
Minutes of an ordinary meeting of the Central Coast Council held in the Council Chamber at the Administration Centre, 19 King Edward Street, Ulverstone on Tuesday 29 January 2019 commencing at 6.00pm.

Councillors attendance

Cr Jan Bonde (Mayor)
Cr Amanda Diprose
Cr Casey Hiscutt
Cr Tony van Rooyen

Cr Garry Carpenter (Deputy Mayor)
Cr Cheryl Fuller
Cr Annette Overton
Cr Philip Viney

Apologies

Cr John Beswick

Employees attendance

General Manager (Ms Sandra Ayton)
Director Infrastructure Services (Mr John Kersnovski)
Director Organisational Services (Mr Bill Hutcheson)
Executive Services Officer (Mrs Lou Brooke)
Land Use Planning Group Leader (Ms Mary-Ann Edwards)

Employees apologies

Director Community Services (Mr Cor Vander Vlist)

Media attendance

The media was not represented.

Public attendance

Six members of the public attended during the course of the meeting.

Prayer

The meeting opened in prayer.

CONFIRMATION OF MINUTES OF THE COUNCIL

1/2019 Confirmation of minutes

The Executive Services Officer reported as follows:

“The minutes of the previous ordinary meeting of the Council held on 17 December 2018 have already been circulated. The minutes are required to be confirmed for their accuracy.

The *Local Government (Meeting Procedures) Regulations 2015* provide that in confirming the minutes of a meeting, debate is allowed only in respect of the accuracy of the minutes.”

■ Cr Viney moved and Cr Hiscutt seconded, “That the minutes of the previous ordinary meeting of the Council held on 17 December 2018 be confirmed.”

Carried unanimously

COUNCIL WORKSHOPS

2/2019 Council workshops

The Executive Services Officer reported as follows:

“The following council workshops have been held since the last ordinary meeting of the Council.

- . 14.01.2019 – Cradle Coast Authority – Futures Plan with CEO; Ulverstone Cultural Precinct; Community Events Policy.
- . 21.01.2019 – Quarterly update; Penguin Recreation Ground.

This information is provided for the purpose of record only.”

■ Cr Diprose moved and Cr Overton seconded, “That the Officer’s report be received.”

Carried unanimously

MAYOR'S COMMUNICATIONS

3/2019 Mayor's communications

On opening the meeting, the Mayor acknowledged the Tasmanians currently being affected by the bushfires and recognised the efforts of local service and emergency service persons assisting with firefighting and monitoring during this stressful time.

4/2019 Mayor's diary

The Mayor reported as follows:

"I have attended the following events and functions on behalf of the Council:

- . Dementia-Friendly Central Coast – Connect Café
- . Ulverstone High School – Presentation Evening
- . Penguin District School – Presentation Assembly
- . Ulverstone Primary School – Presentation Assembly
- . Council all-of-staff meeting
- . Australia Day 2019 – 'Breakfast by the Leven' celebration briefing
- . Australia Day 2019 – citizenship conferees briefing
- . Cradle Coast Authority – Special Representatives meeting re Election Priority Discussion & Potential Renewables Working Group (Burnie)
- . Switch Tasmania (Cradle Coast Innovation) – Board meeting
- . Radio community reports
- . Australia Day 2019 – 'Breakfast by the Leven' celebration – presided at citizenship ceremony and presented Australia Day Awards
- . Infrastructure Tasmania – meeting with Chief Executive re Forth Rail Bridge.

On annual leave from 20 December 2018 to 14 January 2019."

The Deputy Mayor reported as follows:

"I have attended the following events and functions on behalf of the Council:

- . Ulverstone Repertory Theatre Society and Apex Club of Ulverstone – Carols by Candlelight Ulverstone – Mayor's Christmas message
- . Sports Carnival Association of Tasmania – Ulverstone Criterium race start and presentations."

■ Cr Fuller moved and Cr Viney seconded, "That the Mayor's and Deputy Mayor's reports be received."

Carried unanimously

5/2019 Declarations of interest

The Mayor reported as follows:

“Councillors are requested to indicate whether they have, or are likely to have, a pecuniary (or conflict of) interest in any item on the agenda.”

The Executive Services Officer reported as follows:

“The *Local Government Act 1993* provides that a councillor must not participate at any meeting of a council in any discussion, nor vote on any matter, in respect of which the councillor has an interest or is aware or ought to be aware that a close associate has an interest.

Councillors are invited at this time to declare any interest they have on matters to be discussed at this meeting. If a declaration is impractical at this time, it is to be noted that a councillor must declare any interest in a matter before any discussion on that matter commences.

All interests declared will be recorded in the minutes at the commencement of the matter to which they relate.”

No interests were declared at this time.

COUNCILLOR REPORTS

6/2019 Councillor reports

The Executive Services Officer reported as follows:

“Councillors who have been appointed by the Council to community and other organisations are invited at this time to report on actions or provide information arising out of meetings of those organisations.

Any matters for decision by the Council which might arise out of these reports should be placed on a subsequent agenda and made the subject of a considered resolution.”

There were no reports.

APPLICATIONS FOR LEAVE OF ABSENCE

7/2019 Leave of absence

The Executive Services Officer reported as follows:

“The *Local Government Act 1993* provides that the office of a councillor becomes vacant if the councillor is absent without leave from three consecutive ordinary meetings of the council.

The Act also provides that applications by councillors for leave of absence may be discussed in a meeting or part of a meeting that is closed to the public.

There are no applications for consideration at this meeting.”

DEPUTATIONS

8/2019 Deputations

The Executive Services Officer reported as follows:

“No requests for deputations to address the meeting or to make statements or deliver reports have been made.”

PETITIONS

9/2019 Petition – Request for No Standing zones at The Esplanade, Turners Beach (25/2019 – 29.01.2019)

The Executive Services Officer reported as follows:

“The following petition has been received:

‘Subject matter	No Standing Zones – OC Ling Memorial Caravan Park.
Statement of subject matter and action requested	The following petitioners request that No Standing zones erected on The Esplanade, Turners Beach at the entrance to the OC Ling Memorial Caravan Park.
Signatories	There are 42 signatures.’

A copy of the petition is attached. The petition is in compliance with s.57 of the *Local Government Act 1993*.

A report on this matter is provided at Minute No. 25/2019."

- Cr Hiscutt moved and Cr Viney seconded, "That the petition be received."

Carried unanimously

COUNCILLORS' QUESTIONS

10/2019 Councillors' questions without notice

The Executive Services Officer reported as follows:

"The *Local Government (Meeting Procedures) Regulations 2015* provide as follows:

'29 (1) A councillor at a meeting may ask a question without notice –

(a) of the chairperson; or

(b) through the chairperson, of –

(i) another councillor; or

(ii) the general manager.

(2) In putting a question without notice at a meeting, a councillor must not –

(a) offer an argument or opinion; or

(b) draw any inferences or make any imputations –

except so far as may be necessary to explain the question.

(3) The chairperson of a meeting must not permit any debate of a question without notice or its answer.

(4) The chairperson, councillor or general manager who is asked a question without notice at a meeting may decline to answer the question.

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- (5) The chairperson of a meeting may refuse to accept a question without notice if it does not relate to the activities of the council.
 - (6) Questions without notice, and any answers to those questions, are not required to be recorded in the minutes of the meeting.
 - (7) The chairperson may require a councillor to put a question without notice in writing.'

If a question gives rise to a proposed matter for discussion and that matter is not listed on the agenda, Councillors are reminded of the following requirements of the Regulations:

- '8 (5) Subject to subregulation (6), a matter may only be discussed at a meeting if it is specifically listed on the agenda of that meeting.
- (6) A council by absolute majority at an ordinary council meeting, ..., may decide to deal with a matter that is not on the agenda if –
 - (a) the general manager has reported the reason it was not possible to include the matter on the agenda; and
 - (b) the general manager has reported that the matter is urgent; and
 - (c) in a case where the matter requires the advice of a qualified person, the general manager has certified under section 65 of the Act that the advice has been obtained and taken into account in providing general advice to the council.'

Councillors who have questions without notice are requested at this time to give an indication of what their questions are about so that the questions can be allocated to their appropriate Departmental Business section of the agenda."

The allocation of topics ensued.

11/2019 Councillors' questions on notice

The Executive Services Officer reported as follows:

"The *Local Government (Meeting Procedures) Regulations 2015* provide as follows:

- '30 (1) A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general

manager of a question in respect of which the councillor seeks an answer at that meeting.

(2) An answer to a question on notice must be in writing.’

It is to be noted that any question on notice and the written answer to the question will be recorded in the minutes of the meeting as provided by the Regulations.

Any questions on notice are to be allocated to their appropriate Departmental Business section of the agenda.

No questions on notice have been received.”

PUBLIC QUESTION TIME

12/2019 Public question time

The Mayor reported as follows:

“At 6.40pm or as soon as practicable thereafter, a period of not more than 30 minutes is to be set aside for public question time during which any member of the public may ask questions relating to the activities of the Council.

Public question time will be conducted as provided by the *Local Government (Meeting Procedures) Regulations 2015* and the supporting procedures adopted by the Council on 19 May 2014 (Minute No. 133/2014).”

13/2019 Public questions taken on notice

The Executive Services Officer reported as follows:

“No public questions were taken on notice from the 17 December 2018 meeting.”

DEPARTMENTAL BUSINESS

GENERAL MANAGEMENT

14/2019 Minutes and notes of committees of the Council and other organisations

The General Manager reported as follows:

“The following (non-confidential) minutes and notes of committees of the Council and other organisations on which the Council has representation have been received:

- . Forth Community Representatives Committee – meeting held 1 November 2018
- . Turners Beach Community Representatives Committee – meeting held 22 November 2018
- . Central Coast Youth Engaged Steering Committee – meeting held 29 November 2018
- . East Ulverstone Swimming Pool Management Committee – meeting held – 29 November 2018
- . Central Coast Community Shed Management Committee – meeting held – 3 December 2018
- . Devonport City Council and Central Coast Council Shared Audit Panel – meeting held 3 December 2018
- . Central Coast Community Safety Partnership Committee – meeting held 5 December 2018.

Copies of the minutes and notes have been circulated to all Councillors.”

■ Cr Diprose moved and Cr Overton seconded, “That the (non-confidential) minutes and notes of committees of the Council be received.”

Carried unanimously

15/2019 Cradle Coast Waste Governance Project Report

The General Manager reported as follows:

“*PURPOSE*

This report seeks to determine the Council’s position in relation to receiving and adopting the recommendations of the Cradle Coast Waste Governance Project Final Report which was auspiced by the Cradle Coast Waste Management Group.

BACKGROUND

The Cradle Coast Waste Management Group (CCWMG) is a Local government skills-based group hosted by the Cradle Coast Authority (CCA). Participation in the CCWMG is voluntary, with representation from Burnie City Council, Central Coast Council, Devonport City Council, Circular Head Council, Latrobe Council, Kentish Council and Waratah-Wynyard Council.

The activities of the CCWMG are funded via a voluntary levy on waste deposited to landfill, at present \$5 per tonne. A Strategic Plan and Annual Plan detail the function and purpose of the CCWMG and how it utilises the levy funds. The Council recently endorsed the latest versions of the Strategic Plan and Annual Plan.

In early 2013, the CCWMG identified a need to undertake a review of governance and waste management arrangements for waste management services in the region. Drivers for progressing such an action included:

- . Potential economies of scale (and greater value for the community) associated with regional delivery of waste services.
- . Acknowledged challenges in the operation of a voluntary group, with no direct management authority, in implementing the Regional Strategy.
- . Resourcing challenges within the group to deliver the Regional Strategy.
- . Knowledge that the majority of regional waste groupings in other parts of Australia have transitioned to a formal structure of some form, this being a best practice approach.

In that regard, the CCWMG commissioned MRA Consulting Group to undertake such a review and provide recommendations to the CCWMG.

The objectives of the study were related to the ability of the CCWMG to:

- . Achieve the goals and objectives of the CCWMG Strategy 2012-2017;
- . Provide best practice in both Governance management and cost effectiveness;
- . Position the region to participate strongly in a future state-wide waste management framework.

At that time, it was considered that the State Government was positioning itself to take a more direct role in waste management arrangements through the State, through imposition of a state-wide waste levy, establishment of a state body charged with managing waste levy funds, delivering the State Waste Strategy and strengthening the activities of the EPA in respect to education and enforcement in the waste management area.

To date though, there has not been significant movement by the State government in this space; however, discussions continue to occur between Local government and the State.

The work undertaken by MRA Consulting Group resulted in three reports being prepared:

- . Review of governance and waste management infrastructure and services;
- . Consideration of alternate models of governance for the CCWMG;
- . Business case analysis of a preferred governance model.

The first report has been useful to the CCWMG in developing its recent Strategic Plan and Annual Plan, confirming the group's view that the current governance arrangements were not consistent with industry best practice and change was needed to assist the CCWMG to achieve its and the member Councils' waste management aims.

The second report explored Governance models and recommended a stand-alone joint authority model be considered. The third report explores the business case for a stand-alone joint authority.

The Governance model recommended by MRA Consulting Group and the CCWMG is a 'self-standing' joint authority.

The CCWMG sought the views of the member Councils in respect to progressing the joint authority model. All seven Councils in general resolved to approve in principle the establishment of a self-standing joint authority, subject to a more detailed report on the staging of the implementation, i.e. transferring of primary programs and decision making, and then secondly, the transfer of assets once a joint authority is fully operational and successful in delivering the goals of the Cradle Coast Waste Management Strategy.

With the support of the CCA Board and the Cradle Coast General Managers Group (CCGMG), the CCWMG created the position of Waste Governance Project Coordinator (Coordinator). The purpose of this part-time position was to work with participating Councils to assist with reaching a decision on the way forward regarding regional waste governance through a joint authority model.

Mr Greg Preece was appointed to the position of Coordinator and a final report titled Cradle Coast Waste Governance Project has been delivered to the CCWMG (copy attached).

DISCUSSION

The task of the Coordinator was to assess the three options in relation to a governance model being implemented, they being:

Option A – a committee structure under the CCA;

Option B – a new regional Cradle Coast Waste Management Joint Authority;

Option C – an expanded Dulverton Waste Management Joint Authority.

In preparing the report the Coordinator attended workshops with the seven Councils and met with other groups, organisations and individuals. The workshop discussions centred around any issues, matters or concerns arising from the establishment of any of the options above, as well as what activities and programs should the new authority manage and implement.

The feedback from each Council from the workshops is contained on pages 12–13 of the final report (October 2018).

The outcome of these meetings and workshops resulted in almost no support for Option A and limited support for Option B. Most of the support was for Option C, an expanded Dulverton Waste Management Joint Authority, and this option has been proposed to be adopted as the waste management governance model.

During the process several issues were identified, these being:

- . A name change;
- . Operations of an expanded Dulverton Waste Management Joint Authority;
- . CCWMG operation;
- . Service charges;
- . Data collection;
- . Project delivery.

Each issue was examined, and proposed actions were developed to eliminate, mitigate or manage the associated risk (pages 20–25 of final report) along with the 11 recommendations as identified below:

- R 1 That the preferred option to be adopted as the waste management governance model is an expanded Dulverton Waste Management Joint Authority.
- R 2 That consideration be given to establish a new consulting and project management unit within the Dulverton Waste Management Joint Authority, to provide consulting services to the Cradle Coast Councils (as required).

R 3 That a two-stage approach be adopted where:

- . Stage 1 would deliver the existing regional waste services plus administration and financial services. That the rules of the DWM Joint Authority be amended to allow Burnie City Council, Waratah-Wynyard Council and Circular Head to become members and a members' representative group be formed. This group (as distinct from full members) would be responsible for the oversight of the consulting and project management operations.
- . Stage 2 would progress with the consent of the owner councils and if Stage 1 delivered improved services and outcomes for all councils. This stage would require an extensive asset revaluation, consultation with all stakeholders, owners and users, and finally a transfer of assets to DWM.

R 4 It is proposed that the CCWMG be dissolved when the transfer of responsibility for the delivery of programs and projects to the DWM Joint Authority is complete (Stage 1).

R 5 That the proposed indicative pricing structure as listed below, be accepted. The proposal is while the levy remains stable at \$5.00 per tonne, DWM would provide the current pricing structure:

- . Fixed project management charge for levy projects of \$94,245
- . Would undertake administration and financial services and would absorb the costs currently undertaken by the CCA (currently \$6,300)
- . Continue to contract manage the regional contracts under the existing arrangements for:
- . Kerbside recycling – no charge
- . Green waste recycling – 3% on charge
- . The fixed project management fee to increase by Hobart CPI or CCI each 1 July, commencing on 1 July 2019 with CPI or CCI determined at the start of the agreement by the members representative group
- . A change in the levy rate would necessitate a review of the fee structure.

- R 6 It is proposed that the General Manager will be responsible to ensure the timely, accurate and consistent delivery of data on the operation of their council's transfer stations is provided to DWM.
- R 7 It is proposed that the budget include some discretionary allocation of monies for projects that fall within or meet agreed criteria, then approval of these projects can be authorised by the DWM CEO. Any authorisation would be reported at the next meeting of the members' representative group.
- R 8 It is proposed that DWM be engaged to undertake a follow-up safety audit of the transfer stations and to prepare an action plan and costing for each facility.
- R 9 It is proposed that a qualified risk management consultant or DWM conduct a risk assessment of the operations at all transfer stations and develop a risk management plan or upgrade the plan if one exists.
- R 10 It is proposed that all councils adopt the DWM transfer station operational policies, practices and procedure documents as soon as practicable, along with the training to support these documents.
- R 11 It is proposed that a customer awareness campaign focusing on the true cost of disposal of waste at a transfer station be implemented.

RESOURCE, FINANCIAL AND RISK IMPACTS

The Consultancy was resourced through the Cradle Coast Waste Management Group.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Shape of the Place

- . Conserve the physical environment in a way that ensures we have a healthy and attractive community.

The Environment and Sustainable Infrastructure

- . Contribute to a safe and healthy environment.

Council Sustainability and Governance

- . Improve service provision
- . Strengthen local–regional connections.

CONCLUSION

It is recommended that the Council receive the Waste Governance Project Coordinator's report titled Cradle Coast Waste Governance Project; and secondly, endorse the option of an expanded Dulverton Waste Management Joint Authority and that work commence forthwith to action the proposed recommendations."

The Executive Services Officer reported as follows:

"A copy of the Cradle Coast Waste Management Project Coordinator's report has been circulated to all Councillors."

■ Cr Fuller moved and Cr Diprose seconded, "That the Council receive the Waste Governance Project Coordinator's report titled Cradle Coast Waste Governance Project; and secondly, endorse the option of an expanded Dulverton Waste Management Joint Authority and that work commence forthwith to action the proposed recommendations."

Carried unanimously

16/2019 Quarterly Performance Report – 2018–2019 Annual Plan progress

The General Manager reported as follows:

"PURPOSE

The purpose of this report is to present a Quarterly Performance Report on progress with the Council's 2018–2019 Annual Plan.

BACKGROUND

The Council's 2018–2019 Annual Plan and Budget Estimates were adopted by the Council at its Ordinary meeting on Monday, 25 June 2018 in accordance with the requirements of the *Local Government Act 1993*.

DISCUSSION

The Quarterly Performance Report to Council provides an update on the progress of strategic actions included in the Council's 2018–2019 Annual Plan. Strategies and Actions are listed in Departmental order and provide information on the Department responsible for the action, each action's status, including progress comments, and the estimated percentage completed against the action's targets for the financial year. A copy of the Quarterly Performance Report to Council – 31 December 2018 is appended.

Some of the Annual Plans' actions achieved over the second quarter include:

- . the adoption and implementation of the Council's Animal Control By-law in October 2018;
- . Penguin's successful 7 Day Makeover in October 2018;
- . the Council's Resource Recovery Centre Tip Shop now operated under the City Mission umbrella;
- . the '5 Best Things' Digital campaign for tourists launched;
- . further opportunities to enhance the relationship between LINC and the Council commenced, with two key projects identified, one which will see local libraries implemented throughout the municipal area; and
- . the walking brochure recognising the Centenary of World War I was developed and launched in conjunction with Armistice Day in November 2018.

CONSULTATION

Consultation is not required on this report.

RESOURCE, FINANCIAL AND RISK IMPACTS

Other than staff time there is no impact on Council resources.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

Council Sustainability and Governance

- . Improve corporate governance
- . Improve service provision
- . Effective communication and engagement
- . Strengthen local–regional connections.

CONCLUSION

It is recommended that the Council receive the Quarterly Performance Report on progress with the 2018–2019 Annual Plan as at 31 December 2018."

The Executive Services Officer reported as follows:

“A copy of the Quarterly Performance Report to Council – 31 December 2018 has been circulated to all Councillors.”

■ Cr van Rooyen moved and Cr Hiscutt seconded, “That Council receive the Quarterly Performance Report on progress with the 2018–2019 Annual Plan as at 31 December 2018.”

Carried unanimously

17/2019 Gifts and Donations Policy (165/2015 – 22.06.2015)

The General Manager reported as follows:

“PURPOSE

The purpose of this report is to consider the review of the Gifts and Donations Policy (the Policy) which provides guidance to Council officials about the acceptance of and reporting of gifts and donations. A copy of the Policy is appended to this report.

BACKGROUND

In 2018, the *Local Government (General) Amendment Regulations 2018* (Regulations) received Royal Assent and proclamation. Subsequently, these Regulations amended the *Local Government (General) Regulations 2015*, by prescribing the requirements for the keeping of a gifts and donations register by the General Manager, the amendments included:

- . classes of gifts and donations to be disclosed by Council officials to the General Manager;
- . the monetary threshold for disclosure is a Modest value of \$50 or more;
- . the gift or donation details to be declared to the general manager and the timeframe of 14 days applied for the provision of this notice; and
- . that Gifts and Donations are recorded in a register and placed on the Council website.

DISCUSSION

The Policy provides guidance in relation to the offer and receipt of gifts and donations to any Council official including the Mayor, Councillors, Council staff (including staff engaged through an employment agency), Council committee members and volunteers.

Council officials should actively discourage offers of gifts and donations and furthermore, must not solicit gifts or donations, nor take advantage of their official position to secure an unreasonable personal profit or advantage.

The Policy:

- Outlines obligations and responsibilities relating to Council officials accepting and reporting gifts and donations, in line with the *Local Government Act 1993* and *Local Government (General) Regulations 2015*; and
- Protects Council officials from being compromised and assists them in making appropriate judgements in relation to gifts and donations and furthermore, avoid a public perception of bias, which may impact the integrity of their role and the Council.

CONSULTATION

Consultation was not required for this report; however, the policies of other councils and the Department of Premier and Cabinet's Local Government Division was referred to as part of the review process.

RESOURCE, FINANCIAL AND RISK IMPACTS

The implementation of this Policy will have no impact on the resources of the Council. Failure to implement the Policy would have risk implications relating to compliance. Failure to disclose gifts or donations of the modest value and above would be in direct contravention of the Policy, the Code of Conduct of Councillors, Employee Code of Conduct, the *Local Government (General) Regulations 2015* and *Local Government Act 1993*.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

Council Sustainability and Governance

- Improve corporate governance
- Improve the Council's financial capacity to sustainably meet community expectations
- Effective communication and engagement.

CONCLUSION

It is recommended that the Gifts and Donations Policy dated December 2018 be adopted.”

The Executive Services Officer reported as follows:

“A copy of the Gifts and Donations Policy dated December 2018 has been circulated to all Councillors.”

- Cr Hiscutt moved and Cr Diprose seconded, “That the Gifts and Benefits Policy dated December 2018 (a copy being appended to and forming part of the minutes) be adopted.”

Carried unanimously

COMMUNITY SERVICES

18/2019 Statutory determinations

The Director Community Services reported as follows:

“A Schedule of Statutory Determinations made during the month of December 2018 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reported as follows:

“A copy of the Schedule has been circulated to all Councillors.”

■ Cr Viney moved and Cr Diprose seconded, “That the Schedule of Statutory Determinations (a copy being appended to and forming part of the minutes) be received.”

Carried unanimously

19/2019 Ulverstone Cultural Precinct Design Tender – Appointment of preferred consultant (328/2017 – 20.11.2017)

The Director Community Services reported as follows:

“The Community Development Group Leader has prepared the following report:

‘PURPOSE

The purpose of this report is to consider the tenders received and appoint a consultant to undertake the detailed design of the Ulverstone Cultural Precinct Master Plan.

BACKGROUND

The proposal for a new cultural facility on the Ulverstone History Museum site has been discussed for several years. Consideration of a building that would co-locate the Ulverstone Visitor Centre and the History Museum was one of the recommendations made by the 2015 Visitor Services Review.

The review identified that the co-location of the two services would make better use of volunteer skills, provide a more central and accessible location for visitors and their vehicles, and provide a diverse range of experiences for visitors at the one location.

Following the recommendation, the Council commenced a review in early 2017 of the Ulverstone History Museum to determine how it could create a dynamic and vibrant cultural precinct. Communications consultant Engagement Plus were contracted to undertake the review and were supported by architectural firm ARTAS Architects.

A key stakeholder group was established to provide input into the review, with feedback received from the broader Central Coast community via a comprehensive community engagement process. The result of this process was the development of an evidence based and community supported Ulverstone Cultural Precinct Master Plan (the Master Plan).

The Master Plan provides an ambitious plan to construct a three-storey multi-use facility incorporating the Ulverstone Visitor Information Centre, Ulverstone History Museum, a new science centre and planetarium, art gallery, working studios and café and retail space. The building surrounds provides 50 additional car parking spaces, plays spaces and a civic area for events and gatherings.

The Council endorsed the Master Plan with an estimated value of \$7.5m. at its meeting held on 20 November 2017 (Minute No. 328/2017).

As the Council does not have the financial resources to undertake a project of this scale, a funding model was proposed where equal \$2.5m. contributions would be sought from the Commonwealth Government and Tasmanian Government. The Council would contribute \$2.5m.

On 19 December 2017, an application was made to the Commonwealth Government requesting \$2.5m. under the Building Better Regions Fund. The application was supported by a commitment from the Tasmanian Government, that, if the grant was successful it would contribute \$2.5m.

On 6 July 2018, the Council was informed that its application to the Building Better Regions Fund had been successful. Following this confirmation, the State Government reaffirmed its \$2.5m. commitment to the project.

DISCUSSION

The construction of the Ulverstone Cultural Precinct Master Plan is to be completed by 31 December 2020, as per the funding agreement with the Commonwealth Government.

The drawings for the project to date are only at the concept level, and full schematic and detailed design drawings are required to satisfy all statutory and regulatory requirements.

Given the value of the design tender and pursuant to section 333 of the *Local Government Act 1993*, the Council was required to undertake a public tender process.

The design tender was advertised in all three regional Tasmanian newspapers and via the Council's internet portal Tenderlink on Saturday, 20 October 2018 and closed at 2.00pm on Tuesday, 20 November 2018.

The following services were included in the scope of the tender:

- . architectural
- . geotechnical
- . structural engineering
- . civil engineering
- . mechanical/electrical/fire engineering
- . hydrological/hydraulics engineering
- . traffic engineering
- . environmental
- . urban landscape design
- . planning.

Five conforming tenders were received as follows (excluding GST):

TENDERS RECEIVED	SUBMITTED FIGURE (EXCL. GST)
Philp Lighton Architects	\$428,915.00
ARTAS Architects	\$522,600.00
Edwards & Simpson	\$553,350.00
Tasmanian Consulting Service	\$675,872.73
INDYK Architects	\$848,029.00

Assessment of tenders has been undertaken in accordance with the Council weighted tender assessment method based on:

- . relevant experience;
- . previous performance of similar projects;
- . technical skills;
- . resources and methodology;
- . management skills;

- . time performance;
- . price;
- . quality management systems including OHS systems.

Based on the above criteria, the Tender Assessment Panel for the project identified the top three ranking tenderers, based on the above criteria and weighting process (the confidential Tender Assessment is provided at Agenda item 11.3).

These top three ranked tenderers were Philp Lighton Architects, ARTAS Architects and Edwards & Simpson.

The three tenderers were requested to make a presentation to the Tender Assessment Panel consisting of the Community Development Group Leader, Assets & Facilities Group Leader, History Museum Coordinator and the General Manager, to outline their organisation's design philosophy and how they may deliver on some of the anticipated challenges in the project.

At the completion of the tender assessment process and presentations, the Tender Assessment Panel has determined ARTAS Architects as the highest ranking and therefore the preferred tenderer.

The Tender Assessment Panel consider them to be best placed to undertake the community and stakeholder consultation, in association with Engagement Plus, particularly in a multi-stakeholder environment.

The rationale in relation to minimising the environmental impacts and ensuring the operational costs are kept to a minimum, while providing infrastructure that will deliver the cultural, tourism, educational and socio-economic benefits saw ARTAS Architects score highly.

The recommendation is also based on ARTAS Architects proposed methodology and underpinned by a partnering philosophy, the expertise of their project team, and experience working with guaranteed maximum price contracts.

CONSULTATION

Engagement Plus managed the community engagement process and facilitated meetings of the stakeholder representative group to define the scope of the Ulverstone History Museum review, and subsequently develop the Ulverstone Cultural Precinct Master Plan.

The representative group met regularly throughout the eight-month long process to agree on a final concept design for the Master Plan. Two reports were prepared to provide evidence of the socio-economic value of the project to the Central Coast and North West region, and to assess the feasibility of a science centre and planetarium within the precinct.

This approach ensured the Council was well informed of the viability of the project, and the level of support from the local community, businesses community, tourism operators and education sector.

RESOURCE, FINANCIAL AND RISK IMPACTS

It will cost \$7.5m. (excl. GST) to fully implement the Ulverstone Cultural Precinct Master Plan. The figure is based on a quantity surveyor's report prepared on the concept drawings.

Funding for the project will be derived from the following sources:

Commonwealth Government	\$2,500,000
Tasmanian State Government	\$2,500,000
Central Coast Council	\$2,500,000

The 2018–2019 Budget Estimates provides \$100,000 for the Ulverstone Cultural Precinct. The Council's remaining \$2.4m. contribution will be allocated across the 2019–2020 and 2020–2021 financial years.

The quantity surveyor's report suggests \$577,521 is required to pay for all professional fees. The price provided by ARTAS Architects is within budget.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

A Connected Central Coast

- Improve community wellbeing.

Community Capacity and Creativity

- Cultivate a culture of creativity in the community.

The Shape of the Place

- Improve the value and use of open space.

The Environment and Sustainable Infrastructure

- Develop and manage sustainable built infrastructure.

Council Sustainability and Governance

- Improve service provision
- Improve the Council's financial capacity to sustainably meet community expectations.

CONCLUSION

It is recommended that the tender received from ARTAS Architects for the sum of \$522,600 (excl. GST) be accepted as the preferred consultant to undertake the detailed design of the Ulverstone Cultural Precinct project.'

The Community Development Group Leader's report is supported."

The Executive Services Officer reported as follows:

"A copy of the confidential tender assessment has been circulated to all Councillors."

■ Cr van Rooyen moved and Cr Viney seconded, "That the tender from ARTAS Architects for the amount of \$522,600 (excl. GST) for the detailed design of the Ulverstone Cultural Precinct be accepted."

Carried unanimously

20/2019 Community Events Policy (64/2006 – 20.02.2006)

The Director Community Services reported as follows:

"The Community Development Group Leader has prepared the following report:

'PURPOSE

The purpose of this report is to consider the adoption by the Council of the Community Events Policy (the Policy). A copy of the Policy is appended to this report.

BACKGROUND

In February 2006 the Council adopted a Public Events Policy (Minute No. 64/2006) to provide guidance on how events will be supported within the Central Coast municipal area.

The Policy has been reviewed to ensure it is consistent with changes in legislation, aligns with the Council's established service standards and meets the expectations of event organisers. The Policy title has been changed to reflect the terminology used to describe events held for the benefit of the community.

DISCUSSION

Each year the Central Coast hosts a variety of events organised by community groups, professional event organisers and the Council. Some events have a strong community identity that appeals to a local audience, while others are larger and attract visitors from around the State.

Events provide a range of benefits to the Central Coast, including economic impacts, social and cultural experiences, volunteer participation, and skill development opportunities.

The Policy outlines the responsibilities of the Council for events held in Central Coast, specifically the role it will play in supporting the delivery of events, attracting new events to the area, and partnering with event organisers to maximise the benefits for the local community.

The Policy applies to all event organisers including community groups, professional event organisers and those undertaken by the Council. It does not apply to activities of a small scale, i.e. weddings and birthday parties, held in a public space unless there is an impact on community or the daily operations of the Council.

CONSULTATION

An interdepartmental team was established to review the Policy, as the services the Council provides to event organisers span both the Community Services and Infrastructure Services Departments.

The Senior Leadership Team discussed the revised Policy at a meeting on 4 December 2018 and it was presented at a Councillors' Workshop on 14 January 2019.

RESOURCE, FINANCIAL AND RISK IMPACTS

The resources required to implement the Policy are contained within the Council's annual budget estimates.

The risk associated with not implementing this Policy is an inconsistent approach to how events are supported in the Central Coast that may diminish the potential benefits received by the community.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

A Connected Central Coast

- Improve community wellbeing.

Community Capacity and Creativity

- Community capacity-building
- Cultivate a culture of creativity in the community.

The Shape of the Place

- Improve the value and use of open space.

CONCLUSION

It is recommended that the Community Events Policy dated January 2019 be adopted.'

The Community Development Group Leader's report is supported."

The Executive Services Officer reported as follows:

"A copy of the Community Events Policy dated January 2019 has been circulated to all Councillors."

■ Cr Hiscutt moved and Cr Diprose seconded, "That the Community Events Policy dated January 2019 (a copy being appended to and forming part of the minutes) be adopted."

Carried unanimously

21/2019 Public Open Space Contributions Policy (77/2011 – 21.03.2011)

The Director Community Services reported as follows:

"The Land Use Planning Group Leader has prepared the following report:

'PURPOSE

The purpose of this report is to consider the adoption by the Council of the Public Open Space Contributions Policy (the Policy). The Policy sets in place criteria for the taking of land or a financial contribution when determining the division of residential land by subdivision. A copy of the Policy is appended to this report.

BACKGROUND

The Policy was last reviewed in 2011 and it is therefore timely that the current Policy be renewed so that applications for the division of land and the subsequent increase in residential density take into account a contribution for the development and/or improvement of open space areas within the Central Coast municipal area.

DISCUSSION

The Policy provides direction for the Council in the implementation of its powers and obligations in respect to the improvement of existing, and the development of new, public open space areas under the provisions of the *Local Government (Building and Miscellaneous Provisions) Act 1993*, and provide that land or a cash-in-lieu contribution is taken when residential land is subdivided to form additional lots.

Public open space –

Public open space can be identified as comprising three forms of open space, generally defined as:

Local open space –

This form of open space primarily provides for neighbourhood playgrounds that service the residents of a suburb or locality.

District open space –

This form of open space is characterised as larger areas of open space that service the whole of the Central Coast community. Examples include the walkway/cycleway from Turners Beach to Ulverstone, Hiscutt Park, Fairway Park and Anzac Park.

Regional open space –

This form of open space is characterised as expansive areas of open space that attract users from other municipal areas. Regional open space includes areas of natural bush, augmented with recreation and leisure facilities. Examples are the Leven Canyon, Dial Range and Bass Strait foreshore areas.

Increasingly, there is a “cross-over” between district and regional areas of open space. Examples of cross-over space include the North West coastal pathway and municipal cycleways, Dial Park playground, Anzac Park and Fairway Park that all offer a range of recreational pursuits that attract both the local community and users from beyond the municipal area.

Application of the Policy –

It is proposed the Policy apply to the subdivision of residential land that includes the General Residential, Rural Living, Low Density Residential, Village and Landscape Conservation zones. This includes large subdivision proposals exceeding five lots and small subdivisions, where one or two additional lots are created.

The current public open space reserve is approximately \$467,000. Over the past six years, the Council has collected \$215,000 of the current public open space reserve; \$175,000 of which is from public open space contributions (POS). (Note: the balance of funds is from the sale of unwanted parcels of public land.) Approximately 50% of the \$175,000 POS reserve was collected from small subdivisions comprising three lots or less; representing the accumulation of some 97 small lot subdivisions that created more than 200 additional lots in total.

It is proposed the procedure for determining a cash-in-lieu amount reflect procedures followed when an application for subdivision is made. That is, the procedure differs slightly for subdivisions that are greater than five lots.

Currently, where a subdivision would create five lots or less, a flat application fee is paid and a Statement of Compliance from the Council, in its capacity as the Road Authority and Stormwater Authority, is determined during the 42-day statutory assessment period.

For subdivision greater than five lots, the application fee is a scaled fee, depending on the number of lots, and a Statement of Compliance must be submitted with the development application.

Continuing with this differentiation, it is proposed that a cash-in-lieu contribution for the creation of five lots or less be based on the current land valuation of the parent title, as determined by the Valuer-General; and for subdivision great than five lots, the land value of each lot is to be determined by a register land valuer.

The Policy has been reviewed and informed by the Council's Legal Advisor. The advice received has been incorporated in to the Policy.

CONSULTATION

The Policy has been reviewed by a reference group of Council staff, Council's Senior Leadership Team and Operational Leadership Team and presented to a workshop for elected members.

RESOURCE, FINANCIAL AND RISK IMPACTS

The proposal has no likely impact on Council resources outside those usually required for assessment of development applications and proceeding Strata Plans.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Shape of the Place

- Encourage a creative approach to new development.

The Environment and Sustainable Infrastructure

- Develop and manage sustainable built infrastructure.

Council Sustainability and Governance

- Improve service provision.

CONCLUSION

It is recommended that the Public Open Space Contributions Policy be adopted by the Council and be made known to the community.'

The Land Use Planning Group Leader's report is supported."

The Executive Services Officer reported as follows:

“A copy of the Public Open Space Contributions Policy dated December 2018 has been circulated to all Councillors.”

- Cr van Rooyen moved and Cr Fuller seconded, “That the Public Open Space Contributions Policy dated December 2018 (a copy being appended to and forming part of the minutes) be adopted by the Council and be made known to the community.”

Carried unanimously

22/2019 Council acting as a planning authority

The Mayor reported as follows:

“The *Local Government (Meeting Procedures) Regulations 2015* provide that if a council intends to act at a meeting as a planning authority under the *Land Use Planning and Approvals Act 1993*, the chairperson is to advise the meeting accordingly.

The Director Community Services has submitted the following report:

‘If any such actions arise out of Minute No. 23/2019, they are to be dealt with by the Council acting as a planning authority under the *Land Use Planning and Approvals Act 1993*.’”

The Executive Services Officer reported as follows:

“Councillors are reminded that the *Local Government (Meeting Procedures) Regulations 2015* provide that the general manager is to ensure that the reasons for a decision by a council acting as a planning authority are recorded in the minutes.”

- Cr Carpenter moved and Cr Hiscutt seconded, “That the Mayor’s report be received.”

Carried unanimously

23/2019 Residential (as constructed carport and garage) – variation to front setback standard at 1/8 John Street, Ulverstone – Application No. DA2018155

The Director Community Services reported as follows:

“The Town Planner has prepared the following report:

<i>'DEVELOPMENT APPLICATION No.:</i>	DA2018155
<i>PROPOSAL:</i>	Residential (as constructed carport and garage) – variation to front setback standard
<i>APPLICANT:</i>	James Bassett
<i>LOCATION:</i>	1 /8 John Street, Ulverstone
<i>ZONE:</i>	General Residential
<i>PLANNING INSTRUMENT:</i>	<i>Central Coast Interim Planning Scheme 2013</i> (the Scheme)
<i>ADVERTISED:</i>	8 December 2018
<i>REPRESENTATIONS EXPIRY DATE:</i>	2 January 2019
<i>REPRESENTATIONS RECEIVED:</i>	One
<i>42-DAY EXPIRY DATE:</i>	16 January 2019
<i>EXTENSION OF TIME DATE:</i>	29 January 2019
<i>DECISION DUE:</i>	29 January 2019

PURPOSE

The purpose of this report is to consider an application for an “as constructed” carport and garage at 1/8 John Street, Ulverstone. The “as constructed” carport is located within the common property of the site which will be discussed further in the “History” section of this report.

Accompanying the report are the following documents:

- . Annexure 1 – location plan;
- . Annexure 2 – application documentation;
- . Annexure 3 – representation; and
- . Annexure 4 – photographs.

BACKGROUND

Development description –

Application is made for an “as constructed” carport and garage at 1 /8 John Street, Ulverstone.

The owner of 1 /8 John Street has converted a carport that was approved for the unit into a garage by enclosing all walls.

A single lean-to carport has then been constructed to the north of the converted garage.

The carport has been built within the common property of the subject site.

The garage is 3.7m x 5.6m with the carport being 3.4m x 4.6m.

Site description and surrounding area –

The subject site is zoned General Residential and contains two units with associated carports.

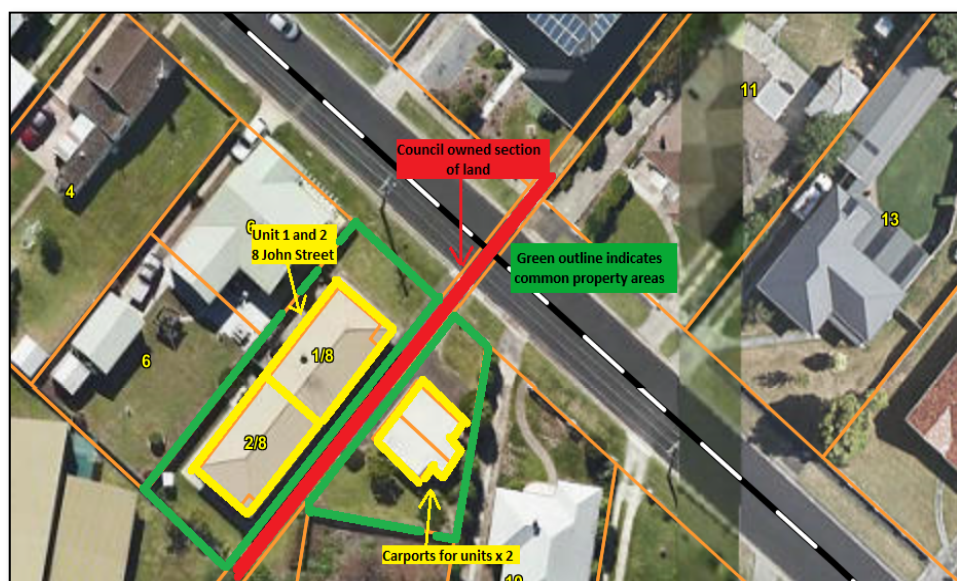
Each unit and associated carport are owned independently (as per yellow outline in the image below). The remaining area of the subject site is considered “common property” which includes the driveway and grassed areas (as per green outline in the image below).

The arrangement of the site with the units and their associated carports is unusual. The units and carports are separated by a stormwater easement that intersects the middle of the subject site, as per image below. This easement is a Council owned and maintained drainage easement and runs from Main Street to Vincent Street.

This results with access to the subject site being over Council owned land and hence the consent from the Central Coast General Manager was required for the lodgement of the development application (refer to Annexure 2).

Surrounding land is zoned General Residential and generally developed for residential purpose in the form of single dwellings and unit development. A Community meeting and entertainment building (church) is located south of the subject site.

The land is connected to reticulated stormwater, sewer and water systems.



Subject site

History –

The subject site is Stratum which means there is a parent title (overall site being 8 John Street) with the owners of Unit 1 and Unit 2 owning a unit entitlement each (being a unit and associated carport). This was established in 1985 according to the title documents.

The surrounding area on the subject site is considered common property which is owned and maintained by the body corporate (in this case each unit owner forms the body corporate).

Common property can be used by both occupants of the units. No development can occur on common property without notifying the body corporate.

Legal advice that was provided to the Council in 24 March 2017, relating to a previous Stratum application (development over a strata title – 24 and 24A King Edward Street), the Council needs to be satisfied that adequate notice to the owner of land has occurred. In the case, it includes the Body Corporate.

The Council's legal advice raised the importance of Section 52(1) of *Land Use Planning and Approvals Act 1993* which contains a requirement that where an application is not made by the owner, then the application must contain a declaration that the applicant has notified the owner of the intention to make the application (as provided at Agenda item 11.3).

In this instance, the application form includes a declaration where the applicant must sign if they are not the owner. This section of the application form states that the applicant declare that the owner/each owners of the land has been notified of the intention to make this permit application. This declaration was signed and dated by the applicant.

Furthermore, through section 57 of *Land Use Planning and Approvals Act 1993*, the Council notified the body corporate (both owners of the units) during the public notification period. Both letters were addressed to "The Body Corporate". All other adjoining property owners/occupiers were notified at the same time.

The application for the "as constructed" carport and garage can only be considered under the *Land Use Planning and Approvals Act 1993* as a Planning Authority. If any changes occur to the common property area then an amendment to the Strata Plan would be required. As per the aforementioned

legal advice, an amendment to the Strata Plan is to be undertaken under a separate process, being Division 6 of the *Strata Titles Act 1998*.

Due to the carport being constructed within the common property of the subject site, it is necessary to include conditions as to the use of the carport until an amendment to the Strata Plan is completed (refer to Conditions 3 and 4 of the Planning Permit).

Furthermore, the converted carport to a garage must remain as a car parking space for Unit 1 as per the Strata Plan for the subject site (refer to Condition 5 of the Planning Permit).

DISCUSSION

The following table is an assessment of the relevant Scheme provisions:

General Residential

CLAUSE	COMMENT
10.3.1 Discretionary Permit Use	
<p>10.3.1-(P1) Discretionary permit use must:</p> <p>(a) be consistent with local area objectives;</p> <p>(b) be consistent with any applicable desired future character statement; and</p> <p>(c) minimise likelihood for adverse impact on amenity for use on adjacent land in the zone.</p>	<p>Not applicable.</p> <p>Residential use is No Permit Required.</p>
10.3.2 Impact of Use	
<p>10.3.2-(A1) Permitted non-residential use must adjoin at least one residential use on the same street frontage.</p>	<p>Not applicable.</p> <p>Residential use is Permitted.</p>
<p>10.3.2-(A2) Permitted non-residential use must not generate more than 40 average daily vehicle movements.</p>	<p>Not applicable.</p> <p>Use is residential.</p>

10.3.2–(A3) Other than for emergency services, residential, and visitor accommodation, hours of operation must be between 6.00am and 9.00pm.	<p>Not applicable.</p> <p>Use is residential.</p>
10.4.1 Residential density for multiple dwellings	
<p>10.4.1–(A1) Multiple dwellings must have a site area per dwelling of not less than:</p> <p>(a) 325m²; or</p> <p>(b) if within a density area specified in Table 10.4.1 below and shown on the planning scheme maps, that specified for the density area.</p>	<p>The multiple dwelling development is existing with an approved Stratum established in 1985 under a previous Planning Scheme. Nevertheless, the development must satisfy the multiple dwelling provisions in relation to new development on the subject site.</p> <p>(a) Compliant. Multiple dwellings are existing with a Stratum approved in 1985. The overall site is approximately 607m². It is considered the existing situation as approved in 1985 is acceptable.</p> <p>(b) Not applicable. Satisfied by (a).</p>
10.4.2 Setbacks and building envelope for all dwellings	
10.4.2–(A1) Unless within a building area, a dwelling, excluding protrusions (such as eaves, steps, porches, and awnings) that extend not more than 0.6m into the frontage setback, must have a setback from a frontage that is:	<p>(a) Non-compliant. Carport is located 4.4m from the frontage of the site which is John Street. Refer to “Issues” section of this report.</p> <p>(b) Not applicable. Satisfied by (a).</p>

<p>(a) if the frontage is a primary frontage, at least 4.5m, or, if the setback from the primary frontage is less than 4.5m, not less than the setback, from the primary frontage, of any existing dwelling on the site; or</p> <p>(b) if the frontage is not a primary frontage, at least 3.0m, or, if the setback from the frontage is less than 3.0m, not less than the setback, from a frontage that is not a primary frontage, of any existing dwelling on the site; or</p> <p>(c) if for a vacant site with existing dwellings on adjoining sites on the same street, not more than the greater, or less than the lesser, setback for the equivalent frontage of the dwellings on the adjoining sites on the same street; or</p> <p>(d) if the development is on land that abuts a road specified in Table 10.4.2, at least that specified for the road.</p>	<p>(c) Not applicable. Satisfied by (a).</p> <p>(d) Not applicable. Land does not abut the Bass Highway.</p>
<p>10.4.2–(A2) A garage or carport must have a setback from a primary frontage of at least:</p> <p>(a) 5.5m, or alternatively 1.0m behind the façade of the dwelling; or</p> <p>(b) the same as the dwelling façade, if a portion of the dwelling gross floor area is located above the garage or carport; or</p>	<p>(a) Non-compliant. The carport is setback 4.4m from the frontage and is setback approximately 2m in front of Unit 1.</p> <p>Refer to “Issues” section of this report.</p> <p>(b) Not applicable. Addressed in (a).</p>

<p>(c) 1.0m, if the natural ground level slopes up or down at a gradient steeper than 1 in 5 for a distance of 10.0m from the frontage.</p>	<p>(c) Not applicable. Addressed in (a).</p>
<p>10.4.2–(A3) A dwelling, excluding outbuildings with a building height of not more than 2.4m and protrusions (such as eaves, steps, porches, and awnings) that extend not more than 0.6m horizontally beyond the building envelope, must:</p> <p>(a) be contained within a building envelope (refer to Diagrams 10.4.2A, 10.4.2B, 10.4.2C and 10.4.2D) determined by:</p> <ul style="list-style-type: none"> (i) a distance equal to the frontage setback or, for an internal lot, a distance of 4.5m from the rear boundary of a lot with an adjoining frontage; and (ii) projecting a line at an angle of 45 degrees from the horizontal at a height of 3.0m above natural ground level at the side boundaries and a distance of 4.0m from the rear boundary to a building height of not more than 8.5m above natural ground level; and <p>(b) only have a setback within 1.5m of a side boundary if the dwelling:</p> <ul style="list-style-type: none"> (i) does not extend beyond an existing building built on or within 0.2m of the boundary or the adjoining lot; or 	<p>(a)(i) Non-compliant. The carport is setback 4.4m from the frontage setback. This will be addressed in the “Issues” section below against the Performance Criteria for Clause 10.4.2–(P1) which relates to the variation to the front boundary standard.</p> <p>(a)(ii) Compliant. The carport and garage are setback approximately 6m from the rear boundary.</p> <p>(b)(i) Not applicable. Addressed in (b)(ii).</p> <p>(b)(ii) Compliant. The carport and garage are setback 260mm from the side setback at the closest point. Due to the irregular shape of the development site, no part of the carport and garage wall length is greater than 9m along this boundary.</p>

<p>(ii) does not exceed a total length of 9.0m or one-third the length of the side boundary (whichever is the lesser).</p>	
<p>10.4.3 Site coverage and private open space for all dwellings</p>	
<p>10.4.3–(A1) Dwellings must have:</p> <p>(a) a site coverage of not more than 50% (excluding eaves up to 0.6m); and</p> <p>(b) for multiple dwellings, a total area of private open space of not less than 60.0m² associated with each dwelling, unless the dwelling has a finished floor level that is entirely more than 1.8m above the finished ground level (excluding a garage, carport or entry foyer); and</p> <p>(c) a site area of which at least 25% of the site area is free from impervious surfaces.</p>	<p>(a) Compliant. Site coverage would be approximately 35.3%.</p> <p>(b) Compliant. Each dwelling has its own private open space established. The “as constructed” carport and garage would have no impact on the dwellings private open space.</p> <p>(c) Compliant. At least 25% of the site area is free from impervious surfaces.</p>
<p>10.4.3–(A2) A dwelling must have an area of private open space that:</p> <p>(a) is in one location and is at least:</p> <p>(i) 24.0m²; or</p> <p>(ii) 12.0m², if the dwelling is a multiple dwelling with a finished floor level that is entirely more than 1.8m above</p>	<p>(a)(i) Compliant. Existing dwellings would have private open space greater than 24m² and located in one location.</p> <p>(a)(ii) Not applicable. Satisfied by (a)(i).</p> <p>(b)(i) Compliant. Existing dwellings would have minimum dimension of private open space greater than 4m.</p>

<p>the finished ground level (excluding a garage, carport or entry foyer); and</p> <p>(b) has a minimum horizontal dimension of:</p> <p>(i) 4.0m; or</p> <p>(ii) 2.0m, if the dwelling is a multiple dwelling with a finished floor level that is entirely more than 1.8m above the finished ground level (excluding a garage, carport or entry foyer); and</p> <p>(c) is directly accessible from, and adjacent to, a habitable room (other than a bedroom); and</p> <p>(d) is not located to the south, south-east or south-west of the dwelling, unless the area receives at least three hours of sunlight to 50% of the area between 9.00am and 3.00pm on 21 June; and</p> <p>(e) is located between the dwelling and the frontage, only if the frontage is orientated between 30 degrees west of north and 30 degrees east of north, excluding any dwelling located behind another on the same site; and</p> <p>(f) has a gradient not steeper than 1 in 10; and</p> <p>(g) is not used for vehicle access or parking.</p>	<p>(b)(ii) Not applicable. Satisfied by (b)(i).</p> <p>(c) Compliant. Existing dwellings private open space would be accessible from the existing living areas.</p> <p>(d) Compliant. Private open space located mainly north and north east.</p> <p>(e) Compliant. Private open space is not located between the dwelling and the primary frontage.</p> <p>(f) Compliant. Site is reasonably flat.</p> <p>(g) Compliant. Private open space areas are clear of vehicle access and parking areas.</p>
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10.4.4 Sunlight and overshadowing for all dwellings	
10.4.4–(A1) A dwelling must have at least one habitable room (other than a bedroom) in which there is a window that faces between 30 degrees west of north and 30 degrees east of north (see Diagram 10.4.4A).	Compliant. Existing dwelling.
<p>10.4.4–(A2) A multiple dwelling that is to the north of a window of a habitable room (other than a bedroom) of another dwelling on the same site, which window faces between 30 degrees west of north and 30 degrees east of north (see Diagram 10.4.4A), must be in accordance with (a) or (b), unless excluded by (c):</p> <p>(a) The multiple dwelling is contained within a line projecting (see Diagram 10.4.4B):</p> <p style="padding-left: 40px;">(i) at a distance of 3.0m from the window; and</p> <p style="padding-left: 40px;">(ii) vertically to a height of 3.0m above natural ground level and then at an angle of 45 degrees from the horizontal.</p> <p>(b) The multiple dwelling does not cause the habitable room to receive less than three hours of sunlight between 9.00am and 3.00pm on 21 June.</p> <p>(c) That part, of a multiple dwelling, consisting of:</p>	<p>Compliant. The multiple dwelling development is existing with an approved Stratum established in 1985 under a previous Planning Scheme. Nevertheless, the development must satisfy the multiple dwelling provisions in relation to new development on the subject site.</p> <p>(a)(i) Compliant. No changes are proposed to the actual existing dwellings on the subject site. Proposal is for “as constructed” carport and garage which are setback at least 5.8m from both dwellings.</p> <p>(a)(ii) Compliant. No changes are proposed to the actual existing dwellings on the subject site. Proposal is for “as constructed” carport and garage which are setback at least 5.8m from both dwellings.</p> <p>(b) Compliant. No changes are proposed to the actual existing dwellings on the subject site. Proposal is for “as constructed” carport and garage which are setback at least 5.8m from both dwellings and would have no</p>

<ul style="list-style-type: none"> (i) an outbuilding with a building height no more than 2.4m; or (ii) protrusions (such as eaves, steps, and awnings) that extend no more than 0.6m horizontally from the multiple dwelling. 	<p>greater impact with overshadowing that is existing on the site.</p> <ul style="list-style-type: none"> (c)(i) Compliant. No changes are proposed to the actual existing dwellings on the subject site. Proposal is for “as constructed” carport and garage which are setback at least 5.8m from both dwellings. (c)(ii) Compliant. No changes are proposed to the actual existing dwellings on the subject site. Proposal is for “as constructed” carport and garage which are setback at least 5.8m from both dwellings.
<p>10.4.4–(A3) A multiple dwelling, that is to the north of the private open space, of another dwelling on the same site, required in accordance with A2 or P2 of subclause 10.4.3, must be in accordance with (a) or (b), unless excluded by (c):</p> <ul style="list-style-type: none"> (a) The multiple dwelling is contained within a line projecting (see Diagram 10.4.4C): <ul style="list-style-type: none"> (i) at a distance of 3.0m from the northern edge of the private open space; and (ii) vertically to a height of 3.0m above natural ground level and then at an angle of 45 degrees from the horizontal. 	<p>Not applicable. The “as constructed” carport and garage are located to the south–east of the dwellings on the subject site.</p>

<p>(b) The multiple dwelling does not cause 50% of the private open space to receive less than three hours of sunlight between 9.00am and 3.00pm on 21 June.</p> <p>(c) That part, of a multiple dwelling, consisting of:</p> <p>(i) an outbuilding with a building height no more than 2.4m; or</p> <p>(ii) protrusions (such as eaves, steps, and awnings) that extend no more than 0.6m from the multiple dwelling.</p>	
10.4.5 Width of openings for garages and carports for all dwellings	
<p>10.4.5-(A1) A garage or carport within 12.0m of a primary frontage (whether the garage or carport is free-standing or part of the dwelling) must have a total width of openings facing the primary frontage of not more than 6.0m or half the width of the frontage (whichever is the lesser).</p>	<p>Compliant.</p> <p>Openings to the carport and garage does not face the frontage.</p>
10.4.6 Privacy for all dwellings	
<p>10.4.6-(A1) A balcony, deck, roof terrace, parking space, or carport (whether freestanding or part of the dwelling), that has a finished surface or floor level more than 1.0m above natural ground level must have a permanently fixed screen to a height of at least 1.7m above the</p>	<p>Not applicable.</p> <p>Application is for a carport and garage.</p>

<p>finished surface or floor level, with a uniform transparency of no more than 25%, along the sides facing a:</p> <ul style="list-style-type: none"> (a) side boundary, unless the balcony, deck, roof terrace, parking space, or carport has a setback of at least 3.0m from the side boundary; and (b) rear boundary, unless the balcony, deck, roof terrace, parking space, or carport has a setback of at least 4.0m from the rear boundary; and (c) dwelling on the same site, unless the balcony, deck, roof terrace, parking space, or carport is at least 6.0m: <ul style="list-style-type: none"> (i) from a window or glazed door, to a habitable room of the other dwelling on the same site; or (ii) from a balcony, deck, roof terrace or the private open space, of the other dwelling on the same site. 	
<p>10.4.6-(A2) A window or glazed door, to a habitable room, of a dwelling, that has a floor level more than 1.0m above the natural ground level, must be in accordance with (a), unless it is in accordance with (b):</p> <ul style="list-style-type: none"> (a) The window or glazed door: <ul style="list-style-type: none"> (i) is to have a setback of at least 3.0m from a side boundary; and 	<p>Not applicable.</p> <p>Application is for a carport and garage.</p>

<ul style="list-style-type: none"> (ii) is to have a setback of at least 4.0m from a rear boundary; and (iii) if the dwelling is a multiple dwelling, is to be at least 6.0m from a window or glazed door, to a habitable room, of another dwelling on the same site; and (iv) if the dwelling is a multiple dwelling, is to be at least 6.0m from the private open space of another dwelling on the same site. <p>(b) The window or glazed door:</p> <ul style="list-style-type: none"> (i) is to be offset, in the horizontal plane, at least 1.5m from the edge of a window or glazed door, to a habitable room of another dwelling; or (ii) is to have a sill height of at least 1.7m above the floor level or has fixed obscure glazing extending to a height of at least 1.7 m above the floor level; or (iii) is to have a permanently fixed external screen for the full length of the window or glazed door, to a height of at least 1.7m above floor level, with a uniform transparency of not more than 25%. 	
<p>10.4.6–(A3) A shared driveway or parking space (excluding a parking space allocated to that dwelling) must be separated from a window, or</p>	<p>Compliant. The multiple dwelling development is existing with an approved Stratum established in 1985 under a</p>

<p>glazed door, to a habitable room of a multiple dwelling by a horizontal distance of at least:</p> <p>(a) 2.5m; or</p> <p>(b) 1.0m if:</p> <p>(i) it is separated by a screen of at least 1.7m in height; or</p> <p>(ii) the window, or glazed door, to a habitable room has a sill height of at least 1.7m above the shared driveway or parking space, or has fixed obscure glazing extending to a height of at least 1.7m above the floor level.</p>	<p>previous Planning Scheme. Nevertheless, the development must satisfy the multiple dwelling provisions in relation to new development on the subject site.</p> <p>(a) Compliant. The existing dwelling arrangements means that the both dwellings are located approximately 5.8m from the car parking spaces with the shared driveway access being at least 2.5m from Unit 1 window, or glazed door to a habitable room. The shared driveway does not exceed past Unit 1, therefore no impact on Unit 2.</p> <p>(b) Not applicable. Satisfied by (a).</p>
<p>10.4.7 Frontage fences for all dwellings</p>	
<p>10.4.7-(A1) A fence (including a free-standing wall) within 4.5m of a frontage must have a height above natural ground level of not more than:</p> <p>(a) 1.2m if the fence is solid; or</p> <p>(b) 1.8m, if any part of the fence that is within 4.5m of a primary frontage has openings above a height of 1.2m which provide a uniform transparency of not less than 30% (excluding any posts or uprights).</p>	<p>Not applicable.</p> <p>No frontage fence proposed.</p>

10.4.8 Waste storage for multiple dwellings	
<p>10.4.8-(A1) A multiple dwelling must have a storage area, for waste and recycling bins, that is an area of at least 1.5m² per dwelling and is within one of the following locations:</p> <ul style="list-style-type: none"> (a) in an area for the exclusive use of each dwelling, excluding the area in front of the dwelling; or (b) in a communal storage area with an impervious surface that: <ul style="list-style-type: none"> (i) has a setback of at least 4.5m from a frontage; and (ii) is at least 5.5m from any dwelling; and (iii) is screened from the frontage and any dwelling by a wall to a height of at least 1.2m above the finished surface level of the storage area. 	<p>Compliant. Both dwellings have individual storage areas.</p>
10.4.9 Suitability of a site or lot for use or development	
<p>10.4.9-(A1) A site or each lot on a plan of subdivision must:</p> <ul style="list-style-type: none"> (a) have an area of not less than 330m² excluding any access strip; and (b) if intended for a building, contain a building area of not less than 10.0m x 15.0m: 	<ul style="list-style-type: none"> (a) Compliant. Overall site area is approximately 607m². (b)(i) Non-compliant. The proposal triggers a discretion in relation to the front boundary setback. This is addressed under Clause 10.4.2-(A1) above and will be

<ul style="list-style-type: none"> (i) clear of any applicable setback from a frontage, side or rear boundary; (ii) clear of any applicable setback from a zone boundary; (iii) clear of any registered easement; (iv) clear of any registered right of way benefiting other land; (v) clear of any restriction imposed by a Utility; (vi) not including an access strip; (vii) accessible from a frontage or access strip; and (viii) if a new residential lot, with a long axis within the range 30 degrees east of north and 20 degrees west of north. 	<p>addressed in the “Issues” section below against the Performance Criteria for Clause 10.4.2–(P1).</p> <ul style="list-style-type: none"> (b)(ii) Not applicable. No zone boundary. (b)(iii) Not applicable. No registered easements. (b)(iv) Not applicable. No registered right of way. (b)(v) Not applicable. No restriction imposed by a Utility. (b)(vi) Compliant. Development would be clear of access strip. (b)(vii) Compliant. Land is accessible from John Street. (b)(viii) Not applicable. Not a new residential lot.
<p>10.4.9–(A2) A site or each lot on a subdivision plan must have a separate access from a road –</p> <ul style="list-style-type: none"> (a) across a frontage over which no other land has a right of access; and (b) if an internal lot, by an access strip connecting to a frontage over land not required as the means of access to any other land; or 	<ul style="list-style-type: none"> (a) Compliant. Existing access to a frontage to John Street. (b) Not applicable. Satisfied by (a). (c)(i) Not applicable. Satisfied by (a). (c)(ii) Not applicable. Satisfied by (a).

<p>(c) by a right of way connecting to a road –</p> <ul style="list-style-type: none"> (i) over land not required as the means of access to any other land; and (ii) not required to give the lot of which it is a part the minimum properties of a lot in accordance with the acceptable solution in any applicable standard; and <p>(d) with a width of frontage and any access strip or right of way of not less than –</p> <ul style="list-style-type: none"> (i) 3.6m for a single dwelling development; or (ii) 6.0m for multiple dwelling development or development for a non-residential use; and <p>(e) the relevant road authority in accordance with the <i>Local Government (Highways) Act 1982</i> or the <i>Roads and Jetties Act 1935</i> must have advised it is satisfied adequate arrangements can be made to provide vehicular access between the carriageway of a road and the frontage, access strip or right of way to the site or each lot on a proposed subdivision plan.</p>	<p>(d)(i) Compliant. Width of frontage 18m; frontage is intersected by a drainage easement.</p> <p>(d)(ii) Not applicable. Not multiple dwelling or non-residential development.</p> <p>(e) Compliant. Site has existing legal access to John Street.</p>
<p>10.4.9–(A3) A site or each lot on a plan of subdivision must be capable of connecting to a water supply provided in accordance with the <i>Water and Sewerage Industry Act 2008</i>.</p>	<p>Compliant.</p> <p>The site is connected to the reticulated water system.</p>

10.4.9–(A4) A site or each lot on a plan of subdivision must be capable of draining and disposing of sewage and wastewater to a sewage system provided in accordance with the <i>Water and Sewerage Industry Act 2008</i> .	Compliant. The site is connected to the reticulated sewerage system.
10.4.9–(A5) A site or each lot on a plan of subdivision must be capable of draining and disposing of stormwater to a stormwater system provided in accordance with the <i>Urban Drainage Act 2013</i> .	Compliant. The site is connected to the reticulated stormwater system.
10.4.10 Dwelling density for single dwelling development	
10.4.10–(A1) (a) The site area per dwelling for a single dwelling must – (i) be not less than 325m ² .	(a)(i) Compliant. Overall site area is 607m ² .
10.4.11 Development other than a single or multiple dwelling	
10.4.11.1 Location and configuration of development	
10.4.11.1–(A1) The wall of a building must be set back from a frontage – (a) not less than 4.5m from a primary frontage; and	Not applicable. Development is residential.

<ul style="list-style-type: none"> (b) not less than 3.0m from any secondary frontage; or (c) not less than and not more than the setbacks for any existing building on adjoining sites; (d) not less than for any building retained on the site; (e) in accordance with any building area shown on a sealed plan; or (f) not less than 50.0m if the site abuts the Bass Highway. 	
<p>10.4.11.1 –(A2) All buildings must be contained within a building envelope determined by –</p> <ul style="list-style-type: none"> (a) the applicable frontage setback; (b) a distance of not less than 4.0m from the rear boundary or if an internal lot, a distance of 4.5m from the boundary abutting the rear boundary of the adjoining frontage site; (c) projecting a line at an angle of 45 degrees from the horizontal at a height of 3.0m above natural ground level at each side boundary and at a distance of 4.0m from the rear boundary to a building height of not more than 8.5m above natural ground level if walls are setback – 	<p>Not applicable.</p> <p>Development is residential.</p>

<p>(i) not less than 1.5m from each side boundary; or</p> <p>(ii) less than 1.5m from a side boundary if –</p> <ul style="list-style-type: none"> a. built against an existing wall of an adjoining building; or b. the wall or walls – <ul style="list-style-type: none"> i. have the lesser of a total length of 9.0m or one-third of the boundary with the adjoining land; ii. there is no door or window in the wall of the building; and iii. overshadowing does not result in 50% of the private open space of an adjoining dwelling receiving less than 3 hours of sunlight between 9.00am and 3.00pm on 21 June. <p>(d) in accordance with any building envelope shown on a sealed plan of subdivision.</p>	
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<p>10.4.11.1–(A3) Site coverage must:</p> <p>(a) not be more than 50%; or</p> <p>(b) not be more than any building area shown on a sealed plan.</p>	<p>Not applicable.</p> <p>Development is residential.</p>
<p>10.4.11.1–(A4) A garage, carport or external parking area and any area for the display, handling, or storage of goods, materials or waste, must be located behind the primary frontage of a building.</p>	<p>Not applicable.</p> <p>Development is residential.</p>
<p>10.4.11.1–(A5) Other than for a dwelling, the total width of openings in the frontage elevation of a garage or carport (whether freestanding or part of any other building) must be the lesser of:</p> <p>(a) 6.0m; or</p> <p>(b) half the width of the frontage.</p>	<p>Not applicable.</p> <p>Development is residential.</p>
<p>10.4.11.2 Visual and acoustic privacy for residential development</p>	
<p>10.4.11.2–(A1) A door or window to a habitable room or any part of a balcony, deck, roof garden, parking space or carport of a building must:</p> <p>(a) if the finished floor level is more than 1.0m above natural ground level:</p>	<p>Not applicable.</p> <p>Development is residential.</p>

<ul style="list-style-type: none"> (i) be not less than 6.0m from any door, window, balcony, deck, or roof garden in a dwelling on the same site; (ii) be not less than 3.0m from a side boundary; (iii) be not less than 4.0m from a rear boundary; and (iv) if an internal lot, be not less than 4.5m from the boundary abutting a rear boundary of an adjacent frontage site; or <p>(b) if less than the setbacks in clause A1(a):</p> <ul style="list-style-type: none"> (i) be off-set by not less than 1.5m from the edge of any door or window of another dwelling; (ii) have a window sill height of not less than 1.8m above floor level; (iii) have fixed glazing or screening with a uniform transparency of not more than 25% in that part of a door or window less than 1.7m above floor level; or (iv) have a fixed and durable external screen other than vegetation of not less than 1.8m height above the floor level with a uniform transparency of not more than 25% 	
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for the full width of the door, window, balcony, deck, roof garden, parking space, or carport.	
10.4.11.2–(A2) An access strip or shared driveway, including any pedestrian pathway and parking area, must be separated by a distance of not less than 1.5m horizontally and 1.5m vertically from the door or window to a dwelling or any balcony, deck, or roof garden in a dwelling.	Not applicable. Development is residential.
10.4.11.3 Frontage fences	
10.4.11.3–(A1) The height of a fence, including any supporting retaining wall, on or within a frontage setback must be: (a) not more than 1.2m if the fence is solid; or (b) not more than 1.8m provided that part of the fence above 1.2m has openings that provide a uniform transparency of not less than 30%.	Not applicable. Development is residential.
10.4.12 Setback of development for sensitive use	
10.4.12–(A1) A building containing a sensitive use must be contained within a building envelope determined by: (a) the setback distance from the zone boundary as shown in the Table to this clause; and	(a) Not applicable. No zone boundary. (b) Not applicable. No zone boundary.

<p>(b) projecting upward and away from the zone boundary at an angle of 45 degrees above the horizontal from a wall height of 3.0m at the required setback distance from the zone boundary.</p>	
<p>10.4.12–(A2) Development for a sensitive use must be not less than 50.0m from:</p> <p>(a) Bass Highway;</p> <p>(b) a railway;</p> <p>(c) land designated in the planning scheme for future road or rail purposes; or</p> <p>(d) a proclaimed wharf area.</p>	<p>(a) Compliant. Development would be approximately 1km from the Bass Highway.</p> <p>(b) Compliant. Development would be approximately 234m from a railway line.</p> <p>(c) Not applicable. No land designated for future road or rail.</p> <p>(d) Not applicable. The nearest proclaimed wharf area is in Devonport approximately 15km to the east.</p>
<p>10.4.13 Subdivision</p>	
<p>10.4.13–(A1) Each new lot on a plan of subdivision must be –</p> <p>(a) intended for residential use;</p> <p>(b) a lot required for public use by the State government, a Council, a Statutory authority or a corporation all the shares of which are held by or on behalf of the State, a Council or by a Statutory authority.</p>	<p>Not applicable.</p> <p>No subdivision proposed.</p>

10.4.13–(A2) A lot, other than a lot to which A1(b) applies, must not be an internal lot	Not applicable. No subdivision proposed.
10.4.14 Reticulation of an electricity supply to new lots on a plan of subdivision	
10.4.14–(A1) Electricity reticulation and site connections must be installed underground.	Not applicable. No subdivision proposed.
CODES	
E1 Bushfire-Prone Areas Code	Not applicable. Not a subdivision, hazardous or vulnerable use.
E2 Airport Impact Management Code	Not applicable. No Code in the Scheme.
E3 Clearing and Conversion of Vegetation Code	Not applicable. No clearing or conversion of vegetation.
E4 Change in Ground Level Code	Not applicable. No change in ground level greater than 1m or retaining walls closer than 1m and higher than 0.5m.
E5 Local Heritage Code	Not applicable. No Local Heritage Code in the Scheme.
E6 Hazard Management Code	Not applicable. Not within a hazard mapped area.
E7 Sign Code	Not applicable. No signage proposed.

E8 Telecommunication Code	Not applicable. No telecommunications proposed.
E9 Traffic Generating Use and Parking Code	
E9.2 Application of this Code	Code applies to all development.
E9.4 Use or development exempt from this Code	Not exempt. No Local Area Parking Scheme applies to the site.
E9.5 Use Standards	
E9.5.1 Provision for parking	
<p>E9.5.1–(A1) Provision for parking must be:</p> <p>(a) the minimum number of on-site vehicle parking spaces must be in accordance with the applicable standard for the use class as shown in the Table to this Code;</p>	<p>(a) Compliant. Table E9A requires two car parking spaces for a residential dwelling and a visitor car parking space for every three dwellings or part thereof.</p> <p>The car parking on the subject site is existing and was approved in 1985 when the dwellings and Stratum was approved.</p> <p>The subject site has the provisions for two car parking spaces (carports) to accommodate the two units. No additional development for residential use is proposed and therefore no changes to the existing car parking</p>

	<p>arrangement is necessary. It is considered the existing car parking arrangement suffices.</p> <p>Condition is required to ensure the “as constructed” garage remains as a car parking space (refer to Condition 5 of the Planning Permit).</p>
E9.5.2 Provision for loading and unloading of vehicles	
<p>E9.5.2–(A1) There must be provision within a site for:</p> <p>(a) on-site loading area in accordance with the requirement in the Table to this Code; and</p> <p>(b) passenger vehicle pick-up and set-down facilities for business, commercial, educational and retail use at the rate of one space for every 50 parking spaces.</p>	Not applicable for residential use.
E9.6 Development Standards	
E9.6.2 Design of vehicle parking and loading areas	
E9.6.2 A1.1 All development must provide for the collection, drainage and disposal of stormwater; and	Compliant by a Condition to be placed on the Permit.
E9.6.2 A1.2 Other than for development for a single dwelling in the General Residential, Low Density Residential, Urban Mixed Use and Village zones, the layout of vehicle parking area, loading area, circulation aisle and manoeuvring area must –	Not applicable for residential use.

(a) Be in accordance with AS/NZS 2890.1 (2004) – Parking Facilities – Off-Street Car Parking;	
(b) Be in accordance with AS/NZS 2890.2 (2002) Parking Facilities – Off-Street Commercial Vehicles;	
(c) Be in accordance with AS/NZS 2890.3 (1993) Parking Facilities – Bicycle Parking Facilities;	
(d) Be in accordance with AS/NZS 2890.6 Parking Facilities – Off-Street Parking for People with Disabilities;	
(e) Each parking space must be separately accessed from the internal circulation aisle within the site;	
(f) Provide for the forward movement and passing of all vehicles within the site other than if entering or leaving a loading or parking space; and	
(g) Be formed and constructed with compacted sub-base and an all-weather surface.	
E9.6.2–(A2) Design and construction of an access strip and vehicle circulation, movement and standing areas for use or development on land within the Rural Living, Environmental Living, Open Space, Rural Resource, or Environmental Management zones must be in accordance with the principles and requirements for in the current edition of Unsealed Roads Manual – Guideline for Good Practice ARRB.	<p>Not applicable.</p> <p>Land is zoned General Residential.</p>

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E10 Water and Waterways Code	Not applicable. Subject site is situated more than 30m to a watercourse.
Specific Area Plans	No Specific Area Plans apply to this location.

Issues –

1 Variation to the front boundary setback standard –

The Scheme's Acceptable Solution 10.4.2–(A1) requires that a dwelling must have a setback from a frontage of 4.5m.

The proposal seeks a variation to this standard.

The “as constructed” carport is 4.4m from the subject site's front boundary (John Street).

The Scheme's Performance Criteria 10.4.2–(P1) states that a dwelling must:

- (a) have a setback from a frontage that is compatible with the existing dwellings in the street, taking into account any topographical constraints; and*

The carport is constructed 4.4m from John Street (primary frontage of the subject site). The carport is positioned slightly closer to the front boundary than Unit 1 on the subject site (refer to photo in Annexure 4). The carport is still located further away from John Street than the adjoining dwelling located to the north-west of the subject site (refer to photo in Annexure 4).

Several dwellings located along John Street (including unit development) are positioned closer than the 4.5m setback requirement. The carport on the subject site is not dissimilar to the existing characteristics along John Street and is considered to be compatible with the existing dwellings within the area.

The subject site has some topographical constraints due to the site's irregular shape and the arrangements with the units and associated carports, with the stormwater easement that intersects the site. It is considered that the subject site is limited in relation to possible development and the carport has been positioned on the subject site to be within the property boundaries.

- (b) *if abutting a road identified in Table 10.4.2, include additional design elements that assist in attenuating traffic noise or any other detrimental impacts associated with proximity to the road.*

Not applicable. The subject site does not abut a road identified in the Table.

2 *Location of carport from a primary frontage –*

The Scheme's Acceptable Solution 10.4.2–(A2) requires that a garage or carport must have a setback from a primary frontage of at least 5.5m.

The proposal seeks a variation to this standard.

The “as constructed” carport is 4.4m from the subject site's front boundary (John Street).

The Scheme's Performance Criteria 10.4.2–(P2) states that a garage or carport must have setback from a primary frontage that is compatible with the existing garages or carports in the street, taking into account any topographical constraints.

As mentioned above, several dwellings located along John Street (including unit development) are positioned closer to the primary frontage. This includes some carports and garages.

Furthermore, the subject site has some topographical constraints due to the site's irregular shape and the arrangements with the units and associated carports, with the stormwater easement that intersects the site. It is considered that the subject site is limited in relation to possible development and the carport has been positioned on the subject site to be within the parent property boundaries.

Referral advice –

Referral advice from the various Departments of the Council and other service providers is as follows:

SERVICE	COMMENTS/CONDITIONS
Environmental Health	No comment.
Infrastructure Services	No comment.
TasWater	Referral not required.
Department of State Growth	Referral not required.
Environment Protection Authority	Referral not required.
TasRail	Referral not required.
Heritage Tasmania	Referral not required.
Crown Land Services	Referral not required.
Other	Referral not required.

CONSULTATION

In accordance with s.57(3) of the *Land Use Planning and Approvals Act 1993*:

- . a site notice was posted;
- . letters to adjoining owners were sent; and
- . an advertisement was placed in the Public Notices section of The Advocate.

Representations –

One representation was received within the prescribed time, a copy of which is provided at Annexure 3.

The representation is summarised and responded to as follows:

MATTER RAISED	RESPONSE
1 Lack of consultation with the owner of the second unit on the subject site.	The Council, under section 57 of the <i>Land Use Planning and Approvals Act 1993</i> , notified all adjoining property

	<p>owners/occupiers, including “The Body Corporate”, during the public notification process.</p> <p>For further discussion on the notification of the proposal refer to the “History” section of this report.</p>
2 Works undertaken within the “common property”.	<p>Conditions will apply to the Planning Permit in relation to the use of the carport until such time the Strata Plan is amended.</p> <p>For further discussion on the matter regarding ‘common property’ refer to the “History” section of this report.</p>
3 Carport does not satisfy the setback requirement to the front boundary.	<p>The carport on the subject site is not dissimilar to the existing characteristics along John Street and is considered to be compatible with the existing dwellings within the area.</p> <p>For further discussion on the variation to the front boundary setback standard refer to the “Issues” section of this report.</p>
4 Carport and garage are not consistent with the units on the subject site.	<p>The carport on the subject site is not dissimilar to the existing characteristics along John Street and is considered to be compatible with the existing dwellings within the area.</p> <p>Furthermore, the materials used for the “as constructed” carport and garage have been matched similarly to the existing development (refer to photo in Annexure 4).</p>

	For further discussion on the existing streetscape and consistency refer to the “Issues” section of this report.
5 Materials used and construction standard.	This is not a planning matter.

RESOURCE, FINANCIAL AND RISK IMPACTS

The proposal has no likely impact on Council resources outside those usually required for assessment and reporting, and possibly costs associated with an appeal against the Council’s determination should one be instituted.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Environment and Sustainable Infrastructure

- . Develop and manage sustainable built infrastructure.

CONCLUSION

The representation does not contain sufficient merit to refuse the development under the Scheme.

The representation does however confirm that works have occurred within the “common property” as detailed on the approved strata plan.

Conditions regarding the use of the “as constructed” carport are necessary to ensure all approved “common property” under the strata plan can still be used as “common property”, until such time the strata plan is amended.

This includes that the existing car parking space approved for Unit 1 must remain as a car parking space and not be converted to storage space.

It is considered the proposal satisfies the Scheme’s relevant Performance Criteria in relation to the variation to the front setback standard and approval subject to conditions for the “as constructed” carport and garage is justified.

The land is zoned General Residential.

In summary, the development satisfies the Key Local Area Objectives for the zone:

- 1 Suburban residential areas make efficient use of land and optimise available and planned infrastructure provision through a balance of infill and redevelopment of established residential areas and the incremental release of new land.
- 2 Suburban residential areas provide equivalent opportunity for single dwelling and multiple dwelling developments and for shared and supported accommodation through private, public and social investment.

It is considered appropriate the proposed development be approved, subject to conditions.

Recommendation –

It is recommended that the application for Residential (as constructed carport and garage) – variation to front setback standard at 1 /8 John Street, Ulverstone be approved subject to the following conditions and notes:

- 1 The development must be substantially in accordance with the plan by Weeda Drafting, Drawing No. 15118-1 of 1 dated 20 November 2018, unless modified by a condition of this Permit.
- 2 Stormwater must be collected, drained and disposed of to an approved stormwater system.
- 3 The carport is located on “common property” as approved under the Strata Plan dated 1985. Therefore, all owners and/or occupiers at 8 John Street, Ulverstone are able to use the area occupied by the carport.
- 4 Sole use of the carport by the owner and/or occupiers of 1 /8 John Street, Ulverstone must not commence until notification of an amendment to the Strata Plan has been issued by the Recorder of Titles.
- 5 The garage must only be used as a car parking space.

Please note:

- 1 A Planning Permit remains valid for two years. If the use and/or development has not substantially commenced within this period, an

extension of time may be granted if a request is made before this period expires. If the Permit lapses, a new application must be made.

- 2 “Substantial commencement” is the submission and approval of a Building Permit or engineering drawings and the physical commencement of infrastructure works on the site or bank guarantee to undertake such works.
- 3 The proposed development fits within the criteria of Category 4 – Permit Building Work and Category 2A – Low Risk (Non-Notifiable) Plumbing Work when assessed against the Determinations issued under the *Building Act 2016*. Accordingly, an application for a Permit of Substantial Compliance is to be made to the Council's Building Permit Authority.

Note that roofwater/stormwater is to be disposed of via connection to an existing stormwater disposal system if available. Alternatively, if no existing stormwater disposal system is available, the roofwater/stormwater is to be disposed of so as not to create a nuisance to neighbouring properties.’

The Town Planner’s report is supported.”

The Executive Services Officer reported as follows:

“A copy of the Annexures referred to in the Town Planner’s report has been circulated to all Councillors.”

■ Cr Carpenter moved and Cr Fuller seconded, “That the application for Residential (as constructed carport and garage) – variation to front setback standard at 1/8 John Street, Ulverstone be approved subject to the following conditions and notes:

- 1 The development must be substantially in accordance with the plan by Weeda Drafting, Drawing No. 15118-1 of 1 dated 20 November 2018, unless modified by a condition of this Permit.
- 2 Stormwater must be collected, drained and disposed of to an approved stormwater system.
- 3 The carport is located on ‘common property’ as approved under the Strata Plan dated 1985. Therefore, all owners and/or occupiers at 8 John Street, Ulverstone are able to use the area occupied by the carport.

- 4 Sole use of the carport by the owner and/or occupiers of 1 /8 John Street, Ulverstone must not commence until notification of an amendment to the Strata Plan has been issued by the Recorder of Titles.
- 5 The garage must only be used as a car parking space.

Please note:

- 1 A Planning Permit remains valid for two years. If the use and/or development has not substantially commenced within this period, an extension of time may be granted if a request is made before this period expires. If the Permit lapses, a new application must be made.
- 2 'Substantial commencement' is the submission and approval of a Building Permit or engineering drawings and the physical commencement of infrastructure works on the site or bank guarantee to undertake such works.
- 3 The proposed development fits within the criteria of Category 4 – Permit Building Work and Category 2A – Low Risk (Non-Notifiable) Plumbing Work when assessed against the Determinations issued under the *Building Act 2016*. Accordingly, an application for a Permit of Substantial Compliance is to be made to the Council's Building Permit Authority.

Note that roofwater/stormwater is to be disposed of via connection to an existing stormwater disposal system if available. Alternatively, if no existing stormwater disposal system is available, the roofwater/stormwater is to be disposed of so as not to create a nuisance to neighbouring properties."

Carried unanimously

INFRASTRUCTURE SERVICES

24/2019 Infrastructure Services determinations

The Director Infrastructure Services reported as follows:

“A Schedule of Infrastructure Services Determinations made during the month of December 2018 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reported as follows:

“A copy of the Schedule has been circulated to all Councillors.”

■ Cr Hiscutt moved and Cr Overton seconded, “That the Schedule of Infrastructure Services Determinations (a copy being appended to and forming part of the minutes) be received.”

Carried unanimously

**25/2019 Petition – Request for No Standing zones at The Esplanade, Turners Beach
(9/2019 – 29.01.2019)**

The Director Infrastructure Services reported as follows:

“The Engineering Group Leader has prepared the following report:

‘PURPOSE

The purpose of this report is to respond to a petition received in relation to a request to have "No Standing" or "No Parking" signs erected each side of the entrance to the OC Ling Memorial Caravan Park, The Esplanade, Turners Beach.

BACKGROUND

The OC Ling Caravan Park (the park) is situated on the northern side of The Esplanade in Turners Beach. It is situated partly on Council land and partly on Crown land leased by the Council and is managed by the Lions Club of Forth Valley.

There is only one access to the park located approximately 55 metres west of Henry Street. This access is sealed and provides for two-way vehicular movements and is approximately six metres wide at the neck and 20 metres wide at the intersection with The Esplanade.

Under the Rules and Regulations for the park, only occupier vehicles are allowed in the park, visitor vehicles are to remain outside. There is a 40km/h speed limit on the Esplanade and 10km/h within the park.

The current request was raised at the Turners Beach community morning tea held on 22 August 2018 and has subsequently been followed up with the current submission by “The Friends of OC Ling Memorial Caravan Park” to the Council’s Parking and Traffic Management Committee and petition to the Council.

DISCUSSION

All traffic management issues raised with the Council are considered by the Council’s Parking and Traffic Management Committee. As the next meeting of the Committee is not until February 2019, this issue has been discussed with members to determine an outcome for this report.

All accesses have visibility issues when larger vehicles park close.

The treatment at this location can depend on the status of the entrance. It could be treated as a driveway or a road.

It is illegal to stop on or across a driveway according to section 198 of the *Road Rules 2009*. In this case there is no clearance requirement and vehicles may park up to the edge of the driveway.

The *Road Rules 2009, Part 2, Division 1 – Section 12* states that a ‘road is an area that is open to or used by the public and is developed for, or has as one of its main uses, the driving or riding of motor vehicles’. The road accessing the park and around the internal park area should therefore be considered as road.

By definition, this makes the access an intersection. The *Road Rules 2009, Division 3 – Section 170 – Stopping in or near an intersection*, states, “A driver must not stop on a road within 10 metres from the nearest point of an intersecting road at an intersection without traffic lights...”

The evidence provided via photographs in the submission shows vehicles parked within this 10-metre zone. Due to the wide nature of the intersection, it is likely confusing and difficult to accurately predict where the 10-metre zone applies and would therefore be difficult to enforce the parking requirement.

It is therefore recommended that “No Stopping” signs are placed on both sides of the intersection. Due to the restriction on visitor vehicles within the park and the adjacent residential area, there is a requirement to maintain as much on-street parking as possible. Taking this into account, the location of the signs has been considered and an increase in the 10-metre zone is recommended as indicated on plan number 895.146 provided in Annexure 1, of which a copy is attached.

RESOURCE, FINANCIAL AND RISK IMPACTS

The estimated cost for the supply and installation of the two signs is less than \$500.00.

This amount can be accommodated within the Urban Roads traffic management/safety improvement budget.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Shape of the Place

- Improve the value and use of open space.

A Connected Central Coast

- Provide for a diverse range of movement patterns
- Connect the people with services
- Improve community well-being.

The Environment and Sustainable Infrastructure

- Develop and manage sustainable built infrastructure.

CONCLUSION

It is recommended that “No Stopping” signs are installed on The Esplanade, Turners Beach on both sides of the entry to OC Ling Caravan Park in accordance with drawing number 895.146.’

The Engineering Group Leader’s report is supported.”

The Executive Services Officer reported as follows:

“A copy of drawing number 895.146 has been circulated to all Councillors.”

INFRASTRUCTURE SERVICES

■ Cr van Rooyen moved and Cr Viney seconded, “That ‘No Stopping’ signs are installed on The Esplanade, Turners Beach on both sides of the entry to OC Ling Caravan Park in accordance with drawing number 895.146 (a copy being appended to and forming part of the minutes).”

Carried unanimously

ORGANISATIONAL SERVICES

26/2019 Proposed subdivision, redevelopment and sale of Public Open Space – Cordell Place, Turners Beach (HW Braid Reserve)

The Director Organisational Services reported as follows:

“PURPOSE

The purpose of this report is to consider the proposed subdivision, redevelopment and sale of Public Open Space located at Cordell Place, Turners Beach known as the HW Braid Reserve.

BACKGROUND

The Council owns a large allotment of Public Open Space in Turners Beach known as the HW Braid Reserve. The land has access from Cordell Place, Rose Court and Poynton Close. The total area is in excess of 6,600m². The space is largely undeveloped with a basketball ring and some play equipment being present.

As part of the Central Coast Open Space and Recreation Plan 2012–2022 this land was identified as being Local Open Space. This in effect means that the site would not be further developed. Taking this into consideration, it is recommended that approximately 2,500m² be annexed from the reserve to allow for the development of three residential blocks.

This would still result in an area of approximately 4,100m² being available as Public Open Space. Existing access from surrounding streets would be maintained.

As the land is Public Open Space, the *Local Government Act 1993* (LGA) is very specific with regards to the process that the Council is required to follow. Section 178 of the LGA applies:

‘178. Sale, exchange and disposal of public land

- (1) A council may sell, lease, donate, exchange or otherwise dispose of public land owned by it in accordance with this section.
- (2) Public land that is leased for any period by a council remains public land during that period.

- (3) A resolution of the council to sell, lease, donate, exchange or otherwise dispose of public land is to be passed by an absolute majority.
- (4) If a council intends to sell, lease, donate, exchange or otherwise dispose of public land, the general manager is to –
 - (a) publish that intention on at least 2 separate occasions in a daily newspaper circulating in the municipal area; and
 - (ab) display a copy of the notice on any boundary of the public land that abuts a highway; and
 - (b) notify the public that objection to the proposed sale, lease, donation, exchange or disposal may be made to the general manager within 21 days of the day of the first publication.
- (5) If the general manager does not receive any objection under subsection (4) and an appeal is not made under section 178A, the council may sell, lease, donate, exchange or otherwise dispose of public land in accordance with its intention published under subsection (4).
- (6) The council must –
 - (a) consider any objection lodged; and
 - (b) by notice in writing within 7 days after making a decision to take or not to take any action under this section, advise any person who lodged an objection of –
 - (i) that decision; and
 - (ii) the right to appeal against that decision under section 178A.
- (7) The council must not decide to take any action under this section if –
 - (a) any object lodged under this section is being considered; or

- (b) an appeal made under section 178A has not yet been determined; or
- (c) the Appeal Tribunal has made a determination under section 178B(b) or (c).'

DISCUSSION

The land in question has been identified in the Central Coast Open Space and Recreation Plan 2012–2022 as being Local Open Space. As such the total area is in excess required to provide this level of service. In proposing the subdivision (Appendix 1), the design takes into account retaining the access to the park from the three surrounding streets as well as preserving the existing infrastructure.

To commence the process, the Council will advertise its intention to proceed in accordance with section 178(4) of the LGA.

CONSULTATION

Consultation regarding this process will occur via the formal process outlined in the LGA, and in addition, the community will also be engaged through the Council's website, e-newsletter and Facebook page.

As part of the consultation process the Council will seek feedback regarding any potential future development of the remaining site.

RESOURCE, FINANCIAL AND RISK IMPACTS

All costs will be covered via the sale of the three newly created lots. The balance of any funds generated will be transferred to the Public Open Space Financial Reserve for the future development of other Council Open Space.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Shape of the Place

- . Improve the value and use of open space
- . Encourage a creative approach to new development.

The Environment and Sustainable Infrastructure

- . Develop and manage sustainable built infrastructure.

Council Sustainability and Governance

- Improve the Council's financial capacity to sustainably meet community expectations
- Effective communication and engagement.

CONCLUSION

It is recommended that the Council initiate the process required to subdivide and sell a portion of the Public Open Space situated at Cordell Place, Turners Beach known as HW Braid Reserve."

The Executive Services Officer reported as follows:

"A copy of the proposed subdivision plan of the property has been circulated to all Councillors."

■ Cr van Rooyen moved and Cr Overton seconded, "That the Council initiate the process required to subdivide and sell a portion of the Public Open Space situated at Cordell Place, Turners Beach known as the HW Braid Reserve; and

- (a) should there be no objections that the land be disposed of at a price not less than valuation and Council costs, subject to any necessary terms and conditions being finally negotiated by the General Manager; or
- (b) if any objections are received, that a further report be presented to the Council outlining any objections received."

Carried unanimously

27/2019 **Contracts and agreements**

The Director Organisational Services reported as follows:

"A Schedule of Contracts and Agreements (other than those approved under the common seal) entered into during the month of December 2018 has been by the General Manager to the Council for information. The information is reported in accordance with approved delegations and responsibilities."

The Executive Services Officer reported as follows:

"A copy of the Schedule has been circulated to all Councillors."

- Cr Hiscutt moved and Cr Diprose seconded, "That the Schedule of Contracts and Agreements (a copy being appended to and forming part of the minutes) be received."

Carried unanimously

28/2019 Correspondence addressed to the Mayor and Councillors

The Director Organisational Services reported as follows:

"A Schedule of Correspondence addressed to the Mayor and Councillors for the period 18 December 2018 and 29 January 2019 and which was addressed to the 'Mayor and Councillors' is appended. Reporting of this correspondence is required in accordance with Council policy.

Where a matter requires a Council decision based on a professionally developed report the matter will be referred to the Council. Matters other than those requiring a report will be administered on the same basis as other correspondence received by the Council and managed as part of the day-to-day operations."

The Executive Services Officer reported as follows:

"A copy of the Schedule has been circulated to all Councillors."

- Cr Fuller moved and Cr Diprose seconded, "That the Schedule of Correspondence addressed to the Mayor and Councillors (a copy being appended to and forming part of the minutes) be received."

Carried unanimously

29/2019 Common seal

The Director Organisational Services reported as follows:

"A Schedule of Documents for Affixing of the Common Seal for the period 18 December 2018 to 29 January 2019 is submitted for the authority of the Council to be given. Use of the common seal must first be authorised by a resolution of the Council.

The Schedule also includes for information advice of final plans of subdivision sealed in accordance with approved delegation and responsibilities."

The Executive Services Officer reported as follows:

“A copy of the Schedule has been circulated to all Councillors.”

■ Cr van Rooyen moved and Cr Hiscutt seconded, “That the common seal (a copy of the Schedule of Documents for Affixing of the Common Seal being appended to and forming part of the minutes) be affixed subject to compliance with all conditions of approval in respect of each document, and that the advice of final plans of subdivision sealed in accordance with approved delegation and responsibilities be received.”

Carried unanimously

30/2019 Financial statements

The Director Organisational Services reported as follows:

“The following principal financial statements of the Council for the period ended 31 December 2018 are submitted for consideration:

- . Summary of Rates and Fire Service Levies
- . Operating Statement (Inc. the operating budget commentary report)
- . Cashflow Statement
- . Capital Works Schedule 2018–2019
- . Capital Works Progress Report.

Relevant commentary has been provided within the Operating Budget balances and Capital Works Progress reports. The Operating Budget balance report explains variations between year to date actuals and budget allocations. Some variations will exist where the phasing of the budget has not been in line with actual expenditure. Variations will also occur in operating areas, and specifically the outdoor areas where the work carried out is often dictated to by the environmental conditions.”

The Executive Services Officer reported as follows:

“Copies of the financial statements have been circulated to all Councillors.”

■ Cr Viney moved and Cr van Rooyen seconded, “That the financial statements (copies being appended to and forming part of the minutes) be received.”

Carried unanimously

31/2019 Public question time

The Mayor introduced public question time at 6.36pm.

Mr Hayden Lawson – Ulverstone

Question 1 –

“I’m a new resident to the area and go walking of a night with our dogs. Could the Council consider having more bins around the parks for dog walkers for the disposal of dog bags and to keep the streets clean? In addition, could lighting and security cameras be installed for people walking through the parks at different hours, everyone should feel safe going through our parks.”

Response:

The Mayor advised that the Council has a Community Safety Partnership Committee and extra lighting has been raised as part of these meetings. The Council welcomes any community suggestions and encouraged Mr Lawson to discuss his particular areas of interest with the Director Infrastructure Services.

Question 2 –

“We live next to a river and ocean and McDonald’s packaging is littered across the community. I put a proposal to McDonald’s to see if they would entertain a ‘free meal for a bag of rubbish’ style campaign to encourage people to keep the community clean. What would the Council’s opinion be in relation to a supporting a similar campaign?”

Response:

The Mayor responded that the matter of littering is a constant problem and that the Council would be interested to hear from Mr Lawson in relation to his proposal’s outcomes. The Mayor encouraged Mr Lawson to contact the Council once he has spoken with McDonald’s to see where the Council could support him in encouraging community participation.

Mr Ken Jupp and Mrs Mercy Howard – Penguin

Question 1 –

“On 24 December 2018, we received a notice from the Council regarding a neighbour’s request to keep chickens and roosters. We responded that both neighbours are opposed to the application, as it has been an issue for over 40 years. When will there be an outcome?”

Response:

The Mayor referred the question to the General Manager who advised that the Director Community Services is processing the permit application, however, is currently on leave. Once the matter has been investigated and a site visit undertaken a report will be provided to the General Manager for a decision.

Mrs Linda van Rooyen – Ulverstone

Question 1 –

“I wish to relay my recent experience after a fall I took in November at the Anzac Park playground. I tripped over a soft-fall mound while I was supervising my three great nieces, the youngest of which was in my arms at the time. As a result, I broke a bone in my foot.

I have spoken with two other people who have had their own experiences with said mound. In my work, if I was completing a risk assessment in the playground, I would be required to list the mound as a safety hazard.

On my behalf two Councillors have sought an explanation as to the need for this mound in the middle of a child’s playground and to date there has been no response other than some staff have been on holiday leave.

I feel it is my responsibility to bring this to the Council’s attention before someone sees fit to seek financial compensation from the Council for their responsibility to community safety.”

Response:

The Mayor referred the matter to the Director Infrastructure Services who advised that the area was designed some years ago and has undergone safety assessments which ensures that it meets the latest standards. Since receiving the complaint, Infrastructure Services are further considering what can be done to improve the area, and if nothing else the area will be painted. An outcome to the matter will be provided to Mrs van Rooyen.

Mr John Hallam – Forth

Question 1 –

“The Council’s Community Plans, in particular Forth dating back to 2007, can I ask if the Council can provide an update in relation to that Plan? At last year’s community morning tea, the lack of a footpath at the intersection of Forth and Kindred Roads was raised. I received a letter to say that it had been listed for consideration in

2018–2019 as part of the five-year program. This matter was also listed at Point 2 of the Community Plan in 2007 and is a matter of pedestrian safety. I think people have waited long enough and I ask that Council consider this as a matter of priority?”

Response:

The Mayor referred the matter to the Director Infrastructure Services who advised that the Council will be considering this as part of the five-year program in the coming months. The footpath may have been listed on the Community Plan in 2007, however, other priority areas would have been identified and works undertaken in the time since the Plan was developed. The General Manager further noted that footpaths were included in the Forth Urban Design Guidelines developed in 2010 which provides overarching strategic guidance to the Council.

The Mayor further advised that the matter has been discussed and that the Council, as part of its Strategic Plan review in 2018–2019, is looking at engaging with community groups to get a gauge on strategic priorities over the next five years.

Mr Darryl Barker – Penguin

Question 1 –

“I asked a question at the October meeting about trees and shrubs in the Johnsons Beach area and how many had died. The response was that 2015 was a very dry year and the Council increased its watering. Four of the six Norfolk Pines were not planted in 2015 and most of the other trees and shrubs were not planted until 2017. The letter also states a new attempt will be made to reinvigorate the area in Autumn 2018.

With a water pressure system in the area will the Council attempt to use this system to keep the trees and shrubs alive if they are replanted?”

Response:

The Mayor referred the matter to the Director Infrastructure Services who advised that the watering system in the areas doesn’t work and would have to be fixed before being used.

Question 2 –

“With a large increase in people swimming at Johnson Beach does the Council feel in this day that the men’s toilet which is 4m² by 3m² also has to be the male change room? If a tourist or local man is changing into his swimmers and two young boys go into the toilet to urinate, what does this do for the boy’s outlook on life?”

Response:

The Mayor referred the matter to the Director Infrastructure Services who advised that there are a number of toilets that need rehabilitation and that a response would be provided to Mr Barker in relation to the matter.

Questions and replies concluded at 7.01pm.

CLOSURE OF MEETING TO THE PUBLIC

32/2019 Meeting closed to the public

The Executive Services Officer reported as follows:

“The *Local Government (Meeting Procedures) Regulations 2015* provide that a meeting of a council is to be open to the public unless the council, by absolute majority, decides to close part of the meeting because one or more of the following matters are being, or are to be, discussed at the meeting.

Moving into a closed meeting is to be by procedural motion. Once a meeting is closed, meeting procedures are not relaxed unless the council so decides.

It is considered desirable that the following matters be discussed in a closed meeting:

Matter	<i>Local Government (Meeting Procedures) Regulations 2015</i> reference
Confirmation of Closed Session Minutes	15(2)(g) Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential
Qualified Person's Advice	
. Minute Ref. 19/2019 – Ulverstone Cultural Precinct Design Tender – Appointment of preferred consultant – Tender Assessment	15(2)(d) Contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal
. Minute Ref 23/2019– Residential (as constructed carport and garage) – variation to front setback standard at 1/8 John Street, Ulverstone – Application No. DA2018155 – Development over a strata title	15(2)(i) Matters relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council
Minutes and notes of other organisations and committees of the Council	15(2)(g) Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.”

Dulverton Waste Management Board – meeting held 14 December 2018	
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■ Cr Fuller moved and Cr Viney seconded, “That the Council close the meeting to the public to consider the following matters, they being matters relating to:

Matter	<i>Local Government (Meeting Procedures) Regulations 2015 reference</i>
Confirmation of Closed Session Minutes	15(2)(g) Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential
<p>Qualified Person’s Advice</p> <p>Minute Ref. 19/2019 – Ulverstone Cultural Precinct Design Tender – Appointment of preferred consultant – Tender Assessment</p> <p>Minute Ref. 23/2019– Residential (as constructed carport and garage) – variation to front setback standard at 1/8 John Street, Ulverstone – Application No. DA2018155 – Development over a strata title</p>	<p>15(2)(d) Contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal</p> <p>15(2)(i) Matters relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council</p>
<p>Minutes and notes of other organisations and committees of the Council</p> <p>Dulverton Waste Management Board – meeting held 14 December 2018.</p>	15(2)(g) Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.”

Carried unanimously and by absolute majority

The Executive Services Officer further reported as follows:

-
- “1 The *Local Government (Meeting Procedures) Regulations 2015* provide in respect of any matter discussed at a closed meeting that the general manager is to record in the minutes of the open meeting, in a manner that protects confidentiality, the fact that the matter was discussed and a brief description of the matter so discussed, and is not to record in the minutes of the open meeting the details of the outcome unless the council determines otherwise.
- 2 While in a closed meeting, the council is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues.
- 3 The *Local Government Act 1993* provides that a councillor must not disclose information seen or heard at a meeting or part of a meeting that is closed to the public that is not authorised by the council to be disclosed.
- Similarly, an employee of a council must not disclose information acquired as such an employee on the condition that it be kept confidential.
- 4 In the event that additional business is required to be conducted by a council after the matter(s) for which the meeting has been closed to the public have been conducted, the Regulations provide that a council may, by simple majority, re-open a closed meeting to the public.”

The meeting moved into Closed session at 7.02pm.

33/2019 Confirmation of Closed session minutes

The Executive Services Officer reported as follows:

“The Closed session minutes of the previous ordinary meeting of the Council held on 17 December 2018 have already been circulated. The minutes are required to be confirmed for their accuracy.

...

The *Local Government (Meeting Procedures) Regulations 2015* provide in respect of a matter discussed at a closed meeting –

‘34(1)(b) in relation to a matter discussed at the closed meeting –

(i) the fact that the matter was discussed at the closed meeting; and

(ii) a brief description of the matter so discussed –

are to be recorded in the minutes of that part of the meeting that is open to the public, but are to be recorded in a manner that does not disclose any confidential information and protects confidentiality; and

(c) in relation to a matter discussed at the closed meeting, the details of the discussion of the matter, and the outcome of the discussion, are not to be recorded in the minutes of that part of the meeting that is open to the public unless the council, or council committee, determines otherwise.’

The details of this matter are accordingly to be recorded in the minutes of the closed part of the meeting.”

GENERAL MANAGEMENT

34/2019 Qualified Person's Advice

The General Manager reported as follows:

“The qualified advice referred to at Minute No's 119/2019 and 23/2019 were included as Confidential attachments to the relevant reports. Under Section 65 (2)(b) of the *Local Government Act 1993*, the General Manager is to provide the Council with copies of qualified advice received from an appropriately qualified or experienced professional.

...

The *Local Government (Meeting Procedures) Regulations 2015* provide in respect of a matter discussed at a closed meeting –

‘34(1)(b) in relation to a matter discussed at the closed meeting –

- (i) the fact that the matter was discussed at the closed meeting; and
- (ii) a brief description of the matter so discussed –

are to be recorded in the minutes of that part of the meeting that is open to the public, but are to be recorded in a manner that does not disclose any confidential information and protects confidentiality; and

- (c) in relation to a matter discussed at the closed meeting, the details of the discussion of the matter, and the outcome of the discussion, are not to be recorded in the minutes of that part of the meeting that is open to the public unless the council, or council committee, determines otherwise.’

The details of this matter are accordingly to be recorded in the minutes of the closed part of the meeting.”

35/2019 Minutes and notes of other organisations and committees of the Council

The General Manager reported as follows:

“The following minutes and notes of committees of the Council and other organisations on which the Council has representation have been received:

- . Dulverton Waste Management Board – meeting held 14 December 2018.

The minutes and notes have been provided to the Council on the condition they are kept confidential.

...

The *Local Government (Meeting Procedures) Regulations 2015* provide in respect of a matter discussed at a closed meeting –

‘34(1)(b) in relation to a matter discussed at the closed meeting –

- (i) the fact that the matter was discussed at the closed meeting; and
- (ii) a brief description of the matter so discussed –

are to be recorded in the minutes of that part of the meeting that is open to the public, but are to be recorded in a manner that does not disclose any confidential information and protects confidentiality; and

- (c) in relation to a matter discussed at the closed meeting, the details of the discussion of the matter, and the outcome of the discussion, are not to be recorded in the minutes of that part of the meeting that is open to the public unless the council, or council committee, determines otherwise.’

The details of this matter are accordingly to be recorded in the minutes of the closed part of the meeting.”

There being no further business, the Mayor declared the meeting closed at 7.14pm.

CONFIRMED THIS 18TH DAY OF FEBRUARY, 2019.

Chairperson

(lb:Imm)

Appendices

- Minute No. 17/2019 – Gifts & Donations Policy December 2018
- Minute No. 18/2019 – Schedule of Statutory Determinations
- Minute No. 20/2019 – Community Events Policy January 2019
- Minute No. 21/2019 – Public Open Space Contributions Policy December 2018
- Minute No. 24/2019 – Schedule of Infrastructure Services Determinations
- Minute No. 25/2019 – No Stopping Signs – Esplanade, Turners Beach – Drawing No. 895.146 (9/2019 – 29.01.2019)
- Minute No. 27/2019 – Schedule of Contracts & Agreements
- Minute No. 28/2019 – Schedule of Correspondence addressed to the Mayor and Councillors
- Minute No. 29/2019 – Schedule of Documents for Affixing of the Common Seal
- Minute No. 30/2019 – Financial statements
- Minute No. 35A/2019 – Qualified Person's Advice
 - Min Ref. 19/2019 – Ulverstone Cultural Precinct Design Tender – Appointment of preferred consultant – Tender Assessment
 - Min Ref. 23/2019 – Residential (as constructed carport and garage) – variation to front setback standard at 1/8 John Street, Ulverstone – Application No. DA2018155 – Development over a strata title

QUALIFIED PERSON'S ADVICE

The *Local Government Act 1993* (the Act), Section 65 provides as follows:

- “(1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –
 - (a) the general manager certifies, in writing –
 - (i) that such advice was obtained; and
 - (ii) that the general manager took the advice into account in providing general advice to the council or council committee; and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.”

In accordance with Section 65 of the Act, I certify:

- (i) that the reports within the Council minutes contain advice, information and recommendations given by persons who have the qualifications and experience necessary to give such advice, information or recommendation;
- (ii) where any advice is directly given by a person who did not have the required qualifications or experience that person has obtained and taken into account another person's general advice who is appropriately qualified or experienced; and
- (iii) that copies of advice received from an appropriately qualified or experienced professional have been provided to the Council.



Sandra Ayton
GENERAL MANAGER

Associated Reports And Documents

Gifts and Donations Policy

December 2018

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PURPOSE

The purpose of this Policy is to:

- . Outline obligations and responsibilities relating to Council officials accepting and reporting gifts and donations, in line with the *Local Government Act 1993* and *Local Government (General) Regulations 2015*; and
- . To protect Council officials from being compromised and assist them in making appropriate judgements in relation to gifts and donations and furthermore, avoid a public perception of bias, which may impact the integrity of their role and the Council.

SCOPE

This Policy applies to all gifts and donations offered to or received by Central Coast Council officials and is to be applied in conjunction with provisions contained within the Code of Conduct for Councillors, Employees Code of Conduct Policy and any other relevant Council policies and procedures.

STANDARDS (INCLUDING RELEVANT LEGISLATION)

This Policy was developed in accordance with:

RELEVANT LEGISLATION

- . *Local Government Act 1993*
- . *Local Government (General) Regulations 2015 ; and*
- . Any other relevant legislation.

RELATED POLICIES/DOCUMENTS

- . Code of Conduct of Councillors – 2016
- . Councillor Induction Booklet – 2018
- . Employees Code of Conduct Policy – 2015

RELATED FORMS/TOOLS

- . Gifts and Donations Declaration Form – Councillors
- . Gifts and Donations Declaration Form – Employees
- . Gifts and Donations Register

DEFINITIONS

Benefit – a non-tangible item which is believed to be of value to the receiver i.e. preferential treatment such as queue jumping, access to confidential information and hospitality.

Bribe – a gift or donation given specifically for the purpose of winning favours or to influence the decision or behaviour of a Council official to benefit someone or something.

Cash – money or vouchers which are readily convertible.

Conflict of interest – any situation in which an individual or corporation (either private or government) is in a position to exploit a professional or official capacity in some way for their personal or corporate benefit.

Council officials – Mayor, Councillors, Council staff (including those staff engaged through an employment agency), Council committee members and volunteers.

Cumulative gift – a series of gifts of nominal value from the same person or organisation over a six-month period which may have an aggregate value that is modest, e.g. A \$10 lunch is bought for the Council official each week over a period of time.

Direct report – a Council official whose position at the Council is directly below that of another person, and who is managed by that person.

Family member – includes parents, spouses, children and siblings.

Gift – is usually a tangible item provided at no charge. Gifts may include, but are not limited to items such as cash, property (real or otherwise), goods and services made available at heavily discounted prices, alcohol, clothes, products, invitations to social functions and tickets to sporting, theatrical or music events.

Gift of gratitude – a gift offered to an individual or department in appreciation of performing specific tasks or for exemplary performance of duties. Gifts to staff who speak at official functions may be considered an example of gifts of gratitude.

Gift of influence – a gift that is intended to generally ingratiate the giver with the recipient for favourable treatment in the future.

Gifts and Donations Declaration Form – a form to be completed (example template at Attachment 1 and 2) when an individual receives a gift or donation of a non-token nature above the nominal limit or receives a series of token gifts or donations over a six-month period that may have significant aggregate value (Cumulative gift).

Gifts and Donations Register – a register maintained by Council of all declared gifts and donations (Attachment 3).

Hospitality – the provision of accommodation, meals, refreshments or other forms of entertainment.

Interested source – a person or organisation (excluding public sector bodies) which:

- . seeks official action by Council or an official;

- . seeks business with Council;
- . conducts activities regulated by Council; or
- . has an interest which may be substantially affected by the performance or non-performance of the official's duties.

Modest value – is the monetary limit of the value of gifts or donations that may be accepted, i.e. total value of gift or donation received. A gift or donation is of modest value, if it has a value of over \$50 and below \$500.

Nominal value – is the monetary limit of the value of gifts or donations that may be accepted, i.e. total value of gift or donation received. A gift or donation is of nominal value, if it has a value of up to \$50.

Non-token – items that are of a more individual nature, with a value above the nominal donation limit. Items may include: free or discounted travel; use of holiday homes; corporate hospitality at major sporting events; free training excursions; tickets to major events and access to confidential information.

Public perception – the perception of a fair-minded person in possession of the facts.

Significant value – is the monetary limit of the value of gifts or donations that has a value above the nominal and modest value limit of \$500 and above.

Specified period – refers to a period of time (six months) during each financial year, e.g. 1 July – 30 June annually.

Token – often mass produced i.e. pens, calendars, ties or items with a company logo on them, offered in business situations to individuals. Usually have a value under the nominal donation limit.

POLICY STATEMENT

Council officials at all times and in all circumstances must be seen to be fair, impartial and unbiased.

Council officials should actively discourage offers of gifts and donations and must not solicit gifts or donations.

Council officials must not take advantage of their official position to secure an unreasonable personal profit or advantage.

People doing business with the Council should be encouraged to understand that they do not need to give gifts or donations to Council officials to get high quality service.

From time to time Council officials may be offered gifts or donations. In some limited circumstances gifts and donations may be accepted. Token gifts of nominal value may generally be received. Non-token gifts of significant value should not be accepted.

Council officials should at all times be aware of the wider situation in which an offer of a gift or donation is being made. For example, Council officials should consider whether the donor is in or may be seeking to enter into a business relationship with the Council or may be applying to Council in relation to the exercise of Councils functions.

Council officials must avoid situations that suggest that a person or body, through the provision of gifts or donations is attempting to secure favourable treatment from the Council.

When deciding whether to accept or decline a gift or donation, consideration should be given to both the value of the gift or donation and also the intent of the gift or donation being offered.

If educational programs are identified that are relevant to this Policy, Council officials will be provided the opportunity to attend.

ACCEPTABLE GIFTS AND DONATIONS

Gifts or donations of a token nature at or below nominal value may generally be accepted by Council officials without disclosing details to a Direct Report and without recording the details of the gift or donation on the Gifts and Donations Declaration Form or Register (Attachment 2 and 3).

That said, Council officials who receive token gifts greater than the nominal value from the same person or organisation during a specified period must, disclose that fact in the gifts and donations register.

If a Council official has any doubt if a gift or donation is token or of nominal value they should discuss it with their Direct Report.

Token gifts or donations:

Gifts or donations of a token nature do not create the appearance of a conflict of interest and include:

- . Items with a company logo on them, ties, scarves, coasters, diaries, chocolates, flowers.
- . Books given to individuals at functions, public occasions or in recognition of exceptional work done.
- . Gifts of single bottles of reasonably priced alcohol given to individuals at functions, public occasions or in recognition of exceptional work done.

- . Free or subsidised meals of a modest nature and/or beverages provided infrequently (and/or reciprocally) that have been arranged for or in connection with the discussion of official business.
- . Free meals of a modest nature and/or beverages provided to Council officials who formally represent Council at work related events such as training, education sessions and workshops.
- . Invitations to approved social functions organised by groups such as Council Committees and community organisations.

Nominal value

For the purpose of this Policy the current nominal value limit is identified in the Definitions section.

NON-ACCEPTABLE GIFTS AND DONATIONS

Accepting gifts of money is prohibited.

Council officials should generally not accept gifts or donations that appear to be non-token in nature or more than of a nominal value.

If a gift or donation of a non-token nature or above nominal value is offered and cannot reasonably be refused (as this action may cause embarrassment), the offer and receipt of the gift or donation must be declared via completion of a Gifts and Donations Declaration Form (Attachment 1) and the details must be recorded on the Council Gifts and Donations Register (Attachment 2).

If a Council official refuses a gift or donation because they believe that the gift was a deliberate attempt to receive “special treatment”, then such instances are to be reported to the General Manager or Mayor (if appropriate).

Non-token gifts and donations

Gifts or donations of a non-token nature include:

- . Free or discounted travel
- . Use of holiday homes
- . Tickets to major sporting events
- . Corporate hospitality at a corporate facility or sporting venue
- . Free training excursions
- . Access to confidential information
- . Discounted products for personal use
- . Goods and services provided via a determination in a Will.

At times a gift of a non-token nature may be given from one authority to another. Such gifts are often provided to a host authority. These gifts may be given as an expression of gratitude without obligation on the receiver to respond. The gratitude usually extends to the work of several people in the authority and therefore the gift is considered to be for the authority, not a particular individual.

Prizes won by Council officials attending seminars, conferences etc. in an official capacity are subject to the Policy and it must be demonstrated that the prize was won through an open process.

Significant value

For the purpose of this Policy a gift or donation with significant value has a value above the specified modest value limit and is identified in the Definitions section.

General Manager's overriding authority

Notwithstanding anything else in this procedure, the General Manager may approve in writing the receipt of a gift or donation from an interested source where this is deemed to be in the Council's interest.

BRIBES

Council officials must not offer or seek a bribe. A person offered a bribe should refuse it and report the incident as soon as possible to the General Manager. Council will take steps to report the matter to Police immediately.

Receiving a bribe is an offence under both the common law and Tasmanian legislation.

FAMILY MEMBERS

Council officials must take all reasonable steps to ensure that immediate family members do not receive gifts or donations of a non-token nature or gifts or Donations above the nominal value.

RECORDS – GIFTS AND DONATIONS REGISTER

Council officials who receive token gifts greater than the nominal value limit from the same person or organisation (cumulative gift) must disclose that fact on the Gifts and Donations Declaration Form and Register (Attachment 2 and 3) within 14 days of receipt of the gift or donation.

If a Council official receives a non-token gift or donation in circumstances where it cannot reasonably be refused or returned, the receipt of the gift or donation should be disclosed, and the details recorded on a Gifts and Donations Declaration Form (at Attachment 2) and in the Gifts and Donations Register (at Attachment 3) within 14 days of receipt of the gift or donation.

If the gift or donation is received while the Council official is outside of Australia, notice is to be provided within 14 days of returning to Australia.

The Register will be available on the Council's website for public inspection.

The content of the Register will be monitored by the General Manager on a quarterly basis.

DISPOSAL OF GIFTS

A Direct Report will determine whether a gift or donation of a non-token nature should be disposed.

There are options for the disposal of gifts that have been accepted because they could not reasonably be refused but should not be retained by an individual. Examples of such circumstances where gifts or donations may be received include:

- . Gifts accepted for protocol or other reasons, where returning it would be inappropriate
- . Anonymous gifts (received through the mail or left without a return address)
- . A gift received in a public forum where attempts to refuse or return it would cause significant embarrassment
- . A gift or donation of significant value provided to a Council official through a Will, where the relationship between the giver and recipient was essentially a Council-related business relationship.

Options for disposal include:

- . Surrendering the gift to Council for retention.
- . Distributing the gift or donation amongst a selection of Council's officials – where a reasonable person would agree that the allocation was appropriate (public perception).
- . Donating the gift to an appropriate charity.

BREACHES OF POLICY

All Council officials are obliged to comply with this Policy and sanctions may be applied if the Policy is breached.

Any person may report an alleged breach of this Policy by an official of the Council to the General Manager or Mayor (as appropriate) who shall investigate any report received and take such action as is considered necessary.

If this Policy has been breached, such action may include counselling, censure motions, disciplinary action (including termination of employment), the laying of charges and the taking of civil action.

Examples:

Situation 1

Receipt of a significant gift or donation (e.g. air travel and accommodation to an overseas conference) provided by an organisation which has a business proposal, regulatory application, or tender with Council for consideration.

Outcome: Prohibited unless the General Manager approves.

Situation 2

Receipt of a significant gift or donation e.g. flights, accommodation and conference fees provided by a professional organisation in order for the official to speak at the conference which has no business arrangements with Council.

Outcome: Acceptable but must be reported and seek approval of the General Manager.

Situation 3

Acceptance of a significant gift or donation e.g. travel/accommodation to an overseas conference provided by an existing contractor to Council.

Outcome: Prohibited unless the General Manager approves.

Situation 4

Acceptance of a modest gift or donation e.g. Corporate box tickets worth under \$500, while Council is assessing a regulatory application, tender or proposal from the interested source where the official may influence the decision.

Outcome: Prohibited unless the General Manager approves.

Situation 5

Acceptance of a modest gift or donation from a disinterested source.

Outcome: Acceptable but must be reported.

Situation 6

Acceptance of a nominal gift or donation e.g. bottle of whiskey (or comparable) from a developer, contractor or client, provided major decisions in relation to the interested source are not pending.

Outcome: Acceptable.

REVIEW

This Policy should be reviewed at least every four years following the conduct of Local Government elections, unless organisational and legislative changes require an earlier review.

This Policy, including the amounts and frequencies specified, may be varied by resolution of the Council. When varied, the amounts and frequencies that apply to the policy must be updated, included in the Definitions section and notification of an update Policy provided to all Council officials.

RESPONSIBILITIES

General Manager:

- approves in writing the receipt of a donation from an interested source where it is deemed to be in Council's interest to accept (overriding authority), forwards details to Human Resources for record keeping;
- reports bribes to Police;
- reviews Gifts and Donations Register on a quarterly basis; and
- provides advice to Council officials in line with this Policy.

Direct Reports:

- ensure implementation of this Policy on an operational level;
- assume the role of Responsible Officer and approves/declines Declaration Forms accordingly;
- forward a copy of any Declaration Forms to Human Resources; and
- report suspected Gifts of influence to the General Manager.

Council Officials:

- report gifts or donations of non-token nature to Direct Report using the Gift and Donations Declaration Form; and
- diarise any token gifts or donations received and advises their Direct Report.

Human Resources:

- maintains the Gifts and Donations Register and corresponding details;
- forwards Gifts and Donations Register to the General Manager on a quarterly basis; and
- updates Policy accordingly.

ATTACHMENTS

- . Appendix 1 – Gifts and Donations Declaration Form – Councillors
- . Appendix 2 – Gifts and Donations Declaration Form – Employees
- . Appendix 3 – Gifts and Donations Register – example.

Date of approval:/...../.....

Approved by:

.....

Sandra Ayton
GENERAL MANAGER

APPENDIX 1 – GIFTS AND DONATIONS DECLARATION FORM – COUNCILLORS



GIFTS AND DONATIONS DECLARATION FORM – COUNCILLORS

RECIPIENT DETAILS

Name: Position:

Relationship to Donor:

DETAILS OF THE GIFT OR DONATION

Name of Donor:

Suburb or locality where donor resides (if known):

Date received:

Value (provide estimate if unknown) \$

Description of gift/donation:

.....

Circumstances of gift/donation (reasons/s for granting):

.....

Was gift/donation **received** or **declined**? (please circle)

Reasons for determination (why received or declined)?

.....

.....

If gift/donation accepted, was gift/donation retained by the **Councillor** or the **organisation**?
(please circle)

Name and position who authorised acceptance of gift/donation:

.....

Signature: (Recipient of gift/donation)

Date:

Signature: (Person authorising receipt of gift/donation)

Date:

Please forward completed form to Human Resource Officer or
Human Resource Systems Officer, within 14 days of receipt of gift or donation.

PO Box 220 / DX 70506
19 King Edward Street
Ulverstone Tasmania 7315
Tel 03 6429 8900
Fax 03 6425 1224
admin@centralcoast.tas.gov.au
www.centralcoast.tas.gov.au

APPENDIX 2 – GIFTS AND DONATIONS DECLARATION FORM – EMPLOYEES



GIFTS AND DONATIONS DECLARATION FORM – STAFF

RECIPIENT DETAILS

Name: Position:

Department:

Relationship to Donor:

DETAILS OF THE GIFT OR DONATION

Name of Donor:

Suburb or locality where donor resides (if known):

Date received: Date notified Direct Report:

Value (provide estimate if unknown) \$

Description of gift/donation:

.....

Circumstances of gift/donation (reasons/s for granting):

.....

Was gift/donation **received** or **declined**? (please circle)

Reasons for determination (why received or declined)?

.....

.....

If gift/donation accepted, was gift/donation retained by the **employee** or the **organisation**?
(please circle)

Name and position who authorised acceptance of gift/donation:

.....

Signature: (Recipient of gift/donation)

Date:

Signature: (Person authorising receipt of gift/donation)

Date:

Please forward completed form to Human Resource Officer or
Human Resource Systems Officer, within 14 days of receipt of gift or donation.

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APPENDIX 3 – GIFTS AND DONATIONS REGISTER

[illegible]

Central Coast Council
List of Development Applications Determined
Period from: 1 December to 31 December 2018

Application Number Display	Address	DA Type	Proposed use	Application Date	Decision Date	Day determined
DA2018068	330 Preservation Drive SULPHUR CREEK,TAS,7316	Discretionary	Residential (subdivision to create two lots and construction of an outbuilding)	5/09/2018	18/12/2018	25
DA2018082	17 Hobbs Parade WEST ULVERSTONE,TAS,7315	Discretionary	Service industry (laundromat)	17/09/2018	10/12/2018	33
DA2018089	CT32094/4 Hardys Road PENGUIN,TAS,7316	Discretionary	Residential (dwelling)	25/09/2018	14/12/2018	28
DA2018125	66A Main Street ULVERSTONE,TAS,7315	Discretionary	Residential (demolition of existing dwellings x two and outbuildings and construction of multiple dwellings x three)	23/10/2018	20/12/2018	16
DA2018131	3 Wharf Road ULVERSTONE,TAS,7315	Discretionary	Food Services – Mobile food outlets	30/10/2018	17/12/2018	47
DA2018134	41 Fieldings Way ULVERSTONE,TAS,7315	Permitted	Storage (truck shed)	23/10/2018	12/12/2018	16
DA2018135	10B Whitegum Way TURNERS BEACH,TAS,7315	Discretionary	Residential (dwelling)	29/10/2018	17/12/2018	38
DA2018137	47 Boyes Street TURNERS BEACH,TAS,7315	Discretionary	Residential (dwelling and shed)	30/10/2018	4/12/2018	27
DA2018145	95 Beach Road LEITH,TAS,7315	Discretionary	Residential (dwelling)	7/11/2018	18/12/2018	25
DA2018146	(CT175126/2) Pine Road PENGUIN,TAS,7316	Discretionary	Residential (dwelling and outbuildings – carport and shipping container)	7/11/2018	18/12/2018	20
DA2018148 – 1	2B Davis Street Leith,TAS,7315	Discretionary	Amendment – Residential – dwelling and shed	31/10/2018	3/12/2018	3

Central Coast Council
List of Development Applications Determined
Period from: 1 December to 31 December 2018

DA2018156	111 Queen Street WEST ULVERSTONE,TAS,7315	Discretionary	Residential (shed)	23/11/2018	18/12/2018	22
DA2018157	207 Riggs Road KINDRED,TAS,7310	Permitted	Resource development (agricultural shed)	23/11/2018	11/12/2018	6
DA2018159	8 Shorehaven Drive TURNERS BEACH,TAS,7315	Discretionary	Residential (subdivision – two lots)	23/11/2018	20/12/2018	20
DA2018162	468 West Pine Road WEST PINE,TAS,7316	Discretionary	Visitor accommodation (as constructed roofed patio)	27/11/2018	18/12/2018	21
DA2018168	4 Berkshire Parade PENGUIN,TAS,7316	Permitted	Residential (awning)	29/11/2018	11/12/2018	6
DA2018176	5 Turners Beach Road TURNERS BEACH,TAS,7315	Discretionary	Residential (dwelling additions – patio roof, deck and replacement of driveway)	7/12/2018	14/12/2018	3
DA2018179	61 Leatherwood Drive PENGUIN,TAS,7316	Permitted	Residential (shed)	11/12/2018	19/12/2018	2

**SCHEDULE OF STATUTORY DETERMINATIONS
MADE UNDER DELEGATION**

Period: 1 December 2018 to 30 December 2018

Building Permits – 4

• New dwellings	2	\$585,000
• Outbuildings	1	\$44,200
• Additions/Alterations	1	\$10,000
• Other	1	\$752,320
• Units	0	\$0

Permit of Substantial Compliance – Building – 0

Notifiable Work – Building – 14

• New dwellings	9	\$1,970,000
• Outbuildings	1	\$19,000
• Additions/Alterations	4	\$118,880
• Other	0	\$0

Building Low Risk Work – 0

Plumbing Permits – 2

Certificate of Likely Compliance – Plumbing – 18

Notifiable Work – Plumbing – 0

Plumbing Low Risk Work – 0

Food Business registrations (renewals) – 10

Food Business registrations – 1

Temporary Food Business registrations – 2

Temporary 12 month Statewide Food Business Registrations – 5

Public Health Risk Activity Premises Registration – 1

Public Health Risk Activity Operator Licences – 3

Temporary Place of Assembly licences – 0



Cor Vander Vlist
DIRECTOR COMMUNITY SERVICES



CENTRAL COAST COUNCIL

**SCHEDULE OF CORPORATE & COMMUNITY SERVICES DETERMINATIONS
MADE UNDER DELEGATION**

Period: December 2018

Abatement notices issued

ADDRESS	PROPERTY ID
116 South Road, West Ulverstone	101560.2010
10 Oceanside Boulevard, Sulphur creek	403448.0180
4 View Street, Ulverstone	101740.0140
10 Crawford Road, Penguin	504420.0040
165 Dial Road, Penguin	504490.0100
1 Lugana Crescent, West Ulverstone	101060.0020
2 Lugana Crescent, West Ulverstone	101060.0200
3 Lugana Crescent, West Ulverstone	101060.0040
4 Lugana Crescent, West Ulverstone	101060.0220
5 Lugana Crescent, West Ulverstone	101060.0060
6 Lugana Crescent, West Ulverstone	101060.0240
4 Undara Crescent, West Ulverstone	101700.0280
6 Undara Crescent, West Ulverstone	101700.0300
8 Barker Street, Ulverstone	100100.0360
12 Barker Street, Ulverstone	100100.0400
1 Southwood Avenue, Penguin	403580.0002
12 Trevor Street, Ulverstone	101670.0660
16 River Avenue East, Heybridge	403522.0160
77 Mission Hill Road, Penguin	403430.0680
45 Westland Drive, West Ulverstone	101850.0440
102 Main Street, Ulverstone	101080.2740

Permits issued under Animal By-law 1 – 2018

Adelong Place, Ulverstone	1 Horse
14 Ironcliffe Road, Penguin	8 Chickens, 1 Rooster
113 Main Street, Ulverstone	10 Chickens
163 Main Street, Ulverstone	2 Horses
161 Main Street, Ulverstone	11 Chickens, 2 Ducks
11 Stubbs Road, Turners Beach	3 Horses

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Community Events

Policy

January 2019

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PURPOSE

The purpose of the Community Events Policy is to outline the Council's responsibility for community events held in the Central Coast.

CONTEXT

The Council recognises that events and festivals can play a key role in building strong communities through:

- . Providing opportunities for cultural enrichment, leisure, arts and sport;
- . Enhancing the Central Coast's sense of place through enriching community identity;
- . Promoting economic benefits for host communities and building the profile of the area;
- . Fostering partnerships, collaboration and communication within the community;
- . Promoting social and cultural experiences;
- . Creating volunteer participation and skill development opportunities; and
- . Enhancing civic participation and pride.

DEFINITIONS

Council – the Central Coast Council

Event – a gathering of people, which is free or ticketed, at a predetermined location, for a specific purpose, for a specified time, which occurs in either a public space or within a building. Examples include: festivals, shows, markets, carnivals, live outdoor entertainment, business conferences and exhibitions.

Council event – an event organised by the Central Coast Council for the Central Coast community.

Community Event – an event delivered by a community organisation or professional event organiser for the Central Coast community.

Regional Event – an event held within the Central Coast area that attracts a high level of outside (non-resident) visitors. These are generally large-scale events.

Impact on Community – examples include, but are not limited to: pyrotechnics and fireworks, traffic and car park congestion, road events, temporary structures, amplified noise, restricted use of public spaces, large gatherings of people and lengthy event set up and pack down.

SCOPE

This Policy applies to community groups and professional event organisers who stage events within the Central Coast area for the enjoyment of the Central Coast community. Council events are to be delivered in accordance with this Policy.

The Council recognises the need for safe and successful events and seeks to work collaboratively with organisations to develop and provide a range of events for the Central Coast community.

The Council will not become involved in events held on private or Crown land, unless it is a Council event, or there is an impact on the community.

EXEMPTIONS

Activities of a small scale that do not interrupt the daily operations of the Council and usually only require a booking for the use of a Council building or public space are not covered by the Community Events Policy. These activities instead fall under the scope of the Council's Sporting Facilities Tenancy Agreements or Casual Hire Agreements.

Weddings and funerals are not covered by this policy unless there is an impact on the community.

OBJECTIVES

The future planning, development of and support for community events will be guided by the following objectives:

COMMUNITY BENEFIT AND CULTURAL EXPERIENCE

- . Use events to encourage the community to engage and connect with each other through participating in enjoyable experiences that increase their sense of belonging;
- . Encourage events that build the capacity of the community, fosters local talent and recognise artistic and cultural strengths;
- . Maintain and build on the mix of art, cultural, sporting and entertainment events that celebrate our local community.

COMMUNITY SAFETY AND CAPACITY BUILDING

- . Raise community awareness of, and compliance with, all Council and other authorities' legislative requirements for delivering community events;

- . Build the capacity and skill set of event organisers to deliver successful community events.

VISITATION AND ECONOMIC IMPACT

- . Use events to showcase and promote the Central Coast as a visitor destination and provide economic growth opportunities;
- . Ensure events activate our public spaces and seek to support and grow local businesses and industries;
- . Seek to partner with organisations that can deliver social, economic or environmental benefits to the community.

COUNCILS ROLE

The Council is committed to ensuring that events in the Central Coast are conducted safely, meet all compliance requirements, whilst minimising negative impacts upon the community.

The Council's role in community events is defined in three ways and outlines the support and delivery in each.

APPROVAL AND SUPPORT OF COMMUNITY RUN EVENTS

The Council will provide support, advice and information to community event organisers within the Central Coast.

The delivery of well-managed, safe, accessible, creative and innovative events that are responsive to community needs is important, and the Council will support the community to achieve this through provision of advice, event planning resources and the facilitation of training and development opportunities.

The Council will administer an event approval process and work collaboratively to confirm events meet the legislative requirements of Council and other authorities.

Marketing support may be provided, where applicable, to community groups to assist them in the promotion of their events to the broader community. This may include (but not be limited to) Council's website, community newsletters, digital event sign and social media channels.

EVENT ATTRACTION

The Council will work collaboratively with key partners to proactively and strategically plan to attract events that have significant social, cultural or economic benefits for the community. Once secured the Council will work with event organisers to assist with the approval and compliance, co-ordination and facilitation of these events to ensure they meet the legislative requirements of Council and other authorities.

The Council may also seek to develop its own regional events where there is the potential to create substantial economic, social and cultural benefits for the Central Coast.

PARTNERSHIPS AND OPPORTUNITIES

The Council may select to support, plan and/or host events in partnership with the community or commercial event organisers. Prior to the Council committing resources, the event would be assessed against the policy objectives to guarantee there is the potential to create substantial economic, social and cultural benefits. Clear contractual arrangements detailing responsibilities and liabilities will be established prior to Council being involved.

RELEVANT LEGISLATION

Local Government Act 1993
Public Health Act 1997

REVIEW

The Policy will be reviewed on a biennial basis to ensure its continuing suitability, adequacy, effectiveness and relevance.

Public Open Space Contributions

Policy

January 2019

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REVIEW	10

DEFINITIONS

Improvement is defined by the *Local Government (Building and Miscellaneous Provisions) Act 1993* as ‘...landscaping, fencing and the provision of playground equipment, walking paths, car parking areas and toilet facilities’.

New works are those works which create a new asset that did not previously exist or works which upgrade or improve an existing asset beyond its existing capacity.

Public open space is defined by the *Local Government (Building and Miscellaneous Provisions) Act 1993* as ‘space for public recreation or public gardens or for similar purposes’.

LEGISLATION AND COUNCIL PLANS

This Policy was developed with reference to the following legislation and Council or other public documents:

- . *Local Government (Building and Miscellaneous Provisions) Act 1993* (LGBMP);
- . Central Coast Council Strategic Plan 2014–2024;
- . Central Coast Open Space and Recreation Plan 2012–2022;
- . Central Coast Open Space and Parks (including Playgrounds) Asset Management Plan 2015;
- . *Central Coast Interim Planning Scheme 2013* (Planning Scheme); and
- . Cradle Coast Authority – North West Tasmania Coastal Pathway Plan 2010.

This Policy was also developed with consideration to the contemporary legislative requirements to do with the approval of subdivisions under LGBMP and for the approval of permits for development, including subdivision, under the Planning Scheme. These considerations have included Tasmania Supreme Court rulings about the basis for Open Space requirements for subdivision and planning permits, such as *Clarence City Council v Resource Management and Planning Appeal Tribunal* [2018] TASSC 41 (7 September 2018).

There is a clear statutory basis for a Council to require Open Space to be created in the course of approving a subdivision where a Council has formed a view that Open Space is desirable for the purposes of the subdivision. Similarly, a Council can, where it has formed the view that the mandatory provision of Open Space is not warranted, instead call for the subdivider to make a mandatory cash contribution to the Council in lieu of the provision of Open Space. One reason for this alternate might be that increased density of lots for dwellings is such that there will be greater demand for public areas and thus these areas will need improvements over time that can be part funded by cash in lieu.

Section 85 of LGBMP is relevant to this Policy as S.85 gives the Council an unfettered discretion about open space.

It provides for a number of circumstances in which *"(a) Council may refuse to approve a plan of subdivision"*. Section 85(d)(iii) provides that: *"The council may refuse to approve a plan of subdivision if it is of the opinion...(d) that the layout should be altered to include or omit...(iii) public open space..."*

LGBMP Section 117 provides that instead of requiring the provision of public open space, a Council can require the payment of a cash sum. It is specially provided that this amount is to be held by the Council, S.117(5) states *"...for the acquisition or improvement of land for public open space for the benefit of the inhabitants of the municipal area"*.

Section 116 provides for the requirement that the Council must purchase public open space in excess of an area of 5% of the land, where that requirement has been made to a subdivider.

LGBMP S.85A(1) provides that a Planning Scheme may specify performance criteria in relation to subdivisions that relate to a matter referred to in S.85, and may enable a discretionary permit to be issued if such performance criteria are complied with in relation to a plan of subdivision. Where a Planning Scheme has provisions that relate to a subdivision, the permit application is to be assessed by the Council by reference solely to the provisions of the Planning Scheme.

The Planning Scheme in force at the time of this Policy does not contain open space performance criteria provisions for subdivisions. Consequently, this Policy is to provide the Council with guidance and consistency in its decision making about Open Space as it exercises its discretion under S.85 and also as to the application of funds received as cash in lieu of Open Space.

PURPOSE OF THE PUBLIC OPEN SPACE CONTRIBUTIONS POLICY

The ongoing investment in financial and human resources made by Central Coast Council in the provision and improvement of public open space and recreation assets is significant.

The purpose of this Policy is to provide direction for the Council in the implementation of its powers and obligations in respect to public open space under the provisions of the *Local Government (Building and Miscellaneous Provisions) Act 1993* (the Act) and provide that public open space or cash-in-lieu that is taken as part of subdivision complies with the Central Coast Open Space and Recreation Plan 2012–2022 and the Central Coast Open Space and Parks (including Playgrounds) Asset Management Plan 2015.

The Policy will:

- 1 assist in achieving key objectives of the Council's Asset Management Policy 2017 objectives:
 - Ensure that the Council's services and infrastructure are provided in a sustainable manner, with the appropriate levels of service to residents, visitors and the environment.

- Safeguard the Council's assets including physical assets and employees by implementing appropriate asset management strategies and appropriate financial resources for those assets.
 - Ensure compliance with legislative requirements for asset management.
 - Ensure resources and operational capabilities are identified and responsibility for asset management is allocated.
 - Demonstrate transparent and responsible asset management processes that align with demonstrated best practice.
 - Continuous improvement and to seek innovative ways of meeting service delivery requirements.
- 2 provide a set of guidelines as to when the Council will request the provision of public open space contribution, whether through the mandatory provision of land or cash-in-lieu contributions;
 - 3 provide a methodology of the calculation of a cash-in-lieu contribution; and
 - 4 provide a set of guidelines for the use of funds held in trust for the acquisition or improvement of land for public open space.

BACKGROUND

Each of Central Coast's towns, villages and rural areas have different characteristics, including varying open space and recreational requirements. In the planning of residential areas, both the Council and developers are to ensure there is an appropriate consideration, provision, location and design of public open space areas and recreation facilities across the municipal area.

Open space is categorised into three levels – Local, District and Regional– as follows;

Local open space

This form of open space primarily provides for neighbourhood playgrounds that service the residents of a particular suburb or locality. The Central Coast Open Space and Recreation Plan 2012–2022 identifies those areas that need local open space provision.

District open space

This form of open space is characterised as larger areas of open space that service the whole of the Central Coast community. Examples include the walkway/cycleway from Turners Beach to Ulverstone, Hiscott Park, Fairway Park and Anzac Park.

Regional open space

This form of open space is characterised as expansive areas of open space that attract users from other municipal areas. Regional open space includes areas of natural bush augmented with recreational and leisure facilities. Examples are Leven Canyon, Dial Range, Bass Strait foreshores and increasingly, there is a 'cross-over' between District and Regional areas of open space. Examples of 'cross-over' space include North West coastal walkways and cycleways, Dial Park playground and Fairway Park that all offer a range of recreational pursuits that attract the local community and users from beyond the municipal area.

The *LGBMP* Act, together with the Central Coast Open Space and Recreation Plan 2012–2022 and the Central Coast Open Space and Parks (including Playgrounds) Asset Management Plan 2015 enables the Council to: –

- . Require a subdivider of land to provide to the Council up to 5% of the land being subdivided at no cost to the Council;
- . Require public open space in excess of the 5% contribution as part of any subdivision proposal, subject to appropriate compensation to the subdivider;
- . Require the subdivider to make a contribution of cash-in-lieu of the provision of land where a land contribution is not desired.
- . Refuse a plan of subdivision where it considers that it should be altered to include public open space and where it requires consideration of littoral and riparian reserves; and
- . Hold in trust monies collected as cash-in-lieu contributions for public open space acquisition and improvement.

ELEMENTS OF THE POLICY

1 PRINCIPLES

The principles that guide the implementation of this Policy include:

- . irrespective of zoning, any subdivision of residential land will, or is likely to, increase the demand for provision of public open space due to an increase in population density;
- . the subdivision of residential land will be assessed under this Policy in respect to the demand for an area of public open space and/or a cash-in-lieu contribution;
- . in considering the provision of land or a cash-in-lieu contribution for public open space, any requirement to make such contribution should only occur where the subdivision will result in an increase in residential density (i.e. additional lots);

- . the community's public open space needs may be realised through a number of means and may be based on the recreational use categories adopted in the Central Coast Open Space and Recreation Plan 2012–2022.
- . the provision of public open space needs to be considered in the context of local, district and regional recreational needs;
- . the provision of public open space needs to consider the communities changing awareness, expectation and aspiration with regard to the location and use of public open space areas;
- . where a land contribution is preferred by the Council, developers must ensure that applications reflect the Council's needs and minimum criteria as set out in the Central Coast Open Space and Recreation Plan 2012–2022; and
- . where sufficient or maximum public open space already exists in an area, a cash-in-lieu contribution is likely to be required to provide for the provision or improvement of public open space of local, district or regional value.

2 APPLICATION OF THE POLICY

1 General

For the subdivision of land in Central Coast:

- (a) The Council may take a public open space contribution for all residential subdivision where additional lots are created.
- (b) The taking of cash-in-lieu is likely to be the Council's preferred option for public open space provision, unless the site's locality is identified in the Central Coast Open Space and Recreation Plan 2012–2022 as being a locality that is inadequately serviced in the provision of public open space.
- (c) Public open space provision will only be taken in land where:
 - (i) the Council identifies that there is a deficiency of public open space in the locality of the land being subdivided;
 - (ii) part of the land is suitable for public open space in terms of useable shape and area, topography, accessibility and safety for the public;
 - (iii) there is a need to provide access to an area of public open space that is effectively 'land-locked';
 - (iv) there is a need to provide linkages with other open spaces and/or contribute to recreational trails; or
 - (v) it is required to preserve significant remnant natural habitat.

- (d) The Council will not require a contribution where a boundary adjustment or a realignment of boundaries is involved, resulting in no additional lots being created.
- (e) For subdivision of less than five (5) lots, the Land Use Planning Group is to undertake an assessment of the existing provision of public open space in the vicinity of the subdivision, in accordance with the Central Coast Open Space and Recreation Plan 2012–2022.
- (f) For all residential subdivisions greater than five (5) lots, the Assets and Facilities Group Leader must be consulted for advice in respect to the public open space assessment.

2 Land Contribution

- (a) Where it is determined that a land contribution is required, the Council will require the developer to provide with no coast to Council; and area of suitable land area equivalent to 5% of the value of the land being subdivided.
- (b) The Council may take less than the permitted 5% if a lesser area of land complies with the Central Coast Open Space and Recreation Plan 2012–2022.
- (c) The Council may require a greater contribution of land than the 5%. In such cases, the additional land will be subject to purchase by the Council. The value of the land to be determined by an independent valuer.
- (d) Following the public open space assessment, the Land Use Planning Group Leader may determine that the layout of the subdivision plan should be altered to either include or omit an area of public open space. If the applicant declines to accept such provision of Open Space, the permit application may be recommended to the Council in its determination on the permit for refusal under Section 85 of the Act.

3 Cash-in-lieu Contribution and Methodology

- (a) If the Land Use Planning Group Leader assessment determines that there is sufficient public open space provided in the locality of the development and land is not required to:
 - (i) provide linkages with other open spaces and/or contribute to recreational trails;
 - (ii) preserve significant remnant local habitat; or
 - (iii) contribute to an identified district or regional open space need,

then a **cash-in-lieu contribution** may be recommended to the Council in its determination – to be made by the developer.

The value of the contribution will be determined in accordance with the methodology stated under 3(b) below, as follows:

- (iv) in the General Residential, Low Density Residential, Village zones – 5% of the unimproved value of all additional lots created; and
 - (v) in the Rural Living and Landscape Conservation zones – 3% of the value of all additional lots created.
- (b) The **methodology** to be employed in determining a Public Open Space contribution will be:
- (i) a cash-in-lieu contribution for subdivision of 5 lots or less be based on the current land valuation as determined by the Valuer General;
 - (ii) a cash-in-lieu contribution for subdivision great than 5 lots to be determined by a register land valuer.
 - (iii) a maximum contribution of \$3,000 per lot be applied to any additional lots.

UTILISATION OF PUBLIC OPEN SPACE CONTRUBUTION FUNDS

- 1 The Council's Director Organisational Services must ensure that monies collected by the Council as public open space contributions are accounted for separately to general Council rate revenue and in a Public Open Space Reserve (the POS Reserve).
- 2 POS Reserve funds are to be expended every three years or less for new or improvement works relating to public open space, as opposed to ongoing maintenance of open space or the funding of non-open-space infrastructure.
- 3 When making a recommendation to the Council concerning the expenditure of POS Reserve funds, the Council's Director Infrastructure Services is to follow these guidelines:
 - (a) expenditure must meet the community's future recreational and open space needs;
 - (b) the distribution of public open space facilities must occur on an equitable basis across the broader community irrespective of where funds are collected;

- (c) any new public open space areas or facilities which are established must:
 - (i) reflect the community's aspirations and expectations;
 - (ii) have the capacity to support a diversity of passive and active recreational activities;
 - (iii) allow for the safety and security for users and adjoining residents; and
 - (iv) be appropriately suited (size, shape, gradient and location) for the intended use.
- 4 The Council's Service and Asset Management Plan identifies the estimated capital renewal expenditure required to provide an agreed level of service to the community over a twenty (20) year period. This Plan must be taken into account when making public open space fund expenditure decisions.

RESPONSIBILITIES

The Land Use Planning Group Leader or Land Use Planning Officers are responsible for undertaking assessments of development applications for the subdivision of land and report to the Council on same as part of any application for a permit. Where a subdivision proposal involves more than five (5) lots, the Assets and Facilities Group Leader is to provide advice on the public open space assessment of an application.

The Director Organisational Services is responsible for administration of the accumulated POS Reserve.

The Director Infrastructure Services is responsible for making recommendations to the Council concerning the use of accumulated POS Reserve.

REVIEW

This Policy will be reviewed every three years unless organisational and legislative changes require more frequent modifications.

Sandra Ayton
GENERAL MANAGER
29 January 2019

SCHEDULE OF INFRASTRUCTURE SERVICES DETERMINATIONS

Period: 1 December 2018 to 30 December 2018

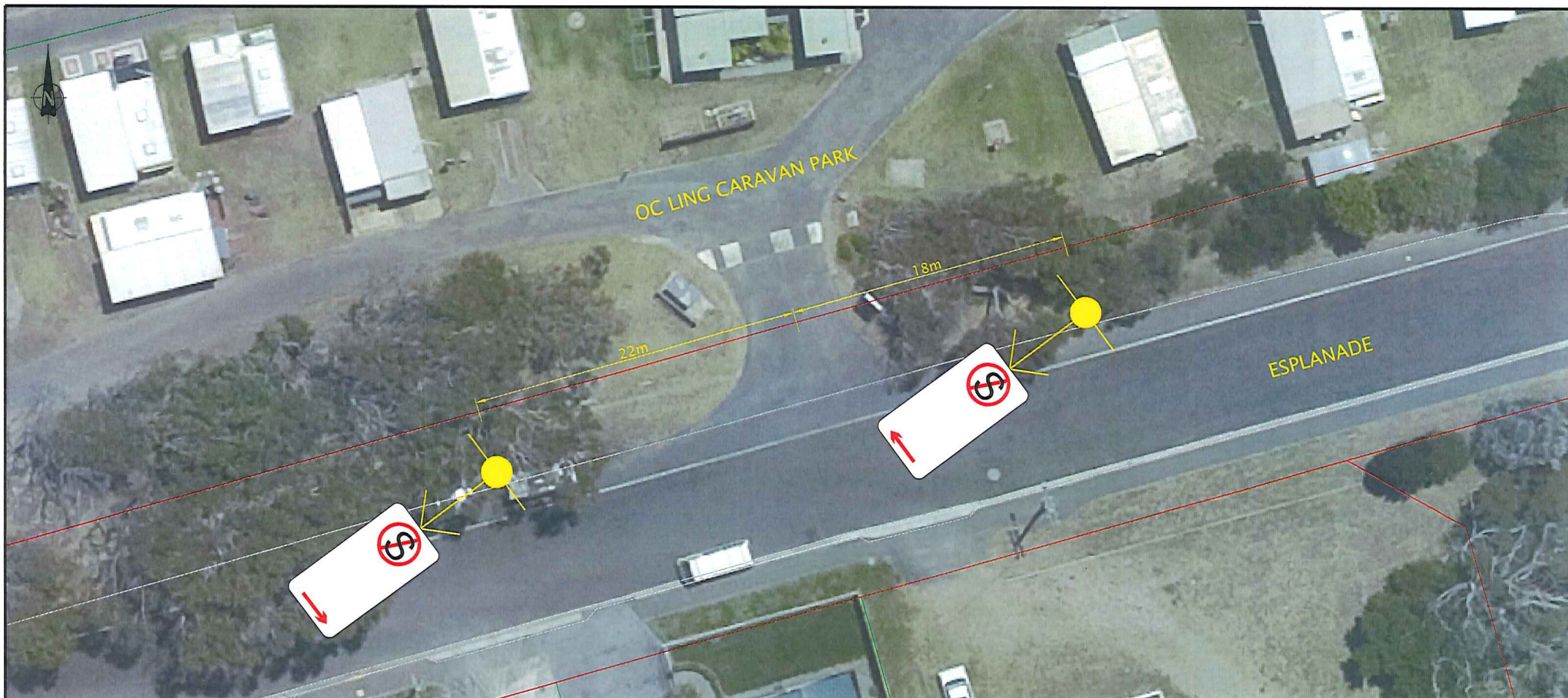
Approval of Roadworks and Services

Developer: Jana Pty Ltd
Location: 160 Trevor Street, Ulverstone
Development: 8 Residential Lots
Engineer: Mark Walters
(6ty Pty Ltd)



John Kersnovski

DIRECTOR INFRASTRUCTURE SERVICES



Note

Services shown are diagrammatic only. The exact location of all services shall be determined by an authorised officer prior to commencement of works.

Traffic Management to be carried out in accordance with Safe Work Method Statement No 13-1, Traffic Control at Work

The following Tasmanian Standard Drawings apply to these works



TSD-R23 Signs

TSD-R24 Line Marking Parking Control and Signage

PLAN

Not to Scale

Register of Signs




SIGN NAME		SIGN CODE	QUANTITY
No Stopping (Right arrow)		R5 - 35 (R)	1
No Stopping (Left arrow)		R5 - 35 (L)	1

Revision Table			
	C1	Issued for Construction	10/01/2019
	Number	Description	Date



INFRASTRUCTURE SERVICES



Role	Name	Checked
Designer	S Jinadasa	
Drafter	S Jinadasa	
Approved	 John Kersnovski Director Infrastructure Services	

Project Details	Project Name
	TRAFFIC MANAGEMENT
	Project Address / Description Esplanade, Turners Beach Parking Restrictions

Sheet Name Plan		
Project No. ENG 895	Sheet No. 146	Sheet Size A3
Drawing Issue CONSTRUCTION		

0mm 5 10 20 30 40 50 60 70 80 90 100



SCHEDULE OF CONTRACTS AND AGREEMENTS

(Other than those approved under the Common Seal)

Period: 1 to 31 December 2018

Contracts

- . Contract No. 5/2018-2019
Hardings Hotmix Pty Ltd
Supply of sprayed bituminous sealing for urban and rural roads for the
2018-2019 financial year
Net Price \$548,567.00 (incl. GST)
- . Contract No. 6/2018-2019
S & K Design Building
Undertake removal of asbestos at former Penguin Recreation Ground,
Ironcliffe Road, Penguin
Net Price \$29,425.00 (incl. GST)

Agreements

- . Licence Agreement
Live @ the Wharf Committee and Central Coast Council
Use of the Gnomon Room and Foyer Space at the Ulverstone Wharf Precinct for
the purpose of live music and art between 4.00pm and 8.00pm each Friday
Period of Agreement - Five years from 1 November 2018
- . Grant Agreement
Department of Communities Tasmania and Central Coast Council
Know Your Odds Skate, Scooter and BMX Competition
Grant amount - \$2,050.00 (excl. GST)

Sandra Ayton
GENERAL MANAGER



**SCHEDULE OF CORRESPONDENCE RECEIVED ADDRESSED TO
MAYOR AND COUNCILLORS**

Period: 18 December 2018 to 29 January 2019

- . Letter complimenting the roundabout at Gollan Street and James Street, Ulverstone and querying the change to junction of Main Street and Crescent Street, Penguin.
- . Letter providing suggestions in relation to the alterations to the new pontoon in West Ulverstone.
- . Letter of request for Council representatives to attend the Penguin Action Group's next meeting to discuss various items of concern in Penguin.
- . Email providing the Council a sustainability snapshot and an overview of achievements in 2017-2018.
- . Letter from the Penguin Football Club outlining areas of concern for the Club since moving to Dial Park.

Bill Hutcheson
DIRECTOR ORGANISATIONAL SERVICES

**SCHEDULE OF DOCUMENTS FOR AFFIXING OF
THE COMMON SEAL**

Period: 18 December 2018 to 29 January 2019

Documents for affixing of the common seal

· Nil

Final plans of subdivision sealed under delegation

- Final Plan of Survey
109 & 115 Penguin Road, West Ulverstone (to be Hill View Way & Barleen Place)
– subdivision– Stage 1 comprising 10 lots of a 46 lot subdivision
Application No. DA214130
- Final Plan of Survey
Gunns Plains Road, Gunns Plains – portion of land required for Leven River
retaining wall– works undertaken as emergency works
Project No. 1946
- Final Plan of Survey
94 and 114 Preston Road, Gawler – Reconfiguration of boundaries
Application No. DA2018023



Sandra Ayton
GENERAL MANAGER

**A SUMMARY OF RATES & FIRE SERVICE LEVIES
FOR THE PERIOD ENDED 31 DECEMBER 2018**

	2017/2018		2018/2019	
	\$	%	\$	%
Rates paid in Advance	- 989,341.98	-6.65	- 1,087,032.00	-7.08
Rates Receivable	262,841.73	1.77	226,686.72	1.48
Rates Demanded	15,552,596.16	104.53	16,167,949.24	105.25
Supplementary Rates	51,939.96	0.35	54,348.56	0.35
	14,878,035.87	100.00	15,361,952.52	100.00
Collected	12,519,306.66	84.15	13,017,258.64	84.74
Add Pensioners – Government	854,052.04	5.74	875,880.50	5.70
Pensioners – Council	33,110.00	0.22	34,300.00	0.22
	13,406,468.70	90.11	13,927,439.14	90.66
Remitted	-			
Discount Allowed	599,530.81	4.03	635,577.76	4.14
Paid in advance	- 547,744.80	-3.68	- 591,384.17	-3.85
Outstanding	1,419,781.16	9.54	1,390,319.79	9.05
	14,878,035.87	100.00	15,361,952.52	100.00

Andrea O'Rourke
ASSISTANT ACCOUNTANT

3-Jan-2019

CENTRAL COAST COUNCIL

OPERATING STATEMENT

for year to month end December 2018

	Adopted Budget	Revised Budget	YTD Budget	Year to date	% of Revised Budget
GENERAL MANAGEMENT					
OFFICE OF GENERAL MANAGER					
Property Management	-\$10,500	-\$10,500	-\$5,244	-\$3,648	34.74%
Strategic Projects	\$120,000	\$120,000	\$60,003	\$56,283	46.90%
Elected Members	\$682,373	\$682,373	\$341,183	\$296,358	43.43%
General Managers Office	\$988,313	\$988,313	\$494,141	\$449,352	45.47%
	\$1,780,186	\$1,780,186	\$890,083	\$798,346	44.85%
Total GENERAL MANAGEMENT	\$1,780,186	\$1,780,186	\$890,083	\$798,346	44.85%
INFRASTRUCTURE SERVICES					
ENGINEERING SERVICES					
Engineering	\$0	\$0	-\$6	\$50,071	0.00%
Fleet	\$0	\$0	-\$12	\$29,659	0.00%
	\$0	\$0	-\$18	\$79,731	0.00%
WORKS					
Private Works	-\$20,000	-\$20,000	-\$10,004	-\$5,685	28.42%
Roads - Urban Sealed	\$1,709,831	\$1,709,831	\$854,910	\$729,053	42.64%
Roads - Rural Sealed	\$2,320,910	\$2,320,910	\$1,160,432	\$1,152,430	49.65%
Roads - Rural Unsealed	\$372,000	\$372,000	\$186,006	\$112,676	30.29%
Footpaths	\$696,000	\$696,000	\$347,994	\$363,710	52.26%
Bridges	\$495,000	\$495,000	\$247,495	\$216,573	43.75%
Carparks	\$91,500	\$91,500	\$45,745	\$63,030	68.89%
Street Lighting	\$460,000	\$460,000	\$230,002	\$201,522	43.81%
Parks	\$1,795,900	\$1,795,900	\$897,966	\$871,244	48.51%
Drainage	\$628,000	\$628,000	\$313,990	\$262,725	41.84%
Public Amenities	\$404,820	\$404,820	\$202,362	\$220,408	54.45%
Cemeteries	\$236,000	\$236,000	\$117,956	\$99,175	42.02%
	\$9,189,961	\$9,189,961	\$4,594,854	\$4,286,863	46.65%
DEPOT					
Works Depot and Store	\$0	\$0	\$0	\$58,574	0.00%
Emergency Services	\$110,500	\$110,500	\$55,252	\$87,956	79.60%
Household Garbage	\$2,817,150	\$2,817,150	\$1,412,538	\$1,320,404	46.87%
Non-household Waste	\$335,500	\$335,500	\$167,740	\$164,777	49.11%
	\$3,263,150	\$3,263,150	\$1,635,530	\$1,631,711	50.00%
Total INFRASTRUCTURE SERV	\$12,453,111	\$12,453,111	\$6,230,366	\$5,998,304	48.17%
COMMUNITY SERVICES					
COMMUNITY SERVICES					
Community Development	\$602,804	\$602,804	\$301,400	\$297,246	49.31%
Housing	\$119,200	\$119,200	\$59,602	\$73,109	61.33%
Cultural Amenities	\$323,979	\$323,979	\$162,426	\$208,579	64.38%
Public Halls and Buildings	\$141,850	\$141,850	\$70,894	\$51,767	36.49%
Swimming Pool and Waterslide	\$9,000	\$9,000	\$4,494	\$15,337	170.41%
Active Recreation	\$1,166,100	\$1,166,100	\$583,180	\$698,451	59.90%
Recreation Centres	\$427,482	\$427,482	\$214,192	\$240,808	56.33%
Cultural Activities	\$163,900	\$163,900	\$81,940	\$99,735	60.85%
Community Contributions and Support	\$49,500	\$49,500	\$24,750	\$27,785	56.13%
Visitor Information Services	\$187,500	\$187,500	\$93,750	\$101,362	54.06%
	\$3,191,315	\$3,191,315	\$1,596,628	\$1,814,179	56.85%
CHILDRENS SERVICES					
Child Care	-\$35,698	-\$35,698	-\$17,872	-\$79,239	221.97%
Penguin Play Centre	\$0	\$0	\$0	\$1,260	0.00%
	-\$35,698	-\$35,698	-\$17,872	-\$77,979	218.44%

CENTRAL COAST COUNCIL

OPERATING STATEMENT

for year to month end December 2018

	Adopted Budget	Revised Budget	YTD Budget	Year to date	% of Revised Budget
REGULATORY SERVICES					
Building and Plumbing	\$349,038	\$349,038	\$174,522	\$143,254	41.04%
Environment and Health	\$238,952	\$238,952	\$119,474	\$88,386	36.99%
Parking Control	\$50,000	\$50,000	\$24,998	\$39,935	79.87%
Animal Control	\$80,226	\$80,226	\$40,116	\$21,622	26.95%
	\$718,216	\$718,216	\$359,110	\$293,197	40.82%
LAND USE PLANNING					
Land Use Planning	\$337,974	\$337,974	\$168,984	\$175,790	52.01%
	\$337,974	\$337,974	\$168,984	\$175,790	52.01%
Total COMMUNITY SERVICES	\$4,211,807	\$4,211,807	\$2,106,850	\$2,205,187	52.36%
ORGANISATIONAL SERVICES					
CORPORATE SERVICES					
Administration	\$375,831	\$639,929	\$319,955	\$290,647	45.42%
Administration Centre	\$195,500	\$0	\$6	\$0	0.00%
Caravan Parks	-\$48,000	-\$48,000	-\$23,994	-\$25,071	52.23%
Corporate Support Services	\$951,700	\$788,255	\$394,127	\$493,462	62.60%
	\$1,475,031	\$1,380,184	\$690,094	\$759,038	55.00%
FINANCE					
Finance	-\$1,738,800	-\$4,978,150	-\$2,147,684	-\$1,214,311	24.39%
Rates and Charges	-\$15,440,169	-\$15,440,169	-\$7,720,083	-\$16,220,303	105.05%
Government Contributions	-\$3,133,200	\$0	\$0	\$0	0.00%
Labour On-costs	\$0	\$0	\$6	-\$377,703	0.00%
	-\$20,312,169	-\$20,418,319	-\$9,867,761	-\$17,812,317	87.24%
ORGANISATIONAL SERVICES DIRECTOR					
Director Support Services	\$10,000	\$210,997	\$105,505	\$136,846	64.86%
	\$10,000	\$210,997	\$105,505	\$136,846	64.86%
Total ORGANISATIONAL SERV	-\$18,827,138	-\$18,827,138	-\$9,072,162	-\$16,916,432	89.85%
OPERATING (SURPLUS) / DEFICIT	-\$382,034	-\$382,034	\$155,137	-\$7,914,596	

Operating budget commentary

SERVICE AREA	COMMENTS
GENERAL MANAGER	
Property Management	Overall area is on track to meet the annual budgets.
Strategic Projects	Placemaking is over the annual budget by approximately \$60k.
Elected Members	This area is tracking under budget but this is due to the Council having not received any accounts in relation to the 2018 Municipal Election.
General Manager's Office	This area is currently approximately \$45k under budget. This is across several accounts.
INFRASTRUCTURE SERVICES	
Engineering	The area will balance at the end of the year to zero as the costs for this area are re-charged across the various engineering services.
Fleet	The area will balance at the end of the year to zero as the costs for this area are re-charged across the various services who utilise fleet.
Private Works	The net result for Private Works is below that which is anticipated.
Roads – Urban Sealed	This area is under budget mainly due to the program not commencing until January 2019.
Roads – Rural Sealed	Net result is as per budget.
Roads – Rural Unsealed	This area is under budget due to seasonal conditions but will commence as soon as possible.
Footpaths	This area is under budget due to changes in depreciation rates.

Bridges	This area is under budget but works have been undertaken but accounts not yet received.
Car Parks	This area is over budget due to off-street car parking maintenance \$18k over.
Parks	Net result is as per budget.
Drainage	This area is under budget due to the pipe maintenance program not commencing until the third quarter of the year.
Public Amenities	Unplanned maintenance and repairs on public conveniences and Merv Wright Memorial Fountain.
Cemeteries	Income Fees \$18k under budget. Expenditure \$36k under budget.
Works Depot	The area will balance at the end of the year to zero as the costs for this area are re-charged across the various capital and operating areas.
Emergency Services	This area is over budget which is predominantly due to Storm Surge Damage in July 2018 which was a cost of nearly \$26k.
Household Garbage	This area shows as under budget but this is largely due to the timing of receiving contract invoices.
Non-Household Waste	Net result is as per budget.
COMMUNITY SERVICES	
Community Development	Net result is as per budget.
Housing	Income from housing rentals is greater than budgeted due to an increase in changeover premiums. Aged persons housing units costs are up as annual charges paid in August 2018.

Cultural Amenities	<p>This area is over budget which is due to the following:</p> <ul style="list-style-type: none"> . Civic Centre Maintenance \$10k over . Wharf Operational costs \$12k over . Wharf Maintenance \$27k over.
Public Halls and Buildings	<p>Revenue is above target.</p> <p>Expenditure is on target.</p>
Swimming Pool and Waterslide	<p>Waterslide income appears down but this is due to the phasing of the budget.</p> <p>Expenses are also below budget but again this relates to the phasing of the budget.</p>
Active Recreation	<p>Income overall is above budget but this is due to many small amounts rather than anything specific.</p> <p>Most of the Recreation Facilities are over budget with regards to ground maintenance but this is due to the timing of most maintenance occurring in spring and early summer.</p>
Recreation Centres	<p>Overall this area is \$30k over budget. This is mainly due to timing of building maintenance works.</p>
Cultural Activities	<p>This area is over budget mainly due to costs involving road closures associated with community events.</p>
Community Contributions and Support	<p>Net result is as per budget.</p>
Visitor Information Centre	<p>Net result is as per budget.</p>
Children's Services	<p>Income is above budget mainly due to Child Care contributions \$102k and Outside School Hours Care \$44k fees being above budget. These were partially offset by increased labour costs because of the additional services provided.</p>

Building & Plumbing	<p>Income is above budget due to additional income from the Building Industry Training Levy (\$17k) and Inspection and Connection Fees (\$8k).</p> <p>Expenses are in line with budget.</p>
Environmental Health	Overall this area is below budget due to decreased staff costs due to a prolonged job vacancy.
Parking Control	This area is over budget due to decreased parking fines (\$9k) and increased expenses (\$5k).
Animal Control	<p>Income is down but this is a phasing issue of income for dog registrations.</p> <p>Expenditure is also down due to phasing issues.</p>
Land Use Planning	Overall this area is over budget with the main component being the costs associated with the Statewide Planning Scheme.
ORGANISATIONAL SERVICES	
Administration	This area is under budget due to decreased employee costs and decreased postage costs.
Administration Centre	The budget and expenditure from this area have been transferred to other areas.
Caravan Parks	Overall this area is in line with the budget.
Corporate Support Services	This area is over budget due to some reallocated salary from the administration area and the phasing of the budget for software licencing.
Finance	<p>The income is significantly under budget but this is due to the phasing of the following income sources:</p> <ul style="list-style-type: none"> . Heavy Duty Motor Tax \$65k . Federal Assistance Grant \$979k . TasWater Guarantee Fees \$60k. <p>Expenses for this area are under budget.</p>

Rates	76% of rates had been collected by 31 August 2018.
Government Contributions	Net result is as per budget.
Labour Oncosts	Expenses are down in this area but the reimbursement throughout the organisation is up. This account is balanced to zero by year end so if expenses remain down at the end of the year this will be reflected across all labour budgets.
Organisational Services Director	This area is over budget due to legal fees and costs associated with the special projects of the Animal Control By-law and the No Smoking Precinct in the Ulverstone CBD.

Central Coast Council

Income Statement as at 31 December 2018

	<u>YTD Budget</u> 2018-19	<u>31/12/2018</u> 2018-19	<u>Variance</u> 2018-19	<u>Ref</u>
EXPENSES				
Employee Costs	2,459,724	2,443,452	16,272	1
Materials and Contracts	4,589,851	4,488,550	101,301	2
Interest	75,251	79,420	-4,170	3
Depreciation and Amortisation	3,135,485	3,129,140	6,345	4
Other	186,500	144,568	41,932	5
TOTAL EXPENSES	10,446,810	10,285,130	161,680	
REVENUES				
Rates and Charges	15,366,000	15,720,303	354,303	6
Fees and Charges	1,893,000	1,813,987	-79,013	7
Interest	127,500	159,702	32,202	8
Government Grants and contributions	2,569,750	1,694,283	-875,467	9
Share of Profit of Associate	787,050	-	-787,050	10
Stat Dividend's NTER/LGE	250,000	193,448	-56,552	11
Other	340,000	279,086	-60,914	12
TOTAL OPERATING REVENUE	21,333,300	19,860,809	-1,472,491	
Net gain/(loss) on Disposal of Land	144,500	-	-144,500	13
Net gain/(loss) on Disposal of Plant	600,000	-	-600,000	14
Net gain/(loss) on Disposal of Other assets	-	-	-	-
Net gain/(loss) on transfer of assets	-	-	-	-
Capital Grants	665,888	-	-665,888	15
TOTAL CAPITAL REVENUE	1,410,388	-	-1,410,388	
TOTAL REVENUE	22,743,688	19,860,809	-2,882,879	
NET SURPLUS / (DEFECIT)	\$12,296,878	\$9,575,679	-2,721,199	

EXPENSES

- 1 Is within budget expectations
- 2 Is within budget expectations
- 3 Is within budget expectations.
- 4 Is within budget expectations
- 5 Is within budget expectations

REVENUES

- 6 Is within budget expectations
- 7 Is within budget expectations
- 8 Interest on Term Deposit Investments is greater than budgeted at the moment.
- 9 Below expectations due to half of the 2018/19 Financial Assistance Grant being paid in 2017/18, (\$2,004,357)
- 10 This revenue is only recognised at year end
- 11 Is within budget expectations, TasWater Dividend is received in January.
- 12 Is within budget expectations.
- 13 This revenue is only recognised at year end
- 14 This revenue is only recognised at year end
- 15 This revenue is only recognised at year end

Central Coast Council

Balance Sheet as at 31 December 2018

	30-Jun-18 \$	31-December-2018 \$	
Assets			
Current assets			
Cash and cash equivalents	11,908,937	16,266,464	4,357,527
Trade and other receivables	1,185,839	2,493,181	1,307,342
Assets held for sale	198,500	-	198,500
Inventories	-	-	-
Other assets	397,782	181,775	216,007
Total current assets	13,691,058	18,941,420	5,250,362
Non-current assets			
Trade and other receivables	2,090	2,090	-
Investment in Regional Waste Management Authority	5,001,413	5,001,413	-
Investment in Water Corporation	75,945,590	75,945,590	-
Property, infrastructure, plant and equipment	454,554,621	454,554,621	-
Capital Work in Progress	2,115,895	6,873,478	4,757,583
Other assets	-	-	-
Total non-current assets	537,619,609	542,377,192	4,757,583
Total assets	551,310,667	561,318,612	10,007,945
Liabilities			
Current liabilities			
Trade and other payables	2,126,929	2,205,950	79,021
Trust funds and deposits	279,868	279,868	-
Provisions	2,707,664	2,707,664	-
Interest bearing liabilities	208,670	208,670	-
Total current liabilities	5,323,131	5,402,152	79,021
Non-current liabilities			
Provisions	3,007,218	3,007,218	-
Interest bearing liabilities	10,191,305	10,191,305	-
Total non-current liabilities	13,198,523	13,551,768	13,551,769
Total liabilities	18,521,654	18,953,920	13,630,790
Net Assets	532,789,013	542,364,692	(3,622,845)
Equity			
Accumulated surplus	255,410,435	264,986,114	9,575,679
Reserves	277,378,578	277,378,578	-
Is within budget expectations.			
Total Equity	532,789,013	542,364,692	9,575,679

Current assets

- 1 Rates payments have increased the cash balance
- 2 Increase is due to rates being struck and outstandings at 30 September, summer user accounts go out in October
- 3 Increase is due to rates being struck and outstandings at 30 September, summer user accounts go out in October
- 4 Interest on Term Deposit Investments is greater than budgeted at the moment.
- 5 Prepaid expenses are recognised at year end.

Non-current assets

- 6 Is within budget expectations, TasWater Dividend is received in January.
- 7 Is within budget expectations.
- 8 This revenue is only recognised at year end
- 9 This revenue is only recognised at year end
- 10 This is the Council's Capital work program and carryover project amounts.

- 11 This is the amount of accounts payable at 31 December.
- 12 This account is recognised at year end
- 13 This account is recognised at year end
- 14 This account is recognised at year end

Non-current liabilities

- 15 This account is recognised at year end
- 16 This account is recognised at year end

Equity

- 17 Difference is the profit as at 30 September in Income Statement.
- 18 This account is recognised at year end

Works Program 2018-2019

(Schedule indicates site construction only)

Status	Task Name	Budget	Notes	Scheduling Comments	June 18/25	July 2 9 16/23/30	August 6 13/20/27	September 3 10/17/24	October 1 8 15/22/29	November 5 12/19/26	December 3 10/17/24	January 7 14/21/28	February 4 11/18/25	March 4 11/18/25	April 1 8 15/22/29	May 6 13/20/27	June 3 10/17/24	July 1 8 15
	Works Schedule 2018-2019	\$10,544,000																
	CAPITAL WORKS PROGRAM 2018-2019	\$10,544,000																
	Strategic Projects	\$2,403,000																
	Forth/Leith Shared Pathway	\$1,151,000																
	Batten Park	\$17,000	Investigations															
	Ulverstone Cultural Precinct	\$100,000																
	LED Street Lighting	\$1,000,000																
	Former Penguin Recreation Ground	\$25,000	D/A Approval received....															
	Ulverstone Sports and Leisure Centre - Solar Panels	\$110,000	Showgrounds Installed....															
	Property Management	\$700,000																
	Dial Road Development	\$500,000	Subdivision construction & drainage line															
	East Ulverstone Industrial Estate	\$100,000																
	Penguin Depot decommission	\$100,000																
	Works Depot	\$130,000																
	Two Way Radio	\$100,000																
	Depot Buildings	\$30,000	Box gutter and overflow															
	Emergency Services	\$460,000																
	SES Equipment Upgrade	\$10,000																
	South Riana Road, Gunns Plains Landslip	\$150,000	Road rehabilitation inc. wall															
	Lowana Road Landslip	\$100,000	Road rehabilitation															
	Marshalls Bridge Road	\$200,000	Road rehabilitation															
	Roads - Urban Sealed	\$1,400,000																
	Street Resealing	\$0	Preparation works															
	Street Resealing	\$150,000	As per program															
	Traffic Management/Safety Improvements	\$10,000	Works as required from TMC															
	Main Street	\$0	C/O - Rehabilitation															
	Cuprona Road Intersection	\$50,000	Pavement rehabilitation															
	Kings Parade/Queen's Gardens	\$450,000	Access improvements															
	Reibey Street/Kings Parade	\$150,000	Intersection realignment															
	Kings Parade	\$150,000	Bridge RAB to Jermyn Street															
	Safe Cycling Routes	\$5,000																
	Railway Crossings	\$20,000																
	Kerb Ramp Improvements	\$20,000																
	James Street/Grove Street/Gollan Street	\$10,000	Intersection realignment															
	Carpark Lane Improvements	\$5,000																
	Sports Complex Avenue	\$350,000	New wall, widen & intersection															
	Main Road/Crescent St (Penguin)	\$20,000	Kerb & channel outstand															
	Lovett/Trevor Street	\$5,000	Traffic light analysis															
	South Road, Ulverstone	\$5,000	Retaining Wall Design east of Hearps															
	Roads - Rural Sealed	\$1,515,000																
	Road Resealing	\$0	Preparation works															
	Road Resealing	\$700,000	Sealing works															
	Raymond Road Landslip	\$10,000																
	Penguin Road Landslip	\$50,000																
	George Street, Forth	\$0	Land runoff & road drainage improvements															
	Isandula Road	\$20,000	Investigation & Design - Slip Rectification															
	Gees Road	\$50,000	Slip rectification															
	West Gawler Road/McKenna's Rd	\$50,000	Intersection Improvements - Sight Distance															
	Zig Zag Road	\$0	Deferred....															
	Maskells Road	\$60,000	Turning circle															
	Penguin Road Safe Cycle Use	\$150,000																
	Beinefelts Road	\$400,000	Seal															
	Intersection Improvements	\$20,000	Old Kindred, Geales/Wilmot, Mannings Jetty/Walker,															
	Traffic Management	\$5,000	Works as required from TMC															
	Footpaths	\$200,000																
	Victoria Street	\$0	C/O - Rehabilitation of footpath, trees etc															
	Coles Lane	\$0	Surface rectification															
	Dooley Street	\$60,000	Footpath upgrade															
	Leven Street	\$80,000	Footpath upgrade															
	Sunnyridge Avenue	\$60,000	New footpath															
	Bridges	\$775,000																
	Forth River, Forth Road Flood Opening	\$0	Concrete repairs & joint re-seal															
	Redwater Creek, Loyetea Road	\$0	Replacement															
	Sulphur Creek, Nine Mile Road	\$0	Replacement															
	Buttons Creek, Edinborough Road	\$250,000	Replacement															
	Gawler River, Isandula Road	\$525,000	Replacement															
	Leven River, South Riana Road	\$0	Deferred....															
	Car Parks	\$118,000																
	Bannons Carpark	\$0	Regrade, resurface & linemark...															
	Church of England	\$60,000	Associated with Kings Pde works															
	Disabled Parking Spaces	\$18,000																
	North Reibey Street	\$15,000	Investigations, Layout Improvements															

Works Program 2018-2019

(Schedule indicates site construction only)

Task Name		Budget	Notes	Scheduling Comments																														
Status					June 18/25	July 2/9	July 16/23	July 30/6	August 13/20	August 27/3	September 10/17	September 24/1	October 8/15	October 22/29	November 5/12	November 19/26	December 3/10	December 17/24	December 31/7	January 14/21	January 28/4	February 11/18	February 25/4	March 4/11	March 18/25	April 1/8	April 15/22	April 29/6	May 13/20	May 27/3	June 10/17	June 24/3	July 8/15	
	Tobruk Park	\$25,000	Reseal existing area																															
	Drainage	\$250,000																																
	Manhole/Side Entry Pits	\$30,000																																
	Trevor Street/Scurrah Street	\$30,000																																
	Mary Street	\$0																																
	Preservation Drive	\$30,000	Outfall Augmentation																															
	Bertha Street	\$100,000	Outfall Improvements & Overflow																															
	Boyes Street Outfall	\$10,000																																
	264 Westella Drive, Turners Beach	\$20,000	Pipe Open Drain																															
	Upper Maud Street	\$0	Pipe Overland Flow																															
	Penguin Bowls Club	\$10,000																																
	Miscellaneous Drainage	\$20,000																																
	Household Garbage	\$235,000																																
	Penguin Refuse Disposal Site - Site Rehabilitation	\$40,000																																
	Resource Recovery Centre - Leachate Improvements	\$10,000																																
	Resource Recovery Centre - Wetlands	\$120,000																																
	Resource Recovery Centre - Boom Gates	\$30,000																																
	Resource Recovery Centre - Security Cameras	\$10,000																																
	Preston Transfer Station - Safety Improvements	\$15,000																																
	Preston Transfer Station - Retaining Wall	\$10,000																																
	Parks	\$452,000																																
	Playground Renewals	\$25,000	Burnett Crescent Play Structure																															
	Parks Asset Renewals	\$10,000	Bollard - Beach Road																															
	Beach Access Upgrades	\$10,000	Funds to be used to reinstate Victoria Street access																															
	Park Signage Upgrade	\$5,000																																
	Hiscutt Park	\$20,000	Wall Repair...																															
	Dial Street	\$15,000	Replant																															
	Roland View - Half Court Basketball	\$15,000																																
	Johnsons Beach Master Plan	\$25,000	Interpretive Signage, carparking																															
	Industrial Estate	\$10,000	Landscaping - Subject to appropriate weather																															
	Bicentennial Park Bridge Refurbishment	\$15,000																																
	Leven Canyon toilet track/handrail	\$20,000																																
	West Ulverstone Foreshore - Fire Recovery/Landscaping	\$20,000																																
	OC Ling Caravan Park - Fencing	\$5,000	Waiting on CLS to finalise boundary																															
	Pump & Jump Park	\$10,000	Seats etc. contribution																															
	Bannons Park - Planting	\$10,000																																
	Dune Fencing - Turners Beach	\$2,000																																
	Turners Beach - Boardwalk	\$100,000																																
	Penguin Foreshore Shower	\$10,000	Shower purchased																															
	Penguin Foreshore Development Plan	\$50,000	Consultant engaged																															
	Naval Association Contribution	\$5,000																																
	Penguin Mountain Bike Park - Contribution	\$50,000																																
	Apex Caravan Park Access - Contribution	\$10,000																																
	Public Amenities	\$424,000																																
	Toilet Refurbishments	\$10,000																																
	Bus Shelter Renewals	\$10,000																																
	Public Toilet	\$3,000	Sign Upgrades																															
	Drinking Water Stations	\$9,000	In conjunction with the Penguin shower																															
	Public Toilets	\$2,000	Lighting Upgrade																															
	Bus Shelters - New	\$10,000																																
	Anzac Park Toilets	\$200,000	Demolition/conversion of existing and pathway to be																															
	West Ulverstone Pontoon	\$180,000	Dependant on MAST assessment																															
	Cemeteries	\$50,000																																
	Memorial Park - Watering System	\$10,000																																
	Memorial Park - Tree Planting	\$5,000																																
	Memorial Park - Lowering Device	\$10,000																																
	Memorial Park - Memorial Garden	\$25,000																																
	Administration Centre	\$335,000																																
	Ground Floor Redevelopment	\$300,000																																
	Lighting Upgrade	\$5,000																																
	Heat Pump Renewals	\$10,000	As required																															
	Electrical Upgrade	\$20,000	RCD Protection, Dependant on Solar Install																															
	Community Development	\$0																																
	Cultural Activities	\$23,000																																
	Ulverstone History Museum - Water Proofing	\$5,000	Deferred if required																															
	Ulverstone Band	\$18,000	Instrument purchase																															
	Housing	\$158,000																																
	Aged Persons Home Units - Internal Rehabilitation	\$60,000																																
	Aged Persons Home Units - HWC Renewal	\$10,000																																
	Aged Persons Home Units - External Rehabilitation	\$53,000																																
	Aged Persons Home Units - Electrical Replacements	\$15,000																																
	Aged Persons Home Units - Fencing/Surrounds	\$10,000																																

Works Program 2018-2019																			(Schedule indicates site construction only)									
Status	Task Name	Budget	Notes	Scheduling Comments	June 18/25	July 2 9 16/23/30	August 6 13/20/27	September 3 10/17/24	October 1 8 15/22/29	November 5 12/19/26	December 3 10/17/24	January 7 14/21/28	February 4 11/18/25	March 4 11/18/25	April 1 8 15/22/29	May 6 13/20/27	June 3 10/17/24	July 1 8 15/22/29										
<div></div>	Ganesway - Trade Waste Compliance	\$10,000							<div></div>																			
<div></div>	Cultural Amenities	\$185,000																										
<div></div>	Civic Centre - Carpet Renewal	\$10,000											<div></div>															
<div></div>	Civic Centre - Entrance Re-Design	\$10,000											<div></div>															
<div></div>	Civic Centre - Painting	\$10,000											<div></div>															
<div></div>	Wharf Building - Audio/Visual Reconfiguration	\$75,000				<div></div>	<div></div>	<div></div>																				
<div></div>	Civic Centre Leven Theatre - Winches	\$60,000			<div></div>	<div></div>																						
<div></div>	Wharf Building - Deck Windbreak	\$20,000						<div></div>																				
<div></div>	Public Halls and Buildings	\$60,000																										
<div></div>	Turners Beach Hall - External Refurbishment	\$20,000											<div></div>															
<div></div>	Ulverstone Senior Citizens - Atrium Replacement	\$30,000											<div></div>	<div></div>														
<div></div>	Municipal Tea Rooms - Trade Waste Compliance	\$10,000																										
<div></div>	Caravan Parks	\$30,000																										
<div></div>	Amenities	\$10,000	Painting prgram																									
<div></div>	Electrical Upgrade - Stage 3	\$20,000													<div></div>													
<div></div>	Swimming Pool and Waterslide	\$5,000																										
<div></div>	Waterslide - Surrounds	\$5,000							<div></div>																			
<div></div>	Active Recreation	\$501,000																										
<div></div>	Heybridge Recreation Ground - Surface Refurbishment	\$10,000								<div></div>																		
<div></div>	Recreation Ground Changeroom Upgrade	\$20,000	Turners Beach Recreation Ground								<div></div>																	
<div></div>	Cricket Wicket Renewals	\$10,000										<div></div>																
<div></div>	Goal Post Replacement - AFL	\$20,000	Heybridge Recreation Ground							<div></div>																		
<div></div>	Goal Post Replacement - Soccer	\$10,000	Purchased - will install for next season										<div></div>	<div></div>														
<div></div>	Forth Recreation Ground - Box Gutter replacement	\$20,000										<div></div>	<div></div>															
<div></div>	Ulverstone Surf Club - Steps Remedial	\$15,000										<div></div>	<div></div>															
<div></div>	River Park Resurface	\$10,000					<div></div>									<div></div>												
<div></div>	Haywoods Recreation Ground Lighting Upgrades	\$25,000			<div></div>	<div></div>																						
<div></div>	Recreation Grounds Lighting Upgrades	\$10,000											<div></div>	<div></div>														
<div></div>	Recreation Grounds - Water Connection Assessments	\$20,000								<div></div>																		
<div></div>	Dial Park Landscaping	\$10,000					<div></div>	<div></div>																				
<div></div>	Showgrounds - Ground Lighting	\$186,000	Tenders let...						<div></div>	<div></div>																		
<div></div>	Ulverstone Recreation Ground - Underground Irrigation	\$80,000	Deferred...	<div></div> 2/07					<div></div>	<div></div>																		
<div></div>	Ulverstone Showgrounds - Overflow carpark access	\$25,000											<div></div>	<div></div>														
<div></div>	Haywoods Reserve - Trade Waste compliance	\$20,000							<div></div>	<div></div>																		
<div></div>	Ulverstone Recreation Ground - Trade Waste compliance	\$10,000							<div></div>	<div></div>																		
<div></div>	Recreation Centres	\$55,000																										
<div></div>	Penguin Stadium - External Refurbishment	\$20,000									<div></div>	<div></div>																
<div></div>	Ulverstone Stadium 2 - Guttering and external	\$10,000								<div></div>																		
<div></div>	Ulverstone Sports & Leisure Centre - Equipment Replacement	\$10,000																										
<div></div>	Ulverstone Sports & Leisure Centre - Gym Carpet Replacement	\$5,000				<div></div>	<div></div>																					
<div></div>	Ulverstone Sports & Leisure Centre - Security/Wifi Review	\$10,000										<div></div>	<div></div>															
<div></div>	Visitor Information Services	\$0																										
<div></div>	Child Care	\$25,000																										
<div></div>	Ulverstone Childcare Internal/External Painting	\$5,000									<div></div>	<div></div>																
<div></div>	Penguin Playcentre Internal/External Painting	\$5,000										<div></div>	<div></div>															
<div></div>	Ulverstone Childcare - Fence Renewal	\$15,000									<div></div>	<div></div>																
<div></div>	LEGEND	\$0																										

2018/19 Central Coast Council – Capital Report

GENERAL MANAGEMENT

Account No. Account Description Current Budget YTD Budget YTD Actual On Order Total Committed YTD Variance Budget Remaining Comments

Service Activity: Strategic Projects

Cost Centre: Property Management

Capital									
51858	Penguin Depot decommission	100,000	49,998	-	-	-	49,998	100,000	
63108	East Ulverstone Industrial Estate – Stage 2	100,000	49,998	-	-	-	49,998	100,000	
63128	Dial Road subdivision	500,000	250,002	357,451	107,110	464,561	(214,559)	35,439	In progress. Removal of soil stockpile and stormwater extension.
Property Management (Surplus)/Deficit		700,000	349,998	357,451	107,110	464,561	(114,563)	235,439	

Cost Centre: Strategic Projects

Capital									
52583.03	Forth/Leith shared pathway	1,151,000	575,502	-	-	-	575,502	1,151,000	Delayed due to lack of bridge agreement with Tasrail
52589	Penguin/Sulphur Creek shared pathway	-	-	-	54,545	54,545	(54,545)	(54,545)	Funding approved at three levels. Designs nearing completion.
52909	LED Street Lighting	1,000,000	499,998	-	-	-	499,998	1,000,000	
62108.13	Former Penguin Recreation Ground	25,000	12,498	1,572	27,000	28,572	(16,074)	(3,572)	Tender let for Asbestos removal - closes 26 January
62115.04	Batten Park investigations	17,000	8,502	-	-	-	8,502	17,000	
62166.01	Ulverstone Cultural Precinct	100,000	49,998	4,977	1,897	6,874	43,124	93,126	
62325.18	Ulverstone Sports and Leisure Centre – solar	91,000	45,498	-	59,900	59,900	(14,402)	31,100	Stadium completed - Admin delayed
Strategic Projects (Surplus)/Deficit		2,384,000	1,191,996	6,549	143,342	149,891	1,042,105	2,234,109	
Strategic Projects (Surplus)/Deficit		3,084,000	1,541,994	364,000	250,453	614,452	927,542	2,469,548	
OFFICE OF GENERAL MANAGER (SURPLUS)/DEFICIT		3,084,000	1,541,994	364,000	250,453	614,452	927,542	2,469,548	

Service Activity: Engineering

Cost Centre: Engineering

Capital									
51704	Plant purchases – Engineering	25,000	12,498	–	–	–	12,498	25,000	Mid 2019 Considering electric vehicle options
Engineering (Surplus)/Deficit		25,000	12,498	–	–	–	12,498	25,000	
ENGINEERING SERVICES (SURPLUS)/DEFICIT		25,000	12,498	–	–	–	12,498	25,000	

Service Activity: Works Operations

Cost Centre: Works Depot and Store

Capital									
51804	Plant purchases – Works	194,000	97,002	–	–	–	97,002	194,000	Purchases scheduled to occur Feb - June 2019
51822	Minor plant and equipment – new	8,000	4,002	–	–	–	4,002	8,000	Purchases scheduled to occur Feb - June 2019
51823	Two–way radio upgrade	100,000	49,998	1,655	–	1,655	48,343	98,345	Issues with gaining access to a tower for new transmitter
51839	Ulverstone Depot – office upgrade	29,000	14,502	–	–	–	14,502	29,000	Master Plan for depot being developed
51845	Ulverstone Works Depot – building upgrade	20,000	10,002	–	–	–	10,002	20,000	Master Plan for depot being developed
51845.01	Ulverstone Works Depot – box gutter and overlfow	30,000	15,000	–	–	–	15,000	30,000	Works scheduled to occur February 2019
Works Depot and Store (Surplus)/Deficit		381,000	190,506	1,655	–	1,655	188,851	379,345	

Cost Centre: Emergency Services

Capital									
61010	SES – equipment upgrade	10,000	4,998	–	–	–	4,998	10,000	
61012	Emergency Power supply – Council offices(inc	25,000	12,498	4,915	–	4,915	7,583	20,085	Contract documents being prepared (wiring issues)
61054	Marshalls Bridge Road Bridge, Gunns Plains –	–	–	2,436	–	2,436	(2,436)	(2,436)	Complete
61055	South Riana Road, Gunns Plains – landslip	321,000	160,500	314,394	–	314,394	(153,894)	6,606	Complete
61057.3	Lowana Road landslip	100,000	49,998	117,275	1,818	119,093	(69,095)	(19,093)	Complete
61059.04	Marshalls Bridge Road	541,454	270,726	623,367	–	623,367	(352,641)	(81,913)	Complete
Emergency Services (Surplus)/Deficit		997,454	498,720	1,062,386	1,818	1,064,204	(565,484)	(66,750)	
Works Operations (Surplus)/Deficit		1,378,454	689,226	1,064,041	1,818	1,065,859	(376,633)	312,595	

Cost Centre: Roads – Urban Sealed

Capital									
52104	Plant purchases – Urban Roads	540,000	270,000	18,977	–	18,977	251,023	521,023	Commenced, February to June 2019
52105	Safe cycling routes	5,000	2,502	–	–	–	2,502	5,000	Facilities to be determined
52107	Main Street, Ulverstone (urban roads)	104,000	52,002	237,742	6,307	244,049	(192,047)	(140,049)	Complete
52108	Cuprona Road intersection (pavement)	50,000	25,002	41,802	–	41,802	(16,800)	8,198	Complete
52113	Street resealing	150,000	75,000	2,023	11,818	13,841	61,159	136,159	Preparation work commenced, Tender accepted
52115.01	Carpark lane – improvements	5,000	2,502	–	–	–	2,502	5,000	Not commenced
52116	Sports Complex Avenue	350,000	175,002	1,597	–	1,597	173,405	348,403	Survey complete, design commenced
52117.02	Trevor St/Lovett St traffic light analysis	5,000	2,502	–	–	–	2,502	5,000	Not commenced
52143.01	Railway crossings – upgrade	20,000	10,002	–	–	–	10,002	20,000	Not commenced
52156.03	Victoria Street – rehabilitation	100,000	49,998	132,444	10,123	142,567	(92,569)	(42,567)	Complete
52162	Kerb ramp improvements	20,000	10,002	–	–	–	10,002	20,000	Not commenced
52162.01	Traffic management/safety improvements	17,000	8,502	1,188	545	1,734	6,768	15,266	Ongoing item as required
52165.03	Main Road/Crescent St, Penguin	20,000	10,002	38,597	100	38,697	(28,695)	(18,697)	Complete
52172.07	Reibey Street/Kings Parade – intersection	150,000	75,000	–	–	–	75,000	150,000	Not commenced, in consultation/negotiation phase
52174.02	South Road retaining wall	5,000	2,502	–	–	–	2,502	5,000	Not commenced
52185.01	James/Grove/Gollan intersection	228,000	114,000	265,047	108,272	373,319	(259,319)	(145,319)	Complete
52197.06	Kings Parade – Queen's Garden	450,000	225,000	–	–	–	225,000	450,000	Not commenced, in consultation/negotiation phase
52197.1	Kings Parade (bridge roundabout to Jermyn St)	150,000	75,000	–	–	–	75,000	150,000	Not commenced, in consultation/negotiation phase
Roads – Urban Sealed (Surplus)/Deficit		2,369,000	1,184,520	739,417	137,165	876,583	307,937	1,492,417	

Cost Centre: Roads – Rural Sealed

Capital									
52204	Plant purchases – Rural Roads	475,000	237,498	–	124,367	124,367	113,131	350,633	Commenced, February to June 2019
52210	Zig Zag Road, Sulphur Creek	77,000	38,502	–	–	–	38,502	77,000	Deferred
52211	George Street, Forth (rural roads)	157,000	78,498	–	13,650	13,650	64,848	143,350	Design complete.
52212	Gees Road, Cuprona renewal	50,000	25,002	52,201	(3,364)	48,838	(23,836)	1,162	Complete
52213	Maskells Road turning circle	60,000	30,000	1,385	–	1,385	28,615	58,615	Negotiations commenced.
52214	Bienefelts Road, Turners Beach (Rural Roads)	440,000	220,002	4,862	–	4,862	215,140	435,138	Design complete
52216	Road resealing	600,000	300,000	1,458	–	1,458	298,542	598,542	Feb/March 2019
52216.01	Rural Sealed Roads – reseal preparation	100,000	49,998	65,055	4,897	69,952	(19,954)	30,048	In progress
52219	Raymond Road – landslip	10,000	4,998	2,407	–	2,407	2,591	7,593	As required
52258	Isandula Road – landslip	20,000	10,002	–	–	–	10,002	20,000	Not commenced
52259.01	West Gawler Rd/McKenna's Rd intersection	50,000	25,002	–	–	–	25,002	50,000	Not commenced
52272	Penguin Road – Lonah slip	50,000	25,002	–	–	–	25,002	50,000	As required.
52287.03	Penguin Road Safe Cycle use	150,000	75,000	–	–	–	75,000	150,000	Not commenced. To be programmed with other coastal pathway works.
52293	Traffic management	5,000	2,502	2,784	–	2,784	(282)	2,216	As required
Roads – Rural Sealed (Surplus)/Deficit		2,244,000	1,122,006	130,152	139,551	269,703	852,303	1,974,297	

Cost Centre: Footpaths

Capital									
52546	Kings Parade, Ulverstone	20,000	10,002	-	-	-	10,002	20,000	Deferred.
52555	Dooley Street footpath	60,000	30,000	50,547	(229)	50,317	(20,317)	9,683	Complete
52580.07	Reibey Street footpath renewal	50,000	25,002	-	-	-	25,002	50,000	Not commenced
52586	Leven Street footpath	80,000	40,002	88,473	81	88,554	(48,552)	(8,554)	Complete
52587	Sunnyridge Avenue, Penguin footpath	60,000	30,000	63,608	713	64,321	(34,321)	(4,321)	Complete
52588	Coles Laneway – upgrade (near Furners carpark)	50,000	25,002	-	-	-	25,002	50,000	Not commenced
Footpaths (Surplus)/Deficit		320,000	160,008	202,627	564	203,191	(43,183)	116,809	

Cost Centre: Bridges

Capital									
52742	Gawler River – Isandula Road Bridge	525,000	262,500	105,070	385	105,455	157,045	419,545	Tendered, delayed.
52749	Redwater Creek – Loyetea Road	200,000	100,002	58,011	-	58,011	41,991	141,989	In progress
52765.05	Buttons Creek – Edinborough Road Bridge	250,000	124,998	1,328	-	1,328	123,670	248,672	Not commenced
52766	Forth River – flood opening (Bridge)	60,000	30,000	-	-	-	30,000	60,000	Not commenced
52767	Nine Mile Road (Bridge)	311,000	155,502	285,398	268	285,667	(130,165)	25,333	Complete
52768	Abutments (Bridges)	80,000	40,002	-	-	-	40,002	80,000	Deferred
Bridges (Surplus)/Deficit		1,426,000	713,004	449,807	654	450,461	262,543	975,539	

Cost Centre: Carparks

Capital									
52809.07	Quadrant Carpark	194,000	97,002	86,239	19,886	106,126	(9,124)	87,874	Complete
52845.02	North Reibey Street, Ulverstone carpark	15,000	7,500	7,293	-	7,293	207	7,707	Survey complete
52853.01	Bannons Car Park, Ulverstone – upgrade	110,000	55,002	-	-	-	55,002	110,000	Not commenced
52860.01	Disabled parking spaces	20,000	10,002	-	-	-	10,002	20,000	Not commenced
52862	Church of England carpark – Kings Parade,	60,000	30,000	-	-	-	30,000	60,000	Not commenced, will be programed to coincide with Queens Gardens projects
52863	Tobruk Park carpark	25,000	12,498	-	-	-	12,498	25,000	Not commenced
Carparks (Surplus)/Deficit		424,000	212,004	93,532	19,886	113,419	98,585	310,581	

Cost Centre: Drainage

Capital

55024.01	Preservation Drive (No 322) – upgrade	62,000	31,002	–	–	–	31,002	62,000	Not commenced
55048.01	Boyes Street Outfall – overflow control	10,000	4,998	–	–	–	4,998	10,000	Monitoring, waiting for heavy rainfall
55053.03	Bertha Street Outfall	105,000	52,500	–	–	–	52,500	105,000	Not commenced
55054.06	Miscellaneous drainage	20,000	10,002	–	–	–	10,002	20,000	As required
55054.14	Stormwater Works – 15 Scurrah Street, Ulverstone	–	–	4,487	–	4,487	(4,487)	(4,487)	Complete
55073.02	Trevor Street/Scurrah Street drainage	30,000	15,000	8,236	–	8,236	6,764	21,764	Complete
55093	Side entry pits	30,000	15,000	16,152	–	16,152	(1,152)	13,848	In progress
55095.08	Mary Street, Ulverstone drainage	30,000	15,000	–	–	–	15,000	30,000	Not commenced
55095.09	Penguin Bowls Club drainage	10,000	4,998	–	–	–	4,998	10,000	Not commenced
55095.1	264 Westella Drive, Turners Beach drainage	20,000	10,002	–	–	–	10,002	20,000	Not commenced

Drainage (Surplus)/Deficit	317,000	158,502	28,875	–	28,875	129,627	288,125
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Roads, Bridges and Drainage (Surplus)/Deficit	7,100,000	3,550,044	1,644,411	297,820	1,942,231	1,607,813	5,157,769
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Cost Centre: Household Garbage

Capital

56004	Plant purchases – Waste Management	65,000	32,502	–	–	–	32,502	65,000	Purchases scheduled to occur March - June 2019
56010.02	Penguin Refuse Disposal Site – site rehabilitation	40,000	19,998	3,300	–	3,300	16,698	36,700	
56010.06	Preston transfer station – safety improvements	5,000	2,502	5,126	–	5,126	(2,624)	(126)	
56010.07	Preston Transfer Station – Retaining Wall	20,000	10,002	15,948	29	15,977	(5,975)	4,023	
56018.1	Resource Recovery Centre – security system	10,000	4,998	8,382	–	8,382	(3,384)	1,618	
56029	Resource Recovery Centre – leachate	10,000	4,998	–	–	–	4,998	10,000	
56045	Resource Recovery Centre – wetlands	115,000	57,498	–	–	–	57,498	115,000	
56047	Resource Recovery Centre – boom gates	30,000	15,000	3,428	–	3,428	11,572	26,572	

Household Garbage (Surplus)/Deficit	295,000	147,498	36,184	29	36,213	111,285	258,787
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Waste Management (Surplus)/Deficit	295,000	147,498	36,184	29	36,213	111,285	258,787
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Cost Centre: Parks

Capital

62204	Plant purchases – Parks	130,000	64,998	–	–	–	64,998	130,000	Purchases scheduled to occur March - June 2019
62205	Park Signage upgrade	5,000	2,502	718	–	718	1,784	4,282	Ongoing
62207.02	Bicentennial Park Bridge renewal	15,000	7,500	–	–	–	7,500	15,000	Scheduled April 19
62212.15	Leven Canyon track to toilets/handrails	20,000	10,002	–	–	–	10,002	20,000	Scheduled March 2019
62213.03	Pump and Jump Park Design	10,000	4,998	–	–	–	4,998	10,000	Scheduled February 2019
62227.01	West Ulverstone Foreshore – fire	20,000	10,002	22,873	2,545	25,418	(15,416)	(5,418)	Reallocation
62244.05	Naval Association – Monument contribution	5,000	2,502	7,516	–	7,516	(5,014)	(2,516)	To be checked
62256.01	Penguin Foreshore – shower	10,000	4,998	9,344	–	9,344	(4,346)	656	Scheduled February 2019
62256.02	Penguin Foreshore Development Plan	50,000	25,002	56,735	47,450	104,185	(79,183)	(54,185)	
62262.01	Picnic Hut – Beach Road, Ulverstone	10,000	4,998	3,712	–	3,712	1,286	6,288	Completed
62270.02	Turners Beach (UDG) – boardwalk	100,000	49,998	–	–	–	49,998	100,000	With pathway
62273	Dial Street – replanting	15,000	7,500	10,921	2,545	13,466	(5,966)	1,534	Completed
62282	Beach access upgrades	10,000	4,998	22,878	–	22,878	(17,880)	(12,878)	Access maintenance
62282.01	Apex Caravan Park – access upgrade	10,000	4,998	–	–	–	4,998	10,000	
62282.02	Oc Ling Caravan Park, Turners Beach – fencing	5,000	2,502	–	–	–	2,502	5,000	Crown lease disucssions
62287	Parks Asset renewals	10,000	4,998	8,647	27	8,674	(3,676)	1,326	Completed
62287.01	Parks renewal – playground renewals identified	25,000	12,498	662	–	662	11,836	24,338	
62287.04	Dune fencing at Turners Beach	2,000	1,002	1,982	–	1,982	(980)	18	Completed
62289.23	Industrial Estate – greenbelt	10,000	4,998	3,655	–	3,655	1,343	6,345	Ongoing
62289.32	Johnson Beach Master Plan – Stage 2	25,000	12,498	42,543	–	42,543	(30,045)	(17,543)	Access paid for in 2017/18
62289.34	Hiscutt Park – wall repair	20,000	10,002	5,404	13,620	19,024	(9,022)	976	Wall issues - design in progress
62289.36	Sulphur Creek Tennis Courts Land	–	–	135	–	135	(135)	(135)	
62289.37	Roland View Reserve – half court BB court	15,000	7,500	–	–	–	7,500	15,000	Scheduled March 2019
62293	Bannon Park plantings	10,000	4,998	4,358	527	4,885	113	5,115	Ongoing
62294	Penguin Mountain Bike Park – contribution	50,000	25,002	61,163	–	61,163	(36,161)	(11,163)	

Parks (Surplus)/Deficit

582,000	290,994	263,245	66,716	329,961	(38,967)	252,039
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Cost Centre: Public Amenities

Capital

60341	Bus shelter (new)	10,000	4,998	–	–	–	4,998	10,000	As required
60348.02	Public convenience signage upgrade	3,000	1,500	874	–	874	626	2,126	ongoing
60356.02	Public amenities renewal – toilet refurbishments	10,000	4,998	–	–	–	4,998	10,000	Scheduled March 2019
60356.05	Bus Shelter Renewals	10,000	4,998	3,025	–	3,025	1,973	6,975	as required
60358.05	Drinking Water Stations	9,000	4,500	–	–	–	4,500	9,000	This project will occur with the instalation of Penguin shower
60358.06	Public Toilet – Lighting Upgrade	2,000	1,002	–	–	–	1,002	2,000	ongoing
60359.01	West Ulverstone Pontoon upgrade	190,000	94,998	–	–	–	94,998	190,000	Completed
60363	Anzac Park Toilets/Surrounds	109,000	54,498	33,555	9,890	43,445	11,053	65,555	Toilets complete - demolition and path to follow.

Public Amenities (Surplus)/Deficit

343,000	171,492	37,454	9,890	47,344	124,148	295,656
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Cost Centre: Cemeteries

Capital									
60406	Memorial Park – lowering machine replacement	10,000	4,998	–	–	–	4,998	10,000	Dial Park handrail and speakers
60407	Memorial Park – watering system	11,000	5,502	–	–	–	5,502	11,000	ongoing
60422	Memorial Park – garden	25,000	12,498	–	8,355	8,355	4,143	16,645	Scheduled Feb/March 2019
60429.1	Memorial Park – tree planting	5,000	2,502	–	–	–	2,502	5,000	Scheduled March/April 2019
Cemeteries (Surplus)/Deficit		51,000	25,500	–	8,355	8,355	17,145	42,645	
Parks and Amenities (Surplus)/Deficit		976,000	487,986	300,700	84,961	385,660	102,326	590,340	
WORKS (SURPLUS)/DEFICIT		9,749,454	4,874,754	3,045,336	384,628	3,429,963	1,444,791	6,319,491	

Service Activity: Corporate Administration

Cost Centre: Administration Centre

Capital									
51348.01	Administration Centre – lighting	5,000	2,502	195	–	195	2,307	4,805	Dependant on renovations
51348.02	Administration Centre – heat pump renewals	10,000	4,998	–	–	–	4,998	10,000	Dependant on renovations
51349.04	Administration Centre – electrical upgrade – (RCD	20,000	10,002	–	–	–	10,002	20,000	Dependant on renovations
51351	Administration Centre – ground floor	300,000	150,000	–	5,500	5,500	144,500	294,500	Project commencing January 2019
51351.01	Administration Centre – solar panels	–	–	36,265	–	36,265	(36,265)	(36,265)	Strategic project - admin delay
Administration Centre (Surplus)/Deficit		335,000	167,502	36,460	5,500	41,960	125,542	293,040	
Corporate Administration (Surplus)/Deficit		335,000	167,502	36,460	5,500	41,960	125,542	293,040	

Cost Centre: Corporate Support Services

Capital									
51505	Computer equipment	112,000	55,998	25,675	60	25,735	30,263	86,265	
51509	Computer equipment – mobile phones	14,000	7,002	9,585	–	9,585	(2,583)	4,415	
51510	Ulverstone Sports and Leisure Centre –	10,000	4,998	–	–	–	4,998	10,000	
Corporate Support Services (Surplus)/Deficit		136,000	67,998	35,261	60	35,321	32,677	100,679	

Cost Centre: Caravan Parks

Capital									
63257	Ulverstone Caravan Park – electrical upgrade	20,000	10,002	192	–	192	9,810	19,808	Scheduled April 2019
63258.03	Ulverstone Caravan Park – painting program	10,000	4,998	–	–	–	4,998	10,000	Scheduled April 2019
Caravan Parks (Surplus)/Deficit		30,000	15,000	192	–	192	14,808	29,808	
CORPORATE SERVICES (SURPLUS)/DEFICIT		501,000	250,500	71,913	5,560	77,473	173,027	423,527	

Service Activity: Childrens Services

Cost Centre: Child Care

Capital									
61249.04	Ulverstone Child Care – internal/external painting	5,000	5,000	–	–	–	5,000	5,000	Carpark
61251.05	Childcare Carpark	–	–	12,263	–	12,263	(12,263)	(12,263)	Complete
61253	Ulverstone Child Care Centre – fence renewal	15,000	15,000	–	–	–	15,000	15,000	Carpark
Child Care (Surplus)/Deficit		20,000	20,000	12,263	–	12,263	7,737	7,737	

Cost Centre: Penguin Play Centre

Capital									
60249	46 Main Road, Penguin (previously the Penguin	5,000	2,502	–	–	–	2,502	5,000	ongoing
Penguin Play Centre (Surplus)/Deficit		5,000	2,502	–	–	–	2,502	5,000	
Childrens Services (Surplus)/Deficit		25,000	22,502	12,263	–	12,263	10,239	12,737	

Cost Centre: Community Development

Capital									
51604	Plant purchases – Community Development	–	–	29,113	–	29,113	(29,113)	(29,113)	Complete
Community Development (Surplus)/Deficit		–	–	29,113	–	29,113	(29,113)	(29,113)	

Cost Centre: Cultural Activities

Capital									
61405	Ulverstone Band – purchase instruments	31,000	15,498	580	9,179	9,759	5,739	21,241	
61450.05	Ulverstone History Museum – weatherproofing	5,000	2,502	–	–	–	2,502	5,000	Cultural precinct
61451	Ulverstone History Museum/Visitor Centre Precinct	–	–	–	–	–	–	–	
Cultural Activities (Surplus)/Deficit		36,000	18,000	580	9,179	9,759	8,241	26,241	
Social Planning and Development (Surplus)/Deficit		36,000	18,000	29,693	9,179	38,872	(20,872)	(2,872)	

Cost Centre: Housing

Capital									
60020	Aged persons home units – internal rehabilitation	40,000	19,998	60,190	–	60,190	(40,192)	(20,190)	budget reduction - Medical centre aircon.
60021	Aged persons home units – HWC renewal	10,000	4,998	–	–	–	4,998	10,000	ongoing
60023	Aged persons home units – external rehabilitation	36,000	18,000	3,003	–	3,003	14,997	32,997	ongoing
60024	Aged persons home units – electrical replacements	15,000	7,500	12,913	–	12,913	(5,413)	2,087	ongoing
60025	Aged persons home units – fencing/surrounds	10,000	4,998	–	–	–	4,998	10,000	ongoing
60027	Ganesway – trade waste compliance	10,000	4,998	–	–	–	4,998	10,000	ongoing
Housing (Surplus)/Deficit		121,000	60,492	76,106	–	76,106	(15,614)	44,894	

Cost Centre: Cultural Amenities

Capital									
60124.04	Civic Centre – painting program	10,000	4,998	–	–	–	4,998	10,000	Budget to be transferred to cover cost of winches
60126.01	Ulverstone Wharf building– audio–visual	57,000	28,500	69,477	–	69,477	(40,977)	(12,477)	Completed
60140	Civic Centre – entrance re–design	10,000	4,998	–	–	–	4,998	10,000	Budget to be transferred to cover cost of winches
60149	Civic Centre – carpet	10,000	4,998	–	–	–	4,998	10,000	Budget to be transferred to cover cost of winches
60156	Ulverstone Wharf building – deck balustrading	20,000	10,002	14,975	–	14,975	(4,973)	5,025	Completed
60160	Civic Centre – Leven Theatre – winches	60,000	30,000	–	–	–	30,000	60,000	Esimated price to carry out works \$120,000
Cultural Amenities (Surplus)/Deficit		167,000	83,496	84,452	–	84,452	(956)	82,548	

Cost Centre: Public Halls and Buildings

Capital									
60212	Turners Beach Hall – external refurbishment	20,000	10,002	–	–	–	10,002	20,000	
60216.02	Ulverstone Senior Citizens – atrium replacement	30,000	15,000	–	–	–	15,000	30,000	Scheduled March/April 2019
60248	Penguin Meals on Wheels – refurbishment	5,000	2,502	–	–	–	2,502	5,000	
60250	Municipal Tea Rooms – trade waste compliance	10,000	4,998	–	–	–	4,998	10,000	Scheduled Feb/March 2019
Public Halls and Buildings (Surplus)/Deficit		65,000	32,502	–	–	–	32,502	65,000	

Community Services and Facilities (Surplus)/Deficit	353,000	176,490	160,559	–	160,559	15,931	192,441
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Cost Centre: Swimming Pool and Waterslide

Capital									
62029	Ulverstone Waterslide – surrounds	5,000	2,502	–	–	–	2,502	5,000	
Swimming Pool and Waterslide (Surplus)/Deficit		5,000	2,502	–	–	–	2,502	5,000	

Cost Centre: Active Recreation

Capital									
62104	Plant purchases – Active Recreation	341,000	170,502	158,426	–	158,426	12,076	182,574	Commenced, March to June 2019
62107.03	Showground – carpark	25,000	12,498	–	–	–	12,498	25,000	Scheduled February 2019
62123.03	Forth Recreation Ground – box gutter replacement	20,000	10,002	–	–	–	10,002	20,000	Scheduled February 2019
62125.02	River Park Recreation Ground – resurface	8,000	4,002	2,320	–	2,320	1,682	5,680	Scheduled following end of cricket season
62159.01	Ulverstone Recreation Ground – underground	80,000	40,002	–	–	–	40,002	80,000	Insufficeint funds and time - Tenders 2018/2019 -install Sept 2019
62159.02	Ulverstone Recreation Ground – trade waste	10,000	4,998	–	–	–	4,998	10,000	
62165.02	Heybridge Recreation Ground – surface	10,000	4,998	–	–	–	4,998	10,000	
62165.03	Heybridge Recreation Ground – (AFL) goal post	20,000	10,002	15,874	–	15,874	(5,872)	4,126	Completed
62167.03	Cricket Wicket renewals	10,000	4,998	–	–	–	4,998	10,000	
62169.03	Showgrounds – Ground Lighting – Stage 2	178,000	88,998	176,463	–	176,463	(87,465)	1,537	Completed
62169.07	Goal Posts (Soccer) replacements	10,000	4,998	16,262	–	16,262	(11,264)	(6,262)	Completed - Grant Funding
62170.02	Haywood’s Recreation Ground Lighting Upgrades	23,000	11,502	13,920	–	13,920	(2,418)	9,080	Scheduled February 2019
62170.03	Haywoods Reserve – trade waste compliance	20,000	10,002	–	–	–	10,002	20,000	
62171.01	Turners Beach Rec Ground – changeroom upgrade	18,000	9,000	–	–	–	9,000	18,000	
62174	Ulverstone Surf Club steps remedial	15,000	7,500	–	–	–	7,500	15,000	
62175	Recreation Grounds – water connections	20,000	10,002	–	–	–	10,002	20,000	
62176	Dial Park – landscaping	10,000	4,998	8,183	–	8,183	(3,185)	1,817	
62176.01	Dial Park – handrail	–	–	7,112	–	7,112	(7,112)	(7,112)	
62176.02	Dial Park – loud speaker	–	–	3,731	–	3,731	(3,731)	(3,731)	
62177	Recreation Grounds – lighting upgrades	10,000	4,998	–	–	–	4,998	10,000	Ongoing
Active Recreation (Surplus)/Deficit		828,000	414,000	402,291	–	402,291	11,709	425,709	

Cost Centre: Recreation Centres

Capital									
62305	Penguin Sports Centre – backboard upgrade	79,000	39,498	43,180	–	43,180	(3,682)	35,820	Completed
62347	Ulverstone Recreation Centre – purchase	10,000	4,998	2,054	3,091	5,145	(147)	4,855	
62356	Penguin Stadium refurbishment	20,000	10,002	33,169	–	33,169	(23,167)	(13,169)	Backboards
62358	Ulverstone Stadium 2 – guttering and external	10,000	4,998	1,496	1,006	2,502	2,496	7,498	
62362	Ulverstone Sports and Leisure Centre – gym carpet	5,000	2,502	3,151	–	3,151	(649)	1,849	to be layed
Recreation Centres (Surplus)/Deficit		124,000	61,998	83,049	4,097	87,146	(25,148)	36,854	
Recreation Facilities (Surplus)/Deficit		957,000	478,500	485,340	4,097	489,437	(10,937)	467,563	
COMMUNITY SERVICES (SURPLUS)/DEFICIT		1,371,000	695,492	687,855	13,276	701,131	(5,639)	669,869	

Service Activity: Environment and Health

Cost Centre: Environment and Health

Capital									
57004	Plant purchases – Environment and Health	26,000	13,002	–	–	–	13,002	26,000	Scheduled March - June 2019
Environment and Health (Surplus)/Deficit		26,000	13,002	–	–	–	13,002	26,000	

Cost Centre: Land-Use Planning

Capital									
58004	Plant purchases – Planning	30,000	15,000	–	–	–	15,000	30,000	Scheduled March - June 2019
	Land-Use Planning (Surplus)/Deficit	30,000	15,000	–	–	–	15,000	30,000	

Cost Centre: Control of Animals

Capital									
61104	Plant purchases – Control of Animals	57,000	28,500	–	–	–	28,500	57,000	Deferred to consider options
61107	Fence (additional) at Penguin Dog Park	15,000	7,500	–	–	–	7,500	15,000	
	Control of Animals (Surplus)/Deficit	72,000	36,000	–	–	–	36,000	72,000	
	Inspectorial Services (Surplus)/Deficit	72,000	36,000	–	–	–	36,000	72,000	
	REGULATORY SERVICES (SURPLUS)/DEFICIT	128,000	64,002	–	–	–	64,002	128,000	
	Operating (Surplus)/Deficit	11,737,000	14,858,454	7,439,240	4,169,103	653,916	4,823,020	2,616,220	10,035,434