

Notice of Ordinary Council Meeting and

Agenda

21 May 2018

To all Councillors

NOTICE OF MEETING

In accordance with the *Local Government (Meeting Procedures) Regulations 2015*, notice is given of the next ordinary meeting of the Central Coast Council which will be held in the Council Chamber at the Administration Centre, 19 King Edward Street, Ulverstone on Monday, 21 May 2018. The meeting will commence at 6.00pm.

An agenda and associated reports and documents are appended hereto.

A notice of meeting was published in The Advocate newspaper, a daily newspaper circulating in the municipal area, on 6 January 2018.

Dated at Ulverstone this 16th day of May 2018.

This notice of meeting and the agenda is given pursuant to delegation for and on behalf of the General Manager.



Lou Brooke
EXECUTIVE SERVICES OFFICER

Code of Conduct of Councillors

PART 1 – Decision making

1. A councillor must bring an open and unprejudiced mind to all matters being decided upon in the course of his or her duties, including when making planning decisions as part of the Council's role as a Planning Authority.
2. A councillor must make decisions free from personal bias or prejudgement.
3. In making decisions, a councillor must give genuine and impartial consideration to all relevant information known to him or her, or of which he or she should have reasonably been aware.
4. A councillor must make decisions solely on merit and must not take irrelevant matters or circumstances into account when making decisions.

PART 2 – Conflict of interest

1. When carrying out his or her public duty, a councillor must not be unduly influenced, nor be seen to be unduly influenced, by personal or private interests that he or she may have.
2. A councillor must act openly and honestly in the public interest.
3. A councillor must uphold the principles of transparency and honesty and declare actual, potential or perceived conflicts of interest at any meeting of the Council and at any workshop or any meeting of a body to which the councillor is appointed or nominated by the Council.
4. A councillor must act in good faith and exercise reasonable judgement to determine whether he or she has an actual, potential or perceived conflict of interest.
5. A councillor must avoid, and remove himself or herself from, positions of conflict of interest as far as reasonably possible.
6. A councillor who has an actual, potential or perceived conflict of interest in a matter before the Council must –
 - (a) declare the conflict of interest before discussion on the matter begins; and
 - (b) act in good faith and exercise reasonable judgement to determine whether the conflict of interest is so material that it requires removing himself or herself physically from any Council discussion and remaining out of the room until the matter is decided by the Council.

PART 3 – Use of office

1. The actions of a councillor must not bring the Council or the office of councillor into disrepute.
2. A councillor must not take advantage, or seek to take advantage, of his or her office or status to improperly influence others in order to gain an undue, improper, unauthorised or unfair benefit or detriment for himself or herself or any other person or body.
3. In his or her personal dealings with the Council (for example as a ratepayer, recipient of a Council service or planning applicant), a councillor must not expect nor request, expressly or implicitly, preferential treatment for himself or herself or any other person or body.

PART 4 – Use of resources

1. A councillor must use Council resources appropriately in the course of his or her public duties.
2. A councillor must not use Council resources for private purposes except as provided by Council policies and procedures.
3. A councillor must not allow the misuse of Council resources by another person or body.
4. A councillor must avoid any action or situation which may lead to a reasonable perception that Council resources are being misused by the councillor or any other person or body.

PART 5 – Use of information

1. A councillor must protect confidential Council information in his or her possession or knowledge, and only release it if he or she has the authority to do so.
2. A councillor must only access Council information needed to perform his or her role and not for personal reasons or non-official purposes.
3. A councillor must not use Council information for personal reasons or non-official purposes.
4. A councillor must only release Council information in accordance with established Council policies and procedures and in compliance with relevant legislation.

PART 6 – Gifts and benefits

1. A councillor may accept an offer of a gift or benefit if it directly relates to the carrying out of the councillor's public duties and is appropriate in the circumstances.
2. A councillor must avoid situations in which the appearance may be created that any person or body, through the provision of gifts or benefits of any kind, is securing (or attempting to secure) influence or a favour from the councillor or the Council.
3. A councillor must carefully consider –
 - (a) the apparent intent of the giver of the gift or benefit; and
 - (b) the relationship the councillor has with the giver; and
 - (c) whether the giver is seeking to influence his or her decisions or actions, or seeking a favour in return for the gift or benefit.
4. A councillor must not solicit gifts or benefits in the carrying out of his or her duties.
5. A councillor must not accept an offer of cash, cash-like gifts (such as gift cards and vouchers) or credit.
6. A councillor must not accept a gift or benefit if the giver is involved in a matter which is before the Council.
7. A councillor may accept an offer of a gift or benefit that is token in nature (valued at less than \$50) or meets the definition of a token gift or benefit (if the Council has a gifts and benefits policy).
8. If the Council has a gifts register, a councillor who accepts a gift or benefit must record it in the relevant register.

PART 7 – Relationships with community, councillors and Council employees

1. A councillor –
 - (a) must treat all persons with courtesy, fairness, dignity and respect; and
 - (b) must not cause any reasonable person offence or embarrassment; and
 - (c) must not bully or harass any person.

2. A councillor must listen to, and respect, the views of other councillors in Council and committee meetings and any other proceedings of the Council, and endeavour to ensure that issues, not personalities, are the focus of debate.
3. A councillor must not influence, or attempt to influence, any Council employee or delegate of the Council, in the exercise of the functions of the employee or delegate.
4. A councillor must not contact or issue instructions to any of the Council's contractors or tenderers, without appropriate authorisation.
5. A councillor must not contact an employee of the Council in relation to Council matters unless authorised by the General Manager of the Council.

PART 8 – Representation

1. When giving information to the community, a councillor must accurately represent the policies and decisions of the Council.
2. A councillor must not knowingly misrepresent information that he or she has obtained in the course of his or her duties.
3. A councillor must not speak on behalf of the Council unless specifically authorised or delegated by the Mayor or Lord Mayor.
4. A councillor must clearly indicate when he or she is putting forward his or her personal views.
5. A councillor's personal views must not be expressed in such a way as to undermine the decisions of the Council or bring the Council into disrepute.
6. A councillor must show respect when expressing personal views publicly.
7. The personal conduct of a councillor must not reflect, or have the potential to reflect, adversely on the reputation of the Council.
8. When representing the Council on external bodies, a councillor must strive to understand the basis of the appointment and be aware of the ethical and legal responsibilities attached to such an appointment.

PART 9 – Variation of Code of Conduct

1. Any variation of this model code of conduct is to be in accordance with section 28T of the Act.

QUALIFIED PERSON'S ADVICE

The *Local Government Act 1993* provides (in part) as follows:

- . A general manager must ensure that any advice, information or recommendation given to the council is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- . A council is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council.

I therefore certify that with respect to all advice, information or recommendations provided to the Council in or with the following agenda:

- (i) the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- (ii) where any advice is directly given by a person who did not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.



Sandra Ayton
GENERAL MANAGER

AGENDA

COUNCILLORS ATTENDANCE

COUNCILLORS APOLOGIES

EMPLOYEES ATTENDANCE

GUEST(S) OF THE COUNCIL

MEDIA ATTENDANCE

PUBLIC ATTENDANCE

OPENING PRAYER

May the words of our lips and the meditations of our hearts be always acceptable in Thy sight, O Lord.

BUSINESS

See Contents – Page 2

Contents

1	CONFIRMATION OF MINUTES OF THE COUNCIL	4
2	COUNCIL WORKSHOPS	4
3	MAYOR'S COMMUNICATIONS	5
3.1	Mayor's communications	5
3.2	Mayor's diary	5
3.3	Declarations of interest	7
3.4	Public question time	7
4	COUNCILLOR REPORTS	8
5	APPLICATIONS FOR LEAVE OF ABSENCE	8
6	DEPUTATIONS	9
7	PETITIONS	9
8	COUNCILLORS' QUESTIONS	9
8.1	Councillors' questions without notice	9
8.2	Councillors' questions on notice	12
9	DEPARTMENTAL BUSINESS	13
	GENERAL MANAGEMENT	13
9.1	Minutes and notes of committees of the Council and other organisations	13

COMMUNITY SERVICES	15
9.2 Statutory determinations	15
9.3 Central Coast Youth Strategy and Actions 2018–2023	15
INFRASTRUCTURE SERVICES	19
9.4 Infrastructure Services determinations	19
9.5 Tenders – Ulverstone Sports and Leisure Centre (Showgrounds) Lighting – Stage 2 (59/2010 – 15.02.2010)	19
9.6 Penguin Sports Centre – reallocation of capital project funds	22
9.7 Upgrade of laneway – Coles Furner’s car park to Reibey Street, Ulverstone	25
ORGANISATIONAL SERVICES	29
9.8 Contracts and agreements	29
9.9 Correspondence addressed to the Mayor and Councillors	29
9.10 Common seal	30
10 CLOSURE OF MEETING TO THE PUBLIC	31
10.1 Meeting closed to the public	31
10.2 Confirmation of Closed session minutes	35
GENERAL MANAGEMENT	37
10.3 Minutes and notes of other organisations and committees of the Council	37
ORGANISATIONAL SERVICES	39
10.4 Lease and Management Agreement Wharf Precinct Restaurant (343/2017 – 20.01.2017)	39

1 CONFIRMATION OF MINUTES OF THE COUNCIL

1.1 Confirmation of minutes

The Executive Services Officer reports as follows:

“The minutes of the previous ordinary meeting of the Council held on 16 April 2018 have already been circulated. The minutes are required to be confirmed for their accuracy.

The *Local Government (Meeting Procedures) Regulations 2015* provide that in confirming the minutes of a meeting, debate is allowed only in respect of the accuracy of the minutes.

A suggested resolution is submitted for consideration.”

- “That the minutes of the previous ordinary meeting of the Council held on 16 April 2018 be confirmed.”
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2 COUNCIL WORKSHOPS

2.1 Council workshops

The Executive Services Officer reports as follows:

“The following council workshops have been held since the last ordinary meeting of the Council.

- . 23.04.2018 – Energy Efficiency and Audit, Climate Change Action Plan
- . 30.04.2018 – Weed Management Plan and Budget Assumptions/Capital items
- . 07.05.2018 – Councillor Capital Estimates Bus Tour
- . 14.05.2018 – Operational Estimates and Rate Modelling

This information is provided for the purpose of record only. A suggested resolution is submitted for consideration.”

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- “That the Officer’s report be received.”
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3 MAYOR’S COMMUNICATIONS

3.1 Mayor’s communications

The Mayor to report:

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3.2 Mayor’s diary

The Mayor reports as follows:

“I have attended the following events and functions on behalf of the Council:

- . Community Safety Partnership Committee – meeting
- . Fulllife Pharmacy – performed official opening of new pharmacy
- . Ulverstone Repertory Theatre Society – opening night of ‘20,000 Leagues Under the Sea’
- . Central Coast Centenary Committee – unveiling of headstone for World War 1 veteran
- . Central Coast Centenary Committee – official opening of Anzac Park Remembrance Pathway and unveiling of memorial plaques
- . Penguin RSL Sub-Branch – Anzac Day dawn service
- . Forth Valley Anzac Day commemoration service, with a formal wreathlaying
- . Ulverstone RSL Sub-Branch – Anzac Day commemoration service, with address and a formal wreathlaying
- . North Motton Anzac Day commemoration service, with a formal wreathlaying
- . Ms Justine Keay MP, Federal Member for Braddon – overview of municipal projects post-election

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- . UTAS Rural Clinical School – Rural Week Year 2 medical students – welcome to Central Coast
 - . Parliament of Tasmania – Opening of the First Session of the Forty-Ninth Parliament and afternoon tea (Hobart)
 - . Family Violence Counselling Support Service – guest speaker at We Remember Candle Lighting Ceremony
 - . Ulverstone Senior Citizens Club – birthday social
 - . TasWater – General Meeting (Launceston)
 - . Dementia-Friendly Central Coast – (Alzheimer’s) Connect Café project meeting
 - . Central Coast Chamber of Commerce and Industry – Office Professionals Breakfast
 - . Radio community reports
 - . Business visitation program – Agronico
 - . Local Government Association of Tasmania – Mayors’ Professional Development Day and Mayors’ Dinner (Launceston)
 - . Local Government Association of Tasmania – General Meeting (along with the Deputy Mayor) (Launceston)
 - . Ulverstone Rowing Club – annual dinner.”

The Deputy Mayor reports as follows:

“I have attended the following events and functions on behalf of the Council:

- . North West Ecofest Tasmania – performed official opening
- . Country Women’s Association in Tasmania, Central Coast Branch – annual general meeting.”

Cr van Rooyen reports as follows:

“I have attended the following events and functions on behalf of the Council:

- . Ulverstone Angling Club – annual dinner.”

The Executive Services Officer reports as follows:

“A suggested resolution is submitted for consideration.”

- “That the Mayor’s, Deputy Mayor’s and Cr van Rooyen’s reports be received.”

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3.3 Declarations of interest

The Mayor reports as follows:

“Councillors are requested to indicate whether they have, or are likely to have, a pecuniary (or conflict of) interest in any item on the agenda.”

The Executive Services Officer reports as follows:

“The *Local Government Act 1993* provides that a councillor must not participate at any meeting of a council in any discussion, nor vote on any matter, in respect of which the councillor has an interest or is aware or ought to be aware that a close associate has an interest.

Councillors are invited at this time to declare any interest they have on matters to be discussed at this meeting. If a declaration is impractical at this time, it is to be noted that a councillor must declare any interest in a matter before any discussion on that matter commences.

All interests declared will be recorded in the minutes at the commencement of the matter to which they relate.”

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3.4 Public question time

The Mayor reports as follows:

“At 6.40pm or as soon as practicable thereafter, a period of not more than 30 minutes is to be set aside for public question time during which any member of the public may ask questions relating to the activities of the Council.

Public question time will be conducted as provided by the *Local Government (Meeting Procedures) Regulations 2015* and the supporting procedures adopted by the Council on 20 June 2005 (Minute No. 166/2005).”

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4 COUNCILLOR REPORTS

4.1 Councillor reports

The Executive Services Officer reports as follows:

“Councillors who have been appointed by the Council to community and other organisations are invited at this time to report on actions or provide information arising out of meetings of those organisations.

Any matters for decision by the Council which might arise out of these reports should be placed on a subsequent agenda and made the subject of a considered resolution.”

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5 APPLICATIONS FOR LEAVE OF ABSENCE

5.1 Leave of absence

The Executive Services Officer reports as follows:

“The *Local Government Act 1993* provides that the office of a councillor becomes vacant if the councillor is absent without leave from three consecutive ordinary meetings of the council.

The Act also provides that applications by councillors for leave of absence may be discussed in a meeting or part of a meeting that is closed to the public.

There are no applications for consideration at this meeting.”

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6 DEPUTATIONS

6.1 Deputations

The Executive Services Officer reports as follows:

“No requests for deputations to address the meeting or to make statements or deliver reports have been made.”

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7 PETITIONS

7.1 Petitions

The Executive Services Officer reports as follows:

“No petitions under the provisions of the *Local Government Act 1993* have been presented.”

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8 COUNCILLORS' QUESTIONS

8.1 Councillors' questions without notice

The Executive Services Officer reports as follows:

“The *Local Government (Meeting Procedures) Regulations 2015* provide as follows:

’29 (1) A councillor at a meeting may ask a question without notice –

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- (a) of the chairperson; or
 - (b) through the chairperson, of –
 - (i) another councillor; or
 - (ii) the general manager.
- (2) In putting a question without notice at a meeting, a councillor must not –
- (a) offer an argument or opinion; or
 - (b) draw any inferences or make any imputations –
- except so far as may be necessary to explain the question.
- (3) The chairperson of a meeting must not permit any debate of a question without notice or its answer.
- (4) The chairperson, councillor or general manager who is asked a question without notice at a meeting may decline to answer the question.
- (5) The chairperson of a meeting may refuse to accept a question without notice if it does not relate to the activities of the council.
- (6) Questions without notice, and any answers to those questions, are not required to be recorded in the minutes of the meeting.
- (7) The chairperson may require a councillor to put a question without notice in writing.'

If a question gives rise to a proposed matter for discussion and that matter is not listed on the agenda, Councillors are reminded of the following requirements of the Regulations:

- '8 (5) Subject to subregulation (6), a matter may only be discussed at a meeting if it is specifically listed on the agenda of that meeting.
- (6) A council by absolute majority at an ordinary council meeting, ..., may decide to deal with a matter that is not on the agenda if –
 - (a) the general manager has reported the reason it was not possible to include the matter on the agenda; and

8.2 Councillors' questions on notice

The Executive Services Officer reports as follows:

"The *Local Government (Meeting Procedures) Regulations 2015* provide as follows:

'30 (1) A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.

(2) An answer to a question on notice must be in writing.'

It is to be noted that any question on notice and the written answer to the question will be recorded in the minutes of the meeting as provided by the Regulations.

Any questions on notice are to be allocated to their appropriate Departmental Business section of the agenda.

No questions on notice have been received."

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9 DEPARTMENTAL BUSINESS

GENERAL MANAGEMENT

9.1 Minutes and notes of committees of the Council and other organisations

The General Manager reports as follows:

“The following (non-confidential) minutes and notes of committees of the Council and other organisations on which the Council has representation have been received:

- . Local Government Association Tasmania meeting held – 2 March 2018
- . Central Coast Youth Engaged Steering Committee meeting held – 29 March 2018
- . Central Coast Community Shed Management Committee meeting held – 9 April 2018
- . Central Coast Community Safety Partnership Committee meeting held – 18 April 2018
- . Forth Community Representative Committee meeting held – 3 May 2018
- . Central Coast Community Shed Management Committee meeting held – 7 May 2018

Copies of the minutes and notes having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the (non-confidential) minutes and notes of committees of the Council be received.”

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NOTES

COMMUNITY SERVICES

9.2 Statutory determinations

The Director Community Services reports as follows:

“A Schedule of Statutory Determinations made during the month of April 2018 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reports as follows:

“A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the Schedule of Statutory Determinations (a copy being appended to and forming part of the minutes) be received.”

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9.3 Central Coast Youth Strategy 2018–2023

The Director Community Services reports as follows:

“The Community Development Officer has prepared the following report:

PURPOSE

The purpose of this report is to consider the adoption by the Council of the Central Coast Youth Strategy 2018–2023 (a copy of the Strategy is attached). The Actions have been developed to ensure that they respond to the latest research and Tasmanian Youth Consultation findings as well as alignment to the Council’s Social Planning framework, adopted in 2016.

BACKGROUND

The Youth Strategy is a long term guiding document for Council. It provides direction for the Council, to allow the Council to consult and engage with youth on decisions that affect them, and to remain flexible and responsive to the

changing world in which youth and the community live. This will allow for new knowledge to be considered over the expected five year life of the strategy.

The health and wellbeing of young people not only affects their immediate quality of life and productivity but also shapes the future health of the whole population and in a broader social sense, the health of society. Tackling health and wellbeing issues when they occur in adolescence is socially and economically more effective than dealing with enduring problems in adulthood. The benefits flow through the entire population in terms of stronger families and safer and more connected communities.

DISCUSSION

The Actions of the Youth Strategy are the means by which Council will work within its area of influence with young people to respond to their feedback and input, and to strengthen and support those organisations working in the youth field.

The Actions focus on where the Council can respond to the issues raised by young people, building on initiatives and activities already taking place in the community, identify where research can be done to find community solutions to identified concerns, and where including youth in activities and undertakings of the Council can best deliver activities, projects and solutions in which our young people have their opinions and input considered, heard and included, and feel empowered as valued members of the Central Coast Community.

Alignment under the Social Planning Framework encourages the use of common succinct language, allows balances to be checked across areas of influence and provides clear understanding on the Council's role in the identified actions over the next five years.

CONSULTATION

Consultation which fed into the Youth Strategy included:

- . The Youth Network of Tasmania – Youth Network Forum (2014, 2015, 2016, 2017);
- . North West Action for Youth (NWAY);
- . Central Coast Youth Engaged Steering Committee;
- . Mission Australia Youth Survey Results (2016 and 2017) (Central Coast responses); and
- . Tasmanian Youth Local Government Conference (Report and Feedback)

The Council's Community Wellbeing Officer undertook consultations with young people at sporting training and fixtures, career days, theatre workshops, Neighbourhood House and the Ulverstone High School.

The Youth Strategy Actions have also been developed in response to the research findings of the Commissioner for Children and Young People Tasmanian Report, YNOT Consultations, Mission Australia, Tasmanian Youth Local Government – Central Coast Council.

RESOURCE, FINANCIAL AND RISK IMPACTS

The Central Coast Youth Strategy and Actions should have no resource, financial or risk implications beyond those approved in budget considerations or actioned by the successful application for outside funding.

Youth Actions are supported by funding applications, budgeted Council commitments and staff resource.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

A Connected Central Coast

- Engage with community to achieve meaningful youth outcomes.

Community Capacity and Creativity

- Investigate feasibility of developing youth specific spaces
- Support programs and activities that promote innovation and enterprise to young people
- Develop a pool of mentors and a program of activities to support emerging community leaders, innovators and entrepreneurs
- Support actions that improve education attainment, retention and engagement

CONCLUSION

It is recommended that the Central Coast Youth Strategy 2018 – 2023 be adopted.'

The Community Development Officer's report is supported."

The Executive Services Officer reports as follows:

“A copy of the Central Coast Youth Strategy 2018 – 2023 having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the Council adopt the Central Coast Youth Strategy 2018 – 2023 (a copy being appended to and forming part of the minutes).”

INFRASTRUCTURE SERVICES

9.4 Infrastructure Services determinations

The Director Infrastructure Services reports as follows:

“A Schedule of Infrastructure Services Determinations made during the month of April 2018 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reports as follows:

“A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the Schedule of Infrastructure Services Determinations (a copy being appended to and forming part of the minutes) be received.”
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9.5 Tenders – Ulverstone Sports and Leisure Centre (Showground) Lighting – Stage 2 (59/2010 – 15.02.2010)

The Director Infrastructure Services reports as follows:

“The Assets Group Leader has prepared the following report:

‘PURPOSE

The purpose of this report is to make recommendation on tenders received for the installation of Stage 2 of the Ulverstone Sports and Leisure Centre (Showgrounds) lighting project.

BACKGROUND

This project involves the installation of two or three new light towers and associated works at the Ulverstone Showgrounds as Stage 2 of the Showgrounds Lighting Master Plan.

There have been various iterations of design to endeavour to achieve the best outcome and multi-use of the facility and this project is a continuation of this process.

DISCUSSION

Tenders were called on Saturday, 10 March 2018 and closed at 2.00pm on Friday, 20 April 2018.

Tender documents included designs prepared by Pitt & Sherry. The tender was advertised in The Advocate newspaper, on the Council's internet portal, Tenderlink.

The tender documents called for two options, Option 1 was to install two new light poles (P11 and P1) with associated luminaires and civil works and to re-lamp the lights on the existing poles (P8, P9 and P10).

Option 2 was to install three new light poles (P11, P1 and P7) with associated luminaires and civil works and to re-lamp the lights on the existing poles (P8, P9 and P10).

Refer to attached plan for light tower locations.

Three conforming tenders were received as follows (including GST):

TENDERER	OPTION 1 PRICE \$	OPTION 2 PRICE \$
Contact Electrical	130,934.00	170,507.70
Dobson Electrical Pty Ltd	131,440.99	176,030.47
RBD Contracting Services Pty Ltd	130,950.14	164,236.25
<i>ESTIMATE (excl. GST)</i>	<i>181,000.00</i>	

All three tenderers would be competent to perform the works.

The Council in conjunction with Pitt & Sherry used a weighted tender assessment method based on:

- . Program and Methodology;
- . Design and Technical Capability;
- . Experience, Quality and Performance;
- . Tender price.

Contact Electrical achieved the highest rating based on this method for both options.

The construction program provides for a completion date of 13 weeks from possession of site.

CONSULTATION

This item has followed a public tendering process.

Consultation was undertaken with key stakeholders.

RESOURCE, FINANCIAL AND RISK IMPACTS

The budget for this project is \$181,000. \$25,000 of this has been expended on undertaking the various iterations of design of the project which leaves a budget of \$156,000 remaining.

The best outcome and most cost-effective outcome is to undertake Option 2 of the project with three light poles installed rather than installing the third pole as part of the next stage in the future. It will provide a wider use of the showgrounds with the additional tower.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Shape of the Place

A Connected Central Coast

- . Provide for a diverse range of movement patterns
- . Connect the people with services

The Environment and Sustainable Infrastructure

- . Develop and manage sustainable built infrastructure

Council Sustainability and Governance

- . Improve service provision.

CONCLUSION

It is recommended that the tender from Contact Electrical for Option 2 for the sum of \$155,007.00, (excluding GST) [\$170,507.70 (including GST)] for the construction of the Ulverstone Showground Sports Field Lighting – Stage 2 be accepted and approved by the Council.’

The Assets & Facilities Group Leader’s report is supported.”

The Executive Services Officer reports as follows:

“A copy of the confidential tender assessment having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

■ “That the tender from Contact Electrical for Option 2 for the sum of \$170,507.70 (including GST)] for the construction of the Ulverstone Showground Sports Field Lighting – Stage 2 be accepted.”

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9.6 Penguin Sports Centre – reallocation of capital project funds

The Director Infrastructure Services reports as follows:

“PURPOSE

The purpose of this report is to advise the Council of changes to the planned capital works projects at the Penguin Sports Centre (the Centre) and recommend the reallocation of funding to allow the changes to proceed this financial year.

BACKGROUND

The Centre had old and unsuitable basketball training backboard units (i.e. backboards/rings units) on the side walls of the building. However, these have been progressively removed as the units have broken or simply could no longer be used due to their condition. A capital allocation was included in the 2017–2018 budget to provide new backboard units for the sides of the Centre and then it was planned to replace the old game backboard units in the 2018–2019 budget.

A capital allocation was also included in the 2017–2018 budget for refurbishing of the exterior of the building, i.e. painting and metalwork repairs, some of which has been undertaken.

DISCUSSION

Refurbishment of the exterior of the Centre has not been possible to arrange so far this year and with weather now becoming the determining factor, unlikely to take place until the late spring/early summer period.

Investigations into the replacement of the backboard units has also been slower than anticipated due to the reliance on mainland companies who supply, install and certify the appropriate standard backboard units for sports centres. A quotation for the supply and installation of the training backboard units was recently received along with some recommendations and estimates of cost for the replacement of the existing game backboards. The advice provided indicated that if all units were installed at once, a cost saving of around \$6,000 would result as this was the cost of transporting the appropriate construction equipment across from Melbourne each time work is to take place.

As a result of discussions with the Penguin Basketball Club and Recreation Facilities Coordinator, and the knowledge that repairs were recently undertaken to the existing game backboards to keep them in a safe condition, it is felt that all of the backboard units that were planned to be installed over a two-year period should now be installed/replaced this financial year.

The Penguin Basketball Club have generously offered to provide funding of \$10,000 towards the project and this has been accepted with thanks.

Capital Funding (excl. GST) included in the 2017–2018 budget for the Penguin Sports Centre included:

	ESTIMATE 2017–2018 \$
APPLICATION OF CAPITAL FUNDING	
Backboard Upgrade	50,000
Stadium refurbishment	35,000

BACKBOARD UPGRADE PROJECT COSTS INCLUDING COSTS TO DATE	COST \$
Quotation – supply, installation and certification of six Backboard units	98,885 (incl. GST)
Project costs to date	1,500 approx.
Electrical works (modifications to existing systems etc.) and Centre modifications to allow installations likely to be in the order of \$2,000 to \$4,000 approximately.	
<i>ESTIMATED COST OF THE PROJECT (EXCL. GST)</i>	<i>95,000</i>
<i>AVAILABLE FUNDING FOR PROJECT:</i>	
Capital Projects at Penguin Sports Centre	71,000
Penguin Basketball Club contribution	10,000
Programmed maintenance funding	14,000
<i>TOTAL FUNDING AVAILABLE</i>	<i>95,000</i>

CONSULTATION

Discussions/consultation have taken place with the Penguin Basketball Club, other Centre users, the Recreation Facilities Coordinator, other Tasmanian sports centre owners/managers and the Community Services Department.

RESOURCE, FINANCIAL AND RISK IMPACTS

The project will be completed by early June. Funding is as listed above.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Shape of the Place

- Encourage a creative approach to new development

A Connected Central Coast

- Improve community well-being

Community Capacity and Creativity

- Community capacity-building

The Environment and Sustainable Infrastructure

- . Contribute to a safe and healthy environment
- . Develop and manage sustainable built infrastructure

Council Sustainability and Governance

- . Improve service provision.

CONCLUSION

It is recommended that the Council, acknowledge the contribution of the Penguin Basketball Club of \$10,000 towards the Penguin Sports Centre Backboard Upgrade Project and approve the reallocation of capital funding from the Penguin Sports Centres refurbishment project and programmed maintenance allocation to cover any shortfall in project funding.”

The Executive Services Officer reports as follows:

“A suggested resolution is submitted for consideration.”

- “That the Council, acknowledge the contribution of the Penguin Basketball Club of \$10,000 towards the Penguin Sports Centre Backboard Upgrade Project and approve the reallocation of capital funding from the Penguin Sports Centres refurbishment project and programmed maintenance allocation to cover any shortfall in project funding.”

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.....

9.7 Upgrade of laneway – Coles Furner’s car park to Reibey Street, Ulverstone

The Director Infrastructure Services reports as follows:

“PURPOSE

The purpose of this report is to recommend to the Council that the footpath in the laneway between the Coles Furner’s car park and Reibey Street be replaced as soon as practicable, i.e. May/June with funding being reallocated from the Kings Parade/Queens Gardens/Crescent Street project towards the project. Replacement funding for the Kings Parade/Queens Gardens/Crescent Street project would then be reallocated from the footpath program in the 2018–2019 budget.

BACKGROUND

The footpath connection from Reibey Street to the Coles Furner's car park was upgraded as part of the refurbishment of the privately-owned car park earlier in this financial year. The surface which needed to be durable and of high strength was to be constructed quickly and returned to service as soon as possible to minimise trading issues for the retailers whose customers use the lane.

Issues have arisen with the paving undertaken and as the surfacing of the laneway needs to accommodate the impact of use and take the pounding of shopping trolleys, the decision has been made to replace the pavers with a new surface product.

DISCUSSION

As the result of issues that have occurred both as a result of the works undertaken and some inappropriate uses of the laneway, removal of the paving and replacing this with coloured or patterned asphaltic concrete or another suitable material has been planned and an amount of \$80,000 allowed for in the 2018–2019 Estimates.

However, it would be appropriate to undertake the works as soon as possible and for the laneway to also receive some form of upgrading as part of the Reibey Street community improvement program. As the community makeover days are to take place in the next two months, replacing of the laneway surfacing is required as soon as possible. Whilst undertaking the replacement of the laneway material, cleaning of the roofing will also be undertaken.

At this stage, funding for the project is not available in this years' budget unless capital funding on projects not being completed before July 2018 is reallocated to allow the project to proceed. The Kings Parade/Crescent Street/Queens Gardens Project is in its community consultation/design stage and actual groundworks will not commence until later in 2018. Consequently, it is recommended that the amount of \$80,000 be reallocated in the 2017–2018 budget from the Kings Parade/Queens Gardens/Crescent Street project to allow this project to proceed with the compensating amount being returned to the donor project from the footpaths programs capital funding in 2018–2019.

CONSULTATION

The Ulverstone community have provided comments on the laneway project.

A Council workshop has considered the matter and considerable consultation with other councils, staff and materials suppliers has taken place.

RESOURCE, FINANCIAL AND RISK IMPACTS

The original laneway work was undertaken by contractors with funding provided by the adjoining shopping centre owner and the Furner's Hotel group.

The project will be funded by the Council using footpath capital funding.

The project will provide a safe, durable but strong laneway surface.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Shape of the Place

- Improve the value and use of open space
- Encourage a creative approach to new development

The Environment and Sustainable Infrastructure

- Contribute to a safe and healthy environment
- Develop and manage sustainable built infrastructure

Council Sustainability and Governance

- Improve service provision.

CONCLUSION

It is recommended that an amount of \$80,000 be reallocated in 2017–2018 from the Kings Parade/Queens Gardens/Crescent Street project to the laneway project with the funding being returned to the Kings Parade/Queens Gardens/Crescent Street project footpath project in 2018–2019.”

The Executive Services Officer reports as follows:

“A suggested resolution is submitted for consideration.”

- “That an amount of \$80,000 be reallocated in 2017–2018 from the Kings Parade/Queens Gardens/Crescent Street project to the laneway project with the funding being returned to the Kings Parade/Queens Gardens/Crescent Street project in 2018–2019.”
-
-

NOTES

ORGANISATIONAL SERVICES

9.8 Contracts and agreements

The Director Organisational Services reports as follows:

“A Schedule of Contracts and Agreements (other than those approved under the common seal) entered into during the month of April 2018 has been submitted by the General Manager to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reports as follows:

“A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the Schedule of Contracts and Agreements (a copy being appended to and forming part of the minutes) be received.”
-
-
-

9.9 Correspondence addressed to the Mayor and Councillors

The Director Organisational Services reports as follows:

“PURPOSE

This report is to inform the meeting of any correspondence received during the month of April 2018 and which was addressed to the ‘Mayor and Councillors’. Reporting of this correspondence is required in accordance with Council policy.

CORRESPONDENCE RECEIVED

The following correspondence has been received and circulated to all Councillors:

- . A letter requesting a bus shelter be installed on Alexandra Road, Ulverstone
- . A letter of concern in relation to drainage in the Coles/Furner’s car park, near the laneway
- . Letter from the Unforgiven Social Club seeking a venue for clubhouse in Central Coast.

Where a matter requires a Council decision based on a professionally developed report the matter will be referred to the Council. Matters other than those requiring a report will be administered on the same basis as other correspondence received by the Council and managed as part of the day-to-day operations.”

The Executive Services Officer reports as follows:

“A suggested resolution is submitted for consideration.”

- “That the Director’s report be received.”

9.10 Common seal

The Director Organisational Services reports as follows:

“A Schedule of Documents for Affixing of the Common Seal for the period 17 April to 21 May 2018 is submitted for the authority of the Council to be given. Use of the common seal must first be authorised by a resolution of the Council.

The Schedule also includes for information advice of final plans of subdivision sealed in accordance with approved delegation and responsibilities.”

The Executive Services Officer reports as follows:

“A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the common seal (a copy of the Schedule of Documents for Affixing of the Common Seal being appended to and forming part of the minutes) be affixed subject to compliance with all conditions of approval in respect of each document, and that the advice of final plans of subdivision sealed in accordance with approved delegation and responsibilities be received.”

10 CLOSURE OF MEETING TO THE PUBLIC

10.1 Meeting closed to the public

The Executive Services Officer reports as follows:

“The *Local Government (Meeting Procedures) Regulations 2015* provide that a meeting of a council is to be open to the public unless the council, by absolute majority, decides to close part of the meeting because one or more of the following matters are being, or are to be, discussed at the meeting.

Moving into a closed meeting is to be by procedural motion. Once a meeting is closed, meeting procedures are not relaxed unless the council so decides.

It is considered desirable that the following matters be discussed in a closed meeting:

- . Confirmation of Closed session minutes;
- . Minutes and notes of other organisations and committees of the Council
 - Cradle Coast Authority Board; and
 - Dulverton Waste Management Board; and
- . Lease and Management Agreement Wharf Precinct Restaurant (343/2017 – 20.01.2017)

These are matters relating to:

- . information of a personal and confidential nature or information provided to the council on the condition it is kept confidential;
- . information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the council is conducting, or proposes to conduct, business; and
- . matters relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council.

A suggested resolution is submitted for consideration.”

■ “That the Council close the meeting to the public to consider the following matters, they being matters relating to:

- . information of a personal and confidential nature or information provided to the council on the condition it is kept confidential;

-
- . information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the council is conducting, or proposes to conduct, business; and
 - . matters relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council.

and the Council being of the opinion that it is lawful and proper to close the meeting to the public:

- . Confirmation of Closed session minutes;
 - . Minutes and notes of other organisations and committees of the Council
 - Cradle Coast Authority Board; and
 - Dulverton Waste Management Board; and
 - . Lease and Management Agreement Wharf Precinct Restaurant (343/2017 – 20.01.2017)."
-
-
-

The Executive Services Officer further reports as follows:

- "1 The *Local Government (Meeting Procedures) Regulations 2015* provide in respect of any matter discussed at a closed meeting that the general manager is to record in the minutes of the open meeting, in a manner that protects confidentiality, the fact that the matter was discussed and a brief description of the matter so discussed, and is not to record in the minutes of the open meeting the details of the outcome unless the council determines otherwise.
- 2 While in a closed meeting, the council is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues.
- 3 The *Local Government Act 1993* provides that a councillor must not disclose information seen or heard at a meeting or part of a meeting that is closed to the public that is not authorised by the council to be disclosed.

Similarly, an employee of a council must not disclose information acquired as such an employee on the condition that it be kept confidential.

-
- 4 In the event that additional business is required to be conducted by a council after the matter(s) for which the meeting has been closed to the public have been conducted, the Regulations provide that a council may, by simple majority, re-open a closed meeting to the public.”

Associated Reports And Documents



General Meeting

Minutes

2 March 2018

Burnie Arts & Function Centre
Wilmot Street

326 Macquarie Street,
GPO Box 1521, Hobart, Tas 7000
Phone: (03) 6233 5966
Email: admin@lgat.tas.gov.au
Home Page: <http://www.lgat.tas.gov.au>

PROCEDURAL MATTERS.

RULES REGARDING CONDUCT OF MEETINGS

13. WHO MAY ATTEND A MEETING OF THE ASSOCIATION

- (a) Each Member shall be entitled to send a voting delegate to any Meeting of the Association, such voting delegate exercising the number of votes determined according to Rule 16(a).
- (b) After each ordinary Council election, the Chief Executive Officer shall request each Member to advise the name of its voting delegate and the proxy for the voting delegate for Meetings of the Association until the next ordinary Council elections.
- (c) Members may change their voting delegate or proxy at any time by advising the Chief Executive Officer in writing over the hand of the voting delegate or the General Manager prior to that delegate taking his or her position at a Meeting.
- (d) A list of voting delegates will be made available at the commencement of any Meeting of the Association.
- (e) Members may send other elected members or Council officers as observers to any Meeting of the Association.

14. PROXIES AT MEETINGS

- (a) Up to 1 hour prior to any Meeting of the Association, a Member may appoint another Member as its proxy.
- (b) The form of the proxy is to be provided by the Chief Executive Officer and is to be signed by either the Mayor or General Manager of the Council appointing the proxy.
- (c) The Chair of the meeting is not entitled to inquire as to whether the proxy has cast any vote in accordance with the wishes of the Member appointing the proxy.
- (d) Proxies count for the purposes of voting and quorum at any meeting.

15. QUORUM AT MEETINGS

At any Meeting of the Association, a majority of the Member Councils shall constitute a quorum.

16. VOTING AT MEETINGS

- (a) Voting at any Meeting of the Association shall be upon the basis of each voting delegate being provided with, immediately prior to the meeting, a placard which is to be used for the purpose of voting at the meeting. The placard will be coloured according to the number of votes to which the Member is entitled:

Population of the Council Area	Number of votes entitled to be exercised by the voting delegate	Colour placard to be raised by the voting delegate when voting
Under 10,000	1	Red
10,000 – 19,999	2	White
20,000 – 39,999	3	Blue
40,000 and above	4	Green

- (b) The Chairman of the meeting shall be entitled to rely upon the raising of a coloured placard as the recording of the vote for the Member and as evidence of the number of votes being cast.
- (c) Except as provided in sub-rule (d), each question, matter or resolution shall be decided by a majority of the votes capable of being cast by Members present at the Meeting. If there is an equal number of votes upon any question, it shall be declared not carried.
- (d)
 - (i) When a vote is being taken to amend a Policy of the Association, the resolution must be carried by a majority of the votes capable of being cast by Members, whether present at the Meeting or not.
 - (ii) When a vote is being taken for the Association to sign a protocol, memorandum of understanding or partnership agreement, the resolution must be carried by a majority of votes capable of being cast by Members and by a majority of Members, whether present at the Meeting or not.
 - (iii) When a vote is being taken to amend the Rules of the Association, the resolution must be carried by at least two-thirds of the votes capable of being cast by Members, whether present at the Meeting or not.

Table of Contents

1. GOVERNANCE.....	6
1.1 CONFIRMATION OF MINUTES *	6
1.2 BUSINESS ARISING *	6
1.3 CONFIRMATION OF AGENDA	6
1.4 FOLLOW UP OF MOTIONS*	7
1.5 PRESIDENT'S REPORT	7
1.6 CEO REPORT.....	8
1.7 MONTHLY REPORTS TO COUNCILS*	10
1.8 COUNCIL ROUND UPS	10
2. ITEMS FOR DECISION	11
2.1 REVIEW OF STATE PLANNING PROVISIONS	11
2.2 FREE CAMPING IN REGIONAL TOWNS	13
2.3 PROPOSED LEGISLATION CHANGE TO ALLOW COUNCILS TO INSTALL ROAD HUMPS ON LOCAL ROADS * 14	
2.4 RECONCILIATION TASMANIA *	15
2.5 PROPOSED REVIEW OF THE ROADS AND JETTIES ACT 1935.....	16
3. ITEMS FOR NOTING	19
3.1 MAJOR PROJECTS LEGISLATION	19
3.2 TASWATER UPDATE.....	20
3.3 GLENORCHY CITY COUNCIL BOARD OF ENQUIRY RECOMMENDATIONS *	21
3.4 ELECTION ACTIVITY	22
3.5 COUNCILLOR ALLOWANCES UPDATE.....	23
3.6 ELECTION EXPENSES DEDUCTIBILITY LIMITS *	25
3.7 IMPROVING SUPPORT FOR LOCAL GOVERNMENT WITH ENVIRONMENTAL REGULATION *	26
3.8 NATIONAL REFORM OF THE RELIEF & RECOVERY ARRANGEMENT FOR EMERGENCIES	27
3.9 SAVE THE TASMANIAN DEVIL PROJECT	28
3.10 WORKPLACE BEHAVIOUR POLICY	30
3.11 COMMUNICATIONS AND EVENTS UPDATE.....	31
3.12 POLICY UPDATE.....	33
3.13 STAFFING UPDATE	38
3.14 ANNUAL PLAN *	39
4. Items for Discussion.....	40
5. Other Business & Close	40

** Denotes Attachment*



GENERAL MEETING SCHEDULE

- 10.00 Morning Tea on arrival**
- 10.30 Meeting Commences**
- 11.00 Burnie City Council**
Olivia Lucas
Collective Impact in Burnie
- 12.30 Lunch**

The President, Mayor Doug Chipman welcomed Members and declared the meeting open at 10.30am.

Apologies were received from –

Mayor Steve Martin	Devonport City Council
Mayor Albert van Zetten	Launceston City Council
D/Mayor Annette Rockliff	Devonport City
Mayor Michael Kent	Glamorgan Spring Bay Council
Mayor Christina Holmdahl	West Tamar Council
Mr Rolph Vos	West Tamar Council
Mr Metcalf	Glamorgan Spring Bay Council
Mayor Bridgette Archer	George Town
Mrs Lynn Eyles	Central Highlands Council
Mayor Mick Tucker	Break O'Day Council
Mayor Loueen Triffett	Central Highlands council
Mr Tim Watson	Dorset Council
Mayor Carol Cox	Flinders Council
Mayor Tony Foster	Brighton Council
Mr Bill Boehm	Flinders Council
Mr Ron Sanderson	Brighton Council
Mr Dirk Dowling	West Coast Council
Commissioner Taylor	Huon Valley Council
Mr Greg Winton	Derwent Valley Council
Mr Emilio Reale	Huon Valley Council
Mr Martin Gill	Meander Valley Council
Lord Mayor Sue Hickey	City of Hobart
Mayor Kerry Vincent	Sorell Council
Mayor Rosanne Heyward	Tasman Council
Mayor David Downie	Northern Midlands Council
D/Mayor Mary Duniam	Waratah Wynyard Council
Mr Andrew Paul	Clarence City Council
Mayor Tony Bisdee	Southern Midlands Council
Mr Tim Kirkwood	Southern Midlands Council

1. GOVERNANCE

1.1 CONFIRMATION OF MINUTES *

Circular Head Council/Clarence City Council

That the Minutes of the meeting held on 1 November 2017, as circulated, be confirmed.

Carried

Background:

The Minutes of the General Meeting held on 1 November 2017, as circulated, are submitted for confirmation and are at **Attachment to Item 1.1.**

Please note that a full record of voting for every agenda item is provided as an Attachment to the Minutes.

1.2 BUSINESS ARISING *

Kingborough Council/Break O'Day Council

That Members note the information.

Carried

Background:

At Attachment to Item 1.2 is a schedule of business considered at the previous meeting and its status.

1.3 CONFIRMATION OF AGENDA

Derwent Valley Council/Waratah Wynyard Council

That consideration be given to the Agenda items and the order of business.

Carried

Background:

Delegates will be invited to confirm the Agenda for the meeting and the order of business.

1.4 FOLLOW UP OF MOTIONS*

Derwent Valley Council/Circular Head Council

That Members note the report.

Carried

Background:

A table detailing action taken to date in relation to motions passed at previous meetings is at **Attachment to Item 1.4.**

1.5 PRESIDENT'S REPORT

President/Circular Head Council

That Members note the report on activity since the November 2017 General Meeting to 14 February 2018

Carried

Meetings

- Attended Parliament for debate of TasWater
- CEO meetings/telephone
- CEO Performance Review Committee
- Premier's Local Government Council
- General Management Committee
- Meetings with Chief Owner Rep and TasWater Chair and CEO
- TasWater Campaign Steering Committee Meetings
- GMC Teleconference TasWater
- Rosalie Woodruff re Election Document
- Minister Elise Archer – waste, climate change and other portfolio matters
- ALGA Strategic Planning
- ALGA Executive Teleconferences

Media/Communication

- TasWater Audit Report Media Release
- TasWater Bill Outcome Media Release
- Liberal TasWater Policy – Release/Papers/Radio
- Tyres Media Release
- Pulse (2 editions)
- LG Focus Presidents Column
- ALGWA MOU Release
- Election Advocacy Release
- Year in Review President's Foreword
- Auditor General's Report – Release
- Letter to Minister Elise Archer re State Waste Strategy

Other

- Continued advocacy to MLCs re TasWater end of 2017
- LGAT Stakeholder Function

1.6 CEO REPORT

Clarence City Council/Waratah Wynyard Council

That Members note the report on activity since the November 2017 General Meeting to 14 February 2018.

Carried

Key meetings and events

- AEL Group Employment, Department of Education re school-based apprenticeships
- ALGA Board Meeting
- Audit Office briefings on TasWater Report, LG Report
- Candidate Information Session for Glenorchy City Council Elections
- CEO LG Professionals Tasmania
- CEO Smith Family
- CEO TasCoss and Cassy O'Connor re election forums
- CEO TasCoss re Election Agenda
- CEO Volunteering Tasmania re election priorities
- Chair of the Fire Service Act Review
- Chair of the Road Safety Advisory Council (Garry Bailey)
- Co-Chairs Reconciliation Tasmania
- Council Visits: Circular Head, Waratah-Wynyard, Brighton, Southern Midlands
- Deputy Secretary DPAC
- Electorate Meet the Candidate Forums (Coalition Event)
- EO Delta Dogs Tasmania re partnerships with LG
- General Meeting
- General Management Committee meeting
- Glenorchy City Council new councillor Induction (Presentation)
- Graham Flowers/Mark Thomas re speaking at Elected Member Weekend
- Hobart City Council Stakeholder Workshop
- Launch of Integrity Commission Report (speaker)
- LG Professionals Tasmania Board Meeting (part by teleconference)
- LGAT Stakeholder Event
- Local Government Division, regular monthly meetings
- Local Government Professionals Tasmania AGM – Presentation
- Local Government Professionals Tasmania Conference – Hobart
- Mayor's Professional Development Day
- Meeting of the State Peaks to discuss election issues
- Meeting with the new CEO of the Integrity Commission
- Minister Elise Archer re waste/climate change and other portfolio matters
- Municipal Association of Victoria Insurance Board Meeting

- Parliament – TasWater Bill
- Parliament – Dog Control Bill
- Planning Reform Taskforce
- Premier’s Health and Wellbeing Advisory Council – Strategic Planning
- Premier’s Local Government Council Officials Meeting
- Premier’s Local Government Council
- Presentation on IFerret software
- Representatives of the Local Government Youth Conference
- Review of the Aboriginal and Dual Naming Policy Steering Committee
- Road Safety Advisory Council
- Rosalie Woodruff – Tasmanian Greens – re election priorities
- Russell Kelly NbN Co
- TasPlan regarding LGAT Assist
- TasWater Campaign Steering Committee Teleconference and Meetings
- TasWater CEO and Chairman
- Tasmanian Industrial Commission re Councillor Allowances (teleconference)

Strategic and Policy Activity

- Audit Office re pricing increases
- Continued advocacy to the Legislative Council re TasWater including support to Chief Owner Rep
- Dog Control Amendment Regulations 2018
- Internal working groups re State Budget, Election Priorities, Conference, Annual Report and Sponsorship
- Peak body coalition activity on election statement and forums
- Preliminary proposal to State Government regarding LG Women’s Excellence Award
- Preparation of councillor induction materials for Glenorchy Council
- Preparation of Election Advocacy Document
- Responses to Liberal TasWater Policy
- Submission on Councillor Allowances

Media and Messaging

- Auditor- General’s Report on Credit Cards Media Release
- Auditor-General’s Report on Local Government Media Release
- Queries re casual vacancies
- Election Partnership with TasCoss (the Mercury)
- Glenorchy Candidate Sessions Media Release
- Letter to the Editor – Credit Cards (unpublished)
- Liaison with parties re leader submissions to the next Pulse
- Liberal TasWater Policy – media release, letter, op ed
- MOU ALGWA
- MOU EPA
- Op Ed on Partnership submitted to Mercury (published in part)
- Op Ed on partnership submitted to Advocate/Examiner
- Peak Body Coalition Shared Aspirations Statement
- Pulse
- TasWater Audit Report Media Release
- TasWater Bill Outcome Media Release

- TasWater, Councillor Allowances, Sale of Properties
- Twitter
- Year in Review

Organisational

- Executive Assistant Performance Review
- Planning for Elected Member Weekend
- Planning for electorate based candidate information sessions in partnership with TasCoss
- Planning for International Women's Day events
- Recruitment Marketing and Events Officer
- Recruitment part time administration officer
- Strategic Communications Director Probation Review

1.7 MONTHLY REPORTS TO COUNCILS*

Derwent Valley Council/Break O'Day Council

That Members note the reports for October , November and December 2017.

Carried

Background:

Monthly reports to Councils that briefly outline Association activities and outcomes for the previous months are at **Attachment to Item 1.7.**

1.8 COUNCIL ROUND UPS

That Members noted the presentation from Olivia Lucas of Burnie City Council on their Collective Impact Project.

Background comment:

Burnie City Council has offered to conduct a presentation and Olivia Lucas will be providing information on 'Collective Impact Burnie', which uses five core principles to create change in Communities.

The session will allow time for questions and provides an opportunity to briefly share and highlight problems or opportunities facing councils.

2. ITEMS FOR DECISION

2.1 REVIEW OF STATE PLANNING PROVISIONS

Clarence City Council/City of Hobart

That LGAT write to the Minister for Planning to initiate a review of the State Planning Provisions for the Residential Standards (SPP).

Carried

Background

The Tasmanian Planning Commission presented a review of the Draft State Planning Provisions on 9 December 2016.

Discussions on future reviews of the State SPPs indicate the Government is considering a review of the Southern Regional Land Use Strategy (STRLUS) without regard to the TPCs recommendations.

A year later there is enough evidence for the Residential standards to be given a priority; with this highlighted in the Commission's report (Page 63/5).

"5. Review of the General Residential and Inner Residential zones

That the General Residential and Inner Residential zones are reviewed as a priority to:

- a. evaluate the performance of the residential development standards and whether the intended outcomes have been realised, including delivering greater housing choice, providing for infill development and making better use of existing infrastructure;*
- b. consider the validity of the claims that the standards are resulting in an unreasonable impact on residential character and amenity; and*
- c. introduce drafting that is more consistent with the conventions that apply to the SPPs general".*

The current standards have led to confusion and anxiety in our communities with overshadowing, loss of privacy, solar access, height, private open space and site coverage to name a few.

A review will highlight these concerns across the State and give the community some **expectation of change that can ensure their concerns are heard.**

Also, the process is difficult to assess, as expressed in the Staff response (2 May 2016).

“In its current form, the inability to defend the refusal of an inappropriate use is inefficient and does not meet community and industry expectations. If the intent is to provide a pathway to a ‘guaranteed’ approval there are more efficient ways of providing for it. Requiring a discretionary development application increases the time required to assess an application (compounded by any potentially appeal processes), increases the cost to prepare the application (again compounded with potentially appeal costs) and frustrates a community who have been ‘consulted’ within a system that does not allow genuine concerns or opposition to be afforded sufficient weight to influence the determination of the proposal”.”

LGAT Comment

The issues raised in the motion by Clarence City Council are held by most councils and many in the community. LGAT has advocated, and continues to advocate, for the necessary improvements to our planning system in order for it to provide stability, certainty and to protect amenity in line with community expectations. To that end, planning was listed as one of five priorities in our Election Priority Statement. LGAT indicated that the following actions were necessary:

- Development of the Tasmanian Planning Policies in partnership with Local Government;
- Improvements to the governance and appropriate resourcing of the updating of the regional land use strategies;
- Implementation of the Tasmanian Planning Commission’s priority recommendations contained in their report on the State Planning Provisions, particularly the review of residential development standards; and
- A review and consolidation of the various legislative provisions related to land subdivision.

Budget Implications

Being undertaken within current resources.

Current Policy

Strategic Plan:

- Facilitating change
- Building Local Government’s reputation
- Fostering collaboration
- Developing capacity and capability to deliver

2.2 FREE CAMPING IN REGIONAL TOWNS

Meander Valley Council/Break O'Day Council

That the Local Government sector through the Local Government Association Tasmania (LGAT) seek a State Government review of the current application of National Competition Principles as they relate to free camping in regional towns in Tasmania.

Carried

Background

Tasmania has a reputation amongst campers and travellers for free camping opportunities that promotes travel from other Australian states. This reputation does not match the current advice a number of councils have received from the economic regulator.

In many regional towns free camping is seen as an economic development opportunity.

Feedback from local communities and local businesses in regional towns throughout Meander Valley is that they rely on income from travellers and tourists to supplement takings and remain sustainable.

Free camping is seen as an additional local product to attract visitors. Importantly free camping appears to have become part of the tourism product for a certain cohort of tourists who visit Tasmania.

A review of the application of completion principles is timely in this context.

LGAT Comment

The issue of free or low-cost camping and its competitive neutrality implications are complex and nuanced. Depending on the scenario and the angle taken in analysis, councils' action in providing low-cost camping can be seen in different ways, resulting in different positions and determinations.

For example, ad hoc free camping at informal sites distributed across a municipality creates issues of rubbish dumping, environmental impact, nuisance and amenity impacts and incur a compliance burden on council to police. Providing low or no-cost camping consolidated at efficiently maintained sites can reduce these environmental and amenity impacts and reduce the compliance burden of councils by effectively competing with informal, distributed sites and encouraging free campers to use centralised facilities.

LGAT's position is that:

- (1) This issue is not as clear cut as the Tasmanian Economic Regulator has previously presented;
- (2) That other jurisdictions in Australia and New Zealand have much clearer guidance on competitive neutrality principles and their application to the case of low-cost camping;
- (3) That greater clarity and guidance can be developed and provided to Local Government.

LGAT supports a review of competitive neutrality principles in relation to low-cost camping. At the December 2017 meeting of the Premier's Local Government Council (PLGC) it was decided that a working group be established to investigate the challenges and opportunities around this issue. The Local Government Division is proposing a steering committee of State Government representatives from DPAC, Treasury, and Tourism or State Growth, and a stakeholder reference group with invitations extended to LGAT and up to two councils. LGAT will promote the sector's position through the forum supplied by the State Government.

Budget Implications

Does not apply.

Current Policy

As per the LGAT comment.

2.3 PROPOSED LEGISLATION CHANGE TO ALLOW COUNCILS TO INSTALL ROAD HUMPS ON LOCAL ROADS *

Contact Officer Michael Edrich

Dorset Council/Kentish Council

That Members formally support the changes to the *Traffic Act 1925* and the *Local Government (Highways) Act 1982* proposed by the Department of State Growth.

Carried

Background

LGAT has been approached by the Department of State Growth (DSG) seeking to make a small package of changes to the *Traffic Act 1925* and the *Local Government (Highways) Act 1982* to allow councils to install road humps on local roads.

Section 31 of the Act prevents councils from installing road humps on local roads except in special circumstances, being only where leading to or from a carpark or in a residential area. Furthermore, in these circumstances, the Council must undergo a prescribed public notification process and seek approval from the Transport Commission.

This process is antiquated and out of step with the legislation for other larger and more significant road treatments, such as roundabouts. In January 2015, the legislative framework was amended to allow councils much greater freedom in selecting, advertising and installing various road treatments that had previously required approval from the Transport Commission. This was done to recognise the significant traffic engineering expertise within Local Government and that councils are best placed to understand the local subtleties of their municipalities. However, these changes did not affect road humps, which were separately addressed in the legislation.

The changes now proposed by DSG will bring processes for road humps in line with the majority of other similar road treatments. Councils will not require approval from the Transport Commission and public consultation will not be mandatory. However, councils may

still choose to undertake public consultation, at their discretion, particularly if that expectation exists in a local community. Consistency in use of road humps will be maintained through adherence to Australian Standards and Austroads Guidelines. Section 31(6) of the *Local Government (Highways) Act 1982*, which provides specific indemnity around road humps, will be removed, but defence against claims will be the same as for other road treatments, by demonstrating they have been constructed in accordance with the relevant technical advice, as set out in the Australian Standards and Austroads Guidelines.

LGAT has undertaken consultation with the sector, targeted at local road managers, and received nine responses. Eight of these were generally supportive and one was neutral. All comments were provided to DSG, who responded to all issues raised.

The changes will Councils greater operational autonomy and flexibility and as such it is recommended that Members support the proposed changes.

A fact sheet and the draft Bill are included at **Attachment to Item 2.3**.

Budget Impact

Legislative changes will be undertaken by DSG; there are no budgetary implications.

Current Policy

Strategic Plan:

- Facilitating change

2.4 RECONCILIATION TASMANIA *

Contact Officer – Katrena Stephenson

Glenorchy City Council/Meander Valley Council

That the Meeting agree to a presentation by the CEO and Co-Chairs of Reconciliation Tasmania at the General Meeting being held in May.

Carried

Background

The CEO met with Mark Redmond (CEO) and Bill Lawson (Co-Chair) of Reconciliation Tasmania on 15 February.

A range of background information on the work of Reconciliation Tasmania was provided to LGAT including:

- Their aspiration to be self-sustaining and neutral advocates through a range of income generating products and services;
- Their desire to increase interest and membership in Reconciliation Tasmania across Tasmania, noting that Membership is currently very southern centric;
- The upcoming Reconciliation Week (May 27 - 3 June) and other events; and
- The role and purpose of Reconciliation Action Plans.

To determine any future or ongoing role for LGAT around reconciliation it is important that Members are well informed and to that end, LGAT is recommending that Members agree to a presentation on this issue at the next General Meeting.

Some background is provided by Bill Lawson and is at **Attachment to Item 2.4** for reference.

Budget Impact

Does not apply.

Current Policy

Strategic Plan

Building Local Government's Reputation

Fostering Collaboration.

2.5 PROPOSED REVIEW OF THE ROADS AND JETTIES ACT 1935

Contact Officer – Michael Edrich

Clarence City Council/Circular Head Council

That Members note the issues around State and Local Government road maintenance activities and support LGAT pursuing a review of Section 11 of the Roads *and Jetties Act 1935* with the aim of improving the road maintenance issues.

Carried

Background Comment:

LGAT has been approached by a member council to investigate issues relating to the delineation and coordination of State and Local Government road maintenance responsibilities and activities under the *Roads and Jetties Act 1935*. Section 11 of the Act states:

11. Maintenance of State highways, &c., in cities, &c.

Where in a city, town or village there is a footpath on one side or both of a State highway or subsidiary road –

(a) the Minister is required to maintain and reconstruct –

- (i) the carriageways and the surface lying between them, in the case of 2 paved carriageways divided by a median strip;*
- (ii) the carriageway and the overtaking lane, in the case of a single paved carriageway incorporating an overtaking lane;*
- (iii) a paved carriageway not exceeding 7.4 metres in width, in the case of a single undivided paved carriageway;*
- (iv) a paved carriageway not exceeding 4.3 metres in width, in the case of a carriageway providing a traffic lane to a traffic interchange; and*
- (v) the culverts and bridges over which the State highway or subsidiary road runs; and*

(b) the remainder of the State highway or subsidiary road, including drainage and shoulders but not culverts and bridges, shall be maintained and reconstructed by the local authority.

This provision creates a different demarcation of road maintenance responsibilities of State roads in urban areas than in rural areas. The demarcation is also complex and context dependent, which creates issues. LGAT has contacted member road managers to evidence how common this issue is and seek examples to illustrate the nature of the issue and the specific problems it can cause.

Our consultation revealed that this is quite a common issue in most places where there is a State road through an urban area (a city, town or village under the Act). Issues reported included:

- 1) For some State roads, the State is only required to reseal/maintain approximately two-thirds of the road area, with Councils required to maintain the remaining road surface.
- 2) In cases where the State has had to install sound barriers, they have required Councils to remove graffiti from the sound barriers.
- 3) There is a lack of clarity from the community's perspective as they don't know who maintains the road and who to contact for road maintenance issues.
- 4) Road widths:
 - i) State roads generally have a higher and costlier standard than local roads, so the State will sometimes impose their more costly standard on Councils to maintain the Council section of State roads.
 - ii) The State has frequently, in several areas, proceeded to reseal their portion of the road width with higher standard asphalt, leaving the remaining road width as it was, creating malformed cross falls of different standards and an inconsistent driver experience.
 - iii) State road contractors will often refuse to collaborate or coordinate effectively with Local road managers.
 - iv) On occasion, the State and Council interpretations of Section 11's demarcation of responsibility has resulted in a gap of road width not being maintained.
- 5) The coordination and level of service provided to the community is highly specific to the locality and the individual relationship between State and Local road managers. Perhaps most critically, poor engagement and collaboration has led to budgetary and financial asset management issues, including unscheduled costs due to the State not providing enough notice of works with a Council obligation to fund.

In addition to road managers, LGAT has also approached our interstate association colleagues to gauge if this is a common issue nation wide or if other states are significantly advanced in resolving this issue. We found that this has historically been an issue for all states where there are different levels of road management responsibilities. Victoria and Queensland are the closest to resolving it, providing possible models to go about resolving the issue.

This is an ongoing issue that many road managers are motivated to resolve. It also represents an opportunity to improve coordination and integration of service provision between the two levels of government, improving efficiencies and the level of service to our communities.

LGAT recommends pursuing a review of the *Roads and Jetties Act 1935* with the aim of improving the level service within the resources of councils and the State Government.

Budget Impact

This can be undertaken within current resources

Current Policy

Strategic Plan:

- Fostering collaboration
- Promoting financial sustainability
- Building Local Government's reputation

3. ITEMS FOR NOTING

3.1 MAJOR PROJECTS LEGISLATION Contact Officer – Dion Lester

Circular Head Council/Central Coast Council

That Members note the following report.

Carried

Background

In September 2017 the State Government sought comments on a draft Major Projects Bill to amend the *Land Use Planning and Approvals Act 1993* to introduce a new major projects assessment process. The first period of public consultation resulted in 198 submissions, raising a range of issues.

In response to the submissions received, the draft Major Projects Bill was amended, and it was released for a second period of public consultation that closed on 29 January 2018. A further 150 submissions were received. LGAT provided submissions in both rounds of consultation following feedback from councils.

It is considered essential that any planning system has a transparent and clear approval process for major projects, however the Tasmanian planning system is not always well placed to manage unique or major projects with regional level impacts. This is a reflection not of the capacity of Local Government to assess projects but the stage of development of the planning system and the structure of planning schemes, which centre on more standard use and development, such as subdivisions, housing, smaller scale commercial and industrial developments.

The system does not anticipate major or unique developments and the absence of applicable criteria in planning schemes can simply result in decisions being made on law rather than merits. The draft Bill offers some improvement on the existing Projects of Regional Significance option, with the provisions allowing for an 'expanded suite of approvals'. However, both the initial and follow up draft Bills had several key concerns for Local Government.

The main issue identified by Local Government is in relation to the eligibility criteria for declaration of major projects and the fact that they are open to a wide interpretation based on the opinion of the Minister. The uncertainty around what is likely to be a major project creates the perception that proponents can utilize the major projects route for projects that fail the standard existing processes, making their project political in the hope of receiving major project status and support.

The maintenance of the requirement to gain consent of the General Manager prior to the declaration of a major project, where it is to be situated on land owned by a council, was strongly supported.

The other residual matters in the second draft Bill were:

- The scope of the Minister's declaration powers, related to unreasonable delay by a Planning Authority, are still too wide;
- The exclusion of tall buildings is unwarranted and poor public policy, clearly included to exclude certain current development proposals attracting significant public interest; and
- Enforcement of planning conditions

Budget Impact

Being undertaken within current resources.

Current Policy

Strategic Plan:

- Facilitating change
- Building Local Government's reputation
- Developing capacity and capability to deliver

3.2 TASWATER UPDATE

Contact Officer – Katrena Stephenson

Circular Head Council/Central Coast Council

That Members note the following report.

Carried

Background

On the 6 February 2018 the Liberal Party confirmed their commitment to taking over the ownership of TasWater and announced they had 'sweetened' the deal for councils with:

- An immediate 12-month price freeze for customers, with no subsequent catch-up, meaning prices will always be lower;
- Total savings to customers of approximately \$700 on average over six years, an increase of \$200 on the original proposal; and
- The provision to councils of either 50 per cent of TasWater's profits or \$20 million (whichever is greater), indexed forever instead of until 2025.

The GMC convened a special teleconference to consider this announcement and determined that the risks had not fundamentally changed and that the Government had still not addressed concerns about governance, scrutiny, debt, viability and risks of political interference.

They determined that the position developed by Members in May 2017 (as well as that outlined in our election document) stood and that we would continue to advocate for "no further action by State Government with respect to ownership" and "collaboration between State Government, TasWater and Council Owners to prioritise those major water and

sewerage initiatives that have the potential to provide significant shared benefits at a regional level”.

LGAT, with TasWater and the Chief Owners’ Representative, is continuing to prosecute our concerns and to seek a more collaborative approach to addressing issues and concerns.

Budget Impact

Advocacy support and actions have been funded without an additional call on Members.

Current Policy

Strategic Plan Priority 1: Influence the State Government Agenda for TasWater

3.3 GLENORCHY CITY COUNCIL BOARD OF ENQUIRY RECOMMENDATIONS *

Contact Officer – Katrena Stephenson

Circular Head Council/Central Coast Council

That Members note the following report.

Carried

Background

Ministerial Directions, based on the Board’s recommendations, were issued to the newly elected Glenorchy City Council (GCC) in late January 2018.

The Directions focused on several key areas including: governance, training, policies and procedures, committees and memberships, compliance and employment contracts.

The directions stem from the Board of Inquiry Recommendations which were specific to the Council but there were several recommendations made by the board which were broader/more sectoral in focus.

These included proposed amendments to the Act and Meeting regulations, mandatory training, and changes to processes around General Manager appointment/dismissal and senior executive appointments and remuneration, refer **Attachment to Item 3.3**.

Because of the cross over between the Board of Inquiry and the Targeted Review of the Local Government Act several issues have already been considered as part of that process and it would not be appropriate to revisit them again so quickly. Other recommendations need closer assessment as they may be more reflective of an issue specific to GCC rather than changes which need to be made across the sector. It would be important to understand unintended consequences from any of the proposed changes.

At the Premiers’ Local Government Council Meeting (PLGC) there was a commitment to work closely and collaboratively with the Local Government sector to jointly consider what response, if any, is required to address these broader recommendations.

Budget Implication

Does not apply.

Current Policy

As per previous motions.

3.4 ELECTION ACTIVITY

Contact Officer – Katrena Stephenson

Circular Head Council/Central Coast Council

That Members note the following report.

Carried

State Government Elections:

The Association has undertaken a range of activities in the lead up to the State Government Election on 3 March. These include:

- Developing a sectoral election priority statement using input from the last General Meeting and written feedback from Members. See <http://www.lgat.tas.gov.au/webdata/resources/files/LGAT%20Election%20Priority%20Statement%202018-1.pdf>
- Through a coalition of peak bodies that was initially brought together by LGAT delivered:
 - A Shared Aspirations Statement for Tasmania - see <http://www.lgat.tas.gov.au/webdata/resources/news/963%20Shared%20Statement%20of%20Aspirations%202018%20Draft%204.pdf>
 - Electorate based “meet the candidate sessions”; and
 - A Leader’s Forum.
- Published a special election issue of the Pulse including special statements on their Local Government policies from the three key parties. See <https://mailchi.mp/5154e90ab374/the-pulse-14-february-18-469087#TeamTasmania-LGAT-Seeking-True-Partnership>.
- Met with the Greens and the ALP to discuss our priorities. At the time of writing, despite persistent effort, we had been unable to secure a time to meet with the Premier or Minister for Local Government;
- Responded to the TasWater Policy Announcements (media release, print advertisement); and
- Collated a list of promises of interest to our sector so we can map progress by the future Government.

We intend to follow up with the Local Government Minister, whoever that might be, as soon as possible after the election.

Local Government Elections

The Association has already started planning for Local Government elections in October. We are using the earlier Glenorchy City Council election to update key resources and determine what else we can do. For Glenorchy, we worked in partnership with the Local Government Division, Electoral Commission and Integrity Commission to deliver a candidate information session. There was a real value add in having some experienced councillors participate in the session providing real life perspectives on the role. LGAT will be seeking similar support for our other sessions.

We have already scheduled several regional and remote candidate information sessions and plan to supplement those with additional web-based resources.

Through our partnership with ALGWA we will be supporting the launch of the Women Can campaign, encouraging more women to consider running for council, at our International Women's Day Breakfast on 8 March.

The 2014 elections saw a considerable turnover of elected Members and so we are also looking at how we can support Council Induction processes and to a new councillor training session in November.

Budget Impact

Within budget.

Current Policy

- Priority 5 Prepare communities and councils for the Local Government elections in 2018
- Priority 6 Position the Local Government agenda in the State Government election.

3.5 COUNCILLOR ALLOWANCES UPDATE

Contact Officer – Katrena Stephenson

Circular Head Council/Central Coast Council

That Members note the following report.

Carried

Background

At the time of writing, LGAT was finalising a submission to the Tasmanian Industrial Commission for the review of Councillor Allowances in response to their issues paper. LGAT will be appearing at a hearing on 19 February.

The Terms of Reference (TOR) for the review are:

The statutory roles of the respective offices of mayor, deputy mayor and councillor;

- (b) The appropriateness of setting allowances by council type/size given the need to ensure good governance while balancing councils' financial sustainability and the interests of ratepayers;*
- (c) Any significant changes to the role or functions of Local Government since the last review;*
- (d) The method of indexing allowances each year;*
- (e) Whether an additional allowance should be made available to councillors who undertake training in governance relevant to Local Government or who have recognised experience in governance relevant to Local Government;*
- (f) The capacity of Local Government to attract potential future candidates; and*
- (g) Any other factors considered relevant.*

The following questions were raised in the discussion paper:

1. Are there views on the requirement of all councils, regardless of size, to maintain all statutory roles and current functions of the Mayor, Deputy Mayor and Councillors? The Board is interested in receiving submissions on the value and the justification of the difference in allowance for Deputy Mayors in smaller councils.
2. The Board is keen to hear whether this formula *[based on number of votes and total revenue]* has proved to be appropriate. Are there Councils that feel they are inappropriately categorised and, if so, why? Is there a case for any additional or fewer categories?
3. Is the cost impact *[of allowances on council's budget]* something the Board should take into account, and if so, how should it be addressed?
4. Do the changes identified above *[mayoral eligibility, financial and asset management, code of conduct, reimbursement of expenses, councillor numbers, water and sewerage, amalgamation and shared services]* have any implications for allowances; if so, in what way? Are there other changes to the role and function of Local Government impacting on this review?
5. The Board would like feedback on the annual indexation of the allowance based on the Wage Price Index?
6. The Board would like submissions on;
 - (a) Whether an additional allowance, the current reimbursement practice or other options should be provided to support councillors to undertake relevant governance training;
 - (b) Should there be mandatory governance training for all Councillors and/or a fixed budget allocation for other professional development requirements?
 - (c) How (if at all) should previous "recognised experience" be assessed, and
 - (d) Whether it is appropriate to offer an additional allowance for those councillors who have previous experience in governance related to Local Government?

7. *[Re council diversity/attraction future candidates]* Whilst in overall terms the number of candidates comfortably exceeds the number of vacancies, is a ratio of approximately two candidates sufficient to provide robust representation of the municipal communities?

Secondly, there may be sufficient candidates overall but are certain demographic categories significantly underrepresented, and is this a matter for concern? If this is the case, what may be the impediments to a diverse council?

LGAT did not receive a lot of sector feedback and so has reflected on previous General Meeting discussion on this matter in forming the submission.

The submission will be available on the LGAT website after 19 February 2018.

Budget Implication

Does not apply.

Current Policy

As per previous motions.

3.6 ELECTION EXPENSES DEDUCTIBILITY LIMITS *

Contact Officer – Katrena Stephenson

Circular Head Council/Central Coast Council

That Members note the following report.

Carried

Background

For some years, LGAT has been working with ALGA to lobby the Federal Government to increase the deductibility limits on claiming electoral expenses for Local Government elections. There had been considerable progress with the Federal Treasurer Joe Hockey which was lost with a change of seats.

This matter was raised and discussed at the December 2017 PLGC meeting and the Treasurer, Peter Gutwein committed to take the matter up at the Federal Level. LGAT provided the Treasurer with further detail and the Treasurer's letters are at **Attachment to Item 3.6** for Member's information.

Budget Implication

Does not apply.

Current Policy

As per previous motions.

3.7 IMPROVING SUPPORT FOR LOCAL GOVERNMENT WITH ENVIRONMENTAL REGULATION *

Contact Officer – Penny Finlay

Circular Head Council/Central Coast Council

That Members note the following report.

Carried

Background

At the July 2016 General Meeting, the following motion was supported:

That the State Government be requested to develop an agreed set of clear protocols with Local Government clarifying the split in responsibilities between the two levels of government in regard to enforcement under the Environmental Management and Pollution Control Act 1994.

In late 2017 the EPA and LGAT entered into a Memorandum of Understanding (MOU) related to how Local Government and the Environment Protection Authority (EPA) can work closely to regulate environmental activity and manage environmental issues for the Tasmanian community. A key component of this MOU includes the clarification of the roles and responsibilities of the EPA and Local Government in relation to environmental regulation in Tasmania.

The MOU will operate for five years, and each year a work program will be developed and delivered around priority areas. Both parties will identify, prioritise and work to address the roles and responsibilities as a rolling program.

A copy of the MOU can be found at **Attachment to Item 3.7**. The priority actions for the 2018/19 year are currently being developed and LGAT would welcome any council feedback on what should be considered.

Budget Impact

Being undertaken within current resources.

Current Policy

Strategic Plan:

- Facilitating change;
- Fostering collaboration; and
- Developing capacity and capability to deliver.

3.8 NATIONAL REFORM OF THE RELIEF & RECOVERY ARRANGEMENT FOR EMERGENCIES Contact Officer – Georgia Palmer

Circular Head Council/Central Coast Council

That Members note the following report.

Carried

Background

The Federal Government is currently reforming the Natural Disaster Relief and Recovery Arrangements (NDRRA). These arrangements outline the terms and conditions applicable for payments of financial assistance by the Commonwealth to the State for disaster recovery. The new arrangements are expected to be implemented for disasters occurring from July 2018. The Tasmanian Government and ALGA have been consulting with LGAT in relation to the reforms and LGAT attended a briefing on the reforms from the Commonwealth Government. It became evident at the briefing that the State Government is well progressed in terms of being able to implement the arrangements from 1 July 2018.

Key changes to the arrangements include:

- A move to cost estimation rather than cost recovery, supporting the flow of funding earlier in the process;
- An ability for councils to claim day labour;
- The need to provide evidence of pre-disaster condition of essential public assets; and
- An ability for any recovery cost savings, because of efficiencies, to be used on strategically important mitigation projects. The process around distribution of these savings is yet to be determined.

For the State Government to comply with the new arrangements the Tasmanian Local Government Relief and Recovery policy is under review. As part of the review the State Government released a discussion paper in September 2017 requesting feedback on several potential areas for change. LGAT coordinated a sectoral response and the key issues raised by councils have been worked through with the State Government with a draft policy expected to be released to Councils for consultation in March 2018. As part of that consultation, LGAT will also facilitate a workshop with the State Government to work through any outstanding issues.

Issues

One of the main issues raised in relation to the federal reform has been the requirement for the provision of data on the pre-existing condition of assets. As a result, changes have been made allowing councils to use data up to four years old **or**, an inspection report or certification (undertaken at the time of the damage assessment) that confirms the damage was caused by the disaster). Feedback from Tasmanian Councils indicated that the post disaster report was likely to be the main form of evidence they would use for pre-existing asset condition.

The other area of concern is the impact on the quantum of mitigation funding available to jurisdictions through the arrangements, depending on the method they use to estimate reconstruction costs. Under the new upfront model, a market response or cost estimation method can be used to determine restoration costs and any surplus funds after restoration will be made available for mitigation projects. Under the proposed changes it is unclear if the market response allows for a contingency allowance, whereas the estimation cost method does, therefore disadvantaging those councils or jurisdictions which wish to use a market response method or combination of the two. This issue was raised with the Commonwealth Government directly by LGAT and LGAQ and the Commonwealth Government has agreed to review and provide written advice. At the time of writing this advice has not been received.

Budget Impact

Being undertaken within current resources

Current Policy

Strategic Plan:

- Facilitating Change

3.9 SAVE THE TASMANIAN DEVIL PROJECT

Contact Officer – Penny Finlay

Circular Head Council/Central Coast Council

That Members note the following report.

Carried

Background

At the July 2016 General Meeting, the following motion was supported, requiring LGAT and member councils to:

- Work with the State and Federal Governments and key stakeholders to ensure a coordinated approach to reduce the instances of Tasmanian Devil and native wildlife fatalities on Tasmanian roads through informed projects such as installation of emergent virtual fencing technology and community programs to inspire a change in driver behaviour.*
- Support coordination initiatives such as installation of virtual fencing in Devil roadkill hotspot areas, to assess effectiveness and make informed decisions about the installation pattern. (LGAT support for this could be through promotion of projects/case studies, encouraging councils to engage in projects etc.)*
- Work together to access grant funding to support on the ground projects to reduce native wildlife fatalities on Tasmanian roads.*

In order to progress this decision LGAT met with the Save the Tasmanian Devil Program (STDP) staff in early 2017. It was clear then that the Program was already heavily engaged with a number of councils. However, it has been recognised there is opportunity to expand this engagement. LGAT and the STDP have developed a plan for greater collaboration between Local Government and the Save the Tasmanian Devil Program. The first 12 months of this program will involve:

- Support for the STDP in their development of an App to allow the community to record roadkill;
- Development of Local Government case studies demonstrating leadership in reducing road kill; and
- A workshop for Local Government road managers.

To date, work has been undertaken on the App that will enable Councils and the community to record roadkill. The Roadkill TAS app is free, easy to use and allows reporting roadkill incidents with the tap of a button. It collects data in real-time and this helps the STDP understand where roadkill hotspots are for a variety of wildlife species. This will assist with adaptive management and mitigation techniques to try to reduce the amount of roadkill on Tasmanian roads. The app is currently being trialled and will be launched by mid-2018.

Later in 2018, LGAT in collaboration with the STDP, will be organising a workshop for road managers to determine councils' understanding of roadkill, known hot spots, what mitigation works have been used and what further information or support is required to better address roadkill in their area. The STDP will also be asking how they can assist Councils to improve local action.

Budget Impact

Being undertaken within current resources.

Current Policy

Strategic Plan:

- Facilitating change;
- Fostering collaboration; and
- Developing capacity and capability to deliver.

3.10 **WORKPLACE BEHAVIOUR POLICY**

Contact Officer – Scott Blacklow

Circular Head Council/Central Coast Council

That Members note the following report.

Carried

Background

In 2015 LGAT engaged Page Seager to prepare a suite of workplace policies and procedures to form part of staff inductions and employment conditions. The policies are based on best practice and legal precedent and aim to ensure a whole of sector approach to workforce behaviours policies. The policies help councils manage staff behaviour in areas like domestic violence, drugs/alcohol, social media and so on.

The policies and procedures were progressively prepared in consultation with the sector throughout 2015–17 and were last reviewed and updated by Page Seager in late 2017. They are currently available on the LGAT members Extranet website, under the HR Tab.

Good communication with staff about expected behaviour is vital to successfully implementing the system and in being able to rely on the system with employees if there is an issue. After implementing and working with the system for a while several councils requested assistance in the form of videos, discussing the policies and the required behaviours with staff.

To assist, LGAT has created a series of short, light-hearted videos, illustrating some workforce behaviour ‘tricky situations’ that councils have reported. Designed to start a conversation, the animated videos feature the voices of Page Seager lawyer David Dilger and our Director of Policy, Dion Lester and were produced by Scott Blacklow. You can preview some examples of the videos on LGAT’s YouTube channel via this link <https://www.youtube.com/channel/UCwi6K-8NgnoqkpRIiJlirkg> or by browsing for the “LGAT Channel” on YouTube. The updated policies and procedures, the new videos and other support material will be on the Extranet by the end of the month, the changes should make working with the tools even easier.

Budget Impact

Videos were created in house by staff using donated specialist equipment. Page Seager performed their review within their existing contract with LGAT. Therefore, costs were covered by current allocations.

Current Policy

Strategic Plan:

- Fostering collaboration; and
- Developing capacity and capability to deliver.

3.11 COMMUNICATIONS AND EVENTS UPDATE

Contact Officer – Kate Hiscock

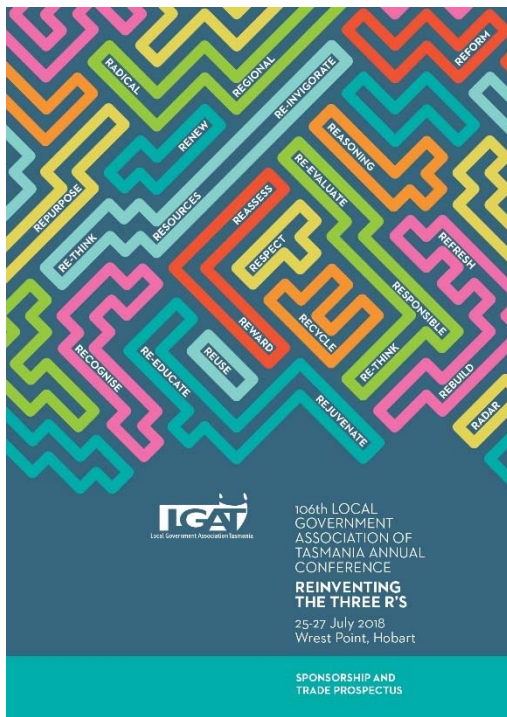
Circular Head Council/Central Coast Council

That Members note the following report.

Carried

106th Annual LGAT Conference

The 106th Annual LGAT Conference will be held on 25-27 July at the Wrest Point Casino, Hobart.



This year's theme is:

"Re-inventing the Three R's"

Reflecting a Local Government Sector that is re-energized and re-invigorated with a focus on innovation, efficiency and creativity.

The Conference Sponsorship and Trade Prospectus is out now and work has commenced to determine conference Workshop streams and Plenary speakers.

This year we are looking to refresh the Trade Hall experience enabling more interaction and networking for delegates. We are also hoping to include more digital elements, utilising large screens in the Trade Hall for displays as we as trialling a downloadable App for the conference program and events.

The 106th LGAT Awards for Excellence

The annual Local Government Awards for Excellence aim to promote outstanding achievement and inspire leading management practice and continuous improvement among Tasmanian councils. The Awards recognise initiatives that have or are delivering positive results for Tasmanian communities. The Awards for Excellence are announced on day two of the LGAT Conference program. This years Awards for Excellence will also include an award to celebrate the achievements of women in Local Government.

Look out for guidelines and an invitation to nominate your Council towards the end of March.

ALGWA MOU

On 12 January 2018 the President of the Tasmanian Branch of the Australian Local Government Women's Association, Alderman Deb Thurley and the President of the Local Government Association of Tasmania, Mayor Doug Chipman, signed a Memorandum of

Understanding (MOU) between the Australian Local Government Women's Association, Tasmanian Branch and the Local Government Association of Tasmania.

The MOU will create a working framework for both Associations when promoting Local Government elections and the *WomenCan* Campaign. The formulation of the MOU was an initiative of former State ALGWA President Alderman Kay McFarlane.

Signalling this stronger collaboration, LGAT, LG Professionals Tasmania and LGAT have partnered to deliver two International Women's Day Events on 8 March. There will be a breakfast in Hobart and lunch in Launceston.

LGAT Year in Review

The LGAT Year in Review 2016-2017 was distributed electronically in December 2017 to all Members, the Minister for Local Government, State Government, stakeholders and key partners, ALGA and other Local Government Associations.

The 2016-2017 Year in Review reflects a new style of Annual Report for the Association, profiling our achievements and those of our Members in a new and engaging format. The Year in Review includes highlights of a major achievement for every member council, featured throughout the publication.

LGAT's Financial Statements for 2016-2017 are also available on our website, to be read as a companion document to the Year in Review. In line with current practice, LGAT has decided not to print the Year in Review, reducing costs and saving resources. Please find a link to the LGAT Year in Review 2016-2017 at :

http://www.lgat.tas.gov.au/webdata/resources/files/LGAT_2017_Annual_Review.pdf

Budget Impact

The LGAT Annual Conference is funded through Sponsorship.

Current Policy

LGAT Strategic Plan:

- Building Local Government's reputation
- Fostering collaboration
- Developing capacity and capability to deliver

3.12 POLICY UPDATE

Contact Officer – Dion Lester

Circular Head Council/Central Coast Council

That Members note the following report.

Carried

Code of Conduct

At the November 2017 General Meeting Members endorsed a final set of recommendations to go to the State Government as part of the Code of Conduct Review. These recommendations can be found in the meeting minutes.

The final sectoral recommendations were provided to the Local Government Division in early December. LGAT's Policy Director met with the Director of Local Government in early February to discuss these recommendations and those that the Division had developed (from consultation with Code of Conduct Panel members and the Executive Officer). The Division was still considering the sector's recommendations with reference to a number of guiding principles, included below for reference:

- 1) The Code of Conduct process is designed to establish best practice for councillors in discharging their functions and obligations as elected officials, predominantly focusing on behavioral expectations and complimenting the legal requirements of the Local Government Act 1993 (LGA).**

Serious matters of misconduct (e.g. misuse of office) are separately (and appropriately) dealt with as offences under the LGA. Where there are overlaps between the code and the LGA, streamlining of the code to remove duplication are supported.

- 2) Proceeding to the formal complaints process should be the last – not first – resort.**
Measures that will reduce the number of vague, frivolous, trivial or vexatious complaints at the earliest opportunity should be pursued as a priority, as should placing the onus on parties to resolve issues before resorting to the formal complaints process. The amount of time and resources in dealing with trivial complaints should be reduced to the maximum extent that is reasonably possible without compromising the rigor of the complaints process

- 3) The Code of Conduct process is not intended to operate as a 'court'.**
Recommendations such as relating to the awarding of costs against parties to a complaint and mandating the right for parties to be given a hearing in relation to a complaint, are not appropriate given the objectives and nature of the Code of Conduct Framework.

- 4) High levels of prescriptiveness should be avoided where possible, particularly where they have the potential to prevent or constrain the exercise of professional judgement in arriving at a sensible, fair, and efficient outcome.**

For instance, Panels should be given sufficient flexibility to exercise their professional judgement with respect to dealing with complaints, including in relation to whether or not they need to hold a hearing or whether or not they accept amended complaints. Panels must have the requisite skills and receive sufficient support and training, so as to ensure the sector can be confident that Panel members are well equipped to exercise the necessary level of judgement on such matters.

The initial advice was that the majority of recommendations were likely to be supported, but the Division needed to work through the mechanisms for implementation (i.e. legislative change or administrative change) for each recommendation.

Cat Management

The Tasmanian Cat Management Plan was launched in June 2017 by Minister Rockliff. The Plan recognises that cat management is a shared responsibility across all levels of government, business and the community.

Councils from each of Tasmania's three regions were invited to submit an Expression of Interest (EOI) to host one of three Cat Management Coordinator positions. The coordinators will work across the region with other councils and the broader community to implement the objectives of the Tasmanian Cat Management Plan.

The EOI process resulted in Cradle Coast Authority, NRM North and Kingborough Council being selected as the three hosting organisations. In January 2018 these organisations signed deeds to enable them to employ Cat Management Coordinators. It is expected that the positions will be filled as quickly as possible in 2018.

In the meantime, DPIPWE are working with the hosting organisations on several strategies to facilitate actions prior to the commencement of staff. These include preparing a joint statewide communications strategy; a template for cat management by-laws, or other key cat management policy documents.

LGAT provides support to the Advisory Committee that includes DPIPWE, Ten Lives and RSPCA.

Model Credit Card Policy for Local Government

In response to media attention and subsequent investigation by the Tasmanian Audit Office (TAO) into Local Government credit card use, LGAT is preparing a draft, new Model Credit Card Policy for Local Government. The first draft is close to finalisation and will be circulated for feedback in the coming weeks.

The draft policy will reflect that in the light of intense media publicity and detailed independent auditing, the TAO *"did not find evidence of serious or systemic misuse of public funds or fraud"* and recommended *"the development of a model credit card policy and its adoption by all councils to maintain a degree of consistency across the Local Government sector"*.

LGAT's proposed model credit card policy will therefore attempt to harmonise the variety of individual policies across the sector, while recognising and building upon the strong existing level of policy foundation that already existing across Tasmanian Councils. The draft policy will address the more detailed comments of the TAO including guidance on expenditure types, card use by other staff members and alternative online payment methods, to ensure maximum appeal to, and minimum opposition from, the State Government.

LGAT will be circulating the draft policy in the near future.

Planning

Councils are at various stages with the development of their Local Provision Schedules (LPSs). The first council, Meander Valley has submitted their LPSs to the Tasmanian Planning Commission for assessment. However, the formal commencement of the assessment may be delayed until after the State Election, as the Minister did not declare the updated Regional Land Use Strategy prior to caretaker provisions commencing.

In late January the Minister for Planning and Local Government indicated to LGAT that the Government will be contributing a further \$25,000 to each region to cover the costs associated with the consultancy to prepare priority vegetation mapping as part of the Natural Assets Code.

In late 2017 LGAT facilitated a statewide workshop for council planners to run through the methodology behind the mapping and a follow up workshop is planned for March to look at the results and what further work needs to occur to support councils in the implementation of the priority vegetation mapping.

Waste Management

At the November 2017 General Meeting the following motion received support.

That Members reaffirm their commitment to improving waste management and raise with the State Government -

- *The importance of Waste Management, in particular plastics;*
- *Our disappointment in the lack of progress of the waste strategy; and*
- *The need for additional resourcing to be implemented.*

In late November LGAT wrote to the Minister for the Environment, Elise Archer, to highlight this motion and re-emphasize the LGAT Waste and Resource Management Strategy that was provided to the EPA in early 2017. The slow progress of the development of a state waste strategy was also raised at the December 2017 Premier's Local Government Council. This was followed up by a meeting between the LGAT President and CEO in December with the Minister for the Environment. At this meeting the Minister indicated that work on a state waste strategy was almost complete.

Better waste management remains a key advocacy area for LGAT, with it being one of five priorities released in our Election Priority Statement.

Chain of Responsibility under the Heavy Vehicle National Law (HVNL)

In mid-2018, the Heavy Vehicle National Law (HVNL) will be amended to include Chain of Responsibility (CoR) laws. The imminent changes mean that if a Local Government engages transport services that involves heavy vehicles and are capable of exercising influence over the transport task, then the council has a responsibility to ensure the HVNL is complied with. This includes a direct duty of care and personal liability on Local Government executives and will predominantly affect procurement.

Read more about the CoR laws from the National Heavy Vehicle Regulator (NHVR):

- <https://www.nhvr.gov.au/safety-accreditation-compliance/chain-of-responsibility/about-the-chain-of-responsibility>

Read about implications for Local Government and executives from IPWEA:

- <https://www.ipwea.org/blogs/intouch/2017/11/05/new-personal-liability-for-council-officers-it-is-criminal-law-not-civil-law>

Please ensure your council is aware of the impending changes and if you have any questions, please contact the NHVR at <https://www.nhvr.gov.au/>.

Trailer Mounted Dwellings

Within the Other Business section of the November 2017 General Meeting, Break O'Day Council raised the emerging issue of trailer mounted dwellings. Land owners are seeking to place trailer mounted dwellings on their properties and connect to services that are available. The evolution of these dwellings has resulted in by-laws and legislation not being able to provide the necessary range of controls. The following motion was passed at the General Meeting -

That the information provided by Break O'Day Council around fold up homes, caravans and trailer mounted dwellings was noted.

That this matter be referred to the Department of Justice for comment.

Since that time a number of councils have raised similar concerns. The matter was referred to the Department of Justice (Consumer and Building Occupational Services) for consideration and comment. At the time of writing no response had been received. A verbal update will be provided at the meeting.

Guide to Minute Taking

In late 2017 LGAT completed development of a Guide to Minute Taking for Local Government. This Best Practice Handbook for Minute Taking was developed by LGAT, with special thanks to LGA South Australia for the sharing of their resources and intellectual property to inform this guide.

The guide is intended to provide guidance for minute takers in Tasmanian Councils and to assist Councils to achieve consistency, accuracy and to maximise efficiency when taking minutes. It sets out the legislative requirements for minute taking, best practice recommendations and practical tips. In addition to the number of examples contained throughout this Handbook, a sample set of minutes is attached as an appendix. This provides a useful reference for the minute taker because it serves as a practical example of how several the concepts in this Handbook are to be recorded in the minutes.

The Guide is available on the LGAT website under Media & Publications/Reports & Submissions.

Community Health & Wellbeing Project

In 2017 LGAT secured funding from the Department of Health and Human Services for a Community Health and Wellbeing Project. A part-time Project Officer, Kelly Madden, has been employed for three years to work with councils to:

- Support continued provision of services and facilities to their communities that promote health and wellbeing; and
- Increase their ability to have a strategic and structured approach to considering the social determinants of health across teams, departments and program areas.

The project will build on the work already occurring within Local Government and will have a focus on supporting councils, promoting connections as well as sharing between and within councils. Over the coming weeks Kelly will be in contact with council officers and those involved in the 2017 LGAT Health and Wellbeing Workshop to discuss current activities, needs, opportunities and plans.

The project will be supported by a Reference Group which is being established.

The Project has been funded by a grant from the Department of Health and Human Services.

Procurement Update

LGAT Procurement is a member of the National Procurement Network. The Network is a joint procurement initiative set up in 2005 by the peak Local Government procurement bodies in each State and Territory.

The National Procurement Network is set up by Local Government for Local Government. The Network operates in the best interest of councils across Australia to leverage access to a range of goods and services with significant savings for councils. Councils can purchase locally through a Request for Quotation process or via direct purchase order.

1. LGAT Procurement (actual case study) – large council savings

National Procurement Network savings 2016/17

- direct (i.e. savings on price of goods) - \$75,266
- indirect (i.e. savings on administration costs associated with purchasing) - around \$16,000
- TOTAL NPN savings - around \$91,266 for a 12-month period

Electricity projected estimated savings for 2017/18 - around \$129,000

TOTAL estimated savings through LGAT Procurement (NPN and electricity) - \$220,266

*Therefore based on **NPN plus electricity** estimated savings, the council will benefit by over \$160,279 over a 12 month period **after** paying subs*

To demonstrate the opportunity for further savings the case study council **purchased items** through these LGAT/NPN contracts in 2016/17

- Plant Machinery and Equipment
- Specialised Trucks and Bodies
- Trucks
- Telecommunication
- Tyres Tubes and Batteries – minor purchase

The council **did not purchase items** through these LGAT/NPN contracts in 2016/17

- Corporate Wardrobe
- Mobile Garbage Bins, Industrial Containers and Bins, Static Compactors and Associated Products and Services
- Workwear and Personal and Protective Apparel

- Industrial, Construction, Electrical and General Hardware and Materials
- Fuels, Oils and other Petroleum products
- Office and Workplace Supplies
- Parks and Playground Equipment

2. **The New LGAT/NPN contract for bulk fuel, fuel card services, and oils, lubricants and vehicle care products (NPN 1.17)** has been finalised and is available for councils to purchase through suppliers that include: Caltex, Castrol, United Petroleum, Webster, Gulf Engineering and Constructions, Fuchs Lubricants, Lowes Petroleum Services

3.13 STAFFING UPDATE

Contact Officer – Katrena Stephenson

Circular Head Council/Central Coast Council

That Members note the following report.

Carried

At the end of last year, subsequent to Stephanie Watson's departure and Alyce Jordan's drop in LGAT hours, we created two new positions which have now been filled.

Kate Hiscock commenced as Strategic Communications Director in October and Marian Rule joined us as Marketing and Events Officer in early December. Kate had previously worked at LGAT in the Policy Team and re-joins us after two years at Aurora Energy undertaking stakeholder engagement. Marian joins us from UTAS having also previously worked at TasWater and Hobart City Council.

Alyce has since resigned from LG Professionals and the position has been taken up by Jan Davis in December. LGAT is no longer the employing body (offering a secondee to LG Professionals), however the MOU between our two organisations remains intact.

Michael Edrich was recruited to replace Melanie Brown as Senior Policy Officer and commenced in September last year. Michael's portfolio responsibilities include Asset Management, Roads and Transport, Climate Change and HR/IR. Michael has previously worked as a land use planner, returning to Tasmania from Queensland.

In January Kelly Madden commenced as project officer for our health project (funded by DHHS). Kelly brings diverse experience with her including work as a psychologist, community development worker and social researcher.

Our part-time finance and administration officer, Fiona Madigan left at Christmas to resume study and the week of writing this report Tracey Fenton joined our admin team.

Budget Implication

Within current budget.

Current Policy

Does not apply.

3.14 ANNUAL PLAN *

Contact Officer – Dion Lester

Circular Head Council/Central Coast Council

That Members note the report.

Carried

A report against the progress of the LGAT Annual Plan is at **Attachment to Item 3.14.**

4. ITEMS FOR DISCUSSION

There were no Items for Discussion.

5. OTHER BUSINESS & CLOSE

There being no further business the President declared the Meeting closed at 12.35pm.



CENTRAL COAST
COUNCIL



Central Coast
Youth Engaged Steering Committee
Minutes of a meeting held at
Central Coast Council
Thursday, 29 March 2018 at 8.45am

Doc ID: 291966

PRESENT:

Sandra Ayton (General Manager – Central Coast Council [CCC]); **Rowen Tongs** (Community Rep. /Councillor); **Melissa Budgeon** (Community Wellbeing Officer – Central Coast Council [CCC]); **Kelly Conkie** (Community Engagement Coordinator) – UHS); **Belinda Gillard** (Work Placement Coordinator – UHS); **Ella Barron**, **Rowane Ewida** and **Adam Knaap** (Student Reps – UHS); **Julia Boersma** (Teacher LCS) **Maeve Stringer** and **Nicholas Boersma** and **Robert Cruickshank** (Student Reps – LCS); and **Michael Walsh** (Leven Training Centre) **Wayne Pepper** (Teacher NWCS); **Jenna Kennedy** and **Emily Archer** (Student Rep – NWCS); **Shaun Conkie** (Beacon Foundation Program UHS) and **Kat Rose** (Ulverstone Neighbourhood House)

1 WELCOME

Ella Barron chaired the meeting and welcomed everyone and declared the meeting opened at 8.50am. Introductions were undertaken.

2 APOLOGIES

Philip Viney (Councillor/Accountant/Ulverstone Lions Club); **Glen Lutwyche** (Principal – UHS); **Matthew Grining** (Principal PDS); **Glenn Mace** (Principal – LCS); **David McNeil** (Principal – NWCS); **Dr Yolande Vandenberg** (Central Coast Chamber of Commerce and Industry [CCCCI])

Guest speakers

Kelly and Shaun Conkie – Gave a presentation on the Beacon Foundation program. This program is designed to assist students into the workplace in the North and North West coast using various different tools and assisted by schools.

Kat Rose from Ulverstone Neighbourhood House –discussed with the group that they are seeking ideas for activities to be held during Neighbourhood

CENTRAL COAST COUNCIL

Administration Centre: 19 King Edward Street, Ulverstone – PO Box 220, Ulverstone Tas. 7315
DX 70506 Ulverstone – admin@centcoast.tas.gov.au – Tel. (03) 6429 8900 – Fax (03) 6425 1224

House Week to be held on 9th May 2018. Ideas can be forward to Kat at the House.

3 MINUTES OF THE PREVIOUS MEETING

Michael Walsh moved and Ella Barron seconded, "That the Minutes of the previous meeting held on 22 February 2018 be confirmed"

Carried

4 MATTERS FOR DISCUSSION FROM PREVIOUS MEETING

6.1 *All about Arts – update*

Melissa is liaising with teachers and students and will send out information on including dates and venue for this event.

6.2 *Youth Week, 13 April to 22 April*

Melissa in discussion with School regarding events for Youth Week the Council is looking at running a two day Performing Arts Boot Camp. Information has been previously handed out at to schools.

6.3 *Business Breakfast*

Previous discussion suggested that the speakers and topics from previous breakfasts worked well. CCCI rep offered to work with the Committee to try perhaps a different time slot to see if there were more takers. The theme again being school based appretinceships and connecting businesses with traineeships opportunities and support offered to small and medium businesses

Melissa will coordinate with schools on suggestions for guest speakers at the Business Breakfast and would look at engaging speakers that come from the soft skills area e.g. Information Technology.

6.4 *National Leadership Camp 12th to 15th July 2018*

There are two students enrolled to attend the conference. Melissa with coordinate flights with parents and students. Other students please confirm with Melissa your intentions to participate as soon as possible, so as to not miss out.

5 MEMBERS REPORTS

Penguin District School

. Nil

Leighland Christian School

- . Our Twilight Fair was held on Friday, 2 March. Despite a gloomy day, the sun came out in perfect time to contribute to a wonderful evening of fun, food and music and it was a joy to share our School with the Community. We raised approximately \$6,500.
- . We were represented by a wonderful team of students again this year in Relay for Life, honouring one of our students who passed from cancer 6 years ago.
- . Our High School and joint campus primary carnivals were held. Selected HS students then went on to compete in the Inter High Carnival. Selected primary students from both campuses also competed in the NWPSSA Athletics Meet at Penguin.
- . Our Kinders from both campuses united to enjoy a fun filled water play day at the Burnie Campus.
- . Our Cert 1 and 2 Animal Studies Vet students enjoyed an incredible learning experience in Victoria last week. Experiences such as first aid, vaccinations and how to handle different animals were all part of the three night trip.
- . Members of the Australian Defence force visited last week to talk to our Year 9 – 12 students about the advantages and opportunities that arise from a career in the Defence Force.
- . Our Year 9s are currently away on their camp in Hobart for three nights.
- . Sean W Smith visited on Tuesday to entertain our Primary students.
- . Today is a very busy day for both campuses as we welcome our grandparents and special friends to attend our Easter Service, enjoy morning tea and visit their grandchildren in their classroom.

North West Christian School

- . We introduced a middle school (Grade 6 & 7's).
- . We purchased 4 inflated kayaks, 6 sit-on-tops, 12 sets of PFD's and helmets and around 30 new wetsuits.
- . Our new art room is almost completed, we are just waiting on the new sink.
- . We took a different step this year from the past 2 student captains and made a school representative committee, consisting of 4 people.
- . We participated in Inter High Swimming Carnival as well as the High School Surf League.
- . Primary attended sailing lessons in Wynyard on the 26th & 5th of February. Middle school attended sailing on the 19th. High school and middle school is attending sailing on the 29th.
- . We replaced our window machines with MacBook's.
- . We have a new pastor, Pastor Rajko as well as Pastor Robbie.
- . The high school and middle school have been attending 'Boot Camp' on the 16th, 23rd and 29th of March to improve our leadership and teamwork skills.
- . Our school is growing rapidly, and we have more students to come.
- . 'Cooking Play-Group' is once a term. It helps the younger generation get used to the school environment.
- . Our Industrial Technology class, every week has been crafting ukuleles, that they will play at the end of the year on presentation night.
- . Every week our cooking class have been making a meal containing a certain nutrition for our 'Health for Food' project.
- . Every Friday we have a group of students who play string instruments, they have just performed in Hobart.
- . One of our students is going to do volunteer work in Cambodia in August.
- . Due to our school growing we had to switch the Ulverstone and Burnie bus to fit everyone.
- . We transformed our old library to a multi-purpose room and moved the library into an old classroom.
- . Two of our teachers have passed their boat license test.

Ulverstone High School

- . We held our leadership assembly on Friday the 16th to recognise those who have leadership roles in our school.
- . At the inter-high swimming carnival our school came in second place
- . From Monday 19th to Friday 23rd our school participated in harmony week. During this week we had music that represents

- harmony playing over the PA, the SRC handed out wristbands, and there was live music and a variety of activities during break times.
- . Our first school social was held last Thursday with the theme 'fashion crimes'. All money raised will be donated to the 'Birthing Kit Foundation'.
- . Year 7, 10, 11 and 12 students had vaccinations last Wednesday.
- . Our school participated in national take action against bullying day. A survey went out to all students relating to this topic, a poster competition was launched with a beach beats voucher as the prize and everyone was encouraged to do a random act of kindness.
- . Our school is looking for families to host 23 Taiwanese students who will be attending Ulverstone High School for 3 weeks in Term
- . A few weeks ago we had the school swimming carnival which Flinders won.
- . On Friday 9th we had school photos.
- . On Friday 23rd media students went to Wynyard to see how a radio station works and operates.
- . Reports were sent home with students last Thursday and Parent/Teacher evening was held last night.

8 REVIEW OF THE MEETING

The Committee reviewed today's meeting.

The meeting was disappointed with the two people who represented the Ulverstone Neighbourhood house and the way they introduced what they were doing for Neighbourhood House week being held on May 2018. Melissa was asked to take back to them the meetings concerns and asked if they wish schools to be involved they need to send out information to the schools in the Central Coast region.

9 NEXT MEETING

The next meeting to be held on Thursday 31 May 2018 at the Central Coast Council, Administration Building at 8.45am. No meeting in April due to school holidays.

As there was no further business to discuss the meeting concluded at 10.00am.



**Central Coast Community Shed Management Committee
General Meeting – Minutes of Meeting held at the Community Shed
Monday, 9 April 2018 commencing at 1.05pm**

Doc. ID: 291996

1 PRESENT/APOLOGIES

Rob McKenzie (Chair), Len Blair, Len Carr, David Dunn, Norm Frampton, John Klop, Ian Hardstaff, Kerry Hayes, Ken Haines, Ian Hardstaff, Sam Caberica, Pam Brooks, Chris Clarke and Melissa Budgeon.

Minute taker: Melissa Budgeon

Apologies: Cr Phil Viney, Lynne Jarvis, Merv Gee, Jack Eaton, and John Deacon.

2 CONFIRMATION OF MINUTES

It was resolved, "That the minutes of the meeting held on Monday, 5 February 2018 are confirmed as correct."

Carried

3 BUSINESS ARISING FROM MINUTES

Pathway Project – is underway, first part boxed out and waiting to be poured. Suggested that the high school building VET class might be worth contacting as part of phase two.

4 FINANCIAL REPORT

Melissa Budgeon moved, and Dave Dunn seconded, "That the Financial Report be accepted."

Men's Shed days – 386 average 24, Tuesday sessions – 59, average 16.

Carried

5 GENERAL BUSINESS

- . **Working with Vulnerable Persons (WWVP)** –A copy of the license is to be recorded.
- . **Coffin Club** – Good attendance.
- . **Ladies Group** – Going well and attendance numbers are steady.
- . **First Air** – Ken Haines has offered to run a 'Defib refresher' for members of the Shed.

- . **U3A** – Two groups will be visiting the Shed to see what it is all about.
- . **Suicide Prevention** – Roslyn Evenett is looking to visit the Shed from Primary Health to talk about programs and services on offer.
- . **Show Day** – in November, the area will need to be cleared for the Rural Youth Animal Nursery.
- . **TMSA report** – Mental Health First Aid courses are being offered free to members, anyone interested in attending please to contact Rob McKenzie.

6 CLOSURE/NEXT MEETING

As there was no further business to discuss the meeting closed at 1.35pm. The next meeting will be held on 7 May 2018 commencing at 1.00pm.

CENTRAL COAST COMMUNITY SHED – FINANCIAL STATEMENT 2017–2018

as at 9th April 2018

Revenue		Estimates	Actual
		\$	\$
11413.03			
	Membership Fees	3,000.00	3,826.37
	Groups	–	500.00
	Material Donations	–	240.91
	Project Donations	2,000.00	1,033.27
	GST allocation		
	Estimate	\$5,000.00	\$5,600.55
	Grant AMSA – Solar Panels	7,700.00	
Expenditure			
11481			
	1 Aurora	2,000.00	–
	2 Telstra/Internet	850.00	400.21
	3 Office	250.00	–
	4 Bus	–	–
	5 Testing and tagging	1,000.00	242.00
	6 Petty Cash	–	118.04
	7 Training	500.00	–
	8 Membership	100.00	50.00
	Insurance	150.00	157.87
	9 Room Hire	–	–
	10 Repairs and Maintenance	2,000.00	949.24
	11 Safety Equipment	500.00	200.36
	12 Project Materials	1,500.00	1,196.31
	Solar Panel project	3,000.00	–
	Water/Sewage	150.00	–
	13 Inspections/Building maintenance Checks	–	969.96
	Project	–	404.07
	Estimate	\$12,000.00	\$4,688.06
11413.06	Solar Panel	\$7,700	\$7,720.71

Central Coast Community Safety Partnership Committee

Minutes of a meeting held in the Central Coast Council Chamber,
19 King Edward Street, Ulverstone

Wednesday, 18 April 2018 – Commencing at 10.00am

PRESENT

Cr Jan Bonde (Mayor – CCC); **Cor Vander Vlist** (Acting General Manager – CCC); **Melissa Budgeon** (Community Wellbeing Officer – CCC); **Saman Jinadasa** (Road Engineer CCC); **Glen Lutwyche** (Principal Ulverstone High School [UHS] Schools Representative); **Simon Douglas** (Ulverstone Neighbourhood House); **Snr Sgt Simon Conroy** (Tasmania Police); **Barry Isaac** (Turners Beach/Leith Neighbourhood Watch) and **Yolande Vandenberg** (Central Coast Chambers of Commerce & Industry [CCCCI])

GUEST

Ron Franks the CEO from Crime Stoppers in Hobart

1 WELCOME

Mayor Jan Bonde welcomed everyone to the meeting.

2 APOLOGIES

Sandra Ayton (General Manager – CCC); **Rowen Tongs** (councillor – CCC); **Paul Breden** (Engineering Group Leader CCC); **Insp. Shane Le Fevre** (Tasmania Police); **Tameka Dornauf** (Coordinator – Community Housing Ltd.); **Julie Milnes** (Health Promotion Coordinator (Mersey) DHHS); **Garth Johnston** (Penguin Neighbourhood Watch); **Kathryn Robinson** (Community Development Officer House Choices Tasmania); **John Deacon** (Central Coast Community Shed) and.

3 MINUTES OF PREVIOUS MEETING

■ Snr Sgt Simon Conroy moved, and Melissa Budgeon seconded, “That the minutes from the meeting held on Wednesday, 28 February 2018 be confirmed”.

Carried

4 MATTERS ARISING FROM PREVIOUS MEETING

Glenn Lutwyche reported that prior to students leaving for school holiday break, he reminded students not to ride scooters, bicycles and skate boards in the CBD area.

Mayor Jan Bonde reported that all information regarding the overpass at Leith has been sent to Jeremy Rockliff’s office, no final report has been received by the Council. The Council would like to have something in place for next year.

5 GUEST SPEAKER – CRIME STOPPERS

Melissa Budgeon introduced Ron Franks the CEO from Crime Stoppers in Hobart. Ron has been working with business and councils in the southern part of the state.

Crime Stoppers is a non-profit organisation and is funded by grants and sponsorship and offer anonymity through a toll-free number for people who have information about crime. The information reported is then handed onto the police to follow up.

Over the past 12-month crime stoppers have been engaging with business and councils on crimes in the southern region. As part of the Council's grant program Crime stoppers have been invited to work with communities along the North West Coast.

Crime Stoppers week is being held between 28 May to 1 June with the launch being held on Crime Stoppers day, 21 May. The Council would like to promote awareness on the ways you can report crime e.g. using the emergency numbers, 000 for mediate emergencies, 131444 for non-life-threatening emergencies and the 1800 333 000 to report a crime and identify when to use these numbers. Also promote Crime Stoppers through schools and businesses within the Central Coast.

The meeting suggested that a subcommittee of Glen Lutwyche, Melissa Budgeon, Simon Douglas and Yolande Vandenburg engage with school students and businesses to work on a promotions strategy.

The Central Coast Chamber of Commerce & Industry would like to engage with Crime Stopper and talk about shoplifting in the Central Coast and work with business in ways to prevent this.

6 COMMUNITY SAFETY ACTION PLAN 2017–2022

5.1 Action Report updates (attached)

- i *Surveying the community through focus group* – Survey is ready to role out.
- ii *Cyber Safety* – Continue to put out information when available. The Family Safe Cyber Safety website is another good place to look for information.

Glen Lutwyche advised that all schools have been asked to sign up to the Alannah & Madeline Foundation which is a program that helps children fight family violence and cyber bullying.

- iii *Training Protective Behaviours community program* – There are a number of programs that Mission Australia provide. Education department give training to teachers who assists students with issues.

- iv *Family Violence* – Barry Issac queried how does the Council send out information and policies on elderly abuse. He was advised that this can be done through seniors groups, CWA, Meals on Wheels, doctors surgery and networked through social media.

5.2 Timber Debris left on the Beach

The Mayor reported that some of the timber debris has already been moved from the beach and that the Council is still in communication with Crown Land to negotiate a quicker outcome for future flooding incidents.

7 REPRESENTATIVE REPORTS

6.1 Crime Report

Snr Sgt Simon Conroy

Not a lot of incidents over Easter period.

During the school holidays there was a spike on scooters and bikes.

Spate of crime at Braddons lookout and Industrial Drive this has been investigated.

An attempted carjacking and holding up of an Ulverstone service station occurred and the person was apprehended and arrested.

Overall crime rate in Ulverstone has been dropping but some crime still does happen.

After the fire at West Ulverstone the vegetation is being rehabilitated and the Men's Shed have provided penguin boxes whilst the new vegetation grows back.

6.2 Central Coast Chamber of Commerce Report

Dr Yolande Vandenburg

Penguin District School held a workplace expo and members from the Central Coast Chambers of Commerce and Industry (CCCCI) went to the school and spoke to the students.

CCCCI are meeting with the Council at the end of May and are looking at ways to work with the Council.

An expert attended a meeting with local retail shop owners the subject discussed was on shop lifting in the retail sector.

The CCCCCI are on board with the Council's 7-day make over project.

6.3 Primary Health Report

Julie Milnes

Nil

- 6.4 Education (all schools) Report** **Glen Lutwyche**
- Traffic management around the school area – Glen report the School is requesting parents to be mindful of the traffic around the school.
- Glen reported that John McMahon is running a father son program which schools are supporting. Encouraging fathers to be more involved in their sons lives through physical activity etc.
- 6.5 Ulverstone Neighbourhood House Report** **Simon Douglas**
- Ulverstone Neighbourhood House is running sessions on touch screen, apps and cyber safety for 0–5 years.
- Damage occurred in carpark at the House. Looking at placing more lighting around the carpark making the carpark safer.
- 6.6 Housing Choices Tasmania Report** **Kathryn Robinson**
- Nil
- 6.7 Community Housing Report** **Tameka Dornauf**
- Nil
- 6.8 Community Reports** **Barry Issac**
- Turners beach is quiet at the moment. Still have concerns with speeding along Westella Drive. Snr Sgt Simon Conroy indicated that Tasmania Police are monitoring this area on a regular basis.
- 6.9 Central Coast Community Shed** **John Deacon**
- John was an apology to the meeting but sent in a report. The footpath works have started at the Community Shed.
- John also mentioned in his report to the meeting that there are still concerns of skate boards and bicycles being ridden in the CBD. Glen advised that the schools have ran a campaign through social media and school newsletters on the use of skate boards and bicycles in urban and CBD areas during the school holidays. Council is looking into ways to make it safe in the CBD from bikes etc.
- 6.10 Council Report** **Mayor, Cr Jan Bonde**
- New carpark signage shared zone 10km per hour. How do we educate people? Currently monitoring designated pathways.
- 7 days make over dates have been set end of financial year the chamber will try to be involved but is not best timing.

7 GENERAL BUSINESS:

- 7.1 *Identify Champions (Task 2.3.4.9)* – There were no suggestions at this time.

8 NEXT MEETING:

The next meeting and time – 27 June 2018 in the Council Chamber, 19 King Edward Street, Ulverstone, commencing at 10.00am.

Closure time 11.55pm

Forth Community Representatives Committee

Minutes of the 67th meeting held at the Forth Hall
Thursday, 3 May 2018 – commencing at 4.00pm

1 PRESENT

Forth Community Representatives: John French, Peter Miller, Neil Armstrong and Alan Wheeler

Council: John Kersnovski (CCC Director Infrastructure); Cor Vander Vlist (CCC Director Community Services); Jackie Merchant (CCC Community Development Officer) and Sandra Ayton (CCC General Manager)

2 WELCOME/APOLOGIES

Apologies received: Ray Attril, and Mark Kable (Harvest Moon)

Sandra Ayton (CCC General Manager), chaired the meeting and welcomed everyone along, including new member Alan Wheeler and thanked them for their attendance.

3 MINUTES OF PREVIOUS MEETING

Neil Armstrong moved and John French seconded, "That the minutes of the meeting held on Thursday, 1 February 2018 were confirmed".

Carried

4 MATTERS ARISING FROM PREVIOUS MINUTES

4.1 Report from meeting with Department of State Growth Representative:

a Traffic concerns Highway intersection (continuing item)

Council is working with State Growth on the overpass. The consultants have narrowed the options for the overpass placement to two and are now finalising them prior to public consultation. Discussions are still ongoing to ensure the shared pathway is considered. The two-year proposed timeframe appears to still be current. Affected landowners will be consulted first before the public consultation. Paul Breden to provide an update for the next meeting.

b George Street Line of sight

Nothing has been done at this site as yet. Access is on private property.

c Mell Street

The verge was maintained prior to the Blues Festival.

5 MATTERS FOR CONSIDERATION

5.1 Council Update

a Budgets

Council is currently working on the budgets and should be able to provide feedback at the next meeting.

b Leith/Turners Beach Railway Bridge

TasRail has advised Council that they must take over the entire bridge not just a lease on the top, which Council cannot do. It will require the Minister to instruct them to make an exception for that to change. Council has been in contact with the Deputy Premier. Negotiations with TasRail are ongoing.

5.2 Community Update

• Peter Miller

– *Dumping of old hospital concrete at Forth*

Council has received notification that the fill is inert fill. The owners will be required to apply for a planning permit because they have filled more than a metre in depth.

PDA Surveyors have been hired by the owners to continue to monitor for water contamination and to redesign the water course to guarantee water quality and protect the waterway and ensure water isn't running through the fill.

The community will have the opportunity to comment in the planning application process.

Council has put in processes in relation to its own works to sight permits prior to any fill being dumped on private land.

Education is required for farmers and property owners to ensure they understand the requirements regarding excavation and fill.

6 GENERAL BUSINESS

a *Water leak* – There is a water leak in the middle of the bitumen in James Street, Forth – Council will contact TasWater.

b *Forth bridges* – Bridges haven't been cleaned at this time.

- c *Logs under the Forth Bridge* – There are a lot of logs still caught under the bridge, DSG says they have done what they can. The other bridge where logs are caught is the responsibility of TasRail.
- d *Trees over the parking area on the southern side across from the Forth shop* – Trees still haven't been trimmed and trucks still can't pull off into the designated parking spaces.
- e *George street Drainage* – Drainage has been done – thanks to Paul Breden for the consultation.
- f *Old Fire Station* – Forth Valley Lions still don't have a lease but have been allowed to move equipment in and are hopeful the lease will be resolved soon.

7 NEXT MEETING

The next meeting will be held on Thursday, 2 August 2018 at the Forth Community Hall commencing at 4.00pm

8 MEETING CLOSED

As there was no more business to discuss the meeting closed at 5.00pm.



**Central Coast Community Shed Management Committee
General Meeting – Minutes of Meeting held at the Community Shed
Monday, 7 May 2018 commencing at 1.05pm**

Doc. ID: 292664

1 PRESENT/APOLOGIES

Rob McKenzie (Chair), Len Blair, Sam Caberica, Len Carr, David Dunn, Ian Hardstaff, Merv Gee, John Deacon, Pam Brooks, Lynne Javis, Laine Willis and Melissa Budgeon.

Minute taker: Melissa Budgeon

Apologies: Norm Frampton, Jack Eaton, and Cr Phil Viney.

2 CONFIRMATION OF MINUTES

It was resolved, "That the minutes of the meeting held on Monday, 9 April 2018 are confirmed as correct."

Carried

3 BUSINESS ARISING FROM MINUTES

Pathway Project – Progressing well, to be completed by the end of the month. Acquittal due by the 7 June 2018. Ongoing discussion to look at involving the High School with practical project experience.

Fire Extinguishers – Rob has discussed with the Council's Building Maintenance Office on his visit to the Shed, the extinguishers to be installed as soon as practical. There are ongoing discussions being held on the exploration of a person's exit gate from the back area of the Community Shed to be put in. Considering both security and safety issues.

Toilet Painting – Painting underway due to be completed by the end of the week.

4 FINANCIAL REPORT

Melissa Budgeon moved, and John Deacon seconded, "That the Financial Report be accepted."

Men's Shed days – average 36, Tuesday sessions – 79, average 19, Coffin Club – 47, average 11.

Carried

5 GENERAL BUSINESS

- . **MENS SHED** – Men's Health Week – Ros Evenett will be guest speaker at the Shed – from Suicide Prevention Project Primary Health Tasmania, including a PowerPoint presentation.

Ken Haines also held a Defib refresher course for the Men's Group and is willing to hold the same for the Ladies Group.

Tasmanian Fire Services have offered to hold training on how to use a fire extinguisher and would need to create a fire outside the building as a display. Permission to be sought from the Management of the site.

- . **EXTENDING THE HOURS OF THE MEN'S SHED** – The meeting agreed and confirmed that the Men's Shed opening hours be extended and changed to 9am – 3pm. The Committee also agreed to opening the Shed on Saturday mornings as a trial to gauge interest, starting 12 May from 8am – 12 noon for 7 weeks.
- . **COFFIN CLUB** – Ecofest was a successful event, a big interest in the Coffin Club. Still strong numbers, and Russell has sorted issues regarding lighting etc. with Rob during the week.
- . **LADIES GROUP** – Going well and attendance numbers are steady. Group keen to have a Defib refresher at a time that suits Ken Haines. It was agreed that men who are mentoring/assisting as part of the Ladies Shed days are permitted at the Shed on Tuesdays, other men are not permitted to attend the Shed on Tuesdays. Same would apply for the Coffin Club.
- . **COMMUNITY SAFETY MEETING** – John Deacon reported that the notes from the Community Safety Partnership meeting be tabled, noting that the issue of bikes/skateboards in the CBD on the footpaths is still an ongoing issue.
- . **COMMUNITY WORK ORDERS** – The Shed has been approached to have a speaker come in and discuss the opportunity to host personnel under community work orders, no obligation, just information.
- . **GRANTS WISH LIST** – Each group at the Shed is putting together a wish list, when community grants become available we are ready to apply for funds to assist in improving the Shed.

6 CLOSURE/NEXT MEETING

As there was no further business to discuss the meeting closed at 1.45pm. The next meeting will be held on 7 May 2018 commencing at 1.00pm.

CENTRAL COAST COMMUNITY SHED – FINANCIAL STATEMENT 2017–2018

as at 9th April 2018

<i>Revenue</i>		<i>Estimates</i>	<i>Actual</i>
		\$	\$
11413.03			
	Membership Fees	3,000.00	3,826.37
	Groups	–	500.00
	Material Donations	–	240.91
	Project Donations	2,000.00	1,033.27
	GST allocation	–	–
	<i>Estimate</i>	<i>\$5,000.00</i>	<i>\$5,600.55</i>
	Grant AMSA – Solar Panels	7,700.00	
<i>Expenditure</i>			
11481			
1	Aurora	2,000.00	–
2	Telstra/Internet	850.00	400.21
3	Office	250.00	–
4	Bus	–	–
5	Testing and tagging	1,000.00	242.00
6	Petty Cash	–	118.04
7	Training	500.00	–
8	Membership	100.00	50.00
	Insurance	150.00	157.87
9	Room Hire	–	–
10	Repairs and Maintenance	2,000.00	949.24
11	Safety Equipment	500.00	200.36
12	Project Materials	1,500.00	1,196.31
	Solar Panel project	3,000.00	–
	Water/Sewage	150.00	–
13	Inspections/Building maintenance Checks	–	969.96
	<i>Project</i>	–	404.07
	<i>Estimate</i>	<i>\$12,000.00</i>	<i>\$4,688.06</i>
11413.06	Solar Panel	\$7,700.00	\$7,720.71

Central Coast Council

List of Development Applications Determined

Period From: 01-Mar-2018 To 30-Apr-2018

Application Number	Property Address	Development Application Type	Description of Proposed Use	Application Date	Decision Date	Day Determined
DA212148-1	Castra Road Abbotsham 7315	Discretionary Development Application	Animal breeding, boarding or training	19-Jun-2017	23-Mar-2018	7
DA217029	Beach Road Ulverstone 7315	Discretionary Development Application	Passive recreation (park shelter)	23-Aug-2017	15-Mar-2018	21
DA217106	46 Amy Street West Ulverstone 7315	Permitted Development Application	Residential (dwelling)	05-Dec-2017	23-Apr-2018	9
DA217146	7 Sunset Lane Penguin 7316	Discretionary Development Application	Residential (dwelling) and outbuilding (garage)	01-Feb-2018	08-Mar-2018	31
DA213140-3	Castra Road Spalford 7315	Discretionary Development Application	Residential (required dwelling).	01-Feb-2018	13-Mar-2018	1
DA217092	829 Pine Road Penguin 7316	Discretionary Development Application	Domestic animal breeding, boarding or training (dog boarding kennel)	05-Feb-2018	23-Mar-2018	39
DA217083	Beach Road Leith 7315	Discretionary Development Application	Residential (dwelling)	05-Feb-2018	19-Mar-2018	25
DA217153	5 Serenity Close Preservation Bay 7316	Discretionary Development Application	Residential (dwelling)	08-Feb-2018	05-Mar-2018	22
DA217101	Flora Street Ulverstone 7315	Discretionary Development Application	Community meeting and entertainment (Rotary showground shed)	09-Feb-2018	09-Mar-2018	28
DA217150	1 Sunset Lane Penguin 7316	Discretionary Development Application	Residential (dwelling extension)	09-Feb-2018	09-Mar-2018	27
DA217155	9 Sue Napier Drive Ulverstone 7315	Permitted Development Application	Residential (dwelling)	09-Feb-2018	05-Mar-2018	21
DA217148	4 Crawford Road Penguin 7316	Permitted Development Application	Subdivision (two lots)	12-Feb-2018	08-Mar-2018	13
DA217147	142 Gawler Road Gawler 7315	Discretionary Development Application	Residential (dwelling) and outbuilding (shed)	12-Feb-2018	14-Mar-2018	29
DA217154	22-23 Bonneys Lane West Pine 7316	Permitted Development Application	Residential - Required dwelling - extension	21-Feb-2018	14-Mar-2018	20

Application Number	Property Address	Development Application Type	Description of Proposed Use	Application Date	Decision Date	Day Determined
DA217161	49 Allegra Drive Heybridge 7316	Discretionary Development Application	Residential - outbuilding (shed)	27-Feb-2018	27-Mar-2018	24
DA217158	30 South Road Penguin 7316	Discretionary Development Application	Residential (dwelling) and outbuilding (shed)	01-Mar-2018	22-Mar-2018	6
DA217160	Tasma Parade Ulverstone 7315	Discretionary Development Application	Pleasure boat facility (pontoon)	01-Mar-2018	20-Mar-2018	18
DA217138	1 Moonbeam Place Ulverstone 7315	Discretionary Development Application	Residential (multiple dwellings x two)	01-Mar-2018	04-Apr-2018	12
DA217168	180 Allport Street Leith 7315	Permitted Development Application	Residential (outbuilding - shed)	02-Mar-2018	15-Mar-2018	12
DA217170	15 Scurrah Street Ulverstone 7315	Discretionary Development Application	Subdivision (three lots)	05-Mar-2018	11-Apr-2018	10
DA217167	8 Mission Hill Road Penguin 7316	Discretionary Development Application	Residential (dwelling extension - awning) and outbuilding (carport)	06-Mar-2018	19-Apr-2018	41
DA217166	Mannings Jetty Road North Motton 7315	Permitted Development Application	Resource development (alterations to existing non-required dwelling) and outbuilding (tractor shed and conversion of a carport)	06-Mar-2018	16-Mar-2018	10
DA217174	93 Main Street Ulverstone 7315	Discretionary Development Application	Residential (outbuilding - garage)	08-Mar-2018	06-Apr-2018	28
DA217169	133 Castra Road Ulverstone 7315	Discretionary Development Application	Residential (outbuilding - garage, workshop and gym)	08-Mar-2018	06-Apr-2018	27
DA217173	9 Hopkins Street Leith 7315	Discretionary Development Application	Residential (dwelling extension & verandah)	08-Mar-2018	09-Apr-2018	29
DA217163	50 Allegra Drive Heybridge 7316	Discretionary Development Application	Residential (dwelling) and outbuilding (shed)	13-Mar-2018	11-Apr-2018	28
DA217175	48 Allegra Drive Heybridge 7316	Permitted Development Application	Residential (outbuilding - carport/storage)	14-Mar-2018	06-Apr-2018	21
DA217171	7 Sue Napier Drive Ulverstone 7315	Discretionary Development Application	Residential (dwelling) and outbuilding (shed)	15-Mar-2018	06-Apr-2018	21
DA217181	4 Crosby Street Turners Beach 7315	Discretionary Development Application	Residential (dwelling extension and deck)	20-Mar-2018	19-Apr-2018	29

Application Number	Property Address	Development Application Type	Description of Proposed Use	Application Date	Decision Date	Day Determined
DA217176	568 Bass Highway Heybridge 7316	Discretionary Development Application	Residential (dwelling extension)	20-Mar-2018	23-Apr-2018	34
DA217165	West Gawler Road Gawler 7315	P1 Use DA	Residential - Outbuilding - shipping container	21-Mar-2018	04-Apr-2018	8
DA217179	35 Cordell Place Turners Beach 7315	Discretionary Development Application	Residential (dwelling) and outbuilding (shed)	22-Mar-2018	13-Apr-2018	22
DA217180	20 Alice Street Ulverstone 7315	Discretionary Development Application	Residential (front fence)	22-Mar-2018	24-Apr-2018	33
DA216023-1	230 Ironcliffe Road Penguin 7316	Permitted Development Application	Residential (Subdivision x three lots)	23-Mar-2018	26-Mar-2018	0
DA217041-1	160 Hardys Road Penguin 7316	Permitted Development Application	Residential (deck)	23-Mar-2018	26-Mar-2018	0
DA217183	22 Hales Street Penguin 7316	Permitted Development Application	Residential (dwelling)	27-Mar-2018	18-Apr-2018	21
DA217186	4 Westland Drive Ulverstone 7315	Discretionary Development Application	Residential (front fence) and outbuildings (carport and shed)	29-Mar-2018	26-Apr-2018	28
DA217178	130 Main Road Penguin 7316	Permitted Development Application	Visitor Accommodation	04-Apr-2018	11-Apr-2018	6
DA217188	393 Leith Road Forth 7310	Permitted Development Application	Hotel industry (outdoor stage)	10-Apr-2018	18-Apr-2018	8

**SCHEDULE OF STATUTORY DETERMINATIONS
MADE UNDER DELEGATION**

Period: 1 April 2018 to 30 April 2018

Building Permits – 2

• New dwellings	1	\$180,000.00
• Outbuildings	1	\$8,139.00
• Additions/Alterations	1	\$200,000.00
• Other	0	\$0.00
• Units	1	\$223,080.00

Demolition Permit – 0

Permit of Substantial Compliance – Building – 1

Notifiable Work – Building – 7

• New dwellings	1	\$396,000
• Outbuildings	8	\$259,758
• Additions/Alterations	0	\$0.00

Building Low Risk Work – 0

Certificate of Likely Compliance – Plumbing – 7

No Permit Required – Plumbing – 11

Food Business registrations (renewals) – 6

Food Business registrations – 0

Temporary Food Business registrations – 3

Temporary 12 month Statewide Food Business Registrations – 1

Public Health Risk Activity Premises Registration – 1

Public Health Risk Activity Operator Licences – 1

Temporary Place of Assembly licences – 1



Cor Vander Vlist
DIRECTOR COMMUNITY SERVICES



YOUTH STRATEGY

2018 -2023

*Youth friendly communities are
enduring communities.*

Document Author: Jackie
Merchant
Community Development Officer

CENTRAL COAST YOUTH STRATEGY 2018-2023

Who are young people?

The term “young people” describes men and women moving between childhood and adulthood, aged 12 to 24 years.

In the **Central Coast Youth Strategy** young people are defined as those in this age group who live, work, study and play in the Central Coast, recognising that there are varying needs within this age range.

Purpose of the Youth Strategy

The Youth Strategy is a long term guiding document for Council. It is intended to provide direction for Council rather than outlining a specific route, to allow Council to consult and engage with youth on decisions that affect them, and to remain flexible and responsive to the changing world in which youth and the community live. This will allow for new knowledge to be considered over the expected five year life of the strategy.

Motivation - ensuring the health and wellbeing of our young people

The health and wellbeing of young people not only affects their immediate quality of life and productivity but also shapes the future health of the whole population and in a broader social sense the health of society. Tackling health and wellbeing issues when they occur in adolescence is socially and economically more effective than dealing with enduring problems in adulthood. The benefits flow through the entire population in terms of stronger families and safer and more connected communities. 1 (Australian Institute of Health and Welfare (AIHW) (2011):p1

Youth friendly communities are enduring communities.

Defining Health and Wellbeing

The World Health Organisation (WHO) defines health as a “state of complete physical, mental and social wellbeing and not merely the absence of disease or infirmity.” In 2008 the WHO Commission on Social Determinants of Health established that health is influenced by the social and economic conditions of daily life as well as by biological conditions. Mental Health is defined by the WHO as a “state of wellbeing in which every individual realises his or her own potential, can cope with the normal stresses of life, can work productively and fruitfully, and is able to make a contribution to her or his community”.

Links to the Central Coast Strategic Plan

Strategic Direction 2 – A Connected Central Coast

- Engage with community to achieve meaningful local youth outcomes.

Strategic Direction 3 – Community Capacity and Creativity

- Investigate feasibility of developing youth specific spaces;

- . Support programs and activities that promote innovation and enterprise to young people;
- . Develop a pool of mentors and a program of activities to support emerging community leaders, innovators and entrepreneurs; and
- . Support actions that improve education attainment, retention and engagement.

Alignment to the Social Planning Framework

The Central Coast Social Planning Framework was developed in 2016 and guides and informs all Councils efforts to make a positive difference to the community health and well-being.

Building on the social determinants of health, the framework outlines health and wellbeing priority areas for action. These action areas will fall under one of Councils roles as either a provider, facilitator or advocate around the six elements, listed below that need to be addressed. These six elements are also the guiding elements for the Youth Strategy.

Active

Opportunities and facilities to gather and participate in recreational activities and cultural experiences.

Engaged

Capabilities and networks to volunteer our time and skills to engage in decisions that affect us.

Included

Connectivity and inclusivity for our communities to access services, shops, education, work and play.

Learning

The knowledge, skills and commitment to learning needed to participate fully in society and reach our potential.

Secure

Local work opportunities and affordable living in a well governed and safe community environment.

Healthy

Local resources to support good food and lifestyle choices that build physical health and emotional resilience.

Context

In July 2017 the Commissioner for Children and Young People in Tasmania released the 'Health and Wellbeing of Tasmania's Children, Young people and their Families report'.

The overview for adolescence within the document outlines that the adolescent years are a time of significant transition and possible disruption for young people as they develop their own sense of identity, become more responsible for their own decision-making, and begin to lay the foundations for their lives as adults.

There will be changes in a young person's social environment, with young people exposed to new activities and experiences, social status and acceptance by their peers is important during this time, and this plays a role in the way they see themselves, where they belong, and how they treat others. Protective factors for young people at this stage of their lives include social connectedness to peers, family, trusted adults and places (such as schools).

During this period young people begin to take more responsibility for their own health and the choices that they make during this stage of their lives can have a significant impact on their health and habits in the future.

Mental health is an area of vulnerability during this period of adolescence. It is closely linked to social and emotional wellbeing and can affect children and young people's engagement in all aspects of their lives.

Engagement with learning during this period influences future education choices and employment potential and aspirations, and strong engagement throughout this period is an important protective factor for the future. Attendance and engagement with school during this period is essential to achieving good educational outcomes as well as social and emotional development.

Criminal behaviour during this period is a concern and a risk factor for vulnerable young people.

Risk factors may include low levels of parental involvement, low educational aspirations, antisocial peer groups, socio-economic disadvantage and experiencing abuse and neglect as a child. Protective factors could be good social and emotional development, engagement in education and learning, and supportive parents and communities.

The framework also outlines protective factors which are most influential in a child's life. For those in middle childhood and adolescence (up to 18 yrs) the following factors are indicated:

- Optimal Exercise and Physical Activity
- Optimal Nutrition
- Positive Child Behaviour and Mental Health
- Optimal Language and Cognitive Development
- Prosocial Young People's Lifestyle and Law-abiding Behaviour
- Healthy Young People's Lifestyle
- Young People Complete Secondary Education

Tasmanian State Government

The State Government does not have an overarching Youth Strategy, however the State Government has made a significant commitment to addressing youth issues across the state, by leading and funding several strategies and initiatives such as the Youth Suicide Prevention Plan for Tasmania (2016-2020), the Youth at Risk Strategy and the Tasmanian Child and Youth Wellbeing Framework.

The Youth Network of Tasmania (YNOT)

YNOT is the peak body for the non-government youth sector in Tasmania. YNOT represents both the interests of young people and the broader youth sector and community. Integral to

the work of YNOT is the youth participation structure, the Tasmanian Youth Forum (TYF). TYF is Tasmania's peak youth consultative and participatory body.

Over the past 4 years YNOT has consulted extensively with young Tasmanians on areas of concern to them and that they feel are important. The four areas were in 2014 Youth Employment, 2015 Mental Health Matters, 2016 Learning and Education and 2017 Respectful Relationships and Violence.

Each of the YNOT reports contains a list of 20 Findings. From these 20 findings, those which are areas in which Council can make a positive contribution through Provision, Facilitation, or Advocacy have been used to inform the Actions developed for this Strategy.

Findings from the 2014 YNOT Youth Employment Forum in which Council can play a role.

Finding: Young people want more opportunities to gain experience and develop their skills because they understand that this is important to help them prepare for the workplace.

Finding: Young people want to gain relevant, meaningful experiences and had suggestions on how career planning and support could be improved to better meet the needs of young people.

Finding: Young people identified that they did not know how to go about getting experience, even though they knew it was an important part to securing employment and they wanted to take these opportunities.

Finding: Young people want to understand how their current learning or job relates to their future aspirations for employment.

Finding: Young people need and want to know more about the workplace environment and what is expected of them during their first work experiences.

Findings from the 2015 YNOT Youth Mental Health Forum in which Council can play a role.

Finding: Young people understand that they need to take care of their mental health and wellbeing and use multiple strategies to keep mentally healthy.

Finding: Being mentally healthy is something that is important to young people.

Finding: Young people are more likely to access mental health services in times of crisis or need than a way to maintain their mental health.

Finding: Young people want more skills to support their friends and family with their mental health.

Finding: Young people want to encourage their peers to seek help and talk to people if they are experiencing difficulties with their mental health.

Findings from the 2016 YNOT Youth Learning and Education Forum in which Council can play a role.

Finding: A critical reason why young people may not want to continue studying or training after year 12 is that they may not know what they want to do.

Finding: Young people want opportunities to gain practical experience through work placements or volunteering but need support to identify opportunities to do this.

Finding: Young people feel confident they can achieve their plans if they can identify what they want to do and understand the pathway of how they will get there.

Finding: Young people learn best when they can identify a practical application for their learning.

Finding: Young people believe negative perceptions of them in the broader community can impact on their education and opportunities and wanted to take steps to address this.

Findings from the 2017 YNOT Respectful Relationships and Violence Forum in which Council can play a role.

Finding: Young people want to prevent family violence from happening.

Finding: Young people have an awareness of gender inequality and some of the causes and influences of this.

Finding: Young people want to learn about gender inequality from an early age.

Finding: Young people are unaware of how gender - based inequality can lead to gender-based violence.

Finding: Many young people hold stereotypical views of gender roles.

(NWAY) North West Action for Youth

Central Coast Council is represented by its Community Wellbeing Officer as part of the North West Action for Youth (NWAY) Group. The group focuses on networking and collaborative opportunities for youth sector providers across the North West Coast.

NWAY includes representatives from health, social, educational., recreational and cultural organisations at community, local and state level. NWAY hosts guest speakers throughout the year and Members attend the Tasmanian Youth Conference in Launceston.

Youth Engaged

Young people have valuable contributions to make in the Central Coast Community, these are not limited to matters pertaining to youth issues but rather across a broad spectrum of subjects that relate to the community. Council is committed to hearing its young people and working with them on matters of importance to them, knowing that they are the future and the future builders for Central Coast, and has developed 'Youth Engaged' for this purpose.

Youth Engaged, works to:

- Coordinate and support existing relationships, initiatives and programs between schools and the business and community sectors;
- Provides leadership in the development of new initiatives and programs, including mentoring in the workplace;
- Develops activities that engage young people currently not in employment, training or education;
- Promote leadership potential within the schools
- Support the ongoing development of lifelong learning and employment within the Central Coast Community; and
- Work with schools through Youth Engaged Steering Committee in supporting (advocacy role) the retention of young people in Secondary, Vocational and Higher Education.

MISSION Australia Youth Survey Results for Tasmania 2016 and 2017

Findings from the Mission Australia Youth Survey for 2016 and 2017 are consistent with the feedback obtained in the YNOT Youth forums.

In 2016 respondents were asked –

- **‘what they valued?’**, and they rated friendships and family, mental and physical health and getting a job as being extremely important
- **‘what issues are of personal concern?’** – those issues were, coping with stress was the top issue, school and study problems, body image and depression and family conflict
- **‘what issues do you people think are most important in Australia today?’** – the main issues identified were equity and discrimination, and alcohol and drugs, population issues and mental health were also named, and have been increasingly identified since 2014
- **Have young people experienced unfair treatment or discrimination?** – the top three reasons given for perceived discrimination were gender, physical health and race/cultural background, followed by mental health and sexuality
- **What activities are young people involved in?** – Young people are involved in sport both as participants and spectators, they also named arts and cultural activities, participation in volunteering and environmental activities also increased
- **How positive do young people feel about the future?** – six in ten respondents felt either positive or very positive about the future, three in ten felt neither positive nor negative and the remainder felt negative or very negative.

In 2017 respondents were asked –

- **‘what they valued?’**, and they rated friendships and family, mental and physical health and school and study satisfaction as being extremely important
- **‘what issues are of personal concern?’** – those issues were, coping with stress was the top issue, body image, school and study problems and depression

- . **‘what issues do you think are most important in Australia today?’** – the main issues identified were mental health and drugs, equity and discrimination, education and international relations
- . **What activities are young people involved in?** – Young people are involved in sport both as participants and spectators, they also named arts and cultural activities, participation in volunteering and environmental activities also increased
- . **How happy are our young people?** – 61.5% indicated they felt very happy with their lives overall.

Tasmanian Youth Local Government Conference Report 2017

The Tasmanian Youth Government Association (TYGA) is an apolitical, youth-led organisation aiming to provide young Tasmanians with a forum for their ideas, concerns and expectations about their government. Students come from years 9 and 10.

Each year TYGA coordinates the Tasmanian Youth Parliament, and in 2017 ran Tasmanian Youth Local Government. This program facilitated a forum for young Tasmanians on issues surrounding Local Government.

As well as providing awareness amongst young people of the issues and processes of government, TYGA aims to provide governing bodies with documents that express the considered view of young people on a range of issues.

Key ideas raised by youth as part of the Youth Parliament are:

- . the implementation of valued youth advisory groups in every Council area;
- . expanding environmental by-laws and incentives for businesses who comply;
- . improving employment initiatives through more holistic investment;
- . making public transport more transparent, accessible and efficient;
- . insuring development applications meet community standards; and
- . the importance of investment in mental health training options.

Development of Youth Strategy Actions

Central Coast Youth Strategy Actions have been developed in response to the consultation and research done by YNOT, Mission Australia, Tasmanian Youth Local Government and Youth Engaged, and with Councils Community Development Officer and Community Wellbeing Officer.

Actions are aligned to Councils Social Planning Framework and developed to respond to the areas of concern and interest raised by youth.

Actions are developed with consideration of Councils roles and capacity, and ability to facilitate and work with organisations and groups who specialise in the youth sphere.

The following actions have been developed in response the research findings of the Commissioner for Children and Young People Tasmanian Report, YNOT Consultations, Mission Australia, Tasmanian Youth Local Government Central Coast Council. Actions focus on where Council can respond to the issues raised by young people, building on initiatives and activities already taking place in the community, identify where research can be done to

find community solutions to identified concerns, and where including youth in activities and undertakings of Council can best deliver activities, projects and solutions in which our young people have their opinions and input considered, heard and included, and feel empowered as valued members of the Central Coast Community.

Central Coast Council Youth Strategy Actions

ENGAGED	Strategic Outcome	SPF Dimension	Actions/ related tasks	Council Role / Timings	Responsible Members	Start / Finish Date	Indicators
	Youth Engaged: Continue to develop the roles of young people participating in Youth Engaged	Capabilities	A) Continue to facilitate Council's Youth Engaged Group. B) Work with schools to promote the role of Youth Engaged members to school and broader community. C) Utilise Council's FB pages to promote the work of Youth Engaged.	Facilitator/ Advocate; Long term	A) Community Wellbeing Officer B) Community Wellbeing Officer C) Community Development Officer	Ongoing	A) Youth Engage is ongoing B) Increased awareness of the role of youth engage within schools and the Central Coast Community C) Growing responses to Councils Youth Engage Facebook posts
	The voice of Central Coast youth is valued, particularly in relation to Council decisions and policy shaping, that	Capabilities	A) Consult with youth on the appropriateness, feasibility and roles for a Youth Council or, alternately Project Specific Groups to provide young persons' perspective and input	Facilitator	A) Community Wellbeing Officer B) Community Wellbeing Officer	1 July 2018 – 1 March 2019	A) Consultation completed, and outcomes documented. B) Central Coast Youth Council formed /OR Guidelines for project specific groups developed

	impacts directly on youth.		into Central Coast projects. B) Dependent on outcomes from A) establish a Youth Council for Central Coast young people or develop guidelines for project by project, interest-based youth consultation groups which is active for the term of specified projects. Targeting youth representation from those not currently serving on Youth Engaged				
INCLUDE D	Engage with Central Coast Young people to collect their stories and perspectives of Central Coast	Inclusion	A) Consult with young people to get their input into the content of Interpretation developments for Central Coast. B) Explore and implement ways to engage young people with the Council's Events Facebook page and the Council's Facebook page.	Facilitator, Advocate, Medium term	A) Community Development Officer B) Community Wellbeing Officer C) Community Development Officer	1 June 2019 – 1 Feb 2020	A) Consultation undertaken B) Increased utilisation of Councils Facebook page by young people C) Consultation undertaken.

			C) Use Great Natured Place Brand positioning to explore developing monthly youth "What I'd like to say / see" content for use on FB and poster spaces.				
	CCC Youth specific community grant	Access	<p>A) Review Council's Small Grants guidelines to include a grant for a project developed and implemented by young people.</p> <p>B) Review small grants Application Forms to explore implications of adding "Demonstrated Inclusion" to assessment criteria.</p>	Facilitator / short term	SPD Group Leader	1 Sept 2019	<p>A) Outcomes of review implemented</p> <p>B) Review undertaken</p>
	Identify the top 5 priorities / concerns for youth on Central Coast	Inclusion	<p>A) Consult with youth and those that work with them to identify top 5 priorities or concerns for young persons in Central Coast</p> <p>B) Continue to work with IAST to understand the challenges facing "at risk" youth in our community</p>	Facilitator / medium term	Community Wellbeing Officer	1 Feb 2019 – 1 June 2020	<p>A) Top 5 priorities fed back to Council Departments for consideration in projects and planning, Central Coast Councillors and IAST</p> <p>B) Ongoing inclusion in IAST</p>

ACTIVE	More young people using Councils sport facilities, green spaces, parks and recreation assets and public spaces.	Participation	<p>A) Explore funding opportunities to hold outdoor recreation activities for our young people on Central Coast.</p> <p>B) Promote use of open spaces for passive recreation and activity.</p> <p>C) Explore changing trends in types of recreational activities attractive to young people.</p>	Facilitator /Medium term	<p>A) Community Wellbeing Officer</p> <p>B) Recreation Facilities Officer</p> <p>C) Recreational Facilities Officer</p>	1 Sept 2019 – 30 Nov 2020	<p>A) Funding opportunities identified and applied for</p> <p>B) Promotional material and activities undertaken</p> <p>C) Documented consultation with young people and trends identified</p>
	Work with Sporting clubs which utilise council facilities to developing capacity to increase social inclusion into their club culture	Participation	<p>A) Work with sporting associations, advocacy groups and community house to help identify barriers to participation in sport for low socio-economic groups. Explore programs and or funding to facilitate membership.</p> <p>B) Work with Sport and Rec Disability Projects Officer to identify solutions and projects to overcome barriers to inclusion in sport for</p>	Facilitator / medium term	A) Recreational Facilities Officer	March 2019 – December 2019	<p>A) Barriers to inclusion identified, and collaborative projects/arrangements developed to overcome barriers.</p> <p>B) Efforts made to establish relationship / collaborative projects with Sport and Rec Tasmania Disability Project Officer (subject to successful funding applications)</p>

			young people with a disability.				
	Increased health and wellbeing of our young people through engagement in visual & performing arts	Learning	Apply for funding when available to develop opportunities for young people to participate in and experience quality arts and arts-based learning opportunities.	Facilitator	Community Development Officer	Jan 2019 – ongoing, Long term	Funding applications submitted for youth arts projects
	Recognise, support and promote the artistic achievements of young people in Central Coast including utilising Ulverstone VIC	Learning	Work with our groups including Leven Regional Arts, VIC schools and young people to develop opportunities to bring the artistic achievements of young people in Central Coast to more prominence and greater recognition.	Facilitator, Medium Term	Community Development Officer	July 2018 – Dec 2020	Opportunities developed to showcase artistic achievements of young people

	Central Coast Youth attending youth conferences, networking and training opportunities.	Learning	Council supporting Youth representatives to participate at Youth conferences and forums.	Facilitator	Community Wellbeing Officer	1 June 2018 - ongoing	Central Coast Youth attending a youth conference or forum annually
HEALTHY	Young people are more engaged in accredited programs that encourage better health outcomes through activity and good food choices.	Healthy	A) Support and promote "Move Well, Eat Well" program. B) Support and Promote "Walk to School" and "Ride to School".	Advocate	Community Wellbeing Officer	August 2019 - annual	A) Established contacts with school-based drivers of programs. B) Baseline figures of participants collated for annual comparison C) Schools and Council cross posting content to the school and Council Facebook pages on activities and outcomes.
	Young people utilising Councils cycleway infrastructure, Mountain bike Park facilities and choosing cycling as a healthy transport, recreation and competition option. Pump and Jump developed if	Active	A) Support through advocacy and assistance with grant writing, the work of Cradle Coast Mountain Bike Club in developing their facilities for young riders. B) Consult with young people on what infrastructure would make cycling more of a transport option for them.	Facilitator	Community Wellbeing Officer Pump and Jump - Lions Club	Ongoing	A) Funding identified and applied for B) Consultation completed, findings fed to rest of Council C) Young people engaging with the Pump and Jump space

	collaborative funding arrangement is found		C) Include young people in the development of a Pump and Jump park in Ulverstone.				
	Mental Health – work with young people to develop / explore how to deliver good mental health messages, activities or practices to young people to assist them in managing / understanding their mental health	Healthy	Apply for Mental Health Week and Youth Week funding to develop ways of delivering good mental health information and to empower young people in taking good care of their mental health.	Facilitator	Community Wellbeing Officer		Initiative undertaken.
SECURE	Young people contributing to making Central Coast a community they feel safe in	Secure	A) Consult with our young people to understand how safe they feel in the Central Coast and what leads to these feelings. B) Workshop with young people what Council can do to make its young residents feel safe and	Facilitator / Long term	Community Wellbeing Officer	June 2019 – June 2020	Report prepared for Council

			feed input back to Council departments and Councillors for inclusion into planning and thinking.				
SECURE	Work with young people on ideas which they can develop to help them feel safe in Central Coast	Secure	A) Consult with young people on things which they can do to help them feel safe.	Facilitator / long term	Community Wellbeing Officer	Jan 2020	Ideas captured
LEARNING	Document stories of the Council's UTAS bursary recipients for use in promotion in the E-newsletter	Learning	Utilise the stories of bursary recipients to promote continuing education to Central Coast young people.	Facilitator / Long term	Community Development Officer	June 2018 – December 2019	More enquiries / applications about the Councils Bursary
	Understanding of Councils capacity to undertake the "Youth First Employment Program"	Skills	Explore Councils capacity to utilise the Youth First employment toolkit to develop a mentoring for employment program within Council.	Facilitator	Community Development Officer	March 2019	Council capacity to conduct Youth first employment program identified. Employment providers identified, relationships established with outside agencies. Pilot program undertaken.

	Career Information Forum Days	Learning	Work with schools and employment providers, speakers to provide careers days around different types of employment eg: Arts, sport, TARGA, media, television, science, environment and agriculture.	Facilitator / Medium term	Community Wellbeing Officer	1 April 2018 – 1 October 2020	1 or 2 Career Days held per year
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References and further reading:

Mission Australia; *Youth Survey Report 2016*, Tasmania

Mission Australia; *Youth Survey Report 2017*, Tasmania

Tasmanian Youth Government Association;
Tasmanian Youth Local Government Conference Report 2017

Commissioner for Children and Young People Tasmania;
Health and Wellbeing of Tasmania's Children, Young people and their Families Report,
Part 2: Middle Children and Adolescence, Date current as at July 2017

Youth Network of Tasmania: Tasmanian Youth Forum;
Youth Employment – A report on ideas from young people about youth employment
December 2014

Youth Network of Tasmania: Tasmanian Youth Forum;
Mental Health Matters – A report on young people's ideas about positive mental wellbeing
June 2015

Youth Network of Tasmania: Tasmanian Youth Forum;
Learning and Education Forum – A report on Tasmanian young people's ideas about learning and education
April 2016

Youth Network of Tasmania: Tasmanian Youth Forum;
Respectful Relationships and Violence – What young people said.
A Tasmanian Youth forum report, Sharing the thoughts and ideas of young Tasmanians
May 2017

Youth Network of Tasmania: Budget Submission to Treasury for 2018 -19;
On Behalf of the Youth Sector
December 2017

Youth Network of Tasmania;
YNOT Annual Report 2017
December 2017

SCHEDULE OF INFRASTRUCTURE SERVICES DETERMINATIONS

Period: 1 April 2018 to 30 April 2018

Approval of Roadworks and Services

Developer: E R Clayton
Location: 36 Mission Hill Road, Penguin
No. of Lots: 2
Engineer: TBA



John Kersnovski

DIRECTOR INFRASTRUCTURE SERVICES

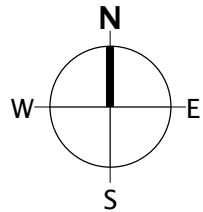
ULVERSTONE SHOWGROUND SPORTS FIELD LIGHTING STAGE 2



NOTE:
P4, P5 AND P6 WERE DELETED FROM THE MASTER LIGHTING PLAN WHEN THE SOFTBALL DIAMOND WAS RELOCATED TO THE NORTH-WESTERN CORNER OF THE SHOWGROUND

SITE PLAN
1 : 1000

Revision Table		
No.	Description	Date
0	INITIAL ISSUE	03.05.18



Role	Name	Checked
Designer	JUSTIN SMITH	
Drafter	JUSTIN SMITH	
Approved	John Kersnovski Director Engineering Services	

Project Name STAGE 2 MASTER LIGHTING PLAN	
Project Address / Description 2 FLORA STREET, ULVERSTONE	

Sheet Name PROPOSED PLAN		
Project No. ENG 1980	Sheet No. 1	Sheet Size A2
Drawing Issue PRESENTATION		Revision 0



SCHEDULE OF CONTRACTS AND AGREEMENTS

(Other than those approved under the Common Seal)

Period: 1 to 30 April 2018

Contracts

- . Contract No. 8/2017-2018
Webster Trucks
Supply and delivery of UD PK16 280 truck and body as per tender F400, less trade-in 2008 Hino FS1898, plus optional automatic transmission and seat covers, plus 5 year/ 300,000km extended warranty
Net Price \$116,030.00 (incl. GST)
- . Contract No. 9/2017-2018
Webster Trucks
Supply and delivery of Isuzu FVR 165-300-MWB truck and body as per tender F406, less trade-in 2008 Fuso FM65 (Reg. No. A35HY), plus 5 year/ 300,000km extended warranty
Net Price \$111,373.80 (incl. GST)
- . Contract No. 10/2017-2018
Roadways Pty Ltd
Resurfacing of Gunns Plains Hall car park, Leven Yacht Club car park and Penguin Surf Club car park
Net Price \$62,678.83 (incl. GST)

Agreements

- . Grant Deed
Department of State Growth and Central Coast Council
Construction/extension of pedestrian/cycle pathway between Blackburn Drive, Turners Beach and Allport Street, Leith (including re-decking of former Forth River Rail Bridge into a usable pathway)
Grant amount - \$450,000 payable in instalments
- . APH Agreement
Unit 3 Bajzelj Court
13 Hobbs Parade, Ulverstone
- . Deed of Variation of Grant Deed
Department of Premier and Cabinet and Central Coast Council
Ulverstone Showground lighting upgrade
Extension of date of completion to 31 December 2018

Sandra Ayton
GENERAL MANAGER

**SCHEDULE OF DOCUMENTS FOR AFFIXING OF
THE COMMON SEAL**

Period: 17 April 2018 to 21 May 2018

Documents for affixing of the common seal

- Nil

Final plans of subdivision sealed under delegation

- Final Plan of Survey
140 Gees Road, Cuprona – subdivision – two lots
Application No. DA215070
- Adhesion Order
140 Gees Road, Cuprona – subdivision – two lots
Application No. DA215070
- Final Plan of Survey
Explorer Drive, Turners Beach – subdivision – six lots
Application No. SUB2007.29



Sandra Ayton
GENERAL MANAGER