and management of the Act. All dogs over six months of age must be registered with a local council; the period of registration being 1 July to 30 June each year.

The dog registration system enables the Animal Control Officer to identify a dog's owner and records information to enforce the regulations and provisions of the dog control legislation.

The Council will continue to offer a discounted fee in the following instances:

- should the dog registration be paid prior to 1 July 2019 for the 2019-2020 financial year - as an incentive to maximise dog registrations as at 1 July 2019;
- should the dog be sterilised to encourage the reduction in the instances of unwanted or abandoned dogs;
- should the dog be obedience trained to promote the value of obedience training;
- should the dog be a registered working, pure bred, greyhound or hunting dog;
- should the dog be owned and registered by a pensioner; and
- newly registered dogs that have either recently been purchased or are up to six months of age.

The Council will continue to provide the registration services free of charge in the following instances:

- should the dog be a registered and appropriately trained guide, hearing or companion dog (limited to one per person); and
- should the dog registration be transferred from another Tasmanian council.

The Council has endeavoured to keep any increase in registration fees to a minimum.

The Council has increased most discounted early payment fees by 5% (apart from the Pensioner Rate) and the proposed fees continue to reflect the cost of providing the service through increases in the cost of transporting dogs safely (and with a minimum of stress on the animal), together with the demand for out of hours services, notably the number of dangerous dog incidents, and the usual cost of living increases that affect this service.

The Council will also be continuing to promote responsible dog ownership and will be including a flyer promoting this with this year's registration forms.

In setting the community service obligation component the Council has considered five rationales which include the following questions:

- . is it considered a public good?;
- . is it a private good that has public benefits?;
- . the relative need for the service;
- . the ability to pay for the service; and
- . the essential nature of the service.

The Council considers that while the ownership of dogs is a private good it does have some public benefits, such as companionship, social, therapy, security and recreational benefits. The Council believes that there is a need for the service and that the community sees a high need for the policing of dogs in public areas such as beaches, streets and through legislative requirements. The Council recognises the essential nature of the service in that the community expects that dog control should be provided to ensure quality of life for residents within the municipal area.

The Council also provides a discount period as an incentive to responsible dog owners who endeavour to meet the relevant legislative requirement to register their dog at the start of the financial year. Under the Act dogs are required to be registered as at 1 July each year and while the Council sends out registration renewals at in May each year to facilitate timely registration, the Council also offers a discount for the payment of registration prior to 1 July. The Council offers discounted fees to persons who acquire a dog part way through the year and refunds part of the registration cost of deceased dogs where it is appropriate to do so.

The Council has chosen to bring the discount period back to 1 July. Dog registrations are due for renewal on June 30 and the owner of any dog not registered as at 1 July is in breach of the Dog Control Act and could be liable for a fine. To assist responsible dog owners in meeting their registration obligation the Council will ensure that reminders are sent out as early as possible in May thereby allowing a period of up to two months for responsible dog owners to register their dogs at a discount rate.

The Council has previously investigated the introduction of a life-long registration fee for any de-sexed, microchipped dog and considered that this was not a viable option.

It is planned that the Council will investigate the purchase of one-off lifetime registration disks to assist in identifying dogs as well as reducing the cost of annual registration tag replacements. The Council's Dog Management Policy is due for review in 2020 and this review will involve a range of community consultation aimed at providing the best outcome for dog-owners and non-dog-owners with the Central Coast Community.

CONSULTATION

The Central Coast Council falls within the upper range of the mid-sized councils and the proposed dog registration and associated fees fall within the upper range of fees charged by those councils.

RESOURCE, FINANCIAL AND RISK IMPACTS

The proposed fee structure is based on retention of the current dog control procedures and is calculated to meet the projected cost of dog control in 2019-2020 with the exception of the community service obligation to be met from rates.

A copy of the fee structure for the 2018-2019 financial year is appended to this report.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Shape of the Place

. Conserve the physical environment in a way that ensures we have a healthy and attractive community

A Connected Central Coast

. Improve community well-being

Council Sustainability and Governance

- . Improve corporate governance
- . Improve service provision.

CONCLUSION

It is recommended that dog registration fees be fixed for the financial year 1 July 2019 to 30 June 2020 in respect of all dogs over the age of six months, at the following rates:

DESCRIPTION	Incentive Rate (If paid on or Before 1 July 2019)	FULL RATE (IF PAID AFTER 1 JULY 2019)
Unsterilised dog	\$65.00	\$110.00
Sterilised dog*	\$36.00	\$45.00

Greyhound registered with the Tasmanian Greyhound Racing Board*	\$36.00	\$65.00
Pure Bred dog* (kept for breeding whose owner is the holder of a current stud prefix recognised by the Tasmanian Canine Association)	\$36.00	\$65.00
Working dog kept for the purpose of working farm stock*	\$36.00	\$65.00
Hunting dog*	\$36.00	\$65.00
Guide, Hearing or Companion dog	Nil	Nil
Newly registered dog (purchased through the year) - first year of registration only	**Pro-rata registration rate	**Pro-rata registration rate
Newly registered dog (up to six months of age)* for the first year of registration only	**Pro-rata registration rate	**Pro-rata registration rate
Registration fee for each Declared Dangerous Dog	\$265.00	\$320.00
Pensioners rate***	\$28.00	\$35.00
Transfer of dog registration from another Tasmanian Council for the same registration period (evidence must be provided)	Nil	Nil
Discount for Obedience Certificate****	\$1.00	\$1.00

- *Proof of evidence must be provided at the time of registration (such as a veterinarian certificate, Tasmanian Canine Association certificate, Greyhound Racing Board certificate, current membership of a recognised hunting dog organisation).
- **Pro rata registration rate The rate is calculated as the Full Rate divisible by 12 and multiplied by the number of months or part thereof remaining in the financial year 1 July 2019 to 30 June 2020, or taken to be the Incentive Rate, whichever is the lesser. Note: the pro-rata registration rate does not apply where the owner has neglected to register a dog prior to being impounded.
- ***Pensioners rate The pensioner's rate applies to ONE dog only (owned by a pensioner at the one property). Evidence such as the Pension Concession Card must be sighted at the time of payment.
- ****Discount for Obedience Certificate Proof of evidence must be provided at the time of registration a current certificate of obedience proficiency has been provided from an approved dog training organisation which has been accepted as a provider of an appropriate obedience certificate.

And that the following fees for the management of the *Dog Control Act 2000* also be fixed:

DETAILS	AMOUNT (\$)
Impounding fee (1 st impoundment)*	\$31.00
Impounding fee (subsequent)*	\$85.00
Daily pound fee (per week day or any part thereof)**	\$51.00
Out of hours release fee (additional charge). Note: available in special circumstances only and if an appropriate authorised person is available.	\$90.00
Investigation of nuisance complaint (non-refundable)	\$25.00
Kennel Licence Application (initial) (not including dog registration)	\$130.00

Kennel Licence renewal (per year)	\$60.00
Replacement tag (each)	\$5.00
Dangerous dog collar (each)	Purchase price (plus 5% admin. fee and GST)
Dangerous dog sign (each)	Purchase price (Plus 5% admin. fee and GST)

- *Charged for the collection and short-term (less than 12 hours) impoundment.
- **Charged for long-term (12 hours or more) impoundment and in addition to the Impounding fee."

The Executive Services Officer reports as follows:

"A schedule of fees fixed for the 2018-2019 financial year having been circulated to all Councillors, a suggested resolution is submitted for consideration."

■ "That dog registration fees be and are hereby fixed for the financial year 1 July 2019 to 30 June 2020 in respect of all dogs over the age of six months, at the following rates:

DESCRIPTION	INCENTIVE RATE	FULL RATE
	(IF PAID ON OR BEFORE	(IF PAID AFTER
	1 July 2019)	1 JULY 2019)
Unsterilised dog	\$65.00	\$110.00
Sterilised dog*	\$36.00	\$46.00
Greyhound registered with the Tasmanian Greyhound Racing Board*	\$36.00	\$65.00
Pure Bred dog* (kept for breeding whose owner is the holder of a current stud prefix recognised by the Tasmanian Canine Association)	\$36.00	\$65.00
Working dog kept for the purpose of working farm stock*	\$36.00	\$65.00
Hunting dog*	\$36.00	\$65.00

Guide, Hearing or Companion dog	Nil	Nil
Newly registered dog (purchased through the year) - first year of registration only	**Pro-rata registration rate	**Pro-rata registration rate
Newly registered dog (up to six months of age)* for the first year of registration only	**Pro-rata registration rate	**Pro-rata registration rate
Registration fee for each Declared Dangerous Dog	\$265.00	\$320.00
Pensioners rate***	\$28.00	\$35.00
Transfer of dog registration from another Tasmanian Council for the same registration period (evidence must be provided)	Nil	Nil
Discount for Obedience Certificate****	\$1.00	\$1.00

- *Proof of evidence must be provided at the time of registration (such as a veterinarian certificate, Tasmanian Canine Association certificate, Greyhound Racing Board certificate, current membership of a recognised hunting dog organisation).
- **Pro rata registration rate The rate is calculated as the Full Rate divisible by 12 and multiplied by the number of months or part thereof remaining in the financial year 1 July 2019 to 30 June 2020, or taken to be the Incentive Rate, whichever is the lesser. Note: the pro-rata registration rate does not apply where the owner has neglected to register a dog prior to being impounded.
- ***Pensioners rate The pensioner's rate applies to ONE dog only (owned by a pensioner at the one property). Evidence such as the Pension Concession Card must be sighted at the time of payment.
- ****Discount for Obedience Certificate Proof of evidence must be provided at the time of registration - a current certificate of obedience proficiency has been provided from an approved dog training organisation which has been accepted as a provider of an appropriate obedience certificate.

And that the following fees for the management of the *Dog Control Act 2000* also be fixed:

DETAILS	AMOUNT (\$)
Impounding fee (1st impoundment)*	\$31.00
Impounding fee (subsequent)*	\$85.00
Daily pound fee (per week day or any part thereof)**	\$51.00
Out of hours release fee (additional charge). Note: available in special circumstances only and if an appropriate authorised person is available.	\$90.00
Investigation of nuisance complaint (non-refundable)	\$25.00
Kennel Licence Application (initial) (not including dog registration)	\$130.00
Kennel Licence renewal (per year)	\$60.00
Replacement tag (each)	\$5.00
Dangerous dog collar (each)	Purchase price (plus 5% admin. fee and GST)
Dangerous dog sign (each)	Purchase price (Plus 5% admin. fee and GST)

•	*Charged for	the collection	and short–term	(less than 12	hours)	impoundment.

Impoundir	ng fee."				

**Charged for long-term (12 hours or more) impoundment and in addition to the

NOTES

INFRASTRUCTURE SERVICES

10.8 Infrastructure Services determinations

The Director Infrastructure Services reports as follows:

"A Schedule of Infrastructure Services Determinations made during the month of March 2019 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities."

The Executive Services Officer reports as follows:

"A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration."

"That the Schedule of Infrastruct and forming part of the minutes) be	ture Services Determinations (a copy being appended to received."

10.9 Food Organics and Garden Organics (FOGO) Collection Service (135/2015-18.05.2015)

The Director Infrastructure Services reports as follows:

"PURPOSE

The purpose of this report is to recommend the introduction of a Food Organics and Garden Organics (FOGO) kerbside service within the current domestic waste and recycling kerbside services areas of the Central Coast Council during the 2019–2020 financial year.

BACKGROUND

The introduction of a regional FOGO kerbside service has been under consideration for more than eight years with considerable investigation having been undertaken by the Cradle Coast Waste Management Group (CCWMG), Dulverton Waste Management (DWM) and most North West region councils.

In May 2015 (Minute No. 135/2015) the Council considered a report on participating in the regional delivery of a FOGO kerbside service and resolved:

'That the Council advise the Cradle Coast Waste Management Group that inprinciple support is provided for the introduction of a food organics and garden organics (FOGO) collection and endorses proceeding with calling tenders for the service.'

Other councils in the region provided similar advice.

Investigations continued with DWM considering the development of a FOGO processing facility at the Dulverton site. As a result, CCWMG member councils (the Councils) were then advised of the fixed annual cost (i.e. gate fee for the region) that would be necessary to develop and operate the facility. After considering the costs involved, the Councils decided not to proceed with a regional FOGO kerbside service at that time.

As a result of the Central Coast Council's understanding of the need for FOGO waste processing, an alternative option for introducing a FOGO kerbside service within existing waste collection contract arrangements but with the waste being processed at the new Launceston City Council (LCC) FOGO processing facility was investigated.

An application has recently made by DWM/CCWMG for grant funding to cover the capital cost of the new facility at Dulverton. The original gate fee advised by DWM was revised to remove the costs of servicing the loan to cover the construction of the processing facility at Dulverton and an assessment of the likely costs/per tenement is to be undertaken.

DISCUSSION

What is FOGO waste?

FOGO is the abbreviation of Food Organics and Garden Organics and simply means any 'organic' product from food or the garden. In effect, if it was once alive or was grown, then it is likely to have an organic composition.

What can be included in a FOGO kerbside collection service?

- . Food scraps fruit, vegetables, meat (including raw or cooked bones), seafood, chicken, bread, egg and egg shells, dairy products, rice, pasta, cereals, coffee grounds and tea bags.
- . Garden waste grass clippings, flowers, weeds, herbs, small branches and leaves.

- . Personal cuttings hair and nails (and skin).
- . Animal waste <u>organic</u> kitty litter and soiled paper from bird cages.
- Paper products shredded paper, paper towels, paper napkins, tissues and food contaminated cardboard, e.g. food contaminated pizza boxes.

Why collect and process FOGO waste?

Approximately half of the contents of the average Australian household waste bin (i.e. statistics currently show 53%) consists of organic material and this then goes into a landfill somewhere. 'Disposal of organic waste in landfill is considered a poor environmental outcome, not only for the lost landfill capacity. Any organic waste dumped into landfill undergoes anaerobic decomposition and generates methane', a 'greenhouse gas which is considered 23 times more damaging to the atmosphere than carbon dioxide. Collection of organic material from a home can reduce bushfire risk to homes through reduction of household fuel loads.'

'In addition to the environmental benefits from greenhouse gas emission reductions, the moisture content of organics contributes greatly to the creation of leachate, a management problem for landfills and a threat to ground and surface water quality'.

Some initial risks/issues considered:

Smell and pests.

It has been mentioned during Councillor workshops, that there could be issues with smells emanating from the FOGO bin particularly during summer. In some council areas the possibility of smells and pests has been given as a reason to not provide the service or to have a more frequent, e.g. weekly kerbside bin collection.

Evidence from other councils suggests this is not a problem due to Tasmania's generally cool climate. Some councils alternate the general waste and FOGO services so that residents can dispose of smelly foods on a weekly basis whereas other options such as providing a disposable bin liner and wrapping food waste in newspaper are also suggested. The LCC do not allow disposable bin liners in their FOGO waste and so we will not be able to allow these in our FOGO waste if we transport this to the LCC FOGO processing facility. It would be appropriate if the Council decides to provide a FOGO kerbside service, that advice is given to residents that food scraps should be wrapped in paper to avoid or at least minimise bin smells.

It is generally accepted that the combining of food and garden waste will reduce the possibility of odour from a FOGO bin. Councils where a kerbside FOGO service is

provided usually also provide advice on minimising the possibility of odours from bins as part of their education and waste management programs.

Communication and engagement.

A FOGO kerbside service is likely to attract public comment both from an environmental and/or financial perspective.

The introduction of such a service will come at some financial cost to the Central Coast community. The Council will be required to raise the revenue to fund the service, this brings with it the risk of negative publicity.

In addition to this, residents need to know why it is appropriate to commence a FOGO kerbside service and what the benefits for them and the environment will be.

To ensure that a FOGO kerbside service is successful, contamination needs to be minimised if not removed totally from the waste stream to ensure that the processing of the waste is efficient, and the highest quality and trusted output is produced.

Carefully planned education programs targeting both the general community as well as schools covering all of the issues outlined above will be critical to the success of any implementation of a FOGO kerbside in the Central Coast. Such a program is likely to cost in the order of \$40,000 for each of the next two years and with ongoing education required both for FOGO as well as the current waste and recycling kerbside services.

If a FOGO kerbside service is adopted, then the target outcomes for the project and the education programs could include:

- . Lift the community's awareness of and valuing of the Central Coasts environment
- . Reducing greenhouse gas emissions produced by the Central Coast community.
- . Diverting food and organic waste from landfill
- Assisting in capturing valuable nutrient and organic matter resources to be used to benefit the community, e.g. composting materials etc.

FOGO bin capacity and storage:

A common issue faced by many Councils considering a FOGO Kerbside service has been the questions of bin capacity and bin storage. Currently residents use two bins, the waste and recycling bins and these are stored within their properties.

The preferred bin capacity for all councils who have introduced a FOGO kerbside service in Tasmania is 240L. Research has shown that this bin capacity is the most appropriate for most if not all residences even in the Spring and Autumn pruning periods which are regarded as the highest green waste periods. Obviously, there are limitations on the size of limbs being disposed of in the FOGO bin and this will need to be considered further when a decision is made on a FOGO kerbside service.

It is acknowledged that there may be situations whereby the provision of another bin to be stored on the property could cause space restrictions within that property. At this time and in accordance with previous decisions made by the North West region councils all units and homes must have their own waste and recycling bins as body corporate shared bins are no permitted. It is assumed that this decision would continue for FOGO bins within the property. Any future unit developments will need to take the three bin per unit provision into account even if the Council does not introduce a FOGO kerbside service at this time as it is obvious that in the future specific waste segregation will be required across the country in order to better manage our waste outputs.

No recommendation as to allowing bin sharing in unit developments is made in this report but monitoring of the issue will take place annually to allow the Council to further consider the matter.

FINANCIAL CONSIDERATIONS

Current costs

The current Domestic Waste and Recyclables Kerbside Service is provided to some 8,500 tenements within the Central Coast municipality. The 2018–2019 Waste Management charge is \$203.00 per tenement with \$123 attributed to the waste kerbside service and \$80 attributed to the recyclables kerbside service.

The \$123 waste kerbside service component is comprised of \$56 for collection and transport, \$52 for disposal and \$15 for administration and miscellaneous costs.

The introduction of a FOGO kerbside service would have no effect on the current recyclables kerbside service but will affect components of the waste collection service and the costs associated with these.

Currently, the waste collection service is based on using a 120/140L bin with this bin being collected on a weekly basis. Many residents dispose of some if not most of their garden and food organics directly to their waste collection bin. As previously mentioned approximately half of the average Australian household waste bin is organics and, in many cases, it is even higher.

It is acknowledged that larger families sometimes do generate more ordinary waste as well as organics and that they find it difficult to fit their waste into the current bin. Product packaging makes up a large percentage of the waste stream and this has increased over the years with the rush to enclose/package 'everything'. Nationally, attempts to reduce the amount and type of packaging are continuing and it should be acknowledged that we are seeing more environmentally friendly packing being developed and used. The Council is aware of the National Packaging Covenant and other measures being put in place to reduce the amount of packaging being used.

The introduction of a FOGO service will thus have a considerable impact on the quantity of waste in the existing waste bins and for this reason it is suggested (and using anecdotal evidence from other councils across the country) that the existing weekly collection of the waste bins could be reduced in frequency to a fortnightly service, thus marginally lowering the existing annual waste management charge.

Our community is aware of the 'War on Waste' and other waste minimisation programs and in recent times has demonstrated this with increasing numbers of questions being received on waste management, FOGO and the removal of single use plastics from the region. It is considered that this will ensure the success of any reduced collection service frequency introduced as part of a change of waste management within the Central Coast.

Cost of a FOGO kerbside service to the Central Coast Council

Analyses of the costs per tenement of a possible FOGO kerbside service using a number of alternatives over the last eight years have been undertaken and reports on this conveyed to the Council.

In the May 2015 the Council report on the possibility of the CCWMG councils undertaking a joint FOGO kerbside service using the proposed processing facility at Dulverton, it was estimated that the cost per tenement would be in the order of \$70 but this was a very preliminary estimate and substantial further investigations were needed to confirm what the likely costs would be. Following consideration by the CCWMG councils further investigations were discontinued.

The possibility of a FOGO kerbside service was then investigated in 2017 and 2018 with the processing of FOGO waste material being undertaken by the LCC at their waste management facility. This resulted in the estimated additional waste charge per tenement, i.e. for FOGO, waste and recycling identified to be in the order of \$68 to \$87 in the first year.

In view of the possibility of DWM receiving a grant to undertake the construction of a FOGO processing facility at Dulverton, further analysis has been undertaken for the Council on the possible costs of introducing a FOGO kerbside service to the current

serviced waste collection areas within the municipal area. The two options for processing of the FOGO waste are thus by LCC and DWM.

Assumptions used in these analyses include:

- . Allowance of up to 10.4 kgs/tenement FOGO (Note that the original investigations by the CCWMG found that the current quantity was approximately 7.0 kgs/tenement).
- . Alternating fortnightly collection for both FOGO and domestic waste.
- . 120/140L domestic waste bin and 240L FOGO waste bin.
- . No allowance included for a communication and educational program for revised waste collection and FOGO introduction.
- . No allowance made for FOGO bins purchase costs as this should be able to be covered by existing reserves or savings. Further discussion on this appears elsewhere in this report.
- . Existing overhead charges would remain as is and are included in the figures.

Option 1 Central Coast Council Waste and FOGO Program - FOGO waste collection and delivery by existing waste contractor to and processed by Launceston City Council's waste management facility.

	PRICE \$
Waste collection and disposal	90.00
FOGO collection, transport and treatment/disposal	98.00
Total waste and FOGO	188.00
Existing waste only collection - est. 2019-2020	128.00
Additional cost per tenement	60.00

Option 2. Central Coast Council Waste and FOGO Program – in association with other CCWMG Councils, Council's existing waste collection contractor and delivery to and processing by Dulverton Waste Management.

	Price \$
Waste collection and disposal	90.00
FOGO collection, transport and treatment/disposal	140.00
Total waste and FOGO	230.00
Existing waste only collection - est. 2019-2020	128.00
Additional cost per tenement	102.00

NB: The costs for this are based on all councils participating. At this time no other council has determined to participate and as such this costing is regarded as hypothetical. If all of the councils other than one of the other two larger councils participated the costs would rise appreciably for every council participating.

As indicated in the assumptions, the costs of the FOGO waste collection and processing is based on the amount of FOGO waste generated of up to 10.4kgs per tenement. This assumption is based on previous investigations and investigations undertaken by other councils who have FOGO collection and processing programs. Should for some reason the Central Coast area average a greater collection amount per tenement, then the costs could rise appreciably.

An analysis has been undertaken to determine the possible costs involved should there be an increase in the size of the waste bin to 240L. As previously indicated experience and investigations suggest that this is not considered necessary based on the detailed investigations undertaken in 2015. The following figures are provided in order to compare this alternative with the two options listed above.

Option 3. Central Coast Council Waste and FOGO Program – FOGO waste collection and delivery by existing contractor to and processing by Launceston City Councils Waste management facility, 240L waste bin and FOGO bin

	Price \$
Waste collection and disposal	107.00

FOGO collection, transport and treatment/disposal	98.00
Total waste and FOGO	205.00
Existing waste only collection - est. 2019-2020	128.00
Additional cost per tenement	77.00

Note: if this option were to be considered, then clarification with the Council's existing contractor that they would have sufficient equipment to undertake all of the collections requested, would be required.

Possible cost savings at existing waste facilities with the introduction of a FOGO kerbside service

As indicated in the May 2015 Council report and mentioned above, "the primary benefit of a FOGO Kerbside service is the reduction in organics being landfilled which as a result extends the life of existing landfills and reduces greenhouse gas emissions."

In the case of the Council's existing Resource Recovery Centre (RRC) there will be little reduction in the amount of waste going into the landfill, but this will certainly occur at Dulverton which as one of the four shareholders council will benefit from. There are, however, some specific cost benefits to the RRC's operations and the Council's waste management program overall if a FOGO collection program were to be adopted.

These can be summarised as:

. Reduction in green waste being delivered to the RRC and a consequent cost saving to the green waste management processes at the RRC.

A reduction in the gate revenue for green waste being delivered to the RRC would occur but as the fees are not set on a full cost recovery basis the effect is not able to be calculated, it is suffice to say that there will be an overall lowering of expenditure on this item.

Annually green waste costs in excess of \$150,000 to mulch and transport to Dulverton and approximately \$30000 to \$35,000 to manage the stockpile at the RRC. A saving of between 20 to 25% in costs of operating the green waste system at the RRC are expected which means a saving of approximately \$36,000 to \$45,000 can be expected in the first full year of a FOGO kerbside service operating.

Education programs provided to the community in conjunction with a FOGO kerbside service could result in a target of 30-35% reduction in green waste delivered at the RRC in the first two/three years of operations.

. Reduction in waste bin quantities due to the reduced amount of green waste, e.g. garden waste and lawn clippings, and kitchen food preparation waste.

Audits in 2015 suggested that up to half the weight in a waste bin being collected is FOGO. Audits have not been undertaken recently, however; it can be assumed that this will be reasonably constant year on year. The current waste collection tenders will not see a major saving to the Council in this area, however, as collection and disposal costs are based on a per tenement cost. In time this may change.

Bin Purchase, Communication and Education program costs.

As mentioned in the cost analysis above, the cost of providing the bins and undertaking an education program to prepare and work with the community in the implementation of a FOGO kerbside service have not been factored into the costs shown. The costs of providing the 240L bins will be in the order of \$540,000 and an education program will cost in the vicinity of \$40,000 for the first two years of operation.

Purchase of the bins will be funded by loan with the annual interest and redemption costs being met from the savings expected from RRC operations as well as from existing reserve funds help for bin replacements etc. If the Council wished to consider an increase in costs of \$5 per tenement to cover the costs of the education program, this would ensure that the program would occur and could also cover other waste management education as well. At this time we rely on DVW/CCWMG for their education programs which often cover the region and do not cover particular issues that we face from time to time.

Possible Implementation Program - 2019-2020

A FOGO Collection service could be in place to commence operations in 2019/2020. The implementation program would be:

Council decision to commence FOGO Collection Service	April 2019
Finalising arrangements, contracts	May-June 2019
Community Education program begins	July-September 2019
Bin purchase and Delivery	July-August 2019
Collection commences	October 2019

CONSULTATION

The Council's current waste collection contractor has been consulted in respect to a possible FOGO collection service and has provided indicative figures on the cost implications. A number of Councillor workshops have been held in respect to a FOGO kerbside service, with the last being in December 2018. The Launceston City Council provided indicative costings and parameters for the acceptance of FOGO material for processing at their composting facility.

As part of the initial investigation process in 2011–2012, the CCWMG in conjunction with the NTWMG undertook a 12-month FOGO kerbside service trial. Three locations across Northern Tasmania were provided with a 240L fortnightly kerbside service. In the CCWMG region the trial included 220 properties at Port Sorell and Shearwater and the final results of surveys were included in the Options report provided to the CCWMG. A copy of the report is attached to this report.

RESOURCE, FINANCIAL AND RISK IMPACT

An appropriate allocation will need to be included in the 2019-2020 budget and the Waste Management Charge/Rate would need to rise to between \$280 and \$290 per annum.

A risk assessment has been undertaken for the project and a confidential copy is attached for Councillors consideration during the Council meeting.

One particular issue mentioned in this report is that of the possibility of contamination rates in the FOGO waste being higher than estimated. The increased costs involved with higher contamination rates has been taken into account in the costings provided in this report.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014-2024 includes the following objectives:

The Shape of the Place

. Conserve the physical environment in a way that ensures we have a healthy and attractive community

The Environment and Sustainable Infrastructure

- . Develop and manage sustainable built infrastructure
- . Contribute to the preservation of the natural environment

Council Sustainability and Governance

. Improve service provision

CONCLUSION

Considerable discussions and investigations have taken place over the last eight to ten years on the subject of a FOGO kerbside service for the residents of the Central Coast. This report outlines the estimated costs involved, the possible savings that could be expected and the benefits of introducing a FOGO kerbside service.

It is recommended that the Council:

- Consider the implementation of a Food Organic and Garden Organics (FOGO) kerbside service commencing in October 2019 as discussed in this report with FOGO waste processing being undertaken at the Launceston City Council waste management facility and the collection and delivery of the waste to Launceston by the current contractor subject to the finalisation of negotiations on costs for the services provided to Council.
- 2 That the following service levels apply to the waste and FOGO kerbside services:
 - a) A fortnightly FOGO kerbside service using 240L bins for all residents within the current waste management and recycling collection areas,
 - b) The frequency of the existing weekly domestic waste kerbside collection service be reduced to fortnightly using the existing 120/140L bins.
- That the costs associated with the provision of the FOGO kerbside service be considered as part of the 2019–2020 budget process.
- That a detailed communication plan be implemented from May 2019 to advise Central Coast Council residents of the new program and to provide a comprehensive education program on FOGO for affected ratepayers.
- That the FOGO bins be purchased upfront in the 2019–2020 financial year through a combination of borrowings, funding from reserves and funding from the first three months of the annual FOGO kerbside service charges.

The Executive Services Officer reports as follows:

"A copy of the confidential Risk Assessment having been circulated to all Councillors, a suggested resolution is submitted for consideration."

■ "That:

- Consider the implementation of a Food Organic and Garden Organics kerbside service commencing in October 2019 as discussed in this report with FOGO waste processing being undertaken at the LCC waste management facility and the collection and delivery of the waste to Launceston by the current contractor subject to the finalisation of negotiations on costs for the services provided to Council.
- 2 That the following service levels apply to the waste and FOGO kerbside services:
 - a) A fortnightly FOGO kerbside service using 240L bins for all residents within the current waste management and recycling collection areas,
 - b) The frequency of the existing weekly domestic waste kerbside collection service be reduced to fortnightly using the existing 120/140L bins.
- That the costs associated with the provision of the FOGO kerbside service be considered as part of the 2019–2020 budget process.
- That a detailed communication plan be implemented from May 2019 to advise Central Coast Council residents of the new program and to provide a comprehensive education program on FOGO for affected ratepayers.

5	That the FOGO bins be purchased upfront in the 2019-2020 financial year
	through a combination of borrowings, funding from reserves and funding from
	the first three months of the annual FOGO kerbside service charges."

10.10 Tenders for bridge replacement - Buttons Creek, Edinborough Road, Abbotsham

The Director Infrastructure Services reports as follows:

"The Engineering Group Leader has prepared the following report:

PURPOSE

The purpose of this report is to make recommendation on tenders received for the replacement of the bridge over Buttons Creek on Edinborough Road, Abbotsham.

BACKGROUND

Edinborough Road is a link road between Castra Road to the east and Top Gawler Road to the west. Traffic volumes are low, predominately serving as a rural collector to Castra Road.

The existing bridge is a single lane structure. Abutments were built in approximately 1950 and are in situ concrete. The super-structure was built in 1994 and consists of timber decking over timber beams. The deterioration of the bridge has accelerated over the previous two years with decay now evident in the external beams.

It is intended to replace the existing bridge with a single lane structure, based on traffic volumes and the road classification.

DISCUSSION

Tenders were called for the replacement of the bridge on 23 February 2019 and closed at 2.00pm on 26 March 2019.

A conforming standard was outlined in the design brief for the structure.

Submissions from three tenderers were received as follows (including GST and \$20,000 contingency):

Tenderer	PRICE \$
BridgePro Engineering P/L – Conforming	167,400.00
TasSpan Civil Contracting P/L - Conforming	179,494.50
TasSpan Civil Contracting P/L - Alternative 1	117,924.20
TasSpan Civil Contracting P/L - Alternative 2	204,118.00
VEC Civil Engineering P/L – Conforming	239,701.00
ESTIMATE (EXCLUDING GST)	200,000.00

The existing structure is approximately 4.2m clear span and 4.5m clear width between barriers. The brief asked for a structure with a 5.0m clear span and 4.5m clear width between barriers.

Each of the tenderers submitted a conforming tender and TasSpan Civil Contracting P/L submitted two alternative tenders.

Alternative 1 from TasSpan Civil Contracting P/L involves retention of the existing concrete abutments and wingwalls and placing a new superstructure on these. The existing abutments are in the order of 70 years old and appear in good condition, however, there is no information available regarding type of construction, reinforcement and foundation details. A structural certification of these would be in addition to the tendered amount and additional work possibly required to bring these up to standard. There is also an expectation that the abutments would perform an additional 100 years in line with the design life of the new superstructure. Alternative 1 has several risks involved and based on this will not be considered further

Alternative 2 tender from TasSpan Civil Contracting P/L is for a dual lane structure based on the existing width of the road. The submission provides for a 6.5m clear width between barriers. Based on the Tasmanian Standard Drawings, AS5100 Bridge Design Code and future proofing the structure, 6.7m would be considered a minimum width dual lane bridge for this type of road. Notwithstanding this, the road category and traffic volume does not support installing a dual lane bridge, therefore this alternative will not be considered further.

Following is an outline of each conforming option from the three tenderers:

Tenderer	LENGTH BETWEEN ABUTMENTS (M)	CLEAR WIDTH (M)	Superstructure	Substructure
BridgePro Engineering P/L	5.5	4.5	Precast prestressed concrete with galvanised w-beam barriers.	Driven steel tubular piles with full depth abutments and wingwalls.
TasSpan Civil Contracting P/L	5.0	4.5	Precast prestressed concrete with galvanised w-beam barriers.	Driven steel universal column (UC) piles with full depth abutments and wingwalls.
VEC Civil Engineering P/L	5.0	4.5	Precast prestressed concrete with galvanised w-beam barriers.	Driven steel universal column (UC) piles with full depth abutments and wingwalls.

The three tenderers offer construction programs in compliance with the specified completion date of the 30 June 2019.

These tenderers have previously carried out work successfully for the Council and are recognised as being competent to perform the works with their structures conforming to relevant standards.

The preferred option for any bridge replacement is with a permanent concrete structure as there are low lifecycle and maintenance costs.

Designs from each tenderer provide for permanent concrete options. These designs are similar in that they propose a structural concrete deck sitting on concrete abutments over piled footings with a 100-year design life.

The Council uses a weighted tender assessment method based on:

- compliance with tender documents;
- experience;
- . personnel;
- construction period;
- design;
- . WHS system and record; and
- . tender price/value for money.

BridgePro Engineering P/L achieved the highest rating based on this method (a copy of the confidential tender assessments is available with this report).

CONSULTATION

This item has followed a public tendering process.

Local consultation and public notice will be provided at the time of construction.

RESOURCE, FINANCIAL AND RISK IMPACTS

This project is included in the 2018–2019 capital budget.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

A Connected Central Coast

. Provide for a diverse range of movement patterns.

The Environment and Sustainable Infrastructure

. Develop and manage sustainable built infrastructure.

Council Sustainability and Governance

. Improve the Council's financial capacity to sustainably meet community expectations.

CONCLUSION

It is recommended that the conforming tender from BridgePro Engineering P/L for the sum of \$167,400.00 (incl. GST) for the replacement of the Buttons Creek bridge on Edinborough Road, Abbotsham be accepted and approved by the Council.'

The Engineering Group Leader's report is supported."

The Executive Services Officer reports as follows:

"A copy of the confidential tender assessment having been circulated to all Councillors; a suggested resolution is submitted for consideration."

■ "That the conforming tender from BridgePro Engineering P/L in the amount of \$167,400.00 (incl. GST) for the replacement of the Buttons Creek bridge on Edinborough Road, Abbotsham be accepted."
be accepted.

10.11 Opening of various streets/roads

The Director Infrastructure Services reports as follows:

"It is necessary to formally resolve that the Council intends to 'open', after the expiration of 28 days, the following streets/roads which have been constructed in new subdivisions:

- Explorer Drive (extension), Turners Beach;
- Lillian Court, Turners Beach;
- . Hill View Way, West Ulverstone;
- . Barleen Place, West Ulverstone."

The Executive Services Officer reports as follows:

"Plans of Explorer Drive (extension), Turners Beach, Lillian Court, Turners Beach, Hill View Way, West Ulverstone and Barleen Place, West Ulverstone having been circulated to all Councillors, a suggested resolution is submitted for consideration."

"That, having given notice in accordance with the <i>Local Government (Highways) Act 1982</i> , the Council open as a highway Explorer Drive (extension), Turners Beach, Lillian Court, Turners Beach, Hill View Way, West Ulverstone and Barleen Place, West Ulverstone (plans of the streets/roads being appended to and forming part of the minutes)."

10.12 Certificate of completion - Various streets/roads

The Director Infrastructure Services reports as follows:

"It is necessary for the Council to certify that the following streets/roads have been constructed substantially in accordance with the plans and specifications approved by the Council:

- . Explorer Drive (extension), Turners Beach;
- . Lillian Court, Turners Beach;
- . Hill View Way, West Ulverstone;
- . Barleen Place, West Ulverstone."

The Executive Services Officer reports as follows:

"Plans of Explorer Drive (extension), Turners Beach, Lillian Court, Turners Beach; Hill View Way, West Ulverstone and Barleen Place, West Ulverstone having been circulated to all Councillors, a suggested resolution is submitted for consideration."

"That the Council certify under the hand of the Corporation's engineer that Explorer Drive
(extension), Turners Beach, Lillian Court, Turners Beach, Hill View Way, West Ulverstone and
Barleen Place, West Ulverstone (plans of the streets/roads being appended to and forming part of the minutes) have been constructed substantially in accordance with the plans and specifications approved by the Council."

NOTES

ORGANISATIONAL SERVICES

10.13 Related Party Transaction Policy

The Director Organisational Services reports as follows:

"PURPOSE

The purpose of this report is to consider the adoption of the Related Party Transaction Policy.

BACKGROUND

The purpose of this Policy is to provide clear guidance on the Council's expectations in relation to compliance with the reporting requirements for related party transactions, in particular the identification of:

- . Key Management Personnel (KMP);
- . who should be considered as close family members;
- . what are considered to be related entities;
- . the nature of transactions that will be collected; and
- . the nature of the disclosure statement.

DISCUSSION

As part of good governance, the Council should develop and adopt a policy in relation to related party transactions. This policy sets an expectation for the Mayor, Councillors, General Manager and other senior management who are members of the KMP to identify potential areas where a conflict of interest may arise.

The Policy is very specific in its definitions to remove any potential ambiguity that may arise.

The Policy aims to formalise a process which has been occurring for some time.

The creation and adoption of the Policy is seen as being best practice by the Tasmanian Audit Office.

CONSULTATION

Consultation with the Senior Leadership Team occurred as part of this review.

The draft Policy was also referred to the Tasmanian Audit Office and the Audit Panel for their review. Relevant comments were included in the Policy

RESOURCE, FINANCIAL AND RISK IMPACTS

The implementation of this policy will have no impact on the resources of the Council.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

Council Sustainability and Governance

- . Improve corporate governance
- Improve the Council's financial capacity to sustainably meet community expectations.

CONCLUSION

It is recommended that the Council adopt the Related Party Transaction Policy dated April 2019.

The Executive Services Officer reports as follows:

"A copy of the Related Party Transaction Policy dated April 2019 having been circulated to all Councillors, a suggested resolution is submitted for consideration."

■ "That the Council adopt the Related Party Transaction Policy dated April 2019 (a copy being appended to and forming part of the minutes)."

10.14 Reward for Information on Vandalism (69/2000 - 21.02.2000)

The Director Organisational Services reports as follows:

"PURPOSE

The purpose of this report is to consider a review of the Reward for Information on Vandalism decision for the Central Coast Council.

BACKGROUND

In August 1996 Council resolved the following:

'That the Council offer a cash reward of an amount of up to \$1,000 for information leading to the future conviction of a person or persons involved in acts of vandalism to public property within the Central Coast municipal area, and that:

- 1. The matter of when to offer the reward and the amount offered be left in the hands of the Mayor and the General Manager after consultation with the local Police Officer in Charge; and
- 2. The recovery of the reward and the cost of restoring damage to property be rigorously pursued in a court of law together with that of a substantial penalty.

In 2000, this resolution was reaffirmed with the amount being offered being increased to \$2,000.

DISCUSSION

The purpose of this resolution is to provide an incentive for people to come forward to identify the perpetrators of vandalism to Council property.

Given that the previous resolution was dated 2000 it was considered it timely to review this resolution and in particular the amount being offered.

With this in mind the maximum amount is recommended to increase to \$5,000.

As part of the review Council sought legal advice in relation to the resolution. This legal advice determined that the second part of the original resolution could not legally be pursued in full (as provided at Agenda item 11.3).

The imposing of a substantial penalty would be a matter for the courts to determine in discussions with the police and would be beyond Council control an input.

Part two of the original resolution should therefore be changed to reflect this. The recommended wording would then be;

"The recovery of the reward and the cost of restoring damage be rigorously pursued in a court of law"

It should be noted that there is no knowledge of this reward ever being offered.

CONSULTATION

No consultation was required in relation to the review of this matter.

RESOURCE, FINANCIAL AND RISK IMPACTS

The implementation of this resolution will have no impact on the resources of the Council.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Environment and Sustainable Infrastructure

. Contribute to a safe and healthy environment

CONCLUSION

It is recommended that the Council adopt the Reward for Information on Vandalism resolution."

The Executive Services Officer reports as follows:

"A suggested resolution is submitted for consideration."

- "'That the Council offer a cash reward of an amount of up to \$5,000 for information leading to the future conviction of a person or persons involved in acts of vandalism to public property within the Central Coast municipal area, and that:
- 1. The matter of when to offer the reward and the amount offered be left in the hands of the Mayor and the General Manager after consultation with the local Police Officer in Charge; and

2.	The recovery of the reward and the cost of restoring damage to property be rigorously pursued in a court of law."

10.15 Contracts and agreements

The Director Organisational Services reports as follows:

"A Schedule of Contracts and Agreements (other than those approved under the common seal) entered into during the month of March 2019 has been submitted by the General Manager to the Council for information. The information is reported in accordance with approved delegations and responsibilities."

The Executive Services Officer reports as follows:

"A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration."

■ "That the Schedule of Contracts and Agreements (a copy being appended to and forming
part of the minutes) be received."

10.16 Correspondence addressed to the Mayor and Councillors

The Director Organisational Services reports as follows:

"A Schedule of Correspondence addressed to the Mayor and Councillors for the period 18 March and 15 April 2019 and which was addressed to the 'Mayor and Councillors' is appended. Reporting of this correspondence is required in accordance with Council policy.

Where a matter requires a Council decision based on a professionally developed report the matter will be referred to the Council. Matters other than those requiring a report will be administered on the same basis as other correspondence received by the Council and managed as part of the day-to-day operations."

The Executive Services Officer reports as follows:

"A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration."

■ "That the Schedule of Correspondence addressed to the Mayor and Councillors (a copy being appended to and forming part of the minutes) be received."
10.17 Common seal
The Director Organisational Services reports as follows:
"A Schedule of Documents for Affixing of the Common Seal for the period 18 March to 15 April 2019 is submitted for the authority of the Council to be given. Use of the common seal must first be authorised by a resolution of the Council.
The Schedule also includes for information advice of final plans of subdivision sealed in accordance with approved delegation and responsibilities."
The Executive Services Officer reports as follows:
"A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration."
■ "That the common seal (a copy of the Schedule of Documents for Affixing of the Common Seal being appended to and forming part of the minutes) be affixed subject to compliance with all conditions of approval in respect of each document, and that the advice of final plans of subdivision sealed in accordance with approved delegation and responsibilities be received."
10.18 Financial statements
The Director Organisational Services reports as follows:

"The following principal financial statements of the Council for the period ended 31 March 2019 are submitted for consideration:

- Summary of Rates and Fire Service Levies
- Operating Budgets (Inc. the operating budget commentary report)
- **Balance Sheet**
- Statement of Comprehensive Income
- Capital Works Schedule 2018–2019.

Relevant commentary has been provided to explain variations between year to date actuals and budgets.

Generally, however some variations will exist where the phasing of the budget has not been in line with the actual expenditure. Variations will also occur in operating areas, and specifically the outdoor areas where the work carried out is often dictated to by the environmental conditions."

The Executive Services Officer reports as follows:

"Copies of the financial statements to 31 March 2019 having been circulated to all Councillors, a suggested resolution is submitted for consideration."

"That t of t				o 31	Marc	ch 20	19 (copies	being	appe	nded	to and	l form	ing

NOTES

11 CLOSURE OF MEETING TO THE PUBLIC

11.1 Meeting closed to the public

The Executive Services Officer reports as follows:

"The Local Government (Meeting Procedures) Regulations 2015 provide that a meeting of a council is to be open to the public unless the council, by absolute majority, decides to close part of the meeting because one or more of the following matters are being, or are to be, discussed at the meeting.

Moving into a closed meeting is to be by procedural motion. Once a meeting is closed, meeting procedures are not relaxed unless the council so decides.

It is considered desirable that the following matters be discussed in a closed meeting:

Matter	Local Government (Meeting Procedures) Regulations 2015 reference
Confirmation of Closed Session Minutes	15(2)(g) Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential
Qualified Person's Advice . 10.14 - Reward for Information on Vandalism (69/2000 - 21.02.2000).	15(2)(i) Matters relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council

A suggested resolution is submitted for consideration."

■ "That the Council close the meeting to the public to consider the following matters, they being matters relating to:

Matter	Local Government (Meeting Procedures) Regulations 2015 reference				
Confirmation of Closed Session Minutes	15(2)(g) Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential				

Qualified Person's Advice 15(2)(i) Matters relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council 21.02.2000).

The Executive Services Officer further reports as follows:

- "1 The Local Government (Meeting Procedures) Regulations 2015 provide in respect of any matter discussed at a closed meeting that the general manager is to record in the minutes of the open meeting, in a manner that protects confidentiality, the fact that the matter was discussed and a brief description of the matter so discussed, and is not to record in the minutes of the open meeting the details of the outcome unless the council determines otherwise.
- While in a closed meeting, the council is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues.
- The *Local Government Act 1993* provides that a councillor must not disclose information seen or heard at a meeting or part of a meeting that is closed to the public that is not authorised by the council to be disclosed.
 - Similarly, an employee of a council must not disclose information acquired as such an employee on the condition that it be kept confidential.
- In the event that additional business is required to be conducted by a council after the matter(s) for which the meeting has been closed to the public have been conducted, the Regulations provide that a council may, by simple majority, re-open a closed meeting to the public."

Associated Reports And Documents



Dial Park Management Committee

Minutes of the 5th meeting held at the Dial Park Complex

Tuesday, 5 February 2019 – commencing at 6:30pm

1 PRESENT

Penguin Cricket Club (PCC): Maurice Jones, Justin Porter and Mitchell Reid

Penguin Football Club (PFC): Brian Lane, Darren Emmerton and Anthony White

Community Representative: Nil

Council: Bill Hutcheson (CCC Director Organisational Services) and Chris Clark (CCC

Community Development Group Leader)

2 WELCOME/APOLOGIES

Apologies: Rachael Hull

3 MINUTES OF THE PREVIOUS MEETING

■ Mitchell Reid moved and Darren Emmerton seconded, "That the minutes of the Dial Park Management Committee held on Tuesday, 9 October 2018 be confirmed".

Carried

4 BUSINESS ARISING/STATUS REPORT

a Status Report

Date	Action	Who	Status
10/7	Kitchen/bar concerns regarding equipment, design and capacity.	PFC	Brian Lane noted that the PFC committee supports the redesign of the kitchen after its recent experiences with two large events. The caterer had difficulty keeping food warm and received several complaints about cold meals. Action: Council to arrange for qualified person/chef to inspect kitchen to assist in determining the optimal layout and equipment.

9/10	Business plan to be circulated to committee for review.	Bill Hutcheson	Business plan circulated with agenda. Refer to item 7.
9/10	Investigate if deep fryer from former PFC kitchen can be used at Dial Park.	Greg Osborne	Brian Lane noted PFC have bought deep fryer from the former PFC kitchen to Dial Park.
9/10	Source bane Maree specifications	Greg Osborne	Greg Osborne has provided specifications on bane Maree. Chris to circulate specifications to the committee with the meeting minutes.

^{*} Highlighted rows to be deleted prior to the next meeting.

5 FINANCE/TREASURER'S REPORT

Anthony White tabled the finance report. There was some discussion about the overall result as some of the PFC's expenditure was included that distorted the figures.

Action: Anthony White to revise financial report, remove costs associated with PFC and send through to Chris Clark.

Carried

6 FACILITY MANAGEMENT REPORT

b Events and Marketing Report

Brian Lane reported the following bookings have been scheduled for the next four months.

January - 2 events (40 guests and 200 guests)

February - 1 meeting and 1 event (100 guests), 1 PFC family fun day

March - 3 events (40 guests and 30 guests), 2 practice matches

April - 1 event and 1 football match

The PFC's website has venue booking functionality; however, the PFC recognises they need to promote the function room facilities more.

7 BUSINESS PLAN REVIEW

The committee reviewed the Function Room Business Plan. PCC circulated prior to the meeting several comments and suggested changes to the plan based on the first ten months of operation.

Changes to the business plan that were agreed to included:

- a updates to the goals and objectives;
- b refinement to the committee's role; and
- c the forecast financial modelling updated based on the 2018 result.

As the plan is required to be adopted by the Council, it was agreed that the revised plan is to be circulated to the committee for acceptance so that it could be submitted to the Council for adoption.

Action: Anthony White to updated 5-year financial forecasts based on 2018 result. Chris Clark to circulate revised business plan to committee members for acceptance prior to begin considered by the Council for adoption.

8 REPRESENTATIVE REPORTS

a Penguin Football Club

Brian Lane reported the Club has experienced financial challenges over 2018. They are in ongoing discussions with the Council to resolve some of their concerns with the complex and have appreciated the support received. The focus for the next twelve months is their core business of being a football club and fielding competitive teams.

b Penguin Cricket Club

Mitchell Reid reported the club is trying to attract functions to Dial Park and has secured the Burnie Cricket League Best and Fairest event and a T20 Gala Day. The facility is gaining a profile within the cricket community given the playing surface and other facilities available being the best in the North West.

Community Representative

No report.

c Council Representative

No report.

9 GENERAL BUSINESS

Nil

10 NEXT MEETING

The next meeting will be held at 6:30PM on Tuesday, 2 April 2019 at the Dial Park Meeting Room.

11 MEETING CLOSED

As there was no further business to discuss the meeting closed at 7.55pm.



Central Coast Community Safety Partnership Committee

Minutes of a meeting held in the Central Coast Council Chamber, 19 King Edward Street, Ulverstone

Wednesday, 27 February 2019 - Commencing at 10.00am

PRESENT

Cr Jan Bonde (Mayor - CCC); Sandra Ayton (General Manager - CCC); Melissa Budgeon (Community Wellbeing Officer - CCC); Cr Cheryl Fuller (Councillor - CCC); Glen Lutwyche (Principal Ulverstone High School [UHS] Schools Representative); Sgt Kim Turale (Tasmania Police); Sgt Brett Saarinen (Tasmania Police); Yolande Vandenberg (CCCCI); Julie Milnes (Health Promotion Coordinator [Mersey] DHHS); and Garth Johnston (Penguin Neighbourhood Watch)

1 WELCOME

Mayor Jan Bonde welcomed everyone to the meeting.

2 APOLOGIES

Paul Breaden (Engineering Group Leader CCC); **John Deacon** (Central Coast Community Shed); **Simon Douglas** (Ulverstone Community House); and **Kathryn Robinson** (Housing Choices Tasmania Ltd

3 MINUTES OF PREVIOUS MEETING

■ Garth Johnston moved, and Cr Cheryl Fuller seconded, "That the minutes from the meeting held on Wednesday, 5 December 2018 be confirmed".

Carried

4 GUEST SPEAKER

James Todd, Child Safe program - Mayor Jan Bonde welcomed James Todd to the meeting. James introduced himself and presented a PowerPoint presentation to the meeting on a program called ChildSafe.

ChildSafe is a Safety System built on the idea that no-one is accountable to themselves when it comes to safety management around children and vulnerable people. Putting best practices in place for child safety.

From the recent Royal Commission into institutional responses to child sexual abuse, 10 proposed standards emerged. James suggest that organisations look at these standards which will aid and assist organisations to provide child safe communities. Links are available at www.childsafe.org.au.

James asked how does child safe work in the community now. Currently ChildSafe is working with schools, church groups in the community and through training modules that any group can undertake. Links can be placed onto the Council's website. The meeting agreed that these links should be sent out to sporting groups as well.

Sandra Ayton invited James to forward a copy of the power point presentation to the Council for circulation to the committee.

Sargent Brett Saarinen suggested more research is needed in case there is any other work being done through other government of local government departments.

Action: James Todd to send a copy of the power point presentation to be sent to the Council for circulation to the committee.

5 MATTERS ARISING FROM PREVIOUS MEETING

- a **Analysis of the parking study** Still on going.
- b Dogs at Turners Beach Cr Cheryl Fuller reported that she had been approached by residents at Turners Beach about the management of Dogs and facilities for dogs at Turners Beach. The Mayor advised that this is a Council issue. For discussion. A suggestion was to look at a fenced off dog exercise area for Turners Beach, similar to the areas Penguin and Ulverstone have.

Action: Management of dogs at Turners Beach to be placed on a Council meeting Agenda

It was also reported that a caravan is parked on the footpath outside a house and is receiving power via a power cord which crosses the footpath in Susan Street, Turners Beach.

Action: Cor Vander Vlist to be asked to advise the Council Inspectors to inspect this complaint.

c Community Safety Champion Nomination (confirmation) – Sarah Rainbird to receive a Safety Championship certificate at the next meeting. Melissa will advise the school and will make arrangements for Sarah to attend the next meeting.

Action: Melissa to speak to Sarah Rainbird and ask her to attend the next meeting.

d **Smoke Free** - Tasmania Police haven't received a lot of complaints from the public about people smoking in the Ulverstone CBD. The Central Coast Chamber of Commerce and Industry would like the Council to start giving out infringements for people smoking in no smoking areas.

On request from Sargent Brett Saarinen, Sandra Ayton is to check on the wording under the Health Act with relation to the powers that the Tasmania Police have to book someone for smoking in the No Smoking area in the CBD.

Action: Sandra Ayton to check on the wording under the Health Act with relation to the powers that the Tasmania Police are able to issue infringements.

6 COMMUNITY SAFETY ACTION PLAN 2017–2022

6.1 Action Report updates (attached)

Melissa reported on the Community Safety Action Plan

Survey - noted feedback from smoke free area.

Cyber safety - Training has been provided through the schools.

Dementia friendly - Connect Café has now received further funding. Training for businesses through the Chamber and the Council still to be finalised.

Crime - Community Champions. Promoting the relationship between community groups and this committee.

Improve public lighting change of season light up. The general public should contact TasNetworks and advise if a light is not working in their area, promote this through electronic media. A Request was made to look at the placement of more lighting in our park areas to make it safe to walk through of a night.

Action: Sandra to follow up with Paul Breaden on what the Council's scheduled is for lighting up park areas in the lighting program.

Adopt a cop - This initiative to be promoted to other schools.

Updating Emergencies Management plans have been undertaken.

Reviewing the Charter and membership of the committee.

Action: Sandra and Melissa to review the Committee Charter and bring to the next meeting.

7 REPRESENTATIVE REPORTS

6.1 Crime Report

Sargent Kim Turale

There has been a number of rural burglaries. Tasmania Police will run an education media blitz to remind people to be vigilant and lock up around the farm.

A number of shoplifting incidents have occurred recently. 90% of the shop lifting incidents have been resolved and items returned.

A business premises was broken into, in the industrial area currently being investigated.

A report was given on a targeted home invasion where injuries occurred, the incident is being investigated.

There was an approach made by a stranger to a child walking to school, still to be resolved. Police are patrolling the schools constantly at present and have promoted the actions the child took to escape the perpetrator.

Family violence is a constant issue, there has been less repeated offenders and there are no outstanding issues at present.

There have been a small amount of public assaults and Tasmania Police have resolved these.

A media promotion has been sent out by Tasmania Police on driving to the conditions when roads are wet after the recent rain fall.

6.2 Chamber of Commerce Report

Yolande Vandenburg

The Chamber has advised that an International Women's Day breakfast will be held at Windows on Westella on 8 March and at Devonport and anyone is welcome to attend.

Yolande Vandenburg is raising money for World's Greatest Shave Day and if she reaches her donated target amount will shave her head for charity.

6.3 Primary Health Report

Julie Milnes

Julie promoted the International Women's Day breakfast in Devonport.

Julie reported on a training she attended through TasCoss called HelloTas, a step-by-step process for doing a self-assessment and developing a Health Literacy Action Plan. The workshops are a benefit to Managers and Team Leaders in community organisations interested in improving their service user experiences.

Hello is an acronym for Health, Literacy, Learning Organisations.

6.4 Education (all schools) Report

Glen Lutwyche

School Promotions - Ulverstone Central Primary School are promoting a Safe at School message.

Programs in Schools – Schools are running a trauma program called Reboot, the program gives students a practical and proven 7-Step framework to assist with the development of skills to engage in life and learning, particularly rebooting when faced with a situation.

Using a proven framework Reboot gives you practical tools and strategies that address these key impacts of childhood trauma and adversity enabling young people to develop the capacity to engage positively in learning and life in a sustainable way.

School Bus Exchange - No changes in the bus exchange service in Ulverstone yet. This has been put on hold for a few months.

Bridges out of poverty workshop – The purpose of the workshop is to optimise community and economic sustainability, increase practitioner efficacy and enhance outcomes for people who can find themselves trapped in situations of disadvantage. Ulverstone Secondary College would be interested in advice on any future training opportunities.

The Ulverstone Secondary College are waiting on digital signs to go up at either end of the school ground in Leven Street.

6.5 Ulverstone Neighbourhood House Report

Simon Douglas

Julie Milne reported on Simon's behalf.

Neighbourhood week is being held from 2nd to 12th May.

There are concerns with the new development that has gone in near the Ulverstone Neighbourhood House and the parking issue and the flow of traffic in the street with people parking either side of the street. Sandra to follow up on no parking on one side of the road.

Action: Sandra to speak with Paul Breaden to take this to the next Road Safety Committee meeting.

Conversations on the building of the Leith over pass have been held at the house. The Council advised that this is now in the hands of the Department of State Growth and that it would take some time to be built.

There have been concerns raised over people's literacy skills. It was mention that there may be a booklet available from the Community House that is being handed out. Julie will report at the next meeting.

Action: Julie Milne to follow up with Ulverstone Neighbourhood House regarding information/handouts that are available regarding literacy.

6.6 Housing Choices Tasmania Report

Kathryn Robinson

Nil

6.7 Community Housing Report

Tameka Dornauf

Nil

6.8 Community Reports

Garth Johnston

Garth mentioned the state of some footpaths at Penguin and asked if there is a program for repairs to be done.

The Penguin Miniature Railway Committee have held meetings and are looking into ways of refurbishing the track and getting this all up and running again.

The Tardis Book Exchange is being used and is a great concept.

6.9 Central Coast Community Shed

John Deacon

Nil

6.10 Council Report

Mayor, Cr Jan Bonde

The Council's Strategic Plan is being reviewed and community consultation will be commencing soon.

7 GENERAL BUSINESS:

Nothing in General Business.

8 NEXT MEETING:

The next meeting and time - 1 May 2019 in the Council Chamber, 19 King Edward Street, Ulverstone, commencing at 10.00am.

Closure time 11.55am

REPRESENTATIVES MEETING 28 February 2019



Meeting Highlights

Coast to Coast Section in The Advocate

The Advocate's Editor, Mr Luke Sayer attended the meeting to discuss why the Coast to Coast section had been removed from The Advocate newspaper. Mr Sayer advised that due to budget cuts, the revenue was not enough to cover its inclusion in the newspaper. It was agreed that CEO and Mr Sayer would meet to discuss an opportunity for councils to have more input into the newspaper.

CCA Board Appointments

Representatives endorsed Mayor Phil Vickers and Mr Peter Voller as Board Directors. Mr Voller's appointment is subject to ministerial approval of his role as the Chair of the NRM Committee.

Multi-purpose Stadium Proposal

Representatives considered Mr Scott Wade and Mr Royce Fairbrother's proposal for a multi-purpose stadium. It was regretfully decided that pursuing this further was not a priority for CCA at the present time.

Cradle Coast Authority Name Change

Representatives and CCA Board directors agreed that changing the name of the Cradle Coast Authority is not a priority and will be revisited in 12 months.

Key Resolutions

- 1. That the CCA Board develop a proposal re: the term of council representatives on the Board, for consideration by the Representatives.
- 2. Representatives agreed that any call for new directors should be subject to public advertisement and panel selection.

MEETING MINUTES REPRESENTATIVES MEETING



Date: 28 February 2019

Time: 10:00

Location: 1-3 spring Street, Burnie

1. MEETING OPEN

Chief Representative and meeting Chair, Mayor Jan Bonde, opened the meeting at 10:06 am, welcoming attendees.

Attendees and apologies are noted at Attachment 1.

2. SPECIAL GUEST

2.1. Mr Luke Sayer, Editor, The Advocate

Mr Luke Sayer entered the meeting at 10:07 am to talk about the removal of the Coast to Coast section from The Advocate Newspaper.

Key highlights from Mr Sayer's attendance included:

- The reason that the Coast to Coast section from the paper was removed was because The Advocate underwent budget cuts and the revenue could not support its inclusion in the paper.
- Mayor Walsh advised that the Coast to Coast section is dearly missed by the broader Waratah Wynyard Community.

ACTION

CEO and Mr Sayer to meet and discuss the opportunities for councils to have an input into a section in the Advocate Newspaper.

Chief Representative thanked Mr Sayer for his time.

Mr Sayer left the meeting at 10:34am.

3. STANDING ITEMS

3.1. DECLARATIONS

Nil

3.2. CONFIRMATION OF MINUTES

Minutes of 22 November 2018 Representatives Meeting were provided at Agenda Item 3.2

Resolution

The Representatives **ENDORSED** the 22 November 2018 Representatives Meeting Minutes.

Moved: Mayor Walsh / Seconded: Mayor Quilliam / CARRIED

3.3. ACTIVITY REGISTER

A schedule of activities was presented at Agenda Item 3.3 with edits noted

ACTIONS

EA to send the production schedule and locations for the Award-Winning Tasmania program to Representatives.

CEO to contact Mr Nick Probert from the Beacon Foundation to reaffirm the CCA's interest in working with the Foundation.

Resolution

The Representatives **ACCEPTED** and **NOTED** the Activity Register.

3.4. CORRESPONDENCE

A briefing note was presented at Agenda Item 3.4

Representatives agreed that correspondence is not required to be included in the Agenda.

Resolution

The Representatives **NOTED** the Correspondence.

Moved: Mayor Quilliam / Seconded: Mayor Walsh / CARRIED

4. CRADLE COAST AUTHORITY UPDATE

4.1. QUARTERLY FINANCIAL REPORT

The Financial Statements were presented at Agenda Item 4.1.

Resolution

The Representatives **ACCEPTED** and **NOTED** the Financial Statements.

Moved: Mayor Walsh / Seconded: Mr David Midson / CARRIED

5. FOR DISCUSSION

5.1. TERMS OF GM & MAYOR APPOINTMENTS TO THE CCA BOARD – THE CCA RULES 24 (1) (C) REQUIRE THAT THE REPRESENTATIVES ARE TO SPECIFY A TERM OF OFFICE (NO LONGER THAN FIVE YEARS) HOWEVER THE APPOINTMENTS OF A. ROCKLIFF AND A. WARDLAW SPECIFIED NO SUCH TERM

ACTION

That the CCA Board develop a proposal re: the term of council representatives on the Board, for consideration by the Representatives.

5.2. APPOINTMENT OF PHIL VICKERS TO THE CCA BOARD, FOLLOWING THE VACANCY OF DUNCAN MCFIE

Resolution

Representatives ENDORSED Mayor Phil Vickers as a CCA Board Director.

Moved: Mayor Walsh / Seconded: Mayor Quilliam / CARRIED

5.3. APPOINTMENT OF PETER VOLLER TO THE CCA BOARD UNTIL THE NRM FUNDING OUTCOME IS KNOWN AND SUBJECT TO MINISTERIAL APPROVAL OF PETER'S POSITION AS NRM CHAIR

Resolution

Representatives ENDORSED Mr Peter Voller as a CCA Board Director, subject to Ministerial approval of Mr Voller's position as NRM Chair.

Moved: Deputy Mayor Jarman / Seconded: Mayor Walsh / CARRIED

5.4. CRUISE SHIP VISITATION - THE MERITS OF A REGIONAL APPROACH

CCA's Chair, Mr Sid Sidebottom advised that he and CEO visited the Burnie Cruise Ships recently. The process around administration and security measures were of a high professional standard.

General Managers and Mayors were encouraged to visit a cruise ship at the Burnie Port before the end of the season.

Resolution

That the tourism business unit undertake some work with Burnie City Council to understand what, if anything, councils should do collectively, to support cruise ship visitation.

5.5. CRADLE COAST AUTHORITY NAME

CCA's Chair, Mr Sid Sidebottom advised that at a previous Board meeting, there were discussions around replacing the word 'Authority' with 'Alliance'. The word 'Authority' is not reflective of the CCA's vision. Mr Sidebottom reiterated that this is not a priority for the CCA, but that he would raise it to hear the Representatives views.

Resolution

Representatives **AGREED** to postpone discussions around the Cradle Coast Authority name for the next 12 months.

5.6. STADIUM PROPOSAL

Representatives considered and agreed to regretfully decline Mr Scott Wade and Mr Royce Fairbrother's proposal for a multi-purpose stadium, due to a lack of funding and managing other priorities. It was decided that pursuing this further was not a priority for CCA at the present time.

ACTION

Chief Representative to write to Mr Fairbrother and Mr Wade to advise of this outcome.

5.7. COASTAL EROSION

NRM Project Officer, Ms Iona Flett entered the meeting at 11:45 am to discuss Coastal Erosion.

Ms Flett went through her perspective assessment of coastal erosion from a scientific and community member point of view.

Key impacts of rising sea levels:

- Accelerated erosion resulting in loss/damage of infrastructure (public or private)
- Loss of coastal habitat
- Salt water inundation of soils, which could affect agriculture
- Increased flooding, increased storm events and intensity

Ms Flett noted that the key concerns for councils is potential legal problems around planning and advised that the Coast Adapt website (www.coastadapt.com.au) is a great resource that goes through the adaptation measures that are possible and some of the issues across Australia, including examples.

Representatives discussed the following:

- The upcoming Federal Election will see Coastal Erosion on the Cradle Coast Region's priority list.
- There is a good opportunity for CCA and NRM to assist with community awareness for erosion.
- Waratah-Wynyard Council have an arrangement with PWS for undertaking property assessments at Sisters Beach to try and slow the erosion down in their areas.

Ms Flett left the meeting at 12:24.

The Representatives broke for lunch at 12:24.

5.8. TOURISM TRANSITION COMMITTEE AND NRM COMMITTEE EXPECTATIONS AROUND COST REDUCTIONS

CEO presented a slideshow of the Tourism Transition Committee and NRM Committee's expectations around cost reductions.

Chief Representative Bonde noted that local government spend around \$6.5M collectively on their local visitor information centres and marketing and would like to see Representatives and CCA working together collectively to discuss how each council supports their local businesses and local tourism to try and minimise duplication and provide cost saving measures.

Representatives Agreed to discuss the above matter in more detail in a workshop setting.

ACTION

EA to schedule a tourism workshop prior to the May meeting.

6. FOR NOTING

6.1. CCA CEO REPORT

A briefing note was presented at Agenda Item 6.1.

Resolution

Representatives **NOTED** the CEO's Report.

Moved: Councillor Lynch / Seconded: Mayor Walsh / CARRIED

6.2. RELATED PARTY DISCOLSURES

A briefing note was presented at Agenda Item 6.2.

Resolution

Representatives **NOTED** the Report.

Moved: Mayor Quilliam / Seconded: Mayor Walsh / CARRIED

7. LOCAL GOVERNMENT UPDATE

- Burnie City Council are looking at their own infrastructure for a stadium but on a smaller scale compared to Mr Wade and Mr Fairbrother's proposal.
- Devonport City Council: Mr Paul Fielding, President of the Cradle Coast Tourism Group has taken over the café at the Devonport Maritime Centre and is starting up a new tourism venture called 'Digest the North West'. It was raised that Mr Fielding could present at a Representatives meeting in the future, as he has a lot of stakeholders behind him.
- Central Coast Council: there are over 40 caravans along Preservation Drive / Sulphur Creek.
- Latrobe Council: Latrobe has been incredibly busy, particularly with strategic planning and flood mitigation.
- Kentish Council: the mountain bike tracks are currently progressing through Railton.

8. GENERAL BUSINESS

Free Camping

CEO and Mr Sidebottom recently were asked to visit a local caravan park to hear about the impact that unregulated free camping is having on their business. Representatives discussed the issue and cannot pursue it any further. CEO will write to the owners.

EOI for Directors

The Board has previously discussed appointing additional directors, with a private sector background to bolster the CCA's economic development expertise. The CCA Rules state that the Representatives must determine the process for appointing directors and sought direction from them.

Resolution

Representatives **AGREED** that any call for new directors should be subject to public advertisement and panel selection.

9. MEETING CLOSE

Meeting closed at 1:59 pm.

The next meeting will be held on Thursday 23 May 2019 at Cradle Coast Authority.

Attachment 1: Attendees, Observers and Apologies

Representatives

Councillor Jan Bonde Mayor Central Coast Council (Chief Representative)

Ms Sandra Ayton General Manager, Central Coast Council

Councillor Daryl Quilliam Mayor, Circular Head Council

Mr Scott Riley General Manager, Circular Head Council

Councillor Chris Lynch

Burnie City Council (proxy)

Mr Paul West General Manager, Devonport City Council
Councillor Alison Jarman Deputy Mayor, Devonport City Council

Councillor Tim Wilson Mayor, Kentish Council

Councillor Don Thwaites Deputy Mayor, Kentish Council

Councillor Peter Freshney Mayor, Latrobe Council (Deputy Chief Representative)

Mr Gerald Monson General Manager, Latrobe Council
Councillor Graeme Brown Deputy Mayor, Latrobe Council (proxy)

Mr Shane Crawford General Manager, Waratah-Wynyard Council

Councillor Robby Walsh Mayor, Waratah-Wynyard Council

Councillor Phil Vickers Mayor, West Coast Council

Mr David Midson General Manager, West Coast Council

Cradle Coast Authority

Mr Sid Sidebottom

Mr Malcolm Wells

Mr Andrew Wardlaw

Ms Kathy Schaefer

Mr Peter Voller

Councillor Annette Rockliff

Chairperson

Director

Director

Director

Director

Director

Mr Daryl Connelly Industry Development Manager,

A/Regional Tourism Manager

Ms Lauren Clarke Executive Assistant, Meeting Secretariat

Apologies

Councillor Giovanna Simpson Deputy Mayor, Burnie City Council

Councillor Steve Kons Mayor, Burnie City Council

Ms Kate Mauric Acting General Manager, King Island Council

Councillor Julie Arnold Acting Mayor, King Island Council
Councillor Shane Pitt Deputy Mayor, West Coast Council

CENTRAL COAST COUNCIL AUDIT PANEL



UNCONFIRMED MINUTES OF MEETING

Minutes of meeting held on Tuesday 26 March 2019 at the Eugenana Room, paranaple centre, Devonport City Council commencing at 9.07am.

1 Present

Members - Robert Atkinson (Chairperson), Tom Hughes, Cr Gary Carpenter and Cr Philip Viney.

Officers - Sandra Ayton (General Manager), Bill Hutcheson (Director Organisational Services) at 9.26am and Rosanne Brown (Minute Secretary).

2 Apology

Bill Hutcheson (Director Organisational Services) for earlier part of the meeting.

Chairperson welcomed Tom Hughes as the new independent Panel member and a short introduction was given.

3 Confirmation of Minutes

Resolved unanimously that the minutes of the meeting held on 3 December 2018 be confirmed as true and correct.

Minutes of the Shared Audit Panel meeting held on 3 December 2018 were also confirmed as true and correct (noting that Shared Audit Panel no longer having regular meetings).

December General Meeting.

the review.

position during further consultation as part of

4 Business Arising

4.1 Rates - Fire Service Levy

The following extract from LGAT report was provided:

ed: July 2018
es: The Fire Services Act is currently under
w. The Act is the key piece of legislation
h dictates the Fire Service Contribution
how increases to the contribution are
ded. LGAT provided a submission to the
es paper as part of the review and
cated concern and the need for more
sparency and justification in relation to
ease to the contribution. There will be
tional opportunities to reinforce this

General Manager advised that this item is sitting as an outstanding issue on LGAT agenda and will be pursued through LGAT.

4.2 Strategic Risk Register

Director, Organisational Services reported as follows:

"The attached Strategic Risk Register has undergone its annual review. The action plan will be monitored over the next 12 months.

Background

The Strategic Risk Register is reviewed annually. Each of the risks are assessed in terms of outcomes, controls and possible actions. As part of this review the register has been improved to indicate the initial risk if there were no controls. The assessment is made against the risk matrix which forms part of the Risk Policy. This matrix has also been added to the preamble of the register.

Each risk is then assessed considering the controls which Council has in place against the risk matrix. This is known as the residual risk. The aim is to reduce the initial risk.

Where there are no possible further actions to reduce or eliminate the risk, the risk is said to be accepted at this stage. It will however continue to be reviewed in case conditions change in relation to each risk and whether appropriate actions can be applied.

In an effort to further embed a risk culture, Council has formed a Risk Management Committee. This is comprised of officers from areas of high risk and also officers who deal with various aspects of risk as part of their role.

Further, Council will utilise its corporate reporting system (Interplan) to monitor the progress against each of the actions. A report from this system will then be provided to each audit panel meeting."

The Strategic Risk Register (January 2019) and the Strategic Risk Register Actions Progress Report dated 19 March 2019 had been circulated with agenda.

The General Manager advised the SRR has been workshopped with Councillors, Senior Leadership Team and employees and endorsed by the Council at its meeting in February 2019 and that first meeting of Risk Committee had been held.

Actions: Copy of Risk Management Policy to be provided to members.

4.3 Shared Audit Panel Minutes

Chairperson noted the following items previously considered by Shared Audit Panel to be continued under Central Coast Audit Panel:

Item 4.1 from Shared Minutes:

- Follow up with LGAT regarding compliance register schedule and develop a subsidiary work plan based on those guidelines – carry forward.
- Reporting to be reviewed and expanded to greater support well documented process and policy around capitalization thresholds – carry forward.

Action: List for next meeting.

5 Audit Strategy

A copy of the Draft Audit Service Plan provided by Deloittes was circulated to members prior to the meeting. Representatives from the Council's Audit Team - Rob Luciani, Tasmanian Audit Office (TAO), who will be managing the Council's audit contract, attended through phone linkup and Carl Harris, Lead Audit Partner, Deloittes attended the meeting.

Rob Luciani advised that TAO have contracted Deloittes to undertake the audit for the next five years though TAO remains responsible for signing off the audit.

Director Organisational Services attended the meeting at this point.

Carl Harris spoke about the Plan outlining the approach they will be taking for the Audit and advised timeline to be finalised.

General Manager queried the delay in being advised of the appointment and lack of discussion with Mayor & General Manager to date. Initial discussion had been held between CH & BH prior to the meeting and would follow up after.

Carl Harris noted there had been a delay in appointment however this would not put them behind schedule with interim report to be ready May/June.

Chairperson raised questions with CH re materiality, scoresheet reports, effect of no designated internal audit role within Council.

Members noted it was positive to have Carl Harris attend the meeting.

Actions: Carl Harris to have a follow up meeting with Mayor & General Manager.

6 Risk Management

- 6.1 Claims Update Workers Compensation Summary circulated with agenda and noted.
- 6.2 Potential Claims none to report.
- 6.3 Addressed at item 4.2
- 6.4 Draft Related Party Transaction Policy

Director Organisational Services reported as follows:

"The purpose of this Policy is to provide clear guidance on the Council's expectations in relation to compliance with the reporting requirements for related party transactions, in particular the

identification of KMP, who should be considered as Close Family Members, what are considered to be related entities, the nature of transactions that will be collected and the nature of the disclosure statement.

This Policy applies to the Mayor, Councillors, General Manager and other senior managers who are members of the Key Management Personnel (KMP).

The policy has been considered by the Senior Leadership Team and the Tasmanian Audit Office. Any relevant comments have been included in the draft policy.

The policy is presented to the Audit Panel for any further comments before it is formally adopted by Council."

A copy of the Draft Related Party Transaction Policy - April 2019 was circulated with the agenda.

Chairperson suggested definition be included for "variable returns", queried use of "jubilee".

Actions: SLT to review definitions before final approval of Policy.

6.5 MAV Insurance - Liability Mutual Insurance Scheme - 2017-2018 Compliance Review

A copy of the 2017-2018 Compliance Review - Tasmanian Results & Rankings Report was circulated with the agenda for members information.

Noted opportunities for continuous improvement and difference between top 1/3 and middle 1/3 is minimal. Improvements already underway for contractor management.

Report noted.

6.6 MAV Insurance - Tasmanian Member Risk Services 2019-2021

A copy of the brief from MAV Insurance outlining the risk services proposed for Tasmanian members commencing in 2019 was circulated with the agenda for members information.

Report noted.

7 Financial Management

- 7.1 Financial Reports for quarter ended 30 December 2018 and Works Program 2018-19 had been circulated to the Panel with agenda. Discussion held on the following matters:
 - Rates & fire service levies statement outstanding less than previous years, good take up of discount option & payment in advance options.
 - Income Statement changed format positive comments. Recommendation for benchmarks so variances (\$ or %) can be triggered and explanations provided. Budget allocations to reflect when works are expected to be undertaken.

- Capital works projects shortage of contractors resulting in jobs being delayed and rescheduled.
- Capital Works statement needs to include scheduling data and comments to give Councillors a better idea of how the capital works are tracking.
- Should look at undertaking asset disposals throughout the year and not just at end of year so that Councillors get a better understanding of the balance sheet through the year.

7.2 2019-20 Budget Timetable

A copy of the timetable and budget assumptions report was circulated to all members with the agenda.

Report noted.

8 General Business

8.1 2019 Work Plan

A copy of the draft Work Plan had been circulated with agenda.

Tom Hughes offered to prepare a discussion paper for next meeting on the Work Plan.

Noted that some items are on three year cycle and not annually. To date mostly focused on financial aspects, other areas should be included such as IT and governance.

Action: Tom Hughes to prepare discussion paper for next meeting and the draft Work Plan to be reviewed following that.

8.2 Audit Panel Assessment Report

Chairperson noted that he had not received reports from all members.

Action: Chairperson to follow up with Kym Peebles what she has received and Rosanne Brown to follow up with any of Central Coast Panel members who have not filled out the report.

8.3 Meeting dates and times

Noted following meeting dates for 2019:

Monday 3 June 2019	Central Coast	9.00am
Monday 12 August 2019	Devonport	11.00am
Monday 18 November 2019	Central Coast	9.00am

Suggested that ½ hour break be scheduled between Central Coast and Devonport meetings so meeting times be 9.00am and 11.00am.

Meeting closed 10.33am.





Central Coast Youth Engaged Steering Committee Minutes of a meeting held at **Central Coast Council** Thursday, 28 March 2019 at 9.15am

Doc ID: 319556







PRESENT:

Sandra Ayton (General Manager - Central Coast Council [CCC]); Philip Viney (Councillor/Accountant/Ulverstone Lions Club); Melissa Budgeon (Community Wellbeing Officer - Central Coast Council [CCC]); Matthew Grining (Principal PDS); Piper Newton, Jordan Maine and Millie Porter (Student Reps - PDS); Glen Lutwyche (Principal - USC); Alec Turale, Sarah McCauley and Chantelle Knaap (Student Reps - USC); Glenn Mace (Principal - LCS); Jonas Moore and Eloise Piper (Student Reps -LCS); Yolande Vandenberg (Central Coast Chamber of Commerce and Industry [CCCCI]); and Aaron Meldrum (Collective Ed/Ulverstone Secondary College) and Natalie Winchcombe (Teacher - NWCS); Emily Archer and Emily Carter (Students Reps. - NWCS); Aaron Meldrum (Beacon Foundation, Collective Ed. USC) and Mel Blake (Community Engagement Facilitator USC)



WELCOME

Jonas Moor from Leighland Christian School chaired the meeting and welcomed everyone and declared the meeting opened at 9.20am.



2 **APOLOGIES**

Michael Walsh (Leven Training Centre)



GUEST SPEAKER 3

As the meeting was held at Leighland Christian school a guest speaker was provided to address the meeting.

Mr Craig Guntrip, a Youth Group Leader spoke on his life experiences and why he became involved in this area.

He shared stories on how inspirational it has been for him to work with the young people through his church youth group 'Rumpus'. Craig spoken fondly of how fulfilling his role has been being able to assist and guide many young people to navigate decisions and improve life opportunities and outcomes.

He provided the meeting with a few tips that has helped him whilst working alongside young people.

- . Show more interest in the person, rather than the program, treat them as an individual;
- don't take yourselves too seriously because they don't care what your background is, young people have a radar for those not genuine about them;
- . create opportunity for innovation and creativity; and
- . Try not to label a young person, as the millennial generation are unlikely to see the relevance of a label.

He left his parting message as – Be that person that instigates change in a young persons' life.

5 MINUTES OF THE PREVIOUS MEETING

Eloise Piper moved and Yolande Vandenberg seconded, "That the Minutes of the previous meeting held on 28 February 2019 be confirmed"

Carried

6 MATTERS FOR DISCUSSION FROM PREVIOUS MEETING

6.1 Article for Central Coast Voice

Yolande Vandenberg advised that the article for the Central Coast Voice is still a work in progress and is working with students to produce the article for publishing soon.

6.2 National Leadership Camp 2019

There have been two students from Penguin District School who have registered for the 15th Australian National Leadership Camp (NLC) 2019. Nominations for Students was officially opened on Monday 11th February 2019. If you would like to secure places for any eligible Youth Engaged Student Representative there is online registration at www.burnbright.org.au/nlc/. Contact Melissa and discuss further details as the Council will sponsor student representatives who wish to attend and pay for airfares and registration.

7 MEMBERS REPORTS

Penguin District School

- . Our Primary campus students enjoyed a massive colour run at the conclusion of their athletics carnival. The carnival is also a great opportunity for our senior students to take on leadership roles.
- . Unfortunately, our Open Air Cinema planned for Friday 29 March has been postponed until term 4 due to the forecast for this Friday.
- . The 11/12 program has grown to include 12 students. With 6 in the Cert II in Sport & Rec and 6 undertaking core subjects working towards their TCE.
- Our school redevelopment planning is progressing with the architects on site, measuring up and providing the first high level master plan.
- . Our year 8-10 students that are heading to Vietnam will be holding an 'Asian Flavours' dinner as their major fundraiser for this year on the 11th of May from 5-10:30pm
- . Our Secondary campus students competed in the Inter High Swim and Surf Carnival recently, winning division B in the swim carnival and placing 4th overall in the surf carnival.
- . Primary campus students will start their swim program next week, alongside the sporting school's program where students will be sailing on the Inglis River
- . Parent teacher interviews have been moved to term 1 this year to provide a deliberate opportunity or feedback and goal setting in a 3-way conference
- . Secondary staff and grade 9 students have been a part of Stay ChatTY mental health awareness training
- Our primary students have had two sailing session on the Inglis.

 River as part of the Sporting Schools program
- . We have had visits from kittens, blue tongues, ferrets as well as our rearing our young leaf insects and quails as part of the animal studies course
- . ICT students have had introduction sessions in the use of Sumobots from a visiting teacher from Hobart
- . We continue to extend our experiences in to the community with groups regularly working with residents from Coroneagh Park Nursing Home
- . We have a great number of families confirmed as homestay hosts for Kinmen (Taiwanese) students
- . Year 7 and 8's has had their immunisations

- . Student Board have planned to host a casual clothes/silly socks fundraiser for the last day of term with a BBQ and lunch time concert
- . Our grade 10's has started connecting up with Hellyer College for Maths Methods classes

Leighland Christian School

- Our Twilight Fair on 1 March was a great success. It was a beautiful sunny day, attendance was fantastic, and the atmosphere was wonderful. The total raised was \$8,731.20.
- Our High School Captains, Vice Captains and Student Leaders were announced and presented with their blazers at an assembly. For this year we have 2 School Captains, 3 Vice Captains and 5 Student Leaders.
- Our Mural called 'Creations Declaration' is now complete and has been installed. This is a combined effort from students in years 9–12 and it looks colourful and spectacular. It has been installed on an external wall where people from the community can also enjoy it as they go for their walks.
- . Excursions and activities included:
 - our year 7, 2020 Information Evening year 7's were presented with free Bibles from Gideons;
 - VET Childcare and VET Fitness students completed a first aid
 - VET Animal Studies travelled to Wangaratta to attend a fourday Workshop which finishes up today; and
 - our year 6's from both campuses are currently away on camp in Hobart.
- . We celebrated Harmony Week (18–22 March). This is a celebration of our cultural diversity and heritage. In honour of this, Ulverstone and Burnie teachers engaged in a variety of activities throughout the week
- . In Sport, selected High School students competed at the Inter High Swimming Carnival and the High School Surf League.
- Leighland was once again represented at the North West Relay for Life, joining a tough and resilient community of nearly 1000 people in just over 70 teams who took on the challenge of keeping their team baton moving around the Penguin Athletics track for 20 hours in a row to raise money for the Cancer Council. Our team comprised of 23 students from years 9–12 and raised nearly \$3,000 towards the overall total of \$165,000. One of our year 12 students was awarded the highest overall individual fundraiser across the whole relay which was a fantastic effort. By 9.00am on Sunday the team were tired and sore but with a sense of accomplishment and they were thrilled to be awarded the inaugural 'Spirit of Relay' Schools Award for their efforts.

. A group of 13 students from both Primary and Secondary represented the School at an Inter-School Chess Tournament at Ulverstone Primary School. There were more than 100 students competing from schools as far apart as Latrobe and Burnie. Our students were enthusiastic, engaged and totally focused – winning some games and also learning a lot from playing opponents who were better than them on the day. This was the first in what will be more tournaments.

North West Christian School

- . Pre-school play group happens every Monday for our preschoolers.
- . Our school has designed a new school uniform which will be available for purchase next year.
- . There is fundraising event being held for the High School Camp, which is held down at Spring Beach Youth Centre, Orford.
- . Fundraising events are being held for the school trip to Hong Kong.
- . We just finished our Spiritual Emphasis week with our guest speaker Pastor Daniel Matteo on the topic of "Identity War."
- . A Youth Rally was held at Ulverstone Seventh-day Adventist Church.
- . We are currently undergoing a revamp of the photo gallery on our school's website with new photos of this year's students.
- . Swimming carnival students participated in freestyle, backstroke and breaststroke events. Several of our competitors placed 2nd.
- . Inter High Surf League students participated in the tube rescues, beach relays and beach flag events. Overall, boys placed 7th and girls came 6th.
- . Strings master class with Dr Sue Collins from the Conservatorium of Music in Hobart was held in our multipurpose room.
- . Choir practice session are held every Friday.
- Students went on an excursion to Lake Barrington for water skiing and swimming.
- . The primary school explored Harmony Day and did some related activities.

Ulverstone Secondary College

- On Friday, the 1st March, USC had a Swimming carnival. Many participated, swimming and doing novelty events, while other cheered and chanted. Three records were broken throughout the day.
- . Students went to the Inter-high Swimming Carnival on Monday 18 March. Although we were very competitive, our school came a close 2nd. However, we did manage to break two records.

- On Thursday, the 7 March, we had the School Social, with the theme of 'Aussie Outback'. We raised over \$1000, half going to Relay for Life, rest to charity for bushfires on the West Coast.
- Last week on Thursday we partook in harmony week, in which we wore orange accessories to celebrate diversity.
- . Some students and teachers from our school partook in Relay for Life, walking 240 laps in the 20 hours, raising a total of \$2,206 for the Cancer Council Research.
- During our first formal assembly, on 14 March, it was announced that our school will be holding a staff and students miniproduction, Robin the Hood. It is to be held sometimes early November, with two shows (unless tickets are sold out).

Education Department Reports - Glen Lutwyche

A visit to the USC from the Education Minister is to be confirmed and their visit will be to have a look at the year 11 and 12 classroom development at the school along with other topics.

USC Design of the new school jumper is under way, students have research and have come up with a new design.

Students from Shefield High School that are doing Animal Studies attended the school at Yolla School Farm.

A promotional video is being put together at the USC on a school trip to Japan and on Japanese student's home stay in Tasmania. The school is also in discussions with a visiting teacher from the school in Kemon, Japan to teach at USC.

Glen reported that Price Waterhouse carried out a leadership review through the Education Department and are consulting with the school.

Matthew Brumby presented to the Leadership assembly at the school and will be doing the same at Ulverstone Central Primary.

Glen reported that he and Belinda King from USC are currently working on a mental health program for the school. This program is looking at mental health issue that may occur in the school.

Glen has some concerns with buses and cars parking and access Walker Street to pick up students from the school. There are issues with other vehicles trying to drive down the street at peak times in the area. Will discuss this with the Council. School bus exchange still not decided on.

The USC Clock Campus will be running displays for Anzac Day.

8 GENERAL BUSINESS

. Local community project - Youth Make over - a Youth Space

Sandra reported on the Council strategic plan and invited students to put forward recommendations on creating a youth community space in the CBD, something that the youth would be interested in using.

Ideas to be bought to the next meeting.

. *Meeting time* – Melissa confirmed with everyone at the meeting as to whether the start time for Youth Engaged meetings is still appropriate at 9.15am.

Due to consensus of students and teachers the meeting time remains at 9.15am

- . Shave for a cure Yolande Vandenberg advised that herself and a teacher from USC will be shaving their heads to raise money for charity.
- . Photos and Video's The meeting discussed the value of placing photos and videos on social media promoting the Youth Engage Steering committee. It was suggested that the video done on the 2018 Australian National Leadership Camp be sent out to all schools again and placed on the Council website and Facebook page to promote the 2019 event.

Glen suggested that perhaps a video of the meeting could be taken, then cut and shut to create a short 20 sec snippet of key points from the meeting – a tool to promote the activities and outcomes generated by the group. Melissa and Sandra to further explore this opportunity.

- Collective Ed. Mel Blake introduced herself as the new Community Engagement Facilitator for Collective Ed. Ulverstone. Mel's role will be to facilitate collective impact initiatives within the community which see more young people completing Year 12 and transitioning into meaningful pathways. Mel has a previous connection to the Youth Engaged Steering Committee and has facilitated connections between schools, businesses and the community within North West Tasmania for the last 15 years.
- Council Report Cr Phil Viney reported that the following Council projects are underway:
 - a Pump and Jump track at Ulverstone construction start soon.
 - b Ulverstone shared pathway has received more funding.

- c Expression for tenders for the demolitions of the old Penguin Recreation ground have gone out.
- d Community consultation session have been held with the Penguin community on the Penguin foreshore wall.
- e Ulverstone Cultural Precinct Consultation meetings have been held with Precinct user groups re planning what will look like inside and concept drawing have been done.
 - There was a suggestion that school representation be encouraged to attend any further consultation sessions.
- f Penguin District School redevelopment Mathew Grinning gave report the community and group consultations have been held an

9 REVIEW OF MEETING

A review of today's meeting.

Sandra message appreciated Craig's care and encouraged us to show care and kindness to people in our work and school life.

Sandra thanked Leighland Christian School for hosting today's meeting and thanked Jonas Moore for Chairing the meeting.

10 NEXT MEETING

There will be no meeting held in April as it falls during the School Holidays. The next meeting to be held on Thursday 30 May 2019 at the Central Coast Council, Administration Building at 9.15am.

As there was no further business to discuss the meeting concluded at 10.21am.

Customer Service Charter

April 2019



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1. **PURPOSE**

This Customer Service Charter specifies the Central Coast Council's customer service commitment and principles relating to the services it provides.

2. **GENERAL PRINCIPLES**

2.1 Honesty and Integrity

- (a) We will treat you with respect and be courteous at all times.
- (b) We will be open, honest and genuine in all of our interactions with you.
- We will be consistent and impartial in administering our statutory and (c) regulatory functions.
- (d) We will do what we say we'll do.

2.2 **Professionalism**

- (a) We will always be polite, listen to your enquiry and respond in an objective and timely manner.
- (b) We will endeavour to correct things promptly when they have gone wrong;
- (c) We will provide you with relevant information and explore other options where available.
- Enquiries will be responded to within the timeframes set out in (d) Section 6 of this document.

2.3 **Privacy**

- (a) We will respect our customers' privacy and handle personal and confidential information in accordance with the Personal Information Protection Act 2004.
- We will only access confidential information for authorised work (b) related tasks.

3

3. CONTACT THE COUNCIL

3.1 In Person

- The Council's Administration Centre at 19 King Edward Street, (a) Ulverstone is open Monday to Friday from 8.00am - 4.30pm (closed on Public Holidays), Cashier available from 8.30am.
- The Penguin Service Centre at 78 Main Road, Penguin is open (b) Wednesday to Friday from 9.30am - 12.30pm and 1.30pm - 3.30pm AEST and 9.00am - 12.30pm and 1.30pm - 4.00pm AEDT (closed on Public Holidays).

3.2 By Phone

- (a) Telephone number: (03) 6429 8900
- The Council's Switchboard is operational Monday to Friday from 8.00am (b) - 4.30pm (closed on Public Holidays), a recorded message function is available after hours that includes an afterhours emergency contact number.

3.3 By Electronic communication

admin@centralcoast.tas.gov.au

Central Coast Council website - http://www.centralcoast.tas.gov.au/

3.4 In Writing

You may write to:

The General Manager Central Coast Council PO Box 220 ULVERSTONE TAS 7315

3.5 Service Request

A service request may be lodged as an appeal for assistance to inspect, remove, replace, repair or reinstate Council infrastructure which may be damaged, missing or not operating. It can also be a request for a Council service or an appeal for action to be taken in respect of a nuisance

To make a Service Request, please use one of the following options:

Complete an online Service Request on the Council's website: Online (a) Service Request;

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- (b) Complete a Service Request form, these forms are available from the Administration or Service Centres; or
- (c) Telephone (03) 6429 8900.

3.6 What Council expects in order to help you

We expect that our customers treat Council staff, Councillors and other customers/community members with respect and courtesy. We ask that when requested you make every effort to provide accurate information and work with us to solve problems. The Council does not accept antisocial behaviour, this includes: offensive/abusive language, and/or harassing and threatening behaviours.

Should you be abusive by way of threatening behaviour or abusive and vulgar language, the Council will terminate communication with you. If face to face, then we may walk away. If on a telephone, we will terminate the call. If in email, your address may be blocked.

If a staff member feels threatened by your inappropriate behaviour, the Council may notify the Police.

Should unacceptable behaviours towards the Council continue, or, you are unable to accept that the Council has done all it can to help, the General Manager may limit or cease contact with you. A decision of this nature will be communicated in writing.

4. COMPLAINTS

A complaint may be lodged as an expression of dissatisfaction, made to the Council in relation to its services, where a response or resolution is expected. Unsatisfactory conduct of an Officer(s) or failure to comply with the Service Standards will be treated as a complaint.

All complaints will be treated with seriousness, however if the complaint is found to be malicious, or is a repeated complaint to which a response has previously been given, the Council will take no further action. The customer will be informed of this decision in writing by the General Manager.

To make an official complaint, please write or call the Council and have the following details available, if relevant:

- (a) Your full name, address and telephone number;
- (b) Sufficient details for the complaint to be actioned, including:
 - (i) Location and time of event what happened;

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- (ii) Copies or references to letters or documents relevant to the complaint.
- (c) Anonymous complaints may be accepted where there is a potential risk to persons or property.

If the appropriate Council Officer is unable to resolve your complaint, or if you are not satisfied with the suggested resolution, you may choose to escalate your complaint to the General Manager. In this case, please forward your original complaint and related information to:

The General Manager
Central Coast Council
PO Box 220
ULVERSTONE TAS 7315

If you are dissatisfied with the Council's attempt to address your complaint, you may contact the Mayor or escalate your complaint further by contacting:

(a) The Ombudsman GPO Box 960 HOBART TAS 7001

Phone: 1800 001 170

Email: ombudsman@ombudsman.tas.gov.au

(b) The Director
Local Government Division
Department of Premier and Cabinet
GPO Box 123

HOBART TAS 7001 Phone: 03 6232 7022 Email: lgd@dpac.tas.gov.au

While you can refer your complaint directly to these bodies at any time, we strongly encourage you to approach the Council to investigate your complaint first.

Where a customer makes a complaint that the Council, a Councillor or the General Manager has failed to comply with the *Local Government Act 1993* or any other Act or may have committed an offence under that Act, the customer may, where they are not satisfied with the response, lodge the complaint with the Director of Local Government in accordance with Section 339E of the Act.

5 LEGISLATION AND INTERNAL DOCUMENTS

Related legislation and internal documents include:

- (a) Local Government Act 1993
- (b) Personal Information and Protection Act 2004
- (c) Right to Information Act 2009
- (d) Central Coast Council Communications and Engagement Policy 2016.

6. SERVICE STANDARDS

6.1 Contact by telephone

- (a) Our staff will answer telephone enquiries promptly and courteously.
- (b) We aim to answer all questions at the first point of contact; and
- (c) If specialist attention is needed and the person required is available, they will answer the call. Where the person required is not available, the call will be returned within one working day.

6.2 Contact in writing

- (a) We aim to acknowledge both written and electronic communication within three working days of receiving it and respond to the communication within 10 working days;
- (b) If we cannot respond within the set timeframes, we will make contact to explain the reason for the delay and when a full reply can be expected;
- (c) We will use language that is clear and concise.

6.3 Service Requests

- (a) Where a service request is urgent and the matter places the safety of the community at a high risk, the matter will be dealt with immediately;
- (b) Where the matter is urgent and there is little risk to the safety of the community, the matter will be responded to within 24 hours;
- (c) Routine service requests will be dealt with according to the policies and procedures of the Council and guidelines as required by legislation.

6.4 Complaints

If you are dissatisfied or have concerns about the services, decisions or actions of the Council we would like to hear about it:

- (a) We will acknowledge receipt of your complaint in accordance of our services standards;
- (b) If we are unable to resolve your complaint within 10 working days, we will contact you to explain why and advise the timeframe in which we will be able to resolve it;
- (c) If you are not satisfied that your complaint has been adequately resolved you can request that a review goes to the General Manager, who will then undertake an investigation of the complaint and make a determination on the matter; and
- (d) We will ensure all of our correspondence includes the name and contact details of the Officer dealing with the matter.

The Local Government Act 1993 requires that the General Manager provide the Council with a report at least once a year detailing the number and the nature of the complaints received. Complaints received are reported in the Annual Report of the Council.

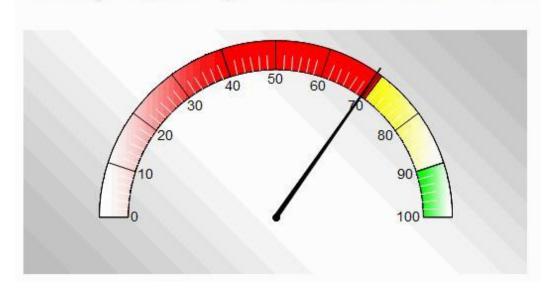


CENTRAL COAST COUNCIL

Quarterly Performance Report to Council

July 2018 to March 2019

Quarterly Progress against Corporate Folder Actions

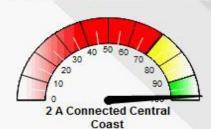


Description Indicator

- 85 Corporate Folder Actions reported on
- 47 Corporate Folder Actions at least 90% of monthly target
- 5 Corporate Folder Actions between 70 and 90% of monthly target
- 32 Corporate Folder Actions less than 70% of monthly target
- 0 Ongoing Actions
- 1 Deferred Actions
- 0 Corporate Folder Actions with no target set
- 0 Incomplete Actions

1 The Shape of the Place A The Environment and Sustainable

Infrastructure



Quarterly Progress against Future Directions





FUTURE DIRECTION	NO. OF ACTIONS REPORTED ON	NO. OF ACTIONS AT LEAST 90% OF TARGET	NO. OF ACTIONS BETWEEN 70 & 90% OF TARGET	NO. OF ACTIONS LESS THAN 70% OF TARGET	NUMBER OF DEFERRED ACTIONS	NUMBER OF ONGOING ACTIONS	ACTIONS WITH NO TARGET	INCOMPLETE ACTIONS
1 The Shape of the Place	4	3	1	0	0	0	0	0
2 A Connected Central Coast	15	13	1	1	0	0	0	0
3 Community Capacity and Cre	eativity 11	6	1	3	1	0	0	0
4 The Environment and Sustair Infrastructure	nable 1	0	0	1	0	0	0	0
5 Council Sustainability and	3	2	0	1	0	0	0	0
Governance								



At least 90% of monthly Action target achieved

Between 70 and 90% of monthly Action target achieved

Less than 70% of monthly Action target achieved

Corporate Folder Actions

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRESS
Future Direction: 1 The Shape of tl	ne Place					
Strategy: 1.1.4 Invest and adjacent hinterland	igate opportunities for the development of a s	uite of adventure outdoo	r visitor/leisu	re experie	nces in Ce	ntral Coast
1.1.4.1 Undertake a feasibility assessment for an annual Adventure Festival for the Central Coast.	A draft feasibility report has been completed. Discussed with SLT during March.	Community Services	31/12/2018	100	95	
Future Direction: 2 A Connected C	entral Coast					
Strategy: 2.1.1 Devel	op a range of promotional activities to encoura	age greater use of walkin	g routes			
						000
2.1.1.1 Develop a marketing plan for Central Coast walking trails.	The marketing plan has been developed and forwarded to Senior Leadership Team for comment and recommendations. The marketing plan is extensive and covers options for various audiences and markets.	Community Services	31/08/2018	100	100	
			0.1/0.0/0.10	400	400	
2.1.1.2 Develop a walking trail brochure around the Centenary of World War 1.		Community Services	31/08/2018	100	100	
2.1.1.3 Pursue improved signage for the Dial Range trails.	Meeting held with the Department of Parks and Wildlife Service to discuss signage for Dial Range. The Department has allocated funding in the 2018/19 financial year for signage to be installed at the entrance point and on both the walking trails and mountain bike trails in the Dial Reserve. Anticipated to be completed before June 2019.	Community Services	31/05/2019	60	60	

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRESS
Strategy: 2.3.2 E	ngage with the community to achieve meaning	ul positive local ageing o	utcomes			
2.3.2.1 Create lifelong learning campaign.	Commenced work on project outline working brid campaign development. Meeting with University of Tasmania to discuss the research findings about adult learning in Central Coast and the NW Met with University of Tasmania to discuss profil lifelong learners, particularly why people are disengaged from adult learning. The campaign outline has been developed and submitted for feedback to senior leadership teams.	he es of	30/11/2018	100	100	
2.3.2.2 Support opportunities for ad learning.	Investigating existing opportunities for adult learn and what channels are available to promote adulearning. Contact made with U3A to discuss how Council support and facilitate through promotion the sustainable growth and offering of U3A. Agreem reached to meet and discuss, Waiting on meetin time to be decided on which is convenient for U3 volunteers. Suggested meting times to U3A. Wa on feedback. Have met with representatives from U3A. U3A currently has a strong volunteer base, good stud numbers and an ample supply of tutors - in short they are extremely healthy. Council has worked with volunteers to design posters for the new semester and agreed that it would be beneficial for Council to be able at time promote (on social media) as needed courses w may have short numbers or other particular activ Also discussed further on promoting the courses offered online through U3A for those for whom access is a problem however it was agreed to we access is a problem however it was agreed to we access is a problem however it was agreed to we access is a problem however it was agreed to we access is a problem however it was agreed to we access is a problem however it was agreed to we access is a problem however it was agreed to we access is a problem however it was agreed to we access it as a problem however it was agreed to we access it as a problem however it was agreed to we access it as a problem however it was agreed to we access it as a problem however it was agreed to we access it as a problem however it was agreed to we access it as a problem however it was agreed to we access it as a problem however it was agreed to we access it as a problem however it was agreed to we access it as a problem however it was agreed to we access it as a problem however it was agreed to we access it as a problem however it was agreed to we access it as a problem however it was agreed to we access it as a problem however it was agreed to we access it as a problem however it was agreed to we access it as a problem however it was agr	t can ent g A iting ent s to nich ities.	30/04/2019	80	100	

until enrolments are done to encourage in person participation due to the other benefits which come

through connecting with the community.

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRESS
	Also discussed access to any of Councils spaces which may help with the holding of courses but U3A are currently well serviced with their space.					
2.3.2.3 Work with and assist women planning for retirement.	Developing Project proposal Plan for approval. Research into appropriate resources and organisations without conflicting interest to be part of an event underway. Project plan approved, talking to COTA and other providers about format for the day.	Community Services	31/05/2019	60	33	
Strategy: 2.3.3 Engage	ge with the community to achieve meaningful I	ocal youth outcomes				
2.3.3.1 Promote the artistic achievements of youth.	Developing Project Proposal Forms. Researching current successful youth art placement project developed by Hobart City council to see if it would be a suitable and appropriate format for Central Coast. Format has the potential to enliven our malls and public spaces. Project proposal developed - waiting for school year to commence to have meetings with school arts teachers and students. Developing proposal for art scholarship award or youth art prize for central coast.	Community Services	31/05/2019	60	72	
2.3.3.2 Undertake assessment of the viability of a Research Youth First Employment program within Central Coast.	Investigations into available opportunities and youth employment programs ongoing. A program outline including opportunities for the Central Coast to be provided for discussion at the May 2019, Youth Engaged Meeting.	Community Services	31/05/2019	70	74	
2.3.3.3 Pursue youth mental health options.	Discussions with Youth engaged members about opportunities they would consider a worth while resource. Mental Health First Aid Training has been offered to and completed by students.	Community Services	30/04/2019	84	80	

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRESS
	'Sausage and Sing' event held in October as part of Mental Health Week - exploring the benefits of singing and being connected through various types of interests and hobbies. Generation Next Student Wellbeing Program Webcast (www.generationnext.com.au) a free live interactive webcast delivered on 8 and 15 March, was circulated to school. Ulverstone Secondary College participated and found the sessions engaging and worthwhile. Topics included 'You are more than a selfie', 'Healthy relationships', 'Overcoming Adversity' - etc. Chairperson/facilitator of Q&A, Andrew Fuller - child and Adolescent Clinical Psychologist provided discussion time at the end of each presentation. Scoot, Skate and Bike event held in Ulverstone 16th February. The event supported by Anglicare, raise awareness of the 'Know Your Odds' campaign and promoting the services available to support young people effected by gambling.					
Strategy: 2.3.5 Review	w Council's role in the direct provision of com	munity related events an	d programs			
2.3.5.1 Create a 'guidelines' document around Council working with community to produce events.	Document complete - undergoing final formatting check before being presented to SLT	Community Services	31/12/2018	100	100	
•	ge with the community to achieve meaningful lo	ocal arts and cultural ou	tcomes			
2.3.7.1 Explore feasibility of arts sister towns.	Developing Project proposal form. Project proposal completed. Research commenced. Mapping Central Coasts arts groups and gauging interest and capacity.	Community Services	30/04/2019	95	79	
2.3.7.2 Support opportunities for young people to work with contemporary artists	Currently scoping feedback from young people on opportunities and projects which would be of interest to them, with the aim of developing a strong funding application for the 2019 Youth arts funding through	Community Services	31/03/2019	100	100	

ACTION PROGRESS DEPARTMENT COMP. DAT TARGET ACTUAL PROGRESS Arts Tasmanian. Preliminary discussions with Arts Tasmania have been had around suitability of different types of projects. Preliminary work has been done in identifying spaces where work created by young people will be able to be viewed in the public domain. Developing proposal for young people art prize for central coast in conjunction with existing groups. Paper completed - waiting on feedback from Group leader 2.3.7.3 Further enhance opportunities in Project proposal developed. Discussions with the Community Services 28/02/2019 100 100 working with LINC. library have begun. Meeting scheduled to discuss what's on offer at the library currently, future plans and common goal areas where there may be a role for Council. Developing budgets for recommended activities which could be undertaken with library and community. Little local libraries Project underway - Currently working to consult with communities and identify local champions who will have a role to play in working with community to decorate their community library, identify an appropriate location and monitor it going forward. Current communities identified for inclusion in the first stage of the project are: Ulverstone (various sites in support of the recent make over activity including APEX park), Fairway park over Christmas for parents and children over the Christmas period, Ulverstone Sport and Leisure Centre, Turners Beach, Sulphur Creek, Heybridge, Gunns Plains. These communities will be the first wave locations.

Although kits can be purchased for creating a library, in the first instance it is hoped that communities will recycle and upcycle to create their libraries and make them reflective of their communities.

Reading tents - the reading tents will be given a revamp, working with young people to draw

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRESS
	illustrations which will then be transferred to the tents. Currently in discussions with the library about how we may utilise Christmas holiday library craft events to facilitate this.					
2.3.7.4 Support older citizen involvement in arts.	Developing Project proposal plan for approval. Identifying exisitng opportunites within Central coast for promotion throughout the community.	Community Services	30/06/2019	40	40	
2.3.7.5 Continue working towards the completion of the 'Pablo Penguin' project with the Penguin community.	The proposed Pablo the penguin has been added to the resource bank for the & day makeover to take place in Penguin as agreed with Councilllor Howard July 2018. The 7-day makeover team have been provided with the preliminary outline done for Pablo 2, and the back ground to his inclusion in the asset bank for the 7-day makeover. Makeover team to meet early October At the 7-day makeover a new large Penguin was not seen as a high priority, or required for the area the group decided to review. A group of local interested parties will now be put together to review the idea of another Big Penguin, regarding placement, needs, landscaping, and as a piece of place making, and to gauge community support for the idea, and to guide the future direction. February 2019 - a meeting has been had with a representative of the makeover team currently active in Penguin, and they are taking the Penguin drawings and info to their next group meeting in late November.		31/10/2018	100	92	

ACTION PROGRESS DEPARTMENT COMP. DAT TARGET ACTUAL PROGRESS

Future Direction: 3 Community Capacity and Creativity

Strategy: 3.1.1 Support actions that improve education attainment, retention and engagement

3.1.1.1 Work with the Youth Engaged Worksh Steering Committee to identify actions to help achieve outcomes.

Workshop/forum 'All about the Arts' held on the 24th Community Services

30/04/2019

90

90

5 Youth engaged Committee Student reps attended the National Leadership Camp in Sydney in July. The students upon their return presented a report to the meeting, and then later recorded a short video explaining their personal experience and the impact it has had on their leadership development.

Youth Engaged Steering Committee Business Breakfast - Guest presenter Clare Madden will present an education specific workshop, a community presentation and a business breakfast on the 7/8th November. Claire provides an research-based presentations that are designed to equip business leaders, managers and educators to effectively build teams, engage generations and respond to change. This project is about community engagement and networking, build business capacity, community understanding and economic engagement.

Strategy: 3.1.3 Develop and implement a local volunteering strategy

3.1.3.1 Promote health and social benefits of volunteering.

Identify opportunities to promote with and engage with volunteers and their respective groups. Develop localised posters that promote the benefits of the health, social, emotional and community value of volunteering.

Community Services

30/06/2019

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ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRESS
3.1.3.2 Work with LINC and Volunteering Tasmania to promote Volunteering Tasmania presence in Ulverstone.	'Volunteer Tas are currently without a North west volunteer rep and as yet have not replaced them despite advertising last year. They are currently reviewing their options and the position itself. Volunteer week is happening in May 20-26 – and we will do promotion of not only volunteer week but volunteering in general closer to the day. Further action is on hold until the North West Volunteer Representative position is filled or a decision reached by Volunteer Tas.' Volunteer Tas are still without a north west representative - but discussions have been had with the Tasmanian suicide prevention trial working group around promoting volunteering, and Devonport, Burnie and Ulverstone community development officers are working collaboratively on a project to promote organisations that rely on volunteers rather than singling out individual volunteers which is often difficult to get those happy to be photographed or featured.		31/05/2019	60	63	
Strategy: 3.3.1 Review events	v Council venue management plans to improv	e promotion of venues fo	or major comi	munity, sp	orting and	d corporate

Strategy: 3.3.3 Conduct a review of the Ulverstone Civic Centre to optimise usage and improve community outcomes

ololo domanti a review of the diversione divid dentite to optimise usage and improve community datedines

3.3.3.1 Develop arts calendar of events. Developing Project proposal forms.

3.3.1.1 Update venue management

plans and promote on the Council's

website and relevant events literature

Project proposal developed.

Tracking bookings and activities for Civic Centre to

The priority venues have been identified based on

usage and the extent that the Council manages the

facility. The Wharf Precinct Venue Management Plan has been completed and work commenced on

Civic Centre Venue Management plan.

Community Services 31/05/2019 60

30/04/2019

85

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Community Services

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRESS
	develop recommended format for calendar of events. Exploring format of calendar and methods of providing e.g. poster, flyer, on line. Calendar at the civic centre is currently not full enough to warrant a standalone calendar. Working with Susanne to explore whether or not development of an arts section in the coast to canyon newsletter is a better option.					
3.3.3.2 Develop new promotional brochure.	Gathering information for text for brochure. Getting quotes for photography.	Community Services	31/05/2019	33	22	
3.3.3.3 Explore placement of lights, bunting at entrances of Ulverstone Civic Centre.	Ongoing project. Exploring options for placement of lights, bunting etc. which are cost effective, quality and design which is applicable to Tasmanian weather. Obtaining costings on Bunting and lights. Exploring I signage as a response to stakeholder feedback in Civic Centre review. Recommendations paper being completed.	Community Services	31/03/2019	100	90	
3.3.3.4 Celebrate the 35th birthday of the Ulverstone Civic Centre.	Meet with relevant officers to determine the scope of the project. Development of a project proposal, considering a 'themed' event's around the 80's. Project has been deferred pending the outcome of other proposed planning for the Civic Centre.	Community Services	31/05/2019	60	50	
3.3.3.5 Improve visibility of main entrance of Ulverstone Civic Centre.	Currently reviewing entrance and approaches to the Ulverstone Civic Centre, to understand lines of site, visibility and impact of approaches on main entrance visibility. Exploring public art, bollards, plantings and lighting as possible elements in a solution to make entrance more visible, create a sense of arrival as well increasing visibility and appreciation of inside activities.	-	31/03/2019	100	95	

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRESS
	Progress and options continue to be explored. Document of recommendations completed. Waiting on feedback.					
Strategy: 3.3.4 Progre	ess the implementation of the Ulverstone History	ory Museum Strategic Pla	an			
3.3.4.2 Undertake design work for the Cultural Precinct if funding application is successful.	Fuel tanks removed, testing determined the site is free from contamination. Schematic design underway. Walker Designs has been engaged to undertake the branding of the precinct. EOI drafted for deaccessioning of buildings on the site.	Community Services	30/06/2019	72	72	
Strategy: 3.3.6 Impler	ment the Central Coast Events Strategy					
3.3.6.2 Develop a week long theme of events for the Central Coast.	A project plan is under development for this action.	Community Services	28/02/2019	100	5	
Future Direction: 5 Council Sustain	•					
Strategy: 5.2.1 Contin	nue program of business unit service and proc	ess reviews				
5.2.1.7 Explore the feasibility of relocating the Penguin Visitor Centre to achieve better overall visitor services.	Draft report into the pros and cons has been completed. Presentation provided to SLT for discussion at October 30 meeting. Currently pursuing a range of minor works in the existing building.	Community Services	30/11/2018	100	90	
5.2.1.8 Investigate the options for converting some of the Aged Person Home Units from one bedroom to two bedroom units.	Work has commenced on the drafting of concept plans and related costing to convert units 5 to 13 at Carroo Court, Penguin, from one bedroom to two bedroom units. Plans have been prepared and have been costed prior to going to a council workshop. Presentation provided to SLT for discussion at October 30 meeting. pursuing further information on demand and questions as to Council involvement in this area.	Community Services	30/11/2018	100	90	

ACTION Future Direction: 1 The Shape of t	PROGRESS he Place	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRESS
	fy and promote appropriate land for industrial a	and commercial use				
1.3.1.1 Identify further commercial/industrial land for future growth	The rezoning of land on South Road, Penguin, and Maskells Road, Ulverstone, has been proposed as part of the Council's Local Provision Schedule submission to the Statewide Planning Scheme. Further consideration of additional areas will be given once the Planning Commission has considered the Council's LPS Submission. Meeting with State Planning Commission in November to finalise council's LPS Submission.	Community Services	28/02/2019	100	80	
Strategy: 1.3.3 Inves	tigate affordable housing opportunities					
1.3.3.1 Develop a Strata Plan Policy.	Draft Strata Plan, Staged Strata Plan and Community Development Scheme Policy has been completed and presented to the Council. Policy wa adopted by Council at the September Council Meeting	Community Services	30/09/2018	100	100	
1.3.3.2 Review the Public Open Space Contributions Policy.	A reference group was formed to review the current Policy. A survey of other NW council's and Meander Valley Council was undertaken to inform how a public open space contribution may be applied to the subdivision of residential land. A workshop has bee held with elected members. Policy approved by Council 29 January 2019.	ŕ	31/10/2018	100	100	
Future Direction: 4 The Environme Strategy: 4.1.1 Upgra	ent and Sustainable Infrastructure ade of Leven River embankments					
4.1.1.1 Develop a high level Riparian Zone Development Plan for the Forth and Leven Rivers.	This Action will progress with Stage One of the Leven River and Gawler River Development Plan. (The Forth River will be examine at a later date). A community reference group has been formed to progress this Action. The Group will meet in April to	Community Services	31/05/2019	60	7	

ACTION PROGRESS DEPARTMENT COMP. DAT TARGET ACTUAL PROGRESS

Community Services

develop a Brief. The Brief will be used to seek funding to engage a consultancy to undertake a study of the Leven and Gawler Rivers and their riparian lands.

Future Direction: 5 Council Sustainability and Governance

Strategy: 5.3.1 Review existing asset investment and performance

5.3.1.2 Review and update a Local Settlement Plan.

The 2014 Local Area Settlement Strategy is to be reviewed prior to a revised draft being considered by SLT and Council.

Planning consultant, Geoff Davis, will review and update the Strategy, making recommendations on land requirements for each main zone over the next 20 years, based on past and anticipated development demand.

Work on the Draft Local Area Settlement Strategy will not begin until the 2019/2020 financial year. and will help to inform an anticipated review, by the State Government, of the North West Regional Land use Strategy.



Quarterly Progress against Future Directions









FUTURE DIRECTION	NO. OF ACTIONS REPORTED ON	NO. OF ACTIONS AT LEAST 90% OF TARGET	NO. OF ACTIONS BETWEEN 70 & 90% OF TARGET	NO. OF ACTIONS LESS THAN 70% OF TARGET	NUMBER OF DEFERRED ACTIONS	NUMBER OF ONGOING ACTIONS	ACTIONS WITH NO TARGET	INCOMPLETE ACTIONS
1 The Shape of the Place	2	0	0	2	0	0	0	0
2 A Connected Central Coast	3	1	0	2	0	0	0	0
4 The Environment and Sustaina	ible 15	5	2	8	0	0	0	0
Infrastructure 5 Council Sustainability and Governance	2	0	0	2	0	0	0	0



At least 90% of monthly Action target achieved



Between 70 and 90% of monthly Action target achieved



Less than 70% of monthly Action target achieved

Corporate Folder Actions

ACTION PROGRESS DEPARTMENT COMP. DAT TARGET ACTUAL PROGRESS

Future Direction: 1 The Shape of the Place

1.1.7 Implement the Central Coast Cycling Strategy Strategy:

1.1.7.1 Construction of the Turners Beach to Leith shared pathway including and Allport Street is near completion. the old railway bridge

The design of this project between Blackburn Drive

TasRail negotiations on level crossing/underpass at end of Blackburn Drive and licence arrangement for Forth River Bridge have delayed progress of this project.

It has been decided to redirect the path to Lukin Street and The Esplanade rather than Blackburn Drive alleviating the need for a crossing or underpass.

Council has opted to take responsibility for the bridge subject to conditions. As soon as these conditions are agreed and a licence/lease is signed the project design will be completed, and tenders called for the revised alignment.

The section between Allport Street and Bass Highway has also been delayed until the route and design is determined for the Bass Highway overpass into Leith.

1.2.2 Continue to develop the Central Coast shared pathways network Strategy:

road-use project along Penguin Road Crescent)

1.2.2.3 Complete the Penguin Road Safe The progress of this project is dependent on timing of the Coastal Pathway Project being undertaken by (between Robertsons Road and Seaside CCA on behalf of Councils. Once the extent of the larger project is known this project will be designed and implemented.

> Design of the passing/slow bays and improved signage has commenced.

Infrastructure Services

Infrastructure Services

31/03/2019

30/06/2019

100

70

15

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ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRESS
Future Direction: 2 A Connected C Strategy: 2.1.3 Develo	entral Coast op a 'sense of place' within our central busines	ss districts				
2.1.3.2 Review pathways plan to ensure connectivity	Work will be commencing on this shortly.	Infrastructure Services	31/12/2018	100	0	
Strategy: 2.3.4 Continuatural disasters and emergencies	nue to plan for/mitigate potential community ri	sks and maintain busine	ss continuity	capacity a	ssociated	l with
2.3.4.1 Complete investigation into rural flood catchments	Awaiting approval of Councils Stormwater Management Plan to allow completion	Infrastructure Services	31/01/2019	100	55	
	Temporary employee engaged to undertake the review and updates 28 September 2018 Casual staff member will also undertake the review of the ML EMC Risk Management Assessment CCC Emergency Management Maul is almost complete with numerous plans, documents and tools provided.	Infrastructure Services	31/12/2018	100	90	
Future Direction: 4 The Environme Strategy: 4.3.1 Condu	nt and Sustainable Infrastructure uct a review of all Council community/operatio	nal assets				
4.3.1.3 Review the areas of the Council's arterial roads and list planned upgrades in the Long Term Forward Plan	For Councillor Workshop on 29 April 2019.	Infrastructure Services	28/02/2019	100	0	
4.3.1.4 Review the feasibility of traffic lights at the Lovett/Trevor Street intersections (traffic assessment for traffic light design work)	Consultants were egaged to consider the intersection and feasibility of traffic lights or any othe possible improvements. Traffic counts and initial analysis of results is complete. A report is being prepared and will be completed during early April 2019.	Infrastructure Services r	30/04/2019	75	80	

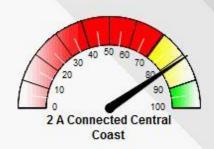
ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRESS
4.3.1.5 Undertake footpath survey (visual) of our Footpaths and review footpath forward plan	Development of a new compatible mobile data recording method is required prior to conducting surveys but his will not affect forward plan. A Councillor Workshop was held on 11 February 2019 to inform of, and discuss, a proposed list of footpaths to be considered for the long term financial plan. The footpaths will be prioritised and considered during this year's budget estimates process.		31/03/2019	100	30	
4.3.1.6 Update existing roads and transport policies: Road Underpass Policy, Unsealed Roads Policy, Works in Road Reservation Policy, and Vegetation Damage Signage Policy	Being undertaken and will be reported on to Council in May	Infrastructure Services	30/04/2019	75	31	
4.3.1.7 Design the North Reibey street Carpark/refurbishment/upgrading	Survey of the area including boundary and tenure through Carpark Lane is complete.	Infrastructure Services	31/05/2019	60	15	
Strategy: 4.3.3 Impro	ve recreational amenities and play equipment	in the Council's key for	eshore parks			
4.3.3.1 Finalise and commence implementation of the Perry-Ling Gardens Masterplan.	A discussion paper has been developed and will be submitted to SLT in the first instance	Infrastructure Services	31/03/2019	100	45	
4.3.3.3 Staged implementation of the Johnsons Beach Masterplan	The beach access has arrived. The need to replace the Victoria Street beach access has impacted on this funding. The coastal pathway from Penguin to Sulphur Creek impacts on the proposed works at Johnsons Beach		31/12/2018	100	80	
4.3.3.4 Assist in the development of the Pump & Jump Park/Learn to Ride infrastructure at Fairway Park.	The D/A has been submitted for this project Development Application lodged on 24 September 2018.	Infrastructure Services	31/05/2019	72	40	

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL PROGRESS
Strategy: 4.3.5 Conti	nue to invest in the Council's stormwater infra	structure			
4.3.5.1 Preparation of stormwater management plans in accordance with the Urban Drainage Act 2013	Draft Stormwater System Management Plan has been prepared and presented at Councillor Workshop 24 September 2018. Subsequently the report and Plan was discussed at a Senior Leadership Team meeting in October with regard to funding of the requirements of the document.	Infrastructure Services	30/09/2018	100	80
Strategy: 4.4.1 Invest	tigate and plan for the effects of climate chang	e on our local areas			
4.4.1.1 Continue implementation of energy efficiencies within our buildings	The installation of the solar panels on the Showgrounds Stadium and Administration Centre has been completed. Council have received a consultants report of energy usage in the 5 main buildings. This will form part of the project to look at the energy efficiency of the buildings. This project is completed for 2018/2019		30/06/2019	72	100
4.4.1.2 Review the Council's Climate Change Action Plan and commence implementation in conjunction with the Tasmanian Governments Climate Change Action Plans and policies	Consultant has undertaken the data gathering stage and community consultation meetings. Further surveying of residents is being undertaken to allow a residents to offer their views.		30/06/2019	72	71
4.4.1.3 Consider the possibilities of partnering with other service providers in providing a fast charge station for electric vehicles			30/06/2019	72	100

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRESS
	to rise for some years as there is only one vehicle supplier in Hobart and none in the remainder of the state.					
Strategy: 4.4.2 Increa	se diversion of waste from landfill and increas	e waste stream recycling	g capacity			
4.4.2.1 Continue the investigation into a Food Organic and Garden Organics (FOGO) collection and disposal system in consultation with the community	Discussion with Veolia re operational scenarios for incorporation of a FOGO collection within the existing waste contractual arrangement. Veolia undertaking costing of scenarios.	Infrastructure Services	31/12/2018	100	18	
4.4.2.2 Complete and implement a revised Rural Waste Management system	Discussions with community being arranged. Further investigations as to cost savings being undertaken as a result of Council workshop. Community engagement meeting held March 2019 Recommendations for acceptance of green waste and white goods at country transfer stations to be pursued 2019-2020.	Infrastructure Services	31/12/2018	100	10	
4.4.2.3 Upgrade leachate collection and treatment facilities at the Lobster Creek Resource Recovery Centre	Capital project completed.	Infrastructure Services	31/05/2019	72	100	
Future Direction: 5 Council Sustain	-	•				
Strategy: 5.2.1 Contin	nue program of business unit service and proc	ess reviews				
5.2.1.2 Undertake a Private Works process review		Infrastructure Services	30/06/2019	45	0	
5.2.1.3 Implement the recommendations of the Fleet Review	Fleet Review nearing completion and implementation will commence on its completion. Some actions in the review have been completed but until the Review is signed off by the SLT, no further action can be undertaken.		28/02/2019	100	35	

Quarterly Progress against Future Directions









FUTURE DIRECTION	NO. OF ACTIONS REPORTED ON	NO. OF ACTIONS AT LEAST 90% OF TARGET	NO. OF ACTIONS BETWEEN 70 & 90% OF TARGET	NO. OF ACTIONS LESS THAN 70% OF TARGET	NUMBER OF DEFERRED ACTIONS	NUMBER OF ONGOING ACTIONS	ACTIONS I WITH NO TARGET	NCOMPLETE ACTIONS
1 The Shape of the Place	6	5	0	1	0	0	0	0
2 A Connected Central Coast	4	3	0	1	0	0	0	0
3 Community Capacity and Cre	ativity 2	0	0	2	0	0	0	0
5 Council Sustainability and	7	5	0	2	0	0	0	0



Governance

At least 90% of monthly Action target achieved



Between 70 and 90% of monthly Action target achieved



Less than 70% of monthly Action target achieved

Corporate Folder Actions

	Corporate i older Actions									
ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRESS				
Future Direction: 1 The Shape of the	he Place									
Strategy: 1.1.1 Stage	d implementation of the Dial Sports Complex N	Master Plan								
1.1.1.1 Complete the commissioning of Dial Park including monitoring of traffic and parking decisions.	Dial Park has been in operation for six months. There have not been any issues reported in relation to the traffic and parking at the site. The grounds to the south of the Athletics Track can be used as overflow parking, if required.	Office of General Manager	31/03/2019	100	100					
	There have been some minor management issues that are being sorted by Community Services.									
Strategy: 1.1.3 Progre	ess the consolidation of equestrian activities t	o Batten Park								
	·									
1.1.3.1 Completion of business plan and estimates to ascertain feasibility of consolidation of equestrian activities to Batten Park	Business plan close to completion. Finalizing site plans and budget assumptions.	Office of General Manager	31/03/2019	100	90					
Strategy: 1.1.5 Review	w the Dial Range Recreation Management Plar	in conjunction with land	managers							
1.1.5.1 Joint development of a revised Dial Range Recreation Management Plan by land managers (Parks & Wildlife	Discussions have been held again with the Dept of Parks and Wildlife to progress this action.	Office of General Manager	31/12/2018	100	2					
Services, Central Coast Council and Sustainable Timbers Tasmania).	It is hoped that work will commence in February 2019.									
Strategy: 1.1.6 Invest	tigate feasibility of further development of the	Leven Canyon Floor Walk	cas a major a	dventure	tourism e	xperience				
						000				
1.1.6.1 Investigate funding options for the Preston Falls and/or Pinnacle Lookout	Tasmania Community Fund – Round 38 Large Infrastructure, was investigated as a potential funding (or part funding) option for the Upper	Office of General Manager	31/03/2019	100	90					

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRESS
	Preston Falls access track and lookout development While the project is unsuitable for the January 2019 Round, application in future rounds could be considered. Parks and Wildlife/State Government "Next Iconic Multi-Day Walk" investigated for the Penguin to Leven Canyon section of the Penguin to Cradle Trail Funding under the Destination Action Plan – Visitor Engagement Strategy by the Department of State Growth investigated. Possible grant funding opportunity strategically linked to the Leven Canyon Master Plan 2018 referred by Cradle Coast Authority A Briefing Paper to support interest from the Commonwealth was submitted to the General Manager.					
Strategy: 1.3.1 Identif	y and promote appropriate land for industrial	and commercial use				
1.3.1.2 Develop an Investment Prospectus for tourism accommodation	The spine for the Investment Prospectus is under development. Opportunities and identified shovel-ready projects (o those in the pipe-line) continue to be investigated.	Office of General Manager	30/06/2019	40	40	
1.3.1.3 Further investigation of funding/developer opportunities with the former Penguin Recreation Ground Redevelopment	A draft consultancy report by Creative Communities has been submitted exploring opportunities for the Penguin Recreation Ground.	Office of General Manager	30/06/2019	40	60	
Future Direction: 2 A Connected Co						
Strategy: 2.1.3 Develo	op a 'sense of place' within our central busines	ss districts				
2.1.3.3 Review and update the Wharf Precinct Plan, including trial of pop-up food shops	Relocation of the Reibey Street, 7 Day Makeover parklet to the Wharf Precinct was considered on 1 October. It was decided to continue the trial in the current position over the summer period. Wharf Precinct Review – Popup Activation Project	Office of General Manager	31/12/2018	100	100	

ACTION PROGRESS		DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRESS
	Proposal was submitted to the General Manager on 15 October. Popup Activation Project approved to trial mobile food vending at the southern apron end of the Wharf Precinct. Expressions of Interest brief drafted and finalised, pending release on DA approval. Popup mobile food vending at the Wharf was trialled over the summer months. No further trials are planned at this stage.					
2.1.3.4 Place-making plan for Public Spaces within the Ulverstone and Penguin CBDs	Place Making Plans for Ulverstone and Penguin CBDs are under development. Penguin's 7 Day Makeover was held between 20 and 26 October.	Office of General Manager	31/12/2018	100	100	
Strategy: 2.3.1 Suppo	ort and/or develop local, sustainable food initia	atives				
2.3.1.1 Continue FoodREDI Food Education Program	Partner organisations, Ulverstone Neighborhood House and Australian Red Cross have secured funding for the FoodREDi food education program through grant opportunities. FoodREDi programs involving Council have been tabled and discussions continue.	Office of General Manager	30/06/2019	100	25	
Strategy: 2.3.2 Engag	ge with the community to achieve meaningful p	oositive local ageing outo	comes			
2.3.2.4 Implementation of Memory Café concept in Central Coast for dementia clients and carers	A pilot ten week program of the Connect Café was launched 26 June. Project well received and supported by dementia clients, family members and the community including volunteers. The Connect Café project was extended for an additional 10 week program, running from 4 September to 6 November.	Office of General Manager	31/08/2018	100	100	

ACTION COMP. DAT TARGET ACTUAL PROGRESS **PROGRESS** DEPARTMENT **Future Direction: 3 Community Capacity and Creativity** 3.1.6 Investigate feasibility of developing/supporting intermediate labour market programs Strategy: 0 3.1.6.1 Develop and implement a Has not commenced. Office of General Manager 31/12/2018 100 traineeship program for local youth 3.2.3 Work with local business leaders to increase business development and investment in Central Coast, particularly Strategy: new/niche opportunities Office of General Manager 35 3.2.3.1 Engage with business retailers to A draft project proposal for a Mayor's Roundtable 31/03/2019 100 explore strengths, opportunities and hosted by Council and Switch was sent to the barriers to start-ups and investment General Manager. A pre-engagement feedback form and roundtable background paper has been developed. **Future Direction: 5 Council Sustainability and Governance** 5.1.1 Complete and implement the Strategic Human Resource Plan Strategy: 5.1.1.2 Develop and implement a Stage 1 including desktop review, observations, Office of General Manager 70 30/06/2019 72 leadership conversations and employee survey is Workforce Culture Plan. complete. Stage 2 Engagement Forum was conducted on 28 August. Reports have been received with the Advance Health Profile going to all employees. Culture champions group has been formed and are currently working towards the development of the Council's Workforce Culture Plan. The Workforce Culture Plan has been developed and communicated to all employees through information sessions during November. An Action Plan will be developed ensure implementation of the key transition strategies. An implementation plan has been developed by the

Culture Team. The focus for now will be Reward and

Recognition, Performance Management, Communication and Knowledge Management.

ACTION COMP. DAT TARGET ACTUAL PROGRESS **PROGRESS** DEPARTMENT Project Teams have been developed and Roxanne Chugg will be facilitating these project teams. Project Teams have been formed and work will be undertaken from March through until June 2019. Strategy: 5.1.6 Develop an implementation plan to review Council roles and responsibilities 5.1.6.3 Review the Council's Strategic The review has commenced with community meetings Office of General Manager 30/04/2019 75 45 Plan scheduled in March and April. A dedicated website page was launched, which includes the 10 Important Questions survey, which has seen a good response and participation. The Review is being advertised throughout the community via varied avenues and continues to progress well. 5.2.3 Develop improvement plans in areas identified as requiring attention from the Community Survey Strategy: 5.2.3.1 Undertake triennial Community Quotes from both providers (LGAT and Insync) were Office of General Manager 28/02/2019 100 100 received. Working with GM to discuss options and Survey best way to move forward with the project and when it is best to implement. The Community Survey will not go ahead this financial year as an individual action. Community feedback will be sought as part of the Strategic Plan review and with the development of a YOUR SAY button, which has been identified within the Media and Communications Strategy. Strategy: 5.4.3 Develop a Social Media and Digital Marketing Plan 5.4.3.1 Implement a digital engagement A Discussion Paper is being planned. The paper will Office of General Manager 30/06/2019 72 70 identify various types of engagement tools and platform/tool and train key staff consider the cost/value for use by the Council. The Digital Engagement Tools/Platforms Discussion

Paper was drafted and sent to the General Manager

on 14 December 2018.

	-	

ACTION **PROGRESS** DEPARTMENT COMP. DAT TARGET ACTUAL PROGRESS

5.4.3.2 Create a "5 Best Things" digital tourism campaign targeting locals and visitors

The campaign concept and digital shell is under Office of General Manager development. Campaign to be presented to SLT and at a Councillor Workshop.

Five "Things to Do in Central Coast" brochures were developed and adopted by SLT on 16 October. Campaign will be launched on Council's social media and include links to websites and tourism initiatives that align with Cradle Coast Authority and Tourism Tasmania.

5.4.4 Implement the Council's Communication and Engagement Plan, including the development of a community engagement Strategy: toolkit

5.4.4.3 Create lifestyle brochures (and social media marketing campaign) to attract/retain families/workforce using the including digital.

A communications consultant has been engaged to Office of General Manager produce marketing and promotions content,

28/02/2019

31/10/2018

100

100

50

100

'its in our nature' message

Strategy: 5.5.1 Investigate strategic alliance opportunities to improve economies of scale and scope in service delivery and the further development of Central Coast

5.5.1.3 Participate in the Regional/Sub-Regional Shared Services process and develop an implementation plan to deliver improved economies of scale to the community

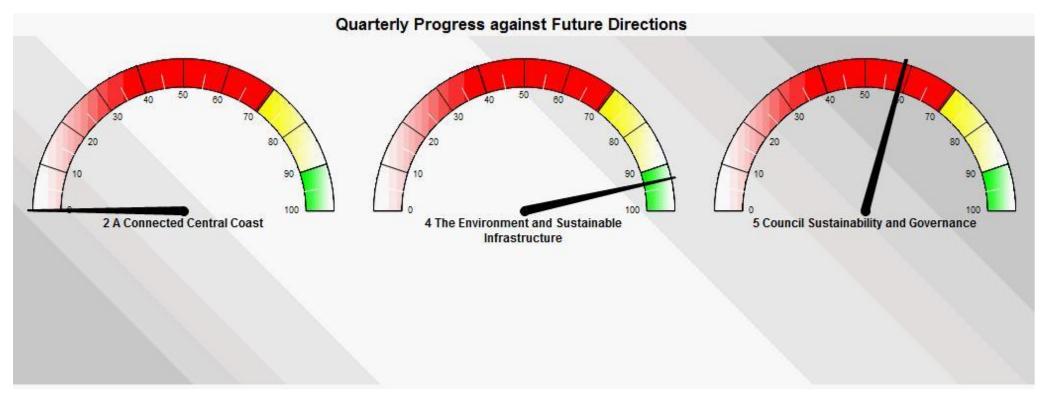
Working with the GMs on two shared services processes at this stage - Regulatory Services and Waste Management Governance. Waste Management Governance project ready to proceed to all Councils participating for endorsement to the next step.

Office of General Manager

30/06/2019

72

80



FUTURE DIRECTION	NO. OF ACTIONS REPORTED ON	NO. OF ACTIONS AT LEAST 90% OF TARGET	NO. OF ACTIONS BETWEEN 70 & 90% OF TARGET	NO. OF ACTIONS LESS THAN 70% OF TARGET	NUMBER OF DEFERRED ACTIONS	NUMBER OF ONGOING ACTIONS	ACTIONS WITH NO TARGET	NCOMPLETE ACTIONS
2 A Connected Central Coast	1	0	0	1	0	0	0	0
4 The Environment and Sustaina Infrastructure	able 1	1	0	0	0	0	0	0
5 Council Sustainability and	8	3	0	5	0	0	0	0

Governance

At least 90% of monthly Action target achieved



Between 70 and 90% of monthly Action target achieved



Less than 70% of monthly Action target achieved

Corporate Folder Actions

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRESS
Future Direction: 5 Council Sustai	nability and Governance					
Strategy: 5.1.3 Under	take a Compliance Audit					
5.1.3.7 Update the Council's Strategic Risk Register and implement actions identified for the year.	The Strategic Risk Register was reviewed by the Risk Management Committee. It was then endorsed by the Senior Leadership Team. Council also endorsed the Register at it's February Council meeting. It will be presented at the next Audit Panel Meeting on 26th March 2019. A reporting framework has been created to provide updates on actions for the Risk Committee and the Audit Panel	Organisational Services	31/12/2018	100	100	
5.1.3.8 Review Code for Tenders and Contracts.	Currently reviewing the tenders and contracts policy.	Organisational Services	31/12/2018	100	35	
Strategy: 5.2.1 Conti	nue program of business unit service and proc	ess reviews				
5.2.1.1 Implement Integrated Project Management system across the organisation	A review of the Project Management system took place late in January 2019 involving a representative from CAMMS The recommended action to move this forward is to run up to 6 projects from the 2019/20 capital program through the workflows to test them. The recommendation is with the General Manager to make a decision		31/12/2018	100	60	
5.2.1.9 Implement the outcomes of the IT Review and Action Plan.	The ICT Governance Committee has been formed and this will be the process of monitoring the IT review plan. This will be an ongoing program	Organisational Services	30/06/2019	72	100	

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRESS
5.2.1.10 Develop a Business Continuity Policy and associated plans.	This will commence in the last quarter of the year	Organisational Services	30/06/2019	40	0	
Future Direction: 4 The Environme	ent and Sustainable Infrastructure					
Strategy: 4.3.4 Proac	ctively seek/optimise grant funding opportunit	ies to invest in assets				
4.3.4.1 Review grant opportunities as they arise in relation to the Council's Strategic Plan 2014-2024 and forward programs.	Reviewed on a monthly basis at OLT meetings	Organisational Services	30/06/2019	72	67	
Future Direction: 5 Council Sustai Strategy: 5.1.3 Unde	nability and Governance rtake a Compliance Audit					
5.1.3.9 Review Purchasing and Procurement Policy.	Currently reviewing the Purchasing and Procurement policy.	Organisational Services	31/12/2018	100	35	
5.1.3.10 Review Rates and Charges Policy.	This occur as part of the budget process	Organisational Services	30/06/2019	25	0	
Future Direction: 2 A Connected C	Central Coast					
Strategy: 2.2.1 Impro	ove access for the disabled and disengaged in	our community to key s	ocial and com	munity su	pport serv	vices
2.2.1.1 Develop a Disability Access Strategy	This project will commence in April with an anticipated completion date of 30 June 2019	Organisational Services	31/03/2019	40	0	
Future Direction: 5 Council Sustai Strategy: 5.1.3 Unde	nability and Governance rtake a Compliance Audit					
5.1.3.6 Develop an Internal Work Program and audit tools.	Council will conduct 2 internal audits this financial year. The first was an audit of cash handling and this was carried out in February. The second audit will be a formal review of Council' Strategic Risk Register and this will occur in May 20	s	30/09/2018	100	100	

Central Coast Council List of Development Applications Determined Period from: 1 to 31 March 2019

Application Number Display	Address	DA Type	Proposed use	Application Date	Decision Date	Day determined	Cost Of Works
DA2018003 - 1	11 Fysh Street FORTH,TAS,7310	Minor amendment of a Permit.	Residential (dwelling)	27/02/2019	5/03/2019	1	\$0.00
DA2018143	48 White Hills Road PENGUIN,TAS,7316	Discretionary	Residential (Subdivision - six lots)	6/11/2018	12/03/2019	48	\$60,000.00
DA2018154	40 Mission Hill Road PENGUIN,TAS,7316	Discretionary	Residential (multiple dwellings x four)	15/11/2018	13/03/2019	26	\$850,000.00
DA2018181	58 Main Street ULVERSTONE,TAS,7315	Discretionary	Vehicle fuel sales and service (removal of tanks, installation of new tanks and new signage including upgrades)	19/12/2018	21/03/2019	11	\$666,000.00
DA2018194	547 Preston Road NORTH MOTTON,TAS,7315	Discretionary	Residential (reinstatement of wastewater and stormwater systems and reliance on E4 Change in Ground Level Code)	25/01/2019	20/03/2019	29	\$50,000.00
DA2018199	18 Jermyn Street ULVERSTONE,TAS,7315	Discretionary	Residential (multiple dwellings x three)	31/01/2019	21/03/2019	30	\$425,000.00
DA2018202	164 Main Road PENGUIN,TAS,7316	Discretionary	Residential (garage and two decks – over existing carport and proposed garage)	4/02/2019	18/03/2019	32	\$65,000.00
DA2018206	34 Dial Street ULVERSTONE,TAS,7315	Discretionary	Residential (dwelling extensions including an upper floor addition)	5/02/2019	5/03/2019	22	\$250,000.00

Central Coast Council List of Development Applications Determined Period from: 1 to 31 March 2019

DA2018210	19 South Road PENGUIN,TAS,7316	Discretionary	Residential (outbuilding - garage)	8/02/2019	22/03/2019	31	\$12,500.00
DA2018211	81 Fieldings Road SOUTH RIANA,TAS,7316	Discretionary	Subdivision and amalgamation – discretionary development in the Rural Resource zone	12/02/2019	19/03/2019	29	\$10,000.00
DA2018212	28 Main Street ULVERSTONE,TAS,7315	Discretionary	Residential (dwelling extensions including partial demolition)	13/02/2019	15/03/2019	29	\$160,000.00
DA2018214	25 Walker Street ULVERSTONE,TAS,7315	Permitted	Residential (multiple dwellings x two and demolition of existing buildings)	14/02/2019	1/03/2019	9	\$420,000.00
DA2018215	20 Grove Street ULVERSTONE,TAS,7315	Permitted	Visitor Accommodation	14/02/2019	5/03/2019	1	\$5,000.00
DA2018217	57 Leven Street ULVERSTONE,TAS,7315	Discretionary	Residential (dwelling)	14/02/2019	21/03/2019	23	\$250,000.00
DA2018218	12 Coral Avenue ULVERSTONE,TAS,7315	Discretionary	Residential (dwelling)	15/02/2019	27/03/2019	28	\$250,000.00
DA2018219	382 Preservation Drive SULPHUR CREEK,TAS,7316	Discretionary	Residential (roof over deck and carport)	15/02/2019	26/03/2019	25	\$15,000.00
DA2018220	130 Dial Road PENGUIN,TAS,7316	Permitted	Residential – Outbuilding – Garage	19/02/2019	5/03/2019	6	\$8,000.00
DA2018223	145 Edinborough Road ABBOTSHAM,TAS,7315	Discretionary	Resource development (agricultural shed extension)	26/02/2019	26/03/2019	22	\$7,000.00
DA2018227	4 Tasma Parade WEST ULVERSTONE,TAS,7315	Permitted	Change of use - Visitor Accommodation	1/03/2019	13/03/2019	8	\$1,000.00

Central Coast Council List of Development Applications Determined Period from: 1 to 31 March 2019

DA2018233	153 Preston Road GAWLER,TAS,7315	Permitted	Residential (shed)	7/03/2019	20/03/2019	2	\$4,000.00
DA2018237	1 Tamworth Street SULPHUR CREEK,TAS,7316	Discretionary	Residential (outbuilding - deck roof extension)	8/03/2019	14/03/2019	2	\$1,200.00
DA217219	CT48349/1 South Road PENGUIN,TAS,7316	Discretionary	Residential (dwelling and outbuildings – barn, stables and animal shelter)	9/11/2018	5/03/2019	21	\$150,000.00

SCHEDULE OF STATUTORY DETERMINATIONS MADE UNDER DELEGATION

Period: 1 March 2019 to 31 March 2019

Building Permits - 6

•	New dwellings	3	\$955,000
•	Additions/Alterations	0	\$0
•	Other	3	\$1,075,000
•	Outbuildings	0	\$0

Permit of Substantial Compliance - Building - 0

Notifiable Work - Building - 5

•	New dwellings	2	\$700,000
•	Outbuildings	1	\$100,000
•	Additions/Alterations	2	\$104,000
•	Other	2	\$21,081

Building Low Risk Work - 1

Plumbing Permits - 6

Certificate of Likely Compliance - Plumbing - 10

Notifiable Work - Plumbing - 0

Plumbing Low Risk Work - 1

Food Business registrations (renewals) - 8

Food Business registrations - 2

Temporary Food Business registrations - 3

Temporary 12 month Statewide Food Business Registrations – 2

Public Health Risk Activity Premises Registration - 0

Public Health Risk Activity Operator Licences - 0

Temporary Place of Assembly licences - 0

Cor Vander Vlist

DIRECTOR COMMUNITY SERVICES



SCHEDULE OF COMMUNITY SERVICES DETERMINATIONS MADE UNDER DELEGATION

Period: March 2019

Abatement notices issued

ADDRESS

PROPERTY ID

103–103A Reibey Street, Ulverstone

101420.0800

Kennel Licence issued

ADDRESS

OWNER

245 Kindred Road, Forth4 Riverside Avenue, Ulverstone

Jennifer Last

44 Hull Street, Leith

Michelle Williamson

Lisa Iveson

Permits issued under Animal By-law 1 - 2018

ADDRESS

PERMIT ISSUED FOR

Trevor Targett, 62 Victoria Street,

1 rooster, 12 hens, 12 ducks

Ulverstone

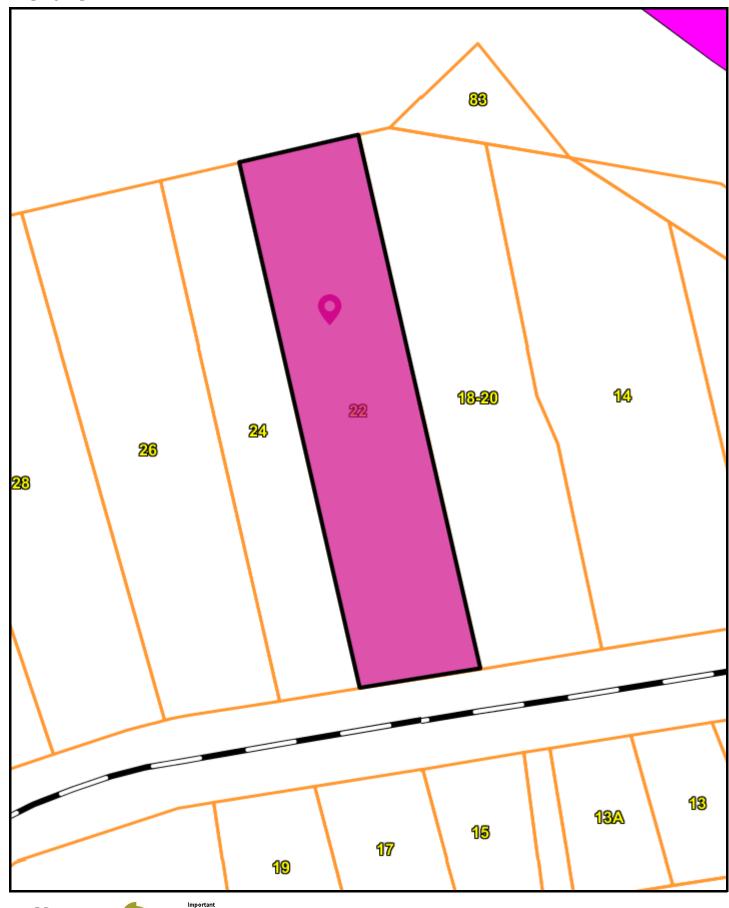
Rodney Good, 9 Alice Street, Ulverstone

1 rooster, 6 hens, 1 bantam

Cor Vander Vlist

DIRECTOR COMMUNITY SERVICES

Annexure 1



20 m

CENTRAL COAST COUNCIL

Central Coast Council
19 King Edward St
Ulverstone
TAS 7315
Telephone: 03 6429 8900
Facsimilie: 03 6425 1224
admin@centralcoast.tas.gov.au

29-Jan-2019

nippercant
This map was produced on the GEOCENTRIC DATUM OF AUSTRALIA 1994
(QASDGA), which has superseded the Australian Geographic Datum of 1984
(AGDGGA), Heights are referenced to the Australia Height Datum (AHD).
For most practic approses COMAC coordinates, and statillar derined (GPS) coordinates based on the World Geodetic Datum 1984 (WFS84), are the same.

Disclaimer
This map is not a precise survey document
Disclaimer
This map is not a precise survey document

All care is taken in the preparation of this plan, however, Central Coast Council accepts no responsibility for any mispirits, errors, omissions or inaccuracies. The information contained within this plan is for pictorial representation only. Do not scale. Accurate measurement should be undertaken by survey.

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22 HENSLOWES ROAD, **ULVERSTONE** DA2018189

Scale = 1: 850.500

Annexure 2

CENTRAL COAST COUNCIL

PO Box 220

19 King Edward Street

ULVERSTONE TASMANIA 7315

Ph: (03) 6429 8900

Email: planning@centralcoast.tas.gov.au

www: centralcoast.tas.gov.au



Land Use Plan	ning and Approvals Act 1993		Office	Use Only			
Central Coast Interim Planning Scheme 2013				Application No Date Received			
PLANNING F	PLANNING PERMIT APPLICATION				Zone		
			Fee \$_Permit Discret	ted			
Use or Developr	nent Site:						
Site Address 22 Henslowes Road							
	Ulverstone	7315	5				
Certificate of Title Reference	Volume 65233	Folio	o 3				
Land Area	3341m2 Heritage	Listed Pr	operty	YES	NO X		
Applicant/s							
First Name	Nicholas		liddle lame	John			
Surname or Company name	Brandsema n+b design	M	obile	0417 134	369		
Postal Address:	8 Brandsema Street	Pho	one No:				
	Turners Beach 7315						
Email address:	ddress: nick@nplusb.com.au						
Owner (Note – if n	nore than one owner, all names must be indicated)						
First Name	Rocco & Melanie		Middle Name				
Surname	Loprese	F	Phone No	0402 155	223		
Postal Address:	22 Henslowes Road	Ulvei	rstone		7315		

PERMIT APPI	ICATION INFORMATION	(If insufficient space, please attach separate documents)		
"USE" is the purp	ose or manner for which land is utilised.			
Proposed Use	General Residential			
Use Class Office use only				
buildings and stru Proposed Dev	ctures, signs, any change in ground level and relopment	d use of the land, including the construction or alteration or demolition of d the clearing of vegetation.		
Proposed S	ubdivision & Unit Development.			
	development — (to include all works o Estimate/ Actua	on site such as outbuildings, sealed driveways and fencing)		
Total floor a	rea of the development ^{302m2} (151m2	Each Unit) m ²		
Notification of	of Landowner			
If land is NOT	in the applicant's ownership			
١,	n Brandsema as been notified of the intention to	, declare that the owner/each of the owners make this permit application.		
Signature of Applicant Date 16/01/2019				
If the applica	tion involves land owned or adr	ministered by the CENTRAL COAST COUNCIL		
Central Coast	Council consents to the making of th	nis permit application.		
General Mana	General Managers Signature Date			
If the permi	t application involves land owne	ed or administered by the CROWN		
l,		the Minister		
responsible f	or the land, consent to the making o	of this permit application.		
Minister (Sig	nature)	Date		

ı

Applicants Declaration	
I/ we Nicholas John Brandsema declare that the information I have given in this permit application to be true and knowledge.	d correct to the best of my
Signature of Applicant/s	Date 16/01/2019

NB: If the site includes land owned or administered by the Central Coast Council or by a State government agency, the consent in writing (a letter) from the Council or the Minister responsible for Crown land must be provided at the time of making the application - and this application form must be signed by the Council or the Minister responsible.

Office Use Only	
Planning Permit Fee	\$
Public Notice Fee	\$
Permit Amendment / Extension Fee	\$
No Permit Required Assessment Fee	\$
TOTAL	\$
Validity Date	



RESULT OF SEARCH

RECORDER OF TITLES





SEARCH OF TORRENS TITLE

VOLUME	FOLIO
65233	3
EDITION	DATE OF ISSUE
	04 D 0040

CENTRAL COAST COUNCIL 21-Dec-2016

SEARCH DATE : 16-Jan-2019 SEARCH TIME : 12.33 PM

DEVELOPMENT & REGULATORY SERVICES

Received: 16 JAN 2019

10 0/110

DESCRIPTION OF LAND
Town of ULVERSTONE

Lot 3 on Sealed Plan 65233 (formerly being SP3792) Derivation: Part of Lot 425 Gtd to A Clerke

Prior CT 3327/1

SCHEDULE 1

E75248 TRANSFER to ROCCO LOPRESE and MELANIE JANE LOPRESE Registered 21-Dec-2016 at 12.01 PM

SCHEDULE 2

Reservations and conditions in the Crown Grant if any E75249 MORTGAGE to Australia and New Zealand Banking Group Limited Registered 21-Dec-2016 at 12.02 PM

UNREGISTERED DEALINGS AND NOTATIONS

No unregistered dealings or other notations

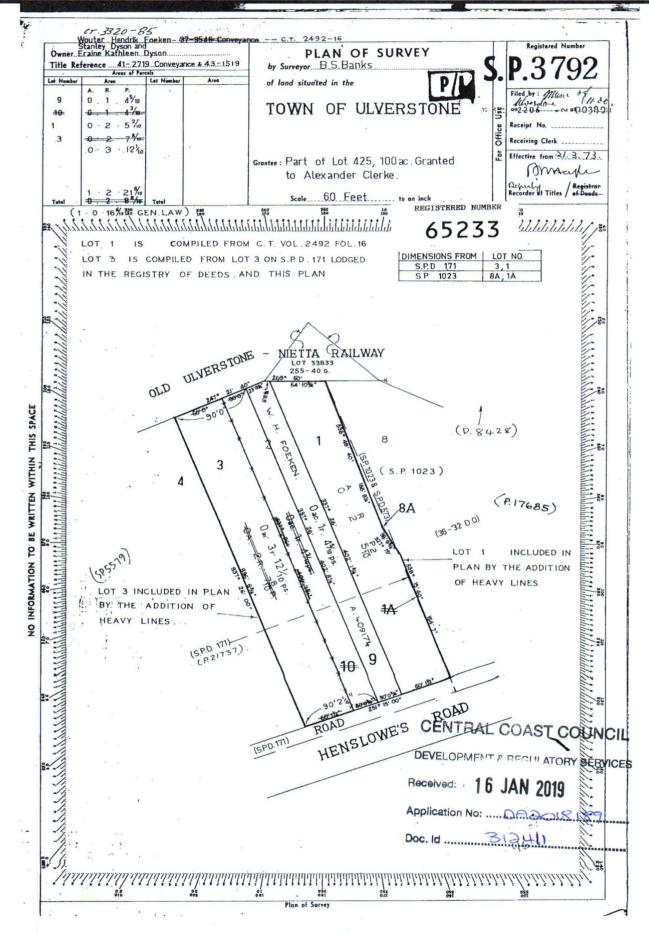


FOLIO PLAN

RECORDER OF TITLES



Issued Pursuant to the Land Titles Act 1980





SCHEDULE OF EASEMENTS

RECORDER OF TITLES

Issued Pursuant to the Land Titles Act 1980





SCHEDULE OF EASEMENTS

PLAN NO.

Note:—The Town Clerk or Council Clerk mussign the certificate on the back page for the pursions of identification.

The Schedule must be signed by the owners and mortgagees of the land affected. Signatures should be attested.

NO easements covenants or profits a prender are hereby created to benefit or burden the lots shown on the PLAN.

Registered

SIGNED by STANLEY DYSON and ERAINE KATHLEEN DYSON the registered proprietors of the land comprised in Conveyance No.41/2719.

Proprietors

(S. Dyson)

Mortgagee SIGNED by AUSTRALIA AND NEW ZEALAND SAVINGS BANK LIMITED, mortgagee

under mortgage No. 43/1622, by its Attorney KEITH TASMAN CRIFIS) (who hereby certifies that he has) received no notice of revocation of) FOWER OF ATTORNEY NO. 20.555 under) which this instrument is signed) in) the presence of:

Regional Manager

Australia and Naw Zociand Earking Group Limited

Bank Manager, Hobert
Certif- CERTIFIED CORRECT for the

icate

CERTIFIED CORRECT for the purposes of the Real Property Act 1862 as amended.

ARCHER, GUY, JACKSON & DOCKRAY Per: (Solicitor)

SOLICITORS for the registered proprietors.

Mortgagee SIGNED by AUSTRALIA AND NEW ZEALAND BANKING GROUP LIMITED, mortgagee under mortgage No. 43/1623,
by its Attorney KEITH TASMAN CRIPPS AUSTRALIA AND BANKING CHEET BANKING CHEET

under mortgage No. 43/1625, by its Attorney KEITH TASSAN CRIPPS) (who hereby certifies that he has) received no notice of revocation of) POWER OF ATTORNEY NO. 20.556 under) which this instrument is signed) in) the pussance of:

AUSTRALIA AND W CALAND
BANKING CARD LIMITED
By Its Attentoy

Regional Manager

Benk Manager, Hobert

CENTRAL COAST COUNCIL

DEVELOPMENT & REGULATORY SERVICES

Received: 16 JAN 2019

Application No: OF 200 (8189)

Doc. ld31241(

1:



SCHEDULE OF EASEMENTS

RECORDER OF TITLES

Issued Pursuant to the Land Titles Act 1980



This is the schedule of easements attached to the plan of Moutes Hendrik
This is the schedule of easements attached to the plan of would remark
Joeken, and Mauley & Eraine Kalleen Dyson comprising part of the land in
25! # 41-2719 louveyance
Sealed by Municipality of Mirstone on 2 August 1971
Dame
21026 Council Clerk/Tours Clerk

Search Date: 16 Jan 2019

Search Time: 12:33 PM

Volume Number: 65233

Revision Number: 01

Page 2 of 2



20 m

Scale = 1:

850.500



CENTRAL COAST COUNCIL

Central Coast Council
19 King Edward St
Ulverstone
TAS 7315
Telephone: 03 6429 8900
Facsimilie: 03 6425 1224
admin@centralcoast.tas.gov.au

Important
This map was produced on the GEOCENTRIC DATUM OF AUSTRALIA 1994
(DOA94), which has superseded the Australian Geographic Datum of 1984
(AGD6564), Heights are reterenced to the Australia Height Datum (AHD).
Formost practical purposes COMP4 condimates, and stelline fairned (GPS) coordinates based on the World Geodetic Datum 1984 (WGS84), are the same.

Disclaimer
This map is not a precise survey document
Disclaimer
This map is not a precise survey document

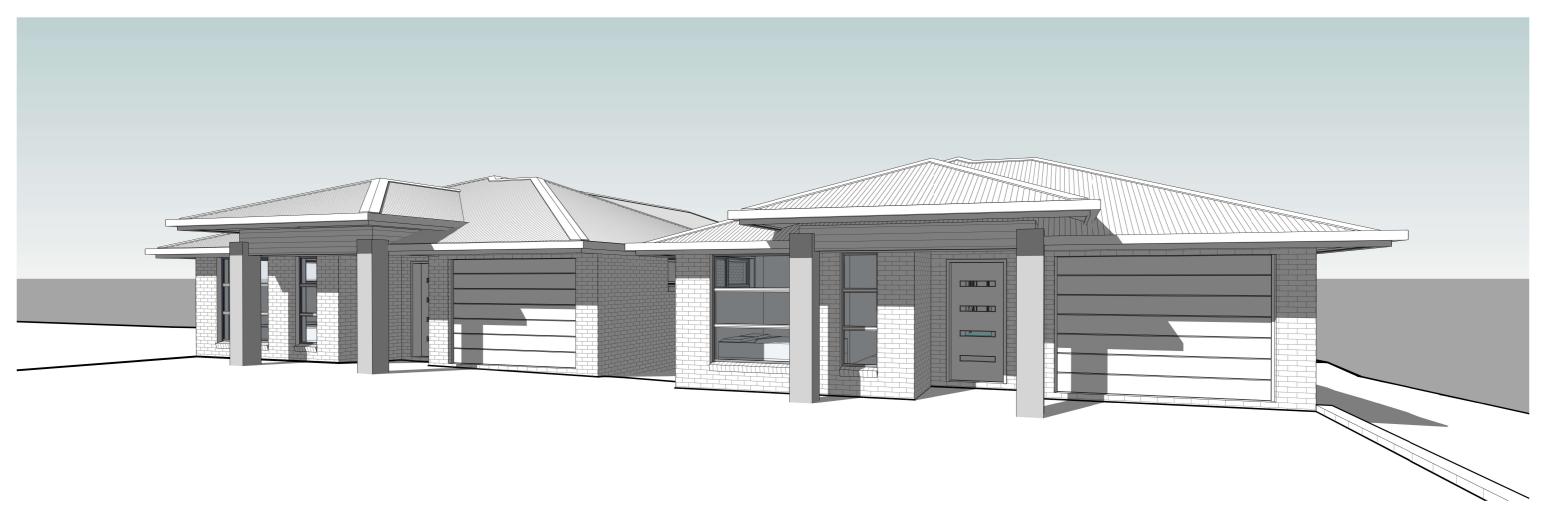
All care is taken in the preparation of this plan, however, Central Coast Council accepts no responsibility for any mispirits, errors, omissions or inaccuracies. The information contained within this plan is for pictorial representation only. Do not scale. Accurate measurement should be undertaken by survey.

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22 HENSLOWES ROAD, ULVERSTONE DA2018189

29-Jan-2019



LANDTITLE REF: PID6961603, VOLUME 65233, FOLIO 3

BUILDING DESIGNER: NICHOLAS BRANDSEMA, LICENSE NUMBER 047538582

WIND CLASSIFICATION: TBA
SOIL CLASSIFICATION: TBA
ENERGY STAR RATING: TBA

PROPOSED UNIT 1 AREA: 151m2 (16 SQUARES) **PROPOSED UNIT 1 AREA:** 151m2 (16 SQUARES)

BUSHFIRE ASSESMENT: T

COUNCIL ZONE: CENTRAL COAST COUNCIL - GENERAL RESIDENTIAL

ARCHITECTURAL

COVER PAGE A100 A101 LOCATION PLAN A102 **EXISTING SITE PLAN** A103 PROPOSED SUBDIVISION PLAN PROPOSED SITE PLAN A104 A105 PROPOSED LANDSCAPE PLAN A107 SHADOW DIAGRAMS A108 **UNIT 1 - PARKING SPACE 1** UNIT 1 - PARKING SPACE 2 A109 **UNIT 2 - PARKING SPACE 1** A111 **UNIT 2 - PARKING SPACE 2** VISITOR PARKING SPACE

ELEVATIONS 1 OF 2 ELEVATIONS 1 OF 2 U201 U101 **U102** ELEVATIONS 2 OF 2 **U202** ELEVATIONS 2 OF 2 U103 SETOUT PLAN **U203** SETOUT PLAN **U104** DRAINAGE PLAN **U204** DRAINAGE PLAN **U105** FRAMING PLAN **U205** FRAMING PLAN U106 ELECTRICAL PLAN U206 ELECTRICAL PLAN REFLECTED CEILING PLAN **U207** REFLECTED CEILING PLAN U107 **ROOF FRAMING PLAN** ROOF FRAMING PLAN U108 U208 **ROOF PLAN ROOF PLAN** U109 U209 U110 SECTION A-A U210 SECTION A-A U111 DETAILS U211 DETAILS **U112** STANDARD DETAILS **U212** STANDARD DETAILS U113 WALL TYPES **U213** WALL TYPES WATERPROOFING 1 OF 2 **U214** WATERPROOFING 1 OF 2 U114 WATERPROOFING 2 OF 2 U215 WATERPROOFING 2 OF 2 WINDOW & DOOR SCHEDULE WINDOW & DOOR SCHEDULE U216 LIGHTING CALCULATOR **U217** LIGHTING CALCULATOR **U218** GENERAL NOTES **GENERAL NOTES**

U200 FLOOR PLAN

U100 FLOOR PLAN

PROPOSED SUBDIVISION & UNIT DEVELOPMENT

ROCCO LOPRESE 22 HENSLOWES ROAD, ULVERSTONE



Issued As Scale A3
PLANNING

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Location

22 HENSLOWES ROAD, ULVERSTONE

Client

ROCCO LOPRESE

UNIT DEVELOPMENT & SUBDIVISION

Sheet Title

COVER PAGE

Drawn Issue Date Project No. Revision

P18074

07/02/18







n+b 22 Fieldings Way

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UNIT DEVELOPMENT & SUBDIVISION 22 HENSLOWES ROAD, ULVERSTONE ROCCO LOPRESE

Sheet Title

LOCATION PLAN

Drawn Issue Date NJB 07/02/18

Project No. Revision P18074







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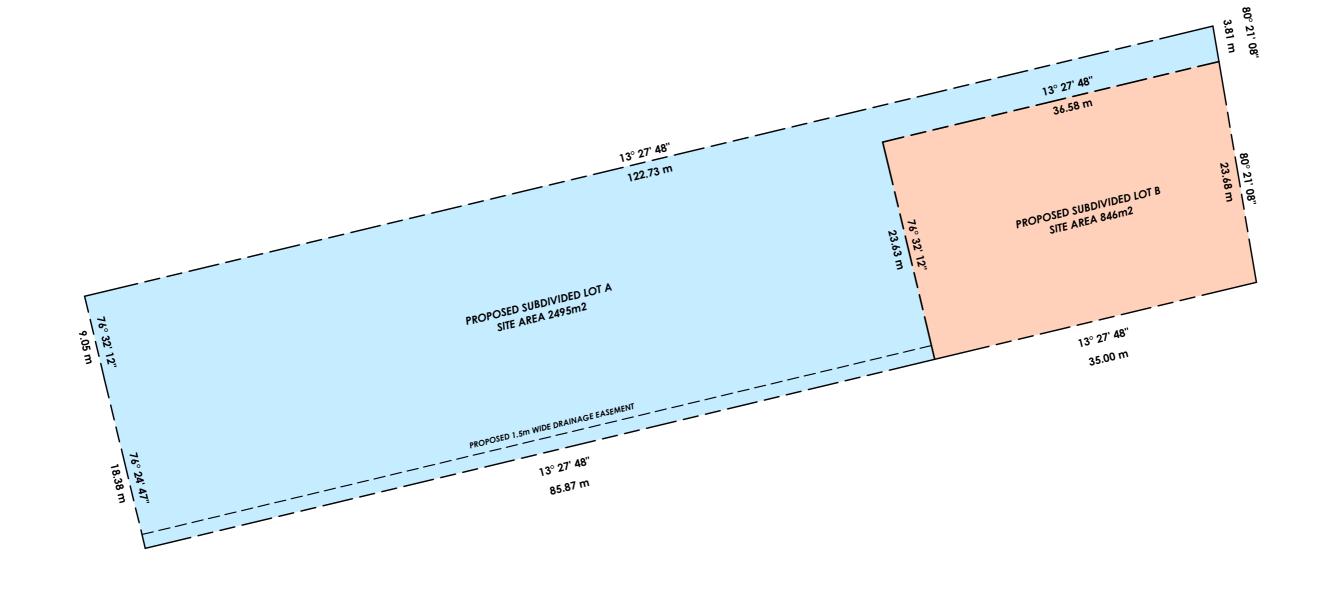
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UNIT DEVELOPMENT & SUBDIVISION 22 HENSLOWES ROAD, ULVERSTONE ROCCO LOPRESE

Sheet Title **EXISTING SITE PLAN** Drawn Project No. Revision Issue Date NJB 07/02/18 P18074







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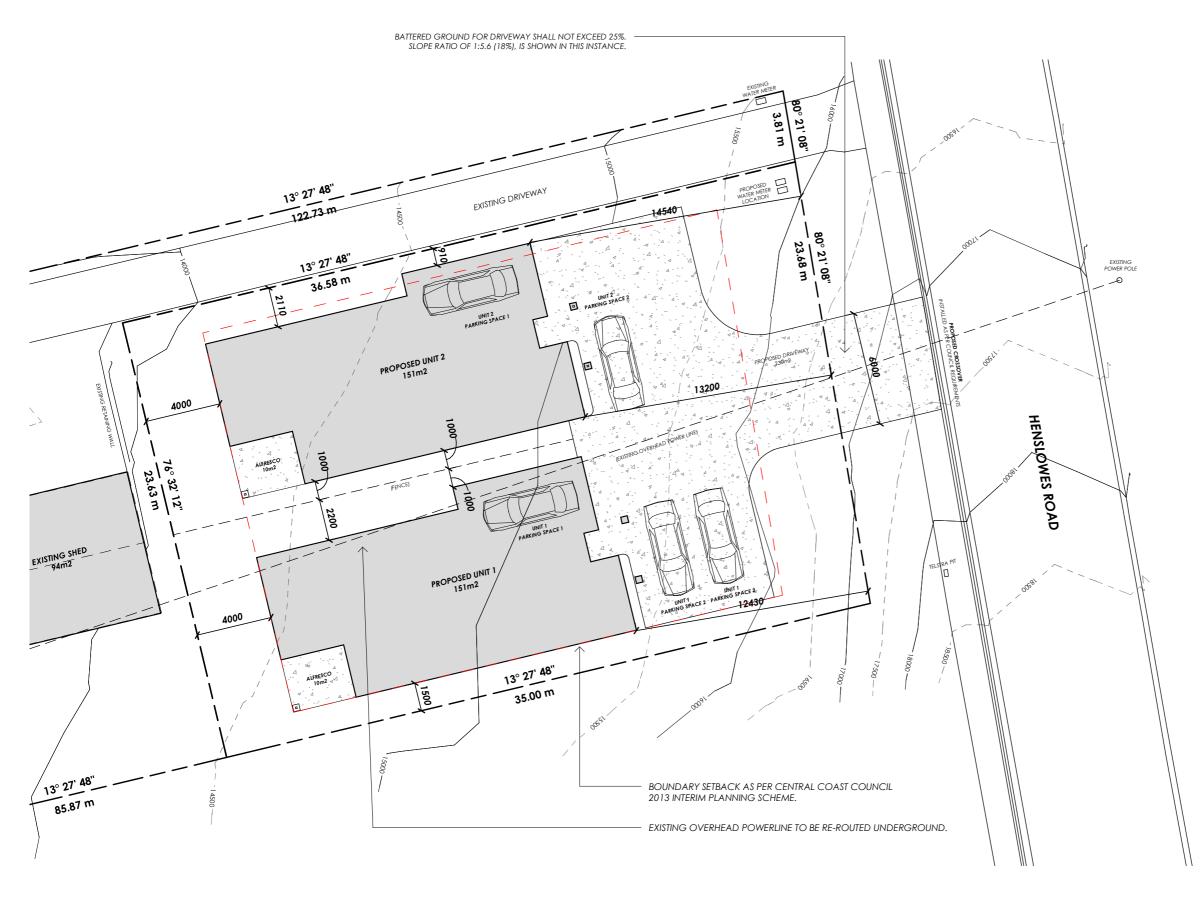
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UNIT DEVELOPMENT & SUBDIVISION 22 HENSLOWES ROAD, ULVERSTONE ROCCO LOPRESE

PROPOSED SUBDIVISION PLAN

Revision Drawn Project No. Issue Date NJB 07/02/18 P18074





SITE PLAN LEGEND & NOTES

→ NEW LEVELS

△ ONSITE DATUM POINT

— EXISTING PRIMARY SITE CONTOUR

— — EXISTING SECONDARY SITE CONTOUR

---- BOUNDARY LINE

RL - REDUCED LEVEL

PRIMARY CONTOUR LINES SHOWN AT 1000mm INTERVALS SECONDARY CONTOURS SHOWN AT 250mm INTERVALS

ALL RL LEVELS REFER TO AHD (AUSTRALIAN HEIGHT DATUM)

DRIVEWAY

EXPOSED AGGREGATE 120mm THICK 25MPa CONCRETE WITH SAW CUTS AT 4000mm CRS, 24 HOURS AFTER POURING. AGGREGATE STYLE AND FINISH TO BE CONFIRMED BY OWNER.

GENERAL NOTES:

DURING CONSTRUCTION SOIL AND WATER IS TO BE APPROPRIATLY MANAGED. THIS INCLUDES THE PROVISION OF SILT FENCING, FILTER SCREENS OR DEDICATED SILT TRAPS TO PREVENT THE DISCHARGE OF GRAVEL, SOIL OR OTHER DEBRIS TO ANY EXISTING WATER COURSE OR ADJOINING PROPERTY DURING THE COSTRUCTION PROCESS.

EXCAVATION:

ALLOW FOR BULK EXCAVATION WHERE REQUIRED AND ALL EXCAVATION, FILLING, BACK FILLING AND CONSOLIDATION REQUIRED FOR THE FOOTINGS AND SLAB. RETAIN ALL ACCESES AND SERVICES AS INDICATED. MAKE GOOD.

SETTING OUT:

THE BUILDER SHALL ACCURATLEY SET-OUT THE WORKS AND VERIFY ALL DIMENSIONS AND LEVELS BEFORE COMENCING ANY WORKS, AND SHALL MAKE GOOD AT HIS OWN EXPENSE ANY ERRORS ARISING FROM INACCURACIES OF THE SETOUT.

ALL SETOUT DIMENSIONS SHOWN ARE TO THE OUTSIDE FACE OF THE EXTERNAL THE CLADDING OR VENEER.

PROTECTION WORK

(SECTION 121 OF THE BUILDING ACT)

IF EXCAVATION IS TO A LEVEL BELOW THAT OF THE ADJOINING OWNER'S FOOTINGS, ALONG THE TITLE BOUNDARY OR WITHIN 3 METRES OF A BUILDING BELONGING TO AN ADJOINING OWNER, THE BUILDER MUST (AS A MINIUMUM) PROVIDE AND MAINTAIN A GUARD TO SUPERVISE THE EXCAVATION. ADJOINING OWNER TO BE NOTIFIED USING FORM 6 (BUILDING AND PROTECTION WORK NOTICE) BY THE BUILDING SURVEYOR.





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UNIT DEVELOPMENT & SUBDIVISION
Location
22 HENSLOWES ROAD, ULVERSTONE
Client
ROCCO LOPRESE

Sheet Title

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PROPOSED SITE PLAN

Issue Date Project No. Revision **07/02/18 P18074 A**

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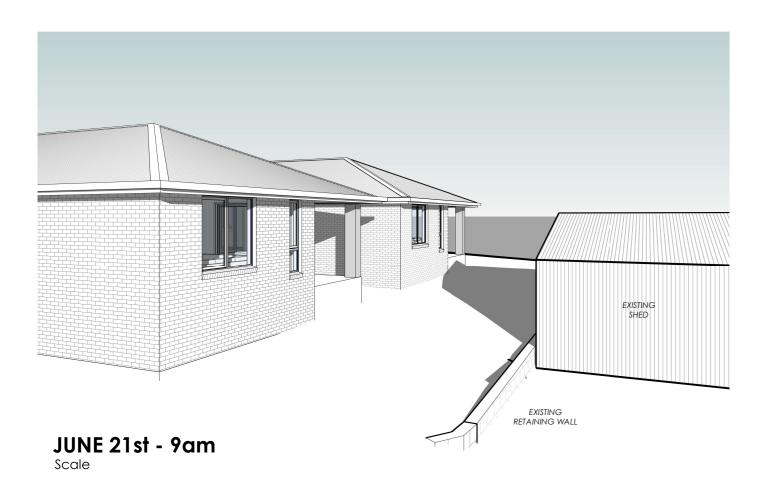
PROPOSED LANDSCAPE PLAN Drawn Project No. Revision Issue Date

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UNIT DEVELOPMENT & SUBDIVISION
Location
22 HENSLOWES ROAD, ULVERSTONE
Client
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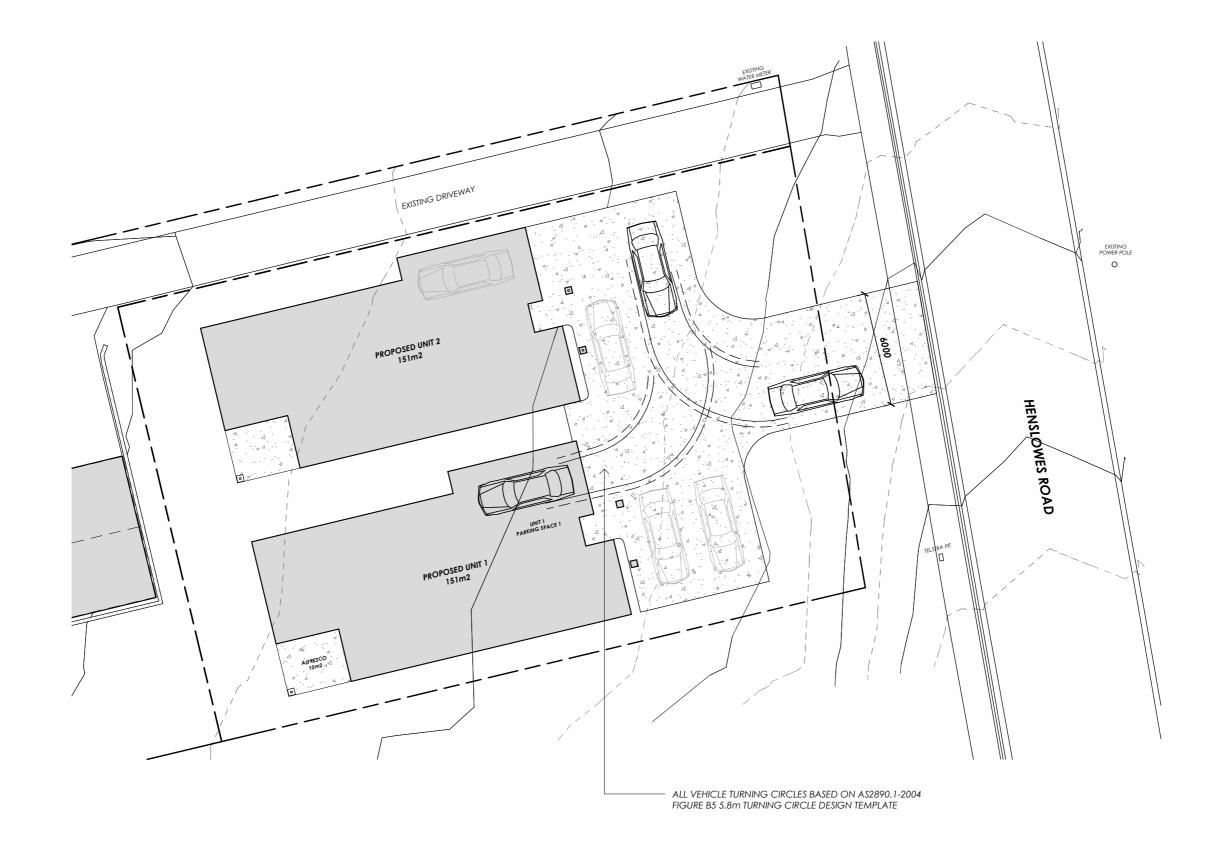
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SHADOW DIAGRAMS

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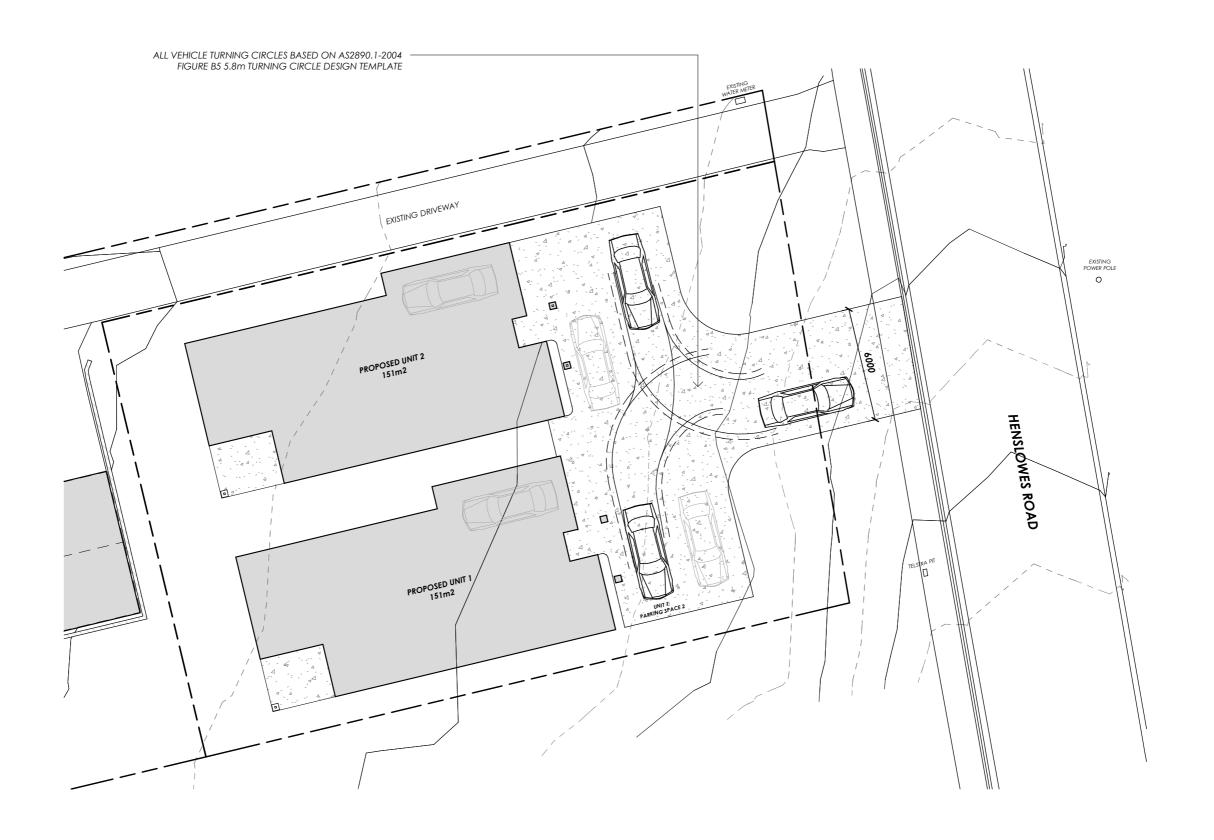
UNIT DEVELOPMENT & SUBDIVISION 22 HENSLOWES ROAD, ULVERSTONE ROCCO LOPRESE

Sheet Title

UNIT 1 - PARKING SPACE 1

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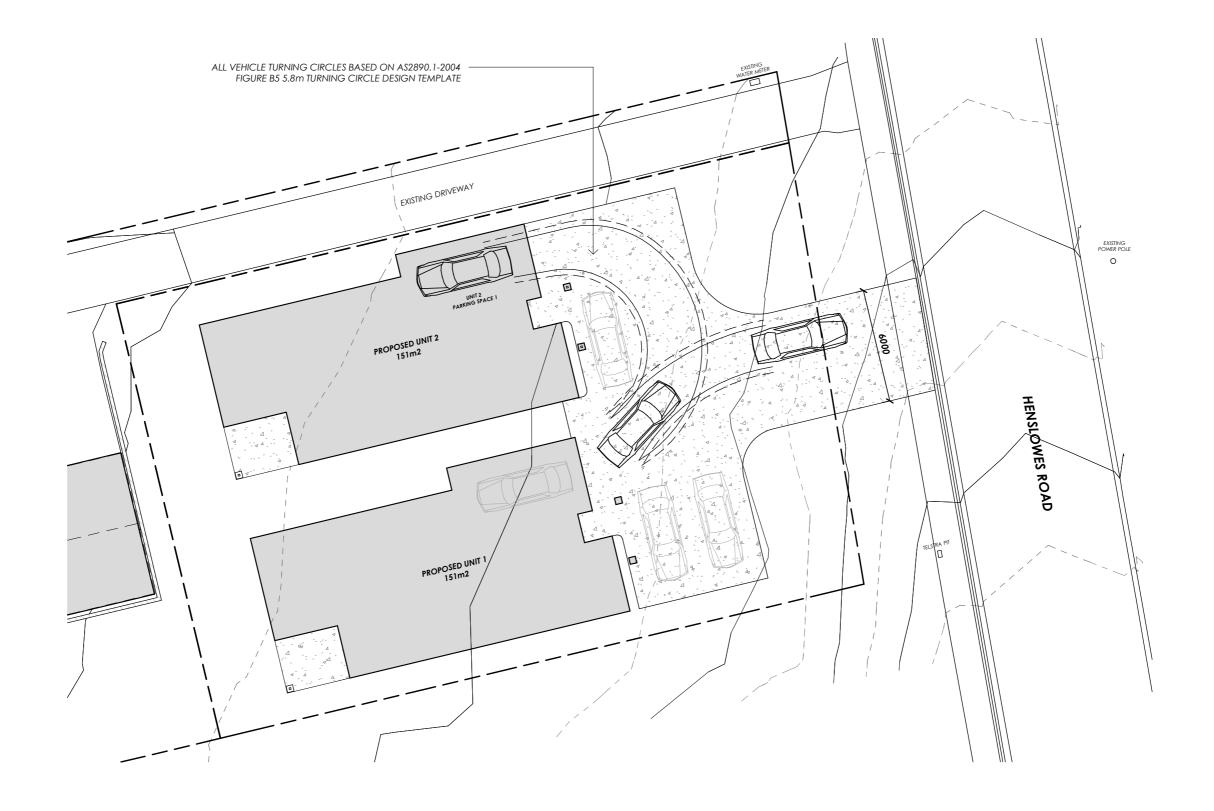
UNIT DEVELOPMENT & SUBDIVISION 22 HENSLOWES ROAD, ULVERSTONE ROCCO LOPRESE

Sheet Title

UNIT 1 - PARKING SPACE 2

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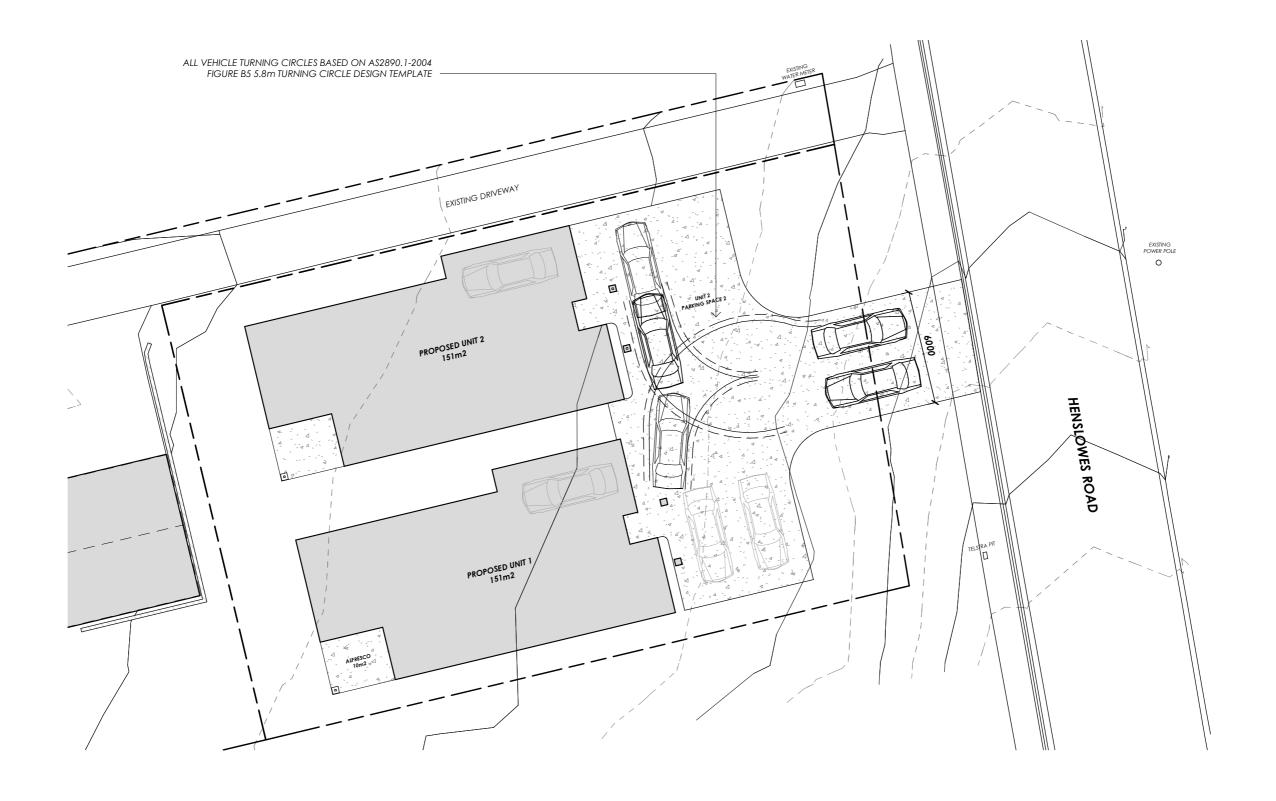
UNIT DEVELOPMENT & SUBDIVISION 22 HENSLOWES ROAD, ULVERSTONE ROCCO LOPRESE

Sheet Title

UNIT 2 - PARKING SPACE 1

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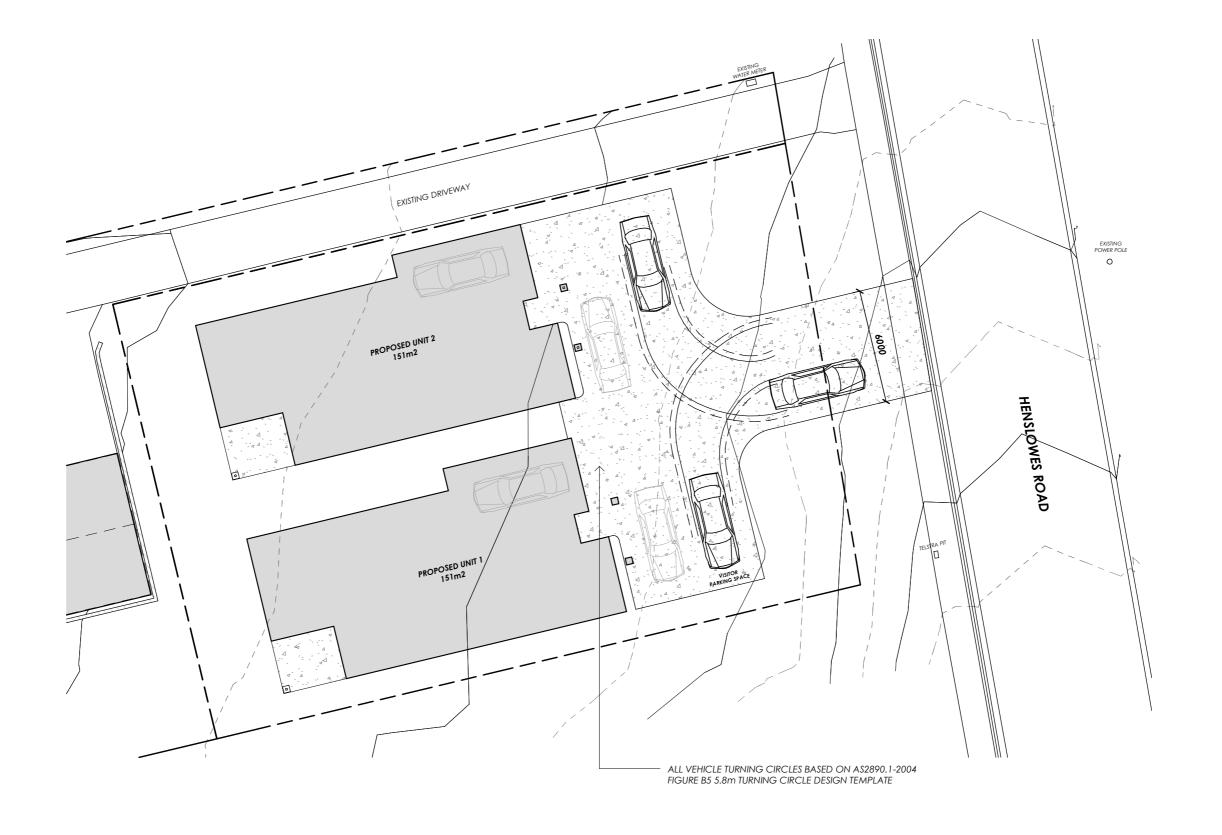
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UNIT DEVELOPMENT & SUBDIVISION 22 HENSLOWES ROAD, ULVERSTONE ROCCO LOPRESE

UNIT 2 - PARKING SPACE 2

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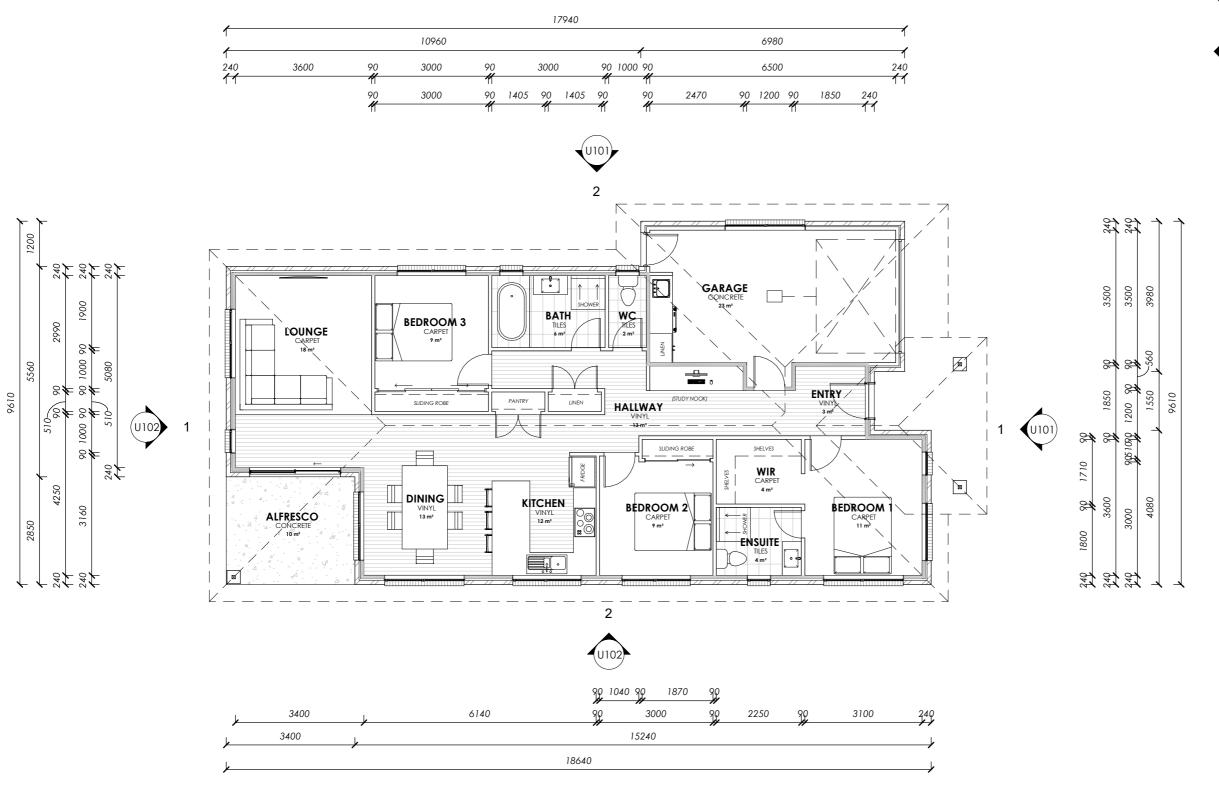
UNIT DEVELOPMENT & SUBDIVISION 22 HENSLOWES ROAD, ULVERSTONE ROCCO LOPRESE

Sheet Title

VISITOR PARKING SPACE

Drawn Issue Date Project No. Revision NJB 07/02/18 P18074





FLOOR PLAN & FINSH LEGEND

A SECTION MARKER. REFER TO CORRESPONDING SHEET FOR MORE DETAIL

A100 ELEVATION MARKER. REFER TO CORRESPONDING SHEET FOR MORE DETAIL

WINDOW MARKER. REFER TO WINDOW SCHEDULE FOR MORE INFORMATION.

DOOR MARKER. REFER TO DOOR
SCHEDULE FOR MORE INFORMATION.

WALL TYPE MARKER. REFER TO WALL DETAILS DRAWING FOR MORE INFORMATION.

D.P. 90mm UPVC STORMWATER DOWN PIPE

VINYL
FLOOR AREA APPROX - 46m2
5mm SELECTED VINYL PLANK FLOORING

CARPET
FLOOR AREA APPROX - 77m2
SELECTED CARPET AND UNDERLAY

FLOOR AREA APPROX - 10m2
SELECTED TILES, GROUT, SEALANT, TRIMS
SEALED PRIOR WITH A WATERPROOF
MEMBRANE SYSTEM

CONCRETE
FLOOR AREA APPROX - 23m2
NO SURFACE FINISH REQUIRED.

SKIRTING 66x18 PRE PRIMED BEVELLED SKIRTINGBOARD, PAINT TO FINISH.

FLOOR AREA - 151m2 (16 SQUARES)





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Scale A3 1:100

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Location
22 HENSLOWES ROAD, ULVERSTONE
Client
ROCCO LOPRESE

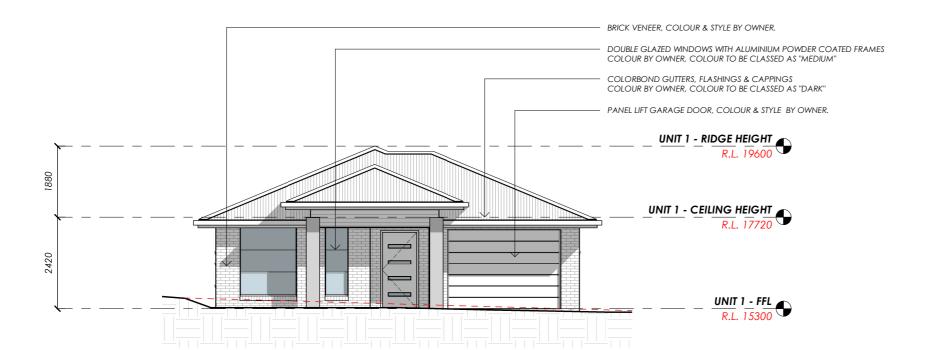
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FLOOR PLAN

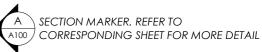
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Sheet Number
U100
/U119



ELEVATION LEGEND



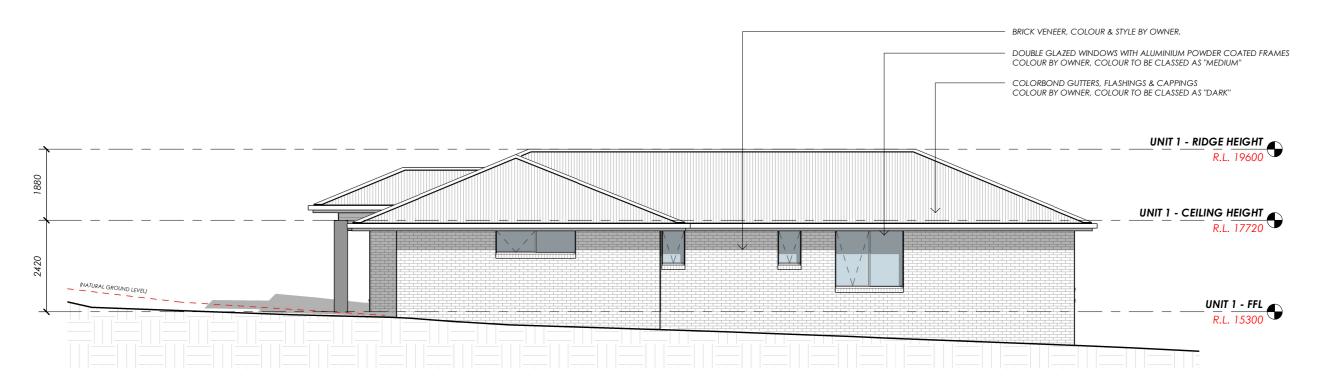
WINDOW MARKER. REFER TO WINDOW SCHEDULE FOR MORE INFORMATION.

D DOOR MARKER. REFER TO DOOR
1 SCHEDULE FOR MORE INFORMATION.

WT-1 WALL TYPE MARKER. REFER TO WALL DETAILS DRAWING FOR MORE INFORMATION.

SOUTH ELEVATION

Scale 1:100



EAST ELEVATION

Scale 1:100



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Scale A3

1:100

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UNIT 1 - UNIT DEVELOPMENT & SUBDIVISION
Location
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ROCCO LOPRESE

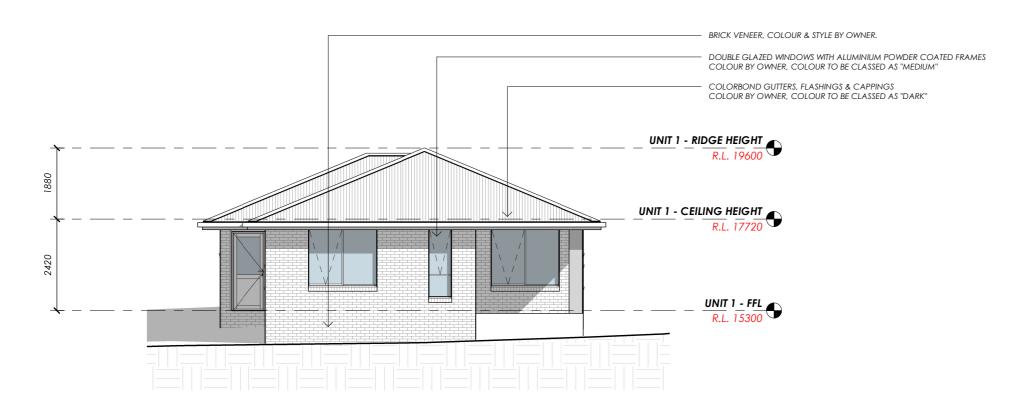
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ELEVATIONS 1 OF 2

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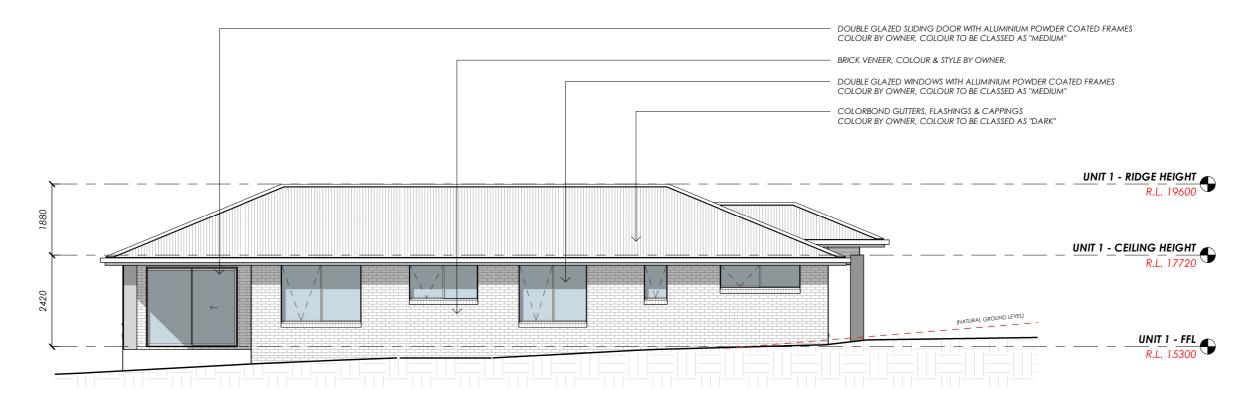
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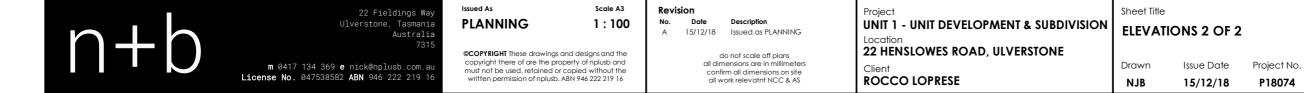
NORTH ELEVATION

Scale 1:100



WEST ELEVATION

Scale 1:100



ELEVATION LEGEND

Revision

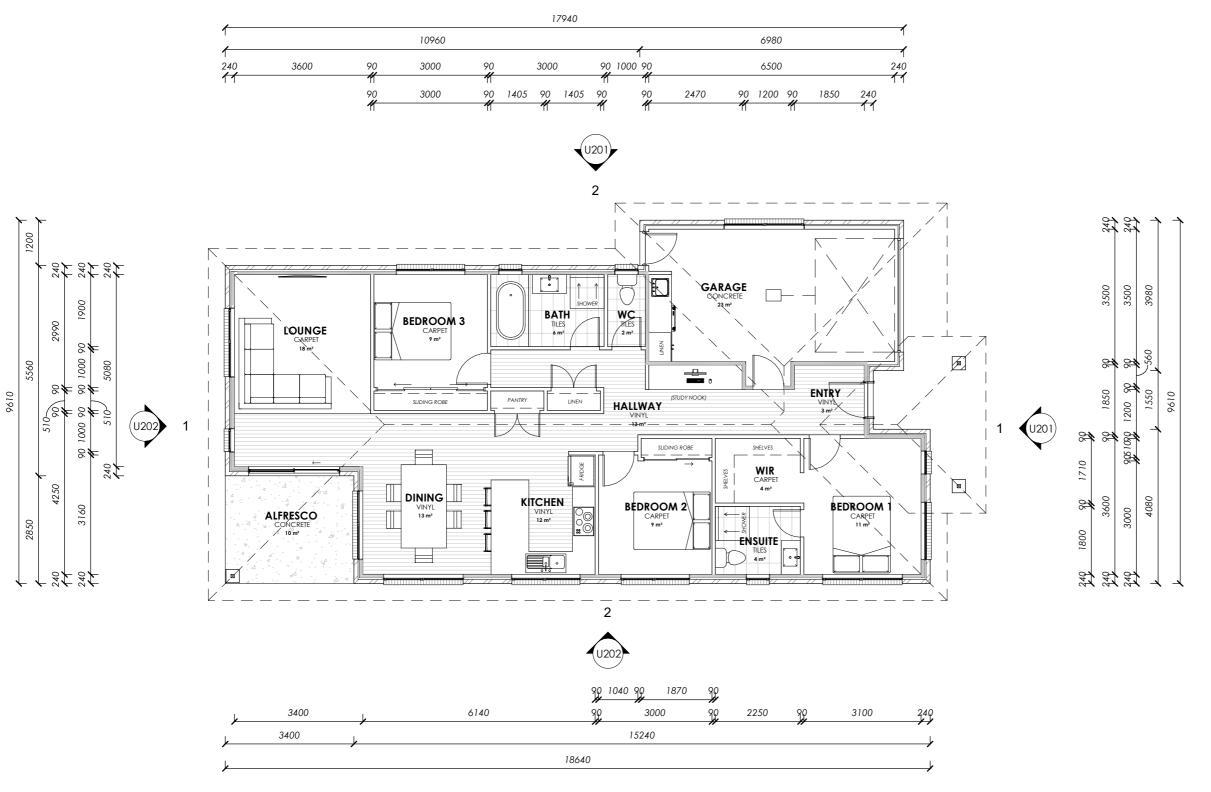
P18074



WINDOW MARKER. REFER TO WINDOW SCHEDULE FOR MORE INFORMATION.

DOOR MARKER. REFER TO DOOR SCHEDULE FOR MORE INFORMATION.

WI-1 WALL TYPE MARKER. REFER TO WALL DETAILS DRAWING FOR MORE INFORMATION.



FLOOR PLAN & FINSH LEGEND

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A100 ELEVATION MARKER. REFER TO CORRESPONDING SHEET FOR MORE DETAIL

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Location
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Client
ROCCO LOPRESE

Sheet Title

FLOOR PLAN

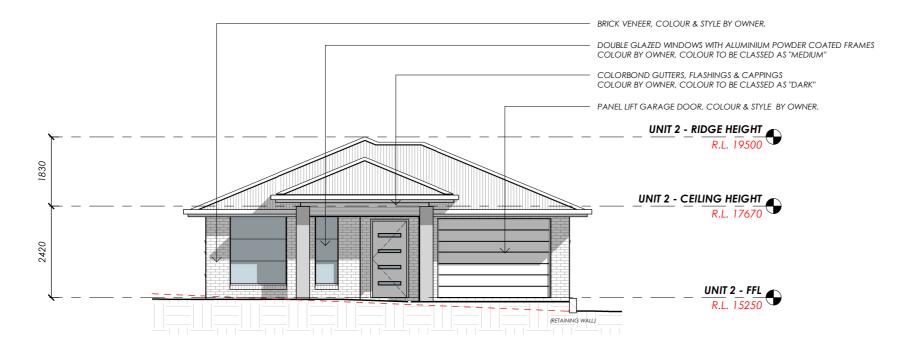
Drawn Issue Date Project No. Revision

P18074

15/12/18

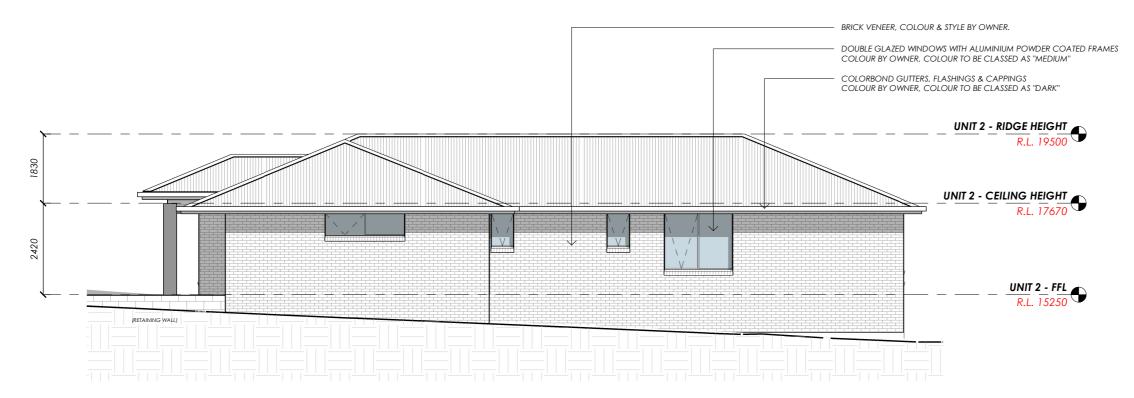
NJB





SOUTH ELEVATION

Scale 1:100



EAST ELEVATION

Scale 1:100



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PLANNING

Scale A3 1:100

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Revision

No. Date Description

A 15/12/18 Issued as PLANNING

do not scale off plans all dimensions are in millimeters confirm all dimensions on site all work relevatin NCC & AS

Project
UNIT 2 - UNIT DEVELOPMENT & SUBDIVISION
Location
22 HENSLOWES ROAD, ULVERSTONE
Client
ROCCO LOPRESE

Sheet Title **ELEVATIONS 1 OF 2**Drawn Issue Date Project No.

15/12/18

NJB

Sheet Number
U201
/U219

Revision

P18074

ELEVATION LEGEND

A SECTION MARKER. REFER TO

A100 CORRESPONDING SHEET FOR MORE DETAIL

WINDOW MARKER. REFER TO WINDOW

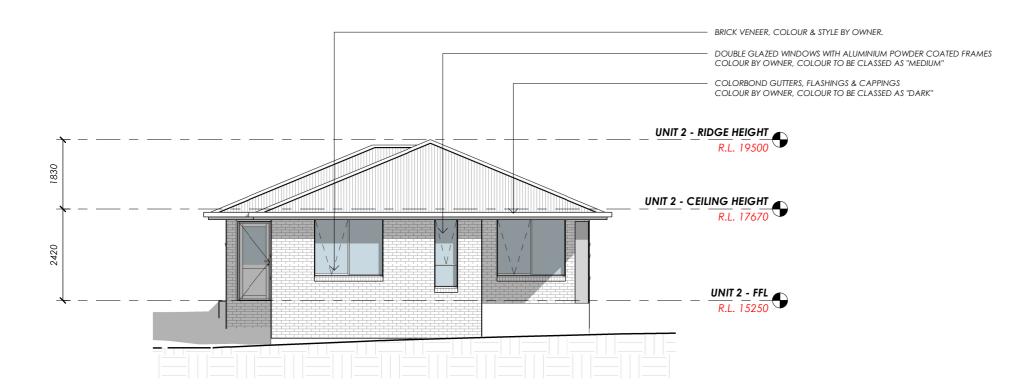
SCHEDULE FOR MORE INFORMATION.

SCHEDULE FOR MORE INFORMATION.

DETAILS DRAWING FOR MORE INFORMATION.

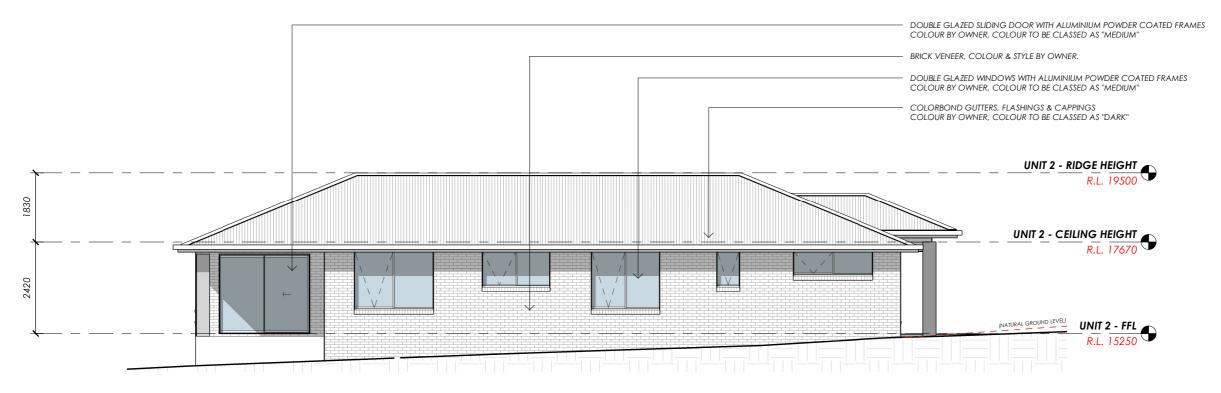
DOOR MARKER. REFER TO DOOR

WI-1 WALL TYPE MARKER. REFER TO WALL



NORTH ELEVATION

Scale 1:100



WEST ELEVATION

Scale 1:100



PLANNING

Scale A3 1:100

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Revision

No. Date Description

A 15/12/18 Issued as PLANNING

do not scale off plans all dimensions are in millimeters confirm all dimensions on site all work relevant NCC & AS

Project
UNIT 2 - UNIT DEVELOPMENT & SUBDIVISION
Location
22 HENSLOWES ROAD, ULVERSTONE
Client

ROCCO LOPRESE

Sheet Title **ELEVATIONS 2 OF 2**Drawn Issue Date Project No.

15/12/18

NJB

Sheet Number
U202
/U219

Revision

P18074

ELEVATION LEGEND

SECTION MARKER. REFER TO

A100 CORRESPONDING SHEET FOR MORE DETAIL

WINDOW MARKER. REFER TO WINDOW SCHEDULE FOR MORE INFORMATION.

DETAILS DRAWING FOR MORE INFORMATION.

DOOR MARKER. REFER TO DOOR SCHEDULE FOR MORE INFORMATION.

WI-1 WALL TYPE MARKER. REFER TO WALL

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Death Notices

ELPHINSTONE

8.1.1932 ~ 3.3.2019

Bruce passed away peacefully in his 88th

peacerully in his beth year.
Loved and loving husband of Betty (nee Simmons) for 63 years, father and father-in-law of Reg and Marg, Elaine and Allan Wrankmore, Peter, Alan (dec.), and Murray and Anna.
Loved Grandad (Pop) and Great Grandad.

Son of the late Samuel Gloucester (Dave) and Maude Elizabeth Ada (nee Flower) Elphinstone. Brother of John, Betty (Barnett), and Tom (all dec.).

A great Husband, Dad, Pop, and Grandad.

Now at peace, and reunited with Alan.

HABERLE

Percy George

Forever in our hearts, We will miss you.

Much loved father and grandfather of Janet, Suzanne, Michelle and Mandy.

HABERLE

Percy George

Memories of loves and friendships are treasures to carry with us always.

Dearly loved friend of Betty and all her family.

Rest in peace.

Death Notices

BOROJEVIC Rade

18.2.1924 - 3.3.2019
Loved and loving husband of Margaret, f a t h e r a n d father-in-law of Tana and Patrick, Stevan, John and Moya, David and Leesa, Deka of Fiona, Louise, John, Rohan and Sari. Much adored by his extended family, and dear friend of many, Died peacefully, after 95 extraordinary years. 18.2.1924 - 3.3.2019

Zhiveli!

CLARKE Lorraine

Lorraine

Dearly loved and adored mum and mother-in-law of Linda and Jamie. Cherished Nan of Drew, Christopher and Jemma and Laura and Sam. Loved and so adored Great Nanny of Matilda, Ned and our darling unborn little darling unborn little boy.

Forever in our hearts. So loved, So sadly missed. Now re-united with Pa XXX

CLARKE

could say...love you says it all.

Much loved mum and nan of Maureen and Tegan and friend of Michael and Lucas. xoxo

CLARKE Lorraine

Cherished and Kim and Troy



Death Notices

KONS

Our deepest condolences to Steve, Arthur and the Kons family at this sad time. Our thoughts and prayers are with you From the Alexiou family.

PENNINGTON Betty (nee Lloyd)

20.12.1928 - 4.3.2019 Loving wife of Max (dec.), loving and dearly loved mother of Joy, Geoff, Anne, Phillip and Tony, Mother-in-law of Peter, Sandra and

Anne. Grandmother of Kate, Laura, Lisa, Amy and Megan. Great grandmother of Archer and Scarlett.

No funeral, private cremation at Betty's

SHERIDAN **Graeme Gordon**

Passed away on 1.3.2019, son of the late Pearl and Aubrey Sheridan. Loved oneridan. Loved brother and brother-in-law of Harlene and Errol (dec.) Nothrop and Shirley and Tony Ryan.

Rest in Peace

STURZAKER

Peter Wayne
We are sad to announce the passing of Peter, after a heroic battle for the last two years. He passed peacefully away at home, on Monday, 4th March, 2019.
The much loved 2019.
The much loved partner of Cheryl Rose.
Loved by his furry little mate Bozo.

I'll keep the laughter going... Just give me a little while... Cheryl (Chez)

Wonderful, dearly loved father of Craig and Kylie, friend of Judy.

Until we meet again

Son of the late Neil and Betty Sturzaker. Loved brother and best mate of Larry and Geoff.

At Peter's request a private funeral will be held. Friends and mates are invited to attend a gathering to enjoy so me I ight refreshments at Peter and Cheryl's home, 24 Bird St, Burnie, on

FRIDAY, arch 8, 2019, from 3pm onwards



Funeral Notices



Death Notices

TEMPLAR Graeme

You were the best Dad! You never let me go without, and would always check up on me to make sure! was OK.

You will forever be in my heart, and I will miss you so much.

Love always your one and only daughter Cherie XX

WEBSTER Vaughan Barrie (Curly)

(Curry)
18.1.1922 – 4.3.2019
Loved husband of the late Elvie (Trix). Loved father of Lorraine, and Lyell. Thanks to the staff at Melaleuca and Meercroft for their love and care of Dad.

Passed away at Meercroft. Loved father of Boy (Lyell). Father-in-law of Gaye (dec.), and former father-in-law of Angela. Thanks to Melaleuca and the angels of Ocean View at Meercroft. A wonderful man and caring Dad. Gone bream fishing with Mum and Gaye.

Private cremation a Dad's request.



Funeral Notices

BOROJEVIC

Rade Service for Mr Rade A Service for Mr Rade Borojevic will be held at The Function Centre, Hockey Tasmania 19 Bell Borojevic will be held at The Function Centre, Hockey Tasmania 19 Bell Street, New Town on Friday (8th March, 2019) at 2pm. Family and friends are warmly invited to attend. In lieu of flowers donations may be made to The Menzies Institute for Medical Research and will be gratefully received at

gratefully received at the Service.



EL PHINSTONE Samuel "Bruce"

Samuel Bruce Family and friends are warmly invited to attend the funeral service of "Bruce" Elphinstone to be held at St Andrew's Presbyterian Church, George Street, Scottsdale on Friday, 8th March 2019 commencing 1:30p.m.

To be followed by interment in Ellesmere Lawn Cemetery.



Property Wanted

WANTED LAND

FOR LEASE

Looking for land to lease for potato and/or beef cattle production.

Will consider whole or part farms on the NW or North Coast.

Ph. Daryl Lohrey 0477 975 099.

Ulverstone Pet Food

Stock wanted, suitable for pet food. Ph. 6425 5822 or 0408 141 972 (AH).

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SUBMIT

ONLINE

Livestock

A Service in Celebration of the Life of Mr John Lupus, will of Mr John Lup-of Mr John Lup-be held in our Parkside Central Coast Chapel, 7 Wrights Rd, Ulverstone, on SATURDAY, March 9, SATURDAY, March 9, 2019, commencing at 4pm. Family and friends a are respectfully invited to attend. In lieu of flowers donations may be made at the service to 'Donate Life Tasmania' (Organ donation).

Private cremation will take place at Parkside Gardens Crematorium.



For Sale

BARLEY SEED

Table Cape. 40-50 Tonne Ph. 0427 127 930

Motor Vehicles

FORD VEHICLE

MkII, grey, reg. A08CG, \$4200 o.n.o. Dev. 0484 769 246.

TOYOTA YARIS

2015, auto, genuine 13,000 km, new cond., \$12,800 o.n.o. Phone 0408 278 748.

Local Government

BURNIE CITY COUNCIL

NOTICE OF APPLICATION FOR LAND USE PERMIT

Application for use and development of land has been received:-

Application No:

DA 2019/16 Brickport Road GROVE - CT 176127/6

Proposal: Discretionary Matter:

Single Dwelling Reliant on performance criteria for grant of permit-Clause 10.4.3 P2 and Clause 10.4.6 P1

The application may be viewed at the Burnie City Council Offices, 80 Wilson Street, Burnie betweer 8.30am - 5.00pm Monday to Friday inclusive or or Council's website at www.burnie.net

Any person may make representation relating to an application in writing addressed to the General Manager, Burnie City Council, PO Box 973, Burnie 7320 or burnie@burnie.net by no later than 5.00pm on 21 March 2019.

Dated: 6 March 2019 Andrew Wardlaw
GENERAL MANAGER

www.burnie.net



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Local Government

19 King Edward Street Ulverstone Tasmania 7315 Tel. 03 6429 8900 Fax 03 6425 1224

APPLICATIONS FOR PLANNING PERMITS

The following applications have been received:

22 Henslowes Road, Ulverstone Residential (two lot subdivision and multiple dwellings x two) -one internal allotment, variation to orientation of lots, car parking standards and setback of existing development from rear boundary of a lot with shared

frontage Application No.: DA2018189

382 Preservation Drive, Sulphur Creek Residential (roof over deck and carport) – variation to front boundary setback standard No.: DA2018219

Location: 145 Edinborough Road,
Abbotsham
Proposal: Resource development
(agricultural shed extension) variation to side boundary
setback standard
Application No.: DA2018223

The applications may be inspected at the Administration The applications may be inspected at the Administration Centre, 19 King Edward Street, Ulverstone during office hours (Monday to Friday 8.00am to 4.30pm) and on the Council's website. Any person may make representation in relation to the applications in accordance with s.57(5) of the Act by writing to the General Manager, Central Coast Council, PO Box 220, Ulverstone 7315 or by email to admin@centralcoast.tas.gov.au and quoting the Application No. Any representations received by the Council are classed as public documents and will be made available to the public where applicable under the Local Government (Meeting Procedures) Regulations 2015. Representations must be made on or before 21 March 2019.

Date of notification: 6 March 2019

SANDRA AYTON General Manager

WARATAH WYNYARD

APPLICATIONS FOR PLANNING PERMITS

Notice is given that applications have been made for the

DA 17/2019 Location: 20 Table Cape Road Wynyard Applicant: P Allen (PLA Designs Pty Ltd) Low Density Residential Zoning: Residential Use Class:

Dwelling & Shed Proposal: Discretionary Matter: Suitability of a site or lot for use or

development 12.4.1 (P1), Location and configuration of development 12.4.3 (P2, P4) & Setback of development for sensitive use

12.4.7 (P1) SD 2070

Location: 14 Frenchs Road Somerset C E Trafford Applicant: Zoning:

Use Class

Meeting & Entertainment Subdivision (1 into 2 lots) Discretionary Matter: Subdivision 13.4.7 (P1) &

Reticulation of an electricity supply to new lots on a plan of subdivision 13.4.8 (P1)

Residential and Community

The applications and associated plans and documents will be available for inspection during normal office hours for the exhibition period at the Council Office, Saunders Street, Wynyard or viewed on Council web www.warwyn.tas.gov.au. Any person who wishes to make representations in accordance with the Land Use Planning and Approvals Act 1993, must do so during the exhibition period. Representations in writing will be received by the General Manager, P.O. Box 168, Wynyard, 7325, email council@warwyn.tas.gov.au by Wednesday 20 March 2019.

Dated at Wynyard this 6th day of March 2019. Shane Crawford, General Manager PO Box 168 WYNYARD 7325 Email: council@warwyn.tas.gov.au

www.warwyn.tas.gov.au

Kellie Malone

----Original Message----

From: Jenny111 < brett.barb@gmail.com >
Sent: Tuesday, 19 March 2019 7:53 PM
To: switch < switch@centralcoast.tas.gov.au >
Subject: Development Application No.DA2018189

Attn: General Manager

Dear Sir / Madam

As adjoining landowners we would like to register our strong objection to the proposed development at 22 Henslowes Rd Ulverstone.Our main objections are as follows:

Henslowes Road has a pleasant streetscape with long established windbreaks and trees. Allowing development in frontyards will destroy this unique street.

Developments of this kind will alter the green and unfenced nature of this area which is a prime example of urban wildlife habitat.

Finally, and most importantly, this type of high density housing is best suited for streets adjoining the CBD. It will set a precedent for ad hoc development across the Central Coast Council region.

We hope you take these objections into consideration as you review this inappropriate application.

Many Thanks

Brett and Barbara Eggleston 24 Henslowes Rd ,Ulverstone.



20/03/2019

Submission to Planning Authority Notice

Council Planning Permit No.	DA2018189		Council notice date	4/03/2019	
TasWater details					
TasWater Reference No.	TWDA 2019/0028	286-CC		Date of response	26/03/2019
TasWater Contact	Phil Papps	Phone No.		(03) 6237 8246	
Response issued to					
Council name	CENTRAL COAST COUNCIL				
Contact details	planning.cmw@centralcoast.tas.gov.au				
Development details					
Address	22 HENSLOWES ROAD, ULVERSTONE		Property ID (PID)	6961603	
Description of development	Subdivision - 2 lots and 2 multiple dwellings				
Schedule of drawings/documents					
Prepared by Drawing/document No.		Revision No.	Date of Issue		
n+b Location Plan / A101		В	20/03/2019		

Conditions

n+b

Pursuant to the *Water and Sewerage Industry Act* 2008 (TAS) Section 56P(1) TasWater imposes the following conditions on the permit for this application:

Subdivision Plan / A103

CONNECTIONS, METERING & BACKFLOW

- 1. A suitably sized water supply with metered connections / sewerage system and connections to each dwelling unit / lot of the development must be designed and constructed to TasWater's satisfaction and be in accordance with any other conditions in this permit.
- 2. Any removal/supply and installation of water meters and/or the removal of redundant and/or installation of new and modified property service connections must be carried out by TasWater at the developer's cost.

ASSET CREATION & INFRASTRUCTURE WORKS

- 3. TasWater's existing sewerage system must be extended to service the proposed new lot in accordance with TasWater standards.
- 4. Plans submitted with the application for Engineering Design Approval must, to the satisfaction of TasWater show, all existing, redundant and/or proposed property services and mains.
- 5. Prior to applying for a Permit to Construct the new TasWater infrastructure the developer must obtain from TasWater Engineering Design Approval for the new infrastructure. The application for Engineering Design Approval must include engineering design plans prepared by a suitably qualified person showing the hydraulic servicing requirements for water and sewerage to TasWater's satisfaction.
- 6. Prior to works commencing, a Permit to Construct must be applied for and issued by TasWater. All infrastructure works must be inspected by TasWater and be to TasWater's satisfaction.
- 7. In addition to any other conditions in this permit, all works must be constructed under the supervision of a suitably qualified person in accordance with TasWater's requirements.
- 8. Prior to the issue of a Consent to Register a Legal Document all additions, extensions, alterations or



- upgrades to TasWater's water and sewerage infrastructure required to service the development, are to be constructed at the expense of the developer to the satisfaction of TasWater, with live connections performed by TasWater.
- 9. After testing, to TasWater's requirements, of newly created works, the developer must apply to TasWater for connection of these works to existing TasWater infrastructure, at the developer's cost.
- 10. At practical completion of the water and sewerage works and prior to TasWater issuing a Consent to a Register Legal Document the developer must obtain a Certificate of Practical Completion from TasWater for the works that will be transferred to TasWater. To obtain a Certificate of Practical Completion:
 - Written confirmation from the supervising suitably qualified person certifying that the works have been constructed in accordance with the TasWater approved plans and specifications and that the appropriate level of workmanship has been achieved;
 - b. A request for a joint on-site inspection with TasWater's authorised representative must be made;
 - c. Security for the twelve (12) month defects liability period to the value of 10% of the works must be lodged with TasWater. This security must be in the form of a bank guarantee;
 - d. As constructed drawings must be prepared by a suitably qualified person to TasWater's satisfaction and forwarded to TasWater.
- 11. After the Certificate of Practical Completion has been issued, a 12 month defects liability period applies to this infrastructure. During this period all defects must be rectified at the developer's cost and to the satisfaction of TasWater. A further 12 month defects liability period may be applied to defects after rectification. TasWater may, at its discretion, undertake rectification of any defects at the developer's cost. Upon completion, of the defects liability period the developer must request TasWater to issue a "Certificate of Final Acceptance". The newly constructed infrastructure will be transferred to TasWater upon issue of this certificate and TasWater will release any security held for the defects liability period.
- 12. The developer must take all precautions to protect existing TasWater infrastructure. Any damage caused to existing TasWater infrastructure during the construction period must be promptly reported to TasWater and repaired by TasWater at the developer's cost.
- 13. Ground levels over the TasWater assets and/or easements must not be altered without the written approval of TasWater.

FINAL PLANS, EASEMENTS & ENDORSEMENTS

- 14. Prior to the Sealing of the Final Plan of Survey, a Consent to Register a Legal Document must be obtained from TasWater as evidence of compliance with these conditions when application for sealing is made.
 - <u>Advice:</u> Council will refer the Final Plan of Survey to TasWater requesting Consent to Register a Legal Document be issued directly to them on behalf of the applicant.
- 15. Pipeline easements, to TasWater's satisfaction, must be created over any existing or proposed TasWater infrastructure and be in accordance with TasWater's standard pipeline easement conditions.

56W CONSENT

16. Prior to the issue of the Certificate for Certifiable Work (Building) and/or (Plumbing) by TasWater the applicant or landowner as the case may be must make application to TasWater pursuant to section 56W of the Water and Sewerage Industry Act 2008 for its consent in respect of that part of the development which is built within a TasWater easement or over or within two metres of



TasWater infrastructure.

- 17. The plans submitted with the application for the Certificate for Certifiable Work (Building) and/or (Plumbing) must show footings of the existing dwelling located within 2.0m from the proposed new sewer main to be sufficiently deep to adequately protect the integrity of TasWater's infrastructure, and to TasWater's satisfaction, be in accordance with AS3500 Part 2.2 Section 3.8 to ensure that no loads are transferred to the TasWater's pipe. These plans must also include a cross sectional view through the footings which clearly shows;
 - a. Proposed new sewer main location and depth relative to the footings of the existing dwelling, and;
 - b. The line of influence from the base of the existing/modified footing must pass below the invert of the pipe and be clear of the pipe trench.

DEVELOPMENT ASSESSMENT FEES

- 18. The applicant or landowner as the case may be, must pay a development assessment and Consent to Register a Legal Document fee to TasWater, as approved by the Economic Regulator and the fees will be indexed, until the date they are paid to TasWater, as follows:
 - a. \$211.63 for development assessment; and
 - b. \$149.20 for Consent to Register a Legal Document

The payment is required within 30 days of the issue of an invoice by TasWater.

Advice

General

For information on TasWater development standards, please visit http://www.taswater.com.au/Development/Development-Standards

For application forms please visit http://www.taswater.com.au/Development/Forms

Service Locations

Please note that the developer is responsible for arranging to locate the existing TasWater infrastructure and clearly showing it on the drawings. Existing TasWater infrastructure may be located by a surveyor and/or a private contractor engaged at the developers cost to locate the infrastructure.

The location of TasWater infrastructure as shown on the GIS is indicative only.

- A permit is required to work within TasWater's easements or in the vicinity of its infrastructure. Further information can be obtained from TasWater
- TasWater has listed a number of service providers who can provide asset detection and location services should you require it. Visit www.taswater.com.au/Development/Service-location for a list of companies
- TasWater will locate residential water stop taps free of charge
- Sewer drainage plans or Inspection Openings (IO) for residential properties are available from your local council.

Declaration

The drawings/documents and conditions stated above constitute TasWater's Submission to Planning Authority Notice.

Authorised by



Jason Taylor

Development Assessment Manager

TasWater Contact Details			
Phone	13 6992	Email	development@taswater.com.au
Mail	GPO Box 1393 Hobart TAS 7001	Web	www.taswater.com.au

Annexure 5



22 Henslowes Road, Ulverstone



Location of proposed multiple dwellings



Existing three car garage and retaining wall



Access strip to Lot A and existing dwelling



Existing three car garage – to remain on Lot \boldsymbol{A}



Location of proposed multiple dwellings

Annexure 6



28 March 2019

Our ref.:

DA2018189, paa:kaa

Doc ID:

319013

Mr N J Brandsema n + b 8 Brandsema Street TURNERS BEACH TAS 7315

Dear Nick

LOCAL GOVERNMENT (HIGHWAYS) ACT 1982 AND URBAN DRAINAGE ACT 2013 STATEMENT OF COMPLIANCE FOR VEHICULAR ACCESS AND DRAINAGE ACCESS TWO LOT SUBDIVISION – 22 HENSLOWES ROAD, ULVERSTONE

I refer to your application DA2018189, which in part is for a two lot subdivision at 22 Henslowes Road, Ulverstone and based on the information supplied with the application make the following determination in respect to vehicular access, stormwater disposal and Council infrastructure.

Access can be provided to the road network at 22 Henslowes Road subject to the following:

- R1 The existing access located towards the eastern end of the Henslowes Road frontage may be used as the access to Lot A (existing house lot);
- A new 6.0 metre wide access may be located towards the centre of the Henslowes Road frontage, generally as shown on the enclosed n + b Proposed Site Plan, Sheet No. A104 of Project No. P18074 dated 7 February 2019, as the access to Lot B (created vacant lot);
- A new 6.0 metre wide kerb crossover (with footpath replacement) must be constructed in accordance with Standard Drawing TSD-R09-v1 Urban Roads Driveways (copy enclosed) by the Council at the property owner's cost, as part of the access to Lot B;
- R4 A new 6.0 metre wide concrete driveway apron (section between the back of the footpath and the property boundary) must be constructed in accordance with Standard Drawing TSD-R09-v1 Urban Roads Driveways (copy enclosed) by the property owner as part of the access to Lot B;

- A Roadworks Authority (RWA) must be signed by the property owner or their agent prior to any work associated with the subdivision being undertaken, for the Council to construct the new 6.0 metre wide kerb crossover (with footpath replacement) associated with the access to Lot B. The 2018–2019 fee charged for this work is \$2,550;
- A separate conditioned approval (Road Reserve Permit) from the Council acting in its capacity as the Road Authority will be required for any works or activity in the road reservation, and must be arranged prior to any work associated with the subdivision being undertaken. Please contact the Council's Public Safety Officer on tel. 0419 103 887;
- R7 The set-out of any new driveway apron must be inspected by the Council's Public Safety Officer at least 24 hours prior to concrete placement;
- R8 The set-out of any new driveway apron must be approved for construction by the Council's Public Safety Officer prior to concrete placement;
- Any work associated with roads, footpaths, kerb and channel, nature strips, or street trees will be undertaken by the Council, unless alternative arrangements are approved by the Council's Director Infrastructure Services or his representative;
- R10 Any damage or disturbance to roads, footpaths, kerb and channel, nature strips, street trees or other services and infrastructure resulting from activity associated with the development must be rectified;
- R11 All works or activity listed above must be completed to the satisfaction of the Council's Director Infrastructure Services or his representative;
- R12 All works or activity listed above shall be at the property owner's cost.

Access can be provided to the Council's stormwater network at Henslowes Road, Ulverstone to drain stormwater from the proposed development subject to the following:

- The Council's underground stormwater network must be extended to service the subdivision;
- S2 A separate underground stormwater connection must be provided to Lot B;
- The disposal of concentrated stormwater drainage from buildings and hard surfaces on Lot A (existing house lot) must be contained on-site and be dealt with by in-ground absorption to the satisfaction of the Council's Regulatory Services Group Leader or his representative;

- Any work associated with existing stormwater infrastructure will be undertaken by the Council, unless alternative arrangements are approved by the Council's Director Infrastructure Services or his representative;
- Any damage or disturbance to existing stormwater infrastructure resulting from activity associated with the subdivision must be rectified;
- All works or activity listed above must be completed to the satisfaction of the Council's Director Infrastructure Services or his representative;
- S7 All works or activity listed above shall be at the property owner's cost;
- The final survey plan must show any areas on Lot B that cannot be serviced by the Council stormwater drainage system.

In general the following shall apply in respect to the provision of infrastructure associated with the development and to any existing Council infrastructure.

- Engineering design drawings, including supporting documentation and calculations, for all road and stormwater infrastructure associated with the subdivision that will become an asset of the Council, must be submitted for the in principle approval of the Council's Director Infrastructure Services;
- Construction is not to commence on any aspects of the subdivision until the relevant design drawings have been approved in principle by the Council's Director Infrastructure Services;
- The provision, upgrading, re-routing, relocation or extension of Council infrastructure and services, required as a result of the subdivision, shall be done in accordance with the relevant standards and to the satisfaction of the Council's Director Infrastructure Services or his representative;
- The provision, upgrading, re-routing, relocation or extension of Council infrastructure and services, required as a result of the subdivision, shall be at the developer's/property owner's cost;
- Any damage or disturbance to existing services resulting from activity associated with the multiple dwelling development must be rectified at the developer's/property owner's cost.

This 'Statement of Compliance' is not an approval to create an access, work in the road reservation or undertake stormwater drainage works, nor is it a planning permit for the subdivision development. This 'Statement of Compliance' is valid for a period of 2 years from the date of this letter.

A copy of this 'Statement of Compliance' has been provided to the Council's Land Use Planning Group for consideration with planning permit application DA2018189. with a copy also provided to the property owners.

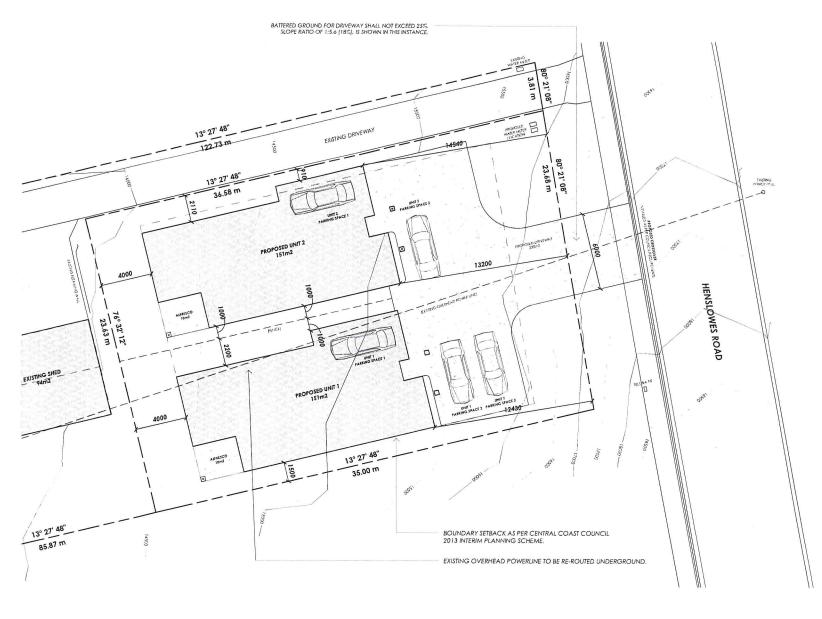
Please contact me on tel. 6429 8977 should you have any further enquires.

Yours sincerely

Philip Adams

ENVIRONMENTAL ENGINEER

Encl.



SITE PLAN LEGEND & NOTES

→ NEW LEVELS

ONSITE DATUM POINT

- EXISTING PRIMARY SITE CONTOUR

— EXISTING SECONDARY SITE CONTOUR

---- BOUNDARY LINE

RL - REDUCED LEVEL

PRIMARY CONTOUR LINES SHOWN AT 1000mm INTERVALS SECONDARY CONTOURS SHOWN AT 250mm INTERVALS

ALL RL LEVELS REFER TO AHD (AUSTRALIAN HEIGHT DATUM)

DRIVEWAY

EXPOSED AGGREGATE 120mm THICK 25MPa CONCRETE WITH SAW CUTS AT 4000mm CRS, 24 HOURS AFTER POURING. AGGREGATE STYLE AND FINISH TO BE CONFIRMED BY OWNER.

GENERAL NOTES:

DURING CONSTRUCTION SOIL AND WATER IS TO BE APPROPRIATLY MANAGED. THIS INCLUDES THE PROVISION OF SILI FENCING, FILTER SCREENS OR DEDICATED SILT TRAPS TO PREVENT THE DISCHARGE OF GRAVEL. SOIL OR OTHER DEBRIS TO ANY EXISTING WATER COURSE OR ADJOINING PROPERTY DURING THE COSTRUCTION PROCESS.

EXCAVATION:

ALLOW FOR BULK EXCAVATION WHERE REQUIRED AND ALL EXCAVATION, FILLING, BACK FILLING AND CONSOLIDATION REQUIRED FOR THE FOOTINGS AND SLAB. RETAIN ALL ACCESS AND SERVICES AS INDICATED, MAKE GOOD.

SETTING OUT:

THE BUILDER SHALL ACCURATLEY SET-OUT THE WORKS AND VERIEY ALL DIMENSIONS AND LEVELS BEFORE COMENCING ANY WORKS, AND SHALL MAKE GOOD AT HIS OWN EXPENSE ANY ERRORS ARISING FROM INACCURACIES OF THE SETOUT.

ALL SETOUT DIMENSIONS SHOWN ARE TO THE OUTSIDE FACE OF THE EXTERNAL THE CLADDING OR VENEER.

PROTECTION WORK

(SECTION 121 OF THE BUILDING ACT)

IF EXCAVATION IS TO A LEVEL BELOW THAT OF THE ADJOINING OWNER'S FOOTINGS, ALONG THE TITLE BOUNDARY OR WITHIN 3 METRES OF A BUILDING BELONGING TO AN ADJOINING OWNER, THE BUILDER MUST (AS A MINIUMUM) PROVIDE AND MAINTAIN A GUARD TO SUPERVISE THE EXCAVATION. ADJOINING OWNER TO BE NOTIFIED USING FORM 6 (BUILDING AND PROTECTION WORK NOTICE) BY THE BUILDING SURVEYOR.





PLANNING

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Revision
No. Do

Scale A3

1:200

Date Description 15/12/18 Issued as PLANNING

do not scale att plans all dimensions are in millimeters confirm all dimensions on site all work relevatif NGC 8 AS Project
UNIT DEVELOPMENT & SUBDIVISION
Location
22 HENSLOWES ROAD, ULVERSTONE
Client
ROCCO LOPRESE

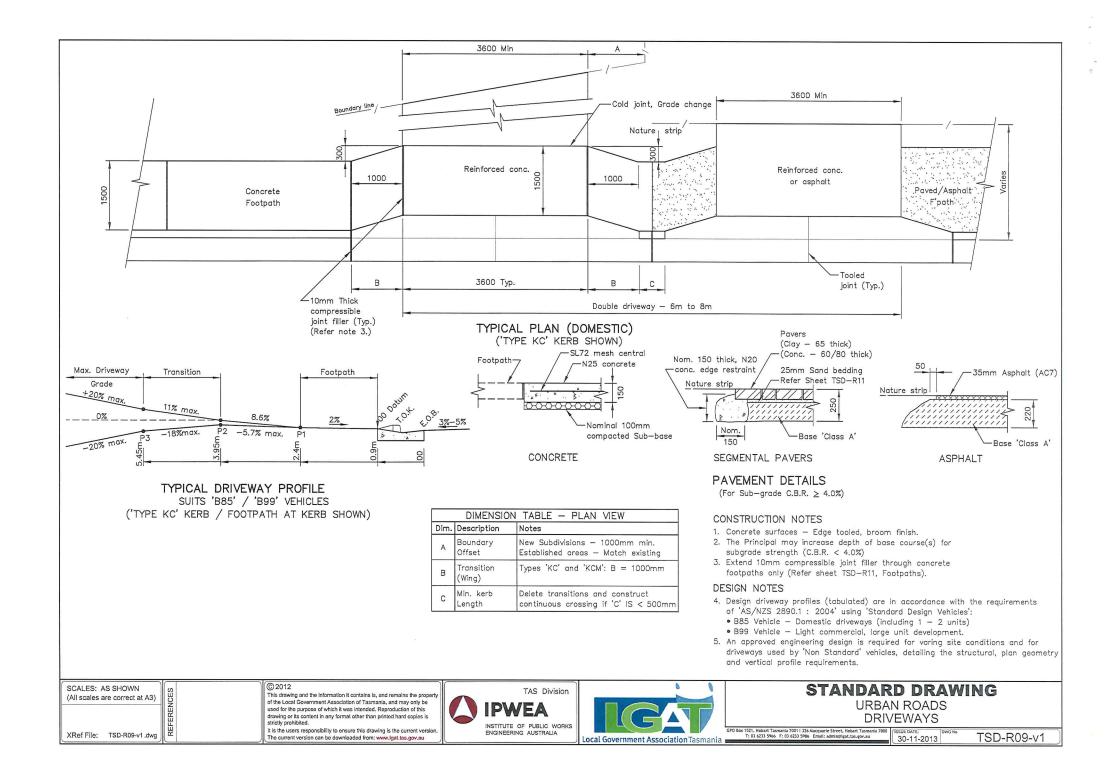
Sheet Title

PROPOSED SITE PLAN

Drawn Issue Date Project No. Revision

NJB 07/02/18 P18074 A







2 April 2019

Our ref.:

DA2018189, paa:kaa

Doc ID:

318968

Mr N J Brandsema n + b 8 Brandsema Street TURNERS BEACH TAS 7315

Dear Nick

LOCAL GOVERNMENT (HIGHWAYS) ACT 1982 AND URBAN DRAINAGE ACT 2013 STATEMENT OF COMPLIANCE FOR VEHICULAR ACCESS AND DRAINAGE ACCESS MULTIPLE DWELLINGS – 22 HENSLOWES ROAD, ULVERSTONE

I refer to your application DA2018189, which in part is for multiple dwellings at 22 Henslowes Road, Ulverstone and based on the information supplied with the application make the following determination in respect to vehicular access and stormwater disposal.

Access can be provided to the road network at 22 Henslowes Road subject to the following:

- R1 The new 6.0 metre wide access to be constructed towards the centre of the Henslowes Road frontage, as required in the Statement of Compliance for the subdivision, may be used as access to the proposed unit development;
- Sight triangle areas adjacent to the driveway access must be kept clear of obstructions to visibility, as per Figure 3.3 Minimum Sight Lines for Pedestrian Safety of AS/NZS 2890.1 (copy enclosed);

Access can be provided to the Council's stormwater network at 22 Henslowes Road, Ulverstone to drain stormwater from the proposed development subject to the following:

- The underground stormwater connection point provided to the Lot, as required in the Statement of Compliance for the subdivision, may be used to drain stormwater from the proposed unit development;
- On-site detention storage must be provided to limit the peak rate of piped stormwater discharge and overland flow from the site, to that generated for the site developed to a level of 40 per cent impervious for a 5% AEP event;

- S3 The on-site detention storage must be designed to accommodate a 1% AEP storm event for the fully developed site, unless it can be demonstrated that either a suitably designed overland flow path or an alternative on-site storage mechanism is available;
- Any on-site detention storage system must be designed by a civil engineer eligible for membership of IE Aust or equivalent;
- The plans and calculations for any on-site detention storage must be submitted to the Director Infrastructure Services (separately to any Building or Plumbing Permit application documentation), and be approved in principle by the Director Infrastructure Services or his representative, prior to the issuing of the Plumbing Certificate of Likely Compliance;
- On completion, an "as constructed" plan complete with levels, must be submitted, complete with a certification that the storage and adjacent floor levels have been constructed in accordance with the approved design;
- Any work associated with existing stormwater infrastructure will be undertaken by the Council, unless alternative arrangements are approved by the Council's Director Infrastructure Services or his representative;
- Any damage or disturbance to existing stormwater infrastructure resulting from activity associated with the development must be rectified;
- All works or activity listed above shall be completed to the satisfaction of the Council's Director Infrastructure Services or his representative;
- All works or activity listed above shall be at the property owner's cost.

This 'Statement of Compliance' is not an approval to work in the road reservation or undertake stormwater drainage works, nor is it a planning permit for the development. This 'Statement of Compliance' is valid for a period of 2 years from the date of this letter.

A copy of this 'Statement of Compliance' has been provided to the Council's Land Use Planning Group for consideration with planning permit application DA2018189, with a copy also provided to the property owners.

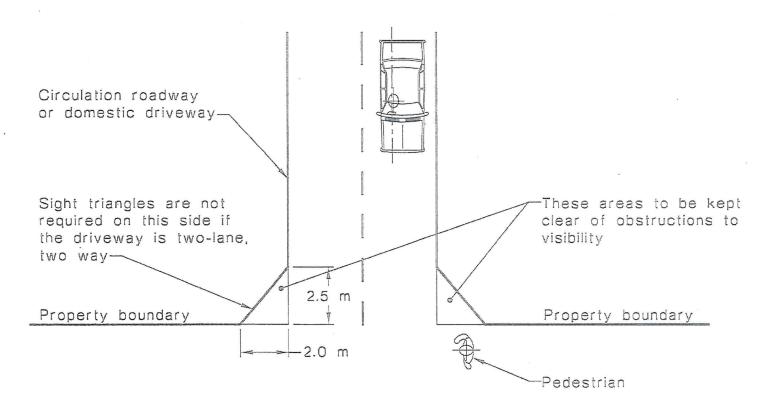
Please contact me on tel. 6429 8977 should you have any further enquires.

Yours sincerely

Philip Adams

ENVIRONMENTAL ENGINEER

Encl.



DIMENSIONS IN METRES

FIGURE 3.3 MINIMUM SIGHT LINES FOR PEDESTRIAN SAFETY

2018-2019 Registration fees and other fees under the *Dog Control Act 2000*

DESCRIPTION	INCENTIVE RATE	FULL RATE
	(IF PAID ON OR BEFORE 31 JULY 2018)	(IF PAID AFTER 31 JULY 2018)
Unsterilised dog	\$57.00	\$102.00
Sterilised dog*	\$34.00	\$45.00
Greyhound registered with the Tasmanian Greyhound Racing Board*	\$34.00	\$60.00
Pure Bred dog* (kept for breeding whose owner is the holder of a current stud prefix recognised by the Tasmanian Canine Association)	\$34.00	\$60.00
Working dog kept for the purpose of working farm stock*	\$34.00	\$60.00
Hunting dog*	\$34.00	\$60.00
Guide, Hearing or Companion dog	Nil	Nil
Newly registered dog (purchased through the year) - first year of registration only	**Pro-rata registration rate	**Pro-rata registration rate
Newly registered dog (up to six months of age)* for the first year of registration only	**Pro-rata registration rate	**Pro-rata registration rate
Registration fee for each Declared Dangerous Dog	\$260.00	\$315.00
Pensioners rate***	\$27.00	\$33.00
Transfer of dog registration from another Tasmanian Council for the same registration period (evidence must be provided)	Nil	Nil
Discount for Obedience Certificate****	\$1.00	\$1.00

^{*}Proof of evidence must be provided at the time of registration (such as a veterinarian certificate, Tasmanian Canine Association certificate, Greyhound Racing Board certificate, current membership of a recognised hunting dog organisation).

^{**}Pro rata registration rate - The rate is calculated as the Full Rate divisible by 12 and multiplied by the number of months or part thereof remaining in the financial year 1

July 2017 to 30 June 2018, or taken to be the Incentive Rate, whichever is the lesser. Note: the pro-rata registration rate does not apply where the owner has neglected to register a dog prior to being impounded.

- ***Pensioners rate The pensioner's rate applies to ONE dog only (owned by a pensioner at the one property). Evidence such as the Pension Concession Card must be sighted at the time of payment.
- ****Discount for Obedience Certificate Proof of evidence must be provided at the time of registration a current certificate of obedience proficiency has been provided from an approved dog training organisation which has been accepted as a provider of an appropriate obedience certificate.

And that the following fees for the management of the *Dog Control Act 2000* also be fixed:

DETAILS	AMOUNT (\$)
Impounding fee (1st impoundment)*	\$30.00
Impounding fee (subsequent)*	\$80.00
Daily pound fee (per week day or any part thereof)**	\$50.00
Out of hours release fee (additional charge). Note: available in special circumstances only and if an appropriate authorised person is available.	\$90.00
Investigation of nuisance complaint (non-refundable)	\$25.00
Kennel Licence Application (initial) (not including dog registration)	\$130.00
Kennel Licence renewal (per year)	\$60.00
Replacement tag (each)	\$5.00
Dangerous dog collar (each)	Purchase price
	(plus 5% admin. fee and GST)
Dangerous dog sign (each)	Purchase price
	(Plus 5% admin. fee and GST)

- *Charged for the collection and short-term (less than 12 hours) impoundment.
- . **Charged for long-term (12 hours or more) impoundment and in addition to the Impounding fee."



SCHEDULE OF INFRASTRUCTURE SERVICES DETERMINATIONS

Period: 1 March 2018 to 31 March 2018

Approval of Roadworks and Services

Developer:

Central Coast Council

Location:

Dial Road, Penguin

Development:

16 Residential Lots (Stage 1 - 12 Lots)

Engineer:

Dean Panton/Chris Walker

(PDA Surveyors)

John Kersnovski

DIRECTOR INFRASTRUCTURE SERVICES



Proposed Food Organics and Garden Organics (FOGO) Household Collection

Options Report for the CCWMG member Councils

Author: Cradle Coast Waste Management Group

Date: 13 February 2014

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1. Background

1.1 The Strategy

In 2005 seven of the Cradle Coast Regional Councils came together, and under a Memorandum of Understanding agreed to implement a waste levy on waste delivered to any Council managed landfills. The agreed rate was \$2.00 per tonne (the region agreed from 01/01/2013 to increase the rate to \$5.00 per tonne). It was agreed that the proceeds generated from this levy were to be entirely used on delivering waste initiatives to the benefit of the Cradle Coast Region.

The Cradle Coast Waste Management Group (CCWMG) was set up to administer the revenue from the levy, and has representation from each member Council, the Cradle Coast Authority (CCA) and Dulverton Waste Management (DWM).

The 2009-2013 CCWMG Strategic Plan listed the strategic action: Investigate green waste / food waste domestic collection service (the revised 2012-2017 CCWMG plan included similar strategic actions to further progress this item).

Both Strategic Plans supported these actions because implementing a food organics and garden organics (FOGO) domestic collection:

- will reduce greenhouse gas emissions;
- will reduce organics landfilled (increasing existing landfill lives); and
- has social and environmental benefits associated with turning organic waste into compost.

A food organics and garden organics collection would accept:

- lawn clippings;
- tree and shrub pruning's;
- kitchen fruit, vegetable, dairy, cereal and meat wastes; and
- biodegradable kitchen waste and bin liners.

1.2 The Investigation

In 2011/12 the CCWMG in cooperation with the Northern Tasmania Waste Management Group (NTWMG) conducted a 12 month household food organics and garden organics (FOGO) collection trial at 3 sites. In the Cradle Coast region the trial was conducted at Shearwater and Port Sorell on a total of 250 properties.

The trial was useful in that it identified that approximately 450 kg per annum of FOGO waste was produced per household. And whilst it also identified that there was overwhelming community support for the trial, the level of contamination was high.

This trial was also used to identify how the inclusion of kerbside organics would affect current composting operations. Investigations carried out upon conclusion of the trial include:

- Determining whether other green-wastes need to be added to the process.
- Determining whether kerbside organics could be a substitute for green-waste in current composting operations.
- The effects of mixing kerbside organics with other nitrogenous wastes such as fish, manure & bio-solids etc.
- Whether current composting processes have to change.
- The composting rate compared to existing processes.

- The effects on final saleable compost quantities.
- Determining the most cost effective way to remove contamination (plastics, rubbish etc.) from the kerbside organics.

Further research was undertaken into the type of infrastructure and capital investment required to successfully compost the collected waste. Consulting firm Mike Ritchie & Associates (MRA) were commissioned to determine the likely infrastructure requirements, and their findings surmised that \$1.45M capital investment would be required to implement a successful FOGO composting operation (report attached in Appendix A). In the event that this project is to proceed further, it would be necessary to have discussion with the Environment Protection Authority (EPA) regarding the suitability of the proposed infrastructure.

The MRA reports also investigated the likely transport and collection costs, they can be surmised as:

- \$2,457,707 annually for the CCWMG member Councils; and
- \$63.66 per annum per household.

The State's largest composting facility is owned and operated by DWM near Railton. DWM is the logical location to compost FOGO. At its Board meeting on the 19th August 2013, the DWM Board considered detailed information with regard to the proposed FOGO composting and resolved to:

"....put forward an indicative figure of \$2,022,947 to the CCWMG for the annual gate fee for composting up to 20,000 tonnes per annum of FOGO."

This figure takes into account the costs associated with funding the capital investment as DWM would need to construct and own the infrastructure.

2. Financial Considerations

2.1 Region wide perspective

Table 1 - Regional factors

ltem	Description	Cost Source
FOGO fortnightly transport	These are the costs associated with providing 38,600 residents with a third 240 litre bin, collecting the bin fortnightly and delivering the contents to the DWM composting facility	MRA "likely" figure adopted
Refuse transport (Household)	These are the savings in collection and transporting of FOGO waste contained within the kerbside refuse bin (i.e. less trips required to the landfill). It was assumed that 70% of the FOGO would diverted from kerbside refuse bins.	Estimate based on Devonport City Council (DCC) data – DCC rate \$15.38 per tonne, modelled \$20.00 per tonne.
Refuse transport (WTS to Landfill)	These are the savings in transporting of FOGO waste from the general refuse section of each waste transfer station. It was assumed that 15% of the FOGO would be diverted from waste transfer station general refuse.	Estimate based on DCC data – DCC rate \$11.82 per tonne, modelled \$15.00 per tonne.
Green-waste mulch & transport (WTS to landfill)	These are the savings in mulching FOGO waste from the green-waste area of each waste transfer station and transporting it to the existing DWM composting facility. It was assumed that 15% of the FOGO would be diverted from the waste transfer station greenwaste area.	Estimate based on Burnie City Council (BCC) and DCC data
Refuse landfill gate fees	These are the savings from gate fees for FOGO currently taken to either DWM or Port Latta landfills.	20,000 tonnes multiplied by gate fee
Reduced waste transfer station revenue	This is the revenue lost collectively at the regions waste transfer stations due to less waste being received.	Estimate based on average of Burnie City Council (BCC) and DCC estimates for refuse - \$60 per tonne. Based on DCC estimate for greenwaste.
FOGO gate fee	This is the cost for accepting and composting the FOGO.	DWM Board
FOGO contamination penalty	This is the cost penalty for delivery of FOGO with higher levels of contamination than agreed. This would be the subject of detailed clauses in a contract if the project was to proceed. Significant community education would assist in minimising this penalty.	Not estimated at this stage

The overall impact of a FOGO collection on the region collectively has been estimated. The figures detailed are far from final, and would ultimately require more detailed investigation and the calling of tenders etc. What they do is provide a probable order of costs for consideration by the region.

Table 2 - Overall Regional cost of FOGO collection

ltem		\$/annum
FOGO fortnightly transport		2,457,707
Refuse transport (household)		-280,000
Refuse transport (WTS to Landfill)		-45,000
Green-waste mulch and transport (WTS to Lan	dfill)	-105,000
Refuse landfill gate fees	,	-1,640,000
Reduced waste transfer station revenue		327,000
FOGO gate fee		2,022,947
FOGO contamination penalty		??
	TOTAL COST to Region	2,737,654
	TOTAL COST per tenement	70.92

2.2 Household perspective

A household FOGO collection may be considered similarly to household recycling collection — ultimately it may be more economical to dispose of recyclables to landfill, but the community has an expectation that recycling be undertaken and will tolerate a level of expenditure to support it. The cost to recycle per tenement in the Cradle Coast Region is approximately \$47 per annum, this does not include any potential benefits of diverting recyclables from landfill as they are likely to be a relatively small offset. The figure provides a useful order of cost for benchmarking FOGO collection against.

None the less the cost of providing the proposed FOGO service does have a direct financial impact on individual households and it is worthwhile contemplating the matter further. The estimates in Table 3 provide for an order of cost on a household basis (estimated at over \$60.00 per household).

It is likely that households may see an annual reduction in costs should a FOGO collection be implemented, due to a reduction in trips made to waste transfer stations. Residents who participated in the Kerbside Organics Trial – Final Survey (refer to Appendix B) envisioned an average 5 less trips to waste transfer stations per year should such a collection be implemented. With varying demographics in the Cradle Coast region, some Municipalities offering their residents tip tickets (allowing free waste transfer station access) and some residents who have never taken waste to a waste transfer station, it is difficult to accurately calculate exactly how this saving will affect each household. Table 3 shows the effects on each household for 0, 2 and 5 waste transfer station trips per year.

The gate fees of \$8 have been calculated on the average cost to take a trailer load of green waste to the waste transfer stations in the Cradle Coast region. It must be noted that some waste transfer stations may accept green waste at a further reduced rate or free of charge, food scraps are considered general household waste.

The vehicle operating costs were calculated based on the estimate that an average household would travel 15km return to take waste to their waste transfer station, multiplied by the Australian Taxation cost per km rate for a large car, multiplied by the reduction of trips to waste transfer stations per year.

Table 3 - Overall household cost of FOGO collection per Waste Transfer Station (WTS) Trip

ltem	0 WTS Trips \$/annum	2 WTS Trips \$/annum	5 WTS Trips \$/annum
FOGO collection service per household	70.92	70.92	70.92
Reduced household visits to waste transfer stations – gate fees (\$8 gate fees x No of trips)	0	-16.00	-40.00
Reduced household visits to waste transfer stations – vehicle operating costs (15km x 0.75 ATO large car rate x No of trips)	0	-22.50	-56.25
TOTAL COST per tenement	70.92	32.42	-25.33

2.3 Financial Summary

It is critical that the estimates in this section are treated as such – they indicate an order of cost and no more. They are not a guaranteed minimum, maximum or average.

The estimates do indicate that there is likely to be a cost to the region and a range of outcomes on individual households depending on waste transfer station usage. Ultimately the CCWMG member Councils must weigh up the financial cost against the environmental and social benefits.

3. Risk Management

There is considerable business risk associated with entering into an agreement to compost FOGO as environmental (EPA) requirements may increase or there could be action taken to close the facility. Communicating and collaborating with the EPA in regards to the proposed technology early in the feasibility stage of this proposal will mitigate this risk somewhat.

Under current greenhouse gas legislation, and with the proposed installation of gas recovery infrastructure at the DWM landfill, it is unlikely that either the DWM or Port Latta landfill would become subject to any emissions liability. In the event that the carbon emissions threshold was reduced significantly, there would be greater financial incentive to conduct FOGO composting. Under the existing political climate this is unlikely, though in the medium term this is possible.

There is a risk that all CCWMG municipalities may not elect to participate in a FOGO collection scheme, this would have a detrimental effect on the estimates contained within this report. This is mitigated by careful Council consideration at this stage based on order of cost, prior to more detailed consideration by the CCWMG.

In the event that one or more of the larger CCWMG member Councils elect not to participate in a regional FOGO collection scheme, the assumptions and costing's provided in this report would almost certainly change detrimentally on a region-wide and household basis.

There is a risk that the community may not support a service which increases household costs. Undertaking community education will assist to mitigate this impact.

4. Conclusion

The investigation into the feasibility of rolling out a region wide household FOGO collection has been a detailed one. Large scale composting is a complex and scientific process. Rolling out a collection such as this will require long term commitment, most likely of at least 7 years, for a number of organisations and would be very difficult to break mid-term. The social, economic and reputational damage associated with early cessation would be high.

The estimates do indicate that there is likely to be a cost to the region and potentially to most individual households. Ultimately the CCWMG member Councils must weigh up the financial cost against the environmental and social benefits of a Regional FOGO collection.

5. Next Steps

The actions taken to date are:

Action	Date
Initial investigation	2010/11
Shearwater trial	2011/12
Shearwater survey and report	07/2013
Technology and capital investment investigation	07/2013
Operational expenditure estimate investigation	08/2013
Consideration of Options Report by CCWMG – draft	10/2013
Consideration of Options Report by CCWMG – final	02/2014

This project is at a major hold point. The actions proposed from the date of this report are:

Action	Date
Each individual Council review the effect on their unique costs and services of the proposed FOGO household collection (remembering that this report deals	02/2014
with the CCWMG Council's collectively).	
Consideration by individual CCWMG member Councils of indicative costs (in principle support required at a Council level).	04/2014
CCWMG re-evaluate the feedback from individual Councils	06/2014
More detailed economic and technical analysis	10/2014
DWM Board agree to prepare contract documents for treatment of treatment of FOGO and contamination	12/2014
Tendering of FOGO transport	01/2015
Contract agreed to between CCWMG member Councils and DWM for treatment of FOGO and contamination.	02/2015
Contract agreed to between CCWMG member Councils and preferred FOGO transporter	02/2015
Develop and implement a communications strategy	03/2015
Implementation	07/2015

Appendix A - MRA FOGO Report



Food and Garden Organics Household Options Assessment TK4



Mike Ritchie & Associates

ABN: 58 428 736 838

27 Barton Avenue

HABERFIELD NSW 2045

Australia

Tel: +61 408 663942



Author	Tony Kanak, Charlotte Mills, Dimitris Dimoliatis	
Checker	Tony Kanak	
Approver	Dimitris Dimoliatis	

Document History:

Title	Date	MRA Ref #
DWM T4-Draft report	29 May 2013	DD290513
DWM T4-Final Draft report	12 June 2013	DD120613
DWM T4-Final report	13 June 2013	DD130613
DWM T4-Final report v2	17 June 2013	DD170613
DWM T4-Final report v3	09 July 2013	DD090713

This report has been prepared by Mike Ritchie and Associates for **Dulverton Waste Management** in accordance with the terms and conditions of appointment.

Mike Ritchie & Associates (ABN: 58 428 736 838 143 273 812) cannot accept any responsibility for any use of or reliance on the contents of this report by any third party.

Mike Ritchie & Associates

ABN: 58 428 736 838 27 Barton Avenue HABERFIELD NSW 2045

Australia

Tel: +61 408 663942

MIKE RITCHIE ASSOCIATES

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Glossary

Abbreviation	Definition	
AWT	Alternative Waste Treatment	
BAU	Business as Usual	
Capex	Capital expenditure	
C&D	Construction and Demolition (waste)	
C&I	Commercial and Industrial (waste)	
CCWMG	Cradle Coast Waste Management Group	
CO ₂ -e	Carbon dioxide equivalent	
СРІ	Consumer Price Index	
СРМ	Carbon Pricing Mechanism	
DCCEE	Department of Climate Change and Energy Efficiency	
DWM	Dulverton Waste Management	
EfW	Energy from Waste	
EPA	Environmental Protection Agency	
EIA	Environmental Impact Assessment	
FOGO	Food organics and garden organics	
GHG	Greenhouse gas	
GO	Garden organics	
бтсс	Greater Taree City Council	
GWP	Global Warming Potential	
IPCC	Intergovernmental Panel on Climate Change	
LFG	Landfill gas	
Local AWT	Local AWT Facility	
Local compost	Local organics composting facility	
m\$	\$1,000,000	
MAF	Mobile Aerated Floor (composting)	

МВТ	Mechanical Biological Treatment	
MGB	Mobile Garbage Bin	
MRF	Materials Recovery Facility	
MSW	Municipal Solid Waste	
NPV	Net Present Value In finance, the NPV of a time series of cash flows is defined as the su of the present values (PVs) of the individual cash flows of the san entity. NPV is a central tool in discounted cash flow analysis and is standard method for using the time value of money to appraise lon term projects. The NPV of a sequence of future cash flows takes the cash flows and a discount rate as input and it outputs a cost.	
Орех	Operational expenditure	
pa	per annum	
ROU	Recycled Organics Unit	
Residuals/residual waste	Garbage/residuals subsequent to recycling, i.e. waste disposed of in the red-lidded bin	
sso	Source segregated organics	
tpa	tonnes per annum	
TS	Transfer Station	
VKT	Vehicle Kilometres Travelled	

Executive Summary

This report, prepared for Cradle Coast Waste Management Group (CCWMG), by Mike Ritchie and Associates (MRA), builds on some earlier investigations to assess the practicality of implementing a suitable process at the DWM site, which would have the capability to effectively process food and green waste from over 38,000 properties in the surrounding region.

A number of options were considered, including the current open windrow system, which was deemed susceptible to odour issues and potential changes to future buffer distance policies. Therefore this report focuses on a promising technology from Germany, called MAF- which has been the subject of a comprehensive trial at Greater Taree City Council in NSW. The output from the process is high quality compost, which has a ready market demand. The project, if implemented has positive environmental benefits, and appears likely to be cost competitive with landfill options for the same material.

Due to its significance, in terms of endorsement by regulatory agencies, which have a major role in oversight of waste management activities, the trial In NSW was inspected and extensively reviewed by MRA. The scale and site at the Taree site is comparable in many ways, to the DWM site. Additionally the MAF technology is compared to some other technical options for processing the subject material at the DWM site, and the general suitability of the MAF System for close consideration for this application at the DWM site is confirmed.

As well as describing the technical and process characteristics of the MAF System and the fit of these characteristics with the expected needs at DWM, this report examines the likely footprint for a newly constructed process line at DWM, and provides feasibility study grade cost estimates for the civil engineering works that have been determined as a minimal but effective solution to the prospective needs at DWM.

This analysis includes a thorough assessment of the additional mechanical plant requirements as well, and therefore the report was able to provide a capital expenditure estimate of \$1.45 million for the physical supply of the capability to proceed with the processing of the expected quantity of food and green waste at DWM, that will result if the larger collection and treatment concept for this material is adopted in the subject region.

From a financial perspective, the capital expenditure is relatively low and therefore a payback period of 5 years can be achieved at a low, sub \$15/tonne gate fee. Different payback periods were investigated, however, in the absence of information on potential project funding pathways more sophisticated financial analysis incorporating compound interest on financing/interest costs over the three terms was not performed. However, at this early stage of the project, the current analysis is sufficient to provide a benchmark against business as usual operations. Should DWM decides to proceed with the project, a detailed financial analysis should be carried out with input from DWM.

The cost of collecting and transporting the FOGO material from the kerbside to the plant was modelled separately and was found to be similar to the current costs of collecting the kerbside recycling under the most likely scenario. However the exact cost of the collection service will not be know until the contract is put out to tender. It is likely that economies of scale can be achieved through combining the various collection services on a single contract therefore reducing their overall cost.

Of course for such a food/green collect and treat scheme to be implemented there are additional offsite considerations, such as the revision of collection arrangements, and strategies to ensure that the collected food/green waste is as free of contamination with plastic and general waste, as possible.

1. Introduction

Dulverton Waste Management (DWM) on behalf of CCWMG requested that MRA further investigates and develops a preferred food and garden organic waste household collection option that would allow the processing of the organic waste at the existing site. Provisionally this material will be sourced from a client service region that includes about 38,600 homes.

The inclusion of food waste in composting operations potentially improves resource recovery in the region, lessening the input of organic resources into landfill while recovering the benefits of the organic materials as an aid to soil fertility and sustainability. Exclusion of organic material from landfills will also lead to reduced greenhouse gas emissions providing additional environmental and potentially financial benefits.

In a previous report it was identified that one of the more promising technical aids for the co-composting of food and green materials is the MAF (Mobile Aerated Floor) system, which originated in Germany, and is now well-recognised within Europe.

To create commercially saleable products, a composting system must meet pasteurisation requirements of AS 4454 for composted materials. In Australia, in order the demonstrate the capability of the MAF System to produce composting conditions that meet these requirements, a closely monitored trial was conducted at Greater Taree City Council (GTCC). As well as MAF company personnel and Council officers, the NSW EPA were involved in the development and conduct of this trial, which was conducted under the supervision of the well-known Recycled Organics Unit (formerly of the University of NSW).

MRA visited the GTCC site, inspected the MAF equipment and interviewed the production staff, Council officers, and MAF personnel, including the company principal, Mr Martin Hauke, and the author of the report on the trial Mr Angus Campbell. The formal client for this report is the NSW EPA, and whilst the trial report had been expected to be in the public domain by this point, this has been delayed. The release of the report is now expected by approximately the end of June, 2013.

Nevertheless early indications show that the MAF System can meet reasonable expectations for control of odour and vector nuisance problems, where vector attraction is the term for characteristics such as bird or rodent attraction. Greater Taree City Council have advised that they intend to proceed with adoption of the MAF System, and the situation at Taree, in terms of site issues, processing capability, scale and affordability, are comparable to the situation at DWM.

Accordingly MRA has proceeded with outlining the development of this processing concept in the following report which includes information on what a similar adoption of the MAF System would involve at DWM, the scale of new civil works and mechanical equipment, and an estimate of the capital cost.

The MAF System, which as a package is a relatively recent innovation, is also compared with other techniques used for co-processing of food wastes in section 4.5.

2. Building Requirements and Capital Expenditure

This task required MRA to collect and analyse available data on the type and quantity of feedstocks to be considered under the future expanded processing facility at DWM.

A food and green organics collection trial conducted in the Cradle Coast region over a period of 12 months, resulted to the collection of about 55 tonnes of material. This corresponds to over 450kg for each of the approximately 120 participating households. By extrapolating these results to the region's 38,600 households it is estimated that the quantity of material available for processing at intensive levels will be approximately 18,600 tonnes. This figure has been somewhat inflated allow for growth over time, and to allow for larger quantities in total, in case the demographic of the local sample was not entirely typical.

With a small allowance annually for the addition of water to the initial composting mix, necessary to bring it into the desired moisture range, along with the inclusion of some mature compost as inoculant, the mass of the material at the outset of composting will be close to 20,000 tonnes per annum. This quantity as measured upon initial receipt at the processing facility will comprise approximately 11,400 tonnes of food waste and about 9,600 tonnes of green waste. These estimates are derived from experience with other Australian facilities and predictive models based on waste audits and frequently used by the recycled organics industry.

Assuming a bulk density of 350 kg per cubic metre as an average figure for the organic materials for the first 3 months of the process, this mass equates to an average composting volume of 51,620 m³ per annum (the water addition mentioned above is not included in this and subsequent figures).

Considering this, and to allow for the intensive 3 week period of MAF processing that is a strongly recommended option for DWM, a facility with a volume capacity of 2,952 cubic metres is required.

2.1 Additional built structures

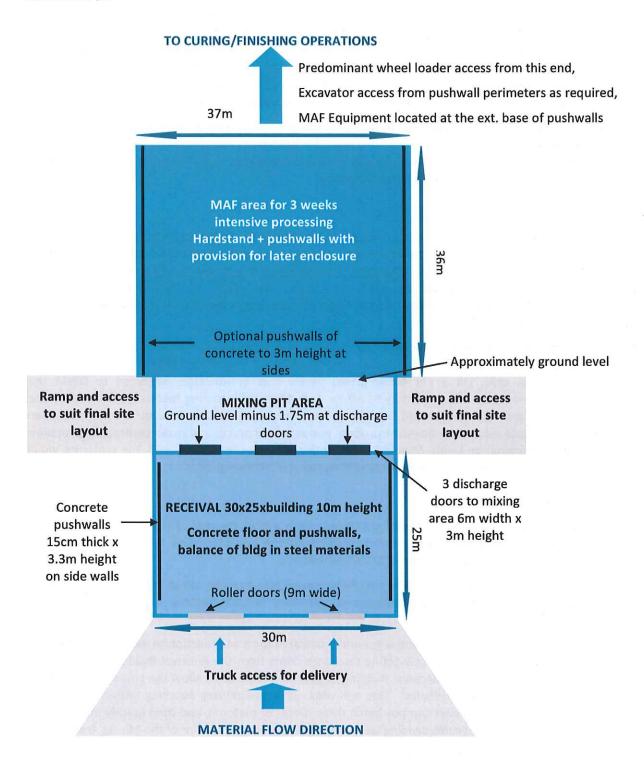
Existing models already developed by MAF manufacturers are for 3,000 cubic metres facilities and therefore provide a close fit to the facility size required at DWM. Figure 2-1 presents the scale of the new construction for a facility capable of processing 3,000 m³ as it would apply to the DWM case.

The bulk of the new capital expenditure for the proposed enhancements at DWM is represented by the built structures shown on Figure 2-1. The direction of material flow is from the bottom of the plan.

Not all material handling and processing steps are within the scope of this preliminary diagram. It only demonstrates new structures required for an increase in FOGO processing. A process flow schematic diagram indicating the sequence of processing steps is provided and discussed separately in Chapter 5.

There are three main components presented in Figure 2-1. Each of these components is described below, commencing from the delivery of incoming materials at the bottom of the diagram.

Figure 2-1: Indicative top view of proposed DWM layout to suit MAF processing of food/green waste at approximately 20,000 tonnes pa.



2.1.1 Receival Building

Deliveries are made to the Receival Building via two roller doors, each of a height sufficient to allow the trucks to enter the building and deliver organic matter once inside. The building height is assumed to be 10 metres, and the concrete floor of the building is of sufficient strength to accommodate frequent wheel loader usage. Concrete push walls of 3.3 metres height are located within the side walls of the building to contain/ handle waste movements with the trucks and wheel loader.

The roof is envisaged to be of a shallow peaked shape, with the peak across the receival building (left to right on the drawing). This will act as a central vent for warmer air from the centre of the building via the ventilators. This passive design will ensure air quality within the building good enough for OH&S needs, without powered ventilation features. The roof will also be fitted with whirly-bird style ventilators, allowing adequate air flow. Colourbond style material would be appropriate for both the roof and the upper walls, while the push walls are structural, supporting the sheet metal upper walls and roof.

This building is used for the examination of incoming material, the removal of gross contamination, and assembling compost process inputs in sized quantities for subsequent batch mixing. The doors are closed except for when trucks or the wheel loader enter or leave. Overnight or during rainy weather the wheel loader can also be parked within the building if required.

2.1.1.1 Feedstock contamination

Contamination of the incoming feedstock is an issue that needs to be taken into account for all composting operations as it is linearly related to product quality. Moreover, it varies hugely from LGA to LGA (and less so, from time to time even within an LGA). With the introduction of a new bin system contamination is usually high but through targeted education campaigns experience around Australia shows that contamination can be reduced and maintained in acceptable levels that also do not require significant work on the part of the receival facility.

Any decontamination costs should be calculated as part of the Opex in a full-scale financial analysis. As a guide, two staff on casual part time basis would suffice to sort/decontaminate the material in morning/short shifts only. On a per tonne basis, Pete's soils in Adelaide, indicated to DWM that decontamination costs them approximately \$1.50 for each tonne of incoming feedstock. These estimates are only indicative and Tasmania should be able to reach best practical results with low contamination, after some appropriate effort. It is however prudent and standard practice to make contractual provisions for acceptable contamination levels. Should actual contamination exceeds the limits, the customer would have to pay a fee for the decontamination or landfill disposal of offending loads.

2.1.2 Mixing Area

Inspected and batched waste is discharged via three mixing pits at the rear of the Receival Building and drop into a sloping mixing area, with maximum depth at the end closest to the Receival Building of 1.75 metres. This fall occurs over a length of 12 "level" metres.

Final placement of this proposed new facility at DWM may be able to make use of one of the existing DWM mixing pits, subject to geotechnical investigations and other location factors. Geotechnical issues are discussed in a following section.

This Mixing Area has a concrete base, and is generally similar in form and function to existing pits already in place at DWM. The use of three closely fitting discharge doors from the Receival Building is proposed to minimise odour leakage from the Receival Building at ground level, and to allow the adjustment of mixing ratios due to feedstock characteristics¹. This will also allow preliminary batching within the Receival Building, so the same wheel loader can pre-batch three blocks of material, and then quickly mix and place the material into the MAF stage. No dividing walls are suggested for the interior of the Mixing Area.

Two options are available for the design of the Mixing Area - the first is to enclose and roof this area with a similar design and materials as used for the Receival Building. Whilst this fully-enclosed design would weatherproof the area, roofing and walls would complicate machine access for the mixing phase. It is likely that a small dedicated machine such as a Bobcat would be required to work within this area, if it were to be fully enclosed. It is suggested that a decision about full enclosure of the Mixing Area and its attendant

¹ A typical mixing ratio for initiation of the composting process is commonly based on two parts of green waste to one part of food waste. However this can vary in response to the materials that present at a particular time and all composting operations have tools to help them identify the optimal ratio for the conditions.

higher construction and operating costs be deferred, until evidence confirms a real need for this area to be fully enclosed for the management of environmental amenity.

The alternative is to instead attach a high level skillion sheet metal roof to the rear wall or roof of the Receival Building. This will keep rain out of the mixing pits and maintain ideal conditions. Odour control best practice will be based on daily emptying and cleaning of the mixing pits, and minimising the time material spends in the mixing phase. This setup, without fixed walls, provides ready access to the Mixing Area with the existing front end loader, allowing it to work at maximum productivity to prepare materials for placement into the MAF area.

2.1.2.1 Optional full enclosure of mixing area

To complement the recommended roof type and size, walling-in the area would cost about \$80,000, assuming the area then became more spread out and wheel loader access was via a large roller shutter, or similar (towards the top of the drawing at the mixing area). A small machinery access/turning area would need to be added, if the access was complicated in this way. An additional 7-8 metres for this access corridor would also be required.

However a full enclosure seems unnecessary. The composting area is not enclosed in this proposal, careful/timely management of the mixing step will see residence time in the mixing area of only modest quantities of material, for periods of approximately 2 hours. Then it will be in a MAF pile. Full enclosure of the mixing area is not recommended as it only adds in costs without adding in faction. The roof is considered sufficient to rain/sun proof the facility and to complicate bird access.

2.1.3 MAF Area

At the top of Figure 2-1 is the MAF Area. This has been sized to allow three weeks minimum processing of the materials as dictated by the method demonstrated in recent trials at Greater Taree City Council, NSW. This involves the formation of large covered compost batches covered with mature compost and aerated by the MAF System. The piles are not turned during this period and full conditions of time and temperature are obtained during this initial MAF step, achieving hygiene and standard results which comply with AS-4454.

In general this stage of the process follows MAF advice included in the MAF literature (refer to Appendix C).

For construction, the MAF area comprises a hard stand of about 1,330 m². Compacted crushed rock, road base or similar (potentially including some stabiliser)² should be used for the majority of the base. However to maximise the productivity of this processing step it will be advantageous to provide 3 metre high concrete push walls at one end of the MAF piles. This push wall feature would serve to contain the material, facilitate runoff management, and to achieve maximum pile height through to the end of the MAF air distribution pipework. The push wall will also decrease the effort involved in placing the covering level (30 cm) of mature compost over the new piles.

If a compacted hardstand of natural materials passes site assessment and environmental permit requirements processes, then the push walls will likely require L section concrete underpinning, and possible external bracing. Should the entire hardstand area require a concrete base then appropriate procedures to secure the push walls will still be required.

MRA suggests that the design for the MAF Area should be developed so as to allow roofing and enclosure with walls at full height at a point in the future, should changing conditions make this necessary. Such conditions would only arise if the nature of the feedstocks received at DWM were to include more objectionable substances, with odour profiles beyond what is considered normal with household food waste and similar materials.

² This cost saving technique is standard industry practice. Indeed most composting sites utilise very little in the way of concrete, bar the area for waste receival and mixing as the loaders work in this area heavily, at least 5 days per week.

If the use of natural materials is adequate for the construction of the hardstand working area, more options are made available for the MAF Area. If more space is available for the MAF stage, then the pushwalls are unnecessary and increased working area will result from a 50 degree slope of the material at the back end of the piles. One caution with this method is that moving the compost and placing the finished compost covering material becomes more demanding without the pushwalls. The photos in Appendix A taken at the GTCC trial, show how this might be an issue.

If it is indeed necessary to use concrete for the hardstand area it is more economical to minimise the required MAF Area, and to include the pushwall feature.

2.2 Geotechnical Issues

For the purposes of this stage of project investigations, earlier field inspections conducted by MRA are relied upon, along with available topographic mapping of the site. No bore holes or test pits have been excavated to date by MRA to more closely examine the sub-surface conditions.

The proposed structures are not complex, and the gentle level of slope of most of the site means that the necessary elevation changes should be simple to achieve, with a minimum of cut and fill preparation needed to obtain level bases for the concreted areas.

The deepest excavation required will probably be for the depth of the lowest part of the mixing pit area at 1.75 metres below the level of the floor of the Receival Building floor. When surveying is conducted for preferred siting and the facility outline is located on the site, a test pit should be cut at the mixing pit location to confirm the effort required for placing the concrete. However even if hard rock is found at this location, the additional excavation cost for this small area will likely not be significant in the overall project construction cost.

As stated earlier, it may be that the DWM site and operating preferences allow the proposed new additions to be built around one of the existing mixing pits with some modifications. If this is the case the above discussion about the presence of hard rock as an extra cost obstacle would not apply.

The concrete floor for the Receival Building has been assumed to be a gravity slab of about 200mm thickness. On current information there is no reason to allow for the expense of piling. Similarly the MAF aeration base has been assumed to be mostly compacted natural materials, with concrete footings only installed to support the push walls at the MAF plant end of the composting area.

Truck access to the Receival Building has been assumed to be compacted natural material, which should be adequate if the approach is on a level gradient, or almost level. At present there is no anticipation of a need for a substantially sloping access ramp to this building, but final levels will not be available until detailed design and survey work is conducted. If a significant difference in level exists at the preferred Receival Building location within the site an alternative to a ramp for delivery access will still be required.

Such a delivery truck and machinery access ramp could be provided by locating the truck tipping point at an elevated position, over a travel limiting bar, to a depressed floor in the Receival Building, behind the travel limiting bar and just inside the doorways to the building. Whilst such an arrangement does have some merit, it adds the complication of needing to provide an additional entry/exit point for the wheel loader and other machinery. This would have to be at the other end of one of the side walls, close to the end of the building that features the discharge doors to the Mixing Area, as shown in Figure 2-1.

As one example, a similar system of unloading into a lower tipping area is used successfully at the GRL Eastern Creek facility at Eastern Creek in NSW.

2.3 Water Management

Earlier in 2013, it was observed by field inspection that the DWM site already has water collection and storage arrangements. The relatively modest impact of the proposed changes at the DWM site to accommodate the increase of food/green composting activity is not expected to greatly complicate water management issues on site. The key points to be noted are:

- a) There will be no runoff from the Receival Hall internal materials, save for what might get diverted to the mixing pit as free water.
- b) Water captured from the Receival Building and mixing pit roof will be rain water and could be collected and used for higher grade purposes if required. A first flush system to allow for roof cleaning is now common with roof water collection systems, and would be required if higher grade uses for this modest quantity (due to the comparatively small roof area) of water was to be stored separately for higher quality uses. If required this water could be used for washing and even as potable water, if a suitable collection/treatment system was installed, operated and maintained properly.

If roof water is not required as potable water and all of the water can be treated as surface runoff, it will result in a more simple drainage configuration for the new construction features.

Water from the mixing pits and any drainage from the MAF area will require collection and treatment as per the current runoff from the composting area. An assessment should be conducted as to the capacity of existing systems if the site throughput quantities and the area allocated to organic recycling increase by the proposed quantities.

Some minor excavation for a Mixing Area sump may be required, while the gradient and the orientation of the MAF area will need to be determined to best fit in with current site drainage arrangements at DWM. Some excavation for shallow piped drainage lines may have to be made, which will need protection from clogging at inlet points.

Much of the detailed examination of potential uses for cleaner stormwater depends on the arrangements at DWM for employee wash rooms, meal arrangements and similar applications. At this stage no assumptions have been made that wash room or sinks or toilets are located adjacent to the proposed facility. There is no reason this cannot be examined if that is DWM's preference. This would be one of many items for a design workshop process.

2.4 Capital Cost Estimates

Based on the costs of comparable projects, and taking into account the type of buildings, the area of concrete, and the new works on the DWM site, a capital cost estimate of \$1,150,000 has been derived.

Moreover the plant items covered in Chapter 5 represent an additional capital expenditure of \$450,000.

This represents an estimated total of \$1.45 million as capital expenditure. The end result is a technically reputable plant and process configuration with the capacity to deal with the above projected increase in food and green waste inputs that would result from a household FOGO collection.

This estimate does not include utility costs such as potable water, fire service, drainage, telephone connection, effluent drainage and septic treatment. The availability of these services from other parts of the DWM site has been assumed.

This new MAF System based configuration has been designed to operate as a stand-alone system that is not highly integrated with the existing DWM processes for composting other organic materials. The common linkage between the side-by-side processes will be sharing of staff resources and sharing of total operating hours of the excavator and the screening plant.

No attempt has been made to reallocate any of the costs associated with the current operations to the proposed new processing activity. The costs of the existing staff engaged in organic recycling, the excavator machine and the McCloskey screening plant have not been scrutinised, and have been regarded as sunk costs.

DWM will need to consider if another method of cost allocation needs to be developed to arrive at the true cost of implementing the proposed new processing system/capability. This is also true for noting the costs and returns of marketing and distributing the final products, and it is possible that cost re- allocation may also be applicable to the total environmental compliance and other management costs for the entire DWM operation.

The capital cost we have advised was produced from feasibility study grade estimating processes, and experience with similar construction costs on mainland Australia. Labour costs, concrete and steel fabrication costs may differ in Tasmania. With the Goliath cement plant nearby and the level of steel fabrication and erection within the capability of many firms, the local labour and material costs of suitable companies that might carry out the construction is not known with certainty by MRA at this time. It may also be that DWM can carry out much of the site preparation with available plants, or by using existing contractors in an opportunistic way. Ultimately these costs only become known with certainty when fully detailed and informed quotations are obtained.

Final design, architectural design and permit processing costs are not included in the capital expenditure estimate figure. Neither are the costs of project management for implementation.

2.5 Capital Expenditure Payback

As detailed in various parts of this report, the estimated capital expenditure cost for the construction of new buildings and the purchase of the necessary machinery is expected to be around \$1.45 million dollars (2013 values).

The payback period for the MFA project at DWM is the time period required for the amount invested in the buildings and machinery to be repaid by the net cash outflow from the original investment. This period is expressed in years. Since the income (in terms of facility gate fee per tonne of incoming FOGO material) is not fixed, hypothetical payback periods of 5, 7 or 10 years are assumed as a basis to calculate appropriate gate fees. The payback period calculation uses cash flows, not net income and does not address the project's total profitability. Rather, the payback period simply computes at what gate fee prices DWM will recover its cash investment over three predetermined payback periods. This "payback fee" will only form a component of the overall fee to be charged at the facility gate. To distinguish the two, the Capex repayment fee is herein referred to as "gate fee surcharge".

In order to recover the initial \$1.45 million dollar capital expenditure (Capex) investment over a 5 year period, the gate fee surcharge should be set at less than \$15 per tonne of incoming FOGO material. If a longer payback period is preferred, the gate fee can be lower (Table 2-1).

Table 2-1: Additional cost per tonne of incoming FOGO for three payback periods

Payback period for Capex of \$1.45 million	Applicable gate fee surcharge per tonne (2013 \$)
5 years	\$14.50
7 years	\$10.36
10 years	\$7.25

The gate fee surcharges calculated here are based solely on cash flow analysis and therefore do not take into account increases in CPI, the cost of repaying any loans DWM might take in order to pursue this investment or any associated discount rates. Table 2-1 does not show what the gate fee to the facility should be. For different payback periods, it only shows what sort of gate fee surcharges would suffice to cover the capital expenditure costs that are added to the business by adopting the proposed course of action.

2.5.1 Repayment costs in perspective

This is a relatively small surcharge and would only need to be imposed for a few years. The longer the time over which the infrastructure cost is recovered, the lower the per tonne charge (Figure 2-2).

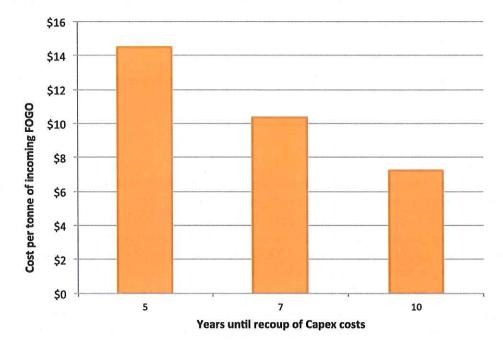


Figure 2-2: Additional cost per tonne of incoming waste for three payback periods

Irrespective of the length of the repayment period, the overall cost to individual households (assuming it would be passed on in full) would be extremely small. On an annual basis it would range from under \$4 to less than \$7 per household which works out at a few pence per month (about \$0.30 to \$0.60). Figure 2-3 highlights these costs for the three different payback periods.

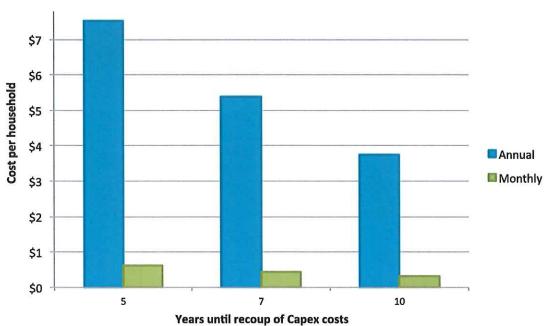


Figure 2-3: Annual and monthly additional cost per household required in order to recoup Capex costs over three given time periods

2.6 Operational expenditure

Determining the Operational expenditure (Opex) costs are not part of this investigation but these costs are as important as Capex when considering the viability of any investment, especially as it relates to its target gate fee. Prior to proceeding with this project DWM is urged to perform a full scale financial analysis that will determine the expected operating costs, desired return on investment and all other economic parameters that may affect the project's viability.

Such a fully costed business case type of analysis requires a properly developed methodology along with assurance of full input/co-operation from the Tasmanian stakeholders.

Costs that could form part of the annual Opex at the new MAF include:

- One additional staff
- A dedicated loader (hire)
- · Potentially hire of a second excavator (depending on current composting operations situation)
- · Additional electricity, water and fuel for existing infrastructure
- Sample analysis- (e.g. 12 sets of compost analysis per year at \$500 each)
- Maintenance repairs- approximately 1.5% p.a. on the Capex for the newly built structures.
- Mobile plant (labour, fuel, depreciation etc.) A lot also depends on whether DWM would be buying new/used, leasing or financing the front end loader
- Overheads- as per standard DWM practice

An important task when determining Opex is the setting of barriers. In this case, where do the MAF operational costs stop and where do related party costs begin. Contamination, as an example, is an issue with new collection schemes. Collection will presumably be run by local councils through collection contractors so who is financially responsible for the removal of excessive contamination? And who is responsible for scrutinising bins and delivering messages to the community promoting good recycling practice? To determine those barriers, DWM and other stakeholders would have to actively participate in determining the relevant Opex. Note that in the event that the existing composting facility ceased operation, a review of the Opex figures would be essential.

3. Collection and Transport Cost Modelling

MRA modelled the potential collection and transport costs of proposed FOGO household bin systems under a number of hypothetical parameters.

In most waste management systems, per bin lift rates differ between different kerbside collection services (garbage, recycling, green & food). As an example, collection of FOGO waste is more expensive as it is denser than other waste types and therefore may require a truck to make more trips for the same number of households. The frequency of collection adds another degree of variability with fortnightly collections usually attracting a higher per bin lift rate than comparable weekly services.

3.1 Data and methodology

Compared to the average costs in Tasmania, collection of recycling and garbage bins within the Cradle Coast Region has been found to be considerably more expensive. The reason for this discrepancy is unknown however it implies that a FOGO collection system in the Cradle Coast Region would also be more expensive than the average Tasmanian lift rate. This expected higher lift rate for FOGO in DWM has been calculated as proportional to the higher cost seen in lift rates of recycling bins between the Cradle Coast Region and the average in Tasmania.

Actual bin lift pricing can only be determined following a request for quote. However, to provide a range of possible pricing information Tasmanian and DWM data was collected and manipulated to extrapolate an estimate of collection and transport costs.

3.1.1 DWM kerbside collection costs

DWM provided cost data from its regional recycling contract. Table 3-2 illustrates the data supplied and shows the calculation used to incorporate the separate charge for the supply and maintenance of bins into a standardised per bin lift. The calculated \$2.45 per recycling bin lift rate is based on fortnightly collections and incorporates a per bin lift charge for the initial supply and continued maintenance of bins. This surcharge was calculated as a function of the total monthly charge divided by the number of households and the number of collections in a month.

Table 3-1: DWM fortnightly recycling kerbside service costs (bold numbers supplied by DWM, the rest were calculated)

	Total per month	Per month per household	Per bin lift
Collection and transportation (\$)	\$150,648	\$3.90	\$1.951
Initial supply of bins and administration (\$)	\$38,406	\$0.99	\$0.50
Sum (\$)	\$189,054	\$4.90	\$2.45
Households serviced		38,608	

3.1.2 Tasmania kerbside collection costs

Average weekly and fortnightly bin lift rates for Tasmania were provided by MRA contacts with long experience in the Tasmanian waste management sector. Although these represent bins of two sizes (120l and 240L), as confirmed by our sources, bin size does not effect lift rates in Tasmania. The average per lift per bin costs for FOGO, garbage and recycling collection in Tasmania is presented in Table 3-2. Recycling and FOGO collections are fortnightly while garbage collections are weekly. Note also that the supplied information did not include the supply and maintenance of bin. To incorporate the likely cost of that, MRA introduced a \$0.50 charge based on the corresponding charge for the Cradle Coast Region calculated using DWM data (refer to section 3.1.1).

Table 3-2: Tasmanian kerbside service costs (bold numbers supplied by Tasmanian industry sources, the rest were calculated)

	Garbage bin (weekly)	Recycling bin	FOGO bin	Average for Tasmania (fortnightly collections only
Cost (\$) per lift per bin excluding supply and maintenance of bins	-	-	\$1.15	
Supply and maintenance of bins (\$ per lift per bin)	-		\$0.50*	
All inclusive cost (\$) per lift per bin	\$1.22	\$1.26	\$1.55	\$1.41

^{*} Conservatively assuming that monthly costs for supply and maintenance of bins are the same as for the DWM area.

3.1.3 FOGO bin lift rates used in modelling

In deciding on the lift rates to be modelled for a future FOGO collection in the Cradle Coast Region we have made two assumptions, both of which are in line with industry standards: that bin size does not play a large role in pricing of services; and that FOGO collection service pricing in Australia usually lies between recycling and garbage services. Note that the second assumption does not hold true for FOGO collections in Tasmania.

Lift rates were calculated for both potential fortnightly and weekly services. Both DWM and Tasmanian data provided information on the cost of fortnightly services. Therefore this information was used as baseline and weekly lift rates were assumed to be 20% lower than the corresponding fortnightly ones. Such a difference reflects the economies of scale achieved through more frequent collections and also practical savings (e.g. less full bins during weekly collections so each truck can pick up more lifts before returning to a drop off location).

The \$2.45 recycling cost rate calculated using DWM data (Table 3-1) was used as the most likely rate (DWM likely) for modelling a FOGO kerbside bin lift rate. To derive a lift rate that also takes into account the cost difference between Tasmanian FOGO collections and Tasmanian recycling collections the rule of three was used on these known cost rates and the DWM recycling cost rate. The maximum lift rate to be modelled was calculated to be \$2.82 (upper limit DWM). To represent the estimated lower boundary of the modelled lift rates, the cost of the Tasmanian FOGO bin lift (\$1.62) was used. Table 3-3 summarises the lift rates used in modelling a FOGO collection system for DWM. Each pricing option was modelled for both fortnightly and weekly collections.

Table 3-3: Lift rates used in modelling a FOGO collection system for DWM

Collection Frequency	FOGO in Tasmania	DWM likely	Upper limit DWM
Fortnightly (\$/lift/bin)	\$1.65	\$2.45	\$2.82
Weekly (\$/lift/bin)	\$1.32	\$1.96	\$2.26

3.2 Results

As expected the higher frequency of the weekly kerbside FOGO collections results to a higher overall cost for that option. Table 3-4 and Table 3-5 shows the differences in the per lift, weekly, fortnightly, monthly and annual costs between weekly and fortnightly collection systems. Annual per household costs are

shown but these should be seen as indicative only as a FOFO collection would affect other collection activities too and therefore there is the potential for the creation of synergies and thus lower prices. Figure 3-1 provides a graphical overview of that difference comparing total annual collection costs for each of the pricing options.

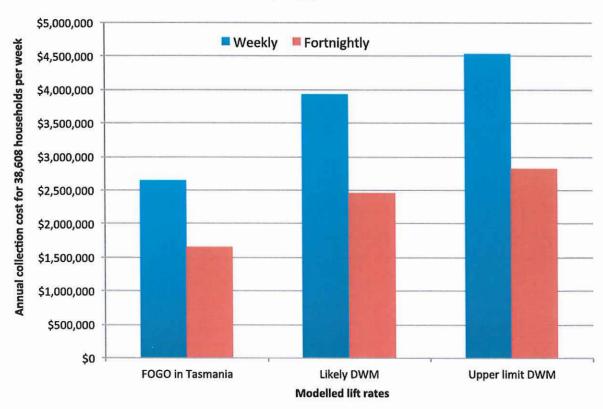
Table 3-4: Projected cost of a fortnightly FOGO collection system under different timeframes

	Per lift	Weekly	Fortnightly	Monthly	Annual	Annual/hhld
FOGO in Tasmania	\$1.65	n/a	\$63,602	\$127,204	\$1,653,657	\$42.83
Likely DWM	\$2.45	n/a	\$94,527	\$189,054	\$2,457,707	\$63.66
Upper limit DWM	\$2.82	n/a	\$109,058	\$218,117	\$2,835,516	\$73.44

Table 3-5: Projected cost of a weekly FOGO collection system under different timeframes

	Per lift	Weekly	Fortnightly	Monthly	Annual	Annual/hhld
FOGO in Tasmania	\$1.32	\$50,882	\$101,764	\$203,527	\$2,645,852	\$68.53
Likely DWM	\$1.96	\$75,622	\$151,244	\$302,487	\$3,932,332	\$101.85
Upper limit DWM	\$2.26	\$87,247	\$174,493	\$348,987	\$4,536,825	\$117.51

Figure 3-1: Total annual collection costs for each of the pricing options



Although the best available information has been used, all collection and transport costs are subject to many other variables including but not limited to contract length, existing services, bin capacity and area serviced. Actual prices for bin lift pricing can only be determined following a request for quote.

Nonetheless we have established that DWM can expect a weekly FOGO bin service to cost almost twice as much as a fortnightly service. Although the fortnightly service is cheaper than the weekly service, this should not be used as a primary motivator for choice of collection frequency as factors such as odour and bin fullness must be considered for FOGO collections.

The overall collection cost may be further reduced depending on the service provider, especially as negotiating with current providers may result in a discounted cost for the additional contract. Overall, collection and transport costs for FOGO household collection services are likely to be similar to those of current kerbside systems.

Applicability of Taree MAF Trial for Expanded Capability at DWM

As part of investigating the feasibility of expanding DWM's current green and food waste composting service, MRA personnel undertook two inspections of the Taree trial of MAF composting technology.

The site was initially inspected during April 2013 when MRA staff engaged in extensive discussions with the contractor who manages the physical labour on site in Taree. This visit was primarily to confirm the adequacy and suitability of the MAF System under the range of operating conditions that are typical to a real composting operation. After inspection MRA was able to confirm the practical suitability of the MAF System at a site and situation comparable to what can be expected at DWM.

On May 9th, 2013, MRA undertook a second site visit which included a more detailed inspection of the site and substantial discussion of technical and commercial details with two council officers. Photos of this visit are attached with notes in Appendix A. The following section details conclusions drawn from these two site visits.

4.1 Site visits overview

4.1.1 User & Client Satisfaction with MAF Process Performance

In Taree, MAF technology has conformed to expectations and Council officers have advised MRA that Taree Council intends to proceed with a food and garden organics composting operation. At present Council have 20,882 domestic and 1,198 commercial garbage collections in the Greater Taree area. In addition they have 16,360 garden waste collection services, and therefore altogether offer services for garbage, recycling and green waste. It has not yet been determined if there will be any change to the current fortnightly green waste collection frequencies when food waste is introduced into the green organics waste bin.

4.1.2 Viability of Co-processing of Food/Green Material at Taree

Council advised that they intend to use the MAF System for the co-processing of food and garden waste once the regional co-operation arrangements with the participating area are agreed. There is a possibility that some of the processing might be decentralised. The final report from the consultant who managed process validation trials in order to produce a report for the NSW EPA is still not available. This issue is discussed later in this section.

4.1.3 Operating Cost Implications

With a system configured largely as per MAF designs for outdoor operation, and at minimal capital cost, Taree believe that gate receipt fees to allow cost effective operation of the MAF System would need to be of the order of \$50 per tonne. A schedule of some of the existing fees at the Taree Council operation is attached as Appendix B.

Note that the NSW EPA Section 88 waste levy, which is applicable at the Taree MAF location, is presently \$42.40 per tonne. In other words the gate fee to the MAF is expected to be competitive, if not much lower, than landfilling which attracts a \$42.40 levy on top of the gate fee.

4.1.4 End Product Distribution

Once the MAF is in production and processing green and food waste as feedstock, Taree Council intend to market and distribute the composted end products locally while Councils participating in the MAF projected are also planning to use it internally.

4.2 Process Validation

Although the final report on the independent process validation is still pending, GTCC consultant has provided the following synopsis describing the results from the Taree MAF trial:

"Processing of co-collected kerbside food plus garden organics using the MAF Composting Technology has been independently assessed by the Recycled Organics Unit using the Covered Aerated Static Pile method for the Greater Taree City Council (GTCC).

This full scale applied trial including intensive monitoring of odour emissions, pasteurisation, vector attraction and other relevant performance criteria has been demonstrated to comply with:

- The environmental performance objectives and the requirements of the NSW EPA (2004) 'Environmental Guidelines: Composting and related organics processing facilities',
- The NSW EPA General Exemption: 'The Food Waste Compost Exemption 2008',
- The Australian Standard 'AS4454 (2012) Composts, soil conditioners and mulches', and
- The UK DEFRA (2008) 'Guidance on the treatment in approved composting or biogas plants of animal by-products and catering waste' and the USA EPA 503 regulation requirements for processes for the destruction of pathogens-which is the source of the pasteurisation requirements in the AS4454 standard and in all relevant national and state regulations and guidelines.

The Recycled Organics Unit (ROU) has conducted a field assessment of odour involving independent representatives from numerous councils and the NSW EPA, and has conducted a formal odour impact assessment to support a formal variation of the GTCC environmental protection licence for the facility to permit the composting of food waste using the validated Covered Aerated Static Pile method."

4.2.1 MRA Comment

All parties spoken to by MRA appear comfortable with the likelihood of a variation to the GTCC site EPA licence to permit the desired changes to the scope of the composting operations permitted at the site.

To explain the term Covered Aerated Static Pile further, this refers to an operating method whereby the newly formed windrow piles of organic material waiting to be composted are aerated on demand by the MAF System, or similar, and covered by a layer of mature compost. The mature compost acts as an in-situ biofilter minimising odour, and also reduces bird and other vector attraction. In practice this technique is simple to operate, for example, at DWM the existing excavator could perform this task.

Subject to confirmation in the yet to be released independent process validation report, this technique would also seem eminently suitable for the situation at DWM as a low cost option for the co-processing of food and green waste and other organic materials, without the need for major enclosure in buildings. This would reduce the capital cost of introducing a food and green waste co-processing system to a minimum.

MRA conducted an extended discussion with the author of the process validation report on May 17th, 2013, and no indications of dissatisfaction or poor performance of the MAF technology were signalled. The deadline has passed for release of the report; however the delays are attributed to processes within local government and not the EPA. It is currently expected that the report will become available to interested parties around the end of June.

4.3 Process Flow

The suggesting processing option for DWM is summarised in the following process flow schematic diagram (Figure 4-1).



Figure 4-1: Proposed process flow schematic diagram for the processing of FOGO material at DWM

Step 1- is the weighbridge determination of the loading carried by delivery trucks to the DWM site. Step 1 occurs within an hour of arrival of an individual truck.

Step 2- is the within a building unloading of the trucks for inspection and assessment of the incoming materials. The assessment will include consideration of the mixing recipe with other materials and the checking for and removal of excessive contamination made up of non-compostable (including hazardous) materials.

Step 2 occurs within 48 hours of the arrival of the material, but will usually be completed within 12 hours of delivery.

Step 3- is the initial batching of feedstocks for initiation of the composting process. DWM generates about 950 tonnes per annum of shredded pallets which could be utilised in the mixing process.

Step 3 will typically be completed on the same day as step 2.

Step 4- is the period of the Covered Aerated Static Pile of composting with the MAF System. Step 4 will typically involve 3 weeks of time.

Step 5- is the post MAF stage curing of the composted end product (after sanitisation/pasteurisation) in windrows, similar to current DWM composting practice.

Step 5 will require 4-6 weeks, depending on feedstocks, manual turning of windrow piles, weather conditions, and customer requirements for end products. Hardstanding of the curing/finishing site is not seen as necessary (Taree are not planning on doing that and that is also the case with a number of composting operations that are much larger than the recommended project at DWM). An area of 4,500 m² would more than suffice for the purposes of this work. Depending on siting requirements, it could be either

rectangular or L-shaped. More specific details on its shape, size and other specifics would be produced during the EIA stage of the project.

Step 6- is the size classification of the completed product via the existing McCloskey machine at DWM.

Step 6 is controlled by the throughput capacity of the machine involved, but this potential limit on product supply at short notice can be buffered by the inventory of finished product on site.

Step -7 is a further product cleaning step which will remove most metal foil and film plastic- as well as magnetic metal materials. The machine proposed for this step is the Komptech Hurrikan. Information on this machine is provided within the appendices to this report.

Step 7 is similar to step 6, the proposed machine has sufficient capacity to meet demand for end product at a composting facility of the proposed scale for DWM.

Step 8- is the storage of the product in inventory, or dispatch to markets.

Step 8 for this task, the duration will depend on the delivery logistics involved, truck return times and truck availability etc.

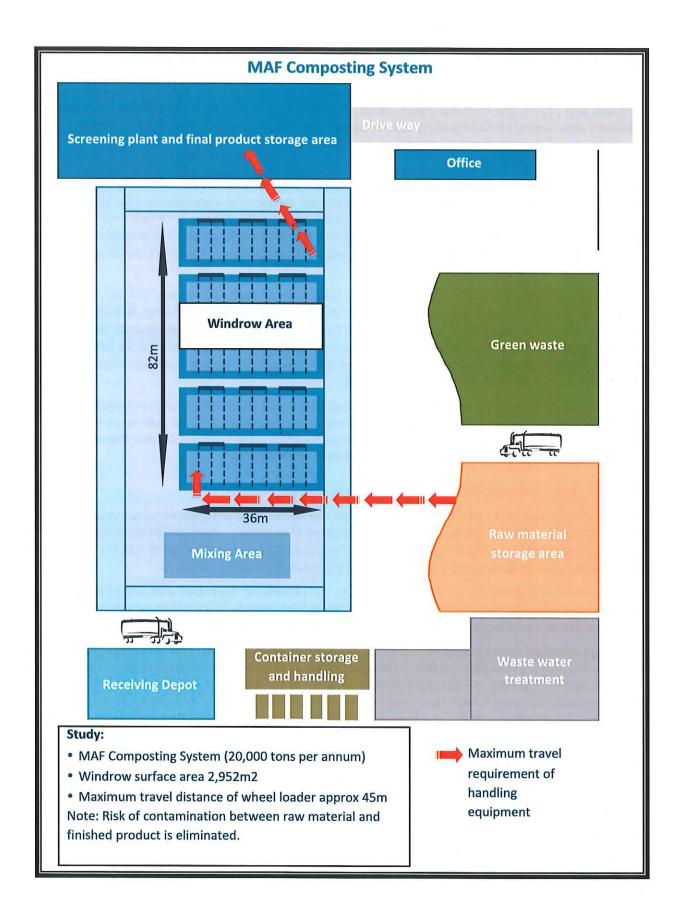
4.4 MAF Composting System

The diagram on the following page has been adapted from information provided by the MAF manufacturers and shows the footprint for an outdoor composting facility of sufficient scale to receive and process approximately 20,000 tonnes of food and green organics per year.

The diagram also shows green waste and other raw material storage/handling areas and these are not necessarily in the same relative location, or of suitable size for the DWM facility. However the scale of the associated functions to the core composting activity, being receipt and storage of feedstocks, and composted product finishing are indicative of typical requirements. The same is true for wastewater storage and treatment, although it is recognised that DWM has an existing system for storage/treatment of wastewater.

One of the values of this MAF sourced diagram is that it confirms the area required for this 20,000tpa scale of activity is within the available dimensions at DWM. The exact positioning/orientation/design of the facility within the DWM site will be a later task, usually conducted as part of the detailed project design/implementation plan.

Note that whilst the processing area is shown as a compact 36 x 82 metre area, this dimension does not include the existing DWM composting activities which still need to be accommodated on the site.



4.5 Alternatives to a Simple MAF Configuration plant

As seen at Taree, but still subject to results of the report on the trials, the MAF process with covered windrows and piles is the least expensive process available from a reputable vendor that can meet the regulatory requirements for composting when food sourced materials are included in the feedstocks.

4.5.1 Textile Covers

Another low cost option which has been trialled in Australia is the GORE Cover textile cover for outdoor organic waste composting. Other textile cover options for composting materials are also available, but GORE Cover is perhaps the most well-known. Trials conducted several years ago at Camden Soil Mix in NSW with a mixed food and green waste substrate did not result in commercial adoption at that site. Reportedly the odour control during this trial did not meet expectations, although the exact details of the trial methodology were not publicised.

It would appear from discussion with experienced processors of organic materials that the covering of actively composting material with fully composted product to a depth of 25-30 cm is a low cost and effective method of obtaining greater odour control. This slight reduction of natural windrow air circulation from the addition of this covering layer is more than offset by the additional process air provided by a method such as MAF. The result is that the aerated piles process the organic materials effectively, even with the filter layer installed on the surface of the pile.

It is also likely that the fitting and subsequent removal of a textile cover over a long and regularly shaped pile or windrow will be more expensive in terms of materials and labour than the placement and removal of the ground level air pipe parts of the MAF System. Accordingly, MRA does not suggest that the usage of textile covers constitutes a preferable option to the MAF System for DWM.

4.5.2 Partial Process Enclosure Within a Building

For DWM's situation and scale it is considered that the Receival Building should occur under cover to weather-proof its activities and to prevent wind transport of materials, which can be expected to include light weight plastic film. In the temperate climate of northern Tasmania it is expected that the food waste will not experience advanced degradation from heat before delivery to the DWM site.

The Receival Building should be designed so as to be capable of expansion and retro-fitment of air extraction and air treatment capability. This flexible design feature adds additional odour control capability, recommended due to uncertainty about the odour profile of future operations at the DWM site.

The future enclosure of the mixing activities and initial period of composting, amounting to approximately three weeks, within a controlled air flow building would be a similar step in achieving more odour control if required. Notwithstanding the generally positive findings of the NSW EPA report of trials conducted at Taree NSW with the MAF System, the scale, feedstocks and site features of this trial will not be an exact match with the situation at DWM, so it is prudent to allow for process air control enhancement to be added to the DWM site at a later date if necessary.

Alternatively, the future DWM process enhancement could incorporate the optional retro-fit odour control capabilities, but installed from the beginning. This would however require considerable additional capital expenditure (circa \$1.2 million) for an addition of uncertain requirement. Further environmental impact assessment processes for the proposed changes at the DWM site will no doubt add to the present level of knowledge about odour profile.

Please see the attached MAF literature (Appendix C) which illustrates the very substantial reduction of odour profile achieved at a European composting location due to the implementation of the MAF composting system.

4.5.3 Full Enclosure and In-Vessel System Options

Some facilities for organic or mixed waste resource recovery may reach a scale as large as 100,000 tpa or more. When such facilities are required to operate without a large buffer zone between the site and a town of significant population it is typical to provide still greater levels of odour control and process enclosure.

Examples of such facilities are the SITA SAWT facility in Western Sydney, and the GRL UR-3R facility, also in Western Sydney. These large and complex facilities feature a much more complex level of engineering design and cost than has been proposed for the DWM situation. This additional complexity requires a gate fee on inputs of typically \$150 per tonne or more, even with the economies of scale provided by their large volumes of feedstock material. Long term supply contracts, which may not offer much flexibility to respond to the changing needs of clients are also a typical feature of these larger, more complex and more expensive facilities.

4.6 Recommended Processing Technology

The high level technology outlined in Section 4.5 is not suggested as an appropriate response to the needs at DWM, and comments on such systems were only provided to illustrate what exists in larger scale and more complex situations to that of DWM.

It should be noted that despite the two complex and expensive facilities in Western Sydney providing advanced waste treatment capability, there is also a large scale, outdoor, low technology windrow composting operation managed by Australian Native Landscapes (ANL). This demonstrates that although there are highly complex options available, the choice of system should be assessed on a case by case basis and does not always result in the selection of the most complex and expensive process.

This factor is central to MRA's conclusions in this report. MRA's recommendation is not the most complex and expensive solution, but a level of technology and expense that can be confidently predicted to meet the practical long term needs and budget of the region. In this way the client is able to obtain better resource recovery outcomes without excessive cost transfer to the community.

Similarly, MRA's recommendation is not the simplest and least expensive solution either. The open windrow technology currently used was also among the options considered. However it has not been recommended as it carries two important drawbacks. Firstly it has been linked to odour issues by the regulator. Although this is largely believed to be a result of the feedstock, that includes animal waste and fish remains, the facility is situated relatively close to residences. Given those short buffer distances to the nearest receptor there is high incentive to move to best practice in order to future proof the investment. In other states current, draft, draft policies on buffer distances specify that fully outdoor operations need to be at least 2000m (NSW) or 2500m (Victoria) away from the closest receptor. For enclosed or partially enclosed operations distances are much shorter (500m or more for fully enclosed operations with odour control, negative pressure, leachate control etc and 500 to 2000 m where the receival hall is fully enclosed with above controls but maturation outside). Such thresholds could be eventually implemented in Australia and therefore planning ahead is advisable.

Moreover the current simple windrow system does not allow for an easy, staged move to a more advanced system if and when required. Overall, a higher level of technology is required to provide certainty that FOGO can be processed successfully for the life of any contracts awarded.

The technology proposed to fulfil DWM's specific needs is the use of the MAF System as the foundation technology optimising process conditions at DWM. The MAF System can maintain the process at an optimum oxygen level, a key to efficient composting operations, while covering the Receival Building provides weather-proofing and improved material control. Adherence to design suggestions allowing for future alterations for air treatment will meet any future need for odour control.

The cost increase of this additional air control and treatment feature can be considered in light of the EIA process and inspection of other MAF sites in Europe and or Australia. With further research a more informed decision about whether to proceed with the development as presently suggested or whether to incorporate the high level of process air control at Stage 1 will be possible.

5. Machinery Suitable for DWM and Supply to Tasmania

This Section addresses additional machinery requirements for the proposed development at DWM. With the proposed MAF System based composting layout, additional machinery requirements for accommodating changes to scale and feedstock are modest.

The key additional items, not including the MAF equipment itself, are the Windsifter (from European company Komptech via the Australian agent) and a suitable wheel loader. Each of these items is discussed further in the following three sections.

5.1 The MAF System

The equipment used in the MAF System module comprises a control unit, an electric motor driven fan housing, and a system of distribution pipes. These components are all connected to a larger pipe, which in turn acts as a distribution manifold for the air supplied to the composting material. Larger operations would require additional modules. Provisional design features of an MAF site operating at a capacity of 20,000 tonnes p.a. are shown in Section 4.4.

MRA envisage that DWM would not require more than five MAF modules based on the estimated quantities of feedstocks that will be treated.

Appendix A shows photos of the MAF System in use at Taree NSW, and Appendix C contains MAF company information, which includes illustrations.

In the course of this current consultancy, MRA made enquiries to the Australian distributor for the MAF System and held discussions with the Principal of the Australian agent and the Principal of the MAF company from Germany, who happened to be in Australia at the time of enquiry.

In the course of these discussions MRA hoped to obtain a firm quotation for the price to supply the system in the appropriate number of MAF modules. Unfortunately this was not the case, although indicative pricing was discussed. For the purposes of the DWM enquiry a figure of \$125,000 for the MAF equipment can be used for assessment of the viability of this proposal. It is expected that within several months a more accurate quotation can be obtained once the issues that pertain to licencing, supporting operating sites, arrangements for the supply of spare parts, and possible local manufacture of some components are resolved.

It should be noted that whilst the hardware for this system is superficially simple, the component parts and the operating control system have been developed, refined and proven over many installations. MAF also provide substantial training in the use of the system and in optimising results at individual sites.

5.2 The Komptech Hurrikan Windsifter and Product Clean Up

As can be seen in the company literature³, the Windsifter machine is a mobile, self- contained unit that can be road hauled. The function of this machine is to remove especially light, heavy or magnetic contaminants from the finished compost. This product cleaning helps to minimise reliance on hand removal of all plastic contamination that may be present in the delivered feedstocks. Film plastic tends to accompany household and commercial food waste, especially when the co-collection step is a new process in a particular location and the community have yet to become accustomed to a FOGO kerbside bin.

³ http://www.komptech.com/usa/products/separation/windsifter/hurrikan.htm

In the absence of a shredding step for the proposed DWM FOGO composting process, any film plastic that remains in the finished compost can be removed efficiently by the Windsifter unit. This machine will also remove most of the heavy compact material, such as stones, larger glass, and magnetic materials such as nails from discarded timber.

Although Windsifters are not yet widely used at composting sites in Australia, they have a wide usage in Europe over the past decade or more, and the Komptech model is regarded as the benchmark model by many in the organics recovery industry. Due to their comparative rarity in Australia and a lack of used machines on the local market, MRA made enquiries to the Sydney based agent for the Komptech equipment and a price of \$176,000 including GST was obtained. This price is inclusive of delivery to Devonport.

The addition of the Windsifter step accompanies the proposed no shred or grind strategy for FOGO at DWM, and should ensure that even with some contamination, quality, clean compost, which meets the Australian 4454 Standard can be produced without much fuss. This assumes that the community will make an effort to work with the FOGO collection system objectives, and will respond to the necessary publicity and education campaigns. MRA has previously provided DWM with a copy of the community engagement material used in NSW by the City to Soil project for use as an initial guide in the development of FOGO household collection education material.

At other sites, contamination rates of collected organics has been shown to quickly reduce to a level below 2% by volume once the community understands the benefits of the system to local farmers and the contribution of the compost to creating sustainable soils.

Provided the contamination in the feedstock is at the level of approximately 2% or less by volume, the need to laboriously sort through all of the feedstock in the Receival Building can be avoided. If this initial sorting step is required, then there are significant cost and labour implications which impact the minimum gate fee necessary for the economical operation of the facility. It is generally agreed by stakeholders in the organic resource recovery arena that harnessing the will and desire of the community to make a positive difference to the environment is the best way to reduce contamination in the FOGO household collection.

More information on the Komptech Hurrikan Windsifter is presented in Appendix D.

5.3 Requirement for a Dedicated Wheel Loader

With the increased scale of material that is forecast at the DWM site, the materials handling needs will necessitate the availability of a suitable, additional wheel loader. The existing excavator will not have the productivity to meet the expected workload with the increase in operations, nor can it operate practically within the Receival Building or the MAF Area. Moreover n order to maintain product hygienisation there need to be two loaders: one used up to the hygienisation point of the process, and another one after that, so recontamination isn't a risk. In practice periods of one loader operation are possible with a wash down of the bucket, but given the crucial role of the loaders on productivity, two loaders are recommended at this scale.

The MAF System will have increased effectiveness and productivity if the rear of the piles can be formed vertically against a push wall. The MAF air pipes will enter low in such walls and this vertical stacking of the rear of the pile ensures that air does not leak, due to the natural tendency of a pile of such material to slope at about 50 degrees to the horizontal ground. The photos of the Taree trial (Appendix A) the MAF pipework to illustrate this issue.

To evaluate the productivity of the initial dedicated FOGO processing at DWM, MRA now proposes to delay the purchase of a windrow turner, which was earlier under consideration.

MRA now consider that the supply of a wheel loader is more useful and productive than a windrow turner. If the MAF process effectiveness meets expectations and reduces the need to subsequently turn the composting material at DWM, then the required frequency of windrow turning can be met through combined usage of the existing excavator and the wheel loader.

5.3.1 Potential for Purchasing a Used Wheel Loader

Unlike the Windsifter, wheel loaders are common place and can be readily bought and sold in used condition. In light of the scale and nature of operations planned for DWM, MRA suggest that a machine similar to a Volvo L70 with a 4 - 4.5 cubic metre bucket is an appropriate machine. This Volvo model and others in the Volvo range have a well-deserved positive reputation, and have been shown to provide benchmark reliability and cost effectiveness at organics recycling facilities.

Wheel loaders are designed to be versatile machines and other makes may also be suitable for DWM. A number of different makes and models are in wide use within the organics composting industry. The ultimate selection of a machine can be considerably influenced by local sales and service arrangements for various brands, a familiarity with a particular brand or model, and the purchase, hire or lease costs.

Naturally the decisions about purchase, lease or hire relate to the commercial preferences of the company. Additionally the operating cost needs to be considered. This refers to the correct sizing of the machine for the task: too large a machine will cost more for fuel and tyres and will not be as agile as a correctly sized machine.

Regarding the recommended Volvo L70 models, a number of examples can be found in the current (May 2013) sales catalogues in Victoria, including a 2004 model at \$93,500, a 2007 model at \$121,000 and a 2008 model at \$170,000 which is described as being in excellent order.

As with all used machines, these require inspection and evaluation by people familiar with such equipment. Whilst service records, past usage and recorded hours of operation all relate to the condition of the machine, testing can also reveal quality. A machine with a history of longer hours, better maintenance, more careful operators and lighter work duty can make an older machine a better buy.

Information on the Volvo range of wheel loaders can be found at volvoce.com, along with quotation services for the supply of a new machine. As far as MRA is aware, prices for Volvo plant machines are not routinely published in Australia.

5.3.2 Lease of a Wheel Loader

DWM advises that, given the existing site contractor arrangements on site, it is likely that the wheel loader would be a hire rather than a purchase. The information provided above can still be used in determining a suitable hire.

5.4 Possible Limitations of Current and Proposed DWM Site and Operations

At present DWM does not host a shredder or grinding machine permanently on site. Such a machine would be used to conduct a size reduction step on oversized materials, which cannot be processed into suitably sized components through any composting process. It has been the practice at DWM to obtain the size reduction step as required by bringing mobile machinery to the DWM site.

In the future it may be the situation that some of the oversized material received but rejected from the composting process may need more urgent treatment than items such as large timber pieces. At one Queensland facility for example, it was not uncommon to receive significant quantities of discarded whole pineapples. As a whole product these were not compostable using a low mechanical energy windrow composting system.

It is important therefore to point out that the nature, quantity and urgency of being able to conduct a size reduction task at DWM may change in the future. This may lead to a growing need in the future for DWM to have permanent access to a machine with shredding and grinding capabilities, if the scale of food and green processing at DWM is increased.

5.5 Conclusion: Equipment and Capital

The proposed operation, based on the MAF System and a complementary design for product receival and initial processing at DWM suggests that adoption of the proposed scale of FOGO composting at DWM will not require extensive capital expenditure for machinery. Indeed, much of the capital expenditure that is proposed would be recoverable at another point from the sale of the used equipment.

For budget purposes, a figure of approximately \$450,000 covers the envisaged MAF equipment the Komptech Windsifter. A planning workshop in conjunction with MAF and DWM is suggested to develop a preliminary design that meets the hard stand and building outline needs. For present budget purposes, an initial capital figure of \$1.15 million above the \$450K machinery costs is likely to cover the cost of initiating the proposed FOGO business. Such a business would be conducted with a high level of environmental control and a commitment to high product quality.

Table 5-1: Summary of capital expenditure

Building materials, construction (incl. management costs)	\$1.15 million
MAF system	\$125,000
Komptech Windsifter	\$175,000
Wheel loader	hire
Estimated total	\$1.45 million

6. Conclusion

This report, prepared for Dulverton Waste Management, by MRA, builds on some earlier investigations to assess the practicality of implementing a suitable process at the DWM site, which would have the capability to effectively process food and green waste from over 36,000 properties in the surrounding region.

To date in Australia the co-processing of food waste with green/garden material has not become widespread practice, even in locations where landfill access is expensive. The development of numerous examples of co-processing of food and green material has been slow for a number of reasons including regulatory concerns, and the relatively high cost of technically suitable processing options to date. Many of the available technical solutions are not economic at the more modest scale of the need at DWM.

Regarding the regulatory concerns from EPA type agencies, these have been principally about the finished product quality, nuisance attraction of pests such as birds and rodents, and odour generation. Fortunately there has been a lower cost option emerge in Australia in recent times which promised to competently address these issues, and at a price and level of complexity that would make it practical for adoption in many situations.

The comparative examination of the DWM site to the GTCC site where the MAF System is being trialled at the moment indicates the applicability of the system to the DWM operation. The projected \$1.45 million investment is relatively low for the benefits expected from the proposed FOGO plant. Diversion of organic waste from landfill has multiple environmental and financial benefits. The resulting high quality compost is a valuable resource that could generate considerable revenue while the greenhouse gas benefits associated with composting are also significant as landfilling will decrease.

In order to quantify in financial terms all these knock on effects DWM needs to proceed with a detailed business plan and financial assessment that will bring together the issues discussed within this report (Capex, Opex and collection costs) along with:

- an investigation on projected revenues from the sale of compost,
- a review of the compost market in Tasmania (including competition),
- the opportunity cost of preserving the landfill void,
- financial implication of reduced landfill emissions (which would result to either a lower financial liability under the CPM or elimination of all liability if the reductions bring the landfill under the threshold)

Composting as opposed to landfill also has a range of qualitative benefits that although not quantifiable, are still very important. Community engagement and overall environmental performance are good examples of this as such criteria are becoming increasingly important in decision taking for Councils and regional organisations. Of course for such a food/green collection and processing scheme to be implemented there are additional offsite considerations, such as the revision of collection arrangements, and strategies to ensure that the collected food/green waste is as free of contamination with plastic and general waste, as possible.

Governments including Councils and regional organisations have a range of policy tools to drive reform. These can be simplified to three key approaches:

- Economic for example levies, taxes, subsidies and grants.
- 2. Regulation for example bans enforcement activities and EPR Schemes.
- 3. Education motivating individuals and companies to take specific actions.

Education is a key element to the future management of waste in the Cradle Coast Region and should be used at every level to support existing systems and services and to promote new ones such as the proposed FOGO collection. It is integral that DWM maintains an up to date waste education section on its website and keeps the media involved in waste management initiatives. Community education is particularly important when implementing a FOGO collection service. An effective education and engagement strategy

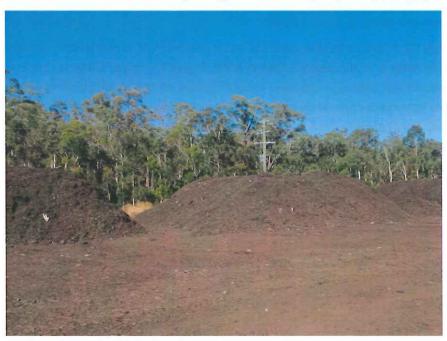
would be essential to the successful introduction of the new system. The strategy must be staged and maintained over a period of time, and include the following stages:

- 1. Pre-launch communications
- 2. Information when the service is rolled out
- 3. A monitoring and evaluation program
- 4. On-going education and communications to householders.

If DWM decides to further pursue the FOGO collection and MAF processing system, it should also consider starting an education campaign as early as in the design phase in order to give the opportunity to residents to voice their opinion on the project and subsequently keep them informed on the construction progress. This will relay the message of the importance placed on community participation and will gradually prepare residents for when the FOGO bins are deployed. The success of all recycling systems depend on the support of the community which has been found to respond a lot better to such initiatives when it is kept informed and involved.

Appendix A. Photos from Taree visit

General scene Taree MAF composting trials at GTCC (May 2013)





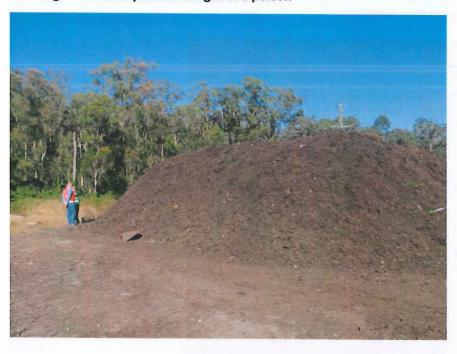
Temperature indication from deep within compost pile recorded on long shaft thermometer in F scale. Temps during the trial were more than adequate.



Trial typical pile, front view, 5m tape measure is shown for scale



Pile height scale compared to height of a person



MAF plant at rear of pile



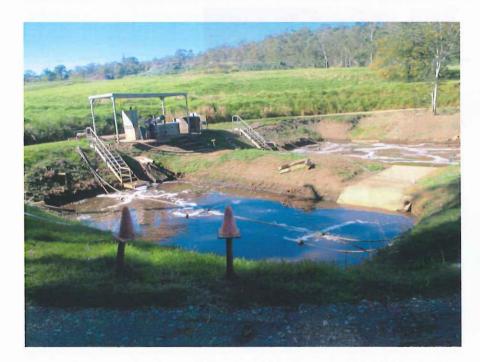
MAF motor and blower, close up showing compact nature of the equipment



225/6 MAF blower housing in galvanised steel and manifold pipework in heavy poly pipe



231/4 Leachate capture/treatment system for GTCC landfill- already on site prior to MAF trial.



Appendix B. Taree waste management costs

Partial list of fees at Greater Taree City Council for waste management for 2012/13:

	\$/tonne
Clean dry fill	\$42.40
Green waste, scrap metal or timber	\$32.00
Concrete, bricks tiles > brick size	\$55.00
Sorted mixed waste (recyclables removed)	\$122.00*
Unsorted mixed waste	\$201.00*
Waste requiring special precautions 1st tonne	\$270.00*
Subsequent tonnes	\$164.00*

^{*} Including the \$42.40 NSW EPA waste levy

Appendix C. MAF Aerated Floor- Infosheet

A COMPOSTING SYSTEMS



| Composting | MBT | Bio Filter | Biomass Drying

Contact details:

MAF Composting Systems Kehlenweg 5 ; 71686 Remseck Inhaber: Martin Hauke Germany; USt-IdNr.: DE257172768

Phone: +49 (0) 7146 280235 Fax: +49 (0) 3212 1532215 Mobil: +49 (0) 162 1794302

E-Mail: info@maf-compostingsystems.de

www.maf-compostingsystems.de

FOGO Options Report for CCWMG Member Councils

|Composting | MBT | Bio Filter | Biomass Drying



Commercial Scale Composting

"When simple is best, its simply the best."

We would like to introduce you to a highly effective composting system that will surprise you with its simplicity and please you with its affordability.

MAF stands for **Mobile Aerated Floor**. Effective aeration is key to optimizing the composting procedure. **MAF** ensures a completely **aerobic process** throughout the windrow.

The key benefits of the MAF composting system are:

- Minimum odour emissions
- Maximum utilization of working space
- Greater flexibility
- Lower production costs







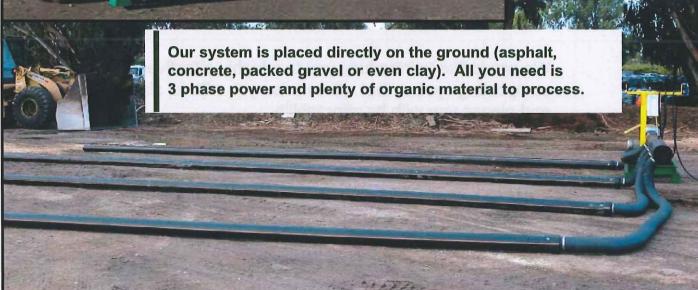




What is MAF?



We designed the MAF composting system to achieve superior flexibility and reduced handling costs.



The system is quickly and easily set up and just as easily removed.

The aeration pipes are fabricated from an extremely durable composite material with excellent flex capabilities. They are specially equipped with a coupling device that allows easy extraction from the windrow.

The entire compact MAF system can now be relocated. This is why we call it the **Mobile Aerated Floor** Composting System.





How does MAF work?

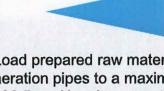
The aeration pipes are positioned on the ground and connected to the air supply units. Setting up an **Aerated Floor** for a 1500 m³ windrow will take about 30 minutes.







FOGO Options Report for CCWMG Member Councils



Load prepared raw material over the aeration pipes to a maximum height of 3.5m. Air volume controls are then adjusted to the appropriate settings on the air supply unit. Optionally, the MAF system can be equipped with automatic process controls (temperature, oxygen, electronic data transfer and computer aided systems management.) Uniform distribution of air is achieved through the exacting specifications of the MAF components and by controlling the periodic injection of air in the windrow.





When it is time to transfer the material to the next composting stage (or to the shredding or screening plant), the MAF system is quickly and easily disassembled and removed. The aeration pipes are simply pulled out from the compost by a specially developed collar and coupling assembly. This arrangement permits unlimited reuse of the air supply pipes.

The entire dismantling procedure takes only twenty minutes for a MAF system installed on a 1500 m³ windrow. The wheel loader now has unhindered access to the windrow.



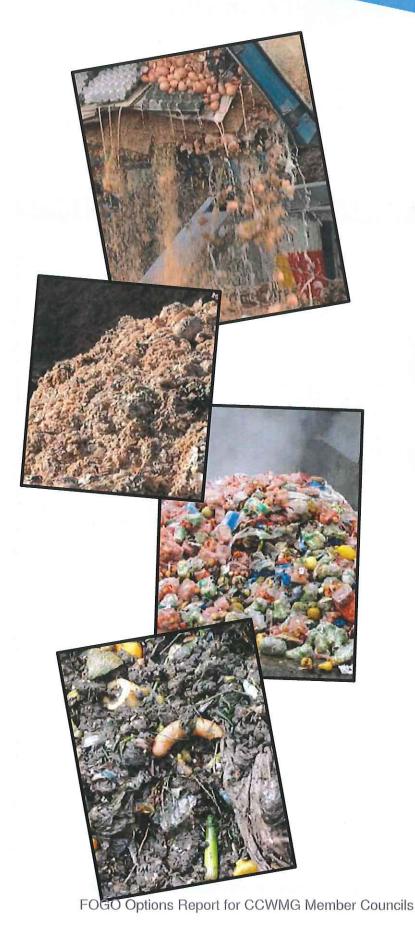




As of 2000, the Hauke – Erden plant (where MAF was developed) operates exclusively with this system In the compliance with the strict emission laws of the German Government 56 of 80



How does MAF reduce odour?



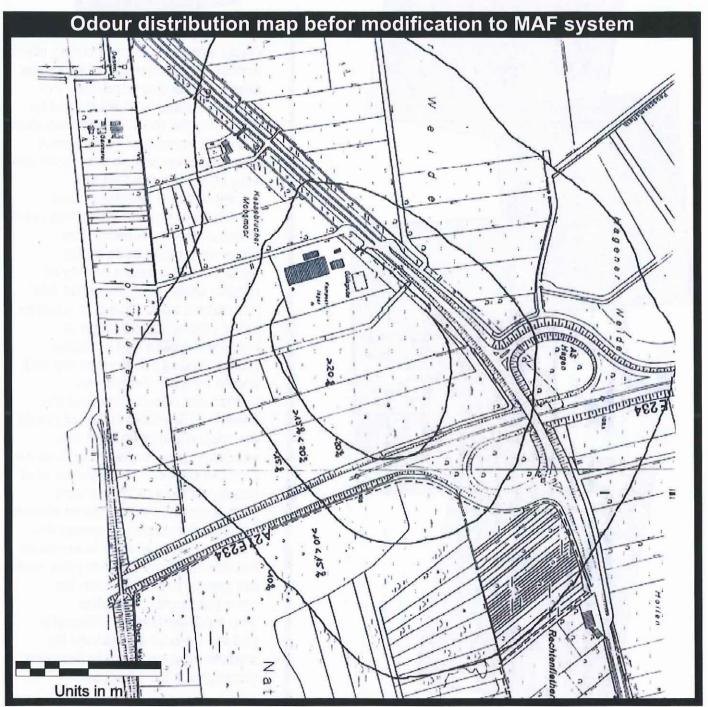


Odour problems in composting plants almost always comes from oxygen shortages in the windrow. For instance, odour is exacerbated by disturbing the material, such as when it is being moved or being turned. The wind then carries this odour over long distances, leading to complaints by residents and business in the vicinity. The cause of odour stems primarily from anaerobic processes in the windrow that create a variety of organic acids, such as acetic acid and butyric acid. This is in addition to the potential production of hydrogen sulfide and methane gases. These substances are well known for their distinctively unpleasant odour. To avoid this anaerobic process, air must reach the material throughout the windrow, thus converting it to an aerobic process, the byproduct of which is simply CO2 and water. Paradoxically, the traditional method of turning windrows to aerate the material only manages to increase odour emissions since oxygen levels are greatly reduced within the compost shortly thereafter. The MAF system significantly reduces odour emissions by maintaining an aerobic process throughout the windrow.



How does MAF reduce odour?

The following odour emissions survey charts are **excerpted from an official expert report** on behalf of a composting plant prior to and after modification to the MAF system. Subsequent to the implementation of in-vessel systems in 2000, the plant commissioned a report to show compliance with **government odour emissions regulations**.

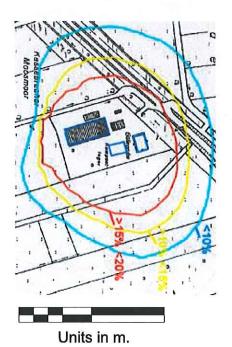




And how effective is it?

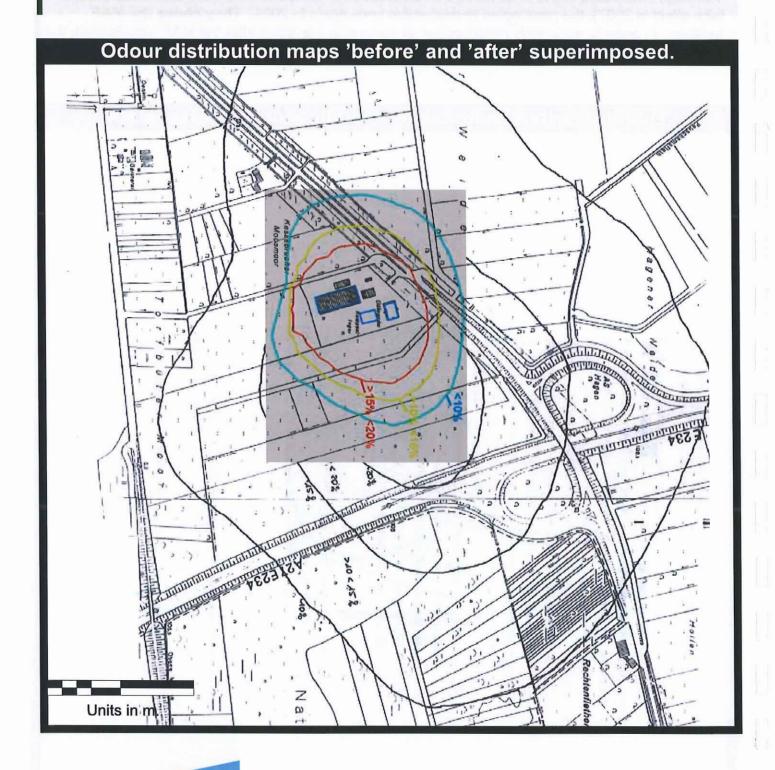
Although acceptable at the time, faced with a reduction of allowable emissions standards (due to take effect in 2007), the plant opted to modernize once again in 2004. **They chose the MAF system.** In order to accurately reflect odour emissions in the report after the MAF modification, the in-vessel systems were shut down. They were never turned on again.

Odour distribution map after modification to MAF system





To reflect the dramatic reduction in odour emissions after converting to the MAF Composting System, the 'before' and 'after' odour distribution maps are shown superimposed below.





How does MAF add flexibility?

Flexibility is an important issue. A composting plant which works perfectly today may need some modifications tomorrow. Since the MAF system can be set up anywhere and in any configuration on plain ground, your only limitation is the size of your property. Expansion of input capacity, modifications and placement of material is easily incorporated into the production process and as such, applications to Governing authority's are facilitated.

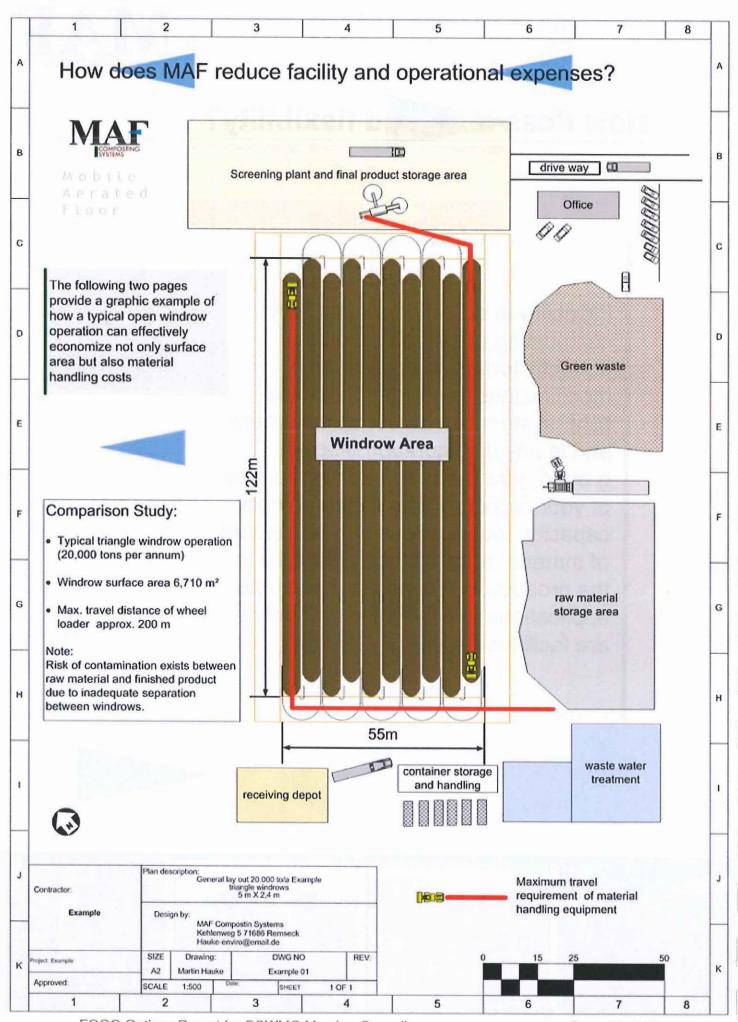


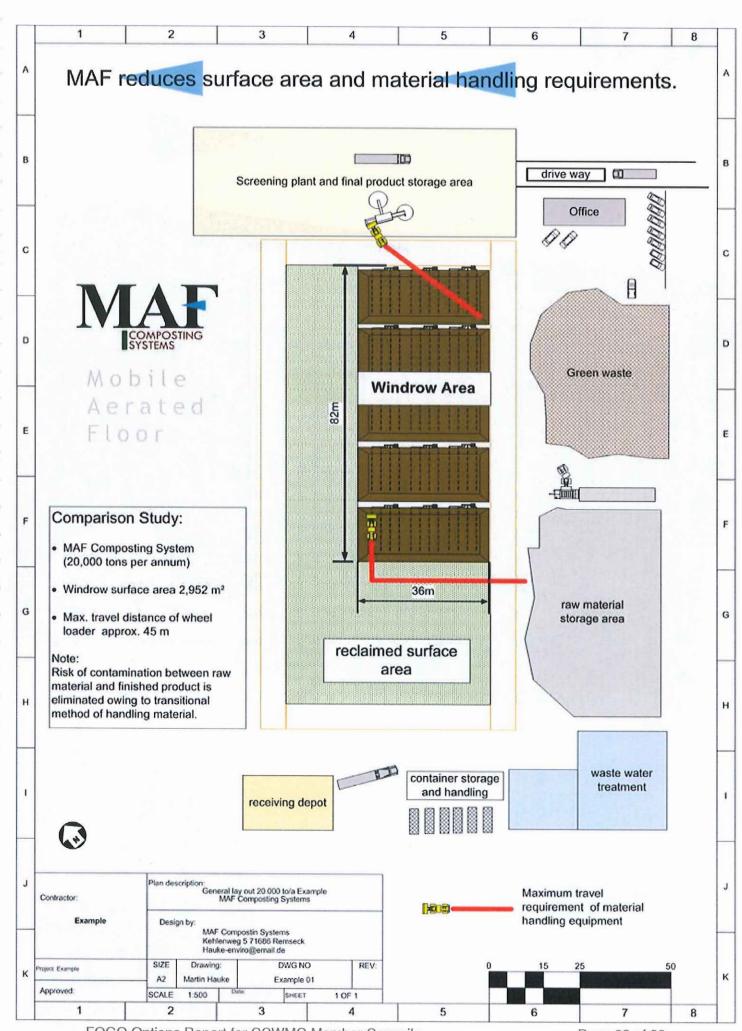






FOGO Options Report for CCWMG Member Councils







Mobile Aerated Floor

The MAF formula for lower production costs =

Min. odour emissions Flexibility Min. investment

Higher productivity + Savings time + energy X Increased capacity

Accelerated process X Optimized control

Reduced handling costs 2 + (Low power consumption \times Economical) no construction expenses 3 (Max. utilisation of 2)

 $\times \left(\frac{1}{\text{Max. utilisation of}^2} \right)$

Improved finished product

FOGO Options Report for CCWMG Member Councils

age 64 of 80

Mobile Aerated Floor



Who is MAF?



The MAF Composting System was developed by Martin Hauke who now heads up the company. Martin knows compost-he grew up around it. He joined the family business, Hauke - Erden, a leading German company with over three decades of experience in composting, as a managing director. Martin was instrumental in modernizing plant operations and developing technical systems.

By January 1998, the MAF system was in prototype operation. The production cost benefit of this technology, as well as the significant odour reduction, proved so convincing, that a decision was taken to convert the whole of the composting plant to the MAF system. Today, Martin is bringing his innovative development to the rest of the world.







Mobile Aerated Floor

|Composting | MBT |Bio Filter |Biomass Drying

Technical specifications of one Module:

Operational voltage:

Controller voltage:

400 V 230 V

Motor output:

1,1 kW 1300 PA

Air pressure:

Weight: Dimensions in meters (L X W X H): 97 Kg

Sustained maximum noise level

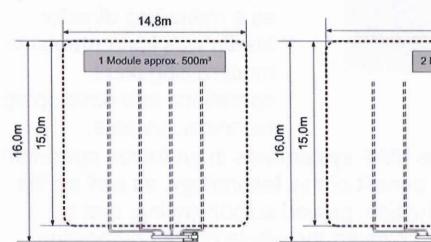
4,2 X 0,8 X 1,7

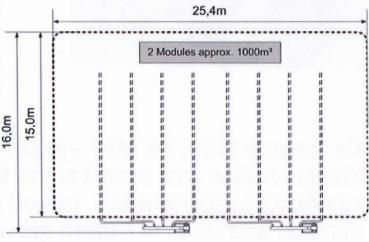
(1 meter from fan)

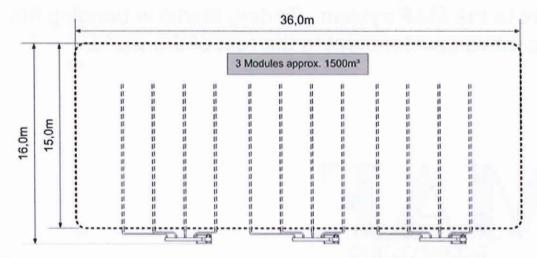
74 dB (A)

Reference manual included









MAF Composting Systems; Kehlenweg 5; 71686 Remseck; Inhaber: Martin Hauke; Germany; USt-IdNr.: DE257172768 Phone: +49 (0) 7146 280235; Fax: +49 (0) 03212 1532215; Mobil: +49 (0) 162 1794302

E-Mail: info@maf-compostingsystems.de Web: www.maf-compostingsystems.de





HURRIKAN

Mobile and stationary windsifter







HURRIKAN - Windsifter



NTRODUCTION

Cleaning stages in the procedure are indispensable in the production of quality compost.

Screening at the end of the rotting process generates a usable fraction and a screen overflow. This is again perfect for use as structure material. Use of these woody fractions as biomass fuel is also conceivable, provided however that as many spurious contraries as possible (mainly light material such plastic foils) have been removed.

The HURRIKAN and HURRIKAN S wind sifters from Komptech are a benchmark in this sector. The patented "pressure-suction" process ensures an excellent degree of selectivity. The quality of the recyclable over-sized particles can be improved yet further by using magnet separation and separation of rolling objects.

- at high throughputs more than 90% selectivity can be achieved by precise adjustment of settings to material properties
- high-performance S-version with enlarged suction section (two suction blowers)
- available as mobile version with integrated diesel generator or as electrically driven stationary version
- compatible with most commercially available mobile screening units

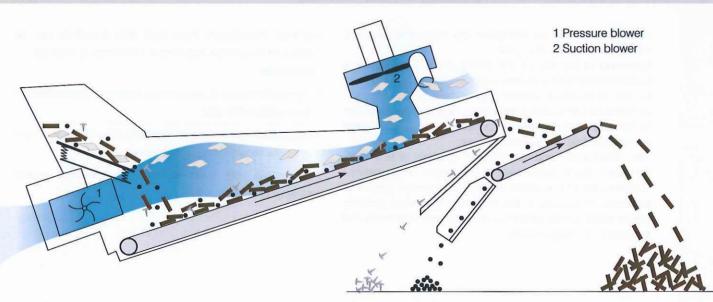


Screening residue from composting

Woody biomass for fuel production

Special application e.g. roofing fabrics

FUNCTION



Screening residue

Light fraction (e.g. plastic foils) • Rolling particle (e.g. stones)

The patented "pressure-suction" process enables an effective separation of light fraction from screening residues. In the first step, material is separated off by a pressure blower. The material flow transported on to the suction blower is made up of screen residual on top of which lightweight materials have deposited. In the second step, the lightweight material is drawn off by a powerful suction blower. This suction process takes place twice in succession on the HURRIKAN S, increasing throughput and level of selectivity. Configured with stone trap and magnet drum options, the HURRIKAN becomes the perfect cleaner.

HURRIKAN - Windsifter



Air intake

 Special intake channels for rough conditions as option



Vibrating feeder

· For material opening



Suction blower

Foldable for servicing, hydraulically foldable as option



Servicing platform (option)

 For easy accessibility (only in combination with hydraulically foldable suction blower) The Komptech brand is synonymous with quality, reliability and stability in product value. This means that only premier quality sourced components are used alongside components manufactured in-house.

Vibrating feed chute

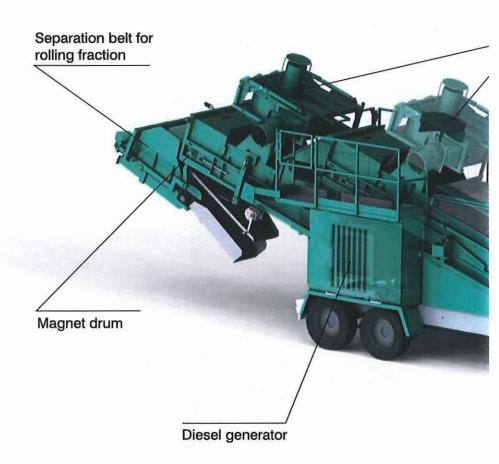
The stainless steel intake chute also serves as a vibrating feed chute. The wide chute allows operation of the wind sifter in conjunction with all popular screen machines and enables oversize fraction conveyor belt width to 1200 mm and feed height of 1950 mm to 2250 mm. The angle of the vibrating feed chute can be adjusted depending on material.

The vibration motor drive unit is rated at 0.8 kW. An enclosure made of sturdy lorry tarpaulin is available as an option.

Pressure and suction blower

A radial blower with a drive rating of 7.5 kW is used to generate a flow of compressed air. For rough operating conditions, special suction channels are available as an option with intake channels installed upwards alongside the vibrating feeder.

The suction and feed blower (2 blowers on S version) rated at 15 kW has a specially designed blower rotor with wear plate that guarantees smooth throughput. The blower is foldable upwards for servicing work. Hydraulic flapping is also available as an option – with a servicing platform including a ladder for easy accessibility if required. The distance between the blower and the material to be sifted can be set using a winch. The lightweight materials sorted out are fed into a container (two containers on S version) via a standard elbow bend and a feed hose.



MACHINE WAI KABO

Chassis

The standard design of the windsifter is a central axle trailer (tandem axle on the S version) conforming to road traffic licensing regulations.

Diesel generator (option)

A power unit, available as an accessory, lends the windsifter complete independence from the power supply. A Perkins turbo diesel motor with a generator rated at 53 kVA (66 kVA on the S version) is integrated compactly into the frame without changing the machine dimensions. Also included is a motor monitoring unit that protects the motor from overloading.

The S version also has the option of a power socket for external energy supply.

Magnet drum (option)

The drive drum of the discharge conveyor belt is replaced by a powerful permanent magnet drum. Metals separated off are discharged into a collection vessel via a transport chute. The upgrade of the HURRIKAN to an effective magnetic separator can also be performed later at any time.

Separation belt for rolling fraction (option)

The principle of separation is based on the rolling properties of different forms. This is achieved by an additional, short conveyor belt on the discharge side. On the tiltable conveyor belt, round, heavy objects (mainly stones) roll downwards and are diverted via a chute.



Chassis

Central axle trailer



Diesel generator (option) · For independence from the



Magnet drum (option)

· Permanent magnet drum with effective Fe-separation



Separation belt for rolling fraction (option) · removes rolling contaminants (stones)

Suction blower

Vibrating feeder with enclosure Intake channels

Pressure blower

HURRIKAN - Windsifter



MOBILE AND STATIONARY

Mobile and stationary variants are available for both HURRIKAN and HURRIKAN S.

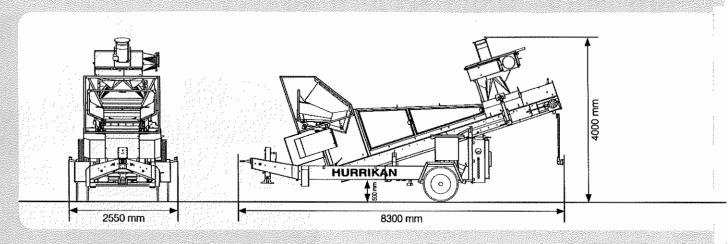
Mobile version

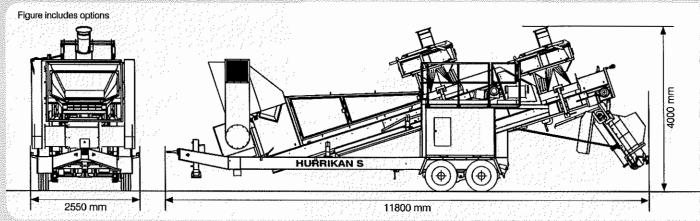
The mobile machine is easy to transport, quick to deploy and, with a generator, also independent from power supply.



TECHNOL SPECIFICATION

	HURRIKAN	HURRIKAN S	
Drive Power input: Diesel generator: Vibrating feeder: Pressure blower: Suction and feed blower:	28 kW 48 kVA 0,8 kW 7,5 kW 15 kW	47 kW 60 kVA 0.8 kW 7,5 kW 2 x 15 kW	
Machinedimensions Length x width x height Transport position: Length with roll separator: Length conveyor belt: (Axle to axle distance)	8300 x 2550 x 4000 mm 9200 mm 5800 mm	11000 x 2550 x 4000 mm 11800 mm 5800 mm (Separation 1) 2800 mm (Separation 2)	
Weight	6500 kg	10000 kg	
Feed Width feed belt: Feed height:	lo 1200 mm adjustable from 1950 mm to 2250 mm	to 1200 mm adjustable from 1950 mm to 2250 mm	
Throughput (dependent on material)	to 40 m³/ħ	to 60 m³/h	





Technology for a better environment

Komptech GmbH Kühau 37 A-8130 Frohnleiten [t] +43 3126 505 - 0

[f] +43 3126 505 - 505

[e] info@komptech.com

Komptech UK Ltd. Forge End, Lodge Farm, Kineton, Warwickshire, CV35 0JH [t] +44 1926 64 29 72

[f] +44 1926 64 29 71

info.uk@komptech.com

www.komptech.com

We reserve the right to make technical changes due to ongoing development.

Appendix B - Kerbside Organics Trial, Final Survey Report



REPORT FOR CRADLE COAST WASTE MANAGEMENT GROUP

SUBJECT:

Kerbside Organics Collection Trial - Final Study Survey

Summary

AUTHOR:

Jess Clark - Administration Officer

DATE:

4th July 2013

A final study survey was provided to residents participating in the Kerbside Organics Collection Trial. Of the 220 surveys provided, 154 completed survey responses were received. The results were overwhelmingly in favour of the kerbside organics collection, as clearly stated in the below summary of results:

- 70% of residents participated in the survey. The remaining 30% chose not to with reasons such as:
 - · Residence was only a holiday home; or
 - Somebody else already takes care of their waste for them.
- Over 90% of the results show that residents feel the bins are easy to use, do not produce an odour and it is clear what can be disposed of.
- 97% of resident's state that their tip trips will be reduced with this service and see their yearly tip visits being from 2 – 10 times a year.
- Over 90% of residents are participating in this trial and are very satisfied with the service.
- 98% of the responses in favour of the services being implemented.
- 99% claim that there was sufficient information provided concerning use of the bins.

Majority of the written feedback received was positive, with residents stating that they are happy they can dispose of their organic waste in a more environmentally friendly manner and that it will be recycled. There was lots of comment around how this is a convenient way that residents can reduce the amount of waste going to into landfill. There were also many valuable suggestions on how to improve the service should it be implemented.

In the first six months of the trial, the limited amount of negative feedback was based around concerns of the cost to ratepayers should this system be implemented and the possibility of this system resulting in closure of the Port Sorell WTS. However, the end survey shows no negative feedback based on costs, only a couple of people stating they do not see an advantage of implementing Kerbside Organics Collection.

Overall I believe the results are overwhelmingly positive and the residents participating in the trial have been really supportive of the system.

Please find enclosed a copy of the survey and graphs relating back to the survey, for further information.

Yours sincerely,

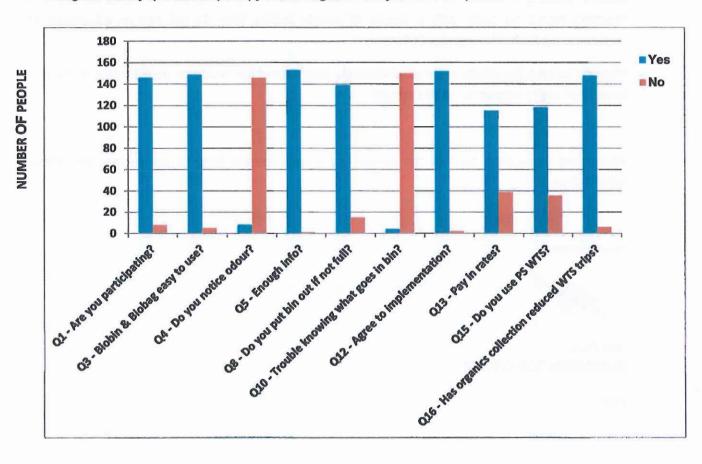
Jess Clark

ADMINISTRATION OFFICER

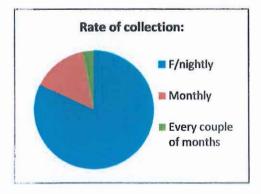
Encl.

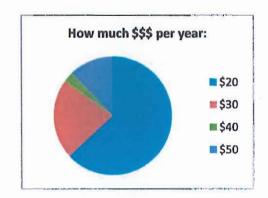
ADDITIONAL INFORMATION – SURVEY SUMMARY

Please find below a graph which shows the number of 'yes' and 'no' responses relating back to the original survey questions. (A copy of the original survey is enclosed).

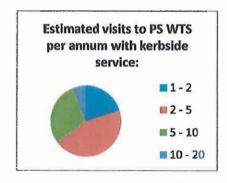


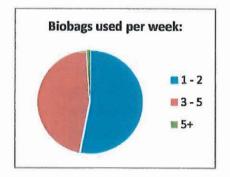
Below is a quick summary of the additional survey questions which did not validate a yes/no answer:

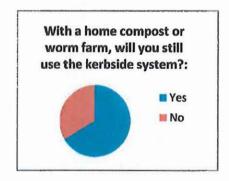


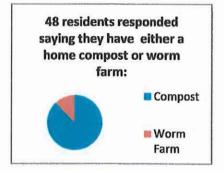


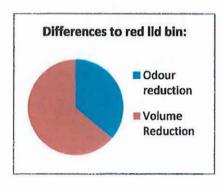
Summary continued:

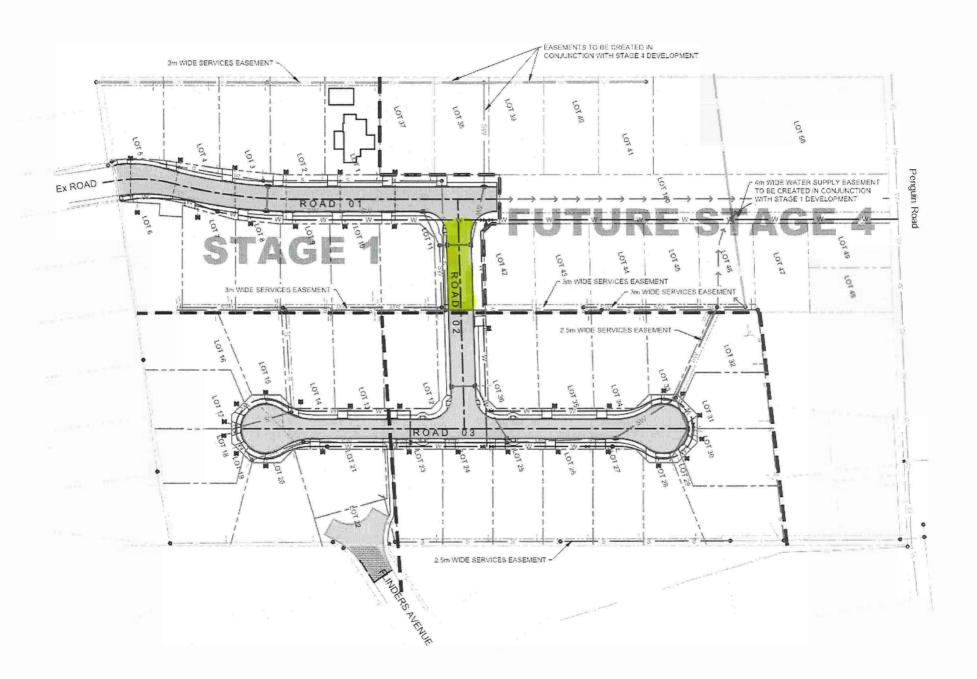






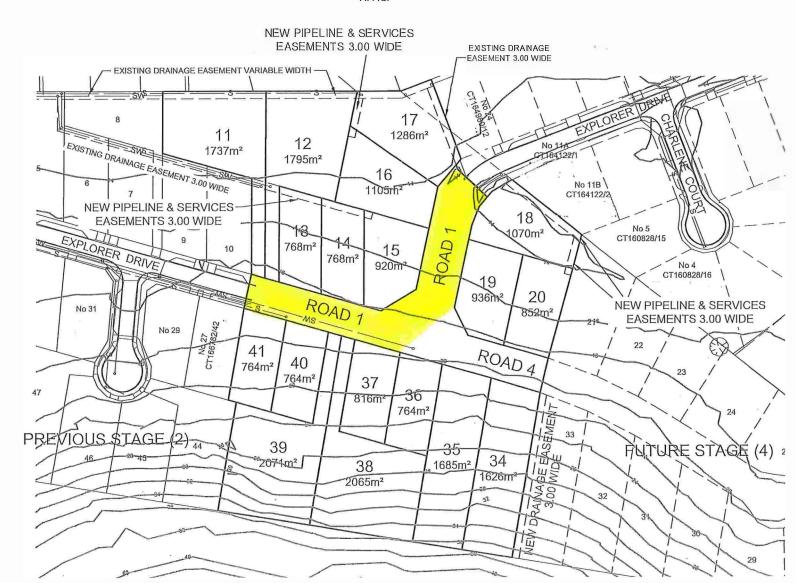


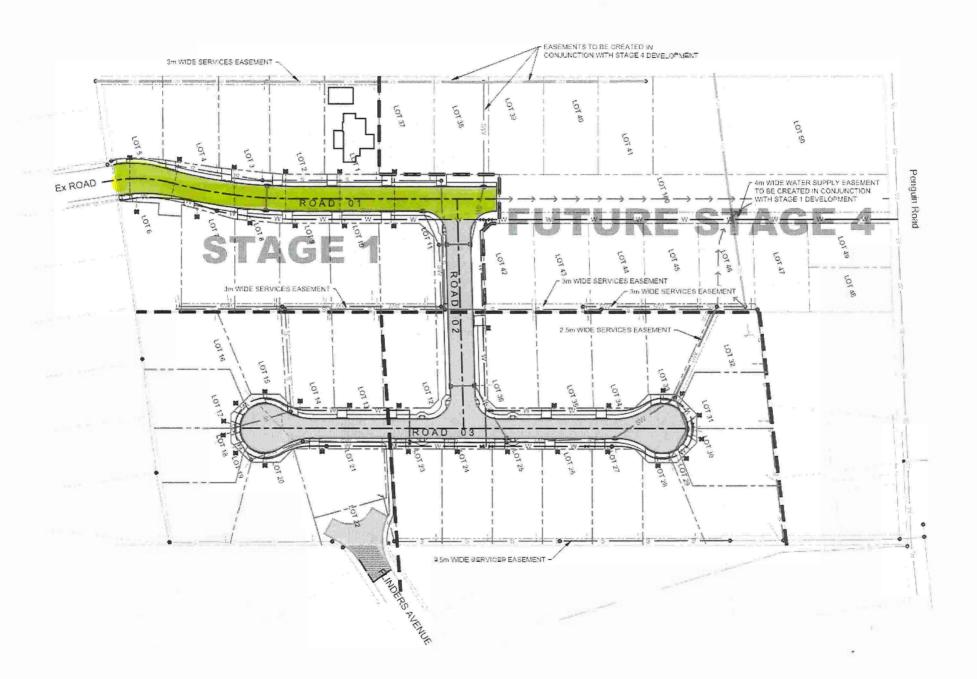


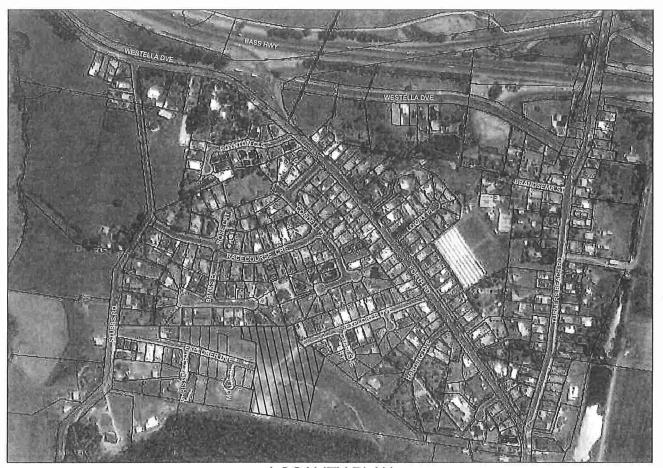




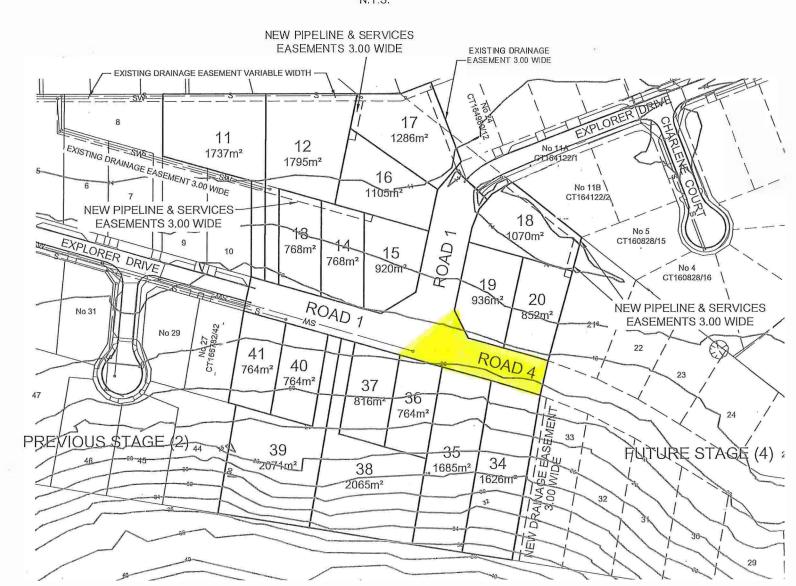
LOCALITY PLAN N.T.S.







LOCALITY PLAN N.T.S.



Related Party Transaction

Policy

April 2019



PO Box 220 / DX 70506 19 King Edward Street Ulverstone Tasmania 7315 Tel 03 6429 8900 Fax 03 6425 1224 admin@centralcoast.tas.gov.au www.centralcoast.tas.gov.au

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POLICY

This Policy applies to the Mayor, Councillors, General Manager and Directors who are members of the Key Management Personnel (KMP).

PURPOSE

The purpose of this Policy is to provide clear guidance on the Council's expectations in relation to compliance with the reporting requirements for related party transactions, in particular the identification of KMP, who should be considered as Close Family Members, what are considered to be related entities, the nature of transactions that will be collected and the nature of the disclosure statement.

SCOPE

The Policy outlines the disclosure requirements under AASB 124 of KMP, which includes elected members. It also outlines the procedures the Council will follow to collect, store, manage and report on related party relationships, transactions and commitments.

DEFINITIONS

ARM'S-LENGTH TERMS

Terms between the parties that are reasonable in the circumstances of the transaction that would result from:

- . neither party bearing the other any special duty or obligation; and
- . the parties being unrelated and uninfluenced by the other; and
- . each party having acted in its own interest.

CLOSE FAMILY MEMBER

Family members of KMP who may be expected to influence, or be influenced by, that person in their dealings with the entity. This includes, but is not limited to, that person's spouse or domestic partner; and the children and dependents of that person or that person's spouse or domestic partner. That KMP should also consider all siblings, parents and grandparents of the member, spouse or domestic partner as close family members.

That any other family member of KMP, that could be expected to influence or be influenced in their dealings with the Council, is a judgement to be exercised by individual KMP members.

KMP are required to declare annually to the General Manager any close family member that they expect to have reportable transactions with the Council.

Date of Issue: April 2019 1 of 8 Revision No: 01

CONTROL OF AN ENTITY

You control an entity if you have:

- . power over the entity;
- . exposure, or rights, to variable returns from involvement with the entity; and
- the ability to use your power over the entity to affect the amount of your returns.

DECLARATION BY KMP

An annual declaration of close family members and entities that the KMP or their close family members control or jointly control and updated during the year as necessary.

All KMP are required to provide their declarations in the approved form to the General Manager by 1 July each year for the upcoming financial year and to update any omissions for the previous financial year.

It is the responsibility of the KMP to update their declarations as soon as they become aware of any change or error.

ENTITIES CONTROLLED BY KMPS

Entities include companies, trusts, joint ventures, partnerships and non-profit associations such as sporting clubs. You control an entity if you have:

- power over the entity;
- . exposure, or rights, to variable returns from involvement with the entity; and
- . the ability to use your power over the entity to affect the amount of your returns

ENTITIES RELATED TO COUNCIL

Entities controlled by the Council, jointly controlled by the Council or over which the Council has significant influence are related parties of the Council.

Council related entities include subsidiaries, associates, joint ventures, member-based entities, regional development authorities, tourism boards and other similar bodies.

All such bodies will be identified and assessed internally by management and presented to the Council for formal determination by resolution as to whether and why they are related parties.

JOINT CONTROL OF AN ENTITY

To jointly control an entity there must be contractually agreed sharing of control of the entity, which exists only when decisions about the relevant activities require the unanimous consent of the parties sharing control.

Date of Issue: April 2019 2 of 8 Revision No: 01

KEY MANAGEMENT PERSONNEL

Persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly. In the Council context this includes the Mayor, all Councillors, the General Manager and Directors.

Further that the General Manager is provided with the authority to nominate other senior managers as members of the Key Management Personnel, either because they have a high level of discretionary decision making over significant expenditures or critically important functions which have a capacity to provide significant financial benefits to customers.

KMP COMPENSATION

All employee benefits. Employee benefits are all forms of consideration paid, payable or provided by the entity, or on behalf of the entity, in exchange for services rendered to the entity. It also includes such consideration paid on behalf of a parent of the entity in respect of the entity. Compensation includes:

- short-term employee benefits, such as wages, salaries and social security contributions, paid annual leave and paid sick leave, profit-sharing and bonuses (if payable within 12 months of the end of the period) and non-monetary benefits (such as medical care, housing, cars and free or subsidised goods or services) for current employees;
- post-employment benefits such as pensions, other retirement benefits, postemployment life insurance and post-employment medical care;
- other long-term employee benefits, including long-service leave or sabbatical leave, long-term disability benefits and, if they are not payable wholly within 12 months after the end of the period, profit-sharing, bonuses and deferred compensation:
- termination benefits; and
- share-based payment.

ORDINARY CITIZEN TRANSACTIONS

Transactions that an ordinary citizen would undertake with the Council are usually not material to related party disclosure requirements. Ordinary Citizen Transactions (OCT) do not apply if the terms and conditions are different to those offered to the general public. OCT are not collected and reported. Examples of OCT are using a council's public swimming pool after paying the normal fee, attending council functions that are open to the public, fines on normal terms and conditions, paying rates, facility hire charges and dog registrations.

RELATED PARTY OF COUNCIL

People and entities, such as companies, trusts and associations, can be related parties of the Council. Most commonly these will be entities related to the Council, KMP of

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the Council (including elected members), close family members of KMP and entities that are controlled or jointly controlled by KMP or their close family members.

RELATED PARTY TRANSACTION

A transfer of resources, services or obligations between a reporting entity and a related party, regardless of whether a price is charged.

REPORTABLE TRANSACTIONS

Transactions of the following nature are considered to be reportable transactions:

- purchase or sale of goods, unless the purchase is a retail transaction made at a listed price;
- purchase or sale of property;
- provision or receipt of personal or professional services;
- . lease of property, plant or equipment;
- transfers under a license or financial agreement;
- provision of guarantees or collateral;
- . commitments to a future benefit;
- . settlement of liabilities;
- infrastructure charges;
- . waivers or reductions of fees and interest due;
- grants;
- discounts and subsidy payments that are outside of policy or procedural limits;
- . infrastructure contributions and application fees;
- . employment expenses for close family members; and
- . any other transactions outside normal day-to-day business operations.

The General Manager, or their nominated delegate, is responsible for assessing the nature and significance of transactions, determine the grouping of transactions for reporting and identify significant transactions for individual reporting.

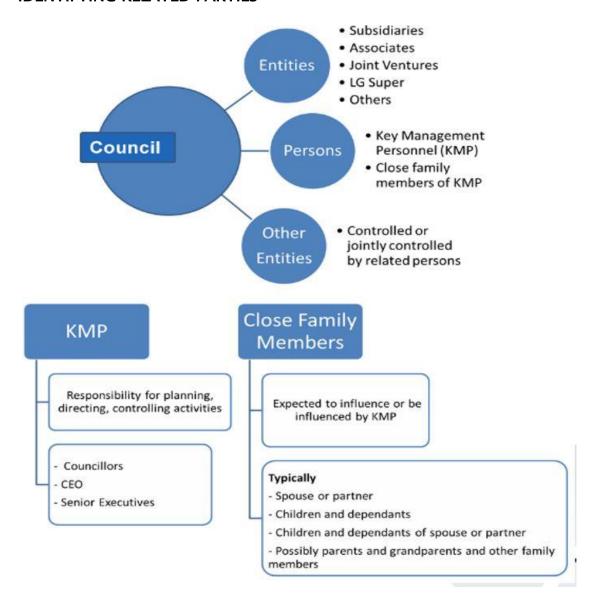
REVIEW

This Policy will be reviewed triennially (every three years), unless organisational and legislative changes require modifications that are more frequent.

RESPONSIBILITIES

The General Manager has the delegated responsibility for the implementation of the Policy from the Council in terms of the *Local Government Act 1993*.

IDENTIFYING RELATED PARTIES



REGISTER OF RELATED PARTY TRANSACTIONS

MAINTAIN A REGISTER

The General Manager or Responsible Accounting Officer is responsible for maintaining and keeping up to date a register of related party transactions that captures and records the information for each existing or potential related party transaction (including OCT assessed as being material in nature) during a financial year.

CONTENTS OF REGISTER

The contents of the register of related party transactions must detail for each related party transaction:

- . the description of the related party transaction;
- . the name of the related party;

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Date for Review: April 2022

Note: If this document is a printed copy always check the electronic version to ensure it is up to date.

- . the nature of the related party's relationship with the Council;
- . whether the notified related party transaction is existing or potential;
- . description of the transactional documents the subject of the related party transaction.

The General Manager or Responsible Accounting Officer is responsible for ensuring that the information is disclosed in the Council's Financial Statements to the extent, and in the manner stipulated by AASB 124.

The Council will use the declarations of KMP to establish a list of related parties for the purposes of identifying transactions and reporting under AASB 124.

Updates will be provided to KMP and Council staff periodically on changes arising from amendments to Australian Accounting Standards, applicable legislation or policy and procedural requirements.

PRIVACY AND RIGHT TO INFORMATION

The Council must comply with the requirements of the *Archives Act 1983* (Tasmania), *Privacy Act 1988* (Commonwealth), *Personal Information Protection Act 2004* (Tasmania) and *Right to Information 2009* (Tasmania) in the collection, storage, management, disclosure and reporting of information.

A declaration statement from KMP is incorporated into the Declaration of Related Party Transactions Form (Appendix 1) to enable the disclosure and reporting of information in accordance with AASB 124.

Sandra Ayton
GENERAL MANAGER

Date of Issue: April 2019 6 of 8 Revision No: 01



APPENDIX 1

Private and Confidential

Related Party Declaration by Key Management Personnel for 1 July YYYY to 30 June YYYY.

Name of Key Management Person (KMP):

Position of Key Management Person (KMP):

Close Family Member Name	Relationship with KMP	Entities over which the close family member has sole or joint control	Nature of likely transactions with Council or Council entities

Name of Entity over which the KMP has control	Relationship with KMP	Nature of likely transactions with Council or Council entities

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I declare that the above list indicated that the above list indicated controlled, or jointly controlled this declaration after reading the meaning of the words "clost controlled, by myself or my clost controlled, by myself or my clost.	ed, by myself or my close the fact sheet supplied b se family members" and "e	e family members. I make y the Council which details
I permit the General Manager related to me and to use the Related Party Disclosures Polic	information for the purp	
Declared at	on the	(Date)
Signature of KMP:		
Name of KMP:		

In accordance with Council's *Privacy Policy*, your information, and the information of others, is protected by law, including the *Privacy Act 1988* and the *Personal Information Protection Act 2004*.

Date of Issue: April 2019 8 of 8 Revision No: 01



SCHEDULE OF CONTRACTS AND AGREEMENTS

(Other than those approved under the Common Seal) Period: 1 to 31 March 2019

Contracts

- . Contract for sale of property CT146731/2, 4 Arnold Street, Penguin Purchase price \$120,00.00
- . Contract No. ENG1802
 Detailed Design
 Ulverstone Cultural Precinct
 Price \$522,600 (plus. GST)
- . Contract for sale of property for unpaid rates CT204935/1 Kindred Road, Forth Purchase price \$1,000.00
- . Contract for sale of property for unpaid rates CT231762/1 South Road, Penguin Purchase price \$1,000.00
- . Contract for sale of property for unpaid rates CT215480/1 South Nietta Road, South Nietta Purchase price \$1,000.00
- . Contract for sale of property for unpaid rates CT2153291/1 Wilmot Road, Forth Purchase price \$1.00
- . Contract for sale of property for unpaid rates CT145364/1 21A Ironcliffe Road, Penguin Purchase price \$1.00
- . Contract No.7/2018-2019
 Traffic and Civil Services
 Lovett Street/Trevor Street Intersection, Ulverstone provision of traffic analysis, intersection modelling and concept design drawings
 Net Price \$8,228.00 (incl. GST)
- Contract No.9/2018-2019
 JF Machinery Pty Ltd
 Supply and delivery of JCB 3CX T4i Elite front end loader/backhoe and fittings
 Net Price \$131,153.00 (incl. GST)

PO Box 220 / DX 70506
19 King Edward Street
Ulverstone Tasmania 7315
Tel 03 6429 8900
Fax 03 6425 1224
admin@centralcoast.tas.gov.au
www.centralcoast.tas.gov.au

Contract No.10/2018-2019
Demolition Tasmania
Undertake the demolition of buildings and associate infrastructure at the Penguin Recreation Ground, Ironclife Road, Penguin as per Tender Documents dated 25 February 2019
Net Price \$157,68600 (incl. GST)

Agreements

- Lease Agreement
 Department of Health
 Lower floor Old Penguin Council Office
 19 Ironcliffe Road Penguin
- . Grazing Lease Agreement Kim Phillips-Haines Lease of 4.48ha Henslowes Road, Ulverstone
- Lease Agreement
 Central Coast Council and Crown land
 94 River Avenue, Heybride
- . Grant Deed
 Vulnerable Road Users Program 2018–2019
 Council Road
 Central Coast Council and Department of State Growth
 Central refuge island on north of South Road intersection, Dial Road, Penguin Grant amount: \$35,000.00
- . Grant Deed
 Levelling the Playing Field Grants 2018–2019
 Central Coast Council and Department of Communities Tasmania
 Ulverstone Recreation Ground change room refurbishment
 Grant amount: \$471,200.00
- Lease Agreement
 Central Coast Council and Department of Health
 Lease of Lower Floor
 19 Ironcliffe Road, Penguin

Sandra Ayton

GENERAL MANAGER



SCHEDULE OF CORRESPONDENCE RECEIVED ADDRESSED TO MAYOR AND COUNCILLORS

Period: 19 March to 15 April 2019

- . Letter requesting Council detail the necessary application documents to gain formal retrospective approval for the works on the road reservation outside of 1 Serenity Close, Preservation Bay.
- Letter seeking support for the nomination of President role in upcoming Local Government Association of Tasmania election campaign.
- . Letter of thanks for the support in the maintenance and development of the Riana Community Centre and to outline future works, maintenance and development ideas.

Bill Hutcheson

DIRECTOR ORGANISATIONAL SERVICES



SCHEDULE OF DOCUMENTS FOR AFFIXING OF THE COMMON SEAL

Period: 19 March to 15 April 2019

Documents for affixing of the common seal under delegation

- Grant Deed

 Vulnerable Road Users Program 2018–2019

 Central Coast Council and Department of State Growth

 Central refuge islands north of South Road near Recreation Drive intersection and South Road at intersection with Dial Road, Penguin

 Grant amount: \$35,000.00
- Deed of Variation of Grant Deed Liveable Communities Grants Program 2017–2018
 Variation to Date of Completion replaced with 30 September 2019 Grant Amount: \$13,696.07
- Adhesion Order
 175 Wilsonia Road, North Motton subdivision two lots
 Application No. DA2018259
- Final Plan of Survey
 1 Crescent Street, Ulverstone boundary adjustment
 Application No. DA2018101
- Part 5 Agreement under s.71 of Land Use Planning and Approvals Act 1993 Sisby Street, Ulverstone
 Application No. DA216086
- Final Plan of Survey

 161 Hardys Road, Penguin subdivision three lots

 Application No. DA217241

Sandra Ayton

GENERAL MANAGER

PO Box 220 / DX 70506 19 King Edward Street Ulverstone Tasmania 7315 Tel 03 6429 8900 Fax 03 6425 1224 admin@centralcoast.tas.gov.au www.centralcoast.tas.gov.au

A SUMMARY OF RATES & FIRE SERVICE LEVIES FOR THE PERIOD ENDED 31 MARCH 2019

	2017/2018			2018/2019	
	\$	%		\$	%
Rates paid in Advance	- 989,341.98	-6.64	_	1,087,032.00	-7.07
Rates Receivable	262,841.73	1.76		226,686.72	1.47
Rates Demanded	15,552,596.16	104.40		16,167,949.24	105.08
Supplementary Rates	70,353.18	0.48		77,997.32	0.52
	14,896,449.09	100.00		15,385,601.28	100.00
Collected	13,458,817.87	90.35		13,958,687.59	90.73
Add Pensioners - Government	915,561.61	6.15		933,872.57	6.07
Pensioners - Council	35,665.00	0.24		36,120.00	0.23
	14,410,044.48	96.74		14,928,680.16	97.03
Remitted	-				
Discount Allowed	600,814.04	4.03		636,196.82	4.14
Paid in advance	- 776,479.63	-5.21	_	864,375.96	-5.62
Outstanding	662,070.20	4.44		685,100.26	4.45
	14,896,449.09	100.00		15,385,601.28	100.00

Rachel Stratton

ASSISTANT ACCOUNTANT

				(Cer	ntral Coas	it	С	ouncil						
			Ope	ra	tin	g Budgets @	0	31	March 2	0	19				
		Adop	pted Budget		Re	vised Budget		ΥT	D Budget		YTD Actuals	Va	riation	% Variation	Note
GENERAL MANAGEMENT															
Office of General Manager															
Property Management		-\$	10,500		-\$	10,500		-\$	7,872		-\$ 10,404	-\$	2,532	32%	
Strategic Projects		\$	120,000		\$	120,000		\$	37,839		\$ 58,702	\$	20,863	55%	1
Elected Members		\$	682,373		\$	682,373		\$	511,778		\$ 536,180	\$	24,402	5%	
General Managers Office		\$	988,313		\$	988,313		\$	741,227		\$ 626,706	-\$	114,521	-15%	2
TOTA	۱L	\$	1,780,186		\$	1,780,186		\$	1,282,972		\$ 1,211,184	-\$	71,788	-6%	

Central Coast Council Operating Budgets @ 31 March 2019 **INFRASTRUCTURE SERVICES Engineering Services** \$ \$ -\$ 47,234 47,237 Engineering 3 \$ -1574567% \$ -\$ \$ \$ 6 34,949 34,955 -582583% Fleet \$ -\$ **TOTAL** 82,192 -913244% 82.183 3 Works -\$ **Private Works** 20,000 -\$ 20,000 15,002 5,444 \$ 9,558 -64% 4 \$ 1,709,831 \$ 1,280,364 -\$ 118,886 Roads - Urban Sealed 1,709,831 1,161,478 -9% \$ \$ 1,738,424 1,618,250 -7% Roads - Rural Sealed 2,320,910 2,320,910 120,174 \$ -36% Roads - Rural Unsealed 372,000 372,000 \$ 279,003 179,686 99,317 5 \$ 696,000 \$ 696,000 \$ 521,997 521,196 -\$ **Footpaths** 801 0% \$ 495,000 \$ 495,000 \$ 32,147 -9% **Bridges** 369,241 337,094 Carparks \$ \$ \$ 66,616 \$ 13,841 6 91.500 91.500 80.457 21% Street Lighting \$ \$ \$ 345,001 278,119 -\$ 66,882 460.000 460.000 -19% 7 \$ 1,795,900 1,795,900 \$ 1,345,743 1,276,383 69,360 -5% Parks \$ \$ \$ -\$ 8 Drainage 628.000 628.000 470.995 375.811 95.184 -20% \$ **Public Amenities** 404,820 404,820 \$ 301,986 342,745 40,759 13% \$ 236,000 \$ 236,000 176,978 149,573 27,405 -15% Cemeteries \$ -\$ 9 Ś \$ 6,881,346 565,998 **TOTAL** 9,189,961 9,189,961 6,315,348 -\$ -8% Depot Works Depot and Store \$ \$ \$ 88,499 88,498 8849800% 10 \$ 110,500 110,500 122.740 39,864 **Emergency Services** 82.876 48% 11 \$ \$ 2,114,847 1,992,404 Household Garbage 2,817,150 2,817,150 122,443 -6% 12 Non-Household Garbage \$ 335,500 \$ -\$ 6,297 -3% 335,500 251,620 245,323 **TOTAL** 3,263,150 Ś 3,263,150 \$ 2,449,344 2,448,966 378 0%

Central Coast Council Operating Budgets @ 31 March 2019 **COMMUNITY SERVICES Community Services** \$ \$ 602.804 \$ 423,308 -\$ Community Development 602.804 452.102 28,794 -6% \$ \$ \$ 119,200 119,200 89,401 89,985 \$ 584 1% Housing \$ **Cultural Amenities** 323.979 323,979 \$ 229,084 257,422 \$ 28,338 12% \$ \$ \$ 141,850 141,850 70,464 35,908 -34% **Public Halls and Buildings** 106,372 13 \$ \$ \$ \$ Swimming Pool and Waterslide 9,000 9,000 6,747 7,112 365 5% \$ 1,166,100 872,782 982,726 Active Recreation 1,166,100 109,944 13% 14 \$ \$ 317,236 2% **Recreation Centres** 427,482 427,482 323,020 5,784 \$ \$ 1% Cultural Activities 163,900 163,900 122,920 124,261 1,341 \$ 49,500 \$ 49,500 \$ -\$ 9,789 Community Contribs & Supt 37,125 27,336 -26% 15 \$ 187,500 \$ 187,500 \$ **Visitor Information Services** 140,625 120,581 20,044 -14% 16 \$ 2,374,394 3,191,315 3,191,315 2,426,215 **TOTAL** 2% 51.821 **Childrens Services** Child Care -\$ -\$ 35,698 -\$ 26,785 135,188 -\$ 108,403 405% 35,698 17 \$ \$ Penguin Play Centre 1.185 1.185 100% **TOTAL** -\$ 35,698 -\$ 35,698 -\$ 134,003 107,218 400% 26,785 **Regulatory Services Building and Plumbing** \$ 349,038 349,038 \$ \$ 261,780 194,638 -\$ 67,142 -26% 18 \$ 238,952 238,952 179,213 151,827 27,386 **Environment and Health** -15% \$ \$ 44% **Parking Control** 50,000 50,000 37,499 53,924 16,425 19 \$ 80,226 \$ 80,226 \$ 58,282 -\$ 1,889 -3% Animal Control 60,171 \$ 718,216 718,216 79,992 **TOTAL** 538,663 458,671 -15% **Land Use Planning** Land Use Planning \$ 337,974 \$ 337,974 -\$ 0% 253,479 252,640 839 252,640 **TOTAL** 337,974 337,974 253,479 839 0%

Central Coast Council Operating Budgets @ 31 March 2019 ORGANISATIONAL SERVICES **Corporate Services** \$ 571,331 639,929 \$ 479,945 402,510 -\$ 77,435 Administration -16% 20 -\$ -\$ -\$ 48,000 35,530 \$ Caravan Parks 48,000 35,997 467 -1% \$ \$ 5% **Corporate Support Services** 951,700 788,255 591,191 623,148 31,957 \$ \$ \$ 1,035,139 **TOTAL** 1,475,031 1,380,184 990,128 45,011 -4% **Finance** -\$ -\$ 3,557,917 \$ 1,792,586 -50% Finance 4,872,000 4,978,150 -\$ 1,765,331 21 -\$ 15,440,169 15,440,169 -\$ 15,440,169 -\$ 16,241,551 801,382 5% 22 Rates \$ \$ 77867% Labour Oncosts 2,339 2,336 -\$ 20,312,169 20,418,319 -\$ 18,998,083 -\$ 18,004,543 993,540 **TOTAL** -5% Organisational Services Director Organisational Services Director \$ 10,000 210,997 158,251 185,567 27,316 17% 23 **TOTAL** \$ 10,000 210,997 158,251 185,567 27,316 17%

		Central Coast Council
		Notes for Operating Budgets @ 31 March 2019
Note	Area	Comment
		This area is over budget due to expenditure in the area of placemaking. Further work was commissioned from the
1	Strategic Projects	contractor than was initially expected.
		Additional leave has been taken from staff in this area which is charged through the labour oncost area rather than
2	General Managers Office	directly to activity centre.
		By the end of the year this area will align with the budget of zero. This area is fully charged out throughout the
3	Engineering Services	organisation.
		The expenditure for this area is above the budgeted amount. This will rectify itself and will show as additional income as
4	Private Works	well due to the timing. We are unable to invoice for private works until the project is complete.
		Weather conditions determine when works will occur on rural unsealed roads. The drier weather has allowed for more
		work to be complete on sealed roads. Currently this area is under budget but this can change depending on the weather
5	Roads - Rural Unsealed	for the remaining 3 months of the financial year.
		Additional works have been carried out on off-street carparking, again this program will be impacted by the weather
6	Car parks	which can lead to deterioration of the surface which will then require more maintenance.
		The timing of accounts from Aurora is usually a month behind but even considering this there will be a budget saving in
7	Street Lighting	this area for the year.
		The Stormwater Management Plan has been developed and is in a draft form Once adopted this will generate further
8	Drainage	works in this area.
9	Cemeteries	Less burials have resulted in less expenditure at the cemeteries.
		By the end of the year this area will align with the budget of zero. This area is fully charged out throughout various
10	Works Depot & Store	projects.
		This area is over budget mainly due to storm surge damage that occurred in July 2018 as this expenditure was not
11	Emergency Services	budgeted for.
		The timing of accounts from Veolia is a month behind but even considering this there will be a small budget saving in this
12	Household Garbage	area for the year.
		Overall there are many small increases to income and small decreases to expenditure items. The net affect is a budget
12	Public Halls & Buildings	saving for this area

		Central Coast Council
		Notes for Operating Budgets @ 31 March 2019
Note	Area	Comment
		This area is currently over budget. Expenditure at the Dial Park complex is over budget due to it being the first year of
		operation so it has required more maintenance than an established recreation ground. Recreation ground maintenance
		for all facilities is also over budget but this will be due to the higher maintenance required in the warmer months of the
14	Active Recreation	year.
		The Volunteer Week activities will occur in the last quarter of the year and the anticipated expenditure in small grants
15	Community Contribs & Suprt	will occur then as well.
16	Visitor Information Services	Operational expenses for the Visitor Information Centres are below what was budgeted
		Numbers of children have increased this year resulting in increased revenue whilst expenditure has been in line with the
17	Childcare	budget
		There has been an increase in income for some of the building and plumbing fees. Inspections and connection fees in
		particular have nearly reached the annual budget anticipated. From an expenditure point of view the salaries are
18	Building & Plumbing	currently under budget.
		Income in relation to parking fines is cuurently under budget. This would be due the community awareness of chnaged
19	Parking Control	parking conditions.
		This area is currently under budget mainly due to decreased salaries in this area due to staff being on leave and less
20	Corp Services Administration	relief staff being engaged.
21	Finance	The timing of some grants has been different from anticipated and as such has caused this variation to the budget.
22	Rates	Rates generated is in excess of the original budgets. This is mainly due to supplementary valuations
		This area is over budget due to the implementation of the no-smoking area in the Ulverstone CBD and the introduction
		of the Animal Local Law. Neither of these projects were budgeted for. There has also been an over expenditure in legal
23	Org Services Director	fees for this area, some of which will be recovered in the future.

Central Coast Council

Balance Sheet as at 31 March 2019

Name		30-Jun-18 \$	31-Mar-19 \$		<u>Ref</u>
Cash and cash equivalents	Assets				
Trade and other receivables	Current assets				
Assets held for sale 198,500 198,500 2	Cash and cash equivalents	11,908,937	13,506,128	1,597,191	1
Other assets 397,782 197,777 → 200,005 4 Total current assets 13,691,058 15,669,863 1,978,805 4 Non-current assets 2,090 2,090 - 5 Investment in Regional Waste Management Authority 5,001,413 5,001,413 5,001,413 25,709,492 8 Investment in Water Corporation 75,945,590 75,945,590 75,945,94 8 Property, infrastructure, plant and equipment 454,554,621 480,264,113 25,709,492 8 Capital Work in Progress 2,115,895 8,189,218 6,073,323 9 Other assets - - - - Total assets 537,619,609 569,402,424 31,782,815 1 Total assets 551,310,667 585,072,287 33,761,620 1 Current liabilities 2,126,929 432,023 1,694,906 10 Trust funds and deposits 279,868 279,868 279,868 279,868 279,868 279,868 279,869 1 1 1 <td>Trade and other receivables</td> <td>1,185,839</td> <td>1,767,457</td> <td>581,618</td> <td>2</td>	Trade and other receivables	1,185,839	1,767,457	581,618	2
Non-current assets	Assets held for sale	198,500	198,500	_	3
Non-current assets 2,090 2,090 3,001,413 3,0	Other assets	397,782	197,777 -	200,005	4
Trade and other receivables 2,090 2,090 - 5 5 Investment in Regional Waste Management Authority 5,001,413 5,001,413 - 6 Investment in Water Corporation 75,945,590 75,945,590 - 7 75,945,590 75,945,590 - 7 75,945,590 75,945,900	Total current assets	13,691,058	15,669,863	1,978,805	
Investment in Regional Waste Management Authority 5,001,413 5,001,413 - 6 6 1 1 1 1 1 1 1 1	Non-current assets				
Non-current liabilities 10 10 10 10 10 10 10 1	Trade and other receivables	2,090	2,090	_	5
Non-current liabilities Non-current liab	Investment in Regional Waste Management Authority	5,001,413	5,001,413	_	6
Property, infrastructure, plant and equipment 454,554,621 480,264,113 25,709,492 8 Capital Work in Progress 2,115,895 8,189,218 6,073,323 9 Property in Progress 2,115,895 8,189,218 6,073,323 9 Property in Progress 2,115,895 569,402,424 31,782,815 7 Total non-current assets 537,619,609 569,402,424 31,782,815 7 Total assets 551,310,667 585,072,287 33,761,620				_	7
Capital Work in Progress Other assets 2,115,895 8,189,218 6,073,323 9 Other assets -	Property, infrastructure, plant and equipment		480,264,113	25,709,492	8
Cother assets					
Cotal assets 551,310,667 585,072,287 33,761,620 Liabilities Current liabilities Trade and other payables 2,126,929 432,023 1,694,906 10 Trust funds and deposits 279,868 279,868 279,868 - 11 Provisions 2,707,664 2,707,664 - 12 Interest bearing liabilities 208,670 208,670 - 13 Total current liabilities Provisions 3,007,218 3,007,218 - 14 Interest bearing liabilities 10,191,305 10,191,305 - 15 Total non-current liabilities 13,198,523 13,551,768 13,551,769 Total liabilities 18,521,654 17,179,993 11,856,863 Net Assets 532,789,013 567,892,294 21,904,757 Equity Accumulated surplus 255,410,435 260,657,997 5,247,562 16 Reserves 277,378,578	Other assets	- -	-	_	
Cotal assets 551,310,667 585,072,287 33,761,620 Liabilities Current liabilities Trade and other payables 2,126,929 432,023 1,694,906 10 Trust funds and deposits 279,868 279,868 279,868 - 11 Provisions 2,707,664 2,707,664 - 12 Interest bearing liabilities 208,670 208,670 - 13 Total current liabilities Provisions 3,007,218 3,007,218 - 14 Interest bearing liabilities 10,191,305 10,191,305 - 15 Total non-current liabilities 13,198,523 13,551,768 13,551,769 Total liabilities 18,521,654 17,179,993 11,856,863 Net Assets 532,789,013 567,892,294 21,904,757 Equity Accumulated surplus 255,410,435 260,657,997 5,247,562 16 Reserves 277,378,578	Total non-current assets	537,619,609	569,402,424	31,782,815	
Current liabilities Trade and other payables 2,126,929 432,023 - 1,694,906 10 Trust funds and deposits 279,868 279,868 - 11 Provisions 2,707,664 2,707,664 - 12 Interest bearing liabilities 208,670 208,670 - 13 Total current liabilities 5,323,131 3,628,225 (1,694,906) - Non-current liabilities 3,007,218 3,007,218 - 14 Interest bearing liabilities 10,191,305 10,191,305 - 15 Total non-current liabilities 13,198,523 13,551,768 13,551,769 15 Total liabilities 18,521,654 17,179,993 11,856,863 10 <td></td> <td></td> <td></td> <td></td> <td></td>					
Trade and other payables 2,126,929 432,023 1,694,906 10 Trust funds and deposits 279,868 279,868 - 11 Provisions 2,707,664 2,707,664 - 12 Interest bearing liabilities 208,670 208,670 - 13 Total current liabilities 5,323,131 3,628,225 (1,694,906) - Provisions 3,007,218 3,007,218 - 14 Interest bearing liabilities 10,191,305 10,191,305 - 15 Total non-current liabilities 13,198,523 13,551,768 13,551,769 15 Total liabilities 18,521,654 17,179,993 11,856,863 16 Net Assets 532,789,013 567,892,294 21,904,757 20,004,757 20,004,757 20,004,757 20,004,757 20,004,757 20,004,757 10,004,757 20,004,757 20,004,757 20,004,757 20,004,757 20,004,757 20,004,757 20,004,757 20,004,757 20,004,757 20,004,757 20,004,757 20,004,75	Liabilities				
Trust funds and deposits 279,868 279,868 - 11 Provisions 2,707,664 2,707,664 - 12 Interest bearing liabilities 208,670 208,670 - 13 Total current liabilities 5,323,131 3,628,225 (1,694,906) - Provisions 3,007,218 3,007,218 - 14 Interest bearing liabilities 10,191,305 10,191,305 - 15 Total non-current liabilities 13,198,523 13,551,768 13,551,769 1 Total liabilities 18,521,654 17,179,993 11,856,863 1 Net Assets 532,789,013 567,892,294 21,904,757 5 Equity Accumulated surplus 255,410,435 260,657,997 5,247,562 16 Reserves 277,378,578 307,234,297 29,855,719 17 Is within budget expectations. 11 12 12 12 12 12 12 12 12 13 14 14 14	Current liabilities				
Provisions 2,707,664 2,707,664 - 12 Interest bearing liabilities 208,670 208,670 - 13 Total current liabilities 5,323,131 3,628,225 (1,694,906) - 14 Non-current liabilities 3,007,218 3,007,218 - 14 Interest bearing liabilities 10,191,305 10,191,305 - 15 Total non-current liabilities 13,198,523 13,551,768 13,551,769 15 Total liabilities 18,521,654 17,179,993 11,856,863 10 Net Assets 532,789,013 567,892,294 21,904,757 20 Equity Accumulated surplus 255,410,435 260,657,997 5,247,562 16 Reserves 277,378,578 307,234,297 29,855,719 17 Is within budget expectations. -	Trade and other payables	2,126,929	432,023 -	1,694,906	10
Non-current liabilities 208,670 208,670 - 13 3,628,225 (1,694,906)	Trust funds and deposits	279,868	279,868	-	11
Non-current liabilities 5,323,131 3,628,225 (1,694,906) Non-current liabilities 3,007,218 3,007,218 - 14 Interest bearing liabilities 10,191,305 10,191,305 - 15 Total non-current liabilities 13,198,523 13,551,768 13,551,769 Total liabilities 18,521,654 17,179,993 11,856,863 Net Assets 532,789,013 567,892,294 21,904,757 Equity Accumulated surplus 255,410,435 260,657,997 5,247,562 16 Reserves 277,378,578 307,234,297 29,855,719 17 Is within budget expectations. - 14 - 14 - 14	Provisions	2,707,664	2,707,664	-	12
Non-current liabilities Provisions 3,007,218 3,007,218 - 14 Interest bearing liabilities 10,191,305 10,191,305 - 15 Total non-current liabilities 13,198,523 13,551,768 13,551,769 Total liabilities 18,521,654 17,179,993 11,856,863 Net Assets 532,789,013 567,892,294 21,904,757 Equity Accumulated surplus 255,410,435 260,657,997 5,247,562 16 Reserves 277,378,578 307,234,297 29,855,719 17 Is within budget expectations.	Interest bearing liabilities			_	13
Provisions 3,007,218 3,007,218 - 14 Interest bearing liabilities 10,191,305 10,191,305 - 15 Total non-current liabilities 13,198,523 13,551,768 13,551,769 13,198,523 13,1719,993 11,856,863	Total current liabilities	5,323,131	3,628,225	(1,694,906)	
Interest bearing liabilities 10,191,305 10,191,305 - 15 Total non-current liabilities 13,198,523 13,551,768 13,551,769 13,551,769 11,856,863 13,551,769 11,856,863 13,551,769 11,856,863 13,551,769 11,856,863 13,551,769	Non-current liabilities				
Total non-current liabilities 13,198,523 13,551,768 13,551,769 Total liabilities 18,521,654 17,179,993 11,856,863 Net Assets 532,789,013 567,892,294 21,904,757 Equity Accumulated surplus 255,410,435 260,657,997 5,247,562 16 Reserves 277,378,578 307,234,297 29,855,719 17 Is within budget expectations.	Provisions	3,007,218	3,007,218	_	14
Net Assets 532,789,013 567,892,294 21,904,757 Equity Accumulated surplus 255,410,435 260,657,997 5,247,562 16 Reserves 277,378,578 307,234,297 29,855,719 17 Is within budget expectations. 18,521,654 17,179,993 11,856,863	Interest bearing liabilities	10,191,305	10,191,305	_	15
Net Assets 532,789,013 567,892,294 21,904,757 Equity 255,410,435 260,657,997 5,247,562 16 Reserves 277,378,578 307,234,297 29,855,719 17 Is within budget expectations. 15,247,562 16 16	Total non-current liabilities	13,198,523	13,551,768	13,551,769	
Equity 255,410,435 260,657,997 5,247,562 16 Reserves 277,378,578 307,234,297 29,855,719 17 Is within budget expectations. 17 17 18 <t< td=""><td>Total liabilities</td><td>18,521,654</td><td>17,179,993</td><td>11,856,863</td><td></td></t<>	Total liabilities	18,521,654	17,179,993	11,856,863	
Accumulated surplus 255,410,435 260,657,997 5,247,562 16 Reserves 277,378,578 307,234,297 29,855,719 17 Is within budget expectations.	Net Assets	532,789,013	567,892,294	21,904,757	
Reserves 277,378,578 307,234,297 29,855,719 17 Is within budget expectations.	Equity				
Reserves 277,378,578 307,234,297 29,855,719 17 Is within budget expectations.	Accumulated surplus	255,410,435	260,657,997	5,247,562	16
Is within budget expectations.	Reserves	277,378,578		29,855,719	17
	Is within budget expectations.				
		532,789,013	567,892,294	35,103,281	

Current assets

- 1 Rates payments have increased the cash balance
- 2 Increased payment of accounts since 30 June.
- 3 No sale of Council land
- 4 Accrued revenue and prepaid expenses are accounted for at end of the financial year

Non-current assets

- 5 Non current assets are recognised at year end.
- 6 Investment revalued at end of financial year
- 7 Investment revalued at end of financial year
- 8 This revenue is only recognised at year end
- 9 This is the Council's Capital work program and carryover project amounts.

Current liabilities

- 10 This is the amount of accounts payable at 31 March 2019
- 11 This account is recognised at year end
- 12 This account is recognised at year end
- 13 This account is recognised at year end

Non-current liabilities

- 14 This account is recognised at year end
- 15 This account is recognised at year end

Equity

- **16** Difference is the profit as at 31 March in Income Statement.
- 17 This account is recognised at year end

Central Coast Council

Statement of Comprehensive Income for the period ended 31 March 2019

	<u>YTD Budget</u> 2018–19	31/03/2019 2018-19	<u>Variance</u> 2018–19	<u>Ref</u>
EXPENSES				
Employee Costs Materials and Contracts Interest Depreciation and Amortisation Other TOTAL EXPENSES	3,879,082 11,581,484 282,309 4,401,477 303,750 20,448,102	3,504,388 11,384,397 334,634 4,401,477 387,774 20,012,670	374,694 197,087 -52,325 - -84,024 435,432	1 2 3 4 5
REVENUES				
Rates and Charges Fees and Charges Interest Government Grants and contributions Share of Profit of Associate Stat Dividend's NTER/LGE Other TOTAL OPERATING REVENUE	15,440,169 2,839,500 191,250 1,745,159 1,180,575 375,000 510,000 22,281,653	16,462,761 2,805,464 267,129 3,433,279 - 924,594 - 23,893,228	1,022,592 -34,036 75,879 1,688,120 -1,180,575 549,594 -510,000 1,611,575	6 7 8 9 10 11
Net gain/(loss) on Disposal of Land Net gain/(loss) on Disposal of Plant Net gain/(loss) on Disposal of Other assets Net gain/(loss) on transfer of assets Capital Grants TOTAL CAPITAL REVENUE	216,750 900,000 - - 998,831 2,115,581	1,367,004	-216,750 -900,000 - - - 368,173 -748,577	13 14 15
TOTAL REVENUE	24,397,234	25,260,232	862,997	
NET SURPLUS / (DEFECIT)	\$3,949,132	\$5,247,562	1,298,430	

EXPENSES

- 1 Less than budget due to staff movements
- 2 Projects yet to be completed
- 3 Is within budget expectations
- 4 Is within budget expectations
- 5 Is within budget expectations

REVENUES

- 6 Is within budget expectations
- 7 Is within budget expectations
- 8 Interest on Term Deposit Investments is greater than budgeted due to receiving better than expected rates and cash flow
- **9** Is within budget expectations
- 10 This revenue is only recognised at year end
- 11 Includes TasWater and Dulverton dividends and NTER
- 12 No other received yet
- 13 This revenue is only recognised at year end
- 14 This revenue is only recognised at year end
- 15 This revenue is only recognised at year end

UNDERLYING SURPLUS / (DEFICIT)

Underlying surplus / (deficit)	834,720	2,513,554
FAG's adjustment	-	-
Capital grants	(998,831)	(1,367,004)
Capital Gains and losses	(2,115,581)	(1,367,004)
Net surplus	3,949,132	5,247,562

_				Works Program 2018-2	.015			(Schedule indicates site	CONSTITU
Tas	sk Name	Budget	Notes	Scheduling Comments e	July	August September October November December January 30 6 13 20 27 3 10 17 24 1 8 15 22 29 5 12 19 26 3 10 17 24 31 7 14 21	February March	April May	1 27 3
N	orks Schedule 2018-2019	\$12,608,001		10/2	7 2 1 3 1 10 12	3 10 11 20 27 3 10 11 24 1 1 0 13 22 23 3 12 13 20 3 10 17 24 31 7 14 21	.0 4 11 10 25 4 11 10 20	7 1 1 0 1 13 22 23 1 0 1 13 20	512713
	CAPITAL WORKS PROGRAM 2018-2019	\$12,608,001							
	Strategic Projects	\$2,384,000							
_	Forth/Leith Shared Pathway	\$1,151,000						1	
	Batten Park	\$17,000	Investigations		<u> </u>				
_	Ulverstone Cultural Precinct	\$100,000 \$1,000,000			<u> </u>				
	LED Street Lighting		5/4.4		<u> </u>			4	
_	Former Penguin Recreation Ground	\$25,000 \$91,000	D/A Approval received						
_	Ulverstone Sports and Leisure Centre - Solar Panels Property Management	\$700,000	Showgrounds Installed		-	<u> </u>			
-	Dial Road Development	\$500,000	Subdivision construction & drainage line				-	1	2000
-	Fast Ulverstone Industrial Estate	\$100,000	oubdivision construction & dramage line				<u></u>		
	Penguin Depot decommission	\$100,000			1000			T T	
	Works Depot	\$130,000						1	-
	Two Way Radio	\$100,000					+ + + + + + + + + + + + + + + + + + + +	1	
	Depot Buildings	\$30,000	Building upgrade			 		+	
_	Emergency Services	\$965,000						+ + + + + + + + + + + + + + + + + + + +	
	SES Equipment Upgrade	\$10,000							
	South Riana Road, Gunns Plains Landslip	\$300,000	Road rehabilitation inc. wall						
	Lowana Road Landslip	\$105,000	Road rehabilitation						
	Marshalls Bridge Road	\$550,000	Road rehabilitation	_			i i	T i	Ti-
	Roads - Urban Sealed	\$1,875,000							
_	Street Resealing	\$0	Preparation works						
-	Street Resealing	\$150,000	As per program						
_	Traffic Management/Safety Improvements	\$17,000	Works as required from TMC						
_	Main Street	\$244,000	C/O - Rehabilitation					7	
	Cuprona Road Intersecton	\$42,000	Pavement rehabilitation						
	Kings Parade/Queen's Gardens	\$450,000	Access improvements					1	
	Reibey Street/Kings Parade	\$150,000	Intersection realignment		<u> </u>			i i	
	Kings Parade	\$150,000	Bridge RAB to Jermyn Street		<u> </u>			1	i_
	Safe Cycling Routes	\$5,000			♦ 2/07				
	Railway Crossings	\$10,000			2/07				
	Kerb Ramp Improvements	\$20,000			<u> </u>				
_	James Street/Grove Street/Gollan Street	\$240,000	Intersection realignment				 		
	Carpark Lane Improvements	\$5,000	N		♦ 2/07	<u> </u>	<u> </u>	 	_!_
	Sports Complex Avenue	\$350,000	New wall, widen & intersection		1				
	Main Road/Crescent St (Penguin)	\$32,000	Kerb & channel outstand						
	Lovett/Trevor Street South Road, Ulverstone	\$5,000 \$5,000	Traffic light analysis					<u> </u>	-
_			Retaining Wall Design east of Hearps		-			1	
	Roads - Rural Sealed	\$1,721,000 \$100.000	December weeks		-			+	_
	Road Resealing Road Resealing	\$100,000	Preparation works Sealing works			· · · · · · · · · · · · · · · · · · ·		+	-
_	Raymond Road Landslip	\$10,000	ocaling works		♦ 2/07			+	
-	Penguin Road Landslip	\$10,000				 	+ + + + + + + + + + + + + + + + + + + +	++	
	George Street, Forth	\$130,000	Land runoff & road drainage improvements		w ===1			+ +	_
_	Isandula Road	\$20,000	Investigation & Design - Slip Rectification		-	2000		+ + -	
	Gees Road	\$50,000	Slip rectification					++	
	West Gawler Road/McKenna's Rd	\$50,000	Intersection Improvements - Sight Distance		·		 	 	- i-
_	Zig Zag Road	\$30,000	Deferred					 	-i-
	Maskells Road	\$60,000	Turning circle					+	_
	Penguin Road Safe Cycle Use	\$150.000						+	_
	Beinefelts Road	\$496,000	Seal					1	_
	Intersection Improvements	\$0	Old Kindred, Geales/Wilmot, Mannings Jetty/Walke	er,	-				_
	Traffic Management	\$5,000	Works as required from TMC		♦ 2/07		7	++	_
	Footpaths	\$402,000					1 1		
	Victoria Street	\$150,000	C/O - Rehabilitation of footpath, trees etc						
	Coles Lane	\$50,000	Surface rectification					11 1	i i
	Dooley Street	\$48,000	Footpath upgrade					T	Ti-
	Leven Street	\$89,000	Footpath upgrade		1				
	Sunnyridge Avenue	\$65,000	New footpath						
	Bridges	\$1,296,000			1			T	
	Forth River, Forth Road Flood Opening	\$60,000	Concrete repairs & joint re-seal						
	Redwater Creek, Loyetea Road	\$200,000	Replacement						
	Sulphur Creek, Nine Mile Road	\$311,000	Replacement				1		
	Buttons Creek, Edinborough Road	\$200,000	Replacement	Tender assessment & approval				1	
	Gawler River, Isandula Road	\$525,000	Replacement						
	Leven River, South Riana Road	\$0	Deferred					d I	
	Car Parks	\$230,000							
	Bannons Carpark	\$110,000	Regrade, resurface & linemark	Requests for Quotation					i.
	Church of England	\$60,000	Associated with Kings Pde works		i			i	
	Disabled Parking Spaces	\$20,000			1		i i	T i	
	North Reibey Street	\$15,000	Investigations, Layout Improvements		1				
	Tobruk Park	\$25,000	Reseal existing area	Requests for quotation					
Ì	Drainage	\$317,000							
1					_	<u> </u>			
	19 + Task Progress								

Task Name									site constr
Marnical Side Entry Pts	stes Scheduling Comments	e July	August September 3 3 0 6 13 20 27 3 10 17 24	October	November December	January February	March	April Ma	ay
Mary Street		18 25 2 9 16 2 2/07	3 30 6 13 20 27 3 10 17 24	1 1 8 15 22 29	9 5 12 19 26 3 10 17 24 3	31 7 14 21 28 4 11 18 2	5 4 11 18 25	1 8 15 22 29 6 13	3 20 27 3
Preservation Drive									1
Bertha Street Outfall		i							
Boyes Street Outfall S0,000 Pipe Open Drain Upper Maud Street S0,000 Pipe Open Drain Upper Maud Street S0 Pipe Open Drain Upper Maud Street S1,000 Pipe Open Drain S1,000 Miscellaneous Drainage S2,000 Miscellaneous Drainage S2,000 S1,000 Penguin Refuse Disposal Site - Site Rehabilitation S40,000 Penguin Refuse Disposal Site - Site Rehabilitation S40,000 Penguin Refuse Disposal Site - Site Rehabilitation S40,000 Penguin Refuse Disposal Site - Site Rehabilitation S1,000 Penguin Refuse Disposal Site - Site Rehabilitation S1,000 Penguin Refuse Pipe Control - Leachate Improvements S10,000 Penguin Transfer Station - Stept Improvements S5,000 Pund reallocated to the Penguin Parks at Renewals S25,000 Pund reallocated to the Penguin Parks Asset Renewals S5,000 Pund reallocated to the Penguin Parks Asset Renewals S10,000 Soliard - Beach Road S5,000 Pund reallocated to the Penguin Parks Asset Renewals S10,000 Soliard - Beach Road S5,000 Pund reallocated to the Penguin Parks Asset Renewals S10,000 Pund reallocated to the Penguin Parks Asset Renewals S10,000 Pund reallocated to the Penguin Parks Penguin Uprade S5,000 Pund reallocated to the Penguin Parks S10,000 Pund reallocated to the Penguin Park S10,000 Pund reallocated to the Penguin Park S10,000 Pund reallocated to the Penguin Park S10,000 Pund reallocated to the Penguin Parks Pund reallocated to the Penguin Park Pund reallocated to									
254 Westella Drive, Turners Beach \$20,000 Pipe Open Drain Upper Must Steet \$5 Pipe Overland Flow Pip	lverflow	i		i i					
Upper Maud Street \$0		j.	<u>i i i i i i i i i i i i i i i i i i i </u>			<u> </u>			i
Penguin Bowls Club									
Miscellaneous Drainage Household Gardage Penguin Refuse Disposal Site - Site Rehabilitation Say 1,000 Resource Recovery Centre - Leachate Improvements Resource Recovery Centre - Boom Gates Resource Recovery Centre - Boom Gates Say 1,000 Resource Recovery Centre - Boom Gates Say 1,000 Resource Recovery Centre - Boom Gates Say 1,000 Resource Recovery Centre - Security Cameras Say 1,000 Resource Recovery Centre - Security Cameras Say 1,000 Person Transfer Station - Set Set Say Improvements Person Transfer Station - Set Say Improvements Say 1,000 Person Transfer Station - Set Say Improvements Say 1,000 Person Transfer Station - Retaining Wall Say 1,000 Parks Asset Renewals Say 1,000 Say 1,00			1					ļ	
Household Garbage		A 2/07							
Penguin Refuse Disposal Site - Site Rehabilitation		♦ 2/07							-
Resource Recovery Centre - Leachatel Improvements \$10,000		- '	<u> </u>						
Resource Recovery Certite - Wetlands S15,000		i	-i		i i				— i
Resource Recovey Centre - Boom Cates \$30,000 Resource Recovey Centre - Security Cameras \$10,000 Preston Transfer Station - Safety improvements \$5,000 Preston Transfer Station - Safety improvements \$5,000 Preston Transfer Station - Retaining Wall \$20,000 Preston Transfer Station - Retaining Wall \$20,000 Preston Transfer Station - Retaining Wall \$20,000 Fund realicoated to the Pengui Parks Asset Renewals \$10,000 Bollard - Beach Road Beach Access Upgrades \$10,000 Bollard - Beach Road Beach Access Upgrades \$5,000 Funds to be used to reinstate Park Signage Upgrade \$5,000 Wall Repair investigation and \$10,000 Post and ring on order \$15,000 Repair investigation and \$15,000 Repair investigation \$15,000 Repair investors Prosebore - Fire Recovery/Landscaping \$10,000 Repair investors Foresbore - Fire Recovery/Landscaping \$10,000 Repair investors F		1	1	1					
Resource Recovery Centre - Security Cameras Preston Transfer Station - Retaining Wall Preston Transfer Station - Retaining Wall S20,000 Preston Transfer Station - Retaining Wall S20,000 Preston Transfer Station - Retaining Wall S20,000 Prafts S25,000 Fund reallocated to the Pengui Parks Asset Renewals S30,000 Funds to be used to reinstate Park Signage Upgrade S50,000 Wall Repair investigation and Dial Street S10,000 Wall Repair investigation and S20,000 Wall Repair investigation and S20,000 Wall Repair investigation and S20,000 Walling on order Lever Canyon tollet trackhandrail West Ulverstone Foreshore - Fire Recovery/Landscaping S20,000 Co Ling Carawan Park - Fencing S50,000 Walling on CLS to finalise bot Walling on CLS to finalise bot Dune Fencing - Turners Beach S10,000 Seats etc. contribution Bannons Park - Planting S10,000 Seats etc. contribution S50,000 Under Foreshore Development Plan S50,000 Penguin Foreshore Shower S10,000 Penguin Foreshore Shower S10,000 Penguin Muurtain Bike Park - Contribution S50,000 Penguin Foreshore Shower S50,000 Penguin Muurtain Bike Park - Contribution S50,000 Penguin Foreshore Shower S50,000 Penguin Muurtain Bike Park - Contribution S50,000 Penguin Muurtain Bike		1		1		-	 	-	
Preston Transfer Station - Safety improvements Preston Transfer Station - Retaining Wall Parks Parks S22,000 Parks S22,000 Playground Renewals S10,000 Beach Access Upgrades S10,000 Beach Access Upgrades S5,000 Prunds to be used to reinstate S6,000 Hiscutt Park S20,000 Hiscutt Park S20,000 Wall Repair investigation and Replant Roland View - Half Court Basketball S15,000 Johnson Beach Master Plan Industrial Estate S10,000 Landscaping - Subject to appr Bicentennial Park Bridge Refurbishment Leven Carryon tollet track/hardrail S20,000 West Ulverstone Foreshore - Fire Recovery/Landscaping S20,000 Vest Ulverstone Foreshore - Fire Recovery/Landscaping S20,000 Pump & Jump Park S20,000 Dune Fencing - Turners Beach S20,000 Turners Beach Boardwalk S10,000 Dune Fencing - Turners Beach S20,000 Turners Beach Boardwalk S100,000 Dune Fencing - Turners Beach S20,000 Turners Beach Boardwalk S100,000 Seats etc. contribution S50,000 Penguin Foreshore Shower S10,000 Penguin Foreshore Shower S10,000 Shower purchased . Penguin Foreshore Shower S10,000 Penguin Mountain Bike Park - Contribution S50,000 Penguin Mountain Bike Park - Contribution S50		+	+ +	-			 	1	-
Perston Transfer Sation - Retaining Wall Parks S45,000 Playground Renewals Parks Asset Renewals Beach Access Upgrades Brach Access Upgrades S50,000 Pund reallocated to thePengui Beach Access Upgrades S50,000 Pund to be used to reinstate Park Signage Upgrade S50,000 Wall Repair investigation and Dial Street Roland Wev - Half Court Basketball S15,000 Roland Wev - Half Court Basketball S15,000 Johnsons Beach Master Plan S25,000 Johnsons Beach Master Plan S26,000 Johnsons Beach Master Plan S27,000 Johnsons Beach Master Plan S27,000 Johnsons Beach Master Plan S27,000 Bicentennial Park Bridge Refurbishment S15,000 Pund Aughan Park S10,000 C Ling Caravan Park - Fencing S20,000 C Ling Caravan Park - Fencing S10,000 Seats etc. contribution Bannons Park - Planting S10,000 Dune Fencing - Turners Beach S2,000 June Fencing - Turners Beach S2,000 June Fencing - Turners Beach S2,000 June Fencing - Turners Beach S2,000 Turners Beach - Boardwalk S10,000 Seats etc. contribution S5,000 Penguin Foreshore Shower Penguin Foreshore Development Plan Naval Association Contribution S5,000 Penguin Mountain Bike Park - Contribution S5,000 Penguin Mountain Bike Park - Contribution S5,000 Penguin Mountain Bike Park - Contribution S5,000 Pund Foreshore Shower Pundic Tolet S20,000 Public Amenities S20,000 Public Tolet S20,000 Public Amenities S30,000 Sign Upgrades Driking Water Stations S9,000 Din Fenciners Shower S10,000 Public Amenities S20,000 Public Amenities S20,000 Public Tolet S33,000 Public Tolet S33,000 Public Tolet Sample							-		-
Pilayground Renewals									
Parks Asset Renewals		i	i			i			<u> </u>
Beach Access Upgrades Park Signage Upgrade S5,000 Hiscutt Park S20,000 Wall Repair investigation and Dial Street S15,000 Replant Roland View - Half Court Basketball S15,000 Johnsons Beach Master Plan Johnsons Beach Master Plan Johnsons Beach Master Plan S25,000 Johnsons Beach Master Plan Bicentennial Park Bridge Refurbishment S15,000 Bicentennial Park Bridge Refurbishment S15,000 New handrail on order Leven Carryon tollet trackhandrail S20,000 OC Ling Carravan Park - Fencing S5,000 Walting quotation West Ulverstone Foreshore - Fire Recovery/Landscaping OC Ling Carravan Park - Fencing S5,000 Walting on CLS to finalise bot Dump A Jump Park S10,000 Bannons Park - Planting S10,000 Dune Fencing - Turners Beach S2,000 Turners Beach - S2,000 Turners Beach - S2,000 Turners Beach - S2,000 Turners Beach - S2,000 Penguin Foreshore Development Plan S5,000 Naval Association Contribution Penguin Mountain Bike Park - Contribution S5,000 Apas Caravan Park Access - Contribution Naval Association Contribution S5,000 Apas Caravan Park Access - Contribution Susseppin Mountain Site Park - Contribution Susseppin Mountain Site Park - Contribution Susseppin Mountain Site Park - Contribution Public Amentities S424,000 Toilet Refurbishments S10,000 Dispendent Stations Susseppin Site Stations Susseppin Site Stations Sus Shelters - New S10,000 Dependant Park - Twee Planting Memorial Park - Watering System Memorial Park - Watering System S10,000 Memorial Park - Watering System S10,000 Memorial Park - Memorial Carden S25,000 Memorial Park - Memorial Carden S25,000 Memorial Park - Memorial Carden S35,000 Memorial Park - Memorial Carden S35,000 Memorial Park - Free Planting Memorial Park - Free Planting S15,000 Memorial Park - Free Planting S15	nguin model railway		<u>i i </u>	i i			<u> </u>	L i	ì
Park Signage Upgrade									
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Dial Street				i i					
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Civic Centre - Entrance Re-Design \$10,000		1	1	1	1		· ·		

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Task Na	ame	Budget	Notes	Scheduling Comments												
ıs					e July	Augu	st Septembe 20 27 3 10 17	r October	November	December	January	February	March	April	May	Jun
13	Civic Centre - Painting	\$10,000	Deferred		101251219110	1231301 6 113	12012713 1101171	24 1 6 15 2	2 2 12 19 2	2013 110 17 124	311 / 114 211	20 4 1 10 2	0 4 1111101251	1 6 15 22	29 6 113 201	2/13 [10]
_	Wharf Building - Audio/Visual Reconfiguration	\$75,000			-			-	-	1	1	1	1		+	_
	Civic Centre Leven Theatre - Winches	\$60,000	Winches now on order				-	-	-	+	+				+	-
	Wharf Building - Deck Windbreak	\$20,000	Trinoido now on order					=-	-	+	+	+ +			+	\rightarrow
	Public Halls and Buildings	\$60,000				-		_	-	+	-	+	+			\rightarrow
	Turners Beach Hall - External Refurbishment	\$20,000				_	-		_	+	-					
	Ulverstone Senior Citizens - Atrium Replacement	\$30,000	RFQ documents out													
-	Municipal Tea Rooms - Trade Waste Compliance	\$10,000	rt Q documents out				_									
	Caravan Parks	\$30.000				_		_	_	1						
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	Elecrical Upgrade - Stage 3	\$20,000	Failting pigrani			_			_	1	1					
		\$5,000						_		\		_				_
5	Swimming Pool and Waterslide									<u> </u>	1		-			_
	Waterslide - Surrounds	\$5,000							_	-	1				-	
	Active Recreation	\$501,000									-	-			-	_
	Heybridge Recreation Ground - Surface Refurbishment	\$10,000	T 0 10 0 1			_	-	-			_	-			-	-
	Recreation Ground Changeroom Upgrade	\$20,000	Turners Beach Recreation Ground			_	-	-	-			-				_
	Cricket Wicket Renewals	\$10,000					-									
	Goal Post Replacement - AFL	\$20,000	Heybridge Recreation Ground													
	Goal Post Replacement - Soccer	\$10,000	Purchased - will install for next season		J		<u> </u>			J.	1					
	Forth Recreation Ground - Box Gutter replacement	\$20,000			Į.		<u> </u>			<u>J</u>	1					
	Ulverstone Surf Club - Steps Remedial	\$15,000							_	1	1					
	River Park Resurface	\$10,000						<u> </u>	<u></u>	<u></u>	<u></u>	<u> </u>				
	Haywoods Recreation Ground Lighting Upgrades	\$25,000			!					!	1				1	
	Recreation Grounds Lighting Upgrades	\$10,000								!	! 1				!	
	Recreation Grounds - Water Connection Assessments	\$20,000							8888	1	1					
	Dial Park Landscaping	\$10,000								1						
	Showgrounds - Ground Lighting	\$186,000	Tenders let			- 1				1					1	
	Ulverstone Recreation Ground - Underground Irrigation	\$80,000	Deferred			-	1	1	-	1	1		1		1	
	Ulverstone Showgrounds - Overflow carpark access	\$25,000				-				1	1				1	
	Haywoods Reserve - Trade Waste compliance	\$20,000				i	i		i	1	1				1	
	Ulverstone Recreation Ground - Trade Waste compliance	\$10,000			i	Ti-	i		Ti Ti	i	i e		ì		ī	
F	Recreation Centres	\$55,000			i	Ti T	i		i	ì	ì		ì		î	
	Penguin Stadium - External Refurbishment	\$20,000				i i	i	i	i	ì	ì	i			i	
	Ulverstone Stadium 2 - Guttering and external	\$10,000							0	i	1				i i	
	Ulverstone Sports & Leisure Centre - Equipment Replacement	\$10,000			i	T i	i	T)	1	İ	Ĭ .	i i	ï		ī	
	Ulverstone Sports & Leisure Centre - Gym Carpet Replacement	\$5,000							1	1	1	1	ï		T	
	Ulverstone Sports & Leisure Centre - Security/Wifi Review	\$10,000			1		<u> </u>	1	1				1		1	
V	/isitor Information Services	\$0					1		1	_		1	1		T	
	Child Care	\$25,000				-	1	1	1	1	1	1	1		1	
	Ulverstone Childcare Internal/External Painting	\$5,000	Budget used for carpark		-		-	-	-		+		+		+	_
	Penguin Playcentre Internal/External Painting	\$5,000	<u> </u>			-	-						-		+	-
	Ulverstone Childcare - Fence Renewal	\$15,000	Funds used for carpark				-	-	-				-		+	-
L	EGEND	\$0				_		-			-			+	-	
	Not Started	\$0				_		_	-	 	1			+		
_	Commenced (Construction or Preliminaries)	\$0				_		_	-	1	1					
	Complete	\$0					<u> </u>	-								
	Deferred	\$0	Deferred							!				+		