

Notice of Ordinary Council Meeting and

Agenda

16 JULY 2018

To all Councillors

NOTICE OF MEETING

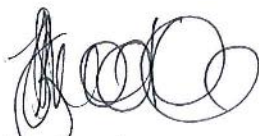
In accordance with the *Local Government (Meeting Procedures) Regulations 2015*, notice is given of the next ordinary meeting of the Central Coast Council which will be held in the Council Chamber at the Administration Centre, 19 King Edward Street, Ulverstone on Monday, 16 July 2018. The meeting will commence at 6.00pm.

An agenda and associated reports and documents are appended hereto.

A notice of meeting was published in The Advocate newspaper, a daily newspaper circulating in the municipal area, on 6 January 2018.

Dated at Ulverstone this 11th day of July 2018.

This notice of meeting and the agenda is given pursuant to delegation for and on behalf of the General Manager.



Lou Brooke
EXECUTIVE SERVICES OFFICER

Code of Conduct of Councillors

PART 1 – Decision making

1. A councillor must bring an open and unprejudiced mind to all matters being decided upon in the course of his or her duties, including when making planning decisions as part of the Council's role as a Planning Authority.
2. A councillor must make decisions free from personal bias or prejudgement.
3. In making decisions, a councillor must give genuine and impartial consideration to all relevant information known to him or her, or of which he or she should have reasonably been aware.
4. A councillor must make decisions solely on merit and must not take irrelevant matters or circumstances into account when making decisions.

PART 2 – Conflict of interest

1. When carrying out his or her public duty, a councillor must not be unduly influenced, nor be seen to be unduly influenced, by personal or private interests that he or she may have.
2. A councillor must act openly and honestly in the public interest.
3. A councillor must uphold the principles of transparency and honesty and declare actual, potential or perceived conflicts of interest at any meeting of the Council and at any workshop or any meeting of a body to which the councillor is appointed or nominated by the Council.
4. A councillor must act in good faith and exercise reasonable judgement to determine whether he or she has an actual, potential or perceived conflict of interest.
5. A councillor must avoid, and remove himself or herself from, positions of conflict of interest as far as reasonably possible.
6. A councillor who has an actual, potential or perceived conflict of interest in a matter before the Council must –
 - (a) declare the conflict of interest before discussion on the matter begins; and
 - (b) act in good faith and exercise reasonable judgement to determine whether the conflict of interest is so material that it requires removing himself or herself physically from any Council discussion and remaining out of the room until the matter is decided by the Council.

PART 3 – Use of office

1. The actions of a councillor must not bring the Council or the office of councillor into disrepute.
2. A councillor must not take advantage, or seek to take advantage, of his or her office or status to improperly influence others in order to gain an undue, improper, unauthorised or unfair benefit or detriment for himself or herself or any other person or body.
3. In his or her personal dealings with the Council (for example as a ratepayer, recipient of a Council service or planning applicant), a councillor must not expect nor request, expressly or implicitly, preferential treatment for himself or herself or any other person or body.

PART 4 – Use of resources

1. A councillor must use Council resources appropriately in the course of his or her public duties.
2. A councillor must not use Council resources for private purposes except as provided by Council policies and procedures.
3. A councillor must not allow the misuse of Council resources by another person or body.
4. A councillor must avoid any action or situation which may lead to a reasonable perception that Council resources are being misused by the councillor or any other person or body.

PART 5 – Use of information

1. A councillor must protect confidential Council information in his or her possession or knowledge, and only release it if he or she has the authority to do so.
2. A councillor must only access Council information needed to perform his or her role and not for personal reasons or non-official purposes.
3. A councillor must not use Council information for personal reasons or non-official purposes.
4. A councillor must only release Council information in accordance with established Council policies and procedures and in compliance with relevant legislation.

PART 6 – Gifts and benefits

1. A councillor may accept an offer of a gift or benefit if it directly relates to the carrying out of the councillor's public duties and is appropriate in the circumstances.
2. A councillor must avoid situations in which the appearance may be created that any person or body, through the provision of gifts or benefits of any kind, is securing (or attempting to secure) influence or a favour from the councillor or the Council.
3. A councillor must carefully consider –
 - (a) the apparent intent of the giver of the gift or benefit; and
 - (b) the relationship the councillor has with the giver; and
 - (c) whether the giver is seeking to influence his or her decisions or actions, or seeking a favour in return for the gift or benefit.
4. A councillor must not solicit gifts or benefits in the carrying out of his or her duties.
5. A councillor must not accept an offer of cash, cash-like gifts (such as gift cards and vouchers) or credit.
6. A councillor must not accept a gift or benefit if the giver is involved in a matter which is before the Council.
7. A councillor may accept an offer of a gift or benefit that is token in nature (valued at less than \$50) or meets the definition of a token gift or benefit (if the Council has a gifts and benefits policy).
8. If the Council has a gifts register, a councillor who accepts a gift or benefit must record it in the relevant register.

PART 7 – Relationships with community, councillors and Council employees

1. A councillor –
 - (a) must treat all persons with courtesy, fairness, dignity and respect; and
 - (b) must not cause any reasonable person offence or embarrassment; and
 - (c) must not bully or harass any person.

2. A councillor must listen to, and respect, the views of other councillors in Council and committee meetings and any other proceedings of the Council, and endeavour to ensure that issues, not personalities, are the focus of debate.
3. A councillor must not influence, or attempt to influence, any Council employee or delegate of the Council, in the exercise of the functions of the employee or delegate.
4. A councillor must not contact or issue instructions to any of the Council's contractors or tenderers, without appropriate authorisation.
5. A councillor must not contact an employee of the Council in relation to Council matters unless authorised by the General Manager of the Council.

PART 8 – Representation

1. When giving information to the community, a councillor must accurately represent the policies and decisions of the Council.
2. A councillor must not knowingly misrepresent information that he or she has obtained in the course of his or her duties.
3. A councillor must not speak on behalf of the Council unless specifically authorised or delegated by the Mayor or Lord Mayor.
4. A councillor must clearly indicate when he or she is putting forward his or her personal views.
5. A councillor's personal views must not be expressed in such a way as to undermine the decisions of the Council or bring the Council into disrepute.
6. A councillor must show respect when expressing personal views publicly.
7. The personal conduct of a councillor must not reflect, or have the potential to reflect, adversely on the reputation of the Council.
8. When representing the Council on external bodies, a councillor must strive to understand the basis of the appointment and be aware of the ethical and legal responsibilities attached to such an appointment.

PART 9 – Variation of Code of Conduct

1. Any variation of this model code of conduct is to be in accordance with section 28T of the Act.

QUALIFIED PERSON'S ADVICE

The *Local Government Act 1993* provides (in part) as follows:

- . A general manager must ensure that any advice, information or recommendation given to the council is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- . A council is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council.

I therefore certify that with respect to all advice, information or recommendations provided to the Council in or with the following agenda:

- (i) the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- (ii) where any advice is directly given by a person who did not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.



Sandra Ayton
GENERAL MANAGER

AGENDA

COUNCILLORS ATTENDANCE

COUNCILLORS APOLOGIES

EMPLOYEES ATTENDANCE

GUEST(S) OF THE COUNCIL

MEDIA ATTENDANCE

PUBLIC ATTENDANCE

OPENING PRAYER

May the words of our lips and the meditations of our hearts be always acceptable in Thy sight, O Lord.

BUSINESS

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1 CONFIRMATION OF MINUTES OF THE COUNCIL

1.1 Confirmation of minutes

The Executive Services Officer reports as follows:

“The minutes of the previous ordinary meeting of the Council held on 25 June 2018 have already been circulated. The minutes are required to be confirmed for their accuracy.

The *Local Government (Meeting Procedures) Regulations 2015* provide that in confirming the minutes of a meeting, debate is allowed only in respect of the accuracy of the minutes.

A suggested resolution is submitted for consideration.”

- “That the minutes of the previous ordinary meeting of the Council held on 25 June 2018 be confirmed.”
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2 COUNCIL WORKSHOPS

2.1 Council workshops

The Executive Services Officer reports as follows:

“The following council workshops have been held since the last ordinary meeting of the Council.

- . 02.07.2018 – Roadside furniture, Overnight Stays Policy, Regional Waste Management – Governance review.

This information is provided for the purpose of record only. A suggested resolution is submitted for consideration.”

- “That the Officer’s report be received.”

3 MAYOR'S COMMUNICATIONS

3.1 Mayor's communications

The Mayor to report:

3.2 Mayor's diary

The Mayor reports as follows:

"I have attended the following events and functions on behalf of the Council:

- . Dementia-Friendly Central Coast – Connect Café official launch
- . Central Coast Council – 'Nominate a Mate' student volunteering award presentation at Ulverstone High School assembly
- . Switch Tasmania (Cradle Coast Innovation) – Board meeting
- . Cradle Coast Authority – Cradle Coast Futures Plan Workshop (Burnie)
- . Ulverstone Municipal Band – annual general meeting
- . Central Coast Chamber of Commerce and Industry – End-of-Financial-Year Party at the Lodge
- . David Engwicht, Creative Communities International – 7 Day Makeover revitalising Reibey Street and Ulverstone Wharf Precinct – launch party
- . Ulverstone Fire Brigade – annual dinner
- . Ulverstone Ladies Probus Club – 30th anniversary celebration
- . Dementia-Friendly Central Coast – Connect Café
- . Council-community morning tea – Forth, Leith, Kindred
- . Turners Beach Scout Group – presentation of volunteering certificates
- . Enormity Inc. – Coat Day launch
- . Radio community reports

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- . North Western Fisheries Association – annual general meeting and 90th anniversary celebration
 - . Apex Club of Ulverstone – changeover dinner
 - . Brixhibition Ulverstone 2018 – welcome address and competition presentations.”

The Executive Services Officer reports as follows:

“A suggested resolution is submitted for consideration.”

- “That the Mayor’s report be received.”
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3.3 Declarations of interest

The Mayor reports as follows:

“Councillors are requested to indicate whether they have, or are likely to have, a pecuniary (or conflict of) interest in any item on the agenda.”

The Executive Services Officer reports as follows:

“The *Local Government Act 1993* provides that a councillor must not participate at any meeting of a council in any discussion, nor vote on any matter, in respect of which the councillor has an interest or is aware or ought to be aware that a close associate has an interest.

Councillors are invited at this time to declare any interest they have on matters to be discussed at this meeting. If a declaration is impractical at this time, it is to be noted that a councillor must declare any interest in a matter before any discussion on that matter commences.

All interests declared will be recorded in the minutes at the commencement of the matter to which they relate.”

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3.4 Public question time

The Mayor reports as follows:

“At 6.40pm or as soon as practicable thereafter, a period of not more than 30 minutes is to be set aside for public question time during which any member of the public may ask questions relating to the activities of the Council.

Public question time will be conducted as provided by the *Local Government (Meeting Procedures) Regulations 2015* and the supporting procedures adopted by the Council on 20 June 2005 (Minute No. 166/2005).”

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4 COUNCILLOR REPORTS

4.1 Councillor reports

The Executive Services Officer reports as follows:

“Councillors who have been appointed by the Council to community and other organisations are invited at this time to report on actions or provide information arising out of meetings of those organisations.

Any matters for decision by the Council which might arise out of these reports should be placed on a subsequent agenda and made the subject of a considered resolution.”

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5 APPLICATIONS FOR LEAVE OF ABSENCE

5.1 Leave of absence

The Executive Services Officer reports as follows:

“The *Local Government Act 1993* provides that the office of a councillor becomes vacant if the councillor is absent without leave from three consecutive ordinary meetings of the council.

The Act also provides that applications by councillors for leave of absence may be discussed in a meeting or part of a meeting that is closed to the public.

There are no applications for consideration at this meeting.”

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6 DEPUTATIONS

6.1 Deputations

The Executive Services Officer reports as follows:

“No requests for deputations to address the meeting or to make statements or deliver reports have been made.”

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7 PETITIONS

7.1 Petitions

The Executive Services Officer reports as follows:

“No petitions under the provisions of the *Local Government Act 1993* have been presented.”

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8 COUNCILLORS' QUESTIONS

8.1 Councillors' questions without notice

The Executive Services Officer reports as follows:

“The *Local Government (Meeting Procedures) Regulations 2015* provide as follows:

- '29 (1) A councillor at a meeting may ask a question without notice –
- (a) of the chairperson; or
 - (b) through the chairperson, of –
 - (i) another councillor; or
 - (ii) the general manager.
- (2) In putting a question without notice at a meeting, a councillor must not –
- (a) offer an argument or opinion; or
 - (b) draw any inferences or make any imputations –
- except so far as may be necessary to explain the question.
- (3) The chairperson of a meeting must not permit any debate of a question without notice or its answer.
- (4) The chairperson, councillor or general manager who is asked a question without notice at a meeting may decline to answer the question.

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- (5) The chairperson of a meeting may refuse to accept a question without notice if it does not relate to the activities of the council.
 - (6) Questions without notice, and any answers to those questions, are not required to be recorded in the minutes of the meeting.
 - (7) The chairperson may require a councillor to put a question without notice in writing.'

If a question gives rise to a proposed matter for discussion and that matter is not listed on the agenda, Councillors are reminded of the following requirements of the Regulations:

- '8 (5) Subject to subregulation (6), a matter may only be discussed at a meeting if it is specifically listed on the agenda of that meeting.
- (6) A council by absolute majority at an ordinary council meeting, ..., may decide to deal with a matter that is not on the agenda if –
 - (a) the general manager has reported the reason it was not possible to include the matter on the agenda; and
 - (b) the general manager has reported that the matter is urgent; and
 - (c) in a case where the matter requires the advice of a qualified person, the general manager has certified under section 65 of the Act that the advice has been obtained and taken into account in providing general advice to the council.'

Councillors who have questions without notice are requested at this time to give an indication of what their questions are about so that the questions can be allocated to their appropriate Departmental Business section of the agenda."

<i>Councillor</i>	<i>Question</i>	<i>Department</i>
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8.2 Councillors’ questions on notice

The Executive Services Officer reports as follows:

“The *Local Government (Meeting Procedures) Regulations 2015* provide as follows:

- ‘30 (1) A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.

- (2) An answer to a question on notice must be in writing.’

It is to be noted that any question on notice and the written answer to the question will be recorded in the minutes of the meeting as provided by the Regulations.

Any questions on notice are to be allocated to their appropriate Departmental Business section of the agenda.

No questions on notice have been received.”

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NOTES

9 DEPARTMENTAL BUSINESS

GENERAL MANAGEMENT

9.1 Minutes and notes of committees of the Council and other organisations

The General Manager reports as follows:

“The following (non-confidential) minutes and notes of committees of the Council and other organisations on which the Council has representation have been received:

- . Cradle Coast Waste Management Group – meeting held 12 February 2018
- . Cradle Coast Waste Management Group – meeting held 9 April 2018
- . Cradle Coast Waste Management Group – meeting held 25 June 2018
- . Central Coast Youth Engaged Steering Committee – meeting held 28 June 2018.

Copies of the minutes and notes having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the (non-confidential) minutes and notes of committees of the Council be received.”

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9.2 Cradle Coast Waste Management Group – Annual Plan and Budget 2018–2019

The General Manager reports as follows:

“PURPOSE

The purpose of this report is to advise the Council of the proposed activities of the Cradle Coast Waste Management Group (CCWMG) and seek endorsement of the 2018–2019 Annual Plan and Budget (a copy is appended to this report).

BACKGROUND

The CCWMG strategic focus and key actions for 2018–2019 are identified within the Annual Plan and Budget, the key objectives are as follows:

- . Divert 50% of all MSW from local government landfill facilities across the region.
- . Increase the proportion of recycling bin receiving a pass mark as part of the recycling bin assessments to 90% across the region (based on the 2015–16 assessment pass rate of 81%).
- . Reduce incidents of illegal dumping at hotspot sites by 25% across the region (upon first establishing baseline data from council reports).
- . Member councils to be collection and reporting a standardised set (for material types, units, etc.) of data in relation to waste and resource recovery activities.

The CCWMG is responsible for the implementation of the Strategy including the development and implementation of this Annual Plan.

DISCUSSION

The CCWMG Annual Plan and Budget outlines the proposed activities that will be undertaken in the 2018–2019 financial year to achieve the goals of the Cradle Coast Regional Waste Management Strategy 2017–2022. The Annual Plan and Budget is funded by the voluntary levy of \$5.00 per tonne of waste delivered to landfills in the North West region.

The CCWMG developed the Annual Plan and Budget to fulfil the goals and strategies identified in the Cradle Coast Regional Waste Management Strategy. For each activity/project the CCWMG requires (where appropriate) a detailed 'Scope of Works' to be provided which is reviewed prior to issuing approval to ensure project outcomes will be delivered to the Group's quality and cost expectations.

In many projects, the CCWMG work in collaboration with the Northern Tasmanian Waste Management Group (NTWMG) to increase economies of scale and to share resources.

There are 20 actions proposed for 2018–2019 with the most significant actions listed below:

- 1 Addressing illegal dumping – manage a report on the established regional illegal dumping database;
- 2 Recycling and waste bin assessments – undertake kerbside recycling bin assessments and contamination education;

- 3 Household battery recycling – fund a free household battery recycling program to be managed by councils;
- 4 Education, promotion, Rethink Waste and schools program;
- 5 Implementation of Year 2 of the state-wide Communications Plan to promote correct waste and recycling practices;
- 6 Funding assistance for community groups to implement waste collection and diversion initiatives.

The Group comprises an elected member, general manager and technical staff from councils in the Cradle Coast region. The Council is represented on the Group by the General Manager.

RESOURCE, FINANCIAL AND RISK IMPACTS

Implementation of the Annual Plan and Budget 2018–2019 will have no impacts on Council resources as the actions are funded through waste levy revenue.

The Annual Plan and Budget is funded by the voluntary levy of \$5.00 per tonne of waste delivered to landfills in the North West region. Under this scenario an estimated \$350,000 would be available to the CCWMG in 2018–2019 to implement the initiatives from Year 1 of the five year Strategy.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

Council Sustainability and Governance

- . Improve corporate governance
- . Improve service provision
- . Strengthen local–regional connections.

The Plan also aligns with the Cradle Coast Regional Waste Management Strategy 2017–2022.

CONCLUSION

It is recommended that the Council endorse the Cradle Coast Waste Management Group Annual Plan and Budget 2018–2019.”

The Executive Services Officer reports as follows:

“A copy of the Cradle Coast Waste Management Group Annual Plan and Budget 2018–2019 having been provided to all Councillors, a suggested resolution is submitted for consideration.”

- “That the Council endorse the Cradle Coast Waste Management Group Annual Plan and Budget 2018–2019 (a copy being appended to and forming part of the minutes).”
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9.3 Central Coast Council Policies, Practices and Key Decisions register

The General Manager reports as follows:

“PURPOSE

The purpose of this report is to present the reviewed Central Coast Council Policies, Practices and Key Decisions Register (a copy of the registers schedules are appended to this report).

BACKGROUND

Over the past 12 months a review and update of Council’s Policies, Practices and Key Decisions has been undertaken and part of this review identified a number of the key decisions and practices that are no longer required as inclusions, due to completion of projects or changes in practices and key decisions.

DISCUSSION

The Central Coast Council Policies, Practices and Key Decisions translate the intentions and standing of the Council into action and for public record. The register is compiled by three separate sections, Council Policies, Practices and Key Decisions, with each schedule listing the document’s title, location, Council meeting reference and review date.

Policies –

The Council is required to develop policies for a range of reasons including compliance with legislation, in response to the Council's operational objectives, stakeholder concerns, providing direction for the organisation and Policies to assist and promote a positive organisational culture.

The Central Coast Council has two types of policies:

- . Council Policies are statutory policies required by legislation as part of the Council's business operations. These policies may also articulate the principles which provide instruction across key strategic areas. The Council policies are approved by Council and apply across the community and organisation.
- . Organisational Policies are administrative policies which translate the requirements of legislation or strategic level policy into operational principles that guide the operation of the Council.

The Council's Policies are reviewed at a minimum of three yearly, unless specified in legislation or the Policy itself. The register identifies Policies due for review and forms part of the Council's annual planning.

Practices –

The Practices register lists Plans, Strategies and other Council guidelines adopted by the Council. These documents inform and guide Council Officers for the delivery of services, projects and to assist in the management of community committees. These documents are governed by an overarching Plan, the Council's Strategic Plan which identifies key strategic direction, strategies and actions that the Council plans to pursue over a 10-year period. All subsequent practices are developed on the foundation of the Council's Strategic Plan.

Key Decisions –

A Key Decision is a beneficial communication tool and ensures the Council has a central location for key decisions made past and present. The Key Decisions directly refer to a specific decision made at a Council meeting and provide insight as to how the decision was reached. Decisions listed on this register relate to the Council's operations, political and ethical standings.

During the review, there were a number of items that were identified as no longer required, relevant or have been superseded. These items were collectively approved

by the Council's Leadership Team during workshops at their monthly meetings. A number of matters from the register form part of the 2018–2019 Annual Plan.

Following endorsement, the register and associated links to the Policies, Practices and Key Decisions will be available on the Council's website.

CONSULTATION

Consultation is not required on this report.

RESOURCE, FINANCIAL AND RISK IMPACTS

Other than staff time there is no impact on Council resources.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions.

Council Sustainability and Governance

- Improve corporate governance
- Effective communication and engagement.

CONCLUSION

It is recommended that the Council endorse the reviewed Central Coast Council Policies, Practices and Key Decisions Register."

The Executive Services Officer reports as follows:

"A copy of the reviewed Central Coast Council Policies, Practices and Key Decisions Register schedules having been circulated to all Councillors, a suggested resolution is submitted for consideration."

- "That the Council endorse the reviewed Central Coast Council Policies, Practices and Key Decisions Register."

9.4 Quarterly Performance Report – 2017–2018 Annual Plan to 30 June 2018

The General Manager reports as follows:

"PURPOSE

The purpose of this report is to present the Quarterly Performance Report on the Council's 2017–2018 Annual Plan to 30 June 2018.

BACKGROUND

The Council's 2017–2018 Annual Plan and Budget Estimates were adopted by the Council at its Ordinary meeting on Monday, 19 June 2017 in accordance with the requirements of the *Local Government Act 1993*.

DISCUSSION

The Quarterly Performance Report to Council provides an update on the progress of strategic actions included in the Council's 2017–2018 Annual Plan. Strategies and Actions are listed in Departmental order and provide information on the Department responsible for the action, each action's status, including progress comments, and the estimated percentage completed against the action's targets for the financial year. The final copy of the Quarterly Performance Report to Council 2017–2018 to 30 June 2018 is appended.

CONSULTATION

Consultation is not required on this report.

RESOURCE, FINANCIAL AND RISK IMPACTS

Other than staff time there is no impact on Council resources.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

Council Sustainability and Governance

- . Improve corporate governance
- . Improve service provision
- . Effective communication and engagement
- . Strengthen local–regional connections.

CONCLUSION

It is recommended that the Council receive the Quarterly Performance Report on the 2017–2018 Annual Plan as at 30 June 2018.”

The Executive Services Officer reports as follows:

“A copy of the Quarterly Performance Report to Council – 30 June 2018 having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That Council receive the Quarterly Performance Report on the 2017–2018 Annual Plan as at 30 June 2018.”

COMMUNITY SERVICES

9.5 Statutory determinations

The Director Community Services reports as follows:

“A Schedule of Statutory Determinations made during the month of June 2018 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reports as follows:

“A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the Schedule of Statutory Determinations (a copy being appended to and forming part of the minutes) be received.”

9.6 Council acting as a planning authority

The Mayor reports as follows:

“The *Local Government (Meeting Procedures) Regulations 2015* provide that if a council intends to act at a meeting as a planning authority under the *Land Use Planning and Approvals Act 1993*, the chairperson is to advise the meeting accordingly.

The Director Community Services has submitted the following report:

‘If any such actions arise out of Agenda Item 9.7 they are to be dealt with by the Council acting as a planning authority under the *Land Use Planning and Approvals Act 1993*.’”

The Executive Services Officer reports as follows:

“Councillors are reminded that the *Local Government (Meeting Procedures) Regulations 2015* provide that the general manager is to ensure that the reasons for a decision by a council acting as a planning authority are recorded in the minutes.

A suggested resolution is submitted for consideration.”

- “That the Mayor’s report be received.”

9.7 **Residential (dwelling) and outbuilding (garage) – variation to side and rear boundary setback standards and building height at 5 Shorehaven Drive, Turners Beach – Application No. DA217196**

The Director Community Services reports as follows:

“The Planning Officer has prepared the following report:

<i>‘DEVELOPMENT APPLICATION NO.:’</i>	DA217196
<i>PROPOSAL:</i>	Residential (dwelling) and outbuilding (garage) – variation to side and rear boundary setback standards and building height
<i>APPLICANT:</i>	Oramatis Studio
<i>LOCATION:</i>	5 Shorehaven Drive, Turners Beach
<i>ZONE:</i>	Low Density Residential
<i>PLANNING INSTRUMENT:</i>	<i>Central Coast Interim Planning Scheme 2013</i> (the Scheme)
<i>ADVERTISED:</i>	2 June 2018
<i>REPRESENTATIONS EXPIRY DATE:</i>	17 June 2018
<i>REPRESENTATIONS RECEIVED:</i>	Two
<i>42-DAY EXPIRY DATE:</i>	27 July 2018
<i>DECISION DUE:</i>	16 July 2018
<i>PURPOSE</i>	

The purpose of this report is to consider an application to construct a two-storey dwelling and associated outbuilding on Low Density Residential land at 5 Shorehaven Drive, Turners Beach.

Accompanying the report are the following documents:

- . Annexure 1 – location plan;
- . Annexure 2 – application documentation;
- . Annexure 3 – representations;
- . Annexure 4 – photographs;
- . Annexure 5 – TasWater’s Submission to Planning Authority Notice; and
- . Annexure 6 –Statement of Likely Compliance from the Road Authority and the Stormwater Authority.

BACKGROUND

Development description –

Application is made to construct a 619m² two-storey dwelling and outbuilding (garage/boat shed).

The proposed dwelling would be of a modern concrete block architectural design, with a mixture of render and timber finishes.

The ground floor would comprise a bedroom, office, laundry, rumpus room garage, workshop and outdoor barbeque area with a separate outbuilding attached to the dwelling. The outbuilding would house a boat or caravan. Development area would be approximately 349m².

The first floor would comprise three bedrooms, living/dining/kitchen areas, a butler’s pantry, bathroom and deck; total development floor area would be approximately 269m².

The proposed dwelling would be setback 1m from the western side boundary and 100mm from the eastern side boundary. The ground floor outdoor barbeque area would be within 3m of the rear southern boundary.

Site description and surrounding area –

The 701m² residential allotment is located within the urban area of Shorehaven Drive, Turners Beach. TasWater sewer infrastructure is located approximately 2m from the rear boundary.

Surrounding land is also zoned Low Density Residential and accommodates dwellings of both single and double-storey.

The land falls under the Turners Beach Specific Area Plan.

History -

The plan of subdivision was approved by the Council on 22 August 2016.

DISCUSSION

The following table is an assessment of the relevant Scheme provisions:

Low Density Residential

CLAUSE	COMMENT
12.3 Use Standards	
12.3.1 Discretionary Permit Use	
12.3.1–(P1) Discretionary permit use must:	Not applicable.
(a) be consistent with local area objectives;	Residential use is Permitted.
(b) be consistent with any applicable desired future character statement; and	
(c) minimise likelihood for adverse impact on amenity for use on adjacent land in the zone.	
12.3.2 Impact of Use	
12.3.2–(A1) Permitted non-residential use must adjoin at least one residential use on the same street frontage.	Not applicable. Use is residential.
12.3.2–(A2) Permitted non-residential use must not generate more than 40 average daily vehicle movements.	Not applicable. Use is residential.

12.3.2–(A3) Other than for emergency services, residential, and visitor accommodation, hours of operation must be between 6.00am and 9.00pm.	Not applicable. Residential use is not subject to hours of operation.
12.4 Development Standards	
12.4.1 Suitability of a site or lot for use or development	
<p>12.4.1–(A1) A site or each lot on a plan of subdivision must:</p> <p>(a) have an area of:</p> <ul style="list-style-type: none"> (i) not less than 500m² excluding any access strip; or (ii) if in a locality shown on Table A1 to this clause, not less than the site area shown for that locality; and <p>(b) contain a building area of not less than 10.0m x 15.0m:</p> <ul style="list-style-type: none"> (i) clear of any applicable setback from a frontage, side, or rear boundary; (ii) clear of any applicable setback from a zone boundary; (iii) clear of any registered easement; 	<p>(a)(i) Compliant. Site area is 701m².</p> <p>(a)(ii) Not applicable. Satisfied by (a)(i).</p> <p>(b)(i) Non-compliant. The development would be within 3.1m of the rear boundary, within 1m of the side western boundary and 100mm of the side eastern boundary.</p> <p>Refer to “Issues” section of this report.</p> <p>(b)(ii) Not applicable. No zone boundary.</p> <p>(b)(iii) Not applicable. The development would be clear of the registered drainage easement.</p> <p>(b)(iv) Not applicable. No right-of-way.</p> <p>(b)(v) Compliant. The development would be clear of the sewer line.</p>

<ul style="list-style-type: none"> (iv) clear of any registered right-of-way benefiting other land; (v) clear of any restriction imposed by a utility; (vi) not including an access strip; (vii) accessible from a frontage, or access strip; and (viii) if a new residential lot with a long axis within the range 30 degrees east of north and 20 degrees west of north. 	<ul style="list-style-type: none"> (b)(vi) Not applicable. No access strip. (b)(vii) Compliant. The site is accessible from Shorehaven Drive. (b)(viii) Not applicable. Not a new lot.
<p>12.4.1–(A2) A site or each lot on a subdivision plan must have a separate access from a road:</p> <ul style="list-style-type: none"> (a) across a frontage over which no other land has a right of access; and (b) if an internal lot, by an access strip connecting to a frontage over land not required as the means of access to any other land; or (c) by a right of way connecting to a road <ul style="list-style-type: none"> (i) over land not required as the means of access to any other land; and (ii) not required to give the lot of which it is a part 	<ul style="list-style-type: none"> (a) Compliant. Access and frontage to Shorehaven Drive. (b) Not applicable. Not an internal lot. (c) Not applicable. Satisfied by (a). (d) Compliant. Frontage to Shorehaven Drive is 20.95m wide. (e) Compliant. The Road and Stormwater Authority issued a Statement of Compliance. Refer to Annexure 5.

<p>the minimum properties of a lot in accordance with the acceptable solution in any applicable standard; and</p> <p>(d) with a width of frontage and any access strip or right-of-way of not less than:</p> <p>(i) 3.6m for a single dwelling development; or</p> <p>(ii) 6.0m for multiple dwelling development or development for a non-residential use; and</p> <p>(e) the relevant road authority in accordance with the <i>Local Government (Highways) Act 1982</i> or the <i>Roads and Jetties Act 1935</i> must have advised it is satisfied adequate arrangements can be made to provide vehicular access between the carriageway of a road and the frontage, access strip or right-of-way to the site or each lot on a proposed subdivision plan.</p>	
<p>12.4.1-(A3) A site or each lot on a plan of subdivision must be capable of connecting to a water supply:</p> <p>(a) provided in accordance with the <i>Water and Sewerage Industry Act 2008</i>; or</p> <p>(b) from a rechargeable drinking water system ^{R4} with a storage capacity of not less than 10,000 litres if:</p> <p>(i) there is not a reticulated water supply; and</p>	<p>(a) Compliant. The site is connected to the reticulated water system.</p> <p>(b) Not applicable. The development has satisfied (a).</p>

<p>(ii) development is for:</p> <p>a. a single dwelling; or</p> <p>b. a use with an equivalent population of not more than 10 people per day.</p>	
<p>12.4.1–(A4) A site or each lot on a plan of subdivision must be capable of draining and disposing of sewage and liquid trade waste:</p> <p>(a) to a sewerage system provided in accordance with the <i>Water and Sewerage Industry Act 2008</i>; or</p> <p>(b) by on-site disposal if:</p> <p>(i) sewage or liquid trade waste cannot be drained to a reticulated sewer system; and</p> <p>(ii) the development:</p> <p>a. is for a single dwelling; or</p> <p>b. provides for an equivalent population of not more than 10 people per day; or</p> <p>c. creates a total sewage and waste water flow of not more than 1,000 litres per day; and</p>	<p>(a) Compliant. The site is connected to the reticulated sewerage system.</p> <p>(b) Not applicable. The development has satisfied (a).</p>

<p>(iii) the site has capacity for on-site disposal of domestic waste water in accordance with AS/NZS1547:2012 On-site domestic-wastewater management, clear of any defined building area or access strip.</p>	
<p>12.4.1–(A5) A site or each lot on a plan of subdivision must be capable of draining and disposing of stormwater:</p> <p>(a) to a stormwater system provided in accordance with the <i>Urban Drainage Act 2013</i>; or</p> <p>(b) if stormwater cannot be drained to a stormwater system:</p> <p>(i) for discharge to a natural drainage line, water body, or watercourse; or</p> <p>(ii) for disposal within the site if:</p> <p>a. the site has an area of not less than 5,000m²;</p> <p>b. the disposal area is not within any defined building area;</p> <p>c. the disposal area is not within any area required for the disposal of sewage;</p> <p>d. the disposal area is not within any access</p>	<p>(a) Compliant. The site is connected to the reticulated stormwater system.</p> <p>(b) Not applicable. The development has satisfied (a).</p>

<p>strip; and</p> <p>e. not more than 50% of the site is impervious surface; and</p> <p>(iii) the development is for a single dwelling.</p>	
12.4.2 Dwelling density	
<p>12.4.2-(A1) The site area per dwelling must:</p> <p>(a) be not less than 500m² if the site has:</p> <p>(i) connection to a reticulated water supply;</p> <p>(ii) connection to a reticulated sewer system; and</p> <p>(iii) connection to a stormwater system; or</p> <p>(b) if the site is in a locality shown on Table 1 to this clause, not less than the site area for that locality.</p>	<p>Compliant. Site area is 701m².</p> <p>(a)(i) Compliant. Connected to reticulated water supply.</p> <p>(a)(ii) Compliant. Connected to sewer system.</p> <p>(a)(iii) Compliant. Connected to stormwater system.</p> <p>(b) Not applicable. The development has satisfied (a).</p>
12.4.3 Location and configuration of development	
<p>12.4.3-(A1) The wall of a building must be set back from a frontage:</p> <p>(a) not less than 4.5m from a primary frontage; and</p>	<p>(a) Compliant. Setback from the primary frontage would be 5.5m.</p> <p>(b) Not applicable. No secondary frontage.</p>

<p>(b) not less than 3.0m from any secondary frontage; or</p> <p>(c) not less than and not more than the setbacks for any existing building on each of the immediate adjoining sites;</p> <p>(d) not less than for any building retained on the site;</p> <p>(e) in accordance with any building area shown on a sealed plan; or</p> <p>(f) if the site abuts a road shown in the Table to this Clause, the setback specified for that road.</p>	<p>(c) Not applicable. Satisfied by (a).</p> <p>(d) Not applicable. No other buildings on the site.</p> <p>(e) Not applicable. No building area on a Sealed Plan.</p> <p>(f) Not applicable. Site does not abut the Bass Highway.</p>
<p>12.4.3–(A2) All buildings must be contained within a building envelope determined by:</p> <p>(a) the applicable frontage setback;</p> <p>(b) if the site is in a locality shown on Table A2, not less than the setback distance specific from the feature specified;</p> <p>(c) projecting a line at an angle of 45 degrees from the horizontal at a height of 3.0m above natural ground level at each side boundary and at a distance of 4.0m from the</p>	<p>(a) Compliant. Frontage setback would be 5.5m.</p> <p>(b) Not applicable. No Table to this Clause.</p> <p>(c) Non-compliant. The development would be within 1 m of both side boundaries and within 3m of the rear boundary. Refer to “Issues” section of this report.</p> <p>(c)(i) Not applicable. The development has addressed (c)(ii).</p> <p>(c)(ii) Non-compliant.</p> <p>(c)(ii)a. Not applicable. The development has addressed (b).</p>

<p>rear boundary to a building height of not more than 8.5m above natural ground level if walls are set back:</p> <ul style="list-style-type: none"> (i) not less than 1.5m from each side boundary; or (ii) less than 1.5m from a side boundary if wall height is not more than 3.0m; and: <ul style="list-style-type: none"> a. built against an existing wall of an adjoining building; or b. the wall or walls: <ul style="list-style-type: none"> i. have the lesser of a total length of 9.0m or one-third of the boundary with the adjoining land; ii. there is no door or window in the wall of the building; and iii. overshadowing does not result in: <ul style="list-style-type: none"> a. less than two hours of continuous sunlight to a required minimum private open space area in an adjacent dwelling between 9.00am and 3.00pm on 21 June; or 	<ul style="list-style-type: none"> (c)(ii)b.i. Non-compliant. The dwelling would have a total wall length of 11m within 1m of the western side boundary, with the proposed outbuilding garage/boat shed having a wall length of 9.5m within 100mm of the eastern side boundary. (c)(ii)b.ii. Non-compliant. The dwelling would have windows in the western side elevation within 1m of the side boundary. Refer to "Issues" section of this report. (c)(iii)a. Compliant. Shadow diagrams provided with the application indicate that no private open space of either adjacent dwelling would be overshadowed for more than two continuous hours between 9.00am and 3.00pm on 21 June. (c)(iii)b. Not applicable. The development has satisfied b.(iii)a. (d) Not applicable. No building envelope on a sealed plan.
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<p>b. a further reduction in continuous sunlight to a required minimum private open space area in an adjacent dwelling if already less than two hours between 9.00am and 3.00pm on 21 June; or</p> <p>(d) in accordance with any building envelope shown on a sealed plan.</p>	
<p>12.4.3–(A3) Site coverage must:</p> <p>(a) not be more than 50%; or</p> <p>(b) if the site is in a locality shown in the Table to this Clause, not more than the site coverage for that locality; and</p> <p>(c) not include any part of a site required for the disposal of sewage or stormwater; or</p> <p>(d) not be more than any building area shown on a sealed plan.</p>	<p>(a) Compliant. Site coverage would be approximately 49% of the 700m² lot. Ground floor development area including garage/boat shed equals 299.2m² plus outdoor entertainment area equals 50.4m². Total building area equals 349.6m².</p> <p>(b) Not applicable. No Table to this Clause.</p> <p>(c) Not applicable. Site is connected to reticulated services.</p> <p>(d) Not applicable. No building envelope on a sealed plan.</p>

<p>12.4.3–(A4) A garage, carport, or an external car parking area and any area for the display, handling, or storage of goods, materials, or waste must be located behind the primary frontage of a building.</p>	<p>Compliant.</p> <p>Internal garage and additional garage/boat shed would be located behind the primary frontage of the dwelling.</p>
<p>12.4.3–(A5) Total width of openings in the frontage elevation of a garage or carport (whether freestanding, or part of any other building) must be the lesser of:</p> <p>(a) 6.0m; or</p> <p>(b) half the width of the frontage.</p>	<p>(a) Not applicable. The development has satisfied (b).</p> <p>(b) Compliant. The internal garage and additional garage/boat shed would have a total width of openings of 8m which is less than half the width of the frontage being 20m.</p>
<p>12.4.4 Visual and acoustic privacy for residential development</p>	
<p>12.4.4–(A1) A door or window to a habitable room, or any part of a balcony, deck, roof garden, parking space, or carport of a building must:</p> <p>(a) if the finished floor level is more than 1.0m above natural ground level:</p> <p>(i) be not less than 6.0m from any door, window, balcony, deck, or roof garden in a dwelling on the same site;</p> <p>(ii) be not less than 3.0m from a side boundary;</p>	<p>(a)(i) Compliant. There would only be one dwelling on-site.</p> <p>(a)(ii) Non-compliant. The dwelling would be constructed 1m from the western side boundary with windows to a habitable room closer than 3m.</p> <p>(a)(iii) Compliant. All windows on the first floor would be setback 16m from the rear boundary.</p> <p>(a)(iv) Not applicable. The lot is not an internal lot.</p> <p>Refer to “Issues” section of this report.</p>

<p>(iii) be not less than 4.0m from a rear boundary;</p> <p>(iv) if an internal lot, be not less than 4.5m from the boundary abutting a rear boundary of a lot of an adjacent frontage site; or</p> <p>(b) if less than the setbacks in clause A1(a):</p> <p>(i) be off-set by not less than 1.5m from the edge of any door or window in another dwelling;</p> <p>(ii) have a window sill height of not less than 1.8m above finished floor level;</p> <p>(iii) have fixed and durable glazing or screening with a uniform transparency of not more than 25% in that part of a door or window less than 1.7m above finished floor level; or</p> <p>(iv) have a fixed and durable external screen other than vegetation of not less than 1.8m height above the finished floor level and with a uniform transparency of not more than 25% located for the full width of the door, window, balcony, deck, roof garden, parking space, or carport.</p>	<p>(b)(i) Compliant. There is no dwelling on adjoining land.</p> <p>(b)(ii) Non-compliant. Windows in the western elevation (lounge room) would have a sill height less than 1.8m.</p> <p>(b)(iii) Compliant. Windows would have a fixed durable glazing to parts of the window with a sill height less than the 1.7m.</p> <p>(b)(iv) Not applicable. The development has satisfied (iii). Refer to "Issues" section of this report.</p>
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<p>12.4.4–(A2) An access strip, or shared driveway, including any pedestrian pathway and parking area must be separated by a distance of not less than 1.5m horizontally and 1.5m vertically from the door or window to a dwelling, or any balcony, deck, or roof garden in a dwelling.</p>	<p>Not applicable.</p> <p>No access strip or shared driveway.</p>
<p>12.4.5 Private open space for residential use</p>	
<p>12.4.5–(A1) Each dwelling must provide private open space:</p> <p>(a) if a dwelling with a floor level of not more than 2.5m above finished ground level, a ground level area:</p> <ul style="list-style-type: none"> (i) located adjoining the rear or side of the dwelling; (ii) accessible from the dwelling; (iii) of not less than 25.0m²; (iv) with a minimum dimension of 4.0m; (v) on a single level; and (vi) with a gradient of not more than 1 in 10; and <p>(b) if a dwelling with a floor level of more than 2.5m above finished ground level, as an alternative to a ground level area, a private balcony, deck, terrace, or roof garden:</p>	<ul style="list-style-type: none"> (a)(i) Non-compliant. Private open space would be located to the front of the dwelling. (a)(ii) Compliant. Private open space would be accessible from the ground floor of the dwelling. (a)(iii) Compliant. Area of private open space would be greater than 25m². (a)(iv) Compliant. Minimum dimension approximately 5m. (a)(v) Compliant. Private open space would be on a single level. (a)(vi) Compliant. Site is flat. (b) Not applicable. Dwelling would not have a floor level of more than 2.5m above finished ground level. <p>Refer to “Issues” section of this report.</p>

<ul style="list-style-type: none"> (i) of not less than 25.0m²; (ii) with a minimum dimension of 4.0m; and (iii) accessible from the dwelling. 	
<p>12.4.5–(A2) The required minimum private open space area must be capable of receiving at least three hours of sunlight between 9.00am and 3.00pm on 21 June.</p>	<p>Compliant.</p> <p>The required private open space would be located to the north of the dwelling and would achieve three continuous hours of sunlight between the hours of 9.00am and 3.00pm on 21 June.</p>
<p>12.4.5–(A3) Unless there is a ground level private open space area directly accessible at grade to a shared driveway or pedestrian pathway, each dwelling in a multiple dwelling development must have access to a waste storage area:</p> <ul style="list-style-type: none"> (a) located behind the applicable frontage setback; (b) of not less than 1.5m² per dwelling; (c) screened to view from the frontage and any dwelling by a wall of height not less than 1.2m above finished ground level; and (d) not less than 6.0 from a window, door, balcony, deck, roof garden, or private open space area of a dwelling. 	<p>Not applicable.</p> <p>No multiple dwellings proposed.</p>

12.4.5 Frontage fences	
<p>12.4.6–(A1) The height of a fence, including any supporting retaining wall on a frontage or within a frontage setback must be:</p> <p>(a) not more than 1.2m if the fence is solid; or</p> <p>(b) not more than 1.8m provided that part of the fence above 1.2m has openings that provide a uniform transparency of not less than 30%.</p>	<p>Compliant.</p> <p>(a) Not applicable. The development has satisfied (b).</p> <p>(b) Compliant. The proposed development would include a 1.8m masonry fence with 30% timber slat opening.</p>
12.4.7 Setback of development for sensitive use	
<p>12.4.7–(A1) A building containing a sensitive use must be contained within a building envelope determined by:</p> <p>(a) the setback distance from the zone boundary as shown on the Table to this clause; and</p> <p>(b) projecting upward and away from the zone boundary at an angle of 45 degrees above the horizontal from a wall height of 3.0m at the required setback distance from the zone boundary.</p>	<p>Compliant.</p> <p>(a) No applicable setbacks.</p> <p>(b) No applicable setbacks.</p>

<p>12.4.7–(A2) Development for a sensitive use must be not less than 50.0m from:</p> <ul style="list-style-type: none"> (a) the Bass Highway; (b) a railway; (c) land designated in the planning scheme for future road, or rail purposes, or (d) a proclaimed wharf area. 	<p>Compliant.</p> <ul style="list-style-type: none"> (a) Compliant. Site is 250m to Bass Highway. (b) Compliant. Site is 95m to a railway. (c) Not applicable. No land designated for road or rail purposes. (d) Not applicable. Nearest proclaimed wharf area is in Devonport; some 15km to the east.
<p>12.4.8 Subdivision</p>	
<p>12.4.8–(P1) Each new lot on a plan of subdivision must be:</p> <ul style="list-style-type: none"> (a) intended for residential use; (b) a lot required for public use by the State Government, a Council, a statutory authority, or a corporation, all the shares of which are held by or on behalf of the State, a Council, or by a statutory authority; or (c) for a purpose permissible in the zone. 	<p>Not applicable. No subdivision proposed.</p>

12.4.9 Reticulation of an electricity supply to new lots on a plan of subdivision	
12.4.9–(A1) Electricity reticulation and site connections must be installed underground.	Not applicable. No subdivision proposed.
CODES	
E1 Bushfire-Prone Areas Code	Not applicable. Not a subdivision, hazardous or vulnerable use.
E2 Airport Impact Management Code	Not applicable. No Code in the Scheme.
E3 Clearing and Conversion of Vegetation Code	Not applicable. No clearing or conversion of vegetation.
E\$ Change in Ground Level Code	Not applicable. No change in ground level.
E5 Local Heritage Code	Not applicable. No Local Heritage Code in the Scheme.
E6 Hazard Management Code	Not applicable. The site is shown on the coastal inundation maps as having a low risk to coastal inundation.
E7 Sign Code	Not applicable. No signage proposed.
E8 Telecommunication Code	Not applicable. No telecommunications proposed.
E9 Traffic Generating Use and Parking Code	
E9.2 Application of this Code	Code applies to all development.

E9.4 Use or development exempt from this Code	Not exempt. No Local Area Parking Scheme applies to the site.
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E9.5 Use Standards	
E9.5.1 Provision for parking	
E9.5.1-(A1) Provision for parking must be: (a) the minimum number of on-site vehicle parking spaces must be in accordance with the applicable standard for the use class as shown in the Table to this Code;	(a) Compliant. Table E9A requires two car parking spaces for a residential dwelling. The dwelling would have a double garage and an additional garage for the purposes of storing a caravan/boat. The requirement for two car parking spaces has been satisfied.
E9.5.2 Provision for loading and unloading of vehicles	
E9.5.2-(A1) There must be provision within a site for: (a) on-site loading area in accordance with the requirement in the Table to this Code; and (b) passenger vehicle pick-up and set-down facilities for business, commercial, educational and retail use at the rate of one space for every 50 parking spaces.	Not applicable. For the development of a single dwelling.

E9.6 Development Standards	
E9.6.2 Design of vehicle parking and loading areas	
E9.6.2 A1.1 All development must provide for the collection, drainage and disposal of stormwater; and	Compliant by a Condition to be placed on the Permit.
<p>E9.6.2 A1.2 Other than for development for a single dwelling in the General Residential, Low Density Residential, Urban Mixed Use and Village zones, the layout of vehicle parking area, loading area, circulation aisle and manoeuvring area must –</p> <ul style="list-style-type: none"> (a) Be in accordance with AS/NZS 2890.1 (2004) – Parking Facilities – Off-Street Car Parking; (b) Be in accordance with AS/NZS 2890.2 (2002) Parking Facilities – Off-Street Commercial Vehicles; (c) Be in accordance with AS/NZS 2890.3 (1993) Parking Facilities – Bicycle Parking Facilities; (d) Be in accordance with AS/NZS 2890.6 Parking Facilities – Off-Street Parking for People with Disabilities; (e) Each parking space must be separately accessed from the internal circulation aisle within the site; 	<p>Not applicable.</p> <p>For the development of a single dwelling.</p>

<p>(f) Provide for the forward movement and passing of all vehicles within the site other than if entering or leaving a loading or parking space; and</p> <p>(g) Be formed and constructed with compacted sub-base and an all-weather surface.</p>	
<p>E9.6.2-(A2) Design and construction of an access strip and vehicle circulation, movement and standing areas for use or development on land within the Rural Living, Environmental Living, Open Space, Rural Resource, or Environmental Management zones must be in accordance with the principles and requirements for in the current edition of Unsealed Roads Manual – Guideline for Good Practice ARRB.</p>	<p>Not applicable.</p> <p>Land is zoned Low Density Residential.</p>
<p>E10 Water and Waterways Code</p>	<p>Not applicable.</p> <p>The development is not within 30m of a waterway, watercourse or shoreline.</p>
<p>TURNERS BEACH SPECIFIC AREA PLAN</p>	
<p>F4.2 Application of Code</p>	<p>The site is subject to the Turners Beach Specific Area Plan.</p>
<p>F4.4 Exemption</p>	<p>Not exempt.</p>

F4.7 Development Standards	
F4.7.1 Building height	
F3.5.1–(A1) Building height must not be more than 5.5m.	<p>Non-compliant.</p> <p>Building height would be 6.4m.</p> <p>Refer to “Issues” section of this report.</p>
F4.7.2 Vegetation management	
F4.7.2–(A1) There must be no clearing or conversion of vegetation within the littoral, riparian, and road reserves.	Compliant. Road reserve is already clear of vegetation.
F4.7.3 Landscaping	
F4.7.3–(A1) Other than for an internal lot, not less than 50% of the site area between the frontage and a building containing a dwelling must be landscaped with not less than grass.	<p>Compliant.</p> <p>Fifty percent of the frontage between the dwelling and the street frontage would be landscaped with not less than grass.</p>
F4.7.4 Beach access	
F4.7.4–(A1) New vehicular or pedestrian accesses to the beach or Forth River must not be created.	<p>Not applicable.</p> <p>Site does not adjoin the beach or Forth River riparian land.</p>

F4.7.5 Subdivision	
F4.7.5-(A1) The size of a new lot on a plan of subdivision must not be less than 650m ² .	<p>Not applicable.</p> <p>No subdivision proposed.</p>

Issues –

1 *Dwelling would be outside the building envelope –*

The Scheme's Acceptable Solution 10.4.2–(A3) requires that a dwelling with a building height of not more than 2.4m and protrusions (such as eaves, steps, porches and awnings) that extend not more than 0.6m horizontally beyond the building envelope, must be contained within a building envelope determined by a projecting line at an angle of 45 degrees from the horizontal at a height of 3m above natural ground level at the side boundaries, and a distance of 4m from the rear boundary to a building height of not more than 8.5m above natural ground level. The proposal seeks a variation to this standard, seeking to construct a dwelling with a portion of the north-west corner of the dwelling outside the building envelope.

The proposed dwelling would be setback 1m from the western side boundary, 100mm from the eastern side boundary and 3.1m from the southern rear boundary. An exercise of discretion is required to determine if a Permit may be issued.

Performance Criteria 12.4.3–(P2) requires that for variations to boundary setback and building envelope standards, the development must minimise the likelihood for overshadowing, minimise the apparent scale and be consistent with the streetscape and provide separation between buildings to attenuate impacts.

The proposed development site adjoins the side boundaries of 3 and 7 Shorehaven Drive and the rear property boundary of 4–6 Lethborg Avenue.

Lots are orientated north/south, with property frontages facing north and the rear of the land to the south. The subject lot and adjoining allotments receive direct or proportional amounts of sunlight throughout the day, from the east during the morning, then from direct north at noon and western sunlight during the afternoon. Impacts on each property are outlined below:

3 Shorehaven Drive

Overshadowing –

The main wall of the proposed dwelling would be setback 3.5m from the eastern side boundary with the proposed outbuilding/garage setback 100mm from the same boundary.

Shadow diagrams provided with the application indicate that the proposed development would cast a shadow over a portion of the lot at 3 Shorehaven Drive from late afternoon (3.00pm) in winter. The site at 3 Shorehaven Drive would be clear of any shadow between the hours of 9.00am to 12 noon with the shadow cast increasing in the afternoon resulting in the south-west area of the site being in full shadow after 3.00pm. The Council has a current application (at the time of writing this report) for a dwelling at 3 Shorehaven Drive. The submitted plans for 3 Shorehaven Drive show a proposed dwelling to be located 5.9m from the western side boundary adjoining the development site. The habitable living areas of the proposed dwelling would be located to the western elevation. The allocated private open space for the dwelling would be located on the western side of the dwelling adjacent 5 Shorehaven Drive.

Based on the shadow diagrams provided with the application, the living areas of the proposed dwelling and the private open space at 3 Shorehaven Drive, would be capable of receiving sunlight for more than three continuous hours on 21 June. This is considered to be reasonable.

Visual impact –

The proposed dwelling at 5 Shorehaven Drive would have a total height of 6.4m. The main wall of the proposed dwelling would be setback 3.5m from the eastern side boundary. The Performance Criteria requires that development must minimise the scale, bulk and proportion of a building. The distance between the proposed dwellings would be approximately 9.5m. The proposed dwelling fits within the required building envelope to the north-east required by the Scheme adjoining 3 Shorehaven Drive.

Two-storey dwellings are not uncommon in this area of Turners Beach. It would be unreasonable to say that the proposed dwelling, due to scale and height, would create a visual impact to adjoining properties

given this new area of subdivision is characterised by two-storey dwellings.

Streetscape and pattern of separation –

The pattern of separation between residential buildings would not be materially different to other residential development approved in this area. As stated above, two-storey development is common in Turners Beach. The proposed dwelling would not be disparate from the established pattern of development approved in the area.

7 Shorehaven Drive

Overshadowing –

The proposed dwelling would be setback 1m from the western side boundary. The living areas of the dwelling and the private open space area of adjoining land at 7 Shorehaven Drive are orientated to the western side of the lot. The impacts caused by the proposed dwelling to habitable rooms and private open space of 7 Shorehaven Drive would be minimal.

Shadow diagrams provided with the application indicate that the proposed development would cast a shadow over a portion of the lot at 7 Shorehaven Drive in the morning. The dwelling and private open space at 7 Shorehaven Drive would be clear of shadow from late morning allowing three or more hours of continuous sunlight. This would be considered reasonable.

Visual impact –

As previously stated, the proposed dwelling at 5 Shorehaven Drive would have a total height of 6.4m. The dwelling at 7 Shorehaven Drive is located approximately 3.4m from the side boundary of the development site with all living areas and private open space orientated to the western side of the lot. Visual impacts when viewed from 7 Shorehaven Drive would be minimal given the orientation of the existing dwelling. As mentioned above, the existing two-storey development pattern approved in the vicinity diminishes claims based on visual impact.

4-6 Lethborg Avenue

Overshadowing –

The main wall of the proposed dwelling would be setback 8.9m from the southern rear boundary with the proposed alfresco entertaining area setback 3m from the northern rear boundary of 4-6 Lethborg Avenue.

The existing dwelling at 4-6 Lethborg Avenue is located approximately 5m from the proposed development site. Shadow diagrams provided with the application indicate that the proposed development would cast a shadow over a portion of the lot at 4-6 Lethborg Avenue in the morning resulting in a marginal increase to the shadow cast by the existing fence. The property at 4-6 Lethborg Avenue would be clear of shadow caused by the proposed dwelling by 12 noon, allowing afternoon sunlight and resulting in more than three continuous hours of sunlight on 21 June. This is considered to be reasonable.

As previously stated, the proposed dwelling at 5 Shorehaven Drive would have a total height of 6.4m. The existing dwelling at 4-6 Lethborg Avenue is partial two-storey and would overlook the private open space of 5 Shorehaven Drive. Both 4-6 Lethborg Avenue and 5 Shorehaven Drive are two-storey dwellings; any visual impacts would be similar even though the two designs are somewhat different given the existing modern architectural block design of other dwellings in the direct vicinity. The existing two-storey development pattern diminishes claims based on visual impact.

2 *Private Open Space –*

The Scheme's Acceptable Solution 12.4.5-(A1) requires that a dwelling must provide private open space with a minimum area of 25m² in one location, accessible from the dwelling and located to the rear or side of the dwelling with a minimum dimension of 4m and capable of receiving at least three hours of sunlight between the hours of 9.00am and 3.00pm on 21 June.

Performance Criteria 12.4.5-(P1) requires that private open space must have a size and dimension appropriate for the projected requirements of the residents of the dwelling to provide a usable area taking into account shape, orientation and topography of the site and the availability, accessibility, purpose and characteristics of other

recreation areas within the site and external communal open space areas and public open space.

The development would have two areas of private open space available to the residents of the dwelling.

Area one would be located in front of the dwelling and would have an approximate area of 30m² with a minimum dimension of 5.5m. The area would be screened from the street by a 1.8m fence, as shown on the plan. The area would be accessible from the dwelling and would receive more than three hours of continuous sunlight on 21 June.

Area two would be located to the rear of the dwelling and would have an area greater than 100m² and include the outdoor alfresco area. Area two would not provide three hours of continuous sunlight on 21 June due to the height of the proposed dwelling.

When assessing the requirements for private open space, the development has provided two areas that would satisfy the Scheme's standards depending on the time of year the area was to be used.

For example, area one would accommodate the requirement for private open space in winter whilst area two would accommodate the requirement for private open space in summer.

Based on the total overall area of private open space available on the site the application is deemed to have satisfied the requirement to provide a usable area on-site for private open space.

3 *Turners Beach Specific Area Plan –*

The lot is subject to the requirements of the Turners Beach Specific Area Plan. Clause A1 requires a building height of not more than 5.5m. The proposed development would have a total building height of 6.4m.

An exercise of discretion is required.

The Performance Criteria requires that a building height be no more than 7.5m having regard for the likelihood of overshadowing of a habitable room or area of private open space to a dwelling on the site or adjacent land, the likelihood of direct overlooking from a window in a building with a finished floor level more than 1m, the relationship between appearance and design to buildings on adjacent land, and the building height when viewed from adjacent land.

Overshadowing –

As outlined above under Issue 1, overshadowing to all adjoining lots would be minimised, with all adjoining lots receiving more than the required three hours of continuous sunlight on 21 June.

Direct overlooking –

To minimise the impacts of overlooking from windows, all windows in the western side of the proposed dwelling would be fixed with an obscure glazing or screening, keeping in mind the habitable rooms and private open space areas of the dwelling at 7 Shorehaven Drive are located to the western side the lot. It is unlikely that the proposed dwelling would result in direct overlooking of a habitable room or the private open space of the dwelling at 7 Shorehaven Drive based on the orientation and location of these areas. All other windows facing the eastern side boundary and the southern rear boundary would be setback a distance greater than 3.5m which meets the standard considered reasonable in a built up residential area.

Relationship between appearance and design to adjacent land and buildings –

Dwellings at Turners Beach vary in height with two-storey development common for the area. The modern concrete block architectural designed dwelling, incorporating a mixture of render and timber clad finishes, would be of similar design and style to other residential dwellings in the vicinity (refer to Annexure 4).

Referral advice –

Referral advice from the various Departments of the Council and other service providers is as follows:

SERVICE	COMMENTS/CONDITIONS
Environmental Health	No comment.
Infrastructure Services	Refer to the Statement of Likely Compliance at Annexure 6.

TasWater	Refer to TasWater's Submission to Planning Authority Notice TWDA 2018/00884-CC at Annexure 5.
Department of State Growth	Referral not required.
Environment Protection Authority	Referral not required.
TasRail	Referral not required.
Heritage Tasmania	Referral not required.
Crown Land Services	Referral not required.
Other	Referral not required.

CONSULTATION

In accordance with s.57(3) of the *Land Use Planning and Approvals Act 1993*:

- . a site notice was posted;
- . letters to adjoining owners were sent; and
- . an advertisement was placed in the Public Notices section of The Advocate.

Representations –

Two representations were received within the prescribed time, copies of which are provided at Annexure 3.

The representations are summarised and responded to as follows:

MATTER RAISED	RESPONSE
REPRESENTATION 1	
1 Missing ground floor plan showing setback from the rear southern boundary.	The application documentation available on the website included a site plan showing the alfresco area setback and the setback of the main wall of the dwelling.

<p>2 Direct overlooking into habitable rooms and private open space, with a request for screening or glazing to south facing windows.</p>	<p>The proposed dwelling would have windows in the southern elevation. The windows would be setback 8.9m from the rear southern boundary. The privacy provisions of the Scheme (Acceptable Solution 10.4.6-A2) requires windows with a floor level more than 1m above natural ground level to have a setback of 4m from the rear boundary or alternatively be screened or include fixed obscure glazing extending to a height of at least 1.7m.</p> <p>The development satisfies the 4m setback required by the Scheme resulting in no requirement for the inclusion of screening or glazing.</p>
<p>REPRESENTATION 2</p>	
<p>1 Overshadowing to the proposed dwelling and private open space of 3 Shorehaven Drive.</p>	<p>The application for the proposed dwelling included shadow diagrams that demonstrate overshadowing on 21 June; the shortest day of the year.</p> <p>The shadow diagrams show that the proposed dwelling would cast a shadow in the late afternoon over the area of 3 Shorehaven Drive where the proposed dwelling and private open space for 3 Shorehaven Drive would be constructed.</p> <p>The subject and adjoining allotments receive direct or proportional amounts of sunlight throughout the day, from the east during the morning, then from direct north at noon and western sunlight during the afternoon. Given the orientation of the allotments, it is</p>

	<p>considered that ample sunlight falls on all properties throughout the day.</p> <p>For further discussion regarding the overshadowing refer to the “Issues” section of this report.</p>
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RESOURCE, FINANCIAL AND RISK IMPACTS

The proposal has no likely impact on Council resources outside those usually required for assessment and reporting, and possibly costs associated with an appeal against the Council’s determination should one be instituted.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Environment and Sustainable Infrastructure

- . Develop and manage sustainable built infrastructure.

CONCLUSION

The representations do not contain sufficient merit to justify the addition of any restrictive condition to a Permit issued, or refusal of the development.

The proposal is considered to satisfy the Scheme’s Performance Criteria in that the development of the dwelling would not result in a sustained or unreasonable loss of amenity due to overshadowing or visual impact on adjoining land. Whilst the proposed dwelling would overshadow the adjoining property to the east during the afternoon, the development would not result in a sustained negative impact for more than three hours a day on 21 June, primarily due to the north/south orientation of the subject and adjoining allotments which ensures all allotments would receive a proportional amount of sunlight throughout the day and would not be disparate from the established pattern of development in the area. It is considered appropriate the proposed development be approved, subject to conditions.

Recommendation –

It is recommended that the application for a Residential (dwelling) and outbuilding (garage) – variation to side and rear boundary setback standards

and building height at 5 Shorehaven Drive, Turners Beach be approved subject to the following conditions and notes:

- 1 The development must be substantially in accordance with the plans by Oramatis Studio Project No. A-336, dated February 2017, unless modified by a condition of this Permit.
- 2 The development must be in accordance with the conditions of the Statement of Likely Compliance, dated 4 June 2018 (copy attached).
- 3 The development must be in accordance with the conditions of TasWater's Submission to Planning Authority Notice TWDA 2018/00884-CC dated 29 June 2018 (copy attached).
- 4 Stormwater, including from vehicle parking and manoeuvring areas, must be collected, drained and disposed of to an approved stormwater system.
- 5 Driveways and vehicle parking and manoeuvring areas must be formed and constructed with a compacted sub-base and an all-weather surface.

Please note:

- 1 A Planning Permit remains valid for two years. If the use or development has not substantially commenced within this period, an extension of time may be granted if a request is made before this period expires. If the Permit lapses, a new application must be made.
- 2 "Substantial commencement" is the submission and approval of a Building Permit or engineering drawings and the physical commencement of infrastructure works on the site or bank guarantee to undertake such works.
- 3 Fencing to the frontage of the property to a height of 1.2m does not require a Permit. Also, fencing that is 30% transparent above 1.2m, to a maximum height of 1.8m, does not require a Permit.
- 4 Prior to the commencement of work, the applicant is to ensure that the category of work of the proposed building and/or plumbing work is defined using the Determinations issued under the *Building Act 2016* by the Director of Building Control. Any notifications or permits required in accordance with the defined category of work must be attained prior to the commencement of work.'

The report is supported.”

The Director Community Services reports as follows:

“A copy of the Annexures referred to in the Planning Officer’s report having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

■ “That the application for a Residential (dwelling) and outbuilding (garage) – variation to side and rear boundary setback standards and building height at 5 Shorehaven Drive, Turners Beach be approved subject to the following conditions and notes:

- 1 The development must be substantially in accordance with the plans by Oramatis Studio Project No. A-336, dated February 2017, unless modified by a condition of this Permit.
- 2 The development must be in accordance with the conditions of the Statement of Likely Compliance, dated 4 June 2018 (copy attached) (a copy being appended to and forming part of these minutes).
- 3 The development must be in accordance with the conditions of TasWater’s Submission to Planning Authority Notice TWDA 2018/00884-CC dated 29 June 2018 (copy attached) (a copy being appended to and forming part of these minutes).
- 4 Stormwater, including from vehicle parking and manoeuvring areas, must be collected, drained and disposed of to an approved stormwater system.
- 5 Driveways and vehicle parking and manoeuvring areas must be formed and constructed with a compacted sub-base and an all-weather surface.

Please note:

- 1 A Planning Permit remains valid for two years. If the use or development has not substantially commenced within this period, an extension of time may be granted if a request is made before this period expires. If the Permit lapses, a new application must be made.
- 2 ‘Substantial commencement’ is the submission and approval of a Building Permit or engineering drawings and the physical commencement of infrastructure works on the site or bank guarantee to undertake such works.
- 3 Fencing to the frontage of the property to a height of 1.2m does not require a Permit. Also, fencing that is 30% transparent above 1.2m, to a maximum height of 1.8m, does not require a Permit.

- 4 Prior to the commencement of work, the applicant is to ensure that the category of work of the proposed building and/or plumbing work is defined using the Determinations issued under the *Building Act 2016* by the Director of Building Control. Any notifications or permits required in accordance with the defined category of work must be attained prior to the commencement of work."
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9.8 Draft Central Coast Tasmanian Planning Scheme Local Provisions Schedule

The Director Community Services reports as follows:

"PURPOSE

The purpose of this report is to consider and recommend endorsement of a draft Planning Report – Local Provisions Schedule and associated maps for the Central Coast municipal area, prepared by Korlan Pty Ltd, for submission to the Tasmanian Planning Commission for consideration under section 35 of the *Land Use Planning and Approvals Act 1993* (LUPAA).

BACKGROUND

The Tasmanian Parliament enacted amendments to the *Land Use Planning and Approvals Act 1993* (the Act) in December 2015, that provide for a single planning scheme for Tasmania, known as the Tasmanian Planning Scheme. The Tasmanian Planning Scheme consists of State Planning Provisions (SPPs) and Local Provisions Schedules (LPSs) for each municipal area.

Although the SPPs come into effect on 2 March 2017 as part of the Tasmanian Planning Scheme, they will have no practical effect until an LPS is in effect in a municipal area.

The Central Coast Council Draft Planning Report Local Provisions Schedule (LPS) if adopted facilitates the replacement of the Interim Planning Scheme by the Tasmanian Planning Scheme within the Central Coast area.

This report supports the submission of the Central Coast draft LPS prepared and submitted to the Commission under section 35(1) of the Act for assessment as to whether it is suitable for approval by the Minister for exhibition, under section 35B(4)

of the Act. The report demonstrates that the draft LPS meets the LPS criteria as required by section 34(2) of the Act.

DISCUSSION

The Tasmanian Planning Scheme has been introduced to ensure consistency between council areas and across regions and the LPS provide the opportunity for the Central Coast Council to ensure that Local Area Plans are retained where it is considered appropriate to do so and that the zones that applied under the Interim Planning Scheme are properly translated to the Tasmanian Planning Scheme, considering the Zone Purpose and any changes to the Zones themselves.

The draft LPS includes specific area plans for Forth, Penguin and Turners Beach, with the proposed addition of Ulverstone CBD Special Area Plan and the removal of the Wharf Special Area Plan.

The LPS is designed to maintain current development restrictions (especially zones and minimum lot sizes) wherever possible and minor corrections and inconsistencies, whilst at the same time incorporating the Council's Rural Land Strategy. The Report considers several properties for rezoning based on current growth areas and changes to the residential patterns in Turner Beach as well as recognising where the use of certain land that is currently zoned Rural Resource should be rezoned to Rural Living. These properties have been previously identified and discussed with Councillors at various Workshops in 2017.

It has been also recommended that a number of other properties currently zoned Environmental Management be rezoned Landscape Conservation or Open Space for consistency of the specific property with the relevant zone purpose statements.

There is a recommendation for some limited expansion of the Light Industrial Zone and further consideration will need to be given to this area following the adoption of the LPS and the Tasmanian Planning Scheme.

In accordance with the mapping provided by the State Government the land that was previously zoned Rural Resource has been rezoned as either Agriculture or Rural where the Rural zone land is land where agricultural use is limited or marginal due to topographical, environmental, site or regional characteristics and Agriculture zone land is land suitable for more intensive agricultural use.

In preparing the Draft LPS, Korlan Pty Ltd has ensured that the following criteria under Section 34(2) of LUPAA have been met:

That the Report:

- . is in accordance with section 32 of LUPAA;
- . furthers the objectives of the Resource Management and Planning System and of the Planning Process established by LUPAA;
- . is consistent with each State policy;
- . is consistent with the regional land use strategy;
- . is consistent with the Council's Strategic Plan;
- . is consistent with and co-ordinated with any LPSs that apply to municipal areas that are adjacent to the Central Coast area; and
- . has regard to the safety requirements set out in the standards prescribed under the *Gas Pipelines Act 2000*.

The submission of the draft LPS to the Tasmanian Planning Commission marks the beginning of a process in which the Commission, when satisfied that the LPS meet the relevant criteria, must submit the draft LPS to the Minister for approval and the commencement of the public exhibition process under section 35C of LUPAA.

Process –

The LPS package of documents is intended to be sent to the Commission following its approval by the Council. The LPS will be considered by the Commission and if they find them acceptable then they will recommend to the Minister that the LPS and accompanying documents be made available for public exhibition.

The public will be afforded the opportunity to comment on the draft LPS following the Minister's declaration, and a subsequent period for independent review, and decision, before the LPS become part of the Tasmanian Planning Scheme.

The Public Exhibition Process allows for public representations that may be made in relation to the Draft LPS, with the Central Coast Council then preparing a report to the Commission considering the merit of each representation and detailing any modifications that the Council, acting as a Planning Authority, recommends to the Commission. The Commission must then hold a hearing, as soon as it is practicable to do so, in relation to the representations and related responses made by the Planning Authority.

Once the Commission is satisfied the LPS meets the relevant criteria the Commission may, with the agreement of the Minister, approve the LPS for adoption, at which time the Tasmanian Planning Scheme will come into effect replacing the Interim Planning Scheme.

CONSULTATION

Development of the LPS has been undertaken by Korlan Pty Ltd consulting with the Council's Planners, other Departments of the Council, as well as neighbouring Councils, where appropriate, and through a number of workshop sessions with Councillors.

It is anticipated that formal public consultation on the content of the draft LPS will occur sometime next year following the Minister's approval for exhibition.

RESOURCE, FINANCIAL AND RISK IMPACTS

The preparation of the LPS has incurred a significant cost. It is anticipated that future costs in relation to the public exhibition of the LPS, any subsequent amendments to the LPS, and related appearance at Commission hearings will be absorbed by the Department's existing budget allocations. This will be further reviewed during the assessment of the LPS.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Shape of the Place

- Improve the value and use of open space
- Encourage a creative approach to new development.

A Connected Central Coast

- Provide for a diverse range of movement patterns
- Improve community well-being.

Community Capacity and Creativity

- Community capacity-building

The Environment and Sustainable Infrastructure

- Invest in and leverage opportunities from our natural environment
- Contribute to a safe and healthy environment
- Develop and manage sustainable built infrastructure
- Contribute to the preservation of the natural environment

Council Sustainability and Governance

- . Improve corporate governance
- . Improve service provision
- . Effective communication and engagement
- . Strengthen local-regional connections.

CONCLUSION

The proposed draft LPS is the product of a lengthy process involving the review of all of the current zones and codes as well as the Council's strategies and related Policies.

Appropriate local provisions have been developed from the Council's existing Planning Scheme and various local area planning documents developed over the past couple of years.

The exercise does not involve a broad scale review of land use policy in the municipal area, rather it is based on the strategy that underlies the current Planning Scheme.

The LPS package is in a form that is suitable for assessment by the Commission and for that reason it is recommended that the Council endorse the draft Planning Report – Local Provisions Schedule and associated maps and forwards all documents to the Tasmanian Planning Commission for consideration.

It is possible that some minor or inconsequential amendments may be required by the Commission. It would be appropriate for the General Manager to be authorised to make such changes.

Recommendation –

That:

- 1 The Council determine –
 - (a) pursuant to section 35 of the *Land Use Planning and Approvals Act 1993*, to provide to the Tasmanian Planning Commission a draft Local Provisions Schedule for the Central Coast municipal area; and
 - (b) the draft Central Coast Local Provisions Schedule include:
 - (i) all of the mandatory content required in accordance with section 32 of the *Land Use Planning and Approvals Act 1993*;
 - (ii) the local provisions required for the specific circumstances and conditions of the Central Coast municipal area; and

- (iii) the maps, including the zoning maps, that indicate the land to which the provisions of the draft Local Provisions Schedule are to apply; and
- 2 that the Council authorise the General Manager to make such inconsequential amendments to the provisions of the draft Local Provisions Schedule as may subsequently be required by the Tasmanian Planning Commission."

The report is supported."

The Executive Services Officer reports as follows:

"Copies of the draft Code overlay maps, land use zoning maps, Local Area Plan maps and explanatory Planning Report – Local Provisions Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration."

■ "That:

- 1 The Council determine –
 - (a) pursuant to section 35 of the *Land Use Planning and Approvals Act 1993*, to provide to the Tasmanian Planning Commission a draft Local Provisions Schedule for the Central Coast municipal area; and
 - (b) the draft Central Coast Local Provisions Schedule include:
 - (i) all of the mandatory content required in accordance with section 32 of the *Land Use Planning and Approvals Act 1993*;
 - (ii) the local provisions required for the specific circumstances and conditions of the Central Coast municipal area; and
 - (iii) the maps, including the zoning maps, that indicate the land to which the provisions of the draft Local Provisions Schedule are to apply; and
- 2 that the Council authorise the General Manager to make such inconsequential amendments to the provisions of the draft Local Provisions Schedule as may subsequently be required by the Tasmanian Planning Commission."

NOTES

INFRASTRUCTURE SERVICES

9.9 Penguin Miniature Railway

■ Cr Howard (having given notice) to move, "That Council having undertaken a thorough engineering assessment of the Penguin Miniature Railway, arrange to repair and upgrade the railway track as outlined in the report provided by CSE Tasmania Pty Ltd dated 13 June 2018."

Cr Howard, in support of his motion, submits as follows:

"Established in 1990 at the Johnson Beach precinct the railway had a prosperous beginning and from there excitingly developed as a local and tourist attraction.

Volunteer Community members worked tirelessly creating and administrating the facility. As time passed following a decline in management personnel it was decided to temporarily close the operation.

Following Community Meetings in 2009 it was resolved that due to renewed Community interest every effort should be made in reconstructing the railway operation.

With considerable support from Council Community members responded and after many organisational meetings and subsequent hard work the mini train was up and running.

Equipment container supplied by Council was transformed by the Penguin High School Art group and to this day remain as a Tourist attraction.

Since that time structural concerns have emerged. Most importantly being track degeneration. Some line has been replaced thus addressing numerous derailment concerns.

Additional to this a section of the track in the south east area became subject to significant sinking.

Those associated with Management were burdened with continually ensuring safety and consequently lifting the train and carriages back onto the track took its toll.

Eventually in 2016 it was decided to once again withdraw the service.

Public interest since that time has intensified to the extent it is considered necessary that a thorough engineering assessment of the railway track be undertaken and from that a decision be forthcoming as to either once again rejuvenating or officially withdrawing the operation."

The Director Infrastructure Services reports as follows:

“BACKGROUND

The Penguin Miniature Railway has provided much enjoyment for families for almost 20 years. It is a great community asset and although it is currently suffering a little from its years of providing to the community, can again become a major drawcard to Penguin.

An engineering assessment of the Miniature Railway has been undertaken by CSE Tasmania Pty Ltd and a copy of their report is appended to this report. CSE Tasmania also sought the advice of local Penguin Model Engineer and this has been included as part of the report.

DISCUSSION

The report indicates that, with a relatively small expenditure, the railway can be brought back into service and with a new heavier gauge rail line allowing heavier loads and possible use by other model engines from the North West Coast model railway groups.

The Penguin Miniature Railway is in an idyllic location and is a drawcard when operating for both residents and tourists visiting the area. It is just one of a number of things in the Penguin community that adds ‘community capacity’ and an upgraded rail line will also mean visits by other North West model railway groups as well as local model engineers which will increase this capacity with the sharing of ideas and equipment over time.

The total estimated cost of the works is \$24,000. This can be covered by the playground renewal allocation in this year’s budget although there may also be other items within the parks budget which could assist with the cost of the works.

In view of the positive outcomes contained within the report it is recommended that the rail line be upgraded by the replacement of the line and the provision of new plastic sleepers.

CONSULTATION

CSE Tasmania Pty Ltd consulted with Cr Howard of the Penguin Model Railway committee and Mr Michael Howe on the repairs and upgrade works needed to bring the railway back into operation as well as with other model engineer groups of the North West.

Further consultation will take place with the Penguin community as the restoration works commence to ensure the Penguin Miniature Railway committee is supported and grows as it enters the next phase of the miniature railway's future.

RESOURCE, FINANCIAL AND RISK IMPACTS

Funding for the repair works is available within the Parks section of the 2018–2019 budget. It is also suggested that the committee should consider seeking funding from other sources, e.g. Commonwealth and State Governments and local service clubs towards the project.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Shape of the Place

- Improve the value and use of open space

A Connected Central Coast

- Connect the people with services
- Improve community well-being.

Community Capacity and Creativity

- Community capacity-building
- Cultivate a culture of creativity in the community.

The Environment and Sustainable Infrastructure

- Contribute to a safe and healthy environment
- Develop and manage sustainable built infrastructure

CONCLUSION

The motion on notice from Cr Howard is submitted for consideration and actions undertaken to date noted.”

9.10 Green Waste Dumping Signage Policy (145/2014 – 19.05.2014)

The Director Infrastructure Services reports as follows:

“The Assets & Facilities Group Leader has prepared the following report:

‘PURPOSE

The purpose of this report is to consider the adoption by the Council of the revised Green Waste Dumping Signage Policy (the Policy).

BACKGROUND

At the Council meeting held on 19 May 2014 (Minute No. 145/2014) the Council adopted the original Policy. This Policy required a cyclic revision to be undertaken to reflect any changes in practices, legislation etc. A copy of the Policy is appended to this report.

DISCUSSION

The purpose of the Policy is to provide support to the Council’s vision and strategic objectives to protect and enhance Council–managed natural areas and parklands.

It will provide clear, accurate and consistent advice through correspondence and an ongoing education and awareness program to the community in regard to illegal dumping of green waste.

The Policy allows for the erection of signage that will contain messages regarding the consequences to the environment of green waste dumping as well as pointing to the Council’s website for more information for managing green waste including methods for composting grass clippings.

The Policy will apply to Council–managed Crown land and Council–owned parks and reserves with particular focus on coastal and riparian reserves.

Where clear breaches are identified the green waste will be removed from the site and signage erected in its place or as near as practicable.

Signage will remain for a maximum period of three years but may be removed sooner if there are no further occurrences.

No changes to practices or legislation were identified during the Policy review.

CONSULTATION

The Policy was reviewed internally to reflect any changes in practice or legislation. As there were no changes identified during the review, consultation was not required.

RESOURCE, FINANCIAL AND RISK IMPACTS

There will be costs associated with the fabrication and erection of the signage however this can be accommodated within the existing budgets.

Risks associated with not implementing this Policy are the continued spread of weeds and deterioration to the health and value of our local ecosystems and fauna habitat. Such activity is costly to both the Council and community in terms of the processes necessary to combat the introduction and spread of weeds.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Shape of the Place

- Improve the value and use of open space

The Environment and Sustainable Infrastructure

- Develop and manage sustainable built infrastructure.

CONCLUSION

It is recommended that the Green Waste Dumping Signage Policy dated June 2018 be adopted.'

The Assets & Facilities Group Leader's report is supported."

The Executive Services Officer reports as follows:

"A copy of the Green Waste Dumping Signage Policy dated June 2018 having been circulated to all Councillors, a suggested resolution is submitted for consideration."

- "That the Green Waste Dumping Signage Policy dated June 2018 (a copy being appended to and forming part of the minutes) be adopted."

9.11 Vegetation Damage Signage Policy (144/2014 – 19.05.2014)

The Director Infrastructure Services reports as follows:

“The Assets & Facilities Group Leader has prepared the following report:

PURPOSE

The purpose of this report is to consider the adoption by the Council of the revised Vegetation Damage Signage Policy (the Policy).

BACKGROUND

At the Council meeting held on 19 May 2014 (Minute No. 144/2014) the Council adopted the original Policy.

This Policy required a cyclic revision to be undertaken to reflect any changes in practices, legislation etc. A copy of the Policy is appended to this report.

DISCUSSION

The main purpose of the Policy is to provide support to the Council’s vision and strategic objectives to protect and enhance Council-managed natural areas.

It will provide clear, accurate and consistent advice through correspondence and ongoing education and awareness programs to the community regarding the requirement for formal approval for the removal and/or trimming of trees and/or vegetation.

The Policy allows for the erection of signage that will contain messages regarding the consequences of removal of vegetation from public land.

The Policy will apply to Council-managed Crown land and Council-owned parks and reserves with a focus on coastal and riparian reserves.

Where clear breaches have been identified signage will be erected.

Replacement vegetation will be planted at the site of the damage to aid recovery where suitable.

Signage will remain for a maximum period of five years but may be removed sooner based on regrowth and recovery of the vegetation.

It is proposed to send letters to all residents in coastal areas and river frontage properties to alert them to the existence of the Policy.

Where major occurrences have been identified further letters will be sent to the properties within the vicinity of the damage advising of the Policy and if there are occurrences of further or continuing damage the signage will be erected.

No changes to practices or legislation were identified during the Policy review.

CONSULTATION

The Policy was reviewed internally to reflect any changes in practice or legislation. As there were no changes identified during the review, consultation was not required.

RESOURCE, FINANCIAL AND RISK IMPACTS

There will be costs associated with the fabrication and erection of the signage, however, this can be accommodated within the existing Parks budget.

Risks associated with not implementing this Policy are the ongoing, unauthorised clearance or damage to vegetation on Council-managed land causing deterioration, habitat modification and fragmentation of the coastal and riparian environments.

Such activity is costly to both the Council and community in terms of the processes necessary to combat the degradation of these areas and is a threat to the local biodiversity.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Shape of the Place

- Improve the value and use of open space

The Environment and Sustainable Infrastructure

- Develop and manage sustainable built infrastructure.

CONCLUSION

It is recommended that the Vegetation Damage Signage Policy dated June 2018 be adopted.'

The Assets & Facilities Group Leader's report is supported."

The Executive Services Officer reports as follows:

"A copy of the Vegetation Damage Signage Policy dated June 2018 having been circulated to all Councillors, a suggested resolution is submitted for consideration."

- "That the Vegetation Damage Signage Policy dated June 2018 (a copy being appended to and forming part of the minutes) be adopted."

ORGANISATIONAL SERVICES

9.12 Contracts and agreements

The Director Organisational Services reports as follows:

“A Schedule of Contracts and Agreements (other than those approved under the common seal) entered into during the month of June 2018 has been submitted by the General Manager to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reports as follows:

“A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the Schedule of Contracts and Agreements (a copy being appended to and forming part of the minutes) be received.”
-
-
-

9.13 Correspondence addressed to the Mayor and Councillors

The Director Organisational Services reports as follows:

“PURPOSE

This report is to inform the meeting of any correspondence received during the month of June 2018 and which was addressed to the ‘Mayor and Councillors’. Reporting of this correspondence is required in accordance with Council policy.

CORRESPONDENCE RECEIVED

The following correspondence has been received and circulated to all Councillors:

- . Request for traffic management on fishing fun days at Frombergs Dam, Waverley Road, Ulverstone.

Where a matter requires a Council decision based on a professionally developed report the matter will be referred to the Council. Matters other than those requiring a report will be administered on the same basis as other correspondence received by the Council and managed as part of the day-to-day operations.”

The Executive Services Officer reports as follows:

“A suggested resolution is submitted for consideration.”

- “That the Director’s report be received.”
-
-

9.14 Common seal

The Director Organisational Services reports as follows:

“A Schedule of Documents for Affixing of the Common Seal for the period 26 June to 16 July 2018 is submitted for the authority of the Council to be given. Use of the common seal must first be authorised by a resolution of the Council.

The Schedule also includes for information advice of final plans of subdivision sealed in accordance with approved delegation and responsibilities.”

The Executive Services Officer reports as follows:

“A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the common seal (a copy of the Schedule of Documents for Affixing of the Common Seal being appended to and forming part of the minutes) be affixed subject to compliance with all conditions of approval in respect of each document, and that the advice of final plans of subdivision sealed in accordance with approved delegation and responsibilities be received.”
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10 CLOSURE OF MEETING TO THE PUBLIC

10.1 Meeting closed to the public

The Executive Services Officer reports as follows:

“The *Local Government (Meeting Procedures) Regulations 2015* provide that a meeting of a council is to be open to the public unless the council, by absolute majority, decides to close part of the meeting because one or more of the following matters are being, or are to be, discussed at the meeting.

Moving into a closed meeting is to be by procedural motion. Once a meeting is closed, meeting procedures are not relaxed unless the council so decides.

It is considered desirable that the following matters be discussed in a closed meeting:

Matter	<i>Local Government (Meeting Procedures) Regulations 2015</i> reference
Confirmation of Closed Session Minutes	15(2)(g) Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential
Minutes and notes of other organisations and committees of the Council · Dulverton Regional Waste Management Audit and Risk committee – meeting held 27 June 2018 · Dulverton Regional Waste Management Board – meeting held 27 June 2018 · Dulverton Regional Waste Management Representatives – meeting held 28 June 2018.	15(2)(g) Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.

A suggested resolution is submitted for consideration.”

- “That the Council close the meeting to the public to consider the following matters, they being matters relating to:

Matter	<i>Local Government (Meeting Procedures) Regulations 2015</i> reference
Confirmation of Closed Session Minutes	15(2)(g) Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential
Minutes and notes of other organisations and committees of the Council . Dulverton Regional Waste Management Audit and Risk committee – meeting held 27 June 2018 . Dulverton Regional Waste Management Board – meeting held 27 June 2018 . Dulverton Regional Waste Management Representatives – meeting held 28 June 2018.	15(2)(g) Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.”

The Executive Services Officer further reports as follows:

- “1 The *Local Government (Meeting Procedures) Regulations 2015* provide in respect of any matter discussed at a closed meeting that the general manager is to record in the minutes of the open meeting, in a manner that protects confidentiality, the fact that the matter was discussed and a brief description of the matter so discussed, and is not to record in the minutes of the open meeting the details of the outcome unless the council determines otherwise.

2 While in a closed meeting, the council is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues.

3 The *Local Government Act 1993* provides that a councillor must not disclose information seen or heard at a meeting or part of a meeting that is closed to the public that is not authorised by the council to be disclosed.

Similarly, an employee of a council must not disclose information acquired as such an employee on the condition that it be kept confidential.

4 In the event that additional business is required to be conducted by a council after the matter(s) for which the meeting has been closed to the public have been conducted, the Regulations provide that a council may, by simple majority, re-open a closed meeting to the public.”

NOTES

Associated Reports And Documents

CRADLE COAST WASTE MANAGEMENT GROUP MEETING

12 February 2018
Meeting Highlights

- Extension of the green-waste mulching, kerbside co-mingled and cardboard recycling contracts.
- Approval of the illegal dumping funding applications made by Burnie City, Central Coast, Kentish and Latrobe Councils.
- Approval of Central Coast Council's transfer station improvement funding application for installation of a guard rail at the Preston Waste Transfer Station.

CRADLE COAST WASTE MANAGEMENT GROUP

CONFIRMED MINUTES

Meeting held Monday, 12 February 2018
Cradle Coast Authority, 1-3 Spring Street, Burnie

1. WELCOME

The Chair, Ms. Sandra Ayton, opened the meeting at 10:30 am and welcomed attendees.

Present at the meeting were:

- | | | |
|----------------------|---------------------------|--------------------------------------|
| • Mrs. Mel Pearce | Committee Project Manager | Dulverton Waste Management (DWM) |
| • Mr. Mat Greskie | Committee Project Manager | Dulverton Waste Management (DWM) |
| • Mr. Rowan Sharman | Committee Member | Burnie City Council (BCC) |
| • Mr. Matthew Atkins | Committee Member | Devonport City Council (DCC) |
| • Mr. Brett Smith | Committee Member | Cradle Coast Authority (CCA) |
| • Mr. Chris Clark | Proxy for Jan Febey | Latrobe (LC) & Kentish Councils (KC) |
| • Mr. Don Thwaites | Observer | CCA Representatives Group |

2. APOLOGIES

Apologies were received from:

Nil.

Absent:

- Committee Member from Waratah/Wynyard (WWC) & Circular Head Councils (CHC)

3. GOVERNANCE

3.1. CONFIRMATION OF MINUTES

The Unconfirmed Minutes of the 9 October 2017 meeting were presented at Item 3.1 of the Agenda.

MOTION

That the Cradle Coast Waste Management Group (CCWMG) **CONFIRM** and **ACCEPT** the Unconfirmed Minutes of the meeting of 9 October 2017 as a true and correct record.

Moved: Rowan Sharman / Seconded: Matthew Atkins / CARRIED

3.2. BUSINESS ARISING FROM MINUTES

Nil.

3.3. REVIEW OF ACTIONS LIST

The committee **NOTE** the actions list.

3.4. CORRESPONDENCE

Nil.

4. FOR DECISION

4.1. Kerbside Recycling Contract Report

The Kerbside Recycling Contract Report was tabled for the CCWMG to determine whether to extend the contract for an additional five years or go to tender.

The regional kerbside recycling contract was implemented in 2009 between CCWMG member Councils and Veolia Environmental Services (Veolia). The contract is made up of two components: 1) Operation of Sorting Facility and 2) Supply and Maintenance of Recyclables Container and Collection of Recyclables. Both components are due to expire on the 19th September 2019 and there is opportunity for the CCWMG to extend the contract, by an additional five years, to expire on the 19th September 2024.

The CCWMG considered Veolia's performance to date. Since implementation of the contract Veolia have been proactive in undertaking significant capital improvements to their collection trucks and the Materials Recycling Facility (MRF) in Spreyton, improving service delivery and Work Health and Safety for the MRF employees. Additionally, administration of the contract has been faultless with Veolia always being cooperative and eager to ensure that bin collections and recycling processing is carried out efficiently.

The CCWMG also discussed the risks and benefits of extending the contract, including the costs associated with tendering and the potential impact on local employment.

The CCWMG **RESOLVED** that DWM extend both components of the Kerbside Recycling Contract with Veolia for an additional 5 years to expire on the 19th September 2024.

Moved: Brett Smith / Seconded: Matthew Atkins / CARRIED

4.2. CARDBOARD CONTRACT EXTENSION REPORT

The Cardboard Recycling – Collection & Processing Contract Extension report was tabled for the CCWMG consideration. The CCWMG have an opportunity to extend this contract, with Veolia, to expire on the 26th October 2020.

Rowan Sharman advised that the BCC has an opportunity to utilise their facility contractor for recycling cardboard and queried the impact it would have should they choose not to participate in this regional arrangement. Should it affect the cost of this service to the region, BCC will continue to participate.

ACTION

1. Mel Pearce to discuss with Veolia the impacts should BCC choose not to participate in the regional cardboard contract.

The CCWMG **RESOLVED** that DWM extend the Cardboard Recycling – Collection & Processing Contract until the 26th October 2020.

Moved: Matthew Atkins / Seconded: Chris Clark / CARRIED

4.3. GREEN WASTE CONTRACT EXTENSION REPORT

The Mulch Only or Mulch & Removal of Green Waste Contract Extension report was tabled for the CCWMG consideration. The CCWMG have an opportunity to extend this contract, with Fieldwicks Crushing & Screening Pty Ltd (Fieldwicks), to expire on the 30th June 2020.

Mat Greskie advised that this service has been running well until a very recent complaint from a resident concerned about dust leaving the mulching site. Mel Pearce advised that she has been discussing the matter with Fieldwicks who are open to work with the Council to prevent this from happening in future, particularly in the drier months.

ACTION

1. Mel Pearce to advise LC of the discussions with Fieldwicks to address the dust complaint.

The CCWMG **RESOLVED** that DWM extend the Mulch Only or Mulch & Removal of Green Waste Contract until the 30th June 2020.

Moved: Rowan Sharman / Seconded: Chris Clark / CARRIED

4.4. ECOFEST SPONSORSHIP REQUEST

The North West Ecofest (Ecofest) Business Plan was tabled and Mel Pearce advised that a representative made contact seeking sponsorship from the CCWMG for the event.

The CCWMG reviewed the different sponsorship options and the benefits to both parties should sponsorship be provided. The event will allow for promotion of the CCWMG locally and the theme "War on Waste" is fitting with the CCWMG's education and promotion project.

Mat Greskie advised that the DWM Sponsorship Policy would be used as guidance for the sponsorship.

The CCWMG **APPROVED** the Silver Sponsorship of \$500 for the Ecofest War on Waste Event, subject to meeting the criteria of the DWM Sponsorship Policy, to be funded by the Education and Promotion project budget.

Moved: Rowan Sharman / Seconded: Chris Clark / CARRIED

4.5. BEST PRACTICE IMPROVEMENTS FUNDING REPORT

The Best Practice Improvements Funding Report was tabled for the CCWMG consideration.

Mat Greskie stated that it was disappointing that only one application was received and Councils did not take advantage of the opportunity to apply for funding to improve their waste facilities. He reconfirmed that funding ideas and budget estimates are clearly detailed in the transfer station audit report making the funding application process very straight forward.

The CCWMG reviewed the report and discussed the application received from the CCC for installation of guard rail at the Preston Waste Transfer Station (WTS).

The CCWMG **APPROVED** the CCC funding application of \$7,880.

Moved: Rowan Sharman / Seconded: Matthew Atkins / CARRIED

4.6. ILLEGAL DUMPING FUNDING – ROUND 2

The Illegal Dumping Funding Report was tabled for the CCWMG consideration.

Mat Greskie again expressed disappointment in the lack of applications and also the lack of utilisation of the regional illegal dumping reporting database.

The CCWMG discussed ideas for future illegal dumping funding rounds, including providing Councils the opportunity to claim for dumping clean-ups retrospectively. Mel Pearce confirmed that Councils can utilise a third party to conduct the clean-up (that it doesn't have to be carried out by Council) and make an application for reimbursement as part of a future funding process.

MOTION

The CCWMG **APPROVE** the funding in accordance with table 13, page 8 of the agenda separate attachment 4.6, at a total funding cost of \$19,065.

Moved: Matthew Atkins / Seconded: Rowan Sharman / CARRIED

4.7. GOVERNANCE FRAMEWORK DISCUSSION

Brett Smith requested that the Chair bring forward item 5.2 to be provided with an update, due to being required to leave the meeting early. Mat Greskie advised that draft 2 of the governance framework is being finalised and will be forwarded to the CCWMG. He wanted to confirm that some formatting may not be incorporated into this draft version because it affects the readability of tracked changes.

The CCWMG were advised that the Chair and Brett Smith have determined that it would be more appropriate for DWM to be responsible for the CCWMG agenda and minutes.

11:30am – Brett Smith left the meeting.

5. FOR DISCUSSION

5.1. INFORMAL CATCH-UP WITH WTS OPERATORS

Mel Pearce advised that due to timing the end of year WTS gathering did not proceed and suggested that it be rescheduled for July 2018 to discuss the new budget with operators.

ACTION

1. Mel Pearce to organise a meeting between WTS operators and CCWMG members for July 2018.

5.2. GOVERNANCE FRAMEWORK DISCUSSION

This matter was discussed briefly under item 4.7. Mat Greskie clarified for the CCWMG that whilst it is agreed that DWM will be responsible for the agenda and minutes, the CCA will continue to manage the CCWMG financials, meetings and other administrative duties.

5.3. REGIONAL WASTE REPORT - EXAMPLE

Mat Greskie explained that this reporting relies heavily on each Council proactively inputting data each month. The data collection portal was made available to Councils in August 2017 and to date minimal entries have been received.

Mel Pearce summarised the layout of the report, including the Council specific data included and how it will display Council's waste diversion rate against the regional average. The data entry portal was also discussed and the importance of communicating with DWM should a unit of measure not correlate with how Council measures the waste/recycling.

DWM will collate the data and report to the CCWMG quarterly for distribution to each Council. The data collected will be utilised to measure progress against the Strategy and will also provide valuable information when undertaking projects.

Sandra Ayton stated that the report will provide valuable information for both council and the CCWMG. It was requested that DWM advise what data is missing as at the end of December 2017, for the CCWMG to follow up with their respective Council. DWM will re-run the report in the first week of March 2018 and forward out of session.

ACTION

1. Mel Pearce to advise the CCWMG which site have not input data for July to December 2017 and re-run the report as at 31st December, in the first week of March 2018.

5.4. Waste Governance Project Update

Sandra Ayton advised that a meeting is being scheduled with Rowan Sharman and Matthew Atkins for next week and a draft Terms of Reference (TOR) will be forwarded following the meeting.

6. FOR NOTING

6.1. CCWMG PROJECT TASK LIST

Mel Pearce provided a verbal update on Project 2.11 – Industry Workshop, advising that a workshop will be scheduled for April 2018 and will be conducted by MRA Consulting.

Mel Pearce also provided an update on Project 2.14 – Schools Program. Confirming that the workshops carried out at the Kids4Kids event in Burnie were very successful and that work is underway to investigate conducting waste workshops at local schools.

The CCWMG **NOTE** the CCWMG Project Task List.

6.2. TASMANIAN WMG COMMUNICATIONS REPORT – JANUARY

Sandra Ayton praised the report layout, that it was a succinct way for the CCWMG to keep up-to-date with the state-wide waste communication activities.

The CCWMG **NOTE** the Communications Report.

6.3. WASTE TYRE STORAGE – EMPCA AMENDMENT

The CCWMG **NOTE** the EMPCA Amendment.

6.4. FOGO

Following resolutions from a number of Councils, Mat Greskie has notified the tenderers that a regional FOGO collection is not proceeding.

Sandra Ayton advised that the CCC are going to continue to explore options for implementing a FOGO collection. Don Thwaites requested that the CCWMG actively seek state or federal funding assistance should an opportunity arise.

FOGO collection is a part of the CCWMG Strategy and will be revisited by the CCWMG in 12 months' time.

6.5. WOOD ENERGY FOR INDOOR POOLS

Rowan Sharman updated the group on Circular Head Council's pool development which is utilising this form of energy.

6.6. FINANCIAL REPORT

A briefing note and financial report as at 31st December 2017 were presented by the CCA to the CCWMG.

ACTION

1. CCA to include a note on the financial report explaining the waste levy surplus.

Moved: Rowan Sharman / Seconded: Matthew Atkins / CARRIED

6.7. RECYCLING BIN EDUCATION AND ASSESSMENTS

Mel Pearce advised that this is a summary report and the final report will be forwarded out of session in the coming weeks.

The CCWMG **NOTE** the summary report.

7. GENERAL BUSINESS

Nil.

8. NEXT MEETING AND MEETING CLOSE

The next meeting will be held on Monday 9th April 2018 at the Cradle Coast Authority Offices.

Meeting closed at 12:30pm.

CRADLE COAST WASTE MANAGEMENT GROUP MEETING

9 April 2018
Meeting Highlights

- Draft CCWMG Annual Plan & Budget 2018/19 tabled
- CCWMG Terms of Reference are being finalised.
- Regional Waste Data Reports for June to December 2017 were tabled.

CRADLE COAST WASTE MANAGEMENT GROUP

CONFIRMED NOTES

Meeting held Monday, 9 April 2018
Cradle Coast Authority, 1-3 Spring Street, Burnie

1. WELCOME

The Chair, Ms. Sandra Ayton, opened the meeting at 10:38 am and welcomed attendees.

Present at the meeting were:

• Ms. Sandra Ayton	Committee Chair	Central Coast Council (CCC)
• Mr. Rowan Sharman	Committee Member	Burnie City Council (BCC)
• Ms. Dana Hicks	Committee Member	Waratah Wynyard Council (WWC)
• Mr. Don Thwaites	Observer	CCA Representatives Group
• Mrs. Mel Pearce	Committee Project Manager	Dulverton Waste Management (DWM)
• Mr. Mat Greskie	Committee Project Manager	Dulverton Waste Management (DWM)

The CCWMG did not have a quorum in attendance, the Chair proceeded with the meeting and any matters requiring a vote are to be re-tabled at the June meeting.

2. APOLOGIES

Apologies were received from:

• Mr. Matthew Atkins	Committee Member	Devonport City Council (DCC)
• Mr. James Brewer	Committee Member	Circular Head Council (CHC)
• Mr. Brett Smith	Committee Member	Cradle Coast Authority (CCA)

Absent:

- Committee Members from Kentish (KC) & Latrobe (LC) Councils.

Chris Clark is no longer a representative for the KC & LC. The CCWMG recommended that the Chair discuss with the KC & LC General Manager (GM) about appointing a replacement representative for each Council.

ACTION

1. The Chair to discuss replacement representatives with the KC& LC GM.

3. GOVERNANCE

3.1. CONFIRMATION OF MINUTES

The Unconfirmed Minutes of the 12 February 2018 meeting were presented at Item 3.1 of the Agenda.

The Cradle Coast Waste Management Group (CCWMG) **RESOLVED** that the Unconfirmed Minutes of the meeting of 12 February 2018 are a true and correct record.

3.2. BUSINESS ARISING FROM MINUTES

Nil.

3.3. REVIEW OF ACTIONS LIST

The committee **NOTE** the actions list.

4. FOR DECISION

4.1. Financial Report - Briefing Note

The financial report briefing note as at 28 February 2018, was presented by the CCA to the CCWMG.

The CCWMG **NOTED** the report.

4.2. Financial Report – Income Statement

The CCWMG income statement as at 28 February 2018, was presented by the CCA to the CCWMG. The CCWMG discussed the closing balance variance being a result of FOGO not proceeding and Councils not taking advantage of the funding made available for illegal dumping and transfer station improvements.

The CCWMG **NOTED** the income statement.

4.3. CCWMG Terms of Reference (TOR)

The TOR were tabled as a final version and discussed by the CCWMG.

Sections 5.4 regarding financial reporting and 7.3 regarding quorums were highlighted by Mel Pearce and confirmed by the CCWMG.

ACTION

1. Mel Pearce is to update Section 1.2 is to be updated to include the closure of the BCC landfill in November 2012 and then forward the TOR to the CCWMG, requesting final feedback to be brought to the June meeting.
2. Mel Pearce to re-table the TOR at the June meeting for endorsement.

5. FOR DISCUSSION

5.1. CCWMG Funded Car Crushing Request

Chris Clark advised that following a recent Sassafras Community Information Evening, the LC resolved to raise the illegally dumped car bodies issue with the CCWMG, to determine whether a car crusher could be coordinated regionally.

The CCWMG to thank the Sassafras Community and the LC for raising the issue and recommend that an application for the car crushing be made, by the Council, in the next round of illegal

dumping funding. Due to minimal entries in the regional illegal dumping data-base, it is difficult for the CCWMG to determine the magnitude of the issue for other areas within the region.

ACTION

1. Mel Pearce is to advise the LC when funding is available so that an officer can work with the Sassafras Community to make a submission.

5.2. CCWMG Annual Plan & Budget 2018/19

The draft CCWMG Annual Plan and Budget (AP&B) 2018/19 was tabled for the CCWMG. The benefits of carrying out the annual recycling assessment project was discussed and also ideas for public event attendance. Additional funds were allocated to the Waste Governance Project Coordinator.

ACTION

1. Mel Pearce is to make amendments as requested and forward to the CCWMG for final feedback and then endorsement out of session.
2. Mel Pearce to forward the endorsed AP&B to Brett Smith to provide to the CCA Board for endorsement.

6. FOR NOTING

6.1. CCWMG PROJECT TASK LIST

The CCWMG Project Task List, prepared by DWM, was tabled for the CCWMG information.

Mat Greskie reminded the CCWMG that Councils who were successful in the illegal dumping and best practice funding rounds must complete the works and forward reimbursement invoices prior to the end of the financial year.

Sandra Ayton provided an update on the CCWMG Stakeholder Manager project, advising that a recruitment process is currently in progress. Following the application closure date, the subcommittee will review and shortlist the applications.

ACTION

1. Sandra Ayton to organise a meeting with the subcommittee to review and shortlist the applications.

6.2. Regional Waste Data Reports Jun – Dec 2017

The regional waste data reports were tabled by DWM for the CCWMG information.

Mel Pearce advised that the report template for the country transfer stations is in progress and individual Councils will be consulted to develop a report that gives the most useful information. The importance of data integrity was also discussed and the areas of missing data highlighted.

7. GENERAL BUSINESS

Rowan Sharman tabled correspondence from Enviroinex who wrote to Councils advising of a concept to accept plastic collected in the kerbside co-mingled recycling bins.

The CCWMG are supportive of initiatives that support the processing of recycling in the state and recommend that Enviroinex liaise directly with Veolia Environmental Services, who are responsible for sourcing appropriate markets for the co-mingled products collected in North West Tasmania.

ACTION

1. Mel Pearce to respond to Enviroinex on behalf of the Chair.

8. NEXT MEETING AND MEETING CLOSE

The next meeting will be held on Monday 25th June 2018 at the Cradle Coast Authority Offices.

Meeting closed at 11:47am.

CRADLE COAST WASTE MANAGEMENT GROUP MEETING
25 June 2018
Meeting Highlights

- Agreement to participate in the Garage Sale Trail in 2018/19 and 2019/20 financial years.
- Waste Governance progress update by the Waste Governance Project Coordinator, Greg Preece.
- Endorsement of CCWMG Terms of Reference.

DRAFT

CRADLE COAST WASTE MANAGEMENT GROUP

UNCONFIRMED MINUTES

Meeting held Monday, 25 June 2018
Cradle Coast Authority, 1-3 Spring Street, Burnie

1. WELCOME

The Chair, Ms. Sandra Ayton, opened the meeting at 10:38 am and welcomed attendees.

Present at the meeting were:

• Ms. Sandra Ayton	Committee Chair	Central Coast Council (CCC)
• Mr. Rowan Sharman	Committee Member	Burnie City Council (BCC)
• Mr. James Brewer	Committee Member	Circular Head Council (CHC)
• Mr. Matthew Atkins	Committee Member	Devonport City Council (DCC)
• Mr. Don Thwaites	Observer	CCA Representatives Group
• Mrs. Mel Pearce	Committee Project Manager	Dulverton Waste Management (DWM)
• Miss. Claire Smith		Cradle Coast Authority (CCA)

2. APOLOGIES

Apologies were received from:

• Mr. Brett Smith	Committee Member	Cradle Coast Authority (CCA)
• Ms. Dana Hicks	Committee Member	Waratah Wynyard Council (WWC)
• Mr. Mat Greskie	Committee Project Manager	Dulverton Waste Management (DWM)

Absent:

- Committee Members from Kentish (KC) & Latrobe (LC) Councils.

3. GOVERNANCE

3.1 Waste Governance Update & Introduction to Greg Preece

Greg Preece, the Waste Governance Project Coordinator, attended the meeting providing the Cradle Coast Waste Management Group (CCWMG) details of his background in local government and waste management. Greg is in the process of attending workshops at each Council to discuss the three options for a new governance arrangement.

Once feedback has been received from Councils and other key stakeholders, Greg will provide a draft report and recommendations to the CCWMG and General Managers for review and comment.

11:15am Greg Preece left the meeting

3.2 Confirmation of Minutes (12th February 2018)

The Unconfirmed Minutes of the 12 February 2018 meeting were presented at Item 3.2 of the Agenda.

MOTION

That the Cradle Coast Waste Management Group (CCWMG) **CONFIRM** and **ACCEPT** the Unconfirmed Minutes of the meeting of 12 February 2018 as a true and correct record.

Moved: Matthew Atkins / Seconded: Rowan Sharman / CARRIED

3.3 Confirmation of Meeting Notes (09th April 2018)

The Meeting Notes of the 09 April 2018 meeting were presented at Item 3.3 of the Agenda.

The document was referred to as 'Meeting Minutes' and due to a quorum not being present at the meeting, the CCWMG requested the document be amended to be referred to as Meeting Notes.

MOTION

That the Cradle Coast Waste Management Group (CCWMG) **CONFIRM** and **ACCEPT** the Meeting Notes of 09 April 2018 as a true and correct record.

Moved: Rowan Sharman / Seconded: Sandra Ayton / CARRIED

3.4 Business Arising from Minutes

The Chair confirmed that the CCWMG Annual Plan and Budget 2018/19 was endorsed by the CCWMG on the 23 May 2018 and notification of endorsement from the CCA Board was received on the 29 May 2018. It has now been distributed to councils for information.

3.5 Review of Action List

The committee **NOTE** the actions list.

4. FOR DECISION

4.1 Financial Report – Briefing Note

The financial report briefing note as at 31 May 2018, was presented by the CCA to the CCWMG. The CCWMG **NOTED** the briefing note.

4.2 Financial Report – Income Statement

The CCWMG income statement as at 31 May 2018, was presented by the CCA to the CCWMG. The CCWMG **NOTE** the financial report.

4.3 CCWMG Terms of Reference (TOR)

The TOR were tabled as a final version.

Don Thwaites raised concerns from LC and KC about the requirement of having one representative from each council attend the CCWMG meetings. Explaining that operationally the councils resource

share a number of roles and this requirement is difficult to resource. The Chair explained that the requirement for a representative from each council was to ensure that there is a mixture of skills within the CCWMG and to enable each council to vote. It was clarified that the TOR did not disallow councils from having one person representing two councils, but that person would only be entitled to one vote.

Mel Pearce advised that Section 5.2 of the TOR was missing the step for providing the CCA Board with the CCWMG Annual Plan and Budget (AP&B) for endorsement. The CCWMG agreed to this amendment.

ACTION

1. Mel Pearce is to update Section 5.2 to include the CCA Board endorsement of the CCWMG AP&B.

MOTION

That the CCWMG **ENDORSE** the TOR subject to the above amendment.

Moved: James Brewer / Seconded: Rowan Sharman / CARRIED

5. FOR DISCUSSION

5.1 Meeting Day Change

Mel Pearce requested that the CCWMG consider a meeting day change and the CCWMG agreed to change the meeting day to a Wednesday. However it was agreed to hold the August 2018 meeting on Friday the 17th of August 2018, to suit member availability and timing for a Waste Governance update from Greg Preece. The November meeting has been changed to Wednesday the 28th of November 2018.

ACTION

1. Mel Pearce to forward updated calendar invites for the remaining 2018 meeting dates.
2. Mel Pearce to create a meeting schedule for 2019 for consideration.

11:45am Claire Smith entered the meeting.

5.2 Oyster Industry

Correspondence received by the CCA from the Oyster Industry and Natural Resource Management (NRM) was tabled and discussed. The CCWMG agreed that ocean plastic pollution is a serious issue that affects the state. Support and funding from a state level is required, however there was concern regarding the timeliness of this support.

The CCWMG requested further information from the Oyster Industry regarding the funding required. This information is to be tabled at the next meeting and support for this initiative will be sought from the Northern Tasmanian Waste Management Group (NTWMG), Waste Strategy South (WSS), King Island Council and West Coast Council.

ACTION

1. Mel Pearce to contact the Oyster Industry representative requesting further information, to be tabled at the next CCWMG meeting.

5.3 Garage Sale Trail

A representative from the Garage Sale Trail (GST) met with a number of North West councils to promote the event and seek participation. A proposal was tabled outlining a two year term for the CCWMG member councils to participate, at a cost of \$11,160 + gst per annum.

The Chair summarised the proposal and discussed the benefits of participation including the in-depth data collection carried out by GST, the opportunity for community groups to conduct fundraising events on the day and the community collaboration it encourages. The event also fits with the CCWMG Strategic Plan focus areas of waste diversion and community engagement.

Mel Pearce advised that the investment did not include event advertising, however this could be carried out at a low cost utilising the Rethink Waste Facebook page and Mayor's Messages. The investment does include the ability to register on the GST website.

ACTION

1. Mel Pearce to contact the GST to query whether King Island and West Coast Councils were invited to participate. If not, contact the councils and see whether they would like to participate.

MOTION

That the CCWMG **APPROVE** a funding commitment of \$11,160 + GST per annum, in the 2018/19 and 2019/10 financial years, for participation in the GST.

Moved: Matthew Atkins / Seconded: James Brewer / CARRIED

6. FOR NOTING

6.1 CCWMG Project Task List

The CCWMG Project Task List, prepared by DWM, was tabled for the CCWMG information.

Rowan Sharman advised that BCC have not yet completed the illegal dumping funding report but will do so in the coming weeks.

Don Thwaites requested an update on the participation at the Ecofest Event and the funding provided by the CCWMG. Mel Pearce confirmed that the CCWMG sponsored the event and also had a stall on the day and it was very successful.

Don Thwaites requested information regarding how the household batteries are being recycled.

ACTION

1. Mel Pearce to contact Toxfree for information regarding the recycling of household batteries.

The CCWMG **NOTED** the Project Task List.

6.2 Landfill Audit Report

The Landfill Audit Report was tabled for the CCWMG information.

Mel Pearce summarised the findings of the report and advised that funding is available in the 2018/19 Annual Plan and Budget for actions to improve diversion of waste from landfill, through utilisation of the findings of this report. Key data will also be made available on the Rethink Waste Facebook page.

The CCWMG **NOTED** the Landfill Audit Report.

6.3 Industry Workshop – Event Summary

The Industry Workshop – Event Summary, prepared by DWM, was tabled for the CCWMG information.

Mel Pearce summarised the workshop, advising that there were 43 industry representatives from across the state and the presentations and workshops conducted by MRA Consulting were well received. Rowan Sharman confirmed it was a great networking and waste sharing opportunity.

The CCWMG determined to hold a similar workshop bi-annually instead of annually. The industry workshop funding available in the 2018/19 Annual Plan and Budget will remain for utilisation should the need arise for a waste related industry meeting.

Don Thwaites advised that Zest in Wynyard recycles poly pipes and Mel Pearce confirmed that they did not send a representative to the workshop. The CCWMG wants to explore the opportunity for Councils to set up a poly pipe collection at waste transfer stations (WTS).

ACTION

1. Mel Pearce to contact Zest to enquire about whether they would accept poly pipe collected at council WTS for recycling.

6.4 Recycling Activity Summary Report

The Recycling Activity Summary Report, prepared by DWM, was tabled for the CCWMG information.

The CCWMG **NOTED** the Recycling Activity Summary Report.

6.5 Additional Material Acceptance Report

The Additional Material Acceptance Report, was tabled for the CCWMG information.

Mel Pearce summarised the findings of the report and advised that funding is available in the 2018/19 Annual Plan and Budget to assist councils and/or the CCWMG in implementing relevant recommendations.

The CCWMG **NOTED** the Additional Material Acceptance Report.

7. GENERAL BUSINESS

Nil.

8. NEXT MEETING & MEETING CLOSE

The next meeting will be held on Friday, 17th August 2018 at the Cradle Coast Authority Offices.

Meeting closed at 12:45 pm.

DRAFT

Central Coast
Youth Engaged Steering Committee
Minutes of a meeting held at
Dial Pavilion at Dial Park, Penguin
Thursday, 28 June 2018 at 9.15am

Doc ID: 296442



Ulverstone
HIGH SCHOOL



PRESENT:

Philip Viney (Councillor/Accountant/Ulverstone Lions Club); **Kelly Conkie** (Community Engagement Coordinator – UHS); **Belinda Gillard** (Work Placement Coordinator – UHS); **Ella Barron** (Student Rep – UHS); **Glenn Mace** (Principal – LCS); **Nicholas Boersma**, **Ainsley Kinch** and **Robert Cruckshank** (Student Reps – LCS); **Matthew Grining** (Principal – PDS); **Joherty Revell**, **Millie Porter**, and **Piper Newton** (Student Reps – PDS); **Wayne Pepper** (Teacher – NWCS); **Jenna Kennedy** and **Emily Archer** (Student Rep – NWCS).

1 WELCOME

Joherty Revell of Penguin District School chaired the meeting and welcomed everyone and declared the meeting opened at 9.20am.

2 APOLOGIES

Sandra Ayton (General Manager – Central Coast Council [CCC]); **Rowen Tongs** (Community Rep. /Councillor); **Melissa Budgeon** (Community Wellbeing Officer – Central Coast Council [CCC]); **Dr Yolande Vandenberg** (Central Coast Chamber of Commerce and Industry [CCCCI]), **Glen Lutwyche** (Principal – UHS); **Rowane Edwida** and **Adam Knaap** (Student Rep – UHS); and **Michael Walsh** (Leven Training Centre)

3 MINUTES OF THE PREVIOUS MEETING

Amendment to be made to the minutes from 31 May 2018. Replace Ella Barron's name with Cr Phil Viney it should read "Cr Phil Viney chaired meeting and welcomed everyone..."

Belinda Gillard moved, and Robert Cruckshank seconded, "That the Minutes of the previous meeting held on 31 May 2018 be confirmed"

Carried

4 MATTERS FOR DISCUSSION FROM PREVIOUS MEETING

4.1 *All about Arts – update*

An All About the Arts flyer was handed out to students and teachers at the meeting. This event is to be held on 24 August 2018. Students will have the opportunity to meet with working artists and learn about their experiences. Students will also learn about the possible study pathways and opportunities within a chosen Art field.

4.2 *Business Breakfast*

The Business Breakfast is to be held on 30 August. Cr Viney asked schools to liaise with Melissa Budgeon on ideas for what type of business representation they would like to have. The meeting asked if Melissa could contact UTAS and discuss having representation at the breakfast and other names given were Damien Pearce and Teressa Collins. Kelly Conkie is to liaise with Aaron Meldrum and Melissa. More details will be sent out soon.

4.3 *Nominate a Mate*

Ella Barron was presented with Certificate on Tuesday in school assembly. Penguin High to be presented certificates next term.

4.4 *National Leadership Camp*

National Leadership camp – Flights from Launceston – Sydney, 11 July back into Launceston 15 July. The five students representing the Central Coast are Ella Barron, Rowane Edwida, Ainsley Kinch, Nicholas Boerma and Joherty Revell.

5 MEMBERS REPORTS

Penguin District School

- . Our grade 11 and 12 offerings have been finalised for next year. We will be offering a Certificate 2 in sports coaching that will be open access for students on the north west. We will also offer maths, English and health-based subjects.
- . We have signed a contract with the Central Coast Council for a 3-year lease over the Penguin Railway Station for our school run café/hospitality program.
- . Grade 5–10 students are developing projects for the UTAS Science Talent Quest. These will be shared more broadly in a school open day in term 4 that will coincide with a Skype session with Dr Karl Kruszelnicki
- . Grade 10's have completed their Rotary Youth Driver Awareness course at Camp Clayton

- . We have had a walkthrough the school with Penguin Police to review our lockdown areas and procedures ready for practice drills
- . Our primary and secondary students performed exceptionally well at the regional cross country. A large contingent represented the school at the All Schools at Symmons Plains
- . We have registered our school as an eSmart School. This is to support the increased prevalence of antisocial behaviour and online activity in society.
- . Parent/teacher interviews will be held as 3 way interviews this year with students involved in this process from grades 3 and up
- . A range of student artwork is on display at the Ulverstone Library
- . Choir and drama groups have performed strongly at the Burnie Eisteddfod with the Vivace choir winning their category
- . Grade 9 and 10 students have been involved in a range of work placements. A group recently had a placement at Mt Gnomon Farm preparing for their Festivals in the Farm
- . Grade 10 students presented the case for leavers hoodies to the School Association
- . An international trip to Vietnam will be available for students in grade 8–10 next year. Planning for this will be underway next term.
- . Grade 7–10 students participated in the NW schools rock climbing challenge at Don College
- . Production rehearsals are underway
- . Two students went to a climate leaders conference at Heller College
- . five grade 9 students have been selected to participate in a health careers forum
- . Grade 10's will be preparing for their mid-year exams

Leighland Christian School

- . Our Year 7's were each presented with a Bible from Gideons. Gideons is a Christian association whose prime activity is distributing copies of the Bible free of charge.
- . Our Year 10's undertook interviews in readiness for their Work Experience program which takes place for a week in September.
- . Our Year 9 and 10 students completed their exams and our 11/12 students commenced their exams on Monday.
- . Prep to Year 6 completed their two weeks Learn to Swim program.
- . Year 10's undertook the annual Rotary Youth Driver Awareness program at Camp Clayton.
- . Excursions included: Outdoor Leadership trip for 3 days and 2 nights to the Walls of Jerusalem; the 9/10 Textiles class visited the City Mission Op Shop and Kinder from both campuses joined at Burnie for their Gymnastics program.
- . We were thrilled to receive a visit from the Prime Minister, Malcolm Turnbull on 14 June. He was accompanied by local Member of Parliament, Brett Whiteley and Senator Richard Colbeck. They were greeted by our Principal and Student Leaders, took part in a Prep Art project and read a book to our Year 3 class. It was an honour

to have the Prime Minister at our School and a wonderful experience for all involved.

- . Students who placed well in our HS Cross Country went on to compete at the Inter High Cross Country Carnival with two of our students coming third in their events.
- . The Year 10 Aspire and 9/10 Materials, Design & Technology classes will be representing our School in the '7 Day Makeover' which has been taking place in Ulverstone this week, finishing on Saturday. This is an initiative of the Central Coast Council; the concept is that within a very short space of time (7 days) the community is engaged in generating ideas for simple developments in the town, and those ideas are then put into action within the same week, mainly by volunteer efforts.
- . As part of the School's beautification program, our Mural for the rear of our Heritage Garden is well underway and looking fantastic. There have been many keen students contributing to the project, under the supervision of our Art Teacher and our Visual Arts and Display Coordinator. We are all very excited to see the unveiling of the Mural in the near future.
- . Tomorrow our Year 9's will attend the Year 9 Health Careers Interactive Day being held by the Rural Health Clinic at the Mersey Hospital.

North West Christian School

- . Our students competed in the Inter-School High Cross-Country Championships at Hellyer College on the 13th of June. We had three competitors from our school and they achieved the following results. In the Grade 7 female event, we came in 4th. In the Grade 8 female event, we came 13th. In the Grade 8 male event, we came 26th.
- . Our middle and high school students have been selling chocolates to fundraise for our Canberra trip.
- . Our middle and high school students have just finished exams.
- . Our school is upgrading our website.
- . On the 10th of May, we had our annual school photos.
- . On the 21st – 25th of May, our primary students participated in our yearly swimming lessons program.
- . Parent-teacher meetings are coming up on the 5th of July.
- . Our school will be participating in 'Operation Christmas Child' this year again to help children in developing countries.
- . Middle and high school students have been involved in 'Outdoor Education' improving their skills, going down rapids.
- . One of our students will be attending the Burnie Hospital for a careers day dealing with 'Nursing and Health'.
- . One of our teachers will be going to the Solomon Islands to help build a school over the holidays.
- . One of our students will be going to Cambodia to do some volunteer work in August.

- . The senior cooking class is working with pastry and bread.
- . Our woodwork class is making Ukuleles which they will be playing on our annual speech night.
- . We have 4 Hong Kong students coming from our sister school in July.
- . Our NWC Strings group will be performing in the Burnie Eisteddfod.
- . We have purchased 3 Smart TVs and have many more coming.
- . Our lower primary is doing a 'healthy lunchbox challenge' focusing on 'no factory-made food'.
- . The new library is finished and has its official opening this Friday.
- . The lower primary is learning Auslan. They have been learning Aboriginal songs in sign language and will perform on our annual speech night.

Ulverstone High School

- . We had our song and dance night. The tickets sold out fast and there was a lot of interest for a second show. We ended up having two shows, both being very successful.
- . Our social went ahead recently with the theme 'Throwback Thursday'. It went well and a huge amount of items were donated to the Ulverstone Neighbourhood House.
- . Students from our school participated in the all schools' cross country. We had many people win and overall our school came third.
- . Midyear exams are underway for the year 11/12's and some grade 10's are also doing exams for Methods Foundation 3.
- . All year 10 students attended RYDA, the driver safety program at Camp Clayton. It was an incredible experience, and everyone got a lot out of it.
- . Some Media students had an excursion to the Burnie ABC radio station. They were able to see a live radio show and put together their own radio piece.
- . Tomorrow we have a group of grade nines that will be attending the health careers day.
- . On the 30th of June a group of students and teachers are heading off to Cambodia. They have raised approximately \$4,000 to donate to a school and they will undertake some work to benefit students in the school.

6 GENERAL BUSINESS

6.1 *Cross School Engagement*

The Principal of Penguin District School, Mathew Grining made mention of building opportunities for cross school engagement, not just through the Youth Engaged Committee but also between schools, away from the usual committee meetings.

The Penguin District School have engaged with Ulverstone High School Hair and Beauty classes and are looking at Racquet Sports with schools in Wynyard.

He advised that students from Penguin District School will be travelling on a trip to Vietnam in 2019 and that planning will be underway next term. He asked questions of the student representatives and teachers at the meeting on their thoughts of participating in similar trips. All positive comments.

Mathew also spoke about how Penguin District School are currently engaged in E-Sports which involved online gaming with schools across the country. Eight schools in Tasmania have registered to do this and he is happy to speak with any other schools who may be interested in the Central Coast area. There are some connectivity issues that the Education Department are working through.

The Penguin District School has received a grant from the State Government to refurbish the school and joining both campuses together which will provide new teaching and learning spaces for students from etc. This will continue the theme of the upgrade of the Dial Park.

7 REVIEW OF THE MEETING

The Committee reviewed today's meeting and was satisfied with how the meeting was conducted and what was discussed.

8 *Dial Pavilion Walk Through*

Greg Osborne attended the meeting at 10.00am and provided a guided tour through Dial Park.

9 NEXT MEETING

The next meeting to be held on Thursday 26 July 2018 at Central Coast Council, Ulverstone at 9.15am.

As there was no further business to discuss the meeting concluded at 9.50am.



Annual Plan & Budget

Cradle Coast Waste Management Group

2018/19

DOCUMENT RECORD

Revision	Issued To	Issued Date	Reviewed	Approved
1	CCWMG – meeting for review	09/04/2018	MP	MG
2	CCWMG – out of session review	10/04/2018	MP	CCWMG
3	CCWMG - endorsement	23/05/2018	MP	CCWMG

EXECUTIVE SUMMARY

The Cradle Coast Waste Management Group (CCWMG) Strategic Plan 2017-2022 was ratified in June 2017 by the North West Councils participating in the voluntary waste levy. The Strategy includes key focus areas, Key Performance Indicators (KPIs) and annual actions targeted at working towards achieving the KPIs by 2020.

Funded by the voluntary levy of \$5.00 per tonne, of waste delivered to council owned landfills in North West Tasmania, this Annual Plan and Budget includes details on how the strategic actions will be implemented in 2018/19. It is estimated that \$350,000 of levy funds (plus carry over funds from 2017/18) would be available to implement the actions detailed in Table 1.

Where appropriate the CCWMG will receive a detailed "Scope of Works" outlining the proposed works to be undertaken for an activity/project, to review prior to issuing approval. This is to ensure that project outcomes will be delivered to the group's quality and cost expectations.

In many projects the CCWMG works in collaboration with the Northern Tasmania Waste Management Group (NTWMG) and Waste Strategy South (WSS) to increase economies of scale and to share resources.

Table 1: 2018/19 Actions

Ref #	Project Name	Action Summary	Strategic Plan Ref #	Budget (ex GST)
2.1	Illegal Dumping Database	Manage and report on the established regional illegal dumping database.	6	3,000
2.2	Illegal Dumping Funding	Conduct two rounds of illegal dumping funding.	7	90,000
2.3	WTS Best Practice Improvements	Assist Councils in improving transfer stations in line with the Best Practice Guidelines.	13	20,000
2.4	WTS Material Diversion	Assist Councils in implementing recommendations from the 2017/18 Additional Material Diversion Options investigation report.	14	20,000
2.5	Community Based Recycling Initiatives	Funding assistance for community groups to implement waste collection and diversion initiatives.	15	15,000
2.6	Recycling Bin Assessments	Undertake kerbside recycling bin assessments and contamination education across the region.	16	70,000
2.7	Household Battery Recycling	Continue to fund a free household battery recycling program to be managed by councils.	18	20,000
2.8	Hazardous Waste Collection	Tender for and conduct a household hazardous waste collection event.	19	120,000
2.9	Waste Governance Project Coordinator	Fund a role within the CCWMG to manage stakeholder group member engagement.	30	60,000
2.10	Annual Industry Workshop	Facilitate an industry workshop/forum to facilitate sharing of waste management and resource recovery ideas.	41	10,000
2.11	Education & Promotion – Year 2	Implementation of year 2 of the state-wide Communications Plan to promote correct waste and recycling practices.	47	30,000
2.12	Schools Program	Visit schools to provide waste education / presentation.	48	10,000
2.13	Rethink Waste Website	Management and ongoing improvements to the Rethink Waste Website.	49	1,500

2.14	Public Events	Host an education stall at 2 public events.	51	5,000
2.15	WTS Staff Training	Fund an asbestos awareness training session for two WTS staff from each Council.	N/A	4,000
2.16	Landfill Audit Findings	Implement a recommendation(s) from the 2017/18 Landfill Audit Report.	17	10,000
2.17	Regional Waste Data Collection	Support the Regional Waste Data Collection Portal	N/A	Nil
2.18	Project Management	Dulverton Waste Management (DWM) waste expertise & project delivery.	N/A	94,245
2.19	Cradle Coast Authority (CCA)	Administration & financial assistance.	N/A	6,300
				\$589,045

The CCWMG is responsible for the implementation of the Strategy including the development and implementation of this Annual Plan.

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GLOSSARY OF ABBREVIATIONS

BCC	Burnie City Council
CCA	Cradle Coast Authority
CEO	Chief Executive Officer
CCC	Central Coast Council
CHC	Circular Head Council
CCWMG	Cradle Coast Waste Management Group
DCC	Devonport City Council
DWM	Dulverton Waste Management
ERF	Emissions Reduction Fund
FOGO	Food Organics Garden Organics
KC	Kentish Council
KPI	Key Performance Indicator
LC	Latrobe Council
MRF	Materials Recycling Facility
MSW	Municipal Solid Waste
NSRF	National Stronger Regions Fund
NTWMG	Northern Tasmania Waste Management Group
P&OO	Project & Operations Officer
RFQ	Request for Quote
SP Ref	CCWMG Strategy 2017-2022 reference number
TOR	Terms of Reference
WGPC	Waste Governance Project Coordinator
WSS	Waste Strategy South
WTS	Waste Transfer Station
WWC	Waratah Wynyard Council

1 INTRODUCTION

1.1 Cradle Coast Region

The Cradle Coast Waste Management Strategy 2017 – 2022 was ratified in June 2017 by the Cradle Coast Council's participating in the voluntary waste levy. Participating Council's include: Burnie City (BCC), Central Coast (CCC), Circular Head (CHC), Devonport City (DCC), Kentish (KC), Latrobe (LC) and Waratah-Wynyard (WWC).

The CCWMG is a committee of the Cradle Coast Authority (CCA) Board of Directors and is governed by the Terms of Reference (TOR) which is to be adopted on 25 June 2018. It is made up of skills based working group responsible for the implementation of the Strategy, including the development of this Annual Plan and Budget. The CCWMG representatives include:

- Sandra Ayton (Chair), General Manager Representative from the CCC;
- Dana Hicks, Service Level Representative from the WWC;
- James Brewer, Engineering & Projects Representative from the CHC;
- Chris Clark, Corporate Manager Representative for both the LC and KC;
- Matthew Atkins, Management Representative from the DCC; and
- Rowan Sharman, Engineering Representative from the BCC.

The CCA's Chief Executive Officer (CEO) is an ex-officio member of the CCWMG, providing corporate governance support and expertise. The CCA Representatives Group nominate an observer to attend the meetings on their behalf. These members include:

- Brett Smith, CEO from the CCA; and
- Don Thwaites, Observer on behalf of the CCA Representatives Group.

Dulverton Waste Management (DWM) provides project management support and waste expertise to the CCWMG and is represented by:

- Mat Greskie, CEO; and
- Mel Pearce, Project & Operations Officer (P&OO).

The CCWMG's strategic vision is to:

'Deliver a sustainable community in the Cradle Coast region of Tasmania by implementing strategies which minimise waste through increases in waste diversion and recovery.'

The Strategy details four key focus areas of the CCWMG:

1. **Waste diversion:** Diversion of materials from landfill to increase resource recovery, extend the life of existing landfills and reduce greenhouse gas emissions from waste.
2. **Regional planning & efficiencies:** Provide regional planning and coordination of waste infrastructure and services to provide improved resource recovery, delivering efficiencies and reducing costs of services/ waste infrastructure.
3. **Partnerships:** Maintain partnerships with government, planning authorities and the 3 waste regions to shape waste management policies and regulation to influence future regulatory requirements and to identify programs and infrastructure best delivered with a state-wide approach.

4. **Community engagement:** Work with the community and industry, through education and feedback, to encourage waste avoidance and reuse to improve the use of existing and future services.

The CCWMG have also set measurable and achievable objectives within the Strategy which will allow the CCWMG and member councils to track their progress over the 5-year plan. The objectives take the form of Key Performance Indicators (KPIs), which include:

1. By 2022, divert 50% of all MSW from local government landfill facilities across the region.
2. By 2022, increase the proportion of recycling bin receiving a pass mark as part of the recycling bin assessments to 90% across the region (based on the 2015-16 assessment pass rate of 81%).
3. By 2022, reduce incidents of illegal dumping at hotspot sites by 25% across the region (upon first establishing baseline data from council reports).
4. By 2022, member councils to be collection and reporting a standardised set (for material types, units, etc.) of data in relation to waste and resource recovery activities.

This Annual Plan and Budget details actions that incorporate the key focus areas and will assist the CCWMG in meeting the KPIs.

2 PROGRAMS FOR 2018/2019

2.1 Illegal Dumping Database (SP Ref/6)

Manage and report on the established illegal dumping database.

An illegal dumping database was developed on the Rethinkwaste website In June 2014, to provide local land owners and managers to report illegal dumping incidents. Reported incidents will assist the CCWMG in understanding illegal dumping problem and target those areas with illegal dumping funding.

DWM will continue to manage the database which includes:

- Following up land owners and managers with a reminder on the importance of reporting illegal dumping incidents;
- Assisting users with access difficulties as requested;
- Training new users on how to access and use the database;
- Updating user profiles as required; and
- Report on the data captured annually at the 30th of June.

2.2 Illegal Dumping Funding (SP Ref/7)

Conduct two rounds of illegal dumping funding.

The CCWMG are continuing the focus on illegal dumping, with funding available for Council projects targeted at addressing the issue.

Two rounds of funding will be carried out, giving Councils the opportunity to apply for illegal dumping clean up assistance, signage, CCTV and any other relevant project initiatives. Priority will be given to applicants who are actively utilising the illegal dumping database to report incidents. Successful applicants will be provided with a report template for completion, which will provide the CCWMG with an understanding of the effectiveness of the funding.

Where possible the CCWMG will continue to work with relevant Tasmanian Government departments, to support the development of a state wide approach to illegal dumping.

2.3 WTS Best Practice Improvements (SP Ref/13)

Assist Councils in improving transfer stations in line with the Best Practice Guidelines.

The CCWMG will conduct one round of funding for Councils to apply for assistance in improving their transfer stations in line with the Transfer Station Best Practice Guidelines. Councils are encouraged to apply for funding which addresses issues raised in the Cradle Coast Transfer Station Audit Report, however other initiatives will also be considered.

2.4 WTS Material Diversion (SP Ref/14)

Assist Councils in implementing recommendations from the 2017/18 Additional Material Diversion Options investigation report.

In 2017/18 Blue Environment were engaged to investigate opportunities for Council owned waste transfer stations (WTS) to improve resource recovery and divert waste from landfill. This investigation is currently in progress and the outcome will include recommended actions at a Council level and also regionally.

The CCWMG have funds available to assist in the implementation of a recommended initiative(s).

2.5 Community Based Recycling Initiatives (SP Ref/15)

Funding assistance for community groups to implement waste collection and diversion initiatives.

Develop an application process and selection criteria, for community groups / not for profit organisations to apply for funding assistance for waste and resource recovery projects and initiatives.

One round of funding will be available and some examples of eligible projects include:

- Reimbursement of waste disposal fees for public place litter collection;
- Bin hire (i.e. co-mingled recycling) and collection at a community event;
- Purchase of tools or equipment that may assist in minimising waste (i.e. replacing something that's disposable with something reusable);
- Upgrade of infrastructure which will reduce waste production; and
- Any other initiatives that meet the grant criteria.

2.6 Recycling Bin Assessments (SP Ref/16)

Undertake residential recycling bin assessments and contamination education across the region.

The CCWMG are continuing to work towards the KPI target of increasing pass results to 90%, by carrying out another round of recycling bin assessments and education.

Similar to previous years, DWM will work with Veolia to select a mixture of previously assessed and new areas (where possible) to conduct the bin assessments. Data will be captured regarding the types of contaminants appearing in the kerbside bins and one-on-one education will be provided to residents about their recycling habits.

Upon completion of these assessments a final report will be generated detailing the following:

- Results of the assessment;
- Comparison with previously assessed areas;
- The effects the media campaign may have had on bin contamination; and
- Recommendations for a targeted behaviour change media campaign in 2019/20.

\$15,000 has been allocated for the implementation and management of a communications campaign as recommended by the 2017/18 Recycling Bin Education & Assessments Report.

2.7 Household Battery Recycling (SP Ref/18)

Continue to fund a free household battery recycling program to be managed by councils.

The CCWMG are funding a free household battery recycling service, with drop off points available at Council offices and WTS. This services provides residents with an opportunity to divert their batteries from landfill and as a consequence preventing the toxic metals that they contain from entering into the environment.

\$5,000 has been allocated for the management and implementation of a communications campaign which will assist in raising awareness of this free service. The campaign will include a mix of advertising mediums including radio and online advertising. Other zero cost initiatives will be undertaken to assist Councils in promoting this project through methods such as the Mayors Message, Facebook posts, website updates and media releases.

2.8 Hazardous Waste Collection (SP Ref/19)

Tender for and conduct a household hazardous waste collection event.

Develop tender documents and tender for a household hazardous waste collection and recycling event, to enable residents to safely dispose of their unwanted and out-of-date household products. The event will be accompanied by an awareness campaign which will encourage residents to take advantage of the opportunity to dispose of their hazardous waste.

Opportunities to collaborate with the NTWMG and Waste Strategy South (WSS) will also be investigated.

2.9 Waste Governance Project Coordinator (SP Ref/30)

Fund a role within the CCWMG to manage stakeholder group member engagement.

In 2015 the CCWMG resolved to support the move towards a Joint Authority and in 2017/18, the CCWMG undertook a recruitment process for a Waste Governance Project Coordinator (WGPC).

The WGPC will be responsible for working with participating councils to assist with reaching a decision on the way forward in regard to regional waste governance through a joint authority model. Depending on the outcome, this engagement may be extended to assist with implementing the move to a Joint Authority.

2.10 Annual Industry Workshop (SP Ref/41)

Facilitate an industry workshop/forum to facilitate sharing of waste management and resource recovery ideas.

The CCWMG will facility an annual industry workshop/forum, to encourage innovation and sharing of waste and resource management practices. The outcomes of the 2017/18 workshop will be considered when organising this event.

2.11 Education & Promotion – Year 2 (SP Ref/47)

Implementation of year 2 of the state-wide Communications Plan to promote correct waste and recycling practices.

In collaboration with the NTWMG and WSS, implement the waste education and promotion activities in accordance with Year 2 of the Tasmanian Waste Management Communications Plan 2017/22. The development of a Request for Quote (RFQ) is also required to determine the communications expert and coordinator of the service for year 3 (2019/20) and 4 (2020/21) of the communications plan.

2.12 Schools Program (SP Ref/48)

Visit schools to provide waste education / presentation.

Work with schools to undertake waste education presentations. Should the opportunity arise attend school events to maximise impact and coverage (e.g. Kids4Kids). The presentation will focus on correct kerbside recycling habits and encouraging the children to think about the correct bin for their waste items.

2.13 Rethink Waste Website (SP Ref/49)

Management and ongoing improvements to the Rethink Waste Website

Coordinate with member councils and other regions to provide consistent updates and improvements to the Rethinkwaste.com.au website.

This may include:

- An annual update of information on Council pages;
- Addition/updating of photos and images being displayed;
- Improvements to access of information and usability; and
- Annual hosting and photo library fee.

2.14 Public Events (SP Ref/51)

Host an education stall at 2 public events

In 2017/18, the CCWMG hosted education stalls at the North West Ecofest event and the Wynyard Farmers Market. This year two new events are to be identified for attendance and if required collateral (banners, brochures, signs etc.) will be developed for utilisation at these events.

2.15 WTS Staff Training

Fund an asbestos awareness training session for two WTS staff from each Council.

In January 2013 there was a change to the Work Health and Safety Act (Regulation 445) which resulted in asbestos awareness training being a requirement for all people who may come into contact with asbestos. As a consequence the CCWMG funded asbestos awareness training for WTS staff within the region.

Another round of asbestos awareness training is available for new WTS staff or as a refresher for existing staff. Councils are to nominate 2 attendees for this training.

2.16 Landfill Audit Findings (SP Ref/17)

Implement recommendation(s) from the 2017/18 Landfill Audit Report

In 2017/18 landfill audits were undertaken by A.Prince Consulting at the Dulverton, Port Latta and Ulverstone Landfills. Utilising the findings from these audits, carry out an education campaign or resource recovery initiative.

2.17 Regional Waste Data Collection

Support the Regional Waste Data Collection Portal

Input waste data captured at each Council WTS and Resource Recovery Centre into the regional waste data collection portal.

DWM will extract the data entered by each Council and provide quarterly waste reports to the CCWMG.

2.18 Project Management of the CCWMG Annual Plan and Budget projects

Dulverton Waste Management (DMW) waste expertise and project delivery

DMW provides waste expertise and project delivery services to the CCWMG. They are largely responsible for the delivery of the initiatives detailed in this Annual Plan and Budget.

For a management fee, DWM provides the following services:

- Waste expertise and project delivery services to the CCWMG;
- Administer the regional kerbside recyclable collection contract;
- Project management of the CCWMG Annual Plan and Budget;
- Foster networks and support other regional waste groups, industry and government contacts in the waste field;
- Preparation of the CCWMG Annual Plan and Budget;
- Preparation of the CCWMG Annual Report;
- Preparation of the CCWMG meeting agenda and minutes; and
- Prepare regional responses to Industry, State and Federal matters if required.

2.19 Cradle Coast Authority

Administration and financial assistance.

Cradle Coast Authority provides administration assistance and finance support to the CCWMG.

3 FINANCIAL

The forecast 30/06/2018 closing balance of the Cradle Coast Authority managed Regional Waste Management Levy account is outlined in the following table:

Table 2: Forecast 2017/18 Closing Balance

Forecast 2017/18 Closing Balance Regional Waste Management Levy	
CCWMG Waste Levy Account balance as at 31/03/2018 <i>(Includes actual levy income collected to 28 February 2018 and other income received)</i>	442,228
Additional forecast expenditure from 01/04/2018 to 30/06/2018	(273,644)
Additional forecast waste levy income from 01/03/2018 to 30/06/2018	123,966
Forecast closing CCWMG Waste Levy Account balance at 30/06/2018	\$292,550

The 2018/19 Annual Plan and budget is based on the voluntary levy of \$5.00 per tonne. Under this scenario an estimated \$350,000 would be available to the CCWMG in 2018/19 to implement the initiatives from the 5 year strategy.

Table 3: Forecast 2018/19 Expenditure Summary

Forecast 2018/19 Expenditure Summary Regional Waste Management Levy	
Forecast closing CCWMG Waste Levy Account balance 30/06/2018	292,550
Forecast 2018/19 levy funds received	350,000
Forecast Interest Income	4,000
Total Fund	\$646,550
2018/19 Projects/ Activities	\$589,045
Total Expenditure	\$589,045
Forecast closing CCWMG Waste Management Levy Account balance 30/06/2019	\$57,505

4 REPORTS/RESOURCES

Below is a reference list of past reports and resources that may assist the CCWMG in implementing future projects:

Table 4: Reports & Resources

Report No	Report/Resource Name	Author	Date
RN 18-03	Chinese Import Restrictions for Packaging in Australia	Aus Packaging Covenant Org	30/03/2018
RN 18-02	CCWMG Annual Plan & Budget 2018/19	DWM	20/03/2018
RN 18-01	2017/18 Recycling Bin Education & Assessments Report	DWM	28/02/2018
RN 17-09	CCWMG Annual Report for 2016/17	DWM	9/10/2017
RN 17-08	Tasmanian Waste Management Communications Plan 2017-22	Etela	26/09/2017
RN 17-07	Australian National Waste Report 2016	Blue Environment	20/06/2017
RN 17-06	CCWMG Strategic Plan 2017-2022	Blue Environment	7/06/2017
RN 17-05	CCWMG Annual Plan & Budget 2017/18	DWM	30/06/2017
RN 17-04	Illegal Dumping End of Year Report 2016/17	DWM	30/06/2017
RN 17-03	Cradle Coast WMG Strategic Plan 2017-2022	Blue Environment	7/06/2017
RN 17-02	CCWMG WTS Audit: Results Report	MRA Consulting	1/05/2017
RN 17-01	LGAT Waste & Resource Management Strategy	MRA Consulting	10/03/2017
RN 16-07	Recycling Bin Assessments	DWM	16/08/2016
RN 16-06	Illegal Dumping End of Year Report	DWM	4/07/2016
RN 16-05	CCWMG Annual Plan & Budget 2016/17	DWM	8/07/2016
RN 16-04	CCWMG Annual Report for 2015/16	DWM	2/11/2016
RN 16-03	E-Waste Tender – Initial Assessment	DWM	29/04/2016
RN 16-02	WTS Data Collection	DWM	20/04/2016
RN 16-01	Gas Cylinder Decommissioning Investigation	MRA Consulting	23/02/2016
RN 15-09	CCWMG Annual Plan & Budget 2015/16	DWM	5/06/2015
RN 15-08	CCWMG Annual Report for 2014/15	DWM	16/11/2015
RN 15-07	Illegal Dumping End of Year Report	DWM	2/07/2015
RN 15-06	CCWMG 2014/15 Recycling Assessments Report	DWM	31/08/2015
RN 15-05	Tasmanian Waste Levy Benefit Study	MRA Consulting	21/01/2015

RN 15-04	C&D Investigation Report	DWM	4/05/2015
RN 15-03	Mattress Recycling Options Report	DWM	27/04/2015
RN 15-02	Household Hazardous Waste Report – Project Completion	DWM	6/02/2015
RN 15-01	Illegal Dumping Interim Report	DWM	19/01/2015
RN 14-17	CCWMG Annual Plan & Budget 2014/15	DWM	2/06/2014
RN 14-16	CCWMG Annual Report for 2013/14	DWM	13/10/2014
RN 14-15	Tasmanian Waste Review	Blue Environment	1/03/2014
RN 14-14	CCWMG Residential Kerbside Bin Audit	EC Sustainable	7/11/2014
RN 14-13	Household Hazardous Waste Report - Project Update	DWM	23/09/2014
RN 14-12	Coordinated Gov & Mgt of Waste Infrastructure & Services (Part 2 & 3 Report)	MRA Consulting	24/10/2014
RN 14-11	Coordinated Gov & Mgt of Waste Infrastructure & Services (Part 1)	MRA Consulting	24/10/2014
RN 14-10	CCWMG 2013/14 Recycling Bin Assessment Report	DWM	1/09/2014
RN 14-09	Cradle Coast Transfer Station Audit Report	Blue Environment	1/09/2014
RN 14-08	Feasibility Study - C&D Waste Processing in the N & NW of Tasmania	Hyder Consulting	11/06/2014
RN 14-07	FOGO household collection report for CCWMG to consider & issue to member Councils	CCWMG	13/02/2014
RN 14-06	C&D Waste Management in the North & North West of Tasmania	Hyder Consulting	5/06/2014
RN 14-05	Waste Transfer Station Best Practice Guidelines	Blue Environment	30/01/2014
RN 14-04	Data Collection Procedures & Systems for Waste Transfer Stations (WTS)	Blue Environment	30/01/2014
RN 14-03	Pricing Model Tool	Blue Environment	17/02/2014
RN 14-02	Regional Strategies for Sustainable Management of Recyclables	MRA Consulting	17/02/2014
RN 14-01	Best Practice Guide for Sustainable Procurement in Councils	DWM	21/02/2014
RN 13-07	CCWMG Annual Plan & Budget 2013/14	DWM	26/07/2013
RN 13-06	Kerbside Organics Collection Trial - Final Study Survey Summary	DWM	4/07/2013
RN 13-05	Food & Garden Organics (FOGO) Household Options Assessment	MRA Consulting	9/07/2013
RN 13-04	An Assessment of the Potential Financial Impacts of a CDS on LG in Tas	Local Government Association of Tasmania (LGAT)	1/12/2013

RN 13-03	Signed MOU - Joint Communications Activities	CCWMG, NTWMG & SWSA	23/04/2013
RN 13-02	Employment Opportunities Through Reuse & Recycling Activities	MRA Consulting	11/01/2013
RN 13-01	Illegal Dumping Report	DWM	1/11/2013
RN 12-07	CCWMG Annual Plan & Budget 2012/13	DWM	25/06/2012
RN 12-06	Waste Minimisation & Reuse Study for CCWMG	APC Environmental Management	1/08/2012
RN 12-05	Communications Plan 2012-2014	Cradle Coast Authority	1/06/2012
RN 12-04	Cradle Coast Waste Management Group (CCWMG) 5 Year Strategic Plan 2012-2017	APC Environmental Management	1/06/2012
RN 12-03	Biomass Audit – Cradle Coast Region	DWM	1/06/2012
RN 12-02	Commercial Recycling Collections Report	DWM	21/06/2012
RN 12-01	Recycling Risk – Cradle Coast Region Report	MRA Consulting	8/08/2012
RN 11-06	CCWMG Annual Plan & Budget 2011/12	DWM	7/07/2011
RN 11-05	Silage Wrap Report	Veolia Environmental Services	1/10/2011
RN 11-04	Kerbside Organics Collection Service Pilot Trial Bus Case	Hyder Consulting	19/01/2011
RN 11-03	Introduction of Kerbside Organics Collection Service Bus Case	Hyder Consulting	19/01/2011
RN 11-02	Northern Tasmania Landfill Audit Report	APC Environmental Management	1/10/2011
RN 11-01	CCA Illegal Dumping Strategy	Landscape & Social Research Pty Ltd	1/11/2011
RN 10-04	Nthn Kerbside General Waste Audit Report	DWM	1/02/2010
RN 10-03	NW Kerbside General Waste Audit Report	DWM	1/02/2010
RN 10-02	Kerbside Recycling Contamination in Australia	MRA Consulting	25/05/2010
RN 10-01	Landfill Levy – Options & Strategy	MRA Consulting	1/09/2010
RN 09-02	CCWMG Annual Plan & Budget 2009/10	DWM	23/07/2009
RN 09-01	Feasibility Study of a Container Deposit System for Tasmania	Hyder Consulting	28/05/2009
RN 08-01	Plastic Shopping Bags	Justin Jones	1/01/2008
RN 07-01	Independent Assessment of Public Place Recycling	Hyder Consulting	25/07/2007
RN 04-01	Regional Waste Management Audit	GHD	1/06/2004

Council's Policy, Practice and Key Decisions

Register

July 2018

COUNCIL POLICY, PRACTICE AND KEY DECISION REGISTER

POLICIES

Policy Title	Website/Location	Minute Ref	Adopted	Review Date	Dept
Asset Management Policy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/AssetManagementPolicy-2014-Revision.pdf	217/2017	17.07.2017	Jun-20	INF
Audit Panel Charter	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Audit-Panel-Charter-December-2014.pdf	99/2017	19.04.2017	Dec-18	ORG
Authority for the signing of Partnership Agreements	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Policy	403/2002	25.11.2002	Jul-21	GM
Car Parking Cash-In-Lieu Contribution Policy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Car_parking_Cash_In_Lieu_Contribution_Policy.pdf	153/2011	16.05.2011	Jul-18	CS
Central Coast Council Open Space and Recreation Policy	G:\Organisational Services\Organisational Services Assistant\Website\2018\July	327/2006	18.09.2006	Jul-18	CS
Central Coast Public Art Policy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Public-Art-Policy-2015.pdf	50/2015	16.02.2015	Feb-17	CS
Code for Tenders and Contracts	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/CodeforTendersandContractsNovember2015.pdf	328/2015	16.11.2015	Nov-18	ORG
Code of Conduct (Councillors)	http://www.centralcoast.tas.gov.au/wp-content/uploads/2018/05/Code-of-Conduct-of-Councillors-June-2016.pdf	167/2016	20.06.2016	Dec-18	GM
Communications and Engagement Policy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Communications-and-Engagement-Policy-January-16-Final.pdf	16/2016	25.01.2016	Jul-18	GM
Conduct of public forums as part of the council elections process	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Policy	151/2008	19.05.2008	Jul-20	ORG
Council liability for the fencing of land owned/leased and managed by the Council	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Policy	324/2000	07.08.2000	Jul-20	ORG
Credit Card Policy	G:\Organisational Services\Organisational Services Assistant\Website\2018\July	188/2017	16.06.2017	May-19	ORG
Customer Service Charter	http://www.centralcoast.tas.gov.au/wp-content/uploads/2018/03/Customer-Service-Charter-ENDORSED-2018-1.pdf	71/2018	16.03.2018	Mar-20	GM
Disclosure of Information Policy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Central-Coast-Council-Disclosure-of-Information-Policy-1.pdf	-	-	Jul-18	ORG
Dog Management Policy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/DogManagementPolicy2015-Current.pdf	298/2015	19.10.2015	Jul-20	CS
Elected Members Professional Development Policy (Councillors' professional development)	G:\Organisational Services\Organisational Services Assistant\Website\2018\July	15/2016	25.01.2016	July 2020	GM
Enforcement Policy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Enforcement-Policy.pdf	260/2015	21.09.2015	Sep-18	CS
Environmental Policy	G:\Organisational Services\Organisational Services Assistant\Website\2018\July	50/2009	16.02.2009	Jul-20	CS
Erection of political advertising signs in respect of Federal, State and local government elections	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Policy	266/1995	15.05.1995	May-95	GM
Establishment of a public office	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Policy	011/1994	17.1.1994	N/A	GM

Establishment of special committees	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Policy	336/2001	03.09.2001	Jul-20	GM
Fees and charges – Remissions for residential dwellings by fire	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Policy	373A/2010	15.11.2010	Jul-21	ORG
Fire Abatement Policy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/FIRE-ABATEMENT-POLICY-MAY-2016.pdf	332/2009	19.10.2009	Aug-18	INF
Fraud Control Policy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2017/07/Fraud-Control-Policy-2017.pdf	148/2017	15.05.2017	Jul-20	ORG
Gifts and Benefits Policy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Gifts-and-Benefits-Policy.pdf	165/2015	22.06.2015	May-18	GM
Green Waste Dumping Signage Policy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Green-Waste-Dumping-Signage-Policy-19-May-2014.pdf	-	-	May-17	INF
Holding of ordinary meetings of the Council	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Policy	380/2005	21.11.2005	Jul-22	GM
Investment Policy	G:\Organisational Services\Organisational Services Assistant\Website\2018\July	142/2016	16.05.2016	May-18	ORG
Mobile Food Business Roadside Vending Policy	G:\Organisational Services\Organisational Services Assistant\Website\2018\July	319/2016	21.11.2016	Jul-19	CS
Naming of roads and streets	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Policy	472/1995	18.09.1995	Jul-20	INF
National Competition Policy	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Policy	472/1996	09.12.1996	Jul-19	ORG
National team selection sponsorship policy	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Policy	266/2009	17.08.2009	Jul-21	CS
Outdoor dining on land under ownership or control of the Council	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Policy	102/1998	16.03.1998	Jul-18	ORG
Overnight Rest Areas Policy	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Policy	272/2014	15.09.2014	Jul-18	CS
Payment of allowances to the Mayor, Deputy Mayor and Councillors and the reimbursement of expenses	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Policy			2011	GM
Photocopying of community newsletters	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Policy	64/1999	22.02.1999	Jul-20	CS
Public Events Policy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Public-Events.pdf	64/2006	20.02.2006	2018	CS
Public Open Space Contributions Policy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Public-Open-Space-Contributions-Policy.pdf	77/2011	21.03.2011	Nov-18	CS
Public Toilet Policy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Public-Toilet-Policy.pdf	327/2013	21.10.2013	Oct-16	INF
Purchasing and Procurement Policy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Purchasing-and-Procurement-Policy-November-2015.pdf	328/2015	16.11.2015	Nov-18	GM
Rate remissions on unoccupied property	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Policy	27/2009	27.01.2009	Jul-20	ORG
Rates and Charges Policy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Rates-and-Charges-Policy.pdf	181/2015	29.06.2015	Jun-18	ORG
Reservation of gravesites at Central Coast Memorial Park	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Policy	376/2003	13.10.2003	2018-2019	CS
Reward for information on vandalism	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Policy	69/2000	21.02.2000	Jul-18	GM
Road Underpass Policy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Road-Underpass-Policy-December-2012.pdf	361/2012	17.12.2012	Dec-15	INF

School Bus Stop Shelter Policy	G:\Organisational Services\Organisational Services Assistant\Website\2018\July	194/2010	21.06.2010	Jul-21	INF
The holding of Development Support Special Committee Meetings	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Policy	209/2013	15.07.2013	Jul-21	GM
Unsealed Roads Policy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Unsealed_Roads_Policy_August_2010.pdf	271/2010	16.08.2010	Sep-12	INF
Use of the common seal of the Council	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Policy	14/1994	17.01.1994	Jul-20	GM
Use of the Council's roads for motor-vehicle rallies and trials	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Policy	18/2018	22.01.2018	Jan-19	CS
Vegetation Damage Signage Policy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Vegetation-Damage-Signage-Policy-19May-2014.pdf	144/2014	19.05.2014	May-17	INF
Vegetation Management Policy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Vegetation_Management_Strategy_January_2009_Final_27_01_09_3.pdf	34/2009	27.01.2009	Jul-19	INF
Vehicular access to Apex Park	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Policy	89/2009	16.03.2009	Jul-20	GM
Waiving of Central Coast Resource Recovery Centre access fees	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Policy	27/2012	23.01.2012	Jul-22	ORG
Works in Road Reservation Policy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Works-in-Road-Reservation-Policy.pdf	359/2013	18.11.2013	Nov-16	INF

Asset Management Policy

OBJECTIVE

To provide and promote a constructive environment for undertaking asset management, ensuring Council's assets are provided in a sustainable manner.

MINUTE NO(S)

217/2017 – 17.07.2017

APPROVED

"That the Asset Management Policy dated April 2017 be adopted."

BACKGROUND

Archived Minute No.s: 169/2008 – 19.05.2008; 207/2008 – 16.06.2008; 143.2014 – 19.05.2014

The Asset Management Policy supports Council's vision and strategic objectives, set guidelines for implementing consistent asset management processes throughout the Central Coast Council to manage assets so they provide the appropriate level of service to meet the community's needs and expectations in a financially sustainable manner.

To achieve this the Council recognises that assets must be planned, provided, maintained and refurbished so that they continue to meet the service delivery needs of the community, within the context of providing best value to the community.

REVIEW DATE

1 June 2020

Audit Panel Charter

OBJECTIVE

To consider the endorsement of the Audit Panel Charter and to enter into a shared arrangement with the Devonport City Council for the purpose of engaging an Audit Panel.

MINUTE NO(S)

99/2017 – 19.04.2017

APPROVED

“That the Council

- 1 endorse the Audit Panel Charter, with changes, as circulated;
- 2 appoint Cr van Rooyen as a proxy for the Central Coast Audit Panel.”

BACKGROUND

Archived Minute No.s: 213/2014 – 21.07.2014; 370/2014 – 15.12.2014;
370/2028/2015 – 27.01.2015

The Audit Panel has recommended the appointment of a proxy for the elected members serving on the Audit Panel. It is suggested that a proxy be appointed for the remainder of the current term of office and then listed for future consideration at the time the Council appoints representatives to all Committees, Panels and community organisations after the Council elections.

Devonport City Council adopted the Charter in 2017.

REVIEW DATE

1 July 2019.

Authority for the signing of Partnership Agreements

OBJECTIVE

The Council's policy that authority be granted to the Mayor to sign Partnership Agreements on behalf of the Council.

MINUTE NO(S)

403/2002 – 25.11.2002

APPROVED

“That authority be granted to the Mayor to sign Partnership Agreements on behalf of the Council:

- where such agreements are entered into with the Commonwealth, State and local government;
- where they are made primarily for the purpose of achieving a general overall political objective that may not necessarily be enforceable at law, as opposed to being of a general management/operational /administrative nature; and
- provided always that such agreements have first been approved by the Council.”

BACKGROUND

Minute extract:

... The signing of agreements, contracts and the like are clearly considered to be issues of management as part of the operations of the Council and therefore the responsibility of the General Manager; however, the matter of Partnership Agreements involving other levels of government and local government, and which are based primarily upon a political motive, ought rightfully be signed by the Mayor as the head of the political arm of the Council...

REVIEW DATE

1 July 2020

Car Parking Cash-In-Lieu Contribution Policy

OBJECTIVE

The Council's policy relating to Council's powers and obligations under the Central Coast Planning Scheme 2005, in respect of the requirement for cash-in-lieu contributions for on-site car parking not provided in a proposed development.

MINUTE NO(S)

153/2011 – 16.05.2011

APPROVED

"That the Council:

- (a) endorse the Interim Car Parking Cash-In-Lieu Contribution Policy until such time as it is superseded by the Central Coast Parking Strategy; and
- (b) set the value of a cash-in-lieu contribution for one car parking space at \$3,335 for the remainder of the 2010-11 financial year."

BACKGROUND

Archived Minute No.s: 141/94 – 28.02.1994; 574/95 – 20.11.1995; 279/2006 – 21.08.2006; 429/2007 – 19.11.2007

The Interim Car Parking Cash-In-Lieu Contribution Policy will:

- (a) provide a set of guidelines for the equitable acceptance of cash-in-lieu contributions for on-site car parking spaces not provided for a development; and
- (b) provide a set of guidelines for the use of funds held in trust for the provision or improvement of car parking and/or transport infrastructure for public transport, walking or cycling in Central Coast.

The Interim Policy would apply to all uses and development in all zones of the Scheme, with the exception of the Ulverstone Wharf Area defined in Schedule 14.

REVIEW DATE

1 July 2018.

Central Coast Council Open Space and Recreation Policy

OBJECTIVE

The adoption of the Central Coast Council Open Space and Recreation Policy.

MINUTE NO(S)

327/2006 – 18.09.2006

APPROVED

“That the Council adopt ‘in principle’ the Central Coast Council Open Space and Recreation Policy.”

BACKGROUND

Archived Minute No.s:

MINUTE EXTRACT:

“... DISCUSSION

The purpose of the Central Coast Council Open Space and Recreation Policy is to clearly articulate the Council’s commitment to the development of Central Coast’s open space network and recreation opportunities and to provide direction to guide its strategies and actions to deliver the best possible recreation outcomes. The Policy is also a transparent means of conveying the Council’s policy position and direction to internal and external stakeholders.

REVIEW DATE

1 July 2018.

Central Coast Public Art Policy

OBJECTIVE

To develop a Policy and Framework for public art, which provides a platform for the Central Coast community to express their vision, aligned with the Council's Strategic Plan.

MINUTE NO(S)

50/2015 – 16.02.2015

APPROVED

“That the Council adopt the Public Art Policy 2015.”

BACKGROUND

Minute Extract:

...

The Central Coast Council has a considerable art collection. ...located in public places throughout the Central Coast... the Council has a collection of “ArtEx” artworks having annually purchased the winning exhibit since 1988. This collection is predominantly housed in the Civic Centre and the Council's Administration Centre.

....

DISCUSSION

Councils play a key role in the development of public spaces and as such, have a very important role in determining the scope of public art works that are exhibited in these urban and rural public spaces.

REVIEW DATE

1 February 2017

Code for Tenders and Contracts

OBJECTIVE

To adopt a Code for Tenders and Contracts the Purchasing and Procurement Policy.

MINUTE NO(S)

328/2015 – 16.11.2015

APPROVED

“That the updated Code for Tenders and Contracts and the revised Purchasing and Procurement Policy (copies being appended to and forming part of the minutes) be adopted by the Council.”

BACKGROUND

Archived Minute No.s: 436/2005 – 12.12.2005; 396/2006 – 20.11.2006; 198/2012 – 16.07.2012; 143/2013 – 20.05.2013; 328/2015 – 16.11.2015

Changes to the *Local Government (General) Regulations 2015* ... required that the Code be updated. The Council’s Code and Policy must comply with Regulation 28 of the *Local Government (General) Regulations 2015* and Section 333B of the *Local Government Act 1993*.

REVIEW DATE

1 July 2018

Code of Conduct

OBJECTIVE

To adopt the Model Code of Conduct, as set down by the *Local Government (Model Code of Conduct) Order 2016*, without amendment.

MINUTE NO(S)

167/2016 – 20.06.2016

APPROVED

“That the Council:

- 1 Adopt the Model Code of Conduct, as set down by the Local Government (Model Code of Conduct) Order 2016, without amendment (a copy being appended to and forming part of the minutes); and
- 2 Cease the appointment of Mrs Sue Smith, Cr Shane Broad, Cr Garry Carpenter and Cr Gerry Howard to the Central Coast Council Code of Conduct Panel.”

BACKGROUND

...

Councillors Code of Conduct is provided for under the *Local Government Act 1993* (the Act). Previous provisions allowed councils to develop their own Code of Conduct ... councils maintained their own Panel to handle Code of Conduct complaints within the framework set down by the Act ... Under previous legislation ... Code of Conduct Panel members: Mrs Sue Smith, Cr Shane Broad, Cr Garry Carpenter and Cr Gerry Howard.

...

The amendments to the Act removed the previous Code of Conduct provisions and set down a Model Code of Conduct to be adopted by all councils, along with a new framework for handling complaints ...

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

...Council is to review the Code of Conduct within three months after each ordinary election.

REVIEW DATE

1 December 2018

Communications and Engagement Policy

OBJECTIVE

Council's policy on communication and community engagement.

MINUTE NO(S)

16/2016 – 25.01.2016

APPROVED

"That the Council adopt the Communications and Engagement Policy January 2016 as amended."

BACKGROUND

Archived Minute No.s: 432/1999 – 2.11.1999; 62/2006 – 20.02.2006

The main purpose of the Communications and Engagement Policy is to provide guidance for the Council on internal and external communications and engagement.

The Community Consultation Policy was originally adopted at Council's 2 November 1999 meeting and subsequently reviewed in 2006. This Policy was reviewed and considered during the development of the Communications and Engagement Strategy (Minute No.:19/2016) and was determined as superfluous due to the adoption of the Communications and Engagement Policy.

REVIEW DATE

1 July 2018.

Conduct of public forums as part of the council elections process

OBJECTIVE

To further community interest in the local government democratic process of elections.

MINUTE NO(S)

151/2008 – 19.05.2008

APPROVED

“That the Council adopt the following policy in relation to the conduct of council elections:

Central Coast Council makes provision to fund a public forum prior to each local government election where every candidate is provided with an equal opportunity to present their platform and answer questions.

Furthermore, the Council assist in providing assistance with:

- . Venue
- . Advertising.

Candidates must attend the forum in person as no written submission on their behalf will be read out or offered.”

BACKGROUND

Archived Minute No.s: 128/1999 – 07.04.1999

The Council has a responsibility to further community interests in the local democratic process of elections. This responsibility should not favour or add bias to any particular candidate or group of candidates. Moreover, it can be argued that the Council’s role is one of encouraging involvement and participation at the grassroots level.

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

The benefit of this policy is:

- . The opportunity to give all candidates the opportunity to be involved
- . Council taking a pro-active role in the interests of local democracy
- . Furthers the knowledge of the local government election system
- . Assists the process of public participation in local government.'...

REVIEW DATE

1 July 2020

Council liability for the fencing of land owned/leased and managed by the Council

OBJECTIVE

To establish a policy relating to the Council's liability for the fencing of adjoining lands.

MINUTE NO(S)

324/2000 – 7.8.2000

APPROVED

"That the Council's current policy (Minute 143/93 – 31.05.93) relating to the fencing of land owned/leased and managed by the Council be reaffirmed."

BACKGROUND

Archived Minute No(s):. Motion reaffirmed 813/94 – 19.12.1994 and 324/2000 – 7.8.2000

Minute Extract: *Original Motion from 143/1993 – 31.5.1993*

"...That the Council not contribute to the fencing of roads (including car-parks) and public reserves, unless:

- 1 the car-park is situated within the boundaries of the central business districts of Ulverstone and Penguin and the shopping centre at West Ulverstone as defined by a planning scheme; and
- 2 the reserves and car-parks [other than a car-park referred to in point (1)] are land which is not open to the public generally;

and in respect of (1) and (2) above and all other lands the Council contribute one-half of the cost of fencing;

providing always and in every case that the Council is satisfied that such works are necessary."

The Boundary Fences Act 1908 – Section 7. applies:

‘No local body having the administration, management, or control of any road shall be liable to make any contribution towards the erection or repair of any dividing fence between any road and the land of any occupier of land adjoining such road.’

REVIEW DATE

01 July 2020

Credit Card Policy

OBJECTIVE

To adopt a Policy that allows the Council to put in place a mechanism to minimise its risk in relation to credit card related fraud.

MINUTE NO(S)

188/2017 – 19.06.2017

APPROVED

“That the Central Coast Credit Card Policy 2017 be adopted.”

BACKGROUND

The Tasmanian Audit Office conducted a review of the use of corporate credit cards within Tasmanian Local Government Authorities ... including Council's Policies ... comparing it to best practice ...

The Council updated the existing Policy to reflect recommendations and improvements, further enhancing Council's governance around this issue, therefore reducing the risk of fraud.

REVIEW DATE

1 May 2019

Customer Service Charter

OBJECTIVE

To adopt a Customer Service Charter.

MINUTE NO(S)

71/2018 – 16.03.2018

APPROVED

“That the revised Customer Service Charter – March 2018 be adopted.”

BACKGROUND

Archived Minute No.s: 183/2002 – 20.5.2002; 208/2003 – 10.06.2003; 76/2005 – 21.03.2005; 422/2005 – 12.12.2005; 472/2007 – 17.12.2007; 45/2016 – 15.02.2016;

As part of the obligations under Section 339F(4) of the *Local Government Act 1993*, the Council is to review the Charter at least once every two years.

Regulation 31 of the *Local Government (General) Regulations 2015* provides guidelines as to how complaints are made and dealt with and reported on.

REVIEW DATE

1 March 2020

Disclosure of Information Policy

OBJECTIVE

The Council's policy as to how it will address the requirements of the *Right to Information Act 2009*.

MINUTE NO(S)

–

APPROVED

–

BACKGROUND

The Council is committed, as far as practicable, to providing access to information without recourse to the RTI Act. Information is made available via our website, through publications (e.g. fact sheets, discussion papers, council agendas and minutes, council policies), and by way of reports (e.g. our Annual Report).

REVIEW DATE

1 July 2018.

Dog Management Policy

OBJECTIVE

The adoption of the Council's Dog Management Policy.

MINUTE NO(S)

298/2015 – 19.10.2015

APPROVED

“That ...:

- . Provision of additional appropriate signage in all areas be considered a priority;
- . The Council continue to declare that the following are areas at which dogs can be exercised off-lead without the dogs being deemed to be at large:
 - 1 Midway Beach, Sulphur Creek, east of Creamery Road – Note, in December / January / February dogs can only be exercised on the beach before 9.00am and after 7.00pm;
 - 2 Watcombe Beach, Penguin – Note, no restrictions on time of use;
 - 3 Penguin Beach, Penguin – Note, in December / January / February dogs can only be exercised on the beach before 9.00am and after 7.00pm;
 - 4 West Ulverstone Beach, Ulverstone, between Josephine Street and Westland Drive – Note, in November / December / January / February / March dogs are required to be on a lead and can only be exercised on the beach between 7.00am and 8.00pm;
 - 5 Buttons Beach, Ulverstone, between the Leven River and Victoria Street – Note, no restrictions on time of use;

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- 6 Buttons Beach, East Ulverstone, between Buttons Creek and the 'Fish Pond' – Note, in December / January / February dogs can only be exercised on the beach before 9.00am and after 7.00pm;
- 7 Turners Beach, Turners Beach, from Forth River to Clayton Rivulet – Note, in November / December / January / February / March dogs are required to be on a lead and can only be exercised on the beach before 9.00am and after 8.00pm."

BACKGROUND

Archived Minute No.s: 25/2006 – 23.01.2006; 107/2007 – 19.03.2007; 306/2010 – 20.09.2010

MINUTE EXTRACT:

"...the *Dog Control Act 2000* requiring each council to develop and implement a policy relating to dog management within its municipal area.

Councils are required to review their dog management policy at least once every five years in accordance with the *Dog Control Act 2000* ...

CORPORATE COMPLIANCE

The *Dog Control Act 2000* includes the following Council responsibilities:

- . A council must develop and implement a policy relating to dog management in its municipal area;
- . A council is to review its dog management policy at least once every five years; and
- . In reviewing its dog management policy, a council is to invite public submissions, consult with any appropriate body or organisation, and consider any submission and results of any consultation before finalising the policy."

REVIEW DATE

1 July 2020.

Elected Members Professional Development Policy

OBJECTIVE

The adoption of the Elected Members Professional Development Policy.

MINUTE NO(S)

15/2016 – 25.01.2016

APPROVED

“That the Council adopt the Elected Members Professional Development Policy January 2016.”

BACKGROUND

Archived Minute No's: 102/2000 – 13.03.200

The Policy provides a framework to provide for Councillors attendance at seminars, conferences and meetings; and professional development opportunities.

Professional development encompasses personal development, attendance at a conference, seminar, forum, delegation or similar event that will assist a Councillor in their broad civic leadership role.

The Policy outlines the scope of professional development provided for Councillors along with how it is funded, as well as a reporting mechanism back to the other Councillors so that they can also receive some benefit from the information received.

The Policy gives accountability to the community and ensures the sharing of new and innovative approaches being undertaken in local government.

REVIEW DATE

1 July 2020.

Enforcement Policy

OBJECTIVE

The adoption of the Council's Enforcement Policy to provide instructions to Council staff, Councillors and the community regarding the Council's approach to enforcement matters.

MINUTE NO(S)

260/2015 – 21.09.2015

APPROVED

"That the Council adopt the Enforcement Policy."

BACKGROUND

MINUTE EXTRACT:

"...Local government is charged with legislative responsibilities which protect individuals and the community as a whole. The Central Coast Council's customers include both those on whom the law places a duty and those whom the law protects. While it is ultimately the responsibility of individuals and other bodies to comply with the law, Council staff are required to carry out activities which enforce compliance with its legislative responsibilities.

Therefore, a Policy is required to help educate and create awareness within the community of the Council's process and procedures in dealing with its legislative responsibilities.

This report considers the formal adoption of that Policy. A copy of the Policy is appended to this report.

DISCUSSION

The main purpose of the Policy is to provide support to the Council's vision and strategic objectives. The Policy outlines the Council's approach to enforcement matters and provides staff with direction about the manner in which enforcement activities are to be undertaken. In addition to enforcement, the Council will also

carry out a range of activities to ensure compliance such as community education programs to encourage conformance.

This Policy is to:

- (a) provide consistency in enforcement action in matters of non-compliance;
- (b) ensure transparency, procedural fairness and natural justice principles are applied; and
- (c) ensure that enforcement action is proportionate to the alleged offence in each case.”

REVIEW DATE

1 July 2018

Environmental Policy

OBJECTIVE

Council's intentions and principles in relation to its overall environmental performance and provides a framework for action and for the setting of its environmental objectives and targets.

MINUTE NO(S)

50/2009 – 16.02.2009

APPROVED

"That the Council endorse the draft Central Coast Council Environmental Policy."

BACKGROUND

Archived Minute No.s:

The policy underwent evaluation in 2018 and it was identified that the Policy was still relevant and met legislative requirements. Policy to be utilised by Infrastructure Services as part of the Climate Change Action Plan.

MINUTE EXTRACT:

" ...

The Policy provides clear directions for Management and employees to incorporate the principles of sustainability into their decision making processes. It also includes a series of policy guidelines which include issues such as; legislative compliance, communication of environmental management guidelines, waste management, purchasing, pollution prevention and annual State of Environment reporting."

REVIEW DATE

1 July 2021.

Erection of political advertising signs in respect of Federal, State and local government elections

OBJECTIVE

Policy relating to political advertising signs.

MINUTE NO(S)

266/1995 – 15.05.1995

APPROVED

“That the Council, being satisfied that the public interest would not be injuriously affected by the erection of political advertising signs, approve under the following terms and conditions the erection of political advertising signs, notwithstanding that the provisions of any Council

by-law may not be observed:

- 1 Signs to be erected only upon private property;
- 2 Signs not to be erected prior to writs being issued for an election to which the candidate has elected to stand and to be taken down and removed not later than two days following the holding of the poll;
- 3 Signs not to create an obstruction to the vision of persons using any highway;
- 4 Signs to be maintained in good and substantial repair, order and condition; and
- 5 Signs to comply with the requirements of any Federal and State legislation so far as it affects the conduct of Federal, State and local government elections.”

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

BACKGROUND

Prior to 1995, the Penguin and Ulverstone Councils made by-laws for the control of hoardings and advertising signs, the above adopted motion superseded both by-laws and any previous Policy held within each of the Councils.

REVIEW DATE

1 July 2020

Establishment of a public office

OBJECTIVE

To establish a public office for the Council.

MINUTE NO(S)

11/94 – 17.1.1994

APPROVED

“That the public office located at 19 King Edward Street, Ulverstone continue to be operated as the administrative headquarters for the Council and to be known and/or referred to as the ‘Administration Centre’.”

BACKGROUND

The Local Government Act 1993 (Section 3) refers to ‘public office’ as meaning the place at which a council carries on its administrative activities.

The establishment of the Ulverstone Administration Centre was resultant from the amalgamation of the Penguin and Ulverstone municipal offices and in line with the recommendations provided by the Local Government Advisory Board

Archived Minute No(s):. 9/1993 – 7.4.1993 | *Minute Extract: 9/1993 – 07.04.1993*

“...That the premises previously known as the Municipality of Ulverstone Municipal Office and situated at 19 King Edward Street, Ulverstone be established as the Municipal Office for the Municipality of Central Coast and be referred to as the ‘Administration Centre’.”

REVIEW DATE

N/A

Establishment of special committees

OBJECTIVE

The Council's policy for the appointment of special committees.

MINUTE NO(S)

336/2001 – 03.09.2001

APPROVED

“That the Council only establish special committees where the Council is prepared to effectively take over responsibility for the running of an activity subject to the establishment of the special committee.”

BACKGROUND

The Local Government Act 1993 – Section 24 provides:

- (1) A Council may establish, on such terms and for such purposes as it thinks fit, special committees.
- (2) A special committee consists of such persons appointed by the council as the council thinks appropriate.
- (3) The Council is to determine the procedures relating to meetings of a special committee.

Council report – 3 September 2001 extract:

...

“In preparation of the Council report in 2001, the Council’s Insurers advised that there were a number of matters that would need to be considered as part of the committee formation process.

...

In relation to the establishment of special committees, the Council appoints a special committee where the Council is a significant owner of the activity

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

and takes responsibility for all operational matters including the proper keeping of records and ensuring financial and legal competence...”

REVIEW DATE

July 2020

Fees and charges – Remissions for residential dwellings by fire

OBJECTIVE

The Council's policy for staff to be able to apply rebates on Council fees under special circumstances.

MINUTE NO(S)

373A/2010 – 15.11.2010

APPROVED

"That the Council apply a 50% remission on those fees consisting of land use planning, building and plumbing permit fees on all residential dwellings destroyed by fire."

BACKGROUND

The Hon Sue Smith MLC wrote to Council requesting that the Council consider a policy under the banner of community social conscience, that allowed staff flexibility under set guidelines to consider a percentage rebate on Council costs and levies for special circumstances.

MINUTE EXTRACT:

"...The Council could as part of a fees and charges policy allow for a reduction or exemption from fees under specific circumstances. These circumstances could be included as part of the fees and charges policy. The reasons for the Council considering a policy are self-explanatory as indicated in the letter received.

It should be noted that not all regulatory fees and charges applied to planning and building permits are directly attributed to the Council. Some fees applied; for instance, building permit levy and industry training levy are collected on behalf of the State Government.

The Council could consider a 50% rebate on council fees on all residential dwellings destroyed by fire; those fees consisting of, land use planning, building and plumbing permit fees."

REVIEW DATE

1 July 2021.

Fire Abatement Policy

OBJECTIVE

The Fire abatement Policy identifies the Council's role and responsibility in dealing with fire abatement concerns throughout the urban areas within Central Coast.

MINUTE NO(S)

332/2009 – 19.10. 2009

APPROVED

"That the Council adopt the Fire Abatement Policy."

BACKGROUND

Each year from November through to February, depending on the season, the Council issues fire abatement notices under s.200 of the *Local Government Act 1993*.

The purpose of the Fire Abatement Policy is to identify the Council's role and responsibility in dealing with fire abatement concerns throughout the urban areas within Central Coast.

The Policy provides a set of guidelines for urban areas as to what level of fire abatement is required, taking into account factors such as ground, weather and fuel conditions, and will assist the community in mitigating the hazard before the Council has to become involved. The Policy will also assist in ensuring that the Council is consistent in its dealing with fire abatement concerns.

REVIEW DATE

1 July 2018.

Fraud Control Policy

OBJECTIVE

The adoption of the Council's Fraud Control Policy.

MINUTE NO(S)

148/2017 – 15.05.2017

APPROVED

"That the Council adopt the draft Fraud Control Policy – April 2017."

BACKGROUND

Archived Minute No.s: 305/2010 – 20.09.2010

MINUTE EXTRACT:

"The Policy covers guidelines and responsibilities regarding appropriate actions that must be followed to increase the awareness of, and for the investigation of, fraud.

The management of the risk of the Council's exposure to fraud is an important area to monitor and the Council needs to be assured that appropriate and transparent procedures are in place to:

- . Protect the Council's assets and reputation;
- . Ensure a sound ethical culture within the Council;
- . Ensure senior management commitment to identifying risk exposures to fraud and for establishing procedures for prevention and detection of fraud; and
- . Ensuring that Councillors and staff are aware of their responsibilities in relation to ethical conduct."

REVIEW DATE

1 July 2020.

Gifts and Benefits Policy

OBJECTIVE

The Council's Gifts and Benefits Policy for Councillors and Council Staff, regarding the accepting and reporting of gifts and benefits.

MINUTE NO(S)

165/2015 – 22.06.2015

APPROVED

"That the Council adopt the Gifts and Benefits Policy."

BACKGROUND

Local Government Act 1993 – Subdivision 2 – Code of Conduct – 285 (1) (e)

MINUTE EXTRACT:

"...BACKGROUND

In April 2015 the Minister for Planning and Local Government, the Hon. Peter Gutwein MP, wrote to the Mayor advising the Council that, '...A policy on the provision and registration of gifts needs to be in place ... as required under the Local Government Act 1993 before the 30 June 2015.'

This report considers the formal adoption of that Policy. A copy of the Policy is appended to this report.

DISCUSSION

This Policy provides guidance in relation to the offer and receipt of gifts and benefits to any Council official including the Mayor, Councillors, Council staff (including staff engaged through an employment agency), Council committee members and volunteers.

Council officials should actively discourage offers of gifts and benefits, they must not solicit gifts or benefits, and they must not take advantage of their official position to secure an unreasonable personal profit or advantage."

REVIEW DATE

1 July 2018

Green Waste Dumping Signage Policy

OBJECTIVE

The adoption of the Green Waste Dumping Signage Policy.

MINUTE NO(S)

145/2014 – 19.05.2014

APPROVED

“That the Green Waste Dumping Signage Policy dated 19 May 2014 be adopted.”

BACKGROUND

The main purpose of the Green Waste Dumping Signage Policy is to provide support to the Council’s vision and strategic objectives to protect and enhance Council-managed natural areas and parklands. A copy of the Policy is provided as an annexure to this report. It will provide clear, accurate and consistent advice through correspondence and an ongoing education and awareness program to the community in regards to illegal dumping of green waste.

The Policy allows for the erection of signage that will contain messages regarding the consequences to the environment of green waste dumping as well as pointing to the Council’s website for more information for managing green waste including methods for composting grass clippings.

The Policy will apply to Council-managed Crown land and Council-owned parks and reserves with particular focus on coastal and riparian reserves.

Where clear breaches are identified the green waste will be removed from the site and signage erected in its place or as near as practicable.

Signage will remain for a maximum period of three years but may be removed sooner if there are no further occurrences. Signage size will be 300mm x 400mm on a low post at 500mm–800mm off the ground.

REVIEW DATE

1 July 2018.

Holding of ordinary meetings of the Council

OBJECTIVE

The Council's policy on the holding of its ordinary meetings.

MINUTE NO(S)

380/2205 – 21.11.2005

APPROVED

“That ordinary meetings of the Council be held monthly on a Monday evening commencing at 6.00pm, subject to the following variables:

- 1 That the first meeting in each calendar year be held on the fourth Monday of January;
- 2 That each subsequent meeting, with the exception of December, be held on the third Monday monthly where not otherwise provided for in this policy or resolved by the Council;
- 3 That the December meeting of each year be held on the second Monday before 25 December;
- 4 That where a meeting falls on a public holiday the meeting be moved to the next working day or a day previously approved by the Council;
- 5 That dinner be taken prior to the meeting between the time of 5.00pm and 6.00pm; and
- 6 That meetings close not later than 11.00pm but the meeting may approve of an extension of time by up to 30 minutes where pressing or urgent business is required to be dealt with;

and further, that the amended policy be implemented as from the date of this decision.”

BACKGROUND

Archived Minute No.s: 464/2004 – 13.12.2004

The principle behind the review provision was to provide an opportunity for change if the supporting reasons for altering the meeting schedule from three-weekly to monthly, and starting later (after the evening meal) rather than breaking the meeting for a meal, did not continue to have merit.

MINUTE EXTRACT:

“ ...

The reasons in support of the policy amendments are identified below.

- . Provide certainty and regularity to the community.
- . May increase the number of community members attending Council meetings.
- . Improve community access.
- . Provide for a degree of flexibility to Councillors who have work commitments.”

REVIEW DATE

1 July 2022.

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

Investment Policy

OBJECTIVE

The adoption by the Council of the Investment Policy.

MINUTE NO(S)

142/2016 – 16.05.2016

APPROVED

“That the Council adopt the Investment Policy May 2016.”

BACKGROUND

MINUTE EXTRACT:

“...The Policy provides a framework for Council Officers to operate when investing funds surplus to the Council's immediate needs. Officers must ensure

the maximisation of earnings, whilst managing risk, ensuring compliance with section 75 of the Local Government Act 1993, and Part II – Investments of the Trustee Act 1898.”

REVIEW DATE

1 July 2018.

Mobile Food Business Roadside Vending Policy

OBJECTIVE

Adoption of a Mobile Food Business Roadside Vending Policy to guide the Council's consideration of applications for roadside vending permits under Section 56C of the *Vehicle and Traffic Act 1999* and to provide a framework for the management of mobile food businesses on public land.

MINUTE NO(S)

319/2016 – 21.11.2016

APPROVED

"That the Council adopt the Mobile Food Business Roadside Vending Policy (a copy being appended to and forming part of the minutes) and that the Council adopt the following fees for 2016–2017:

- . Hawkers Licence fee \$150.00; and
- . Mobile Food Vending fee \$350.00."

BACKGROUND

The Policy includes guidelines as to how locations suitable for Mobile Food Business operations would be identified.

The policy:

- a) Sets clear guidelines for council officials to enable them to deal with any applications for hawkers licences and mobile food operations;
- b) Clearly defines the Council's permit process; and
- c) Defines the responsibilities and restrictions that apply to permits issued.

It is proposed to introduce a two-tiered fee system with a \$150.00 hawkers licence fee that will apply to all applications and an additional \$350.00 fee for mobile food businesses selling processed food. Those vendors selling unprocessed local produce such as cherries and potatoes will only need to pay

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

the hawkers licence fee while vendors selling take away food and other processed products will need to pay an additional fee.

REVIEW DATE

1 July 2019.

Naming of roads and streets

OBJECTIVE

Council policy for the naming of local roads and streets.

MINUTE NO(S)

472/1995 – 18.09.1995

APPROVED

“That the Council, being satisfied that the public interest would not be injuriously affected by the erection of political advertising signs, approve under the following terms and conditions the erection of political advertising signs, notwithstanding that the provisions of any Council by-law may not be observed:

- 1 Signs to be erected only upon private property;
- 2 Signs not to be erected prior to writs being issued for an election to which the candidate has elected to stand and to be taken down and removed not later than two days following the holding of the poll;
- 3 Signs not to create an obstruction to the vision of persons using any highway;
- 4 Signs to be maintained in good and substantial repair, order and condition; and
- 5 Signs to comply with the requirements of any Federal and State legislation so far as it affects the conduct of Federal, State and local government elections.”

BACKGROUND

Prior to 1995, the Penguin and Ulverstone Councils made by-laws for the control of hoardings and advertising signs, the above adopted motion superseded both by-laws and any previous Policy held within each of the Councils.

REVIEW DATE

1 July 2020

National Competition Policy

OBJECTIVE

The Council's National Competition Policy.

MINUTE NO(S)

472/1996 – 09.12.1996

APPROVED

"That the Council advise the Minister for Finance that all business activities of the Council will be subject to full cost attribution as set out in the Statement on the 'Application of National Competition Policy to Local Government'."

BACKGROUND

At the April 1995 Council of Australian Governments (COAG) meeting, Heads of Government signed a number of agreements designed to boost competitiveness and growth prospects of the national economy into the future. The agreements give effect to many of the recommendations contained in the Hilmer report on National Competition Policy (NCP) which was released in August 1993.

The Prime Minister, Premiers and Chief Ministers signed three intergovernmental agreements:

- . the Conduct Code Agreement
- . the Competition Principles Agreement
- . the agreement to implement the National Competition Policy and related reforms.

Even though the NCP Agreements are designed to boost competitiveness and the growth prospects of the national economy into the future, they are not about competition for competition's sake. Increased competition is seen as a means of enhancing the economy's growth prospects and therefore the capacity for improving community welfare.

The NCP agreements also recognise that increasing competition is not always appropriate. The agreements provide a consistent requirement for public benefit tests to guide the policy decisions taken by Governments under the NCP umbrella. These tests include economic efficiency considerations, sustainable development, social welfare and equity considerations, community service obligations, and the interest of the consumer in general.

REVIEW DATE

1 July 2019.

National team selection sponsorship policy

OBJECTIVE

The Council's policy on contributing towards the cost of national representation in academic, arts, youth or sporting endeavours for individuals residing in the Central Coast area.

MINUTE NO(S)

266/2009 – 17.08.2009

APPROVED

“That That the Council allocate a budget of \$1,000.00 for the purpose of donations in the amount of \$200.00 per person to any resident of the Central Coast area who is selected for national representation in academic, arts, youth or sporting related endeavours, and further that \$2,000 be transferred from the Sponsorship budget to the Communications budget.”

BACKGROUND

Archived Minute No.s: 200/2009 – 29.06.2009

REVIEW DATE

1 July 2021

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

	Outdoor dining on land under ownership or control of the Council
OBJECTIVE	
	To permit outdoor dining on Council land.
MINUTE NO(S)	
	102/98 – 16.3.98
APPROVED	
	<p>“That the Council support the concept of outdoor dining and the making available as appropriate, and subject to terms and conditions, land held under ownership or control of the Council.</p> <p>That the ‘Outdoor Dining Policy in Business Zones’ be approved (a copy of the finally approved policy being appended to the minutes).</p> <p>That the Council consider the question of outdoor dining as part of the development of an amendment to its land–use planning scheme.”</p>
BACKGROUND	
	<p>Archived Minute No.:82/98 – 23.2.98.</p> <p>This matter arose in relation to an application by Banjo’s Bakery for outdoor dining in the newly developed Apex Park.</p>
REVIEW DATE	
	1 July 2018

Overnight rest areas – ‘Free camping’ for motor vehicles

OBJECTIVE

The Council’s Policy on ‘free camping’ by campervan and motorhome owners.

MINUTE NO(S)

272/2014 – 15.09.2014

APPROVED

“That, subject to the Crown’s consent for the use of its land, the Council approve that campervan and motorhome owners are able to rest for up to 48 hours in any of the rest areas within the municipal area;

and additionally that:

- . appropriate steps be taken to limit the space available at the Forth Recreation Ground for overnight stays; and
- . appropriate signage be erected at Lions Park, Penguin, as soon as it is practical to do so, identifying the area for day-use only – overnight stays not permitted.”

BACKGROUND

In the discussion, of the report from September 2014, it outlines that due to increased use, the Council reviewed its position to that of 2006.

Archived Minute No.s: 106/2004 – 29.03.2004; 24/2006 – 23.01.2006

REVIEW DATE

1 July 2020

Payment of allowances to the Mayor, Deputy Mayor and Councillors and the reimbursement of expenses

OBJECTIVE

The Council's policy on recording the payment of allowances and to review the Council's policy in respect of the reimbursement of expenses to the Mayor, Deputy Mayor and Councillors.

MINUTE NO(S)

404/2011 – 12.12.2011

APPROVED

"That the following policy be adopted in respect of payment of expenses incurred by Councillors in carrying out the duties of office and in respect of the loan of services, facilities and equipment:

- 1 That the Council pay allowances in accordance with Regulation 42 of the Local Government (General) Regulations 2005 ("the Regulations") and section 340A of the Local Government Act 1993 ("the Act"). Regulation 42 specifies the allowances payable to Mayors, Deputy Mayors and Councillors and an indexation process has been established so that allowances are adjusted each year.
- 2 A Councillor may elect to receive the prescribed allowance in fortnightly, monthly or quarterly instalments. The prescribed allowance is paid in arrears. In accordance with section 340A of the Act, a Councillor who determines that he or she does not wish to accept all or part of the prescribed allowance is to notify the General Manager accordingly, in writing.
- 3 That the Council will reimburse Councillors \$40.00 per month towards the cost of telephone line rental and calls, and internet access. This payment will be made as part of the direct deposit of the Councillor allowance. A Councillor who determines that he or she does not wish to accept all or part of the allowance is to notify the General Manager accordingly, in writing.
- 4 That the Council provide a tablet computer with internet connectivity via wireless and NextG (remaining the property of the Council at all times) for

use for Council business. Each tablet will be supplied with software for viewing and creating Microsoft Office compatible files and software for viewing and marking-up PDF documents. Other software deemed necessary for Council business will be loaded as and when needed (upon approval by the General Manager).

The cost of internet access will be monitored by and paid for by the Council.

Each Councillor will be supplied with a Council email address which will remain active for the duration of the Councillor's term of office.

The tablet will be provided with the following accessories:

- (a) case;
- (b) pen; and
- (c) bluetooth keyboard (provided upon request).

Training in the use of the tablets will be provided by the Council.

- 5 That on a half-yearly basis in the months of December and June, the Council reimburse a claim for travelling which has occurred as a result of a decision of the Council or the General Manager and is able to be automatically recorded within the records of the Council. The travel allowance payable will be at the "Required User" rates specified in the Tasmanian State Service Award 2000 (as amended from time to time). This payment will be made as part of the direct deposit of the Councillor allowance. A Councillor who determines that he or she does not wish to accept all or part of the allowance is to notify the General Manager accordingly, in writing.
- 6 That the Council will provide a fully serviced sedan (the sedan remaining the property of the Council at all times) for the Mayor in the exercise of his/her duties and functions as Mayor. The vehicle is only to be used for bona fide Council business and is to be garaged at the Mayor's residence.
- 7 That the Council reimburse a claim for the care of any person for whom the Councillor is responsible, where a copy of an account of the carer is provided and the period of the care matches the approved business of the Council.

- 8 That before any claim for carer expenses can be settled, a photocopy of a signed assessment by a qualified person stating the need for a carer presence for the person concerned to be cared for must be supplied with the application for refunding of carer expenses by the Councillor concerned.
- 9 That the Council accept responsibility for the payment of all reasonable costs of registration fees, travel, accommodation and meals in respect of the attendance by any Councillor at an approved conference, meeting, training session or the like. Where possible, a receipt should be provided with the claim for payment.
- 10 That the Council will provide Councillors with insurance cover against loss arising from any claims incurred by them in their capacity as Councillors under the Directors and Officers Liability Policy, together with personal accident insurance cover for Councillors (subject to age limit) whilst engaged in Council activities, including travel to and from place of work and residence.
- 11 That all Councillors be urged to retain records of expenses for taxation purposes."

BACKGROUND

Archived Minute No.s: 529/94 – 18.8.94; 505/95 – 9.10.95; 106/2001 – 19.3.2001; 351/2005 – 08.11.2005; 405/2007 – 06.11.2007; 251/2009 – 17.08.2009; 253/2009 – 17.08.2009; 346/2009 – 03.11.2009

MINUTE EXTRACT:

"...The payment of annual allowances and the reimbursement of expenses to the Mayor, Deputy Mayor and Councillors is determined by the Local Government Act 1993 ("the Act") and the Local Government (General) Regulations 2005 ("the Regulations") ...

Regulation 43 of the Regulations provides as follows:

"A councillor is entitled to be reimbursed for reasonable expenses in accordance with the policy adopted under Schedule 5 to the Act in relation to –

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

- (a) telephone rental and telephone calls and use of internet; and
- (b) travelling; and
- (c) care of any person who is dependent on the councillor and who requires the care while the councillor is carrying out his or her duties or function as a councillor; and
- (d) stationery and office supplies.

The Department of Premier and Cabinet provides a Councillor Allowances Information Sheet.”

REVIEW DATE

1 July 2018.

Photocopying of community newsletters

OBJECTIVE

To define the degree of photocopying for the community.

MINUTE NO(S)

64/1999 – 22.02.1999

APPROVED

“That a budget be included in the operations expenses of the 1999–2000 Estimates for in-house photocopying of newsletters produced by Neighbourhood Watch and other approved community groups in the Central Coast municipal area.”

BACKGROUND

The Council continues to provide an administrative service to the public for photocopying and printing. The fees associated are published annually within the Council’s Fees and Charges.

At its Council meeting on 22 February 1999, Cr Miles submitted a Notice of Motion requesting...That a budget be included in the operations expenses of the 1999–2000 Estimates for in-house photocopying of newsletters produced by Neighbourhood Watch and other approved community groups in the Central Coast municipal area....

In the Council report, the Administrative Service Manager noted the following points:

1. “...Although not budgeted for, a photocopying service has been provided for several Neighbourhood Watch groups... The service has utilised the Council’s main photocopier, i.e. its high-volume, principal document producing machine... copier used because of production capabilities... less down-time for the Council’s regular administrative work;

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

2. ...Introduction of a budget would tie in nicely with the move to activity-based costing of expenditure... development of an associated set of principles to determine validity for assistance....”

REVIEW DATE

1 July 2020

Public Events Policy

OBJECTIVE

The adoption of the Public Events Policy.

MINUTE NO(S)

64/2006 – 20.02.2006;

APPROVED

“That the Council adopt the Public Events Policy, February 2006.”

BACKGROUND

Archived Minute No.s: 94/2006 – 20.03.2006; 104/2006 – 20.03.2006

The Policy differentiates between the various types of events and sets a range of criteria that would define acceptable events based on the value to the community that such events provide. Events are identified under the following categories:

- . Public Festival – includes annual community events such as the Festival in the Park;
- . Movable Event – events that require road closures;
- . Community Market – involving the sale of craft goods, second-hand goods or home-made produce, organised by service clubs or not-for-profit organisations, where the stallholders involved do not already sell goods to a registered business or on registered business premises elsewhere within the Central Coast area; and
- . Family/Social Event – weddings, family reunions and parties.

MINUTE EXTRACT 94/2006:

“That, within the Public Events Policy adopted by the Council, at the Council meeting held on 20 February 2006, the Council replace the words ‘No more than 12 events are to be held in the same venue within Central Coast within a 12-month period’ with the words ‘No restriction is placed on the number of events in any one year’.”

REVIEW DATE

1 July 2018.

Public Open Space Contributions Policy

OBJECTIVE

The Council's policy on public open space contributions.

MINUTE NO(S)

77/2011 – 21.03.2011

APPROVED

"That the Council endorse the Public Open Space Contributions Policy."

BACKGROUND

Public open space is public land (not necessarily owned by the Council) that is primarily open to the sky and has established recreational use or leisure benefits. Open space is not limited to green or natural areas, or those developed with facilities. It may include paved areas and forecourts. The Local Government (Building and Miscellaneous Provisions) Act 1993 (the Act) defines public open space as 'space for public recreation or public gardens or for similar purposes'.

MINUTE EXTRACT:

"...Where a land contribution is sought, developers must ensure that applications reflect the Council's needs and minimum criteria set out in the Central Coast Open Space Plan.

Monies collected by the Council as public open space contributions are accounted for separately to general revenue in a Public Open Space Reserve. Funds would be expended only for new or improvement work relating to public open space as opposed to ongoing maintenance of open space or the funding of non-open space infrastructure.

...

When making decisions on the expenditure of public open space funds the following guidelines will be adhered to:

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

- . expenditure must meet the community's future recreational and open space needs;
- . the distribution of public open space facilities must occur on an equitable basis across the broader community irrespective of where funds were collected;
- . any new public open space facilities which are established must:
- . have the capacity to support a diversity of recreational activities;
- . allow for safety and security for users and adjoining residents; and
- . be appropriately suited (size, shape, gradient and location) for the intended use."

REVIEW DATE

1 July 2018

Public Toilet Policy

OBJECTIVE

The adoption of the Public Toilet Policy to support the Central Coasts Public Toilet Plan 2013–2023.

MINUTE NO(S)

327/2013 – 21.10.2013

APPROVED

“That Public Toilet Policy October 2013 be adopted and the actions from the Public Toilet Plan 2013–2023 be endorsed.”

BACKGROUND

MINUTE EXTRACT:

“Central Coast currently provides 38 public toilet facilities throughout the municipal area.

The Council has been in the process of developing a Public Toilet Plan to provide to the Central Coast community and visitors appropriate public toilets to meet the their needs in relation to location, safety and quality ... ”

REVIEW DATE

1 July 2018.

Purchasing and Procurement Policy

OBJECTIVE

The adoption of the Purchasing and Procurement Policy.

MINUTE NO(S)

328/2015 – 16.11.2015

APPROVED

“That the updated Code for Tenders and Contracts and the revised Purchasing and Procurement Policy be adopted by the Council.”

BACKGROUND

Archived Minute No.s: 143/2013 – 20.05.2013; 198/2012 – 16.07.2012; 396/2006 – 20.11.2006

MINUTE EXTRACT:

“...Changes to the *Local Government (General) Regulations 2015* that came into effect on 29 June 2015 require that the Code for Tenders and Contracts (the Code) be updated and the Council has taken the opportunity to review both the Code and the Council’s Purchasing and Procurement Policy.”

REVIEW DATE

1 July 2018 .

Rate remissions on unoccupied property

OBJECTIVE

Council's policy relating to approving rate remissions on unoccupied property.

MINUTE NO(S)

27/2009 – 27.01.2009

APPROVED

"That the Council retain its current policy in relation to service charges payable on an unoccupied flat where the flat is contained within the cartilage of a dwelling."

BACKGROUND

The *Local Government Act 1993 (Section 129)* provides that a ratepayer may apply to the Council for remission of all or part of any rates paid or payable.

The original resolution adopted by Council, at its meeting on 30 October 1995, (Minute No. 530/1995):

'That:

- (i) the Council, with effect from 1 July 1995, approve the rating for services on a house and flat in which the flat is a part of the curtilage of the dwelling, as a single tenement upon the production by the owner each year of a statutory declaration to the effect that the flat is not being let and/or used as a single dwelling place separate to the principal dwelling house and that any second power connection has been removed;
- (ii) such statutory declaration is to be lodged with the Council within the time approved for the granting of discount;
- (iii) any difficult decision as to whether a rating adjustment is granted is to rest with the Council.'

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Archived Minute No.s: 530/1995 – 30.10.1995; 68/1997 – 24.2.1997; and
324/2001 – 13.8.2001

REVIEW DATE

1 July 2020

Rates and Charges Policy

OBJECTIVE

To adopt a Rates and Charges Policy that outlines the Council's approach towards rating its community and to meet the requirements of the *Local Government Act 1993 – section 86B*.

MINUTE NO(S)

181/2015 – 29.06.2015

APPROVED

"That the Council adopt the updated Rates and Charges Policy."

BACKGROUND

Archived minute No.s: 234/2012 – 20.08.2012; 191/2013 – 24.06.2013

The Policy provides information that outlines the Council's rating structure:

- . Defines principles such as Rating Equity, clarifies the Rating Method used by the Council in setting rates.
- . Identifies Exemptions and the rationale that underpins the setting of Service Rates and Charges, as well as identifying the Minimum Amount Payable.
- . Identifies Concessions and the manner in which Rate Rebates might be applied for, in addition to the manner in which Rates may be paid and the penalties that may apply to the Non-Payment of Rates.

The Policy must be reviewed when a council makes a significant change in how it applies rates and charges.

REVIEW DATE

1 July 2018

Reservation of gravesites at Central Coast Memorial Park

OBJECTIVE

The Council's Policy on the reservation of gravesites at the Ulverstone/Penguin Lawn Cemetery (now known as the Central Coast Memorial Park).

MINUTE NO(S)

376/2003 – 13.10.2003

APPROVED

"That the Council's current policy of not accepting specific site reservations at the Ulverstone/Penguin lawn Cemetery be reaffirmed."

BACKGROUND

Refer to Council minute above and to Ulverstone/Penguin Lawn Cemetery Joint Committee Minute No. LC16/91 – 26.11.1991.

Name of Cemetery changed to Central Coast Memorial Park (Minute No. 59/2006 – 20.02.2006).

REVIEW DATE

1 July 2018

Reward for information on vandalism

OBJECTIVE

Policy relating to gaining information on vandalism in the municipal area.

MINUTE NO(S)

69/2000 – 21.02.2000

APPROVED

“That the Council offer a cash reward of an amount of up to \$2,000 for information leading to the future conviction of a person or persons involved in acts of vandalism to public property within the Central Coast municipal area, and that:

- 1 the matter of when to offer the reward and the amount offered be left in the hands of the Mayor and the General Manager after consultation with the local Police Officer-in-Charge; and
- 2 the recovery of the reward and the cost of restoring damage to property be vigorously pursued in a court of law together with that of a substantial penalty.”

BACKGROUND

Archived Minute No.s: 325/1996 – 26.08.1996

REVIEW DATE

1 July 2018

Road Underpass Policy

OBJECTIVE

The adoption of the Road Underpass Policy.

MINUTE NO(S)

361/2012 – 17.12.2012

APPROVED

“That the Road Underpass Policy – December 2012 be adopted.”

BACKGROUND

MINUTE EXTRACT:

“...*BACKGROUND*

A request to allow construction of a stock underpass for a local dairy farmer to move cattle between two properties was recently received. Upon investigating how this request could be assessed and the structure approved it was found that the Council’s current mechanisms for approval, including Development Application, Building Permit or Road Reserve Permit, either did not apply or provided insufficient detail on the Council requirements and expectations.

This type of structure in a road reserve is exempt from the Planning Scheme and does not require building approval.

In order to allow and approve construction of such a structure in a Council maintained road reserve it is deemed appropriate to create a Policy which explains the process and requirements of the landowner and delegates approval to the Director Engineering Services, similar to conditions imposed on new subdivision works.

The benefits of such structures are not just to the landowner in joining their properties, but also improve safety for the crossing point – for the operator, cattle and travelling public. The safety and liability issues associated with cleaning of the road after cattle cross are also removed.

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

This is not the first instance where such a request has been received and it is believed others may follow if this proves successful and cost effective for the operator.

Given that there may be circumstances other than for cattle crossing where an underpass is requested, a general Road Underpass Policy is recommended for consideration.”

REVIEW DATE

1 July 2018.

School Bus Stop Shelter Policy

OBJECTIVE

To provide guidance for the assessment and erection of school bus shelters in the Central Coast area.

MINUTE NO(S)

194/2010 – 21.06.2010

APPROVED

“That the School Bus Stop Shelter Policy – May 2010 be adopted.”

BACKGROUND

Archived Minute No.s: 464/1996 – 09.12.1996

MINUTE EXTRACT:

“ ...

The purpose of the Policy and Procedure is to provide guidance for the assessment and erection of school bus shelters in the Central Coast area. This provides for consistent criteria on which to assess the requests for school bus shelters.

Included in the criteria are such issues as siting, location, size, colour and materials, appearance and visual impact on the local environment and streetscape among others.

The Central Coast Council has 40 bus shelters throughout the municipal area and the locations are shown on a plan.”

REVIEW DATE

1 July 2018

The holding of Development Support Special Committee meetings

OBJECTIVE

The Council's policy for the holding of Development Support Special Committee (DSSC) meetings.

MINUTE NO(S)

209/2013 – 15.07.2013

APPROVED

“That the Terms of appointment of the Development Support Special Committee set by the Council on 9 October 2000 (Minute No. 416/2000 and subsequently varied on 5 February 2001 (Minute No. 43/2001), 2 July 2001 (Minute No. 241/2001) and 18 July 2005 (Minute No. 210/2005) be amended to read as follows:

- 1 The purpose of the Committee is to:
 - (a) act as a planning authority in accordance with the Council's responsibilities under the Land Use Planning and Approvals Act 1993;
 - (b) consider all discretionary matters where a refusal is being recommended; where representations are received in opposition to a development; and where a development is considered likely to have political implications; and
 - (c) consider any issued referred to it by the General Manager.
- 2 The Committee is delegated such functions and powers of the Council that enable the Committee to effectively conduct its affairs in 1 above.
- 3 Notwithstanding the delegated authority referred to in 2 above, the following matters are to be referred to a meeting of the Council for a decision:
 - (a) Any matters the General Manager considers would be more appropriately considered by the Council;

- (b) Any matters which are included on the agenda of the Committee and in respect of which the General Manager has received, prior to the commencement of the meeting, a written request from a Councillors that the matter be considered by the Council; and
 - (c) Any matter the Committee cannot determine unanimously.
- 4 Unless otherwise expressed in these Terms, meetings of the Committee are to be conducted in accordance with the Local Government Act 1993 and Local Government (Meeting Procedures) Regulations 2005 so far as they relate to the establishment and operation of the Committee.
- 5 Public notice of Committee meetings is to be given at least two clear days prior to the meeting and a copy of the agenda for the meetings is to be provided to all Councillors, whether members of the Committee or not, at least two clear days prior to the meeting.
- 6 Membership of the Committee is to consist of six members appointed by the Council, comprising the Mayor and four Councillors, and the General Manager (or a person acting in that position), and the further appointment of two proxy members, who may be called to attend at any time if a Councillor has given notice of absence in advance.
- 7 Three Councillors in attendance at a meeting of the Committee is sufficient for the purpose of a quorum.
- 8 The frequency and times of meetings of the Committee are to be determined by the Committee.
- 9 A copy of the agenda for meetings of the Committee is to be made available prior to the meeting to persons having a special or direct interest in an agenda matter.
- 10(1) The Mayor will be the elected Chairperson of the Committee and otherwise the Committee will determine its own procedures and the conduct of debate.
- 10(2) The Deputy Mayor will chair the meetings of the Committee in the absence of the Mayor if already a member of the Committee; the Deputy Mayor is otherwise elected as a substitute member of the Committee in the event of the Mayor's absence from time to time.

11 In relation to amendment of sealed plans:

- (a) the Committee is to conduct hearings in respect of amendment of sealed plans;
- (b) the Committee is to comply with the provisions of the Local Government (Building and Miscellaneous Provisions) Act 1993; and
- (c) all matters coming before the Committee are to be dealt with by the Committee as if the Committee is a council committee.

And further, that Cr Fuller be appointed as an additional proxy to the Development Support Special Committee.”

BACKGROUND

Archived Minute No.s: 210/2005 – 18.07.2005; 397/2011 – 12.12.2011

MINUTE EXTRACT 2013:

“...The Development Support Special Committee (DSSC) was initially appointed by the Council on 9 October 2000 (Minute No. 416/2000). The terms of appointment were amended and confirmed on 5 February 2001 (Minute No. 43/2001), 2 July 2001 (Minute No. 241/2001) and 18 July 2005 (Minute No. 210/2005).

The provisions of the *Local Government Act 1993* (“the LGA”) give the Council the flexibility to appoint and authorise a committee that is able to make planning and development determinations in a more timely and efficient manner than under the constraints of the timeframe and meeting procedure of ordinary meetings of the Council.

The principal objectives of the DSSC are to add support to the management of the Council’s planning scheme and to deal with the amendment of sealed plans...”

REVIEW DATE

1 July 2021.

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

Unsealed Roads Policy

OBJECTIVE

The adoption of the Council's unsealed road policy and guidelines.

MINUTE NO(S)

271/2010 – 16.08.2010

APPROVED

“That the Unsealed Roads Policy with supporting Guidelines – August 2010 be adopted.”

BACKGROUND

Is designed to provide development of long-term asset management and sustainable financial plans.

The total length of Council's road network is 662km, valued at \$135m. (2010)

REVIEW DATE

1 July 2018

Use of the common seal of the Council

OBJECTIVE

Council's policy for the use of the common seal of the Central Coast Council.

MINUTE NO(S)

14/1994 – 17.01.1994

APPROVED

“That

- 1 the common seal be in the following form:
- 2 the execution of a document sealed by the Council be attested by the General Manager (or by a person acting in that position) in the following form provided always that the use of the common seal shall first have been authorised by a resolution of the Council:

THE COMMON SEAL of the Central Coast Council, Tasmania

has been hereunto affixed pursuant to a resolution of the Council passed on the day of 19,

in the presence of:

..... General Manager

- 3 the common seal be held in safe custody under the authority of the General Manager (or in his/her absence by a person acting in that position).

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

BACKGROUND

Local Government Act 1993 – Sec. 19 (1) (3) (5)

The *Local Government Act 1993* provides that ‘the Common Seal is to be kept and used as authorised y the council. The execution of a document sealed by a Council is to be attested by such persons as the Council determines’...

REVIEW DATE

1 July 2020

Use of the Council's roads for motor-vehicle rallies and trials

OBJECTIVE

The Council's policy for the use of Council's roads for vehicle rallies and trials.

MINUTE NO(S)

18/2018 – 22.01.2018

APPROVED

““That no objection be offered to the requested road closures for Targa Tasmania 2018, and also subject to Targa Australia:

- 1 maintaining its standard organisational arrangements;
- 2 following this approval having been given by the Council, undertaking public notification of the event by a minimum of two advertisements in a daily newspaper circulating in the municipal area in the weeks immediately preceding the event;
- 3 meeting the cost of the Council reinstating any damage to any of the roads used for the Rally;
- 4 subject to Council approval, arranging for the repair of any road or road infrastructure damage within two weeks of the event;
- 5 arranging same-day repairs of any fences damaged during the Rally;
- 6 that Targa Australia be advised that the Council's roads are currently to a standard applicable to normal rural traffic only and are maintained accordingly; and further,
- 7 that Targa Australia note and implement changes to their stage start as per advice from the Infrastructure Services Department for the Lowana Road and South Riana Road landslip area.”

BACKGROUND

Archived Minutes No.s: 100/99 – 15.3.99; 402/2004 – 25.10.2004;
75/2007 – 19.02.2007; 59/2008 – 18.02.2008; 60/2013 – 18.02.2013;
78/2014 – 17.03.2014; 78/2015 – 16.03.2015; 76/2016 – 21.03.2016

The Council's original motion from its Ordinary meeting on 15 March 1999, was reviewed and at the Ordinary meeting on 25 October Ordinary, the Council adopted unanimously, the below motion:

"That the promoters of motor-vehicle rallies and trials be advised that the Council will not consider applications for road closures for rally stages in the Central Coast municipal area unless the application is received not later than 15 weeks prior to the event and is accompanied by evidence of:

- 1 Written notification having been sent to harvesting contractors and companies (including transporters of timber products), milk transport contractors and companies, and tourism authorities and operators;
- 2 Written notification having been sent to all residents on that part of the road for which road closures are being requested; and
- 3 Public notification of any new event having been twice advertised in a daily newspaper circulating in the municipal area;

advising that an application for road closures is being submitted, and that residents and road users should contact the promoter and the Council not later than 13 weeks prior to the event if they have concerns over the closures;

and further that, following any approval having been given by the Council for road closures, the promoter is to undertake public notification of the event by a minimum of two advertisements in a daily newspaper circulating in the municipal area in the weeks immediately preceding the event."

REVIEW DATE

Annually.

Vegetation Damage Signage Policy

OBJECTIVE

The adoption by the Council of a Vegetation Damage Signage Policy.

MINUTE NO(S)

144/2014 – 19.05.2014

APPROVED

“That the Vegetation Damage Signage Policy dated 19 May 2014 be adopted.”

BACKGROUND

MINUTE EXTRACT:

“The Council is encountering more and more occurrences of people undertaking vegetation trimming or removal within parks and reserve areas but more particularly within the coastal area.

The ongoing unauthorised vegetation clearance, or damage to vegetation on Council-managed land, will continue to cause deterioration, habitat modification and fragmentation of the coastal and riparian environments. Such activity is a very real threat to local biodiversity.

Therefore, a Policy is required to help educate and create awareness within the community of these unauthorised and illegal practices.”

REVIEW DATE

1 May 2017.

Vegetation Management Policy

OBJECTIVE

The Council's policy ensure that a high standard of vegetation management is achieved for all land under the Council's jurisdiction.

MINUTE NO(S)

Xxx/2018 – 16.07.2018

APPROVED

"That the Council receive the Penguin Urban Design Guidelines and consider the recommendations contained therein in future decision making concerning Penguin."

BACKGROUND

Archived Minute No.s: 34/2009 – 27.01.2009

MINUTE EXTRACT:

"... provides Council staff and the community with a consistent platform for the consideration of vegetation management issues."

REVIEW DATE

1 July 2021.

Vehicular access to Apex Park

OBJECTIVE

Council's policy relating to vehicular access to Apex Park, in accordance with the General *Conditions of Use* of the Park.

MINUTE NO(S)

98/2009 – 16.03.09

APPROVED

"That the following policy apply in regard to the *General Conditions of Use* of Apex Park.

- . The Park be made available for public access for information and education purposes and in support of fundraising purposes but not for commercial operations.
- . That permission be granted for Police, Ambulance, Fire Brigade, SES and relevant State and Federal Government bodies for the purpose of informing and educating the community on health, safety and security matters."

BACKGROUND

Archived Minute No.s: 407/2001 – 15.10.2001.

In 2001, the council received a request for vehicular access to Apex Park. Prior to 2001, *"no motor vehicles are permitted in any part of the Park, except for emergency purposes or by prior arrangement with the Council."*

The policy clearly stipulated that "prior arrangement with the Council" is required as a use condition.

REVIEW DATE

1 July 2020.

Waiving of Central Coast Resource Recovery Centre access fees

OBJECTIVE

The Council's a policy of providing a 50% discount, up to a maximum amount of \$350.00, towards the cost of access to the Central Coast Resource Recovery Centre for groups classified as charitable organisations or service clubs that are based within the Central Coast area. .

MINUTE NO(S)

27/2012 – 23.01.2012

APPROVED

“That the Council adopt a policy of providing a 50% discount, up to a maximum amount of \$350.00, towards the cost of access to the Central Coast Resource Recovery Centre for groups classified as charitable organisations or service clubs that are based within the Central Coast area.”

BACKGROUND

MINUTE EXTRACT:

“...*BACKGROUND*

The Ulverstone Lions Club (the Club) has written asking the Council to consider some form of concession in regard to the fees paid by the Club to access the Resource Recovery Centre to dispose of unsellable items from their Op-Shop facility in Ulverstone ...

The Central Coast Council does provide discounts for service clubs and not-for-profit organisations in a number of areas and it would seem appropriate that this consideration be adopted as a policy for dealing with requests for discounts from service clubs and not-for-profit organisations at the Resource Recovery Centre. The Council's current paperwork systems used at the Resource Recovery Centre can be utilised for this purpose. The current system can be utilised to track both the usage and the discount provided.

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

The adoption of such a policy would simplify the process for dealing with requests of this nature and ensure consistency in the manner in which such requests are dealt with.”

REVIEW DATE

1 July 2022.

Works in road reservation

OBJECTIVE

The adoption of the Works in Road Reservation Policy.

MINUTE NO(S)

359/2013 – 18.11.2013

APPROVED

“That the Works in Road Reservation Policy be adopted.”

BACKGROUND

The Council has a responsibility for maintaining, keeping open and keeping safe our roads, including footpaths. In order to regulate and ensure works in the road reserve are carried out to an appropriate standard and in a safe manner, the Council requires those working within the road reserve or affecting users of the road reserve to be issued with a Road Reserve Permit. The permit is applied under s.46 of the Local Government (Highways) Act 1982.

The Works in Road Reservation Policy, supported by Procedure ENG1101 Works in Road Reservation (Permit) provides guidelines and documentation for administration purposes.

REVIEW DATE

1 July 2018.

COUNCIL POLICY, PRACTICE AND KEY DECISION REGISTER

PRACTICES

Practice	Location	Minute Ref	Adopted	Review Date	Dept
Alternative venues for meetings of the Council	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Practice	382/2005	21.11.2005	Jul-20	GM
Appointment of Acting General Manager	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Practice	206A/2012	16.07.2012	Jul-20	GM
Central Coast Age Friendly Strategy 2018-2023	G:\Organisational Services\OSA\website\2018\July\CCAFS2018-2023	45/2018	19.02.2018	Jun-23	GM
Central Coast Arts and Culture Strategy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2018/03/44_2018-Central-	45/2018	19.02.2018	Jul-20	GM
Central Coast Community Safety Plan	http://www.centralcoast.tas.gov.au/wp-content/uploads/2017/08/Community-Safety-Plan-2017-2022.pdf	135/2017	15.05.2017	Jul-22	CS
Central Coast Community Shed Management Committee membership and Charter	http://www.centralcoast.tas.gov.au/wp-content/uploads/2017/12/Central-Coast-Community-Shed-Management-Committee-Charter.pdf	363/2017	11.12.2017	Nov-21	CS
Central Coast Council Municipal Weed Management Plan	http://www.centralcoast.tas.gov.au/wp-content/uploads/2018/06/Central-Coast-Council-Weed-Managment-Plan-June-2018.pdf	164/2018	25.06.2018	Jul-21	INF
Central Coast Cycle Strategy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Central-Coast-Cycle-	273/2014	15.09.2014	Jul-21	CS
Central Coast Interpretation Plan	http://www.centralcoast.tas.gov.au/wp-content/uploads/2017/11/Central-Coast-Interpretation-Plan-November-2017.pdf	327/2017	20.11.2017	Jul-21	CS
Central Coast Local Economic Development Framework	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Local-Economic-	108/2014	23.04.2014	Jul-19	GM
Central Coast Local Visitor Policy and Strategy	currently under review - August 2018 council meeting	250/2006	17.07.2006	2017-2018	GM
Central Coast Open Space and Recreation Plan 2012-2022	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Central-Coast-Open-Space-and-Recreation-Plan-2012-2022.pdf	388/2013	16.12.2013	Jul-21	INF
Central Coast Parking Plan	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Central-Coast-Parking-Plan-2014.pdf	303/2015	19.10.2015	Jul-22	INF
Central Coast Population Growth Strategy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2017/11/Central-Coast-Population-Growth-Strategy-November-2017.pdf	325/2017	20.11.2017	Jul-22	GM
Central Coast Rural Living Strategy	G:\Organisational Services\OSA\website\2018\July	321/2016	21.11.2016	Jul-21	CS
Central Coast Strategic Plan	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Central-Coast-Strategic-Plan-2014-2024.pdf	107/2014	23.04.2014	Jul-23	GM
Central Coast Visitor Accommodation Strategy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2018/04/Central-Coast-Visitor-Accommodation-Strategy-April-2018.pdf	105/2018	16.04.2018	Jul-23	GM
Central Coast Youth Strategy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2018/05/9.3-Central-Coast-Youth-Strategy-and-Actions-2018-2023-002.pdf	136/2018	21.05.2018	Jul-23	CS
Coastal Management Plan	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Practice	195/2001	21.05.2001	Jul-18	INF
Communications and Engagement Strategy	G:\Organisational Services\OSA\website\2018\July	16/2016	25.01.2016	Jul-22	GM

Community Small Grants Scheme	G:\Organisational Services\OSA\website\2018\July	149/2007	23.04.2007	Jul-21	CS
Country transfer station access	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Purchasing-and-	27/2014	28.01.2014	Jul-20	INF
Cradle Coast Volunteering Strategy	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Practice	74/2018	19.03.2018	Jul-23	CS
Delegation by the Council of its functions and powers	G:\General Manager\Executive Services\APPOINTMENTS & DELEGATIONS\FULL REVIEW 2017-2018\REVIEW 2018	70/2018	19.03.2018	Mar-20	GM
Dementia-Friendly Central Coast Framework Inc. Dementia Friendly Central Coast Action Plan	http://www.centralcoast.tas.gov.au/wp-content/uploads/2017/10/Dementia-Friendly-Central-Coast-Framework.pdf http://www.centralcoast.tas.gov.au/wp-content/uploads/2017/12/Dementia-Friendly-Central-Coast-Action-Plan-22122017.pdf	172/2017	19.06.2017	Jul-22	GM
Deputations	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Practice	167/2005	20.06.2005	Jul-20	GM
Designated 'senior positions' for annual reporting	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Practice	209/2005	18.07.2005	Jul-20	GM
Events Support Criteria	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Practice	343/2003	22.09.2003	Jul-18	CS
Festivals and Events Strategy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Central-Coast-Festivals_and_Event_Strategy_4_6.pdf	265/2009	17.08.2009	Jul-18	CS
Graffiti removal	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Practice	165/2008	19.05.2008	Aug-21	INF
Guidelines for the installation of plaques and memorials in parks and open space within Central Coast	G:\General Manager\Executive Services\POLICIES	159/2010	17.05.2010	Jul-21	INF
Guidelines for the Management of Commercial Use of Public Reserves and Buildings/Facilities	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Practice	268/2009	17.08.2009	Jul-19	INF
Heavy vehicle access on Council roads	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Practice	176/2014	16.06.2014	Nov-19	GM
Integrated Natural Resource Management Plan	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Integrated_NRM_Plan_-_Actions.pdf	97/2011	21.03.2011	Jul-21	INF
Johnsons Beach Reserve Master Plan	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Johnsons-Beach-Reserve-Master-Plan-2016.pdf	134/2016	16.05.2016	Jul-22	INF
Leven Canyon Leven Valley Master Plan	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Leven-Canyon-Leven-Valley-Masterplan-FINAL-March-2018.pdf	72/2018	19.03.2018	Jul-23	GM
Local Food Security Strategy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Local-Food-Security-	168/2016	20.06.2016	Jul-20	GM
Local government electoral arrangements	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Practice	292/2012	15.10.2012	Jul-22	GM
Lower Forth Evacuation Plan	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Practice	329/2003	01.09.2003	Jul-18	INF
Mayor's Christmas fund	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Practice	92/2002	18.03.2002	Jul-20	INF
Mersey-Leven Emergency Management Plan	http://www.centralcoast.tas.gov.au/wp-content/uploads/2017/11/Mersey-Leven-Emergency-Management-Plan-Issue-3-October-2017.pdf	334/2017	20.11.2017	Jul-21	GM
Open Space Tree Strategy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Open-Space-Tree-	175/2016	20.06.2016	Jul-21	INF
Ordinary meetings of the Council	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Practice	380/2005	21.11.2005	Jul-20	GM

Penguin Recreation Ground Master Plan 2017	http://www.centralcoast.tas.gov.au/round-3-final-master-plan/	174/2017	19.06.2017	Jul-22	GM
Penguin Urban Design Guidelines	http://www.centralcoast.tas.gov.au/penguin-urban-design-guidelines/	244/2008	21.07.2008	Jul-21	CS
Place Marketing Plan and Coast to Canyon Brand Book and Style Guide	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Place-Marketing-Plan_FINAL-May-2017.pdf http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Coast-to-Canyon_Brand-Book-FINAL-May-2017.pdf http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Coast-to-Canyon_Style-Guide-FINAL-May-2017.pdf	136/2017	15.05.2017	Jul-21	GM
Procedures for purpose of Public Interest Disclosures Act 2002	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Practice	351/2004	13.09.2004	Jul-20	GM
Public Art – Penguin sea wall	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Practice	19/2013	29.07.2013	Jul-21	CS
Public Question Time	http://www.centralcoast.tas.gov.au/public-question-time/	133/2014	19.05.2014	Jul-20	GM
Recreation and hall facilities review	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Practice	359/2002	14.10.2002	Jul-20	GM
Register of significant bushland	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Practice	15/2004	27.01.2004	Jul-21	CS
Relationship/responsibilities between the Council and the Penguin and Ulverstone Surf Life Saving Clubs	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Practice	95/2004	29.03.2004	Jul-21	CS
Special Event Place of Assembly Licence – Request to waive fees	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Practice	56/2010	15.02.2010	Jul-21	ORG
Street Tree Strategy	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Street_Tree_Strategy_Final.pdf	239/2010	19.07.2010	Jul-18	INF
Turners Beach Community Representative Committee	http://www.centralcoast.tas.gov.au/wp-content/uploads/2016/11/Turners-Beach-Community-Representatives-Committee-Operating-Guidelines-and-Charter.pdf	291/2012	15.10.2012	Jul-22	CS
Ulverstone Cultural Precinct Master Plan 2017	http://www.centralcoast.tas.gov.au/wp-content/uploads/2017/11/Ulverstone-Cultural-Precinct-Master-Plan-November-2017.pdf	328/2017	20.11.2017	Jul-22	GM
Ulverstone Wharf Precinct Advisory Committee Charter	Locate and – insert link	322/2016	21.11.2016	Jul-19	CS
Waste management review – Rural services	Locate and – insert link	50/2016	15.02.2016	Jul-20	INF
Whale strandings – Extent of Council involvement	G:\General Manager\Executive Services\POLICIES\Policy Review 2018\Practice	141/2001	09.04.2001	Jul-21	ORG

Alternative venues for meetings of the Council

OBJECTIVE

Conducting meetings of the Council throughout the municipal area.

MINUTE NO(S)

382/2005 – 21.11.2005

APPROVED

“That the practice of conducting ordinary meetings of the Council at venues other than the Administration Centre be discontinued at this time.”

BACKGROUND

At the Council’s meeting on 28 April 1997 (Minute No. 145/97) it was agreed as follows:

“That the Council consider periodically conducting its meetings in other venues in the Central Coast municipal area.”

During 1998 – 2005, meetings were held at various locations, other than the Council Chamber. Attendance data was collated during this period. At its meeting on 21 November 2005, an extract from the report indicates:

...In a report prepared for the Council regarding the frequency of meetings (Minute No. 380/2005), it was noted that public gallery numbers vary significantly from meeting to meeting. The report on meeting venues lends further weight to the observation that the gallery attendance is influenced by issues, not meeting frequency or location...

Archived Minute No.s: .145/1997 – 28.04.1997; 374/2002 – 14.10.2002

REVIEW DATE

1 July 2020

Appointment of Acting General Manager

OBJECTIVE

To appoint an acting General Manager in the absence from time to time of the appointed General Manager.

MINUTE NO(S)

206A/2012 – 16.07.2012

APPROVED

“That:

- 1 For the purposes of section 62 of the Local Government Act 1993 the Council appoint Cornelis Jacobus Ernst Vander Vlist to act as General Manager in the absence from time to time of the appointed General Manager, and that all delegations made by the Council to the General Manager be applied in respect of the appointment of Cornelis Jacobus Ernst Vander Vlist to act as General Manager; and
- 2 In the event of the General Manager and Cornelis Jacobus Ernst Vander Vlist both being absent at the same time, the appointment of Cornelis Jacobus Ernst Vander Vlist be of no standing for the time of that absence and the Council may instead appoint another person for this purpose.”

BACKGROUND

Section. 61 (6) of *the Local Government Act 1993* requires that the Council make the appointment of an Acting General Manager as required from time to time.

REVIEW DATE

1 July 2020.

Central Coast Age-Friendly Strategy

OBJECTIVE

The adoption of the Central Coast Positive Ageing Strategy.

MINUTE NO(S)

45/2018 – 19.02.2018

APPROVED

“That the Council adopt the Central Coast Age-Friendly Strategy 2018–2023 and Age-Friendly Central Coast Social Planning Framework aligned Actions adopted.”

BACKGROUND

Archived Minute No.s: 485/2007 – 17.12.2007

The Central Coast Age-Friendly Strategy 2018–2023 replaces the Council's Positive Ageing Strategy 2007–2012. The Age-Friendly Strategy adopts a broad view of ageing and explores how, across the Council, we can work together to address the needs of older people in the wider community, which includes considering social infrastructure such as roads and paths, community halls and meeting rooms; parks and sporting facilities to ensure they support active, safe and healthy living into older age.

It also encompasses opportunities for volunteering and mentoring and ensuring social inclusion and a sense of well-being and identity for people as they age.

REVIEW DATE

1 June 2023.

Central Coast Arts and Culture Strategy

OBJECTIVE

The adoption of the Central Coast Arts and Culture Strategy 2015–2020.

MINUTE NO(S)

45/2018 – 19.02.2018

APPROVED

“That the revised Actions from the Central Coast Arts and Culture Strategy 2015–2020 be adopted.”

BACKGROUND

Archived Minute No.s: 349/2015 – 14.12.2015

MINUTE EXTRACT:

“...The Council’s Arts and Culture Strategy was developed in 2015 to guide the Council’s support of arts and cultural endeavours. The vision being: To foster and support arts and cultural development within Central Coast, and to ensure that the art and cultural assets held by our cultural institutions are accessible to all.

The Council encourages the growth of arts and culture initiatives as part of an integrated response to the ongoing development and promotion of Central Coast as a unique and thriving community that offers a wide range of opportunities and benefits to current and intending residents and visitors. Active community participation and engagement in arts and cultural activities is encouraged and the importance of fostering innovation and excellence is also recognised.”

REVIEW DATE

1 July 2020.

Central Coast Community Safety Plan

OBJECTIVE

The adoption of the Central Coast Community Safety Plan 2017–2022.

MINUTE NO(S)

135/2017 – 15.05.2017

APPROVED

“That the Central Coast Community Safety Plan 2017–2022 be adopted.”

BACKGROUND

Archived Minute No.s: 438/2006 – 11.12.2006

MINUTE EXTRACT:

“...The Central Coast Strategic Plan 2014–2024, includes a platform for the future ‘liveability – encompasses notions such as quality of life, character of our place, ease of living, the health and well-being of our community who live here, and the sense of security afforded by living and working in each community.’

The aim of the Central Coast Community Safety Plan is to provide a framework through which issues of community safety can be addressed in a coordinated way. It is a tool to guide decision-making and to encourage community ownership and participation.

The Central Coast Community Safety Partnership Committee is a Community Advisory Group of the Council that is made up of representatives from organisations as well as individuals representing their respective community, whom actively support the development of community safety initiatives. The committee proactively informs and endorses the Plan as a purposeful document, and as an important component in assisting the community to be vibrant and safe.”

REVIEW DATE

1 July 2022.

Central Coast Community Shed Management Committee membership and Charter

OBJECTIVE

The purpose of this report is to consider the endorsement of the revised Central Coast Community Shed Management Committee Charter December 2017, together with updating the Schedule of Appointments to Statutory Bodies, Groups and Organisations, Council and Special Committees, Community Advisory Groups and Working Groups.

MINUTE NO(S)

363/2017 – 11.12.2017

APPROVED

“That the Council endorse the revised Central Coast Community Shed Management Committee Charter December 2017 (a copy being appended to and forming part of the minutes) and update the Schedule of Appointments to Statutory Bodies, Groups and Organisations, Council and Special Committees, Community Advisory Groups and Working Groups in respect of membership of the Central Coast Community Shed Management Committee.”

BACKGROUND

Archived Minute No.s: 267/2011 – 15.08.2011; 334/2014 – 17.11.2014

MINUTE EXTRACT:

“...At its meeting held on 15 August 2011 (Minute No. 267/2011), the Council endorsed the Central Coast Community Shed Management Committee Charter and membership list.

The Charter was developed to provide a framework for:

- . the purpose of the Committee;
- . code of conduct;
- . meeting structure;
- . meeting processes; and
- . appointments and responsibilities.

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

In the period since the introduction of the original Charter, the activities of the Community Shed have expanded both in size and membership and the Committee has a desire that an updated Charter be adopted to reflect those changes.”

REVIEW DATE

1 November 2021.

Central Coast Council Municipal Weed Management Plan

OBJECTIVE

The adoption of the Central Coast Council Municipal Weed Management Plan.

MINUTE NO(S)

164/2018 – 25.06.2018

APPROVED

“That the Central Coast Council Weed Management Plan 2018 be adopted.”

BACKGROUND

Archived Minute No.s: 61 /2008 – 18.02.2008

The Plan provides a framework for a strategic weed program by establishing several key requirements to underpin the processes that will set the Council up as a regional entity that is part of the bigger Cradle Coast area.

A Weeds Team has been established within the Council’s Works Group to assist with the implementation of the Plan.

The budget allocation for the implementation of the Central Coast Council Municipal Weed Management Plan was increased to \$28,000 in 2017–2018 and \$30,000 has been proposed in the 2018–2019 Estimates.

REVIEW DATE

1 July 2021.

Central Coast Cycle Strategy

OBJECTIVE

The adoption of the Central Coast Cycle Strategy.

MINUTE NO(S)

273/2014 – 15.09.2014

APPROVED

“That the Council adopt the Central Coast Cycle Strategy 2014–2019.”

BACKGROUND

Archived Minute No.s:

MINUTE EXTRACT:

“...The Strategy describes the Council’s leading role as being to:

- . Consider cycling infrastructure in future planning deliberations.
- . Raise the profile of cycling and promote its benefits.
- . Engage with the community including residents, businesses and educational institutions in planning, promoting and supporting cycling through information, events and promotional activities celebrating a culture of cycling.
- . Where possible, ensure that transport and land use developments allow for direct, convenient and interconnected routes between key destinations and residential areas.
- . Work with the Cradle Coast Mountain Bike Club to further develop mountain biking in the area.

This Strategy is not a prescription for large scale capital works. Rather, the focus is on smaller immediately achievable initiatives designed to improve the perception in Central Coast, that riding a bike is a better option for the reasons outlined above, than using a car for short trips, whether it be to visit the corner shop, the short commute to work or school, or to join a friend for a cup of coffee in town.”

REVIEW DATE

1 July 2021.

Central Coast Interpretation Plan

OBJECTIVE

The adoption by the Council of the Central Coast Interpretation Plan.

MINUTE NO(S)

327/2017 – 20.11.2017

APPROVED

“That the Central Coast Interpretation Plan dated November 2017 be adopted.”

BACKGROUND

MINUTE EXTRACT:

“...Central Coast Council has developed the Plan to guide the development of Interpretation across Central Coast. Historically Interpretation has been a series of one-off projects, without an underpinning positioning.

However, development of the Central Coast, Coast to Canyon Place Marketing Brand – Coast to Canyon, Great Natured Place, has created the perfect environment for the Council’s interpretation projects to be considered under its place brand positioning.

The Plan will:

- . provide guidelines and structure for the identification and prioritising of Interpretation projects in Central Coast;
- . allow key messages/themes to be presented and reinforced across Central Coast, while still allowing site-specific stories to be told;
- . be used to seek and/or direct funding; and
- . provide guidelines and structure which can underpin the development of all Interpretation for Central Coast even as its form alters to fit location and theme.”

REVIEW DATE

1 July 2021.

Central Coast Local Economic Development Framework

OBJECTIVE

The adoption of the Central Coast Local Economic Development Framework.

MINUTE NO(S)

108/2014 – 23.04.2014

APPROVED

“That the Central Coast Local Economic Development be adopted.”

BACKGROUND

MINUTE EXTRACT:

“...The Central Coast Local Economic Development Framework (the Framework) has been developed to provide an overarching strategic direction to guide the Council’s ongoing decision making and action. It also provides a suite of key strategies and potential actions from which the Council and other key stakeholders can draw to help build the competitiveness, productivity and resilience of the local economy and support the ongoing economic wellbeing of our community now and into the future.

The Framework is intended to act more as a roadmap or a strategic agenda to guide the Council’s direct contribution to transforming the local economy as well as providing a context to engage with local and regional stakeholders through an ongoing process.”

REVIEW DATE

1 July 2019.

Central Coast Local Visitor Policy and Strategy

OBJECTIVE

The adoption of the Central Coast Local Visitor Policy and Strategy.

MINUTE NO(S)

250/2006 – 17.07.2006

APPROVED

“That the Council:

- 1 adopt the draft Central Coast Local Visitor Policy; and
- 2 adopt the draft Central Coast Local Visitor Strategy in principle and make it available for comment for a period of 30 days, after which if there are no objections the Strategy be deemed fully adopted;

and that the General Manager and senior officers meet as soon as possible with senior officers of Tourism Tasmania to discuss the Strategy within the context of the Council–State Government Partnership Agreement.”

BACKGROUND

The purpose of the Central Coast Local Visitor Policy is to clearly articulate the Council’s commitment to the development of Central Coast as a visitor destination and provide direction to guide its strategies and actions to deliver the best possible visitor outcomes. The Policy is also a transparent means of conveying the Council’s policy position and direction to internal and external stakeholders.

The Central Coast Local Visitor Policy (Attachment 1) provides:

- . an overarching framework for the integrated development and implementation of a local visitor strategy;
- . a set of enduring planning principles to guide the development, provision and improvement of visitor–related opportunities within the local area;

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

- . a method of linking community values, needs and expectations to the planning for and delivery of visitor opportunities;
- . a means of informing corporate policy development and review; and
- . a suite of key deliverables (strategic outcome areas).

This policy is currently under review and the Central Coast Destination Action Plan will supersede this policy.

REVIEW DATE

1 July 2018.

Central Coast Open Space and Recreation Plan

OBJECTIVE

The Council's endorsement of the Central Coast Open Space and Recreation Plan 2012–2022.

MINUTE NO(S)

388/2013 – 16.12.2013

APPROVED

“That the Central Coast Open Space and Recreation Plan 2012–2022 be adopted.”

BACKGROUND

Archived Minute No.s: 207A/2012 – 16.07.2012; 267/2012 – 17.09.2012; 331/2012 – 19.11.2012

MINUTE EXTRACT:

“...The Plan has been prepared to provide direction for the planning and management of Central Coast's open space network including all recreational and sporting open spaces for the period 2012–2022.

A Communications & Consultation Plan was adopted by the Council at the Council meeting held on 16 July 2012 (Minute No. 207A/2012). As part of this Communications & Consultation Plan, Discussion Papers were prepared to seek community comment on various aspects of open space.

Phase 1 was to release Discussion Paper No. 1 – Open space classification, land description standards, asset provision standards and maintenance service delivery standards.

The Discussion Paper was released via an article in The Advocate newspaper on 2 August 2012 and also in the Council's page in The Advocate on 14 August 2012.

There were no submissions received in relation to Discussion Paper No. 1.”

REVIEW DATE

1 July 2021.

Central Coast Parking Plan

OBJECTIVE

The adoption of the Central Coast Parking Plan.

MINUTE NO(S)

303/2015 – 19.10.2015

APPROVED

“That the Central Coast Parking Plan 2014 be adopted.”

BACKGROUND

Archived Minute No.s: 310A/2014 – 20.10.2014

The Central Coast Council’s decisions on parking related matters requires a long-term strategic plan to support the decision making process.

The Central Coast Parking Plan (the Plan) concentrates on the central business districts of Ulverstone and Penguin.”

REVIEW DATE

1 July 2022.

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

Central Coast Population Growth Strategy

OBJECTIVE

The adoption by the Council of a Central Coast Population Growth Strategy – November 2017.

MINUTE NO(S)

325/2017 – 20.11.2017

APPROVED

“That the Central Coast Population Growth Strategy dated November 2017 be adopted.”

BACKGROUND

Archived Minute No.s:

MINUTE EXTRACT:

“... The Strategy’s Action Plan addresses these levers and identifies four measurable objectives (or strategic outcomes): workforce development; supporting communities; supporting families; and supporting immigration.

A proactive and place-based approach is needed in response to predicted population decline by the middle of the century.”

REVIEW DATE

1 July 2022.

Central Coast Rural Lands Report/Rural Living Strategy

OBJECTIVE

The Council's endorsement of the Central Coast Rural Lands Report and adoption of the Rural Living Strategy.

MINUTE NO(S)

321/2016 – 21.11.2016

APPROVED

"That the Council endorse the Central Coast Rural Lands Report and adopt the Central Coast Rural Living Strategy."

BACKGROUND

MINUTE EXTRACT:

"...The aim of the Central Coast Rural Living Strategy is to provide a framework for the consideration of rural living opportunities which will:

- 1 Complement existing housing choices in the area and provide for greater diversity;
- 2 Provide for future demand for rural living;
- 3 Not impact negatively on, or fetter, agricultural activity; and
- 4 Contribute positively to the economic and social character of the area.

Rural residential living performs an important role in providing housing diversity and it is important that the Rural Living Strategy assists in providing a variety of rural residential opportunities on suitable land that is appropriately located throughout the area. The Council needs to ensure that there is a sufficient supply of Rural Living Zoned land available to accommodate future demand and reduce the reliance on other zones (such as Rural Resource) to meet rural living demand.

Potential rural living areas have been identified in the report and some basic selection criteria have been suggested for consideration if an application for a rezoning for rural living is made."

REVIEW DATE

1 July 2021.

Central Coast Strategic Plan

OBJECTIVE

The adoption of the Council's Strategic Plan for the period 2014–2024.

MINUTE NO(S)

107/2014 – 23.04.2014

APPROVED

“That the Council adopt the Central Coast Strategic Plan 2014–2024.”

BACKGROUND

Archived Minute No.s: 154/2009 – 18.05.2009

MINUTE EXTRACT:

“...The Strategic Plan focuses on the distinctiveness of our location, lifestyle and strengths to achieve the aspirations of local communities and to set the direction for the Council in determining how best to target its resources and efforts. It identifies the key strategic directions, strategies and actions that the Council plans to pursue over the coming ten-year period. The Strategic Plan is an integrated document that frames the Council's Annual Corporate Plan...

The Strategic Plan is also informed by a range of other current Council Plans and community engagement activities.”

REVIEW DATE

1 July 2023.

Central Coast Visitor Accommodation Strategy

OBJECTIVE

The adoption by the Council of the Central Coast Visitor Accommodation Strategy.

MINUTE NO(S)

105/2018 – 16.04.2018

APPROVED

“That the Central Coast Visitor Accommodation Strategy dated April 2018.”

BACKGROUND

MINUTE EXTRACT:

“...The Strategy will underpin and provide a resource for a Central Coast Investment Prospectus (a Prospectus) of accommodation development opportunities as a vehicle to showcase the distinctiveness and opportunities in Central Coast to prospective developers and operators of related commercial activities ... The Strategy seeks to support and encourage visitor accommodation provision in Central Coast, which includes hotels/motels, serviced apartments and alternative accommodation types.

According to regional supply and demand studies for North West Tasmania conducted by the Office of the Coordinator General (OCG), the number of nights visitors stay in the region will grow.”

REVIEW DATE

1 July 2023.

Central Coast Youth Strategy

OBJECTIVE

The adoption by the Council of the Central Coast Youth Strategy 2018–2023.

MINUTE NO(S)

136/2018 – 21.05.2018

APPROVED

“That the Council adopt the Central Coast Youth Strategy 2018 – 2023.”

BACKGROUND

MINUTE EXTRACT:

“The Youth Strategy is a long term guiding document for Council. It provides direction for the Council, to allow the Council to consult and engage with youth on decisions that affect them, and to remain flexible and responsive to the changing world in which youth and the community live. This will allow for new knowledge to be considered over the expected five year life of the strategy.

The health and wellbeing of young people not only affects their immediate quality of life and productivity but also shapes the future health of the whole population and in a broader social sense, the health of society. Tackling health and wellbeing issues when they occur in adolescence is socially and economically more effective than dealing with enduring problems in adulthood. The benefits flow through the entire population in terms of stronger families and safer and more connected communities.”

REVIEW DATE

1 January 2023.

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

Coastal Management Plan

OBJECTIVE

The adoption of the Coastal Management Plan.

MINUTE NO(S)

195/2001 – 21.05.2001

APPROVED

“That the Central Coast Council Coastal Management Plan be adopted.”

BACKGROUND

The Central Coast Council Coastal Management Plan was adopted following the development of a regional plan by the Cradle Coast Authority.

A component of that plan related to each of the municipal areas of the region.

The municipal components of the regional coastal management plan were developed using a generic framework and ensured that the Central Coast portion related specifically to the municipal area’s coastal zone and subsequent issues.

REVIEW DATE

1 July 2018.

Communications and Engagement Strategy

OBJECTIVE

The adoption of the Communications and Engagement Strategy.

MINUTE NO(S)

19/2016 – 25.01.2016

APPROVED

“That the Council adopt the Communications and Engagement Strategy January 2016.”

BACKGROUND

MINUTE EXTRACT:

“...A Strategy is required to improve the way the Council communicates and engages with the community ...

The main purpose of the Communications and Engagement Strategy is to improve and support the Council's existing communications and engagement activities and provide the systems and support for new forms of communications and engagement. The Strategy provides systems and tools to create processes that will enable the Council to continuously improve communications and engagement activities.”

REVIEW DATE

1 July 2022.

Community Small Grants Scheme

OBJECTIVE

The Council's categories and funding guidelines to the community Small Grants Scheme, aligning with the Central Coast Strategic Plan.

MINUTE NO(S)

149/2007 – 23.04.2007

APPROVED

“That the following changes be made to the Community Small Grants Scheme:

- 1 That the Small Grants Scheme consist of four categories:
 - Minor Capital Works;
 - Culture and Events;
 - Community Health and Well-being; and
 - Recreation and Open Space; and
- 2 That Small Grants be limited to a maximum of \$3000.00 and be no more than half the total cost of the project;

and that the Council take appropriate steps to promote the Scheme throughout the Central Coast community.”

BACKGROUND

The Community Small Grants Scheme is an established grants program recognised within the Central Coast community as a funding opportunity for local community organisations. The Scheme has been designed and administered to encourage community partnerships between organisations and the Council through granting of money. The core value of this grant scheme is the improvement of local leadership to enable better management of community projects, activities and facilities. Particular focus is placed upon projects that would otherwise not be eligible for alternative sources of government funding.

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

Projects are currently funded at one-third the total cost of the project, with projects limited to a maximum of \$10,000.00. The maximum grant amount is therefore \$3333.00. It is proposed this amount be revised and limited to \$3000.00 and be no more than half the value of the project. This limit matches a number of other council schemes in our area.

REVIEW DATE

1 July 2021

Country transfer station access

OBJECTIVE

The Council's service delivery model in respect to access to the three country transfer station facilities at Castra, Preston and South Riana.

MINUTE NO(S)

27/2014 – 28.01.2014

APPROVED

“That the Council:

- 1 Implement a system of charges for the use of all country transfer stations to be known as the Country Transfer Station Access System.
- 2 That the Country Transfer Station Access System include:
 - 2.1 Coupons to be provided annually to owners of all properties that:
 - (a) contain a dwelling/tenement; and
 - (b) are not receiving the Council's Domestic Refuse and Recycling Collection Service (apart from those who have not taken up offers to receive the Service); and
 - (c) are not being charged the Waste Management Service Charge.
 - 2.2 For properties with a non-residential use, such as a rural use or with an additional or ancillary use such as a separate business or similar, coupons may be provided to owners upon application to the General Manager to be considered by the General Manager on a discretionary and individual basis.
 - 2.3 Applications may be made direct to the Council for coupons not otherwise issued under this Country Transfer Station Access System as follows:
 - (a) by way of direct purchase;

- (b) for those eligible under clause 2.1, additional coupons on a compassionate basis, for compelling or urgent domestic or other needs and to be considered by the General Manager on a discretionary and individual basis.
- 2.4 The number of coupons to be issued annually under paragraph 2.1 shall be at the discretion of the General Manager from year to year.
- 2.5 Coupons issued under clause 2.3 by way of direct purchase shall not have an expiry date; otherwise all coupons shall expire on 30 June in the financial year following issue and/or as marked with an expiry date, whichever is the later.
- 3 Access and use of a country transfer station will be only through the use of coupons.
- 4 At the commencement of this Country Transfer Station Access System and until otherwise amended, coupons will have a nominal value of \$5.00 per coupon.
- 5 The fee structure for the use of coupons for each visit to a country transfer station is to be based upon the vehicle attending the site as follows:
 - (a) Sedan, hatch (boot only) or station wagon – seats up 1 coupon
 - (b) Van, ute, or single axle trailer 2 coupons
 - (c) Dual axle trailer 3 coupons
 - (d) Small truck up to 3.0 tonne GVM 4 coupons

In terms of the assessment of motor vehicles there is to be appropriate and discretionary consideration of the size of the load to be disposed of where significantly smaller than the capacity of the vehicle.
- 6 Any responsibility, action, decision or discretion granted to or otherwise which is the responsibility of the General Manager under the Country Transfer Station Access System may be delegated to any relevant council officer by the General Manager.”

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

BACKGROUND

MINUTE EXTRACT:

“...It is proposed that the Country Transfer Station Access System commence in April 2014 and be run as a trial to the end of June 2015. Periodic reviews will be undertaken throughout with the final evaluation and report to be completed at the end of March 2015.”

REVIEW DATE

1 July 2020.

Central Coast Volunteering Strategy

OBJECTIVE

The adoption by the Council of the Central Coast Volunteer Strategy.

MINUTE NO(S)

74/2018 – 19.03.2018

APPROVED

“That the Central Coast Volunteer Strategy and Actions 2018–2023 be adopted.”

BACKGROUND

MINUTE EXTRACT:

“The Strategy developed in 2018, is designed to guide the Council’s role in growing the volunteer sector and supporting and acknowledging volunteers, and organisations which rely on them, throughout the Central Coast Community.

The Strategy has been developed with reference to the latest Tasmanian research on volunteering as well as local community feedback. 2018 – 2023 Actions have been developed to ensure that they align with Council’s Social Planning framework, adopted in 2016, and respond to community need and areas of interest.”

REVIEW DATE

1 July 2023.

Delegation by the Council of its functions and powers

OBJECTIVE

Delegation of Councils powers and functions to the General Manager.

MINUTE NO(S)

70/2018 – 19.03.2018

APPROVED

“That all delegations made in accordance with section 22 of the Local Government Act 1993 and listed in the Schedule of Delegations by the Council to the General Manager be approved, and furthermore, the Council authorises the General Manager to sub-delegate powers and functions to appropriately qualified staff, in accordance with section 64 of the Local Government Act 1993.”

BACKGROUND

Archived Minute No.s: 169/2000 – 26.04.2000; 251/2008 – 21.07.2008; 173/2017 – 19.06.2017

The *Local Government Act 1993 – Section 22* – provides, subject to certain restrictions, that:

‘...a council, in writing, may delegate with or without conditions to the General Manager ... any of its functions or powers under this or any other Act ...’

Minute extract: 173/2017:

...the General Manager outlined the reasons that support the good value of delegation by the Council. These reasons remain relevant and are reproduced as follows:

- . Delegations do not take away the powers of the Council – they permit the General Manager and staff manage the business of the Council, enabling the Council to focus on strategic and policy development and higher-level decision making;

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

- . As a result of a substantial investment in education, learning and training, the Council has a well-qualified, professional and experienced staff;
- . Delegations assist in the development of an efficient and effective operation which is much leaner in resources than would be the case should the Council not have granted delegations;
- . Delegating is consistent with the employment arrangements so far as the General Manager's appointment is concerned;
- . Matters subject to delegation are generally based on technical issues rather than on political and/or governance issues;
- . Delegations enable a greater opportunity for consistent decision making;
- . Delegations ensure a more efficient management of business with the community; they make it easier in dealing with issues which are subject to legislative time frames and they assist in the reduction of 'local' red tape; and
- . The heart of effective governance is a good relationship between the Council and the General Manager and staff where trust, reliability and fairness is essential.

REVIEW DATE

Six monthly reviews, unless changes required by a specific Act.

Dementia-Friendly Central Coast Framework

OBJECTIVE

The Council's adoption of the Dementia-Friendly Central Coast Framework.

MINUTE NO(S)

172/2017 – 19.06.2017

APPROVED

"That the Council adopt the Dementia-Friendly Central Coast Framework and proceed to form a working group of interested community members to progress the framework."

BACKGROUND

MINUTE EXTRACT:

"...The Dementia-Friendly Central Coast Framework, is a guide and resource for transforming the Central Coast into a dementia-friendly community.

Dementia is an umbrella term for a number of conditions that progressively affect a person's cognition, memory and behaviour. Yet the consequences of dementia are not just felt on an individual level – dementia has profound social impacts that can diminish quality of life for people with dementia and their caregivers.

The Framework shows the Council's commitment to enhancing community wellbeing and positive ageing in order to help the community to live its potential. The Council recognises that meeting the challenges of dementia will require a whole-of-community approach.

Our principles for a Dementia-Friendly Central Coast are as follows:

- 1 People living with dementia are valued and respected members of the Central Coast community;
- 2 Creating a Dementia-Friendly Central Coast is everybody's business.

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

- 3 Places, businesses and services are welcoming and enabling for people living with dementia;
- 4 Community decisions respond to the needs and aspirations of people with dementia and their carers; and
- 5 Becoming a Dementia-Friendly Central Coast is a continuous process.”

REVIEW DATE

1 July 2022.

Meeting procedures – Deputations

OBJECTIVE

To set conditions to be imposed on deputations to a meeting of the Council or a Council committee.

MINUTE NO(S)

167/2005 – 20.06.2005

APPROVED

“That the following conditions be imposed:

- 1 Any person who intends to comprise a deputation to the Council or a Council committee is to make a written request to the chairperson setting out:
 - (a) the likely members of the delegation; and
 - (b) the nature of the matter or matters intended to be placed before the Council or Council committee.
- 2 The chairperson and the General Manager are to decide whether or not the deputation is to be received and in the event of a refusal all Councillors are to be advised as soon as possible of the application and the reason(s) for refusal.
- 3 If the chairperson and General Manager decide that the deputation is to be received, the General Manager is to note the item on the appropriate agenda.
- 4 Unless the Council or Council committee decides otherwise, the recommendation, request or other matter placed before the Council or Council committee by the deputation is not to be considered:
 - (a) until the deputation has withdrawn; and
 - (b) unless advice has been provided under section 65 of the Local Government Act 1993.

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

5 A deputation:

- (a) is not to exceed three persons; and
- (b) is not to be permitted to continue in attendance on the Council or Council committee for a longer period than 20 minutes.”

BACKGROUND

Adherence is required to Regulation 38 of the *Local Government (Meeting Procedures) Regulations 2015*.

REVIEW DATE

1 July 2020

Designated ‘senior positions’ for annual reporting

OBJECTIVE

Positions designated by the Council as being ‘senior positions’ for the purpose of reporting annual remuneration paid.

MINUTE NO(S)

209/2005 – 18.07.2005

APPROVED

“That the following be designated as ‘senior positions’ for the purpose of section 72(1)(cd) of the Local Government Act 1993:

....”

BACKGROUND

Subsequent to a restructure of Senior Positions in 2015 – the following positions are reported,for the purposed of the Act.

- . General Manager
- . Director Infrastructure Services
- . Director Community Services
- . Director Organisational Services

RELEVANT LEGISLATION:

s.72(1) ‘A council must prepare an annual report containing all of the following:

...

s.72(1)(cd) a statement in accordance with subsection (4) relating to the total annual remuneration paid to employees of the council who hold positions designated by the council as being senior positions;

...

s.72(4) A statement under subsection (1)(cd) is to list the number of employees in groups according to the total annual remuneration as specified in subsection (5) where each group has a maximum of \$20 000 between the highest and lowest total annual remuneration.

s.72(5) The total annual remuneration of an employee means the total of the following for the financial year:

- (a) the salary payable to the employee;
- (b) the amount of employer contribution to the employee's superannuation;
- (c) the value of the use of any motor vehicle provided to the employee;
- (d) the value of any other allowances or benefits paid or payable to, or provided for the benefit of, the employee.'

REVIEW DATE

1 July 2021

Events Support Criteria

OBJECTIVE

The Events Support Criteria provide a consistent approach to the allocation of support for events held in Central Coast.

MINUTE NO(S)

343/2003 – 22.09.2003

APPROVED

“That the Events Support Criteria be adopted.”

BACKGROUND

Archived Minute No.s: 199/2002 – 11.06.2002

At its meeting on 11 June 2002 (Minute No. 199/2002), the Council agreed that a working party of Councillors and officers develop a process for dealing with events support.

The Events Support Criteria provides a consistent approach for assessing submissions for support of events in the Central Coast area. The development of the events planning kit will assist in developing the community's ideas, building the skills of the community and fostering vibrant experiences for not only Central Coast, but also possibly the region and the State.

REVIEW DATE

1 July 2018.

Festivals and Events Strategy

OBJECTIVE

The Council's role and responsibilities in further developing and maintaining festivals and events in partnership with community organisations, stakeholders and government bodies.

MINUTE NO(S)

265/2009 – 17.08.2009

APPROVED

"That the Council adopt the Festival and Events Strategy."

BACKGROUND

The strategy identifies the Council's role and responsibility in further developing and maintaining festivals and events in partnership with community organisations, stakeholders and government bodies. It incorporates the cultural and lifestyle characteristics that have been identified through the Settlement and Investment Strategy as being unique to the Central Coast area and involves the study of local, state and national trends to see how they relate to and can benefit the development of festivals and events within Central Coast.

The Strategy considers a number of priorities for the development of festivals and events within the Central Coast community, including the development of creative sustainable partnerships between organisations that are involved in festivals and events, to further develop their capacity, through the support of projects and programs that are relevant to, and interface with, local culture.

The Strategy further identifies the varied roles the Council plays as leader, provider, sponsor, facilitator, communicator and promoter.

REVIEW DATE

1 July 2018.

Graffiti removal

OBJECTIVE

The Council's practice in providing prompt removal of graffiti from public assets.

MINUTE NO(S)

165/2008 – 19.05.2008

APPROVED

"That this Council, by policy, take positive action to remove all graffiti on Council-owned assets (or advise the owner of non-Council-owned assets) throughout the Central Coast municipal area; such action to be undertaken (weather permitting, and excluding weekends and public holidays) within 48 hours of being reported, and that Council staff be made aware of a responsibility in taking action to comply with this direction."

BACKGROUND

Archived Minute No.s:

MINUTE EXTRACT:

"... 'Vandalism information associated with Works has been captured through two processes:

- 1 via an insurance claim – property damage in excess of \$2,500; and
- 2 via internal recording methods for damage less than the claimable amount, these costs being directly attributed to the specific asset.

In relation to Item 2, the process is that vandalism repair is requested through Conquest. A Work Instruction is issued and the works are completed. There is also a Vandalism Report form that is completed for internal filing (for reference by Police if required) and photos generally accompany the report.

...

An Operational Procedure needs to be developed for the response to vandalism calls, including a process for reporting/notification of vandalism on non-Council infrastructure.

This could include objective timeframes for removal of graffiti but there are many variables. The aim should be to remove as soon as possible as it is generally easier when fresh and reduces the notoriety for graffiti vandals. Much of our graffiti is painted over, given the use of oil-based products and the difficulty of removal.

The Council may need to quantify vandalism under the reward for information policy on vandalism in the municipal area, as some Council policies encompass aspects of environmental vandalism and dumping...”

REVIEW DATE

1 July 2021.

Guidelines for the installation of plaques and memorials in parks and open space within Central Coast

OBJECTIVE

The purpose of the Guidelines is to provide guidance for the handling of requests for the installation of plaques/memorials within the Central Coast area.

MINUTE NO(S)

159/2010 – 17.05.2010

APPROVED

“That the Guidelines for the installation of plaques and memorials in parks and open space within Central Coast be adopted.”

BACKGROUND

MINUTE EXTRACT:

“ ...

The purpose of the Guidelines is to provide guidance for the handling of requests for the installation of plaques/memorials within the Central Coast area.

These Guidelines are not related to niche walls and/or memorial parks.

The Guidelines will provide those involved with the requests for the installation of plaques/memorials with consistency and the criteria against which all applications will be assessed, i.e. location, type etc.

The Guidelines set out the initial costs associated with the provision of such infrastructure.”

REVIEW DATE

1 July 2021

Guidelines for the Management of Commercial Use of Public Reserves and Buildings/Facilities

OBJECTIVE

The Council's process within which applications for the commercial use of public land either owned or controlled by the Council can be considered in a fair, equitable and transparent manner.

MINUTE NO(S)

268/2009 – 17.08.2009

APPROVED

"That the paper lay on the table as a guide to the Council."

Further note...

The report above was submitted to the Council's meeting on 20 July 2009. At that meeting (Minute No. 230/2009) the following procedural motion was carried:

'That the motion lay on the table until further information is provided.'

BACKGROUND

Archived Minute No.s: 132/2009 – 20.04.2009

MINUTE EXTRACT:

"The Policy's assessment process requires that the Council ensures that no commercial enterprise gains an unfair commercial advantage through its lease of public land, that any commercial activity accepted by the Council does not limit the community's enjoyment of the property being leased, and that the lease provides a positive return for the community."

REVIEW DATE

1 July 2019.

Heavy vehicle access on Council roads

OBJECTIVE

To provide management practices in relation to the permissions for heavy vehicles to access Council roads, in accordance with the *Heavy Vehicle National Law(Tasmania) Act 2013* and in line with the requirements of the National Heavy Vehicle Regulator.

MINUTE NO(S)

176/2014 – 16.06.2014

APPROVED

- That the previous decisions relating to heavy vehicle access to Council roads (Minute No. 159/2004 – 10.05.2004) be updated to:
 - 1 Permit the use of higher mass limit vehicles, with approved road friendly suspension, subject to consideration by the Director Engineering Services and compliance with the Heavy Vehicle National Law (Tasmania) Act 2013 and the requirements of the National Heavy Vehicle Regulator; and
 - 2 Not permit B-Doubles (length over 21m) on local roads, apart from those routes previously included on the Tasmanian approved B-Double Route Network. Short links required to the Bass Highway may be considered by the Director Engineering Services subject to compliance with the Heavy Vehicle National Law (Tasmania) Act 2013, and the requirements of the National Heavy Vehicle Regulator.

BACKGROUND

Heavy Vehicle National Law (Tasmania) Act 2013

Archived Minute No(s):. 412/1999 – 11.10.1999; 363/2002 – 14.10.2002;
159/2004 – 10.05.2004

The Council report from June 2014 outlines the consultation process undertaken with National Heavy Vehicle Regulator and the chain of events that saw the introduction of the Heavy Vehicle National Law and Regulations. Subsequent to this introduction, the Council was appointed as Road Manager.

...

The Council's new role as road manager requires the Council to decide which vehicles access the road network and the travel and road conditions under which they will operate. This does not include vehicle conditions. This applies to all restricted access vehicles including B-Doubles, special purpose vehicles including concrete pumps and cranes, agricultural vehicles and implements, and oversize/overmass vehicles.

The road manager is legally responsible for its decision on whether to grant or refuse access. If access is refused or conditions imposed the Council is required to provide reasons to explain the decision. The Council, in making its decision must take the Ministerial Guidelines for Access developed by the NHVR into consideration.

REVIEW DATE

1 March 2018

Integrated Natural Resource Management Plan

OBJECTIVE

The Councils adoption of an Integrated Natural Resource Management Plan (INRMP).

MINUTE NO(S)

92/2011 – 21.03.2011

APPROVED

“That the Integrated Natural Resource Management Plan (a copy being appended to and forming part of the minutes) be adopted.”

“Cr Fuller moved and Cr (L) Bonde seconded, “That the Council write to Brian Wightman MP, Minister for Environment, Parks and Heritage, supporting a request for ongoing funding for the Tasmanian Landcare Association.”

BACKGROUND

MINUTE EXTRACT

“...The Central Coast Council has a commitment through its Strategic Plan 2009–14 to provide a natural resource management capacity and to develop an INRMP to promote the sustainable use of natural resources under the jurisdiction and control of the Council.

This includes land owned by the Council and land owned by the Crown leased or licenced to the Council, but does not include private land.

The INRMP provides a document that brings together all aspects and processes for the use and conservation of our natural resources.

...

Natural resource management is the management of all activities that use, develop and/or conserve our air, water, land flora, fauna and the systems they form.

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

The INRMP brings together the various aspects of natural resource management and will provide an overview of the way natural resource management is carried out within the Central Coast area.

REVIEW DATE

1 July 2021.

Johnsons Beach Reserve Master Plan

OBJECTIVE

The endorsement by the Council of the Johnsons Beach Reserve Master Plan 2016.

MINUTE NO(S)

134/2016 – 16.05.2016

APPROVED

“That the Johnsons Beach Reserve Master Plan be adopted.”

BACKGROUND

MINUTE EXTRACT:

“...In 2012, the Central Coast Council developed the Open Space and Recreation Plan 2012–2022. This Plan required that all Regional and District open space areas have a master planning process carried out to determine future development of such areas.

The first one to be undertaken is for the Johnsons Beach Reserve located at Johnsons Beach Road, Penguin.”

REVIEW DATE

1 July 2022.

Leven Canyon Leven Valley Master Plan

OBJECTIVE

The adoption by the Council of a Leven Canyon/Leven Valley Master Plan.

MINUTE NO(S)

72/2018 – 19.03.2018

APPROVED

“That the Leven Canyon/Leven Valley Master Plan 2018 be adopted.”

BACKGROUND

MINUTE EXTRACT:

“...The Council has developed the Leven Canyon guided by the Leven Canyon Master Plan 2006, which was a staged development. Funding was secured through the Cradle Coast Authority’s Sustainable Regions grant. Around \$17,000 was spent updating tracks/toilet and \$50,000 on branding and an interpretation plan. An amount of \$5,000 from Tourism Tasmania (a grant from 2004) was expended on developing visitor interpretations. Funding from the State Government’s Tourism Promotion Plan in 2006 (matched by Council contribution) enabled stages two and three of the Master Plan to be developed. This included: track and facility upgrades, implementation of interpretations and development of a second lookout. Around \$500,000 of work was completed at the Leven Canyon by 2011...

Reviewing the 2006 Leven Canyon Master Plan and developing the Master Plan seeks to provide social, economic and environmental benefits for the Central Coast. Social benefits include building a source of community pride in the Leven Valley/Leven Canyon and increased recreational opportunities for locals and visitors alike. Enhanced visitor experiences and awareness of Leven Valley as a tourism destination can provide economic benefits to the local community, flowing on to the broader Central Coast area in the form of increased tourism related cash receipts and employment opportunities. Environmental benefits can be achieved through effective Leven Valley/Leven Canyon management.”

REVIEW DATE

1 July 2023.

Local Food Security Strategy

OBJECTIVE

Adoption by the Council of the Local Food Security Strategy.

MINUTE NO(S)

168/2016 – 20.06.2016

APPROVED

“That the Council adopt the Local Food Security Strategy dated June 2016.”

BACKGROUND

MINUTE EXTRACT:

“...The Local Food Security Strategy (the Strategy) was developed as part of the Mersey–Leven Food Hub project with support from Healthy Food Access Tasmania and the Heart Foundation.

The main purpose of the Strategy is to work with stakeholders, service providers, organisations and community groups around a shared vision in a whole of community approach to improve health and well-being, particularly for Central Coast’s most vulnerable residents.

Actions in the Strategy are categorised into three areas that research indicates improves food security: increasing knowledge and skills in growing, preparing and cooking healthy food; accessing affordable healthy food; and making healthy eating part of every aspect of community life.”

REVIEW DATE

1 July 2020.

Lower Forth Flood Evacuation Plan

OBJECTIVE

The Council's approval of the flood evacuation plan for the lower Forth River valley.

MINUTE NO(S)

329/2003 – 01.09.2003

APPROVED

“That the Lower Forth Flood Evacuation Plan (Rev 0, December 2002) be approved and that the public awareness component be initiated.”

BACKGROUND

The planning committee for the Evacuation Plan consists of representatives from Hydro Tasmania, the Bureau of Meteorology, Tasmania Police, SES and the Council. The Council is represented by its appointed SES Local Co-ordinator.

It is the responsibility of SES (North West Region), in conjunction with the Council, to review and maintain the Plan. Regular validation activities regarding accuracy of the plan are to be undertaken by Tasmania Police, the Council, SES and the Department of Health and Human Services.

Public awareness strategies are provided for within the Plan. The SES has agreed to assist the Council in identifying owners and occupants of properties who are to be informed that they may be flood prone.

REVIEW DATE

1 July 2018.

Mayor's Christmas fund

OBJECTIVE

To outline Council's practice for the (annual) budget allocation for the Mayors Christmas Function.

MINUTE NO(S)

92/2002 – 18.03.2002

APPROVED

"That the Council provide a sum of money annually within the budget in support of the needy within the community in lieu of the holding of a Mayor's Christmas function, and that the sum be allocated by the Mayor and General Manager, and that any presentation be made in early December of each year."

BACKGROUND

Since its creation, the Council has conducted each year in December a Mayor's Christmas function, which has been to:

- acknowledge the efforts of those people who have made a special contribution to the community;
- acknowledge those people in the community who have received a significant award or recognition, particularly at the state or national level;
- promote the Council as the community's local government;
- provide the opportunity for a demonstration or presentation by a local group, school or organisation;
- provide an opportunity to acknowledge those people who have offered support to councillors and management, e.g. their partners.

The Council's report in October 2002, was to establish an ongoing practice for the allocated funds.

REVIEW DATE

1 July 2020.

Mersey–Leven Emergency Management Plan

OBJECTIVE

The Council's endorsement of the Mersey–Leven Emergency Management Plan.

MINUTE NO(S)

334/2017 – 20.11.2017

APPROVED

"That the Council endorse the Mersey–Leven Emergency Management Plan Issue 3 – October 2017."

BACKGROUND

Archived Minute No.s: 237/2011 – 18.07.2011

MINUTE EXTRACT:

"...The Mersey–Leven Municipal Combined Area includes the Council areas of Central Coast, Devonport, Kentish and Latrobe.

The Mersey–Leven Emergency Management Committee (the Committee) has been operating under the terms of the existing Mersey–Leven Emergency Management Plan December 2014 (the Plan). This Plan has been reviewed and was endorsed by the Committee at its meeting on 13 September 2017 and recently issued under the authority of the State Emergency Management Controller in accordance with the Emergency Management Act 2006.

Council Representatives are:

Mr John Kersnovski, Director Infrastructure Services appointed by the Minister, as the Central Coast Council's Municipal Emergency Management Coordinator (Municipal Coordinator) for a period of two years, expires March 2020.

Mr Paul Breaden, Engineering Group Leader appointed by the Minister, as the Deputy Municipal Emergency Management Coordinator (Deputy Municipal Coordinator) for a further period of two years commencing in August 2017."

REVIEW DATE

1 July 2021.

Open Space Tree Strategy

OBJECTIVE

Adoption of the Open Space Tree Strategy.

MINUTE NO(S)

175/2016 – 20.06.2016

APPROVED

“That the Open Space Tree Strategy June 2016 be adopted.”

BACKGROUND

The Open Space Tree Strategy provides Council staff and the community with a consistent platform for the consideration of open space tree management issues.

REVIEW DATE

1 July 2021.

Ordinary meetings of the Council

OBJECTIVE

Meeting schedule for the holding of ordinary meetings of the Council.

MINUTE NO(S)

380/2005 – 21.11.2005

APPROVED

- That ordinary meetings of the Council be held on a Monday evening commencing at 6.00pm, subject to the following variables:
- 1 That the first meeting in each calendar year be held on the fourth Monday of January;
 - 2 That each subsequent meeting, with the exception of December, be held on the third Monday monthly where not otherwise provided for in this policy or resolved by the Council;
 - 3 That the December meeting of each year be held on the second Monday before 25 December;
 - 4 That where a meeting falls on a public holiday the meeting be moved to the next working day or a day previously approved by the Council;
 - 5 That dinner be taken prior to the meeting between the time of 5.00pm and 6.00pm; and
 - 6 That meetings close not later than 11.00pm but the meeting may approve of an extension of time by up to 30 minutes where pressing or urgent business is required to be dealt with;

BACKGROUND

Local Government (Meeting Procedures) Regulations 2015 made under the *Local Government Act 1993*

Archived Minute No(s): 6/93 – 7.4.93; 15/94 – 17.1.94; 473/95 – 18.9.95; 45/2003 – 03.02.2003; 464/2004 – 13.12.2004.

Minute Extract: 380/2005 Holding of ordinary meetings of the Council –
Policy review (464/2004 – 13.12.2004)

BACKGROUND

“... The principle behind the review provision was to provide an opportunity for change if the supporting reasons for altering the meeting schedule from three-weekly to monthly, and starting later (after the evening meal) rather than breaking the meeting for a meal, did not continue to have merit.”

DISCUSSION

“The reasons in support of the policy amendments ...

- . Provide certainty and regularity to the community...
- . May increase the number of community members attending Council meetings...
- . Improve community access...
- . Provide for a degree of flexibility to Councillors who have work commitments...”

REVIEW DATE

1 November 2019

Penguin Recreation Ground Master Plan 2017

OBJECTIVE

The adoption of the Penguin Recreation Ground Master Plan 2017.

MINUTE NO(S)

174/2017 – 19.06.2017

APPROVED

“That the Penguin Recreation Ground Master Plan 2017 including the Penguin Recreation Ground – Community Engagement Report – June 2017 be adopted.”

BACKGROUND

MINUTE EXTRACT:

“...The Master Plan consists of a number of plans and associated documentation including:

- . PRG Master Plan – Final Master Plan
- . PRG Master Plan – Index Plan
- . PRG Master Plan – Sub Plan A – Residential Features
- . PRG Master Plan – Sub Plan B – Commercial Zone Features
- . PRG Master Plan – Sub Plan C – Civic Zone Features
- . PRG Master Plan – Connections
- . PRG Master Plan – Layout with Landmark Views
- . Penguin Recreation Ground Master Plan Project – Community Engagement Report.

The Plan has been developed as a dynamic document and is intended to inform Council decision making into the future. It is not intended to be an overly prescriptive plan but rather to allow any new opportunities that arise between its

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adoption and as the site develops to be sensitively incorporated into the Plan if considered appropriate. The Plan identifies a number of significant opportunities and associated constraints. It includes a final master plan for the precinct, with sub plans and documentation to provide more information and supporting images to assist with interpretation.”

REVIEW DATE

1 July 2022.

Penguin Urban Design Guidelines

OBJECTIVE

The Council's urban design guidelines for consideration in future decision making concerning Penguin.

MINUTE NO(S)

244/2008 – 21.07.2008

APPROVED

"That the Council receive the Penguin Urban Design Guidelines and consider the recommendations contained therein in future decision making concerning Penguin."

BACKGROUND

MINUTE EXTRACT:

"... BACKGROUND

The Council resolved at the Council meeting held on 19 March 2007 to undertake the Guidelines which were identified in Penguin's Community Plan in the 2007–2008 financial year (Minute No. 99/2007). A budget allocation of \$70,000 was provided in the 2007–2008 Estimates.

...

In February 2008 the Council undertook a tender process to appoint consultants to develop the Guidelines. In partnership with the Council, the consultants undertook a six-stage process to develop the Guidelines:

- | | |
|-----------------------------|--|
| Stage 1 – Project inception | (meetings with project reference and control groups) |
| Stage 2 – Site Assessment | (desktop analysis and site visit) |
| Stage 3 – Enquiry by Design | (workshops with stakeholders) |
| Stage 4 – Development | (planning, urban design, transport planning) |
| Stage 5 – Public Exhibition | (public exhibition of draft Guidelines) |
| Stage 6 – Final Report | (Councillor workshop, final report) |

...

The Guidelines comprise two principal documents:

- 1 The Penguin Urban Design Guidelines; and
- 2 The Penguin Urban Design Guidelines Schedule.

The Guidelines aim to manage change in a sustainable way and to achieve the desired objectives for the town's future growth. Recommendations for future urban design in Penguin are included, the implementation of which will be considered by the Council in the future decision making."

REVIEW DATE

1 July 2020.

Place Marketing Plan and Coast to Canyon Brand Book and Style Guide

OBJECTIVE

The adoption by the Council of a Place Marketing Plan (the Plan) and Coast to Canyon Brand Book and Style Guide

MINUTE NO(S)

136/2017 – 15.05.2017

APPROVED

“That the Place Marketing Plan, Coast to Canyon Brand Book and Style Guide dated May 2017 be adopted.”

BACKGROUND

The Plan is dynamic, allowing it to respond to new opportunities and needs. It is important for the Plan to be adaptive to allow for changes in local programs and initiatives. The collective approach and enduring view of the Plan will enhance place marketing outcomes for all stakeholders.

The Plan will involve working with stakeholders, representative associations, service providers, organisations and community groups around a shared vision. Fostering relationships, partnerships and collaborating on place marketing improves community capacity and our ability to respond to changes in the global economy.

A Coast to Canyon Brand Book and Style Guide have been developed that outlines how the place brand should be used and what it should look like. It provides examples of use as a ‘capital brand’ with messaging that is effective across different industry sectors and community groups to improve leveraging from the Coast to Canyon brand.

REVIEW DATE

1 July 2021.

Procedures for purpose of Public Interest Disclosures Act 2002

OBJECTIVE

The Councils procedures in compliance with the *Public Interest Disclosures Act 2002*.

MINUTE NO(S)

351/2004 – 13.09.2004

APPROVED

“That the Ombudsman’s model procedures for the purpose of the *Public Interest Disclosures Act 2002* be adopted by the Council.”

BACKGROUND

Minute Extract:

“...Is an Act to encourage and facilitate disclosures of improper conduct by public officers and public bodies, to protect persons making those disclosures and others from reprisals, to provide for the matters disclosed to be properly investigated and dealt with and for other purposes. The legislation is sometimes referred to as the ‘Whistleblower’s Act’

These procedures are designed to complement normal communication channels between supervisors and employees. Employees are encouraged to continue to raise appropriate matters at any time with their supervisors. As an alternative, employees may make a disclosure of improper conduct or detrimental action under the Act in accordance with these procedures...”

The Director Organisational Services is the public Interest Disclosure Officer for the Council.

REVIEW DATE

1 July 2021.

Public Art – Penguin sea wall

OBJECTIVE

The Council's use of the Penguin sea wall for public art.

MINUTE NO(S)

19/2013 – 29.01.2013

APPROVED

“That the Council provide:

- 1 In-principle support for the use of the Penguin sea wall as a platform for public art; and
- 2 Work with the newly formed Penguin Visitor Services group and other interested parties, to pursue funding and resolve issues for the creation and long-term maintenance costs of such artworks; and
- 3 Include the issue of the Council's role in the support of public art work in our Strategic Plan discussions during 2013–2014.”

REVIEW DATE

1 July 2021.

Meeting procedures – Public question time

OBJECTIVE

Council's policy and practice for public question time, in addition to the provisions provided in the *Local Government (Meeting Procedures) Regulations 2015*.

MINUTE NO(S)

133/2014 – 19.05.2014.

APPROVED

Original motion extract from Minute No. 166/2005 – 20.06.2005:

- "1 A period of not more than 30 minutes is to be set aside for public question time.
- 2 Public question time is to commence at 6.40pm or as soon as practicable thereafter.
- 3 If there are no questions from the public or if all questions have been answered before the allocated 30 minutes has expired, the chairperson is to resume the meeting at the item of business being dealt with when public question time commenced.
- 4 Upon resumption, the chairperson is to inform the public present, and any new member of the public who attends from then until 30 minutes after public question time commenced, that questions may still be asked until the conclusion of that 30-minute period.
- 5 Each member of the public may ask not more than two questions at each meeting, including any questions for which written notice has been previously given.
- 6 All questions are to be directed to the chairperson who may invite another Councillor or employee of the Council to respond.

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- 7 Councillors, other than the chairperson, and employees of the Council are not to engage in dialogue with a member of the public at public question time unless invited to do so by the chairperson.
- 8 A member of the public, before asking a question, is to identify himself or herself and, if it is not possible for an answer to be provided to a question at the meeting, a written answer to the person asking the question is to be provided subsequent to the meeting.
- 9 If an item on the meeting agenda has not been dealt with prior to public question time, questions about that item are not to be taken for the reason that a response at that time could compromise the Council's subsequent consideration of that item.
- 10 Public statements (as opposed to questions) are not to be accepted for the reason that statements could be considered to be a form of participation in debate."

BACKGROUND

Archived Minutes No.: 166/2005 – 20.06.2015

Requires adherence to *Section 31 of the Local Government (Meeting Procedures) Regulations 2005*.

Matter was reviewed at the 19 May 2014 Council meeting, in respect of a Notice of Motion being received, requesting that Clause 9 of the meeting procedures be removed. Motion was Lost.

REVIEW DATE

1 July 2020

Recreation and hall facilities review

OBJECTIVE

The Council's support of recreation and hall facilities.

MINUTE NO(S)

359/2002 – 14.10.2002

APPROVED

“That (subject to Estimates as appropriate) the Council, in relation to the:

Riana Community Centre –

- continue to support the facility by maintaining the existing infrastructure to the required standard;

Riana Recreation Ground –

- retain the facility to the current standard and explore the possibility of support from the Education Department in contributing resources to maintain the Ground;

North Motton Hall –

- encourage the North Motton Community Support Group to play an active role in the promotion and operating maintenance of the Hall in order to reduce costs;

North Motton Equestrian Centre –

- finalise the redevelopment and establish a sub-lease arrangement including responsibility for the ground and building maintenance by the lessee;

Sprent Community Centre –

- continue to maintain the facility to required standard and encourage continued support from the community;

Sprent Recreation Ground –

- retain the facility to the current standard;

Showground complex –

- investigate the redevelopment into a multi-use facility;

West Ulverstone Scout hall –

- continue to support the facility and consider this in the investigation of the Showground complex;

Forth Hall –

- consult with the current user on relocation to an alternate facility in the area and arrange for the sale of the building; utilise proceeds from the sale of the Hall on existing community infrastructure in the Forth area; and explore options for relocating the honour boards; but that the proposal be held over and made the subject of confirmation at a meeting of the Council to be held by September 2003 and in the meantime:
 - o the Council liaise with the Forth Community Representation Committee regarding the development of a business plan for the operation of the Hall; and
 - o the Forth Community Representation Committee present a written progress report to the Community Services Division every six months;

Forth Recreation Ground –

- maintain the facility to the current standard;

Turners Beach Hall –

- continue to support the facility by maintaining the existing infrastructure to the required standard;

Turners Beach Recreation Ground –

- maintain the facility to the current standard;

Nietta Hall –

- invite tenders for demolition of the Hall and relocate the honour boards to the Sprent Community Centre, and that a cairn be erected at the Hall site as a memorial to those from the Nietta area who served at war;

Nietta Recreation Ground –

- sell the appropriate land with the Hall and retain the public toilets;

Sulphur Creek Hall –

- continue to support the facility by maintaining existing infrastructure to the required standard;

Abbotsham Hall –

- engage in discussions with the Abbotsham community over the ensuing six-month period regarding the future of the Abbotsham Hall;

Heybridge Recreation Ground –

- relinquish the lease with the Crown and assist an incorporated body to enter into a lease arrangement with the Crown for the land improvements;

Penguin Athletic Track –

- approach the Cradle Coast Authority to conduct a study (similar to the Aquatic Study) into the future management, operation, maintenance and sustainability of the Penguin Athletic Track as a regional facility;

Penguin Sports Centre –

- continue to support the facility by maintaining the existing infrastructure to the required standard, with the exception of the squash courts, and investigate the options for relocating squash users to the Ulverstone Sports and Leisure Centre;

Penguin Recreation Ground –

- continue to maintain according to required standards, with any upgrading at the facility being for replacement of existing infrastructure only; noting that any additions to this site are to be through a total development application process;

West Ulverstone Recreation Ground –

- maintain the facility to the current standard;

Ulverstone Sports and Leisure Centre –

- continue to support the facility by maintaining the existing infrastructure to the required standard;

River Road Recreation Ground –

- continue to maintain the facility to the current standard and develop it in the future as a village green type facility in consultation with users;

Knights Road Recreation Ground –

- explore options to relocate the current user, and future options in respect of the clubrooms and land;

Haywoods Recreation Ground –

- continue to maintain the facility to the current standard and investigate the development of junior sport at the Ground;

Ulverstone Recreation Ground –

- continue to maintain the facility to a high standard and purchase the Crown land held under long-term lease arrangement.”

BACKGROUND

In 2001, the Council’s Leadership Team provide the Council with outcomes from the Recreation and Hall Facilities review.

The Community Services division held a Councillor Workshop in September 2001. On conclusion of this Workshop and subsequent workshops, it was decided that Council at an ordinary meeting, review the facilities that it directly managed (17 recreation facilities and nine halls).

Prior to going to a Council meeting, the Leadership Team undertook a community consultation process.

Archived Minute No.s: 359/2002 – 14.10.2002; 78/2003 – 24.02.2003; 184/2003 – 19.05.2003; 243/2003 – 30.06.2003; 334/2003 – 01.09.2003; 364/2003 – 22.09.2003; 419/2003 – 04.11.2003; 449/2003 – 24.11.2003; 35/2004 – 27.01.2004; 169/2004 – 10.05.2004; 261/2004 – 12.07.2004; 295/2004 – 09.08.2004; 384/2004 – 04.10.2004; 98/2005 – 21.03.2005

Subsequent actions of the Council since 2005:

Disposal of Abbotsham Hall refer to Minute Nos. 78/2003 – 24.02.2003; 184/2003 – 19.05.2003 and 243/2003 30.06.2003.

Relocation of Ulverstone Soccer Club from Knights Road Recreation Ground refer to Minute Nos. 334/2003 – 01.09.2003; 364/2003 – 22.09.2003; 419/2003 – 04.11.2003; 449/2003 – 24.11.2003; 35/2004 – 27.01.2004; 169/2004 – 10.05.2004; 261/2004 – 12.07.2004; 295/2004 – 09.08.2004 and 384/2004 – 04.10.2004.

Relocation of Ulverstone Judo Club to Knights Road Recreation Ground refer to Minute No. 98/2005 – 21.03.2005.

Sale of Knights Road Recreation Ground 64/2005 – 21.02.2005; 165A/2009 – 18.09.2009; 139A/2011 – 18.04.2011

Leasing of the Forth Hall to the Forth Valley Lions Club – 378/2003 – 13.10.2003

REVIEW DATE

1 July 2020

Register of significant bushland

OBJECTIVE

The Council to develop a register of bushland that provides a significant backdrop to coastal Central Coast.

MINUTE NO(S)

15/2004 – 27.01.2004

APPROVED

“That the Council compile a register of bushland that provides a significant backdrop to the coastal region of the Central Coast municipal area, extending from Braddons Lookout to Heybridge.”

BACKGROUND

This decision was reviewed by the Land Use Planning Group Leader in July 2017, it was concluded that the Council’s intention to develop a significant bushland register is as relevant as it was in 2004, because of its importance in managing cultural and environmental values.

It was identified in the Council report of 15/2004, that the development of such a register would have significant impact on resources, primarily by way of identification of suitable locations and land purchase, but also recurrent costs associated with the preparation of management plans and ongoing maintenance programs. Matter to be revisited in 2021.

REVIEW DATE

1 July 2021

Relationship/responsibilities between the Council and the Penguin and Ulverstone Surf Life Saving Clubs

OBJECTIVE

The Leasehold relationship/responsibilities between the Council and the Penguin and Ulverstone Surf Life Saving Clubs.

MINUTE NO(S)

95/2004 – 29.03.2004

APPROVED

“That the lease documents between the Council and the Penguin and Ulverstone Surf Life Saving Clubs reflect that annual operational maintenance is the responsibility of the lessees and that structural maintenance (excluding fixtures and fittings installed by the lessees) is the responsibility of the Council.”

BACKGROUND

The Council, at its 16 February 2004 meeting resolved to accept a tender for the refurbishment of the Ulvertstone Surf Club. As a result of the preceding debate, the Council also resolved to call for a report that explained the relationship / responsibilities between the Council and the Penguin and Ulverstone Surf Clubs.

The Council sought specific clarification on the Council’s responsibilities regarding asset maintenance, as per the conditions of the respective leases and how much the Council had spent on each asset since the amalgamation of the Penguin and Ulverstone Councils in 1993.

REVIEW DATE

1 July 2021

Special Event Place of Assembly Licence – Request to waive fees

OBJECTIVE

The Council's position of waiving the fees for the issuing of Temporary Place of Assemble Licences for special events.

MINUTE NO(S)

56/2010 – 15.02.2010

APPROVED

“That the Council grant groups and organisations who are classified as not-for-profit organisations and are either based in the Central Coast area or have strong Central Coast membership, a 50% rebate on all Council licence/certificate/permit fees charged for community events providing that the event is free to the public and held within the Central Coast area.”

BACKGROUND

MINUTE EXTRACT:

“ ...

The Council has a policy that groups and organisations who are classified as a charitable organisation and are either based in the Central Coast area or have strong Central Coast membership are eligible for a 50% rebate on fees charged for the hire of certain facilities.

It is recommended that groups and organisations who are classified as not-for-profit organisations and are either based in the Central Coast area or have strong Central Coast membership are eligible for a 50% rebate on the Temporary Place of Assembly Licence fee charged for special events providing that the event is free to the public and held with the Central Coast area ...

The Council sets the fees and charges each year and any waiver of these fees requires a remission from the Council.”

REVIEW DATE

1 July 2021.

Street Tree Strategy

OBJECTIVE

The Central Coast Council Climate Change Action Plan manages risks and the prevention or management of situations in which property damage and risk to life and/or health may arise from climate change.

MINUTE NO(S)

239/2010 – 19.07.2010

APPROVED

“That the Street Tree Strategy – July 2010 be adopted, subject to the addition of the following paragraph at the end of Section 6 – Community Consultation:

‘The Council understands for this Strategy to be successful it needs the community to be involved in its implementation, particularly those ratepayers directly affected.’.”

BACKGROUND

MINUTE EXTRACT:

“...The purpose of this Strategy is to achieve a coordinated, consistent and strategic approach to street tree management.

The aim of the Strategy is to:

- . Improve the aesthetic quality of the streetscape for residents and visitors.
- . Ensure trees are planted and preserved for future generations.
- . Provide a consistent approach to managing tree related problems and responding to residents grievances.
- . Increase the number and the sustainability of street trees in the urban areas within budget constraints.

The Strategy will provide a long-term direction of the implementation of new appropriate and desirable trees and the preservation of existing trees.

It is intended to be a working document, to be reviewed periodically. If any significant changes are required to the Strategy, it will be referred back to the Council.”

REVIEW DATE

1 July 2018

Turners Beach Community Representative Committee

OBJECTIVE

The operating guidelines of and Charter for the Turners Beach Community Representatives Committee and appointments to the Committee.

MINUTE NO(S)

291/2012 – 15.10.2012

APPROVED

“That the following community representatives and community groups to be appointed to the newly established Turners Beach Community Representatives Committee:

Community representatives –

- . Mr John Cornell Snr.
- . Mr Andrew Leary
- . Mr Neville Dobson

Community Groups –

- . Turners Beach Bowls Club representative (Mr Barry Isaac)
- . Turners Beach/Leith Neighbourhood Watch representative (Mrs Merryn Gilham)
- . Friend of the Dunes representative (Mr Robert Best/Mr John P. Cornell) – one to be a proxy only
- . Turners Beach Coastcare representative (name of representative yet to be advised).”

BACKGROUND

Archived Minute No.s: 191/2012 – 16.07.2012

REVIEW DATE

1 July 2022.

Ulverstone Cultural Precinct Master Plan

OBJECTIVE

The Council's adoption of the Ulverstone Cultural Precinct Master Plan 2017.

MINUTE NO(S)

328/2017 – 20.11.2017

APPROVED

“That the Ulverstone Cultural Precinct Master Plan 2017 including the Ulverstone History Precinct Review Project – Final Report – Engagement Plus – November 2017 be adopted.”

BACKGROUND

Archived Minute No.s: 55/2012 – 20.02.2012

MINUTE EXTRACT:

“...At the Council meeting held 20 February 2012, it was resolved, “That the Council confirm that the current site of the Ulverstone History Museum

and Woodcraft Guild building remain as the Ulverstone Cultural Precinct and adopt the Ulverstone History Museum Strategic Plan and Interpretive Strategy.”

A Visitor Services review was initiated in February 2014 to investigate the way visitor services was delivered from both the Penguin and Ulverstone Visitor Information Centres and to explore possible efficiencies in the delivery of services both to cut costs and also ways to improve the visitor experience. The project team was asked to specifically explore the feasibility of the Ulverstone Visitor Information Centre (UVIC) co-locating with the Ulverstone History Museum (UHM) on the Ulverstone Cultural precinct site. It was anticipated that among other efficiencies, it makes commercial sense to combine the UVIC and UHM volunteer resource under a single roof.

The Review Report delivered in October 2015, made the recommendation to:

“Explore development of the Ulverstone History Museum (in line with the Museum Strategic Plan) to include co-location and provision of Ulverstone Visitor information and Services.”

Furthermore, the report forecast that:

“...co-location will provide a tourism attraction and experience along with improved service; with potential increased opportunities for shared resources, including volunteers, and retail.”

In February 2017, the Council’s “Ulverstone Cultural Precinct Review” project team was established.”

REVIEW DATE

1 July 2022.

Ulverstone Wharf Precinct Advisory Committee Charter

OBJECTIVE

The Council's decision to endorse a change to the Ulverstone Wharf Precinct Advisory Committee Charter, specifically the frequency of meetings.

MINUTE NO(S)

322/2016 – 21.11.2016

APPROVED

"That Council endorses the revised Charter to allow for meetings to be now held every three months."

BACKGROUND

Archived Minute No's: 75/2014 – 17 March 2014

MINUTE EXTRACT:

"...The Operating Guidelines and Charter for the Ulverstone Wharf Precinct Advisory Committee (the Committee) were developed to provide a framework for:

- . the role of the Committee;
- . the membership of the Committee;
- . meeting structure;
- . meeting processes;
- . the Committee's responsibilities; and
- . the Council's responsibilities.

The Committee assists the Council in the implementation of strategies intended for the Wharf Precinct by providing a valuable advisory body in which the local knowledge, skills and energy of community members are directed towards common goals and outcomes ...

At a meeting of the Committee held on 1 June 2016 some members of the Committee queried the ongoing relevance of the Committee. In response to the concern that was raised the Director Community Services attended the following meeting of the Committee and discussed the issue further with Committee members. Following that discussion the meeting requested that the Director take

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back to the Council a request that the Committee would like to hold three monthly rather than bi-monthly meetings and that the Committee Charter be updated to include the consideration of operational issues.

The request to increase the gap between meetings from two to three months is reasonable and simply reflects the fact that the use of the Wharf Precinct has settled down to a more regular pattern with a number of sub-committees that provide regular on-going community based events at the Wharf on a weekly basis.”

REVIEW DATE

1 July 2019.

Waste management review – Rural services

OBJECTIVE

To adopt recommendations for the improvement of waste management services in the rural area, derived from the review of waste management services.

MINUTE NO(S)

50/2016 – 15.02.2016

APPROVED

“ That:

- 1 the report be received and the community representatives be thanked for their assistance;
- 2 the views of the community representatives in regard to the continuation of the three transfer stations system be acknowledged and the sustainability of the rural services waste management system be reviewed annually prior to each budget, and the representatives be invited to assist with this review with community input; and
- 3 the community representatives be invited to continue to meet on at least a six monthly basis and to assist with community input on rural services waste management.”

BACKGROUND

Archived Minute No.s: 376/2011 – 21.11.2011; 330/2012 – 19.11.2012; 148/2013 – 20.05.2013; 27/2014 – 28.01.2014; 166/2015 – 22.06.2015

MINUTE EXTRACT 2011:

“...A review of waste management services using the Business Excellence Framework has been completed for rural services and is currently in progress for urban services.

The Business Excellence Framework describes an integrated approach to leadership and management that is based on proven practices capable of achieving outstanding success and sustainability.

The opportunity was provided to review each component of the waste management operation in the context of:

- . What we do? / Why we do it? / Should we be doing it?
- . How do we do it?
- . How else could we do it?
- . Would this result in an improvement?
- . Should we be providing other waste services?

The objective being to deliver appropriate best value waste management services focusing on efficiency, effectiveness, cost and sustainability.

The subsequent reports are actions taken since the original report of 2011, the report for 2016 stated ... In view of the progress made to date and the willingness to continue to explore further options to ensure that the Country Transfer Station Access System and the rural services waste management program is sustainable, the community representatives have agreed to continue to meet at least every six months and sooner if necessary. Council staff have encouraged this and will continue to provide information and discussion starters to assist the representatives."

REVIEW DATE

1 July 2020.

Whale strandings – Extent of Council involvement

OBJECTIVE

Council's practice in the provision of providing support in relation to whale stranding's on beaches.

MINUTE NO(S)

141/2001 – 9.4.2001

APPROVED

“ That...should whale strandings occur on beaches in the Central Coast municipal area the Council...assist in the provision of staff and plant on a cost basis to the State Government as the Council considers the matter to be a State Government responsibility.”

BACKGROUND

Practice arose after a request from the Minister for Primary Industries, Water and Environment (PIWE) was received, asking for Council's assistance in respect future whale stranding's on beaches.

REVIEW DATE

1 July 2020

COUNCIL POLICY, PRACTICE AND KEY DECISION REGISTER

KEY DECISIONS

Key Decision	Minute Ref	Adopted	Review Date	Dept
Animal Control By-law	368/2017	11.12.2017	Jan-23	ORG
Audio recording of Council meetings	143/2003	26.04.2004	Jul-20	GM
Australia Day Awards	265/2010	15.11.2010	Jul-20	CS
Cat Control	377/2003	13.10.2003	Jul-21	CS
Central Coast Council Climate Change Action Plan	147/2010	17.05.2010	Jul-18	INF
Compulsory voting in local government elections	46/2012	20.02.2012	Jul-22	GM
Constitutional recognition for local government	186/2011	20.06.2011	Jul-21	GM
Correspondence addressed to the Mayor and Councillors	477/1993	4.10.1993	Jul-20	GM
Council dinner guests	381/2005	21.11.2005	Aug-21	GM
Cradle Coast Authority subscriptions	320/2011	17.10.2010	Jul-21	GM
Dial Regional Sports Complex – Naming of components	46/2018	19.02.2018	Jan-20	INF
Exchange of debt for equity in Dulverton Regional Waste Management Authority	178/2007	21.05.2007	Jul-21	GM
Food organics and garden organics (FOGO) collection	135/2015	18.05.2015	Jul-21	INF
Forth River railway bridge – Draft Heritage Assessment	265/2012	17.09.2012	Jul-22	INF
Immunisation clinics	133/2007	23.04.2007	Jul-20	CS
Installation of surveillance cameras	235/2012	20.08.2012	Jul-19	INF
Leven River Precinct Study	367/2004	04.10.2004	Jul-21	CS
Local government amalgamations	16/2015	27.01.2015	Jul-20	GM
Local government and the entry of party politics	95/1998	16.03.1998	Jul-20	GM
Local government electoral arrangements	292/2012	15.10.2012	Jul-22	GM
Maskells land development – Drainage	160/2010	17.05.2010	Jul-22	INF
National Competition Policy	472/1996	9.12.1996	Jul-20	GM
Operations and functions of the Local Government Board	18/2007	22.01.2007	Jul-21	GM
Protection of Leven Valley Forests	158/2003	05.05.2003	Jul-21	GM
Provision of a Council service centre at Penguin	12/1997	13.01.1997	Jul-20	GM
Provision of services in Central Coast	182/2010	21.06.2010	Aug-21	GM
Reform of the Historic Cultural Heritage Act 1995	101/2012	16.04.2012	Jul-21	CS
Review of State Policy on the Protection of Agricultural Land	349/2006	16.10.2006	Jul-21	CS
Rules of the Cradle Coast Authority	73/2018	19.03.2018	Jul-20	GM
Sex industry regulation	150/2004	29.03.2004	Jul-20	GM
Shared Services – Memorandum of Understanding	14/2016	25.01.2016	Jul-21	GM
State learn-to-swim programs and the Ulverstone Learn-to-Swim Centre	340/1997	22.09.1997	Sep-18	CS
Street naming [C]	183A/2014	16.06.2014	Jun-19	INF
Subdivisions – Public infrastructure construction – Defects liability period	369/2010	15.11.2010	Jul-19	INF
Tasmanian Water and Sewerage Corporation – Constitution and membership	353/2012	17.12.2012	Jul-22	GM
TasWater – State Government takeover	134/2017	15.05.2017	Jul-22	GM
Turners Beach-Leith Coastal Adaptation Pathways Project	217/2014	21.07.2014	Jul-21	INF

Victoria Street streetscape	212/2006	19.06.2006	Jul-21	INF
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CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

Animal Control By-law

OBJECTIVE

The Council's decision to commence the legislative process of creating an Animal Control By-law.

MINUTE NO(S)

368/2017 – 11.12.2017

APPROVED

"That the Council commence the legislative process for the creation of an Animal Control By-law."

BACKGROUND

MINUTE EXTRACT:

"...livestock and poultry within township boundaries. At present it has no laws of its own that that can be used to quickly rectify the situation. Currently the Council must rely on other pieces of legislation to bring about a solution. These Acts are not proactive in their approach and are applied once a negative situation exists. The Acts directly used for a nuisance would be the Local Government Act 1993 (the LGA) and the Environmental Management and Pollution Control Act 1994.

Matters relating to the wellbeing of animals would come under the Animal Welfare Act which is managed by the RSPCA.

The LGA allows the Council to create a local By-law which can deal with these types of issues. The By-law can utilise a permit system and penalty system which can provide a proactive approach to the keeping of animals.

The By-law would not apply to the keeping of dogs and cats as there is existing legislation that deals with these animals.."

REVIEW DATE

1 January 2023.

Audio recording of Council meetings

OBJECTIVE

The Council's position on audio recording of Council meetings.

MINUTE NO(S)

143/2004 – 26.04.2004

APPROVED

“That the Council opposes the compulsory requirement to audio record Council meetings.”

BACKGROUND

The Council considered the *Local Government Amendment Bill 2004* at a Councillor workshop, confirming the results of that workshop at the Council meeting on 26 April 2004, below is an extract of Council's submission to the Director of Local Government and was included in the Council report of April 2004:

...Meetings of Councils – The Council is concerned that additional prescription is being imposed in the new Bill. The implication drawn is that councils are acting inappropriately. The Council is concerned by this inference. There is concern that the Meeting Regulations will become very prescriptive. The Central Coast Council opposes the compulsory requirement to “audio record” Council meetings and the introduction of a “Code of Conduct”. This should be optional...

REVIEW DATE

1 July 2020

Australia Day Awards

OBJECTIVE

The Council's decision to alter the conditions of entry for the Central Coast 2011 Australia Day Awards.

MINUTE NO(S)

356/2010 – 15.11.2010

APPROVED

“That the second clause be changed to read:

‘Entry in the Young Citizen of the Year is open to all people under 27 years of age as at 26 January 2011, and that

the clause, ‘Awards are not made posthumously’ be deleted.”

BACKGROUND

The conditions of the Central Coast Australia Day Awards have been in place for since 2005.

The Council does not currently have an Australia Day Awards Policy.

REVIEW DATE

1 July 2020.

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

Cat control

OBJECTIVE

The Councils position on the State Government's proposed cat control legislation.

MINUTE NO(S)

377/2003 – 13.10.2003

APPROVED

"That the Council reaffirm its previously stated opposition to the proposed cat control legislation and encourage instead the concept of an enabling process for support of cat management on a regional basis;

and further, that the Tasmanian Greens be encouraged to apply the principles of the Statewide Partnership Agreement Between Government of Tasmania and Tasmanian Councils on Communication and Consultation to involve local government at the front end when developing legislation affecting local government."

BACKGROUND

The Cat Control Bill was originally tabled by the Green sin 1999 and reviewd in 2003. This review was tabled at the October 2003 meeting.

In 2000, the Council informed LGAT that it did not support the view that state-wide legislation should be introduced, rather, that the matter be considered by councils at a regional level (Minute No. 42/2000 – 31.01.2000). The motion tabled at the October 2003 meeting reaffirmed the Council's decision from 2000.

REVIEW DATE

1 July 2021

Central Coast and Devonport City Shared Audit Panel – Appointment of Chairpersons

OBJECTIVE

The Council's decision to appoint an external Chairperson to the Shared Audit Panel with the Devonport City Council.

MINUTE NO(S)

117A/2017 – 19.04.2017

APPROVED

“That the Council appoint Robert Atkinson as Chairperson of the Shared Audit Panel, filling the vacancy following the resignation of Sue Smith from the Shared Audit Panel;

and further, having taken into account privacy and confidentiality issues including the provision of reports and documents to the Council with an obligation of confidence, the Council agrees that the reports and documents be kept confidential.”

BACKGROUND

MINUTE EXTRACT:

“...The Council must appoint an external member to the Shared Audit Panel to comply with legislation and the candidate nominated, at the completion of the recruitment process, is suitably skilled and experienced to make a meaningful contribution to the Shared Audit Panel.”

REVIEW DATE

1 July 2021.

Central Coast Council Climate Change Action Plan

OBJECTIVE

The Central Coast Council Climate Change Action Plan manages risks and the prevention or management of situations in which property damage and risk to life and/or health may arise from climate change.

MINUTE NO(S)

147/2010 – 17.05.2010

APPROVED

“That the Council endorse the draft Central Coast Council Climate Change Action Plan.”

BACKGROUND

Archived Minute No.s: 50/2009 – 16.02.2009 ; 218/2009 – 20.07.2009

MINUTE EXTRACT:

“ ...

Along with the Strategic Plan, the Council's Environmental Policy commits the Council to incorporating the principles of sustainability and best practice environmental management into its management systems and decision making processes, to ensure the sound management as well as protection and development of the natural and built environment. Responding to the impacts of climate change is a large part of this..”

REVIEW DATE

1 July 2018

Compulsory voting in local government elections

OBJECTIVE

The Council's position on compulsory voting in local government elections.

MINUTE NO(S)

46/2012 – 20.02.2012

APPROVED

"That the Council support the introduction of compulsory voting and the ballot to be undertaken by postal vote."

BACKGROUND

MINUTE EXTRACT:

"...*BACKGROUND*

The Council has received a letter from the House of Assembly Standing Committee on Community Development inviting the Council to make a submission on the Inquiry into Local Government Elections.

In looking through the Council's policies on local government elections it was noted that the Council has not formally adopted a policy position on whether it supports the introduction of compulsory voting for local government elections... see council minute for full report outlining the arguments in supporting this motion."

REVIEW DATE

1 July 2022

Constitutional recognition for local government

OBJECTIVE

The Council's position in response to a request from the President of the Australian Local Government Association (ALGA) to become directly engaged in the campaign for constitutional recognition.

MINUTE NO(S)

186/2011 – 20.06.2011

APPROVED

"That the Central Coast Council declares its support for financial recognition of local government in the Australian Constitution so that the Federal Government has the power to fund local government directly and also for inclusion of local government in any new Preamble to the Constitution if one is proposed, and calls on all political parties to support a referendum by 2013 to change the Constitution to achieve this recognition."

BACKGROUND

MINUTE EXTRACT:

"...Following the National General Assembly of Local Government in June 2010, correspondence was forwarded to councils providing an update on the progress of ALGA's campaign for a referendum on the constitutional recognition of local government highlighting the importance of local government to local communities. ALGA has written to the Council inviting all Councils to become directly involved in the campaign for constitutional recognition.

State and Territory Associations of local government have been advocating the formal recognition of local government in the Australian Constitution for many decades.

For the Constitution to be amended, a Bill is required to be passed by both the House of Representatives and the Senate and subsequently a referendum question to be voted on by Australian electors. For a referendum to be successful it must receive a double majority vote in support of the 'Yes' question, i.e. an

overall majority of electors and a majority of the six States must support the referendum question.

Two previous attempts have been made to recognise local government through referendum questions (1974 and 1988) and both attempts failed.”

REVIEW DATE

1 July 2021

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

Correspondence addressed to the Mayor and Councillors

OBJECTIVE

To establish a policy for the dealing with correspondence addressed to the Warden and Councillors (read now as Mayor and Councillors) as opposed to the Mayor, General Manager or other officers.

MINUTE NO(S)

477/1993 – 4.10.1993

APPROVED

“That any inward correspondence addressed to the ‘Warden and councillors’ be tabled at Council meetings.

BACKGROUND

No formal report provided – Motion was tabled in its entirety to meeting, on which a vote was held.

REVIEW DATE

01 July 2020

Council dinner guests

OBJECTIVE

The practice of Councillors inviting dinner guests to ordinary meetings of the Council.

MINUTE NO(S)

381/2005 – 21.11.2005

APPROVED

“That the practice of inviting dinner guests by rotation not be resumed and that the Council instead take the opportunity from time to time to invite dinner guests.”

BACKGROUND

Archived Minute No.s: 5/2005 – 24.01.2005

MINUTE EXTRACT:

“...During 2004 Councillors, by rotation, were provided with an opportunity to each invite two guests to join them for dinner on the evening of ordinary meetings of the Council. Participation was optional. It was an informal means by which Councillors could recognise and thank members of the community for the way in which they participate in community life.

At the Council meeting on 24 January 2005, the Mayor reported:

“I have elected not to invite guests on this occasion and I ask Councillors to consider if we should continue this practice in light of the decision recently made to commence meetings after dinner. Given that Councillors now have the flexibility to delay their attendance until meetings start at 6.00pm, there is potential that there might only be token representation on some occasions to acknowledge guests.”

In another report to this November 2005 meeting (Minute No. 380/2005), the Council has been invited to review its policy on the holding of its ordinary meetings. That matter was determined at Minute No.: 380/2005)

If the practice is not resumed, there remains the opportunity taken by the Council from time to time to invite guests and issue certificates to mark special occasions or efforts. Such opportunities are generally taken with the benefit of input from members of the community additional to Councillors and staff who also know about the earnest efforts of people within the community.

It is considered that, although more formal, this method of acknowledgement provides for wider objectivity and rigour to be applied to the process of recognition.”

REVIEW DATE

1 January 2022.

Cradle Coast Authority Board – Investment proposal – Cultivate Productions

OBJECTIVE

The Council's commitment of underwritten financial support to the Cradle Coast Authority (CCA) Board's proposal of investing in Cultivate Productions (proposed) food related television series.

MINUTE NO(S)

89A/2018 – 19.03.2018

APPROVED

"That the Council agree to the Cradle Coast Authority's Recovery of Investment Contribution Model and underwrite the 19% contribution of Cultivate Productions investment proposal if it is not recovered in full by the Cradle Coast Authority (a copy of the Commercial in Confidence correspondence being appended to and forming part of the minutes), subject to the Central Coast area being promoted through the program to the satisfaction of the Council, and further, having taken into account privacy and confidentiality issues including the provision of reports and documents to the Council with an obligation of confidence, the Council agrees that the reports and documents be kept confidential."

BACKGROUND

MINUTE EXTRACT:

"...Cultivate Productions propose 26 episodes of a new television series filmed primarily on the North-West Coast of Tasmania. The view is that it would promote the region as a destination with a focus on the region's food, beverage and visitor offerings.

CCA have advised that they would provide the \$280k(+GST) funding required to produce the series, subject to sponsorship agreements currently being negotiated, which will reduce the investment required. The agreement requires an initial payment of 50%, with the remaining to be paid once the production is aired. Cultivate Productions have advised that (based on previous distribution forecasts), it would be expected, that 75% (approx.) of the total investment would be recovered within 18–24 months.

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

Whilst the CCA would own 100% of the licensing rights, Cradle Coast Councils would be entitled to use the content captured during filming for their own promotional purpose. Statistics and forecasting predicts that the episodes have a potential reach of at least 250,000 viewers.

The CCA have indicated that it can accommodate the funding with cashflow, however, indicate that Councils could be called upon to provide financial assistance to the CCA if the investment isn't recovered in full.

Table 1: Recovery of Investment based on CCA's Contributions Model

Council	%	Zero ROI	25% ROI	50% ROI	75% ROI
Burnie	18	\$50,344	\$37,758	\$25,172	\$12,586
Central Coast	19	\$54,320	\$40,740	\$27,160	\$13,580
Circular Head	7	\$20,916	\$15,687	\$10,458	\$5,229
Devonport	23	\$63,588	\$47,691	\$31,794	\$15,897
Kentish	5	\$15,232	\$11,424	\$7,616	\$3,808
King Island	2	\$4,340	\$3,255	\$2,170	\$1,085
Latrobe	8	\$22,708	\$17,031	\$11,354	\$5,677
Waratah-Wynyard	13	\$35,336	\$26,502	\$17,668	\$8,834
West Coast	5	\$13,216	\$9,912	\$6,608	\$3,304
TOTAL	100	\$280,000	\$210,000	\$140,000	\$70,000

.”

REVIEW DATE

1 July 2021.

Cradle Coast Authority subscriptions

OBJECTIVE

The Council seeks clarification in the methodology for calculation of subscriptions to the Cradle Coast Authority be changed from per capita to Total Assessed Revenue.

MINUTE NO(S)

320/2011 – 17.10.2011

APPROVED

“That the Council ask the Cradle Coast Authority to table at the next meeting of Representatives that the methodology for calculation of subscriptions be changed from per capita to Total Assessed Revenue.”

BACKGROUND

Archived Minute No.s:

MINUTE EXTRACT:

“...The Rules Review Committee has stated that the Representatives already have the power to change the methodology of determining subscriptions. This notice of motion provides the opportunity for the Representatives to discuss an alternate methodology for calculating subscriptions.”

REVIEW DATE

1 July 2021.

Dial Regional Sports Complex – Naming of components

OBJECTIVE

The Council's decision in naming the components of the Dial Regional Sports Complex development.

MINUTE NO(S)

46/2018 – 19.02.2018

APPROVED

“That the Council adopt the following names for the components within the Dial Regional Sports Complex development:

- . Dial Regional Sports Complex Development precinct – Dial Park
- . Oval A – Oval A;
- . Oval B – Oval B;
- . the pavilion – Dial Park Pavilion;
- . the entrance road – Dial Park Drive;
- . the community hub – Dial Park Playground;
- . the southern grandstand – Bill Fielding Stand; and
- . the middle grandstand – Ted Howe Stand.”

BACKGROUND

The naming of the components undertook a comprehensive process, which included:

In January 2018, advertising and a survey was undertaken to allow the community to have input to the naming of the various components of the facility. The survey and community consultation ran from 17 until 29 January 2018. The results of the surveys were inconclusive, with many options being put forward.

Councillor workshops held on 18 December 2017 and 5 February 2018 considered the opportunities for naming and the possibilities.

The suggestions put forward for the ovals did not provide a conclusive result and therefore, Oval A and Oval B will remain for the time being and this will allow the Council to pursue names in the future that could be impacted by sponsorship.

During the consultation period there was a strong suggestion that Ted Howe be recognised in some manner at the site. It was suggested that the middle grandstand be named after Ted Howe. Ted celebrated his 100th birthday in 2017 and has given over 50+ years' service to the Penguin Football Club and the community.

At the existing Penguin Recreation Ground there has been recognition of Bill Fielding and the Penguin Football Club were keen to see Bill's contributions recognised at the new facility. The suggestion was the southern grandstand be named the Bill Fielding Stand.

REVIEW DATE

1 January 2020.

Exchange of debt for equity in Dulverton Regional Waste Management Authority

OBJECTIVE

The Council's decision to forgive the loan to the Dulverton Regional Waste Management Authority in exchange for an equity equivalent to the proportion (as a participating council) of its loan.

MINUTE NO(S)

178/2007 – 21.05.2007

APPROVED

"That the Central Coast Council's loan of \$385,201.64 to the Dulverton Regional Waste Management Authority be converted into 36.82% equity in the Authority and that dividends be paid to the Council on the same equity basis."

BACKGROUND

Report Extract:

"...Each of the four participating councils originally granted a loan to the Authority to enable it to become established.

While the loans have not been paid back to the councils as yet the Authority has been making interest payments to each council on an annual basis.

This amounts to approximately \$21,000 per annum for Central Coast and is allocated as general revenue within the Council's estimates ..."

REVIEW DATE

1 July 2021.

Food organics and garden organics (FOGO) collection

OBJECTIVE

The Council's determination providing in-principle support to continue towards implementation of a FOGO service.

MINUTE NO(S)

135/2015 – 18.05.2015

APPROVED

“That the Council advise the Cradle Coast Waste Management Group that in-principle support is provided for the introduction of a food organics and garden organics (FOGO) collection and endorses proceeding with calling tenders for the service.”

BACKGROUND

MINUTE EXTRACT:

“...Over the last four years the Cradle Coast Waste Management Group (CCWMG) has been investigating the feasibility of introducing a household waste collection service for food organics and garden organics (FOGO).

The CCWMG members sought feedback from member councils during 2013. The reaction was mixed and as there were changes in representation from the October 2014 local government elections, it is now considered necessary for councils to formally determine if they wish to provide in-principle support to continue towards implementation of a FOGO service.

BACKGROUND

The CCWMG consists of skill-based representatives from seven Cradle Coast councils; it was established in 2005 and oversees the implementation of regional waste management initiatives. Actions undertaken by the CCWMG on behalf of councils are funded through a \$5 per tonne levy applied to waste delivered to all council owned landfills.

The Group has a five year Strategic Plan with annual actions provided to member councils for endorsement each year. Both the 2009–2013 CCWMG Strategic Plan and the proceeding 2012–2017 Plan included a direction to investigate the implementation of a domestic green waste and food waste collection service.

In conjunction with the Northern Tasmanian Waste Management Group (NTWMG), these investigations have included a FOGO service trial to selected properties for 12 months, and also involved significant research into determining the most suitable end use of the collected product. The findings to date have been collated by the CCWMG into an Options Report for the consideration of member councils. A full copy of the report is included at Annexure 1. It is suffice to say that survey responses from residents involved in the trial indicated strong support for the new service.”

REVIEW DATE

1 July 2021.

Forth River railway bridge – Draft Heritage Assessment

OBJECTIVE

The Council's decision in relation to the Forth River railway bridge Draft Heritage Assessment.

MINUTE NO(S)

265/2012 – 17.09.2012

APPROVED

“ That the Council:

1 Advise Heritage Tasmania that the Forth River Railway Bridge may have heritage value but the Council has concerns with the following:

- (a) potential flooding issues due to pier obstructions in the river;
- (b) limitations on construction of a shared pathway over the bridge should it be heritage listed; and
- (c) limited access available to the bridge for viewing;

and further, advise that other options for heritage retention may need to be considered to address these issues.

2 Seek confirmation from the State Government in respect of:

- (a) long term ownership of the bridge;
- (b) responsibility for maintenance and long term renewal of the bridge.”

BACKGROUND

MINUTE EXTRACT:

“...It has been suggested that retention of the existing railway bridge would enable a shared pathway link to be provided between Leith and Turners Beach or

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

between Ulverstone and Devonport on the larger scale coastal pathways concept. The limitations of construction of a pathway over a heritage listed structure would need to be confirmed with Heritage Tasmania prior to considering such a proposal.”

REVIEW DATE

1 July 2022.

Immunisation clinics

OBJECTIVE

Council's decision to cease monthly immunisation clinic services.

MINUTE NO(S)

133/2007 – 23.04.2007

APPROVED

“That the Council:

- cease providing public monthly immunisation clinics in view of the low attendance and strong community support for GP-based immunisation services;
- continue to undertake school-based and catch-up immunisation programs; and
- monitor the immunisation services as provided by local General Practitioners to ensure adequate immunisation rates are maintained in the Central Coast municipal area.”

BACKGROUND

See Council Report.

REVIEW DATE

1 July 2020.

Installation of surveillance cameras

OBJECTIVE

To consider the possible purchase and installation of surveillance cameras for the Central Coast area.

MINUTE NO(S)

235/2012 – 20.08.2012

APPROVED

“That the Council continue to:

- 1 upgrade public facilities so as to lessen the effects of vandalism;
- 2 offer a reward for information leading to the conviction of vandals; and
- 3 monitor vandalism costs;

with a view to include the purchase of a limited number of surveillance cameras in the 2013–2014 budget Estimates.”

BACKGROUND

Archived Minute No.s: 408/2009 – 14.12.2009; 235/2010 – 19.07.2010;

MINUTE EXTRACT:

“... The Council’s aim is to continue to minimise vandalism in all areas. The nature and spread of the costs incurred throughout the Central Coast area would support the purchase of a limited number of cameras for use in problem areas rather than the general installation of cameras throughout.

Major vandalism acts are damage to garbage bins, park furnishings, public toilets and street signs.”

REVIEW DATE

1 July 2019

Lease and Management Agreement Wharf Precinct Restaurant

OBJECTIVE

The Council's position in relation to the lease and management agreement of the Wharf Precinct and Restaurant.

MINUTE NO(S)

148A/2018 – 21.05.2018

APPROVED

“That the Council undertake the following actions:

- 1 That Liquor and Gaming be notified of the Council's deadline to Mr Waller of 31 May 2018 to resolve the liquor licence issue;
- 2 Mr Waller be advised that his equipment must be removed from the foyer area by 31 May 2018;
- 3 The Council enter into discussions with Mr Waller regarding the cancellation of the existing Lease for Pier01 and the associated Management and Ancillary Services Agreement, and that a new lease be negotiated on a commercial basis to cover the restaurant area, River Room, storage shed and with joint use of the internal toilets; and
- 4 Should a new lease agreement be entered into, that the management of all other spaces in the Wharf precinct be carried out by the Council; and

further, having taken into account privacy and confidentiality issues including the provision of reports and documents to the Council with an obligation of confidence, the Council agrees that the reports and documents be kept confidential.”

BACKGROUND

Archived Minute No.s: 228/2012 – 20.08.2012; 343A/2017 – 20.11.2017

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

At the Council meeting of 20 November 2017, the Council endorsed the action for Council Officers to enforce the lease conditions and the Management and Ancillary Services Agreement relating to the Restaurant, Café and adjacent outside area at the Ulverstone Wharf Precinct.

As part of the November 2017 discussion paper, the issue concerning the liquor licence was discussed and Liquor and Gaming (Department of Treasury and Finance) were advised that the Council resolved that the liquor licence needed to be resolved.

REVIEW DATE

1 July 2019.

Leven River Precinct Study

OBJECTIVE

The adoption of the Leven River Precinct Study.

MINUTE NO(S)

367/2004 – 04.10.2004

APPROVED

“That:

- 1 the Leven River Precinct Study Report be adopted in principle and that a summary of the findings be made available to the community;
- 2 the specific strategies and actions in the Report be incorporated into the Council’s forward planning for more detailed analysis and presented for future consideration by the Council through the usual budgetary and planning processes; and
- 3 the Council support the concept of ‘Ulverstone as a Tourist Hub’ of the North West as outlined in the report and progress this concept as soon as possible.”

BACKGROUND

Archived Minute No.s:

Specific elements of the strategy outlined in the study were:

1. Develop Ulverstone Wharf as a recreational and commercial area
2. Development of inter-connected riverside path network
3. Upgrade and maintain the environmental quality of the estuary
4. Upgrade and maintain training walls in the estuary area
5. Hobbs Parade replacement bridge should provide for all forms of motorised and non-motorised transport, to link with pathway network
6. Develop Kings Parade/Crescent Street master plan incorporating a café strip with visual links to key features

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

7. Introduce planning scheme provisions to implement recommended strategy
8. Promote links between Ulverstone and agricultural hinterland
9. Develop the tourism role and culture of Ulverstone
10. Promote and develop appropriate tourist activities.

REVIEW DATE

1 July 2021.

Local government amalgamations

OBJECTIVE

The Council's position on local government amalgamations.

MINUTE NO(S)

16/2015 – 27.01.2015

APPROVED

A Notice of Motion submitted by Cr Broad:

“That the Central Coast Council rescind the first section of Policy 27 that states:

‘That this Council unanimously endorses its early submission to the Local Government Advisory Board that if the Central Coast municipal area is to be amalgamated then it should be within a greater “Braddon” Council’;

and that the Council conducts a workshop early in the new year to confirm a position on amalgamations for the upcoming debate largely driven by vested interests.”

BACKGROUND

Archived Minute No.s: 179/98 – 25.5.98; 227/98 – 9.6.98; 336/98 – 10.8.98; 385/98 – 21.9.98; 19/2007 – 22.01.2007

The Central Coast Council's Policy position on local government amalgamations
....

- . ‘That this Council unanimously endorses its early submission to the Local Government Advisory Board that if the Central Coast municipal area is to be amalgamated then it should be within a greater “Braddon” council.
- . That the Council confirm its principal position as regards local government amalgamations; i.e. to stand alone as Central Coast...

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

- . That the Council maintain its stated position regarding local government amalgamations that it is opposed at this point in time to any amalgamation whatsoever as it has demonstrated that it exists as a viable council entity.
- . That this Council place on record its support in making local government an efficient industry; however, in the case of Central Coast which came about as a result of fairly recent amalgamations (we've been there and done that and the runs are on the board) it opposes any major changes to Central Coast, it being noted:
 - 1 that Central Coast is financially sustainable;
 - 2 that the creation of Central Coast has reduced the number of councillors per capita for this area;
 - 3 that Central Coast is widely recognised as an industry leader;
 - 4 that Central Coast provides a wide range of works and services;
 - 5 that Central Coast is prepared to work in partnership with other councils (particularly with Burnie and Devonport) to achieve proven economies of scale; and
 - 6 that the area, total budget and population of Central Coast is not inconsistent in size with that of Tasmania or other councils, i.e. it is neither too small nor too large, and is currently seen as the seventh largest council of 29 in the State.
- . That the invitation of the Devonport City Council to attend a meeting to discuss municipal amalgamation issues be declined.”

REVIEW DATE

Next full register review – 2020.

Local government and the entry of party politics

OBJECTIVE

Council to oppose the entry of party politics into local government.

MINUTE NO(S)

95/1998 – 16.03.1998

APPROVED

“That the Council call on the Local Government Association of Tasmania as its next annual conference to voice its clear and strong opposition to the entry of party politics into local government.”

BACKGROUND

Matter was in response to the Tasmanian Greens’ announcement to endorse candidates in local government elections, which was published on page 5 of the Advocate newspaper, 28 February 1998. Decision is still relevant to current Local Government Elections, decision to remain on file until next review.

REVIEW DATE

Next full register review – 2020.

Local government electoral arrangements

OBJECTIVE

The Council's position on the questions in the Discussion Paper 'Proposed Changes to Local Government Electoral Arrangements.

MINUTE NO(S)

292/2012 – 15.10.2012

APPROVED

"That the Council advise the Director, Division of Local Government, Security and Emergency Management that while the Council supports compulsory voting it does not support the opt-in model and its current position is that it would only support compulsory voting on the basis that it was implemented on a statewide basis."

"That the Council advise the Director, Division of Local Government, Security and Emergency Management that the Council does not support allowing dual representation in local government elections."

"That the Council advise the Director, Division of Local Government, Security and Emergency Management that the Council supports the move to all-in, all-out with four year terms for mayors and deputy mayors."

"That the Council advise the Director, Division of Local Government, Security and Emergency Management that the Council does not support the move to around-the-table election of deputy mayors."

BACKGROUND

MINUTE EXTRACT:

"...The Council will need to determine its own position on these matters and the Discussion Paper, along with the Council's current policy position on elections is provided to help inform Councillors in making their decision. ... links to Minute Ref: 46/2012 – 20.02.2012."

REVIEW DATE

1 July 2022.

Maskells land development – Drainage

OBJECTIVE

To consider the future development of Maskells land, Ulverstone and associated drainage.

MINUTE NO(S)

160/2010 – 17.05.2010

APPROVED

“That the Council accept responsibility for the maintenance and future upgrading of the east and west outfalls from Maskells land, Ulverstone.”

BACKGROUND

Archived Minute No.s:

MINUTE EXTRACT:

“...

The maintenance of these outfalls has been an issue for many years and Mr Maskell has undertaken maintenance during this period with assistance from the Council from time to time. Due to the large catchment and number of property owners (including the Council) discharging stormwater to the outfalls, it has always been an issue as to responsibility for the outfalls. Based on Maskells land still being rural and undeveloped, and John Maskell having an interest in the property, the informal arrangement has worked well over the years.

...

The Maskells land locality and catchment plan is shown as Drawing No. 932.01 and is attached at Annexure 1. The total catchment area is 165ha consisting of 145ha in ‘Catchment A’ south of Westella Drive, and 20ha in ‘Catchment B’ (Maskells land). ‘Catchment A’ discharges into culverts under the highway and then to outfalls to the east and west through property owned by Mr John Maskell.”

REVIEW DATE

1 July 2022

National Competition Policy

OBJECTIVE

Council's position relating to the application of National Competition Policy.

MINUTE NO(S)

472/1996 - 9.12.1996

APPROVED

"That the Council advise the Minister for Finance that all business activities of the Council will be subject to full cost attribution as set out in the Statement on the 'Application of National Competition Policy to Local Government'.

BACKGROUND

At the April 1995 Council of Australian Governments (COAG) meeting, Heads of Government signed a number of agreements designed to boost competitiveness and growth prospects of the national economy into the future. The agreements give effect to many of the recommendations contained in the Hilmer report on National Competition Policy (NCP) which was released in August 1993.

The Prime Minister, Premiers and Chief Ministers signed three intergovernmental agreements:

- . the Conduct Code Agreement
- . the Competition Principles Agreement
- . the agreement to implement the National Competition Policy and related reforms.

Even though the NCP Agreements are designed to boost competitiveness and the growth prospects of the national economy into the future, they are not about competition for competition's sake. Increased competition is seen as a means of enhancing the economy's growth prospects and therefore the capacity for improving community welfare.

The NCP agreements also recognise that increasing competition is not always appropriate. The agreements provide a consistent requirement for public benefit tests to guide the policy decisions taken by Governments under the NCP umbrella. These tests include economic efficiency considerations, sustainable development, social welfare and equity considerations, community service obligations, and the interest of the consumer in general.

REVIEW DATE

1 July 2020

Operations and functions of the Local Government Board

OBJECTIVE

The Council's comment in response to the Issues Paper on the Review of the Operations and Functions of the Local Government Board.

MINUTE NO(S)

18/2007 – 22.01.2007

APPROVED

That the Council endorse the following comments in response to the Issues Paper on the Review of the Operations and Functions of the Local Government Board:

- . *What you consider to have been the outcomes for Local Government and for the community that have been delivered by the process of general reviews, and/or aspects of the current general review processes that you would like to see retained;*
- . The review provided an external objective insight into Council performance which was necessary at the time following the amalgamation process.
- . As Central Coast was the first Council to be reviewed the process was a useful insight of how the Council was performing at the time. However, over time our understanding is that the process has become resource-intensive for all stakeholders, without a commensurate set of tangible returns.
- . Since 1999 there have been changes to the Local Government Act and other legislation which has improved councils' statutory reporting obligations. Councils administer their roles and responsibilities under a wide range of legislation and each has its own set of compliance requirements.
- . The Council does not advocate for the retention of the current general review process, but it does recommend the need for a

Local Government Board or its equivalent with sufficient powers to perform its duties.

- . Information gained during the review process is currently available in other statutory reporting documents and therefore it is a waste of resources to duplicate the provision of that information.
- . *Which aspects of Council's operations and processes should be regularly reviewed;*
 - . All core business processes of the Council should be reviewed but this doesn't mean by an external body. The Business Improvement Program that our Council has commenced will see every core business process reviewed over a three-year period. It is based on the Best Value approach and aims at continuously improving the way we do business.
- . *If you support retention of the current system of comprehensive general reviews by the Board, whether an eight year cycle should apply or an alternative timeframe and what other changes should be made, eg to scope of reviews, Board membership, etc;*
 - . The Council doesn't support the retention of the current system. A review every eight years is meaningless and viewed by many to be purely compliance focused rather than on genuine continuous improvement of Council performance.
 - . Councils should conduct self-reviews on a three-yearly cycle. The Board or its equivalent could design a self-evaluation program which councils should complete. These self-reviews would be audited by the Board or its equivalent. This could be modelled on the CMP audit process and, additionally, the outcomes of the reviews should be made public.
 - . The Board or its equivalent should conduct targeted systemic reviews, e.g. review of councils' water and sewerage infrastructure, or specific reviews, e.g. councillor numbers,

Government initiated reviews, e.g. responding to sustained community unrest.

- . The Council has no issue with the current membership requirements.

. *Which processes or combination of processes (model) would best achieve review of the matters that you consider should be reviewed, including which matters should be reviewed by the Board and which, if any should become the responsibility of Councils, other Local Government bodies or other oversight bodies, eg Auditor-General;*

- . Core business processes of councils – this should be part of the three– year self–review cycle.

- . The Government’s focus should be on a council’s compliance with its statutory and regulatory roles and functions. The Government can only intervene where there is non–compliance, fraudulent activity, financial mismanagement or where there is widespread community revolt with a council.

- . The Local Government Association of Tasmania (LGAT) should continue to provide advocacy, promotion, support, advice and assist councils in their pursuit of best practice as an industry.

- . *To perform the role you consider the Board should have, what alternative processes, if any, should be used and what the Board membership should be;*

- . In addition to the three–yearly self–review process the Board or its equivalent could examine the following annual statutory reporting documentation as a basis for identifying issues which may initiate specific or targeted reviews:

- o Annual Reports;
- o Financial Statements;
- o the Auditor–General’s Report to Parliament; and
- o the State of Environmental and Public Health Reports.

- . Other documentation which provides a rich source of information on council activities and performance that the Board or its equivalent could access include:
 - o the *Measuring Council Performance in Tasmania*;
 - o meeting agendas and minutes;
 - o Customer Service Charters;
 - o Strategic Plans;
 - o Partnership Agreements with the State Government; and
 - o Media reports on issues engaging Councils and their communities across the State.
- . *Alternative approaches to ensure effective public participation and input into reviews of Councils' operations and processes.*
 - . Effective public participation is something we constantly strive to deliver. Councils adhere to their Customer Service Charter. Opportunity is provided for the community to participate in:
 - o policy formulation, e.g. Dog Management Policy;
 - o strategic planning process;
 - o community plan development;
 - o planning schemes development;
 - o public question time in council meetings; and
 - o Annual General Meetings.
 - . Changes to the *Local Government Act 1993* have strengthened the rigour of council consultation obligations, e.g. Customer Service Charters.
 - . The Board or its equivalent could commission on a bi-annual or tri-annual basis a comprehensive customer satisfaction survey which is tailored to provide both a Statewide and individual council area community perspective. The sample size would need to be large enough to be statistically sound. It needs to be more comprehensive than the current survey commissioned by LGAT."

REVIEW DATE

1 July 2021.

Department – Office of the General Manager

Protection of Leven Valley forests

OBJECTIVE

The Council's position on protections of Leven Valley forests.

MINUTE NO(S)

158/2003 – 05.05.2003

APPROVED

“That the Council support, in principle, the submission of April 2003 The Leven Canyon and the Bluff: A Proposal for Protecting the Leven Valley Forests produced by The Canyon and Bluff Working Group.”

BACKGROUND

The Canyon and Bluff Working Group (CABWG) commissioned a report titled *The Canyon and the Bluff: A Proposal for Protecting the Leven Valley Forests* [Author: Catherine Alexander, BA (Hons)]. The CABWG made a presentation to the Council at its meeting held on 7 April 2003.

Minute extract:

“...The Council has not entered into a Partnership Agreement with the State Government at this point in time... to point out that the real value/best outcomes of Partnership Agreements with the State is more likely where the subject matter is aimed with a strategic focus ...The package: Dial Range, Leven Canyon and Black Bluff ... is a wonderful natural asset could be considered to be a prime target for a Partnership Agreement with the State...”

REVIEW DATE

1 July 2021

Provision of a Council service centre at Penguin

OBJECTIVE

To continue to provide a provision of Council services in Penguin.

MINUTE NO(S)

12/97 – 13.1.97

APPROVED

“That the Service Centre remain open for three days per week and that the Council consider options available to make the Centre a more significant community facility ensuring that the appointment is used to a greater degree than at present.”

BACKGROUND

Archived Minute No.: 46/95 – 30.1.95;

Background prior to the 1997 Council decision – On amalgamation effective 2 April 1993 the Council continued to use the former Penguin Council office in conjunction with the Engineering Services Division until such time as extensions had been completed at the Administration Centre to accommodate that Division. The Council has reviewed the position following the Engineering Services Division’s return to Ulverstone in 1995.

REVIEW DATE

1 July 2020

Provision of services in Central Coast

OBJECTIVE

That the Council seeks the re-establishment of a part or full-time Medicare office, a full service Death Certificate same day service and an office for part or full-time MBF, or alternatively, an office for St Lukes in conjunction with a chemist or separately.

MINUTE NO(S)

182/2010 – 21.06.2010

APPROVED

“That the Central Coast Council work to get the following services revived in Central Coast at Ulverstone:

- 1 Part or full time Medicare office;
- 2 A full service Death Certificate same day services;
- 3 An office for part or full time MBF, or alternatively, an office for St Lukes in conjunction with a chemist or separately, whichever is possible.”

BACKGROUND

The Council in 2001 moved to call on the Federal Government to establish a fully serviced Medicare office in Ulverstone.

In 2004 a letter was received from the Federal Government advising that the Health Insurance Commission (HIC), which administered Medicare, and was responsible for balancing the needs of the community with the cost of providing an adequate claiming service, were not considering establishing a Medicare office in Ulverstone at that time as there was the provision of an Easyclaim facility. The Easyclaim facility was a telephone facility which offered two options for refund; either by cheque or by electronic funds transfer. Also under the Medicare Plus program of initiatives, incentives were offered to doctors who installed HIC Online into their practice management systems through a one-off grant payment to assist with installation costs. With the HIC Online, patients who were not bulk

billed were also able to choose to have their Medicare claim lodged electronically at the doctor's surgery.

It is noted that there are now currently two online services available to health professionals to lodge Medicare claims electronically on behalf of their patients.

According to the Service Tasmania website, applications for non urgent death certificate searches will be processed within 10 working days from when the form is received at the Registry of Births, Deaths and Marriages. For an additional fee, a priority (same day) service is available for death certificates at Service Tasmania Shops in Hobart, Launceston, Burnie, Devonport, Huonville, Scottsdale and Sorell.

REVIEW DATE

1 August 2021.

Reform of the Historic Cultural Heritage Act 1995

OBJECTIVE

The Councils position on the *Managing our Heritage* Position Paper regarding the reform of the *Historic Cultural Heritage Act 1995*.

MINUTE NO(S)

101/2012 – 16.04.2012

APPROVED

“That the Council make the following submission to Heritage Tasmania on the *Historic Cultural Heritage Amendment Bill 2012*:

- 1 The Council strongly believes that the Bill must be amended to require that the owner of a place be advised and provide consent to a person applying to the Heritage Council to have their place entered in the Heritage Register;
- 2 The Council believes that the Bill must be amended to require that a person pay a fee to apply to the Heritage Council to have a place entered in the Heritage Register. It is suggested that such a fee should be consistent with the Resource Management and Planning Appeal Tribunal fee structure for lodging an appeal and would be returnable upon an application resulting in a heritage listing;
- 3 It is noted under section 37(3) of the Bill that when a planning authority receives additional information for a heritage works application (which was requested by the Heritage Council) it must give it to the Heritage Council. Whilst this provision is fine in itself, it is recommended that an additional clause be added to require that the Heritage Council advise the planning authority within, say seven days, whether the information has satisfactorily addressed its additional information request.

Additionally the Bill does not currently include a requirement for a planning authority to forward any representations received to a heritage works application to the Heritage Council. It is recommended that an

additional clause be included in the Bill to require that this occur within three days of the conclusion of the notification period;

- 4 The Council believes that the Bill should be amended to specifically require that a local government elected representative be included on the Heritage Council;
- 5 The Council believes that the Bill should be amended to restrict applications to the Heritage Council to have a place or area entered in the Heritage Register to Planning Scheme Review Periods or when a heritage survey is being undertaken or reviewed;
- 6 The Council believes that the Bill must be amended to ensure that when a property owner is proposing to undertake a development and has undertaken the appropriate investigations and received written confirmation from Heritage Tasmania that their property is not listed on the Heritage Register, they must be entitled to proceed with their proposed development and be exempted from heritage listing while a valid planning permit exists for the property;
- 7 The Council believes that the Bill should be amended to allow the Minister to intervene in heritage matters under the Act when considered appropriate in special circumstances;
- 8 The Council believes that the Bill should be amended to require that more than one of the nine heritage registration criteria in the Act must be met prior to a listing occurring; and further, it is recommended that an additional criteria be included which more directly relates to the significance of an heritage element to the identity of a place, e.g. the association of the Tasman Bridge or Mt Wellington to Hobart, or the association of the Ulverstone Clock Tower to Ulverstone; and
- 9 The Council believes that the Bill should be amended to provide more transparency such as public access to the name of a person applying to the Heritage Council to have a place or area entered in the Heritage Register.”

BACKGROUND

Archived Minute No.s: 14/2008 – 29.01.2008;

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

MINUTE EXTRACT:

Heritage Tasmania is an agency within the Department of Primary Industries, Parks, Water & Environment, and is responsible for the administration of the Act.

The purpose of the report was for the Council to consider and endorse comments on the draft Historic Cultural Heritage Amendment Bill 2012 (the Bill) which is seeking to amend the Historic Cultural Heritage Act 1995 (the Act).

REVIEW DATE

1 July 2021.

Review of State Policy on the Protection of Agricultural Land

OBJECTIVE

The Council's response to the Planning Minister's Terms of Reference for the Review of the State Policy on the Protection of Agricultural Land (the 'Policy').

MINUTE NO(S)

349/2006 – 16.10.2006

APPROVED

"That the following responses to the Planning Minister's Terms of Reference (Scope of the Review) of the State Policy on the Protection of Agricultural Land form the Council's submission on the Review:

Protection of prime and non-prime agricultural land [2(a)]:

- . the Council is very supportive of the general principle of protecting agricultural land from conversion to non-agricultural uses;
- . the Policy overall is a valuable instrument in protecting agricultural land;
- . the Policy should take into account the positive economic impacts of agricultural land development;
- . however, the Council feels there are matters which need refining and reviewing.

Tree farming and plantation forestry [2(a) & 2(e)]:

- . this sort of 'crop' is a very long-term proposition and the effects are potentially long lasting;
- . conventional farming 'crops' or activities are short term;
- . intensive tree farming and plantation forestry should be accommodated by planning schemes;
- . tree farming and forestry activities can devalue our prime farming land which is our lifeblood, both economically and socially;
- . the Council does not support the concept of Private Timber Reserves being exempt from the provisions of the Policy or planning schemes.

Planning schemes and their effectiveness [2(b)]:

- . literal interpretations of the Policy through planning schemes and review bodies such as the Resource Planning and Development Commission (RPDC) and the Resource Management and Planning Appeal Tribunal (RMPAT) don't necessarily meet the outcomes of the Policy;
- . realistic and workable application of the Policy has the potential to meet these outcomes more than pedantic or literal interpretations (also see comments below regarding 'dwellings on rural land' and the Council's position on excision provisions).

Dwellings on rural land [2(c) & 2(e)]:

- . farming is a traditional family activity, and families need homes to live in – those homes should be as close to the farming activity as possible;
- . small titles are not viable for farming, but may be more appropriate for dwellings, subject to controls that stop fettering of adjoining agricultural land;
- . there is potential for several hundred residential developments on agricultural land in Tasmania, provided such development does not fetter agricultural use;
- . the size of a title is irrelevant if controls can be put in place that would stop unreasonable fettering of adjoining agricultural land – the focus on land size is an example of an overly literal interpretation of the Policy and its intent;
- . land titles that existed when the Policy was introduced should only be restricted by the development standards for dwellings that would sufficiently protect adjoining agricultural land from being fettered (e.g. setbacks);
- . the Council will make a submission in support of its Draft Planning Scheme provisions for house excisions on rural land which it feels is much more in keeping with the principles of the Policy than the literal interpretation being applied by the RPDC or RMPAT. In summary the Council's proposal provides that such a house excision must:
 - not unreasonably reduce the productive capacity of agricultural land on the subject lot or any other lot;
 - have lawfully existed and was in residential use at 6 October 2000;
 - have the balance lot joined to an adjoining agricultural lot;

- have a setback from a proposed boundary to the house of at least 100m, but may have a lesser setback provided the use does not unreasonably fetter surrounding agricultural use;
- contain no prime agricultural land within the required setback; and have a frontage and access width for each new lot of at least 6m.

Subdivisions [2(d)]:

- . also see comments below regarding ‘dwellings on rural land’ and the Council’s position on excision provisions.

Guidelines and tools [2(f)]:

- . agreed that these would be very useful to councils and their staff, provided they were in accord with the Council’s position as outlined in this submission.

Legislative Council Select Committee Inquiry [2(g)]:

- . a deputation consisting of the Mayor and Councillors made a verbal submission (in very similar terms to the Council’s response to this review) to this Inquiry in February 2006 expressing concern that the role of planning authorities was being undermined by the interpretation and application of some State Policies and the active intervention of State agencies such as the RPDC and RMPAT;
- . the results or outcomes of this Inquiry are not yet known.”

BACKGROUND

The State Government sought submissions as part of the Policy review, Terms of reference were provided.

REVIEW DATE

1 July 2021.

Rules of the Cradle Coast Authority

OBJECTIVE

The Council's position on the Rules of the Cradle Coast Authority.

MINUTE NO(S)

73/2018 – 19.03.2018

APPROVED

“the Council approves the amended Cradle Coast Authority Rules.”

BACKGROUND

Archived Minute Ref: 245/2005 – 12.07.2004; 242A/2010 – 19.07.2010; 402/2011

Extract from the Council Minute 73/2018:

...The Rules have been amended according to the discussions and decisions of the Representatives, Councils and General Managers. In addition, the Rules have been reviewed and amended to improve administrative efficiency, clarity and removal of redundant provisions.

Key changes include:

- Appointment of two Mayors and a General Manager to the CCA Board to increase accountability and transparency of decision making;
- Change in the composition of the Representatives group to include General Managers (in addition to Mayors) to encourage increased participation and regional solidarity;
- Inclusion of the NRM and Tourism Board Committee Chairs to the CCA Board to improve the region's relationship with these activities...

REVIEW DATE

1 July 2020

Sale/lease of land off Recreation Drive, Penguin

OBJECTIVE

The Council's decision in relation to a request to purchase or lease land off Recreation Drive, Penguin.

MINUTE NO(S)

240A/2012 – 20.08.2012

APPROVED

"That in respect of the land identified as Lot A1 on the attached plan (a copy being appended to and forming part of the minutes), totalling some 1,748m², located off Recreation Drive, Penguin, the General Manager be authorised to proceed to the sale of the land at or above a valuation obtained from a registered valuer to Mr D G Deacon of 2A Dial Road, Penguin, subject to Mr Deacon meeting the cost of the subdivision and subsequent adherence to Mr Deacon's existing property; and further

that in respect of the land identified as Lot A2 on the attached plan, totalling some 631m², located off Recreation Drive, Penguin, the General Manager be authorised to proceed to the lease of the land at a nominal rental subject to Mr Deacon continuing to maintain that parcel of land."

BACKGROUND

Archived Minute No.s: 303A/2011 – 19.09.2011

MINUTE EXTRACT:

"...*BACKGROUND*

The Council has received a request to purchase or lease a parcel of land comprising an area of some 3,250m² that forms part of land owned by the Council fronting on to Dial Road and Recreation Drive, Penguin.

The purchase of part of the land is desired to assist in resolving certain planning matters that appear to have resulted from the incorrect placement of the boundary fence. The remainder of the land that is the subject of this request has

previously been a matter of discussion between the current owner and the (former) Penguin Council, having been originally offered for sale back in 1988.

...

While the Penguin Council originally offered to sell Mr Deacon a strip of land between the northern boundary of his property and Recreation Drive, Mr Deacon chose not to take up the offer at that time. Subsequently when Mr Deacon approached the Penguin Council at a later stage to purchase that parcel of land, the Council, due to concerns over the possible widening of Recreation Drive, decided that it was no longer interested in selling the land. Mr Deacon has continued to maintain the land since 1988 ...”

REVIEW DATE

1 July 2021.

Sex industry regulation

OBJECTIVE

The Council's position on sex industry regulation, with particular reference to the State Government's *Sex Industry Regulation Bill*.

MINUTE NO(S)

105/2004 – 29.03.2004

APPROVED

"That:

- 1 the Council condemn the legislation outright;
- 2 the Council condemns the State Government for making local government responsible in this matter; and
- 3 responsibility for brothels remains with the State Government."

BACKGROUND

The Local Government Association of Tasmania forwarded a copy of the proposed Sex Industry Regulation Bill (which is provided as an attachment) on 13 February 2004 and sought the Council's feedback on the Bill by 5 March 2004.

At a Council Workshop in February 2004, it was agreed that further time was required for the Council to consult with the community and enable the Council to provide a response to LGAT, by the time specified.

Identified implications of the Bill were listed within the Council report of 29 March 2004.

REVIEW DATE

1 July 2020

Shared Services – Memorandum of Understanding

OBJECTIVE

The Council's decision to participate in a joint initiative by Cradle Coast councils to review opportunities for shared services.

MINUTE NO(S)

14/2016 – 25.01.2016

APPROVED

“ That the Council:

- 1 Endorse the Memorandum of Understanding (MOU) (a copy being appended to and forming part of the minutes) between the Tasmanian Government and the nine Cradle Coast councils to formalise the arrangements for the development of a feasibility study regarding a strategic shared services initiative between all Cradle Coast councils;
- 2 Endorse the Project Steering Committee responsible for the management of the MOU, being –
 - . Mayor Anita Dow, Burnie City Council
 - . Mayor Jan Bonde, Central Coast Council
 - . Mayor Duncan McFie, King Island Council
 - . Paul West, General Manager, Devonport City Council
 - . Michael Stretton, General Manager, Waratah–Wynyard Council
 - . Brett Smith, CEO, Cradle Coast Authority;
- 3 Note that the estimated cost of the proposed feasibility study has been set at a maximum \$200,000 and is conditional upon a 50% State Government contribution; and

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

- 4 Agree to contribute Central Coast Council's share of the project cost on the same formula used to determine Cradle Coast Authority subscriptions."

REVIEW DATE

1 July 2021.

State learn-to-swim programs and the Ulverstone Learn-to-Swim Centre

OBJECTIVE

Ensure the protection of State learn-to-swim programs and the continued operation of the Ulverstone Learn-to-Swim Centre.

MINUTE NO(S)

340/97 –22.9.1997

APPROVED

“That, in the light of reports of downsizing in the Education Department’s learn-to-swim programs and the possible privatisation of Government swimming centres around the State (including the Ulverstone Learn-to-Swim Centre), this Council register its strong support for the current Education Department Swimming & Water Safety Program as it relates to Grades 3 and 4 and its strong objection to moves to downsize the program and to privatise the Ulverstone Learn-to-Swim Centre.”

BACKGROUND

The Council contributed one-third capital cost to the construction of a Learn-to-Swim Centre at the East Ulverstone Primary School. In return the Council received an agreement to use the Centre out of school hours for a term of 21 years plus the option of a further 21 years on very favourable terms to the Council

REVIEW DATE

1 September 2018

Street naming

OBJECTIVE

At the next opportunity the Council has to name a street, an avenue, or road, consideration be given to using the name Frampton and that prior to using the name that the family be given the opportunity to discuss the naming that is being proposed prior to a final decision being made.

MINUTE NO(S)

183A/2014 – 16.06.2014

APPROVED

“That, at the next opportunity the Council has to name a street, an avenue, or road, consideration be given to using the name Frampton and that prior to using the name that the family be given the opportunity to discuss the naming that is being proposed prior to a final decision being made.”

BACKGROUND

The Council has established a policy for the naming of local roads and streets (Minute No. 472/95 – 18.09.1995), which specifies:

‘That...the Council promote road and street names that:

1. Are in keeping with the character of the area in which they are located
2. Assist in developing the identity of the area in which they are located
3. Reflect the history of the area in which they are located
4. Do not duplicate other road/street names
5. Are not offensive/insulting/irreverent
6. Are not misleading.’

The name Frampton has not been used on any other road feature in Tasmania at this time.

REVIEW DATE

1 July 2019.

Subdivisions – Public infrastructure construction – Defects liability period

OBJECTIVE

The Council's approval to assign a defects liability period on public infrastructure assets constructed as part of the land subdivision process at 12 months from the date of 'Practical Completion'.

MINUTE NO(S)

369/2010 – 15.11.2010

APPROVED

"That the defects liability period for public infrastructure assets constructed as part of the land subdivision process be 12 months from the date of 'Practical Completion'."

BACKGROUND

The process of subdividing land is controlled by the Council's Planning Scheme (given effect by the *Land Use Planning and Approvals Act 1993* and the *Local Government (Building and Miscellaneous Provisions) Act 1993* (LGB&MP).

MINUTE EXTRACT:

"... 'The construction of public infrastructure assets such as roads, footpaths and stormwater mains is an integral part of the land subdivision process. This infrastructure is transferred to the ownership of the Council, and becomes maintainable by the Council, after a fixed period of time from the date of "Practical Completion". This fixed period is currently six months.

"Practical Completion" is that stage in the carrying out and completion of the public infrastructure work when:

(a) The works are complete except for minor defects:

- . which do not prevent the works from being reasonably capable of being used for their intended purpose;

- . which the Council determines the rectification of which will not prejudice the convenient use of the works; and
- (b) A range of documents (Engineer's certification of the works, as-constructed data etc.) are supplied and accepted by the Council's Director Engineering Services.

During the defects liability period, or maintenance period as it is sometimes known, the whole of the infrastructure is maintained by the subdivider and any defects identified at the time of practical completion are required to be rectified.

A final inspection of the works is undertaken at the end of the defects liability period to ensure all defects have been rectified and that any other defects or anomalies that may have occurred during the defects liability period are identified for rectification.

Public infrastructure assets have long lives and the Council expends significant resources in the maintenance of these assets. Thus it is in the public interest that any assets accepted by the Council are of an appropriate standard and will stand the test of time.

A six month defects liability period has some limitations in that the assets are not exposed to the full range of seasonal variations that would be expected over a year. This is particularly important in Tasmania where there are distinct seasons which do change the way infrastructure reacts. For example, a road should experience a winter and a summer to ensure that the drainage is effective and that the pavement is not adversely affected by the effect each season has on the underlying soil.

A minimum 12 month defects liability period would allow these observations to be made and provide a better guarantee that the assets have been constructed appropriately and will adequately perform the function for which they were built."

REVIEW DATE

1 July 2019

Tasmanian Water and Sewerage Corporation – Constitution and membership

OBJECTIVE

The Council's decision to accept the constitution of the Water and Sewerage Corporation to be formed under the Water and Sewerage Corporation Act 2012 and provide support for the draft Shareholders' Letter of Expectation .

MINUTE NO(S)

353/2012 – 17.12.2012

APPROVED

“That:

- 1 The Central Coast Council becomes a member of the Water and Sewerage Corporation to be formed under the *Water and Sewerage Corporation Act 2012*.
- 2 The Central Coast Council agrees:
 - (a) To the constitution of the Water and Sewerage Corporation to be formed under the *Water and Sewerage Corporation Act 2012* (Corporation) in the terms attached; and
 - (b) To ratify the constitution following registration of the Corporation.
- 3 That the Central Coast Council:
 - (a) Agrees to the draft Shareholders' Letter of Expectation in the terms attached; and
 - (b) Acknowledges that the Shareholders' Letter of Expectation must be finalised in consultation with the board of directors of the corporation formed under the *Water and Sewerage Corporation Act 2012* (Corporation) after the corporation is registered.”

BACKGROUND

MINUTE EXTRACT:

“While the Central Coast Council and other North–West councils objected to the formation of the single Statewide water and sewerage corporation, the majority of councils in Tasmania supported the creation of the single entity.

There has been extensive negotiation and consultation with councils on the constitution for the Tasmanian Water and Sewerage Corporation Pty Ltd and the majority of the issues raised at workshops with councillors and staff have been taken into account in the final draft which is now put before the Council for agreement.

The Shareholders’ Letter of Expectation has been modified to have the corporation take into account the economic and social outcomes of their decisions.

Given the above circumstances it is recommended that the Council approve the three recommendations that have been put forward by LGAT to all councils for endorsement.

It is recommended that:

1 Membership of Single Statewide Water and Sewerage Corporation –

That the Council becomes a member of the Water and Sewerage Corporation to be formed under the *Water and Sewerage Corporation Act 2012*.

2 Constitution of Water and Sewerage Corporation –

That the Council agrees:

- (a) To the constitution of the Water and Sewerage Corporation to be formed under the Water and Sewerage Corporation Act 2012 (Corporation) in the terms attached; and
- (b) To ratify the constitution following registration of the Corporation.

3 Shareholders' Letter of Expectation –

That the Council:

- (c) Agrees to the draft Shareholders' Letter of Expectation in the terms attached; and
- (d) Acknowledges that the Shareholders' Letter of Expectation must be finalised in consultation with the board of directors of the corporation formed under the *Water and Sewerage Corporation Act 2012* (Corporation) after the corporation is registered."

REVIEW DATE

1 July 2022.

CENTRAL COAST COUNCIL – POLICIES, PRACTICES AND KEY DECISIONS REGISTER

TasWater – State Government takeover

OBJECTIVE

To note the General Managers' report and determine a policy position in relation to the State Governments decision that it will legislate to take control of TasWater from 1 July 2018, making it a Government Business Enterprise.

MINUTE NO(S)

134/2017 – 15.05.2017

APPROVED

“ That the Council receive the report and advise that the Council cannot support a takeover of TasWater by the State Government based on the current information available .”

REVIEW DATE

1 July 2022.

Turners Beach–Leith Coastal Adaptation Pathways Project

OBJECTIVE

To receive the Turners Beach–Leith Coastal Adaptation Pathways final report and consider the in-principle adoption of the report recommendations.

MINUTE NO(S)

217/2014 – 21.07.2014

APPROVED

“That Council formally receive the Turners Beach–Leith Coastal Adaptation Pathways final report and adopt in-principle the report recommendations:

- 1 To work with the State Government to develop a framework for the development of coastal adaptation plans that have State backing and recognition, and balance the priorities of both the local and wider community;
- 2 For the Council to take a local leadership role in coordinating and administering adaptation management in the study area, and to consistently communicate and consult with the community and relevant stakeholders;
- 3 Ensure that a framework is adopted to ensure appropriate research is done to make decisions on the basis of evidence;
- 4 That an approach be formulated to identify the budget required and the sources of funds to raise the money required. It is considered that this should be done on a staged basis over a period of about five years, with priority given to identification of and responding to erosion risks and sediment transport.”

BACKGROUND

MINUTE EXTRACT:

“...The aim of the Turners Beach–Leith Coastal Adaptation Pathways report is to inform the Council, residents and visitors of Turners Beach, Leith and the wider

community about coastal risks in light of sea level rise resulting from climate change. It considers ways to respond to risks while also considering the values of living in Turners Beach and Leith and other benefits such as beach recreation, fishing and swimming.

A better understanding of the issues and possible responses will help the community to make informed decisions to respond to sea level rise and its potential impacts.”

REVIEW DATE

1 July 2021.

Victoria Street streetscape

OBJECTIVE

The Council's position on the Victoria Street, Ulverstone streetscape.

MINUTE NO(S)

212/2006 – 19.06.2006

APPROVED

“That:

- 1 Stage 1 of the Victoria Street streetscape be undertaken as a trial during 2006–2007; and
- 2 subject to the trial's success and the review of the Ulverstone Community Plan, implementation of the other Stages then be determined.”

BACKGROUND

Archived Minute No.s: 187/2003 – 19.05.2003; 92/2005 – 21.03.2005;
261/2005 – 15.08.2005

A series of staged implementations were provided at the Ordinary Council Meeting in June 2006 and are contained within the minute.

REVIEW DATE

1 July 2021.

COUNCIL POLICY, PRACTICE AND KEY DECISION REGISTER

Items to be removed from Register

Policy, Practice and Key Decision	Comments
Adopt-A-Highway	Identified as no longer exists
Application by Riana Cricket Club for loan of \$20,000	Identified as no longer required
Application by the Ulverstone Surf Life Saving Club Inc. for loan extension	Identified as no longer required
Approval and adoption of the Forth, Leith and Turners Beach Community Plans	Completed
Approval and adoption of the Penguin Cultural Plan	Completed
Approval and adoption of the Ulverstone Cultural Plan	Completed
Australian Masters Games	Identified as no longer required
Batten Park development	completed
Bus stops and shelters	Superseded
Central Coast Arts and Culture Strategy 2007–2012	Identified as no longer required
Central Coast Branding Strategy	Identified as no longer required
Central Coast Planning Scheme 2005	Identified as no longer required
Central Coast Strategic Plan 2004–2009	Superseded by current Plan
Central Coast Youth Strategy 2008–2013	Completed – superseded by the 2015–2020 Strategy
Civic Leaders Promenade	Will be considered at Counillor workshop during the 2018–2019FY and outcome relisted
Code of Conduct of Councillors	Superseded by an updated Policy
Communications Policy	Superseded
Completion of four-lane highway between Ulverstone and Penguin	Identified as no longer required
Councillor reimbursements – Consultancy fees	Superseded by an updated Policy, therefore no longer relevant
Councillors' professional development policy	superseded by Eleceted members professional development policy 2016
Cradle Coast Authority – Funding options for renovations to the Portside building	Identified as no longer required
Cradle Coast Water and the provision of off-peak supplies for irrigation	Identified as no longer required
Crown Land Services local presence	Identified as no longer required
Dial Sports Complex Master Plan 2013	Identified as no longer required
Disposal of Council land at Park Avenue	Identified as no longer required
Draft Central Coast Interim Planning Scheme	Identified as no longer required

Economic Development Plan	Transferring this information to the Local Economic Development Framework
Emergency Management Plans	Policy adherence via Mersey–Leven group.
Environment Protection (Noise)	Identified as no longer required
Events Support Criteria	To be superseded by a Policy and guidelines currently being developed.
Expressions of Interest 2015–2018 [C]	To be reviewed in 2018 and forms part of the Council's Tender process outline in the Code for Tenders and Contracts.
Extension of Ulverstone Sewerage and Stormwater Districts (incl. Forth)	Identified as no longer required
Feasibility study – Farmers' market	Identified as no longer required
Flood damage – Bridge access	Identified as no longer required
Flood damage – Estimate reallocations	Identified as no longer required
Free use of portable toilets	Identified as no longer required
Future directions in relation to wastewater management problems at Forth, Heybridge and Blythe Heads	Identified as no longer required
Future of the Devonport Airport [C]	Identified as no longer required
Future use of Council–owned land at Maskells Road [C]	Identified as no longer required
Heritage listing of Council–owned properties in Penguin	Identified as no longer required
Industrial Land Use Project	Identified as no longer required
Infrastructure names of the Leven River Precinct development	Identified as no longer required
Kerbside recycling for the Cradle Coast region [C]	Identified as no longer required
Lease of Council land at 83 Henslowes Road, Ulverstone	Identified as no longer required
Lease of Council land at Henslowes Road	Identified as no longer required
Lease/purchase of former Penguin Council offices [C]	Completed
Leven River bridge – Footpath links	Identified as no longer required
Leven River bridge, Hobbs Parade, Ulverstone – Council contribution	Completed
Leven River Wharf Precinct Stage 1.1B [C]	Identified as no longer required
Licensing of gaming machines in the Central Coast municipal area	Identified as no longer applicable.
Local government election terms	Identified as no longer required
Maskells land – Exclusivity Agreement [C]	Identified as no longer required
Naming of former Penguin Council Chambers [C]	Identified as no longer required
New Ulverstone Showground Sports Arena – North West Thunder Basketball Sponsorship Proposal [C]	Identified as no longer required– out of date.
Nuisance birds	Identified as no longer required

Park facilities review – Beach Road, Ulverstone	Identified as no longer required
Participation in Regional Planning Initiative [C]	Identified as no longer required
Partnership Agreement with the State Government	Identified as no longer required
Payment in lieu by developers for parking space provision	Identified as no longer required
Payment of allowances and expenses to the Mayor, Deputy Mayor and Councillors (see 202)	Superseded by another Policy reviewed in 2011
Penguin and district community representation	Identified as no longer required
Penguin Recreation Ground and the playing of cricket	Transition to Dial Park.
Penguin Recreation Ground future use	Identified as no longer required
Penguin Road speed limit	Identified as no longer required
Permanent weather station at Forthside Research Station	Identified as no longer required
Photocopying of community newsletters	Identified as no longer required – community service if and when requested.
Playground replacement program	Identified as no longer required
Private timber reserves and the Resource Management and Planning System	Identified as no longer required
Proposal for sale of Council land – Knights Road, Ulverstone [C]	Identified as no longer required
Proposal for sale of Council land – Russell Avenue, Ulverstone	Identified as no longer required
Proposed reform of Tasmania’s water and sewerage sector	Completed
Protection of property	Identified as no longer required
Purchase of land [C]	Identified as no longer required
Purchase or sale of Council land	Identified as no longer required
Reduction of speed limit at Gawler Road	Identified as no longer required
Regional approach to waste management	Completed
Registration of interest in a sister city or less formal like in Japan	Identified as no longer required
Remission of excess water charges in cases of leaking pipes	Identified as no longer required
Retention of former visitor information centre at Carpark Lane	Identified as no longer required
Review into the number of councillors elected to Tasmanian councils	Identified as no longer required
Review of option for the purchase of Council land at Park Avenue, Penguin [C]	Identified as no longer required
Review of the Code of Conduct of Councillors	Superseded
Review of the Planning System of Tasmania	Superseded
Road link from Loongana to Cradle Mountain	Identified as no longer required
Roads to Recovery Program	Identified as no longer required
Roadside crash markers	Identified as no longer required

Rules of the Cradle Coast Authority	Identified as no longer required
Sale of alcohol from premises constructed on Council-owned or Council-controlled land	Identified as no longer required
Sale of Council land – Gardiner Place, Penguin	Identified as no longer required
Sale of land at 27 Risby Street, Ulverstone [C]	Identified as no longer required
Sale of land at East Ulverstone Industrial Estate [C]	Identified as no longer required
Sale of land at East Ulverstone Industrial Estate [C]	Identified as no longer required
Sale/lease of land off Recreation Drive, Penguin	Identified as no longer required
Service charges payable on an unoccupied flat where the flat is contained within the curtilage of a dwelling	Identified as no longer required
Speed zoning review	Matter has been completed and response provided
Stormwater inflow and infiltration into the Council's sewerage system	Identified as no longer required
Sub-lease of Penguin Surf Club building [C]	No longer relevant
Sub-regional emergency management	Completed
Sulphur Creek rail crossing and boat ramp	Action completed
Support for the establishment of appropriate mining projects	Identified as no longer required
Tall Timbers Thunder Stadium Agreement for 2012/2013/2014 Seasons [C]	Identified as no longer required– out of date.
Tall Timbers Thunder Stadium Agreement for 2012/2013/2014 Seasons [C]	Identified as no longer required– out of date.
Turners Beach Local Area Plan (Urban Design Guidelines)	Identified as no longer required
Turners Beach-Ulverstone Shared Pathway – Preferred route	Identified as no longer required
Ulverstone boat ramp, pontoon and Wharf	Identified as no longer required
Ulverstone Caravan Park – Request to purchase [C]	Identified as no longer required
Ulverstone Caravan Park lease [C]	Identified as no longer required
Ulverstone Showground complex – Draft Master Plan	Completed.
Ulverstone Wharf land acquisition [C]	Identified as no longer required
Ulverstone Wharf redevelopment – Joint venture MOU and EOI [C]	Identified as no longer required
Ulverstone Wharf Redevelopment Master Plan	Identified as no longer required
Ulverstone Wharf Redevelopment –Tenancy Expressions of Interest [C]	Identified as no longer required
Water and sewerage reform	Identified as no longer required
Workshopping of project plans	Council workshops are held in conjunction with budget and specific projects, no longer required
Youth Report & Policy Framework	Completed

Quarterly Performance Report to Council

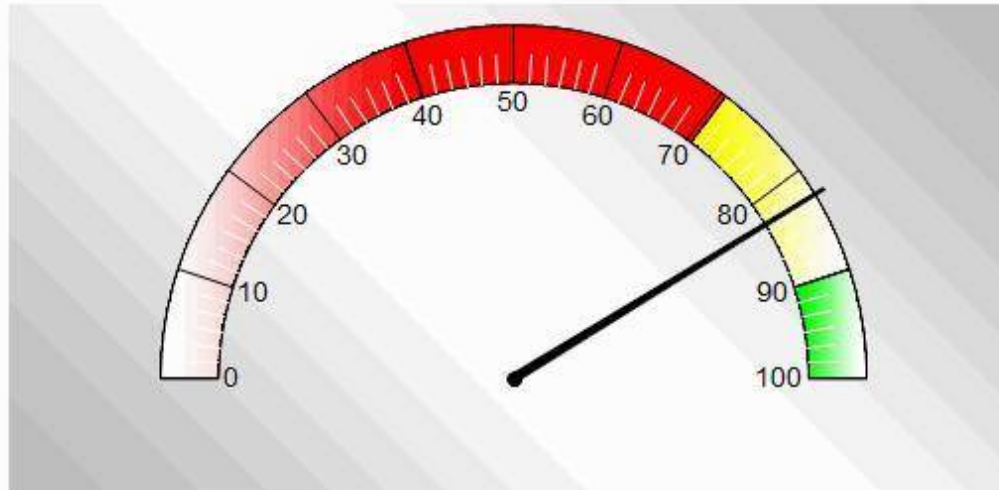


Quarterly Performance Report to Council

July to June 2018

Quarterly Performance Report to Council

Quarterly Progress against Corporate Folder Actions



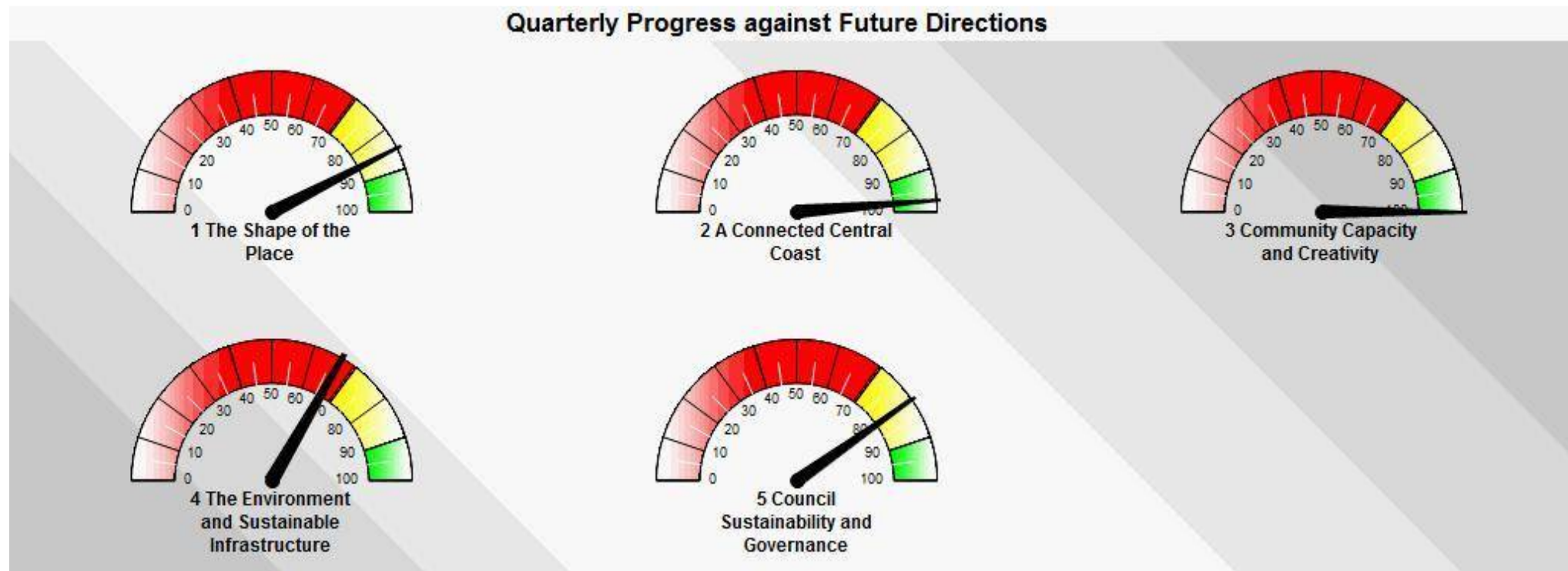
Description

Indicator

- 114 Corporate Folder Actions reported on
- 80 Corporate Folder Actions at least 90% of monthly target
- 8 Corporate Folder Actions between 70 and 90% of monthly target
- 10 Corporate Folder Actions less than 70% of monthly target
- 1 Ongoing Actions
- 15 Deferred Actions
- 0 Corporate Folder Actions with no target set
- 0 Incomplete Actions

Quarterly Performance Report to Council

Quarterly Progress against Future Directions



FUTURE DIRECTION	NO. OF ACTIONS REPORTED ON	NO. OF ACTIONS AT LEAST 90% OF TARGET	NO. OF ACTIONS BETWEEN 70 & 90% OF TARGET	NO. OF ACTIONS LESS THAN 70% OF TARGET	NUMBER OF DEFERRED ACTIONS	NUMBER OF ONGOING ACTIONS	ACTIONS WITH NO TARGET	INCOMPLETE ACTIONS
1 The Shape of the Place	4	3	0	0	1	0	0	0
2 A Connected Central Coast	7	5	1	0	1	0	0	0
3 Community Capacity and Creativity	7	6	0	0	0	1	0	0
4 The Environment and Sustainable Infrastructure	3	2	0	1	0	0	0	0
5 Council Sustainability and Governance	16	11	1	2	2	0	0	0



At least 90% of monthly Action target achieved

Quarterly Performance Report to Council



Between 70 and 90% of monthly Action target achieved




Less than 70% of monthly Action target achieved

Corporate Folder Actions

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
Future Direction: 1 The Shape of the Place						
Strategy:	1.1.8 Develop a strategy to leverage the opportunities of our peri-urban area (rural-urban fringe)					
1.1.8.1 Develop a discussion paper on the opportunities in our peri-urban area and the strategies required to implement	Peri-urban areas have been identified and presentation prepared for a Council workshop to be held at the end of October 2017. Discussions at workshop held on September 25 and made the October 30 workshop superfluous. Issues to be resolved as part of Statewide Planning Scheme process.	Community Services	31/12/2017	100	100	
Strategy:	1.3.1 Identify and promote appropriate land for industrial and commercial use					
1.3.1.2 Develop plan of areas for future industrial and commercial/business use	Options were identified and presented at a Council workshop on 4 September 2017. The Council has agreed to pursue the proposed options and letters have been sent to the relevant property owners in relation to the proposed zone change.	Community Services	31/10/2018	100	100	
Strategy:	1.3.2 Finalise and implement rural living design guidelines for Central Coast rural areas					
1.3.2.1 Implement the Rural Lands Strategy into our planning scheme	The Rural Land Use Strategy is still in the process of implementation through the State Planning Scheme exercise. The mapping component is largely complete and the entire Planning Scheme exercise is due to be completed early in 2018, subject to State Govt completion of Bushfire mapping and the Natural Values	Community Services	31/05/2018	100	90	


Quarterly Performance Report to Council

Asset Code. Development of additional Rural Living zoning proposals is also largely complete.


ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
Future Direction: 5 Council Sustainability and Governance						
Strategy:	5.1.3 Undertake a Compliance Audit					
5.1.3.2 Undertake a compliance audit of Land Use Planning function	An audit of planning function and processes will be undertaken following adoption of the State-wide Planning Scheme and Local Planning Provisions. This is likely to be in the latter part of 2018. Will be completed in 2018-2019 following adoption of the State-wide Planning Scheme and Local Planning Provisions.	Community Services	30/06/2018	100	20	Deferred
Strategy: 5.2.1 Continue program of business unit service and process reviews						
5.2.1.10 Complete implementation of Open Office software in relation to Land Use Planning services	In house sessions undertaken to begin templates and test existing changes. Further work and training undertaken with staff from Open Office during 15-17 August 2017. Waiting on new GIS system to be fully implemented prior to next system test. GIS System has been tested and will go live early December, testing with the planning modules and the new GIS System is underway with the next meeting due 6 December. In-house testing with live data has commenced to identify remaining works to be completed prior to going live with the system. Discussions with Hobart City Council have identified common functionality and improvements that can be achieved. Hobart project management leader to meet with Central Coast to discuss common software outcomes and requirements. Continued testing of Town Planning module. Weekly meetings with Open Office representative to amend the system, where required.	Community Services	30/04/2018	100	95	



Quarterly Performance Report to Council

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
5.2.1.11 Implement Statewide Planning Scheme provisions	<p>Planners from the region are working co-operatively and in concert to achieve creation of new Planning Schemes within the determined time-scale. Two regional meetings have been conducted and more are planned.</p> <p>Work has commenced with a consultant to create Local Planning Scheme provisions and timeline provided to Council workshop. Work is ongoing.</p>	Community Services	31/05/2018	100	85	



Strategy: **5.3.2 Identify new opportunities to expand the Council's relatively narrow revenue base**

5.3.2.2 Development Local Settlement Plan	Consultant to the Council has prepared a Local Settlement Plan. Commercial land report and Settlement reports have also been completed and will be integrated within a single report document with identification of properties to be zoned - for the Council's approval as part of the development of the local provisions for the State-wide Planning Scheme.	Community Services	31/05/2018	100	100	
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ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
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Future Direction: 4 The Environment and Sustainable Infrastructure

Strategy: **4.2.1 Continue to work with community event organisers to improve safety standards at community events**





4.2.1.1 Implement actions required by amendments to The Food Act 2003 relating to state wide food business registrations	Updating processes is reliant on work being undertaken by the State Department of Health and Human Services. Council's Environmental Health staff are monitoring progress.	Community Services	30/06/2018	100	100	
4.2.1.2 Update licensing and business processes related to updated Public Health Act guidelines	The Department of Health and Human Services has formed two Working Groups to develop new guidelines under the Public Health Act for Private Water Supplies and Skin Penetration. Tasmanian	Community Services	31/03/2018	100	100	

Quarterly Performance Report to Council



councils are represented on both working groups, Central Coast Council having a representative on the Private Water Supply Working Group.

Future Direction: 5 Council Sustainability and Governance

Strategy: 5.2.1 Continue program of business unit service and process reviews


5.2.1.8 Update procedures to support implementation of Open Office building software	Further work undertaken on Building templates, with remaining work to be carried out following Planning Implementation.	Community Services	30/11/2017	100	10	
5.2.1.9 Complete implementation of Open Office software in relation to Health services	Health Module interface with Magiq (Record management system) has been retested and appears to be fully operable. Health Module is now being fully utilised and monitored by Records as a final check. Once this is confirmed the task will be complete. Ongoing checks show no issues at this time.	Community Services	30/11/2017	100	100	
5.2.1.15 Update procedures to support implementation of Open Office plumbing software	Progression of procedure will follow delivery of Open Office Plumbing module.	Community Services	30/06/2018	100	0	
5.2.1.23 Review processes and community information following adoption of new Environmental Management and Pollution Control regulations and guidelines relating to smoke emissions.	The new smoke emission regulations have been proclaimed, with only minor changes to restrictions.	Community Services	30/06/2018	100	100	


Quarterly Performance Report to Council

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
Future Direction: 1 The Shape of the Place						
Strategy: 1.1.4 Investigate opportunities for the development of a suite of adventure outdoor visitor/leisure experiences in Central Coast and adjacent hinterland						
1.1.4.1 Undertake a feasibility assessment for an annual Adventure Festival for the Central Coast	Project Plan has been delivered to GM. Matter to be considered in future. Will be finalised in 2018-2019.	Community Services	28/02/2018	100	50	Deferred
Future Direction: 2 A Connected Central Coast						
Strategy: 2.1.1 Develop a range of promotional activities to encourage greater use of walking routes						
2.1.1.1 Develop a marketing plan for Central Coast walking trails	Job commenced. Identifying Councils walking assets and yearly activities currently taking place. Parameters for project determined and approved. Marketing plan almost complete - meeting scheduled with the North West Walking group week commencing 28.5 to discuss current and planned activities of the group to identify possible cross promotions, particularly in Dial and Leven Canyon.	Community Services	30/04/2018	100	100	
2.1.1.2 Develop a walking trail brochure around the Centenary of WW1	Parameters of project agreed with GM. Identification of assets for inclusion. Identified other parties for project - RSL, History Museum. Inclusion of the WW1 returned soldiers Graves project - contact made for collation of information. Discussion with Centenary committee about completion date and co-launch with the new war memorials and plaques prior to Anzac Day. Information incoming from Cemetery group. Photography quotes being obtained for images of memorials. Copy-writing commenced.	Community Services	28/02/2018	100	100	


Quarterly Performance Report to Council

Strategy: 2.3.2 Engage with the community to achieve meaningful positive local ageing outcomes

2.3.2.1 Implement strategies to develop Central Coast as an age-friendly community	Positive Aging strategy is being developed. The Policy will involve 'Age friendly' concepts and strategies to be implemented.	Community Services	30/06/2018	100	85	
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ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
2.3.2.3 Undertake a review of the Central Coast Positive Ageing Strategy to align with the Social Planning Framework	Groups identified for consultation. Community Well Being Officer and Community Development Officer undertaking to inform actions. Actions in development. To be presented to the SLT for consideration January 2018 Strategy and actions outline presented to SLT and council workshop. Document to go to Council for endorsement Central Coast Positive Ageing Strategy was adopted at the Council meeting 19 February 2018	Community Services	31/10/2017	100	100	

Strategy: 2.3.3 Engage with the community to achieve meaningful local youth outcomes

2.3.3.1 Review and update the Council's Youth Strategy to align with the Social Planning Framework	The Youth Strategy Actions review to align with the Social Planning Framework is underway. Currently reviewing the latest documentation and developing on consultation outline. Youth strategy updates - ready for presentation to SLT. Youth Strategy actions presented to SLT, some changes required to Policy section of document and actions. To be re-presented to SLT for consideration 6 March.	Community Services	31/01/2018	100	100	
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Quarterly Performance Report to Council



2.3.3.2 Work collaboratively with schools to promote initiatives and awareness-raising programs including cyber safety and protective behaviour

A project proposal is being developed. Social media posts are being shared via the Council and participating School's Facebook pages. Community Safety Partnership Committee members share existing and possible opportunities for cyber safety information sessions and other community safety programs. Circulated information from the Butterfly Foundation - Training and resources around body esteem and prevention of eating disorders - a workshop opportunity in Ulverstone.

Community Services 30/06/2018 100 98

Strategy: 2.3.5 Review Council's role in the direct provision of community related events and programs

2.3.5.1 Create a 'guidelines' document around Council working with community to produce events	Draft document submitted to SLT for consideration. To be reworked and finalised in 2018-2019.	Community Services	30/11/2017	100	98	Deferred
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ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
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Future Direction: 3 Community Capacity and Creativity

Strategy: 3.1.1 Support actions that improve education attainment, retention and engagement


3.1.1.1 Work with the Youth Engaged Steering Committee to identify actions to help achieve outcomes	Central Coast Youth Engaged Steering Committee's Business Breakfast with the Central Coast Chamber of Commerce and Industry was held in September 2017. Guest Speakers from MEGT - Australian Apprenticeship Support Network, Tasmanian Chamber of Commerce and Industry - support small business to employee trainee and apprentices. The Beacon Foundation Tas. Manager attended, sharing details of the new project being developed at Ulverstone High. Each of the four School Representatives have been encouraged to host a guest speaker at their respective meeting over the next 12 months. The initiative is to build relationships with the broader school community, and provide support and	Community Services	30/04/2018	N/A 100	N/A	Ongoing
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Quarterly Performance Report to Council

knowledge to the Youth Engaged Committee membership.
Youth Strategy 2015-2020 Actions tabled for discussion at the Youth Engaged February meeting.
Business Breakfast concept discussed, held in August - support from the Chamber of Commerce and Industry representative to encourage business participation.


Strategy: 3.3.1 Review Council venue management plans to improve promotion of venues for major community, sporting and corporate events

3.3.1.1 Develop a marketing plan to maximise the use of the Ulverstone Sports and Leisure Centre Complex	Sports and Leisure Centre's Marketing plan has been updated in line with suggested changes and will be resubmitted for review by the SLT at the end of October 2017. Plan has been updated and brought back to SLT. Obtaining final statistics to add as Appendix to Plan. Usage statistics have been added to the Plan	Community Services	31/08/2017	100	100	
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Strategy: 3.3.2 Develop an interpretation plan to showcase the stories of Central Coast

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
3.3.2.1 Develop an interpretation plan showing areas and themes to showcase the stories of Central Coast	Interpretation Plan has been developed and presented to Councillors workshop 24th November 2017. Report to be prepared and Plan submitted to Council meeting.	Community Services	30/09/2017	100	100	

Strategy: 3.3.3 Conduct a review of the Ulverstone Civic Centre to optimise usage and improve community outcomes

3.3.3.1 Produce a marketing and promotion plan for the Civic Centre	Started consultation with department on current uses and areas for growth. Reviewed spaces and plans for improvements to space and impacts on possible uses. Minor additions from SLT included.	Community Services	30/11/2017	100	100	
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Quarterly Performance Report to Council

3.3.3.2 Develop a concept plan to update the exterior and interior of the Civic Centre	Concept Plan presented.	Community Services	31/07/2017	100	100	
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Strategy: 3.3.4 Progress the implementation of the Ulverstone History Museum Strategic Plan

3.3.4.1 Complete the Ulverstone History Museum/Visitor Information Precinct Plan and funding application process	The Final Master Plan adopted.	Community Services	31/10/2017	100	100	
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Strategy: 3.3.5 Review the Central Coast Arts and Culture Strategy

3.3.5.1 Review and update the Central Coast Arts and Culture Strategy to align with the Social Planning Framework	Strategy completed and with the GM for consideration. To go to Council Workshop 5 February. Arts and culture strategy was passed at the Council meeting on 19 February.	Community Services	31/10/2017	100	100	
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Future Direction: 4 The Environment and Sustainable Infrastructure

Strategy: 4.2.1 Continue to work with community event organisers to improve safety standards at community events

4.2.1.3 Develop an Education program with community event organisers on preparing for events		Community Services	30/04/2018	100	0	
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Future Direction: 5 Council Sustainability and Governance

Strategy: 5.2.1 Continue program of business unit service and process reviews

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
5.2.1.16 Pursue rental options for the Aged Persons Unit complexes	Rental options have been identified and trial rental is underway for existing Ages Persons Home Units tenant. Options presented at Council workshop on 4 September 2017. Discussions have been had with representatives from Warrawee regarding the	Community Services	30/09/2017	100	100	

Quarterly Performance Report to Council

possible rental of units in Penguin and rental options have been obtained from a local real estate agent. Four separate units have now been rented out via a local real estate agent.

5.2.1.17 Review policy on the keeping of pets within Aged Person Unit complexes

Review has been undertaken of Policy and contracts now include option for pets, subject to Council approval. Final discussion to be held with Councillors at Workshop on Monday, 4 September.

Community Services

30/09/2018

100

100



5.2.1.18 Facilitate the use of the Ulverstone Sports and Leisure Centre as a venue for increased school holiday activities

Investigations will commence to establish what school holiday activities will be relevant to be held at the Sports Centre. The Council successfully partnered with the Ulverstone Basketball Association to hold two junior basketball clinics during the September school holidays. Recreation Centre staff have investigated the 'Try Sports' model and will be pursuing this option further. We have received proposal from "Outside the Square Solutions" re co-coordinating the "Try Sports Project" that was submitted as part of the Marketing Plan, however this will be reliant on Council contributing \$9,900.00 to facilitate the program. We are working with the Ulverstone Basketball Association and North West Thunder regarding the possibility of conducting some Basketball activities during the School Holidays. NW Thunder are running a holiday camp on 19th July, Brixhibition will be running from 13-16 July and there is a Holiday activity being run at the Penguin Sports Centre by Child Care.

Community Services

30/06/2018

100

100



ACTION

PROGRESS

DEPARTMENT

COMP. DAT

TARGET

ACTUAL

PROGRES

5.2.1.19 Organise Roving Ambassadors and/or temporary information booths to be present at tourist-attracting events held in Central Coast and in particular the Australian Masters Games

August - Information Booth/Roving Ambassadors at Tastrofest
September - Recruit, Interview and Induct more volunteers for Masters Games Information Booth
October - Information Booth on the Ulverstone Wharf

Community Services

30/03/2018

100

100



Quarterly Performance Report to Council

for Masters Games from Thursday 19th Oct to Sunday 22nd Oct.
 November - Sent out a request for Roving Ambassadors for the Boxing Day Cycling Criterium.
 December - Three Roving Ambassadors are set to attend the Boxing Day Cycling Criterium.
 January & February - The Ulverstone Visitor Information Centre will be getting ready for the National MG Car Club Meeting to be held in Ulverstone in March. We will be providing the Club with over 400 Information bags and will be having an Information Booth with our Roving Ambassadors at the Recreation Centre over Easter.
 March - Prepared for the final event for the 2017/18 year at the MG Car Club National Meeting registration in the Ulverstone Recreation Centre. Roving Ambassadors will host an Information Booth at the Recreation Centre on Friday 30th March (Good Friday) for participants to gain information about the area.

5.2.1.20 Explore the feasibility of relocating the Penguin Visitor Centre to achieve better overall visitor services

November - Commenced preliminary analysis.
 December & January - Further investigation being conducted.
 February - Documenting the learnings from the visitor services review.
 May - Draft document complete, currently with group leader for feedback.

To be finalised and report submitted to SLT in 2018-2019.

Community Services

31/05/2018

100

80

Deferred

ACTION

PROGRESS

DEPARTMENT

COMP. DAT

TARGET

ACTUAL

PROGRES

5.2.1.24 Undertake an audit of visitor infrastructure, products, services and experiences.

August - Destination Action Plan Meeting to discuss the requirements.
 September - Need more clarification on requirements. Commenced list.
 October - Continuing with listings and enlisted assistance from the local tourism association.

Community Services

31/12/2017

100


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
Quarterly Performance Report to Council

Contacted Cradle Coast Tourism for their help with further clarification on requirements for this audit.
 November - A Central Coast Tourism Product Register/Audit has been produced with the inclusion of all accommodation, attractions, tours, experiences and some tourist signage/information boards.
 December - Completed draft tourism infrastructure register/audit and sent to Community Services Director to present to SLT for comments/feedback.
 January - Made some updates and filed document in Magiq records management system.

Strategy: 5.4.3 Develop a Social Media and Digital Marketing Plan

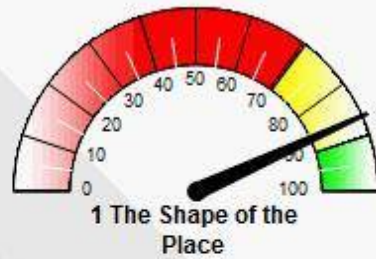
5.4.3.1 Develop a monthly social media campaign using the 'it's in our nature' message	Social Media Plan developed and submitted to Senior Leadership Team for review and authorisation in September 2017. Plan to be presented to Councillors at future workshop.	Community Services	25/08/2017	100	100	
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Strategy: 5.4.4 Implement the Council's Communication and Engagement Plan, including the development of a community engagement toolkit

5.4.4.3 Pursue opportunities to raise awareness of the Coast to Canyon Brand	Campaign used for Seniors week promotion, and age friendly survey development. Utilised for Australia day advertising and Jan and Feb social media campaign. Used to promote Festival of small halls. New posters being developed for the Vic. Used to promote the Boxing Day Unwind in conjunction with the Boxing Day Criterium. Posters in development, working with the library to explore promotion in the library. Met with Susan clear, working on posters based on feedback from Caves to canyon tourism group	Community Services	31/05/2018	100	100	
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Quarterly Performance Report to Council

Quarterly Progress against Future Directions



FUTURE DIRECTION	NO. OF ACTIONS REPORTED ON	NO. OF ACTIONS AT LEAST 90% OF TARGET	NO. OF ACTIONS BETWEEN 70 & 90% OF TARGET	NO. OF ACTIONS LESS THAN 70% OF TARGET	NUMBER OF DEFERRED ACTIONS	NUMBER OF ONGOING ACTIONS	ACTIONS WITH NO TARGET	INCOMPLETE ACTIONS
1 The Shape of the Place	6	5	0	0	1	0	0	0
2 A Connected Central Coast	3	0	0	0	3	0	0	0
4 The Environment and Sustainable Infrastructure	20	14	3	2	1	0	0	0
5 Council Sustainability and Governance	10	6	1	1	2	0	0	0



At least 90% of monthly Action target achieved

Quarterly Performance Report to Council



Between 70 and 90% of monthly Action target achieved





Less than 70% of monthly Action target achieved

Corporate Folder Actions



ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
Future Direction: 1 The Shape of the Place						
Strategy: 1.1.1 Staged implementation of the Dial Sports Complex Master Plan						
1.1.1.1 Completion of detailed design and commencement of Stage 2 build (Dial Regional Sports Complex)	<p>The project commenced construction on site on 9th January 2017 with the erection of the site safety fence. Site works commenced on the 20 February 2017.</p> <p>The site was handed over to Council in March 2018. Official opening including a football match was held on 31 March 2018 at Dial Park.</p>	Infrastructure Services	30/04/2018	100	100	
Strategy: 1.1.7 Implement the Central Coast Cycling Strategy						
1.1.7.1 Construction of the Turners Beach to Leith shared pathway including the old railway bridge	<p>The Tasmanian Government have advised partial funding for the pathway. Detailed design work to commence during November 2017. Negotiation and relevant approvals of stakeholders (Tasrail, State Growth, Crown Land etc) to be confirmed prior to calling of tenders. CSE Tasmania has been engaged to undertake detailed design work, survey has been completed and design work commenced.</p> <p>Project will progress after receiving funding in 2018-2019.</p>	Infrastructure Services	30/06/2018	100	15	Deferred

Quarterly Performance Report to Council

Strategy: 1.2.2 Continue to develop the Central Coast shared pathways network

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
1.2.2.1 Investigate safer shared use between vehicles/cyclists along Penguin Road (between Robertsons Road and Seaside Crescent)	Several options have been considered. A list of positives and negatives and estimates for each option have been prepared and collated into a report for consideration by Council at a workshop on 30 October 2017. The information has also been passed to the Cradle Coast pathway working group for consideration with the shared pathway options between Penguin and Ulverstone. A budget has been included in the 2018/19 works programme to provide this project.	Infrastructure Services	30/10/2017	100	100	
1.2.2.2 Participate in the Cradle Coast Authority Technical Working Group on the North West Coastal Pathways Strategy	At the meeting held 24 August 2017, Mayors and General Managers (from five Councils) agreed to a \$12,000 contribution each, to fund a Technical Project Officer to assist with the investigation of options for the missing sections of the Coastal Shared Pathway, mainly being Burnie to Heybridge, Ulverstone to Penguin and Leith to Devonport. Pitt and Sherry (P&S) were engaged to conduct the investigations, which commenced in November and December 2017. An update meeting was conducted on 31 January 2018 with preliminary reports circulated. At this meeting P&S outlined the processes and concept design alignments. Remaining tasks to discuss alignments with Tasrail, State Growth and Parks and give consideration to the Latrobe River Road route are occurring in March and April 2018 prior to finalising reports. Report date expected first week in July 2018	Infrastructure Services	30/06/2018	100	100	

Quarterly Performance Report to Council

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
1.2.2.3 Source funding for Sulphur Creek to Penguin Shared Pathway	<p>Council is participating in the Cradle Coast Authority arranged North West Pathway project with the intent of obtaining funding for the overall pathway project from Devonport to Wynyard.</p> <p>Councils State Election submission/request to the political parties for funding for four high priority projects within Central Coast included a request for funding to construct the Shared Pathway. No commitment was made by the State Government towards the project.</p> <p>Commonwealth Government announced funding amounting to \$4.8M as their contribution towards the North West Shared Pathway....this project is included and requires Council and State government funding to undertake the project.</p>	Infrastructure Services	31/03/2018	96	100	
Strategy: 1.3.1 Identify and promote appropriate land for industrial and commercial use						
1.3.1.3 Completion of Penguin Recreation Ground re-development concept and further investigate funding/developer opportunities	<p>Master Plan completed and adopted by Council in June 2017.</p> <p>Implementation plan commenced with the announcement of the Final Master Plan. Council website updated, media release, existing displays updated.</p> <p>Final meeting of the Think Tank Team to be held on 18 August 2017.</p> <p>The Master Plan signage has been erected at the PRG for information purposes.</p> <p>Consideration needs to be given to the management of this project moving forward and the implementation once the clubs have relocated to the Dial Regional Sports Complex.</p> <p>The development of a business plan is required.</p>	Infrastructure Services	30/06/2018	100	100	

Quarterly Performance Report to Council

Future Direction: 2 A Connected Central Coast

Strategy: 2.3.4 Continue to plan for/mitigate potential community risks and maintain business continuity capacity associated with natural disasters and emergencies

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
2.3.4.1 Complete investigation into rural flood catchments	Carry over from 2016-17. Discussion with DPIPWE instigated for Farm dam safety reports. Flood Catchments identified with Leven and Forth rivers being the major systems and the Blythe River, Gawler river, Penguin Creek, Claytons Rivulet, as the lower level systems. Flood warning systems are needed for the Leven and Forth rivers whereas the other streams/catchments are initially considered to have a lower flood risk . Catchment plans, and mapping will be prepared in 2018/2019.	Infrastructure Services	30/04/2018	100	50	Deferred
2.3.4.2 Review and update Central Coast Emergency Management processes and procedures	Project delayed due to a lack of suitable staff. Search for suitable Project Officer with assistance of SES Regional Manager was unsuccessful. Project to be included in 2018/19 Literature search conducted.	Infrastructure Services	31/12/2017	100	48	Deferred
2.3.4.3 Source funding for flood warning systems in the Forth and Leven Rivers	Funding programs are generally only announced in September and December. The 2017/18 NDRF grant program was not announced in September as originally planned. Discussions with SES Hobart indicate that our system would not be looked upon favorably unless it also is part of a major flood study. Further discussions with Bureau of Meteorology are scheduled to determine if there are other sources of funding available. No other sources of funding available. Matter to be considered as a part of the 2018-2019 budget considerations.	Infrastructure Services	30/06/2018	100	50	Deferred






Quarterly Performance Report to Council

State Government announced a new program in June 2018 to part fund flood modelling studies but nothing included for Flash Flooding warning equipment

Future Direction: 4 The Environment and Sustainable Infrastructure

Strategy: 4.3.1 Conduct a review of all Council community/operational assets

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
4.3.1.1 Develop and implement improved parking signage including a new theme, directional signs, internal signs and wayfinding signs	Design of sign and locations are complete. Quotations for fabrication and installation have been requested and closed on 9 August 2017. Two quotations were received of which Tongs Sheet Metal was successful. Installation commenced during December 2017 and was completed in January 2018.	Infrastructure Services	30/09/2017	100	100	
4.3.1.3 Finalise negotiations with the Department of State Growth to hand over Preservation Drive to the Council	Matter discussed with Manager Network Planning at Dept. State Growth (DSG) in August 2017, who agreed to follow up on the matter. Discussions with State Growth/Infrastructure Tasmania instigated by GM of Council. Formal negotiations commenced on handover to Council. Agreement reached on compensation for taking on Preservation Drive and Mission Hill Road. Letter accepting offer forwarded to DSG and awaiting Deed of Grant. Deed of Grant signed by both parties and payment made to Council. Road is officially the responsibility of Council as of 15 June 2018	Infrastructure Services	31/12/2017	100	100	
4.3.1.4 Implement time zone changes outlined in Parking Plan	Changes to the Wharf Area, Crescent Street and Main Road, Penguin and side streets were implemented in 2016-17. The 2-hour limit was introduced to the Coles/Furners Parking Area following installation of new signage in	Infrastructure Services	31/12/2017	100	100	



Quarterly Performance Report to Council

December 2017.

Remaining changes include Patrick Street (on-street) and Victoria Street Car Park from all day to two hours. These areas will not be considered for change until after the construction of Quadrant Car Park (East) and a further parking survey, conducted in November 2018 for consistency with earlier surveys.

4.3.1.5 Investigate shared parking arrangements with other private car park/land owners

There are three private car park/land owners to have discussions with this year.

Infrastructure Services



30/06/2018


100

10

Deferred

To be completed in the first half of 2018-2019.

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
4.3.1.7 Complete the Weed Management plan	The Weed Management Plan was adopted by council on the 25 June 2018	Infrastructure Services	31/03/2018	100	100	
4.3.1.8 Construct/seal Quadrant East car park	This car park area is included in the 17/18 works programme and funded by the accelerated grants scheme. Survey work is complete, preliminary layouts have been considered and final design complete. Tender advertised in March 2018 and approved at Council meeting 16 April 2018. Works well progressed by 30 June 2018, to be completed early July 2018.	Infrastructure Services	30/04/2018	100	90	

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
4.3.1.9 Re-design/construction of the Reibey Street/Crescent Street/Kings Parade/Queens Garden area	Several design layouts have been prepared and presented to Councillors at a workshop held 7 August 2017. Engagement Plus has been appointed to provide advice and participate in the public consultation process. Consultation with adjacent landowners and	Infrastructure Services	30/06/2018	100	70	



Quarterly Performance Report to Council


businesses commenced on 31 August 2017. M R Cagney were also engaged to provide landscape design guidance for the Queens Gardens. Representatives of the public were called on to join study circles during October 2017. Refined preliminary layouts were presented to the group on 25 October 2017 at the first meeting of the study circle members. Public consultation sessions in Apex Park and the Farmers Market were conducted in November with information also displayed at Penguin Visitor Centre, Ulverstone Visitor Centre, Council Administration Offices and available on Councils web page. The final date for submission of feedback was 1 December 2017, with collation of responses now being conducted. The most popular design element was the relocation of the Hobbs Parade roundabout and removal of the service road as indicated in option 2. The next most popular option was the removal of the intersection at the end of Reibey Street as shown in option 4. There were also positive comments about a mini roundabout at the end of Reibey Street as shown in option 3, but options 1 and 3 were generally not favoured. There was strong support for enhancement of the Queens Gardens and relocation of the Boer War Memorial. The designs have also been considered by place maker, David Engwicht. The option for closing the Reibey Street intersection and diverting Reibey Street to the bridge roundabout was recommended in this review as it provides the best linkage and safest crossing options between Reibey Street and the Wharf area. Future consultation to be based around this concept.

Quarterly Performance Report to Council


ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
Strategy:	4.3.2 Progress the development of a bus interchange area on Wongi Lane					
4.3.2.1 Complete the construction the Wongi Lane bus stop area	Construction work was completed in August 2017. Pavement colouring treatments for the intersection thresholds were completed in November 2017. Fabrication of bus shelters is complete, they will be installed during February 2018. Completed and opened to buses in June 2018	Infrastructure Services	31/08/2017	100	100	
Strategy:	4.3.3 Improve recreational amenities and play equipment in the Council's key foreshore parks					
4.3.3.1 Develop and commence implementation of the Perry-Ling Gardens Management Plan	A draft framework for the plan has been developed.	Infrastructure Services	31/03/2018	100	5	
4.3.3.2 Continue upgrading beach accesses to current access standards (includes Apex Caravan Park access to West Ulverstone Beach and Johnsons Beach)	Beach Road access upgrade completed. West Beach Upgrade completed. Johnsons Beach access to be installed early in 2018	Infrastructure Services	30/06/2018	100	100	
4.3.3.3 Continue implementation of the Johnsons Beach Master Plan including planning for a limited mobility beach access point and updating of signage in the area	New signage has been installed and preliminary designs have commenced on the limited mobility access and the works scheduled for November 2017.	Infrastructure Services	31/12/2017	100	100	
4.3.3.4 Development of a Pump and Jump Bike/Learn to Ride Track in Fairway Park	This project is being developed by the Lions Club of Ulverstone. They will be applying to the Tasmanian Community Fund and other sources of funding for the project. Whether the project proceeds will depend on the success of their applications.	Infrastructure Services	30/06/2018	100	100	

Quarterly Performance Report to Council


Strategy: 4.3.4 Proactively seek/optmise grant funding opportunities to invest in assets

4.3.4.1 Investigate improvement options for the Trevor/Lovett Streets intersection and consider funding opportunities	Traffic counts are completed. Analysis of data is required prior to consideration of design options, preparing cost estimates and considering funding opportunities. Options were presented to Council workshop on 25 September 2017. Funding opportunities will be considered if and as they arise.	Infrastructure Services	31/05/2018	100	100	
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Strategy: 4.3.5 Continue to invest in the Council's stormwater infrastructure

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
4.3.5.1 Commence preparation of stormwater management plans in accordance with the Urban Drainage Act 2013	Project plan and schedule created 13 February 2018. Preparation of Stormwater Management Plan commenced. Engineer employed to progress this task, draft plan to be completed in July 2018.	Infrastructure Services	30/06/2018	100	70	

Strategy: 4.4.1 Investigate and plan for the effects of climate change on our local areas

4.4.1.1 Develop a plan to implement energy efficiencies within our buildings	Council received funding to assist with the installation of solar panels on the stadium at the Ulverstone Sports and Leisure Centre. As part of the design process Pitt and Sherry have been engaged to undertake an assessment of high use buildings and to recommend options. This report has now been received and is under consideration. This action links to 5.3.1.4.	Infrastructure Services	30/06/2018	100	80	
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Quarterly Performance Report to Council

4.4.1.2 Investigate funding opportunities to mitigate the impacts of climate change on the Council's assets

Formal requests forwarded to Senators for Tasmania and State members of Parliament for advice on funding sources. Nil advice received back and it appears that there is no funding available until 2018.

Infrastructure Services 30/06/2018 100 100



Confirmation received from LGAT that there are no funding programs in 2017/18 for the mitigation of climate change effects. They also advised that they have been working with the Tasmanian Climate Change Council on possible future programs but no decision has been made at this time.

Council needs to become more active with other affected Tasmanian Councils in lobbying both State and Federal Governments for funding programs for Climate Change Adaption and Mitigation

No funding included in Commonwealth Government budget although there may be further announcements in the forthcoming election

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
4.4.1.3 Commence upgrading of street lighting in Central Coast to LED system	<p>LGAT has been advised that Council wishes to be part of the North West LED Street Lighting changeover and discussions and contract documentation is being prepared.</p> <p>As other Councils in the North West have recently advised LGAT that they dont wish to be part of the upgrade program, CCC is now being included in the Southern Councils program ie Brighton, Kingborough, Sorrell, Tasman.</p> <p>Project has commenced with weekly project team teleconferences e.g. Design team, Communications Team etc. Name of project to be determined in near future.</p> <p>Project Timelines defined - Design, Documentation & Tendering -October to April/May, Construction in Central Coast - October to December 2018</p> <p>Negotiation with TasNetworks continuing due to</p>	Infrastructure Services	30/06/2018	100	100	






Quarterly Performance Report to Council

agreement forwarded by TasNetworks requiring 25% increase in costs.

As no on ground action in this financial year. Project to be included in 2018/19. 2017/18 project now completed.

Strategy: 4.4.2 Increase diversion of waste from landfill and increase waste stream recycling capacity

4.4.2.1 Continue with the upgrading of Transfer Stations and Resource Recovery Centre to meet current usage	Carry over from 2016-17 Leachate drain at RRC has been installed and is completed. New Drum Muster Compound has been constructed. New Steel Bin Site has been completed and is in operation. Upgrade of Preston Transfer Station overflow bin is complete.	Infrastructure Services	30/09/2017	100	100	
ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
4.4.2.2 Implement the Food Organic and Garden Organics (FOGO) program if feasible	Draft power point presentation for Council workshop completed 30 October 2017. Presentation to Council workshop re costing and options. Requested costing information from current waste collection contractor re impact of FOGO collection and possible non-Dulverton processing option. Received costing information from current waste collection contractor re impact of FOGO collection and possible non-Dulverton processing option. Council indicated a willingness to proceed with a non-Dulverton processing option discussed at Council workshop.	Infrastructure Services	30/04/2018	100	36	
4.4.2.3 Complete upgrade of Preston Transfer Station to meet demand and standards	Preparations commenced with works to be undertaken early in 2018. Weather delays experienced. Project planned for 2017/18 completed in April 2018.	Infrastructure Services	31/03/2018	100	100	

Quarterly Performance Report to Council

Further projects planned in 2018/19.

Future Direction: 5 Council Sustainability and Governance

Strategy: 5.2.1 Continue program of business unit service and process reviews

5.2.1.1 Implement Integrated Project Management system across the organisation	A meeting with CAMMS (strategy management and strategic planning software) was held on 28 July 2017 to discuss Councils requirements for the IPM framework. CAMMS have commenced workflow refinement, with feedback from Council provided in December 2017. The workflows were refined in January 2018 and reviewed. Guidelines and business rules to be developed prior before rollout to the organisation.	Infrastructure Services	31/12/2017	100	75	
5.2.1.2 Undertake a Private Works process review		Infrastructure Services	30/06/2018	100	100	
ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
5.2.1.3 Complete review of the Council's Fleet Management	Preliminary record search under way. Finalisation of project plan being determined by the Senior Leadership Team at February 2018 meeting. Review progressing with a completion date of September 2018. Project to be continued into 2018/19.	Infrastructure Services	28/02/2018	100	70	Deferred
5.2.1.21 Implement 'Lean' into Infrastructure Services Groups	Project is not possible with current workloads of Group Leaders, Team Leaders and other Key staff in Infrastructure. As well funding will need to be provided so that staff can undertake implementation instead of their current jobs. As well, training of other key staff in Assets and Engineering Services is required so that Lean can be introduced.	Infrastructure Services	30/06/2018	100	100	



Quarterly Performance Report to Council

5.2.1.22 Implement the new corporate geographic information system	The new system (Spectrum) is available and training has been given on the new system. Staff that were not available for the initial training will be trained on an individual basis. Bugs with zooming in being sorted.	Infrastructure Services	31/03/2018	100	100	
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Strategy: 5.2.2 Develop service levels for all services delivered by the Council

5.2.2.1 Document and Implement service levels for the open space and parks area	Framework for the development of the service levels has commenced and is in draft form. Limited time and resource to progress this action. 2018/2019.	Infrastructure Services	30/06/2018	100	10	Deferred
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Strategy: 5.3.1 Review existing asset investment and performance

5.3.1.1 Implement plans for the sale of Council surplus land associated with development and the Central Coast Open Space and Recreation Plan (Gawler Road and Overall Street)	Draft Planning Application report completed. Plan of Subdivision plans updated. Development application (subdivision) submitted to Land Use Planning seeking approval. Planning Approval received at end of November. Consultants engaged to provide engineering drawings. Engineering Drawings approved	Infrastructure Services	30/06/2018	100	100	
5.3.1.4 Investigate strategic energy efficiency programs that would benefit the Central Coast area	This action links with action 4.4.1.1	Infrastructure Services	30/06/2018	100	100	

Strategy: 5.3.2 Identify new opportunities to expand the Council's relatively narrow revenue base

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
5.3.2.1 Investigate opportunities for investment in renewable energy programs	Assets Group Leader has engaged Pitt & Sherry to investigate the options for Council. This report will be received in March and the SLT will consider the options provided and determine how to progress the implementation. Investigations have revealed that a large scale	Infrastructure Services	30/06/2018	100	40	


Quarterly Performance Report to Council

operation will be costly, and that Council would need to partner with an energy company to progress the matter.

Matter to be reconsidered as part of the Climate Change Action Plan review.

Will form part 2018-2019 Strategic Actions.

Strategy: **5.4.4 Implement the Council's Communication and Engagement Plan, including the development of a community engagement toolkit**

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
5.4.4.1 Engage with the community on changes around the Queens Garden precinct	<p>Several design layouts have been prepared and presented to Councillors at a workshop held 7 August 2017. Engagement Plus has been appointed to provide advice and participate in the public consultation process. Consultation with adjacent landowners and businesses commenced on 31 August 2017. M R Cagney were also engaged to provide landscape design guidance for the Queens Gardens.</p> <p>Representatives of the public were called on to join study circles during October 2017. Refined preliminary layouts were presented to the group on 25 October 2017 at the first meeting of the study circle members. Public consultation sessions in Apex Park and the Farmers Market were conducted in November with information also displayed at Penguin Visitor Centre, Ulverstone Visitor Centre, Council Administration Offices and available on Councils web page. The final date for submission of feedback was 1 December 2017, with collation of responses now being conducted.</p> <p>The most popular design element was the relocation of the Hobbs Parade roundabout and removal of the service road as indicated in option 2. The next most popular option was the removal of the intersection at the end of Reibey Street as shown in option 4. There were also positive comments about a mini</p>	Infrastructure Services	30/04/2018	100	100	

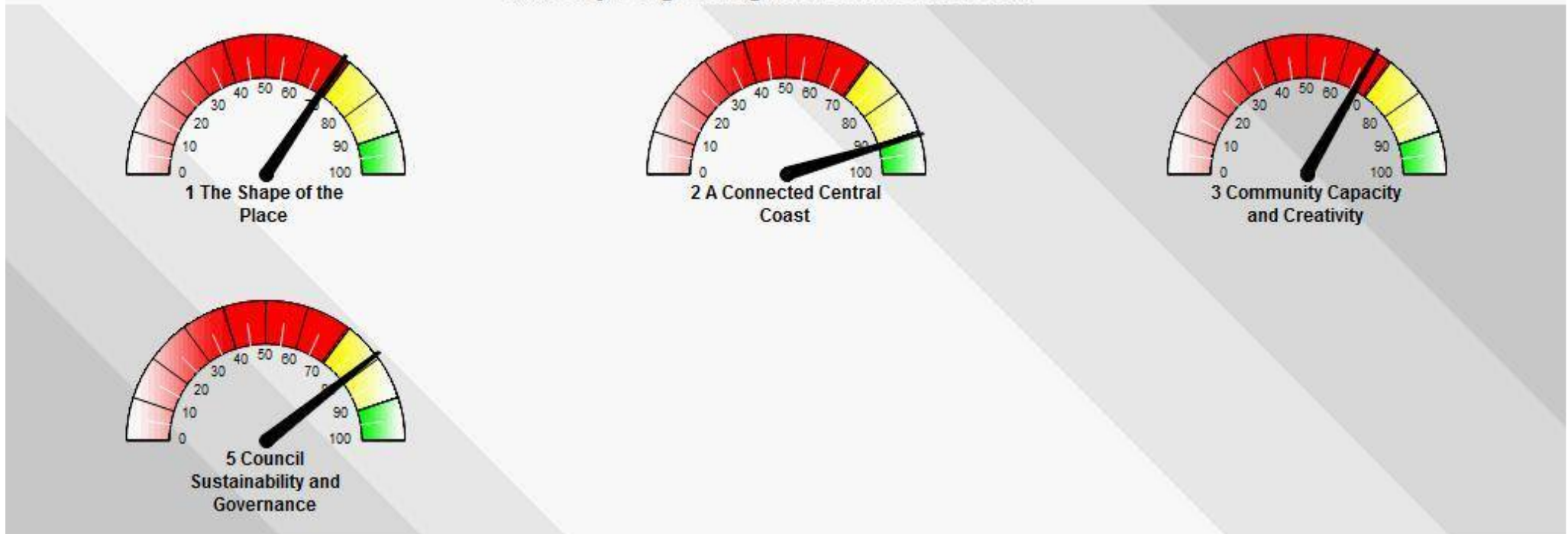
Quarterly Performance Report to Council

roundabout at the end of Reibey Street as shown in option 3 , but options 1 and 3 were generally not favoured. There was strong support for enhancement of the Queens Gardens and relocation of the Boer War Memorial.

The designs have also been considered by place maker, David Engwicht. The option for closing the Reibey Street intersection and diverting Reibey Street to the bridge roundabout was recommended in this review as it provides the best linkage and safest crossing options between Reibey Street and the Wharf area. Future consultation to be based

Quarterly Performance Report to Council

Quarterly Progress against Future Directions



FUTURE DIRECTION	NO. OF ACTIONS REPORTED ON	NO. OF ACTIONS AT LEAST 90% OF TARGET	NO. OF ACTIONS BETWEEN 70 & 90% OF TARGET	NO. OF ACTIONS LESS THAN 70% OF TARGET	NUMBER OF DEFERRED ACTIONS	NUMBER OF ONGOING ACTIONS	ACTIONS WITH NO TARGET	INCOMPLETE ACTIONS
1 The Shape of the Place	5	3	0	2	0	0	0	0
2 A Connected Central Coast	7	6	0	0	1	0	0	0
3 Community Capacity and Creativity	3	2	0	1	0	0	0	0
5 Council Sustainability and Governance	10	7	1	0	2	0	0	0



At least 90% of monthly Action target achieved



Between 70 and 90% of monthly Action target achieved

Quarterly Performance Report to Council




Less than 70% of monthly Action target achieved

Corporate Folder Actions

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
Future Direction: 1 The Shape of the Place						
Strategy:	1.1.1 Staged implementation of the Dial Sports Complex Master Plan					
1.1.1.2 Complete construction and commission the new Dial Regional Sports Complex	Works continuing as planned. Works completed and official opening was held on 31 March.	Office of General Manager	31/03/2018	100	100	
Strategy:	1.1.3 Progress the consolidation of equestrian activities to Batten Park					
1.1.3.1 Completion of business plan and estimates to ascertain feasibility of consolidation of equestrian activities to Batten Park	Action Plan for the completion of the business plan has been signed off. Draft Business Plan was developed, however on review will require further investigation and consideration. Matter will be considered in latter part of 2017-2018.	Office of General Manager	30/06/2018	100	25	
Strategy:	1.1.6 Investigate feasibility of further development of the Leven Canyon Floor Walk as a major adventure tourism experience					
1.1.6.1 Review and update the Leven Canyon Master Plan	Project Proposal completed and preliminary work commenced on the review. The project group has met on a number of occasions and provided input into plan. A Councillor workshop has been undertaken and was endorsed by Council at the March Council meeting.	Office of General Manager	30/04/2018	100	100	

Quarterly Performance Report to Council


Strategy: 1.3.1 Identify and promote appropriate land for industrial and commercial use

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
1.3.1.1 Complete the accommodation strategy	<p>A profile of the Central Coast is being developed. This profile will create the rationale for the Strategy as well as providing benchmarks for measurement.</p> <p>A draft Strategy was submitted for feedback and comment. Variations are needed to meet needs of the Council. Inquiries will be made to the Office of the Coordinator General relating to an evidence-base for the Strategy and potential engagement activities.</p> <p>A summary of the Tourism Accommodation Supply Analysis: North West was received by the Office of the Coordinator General. The Study that has not been released to the public was prepared by tourism consultancy TRC with input from the Cradle Coast Authority. The three page brief focuses on the Burnie, Devonport and Cradle Mountain hubs and provides insights for future tourism demand. Three scenarios are presented for tourism demand, which are based on tourism growth assumptions with a key finding for the type of tourism accommodation identified.</p> <p>The Accommodation Strategy was revised to incorporate the Office of the Coordinator General report, which provides an evidence-base for the Strategy. The draft Strategy was sent to the General Manager for review 7 November.</p> <p>The draft Strategy will be presented to the Senior Leadership Team on 20 March and to Councillors at a workshop on 26 March 2018.</p> <p>The draft Strategy was presented to the Senior</p>	Office of General Manager	31/03/2018	100	100	



Quarterly Performance Report to Council

Leadership Team and presented at a Councillor workshop. The Strategy will be put before the April Council Meeting for endorsement.

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
	The Strategy was adopted 16 April 2018.					
1.3.1.4 Review and update the Wharf Precinct Plan, including trial of pop-up food shops	<p>The Senior Leadership Team has reviewed this action and propose to link the Wharf Precinct Plan/CBD revitalisation plan and the Retail Plan into one strategy.</p> <p>David Engwicht (Place making consultant) will be coming to Ulverstone to run an 'exploring possibilities' workshop.</p>	Office of General Manager	30/04/2018	100	20	

Future Direction: 2 A Connected Central Coast

Strategy: 2.1.2 Review and implement the Council's gateway signage

2.1.2.1 Installation of gateway signage to Ulverstone and Penguin	Works have been completed.	Office of General Manager	30/09/2017	100	100	
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Strategy: 2.1.3 Develop a 'sense of place' within our central business districts


2.1.3.2 Develop a Retail Plan for Central Coast	<p>Draft project proposals have been submitted for review and comment. Further considerations are needed for the project plan and the project proposal will be revised.</p> <p>A consultant is being considered to engage with the local community and retailers. The consultant's proposal includes a component on supporting retailers.</p> <p>The consultant will visit Central Coast mid-November to conduct a site inspection. The site inspection will inform a project plan for Council consideration that</p>	Office of General Manager	30/04/2018	100	35	Deferred
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
Quarterly Performance Report to Council

will include a retail component.

The Council will consider the Till Booster project.
Action deferred to 2018/19.

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
2.1.3.3 Investigate opportunities to make our central business districts attractive and a vibrant community hub for locals and visitors alike	<p>An engagement consultant has submitted a proposal that is under consideration. The contemporary place-making approach includes central business district makeover program.</p> <p>Following a site inspection mid-November, the prospective consultant will provide a project plan to the Council. The consultancy will include community engagement and project support.</p> <p>A 7-day makeover project is being considered for the Council.</p> <p>Creative Communities have been engaged to facilitate a 7 Day Makeover project in Ulverstone. The project seeks work with the community to deliver small-scale/high-impact projects within the CBD to create spaces that are both visually appealing and functional.</p> <p>The Makeover will take place 23-29 June 2018 in the Ulverstone CBD.</p>	Office of General Manager	30/04/2018	100	100	

Strategy: 2.3.1 Support and/or develop local, sustainable food initiatives

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
2.3.1.1 Create articles on our farmers, producers, gardens, chefs, cooks and healthy food initiatives	An article was created for issue 10 of the Council community eNewsletter. The Council were invited by the Australian Red Cross to lead a FoodREDi food	Office of General Manager	30/06/2018	100	100	



Quarterly Performance Report to Council



education program with project partners Ulverstone Neighbourhood House and Housing Choices Tasmania who enabled the initiative to be targeted and delivered to our most at need population groups. The six week program aimed to create an enjoyable experience of cooking and eating together and improve understanding of basic nutrition (Australian Food Guidelines), food safety and how to eat healthily on a limited budget.


Since the initiative started in late 2016, 32 'Healthy Food Recipe' cards have been created and promoted across Council's digital platforms. Over this time, the Council has received 10 expressions of interest from local cafes and restaurants to participate in the initiative. Key project objectives are: to celebrate our local cooks, chefs and restaurants and to increase the community's knowledge in preparing and cooking healthy food. Project partner Eat Well Tasmania regularly 'shares' Facebook posts and promotes the initiative, which further showcases and markets local cafes and restaurants.

Evaluation of the Australian Red Cross FoodREDi food education program is now complete. Results indicate the initiative was extremely beneficial for participants ability to purchase, prepare and cook food as well as interpret and understand nutritional information. It is suggested that the program is creating potentially long-term, positive health benefits for the target group. Planning has now commenced with the Ulverstone Neighbourhood House and Housing Choices Tas. for a second round of the FoodREDi program. It is anticipated that this round of the program will target the broader Central Coast



Quarterly Performance Report to Council

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
	community and brief articles will be used to market the healthy food initiative using (for example) the Coast to Canyon place brand message, 'healthy, fresh food... it's in our nature'.					
2.3.1.2 Promote healthy food options at community events	<p>A second round of the six-week FoodREDi food education program will be held Wednesdays, commencing 7 March 2018.</p> <p>The FoodREDi food education program is being delivered in West Ulverstone. The programme has been well received by participants.</p> <p>The FoodREDi program was successfully delivered in West Ulverstone.</p>	Office of General Manager	30/06/2018	100	100	

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
2.3.1.3 Identify/promote food preparation classes	<p>The Australian Red Cross FoodREDi food education program has been identified. The Council are partnering with Ulverstone Neighbourhood House who will deliver the program. FoodREDi programs aim to create an enjoyable experience of cooking and eating together and along the way gain understanding of basic nutrition (Australian Food Guidelines), food safety and how to eat healthily on a limited budget. Over the course of the six-week program to be held in October and November, the food resources in our area will be mapped and participants will learn how to take advantage of them. The program also aims to build connections to help overcome social isolation.</p> <p>The FoodREDi course commenced 18 October and was well attended by the maximum number participants. Each class first explores a topic with additional resource material provided for the</p>	Office of General Manager	31/12/2017	100	100	

Quarterly Performance Report to Council

participants FoodREDi folders. Participants then undertake food preparation and cooking exercise and sit down to eat together. The first week was titled 'REDi and Safe' and the class held in final week of October was REDi to Eat. Further topics studied in November classes are: REDi to Save; REDi to Choose; REDi to Cook; and REDi to Move. A seventh week of the initiative has been created with the Council's Environmental Officer facilitating a presentation on safe food handling that will be held 29 November. This additional class will drill down further on information learned in week one, 'Redi and Safe'. The Council-led seventh week of the food preparation and cooking classes will also be attended by volunteers of the Ulverstone Neighbourhood House.


The successful FoodREDi food education program held in October and November 2017 has been promoted with an article in the Council community

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
	eNewsletter and multiple promotions across Council's digital platforms (Facebook and website). Following the success of the program, planning has commenced for a second round of the FoodREDi program with key project partners the Australian Red Cross, Ulverstone Neighbourhood House and Housing Choices Tasmania that will be held early 2018.					



Quarterly Performance Report to Council

Strategy: 2.3.2 Engage with the community to achieve meaningful positive local ageing outcomes

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
2.3.2.2 Implementation of the Central Coast Dementia Friendly Community Framework	<p>The Dementia-Friendly Central Coast Framework was distributed to participants of focus groups. A Working Group is being formed.</p> <p>A meeting of the Working Group is scheduled for 13 September 2017. Invitations and a registration form have been sent to members. The process for the meeting (a Mayor's Roundtable event) has been developed. Participants will form groups to identify actions to allow all voices to be heard. The collated list of actions will be circulated to the Working Group for consideration prior to the meeting/roundtable.</p> <p>The Roundtable meeting of the Working Group was held and well attended by service providers, people with dementia, careers and community members. Participants discussed, considered and prioritised potential actions. Information from the meeting will be used to develop a preliminary Action Plan that will be distributed to the group as a meeting output.</p> <p>The preliminary (draft) Action Plan was developed as an output of the Roundtable meeting. The draft Action Plan was sent to participants 2 October. Participants were invited to submit comments and feedback on the Action Plan. Pleasingly, the vast majority of a feedback was extremely positive and only minor adjustments were made to the draft Action Plan. The Working Group also nominated actions they would like to be involved with including 'developing a Memory (type) Café'. The Action Plan was "confirmed", sent to participants and placed on the Council's website. An application for grant funding was submitted for the project in the Department of Premier and Cabinet's Liveable</p>	Office of General Manager	30/06/2018	100	100	



Quarterly Performance Report to Council

Communities Grant Program 2017-2018 (Sport, Recreation and Community division).

A meeting of the Memory (type) Café project team

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
	<p>will be held 8 December. A meeting of the Working Group is scheduled for 13 December. The first component of the Working Group meeting will be a training session facilitated by a clinical nurse consultant for the dementia support service (Tasmanian Health Service). Following the training (that will include Council customer service staff members), the Group will consider and identify a Dementia-Friendly Central Coast brand and logo that will be consistently used for project initiatives.</p> <p>The Council's application for grant funding by the Department of Premier and Cabinet's Liveable Communities Grant Program 2017-2018 (Sport, Recreation and Community division) was successful. The total grant application was awarded, totalling \$15,007.30 including GST. The Memory (type) Café project team met 8 December and outputs of the session were distributed. The Working Group meeting was held 13 December. The working group meeting consisted of a facilitated dementia-awareness training session and selection of the Dementia-Friendly Central Coast logo that will be consistently used for project initiatives. Recruitment of business and volunteer trainers to be known as Dementia Friends and Dementia Champions has commenced along with investigations for delivery of a school-based education short course called Kids4Dementia. A grant application to Dementia Friendly Communities, Community Engagement Program was submitted for the Central Coast Dementia Friends project, which will fund training resources.</p>					



Quarterly Performance Report to Council

The Memory (type) Café project team met 13 February for a second planning session. The group resolved to name the memory café: Connect Café. It was also decided that the grant funded choir activity will be combined with the memory café. The choir component is a ten-week activity, anticipated to commence in mid 2018. A public launch will be planned for the Connect Café & Choir.

A third planning session was held 6 March with the team adopting Dementia Australia's Community Café Toolkit as a framework to guide the project. A Communication Plan has been drafted for implementation by the group.

The Connect Café will launch 26 June in the Gnomon Room, Ulverstone. The pilot program will run for a 10 week period.

Future Direction: 3 Community Capacity and Creativity

Strategy: 3.1.5 Develop a pool of mentors and program of activities to support emerging community leaders, innovators and entrepreneurs

3.1.5.1 Define a model/process to support emerging community leaders, innovators and entrepreneurs

Research commenced on global case studies supporting emerging community leaders, innovators and entrepreneurs.

Office of General Manager

30/06/2018

100

100



A project proposal is being developed.

A draft project proposal was sent to the General Manager 13 June 2018.

The proposal is being drafted.

The draft proposal is being finalised.

Quarterly Performance Report to Council

Strategy: 3.3.6 Implement the Central Coast Events Strategy

3.3.6.1 Consider a week-long theme of events for Central Coast

Office of General Manager

31/03/2018

100

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ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
3.3.6.2 Facilitate community events to be held during the Australian Masters Games	<p>Council working with the Central Coast Chamber Commerce & Industry to encourage businesses to promote the CBD to the participants. Visitor Centre personnel as well as Caves to Canyon will be present at the Wharf Precinct area for promotion purposes. Investigating additional parking options at Anzac Park and area near the Yacht Club.</p> <p>Working group, consisting of AMG, community members and Council are working on three days of events from Friday, 20 October to Sunday 22 October down at the Ulverstone Wharf Precinct.</p> <p>Event was successful.</p>	Office of General Manager	30/11/2017	100	100	

Future Direction: 5 Council Sustainability and Governance

Strategy: 5.1.1 Complete and implement the Strategic Human Resource Plan

5.1.1.2 Develop and implement an employee engagement strategy

Seeking quotes for an employee engagement survey.
 Quotes received and Nic Stevens from Advance Workforce Development is presenting to SLT in April. Advanced Workforce Development have been engaged to undertake an Organisational Health Survey, this will feed into a Workforce Culture Plan. This project will continue during the 2018/19 financial year.

Office of General Manager

30/06/2018


100

95




Quarterly Performance Report to Council


Strategy: 5.1.2 Develop an 'Employer of Choice' Strategy

5.1.2.1 Work towards becoming known as an 'Employer of Choice'	The Council's application for Employer of Choice was submitted in December 2017. First round judging will conclude in February 2018. Further outcomes and strategies will be derived from the feedback received from the judging panel. Judging for Employer of Choice has now concluded and results will be announced in June 2018.	Office of General Manager	30/06/2018	100	100	
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Strategy: 5.2.1 Continue program of business unit service and process reviews

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
5.2.1.6 Complete review of the policies of the Council	Progressing the review of the Council Policies, Practices and Key Decisions at the Council's Operation Leadership Team meetings. The review will be completed by October 2017 with changes completed by December 2017. Policies have been reviewed and will be presented to June Council meeting (with the exception of old policies which will be removed). Was completed by 30 June and going to July 2018 Council meeting.	Office of General Manager	31/03/2018	100	81	

Strategy: 5.3.1 Review existing asset investment and performance

5.3.1.3 Develop a Central Coast Population Growth Strategy	The spine for the Strategy was created. Development of the Strategy document commenced. A draft Strategy was submitted for review. Feedback was provided and the Strategy will be revised to reflect comments and changes needed. The draft Strategy was considered by the Council's Senior Leadership Team (September 2017) feedback and comments at this meeting were	Office of General Manager	31/10/2017	100	100	
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Quarterly Performance Report to Council

provided. The Strategy will be revised and workshopped with Councillors.

The draft Strategy was presented at a Councillor Workshop 13 November and endorsed at the November Council Meeting.

Strategy: 5.4.1 Work together with service clubs and community groups to sustainably improve local community infrastructure and activities

5.4.1.1 Meeting of Service Clubs to discuss ideas for the following year and how they might work together

Office of General Manager 31/05/2018 100 100




Strategy: 5.4.3 Develop a Social Media and Digital Marketing Plan


ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
5.4.3.2 Develop a Framework to guide new digital platform integration into community engagement processes	<p>Planning for an engagement methods matrix commenced.</p> <p>Research for the engagement methods matrix continued. The framework will be placed on Council's Intranet as a user-friendly tool for staff to implement engagement activities.</p> <p>Grounded in the International Association for Public Participation, a methods matrix has been developed.</p>	Office of General Manager	30/06/2018	100	100	
5.4.3.3 Implement a digital engagement platform/tool and train key staff	Action deferred until 2018-2019.	Office of General Manager	30/06/2019	100	5	Deferred

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Strategy: 5.4.4 Implement the Council's Communication and Engagement Plan, including the development of a community engagement toolkit

5.4.4.4 Develop regular themed round-table forums to be hosted by the Mayor to meet and engage with business and community leaders – engage with retailers to explore opportunities and threats to business start-ups; and opportunities to increase business investment in the Central Coast (CBD and tourism destinations)	To be completed in 2018-2019.	Office of General Manager	30/06/2018	100	10	Deferred	
5.4.4.5 Develop brochures based on the capital brand framework using the 'it's in our nature message'	A social media campaign has been developed and scheduled. Six "...it's in our nature" brochures based on food and tourism-related concepts will be posted on Facebook fortnightly commencing 11 April 2018. The first brochure promoting Coast to Canyon is being designed. Coast to Canyon, RV-Friendly and Leven Canyon brochures have been designed using the 'it's in our nature' message.	Office of General Manager	30/06/2018	100	100		

Strategy: 5.5.1 Investigate strategic alliance opportunities to improve economies of scale and scope in service delivery and the further development of Central Coast

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
5.5.1.1 Participate in the Regional Waste Management Governance review	A report was endorsed at the September 2017 Council meeting to further advance a joint standing committee for Regional Waste Management Governance. All seven Councils involved have agreed to the next stage. Applications have been called to co-ordinate the next stage of the process. It is expected to have someone in place by early May. The Waste Management Coordinator presented to Councillors at a workshop on 2 July 2018.	Office of General Manager	31/12/2017	100	100	

Quarterly Performance Report to Council

Quarterly Progress against Future Directions



1 The Shape of the Place



2 A Connected Central Coast



4 The Environment and Sustainable Infrastructure



5 Council Sustainability and Governance

FUTURE DIRECTION	NO. OF ACTIONS REPORTED ON	NO. OF ACTIONS AT LEAST 90% OF TARGET	NO. OF ACTIONS BETWEEN 70 & 90% OF TARGET	NO. OF ACTIONS LESS THAN 70% OF TARGET	NUMBER OF DEFERRED ACTIONS	NUMBER OF ONGOING ACTIONS	ACTIONS WITH NO TARGET	INCOMPLETE ACTIONS
1 The Shape of the Place	1	1	0	0	0	0	0	0
2 A Connected Central Coast	2	1	0	0	1	0	0	0
4 The Environment and Sustainable Infrastructure	1	0	1	0	0	0	0	0
5 Council Sustainability and Governance	9	8	0	1	0	0	0	0



At least 90% of monthly Action target achieved

Quarterly Performance Report to Council



Between 70 and 90% of monthly Action target achieved



Less than 70% of monthly Action target achieved

Corporate Folder Actions

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
Future Direction: 5 Council Sustainability and Governance						
Strategy: 5.2.1 Continue program of business unit service and process reviews						
5.2.1.4 Implement the outcomes of the IT Strategic Framework	Council has conducted a review of its IT systems. This review resulted in several recommendations which will set a program for improvement over the next 2 years. Because of this study this action is no longer applicable.	Organisational Services	30/06/2018	100	100	
5.2.1.7 Staged implementation of the Council's Records Management procedures	The Records Management Business Rules have been reviewed. These have been taken to the administration officers meeting for comment. Following comment they will be distributed throughout the organisation. These were presented to the SLT and are now on the Council intranet.	Organisational Services	30/06/2018	100	100	
5.2.1.12 Investigate the requirements for a modern financial accounting system for the organisation	Council has a financial accounting system which is not being utilised to its optimal capacity. This system is currently under review to determine where improvements can be made. The review has involved some training from the software provider to assist staff in understanding the capacity of the system. An IT review was conducted, and a project plan is	Organisational Services	28/02/2018	100	100	

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being put in place to follow the recommendations of the review.

One of the key actions will be to review existing processes and the use of existing systems before considering potentially changing systems. This work will take several months.

5.2.1.13 Implement Integrated Project management system across the organisation

Training on the system occurred in the last week of July. It consisted of an overview of the system as well as preparing some workflows which mirror our current practices. Changes have been tested and modified.

Organisational Services

31/05/2018

100

50



5.2.1.14 Investigate modifications to the front counter/foyer area for security purposes

Plans have been developed in consultation with staff. The plans are currently being costed for consideration as part of the 2018/19 budget process. Have been included in draft capital program for adoption in June as part of the budget.

Organisational Services

30/06/2018

100

100



Strategy:
development of Central Coast
ACTION

5.5.1 Investigate strategic alliance opportunities to improve economies of scale and scope in service delivery and the further

PROGRESS

DEPARTMENT

COMP. DAT

TARGET

ACTUAL

PROGRES

5.5.1.3 Investigate regional and sub-regional shared services arrangements

No further progress was made in identifying opportunities for shared services arrangements, during the first and second quarter. The Council continues to participate in the regional shared services project. A report on shared services was presented to the December Council meeting. Working with Devonport to share ideas to improve processes and create efficiencies in service delivery

Organisational Services

30/06/2018

100

100



Quarterly Performance Report to Council

Future Direction: 4 The Environment and Sustainable Infrastructure

Strategy: 4.3.4 Proactively seek/optmise grant funding opportunities to invest in assets

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
4.3.4.2 Review grant opportunities as they arise in relation to the Council's Strategic Plan 2014-2024 and forward programs	Grant applications and opportunities are reviewed by the Operational Leadership Team on a monthly basis.	Organisational Services	30/06/2018	100	85	

Future Direction: 5 Council Sustainability and Governance

Strategy: 5.1.3 Undertake a Compliance Audit

5.1.3.1 Develop an Internal Audit Work Program and audit tools	QikKids payment module has been implemented and will be reviewed in March to ensure efficient utilisation of the package. There will be a review at the end of March to ensure that the new system is efficient and to identify and further improvements to the process.	Organisational Services	31/05/2018	100	95	
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Strategy: 5.3.1 Review existing asset investment and performance

5.3.1.2 Identify new opportunities to expand Council's relatively narrow revenue base	Investigation in to expanding the Council's revenue base is under review, however, specific income streams of a new nature were not identified during the first part of the year, however, continues to form part of Council's focus as an ongoing project.	Organisational Services	30/06/2018	100	100	
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Future Direction: 1 The Shape of the Place

Strategy: 1.1.1 Staged implementation of the Dial Sports Complex Master Plan

1.1.1.3 Develop an Operations Management Plan (Dial Regional Sports Complex Master Plan)	A Master Plan for the Dial Regional Sports Complex was adopted by Council on 19 June 2017. This piece of work involves putting in place leases for the facility. Leases have been developed for the Penguin	Organisational Services	31/03/2018	100	100	
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Quarterly Performance Report to Council

Football Club and the Penguin Cricket Club to cover their sporting activities. These leases were signed in February and are in place.

A further lease was developed with the Penguin Football Club to manage the function centre. Any profits derived from this facility will be shared between the two clubs. A Management Committee will be formed to ensure the lease operates in accordance with the business plan which forms part of the lease. This lease was finalized in February 2018 and the function centre is operational.

Future Direction: 2 A Connected Central Coast

Strategy: 2.1.3 Develop a 'sense of place' within our central business districts

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
2.1.3.1 Review and implement smoke-free areas within the central business districts	A survey of businesses in Reibey St was carried out to ascertain if smoking was an issue and if an area needed to be designated as being a smoking area. 85% of respondents said it would be appropriate but it need to be within reasonable walking distance. A project plan which includes options for street furniture, signage and communication has been developed. This project plan will be rolled out during the final quarter of the 2017/18 year. The Act stipulates which areas are required to be smoke free. This has been advertised. The next action that could be taken would be to prosecute offenders.	Organisational Services	30/06/2018	100	92	

Strategy: 2.2.1 Improve access for the disabled and disengaged in our community to key social and community support services


2.2.1.1 Develop a Disability Access Strategy	This has been postponed and will now commence in the 2018/19.	Organisational Services	31/01/2018	100	1	Deferred
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Quarterly Performance Report to Council

Future Direction: 5 Council Sustainability and Governance

Strategy: 5.2.1 Continue program of business unit service and process reviews

ACTION	PROGRESS	DEPARTMENT	COMP. DAT	TARGET	ACTUAL	PROGRES
5.2.1.5 Review and update the register of legal opinions	<p>The OLT are required to provide details of legal opinions that they have received to the Director Organisational Services.</p> <p>A register of legal opinions has now been developed and is reviewed at each Operating Leadership Team meeting.</p> <p>Review of records management system revealed a file for legal opinions so these have been added to the register.</p>	Organisational Services	30/06/2018	100	100	

Central Coast Council

List of Development Applications Determined

Period From: 01-Jun-2018 To 30-Jun-2018

Application Number	Property Address	Development Application Type	Description of Proposed Use	Application Date	Decision Date	Day Determined
DA217119	744 South Riana Road South Riana 7316	Discretionary Development Application	Subdivision - involving dwelling excision and amalgamation of balance land with adjoining property	09-Mar-2018	13-Jun-2018	25
DA217159	247 Penguin Road Ulverstone 7315	Discretionary Development Application	Residential (multiple dwellings - conversion of outbuilding to dwelling)	20-Apr-2018	05-Jun-2018	27
DA217197	331 South Road West Ulverstone 7315	Discretionary Development Application	Residential (conversion of existing shed to dwelling and additions - verandah) and outbuildings (shed and garage)	23-Apr-2018	04-Jun-2018	31
DA217182	60 Touchstone Lane Gawler 7315	Discretionary Development Application	Community meeting and entertainment (functions and events for up to 100 persons with ancillary public facility and food service/storage building) and Visitor Accommodation (bed and breakfast)	27-Apr-2018	04-Jun-2018	28
DA217215	9 Penguin Road West Ulverstone 7315	Discretionary Development Application	Residential (dwelling)	02-May-2018	13-Jun-2018	41
DA217210	10 Victoria Street Ulverstone 7315	Discretionary Development Application	Residential (multiple dwellings x two)	03-May-2018	05-Jun-2018	32
DA217214	80-82 Pine Road Penguin 7316	Discretionary Development Application	Residential (garage)	04-May-2018	05-Jun-2018	31
DA217082	953 Gunns Plains Road Gunns Plains 7316	Discretionary Development Application	Food services and General retail and hire - (cafe and shop)	09-May-2018	01-Jun-2018	22
DA217201	12 Coral Avenue Ulverstone 7315	Discretionary Development Application	Residential (dwelling)	10-May-2018	07-Jun-2018	27
DA217222	9 Debbie Court Ulverstone 7315	Discretionary Development Application	Residential (shed and retaining wall)	15-May-2018	21-Jun-2018	33
DA217164	Queen Street Ulverstone 7315	Discretionary Development Application	Visitor accommodation (caravan park) - walkway to facilitate beach access	15-May-2018	12-Jun-2018	24
DA217224	30 Clara Street Ulverstone 7315	Discretionary Development Application	Residential (carport)	17-May-2018	19-Jun-2018	33

Application Number	Property Address	Development Application Type	Description of Proposed Use	Application Date	Decision Date	Day Determined
DA217206	2 Levenview Court West Ulverstone 7315	Discretionary Development Application	Residential (outbuilding - shed)	17-May-2018	12-Jun-2018	21
DA217172	80 Allegra Drive Heybridge 7316	Permitted Development Application	Residential (dwelling) and outbuilding (garage)	21-May-2018	05-Jun-2018	14
DA217228	68 Linton Avenue Heybridge 7316	Discretionary Development Application	Residential - outbuilding (shed)	24-May-2018	15-Jun-2018	21
DA217225	20 Davis Street Leith 7315	Permitted Development Application	Residential (hobby potting shed)	24-May-2018	05-Jun-2018	12
DA217204	142 Stubbs Road Turners Beach 7315	Discretionary Development Application	Residential (dwelling) and outbuilding (shed)	30-May-2018	26-Jun-2018	27
DA216207	15 Hobbs Parade Ulverstone 7315	Discretionary Development Application	Food services (signs x five)	01-Jun-2018	26-Jun-2018	21
DA217230	Hales Street Penguin 7316	Discretionary Development Application	Residential (dwelling)	04-Jun-2018	29-Jun-2018	24
DA217236	55-59 South Road Ulverstone 7315	Permitted Development Application	Residential (extension to garage)	04-Jun-2018	19-Jun-2018	11
DA217209	44 Braddons Lookout Road Leith 7315	Discretionary Development Application	Residential (dwelling)	05-Jun-2018	26-Jun-2018	20
DA217232	128 Beach Road Leith 7315	Permitted Development Application	Residential (dwelling)	05-Jun-2018	26-Jun-2018	15

**SCHEDULE OF STATUTORY DETERMINATIONS
MADE UNDER DELEGATION**

Period: 1 June 2018 to 30 June 2018

Building Permits – 6

• New dwellings	1	\$345,000.00
• Outbuildings	2	\$141,556.00
• Additions/Alterations	1	\$79,000.00
• Other	0	\$0.00
• Units	9	\$1,975,000.00

Demolition Permit – 0

Permit of Substantial Compliance – Building – 0

Notifiable Work – Building – 3

• New dwellings	0	\$0.00	
• Outbuildings	1	\$23,000.00	
• Additions/Alterations	1	\$49,000.00	
• Other	1	\$40,000.00	(Dog Boarding kennels)

Building Low Risk Work – 2

Certificate of Likely Compliance – Plumbing – 12

No Permit Required – Plumbing – 4

Food Business registrations (renewals) – 10

Food Business registrations – 0

Temporary Food Business registrations – 1

Temporary 12 month Statewide Food Business Registrations – 0

Public Health Risk Activity Premises Registration – 0

Public Health Risk Activity Operator Licences – 0

Temporary Place of Assembly licences – 0



Cor Vander Vlist
DIRECTOR COMMUNITY SERVICES

Annexure 1



10 m



**CENTRAL COAST
COUNCIL**

Central Coast Council
13-Argyle Street
Lismore NSW
2557
Telephone: 02 6621 2000
Fax: 02 6621 1772
Email: info@centralcoast.nsw.gov.au

Scale = 1 :
427.140



31-May-2018

Important

This map was produced on the DECENNIAL DATUM OF AUSTRALIA 1984 (DA2017196) which is a reference to the Australian Geoid of 2004 (AGSO2004). Heights are referenced to the Australian Geoid of 2004. For most practical purposes, DA2017196, and satellite derived (GTS) coordinates, are the same as the DA2017196 (DA2017196) coordinates.

Disclaimer

This map is not a precise survey document.
Disclaimer:
This map is not a precise survey document.

All users should be aware that this map is not a precise survey document. It is a representation of the information available at the time of its production. It is not a substitute for a professional survey. The information contained in this map is for general reference only. Do not scale. Accuracy measurement should be undertaken by survey.

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**5 SHOREHAVEN DRIVE,
TURNERS BEACH
DA217196**

CENTRAL COAST COUNCIL

PO Box 220

19 King Edward Street

ULVERSTONE TASMANIA 7315

Ph: (03) 6429 8900

Email: planning@centralcoast.tas.gov.auwww: centralcoast.tas.gov.au**CENTRAL COAST COUNCIL****Land Use Planning and Approvals Act 1993****Central Coast Interim Planning Scheme 2013****PLANNING PERMIT APPLICATION****CENTRAL COAST COUNCIL**

DEVELOPMENT & REGULATORY SERVICES

Received: **27 APR 2018****Office Use Only**Application No DA27196

Date Received _____

Zone LDR

Fee \$ _____

Permitted ☐Discretionary ☒NPR ☐

Application No: _____

Use or Development Site:Site Address 5 Shorehaven DriveTurners Beach7315Certificate of
Title Reference17191315

Land Area

700sqm

Heritage Listed Property

YES ☐NO ☒**Applicant/s**

First Name

AlexMiddle
NameSurname or
Company nameOramatis Studio

Mobile

0428 854 787

Postal Address:

212 Elizabeth Street

Phone No:

Hobart7000

Email address:

alex@oramatis.com.au**Owner** (Note – if more than one owner, all names must be indicated)First
NameLeighMiddle
Name

Surname

Gurr

Phone No

0448 565 193

Postal Address:

5 Shorehaven DriveTurners beach7315

PERMIT APPLICATION INFORMATION

(If insufficient space, please attach separate documents)

*"USE" is the purpose or manner for which land is utilised.***Proposed Use**

Residential

Use Class*Office use only**"Development" is the works required to facilitate the proposed use of the land, including the construction or alteration or demolition of buildings and structures, signs, any change in ground level and the clearing of vegetation.***Proposed Development**

House

Value of the development — (to include all works on site such as outbuildings, sealed driveways and fencing)

\$450,000..... Estimate

Total floor area of the development 618 m² (includes alfresco and garages)**Notification of Landowner****If land is NOT in the applicant's ownership**

I, Alexander Hill, declare that the owner/each of the owners of the land has been notified of the intention to make this permit application.

Signature of Applicant

Date

If the application involves land owned or administered by the CENTRAL COAST COUNCIL

Central Coast Council consents to the making of this permit application.

General Managers Signature



Date 09/04/2018

If the permit application involves land owned or administered by the CROWN

I, _____ the Minister

responsible for the land, consent to the making of this permit application.

Minister (Signature) _____

Date

Applicants Declaration

I/ we Alexander Hill

declare that the information I have given in this permit application to be true and correct to the best of my knowledge.

Signature of Applicant/s



Date 09/04/2018

NB: If the site includes land owned or administered by the Central Coast Council or by a State government agency, the consent in writing (a letter) from the Council or the Minister responsible for Crown land must be provided at the time of making the application - and this application form must be signed by the Council or the Minister responsible.

Office Use Only	
Planning Permit Fee	\$
Public Notice Fee	\$
Permit Amendment / Extension Fee	\$
No Permit Required Assessment Fee	\$
TOTAL	\$
Validity Date	

SEARCH OF TORRENS TITLE

VOLUME 171913	FOLIO 15
EDITION 2	DATE OF ISSUE 05-Apr-2017

SEARCH DATE : 21-Feb-2018

SEARCH TIME : 02.40 PM

DESCRIPTION OF LAND

Town of TURNERS BEACH

Lot 15 on Sealed Plan 171913

Derivation : Part of Lot 463, 484A-2R-0P Gtd. to William Titley

Prior CT 162198/99

SCHEDULE 1

M619965 TRANSFER to LEIGH ANDREW GURR Registered
05-Apr-2017 at noon

SCHEDULE 2

Reservations and conditions in the Crown Grant if any

SP171913 EASEMENTS in Schedule of Easements

SP171913 COVENANTS in Schedule of Easements

SP171913 FENCING COVENANT in Schedule of Easements

SP162198 COVENANTS in Schedule of Easements

SP7699, SP8179 & SP162198 FENCING COVENANT in Schedule of
Easements

E80049 MORTGAGE to Westpac Banking Corporation Registered
05-Apr-2017 at 12.01 PM

UNREGISTERED DEALINGS AND NOTATIONS

No unregistered dealings or other notations

CENTRAL COAST COUNCIL

DEVELOPMENT & REGULATORY SERVICES

Received: **09 APR 2018**

Application No:

Doc. Id

<p>OWNERS Stephen Charles Voss & Thalvadee Benita Voss</p> <p>FOLIO REFERENCE CT 162198-99</p> <p>GRANTEE Part of Lot 463, 484 A 2 R 0 P granted to William Tittley</p>	<p>PLAN OF SURVEY</p> <p>BY SURVEYOR R. Sands</p> <p>LOCATION TOWN OF TURNERS BEACH</p> <p>SCALE 1:800 LENGTHS IN METRES</p>	<p>REGISTERED NUMBER SP171913</p> <p>APPROVED 22 AUG 2016 EFFECTIVE FROM</p> <p><i>Alice Kawa</i> Recorder of Titles</p>
<p>MAPSHEET MUNICIPAL CODE No. 104 (4244-42)</p>	<p>LAST PLAN No. SP 162198</p>	<p>ALL EXISTING SURVEY NUMBERS TO BE CROSS REFERENCED ON THIS PLAN</p>

No	Distance
1	4.45
2	each
3	3.38
4	each
5	3.74
6	3.60

Enlargement Scale 1:500

Compiled from SP162198

No	Bearing	Distance
24	205°46'	3.00
25	191°02'	each
26	173°56'	

No	Bearing	Distance
31	164°01'	
32	152°00'	3.66
33	139°58'	each
34	127°57'	
35	115°56'	
36	103°54'	

Enlargement Scale 1:400

CENTRAL COAST COUNCIL

DEVELOPMENT & REGULATORY SERVICES

Received: **09 APR 2018**

Application No:

Doc. Id

Sandra Ayk

COUNCIL DELEGATE

2/8/16

DATE



10 m



**CENTRAL COAST
COUNCIL**

Central Coast Council
19 King Edward St
Urethra
TAS 7315
Telephone: 03 5429 8900
Facsimile: 03 5425 1224
admin@centralcoast.tas.gov.au

Scale = 1 :
427.140



31-May-2018

Important

This map was produced on the GEOCENTRIC DATUM OF AUSTRALIA 1994 (GDA94), which has superseded the Australian Geodetic Datum of 1984 (AGD84). Heights are referenced to the Australian Height Datum (AHD). For most practical purposes GDA94 coordinates, and satellite derived (GPS) coordinates based on the World Geodetic Datum 1984 (WGS84), are the same.

Disclaimer

This map is not a precise survey document.

Disclaimer

This map is not a precise survey document.

All care is taken in the preparation of this plan, however, Central Coast Council accepts no responsibility for any misprints, errors, omissions or inaccuracies. The information contained within this plan is for pictorial representation only. Do not scale. Accurate measurement should be undertaken by survey.

© The List 2017.
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**5 SHOREHAVEN DRIVE,
TURNERS BEACH
DA217196**

CENTRAL COAST COUNCIL

DEVELOPMENT & REGULATORY SERVICES

Received: 17 MAY 2018

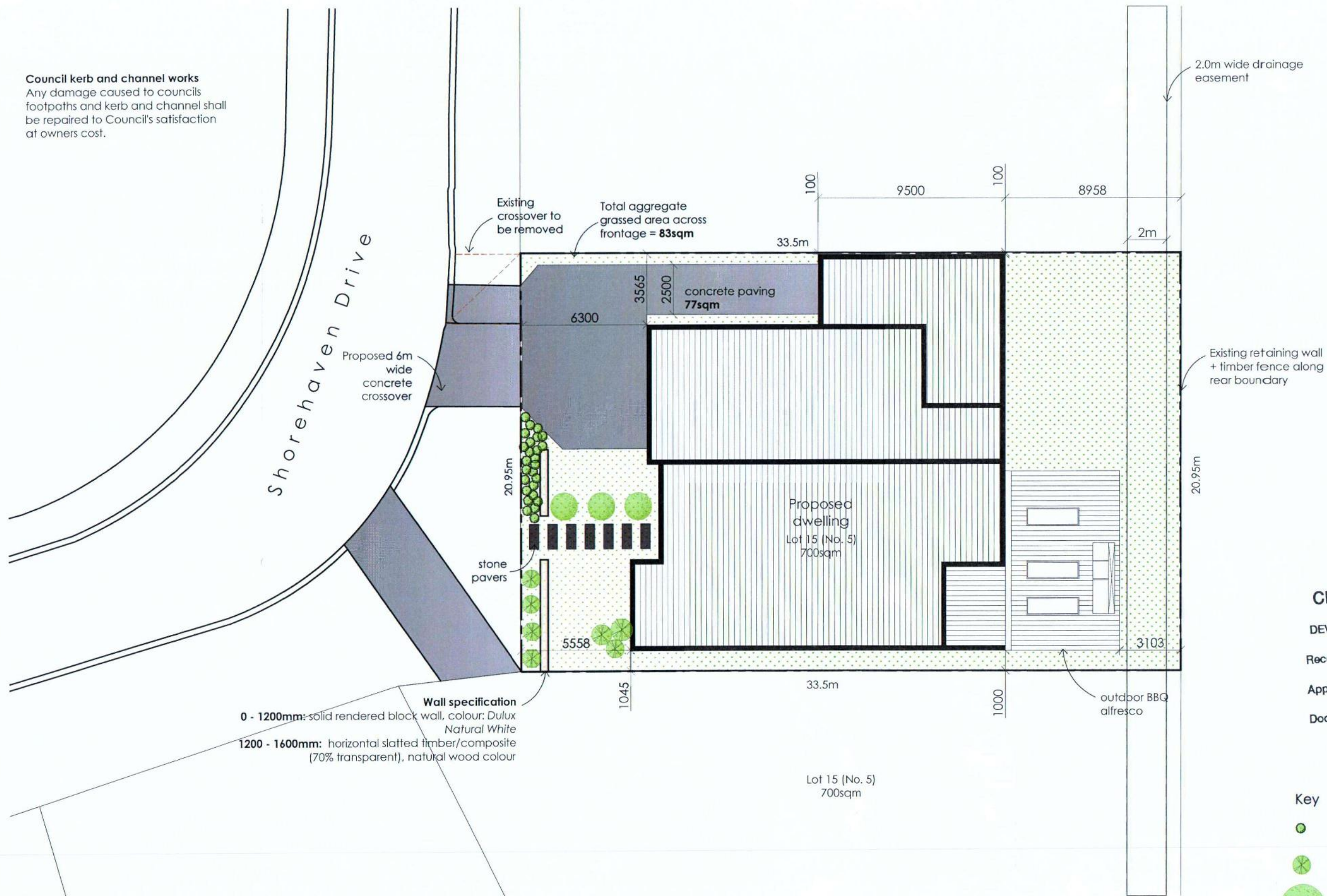
Application No:

Doc. Id:



5 Shorehaven Drive, Turners beach
facade concept - rev A

Council kerb and channel works
Any damage caused to councils footpaths and kerb and channel shall be repaired to Council's satisfaction at owners cost.



CENTRAL COAST COUNCIL
DEVELOPMENT & REGULATORY SERVICES

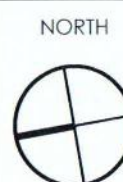
Received: **17 MAY 2018**
Application No:
Doc. Id:

- Key**
- Mass grass plantings; Evergreen Baby, Eskdale & Katie Belles (even mixture)
 - Fraxinus pennsylvanica 'Lednaw - Aerial'
 - Acacia 'Limelight' Grafted Standard
 - Lawn grass: Kentucky/Fescue blend

Site & landscaping plan
scale 1:200

GENERAL NOTES:
Contractors shall verify all dimensions and levels on site before commencement of any work.
Contractors shall clarify any discrepancies before commencement of any work.
Drawings must not be scaled.
Contractors shall submit samples and shop drawings before commencing work.
All works shall be carried out in accordance with the Building Code of Australia and all relevant Australian Standards.
These designs, plans, specifications and the copyright herein are the property of Oramatis Studio and must not be used, reproduced or copied wholly or in part without the written permission of Oramatis Studio.

REV.	DATE	AMENDMENT
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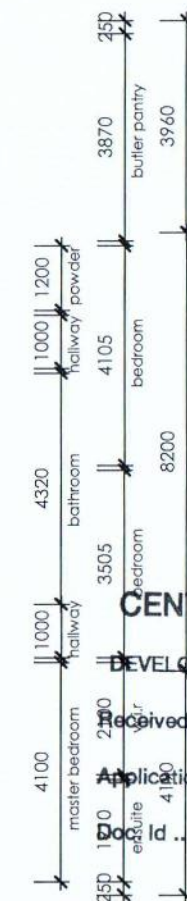
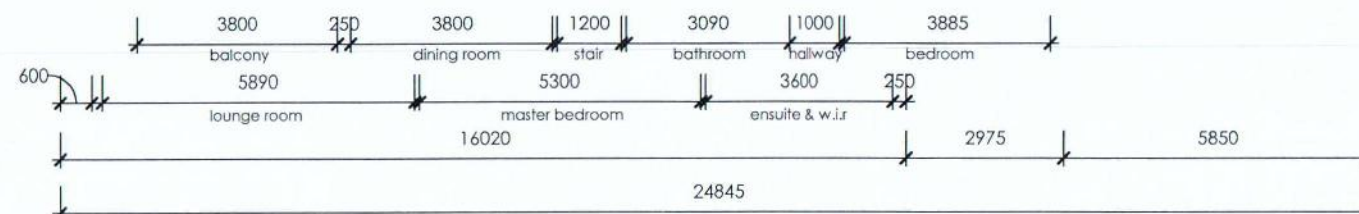
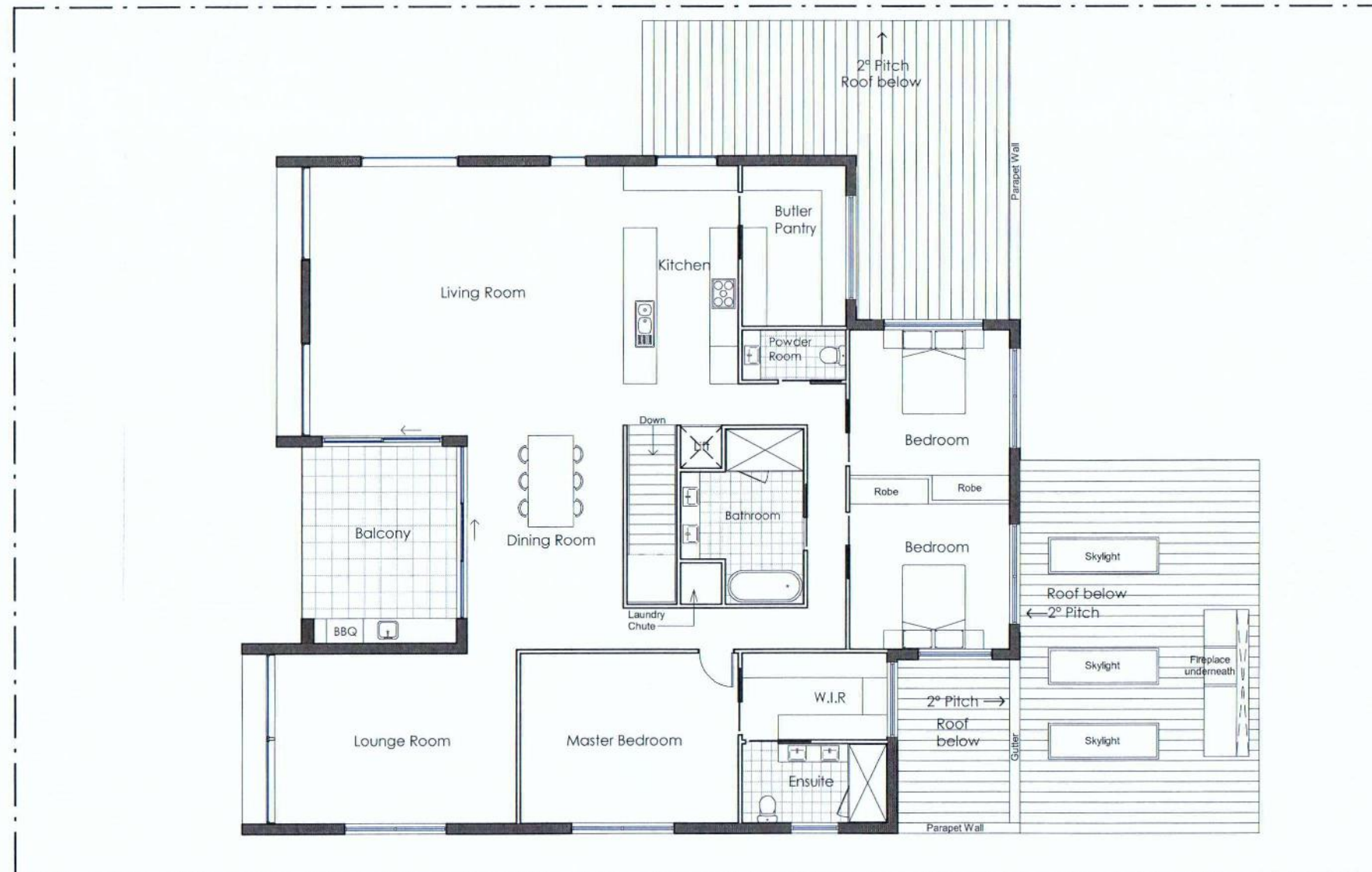
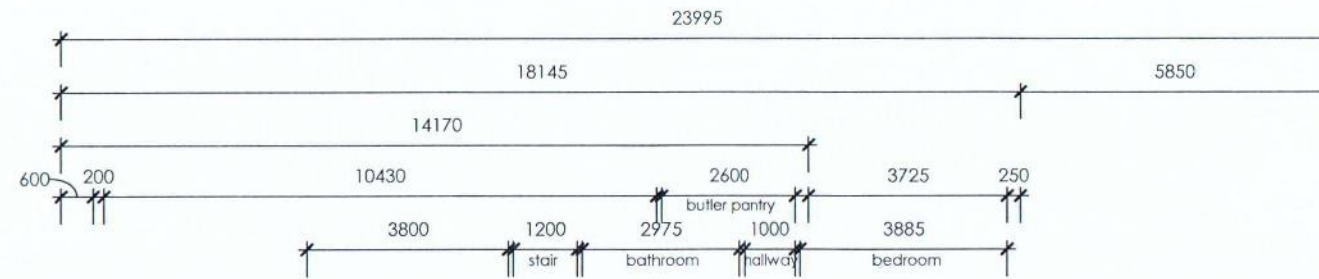
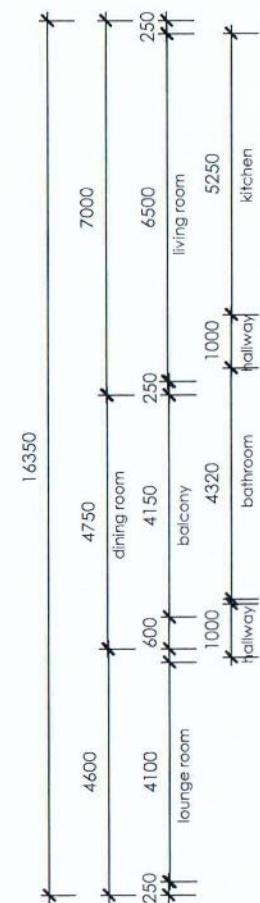


PROJECT: Proposed house
ADDRESS: 5 Shorehaven Drive, Turners Beach
CLIENT: L. Gurr
DRAWING: Site plan

PLOT DATE: Feb 2017
REFERENCE: A - 336
DRAWN: A. Hill
DRAWING NO: 100
REV. --



Oramatis Studio
212 Elizabeth Street, Hobart
p: (03) 6286 8440
e: alexander@dhkarchitecture.com
Acc. No: CC6540



CENTRAL COAST COUNCIL
DEVELOPMENT & REGULATORY SERVICES

Received: **17 MAY 2018**

Application No:
Doc Id:

Floor Areas
Ground Level (inclu. garage): 299.2 sqm
Outdoor entertainment: 50.4 sqm
First Floor Level: 251.5 sqm
First Level deck: 17.9 sqm
Total Floor Area: 619 sqm

Proposed Upper Floor Plan
Scale 1:100

GENERAL NOTES:
1. Verify all dimensions on site, notify discrepancies
2. Do not scale this drawing
3. All work shall be carried out in accordance with the Building code of Australia and all relevant Australian Standards
4. These designs, plans, specifications and the copyright herein are the property of Oramatis Studio and must not be used, reproduced or copied wholly or in part without the written permission of DHK Architecture.

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REV.	DATE	AMENDMENT
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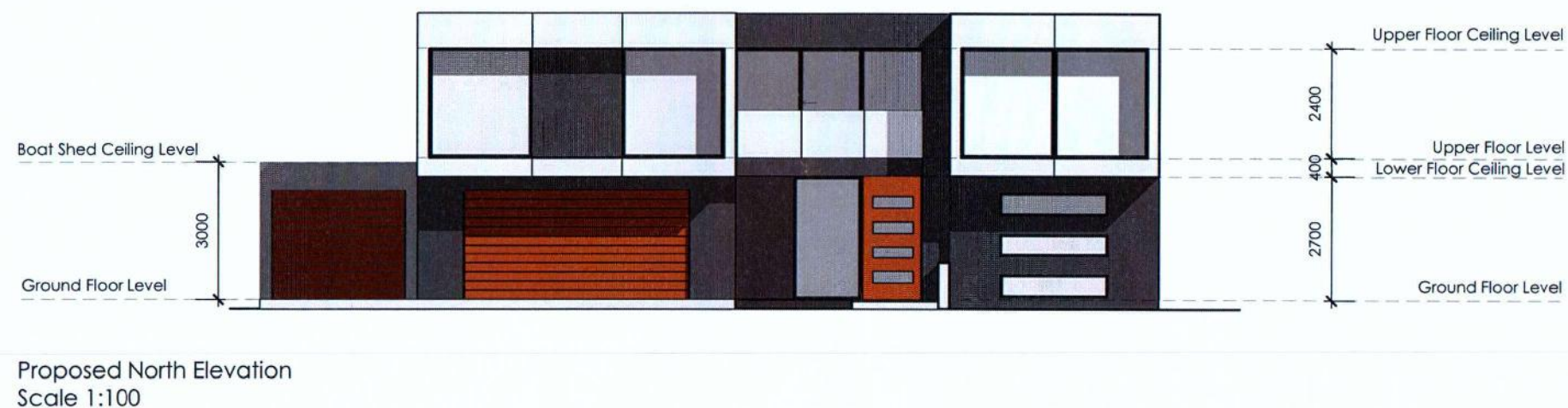


PROJECT: 5 Shorehaven Drive, Turners Beach
ADDRESS: Shorehaven Drive, Turners Beach
CLIENT:
DRAWING: Proposed Upper Floor Plan

DATE: FEB 2017
PROJECT NUMBER: A-336
DRAWN BY: C.Lo
SHEET: A102
Checked by: A.Hill



ORAMATIS STUDIO
212 Elizabeth Street, Hobart
p: (03) 6286 8440 Acc. No: CC6540
e: admin@oramatis.com.au



CENTRAL COAST COUNCIL
DEVELOPMENT & REGULATORY SERVICES

Received: **17 MAY 2018**

Application No:

Doc. Id:

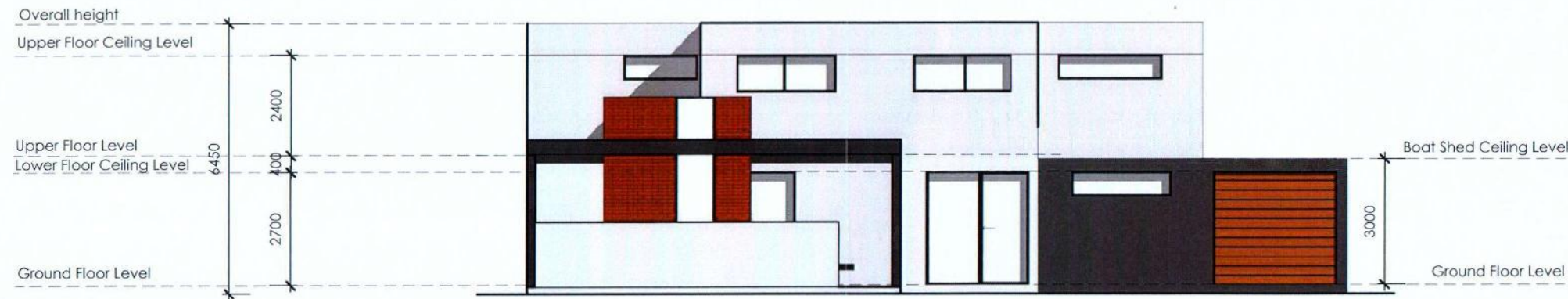
CENTRAL COAST COUNCIL

DEVELOPMENT & REGULATORY SERVICES

Received: 27 APR 2018

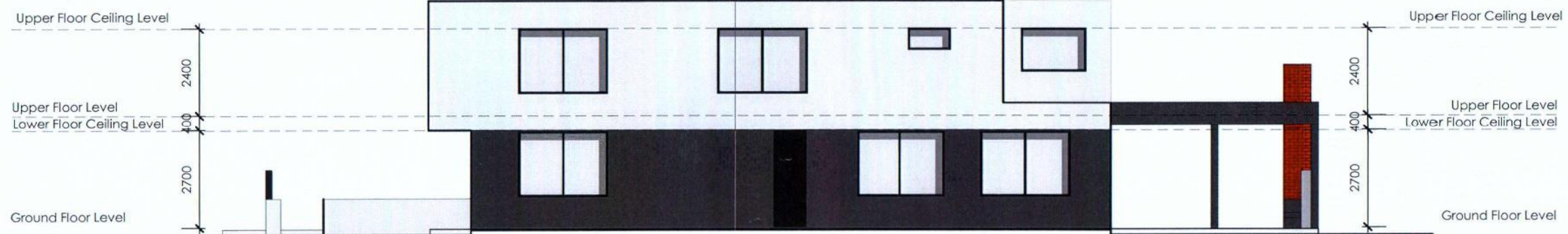
Application No:

Doc. Id:

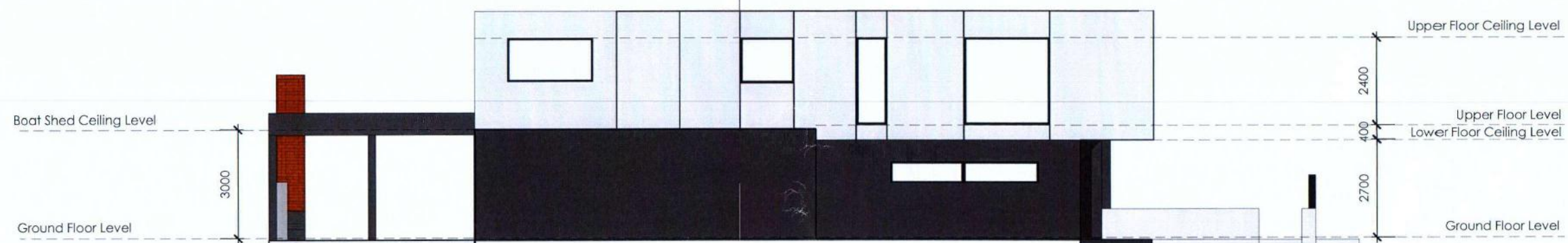


Proposed South Elevation
Scale 1:100

WINDOW FROSTING
All Upper level windows on West elevation shall have fixed and durable glazing or screening with a uniform transparency of not more than 25% in that part of a door or window less than 1.7m above finished floor level; or



Proposed West Elevation
Scale 1:100



Proposed East Elevation
Scale 1:100

GENERAL NOTES:
1. Verify all dimensions on site, notify discrepancies
2. Do not scale this drawing
3. All work shall be carried out in accordance with the Building code of Australia and all relevant Australian Standards
4. These designs, plans, specifications and the copyright herein are the property of Oramatis Studio and must not be used, reproduced or copied wholly or in part without the written permission of DHK Architecture.

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REV. DATE AMENDMENT

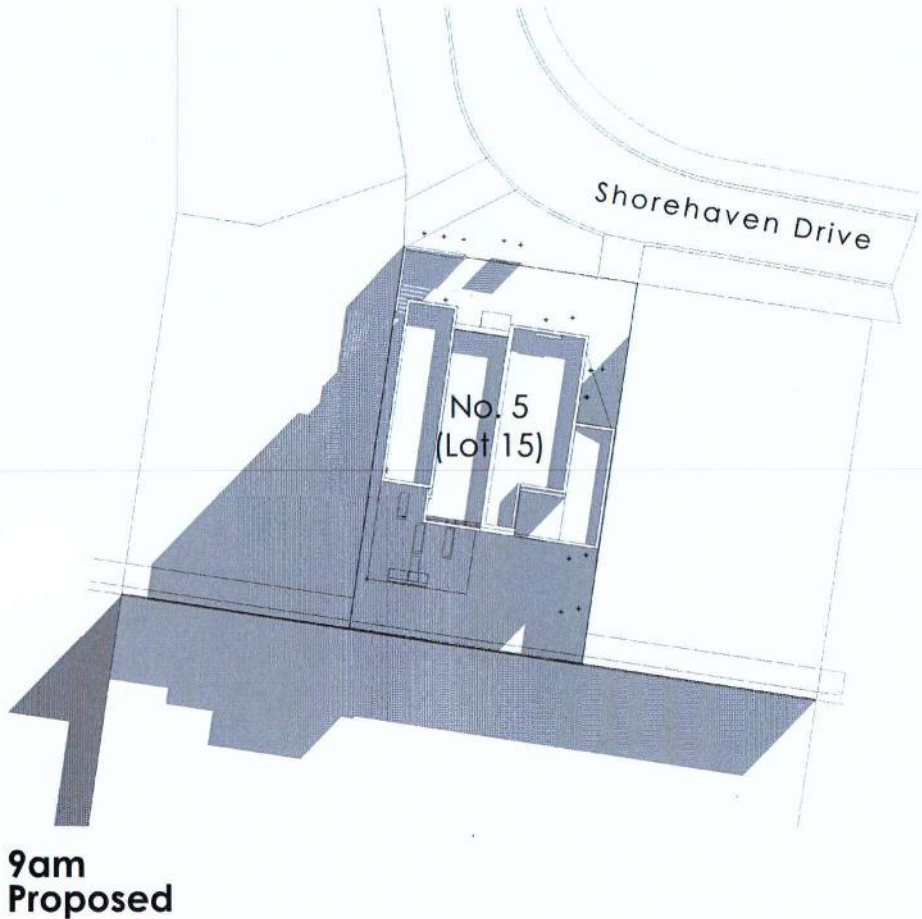
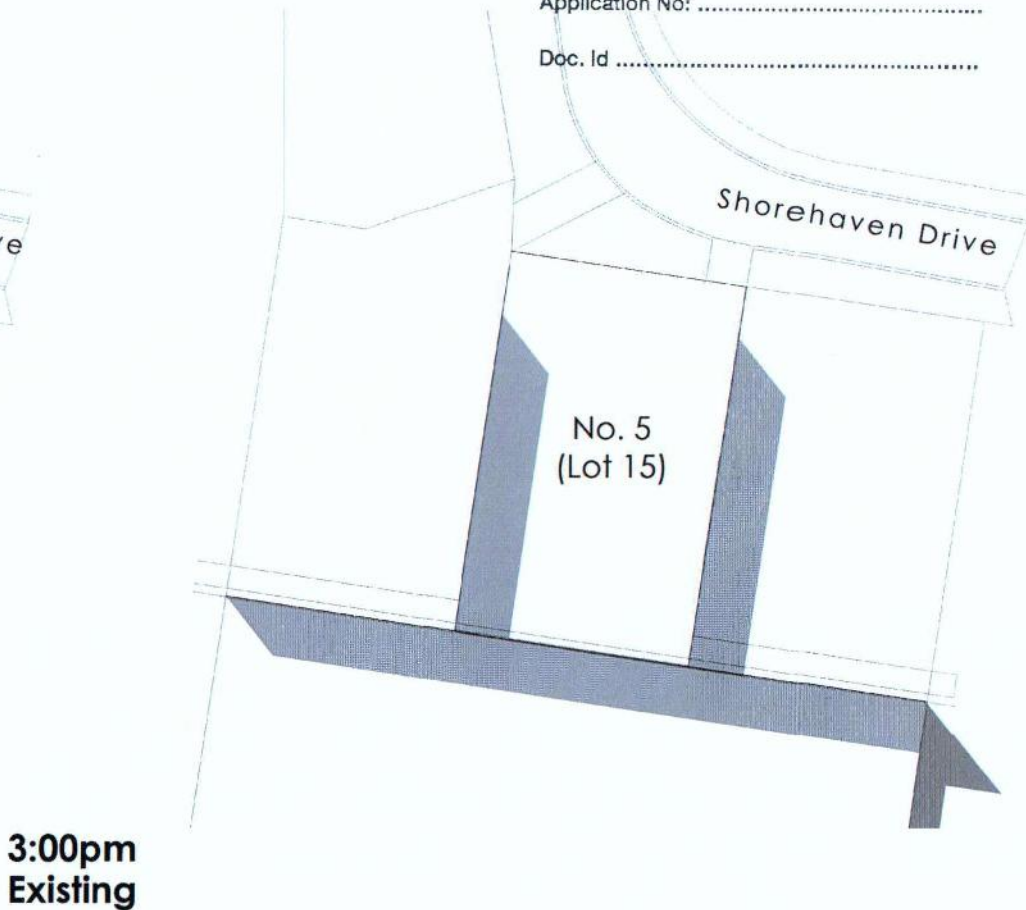
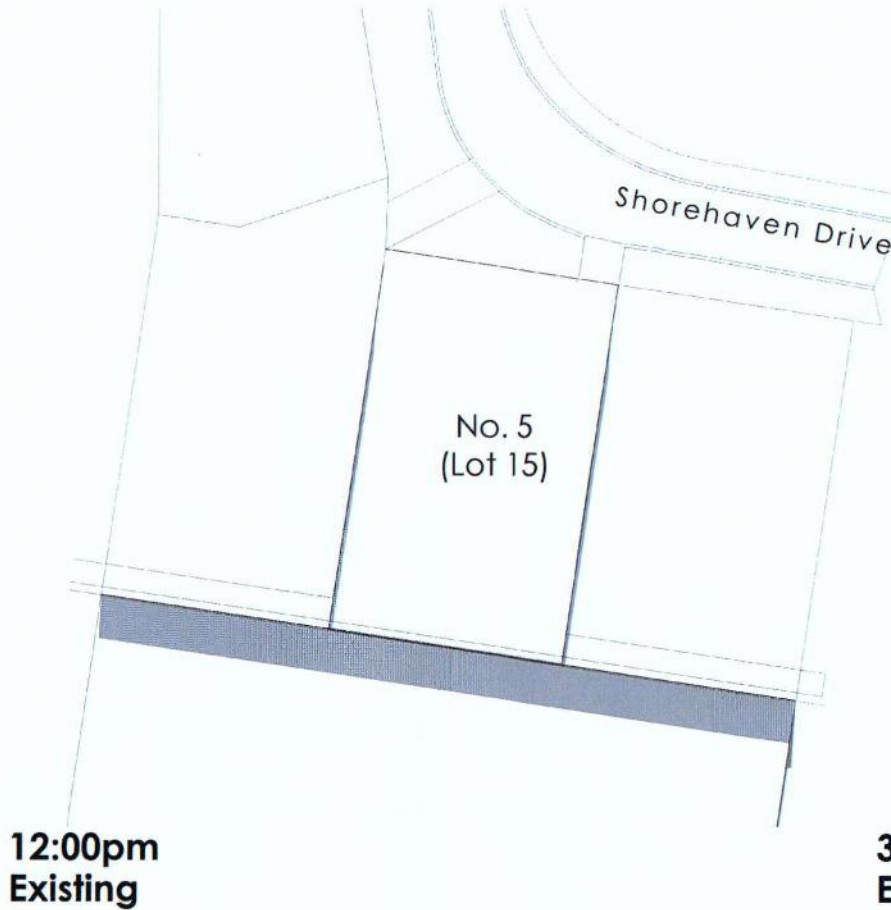
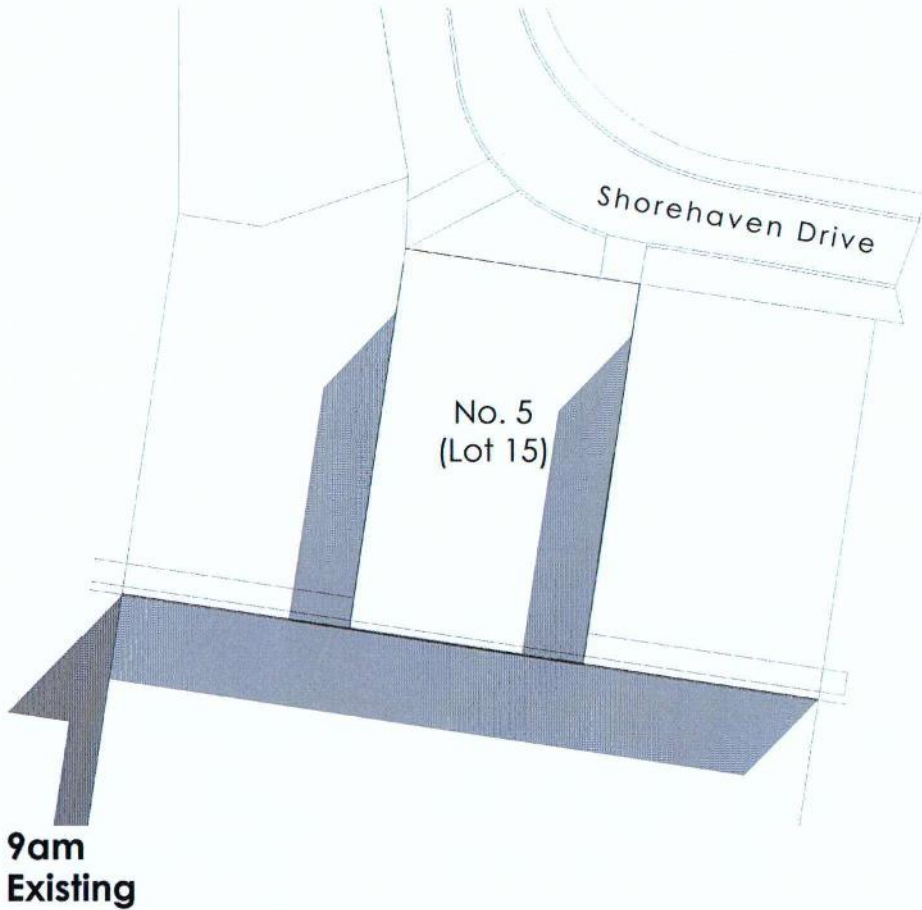


PROJECT: 5 Shorehaven Drive, Turners Beach
ADDRESS: Shorehaven Drive, Turners Beach
CLIENT:
DRAWING:
South, West & East Elevations

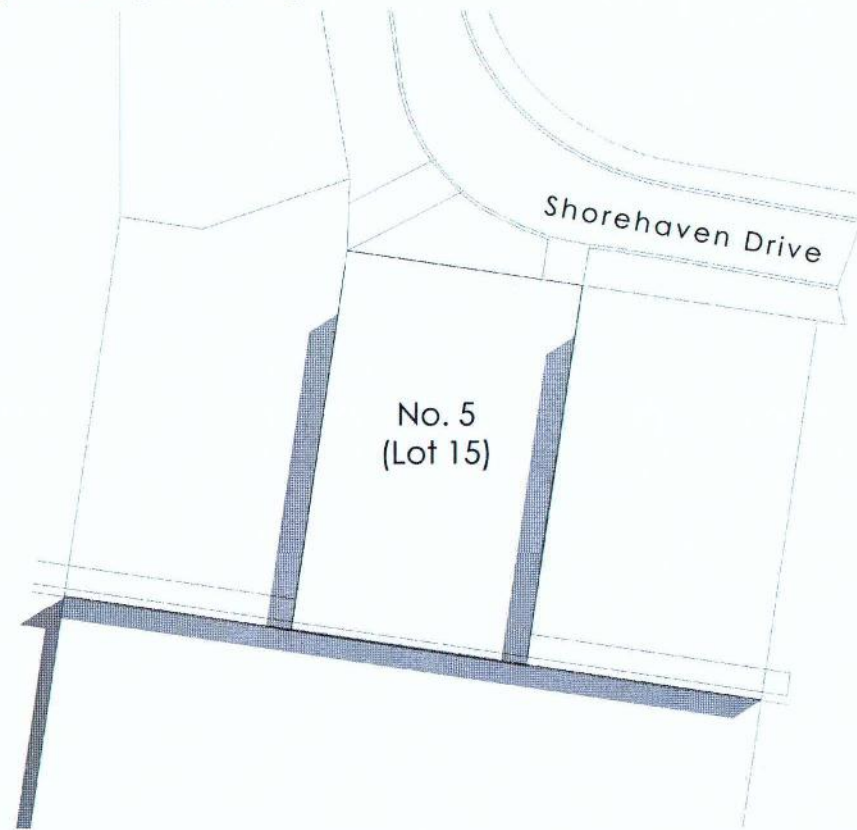
DATE: FEB 2017
PROJECT NUMBER: A-336
DRAWN BY: A.Hill
SHEET: A202
Checked by: A.Hill



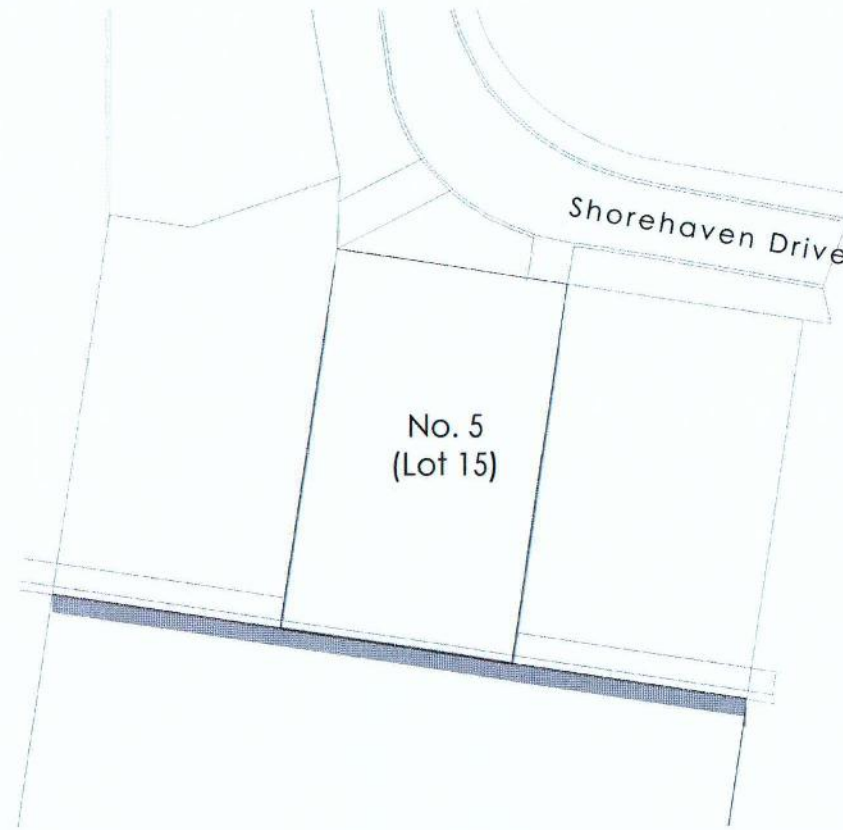
ORAMATIS STUDIO
2 12 Elizabeth Street, Hobart
p: (03) 6286 8440 Acc. No: CC6540
e: admin@oramatis.com.au



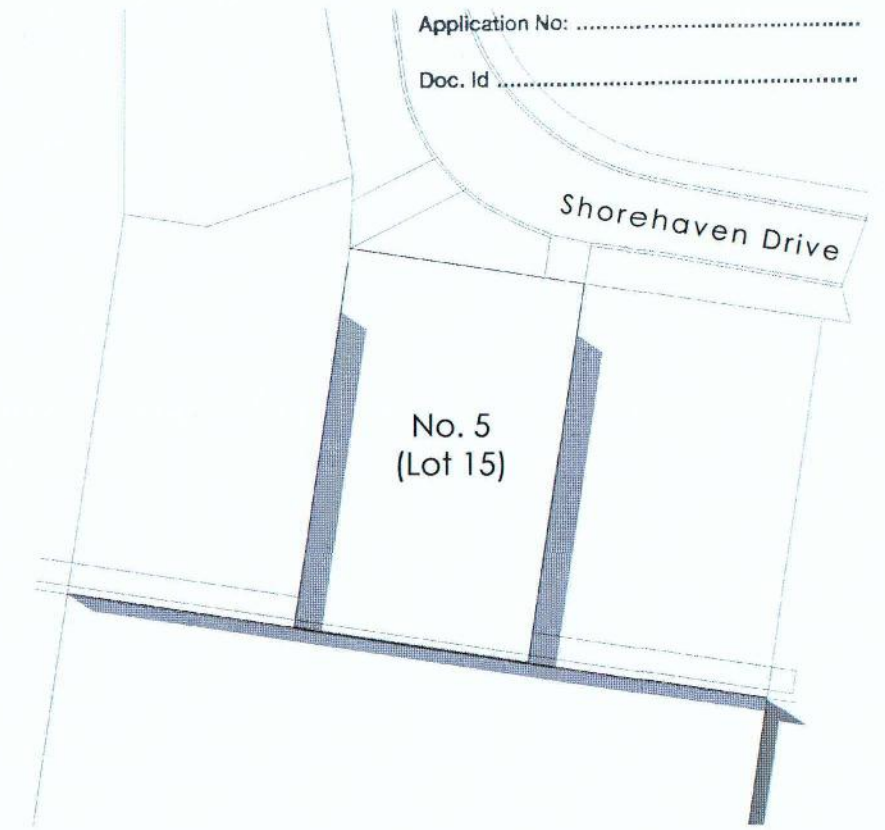
SHADING STUDY: 5 (Lot 15) Shorehaven Drive, Turners beach
Equinox (23rd September)



9am
Existing



12:00pm
Existing



3:00pm
Existing



9am
Proposed



12:00pm
Proposed



3:00pm
Proposed

Kellie Keating

From: Alexander Hill <alex@oramatis.com.au>
Sent: Tuesday, 29 May 2018 1:06 PM
To: Kellie Keating
Subject: RE: Statement of Compliance for Vehicular and/or Drainage Request Form - Central Coast Council
Attachments: Sun Studies diagrams.pdf

Hi Kellie,

Performance criteria is addressed for the proposed development at 5 Shorehaven Drive as follows;

12.4.3(A1): Complies with an acceptable solution

12.4.3(A2): The Building does not comply with the acceptable solution but complies with performance criteria as follows;

(a) The shading diagrams (attached) illustrate that the overshadowing caused to adjacent dwellings along the boundary which the building envelope is breached is minimal with approximately 1 to 2 hours of shading to a portion of the adjacent property(s) during the winter solstice and equinox.

(b) The proposed two storey dwelling has a maximum wall height of 6.5m along the West boundary. The adjacent dwellings on both the East and West sides are single storey and therefore have lesser external wall heights. The existing house immediately to the South boundary is two storey and is similar in scale and bulk. The proposed dwelling height is consistent with other dwellings in Shorehaven Drive. The proposed dwelling is considered to have minimal impact in terms of the visual scale, bulk and proportion to the proposed dwelling immediately to the East given that the dwellings have a 12 meter approx. separation. Furthermore, the wall of the proposed dwelling that runs along the East boundary is within the building envelope. The proposed dwelling is considered to have minimal impact to the dwelling immediately to the West given that dwelling has its living rooms and private open space on the opposite side or facing to the north. Furthermore, the apparent bulk of the proposed dwelling is not adversely impacting sunlight, privacy or views to the neighboring dwelling.

(c) The proposed 2 storey dwelling presents a considered façade design to the street frontage (Shorehaven Drive). The neighborhood has numerous 2 storey dwellings and arguably will accommodate further development of 2 storey dwellings as vacant properties are developed. The typology of the proposed dwelling is not unusual in this area.

(d) n/a

(e) Given the layout of adjacent dwellings, particularly in respect to the locations of living areas and open outdoor spaces of the dwelling immediately to the East, the building separations are considered adequate. The proposed dwelling should achieve acceptable separation and will cause a minimal impact as discussed in part (b). This is a subjective matter but I ask that it is considered within the context of this development and layout of neighboring dwellings.

Regards,

Alex Hill
Principal



ORAMATIS

STATEMENT OF COMPLIANCE FOR VEHICULAR ACCESS and/or DRAINAGE ACCESS REQUEST FORM

Local Government (Highways) Act 1982 and Urban Drainage Act 2013

Purpose of the Statement of Compliance for Vehicular and Drainage Access

The *Central Coast Interim Planning Scheme 2013* requires that a planning permit application must establish the suitability of a site for development by demonstrating that vehicular access is available between the carriageway of a road and the development site in accordance with the *Local Government (Highways) Act 1982*. Similarly, the applicant must be able to demonstrate that stormwater from the development site can drain to a stormwater system in accordance with the *Urban Drainage Act 2013*.

The Statement of Compliance is an advice from the relevant Road Authority and/or Drainage Authority that access to the respective road network and stormwater system exists, is achievable and/or may be conditional.

This Statement of Compliance Request Form must be included with a planning permit application.

Site of Proposed Development

Street Address 5 Shorehaven Drive, Turners Beach

Certificate of Title Reference 171913/15

Applicant

Company Oramatis Studio

Contact Name Alex Hill

Postal Address 212 Elizabeth Street, Hobart

Phone No. **Mobile No.** 0428 854 787

Email Address alex@oramatis.com.au

CENTRAL COAST COUNCIL
DEVELOPMENT & REGULATORY SERVICES

Received: **17 MAY 2018**

Application No:

Doc. Id:

Proposed Development
Use Class (In accordance with Central Coast Interim Planning Scheme 2013 Clause 8.2)
Brief description of the proposed development in terms of its requirements for vehicular and drainage access.
Relocate the crossover

Access Requirements	(If insufficient space, please attach separate document)	
Vehicular Access:	YES	NO
Does the proposed development utilise an Existing Vehicular Access?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If Yes, does the proposed development intensify or change the use of the access?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Does the proposed development require a New Vehicular Access?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Does the proposed development require relocation of an Existing Vehicular Access?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Does the proposed development require modification of an Existing Vehicular Access?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Documents included with the application to describe the vehicular access requirements:		
Drawings number: 100, reference number: A-336		
Drainage Access:	YES	NO
Does the proposed development utilise an Existing Stormwater Connection?	<input type="checkbox"/>	<input type="checkbox"/>
If Yes, does the proposed development intensify or change the use of the connection?	<input type="checkbox"/>	<input type="checkbox"/>
Does the proposed development require a New Stormwater Connection?	<input type="checkbox"/>	<input type="checkbox"/>
Does the proposed development require relocation of an Existing Stormwater Connection?	<input type="checkbox"/>	<input type="checkbox"/>
Does the proposed development require modification of an Existing Stormwater Connection?	<input type="checkbox"/>	<input type="checkbox"/>
Documents included with the application to describe the drainage access requirements:		

Applicant Declaration

I, ALEXA NDER HILL (Print Name)

declare that the information I have given in this application to be true and correct to the best of my knowledge.

Signature of Applicant



Date

17-05-18

Office Use Only

Vehicular access **can/cannot** be provided.

Drainage access **can/cannot** be provided.

Comments/Requirements:

Endorsed by Council Officer

Date

Instructions for Requesting a Statement of Compliance

a) Nature of Proposed Development

The application must provide a description of the proposed development and of the manner in which the development is to operate. This description must provide sufficient detail of the proposed use of the site to allow an assessment of the requirements for access to the site and/or the requirements to drain stormwater from the site.

Relevant information could include number and type of dwellings proposed, nature of commercial activities including such factors as frequency, duration, hours of operation, number of possible occupants and customers, extent of subdivision or the type, frequency and number of vehicles likely to use the site.

Clause 8.2 Central Coast Interim Planning Scheme 2013 provides the use classes by which all use or development must be described. The proposed development must be categorised by reference to the use class it is to serve.

b) Required Information – Vehicular Access and/or Drainage Access

Adequate statements, diagrams or plans must be included within the application to clearly illustrate the location of the desired vehicular access and/or drainage access to the site of the proposed development. Diagrams or plans must be to scale, based on aerial photographs or otherwise allow an accurate position for proposed vehicular access and/or drainage connection point to be established.

If the application is for a relocation or modification of an existing access, the location of both the existing and proposed accesses must be clearly shown.

The application must clearly identify the documents relied upon for determination.

c) Applicant Declaration

The applicant is required to complete a declaration that the information given in this application is true and correct.

General Conditions of Statement of Compliance

- a) The Statement of Compliance **is not** an approval to create an access or work in the road reservation, it is merely a statement of whether access can be provided or not.
- b) If approved, access must be constructed to the approval of the Road Authority and/or Drainage Authority.
- c) The Statement of Compliance is subject to any conditions applied at time of approval.
- d) The Statement of Compliance is valid for a period of 12 months from date of approval.

The Advocate

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Fairfax Media

Local Government



EXPRESSIONS OF INTEREST - GRAZING LEASE HAYWOODS RESERVE, ULVERSTONE

The Council is seeking expressions of interest from persons who may wish to enter into a grazing lease for approx. 5ha of land at Haywoods Reserve, Ulverstone.

Expression of interest forms and information are available from the Council's Administration Centre.

Further information can be obtained from the Director Organisational Services, Bill Hutcheson - tel. 6429 8900.

Expressions of interest are to be submitted in a sealed envelope legibly marked:

CONFIDENTIAL - EXPRESSION OF INTEREST
Grazing Lease - Haywoods Reserve
Director Organisational Services
Central Coast Council
PO Box 220
ULVERSTONE TAS 7315

Expressions of interest close at 4.00pm on 22 June 2018.

Late submissions and email or fax submissions will not be considered.

APPLICATIONS FOR PLANNING PERMITS

S.57 Land Use Planning and Approvals Act 1993.

The following applications have been received:

- Location: 5 Shorehaven Drive, Turners Beach
Proposal: Residential (dwelling) and outbuilding (garage) - variation to side and rear boundary setback standards and building height
Application No.: DA217196
- Location: 142 Stubbs Road, Turners Beach
Proposal: Residential (dwelling) and outbuilding (shed) - variation to front boundary setback standard, use of materials with a light reflectance value greater than 40% and proximity of a sensitive use to Rural Resource zone
Application No.: DA217204
- Location: 83-85 Turners Beach Road, Turners Beach
Proposal: Subdivision (amalgamation of two lots) - proximity to Rural Resource zone and Utility zone
Application No.: DA217226
- Location: 35 Seabreeze Avenue, Sulphur Creek
Proposal: Residential (shed) - variation to secondary front boundary setback standard
Application No.: DA217233

The applications may be inspected at the Administration Centre, 19 King Edward Street, Ulverstone during office hours (Monday to Friday 8.00am to 4.30pm) and on the Council's website. Any person may make representation in relation to the applications (in accordance with s.57(5) of the Act) by writing to the General Manager, Central Coast Council, PO Box 220, Ulverstone 7315 or by email to admin@centralcoast.tas.gov.au and quoting the Application No. Any representations received by the Council are classed as public documents and will be made available to the public where applicable under the Local Government (Meeting Procedures) Regulations 2015. Representations must be made on or before 17 June 2018.

Dated at Ulverstone this 1st day of June 2018.

SANDRA AYTON
General Manager



APPLICATION FOR PLANNING PERMIT

A planning application has been made for the following proposal:

- Application No.: PA2018.0084
- Proposal: Residential (outbuilding) - assessment against performance criteria for setback and building envelope
- Address: 57 Dana Drive, Devonport

The application can be viewed at the Council offices or on Council's website. Section 57(5) of the Land Use Planning and Approvals Act 1993 provides that representations can be made in writing to the undersigned at PO Box 604, Devonport or council@devonport.tas.gov.au by close of business on 18 June 2018.

Paul West
GENERAL MANAGER

Local Government



APPLICATIONS FOR PLANNING PERMITS

Notice is given that applications have been made for the following discretionary permits:-

- No: DA 49/2018
- Location: 8 Martin Street Wynyard
- Applicant: Paul Allen (PLA Designs)
- Zoning: General Residential
- Use Class: Residential
- Proposal: Multiple Dwellings (5 Units)
- Discretionary Matter: Setbacks and building envelope for all dwellings (10.4.2 P1, P3) & Site coverage and private open space for all dwellings (10.4.3 P2)

- No: DA 52/2018
- Location: 73 Hales Street Wynyard
- Applicant: R & T Sturch
- Zoning: General Residential
- Use Class: Residential
- Proposal: Carport
- Discretionary Matter: Setbacks and building envelope for all dwellings (10.4.2 P1, P2, P3)

- No: SD 2053
- Location: 22 Aldersons Road Wynyard
- Applicant: Michael Wells (EnviroPlan)
- Zoning: Rural Living
- Use Class: Residential
- Proposal: Subdivision (1 into 3 lots)
- Discretionary Matter: Suitability of a site or lot for use or development (13.4.1 P1), Dwelling density (13.4.2 P1), Retention of an electricity supply to new lots on a plan of subdivision (13.4.8 P1) & Development in proximity to a water body, watercourse or wetland (E10.6.1 P1)

The application and associated plans and documents will be available for inspection during normal office hours for the exhibition period at the Council Office, Saunders Street, Wynyard or viewed on Council website www.warwyt.tas.gov.au. Any person who wishes to make representations in accordance with the Land Use Planning and Approvals Act 1993, must do so during the exhibition period. Representations in writing will be received by the General Manager, P.O. Box 168, Wynyard, 7325, email council@warwyt.tas.gov.au by Monday 18 June 2018.

Dated at Wynyard this 2nd day of June 2018.

Shane Crawford, General Manager
PO Box 168, WYNYARD 7325
www.warwyt.tas.gov.au

LATROBE COUNCIL

APPLICATIONS FOR PLANNING PERMITS

The following applications have been received under Section 57 of the Land Use Planning and Approvals Act 1993:

- Application No.: DA 71/2018
- Site: 8 Hamilton Street, Latrobe
- Proposal: Proposed change of use to home care services with reliance on Performance Criteria under the Traffic Generating Use and Parking code (reduction in parking provision)
- Application No.: DA 77/2018
- Site: 127-129 Gilbert Street, Latrobe (CT 53087/1)
- Proposal: Proposed 1 lot subdivision with reliance on Performance Criteria under the General Business zone provisions and Local Heritage Code

The applications and associated materials will be available for inspection at the Council office during normal office hours or at www.latrobe.tas.gov.au for a period of 14 days (not including 11 June 2018) from the date of publication of this notice. During this time any person may make representation in relation to the proposals by letter addressed to the General Manager or email addressed to council@latrobe.tas.gov.au

Dated at Latrobe this 2nd day of June 2018.

Gerald Monson
General Manager

Tenders

CIRCULAR HEAD COUNCIL

PROVISION OF CLEANING SERVICES

CONTRACT 1865

Tenders are invited for the provision of cleaning services of Council buildings for a period of 24 Months commencing 1 July 2018.

Specifications and tender forms can be obtained from the Council's Offices by phoning 6452 4840.

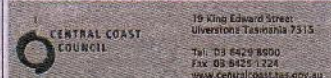
Tenders are to be submitted on the prescribed form, enclosed in a sealed envelope legibly marked with the contract number and title and placed in the tender box located in the main foyer of Council's Offices at 33 Goldie Street, Smithton or addressed to General Manager, Circular Head Council, PO Box 348 Smithton TAS 7330.

The lowest or any tender will not necessarily be accepted. Late tenders will not be accepted.

Tender closes at 4pm Friday 15 June 2018.

For further details or site evaluation visits please contact Danny Dwyer at Circular Head Council by phoning 6452 4800.

Scott Riley
GENERAL MANAGER
PO Box 348 Smithton 7330
Phone: 03 6452 4800
E-mail: council@circularhead.tas.gov.au
Web: www.circularhead.tas.gov.au



BRIDGE REPLACEMENT TENDERS

GAWLER RIVER, ISANDULA ROAD, GAWLER

Tenders are invited for the replacement of the Gawler River bridge, Isandula Road, Gawler.

Full details and tender documents are available at www.centralcoast.tas.gov.au

Tenders shall be lodged in the electronic tender box.

For further information please contact the Engineering Services Assistant on tel. 6429 8970.

Tenders close at 2.00 pm on Tuesday, 3 July 2018.

Dated at Ulverstone this 1st day of June 2018.

SANDRA AYTON
General Manager

Public Notices

Considering standing at the Local Government Elections?

Nominate as a Candidate in the Tasmanian Local Government Elections October 2018

Find out more about the roles and functions of councillors and mayors, your eligibility to stand and rules around campaigning.

Free Information Seminar

5 June 2018: 6pm - 8pm

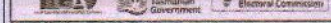
Gnomon Pavilion

The Wharf, Ulverstone

To register your attendance

phone: (03) 6233 5966 or

email: reception@lga.tas.gov.au



Public Notices

AGM

PENGUIN BOWLS CLUB INC.

Will be held at the

PSSC on

Sunday 17th June,

2018 at 2 pm.

RJ Kapene

(Secretary)

Public Notices

MERSEY VALLEY CYCLING CLUB

will conduct a road cycling

event at the following

location. SHEFFIELD:

Sat. June 9 - 10am to

5pm: Using Henry St,

Victoria St, High St and

compete laps of West

Nook Rd and Nook Rd.

RAILTON: Sun. June 10

- 10am - 5pm: Out and

back on Raiton Rd; Out

and back on Cement

Works Rd.

Traffic delays may occur

on each of the given

days. Wayne Bounday,

MVDC, 0498 048 890.

adzuna

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Annexure 3

Luciano & Sonya Rodriguez

14-06-2018

4-6 Lethborg Ave, Turners Beach

Dear Cor Vander Vlist,

This letter is in regards to the planning permit REF DA217196.

When we received the letter stating changes in height to the initial application, we were concerned that this amendment could drastically affect our view to the north. Nevertheless, after reviewing the changes on the initial proposal, we only have two comments we would like to address in this letter.

Firstly, the submitted plans or at least the ones we could assess in the website are not complete. The rear setback to the south fence is missing. We would like to know how far the new dwelling sits from our property.

Secondly, the new proposal has two habitable rooms on the first floor overlooking our private open space and they open directly to our master bedroom. We noticed that these bedrooms also have other windows facing east and west, depending upon which room. With this in mind, we would like to know if it is possible to have the south facing windows opaque up to +1700mm.

This request will not affect the room lighting since they are south facing windows and the view will not be compromised since they can only see our house. Screening could be another option but we feel opaque glazing would be the easiest for them to do.

I hope the owners can sympathise with our requests and we would like to express our support for the new design, even though it compromises our view. We were concerned about the lack of design the new developments have had in the area, therefore this update is well received.

Kind Regards,

Luciano Rodriguez and Sonya Rodriguez

15/06/2018

Sarah and Daniel Green

Owners of 3 Shorehaven Drive Turners Beach.

Representation in response to DA217196 planning application for 5 Shorehaven Drive.

Please note: planning application for proposed dwelling at Number 3 Shorehaven Drive has been submitted to Central Coast Council and the period for representation submission has now closed. This representation is made with specific reference to the planned dwelling at Number 3.

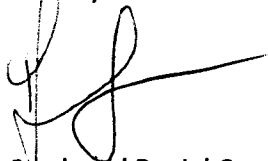
As stated on page 9 of planning application DA217196 (with reference to section 12.4.3 of the Central Coast Interim Planning Scheme 2013), there are pre-existing two-storey structures in Shorehaven Drive. However, these dwellings have minimal impact to adjacent dwellings in terms of access to sunlight and privacy given the afternoon sun shades the road and front yard of these dwelling at the end of the street. Page 9 also states the impact with regard the dwelling immediately to the west (number 7): *'the apparent bulk of the of the proposed dwelling is not adversely impacting privacy, sunlight or neighbouring views'*. On the contrary, the planned dwelling immediately to the East (number 3) is adversely impacted regarding sunlight and privacy given the bulk and scale of the proposed dwelling and the placement of living room windows on the upper level of number 5. Section 12.4.4 of the Central Coast Interim Planning Scheme states: *'The location and configuration of development is to minimise likelihood for: overlooking of a habitable room, balcony, deck, or roof garden in an adjacent dwelling.'*

Shading diagrams indicate substantial impact on planned dwelling at number 3 Shorehaven Drive. In accordance with The Central Coast Interim Planning Scheme (section 12.4.5), planned private open space area at number 3, adjacent to number 5 has attempted to *'maximise opportunity for access to sunlight'*. The equinox shading diagram is not representative of later setting sun and impact on quality of life and use of private open space in summer months. Winter solstice diagram indicates approximately 50% of number 3 Shorehaven drive would be impacted by shade in the afternoon, causing detrimental impact to access to sunlight and warmth in winter months.

The Turners Beach Local Area Plan (2011) states *'Key elements in building design should include: Allow adequate sunlight access to adjoining properties'*. Our planned dwelling at number 3, in accordance with the Turners Beach Local Area Plan, is attempting to maximise solar exposure. We feel the shading caused by the proposed dwelling at number 5 would negate an excessive portion of our solar exposure, particularly in the winter months, thus hindering our ability to store and use thermal energy from the sun.

Overall, we feel the proposed dwelling is not in accordance with documents referenced above.

Thank you for considering our representation,



Sarah and Daniel Green



Annexure 4



Aerial photo showing the development site



View looking south – 4-6 Lethborg Avenue – two-storey dwelling adjoining the rear boundary of the development site



View looking west – 7 Shorehaven Drive – dwelling adjoining the side western boundary of the development site



View looking west – from 3 Shorehaven Drive

Examples of development pattern in the vicinity of the development site



Corner of Turners Beach Road and Shorehaven Drive



Turners Beach Road

Shorehaven Drive



Submission to Planning Authority Notice

Council Planning Permit No.	DA217196	Council notice date	31/05/2018
TasWater details			
TasWater Reference No.	TWDA 2018/00884-CC		Date of response
TasWater Contact	David Boyle	Phone No.	6345 6323
Response issued to			
Council name	CENTRAL COAST COUNCIL		
Contact details	planning.cmw@centralcoast.tas.gov.au		
Development details			
Address	5 SHOREHAVEN DR, TURNERS BEACH	Property ID (PID)	3461574
Description of development	New Dwelling		
Schedule of drawings/documents			
Prepared by	Drawing/document No.	Revision No.	Date of Issue
Oramatis Studio	A-336 Dwg 100	A	22/06/2018
Conditions			
<p>Pursuant to the <i>Water and Sewerage Industry Act 2008</i> (TAS) Section 56P(1) TasWater imposes the following conditions on the permit for this application:</p> <p>CONNECTIONS, METERING & BACKFLOW</p> <ol style="list-style-type: none"> 1. A suitably sized water supply with metered connection / sewerage system and connection for this dwelling development must be designed and constructed to TasWater's satisfaction and be in accordance with any other conditions in this permit. 2. Any removal/supply and installation of water meters and/or the removal of redundant and/or installation of new and modified property service connections must be carried out by TasWater at the developer's cost. 3. Prior to use of the development, any water connection utilised for construction must have a backflow prevention device and water meter installed, to the satisfaction of TasWater. <p>56W CONSENT</p> <ol style="list-style-type: none"> 4. Prior to the issue of the Certificate for Certifiable Work (Building) and/or (Plumbing) by TasWater the applicant or landowner as the case may be must make application to TasWater pursuant to section 56W of the <i>Water and Sewerage Industry Act 2008</i> for its consent in respect of that part of the development which is built within two metres of TasWater infrastructure. <p>The plans submitted with the application for the Certificate for Certifiable Work (Building) and/or (Plumbing) must show footings of proposed buildings located over or within 2.0m from TasWater pipes and must be designed by a suitably qualified person to adequately protect the integrity of TasWater's infrastructure, and to TasWater's satisfaction, be in accordance with AS3500 Part 2.2 Section 3.8 to ensure that no loads are transferred to TasWater's pipes. These plans must also include a cross sectional view through the footings which clearly shows;</p> <ol style="list-style-type: none"> a. Existing pipe depth and proposed finished surface levels over the pipe; b. The line of influence from the base of the footing must pass below the invert of the pipe and be clear of the pipe trench and; 			

- c. A note on the plan indicating how the pipe location and depth were ascertained.

DEVELOPMENT ASSESSMENT FEES

5. The applicant or landowner as the case may be, must pay a development assessment fee to TasWater, as approved by the Economic Regulator and the fees will be indexed, until the date they are paid to TasWater, as follows:
- a. \$206.97 for development assessment.

The payment is required within 30 days of the issue of an invoice by TasWater.

Advice

General

For information on TasWater development standards, please visit
<http://www.taswater.com.au/Development/Development-Standards>

For application forms please visit <http://www.taswater.com.au/Development/Forms>

Declaration

The drawings/documents and conditions stated above constitute TasWater's Submission to Planning Authority Notice.

Authorised by



Jason Taylor

Development Assessment Manager

TasWater Contact Details

Phone	13 6992	Email	development@taswater.com.au
Mail	GPO Box 1393 Hobart TAS 7001	Web	www.taswater.com.au

Annexure 6

4 June 2018

Our ref.: DA217196, psb:kaa

Doc ID:

Mr A Hill
Oramatis Studio
212 Elizabeth Street
HOBART TAS 7000

Dear Mr Hill

LOCAL GOVERNMENT (HIGHWAYS) ACT 1982 AND URBAN DRAINAGE ACT 2013
STATEMENT OF COMPLIANCE FOR VEHICULAR ACCESS AND DRAINAGE ACCESS
RESIDENTIAL DWELLING – 5 SHOREHAVEN DRIVE, TURNERS BEACH

I refer to your development application DA217196 for a residential dwelling at 5 Shorehaven Drive, Turners Beach, and based on the information supplied with the application make the following determination in respect to vehicular access and stormwater disposal.

Access can be provided to the road network for 5 Shorehaven Drive, Turners Beach, subject to the following:

- R1 A 6.0 metre wide access may be located at the eastern end of the Shorehaven Drive property frontage, generally as shown on the enclosed Oramatis Studio Site and Landscaping Plan, Project No. A-336, Drawing Number 100, dated February 2018;
- R2 The existing concrete driveway apron, assumed to be 3.6 metres wide, may be widened to the west by approximately 4.0 metres, and partially removed to the east by approximately 1.6 metres, and must be constructed in accordance with Standard Drawing TSD-R09-v1 Urban Roads – Driveways (copy enclosed);
- R3 The installation of the new 6.0 metre wide kerb crossover, must be undertaken by the Council, or by a contractor engaged by the Council, and will be constructed in accordance with Standard Drawing TSD-R09-v1 Urban Roads – Driveways. Please contact the Council's Public Safety Coordinator on 0419 103 887;
- R4 A new 6.0 metre wide concrete driveway apron (section between the footpath and the front property boundary) must be constructed in accordance with Standard Drawing TSD-R09-v1 Urban Roads – Driveways (copy enclosed);

- R5 A separate conditioned approval from the Council acting in its capacity as the Road Authority will be required for any works or activity in the road reservation, and must be arranged prior to commencing work on the residence. Please contact the Council's Public Safety Coordinator on 0419 103 887;
- R6 The set-out of any driveway apron must be inspected at least 24 hours prior to concrete placement and be approved for construction by the Council's Public Safety Coordinator, who can be contacted on 0419 103 887;
- R7 Sight triangle areas adjacent to all accesses/driveways must be kept clear of obstructions to visibility, as per Figure 3.3 Minimum Sight Lines for Pedestrian Safety of AS/NZS 2890.1 (copy enclosed);
- R8 Any work associated with roads, footpaths, kerb and channel, nature strips, or street trees will be undertaken by the Council, unless alternative arrangements are approved by the Council's Director Infrastructure Services or his representative;
- R9 Any damage or disturbance to roads, footpaths, kerb and channel, nature strips, or street trees resulting from activity associated with the development must be rectified;
- R10 All works or activity listed above shall be completed to the satisfaction of the Council's Director Infrastructure Services or his representative;
- R11 All works or activity listed above shall be at the property owner's cost.

Access can be provided to the Council's stormwater network for 5 Shorehaven Drive, Turners Beach to drain stormwater from the development subject to the following:

- S1 The internal stormwater drainage pipe at the point of connection to the Council's stormwater drainage system must be no larger than DN100;
- S2 Any work associated with existing stormwater infrastructure will be undertaken by the Council, unless alternative arrangements are approved by the Council's Director Infrastructure Services or his representative;
- S3 Any damage or disturbance to existing stormwater infrastructure resulting from activity associated with the development must be rectified;
- S4 All works or activity listed above shall be completed to the satisfaction of the Council's Director Infrastructure Services or his representative;
- S5 All works or activity listed above shall be at the developer's/property owner's cost.

This 'Statement of Compliance' is not an approval to create an access or work in the road reservation. This 'Statement of Compliance' is valid for a period of 2 years from the date of this letter.

A copy of this 'Statement of Compliance' has been provided to the Council's Regulatory Services Group for consideration with development application DA217196.

Please contact Infrastructure Services on tel. 6429 8970 should you have any further enquires.

Yours sincerely

Paul Breaden
ENGINEERING GROUP LEADER

Encl.

Administrative Assistant – Planning
Services Group Leader
Public Safety Coordinator

L A Gurr
8 St Andrews Drive
DEVONPORT TAS 7310

A COPY FOR YOUR INFORMATION

PLANNING REPORT LOCAL PROVISIONS SCHEDULE

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Introduction

This report supports the submission of the draft Central Coast Local Provisions Schedule (LPS) prepared and submitted to the Commission under section 35(1) of the *Land Use Planning and Approvals Act 1993* (the Act) for assessment as to whether it is suitable for approval by the Minister for exhibition, under section 35B(4) of the Act. The report demonstrates that the draft LPS meets the LPS criteria as required by section 34(2) of the Act.

The criteria set out in Section 34(2) of the Act outlines the following requirements to be included:

- . Zone maps;
- . Local Area Objectives;
- . Particular Purpose Zones;
- . Specific Area Plans;
- . Site Specific Qualifications;
- . Code Overlay Maps for the:
 - . Parking and Sustainable Transport Code showing parking precinct plans or pedestrian priority streets;
 - . Road and Railway Asset Code;
 - . Electricity Transmission Infrastructure Protection Code – buffer areas and transmission corridors;
 - . Local Historic Heritage Code;
 - . Natural Assets Code;
 - . Scenic Protection Code;
 - . Attenuation Code;
 - . Coastal Erosion Hazard and Coastal Inundation Hazard Codes;
 - . Flood Prone Areas Hazard Code;
 - . Bushfire Prone Areas Code;
 - . Landslip Hazard Code;
 - . Airports Code if applicable.

Not all of these components are mandatory for inclusion in the LPS but the following are compulsory:

- . Zones;
- . Code overlay for electricity transmission infrastructure prepared by TasNetworks;
- . Code overlay map for the priority vegetation area;
- . Code overlay for the waterway protection area;
- . Code overlay map for coastal hazard prepared by the State Government;
- . Code overlay map for landslip hazard areas prepared by the State Government;

- . Code overlay map for noise exposure contours and the obstacle limitation surfaces for airports, if applicable.

The draft LPS contains the mandatory requirements of the State Planning Provisions (SPP) which are discussed below.

Municipal Area

The LPS applies to the Central Coast municipal area as specified in the SPP template.

Spatial Application of the State Planning Provisions

Section 32(2)(c) and (e) requires that a LPS must contain maps, overlays, lists or other provisions that provide for the spatial application of the SPP. Section LP1.0 of the SPP outlines the manner in which the spatial application of the SPP is to be represented.

The draft LPS is prepared in accordance with the application and drafting instructions included in the SPP and in *Guideline No. 1 – Local Provisions Schedules: zone and code application* issued by the State Planning Commission.

Sections 11 and 12 of the Act

The draft LPS does not seek to regulate matters outside the jurisdiction prescribed in Sections 11 and 12 of the Act.

Schedule 1 Objectives of the Act (Parts 1 and 2) [section 34(2)(c)]

Part 1

- (a) *To promote the sustainable development of natural and physical resources and the maintenance of ecological processes and genetic diversity; and*

The draft Scheme relies on zone provisions and Codes to ensure sustainable development occurs. For example, the draft Scheme relies on the State Natural Assets Code that provides for protection of water. The Code requirements set standards and provisions regarding distance from waterways, disposal of stormwater, building impacts and clearance of native vegetation in priority vegetation areas.

The Landslide Hazard Code (C15.0) has been prepared with the purpose of ensuring that use and development: is appropriately located to minimise risk to life and property resulting from land instability and, does not cause an increased risk of land instability.

The Natural Assets Code will assist with the protection of biodiversity as it applies to land identified as Priority Habitat in the Scheme.

The Coastal Erosion Code (C10.0) includes requirements to minimise the impact of coastal erosion and sea level rise.

The draft Scheme also provides for increased environmental protection through a range of zone provisions controlling the removal of habitat and reduction of emissions from development. The application of specific zonings is also an important mechanism to

improve environmental protection and this is enhanced by a consistent regional approach to zoning controls and their application.

- (b) to provide for the fair, orderly and sustainable use and development of air, land and water; and*

Zones have been allocated where they can be appropriately serviced by existing services or the infrastructure can be generally extended. For example, the largest residential extension proposed is adjacent to the Braid subdivision, where the extension of infrastructure can be easily extended and the area is within easy commuting distance to commercial, community and social services located in the urban centre.

The shortage of residential land has and will force residential development further from the urban area and its associated regional services and employment opportunities, which only increases carbon emissions from the increased number and length of car journeys. Given the emphasis on global warming and trying to curtail carbon emissions this action appears to be counterproductive if new nearby areas are identified.

The Planning Scheme recognised shortage of industrial zoned land, particularly areas which can be accessed by employees. The zone has been extended in East Ulverstone with an extension to the existing Light Industrial zone. There is short access to the Bass Highway, has good access to rail and is within a short commuting distance to residential areas. The area can be serviced with appropriate services.

Provision has been made for open space and recreation areas. Generally there has been a translation of the existing zoned areas. Several areas that are currently zoned Environmental Living, especially on the coast between Ulverstone and Penguin, have now been shown as Landscape Conservation as the Environmental Living zone no longer exists.

- (c) to encourage public involvement in resource management and planning; and*

The draft Scheme is based upon the State Planning Scheme provisions, the Cradle Coast Strategic Land Use Strategy and the Council's Strategic Plan. The Council's Strategic Plan had an extensive public consultation and the Planning Scheme will undergo a public consultation as required by the Act.

- (d) to facilitate economic development in accordance with the objectives set out in paragraphs (a), (b) and (c); and*

The draft Scheme facilitates economic growth through its broad range of provisions that promote the integration of land use and infrastructure, the allocation of zones that allow for development and the protection of significant economic assets and resources and the environment.

- (e) to promote the sharing of responsibility for resource management and planning between the different spheres of Government, the community and industry in the State.*

The draft Scheme has been developed in accordance with the SPP, State Policies, the Cradle Coast Strategic Land Use Plan and the Council's Strategic Plan. The Council's

Strategic Plan went through an extensive public consultation process whilst the Cradle Coast Regional Land Use Strategy was developed with Council input.

Part 2

- (a) *to require sound strategic planning and co-ordinated action by State and local government; and*

The Scheme has been drafted in accordance with the SPP, State Policies and the Cradle Coast Land Use Strategy.

The Cradle Coast Regional Land Use Strategy recognises that the region's economy and population is experiencing limited growth and there is a need to ensure that sufficient amounts of zoned land exist for various purposes.

Generally, most of the zones have been transferred into the draft LPS with some zones such as General Industrial and General Residential including limited expansion. Growth areas have been identified in the most appropriate locations based on existing uses, infrastructure and demand.

All zoning has been applied that is consistent with the strategic framework provided in the State Policies, Cradle Coast Regional Land Use Strategy, Council's Strategic Plan and the State Plan zones.

- (b) *to establish a system of planning instruments to be the principal way of setting objectives, policies and controls for the use, development and protection of land; and*

This draft Scheme is a component of a number of planning instruments defined under the Act. It is based upon the State Planning Scheme template, which itself is based upon the objectives of the Act. The draft Scheme contains further specific local policies and mapping of zones to achieve appropriate controls for the use, development and protection of land which are broadly consistent with the regional approach as defined in regional and Council strategies.

- (c) *to ensure that the effects on the environment are considered and provide for explicit consideration of social and economic effects when decisions are made about the use and development of land; and*

The draft Scheme, when developed, considered the environmental, economic and social impact of zones. For example, areas of urban expansion were a continuation of existing areas that were serviced or could be serviced and had good access to open space, parks, schools and recreation areas. It is recognised that parks and recreation areas provide important social infrastructure that encourages social interaction and a healthy lifestyle. Business zoning was centred on existing areas and allowed for infill.

- (d) *to require land use and development planning and policy to be easily integrated with environmental, social, economic, conservation and resource management policies at State, regional and municipal levels; and*

The draft Scheme is in accordance with the provisions of the Cradle Coast Regional Land Use Strategy. This Strategy is aligned with relevant State Government strategies, which were reviewed during the preparation of the Strategy.

The Cradle Coast Regional Land Use Strategy provides a consistent regional approach to land use planning.

Zone mapping and overlays are consistent with Planning Directive 1 and cross boundary zonings are consistent with bordering local government areas.

- (e) *to provide for the consolidation of approvals for land use or development and related matters, and to co-ordinate planning approvals with related approvals; and*

The Scheme is drafted to co-ordinate with relevant and related approval processes. Matters addressed by other statutory approval processes were largely left out of the draft Scheme to minimise duplication of assessment. This includes matters such as building and plumbing approvals, environment and health, statutory services etc. Where duplication of assessment was required, tests of discretion were largely established by reference to permits under the other approval processes. Matters under this assessment process include forestry, threatened species and biodiversity.

- (f) *to promote the health and wellbeing of all Tasmanians and visitors to Tasmania by ensuring a pleasant, efficient and safe environment for working, living and recreation; and*

The draft Scheme provides a suite of standards that will protect and enhance residential amenity. For example, in the General Residential zone there are controls on:

- . Discretionary uses to not create environmental nuisance;
- . Commercial vehicle activity;
- . External lighting;
- . Residential character;
- . Privacy;
- . Overlooking;
- . Private open space;
- . Landscaping;
- . Solar orientation.

The draft Scheme provides two zones – the Recreation Zone and the Open Space zone that have been applied to public recreational land. The application of the zones ensures that people have areas available for open space and active recreation.

With regard to industry, the LPS relies on the SPP provisions that establishes attenuation zones that apply to various industries to ensure residents can enjoy a healthy and safe amenity from industrial emissions.

Some Codes ensure protection from hazards and traffic safety, e.g. Railway Assets, Bushfire Prone Areas, Coastal Inundation, Flood Prone Areas, and the Landslip Hazard Code.

- (g) *to conserve those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value; and*

The draft Scheme lists no places, scientific areas, significant trees or historic buildings that should be protected with the Scheme provisions. It is noted that the draft Scheme includes the Local Historic Heritage Code which can be used to protect later identified buildings or areas. The currently listed heritage buildings are protected by State legislation.

The Scenic Management Code provides mechanisms to protect visual amenity of defined tourist road corridors and Local Scenic Management Area. Although the Code is not implemented in this LPS, the mechanism is available for use if it is needed at a later date. The Code provides a series of criteria that require consideration of visual qualities of defined area, specific local character statements and impacts on skylines in particular.

- (h) *to protect public infrastructure and other assets and enable the orderly provision and co-ordination of public utilities and other facilities for the benefit of community; and*

The draft Scheme includes a Utilities zone, which provides and protects sites for major utilities and corridors (and other compatible uses). The zone includes standards to regulate visual impacts, siting and subdivision.

Planned future road, rail, transmission routes or other infrastructure corridors are zoned Utilities in the draft Scheme. Electric transmission infrastructure is recognised and protected by the Electricity Transmission Infrastructure Protection Code. The Road and Railway Assets Code regulates use and development adjacent to existing and future arterial roads and railways.

The draft Scheme recognises that some uses will involve emissions that would conflict with sensitive uses and has included the Environmental Impacts and Attenuation Code for this purpose. The Code applies to land within an area defined on the Planning Scheme map and will give the Council discretion to consider potential land use conflict between polluting activities and sensitive uses.

The Road and Railway Assets Code includes regulation of road access and classifies roads into five categories according to their function. Access requirements vary according to the road's classification, with access to Class 1, 2 and 3 roads being most restricted to protect their function.

It is noted that in applying new zoning, the draft Scheme creates no new discrete settlements and directs new development to areas with established or committed infrastructure.

- (i) *to provide a planning framework which fully considers land capability.*

The Codes and development standards in the draft Scheme provide for consideration and assessment of land capability of the proposed development. For example, the following include:

- . Potential landslide risk (Landslide Code);

- . Whether new lots zoned Low Density Residential or Rural Living are suitable for onsite wastewater disposal systems where reticulated services are not available (subdivision standards);
- . Whether the land is 'agricultural land' (through the appropriate application of zoning);
- . Whether the land is subject to risk or potential contamination.

State Policies

To meet the State Policies the Scheme heavily relies on the provisions of the SPP and zoning.

State Coastal Policy 1996

The State Coastal Policy refers to the coast as one kilometre inland from the high water mark, and therefore is relevant to the draft Scheme. The principles of the *State Coastal Policy 1996* are:

Natural and cultural values of the coast shall be protected.

The coast shall be used and developed in a sustainable manner.

Integrated management and protection of the coastal zone is a shared responsibility.

These three principles will be met through the Planning Scheme provisions and allocation of zones. Apart from the urban settlements, much of the coastline is still in a natural condition, and it is intended that these values will be protected along with any cultural values by allocating the Environmental Management Zone to the coastal areas and various Codes such as the Coastal Erosion and Coastal Inundation Hazard Codes.

The zone purpose of the Environmental Management zone is:

To provide for the protection, conservation and management of land with significant ecological, scientific, cultural or scenic value.

To allow for the compatible use or development where it is consistent with:

- (a) *the protection, conservation and management of the values of the land; and*
- (b) *applicable reserved land management objectives and objectives of reserve management plans.*

There is no intention of expanding the existing urban settlements along the coast.

State Policy on Water Quality Management 1997

The State Policy on Water Quality Management 1997 is concerned with achieving, "*sustainable management of Tasmania's surface water and groundwater resources by protecting or enhancing their qualities while allowing for sustainable development in accordance with the objectives of Tasmania's Resource Management and Planning System.*"

The SPP require the mandatory inclusion in the LPS of the State mapped waterway protection areas in the overlay that applies to the Natural Assets Code. The assumption is that this Policy is complied with if the overlay map is applied in conjunction with the associated assessment provisions.

State Policy on the Protection of Agricultural Land 2009

The Policy applies to all agricultural land. “Agricultural land” means all land that is in agricultural use or has the potential for agricultural use. The Council recognises the regional economic importance of preserving the rural land for agricultural production.

The two rural zones (Agriculture and Rural) have been applied in the Scheme in order to conserve and protect agricultural land so that it remains available for the sustainable development of agriculture, recognising the particular importance of prime agricultural land and the requirements of the State Policy, particularly in this municipal area.

See the section on zoning Rural areas for methodology and application of the zones.

National Environmental Protection Measures

National Environmental Protection Measures (NEPMs) are broad framework-setting statutory instruments made under the *National Environmental Protection Council (Tasmania) Act 1995*. They outline nationally common objectives to protect or manage certain environmental aspects. In accordance with s.12A of the *State Policies and Projects Act 1993*, an NEPM is taken to be a State Policy. There is no discretion to differentiate a State Policy made under s.12A compared to s.11.

Of the NEPMs only the *Assessment of Site Contamination (1999)* and *Ambient Air Quality (2003)* are relevant to draft Planning Schemes.

With respect to the *Assessment of Site Contamination NEPM*, the relevant part of this measure is the contamination assessment process as specified in Code 14. The Potentially Contaminated Land Code follows the process outlined in Schedule A of the *Assessment of Site Contamination NEPM*, by specifying a preliminary assessment, a Contamination Management Plan and a remedial action plan.

The *Ambient Air Quality NEPM* sets air quality standards and the methodology for assessment. This matter is not specifically relevant to the Scheme but the matter of air emission control is broadly addressed through sections 18.3.2 and 19.3.1 in the Light Industrial and General Industrial zones respectively and the Attenuation Code.

The other NEPMs (*Diesel Vehicle Emission 2001*, *Used Packaging Materials 1999*, *Movement of Controlled Waste between States and Territories 1998*, *National Pollutant Inventory June 2000*); are not relevant to the Scheme. For example, the *National Pollutant Inventory NEPM* (NPI) provides the framework for the development and establishment of the NPI which is an internet database designed to provide publicly available information on the types and amounts of certain chemicals being emitted to the air, land and water.

Cradle Coast Regional Land Use Strategy 2010–2030

The Strategy is a high level strategic document and some of the goals/policies are aspirational.

The strategic document comprises three parts:

Part A – About the Cradle Coast Regional Land Use Planning Framework, “*provides background on the purpose and preparation of the Framework and its function within the Tasmanian land use planning system*”.

Part B – Knowing Our Place, “*provides a description of the key regional characteristics and land use issues. ... Knowing our Place is a background for introducing and justifying the Cradle Coast Regional Land Use Strategy contained in Part C.*”

Part C – The Cradle Coast Land Use Strategy 2010–2030, “*contains the strategic policy requirements for a coordinated and consistent approach to land use policy and decisions in the Cradle Coast Region.*

The Policies must be observed in the preparation of local planning schemes for each of the nine Cradle Coast municipal councils.

The Cradle Coast Land Use Strategy is presented in five integrated parts –

- 1 Implementation*
- 2 Wise Use of Resources*
- 3 Support for Economic Activity*
- 4 Places for People*
- 5 Planned Provision for Infrastructure.”*

Implementation –

This section includes the following outcomes:

- . Promotes regional land use policies that respect the natural environment, facilitate a robust and successful regional economy, provide liveable communities and a sustainable pattern of settlement and guide new use and development toward a secure and prosperous future.*
- . Consolidates and aligns land use planning and related strategies for economic, social, environmental, conservation and resource management applying for the Cradle Coast Region and places them into an overall context of an integrated regional land use strategy.*
- . Provides a basis for the coordination of future actions and initiatives related to the growth and development of the Region and promotes arrangements which optimise benefit for regional communities.*
- . Initiates a regional land use planning process to provide a strategic regional perspective and coordinated framework for consistent regulatory action.*

Comments –

The LPS is based on the provisions of the SPP whilst zoning is based on an amalgam of State Policies, infrastructure and existing zoning, uses and development. Extension of zones has been based on inferred need to ensure adequate zoned land is available for future needs and development. Considering the Strategy is a snapshot in time and has not been modified despite the rapid changes occurring in society, the draft LPS conforms as much as possible to the Strategy outcomes and policies.

Wise Use of Resources –

The Strategy includes the following outcomes:

Use and development of natural and cultural resources in the Cradle Coast Region –

- . *safeguards the life supporting properties of air, water and land*
- . *maintains and enhances the health and security of biodiversity and ecological processes*
- . *provides sustainable access to natural resources and assets in support of human activity and economic prosperity*
- . *recognises and respects natural and cultural heritage*
- . *promotes the optimum use of land and resources.*

Comments –

Zoning sensitive areas such as Environmental Management and Landscape Conservation in association with the development Codes provides sensitive areas protection from inappropriate use and development. Areas which contain natural resources such as quarries are appropriately zoned and protected from encroachment.

Support for Economic Activity –

The outcomes for this section are:

“...Land use planning –

- . *facilitates regional business through arrangements for the allocation, disposition and regulation of land use which promote the diversification, innovation and entrepreneurship and avoid unnecessary restraint on competition and cost for compliance*
- . *promotes use and development which maximises the Region’s economic potential in key sectors with deep capacity and potential for sustained growth and economic return or a clear strategic advantage*
- . *improves the social and environmental sustainability of the State and regional economy by allowing economic development and employment opportunities in a range of locations while respecting the link between a healthy environment and a healthy economy*

- *supports and grows liveable regional communities through coordinate action aligned with State and regional economic development plans specific to the issues, challenges and opportunities of the Region.”*

Comments –

Issues such as the protection of rural land and agricultural activity, including allied uses and natural resources are encouraged.

Industrial land is to be protected from inappropriate nearby land uses. Uses such as transport and storage facilities are to have access to strategic transport infrastructure.

Industrial facilities are to be clustered and not fragmented.

The LPS zones identify where tourism operations and facilities can be considered.

In order to support economic activity, areas have been zoned Light Industrial, General Industrial, Commercial, Local Business, General Business, Rural and Agriculture. An infill area at West Ulverstone in Queen Street has been zoned General Business whilst a small extension to the existing Light Industrial zone in Penguin is proposed.

Additional zoned land is generally an extension of existing serviced land as required by the Strategy. Infrastructure costs have been kept to a minimum.

The LPS recognises the need to protect resources and environmental areas through appropriate zoning, e.g. quarries and agriculture.

The wellbeing of communities is recognised through the appropriate zoning of land for health, recreation, education and community services.

Places for People –

The outcomes are to ensure regional settlements are, *“liveable and sustainable communities where:*

- *the growth and development of centres is contained to create functional places which optimise use of land and infrastructure services and minimise adverse impact on resources of identified economic, natural or cultural value*
- *the pattern of settlement provides a network of compact, well connected and separate centres each with individual character and identity*
- *land supply is matched to need and there is a balance of infill and expansion*
- *there is coordinated and equitable access to provision of regional level services*
- *each settlement provides an appropriate level of local development and infrastructure facilities to meet locally specific daily requirements in employment, education, health care, retail, and social and recreation activity for its residential population*
- *each settlement provide a healthy, pleasant and safe place in which to live, work and visit*

- . *there is diversity and choice in affordable and accessible housing*
- . *people and property are not exposed to unacceptable levels of risk*
- . *transport, utility and human service infrastructure is planned and available to meet local and regional need*
- . *energy and resource efficiency is incorporated into the design, construction and operation of all activities."*

Comments –

The LPS promotes compact urban settlements and urban nodes with land supply matched to the required need within a 10–20 year timeframe. It is against linear and lateral expansion, particularly in coastal and rural areas.

Resources are protected from conflicting uses and sensitive areas are protected from inappropriate use and development. For example, the coast is zoned Environmental Management whilst prime rural land is zoned Agriculture or Rural.

Land Use and Infrastructure Planning –

The outcomes of this section are:

"Economic prosperity, liveable settlement and environmental health is underpinned by integrated land use and infrastructure planning to facilitate provision of adequate, appropriate and reliable infrastructure in a manner that –

- . *ensures infrastructure is planned and available commensurate with the use and development of land*
- . *prioritises optimum use of existing infrastructure over provision of new or expanded services*
- . *protects the function, capacity and security of existing and planned infrastructure corridors, facilities and sites."*

Comment –

Zone extensions are generally an increment of existing serviced zones and developed areas. No large areas which are not contingent on existing services or zones are envisaged. In order to protect infrastructure facilities they have been identified and appropriately zoned or included in the provisions of a Code, e.g. gas pipeline.

Council's Strategic Plan prepared under section 66 of the *Local Government Act 1993*

Central Coast Council Strategic Plan 2014–2024

The *Central Coast Strategic Plan 2014–2024* identifies the key strategic directions, strategies and actions that the Council plans to pursue over a 10 year period. The Strategic Plan is an integrated document that frames the Council's Annual Corporate Plan. Reference is also made

to the non-statutory document *Strategic Framework for Settlement and Investment* prepared for the Council. This document provided a framework for the Council's current Strategic Plan.

A key value identified by the community in the *Strategic Framework for Settlement and Investment* report was the importance of the range of existing landscapes, and the key qualities that give them their sense of place. These need to be maintained and enhanced to maximise the opportunities that this level of choice provides for living, employment and recreation. This includes maintaining spaces between places to enhance the distinctiveness between places.

The Strategic Plan recognises the distinctiveness, character, capability and resources already embedded in the area and which can be further built upon within four distinctive platforms. These are:

Liveability; e.g. quality of life, character of the place, health and well-being of the community;

Sustainability; this means that that within the planning and decision making processes an implicit consideration of the environmental, social and economic sustainability of all development, now and into the future occurs;

Innovation; the importance of the role of innovation and entrepreneurship in social and economic growth is recognised; and

Distinctiveness; this is about recognising the qualities and combinations of qualities that define Central Coast and protecting and growing those attributes that matter most to the community.

The Plan recognises:

“Central Coast comprises Ulverstone, Penguin, Turners Beach, Forth, and other towns and localities that each have a distinctive character. The character of these places is largely influenced by the relationship between the coastline, the rivers and ranges and fertile agricultural land to the south. The major towns are distinguished by the dominant landforms within which they sit.”

The natural values that are particularly valued include the coastline, the beaches, diversity of flora, fauna and natural features, and the picturesque and productive rural landscape.

The outcomes include:

- . sustainable population growth;
- . socio-economic well-being;
- . economic prosperity and resilience;
- . resilient and engaged community;
- . healthy community and healthy lifestyle; and
- . healthy environment.

The Planning Scheme has allocated sufficient and various sites for residential and industrial development. The municipal area is well served with large expanses of developed and natural land that is zoned for public and private recreation that encourages a healthy community and social interaction amongst the community.

Gas Pipelines Act 2000

The gas pipeline traverses the rural areas in the municipal area. The draft Scheme does not contain specific controls relating to the pipeline but relies on the *Gas Pipelines Act 2000* for protection against land use conflict. This Act includes a declared statutory notification corridor for use and development within proximity to the pipeline to ensure safety and protection. This Act also requires the planning authority to give notice to the pipeline licensee about development within the corridor. In turn the licensee may provide advice to the planning authority as to safety conditions that are to be included on any issued permit. The Scheme will show the location of the pipeline.

Consistent and coordinated with adjacent municipal area

The LPS is required to be [s.34(g)], as far as practicable, consistent and co-ordinated with LPS that apply to adjoining municipal areas. The adjoining Councils were consulted in an effort to ensure the adjoining zones were similar or at least compatible. The proposed zoning at the boundaries of the Devonport, Latrobe, Kentish and Burnie Planning Schemes did not create conflict problems with the Central Coast boundaries. Meetings between respective Council planners discussed the boundary zonings. It is noted that at this stage no draft Schemes for adjoining municipal areas have been finalised.

Land reserved for public purposes

No undeveloped land has been reserved for future public purpose other than that provided for in the Open Space and Community Purpose zones.

Statement LPS is consistent with provisions in section 11 and 12 of the Act

The draft Scheme complies with sections 11 and 12 of the Act.

The draft Scheme relies on the SPP and no additional provisions have been included in the draft Scheme which affect forestry, fishing, mineral exploration or marine farming operations or existing uses and developments.

Zones

Background –

Population growth rate over the last 10 years in the municipal area has varied between -.05% and 1.6%. Currently the annual growth rate is estimated to be 0.2% compared with the State rate of 0.64% and the National rate of 1.43%.

The estimated population of Central Coast in 2014 was 22,411. Population projections based on mortality rates, births and migration rate indicate that the Central Coast population by 2030 could be as high as 23,260 persons.

Central Coast's population is reflecting the national trend of an ageing population. This will impact on the style and size of dwellings, lot sizes and required services.

The number of people per dwelling is dropping with occupancy rates expected to be 2.1 persons per dwelling by 2030.

A reduction in the number of people per dwelling combined with the expected population growth means approximately another 750 dwellings will be required over the next 10 years. Dwellings will comprise an unknown mixture of units and single dwellings.

Excluding infill areas there is over 173ha of vacant residential zoned land within the municipal area. In gross terms, at a density rate of 15/30 dwellings per hectare, this represents approximately 25 years of supply. However this figure is not a realistic indication of land available for development as much is undeveloped, not for sale, cannot be developed or unsuitable for the prevailing market.

Central Coast includes a number of settlements;

- . Urban Ulverstone
- . Penguin
- . Sulphur Creek
- . Turners Beach
- . Leith
- . Forth.

The settlement pattern reinforces one of the main values the community holds about living in the region: the small-town feel.¹ The size and distribution of urban centres across the coastal strip and throughout the rural hinterland are very conducive to engendering a “small town” living environment (SFSIR). Each settlement has unique characteristics which restrict or guide expansion options. In some areas residential expansion is limited because of the surrounding prime land, topography, coastline and the lack of infrastructure.

Most urban growth will continue to occur in Ulverstone and Penguin due to the availability of physical and social infrastructure, employment opportunities and recreation facilities.

Zone Allocation

The following zones were used in the draft Scheme.

General Residential
Low Density Residential
Rural Living
Village
Local Business
General Business
Commercial
Light Industrial
General Industrial
Agriculture
Landscape Conservation
Environmental Management
Utilities
Community Purpose

¹ Strategic Framework for Settlement and Investment report SFSIR

General Residential

Zone Purpose & Desired Future Character Statements (DFCS)

The General Residential zone is used.

Zone purpose statements of the SPP and IPS are similar in that they both provide for a range of residential development types in locations where full infrastructure services are available, i.e. suburbia. It also allows for the provision of other compatible and supporting uses.

DFCS are not included in the SPP but may be used where objectives cannot be delivered through the SPP.

Existing DFCS of the IPS are general in their nature and include statements regarding building height, spacing of buildings, use and lot size. These are matters covered by the Development Standards and associated Objectives and provide little additional assistance in achieving the Objectives.

There are three areas where additional General Residential zoning is proposed:


- (a) The Turners Beach residential area north of the Western Rail Line is currently zoned Low Density Residential in the IPS. It is proposed to rezone this area General Residential.
- (b) Approximately 40ha of land in the Braid's Estate is proposed to be rezoned from Rural Resource to General Residential, to allow for development of land on lower slopes until a reservoir for the provision of water is viable.
- (c) An area of land located adjacent to the Blythe River now zoned Environmental Living. The area was formally a Crown Land shack area which was part of the State Government's shack program. The area is serviced with water and sewerage infrastructure.

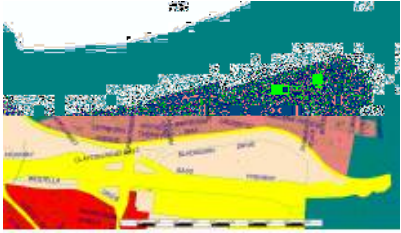
Use, Development and Subdivision Provisions

These standards are similar in many respects to those contained in the interim Planning Schemes but include some minor variations to standards for discretionary uses, development and subdivisions. The new standards are not local area provisions and cannot be altered.

Zoning

There are various areas regarding which an assessment of zoning is appropriate, as follows:

LOCATION	MAP	ISSUE
Gawler – Braid's Estate		Southwards extension of General Residential zone

Turners Beach north of highway		Change from Low Density Residential zone to General Residential
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Braid's Estate

Subdivision of the Braid's Estate continues at a steady pace and now occupies approximately half of the zoned area of the Estate. A staged development layout for the northern part of the Braid's Estate has been approved by the Council while a sketch plan for the whole Estate indicates an intention to develop the whole Estate for residential purposes. Development of the Estate is appropriate because it is now within the urban area of Ulverstone and is effectively "infill" development.

On the current development rate of 10 new lots per year, the approved subdivision is expected to be completed in around 10 years. However, lots on the higher elevations of this land are dependent on construction of a reservoir which would be expensive (about \$1 million) and at such cost would apparently be non-viable in the near future. Consequently, and within a five to ten-year timeframe, the subdivider intends to create lots on the lower and currently serviced lots along the West Gawler River. He claims that because the lots are already serviced there is not the same level of infrastructure investment required and subdivision becomes affordable. The subdivider's explanation is accepted.

About a third of the lower lying land (6ha) is zoned General Residential and two thirds (14ha) is zoned Rural. In order to facilitate the residential subdivision, it would be appropriate for all the component land to be zoned General Residential. The simplest and clearest boundaries to use in defining the extent of the zoning is cadastral boundaries. In this case the area of land would be increased to approximately 40ha. Such an area would yield approximately 400 lots. Based on current rates of development of 10 lots per year, this would be 40 years supply, of which a proportion would not be serviceable with water.

The northern boundary of the expanded General Residential zone would be the extent of the current General Residential zone, the western boundary would be the West Gawler River frontage, and the southern and eastern boundaries would be the existing lot boundaries.

It is submitted that approximately 40ha of the Braid's Estate immediately south of the existing General Residential zone be rezoned from Rural to General Residential.

Turners Beach north of highway – to General Residential

Under the Council's 2005 Planning Scheme, the residential area of Turners Beach north of the Western Rail Line was zoned Residential. The minimum lot size in the Residential zone was then 650m². In the translation exercise from the 2005 Scheme to the Interim Planning Scheme the area was rezoned Low Density Residential which carried with it a minimum site area of 500m², instead of General Residential for which the minimum site area was 330m².

Low Density Residential zoning was chosen because the minimum site area standard for this zone was higher than the General Residential standard and would limit resubdivision potential

in the area. The purpose of limiting resubdivision was to provide a minimum lot size that was consistent with the existing character and to limit coastal erosion and inundation risk, i.e. less households would mean less people subject to risk. A common lot size in the Turners Beach area north of the Bass Highway, is between 600m² and 799m². Of a sample of approximately half the properties in Turners Beach, 69% of lots is within this range. The prevalence of larger sized suburban residential lots is despite a minimum lot size of 500m² which applied under previous Planning Schemes (1993 and 2005).

The Statewide Planning Scheme provides for a minimum site area of 450m² in the General Residential zone and 1,500m² in the Low Density Residential zone. The site area standard closest to the existing standard is General Residential, i.e. 450m². For this reason, it is considered that the Turners Beach area north of the Western Rail Line, currently zoned Low Density Residential, be rezoned to General Residential.

It is submitted that land at Turners Beach area north of the Western Rail Line, be rezoned from Low Density Residential to General Residential.

Other areas – General Residential

There are areas of Ulverstone, Turners Beach, West Ulverstone, Penguin, Sulphur Creek and Heybridge which are currently zoned General Residential. There has been no assessment of demand and supply undertaken for additional lots in these areas. Consequently, there should be no additional land zoned for residential purposes in or around these areas at this stage.

Areas currently zoned General Residential under the Interim Planning Scheme should be zoned General Residential under the Statewide Planning Scheme.

Rural Living

The zone statements in the SPP and the IPS are similar in that they both provide for residential development in a rural setting where services are limited and both allow for other types of compatible development. Whilst there is no incompatibility between the SPP and the current land use policy, the minimum lot size standard of 1ha, 2ha, 5ha and 10ha for the zone are significantly larger than the 4,000m² that currently applies in some Rural Living areas.

No Local Area Objectives or DFCS have been included. Matters such as use, lot size, and building height are controlled by the zone standards.

In November 2016 the Council approved an additional 13 sites for Rural Living.

As shown in the following Table, the SPP contains four categories of lot sizes for the Rural Living zone.

RURAL LIVING CATEGORY	MINIMUM LOT SIZE
Rural Living A	1 ha
Rural Living B	2ha
Rural Living C	5ha
Rural Living D	10ha

The current minimum lot size in the Rural Living zone of the IPS is 1 ha except in the following areas:

Leith: North and south of the Bass Highway
East Ulverstone: Merinda Drive, Kimberleys Road, Gumnut Place, Froms Road, Waverley Road
West Ulverstone: Knights Road, Bladen-Lee Crescent, Leven View Court, Grange Court, Brockmarsh Place, Maxwell Street, Reid Street and 13 Ellis Street

In these areas a common size for existing lots is around 4,000m². Front setbacks of 6m and side and rear setbacks of between 3 and 6m are also common.

Under the SPP most development involving such properties is likely to involve exercises of discretion involving lot size and/or setbacks for minor work. This was considered an unreasonable imposition during the development of the IPS and the Council argued, successfully, for a table to be inserted into the zone provisions reducing the minimum site area to 4,000m² and lesser setbacks.

The SPP makes no provision for such tables and an alternative mechanism to introduce reduced standards needs to be found. The only practical option for achieving this to change the zoning to Low Density Residential. The Zone Purpose for this zone is to “provide for residential use and development in areas where there are infrastructure or environmental constraints that limit density, location or form of development”.

There are similarities in the type of uses that apply in both zones. However, there are some significant differences as well. For example, the Rural Living zone allows for Resource Development, Resource Processing and Vehicle Fuel Sales and Service uses as discretionary uses whereas these are prohibited in the Low Density Residential zone. The areas currently zoned Rural Living in the Leith, East Ulverstone and West Ulverstone areas are essentially residential and are unlikely to be greatly affected by pressure for such uses.

The minimum size for a lot in the Low Density Residential zone is 1,500m². Required setbacks are 8m to the frontage and 5m to side and rear boundaries.

Lots in most of the areas are largely developed with houses. The lesser minimum lot size requirement would allow for some resubdivision of existing lots, potentially increasing the density by around double. In cases where full services are provided, particularly East and West Ulverstone, this might be an appropriate outcome as a greater level of efficiency in the use of land and services would be achieved within the suburban area of Ulverstone.

The following table indicates the level of services in Rural Living zone locations. Note water and sewerage services available in areas of East Ulverstone and West Ulverstone.

LOCATION	SERVICES PROVISION	
	WATER	SEWERAGE
IPS 4,000m² lots		
Leith – north and south of the Bass Highway	Yes	No
East Ulverstone – Merinda Drive, Kimberleys Road, Gumnut Place, Froms Road and Waverley Road	Yes	Yes
West Ulverstone – Knights Road, Bladen–Lee Crescent, Levenview Court, Grange Court, Brockmarsh Place, Maxwell Street, Reid Street and 13 Ellis Street	Yes	Yes
Remaining Rural Living zoned land		
Kindred Road, Forth	Yes	No
Pegarah Drive, Kindred	No	No
Bienefelts Road, Turners Beach	No	No
Brookvale Road, Ulverstone	No	No
Preston Road/Shahren Drive, Gawler	Part Yes/ Part No	No
Medici Drive, West Gawler	No	No
Olivers Road/Blackwood Road, Ulverstone	Yes	No
Penguin Road/Rockliffs Road, West Ulverstone	No	No
Blue Wren Lane/White Hills Road, Penguin	Part Yes/ Part No	No
Ironcliffe Road/Hardys Road, Penguin	Part Yes/ Part No	No
Deviation Road/Revell Lane, Penguin	Yes	No
Allegra Drive/Linton Avenue, Heybridge	No	No
Additional Sites – Approved November 2016		
West Gawler Road – 151 West Gawler Road, 153 West Gawler Road, 159 West Gawler Road, 165 West Gawler Road	No	No

Turners Beach – 69 Stubbs Road, 71 Stubbs Road, 105 Stubbs Road, 107 Stubbs Road, 123 Stubbs Road and 135 Stubbs Road	No	No
Ulverstone – 21 Blue Wren Lane and Castra Road (CT152582/1)	No	No
Forth – Lot 1 Wilmot Road, Forth (CT11917/1)	Yes	Yes

Places with their own wastewater and stormwater treatment and disposal systems require sufficient land around the dwelling to accommodate such systems. A newly created lot would also need to provide sufficient land. As a result, it is unlikely that an excessive amount of intensification would occur or that the character and/or residential amenity of areas would change significantly in the short to medium term.

The setback standards of the Low Density Residential zone are similar to those which existed at the time of the development of each area. They are considered appropriate to the siting of future development in the areas.

Additional Sites

There are two categories of additional sites – 13 sites approved for rezoning to Rural Living on 21 November 2016, a list of sites to be evaluated, based on discussion by the Council at a workshop on 25 September 2017 and some properties for which owners have requested a consideration of rezoning.

The 13 sites approved by the Council in 2016 to be added to the stock of Rural Living lots were as follows:

West Gawler Road, Gawler

ADDRESS	CERTIFICATE OF TITLE	AREA (HA)
151 West Gawler Road, Gawler	12774/5	2.0
153 West Gawler Road, Gawler	12774/4	1.99
159 West Gawler Road, Gawler	12774/3	2.0
165 West Gawler Road, Gawler	122240/1 (1.598ha) 122240/2 (1.99ha)	3.53

Ulverstone and Turners Beach

A detailed analysis of the following sites supports their rezoning to Rural Living.

Ulverstone

ADDRESS	CERTIFICATE OF TITLE	AREA (HA)
21 Blue Wren Lane	10310/1	4.074
Castra Road	152582/1	17.97 but only 2.2ha for rezoning

Turners Beach

ADDRESS	CERTIFICATE OF TITLE	AREA (HA)
69 Stubbs Road	156781/2	1.74
71 Stubbs Road	156781/1	1.78
105 Stubbs Road	156781/3	2.6
107 Stubbs Road	156781/4	2.2
123 Stubbs Road	156781/5	2.5
135 Stubbs Road	226035/1	7.6

Forth

ADDRESS	CERTIFICATE OF TITLE	AREA
Lot 1, Wilmot Road	11917/1	4,000m ²

Details of the case for including the above sites is contained in the Rural Living Strategy, dated October 2016.

There are two main areas to be assessed for rezoning from Rural Resource to Rural Living, based on the discussion of Councillors at a workshop on 25 September 2017. The sites are:

- 1 a southern expansion of the existing Rural Living zone land around Stubbs Road, into land currently zoned Rural Resource.
- 2 a rezoning of land in the Harveys Road area from Rural Resource to Rural Living.

The sites are as follows:

Turners Beach

ADDRESS	DEVELOPMENT	AREA (HA)	CERTIFICATE OF TITLE
261 Stubbs Road	Residential – single dwelling	1.06	3910/81
275 Stubbs Road	Residential – single dwelling	0.8584	3910/82
270 Stubbs Road	Residential – single dwelling	3.65	7906/3
298 Stubbs Road	Residential – single dwelling	8.09	35510/1
Lot 2, Stubbs Road	Resource development/forest	7.97	7334/2
Lot 4, Stubbs Road	Approved for single dwelling	7.97	7334/4
362 Stubbs Road	Residential – single dwelling	8.23	101639/1

Land use in the existing Rural Living zone in the Stubbs Road area is predominantly large lot residential with some lots vacant and some covered with mature vegetation. The conversion of the area to residential purposes is advanced and continuing, and in part explains the pressure for additional Rural Living land further along Stubbs Road.

Use of the land to be investigated (identified above) is largely residential now – six of the seven properties are currently residential or have been approved for a dwelling. Lot sizes vary between less than 1ha and 8ha and the soil quality appears generally less (class 3–4) compared to the agricultural land east of the lots, i.e. class 1 and 2. It is also undulating and probably not suited to highly mechanised farming practices.

The productive agricultural land to the eastern side of Stubbs Road is flat and of a higher soil classification and is situated in the Kindred–North Motton Irrigation Scheme District and is irrigated. Lot sizes are generally greater than the lots proposed to be rezoned and while there are houses in the area they are at a generally lower density and more likely to be required for managing a farm. This is productive agricultural land that should be protected from incompatible uses and development.

There are two broader based issues in relation to the potential impact of an extension of the Rural Living zone. First is the potential impact of additional residential uses on the future operation and development of the nearby quarry, and second, the potential impact on the agricultural use and future development of rural land in the vicinity.

A likely dwelling site on each of the proposed lots closest to the quarry [270 Stubbs Road, 298 Stubbs Road, CT7334/2 (Lot 2) Stubbs Road, CT7334/4 (Lot 4) Stubbs Road and 360 Stubbs Road] would be on cleared land at the eastern end of each lot, close to Stubbs Road. The distance from the likely house sites to the quarry boundary would be between 700m and 900m. Such distance is consistent with the Attenuation distance of 500m for a non-blasting quarry, but is less than 1,000m which is required for a blasting quarry. At present the quarry operator is licensed to blast but does not currently conduct blasting activities on the site. However, it should be assumed that blasting could be required at some time in the future.

The likely separation distances between future dwelling sites and the quarry make it likely that noise and dust would become problematic. Experience to date with the quarry has already shown existing separation distances to be problematic for residents, many of whom are likely to be greater distances removed from the quarry than those available under the proposed lots.

Residential development on each of the five lots would also place them about 100m away from agricultural land to the east. The Scheme requires 200m separation as an Acceptable Solution for a sensitive use and for which the objective is to not unreasonably conflict or interfere with an agricultural use on agricultural land.

A rezoning of the lots to Rural Living A (minimum lot area 1ha) would allow for considerable intensification of dwellings in the area. The potential lot yield under the current density and lot configuration would be seven dwellings. Under the Rural Living A zone the potential density would more than triple to 25 dwellings.

Such a level of intensity so close to adjacent agricultural farmland and the Ulverstone Quarry has the potential to cause a conflict between these existing uses and their future growth and development, and the expectations of residents for a pleasant and attractive lifestyle. For example, there could be noise, smell, spraying and domestic pet conflicts. Such conflicts, combined with the encroachment of residential development, can cause uncertainty in the agricultural land market and result in an elevated financial value reflecting its residential potential rather than its agricultural value.

Further significant intensification and development of residential development is not only potentially at odds with the operation and future development of both uses but is also potentially inconsistent with the Rural Zone Purpose Statement being:

- 1 To provide for the sustainable use or development of resources for agriculture, aquaculture, forestry, mining and other primary industries, including other opportunities for resource processing.
- 2 To provide for other use or development that does not constrain or conflict with resource development uses.

Such land use conflicts could also interfere with the amenity of future and additional residents in the area comprising the five lots. Such uses as extractive industry, manufacturing and processing for agricultural or extractive industry purposes and resource processing are Permitted uses in the Rural zone and Discretionary in the Agricultural zones. Permitted uses cannot be refused. Such uses are by their nature potentially intrusive and could cause offence to any nearby residential development. This would not be consistent with the Rural Living zone Purpose Statement being:

- 1 To provide for residential use or development on large lots in a rural setting where services are limited.
- 2 To provide for compatible use and development that does not adversely impact on residential amenity.

The objective in the Stubbs Road area should be to contain potential land use conflicts whilst recognising the land use and development context of the location. In this case five of the

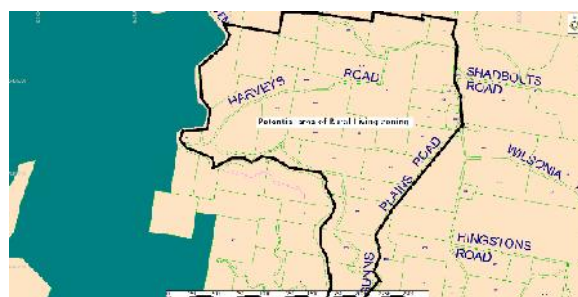
seven lots already have a dwelling on them and one has been approved for residential use. Limiting the number of dwellings to seven would recognise the reality of residential conversion of the lots and limit the opportunity for conflict compared to the 25 lot potential yield under the Rural Living A zone. Confinement of the potential lot yield to seven could be achieved under the Rural Living D zone, which has a 10ha minimum lot size. The minimum lot size in this zone is greater than the area of each of the lots.

It is considered that the larger size lots should be zoned Rural Living D.

The two smaller sized lots at 261 (1.06ha) and 275 (0.858ha) Stubbs Road both contain single dwellings and are unlikely to have any potential for further subdivision. These lots would constitute only a small extension of the existing Rural Living zone and could also be zoned Rural Living A which would be consistent with the lot size provisions of the land to the immediate north.

North Motton – Harveys Road

This area is approximately 500ha of land between the Leven River and Gunns Plains Road. Except for roads and some unmade road reserves the area is privately owned and currently divided into 30 or so lots. Land near Gunns Plains Road is predominantly agricultural and extends into mature eucalypt forest with some interspersed bush block type residential development. The land is undulating and contains steep slopes in parts.



Access and egress to the area is only by Harveys Road. The road varies in width and is approximately 6km long, narrow and of formed gravel construction. If the area was to become a Rural Living area it is likely that substantial reconstruction of the road would be required.

At current lot density and layout, the area would yield around 30 dwellings. However, the area could be subdivided to a higher capacity, determined by the minimum lot size under each of the four categories of Rural Living zoning, as follows:

	RURAL LIVING A (1 HA MIN LOT SIZE)	RURAL LIVING B (2 HA MIN LOT SIZE)	RURAL LIVING C (5 HA MIN LOT SIZE)	RURAL LIVING D (10 HA MIN LOT SIZE)
Approximate lot yield [based on 0.75 of max yield]	375	187	75	37

The undulating topography of the area and its dense vegetation cover would likely render the area a significant Bushfire Prone Area. As well, there is only one road in and out of the area. If that road were to become blocked in a bushfire event there would be no other vehicular exit, resulting in a hazardous situation. Provision of an adequate through-road constructed

to a suitable standard would be necessary. Such a road would likely be expensive, potentially requiring substantial public investment.

Rezoning of the Harveys Road area for Rural Living purposes of any minimum lot size is not appropriate because of the bushfire hazard that would be caused. The area should retain its Rural zoning.

Landowner requests for rezoning consideration

There were six requests for rezoning of land consideration as follows:

Gawler

ADDRESS	DEVELOPMENT	AREA (HA)	CERTIFICATE OF TITLE
3 McNaughton Drive	Dwelling and outbuildings	12.48	245122/1
261 Top Gawler Road	Rural sheds	5.85	
209 Top Gawler Road	Single dwelling	2.89	9120/1
159 Top Gawler Road	Single dwelling	0.6171	241627/1
Top Gawler Road			154473/1

Penguin

164 Hardys Road	Single dwelling and outbuildings	15.81	119768/2
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3 McNaughton Drive –

This property is 12.48ha and is largely vegetated with mature bush contained in a steep gully that runs through the land. Development on the land is currently a single dwelling and outbuildings. The land is zoned Rural Resource. The northern boundary of the property adjoins land off McNaughton Drive which is zoned Rural Living (1ha minimum lot size).

The case for rezoning is that the land lies adjacent to Rural Living, and it has largely already effectively been converted to residential.

Any further development of the land is likely to be at some bushfire risk given the gully and denseness of vegetation. Bushfire risk could be lessened by judicious removal of the vegetation. It is considered that the zoning of the land be Rural Living.

261 Top Gawler Road –

The property is 5.85ha and contains an area of steep bushland, plus an area of cleared pasture. Development on the land is limited to two small agricultural sheds. The land is

zoned Rural Resource and lies just south of the McNaughton Drive Rural Living area, and adjacent to the property at 3 McNaughton Drive discussed above.

There is potential for subdivision of the land into about five lots although the actual number is likely to be less given the linear shape of the lot and extent of steep bushland cover. Additional individual accesses to Top Gawler Road would not be appropriate from a traffic safety perspective while a cul-de-sac arrangement is likely to be too expensive. The case for rezoning is its proximity to the McNaughton Drive Rural Living area and inability of the owner to sell the land for agricultural purposes.

Consequently, it is considered that the zoning of the land should be Rural Living to allow limited development.

209 Top Gawler Road –

The property is a long, narrow lot bordered by Top Gawler Road and an adjacent heavily and steeply forested piece of Rural Resource zoned land. The land is 2.89ha in area and lies adjacent to the eastern side of the McNaughton Drive Rural Living area. Approximately half the land is cleared pasture. The remaining area is heavily forested. Development on the land includes a dwelling and associated outbuildings.

The case for rezoning rests with its closeness to the McNaughton Drive Rural Living area, its effective conversion to residential purposes and unsuitability of the land for agricultural purposes.

There is little opportunity for resubdivision of the land and any further residential development is likely to be at some risk of bushfire. Removal of forest to reduce fire risk is likely to result in erosion and siltation of watercourses.

Additional individual accesses to Top Gawler Road would not be appropriate from a traffic safety perspective: sight distances to the south are limited.

It is considered that the land should not be further developed for residential purposes and that development should be limited to that which currently exists. Consequently, it is considered that the zoning of the land should remain Rural.

159 Top Gawler Road –

The property is small in area (0.6171 ha) and is situated to the immediate south of the junction of Top Gawler Road and Picketts Road. It is heavily forested and slopes steeply to the north-east. Development on the land includes a small dwelling and associated outbuildings.

The case for rezoning is based on its closeness to the McNaughton Drive Rural Living area, its effective conversion to residential purposes and unsuitability of the land for agricultural purposes.

There is probably no potential for subdivision given the size of the lot. But also, the lot would be bushfire prone and a second safe access difficult to provide – sight distances are limited.

It is considered that the land should not be further developed for residential purposes and that development should be limited to that which currently exists. Consequently, it is considered that the zoning of the land should remain Rural.

CT154473/1 Top Gawler Road –

The small area is treed along the steep creek bank but is vacant pasture on the higher bank. It is part of the McNaughton Drive Rural Living area and should be zoned Rural Living. The size, existing vegetation and topography is unsuitable for commercial agricultural use.

164 Hardys Road, Penguin –

This property is 15.81ha in area and is located to the immediate west of the existing Rural Living zoned area at Hardys and Isaacs Roads. The lot is gently undulating and mainly cleared pasture with some pockets of uncleared native bushland around its perimeter. Soil classification is principally class 2–3. Development on the lot comprises a single dwelling and farm-related outbuildings. Access to the land is gained from a 28m wide frontage to Hardys Road.

The case for rezoning is its abutment to the Isaac Road Rural Living area, suitability of the land for residential development, lack of water, (apart from a small waterhole), relatively small size restricting rural development and lack of any development hazards. Due to the topography and existing residences, adjoining rural areas will not be fettered.

The land area has potential for smaller lot subdivision and should be zoned Rural Living.

Recommendation

- 1 That Rural Living zoned areas contained in the IPS and listed as being subject to a Site Area of 4,000m², be rezoned to Low Density Residential, as follows:

Leith: North and south of the Bass Highway
East Ulverstone: Merinda Drive, Kimberleys Road, Gumnut Place, Froms Road and Waverley Road
West Ulverstone: Knights Road, Bladen–Lee Crescent, Levenview Court, Grange Court, Brockmarsh Place, Maxwell Street, Reid Street and 13 Ellis Street

- 2 The remaining sites currently zoned Rural Living in the IPS be zoned Rural Living A, as follows:

Heybridge: Allegra Drive, Linton Avenue
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Penguin: Ironcliffe Road, Leatherwood Drive, Crawford Road, Isaac Road, Hardys Road, Dial Road, White Hills Road and Allens Road
West Ulverstone: Penguin Road, Robertsons Road, Rockliffs Road, Blackwood Road, Olivers Road
Medici Drive, Preston Road, Shauren Drive, Isandula Road, Hilltop Avenue, McNaughton Drive, Brookvale Road and Castra Road
Ulverstone: Maskells Road
Turners Beach: Bienefelts Road
Forth: Kindred Road
Kindred: Pegarah Drive and Farquhar Place

- 3 The following sites approved by the Council for rezoning to Rural Living on 20 November 2017, be rezoned to Rural Living A.

Gawler: 151 West Gawler Road, 153 West Gawler Road, 159 West Gawler Road and 165 West Gawler Road
Ulverstone: 21 Blue Wren Lane and Castra Road (CT152582/1)
Turners Beach: 69 Stubbs Road, 71 Stubbs Road, 105 Stubbs Road, 107 Stubbs Road, 123 Stubbs Road and 135 Stubbs Road
Forth Lot 1, Wilmot Road

- 4 The following sites identified for assessment by the Council at its workshop on 25 September 2017, should be rezoned to Rural Living A:

Turners Beach: 261 Stubbs Road and 275 Stubbs Road

- 5 The following sites identified for assessment by the Council at its workshop on 25 September 2017, should be rezoned to Rural Living D:

Turners Beach: 270 Stubbs Road, 298 Stubbs Road, Lot 2, Stubbs Road, Lot 4, Stubbs Road and 362 Stubbs Road
Gawler: 261 Top Gawler Road, 3 McNaughton Drive, CT154473/1
Penguin: 164 Hardys Road

- 6 The following sites requested by landowners for assessment for rezoning, not be rezoned from Rural Resource to Rural Living:

Gawler: 209 Top Gawler Road and 159 Top Gawler Road
North Motton: Harveys Road area – approximately 700ha comprising 30 lots

Low Density Residential

Areas currently zoned Rural Living under the Interim Planning Scheme at Leith – north and south of the Bass Highway, East Ulverstone – Merinda Drive, Kimberleys Road, Gumnut Place, Froms Road and Waverley Road; and West Ulverstone – Knights Road, Bladen–Lee Crescent, Levenview Court, Grange Court, Brockmarsh Place, Maxwell Street, Reid Street and 13 Ellis Street, are proposed to be rezoned Low Density Residential. The Zone Purpose Statement is considered to have a greater level of consistency with the above areas than the Zone Purpose Statement for Rural Living because the areas are more residential in character and form than Rural Living, which in contrast, provides for residential use in a rural setting.

Rural Living

The existing IPS contains numerous locations currently zoned Rural Living. It is proposed that, apart from the properties to be rezoned Low Density Residential (above) that all other land currently zoned Rural Living be rezoned Rural Living A in the new Scheme.

In addition, there are 20 properties at Gawler, Blue Wren Lane and Castra Road, Stubbs Road and Forth which are proposed for Rural Living A or D zoning.

Village

The townships of North Motton, Sprent and South Riana are currently zoned Village in the IPS.

The Zone Purpose Statements in the IPS and SPP are similar in that they provide for small rural centres with a mix of residential, community services and commercial activities.

It is proposed that the currently defined Village zone areas in each settlement to also be zoned Village under the new Scheme. It is also proposed that the central area of the Riana settlement be zoned Village as it is zoned Rural Resource under the IPS.

Riana township is a small settlement with a centre that includes various uses including a primary school, a general store/post office, housing, a recreation ground and a community hall. Riana is a similar size and within the same functional level as the other settlements zoned Village, i.e. Sprent, North Motton and South Riana.

Local Business

The commercial areas of Penguin and West Ulverstone, plus five individual sites at Turners Beach north and south of the Bass Highway (three), Gawler and Penguin, are currently zoned Local Business. Each location is suitable for business, retail, administrative, professional community and entertainment functions.

The Zone Purpose Statements of the IPS and SPP are similar in that they provide for business, retail, administrative, professional, community and entertainment functions to meet the needs of a local area.

Local Business zoned areas of the IPS are zoned Local Business in the new Scheme, plus two lots in Hobbs Parade have been zoned from Commercial to Local Business.

There is no obvious demand for additional land to be zoned for Local Business purposes.

General Business

It is proposed to zone the existing General Business zoned areas in Ulverstone to General Business in the new Planning Scheme. The Zone Purpose Statements of the IPS and the SPP are similar in that they are intended to provide for business, administrative, professional, community and entertainment functions within Tasmania's main suburban and rural centres.

It is appropriate the General Business zoned areas of the IPS also be zoned General Business in the SPP.

Previously the Council commissioned an Urban Design Guidelines report. Some elements of that report were included in the IPS. These design elements are still considered appropriate to be included in the Planning Scheme through a Specific Area Plan section.

Commercial

The Commercial zone is proposed to be used in the new Scheme. The Zone Purpose Statements of the IPS and SPP are similar in that they are intended to accommodate large floor area retailing, storage and warehousing involving large floor and/or site and high levels of vehicle access and parking. Existing Commercial zoned areas to be zoned Commercial under the SPP.

Open Space

The Open Space zone is to provide land for passive recreation and natural or landscape amenity and other compatible uses. As the zone provisions are similar in both the SPP and

IPS, the Open Space zone has been transferred from the IPS into the draft Scheme. No rezoning of new areas has occurred.

Recreation

The Recreation zone is to provide for active and organised recreational use and development ranging from small community facilities to major sporting facilities. Complimentary uses are permitted and new recreational uses should not cause unreasonable impacts on adjacent sensitive uses.

Generally the Recreation zone in the IPS has been transferred across into the draft Scheme. No rezoning of new areas has occurred.

Landscape Conservation

The Landscape Conservation zone is to provide for the protection, conservation and management of landscape values. The zone allows some uses that do not adversely impact on conservation or landscape values such as a qualified single residence.

The zone is not used in the existing IPS but is proposed for the zoning of 12 residential properties on Penguin Road currently zoned Environmental Management and the small but steep embankment which provides a coastal backdrop to the Penguin urban area.

Environmental Management

The Environmental Management zone is to:

- . provide for the protection, conservation and management of land with significant ecological, scientific, cultural and scenic value.
- . allow for compatible use or development where it is consistent with:
 - (a) the protection, conservation and management of the values of the land; and
 - (b) applicable reserved management objectives and objectives of reserve management plans.

The zone has been largely transferred across from the existing IPS. It includes the coastal reserve which is supported by the State Coastal Policy and the areas reserved as a park controlled by the Crown.

The areas which contain houses such as the coastal area near Penguin which are currently zoned Environmental Management have been zoned Conservation Living.

The IPS currently uses the zone for management of areas with ecological value. The Zone Purpose Statements of the existing IPS and the SPP are similar in that they are both intended to protect, conserve and manage land with significant ecological, scientific, cultural or scenic value.

There are some differences in the use tables between the IPS and SPP. The SPP lists a range of uses (including residential) as Permitted where the use is for reserve management staff or

an authority under the *National Parks and Reserved Land Regulations 2009* or approved by the Director of Lands.

A review of uses and their status under the use table for land currently zoned Environmental Management under the IPS indicates there are 12 single dwellings and three caravan parks at Penguin, Ulverstone and Turners Beach, that are likely to be non-conforming uses under the same zone in the SPP. Refer to following Table.

ADDRESS OF ENVIRONMENTAL MANAGEMENT ZONED PROPERTIES	DEVELOPMENT
a) 184 Penguin Road	1 x dwelling
b) 204 Penguin Road	2 x dwellings
c) 404 Penguin Road	1 x dwelling
d) 406 Penguin Road	1 x dwelling
e) 408 Penguin Road	1 x dwelling
f) 410 Penguin Road	1 x dwelling
g) 412 Penguin Road	1 x dwelling
h) 414 Penguin Road	1 x dwelling
i) 508 Penguin Road	1 x dwelling
j) 532 Penguin Road	1 x dwelling
k) 534 Penguin Road	1 x dwelling
l) 650 Penguin Road	1 x dwelling
m) Picnic Point Road, Ulverstone	Caravan Park (Visitor Accommodation)
n) Beach Road, Ulverstone	Caravan Park (Visitor Accommodation)
o) 45 Esplanade, Turners Beach	Caravan Park (Visitor Accommodation)
p) 6 Johnsons Beach Road, Penguin	Caravan Park (Visitor Accommodation)
q) 17A Helen Street, Ulverstone	Parkland
r) 1 and 1A Wharf Road, Ulverstone	Restaurant (Food Services)

Most of these sites are privately owned. There is little likelihood of them reverting to their undeveloped state and/or managed for their environmental values.

The more appropriate land use policy would be to manage the sites and development on them primarily for their visual impact on the coastal landscape. The Environmental Management zone purpose does not reflect this policy. It has a broader intention being to protect, conserve and manage land with significant ecological, scientific, cultural or scenic values.

Other zones which provide an avenue for approval of such development, e.g. as extensions and/or replacements of such uses and buildings, would be Landscape Conservation or Public Open Space. In the Landscape Conservation zone a single dwelling, Visitor Accommodation (particularly caravan parks) and Food Services (<200m²) are all Discretionary uses. In the Open Space zone, Visitor Accommodation and Food Services are discretionary uses while a single dwelling is Prohibited.

Zoning Proposals

- (a) It is proposed that each of the 12 single dwellings listed above currently within the Environmental Management zone, be rezoned to Landscape Conservation, for consistency with the Zone Purpose Statements.
- (b) The caravan parks at Picnic Point Road and Beach Road in Ulverstone be rezoned to Open Space, to accommodate them as discretionary uses and for consistency with the Zone Purpose Statements.
- (c) The caravan park at Johnsons Beach Road in Penguin be rezoned to Open Space, to accommodate the facility as a discretionary use, to match the existing adjoining zone, and for consistency with the Zone Purpose Statements.
- (d) The Oc Ling caravan park at Turners Beach be rezoned to Open Space for consistency with the Zone Purpose Statements.
- (e) The land at 17A Helen Street is owned by the Crown and has been mostly developed as parkland, incorporating vehicle parking, walking paths, picnic facilities and a memorial. It is currently zoned Environmental Management but is more closely aligned with the Zone Purpose Statement for the Open Space zone. The land at 17A Helen Street, Ulverstone should be rezoned Open Space.

Another caravan park is situated at Fairway Park in Ulverstone. The land on which it is situated is currently zoned Recreation, within which Visitor Accommodation, including caravan parks, is a discretionary use. There is no cause to rezone this land.

The steep and treed area running along the ridgeline at Penguin currently zoned Environmental Living has also been zoned Environmental Management as the Environmental Living zone no longer occurs. The area is subject to potential landslip and has very limited development potential.

Industrial zones

Background –

The AEC Group in March 2012 undertook an assessment of available industrial land in the municipal area and developed projections based on a 15–20 year time horizon.

The assessment found that:

- . Manufacturing and employment in Central Coast is closely linked to agricultural activity.
- . Burnie and Devonport with their ports, larger industrial bases and large areas of vacant industrial zoned land are preferred locations for industry.
- . There is a significant net outflow of workers from the Central Coast Local Government Area (LGA) in every industry with the largest outflows in manufacturing, health care and social assistance, transport and warehousing and construction, in that order.
- . The historical trends suggest there is an ever increasing number of workers commuting to work outside the LGA.
- . The majority of lots are 4,000m² in area or less, although they comprise only 22% of the total area. The largest lot is 8.8ha occupied by Simplot.
- . There is a scarcity of zoned Industrial land in Central Coast, particularly lots over 1 ha in area.

Industrial Zoned Land in 2012

	AREA (HA)	% AREA
Ulverstone		
Occupied land	41.7	65.7
Vacant land	8.8 (13 lots)	13.9
<i>Total</i>	50.5	79.7
Penguin		
Occupied land	12.9	20.3
Vacant land	0.0	0.0
<i>Total</i>	12.9	20.3
<i>TOTAL</i>	63.4	100.0

Source: Council Records

*Approximately 4.4ha has planning approvals over it, so in reality only 4.4ha over 10 lots is vacant.

Demand –

The following table from the AEC report indicates the industrial land requirements for Penguin and Ulverstone up until 2031.

It must be noted however that the predictions need to be treated with caution as they were based on population projections which may be flawed and depending on economic factors there is not always a direct correlation between population growth and industrial activity.

Apart from the sale of one parcel of 4.0ha in 2011, the average take up rate of vacant land sales between 2006 and 2011 has been approximately 0.5ha per annum.

Additional Industrial Zoned Land requirements

AREA	CURRENT VACANT LAND (HA)	ADDITIONAL INDUSTRIAL ZONED LAND REQUIREMENTS		
		0-5 YEARS	5-20 YEARS	TOTAL
Penguin	0	5	5	10
Ulverstone	4.4	5	10-15	15-20
TOTAL	4.4	10	15-20	25-30

Source: AEC Group Central Coast Settlement Strategy-Industrial Land Assessment Report 2012

The table indicates there is sufficient supply of industrial zoned land for Ulverstone in the short term but potential for growth in Penguin is extremely limited with only limited vacant land available.

The region also has an insufficient number of vacant lots with a variety of sizes, in particular lots larger than 1ha, this in turn may constrain potential growth and investment in the municipal area.

Light Industrial Zone –

The purpose of the Light Industrial zone is

- (a) to provide for manufacturing, processing, repair, storage and distribution of goods and materials where off site impacts are minimal or can be managed to minimise conflict with, or unreasonable loss of amenity to, any other uses.
- (b) To provide for use or development that supports and does not adversely impact on industrial activity.

Two areas have been selected for expansion of the Light Industrial zone.

The Penguin Industrial Estate at South Road has limited expansion opportunities but requires a rezoning. The 9.1ha block has a small creek running through it which would need some engineering treatment. Because the area south of South Road includes rural residential type properties, only a Light Industrial zoning would be appropriate. At the moment the industrial area is reasonably well screened with a vegetation buffer along the Bass Highway.

The 9ha area adjacent to Maskells Road at East Ulverstone has been selected for expansion of the zone. It adjoins an existing industrial area. It is flat but drainage needs upgrading and as direct access from the land to the Bass Highway is prohibited, a purpose-built road from Industrial drive is required. Also the junction of Maskells Road and the Bass Highway will need upgrading if it is used.

While there are clear differences in standards used in the two Planning Schemes, none are, by their nature, in conflict with character or development objectives for Light Industrial areas, to

the extent that any additional alternative standards are necessary through, for example, a SAP.

General Industrial zone

The General Industrial zone will apply in the Industrial Drive–Kilowatt Court area in East Ulverstone. Zone Purpose Statements of the IPS and SPP are similar in that they accommodate manufacturing, processing, repair, storage and distribution of goods and materials type activities where there may be impacts on adjacent uses.

There is no proposal to expand the area of General Industrial zoning. Existing General Industrial zoned areas of the IPS will be zoned General Industrial under the SPP.

Utilities zone

The zone is to provide for major utilities installations and corridors and other compatible uses that do not impact on the utility.

There are various major utility installations and corridors throughout the municipal area that should be zoned Utilities in the new Planning Scheme, including Category 1–5 roads, rail lines, reservoirs, sewerage treatment plants and electrical sub–stations.

Rural Areas

The rural areas have been zoned Agriculture and Rural.

The purpose of the Agriculture zone is:

- . To provide for the use or developments of land for agricultural use.
- . To protect land for the use or development of agricultural use by minimising:
 - (a) Conflict with or interference from non– agricultural uses;
 - (b) Non –agricultural use or development that precludes the return of the land to agricultural use; and
 - (c) Use of land for non –agricultural use in irrigation districts.
- . To provide for use or development that supports the use of the land for agricultural use.

Rural zone –

The purpose of the Rural zone is:

- . To provide for a range of use or development in a rural location:
 - (a) Where agricultural use is limited or marginal due to topographical, environmental or site or regional characteristics;
 - (b) That requires a rural location for operational reasons;

- (c) Is compatible with agricultural use if occurring on agricultural land;
- (d) Minimises adverse impacts on surrounding uses.
- . To minimise conversion of agricultural land for non-agricultural uses.
- . To ensure that use or development is of a scale and intensity that is appropriate for a rural location and does not compromise the function of surrounding settlements.

Allocation Methodology –

The methodology used to allocate either zone used the following criteria:

- 1 Current agricultural use, e.g. forestry, horticulture, grazing.
- 2 The mapping assessment provided by the State Government.
- 3 Topography.
- 4 Vegetation.
- 5 Land ownership (Crown/private).
- 6 Soils.
- 7 Titles.
- 8 On site field inspections.
- 9 Implementation of the Agricultural Land Policy.
- 10 Private Timber Reserves.
- 11 Rural Settlements zoned Village.
- 12 Mining Leases.

The forestry area, which is extensive in the southern part of the municipal area, has been zoned Rural. The soil types, climate and topography are better suited to forestry compared to the more intensive agricultural crops found on the better coastal soils.

Site inspections/analysis reviewed existing and surrounding use, size of title, ownership of surrounding titles. For example, a relatively small title with a house constructed on it, but divorced from the surrounding prime agricultural operations, was zoned agriculture rather than being spot zoned Rural. The areas were mapped accordingly.

Zone boundaries were usually clipped to the cadastre rather being split across a title boundary.

Areas with a mining lease were zoned Rural.

It is noted the Dial/Blythe Irrigation District covers much of the area.

Landscape Conservation

In the current Planning Scheme some areas have been zoned Environmental Living. The zone is not included in the SPP and is not used. Generally the zoning of areas that are currently zoned Environmental Living, that are limited, are proposed to be zoned Landscape Conservation.

Zones Not Used

The following zones were not used:

ZONE	REASON NOT USED
Inner Residential	No higher density areas proposed.
Urban Mixed Use	No mixed use areas comprising residential and commercial uses identified or proposed.
Central Business	Ulverstone and Penguin are not identified higher order business and administrative centres such as Devonport and Burnie.
Major Tourism	No large scale tourist facilities which include a range of use and development have been identified or proposed.
Port and Marine	No major port and marine activity exists or proposed in the municipality.
Future Urban	Residential zoned areas are sufficient areas for expected population growth demands.

Codes

The SPP lists the following Codes:

CODE	COMMENTS
Signs	Applies but no mapping requirements.
Parking and Sustainable Transport	Applies, and a precinct plan for the Ulverstone and Penguin CBDs has been proposed in accordance with C 2.7.1 A1.
Roads and Railway Assets	
Electricity Transmission Infrastructure Protection	Transmission lines are mapped.
Telecommunications	Applies but no mapping is required.
Local Historic Heritage	Not used. The protection of listed buildings relies on State legislation. No trees or sites are listed.
Natural Assets	See following discussion.
Scenic Protection	Not used as no areas identified.

Attenuation	No mapping required.
Coastal Erosion Hazard	Map included.
Coastal Inundation Hazard	Map included.
Flood Prone Hazard	Map included.
Bushfire Prone Areas	Areas mapped by State Fire Service.
Potentially Contaminated Land	
Landslip Hazard	State map to be included.
Safeguarding of Airports	Not used as no airport impacted.

Natural Values Code –

The specified requirements for the Code include maps for Waterways and Coastal Protection and Priority Vegetation Areas to be included in the LPS.

The State has provided an overlay map with protection areas delineated in accordance with the prescriptions for various stream classes, defined under waterway and coastal protection area. Must include:

- . threatened native vegetation communities as identified in TASVEG Version 3 (DPIPWE); and
- . threatened fauna and flora data from the Natural Values Atlas.

Variations are permitted if local assessment concludes the data is incorrect.

The Councils in the North West Region have engaged Rod Knight of Natural Resource Management Pty Ltd to provide an appropriate map.

Special Area Plans

The only changes made to the current Special Area Plans (SAPs) in the IPS is that a section of the Turners Beach Specific Area Plan be amended, a Special Area for the Ulverstone CBD be incorporated, and the Ulverstone Wharf SAP be removed. It is proposed that both the Forth Specific Area Plan and the Penguin Area Plan be included in the draft LPS without amendment.

Ulverstone Wharf SAP

The Ulverstone Wharf SAP was included in the existing IPS because at the time the ownership of the area was being transferred from the Crown to the Council which had well advanced plans to extensively redevelop the area into a community space with associated facilities such as a restaurant, car park and open space areas. The area has now been developed and the uses now established. The proposed zoning is General Business. Furthermore, by owning the area the Council has extensive control over future uses and development. The Council submits the overlay is now redundant and should be removed.

Turners Beach Specific Area Plan

In November 2016 the Council was advised of a difficulty with Visitor Accommodation under the Turners Beach Specific Area Plan, whereby such a use is Discretionary where it is a Bed and Breakfast. A Bed and Breakfast is defined as being part of a dwelling. Consequently, self-contained holiday units were Prohibited.

The restriction was harsher than the provisions of the 2005 Planning Scheme, within which Tourist Accommodation was a Permitted use. The Council considered the SAP provision to be overly restrictive and not consistent with the area's historical role as a holiday settlement. It argued for the SAP to be amended by removal of the Use Table in the SAP, through the urgent amendment provisions of the Act. The use table provisions of the Low Density Residential zone of the IPS would apply instead, wherein Visitor Accommodation is a Permitted use if in a building and up to 16 people.

The urgent amendment process was not supported by the Commission. Instead, it suggested that the Council consider draft amendment provisions to remove the use table from the SAP. The Commission's view was that this process would enable the public interest to be tested and ensure consistency with Interim Planning Directive 2 – Visitor Accommodation.

The proposition now being put is that the Turners Beach SAP be amended by deletion of the Use Table and that uses be assessed against the Use Table for the General Residential zone.

It has, above, been recommended that the Turners Beach area be rezoned General Residential. Under the Use Table of the General Residential zone in the SPP, Visitor Accommodation is a Permitted use. There is no difference or disadvantage in the Use Tables of the General Residential and Low Density Residential zones and the status of Visitor Accommodation in the SPP.

It is submitted the Turners Beach SAP be amended by deletion of the Use Table and replacement with the following text.

F4.0 Turners Beach Specific Area Plan

F4.1 Purpose of Specific Area Plan

The purpose of the Turners Beach Specific Area Plan is to provide a framework to guide the future development of Turners Beach.

F4.2 Local Area Objectives

The objectives of the Turners Beach Specific Area Plan are to –

Local Area Objectives	Implementation Strategy
(a) protect and conserve existing native flora and fauna in a natural state; (b) identify areas vulnerable to coastal inundation by the sea; (c) retain access to the foreshore in a manner that is not disruptive to natural processes; and (d) maintain and enhance opportunity for visual outlook to the sea and coastal landmarks.	Implementation is in accordance with the requirement in Clause 8.10.2 to have regard to the purpose of the zone in determining a permit for a discretionary use.

F4.3 Desired Future Character Statements

Desired Future Character Statements	Implementation Strategy
Turners Beach	
<p>Development at Turners Beach –</p> <ul style="list-style-type: none"> (a) retains an eclectic mix of housing styles at suburban density and with characteristic building setbacks to the street; (b) provides for new residential development in waterfront locations of a scale and appearance to nestle within the landscape; (c) involves buildings that are typically one or two storeys high, oriented to the frontage, and separated from the frontage and internal site boundaries; (d) allows commercial buildings to the frontage; (e) employs low, transparent fencing and vegetation to define the frontage; and side and rear boundary fencing that is unobtrusive in terms of colour and material; (f) typically treats the frontage setback for garden and landscape purposes; (g) use measures such as split-level building design or broken form to minimise the scale and bulk of new buildings and additions to existing buildings; (h) use increased setback distances to minimise any potential privacy loss from buildings that are higher than neighbouring dwellings; (i) protect and manage street trees and remnant vegetation to complement and create view corridors in residential areas; (j) retain the generally informal character of the residential area north of the Bass Highway through appropriate street planting, narrowing of streets, and use of swale drains; (k) limit commercial activity to home occupation and local convenience retail; (l) retain sand dunes at the natural beach profile; and provide access through the dunes only at specific and formalised locations; (m) manage the environmental significance of the Forth estuary area to retain the Eucalypt forest and under-storey; and (n) restrict new development on sand dunes and the Forth estuary to minor and low impact facilities such as toilets, change rooms and car-parking, of a size to minimise loss of vegetation and visual quality. 	<p>Implementation is in accordance with the requirement in Clause 8.10.2 to have regard to the purpose of the zone in determining a permit for a discretionary use.</p>

F4.4 Application of this Code

The Plan applies to the area of land designated as the Turners Beach Specific Area Plan on the planning scheme map.

F4.5 Use Table

There is no Use Table.

F4.6 Use Standards

There are no Use Standards.

F4.7 Development Standards

F4.7.1 Building Height

Objective:	
Building height – (a) minimises over-shadowing of adjoining sites; (b) protects privacy of adjoining dwellings; and (c) protects view lines.	
Acceptable Solutions	Performance Criteria
A1 Building height must not be more than 5.5m	P1 Building height must not be more than 7.5m having regard for – (a) likelihood for overshadowing of a habitable room or an area of private open space in a dwelling on the site or adjacent land if the resultant period of sunlight is less than 3 hours between 9:00am and 5:00pm on 21 st June; (b) likelihood for direct overlooking from a window in a building with a finished floor level more than 1.0m above natural ground level to a habitable room or private open space area in a dwelling on a site or on adjacent land; (c) relationship between appearance and design characteristics of the buildings and any buildings on adjacent land; (d) apparent building height when viewed from a frontage road and adjacent land in another zone;

	<p>(e) effect of the slope and orientation of the site and adjacent land on apparent building height;</p> <p>(f) effect and durability of screening to attenuate impact of the building to view from a frontage road or from adjacent land in another zone.</p>
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F4.7.2 Vegetation Management

Objective: Vegetation is managed in a sustainable manner.	
Acceptable Solutions	Performance Criteria
A1 There must be no clearing or conversion of vegetation within the littoral, riparian and road reserves	P1 Clearing and conversion of vegetation within a littoral, riparian or road reserve must – <ul style="list-style-type: none"> (a) not adversely impact on the dune and ecosystem; (b) form part of approved works under a planning permit for the site; (c) be required to provide access to a beach or river; or (d) be for rehabilitation works.

F4.7.3 Landscaping

Objective: The front of a house is landscaped.	
Acceptable Solution	Performance Criteria
A1 Other than for an internal lot, not less than 50% of the site area between the frontage and a building containing a dwelling must be landscaped with not less than grass.	P1 There are no performance criteria.

F4.7.4 Beach Access

Objective: Access to the beach or Forth River is controlled to minimise damage to the ecosystem.	
Acceptable Solutions	Performance Criteria
A1 New vehicular or pedestrian accesses to the beach or Forth River must not be created.	P1 Access to the beach or Forth River must – (a) be required to rationalise and reduce the number of existing accesses; and (b) not adversely impact on the coastal dune or river bank ecosystem.

Ulverstone CBD Special Area Plan

Background –

The SPP contains various urban design provisions, intended to establish and maintain a traditional development form in regional centres. However the provisions are general and do not take account of more detailed townscape characteristics of Ulverstone. As such there is a risk that such elements and specific character of Ulverstone could be lost through insensitive or inappropriately designed buildings.

Additional standards are included in the 2013 Central Coast Planning Scheme and were derived from the *Urban Design Guidelines for Ulverstone*, 2009 prepared by GHD. These provisions have been included in the draft Scheme as a Specific Area Plan as it was the only mechanism to include them.

The following is the draft SAP for inclusion.

F5.0 Ulverstone CBD Specific Area Plan

F5.1 Plan Purpose

The purpose of the Ulverstone CBD Specific Area Plan is to:

- F5.1.1 Ensure that the distinguishing form and character of the Ulverstone central business area is conserved.

F5.2 Application of this Plan

- F5.2.1 The Specific Area Plan applies to the area of land designated as Ulverstone CBD Specific Area Plan on the overlay maps and in Figure 5.1.

F5.3 Local Area Objectives

F5.3.1 Local Area Objectives

Sub-clause	Area Description	Local Area Objectives
(a)	The General Business zone	Development to respect and reinforce the characteristic urban design elements of the Ulverstone CBD, including height, siting, scale, massing, orientation, fenestration and building entry.
(b)	The General Business zone	Development to provide a high level of amenity, particularly weather protection for pedestrians, in higher pedestrian volume areas.

F5.4 Definition of Terms

There are no separately defined terms in this Specific Area Plan.

F5.5 Use Table

There is no Use Table used in this Specific Area Plan.

F5.6 Use Standards

There are no Use Standards used in this Specific Area Plan.

F5.7 Development Standards for Buildings and Works

F5.7.1 Building height

Objective:	To ensure that buildings are of characteristic height and in sympathy with the typical form and scale of buildings in the Ulverstone central business area.	
Acceptable Solutions		Performance Criteria
A1 The maximum height for buildings is 10m.		P1 Building height must – (a) minimise likelihood for overshadowing of a habitable room or a required area

	<p>of private open space in any adjacent dwelling;</p> <p>(b) minimise the apparent scale, bulk, massing and proportion relative to any adjacent building;</p> <p>(c) be consistent with the streetscape; and</p> <p>(d) respond to the effect of slope and orientation of the site.</p>
--	--

F5.7.2 Awnings

Objective:	To ensure that commercial buildings in the Ulverstone central business area provide suitably designed and dimensioned awnings over footpaths that are characteristic of, and in sympathy with the typical form and scale of awnings in the street and the provision of pedestrian amenity.	
Acceptable Solutions		Performance Criteria
A1 A building constructed to the street edge must have an awning of not less than 3m width cantilevered or suspended over the adjoining footway within a road or footpath for the full width of the frontage of the building.		P1 A building façade must be in sympathy with the streetscape and provide adequate weather protection for the comfort of the public.

F5.7.3 Building setbacks

Objective:	To ensure that buildings are of characteristic siting and in sympathy with the typical form and scale of buildings in the Ulverstone central business area.	
Acceptable Solutions		Performance Criteria
A1 Buildings in Reibey Street must have zero setback from the frontage.		P1 Buildings must be the dominant feature of the frontage.
A2 Buildings in Victoria Street between Wongi Lane and Patrick Street and in King Edward Street between Grove and Patrick Streets must have a zero setback from the frontage.		P2 Buildings must be the dominant feature of the frontage.

A3 Buildings in Victoria Street between Wongi Lane and Patrick Street and in King Edward Street between Grove and Patrick Streets must have the main pedestrian entrance located at the frontage.	P3 Buildings must provide an active pedestrian frontage.
A4 A building constructed to the street edge must have an awning of not less than 3m width cantilevered or suspended over the adjoining footway within a road or footpath for the full width of the frontage of the building.	P4 A building must provide adequate weather protection for the comfort of the public.

F5.7.3 Parking and loading areas

Objective:	To ensure that the principal presentation of a commercial property to the street in the Ulverstone central business area is the building façade and that on-site servicing areas are suitably and adequately screened.
Acceptable Solutions	Performance Criteria
A1 External car parking and loading areas must be located behind the primary frontage elevation of the building.	P1 An external car parking and loading area must – <ul style="list-style-type: none"> (a) not dominate the architectural or visual features of the site; (b) be consistent with the streetscape; (c) be required as the result of a constraint on development on the site, including lot size, shape and orientation, slope and topography; and (d) employ appropriate design measures to attenuate the appearance of parking and loading areas to a frontage and from adjacent land.

F5.8 Development Standards for Subdivision

There are no Development Standards for subdivision used in this Specific Area Plan.

Acceptable Solutions	Performance Criteria
<p>A1</p> <p>Other than for an internal lot, not less than 50% of the site area between the frontage and a building containing a dwelling must be landscaped with not less than grass.</p>	<p>P1</p> <p>There are no Performance Criteria.</p>

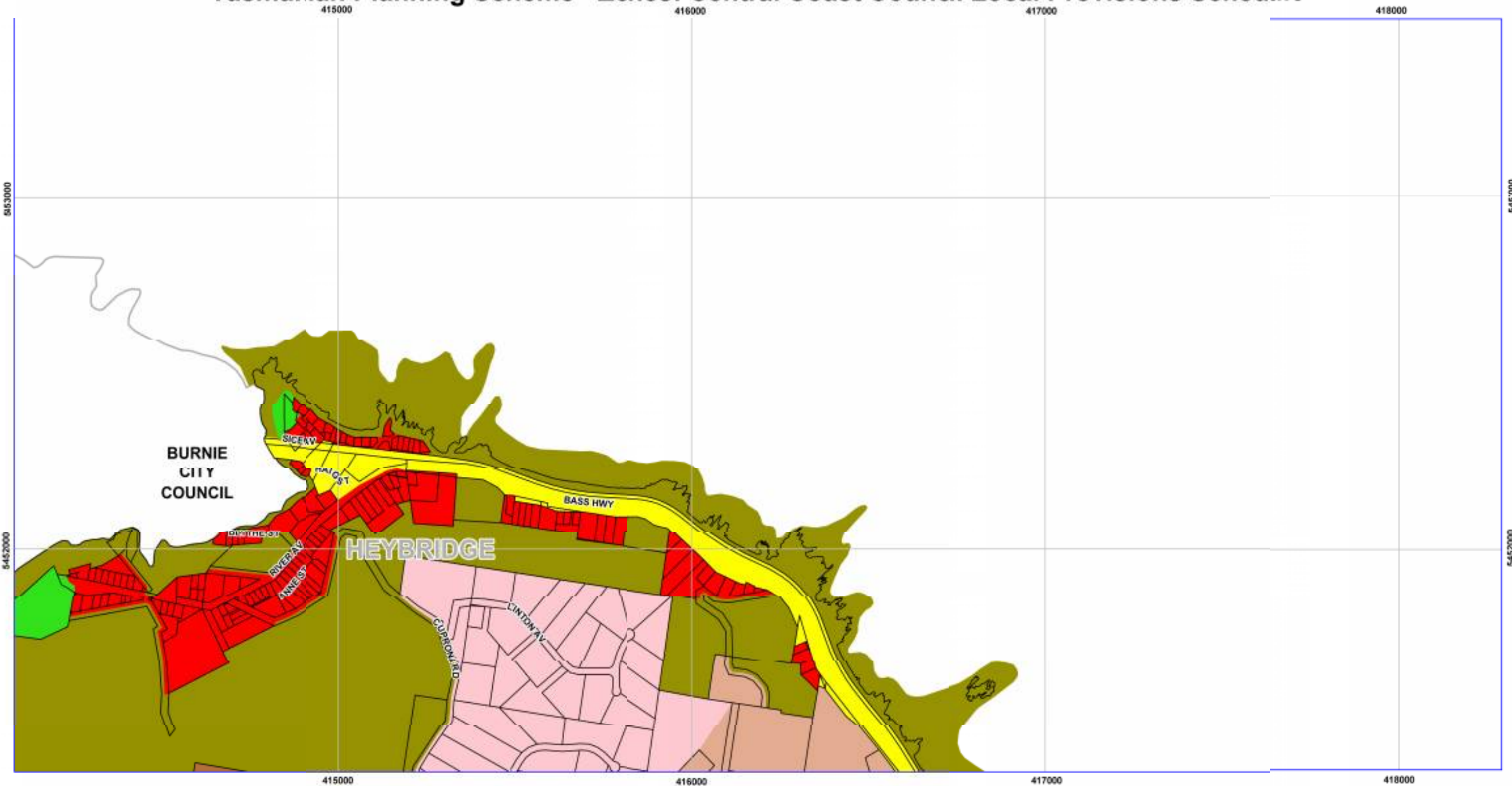
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Tasmanian Planning Scheme - Zones: Central Coast Council Local Provisions Schedule



LEGEND

ZONES

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10.0 Low Density Residential	18.0 Light Industrial	27.0 Community Purpose
11.0 Rural Living A	19.0 General Industrial	28.0 Recreation
12.0 Village	20.0 Rural	29.0 Open Space
14.0 Local Business	21.0 Agriculture	
15.0 General Business	22.0 Landscape Conservation	

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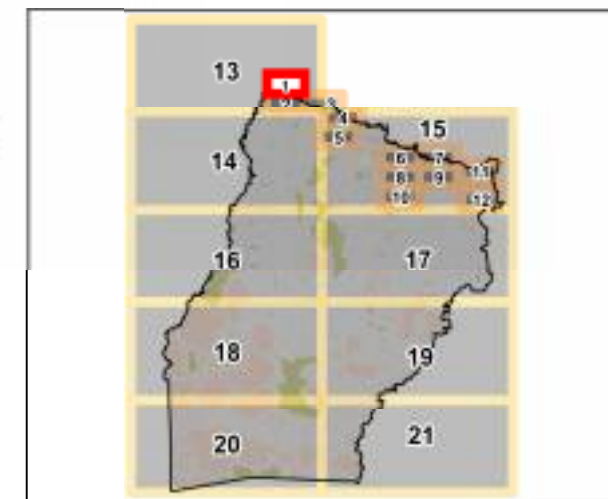


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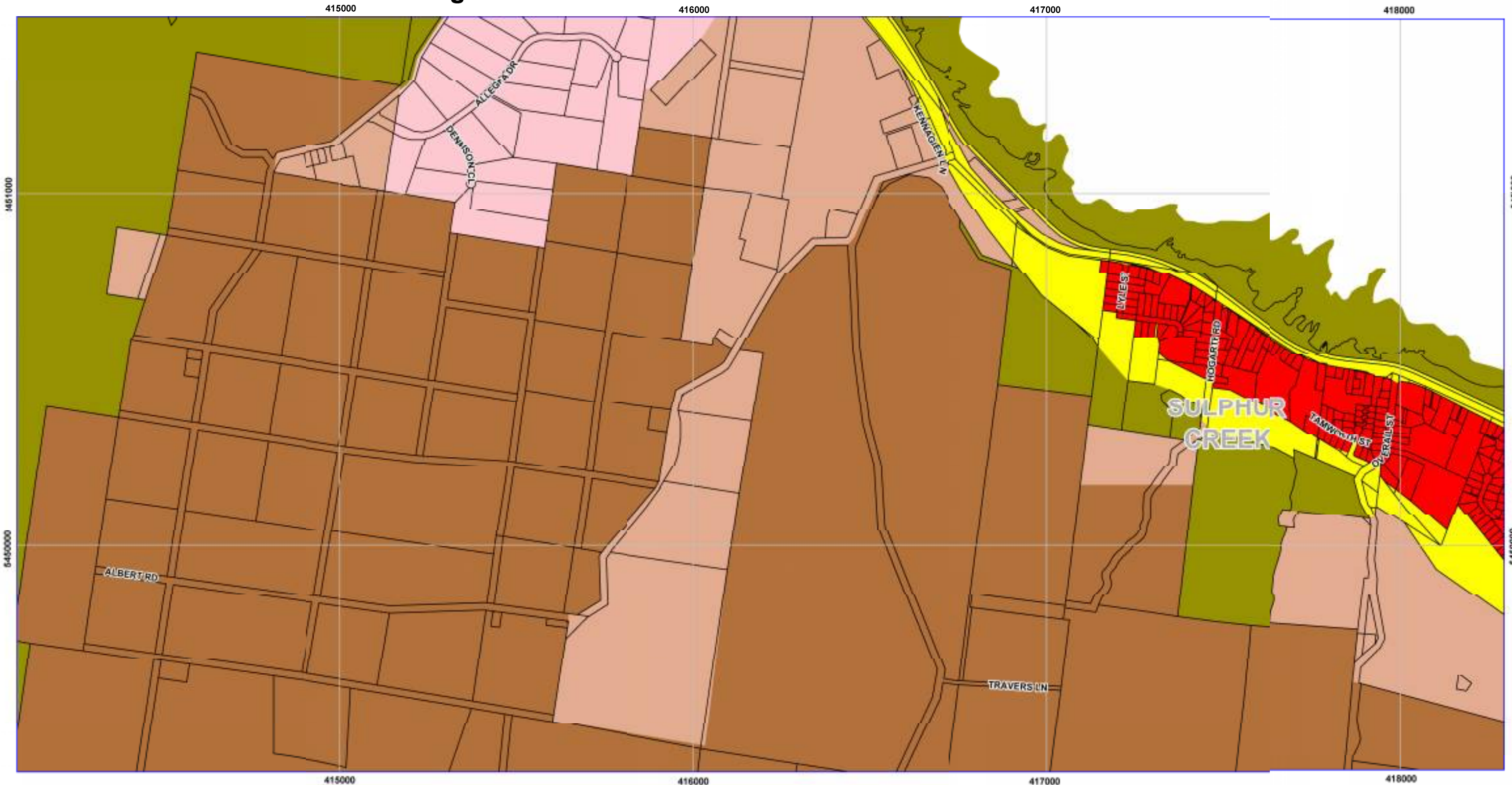


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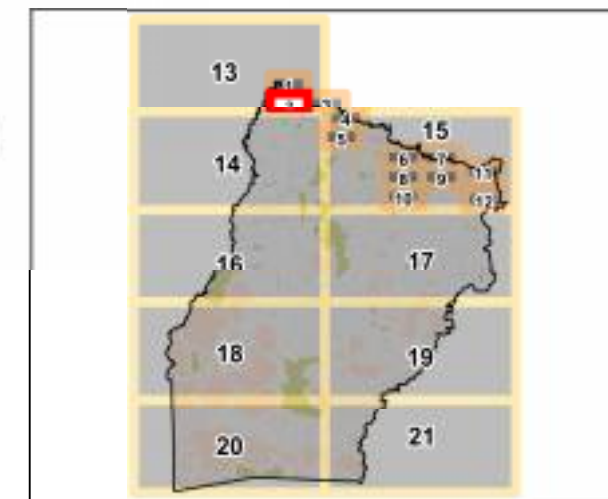


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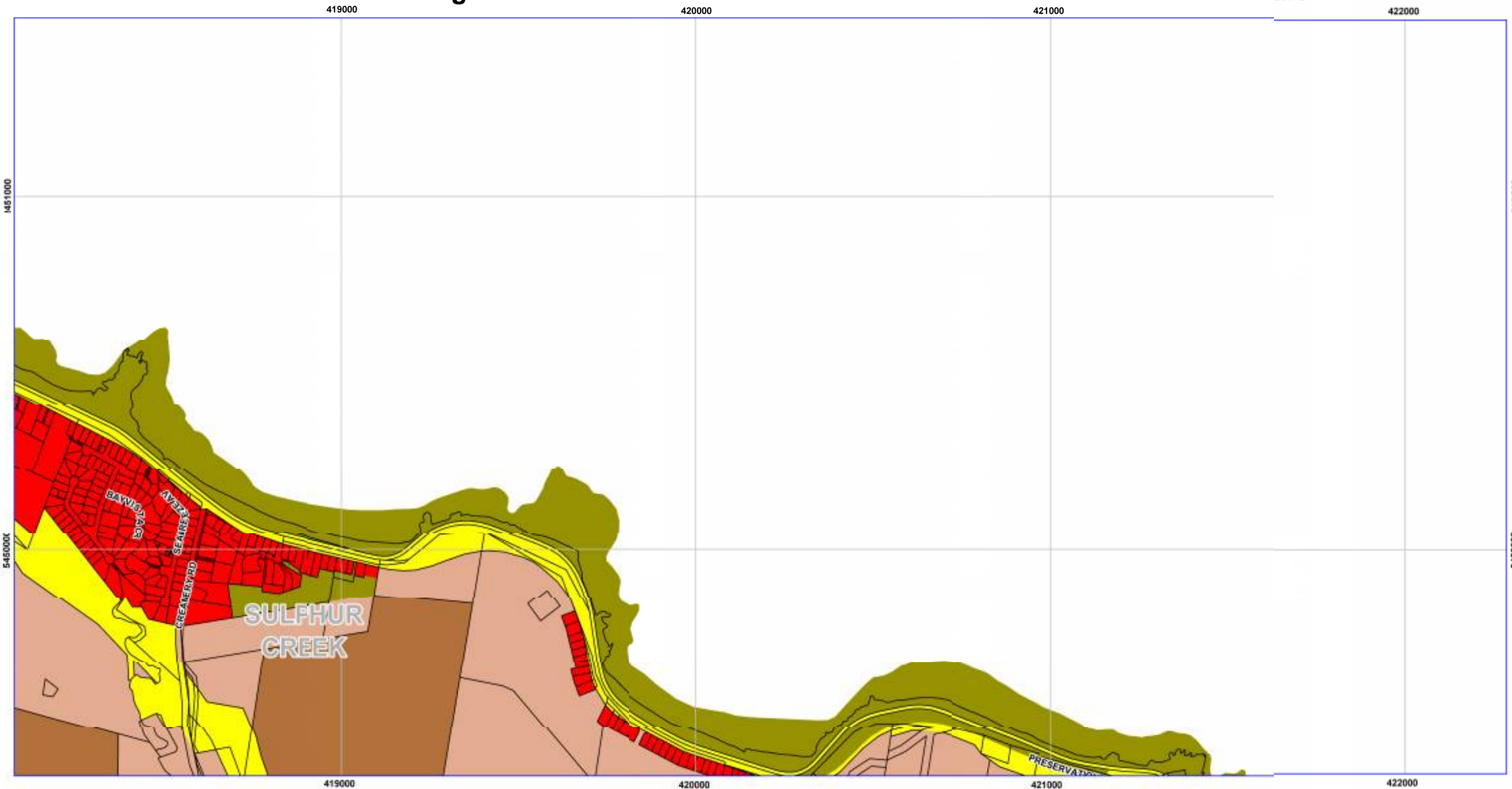


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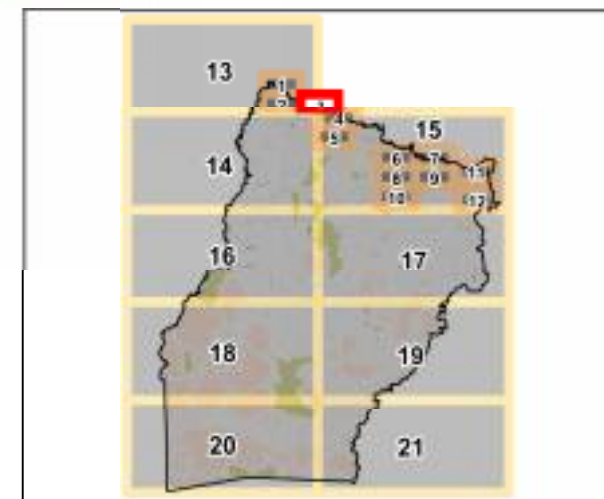


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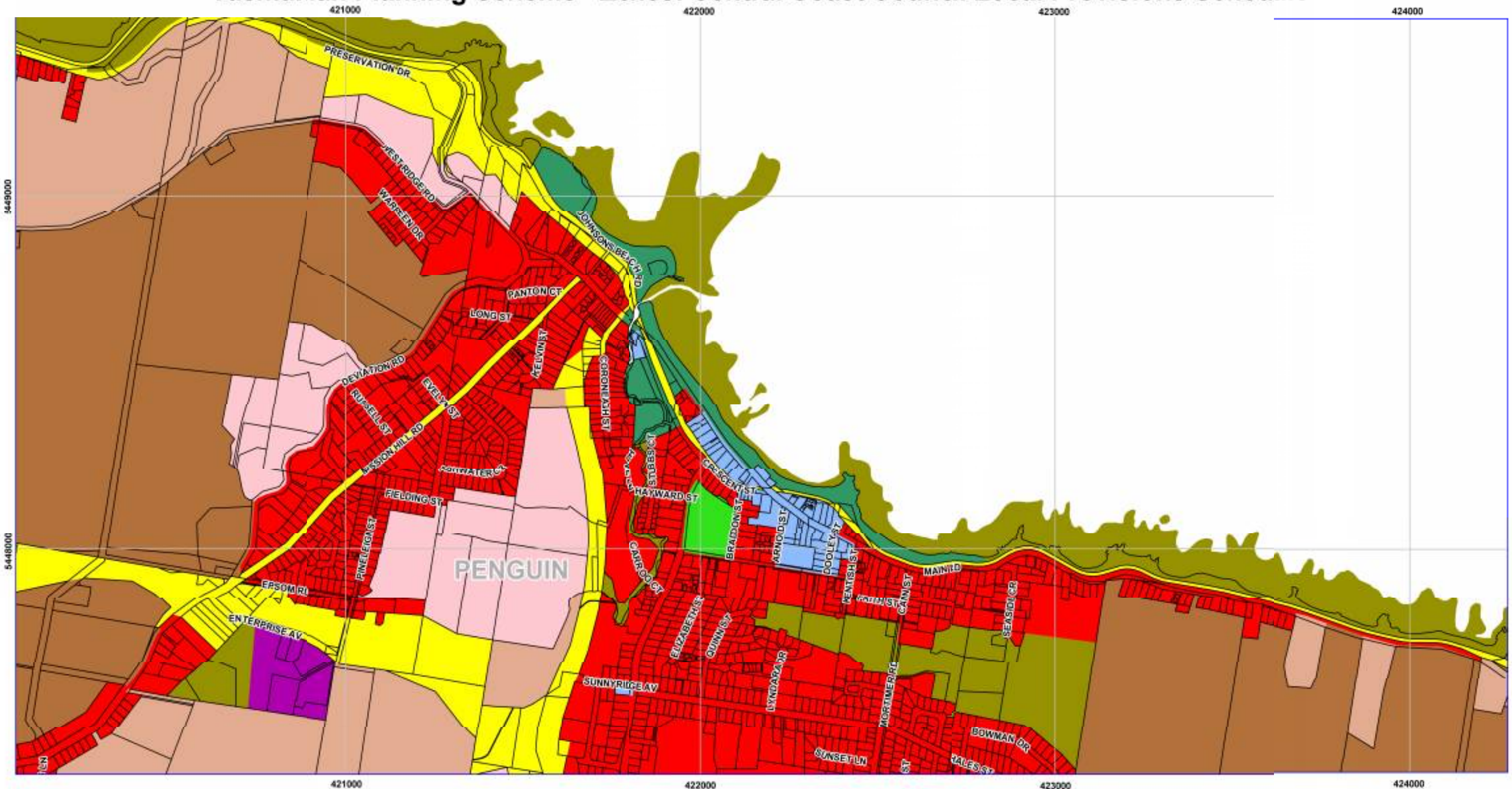


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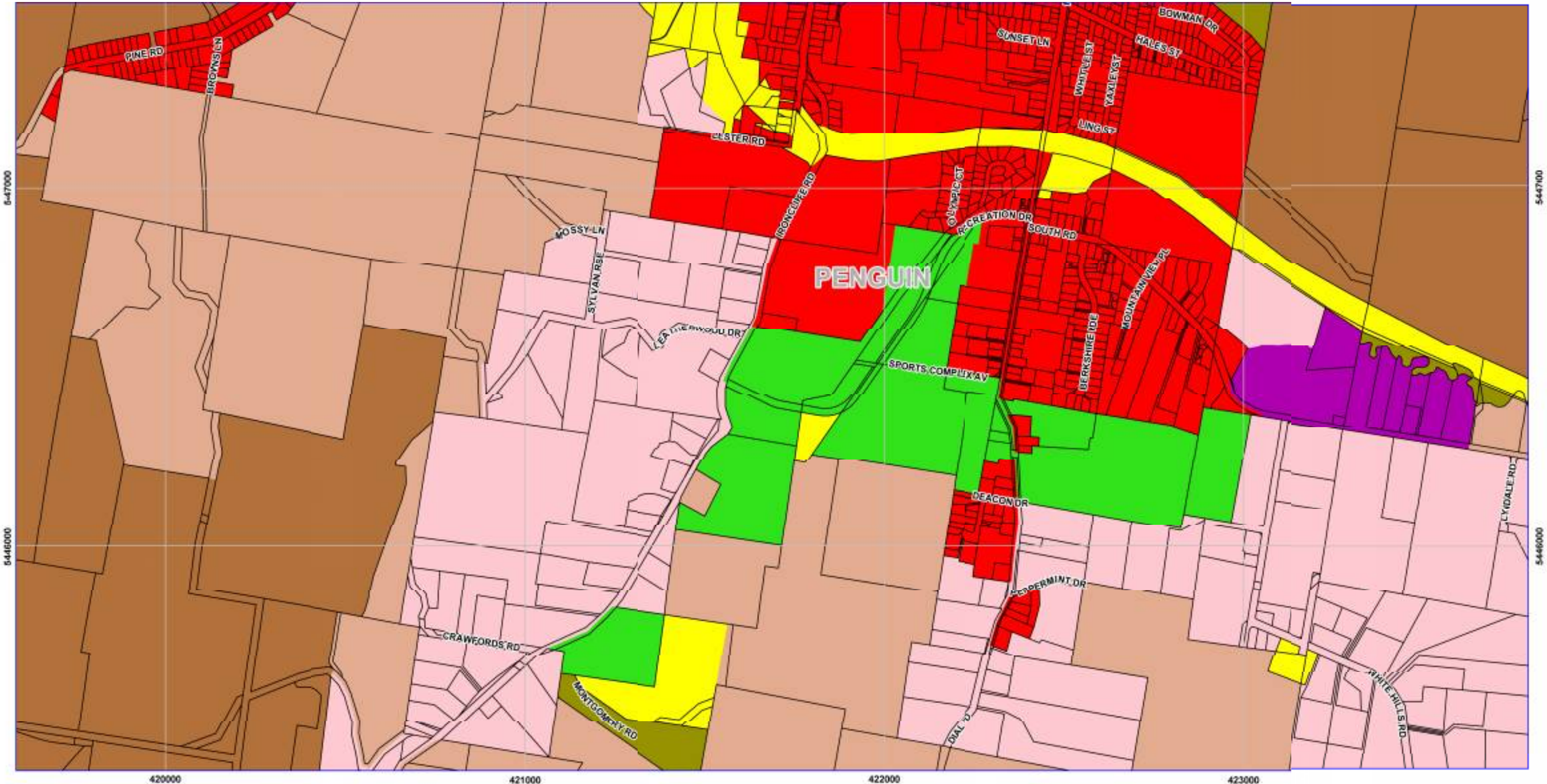
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LEGEND

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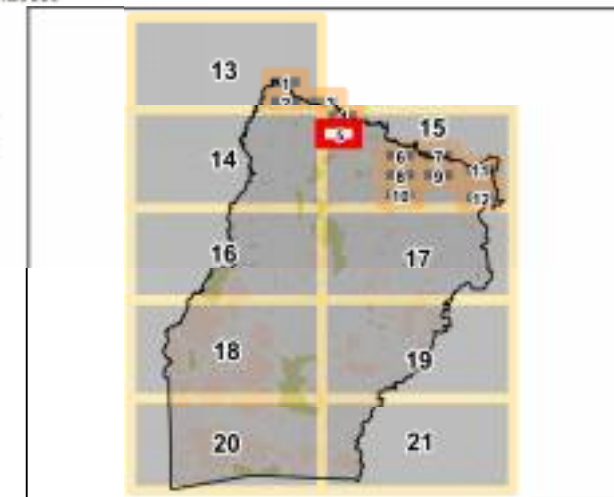
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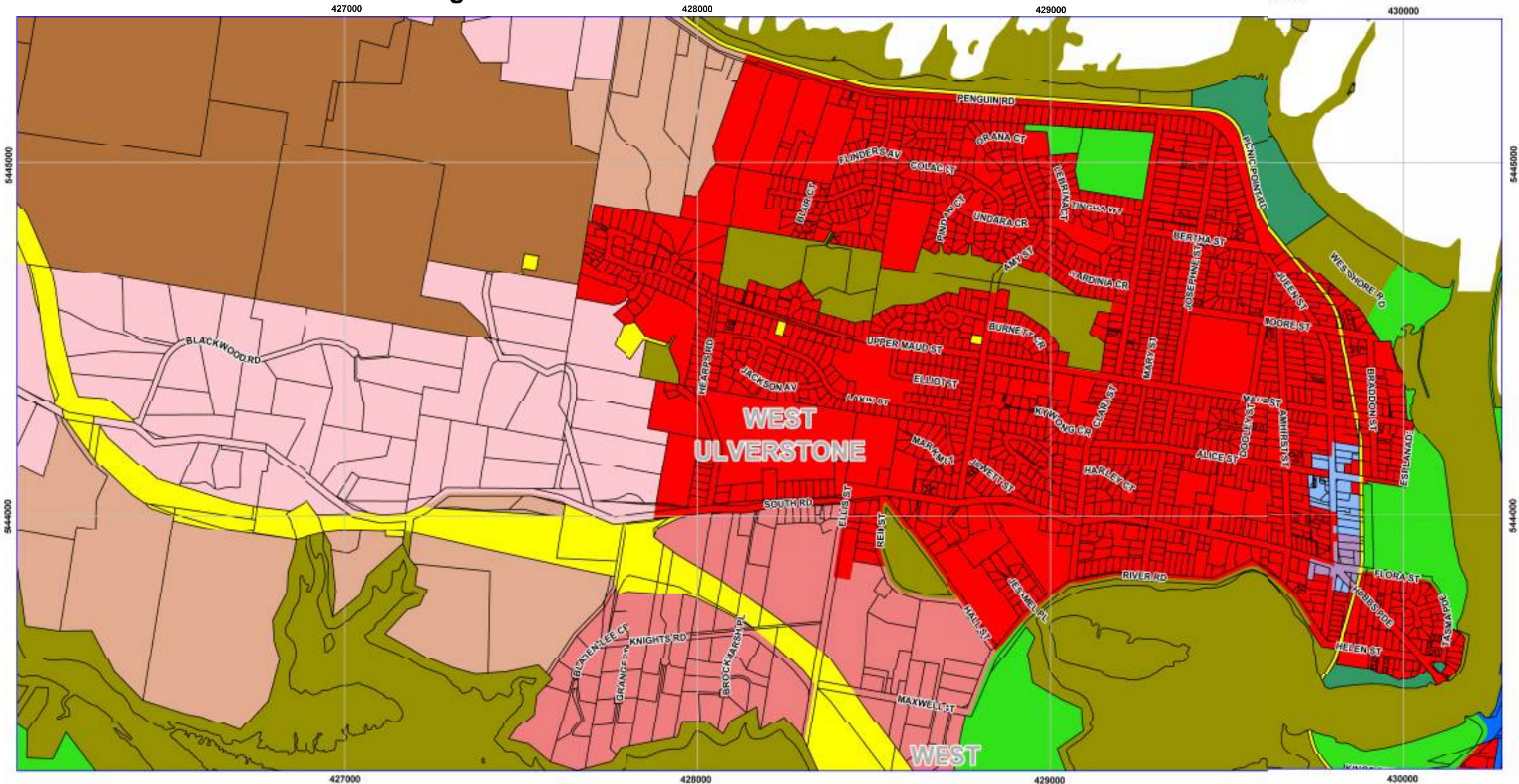
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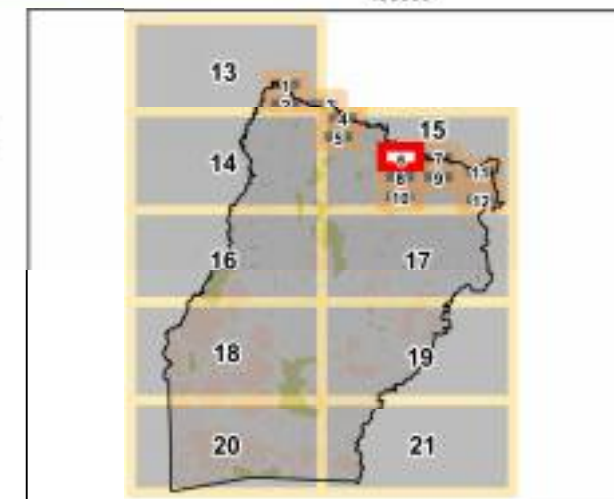
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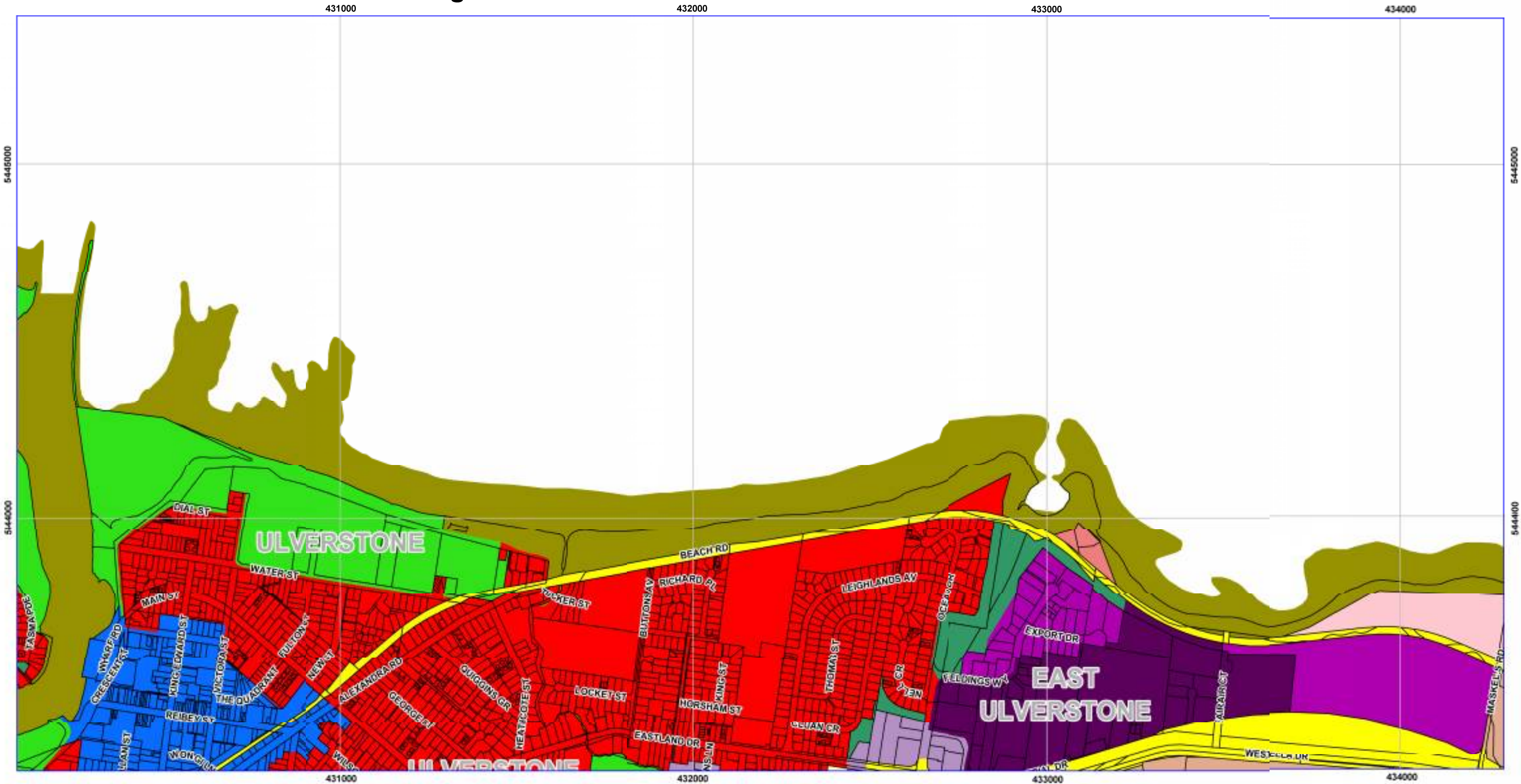
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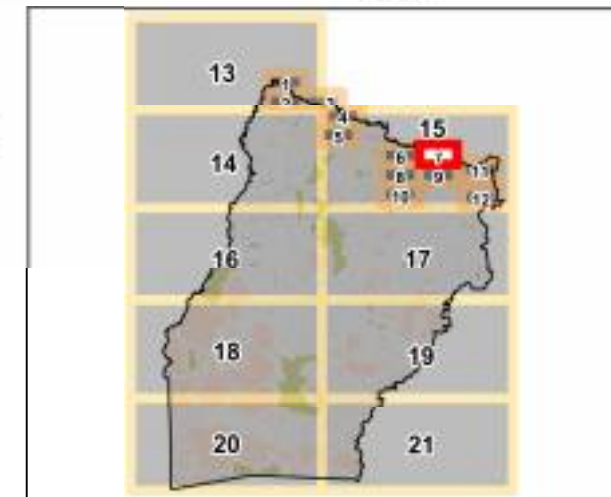
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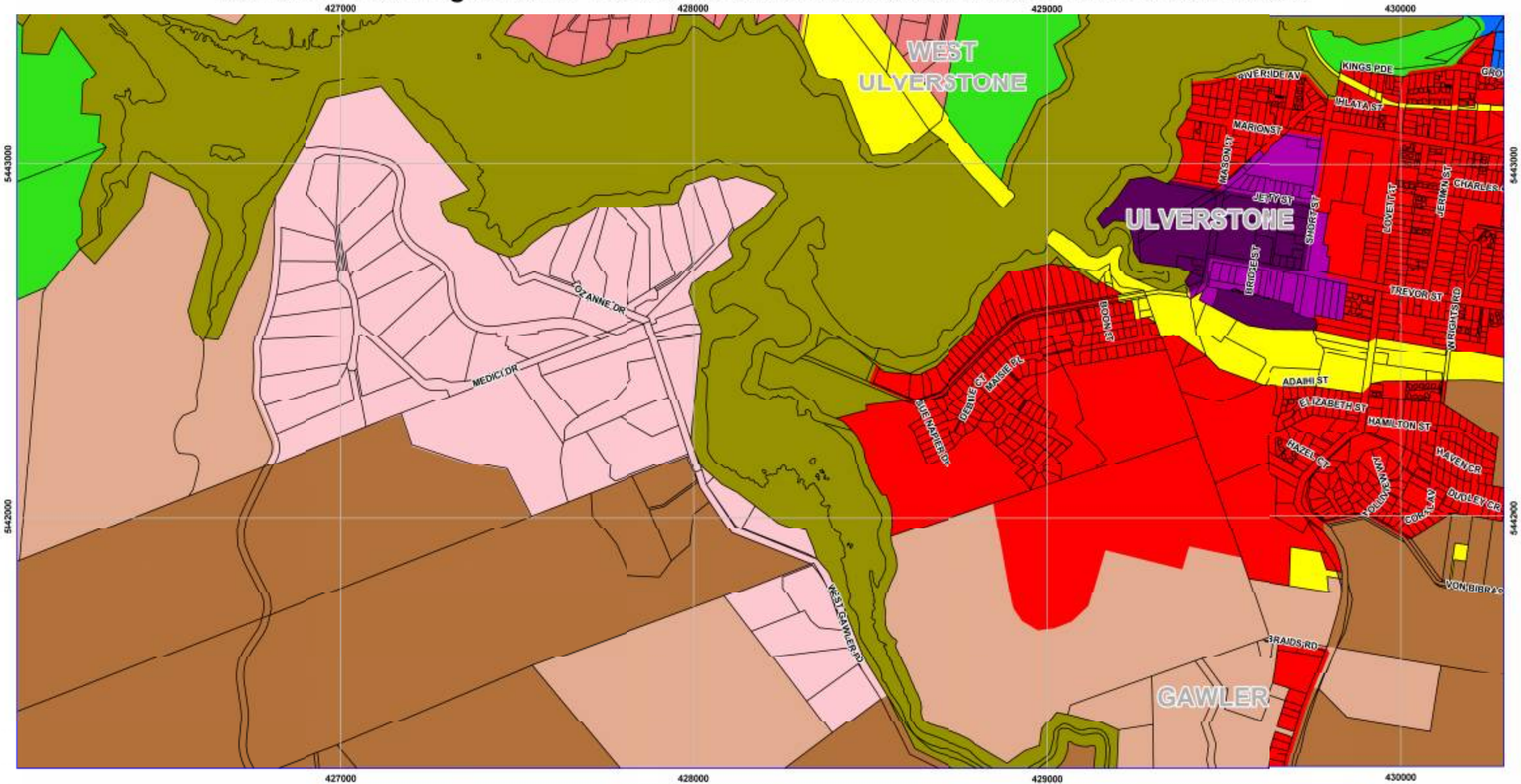
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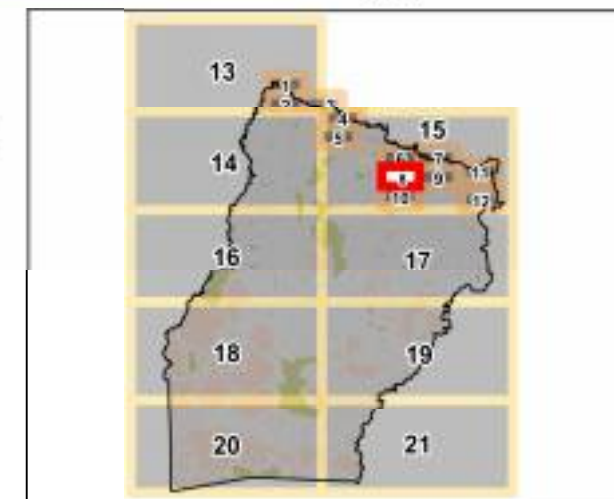


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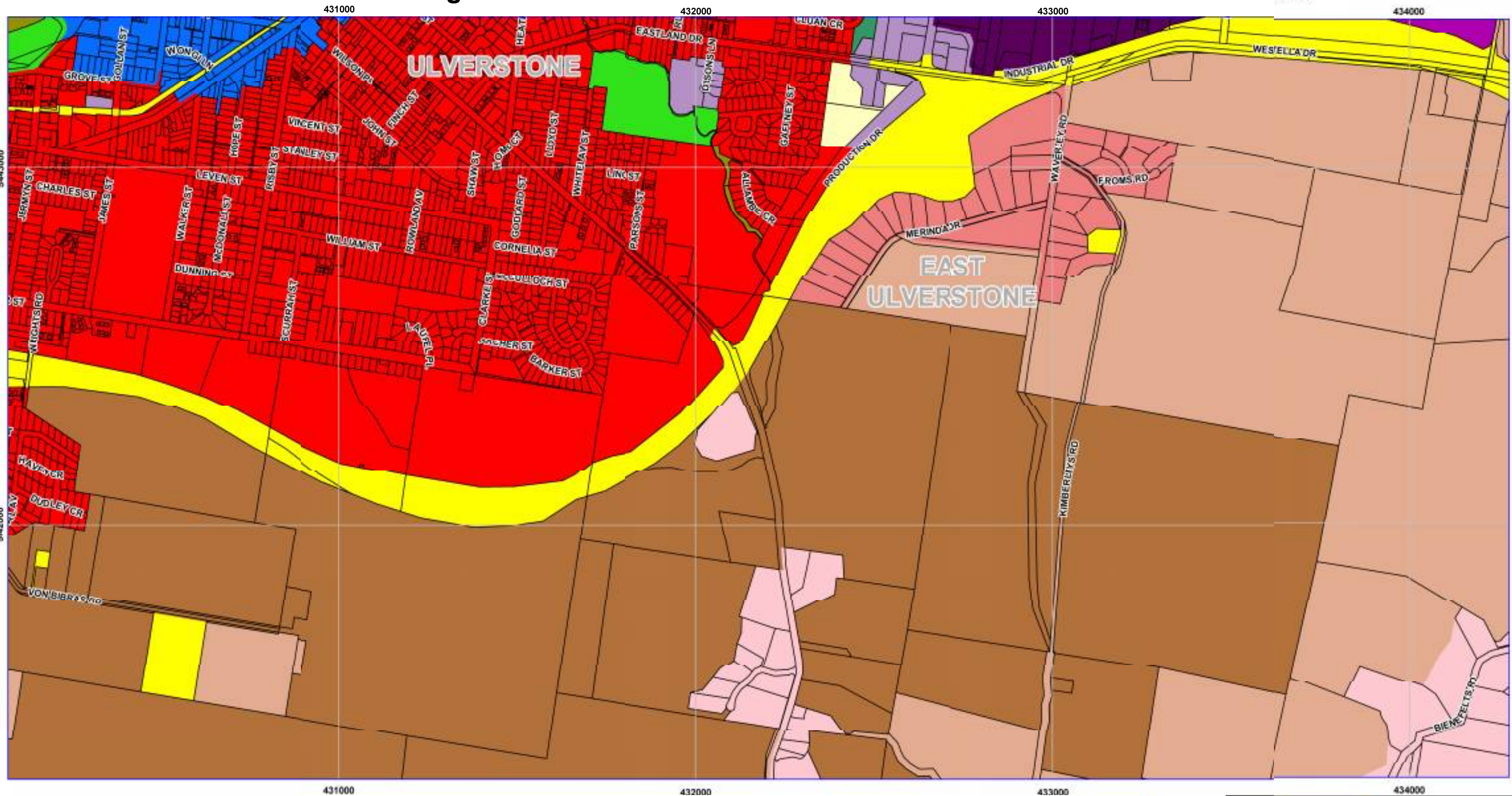


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Map 9 of 21

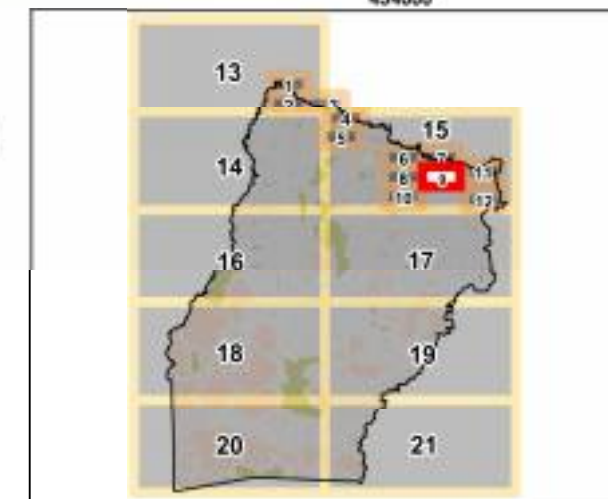


Coordinate System: GDA 94 MGA Zone 55

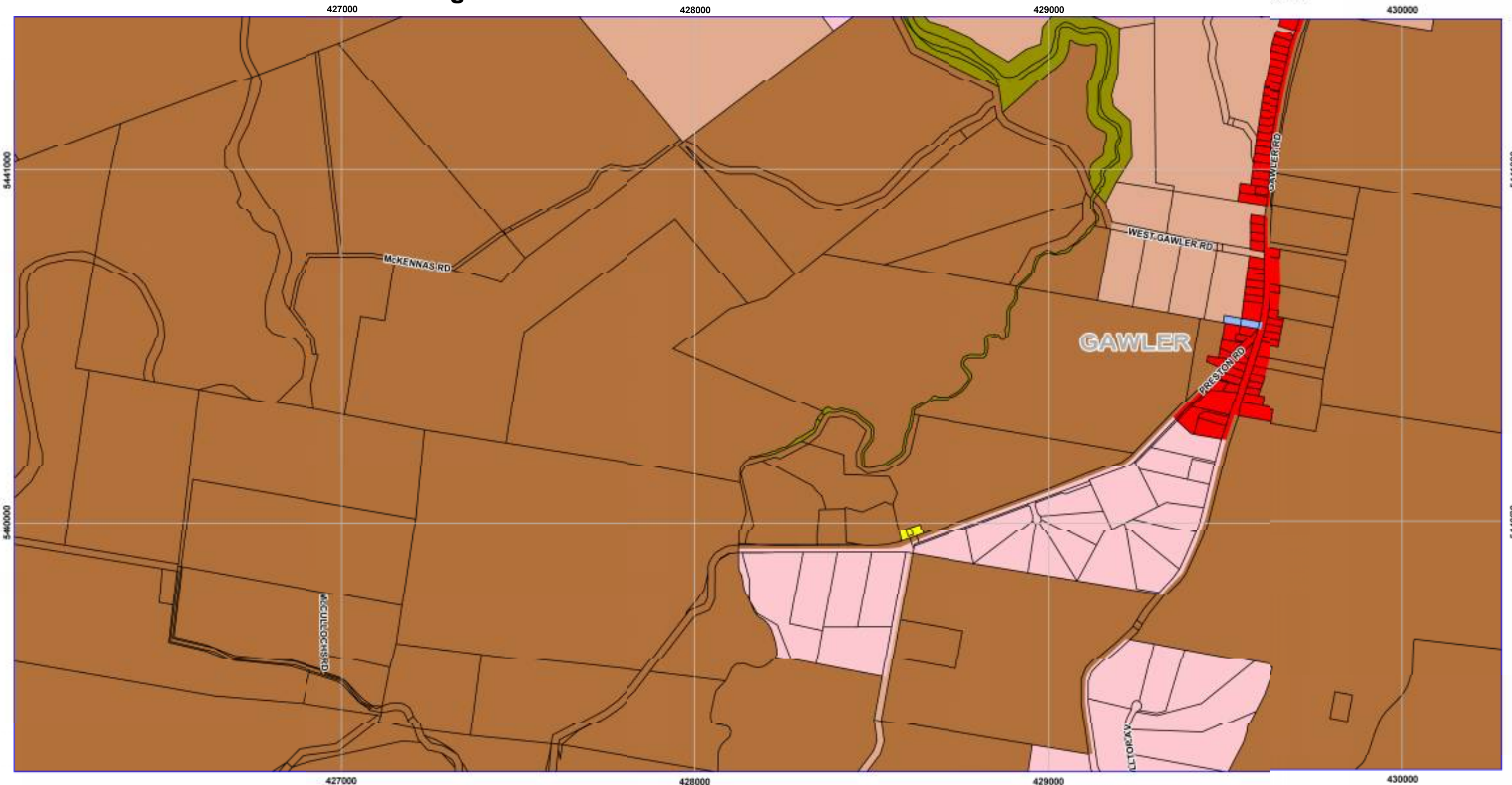


Zone data from Central Coast Council
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Zones: Central Coast Council Local Provisions Schedule



LEGEND

ZONES

8.0 General Residential	17.0 Commercial	26.0 Utilities
10.0 Low Density Residential	18.0 Light Industrial	27.0 Community Purpose
11.0 Rural Living A	19.0 General Industrial	28.0 Recreation
12.0 Village	20.0 Rural	29.0 Open Space
14.0 Local Business	21.0 Agriculture	
15.0 General Business	22.0 Landscape Conservation	

Map 10 of 21

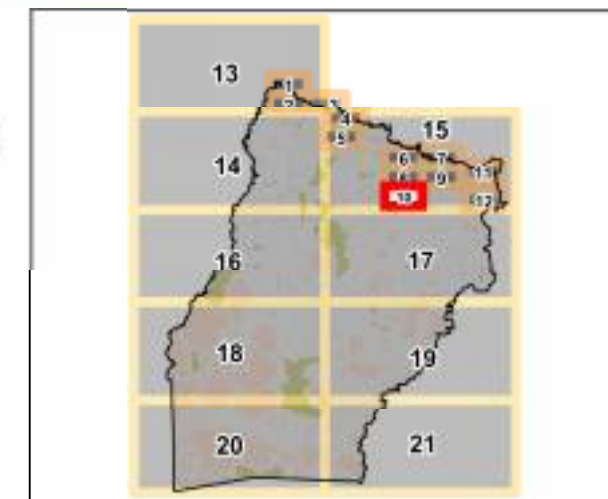


Coordinate System: GDA 94 MGA Zone 55

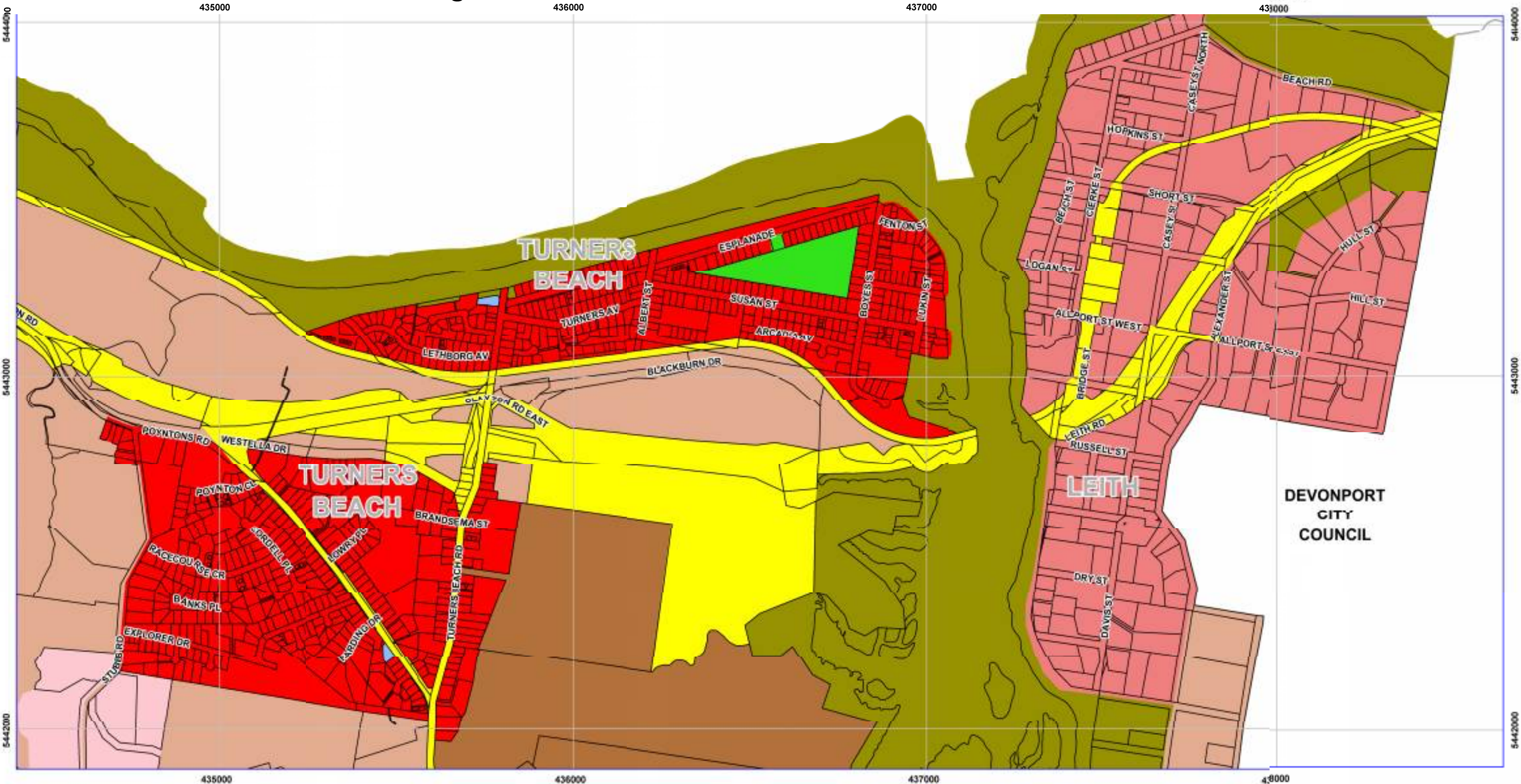


Zone data from Central Coast Council
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Zones: Central Coast Council Local Provisions Schedule



LEGEND

ZONES

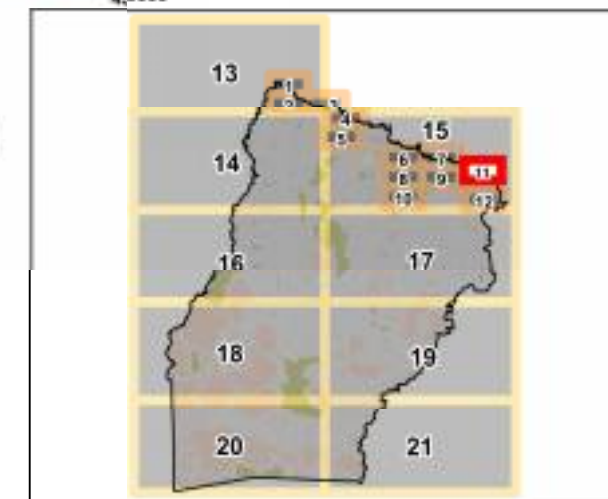
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10.0 Low Density Residential	18.0 Light Industrial	27.0 Community Purpose
11.0 Rural Living A	19.0 General Industrial	28.0 Recreation
12.0 Village	20.0 Rural	29.0 Open Space
14.0 Local Business	21.0 Agriculture	
15.0 General Business	22.0 Landscape Conservation	

Map 11 of 21



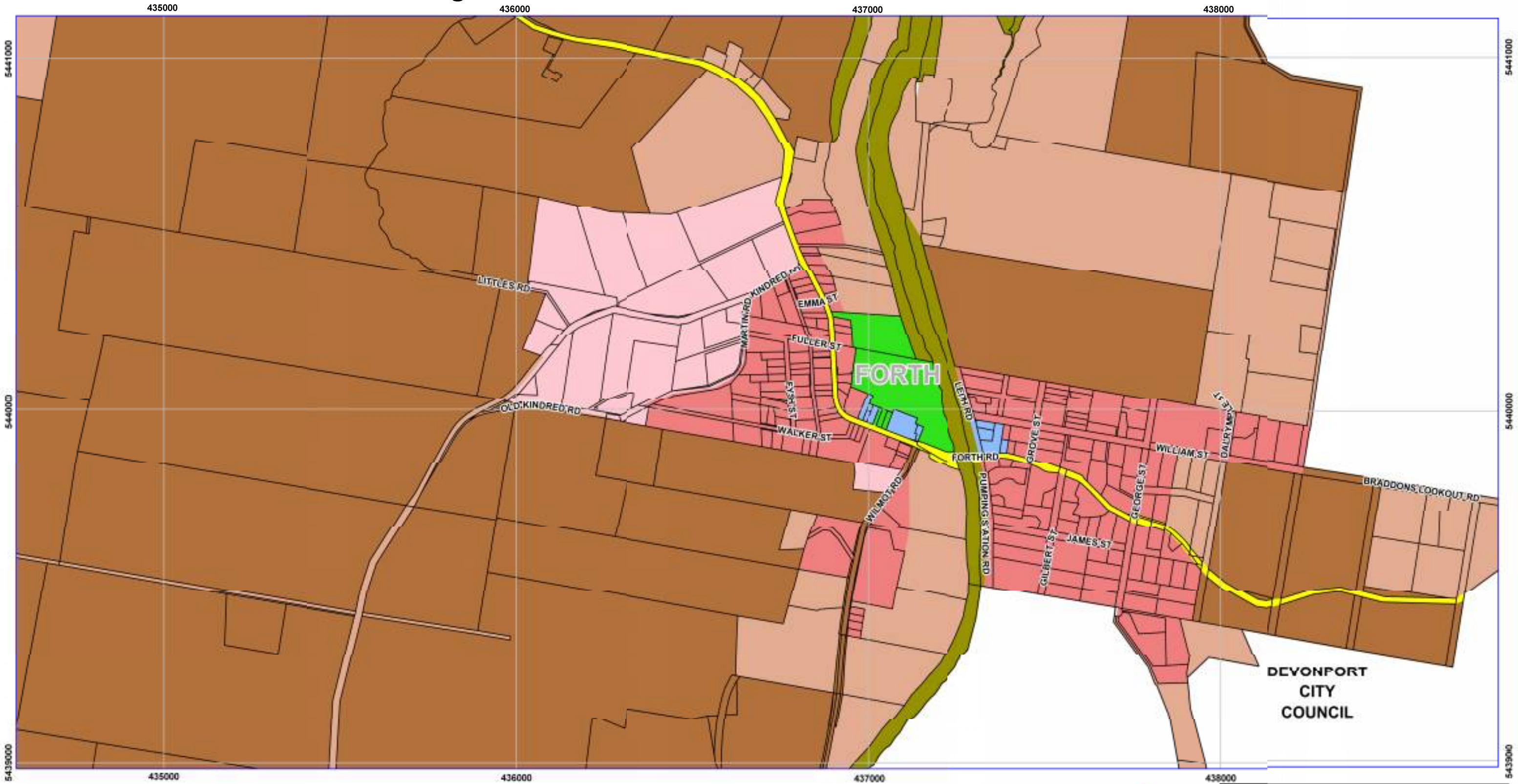
Coordinate System: GDA 94 MGA Zone 55

Zone data from Central Coast Council
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018



Print Date: 03/07/2018

Tasmanian Planning Scheme - Zones: Central Coast Council Local Provisions Schedule



LEGEND

ZONES

8.0 General Residential	17.0 Commercial	26.0 Utilities
10.0 Low Density Residential	18.0 Light Industrial	27.0 Community Purpose
11.0 Rural Living A	19.0 General Industrial	28.0 Recreation
12.0 Village	20.0 Rural	29.0 Open Space
14.0 Local Business	21.0 Agriculture	
15.0 General Business	22.0 Landscape Conservation	

Map 12 of 21

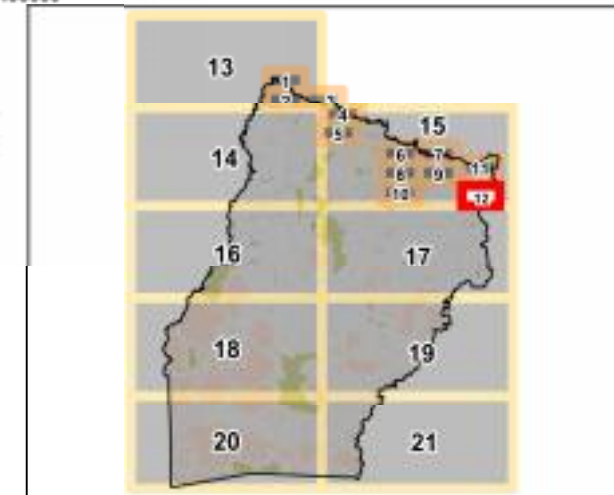


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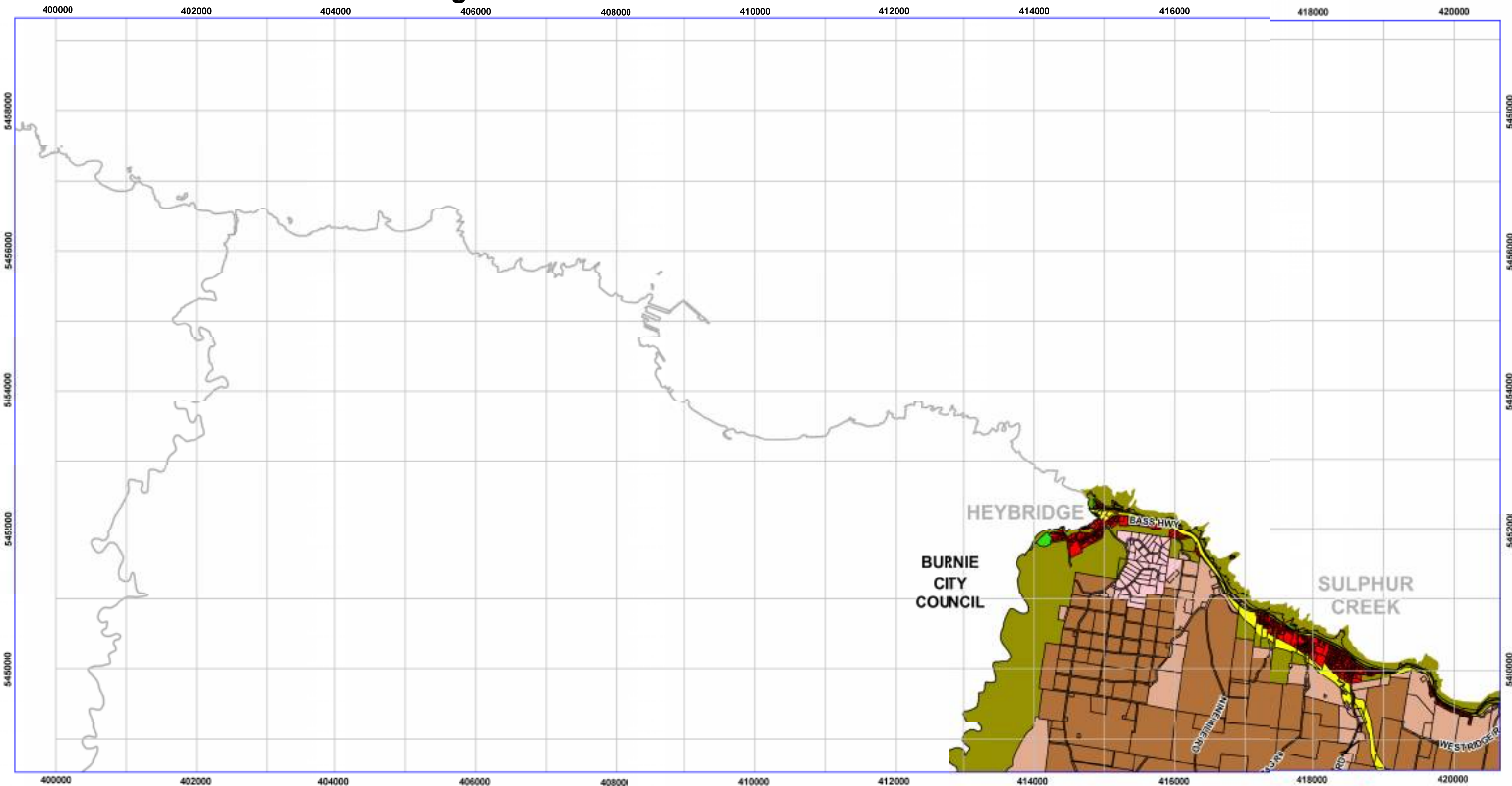


Zone data from Central Coast Council
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Tasmanian Planning Scheme - Zones: Central Coast Council Local Provisions Schedule



LEGEND

ZONES

8.0 General Residential	17.0 Commercial	26.0 Utilities
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12.0 Village	20.0 Rural	29.0 Open Space
14.0 Local Business	21.0 Agriculture	
15.0 General Business	22.0 Landscape Conservation	

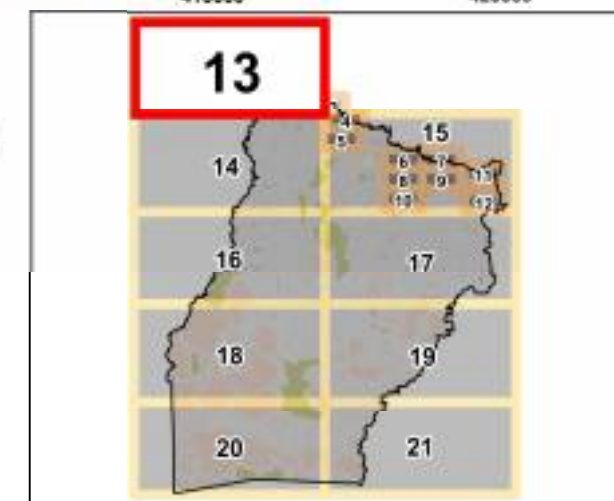
Map 13 of 21



Coordinate System: GDA 94 MGA Zone 55

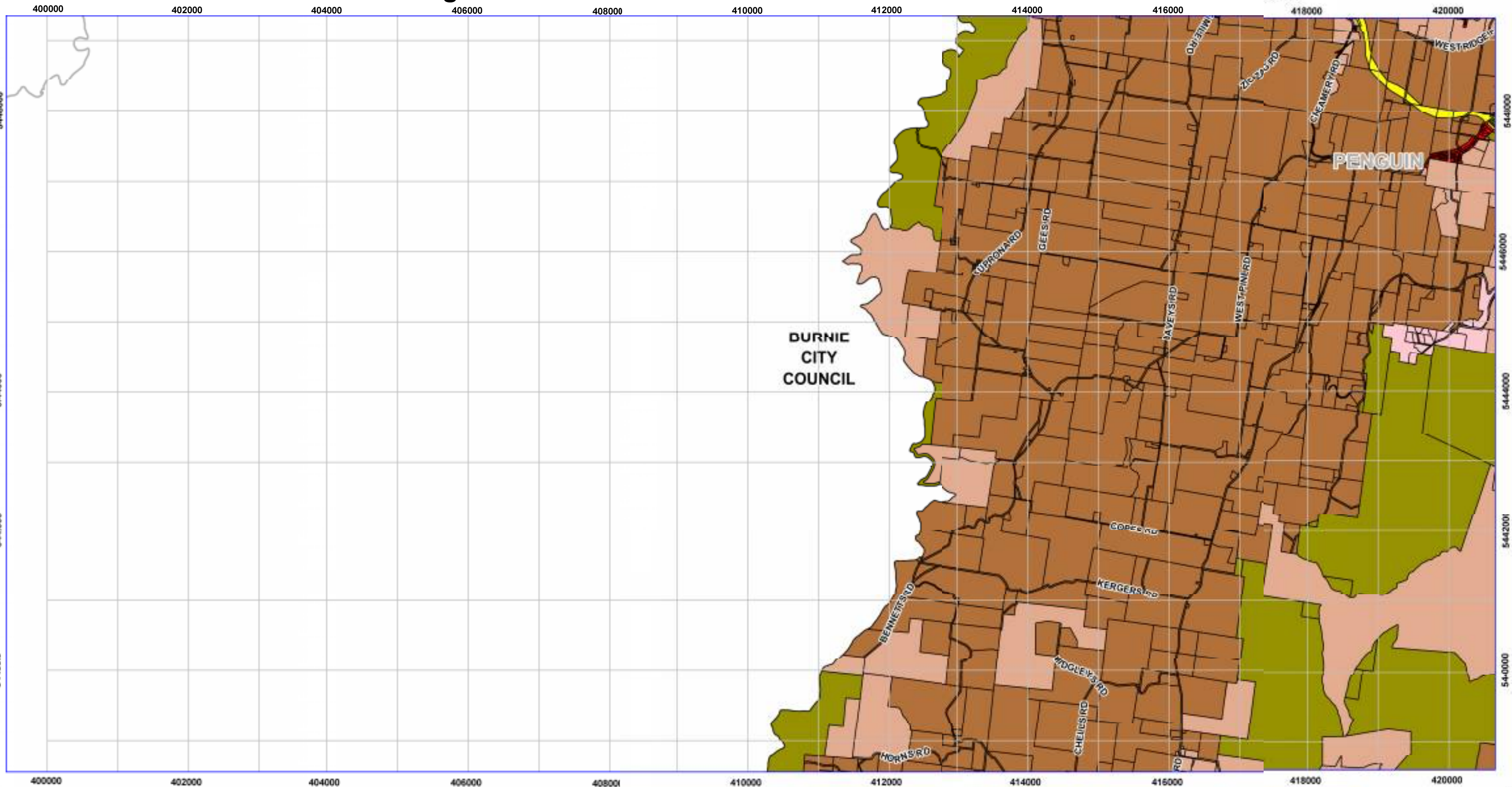
Zone data from Central Coast Council

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Tasmanian Planning Scheme - Zones: Central Coast Council Local Provisions Schedule



LEGEND

ZONES

8.0 General Residential	17.0 Commercial	26.0 Utilities
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12.0 Village	20.0 Rural	29.0 Open Space
14.0 Local Business	21.0 Agriculture	
15.0 General Business	22.0 Landscape Conservation	

Map 14 of 21

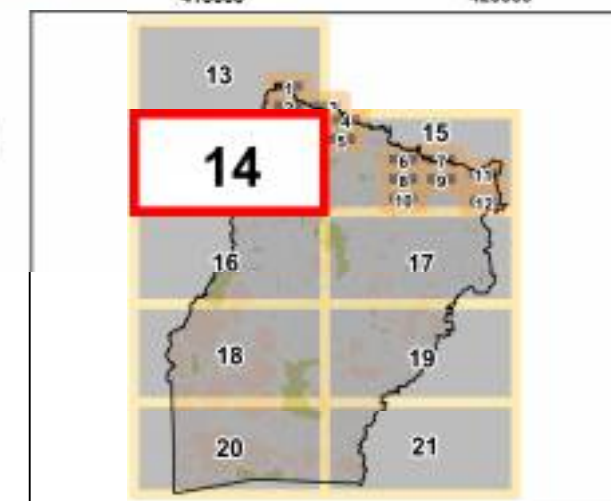


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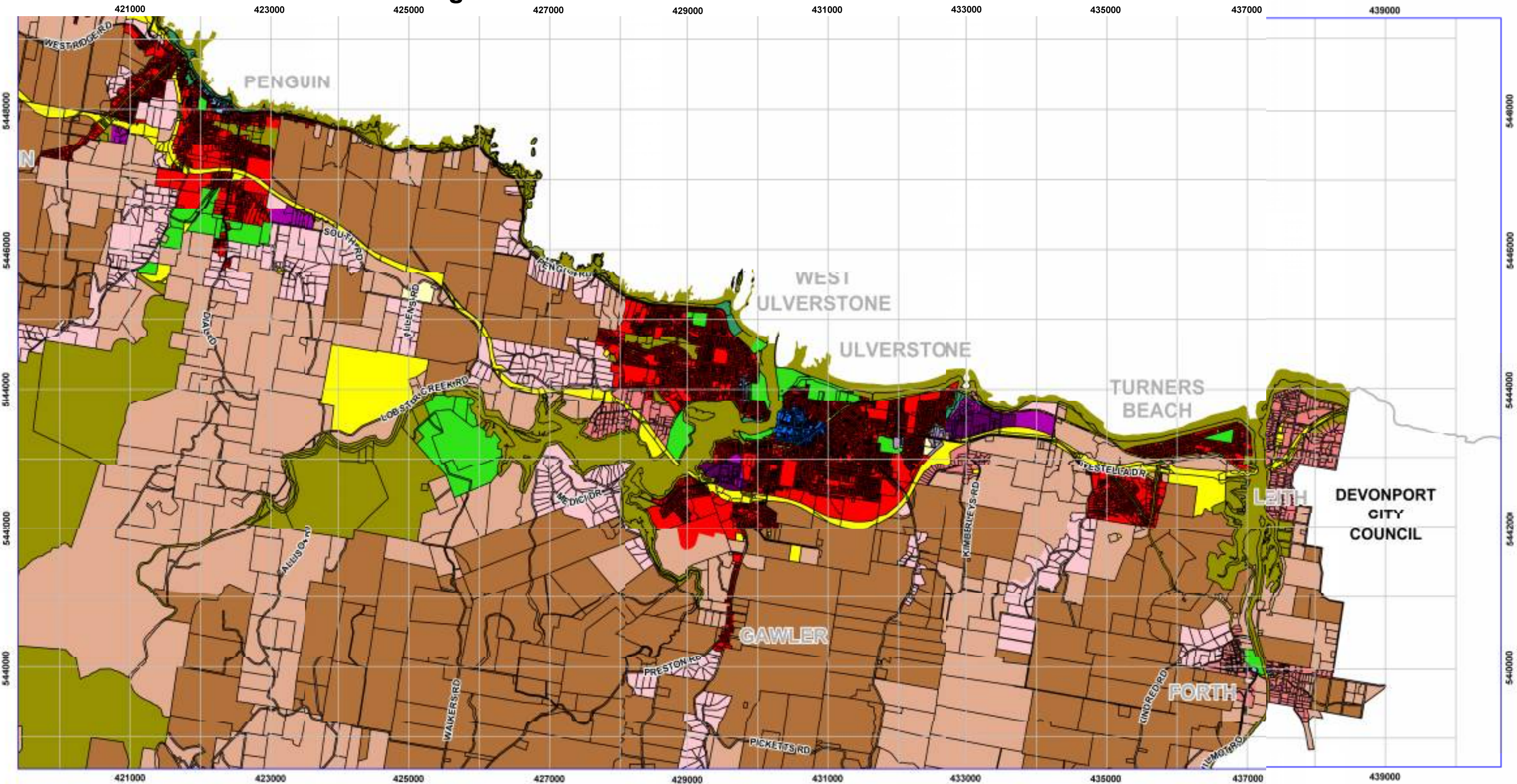


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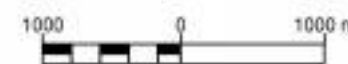


LEGEND

ZONES

8.0 General Residential	17.0 Commercial	26.0 Utilities
10.0 Low Density Residential	18.0 Light Industrial	27.0 Community Purpose
11.0 Rural Living A	19.0 General Industrial	28.0 Recreation
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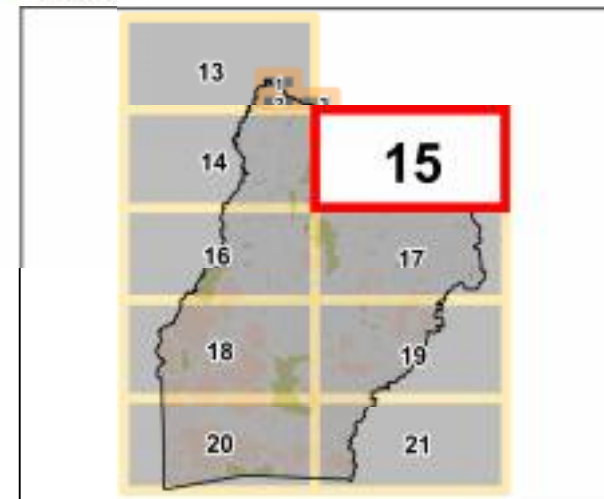
Map 15 of 21



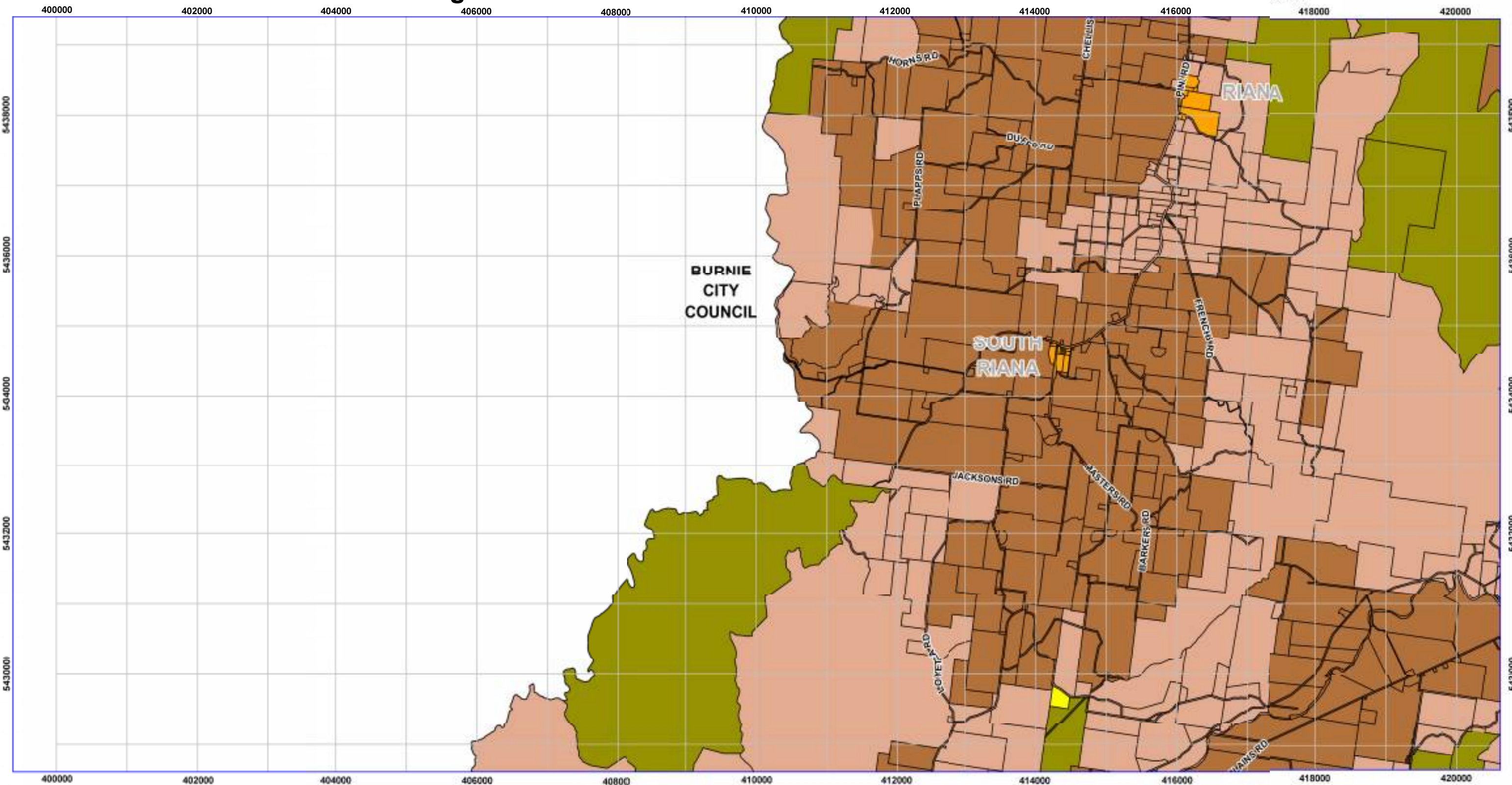
Coordinate System: GDA 94 MGA Zone 55

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Tasmanian Planning Scheme - Zones: Central Coast Council Local Provisions Schedule

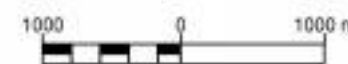


LEGEND

ZONES

8.0 General Residential	17.0 Commercial	26.0 Utilities
10.0 Low Density Residential	18.0 Light Industrial	27.0 Community Purpose
11.0 Rural Living A	19.0 General Industrial	28.0 Recreation
12.0 Village	20.0 Rural	29.0 Open Space
14.0 Local Business	21.0 Agriculture	
15.0 General Business	22.0 Landscape Conservation	

Map 16 of 21

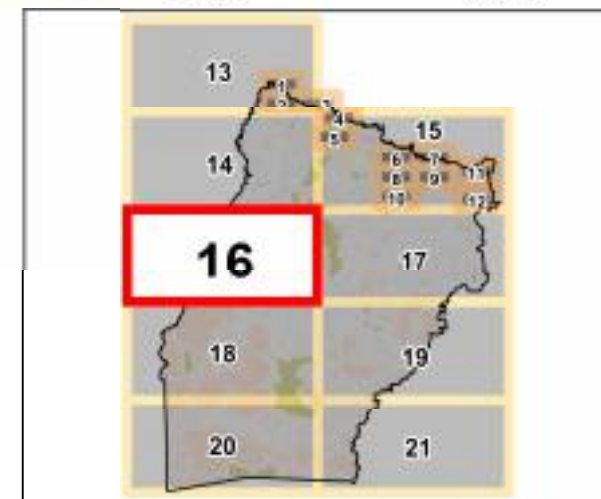


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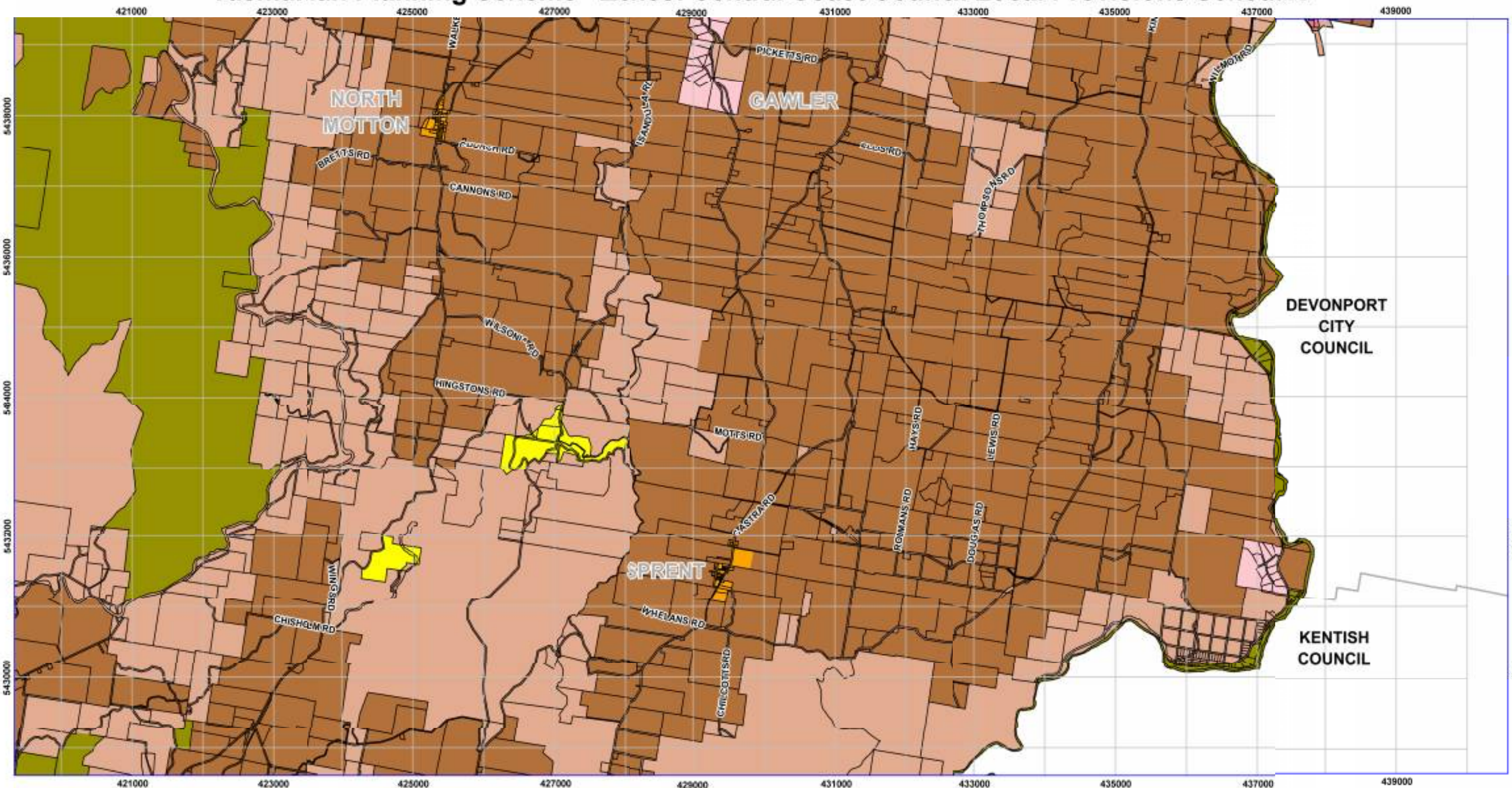


Zone data from Central Coast Council
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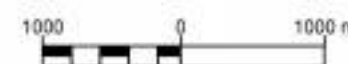


LEGEND

ZONES

8.0 General Residential	17.0 Commercial	26.0 Utilities
10.0 Low Density Residential	18.0 Light Industrial	27.0 Community Purpose
11.0 Rural Living A	19.0 General Industrial	28.0 Recreation
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14.0 Local Business	21.0 Agriculture	
15.0 General Business	22.0 Landscape Conservation	

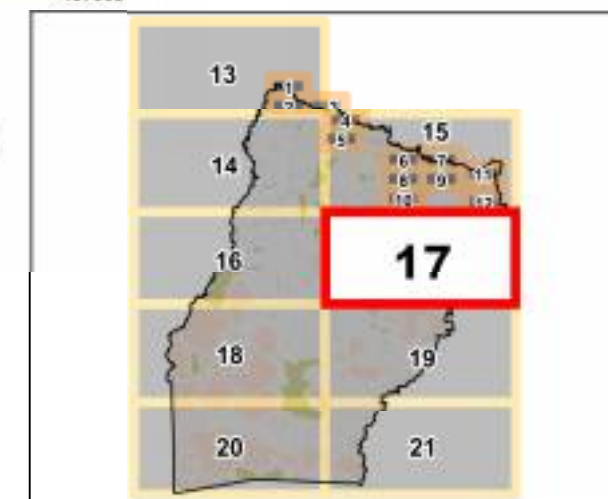
Map 17 of 21



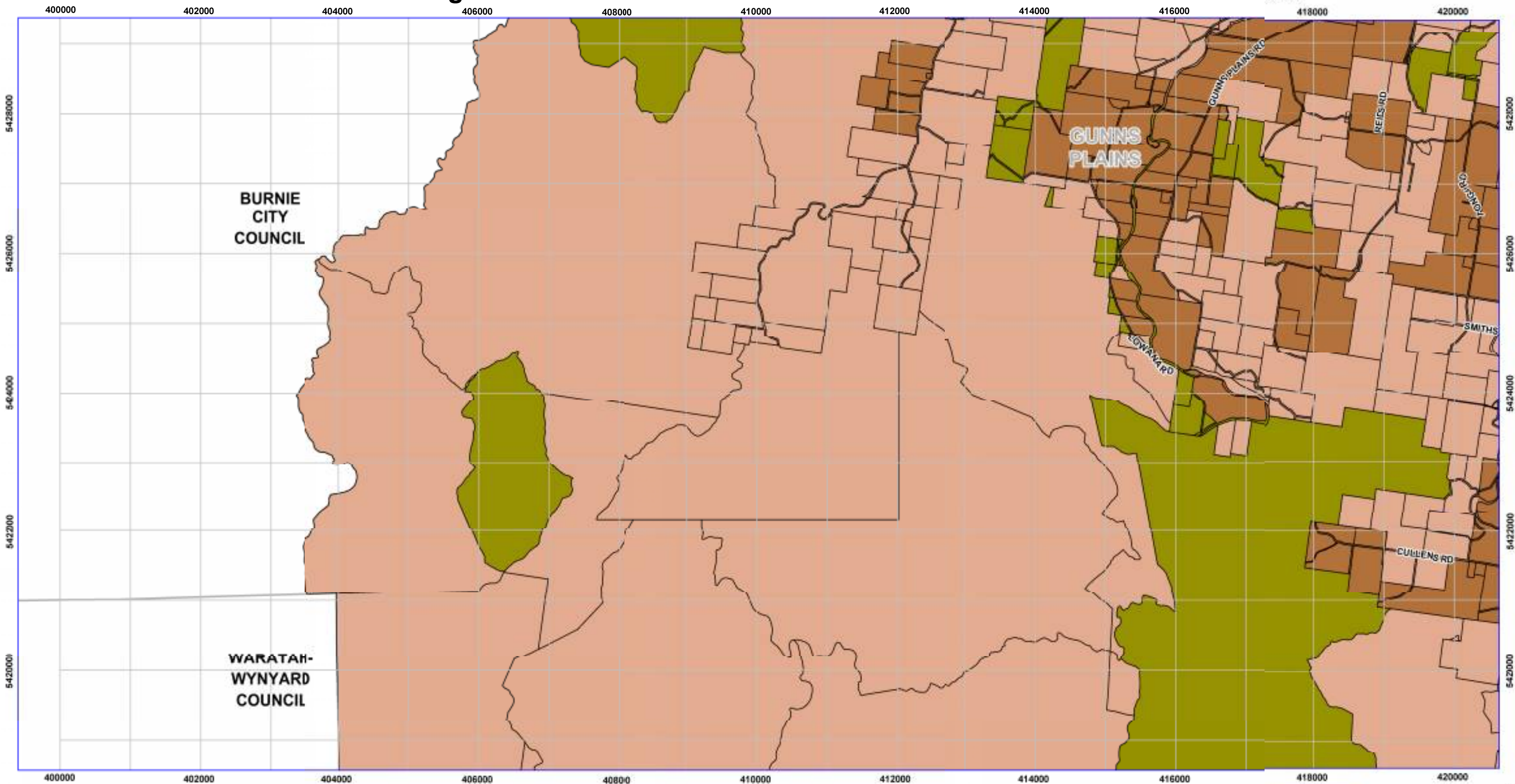
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Tasmanian Planning Scheme - Zones: Central Coast Council Local Provisions Schedule



LEGEND

ZONES

8.0 General Residential	17.0 Commercial	26.0 Utilities
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Map 18 of 21

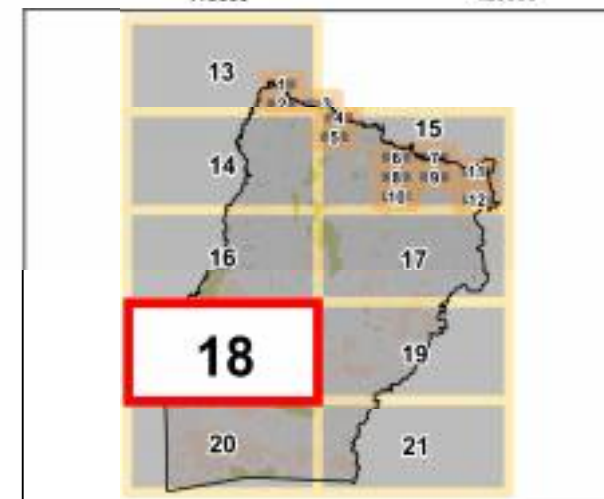


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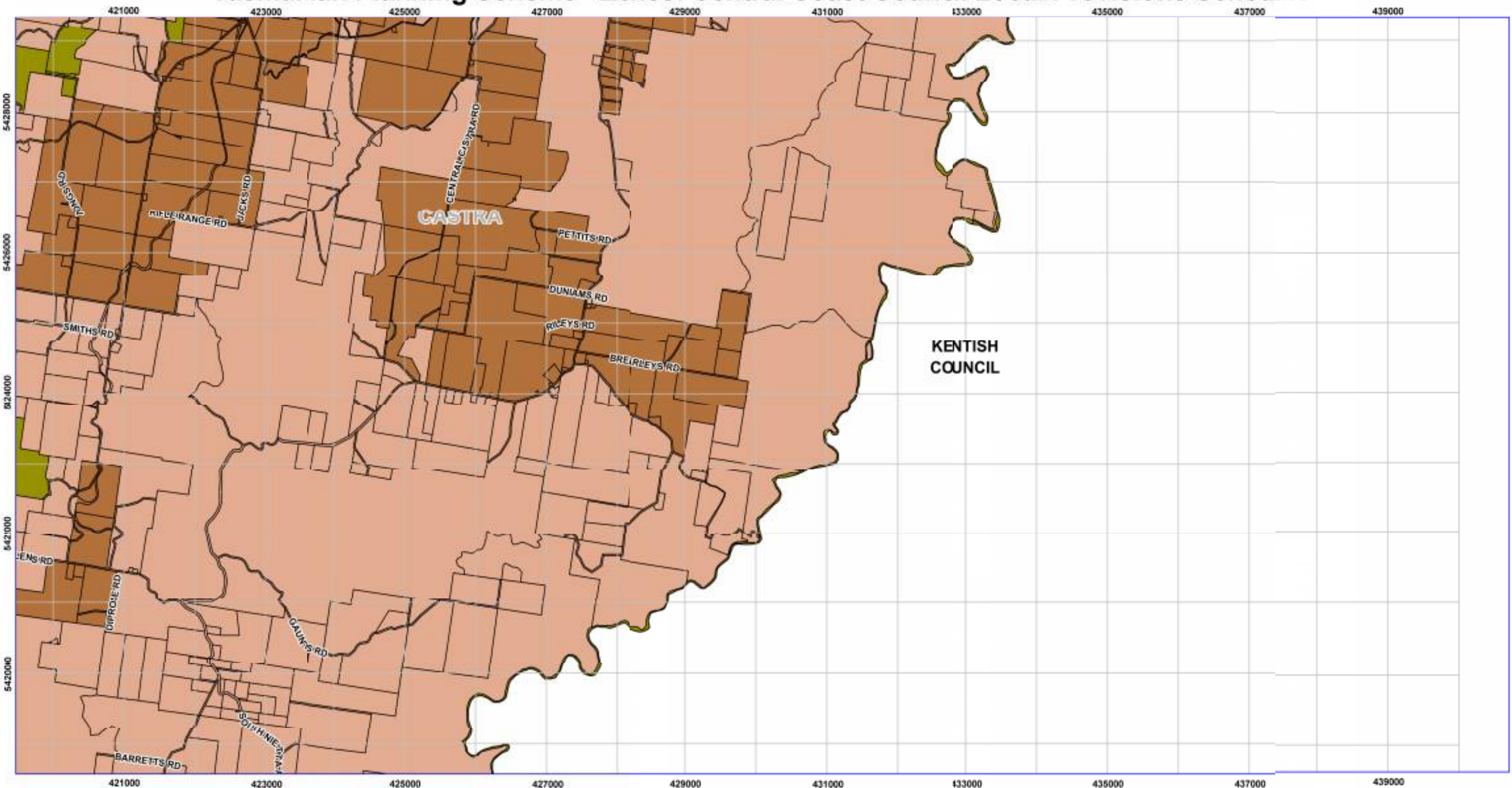


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Tasmanian Planning Scheme - Zones: Central Coast Council Local Provisions Schedule



LEGEND

ZONES

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14.0 Local Business	21.0 Agriculture	
15.0 General Business	22.0 Landscape Conservation	

Map 19 of 21

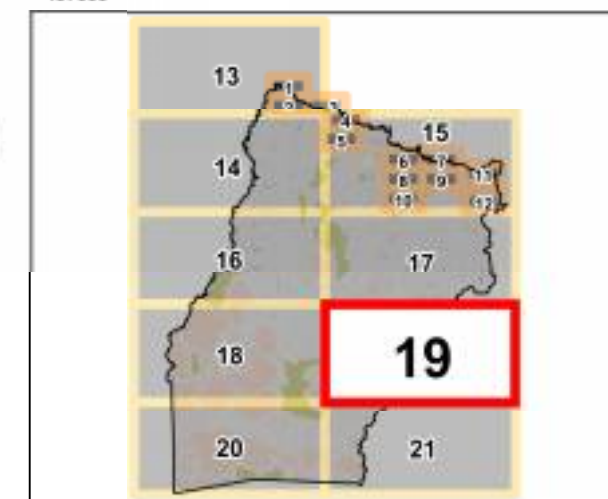


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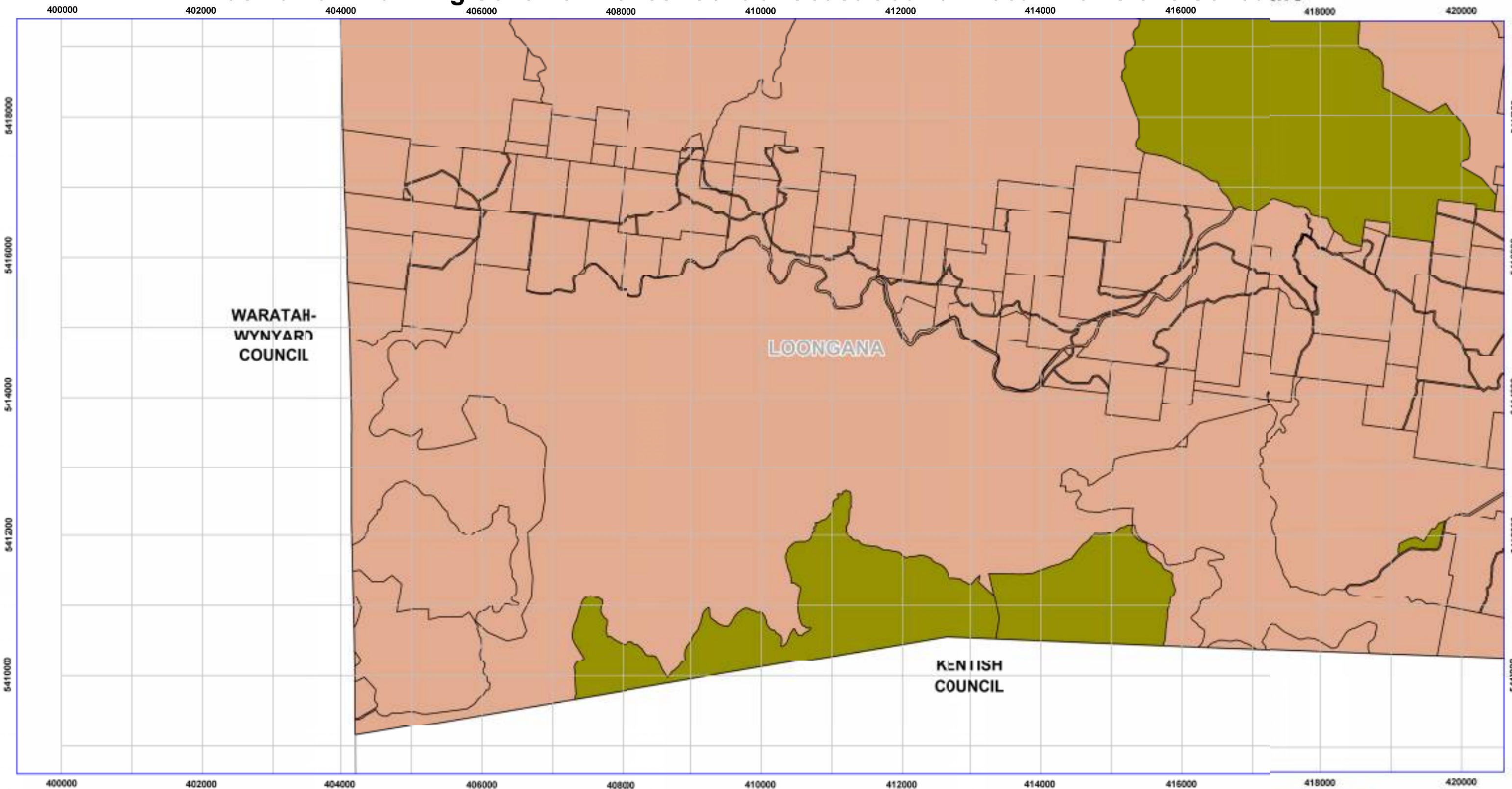


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Tasmanian Planning Scheme - Zones: Central Coast Council Local Provisions Schedule



LEGEND

ZONES

8.0 General Residential	17.0 Commercial	26.0 Utilities
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15.0 General Business	22.0 Landscape Conservation	

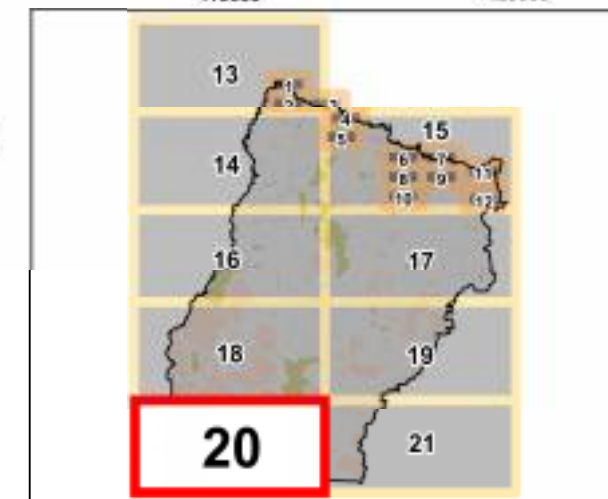
Map 20 of 21



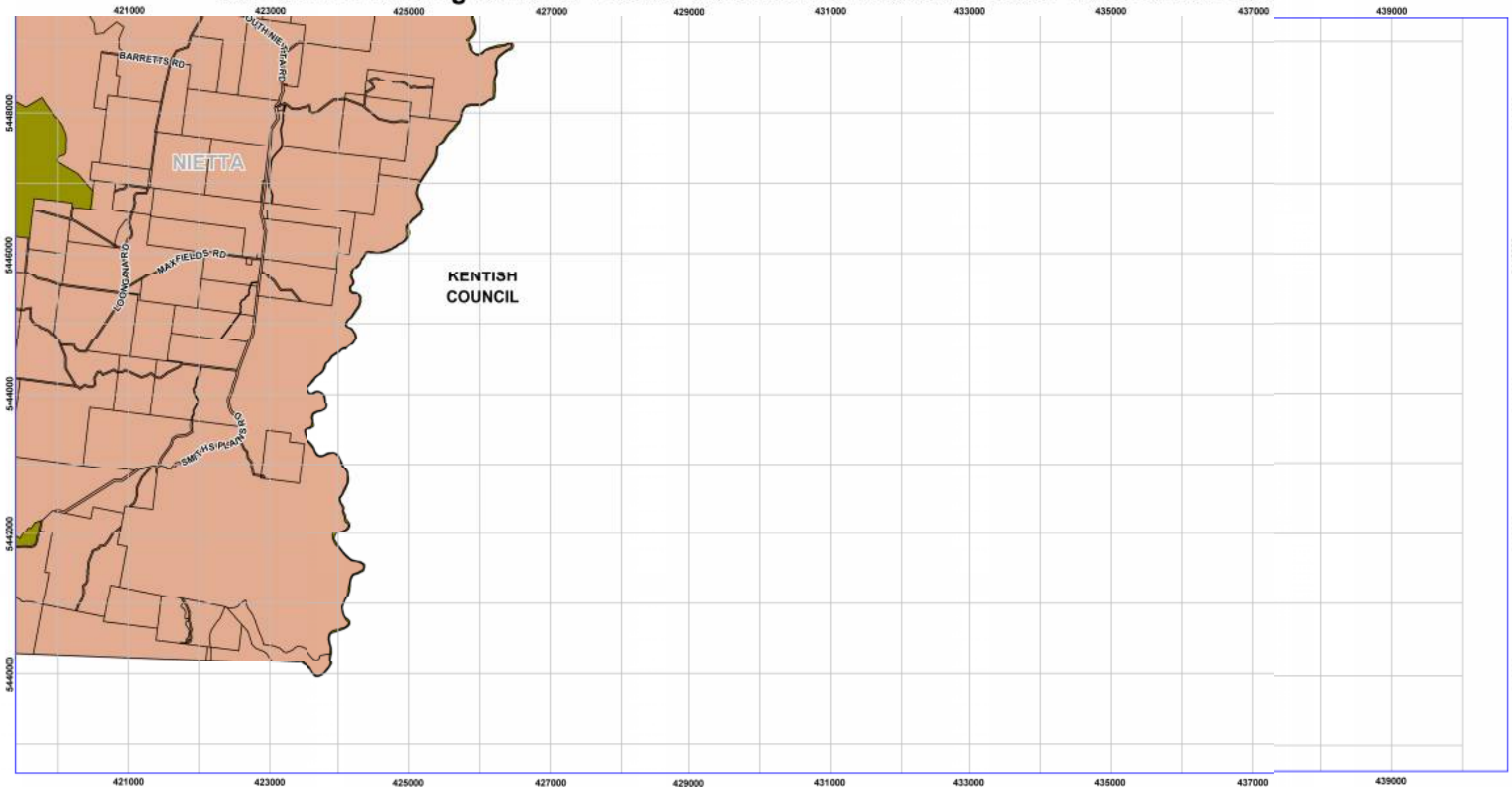
Coordinate System: GDA 94 MGA Zone 55

Zone data from Central Coast Council
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Cadastre from The LIST © State of Tasmania as of 01/07/2018

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Tasmanian Planning Scheme - Zones: Central Coast Council Local Provisions Schedule



LEGEND

ZONES

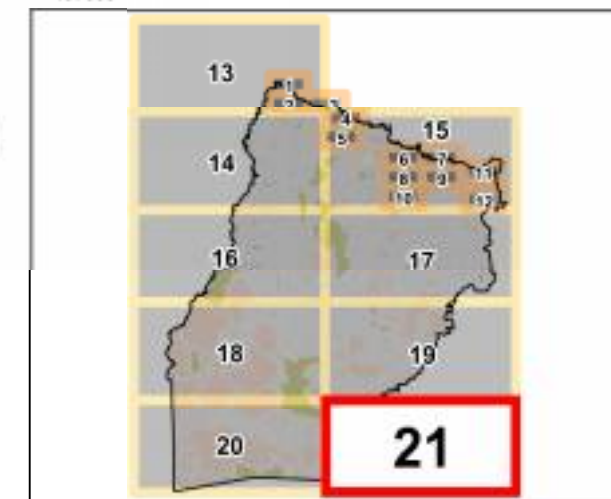
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10.0 Low Density Residential	18.0 Light Industrial	27.0 Community Purpose
11.0 Rural Living A	19.0 General Industrial	28.0 Recreation
12.0 Village	20.0 Rural	29.0 Open Space
14.0 Local Business	21.0 Agriculture	
15.0 General Business	22.0 Landscape Conservation	

Map 21 of 21



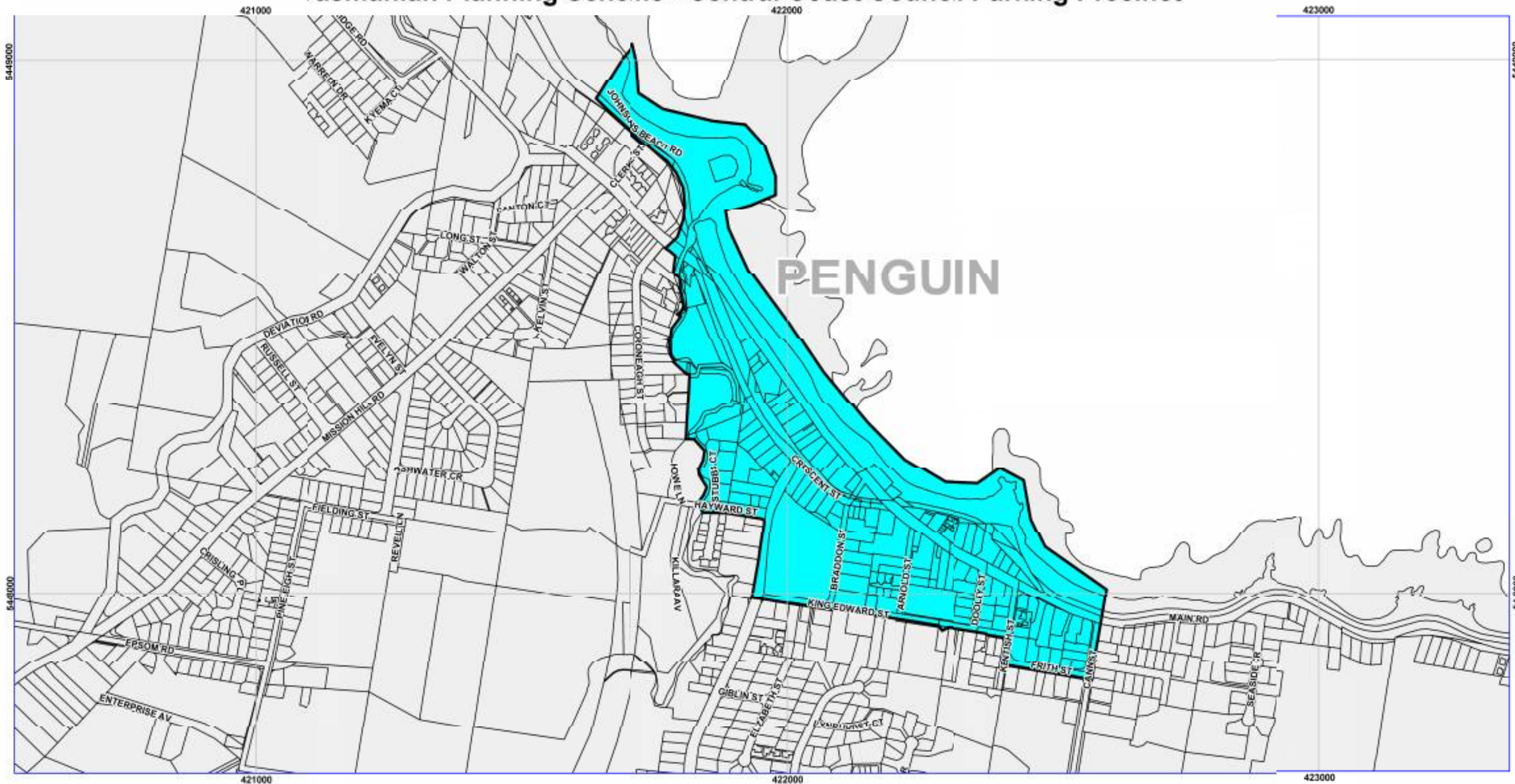
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Zone data from Central Coast Council
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018



Print Date: 03/07/2018

Tasmanian Planning Scheme - Central Coast Council Parking Precinct



LEGEND

PARKING PRECINCT
PENGUIN PARKING PRECINCT

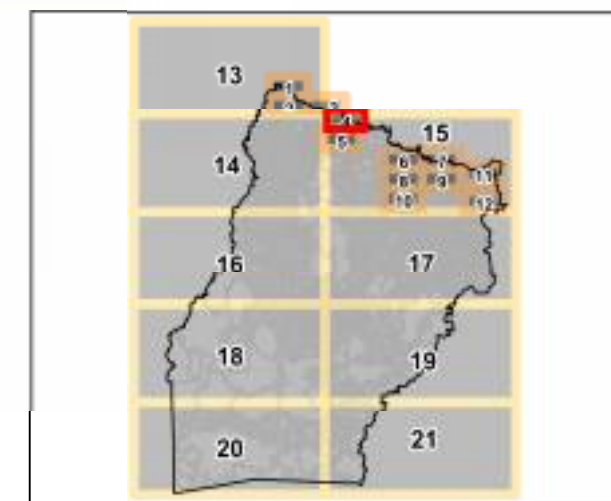
Map 1 of 2



Coordinate System: GDA 94 MGA Zone 55

Parking Precinct data from Central Coast Council
Base topographic data from The LIST © State of Tasmania
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Tasmanian Planning Scheme - Central Coast Council Parking Precinct



LEGEND

PARKING PRECINCT
ULVERSTONE PARKING PRECINCT

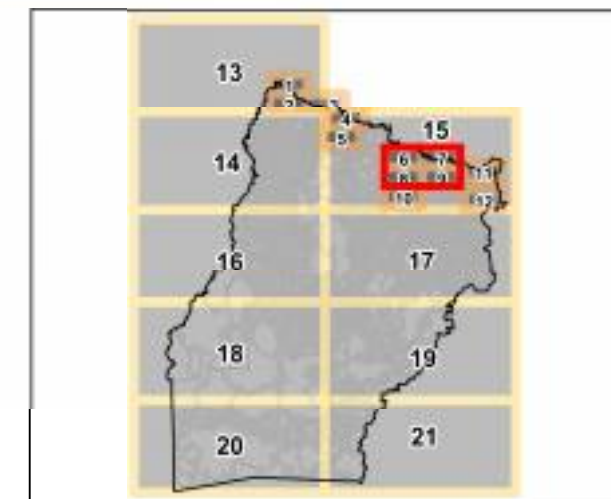
Map 2 of 2



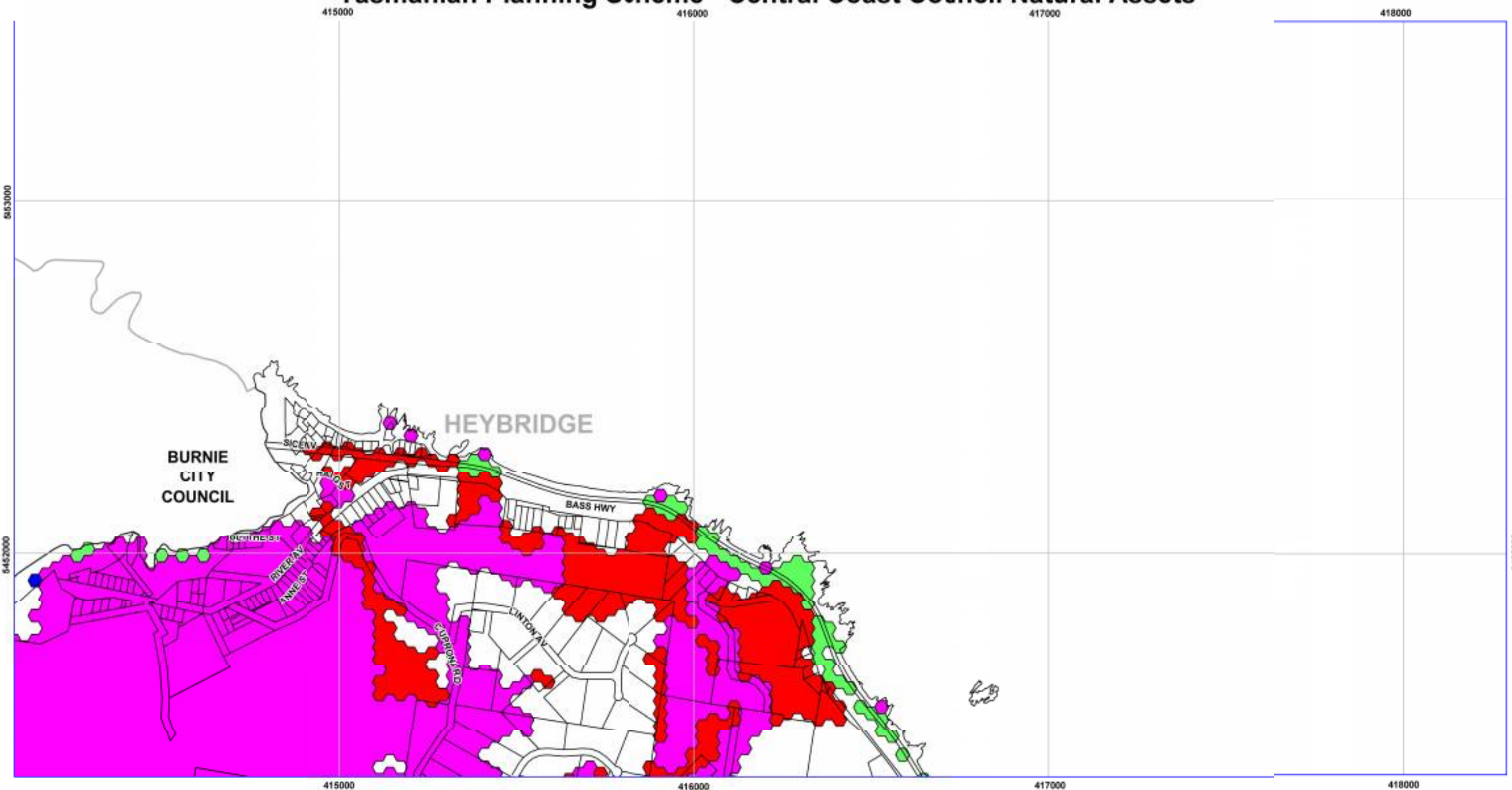
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Parking Precinct data from Central Coast Council
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Natural Assets



LEGEND

NATURAL ASSETS

 THREATENED VEGETATION	 VEGETATION REMNANT	 THREATENED FAUNA WIDESPREAD
 RESERVED NATIVE VEGETATION LESS THAN 30%	 THREATENED FLORA	
 NATIVE VEGETATION LESS THAN 2ha	 THREATENED FAUNA	

Map 1 of 21

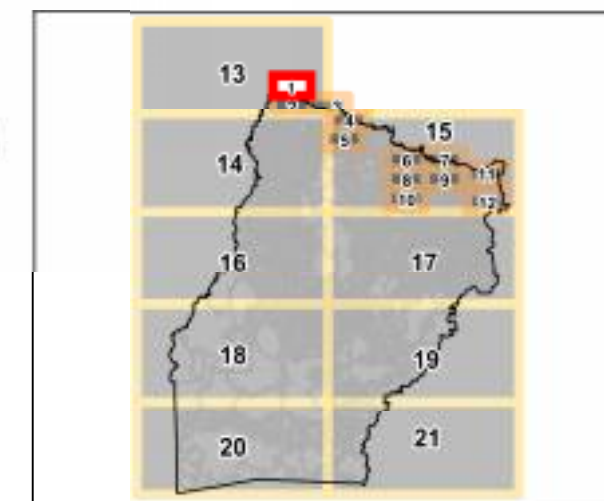


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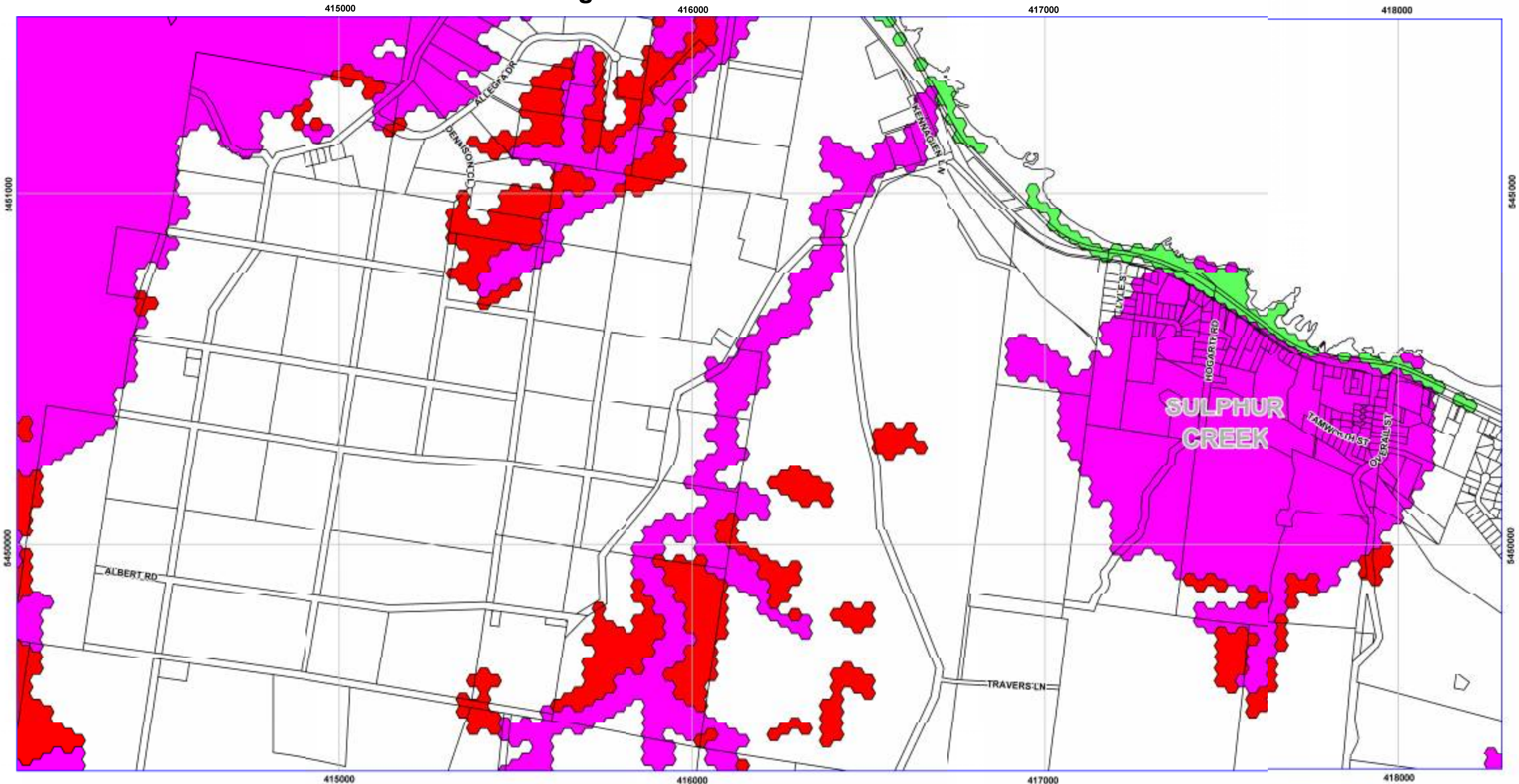


Natural Assets data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Natural Assets



LEGEND

NATURAL ASSETS

 THREATENED VEGETATION	 VEGETATION REMNANT	 THREATENED FAUNA WIDESPREAD
 RESERVED NATIVE VEGETATION LESS THAN 30%	 THREATENED FLORA	
 NATIVE VEGETATION LESS THAN 2ha	 THREATENED FAUNA	

Map 2 of 21

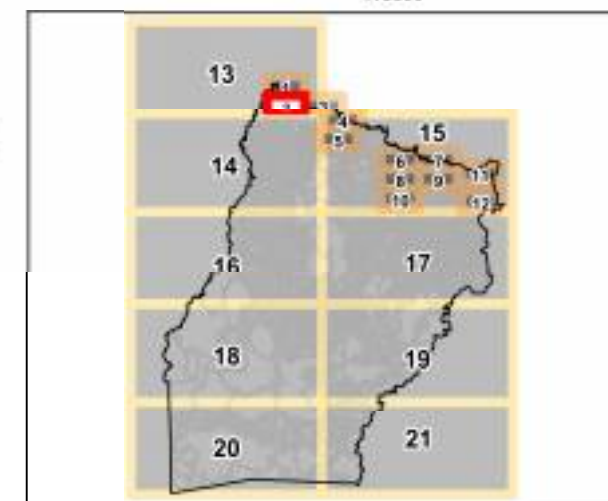


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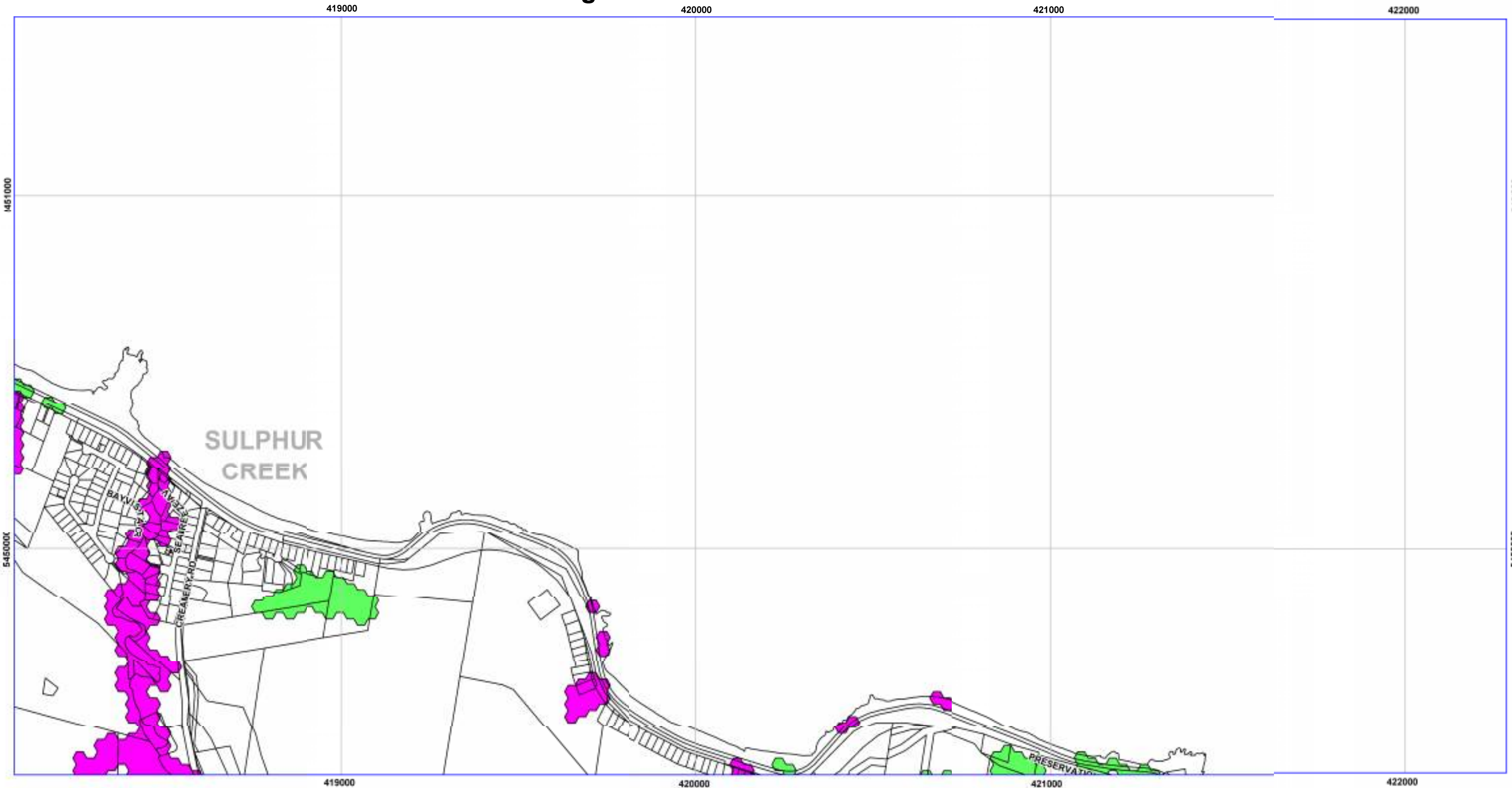


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Cadastre from The LIST © State of Tasmania as of 01/07/2018

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Tasmanian Planning Scheme - Central Coast Council Natural Assets



LEGEND

NATURAL ASSETS

	THREATENED VEGETATION		VEGETATION REMNANT		THREATENED FAUNA WIDESPREAD
	RESERVED NATIVE VEGETATION LESS THAN 30%		THREATENED FLORA		
	NATIVE VEGETATION LESS THAN 2ha		THREATENED FAUNA		

Map 3 of 21

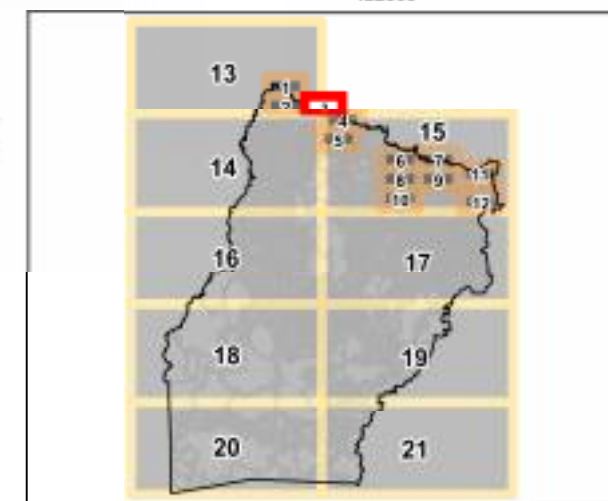


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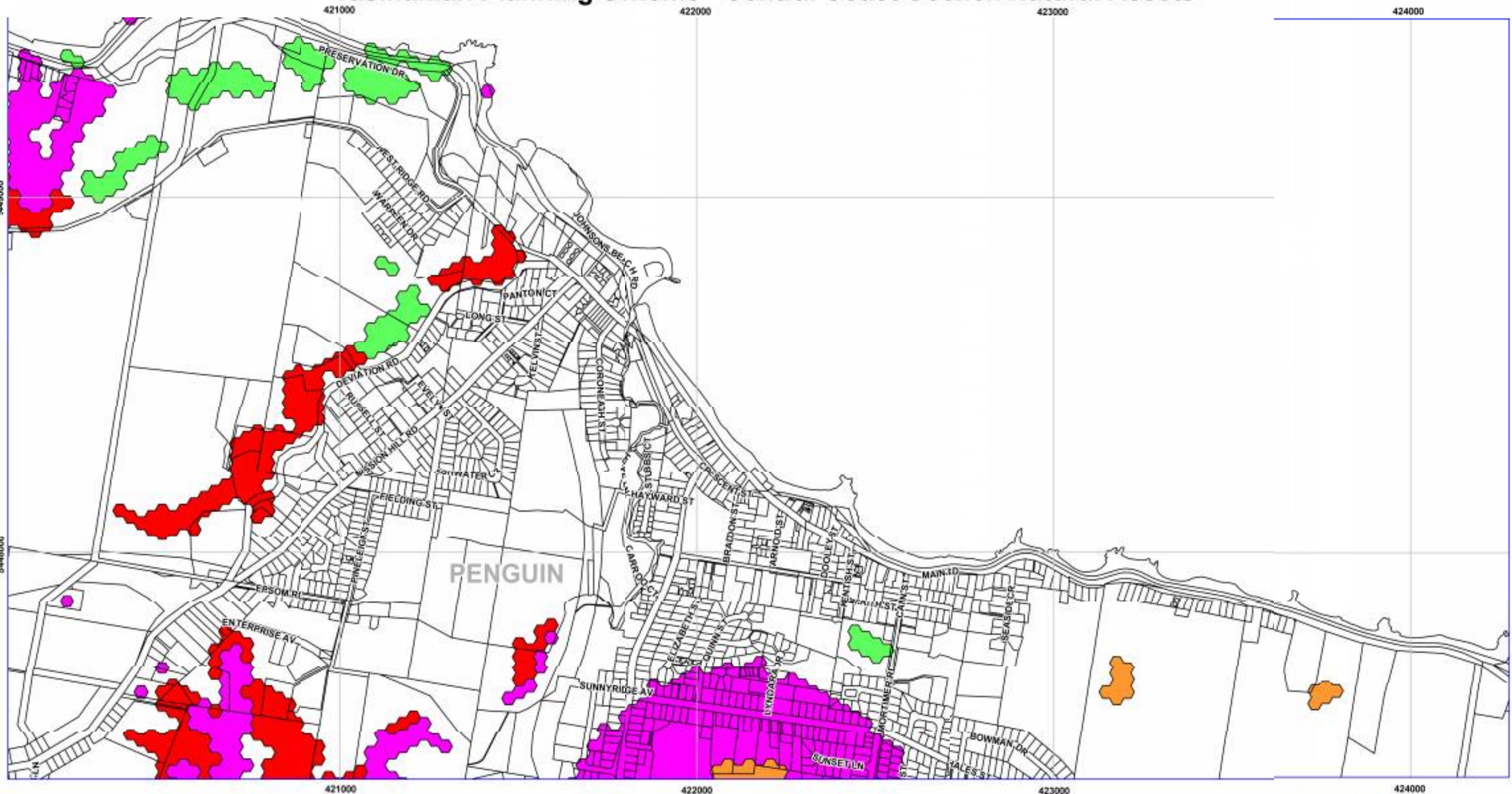


Natural Assets data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
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Tasmanian Planning Scheme - Central Coast Council Natural Assets



LEGEND

NATURAL ASSETS

 THREATENED VEGETATION	 VEGETATION REMNANT	 THREATENED FAUNA WIDESPREAD
 RESERVED NATIVE VEGETATION LESS THAN 30%	 THREATENED FLORA	
 NATIVE VEGETATION LESS THAN 2ha	 THREATENED FAUNA	

Map 4 of 21

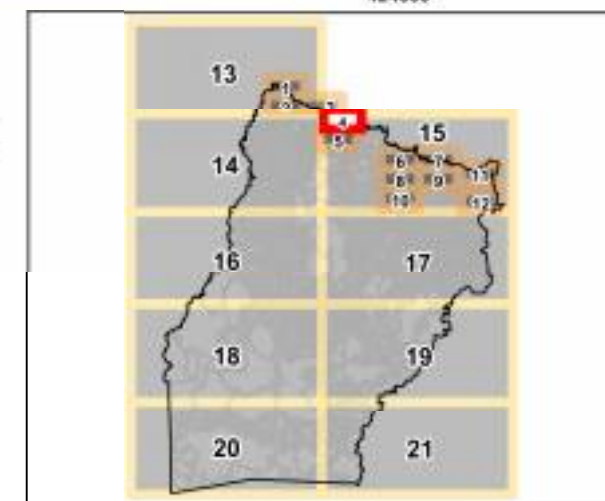


Coordinate System: GDA 94 MGA Zone 55



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Base topographic data from The LIST © State of Tasmania
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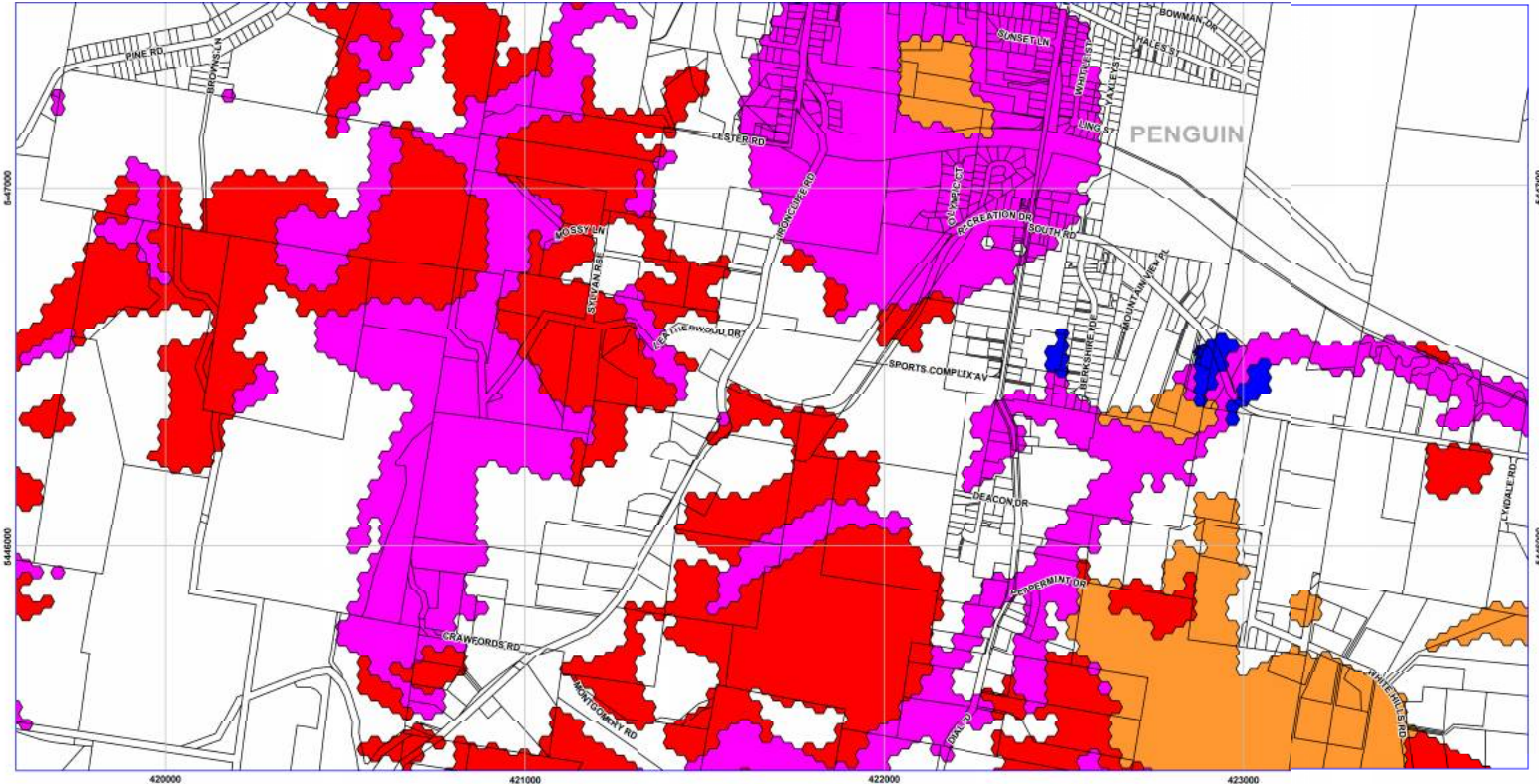
Tasmanian Planning Scheme - Central Coast Council Natural Assets

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LEGEND

NATURAL ASSETS

 THREATENED VEGETATION	 VEGETATION REMNANT	 THREATENED FAUNA WIDESPREAD
 RESERVED NATIVE VEGETATION LESS THAN 30%	 THREATENED FLORA	
 NATIVE VEGETATION LESS THAN 2ha	 THREATENED FAUNA	

Map 5 of 21

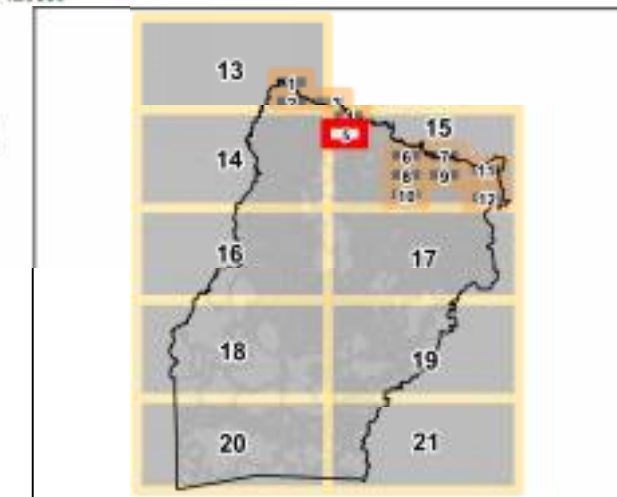


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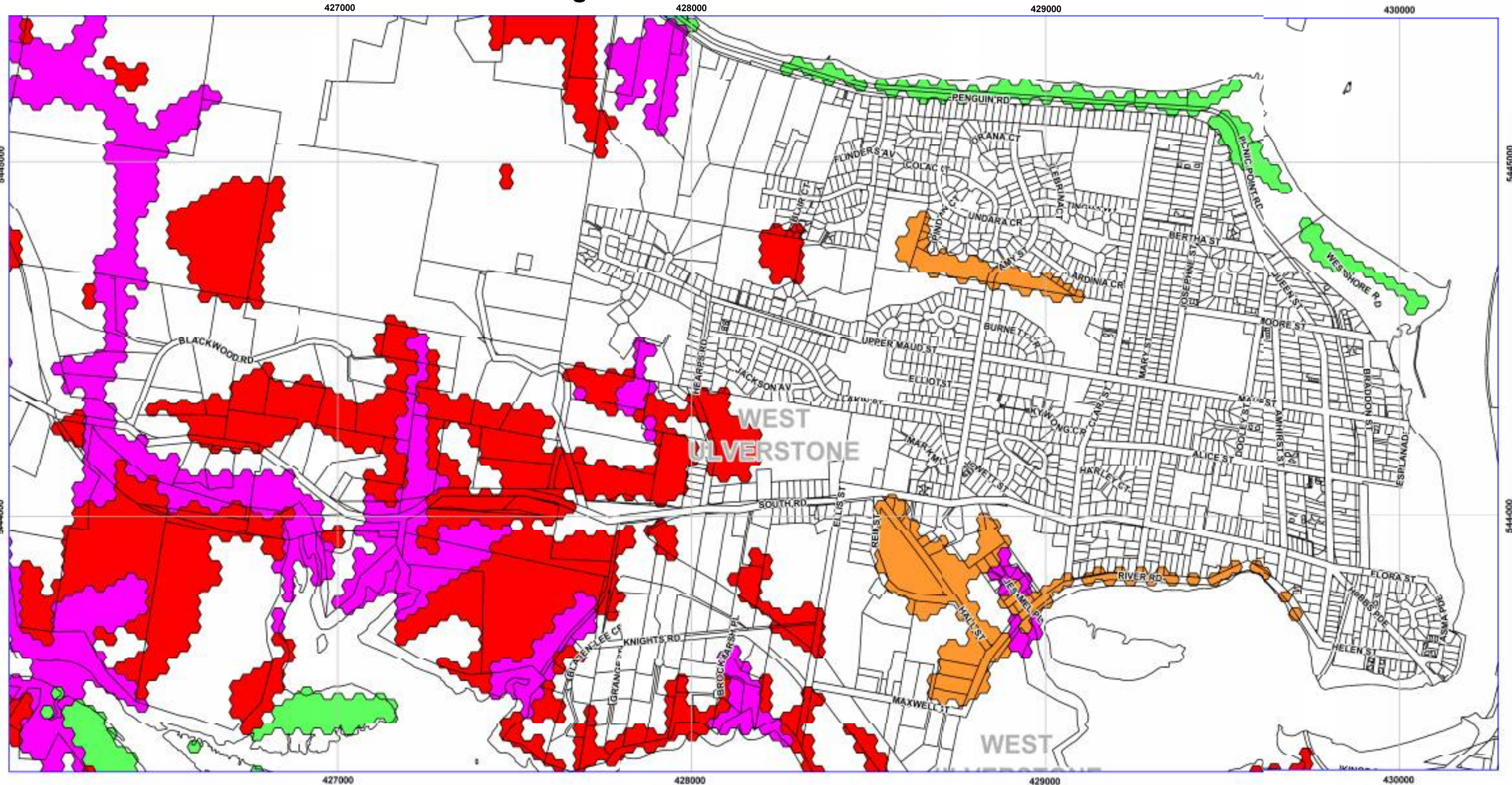


Natural Assets data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

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Tasmanian Planning Scheme - Central Coast Council Natural Assets



LEGEND

NATURAL ASSETS

 THREATENED VEGETATION	 VEGETATION REMNANT	 THREATENED FAUNA WIDESPREAD
 RESERVED NATIVE VEGETATION LESS THAN 30%	 THREATENED FLORA	
 NATIVE VEGETATION LESS THAN 2ha	 THREATENED FAUNA	

Map 6 of 21

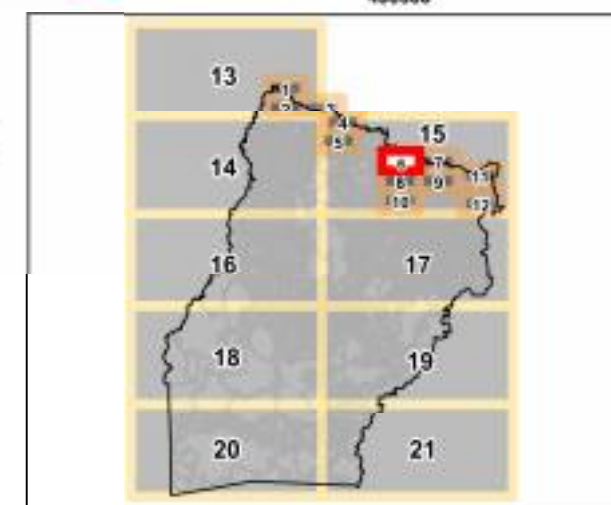


Coordinate System: GDA 94 MGA Zone 55



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Tasmanian Planning Scheme - Central Coast Council Natural Assets



LEGEND

NATURAL ASSETS

	THREATENED VEGETATION		VEGETATION REMNANT		THREATENED FAUNA WIDESPREAD
	RESERVED NATIVE VEGETATION LESS THAN 30%		THREATENED FLORA		
	NATIVE VEGETATION LESS THAN 2ha		THREATENED FAUNA		

Map 7 of 21

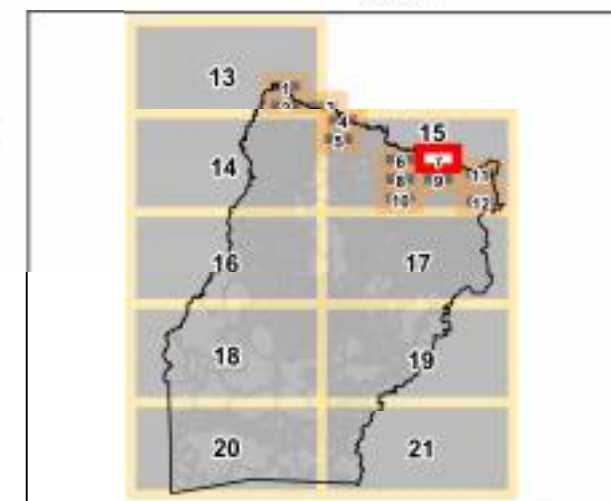


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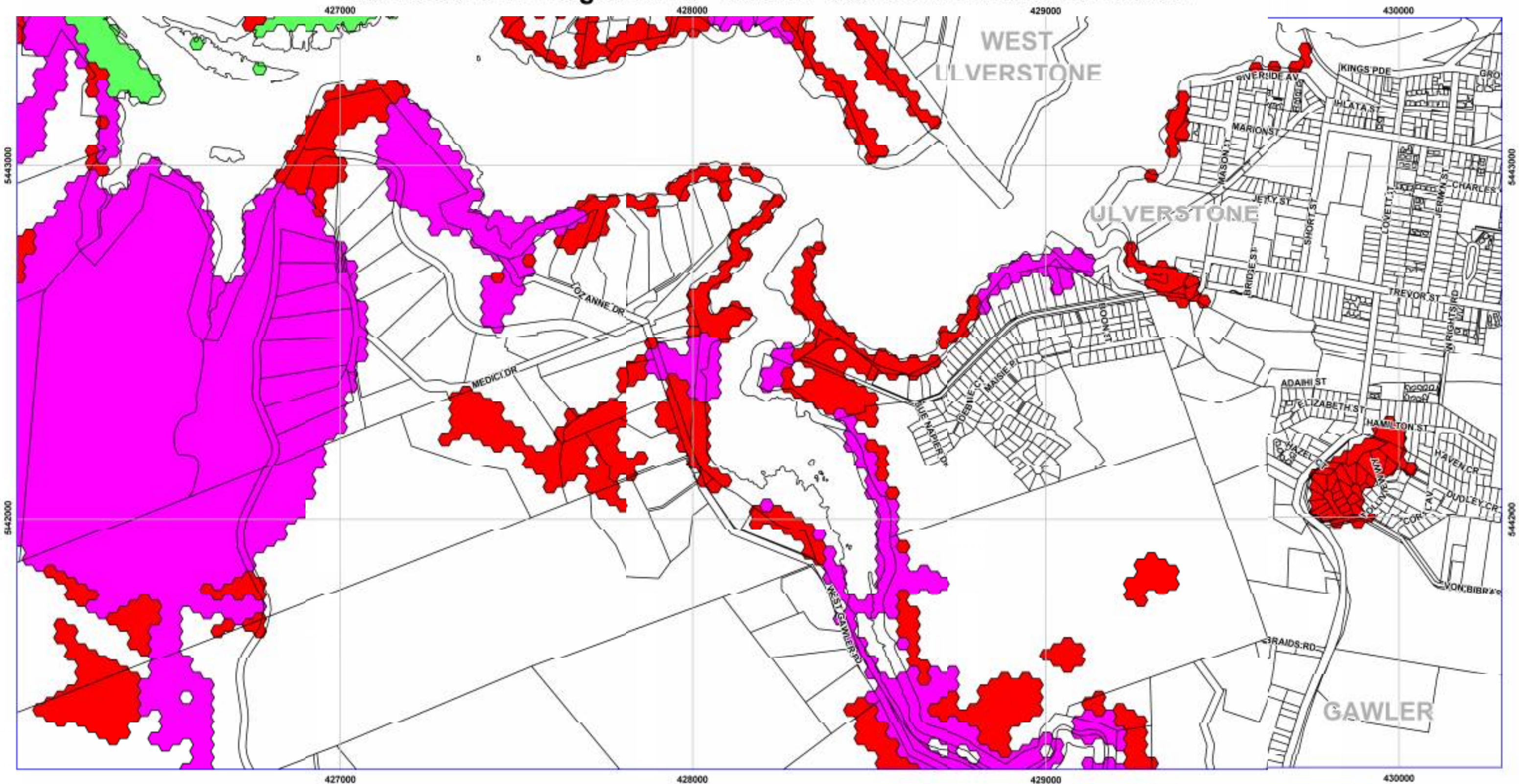


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Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

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Tasmanian Planning Scheme - Central Coast Council Natural Assets



LEGEND

NATURAL ASSETS

THREATENED VEGETATION	VEGETATION REMNANT	THREATENED FAUNA WIDESPREAD
RESERVED NATIVE VEGETATION LESS THAN 30%	THREATENED FLORA	
NATIVE VEGETATION LESS THAN 2ha	THREATENED FAUNA	

Map 8 of 21

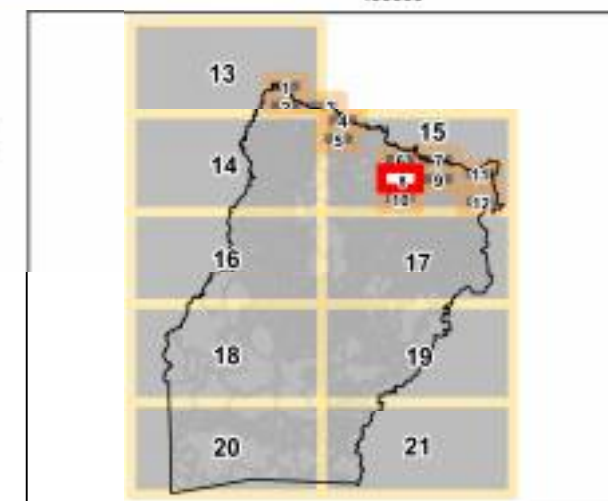


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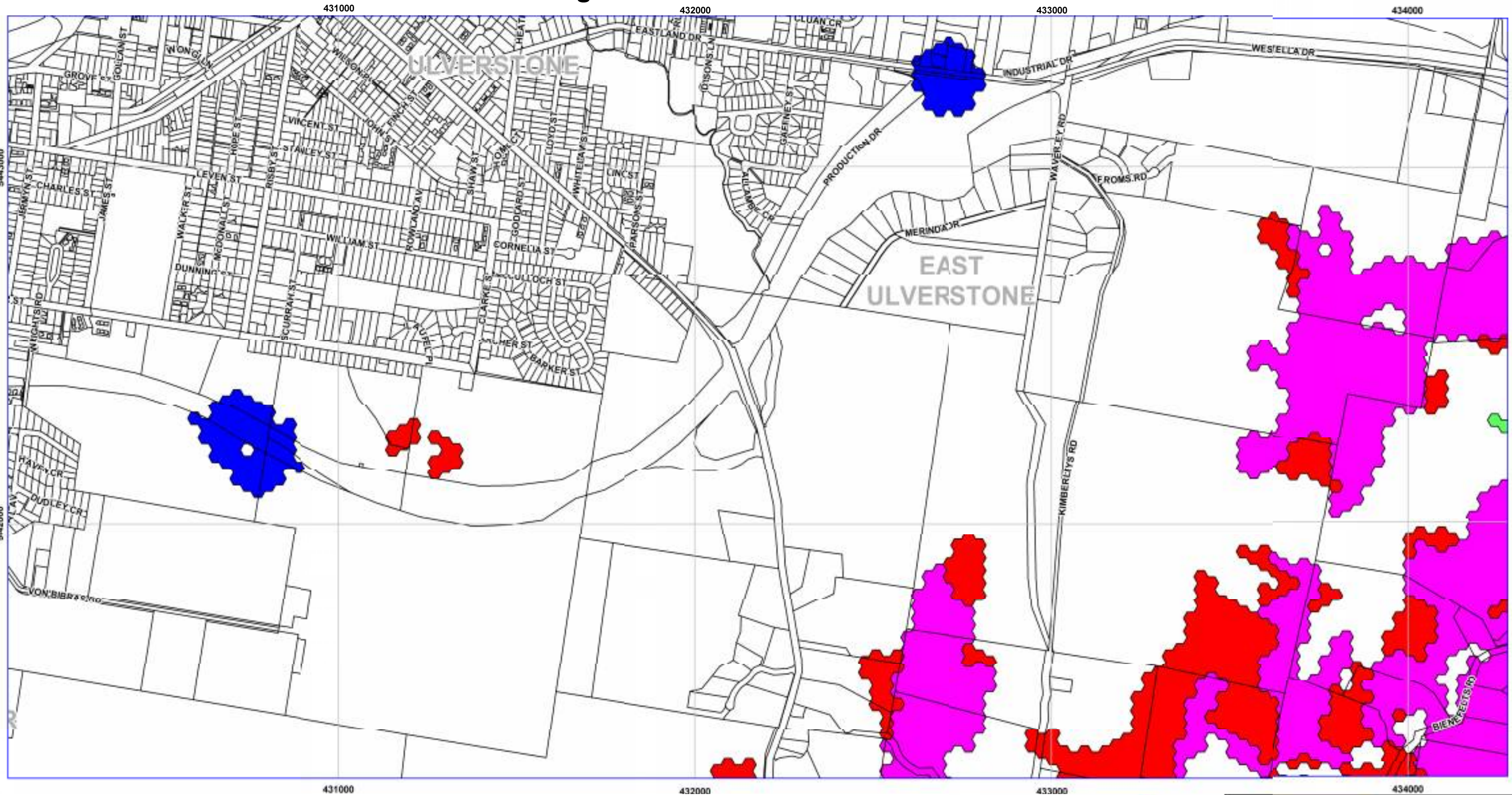


Natural Assets data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Natural Assets



LEGEND

NATURAL ASSETS

	THREATENED VEGETATION		VEGETATION REMNANT		THREATENED FAUNA WIDESPREAD
	RESERVED NATIVE VEGETATION LESS THAN 30%		THREATENED FLORA		
	NATIVE VEGETATION LESS THAN 2ha		THREATENED FAUNA		

Map 9 of 21

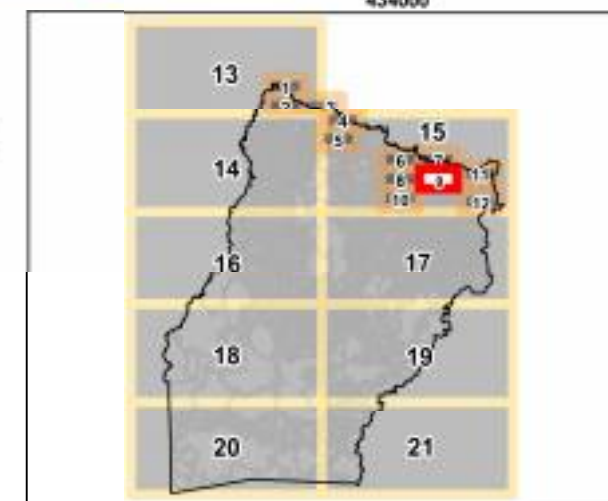


Coordinate System: GDA 94 MGA Zone 55

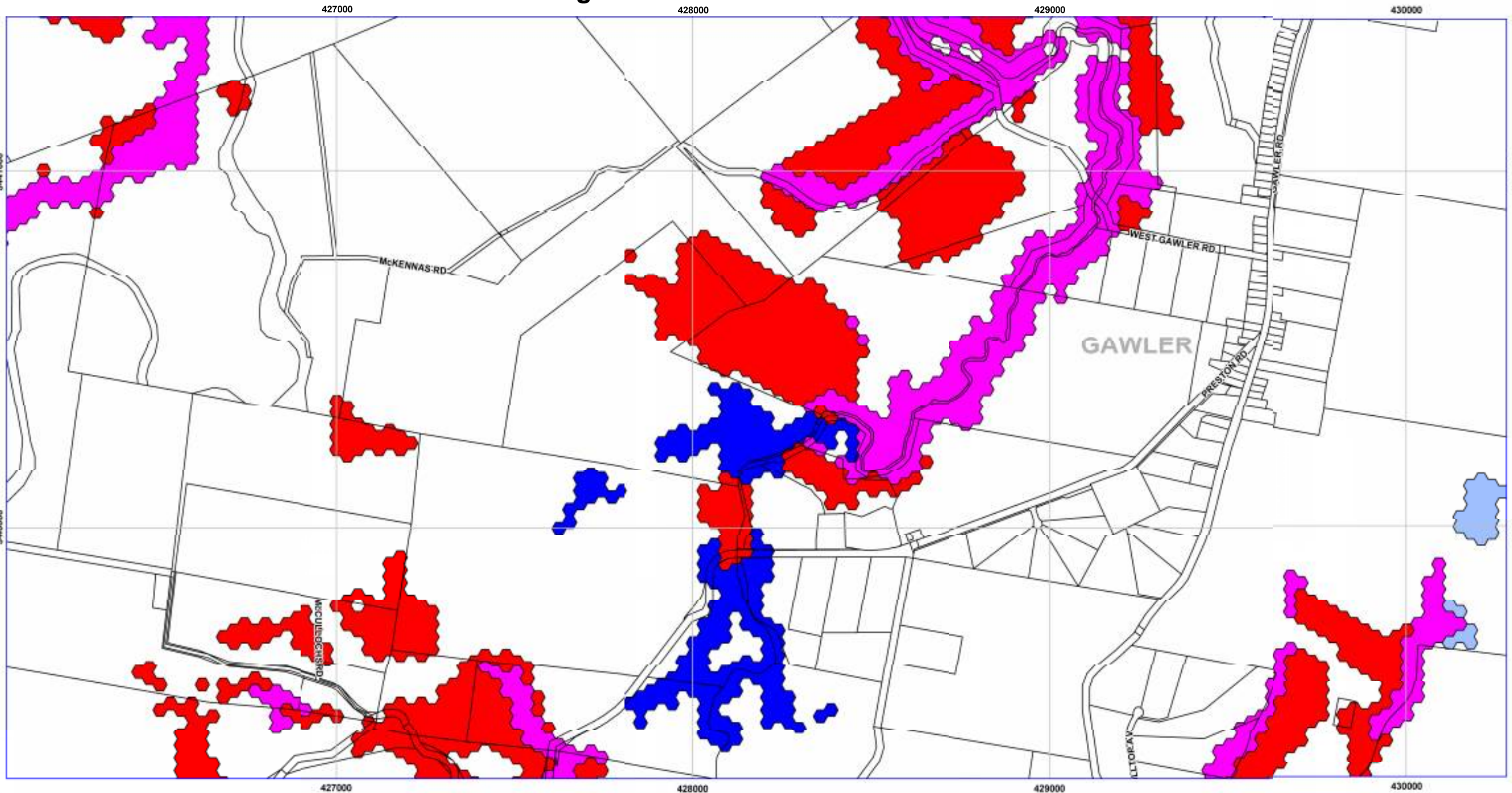


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Tasmanian Planning Scheme - Central Coast Council Natural Assets



LEGEND

NATURAL ASSETS

 THREATENED VEGETATION	 VEGETATION REMNANT	 THREATENED FAUNA WIDESPREAD
 RESERVED NATIVE VEGETATION LESS THAN 30%	 THREATENED FLORA	
 NATIVE VEGETATION LESS THAN 2ha	 THREATENED FAUNA	

Map 10 of 21

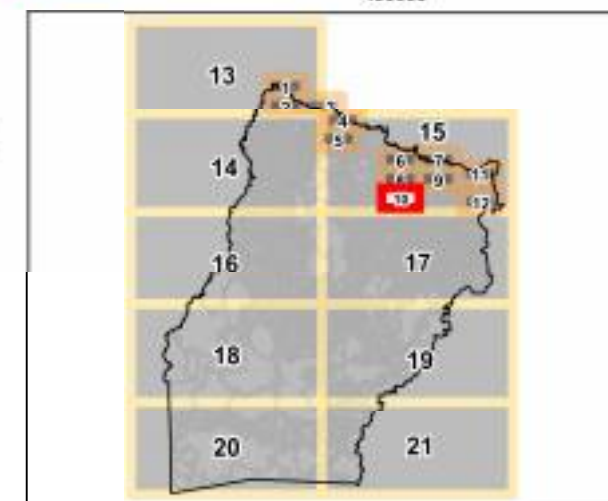


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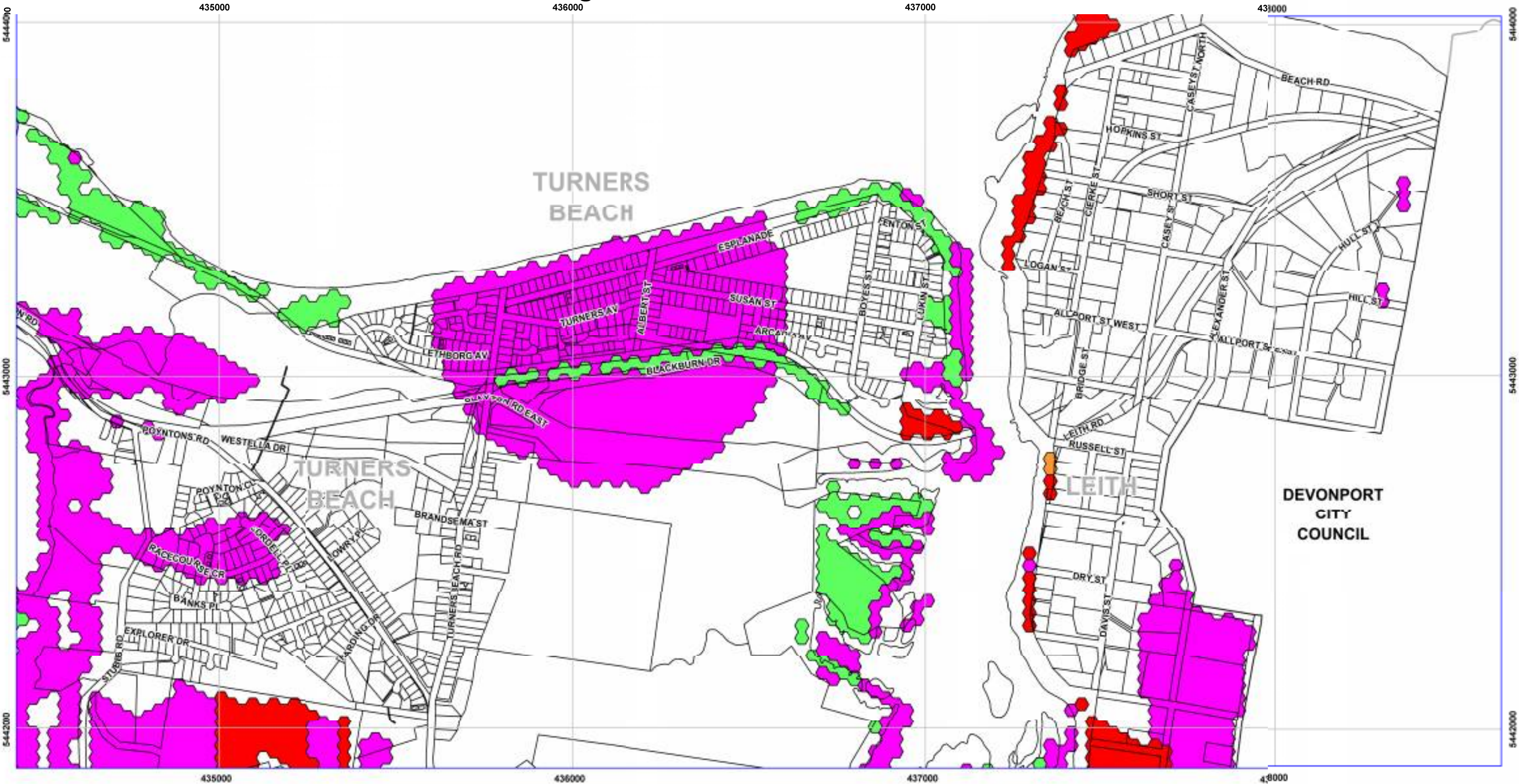


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Tasmanian Planning Scheme - Central Coast Council Natural Assets



LEGEND

NATURAL ASSETS

	THREATENED VEGETATION		VEGETATION REMNANT		THREATENED FAUNA WIDESPREAD
	RESERVED NATIVE VEGETATION LESS THAN 30%		THREATENED FLORA		
	NATIVE VEGETATION LESS THAN 2ha		THREATENED FAUNA		

Map 11 of 21

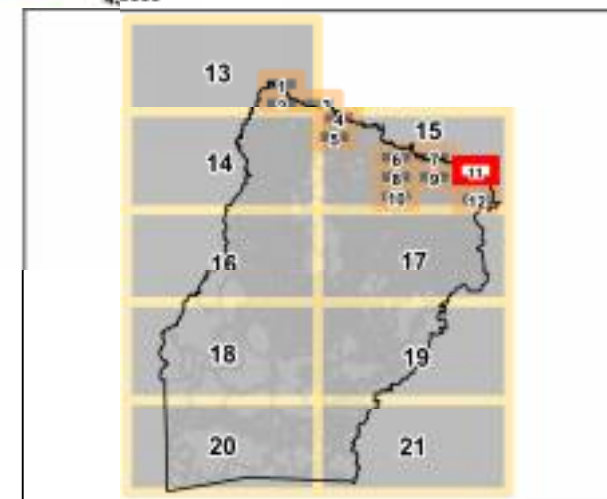


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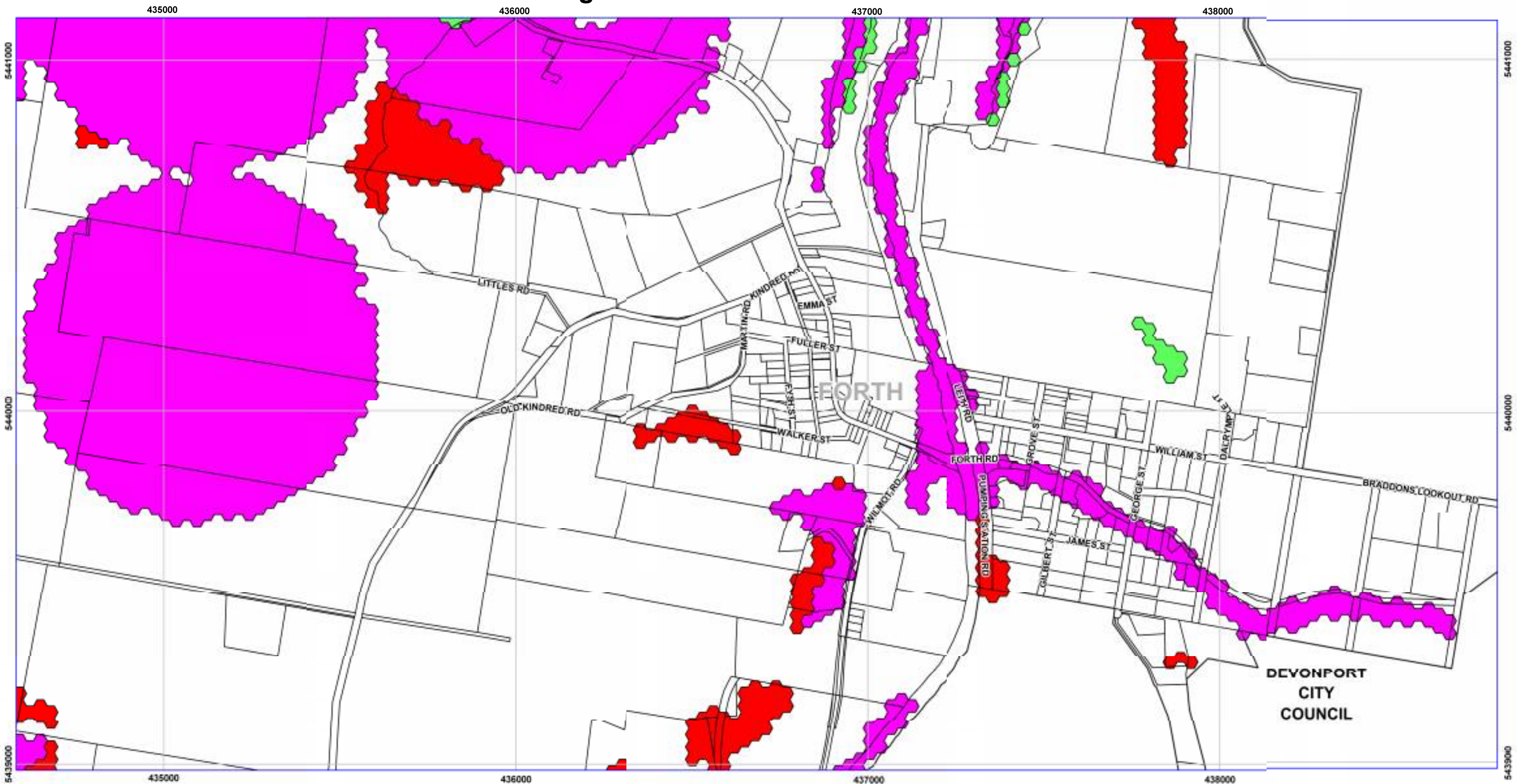


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Tasmanian Planning Scheme - Central Coast Council Natural Assets



LEGEND

NATURAL ASSETS

 THREATENED VEGETATION	 VEGETATION REMNANT	 THREATENED FAUNA WIDESPREAD
 RESERVED NATIVE VEGETATION LESS THAN 30%	 THREATENED FLORA	
 NATIVE VEGETATION LESS THAN 2ha	 THREATENED FAUNA	

Map 12 of 21

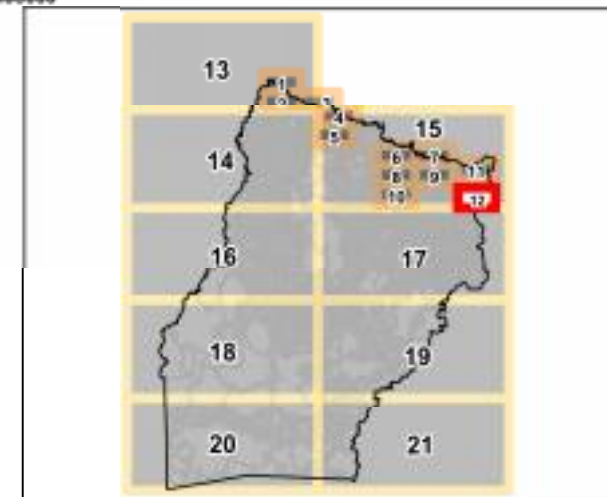


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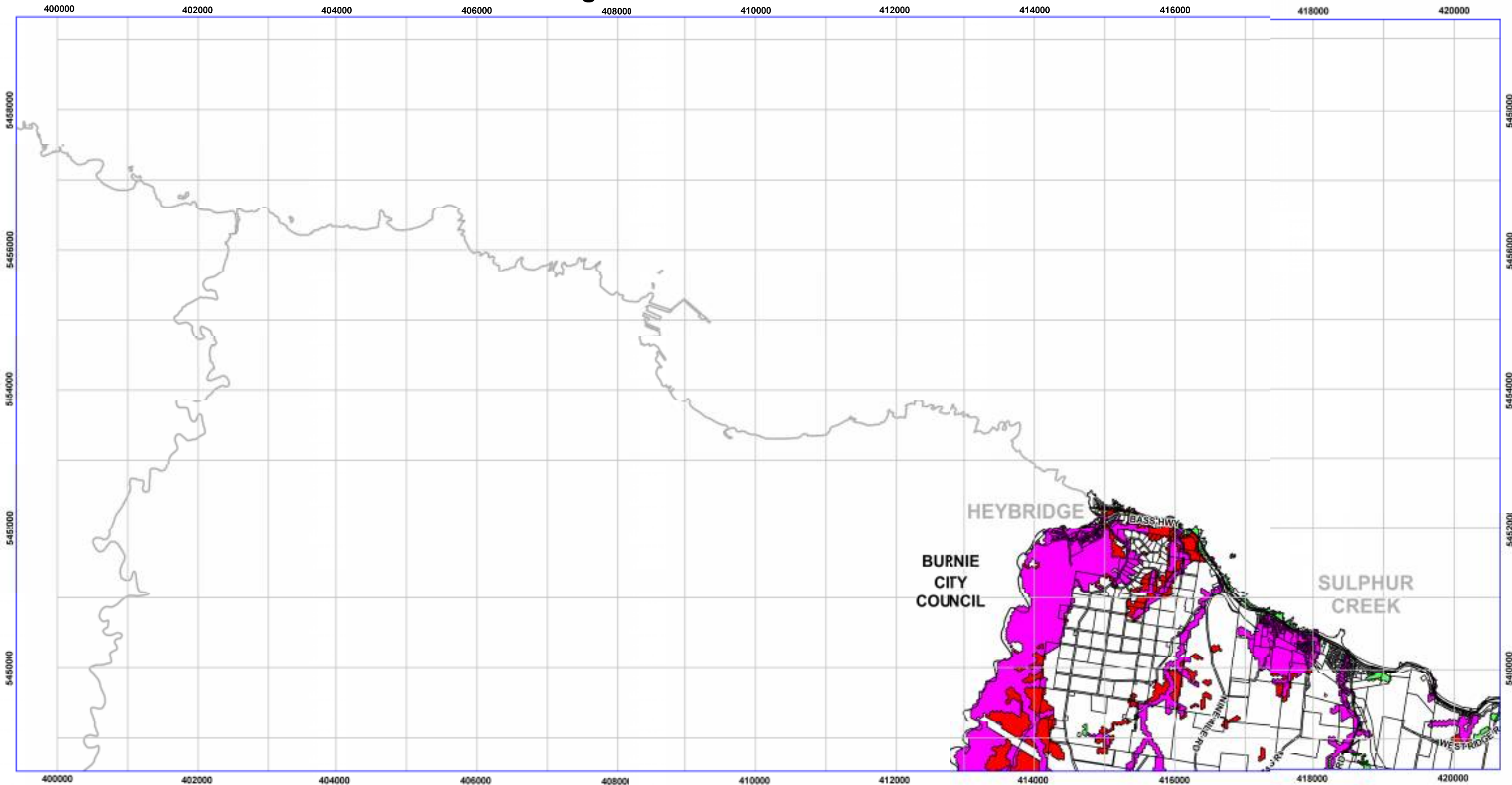


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Tasmanian Planning Scheme - Central Coast Council Natural Assets



LEGEND

NATURAL ASSETS

	THREATENED VEGETATION		VEGETATION REMNANT		THREATENED FAUNA WIDESPREAD
	RESERVED NATIVE VEGETATION LESS THAN 30%		THREATENED FLORA		
	NATIVE VEGETATION LESS THAN 2ha		THREATENED FAUNA		

Map 13 of 21

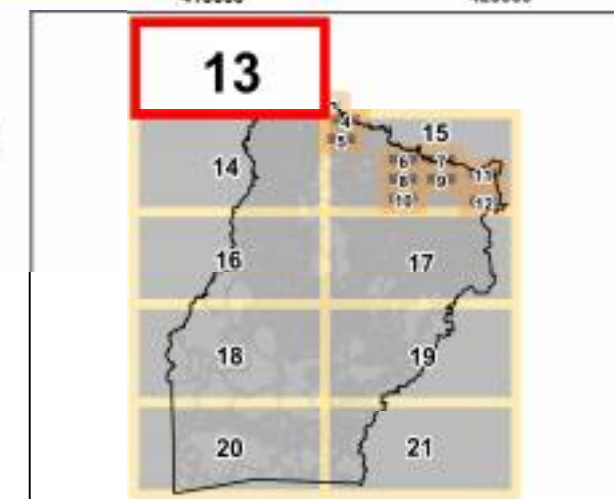


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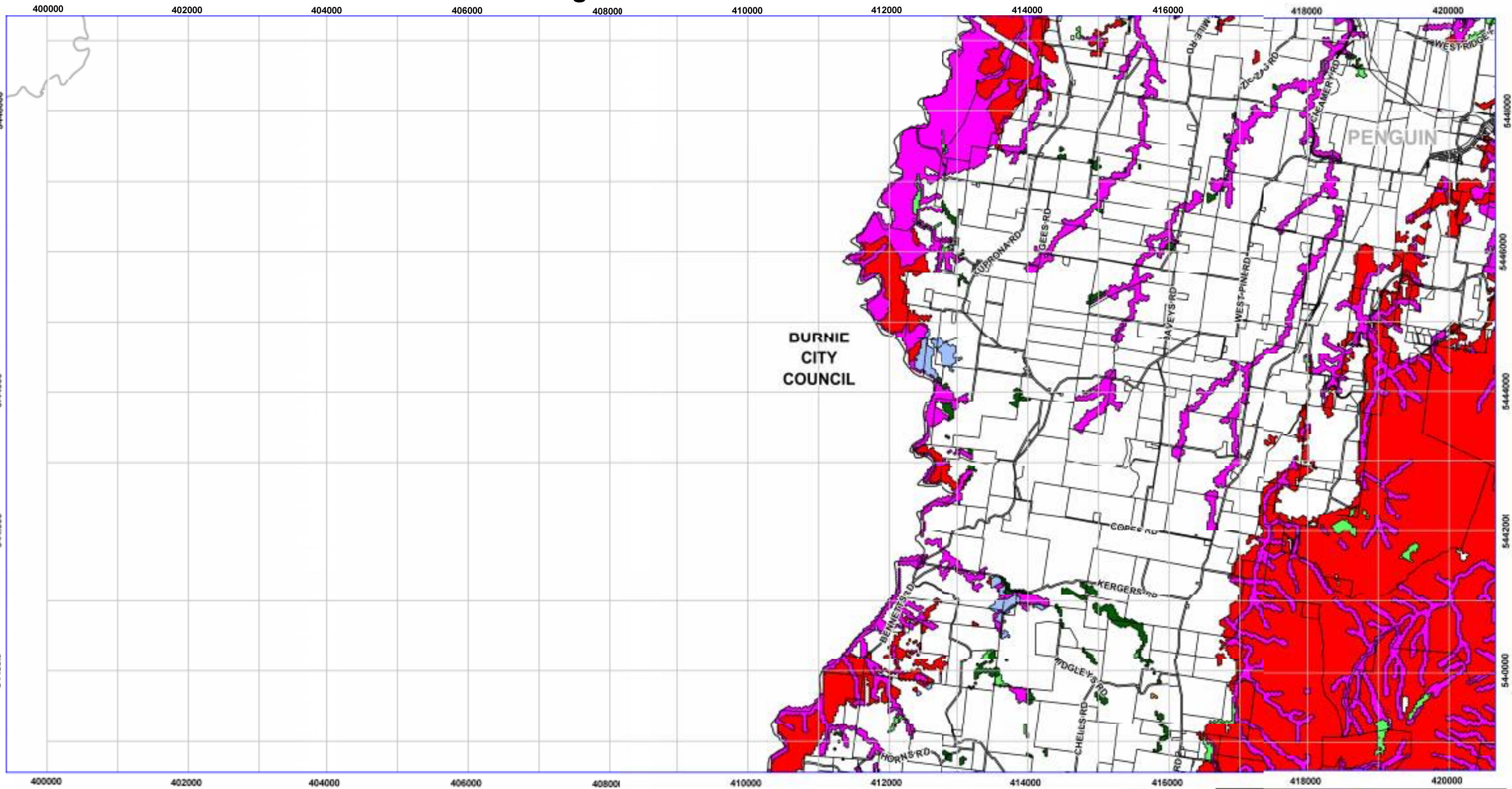


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Tasmanian Planning Scheme - Central Coast Council Natural Assets

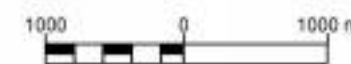


LEGEND

NATURAL ASSETS

	THREATENED VEGETATION		VEGETATION REMNANT		THREATENED FAUNA WIDESPREAD
	RESERVED NATIVE VEGETATION LESS THAN 30%		THREATENED FLORA		
	NATIVE VEGETATION LESS THAN 2ha		THREATENED FAUNA		

Map 14 of 21

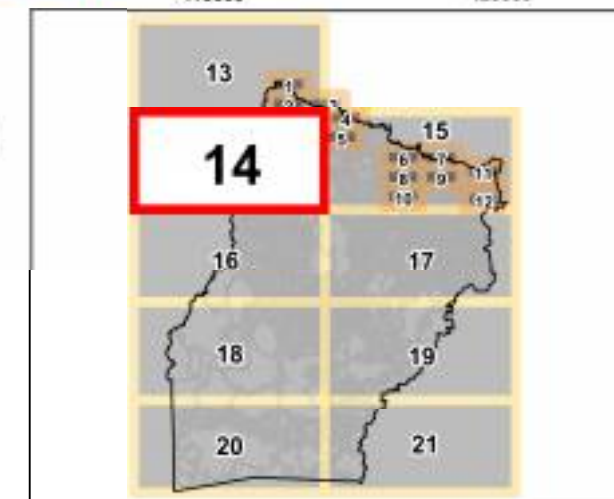


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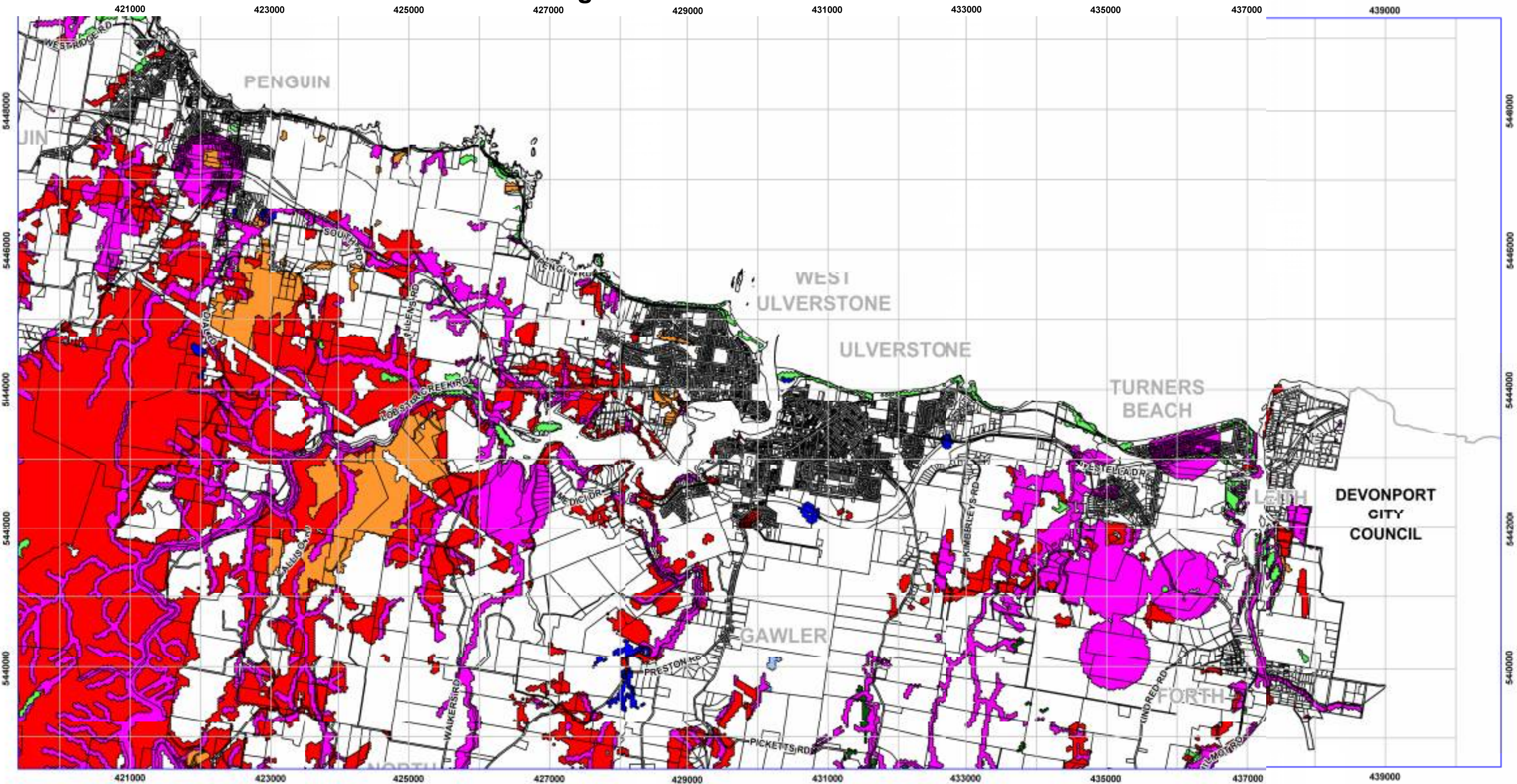


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Tasmanian Planning Scheme - Central Coast Council Natural Assets



LEGEND

NATURAL ASSETS

■ THREATENED VEGETATION	■ VEGETATION REMNANT	■ THREATENED FAUNA WIDESPREAD
■ RESERVED NATIVE VEGETATION LESS THAN 30%	■ THREATENED FLORA	■ THREATENED FAUNA
■ NATIVE VEGETATION LESS THAN 2ha		

Map 15 of 21

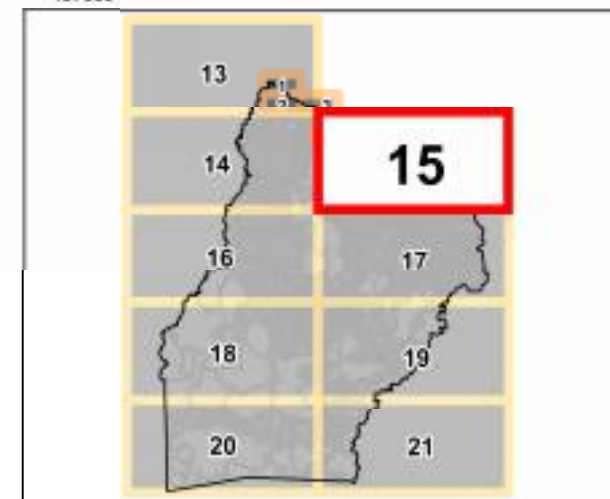


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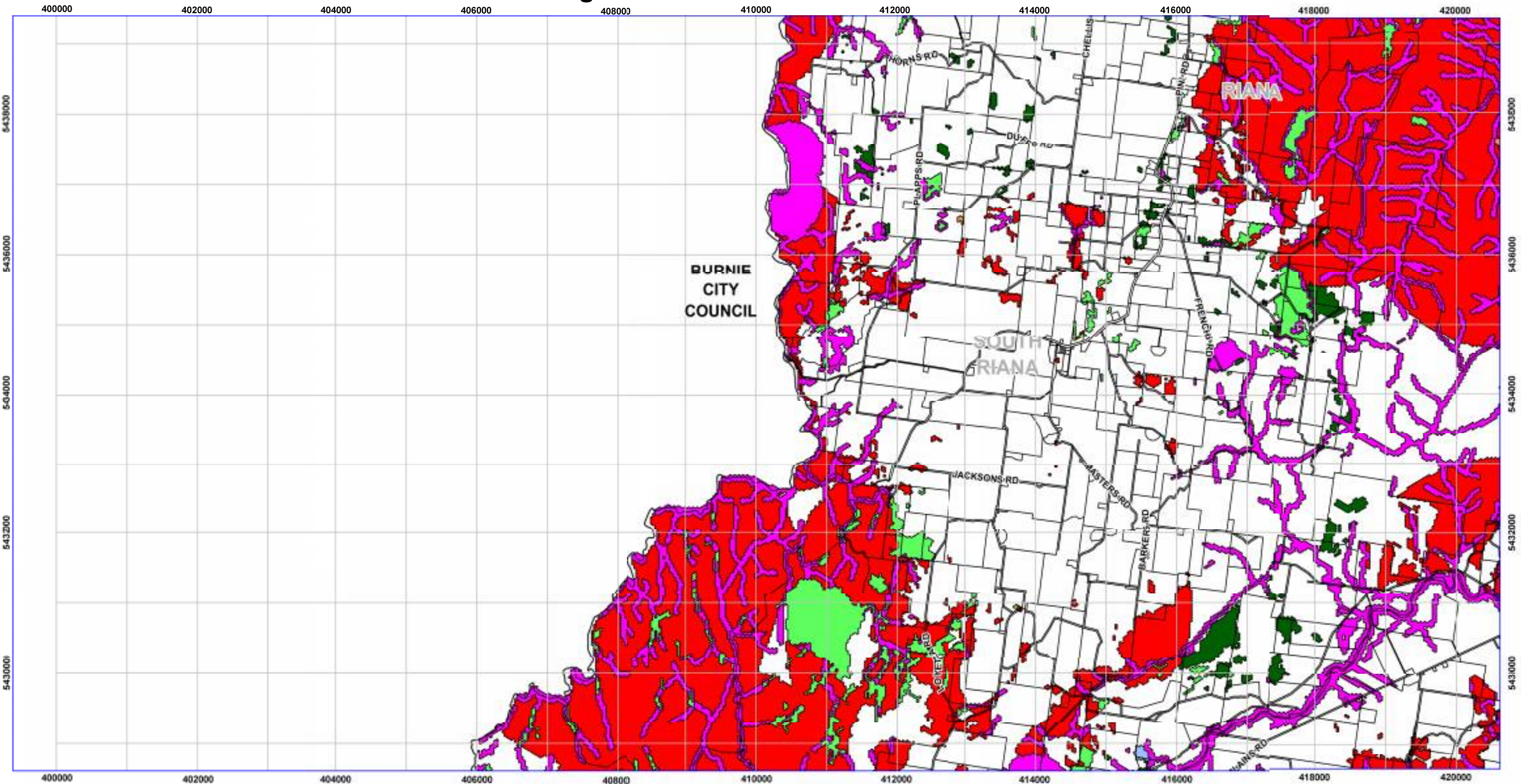


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Tasmanian Planning Scheme - Central Coast Council Natural Assets

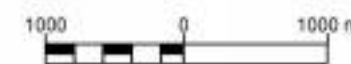


LEGEND

NATURAL ASSETS

	THREATENED VEGETATION		VEGETATION REMNANT		THREATENED FAUNA WIDESPREAD
	RESERVED NATIVE VEGETATION LESS THAN 30%		THREATENED FLORA		
	NATIVE VEGETATION LESS THAN 2ha		THREATENED FAUNA		

Map 16 of 21

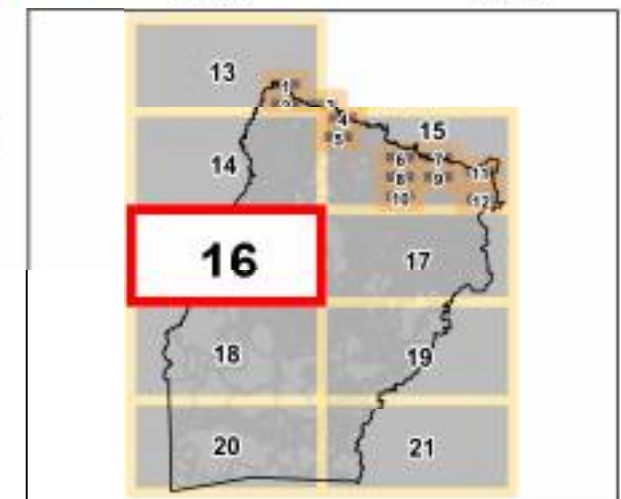


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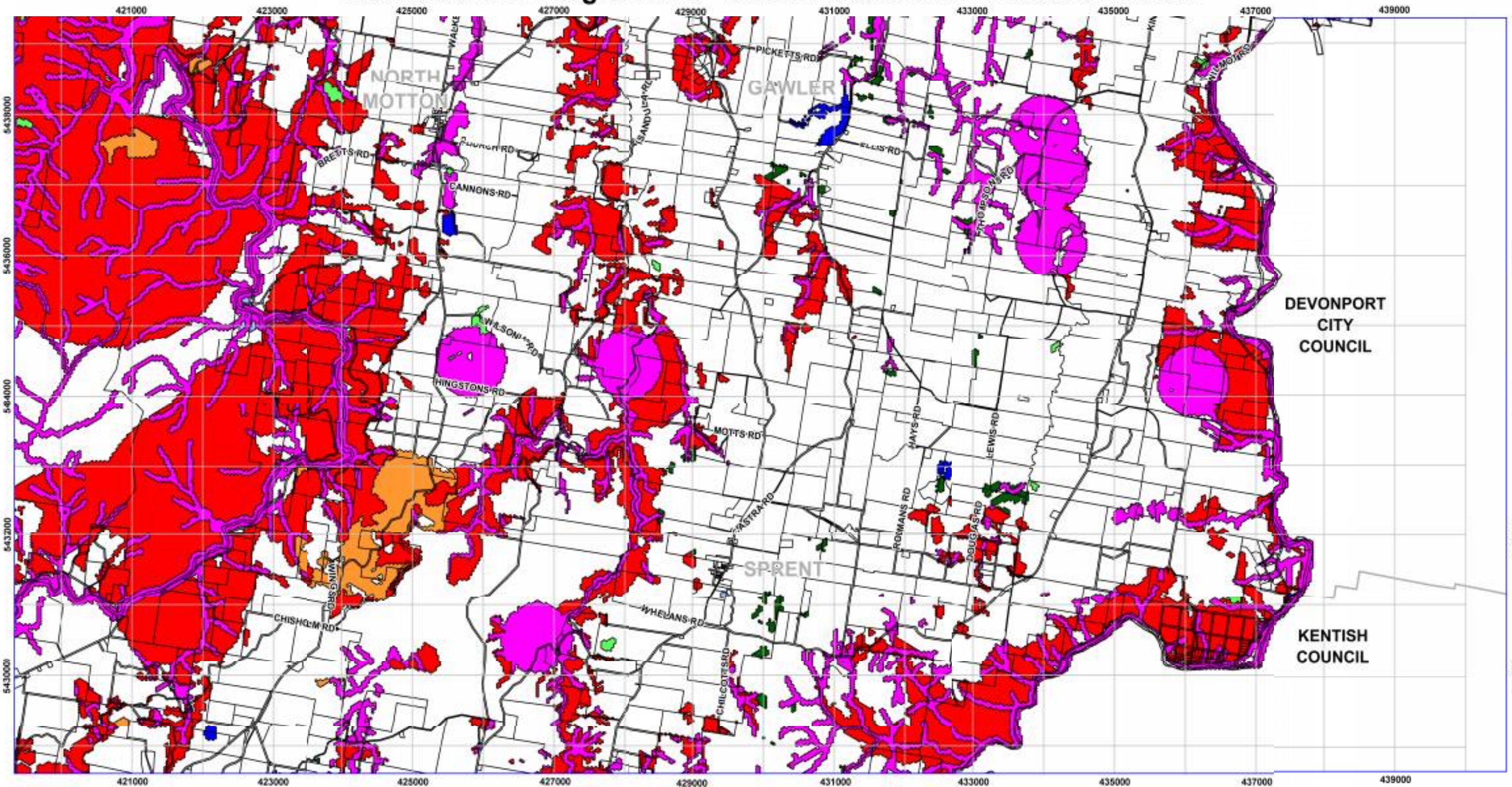


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Tasmanian Planning Scheme - Central Coast Council Natural Assets

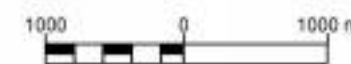


LEGEND

NATURAL ASSETS

	THREATENED VEGETATION		VEGETATION REMNANT		THREATENED FAUNA WIDESPREAD
	RESERVED NATIVE VEGETATION LESS THAN 30%		THREATENED FLORA		THREATENED FAUNA
	NATIVE VEGETATION LESS THAN 2ha				

Map 17 of 21

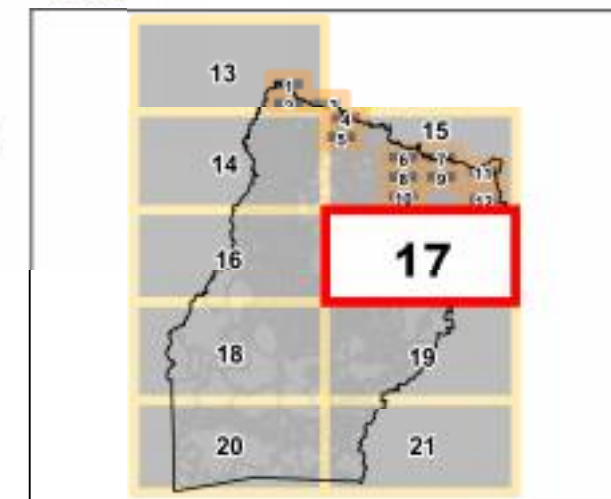


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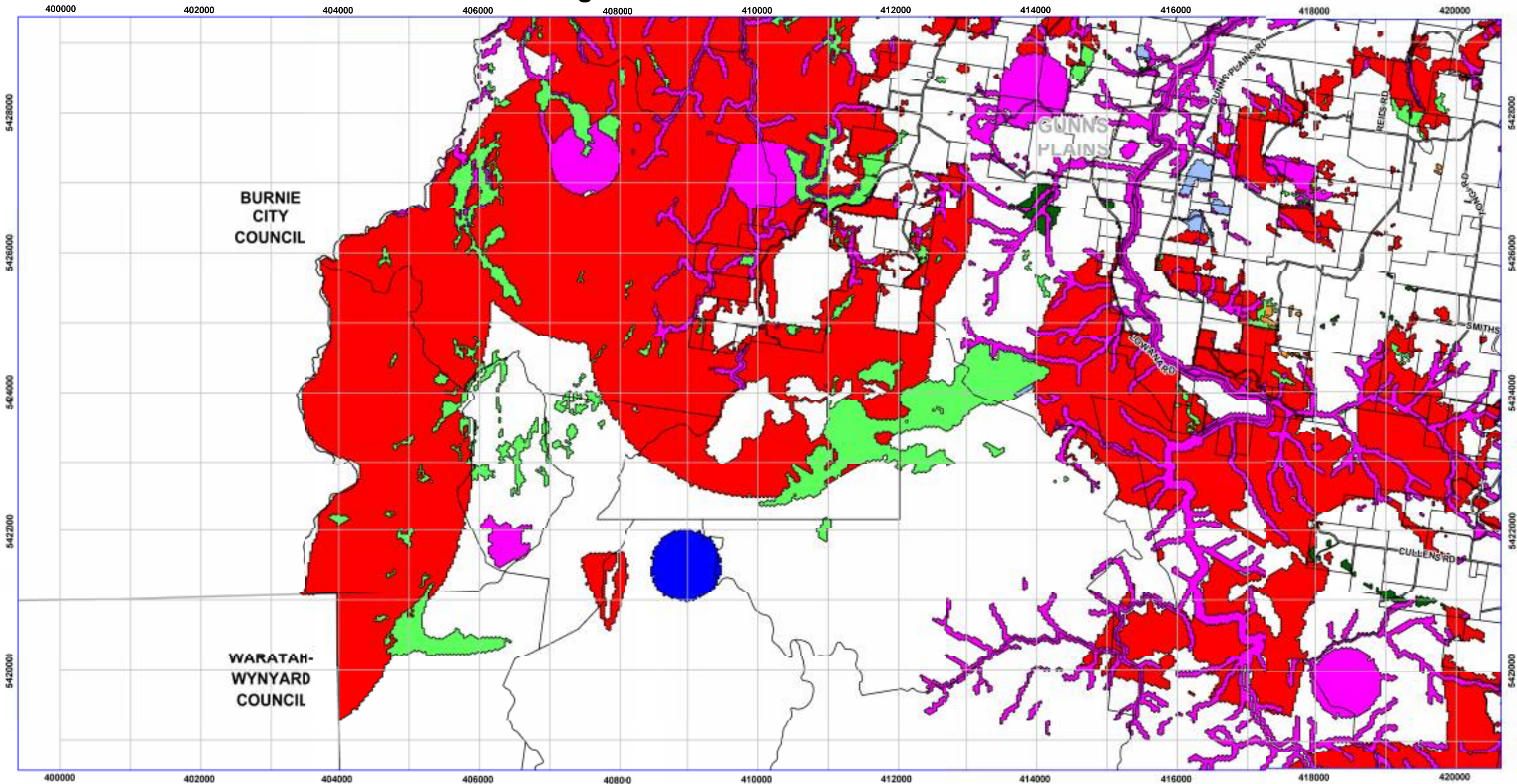


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Tasmanian Planning Scheme - Central Coast Council Natural Assets



LEGEND

NATURAL ASSETS

 THREATENED VEGETATION	 VEGETATION REMNANT	 THREATENED FAUNA WIDESPREAD
 RESERVED NATIVE VEGETATION LESS THAN 30%	 THREATENED FLORA	
 NATIVE VEGETATION LESS THAN 2ha	 THREATENED FAUNA	

Map 18 of 21

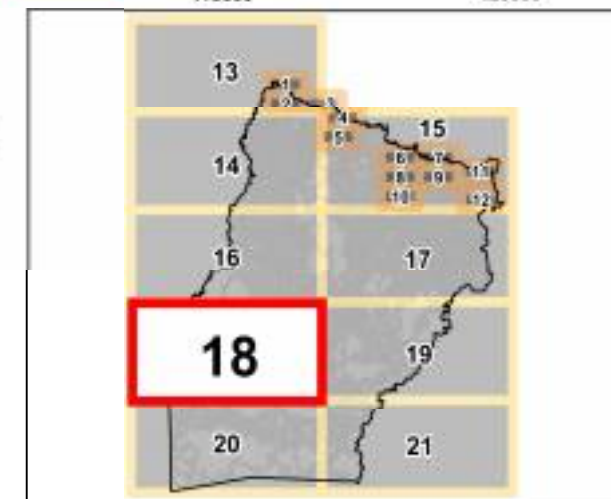


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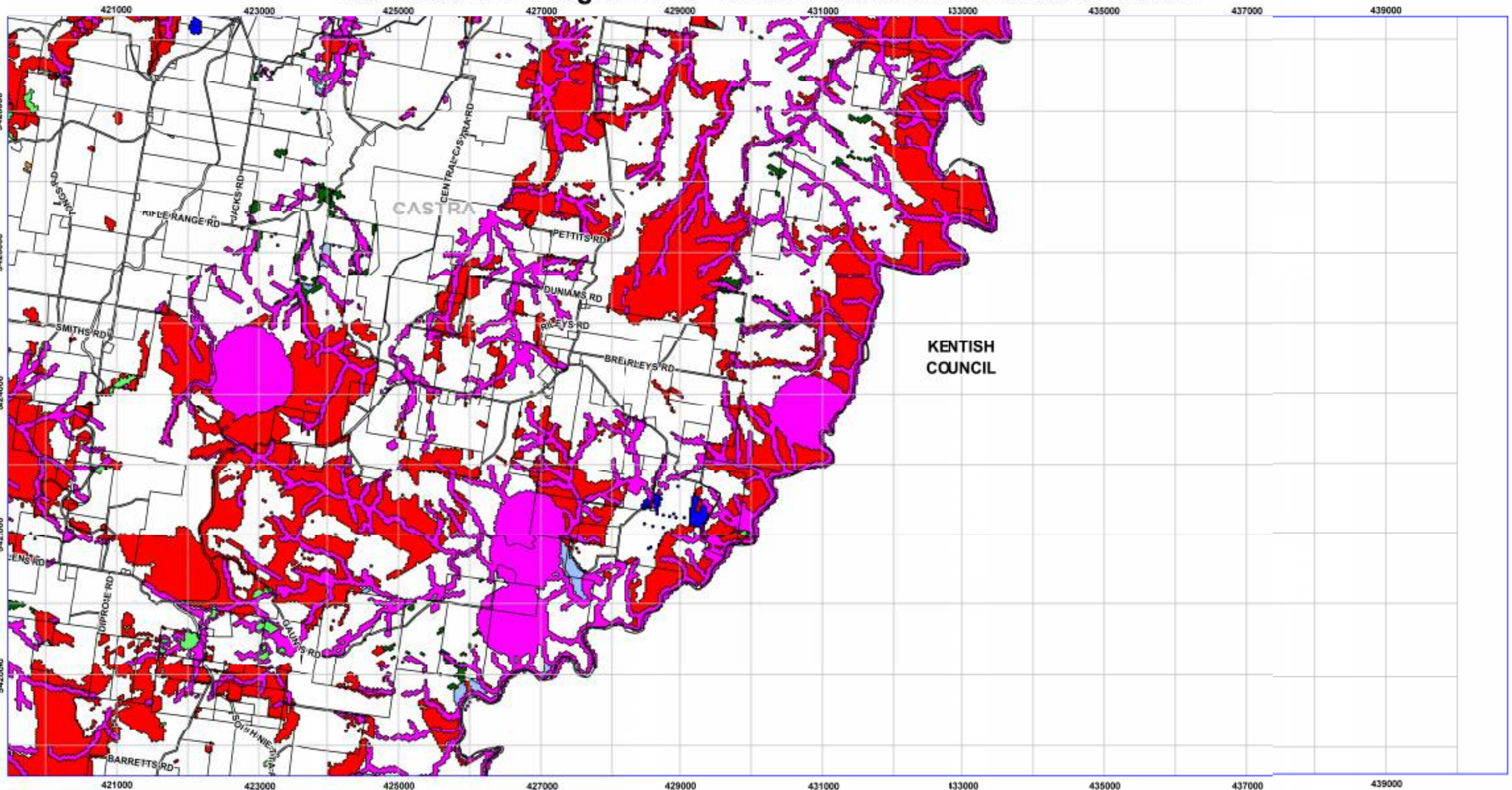


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Tasmanian Planning Scheme - Central Coast Council Natural Assets



LEGEND

NATURAL ASSETS

	THREATENED VEGETATION		VEGETATION REMNANT		THREATENED FAUNA WIDESPREAD
	RESERVED NATIVE VEGETATION LESS THAN 30%		THREATENED FLORA		THREATENED FAUNA
	NATIVE VEGETATION LESS THAN 2ha				

Map 19 of 21

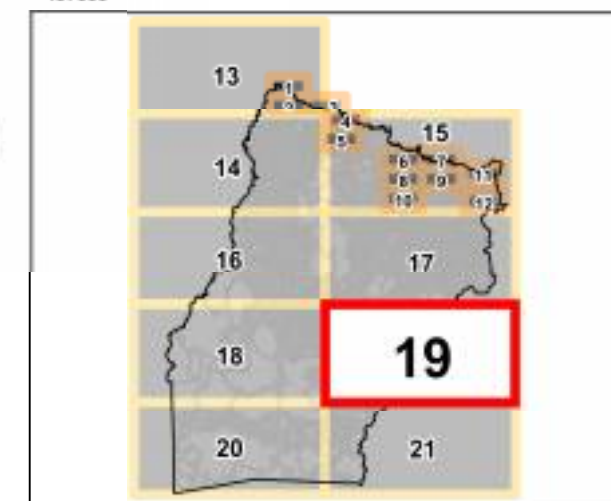


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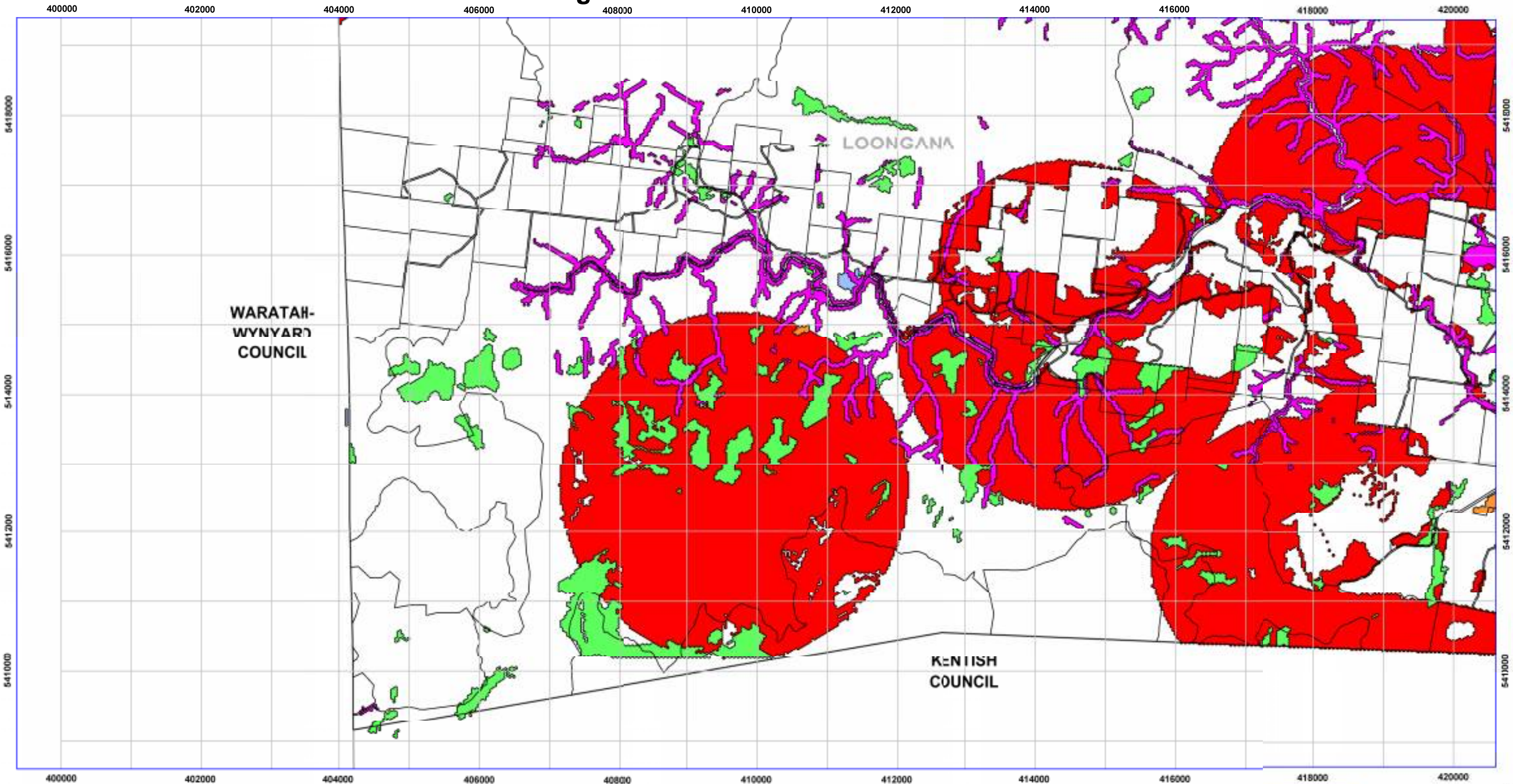


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Tasmanian Planning Scheme - Central Coast Council Natural Assets

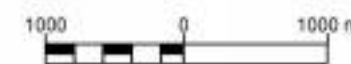


LEGEND

NATURAL ASSETS

 THREATENED VEGETATION	 VEGETATION REMNANT	 THREATENED FAUNA WIDESPREAD
 RESERVED NATIVE VEGETATION LESS THAN 30%	 THREATENED FLORA	
 NATIVE VEGETATION LESS THAN 2ha	 THREATENED FAUNA	

Map 20 of 21

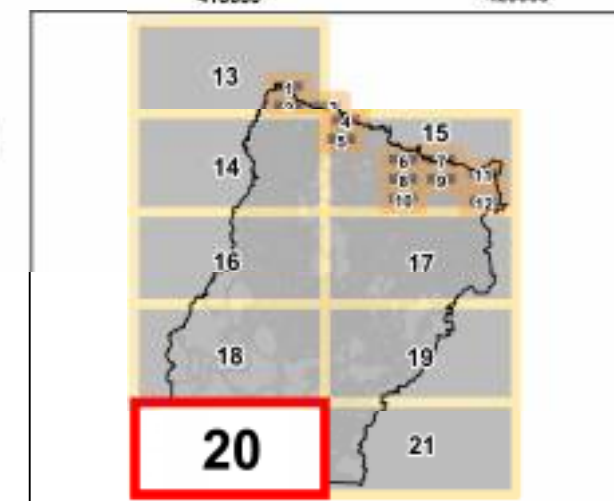


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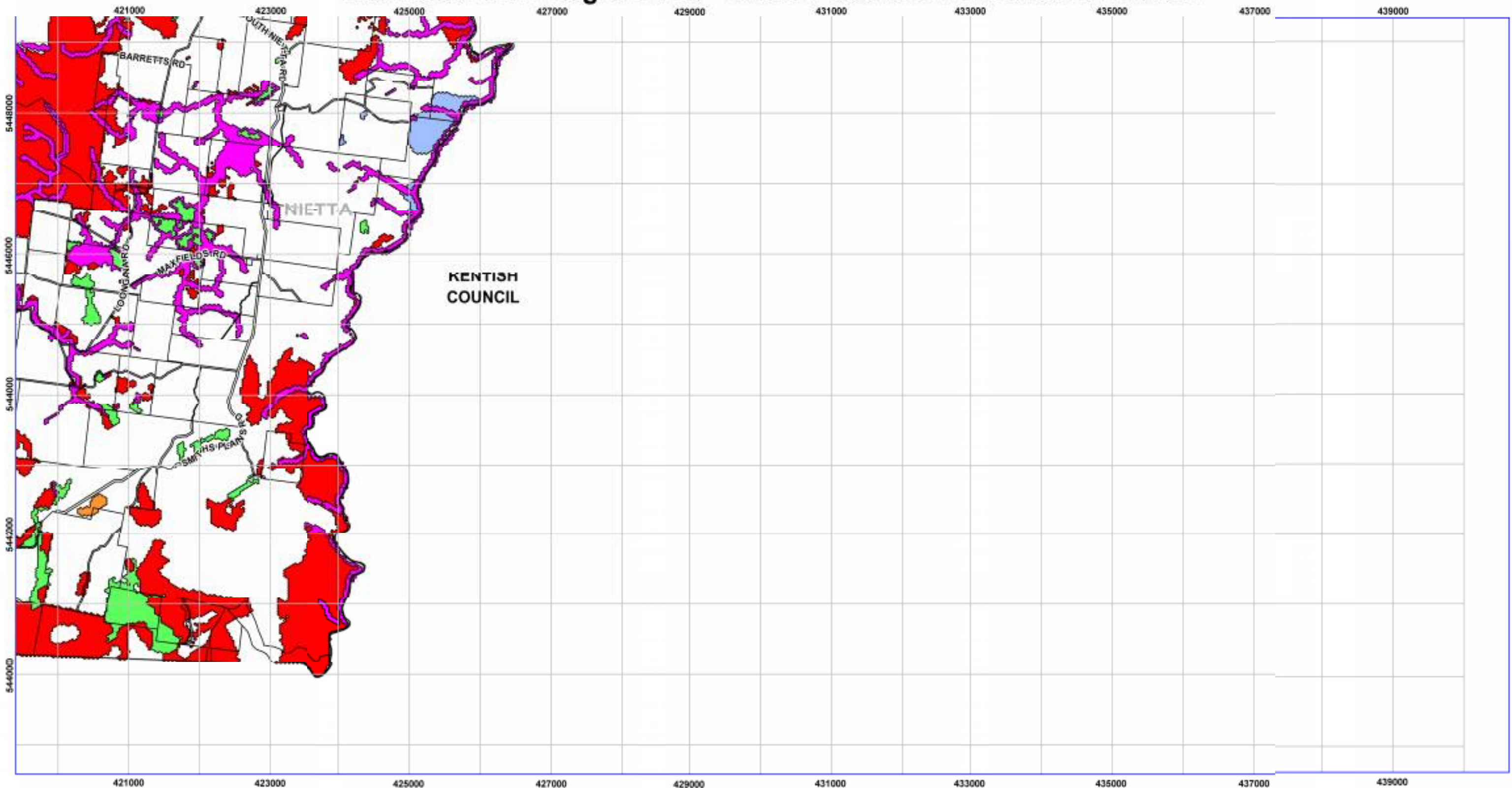


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Tasmanian Planning Scheme - Central Coast Council Natural Assets



LEGEND

NATURAL ASSETS

	THREATENED VEGETATION		VEGETATION REMNANT		THREATENED FAUNA WIDESPREAD
	RESERVED NATIVE VEGETATION LESS THAN 30%		THREATENED FLORA		
	NATIVE VEGETATION LESS THAN 2ha		THREATENED FAUNA		

Map 21 of 21

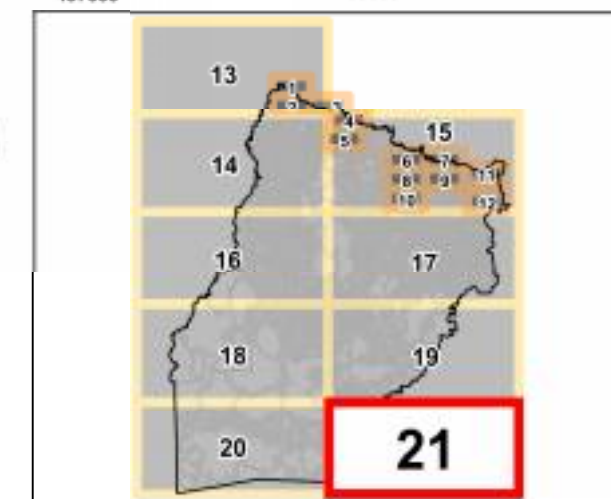


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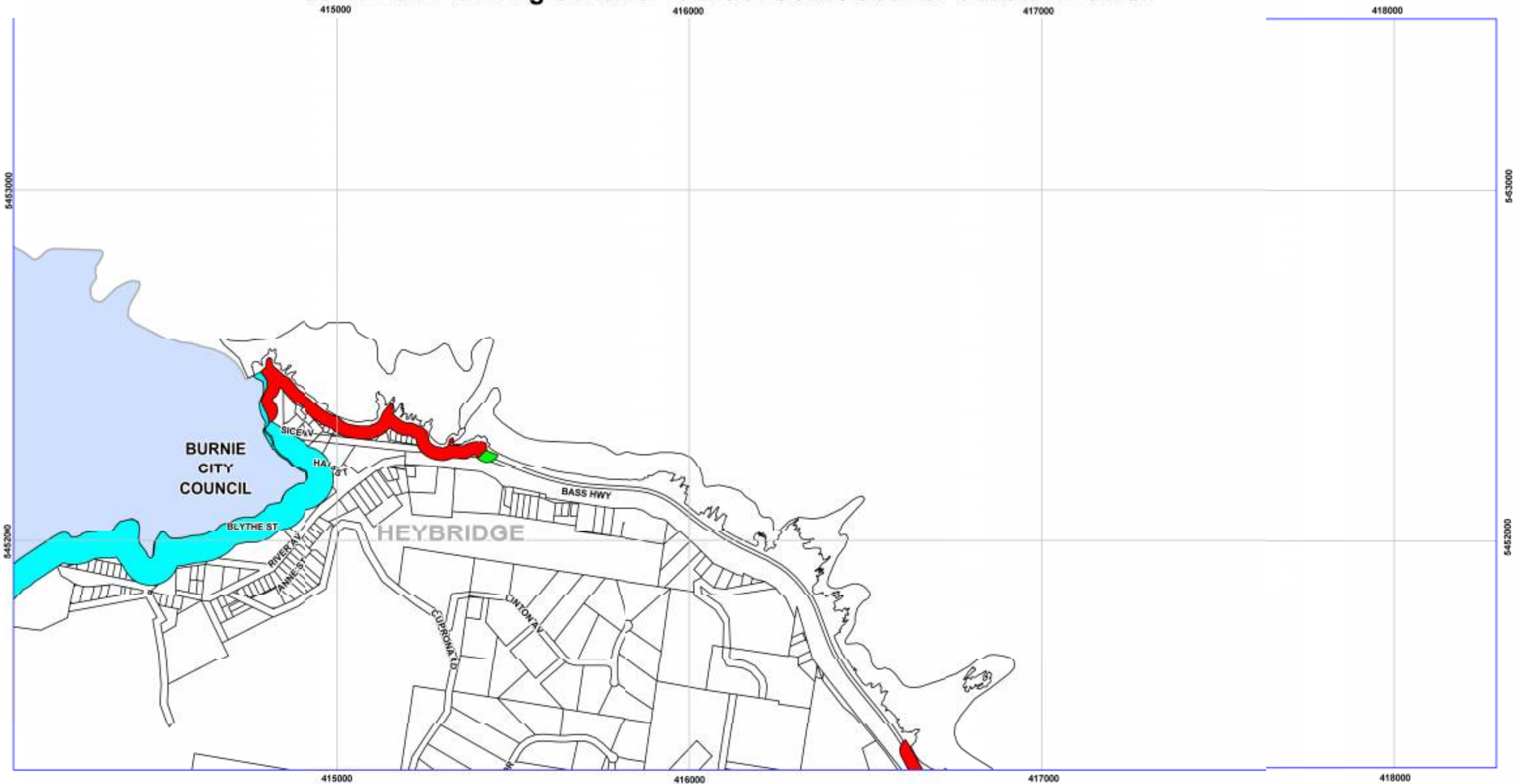


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Tasmanian Planning Scheme - Central Coast Council Coastal Erosion



LEGEND

COASTAL EROSION

 Low  Medium  High  Coastal Erosion Investigation Area

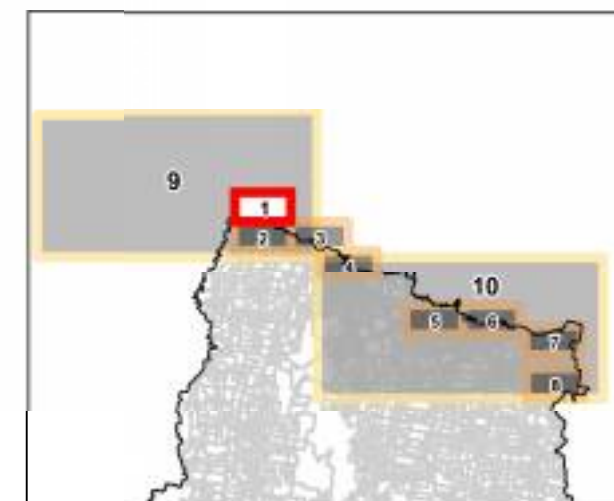
Map 1 of 10



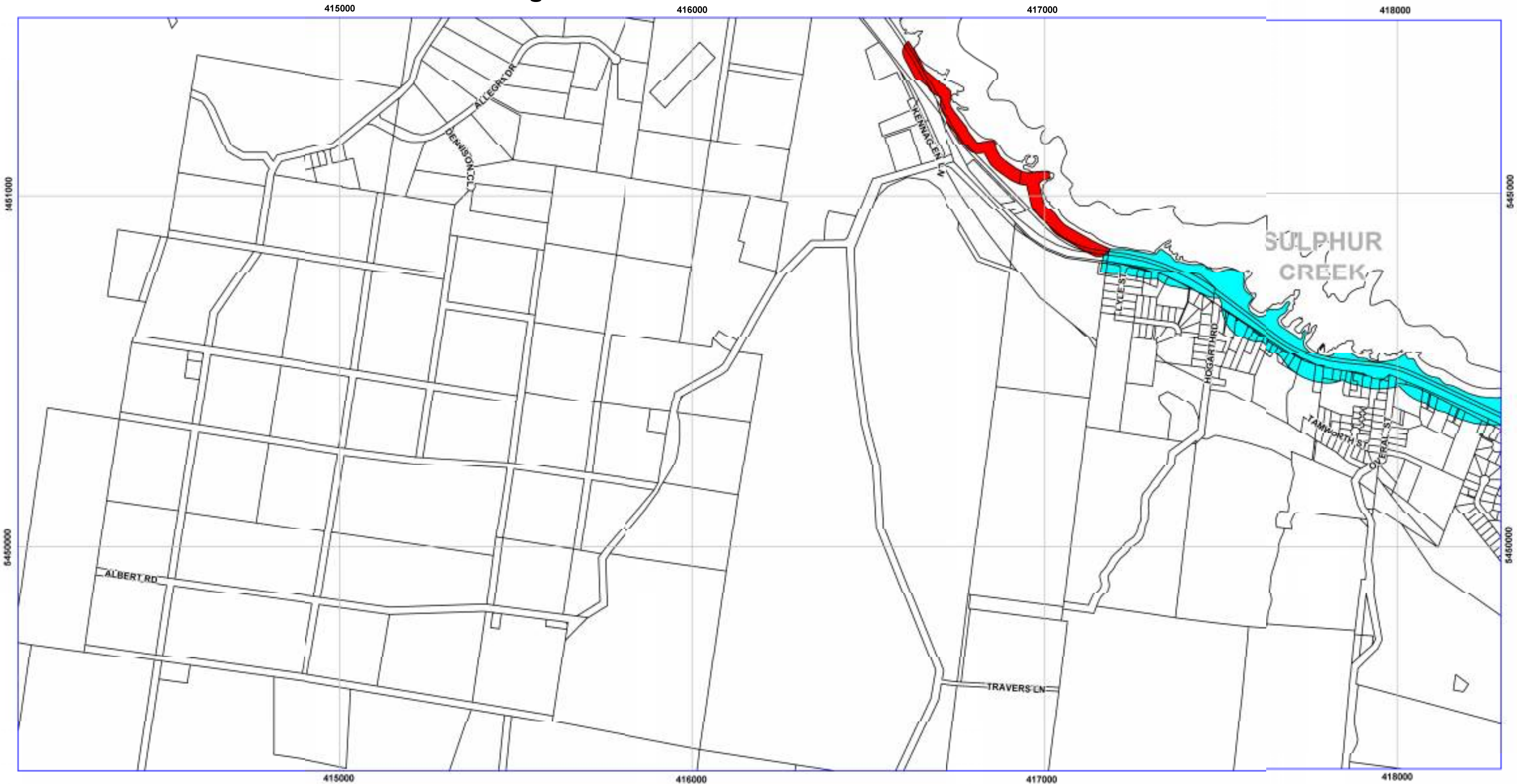
Coordinate System: GDA 94 MGA Zone 55

Coastal Erosion data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Coastal Erosion



LEGEND

COASTAL EROSION

Low Medium High Coastal Erosion Investigation Area

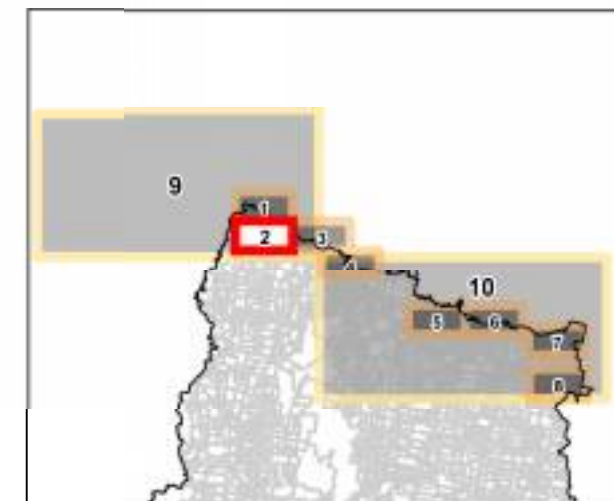
Map 2 of 10

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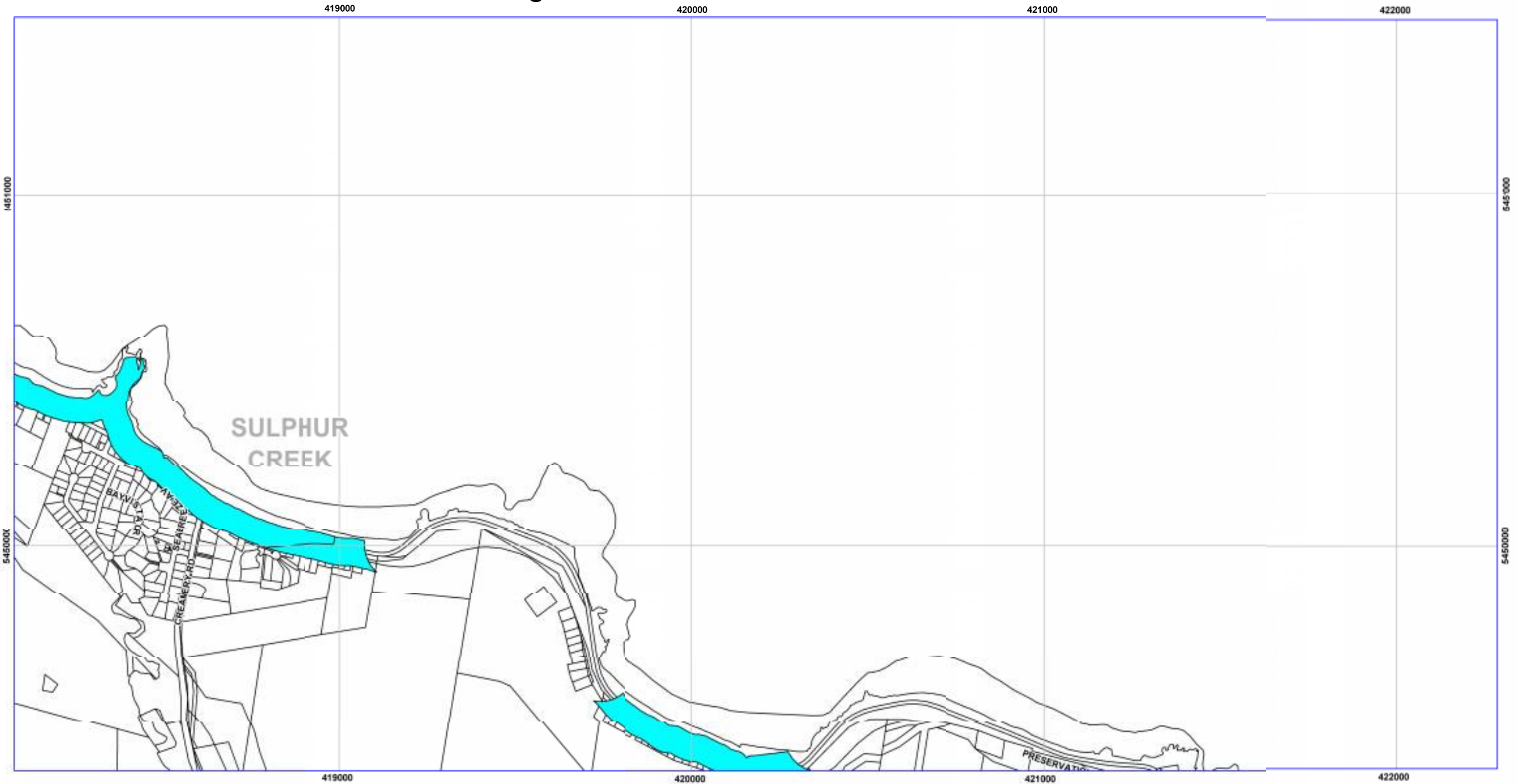
Coordinate System: GDA 94 MGA Zone 55

Coastal Erosion data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
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Tasmanian Planning Scheme - Central Coast Council Coastal Erosion



LEGEND

COASTAL EROSION



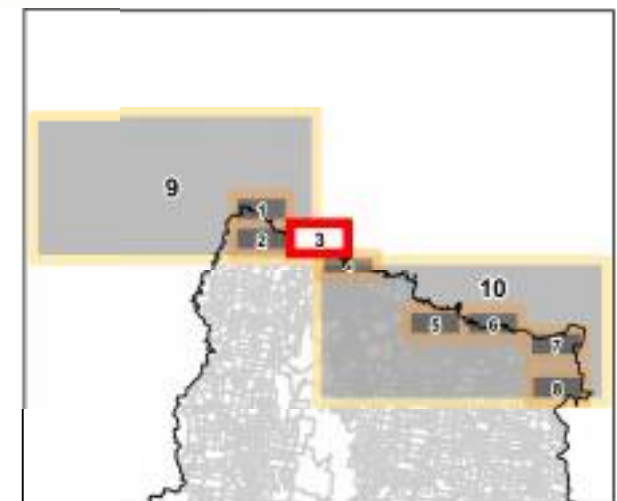
Map 3 of 10



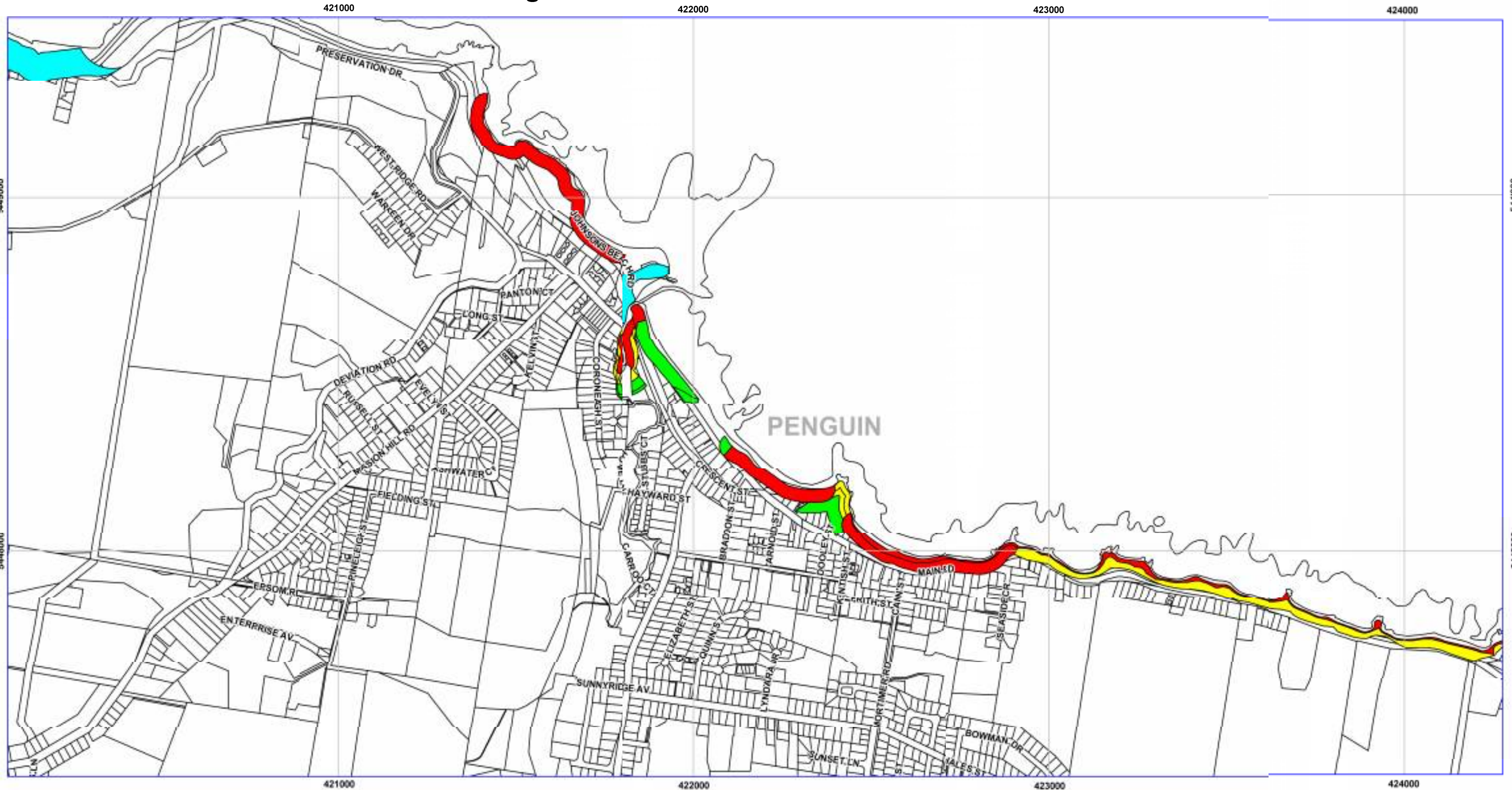
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Tasmanian Planning Scheme - Central Coast Council Coastal Erosion



LEGEND



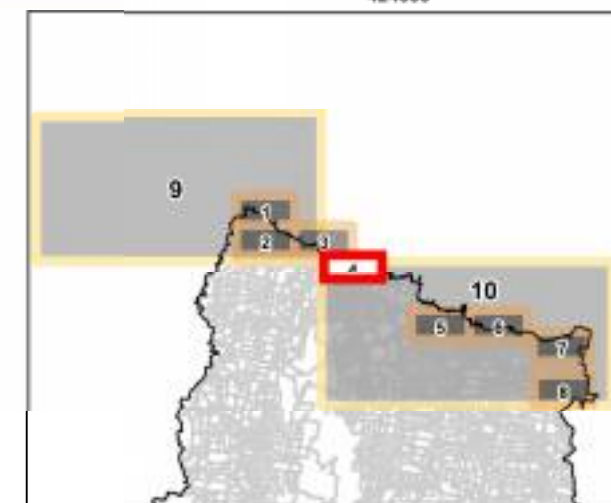
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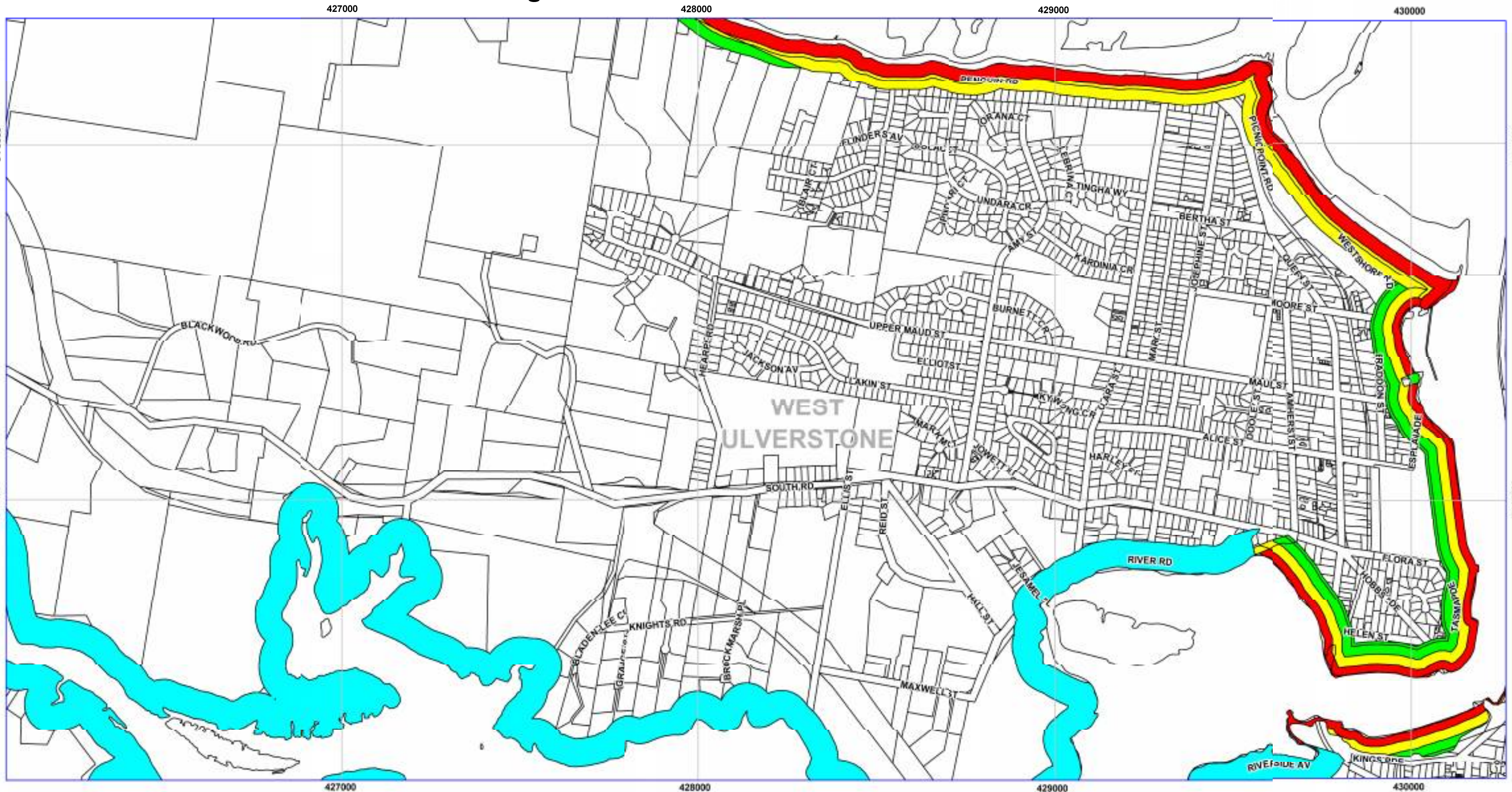
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Coastal Erosion data from The LIST © State of Tasmania
 Base topographic data from The LIST © State of Tasmania
 Cadastre from The LIST © State of Tasmania as of 01/07/2018

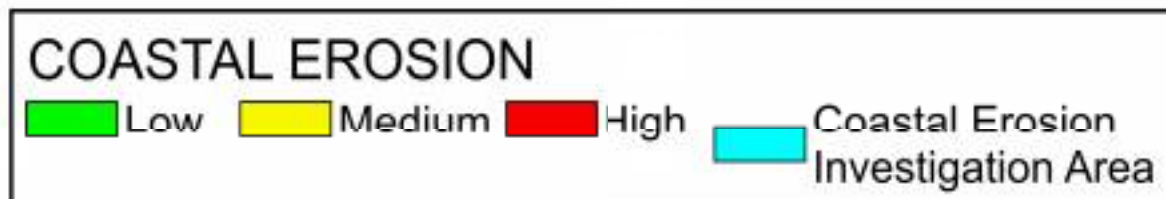
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Tasmanian Planning Scheme - Central Coast Council Coastal Erosion



LEGEND



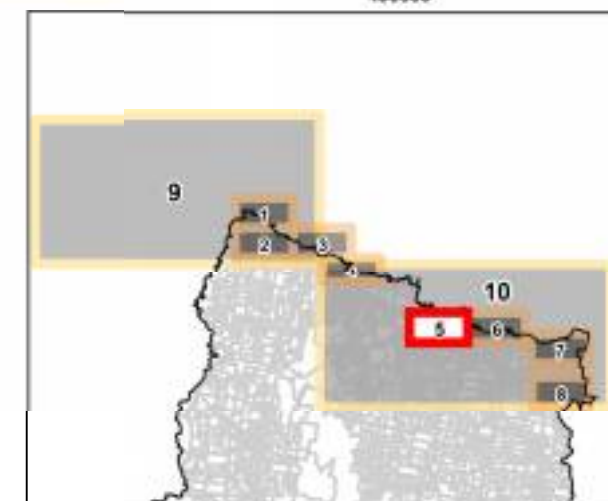
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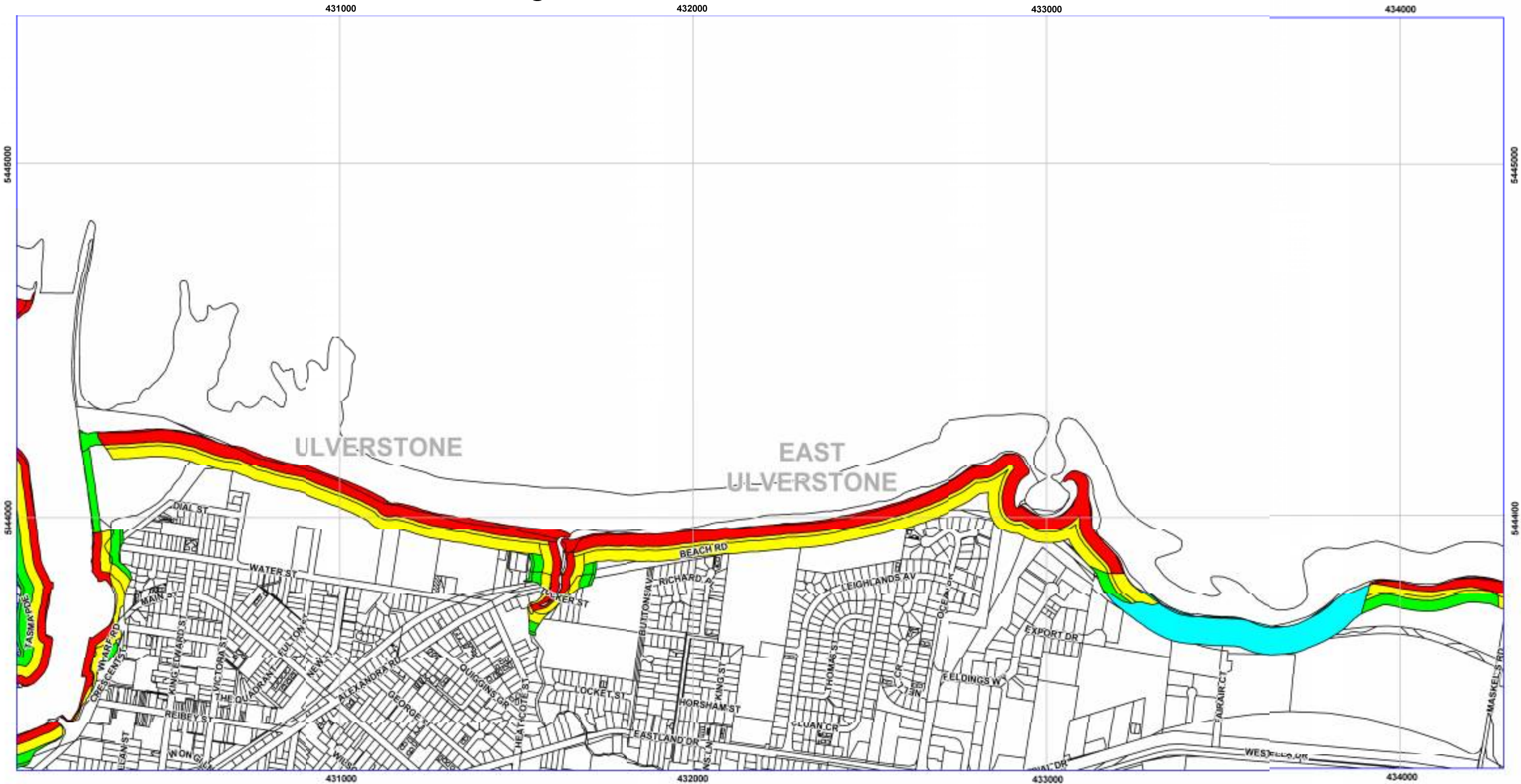
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Tasmanian Planning Scheme - Central Coast Council Coastal Erosion



LEGEND

COASTAL EROSION



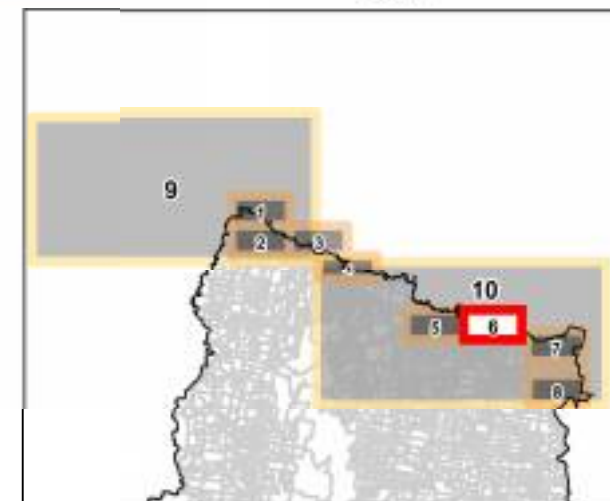
Map 6 of 10



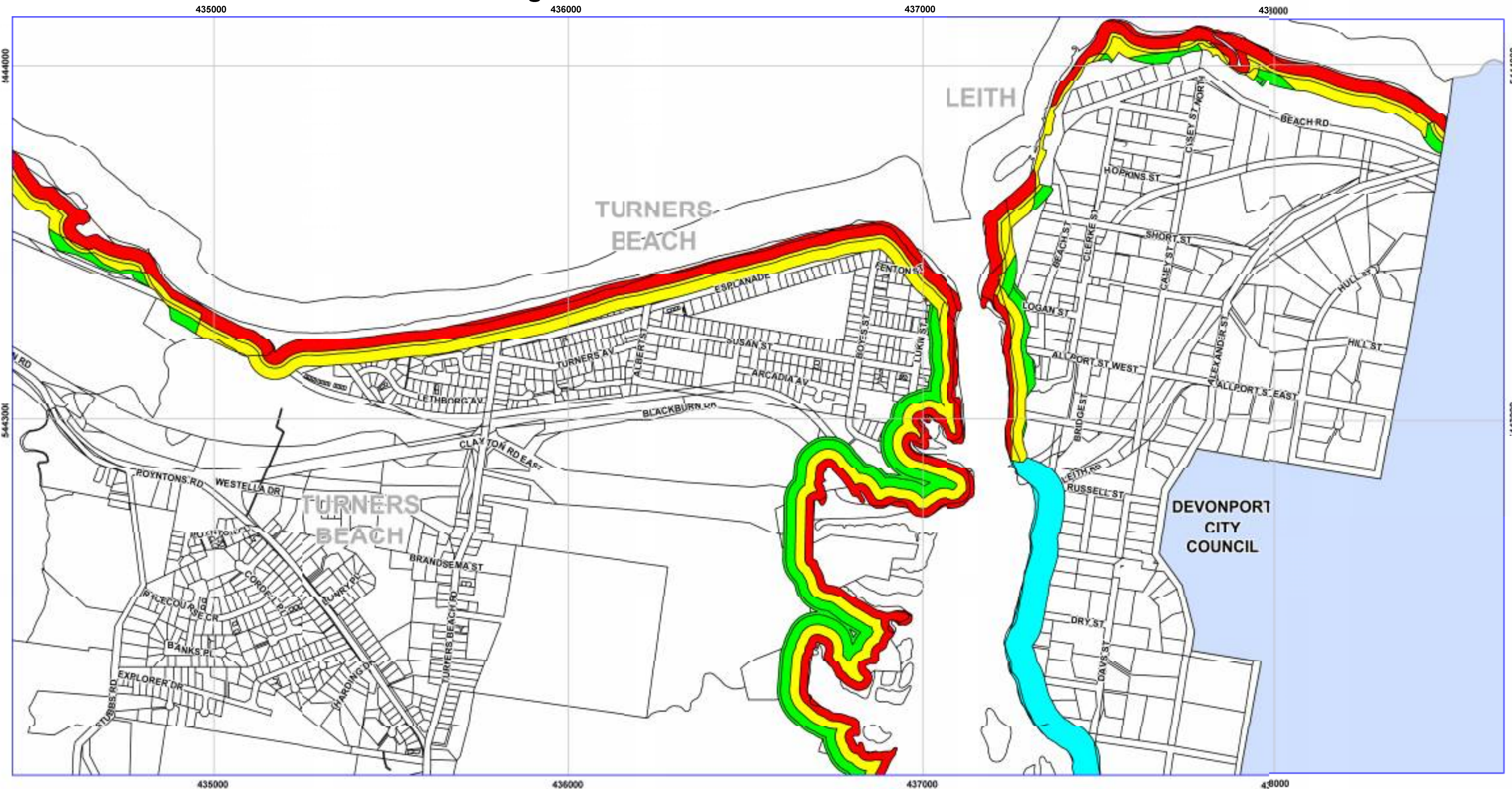
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Tasmanian Planning Scheme - Central Coast Council Coastal Erosion



LEGEND

COASTAL EROSION



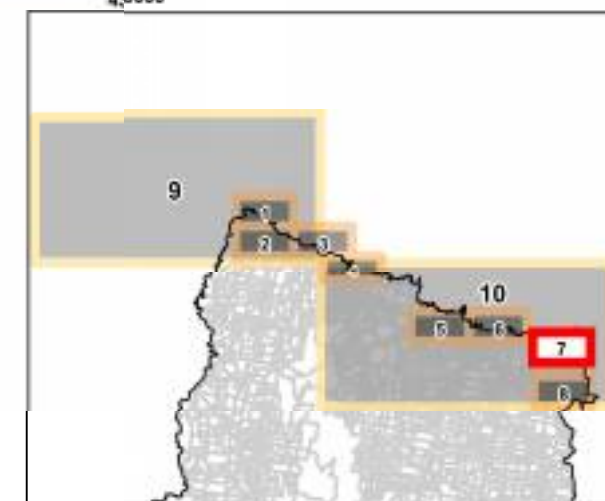
Map 7 of 10



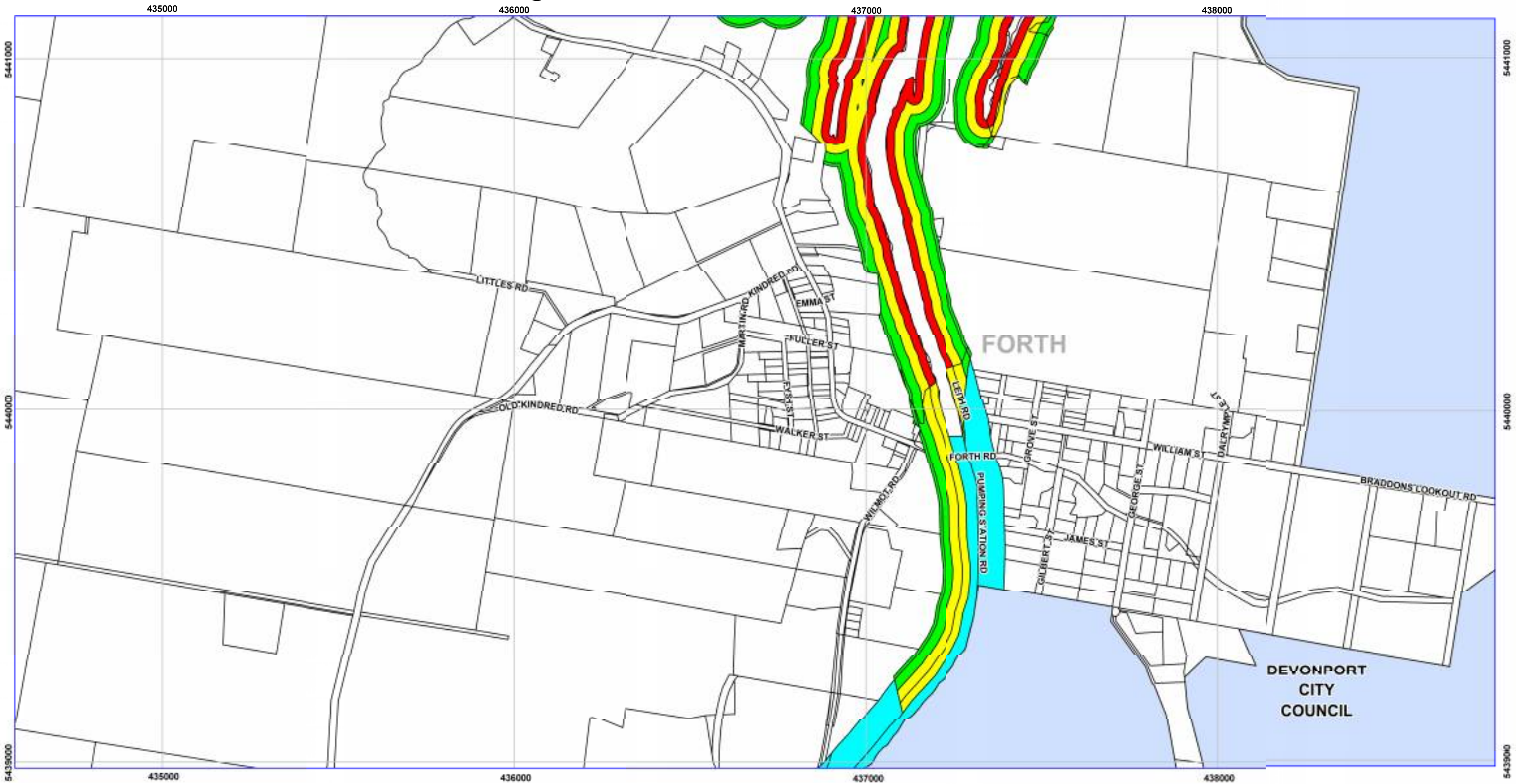
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Tasmanian Planning Scheme - Central Coast Council Coastal Erosion



LEGEND

COASTAL EROSION

Low Medium High Coastal Erosion Investigation Area

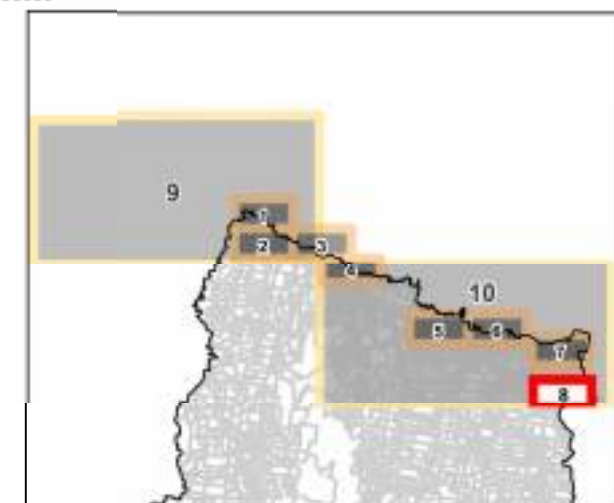
Map 8 of 10

0 500 m

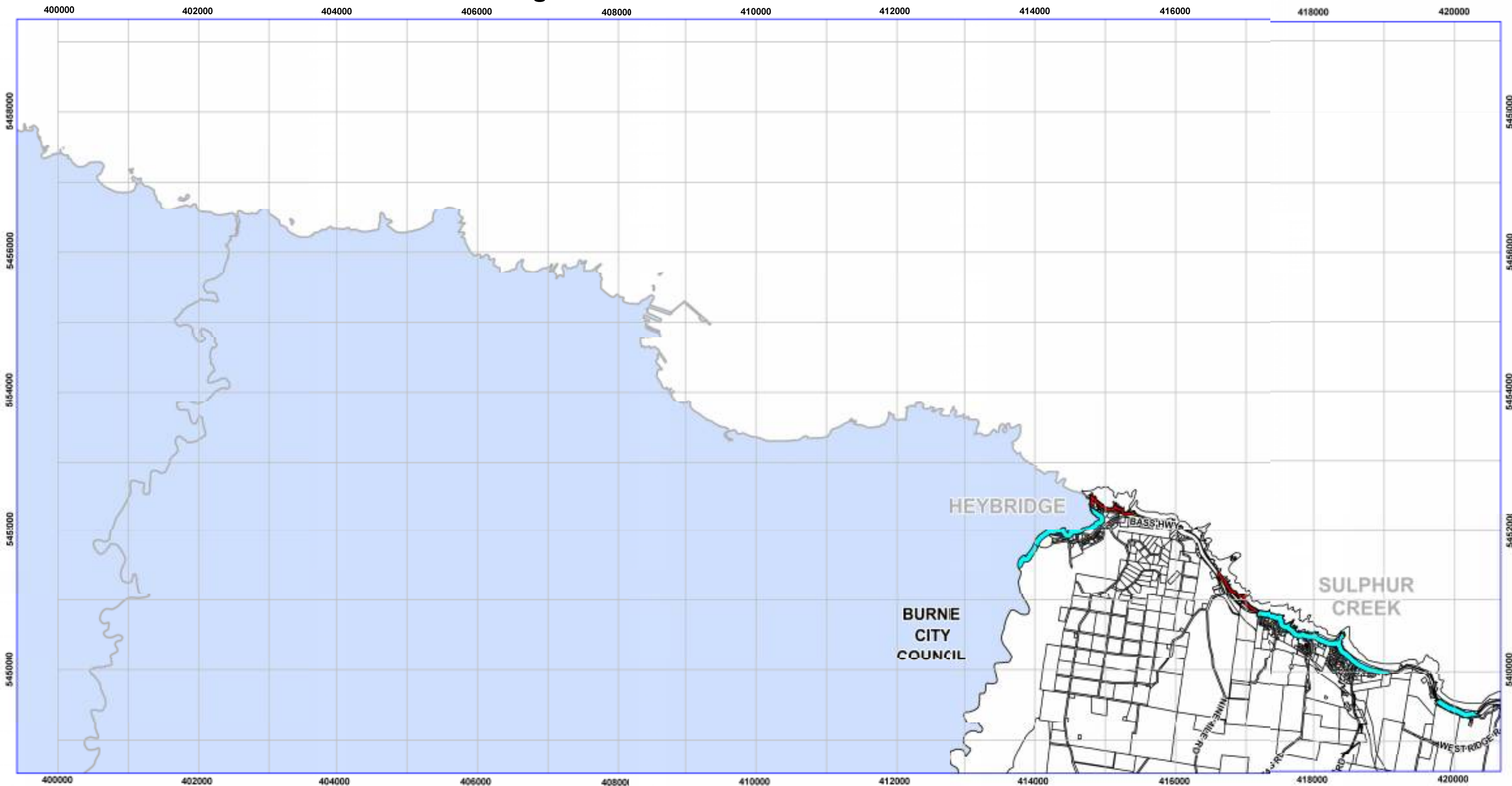
Coordinate System: GDA 94 MGA Zone 55

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Tasmanian Planning Scheme - Central Coast Council Coastal Erosion

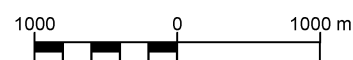


LEGEND

COASTAL EROSION

Low Medium High Coastal Erosion Investigation Area

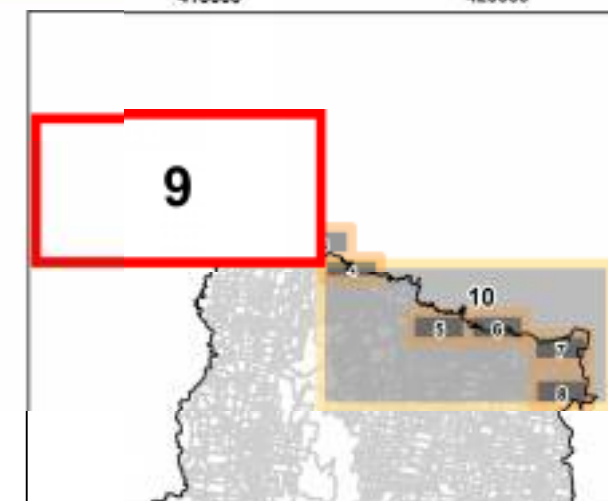
Map 9 of 10



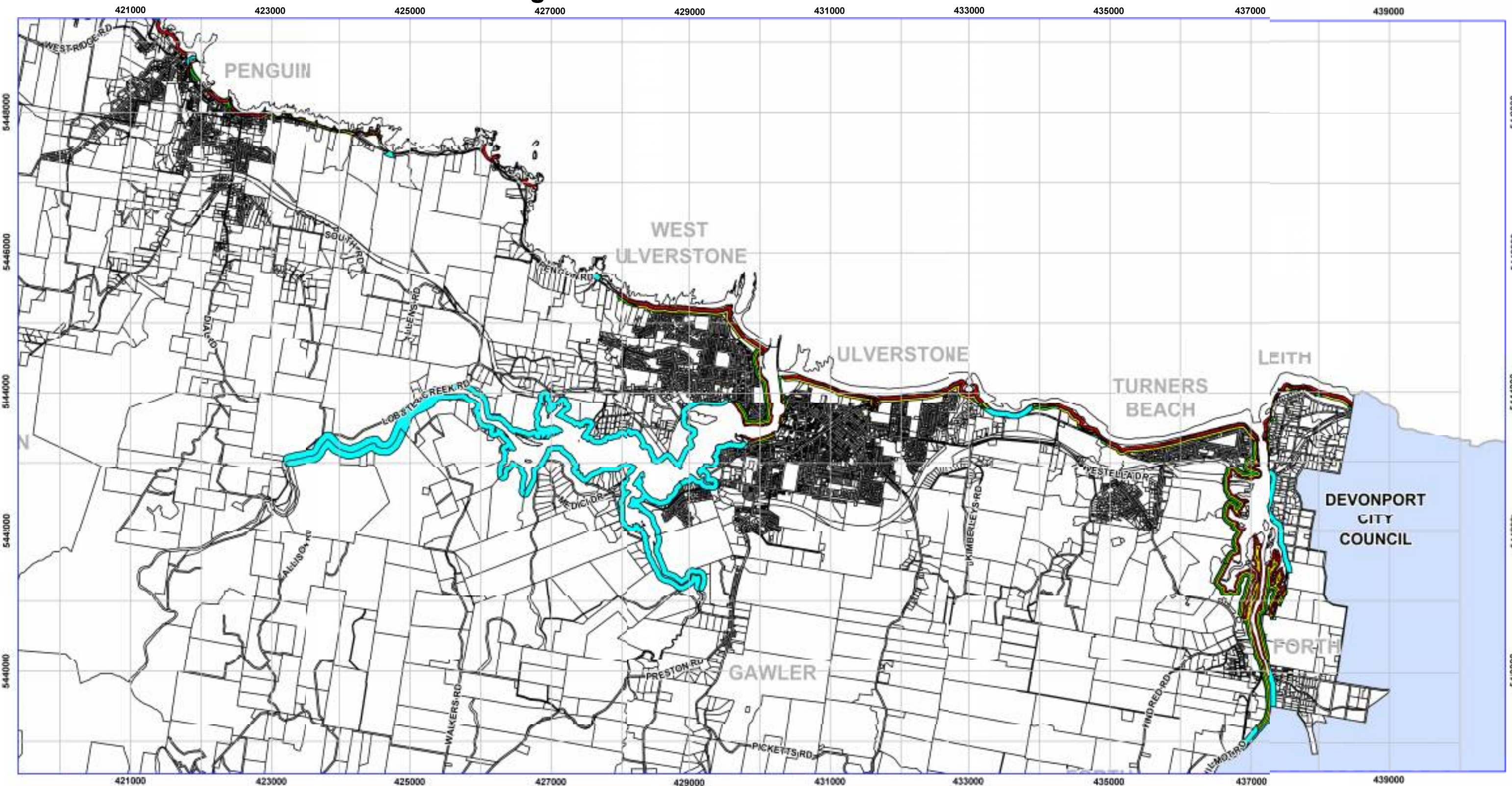
Coordinate System: GDA 94 MGA Zone 55

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Tasmanian Planning Scheme - Central Coast Council Coastal Erosion

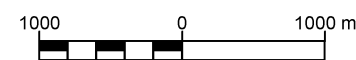


LEGEND

COASTAL EROSION



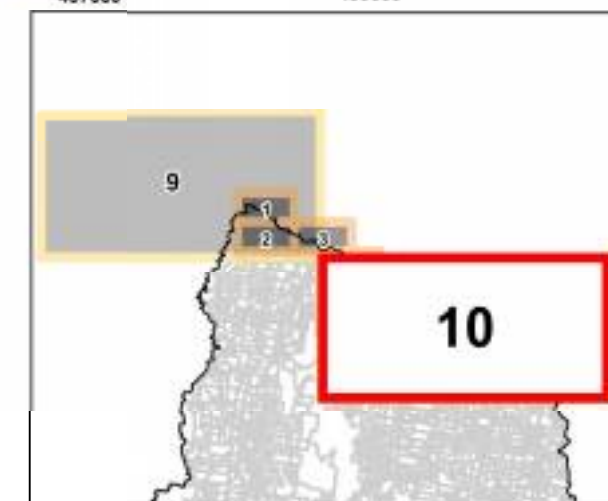
Map 10 of 10



Coordinate System: GDA 94 MGA Zone 55

Coastal Erosion data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

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Tasmanian Planning Scheme - Central Coast Council Coastal Inundation



LEGEND

COASTAL INUNDATION

Low Medium High

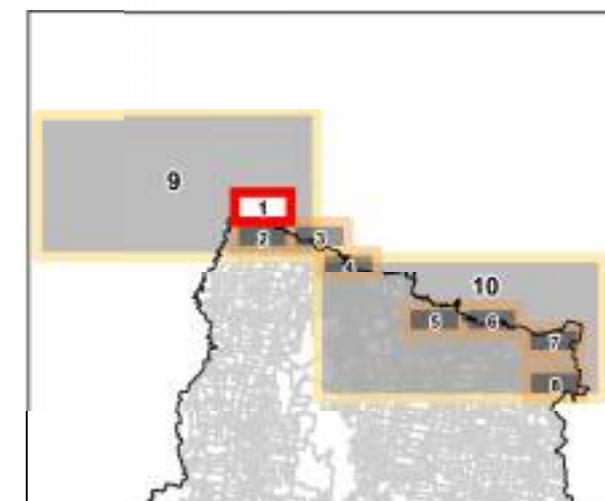
Map 1 of 10



Coordinate System: GDA 94 MGA Zone 55

Coastal Inundation data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Coastal Inundation



LEGEND

COASTAL INUNDATION

Low Medium High

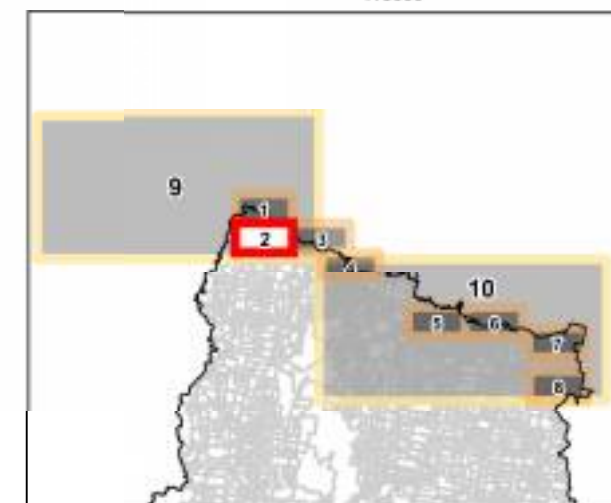
Map 2 of 10

0 500 m

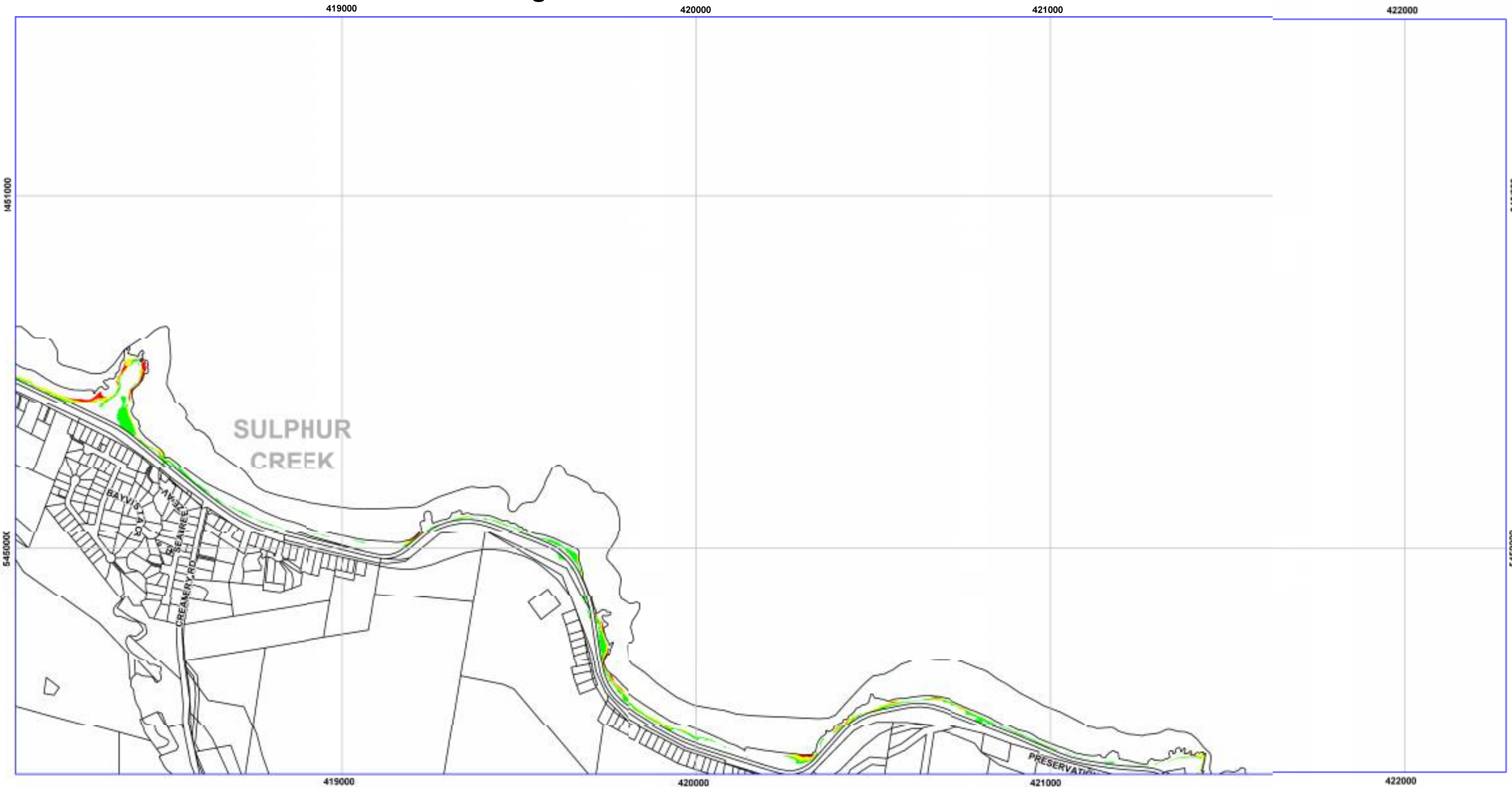
Coordinate System: GDA 94 MGA Zone 55

Coastal Inundation data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Coastal Inundation



LEGEND

COASTAL INUNDATION

Low Medium High

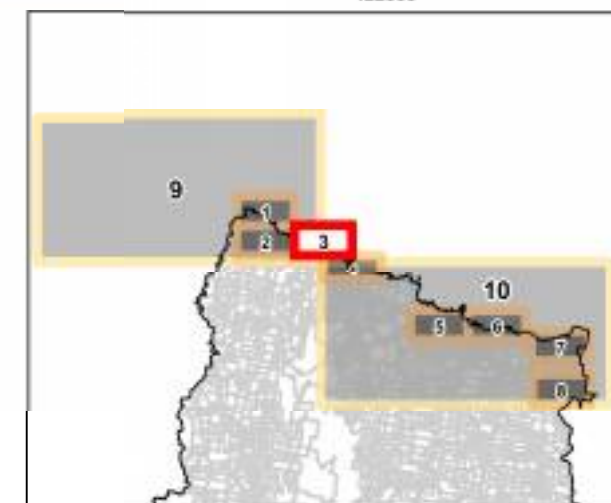
Map 3 of 10



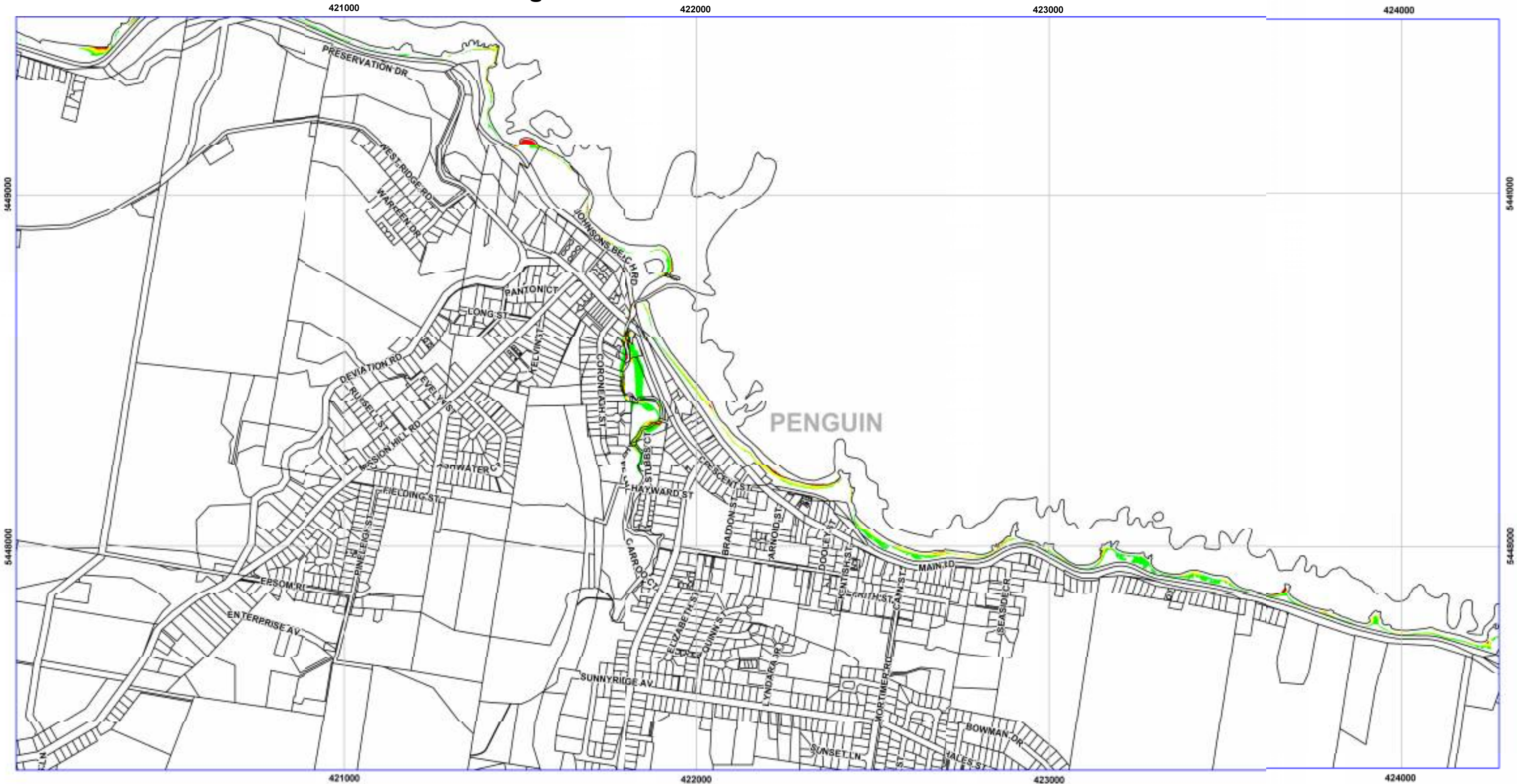
Coordinate System: GDA 94 MGA Zone 55

Coastal Inundation data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Coastal Inundation



LEGEND

COASTAL INUNDATION

Low Medium High

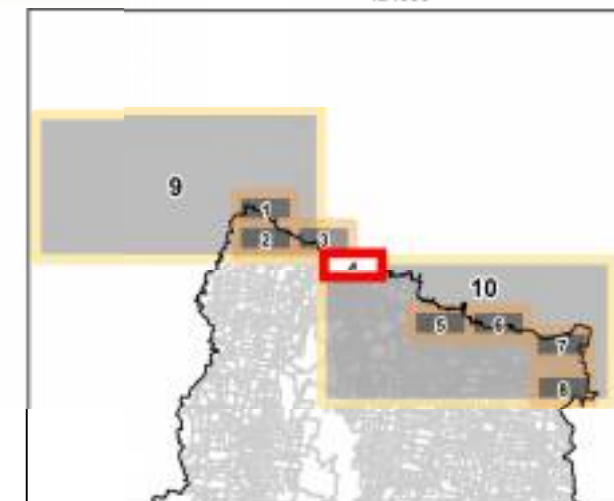
Map 4 of 10

0 500 m

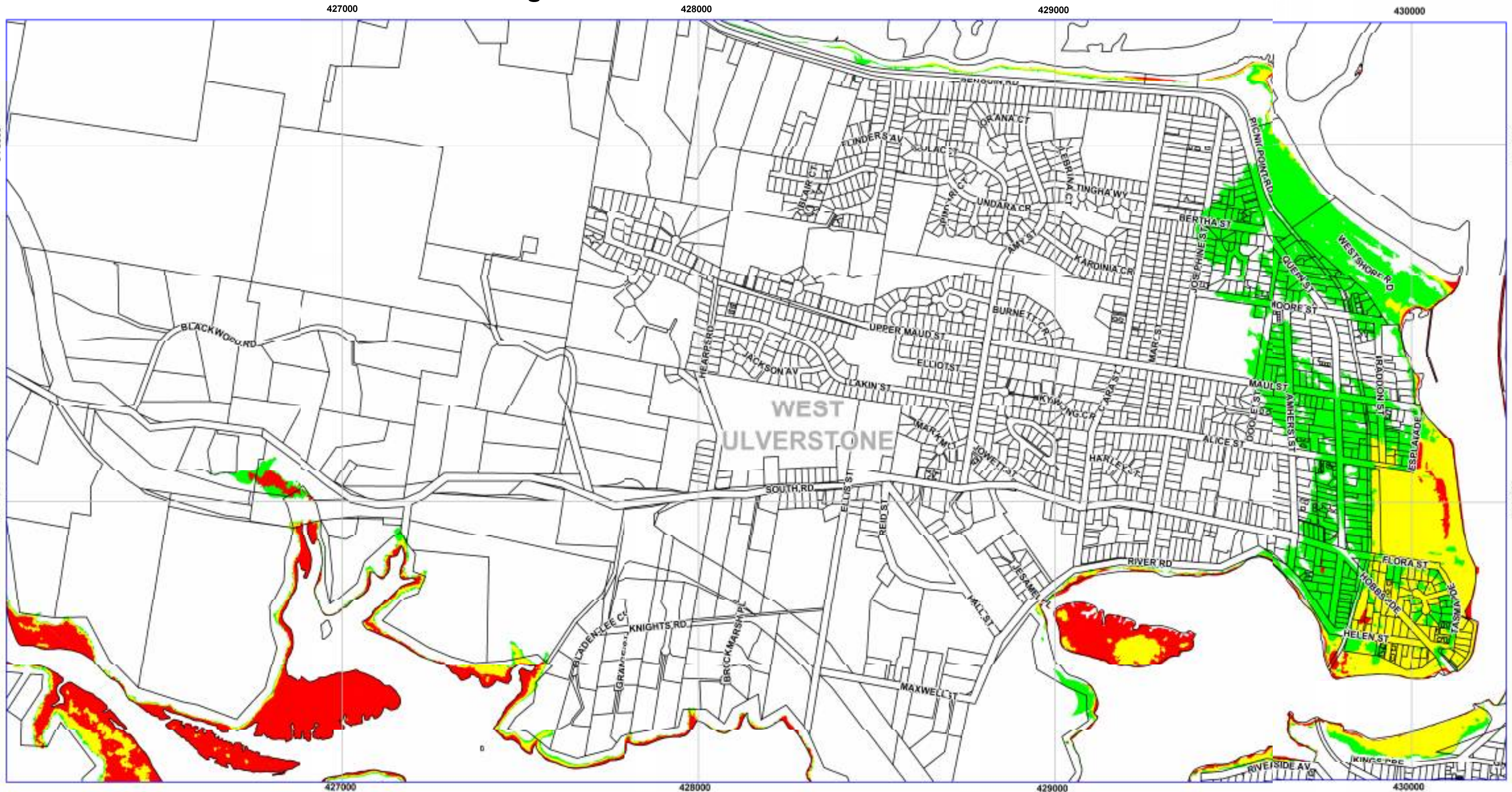
Coordinate System: GDA 94 MGA Zone 55

Coastal Inundation data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Coastal Inundation



Map 5 of 10



Coordinate System: GDA 94 MGA Zone 55

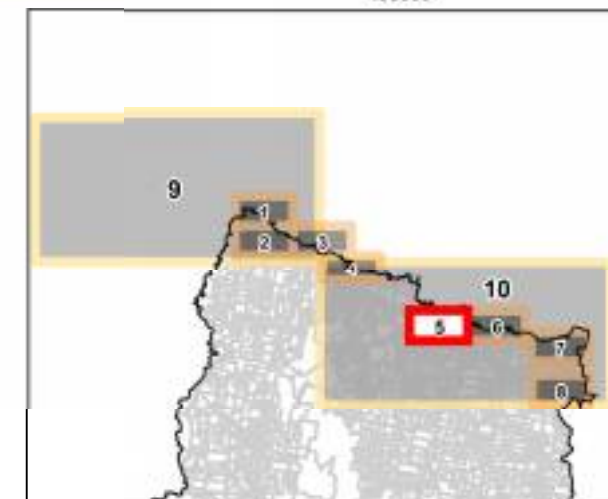
Coastal Inundation data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018

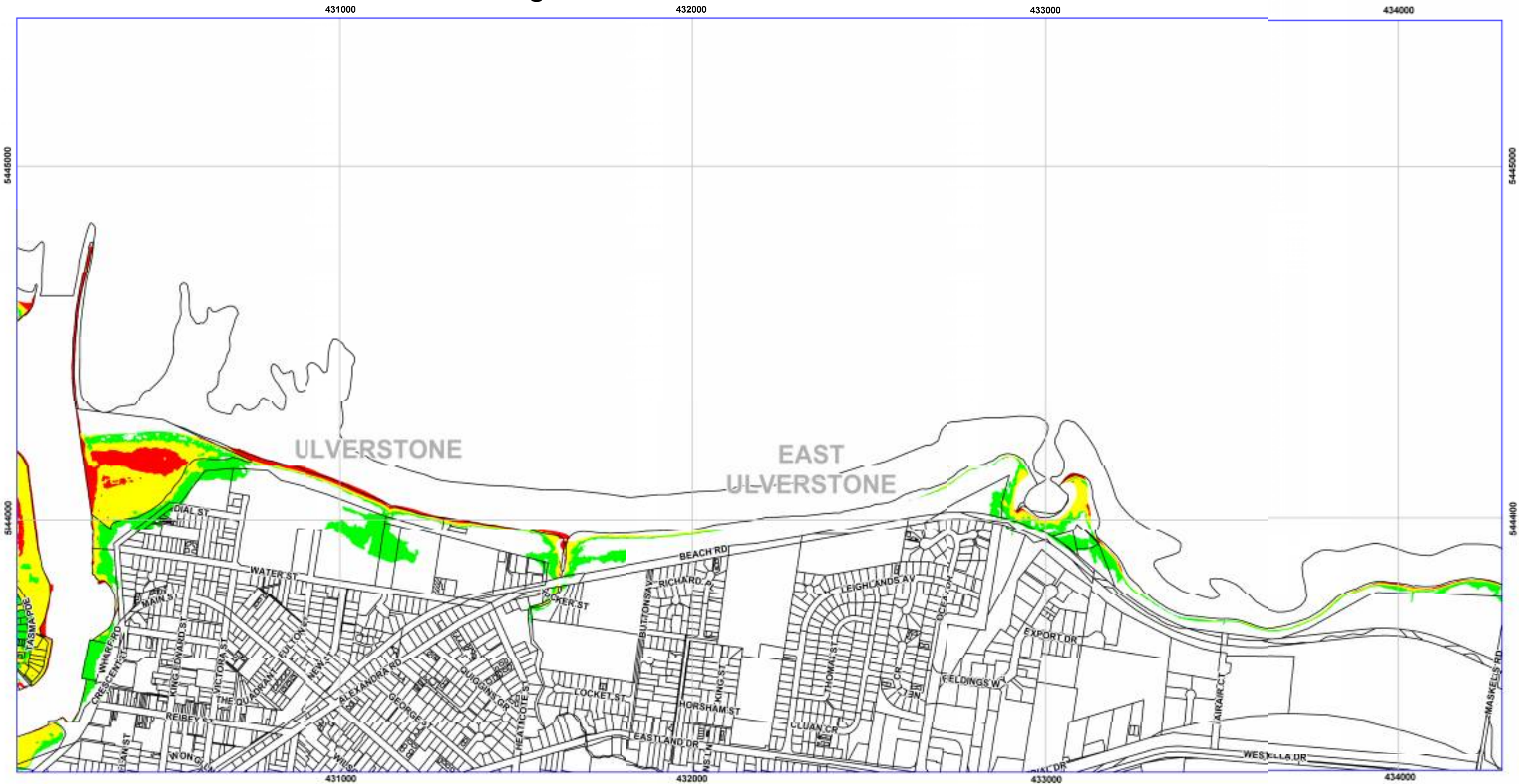
LEGEND

COASTAL INUNDATION

Low Medium High



Tasmanian Planning Scheme - Central Coast Council Coastal Inundation



Map 6 of 10

LEGEND

COASTAL INUNDATION

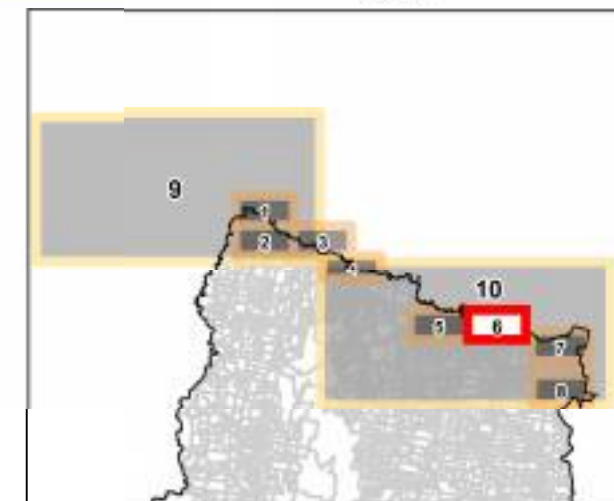
Low Medium High

0 500 m

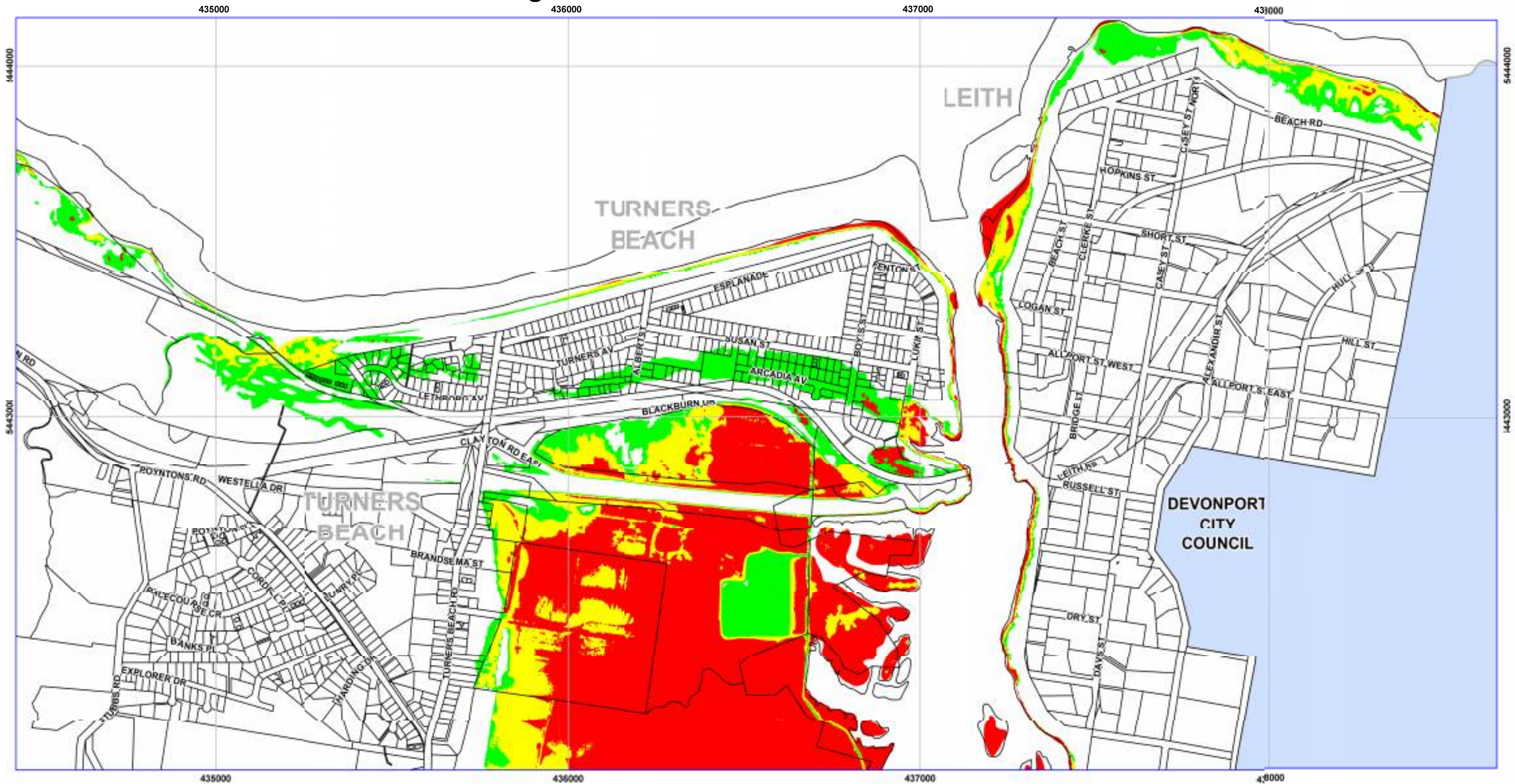
Coordinate System: GDA 94 MGA Zone 55

Coastal Inundation data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Coastal Inundation



Map 7 of 10



Coordinate System: GDA 94 MGA Zone 55

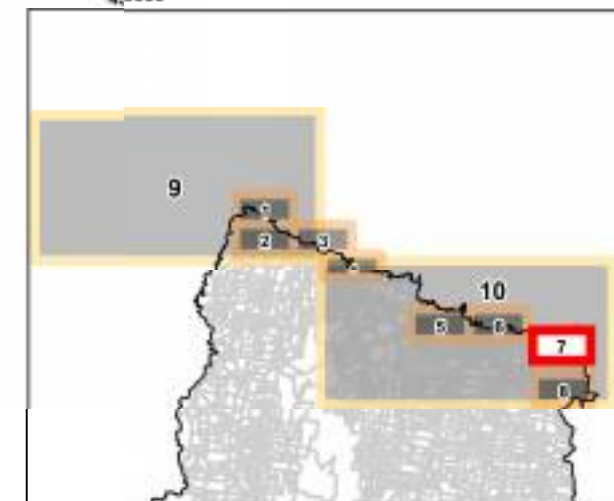
Coastal Inundation data from The LIST © State of Tasmania
 Base topographic data from The LIST © State of Tasmania
 Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018

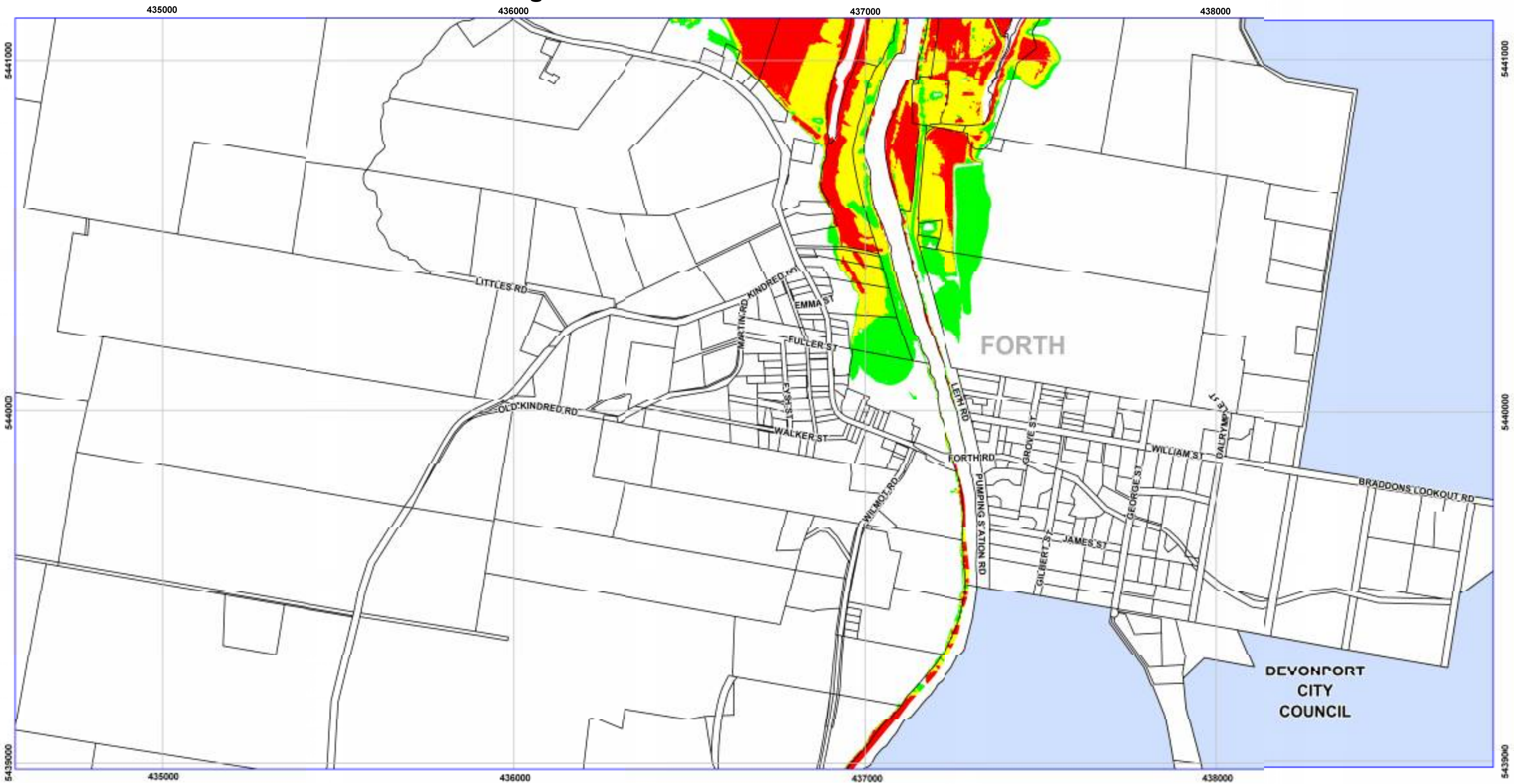
LEGEND

COASTAL INUNDATION

Low Medium High



Tasmanian Planning Scheme - Central Coast Council Coastal Inundation



LEGEND

COASTAL INUNDATION

Low Medium High

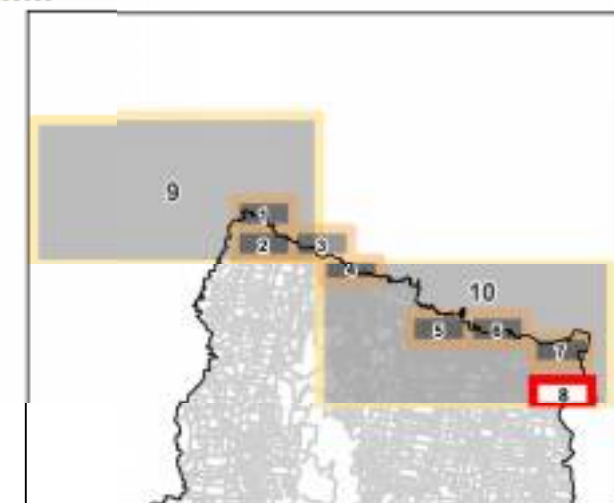
Map 8 of 10

0 500 m

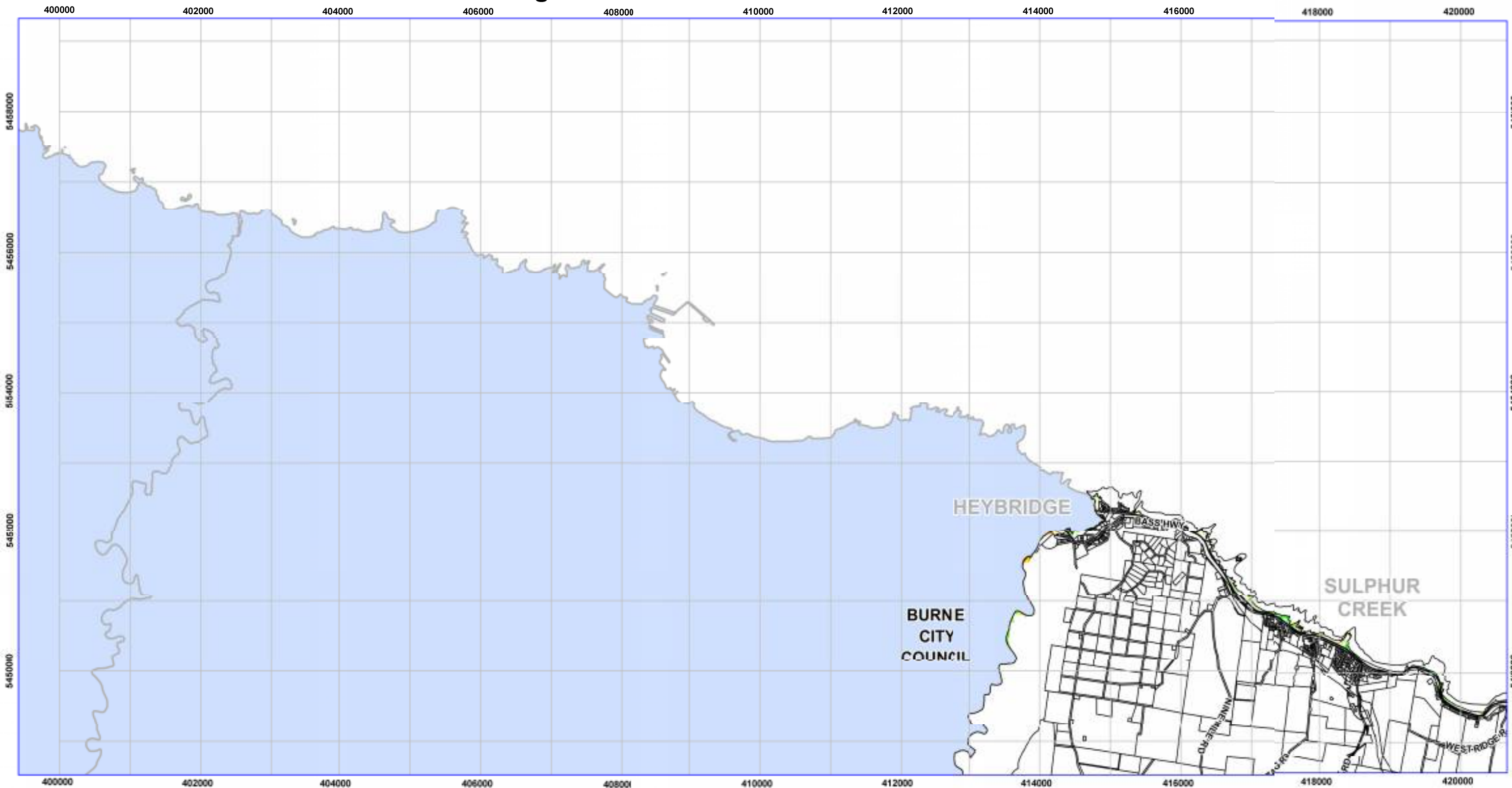
Coordinate System: GDA 94 MGA Zone 55

Coastal Inundation data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Coastal Inundation

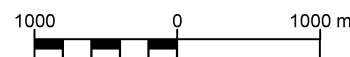


LEGEND

COASTAL INUNDATION

Low Medium High

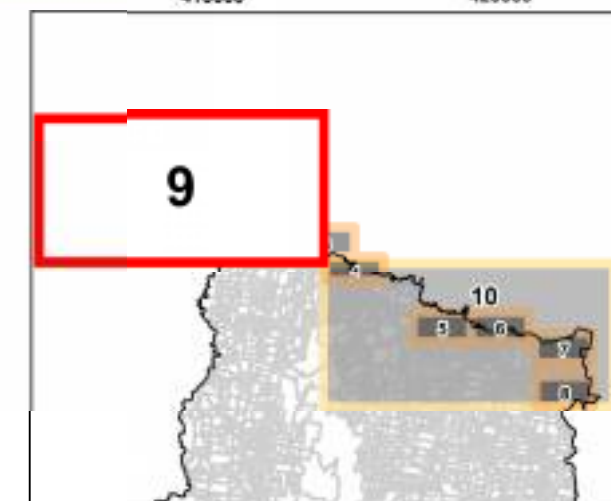
Map 9 of 10



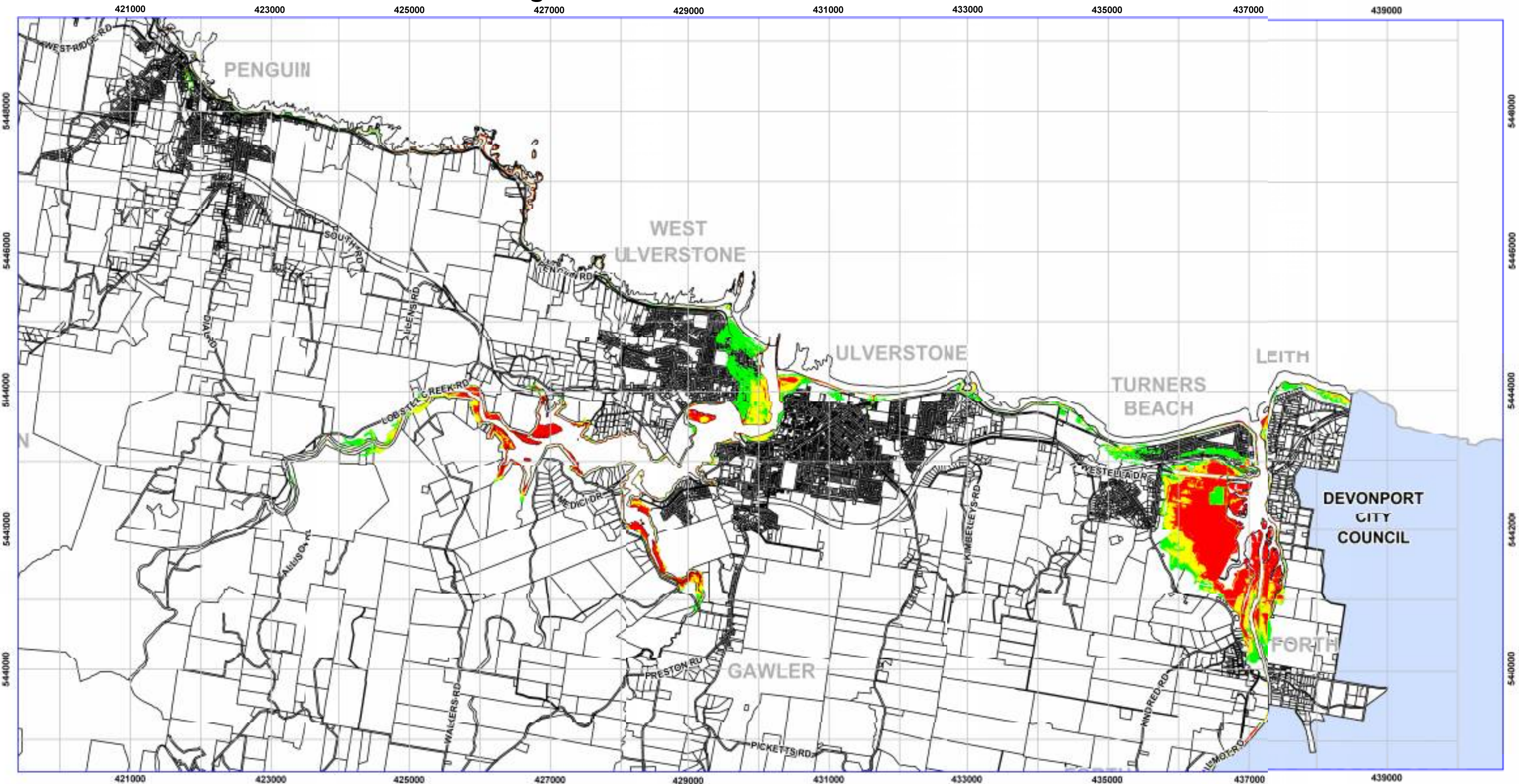
Coordinate System: GDA 94 MGA Zone 55

Coastal Inundation data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Coastal Inundation

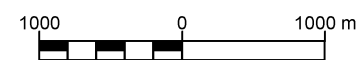


LEGEND

COASTAL INUNDATION

Low Medium High

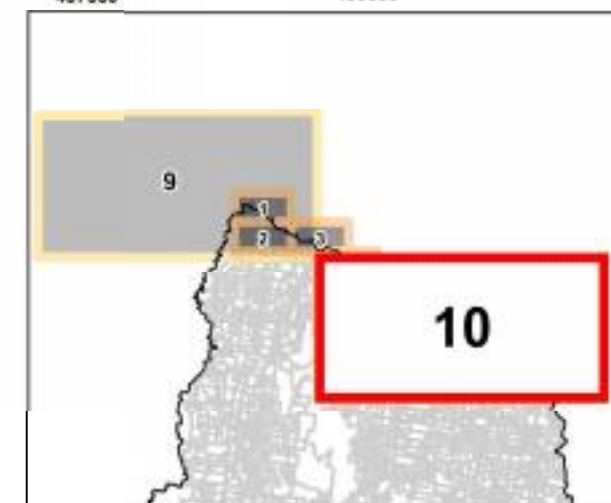
Map 10 of 10



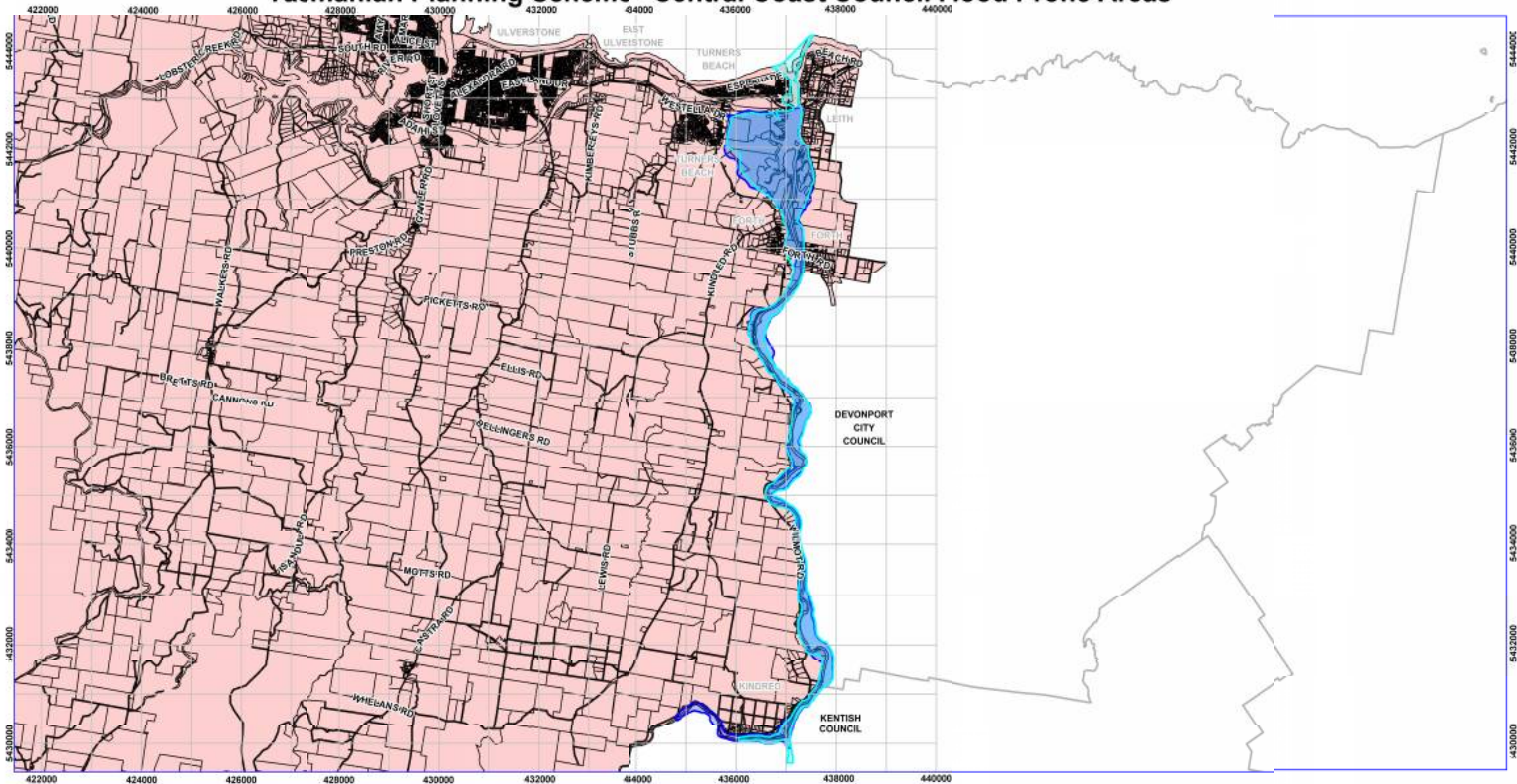
Coordinate System: GDA 94 MGA Zone 55

Coastal Inundation data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Flood Prone Areas



LEGEND

FORTH RIVER FLOOD LEVELS

1 IN 100 FLOOD

1 IN 200 FLOOD

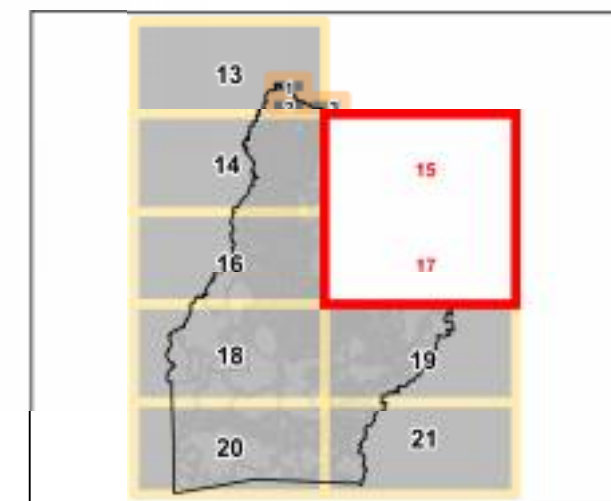
Map 1 of 3

1000 0 1000 2000 m

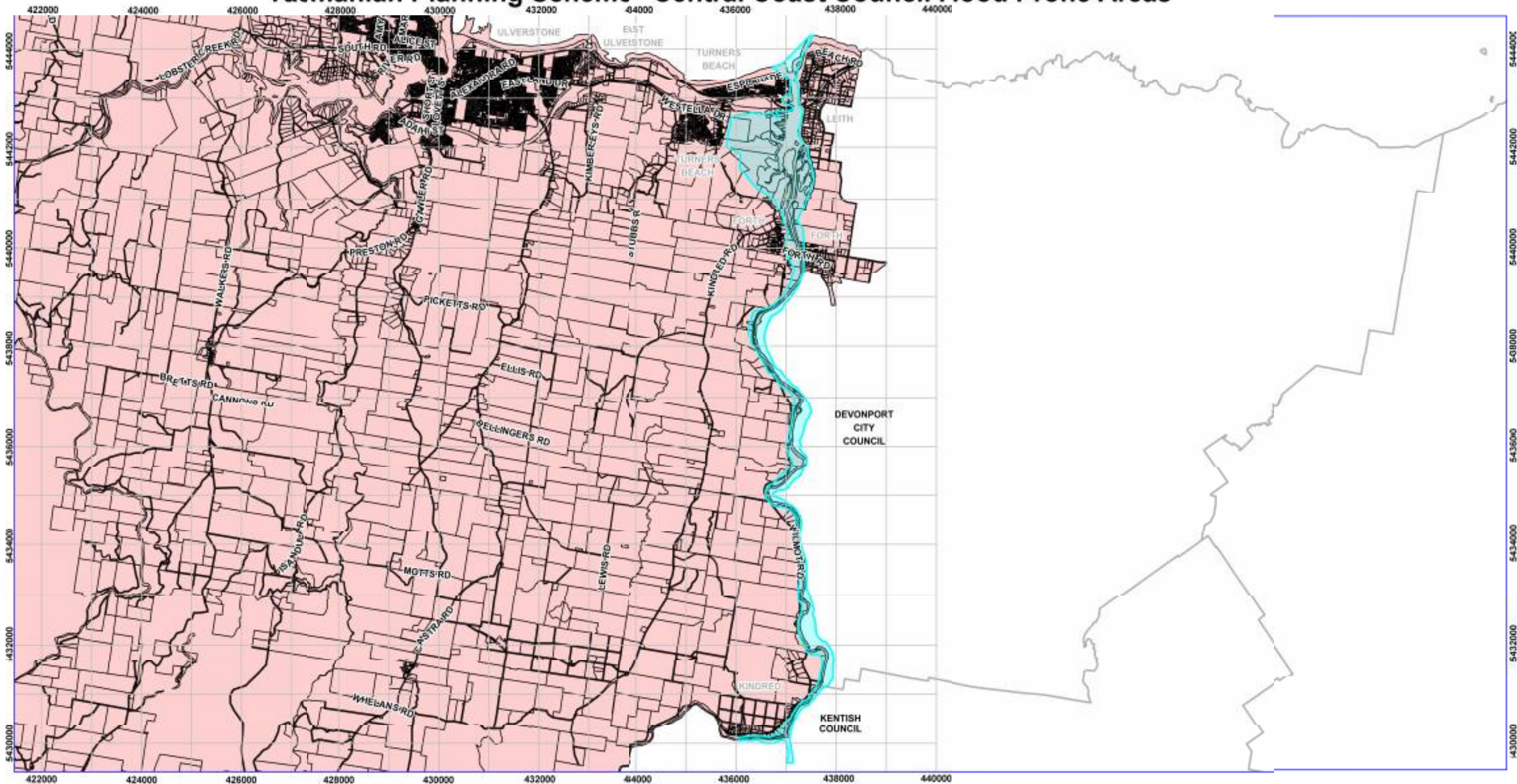
Coordinate System: GDA 94 MGA Zone 55

Flood Prone data from Central Coast Council
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Flood Prone Areas

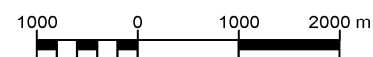


LEGEND

FORTH RIVER FLOOD LEVELS

1 IN 100 FLOOD

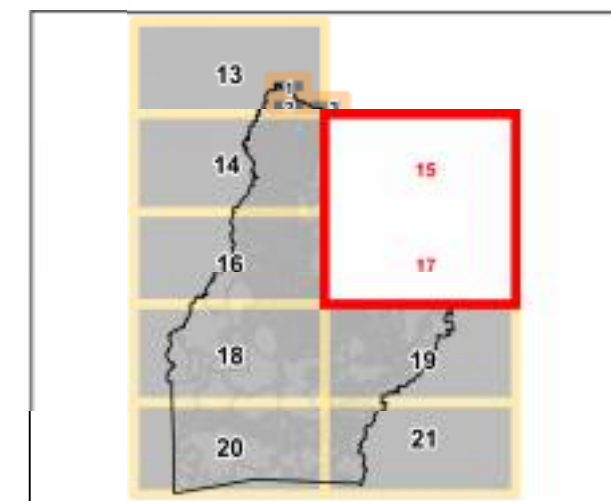
Map 2 of 3



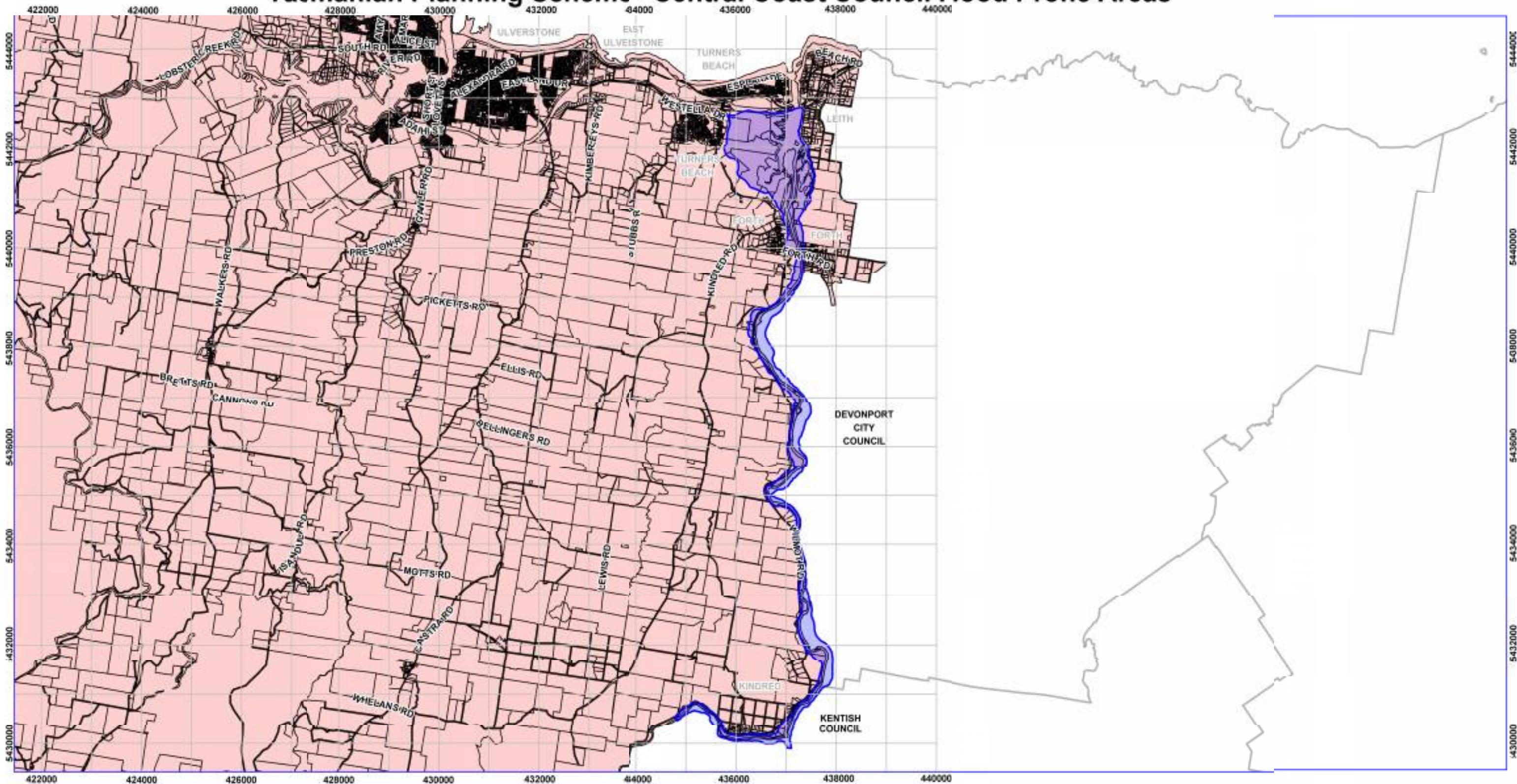
Coordinate System: GDA 94 MGA Zone 55

Flood Prone data from Central Coast Council
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Flood Prone Areas



LEGEND

FORTH RIVER FLOOD LEVELS

 1 IN 200 FLOOD

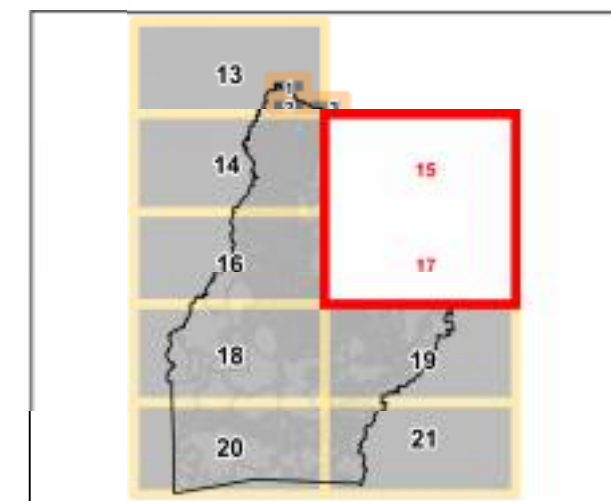
Map 3 of 3

1000 0 1000 2000 m

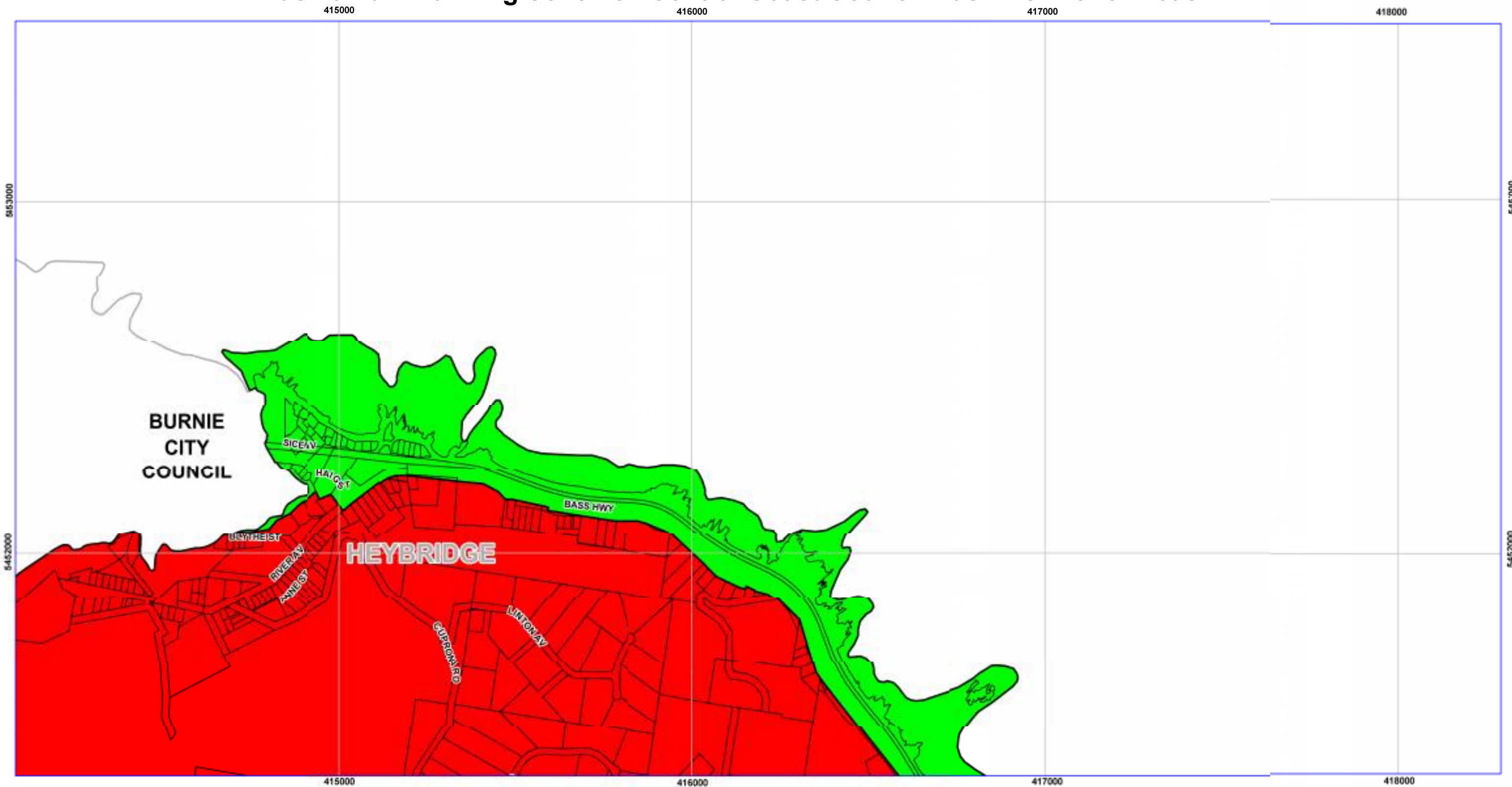
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Flood Prone data from Central Coast Council
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Bushfire Prone Areas



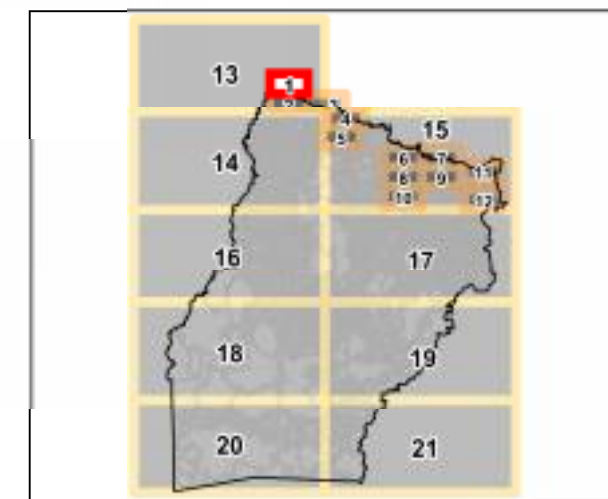
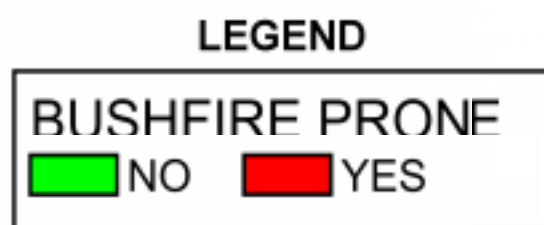
Map 1 of 21



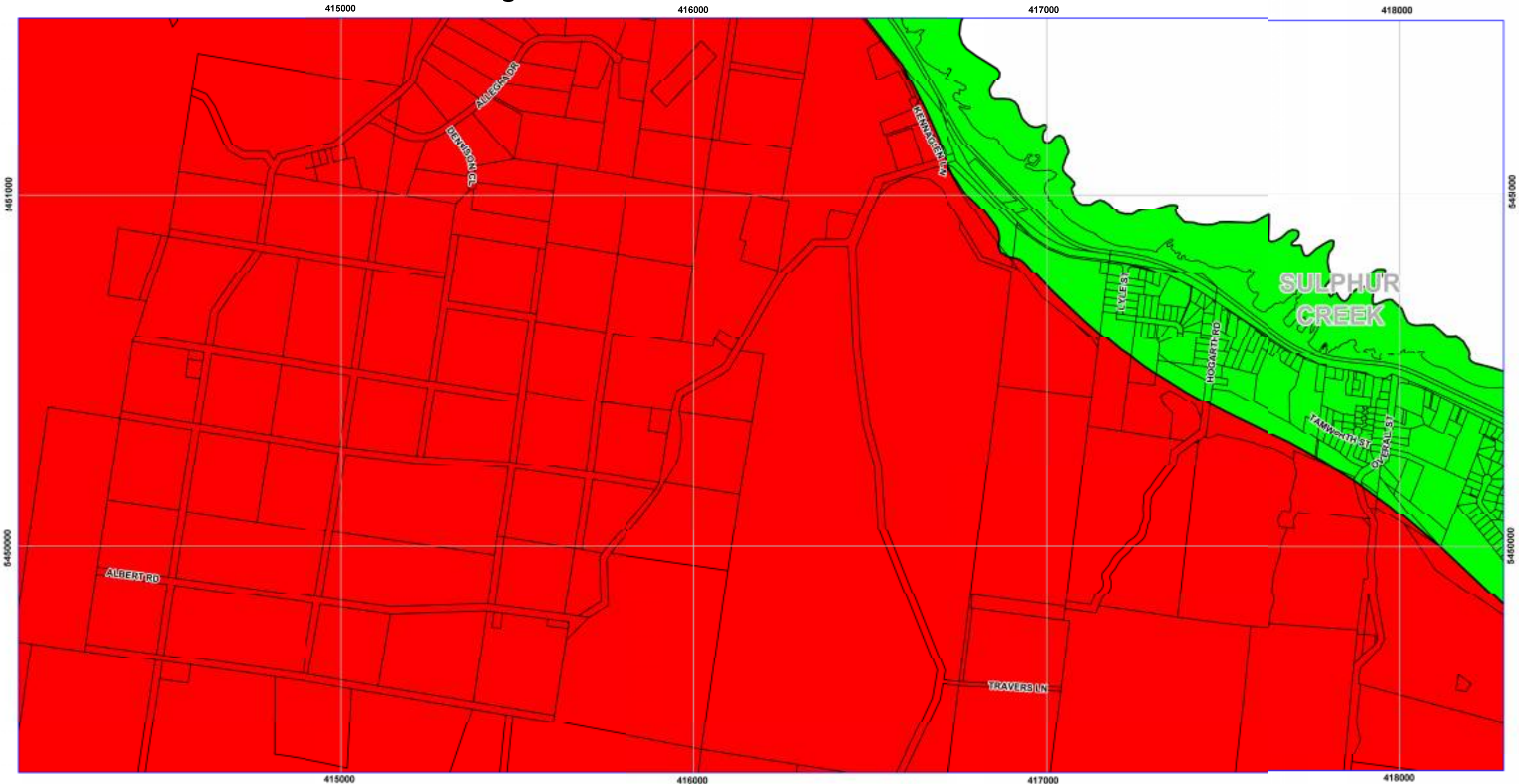
Coordinate System: GDA 94 MGA Zone 55

Bushfire Prone data from Tasmania Fire Service
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Bushfire Prone Areas



LEGEND

BUSHFIRE PRONE
 NO  YES

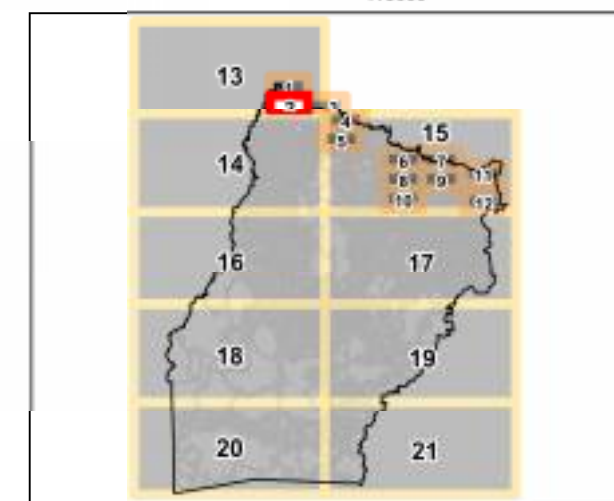
Map 2 of 21



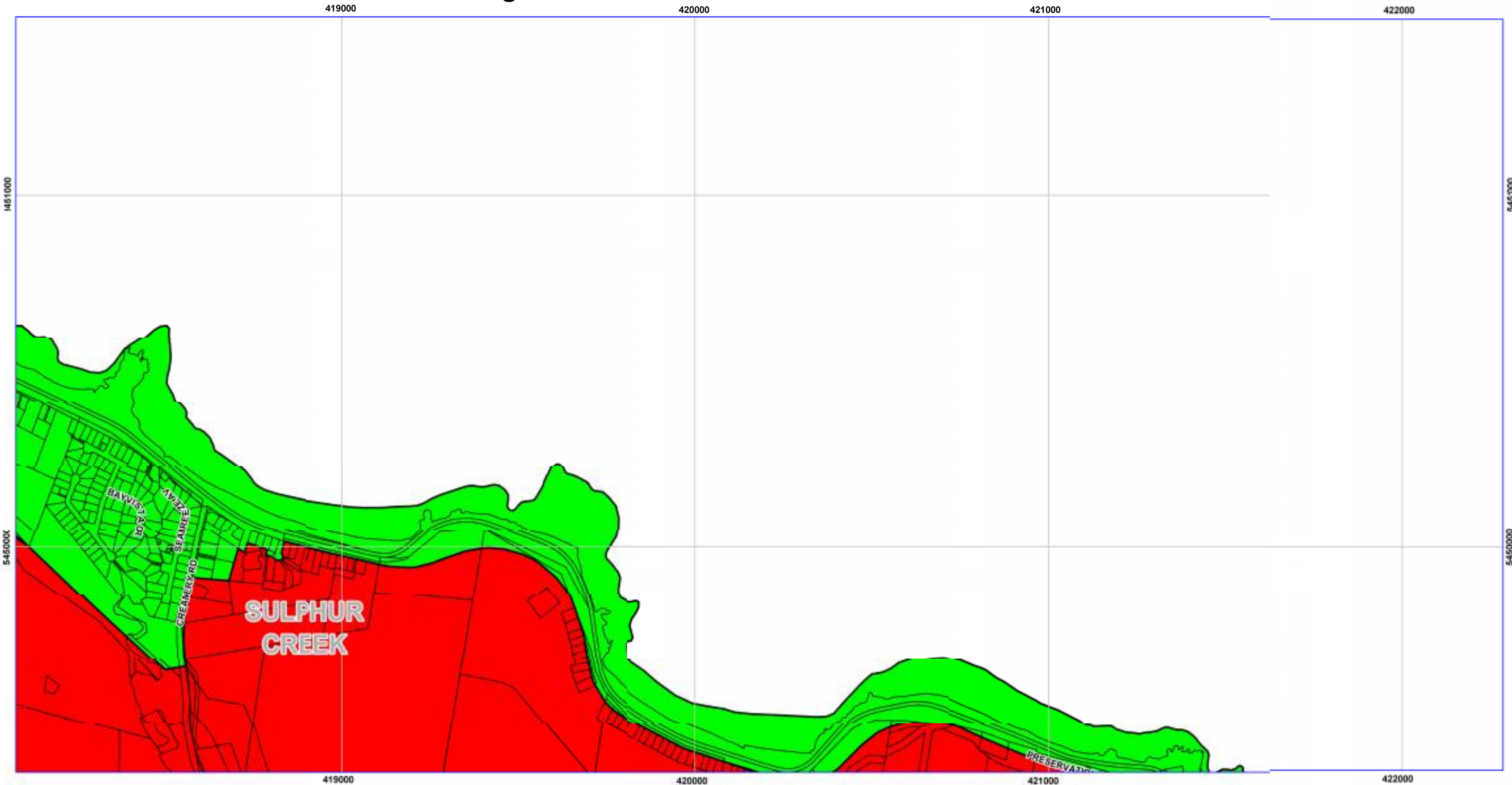
Coordinate System: GDA 94 MGA Zone 55

Bushfire Prone data from Tasmania Fire Service
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Bushfire Prone Areas



LEGEND

BUSHFIRE PRONE
[Green Box] NO [Red Box] YES

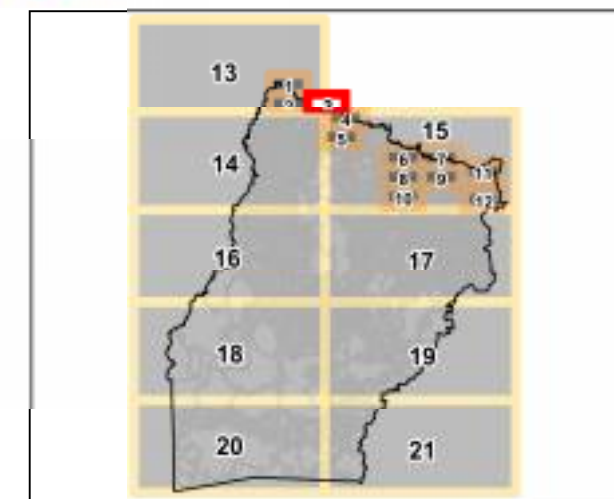
Map 3 of 21



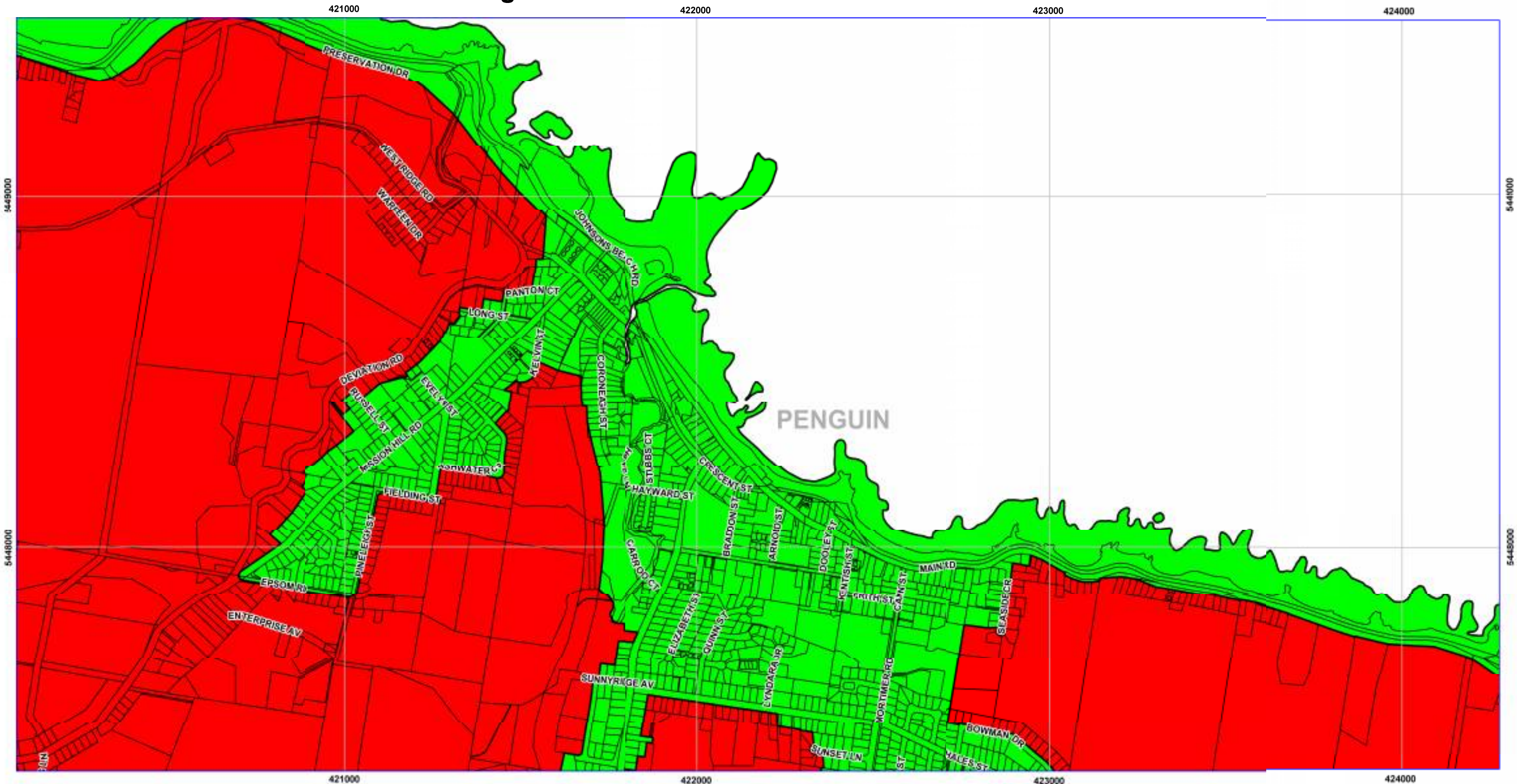
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Bushfire Prone data from Tasmania Fire Service
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Bushfire Prone Areas



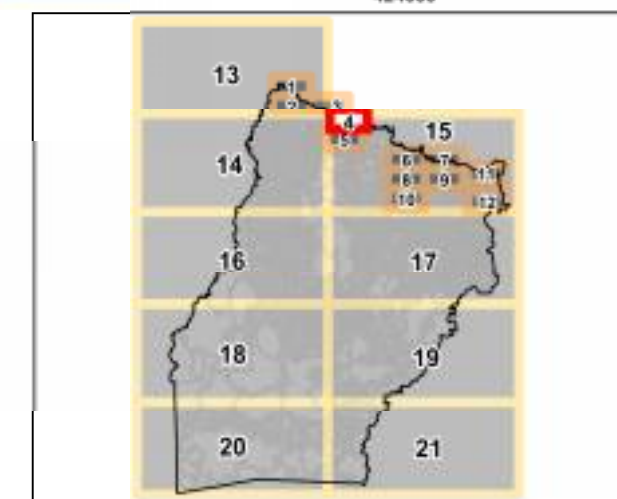
Map 4 of 21



Coordinate System: GDA 94 MGA Zone 55

Bushfire Prone data from Tasmania Fire Service
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018

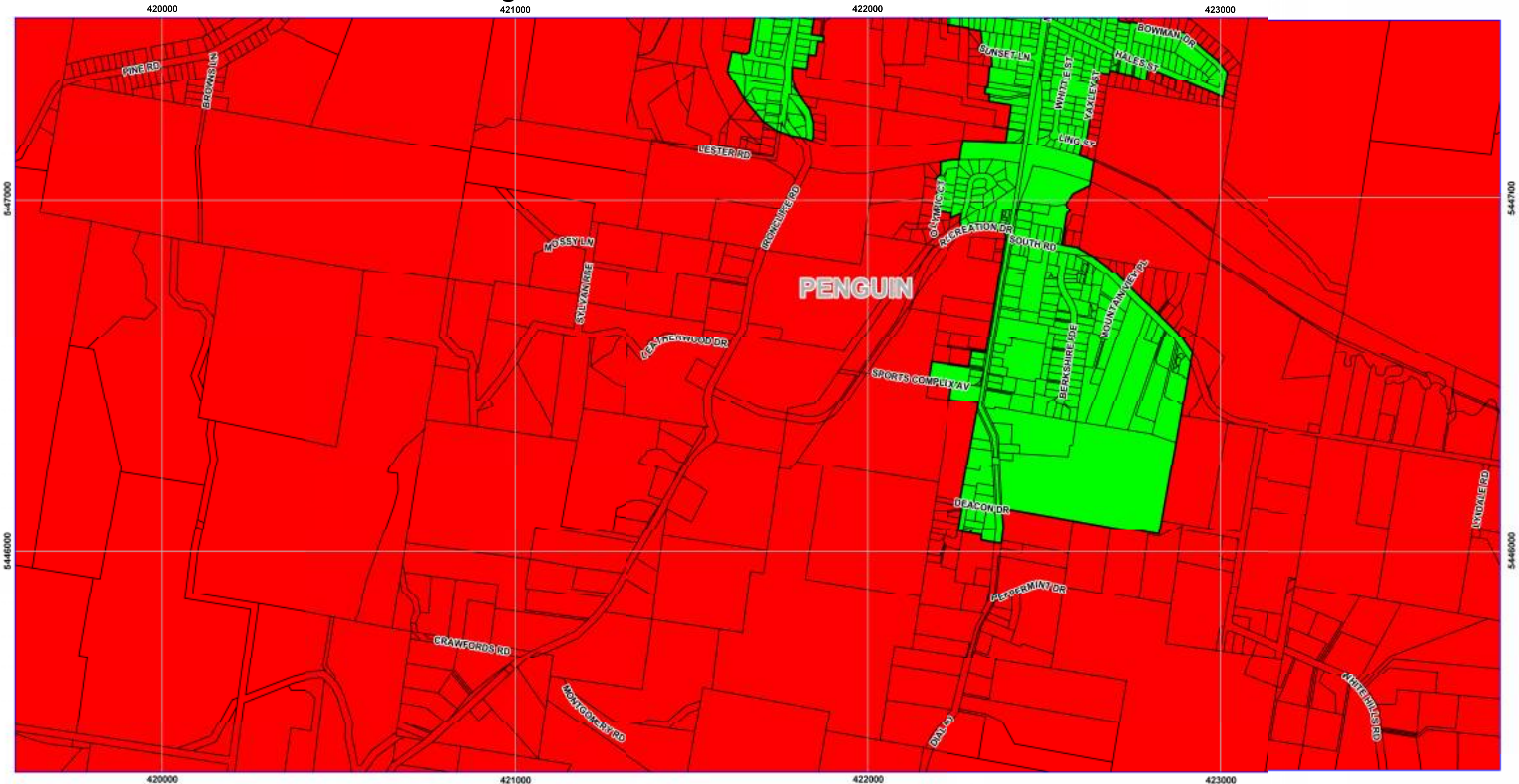


LEGEND

BUSHFIRE PRONE

☐ NO ☐ YES

Tasmanian Planning Scheme - Central Coast Council Bushfire Prone Areas



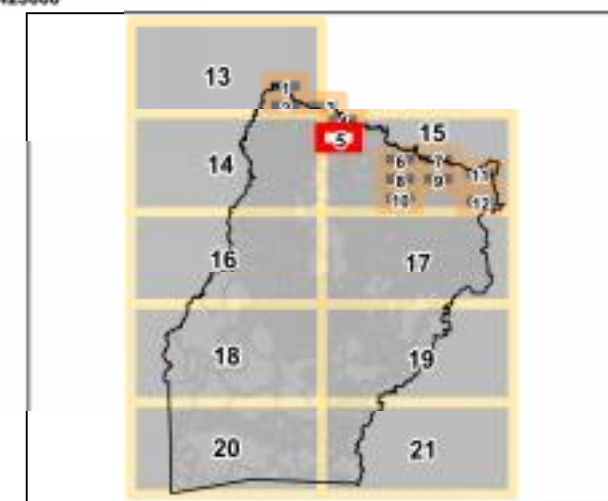
Map 5 of 21



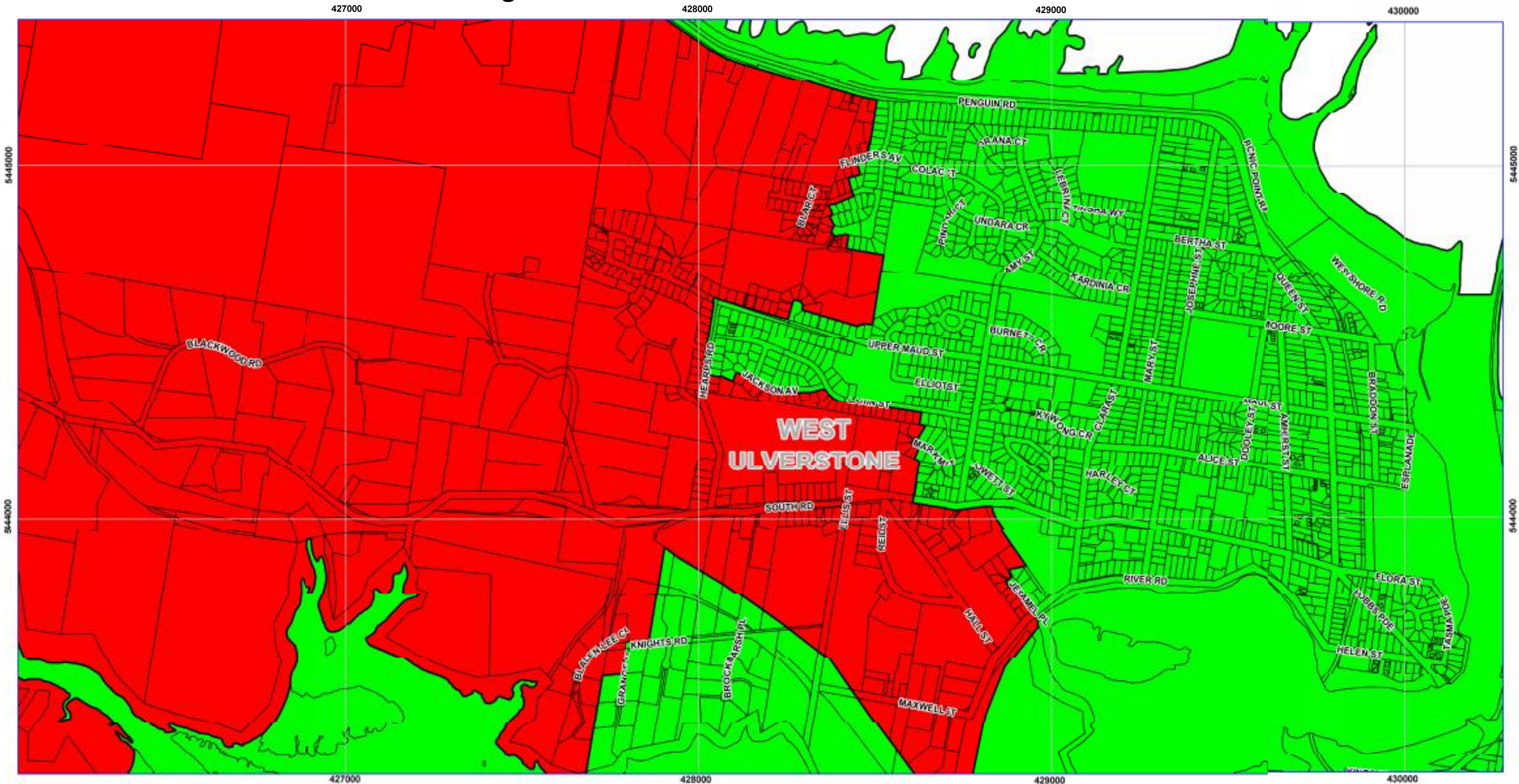
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Bushfire Prone data from Tasmania Fire Service
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Bushfire Prone Areas



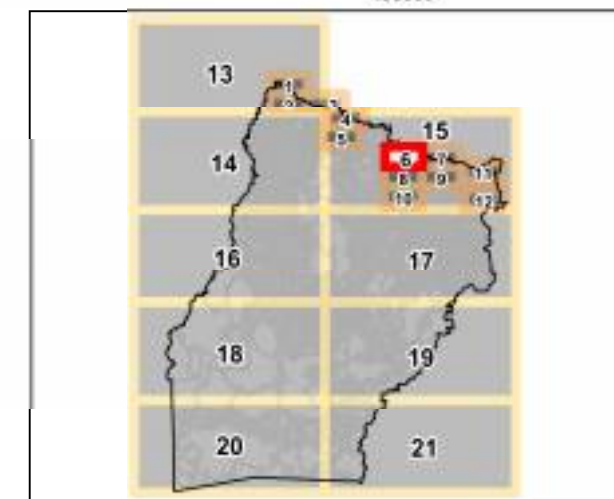
Map 6 of 21



Coordinate System: GDA 94 MGA Zone 55

Bushfire Prone data from Tasmania Fire Service
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Bushfire Prone Areas



Map 7 of 21



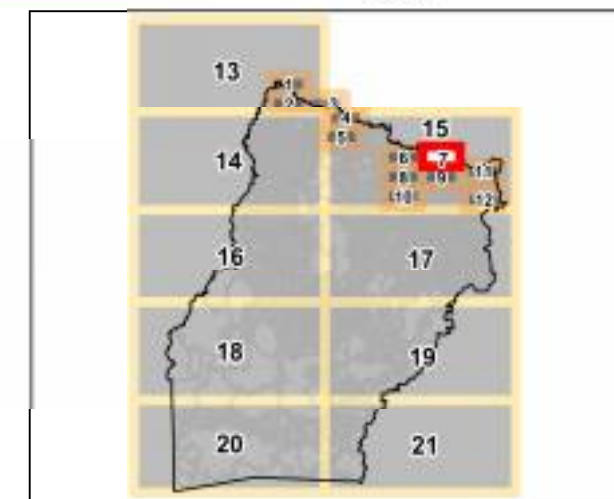
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Bushfire Prone data from Tasmania Fire Service
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

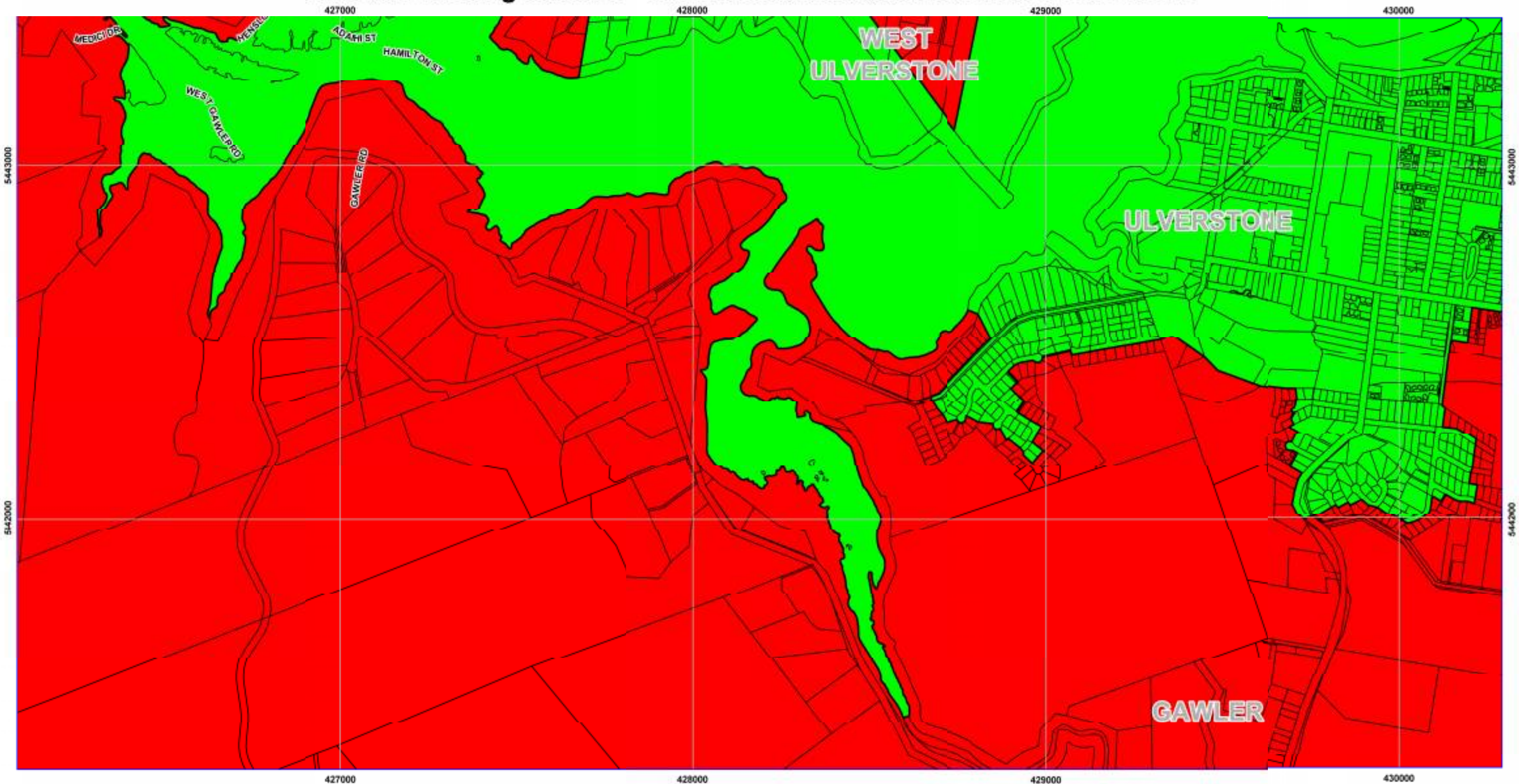
Print Date: 03/07/2018

LEGEND

BUSHFIRE PRONE
■ NO ■ YES



Tasmanian Planning Scheme - Central Coast Council Bushfire Prone Areas



LEGEND

BUSHFIRE PRONE
[Green Box] NO [Red Box] YES

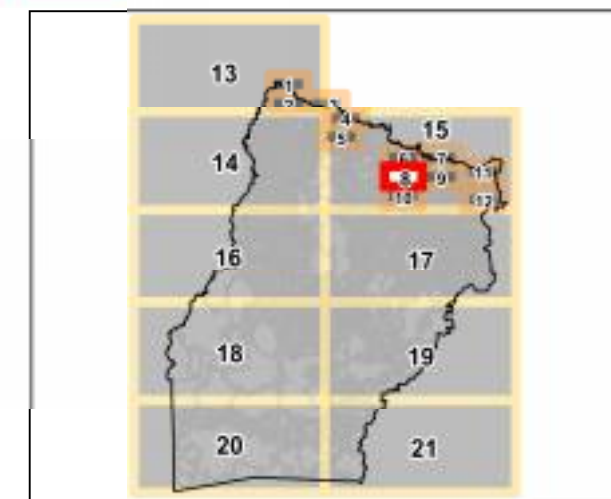
Map 8 of 21



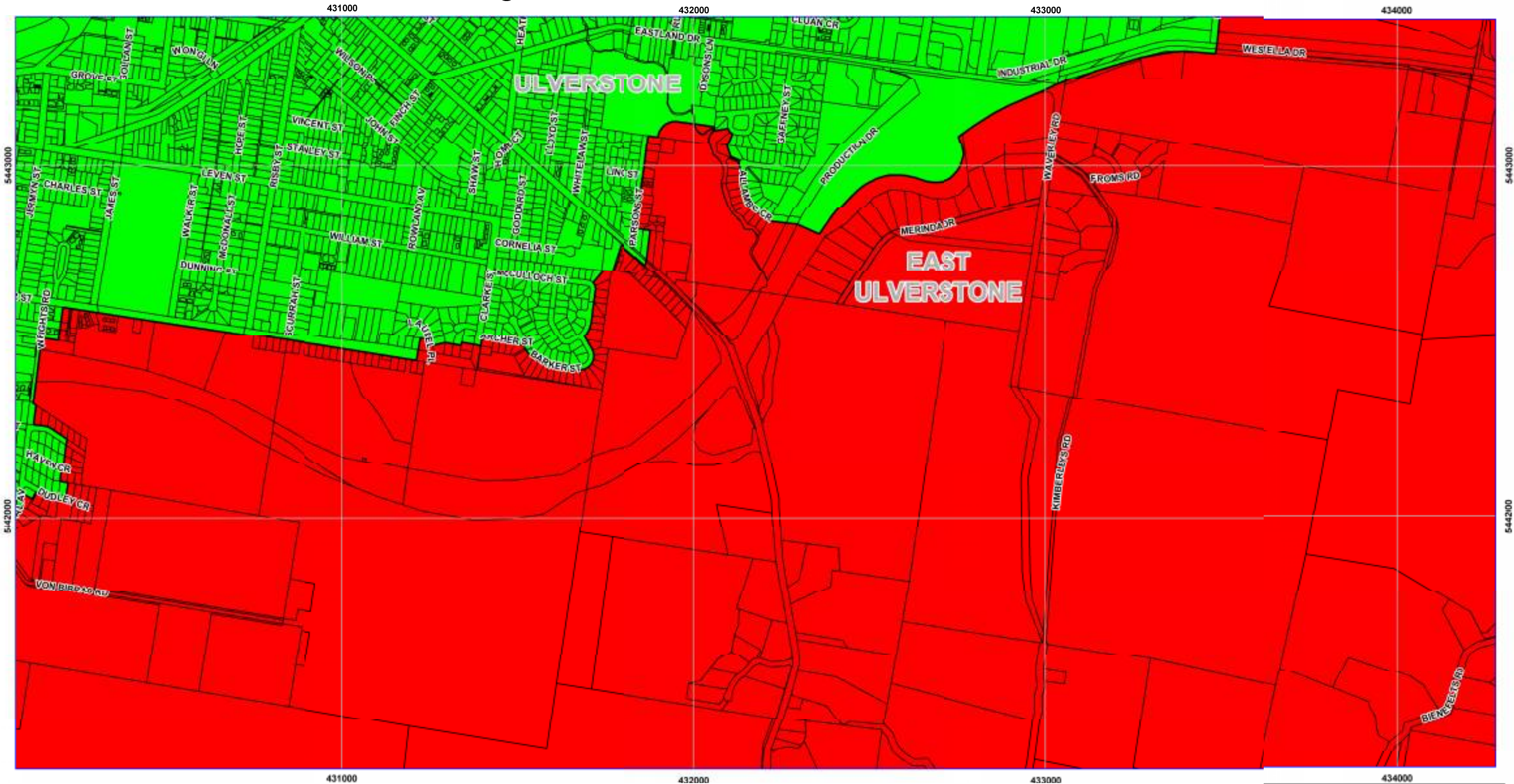
Coordinate System: GDA 94 MGA Zone 55

Bushfire Prone data from Tasmania Fire Service
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Bushfire Prone Areas



LEGEND

BUSHFIRE PRONE

■ NO ■ YES

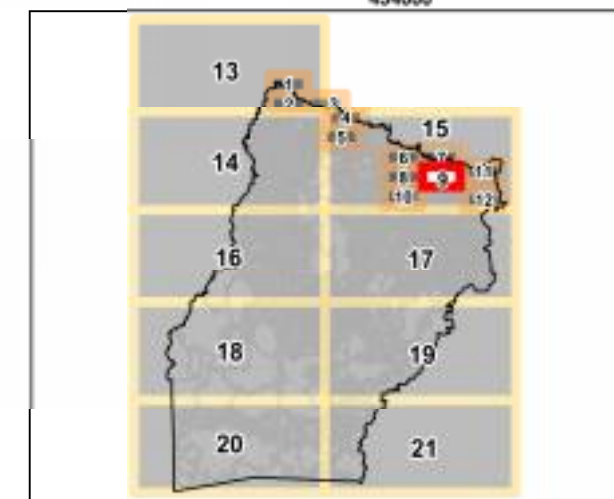
Map 9 of 21



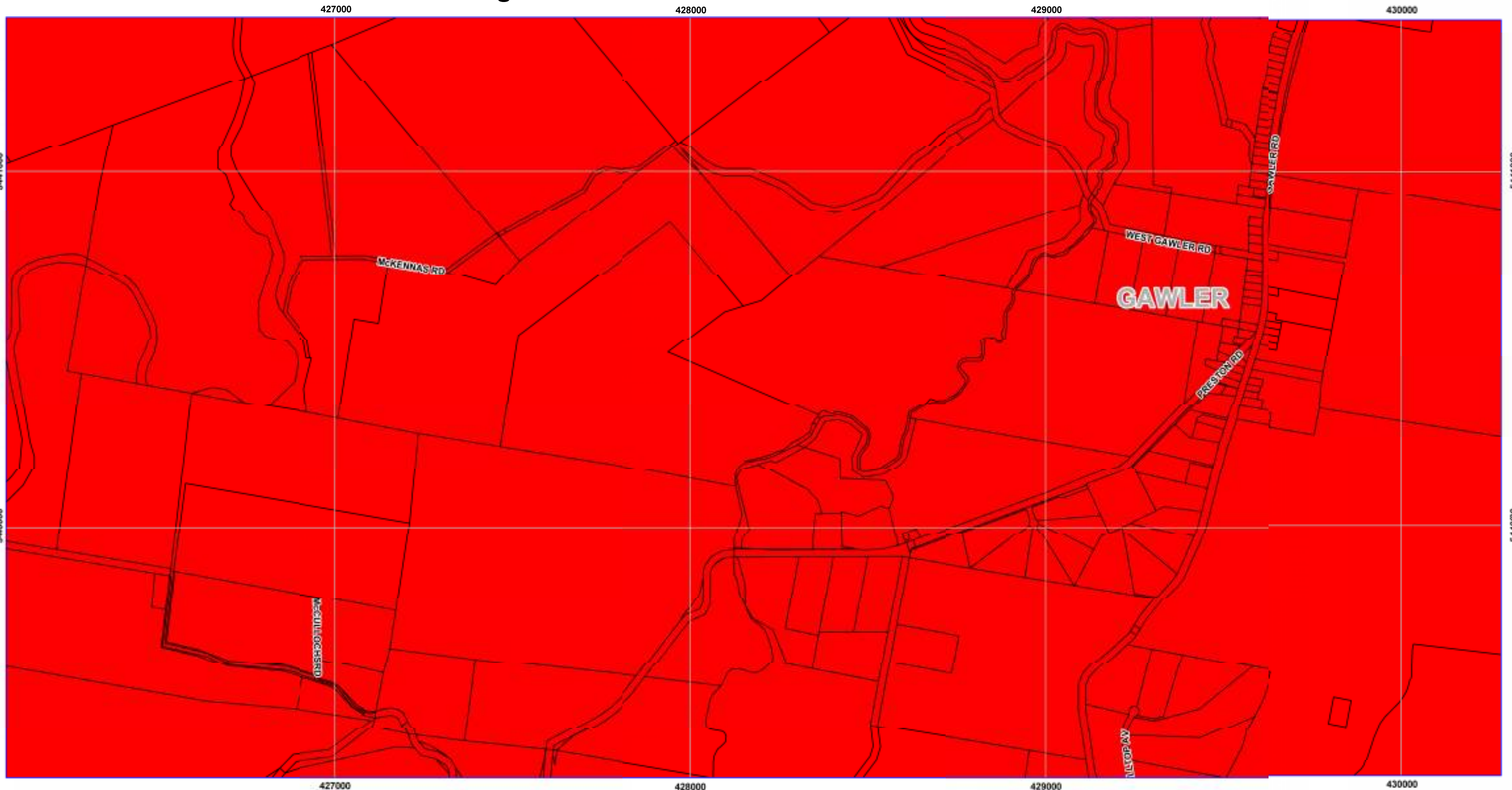
Coordinate System: GDA 94 MGA Zone 55

Bushfire Prone data from Tasmania Fire Service
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Bushfire Prone Areas



LEGEND

BUSHFIRE PRONE

 NO  YES

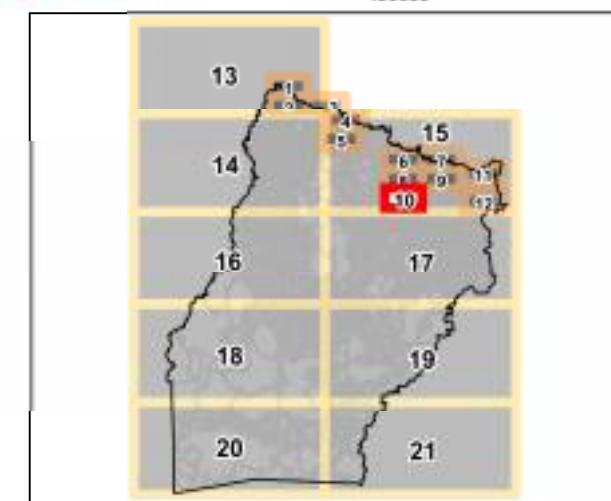
Map 10 of 21



Coordinate System: GDA 94 MGA Zone 55

Bushfire Prone data from Tasmania Fire Service
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Bushfire Prone Areas



LEGEND

BUSHFIRE PRONE



NO



YES

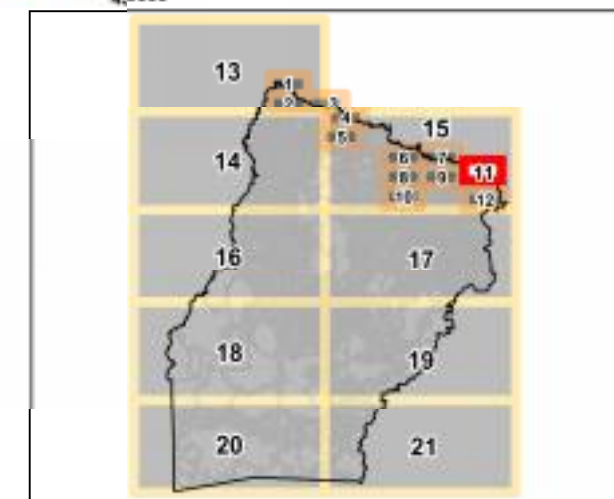
Map 11 of 21



Coordinate System: GDA 94 MGA Zone 55

Bushfire Prone data from Tasmania Fire Service
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Bushfire Prone Areas



LEGEND

BUSHFIRE PRONE
 NO  YES

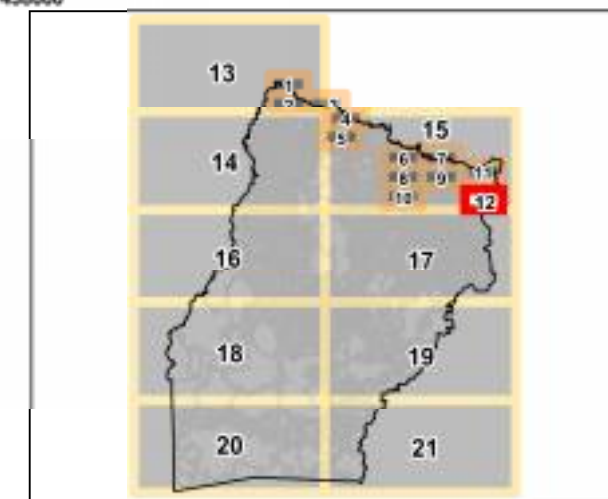
Map 12 of 21



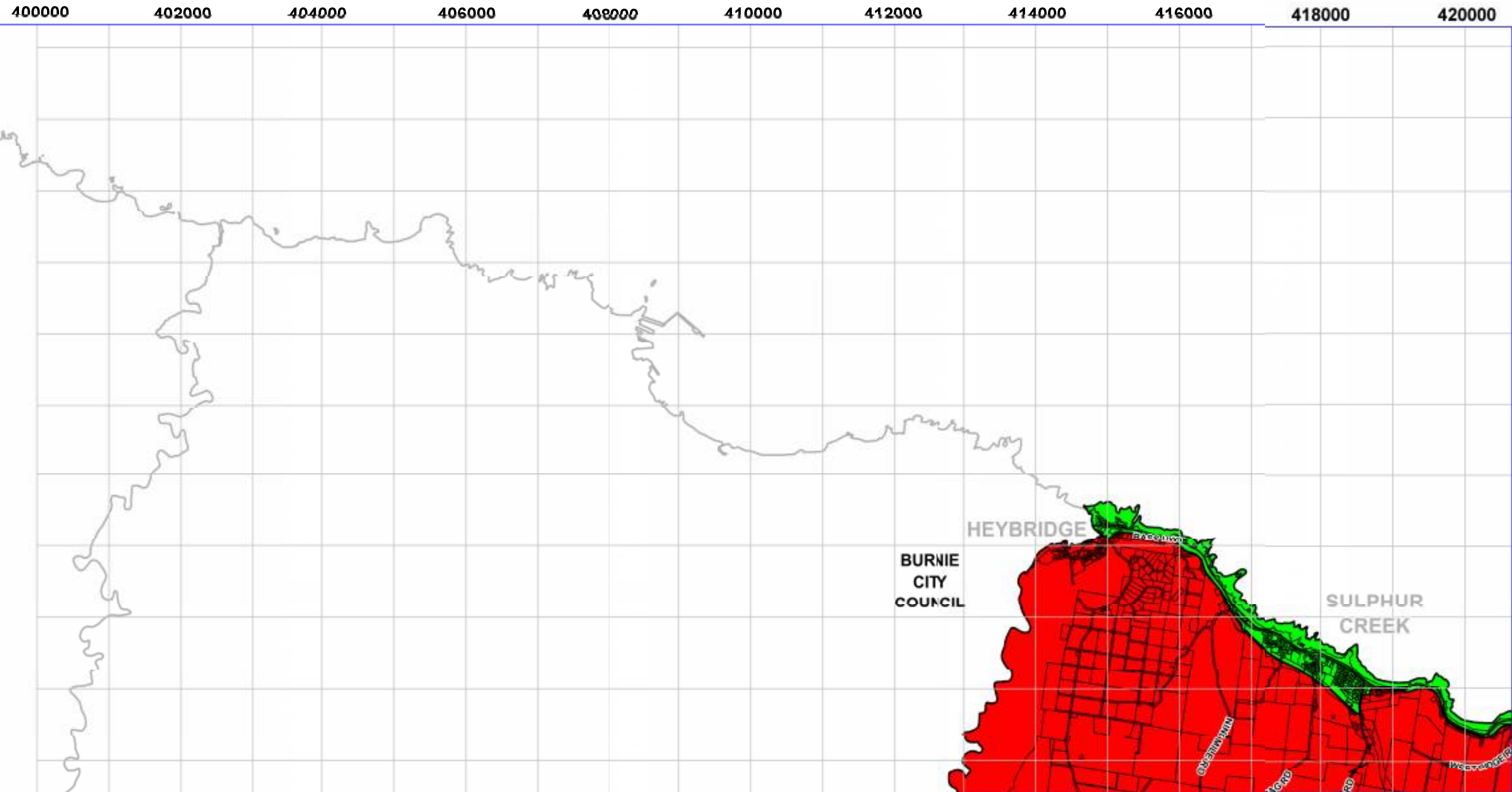
Coordinate System: GDA 94 MGA Zone 55

Bushfire Prone data from Tasmania Fire Service
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



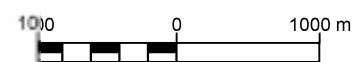
Tasmanian Planning Scheme - Central Coast Council Bushfire Prone Areas



LEGEND

BUSHFIRE PRONE
 NO  YES

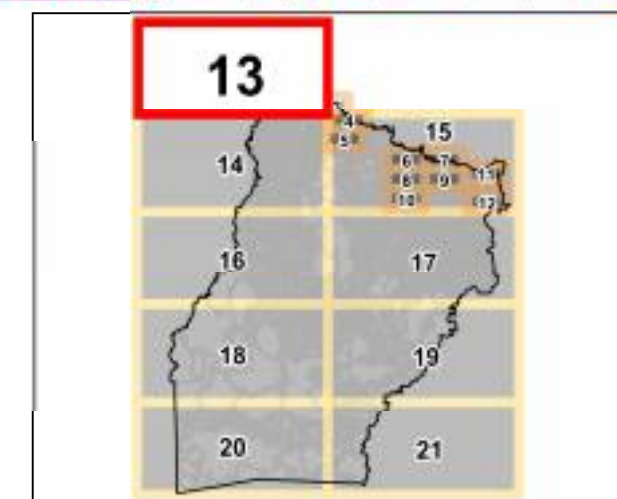
Map 13 of 21



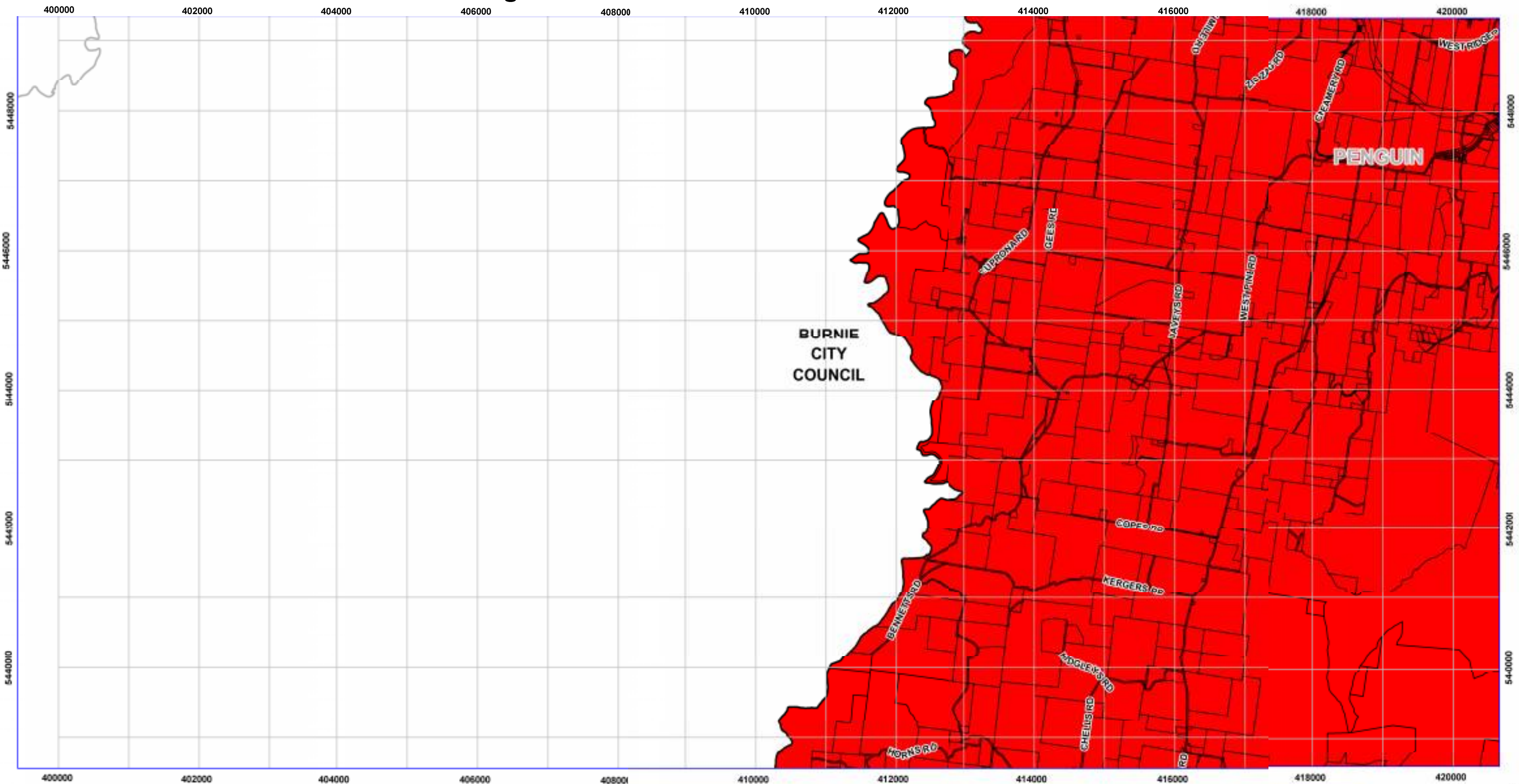
Coordinate System: GDA 94 MGA Zone 55

Bushfire Prone data from Tasmania Fire Service
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

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Tasmanian Planning Scheme - Central Coast Council Bushfire Prone Areas

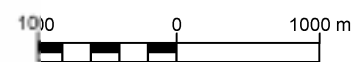


LEGEND

BUSHFIRE PRONE

NO YES

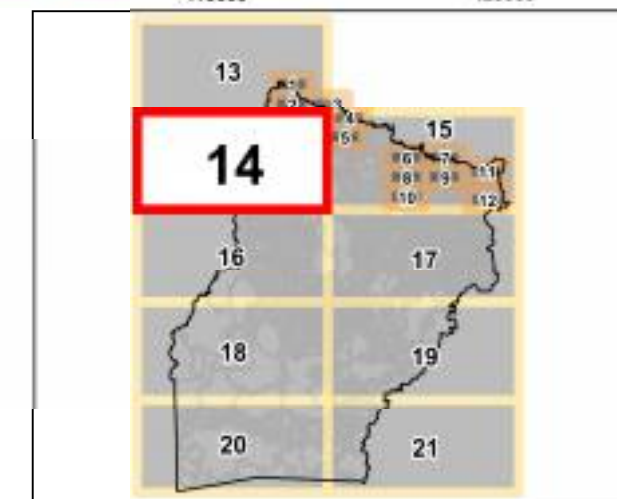
Map 14 of 21



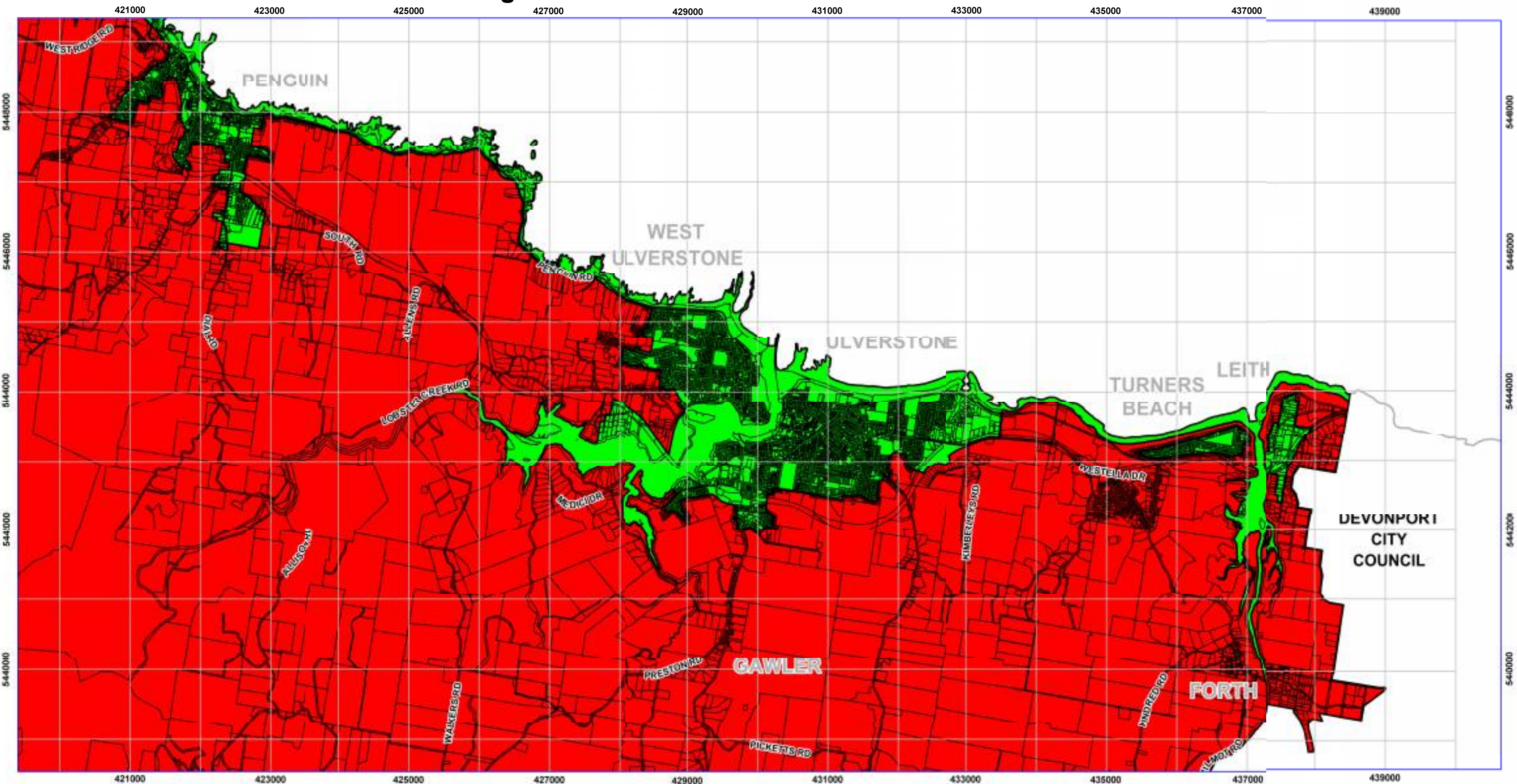
Coordinate System: GDA 94 MGA Zone 55

Bushfire Prone data from Tasmania Fire Service
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Bushfire Prone Areas

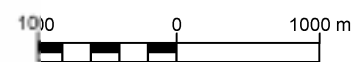


LEGEND

BUSHFIRE PRONE

■ NO ■ YES

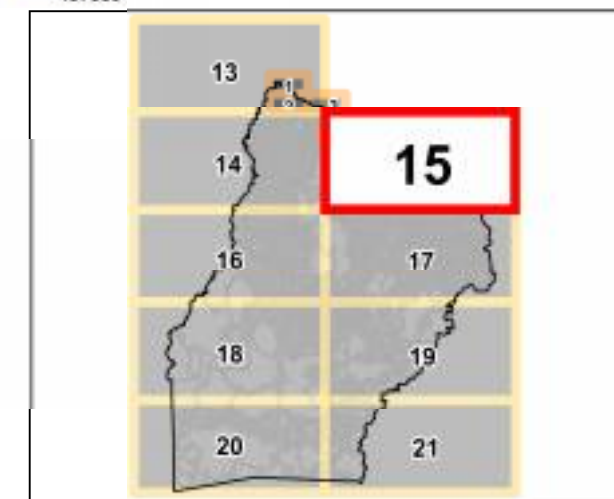
Map 15 of 21



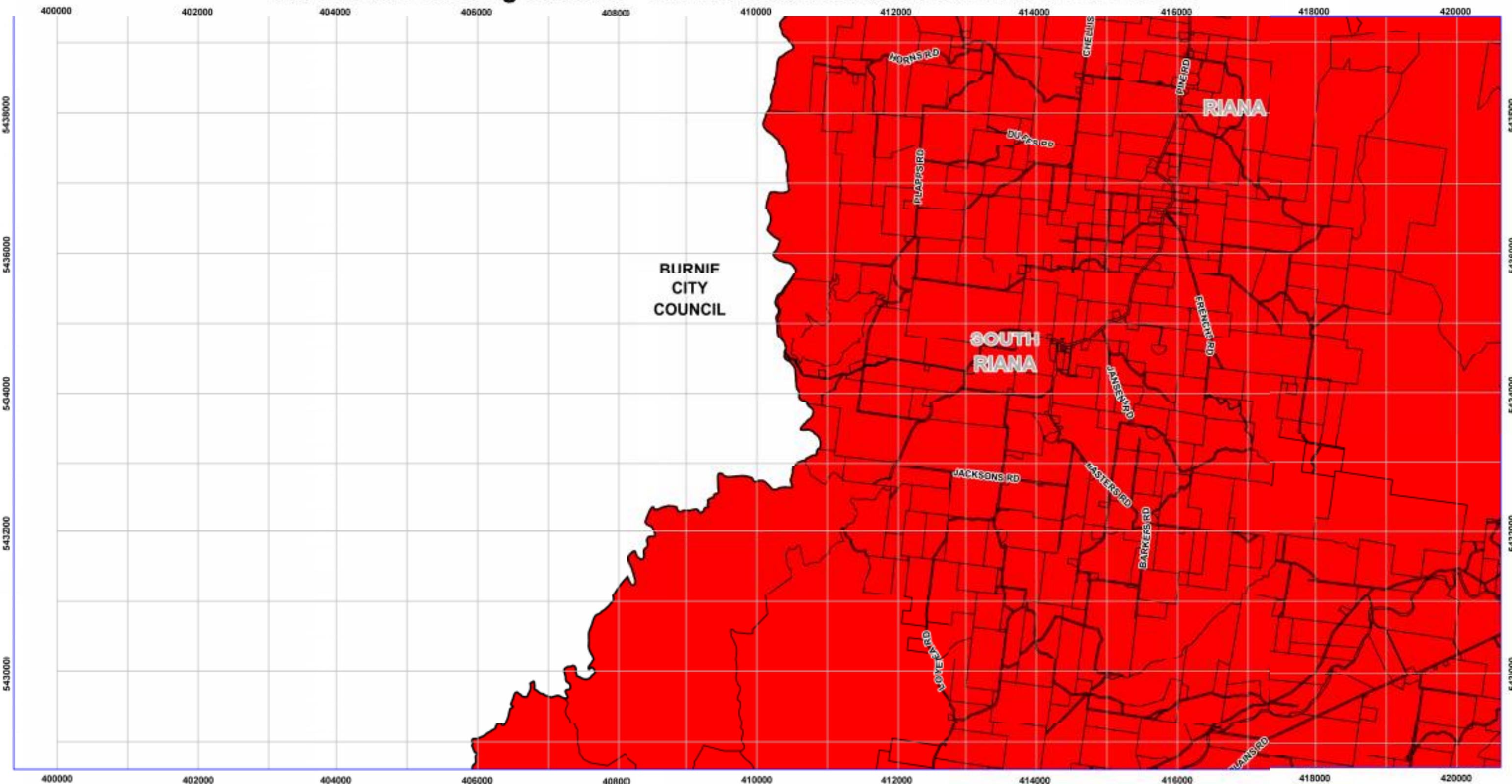
Coordinate System: GDA 94 MGA Zone 55

Bushfire Prone data from Tasmania Fire Service
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



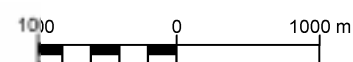
Tasmanian Planning Scheme - Central Coast Council Bushfire Prone Areas



LEGEND

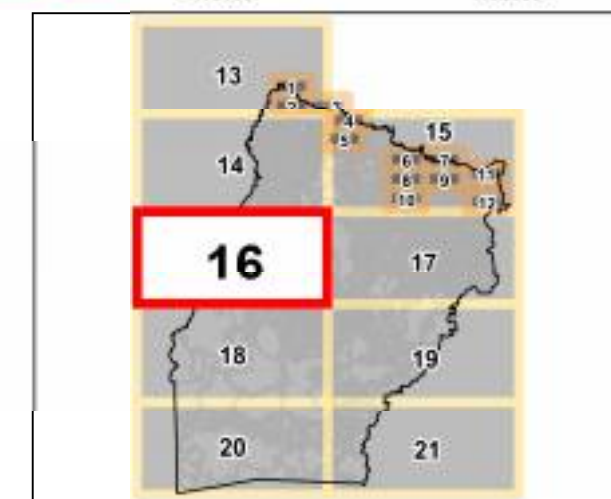
BUSHFIRE PRONE
 NO
 YES

Map 16 of 21



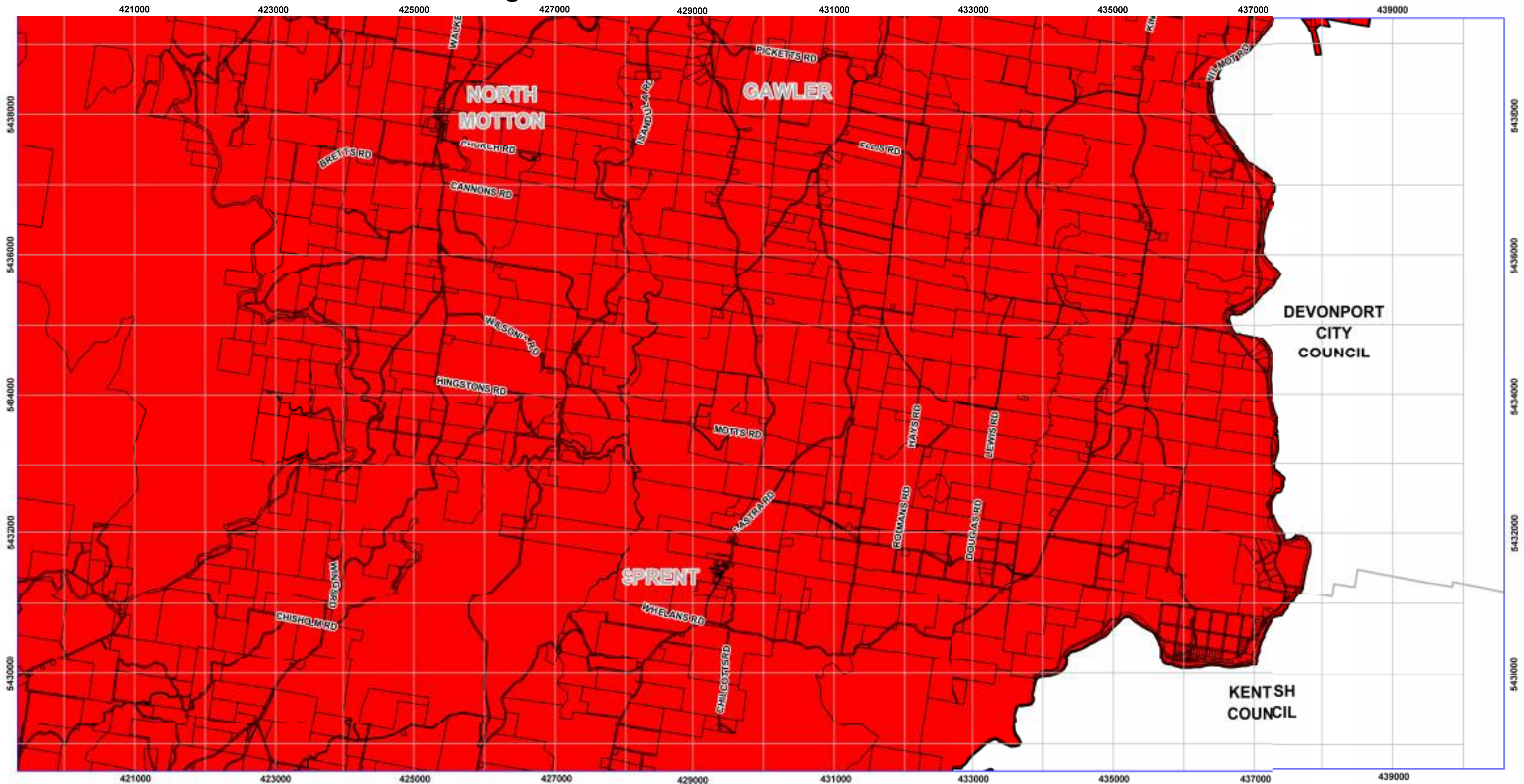
Coordinate System: GDA 94 MGA Zone 55

Bushfire Prone data from Tasmania Fire Service
 Base topographic data from The LIST © State of Tasmania
 Cadastre from The LIST © State of Tasmania as of 01/07/2018

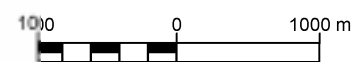


Print Date: 03/07/2018

Tasmanian Planning Scheme - Central Coast Council Bushfire Prone Areas



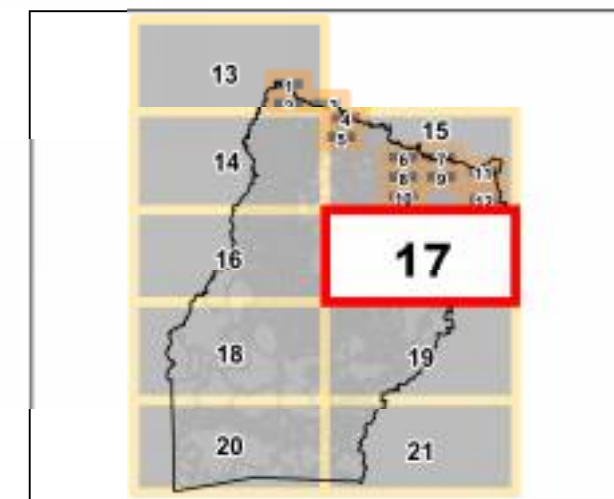
Map 17 of 21



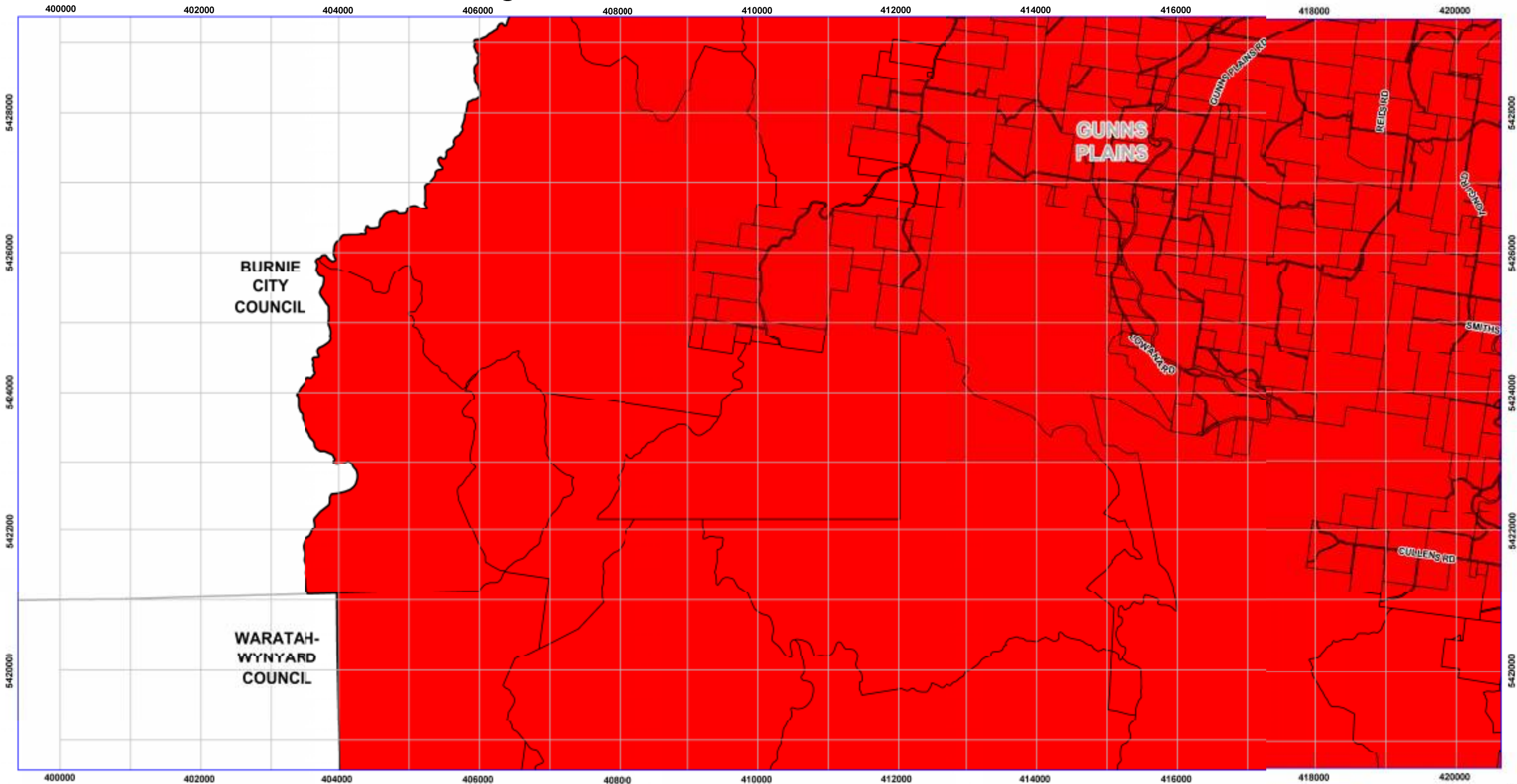
Coordinate System: GDA 94 MGA Zone 55

Bushfire Prone data from Tasmania Fire Service
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Bushfire Prone Areas

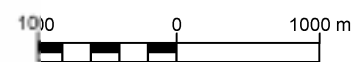


LEGEND

BUSHFIRE PRONE

NO YES

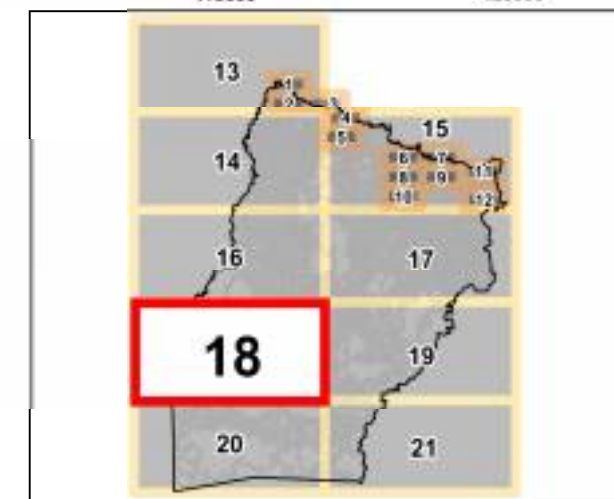
Map 18 of 21



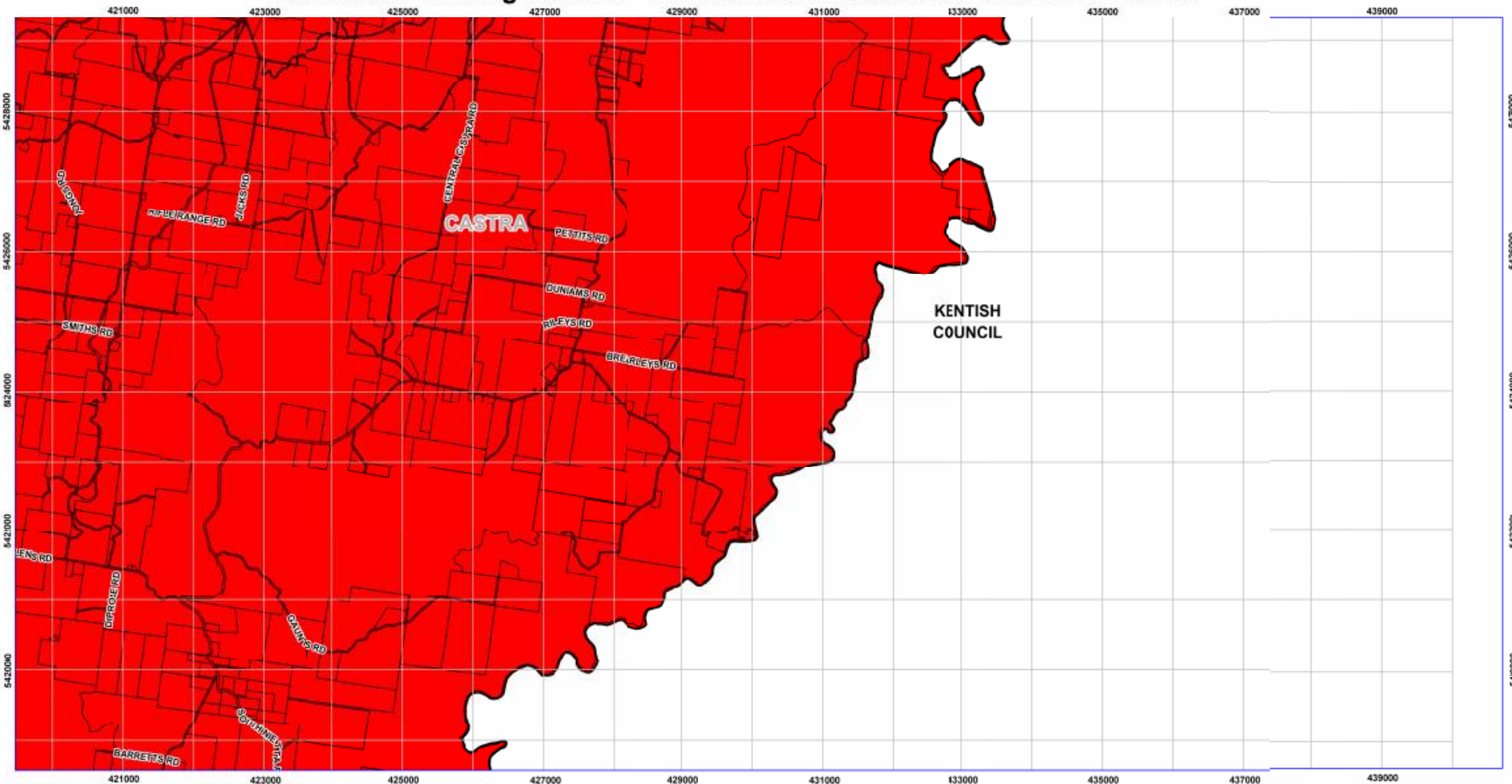
Coordinate System: GDA 94 MGA Zone 55

Bushfire Prone data from Tasmania Fire Service
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



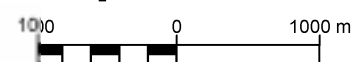
Tasmanian Planning Scheme - Central Coast Council Bushfire Prone Areas



LEGEND

BUSHFIRE PRONE
[Green Box] NO [Red Box] YES

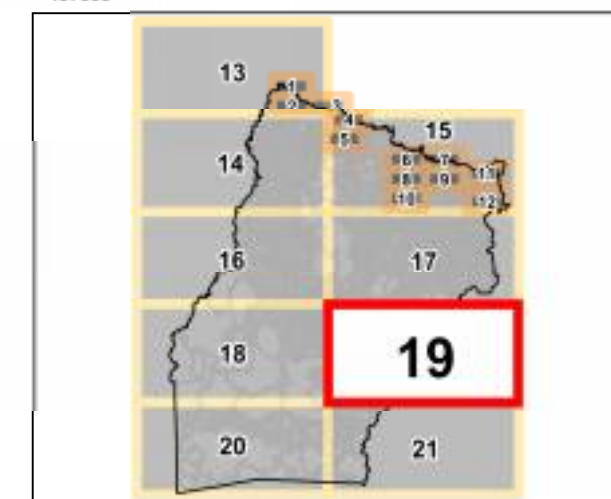
Map 19 of 21



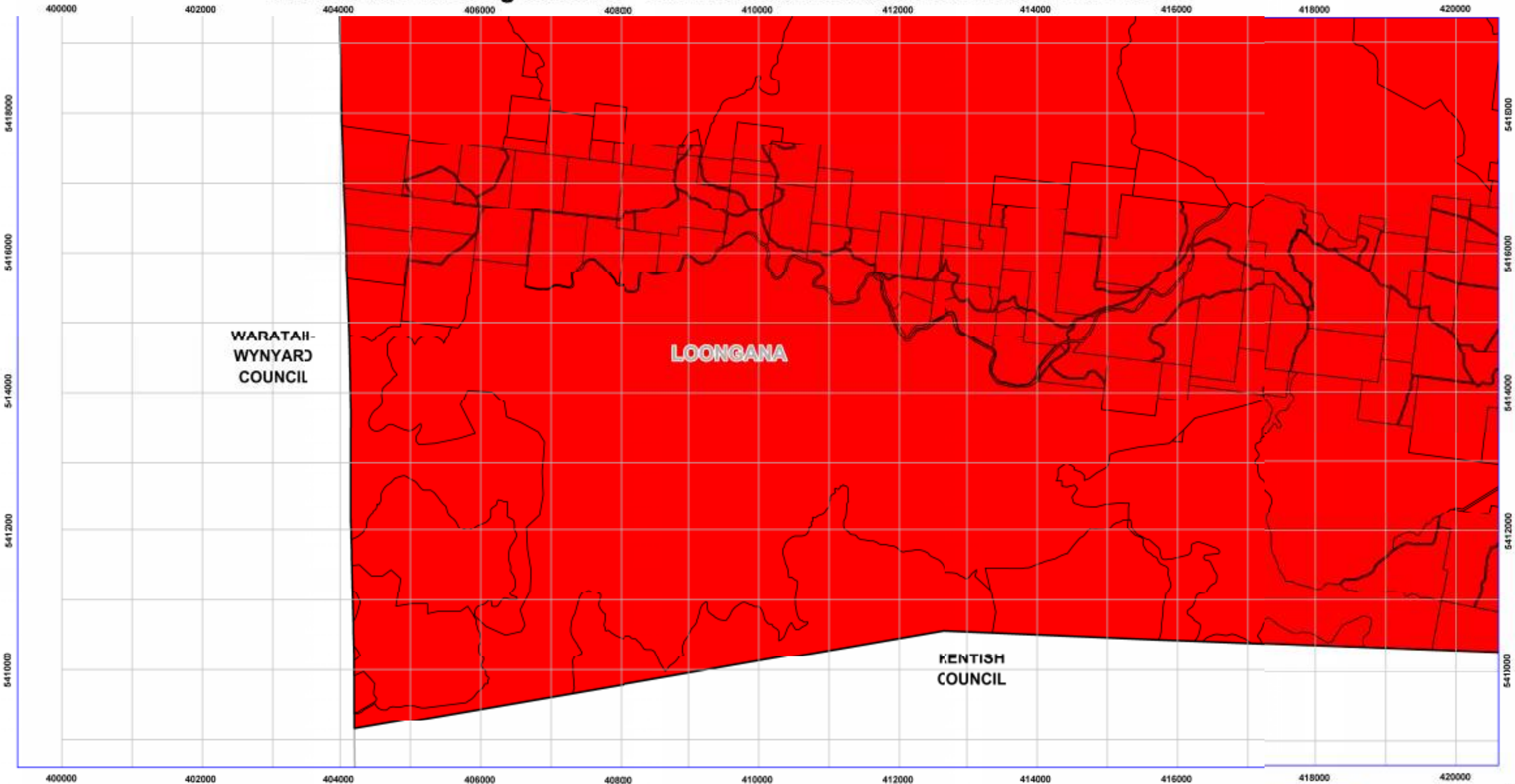
Coordinate System: GDA 94 MGA Zone 55

Bushfire Prone data from Tasmania Fire Service
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



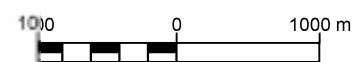
Tasmanian Planning Scheme - Central Coast Council Bushfire Prone Areas



LEGEND

BUSHFIRE PRONE
 NO  YES

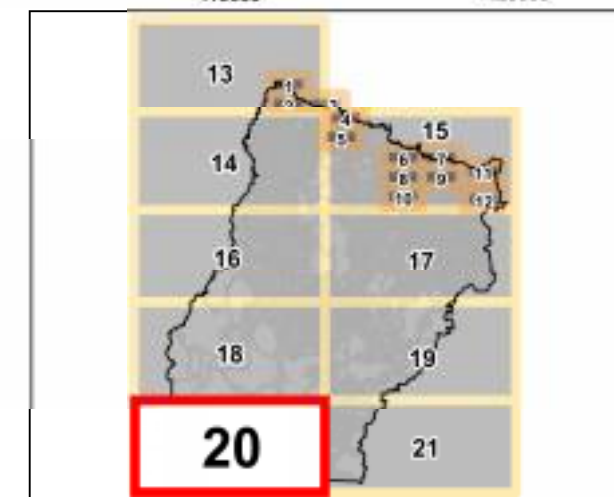
Map 20 of 21



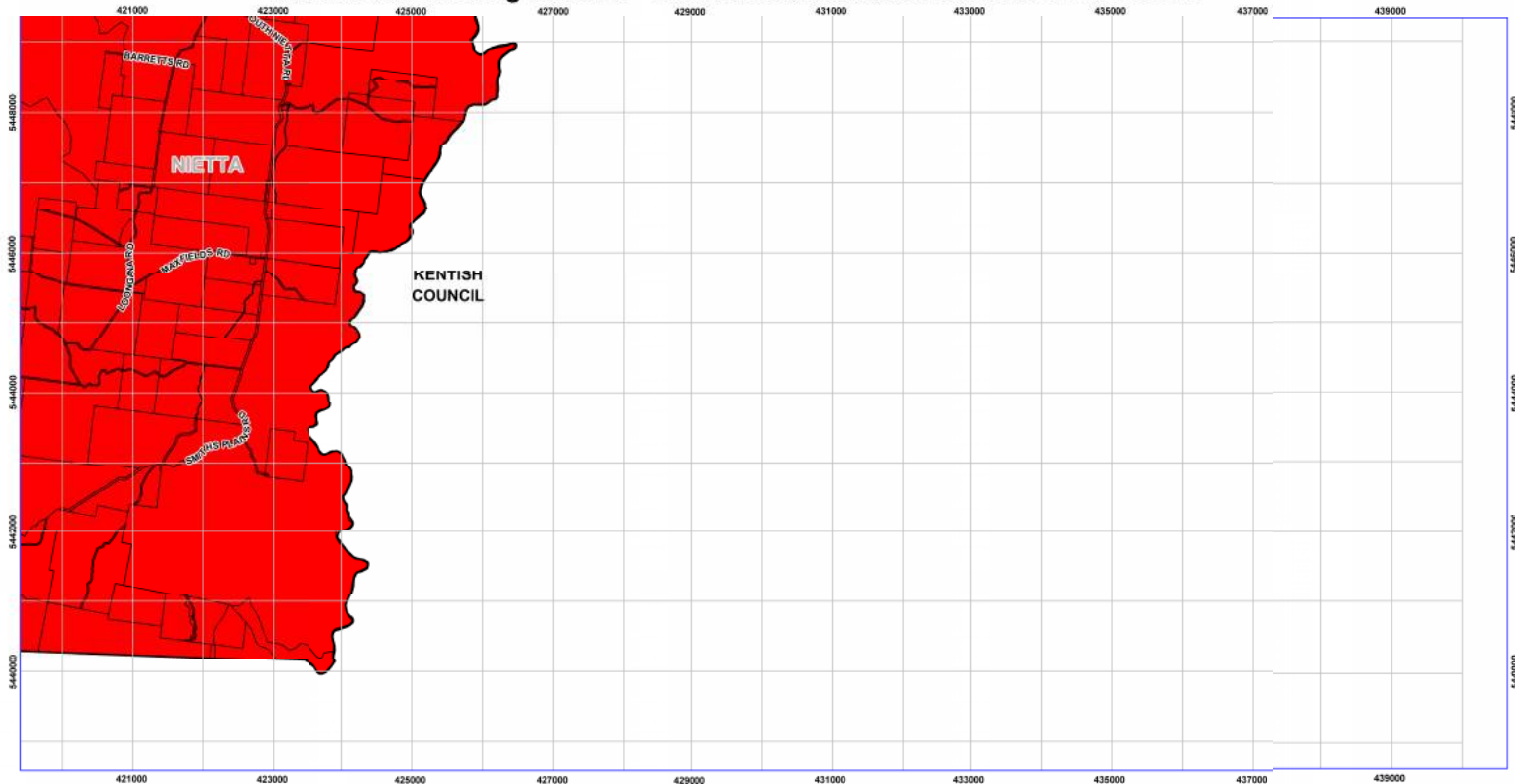
Coordinate System: GDA 94 MGA Zone 55

Bushfire Prone data from Tasmania Fire Service
Base topographic data from The LIST © State of Tasmania
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Print Date: 03/07/2018



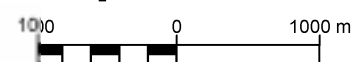
Tasmanian Planning Scheme - Central Coast Council Bushfire Prone Areas



LEGEND

BUSHFIRE PRONE
[Green Box] NO [Red Box] YES

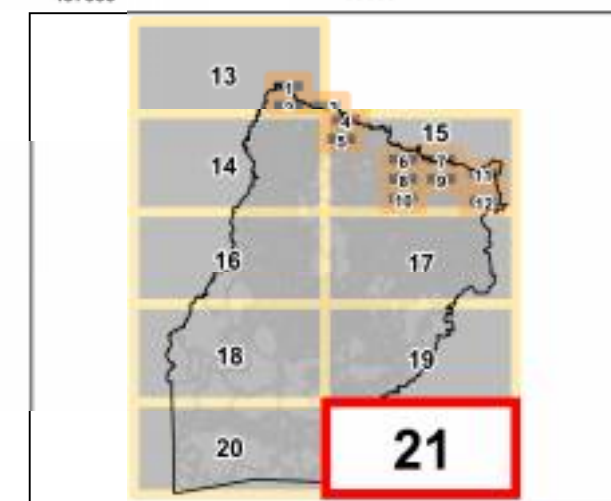
Map 21 of 21



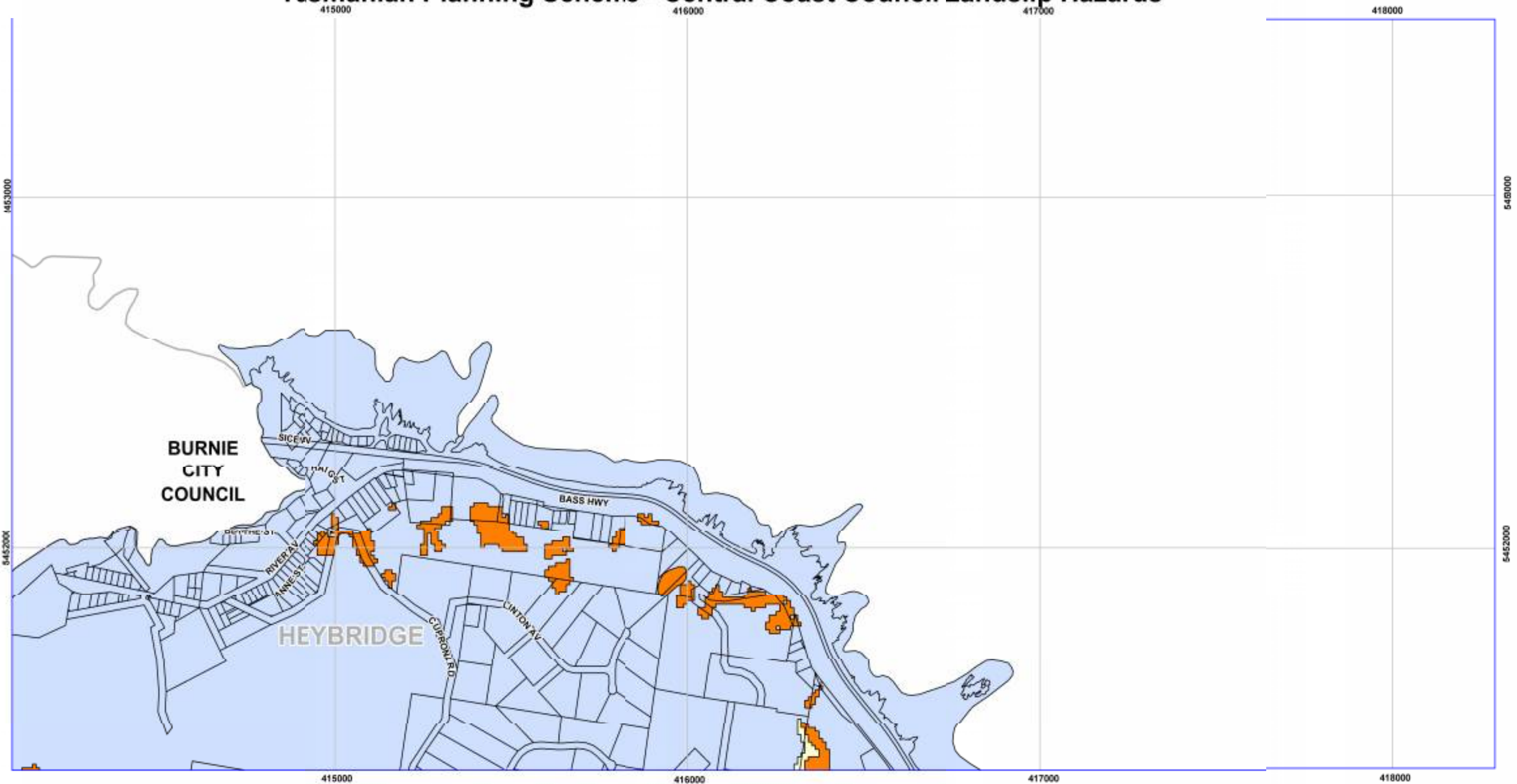
Coordinate System: GDA 94 MGA Zone 55

Bushfire Prone data from Tasmania Fire Service
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Landslip Hazards



LEGEND

Landslip Hazard

LOW MEDIUM MEDIUM-ACTIVE

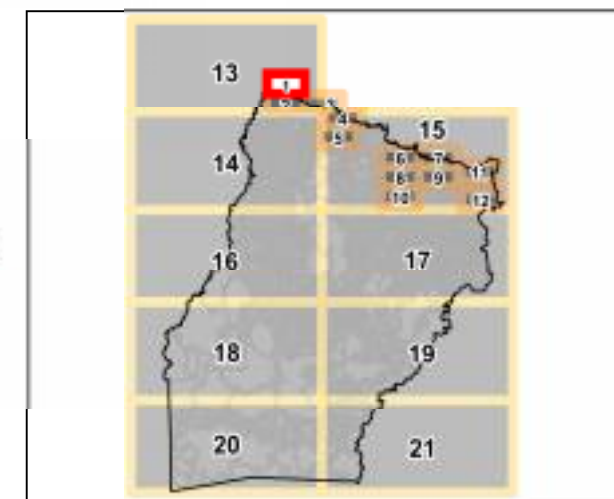
Map 1 of 21



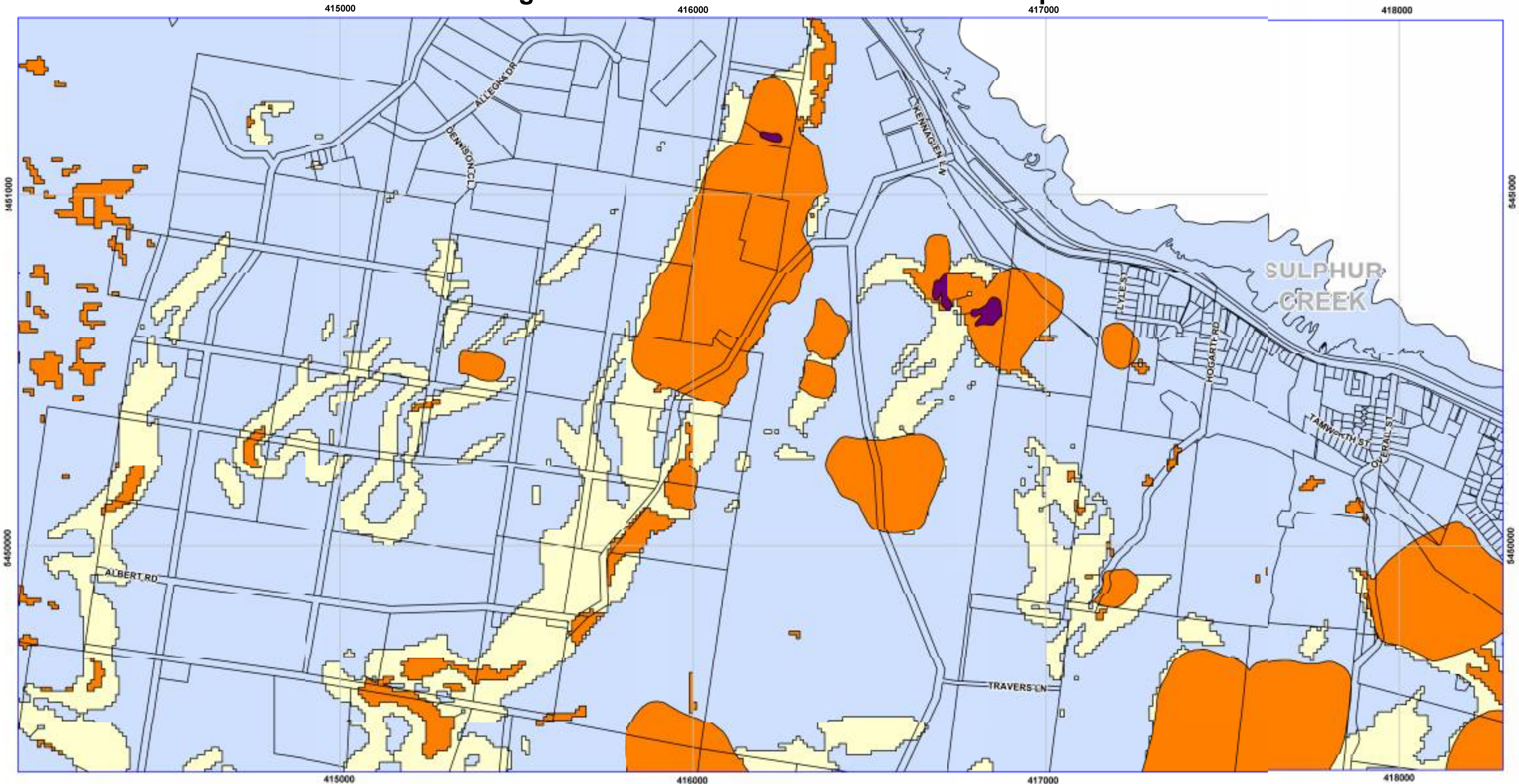
Coordinate System: GDA 94 MGA Zone 55

Landslip Hazard data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Landslip Hazards



LEGEND

Landslip Hazard

LOW MEDIUM MEDIUM-ACTIVE

Map 2 of 21

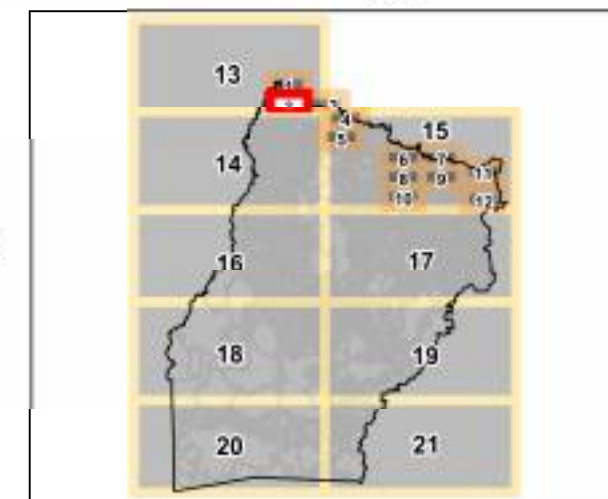


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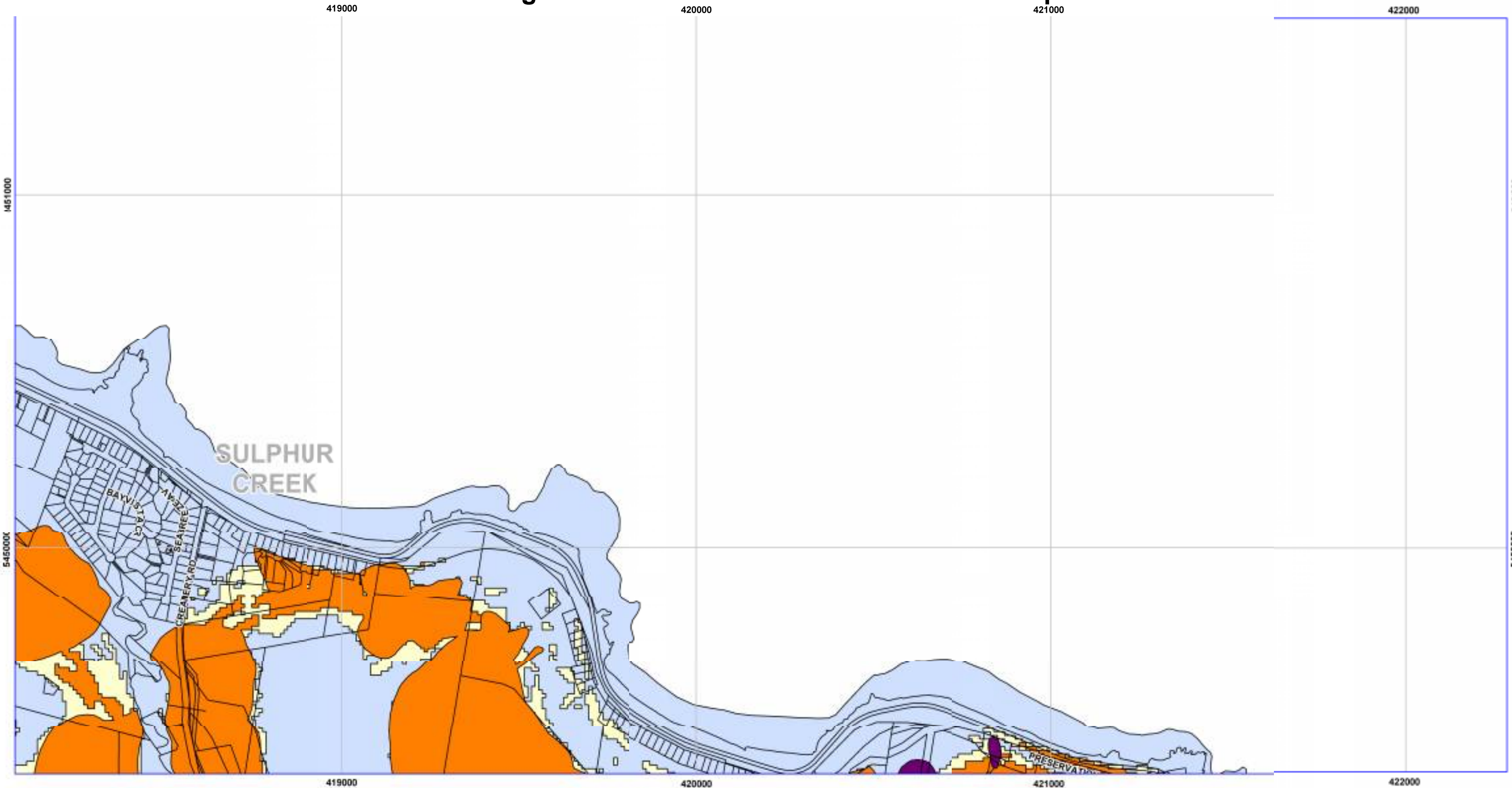
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Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018



Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Landslip Hazards



LEGEND

Landslip Hazard

LOW MEDIUM MEDIUM-ACTIVE

Map 3 of 21

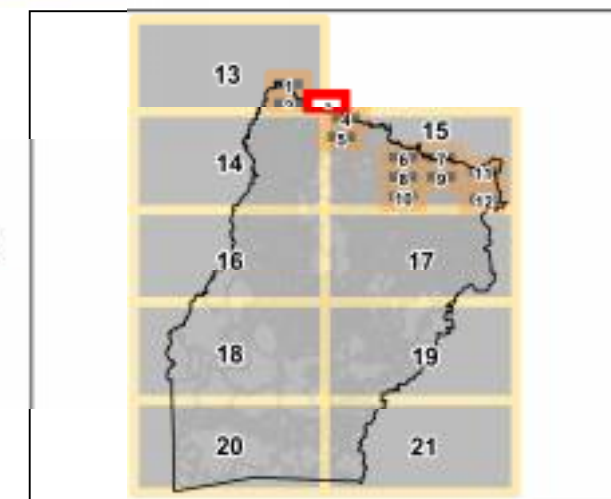


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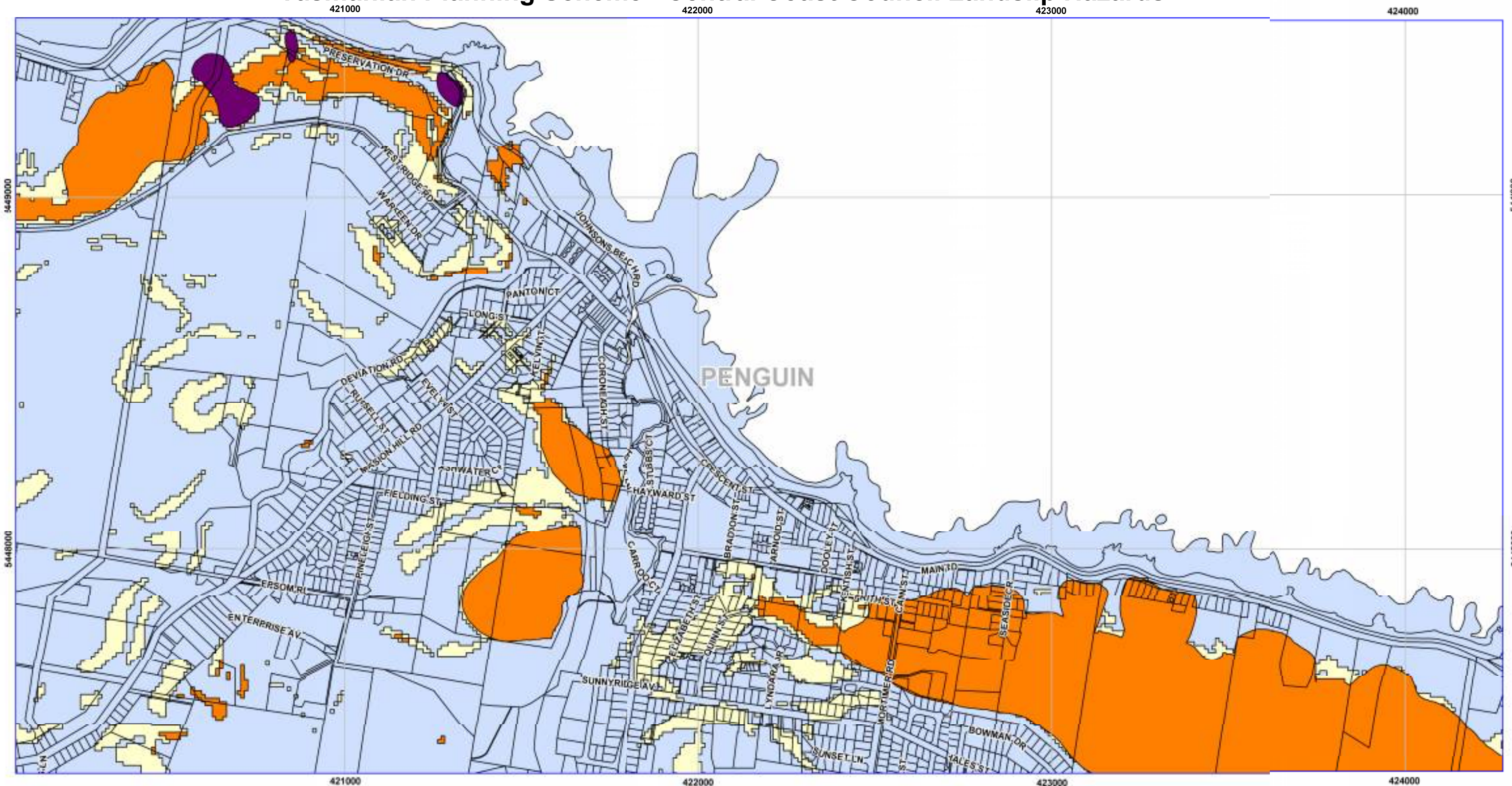
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Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018



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Tasmanian Planning Scheme - Central Coast Council Landslip Hazards



LEGEND

Landslip Hazard

LOW MEDIUM MEDIUM-ACTIVE

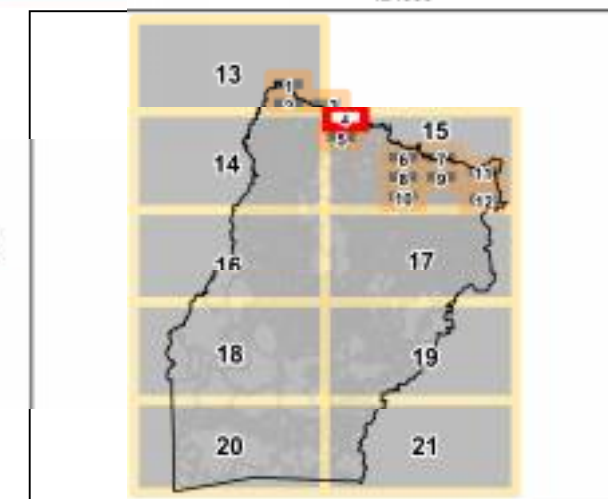
Map 4 of 21



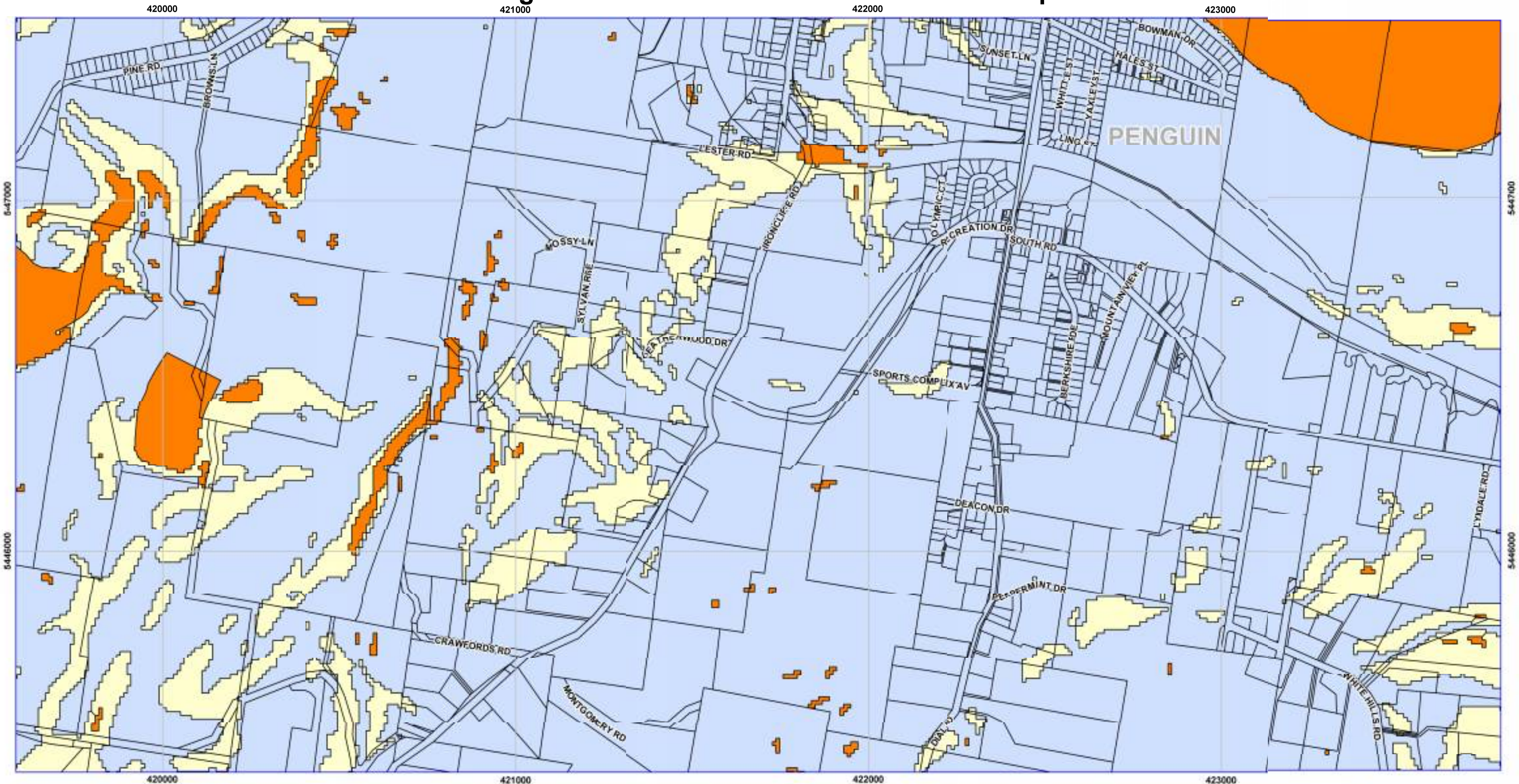
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Landslip Hazard data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Landslip Hazards



LEGEND

Landslip Hazard

LOW MEDIUM MEDIUM-ACTIVE

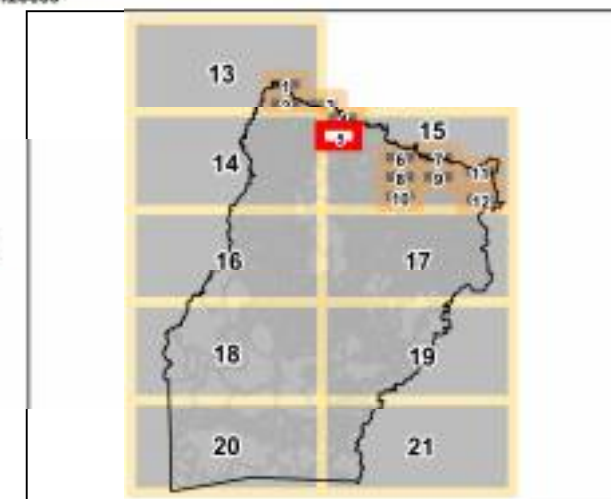
Map 5 of 21



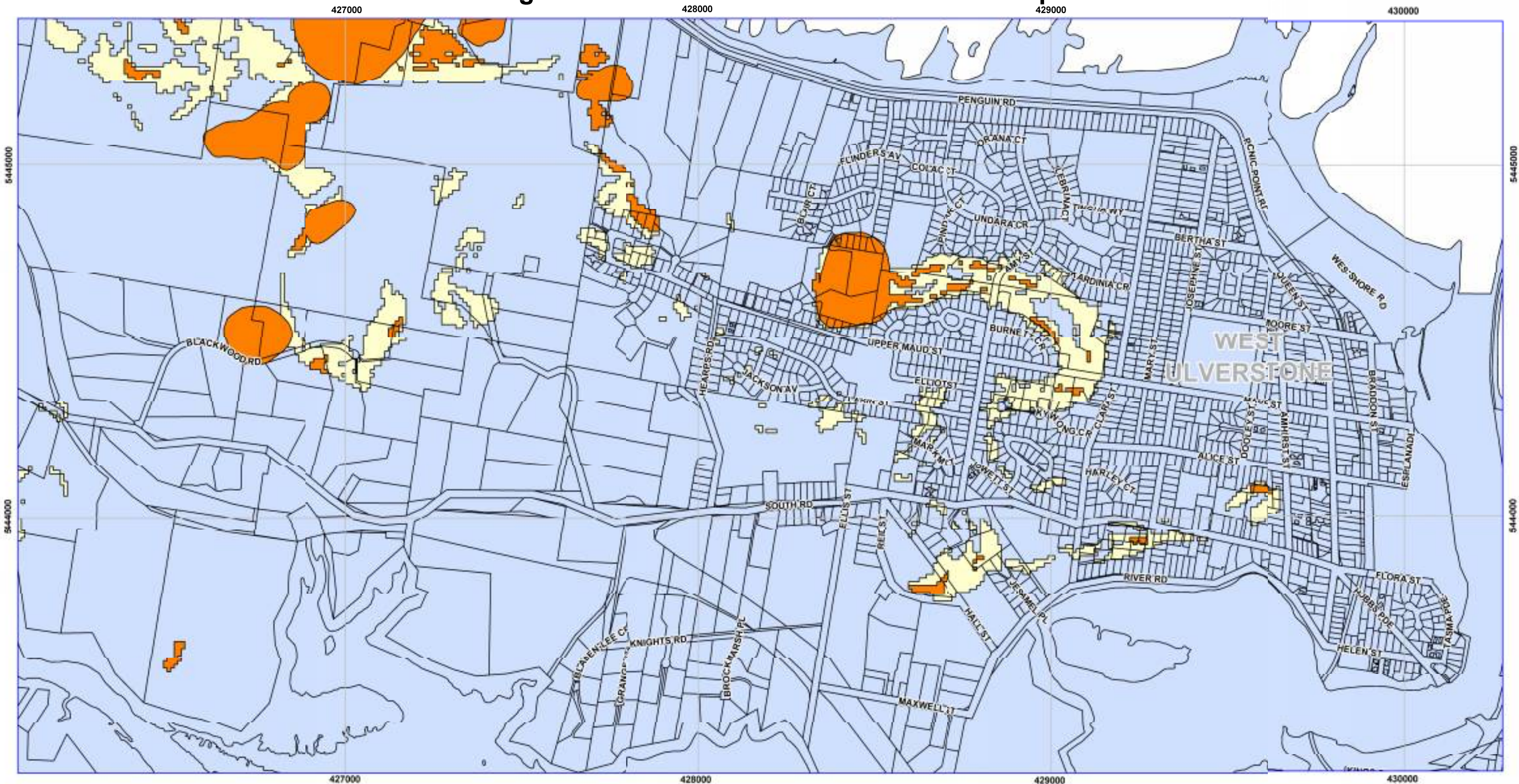
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Landslip Hazard data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Landslip Hazards



LEGEND

Landslip Hazard

LOW MEDIUM MEDIUM-ACTIVE

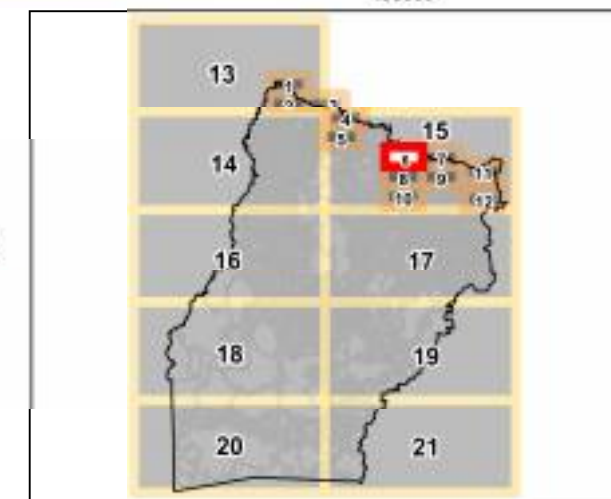
Map 6 of 21



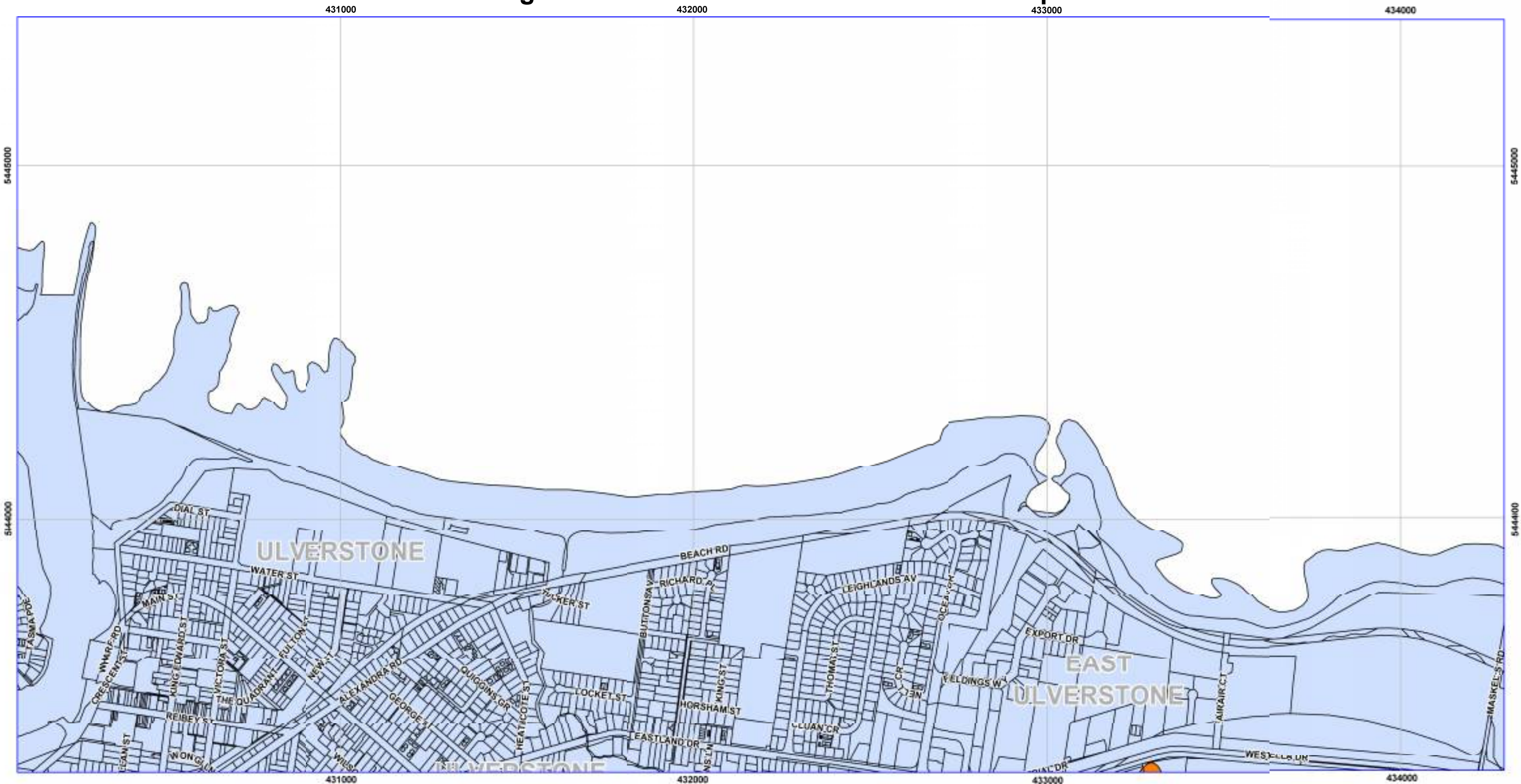
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Landslip Hazard data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Landslip Hazards



LEGEND

Landslip Hazard

LOW MEDIUM MEDIUM-ACTIVE

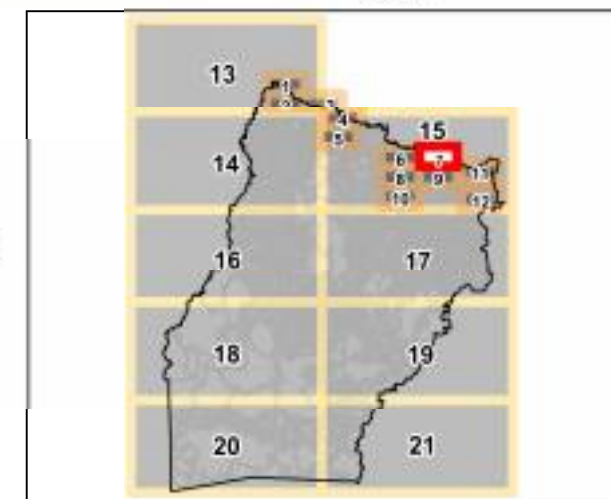
Map 7 of 21



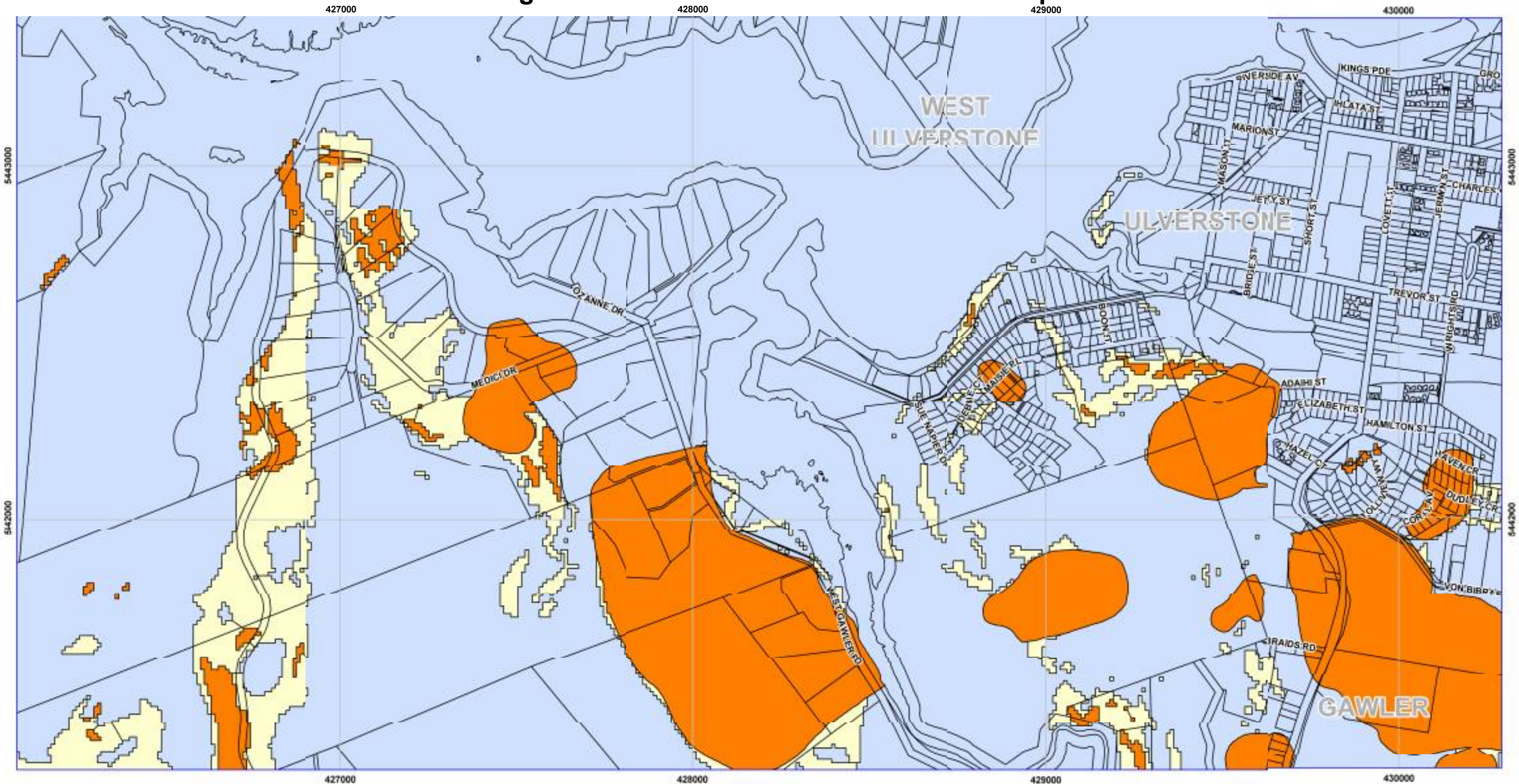
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Landslip Hazard data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Landslip Hazards



LEGEND

Landslip Hazard

LOW MEDIUM MEDIUM-ACTIVE

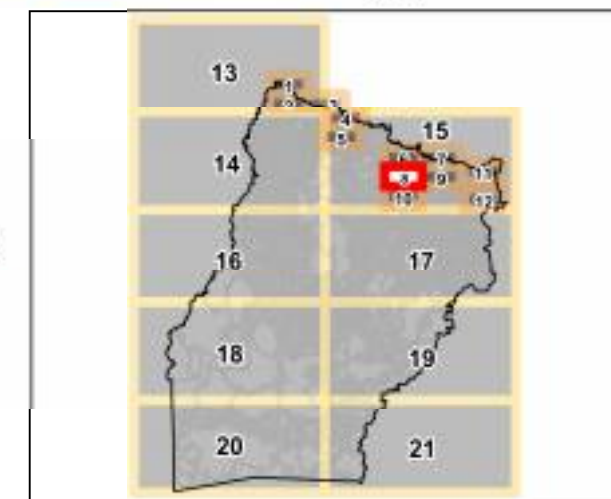
Map 8 of 21



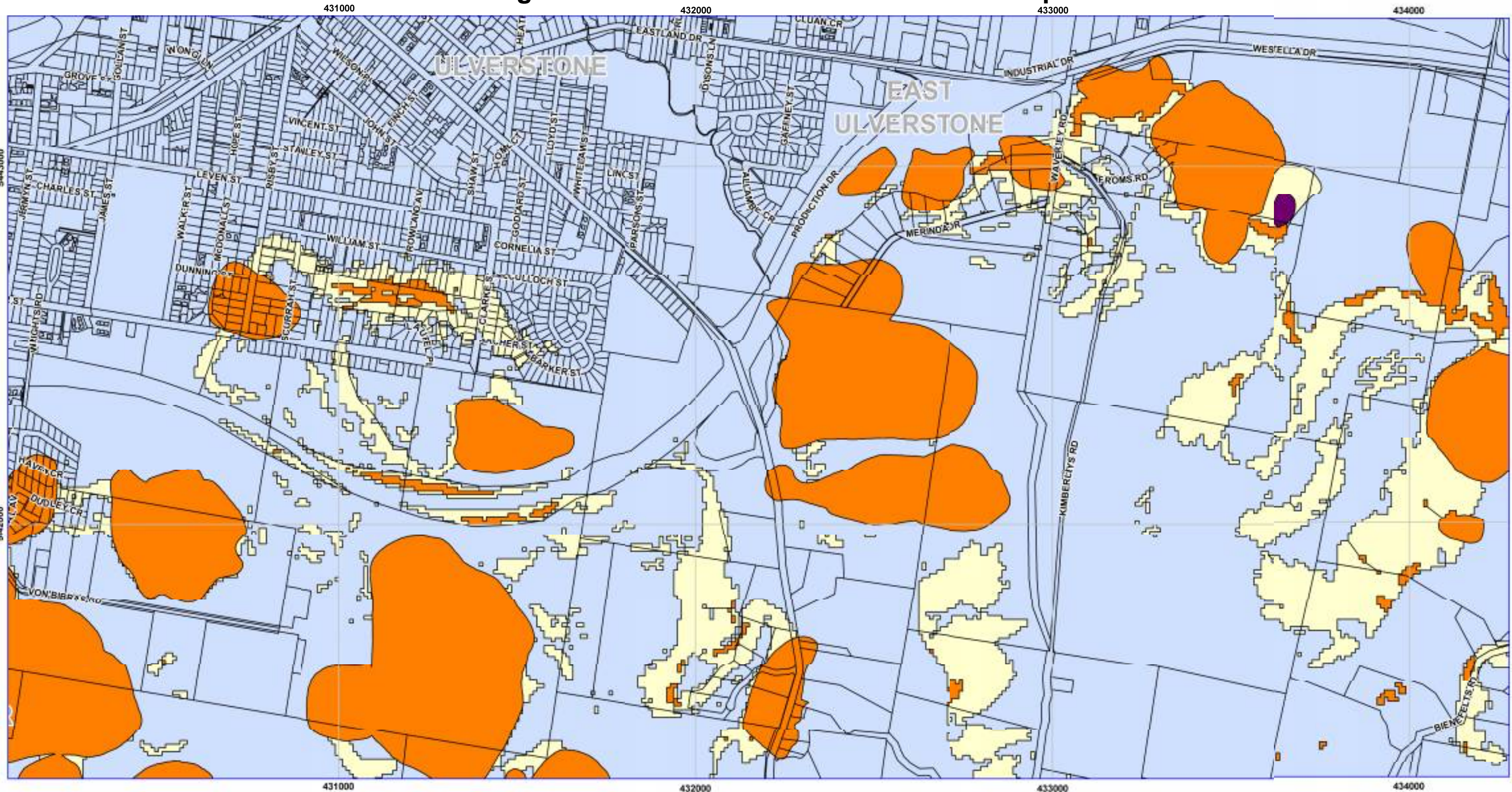
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Landslip Hazard data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Landslip Hazards



LEGEND

Landslip Hazard

LOW MEDIUM MEDIUM-ACTIVE

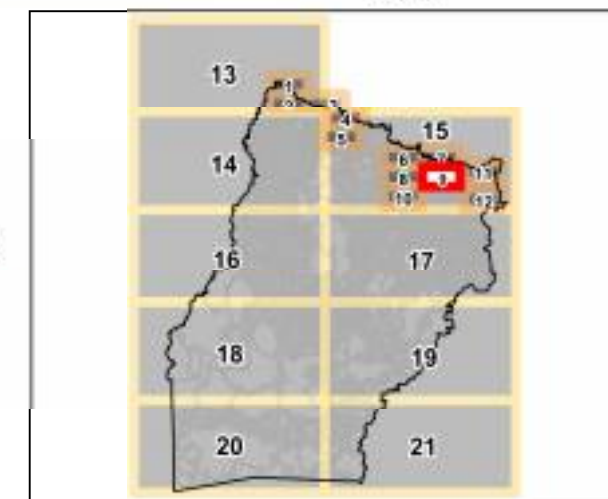
Map 9 of 21



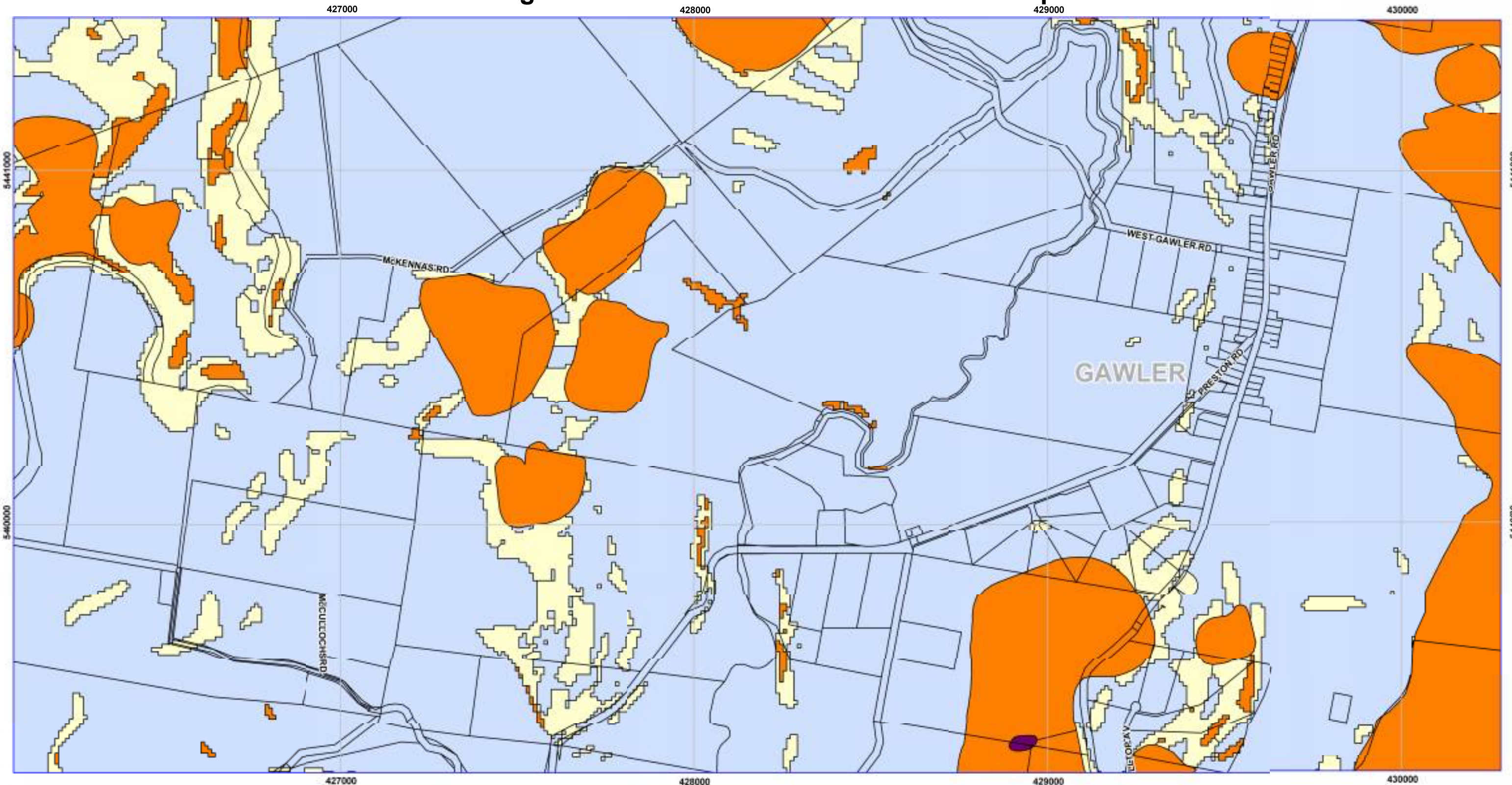
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Landslip Hazard data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Landslip Hazards



LEGEND

Landslip Hazard

LOW MEDIUM MEDIUM-ACTIVE

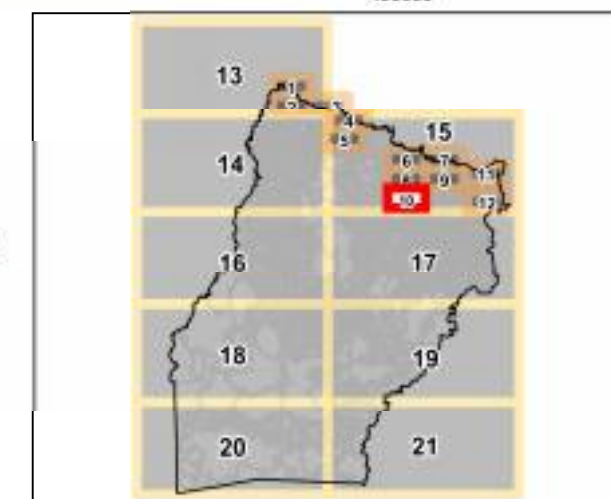
Map 10 of 21



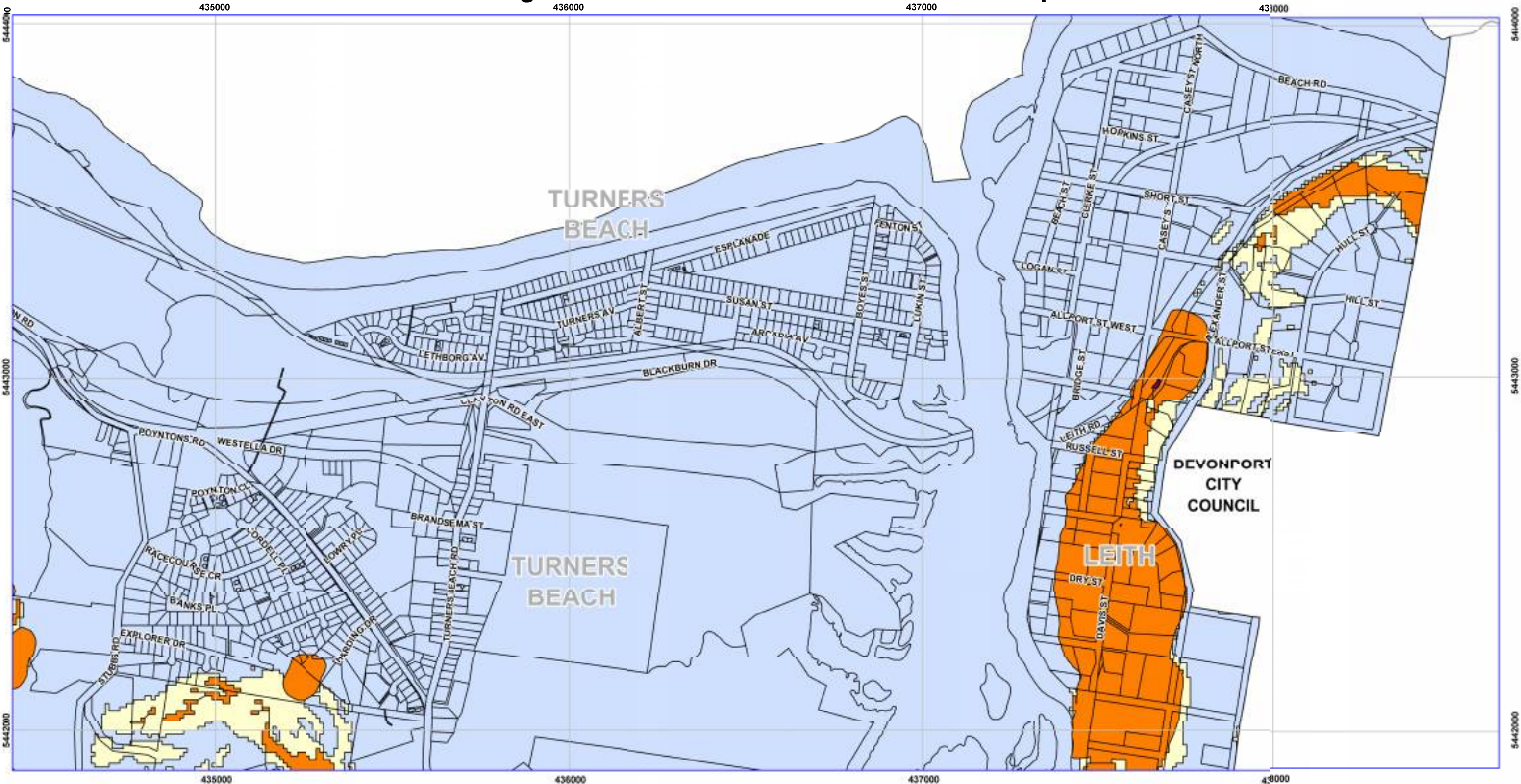
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Landslip Hazard data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Landslip Hazards



LEGEND

Landslip Hazard

LOW MEDIUM MEDIUM-ACTIVE

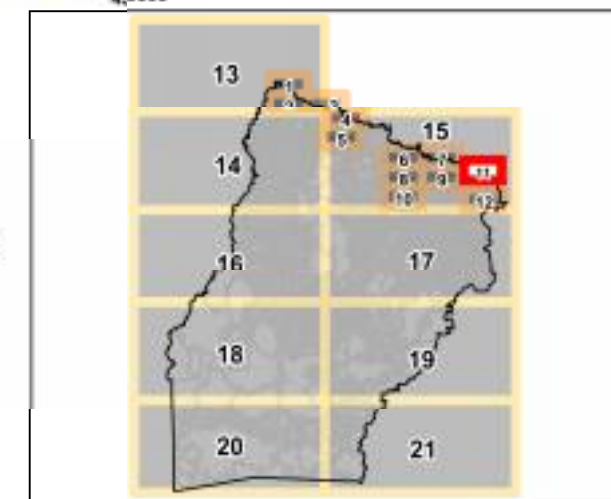
Map 11 of 21



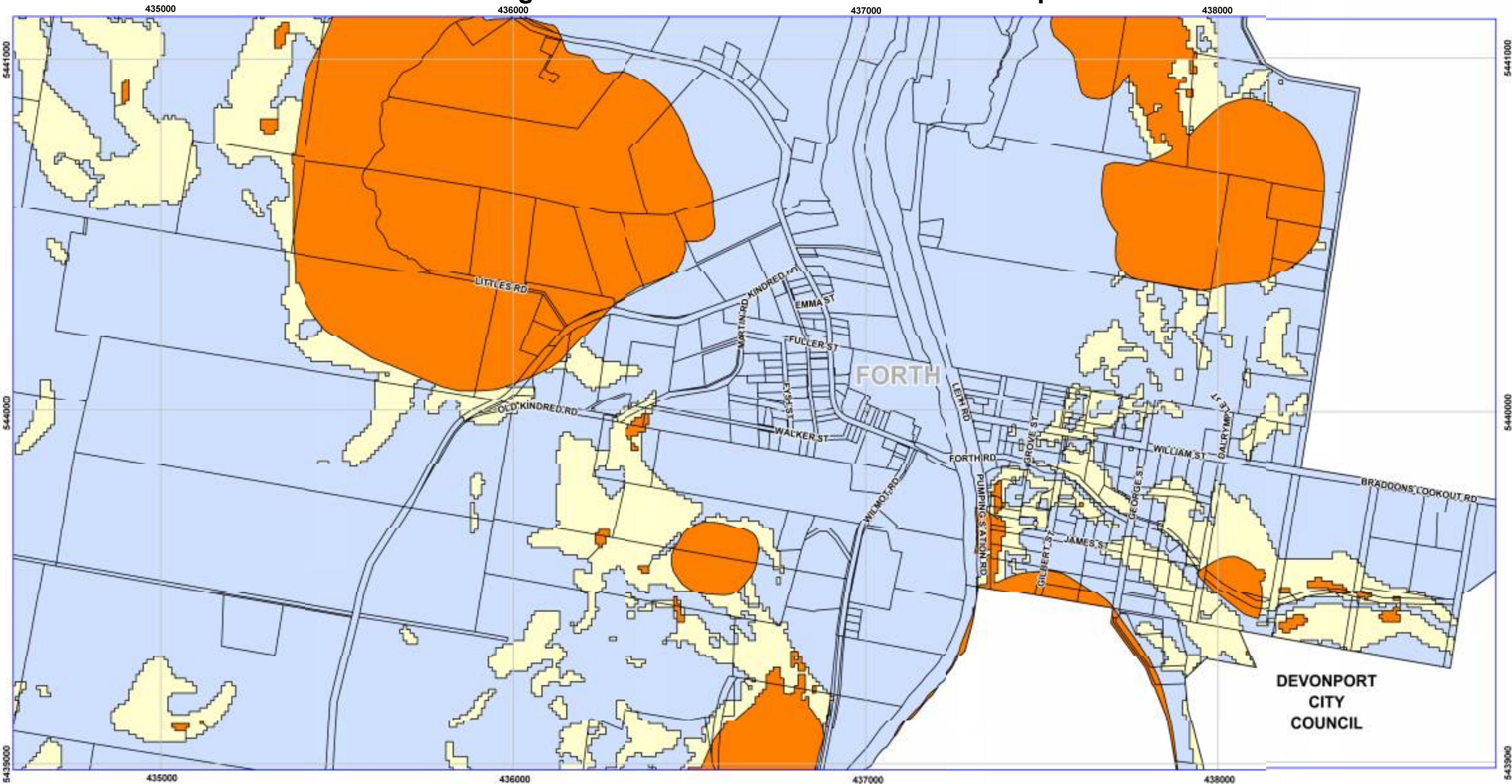
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Landslip Hazard data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Landslip Hazards



LEGEND

Landslip Hazard

LOW MEDIUM MEDIUM-ACTIVE

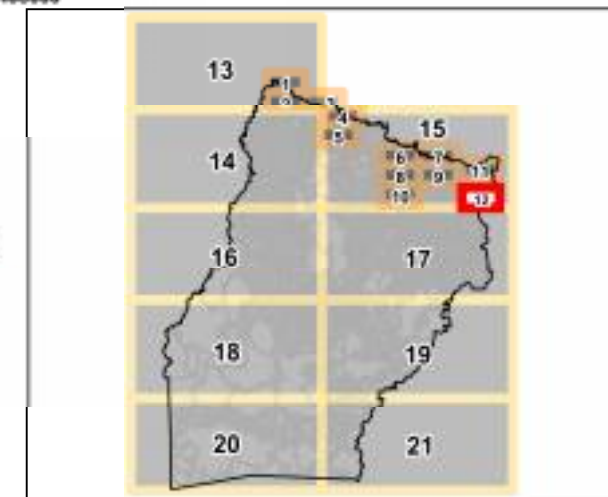
Map 12 of 21



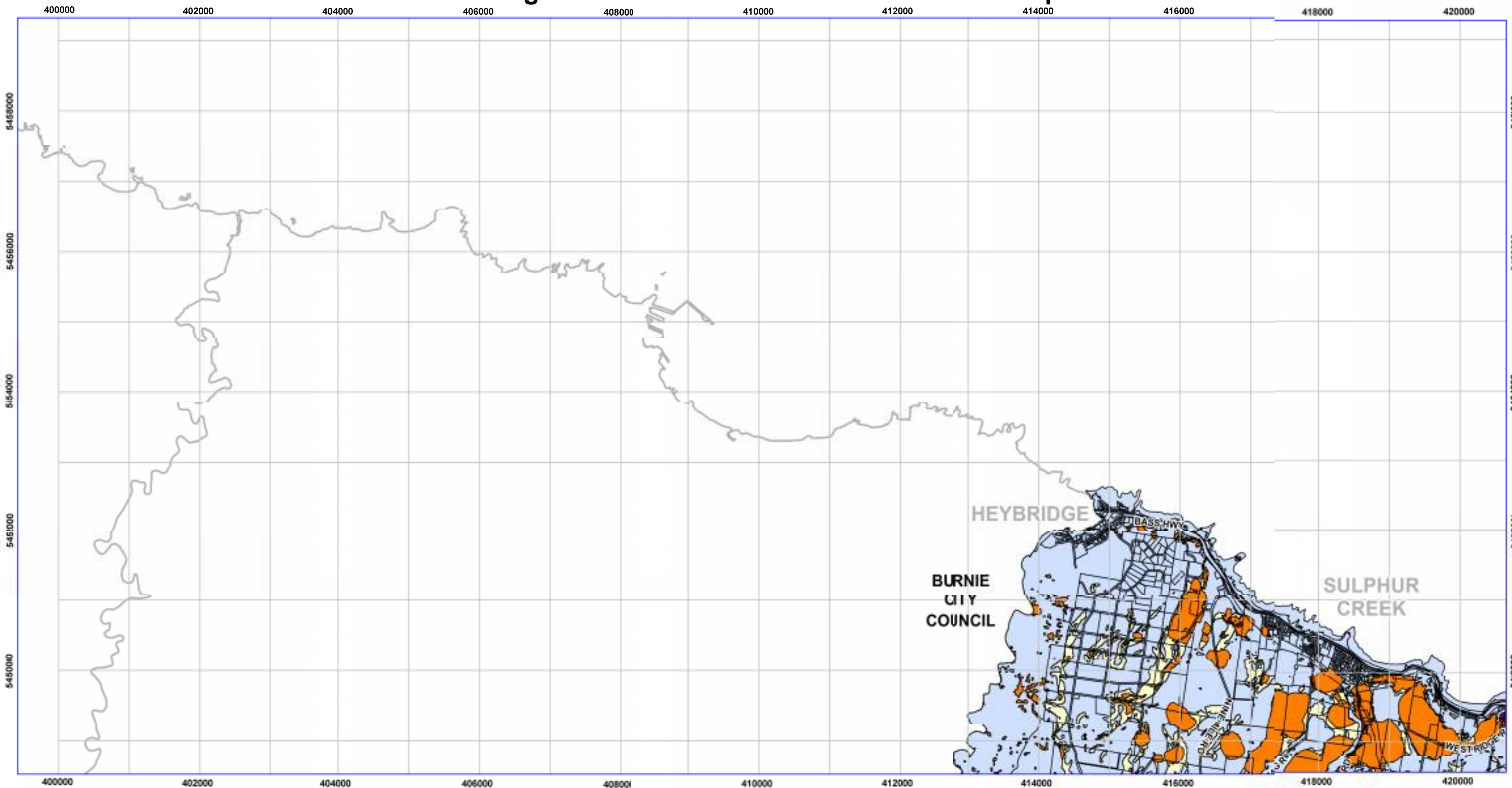
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Landslip Hazard data from The LIST © State of Tasmania
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Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Landslip Hazards

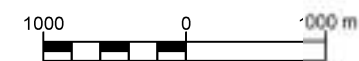


LEGEND

Landslip Hazard

LOW MEDIUM MEDIUM-ACTIVE

Map 13 of 21

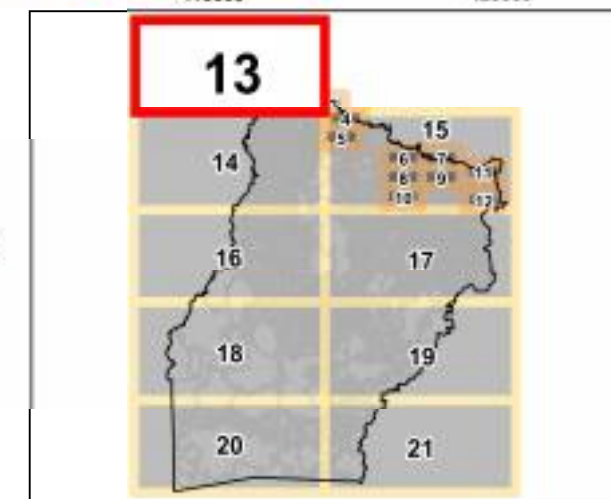


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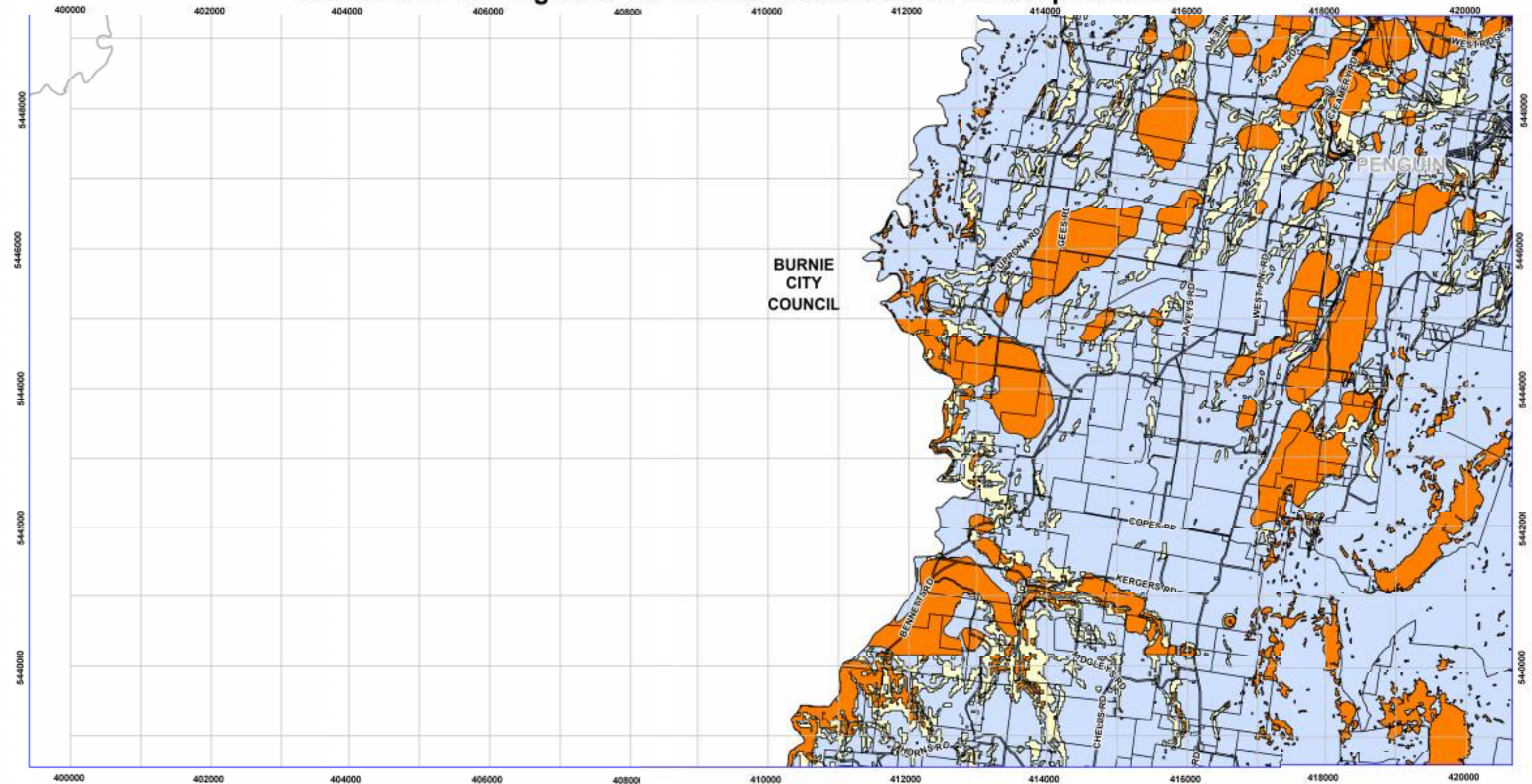
Landslip Hazard data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018



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Tasmanian Planning Scheme - Central Coast Council Landslip Hazards

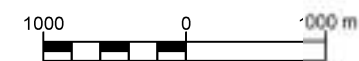


LEGEND

Landslip Hazard

LOW MEDIUM MEDIUM-ACTIVE

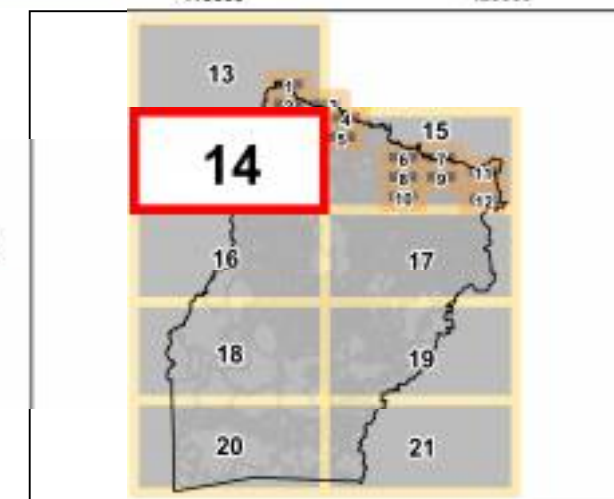
Map 14 of 21



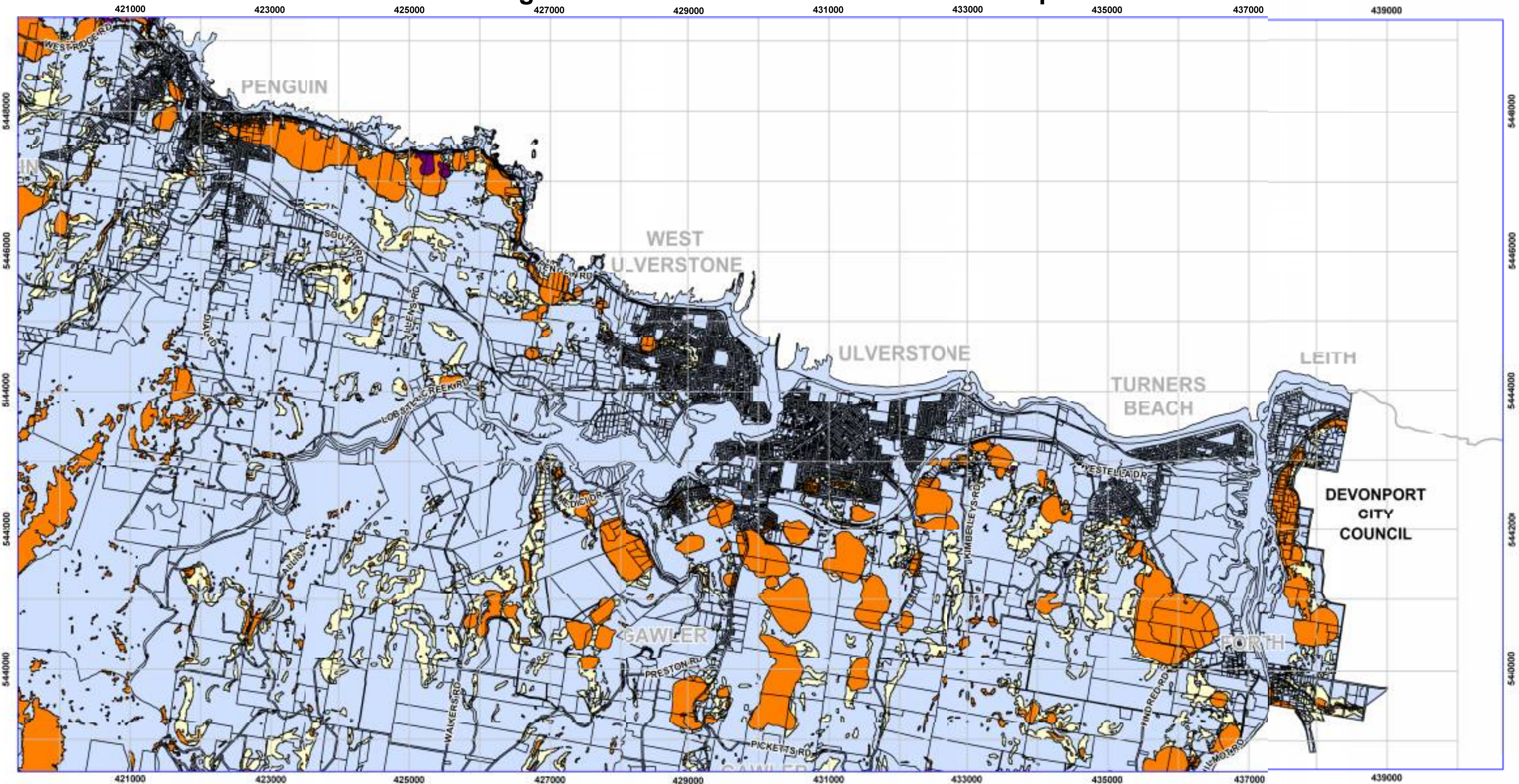
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Landslip Hazard data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
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Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Landslip Hazards

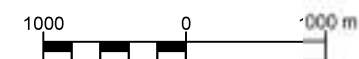


LEGEND

Landslip Hazard

LOW MEDIUM MEDIUM-ACTIVE

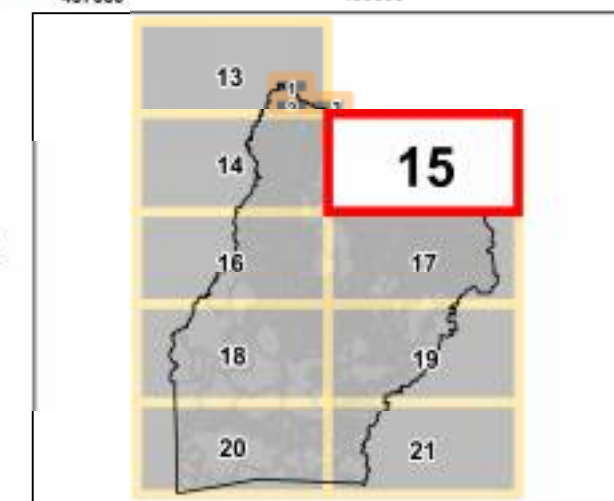
Map 15 of 21



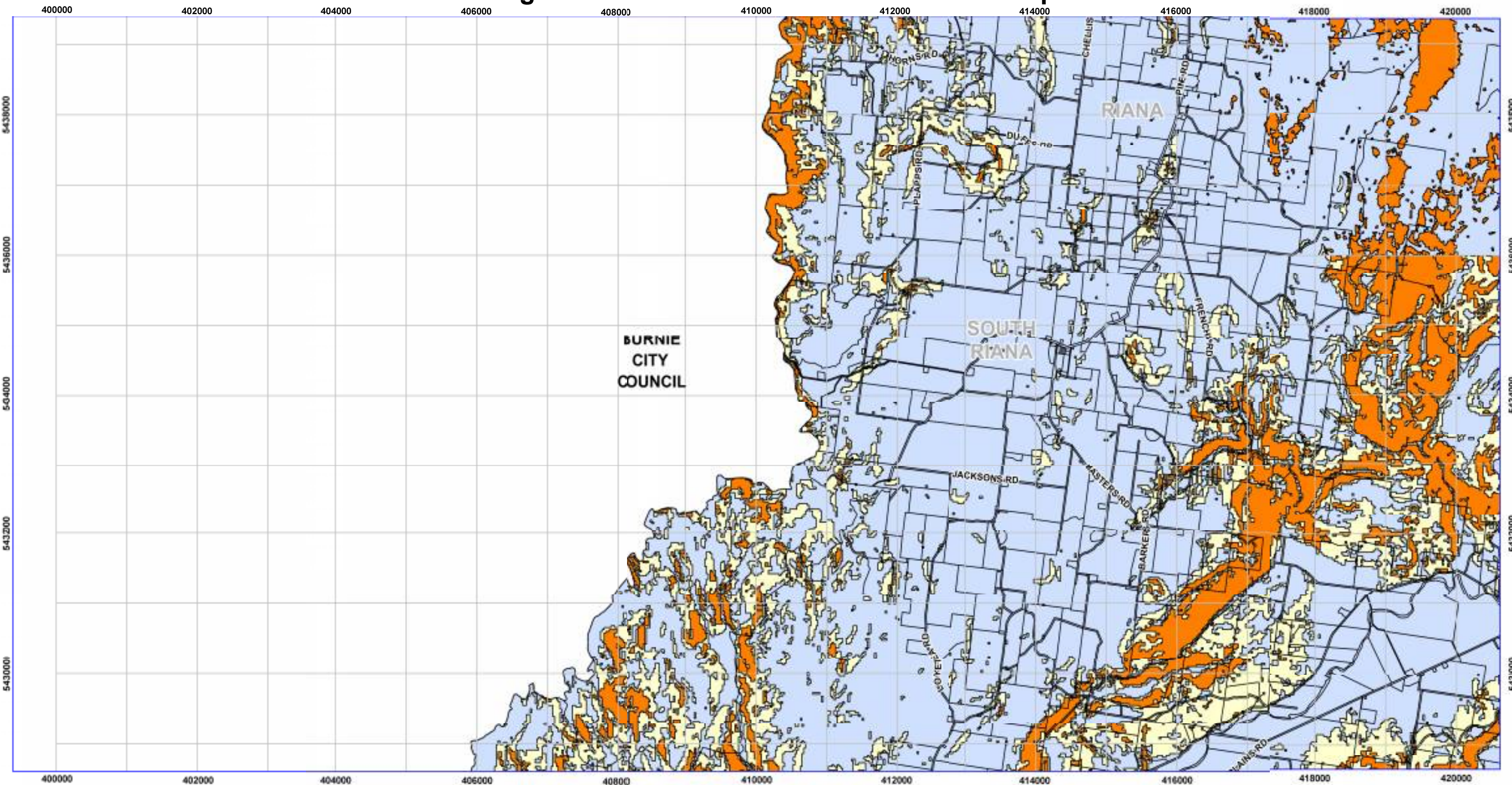
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Landslip Hazard data from The LIST © State of Tasmania
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Tasmanian Planning Scheme - Central Coast Council Landslip Hazards

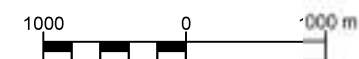


LEGEND

Landslip Hazard

LOW MEDIUM MEDIUM-ACTIVE

Map 16 of 21

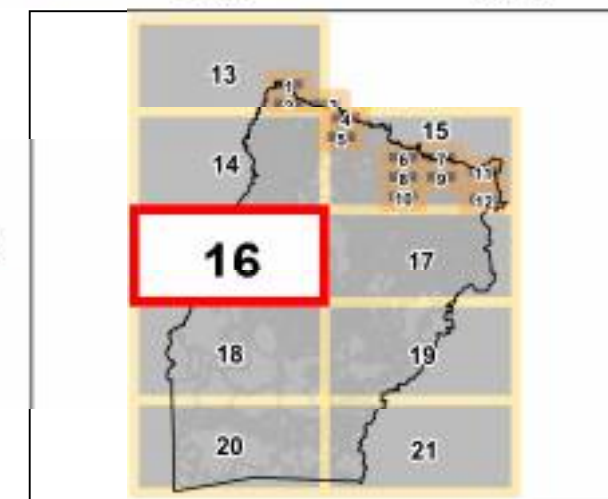


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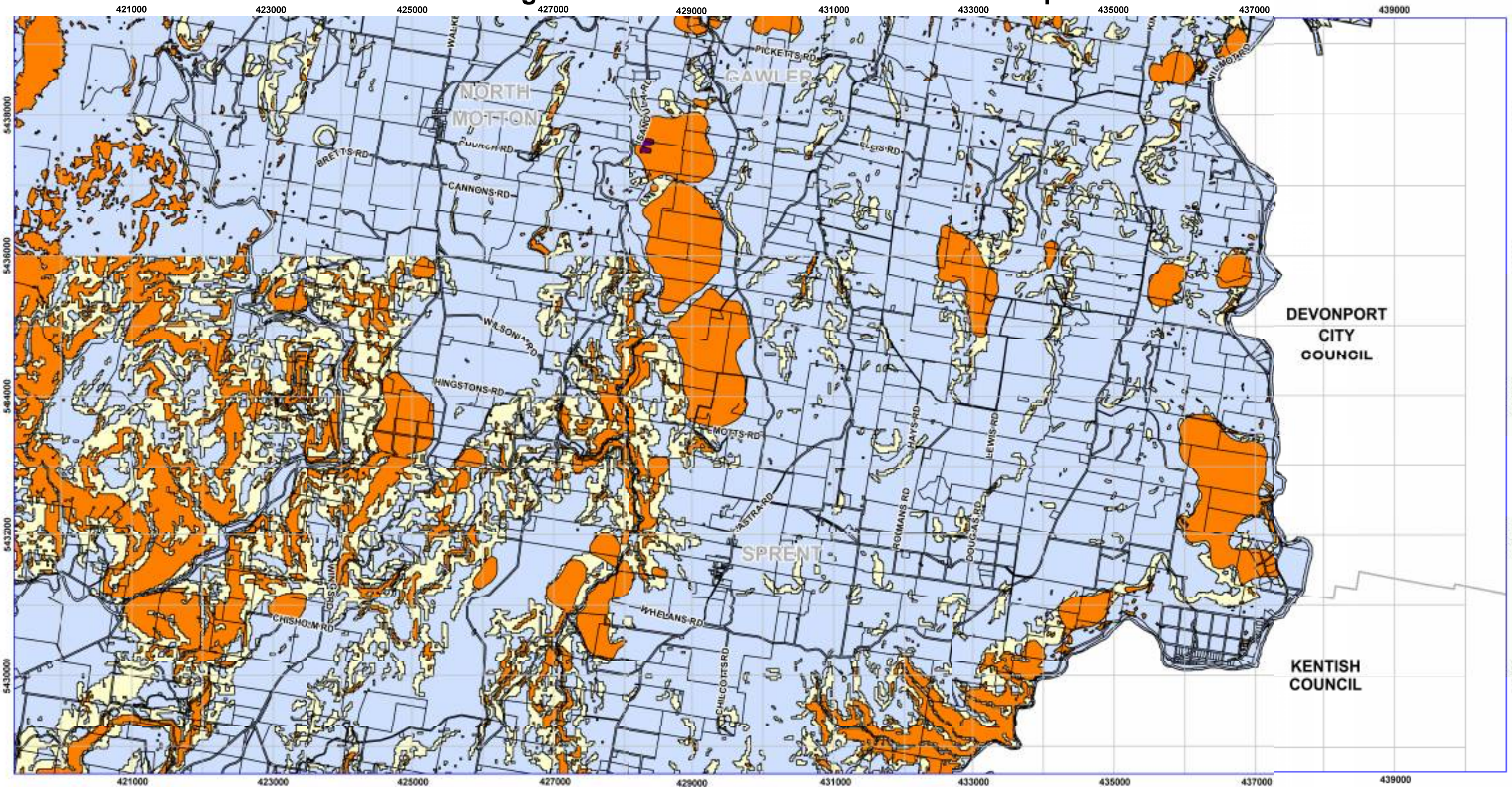
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Tasmanian Planning Scheme - Central Coast Council Landslip Hazards

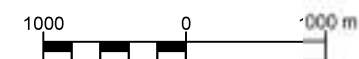


LEGEND

Landslip Hazard

LOW MEDIUM MEDIUM-ACTIVE

Map 17 of 21

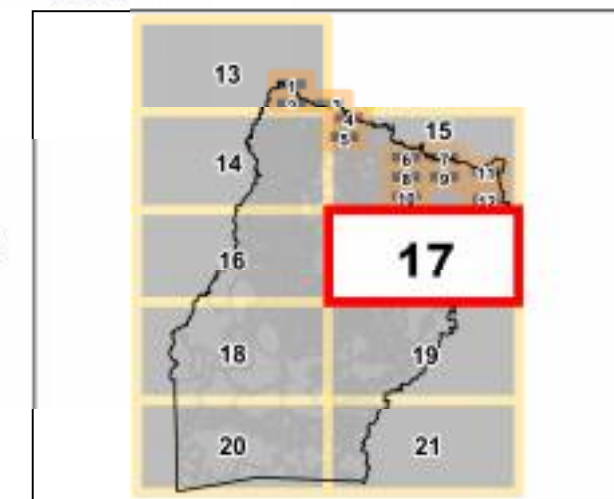


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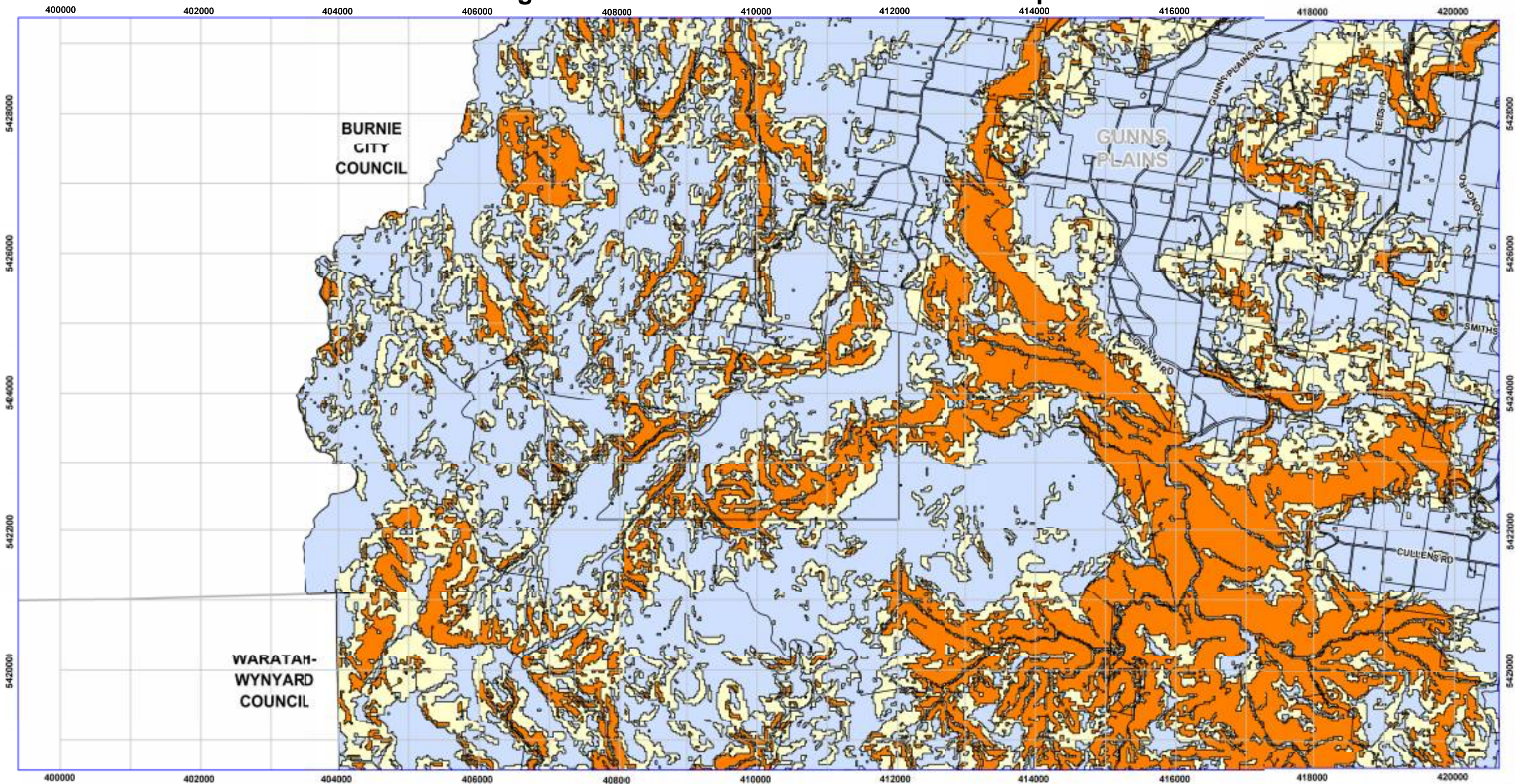
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Tasmanian Planning Scheme - Central Coast Council Landslip Hazards

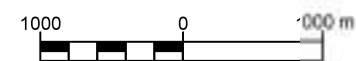


LEGEND

Landslip Hazard

LOW MEDIUM MEDIUM-ACTIVE

Map 18 of 21

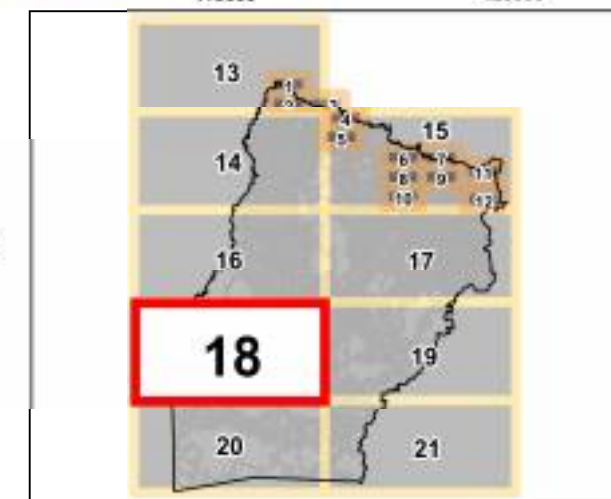


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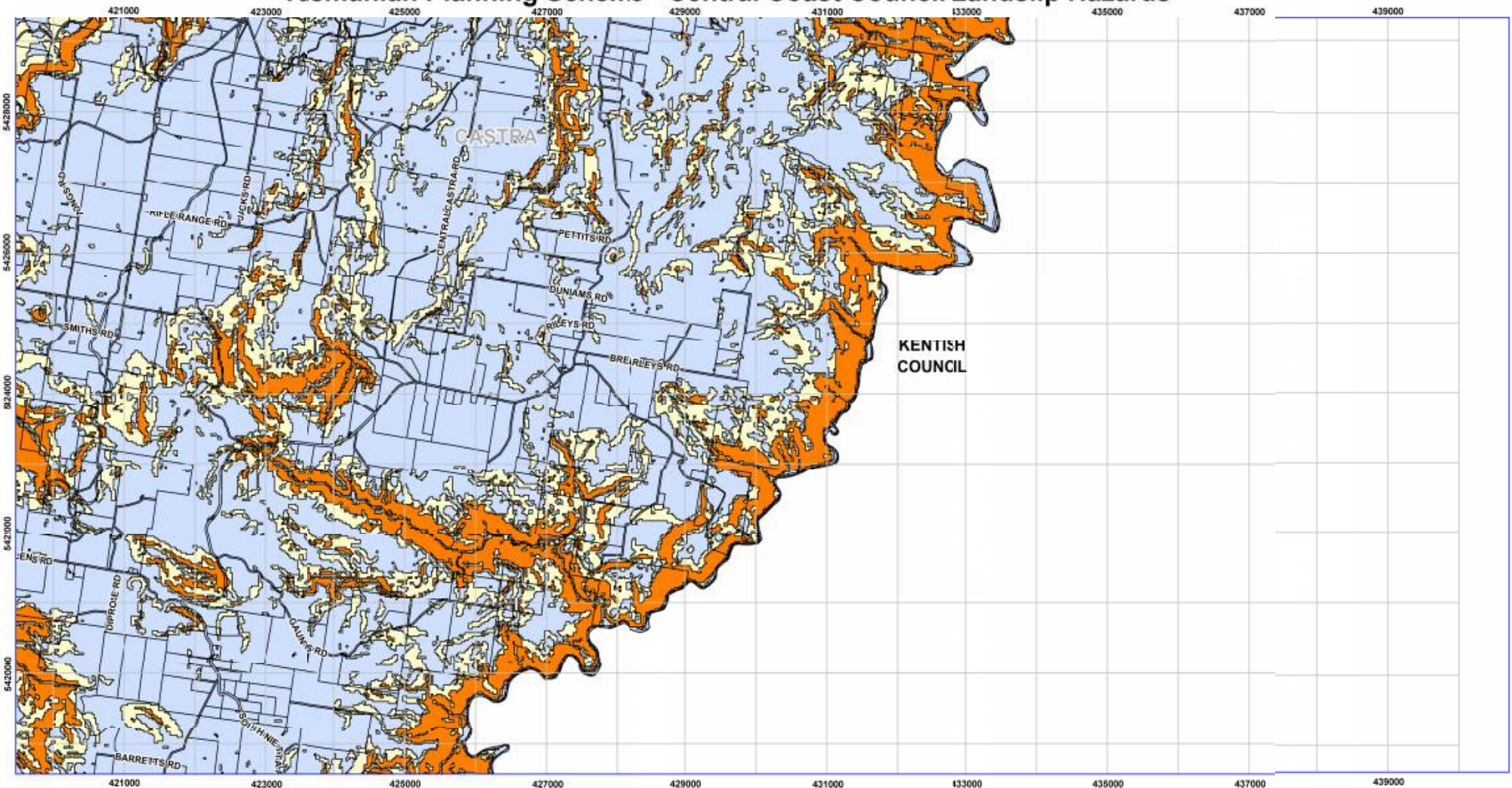
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Tasmanian Planning Scheme - Central Coast Council Landslip Hazards

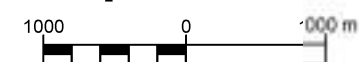


LEGEND

Landslip Hazard

LOW MEDIUM MEDIUM-ACTIVE

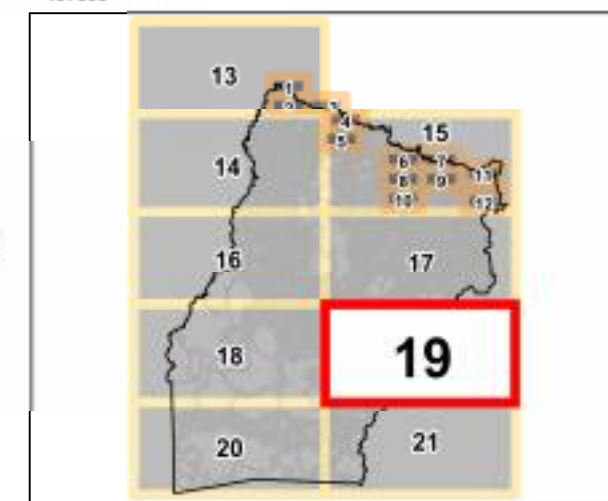
Map 19 of 21



Coordinate System: GDA 94 MGA Zone 55

Landslip Hazard data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

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Tasmanian Planning Scheme - Central Coast Council Landslip Hazards

WARATAH-
WYNYARD
COUNCIL

KENTISH
COUNCIL

LOONGANA

LEGEND

Landslip Hazard

LOW MEDIUM MEDIUM-ACTIVE

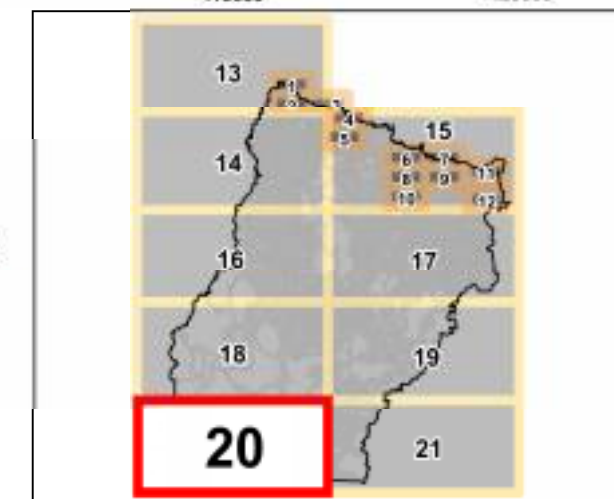
Map 20 of 21

1000 0 1000 m

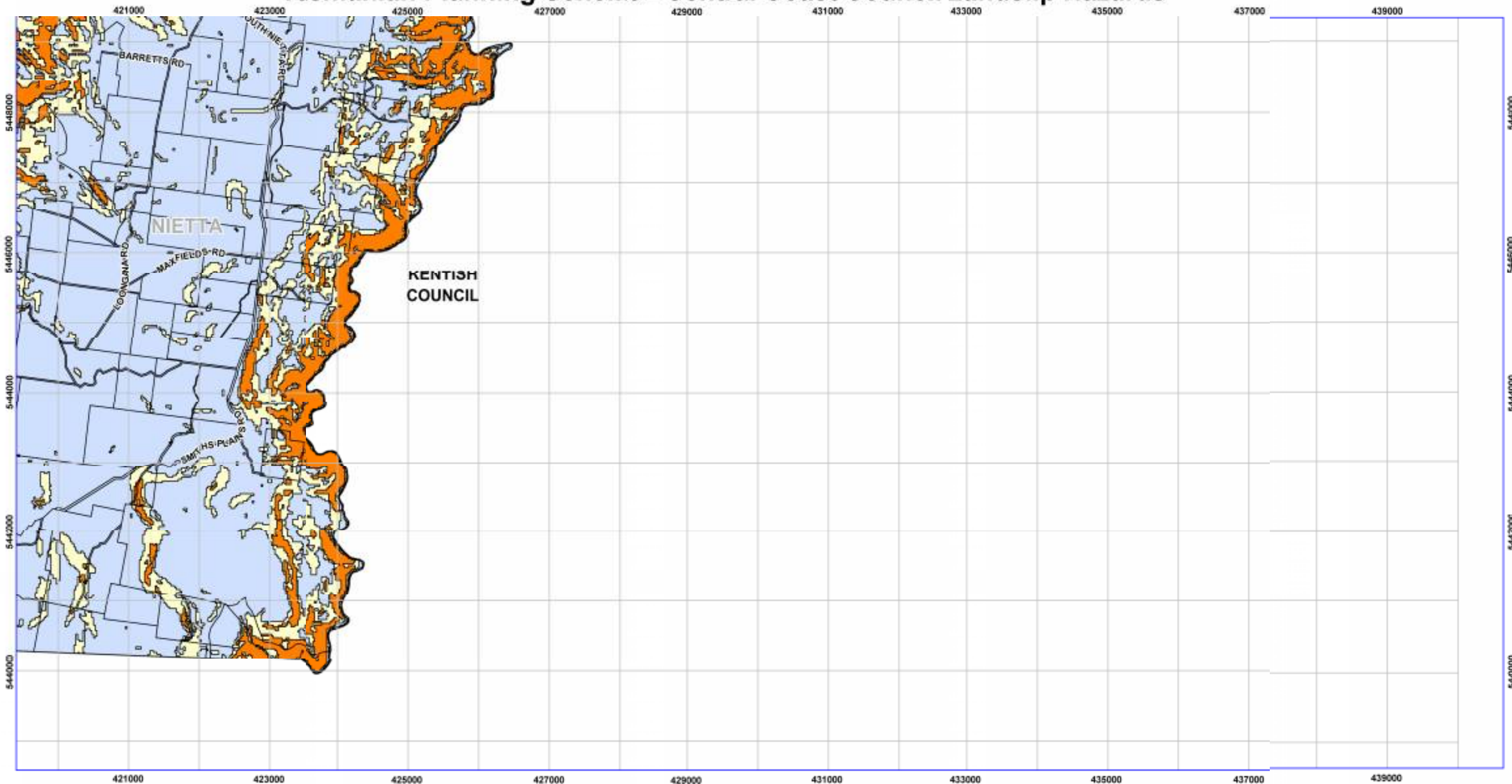
Coordinate System: GDA 94 MGA Zone 55

Landslip Hazard data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council Landslip Hazards

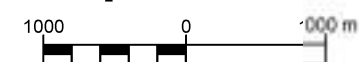


LEGEND

Landslip Hazard

LOW MEDIUM MEDIUM-ACTIVE

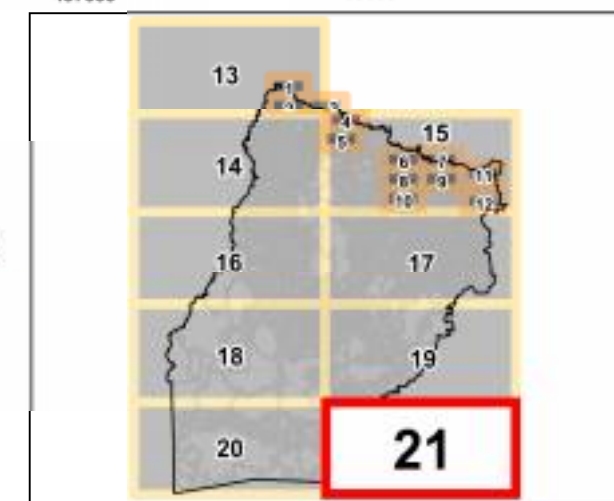
Map 21 of 21



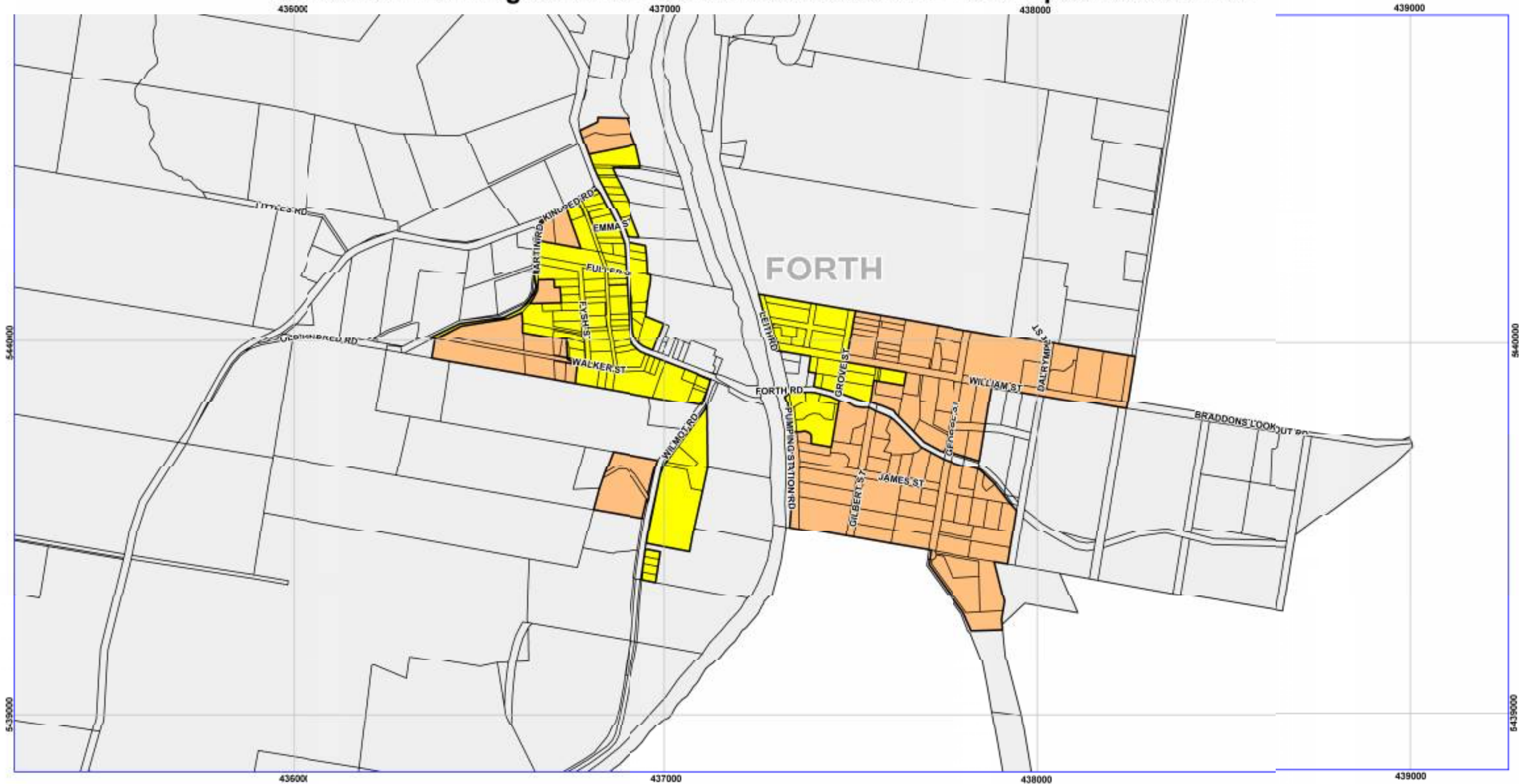
Coordinate System: GDA 94 MGA Zone 55

Landslip Hazard data from The LIST © State of Tasmania
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council - Forth Specific Area Plan

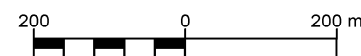


LEGEND

FORTH SPECIFIC AREA PLAN

- Specific Area Plan - Forth - 2000m² Minimum
- Specific Area Plan - Forth - 4000m² Minimum

Map 1 of 5

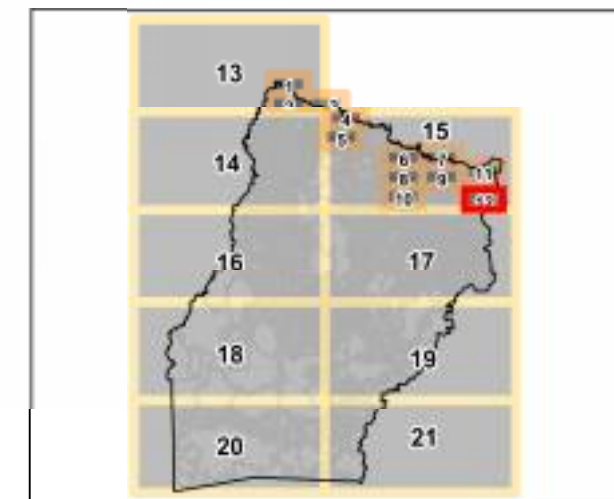


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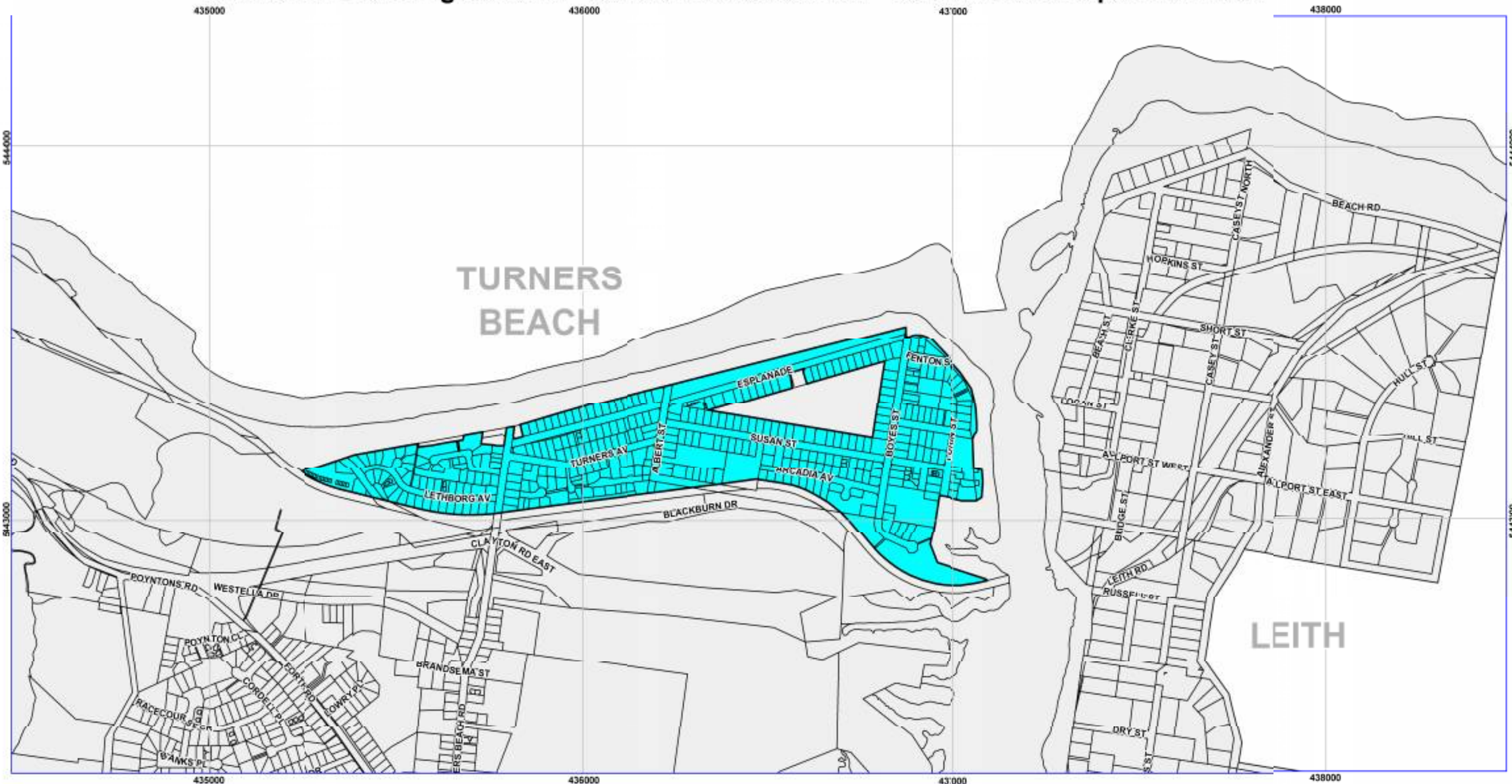
Specific Area Plan data from Central Coast Council
 Base topographic data from The LIST © State of Tasmania
 Cadastre from The LIST © State of Tasmania as of 01/07/2018



Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council - Turners Beach Specific Area Plan

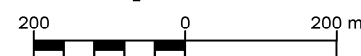


LEGEND

TURNERS BEACH SPECIFIC AREA PLAN

Specific Area Plan - Turners Beach

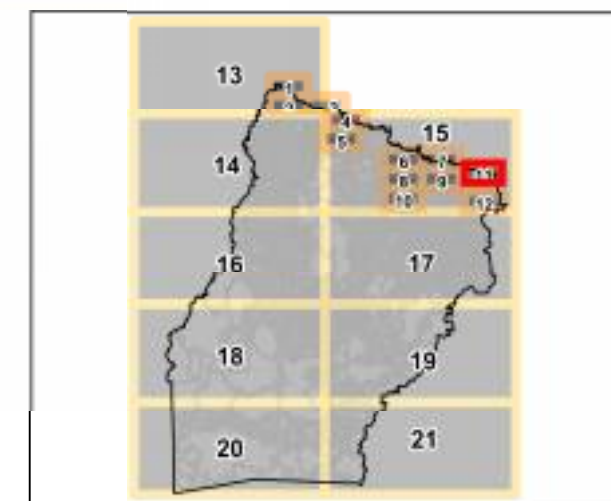
Map 2 of 5



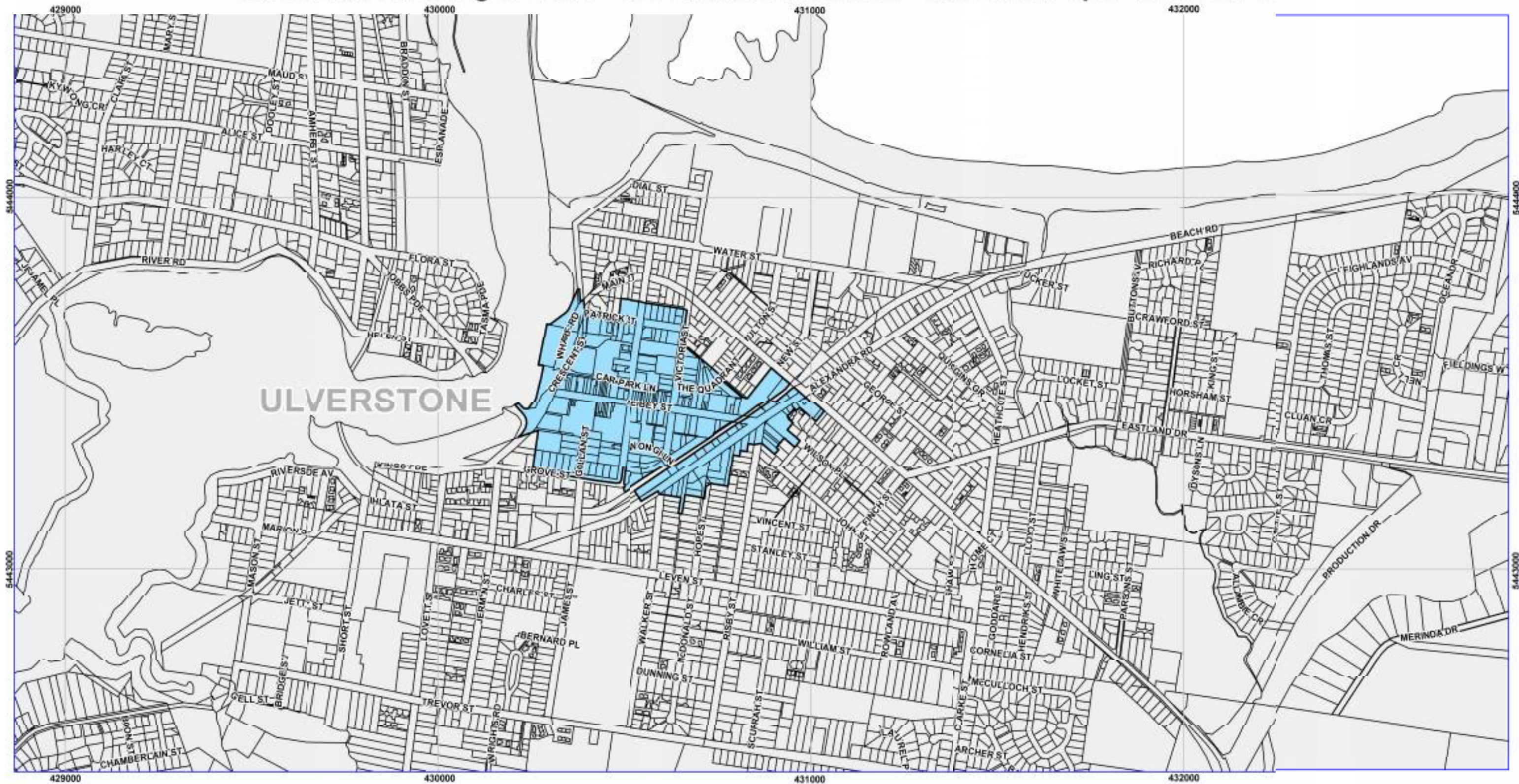
Coordinate System: GDA 94 MGA Zone 55

Specific Area Plan data from Central Coast Council
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council - Ulverstone Specific Area Plan

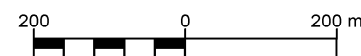


LEGEND

ULVERSTONE SPECIFIC AREA PLAN

Specific Area Plan - Ulverstone

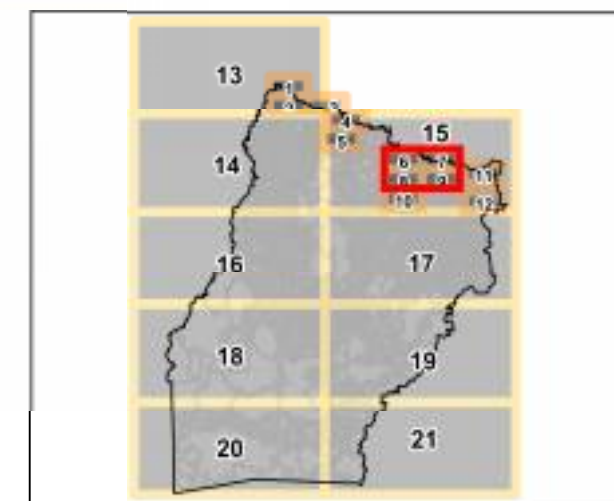
Map 3 of 5



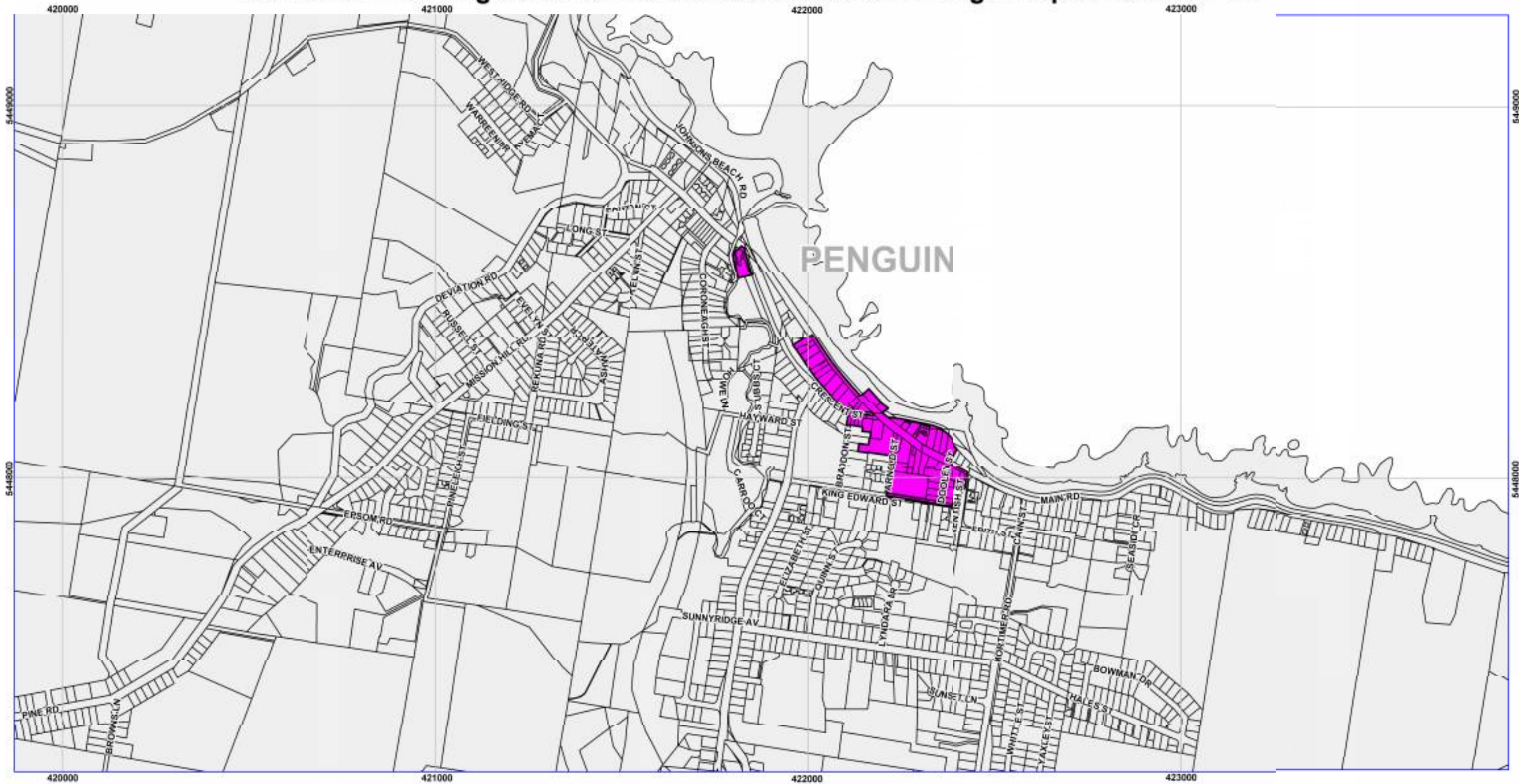
Coordinate System: GDA 94 MGA Zone 55

Specific Area Plan data from Central Coast Council
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

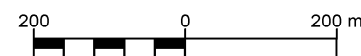
Print Date: 03/07/2018



Tasmanian Planning Scheme - Central Coast Council - Penguin Specific Area Plan



Map 4 of 5



Coordinate System: GDA 94 MGA Zone 55

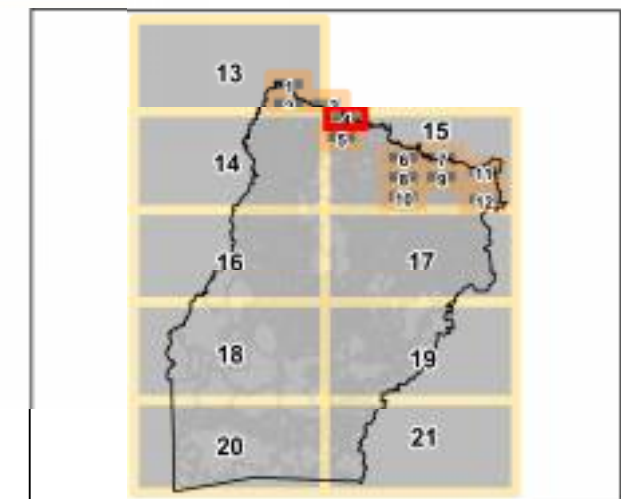
Specific Area Plan data from Central Coast Council
 Base topographic data from The LIST © State of Tasmania
 Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018

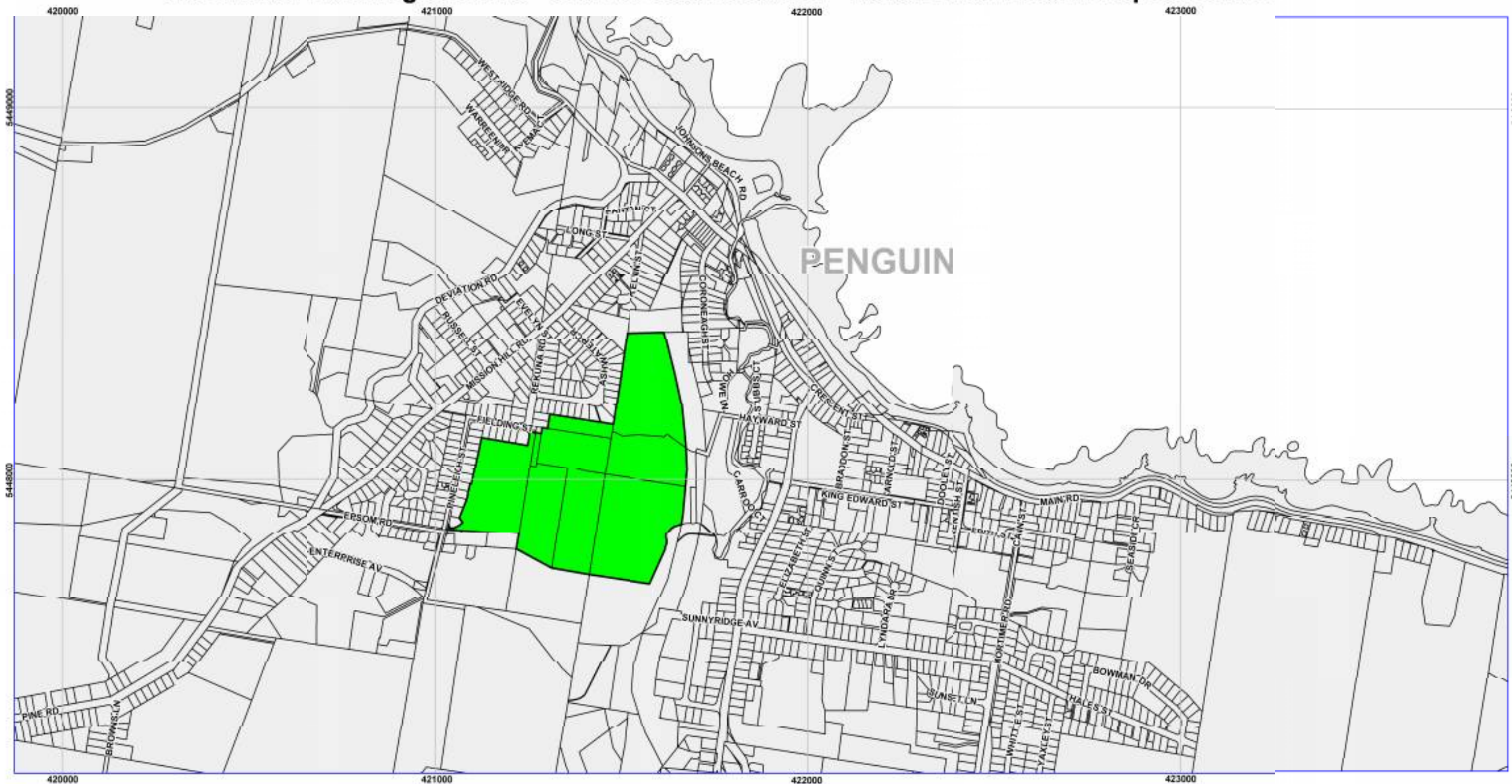
LEGEND

PENGUIN SPECIFIC AREA PLAN

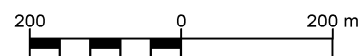
Specific Area Plan - Penguin



Tasmanian Planning Scheme - Central Coast Council - Revell Lane Precinct Specific Area Plan



Map 5 of 5



Coordinate System: GDA 94 MGA Zone 55

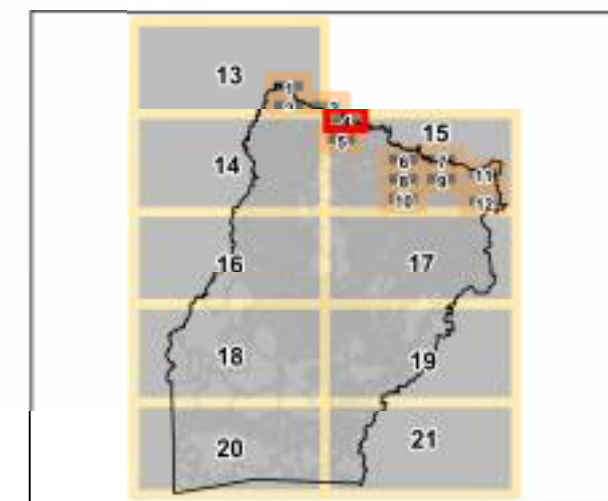
Specific Area Plan data from Central Coast Council
Base topographic data from The LIST © State of Tasmania
Cadastre from The LIST © State of Tasmania as of 01/07/2018

Print Date: 03/07/2018

LEGEND

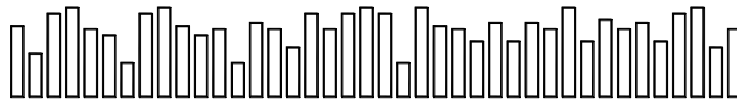
REVELL LANE SPECIFIC AREA PLAN

Specific Area Plan - Revell Lane Precinct



CSE TASMANIA PTY LTD

civil & structural engineering



13th of June 2018

Mr John Kersnovski
PO Box 220
Ulverstone, TAS. 7315

Forwarded by email john.kersnovski@centralcoast.tas.gov.au

Review of Penguin Miniature Railway – Johnsons Beach Reserve

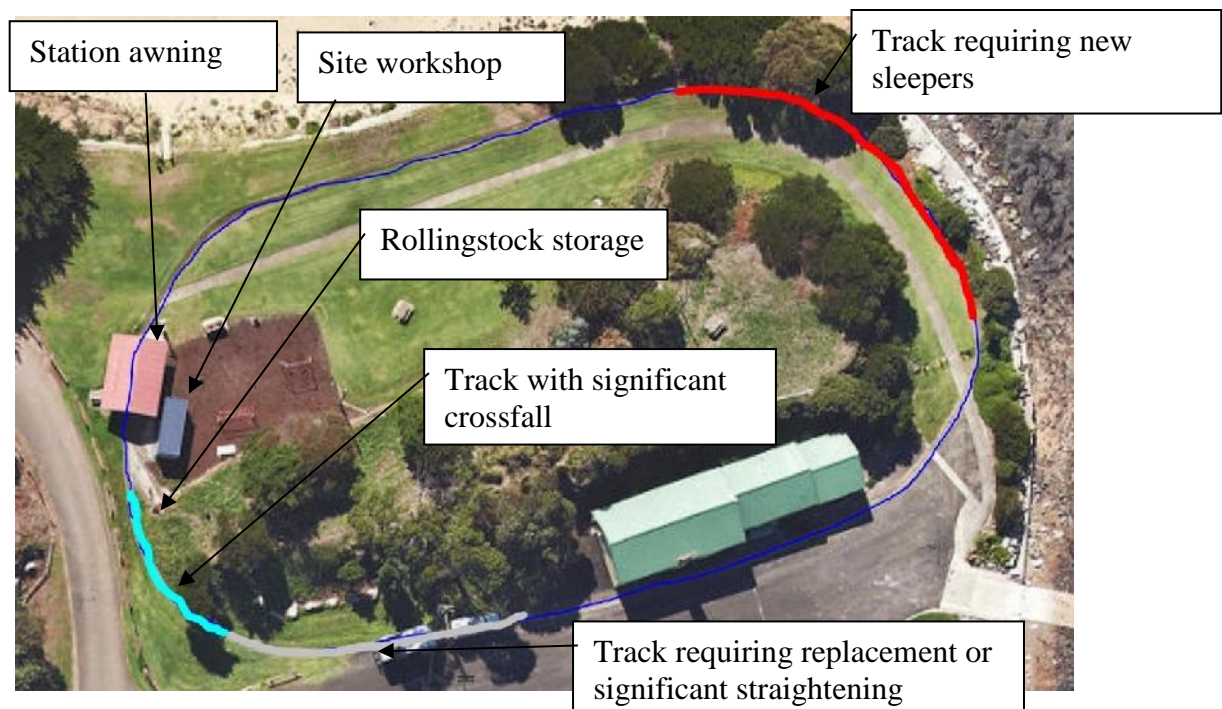
Dear John,

As requested I have reviewed the miniature railway at Stubbs Point with Councillor Gerry Howard and provide the following report for your consideration.

By way of summary the line appears to be in recoverable order with limited expense and would be a good asset for the community when returned to service.

As you are aware I am quite familiar with the constraints of volunteer groups and can see that an initial upgrade would see continued enjoyment of this asset in return for the community.

The railway consists of a 250m long loop of a 184mm (7.25 inch) gauge miniature railway constructed from metal bar welded to steel sleepers at nominal 280mm crs. Every third sleeper is attached to the concrete slab purpose built to support the track. The line is marked below with the track features.



ABN 98 118 678 667

p 03 6428 3994 • m 0429 418 739 • chris@csetas.com.au

Office Address – 127 Leith Road, Leith • Mailing Address PO Box 49, Turners Beach 7315

1 *Statement of Qualifications and Experience*

This report has been prepared by an experienced and qualified Civil Engineer with significant experience in the commercial and tourist and heritage rail environment.

As President of the Redwater Creek Steam and Heritage Society in Sheffield, Chris is familiar with the construction standards for miniature railways as the group recently completed construction of a 380m dual 7.25inch and 5inch gauge miniature railway at the Sheffield Steam and Heritage Centre.

Chris's experience and qualifications are briefly outlined as follows:

- Bachelor of Civil Engineering with Honours, University of Tasmania 1992
- 24 years professional experience as a Civil Engineer in infrastructure design
- Master of Business Administration (Technology Management) Latrobe University 2007
- Engineer, 18 years in civil and structural consulting and 6 years in major infrastructure engineering positions.

2 *Track Standards*

The Australian Association of Live Steamers (AALS) provides recognized standards for track construction and maintenance across Australia:-

- Code of Practice – Operation of Miniature Railways, Road Vehicles and Plant
- Code of Practice – Standards for Interoperability and safety of Miniature Railways, Road Vehicles and Plant

3 *Site Assessment*

Following are the results of my site assessment on the 9th of May 2018.

Items 3.2 to 3.4 are provided below even though they were superseded by the review of Model Engineer Mr Michael Howe who reviewed the railway following my assessment. Michael advised that the railway tracks are tight in gauge and the 300mm sleeper spacing will be problematic for larger locomotives. Much of the track has deformation now between the sleepers. Given that this assessment was to also review making the track serviceable for a broader community use including other heavier engines Michael recommended a rebuild of the track itself.

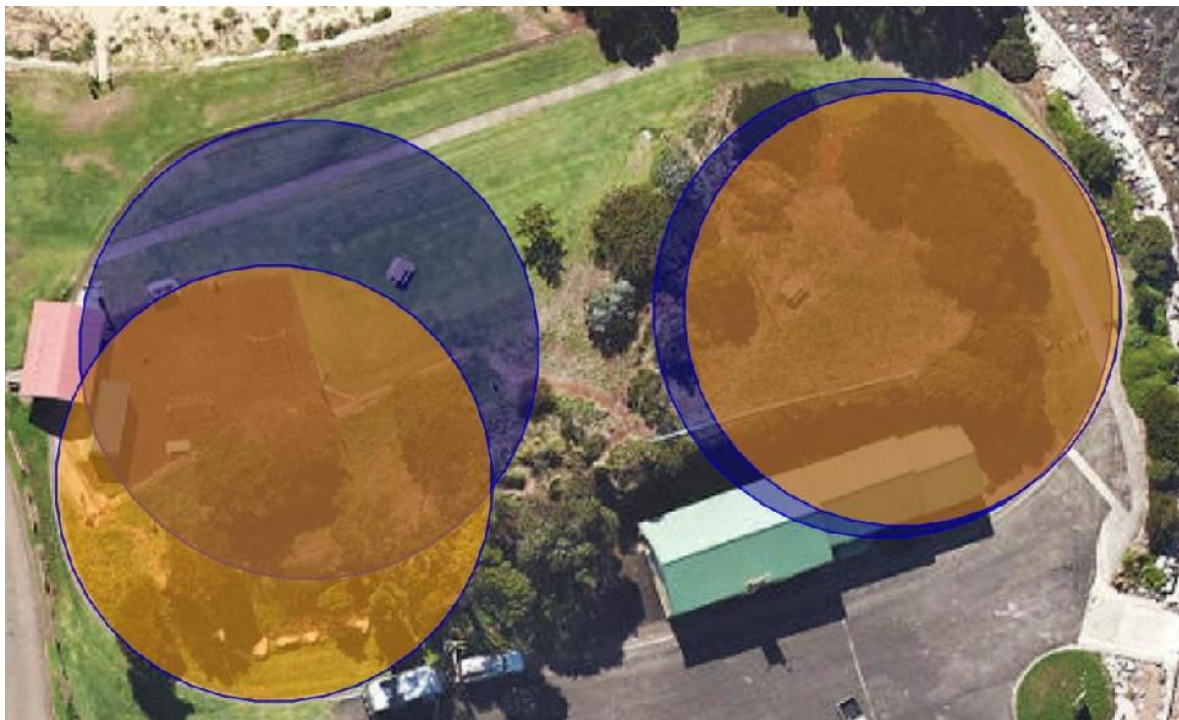


His estimate was \$15k for all rail works excluding plastic sleepers (Plastic sleepers are recommended by AALS as there is no ongoing maintenance once these are installed), including 3 sets of points and some sidings and a ramp for unloading engines from trailers. Due to his current work commitments he was unable to provide a more detailed breakdown. A more detailed scope and breakdown can be supplied if Council choose to progress the project.

Additional cost of sleepers assuming sleeper spacing of 200mm on the 250m track and assuming a further 50m of sidings is \$9,000.

On 13/6/18 a further assessment was conducted of the track gauge and wheel flanges on the carriages.

The assessment found that the gauge throughout the track is 184mm with no widening at the curves. The AALS miniature railway standard advises that curves tighter than 20m should have 2 to 4mm additional width between the tracks. The minimum mainline radius should be 19m. The following images shows the blue circles at 20m radius and the orange circles at 19m.



Items 3.1 to 3.4 presented below are relevant if Council chooses to get the line operational for the current loads. It is expected that should this occur the line will continue to damage easily from vehicles etc and ongoing maintenance will be required to provide a smooth ride.

Once direction is obtained from Council further assessment can be completed to accurately map costings.

With reference to the image above the site assessment uncovered the following issues:-

3.1 Track out of level by 16mm in the 184mm around the south west sector of the circuit marked aqua colour. Superseded if track rebuilt.

Much of this sector of the track was under bark dumped on site for garden mulching so it could not be completely inspected and quantified. Cr Howard outlined that the carriages needed to be supported to prevent them from rolling due to the severity of the superelevation. The defect has occurred due to settlement of the concrete slab supporting the track and is thought to be due to leaking service pipework. The AALS standard recommends a maximum of 6mm superelevation – any more than this and passenger carriages become unstable.

The most economic method of repairing this issue is to support the inside edge of the sleeper rotating the track back closer to level then grouting the concrete to provide a uniform appearance. It is usual to have some superelevation on curves so packing the inside of the track up by up to 10mm may be sufficient to rectify the carriage rolling issue.

Cost – estimate \$400

3.2 Track badly damaged in the south west sector of the circuit marked silver colour. Superseded if track rebuilt.

Track has been damaged in this area as the usual configuration of the track structure remains consisting of flat bars welded to sleepers at 300mm intervals. Vehicles have driven over and damaged this track.

This section may be easier to replace than to straighten each of the track kinks.

In the area east of this the sleeper spacing has been reduced to 100mm or the base of the rail has been stiffened to provide a stronger track section. In these areas there is little or no bending in the rail. Some damage is still required to be rectified.

3.3 North east sector – many sleepers badly corroded. Superseded if track rebuilt.

This area has the unprotected mild steel track subjected to the sea spray and many of the steel plate sleepers have rusted out.

Reinstatement can simply involve insertion of new sleepers and removal of old ones with the new ones welded into place and fixed down to the concrete at every third sleeper.

Taking the track up from these sections and getting it hot dip galvanized would prevent ongoing issues with the track for many years into the future.

Considering that the track has been installed for about 30 years the deterioration in the areas not subjected to direct sea spray is still reasonable.

North of this sector the track has been replaced previously.

3.3 Access to the rollingstock storage facility – this area is untidy, the storage road is not accessed by points and the track has been badly damaged. Superseded if track rebuilt.

Usually sidings are accessed by a set of points allowing trains to be removed from the mainline with the throwing of a lever rather than manually placing a bridging track. Given the possible vandal issues at this location it is understandable why the current simple solution of laying a bridging track has been used for the start and finish of each day.

The tracks to this storage facility are badly bent and should be renewed. The concrete in this area could be completely renewed or patched between the centres of the track to make the area a little more presentable.

The rollingstock storage consists of two pipes into which the rollingstock is run and a steel door locks the equipment away. The tops of the pipes have been covered with earth. Cr Howard noted that the carriages did not stay clean in this environment due to holes and joints in the top of the concrete pipes allowing dirt onto the equipment. Removal of the dirt over and reinstatement with fortecon

would clean this issue up. A dust sheet over the equipment would similarly protect it from these issues. It is non-structural but does impact on volunteer morale.

A pool of water was evident possibly from leaking pipes in the mound of dirt above the pipes on the south side of the storage pipes.

3.4 *The Site container has rusted out around the base*

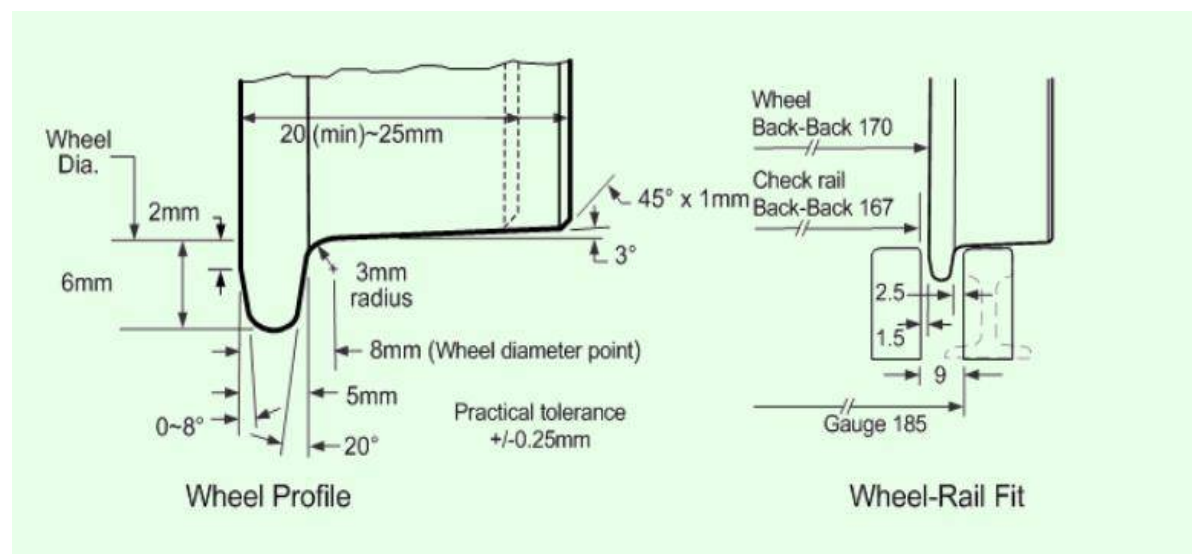
A welder could be engaged to cut the rusted sections out and re-new the platework. Only the base of the container is affected. The container has a colorbond roof over and has been painted by the local high school students. Apart from the base the container is in good condition.

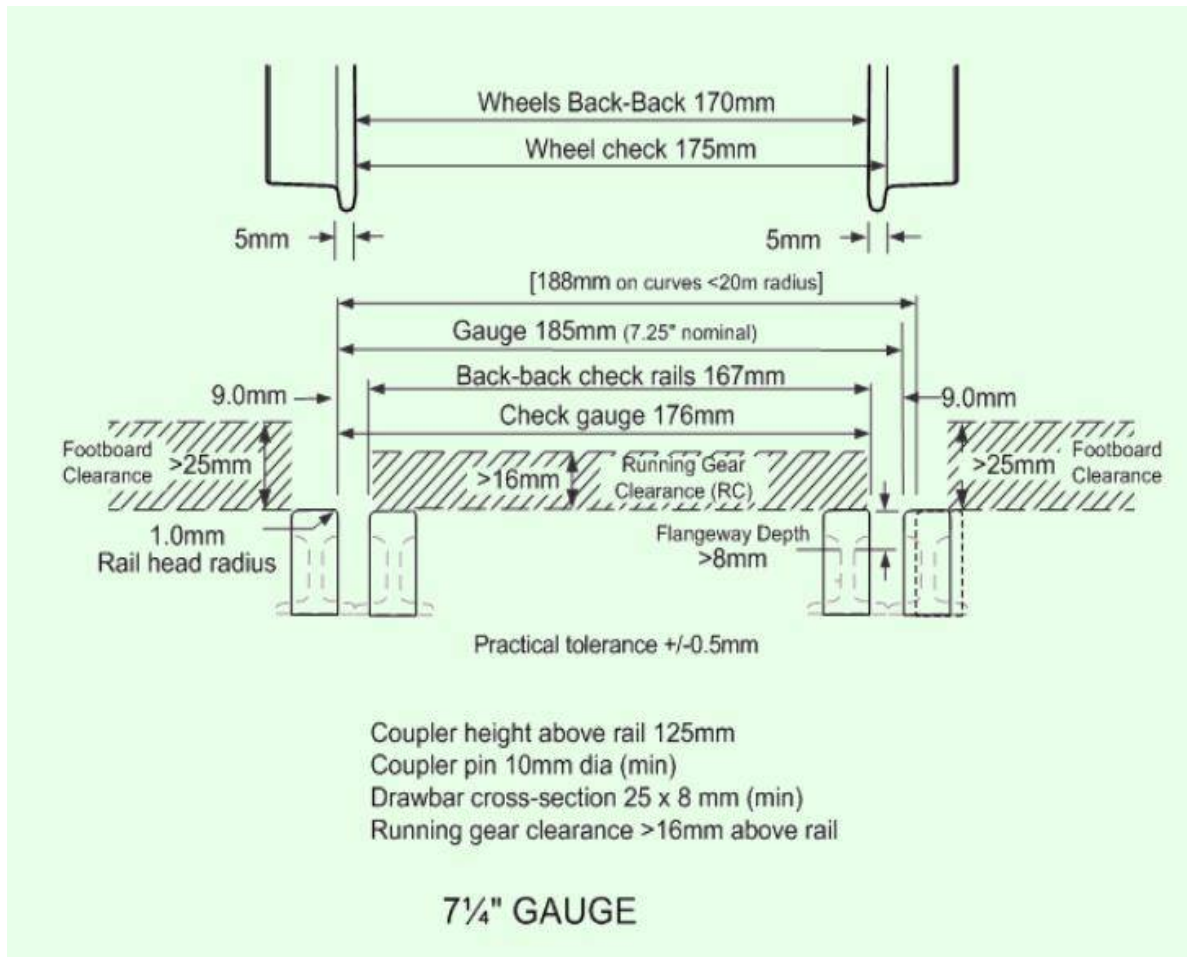
3.5 *Rollingstock Assessment*

Cr Howard advised that the wheel flanges may need attention. There is no history of derailments due to flange wear. For the two carriages with 2 axles per bogie and 2 bogies each there are 8 axles and 16 wheels that may need machining or replacing.

Further assessment on 13/6/18 showed that the flanges are very sharp and in need of re-machining or replacing.

AALS provide the following standards for wheel profile for this gauge.







A couple of images of the bogies are shown above.

I made enquiries with Dale Kingston of Kingston Brothers engineering in Smithton – they operated a large miniature railway many years ago before the property on which it was based was sold. Dale thought he many spare axles and will confirm.

The miniature railway at Sheffield recently bought new bogies for \$400 each. For budget purposes \$2000 should rectify the bogie issue.

Cr Howard advised that the petrol locomotive will be overhauled by a local mechanic before it returns to service with the overhaul being conducted on a voluntary basis. A close inspection of this unit was not conducted.

3.5 Vehicle Barrier on southern side of the circuit

Presently there is no impediment to vehicles driving on the track along the section past the Scout Building. Consideration should be given to council installing a low vehicle barrier or strengthening the track to prevent damage.

It is noted that access over the railway tracks is needed for the mower and that a vehicle barrier may present some difficulties for this operation.

3.6 Opportunities to broaden use

The track has historically only operated with the rollingstock present on site as no facilities are available for loading and unloading equipment. A set of points and an unloading ramp could be constructed at the south west corner for the purpose of allowing external operators to bring in other locomotives on trailers. Steam engines would be a major draw card on the line. There are a number of engines on the North West Coast that could visit and make use of this line.

Penguin based Model Engineer and metal fabrication contractor – Michael Howe was approached to review the line for his perception of its condition.

Michael reviewed the track and advised that the sleeper spacing and track gauge were deficient compared to AALS requirements. Additionally the station provides no opportunity for passing trains and the lack of a ramp road makes additional use very unlikely.

Requirements for construction are sleepers spaced at 200mm crs, Rail will be 25 x 12 mm bar (current bar is 20 x 10mm) welded steel spacers of 25 x 12 flats screwed to 50 x 50 x 477mm long plastic sleepers. The existing track has sleepers spaced at 300mm which is considered to be too far for larger engines.

Michael Howe advised that a budget estimate of \$15,000 GST Excl + \$9,000 for plastic sleepers would see all the track replaced with a run around loop installed in the location shown north of the station structure and the ramp road including a level siding to store a full train out of the road on the south west side.



3.7 Access to the Scout Building

The current access to this building requires visitors to step over the track which projects above the concrete base. A level crossing could be created here by building up the ground either side of the track and provision of plastic timber decking boards to make the access level.

This report should be viewed as a preliminary options report – once Council indicate preferred direction further review should be conducted to accurately determine the cost to undertake upgrades.

4 Summary

The site is an attractive site for this family attraction and there are numerous model engineers in the community who would delight in providing memories for future generations particularly if the track is upgraded and provisions for trailer access are provided.

When viewing the costs of upgrade to for example a piece of playground equipment the value of this attraction in terms of facilitating a volunteer community group to engage further with the Central Coast community should not be underestimated.

This report had provided a summary of the main costs associated with the works at commercial rates. With the right community leadership and enthusiasm many of these costs can be reduced.

Should you have any queries please do not hesitate to give me a call.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Chris Martin', with a stylized, cursive script.

Chris Martin BE(Hons), MBA (Tech Mgt), MIEAust, CPEng

Senior Civil & Structural Engineer
Director – CSE Tasmania Pty Ltd



Photo 1 Station cover



Photo 2 Track out of level by 16mm of west curve.



Photo 3 Area where track settled

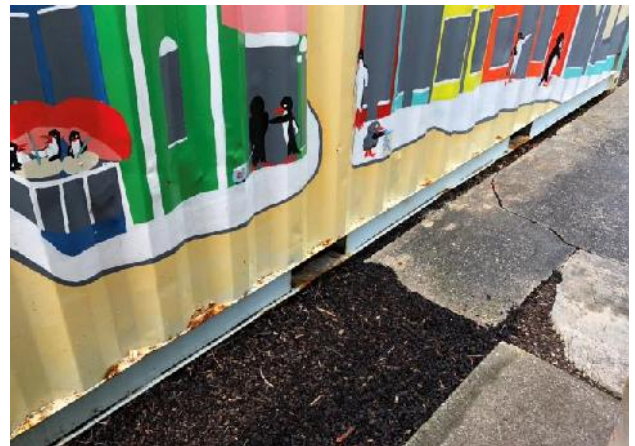


Photo 4 Container base needs some repair



Photo 5 Track needs repair along with concrete in this area



Photo 6 Track impacted by vehicle damage in this area



Photo 7 Playground in the centre of the loop



Photo 8 Closer sleeper spacing to stiffen the track



Photo 9 Area where occasional sleepers need replacing



Photo 10 Track in good condition



Photo 11 Track with stiffener plate below rail

Green Waste Dumping Signage Policy

July 2018

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PROCESS	1
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SIGNAGE:.....	2
REVIEW	3
RELATED DOCUMENTS	3

POLICY

The Green Waste Dumping Policy is to support the Council's vision and strategic objectives to protect and enhance Council-managed natural areas and parklands. Unlawful dumping is widespread – green waste being one of the more prevalent materials found. Without stricter controls the ongoing dumping of green waste will continue to spread weeds and cause further deterioration to the health and value of our local ecosystems and fauna habitat. Such activity is highly costly to both the Council and the community in terms of the processes necessary to combat the introduction and spread of weeds.

PURPOSE

The purpose of this Policy is to reduce and deter the occurrence of illegal green waste dumping or other disturbance to vegetation on public land. Council will pursue all outstanding debts promptly by letter, telephone or email contact as appropriate.

PROCESS

The Council will provide clear, accurate and consistent advice through correspondence and an ongoing education and awareness program to the community regarding illegal green waste dumping on Council-managed land.

In the case of unauthorised illegal green waste dumping, the Council may erect signage on public land to educate the public about the long-term costs and damage caused by such behaviour.

These signs will contain a message regarding the consequences to the environment of green waste dumping and may be installed for a period of six months to two years depending on the frequency of occurrence. The sign will refer the community to the Council's website for information about options for managing green waste, including methods for composting grass clippings.

Where the offender is caught in the act of unauthorised illegal green waste dumping, witnesses, either staff or community members will be encouraged to report the activity. An official report may be submitted to the Environment Protection Authority (EPA) providing the following information: date, time, location, vehicle registration or residential address of the offender (in cases of localised dumping).

The EPA will assess each case and issue fines where appropriate. Reporters must identify themselves but will remain anonymous to the offenders.

SCOPE

This Policy applies to Council-managed Crown land and Council-owned parks and reserves with particular focus on coastal and riparian zones.

PROCEDURE

Educational signage will be erected when clear breaches of the following regulations have been identified on Council-managed Crown land reserves or Council-owned land:

- . Crown Lands Act 1976 Part VI – Unlawful Acts relating to Crown Land;
- . Litter Act 2007;
- . Environmental Management and Pollution Control Act 1994; or
- . Environmental Management and Pollution Control (Waste Management) Regulations 2010.

Following identification of a breach:

- . Notify the Resource Recovery Centre On-site Team leader with the following details: – location, amount, type and estimated cost for removal. This data will be officially recorded and entered onto the Illegal Dumping Database.
- . The green waste will be removed from the site and signage put in its place or as near as practicable.
- . Signage will remain in place up to a maximum period of three years. During this period illegal green waste dumping occurrences will be monitored and the signage removed following a period of six months without incident.
- . Signage will be erected regardless of whether the identity of those responsible for the damage has been identified

SIGNAGE:

Signage will be 300mm x 400mm on a low post at 500mm–800mm off the ground and contain the words:

“NO DUMPING

Material such as lawn clippings and garden waste spread seed, increase the nutrient levels in the soil and promote weed growth. The long-term effects are costly and detrimental to the environment.

For information about lawful disposal options such as composting contact the Central Coast Council or visit: www.centralcoast.tas.gov.au

Report acts of green waste dumping by contacting the Council –tel. 03 6429 8900.”

Refer to Appendix for example of the sign layout.

REVIEW

This Policy will be reviewed every three years, unless organisational and legislative changes require more frequent modification.

RELATED DOCUMENTS

Unlawful Acts relating to Crown Land;

- . Litter Act 2007;
- . Environmental Management and Pollution Control Act 1994;
- . Environmental Management and Pollution Control (Waste Management) Regulations 2010;
- . Central Coast Strategic Plan 2014–2024

Date of approval:/...../.....

Approved by:

.....

Sandra Ayton
GENERAL MANAGER

Appendix

Example for Green Waste Dumping signs:



Vegetation Damage Signage

Policy

July 2018

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POLICY

The Vegetation Damage Signage Policy is to support the Council's vision and strategic objectives to protect and enhance Council-managed natural areas. Without stricter controls the ongoing, unauthorised vegetation clearance or damage to vegetation on Council-managed land will continue to cause deterioration, habitat modification and fragmentation of the coastal and riparian environments. Such activity is the greatest threat to local biodiversity.

PURPOSE

The purpose of this Policy is to reduce and deter the occurrence of illegal removal or other disturbance to vegetation on public land.

SCOPE

This Policy applies to all types of debtor transactions including but not limited to sundry debtors, rubbish tip/transfer station charges, facility hire and other fees and charges.

PROCESS

The Council will provide clear, accurate and consistent advice through correspondence and an ongoing education and awareness program to the community regarding the requirement for formal prior approval regarding the removal and/or trimming of trees or vegetation.

In the case of unauthorised removal of vegetation occurring, the Council may erect large billboard type signage on public land to educate the public about illegal clearing/damage.

These signs will contain a message regarding the consequences of removal of vegetation or revegetation from public land and may be installed for a period of up to five years or until the vegetation has regrown or been restored to its original state, whichever is the shorter period.

Additionally, other action available to the Council under the Crown Lands Act 1976 in response to unauthorised clearing may include rehabilitation of the site. In cases where the offender is caught in the act of unauthorised clearing, legal action may be initiated via the Forest Practices Authority.

PROCEDURE

Educational signage will be erected when clear breaches of the Crown Lands Act 1976 Part VI – Unlawful Acts relating to Crown Land have been identified.

- . Signage will be erected regardless of whether the identity of those responsible for the damage has been identified.
- . Replacement vegetation will be planted at the site of the damage to aid recovery where suitable.

- . Signage will remain in place up to a maximum period of five years. During this period, the signage can be removed following a review based on the rate of regrowth and recovery of the vegetation.
- . The sign size (Category) and height will depend on the extent and type of damage. There may be cases where more than one sign is installed.

SIGNAGE:

There are two size categories which are dictated by the scale of unauthorised vegetation damage:

- . Category A: 900mm x 600mm or 600mm x 900mm on posts up to 3m high.
- . Category B: 1,200mm x 900mm or 900mm x 1,200mm on posts up to 5m high.

Refer to Appendix for example of sign wording/layout.

GUIDELINES:

Category A –

Signage will be used where vegetation has been damaged (not including declared weeds), including new plantings and is deemed by a responsible Council Officer to have been between 0m and 1.5m in height prior to being damaged.

Category B –

Signage will be used where vegetation has been damaged (not including declared weeds) and is deemed by a responsible Council Officer to have been greater than 1.5m in height prior to being damaged (may have been a single tree). Height of posts will depend on the original height of the vegetation/tree.

Where a large area has been damaged more than one sign may be installed.

REVIEW

This Policy will be reviewed every three years, unless organisational and legislative changes require more frequent modification.

RELATED DOCUMENTS

- . Crown Lands Act 1976 Part VI – Unlawful Acts relating to Crown Land;
- . Central Coast Strategic Plan 2014–2024.

Date of approval:/...../.....

Approved by:

.....

Sandra Ayton
GENERAL MANAGER

Appendix

Example for sign wording





SCHEDULE OF CONTRACTS AND AGREEMENTS

(Other than those approved under the Common Seal)

Period: 1 to 30 June 2018

Contracts

- . Contract No. 16/2017-2018
Contact Electrical
Installation of sports field lighting – Option 2 at the Ulverstone Showground
Net Price \$170,507.70 (incl. GST)
- . Contract for sale of property
CT128007/8 Geales Road, Kindred
Purchase price \$27,000.00
- . Contract for sale of property
CT10285/1 South Riana Road, Gunns Plains
Purchase price \$19,500.00
- . Contract for sale of property
CT105295/1 Wilmot Road, Kindred
Purchase price \$22,000.00
- . Contract for sale of property
CT128006/5 Geales Road, Kindred
Purchase price \$27,000.00

Agreements

- . Costs Agreement
Walsh Day James Mihal and Central Coast Council
Auction conditions and conveyancing for properties at South Riana Road, Gunns Plains; Geales Road, Kindred (x2); and Wilmot Road, Kindred
- . Infrastructure Relocation and Works Agreement
Tasmanian Networks Pty Ltd (TasNetworks) and Central Coast Council
2 James Street, Ulverstone – Case Number CS17-7804
Cost of project – \$5,212.77 (incl. GST)
- . Lease Agreement
Leven Regional Arts Inc.
Lease of the Civic Centre Gawler Room for one year from 1 July 2018

- . Grant Deed
Department of Premier and Cabinet and Central Coast Council
ChangeSmart Grants Program – Assistance with the purchase and installation
of a permanently wired Alternating Current electric vehicle charging station
in the staff car park adjacent to the Ulverstone Civic Centre (16 Patrick
Street, Ulverstone)
Grant amount – \$4,565.00
- . Lease Agreement
Penguin District School
Lease of the Penguin Railway Station (excluding History Group Research
Room) for three years from 1 July 2018
- . Use Licence
Ulverstone Rodeo Committee
Licence for use of Batten Park for one year from 1 July 2018
- . Acceptance of Dogs Agreement
Dogs' Homes of Tasmania
Agreement for one year from 1 July 2018



Sandra Ayton
GENERAL MANAGER

**SCHEDULE OF DOCUMENTS FOR AFFIXING OF
THE COMMON SEAL**

Period: 25 June 2018 TO 16 July 2018

Documents for affixing of the common seal

- Nil

Final plans of subdivision sealed under delegation

- Final Plan of Survey
76 Reynolds Road, Heybridge – realignment of existing boundaries
Application No. DA216098
- Final Plan of Survey
129 Wyllies Road, Riana – boundary adjustment
Application No. DA217107



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GENERAL MANAGER