

The holding of Development Support Special Committee meetings

OBJECTIVE

The Council's policy for the holding of Development Support Special Committee (DSSC) meetings.

MINUTE NO(S)

209/2013 – 15.07.2013

APPROVED

“That the Terms of appointment of the Development Support Special Committee set by the Council on 9 October 2000 (Minute No. 416/2000 and subsequently varied on 5 February 2001 (Minute No. 43/2001), 2 July 2001 (Minute No. 241/2001) and 18 July 2005 (Minute No. 210/2005) be amended to read as follows:

- 1 The purpose of the Committee is to:
 - (a) act as a planning authority in accordance with the Council's responsibilities under the Land Use Planning and Approvals Act 1993;
 - (b) consider all discretionary matters where a refusal is being recommended; where representations are received in opposition to a development; and where a development is considered likely to have political implications; and
 - (c) consider any issued referred to it by the General Manager.
- 2 The Committee is delegated such functions and powers of the Council that enable the Committee to effectively conduct its affairs in 1 above.
- 3 Notwithstanding the delegated authority referred to in 2 above, the following matters are to be referred to a meeting of the Council for a decision:
 - (a) Any matters the General Manager considers would be more appropriately considered by the Council;

- (b) Any matters which are included on the agenda of the Committee and in respect of which the General Manager has received, prior to the commencement of the meeting, a written request from a Councillors that the matter be considered by the Council; and
 - (c) Any matter the Committee cannot determine unanimously.
- 4 Unless otherwise expressed in these Terms, meetings of the Committee are to be conducted in accordance with the Local Government Act 1993 and Local Government (Meeting Procedures) Regulations 2005 so far as they relate to the establishment and operation of the Committee.
- 5 Public notice of Committee meetings is to be given at least two clear days prior to the meeting and a copy of the agenda for the meetings is to be provided to all Councillors, whether members of the Committee or not, at least two clear days prior to the meeting.
- 6 Membership of the Committee is to consist of six members appointed by the Council, comprising the Mayor and four Councillors, and the General Manager (or a person acting in that position), and the further appointment of two proxy members, who may be called to attend at any time if a Councillor has given notice of absence in advance.
- 7 Three Councillors in attendance at a meeting of the Committee is sufficient for the purpose of a quorum.
- 8 The frequency and times of meetings of the Committee are to be determined by the Committee.
- 9 A copy of the agenda for meetings of the Committee is to be made available prior to the meeting to persons having a special or direct interest in an agenda matter.
- 10(1) The Mayor will be the elected Chairperson of the Committee and otherwise the Committee will determine its own procedures and the conduct of debate.
- 10(2) The Deputy Mayor will chair the meetings of the Committee in the absence of the Mayor if already a member of the Committee; the Deputy Mayor is otherwise elected as a substitute member of the Committee in the event of the Mayor's absence from time to time.

- 11 In relation to amendment of sealed plans:
- (a) the Committee is to conduct hearings in respect of amendment of sealed plans;
 - (b) the Committee is to comply with the provisions of the Local Government (Building and Miscellaneous Provisions) Act 1993; and
 - (c) all matters coming before the Committee are to be dealt with by the Committee as if the Committee is a council committee.

And further, that Cr Fuller be appointed as an additional proxy to the Development Support Special Committee.”

BACKGROUND

Archived Minute No.s: 210/2005 – 18.07.2005; 397/2011 – 12.12.2011

MINUTE EXTRACT 2013:

“...The Development Support Special Committee (DSSC) was initially appointed by the Council on 9 October 2000 (Minute No. 416/2000). The terms of appointment were amended and confirmed on 5 February 2001 (Minute No. 43/2001), 2 July 2001 (Minute No. 241/2001) and 18 July 2005 (Minute No. 210/2005).

The provisions of the *Local Government Act 1993* (“the LGA”) give the Council the flexibility to appoint and authorise a committee that is able to make planning and development determinations in a more timely and efficient manner than under the constraints of the timeframe and meeting procedure of ordinary meetings of the Council.

The principal objectives of the DSSC are to add support to the management of the Council’s planning scheme and to deal with the amendment of sealed plans...”

REVIEW DATE

1 July 2021.