

Notice of Ordinary Council Meeting and

Agenda

19 JUNE 2017

To all Councillors

NOTICE OF MEETING

In accordance with the *Local Government (Meeting Procedures) Regulations 2015*, notice is given of the next ordinary meeting of the Central Coast Council which will be held in the Council Chamber at the Administration Centre, 19 King Edward Street, Ulverstone on Monday, 19 June 2017. The meeting will commence at 6.00pm.

An agenda and associated reports and documents are appended hereto.

A notice of meeting was published in The Advocate newspaper, a daily newspaper circulating in the municipal area, on 7 January 2017.

Dated at Ulverstone this 14Th day of June, 2017.

This notice of meeting and the agenda is given pursuant to delegation for and on behalf of the General Manager.



Lou Brooke
EXECUTIVE SERVICES OFFICER

Code of Conduct of Councillors

PART 1 – Decision making

1. A councillor must bring an open and unprejudiced mind to all matters being decided upon in the course of his or her duties, including when making planning decisions as part of the Council's role as a Planning Authority.
2. A councillor must make decisions free from personal bias or prejudgement.
3. In making decisions, a councillor must give genuine and impartial consideration to all relevant information known to him or her, or of which he or she should have reasonably been aware.
4. A councillor must make decisions solely on merit and must not take irrelevant matters or circumstances into account when making decisions.

PART 2 – Conflict of interest

1. When carrying out his or her public duty, a councillor must not be unduly influenced, nor be seen to be unduly influenced, by personal or private interests that he or she may have.
2. A councillor must act openly and honestly in the public interest.
3. A councillor must uphold the principles of transparency and honesty and declare actual, potential or perceived conflicts of interest at any meeting of the Council and at any workshop or any meeting of a body to which the councillor is appointed or nominated by the Council.
4. A councillor must act in good faith and exercise reasonable judgement to determine whether he or she has an actual, potential or perceived conflict of interest.
5. A councillor must avoid, and remove himself or herself from, positions of conflict of interest as far as reasonably possible.
6. A councillor who has an actual, potential or perceived conflict of interest in a matter before the Council must –
 - (a) declare the conflict of interest before discussion on the matter begins; and
 - (b) act in good faith and exercise reasonable judgement to determine whether the conflict of interest is so material that it requires removing himself or herself physically from any Council discussion and remaining out of the room until the matter is decided by the Council.

PART 3 – Use of office

1. The actions of a councillor must not bring the Council or the office of councillor into disrepute.
2. A councillor must not take advantage, or seek to take advantage, of his or her office or status to improperly influence others in order to gain an undue, improper, unauthorised or unfair benefit or detriment for himself or herself or any other person or body.
3. In his or her personal dealings with the Council (for example as a ratepayer, recipient of a Council service or planning applicant), a councillor must not expect nor request, expressly or implicitly, preferential treatment for himself or herself or any other person or body.

PART 4 – Use of resources

1. A councillor must use Council resources appropriately in the course of his or her public duties.
2. A councillor must not use Council resources for private purposes except as provided by Council policies and procedures.
3. A councillor must not allow the misuse of Council resources by another person or body.
4. A councillor must avoid any action or situation which may lead to a reasonable perception that Council resources are being misused by the councillor or any other person or body.

PART 5 – Use of information

1. A councillor must protect confidential Council information in his or her possession or knowledge, and only release it if he or she has the authority to do so.
2. A councillor must only access Council information needed to perform his or her role and not for personal reasons or non-official purposes.
3. A councillor must not use Council information for personal reasons or non-official purposes.
4. A councillor must only release Council information in accordance with established Council policies and procedures and in compliance with relevant legislation.

PART 6 – Gifts and benefits

1. A councillor may accept an offer of a gift or benefit if it directly relates to the carrying out of the councillor's public duties and is appropriate in the circumstances.
2. A councillor must avoid situations in which the appearance may be created that any person or body, through the provision of gifts or benefits of any kind, is securing (or attempting to secure) influence or a favour from the councillor or the Council.
3. A councillor must carefully consider –
 - (a) the apparent intent of the giver of the gift or benefit; and
 - (b) the relationship the councillor has with the giver; and
 - (c) whether the giver is seeking to influence his or her decisions or actions, or seeking a favour in return for the gift or benefit.
4. A councillor must not solicit gifts or benefits in the carrying out of his or her duties.
5. A councillor must not accept an offer of cash, cash-like gifts (such as gift cards and vouchers) or credit.
6. A councillor must not accept a gift or benefit if the giver is involved in a matter which is before the Council.
7. A councillor may accept an offer of a gift or benefit that is token in nature (valued at less than \$50) or meets the definition of a token gift or benefit (if the Council has a gifts and benefits policy).
8. If the Council has a gifts register, a councillor who accepts a gift or benefit must record it in the relevant register.

PART 7 – Relationships with community, councillors and Council employees

1. A councillor –
 - (a) must treat all persons with courtesy, fairness, dignity and respect; and
 - (b) must not cause any reasonable person offence or embarrassment; and
 - (c) must not bully or harass any person.

2. A councillor must listen to, and respect, the views of other councillors in Council and committee meetings and any other proceedings of the Council, and endeavour to ensure that issues, not personalities, are the focus of debate.
3. A councillor must not influence, or attempt to influence, any Council employee or delegate of the Council, in the exercise of the functions of the employee or delegate.
4. A councillor must not contact or issue instructions to any of the Council's contractors or tenderers, without appropriate authorisation.
5. A councillor must not contact an employee of the Council in relation to Council matters unless authorised by the General Manager of the Council.

PART 8 – Representation

1. When giving information to the community, a councillor must accurately represent the policies and decisions of the Council.
2. A councillor must not knowingly misrepresent information that he or she has obtained in the course of his or her duties.
3. A councillor must not speak on behalf of the Council unless specifically authorised or delegated by the Mayor or Lord Mayor.
4. A councillor must clearly indicate when he or she is putting forward his or her personal views.
5. A councillor's personal views must not be expressed in such a way as to undermine the decisions of the Council or bring the Council into disrepute.
6. A councillor must show respect when expressing personal views publicly.
7. The personal conduct of a councillor must not reflect, or have the potential to reflect, adversely on the reputation of the Council.
8. When representing the Council on external bodies, a councillor must strive to understand the basis of the appointment and be aware of the ethical and legal responsibilities attached to such an appointment.

PART 9 – Variation of Code of Conduct

1. Any variation of this model code of conduct is to be in accordance with section 28T of the Act.

QUALIFIED PERSON'S ADVICE

The *Local Government Act 1993* provides (in part) as follows:

- . A general manager must ensure that any advice, information or recommendation given to the council is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- . A council is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council.

I therefore certify that with respect to all advice, information or recommendations provided to the Council in or with the following agenda:

- (i) the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- (ii) where any advice is directly given by a person who did not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.



Sandra Ayton
GENERAL MANAGER

AGENDA

COUNCILLORS ATTENDANCE

COUNCILLORS APOLOGIES

EMPLOYEES ATTENDANCE

GUEST(S) OF THE COUNCIL

MEDIA ATTENDANCE

PUBLIC ATTENDANCE

OPENING PRAYER

May the words of our lips and the meditations of our hearts be always acceptable in Thy sight, O Lord.

BUSINESS

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1 CONFIRMATION OF MINUTES OF THE COUNCIL

1.1 Confirmation of minutes

The Executive Services Officer reports as follows:

“The minutes of the previous ordinary meeting of the Council held on 15 May 2017 have already been circulated. The minutes are required to be confirmed for their accuracy.

The *Local Government (Meeting Procedures) Regulations 2015* provide that in confirming the minutes of a meeting, debate is allowed only in respect of the accuracy of the minutes.

A suggested resolution is submitted for consideration.”

- “That the minutes of the previous ordinary meeting of the Council held on 15 May 2017 be confirmed.”
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2 COUNCIL WORKSHOPS

2.1 Council workshops

The Executive Services Officer reports as follows:

“The following council workshops have been held since the last ordinary meeting of the Council.

- . 22.05.2017 – Operational budget and rates overview / Cradle Coast Authority Representatives Agenda
- . 29.05.2017 – Penguin Recreation Ground redevelopment / Rates for 2017–2018
- . 05.06.2017 – Ulverstone Show Society / Review of Corporate Folder.

This information is provided for the purpose of record only. A suggested resolution is submitted for consideration.”

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- “That the Officer’s report be received.”
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3 MAYOR’S COMMUNICATIONS

3.1 Mayor’s communications

The Mayor to report:

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3.2 Mayor’s diary

The Mayor reports as follows:

“I have attended the following events and functions on behalf of the Council:

- . Local Government Association of Tasmania – General Management Committee meeting (Hobart)
- . Local Government Association of Tasmania – General Management Committee strategic planning session (Hobart)
- . Leven Yacht Club – annual dinner
- . Council–community morning tea – South Nietta, Nietta, Upper Castra, Central Castra, Sprent, Spalford and Abbotsham districts
- . Switch Tasmania – meeting
- . Cradle Coast Authority – Representatives Group meeting (Burnie)
- . Tasmanian Chamber of Commerce and Industry – State Budget Roadshow Dinner
- . Leader of the Tasmanian Labor Party – meeting
- . Ulverstone Rowing Club – annual dinner
- . RACT – 50 Year Gold Medallion luncheon
- . Coast FM/Radio 7AD – community reports

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- . Ulverstone High School – Youth Volunteer Awards presentation
 - . Business visitation program – Discovery Early Learning Centres Head Office
 - . Cradle Coast Authority – Transitioning Regional Economies roundtable discussion (Burnie)
 - . Ulverstone Show Society – annual general meeting
 - . Cradle Coast Authority – State Wide Planning Reforms and Cradle Coast Region Local Provisions presentation (Burnie)
 - . RAAF Association, North-West – Bomber Command luncheon
 - . Switch Tasmania – Thinks ‘n’ Drinks event with business operators (Latrobe)
 - . Ulverstone High School – opening of Year 11 and 12 Learning Area
 - . Leven Regional Arts – Arts on Fire 2017
 - . Apex Club of Ulverstone – changeover dinner
 - . The One Million Stars to End Violence Project – Penguin Uniting Church ‘blessing of the stars’ and morning tea.”

Cr van Rooyen reports as follows:

“I have attended the following events and functions on behalf of the Council:

- . Ulverstone/Penguin Visitor Centres and Ulverstone History Museum – Volunteers awards presentation.”

The Executive Services Officer reports as follows:

“A suggested resolution is submitted for consideration.”

- “That the Mayor’s and Cr van Rooyen’s reports be received.”

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3.3 Declarations of interest

The Mayor reports as follows:

“Councillors are requested to indicate whether they have, or are likely to have, a pecuniary (or conflict of) interest in any item on the agenda.”

The Executive Services Officer reports as follows:

“The *Local Government Act 1993* provides that a councillor must not participate at any meeting of a council in any discussion, nor vote on any matter, in respect of which the councillor has an interest or is aware or ought to be aware that a close associate has an interest.

Councillors are invited at this time to declare any interest they have on matters to be discussed at this meeting. If a declaration is impractical at this time, it is to be noted that a councillor must declare any interest in a matter before any discussion on that matter commences.

All interests declared will be recorded in the minutes at the commencement of the matter to which they relate.”

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3.4 Public question time

The Mayor reports as follows:

“At 6.40pm or as soon as practicable thereafter, a period of not more than 30 minutes is to be set aside for public question time during which any member of the public may ask questions relating to the activities of the Council.

Public question time will be conducted as provided by the *Local Government (Meeting Procedures) Regulations 2015* and the supporting procedures adopted by the Council on 20 June 2005 (Minute No. 166/2005).”

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4 COUNCILLOR REPORTS

4.1 Councillor reports

The Executive Services Officer reports as follows:

“Councillors who have been appointed by the Council to community and other organisations are invited at this time to report on actions or provide information arising out of meetings of those organisations.

Any matters for decision by the Council which might arise out of these reports should be placed on a subsequent agenda and made the subject of a considered resolution.”

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5 APPLICATIONS FOR LEAVE OF ABSENCE

5.1 Leave of absence

The Executive Services Officer reports as follows:

“The *Local Government Act 1993* provides that the office of a councillor becomes vacant if the councillor is absent without leave from three consecutive ordinary meetings of the council.

The Act also provides that applications by councillors for leave of absence may be discussed in a meeting or part of a meeting that is closed to the public.

There are no applications for consideration at this meeting.”

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6 DEPUTATIONS

6.1 Deputations

The Executive Services Officer reports as follows:

“No requests for deputations to address the meeting or to make statements or deliver reports have been made.”

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7 PETITIONS

7.1 Petitions

The Executive Services Officer reports as follows:

“No petitions under the provisions of the *Local Government Act 1993* have been presented.”

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8 COUNCILLORS' QUESTIONS

8.1 Councillors' questions without notice

The Executive Services Officer reports as follows:

“The *Local Government (Meeting Procedures) Regulations 2015* provide as follows:

'29 (1) A councillor at a meeting may ask a question without notice –

- (a) of the chairperson; or
- (b) through the chairperson, of –
 - (i) another councillor; or

-
- (ii) the general manager.
- (2) In putting a question without notice at a meeting, a councillor must not –
 - (a) offer an argument or opinion; or
 - (b) draw any inferences or make any imputations –except so far as may be necessary to explain the question.
 - (3) The chairperson of a meeting must not permit any debate of a question without notice or its answer.
 - (4) The chairperson, councillor or general manager who is asked a question without notice at a meeting may decline to answer the question.
 - (5) The chairperson of a meeting may refuse to accept a question without notice if it does not relate to the activities of the council.
 - (6) Questions without notice, and any answers to those questions, are not required to be recorded in the minutes of the meeting.
 - (7) The chairperson may require a councillor to put a question without notice in writing.'

If a question gives rise to a proposed matter for discussion and that matter is not listed on the agenda, Councillors are reminded of the following requirements of the Regulations:

- '8 (5) Subject to subregulation (6), a matter may only be discussed at a meeting if it is specifically listed on the agenda of that meeting.
- (6) A council by absolute majority at an ordinary council meeting, ..., may decide to deal with a matter that is not on the agenda if –
 - (a) the general manager has reported the reason it was not possible to include the matter on the agenda; and
 - (b) the general manager has reported that the matter is urgent; and
 - (c) in a case where the matter requires the advice of a qualified person, the general manager has certified under section 65 of

the Act that the advice has been obtained and taken into account in providing general advice to the council.'

Councillors who have questions without notice are requested at this time to give an indication of what their questions are about so that the questions can be allocated to their appropriate Departmental Business section of the agenda."

<i>Councillor</i>	<i>Question</i>	<i>Department</i>
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8.2 Councillors' questions on notice

The Executive Services Officer reports as follows:

"The *Local Government (Meeting Procedures) Regulations 2015* provide as follows:

'30 (1) A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.

(2) An answer to a question on notice must be in writing.'

It is to be noted that any question on notice and the written answer to the question will be recorded in the minutes of the meeting as provided by the Regulations.

Any questions on notice are to be allocated to their appropriate Departmental Business section of the agenda.

No questions on notice have been received."

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NOTES

9 DEPARTMENTAL BUSINESS

GENERAL MANAGEMENT

9.1 Minutes and notes of committees of the Council and other organisations

The General Manager reports as follows:

“The following (non-confidential) minutes and notes of committees of the Council and other organisations on which the Council has representation have been received:

- . Ulverstone Wharf Precinct Advisory Committee – meeting held on 1 March 2017
- . Central Coast Community Shed Management Committee – meeting held on 3 May 2017
- . Local Government Association of Tasmania Special General meeting – held on 11 May 2017
- . Central Coast Youth Engaged Steering Committee – meeting held on 25 May 2017
- . East Ulverstone Swimming Pool Management Committee – meeting held on 25 May 2017
- . Turners Beach Community Representatives Committee – meeting held on 25 May 2017
- . Central Coast Community Shed Management Committee – meeting held on 5 June 2017.

Copies of the minutes and notes having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the (non-confidential) minutes and notes of committees of the Council be received.”

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9.2 Dementia-Friendly Central Coast Framework

The General Manager reports as follows:

"PURPOSE

The purpose of this report is to seek the Council's adoption of the Dementia-Friendly Central Coast Framework which will allow the Council to progress this action with our community.

BACKGROUND

In Tasmania, the *Local Government Act 1993* requires councils to provide for the health, safety and welfare of the community in a way that consults with, involves and is accountable to the community. As part of its strategic work to meet these requirements, the Council recognised the challenges of an ageing community, and has embedded an emphasis on positive ageing within a number of policy and strategy documents.

The Strategic Plan describes four Key Directions and Actions for the Central Coast Council. Actions with strong alignment to the Dementia-Friendly Central Coast initiative include community capacity-building, connecting people with services, contributing to a safe and healthy environment, effective communication and engagement, and achieving meaningful positive ageing outcomes.

The Central Coast Social Planning Framework is designed to guide Council's efforts to make a positive difference to the community's health and wellbeing. The Framework notes that Council may play several roles in achieving this goal (as Provider, Facilitator or Advocate), and emphasises building relationships and working collaboratively with local people and groups within the Central Coast community.

The stated Vision of the Council's Positive Ageing Strategy is: 'Leading a growing and innovative community.' The Strategy is inclusive of people of all ages, but is particularly focused on those aged 50 and older. It defines positive ageing policies as those designed to support people as they grow older in leading productive lives in the economy and society.

DISCUSSION

The Dementia-Friendly Central Coast Framework (copy attached), is a guide and resource for transforming the Central Coast into a dementia-friendly community.

Dementia is an umbrella term for a number of conditions that progressively affect a person's cognition, memory and behaviour. Yet the consequences of dementia are

not just felt on an individual level – dementia has profound social impacts that can diminish quality of life for people with dementia and their caregivers.

The Framework shows the Council's commitment to enhancing community wellbeing and positive ageing in order to help the community to live its potential. The Council recognises that meeting the challenges of dementia will require a whole-of-community approach.

Our principles for a Dementia-Friendly Central Coast are as follows:

- 1 People living with dementia are valued and respected members of the Central Coast community;
- 2 Creating a Dementia-Friendly Central Coast is everybody's business.
- 3 Places, businesses and services are welcoming and enabling for people living with dementia;
- 4 Community decisions respond to the needs and aspirations of people with dementia and their carers; and
- 5 Becoming a Dementia-Friendly Central Coast is a continuous process.

Consultation with our community has indicated strong initial support for the Dementia-Friendly Central Coast initiative. The consultation has also highlighted six key dimensions for change: increasing knowledge about dementia; improving attitudes and interactions; enhancing access to services; facilitation social integration; improving spaces and places; and supporting carers.

To reflect these priorities, this Framework includes a customised 'menu' of actions from which the Council and its community partners can select. By working collaboratively to reduce the negative social impacts of dementia, we will make the Central Coast a safer, more supportive and vibrant community for all.

CONSULTATION

Community consultation for the Dementia-Friendly Central Coast Framework has consisted of online community survey; focus group with people living with dementia in the Central Coast; focus group with dementia service providers and carers in the Central Coast and three mid-project presentations and discussions held with the Senior Leadership Team and Group Leaders; Central Coast Community Safety Partnership Committee; and a workshop with Councillors.

RESOURCE, FINANCIAL AND RISK IMPACTS

The Framework does not require resources, but some of the suggested actions identified within the 'menu' of actions may require a combination of funding from the Community, State Government and Community. Some ideas may be implemented as part of new projects and/or renewal of assets.

The Council would resource training for its staff in understanding dementia and how to interact and work with a person who has some form of dementia.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

A Connected Central Coast

- Connect the people with services
- Improve community well-being.

Community Capacity and Creativity

- Community capacity-building
- Cultivate a culture of creativity in the community.

The Environment and Sustainable Infrastructure

- Contribute to a safe and healthy environment

Council Sustainability and Governance

- Improve service provision
- Effective communication and engagement

CONCLUSION

It is recommended that the Council adopt the Dementia-Friendly Central Coast Framework and proceed to form a working group of interested community members to progress the framework."

The Executive Services Officer reports as follows:

"A copy of the Dementia-Friendly Central Coast Framework has been circulated to all Councillors, a suggested resolution is submitted for consideration."

- "That the Council adopt the Dementia-Friendly Central Coast Framework (a copy being appended to and forming part of the minutes) and proceed to form a working group of interested community members to progress the framework."

9.3 Delegation by the Council of its functions and powers – Delegations issued to the General Manager (251/2008 – 21.07.2008)

The General Manager reports as follows:

"PURPOSE

This report invites the Council to review and reaffirm its delegations to the General Manager.

BACKGROUND

The *Local Government Act 1993* provides, subject to certain restrictions, that:

‘...a council, in writing, may delegate with or without conditions to the general manager ... any of its functions or powers under this or any other Act ...’

This is explained in detail under Section 22 of the *Local Government Act 1993* and is incorporated in the Schedule of Delegations which are attached.

Since its formation, the Council has widely delegated its authority and powers.

A recent overhaul of the Statutory Appointments and Delegations Registers, has highlighted that a review and re-issue of delegations to the General Manager is timely.

DISCUSSION

In a report to the Council at its meeting on 21 July 2008, the General Manager outlined several reasons supportive of the good value of delegation by the Council. These reasons remain relevant and are reproduced as follows:

- . Delegations do not take away the powers of the Council – they allow the General Manager and (her) staff to get on with managing the business of the Council while, it enables the Council to focus on strategic and policy development and higher-level decision making;
- . As a result of a substantial investment in education, learning and training, the Council has a well-qualified, professional and very experienced staff;

- . Delegations assist in the development of an efficient and effective operation which is much leaner in resources than would be the case should the Council not have granted delegations;
- . Delegating is consistent with the employment arrangements so far as the General Manager's appointment is concerned;
- . Matters subject to delegation are generally based on technical issues rather than on political and/or governance issues;
- . Delegations enable a greater opportunity for consistent decision making;
- . Delegations ensure a more efficient management of business with the community; they make it easier in dealing with issues which are subject to legislative time frames and they assist in the reduction of 'local' red tape; and
- . The heart of effective governance is a good relationship between the Council and the General Manager and staff where trust, reliability and fairness is essential.

The Council, in order to ensure that its requirements are met and its goals achieved employs a General Manager who, in addition to legislated obligations, is granted delegated authority to carry out the operational tasks required to make the organisation work. Central Coast Council has a good record in this regard and the delegations issued have been beneficial to its efficiency and effectiveness.

A Schedule of Delegations by the Council to the General Manager is attached. The addition of delegations under the *Monetary Penalties Enforcement Act 2005* (on page 5 of the attachment) are of an operational nature, and their inclusion was realised as a part of the review. The approval of the *Monetary Penalties Enforcement Act 2005* delegations will allow business to continue as usual. No further alterations or additions have been made from the previous delegations.

The delegation package provided is in a different format than previous and provides more detail in relation to the delegations. The delegation items are listed separately rather than just naming the Acts and Sections.

The delegations have been reviewed by the Senior Leadership Team. The Team is of the option that each delegation remains valid and relevant, and that they should be reaffirmed, with the inclusion of the *Monetary Penalties Enforcement Act 2005* delegations.

CONSULTATION

This is a governance matter for which consultation is not required.

RESOURCE, FINANCIAL AND RISK IMPACTS

Delegation is one of the tools that assist in keeping a check on administration costs.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

Council Sustainability and Governance

- . Improve corporate governance
- . Improve service provision
- . Improve the Council's financial capacity to sustainably meet community expectations

CONCLUSION

It is recommended that all delegations contained within the attached schedule be approved."

The Executive Services Officer reports as follows:

"A copy of the Schedule of Delegations by the Council to the General Manager has been circulated to all Councillors", a suggested resolution is submitted for consideration."

- "That all delegations made in accordance with section 22 of the "*Local Government Act 1993*" and listed in the Schedule of Delegations by the Council to the General Manager (a copy of the Schedule being appended to and forming part of the minutes) be approved."

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9.4 Penguin Recreation Ground Master Plan 2017 (168/2013 – 17.06.2013)

The General Manager reports as follows:

“The Assets & Facilities Group Leader has prepared the following report:

‘PURPOSE

The purpose of this report is to seek adoption of the Penguin Recreation Ground Master Plan 2017 (the Plan) including its draft Implementation Plan and to receive the Penguin Recreation Ground Master Plan Project – Community Engagement Report June 2017 as the record of the preparation of the Master Plan.

BACKGROUND

At the Council meeting held 17 June 2013, the Central Coast Council adopted the Dial Sports Complex Master Plan 2013 (Minute No. 168/2013) which recommended the relocation of the Penguin Football Club and Penguin Cricket Club from the existing Penguin Recreation Ground (PRG) to a new facility at the Dial Regional Sports Complex (DRSC).

Since that time funding has been sourced, detailed design undertaken and the tender let for the construction of the DRSC with construction commencing on 9 January 2017.

With planning and development of the DRSC well progressed the possibilities of what the existing PRG would be used for needed to be considered. In 2015 the Council appointed Engagement Plus to undertake community engagement and Epic Landscapes to undertake the place making process for a Master Plan for the future use of the Recreation Ground post relocation of the activities to the DRSC.

The Final Master Plan has been completed and is attached as an Appendix to this report. The Penguin Recreation Ground Master Plan Project – Community Engagement Report – June 2017 is also attached as an Appendix and is regarded as part of the Master Plan.

The Master Plan consists of a number of plans and associated documentation including:

- PRG Master Plan – Final Master Plan
- PRG Master Plan – Index Plan
- PRG Master Plan – Sub Plan A – Residential Features

- . PRG Master Plan – Sub Plan B – Commercial Zone Features
- . PRG Master Plan – Sub Plan C – Civic Zone Features
- . PRG Master Plan – Connections
- . PRG Master Plan – Layout with Landmark Views
- . Penguin Recreation Ground Master Plan Project – Community Engagement Report.

The Plan has been developed as a dynamic document and is intended to inform Council decision making into the future. It is not intended to be an overly prescriptive plan but rather to allow any new opportunities that arise between its adoption and as the site develops to be sensitively incorporated into the Plan if considered appropriate. The Plan identifies a number of significant opportunities and associated constraints. It includes a final master plan for the precinct, with sub plans and documentation to provide more information and supporting images to assist with interpretation.

Throughout the planning process the Council has offered in principle support for the overall direction of the document through a series of workshops.

Once adopted by the Council, the Plan will provide direction for the development of the precinct into the future.

DISCUSSION

As indicated the proposal for the development of a recreational precinct at the DRSC has been discussed for many years and hence the consideration of future uses of the PRG has been undertaken.

There are many reasons for the development of the PRG and the Plan and Community Engagement report outline these.

Some of these include:

- . Identified in various reports and strategies that the development would be advantageous in terms of economic development.
- . Establish a process for the development of the PRG to contribute to improvements to the Penguin CBD.
- . Provide for additional housing in the central part of town.
- . Provide for a community building with open plan layout with flexible spaces for community activities such as start-up's, technology hub, and community rooms. Includes externally accessed public toilets.

- . Provides for a commercial building that may include a café, reception space, professional suites etc. in the future.
- . Provision for a boutique accommodation with commercial spaces that offer an entrance feature to the precinct.
- . Open space across the site scattered with seating throughout.
- . A civic plaza area connecting the community building and commercial building to the main central space. Allows for events and pop up activities.
- . Provision for all weather covered areas, sculptures and history wall to tell the story of the site.
- . Formal gardens for special events such as weddings and formals.
- . Gateway feature entry points with sculpture and plantings along with wayfinding signage.
- . Connecting shared pathways weave throughout the site and provide connections to Penguin and walking trails.
- . Additional car parking to access the commercial and community hubs.

In effect, this Plan is designed to ensure that Penguin maintains its livability appeal, its coastal village character is retained whilst tourism opportunities are taken up and the sensitive and significant environmental values of the area are preserved.

With the completion of the Penguin Recreation Ground Master Plan 2017 and considering all the factors associated with the existing PRG the Plan requires adoption to provide certainty moving forward.

Some of the land was originally transferred to Council ownership under the Crown Land Assessment and Classification (CLAC) Project. There are conditions set by the State prohibiting its sale or on-transfer without further negotiations with the Crown Land Services. These negotiations will need to be progressed as soon as the Master Plan is adopted to ensure that there are no delays to the Master Plan's implementation.

Preliminary discussions have been undertaken with the appropriate State Government department and the response thus far has been positive.

CONSULTATION

Consultation for the development of this Plan has been extensive and comprehensive with discussion being undertaken with the local community, local businesses, interested parties, and local bus companies, Department of State Growth, tourist operators, the Education Department among many others, (refer to the Penguin Recreation Ground – Community Engagement Report – June 2017).

The project had a dedicated page on the Council's website where information was placed and surveys provided.

There were community forums held, media releases, a family fun day, walking tours as well as the implementation of a 'Think Tank Team' made up of a number of interested community members.

Councillor workshops were also undertaken at various stages of the project.

RESOURCE, FINANCIAL AND RISK IMPACTS

There will be little impact on the budget for 2017–2018 in relation to the adoption of the Plan.

There will, however, be budget implications over time identified in relation to development of the precinct and these will be considered in the Long-term Financial Plan.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

A Connected Central Coast

- . Provide for a diverse range of movement patterns
- . Connect the people with services
- . Improve community wellbeing

The Shape of the Place

- . Improve the value and use of open space

The Environment and Sustainable Infrastructure

- . Contribute to a safe and healthy environment
- . Develop and manage sustainable built infrastructure

Council Sustainability and Governance

- . Improve service provision
- . Improve the Council's financial capacity to sustainably meet community expectations.

CONCLUSION

It is recommended that Penguin Recreation Ground Master Plan 2017 including the Penguin Recreation Ground – Community Engagement Report – June 2017 be adopted.

The Assets & Facilities Group Leader's report is supported."

The Executive Services Officer reports as follows:

"A copy of the Penguin Recreation Ground Master Plan 2017 and Penguin Recreation Ground – Community Engagement Report – June 2017 having been circulated to all Councillors, a suggested resolution is submitted for consideration."

- "That the Penguin Recreation Ground Master Plan 2017 including the Penguin Recreation Ground – Community Engagement Report – June 2017 (copies being appended to and forming part of the minutes) be adopted."

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COMMUNITY SERVICES

9.5 Statutory determinations

The Director Community Services reports as follows:

“A Schedule of Statutory Determinations made during the month of May 2017 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reports as follows:

“A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the Schedule of Statutory Determinations (a copy being appended to and forming part of the minutes) be received.”

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9.6 Council acting as a planning authority

The Mayor reports as follows:

“The *Local Government (Meeting Procedures) Regulations 2015* provide that if a council intends to act at a meeting as a planning authority under the *Land Use Planning and Approvals Act 1993*, the chairperson is to advise the meeting accordingly.

The Director Community Services has submitted the following report:

‘If any such actions arise out of Agenda Item 9.7, they are to be dealt with by the Council acting as a planning authority under the *Land Use Planning and Approvals Act 1993*.’”

The Executive Services Officer reports as follows:

“Councillors are reminded that the *Local Government (Meeting Procedures) Regulations 2015* provide that the general manager is to ensure that the reasons for a decision by a council acting as a planning authority are recorded in the minutes.

A suggested resolution is submitted for consideration.”

- “That the Mayor’s report be received.”

9.7 **Utilities (telecommunications tower with ancillary shed and equipment) – discretionary use and development in the Rural Resource zone and ridgeline location at 862 South Riana Road, South Riana – Application No. DA216225**

The Director Community Services reports as follows:

“The Town Planner has prepared the following report:

‘DEVELOPMENT APPLICATION NO.:’	DA216225
PROPOSAL:	Utilities (telecommunications tower with ancillary shed and equipment) – discretionary use and development in the Rural Resource zone and ridgeline location
APPLICANT:	Service Stream (on behalf of Telstra)
LOCATION:	862 South Riana Road, South Riana
ZONE:	Rural Resource
PLANNING INSTRUMENT:	<i>Central Coast Interim Planning Scheme 2013</i> (the Scheme)
ADVERTISED:	17 May 2017
REPRESENTATIONS EXPIRY DATE:	31 May 2017
REPRESENTATIONS RECEIVED:	One
42-DAY EXPIRY DATE:	23 June 2017
DECISION DUE:	19 June 2017

PURPOSE

The purpose of this report is to consider an application to erect a telecommunications tower with ancillary shed and equipment at 862 South Riana Road, South Riana.

Accompanying the report are the following documents:

- . Annexure 1 – location plan;
- . Annexure 2 – application documentation;
- . Annexure 3 – representation;
- . Annexure 4 – photographs; and
- . Annexure 5 – Statement of Compliance from the Road Authority.

BACKGROUND

Development description –

Application is made to construct a mobile phone telecommunications tower on rural land at 862 South Riana Road, South Riana. The tower would be funded under the Federal Government Black Spot Program to provide mobile telecommunication services within and around South Riana.

The proposed development would encompass a 96m² lease area surrounded by 2.4m high security fencing and include the following infrastructure:

- . a 30m high telecommunication mono pole tower. The tower would be 33.6m when antenna attachments are included;
- . four 2.815m long omni antennas;
- . two TMA's antenna;
- . a "Colorbond" 3m x 2.5m x 2.4m high (7.5m²) equipment shelter; and
- . ancillary equipment.

The tower site would be accessed via Barrens Road.

Site description and surrounding area –

The subject site is part of a 15.54ha rural parcel that is cleared of native vegetation and currently supports a dwelling with outbuildings. The property is approximately 520m south of South Riana village.

The land primarily comprises Class 4 land, has some higher elevation areas and falls within the Dial Blythe Proclaimed Irrigation District.

Surrounding land is also cleared rural allotments. Two small “residential” titles accommodating excised dwellings adjoin the larger property to the west and south.

History –

Following receipt of the representation, the Town Planner rang the representor and asked if they would like to discuss their concerns with the applicant. They agreed to this and Service Stream (the applicant) contacted the representors to discuss possible screening options that may be considered by Telstra. The two parties exchanged emails and suggestions, however, the Council was advised by Service Stream, on Monday 5 June, that no agreement had been reached, that Telstra saw the tower as meeting a “black spot” need in the South Riana area and that tree planting on adjoining land would set an unwelcome precedent for telecommunication tower development.

DISCUSSION

The following table is an assessment of the relevant Scheme provisions:

26.0 Rural Resource Zone

CLAUSE	COMMENT
26.1.2 Local Area Objectives	
<p>(a) The priority purpose for rural land is primary industry dependent upon access to a naturally occurring resource;</p> <p>(b) Air, land and water resources are of importance for current and potential primary industry and other permitted use;</p> <p>(c) Air, land and water resources are protected against –</p> <p style="padding-left: 40px;">(i) permanent loss to a use or development that has no need or reason to locate on land containing such a resource; and</p> <p style="padding-left: 40px;">(ii) use or development that has potential to exclude or unduly conflict, constraint, or interfere with the practice of primary industry or any other use dependent on access to a naturally occurring resource;</p> <p>(d) Primary industry is diverse, dynamic, and innovative; and may occur on a range of lot sizes and at different levels of intensity;</p>	<p>(a) Proposal does not satisfy the Objective. The proposed use is not a primary industry use of the site, would not be dependent upon access to a primary industry that is dependent upon a naturally occurring resource and would not augment ongoing farm operations.</p> <p>(b) Proposal does not satisfy the Objective. The proposed development is not a Permitted use and is not reliant on air, land or water resources for primary industry production.</p> <p>(c)(i) Proposal does not satisfy the Objective. The proposal would result in the permanent loss of land for the development of Utility infrastructure has no reason to locate on the subject site for access to land, air or water resources.</p>

<p>(e) All agricultural land is a valuable resource to be protected for sustainable agricultural production;</p> <p>(f) Rural land may be used and developed for economic, community, and utility activity that cannot reasonably be accommodated on land within a settlement or nature conservation area;</p> <p>(g) Rural land may be used and developed for tourism and recreation use dependent upon a rural location or undertaken in association with primary industry;</p> <p>(h) Residential use and development on rural land is appropriate only if –</p> <p>(i) required by a primary industry or a resource based activity; or</p> <p>(ii) without permanent loss of land significant for primary industry use and without constraint or interference to existing and potential use of land for primary industry purposes.</p>	<p>(c)(ii) Proposal satisfies the Objective. The proposed telecommunications tower would not unduly conflict, constrain or otherwise interfere with the practice of primary industry on site.</p> <p>(d) Proposal does not satisfy the Objective. The proposed use of the land is not a primary industry use.</p> <p>(e) Proposal satisfies the Objective. The proposed telecommunications tower would not unduly restrict sustainable agricultural production.</p> <p>(f) Proposal satisfies the Objective. Proposed development site is identified as an area most reasonably able to accommodate utility infrastructure (telecommunications tower).</p> <p>(g) Proposal does not satisfy the Objective. The proposal is not tourism or recreation use.</p> <p>(h)(i) Not applicable. Not Residential use.</p> <p>(h)(ii) Not applicable. Not Residential use.</p>
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26.1.3 Desired Future Character Statements		
Use or development on rural land –		
(a)	may create a dynamic, extensively cultivated, highly modified, and relatively sparsely settled working landscape featuring –	(a)(i) Proposal is not consistent with Desired Future Character. Proposed development is not associated with a working landscape featuring agriculture or forestry.
	(i) expansive areas for agriculture and forestry;	(a)(ii) Proposal is not consistent with Desired Future Character. Proposed development is not associated with mining and extraction.
	(ii) mining and extraction sites;	(a)(iii) Proposal is consistent with Desired Future Character. Proposed development is for utility infrastructure.
	(iii) utility and transport sites and extended corridors; and	(a)(iv) Proposal is consistent with Desired Future Character. Proposed 7.5m ² shed would be a utility service building.
	(iv) service and support buildings and work areas of substantial size, utilitarian character, and visual prominence that are sited and managed with priority for operational efficiency	
(b)	may be interspersed with –	(b)(i) Proposal is consistent with Desired Future Character. Proposal is located so as to be interspersed between existing residential settlement nodes.
	(i) small-scale residential settlement nodes;	(b)(ii) Proposal is not consistent with Desired Future Character. Proposed development would not impact
	(ii) places of ecological, scientific, cultural, or aesthetic value; and	
	(iii) pockets of remnant native vegetation	

<p>(c) will seek to minimise disturbance to –</p> <ul style="list-style-type: none"> (i) physical terrain; (ii) natural biodiversity and ecological systems; (iii) scenic attributes; and (iv) rural residential and visitor amenity; <p>(d) may involve sites of varying size –</p> <ul style="list-style-type: none"> (i) in accordance with the type, scale and intensity of primary industry; and (ii) to reduce loss and constraint on use of land important for sustainable commercial production based on naturally occurring resources; <p>(e) is significantly influenced in temporal nature, character, scale, frequency, and intensity by external factors, including changes in technology, production techniques, and in economic, management, and marketing systems.</p>	<p>on a place of ecological, scientific or cultural value, but may impact on the aesthetic values of the area.</p> <p>(b)(iii) Not applicable. The site is cleared of native vegetation.</p> <p>(c)(i) Proposal is consistent with Desired Future Character. The proposal would require development of vehicle parking and manoeuvring areas, the construction of a small service building and the construction of a tower within a 96m² lease area. It is considered this level of development would create minimal disturbance to the physical terrain.</p> <p>(c)(ii) Proposal is consistent with Desired Future Character. The site exhibits highly compromised natural biodiversity and ecological systems. The proposal would not disturb biodiversity or ecological systems on site.</p> <p>(c)(iii) Proposal is not consistent with Desired Future Character. Proposed development would disturb existing scenic attributes of the site and surrounding land and for those persons travelling along South Riana Road and Barrens Road.</p>
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	<p>(c)(iv) Proposal is not consistent with Desired Future Character. Development would impact on visual rural residential amenity in this area.</p> <p>(d)(i) Proposal is not consistent with Desired Future Character. Development would not be associated with primary industry.</p> <p>(d)(ii) Proposal is not consistent with Desired Future Character. Development would not be associated with sustainable commercial production based on a naturally occurring resource.</p> <p>(e) Proposal is consistent with Desired Future Character. Proposal is significantly influenced by current and future changes in technology, with the use of the mobile phone expected to expand and offer wider applications, now and into the future.</p>
26.3.1 Requirement for discretionary non-residential use to locate on rural resource land	
<p>26.3.1–(P1) Other than for residential use, discretionary permit use must:</p> <p>(a) be consistent with local area objectives;</p>	<p>(a) Non-compliant. Proposal does not meet five out of ten of the Local Area Objectives of the Rural Resource zone. Two of the ten Objectives refer to residential</p>

<p>(b) be consistent with any applicable desired future character statement; and</p> <p>(c) be required to locate on rural resource land for operational efficiency:</p> <p>(i) to access a specific naturally occurring resource on the site or on adjacent land in the zone;</p> <p>(ii) to access infrastructure only available on the site or on adjacent land in the zone;</p> <p>(iii) to access a product of primary industry from a use on the site or on adjacent land in the zone;</p> <p>(iv) to service or support a primary industry or other permitted use on the site or on adjacent land in the zone;</p> <p>(v) if required</p> <p>a. to acquire access to a mandatory site area not otherwise available in a zone intended for that purpose;</p> <p>b. for security;</p>	<p>development and are not applicable to this application.</p> <p>(b) Non-compliant. Proposal does not meet seven of the Future Desired Character Statements of the Rural Resource zone. Six of the Statements are satisfied and one is not applicable to this application.</p> <p>(c)(i) Not applicable. Satisfied by (c)(vii).</p> <p>(c)(ii) Not applicable. Satisfied by (c)(vii).</p> <p>(c)(iii) Not applicable. Satisfied by (c)(vii).</p> <p>(c)(iv) Not applicable. Satisfied by (c)(vii).</p> <p>(c)(v)(a) Not applicable. Satisfied by (c)(vii).</p> <p>(c)(v)(b) Not applicable. Satisfied by (c)(vii).</p> <p>(c)(v)(c) Not applicable. Satisfied by (c)(vii).</p> <p>(c)(vi) Not applicable. Satisfied by (c)(vii).</p> <p>(c)(vii) Compliant. Proposal would provide essential utility infrastructure.</p>
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<p>c. for public health or safety if all measures to minimise impact could create an unacceptable level of risk to human health, life or property if located on land in a zone intended for that purpose;</p> <p>(vi) to provide opportunity for diversification, innovation, and value-adding to secure existing or potential primary industry use of the site or of adjacent land;</p> <p>(vii) to provide an essential utility or community service infrastructure for the municipal or regional community or that is of significance for Tasmania; or</p> <p>(viii) if a cost-benefit analysis in economic, environmental, and social terms indicates significant benefits to the region; and</p> <p>(d) minimise likelihood for:</p> <p>(i) permanent loss of land for existing and potential primary industry use;</p> <p>(ii) constraint or interference to existing and potential primary industry use on the site and on adjacent land; and</p> <p>(iii) loss of land within a proclaimed irrigation district under Part</p>	<p>(c)(viii) Not applicable. Satisfied by (c)(vii).</p> <p>(d)(i) Compliant. The proposal would result in the loss of a small area of agricultural land (96m²). This is considered to be a minimal loss of land for primary industry use.</p> <p>(d)(ii) Compliant. There is minimal likelihood the proposal would constrain, fetter or otherwise interfere with existing and potential primary industry use on the site and on adjacent land.</p> <p>(d)(iii) Non-compliant. The site is located in the Dial Blythe Proclaimed Irrigation District.</p> <p>Refer to "Issues" section of this report.</p>
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<p>9 <i>Water Management Act 1999</i> or land that may benefit from the application of broad-scale irrigation development.</p>	
<p>26.3.2 Required Residential Use</p>	
<p>26.3.2-(A1) Residential use required as part of a use must:</p> <ul style="list-style-type: none"> (a) be an alteration or addition to an existing lawful and structurally sound residential building; (b) be an ancillary dwelling to an existing lawful and structurally sound single dwelling; (c) not intensify an existing lawful residential use; (d) replace a lawful existing residential use; (e) not create a new residential use through conversion of an existing building; or (f) be home based business in association with occupation of an existing lawful and structurally sound residential building; and (g) there is no change in the title description of the site on which the residential use is located. 	<p>Not applicable.</p> <p>The development is not a required residential use.</p>

26.3.3 Residential use	
<p>26.3.3-(A1) Residential use that is not required as part of an other use must:</p> <ul style="list-style-type: none"> (a) be an alteration or addition to an existing lawful and structurally sound residential building; (b) be an ancillary dwelling to an existing lawful and structurally sound single dwelling; (c) not intensify an existing lawful residential use; (d) not replace an existing residential use; (e) not create a new residential use through conversion of an existing building; (f) be an outbuilding with a floor area of not more than 100m² appurtenant to an existing lawful and structurally sound residential building; or (g) be home based business in association with occupation of an existing lawful and structurally sound residential building; and 	<p>Not applicable.</p> <p>The development is not a non-required residential use.</p>

(h) there is no change in the title description of the site on which the residential use is located.	
26.4 Development Standards	
26.4.1 Suitability of a site or lot on a plan of subdivision for use or development	
<p>26.4.1–(A1) A site or each lot on a plan of subdivision must:</p> <p>(a) unless for agricultural use, have an area of not less than 1.0 hectare not including any access strip; and</p> <p>(b) if intended for a building, contain a building area</p> <p>(i) of not more than 2,000m² or 20% of the area of the site, whichever is the greater unless a crop protection structure for an agricultural use;</p> <p>(ii) clear of any applicable setback from a frontage, side or rear boundary;</p> <p>(iii) clear of any applicable setback from a zone boundary;</p> <p>(iv) clear of any registered easement;</p>	<p>(a) Compliant. The site area is 15.54ha.</p> <p>(b)(i) Compliant. The telecommunications tower lease area would be 96m² in land area.</p> <p>(b)(ii) Compliant. The 96m² telecommunications tower lease area would be setback approx. 50m from eastern side boundary. The tower would be over 250m from South Riana Road boundary and approximately 50m from the rear boundary.</p> <p>(b)(iii) Compliant. There is no zone boundary setback applicable to the site.</p> <p>(b)(iv) Not applicable. There is no registered easement.</p> <p>(b)(v) Not applicable. There is no registered right of way.</p>

<ul style="list-style-type: none"> (v) clear of any registered right of way benefiting other land; (vi) clear of any restriction imposed by a utility; (vii) not including an access strip; (viii) accessible from a frontage or access strip. 	<ul style="list-style-type: none"> (b)(vi) Compliant. There is no restriction imposed by a utility. (b)(vii) Compliant. There is no access strip. (b)(viii) Compliant. The site has frontage to South Riana Road.
<p>26.4.1–(A2) A site or each lot on a subdivision plan must have a separate access from a road:</p> <ul style="list-style-type: none"> (a) across a frontage over which no other land has a right of access; and (b) if an internal lot, by an access strip connecting to a frontage over land not required as the means of access to any other land; or (c) by a right of way connecting to a road <ul style="list-style-type: none"> (i) over land not required as the means of access to any other land; and (ii) not required to give the lot of which it is a part the minimum properties of a lot in accordance with the acceptable solution in any applicable standard; and 	<ul style="list-style-type: none"> (a) Compliant. Frontage and access to South Riana Road. (b) Not applicable. Satisfied by (a). (c) Not applicable. Satisfied by (a). (d) Compliant. Frontage to South Riana Road is approximately 156m wide. (e) Compliant by condition that development be in accordance with Statement of Compliance from Road Authority.

<p>(d) with a width of frontage and any access strip or right of way of not less than 6.0m; and</p> <p>(e) the relevant road authority in accordance with the <i>Local Government (Highways) Act 1982</i> or the <i>Roads and Jetties Act 1935</i> must have advised it is satisfied adequate arrangements can be made to provide vehicular access between the carriageway of a road and the frontage, access strip or right of way to the site or each lot on a proposed subdivision plan.</p>	
<p>26.4.1–(A3) Unless for agricultural use other than controlled environment agriculture which permanently precludes the land for an agricultural use dependent on the soil as a growth medium, a site or each lot on a plan of subdivision must be capable of connecting to a water supply:</p> <p>(a) provided in accordance with the <i>Water and Sewerage Industry Act 2008</i>; or</p> <p>(b) from a rechargeable drinking water system ^{R31} with a storage capacity of not less than 10,000 litres if:</p> <p>(i) there is not a reticulated water supply; and</p> <p>(ii) development is for:</p>	<p>Not applicable.</p> <p>The development does not require a water connection.</p>

<ul style="list-style-type: none"> a. a single dwelling; or b. a use with an equivalent population of not more than 10 people per day. 	
<p>26.4.1–(A4) Unless for agricultural use other than controlled environment agriculture which permanently precludes the land for an agricultural use dependent on the soil as a growth medium, a site or each lot on a plan of subdivision must be capable of draining and disposing of sewage and liquid trade waste:</p> <ul style="list-style-type: none"> (a) to a sewerage system provided in accordance with the <i>Water and Sewerage Industry Act 2008</i>; or (b) by on-site disposal if: <ul style="list-style-type: none"> (i) sewage or liquid trade waste cannot be drained to a reticulated sewer system; and (ii) the development: <ul style="list-style-type: none"> a. is for a single dwelling; or b. provides for an equivalent population of not more than 10 people per day; or 	<p>Not applicable.</p> <p>The development does not require a sewer connection.</p>

<p>(iii) the site has capacity for on-site disposal of domestic waste water in accordance with AS/NZS 1547:2012 On-site domestic-wastewater management clear of any defined building area or access strip.</p>	
<p>26.4.1-(A5) Unless for agricultural use other than controlled environment agriculture which permanently precludes the land for an agricultural use dependent on the soil as a growth medium, a site or each lot on a plan of subdivision must be capable of draining and disposing of stormwater:</p> <p>(a) to a stormwater system provided in accordance with the <i>Urban Drainage Act 2013</i>; or</p> <p>(b) if stormwater cannot be drained to a stormwater system:</p> <p>(i) for discharge to a natural drainage line, water body or watercourse; or</p> <p>(ii) for disposal within the site if:</p> <p>a. the site has an area of not less than 5,000m²;</p> <p>b. the disposal area is not within any defined building area;</p>	<p>Compliant.</p> <p>The site is able to dispose of stormwater.</p>

<ul style="list-style-type: none"> c. the disposal area is not within any area required for the disposal of sewage; d. the disposal area is not within any access strip; and e. not more than 50% of the site is impervious surface. 	
26.4.2 Location and configuration of development	
<p>26.4.2–(A1) A building or a utility structure, other than a crop protection structure for an agriculture use, must be setback:</p> <ul style="list-style-type: none"> (a) not less than 20.0m from the frontage; or (b) not less than 50.0m if the development is for sensitive use on land that adjoins the Bass Highway; (c) not less than 10.0m from each side boundary; and (d) not less than 10.0m from the rear boundary; or; (e) in accordance with any applicable building area shown on a sealed plan. 	<ul style="list-style-type: none"> (a) Compliant. Development is setback over 250m from South Riana Road frontage. (b) Not applicable. The development is not for sensitive use on land that adjoins the Bass Highway. (c) Compliant. The 96m² telecommunications tower lease area would be setback approx. 50m from eastern side boundary. (d) Compliant. The development will be setback approximately 50m from the rear boundary. (e) Not applicable. There is no building area shown on a sealed plan.

<p>26.4.2–(A2) Building height must be not more than 8.5m.</p>	<p>Non-compliant. The tower would be 30m high.</p> <p>See “Issues – ridgeline development” section of this report.</p>
<p>26.4.2–(A3.1) A building or utility structure, other than a crop protection structure for an agricultural use or wind power turbines or wind power pumps, must –</p> <p>(a) not project above an elevation 15m below the closest ridgeline;</p> <p>(b) be not less than 30m from any shoreline to a marine or aquatic water body, water course, or wetland;</p> <p>(c) be below the canopy level of any adjacent forest or woodland vegetation; and</p> <p>(d) clad and roofed with materials with a light reflectance value of less than 40%.</p>	<p>(a) Non-compliant. The proposed development is located on a ridgeline.</p> <p>(b) Compliant. The proposed development is setback approximately 480m from a watercourse.</p> <p>(c) Non-compliant. The proposed development will not sit below the canopy of nearest forest.</p> <p>(d) Compliant.</p> <p>Refer to “Issues” section of this report.</p>
<p>26.4.2–(A3.2) Wind power turbines and wind power pumps must not exceed 20m in height.</p>	<p>A3.2 Not applicable. The proposed development is not a wind power turbines.</p>

26.4.3 Location of development for sensitive uses	
<p>26.4.3-(A1) New development, except for extensions to existing sensitive use where the extension is no greater than 30% of the existing gross floor area of the sensitive use, must –</p> <p>(a) be located not less than:</p> <ul style="list-style-type: none"> (i) 200m from any agricultural land; (ii) 200m from aquaculture, or controlled environment agriculture; (iii) 500m from the operational area boundary established by a mining lease issued in accordance with the <i>Mineral Resources Development Act 1995</i> if blasting does not occur; or (iv) 1,000m from the operational area boundary established by a mining lease issued in accordance with the <i>Mineral Resources Development Act 1995</i> if blasting does occur; or (v) 500m from intensive animal husbandry; (vi) 100m from land under a reserve management plan; 	<p>Not applicable.</p> <p>Not a sensitive use.</p>

<p>(vii) 100m from land designated for production forestry;</p> <p>(viii) 50.0m from a boundary of the land to the Bass Highway, or to a railway line; and</p> <p>(ix) clear of any restriction imposed by a utility; and</p> <p>(b) not be on land within a proclaimed irrigation district under Part 9 <i>Water Management Act 1999</i> or land that may benefit from the application of broad-scale irrigation development.</p>	
26.4.4 Subdivision	
<p>26.4.4-(A1) Each new lot on a plan of subdivision must be –</p> <p>(a) to create a lot required for public use either State government, a Council, a Statutory authority or a corporation all the shares of which are held by or on behalf of the State, a Council or by a statutory authority.</p>	<p>Not applicable.</p> <p>Not a subdivision.</p>
26.4.5 Buildings for Controlled Environment Agriculture	
<p>26.4.5-(A1) A building for controlled environment agriculture use must be a crop protection structure and the agricultural use inside the building must satisfy one of the following:</p>	<p>Not applicable.</p> <p>Not controlled environment agriculture.</p>

<p>(a) rely on the soil as a growth medium into which plants are directly sown;</p> <p>(b) not alter, disturb or damage the existing soil profile if conducted in a manner which does not rely on the soil as a growth medium.</p>	
CODES	
E1 Bushfire-Prone Areas Code	Not applicable. Development is not a subdivision, vulnerable or hazardous use.
E2 Airport Impact Management Code	Not applicable. Not in this Scheme.
E3 Clearing and Conversion of Vegetation Code	Not applicable. No land clearance proposed.
E4 Change in Ground Level Code	Not applicable. No cut and fill >1m.
E5 Local Heritage Code	Not applicable. No places of local heritage listed in this Scheme.
E6 Hazard Management Code	Not applicable. Not identified in hazard mapping.
E7 Sign Code	Not applicable. No signage proposed.

E8 Telecommunication Code	
E8.2 Application of this Code	Code applies to telecommunications tower.
E8.4 Use or development exempt from this Code	Not exempt. Not a low impact facility.
E8.6 Development Standards	
E8.6.1 Shared use and co-location	
E8.6.1–(A1) A new freestanding aerial, tower, or mast must be structurally and technically designed to accommodate comparable additional users, including by the subsequent rearrangement of existing antenna and the mounting of antenna at different heights.	Compliant. The applicant advises the proposed tower would be able to accommodate additional infrastructure upgrades and carriers.
E8.6.1–(A2) New antenna must be located on an existing freestanding aerial, tower, or mast.	Non-compliant. A new tower is proposed. Refer to “Issues” section of this report.
E8.6.2 Health, safety and visual impact	
E8.6.2–(A1) Telecommunication infrastructure must;	(a) Non-compliant. No existing utility corridor. A new tower is proposed for “black spot” area.
(a) be located within an existing utility corridor or site; or	(b) Not applicable. No aerial lines proposed.
(b) only erect and operate aerial telecommunication lines or additional	

<p>supporting structures in residential and commercial areas if overhead cables are operated by other existing utilities;</p> <p>(c) only clear vegetation if required for functional and safety requirements;</p> <p>(d) locate telecommunication infrastructure to:</p> <p>(i) avoid skyline positions and potential to be seen in silhouette;</p> <p>(ii) cross hills diagonal to the principal slope;</p> <p>(iii) cross at the low point of a saddle between hills; or</p> <p>(iv) be located around the base of hills or along the edge of existing clearings; and</p> <p>(e) screen equipment housing and other visually intrusive telecommunication infrastructure to view from public areas.</p>	<p>(c) Compliant. Land already cleared of vegetation for grazing and cropping purposes.</p> <p>(d)(i) Non-compliant. Tower would be located on a ridgeline.</p> <p>Refer to "Issues" section of this report.</p> <p>(d)(ii) Not applicable. Applies to cable and line construction.</p> <p>(d)(iii) Not applicable. Applies to cable and line construction.</p> <p>(d)(iv) Not applicable. Tower and shed located on a ridgeline.</p> <p>(e) Compliant by a condition to be applied to the Permit.</p>
<p>E8.6.2-(A2) The height of a freestanding aerial, tower, or mast must not be more than:</p> <p>(a) 60.0m on land within the Rural Resource or Rural Living zones;</p>	<p>(a) Compliant. Tower would be 30m high.</p> <p>(b) Not applicable. Rural Resource zone.</p> <p>(c) Not applicable. Rural Resource zone.</p>

COMMUNITY SERVICES

<p>(b) 45.0m on land within the Light Industrial, General Industrial, Commercial, Utility, or Port and Marine zone;</p> <p>(c) 40.0m on land within the Local Business, General Business, or Central Business zone; and</p> <p>(d) 20.0m on land within the General Residential, Low Density Residential, Urban Mixed Use, Village, Environmental Living, Environmental Management, Major Tourism, Open Space, Community Purpose or Recreation zones.</p>	<p>(d) Not applicable. Rural Resource zone.</p>
<p>E8.6.2–(A3) A freestanding aerial, tower, or mast must be setback from the base of the tower to the exterior boundary of the site by:</p> <p>(a) not less than 60.0m or 300% of the height of the tower, whichever is the greater, in any residential zone; and</p> <p>(b) not less than 30.0m or 100% of the height of the tower, whichever is the greater, in any other zone.</p>	<p>(a) Not applicable. Not a residential zone.</p> <p>(b) Compliant. Tower would be setback 250m from South Riana Road in Rural Resource zone.</p>
<p>E8.6.2–(A4) Telecommunication infrastructure servicing a network (facilities not requiring installation on an individual street basis) must not be located on land in a residential zone.</p>	<p>Compliant.</p> <p>Tower would be located in Rural Resource zone.</p>

<p>E8.6.2–(A5) A freestanding aerial, tower, or mast must:</p> <ul style="list-style-type: none"> (a) be finished and maintained with a galvanised steel surface or painted a neutral colour so as to reduce visual obtrusiveness; (b) not affix or mount a sign other than necessary warning or equipment information; (c) not be artificially lit or illuminated unless required for air navigation safety or for security; (d) if security fencing is required, such fencing must be of a design, material, and colour that reflect the character of the location; and (e) provide a buffer not less than 2.0m wide outside the perimeter of the compound of plant material to effectively screen the tower compound from public view and from adjacent land. 	<ul style="list-style-type: none"> (a) Compliant. Galvanised slim line tower and proposed muted Colorbond shed colours. (b) Compliant. No fixed signs. (c) Compliant. No illumination proposed. (d) Compliant. Transparent wire security fencing proposed. (e) Compliant by condition. Screen planting is to be required by a condition to the Permit.
<p>E8.6.2–(A6) If an antenna is installed on a structure other than a tower, the antenna and the support equipment must be painted a neutral colour that is identical to or closely comparable with the colour of the supporting structure so as to make the antenna and equipment as visually unobtrusive as possible.</p>	<p>Compliant.</p> <p>Fixed antennas would be of a neutral colour.</p>

<p>E8.6.2–(A7) If an aerial, tower or mast is modified or replaced to facilitate collocation of additional antenna:</p> <ul style="list-style-type: none"> (a) the modified or reconstructed tower must be of the same type as the existing tower unless reconstructed as a monopole tower; (b) the reconstructed tower must satisfy the applicable setback and separation distances; and (c) if there is more than one tower on a site, reconstruction must not occur unless the outcome is that only one tower is to remain on the site. 	<p>Not applicable.</p> <p>Not replacement or modification of an existing tower, mast or aerial.</p>
<p>E8.6.2–(A8) The location of aerial telecommunication infrastructure must:</p> <ul style="list-style-type: none"> (a) provide clearance for vehicular traffic; and (b) not pose a danger or encumbrance to other users or aircraft. 	<ul style="list-style-type: none"> (a) Compliant. Aerial infrastructure would be placed on a 30m high tower, clear of vehicular traffic. (b) Compliant. Tower would not pose a danger to aircraft.
<p>E9 Traffic Generating Use and Parking Code</p>	
<p>E9.2 Application of this Code</p>	<p>Code applies to all development.</p>

E9.4 Use or development exempt from this Code	<p>Not exempt.</p> <p>No local Area Parking Scheme applies to the site.</p>
E9.5 Use Standards	
E9.5.1 Provision for parking	
<p>E9.5.1–(A1) Provision for parking must be:</p> <p>(a) the minimum number of on-site vehicle parking spaces must be in accordance with the applicable standard for the use class as shown in the Table to this Code.</p>	<p>(a) Compliant. The site must provide for the number of workers on site. Number of workers would be a single vehicle intermittently for maintenance purposes.</p>
E9.5.2 Provision for loading and unloading of vehicles	
<p>E9.5.2–(A1) There must be provision within a site for:</p> <p>(a) on-site loading area in accordance with the requirement in the Table to this Code; and</p> <p>(b) passenger vehicle pick-up and set-down facilities for business, commercial, educational and retail use at the rate of one space for every 50 parking spaces.</p>	<p>(a) Compliant. Site has ample area for the loading and unloading of equipment.</p> <p>(b) Not applicable. Not for business, commercial, educational and retail use.</p>

E9.6 Development Standards	
E9.6.2 Design of vehicle parking and loading areas	
E9.6.2 A1.1 All development must provide for the collection, drainage and disposal of stormwater; and	Compliant by a condition to be placed on the Permit.
<p>E9.6.2 A1.2 Other than for development for a single dwelling in the General Residential, Low Density Residential, Urban Mixed Use and Village zones, the layout of vehicle parking area, loading area, circulation aisle and manoeuvring area must –</p> <ul style="list-style-type: none"> (a) Be in accordance with AS/NZS 2890.1 (2004) – Parking Facilities – Off-Street Car Parking; (b) Be in accordance with AS/NZS 2890.2 (2002) Parking Facilities – Off-Street Commercial Vehicles; (c) Be in accordance with AS/NZS 2890.3 (1993) Parking Facilities – Bicycle Parking Facilities; (d) Be in accordance with AS/NZS 2890.6 Parking Facilities – Off-Street Parking for People with Disabilities; (e) Each parking space must be separately accessed from the internal circulation aisle within the site; 	Compliant. Land has ample area for on-site manoeuvring.

<p>(f) Provide for the forward movement and passing of all vehicles within the site other than if entering or leaving a loading or parking space; and</p> <p>(g) Be formed and constructed with compacted sub-base and an all-weather surface.</p>	
E9.6.2-(A2) Design and construction of an access strip and vehicle circulation, movement and standing areas for use or development on land within the Rural Living, Environmental Living, Open Space, Rural Resource, or Environmental Management zones must be in accordance with the principles and requirements for in the current edition of Unsealed Roads Manual – Guideline for Good Practice ARRB.	Compliant by a condition to a Permit.
E10 Water and Waterways Code	Not applicable. Site is not within 30m of a waterway.
Specific Area Plans	No Specific Area Plans apply to this location.

Issues –

1 Local Area Objectives and Desired Future Character Statements –

The purpose of the Rural Resource zone is to provide for the sustainable use and development of resources for agriculture, aquaculture, forestry, mining and other primary industries, including opportunity for resource production. The Rural Resource zone's Local Area Objectives and Desired Future Character Statements together seek to promote use and development that is for primary industry purpose, referencing the requirement of use and development to be reliant upon, be associated with, or have an intention to use a naturally occurring resource (air, land and/or water) that is located on the subject site or adjoining land. The zone may provide for other use and development that does not constrain or conflict with resource development uses and allows for the develop of utility infrastructure that cannot reasonably be accommodated on land within a settlement or nature conservation area.

The subject proposal is for the development of utility infrastructure in South Riana, an area that is recognized as a "black spot" for mobile phone coverage. In this regard, the proposed utility use of the land satisfies Local Area Objective 26.1.2(f) and is considered to be appropriate development for the zone.

Similarly, the proposal satisfies Desired Future Character Statement 26.1.3(a)(iii) that allows for highly modified and relatively sparsely settled landscapes featuring utility sites and utility corridors.

2 Development within the Dial Blythe Proclaimed Irrigation District –

The Central Coast municipal area accommodates two irrigation districts, proclaimed under Part 9 of the *Water Management Act 1999*. The Kindred North Motton Irrigation District, proclaimed in August 2012, and the Dial Blythe Irrigation District, proclaimed in February 2014. The proposed development would be on land that is located within the Dial Blythe Irrigation District. All surrounding land is also within the Dial Blythe Irrigation District.

The Dial Blythe Irrigation District comprises 12,568ha and is expected to have the capacity to supply 2,855ML of water over the summer irrigation period, giving water security to affected lands. The Scheme is intended to service pasture and cropping land around the settlements of South Riana, Riana, Penguin, West Pine, Cuprona and

Howth. Currently, the production of potatoes, other vegetables, poppies, pyrethrum, blueberries, beef and dairy produce are the primary activities in these areas.

The proposed development would exclude the 98m² telecommunication tower lease area from primary industry activity. However, there is a trade-off to be considered when balancing the loss of agricultural land and the essential benefits mobile telecommunications can bring to the area.

3 *Ridgeline development –*

Acceptable Solution 26.4.2–(A3.1) requires that development not be on a ridgeline and be below the canopy of any adjacent forest or woodland vegetation.

The surrounding land is undulating and the proposed tower would be on top of a ridgeline, rising above any vegetation in this area.

The Scheme's Performance Criteria 26.4.2–(P3.1) requires that the location, height and visual appearance of a structure have regard to the visual impact on the skyline, minimise height above adjoining vegetation, minimise impact on a shoreline, watercourse or wetland and minimise reflection of light from external surfaces.

The nature of a Utility such as a telecommunications tower is that it seeks to be located in an area of high elevation, so as to achieve maximum coverage.

The proposed development would encompass a 96m² lease footprint over the 15.54ha rural site. The telecommunications tower, whilst clearly visible on the skyline when viewed from South Riana Road and from Barrens Road, would not impose an unreasonable or dramatically negative impact on the amenity of the area in general. The tower would be located 250m–300m towards the centre of the 15.54ha site and as such, would be some distance from public access roads. The distant view would result in the tower appearing smaller than it would be upon closer inspection.

The Scheme's E8–Telecommunications Code Acceptable Solution E8.6.2–(A1)(e) and E8.6.2–(A5)(e) requires that towers are screened from public view by a minimum 2m wide vegetation buffer around the lease area. This is considered to be an acceptable requirement for the development of high impact infrastructure in the Tasmanian landscape.

The tower would not impact on a waterbody or shoreline.

The construction of the tower is a trade-off between skyline development and the loss of visual amenity, in exchange for improved telecommunication services in the South Riana area; services that are necessary and relied upon, not only for emergency services, but also for many economic and social activities that are part of modern life.

Referral advice –

Referral advice from the various Departments of the Council and other service providers is as follows:

SERVICE	COMMENTS/CONDITIONS
Environmental Health	No conditions.
Infrastructure Services	Refer to Statement of Compliance from Road Authority– Annexure 5.
TasWater	Referral was not required.
Department of State Growth	Referral was not required.
Environment Protection Authority	Referral was not required.
TasRail	Referral was not required.
Heritage Tasmania	Referral was not required.
Crown Land Services	Referral was not required.
Other	Referral was not required.

CONSULTATION

In accordance with s.57(3) of the *Land Use Planning and Approvals Act 1993*:

- . a site notice was posted;
- . letters to adjoining owners were sent; and
- . an advertisement was placed in the Public Notices section of The Advocate.

Representations –

One representation was received within the prescribed time, a copy of which is provided at Annexure 3.

The representation is summarised and responded to as follows:

MATTER RAISED	RESPONSE
1 The representor proposes that the application include the provision of advanced planting (approximately 10 advanced trees) to screen the view of the tower from adjoining land at 908 South Riana Road.	<p>Following receipt of the representation, the Town Planner rang the representor and asked if they would like to discuss their concerns with the applicant. They agreed to this and Service Stream (the applicant) contacted the representor to discuss possible screening options that may be considered by Service Stream's client, Telstra. The two parties exchanged emails and suggestions, however, the Council was advised by Service Stream on Monday 5 June, that no agreement had been reached, that Telstra saw the tower as meeting a "black spot" need in the South Riana area and that tree planting on adjoining land would set an unwelcome precedent for telecommunication tower development.</p> <p>The Council cannot consider applying a condition for works on land that does not form part of the subject application. A condition may be applied requiring works on the subject site, as typically visual screening would be required around the actual tower compound.</p> <p>The Scheme's E8 Telecommunication Code allows for the</p>

	<p>Council to apply a condition requiring a minimum 2m wide vegetation buffer to the proposed facility. It is considered to be reasonable that the development be screened on site. This would not fully reduce the impact of the 30m high telecommunication tower, but would provide some visual relief from the utility tower in the landscape.</p>
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RESOURCE, FINANCIAL AND RISK IMPACTS

The proposal has no likely impact on Council resources outside those usually required for assessment and reporting, and possibly costs associated with an appeal against the Council's determination should one be instituted.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Environment and Sustainable Infrastructure

- Develop and manage sustainable built infrastructure.

CONCLUSION

The construction of the tower is a trade-off between the loss of amenity in the South Riana area in exchange for improved telecommunications services that are so necessary and relied upon, not only for emergency services, but for many activities that are part of modern life. It is considered the erection of a telecommunications tower in South Riana is justified, provided vegetation screening of the facility is undertaken in association with the proposed development.

Recommendation –

It is recommended that the application for Utilities (telecommunications tower with ancillary shed and equipment) – discretionary use and development in the Rural Resource zone and ridgeline location at 862 South Riana Road, South Riana be approved subject to the following conditions and notes:

- 1 The development must be substantially in accordance with the application for this Permit, unless modified by a condition of this Permit.
- 2 The development is to provide a landscape buffer not less than 2m wide outside the perimeter of the compound of plant material to effectively screen the tower compound from public view and from adjacent land.
- 3 Vehicle access, parking and manoeuvring areas must be designed and constructed in accordance with the Unsealed Roads Manual – Guideline for Good Practice ARRB.
- 4 The development must be in accordance with the conditions of the “Statement of Compliance for Vehicular Access and Drainage Access” dated 24 May 2017, issued by the Council acting in its capacity as the Road Authority and Stormwater Authority (copy attached).

Please note:

- 1 A Planning Permit remains valid for two years. If the use or development has not substantially commenced within this period, an extension of time may be granted if a request is made before this period expires. If the Permit lapses, a new application must be made.
- 2 “Substantial commencement” is the submission and approval of a Building Permit or engineering drawings and the physical commencement of infrastructure works on the site or bank guarantee to undertake such works.
- 3 Prior to the commencement of work, the applicant is to ensure that the category of work of the proposed building and/or plumbing work is defined using the Determinations issued under the *Building Act 2016* by the Director of Building Control. Any notifications or permits required in accordance with the defined category of work must be attained prior to the commencement of work.’

The report is supported.”

The Executive Services Officer reports as follows:

“A copy of the Annexures referred to in the Town Planner’s report having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

■ “That the application for Utilities – Telecommunications tower with ancillary shed and equipment – discretionary use and development in Rural Resource zone and ridgeline location at 862 South Riana Road, South Riana be approved subject to the following conditions and notes:

- 1 The development must be substantially in accordance with the application for this Permit, unless modified by a condition of this Permit.
- 2 The development is to provide a landscape buffer not less than 2m wide outside the perimeter of the compound of plant material to effectively screen the tower compound from public view and from adjacent land.
- 3 Vehicle access, parking and manoeuvring areas must be designed and constructed in accordance with the Unsealed Roads Manual – Guideline for Good Practice ARRB.
- 4 The development must be in accordance with the conditions of the ‘Statement of Compliance for Vehicular Access and Drainage Access’ dated 24 May 2017, issued by the Council acting in its capacity as the Road Authority and Stormwater Authority (copy attached) (a copy being appended to and forming part of the minutes).

Please note:

- 1 A Planning Permit remains valid for two years. If the use or development has not substantially commenced within this period, an extension of time may be granted if a request is made before this period expires. If the Permit lapses, a new application must be made.
 - 2 ‘Substantial commencement’ is the submission and approval of a Building Permit or engineering drawings and the physical commencement of infrastructure works on the site or bank guarantee to undertake such works.
 - 3 Prior to the commencement of work, the applicant is to ensure that the category of work of the proposed building and/or plumbing work is defined using the Determinations issued under the Building Act 2016 by the Director of Building Control. Any notifications or permits required in accordance with the defined category of work must be attained prior to the commencement of work.”
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INFRASTRUCTURE SERVICES

9.8 Infrastructure Services determinations

The Director Infrastructure Services reports as follows:

“There are no matters from the Infrastructure Services Department for decision at this meeting.”

NOTES

ORGANISATIONAL SERVICES

9.9 Annual Plan for the year ending 30 June 2018

The General Manager reports as follows:

“Section 71 of the *Local Government Act 1993* provides as follows:

- ‘...(1) A council is to prepare an annual plan for the municipal area for each financial year.
- (2) An annual plan is to –
 - (a) be consistent with the strategic plan; and
 - (b) include a statement of the manner in which the council is to meet the goals and objectives of the strategic plan; and
 - (c) include a summary of the estimates adopted under section 82; and
 - (d) include a summary of the major strategies to be used in relation to the council’s public health goals and objectives ...’

The Annual Plan for the year ending 30 June 2018 has been prepared and is submitted for approval.”

The Executive Services Officer reports as follows:

“A copy of the Annual Plan for the year ending 30 June 2018 having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the Annual Plan for the year ending 30 June 2018 be approved.”

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9.10 Estimates for the year ending 30 June 2018

The Director Organisational Services reports as follows:

“Section 82 of the *Local Government Act 1993* provides that estimates of the Council’s revenue and expenditure must be prepared for each financial year as follows:

‘...(2) Estimates are to contain details of the following:

- (a) the estimated revenue of the council;
- (b) the estimated expenditure of the council;
- (c) the estimated borrowings by the council;
- (d) the estimated capital works of the council;
- (e) any other detail required by the Minister.

(3) Estimates for a financial year must –

- (a) be adopted by the Council, with or without alteration, by absolute majority; and
- (b) be adopted before 31 August in that financial year; and
- (c) not be adopted more than one month before the start of that financial year.

...’

Estimates for the year ending 30 June 2018 have been prepared.”

The Executive Services Officer reports as follows:

“A copy of the Estimates having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

■ “That the Estimates for the year ending 30 June 2018 be adopted.”

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9.11 Fees and Charges for the year ending 30 June 2018

The Director Organisational Services reports as follows:

“A list of Fees and Charges for the year ending 30 June 2018 is submitted for fixing by the Council.”

The Executive Services Officer reports as follows:

“A copy of the Fees and Charges for the year ending 30 June 2018 having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the Fees and Charges for the year ending 30 June 2018 be fixed.”
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9.12 Long-term Financial Plan 2017–2027

The Director Organisational Services reports as follows:

PURPOSE

The purpose of this report is to consider the Long-term Financial Plan 2017–2027 (LTFP) which outlines the steps the Council will take to realistically achieve its objectives whilst maintaining financial sustainability and addressing the major financial challenges and opportunities which will impact on the way the Council does business over the next 10 years.

BACKGROUND

In the current economic climate the Central Coast Council faces a challenge in funding its on-going operations and adequately maintaining its community assets. The growth in the cost of labour and materials, increasing demand for services and the Council’s limited ability to generate revenue from rates, have created a challenging financial environment.

At the core of Central Coast Council’s future financial sustainability will be the ability to adapt and respond to the challenges we face in delivering services more efficiently, reducing expenditure, developing opportunities to generate additional revenue sources and to deliver projects and initiatives based on the strategic directions identified in the Central Coast Strategic Plan 2014–2024.

In order to achieve its objectives and financial sustainability, there must be in place a long-term financial plan which will outline the steps the Council will take to

realistically address the major financial challenges and opportunities which will impact on the way it does business over the next 10 years.

DISCUSSION

The LTFP is the key 10 year financial planning document of the Council. It is governed by a series of financial strategies and accompanying performance indicators. It establishes the financial framework upon which sound financial decisions are made to ensure long-term financial sustainability, it is a mechanism to ensure equality between generations of ratepayers in that each generation is responsible for the costs of the resources that they consume, and it demonstrates the Council's obligation and commitment to sound financial planning to ensure the future prosperity of the community.

The long-term financial framework has been developed for the following key reasons:

- . To establish a prudent and sound financial framework, combining and integrating financial strategies to achieve a planned outcome;
- . To provide an assessment of the resources (financial and non-financial) required to accomplish the objectives and strategies included in the Strategic Plan and Asset Management Plans (where non-financial resources are assumed to include human resources and the Council's asset base);
- . To provide an assessment of the Council's financial risks;
- . To establish a basis to measure the Council's adherence to its policies and strategies; and
- . To assist the Council to comply with sound financial management principles and to plan for the long-term financial sustainability of the municipal area.

The LTFP is for the period 1 July 2017 to 30 June 2027. It is based on projected performance against carefully developed sustainability targets and it accommodates in quantum and timing the activities set out in the Asset Management Plans.

The LTFP is reviewed and updated annually as part of the budgeting process to form part of the Corporate Folder.

It has been developed to achieve the following objectives within the 10 year time frame:

- . The achievement of a prudent balance between maintaining the existing range and level of service provision;

- . Maintain a strong cash position, ensuring the Council remains financially sustainable in the long-term;
- . Achieve underlying surpluses which exclude from operating surpluses items such as granted assets and capital income and expenditure;
- . Maintain debt levels below prudential guidelines;
- . Continue to pursue capital grant funding for strategic capital projects from the State and Federal Governments;
- . Provide for rate increases that are not excessive and can be justified in a positive and transparent way;
- . Maintain the ability to fund both capital works in general and meet the asset renewal requirements as outlined in asset management planning; and
- . Fees and Charges increases that are both manageable and sustainable.

CONSULTATION

Workshops have been held with the Councillors with regard to the Long Term Financial Management of the Council through the budget processes.

RESOURCE, FINANCIAL AND RISK IMPACTS

The adoption of the LTFP has no impact on resources other than the usual resources in the preparation of the Plan.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 include the following strategies and key actions:

Council Sustainability and Governance

- . Improve corporate governance
- . Improve the Council's financial capacity to sustainably meet community expectations.

CONCLUSION

It is recommended that the Council adopt the Long-term Financial Plan 2017–2027.”

The Executive Services Officer reports as follows:

“A copy of the Long-term Financial Plan 2017–2027 having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the Council adopt the Long-term Financial Plan 2017–2027.”
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9.13 Rates and Charges for the year ending 30 June 2018

The Director Organisational Services reports as follows:

“A specification of the Rates and Charges to be levied in order to meet the objectives of the Estimates has been included within the Estimates for the year ending 30 June 2018.”

The Executive Services Officer reports as follows:

“A suggested resolution is submitted for consideration.”

- “That, in accordance with the provisions of the *Local Government Act 1993*, the following Rates and Charges be and are made for the year ending 30 June 2017:

1 General Rate

- (a) A General Rate of 8.33 cents-in-the-dollar based on the assessed-annual-value and is payable on all rateable land within the Central Coast municipal area, but shall only be payable in so far as the sum payable under such rate exceeds a minimum amount of \$280.00 otherwise payable in respect of that rate.

2 Service Rates and Charges

- (a) A Fire Protection Service Rate of 0.42 cents-in-the-dollar based on the assessed-annual-value and is payable in respect of all rateable land within the Penguin Urban Fire District and the Ulverstone Urban Fire District, but shall only be payable in so far as the sum payable under such rate exceeds a minimum amount of \$39.00 otherwise payable in respect of that rate.

- (b) A Fire Protection Service Rate of 0.42 cents-in-the-dollar based on the assessed-annual-value and is payable in respect of all rateable land within the Forth/Leith Country Fire Brigade District, the Heybridge Country Fire Brigade District and the Turners Beach Country Fire Brigade District, but shall only be payable in so far as the sum payable under such rate exceeds a minimum amount of \$39.00 otherwise payable in respect of that rate.
- (c) A Fire Protection Service Rate of 0.42 cents-in-the-dollar based on the assessed-annual-value and is payable in respect of all rateable land outside the Forth/Leith Country Fire Brigade District, the Heybridge Country Fire Brigade District, the Penguin Urban Fire District, the Ulverstone Urban Fire District and the Turners Beach Country Fire Brigade District, but shall only be payable in so far as the sum payable under such rate exceeds a minimum amount of \$39.00 otherwise payable in respect of that rate.
- (d) A Waste Management Service Charge of \$198.00 for each tenement is payable in respect of all rateable land to which there is a supplying, or making available, of waste management services.

3 Payment

- (a) All Rates and Charges shall be payable in one payment on or before the 30th day of September 2017.

4 Discount for early payment

- (a) A discount of 5% is offered to all ratepayers for payment of Rates and Charges in total on or before the 31st day of August 2017 provided that no such discount shall be offered if there are at any time any arrears of Rates and Charges owing.

5 Supplementary Valuation Rate

- (a) If a supplementary valuation is made of any land prior to 30 June 2018 the Council may adjust the amount payable in respect of any rate for that land for the 2017-2018 financial year.
- (b) If an adjusted rate is made of any land, a rate notice must be issued by the General Manager, with the amount shown as credited or payable on that notice due to be paid within 30 days of the date on which that notice issued.

6 Definition

For the purposes of this resolution:

- (a) 'tenement' being rateable land for which a waste management service is supplied or is made available, includes: each separate residential use on that rateable land including each lot or block of land, each house, moveable dwelling unit, flat, home unit or self contained holiday apartment or holiday unit located on the rateable land."
-
-
-

9.14 Contracts and agreements

The Director Organisational Services reports as follows:

"A Schedule of Contracts and Agreements (other than those approved under the common seal) entered into during the month of May 2017 has been submitted by the General Manager to the Council for information. The information is reported in accordance with approved delegations and responsibilities."

The Executive Services Officer reports as follows:

"A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration."

- "That the Schedule of Contracts and Agreements (a copy being appended to and forming part of the minutes) be received."
-
-
-

9.15 Correspondence addressed to the Mayor and Councillors

The Director Organisational Services reports as follows:

“PURPOSE

This report is to inform the meeting of any correspondence received during the month of May 2017 and which was addressed to the ‘Mayor and Councillors’. Reporting of this correspondence is required in accordance with Council policy.

CORRESPONDENCE RECEIVED

The following correspondence has been received and circulated to all Councillors:

. Correspondence requesting letter of support for a grant application.

Where a matter requires a Council decision based on a professionally developed report the matter will be referred to the Council. Matters other than those requiring a report will be administered on the same basis as other correspondence received by the Council and managed as part of the day-to-day operations.”

The Executive Services Officer reports as follows:

“A suggested resolution is submitted for consideration.”

- “That the Director’s report be received.”

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9.16 Common seal

The Director Organisational Services reports as follows:

“A Schedule of Documents for Affixing of the Common Seal for the period 16 May 2017 to 19 June 2017 is submitted for the authority of the Council to be given. Use of the common seal must first be authorised by a resolution of the Council.

The Schedule also includes for information advice of final plans of subdivision sealed in accordance with approved delegation and responsibilities.”

The Executive Services Officer reports as follows:

“A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the common seal (a copy of the Schedule of Documents for Affixing of the Common Seal being appended to and forming part of the minutes) be affixed subject to compliance with all conditions of approval in respect of each document, and that the advice of final plans of subdivision sealed in accordance with approved delegation and responsibilities be received.”
-
-
-

9.17 Financial statements

The Director Organisational Services reports as follows:

“The following principal financial statements of the Council for the period ended 31 May 2017 are submitted for consideration:

- Summary of Rates and Fire Service Levies
- Operating and Capital Statement
- Cashflow Statement
- Capital Works Resource Schedule.”

The Executive Services Officer reports as follows:

“Copies of the financial statements having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the financial statements (copies being appended to and forming part of the minutes) be received.”
-
-
-

9.18 Adoption of Central Coast Credit Card Policy 2017

The Director Organisational Services reports as follows:

"PURPOSE

The purpose of this report is to consider the adoption of the reviewed and updated Central Coast Credit Card Policy 2017. A copy of the Policy is appended to this report.

BACKGROUND

The Tasmanian Audit Office recently conducted a review of the use of corporate credit cards in all Tasmanian Local Government Authorities. As part of this review they reviewed each Council's existing Policy and compared it to best practice and how it was being implemented.

As a result of this review there were several recommendations regarding how the Council could improve its governance around this issue and therefore reduce the risk of fraud.

DISCUSSION

Following the receipt of the Tasmanian Audit Office findings, the Council's existing Credit Card Policy was updated to reflect the improvements that were identified.

It is important to note that some of these improvements were recommended not because of any findings of fraud at the Central Coast Council but instead to enable the Policy to be in line with best practice.

CONSULTATION

Following the updating of the Policy to take into consideration these recommendations, the Policy was initially reviewed by the Senior Leadership Team before referral to the Council's Audit Panel.

The Audit Panel reviewed the Policy in light of the Audit Office recommendations and accepted the new Policy as being ready for adoption by the Council.

RESOURCE, FINANCIAL AND RISK IMPACTS

The adoption of this Policy allows the Council to put in place a mechanism to minimise its risk in relation to credit card related fraud.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

Council Sustainability and Governance

- Improve corporate governance
- Improve the Council's financial capacity to sustainably meet community expectations.

CONCLUSION

It is recommended that the Central Coast Credit Card Policy 2017 be adopted."

The Executive Services Officer reports as follows:

"A copy of the Central Coast Credit Card Policy 2017 having been circulated to all Councillors, a suggested resolution is submitted for consideration."

- "That the Central Coast Credit Card Policy 2017 (a copy being appended to and forming part of the minutes) be adopted."

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.....

.....

10 CLOSURE OF MEETING TO THE PUBLIC

10.1 Meeting closed to the public

The Executive Services Officer reports as follows:

“The *Local Government (Meeting Procedures) Regulations 2015* provide that a meeting of a council is to be open to the public unless the council, by absolute majority, decides to close part of the meeting because one or more of the following matters are being, or are to be, discussed at the meeting.

Moving into a closed meeting is to be by procedural motion. Once a meeting is closed, meeting procedures are not relaxed unless the council so decides.

It is considered desirable that the following matters be discussed in a closed meeting:

- . Confirmation of Closed session minutes;
- . Minutes and notes of other organisations and committees of the Council; and
- . Local Government Association of Tasmania – election of President.

These are matters relating to:

- . information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.

A suggested resolution is submitted for consideration.”

■ “That the Council close the meeting to the public to consider the following matters, they being matters relating to:

- . information of a personal and confidential nature or information provided to the council on the condition it is kept confidential;

and the Council being of the opinion that it is lawful and proper to close the meeting to the public:

- . Confirmation of Closed session minutes;
 - . Minutes and notes of other organisations and committees of the Council; and
 - . Local Government Association of Tasmania – election of President.”
-
-

The Executive Services Officer further reports as follows:

- “1 The *Local Government (Meeting Procedures) Regulations 2015* provide in respect of any matter discussed at a closed meeting that the general manager is to record in the minutes of the open meeting, in a manner that protects confidentiality, the fact that the matter was discussed and a brief description of the matter so discussed, and is not to record in the minutes of the open meeting the details of the outcome unless the council determines otherwise.
- 2 While in a closed meeting, the council is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues.
- 3 The *Local Government Act 1993* provides that a councillor must not disclose information seen or heard at a meeting or part of a meeting that is closed to the public that is not authorised by the council to be disclosed.

Similarly, an employee of a council must not disclose information acquired as such an employee on the condition that it be kept confidential.
- 4 In the event that additional business is required to be conducted by a council after the matter(s) for which the meeting has been closed to the public have been conducted, the Regulations provide that a council may, by simple majority, re-open a closed meeting to the public.”

Associated Reports And Documents

Ulverstone Wharf Precinct Advisory Committee

Minutes of a meeting held in the Council Chamber
Central Coast Council, 19 King Edward Street, Ulverstone

Wednesday, 1 March 2017, commencing at 4.15pm

PRESENT

Jackie Merchant (Central Coast Council), **Melissa Budgeon** (Central Coast Council), **Matthew Waller** (Pier01), **Heather Davidson** (Live @ the Wharf Inc.), **Cr John Bloomfield** (Central Coast Council)

1 WELCOME/APOLOGIES

Apologies received from **Georgina Harvey** (UHS) and **Maree Gleeson** (Health Promotions).

Not in attendance: **Bruce Mansfield** (Community), **Rod White** (Pedros Restaurant), **Tony O'Neil** (Farmers Market)

2 PREVIOUS MINUTES

Minutes from the previous meeting were approved.

■ The meeting approved the minutes of the Ulverstone Wharf Precinct Advisory Committee meeting held on 7 December 2016 with an amendment".

Heather Davidson reported Mick Hales has asked to be removed from the email list for minutes and agendas.

Carried

3 MATTERS ARISING FROM PREVIOUS MINUTES

3.1 Signage

Wharf Precinct Wayfinding and Visitor Interpretations Signage.

Heidi Willard presented the new way finder signage and interps for the wharf precinct.

Heather Davidson was in support of the project. Matthew Waller said he was not in favour and would not agree to a motion to pass the signage. He stated dissatisfaction with it compared to the working ideas, he felt it was going to have “massive negative impacts” on his business.

Heidi explained that the signage positioning was only an artists impression and that it would be placed as noted in the slides to not impede any vehicle access and that the nature of the metal mesh would not provide a visual block.

Matthew questioned the time it was going to take to install and the disruption and noise this would cause.

Heidi responded that much of the construction, given the elements would be done off site, so installation should not be overly long.

Heidi explained that the signage was budgeted and planned to be in place by the end of the financial year, weather, and construction all going according to plan.

4 REPORTS

Reports from Groups:

5.1 Live @ The Wharf – represented by Heather Davidson

Heather reported they were still experiencing strong numbers, between 120 and 150 each week and that they may consider a 250 shows celebration later in the year.

5.2 Pier01 – represented by Matthew Waller

Nothing to report.

5 GENERAL BUSINESS

Councilor Bloomfield asked Matthew if they had had problems recently with people being booked for parking at a function.

Matthew responded that yes they had and had filmed the Parking Inspector on occasions as they believed she was inconsistent with her booking method and seemed to randomly pick some cars over others.

Jackie Merchant questioned Matthew on why he had not brought this to the Councils attention if he felt there was an issue. Matthew answered he wasn't going to raise it, only that Cr Bloomfield had just asked him about it.

Jackie suggested that rather than filming the Parking Officer going about her business he would be better to speak to Council. Matthew responded that he was standing at his business filming the car park which he was allowed to do.

6 MEETING CLOSURE

The next meeting will be held on Wednesday, 7 June 2017 at 4.15pm to be held at the Central Coast Council in the Chamber, 19 King Edward Street, Ulverstone.



**Central Coast Community Shed Management Committee
General Meeting – Minutes of Meeting held at the Community Shed
Wednesday, 3 May 2017 commencing at 1.05pm**

1 PRESENT/APOLOGIES

Rob McKenzie (Chair), Len Blair, Sam Caberica, Anne Williams, Trish Bock, David Dunn, Len Carr, John Deacon, Peter Evans, Keith Bevis, Norm Frampton, Cr Phil Viney and Jack Eaton.

Minute taker: Melissa Budgeon

Apologies: Colin Perry and John Klop.

2 CONFIRMATION OF MINUTES

It was resolved, "That the minutes of the meeting held on Monday, 3 April 2017 are confirmed as correct."

Carried

3 BUSINESS ARISING FROM MINUTES

- **Building Works/Shed expansion** – A celebration (opening) of the refurbishment of the back shed is being held on Monday, May 8.
- **Drainage** – Some works have been undertaken in readiness for the major works. Dates to be confirmed, shed area will not be available for three days (Tuesday, Wednesday and Thursday) when this is undertaken.

4 CORRESPONDENCE

- TasCoss report on recent survey.

5 TREASURER REPORT

Income	\$4,718.44	(Fees/projects/donations)
	\$2,500.00	Extensions contributions

Expenses	\$6,353.46
----------	------------

March – 275 Men – over 10 days, 42 women over 2 days

It was resolved, "That the Treasurer's report be accepted."

Carried

6 GENERAL BUSINESS

- Feedback from the March safety audit was received last meeting. Rob congratulated everyone and passed on thank you to all involved.
- Monday 8 May is the opening and invited guests will be attending at 10.30am.
- Onsite discussions have been held with both the Show Society and the Recreation Facilities Coordinator and both have agreed to build and enclose the animal nursery area. This will allow it to be used throughout the year for shed activities, and then on show day be the animal nursery. Currently the area is vandalized and is a potential hazard. A plan to be circulated.
- New member to the Shed Ken Haines has offer to hold a refresher CPR – Defib training for interested members at the Shed.
- Ladies Group is going well – Induction of more mentor/supervisors has been undertaken. It has been requested that two more volunteers undertake first Aid training, so there is someone qualified at each session.
- Community Safety Partnership Committee meeting – A Community Safety Plan has been developed and has been circulated through the shed. A talk was presented on our community becoming a ‘Dementia Friendly Community’. The discussion was very interesting and will form part of the Community Safety Plan.
- Solar panels have been quoted for the Shed (20 panels), grants have been applied for through the AMSA – awaiting outcome.
- AGM meeting in July. Advertising and notifications to be circulated from the next meeting.

7 CLOSURE

As there was no more business to discuss the meeting closed at 1.40pm.

8 NEXT MEETING

The next meeting will be held on 5 June, 2017 commencing at 1.00pm.

Central Coast Community Shed - Financial Statement 2016-2017

as at 31 March 2017

		<i>Estimates</i> \$	<i>Actual</i> \$
Revenue			
11413.03			
	Fees	3,000.00	2982.73
	School Groups	-	181.82
	Material Donations	-	45.45
	Project Donations	2,000.00	1,508.44
	GST allocation		
	<i>Estimate</i>	<i>\$5,000.00</i>	<i>\$4,718.44</i>
11413.06	Building Fund (carried over)	-	2,500.00
11413.06		-	8,171.00
Expenditure			
11481			
	1 Aurora	1,800.00	843.20
	2 Telstra/Internet	700.00	520.79
	3 Office	200.00	95.45
	4 Bus	-	-
	5 Testing and tagging	1,000.00	539.50
	6 Petty Cash	-	-
	7 Training	250.00	154.65
	8 Membership	200.00	50.00
	Insurance	-	113.08
	9 Room Hire	-	-
	10 Repairs and Maintenance	2,000.00	2,612.18
	11 Safety Equipment	500.00	-
	12 Project Materials	3,000.00	1,250.25
	Insurance	200.00	-
	Water/Sewage	150.00	25.86
	13 Inspections/Building maintenance Checks	-	-
	sign	-	148.50
	<i>Estimate</i>	<i>\$10,000.00</i>	<i>\$6,353.46</i>



Special General Meeting

Minutes

11 May 2017

1.30pm

**Windsor Park Community Precinct
Community Hall**

326 Macquarie Street, GPO Box 1521, Hobart, Tas 7000

Phone: (03) 6233 5966

Fax: (03) 6233 5986

Email: admin@lgat.tas.gov.au

Home Page: <http://www.lgat.tas.gov.au>

**PROCEDURAL MATTERS.
RULES REGARDING CONDUCT OF MEETINGS**

13. WHO MAY ATTEND A MEETING OF THE ASSOCIATION

- (a) Each Member shall be entitled to send a voting delegate to any Meeting of the Association, such voting delegate exercising the number of votes determined according to Rule 16(a).
- (b) After each ordinary Council election, the Chief Executive Officer shall request each Member to advise the name of its voting delegate and the proxy for the voting delegate for Meetings of the Association until the next ordinary Council elections.
- (c) Members may change their voting delegate or proxy at any time by advising the Chief Executive Officer in writing over the hand of the voting delegate or the General Manager prior to that delegate taking his or her position at a Meeting.
- (d) A list of voting delegates will be made available at the commencement of any Meeting of the Association.
- (e) Members may send other elected members or Council officers as observers to any Meeting of the Association.

14. PROXIES AT MEETINGS

- (a) Up to 1 hour prior to any Meeting of the Association, a Member may appoint another Member as its proxy.
- (b) The form of the proxy is to be provided by the Chief Executive Officer and is to be signed by either the Mayor or General Manager of the Council appointing the proxy.
- (c) The Chair of the meeting is not entitled to inquire as to whether the proxy has cast any vote in accordance with the wishes of the Member appointing the proxy.
- (d) Proxies count for the purposes of voting and quorum at any meeting.

15. QUORUM AT MEETINGS

At any Meeting of the Association, a majority of the Member Councils shall constitute a quorum.

16. VOTING AT MEETINGS

- (a) Voting at any Meeting of the Association shall be upon the basis of each voting delegate being provided with, immediately prior to the meeting, a placard which is to be used for the purpose of voting at the meeting. The placard will be coloured according to the number of votes to which the Member is entitled:

Population of the Council Area	Number of votes entitled to be exercised by the voting delegate	Colour placard to be raised by the voting delegate when voting
Under 10,000	1	Red
10,000 – 19,999	2	White
20,000 – 39,999	3	Blue
40,000 and above	4	Green

- (b) The Chairman of the meeting shall be entitled to rely upon the raising of a coloured placard as the recording of the vote for the Member and as evidence of the number of votes being cast.
- (c) Except as provided in sub-rule (d), each question, matter or resolution shall be decided by a majority of the votes capable of being cast by Members present at the Meeting. If there is an equal number of votes upon any question, it shall be declared not carried.
- (d) (i) When a vote is being taken to amend a Policy of the Association, the resolution must be carried by a majority of the votes capable of being cast by Members, whether present at the Meeting or not.
(ii) When a vote is being taken for the Association to sign a protocol, memorandum of understanding or partnership agreement, the resolution must be carried by a majority of votes capable of being cast by Members and by a majority of Members, whether present at the Meeting or not.
(iii) When a vote is being taken to amend the Rules of the Association, the resolution must be carried by at least two-thirds of the votes capable of being cast by Members, whether present at the Meeting or not.

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** Denotes Attachment*



The Vice President, Mayor Daryl Quilliam welcomed Members and declared the meeting open at 1.30pm.

President Mayor Doug Chipmans apology for this meeting was noted.

Apologies were received from -

Mayor Doug Chipman	President
Mayor Tony Foster	Brighton Council
Mr Andrew Paul	Clarence City Council
Mayor Phil Vicars	West Coast Council
Mr Greg Winton	Derwent Valley Council
Mr Tim Watson	Dorset Council
Mayor Michael Kent	Glamorgan Spring Bay Council
Mr David Metcalf	Glamorgan Spring Bay Council
Mayor Duncan McFie	King Island Council
Mr David Laughher	King Island Council
Lord Mayor Sue Hickey	Hobart City Council
Mr Bill Boehm	Flinders Council
Mr John Brown	Break O'Day Council
Mr Martin Gill	Meander Valley Council

1. GOVERNANCE

1.1 CONFIRMATION OF MINUTES *

Waratah Wynyard Council/Devonport City Council

That the Minutes of the meeting held on 7 April 2017, as circulated, be confirmed.

Carried

Background:

The Minutes of the General Meeting held on 7 April 2017, as circulated, are submitted for confirmation and are at **Attachment to Item 1.1**.

1.2 BUSINESS ARISING *

Waratah Wynyard Council/Kingborough Council

That Members note that Business Arising will be held over until the July 2017 General Meeting.

Carried

Background:

This Special General Meeting is confined to TasWater matters.

1.3 CONFIRMATION OF AGENDA

Burnie City Council/Huon Valley Council

That consideration be given to the Agenda items and the order of business.

Carried

Background:

Delegates will be invited to confirm the agenda for the meeting and the order of business.

2. ITEMS FOR DECISION

2.1 OWNERSHIP OF TASWATER

Contact Officer – Katrena Stephenson

Hobart City Council/Southern Midlands Council

That Members note the report from TasWater Chair Miles Hampton.

Carried

Dorset City Council/George Town Council

That the Chair and Directors of TasWater leave the Meeting to allow for open debate.

Lost

Dorset Council/George Town Council

That voting on this matter be deferred until the July 2017 General Meeting due to the lack of adequate information available to Members from the State Government.

Lost

Kingborough Council/Derwent Valley Council

That a Suspension of Standing Orders be implemented to allow for general discussion and debate around Water and Sewerage to allow an agreed position to be formulated.

Lost

Brighton Council/Clarence City Council

That Members confirm there is no water and sewerage crisis, reject the proposed State Government ownership of TasWater and, through LGAT, urge the State Government to work cooperatively with LGAT, Councils and TasWater on the optimal water and sewerage infrastructure upgrade program to achieve the best outcome for Councils and Consumers.

Amendment Motion

Kingborough Council/Derwent Valley Council

That Members confirm there is no water and sewerage crisis and that in the absence of a better offer from the State Government, we reject the proposed State Government ownership of TasWater and, through LGAT, urge the State Government to work cooperatively with LGAT, Councils and TasWater on the optimal water and sewerage infrastructure upgrade program to achieve the best outcome for Councils and Consumers.

Lost

Brighton Council/Clarence City Council

That Members confirm there is no water and sewerage crisis, reject the proposed State Government ownership of TasWater and, through LGAT, urge the State Government to work cooperatively with LGAT, Councils and TasWater on the optimal water and sewerage infrastructure upgrade program to achieve the best outcome for Councils and Consumers.

The Original Motion was Put and Carried

Council	Response
Break O'Day Council	For
Brighton Council	For
Burnie City Council	For
Central Coast Council	For
Central Highlands Council	Against
Circular Head Council	For
Clarence City Council	For
Derwent Valley Council	Against
Devonport City Council	For
Dorset Council	Against
Flinders Council	For
George Town Council	Abstain
Glamorgan Spring Bay Council	For
Glenorchy City Council	For
City of Hobart	For
Huon Valley Council	For
Kentish Council	For
Kingborough Council	For
King Island Council	For
Latrobe Council	For
Launceston City Council	Abstain

Meander Valley Council	For
Northern Midlands Council	For
Sorell Council	Against
Southern Midlands Council	For
Tasman Council	For
Waratah Wynyard Council	For
West Coast Council	For
West Tamar Council	For

Foreshadowed Motion

Derwent Valley Council

That if water and sewerage is taken over by the State Government, that Councils are reimbursed at full audited asset value.

This Motion was Withdrawn

Background

At **Attachment to Item 2.1A** are -

- A broad timeline
- A copy of the Ministers presentation
- The notes of the Treasurer's Presentation taken at the April meeting.

Key Facts in Dispute

State Government	Councils/TasWater
Local councils have sacrificed investment in our water and sewerage infrastructure for a long time in order to pay themselves dividends.	<p>Councils have a range of infrastructure which must be provided and maintained for communities and have been trying to balance the competing needs as well as increasing demands for services for many years. Nationally it is well recognised that there is simply not enough funding for Local Government to fully maintain all their assets and this is why we have lobbied strongly, collectively for a fair share of taxation revenue starting with the resumption of indexation on the Financial Assistance Grants.</p> <p>That said, councils have actually sacrificed dividends to ensure TasWater removes all boil water alerts and do not consume alerts by August 2018; and addresses all key outstanding sewerage matters within 10 years.</p>

State Government	Councils/TasWater
<p>Council will receive \$400M between 2009-10 and the end of the 10-year plan.</p> <p>The Government will fund their plan (service debt) by paying the distributions to 2025-26 from consolidated revenue and foregoing their tax equivalent and loan guarantee payments.</p>	<p>Note the word distribution. Council dividends will fall to \$3.2m by 2025-26 based on 10 year financial plan projections and agreement last year with the owners. The distribution is made up of the dividends, loan guarantee fees and tax equivalent payments. Government owned entities do not pay corporations/company tax.</p> <p>Equivalent funding from consolidated revenue could be injected into TasWater at any time. This does not require a change of ownership.</p>
<p>There is a crisis</p>	<p>The Chair of TasWater advises that <i>"At no time has the DHHS or the EPA verbally or in writing advised us that a crisis exists, nor have the EPA issued any fines for environmental damage over the last 12 months. We have been working with the Regulators to ensure that our Plan meets their expectations and at no time have they advised that our approach is at odds with the outcomes they are seeking".</i></p> <p><i>"Tasmania has water and sewerage challenges. This is why TasWater has developed a fully funded 10-year plan to address infrastructure upgrades which commenced in 2016".</i></p> <p>Last year TasWater invested more per property than any similar sized utility in Australia.</p>
<p>Government will fix the boil water alerts faster.</p>	<p>Under council ownership, TasWater has reduced the number of customers who don't receive drinkable water from nearly 8000, down to about 1600.</p> <p>It is projected that the remaining customers will receive drinking water by August 2018, well before the Treasurer's plan could take effect.</p>
<p>Sewer overflows to the environment are seven times the national average.</p> <p>Only 1 of 78 sewerage treatment plants achieved full compliance with regulatory discharge limits.</p>	<p>The State Government's supporting data does not compare like for like. For example, compared to other states the regulatory triggers for reporting sewage discharge are much lower in Tasmania than other States and so reports of non-compliance are far more likely.</p> <p>Furthermore, in the reporting period, major floods, bushfire and drought contributed to the extraordinary discharges.</p>

State Government	Councils/TasWater
<p>Unplanned interruptions to water supply have increased.</p>	<p>TasWater has a significant capital program underway with hundreds of projects – spikes from rain, drought then issues with pipes breaking – periods of drought and floods can materially affect the number of unplanned interruptions.</p> <p>Spike in 2014-15 reflected a very dry period which typically drives and increase in the number of breaks.</p> <p>Key quotes section 5th dot point notes “TasWater lags well behind its mainland counterparts in relation to regulated discharge limits.” Note P25 of EPA report also notes “...of a similar size”, and then has a general note on Page 26 that the comparison is to utilities that are primarily serving metropolitan areas where as we are serving a mix of metro and regional areas. This point is equally applicable from the water comparisons made.</p>
<p>Councils can leverage from cash reserves.</p>	<p>Councils must (under legislation) fully fund the depreciation of their assets, this is not something required of State Government. They cannot be used as a consolidated fund.</p> <p>Councils reserves are aligned to their 10 year asset management and financial plans. Generally, there are clear rationales for the holding of funds linked to the long term considerations of depreciation, maintenance, renewal and replacement of assets.</p> <p>The Government is well aware of the impact of the statutory requirements on cash reserves. When Bryan Green suggested use of council reserves in 2012 Rene Hidding commented “isn’t this your greedy money-grubbing letter an attack on council’s very existence”.</p> <p>The cash reserves figure remains fairly constant year on year.</p>
<p>The capital plan can be delivered in half the time (5 years)</p>	<p>The Government have recently clarified that the plan would be delivered in seven years, ie three years earlier rather than the 5 years originally announced. TasWater analysis suggests that even a three-year acceleration would significantly increase the debt levels and render TasWater unsustainable. In all likelihood it puts the quality of planning and delivery at risk too.</p> <p>This has been modelled using the latest available information from the Government and still shows that debt levels would be increased to \$1.48B and that a further \$160M would need to be funded from other sources. If funded from consolidated revenue this means a likely impact on other Government services such as health and education.</p>

State Government	Councils/TasWater
The Government can borrow at a lower rate.	TasWater already borrow through TasCorp at the same rate as the Government. There is nothing to stop the State Government sourcing more money for water and sewerage under a Local Government ownership model if it chooses to do so.
1000 new jobs will be created	There is no data to back this assertion and it is unlikely there is enough specialist skill in Tasmania to support an accelerated program.
Councils will receive 50% of distributions after 2026.	The Treasurer intimated (at the 11 April Meeting) there would be no dividends with profit to be directed back into TasWater. Further he indicated the Government would likely continue to forgo their share of tax equivalent payments and would expect Local Government to do similar.
The Government will prevent privatisation through the legislation.	The current ownership model effectively prevents privatisation.
The Government will cap price increases at 2.5%	Pricing is currently set by the independent regulator and cannot be capped by owners. Such a move is at odds with the national water initiative and further escalates the risk to TasWater's viability. The latest national report states that when compared to like utilities TasWater charges per customer are the lowest despite having the highest level of capital investment.
TasWater will become a GBE which can be directed by the Minister.	This gives the Minister of the day considerable power without direct controls or scrutiny and is unlike other GBE's in this regard. The likelihood of 'pork barrelling' and/or bad policy from the 'Government of the day' is increased. The constraints on scrutiny and public provision of information are well illustrated by the recent committee hearings around Hydro. The new directorial powers would likely require amendment of the GBE Act and may have repercussions for all GBEs.
The detailed data needed for modelling has been embargoed by TasWater and is not available to the Treasurer.	On the 25 January 2017 Treasury was advised in writing by TasWater that they would be happy to provide details of the capital plan to all relevant parties including the Treasurer and sought contacts to arrange provision of the plan and an appropriate time for discussion of the detail.

Key questions for councils

1. Does the State Government's proposal:
 - a. Offer a genuine improvement on the current TasWater plan?
 - b. Ensure that Tasmanians will not be loaded with significant future debt?

- c. Provide manageable price increases for consumers over both the short and the long term?
 - d. Ensure the long-term viability of TasWater?
 - e. Provide an opportunity to build local employment and capability?
 - f. Provide guaranteed returns to those communities who have invested in the infrastructure?
 - g. Guarantee the same rural/regional service provision?
 - h. Ensure an appropriate level of community influence and scrutiny?
2. Can the suggested outcomes under the State Ownership model (namely, faster delivery, cap in price increases, returns to councils, no privatisation) be achieved under Local Government ownership?
 3. What are the key advantages of State Ownership compared to Local Government ownership of TasWater?
 4. What are the key risks of State Ownership compared to Local Government ownership of TasWater?

LGAT Perspective

Implications for owners :

- Reduction (likely loss) of future revenue/no return on investment in assets
- Likely increased pressure for forced council amalgamations
- Reduced influence and scrutiny, transparency and accountability at the mercy of the Government of the day

Implications for communities:

- Reduced access to owners
- Reduced advocacy by owners for local service provision
- Likely increased long-term costs
- Risks to rural/service provision in the longer-term
- + Prices capped in the short term
- + Capital program timeframe reduced by three years

Political implications

- Minister of the day has significant direct influence and reduced accountability
- Consolidated funds being diverted from other key areas
- + Accountability shifts from Local to State Government, councils may stop getting blamed.
- + End of recurring political attacks

LGAT has been analysing all data received, as it is received. Initially, at face value, ignoring the poor process and intense posturing by the State Government, it seemed there might be some value in the change of ownership proposition, with many of Local Government's key concerns seeming to be addressed; with the added bonus of an end to the election cycle TasWater politics and no further ability to blame Local Government for any perceived failure.

However, the Treasurer's presentation at the last General Meeting, outlined mechanisms for achieving their 7-year delivery that would appear to be able to be delivered without changing ownership of TasWater. This would allow Local Government to receive a return on their

investment beyond 2026. That is, further debt could be leveraged and serviced through the provision of direct funding to TasWater (or to councils) from consolidated revenue; regulatory changes which allow greater pricing influence from owners and more appropriate compliance requirements. This assumes that the Government are correct in their judgement regarding debt levels and the impact on sustainability, which is a key area of dispute raised by TasWater.

There is also the matter of the missing detail. While councils understand the current funded TasWater capital plan, the same level of detail has not yet been provided by the State Government.

LGAT concurs with the Chair of TasWater when, in his letter of 21 April 2017 (**at Attachment to Item 2.1B for reference**), he urges Members to decide, one way or the other, at the 11 May Meeting. Waiting for more information, including a Bill, will place the sector at a disadvantage if Members decide at that point they wish to challenge the ownership proposal. Given the intensity of the Government's campaigning on this issue, the public and the Members of Parliament (particularly the Legislative Council) are likely to have already come to a decision, limiting the effectiveness of any late advocacy by LGAT.

In the absence of a majority of councils being clearly for or against the proposal, LGAT has had to take a narrow advocacy approach, supporting the Chief Owner Representative and focussing on the disappointing process, the plan in place, the lack of detail from the State Government and the use of distributions for key council infrastructure and services. This approach is time limited and has a high risk of becoming dissatisfactory to all Members in the near future.

Budget Impact

Largely being undertaken within current resources, noting this currently forms a significant workload in a time when a number of significant reform agendas are in play. LGAT has secured additional support as required through use of a consultant to support media activity.

Depending on the preferred direction of the Members, LGAT will address any resourcing issues through the budget process.

Current Policy

Strategic Plan:

- Priority Area 1: Strategic Relationships
- Priority Area 2: Sector Profile & Reform

2.2 OWNERSHIP OF TASWATER

Council Brighton

Decision Sought

That the Local Government Association of Tasmania formally rejects the proposed takeover of TasWater by the Tasmanian State Government and urges the State Government to work cooperatively with LGAT, Councils and TasWater on the optimal water and sewerage infrastructure upgrade program as determined by TasWater to achieve the best outcome for Councils and consumers.

This Motion was With Drawn

Background

Brighton Council is firmly of the view that the State Government's move to takeover TasWater is more based on politics rather than serving the best interests of ratepayers and the Tasmanian community.

Councils must base decisions on facts and on this issue, the known facts are being provided by TasWater based on its actual management and operation of Tasmania's water and sewerage business. On the other hand, we have the questionable forecasts and short-term promises made by the Treasurer. Councils should not be misled by the, at times, flimsy forecasts and doubtful political promises. The real issue for Councils, in the event of a State Government takeover, is the loss of revenue required to fund essential community services. Brighton Council's firm belief is that Tasmania's water and sewerage services are not in crisis. This has been stated authoritatively and repeatedly by TasWater. Some 99.2% of Tasmanians currently have access to potable water and this will rise to 100% by August 2018 – the proposed time of the State Government takeover. Turning to sewerage, despite the Treasurer's claims, no concern or complaint has been received from the environmental or health authorities.

TasWater is successfully implementing a fully and responsibly funded infrastructure upgrading program over 10 years that will ensure all Tasmanians enjoy the highest standards of water and sewerage services. This will also provide the optimum return to Tasmania in terms of employment and economic activity, as well as restraining TasWater and council rate increases.

In contrast, to date, the State Government has provided no substance to back up its plan, nor explained how the infrastructure upgrading work can be completed in a reduced timeframe or outlined how costs will be reduced. The brief detail provided by the Government shows that under its plan, TasWater will be saddled with debt to the point where it will be unsustainable and Tasmanian ratepayers, or taxpayers, will pay substantially more.

The Treasurer has said that the water and sewerage infrastructure is owned by all Tasmanians and not councils. However, councils have invested a great deal of ratepayers' money over many years and are entitled to receive a return on this investment.

In the short-term, Mr Gutwein has promised that the \$20 million annual payments to councils (already reduced by the decision of TasWater) will be directly funded from the State Budget. This is hardly a promise cast in stone and unlikely to be legislated. Presumably it will be reviewed at every budget and be at the whim of the Treasurer/Government of the day, with no surety of its continuation.

In the medium term, the Treasurer has said that councils will receive 50% of the total value of returns after 2024/25, but he went on to say that we have "eight years to get ready for life without dividends."

He also said the Government would be investing its share of dividends into new infrastructure and said that councils should do so as well. Assuming his takeover bid is successful, we could imagine Mr Gutwein saying "the situation is far worse than we expected so we need to put this money back into the GBE."

So, we should be under no misunderstanding. The future will see revenue to councils from our TasWater investment cut significantly, if not removed altogether and rates will need to rise to provide the current level of services such as parks, sporting grounds, roads, footpaths, waste collection etc. Equally certain is the fact that councils, not the State Government, will suffer the wrath of ratepayers for any rate increases.

Compounding the financial loss, in the longer term, Councils will miss out on revenue from TasWater's increased profit levels as the corporation matures and grows.

Under this threat and based on this information, councils cannot consider Government funding with any certainty in our long-term financial plans.

For Brighton, the loss of TasWater dividends is equal to almost 10% of rate revenue and the position could be similar for most Councils (**refer Table of Figures below**). LGAT members would be aware that Brighton Council made the unanimous decision to oppose the takeover largely based on this loss of revenue and its effect on Brighton ratepayers and its community.

Brighton urges LGAT members to consider the full implications of this situation on each council, its ratepayers and its community and not mildly accept the Treasurer's dictate, and give up a revenue stream that could materially assist funding future operations and services. Brighton commends this motion to you and looks forward to LGAT members' support.

Data Provided:

Annual payments from State Budget for 2018/19 - 2024/25 if TasWater becomes a GBE

Council	% Distribution	Estimated loss
Launceston City	13.62%	\$ 2,724,000
Clarence	11.06%	\$ 2,212,000
Glenorchy	10.86%	\$ 2,172,000
Hobart	10.86%	\$ 2,171,000
Kingborough	6.16%	\$ 1,232,000
Devonport	5.46%	\$ 1,092,000
Central Coast	4.77%	\$ 954,000
Burnie	4.14%	\$ 828,000
West Tamar	3.28%	\$ 656,000
Brighton	3.08%	\$ 616,000
Waratah Wynyard	2.81%	\$ 562,000
Meander Valley	2.78%	\$ 556,000
Northern Midlands	2.34%	\$ 468,000
Huon Valley	2.12%	\$ 424,000
Glamorgan Spring Bay	2.07%	\$ 414,000
Break O'Day	1.94%	\$ 388,000
Latrobe	1.91%	\$ 382,000
West Coast	1.81%	\$ 362,000
Sorell	1.62%	\$ 324,000
Circular Head	1.58%	\$ 316,000
Derwent Valley	1.36%	\$ 272,000
George Town	1.13%	\$ 226,000
Dorset	0.97%	\$ 194,000
Southern Midlands	0.76%	\$ 152,000
Central Highlands	0.51%	\$ 102,000
Kentish	0.44%	\$ 88,000
King Island	0.33%	\$ 66,000
Flinders	0.18%	\$ 36,000
Tasman	0.05%	\$ 1,000
Total		\$ 20,000,000

As these distributions will not be legislated it is probable that they will not be honoured due to "budget pressure". After 2014/15 it is probable that there will be no distributions to councils.

LGAT Comment

See Item 2.1.

It is suggested that related motions be consolidated/incorporated together.

3. OTHER BUSINESS & CLOSE

There being no further business, the Vice President declared the Meeting closed at 3.05pm.

**Central Coast
Youth Engaged Steering Committee
Minutes of the meeting held at
the Central Coast Council Chambers
19 King Edward Street, Ulverstone
on Thursday 25 May 2017 at 9.15am**

Doc ID: 269856

PRESENT:

Philip Viney (Councillor/Accountant/Ulverstone Lions Club); **Melissa Budgeon** (Community Wellbeing Officer – Central Coast Council [CCC]); **Kellie Conkie** (Work Placement Coordinator – UHS); **Adam Knapp** and **Ella Barron** (Student Reps. – UHS); **Mathew Grining** (Principal PDS); **Poppy Giddings**, **Toni Hall** and **Ebony Raimondo** (Student Reps. – PDS); **Glenn Mace** (Principal – LCS); **Lili Squire**, **Maeve Stringer** and **Brittany Clingeffer** (Student Reps. – LCS); **Wayne Pepper** (Teacher – NWCS); **Ashlin Badger** and **Chloe Casey** (Student Rep. – NWCS) and **Kate Wylie** (Central Coast Chamber of Commerce Rep.)

1 WELCOME

Adam Knapp chaired the meeting and welcomed everyone and declared the meeting opened at 9.15am.

Introduce Chamber of Commerce **Kate Wylie**

2 APOLOGIES

Sandra Ayton (General Manager – Central Coast Council [CCC]); **Cr Rowen Tongs** (Community Rep./Councillor); **Glen Lutwyche** (Principal – UHS); **Samantha Evans** (Student Rep. – UHS); **Mike Vos** (Assistant Principal – LCS); and **David McNeil** (Principal – NWCS) and **Isabel Porter** (Student Rep. – NWCS).

Michael Walsh was an apology for the first part of the meeting.

3 MINUTES OF THE PREVIOUS MEETING

Kelly Conkie moved and Poppy Giddings seconded, “That the Minutes of the previous meeting held on 23 February 2017 be confirmed”

Carried



4 MATTERS FOR DISCUSSION FROM PREVIOUS MEETING

4.1 *Youth Engaged Breakfast – August 2017*

Melissa invited discussion and input from teachers and students on who they would like to invite to this year's breakfast as presenters. It was agreed that an invite be sent to local industry (e.g. Fairbrothers) to discuss what employers look for in an employee as well as inviting Leslie Richardson to do an updated on the School Based Apprenticeships Program.

Melissa Budgeon moved and Matthew Grining seconded, "That an invitation be sent Royce Fairbrother, a local employer in the Central Coast area to attend the breakfast and speak on the what an employer looks for in an applicant who is applying for a position with his company."

Melissa Budgeon to continue to liaise with Kelly Conkie and Matthew Grining and coordinate dates and time.

4.2 *All About Arts – 9 June 2017*

Melissa has asked for all forms to be returned as soon as possible.

4.3 *National Leadership Camp (Burn Bright) 6 to 9 July*

Melissa advised that Poppy Giddings and Chloe Casey will be attending this year's National Leadership Camp in Sydney and flights will now be organised.

4.4 *Office Visit*

Melissa will take students around the building after today's meeting commencing at planning, then moving onto engineering, Organisation Services and then head over to the Isandula Room to sit in on the Ulverstone History Museum Precinct Review workshop.

5 MEMBER REPORTS

Penguin District School – Student Representatives reported on school events:

- . Health careers day
- . Students will be visiting Hellyer College and the University of Tasmania Campus next Friday
- . Student held their cross country run recently
- . The school has been hosting a visiting teacher from Victoria
- . Students have attended a mathematics competition
- . A student excursion was held to AGFEST
- . Arboretum visit by students was held recently

- The choir attended the Burnie Eisteddfods
- Kinder to 10 under one roof concept consultation.
- Rock climbing
- Bicheno visit.

Leighland Christian School – Student Representatives reported on school events:

- Our Principal Mr Mace visited Vanuatu during the term break to meet with staff from the Port Vila Christian Community School where our group of 9–12 students and staff will be staying in October during their 10–day mission trip. The group are busy raising money in order to support health and education in the community. They currently have a jewellery tree located at Reception with handmade items for purchase and tomorrow all students and staff are invited to wear their pyjamas to school for a gold coin donation.
- Primary Students started term 2 with participation in our annual two weeks Learn to Swim Program.
- Our Parents in Partnership (PIP) Committee have been very busy holding a Coffee and Cake Night to thank all involved with our Twilight Fair; a Mother's Day Morning tea with Guest Speaker Annette Mace author of "It's Official it's a Miracle"; a Mother's Day Stall and last week, they held a Book Fair with proceeds going to the purchase of books for our School.
- Our High School Cross-Country took place recently and the Burnie and Ulverstone campuses combined last Friday for the Primary Cross-Country event.
- Two of our high school students placed 1st and 2nd in the Agfest Ag-wear competition in the 13 to 16 age group. They used items such as baling twine, feed bags, onion bags, onion skins and items from around a farm to create amazing outfits which they modelled on the day.
- Primary classes went on excursions to the Launceston Museum and the Arboretum.
- The 9/10 Drama classes travelled to Launceston to see an amazing production of Footloose put on by St Patrick's College.
- Our excited Year 6's from both campuses travelled to Hobart on Wednesday morning for their camp and will return tomorrow afternoon.
- Our Animal Studies VET group are currently in Victoria attending workshops hosted by animal science teachers. They also visited the Werribee Zoo and are having a wonderful time combining learning with their love for animals.
- Yesterday we participated in National Simultaneous Storytime. Our Library staff shared the story 'The Cow tripped over the Moon'.
- Last night we held a High School social. Students came dressed for an 80's and 90's theme.
- Tomorrow our Year 9's will participate in the Careers Day at the Burnie TAFE.
- Next week Mr Roger Martin, on behalf of Gideon's, will visit the School to present bibles to each of our Year 7 students. The bibles are free of

charge and Mr Martin has been providing this service to our School for many years.

North West Christian School – Student Representatives reported on school events:

- Swimming lessons are underway
- Grade 10 finalised leavers dinner 7 December
- Grade 4 upwards went to AGEFEST
- Two students performed at Steam Fest
- Isabel Porter and Chloe Casey attended the Anzac Day ceremony at Penguin
- Students have commenced Operation Christmas Tree together for charity
- Students and parents attended the Cambodia information session
- After school program has commenced.

Ulverstone High School – Student Representative reported on school events:

- Students have taken over the running of the School canteen and have new healthy menu options
- Year 11 and 12 students are enjoying their new area
- The School will be holding their cross country next week
- Year 8 are running a program 'The Buzz' to educate students on the dangers of having too many energy drinks
- Year 8 and 9 will be attending a 'Creating a Career' session tomorrow
- Year 10 will be attending the UTAS discovery day on 6 June
- The school is competing in a science competition
- Year 11 and 12 will be given their own recognisable hoodies
- Students and teachers have commenced talks for the Cambodian trip next year.

6 GENERAL BUSINESS

- 6.1 Phil Viney congratulated the Penguin District School allowing students to document the development of the Dial Regional Sports Precinct and working with Fairbrother Construction employees to produce the documentation.

Central Coast Chamber of Commerce & Industry – Kate Wylie thanked everyone for asking her to come along to the meetings as a representative for the Central Coast Chamber of Commerce & Industry (CCCCI) representative and offered any support from the chamber to the schools.

Walk Safe to School Day – Matthew Grining reported that the Penguin District School held their 'Walk Safe to School Day' and pointed out on their walk there were some issues that needed looking at to make it safer for students to be able to walk to

school. One was the need for crossing bays in the middle of some streets. Melissa Budgeon suggested that this information be documented in dot points and directed to the Council's safety team.

UTAS Representative – The meeting discussed that there should be a representative on the committee from UTAS. Melissa Budgeon to contact Peter Brett.

Replanting of Dunes – The Leighland Christian School thanked the Council for replanting the dunes near the school.

7 REVIEW OF THE MEETING

Phil Viney made comment on the Action Plan and how it is working well for the committee.

Melissa Budgeon reminded everyone to send in their forms for 'All about the Arts'.

8 NEXT MEETING

The next meeting is to be held on 29 June 2017 at the Ulverstone High School commencing at 9.15am.

As there was no further business to discuss the meeting concluded at 9.47am and students departed on their visit through the Council Administration Office.

East Ulverstone Swimming Pool Management Committee

Meeting Minutes

Thursday, 25 May 2017 at 3.30pm

Doc. ID: 270056

1 PRESENT/APOLOGIES

Present:

Education Department Representatives – Alan Graham and Simon Dent.

Council Representatives – Liz Eustace; Steve Turner; and Cr Gerry Howard (proxy).

Apologies: Wendy Cracknell, Cr Kath Downie, Steve Crocker and James Lyons.

2 INTRODUCTIONS

Simon Dent was welcomed and introduced to the group as the new Local Primary School Principal representative taking over from Grant Armitstead's role. Each member of the Committee gave Simon a brief outline of their role and position on the Committee.

3 CONFIRMATION OF MINUTES

Steve Turner moved and Alan Graham seconded, "The minutes of the previous meeting dated Thursday, 9 March 2017 are accepted as a true and accurate record."

4 BUSINESS ARISING FROM THE PREVIOUS MINUTES

- . Any business requiring follow up from last meeting has been covered in the Education Department Report.

5 EDUCATION DEPARTMENT REPORT

Refer to attached report.

6 CORRESPONDENCE

- . Inward Email from Wendy Cracknell requesting for the Education Department increased hire fees to Council to be considered.

Apology from Steve Crocker re unable to attend meeting.
- . Outward Nil.

7 GENERAL BUSINESS

- . The Committee discussed the Education Department hire costs to Central Coast Council and all agreed the fee should increase by the annual CPI as mentioned in the meeting minutes of 10 May 2012 (Doc. ID 156878). There has not been an increase since 2012 as these increases were never implemented.
- . Cr Gerry Howard enquired about the number of hours the pool is used by after hours user groups. Steve Turner advised the number of hours for the March month was 73.5 hrs. This varies with the time of year.
- . General business mostly covered in Department of Education Report.

8 NEXT MEETING

The next ordinary meeting of the Committee will be held on Thursday, 10 August 2017 at 3.30pm.

9 CLOSURE

As there was no more business to discuss the meeting closed at 4.00pm.

East Ulverstone Swimming Pool Management Committee

Meeting – 25 May 2017

Department of Education Report

At our last meeting we were informed that Grant Armitstead had relinquished his position on our committee due to transferring from the Ulverstone area. Although Grant made a significant contribution it gives me great pleasure to welcome Simon Dent to the committee as Grant's replacement. Simon brings a wealth of experience with him, as he is a highly regarded principal on the coast and is presently principal of East Ulverstone Primary School. It makes sense that he is part of the steering committee of the East Ulverstone Swimming Pool – as the pool and school share the same DoE grounds.

Maintenance/Capital Works Projects – Recently Completed

- An audit was recently completed on the main and plant room switch boards. Recommendations were made and Klimate Solutions have been contracted to do the appropriate upgrades. During this process Klimate Solutions have suggested to the DoE that the plant room switch board be replaced. We are hoping that the DoE will comply with this request.

Maintenance/Capital Works Projects – Incomplete

- Building Heat/Cool Economy Cycle (as mentioned at many previous meetings)
 - I am pleased to inform the committee that the new automated dampener system has been installed, however it is not in operation as yet – but should be in the next week or so. This should provide a much more efficient heating/cooling system to the building. It lets fresh air into the building when required, rather than relying on the antiquated manual system which was adjusted twice a year (beginning of summer and beginning of winter).
- Re-instatement of Change Room Extraction Ducting
 - Jason Bell from DoE Facility Operations is negotiating to reduce the cost (as DoE funds are tight) for this project. I am predicting that finances will be secured in the next financial year.
- Carpark Area
 - Waiting for the council painter (and some suitable weather) to paint a pedestrian crossing from the entrance/exit to the southern part of the carpark.
- Backwash Controller
 - Klimate Solutions are to provide a quote and submit to the DoE for approval.

Other Issues

- DoE hire cost of the East Ulverstone Pool to the Central Coast Council

- Wendy informed the committee via email on the 1st May that the DoE would like to increase their hire fees to the Central Coast Council in line with the 'most recent available annual CPI increase'. Apparently there has not been an increase since 2012. Could the committee consider this request so measures can be put in place for the increase to occur at the beginning of each financial year beginning 1st July 2017.
- Pool attendant position
 - As was mentioned at our last meeting, James has decided to reduce his hours at the pool (now working 2 hours each morning) his remaining 3 hours each afternoon was advertised and has been secured by his son Bradley. It was suggested we may need to review the time council groups begin afternoon sessions (some as early as 3.30pm) to allow cleaning and maintenance to occur, however at this stage Bradley is coping and times can remain the same. We have also secured the services of Michael Wilson (who was the pool attendant many years ago) as a relief attendant if required.
- Setting Alarm
 - At our last meeting we mentioned the frustration of a number of security callouts, this has been addressed and the problem seems to have been resolved.
- Pool Keys
 - Can I please have any pool keys returned that are no longer required by ex-pool staff.

Alan Graham (NW Co-ordinator SWSP) and Wendy Cracknell (Principal Education Officer Health and Wellbeing)

Turners Beach Community Representatives Committee

Minutes of the meeting held in the Turners Beach Hall

Thursday, 25 May 2017 commencing at 4.00pm

1 PRESENT

Community Representatives: Waine Whitbread, Susan Spinks, Rod Priestley, Andrew Leary, Merryn Gilham, Tim Horniblow,

Central Coast Council (CCC) Representatives: Jackie Merchant (Community Development Officer), John Kersnovski (Director Infrastructure Services) and Cor Vander Vlist (Director Community Services)

2 APOLOGIES: Sandra Ayton (General Manager), Robert Best, Ben Kearney, Eilaine Eiler and Barry Isaac

3 MINUTES OF PREVIOUS MEETING

Minutes for the meeting held on Thursday, 23 February 2017 were confirmed with corrections as emailed by Rod Priestley.

4 MATTERS ARISING FROM PREVIOUS MINUTES

a Forth and Leith shared pathway

The Council is waiting on the release of the Treasurers Report and State Budget funding.

b Junction at Bass Highway and Leith

A conclusion has been reached that the intersection is too difficult to do without an overpass. Blocking Highway entrances is not an option. Currently the flyover cannot be funded. Andrew Leary asked about the flashing speed sign options, John Kersnovski reported it is not believed that signs will slow traffic.

c Review of Bus services Junction at Bass Highway and Leith

Outcomes of the bus services review are not currently known.

d Stones on shared pathway

John Kersnovski confirmed there will be sweeping of the path however it will not be fortnightly as requested.

e Entrance to Camp Clayton and Cyclists

Council is not able to do anything under the current arrangement with the entrance to Camp Clayton. Rod Priestley raised the issue of pebbles on the entrance way and has spoken to the manager who has swept them, however due to the slope it will be an ongoing issue. Andrew Leary asked what has happened to damage the pathway approximately 30–40 metres from the entrance, the bitumen is badly broken up. John Kersnovski says he is unaware of damage to the track and will investigate.

f Shared pathway opposite Seakist Cottages

Council is currently doing inspections and will look at whether or not they can put a dotted line or some definition on the blind corner of the pathway where the concrete joins the bitumen.

g Tree Pruning

Tree pruning is currently underway.

h Viewing platform

Shrubbery in front of the viewing platform will be removed and the area will be tidied up, including fence and railings etc. Shrubbery will be taken care of by community group. The Council will clean up after the work has been done.

i Bollards to keep designated pathway clear

Bollards will be moved to keep walking track clear.

j Retaining Wall at front of Turners Beach hall

The retaining wall will be repaired in the next month.

5 MATTERS FOR CONSIDERATION**5.1 COUNCIL UPDATE****a Dog Control Signs**

The Council logo is not on the dog control signs, these come under the *Dog Control Act* and are just a reminder of the law.

b Regarding dog complaints from the community

If a complaint is made and a statutory declaration is signed, then the Council Inspector can issue an infringement notice, or at least issue a warning.

The Council Inspector can issue on the spot fines. People can also be fined for refusing to give details, if the dog is not registered, has no collar etc.

c In response to positioning of dog signs outside La Mar

Signs are placed outside La Mar because there was a dog incident there, and reports of problems with dog droppings were received.

5.2 COMMUNITY UPDATE

a Waine Whitbread

Big Dogs on the Beach – There are ongoing issues with big dogs on the beach not being under control and not being on a leash. Cor Vander Vlist responded that if this is an ongoing problem then the Council Inspectors can pay a visit to the owners and have a discussion.

There are also no bags or bins at the entrance to the caravan park where people walk with their dogs to access the beach. Cor Vander Vlist responded that you have to have a bin to have bags.

Andrew Leary suggested if the Park was wanting to be dog friendly then it was most likely the parks responsibility to provide bags and bins.

This would need to go through Forth Valley Lions Club. Cor Vander Vlist suggested he was happy to speak to the Lions Club about providing bins and bags, however the Caravan Park would be responsible for emptying them.

Waine also asked about the practice of Coast Care putting the cape ivy on the beach to wash away and be killed by the sea water. He suggested that this lends itself to people thinking that the dog poo washes away, and wondered if more thought should be given to setting an example about removing things from the beach.

b Tim Horniblow

Tim also raised the issue of dogs on the beach not being under control, and people not picking up after their dogs.

Andrew Leary mentioned the new dog signs at Latrobe which have received favourable comment for their clear messages.

Cor Vander Vlist reminded the group that the map of dog areas was available on the Council website, and that there are two dogs off leash areas.

6 MATTERS FOR CONSIDERATION

6.1 OTHER ITEMS

WAINE WHITBREAD – Waine raised his concern about the speed at which trucks were travelling down Westella Drive and that they are going over the round-a-bout. Clarification was sought on the size of truck allowed to use the road. John Kersnovski confirmed that semi-trailers are ok but B-doubles are not allowed access on that stretch of road.

Waine wished to raise the dangerous nature of the round-a-bout at the end of King Edward Street and Main Street, Ulverstone. Cor Vander Vlist explained that the hedge which blocks vision is on private property and Council has it trimmed as much as the owner is willing to do. Historically King Edward Street had right of way which affects behaviour.

ROD PRIESTLEY – Reminded the Council minutes be sent out BCC so that recipients could not see other recipient details, that John Cornell and Neville Dobson be removed, and that members have until 9am Monday to send in agenda items so that they have the weekend to check with the community.

Shared Pathway – There are a lot of pebbles that wash, or splash out of puddles onto the bitumen area when it has rained. Is it possible for the Council to get the street sweeper to run across it every couple of weeks to make it safer for bikes and pedestrians.

The Camp Clayton entrance continues to be a safety issue for those on the shared pathway.

TIM HORNIBLOW – In the OC Ling Park people are extending beyond their boundaries onto the fragile dunes. A combined effort will need to take place between the Council, Forth Lions Club and the Caravan Park management to rectify.

Cor Vander Vlist explained that Council only owns half the Caravan Park, the other half belongs to Crown Land Services and it is important that the Dunes be cared for as part of that arrangement. The Caravan Park comes under Cor's responsibilities and he will talk to the Forth Valley Lions Club.

Tim also requested that any pruning of the tree canopy be discretionary as people are fond of the streetscape. John Kersnovski responded that Turners Beach is considered a leafy area and Council prunes accordingly. The trees were last done two years ago, and the canopy was maintained.

Tim asked was there an update on the abandoned service station. Cor Vander Vlist responded no, only that there had been a change made to the area plan to allow for more flexible use.

Tim asked could the Turners Beach Community Group please be updated on the new budget and on the projects, that may concern the Turners Beach Community Group. Cor said a budget report would be given at the next meeting.

SUSAN SPINKS – Susan had nothing to report as the retaining wall was covered off. Waine requested a tap attachment be placed on or near the retaining wall as he and others from the Caravan Park would be happy to be involved in watering the plants over the summer months as required.

MERRYN GILHAM – There are a couple of dead shrubs in the native garden at the entrance to Turners Beach that need to be removed.

ANDREW LEARY – Andrew requested that Council look at the hooning problem that is happening in Turners Avenue, Susan Street and Albert Street. This is causing concern for residents, especially for those with young children, or who need to use the road at times as a foot access, e.g.: those with Prams. Cars are speeding, cutting corners etc. Could the Council please explore what can be done to slowing traffic. Aesthetics will need to be balanced with need. Could the street be narrowed visually?

John Kersnovski advised the traffic committee doesn't meet again until July and this information will be sent to them for discussion.

7 NEXT MEETING

As there was no further business to discuss the meeting closed at 5.30pm. The next meeting of the Committee will be held on 24 August 2017 at 4.00pm in the Turners Beach Hall.



**Central Coast Community Shed Management Committee
General Meeting – Minutes of Meeting held at the Community Shed
Monday, 5 June 2017 commencing at 1.05pm**

1 PRESENT/APOLOGIES

Rob McKenzie (Chair), Sam Caberica, Anne Williams, Trish Bock, David Dunn, Len Carr, Merv Gee, Lynne Jarvis – Coffin Club, John Deacon,

Minute taker: Melissa Budgeon

Apologies: Len Blair, Norm Frampton, Sam – Richmond Fellowship, Cr Phil Viney and Jack Eaton.

2 CONFIRMATION OF MINUTES

It was resolved, "That the minutes of the meeting held on Monday, 1 May 2017 are confirmed as correct."

Carried

3 BUSINESS ARISING FROM MINUTES

- . **Building Works/Community Shed expansion** – A celebration (opening) of the refurbishment was held on the 8 May and the General Manager, Sandra Ayton and Mayor Jan Bonde attended along with members of the Community Shed and other invited guests. The morning tea went well and the feedback was very positive regarding the great work being done and the groups utilizing the space and all that is happening at the Community Shed.
- . **Drainage** – Work will commence in the coming weeks. The Community Shed area will not be available for three days (Tuesday 6, Wednesday 7 and Thursday, 8 June).

4 CORRESPONDENCE

AMSA

5 TREASURER REPORT

Income	\$4,682.08	(Fees/projects/donations)
	\$2,500.00	Extensions contributions
Expenses	\$7,225.47	

March – 390 Men, 86 Tuesday groups 476 total for the Month of May.

It was resolved, "That the Treasurer's report be accepted."

Carried

6 General Business

- . Confirmation that the Australian Men's Shed Association (AMSA) grant for Solar Panel on the Community Shed has been approved. The Committee agreed to investigate the best position for the panels to be placed on the shed, and an allocation of \$2,500 from next year's budget be allocated to assist with the project. (Panels \$8,492, \$200 Aurora)
- . A verbal confirmation has been made by the Council to permit the refurbishment of the 'animal nursery area' to make it vandal proof and still be available for other users when required. It was agreed to purchase the laser light for this area, quoted cost of \$493.00.
- . The Coffin Club is looking at hosting a 'Dying to know Day' event again on the 8 August 2017. This year the theme being – 'You CAN ask that!' BBQ at the shed from 11.30am, opening from 9.30am
- . Community Safety Partnership Committee meeting – New Safety Planning Framework is available for comment.
- . Men's Health Week on the 12–18 June 2017 it is planned to hold a BBQ and have a guest speaker attend at the Shed on Friday 16 June.
- . Seniors Week 'Open Shed' for the groups on Tuesday and Friday. Information to be advertised in the COTA booklet.

7 CLOSURE

As there was no more business to discuss the meeting closed at 1.50pm.

8 NEXT MEETING

The next meeting will be held on 3 July, 2017 commencing at 1.30pm, following the AGM – all positions will become vacant. Nominations are now open, and can be submitted to Melissa Budgeon.

Central Coast Community Shed - Financial Statement 2016-2017

as at 4 June 2017

<i>Revenue</i>	<i>Estimates</i>	<i>Actual</i>
	<i>\$</i>	<i>\$</i>
11413.03		
Fees	3,000.00	2,963.64
School Groups	–	181.82
Material Donations	–	45.45
Project Donations	2,000.00	1,491.17
GST allocation		
	<i>Estimate</i>	
	<i>\$5,000.00</i>	<i>\$4,682.08</i>
11413.06		
<i>Expenditure</i>		
11481		
1 Aurora	1,800.00	1,271.81
2 Telstra/Internet	700.00	561.69
3 Office	200.00	95.45
4 Bus	–	–
5 Testing and tagging	1,000.00	942.00
6 Petty Cash	–	–
7 Training	250.00	154.65
8 Membership	200.00	50.00
Insurance	–	113.08
9 Room Hire	–	–
10 Repairs and Maintenance	2,000.00	2,612.18
11 Safety Equipment	500.00	–
12 Project Materials	3,000.00	1,250.25
Insurance	200.00	–
Water/Sewage	150.00	25.86
13 Inspections/Building maintenance Checks	–	–
sign	–	148.50
	<i>Estimate</i>	
	<i>\$10,000.00</i>	<i>\$7,225.47</i>



CENTRAL COAST COUNCIL

Dementia-Friendly Central Coast

Framework

June 2017

Full Version



Acknowledgements

Creation of the Dementia-Friendly Central Coast Framework would not have been possible without the generous input and support provided by:

- *participants in the focus group for people with dementia;*
- *participants in the focus group for carers and dementia service providers;*
- *all of the respondents to the community survey;*
- *Denise Chaston, Clinical Nurse Consultant, Dementia Support Service for the North West Region;*
- *the Central Coast Mayor and Councillors, Council's Senior Leadership Team and the Central Coast Council Community Safety Committee; and*
- *Heidi Willard, Strategy and Policy Officer at Central Coast Council.*

Thanks also to the many others around Australia and the world whose insights into becoming a dementia-friendly community have contributed to the background research for this Framework.

Cover image: Forget-Me-Nots, often used as a symbol of dementia awareness. Licensed from iStock by Getty Images.

The Dementia-Friendly Central Coast Framework was produced by EJ Shu, Planning and Policy Consultant, for the Central Coast Council between March and June 2017.

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Dementia-Friendly Central Coast Framework

Welcome to the Dementia-Friendly Central Coast Framework, our guide and resource for transforming the Central Coast into a dementia-friendly community.

The Central Coast local government area covers 937 Km² on the North West coast of Tasmania, and includes the settlements of Ulverstone, Penguin, Turners Beach and Forth. Around 22,313 people live in the Central Coast. Ours is an ageing population, and our dementia prevalence is projected to grow over the coming decades.

Dementia is an umbrella term for a number of conditions that progressively affect a person's cognition, memory and behaviour. Yet the consequences of dementia are not just felt on an individual level—dementia has profound social impacts that can diminish quality of life for people with dementia and their caregivers.

The Central Coast Council is committed to enhancing community wellbeing and positive ageing in order to help the community to live its potential. The Council recognises that meeting the challenges of dementia will require a whole-of-community approach. Creation of this Dementia-Friendly Central Coast Framework (the Framework) is our first step towards joining the growing network of dementia-friendly communities worldwide.

Our principles for a Dementia-Friendly Central Coast are as follows:

- 1. People living with dementia are valued and respected members of the Central Coast community.**
- 2. Creating a Dementia-Friendly Central Coast is everybody's business.**
- 3. Places, businesses and services are welcoming and enabling for people living with dementia.**
- 4. Community decisions respond to the needs and aspirations of people with dementia and their carers.**
- 5. Becoming a Dementia-Friendly Central Coast is a continuous process.**

Consultation with our community has indicated strong initial support for the Dementia-Friendly Central Coast initiative. The consultation has also highlighted six key dimensions for change: increasing knowledge about dementia; improving attitudes and interactions; enhancing access to services; facilitating social integration; improving spaces and places; and supporting carers.

To reflect these priorities, this Framework includes a customised 'menu' of actions from which the Council and its community partners can select. By working collaboratively to reduce the negative social impacts of dementia, we will make the Central Coast a safer, more supportive and vibrant community for all.

Key terms

ALZHEIMER'S DISEASE	A disease that damages the brain, resulting in impaired memory, thinking and behaviour. Alzheimer's disease accounts for around 70% of all dementia diagnoses.
AUTONOMY	The perceived ability to control, cope and make personal decisions about how one lives on a day-to-day basis, according to one's own rules and preferences.
CAREGIVER/CARER	Anyone who provides care to a person with dementia. Caregivers can be family members or friends, or paid professional caregivers. Caregivers may provide full- or part-time help to the person with dementia.
COMMUNITY	A broad term to define groups of people based on geographic location, similar interest, affiliation or identity. The Central Coast community includes residents, businesses, workers, organisations and visitors.
DEMENTIA	A general term for a number of neurological conditions in which thinking, behaviour and the ability to perform everyday tasks are affected enough to interfere with the person's normal social or working life.
DEMENTIA-FRIENDLY COMMUNITY	A place where people living with dementia are supported to live a high quality of life with meaning, purpose and value [Alzheimer's Australia].
ENABLING/DISABLING	Describe the qualities of an environment or interaction that empower an individual to live autonomously (enabling) or impede an individual's ability to live autonomously (disabling).
HIGH QUALITY OF LIFE	An individual's perception of a positive position in life in the context of the culture and value systems in which they live and in relation to their goals.
POSITIVE AGEING	The ability of older people to lead productive lives in the economy and society.
RESPIRE/RESPIRE CARE	Respite care for a person with dementia provides the carer with a temporary break from caregiving tasks. Respite includes in-home assistance, adult day care, or a short stay in supported accommodation.
RISK FACTORS	Any attribute, characteristic or exposure of an individual that increases their likelihood of developing a condition.
STAGES	A framework for understanding the progression of dementia.
SOCIAL ISOLATION	A state of ongoing lack of contact between an individual and society, often leading to feelings of loneliness and impaired physical and mental health outcomes.
YOUNGER-ONSET DEMENTIA	Any form of dementia diagnosed in people under the age of 65.

1. Dementia-Friendly Communities

What is a dementia-friendly community?

A dementia-friendly community has a high level of dementia awareness. It provides a supportive environment for people with dementia and their carers. It recognises that people living with dementia are among the most vulnerable members of society, and that the majority of people with dementia live in their homes in the community. A dementia-friendly community understands that the challenges of dementia cannot be met by the health and social services sector alone, but require a whole-of-community approach.

*'I think this is a fantastic initiative of the Council'—
Central Coast community member*

While there are many ways to define a dementia-friendly community, this Framework adopts Alzheimer's Australia's definition of a dementia-friendly community as **a place where people living with dementia are supported to live a high quality of life with meaning, purpose and value.**

A global movement

The worldwide phenomenon of dementia-friendly communities owes much to Japan, where grassroots and governmental approaches to creating dementia-friendly communities emerged in the early 1990s.

Today, Japan is home to numerous dementia-friendly communities, and Alzheimer's Disease International has identified dementia-friendly community initiatives in the United Kingdom, Ireland, Canada, the United States, Belgium, Austria, Cyprus, Bulgaria, France, Finland, Germany, Italy, the Netherlands, Norway, Portugal, Slovenia, Spain, Switzerland, Turkey, Bangladesh, India and Indonesia, Singapore, New Zealand, Sri Lanka, Taiwan, Namibia and Nigeria. Dementia awareness-raising projects have also taken place in Latin America, the Caribbean and the Middle East.

In Australia, leading examples of dementia-friendly communities can be found in the municipalities of Port Macquarie and Kiama in NSW, and dementia-friendly community initiatives have been piloted in Beechworth (Vic), Manningham (Vic), Holdfast Bay (SA), Darwin (NT) and Bribie Island (QLD). A statewide approach has also been initiated in Western Australia. In Tasmania, the town of Cygnet became dementia-friendly in order to support the needs of a resident with dementia and his wife.

Benefits of dementia-friendly communities

Experience around the world has demonstrated the benefits of dementia-friendly communities, not just for individuals living with dementia, but also for society more broadly. For Australian dementia-friendly communities, Alzheimer's Australia highlights the following potential areas of benefit:

- **Benefit to people living with dementia and their carers**, as attitudinal changes in the community, active participation and enabling policies help to diminish the impacts of stigma and social isolation;
- **Economic benefit to businesses**, as improved accessibility and more inclusive service behaviours make businesses more desirable in the eyes of any customers seeking a more supportive and welcoming experience;
- **Economic benefit to tourism**, as older and more affluent travellers actively seek out destinations with a commitment to inclusivity and accessible physical environments;
- **Benefit to the health budget**, as increased ability for people with dementia to live at home reduces pressure on aged care facilities; and
- **Benefit to the wider population**, as improved levels of inclusivity and accessibility in a community can be enjoyed by people of all ages and abilities.

*'The more understanding there is, the rest will flow on'—
Central Coast community member*

Elements of success

Just as there is no single definition of what it means to be dementia-friendly, there is no standard way to become a dementia-friendly community. The process of becoming a dementia-friendly community should be shaped and driven by local concerns, aspirations and actions.

Alzheimer's Australia has identified some typical 'ingredients' for successfully becoming a dementia-friendly community:

1. **Strong local government support** at a senior level to drive the program;
2. **A powerful community leader** to unite diverse stakeholders and bring community values to the fore;
3. **A dedicated project officer** to identify local needs and coordinate the actions of individuals and groups;
4. **Engagement of people with dementia** in all elements of the project;
5. **Local willingness** and existing desire to be more inclusive and break down negative stereotypes; and
6. **Support from a research body**, particularly in regard to evaluating outcomes.

2. Context

About dementia

One of the major causes of disability and dependency amongst older people worldwide, dementia refers to a collection of conditions in which cognitive function—a person’s ability to remember, think, orientate themselves, understand, calculate, learn, perceive, use language and judgement—deteriorates over time. These symptoms are typically accompanied by a change in personality and a decline in emotional control, social behaviour or motivation. In Australia, dementia is now the second leading cause of death.

Dementia affects the individual through a series of stages:

Early stage (‘mild’) dementia	Can include forgetfulness, losing track of time, or disorientation in familiar places. This stage can often be difficult to identify as the onset is gradual.
--	---

Middle stage (‘moderate’) dementia	Can include forgetting names and recent events, disorientation at home, struggling with communication and personal care, and changes to behaviour including wandering and repeated questioning.
---	---

Late stage (‘severe’) dementia	Can include high levels of dependence and inactivity, becoming unaware of time and place, escalating behaviour changes, difficulty recognising friends and family, and requiring help with self-care and walking.
---	---

*‘Those who adopt
“brain healthy”
lifestyles have a
reduced risk of
developing
dementia’—
Alzheimer’s
Australia*

There are over 100 different causes of dementia. Alzheimer’s disease is the most common form of dementia (around 70% of cases), while vascular dementia (caused by stroke) is the next most common.

Risk factors associated with developing dementia include being overweight or obese in middle age, diabetes, depression, high cholesterol, high alcohol consumption, smoking, pesticide exposure, low social participation, traumatic brain injury, and family history of dementia.

There is no cure, although there are treatments available that may provide symptomatic relief. Protective factors against dementia include higher levels of educational attainment and a diet rich in vegetables and fish.

Prevalence

Around 5% of adults over the age of 65 will develop dementia in their lifetime. Yet while dementia is commonly associated with older adults, it can also affect people under 65 years of age. Younger-onset dementia can affect people in their 30s, 40s and 50s. It can be more challenging to achieve a timely diagnosis for younger adults, as health care providers typically do not look for dementia in this age group. Those diagnosed can be in any stage of the disease, and are more likely to have a more rare form of dementia.

It is estimated that 47.5 million people worldwide currently have dementia, with an additional 7.7 million diagnosed each year. By 2030, the number of people projected to have dementia will be 75.6 million worldwide, with this number rising to 135.5 million by 2050.

In Australia in 2017, an estimated 400,833 people have dementia, including 25,938 people living with younger-onset dementia. Nationwide, the dementia prevalence rate is growing at a rate of 3.8% for males and 2.5% for females, meaning around 244 people in Australia are diagnosed with dementia every day. Statewide, Tasmania's dementia population is expected to grow to more than 20,600 by 2056, with the fastest growth predicted over the next two decades.

Population ageing in Tasmania is predicted to be more pronounced in the regions than in urban areas, and the Central Coast is no exception. As of 2011, nearly one-in-five of the Central Coast population was aged 65 or older. By the year 2030, the proportion of people aged 65 or older in the Central Coast will be one-in-three.

*'Dementia is one of the fastest growing conditions in Australia'—
Alzheimer's Australia*

There is currently no national data on dementia prevalence in Australia based on clinical diagnoses. Dementia information is captured in the ABS Disability, Ageing and Carers Survey, but this study relies on self-reporting and is likely to under-report where dementia is in its early stages or remains undiagnosed. In the absence of epidemiological data, dementia can be estimated by applying dementia prevalence rates to population data.

Applying these prevalence rates to the Central Coast indicates that, based on population data from 2011, there were an estimated 332 residents of the Central Coast local government area with dementia. Based on population forecasts for 2027, the population of people with dementia is projected to be 579. By the year 2037, this number is projected to be 795.

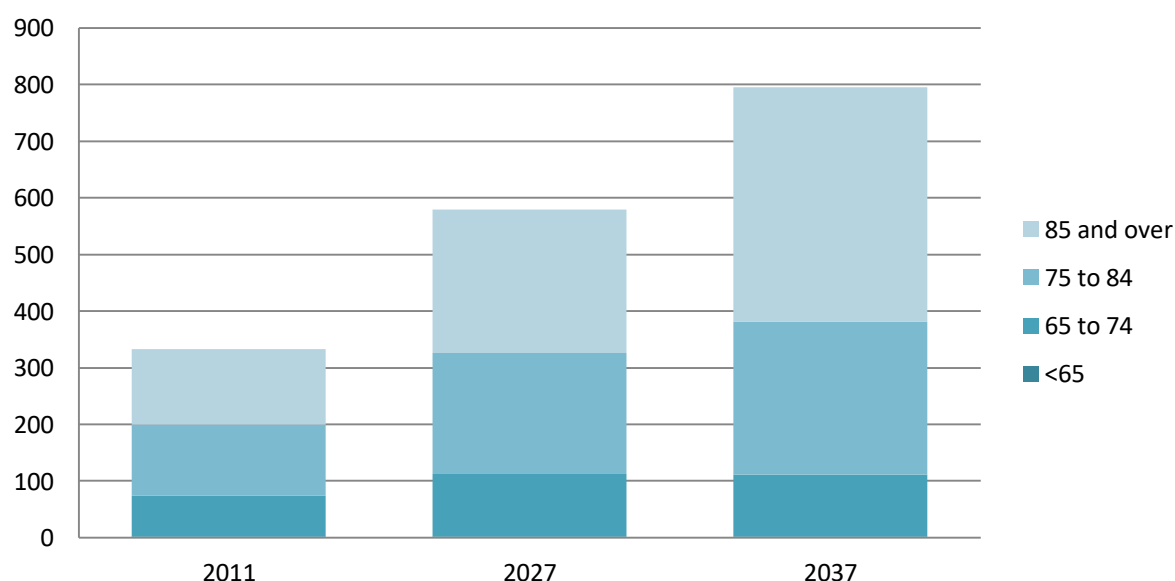
Women and people aged 85 and older have a proportionally higher prevalence of dementia. The projected numbers of people with younger-onset dementia in 2027 and 2037 are too small to be visible on the graph below.

TABLE 1: ESTIMATED DEMENTIA PREVALENCE, CENTRAL COAST LGA BY AGE & SEX, 2011, 2027, 2037

	2011		2027		2037		Prevalence rates	
	Males	Females	Males	Females	Males	Females	Males	Females
<65	1	1	1	1	1	1	0.01%	0.01%
65 to 74	34	39	51	60	49	60	3.1%	3.4%
75 to 84	51	74	96	117	115	155	8.8%	10.4%
85 and over	35	98	87	166	158	255	24.4%	32.3%
Total	120	212	235	344	323	472		

Population data and projections: .id community, Treasury Dept 2014. Prevalence rates: AIHW 2012.

CHART 1: ESTIMATED NUMBER OF CENTRAL COAST RESIDENTS WITH DEMENTIA BY AGE, 2011, 2027, 2037



Community impacts of dementia

In Australia, a majority of people with dementia (83% of males and 71% of females) live at home in the community. In addition to dementia's cognitive and behavioural impacts, having dementia can negatively impact how a person with dementia experiences life as a member of their community.

Some of these impacts are due to the disabling effects of particular physical, cultural and social environments. A disabling environment is one that is incompatible with the particular physical, sensory, wayfinding or communication needs of a person with dementia.

Other impacts are due to misunderstandings and negative perceptions of dementia. There is no stereotypical dementia experience—individuals living with dementia experience the syndrome in their own way and maintain different strengths, capacities and abilities. However, common misunderstandings about dementia include the belief that a person with dementia lacks any capacity or competency, or would not benefit from support. Misunderstandings also include the belief that symptoms are just due to 'old age', or that if a person 'looks fine' on the outside, they do not require special accommodations.

Negative perceptions (stigma) can have a profound effect on social interactions, and can be associated with dementia as a whole as well as with specific symptoms. People living with dementia may be the targets of disrespect, abuse and exploitation as others react inappropriately to, or take advantage of, their cognitive impairments. Fear of stigmatisation can cause a person with dementia to delay or avoid diagnosis, to resist treatment, or to self-exclude from community participation.

'[It's] a bit confronting to tell people'—Central Coast community member

SOCIAL PARTICIPATION

Establishing and maintaining meaningful relationships can enhance the wellbeing of a person with dementia and help them to remain physically and emotionally healthy for longer.

Yet research by Alzheimer's Australia with people with dementia has found that social isolation is strongly associated with a diagnosis of dementia. A person with dementia may find it harder to follow a conversation, to find enough energy to participate, or to stay focused. These changes in ability can cause anxiety, frustration or feelings of loss for the person with dementia, and can cause them to withdraw from social activities.

A diagnosis of dementia can also change how people respond to an individual. Public misunderstanding and negative perceptions mean that social environments themselves—clubs, community events, organised activities, or simply activities in the public realm such as shopping or using transport—are unwelcoming or unsafe for people living with dementia.

In Australia, there are an estimated 118,000 individuals with dementia who live alone.

More than four-in-ten people with dementia surveyed by Alzheimer’s Australia in 2014 said they wished they had more social contact with people in the community.

FAMILIES

Dementia has a profound effect on families. Feelings of grief, loss and guilt amongst family members are common, and relationships and roles must adapt and change with a dementia diagnosis. It can be difficult for both the person with dementia and their family members to adjust to these new roles and responsibilities. A person with dementia may find themselves excluded from family conversations and decisions, or may experience an unwanted level of dependence on family members.

Family members may take on a caregiver role. There are nearly 200,000 people in the Australia community currently caring for a person with dementia, most of whom are informal carers. The majority of these are spouses and partners (35% of carers) or a daughter or son (41%), followed by other family members (15%) such as a sibling, a daughter- or son-in-law or grandchildren.

The experience of caregiving can deepen family bonds and be a rewarding experience; yet it can also be challenging for carers to negotiate behavioural and personality changes in the person with dementia. Carers themselves can also experience negative health outcomes (including mental health) and high levels of social isolation.

Family members of a person with younger-onset dementia may face special challenges. Children may have strong reactions to their parent’s diagnosis and struggle to cope with the change in family dynamics as their parent becomes more dependent. Partners or adult children may find they need to reduce or give up work in order to care for the person with dementia.

*‘It will be
interesting how
my kids react’—
Central Coast
community
member*

ECONOMIC PARTICIPATION

For a person still working at the time of onset of dementia, loss or change of employment can be a significant impact. As a person with dementia's capacities change, they may find themselves unable to maintain their usual position or responsibilities in the workforce. Some people may experience losing their job upon disclosing their dementia diagnosis to their employer. Loss or reduction in employment has a negative impact not only on the person's social wellbeing and their identity, but also on their income.

Younger-onset dementia can present challenges in the workplace. Prior to a formal diagnosis, the early signs of dementia can become apparent to colleagues or supervisors, who may struggle to correctly identify the signs and direct the individual to appropriate diagnostic and support services. Without a dementia policy and plan in place, workplaces may also find it difficult to provide appropriate supports and accommodations to an individual with dementia who wishes to remain at their job after a diagnosis.

Diminished economic participation can also occur when a person with dementia finds it difficult to obtain goods and services in the public realm. Cognitive and behavioural barriers can impact upon a person's ability to navigate public spaces such as shopping centres or medical offices, to interact successfully with retail or service staff, and to manage investments, banking and transactions.

'I may need a little help along the way'—Central Coast community member

DIVERSITY

In Australia, more women than men live with dementia and comprise the majority of people with dementia who live alone. Global analysis of the impact of dementia on women notes that women with dementia may find it more difficult to give up their traditional roles as care providers in their families, and also that the combination of gender, advanced age and dementia makes women especially vulnerable to discrimination and abuse. Women also tend to provide the majority of familial and formal care for people with dementia.

Cultural diversity is another factor in the dementia experience. Today, one in every five persons with dementia in Australia is from a culturally or linguistically diverse (CALD) background. Cultural backgrounds can affect perceptions of dementia (including community stigmatisation), beliefs about the role of the family, attitudes towards residential and community care, and attitudes towards counselling and the role of religion. Together, these elements underscore the importance of culturally appropriate diagnosis, services and care options.

Aboriginal and Torres Strait Islanders have 3-5 times the risk of developing dementia compared with non-Indigenous Australians, with younger-onset dementia also more common in the Indigenous community. Culturally appropriate dementia diagnosis, services and care options are very important to this community.

Higher rates of dementia are also experienced by Australia's more socially and economically disadvantaged communities.

People living in regional and remote areas can face shortages of specialist services as well as difficulties accessing appropriate dementia supports and services. Distance can also compound the social isolation experienced by people with dementia and their carers.

Individuals who identify as lesbian, gay, bisexual, transgender and intersex (LGBTI) face a range of additional challenges in dealing with dementia. These include barriers to finding non-discriminatory medical services for both diagnosis and ongoing care, difficulties in locating accepting and supportive dementia services and facilities, and the issue of disclosing LGBTI status to care providers.

LOCAL GOVERNMENT

The particular needs of the dementia population present special challenges for local government. These challenges are likely to become more pressing in the context of an ageing population and an increase in dementia prevalence over time.

Some of these challenges for local government are associated with planning and providing services and facilities in a way that ensures the particular needs of people with dementia are accounted for. This may include access to universal services or else provision of specialised service responses. Other challenges are associated with facilitating public safety, particularly in relation to the staging of events and the design of enabling public environments.

Another key challenge relates to interactions between council staff and individuals with dementia. Such interactions may take place when individuals are using facilities such as libraries or swimming pools, receiving council services, or attempting tasks such as paying rates and dealing with other regulatory matters. The behavioural and cognitive changes of dementia can affect these interactions.

*'Councils play a key role in ensuring that local communities are vibrant, inclusive and supportive of all citizens' —
Alzheimer's Australia*

The policy and planning context

NATIONAL CONTEXT

Dementia was designated a National Health Priority Area in Australia in 2012, and in 2015 the Australian Health Ministers Advisory Council developed the National Framework for Action on Dementia 2015-2019. Based on a national consultation process, the National Framework aims to guide the development and implementation of actions, plans and policies that reduce the risk of dementia and improve outcomes for people with dementia and their carers.

The National Framework emphasises taking a collaborative approach to dementia-friendly communities in order to raise dementia awareness and promote improved health outcomes. In part, the National Framework says:

‘The development of dementia-friendly services and approaches may help to promote awareness and create communities which are more inclusive and accepting of people with dementia. For this to occur, the communities, including local businesses, health care professionals and other service providers should improve their understanding and awareness of dementia. The provision of amenities, goods and services in a user-friendly manner that meets the needs (including co-vulnerabilities) of people with dementia and their carers may help to facilitate inclusion.’

The National Framework anticipates the following actions and outcomes in relation to dementia-friendly communities and awareness-building:

- Develop dementia-friendly communities, where all aspects of the community’s built environment and approaches are dementia-friendly, inclusive, promote respect and acceptance, and enable participation.
- Support and resource community-based programs and initiatives to promote social engagement and develop dementia-friendly environments.
- Develop communities and workplaces that are dementia-friendly.
- Conduct awareness activities that highlight the need to understand and respect the rights of the person with dementia and treat people with dementia with dignity and respect.

‘People with dementia are valued and respected, including their rights to choice, dignity, safety and quality of life’—Key Principle, National Framework for Action on Dementia

STATE CONTEXT

The Tasmanian Plan for Positive Ageing (2007-2012) acknowledged the ageing profile of the Tasmanian community, and envisioned a Tasmania in which people of all ages are recognised and valued, treated with dignity and respect, and encouraged to contribute their wealth of experience and skills. Among the Plan's key principles was the recognition that positive ageing depends on the actions of individuals supported by the wider community, including business and government.

The Council of The Ageing (COTA) Tasmania is the primary organisation representing the rights of older Tasmanians. COTA is committed to supporting a network of age-friendly communities in Tasmania and to assisting local governments to work with communities to become age-friendly. COTA has recently conducted an extensive program of consultation and compiled an Active Ageing: Strategic Directions Paper to support the Tasmanian Government in the development of an Active Ageing Plan.

Dementia services and initiatives in Tasmania are spearheaded by Alzheimer's Australia Tasmania, the leading dementia charity and peak organisation for advocacy on behalf of Tasmanians living with dementia.

LOCAL CONTEXT

In Tasmania, the Local Government Act 1993 (Section 20) requires Councils to provide for the health, safety and welfare of the community in a way that consults with, involves and is accountable to the community. As part of its strategic work to meet these requirements, the Central Coast Council recognises the challenges of an ageing community, and has embedded an emphasis on positive ageing within a number of policy and strategy documents.

The Central Coast Council Strategic Plan 2014-2024 sets out the following Vision for the Central Coast: 'We are a vibrant, thriving community that continues to draw inspiration and opportunities from its natural beauty, land and people and is connected by a powerful sense of belonging'.

The Strategic Plan describes four key Directions and Actions for the Central Coast Council. Actions with strong alignment to the Dementia-Friendly Central Coast initiative include community capacity-building, connecting people with services, contributing to a safe and healthy environment, effective communication and engagement, and achieving meaningful positive ageing outcomes.

The Central Coast Social Planning Framework is designed to guide Council's efforts to make a positive difference to the community's health and wellbeing. The Framework notes that Council may play several roles in achieving this goal (as Provider, Facilitator or Advocate), and emphasises building relationships and working collaboratively with local people and groups within the Central Coast community.

The stated Vision of Council's Positive Ageing Strategy 2007-2012 is: 'Leading a growing and innovative community.' The Strategy is inclusive of people of all ages, but is particularly focused on those aged 50 and older. It defines positive ageing policies as those designed to support people as they grow older in leading productive lives in the economy and society.

The main objectives of the Positive Ageing Strategy are as follows:

1	Acknowledge that older people are valued members of our community.
2	Recognise and foster the strengths and skills of older people and the contribution that they make to the community.
3	Identify the current and likely future needs of older people within the Central Coast Community.
4	Identify ways in which older people can maintain a healthy and active way of life.
5	Identify the roles and responsibilities that Council would need to undertake in addressing the needs of its older residents.
6	Develop reliable information to support planning and service development to meet the changing needs of older people.

*'We must be responsive to the needs of older people as valued members of our community'—
Central Coast Positive Ageing Strategy*

By pursuing the above objectives, the Council anticipates that the Central Coast community will enjoy better physical and social wellbeing, increased self esteem and established social networks, increased community participation by older people, and a higher level of understanding and awareness about the needs of older people.

3. Central Coast perspectives

Community consultation

The Central Coast Council affirms that those who are affected by a decision have the right to be involved in the decision-making process. This approach is consistent with good practice in establishing dementia-friendly communities, in which priorities for change are shaped by people with dementia, caregivers and a broad spectrum of community members.

Community consultation for the Dementia-Friendly Central Coast Framework has consisted of the following:

*'[Participation in the focus group] has been very helpful for me personally'—
Central Coast Community Member*

- Online community survey (n=90), hosted on the Council website between 27 March and 8 April, 2017;
- Focus group with people living with dementia in the Central Coast (n=3 + one attending dementia specialist nurse), facilitated on 3 April, 10am-12pm at the Ulverstone Civic Centre;
- Focus group with dementia service providers and carers in the Central Coast (n=6); facilitated on 4 April, 4pm-6pm at the Ulverstone Civic Centre; and
- 3x mid-project presentations and discussions held with senior Council management, the Central Coast Community Safety Partnerships Committee, and elected Councillors on 26 April/1 May respectively.

In addition to these activities, a Community Forum was held in Ulverstone by the Wicking Centre of the University of Tasmania on 15 March. At the time of writing this Framework, community feedback gathered at this Forum had not yet been shared with the Central Coast Council.

Due to the sensitive nature of some of the feedback and the small population size of the Central Coast community, input from the community survey and focus groups is discussed here in summary form rather than in detailed sub-reports.

Support for the initiative

Over two-thirds (67%) of respondents to the survey reported having no personal connection to someone with dementia in the Central Coast (family member/partner, close friend, acquaintance, co-worker or employee). When asked about their caregiver activities, 4% of respondents reported caring for a family member, friend or neighbour in their home; 10% reported they were a nurse or professional care worker for a client or patient with dementia; and 6% said they looked after a person with dementia in another way. No survey respondents self-identified as having dementia.

Despite only a minority of respondents having a personal connection to dementia, the survey showed strong support for a cross-community approach to making the Central Coast a dementia-friendly community. 40% of respondents felt that people with dementia 'are not generally helped to enjoy a high quality of life in the Central Coast', and nearly three-quarters (74%) rated as 'Very important' the statement that 'Creating a dementia-friendly community is considered "everybody's business".'

When asked at the survey's conclusion if there was anything they would like to add (an open-ended text response), a large majority of respondents expressed enthusiasm for the Dementia-Friendly Central Coast initiative and expressed a call to action. Strong support for the initiative was also reflected in the two focus groups and in the mid-project presentations to Council stakeholders.

*'It would be wonderful to know that there is a town in Tasmania that really cares for the ageing'—
Central Coast Community Member*

*'Fantastic initiative, looking forward to supporting'—
Central Coast Community Member*

Existing strengths

In addition to the high level of community support, consultation for this Framework identified several community-defined strengths that indicate Central Coast is well-positioned to become more dementia friendly. These strengths are listed below in combination with selected community assets identified during community-wide consultation for the Central Coast Strategic Plan 2014-2024.

'I find it to be a friendly town... I think people would help you if they thought you were having trouble'—Central Coast Community Member

SERVICES AND FACILITIES

- Good quality primary health (including GPs) and allied health services
- Local access to dementia-specific programs and services
- High quality aged care facilities
- The presence of Alzheimer's Australia in Ulverstone—information provision and referrals

SOCIAL CAPITAL

- Strong community relationships and networks
- A sense of friendliness, safety and belonging
- High levels of community engagement
- A creative, innovative community
- Experienced older generations
- Leadership and collaboration/partnerships
- Community resilience

BUILT AND NATURAL ENVIRONMENT

- Beautiful and natural surroundings
- Access to parks, walking tracks and outdoor spaces for recreation
- Town centres are flat and accessible to pedestrians
- Slow pace of change

Community priorities

DEMENTIA KNOWLEDGE

Helping the community to better understand the facts about dementia has emerged as a significant priority for the Dementia-Friendly Central Coast initiative. There was a sense that the community is not currently well-equipped to support people with dementia, with only a minority (17%) of survey respondents agreeing with the statement, 'If I was diagnosed with dementia, I would be confident my community would know how to support me.'

Levels of community understanding about dementia were mixed. Around two-thirds of survey respondents reported knowing only 'Some' or 'Not much' about dementia. Notably, around one-fifth (21%) of survey respondents said they thought of dementia as a 'normal part of ageing.' Focus group participants with dementia similarly used analogies of natural wear-and-tear to describe dementia, in part as strategies to avoid the negative stigma associated with dementia.

While the existence of younger-onset dementia appeared to be widely known, only around one-third (34%) of survey respondents correctly identified all of the dementia risk factors when provided with a list. Just over three quarters (77%) were able to identify all the early signs of dementia when provided with a list.

Personal experience and word-of-mouth/common knowledge were reported by survey respondents as the main channels through which people currently find out about dementia.

Community consultation indicated that understanding dementia ideally consists of two parts: (i) knowing about the condition and its progression; and (ii) the know-how for responding positively to someone with dementia. Having prior personal experience with dementia (i.e. by having/having had a relative with dementia) emerged in the focus group as a key predictor of a person's ability to interact comfortably and positively with a person with dementia.

*'Dementia is not understood very well by the wider community'—
Central Coast
Community
Member*

ATTITUDES AND INTERACTIONS

Along with improving community understanding of dementia, improving attitudes and reducing stigma is likely to be a key driver of change in the Central Coast.

The consultation indicated strong causal links between community attitudes, interactions and isolation. People with dementia in the Central Coast viewed everyday community interactions (e.g. banking, visiting the doctor, shopping) as being high risk, not just in terms of material risks such as being ‘ripped off’ in financial transactions, but in terms of psychological and emotional risk associated with other people’s behaviours. There was a fear of ‘muddling’ things up and becoming ‘a joke’ in the eyes of others.

People with dementia have experienced, or anticipate experiencing, community interactions in which they are misjudged, disrespected or belittled. Such negative public encounters do not just produce a transitional moment of conflict or concern for the person with dementia, they accumulate and eventually erode the person with dementia’s confidence, increasing their anxiety and affecting perceptions of public safety.

This diminished confidence and increased anxiety means the person is less likely to participate in activities outside the home, and more likely to withdraw and rely on their spouse or carer. Social isolation is therefore a factor for both parties.

The consultation also indicated that negative attitudes make it more difficult for someone to disclose their dementia diagnosis. Disclosure was viewed as challenging and as increasing personal risk.

There was a strong desire in the Central Coast community to make the public realm a safer and more responsive place for people with dementia. A large majority of survey respondents (92%) rated as ‘Very important’ the statement: ‘Banks, medical services, transport providers and other services understand and meet the needs of people with dementia.’

People with dementia named tolerance as their key to a dementia-friendly community. This meant creating a community where a range of cognitive and behavioural capacities are accepted. In terms of improving community interactions, one of the most highly desired attributes mentioned by people with dementia was patience, whereby businesses and service providers are willing to slow down and take extra time during interactions and transactions.

‘It’s important to feel comfortable where you are and who you deal with’—Central Coast Community Member

‘Their anxiety would be reduced... this is what is holding them back’—Central Coast Community Member

ACCESS TO SERVICES

The Central Coast is perceived to be well-served with specialist dementia facilities such as aged care, day support, good quality GPs and Alzheimer's Australia. However, the community consultation indicated scope to improve access to these and other specialist services.

A major theme for improving access relates to information provision, particularly in helping spouses and other caregivers to know about, and gain access to, the range of support options available to them. Navigating the health system can be difficult. This includes complex intake forms and processes, and the trend towards online services such as the MyAgedCare portal. Carers said just 'knowing where to go to for help' was a challenge.

Another key element for improving access to services in the Central Coast is transport, as geographic proximity to services is uneven across the area. A lack of affordable, timely, appropriate transport options was described as impacting people's ability to access services as well as to participate more generally in community activities such as shopping and socialising. Improving access to diagnostic services and reducing waitlists also emerged as a priority for change.

It was noted that a person's non-acceptance of their dementia diagnosis can make it more difficult to connect that person with specialist services and supports.

*'Let people know what support is available'—
Central Coast
Community
Member*

SOCIAL INTEGRATION

Enhancing social integration for people with dementia was given strong priority. It was seen as providing two key benefits.

The first perceived benefit is a reduction in social isolation. To achieve this, it was seen as important to facilitate activities that unite a broad cross-section of the Central Coast community, rather than focusing solely on dementia- or aged-specific activities. There was particularly strong support for intergenerational activities that bring children/young people and older people together in mutual enjoyment and exchange.

The second potential benefit is that of 'normalising' dementia, as more people gain first-hand experience with dementia and build their skills in responding positively. Again, the inclusion of children in mixed activities (including school activities) was viewed as critical, because of the perception that prejudice might be more positively and easily addressed with children.

SPACES AND PLACES

Although focus group participants placed somewhat less emphasis on addressing urban design and public amenity, ensuring that ‘Streetscapes, parks and other public spaces are designed to help people with dementia to keep safe and find their way around,’ was considered ‘Very important’ by a majority of survey respondents (84%).

Parks and open spaces were seen as valuable resources. Consultation identified opportunities to create safe (enclosed or semi-enclosed) public places where people with dementia could expect a positive experience, perhaps by borrowing techniques from sensory gardens or incorporating memorabilia.

Noise tolerance is lower in people with dementia. Community consultation indicated that one of the most significant opportunities to improve the amenity of shops and other public settings would be to minimise background noise through design and use of materials.

Wayfinding remains a challenge for people with dementia. There was a desire for local signage to be more dementia-friendly in both outdoor and indoor spaces, and for signage to potentially include a combination of writing and visual cues.

There was also a perception that the Central Coast lacks sufficient safe and identifiable pedestrian crossing points. Discontinuous footpaths can interrupt pedestrian journeys and cause disorientation for people with dementia. Improving walkability was viewed as contributing both to independence and to public safety (actual and perceived).

*‘Help for the carers... so they can have respite for a while and rest or catch up on things’—
Central Coast Community Member*

CARERS

Support for carers was considered by many in the consultation process to be an essential dimension of a dementia-friendly community.

Spouses report that their partners with dementia have a very high level of dependence on them. They face the challenge of respecting and supporting their partner’s autonomy while simultaneously needing to take on a greater share of domestic roles (such as shopping and cooking) and being the primary actor in interactions with banks, doctors, shops and other services.

A number of key supports emerged as being especially valuable to carers:

- Effective information provision about:
 - what to expect when caring for someone with dementia (particularly when a diagnosis has just been made), and
 - the full range of service and support options available;
- Practical help in navigating the health and service systems;
- Transport options (especially on short notice);
- Access to home help packages; and
- Occasional respite when needing a break or time alone.

A minority (37%) of survey respondents agreed that ‘Caring for someone with dementia can be very rewarding’, indicating scope to improve both the perception and experiences of caregiving.

PROCESS

As part of making the Central Coast more dementia-friendly, community consultation identified an opportunity for Council and other leaders to advocate for the needs of people with dementia and their carers, including ensuring the area has sufficient dementia-specific services available. It was felt this leadership role should include being critical of what’s not working well, for example in the case of State or federal government services.

Consultation revealed broad support for a cross-community approach to becoming dementia-friendly. When thinking about a working group or committee to drive change, there was support for this group to be as diverse as possible, and to include representatives from government, business, service and recreation groups, and residents.

It was considered particularly important to include people with dementia and their carers in such a working group, and to ensure that the structure and activities of any group to drive the initiative be dementia-friendly. Suggested strategies included: keeping meetings to around 10-12 people in size, holding meetings in a quiet environment, providing introductory material in written form, holding meetings of no more than one or two hours in duration, and holding meetings in the late morning or early afternoon.

‘Ask the voices of authority... those people who are living with dementia. They know what is wanted and what is needed’ — Central Coast Community

4. Creating a Dementia-Friendly Central Coast

Principles

The Central Coast Council affirms Alzheimer’s Australia’s definition of a dementia-friendly community, as a **place where people living with dementia are supported to live a high quality of life with meaning, purpose and value.**

The Council has expanded on this definition by listening carefully to our community (including our community members whose lives are affected by dementia), by aligning our approach with our values and vision, and by understanding emerging good practice in creating dementia-friendly communities around the world.

Our vision for a Dementia-Friendly Central Coast is defined by the following five principles:

1	People living with dementia are valued and respected members of the Central Coast community.	Central Coast is a vibrant, thriving community that prides itself on a sense of belonging. We are welcoming and inclusive of people of all ages and abilities.
2	Creating a Dementia-Friendly Central Coast is everybody’s business.	We take a whole-of-community approach to becoming dementia friendly, in which people of all walks of life are passionate participants. Our success depends on strong partnerships and collective action.
3	Places, businesses and services are welcoming and enabling for people living with dementia.	True community participation means a person with dementia can safely access any public space, shop, facility or service, and feel confident they will be treated with courtesy, patience and kindness.
4	Community decisions respond to the needs and aspirations of people with dementia and their carers.	People with dementia and their carers are the experts in their own experiences. Successfully creating a Dementia-Friendly Central Coast means planning <i>with</i> —not simply <i>for</i> —people whose lives are affected by dementia.
5	Becoming a Dementia-Friendly Central Coast is a continuous process.	Building awareness and changing attitudes takes time. Becoming a dementia-friendly community means being willing to innovate, to draw creatively on existing resources, and to continually evaluate and communicate our progress.

Key dimensions of change

Our actions for creating a Dementia-Friendly Central Coast will focus on six key dimensions of change. These dimensions reflect the priorities highlighted in consultation with the Central Coast community, including residents with dementia, carers and local dementia service providers.

In no particular order, the key dimensions for change in Central Coast are as follows:

1. INCREASE DEMENTIA KNOWLEDGE

This means not just building awareness and understanding of dementia, but also helping people to know how to communicate positively with a person with dementia.

2. IMPROVE ATTITUDES AND INTERACTIONS

Improving community attitudes, combating stigma and facilitating more positive social interactions will help people with dementia to be and feel less 'at risk' when in the public realm.

3. ENHANCE ACCESS TO SERVICES

The ability to access the right services and supports can be enhanced by several factors, including timely information provision and dementia-aware service delivery.

4. FACILITATE SOCIAL INTEGRATION

A focus on cross-community integration will contribute to normalising dementia and reducing social isolation.

5. IMPROVE SPACES AND PLACES

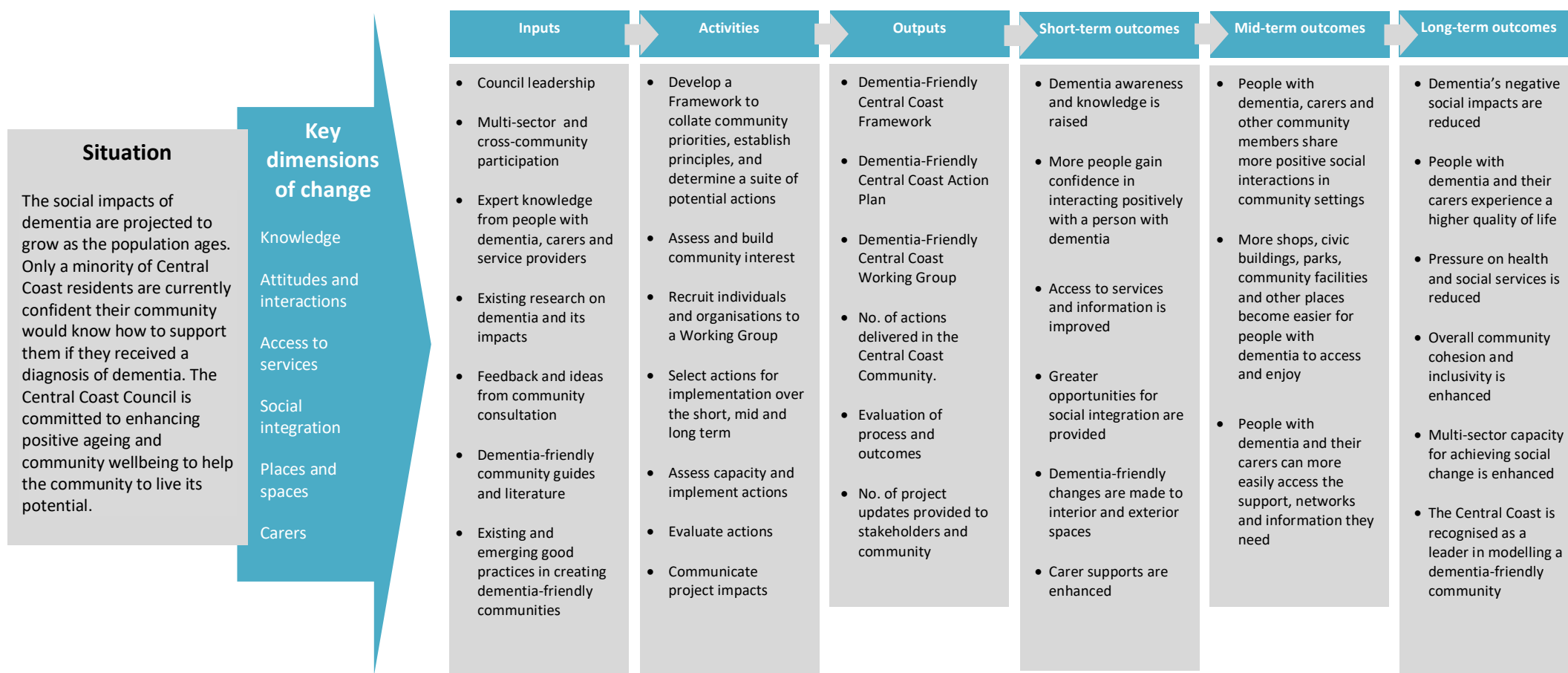
The amenity, safety and accessibility of our built and natural environments play a key role in supporting the independence and wellbeing of people with dementia.

6. SUPPORT CARERS

Support for carers—whether practical, emotional or social—is an essential element of a Dementia-Friendly Central Coast.

Theory of change

A theory of change is a planning and evaluation tool designed to illustrate the relationship between inputs, activities, outputs and outcomes of an initiative or program. The theory of change below provides a 'snapshot' of how the Dementia-Friendly Central Coast initiative is intended to achieve its goals. It is anticipated that this theory of change will be reviewed and adjusted at key points in the project.



5. A ‘menu’ of actions

In becoming a dementia-friendly community, the Central Coast Council has sought to learn from promising practices around the world while also leaving room for innovation.

This section presents examples of promising practices in creating dementia-friendly communities in Australia and internationally. The selected actions reflect local priorities for the Central Coast as identified during the community consultation process. The case-study examples provided give a sense of how the action has been implemented in other locations. Each action includes a set of links to further resources.

This list of actions should not be regarded as prescriptive, but rather as a ‘menu’ from which Council and the Central Coast community can choose to suit its resources and capacities. It is anticipated that a selection of these actions—as well as actions and ideas that emerge at the community level—will form the basis of a Dementia-Friendly Central Coast Action Plan.

Each action features a set of icons listing each of the six community-identified dimensions for change. These icons provide a ready resource for identifying actions that address specific local priorities of the Central Coast community:

Knowledge

Attitudes &
interactions

Access to
services

Social
integration

Places &
spaces

Carers

Dementia Friends

Initially developed in Japan, Dementia Friends has since gained traction across the UK and North America. Dementia Friends consists of an awareness-raising and information session provided to individuals who may have contact with people with dementia in the community, such as shop staff, community volunteers, service providers and other customer service staff. The session may be delivered face-to-face or online through a series of short videos. The session provides basic information about dementia and suggests positive responses that can be used when interacting with a person with dementia. Once a person has become a Dementia Friend, they can undertake induction and become a Dementia Champion, which allows them to deliver the sessions to others. The Dementia Friends initiative has been adopted by a range of geographic communities as well as by organisations such as schools, pharmacies, retail stores and banks. Dementia Friends and Champions can be invited to ‘register’ as a way of tracking participation.

Knowledge

Attitudes & interactions

Access to services

Social integration

Places & spaces

Carers

FEATURES

- Low resource requirements
- Provides practical resources for improving interactions
- Improvements to the lives of people with dementia can be immediate
- Changes are cumulative as more Friends are created

EXAMPLE: DEMENTIA FRIENDS IN KIAMA

As part of its broader Dementia Friendly Action Plan, the NSW local government of Kiama offers six-hour training sessions to equip people with the information, skills and resources they need to become Dementia Friends. The training is delivered by Alzheimer’s Australia on behalf of Council at no cost to participants, and is split over two consecutive days. Attendance at both sessions is required in order to become a Dementia Friend. Content includes: education on dementia; opportunities to hear from people living with dementia about their experiences; engagement and communication skills; and insights on how to ensure community groups can be dementia-friendly. Kiama is particularly focused on creating Dementia Friends amongst members and leaders of community groups, clubs and sporting associations in order to ensure these groups are maintained as welcoming and supportive resources for community members with dementia.

RESOURCES

[Kiama Municipal Council—Dementia Friends Brochure](#)

[Dementia Friends UK](#)

[Dementia Friends Canada](#)

[Dementia Friends USA](#)

Dementia-friendly finance

People with dementia can find it particularly difficult to manage personal finances. From using a bank and paying bills, to managing investments and making large purchases—there are many elements of financial management that may be impacted by changes to cognition, decision-making ability and the ability to assess risk. People living with dementia are also vulnerable to financial abuse, which may include fraud, theft, exploitation and or pressure from another person in relation to financial transactions. Positive changes to the practices of financial services businesses—as well as the financial services operations of any commercial or community organisation—can contribute to the ongoing safety and independence of a person with dementia.

FEATURES

- Supports financial independence, therefore an individual's independence
- Reduces opportunities for financial abuse and failures in financial management

EXAMPLE: WESTPAC BANK

In 2015 Westpac became New Zealand's first dementia-friendly bank. In making this commitment, Westpac aims to help people with dementia with planning, accessing financial services, and maintaining financial independence. Training has been provided to employees to help them to recognise, understand and respond to the needs of customers living with dementia. Strategies for assisting customers include withdrawal limits, adding alternative contacts to account information, and arranging direct debits for ongoing financial commitments. The bank's special notification tool amends a customer's profile to alert bank staff about the needs of people with dementia and their carers. The commitment also includes making dementia-friendly adjustments to the design and layout of banking foyers and reception areas to create more enabling environments.

RESOURCES

[Westpac—Dementia Friendly Banking](#)

[Alzheimer's Society UK—Living with Dementia: Managing your Money](#)

[Alzheimer's Society UK—Dementia-Friendly Financial Services Charter](#)

[Alzheimer's Society UK—Short Changed: Protecting People with Dementia from Financial Abuse](#)

[Alzheimer Society of British Columbia—Making your Workplace Dementia Friendly: Information for Financial Professionals](#)

Knowledge

Attitudes & interactions

Access to services

Social integration

Places & spaces

Carers

Workplace peer support

As the workforce ages and the retirement age is increased, managing dementia in the workplace is likely to become an increasing challenge. For people with younger-onset dementia without a diagnosis, the workplace may be where the early signs of dementia first become apparent to others. Australian employers may have a duty to make workplace adjustments for staff with dementia under the Disability Discrimination Act. Potential challenges for employers include recognising the onset of dementia in a staff member, deciding on an appropriate course of action, addressing safety and liability issues, and supporting staff relationships. Employers can play a role in supporting an employee to obtain a diagnosis, building awareness among other employees, and creating opportunities for open dialogue about dementia within the workplace.

FEATURES

- The person with dementia is supported to remain at work for longer
- Dementia is ‘normalised’ in a shared workplace setting
- Principles of workplace equity and access are upheld

EXAMPLE: SIDE-BY-SIDE

The Side-by-Side program was developed in 2011 in South Australia by aged care provider, Life Care, with support from Bunnings Warehouse. The program was a feasibility study to investigate the value of a workplace ‘buddy’ system. It provided people with younger-onset dementia who were no longer working with the chance to re-engage in the workforce. Seven people with younger-onset dementia worked at Bunnings one day per week with the support of a trained ‘Work Buddy’—store employees who had undergone specialist training. Tasks included serving customers, restocking, caring for plants and assisting with a DIY programme. In addition to the supportive work environment, the program also provided training to staff and raised community awareness of dementia. Evaluation of the program found that participants benefited from improved self-esteem, increased mental alertness, and an increased interest in life in general.

RESOURCES

[Alzheimer’s Australia Feature Article—Side by Side Program](#)

[Alzheimer’s Society UK—Creating a Dementia-Friendly Workplace: A Practical Guide for Employers](#)

[Dementia Engagement and Empowerment Project \(DEEP\)—Tips for Employers](#)

[Younger Dementia UK—Working: Advice for Employers](#)

[Alzheimer’s Australia Video Tutorial—IS IT DEMENTIA?](#)

[Alzheimer’s Australia—Creating Dementia-Friendly Communities: Business Toolkit](#)

Knowledge

Attitudes & interactions

Access to services

Social integration

Places & spaces

Carers

Memory Cafe

A Memory Cafe is a designated space where people with dementia, carers, or anyone with questions about dementia, can drop in without an appointment. Primarily intended as a contact point for obtaining resources and information, a Memory Cafe also plays a strong role in supporting enjoyable social interaction, facilitating peer support and reducing social isolation. Typically a Memory Cafe is managed by a health professional with specialist dementia expertise, supported by a team of volunteers or paid staff and governed by a steering group. A Memory Cafe is usually run on a regular basis, such as once per week, fortnight or month, and may include service of food such as coffee and sandwiches. There are a number of Memory Cafes currently running throughout Australia. Evaluation of Memory Cafes in Victoria in 2009 found that the Cafes were highly valued by clients and had clear social, education and service system benefits.

Knowledge

Attitudes & interactions

Access to services

Social integration

Places & spaces

Carers

FEATURES

- Tackles social isolation within a designated dementia-friendly
- Enables easy access to information and resources
- Informal setting facilitates participation

EXAMPLE: GARDEN CITY MEMORY CAFE

The City of Melville, WA, is home to the second-highest number of people with dementia compared to other local government areas in the State. As part of its commitment to creating a dementia-friendly community, the City (along with Alzheimer's Australia WA) has supported the establishment of a Memory Cafe at the Garden City Shopping Centre. The Cafe runs for 1.5 hours in the morning of the last Tuesday in every month, and is hosted by an existing cafe within the shopping complex. The partnership between Garden City Shopping Centre and the City of Melville has also involved initiatives such as maintaining a community information centre, providing dementia training to staff, and hiring older workers. Both Garden City and the host cafe are part of the Melville Age-Friendly & Accessible Businesses (MAFAB) network, comprised of local businesses committed to implementing accessible and age-friendly initiatives, including for people living with dementia.

RESOURCES

[Industry Article—Garden City Shopping Centre launches Memory Cafe](#)

[Media Article—Garden City Memory Cafe offers Safe Haven for Dementia Sufferers](#)

[Video—Interview with Euro Lumb \(Cafe Business owner, Garden City Memory Cafe\)](#)

[Alzheimer's Australia Vic—Memory Lane Cafe program](#)

[NARI—Evaluation of Alzheimer's Australia Vic Memory Lane Cafes](#)

[Video—Why Attend an Alzheimer's Society Dementia Cafe?](#)

[David Light and Jim Delves—A Guide to Setting up a Memory Cafe](#)

[Alzheimer's Australia—Community Cafe Toolkit](#)

[Farrier et al—Neighbourhood Memory Cafe Toolkit](#)

Men's Sheds

Men's Sheds play an important social support role in numerous communities across Australia, including the Central Coast. Men's Sheds have provided opportunities for communal woodworking in local workshop settings in Australia since 2006. Primarily aimed at improving men's mental health, Men's Sheds typically target men who are experiencing a mental illness, facing social isolation or struggling with a transition to retirement. Men's Sheds replicate a work environment and provide a low-pressure environment for companionship and dialogue. More recently, the role of Men's Sheds in the lives of men with dementia and male carers has been recognised. For these men, Men's Sheds can be an important resource for maintaining strong social connections, enjoying respite and improving overall quality of life. For other 'Shedders', doing woodwork in the company of carers and men with dementia provides an opportunity to learn more about dementia and to normalise dementia in a shared setting.

FEATURES

- Fosters social engagement and a sense of purpose for men with dementia
- Provides a forum for building dementia knowledge and skills amongst other men
- Provides respite and relieves social isolation for male carers

EXAMPLE: 'EVERY BLOKE NEEDS A SHED'

The 'Every bloke needs a shed' project was piloted across eight Men's Sheds in the Hunter region of NSW in 2011-13. The project goal was to increase the social engagement of socially isolated older men, with a particular focus on men in the early stages of dementia as well as male carers of people with dementia. The program encouraged and supported these men to access and participate the range of activities available in their local Men's Shed. Project activities included education for Shedders about dementia, designing appropriate activities, and planning exit strategies for when participation was no longer suitable for the man with dementia. Evaluation of the project showed improved levels of happiness and engagement amongst carers, increased dementia understanding and a sense of purpose amongst Shed participants in general, and improved levels of self-esteem and inclusion for men with dementia. Key success factors were the flexibility of the activity and venue, the male-centric setting, and the work-like environment which had the effect of diminishing the emphasis on dementia.

RESOURCES

[Video—Alzheimer's Australia and Men's Sheds: Making a Difference](#)

[Alzheimer's Australia—Your Shed and Dementia: A Manual](#)

[Australian Men's Shed Association](#)

[Tasmanian Men's Shed Association](#)

Knowledge

Attitudes & interactions

Access to services

Social integration

Places & spaces

Carers

Online information portal

Access to high quality information about health and social supports is a key element of community wellbeing. In 2010 Alzheimer’s UK found that despite the existence of information about dementia and care options, problems with access means that the information needs of carers and people with dementia were not being met. A key problem is that people have to *ask* for information—and most people do not know what to ask for. The research recommended supporting local areas to develop a framework for the provision of information about support and services for people with dementia and their carers. There are a number of emerging resources that provide guidance on how to produce and disseminate information in a format that is dementia-friendly. While internet access is not available or desirable by everyone, the role of the internet and mobile technologies in health care information dissemination is growing and likely to play an ongoing role in connecting people to dementia supports and services.

FEATURES

- Online information is accessible to those with computing skills and internet connectivity
- Easily updatable
- Can provide information ‘pathways’ or prompts for people with new diagnoses
- Information can be tailored to a specific geographic community

EXAMPLE: DEMENTIA ILLAWARRA SHOALHAVEN

Dementia Illawarra Shoalhaven is an online portal providing access to information on dementia-specific social and support services in the Illawarra Shoalhaven region of NSW. The site was initiated by the Illawarra Dementia Services Network and developed with support from the University of Wollongong. It is designed to help community members to better understand dementia and the steps and key contacts for obtaining assessment and diagnosis; to provide resources for people with dementia such as information about living well, care services, younger-onset dementia and multicultural information and services; and to provide information resources for carers, health professionals or anyone seeking information on dementia-friendly environments. The site also features a calendar and newsfeed of support activities, social events and training opportunities.

RESOURCES

[Website—dementiaillawarra.com](http://dementiaillawarra.com)

[Alzheimer’s Society UK—The information needs of people with dementia and carers](#)

[DEEP Guide—Creating websites for people with dementia](#)

[DEEP Guide—Writing dementia-friendly information](#)

Knowledge

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Carers

Dementia-friendly shops

The importance of dementia-friendly shops has been emphasised by the Alzheimer’s Society UK, who found that 23% of people with dementia surveyed had given up shopping. By understanding how dementia changes customers’ needs, and by making changes to staff interactions and store environments, retailers can assist people with dementia to continue their normal shopping practices for as long as possible. The guide points out that becoming dementia-friendly can also be good for business, as it helps businesses to retain existing customers and attract new ones. Becoming dementia-friendly can help businesses to enhance overall customer service and brand reputation, to comply with equal access legislation, and to ‘future proof’ the business in the context of an ageing population.

Knowledge

Attitudes & interactions

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Carers

FEATURES

- Shops become safer and more welcoming places for people with dementia
- People with dementia are less likely to withdraw from shopping
- People with dementia are supported to remain visible and integrated in the community

EXAMPLE: THE RED HANDKERCHIEF IN BRUGES

As part of its strategy to become dementia-friendly, the Belgian city of Bruges has adopted the logo of a knotted red handkerchief as a symbol of dementia-friendliness. More than 90 shops in Bruges display the logo in their front windows to indicate not just that they are places where a person with dementia will be assisted with their shopping, but also that they offer other kinds of help to a person with dementia, such as wayfinding or contacting family members if an individual has become lost. The initiative was developed with the help of Foton, a centre for dementia expertise and support. Initially, adoption by Bruges retailers was slow, but the project has gained momentum through the efforts of Foton, local authorities and individual businesses. In a similar initiative, Alzheimer’s Australia has trialled the use of a symbol to identify dementia-friendly businesses in Kiama and Port Macquarie.

RESOURCES

[The Guardian—Is Bruges the most dementia-friendly city?](#)

[Alzheimer’s UK—Becoming a Dementia-Friendly Retailer: A Practical Guide](#)

[Alzheimer’s Australia—Creating Dementia-Friendly Communities: Business Toolkit](#)

Slow shopping

Slow shopping is a concept founded by British woman, Katherine Vero, whose mother lived with dementia. Slow shopping is designed to provide a welcoming and safe environment for anyone who requires more time or support to do their shopping, including anyone who lives with dementia, anxiety or a mental illness, or who struggles with communication due to a disability. Slow Shopping involves stores setting aside dedicated times during the week when staff are focused on helping shoppers to enjoy more time and space. Help points and chairs are established throughout the shop, and extra assistance is on hand if required. No shopper need to identify themselves as having dementia or another disability unless they choose to do so.

FEATURES

- Customers are not singled out—slow shopping applies to everyone
- People with dementia can shop when they know they will have a better experience
- Shops can have a positive impact with just a few hours each week

EXAMPLE: SLOW SHOPPING AT SAINSBURY'S

British supermarket chain Sainsbury's trialled 'Slow Shopping' in its Gosforth store on Tuesdays from 1-3pm. During this trial, a Sainsbury's worker greeted people at the store entrance, shopping assistance was made available, chairs were put out at the end of aisles to support people who needed rest, and two help desks provided product samples of favourite products. Sainsbury's has also invested more than 50,000 hours in training its workers how to help customers with visible and non-visible disabilities. A blog post by Katherine Vero notes that Sainsbury's found that, during the pilot, footfall in the store increased by well over 10%, staff enjoyed the experience, and both engagement and customer recognition of the store increased. The Slow Shopping website lists Sainsbury's in Gosforth as well as Marks and Spencer's in Kingston Park as currently providing regular slow shopping times.

RESOURCES

[Slow Shopping](#)

[Sainsbury's Slow Shopping Concept](#)

Knowledge

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Carers

Accompanied walks

An accompanied walk is a research activity designed to support more dementia-friendly land-use planning and urban design. The activity involves walking with individuals with dementia around a neighbourhood to replicate daily journeys such as shopping trips or a visit to the doctor. The accompanied walk may be done either on a one-on-one basis or as part of a small walking group. Informal interviews with the person with dementia at multiple 'touch-points' or at the conclusion of the walk can yield valuable insights about the dementia-friendliness of a local environment. Site photographs with annotations about particular design concerns can add to the interview data. This data can then be utilised by local government planners, facilities managers as well as private property owners to make beneficial changes to the built environment.

FEATURES

- Engages people with dementia in neighbourhood design and planning
- Can yield valuable insights not otherwise known
- Data can be multi-sensory: sight, sound, touch, smell
- Facilitates a place-based planning approach

EXAMPLE: CITY OF BELFAST WALKABILITY ASSESSMENT

While not exclusively focused on people with dementia, this pilot project in Belfast engaged with older people to evaluate the age-friendliness of the local built environment and to identify barriers to and enablers of physical activity. Eight walks were conducted as part of the study. Participants were recruited through existing community networks and associations. Groups of walkers were briefed and given the opportunity to preview the questionnaire and become familiar with the assessment criteria. Each group took part in a ten-minute walk around their local area or park at their own pace. Following the walk, participants completed the questionnaire and took part in a group discussion about the positive aspects and challenges of the local built environment. The group discussion gave participants the opportunity to raise issues that had not been identified in the questionnaire. The project raised a number of common themes and highlighted that it was possible to create more supportive environments with relatively minor adjustments.

RESOURCES

[City of Belfast—Walkability Assessment for Healthy Ageing](#)

[Institute for Public Administration, University of Delaware—Walkability Assessment Tool](#)

[AARP—Walk Audit Toolkit](#)

Knowledge

Attitudes & interactions

Access to services

Social integration

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Carers

Urban planning and design

Dementia-friendly built environments are environments that are safe, easy to access and navigate, familiar and distinctive. The Australian Dementia Enabling Environments Project shares information about dementia-friendly practices in architecture, interior design and landscape design. The project identifies ten principles for creating dementia enabling environments: unobtrusively reduce risks; provide a human scale; allow people to see and be seen; reduce unhelpful stimulation; optimise helpful stimulation; support movement and engagement; create a familiar space; provide opportunities to be alone or with others; provide links to the community; and respond to a vision for a way of life. Local governments can use these principles as well as other guides and checklists to ensure land-use planning, urban design and facilities maintenance contribute to dementia-friendly environments. Dementia-friendly planning and urban design policies can be applied to individual developments or to neighbourhoods or municipalities.

FEATURES

- Promotes greater consistency across a local government area
- New developments and urban design interventions maximise amenity
- Environments become increasingly enabling over time

EXAMPLE: PLANNING FOR HEALTH IN SOUTH WORCESTERSHIRE

In 2016, three city and district councils and Worcestershire County Council, UK, together produced a Draft Planning for Health in South Worcestershire Supplementary Planning Document (SPD). The Draft SPD recognises that the promotion of healthy communities requires planning for better built and natural environments to encourage good health and prevent illness. It notes that the built environment can reduce the risk of social isolation and reduced physical activity in older adults. The SPD provides specific information about how the cognitive changes of dementia can be affected by urban design elements. It gives planning policy guidance on creating age-friendly environments for the elderly and for those living with dementia. Policy provisions include the encouragement of suitable housing developments; management agreements for maintaining and designing public realm and open spaces; supporting public safety; incorporating flexible design principles; and maximising safe and effective links and connectivity.

RESOURCES

[Planning for Health in South Worcestershire—Draft SPD](#)

[Alzheimer's Australia NSW—Building Dementia and Age-Friendly Neighbourhoods](#)

[Alzheimer's Australia—Creating Dementia-Friendly Communities: A Toolkit for Local Government](#)
(includes a checklist for dementia-friendly physical environments)

[Dementia Enabling Environments Project](#)

[Oxford Institute for Sustainable Development—Neighbourhoods for Life: Designing Dementia-Friendly Outdoor Environments](#)

[Royal Town Planning Institute—Dementia and Town Planning Practice Advice](#)

[WHO—Checklist of Essential Features of Age-Friendly Cities](#)

Knowledge

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Carers

Dementia awareness in schools

A third of children and young people in Australia currently know someone living with dementia, and it is likely that the majority of today's young people will experience the condition in their lifetime. Yet research by the Dementia Collaborative Research Centre of Australia has found that children and children's experiences are a neglected aspect of dementia research. Living with a relative with dementia can be challenging for a child or young person, and the complexities of dementia can make it harder for children to understand dementia's progression. At the same time, childhood can be a time to raise dementia awareness and to challenge the stigma around dementia.

FEATURES

- Normalises and demystifies dementia
- Addresses the development of stigma and discriminatory behaviour
- Supports students who have a family member with dementia

EXAMPLE: LLANFAES CP SCHOOL

Llanfaes Primary School has become the first in Wales to become a dementia-friendly school. A local 'dementia champion' (a grandparent connected to the school) provided an awareness training to staff, governors and parents. The school then ran a session for pupils in Years Five and Six, as well as awareness sessions for the local community. Following strong positive responses from the children—who created posters, brochures and models to help raise dementia awareness—the program was expanded to form a collaboration between the school and the local residential care home. Activities have since included the creation of a sensory garden by students and residents with the guidance of a sensory horticulturalist. Co-creation of the garden has provided opportunities for students and people with dementia to interact in an informal and positive way. The schools' activities form part of a broader dementia-friendly community initiative in Brecon, Wales.

RESOURCES

[Video—Dementia-Friendly Llanfaes School](#)
[Dementia Collaborative Research Centre \(Australia\)—Kids4Dementia](#)
[Alzheimer's UK—Teaching Resources about Dementia](#)

Knowledge

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Carers

Volunteer respite

Volunteer respite is designed to provide opportunities for carers to take a break from their caregiving activities. It is not designed to replace government or other formal respite services, but rather to increase the overall availability and scope of respite options within a community. In part, volunteer respite schemes are a response to the recognition that funded respite services are insufficiently resourced to meet demand. Yet as an ‘organic’ part of community life they also offer special benefits to people with dementia and their carers, associated with the co-location of respite facilities in a person’s own neighbourhood and with the social bonds that may already exist between a local respite volunteer and the person with dementia and their carer.

FEATURES

- Informed volunteers can be drawn from a pool of trained ‘Dementia Friends’
- Low or no cost to people with dementia and their carers
- Informal respite options provide opportunities for on-demand/occasional respite to accommodate the changing needs of carers

EXAMPLE: OPEN HOUSES IN JAPAN (‘SUZU-NO-YA’)

Japan is currently home to around 5.4 million ‘Dementia Friends’, and in 2014 some of these Friends initiated an open house scheme, ‘Suzu-no-ya’. The scheme applies a ‘professional free zone’ as a way to help normalise dementia in a community setting. The volunteer-run scheme provides a once-weekly drop-in where local residents with dementia and their carers can access all-day care meals, day trips, informal advice and carer peer support. Volunteers also provide a 24-hour helpline and referral service for carers. The scheme is delivered either in volunteers’ own houses or in vacant houses rented or repurposed for scheme. By utilising local housing stock, the scheme is able to provide respite in a familiar and relaxed environment. As people with dementia receive meals and care at the open house, their carers may also enjoy a meal at the house or spend their time elsewhere. The open house volunteers also work in tandem with a neighbourhood watch network that looks out for people with dementia who have become disoriented and confused outside of their home environment.

RESOURCES

[Housing Learning and Improvement Network—Case Study 105](#)

[Guardian article—Dementia care in Japan is being solved through volunteer schemes](#)

Knowledge

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Intergenerational learning

Remaining mentally active is considered one of the key ways an individual can lower their risk of dementia. Research conducted with older adults in the US in 2014 has found that intellectual activity in later life can delay cognitive impairment by at least three years. Yet a major finding of the study was the educational and occupational development throughout a person's entire life had the most protective effects. Compared to their mainland counterparts, Tasmanians have lower literacy and educational attainment levels. While a dementia-friendly community may not have clinical prevention as its core mission, incorporating intergenerational learning activities into a broader program of social integration may have the potential to deliver protective benefits for older adults and the wider community.

FEATURES

- Dual benefits of a single intervention (social and educational)
- Low cost when leveraging existing educational platforms
- Delivers protective/preventative benefits
- Values the strengths and gifts of older adults

EXAMPLE: EXPERIENCE CORPS

The Experience Corps is a program of the AARP (American Association of Retired Persons) Foundation. The AARP Foundation helps people over 50 who are struggling to meet their need for nutritious food, safe and affordable housing, adequate income and personal connection. The Experience Corps is an intergenerational tutoring program involving more than 2,000 trained volunteers working in 21 cities. These volunteers work with over 30,000 students each year in high-need elementary schools to help the students improve critical literacy skills. Tutoring is delivered over 6-15 hours per week, and can take the form of one-on-one tutoring, small groups or literacy assistance. Results for students are positive—the program reports that students tutored by Experience Corps volunteers see up to 60% improvement in literacy skills. Yet at the same time, clinical research with a sample of Experience Corps volunteers at risk of cognitive impairment has shown that over a six-month period the volunteers experienced improvements to both behavioural and cognitive functioning.

RESOURCES

[Video—AARP Experience Corps](#)

[Vemuri et al—Study into intellectual enrichment and cognitive decline](#)

[Carlson et al—Neurocognitive plasticity and the Experience Corps program](#)

Knowledge

Attitudes & interactions

Access to services

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Carers

Dementia-positive language

The way we speak about dementia has the power to create positive and negative beliefs, feelings and experiences. If language is used without care, it can profoundly affect the happiness and wellbeing of a person with dementia, their family and friends; and it can also impact community perceptions of dementia and contribute to stigma and discrimination. Conversely, more positive language can raise awareness, support a person's quality of life, and foster a more inclusive community.

Central Coast Council agrees with Alzheimer's Australia that the language used in relation to dementia should be accurate, respectful, inclusive, empowering and non-stigmatising.

Alzheimer's Australia has produced a set of dementia language guidelines. These guidelines (reproduced below) form a key element of the Dementia-Friendly Central Coast Framework.

CONTEXT	PREFERRED TERMS	DO NOT USE
Talking about dementia	Dementia Alzheimer's disease and other forms of dementia A form of dementia A type of dementia Symptoms of dementia	Dementing illness Demented Affliction Senile Senility Going on a journey
Talking about people with dementia	A person/people with dementia A person/people living with dementia A person/people with a diagnosis of dementia	Sufferer Victim Demented person Dementing illness Dements Afflicted Offenders, absconders or perpetrators Patient (when used outside the medical context) Subject Vacant dement He/she's fading away or disappearing Empty shell Not all there Losing him/her or someone who has lost their mind He/she's an attention seeker Inmates (referring to people with dementia in care facilities) An onion with the layers peeling away Slang expressions that are derogatory, for example, delightfully dotty, away with the fairies, got a kangaroo loose

CONTEXT	PREFERRED TERMS	DO NOT USE
		in the back paddock, a couple of cents short 'They' (talking about all people with dementia rather than the individual)
A carer, family member or friend of a person with dementia (talking about themselves)	Living alongside (someone/a person/my partner/my mother, etc) who has dementia Living with/caring for/supporting a person who has dementia Living with/caring for/supporting a person with a diagnosis of dementia Living with the impact of dementia	
A carer, family member or friend of a person with dementia (talking about someone else)	Family member(s) Person supporting someone living with dementia Wife/husband/partner Child/son/daughter Parent Carer or care-giver (not everyone will like to be referred to as a carer)	
Impact of caring	Impact of supporting (someone/a person/my partner/my mother, etc) with dementia Effect of supporting (someone/a person/my partner/my mother, etc) with dementia	Carer burden Burden of caring
People with dementia under 65 years of age	Younger-onset dementia	Pre-senile dementia Early-onset dementia
Impacts of dementia	Disabling Challenging Life changing Stressful	Hopeless Unbearable Impossible Tragic Devastating Painful
Symptoms of dementia	Describe the symptom itself, e.g. memory loss, change in mood or behaviour, word-finding problems Describe the impact it is having, e.g. difficulty communicating	
Behavioural and psychological symptoms	Changed behaviours Expressions of unmet need Behavioural and psychological	When talking about the symptoms Behaviours of concern Challenging behaviours

CONTEXT	PREFERRED TERMS	DO NOT USE
	symptoms of dementia (in a clinical context)	<p>Difficult behaviours</p> <p>When talking about the person</p> <p>Difficult</p> <p>Faded away, empty shell or not all there</p> <p>Disappearing</p> <p>Aggressor</p> <p>Wanderer</p> <p>Obstructive</p> <p>Wetter</p> <p>Poor feeder</p> <p>Vocaliser</p> <p>Sexual disinhibitor</p> <p>Nocturnal</p> <p>Screamer</p> <p>Violent offender</p>
In research or in a medical context	<p>Dementia as a condition</p> <p>A person/people with dementia</p> <p>A person/people with a diagnosis of dementia</p> <p>A participant (if in a research trial)</p>	<p>Illness</p> <p>Disease (unless speaking about a type of dementia such as Alzheimer's disease)</p> <p>Subject</p> <p>Case</p> <p>PWD (as an abbreviation for a person with dementia)</p> <p>PWYOD (as an abbreviation for a person with younger onset dementia)</p>

Source: Alzheimer's Australia, Dementia Language Guidelines

Community survey

The following is a transcript of the community survey administered via the SurveyGizmo online platform between 27 March and 8 April, 2017. The survey link was publicly available on the Council website and on the Council's Facebook page. In addition, direct email invitations to complete the survey were sent by the Council to community organisations as well to Council staff.

A total of 90 complete surveys were submitted.

Respondents' qualitative (open-ended text) feedback is presented here only in summary form. Analysis of the full text responses was conducted as part of determining the six dimensions of change identified in this Framework.

WELCOME PAGE

Tasmanian Councils play a key role in ensuring communities are vibrant, inclusive and supportive of all citizens.

As part of this role, the Central Coast Council wants to help people living with dementia to enjoy a high quality of life with meaning, purpose and value. To achieve this, we are taking our first steps to transform the Central Coast into a dementia-friendly community.

We are starting our journey by creating a Dementia-Friendly Community Framework. When complete in mid-2017, the Framework will form the basis for dialogue and action by the Council and community stakeholders.

As part of our effort to make sure the Framework reflects local perspectives and priorities, we are inviting all people with a stake in the Central Coast community to complete this survey. This survey will ask:

- A little about you
- About your dementia knowledge
- What you believe and think about dementia
- About your ideas for making the Central Coast a dementia-friendly community

We've also included some facts about dementia along the way. If you feel upset or concerned about any of the issues raised in this survey, we encourage you to call the National Dementia Helpline on 1800 100 500.

Your responses will be anonymous and not linked to you personally. Your participation is completely voluntary and you may stop the survey at any time. Data from the survey will help the Council to create a more dementia-friendly Central Coast.

ABOUT YOU

1. Thinking about the Central Coast local government area, are you currently (tick all that apply):

Living in the Central Coast?	85%
Employed in the Central Coast?	41%
Running a business or community organisation in the Central Coast?	19%
Visiting or touring the Central Coast?	1%
Connected to the Central Coast in another way? (please specify)	10%
Not connected to the Central Coast in any of these ways?	3%

[Total exceeds 100% as respondents were able to select more than one option]

2. Please tick all the statements that apply to your situation:

I have dementia.	0%
I have a partner or family member in the Central Coast with dementia.	15%
I have a close friend in the Central Coast with dementia.	2%
I have a co-worker in the Central Coast with dementia.	1%
I have an employee in the Central Coast with dementia.	1%
I have an acquaintance in the Central Coast with dementia.	17%
None of the above.	67%

[Total exceeds 100% as respondents were able to select more than one option]

3. Do you regularly look after someone with dementia? (please tick all that apply):

No.	80%
Yes, I'm a carer for a family member, friend or neighbour with dementia in their home.	4%
Yes, I'm a nurse or professional care worker for a client or patient with dementia.	10%
Yes, I look after a person with dementia in another way. (please specify)	6%

DID YOU KNOW?

In Australia around 244 people each day join the population of people with dementia. (Source: Alzheimer's Australia)

UNDERSTANDING DEMENTIA

4. How much do you feel you know about dementia?

Nothing at all.	0%
Not much.	18%
Some.	49%
Quite a lot.	23%
A great deal.	10%

5. What is your MAIN source of information about dementia?

Personal experience.	30%
'Word of mouth' or common knowledge.	24%
Learning on the job.	6%
TV or print media.	11%
Professional or formal education	14%
Other. (please specify)	8%

6. Do you think of dementia as a normal part of ageing?

Yes.	21%
No.	62%
I'm not sure.	17%

7. Who can develop dementia? (please tick all that apply)

People in their 60s and older.	4%
People in their 50s.	2%
People in their 40s.	93%
All of the above.	3%
I'm not sure.	4%

[Total exceeds 100% as respondents were able to select more than one option. The correct answer is 'All of the above'.]

8. Which do you understand to be the main risk factors for developing dementia? (please tick all that apply)

Heavy drinking	9%
One or both parents have dementia.	23%
Smoking.	4%
Poor diet.	7%
High blood pressure.	6%
All of the above.	34%
None of the above.	11%
I'm not sure.	27%

[Total exceeds 100% as respondents were able to select more than one option. The correct answer is 'All of the above'.]

9. What do you understand to be the early signs of dementia? (please tick all that apply)

Progressive and frequent memory loss	16%
Confusion.	15%
Personality change.	8%
Apathy and withdrawal.	6%
Loss of ability to perform everyday tasks.	10%
All of the above.	77%
None of the above.	2%
I'm not sure.	16%

[Total exceeds 100% as respondents were able to select more than one option. The correct response is 'All of the above'.]

10. If you or someone close to you was showing the early signs of dementia, where would you go FIRST for help and advice?

Partner or family member.	9%
Friend.	2%
Doctor or nurse.	72%
Internet.	3%
Church or charity.	0%
Dementia organisation.	12%
Telephone helpline.	1%
Council	0%
I'm not sure.	1%
Other. (please specify)	1%

DID YOU KNOW?

Taking these five steps may help to lower your risk of dementia: looking after your heart; being physically active; mentally challenging your brain; following a healthy diet; enjoying social activity. (Source: Alzheimer's Australia)

THINKING ABOUT DEMENTIA

11. Please provide your response to the following statements:

	Agree	Neither agree nor disagree	Disagree	I'm not sure
Someone with dementia can still live life to the full.	48%	23%	21%	9%
I would find it hard to talk to someone with dementia.	10%	26%	57%	7%
Caring for someone with dementia can be very rewarding.	37%	33%	15%	16%
Having dementia means a person cannot make their own decisions.	29%	31%	32%	9%
There is little benefit to including people with dementia in community activities.	5%	11%	79%	5%
A person with dementia retains their feelings and emotions, even if they can't always understand what is being said.	79%	8%	1%	12%
If I was diagnosed with dementia, I would want my family and friends to know.	82%	8%	3%	7%
If I was diagnosed with dementia, I would want my employer to know.	62%	16%	9%	13%
If I was diagnosed with dementia, I would be confident my community would know how to support me.	17%	35%	24%	25%

DID YOU KNOW?

In Australia the majority of people with dementia live in the community. (Source: Alzheimer's Australia)

A DEMENTIA-FRIENDLY COMMUNITY

12. Overall, would you say that people living in the Central Coast:

Are very well supported to live a high quality of life.	5%
Face some barriers to enjoying a high quality of life.	40%
Are not generally helped to enjoy a high quality of life.	13%
I'm not sure.	42%

13. What would you say are the most positive or supportive aspects of the Central Coast area for someone living with dementia?

[A majority of comments related either to services and facilities (quality, scope, location, variety, responsiveness) or the Central Coast community (inclusivity, social capital, community spirit). A significant minority of comments related to location/lifestyle and township design. A significant minority also reported they were unsure/had insufficient knowledge to comment].

14. What would you say are the most challenging or negative aspects of the Central Coast area for someone living with dementia?

[A majority of responses related to the difficulties of accessing services (transport/location, waiting lists, lack of specialist expertise, access to information). A large minority also cited poor community attitudes and lack of awareness. Other comments related to the challenges of caring, social isolation, the challenges of everyday living with dementia and signage/built environment. A small minority said they were not sure/unable to comment.]

15. What changes to the Central Coast area do you think could increase support and understanding for people with dementia?

[A majority of responses suggested education and awareness-raising (through a diverse range of channels). A large minority suggested greater social inclusion (community activities, cross-community involvement, dementia-friendly activities and facilities). A large minority also referred to services and infrastructure (transport, community hubs, public amenity, more health and specialist services). A significant minority named information provision (about dementia as well as support options) and better carer support. A minority named supporting people to remain independent at home, and building partnerships and community capacity. A significant minority said they were not sure/unable to suggest a change].

DID YOU KNOW?

There are many different types of dementia (including Alzheimer's disease). Regardless of which type of dementia is diagnosed, each person will experience their dementia in their own unique way. (Source: DementiaUK)

A DEMENTIA-FRIENDLY COMMUNITY

16. How important are each of the following to you?

	Very important	Somewhat important	Not important	No opinion
The opinions and ideas of people with dementia are reflected in community decision-making.	54%	40%	2%	3%
Everyone in the community is helped to understand dementia.	74%	23%	2%	1%
Employers support people with dementia to stay in the workforce as long as possible.	66%	28%	3%	2%
Shops ensure staff know how to communicate with people with dementia.	80%	16%	2%	1%
Banks, medical services, transport providers and other services understand and meet the needs of people with dementia.	92%	5%	1%	1%
Streetscapes, parks and other public spaces are designed to help people with dementia to keep safe and find their way around.	84%	13%	2%	1%
People with dementia are supported to participate in social and community activities.	84%	14%	1%	1%
Creating a dementia-friendly community is considered "everybody's business".	74%	21%	3%	2%

ABOUT YOU

17. What is your age in years? (please select)

19 or under	0%
20 to 29	2%
30 to 39	10%
40 to 49	19%
50 to 59	28%
60 to 69	26%
70 to 79	15%
80 to 89	0%
90 or older	0%

18. What is your gender?

Female.	67%
Male.	33%
Prefer not to say.	0%
Other identification. (please specify)	0%

19. Where were you born?

Australia.	90%
Other identification. (please specify)	10%

[Most common other country of origin was England/UK, Netherlands]

20. Are you of Aboriginal or Torres Strait Islander origin?

No.	99%
Yes.	1%

21. Do you speak a language other than English at home?

No.	96%
Yes. (please specify)	4%

[Other languages specified were Dutch, Dutch Friesian, German]

22. What is your current employment status?

Unemployed/not working.	6%
Retired.	27%
Casual work.	3%
Part-time work.	25%
Full-time work.	38%

23. What is your marital status?

Single.	8.7%
Married/Defacto.	78.3%
Divorced/Separated.	8.7%
Widowed.	4.3%

24. What are your current living arrangements?

I live alone.	12%
I live with a partner/spouse.	76%
I live with my children, without a partner.	5%
I live with a housemate.	0%
I live with my parents.	1%
Other. (please specify)	5%

25. What is the highest level of education you have completed?

Primary school.	0%
Secondary school.	22%
TAFE/VET (Certificate/Diploma/Trade)	30%
University (Undergraduate/Postgraduate)	42%
Other. (please specify)	5%

26. What is your annual household income, before tax, from all sources?

\$25,000 or less.	5%
\$25,001 to \$40,000.	10%
\$41,000 to \$55,000.	9%
\$55,001 to \$70,000.	12%
\$70,001 or more.	42%
Prefer not to say.	22%

ADDITIONAL FEEDBACK

27. Before you finish this survey, is there anything more you would like to add?

[This was a text box providing the opportunity for free comment. A large majority of respondents praised the Dementia-Friendly Central Coast initiative and expressed a call to action; a small minority of comments was issue-specific; one comment was critical of the initiative.]

THANK YOU PAGE

Thank you for your time. Your input will help us to make the Central Coast more dementia-friendly.

If you have any questions about this project, please contact:

Heidi Willard, Strategy & Policy Officer, Central Coast Council

PO Box 220 | 19 King Edward Street, Ulverstone TAS 7315

P: (03) 6429 8917 | F: (03) 6425 1224

[This page also provided a link and contact information to the National Dementia Helpline]

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Central Coast Council

Schedule of Delegations

Council to the General Manager

June 2017

Local Government Act 1993 (No. 95 of 1993)

22. Delegation by Council

(1) Subject to subsection (2), a Council, in writing, may delegate with or without conditions to the General Manager, controlling authority, a Council committee, a special committee or a local committee, any of its functions or powers other than –

- (a)** this power of delegation, unless authorized by the Council; and
- (b)** the powers referred to in subsection (2).

(2) A Council, in writing, may delegate any of the following powers only to the General Manager or a Council committee and only on condition that the Council has determined appropriate policies and procedures to be followed in relation to those powers:

- (a)** the imposition of fees, taxes, rates and charges;
- (b)** the remission or rebate of rates and charges;
- (c)** the making of grants or the provision of benefits.

(3) A Council must not delegate any of its powers relating to the following:

- (a)** the borrowing of money or other financial accommodation;
- (b)** the determination of the categories of expenses and allowances payable to Councillors and any member of any committee;
- (c)** the establishment of committees, controlling authorities or joint authorities;
- (d)** the revision of the budget or financial estimates of the Council;
- (e)** the revision of the strategic and operational plans of the Council;
- (f)** the approval for, and the method of, the sale of land;
- (g)** the making of by-laws;
- (h)** the fixing of fees, rates and charges;
- (i)** any other prescribed power.

(4) The General Manager is to –

- (a)** keep a register of any delegation; and
- (b)** make the register available for inspection at a public office.

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Building Act 2016

DELEGATION

- (1) The Minister may delegate to any person any of the Minister's powers and functions under this Act, other than this power of delegation.
- (2) The Director of Building Control may delegate to any person any of the Director's powers and functions under this Act, other than this power of delegation.
- (3) A Council may delegate to any person any of its powers and functions under this Act, other than this power of delegation.
- (4) A general manager may delegate to any person any of the general manager's powers and functions under this Act, other than this power of delegation.
- (5) A delegation under this section is to be made by instrument in writing

Provision	Item Delegated / Authorisation	Conditions and Limitations	Delegate / Authorised Officer
8(3)	All the powers and functions of Council under the Building Act 2016.	Delegation from Council to General Manager.	GM
		To exercise the powers and perform the functions under the Building Act 2016	

Heavy Vehicle National Law Act 2013

This register is maintained in compliance with section 22 of the Local Government Act 1993 (Tas).

The Heavy Vehicle National Law (Tasmania) Act 2013 (Tas) makes the Heavy Vehicle National Law applicable in Tasmania with certain modifications for the Tasmanian context. The Act results in the creation of the Heavy Vehicle National Law (Tasmania).

The Heavy Vehicle National Law is contained in a Schedule to the Heavy Vehicle National Law Act 2012 (Qld).

The Acts Interpretation Act 1931 (Tas) does not apply to the Heavy Vehicle National Law (Tasmania).

A Council, within the meaning of the Local Government Act 1993 (Tas), is declared to be a local government authority for the purposes of the Heavy Vehicle National Law (Tasmania). The Council is the "road manager" for the purposes of this Act in relation to a road controlled by a local government authority.

The Registrar of Motor Vehicles is the "road authority".

The National Heavy Vehicle Regulator may appoint an employee of a Council to be an "authorised officer": Heavy Vehicle National Law s.481. The Act does not provide for this appointment to be made by a Tasmanian body.

Provision	Item Delegated / Authorisation	Conditions and Limitations	Delegate / Authorised Officer
118(1)(b)	Granting consent for exemption on mass or dimension restriction		GM
124(1)(b)	Granting consent for exemption (permit) on mass or dimension restriction		GM
145(1)(b)	Granting consent for a class 2 heavy vehicle authorisation		GM

156(2)	Asking the Regulator for a longer period to decide whether to grant consent for a mass or dimension authority		GM
156(6)	Providing written statement explaining road manager's reasons not to give consent for a mass or dimension authority		GM
159(2)	Notifying the Regulator that route assessment is required by the road manager in deciding whether to give consent and the fee payable		GM
160(1)	Specifying road condition(s) to which the granting of consent is subject		GM
160(2)	Providing the Regulator with a written statement explaining the road manager's decision to grant consent subject to road conditions		GM
161(1)	Specifying travel condition(s) to which the granting of consent is subject		GM
161(2)	Providing the Regulator with a written statement explaining the road manager's decision to grant consent subject to road conditions		GM
162(2)	Requesting specified vehicle condition(s) be imposed on the mass or dimension authority		GM
167(2)(b)	Giving notice to the Regulator of objection to the application of this section [which provides for expedited process for renewal of mass or dimension authority]		GM
169	Giving consent to the grant of a mass or dimension authority for a trial period or no more than 3 months		GM
170	Renewal of limited consent for trial purposes		GM

171	Period for which mass or dimension authority applies where limited consent		GM
172	Requirements for statement explaining adverse decision of road manager		GM
173	Amendment or cancellation on Regulator's initiative		GM
174(2)	Asking the Regulator to amend or cancel the mass or dimension authority granted by Commonwealth Gazette notice due to adverse effect of heavy vehicles		GM
176	Amendment or cancellation on application by permit holder		GM
178(2)	Asking the Regulator to amend or cancel the mass or dimension authority granted by Commonwealth Gazette notice due to adverse effect of heavy vehicles		GM
645	Decide a review of a reviewable decision under the Act		GM

Monetary Penalties Enforcement Act 2005

This register is maintained in compliance with section 22 of the Local Government Act 1993 (Tas).

Provision	Item Delegated / Authorisation	Conditions and Limitations	Delegate / Authorised Officer
18(1)	Referral to Director of Monetary Penalties Enforcement Service The Council may refer an infringement notice served by it to the Director for enforcement		GM
23	Withdrawal of infringement notice The Council may withdraw an infringement notice served by it. The Council is required to advise the offender in writing and advise the Director MPES if the notice was referred to MPES		GM

28(1)	Receive application for variation of payment conditions A person served with an infringement notice may apply to the Council for a variation of payment conditions		GM
39(1)	Council may issue proceedings if alleged offender elects hearing If an alleged offender elects to have offences heard and determined by a court the Council may commence proceedings		GM
40(3)	Council may consent to setting aside of conviction The Council may consent to an application by a person convicted to the setting aside of that conviction		GM

Strata Titles Act 1998

This register is maintained in compliance with section 22 of the Local Government Act 1993 (Tas).

Provision	Item Delegated / Authorisation	Conditions and Limitations	Delegate / Authorised Officer
31(3)	Issuing a certificate of approval for a strata plan The Council may issue a certificate of approval for a strata plan after satisfying itself of certain matters		GM
31(4)	Council must return documents The Council must return sketches, plans and models if it refuses to issue a certificate of approval		GM
31(6)	Council must refuse to issue certificate of approval The Council must refuse to issue a certificate of		GM

	approval if it considers the proposal is actually a subdivision		
36(1)	Developer can apply to Council for in principle approval A developer can apply to Council for in principle approval for a staged development scheme		GM
37(1)(a)	Council can require changes Before giving in principle approval for a staged development scheme Council can require specified changes to the scheme	Report to be submitted to Council for decision.	GM
37(1)(b)	Council can require demolition or alteration Before giving in principle approval for a staged development scheme Council can require the demolition or alteration of buildings on the site	Report to be submitted to Council for decision.	GM
37(2)(a)	Council can approve staged development scheme unconditionally		GM
37(2)(b)	Council can approve the staged development scheme subject to specified conditions		GM
37(2)(c)	Council can refuse to approve the staged development scheme	Report to be submitted to Council for decision.	GM
37(4)	Council to issue certificate of approval If Council approves the proposed staged development scheme it must issue a certificate of approval		GM

41(2)	<p>Council can refuse to approve stage</p> <p>The Council may refuse to approve a particular stage of a staged development scheme in certain circumstances</p>	<hr/> <p>Report to be submitted to Council for decision.</p>	GM
42(2)	<p>Council to receive application for variation of staged development scheme</p> <p>A developer applies to the Council in the first instance to vary a staged development scheme. The application must include the consent of all present and prospective owners of lots</p>		GM
42(5)	<p>Council may dispense with consent of owners</p> <p>The Council may dispense with the consent of a present or prospective owners of lots in the staged development scheme in relation to a proposed variation if satisfied of certain matters</p>		GM
42(6)	<p>Council may approve or refuse application for variation</p> <p>The Council may approve unconditionally, subject to specified conditions or refuse an application to vary a variation to a staged development scheme</p>	<hr/> <p>Report to be submitted to Council for decision.</p>	GM
45	<p>Council may apply for an injunction</p> <p>Council (as an "interested person" under the Act) can apply for a mandatory injunction requiring the developer of a staged development scheme to complete the scheme</p>	<hr/> <p>Report to be submitted to Council for decision.</p>	GM

54(1)(a)	Council can require changes Before giving in principle approval for a community development scheme Council can require specified changes to the scheme	Report to be submitted to Council for decision.	GM
54(1)(b)	Council can require demolition or alteration Before giving in principle approval for a community development scheme Council can require the demolition or alteration of buildings on the site	Report to be submitted to Council for decision.	GM
54(2)(a)	Council can approve community development scheme unconditionally		GM
54(2)(b)	Council can approve the staged development scheme subject to specified conditions		GM
54(2)(c)	Council can refuse to approve the community development scheme	Report to be submitted to Council for decision.	GM
54(4)	Council to issue certificate of approval If Council approves the proposed community development scheme it must issue a certificate of approval		GM
57(2)	Council can refuse to approve stage The Council may refuse to approve a particular stage of a community development scheme in certain circumstances	Report to be submitted to Council for decision.	GM

58(2)	<p>Council to receive application for variation of community development scheme</p> <p>A developer applies to the Council in the first instance to vary a community development scheme. The application must include the consent of all present and prospective owners of lots</p>		GM
58(5)	<p>Council may dispense with consent of owners.</p> <p>The Council may dispense with the consent of a present or prospective owners of lots in the community development scheme in relation to a proposed variation if satisfied of certain matters</p>		GM
58(6)	<p>Council may approve or refuse application for variation.</p> <p>The Council may approve unconditionally, subject to specified conditions or refuse an application to vary a variation to a community development scheme</p>	<p>Director Community Services and Land Use Planning Group Leader may approve application for variation.</p> <p>The Council may refuse application for variation.</p> <p>The Council may approve unconditionally, subject to specified conditions or refuse an application to vary a variation to a community development scheme</p>	GM
61	<p>Council may apply for an injunction</p> <p>Council (as an "interested person" under the Act) can apply for a mandatory injunction requiring the developer of a community development scheme to complete the scheme</p>	<p>Report to be submitted to Council for decision.</p>	GM

65(a)	Council to receive undertaking on acquisition of land in scheme A person who is to acquire title in a registered community development scheme must give a written undertaking to develop the land in accordance with the scheme to the Council		GM
65(b)(ii)	Council may require security on acquisition of land in scheme A person who is to acquire title in a registered community development scheme must give Council any security required by Council after notifying Council of the transaction		GM
142(2)(b)	Council can apply to have the Recorder of Titles Council can apply to the Recorder to have a register of title cancelled or corrected.		GM

Environmental Management and Pollution Control Act 1994

APPOINTMENTS

- . A Council may appoint an employee of the Council to be a Council officer for the purposes of this Act: s.21 of EMPCA.
- . Any person authorised pursuant to s.21 must be provided with a certificate of authorisation which is capable of production upon request (along with identification), pursuant to s.92(4).

DELEGATIONS

- . A Council, in writing, may delegate with or without conditions to the General Manager, any of its functions or powers under any Act: s.22 Local Government Act 1993 (subject to restrictions).

- The General Manager, in writing, may delegate to an employee of the Council (a) any functions or powers under any Act, other than this power of delegation; and (b) any functions or powers delegated by the Council which the Council authorised the General Manager to delegate: s.64 Local Government Act 1993.
- If an Act confers a power on a person to delegate a function or power, the person may, in accordance with the Act, delegate the function or power to (a) a person by name; or (b) the holder of a particular office or position by reference to the title of the office or position concerned, whether or not the office or position is vacant at the time of the delegation: s.23AA(1) of the Acts Interpretation Act 1931.
- If a function or power is delegated to a particular officer or the holder of a particular office or position (a) the delegation does not cease to have effect merely because the person who was the particular officer or the holder of the particular office or position when the function or power was delegated ceases to be that officer or the holder of that office or position; and (b) the function or power may be performed or exercised by the person for the time being occupying or acting in the office or position concerned: s.23AA(5) of the Acts Interpretation Act 1931.
- A function or power that has been delegated may, notwithstanding the delegation, be exercised by the delegator: s.23AA(6) of the Acts Interpretation Act 1931.

Provision	Item Delegated / Authorisation	Conditions and Limitations	Delegate / Authorised Officer
Sec 22 LGA	All of Council's powers and functions under the Environmental Management and Pollution Control Act 1994	Delegation given by Council to General Manager.	GM
Sec 64 LGA	All of Council's powers and functions under the Environmental Management and Pollution Control Act 1994, may be delegated	Authorisation given by Council to General Manager.	GM
Sec 20A	Duty of Council to prevent pollution		GM
Sec 20B	Council may ask Board to exercise powers		GM

Sec 21	Council officers		GM
Sec 22 (1A)	Registers of environmental management and enforcement instruments	Council is original source of power.	GM
Sec 23 (1) (2)	Trade secrets	Council is original source of power.	GM
Sec 24 (1)	Council must refer application to the Board if directed to do so		GM
Sec 44 (4)	Environment protection notices		GM
Sec 47 (3) (4)	Action on non-compliance with environment protection notice		GM
Sec 48 (1)	Civil enforcement proceedings		GM
Sec 61	Reports in respect of alleged contraventions		GM
Sec 74	Environmental Impact Assessment Principles		GM
Sec 94	Provisions relating to seizure		GM

Food Act 2003

APPOINTMENTS

- . A Council may appoint a person to be an authorised officer for the purposes of this Act: S.100(2) of the Food Act 2003.

DELEGATIONS

- . A Council, in writing, may delegate with or without conditions to the General Manager, any of its functions or powers under any Act: s.22 Local Government Act 1993 (subject to restrictions).

- The General Manager, in writing, may delegate to an employee of the Council (a) any functions or powers under any Act, other than this power of delegation; and (b) any functions or powers delegated by the Council which the Council authorised the General Manager to delegate: s.64 Local Government Act 1993.
- If an Act confers a power on a person to delegate a function or power, the person may, in accordance with the Act, delegate the function or power to (a) a person by name; or (b) the holder of a particular office or position by reference to the title of the office or position concerned, whether or not the office or position is vacant at the time of the delegation: s.23AA(1) of the Acts Interpretation Act 1931.
- If a function or power is delegated to a particular officer or the holder of a particular office or position (a) the delegation does not cease to have effect merely because the person who was the particular officer or the holder of the particular office or position when the function or power was delegated ceases to be that officer or the holder of that office or position; and (b) the function or power may be performed or exercised by the person for the time being occupying or acting in the office or position concerned: s.23AA(5) of the Acts Interpretation Act 1931.
- A function or power that has been delegated may, notwithstanding the delegation, be exercised by the delegator: s.23AA(6) of the Acts Interpretation Act 1931.

Provision	Item Delegated / Authorisation	Conditions and Limitations	Delegate / Authorised Officer
Sec 22 LGA	All of Council's powers and functions contained in the Food Act 2003.	Delegation given by Council to General Manager. <hr/> To exercise all of Council's powers and functions contained in the Food Act 2003.	GM
Sec 64 LGA	All of Council's powers and functions contained in the Food Act 2003, may be delegated	Authorisation given by Council to General Manager. <hr/>	GM

		To delegate all of Council's powers and functions to an authorised officer for the purposes of the Food Act 2003.	
Sec 101 (2)	Appointment of Authorised Officers	<p>Appointment by Council to General Manager.</p> <hr/> <p>To exercise the following powers as an authorised officer for the purposes of the Food Act 2003.</p>	GM
Sec 33	Making of order	<p>Delegation given by Council to General Manager.</p> <hr/> <p>Exercise emergency powers as prescribed under Section 33 of the Food Act 2003.</p>	GM
Sec 34 (2)	Nature of order	<p>Delegation given by Council to General Manager.</p> <hr/> <p>Issuing an order under Section 34 of the Tasmania Food Act 2003.</p>	GM
Sec 50 (2)	Forfeiture of item	<p>Delegation given by Council to General Manager.</p> <hr/> <p>To seize items in accordance with Section 50 of Tasmania Food Act 2003.</p>	GM
Sec 52 (1)	Return of forfeited item	<hr/> <p>To return forfeited item in accordance with Section 52 of the Tasmania Food Act 2003.</p>	GM

Sec 53 (4) (2) (3)	Compensation to be paid in certain circumstances	<p>Delegation given by Council to General Manager.</p> <hr/> <p>Compensation to be paid in certain circumstances in accordance with Section 53 of the Tasmania Food Act 2003.</p>	GM
Sec 55	Enforcement agency entitled to answer application	<hr/> <p>Enforcement agency entitled to appear as respondent at hearing of application made under Section 54 in accordance with Section 55 of the Tasmania Food Act 2003.</p>	GM
Sec 68 (2) (3)	Compensation	<hr/> <p>Compensation may be payable in accordance with Section 68 of the Tasmania Food Act 2003.</p>	GM
Sec 83H	Priority classification system	<hr/> <p>Maintain a priority classification system in accordance with Section 83H of the Tasmania Food Act 2003.</p>	GM
Sec 87 (1) (5) (6) (7)	Registration of food business	<hr/> <p>The registration of food business in accordance with Section 87 (1)(5)(6)(7) of the Tasmania Food Act 2003.</p>	GM
Sec 89 (3) (5)	Renewal of registration	<hr/> <p>Renew food business registrations in accordance with Section 89 (3)(5) of the Tasmania Food Act 2003.</p>	GM

Sec 91	Variation of conditions, or suspension or cancellation, of registration of food businesses	Variation of conditions, or suspension, or cancellation, of registration of food business in accordance with Section 91 of the Tasmania Food Act 2003.	GM
Sec 94	Register of food businesses	Prepare and maintain list of food business registration details in accordance with Section 94 of Tasmania Food Act 2003.	GM
Sec 97	Functions of Councils	Ensure provisions of Act are complied with and carry out any other function determined in accordance with Section 97 of the Tasmania Food Act 2003.	GM
Sec 98 (4)	Power of Director of Public Health to order Council to perform duties	To exercise power of Director of Public Health in accordance with Section 98(4) of the Tasmania Food Act 2003.	GM
Sec 100 (1) (2)	Reports by Councils	Report to the Director of Public Health in accordance with Section 100 (1)(2) of the Tasmania Food Act 2003.	GM
Sec 104(1)	Institution of proceedings	Institute proceedings in accordance with Section 104(1) of the Tasmania Food Act 2003.	GM

Sec 118 (1)	Infringement notices		GM
		Serve an infringement notice in accordance with Section 118(1) of the Tasmania Food Act 2003.	

Land Use Planning and Approvals Act 1993

DELEGATION

s.6 Delegation (3) A planning authority may, by resolution, delegate any of its functions or powers under this Act other than this power of delegation to a person employed by the authority.

- (4) A delegation may be made either generally or as otherwise provided by the instrument of delegation.
- (5) Notwithstanding any delegation, a planning authority may continue to perform or exercise all or any of the functions or powers delegated.
- (6) A function or power performed or exercised by a delegate has the same effect as if performed or exercised by a planning authority.

NB: Delegations under this Act may be made by Council directly to Council employees other than the GM.

Delegations may be made by the GM to other officers pursuant to the general power in s.64 of the Local Government Act 1993, if she or he is authorised to do so.

AUTHORISATION

Authorised Officers

s.65I(2) A General Manager of a Council may authorise a person to be, for the purposes of this Act, an authorised officer in respect of the municipal area of the Council.

Provision	Item Delegated / Authorisation	Conditions and Limitations	Delegate / Authorised Officer
Part 3 Generally	<p>PART 3 PLANNING SCHEMES</p> <p>As a consequence of any decision by the Council to initiate preparation of a planning scheme or a planning scheme amendment or to provide its views and opinions on any representation received on a draft planning scheme or draft amendment:</p> <p>i) authority to give such advice, consultation, referral or notification as required under this Part;</p> <p>ii) authority to initiate public notification of a draft scheme or draft amendment;</p> <p>iii) authority to submit a draft scheme or a draft amendment for approval if no representations are received during the exhibition period;</p> <p>iv) authority to modify a draft planning scheme or draft amendment if only to correct any error, remove an anomaly, clarify or simplify a provision, remove any inconsistency with other regulation, make procedural changes or to bring the planning scheme into conformity with a mandatory planning instruction;</p> <p>v) represent the Council and to give evidence and make submissions before any hearing conducted by the Tasmanian Planning Commission.</p>	Delegation given by Council to General.	GM
Part 4 Generally	<p>PART 4 ENFORCEMENT OF PLANNING CONTROL</p> <p>Authority to require the making of a permit application and to undertake actions and proceedings in pursuance of the Council's obligations as a planning authority to observe and enforce compliance</p>	Delegation given by Council to General Manager.	GM

	<p>of a planning scheme; including –</p> <p>i) to give such advice, consultation, referral or notification as required under this Part;</p> <p>ii) to represent the Council and to give evidence before the Resource Management and Planning Appeal Tribunal in respect of any appeal against a decision on a planning permit;</p> <p>iii) to initiate legal proceedings for any use of land, development or act if:-</p> <ul style="list-style-type: none"> - contrary to a State Policy, planning scheme or special planning scheme; - an obstruction of a planning scheme or special planning scheme; or - a breach of a condition or restriction of a planning permit. 		
S.48AA	Enforcement of special permits	Delegation given by Council to General Manager. Original source of authority is Planning Authority.	GM
s.48A	Notice to remove signs	Delegation given by Council to General Manager. Original source of authority is Planning Authority.	GM
S.51	Permits	Delegation given by Council to General Manager. Original source of authority is Planning Authority.	GM
S.52(1B)	What if applicant is not the owner?		GM
S.53(5A) & (5B)	When does a permit take effect?	Delegation given by Council to General Manager. Original source of authority is Planning Authority.	GM
S.54	Additional information	Delegation given by Council to General. Original source of authority is Planning Authority.	GM

S.55	Correction of mistakes in a permit	Delegation given by Council to General Manager. Original source of authority is Planning Authority.	GM
S.56	Minor amendments of permits	Delegation given by Council to General Manager. Original source of authority is Planning Authority.	GM
S.57(2)	Applications for discretionary permits	Delegation given by Council to General Manager. Original source of authority is Planning Authority. If the proposed use or development is prohibited by the scheme.	GM
S.57(3)	Notify application for a discretionary permit	Delegation given by Council to General. Original source of authority is Planning Authority.	GM
S.57(6)	Grant a discretionary permit with or without conditions	Delegation given by Council to General Manager. Original source of authority is Planning Authority. If – a) there are no representations making objection to grant of a permit; or b) there are representations making objection on grounds that are not matters applicable for determination of the permit application	GM
S.57(6A)	Negotiate an extension of time for determination of a permit application	Delegation given by Council to General Manager. Original source of authority is Planning Authority. <hr/> To negotiate with applicants for extensions to the statutory period within which granting or refusal of applications for permits must otherwise take place.	GM

		<p>To comply with the provisions of the Land Use Planning and Approvals Act 1993 relating to the statutory time period for the consideration of planning permits.</p> <p>Council authorisation is given for the General Manager to delegate this power to the Director Community Services and the Land Use Planning Group Leader.</p>	
S.57A	Mediation	<p>Delegation given by Council to General Manager. Original source of authority is Planning Authority. Authority to undertake mediation on any appeal arising out of a decision on a planning permit and to bind Council to agreements within the mediation on any matter that the Council has a proper power relevant to the permit application under LUPAA</p>	GM
S.58	Application for other permits	<p>Delegation given by Council to General Manager. Original source of authority is Planning Authority. Grant of a permit if the use or development complies to all applicable regulatory requirements</p>	GM
S.59(7)	Determine an application for a permit if the statutory time has elapsed	<p>Delegation given by Council to General Manager. Original source of authority is Planning Authority. Subject to the same qualifications as applied to a S.57 decision.</p>	GM
S.60P(4)	Provide information if requested by Tasmanian Planning Commission	<p>Delegation given by Council to General Manager. Original source of authority is Planning Authority.</p>	GM
S.60Q(5)	Notification and exhibition of project	<p>Delegation given by Council to General Manager. Original source of authority is Planning Authority.</p>	GM

S.61	Represent the Council in an appeals against a permit decision	Delegation given by Council to General Manager. Original source of authority is Planning Authority. Not if the decision of the Council is contrary to the written recommendation.	GM
S.63	Initiate legal proceedings for obstruction of a planning scheme	Delegation given by Council to General Manager. Original source of authority is Planning Authority.	GM
S.63A	Initiate legal proceedings to enforce compliance with planning scheme or a permit	Delegation given by Council to General Manager. Original source of authority is Planning Authority.	GM
S.63B(3)	Notice of suspected contravention, &c., may be given	Delegation given by Council to General Manager. Original source of authority is Planning Authority.	GM
S.64	Civil enforcement proceedings	Delegation given by Council to General Manager. Original source of authority is Planning Authority.	GM
S.65B	Notice of intention to issue enforcement notice	Delegation given by Council to General Manager. Original source of authority is Planning Authority.	GM
S.65C	Enforcement notices	Delegation given by Council to General. Original source of authority is Planning Authority.	GM
S.65G	Cancellation of permits	Delegation given by Council to General Manager. Original source of authority is Planning Authority.	GM
SS.63(5C), 64(8), 65E(5),	Carry out works	Delegation given by Council to General Manager. Original source of authority is Planning Authority.	GM
Part 4 Generally	Authority to represent the planning authority or to appoint a person to represent the planning authority and to give evidence, on a planning appeal or other	Delegation given by Council to General Manager. Original source of authority is Planning Authority. Except where the Council makes such decision	GM

	action, including any mediation, before the Resource Management and Planning Appeals Tribunal or any other body of competent jurisdiction.	contrary to the written advice or recommendation of the Director Land and Environmental Services.	
S.71	PART 5 AGREEMENTS Require an Agreement	Includes authority to negotiate the terms, conditions and duration of an agreement, with the condition that the final approval of an agreement shall be given by the General Manager.	GM
S.74(3)	Duration of agreement	Delegation given by Council to General Manager. Original source of authority is Planning Authority.	GM
S.75	Amend agreements	Delegation given by Council to General Manager. Original source of authority is Planning Authority.	GM
S.76	Lodge Agreement with Commission	Delegation given by Council to General Manager. Original source of authority is Planning Authority.	GM
S.78	Registration of agreements	Delegation given by Council to General Manager. Original source of authority is Planning Authority.	GM
S.80	Represent the Council or appoint a person (legal practitioner) to represent the Council in proceedings before the Appeal Tribunal	Delegation given by Council to General Manager. Original source of authority is Planning Authority.	GM
S.84	Serve notices or other documents	Delegation given by Council to General Manager. Original source of authority is Planning Authority.	GM

Land Use Planning and Approvals Regulations 2014

Provision	Item Delegated / Authorisation	Conditions and Limitations	Delegate / Authorised Officer
Reg. 9	Notice of application for permit	Delegation given by Council to General Manager.	GM

Local Government (Building and Miscellaneous Provisions) Act 1993

DELEGATIONS & AUTHORISATIONS

- . A Council, in writing, may delegate with or without conditions to the General Manager, any of its functions or powers under any Act: s.22 Local Government Act 1993 (subject to restrictions).
- . The General Manager, in writing, may delegate to an employee of the Council (a) any functions or powers under any Act, other than this power of delegation; and (b) any functions or powers delegated by the Council which the Council authorised the General Manager to delegate: s.64 Local Government Act 1993.
- . If an Act confers a power on a person to delegate a function or power, the person may, in accordance with the Act, delegate the function or power to (a) a person by name; or (b) the holder of a particular office or position by reference to the title of the office or position concerned, whether or not the office or position is vacant at the time of the delegation: s.23AA(1) of the Acts Interpretation Act 1931.
- . If a function or power is delegated to a particular officer or the holder of a particular office or position (a) the delegation does not cease to have effect merely because the person who was the particular officer or the holder of the particular office or position when the function or power was delegated ceases to be that officer or the holder of that office or position; and (b) the function or power may be performed or exercised by the person for the time being occupying or acting in the office or position concerned: s.23AA(5) of the Acts Interpretation Act 1931.
- . A function or power that has been delegated may, notwithstanding the delegation, be exercised by the delegator: s.23AA(6) of the Acts Interpretation Act 1931.

#	Item Delegated / Authorisation	Conditions and Limitations	Delegate / Authorised Officer
Sec 22 LGA	All of Council's powers and functions contained in the Local Government (Building and Miscellaneous Provisions) Act 1993.	Delegation given by Council to General Manager.	GM

Sec 64 LGA	All of Council's powers and functions contained in the Local Government (Building and Miscellaneous Provisions) Act 1993, may be delegated	Authorisation given by Council to General Manager.	GM
S.83	Approval of plan of subdivision		GM
S. 84	Council not to approve subdivision		GM
S. 85	Refusal of application for subdivision		GM
S. 86	Security for payment		GM
S. 89	Approval of final plans by Council		GM
S. 91 (3)	Corrections to final plans		GM
S. 92	Amendments to final plans		GM
S. 93	Cancellation of final plans		GM
S. 96	Dedication as highway		DIS
S. 105 (2)	Compensation in respect of amendments		GM
S. 107	Access orders		GM
S. 109 (6)	Minimum lots		GM
S. 110	Adhesion orders		GM
S. 112	Purposes for which plan approved		GM,
S. 113 (4)	Bringing land under Land Titles Act 1980		GM
S. 115	Exemption		GM

S. 116	Limitation on requirement for public open space		GM
S. 117	Payment instead of increasing public open space		GM
S. 118	Council schemes		GM
Part 7	Long Service Leave and Employees Assurance Scheme		GM
241 (1)	Preservation Orders		GM
243	Preservation Order is enforceable		GM
S. 244	Registering preservation order		GM
S. 246	Advertising hoardings		GM
S. 247	Removal of advertising hoardings		GM

Local Government (General) Regulations 2015

DELEGATIONS & AUTHORISATIONS

- . A Council, in writing, may delegate with or without conditions to the General Manager, any of its functions or powers under any Act: s.22 Local Government Act 1993 (subject to restrictions).
- . The General Manager, in writing, may delegate to an employee of the Council (a) any functions or powers under any Act, other than this power of delegation; and (b) any functions or powers delegated by the Council which the Council authorised the General Manager to delegate: s.64 Local Government Act 1993.
- . If an Act confers a power on a person to delegate a function or power, the person may, in accordance with the Act, delegate the function or power to (a) a person by name; or (b) the holder of a particular office or position by reference to the title of the office or position concerned, whether or not the office or position is vacant at the time of the delegation: s.23AA(1) of the Acts Interpretation Act 1931.

- If a function or power is delegated to a particular officer or the holder of a particular office or position (a) the delegation does not cease to have effect merely because the person who was the particular officer or the holder of the particular office or position when the function or power was delegated ceases to be that officer or the holder of that office or position; and (b) the function or power may be performed or exercised by the person for the time being occupying or acting in the office or position concerned: s.23AA(5) of the Acts Interpretation Act 1931.
- A function or power that has been delegated may, notwithstanding the delegation, be exercised by the delegator: s.23AA(6) of the Acts Interpretation Act 1931.

#	Item Delegated / Authorisation	Conditions and Limitations	Delegate / Authorised Officer
R.23(2) (3)(4)(5)	Public tenders	<p>Delegation given by Council (as original source of power) to General Manager.</p> <hr/> <p>The General Manager must invite tenders for any contract it intends to enter into for the supply or provision of goods and services as prescribed under Local Government Regulations 23 (2)(3)(4)(5).</p>	GM
R. 24	Open tenders	<p>Delegation given to the General Manager (as original source of power).</p> <hr/> <p>The General Manager is to invite tenders by publishing at least once a notice in a daily newspaper in accordance with Local Government Regulation 24.</p>	GM
R. 25	Multiple-use register	<p>Delegation given by Council (as original source of power) to General Manager.</p> <hr/>	GM

		The General Manager may establish a multiple use register of suppliers in accordance with Local Government Regulation 25.	
R. 26(1)	Multi-stage tender	<p>Delegation given by Council (as original source of power) to General Manager.</p> <hr/> <p>The General Manager may invite tenders for a contract for the supply of goods or services using a multiple-stage tender process in accordance with Local Government Regulation 26.</p>	GM
S. 37(d)(e)(ea)	Compulsory acquisition of land	<p>Delegation given to the General Manager. Delegation is restricted to S.37(d)(e)(ea) only and excludes S.37(a)(b) (c) and (f).</p> <hr/> <p>The General Manager may acquire land under Section 176 of the Local Government Act 1993 and Local Government Regulation 37 (purposes of compulsory acquisition.</p>	GM

Local Government (Highways) Act 1982

APPOINTMENTS & AUTHORITIES

1. Council should make the following appointments:
2. Engineer, either as an employee or approved for the purposes of the Act
3. Parking attendants, employed by Council: s.94(1). A certificate of employment should be provided: s.107(1). Council should grant the following authorisations:

4. Authorised officer for the purposes of section 41 (an officer of the corporation authorised either generally or in a particular case to give a consent or report under this section) (unless the Corporation's engineer will prepare the necessary reports).
5. Authorised officer for the purposes of section 99 (closure of parking spaces in certain cases). Once it has done so, those persons will have the powers and functions associated with those positions as set out in the Act.

DELEGATIONS

S. 124 Delegation of powers, &c., by corporations

- (1) The corporation may, by special resolution, delegate to one or more officers of the corporation or to a committee consisting of members of the Council the exercise or performance of such of its powers or functions under this Act (except this power of delegation) as are specified in the resolution and may, by resolution, revoke wholly or in part any such delegation.
- (2) A resolution for the purposes of subsection (1), other than a resolution revoking a delegation, shall be passed by a majority of at least two-thirds of the members of the Council present at the meeting at which it is moved.
- (3) A power or function, the exercise or performance of which has been delegated under this section, may, while the delegation remains unrevoked, be exercised or performed from time to time in accordance with the terms of the delegation.
- (4) A delegation under this section may be made subject to such conditions or limitations as to the exercise or performance of any of the powers or functions delegated, or as to time or circumstance, as are specified in the resolution.
- (5) Notwithstanding any delegation under this section, the corporation may continue to exercise or perform all or any of the powers or functions delegated.
- (6) Any act or thing done by or to a delegate while acting in the exercise of a delegation under this section shall have the same force and effect as if the act or thing had been done by or to the corporation and shall be deemed to have been done by or to the corporation.
- (7) An instrument purporting to be signed by a delegate of the corporation in his capacity as such a delegate shall in all courts and before all persons acting judicially be received in evidence as if it were an instrument executed by the corporation under seal and, until the contrary is proved, shall be deemed to be an instrument signed by a delegate of the corporation under this section.

NB: this Act addresses the power to delegate in detail and therefore the general provisions of the Acts Interpretation Act 1931 will not apply. The restrictions imposed on delegations contained in s.22(3) of the Local Government Act 1993 will still apply.

Provision	Item Delegated / Authorisation	Conditions and Limitations	Delegate / Authorised Officer
s.124(1)	All of Council's powers and functions contained in the Local Government (Highways) Act 1982	Delegation given by Council to General Manager. Excludes sections 12(1), 15(3), 19(1)(c), 43, 46(2C), 61, 73, 80, 114(8), 124; and condition on s104(2) - must be in accordance with the annual schedule of fees and charges.	GM
S.6	Making, widening, &c., of highways by corporations	Original source of power is the Corporation.	GM
S.7	Limitation on opening of highways in cities and towns by private persons	Original source of power is the Corporation.	GM
S.8	Maintenance of highways opened outside cities or towns by private persons	Original source of power is the Corporation.	GM
S.10	Obligations on landowners opening highways	Original source of power is the Corporation.	GM
S.11	Enforcement of obligations of landowners opening highways	Original source of power is the Corporation.	GM
S.14	Closure and diversion of highways	Original source of power is the Corporation.	GM
S.15	Dealing with sites of closed highways	Original source of power is the Corporation.	GM
S.17	Definition of boundaries of highway	Original source of power is the Corporation.	GM

S.19	Closure of local highways for public functions, &c.	Original source of power is the Corporation. In consultation with Commissioner of Police. Delegation excludes 19(1)(c)	GM
S.20	Closure of parts of local highways for sale of goods, &c.	Original source of power is the Corporation. In consultation with Commissioner of Police & Transport Commission	GM
S.21	General responsibility of corporations	Original source of power is the Corporation.	GM
S.24	Highways on boundaries of municipalities	Original source of power is the Corporation.	GM
S.25	General supplementary provisions as to carrying out of highway works	Original source of power is the Corporation.	GM
S.26(4)	Obtaining of materials for highway works	Original source of power is the Corporation.	GM
S.27	Use of adjoining lands in carrying out highway works	Original source of power is the Corporation.	GM
S.28	Shifting of apparatus, &c., in roads	Original source of power is the Corporation.	GM
S.30	Improvement, &c., of highways	Original source of power is the Corporation.	GM
S.31	Obstructions for prohibition or restriction of vehicular traffic	Original source of power is the Corporation. S. 31(1) requires approval from Transport Commission	GM
S.32	Lighting	Original source of power is the Corporation.	GM
S.33	Lighting of private ways and courts	Original source of power is the Corporation.	GM
S.34	Drainage works	Original source of power is the Corporation.	GM
S.35	Crossings over footpaths, table-drains, and gutters	Original source of power is the Corporation.	GM
S.36	Fencing of streets in towns	Original source of power is the Corporation.	GM

S.37	Alterations, &c., of entrances to highways	Original source of power is the Corporation.	GM
S.38	Removal of trees near highways	Original source of power is the Corporation.	GM
S.39	Obligation of occupiers to cut back vegetation, &c.	Original source of power is the Corporation.	GM
S.40	Animal barriers on highways	Original source of power is the Corporation.	GM
S.41	Prohibition of traffic likely to cause damage to highways	Original source of power is the Corporation.	GM
S.42	Closure of dangerous highways	Original source of power is the Corporation.	GM
S.44	Protection of bridges from excessive loading	Original source of power is the Corporation.	GM
S.44	Protection of bridges from excessive loading	Original source of power is the Corporation.	GM
S.45(4)	Removal and disposal of abandoned articles	Original source of power is the Corporation.	GM
S. 45(5) (6)(7) (8)(9) (10)(12)	Removal and disposal of abandoned articles		GM
S.46(2)	Permission to carry out various works in relation to highways	Original source of power is the Corporation.	GM
S.46	Permission to carry out various works in relation to highways	Original source of power is the Corporation. Delegation excludes S. 46(2C)	GM
S.50	Management of local highways not maintainable by the corporation	Original source of power is the Corporation.	GM
S.51	Making good of back roads, lanes, &c., at frontagers' expense	Original source of power is the Corporation.	GM

S.52	Projections on to highways, &c.	Original source of power is the Corporation.	GM
S.53	Low-lying land near highways	Original source of power is the Corporation.	GM
S.54	Names of highways, &c.	Original source of power is the Corporation.	GM
S.55	Numbering of buildings, &c.	Original source of power is the Corporation.	GM
S.59	Development of land in connection with highway improvements	Original source of power is the Corporation.	GM
S.60 (3)	Restrictive covenants for benefit of highway	Original source of power is the Corporation.	GM
S.62	Special provisions as to acquisition for widening or other alteration	Original source of power is the Corporation.	GM
S.63	Letting of highways not presently used	Original source of power is the Corporation.	GM
S.66	Proof that street is subject to Part V	Original source of power is the Corporation.	GM
S.67 (2)	Street works in streets not previously made up	Original source of power is the Corporation.	GM
S.68	Scheme of street construction	Original source of power is the Corporation.	GM
S.71	Notice of preparation of scheme	Original source of power is the Corporation.	GM
S.72	Objection by owners	Original source of power is the Corporation.	GM
S.74	Execution of scheme	Original source of power is the Corporation.	GM
S.76	Payments by frontagers	Original source of power is the Corporation.	GM
S.77	State contribution	Original source of power is the Corporation.	GM
S.79	Urgent works	Original source of power is the Corporation.	GM

S.81	Record of charges	Original source of power is the Corporation.	GM
S.95	Establishment of controlled parking	Original source of power is the Corporation.	GM
S.96	Hours of operation of controlled parking	Original source of power is the Corporation.	GM
S.99	Power to close off parking spaces	Delegation given by Council to Authorised Officer: S99(7) allows GM to issue authorisations; Council delegation also covers this.	GM
S.100(1A)	Infringement notices	Original source of power is the Council Clerk (GM).	GM
S.102	Removal of vehicles in certain cases from parking spaces	Original source of power is the Prescribed Authority - defined 102(2)	GM
S.104	Permits for use of parking spaces without operation of meters or use of parking vouchers	Delegation given by Council to Authorised Officer. Original source of power is the Corporation. S.104(2) must be in accordance with Annual Schedule of Fees and Charges	GM
S.109	Lighting of certain State highways: Contributions by corporations to lighting of certain State highways	Original source of power is the Corporation.	GM
S.110	Powers and duties of corporations in relation to State highways	Original source of power is the Corporation.	GM
S.112	Liability of corporation to maintain road works carried out by the Crown		GM
S.114	Right of private persons opening new streets to obtain contributions	Original source of power is the Corporation. Delegation excludes S114(8)	GM
S.119	Determination of compensation	Original source of power is the Corporation.	GM

Local Government Act 1993

This delegations register does not address the keeping and use of the common seal or the execution of documents - see s.19.

DELEGATIONS & AUTHORISATIONS

- . A Council, in writing, may delegate with or without conditions to the General Manager, any of its functions or powers under any Act: s.22 Local Government Act 1993 (subject to restrictions).
- . The General Manager, in writing, may delegate to an employee of the Council (a) any functions or powers under any Act, other than this power of delegation; and (b) any functions or powers delegated by the Council which the Council authorised the General Manager to delegate: s.64 Local Government Act 1993.
- . If an Act confers a power on a person to delegate a function or power, the person may, in accordance with the Act, delegate the function or power to (a) a person by name; or (b) the holder of a particular office or position by reference to the title of the office or position concerned, whether or not the office or position is vacant at the time of the delegation: s.23AA(1) of the Acts Interpretation Act 1931.
- . If a function or power is delegated to a particular officer or the holder of a particular office or position (a) the delegation does not cease to have effect merely because the person who was the particular officer or the holder of the particular office or position when the function or power was delegated ceases to be that officer or the holder of that office or position; and (b) the function or power may be performed or exercised by the person for the time being occupying or acting in the office or position concerned: s.23AA(5) of the Acts Interpretation Act 1931.
- . A function or power that has been delegated may, notwithstanding the delegation, be exercised by the delegator: s.23AA(6) of the Acts Interpretation Act 1931.

Provision	Item Delegated / Authorisation	Conditions and Limitations	Delegate / Authorised Officer
S.19	Corporation of Councils	Delegation from Council to General Manager.	GM

		<p>(3) The common seal is to be kept and used as authorized by the Council.</p> <p>(5) The execution of a document sealed by a Council is to be attested by such persons as the Council determines.</p>	
s.22	All of Council's powers and functions under sections 76,77,126,127,128,133 and 135 of the Local Government Act 1993	<p>Delegation from Council to General Manager. Subject to the rates and charges policies and procedures. Not to be subdelegated. See S.22.</p> <hr/> <p>S.76 - To write off only those debts of an amount less than \$500.00; and to maintain a record of all debts written off whether approved by the Council or approved under this delegation. Council authorisation is given for the General Manager to delegate this power to the Director Organisational Services.</p> <p>S.126 / S.127 - To grant a postponement of rates for a specified period; and to revoke such postponement. To comply with the provisions of the Local Government Act 1993 relating to the postponement of payment of rates and any revocation. To comply with any policies and procedures of the Council relating to the postponement of the payment of rates and any revocation. Council authorisation is given for the General Manager to delegate this power to the Director Organisational Services and other employees, approved by the General Manager, who are required</p>	GM

		<p>from time to time to administer rate collections and payments.</p> <p>S.133 / S.135 / S.137 - To recover rates due to the Council in a court of competent jurisdiction; by rents under leases; by sale of land; or by ministerial order where there are no reasonable prospects of selling the land. To comply with the provisions of the Local Government Act 1993 relating to the recovery of rates. To comply with any policies and procedures of the Council relating to the recovery of rates. Council authorisation is given by the General Manager to delegate this power to the Director Organisational Services and other employees approved by the General Manager who are responsible for rating and accounting functions.</p>	
S.22	All of Council's powers and functions under sections 74, 75, 81, 175, 176, 185, 189, 197, 200, 201, 205, 207, 209 and 252 of the Local Government Act 1993	<p>Delegation from Council to General Manager.</p> <hr/> <p>To manage the affairs of the Council in accordance with the Tasmanian Local Government Act 1993 in relation to:</p> <p>S. 74 - Expenditure S. 75 - Investments S. 81 - Authorised deposit-taking institution accounts S. 175 - Purchase or lease of land - purchase of land requires Council approval prior to entering into a Contract S. 176 - Acquisition of land S. 185 - Fences, land repairs and trees - compliance with notice S. 189 - Closure of local highways S. 197 - Sale or destruction of unclaimed animals</p>	GM

		<p>S. 200 - Abatement notices</p> <p>S. 201 - Abatement of nuisance</p> <p>S. 205 - Fees and Charges</p> <p>S. 207 - Remission of fees and charges - to be authorised by the Council</p> <p>S. 209 - Council maps - correction of map</p> <p>S. 252 - Several owners - proceeding against.</p>	
S.64	All of Council's powers and functions under sections 74, 75, 81, 175, 176, 185, 189, 197, 200, 201, 205, 209 and 252 of the Local Government Act 1993, may be delegated	<p>Authorisation from Council to General Manager.</p> <hr/> <p>To manage the affairs of the Council in accordance with the Tasmanian Local Government Act 1993 in relation to:</p> <p>S. 74 - Expenditure</p> <p>S. 75 - Investments</p> <p>S. 81 - Authorised deposit-taking institution accounts</p> <p>S. 175 - Purchase or lease of land - purchase of land requires Council approval prior to entering into a Contract</p> <p>S. 176 - Acquisition of land</p> <p>S. 185 - Fences, land repairs and trees - compliance with notice</p> <p>S.189 - Closure of local highways. To issue permits to operate a market. To comply with the provisions of the Local Government Act 1993 relating to the operation of markets. To comply with any policies of the Council relating to operation of markets. To</p>	GM

		<p>comply with the provisions of the Council's planning instruments.</p> <p>S. 197 - Sale or destruction of unclaimed animals</p> <p>S.200 / S.201 - To deal with nuisances. To comply with the provisions of the Local Government Act 1993 relating to nuisances. To comply with any policies and procedures of the Council relating to nuisances. To report to the Council on a regular basis of any abatement notices served. Council authorisation is given for the General Manager to delegate this power to employees of the Council, approved by the General Manager, who are required to deal with nuisances.</p> <p>S. 205 - Fees and Charges</p> <p>S. 209 - Council maps - correction of map</p> <p>S. 252 - Several owners - proceeding against</p>	
S.82(6)	Estimates	<p>Authorisation (which must be by absolute majority) from Council to General Manager. So long as the total amount of the estimate is not altered.</p> <hr/> <p>To comply with the provisions of the Local Government Act 1993 relating to estimates.</p> <p>To make adjustments only up to an amount less than \$20,000 as provided by Section 82(6) of the Local Government Act 1993.</p>	GM
S.124	Instalment Payments	(1) A Council may permit a ratepayer to pay rates by instalments instead of by one payment.	GM

		<p>(2) A Council may decide that any rates are payable by all ratepayers by instalments.</p> <p>(3) A Council may decide that rates are not payable by instalments by some ratepayers if the total amount of rates payable is equal to, or less than, the prescribed amount.</p> <p>(4) The Council is to determine the dates by which instalments are to be paid.</p> <p>(5) If a ratepayer fails to pay any instalment within 21 days of the date on which the rates are due, the Council may require the ratepayer to pay the full amount owing for the financial year.</p>	
S.175	Purchase or lease of land	<p>Delegation given to the General Manager. Restricted to leasing of land to Council and for a maximum of three years; and does not include purchase of land.</p> <hr/> <p>To comply with the provision of the Local Government Act 1993 relating to the purchase or lease of property. To comply with the annual Plan and Estimates relating to the purchase or lease of property.</p> <p>To comply with any policies of the Council relating to the purchase or lease of property.</p> <p>(Note: This delegation does not include the approval for and the method of, the purchase of land.)</p>	GM
S.176	Acquisition of land	Delegation given to the General Manager. Restricted to the delegated provisions of S.37(d) (e) (ea) of the Local Government (General) Regulations 2005	GM

		<hr/> <p>To comply with the provision of the Local Government Act 1993 relating to the acquisition of property.</p> <p>To comply with the annual Plan and Estimates relating to the acquisition of property.</p> <p>To comply with any policies of the Council relating to the acquisition of property.</p> <p>(Note: This delegation does not include the approval for and the method of, the acquisition of land.)</p>	
S.177	Sale and disposal of land	A Council may sell, lease, donate, exchange or otherwise dispose of land owned by it, other than public land, in accordance with this section.	GM
S.189	Closure of local highways (markets)	<p>Delegation given to the General Manager.</p> <hr/> <p>To comply with Section 189 of the Local Government Act 1993.</p>	GM
S.193	Establishment of pounds	Delegation given to General Manager.	GM
S.194	Impounding of animals	<p>Delegation given to General Manager.</p> <hr/> <p>To impound any animal found straying or at large on any highway or; on any land owned by, or under control of, the Council.</p>	GM

		To comply with Section 194 of the Local Government Act 1993.	
S.195	Notice of impounding	<p>Delegation given to the General Manager.</p> <hr/> <p>To comply with Section 195 of the Local Government Act 1993.</p>	GM
S.196	Fees, costs and charges	<p>Delegation given to the General Manager.</p> <hr/> <p>The General Manager by notice in writing is to notify the owner of an impounded animal of the fees, costs and charges payable in respect of the impounding, maintenance and treatment of the animal.</p> <p>To comply with Section 196 of the Local Government Act 1993.</p>	GM
S.197	Sale or destruction of unclaimed animals	<p>Delegation given to the General Manager.</p> <hr/> <p>A Council may sell, giveaway free of charge or destroy any impounded animal in accordance with Section 197 of the Local Government Act 1993.</p>	GM
S.198	Destruction of animals	<p>Delegation given to the General Manager.</p> <hr/> <p>The General Manager may arrange for an impounded animal to be destroyed if in accordance with Section 198 of the Local Government Act 1993.</p>	GM

S.200	Abatement notices	Delegation given to the General Manager.	GM
		If a nuisance exists a notice must be served in accordance with Section 200 of the Local Government Act 1993.	
S.207	Remission of fees and charges	Delegation given to the General Manager. Limited to \$500	GM
S.240	Appearances in court	Delegation given to the General Manager.	GM
		On behalf of the Council institute and carry on any proceedings which the Council may institute and carry on under the Local Government Act 1993 or any other Act.	

Public Health Act 1997

APPOINTMENTS

- . The following appointments must be made to particular persons (not to a the holder of a particular office or position by reference to the title of the office or position concerned) and once those appointments are made, they will have the corresponding powers and functions pursuant to the Public Health Act: Medical officers of health - persons who are medical practitioners, appointed by the General Manager or the Director pursuant to s.11 Environmental health officers - persons with approved qualifications, appointed by the General Manager or the Director pursuant to s.11
- . Once appointed, the medical officers of health and environmental health officers will also have the powers and functions corresponding to the following positions: Authorised officer means ... (b) a medical officer of health or (c) an environmental health officer (s.3) Health officer means (a) an environmental health officer or (b) a medical officer of health (s.3) Nominated officer means ...(b) a health officer;... (s.3)

- . There is no requirement for a certificate to be issued to a medical officer of health or an environmental health officer. However, note s.31 which requires Council to issue a certificate authority to an authorised officer or a nominated officer authorised under section 30A.

DELEGATIONS & AUTHORISATIONS

- . A Council, in writing, may delegate with or without conditions to the General Manager, any of its functions or powers under any Act: s.22 Local Government Act 1993 (subject to restrictions).
- . The General Manager, in writing, may delegate to an employee of the Council (a) any functions or powers under any Act, other than this power of delegation; and (b) any functions or powers delegated by the Council which the Council authorised the General Manager to delegate: s.64 Local Government Act 1993.
- . If an Act confers a power on a person to delegate a function or power, the person may, in accordance with the Act, delegate the function or power to (a) a person by name; or (b) the holder of a particular office or position by reference to the title of the office or position concerned, whether or not the office or position is vacant at the time of the delegation: s.23AA(1) of the Acts Interpretation Act 1931.
- . If a function or power is delegated to a particular officer or the holder of a particular office or position (a) the delegation does not cease to have effect merely because the person who was the particular officer or the holder of the particular office or position when the function or power was delegated ceases to be that officer or the holder of that office or position; and (b) the function or power may be performed or exercised by the person for the time being occupying or acting in the office or position concerned: s.23AA(5) of the Acts Interpretation Act 1931.
- . A function or power that has been delegated may, notwithstanding the delegation, be exercised by the delegator: s.23AA(6) of the Acts Interpretation Act 1931.

Provision	Item Delegated / Authorisation	Conditions and Limitations	Delegate / Authorised Officer
Sec 22 LGA	All of Council's powers and functions contained in the Public Health Act 1997	Delegation given by Council to General Manager. Except s.185(1)	GM
Sec 64 LGA	All of Council's powers and functions contained in the Public Health Act 1997, may be delegated	Authorisation given by Council to General Manager. Except s.185(1)	GM
Sec 11 (1) (2)	Appointment of officers		GM
Sec 32 (1) (2)	Production of records		GM
Sec 33 (a) (b)	Production of things		GM
Sec 34 (a) (b)	Production of licence		GM
Sec 35	Photographs, sketches, measurements and recordings		GM
Sec 36 (1) (2)	Information requirements		GM
Sec 57	Council's immunisation programs		GM

Sec 77 (1) (3)	Grant or refusal of licence		GM
Sec 78	Issue of licence		GM
Sec 81	Renewal of licence		GM
Sec 82	Variation of licence		GM
Sec 83	Cancellation of licence		GM
Sec 84 (2)	Overcrowding		GM
Sec 87	Closure order		GM
Sec 88	Service of closure order		GM
Sec 89	Revocation of closure order		GM
Sec 92 (1) (4) (6)	Rectification notice		GM
Sec 97	Grant or refusal of registration of premises		GM
Sec 98	Issue of certificate of registration of premises		GM
Sec 101	Renewal of registration of premises		GM

Sec 102	Variation of registration of premises		GM
Sec 103	Cancellation of registration of premises		GM
Sec 106	Grant or refusal of licence		GM
Sec 107	Issue of licence		GM
Sec 110	Renewal of licence		GM
Sec 111	Variation of licence		GM
Sec 112	Cancellation of licence		GM
Sec 115	Grant or refusal of registration of regulated system		GM
Sec 116	Issue of certificate of registration		GM
Sec 119 (1) (3)	Notice to comply with direction		GM
Sec 121	Renewal of registration		GM
Sec 122	Variation of registration		GM
Sec 123	Cancellation of registration		GM
Sec 128	Notification of quality of water		GM

Sec 129 (1)	Orders relating to water quality		GM
Sec 130 (1) (3)	Monitoring and review		GM
Sec 131	Samples		GM
Sec 135	Grant or refusal of registration		GM
Sec 136	Issue of certificate of registration		GM
Sec 136 AA	Renewal of Registration		GM
Sec 136B	Variation of registration		GM
Sec 136C	Cancellation of registration		GM
136H	Issue of certificate of registration		GM
136I	Renewal of registration of water carrier		GM
136K	Variation of registration of water carrier		GM
136L	Cancellation of registration of water carrier		GM
Sec 144	Registers kept by Councils		GM

Sec 148 (1)	Requirement for information		GM
Sec 152 (1)	Costs incurred in exercising power		GM
Sec 158 (1)	Proceedings		GM
Sec 169 (1)	Infringement notices		GM
Sec 190 (1) (3) (4)	Sale or disposal of forfeited things		GM
Sec 191 (3)	Return of and access to seized things		GM
Sec 192 (1)	Sale or disposal of seized things		GM

Right to Information Act 2009

DECISIONS

S.21 Decision to be made on behalf of public authority by authorised person

- (1) A decision in respect of an application for information made to a public authority is to be made by –
- (a) the responsible Minister; or

(b) the principal officer of the public authority; or

(c) a delegated officer.

S.5 Interpretation

Delegated Officer means a person specified in an instrument of delegation in accordance with section 24. Principal Officer means ... (c) in relation to a Council, the General Manager of that Council Public authority means ... (c) a Council...or ... (h) a Council-owned company; ... Council owned company means a company incorporated under the Corporations Act that is controlled by one or more Councils or another company that is so controlled

DELEGATIONS & AUTHORISATIONS

A Council, in writing, may delegate with or without conditions to the General Manager, any of its functions or powers under any Act: s.22 Local Government Act 1993 (subject to restrictions).

S.24 Principal officer or Minister may delegate his or her functions

- (1) The principal officer of a public authority or a Minister may by instrument in writing delegate to a person specified in the instrument the performance or exercise of such of his or her functions or powers under this Act (other than this power of delegation) as are specified in the instrument, and may, by instrument in writing, revoke wholly or in part any such delegation.
- (2) A delegation may be for a period not exceeding 3 years.
- (3) The principal officer of a public authority or a Minister must not delegate to a person the performance or exercise of his or her functions or powers under this Act unless the principal officer or Minister is satisfied that the person has the skills and knowledge necessary to perform or exercise those functions or powers.
- (4) Notwithstanding any delegation under this section, the principal officer of a public authority or a Minister may continue to perform or exercise all or any of the functions or powers delegated.

- (5) Any act or thing done by or to a delegate while acting in the exercise of a delegation under this section has the same force and effect as if the act or thing had been done by or to the principal officer of a public authority or a Minister and is taken to have been done by or to the principal officer or Minister.

NB: this Act addresses the power to delegate in detail and therefore the general provisions of the Acts Interpretation Act 1931 will not apply.

APPOINTMENT

S.23(2) The principal officer of a public authority may appoint an officer to assist him or her with the functions specified in s.23(1).

Provision	Item Delegated / Authorisation	Conditions and Limitations	Delegate / Authorised Officer
s.22 LGA	Functions and powers of Council as a public authority under the Right to Information Act 2009	Delegation given by Council to General Manager.	GM
S.10	Electronic information	Original source of authority is Public Authority. Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years	GM
S.12	Information to be provided apart from Act.	Original source of authority is Public Authority. Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years	GM
S.13 (5) (6) (7) (8)	Application for assessed disclosure of information	Original source of authority is Public Authority. Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years	GM
S.14 (1)	Transfer of applications	Original source of authority is Public Authority. Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years	GM

S.15	Time within which applications for assessed disclosure of information are to be decided	Original source of authority is Public Authority. Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.	GM
S.16	Charges for information	Original source of authority is Public Authority. Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.	GM
S.17	Deferment of provision of information	Original source of authority is Public Authority. Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.	GM
S.18	Provision of information	Original source of authority is Public Authority. Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.	GM
S.19	Requests may be refused if resources unreasonably diverted	Original source of authority is Public Authority. Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.	GM
S.20	Repeat or vexatious applications may be refused	Original source of authority is Public Authority. Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.	GM
S.21 (1)	Decision to be made by authorised person	Original source of authority is Principal Officer (GM). Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.	GM
S.21 (2)	Must act impartially in making decision	Original source of authority is Public Authority, Principal Officer (GM) and Delegated Officer. Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.	GM

S.22	Reasons to be given	Original source of authority is Public Authority. Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.	GM
S.23	Other responsibilities of principal officer	Original source of authority is Public Authority. Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.	GM
S.33	Public Interest Test	Original source of authority is Principal Officer (GM). Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.	GM
S.36 (2)	Personal information of person	Original source of authority is Principal Officer (GM). Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.	GM
S.36 (3) (5)	Personal information of person	Original source of authority is Public Authority. Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.	GM
S.37 (2)	Information relating to business affairs of third party	Original source of authority is Principal Officer (GM). Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.	GM
S.37 (3) (5)	Information relating to business affairs of third party	Original source of authority is Public Authority. Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.	GM
S.43 (4) (5)	Internal review	Original source of authority is Principal Officer (GM). Can be delegated by General Manager. A delegation may be for a period not exceeding 3 years.	GM

Roads and Jetties Act 1935

DELEGATIONS & AUTHORISATIONS

- . A Council, in writing, may delegate with or without conditions to the General Manager, any of its functions or powers under any Act: s.22 Local Government Act 1993 (subject to restrictions).
- . The General Manager, in writing, may delegate to an employee of the Council (a) any functions or powers under any Act, other than this power of delegation; and (b) any functions or powers delegated by the Council which the Council authorised the General Manager to delegate: s.64 Local Government Act 1993.
- . If an Act confers a power on a person to delegate a function or power, the person may, in accordance with the Act, delegate the function or power to (a) a person by name; or (b) the holder of a particular office or position by reference to the title of the office or position concerned, whether or not the office or position is vacant at the time of the delegation: s.23AA(1) of the Acts Interpretation Act 1931.
- . If a function or power is delegated to a particular officer or the holder of a particular office or position (a) the delegation does not cease to have effect merely because the person who was the particular officer or the holder of the particular office or position when the function or power was delegated ceases to be that officer or the holder of that office or position; and (b) the function or power may be performed or exercised by the person for the time being occupying or acting in the office or position concerned: s.23AA(5) of the Acts Interpretation Act 1931.
- . A function or power that has been delegated may, notwithstanding the delegation, be exercised by the delegator: s.23AA(6) of the Acts Interpretation Act 1931.

Provision	Item Delegated / Authorisation	Conditions and Limitations	Delegate / Authorised Officer
Sec 22 LGA	All of Council's powers and functions contained in the Roads and Jetties Act 1954	Delegation given by Council to General Manager.	GM

Sec 64 LGA	All of Council's powers and functions contained in the Roads and Jetties Act 1954, may be delegated	Authorisation given by Council to General Manager.	GM
Sec 64 LGA	All of Council's powers and functions contained in the Roads and Jetties Act 1954, may be delegated	Authorisation given by Council to General Manager.	GM
S11	Maintenance of State highways, &c. in cities, &c.		GM
S28	Acquisition of land for quarry, &c.		GM
S29	Intention to acquire land may be abandoned if compensation excessive		GM
S32	Entry by Council upon land and staking out of same		GM
S33	Rental of land		GM
S34	Use of uncultivated land for temporary road		GM
S35	Taking of timber, &c., from land		GM
S36	Quarries, &c. to be fenced and filled up or otherwise secured		GM
S37	Fences to be restored		GM
S38	Deviations to be fenced		GM
S39	Entry upon adjoining lands for road maintenance or reconstruction		GM
S40	Power to make drains on adjoining lands		GM
S41	Timber growing near roads may be cut down: Consent of owner required in certain cases		GM

S42	Hedges, &c., obstructing view of traffic to be cut or trimmed		GM
S44	Culverts to be constructed by owners at entrances to lands adjoining roads		GM
S45	Power of Minister in certain cases to erect gates across roads		GM
S46	Damage caused by overweight vehicles		GM
S47	Road metal, &c., may be placed on side of road		GM
S47A	Warning gantries for bridges with overhead members		GM
S48	Power of road authority, with the consent of the Governor, to permit tramway or railway along or across road		GM
S48A	Removal and disposal of abandoned articles		GM
S49	Obstructing roads: Notice to remove obstructions		GM
S50B	Excavations		GM
S51	Laying down timber, &c., on roads		GM

Tasmania Weed Management Act 1999

This register is maintained in compliance with section 22 of the Local Government Act 1993 (Tas)

Provision	Item Delegated / Authorisation	Conditions and Limitations	Delegate / Authorised Officer
34(3)	Appoint Inspector The Council, with the approval of the Secretary, may appoint any person as an inspector for the purpose of the Act		GM
66(a)	"Receive payments on infringement notices The Council can receive payments in respect of an infringement notice if the notice was served by an inspector appointed by the Council "		GM

I acknowledge as a Councillor of the Central Coast Council, that the General Manager be delegated the authorities as pertained within this report and to manage the affairs of the Council in accordance with a current Employment Agreement.

Name (print) _____

Signature _____

Date _____

I acknowledge as a Councillor of the Central Coast Council, that the General Manager be delegated the authorities as pertained within this report and to manage the affairs of the Council in accordance with a current Employment Agreement.

Name (print) _____

Signature _____

Date _____

I acknowledge that I have received, read and accept the attached delegation of authority.

Name (print) _____

Signature _____

Provisions for General Manager

Date _____

Minute Ref No.: _____

FINAL MASTER PLAN

PENGUIN RECREATION GROUND

Central Coast Council Master Plan Project



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- 3 GATEWAY FEATURE ENTRY POINT WITH SCULPTURES AND PLANTING TO HIGHLIGHT THE SITE INCLUDING WAYFINDING SIGNAGE
- 4 CONNECTING SHARED PATHS WEAWE THROUGHOUT THE SITE AND PROVIDE CONNECTION TO GREATER PENGUIN WALKING TRAILS
- 5 CAR PARK WITH ACCESS TO COMMERCIAL AND COMMUNITY HUBS - APPROXIMATELY 40 CAR SPACES.
- 6 GARDEN BEDS WITH FEATURE PLANTING.
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- 11 COMMUNITY BUILDING, OPEN PLAN WITH FLEXIBLE SPACES FOR COMMUNITY ACTIVITIES. MAY INCLUDE STARTUPS, LINC, TECHNOLOGY HUB AND COMMUNITY ROOMS. BUILDING TO INCLUDE EXTERNALLY ACCESSSED PUBLIC TOILETS.
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ROUND 3 - JUNE 2017

IMAGES REPRESENTATIVE OF PROPOSAL AND FOR DISCUSSION ONLY

Central Coast Council

List of Development Applications Determined

Period From: 01-May-2017 To 31-May-2017

Application Number	Property Address	Development Application Type	Description of Proposed Use	Application Date	Decision Date	Day Determined
DA216122	10 Gilbert Street Forth 7310	Discretionary Development Application	Residential (dwelling extension)	23-Dec-2016	29-May-2017	22
DA216130	331 South Road West Ulverstone 7315	Discretionary Development Application	Subdivison (three lots and boundary adjustment)	19-Jan-2017	15-May-2017	20
DA216021	19 Josephine Street West Ulverstone 7315	Discretionary Development Application	Residential (multiple dwellings)	02-Mar-2017	30-May-2017	11
DA216171	146A Main Street Ulverstone 7315	Discretionary Development Application	Residential (multiple dwellings x 3)	16-Mar-2017	10-May-2017	37
DA216167	6 Davis Street Leith 7315	Discretionary Development Application	Residential (dwelling and outbuilding (shed)	17-Mar-2017	22-May-2017	45
DA216183	698 Forth Road Forth 7310	Discretionary Development Application	Residential (dwelling)	23-Mar-2017	15-May-2017	35
DA216176	23 Sandhaven Crescent Sulphur Creek 7316	Discretionary Development Application	Residential (outbuilding - shed)	24-Mar-2017	05-May-2017	38
DA216153	244 Braddons Lookout Road Forth 7310	Discretionary Development Application	Utilities (telecommunications tower with ancillary shed and equipment)	28-Mar-2017	05-May-2017	35
DA216189	190 Preston Road Gawler 7315	Discretionary Development Application	Subdivision (dwelling excision)	03-Apr-2017	12-May-2017	35
DA216181	34 Jermyn Street Ulverstone 7315	Discretionary Development Application	Residential (outbuilding - garage and verandah)	03-Apr-2017	16-May-2017	42
DA216132	8 Tasma Parade Ulverstone 7315		Visitor Accommodation (four serviced apartments)	06-Apr-2017	12-May-2017	34
DA216191	188 Stubbs Road Turners Beach 7315	Discretionary Development Application	Residential (dwelling and outbuilding - shed)	06-Apr-2017	16-May-2017	36
DA216200	24 King Edward Street Ulverstone 7315	Discretionary Development Application	Demolition of a building and General retail and hire (pharmacy)	06-Apr-2017	19-May-2017	39

Application Number	Property Address	Development Application Type	Description of Proposed Use	Application Date	Decision Date	Day Determined
DA216180	22 Alexandra Road Ulverstone 7315	Discretionary Development Application	Residential (multiple dwellings x 4)	06-Apr-2017	19-May-2017	39
DA216182	31 Queen Street Ulverstone 7315	Discretionary Development Application	Residential (outbuilding - shed)	07-Apr-2017	11-May-2017	31
DA216190	110 Main Road Penguin 7316	Discretionary Development Application	Residential (dwelling - second storey addition)	10-Apr-2017	11-May-2017	29
DA216198	31 Leatherwood Drive Penguin 7316	Discretionary Development Application	Subdivision (two lots)	10-Apr-2017	30-May-2017	23
DA216108-1	50 Reibey Street Ulverstone 7315	Discretionary Development Application	Storage (4 storage containers)	11-Apr-2017	29-May-2017	45
DA216197	98 William Street Forth 7310	Permitted Development Application	Residential (Carport & deck)	11-Apr-2017	05-May-2017	21
DA216195	19 Marion Street Ulverstone 7315	Discretionary Development Application	Residential (outbuilding - garage)	11-Apr-2017	12-May-2017	27
DA216174	29 Water Street Ulverstone 7315	Discretionary Development Application	Storage (shed for recreational pedal buggies)	11-Apr-2017	17-May-2017	34
DA216201	11 Sports Complex Avenue Penguin 7316	Permitted Development Application	Sports and recreation (Amenities Building)	12-Apr-2017	05-May-2017	22
DA216202	969 Castra Road Sprent 7315	Permitted Development Application	Resource Development (shed)	19-Apr-2017	05-May-2017	14
DA216203	10 Top Gawler Road Gawler 7315	Discretionary Development Application	Residential (building envelope for a single dwelling)	19-Apr-2017	16-May-2017	26
DA216199	2B Davis Street Leith 7315		Residential (dwelling and outbuilding - shed)	21-Apr-2017	17-May-2017	15
DA216208	29 Farquhar Place Kindred 7310	Discretionary Development Application	Residential (outbuilding - shed)	21-Apr-2017	15-May-2017	21
DA216206	37 Penguin Road Ulverstone 7315	Discretionary Development Application	Residential (outbuilding - shed)	24-Apr-2017	17-May-2017	21
DA216213	22 Ashwater Crescent Penguin 7316	Discretionary Development Application	Residential (outbuilding - shed)	02-May-2017	23-May-2017	20
DA216205	4 Christina Court Turners Beach 7315	Discretionary Development Application	Residential (dwelling and outbuildings - carport and shed)	03-May-2017	23-May-2017	19

Application Number	Property Address	Development Application Type	Description of Proposed Use	Application Date	Decision Date	Day Determined
DA216217	20 Stephen Street Forth 7310	Permitted Development Application	Residential (dwelling addition - deck)	03-May-2017	22-May-2017	15
DEV2009.93-1	Flora Street Ulverstone 7315	Discretionary Development Application	Sports and recreation - flood lighting	23-May-2017	30-May-2017	6

**SCHEDULE OF STATUTORY DETERMINATIONS
MADE UNDER DELEGATION**

Period: 1 May 2017 to 31 May 2017

Building Permits – 14

•	New dwellings	5	\$1,736,662	
•	Outbuildings	5	\$277,051	
•	Additions/Alterations	1	\$240,000	(includes swimming pool)
•	Other	1	\$4,400,000	(Sports Complex)
•	Units	6	\$1,292,000	

Permit of Substantial Compliance – Building – 0

Notifiable Work – Building – 15

•	New dwellings	3	\$901,076
•	Outbuildings	5	\$160,817
•	Additions/Alterations	5	\$50,900
•	Other	2	\$103,726

Building Low Risk Work – 7

Plumbing Permits – 8

Certificate of Likely Compliance – Plumbing – 18

Notifiable Work – Plumbing – 0

Plumbing Low Risk Work – 0

Food Business registrations (renewals) – 11

Food Business registrations – 1

Temporary Food Business registrations – 1

Temporary 12 month Statewide Food Business Registrations – 0

Public Health Risk Activity Premises Registration – 0

Public Health Risk Activity Operator Licences – 0

Temporary Place of Assembly licences – 0



Cor Vander Vlist
DIRECTOR COMMUNITY SERVICES

FINAL MASTER PLAN

INDEX PLAN

PENGUIN RECREATION GROUND

Central Coast Council
Master Plan Project



- RESIDENTIAL - SUB PLAN A
- COMMERCIAL- SUB PLAN B
- FORMAL GARDEN SPACE - SUB PLAN C
- COMMUNITY BUILDING - SUB PLAN C
- CIVIC PLAZA - SUB PLAN C

ROUND 3 - JUNE 2017
IMAGES REPRESENTATIVE OF PROPOSAL AND FOR DISCUSSION ONLY

FINAL MASTER PLAN

SUB PLAN A - RESIDENTIAL FEATURES

RESIDENTIAL DEVELOPMENT

THE STYLE OF THE HOUSING PRODUCT WOULD BE 2 TO 3 BEDROOM TOWNHOUSES WITH TWO GARAGES AND INCLUDE A SMALL PRIVATE COURTYARD TO THE REAR OF THE PROPERTY AS WELL AS A PRIVATE COURTYARD OR GRASS SPACE IN THE FRONT.

THE PROPERTIES WOULD BE DUAL FACING TO PROVIDE PASSIVE AND ACTIVE SURVEILLANCE OVER THE SITE.

THE INTENT IS THAT THE TOWNHOUSES ARE TWO STOREY, ALTHOUGH MAY BE CONSTRUCTED AS SINGLE STOREY AT THE FRONT WITH A RECESSED SECOND STOREY. SOME TOWNHOUSES MAY HAVE A SINGLE GARAGE WITH SEPARATE PRIVATE CAR PARK SPACE ON SITE FOR SECOND CAR.

THE HOUSING DESIGN AND CHARACTER IS TO REFLECT THE UNIQUE CHARACTER OF NEARBY PROPERTIES, PARTICULARLY NOTING THE DESIGN OF HOUSING IN BRANDON STREET.

THE INTERNAL ROAD NETWORK IS TO PROVIDE ACCESS TO THE RESIDENTIAL DEVELOPMENT.

THE TWO STOREY TOWNHOUSE DEVELOPMENT LOTS TO HAVE TWO TO THREE PROPERTIES PER LOT. LOT SIZE 400M2.

EXAMPLES OF RESIDENTIAL HOUSING OPTIONS



PENGUIN RECREATION GROUND

Central Coast Council Master Plan Project



FINAL MASTER PLAN

SUB PLAN B - COMMERCIAL ZONE FEATURES

COMMERCIAL DEVELOPMENT

THE COMMERCIAL DEVELOPMENT WITHIN THE SITE WILL COMPLEMENT THE USES OF THE SITE, AS WELL AS BUSINESSES IN THE PENGUIN AREA.

AN OPEN PLAN BUILDING WITH FLEXIBLE SPACES FOR BOUTIQUE AND NICHE BUSINESSES/ COMMERCIAL OPERATIONS. FOCUS TO BE DIVERSE FROM EXISTING PENGUIN SHOPS TO CREATE A VIBRANT DEVELOPMENT THAT DRAWS LOCALS AND VISITORS ALIKE. THE SITE'S COMMERCIAL USES MAY INCLUDE CAFES WITH ALFRESCO DINING, BOUTIQUE SHORT STAY ACCOMMODATION, WEDDING AND PARTY RECEPTION SPACE, CHEMIST AND MEDICAL SUITES.

THEY WILL BE INTEGRALLY CONNECTED TO THE CIVIC SPACES AND THE RESIDENTIAL DEVELOPMENT.

THE COMMERCIAL BUILDING DEVELOPMENT WILL BE ANCHOR POINTS FOR ACTIVITY ON THE SITE AND HAVE A PRESENCE ALONG THE KEY ROAD FRONTAGES OF IRONCLIFFE ROAD AND KING EDWARD STREET .

PENGUIN RECREATION GROUND

Central Coast Council
Master Plan Project

EXAMPLES - BUILDING FORM - BOUTIQUE ACCOMMODATION



EXAMPLES - BUILDING INTERNAL USES - BOUTIQUE ACCOMMODATION



EXAMPLES -COMMERCIAL BUILDING FORM AND USES



EXAMPLES - COMMERCIAL BUILDING INTERNAL USES



FINAL MASTER PLAN

SUB PLAN C - CIVIC ZONE FEATURES

CIVIC ZONES

COMMUNITY BUILDING, CENTRAL PLAZA AND FORMAL GARDEN

THE CIVIC ZONES PROVIDES A VIBRANT HEART TO THE DEVELOPMENT. THE DESIGN IS BASED AROUND CIRCLES TO SYMBOLISE AN INCLUSIVE SPACE.

CIRCLES PROVIDE AN INNATE HARMONY ASSOCIATED WITH THE SHAPE, THEY CREATE A SENSE OF FLOW AND CALMNESS AND CONNECT THE ELEMENTS THEY DISSECT.

THE CIVIC ZONE INCLUDES A COMMUNITY BUILDING THAT WILL HOUSE A NUMBER OF FUNCTIONS INCLUDING; FLEXIBLE SPACES FOR COMMUNITY ACTIVITIES. MAY INCLUDE STARTUPS, LINC, PLAYGROUP, YOUTH SPACE, TECHNOLOGY HUB AND COMMUNITY ROOMS. BUILDING TO INCLUDE EXTERNALLY ACCESSED PUBLIC TOILETS.

CIVIC PLAZA AREA CONNECTS THE COMMUNITY BUILDING AND THE COMMERCIAL BUILDING TO THE THE MAIN CENTRAL SPACE. THE PLAZA IS FOR EVENTS AND POP UP ACTIVITIES AND INCLUDES AN ALL WEATHER COVERED AREA, SCULPTURES AND A HISTORY WALL TO TELL THE STORY OF THE SITE .

AN ALL WEATHER COVERED AREA (CONSERVATORY) ADJACENT TO COMMUNITY BUILDING WITH A LARGER ALL WEATHER STRUCTURE OVER THE CENTRAL PLAZA , THIS WILL ENABLE HOSTING OF EVENTS AND ACTIVITIES ALL YEAR ROUND AND TO FURTHER ACTIVATE THE SPACE.

CIVIC SPACES BETWEEN THE BUILDINGS PROVIDE AREAS FOR MARKETS, POPUPS AND ACTIVITY SPACES AND GOOD VISUAL CONNECTIVITY THROUGH THE SITE.

A FORMAL GARDEN SPACE FOR LEISURE AND HIREABLE LOCATION FOR WEDDING CEREMONIES AND RECEPTIONS CREATING A POINT OF DIFFERENCE FOR THE DEVELOPMENT AND A CENTRAL PARK FEELING FOR THE TOWN.

EXAMPLES SHADE STRUCTURES



EXAMPLES FORMAL GARDEN



EXAMPLES OPEN GREEN SPACE



EXAMPLES OF PLAZA, CONNECTING SPACES AND HISTORY WALL



EXAMPLES OF COMMUNITY BUILDING AND STRUCTURES



PENGUIN RECREATION GROUND

Central Coast Council
Master Plan Project

FINAL MASTER PLAN

CONNECTIONS

PENGUIN RECREATION GROUND

Central Coast Council
Master Plan Project

WAYFINDING, TRAFFIC AND PEDESTRIAN FLOW

THE DEVELOPMENT OF THIS MASTER PLAN PLACES EMPHASIS ON ENSURING GOOD ACCESSIBILITY. PEDESTRIAN AND VEHICLE CONNECTIONS HAVE BEEN CREATED WITHIN THE SITE THAT LINK TO THE DIFFERENT ZONES. THE LINKS ALSO CONNECT WITH THE EXISTING PATHWAYS AND ROAD SYSTEMS IN PENGUIN, TOWARDS THE MAIN STREET CBD, THE OTHER OPEN SPACE AREAS AND TOWARDS THE PENGUIN DISTRICT SCHOOL AND DIAL COMPLEX.

EMPHASIS HAS ALSO BEEN TO PROVIDE SIGNIFICANT INCREASED ALL WEATHER PROTECTION. CONSIDERATION HAS BEEN GIVEN TO CREATE PEDESTRIAN-FRIENDLY LINKAGES WHILST MAINTAINING NECESSARY VEHICLE EFFICIENCIES.

SIGNAGE WILL BE USED TO ASSIST LOCALS AND VISITORS TO EXPLORE THE SITE AND DISCOVER NEW WAYS TO GET AROUND PENGUIN AND ITS SURROUNDS BY INTRODUCING WAY FINDING AND CONSISTENT DESIGN AND INTERPRETIVE SIGNAGE.



EXAMPLES OF PATHWAYS, ROADWAYS AND SIGNAGE



WAYFINDING SIGNAGE AND INTERPRETIVE SIGNAGE TO BE INCORPORATED INTO THE DEVELOPMENT OF THE SITE AND GREATER PENGUIN

SHARED VEHICLE / PEDESTRIAN ROAD NETWORK WITH REDUCED SPEEDS TO PROVIDE ACCESS THROUGH AND AROUND THE SITE FOR RESIDENT'S VEHICLES, CYCLISTS AND PEDESTRIAN MOVEMENT. ROAD NETWORK CONNECTS WITH EXISTING STREET NETWORK

FORMALISE PEDESTRIANS PATH NETWORK THROUGH THE SITE AND CONNECTS WITH OTHER PATH NETWORKS TO LINK TO THE GREATER PENGUIN AREA.

FORMALISE SHARED (PEDESTRIANS AND CYCLISTS) PATH NETWORK TO PROVIDE ACCESS THROUGH AND AROUND THE SITE AND CONNECTING WITH OTHER PATH NETWORKS TO LINK TO THE GREATER PENGUIN AREA.

THE PEDESTRIAN LINKS CONNECT TO OTHER AREAS IN PENGUIN INCLUDING THE PARKLAND NETWORK, HISCUTT PARK, MARKETS, MAIN STREET AND FORESHORE.

VEHICLE MOVEMENTS WITHIN THE SITE WILL BE SPEED LIMITED. SHARED PEDESTRIAN ZONES DEFINED BY A CHANGE IN PAVEMENT TYPES. FOR KEY EVENT ROADS MAY BE CLOSED.

ROUND 3 - JUNE 2017

IMAGES REPRESENTATIVE OF PROPOSAL AND FOR DISCUSSION ONLY



Lucilla Marshall - EPIC Landscape Architecture
Empower. Play. Inspire. Create
Email: lucilla.marshall@epic-la.com.au www.epic-la.com.au

FINAL MASTER PLAN

LAYOUT WITH LANDMARK VIEWS

PENGUIN RECREATION GROUND

Central Coast Council Master Plan Project



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ROUND 3 - JUNE 2017

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Central Coast Council

Penguin Recreation Ground Master Plan Project

Community Engagement Report
June 2017

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Introduction

Penguin Recreation Ground (PRG) is located in central Penguin and is home to the Penguin Football and Cricket clubs. The community of Penguin has been at the forefront of sports and recreation provision since the 1970's. The development of the Penguin Sports and Recreation Centre in 1973 featured the largest single floor stadium in the State at the time. Central Coast Council's Open Space and Recreation Plan 2012-2022 identified that the facilities at PRG are due for replacement in approximately 10 years. The PRG is currently underutilised, the ground is undersized for cricket and football matches and it is landlocked in a residential area.

Considering the ground's limitations and the amount of expenditure required on the ground's assets in the short to medium term, the Open Space and Recreation Plan concluded that replacing these assets would not provide the same benefits as redirecting the funds to improving grounds that do not face the same constraints. It was recommended that relocating the users at the PRG to the Dial Regional Sports Complex was ideal and that this should be pursued as a matter of priority.

Council is currently working with the clubs, the community, sporting organisations and other government departments to implement the Dial Regional Sports Complex Master Plan and in particular, the current construction of the Dial Regional Sports Complex will allow the clubs to commence using the facilities from March 2018.

With the proposed relocation of the sporting clubs from the PRG, Council is considering what is the best use for the for this central and significant site in Penguin.

Community engagement consulting firm Engagement Plus and specifically Michelle Feenan, was commissioned to assist Council in the development of the Penguin Recreation Ground Master Plan with the initial target of completion being the end of 2016. Lucilla Marshall from Epic was also engaged to provide the design work using a 'place making' approach to produce the Master Plan itself.

This report provides a detailed description of the project and the key outcomes that influenced the development of the Final Master Plan. The complete Master Plan materials are listed at the end and accompany this report.

Current Context

With the Penguin Football and Cricket Clubs relocating to the Dial Regional Sports Complex once construction is completed in early 2018, the Council has been considering what is the best use for the site and embarked on a range of comprehensive community engagement activities in order to



determine the most appropriate use for the site and prepare a Master Plan to guide future development.

Some preliminary consultation commenced in August 2015 and included forums and a postcard campaign which sought information from the local community on what they thought would be the best use for the Penguin Recreation Ground.

Also of significance to the master planning work was the consideration of the social and economic profile for the area, and existing strategies and plans that are relevant to the Penguin township and the Central Coast region. Some of these relevant strategies and plans include:

- Penguin Urban Design Guidelines
- Central Coast Open Space and Recreation Plan 2012-2022
- Dial Regional Sports Complex Master Plan 2013
- Central Coast Parking Plan, 2015
- Johnson's Beach Reserve Master Plan, 2016

Details from these important and relevant plans were made available during the master planning process.

Community participation in the Master Planning process was vital to the success of the project and Council was keen to see strong participation by the community in developing the vision and future uses of the Penguin Recreation Ground.

Characteristics of PRG site

The Penguin Recreation Ground is currently home to the Penguin Football Club and Penguin Cricket Club. The PRG is owned by Council and it is approximately 2Ha in size. There is currently one field located on the site, a grandstand and two club houses. The site is fully fenced and surrounded by residential housing.

The PRG is currently underutilised and there is little scope for increasing use or user groups, other than by facilitating other groups to use the ground on days when it is currently unused.

The land is owned by Council, transferred by the state under the Crown Land Assessment and Classification (CLAC) Project process but has conditions set by the state prohibiting its sale or on-transfer without further negotiations with the Crown Land Services.



Map 1: Penguin Recreation Ground

Urban Design Guidelines for Penguin

In 2008 Council developed the Penguin Urban Design Guidelines. These guidelines provide an outline to manage change in a sustainable way and to achieve the desired objectives for Penguin's future growth.

The Urban Design Guidelines identify Penguin as a “unique seaside town a vibrant community... with sensitive and significant environmental values..... with coastal village character.” They state that “Penguin is both a sought out place of residence and a tourist destination. Penguin's assets contribute to its charm and vitality and in addition provide a catalyst for private investment and development that wish to take advantage of these attributes.”¹

The people of Penguin valued the sense of community, peacefulness, connection to the sea, small coastal town atmosphere, the lifestyle, natural environment, walkability and the family atmosphere. The research indicated that the people of Penguin were concerned with the loss of community, development that is inconsistent with the existing scale and character of the town, declining services, erosion of the beach, car parking, lack of services for the whole community and lack of retail premises and eateries.

¹ Parsons Brinckenhoff, *Penguin Urban Design Guidelines* Central Coast Council, 2008.



Some of the new development ideas identified from the Urban Design Guidelines that are relevant to the PRG include:

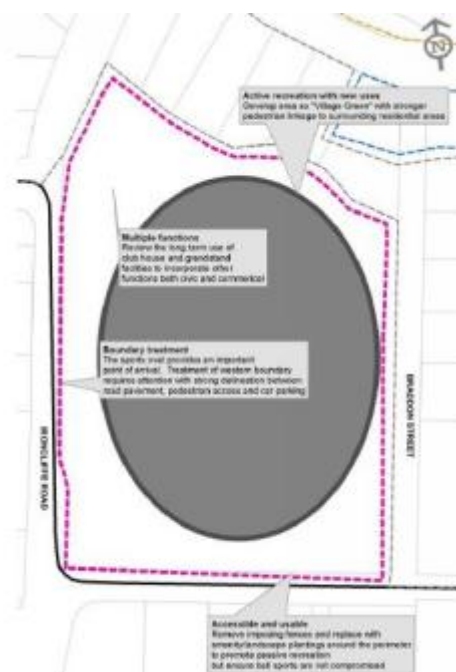
- encourage a mix of development,
- more cafes, shops, eateries, tourist accommodation,
- a civic centre/town hall,
- retain the existing character of the town and
- more outdoor youth facilities.

The Urban Design Guidelines identifies the PRG as Precinct 5 in Penguin. The Penguin Urban Design Guidelines have described opportunities at the PRG as follows.

“The sports oval provides a key opportunity for provision of public domain that recognises a range of active and passive recreation opportunities. The location provides a key link between adjacent residential uses, the commercial activities of the Penguin Market and the recreational opportunities of Hiscuitt Park. The long-term future of this open space should consider other regional sporting facilities and seek to improve a key entrance to Penguin. Major enhancement of this area using a more civic landscape treatment which promotes the use of the site for passive recreational activities is required.”

Some of the recommendations from the Urban Design Guidelines for the PRG included:

- Review use of club house and grandstand to incorporate other functions both civic and commercial.
- Remove imposing fences to promote passive recreation.
- Develop area as ‘Village Green’ with stronger pedestrian linkage to surrounding residential areas and in line with the multi recreational use of the land.
- Review the boundary and car parking especially on Ironcliffe Road to improve streetscape quality.





Overview of Demographic & Economic Profile

A detailed demographic and economic profile was developed for the Penguin based upon the 2011 ABS Census data. It should be noted that there has been changing dynamics in Tasmania in the recent years with stronger interest and visitation associated with tourism, with some of this impacting on the North West Coast. An updated profile based upon the 2016 ABS Census data will be useful to consider the changing demographics for the region.

Some of the key demographic and economic characteristics of the Central Coast that were highlighted in the profiles and were considered when developing the vision for the PRG site include:

- There are low population growth rates in Tasmania overall and this is reflected in the Central Coast;
- The population is ageing;
- There are less young people and young families;
- There have been significant increases in older persons over the past decade;
- There is forecasted to be significant growth in the over 60-year-old population;
- Life expectancy is increasing;
- There are high numbers of couple without children household and lone person households;
- There are significantly higher levels of separate house dwellings and lower proportion of medium and high-density housing;
- Central Coast has higher unemployment rates;
- Home ownership is higher than average;
- Income levels are lower than average;
- Tourism industry is very important to local economy;
- Gross Regional Product has been increasing slightly;
- Local jobs are also increasing slightly.

Further details about the key demographic and economic attributes of the Central Coast community are detailed in the Community Consultation Results Report.



Guiding principles for the project

The following principles were developed to guide assessment processes and final decision making in the project. The future development of the Penguin Recreation Ground will

- Promote Penguin's appeal for livability - a destination of lifestyle choice
- Maintain Penguin's coastal village character
- Enhances tourism opportunities and promotes economic prosperity
- Enables the sense of 'community' to prosper
- Preserve the sensitive and significant environmental values
- Ensuring the interests of future generations
- Respects the historical aspects of Penguin and the Penguin Recreation Ground

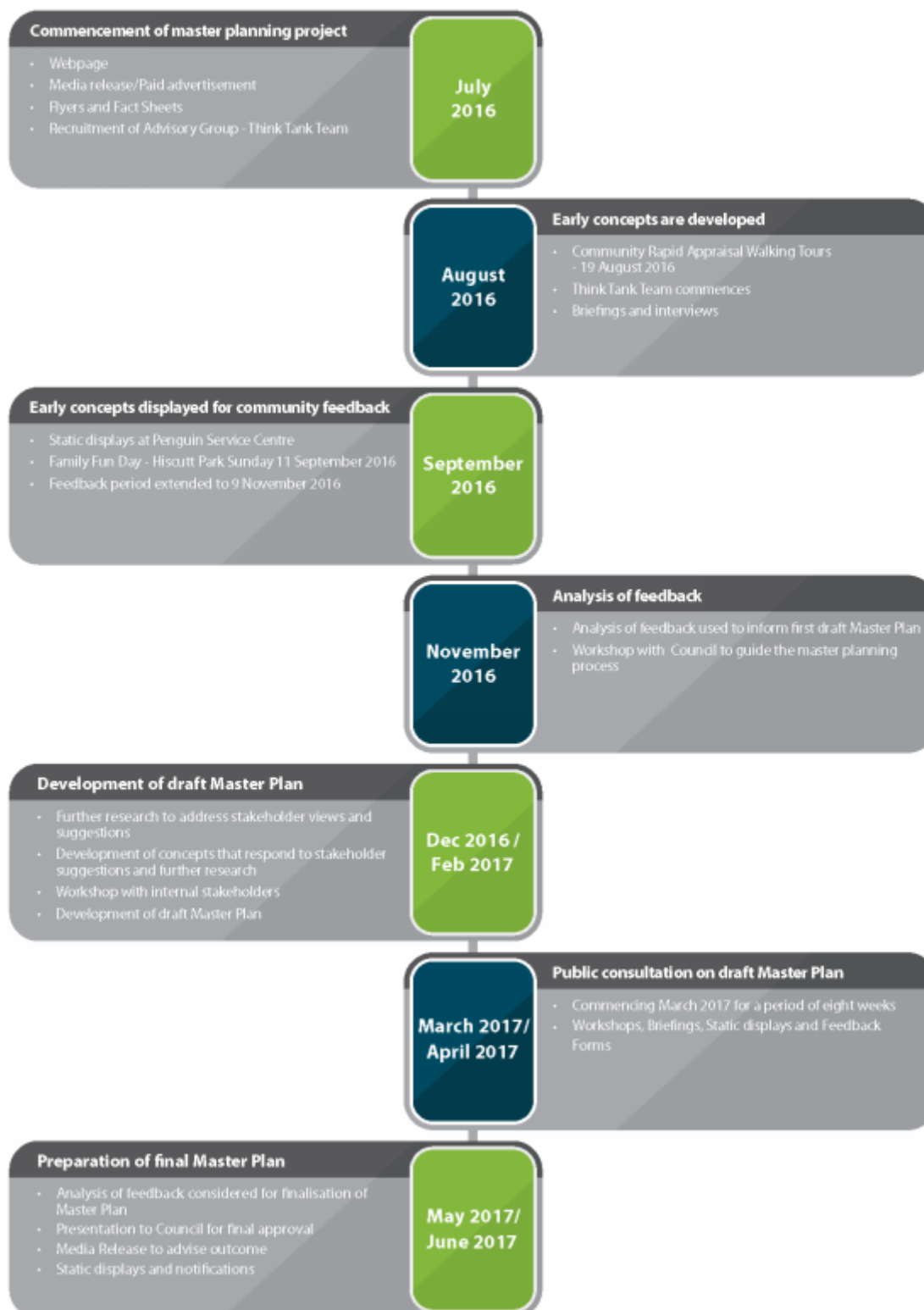
The principles have been referred to in all consultations to help the stakeholders, community and the councillors assess the function and design options that emerged through the engagement process. They have been important when considering the final attributes of the Master Plan itself.

Timeframes for the project:

The Penguin Recreation Ground Master Plan project commenced in mid-2016 and adopted three main stages to develop the Master Plan:

- | | |
|----------|-------------------|
| Stage 1: | Early Concepts |
| Stage 2: | Draft Master Plan |
| Stage 3: | Final Master Plan |

The project was due to be concluded in December 2016 but was extended to mid-2017 to allow for additional research to be completed. The illustration below sets out the key phases and relevant timeframes for the project.





Overview of the community engagement activities

Input from the key stakeholders and community is important for the master planning process. A number of strategies were used to gain community participation, input on ideas for the development of the site and to obtain feedback throughout each stage of the development of the Master Plan:

An overview of the community engagement activities is outlined below with the detailed results from this work contained in a separate Community Consultation Results Report.

Postcard Campaign

Stakeholders were able to share their views via a returned postcard, at community forums or via submission. The postcard highlighted an aerial photograph of the site on the front cover and on the back, were prompt questions seeking feedback on what residents thought should be the future vision and uses for the site.

Community Advisory Group - Thank Tank Team

Community Advisory Groups are a way of reaching the broader community and offer an opportunity to learn more about the project specifics. The purpose of the Think Tank Team was to provide input and feedback to Council through the concept development phases of the Penguin Recreation Ground Master Plan project.

The specific role of the Think Tank Team members was to:

1. Read and consider the relevant information provided by the project team
2. Assist others to understand what the information is about
3. Commit to participating in the four (4) sessions
4. Contribute to the project by learning from others, and sharing your ideas considering all of the Council area, its communities and relevant industries.

The Think Tank Team was an advisory group and not a decision-making group. All decisions about the progress and development of the Penguin Recreation Ground Master Plan were made by the Council's Project Team and ultimately the Councillors of the Central Coast Council.

Rapid Appraisal Site Tours

Interested community members and visitors were invited to participate in a guided tour of the Penguin Recreation Ground and surrounding areas. Participants were given a briefing, a guided tour appraisal form for completion and refreshments were provided at the end.



The 50 minute site tours were scheduled to occur:

- Friday 19 August 2016 – 4.00pm starting from Railway Station Centre
- Sunday 11 September 2016 – 10.00am to 2.00pm as part of the Fun Day activities

Fact Sheets

A project newsletter was distributed at key points in the project and Fact Sheets were developed to provide important information about different aspects of the master planning project and the region.

Family Fun Day

The Family Fun Day was to be an opportunity for the community to view first round concepts for Penguin Recreation Ground. The Fun Day was held at Hiscutt Park, Crescent Street, Penguin from 10.00am until 2.00pm. Rain cancelled out the planned entertainment and other activities however the concept options were on display under shelter with opportunities to meet the design team and hear about the ideas behind the concept options.

Feedback Form

Feedback was sought in a number of ways including dedicated Feedback Forms for the Early Concepts and Draft Master Plan phase. The Feedback Form was available in hard copy and online on the Council's website.

Static Displays

A range of visual material about the draft concepts were on display at the Penguin Service Centre, Main Road Penguin and at the Ulverstone Administration Centre, King Edward Street, Ulverstone. The displays changed with each stage of the project

- Round 1: draft early concepts to be considered for the draft Master Plan. Four options were developed and on display.
- Round 2: draft Master Plan showing site layout and supportive photographs and other drawings as impressions for how the site might be used.
- Round 3: Final Master Plan once endorsed by the Council.

Web page

A dedicated web page for the Penguin Recreation Ground Master Plan project was developed to enable the community to access information about the project, the materials produced during the master planning process and information about how to get involved in the consultation activities.



Project Email

Community members could raise queries or offer information with the project team by emailing the project email penguinrecground@centralcoast.tas.gov.au

E-Contact Register

Stakeholders and interested people could be kept informed about the Penguin Recreation Ground Master Plan Project by registering to go onto the project's e-contact database. Emailed information was provided at key milestones to those on the Contact Database.

Targeted briefing sessions and interviews

The Project Team provided briefing sessions for relevant key stakeholder groups and held one on one interviews where appropriate. These sessions were to provide key information about the project and obtain feedback on the master plan concepts at key stages.

Meetings or telephone discussions were held with:

- Penguin History Group who developed a Historical Report on the early development of the Penguin Recreation Ground
- The representative from the Tasmania Playgroup Association to discuss possible uses of the community space
- A representative on behalf of the business community to discuss parking and the need for long bay parking spaces close to the town centre
- A gathering of bus/coach companies servicing the Penguin area
- Dept of State Growth representative for the state-wide bus review
- Dept of Education representative for the LINC services in North West Tasmania
- TasRail representative to discuss implications from the proposed Master Plan
- Local developers interested in the project
- A representative from the Catholic Church Mersey Leven Parish to discuss implications of the proposed Master Plan including closing off Braddon Street.



Key Directions for the Master Plan

The combination of the early visioning exercise (Postcard Campaign) and the inputs from the Think Tank Team led the early concepts to a mixed-use approach for the site; a combination of residential, commercial and civic space. The residential and civic spaces were seen as being in high demand and therefore a priority for the early stages of development. The commercial spaces were not seen as an early priority but there was recognition that a footprint for future development was needed in the town.

The mixed-use approach to the site permeated the remainder of the master plan project as most of the feedback and community input supported this notion. The challenges were around what proportions for each of the elements and what best layout could meet all views and aspirations expressed through the consultation processes.

This section provides a description of each of the elements within the Final Master Plan based upon the input of both internal and external stakeholders.

Residential Zones

Generally, there was strong support for including a residential zone and sound agreement that it be positioned on the eastern side of the site, creating a 'quiet side' to the proposed development. Advice from local developers helped to refine what style of housing would be optimal for the site and what had market preference. Some key elements for the residential zone that are proposed include:

- The style of housing product would best be 2 and 3 bedroom town houses with 2 car garages, small courtyard to the rear and small grass/garden area to the front
- Two storeys should be a consideration but allow for single storey at street front and recessed two storey component.
- Design needs to be contemporary but blends with the unique character of the nearby properties (i.e. Braddon Street properties).
- Aspect of the residential lots to include the combination of an outward facing area and inward facing area by allowing an internal road system
- This internal road system would minimise the effect of creating a large cavity in the middle of the site and help increase yield of townhouses and therefore income that would help fund the remainder of development.
- Clusters of townhouses side by side in two or three townhouse configurations but allowing for good vistas into the site from Braddon Street.



- The proposed layout allows for 22 townhouses and with the strata title approach can meet the minimum lot requirements of 380 sq m under the current planning scheme and the intended State Plan requirements for 400 sq m.

Commercial Zones

Based upon high demand for additional short stay accommodation in Penguin and with the expansion of other bed and breakfast style accommodation in the adjacent areas, the site could sustain a boutique style hotel to support this demand.

While there was some resistance to commercial development on the basis of not wanting to threaten or compete with existing businesses, there was some acceptance that commercial development would be needed in the future to accommodate growth.

There was strong feedback that any commercial development needed to complement existing business on Main Road and to encourage boutique/niche businesses that support experiences such as alfresco dining, technology hubs etc. The intention of the proposed commercial spaces is that they would serve the immediate residential needs in the first instance but would also serve the needs of visitors to the area.

The key elements for the commercial zones include:

- A commercial node in the south-eastern corner of the site to accommodate a short-stay accommodation business such as a small-scale boutique hotel
- This node would be supported by complementary small business spaces that offer an entrance feature to the site
- A large commercial space that could accommodate an open plan building with flexible spaces for boutique and niche businesses, such as alfresco dining, medical suites or chemist and technology hub.

Civic Space

Penguin already has adequate supply of green space and particularly the passive recreation open spaces. However, the consultations highlighted that a civic space was lacking; a space where the community could come together and hold small scale commemorative celebrations or small scale events where Hiscutt Park may not be as suitable. Some of the suggestions for the features and uses of the civic space included:



- A central plaza area incorporating the combination of hard stand and soft fall areas for different uses and all age groups. This area would include a partly roofed section creating an arbour effect from the weather;
- The central civic plaza area connects the community hub space with the commercial zone and provides space for events and pop up activities such as food vans, markets, fitness programs and busking activities;
- Specialised gardens aligned with the character of other public and private gardens that may attract interest as settings for weddings and formal ceremonies
- The open space areas to incorporate interactive elements for all ages including the use of sculptures or scented gardens
- A history wall/element to recognise the history of the site and in particular the significance of sport being played on the site for over 100 years
- The opportunity for some all-weather conservatory space to enable small scale events to occur under cover.

Community Space

The consultations highlighted the support for the modern day 'town hall' with flexible community space and the opportunity for an indoor/outdoor feel. The features that were supported to include in the community hub space were:

- Technology hub spaces where the people could access computers and other technology to support their individual work or small gatherings
- A suggested business incubator space and community rooms that link to the conservatory space
- Community spaces that allow for various meeting rooms, communal storage areas and administrative support centres
- Community spaces that can accommodate a variety of uses including pop up playgroup and space for the LINC or learning hub opportunities
- Externally accessed toilets would be created in the Community Hub space to serve the needs of people using the civic and green spaces.



Perimeter roadways, parking, and bus set down areas

There was a lot of input on the topic of parking and road systems to support the Penguin township generally as well as what might be needed for this site. Some debate prompted the need to do further research with key stakeholders such as bus/coach companies and Department of State Growth about the statewide Bus Plan being developed in 2017. The key features that emerged from the consultations and are proposed in the Master Plan, include:

- A widening of the road reserve on Ironcliffe Road and King Edward Streets to be included to allow safer movement of traffic and on street parking. This would be achieved by encroaching on the PRG site itself;
- The intersection of Ironcliffe Road and King Edward Street would be opened up to create a more effective turning space for buses on that route;
- Outcomes from the discussions with bus and coach companies has highlighted that bus set down areas would be best positioned on both sides of King Edward Street, in front of the Medical surgery;
- The bus set down area on the PRG side of King Edward Street would need to allow for at least two buses to be setting down passengers;
- The suggested closing of Braddon Street at the King Edward Street end to ensure a 'quiet side' to the residential development;
- The possibility of creating a small roundabout on King Edward Street near the Braddon Street connection to enable safer turn around movements for motorists, particularly those visiting the Penguin Markets
- On street parking to be shown on Ironcliffe Road and King Edward Street with minimal provision on Braddon Street
- Off-street parking to be included close to the commercial space (north side) and to the south of the community hub space close with entries from Ironcliffe Road.
- The northern car park would include some provision for long bay car parks.

Connectivity

An emphasis on good accessibility was considered important to the development of the PRG site allowing for pedestrian and cycle connectivity to the existing pathway networks and other key attractions such as the town centre and foreshore, Hiscutt Park, the Dial Regional Sports Complex and the Cradle Coast Mountain Bike Park.

Consultations with some stakeholders have highlighted the potential to voluntarily acquire property on Crescent and Braddon streets that would enhance more pronounced connections between the



PRG site and Main Road. These opportunities would increase the vistas into the site from the foreshore area and are considered an important aspect to the future success of the project. These opportunities need to be pursued in the Implementation Phase.

The consultations also highlighted a key feature of Penguin was its positioning on the North West Coastal Pathway network and the opportunity to provide opportunities for cyclists to stop and take advantage of the proposed civic and community hub space for group marshalling and socialising.

Some of the inclusions for the Master Plan include:

- Connections within the site that link to the different zones and connect with the existing pathways and road systems in Penguin, towards the Main Road CBD;
- An internal road system that is a shared vehicle/pedestrian road with reduced speeds to provide access through and around the site for resident's vehicles, cyclists and pedestrian movement.
- Formalised pedestrian pathway networks through the site linking existing paths, car parks community/civic and commercial hubs
- It is proposed that signage will be used to assist locals and visitors to explore the site and provide an important wayfinding and interpretive function.
- It is proposed to include gateway features at each of the entry points to the site with the possible use of sculptures and planting to highlight the site

The Master Plan Materials

The Final Master Plan includes a main Layout Plan and a series of sub-plans that provide more information and supporting imagery to assist with interpretation. The complete list of Master Plan materials is set out below:

- PRG Master Plan – Final Master Plan
- PRG Master Plan – Index Plan
- PRG Master Plan – Sub Plan A – Residential
- PRG Master Plan – Sub Plan B – Commercial
- PRG Master Plan – Sub Plan C – Civic
- PRG Master Plan – Connections Plan
- PRG Master Plan – Layout with Landmark Views



Cost Plan

A Cost Plan was developed to inform the future financial planning and implementation of the project. The estimates are for the entire development that may span over several budget years, therefore there will be many impacts on the costings.

Expenditure

The works include but are not limited to the development of a community parkland, path network, sculptural park, car parking, community plazas and landscape development. Costs associated with the private developments such as the residential and commercial zones are excluded as it is assumed that these will be met by the developers chosen to progress those elements of the Master Plan.

Additionally, costs associated with the outcome of negotiations with Crown Land Services regarding the lifting of the current restrictions on the title to the land have not been included as they are difficult to determine until those negotiations are pursued.

The estimates of expenditure are summarised in the following table:

Item	Estimate
Site Preliminaries	\$165,000
Demolition	\$110,000
Site Preparation	\$107,200
Overall Site Needs – pathways, gateway features, turf, tree planting etc	\$756,800
Civic Plaza	\$921,000
Community Building	\$3,003,200
Car Parking	\$318,750
Bus Stop	\$71,900
Services	\$712,850
Sub-total	\$6,166,700
Contingency (30%) based on level of unknowns	\$1,850,010
Total	\$8,016,710



Income

The project will provide offset income through the following endeavours:

1. Selling of portions of the site for commercial and residential property development
2. Rental income from the hiring of spaces in the community hub and civic zones
3. Acquiring external funding for the capital developments, particularly the construction of the community hub space.

Implementation Plan

An Implementation Plan has been developed to guide the sequence of next steps some of which have higher priority and others have contingent actions.

Throughout the consultation phases, preliminary inquiries were made with key stakeholders to inform the next steps once the Master Plan was adopted. These included the Penguin Football Club, the Penguin Cricket Club, the Penguin History Group and Crown Land Services.

The football and cricket groups have identified the asset items that they will be taking to the Dial Regional Sports Complex, such as goal posts, lights and scoreboard. Some members of the public have also come forward expressing interest in the different assets such as the JC Hale Memorial Stand sign and the grandstand itself. Based on this interest, there needs to be an equitable approach for community members or groups to express interest in the uncommitted assets.

The key actions for the implementation of the Final Master Plan are outlined on the table on the following page.



Penguin Recreation Ground Master Plan – Implementation Plan

Ref	Key Action	Description	Timing
1	Formal announcements of the Final Master Plan	Preparation and distribution of Media Releases, updates to web page, email notifications, update of existing displays and final meeting with Think Tank Team	Immediately after the adoption of the Final Master Plan
2	Opening up of the site	Removal of the fences to enable the community to enjoy the vistas into the site and begin to see the potential change for the area. This action would occur after the 2017 football season.	Within 6 months of the end of football season – 2017/18.
3	Land title negotiations and rezoning of the site	<p>Negotiations with Crown Land Services to lift the current conditions on the title of the PRG land.</p> <p>In parallel with these negotiations will be the preparations of Local Area Plan amendments to reflect the rezoning implications of the Final Master Plan and specifically the intent of mixed use.</p>	Immediately from the adoption of the Final Master Plan
4	De-commissioning of existing structures on the site	<p>A three-staged approach is recommended for the de-commissioning of the existing structures and assets on the PRG site:</p> <ol style="list-style-type: none"> 1. A 'first rights' offer to the Penguin Football Club and Penguin Cricket Club to claim and remove the structures and assets that they are interested in for their respective sports and club interests; 2. A publicly notified Expression of Interest process for community members and community groups to submit their interest in 	<p>Stage 1 – once Final Master Plan is adopted (2017/18)</p> <p>Stage 2 – once both clubs</p>



Ref	Key Action	Description	Timing
		remaining assets and materials; 3. A commissioning process to engage a contractor to demolish and remove remaining structures and unnecessary materials.	have relocated to the Dial (2017/18) Stage 3 – once Stage 2 is completed. (2017/18)
5	Greening of the site	Once the de-commissioning of the existing structures and other assets has been completed, greening of the remaining portions of the site should be completed so that it can be actively used as open space until the intended development gets underway.	On completion of Stage 3 above (estimated 2017/18)
6	Engagement of Developer Partners (Residential and Commercial Zones)	Preparations for the establishment of partnerships with key developers for the activation of the Residential and Commercial zones can be initiated following the adoption of the Final Master Plan. However, entering any formal partnerships for the development will be dependent on the outcome of the negotiations with Crown Land Services and amendments to the Local Area Plan, including re-zoning. Suggested actions for the preparations include: <ul style="list-style-type: none">• Preparation of a Project Prospectus for the development opportunities (links to Council's Accommodation Strategy)• Preparation of an Expression of Interest process to attract suitable developers for the project• Development of a Memorandum of Understanding with partner developers until a formal instrument for sale of land can be instigated (dependent on outcome of negotiations with the state)	Immediately after the adoption of the Final Master Plan



Ref	Key Action	Description	Timing
7	Changes to Road Corridors	Initiate preparations for the road widening (Ironcliffe Road and King Edward Street) and road closure in accordance with the Local Government Highways Act.	Once amendments to the Local Area Plan take effect. (estimated 2018/19 or later)
8	Negotiate land acquisitions (voluntary)	Begin negotiations for voluntary land acquisitions that may facilitate improved access to the main commercial areas of Penguin and the closure of Braddon Street including the establishment of a cul-de-sac.	2018/19
9	Source External Funding	Prepare submissions for external funding opportunities as they arise	2018/19 or later
10	Community, Civic and green space development	Preparation of detailed concept designs would begin once budget funding is confirmed in Council's Capital Works Program	2018/19 or later

Central Coast Council

List of Development Applications Determined

Period From: 01-May-2017 To 31-May-2017

Application Number	Property Address	Development Application Type	Description of Proposed Use	Application Date	Decision Date	Day Determined
DA216122	10 Gilbert Street Forth 7310	Discretionary Development Application	Residential (dwelling extension)	23-Dec-2016	29-May-2017	22
DA216130	331 South Road West Ulverstone 7315	Discretionary Development Application	Subdivison (three lots and boundary adjustment)	19-Jan-2017	15-May-2017	20
DA216021	19 Josephine Street West Ulverstone 7315	Discretionary Development Application	Residential (multiple dwellings)	02-Mar-2017	30-May-2017	11
DA216171	146A Main Street Ulverstone 7315	Discretionary Development Application	Residential (multiple dwellings x 3)	16-Mar-2017	10-May-2017	37
DA216167	6 Davis Street Leith 7315	Discretionary Development Application	Residential (dwelling and outbuilding (shed)	17-Mar-2017	22-May-2017	45
DA216183	698 Forth Road Forth 7310	Discretionary Development Application	Residential (dwelling)	23-Mar-2017	15-May-2017	35
DA216176	23 Sandhaven Crescent Sulphur Creek 7316	Discretionary Development Application	Residential (outbuilding - shed)	24-Mar-2017	05-May-2017	38
DA216153	244 Braddons Lookout Road Forth 7310	Discretionary Development Application	Utilities (telecommunications tower with ancillary shed and equipment)	28-Mar-2017	05-May-2017	35
DA216189	190 Preston Road Gawler 7315	Discretionary Development Application	Subdivision (dwelling excision)	03-Apr-2017	12-May-2017	35
DA216181	34 Jermyn Street Ulverstone 7315	Discretionary Development Application	Residential (outbuilding - garage and verandah)	03-Apr-2017	16-May-2017	42
DA216132	8 Tasma Parade Ulverstone 7315		Visitor Accommodation (four serviced apartments)	06-Apr-2017	12-May-2017	34
DA216191	188 Stubbs Road Turners Beach 7315	Discretionary Development Application	Residential (dwelling and outbuilding - shed)	06-Apr-2017	16-May-2017	36
DA216200	24 King Edward Street Ulverstone 7315	Discretionary Development Application	Demolition of a building and General retail and hire (pharmacy)	06-Apr-2017	19-May-2017	39

Application Number	Property Address	Development Application Type	Description of Proposed Use	Application Date	Decision Date	Day Determined
DA216180	22 Alexandra Road Ulverstone 7315	Discretionary Development Application	Residential (multiple dwellings x 4)	06-Apr-2017	19-May-2017	39
DA216182	31 Queen Street Ulverstone 7315	Discretionary Development Application	Residential (outbuilding - shed)	07-Apr-2017	11-May-2017	31
DA216190	110 Main Road Penguin 7316	Discretionary Development Application	Residential (dwelling - second storey addition)	10-Apr-2017	11-May-2017	29
DA216198	31 Leatherwood Drive Penguin 7316	Discretionary Development Application	Subdivision (two lots)	10-Apr-2017	30-May-2017	23
DA216108-1	50 Reibey Street Ulverstone 7315	Discretionary Development Application	Storage (4 storage containers)	11-Apr-2017	29-May-2017	45
DA216197	98 William Street Forth 7310	Permitted Development Application	Residential (Carport & deck)	11-Apr-2017	05-May-2017	21
DA216195	19 Marion Street Ulverstone 7315	Discretionary Development Application	Residential (outbuilding - garage)	11-Apr-2017	12-May-2017	27
DA216174	29 Water Street Ulverstone 7315	Discretionary Development Application	Storage (shed for recreational pedal buggies)	11-Apr-2017	17-May-2017	34
DA216201	11 Sports Complex Avenue Penguin 7316	Permitted Development Application	Sports and recreation (Amenities Building)	12-Apr-2017	05-May-2017	22
DA216202	969 Castra Road Sprent 7315	Permitted Development Application	Resource Development (shed)	19-Apr-2017	05-May-2017	14
DA216203	10 Top Gawler Road Gawler 7315	Discretionary Development Application	Residential (building envelope for a single dwelling)	19-Apr-2017	16-May-2017	26
DA216199	2B Davis Street Leith 7315		Residential (dwelling and outbuilding - shed)	21-Apr-2017	17-May-2017	15
DA216208	29 Farquhar Place Kindred 7310	Discretionary Development Application	Residential (outbuilding - shed)	21-Apr-2017	15-May-2017	21
DA216206	37 Penguin Road Ulverstone 7315	Discretionary Development Application	Residential (outbuilding - shed)	24-Apr-2017	17-May-2017	21
DA216213	22 Ashwater Crescent Penguin 7316	Discretionary Development Application	Residential (outbuilding - shed)	02-May-2017	23-May-2017	20
DA216205	4 Christina Court Turners Beach 7315	Discretionary Development Application	Residential (dwelling and outbuildings - carport and shed)	03-May-2017	23-May-2017	19

Application Number	Property Address	Development Application Type	Description of Proposed Use	Application Date	Decision Date	Day Determined
DA216217	20 Stephen Street Forth 7310	Permitted Development Application	Residential (dwelling addition - deck)	03-May-2017	22-May-2017	15
DEV2009.93-1	Flora Street Ulverstone 7315	Discretionary Development Application	Sports and recreation - flood lighting	23-May-2017	30-May-2017	6

**SCHEDULE OF STATUTORY DETERMINATIONS
MADE UNDER DELEGATION**

Period: 1 May 2017 to 31 May 2017

Building Permits – 14

•	New dwellings	5	\$1,736,662	
•	Outbuildings	5	\$277,051	
•	Additions/Alterations	1	\$240,000	(includes swimming pool)
•	Other	1	\$4,400,000	(Sports Complex)
•	Units	6	\$1,292,000	

Permit of Substantial Compliance – Building – 0

Notifiable Work – Building – 15

•	New dwellings	3	\$901,076
•	Outbuildings	5	\$160,817
•	Additions/Alterations	5	\$50,900
•	Other	2	\$103,726

Building Low Risk Work – 7

Plumbing Permits – 8

Certificate of Likely Compliance – Plumbing – 18

Notifiable Work – Plumbing – 0

Plumbing Low Risk Work – 0

Food Business registrations (renewals) – 11

Food Business registrations – 1

Temporary Food Business registrations – 1

Temporary 12 month Statewide Food Business Registrations – 0

Public Health Risk Activity Premises Registration – 0

Public Health Risk Activity Operator Licences – 0

Temporary Place of Assembly licences – 0



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DIRECTOR COMMUNITY SERVICES

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CENTRAL COAST COUNCIL
DEVELOPMENT & REGULATORY SERVICES

Received: - 2 MAY 2017

Application No: DA216225

Doc. ID: 268410

ROAD

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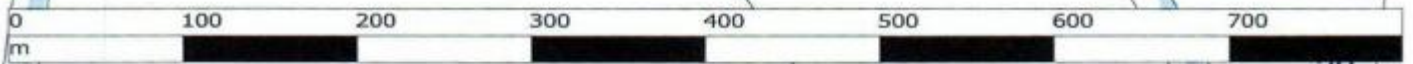
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DA216225

Annexure 2

CENTRAL COAST COUNCIL

PO Box 220

19 King Edward Street

ULVERSTONE TASMANIA 7315

Ph: (03) 6429 8900

Email: planning@centralcoast.tas.gov.au

www: centralcoast.tas.gov.au

CENTRAL COAST COUNCIL
DEVELOPMENT & REGULATORY SERVICES



CENTRAL COAST COUNCIL

2 MAY 2017

Application No: DA216225

268409

Land Use Planning and Approvals Act 1993

Central Coast Interim Planning Scheme 2013

PLANNING PERMIT APPLICATION

Office Use Only

Application No DA 216225

Date Received 2 May 2017

Zone Rural Resource.

Fee \$ 710.00

Permitted ☐

Discretionary ☒

NPR ☐

Use or Development Site:

Site Address

862 SOUTH RIANA ROAD.

SOUTH RIANA.

TAS. 7316.

Certificate of
Title Reference

LOT 1.

PLAN 129011.

Land Area

15.54 Ha.

Heritage Listed Property

YES

☐

NO

☒

Applicant/s

First Name
CONTACT

BARBARA GRINTER.

Middle
Name

-

Surname or
Company name

TELSTRA C/-SERVICESTREAM

Mobile

-

Postal Address:

PO BOX 14570,

Phone No:

03) 9937-6555.

MELBOURNE

8001.

Email address:

barbara.grinter@servicestream.com.au

Owner (Note - if more than one owner, all names must be indicated)

First
Name

STEPHEN

Middle
Name

DALE.

Surname

CARR.

Phone No

03) 6437-6375

Postal Address:

862 SOUTH RIANARD

SOUTH RIANA.

7316.

PERMIT APPLICATION INFORMATION

(If insufficient space, please attach separate documents)

"USE" is the purpose or manner for which land is utilised.

Proposed Use

TELECOMMUNICATIONS FACILITY.

Use Class

Office use only

*"Development" is the works required to facilitate the proposed use of the land, including the construction or alteration or demolition of buildings and structures, signs, any change in ground level and the clearing of vegetation.***Proposed Development**PROPOSED TELECOMMUNICATIONS FACILITY
(30M MONOPOLE)**Value of the development** – (to include all works on site such as outbuildings, sealed driveways and fencing)

\$ 250,000 Estimate/ Actual

Total floor area of the development 96m²**Notification of Landowner****If land is NOT in the applicant's ownership**

I, BARBARA GRINTER, declare that the owner/each of the owners of the land has been notified of the intention to make this permit application.

Signature of Applicant Babau Ca

Date 28-4-17

If the application involves land owned or administered by the CENTRAL COAST COUNCIL

Central Coast Council consents to the making of this permit application.

General Managers Signature N/A

Date

If the permit application involves land owned or administered by the CROWN

N/A

I, _____ the Minister

responsible for the land, consent to the making of this permit application.

Minister (Signature) _____

Date

Applicants Declaration

I/ we BARBARA GRINTER

declare that the information I have given in this permit application to be true and correct to the best of my knowledge.

Signature of Applicant/s

Baba Grinter

Date

28-4-17

NB: If the site includes land owned or administered by the Central Coast Council or by a State government agency, the consent in writing (a letter) from the Council or the Minister responsible for Crown land must be provided at the time of making the application - and this application form must be signed by the Council or the Minister responsible.

Office Use Only	
Planning Permit Fee	\$
Public Notice Fee	\$
Permit Amendment / Extension Fee	\$
No Permit Required Assessment Fee	\$
TOTAL	\$
Validity Date	

SEARCH OF TORRENS TITLE

VOLUME 129011	FOLIO 1
EDITION 5	DATE OF ISSUE 06-Mar-2012

SEARCH DATE : 07-Apr-2017

SEARCH TIME : 09.44 AM

CENTRAL COAST COUNCIL
DEVELOPMENT & REGULATORY SERVICES

Received: - 2 MAY 2017

DESCRIPTION OF LAND

Application No: DA216225

Doc. ID: 268409

Parish of RIANA, Land District of DEVON

Lot 1 on Plan 129011

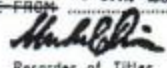
Derivation : Part of Lot 9507, 154a-3r-0p Gtd. to Arthur

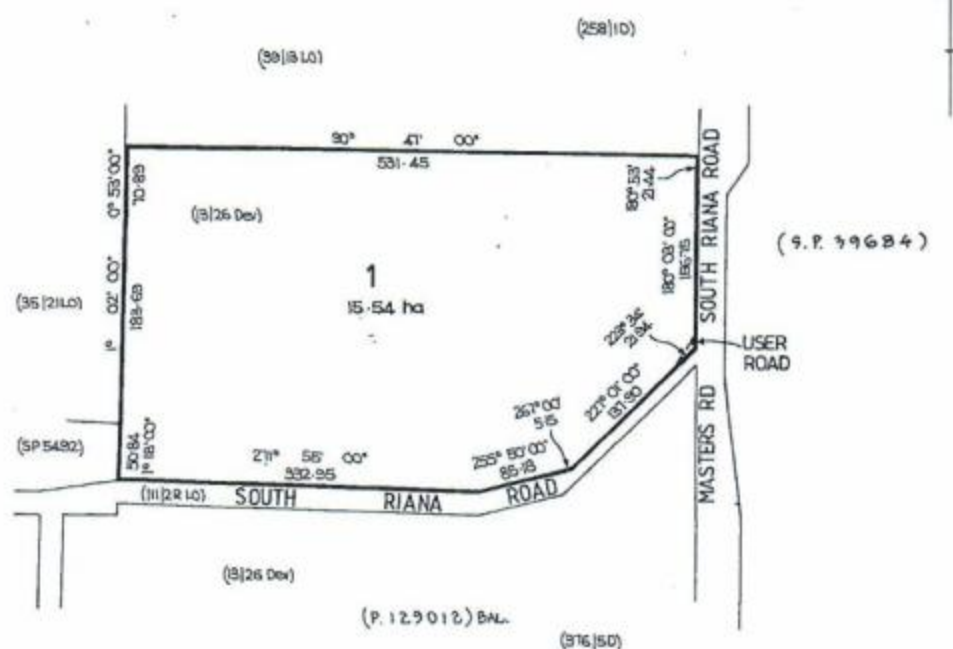
Rivers Ellis

Prior CT 226618/1

SCHEDULE 1C783203 & M347710 TRANSFER to STEPHEN DALE CARR Registered
06-Mar-2012 at 12.01 PMSCHEDULE 2Reservations and conditions in the Crown Grant if any
D50661 MORTGAGE to Australia and New Zealand Banking Group
Limited Registered 06-Mar-2012 at 12.02 PMUNREGISTERED DEALINGS AND NOTATIONS

No unregistered dealings or other notations

<p>OWNER D.L. & S.L. Carr</p> <p>FOLIO REFERENCE C.T. 226618-1</p> <p>GRANTEE Part of Lot 3607, 154.03 Op. Arthur Rivers Ellis, pur.</p>	<p>PLAN OF SURVEY</p> <p>BY SURVEYOR MR. M.A.C. LESTER LESTER FRANKS & CO PTY LTD LOCATION LAND DISTRICT OF DEVON PARISH OF RIANA</p> <p>SCALE 1: 4000 LENGTHS IN METRES</p>	<p>REGISTERED NUMBER</p> <p>P 129011</p> <p>APPROVED 19 JAN 1998 EFFECTIVE FROM  Recorder of Titles</p>	
<p>MAPSHEET MUNICIPAL CODE No. 104 (4043)</p>	<p>LAST UPI No. 5701281</p>	<p>LAST PLAN No. P 226618</p>	<p>ALL EXISTING SURVEY NUMBERS TO BE CROSS REFERENCED ON THIS PLAN</p>



CENTRAL COAST COUNCIL
DEVELOPMENT & REGULATORY SERVICES

Received: - 2 MAY 2017

Application No: DA2116225

Doc. ID: 268409

862 South Riana Road, South Riana

414000

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780

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CENTRAL COAST COUNCIL
DEVELOPMENT & REGULATORY SERVICES

Received: - 2 MAY 2017

Application No: DA216225

Doc. ID: 268410

787

862

RIANA

908

134000

862

38

0 100 200 300 400 500 600 700

m

DA216225

TELSTRA ANTENNA CONFIGURATION TABLE					
ANTENNA No	ANTENNA TYPE & SIZE H x W x D	ANTENNA ACTION REQUIRED	ANTENNA HEIGHT BASE OF A.G.L.	ANTENNA BEARING (X°T)	SECTOR NO. & TECHNOLOGY
A1	ARGUS UNA008R-V2 OMNI Ø56 x 2815	INSTALL	30.8m	0°	S0: WCDMA850 / LTE700
A2	ARGUS UNA008R-V2 OMNI Ø56 x 2815	INSTALL	30.8m	0°	S0: WCDMA850 / LTE700
A3	ARGUS UNA008RI-V2 OMNI Ø56 x 2815	INSTALL	29.2m	0°	S0: LTE700
A4	ARGUS UNA008RI-V2 OMNI Ø56 x 2815	INSTALL	29.2m	0°	S0: LTE700
A5	GPS ANTENNA KRE 101 2082/1 Ø68 x 96	INSTALL	BASE OF GPS 3.5m	0°	-

CENTRAL COAST COUNCIL
DEVELOPMENT & REGULATORY SERVICES

Received: 2 MAY 2017

Application No: DA216225

Doc. ID: 268410

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PRELIMINARY



ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
VT16379.01	UM	BL	PRELIMINARY - 30053767W0022SSMC - WCDMA850/LTE700.	IN	NH	30.03.17	1

Telstra	
MOBILE NETWORK SITE 300455	
SOUTH RIANA CMT	
ANTENNA CONFIGURATION TABLE	
862 SOUTH RIANA ROAD, SOUTH RIANA, TAS 7316	

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DWG. NO.	T110884	SHT NO.	S3-1
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Cad file: T110884.dwg



TN

ANTENNA LEGEND

— (X) — AX PROPOSED TELSTRA ANTENNA

LEGEND

u - UPRIGHT

i - INVERTED

PROPOSED TELSTRA STANDARD
TRIANGULAR HEADFRAME AT 30.0m
CENTRELINE

PROPOSED TELSTRA 30m HIGH
MONOPOLE

PROPOSED TELSTRA WCDMA850 / LTE700
OMNI ANTENNAS (2 OFF A1 (u) & A2 (u))
ON PROPOSED MOUNTS AT EL 30.8m (BASE)

PROPOSED TELSTRA LTE700 TMA (1 OFF) TO BE
ATTACHED ON PROPOSED MOUNT AT EL 30.0m

ANTENNA LAYOUT AT EL 29.2m TO 30.8m

SCALE 1:25

500 0 500 1000 SCALE 1:25

PROPOSED TELSTRA LTE700 OMNI
ANTENNAS (2 OFF A3 (i) & A4 (i)) ON
PROPOSED MOUNTS AT 29.2m (BASE)

#2 BASE OF EACH
OMNI ANTENNA

PROPOSED TELSTRA LTE700 / WCDMA850
TMA (1 OFF) TO BE ATTACHED ON
PROPOSED MOUNT AT EL 29.5m

CENTRAL COAST COUNCIL
DEVELOPMENT & REGULATORY SERVICES

Received: 2 MAY 2017

Application No: DA216225

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PRELIMINARY

DO NOT
SCALE

F

NOTES:

1. ALL FEEDER ACCESS POINTS ON THE STRUCTURE MUST BE BIRD PROOFED AS PER EXTERNAL PLANT POLICY 003615.
2. ALL DIMENSIONS ARE IN MILLIMETRES UNLESS SPECIFIED OTHERWISE.
3. THIS DRAWING SET IS A PRELIMINARY DRAWING ONLY AND IS ISSUED FOR COMMENT. IT IS NOT A DETAILED SURVEY / STRUCTURAL DRAWING AND THEREFORE COULD BE SUBJECT TO CHANGE.
4. FOR EME SIGNS NOTED THUS #X REFER TO 005486 FOR DETAILS.



NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEETS S1 & S1-1

ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
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MOBILE NETWORK SITE 300455

SOUTH RIANA CMT

ANTENNA LAYOUT

862 SOUTH RIANA ROAD, SOUTH RIANA, TAS 7316

DWG
NO.

T110884

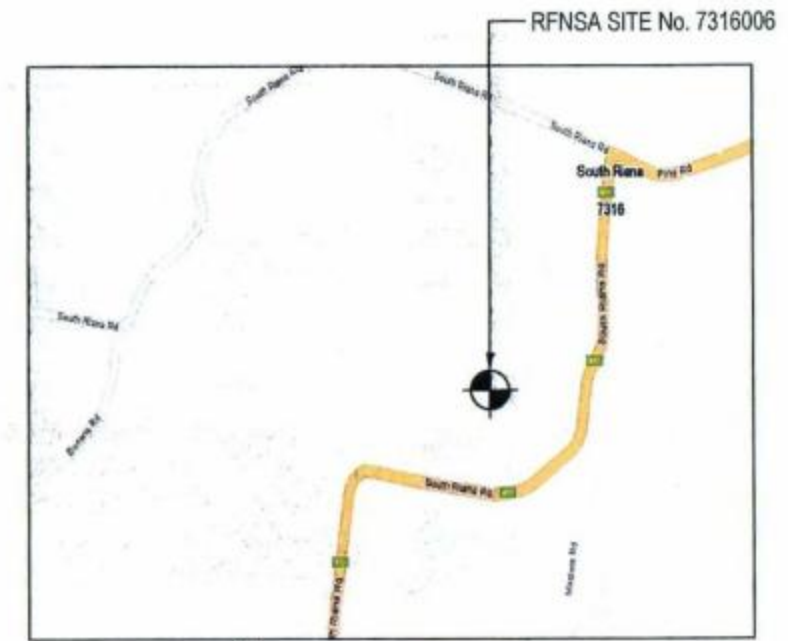
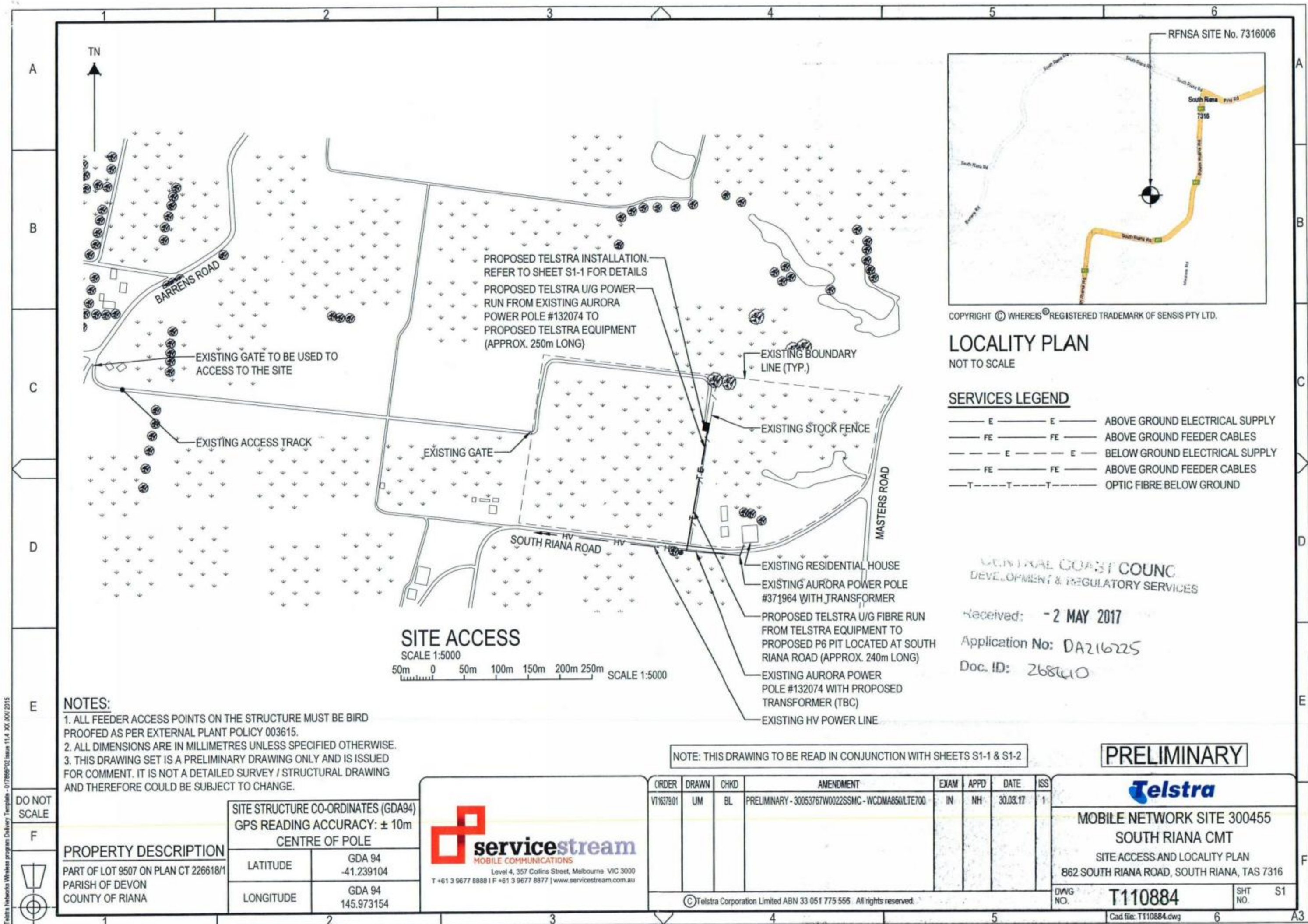
SHT
NO.

S1-2

Cad file: T110884.dwg

6

A3



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LOCALITY PLAN

NOT TO SCALE

SERVICES LEGEND

- E — E — ABOVE GROUND ELECTRICAL SUPPLY
- FE — FE — ABOVE GROUND FEEDER CABLES
- E — E — BELOW GROUND ELECTRICAL SUPPLY
- FE — FE — ABOVE GROUND FEEDER CABLES
- T — T — OPTIC FIBRE BELOW GROUND

CENTRAL COAST COUNCIL
DEVELOPMENT & REGULATORY SERVICES

Received: - 2 MAY 2017

Application No: DA216225

Doc. ID: 268410

- NOTES:**
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SITE ACCESS
SCALE 1:5000
50m 0 50m 100m 150m 200m 250m SCALE 1:5000

NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEETS S1-1 & S1-2

PRELIMINARY

DO NOT SCALE

F




PROPERTY DESCRIPTION
PART OF LOT 9507 ON PLAN CT 226618/1
PARISH OF DEVON
COUNTY OF RIANA

SITE STRUCTURE CO-ORDINATES (GDA94) GPS READING ACCURACY: ± 10m CENTRE OF POLE	
LATITUDE	GDA 94 -41.239104
LONGITUDE	GDA 94 145.973154

**servicestream**
MOBILE COMMUNICATIONS
Level 4, 357 Collins Street, Melbourne VIC 3000
T +61 3 9677 8888 | F +61 3 9677 8877 | www.servicestream.com.au

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VT16379.01	UM	BL	PRELIMINARY - 30053767W0022SSMC - WCDMA850/LTE700	IN	NH	30.03.17	1

**Telstra**
MOBILE NETWORK SITE 300455
SOUTH RIANA CMT
SITE ACCESS AND LOCALITY PLAN
862 SOUTH RIANA ROAD, SOUTH RIANA, TAS 7316

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DWG NO. **T110884** SHT NO. **S1**

Cad file: T110884.dwg 6 A3

Telstra Networks Wireless program Delivery Template - 017866P02 Issue 11.4 XZ.X00 2015

NOTES:

1. ALL FEEDER ACCESS POINTS ON THE STRUCTURE MUST BE BIRD PROOFED AS PER EXTERNAL PLANT POLICY 003615.
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4. FOR EME SIGNS NOTED THUS #X REFER TO 005486 FOR DETAILS.
5. STRUCTURAL ADEQUACY OF PROPOSED MONOPOLE TO SUPPORT PROPOSED TELSTRA EQUIPMENT IS TO BE CONFIRMED BY ROCLA.
6. FOUNDATIONS ARE SHOWN INDICATIVE ONLY. FINAL DESIGN IS SUBJECT TO RESULTS OF GEOTECHNICAL INVESTIGATION.

BASE OF EACH OMNI ANTENNA #2

PROPOSED TELSTRA LTE700 / WCDMA850 TMA (1 OFF) TO BE ATTACHED ON PROPOSED MOUNT AT EL 30.0m

PROPOSED TELSTRA LTE700 TMA (1 OFF) TO BE ATTACHED ON PROPOSED MOUNT AT EL 30.0m

PROPOSED TELSTRA STANDARD TRIANGULAR HEADFRAME

EXISTING TREES APPROX. 20m HIGH

PROPOSED TELSTRA 30m HIGH MONOPOLE

PROPOSED TELSTRA FEEDER CABLES (4 OFF) TO RUN INTERNALLY TO MONOPOLE

PROPOSED TELSTRA 450W CABLE LADDER WITH SUPPORT POST TO ACCOMMODATE PROPOSED TELSTRA FEEDERS (4 OFF)

PROPOSED TELSTRA LOW IMPACT BS TYPE 1B EQUIPMENT SHELTER (3000 L x 2500 W x 2750 H) COLOURED PALE EUCALYPT ON CONCRETE PIERS

PROPOSED TELSTRA GPS ANTENNA (1 OFF A5) MOUNTED ON PROPOSED ANTENNA BRACKET NEAR FEEDER WINDOW ON SHELTER ROOF

PROPOSED SIGN SECURED TO TELSTRA COMPOUND GATE #13

EXISTING STOCK FENCE (BEHIND)

PROPOSED TELSTRA P5 FIBRE PIT

PROPOSED TELSTRA U/G FIBRE RUN FROM TELSTRA EQUIPMENT TO PROPOSED P6 PIT LOCATED AT SOUTH RIANA ROAD (APPROX. 240m LONG)

SITE EME SIGNAGE

- # 2 EME TELSTRA #2 SIGN
PROPOSED SIGNS TO BE UV STABLE STICKERS AND FIXED TO BASE OF EACH OMNI ANTENNAS (4 OFF)
- # 6 EME TELSTRA #6 SIGN
PROPOSED SIGN SECURED 1.5m AGL TO MONOPOLE USING STAINLESS STEEL STRAPS
- #13 EME TELSTRA #13 SIGN
PROPOSED SIGN TO BE SECURED TO TELSTRA COMPOUND GATE USING STAINLESS STEEL STRAPS

PROPOSED TELSTRA 2.4m HIGH COMPOUND SECURITY FENCE WITH 3m WIDE DOUBLE ACCESS GATES

E.L. 3.3m (±100mm) R.L. 390.3m AHD
BASE OF PROPOSED TELSTRA GPS ANTENNA (1 OFF A5)

E.L. 0.0m
GROUND LEVEL (R.L. 387m AHD)

#6 1.5m AGL

PROPOSED TELSTRA MONOPOLE FOOTING (SHOWN INDICATIVE ONLY)

PROPOSED TELSTRA U/G POWER RUN FROM EXISTING AURORA POWER POLE #132074 TO PROPOSED TELSTRA EQUIPMENT (APPROX. 250m LONG)

WEST ELEVATION

SCALE 1:150

3m 0 3m 6m SCALE 1:150

CENTRAL COAST COUNCIL
DEVELOPMENT & REGULATORY SERVICES

Received: 2 MAY 2017

Application No: DA216225

Doc ID: 268410

NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEET S3-1

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VT16379.01	UM	BL	PRELIMINARY - 30053767W0022SSMC - WCDMA850/LTE700	IN	NH	30.03.17	1



MOBILE NETWORK SITE 300455

SOUTH RIANA CMT

WEST ELEVATION

862 SOUTH RIANA ROAD, SOUTH RIANA, TAS 7316

DWG NO. T110884

SHT NO. S3

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28th April 2017

Planning Department
Central Coast Council
PO Box 220,
Ulverstone Tas 7315

CENTRAL COAST COUNCIL

Division *Ian.*

Rec'd 02 MAY 2017

File No

Doc. Id *267629*

Dear Sir/Madam

Planning Permit Application – Proposed Telecommunications Facility

862 South Riana Road, South Riana TAS 7316

Service Stream Mobile Communications has been engaged by Telstra to assist in the deployment of its mobile telephone network.

We refer to the enclosed Development Application for a new Telecommunications Facility. The proposal consists of the installation of a 30m high monopole, headframe, antennas, equipment shelter and associated works.

Please find enclosed the following information to satisfy Application Requirements of the Central Coast Interim Planning Scheme:

- A completed planning permit application form;
- A copy of the Certificate of Title (if applicable);
- Three (3) copies of plans to scale, including site locality and proposed layout, site set out, site elevation and site analysis diagram;
- An EME (emissions) predictive report demonstrating compliance with the Australian Standard; and
- An accompanying written submission detailing all aspects of the proposal and assessment against relevant Commonwealth legislation and Planning Scheme requirements

A payment for the appropriate application and advertising fee will be provided once an invoice is received.

This application has had regard to the relevant Central Coast Interim Planning Scheme requirements, as outlined in the accompanying submission.

As a Licensed Carrier under the Commonwealth Telecommunications Act 1997, Telstra is also obliged to comply with the Industry Code on the Deployment of Mobile Telephone Network Infrastructure, (the Code), in relation to this proposal. Sections 4.1 and 4.2 of the Code are relevant to the preparation of this Planning Application. We confirm that Telstra has applied the Precautionary Approach in selecting the proposed site in accordance with Section 4.1 of the Code. Further, the Precautionary Approach has also been applied to the design of this proposed installation in accordance with Section 4.2 of the Code.

CENTRAL COAST COUNCIL
DEVELOPMENT & REGULATORY SERVICES

Received: - 2 MAY 2017

Application No: DA216225

Doc. ID: 268410

MOBILE COMMUNICATIONS – TOTAL COMMUNICATIONS INFRASTRUCTURE PTY LTD ABN 74 095 043 057

a subsidiary of SERVICE STREAM LIMITED

Level 4, 357 Collins Street, Melbourne VIC 3000

T +61 3 9677 8888 | F +61 3 9677 8877 | E info@servicestream.com.au | www.servicestream.com.au

Service Stream Limited ABN 46 072 369 870

CCD-C-LTR-T-0103 As of Right Letter - VIC | 1

Further Information

Further information on a range of issues relevant to the placement of mobile phone towers (including industry codes of practice and legislation) is available at <http://emr.acma.gov.au>. This web portal takes you directly to the Australian Communications and Media Authority (ACMA) website. ACMA is a government regulator of telecommunications and radiocommunications.

Should you require assistance with this matter, please contact Barbara Grinter on telephone number 03 9937 6555

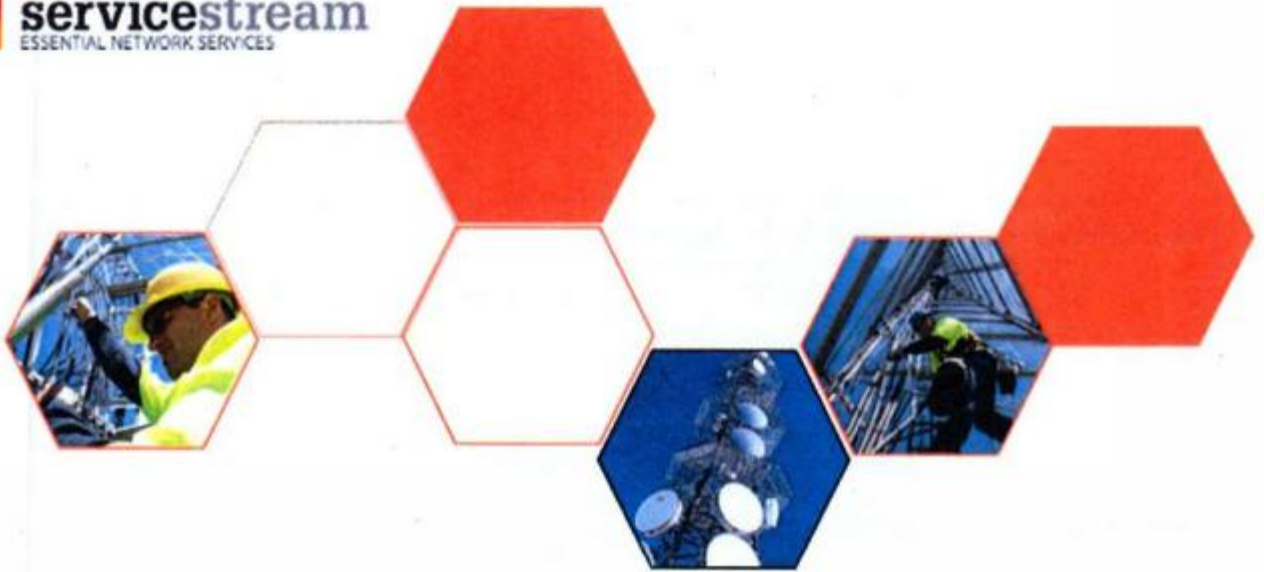
Yours faithfully



Barbara Grinter
Planning Consultant
Service Stream Mobile Communications

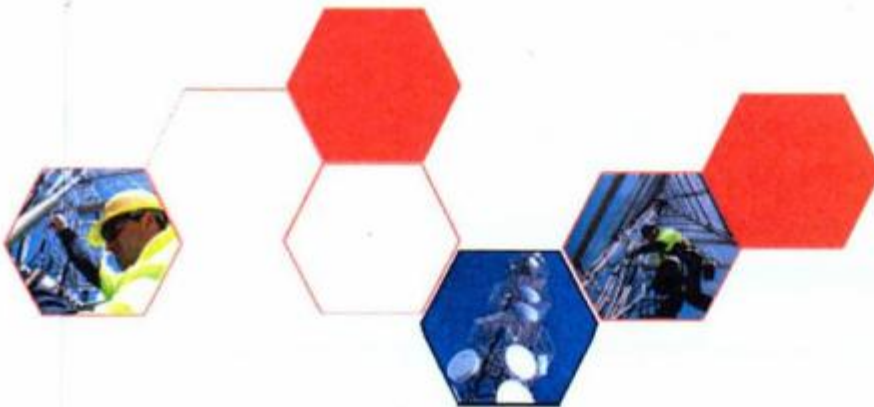
Enclosures:

- ☐ Planning permit application form
- ☐ Certificate of Title (if applicable)
- ☐ Three (3) copies of plans
- ☐ EME predictive report
- ☐ Written submission



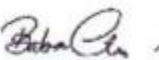
PLANNING ASSESSMENT

Proposed Telstra Mobile Telecommunications Facility At:
862 South Riana Road, South Riana Tas 7316



Document Control Record

Document Description	Development Application Submission		
Site No.	VT16379.01	Site Name	South Riana

	Name	Signed	Date
Prepared By	Barbara Grinter		April 2017

File Location	\\vicgcfp04\Data\TCI_Data\01 Customers\02 Telstra\02 Nat Sites\South Riana\TAS\01 SAED\ VT16379.01\06 Planning
Document Status	Draft 1

Prepared for	Prepared by:
Kim Buckett, Telstra	Service Stream – Mobile Communications Contact: Barbara Grinter Level 4, 357 Collins St, Melbourne VIC 3000 Ph: 03 9937 6555 E: Barbara.Grinter@servicestream.com.au www.servicestream.com.au

This report has been prepared as a supporting document to the Development Application. The report relies upon data, surveys, measurements and results taken at or under particular times and conditions specified herein. Any findings and conclusions or recommendations only apply to the aforementioned circumstances. Service Stream does not accept any responsibility for the use of this report by any parties without its prior written permission.

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1 Executive Summary

This Planning Submission provides an assessment of a proposal by Telstra to establish a mobile network telecommunications facility to form part of the Federal Government Black Spot Programme to provide mobile telecommunications service within and around the South Riana area.

As part of this Black Spot Programme Telstra will support its existing national wireless broadband network, which is geographically the world's largest national 3GSM network, and delivers unequalled customer reach and speed across the country. Telstra's network covers 99.3% of the Australian population and with a coverage footprint of more than 2.4 million square kilometres, it is Australia's fastest national mobile network.

Telstra 4G LTE (Long Term Evolution technology) is now also an integral part of the Telstra network and is now available in all capital CBD's, many suburban areas of capital cities, their airports and in over more than 100 metropolitan and regional centres across the country. It currently covers 87% of the population and is still expanding.

We are acutely aware of the challenges facing communities living with limited access to a mobile network and that is why Telstra is excited to play an important role in delivering mobile coverage for the first time to a large number of regional communities as part of the Federal Government's Mobile Black Spot Programme. This has been made possible by the support of not just the Federal Government, but very significant contributions by State and Local Governments as well.

The Federal Government along with Telstra have identified a need to provide coverage and services in the area of South Riana, requiring a new telecommunications facility to be established. For this proposal, investigations and a comprehensive site selection process around South Riana have been undertaken, taking into account planning, property, design and radio frequency engineering disciplines.

As a licensed telecommunications carrier in Australia, Telstra must operate under the provisions of the Telecommunications Act 1997 (The Act 1997) and the Telecommunications Code of Practice 1997. The Act 1997 exempts carriers from the requirements of State and Territory environmental and planning legislation when the proposed facility falls within the definition of a 'low-impact' facility as described under the Telecommunications (Low-impact Facilities) Determination 1997 (Amendment No. 1 of 1999). However, where a facility does not comply with the requirements of the Low-impact Facilities Determination, the facility is subject to State and Territory environmental legislation and a permit may be required.

In this case, the proposal is not deemed 'low-impact' under Commonwealth legislation. Telstra is therefore seeking a planning permit from the Central Coast Council to construct a telecommunications facility.

This report comprises a description of the need for this facility and an assessment of the planning/environmental impacts associated with the proposal. Telstra seeks to establish low-impact solutions where possible however, in this instance no other viable solutions were found and therefore a planning permit is sought for this proposal.

The proposed development entails:

- A new 30m high monopole;
- Four (4) 2.8m long omni antennas attached to a headframe at the top of the monopole;
- Two (2) TMA's attached to the headframe between the antennas;
- An equipment shelter (3m x 2.5m x 2.75m) located at the base of the pole within a secured and fenced 12m x 8m (96m²) compound.

2 Background to the Application

2.1 The Federal Black Spot Programme

Inadequate mobile phone coverage is a significant issue for many people living across Australia, particularly for those living, working and travelling in regional areas. It has become not just a functionality issue but one of safety, particularly in remote areas and regions prone to high fire danger. Our emergency services are now relying on mobile phone access and communications to provide alerts and improve on emergency response services, particularly during the bushfire season and other extreme weather conditions. The Black Spot Programme is the Australian Government's initiative to extend mobile phone coverage to areas of need, identified by the people of Australia.

Over \$380 million has been invested in this Programme which is being run by the Federal Department of Communications (the Department). In December 2013, the Department released a discussion paper to obtain the views of stakeholders, including local communities, industry, State, Territory and local governments, businesses and other interested parties, on the best way to deliver the Programme. Guidelines were issued in 2014 as a result of these discussions which provided a set process in which candidates for the Programme were chosen.

Locations were nominated by the public as part of an initial expression of interest. A total of 6,221 sites were identified. A competitive selection process with mobile network operators was then undertaken to determine how coverage would be best served to these locations what sites within the 'Black Spot' locations the operators were willing to fund. The Department then assessed these sites in accordance with specific government Programme guidelines (Mobile Black Spot Programme Guidelines Version 1.1, December 2014) resulting in the confirmation of a total of 499 sites nationwide funded for build or upgrade. The criteria as part of the guidelines focused on the overall costs required for the works, the identified need for the service, the potential servicing benefits from the works, future service opportunities that could be provided and commitment to long term use of the facility from the service operators.

The Black Spot Programme is expected to run for 4 years with the development/upgrade of 429 Telstra sites and 70 Vodafone sites as part of Round 1 of the Programme. The 100th Mobile Black Spot site at Culla, Victoria was recently deployed and a large proportion of the remaining sites under Round One of the Mobile Black Spot Programme are ahead of schedule which is a huge achievement considering the Programme's size and scale.

The Federal Government has announced that it will also fund a Round 2 with an additional allocation of \$60 million. The competitive selection process for Round 2 commenced in 2016, with the announcement of the chosen locations made recently. The site selection process for the Round 2 sites will commence early 2017.

2.2 Mobile Network Services

Telstra has existing mobile network telecommunications facilities within the Central Coast Council area, but is currently undertaking work to supplement its network in South Riana to satisfy the Black Spot Programme objectives as well as network capacity demands and "depth of coverage" objectives.

A mobile communications network is made up of multiple telecommunication network base stations ("facilities") covering a geographic area. They work by sending and receiving low power radio signals to mobile phones and other mobile devices by their antennas.

In general the location and height of a facility along with the size and number of antennas are balanced to ensure dedicated services to an intended geographic area. This area is largely defined by the number of customers using our network, their usage patterns (when and how they use connected devices) with a consideration for future growth. For example streaming a video to a mobile tablet device requires a lot more bandwidth than many users making a phone call or sending multiple text messages at one time. This means additional facilities are not only needed in areas where there is unreliable coverage but are also needed where

there are multiple or high bandwidth users which would be required for not only residential, but also emergency services, business, tourism and education requirements.

A compromise in height or a location further away from its technically optimum position may result in service gaps and require additional or taller local facilities, to achieve the same level of service. Telstra's Network Engineers use state of the art applications to record customer patterns of use and to predict future usage trends.

As the user moves around, their mobile device will usually communicate with the nearest facility. There are many factors which can cause a call drop-out or a slow data speeds while you are transferring content. First, the user may be too far away from a facility to pick up a phone signal, or there may be objects blocking the signal from the nearest facility – such as hills, large buildings or even trees. Second, the facility may be handling as many calls as it can manage – call drop-outs and slower data speeds can occur when too many customers are using the available resources of a facility at once. Third, the depth of coverage (which affects the ability to make calls inside buildings), may be insufficient in some local areas.

The proposal detailed in this development application will form a part of Telstra's network solution in the area and will deliver essential mobile services (voice calling, SMS) communication for emergency services in remote locations, supporting tourism, education and local businesses, particularly on and around the agricultural region, the South Riana settlement and surrounding roads which pass through isolated areas of Tasmania.

With a coverage footprint of more than 2.3 million square kilometres and covering 99.3% of the Australian population, Telstra's network is Australia's largest and fastest national mobile broadband network and as such it requires more network facilities, located closer together to ensure a high quality signal strength to achieve reliable service and the fastest possible data transfer rates.

Telstra 4G LTE (Long Term Evolution technology) is also proposed for this development. It is now an integral part of the Telstra network, being available in all capital CBD's, many suburban areas of capital cities, their airports and in over more than 100 metropolitan and regional centres across the country. It currently covers 87% of the population and is still expanding.

Telstra's 4G devices provide Australians within 4G coverage areas with more consistent data speeds during peak and off-peak times, ensuring reliable mobile telecommunications connections for the South Riana residential community, local businesses, tourism, and emergency services in addition to faster response times when accessing the mobile internet. More importantly this leading edge technology allows customers to do more things online at the same time with their device, giving Telstra the opportunity to efficiently meet user demand for mobile data, which is doubling every year.

As the first carrier to bring 4G mobile services to regional Australia, we know how important high speed mobile can be, so we are also continuing the expansion of our 4G and 4GX services (4GX uses superior 700MHz spectrum that can go further than existing 4G frequencies, creating extra 4G coverage in rural and regional areas).

In addition to extending mobile coverage through the rollout of new base stations, we have worked on new and innovative ways to stretch and improve mobile coverage in remote areas. Some of the ways we have done this include:

- High powered Boomer Cells with extended range features that provide more coverage from towers located on high ground;
- Low cost signal repeaters such as our Telstra Mobile Smart Antenna which boost signal into homes and buildings;
- New 4G Small Cells that provide localised 4G coverage in selected small townships;
- "Blue tick" phones designed for improved reception in rural areas;
- Next generation solar power mobile sites that allow installations where power is not available (as is the case for the proposed South Riana facility);
- Our Satellite backhauled micro-cell that can be broken down into a few carry-bags for helicopter transport to the most remote of locations during emergencies;
- Additional information on how to maximise your coverage is available here:
<https://www.telstra.com.au/coverage-networks/our-coverage#maximisecoverage>

2.3 Need for the Facility

This is a Federal Government Black Spot Programme site where it has been identified that the area of South Riana is lacking vital mobile phone service and requires telecommunications facilities. The candidate site is a new greenfield site within agricultural land, bordered on its southern and eastern boundaries by South Riana Road, at 862 South Riana Road, South Riana.

The Responsible Authority is the Central Coast Council who administer the Central Coast Interim Planning Scheme 2013 that applies to the site.

The Federal MP for Lyons nominated South Riana as an area requiring telecommunications infrastructure to service what was identified as a black spot area. This was in response to requests/communications made to government (state and local) on the poor mobile service provided in the area and communications between government, Telstra and the local community over the last 3 years.

In providing a facility at South Riana, which will be integrated into the existing network, Telstra also aims to improve mobile phone coverage to local businesses and along main traffic corridors, supporting the economic future of the small local communities of the area.

The site selected for the proposed telecommunications facility satisfies all of the relevant planning criteria with regard to preserving the amenity of the surrounding area. At the same time, and of equal importance, the proposal satisfies the Black Spot Programme and Telstra's coverage objectives, providing an effective and efficient solution to respond to the identified (growing) demand for Telstra's network services from the community, businesses, educational requirements, travellers and emergency services, particularly in remote areas. Furthermore, the site is ideally positioned to satisfy Telstra's future requirements in terms of providing 4G technology to the area including high speed network access.

<https://www.communications.gov.au/have-your-say/mobile-black-spot-programme-discussion-paper>

2.4 Assessment of Candidate Sites

Wherever possible, Telstra actively pursues site sharing arrangements and the use of existing structures so as to prevent the unnecessary proliferation of mobile phone towers and masts.

Being identified as a Black Spot location indicates that existing telecommunications facilities for co-location opportunities would be limited, which, as demonstrated in Figure 1 below where the blue marker is the proposed site, is the case in South Riana.

The closest sites are an NBN facility in Riana (RFNSA: 7316005), approximately 4.2km north and a Telstra facility located in Loyetee approximately 5.2km south of the proposed site. These sites were deemed unsuitable for upgrading to meet the coverage objectives of the Mobile Black Spot Programme for the South Riana area.

Telecommunications facilities in the region also include sites in Sprent and Gawler (proposed co-location on NBN facility) however these are more than 15km away from the search area. Upgrading these facilities also did not meet the coverage objectives of the project.

No other existing telecommunications infrastructure within the area would be suitable for supporting telecommunications facilities. Therefore a new facility is required.

Figure 1 below shows the location of existing and proposed telecommunications infrastructure in the South Riana area in relation to the proposed black spot site at South Riana.



Figure 1: Subject site and location of existing infrastructure considered for colocation marked (Source: RFNSA)

2.4.1 Alternative Candidate Options

In considering appropriate greenfield options for location of the facility, the parameters of the Commonwealth Government Black Spot Programme, and in particular the specific location identified as the black spot are the key determinant for siting the proposed facility.

The South Riana search area is centred on the small South Riana settlement, an elevated position bounded by Pine Road and South Riana Road that allows coverage to be provided to the South Riana rural residential area and surrounding traffic corridors.

The proposed location presents most favorably in terms of optimal extent and quality of coverage, with least impact on amenity and vegetation, and was therefore selected as the preferred candidate.

Figure 2 on the following page shows the location and extent of the South Riana mobile phone black spot, and the location of alternative candidates investigated.



Figure 2 – Greenfield candidates investigated for the South Riana Black Spot area. Source: Google Earth

Candidates A and B – Greenfield facilities at 862 South Riana Road, South Riana TAS 7316

Candidate A (contract coordinates) is a 30m high greenfield option on a hilltop that has been previously cleared for farming and zoned Rural Resource. The area is devoid of vegetation, however is reasonably setback from surrounding roads, being approximately 200m north and 375m west of South Riana Road. Nearest neighbouring property is ~250m SW.



Figure 3: View of the Candidate A at 862 South Riana Road

Similarly, Candidate B is also a 30m high greenfield option on the same property and ~100m east of Candidate A. This candidate is on a ridgeline which has been cleared for agricultural purposes, and zoned Rural Resource. The candidate is approximately 220m north and 270m west of South Riana Road. The nearest neighbouring dwelling is ~340m SW.

Candidate B was deemed to be the most suitable on balance and is discussed in more detailed in this submission.



Figure 4: View of Candidate B at 862 South Riana Road, South Riana

Candidate C – 30m facility at the Telstra Telephone Exchange located at 8 Lings Road, Riana, TAS 7316

Candidate C is located at the Telstra Telephone Exchange at 8 Lings Road, South Riana. The site currently comprises an Exchange building and toilet on a small parcel of land, zoned Rural Resource. The site is approximately 70m west of South Riana Road and is immediately abutting and accessed off Lings Road. The nearest neighbouring dwelling is approximately 50m SE of this candidate, however vegetation and sheds will provide partial screening of the facility.

Although this candidate is currently used for telecommunications infrastructure, offers good access to power and there is an already cleared area which would minimise vegetation impacts, this site was dismissed as Telstra's Black Spot coverage requirements were less favourable than the preferred elevated location at Candidate B.

Furthermore, the visual impact concerns would be greater at this location as the site is in close proximity to a nearby residence.



Figure 5: Candidate C – Riana Telephone Exchange site at 8 Lings Road, Riana Source: Service Stream

2.5 Subject Site and Surrounds

The site for the proposed development is located at 862 South Riana Road, South Riana, (refer to Certificate of Title/Property Documents provided at Appendix A), within a rural area approximately 600m south east of the South Riana settlement.

South Riana is one of several small settlements located in Tasmania's Central Coast agricultural region. The settlement comprises scattered rural properties utilised for pasture and crop growing and surrounded by state forests further to the east and west.

The land surrounding South Riana village is undulating and generally falls west to a lake and watercourses in the surrounded area. The land rises further east towards the Cradle Coast forest and north east towards Mount Lorymer State Forest. The settlement pattern is primarily focused at the intersection of South Riana Road and Pine Road with residences bordering the two roads.

Land in the area is utilised for agricultural purposes and comprises large areas of cleared farming land, with vegetation lining watercourses and small lakes in the district. A timber plantation is also located further to the north.

The subject property is located on elevated land south of Pine Road, and bordered by South Riana Road on its southern and eastern boundaries. The subject site is generally flat and is adjacent to a cluster of large trees. The property is roughly rectangular in shape and entered from South Riana Road from its southern boundary.

The nearest neighbouring residential properties are located approximately 450m north east and 350m south west of the subject site. Residential properties also line Pine Road and South Riana Road where the roads intersect, however these dwellings are more than 500m from the subject site and separated by a watercourse and vegetation.



Figure 6: Location of the Subject Site at 862 South Riana Road, South Riana (Source: LIST Map)

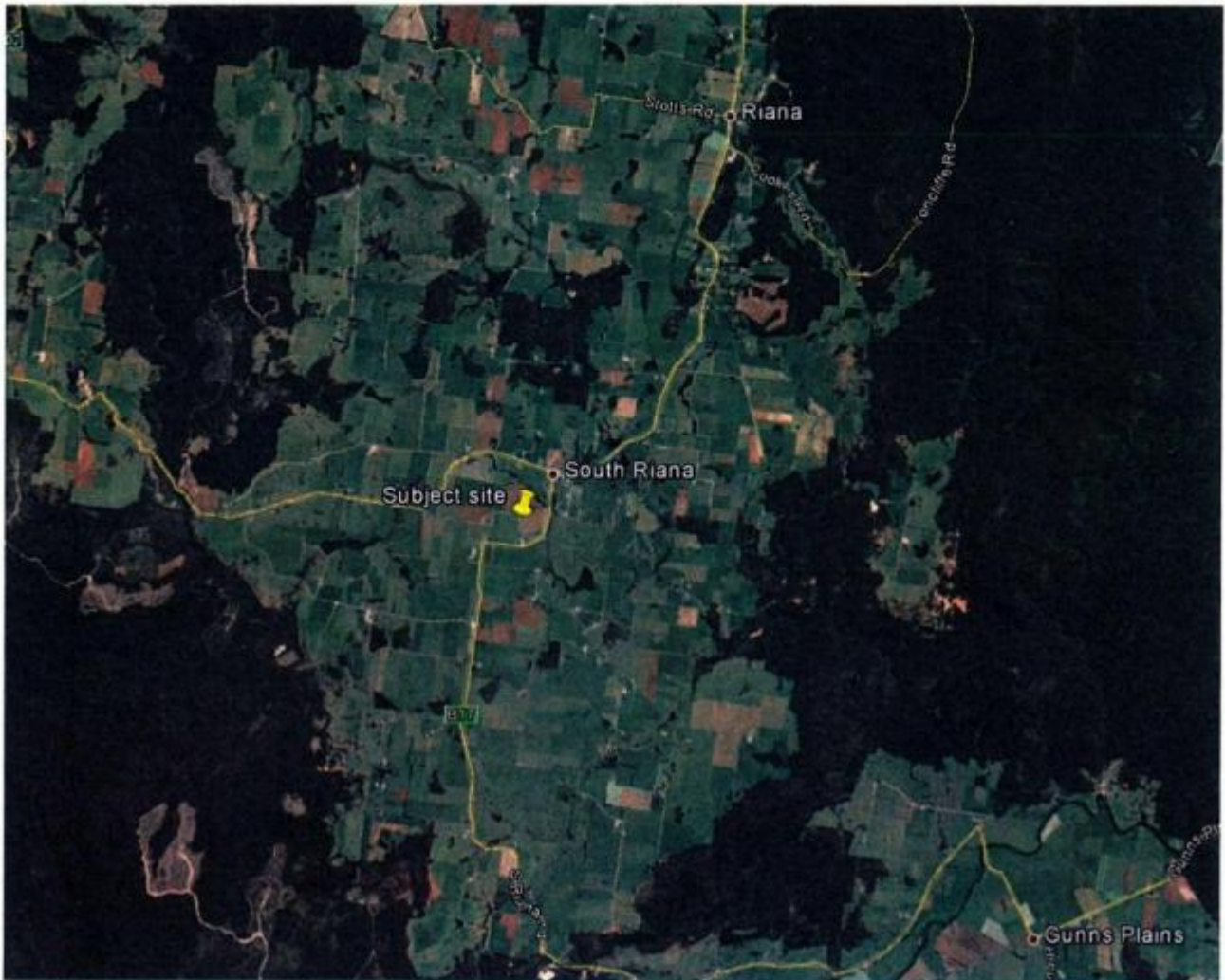


Figure 7: Location of the Subject Site in context of the wider area (Source: Google Earth)

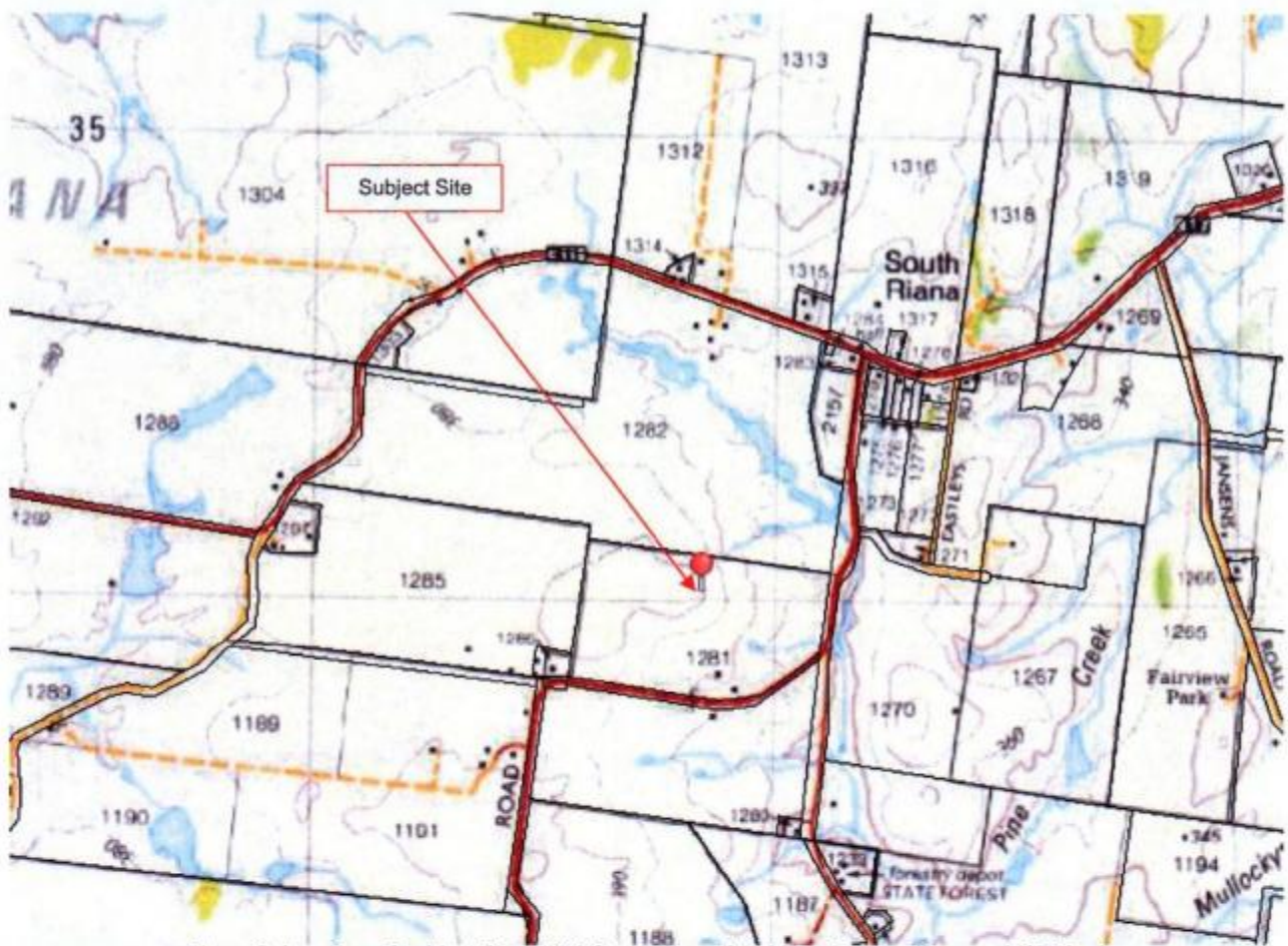


Figure 8: Location of subject Site at 862 South Riana Road, South Riana (Source: LIST Map)

There are two dwellings situated south west of the subject property which are facing South Riana Road that are approximately 350m and 510m from the proposed site. A dwelling is also located to the south east approximately 530m away and orientated eastward towards Masters Road.

Dwellings also line South Riana Road as it meets the intersection of Pine Road. These dwellings are approximately 500m and 560m to the north east. Dwellings within this settlement area also line Pine Road, however they are more than 600m from the subject site and separated by pastures, a watercourse and mature vegetation.

Figure 9 shows the setback distance from the proposed telecommunications to nearby houses.



Figure 9: Location of Subject Site in relation to nearest neighbouring dwellings (Source: LIST Map)

2.6 Summary of Proposal

Drawings accompanying this application for planning permit illustrate the site locality and proposed layout, site set out, site elevation, and contextual information (refer Appendix B).

The proposal comprises the following:

- A new 30m high monopole;
- Four (4) 2.815m long omni antennas attached to a headframe at the top of the monopole;
- Two (2) TMA's attached to the headframe between the antennas;
- An equipment shelter (3m x 2.5m x 2.75m) located at the base of the pole within a secured and fenced 8m by 12m (96m²) compound.

Access to the proposed facility will be via an existing cross over off Barrens Road. Power to the facility will be established via the existing nearby power pole (Refer to the plans in Appendix B). The proposed facility will comprise a range of natural and muted colours and finishes.

3 Regulatory Framework

3.1 Commonwealth Regulatory Framework and Telecommunications Act

In 1991, the Commonwealth Government initiated a major reform of the communications industry in Australia. The reforms allowed limited competition until July 1997 at which time full competition was permitted. In July 1997, the Telecommunications Act 1997 was introduced, replacing the 1991 Act, which facilitated this competition.

Under the 1997 Act, the Government established the Telecommunications Code of Practice 1997 (Commonwealth Code of Practice), which sets out the conditions under which a carrier must operate. Carrier, as a licensed telecommunications carrier, must comply with the Telecommunications Act 1997 and the Telecommunications Code of Practice 1997 for all telecommunication facilities. Under the 1997 Act, provisions have been made for telecommunications carriers to be subject to State and Territory environmental and planning laws where the proposed facility does not fall within the definition of the Telecommunications (Low-impact Facilities) Determination 1997 (Amendment no. 1 of 1999).

3.2 Commonwealth Telecommunications Code of Practice 1997

Section 2.11 of the Telecommunications Code of Practice 1997 requires carriers to ensure that the design, planning and installation of facilities are in accordance with industry "best practice". This is required to [2.11(3)]:

"...minimise the potential degradation of the environment and the visual amenity associated with the facilities".

"Best Practice" involves the carrier complying with any relevant industry code or standard, which is registered by the ACMA under Part 6 of the Act. The planning and siting of the current proposal has taken place in accordance with Section 3 (Planning and Siting) of the Australian Standard, Siting of Radiocommunications Facilities (AS 3516.2).

3.3 Telecommunications (Low-Impact Facilities) Determination

A *Low-Impact Telecommunications Facility* is a Facility which meets with the requirements of the *Telecommunications (Low-impact Facilities) Determination 1997*, which was established by the Federal Minister for Communications utilising the provisions of the *Telecommunications Act 1997*.

The Determination criteria only relate to the size and purpose of the equipment proposed, the type of supporting structure used, and the existing land use category where the facility is proposed. The Determination does not specifically relate to the power levels of the proposed equipment to be used. The Background to the Determination (Section 1.2 Page 3) explains as follows:

A facility cannot be a low-impact facility unless it is specified in this determination. Therefore overhead cabling and new mobile telecommunications towers are not low-impact facilities.

Also, a facility will be a low-impact facility only if it is installed in particular areas identified in this determination. The areas have an order of importance, based on zoning under State or Territory laws, so that any area only has its "highest" possible zoning. The order of priority is:

- *Area of environmental significance*
- *Residential areas*
- *Commercial areas*
- *Industrial areas*
- *Rural areas.*

Telecommunications development, which is classified as low-impact, does not require planning permit approval from Local Government. Telecommunications development, which is not classified as low-impact, requires planning permit approval. Due to the proposed facility being an installation of a new telecommunications tower or pole, the development is not a low-impact facility.

It is the visible physical characteristics of the equipment and supporting structures, rather than radio-frequency emissions which determine a proposal status as either low-impact or not low-impact.

3.4 Industry Code C564:2011

The Industry Code (Mobile Base Station Deployment) is a national Code implemented in July 2012 by licensed telecommunications Carriers. The aim of the Code is to address the concerns of the community about the risks of radiofrequency EMR exposure by allowing the community and the Councils to have greater participation in decisions made by Carriers and encouraging a more collaborative approach between carriers, local councils and the community alike to mobile base station deployment. As part of this, Carriers are required to adopt a Precautionary Approach in planning, installing and operating radio-communications infrastructure.

The Code however does not change the existing regulatory regime at Local, State or Federal level and is a supplement to existing requirements imposed on Carriers. This proposal is compliant with the Industry Code and Telstra has applied the Precautionary Approach in the Selection and Design of the proposed site in accordance with Sections 4.1 and 4.2 of this Code.

3.5 Central Coast Interim Planning Scheme Provisions

The proposed site at 862 South Riana Road is included within the Rural Resource Zone pursuant to the Central Coast Interim Planning Scheme 2013.

The planning scheme has regard to the Cradle Coast Regional Land Use Planning Framework 2010-2030, which provides strategic context at a regional level.

The Framework reflects the vision for Tasmania and identifies a future where –

- a. The Cradle Coast Region is a sustainable and dynamic place, where a diverse and secure economy remains competitive in a global environment by building on responsible use of natural and cultural advantages and reflecting big new ideas*
- b. The Region's communities and centres are individually distinctive, but are also well connected, attractive, efficient, healthy, safe and viable. Communities offer a choice of options as accessible, functional and affordable places in which to live, work, visit and invest*
- c. Communities celebrate their personal and collective identity and connectedness, value their health and well-being, and accommodate the rights and interests of all*
- d. There is a culture of innovative and long-term thinking, with ready access to information, knowledge and learning promoting confidence and enabling creative actions that influence change and continuously prepare for the future*
- e. The Region's air, water, land and complex natural systems, wild and human landscapes, economic and renewable resources, and social and cultural values are understood, respected and well cared for*
- f. Coordinated action within and external to the Region delivers positive outcomes for land use and resource management, infrastructure and service provision, adaptation to climate change, and transition to renewable energies and efficient technologies.*

More specifically, the Tasmanian Infrastructure Strategy addresses the need for improvement to telecommunications in the Cradle Coast region. Section 5.5 states:

The Tasmanian Infrastructure Strategy provides a module on digital communication with the objective to connect people with services, people with systems, and people with people. It envisages a thriving digital economy in which smart technology and a State-wide digital network underpins health, education, hazard management and other services to create a thriving digital economy and high levels of participation. The system is to be based on broadband fibre optic

under the National Broadband Network, smart grids, and enhanced digital mobile services on a 4G network. Digital capacity will enable creation of virtual activity centres and interactions in which the Region can participate at global, national, regional, local and specialist levels.

It is also acknowledged in the document that *"the expansion of telecommunication networks usually involves the physical development of land to install communication towers, and change in the appearance of buildings and structures. Development may have impact on the character and amenity of local environments. There are national standards applying for the location, placement and design of telecommunication infrastructure to manage safety and amenity impact on local circumstances, and to provide consistent approval processes and assessment requirements."*

The proposed site at 862 South Riana Road, South Riana is within the Rural Resource Zone. The planning scheme specifies the need to comply with the primary controls for use and development of the relevant zone as well as additional provisions set out under the specific codes that apply to the site.

Part B, Clause 5.3 of the Interim Planning Scheme sets down some types of minor telecommunications infrastructure, the use or development of which is exempt from requiring a permit under the Interim Planning Scheme. However, the proposed facility does not fall within the scope of this Part of the Planning Scheme, therefore, it must be assessed against the other relevant parts of the Scheme.

A telecommunications facility falls within the 'Utilities' Use class as set down in Table 8.2 of the Interim Planning Scheme. 'Utilities' are a discretionary use within the Rural Resource Zone pursuant to Table 26.2 of the Interim Planning Scheme.

Therefore, an application for planning approval for the use and development of the land for a telecommunications facility is required.

With respect to determining an application for any permit Clause 8.10 of the Interim Planning Scheme states as follows:

"8.10.1 In determining an application for any permit the planning authority must in addition to the matters required by ss51 (2) of the Act, take into consideration:

- (a) all applicable standards and requirements in this planning scheme; and*
- (b) any representations received pursuant to and in conformity with ss57 (5) of the Act*

but in the case of the exercise of discretion, only insofar as each matter is relevant to the particular discretion being exercised.

8.10.2 In determining an application for a permit for a discretionary use the planning authority must, in addition to the matters referred to in subclause 8.10.1, have regard to:

- (a) the purpose of the applicable zone;*
- (b) any relevant local area objective or desired future character statement for the applicable zone;*
- (c) the purpose of any applicable code; and*
- (d) the purpose of any applicable specific area plan,*

but only insofar as each such purpose, local area objective or desired future character statement is relevant to the particular discretion being exercised.

8.10.3 In determining an application for any permit the planning authority must not take into consideration matters referred to in clauses 2.0 and 3.0 of the planning scheme.

This application for use and development of a telecommunications facility at 862 South Riana Road, South Riana in addition to the matters required by ss51 (2) of the Act takes consideration and has regard to the following:

- The purpose of the Rural Resource Zone (Part D, Clause 26.1.1);
- The local area objectives and desired future character statement for the Rural Resource Zone (Part D, Clause 26.1.2 and 26.1.3);
- The use and development standards of the Rural Resource Zone (Part D, Clause 26.3.1 and 26.4).
- The purpose of the Telecommunications Code (Part E, Clause 8.1); and

- The Development Standards of the Telecommunications Code (Part E, Clause 8.6).

4 Assessment of Application

4.1 Statutory Controls

4.1.1 Zoning

The proposed site at 862 South Riana Road, South Riana is included in the Rural Resource Zone under the provisions of the Central Coast Interim Planning Scheme 2013 (see Figure 10 on the following page).

The following Zone Purpose Statements must be considered if conducting buildings or works within the Rural Resource Zone:

- 26.1.1.1 *To provide for the sustainable use or development of resources for agriculture, aquaculture, forestry, mining and other primary industries, including opportunities for resource processing.*
- 26.1.1.2 *To provide for other use or development that does not constrain or conflict with resource development uses.*

The Local Area Objectives for the Rural Resource Zone pursuant to Part D, Clause 26.1.2 of the Interim Planning Scheme state:

- (a) *The priority purpose for rural land is primary industry dependent upon access to a naturally occurring resource;*
- (b) *Air, land and water resources are of importance for current and potential primary industry and other permitted use;*
- (c) *Air, land and water resources are protected against –*
 - (i) *permanent loss to a use or development that has no need or reason to locate on land containing such a resource; and*
 - (ii) *use or development that has potential to exclude or unduly conflict, constraint, or interfere with the practice of primary industry or any other use dependent on access to a naturally occurring resource;*
- (d) *Primary industry is diverse, dynamic, and innovative; and may occur on a range of lot sizes and at different levels of intensity;*
- (e) *All agricultural land is a valuable resource to be protected for sustainable agricultural production;*
- (f) *Rural land may be used and developed for economic, community, and utility activity that cannot reasonably be accommodated on land within a settlement or nature conservation area;*
- (g) *Rural land may be used and developed for tourism and recreation use dependent upon a rural location or undertaken in association with primary industry*
- (h) *Residential use and development on rural land is appropriate only if –*
 - (i) *required by a primary industry or a resource based activity; or*
 - (ii) *without permanent loss of land significant for primary industry use and without constraint or interference to existing and potential use of land for primary industry purposes*

In addition, the Desired Future Character Statements for the Rural Resource Zone pursuant to Part D, Clause 26.1.3 of the Interim Planning Scheme state:

Use or development on rural land –

- (a) may create a dynamic, extensively cultivated, highly modified, and relatively sparsely settled working landscape featuring –*
 - (i) expansive areas for agriculture and forestry;*
 - (ii) mining and extraction sites;*
 - (iii) utility and transport sites and extended corridors; and*
 - (iv) service and support buildings and work areas of substantial size, utilitarian character, and visual prominence that are sited and managed with priority for operational efficiency*
- (b) may be interspersed with –*
 - (i) small-scale residential settlement nodes;*
 - (ii) places of ecological, scientific, cultural, or aesthetic value; and*
 - (iii) pockets of remnant native vegetation*
- (c) will seek to minimise disturbance to –*
 - (i) physical terrain;*
 - (ii) natural biodiversity and ecological systems;*
 - (iii) scenic attributes; and*
 - (iv) rural residential and visitor amenity;*
- (d) may involve sites of varying size –*
 - (i) in accordance with the type, scale and intensity of primary industry; and*
 - (ii) to reduce loss and constraint on use of land important for sustainable commercial production based on naturally occurring resources;*
- (e) is significantly influenced in temporal nature, character, scale, frequency, and intensity by external factors, including changes in technology, production techniques, and in economic, management, and marketing systems*

It is submitted that the proposed development meets the purposes of this zone as the proposed facility will be a significant resource for agriculture, tourism, other primary industries and rural communities in general by facilitating the growth of home based businesses, the sustainability of rural communities and will support modern, efficient practices in agriculture and other primary industries.

Furthermore, given the small area required for the proposal, the environmental impact on the area will be minimal and will not adversely affect the ecological, scientific, cultural or aesthetic value of the region. It is contended that the proposal will be complementary to the existing rural uses by providing much needed mobile telecommunications coverage for the South Riana settlement and the surrounding recreational/tourism area, for major traffic corridors and emergency services in the region.

The visual impacts of the use and development within the rural landscape are considered to be minimised due to the design and siting of the proposed facility such that the effect is not obtrusive, being well setback from the South Riana township and the surrounding roads. Intervening vegetation will providing partial screening opportunities for the structure.

There are no overlays affecting the subject site.

Further consideration is given to this matter in Table 1 and Section 4.1.1 below.

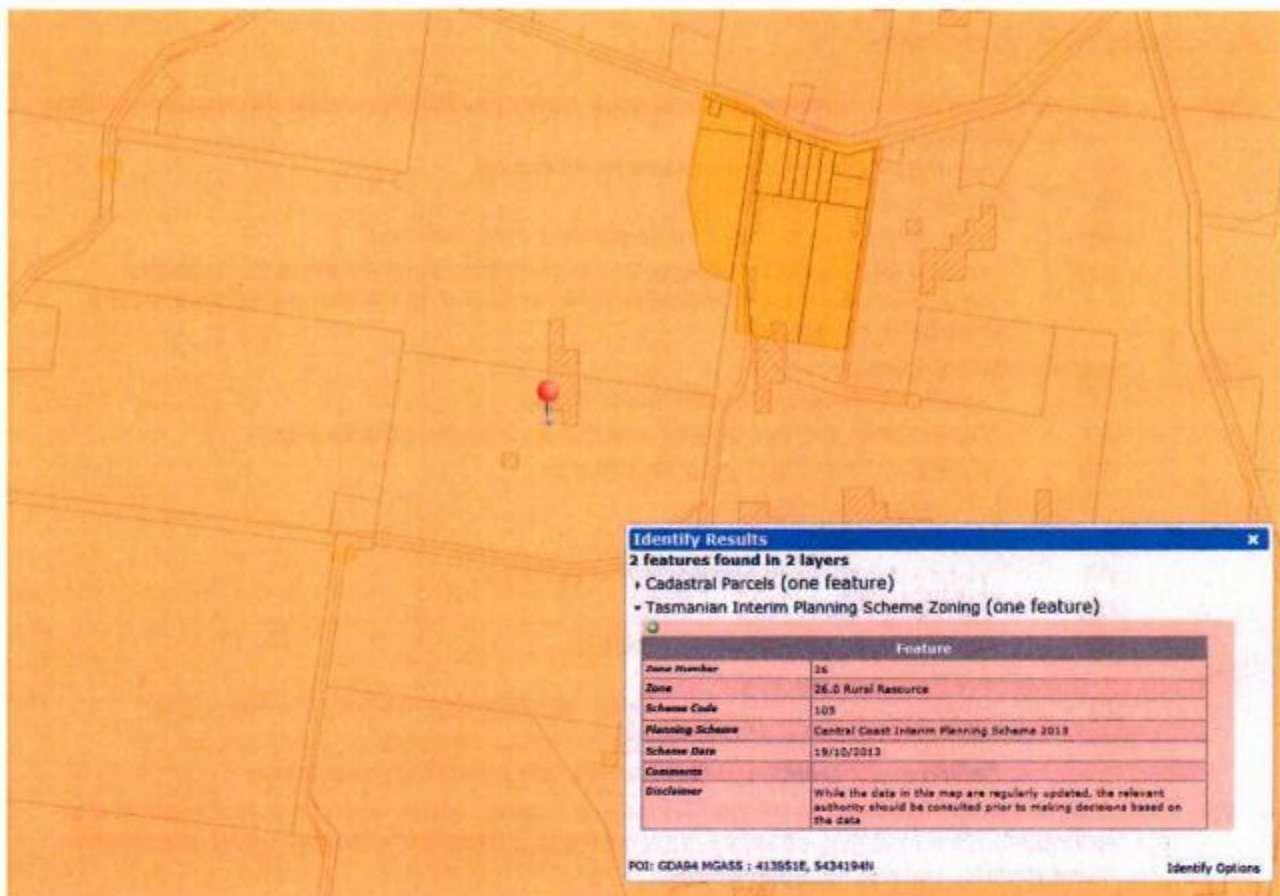


Figure 10: Zoning Map for the subject Site at 862 South Riana Road, South Riana (Source: ListMap)

Table 1 below provides an assessment against the Local Area Objectives and Desired Future Character Statements within the Rural Resource Zone

Table 1 – Local Area Objectives and Desired Future Character

Local Area Objectives	
(a)	The priority purpose for rural land is primary industry dependent upon access to a naturally occurring resource;
(b)	Air, land and water resources are of importance for current and potential primary industry and other permitted use;
(c)	Air, land and water resources are protected against –
(i)	permanent loss to a use or development that has no need or reason to locate on land containing such a resource; and
(ii)	use or development that has potential to exclude or unduly conflict, constraint, or interfere with the practice of primary industry or any other use dependent on access to a naturally occurring resource;
(d)	Primary industry is diverse, dynamic, and innovative; and may occur on a range of lot sizes and at different levels of intensity;
(e)	All agricultural land is a valuable resource to be protected for sustainable agricultural production;
(f)	Rural land may be used and developed for economic, community, and utility activity that cannot reasonably be accommodated on land within a settlement or nature conservation area;
(g)	Rural land may be used and developed for tourism and recreation use dependent upon a rural location or undertaken in association with primary industry

- (h) Residential use and development on rural land is appropriate only if –
- (i) required by a primary industry or a resource based activity; or
 - (ii) without permanent loss of land significant for primary industry use and without constraint or interference to existing and potential use of land for primary industry purposes

Response:

In accordance with Item (f) the proposal to locate a telecommunications facility on this rural property is deemed appropriate. Locating the telecommunications facility within a rural area on a large rural property is deemed an acceptable solution as the facility will be well distanced from sensitive uses and dwellings, including those within the South Riana village area. Furthermore the site will be well setback from surrounding roads.

The proposed facility will be located adjacent to a cluster of trees and setback approximately 1m from the eastern boundary of this large rural property. A small area will be required for the compound dimensioned 8m x 12m (96 square metres). Locating the compound close to the property boundary will minimise fragmentation of the existing agricultural use of the land and will not adversely affect or constrain the ongoing agricultural viability of the property.

Desired Future Character Statements

Use or development on rural land –

- (a) may create a dynamic, extensively cultivated, highly modified, and relatively sparsely settled working landscape featuring –
 - (i) expansive areas for agriculture and forestry;
 - (ii) mining and extraction sites;
 - (iii) utility and transport sites and extended corridors; and
 - (iv) service and support buildings and work areas of substantial size, utilitarian character, and visual prominence that are sited and managed with priority for operational efficiency
- (b) may be interspersed with –
 - (i) small-scale residential settlement nodes;
 - (ii) places of ecological, scientific, cultural, or aesthetic value; and
 - (iii) pockets of remnant native vegetation
- (c) will seek to minimise disturbance to –
 - (i) physical terrain;
 - (ii) natural biodiversity and ecological systems;
 - (iii) scenic attributes; and
 - (iv) rural residential and visitor amenity;
- (d) may involve sites of varying size –
 - (i) in accordance with the type, scale and intensity of primary industry; and
 - (ii) to reduce loss and constraint on use of land important for sustainable commercial production based on naturally occurring resources;
- (e) is significantly influenced in temporal nature, character, scale, frequency, and intensity by external factors, including changes in technology, production techniques, and in economic, management, and marketing systems

Response:

This is a Federal Government Black Spot Programme site where it has been identified that the area of South Riana is lacking vital mobile phone service and requires telecommunications facilities. The proposal to locate a facility on elevated rural land on the outskirts of the South Riana village, will provide important mobile coverage to the South Riana area and surrounding roads in accordance with the Programme.

The design and scale of the proposal for a monopole structure on a hill top within a rural property is deemed appropriate to achieve the optimal and necessary radio frequency coverage for the region. Utilisation of land for a telecommunications facility is deemed not incompatible with the current agricultural use as the facility will require an area of only 96 square metres on this large allotment. Hence the proposal will not fragment the current agricultural use and/or adversely impact on the environment.

In fact, the facility will provide vital mobile coverage for the region and surrounding roads, and will also be integrated into the existing Telstra network. Telstra also aims to improve mobile phone coverage to local businesses, supporting the economic future of the small local communities of the area.

Table 2 below provides an assessment against the performance criteria for the relevant use standards within the Rural Resource Zone.

Table 2 – 26.3.1 Requirement for discretionary non-residential use to locate on rural resource land

<i>Objective</i>		
Other than for residential use, discretionary permit use of rural resource land is to minimise –		
(a) unnecessary loss of air, land and water resources of significance for sustainable primary industry and other permitted use, including for agricultural use dependent on the soil as a growth medium; and (b) unreasonable conflict or interference to existing or potential primary industry use, including agricultural use, by other land use		
<i>Acceptable Solutions</i>	<i>Performance Criteria</i>	<i>Assessment of Proposal</i>
A1 There is no acceptable solution.	P1 Other than for residential use, discretionary permit use must – (a) be consistent with the local area objectives; (b) Be consistent with any applicable desired future character statement; (c) Be required to locate on rural resource land for operational efficiency – (i) To access a specific naturally occurring resource on the site or on adjacent land in the zone; (ii) To access infrastructure only available on the site or on adjacent land in the zone; (iii) To access a product of primary industry from a use on the site or on adjacent land in the zone; (iv) To service or support a primary industry or other permitted use on the site or on adjacent land in the zone; (v) If required – a. To acquire access to a mandatory site area not otherwise available in a zone intended for that purpose; b. For security;	The proposal is deemed to be consistent with the local area objectives and desired future character statement for the region. This item is addressed in detail in Table 1. The proposal will not be incompatible with the current use of the land for agricultural purposes, being located within a large rural paddock zoned Rural Resource and used for pasture, on the outskirts of the South Riana village. The proposed site will not adversely impact or fetter adjoining land uses, requiring a small area of 96 square metres for the compound. The facility will not cause any adverse environmental impact or nuisance with regards to emissions including noise, smoke, odour and illumination. Noise and vibration emissions associated with the proposed facility are expected to be limited to the construction phase. Noise generated during the construction phase is anticipated to be of short duration and accord with the standards

	<p>c. For public health or safety if all measure to minimize impact could create an unacceptable level of risk to human health, life or property if located on land in a zone intended for that purpose;</p> <p>(vi) To provide opportunity for diversification, innovation, and value-adding to secure existing or potential primary industry use of the site or of adjacent land;</p> <p>(vii) To provide an essential utility or community service infrastructure for the municipal or regional community or that is of significance for Tasmania; or</p> <p>(viii) If a cost-benefit analysis in economic, environmental, and social terms indicates significant benefits to the region; and</p> <p>(d) Minimize likelihood for –</p> <p>(i) Permanent loss of land for existing and potential primary industry use;</p> <p>(ii) Constrain or interference to existing and potential primary industry use on the site and on adjacent land; and</p> <p>(iii) Loss of land within a proclaimed irrigation district under Part 9 Water management Act 1999 or land that may benefit from the application of broad-scale irrigation development</p>	<p>outlined in the relevant EPA guidelines.</p> <p>Most importantly, the proposed facility will provide vital mobile coverage to the South Riana region, surrounding roads and economically benefit businesses and emergency services in the district.</p>
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Table 3 below provides an assessment against the performance criteria for the relevant development standards within the Rural Resource Zone.

Table 3 - 26.4.2 Location and configuration of development

Objective The location and configuration of development is to provide a reasonable consistency between sites for setback from a boundary, height of buildings, and location within the landscape		
Acceptable Solutions	Performance Criteria	Assessment of Proposal
A1 A building or a utility structure, other than a crop protection structure for an agricultural use, must be setback – (a) Not less than 20m from the frontage; or	P1 The setback of a building or utility structure must be – (a) Consistent with the streetscape; and (b) (b) required by a constraint imposed by –	The proposed telecommunications facility will be located on a hill top approximately 1m from the eastern boundary of the property. Locating the facility on elevated land will provide the optimal radio

<p>(b) If the development is for sensitive use on land that adjoins a road specified in the Table to this clause, not less than the setback specified by that road;</p> <p>(c) Not less than 10m from each side boundary; and</p> <p>(d) Not less than 10m from the rear boundary; or</p> <p>(e) In accordance with any applicable building area shown on a sealed plan.</p>	<p>(i) Size and shape of the site;</p> <p>(ii) Orientation and topography of land;</p> <p>(iii) Arrangements for a water supply and for the drainage and disposal of sewage and storm water;</p> <p>(iv) Arrangements for vehicular or pedestrian access;</p> <p>(v) A utility; or</p> <p>(vi) Any requirement of a conservation or urban design outcome detailed in a provision in this planning scheme;</p> <p>(vii) Any lawful and binding requirement – By the State or a council or by an entity owned or regulated by the State or a council to acquire or occupy part of the site; or</p> <p>(a) An interest protected at law by an easement or other regulation.</p>	<p>frequency coverage required to achieve the Black Spot Programme parameters.</p> <p>The area required for the proposal is 96 square metres.</p> <p>A site adjacent to a side boundary was selected to ensure that the agricultural use of the land would not be adversely fragmented. Locating the compound close to the boundary will also minimise the possibility of interference with movement of livestock within the property.</p> <p>The facility will be accessed via an existing cross over entered from Barrens Road to the west. An existing track within the property will be utilised to access the compound.</p> <p>Once the facility is constructed, vehicular access will required periodically for maintenance purposes throughout the year.</p>
<p>A2 Building height must be not be more than 8.5m</p>	<p>P2 Building height must –</p> <p>(a) Minimize likelihood for overshadowing of a habitable room or a required minimum area of private open space in any adjacent dwelling;</p> <p>(b) Minimize apparent scale, bulk, massing and proportion in relation to any adjacent building;</p> <p>(c) Be consistent with the landscape and rural landscape;</p> <p>(d) Respond to the effect of the slope and orientation of the site; and</p> <p>(e) Take into account the effect and durability of screening other than vegetation to attenuate impact.</p>	<p>The site selected for this telecommunications facility is on elevated land to ensure that mobile coverage is maximised in accordance with the Federal Government Funded Black Spot Programme parameters.</p> <p>Furthermore, the 30m height proposed for the monopole is the minimum required for a telecommunications facility in this location, in order to meet the mobile coverage requirements of the Black Spot Programme.</p> <p>The 30m monopole will be slimline in appearance and will be finished in neutral, muted colours and materials. Four slimline omni antennas will be attached to the top of the monopole which will also minimise the bulk of the facility.</p> <p>A cluster of trees on the hill top will provide partial screening and backdrop to the facility from various viewpoints. The site is also well setback from sensitive uses with the nearest neighbouring property more than 350m away.</p>

		The facility will therefore result in a minimal impact on the surrounding area and will not be a dominant feature in this rural landscape.
<p>A3.1 A building or utility structure, other than a crop protection structure for an agricultural use or wind power turbines or wind power pumps, must –</p> <ul style="list-style-type: none"> (a) not project above an elevation 15m below the closest ridgeline; (b) be not less than 30m from any shoreline to a marine or aquatic water body, water course, or wetland; (c) be below the canopy level of any adjacent forest or woodland vegetation; and (d) clad and roofed with materials with a light reflectance value of less than 40%. <p>A3.2 Not applicable</p>	<p>P3.1 The location, height and visual appearance of a building or structure except for wind power turbines or wind power pumps must have regard to –</p> <ul style="list-style-type: none"> (a) Minimizing the visual impact on the skyline; (b) Minimizing height above the adjacent vegetation canopy; (c) Minimizing visual impact on the shoreline or a marine or aquatic water body, water course, or wetland where possible; and (d) Minimizing reflection of light from an external surface. 	<p>Although the site selected for this telecommunications facility is on elevated land to ensure that mobile coverage is maximised in accordance with the Black Spot Programme parameters, it is contended that the visual impact of the facility will be mitigated by nearby vegetation and distance from sensitive/residential uses in the region.</p> <p>Furthermore, the 30m height proposed for the monopole is the minimum required for a telecommunications facility in this location, in order to meet the mobile coverage requirements of the Federal Government Funded Black Spot Programme.</p> <p>The facility will be finished in muted, non-reflective finishes and materials.</p> <p>Large trees adjacent to the facility will provide partial screening and a backdrop from various viewpoints which will minimise visual impact concerns from surrounding rural residential uses.</p> <p>Visual impact is discussed in more detail in Section 4.1.2.</p>

26.4.3 Location of development for sensitive uses

<p>Objective The location of development for sensitive uses on rural land does not unreasonably interfere with or otherwise constrain –</p>	
<ul style="list-style-type: none"> (a) (b) (c) (d) (e) (f) (g) 	<ul style="list-style-type: none"> agricultural land for existing and potential sustainable agricultural use dependent on the soil as a growth medium,; agricultural use of land in a proclaimed irrigation district under Part 9 Water Management Act 1999 or land that may benefit from the application of broad-scale irrigation development; use of land for agricultural production that is not dependent on the soil as a growth medium, including aquaculture, controlled environment agriculture, and intensive animal husbandry; conservation management; extractive industry; forestry; and transport and utility infrastructure

Acceptable Solutions	Performance Criteria	Assessment of Proposal
<p>A1 New development, except for extensions to existing sensitive use where the extension is no greater than 30% of the existing gross floor area of the sensitive use, must –</p> <p>(a) Be located not less than –</p> <ul style="list-style-type: none"> (i) 200m from any agricultural land; (ii) 200 m from aqua-culture or controlled environment agriculture; (iii) 500m from the operational area boundary established by a mining lease issued in accordance with the Mineral Resources Development Act 1995 if blasting does occur; or (iv) 1000m from the operational area boundary established by a mining lease issued in accordance with the Mineral Resources Development Act 1995 if blasting does occur; or (v) 500m from intensive animal husbandry; (vi) 100m from land under a reserve management plan; (vii) 100m from land designated for production forestry; (viii) 50m from a boundary of the land to a road identified in Clause 26.4.2 or to a railway line; and (ix) Clear of any restriction by a utility; and <p>(b) not be on land within a proclaimed irrigation district under Part 9 Water Management Act 1999 or land that may benefit from the application of broad-scale irrigation development.</p>	<p>P1 New development, except for extensions to existing sensitive use where the extension is no greater than 30% of the existing gross floor area of the sensitive use, must minimise –</p> <ul style="list-style-type: none"> (a) Permanent loss of land for existing and potential primary industry use; (b) Likely constraint or interference to existing and potential primary industry use on the site and on adjacent land; (c) Permanent loss of land within a proclaimed irrigation district under Part 9 Water Management Act 1999 or land that may benefit from the application of broad-scale irrigation development; and (d) Adverse effect on the operability and safety of a major road, a railway or a utility. 	<p>The proposed facility will be located within a rural property utilised for pasture and will be sited adjacent to the eastern boundary of the property. This location will ensure that the agricultural use of the land is not fettered or fragmented adversely.</p> <p>The area required for the proposal will necessitate a 96 square compound within this large rural property.</p> <p>Furthermore, the proposed telecommunications facility will not adversely affect the surrounding agricultural uses of neighbouring properties.</p> <p>It is contended that the provision of vital mobile telecommunications will provide substantial economic benefits which outweigh the loss of this small area of agricultural land.</p>

4.1.1 Telecommunications Code

The Telecommunications Code is contained in Part E8.0 of the Central Coast Interim Planning Scheme. This Code applies to the development of telecommunications facilities and contains the development standards for telecommunications infrastructure, such as the one proposed, within the Central Coast local government area.

The purpose of the Code is to:

- (a) recognise equitable provision and access to high-speed broadband and telecommunication networks is essential for the prosperity, security, and welfare of the community;

- (b) require proposals for the installation of telecommunication and digital facilities to form part of a local or regional network plan for all carriers to enable consideration of proposals on a broader and potentially regional basis;
- (c) encourage shared use and co-location of facilities to minimise the number of towers and antenna within the municipal area;
- (d) minimise likely adverse impact of communication systems on community health and safety; and
- (e) minimise adverse visual impact of towers and antenna in urban, rural, and conservation settings

The Table 4 below assesses the proposed facility against the Development Standards of the Telecommunications Code.

Table 4 E8.1 Shared Use and Co-Location

Objective: Telecommunication infrastructure is to minimise the total number of required towers and antenna within the municipal area		
Acceptable Solutions	Performance Criteria	Assessment of Proposal
A1 A new freestanding aerial, tower, or mast must be structurally and technically designed to accommodate comparable additional users, including by the subsequent rearrangement of existing antenna and the mounting of antenna at different heights.	It must not be possible for a free standing tower to include capacity for co-location of aerials for reasons of – <ul style="list-style-type: none"> (a) Technical capacity; (b) Structural capacity; or (c) security 	The proposed new facility is structurally and technically designed to accommodate future upgrades and additional carriers, thereby allowing for future competition as sought in the parameters of the Mobile Black Spot Programme.
A2 New antennas must be located on an existing freestanding aerial, tower or mast	P2 There must be – <ul style="list-style-type: none"> (a) no existing tower or structure within the network area with technical capacity to meet requirements for the antenna; (b) no existing tower or structure of sufficient height to meet the requirements of the antenna; (c) no existing tower or structure with sufficient structural strength to support the proposed antenna and related equipment; (d) risk of electromagnetic interference between the antenna and an existing antenna on the tower or structure; disclosed limiting factors that render existing towers and structures unsuitable; or (e) no suitable alternate technologies that do not require the use of towers or structures such as a cable network. Cost of alternate systems which exceed cost of a tower are not presumed to 	As detailed in Section 2.4 above, there are no suitable co-location opportunities in the area therefore a new mobile base station is required as part of the Federal Government Mobile Black Spot Programme. There are no other suitable structures or technologies suitable or available to achieve the mobile coverage requirements in accordance with the Black Spot Programme constraints. The proposed facility will comply with the required Australian Standards with regard to EME levels. EME compliance is outlined in more detail on Section 4.2.7 and within the EME report provided with this submission. There are no other available or suitable alternative technologies to achieve Telstra's mobile coverage requirements.

	render such technology unsuitable.	
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E8.6.2 Health, Safety and Visual Impact

Objective: Telecommunication infrastructure is to minimise likely adverse effect on – (a) health and safety of the community; and (b) visual <u>amenity</u> of a locality by reducing prominence of <u>telecommunications infrastructure</u>		
Acceptable Solutions	Performance Criteria	Assessment of Proposal
A1 Telecommunications infrastructure must – (a) be located within an existing utility corridor or site; or (b) only erect and operate aerial telecommunications lines or additional supporting structures in residential and commercial areas if overhead cables are operated by other existing utilities; (c) only clear vegetation if required for functional and safety requirements; (d) locate telecommunications infrastructure to – (i) avoid skyline positions and potential to be seen in a silhouette; (ii) cross hills diagonal to the principal slope; (iii) cross at the low side of a saddle between hills; or (iv) be located around the base of hills or along the edge of existing clearings; and (e) screen equipment housing and other visually intrusive telecommunication infrastructure to view from public areas.	P1 Telecommunications infrastructure must minimise the visual impact of infrastructure within the surrounding natural or built environment.	<p>See Section 4.1.2 below for a full visual assessment.</p> <p>Overall it is considered that the proposed facility is acceptable and will not cause a considerable loss of visual amenity to the surrounding area due to its siting and design. It is submitted that a reasonable balance has been struck between the technical requirements for a new facility in this area and the need to deliver an optimum level of service within the parameters of the Mobile Black Spot Programme by a facility of this height and the need to minimise visual and other environmental impacts.</p> <p>The facility will be setback more than 250m from the road and will be located within a rural area well distanced from the South Riana residential village and the nearest neighbouring dwellings more than 350m away.</p> <p>Although an elevated site has been selected to achieve the mobile coverage requirements for the area, the slimline neutral appearance of the monopole structure will ensure that it will not be a dominant feature in the landscape.</p> <p>A small, visually unobtrusive equipment shelter finished in a neutral muted colour is proposed to house the supporting ground level equipment required for the operation of the facility.</p> <p>Furthermore, the facility will be finished in non-reflective, muted colours and finishes.</p>

<p>A2 The height of a freestanding aerial, tower or mast must not be more than –</p> <ul style="list-style-type: none"> (a) 60m on land within the Rural Resource or Rural Living Zones (b) 45m on land within the Light Industrial, General Industrial, Commercial, Utility, or Port and Marine Zone; (c) 40m on land within the Local Business, General Business, or Central Business zone; and (d) 20m on land within the General Residential, Low Density Residential, Urban Mixed Use, Village, Environmental Living, Environmental management, Major Tourism, Open Space, Community Purpose or Recreation Zones. 	<p>P2 A freestanding aerial, tower, or mast must only exceed prescribed height limits if –</p> <ul style="list-style-type: none"> (a) a pattern of infrastructure or vegetation above the specified height limit exists in a particular location; (b) it has no adverse impact on heritage or ecological value or significant visual amenity; or (c) required for operational efficiency of the facility within the network 	<p>The proposed monopole is located in the Rural Resource Zone and is 30m in height with an overall height of 33.6m. As noted in Section 2.6 above, based on a technical analysis of the likely coverage footprint of the proposed facility this height is the lowest possible at location, for which coverage is required at the South Riana village and surrounding rural properties.</p> <p>It is submitted that the proposed height is critical to ensuring the operational efficiency of the facility and to meeting the coverage objectives required by the Mobile Phone Black Spot Programme.</p> <p>No vegetation needs to be disturbed or any sites of heritage significance and the site is well setback from the main area of settlement (approximately 600m) ensuring there will be minimal adverse impact on ecological values or visual amenity of the area.</p>
<p>A3 A free standing aerial, tower or mast must be setback from the base of the tower to the exterior boundary of the site by –</p> <ul style="list-style-type: none"> (a) Not less than 60m or 300% of the height of the tower, whichever is the greater in any residential zone; and (b) Not less than 30m or 100% of the height of the tower, whichever is the greater, in any other zone. 	<p>P3 The setback of a freestanding aerial, tower or mast must not be less than is –</p> <ul style="list-style-type: none"> (a) necessary for operational efficiency; and <p>Without risk for the health and safety of existing and potential use on adjacent land.</p>	<p>The site selected for this telecommunications facility is on elevated land to ensure that mobile coverage is maximised in the South Riana area in accordance with the Federal Government Funded Black Spot Programme parameters.</p> <p>Furthermore, the 30m height proposed for the monopole is the minimum required for a telecommunications facility in this location, in order to meet the mobile coverage requirements of the Black Spot Programme.</p> <p>The facility has been setback 1m from the eastern boundary and approximately 85m from the northern boundary of this rural property utilised for pasture and zoned Rural Resource. This location has been selected adjacent to the boundary to minimise fettering and fragmentation of this agricultural land.</p>

		<p>The adjacent neighbouring property to the east is also utilised for agricultural/pastoral purposes and zoned Rural Resources.</p> <p>There is no built form located in close proximity to the proposed site.</p> <p>It is therefore contended that the facility would not be a risk to the health and safety of existing and potential use on adjacent land.</p>
<p>A4 Telecommunication infrastructure servicing a network (facilities not requiring installation on an individual street basis) must not be located on land in a residential zone.</p>	<p>P4 Location of telecommunication infrastructure servicing a network (facilities not requiring installation on an individual street basis) on land within a residential zone must be required for operational efficiency of the network.</p>	<p>The facility will not be located within a Residential zone.</p> <p>The proposed monopole will be located within a rural property utilised for agricultural purposes within the Rural Resource Zone.</p> <p>The nearest neighbouring dwelling is approximately 350m away from the site and the South Riana village is approximately 600m to the north east.</p>
<p>A5 A freestanding aerial, tower, or mast must –</p> <ul style="list-style-type: none"> (a) be finished and maintained with a galvanised steel surface or painted a neutral colour so as to reduce visual obtrusiveness; (b) not affix or mount a sign other than necessary warning or equipment information; (c) not be artificially lit or illuminated unless required for air navigation safety or for security; (d) if security fencing is required, such fencing must be of a design, material and colour that reflect the character of the location; and (e) provide a buffer not less than 2.0m wide outside the perimeter of the compound of plant material to effectively screen the tower compound from public view and from adjacent land 	<p>P5 The location of the tower must be sufficiently remote from other use and unlikely to have adverse visual impact</p>	<p>The proposed monopole will be located within a rural property utilised for agricultural purposes within the Rural Resource Zone.</p> <p>The nearest neighbouring dwelling is approximately 350m away from the site to the south west and the South Riana village is approximately 600m to the north east.</p> <p>A cluster of trees and intervening vegetation and topography will mitigate views of the facility from various viewpoints.</p> <p>The proposed facility will be finished in muted, neutral, non-reflective finishes and materials.</p> <p>Visual impact is discussed in more detail in Section 4.2.1.</p>

A6 If an antenna is installed on a structure other than a tower, the antenna and the support equipment must be painted a neutral colour that is identical to or closely comparable with the colour of the supporting structure so as to make the antenna and equipment as visually unobtrusive as possible	P6 The location of the antenna must be sufficiently remote from other use and unlikely to have adverse visual impact	Not applicable
A7 If an aerial, tower or mast is modified or replaced to facilitate collocation of additional antenna – (a) the modified or reconstructed tower must be of the same type as the existing tower unless reconstructed as a monopole tower; (b) the reconstructed tower must satisfy the applicable setback and separation distances; and (c) if there is more than one tower on a site, reconstruction must not occur unless the outcome is that only one tower is to remain on the site	P7 It must be necessary for operational efficiency to – (a) replace an aerial, tower or mast with a structure other than a monopole; (b) locate a replacement aerial, tower or mast otherwise than in accordance with the applicable setback and separation distances; and (c) to replace an aerial, tower or mast and retain another aerial, tower or mast on the same site	The proposal is for a new telecommunications facility. The facility will be designed for future upgrades and opportunities for co-location by other carriers. Should the facility require upgrading or replacement then this work will be undertaken in accordance with the <i>Telecommunications Code of Practice 1997</i> . Any obsolete equipment will be removed from the site if applicable.
A8 The location of aerial telecommunication infrastructure must – (a) provide clearance for vehicular traffic; and (b) not pose a danger or encumbrance to other users or aircraft	P8 There are no performance criteria	The proposed facility will be accessed via an existing crossover off Barrens Road. Neither the construction nor operation of the facility will impede the movement of vehicular traffic or aircraft. The proposed facility is not within the operational airspace of any airport or aerodrome. It is submitted that the proposed development complies with the acceptable solution. The proposed facility is not within the operational airspace of the Wynyard Airport more than 32km to the north west, the Devonport Airport more than 38km north east or the Launceston Airport which is over 100km away to the south east of the subject site.

4.1.2 Visual and Environmental Amenity

In order to perform their service function, telecommunications facilities will be by their nature and required use, visible infrastructure. Any assessed visual impact must be balanced against the general policy support within

the Interim Planning Scheme for the widespread provision of quality, modern telecommunications infrastructure and the wider community benefit from the development of a comprehensive telecommunications network.

In regard to visual and environmental amenity the following points are considered important to note:

- There will be limited views of the proposed facility travelling north east and east along South Riana Road towards the village due to changes in topography from various points and also due to the distance of the facility from the road being 600m to 800m away at this location.
- Travelling south from the South Riana village along South Riana Road vegetation and distance will mitigate views of the facility. Similarly travelling north along South Riana Road from Jacksons Road, there will be minimal visibility of the proposed facility due to its 250m setback from the road, topography, and intervening vegetation.
- Views of the facility from the nearest dwellings located to the south west will be mitigated by distance with the nearest neighbouring dwelling more than 350m away. The facility's slimline design and proposed muted, neutral colours and finishes will minimise its visibility and ensure that the structure is not the dominant feature in the landscape. Furthermore, trees adjacent to the site will provide a backdrop when viewed from this view point.
- Views towards the proposed facility from the residential area of the South Riana village and from surrounding roads, will be minimal due to the subject site's separation from the residential area and intervening vegetation.



Figure 11 – Visual impression of the proposed facility from approx. 380m. Photograph taken from South Riana Road looking north east towards the facility from the nearest neighbouring dwelling. Source: Service Stream

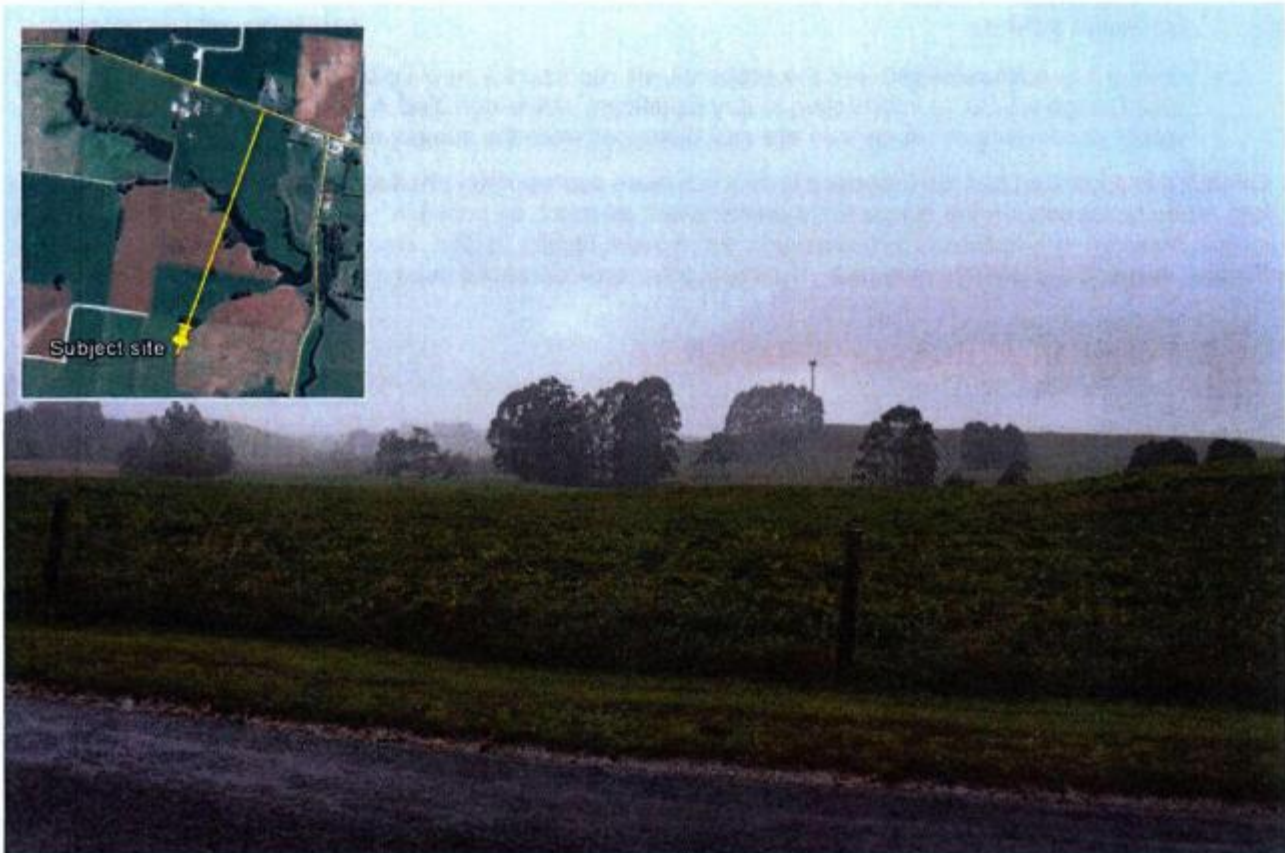


Figure 12 – Visual impression of the proposed facility from approx. 610m. Photograph taken from South Riana Road south south west towards the facility. Source: Service Stream

It is submitted that there will only be limited views of the upper part of the proposed facility from within the curtilage of the nearest residential dwellings, however, it is submitted that the proposed facility will not be a dominant feature and its setting against the stand of tall trees adjacent to the facility will enable views of the lower to middle part of the facility to be broken up against this vegetated backdrop.

- Whilst located on a higher piece of ground within the property, the location is required to achieve the coverage requirements sought under the Mobile Phone Black Spot Programme.
- The construction and operation of the proposed facility do not require the removal of any trees or the disturbance of any areas of significant vegetation.
- The proposed facility is set on cleared land and will be accessed off an existing cross over off Barrens Road on the property's western boundary. An existing track within the property will be utilised to access the compound. Neither the construction nor operation of the facility will impede the movement of traffic on existing roads for any extensive period of time nor will it be an encumbrance to aircraft. The proposed facility is not within the operational airspace of the Wynyard Airport more than 32km to the north-west, the Devonport Airport more than 38km north east or the Launceston Airport which is over 100km away to the south east of the subject site.
- The development of the proposed facility will not impact on any watercourses, water quality or result in any loss of significant habitat.
- The proposed development requires a 96m² compound containing a 30m monopole, and a ground level equipment shelter to be accommodated within the compound area. It is submitted that such a small area of development in the context of this substantial rural property will ensure that the natural environment remains the dominant visual element of the area.
- In terms of clear, unimpeded near field views of the upper portions of the proposed facility, these will be limited to views from within private property land in the vicinity of the subject site. Other near field and most long distance views will be mitigated by the undulating topography of the surrounding lands.

- The proposed monopole will be slimline in appearance and will be finished in neutral, muted non-reflective finishes.
- While it is acknowledged that the proposal will represent a new visible piece of infrastructure in this area, there will be no interruption to any significant views identified in the Interim Planning Scheme or other documents as residences are well distanced from the subject site.

Overall, it is submitted that the proposed facility has been appropriately sited and designed to minimise visibility and amenity impacts on the surrounding environment as much as possible. A reasonable balance has been struck between the technical requirements for a new facility in this area under the Mobile Black Spot Programme and the need to minimise visual and other environmental impacts.

4.2 Other Planning Considerations

4.2.1 Built and Cultural Heritage

In order to ascertain if any cultural or natural heritage values of local, state or national significance apply to the site, a search was conducted of the relevant databases and heritage registers. The subject site is not listed on the Tasmanian Heritage Register nor are there any Matters of National Environmental Significance associated specifically with the site.

Accordingly, it is contended that the impact on heritage values of the area will be minimal. Any adverse impact will be countered by the importance of providing improved mobile coverage to this Black Spot region, which is proposed to benefit South Riana and surrounding properties and traffic corridors throughout this region.

Aboriginal Heritage

Aboriginal cultural heritage must be considered as part of all planning applications. This proposal was referred to Aboriginal Heritage Tasmania (AHT) to assess if there were any matters of Aboriginal cultural heritage which need to be further investigated. AHT have conducted a search of the Tasmanian Aboriginal Site Index (TASI) and advise there are no Aboriginal heritage sites recorded within or close to the subject site.

Refer to **Appendix E** for AHT advice response.

Flora and Fauna

In order to determine any possible impacts to flora and fauna of significance associated with the site, a search of the EPBC Protected Matters Search Tool was conducted – see **Appendix C** as referred to above. Due to the limited nature of the proposed works in terms of ground disturbance and duration it is submitted that there is no undue threat to flora and fauna in the area.

4.2.2 Maintenance

Once established the site will operate like other utility installations. In the normal course of events the base station would be subject to routine maintenance checks, a maximum of once a month or as required in an electricity outage or similar event.

4.2.3 Access

Access to the site will in most cases be undertaken in a standard 4WD motor vehicle. Access is available from the existing access gates off Barrens Road.

4.2.4 Utilities

Power will be connected to the site via the nearest power pole as shown in the submitted plans – Refer to Appendix B.

4.2.5 Management of Weeds

In establishing the facility, Telstra and its contractors will:

- Ensure machinery and vehicles working on site have been washed down prior to entering the property;

- Use materials sourced from sites known to be free from declared weeds.

4.2.6 Noise

Construction activity will generate some noise however this will be temporary and in accordance with relevant guidelines for construction site noise as per State Environment Protection Policies.

The only noise emitted by the facility once completed is associated with an air conditioning unit attached to the equipment shelter which emits a noise level similar to that of a domestic air conditioner. These operational noise levels would not be noticeable outside of the area immediately surrounding the site. As noted the site is provided with a significant degree of separation from residential properties and consequently the noise from the facility is unlikely to disturb adjacent users.

Operation of the base station will not generate any odour emissions, or solid waste, nor discharge any liquid waste.

4.2.7 Standards for exposure to radio emissions will be met.

Certain reports have suggested that EME (electromagnetic energy) emissions from mobile phone base stations and radiocommunications facilities (including handsets) may have adverse health consequences for users and the community. Telstra is committed to being open and transparent on all issues relating to EME. Telstra complies with all relevant radio frequency standards and has comprehensive policies and procedures to ensure the health and safety of the community and its employees.

Telstra relies on the expert advice of national and international health authorities such as the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) and the World Health Organisation (WHO) for overall assessments of health and safety impacts. The consensus is that there is no substantiated scientific evidence of health effects from the EME generated by radio frequency technology, including mobile phones and base stations, when used in accordance with applicable standards.

On 1 March 2003 the ACMA introduced new regulations setting limits for human exposure to EME for all types of radio communication, broadcast and telecommunications transmitters. Previous regulations only applied to telecommunications transmitters. The limits for public human exposure to EME are based on the Radiation Protection Standard – Maximum Exposure Levels to Radiofrequency Fields – 3kHz to 300GHz, developed by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) referred to as the ARPANSA Standard. The proposed facility will be designed and installed to comply with maximum human exposure levels to radio frequency emissions as defined by this standard.

Telstra is required to complete and make available an EME report which predicts the maximum environmental EME level the facility will emit (refer Appendix D). The EME is calculated with the facility operating at maximum power. However, mobile networks are specifically designed to use the lowest possible power from base stations and mobile phones necessary to ensure quality voice or data services. The network automatically adjusts the base station transmitter power according to how far away the mobile phone users are. With the optimal network design, base stations are located close to mobile phone users and produce the lowest possible EME. The further away base stations are located from mobile phone users, the higher the power required, resulting in higher EME levels. The maximum environmental EME level predicted from the Proposed Facility is within the allowable limit under the standard.

Telstra does not consider the emission of electromagnetic fields relevant to the assessment of the planning merits of a site where the facility operates in accordance with prescribed standards. The proposed facility operates well within the prescribed health standards (Refer Appendix D EME Environmental Reports)

The case of *Blake Dawson Waldron obo Telstra Corporation v West Tamar Council* [2004] TASRMPAT 201 (20 Aug 2004) confirms the Tasmanian Tribunal's position on compliance with Australia's safety standards for RF EME. The following paragraphs are relevant:

41. The Tribunal is satisfied on the evidence presented by Mr Boon which included a summary table of predicted EME levels around the proposed mobile phone base station at Legana that they are well within the Australian standard requirements for radiation emission levels. It was Mr Boon's evidence that the calculated exposure limit represented 0.016 per cent of the maximum exposure limit for the general public 2RS-EME from mobile phone base stations as mandated by the Australian Communications Authority. Mr Boon commented that in his experience the electromagnetic emissions from infrastructures such as that proposed are generally thousands of times below the permitted level.

42. Whilst the Tribunal understands the concerns of the residents whose houses are located in close

proximity to the proposed infrastructure, there is no objective evidence by which the Tribunal is able to affirm their concerns. The fact sheets produced by an Australian Government Agency and tendered in evidence by the residents stated that research has indicated that there is no substantiated evidence that living near a mobile phone antenna causes adverse health effects.

43. The Victorian Civil and Administrative Tribunal in Sinclair v. Lodden SC (1999) VCAT 241 stated at page 3 ... "It was Mr Rolley's evidence that the electromagnetic emissions from this tower were some thousand times less than the emissions limit set by the above standard. This standard and the previous standard, upon which the current standard is based, have been accepted by this Tribunal and a number of other courts and tribunals in Australia and New Zealand. Mr Rolley's evidence referred to a number of such cases. It is true that no person can say that there is no risk associated with the electromagnetic radiation emitted from this facility, but this is not a very significant observation; there is almost no aspect of human life which can be said to be without risk. While it cannot be said that there are no risks in this case, equally there is no rational or scientific basis for saying there is a risk, given the extraordinarily safety margins which apply."

Further information on the regulation of radio emissions and a range of other issues relevant to the placement of mobile phone facilities (including industry codes of practice and legislation; and a video clip on mobile phones and health) is available from the Australian Communications and Media Authority (ACMA) website at <http://emr.acma.gov.au>.

4.2.8 Design and Construction

The facility is designed and certified by qualified engineers engaged by Telstra. The design of the installation will be carried out in accordance with all relevant current Australian Standards.

During the construction period there will be trucks, a crane and other associated construction vehicles and equipment on site. All construction activities will be carried out in compliance with relevant regulations and Council requirements within the shortest possible timeframe.

4.2.9 Effect on Other Transmission Frequencies

The base transceiver station will operate at a unique frequency allocated by the Federal Government. In addition the facility operates on a low power output. As a result its operation will not have any effect on the operation of any other transmission frequencies including AM/FM radio, amateur radio, television, satellite, sky channel, CB, or any emergency service frequency.

4.2.10 Redundant Facilities and Rehabilitation

Telstra has a policy of removal of facilities and rectification and reinstatement of sites when they become redundant. All building works and associated clean up works will be carried out to ensure that the site is left in a similar condition to that when the facility was installed. The site and the surrounds will be reinstated, and appropriate landscaping will be undertaken by contractors.

5 Conclusion

This report provides the necessary information to support the application for a planning permit to use and develop land at 862 South Riana Road, South Riana for a Telecommunications facility deployed as a key part of the Federal Government's Black Spot Programme.

A detailed assessment of the proposed site has been undertaken with a view to ensuring that the proposal complies with relevant Commonwealth, State and Local planning policies as applicable.

It is submitted that the proposal will not conflict with surrounding land uses, nor will it decrease the general amenity of the area or have a detrimental impact on the local environment.

The proposal is compliant with the Central Coast Interim Planning Scheme 2013 controls and will assist Telstra in its commitment to ensuring that telecommunications infrastructure and services are provided in an efficient and cost effective manner to meet community needs, whilst having a minimal impact on the amenity of any given area.

Approval of this facility is consistent with:

- The discretionary elements of the Central Coast Interim Planning Scheme 2013 concerning the subject land and proposal;
- The general zoning of the land;
- Locating the facility on land utilised agriculture and well setback from sensitive uses;
- The controls on the use and the development standards of the interim planning scheme;
- Maintaining the general amenity of the area;
- Protecting the environmental and heritage characteristics of the locality;
- Complying with the ARPANSA RPS3 - Radiation Protection Standard for Maximum Exposure Levels to Radiofrequency Fields – 3 kHz to 300 GHz (2002); and
- Improving and maintaining the quality of mobile telecommunications services in the South Riana area and surrounding traffic corridors for the residential community, local businesses, tourism, education and emergency services in addition to vastly improved mobile coverage for traffic moving through this remote region of Tasmania.

The proposal, which supports the delivery of and access to important, contemporary and reliable telecommunications network services for South Riana and the surrounding area, will moreover have important local and regional benefits and is consistent with current State planning directives and regional planning initiatives to improve strategic planning for Tasmania.

It is therefore submitted that the proposal is both consistent and compliant with the relevant planning legislation and should be supported.

Appendix A

Certificate of Title



SEARCH OF TORRENS TITLE

VOLUME 129011	FOLIO 1
EDITION 5	DATE OF ISSUE 06-Mar-2012

SEARCH DATE : 07-Apr-2017

SEARCH TIME : 09.44 AM

DESCRIPTION OF LAND

Parish of RIANA, Land District of DEVON

Lot 1 on Plan 129011

Derivation : Part of Lot 9507, 154a-3r-0p Gtd. to Arthur
Rivers Ellis

Prior CT 226618/1

SCHEDULE 1C783203 & M347710 TRANSFER to STEPHEN DALE CARR Registered
06-Mar-2012 at 12.01 PMSCHEDULE 2Reservations and conditions in the Crown Grant if any
D50661 MORTGAGE to Australia and New Zealand Banking Group
Limited Registered 06-Mar-2012 at 12.02 PMUNREGISTERED DEALINGS AND NOTATIONS

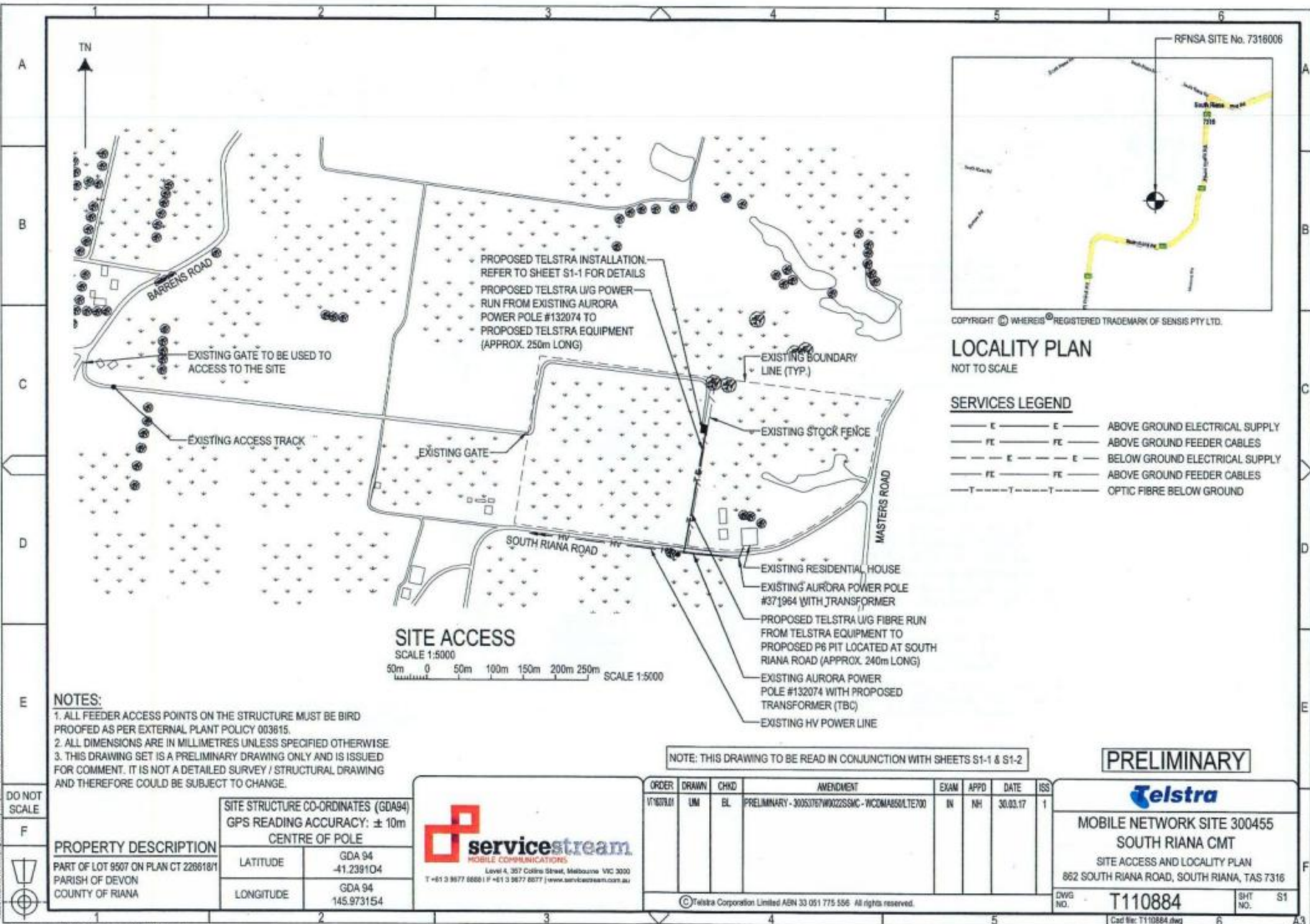
No unregistered dealings or other notations

OWNER D.L. & S.L. Carr FOLIO REFERENCE CT. 226618-1 GRANTEE Part of Lot 9607, 154a Br Op, Arthur Rivers Ellis, pur.		PLAN OF SURVEY BY SURVEYOR MR M.A.C. LESTER LESTER FRANKS & CO PTY LTD LOCATION LAND DISTRICT OF DEVON PARISH OF RIANA SCALE 1: 4000 LENGTHS IN METRES		REGISTERED NUMBER P 129011 APPROVED 19 JAN 1998 <i>Handwritten Signature</i> Recorder of Titles	
MAPSHEET MUNICIPAL CODE No. 104 (4043)	LAST UPI No. 5701281	LAST PLAN No. P 226618	ALL EXISTING SURVEY NUMBERS TO BE CROSS REFERENCED ON THIS PLAN		

Appendix B

Plans of the Proposal





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LOCALITY PLAN

NOT TO SCALE

SERVICES LEGEND

— E —	— E —	ABOVE GROUND ELECTRICAL SUPPLY
— FE —	— FE —	ABOVE GROUND FEEDER CABLES
— E —	— E —	BELOW GROUND ELECTRICAL SUPPLY
— FE —	— FE —	BELOW GROUND FEEDER CABLES
— T —	— T —	OPTIC FIBRE BELOW GROUND

SITE ACCESS

SCALE 1:5000
50m 0 50m 100m 150m 200m 250m SCALE 1:5000

NOTES:

1. ALL FEEDER ACCESS POINTS ON THE STRUCTURE MUST BE BIRD PROOFED AS PER EXTERNAL PLANT POLICY 003615.
2. ALL DIMENSIONS ARE IN MILLIMETRES UNLESS SPECIFIED OTHERWISE.
3. THIS DRAWING SET IS A PRELIMINARY DRAWING ONLY AND IS ISSUED FOR COMMENT. IT IS NOT A DETAILED SURVEY / STRUCTURAL DRAWING AND THEREFORE COULD BE SUBJECT TO CHANGE.

NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEETS S1-1 & S1-2

PRELIMINARY

DO NOT SCALE

F



PROPERTY DESCRIPTION
PART OF LOT 9507 ON PLAN CT 226818/1
PARISH OF DEVON
COUNTY OF RIANA

SITE STRUCTURE CO-ORDINATES (GDA94)	
GPS READING ACCURACY: ± 10m	
CENTRE OF POLE	
LATITUDE	GDA 94 -41.239104
LONGITUDE	GDA 94 145.973154



ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
V1007901	UM	EL	PRELIMINARY - 30053767W0022SSMC - WICOM4856/LTE700	IN	NH	30.03.17	1

Telstra

MOBILE NETWORK SITE 300455
SOUTH RIANA CMT
SITE ACCESS AND LOCALITY PLAN
862 SOUTH RIANA ROAD, SOUTH RIANA, TAS 7316

DWG NO. **T110884** SHT NO. **S1**

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Cad file: T110884.dwg

TN

ANTENNA LEGEND

— (X) — AX PROPOSED TELSTRA ANTENNA

LEGEND

u - UPRIGHT

I - INVERTED

PROPOSED TELSTRA STANDARD
TRIANGULAR HEADFRAME AT 30.0m
CENTRELINE

PROPOSED TELSTRA 30m HIGH
MONOPOLE

HEADFRAME
ORIENTATION 60° TN

PROPOSED TELSTRA WCDMA850 / LTE700
OMNI ANTENNAS (2 OFF A1 (u) & A2 (u))
ON PROPOSED MOUNTS AT EL 30.8m (BASE)

PROPOSED TELSTRA LTE700 TMA (1 OFF) TO BE
ATTACHED ON PROPOSED MOUNT AT EL 30.0m

A1 (u)
A3 (i)

A2 (u)
A4 (i)

PROPOSED TELSTRA LTE700 OMNI
ANTENNAS (2 OFF A3 (i) & A4 (i)) ON
PROPOSED MOUNTS AT 29.2m (BASE)

#2 BASE OF EACH
OMNI ANTENNA

PROPOSED TELSTRA LTE700 / WCDMA850
TMA (1 OFF) TO BE ATTACHED ON
PROPOSED MOUNT AT EL 29.5m

ANTENNA LAYOUT AT EL 29.2m TO 30.8m

SCALE 1:25
500 0 500 1000 SCALE 1:25

NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEETS S1 & S1-1

PRELIMINARY

MOBILE NETWORK SITE 300455

SOUTH RIANA CMT

ANTENNA LAYOUT

862 SOUTH RIANA ROAD, SOUTH RIANA, TAS 7316

DNG
NO.

T110884

SHT
NO.

S1-2

Cad file: T110884.dwg

6

A3

DO NOT
SCALE

F

NOTES:

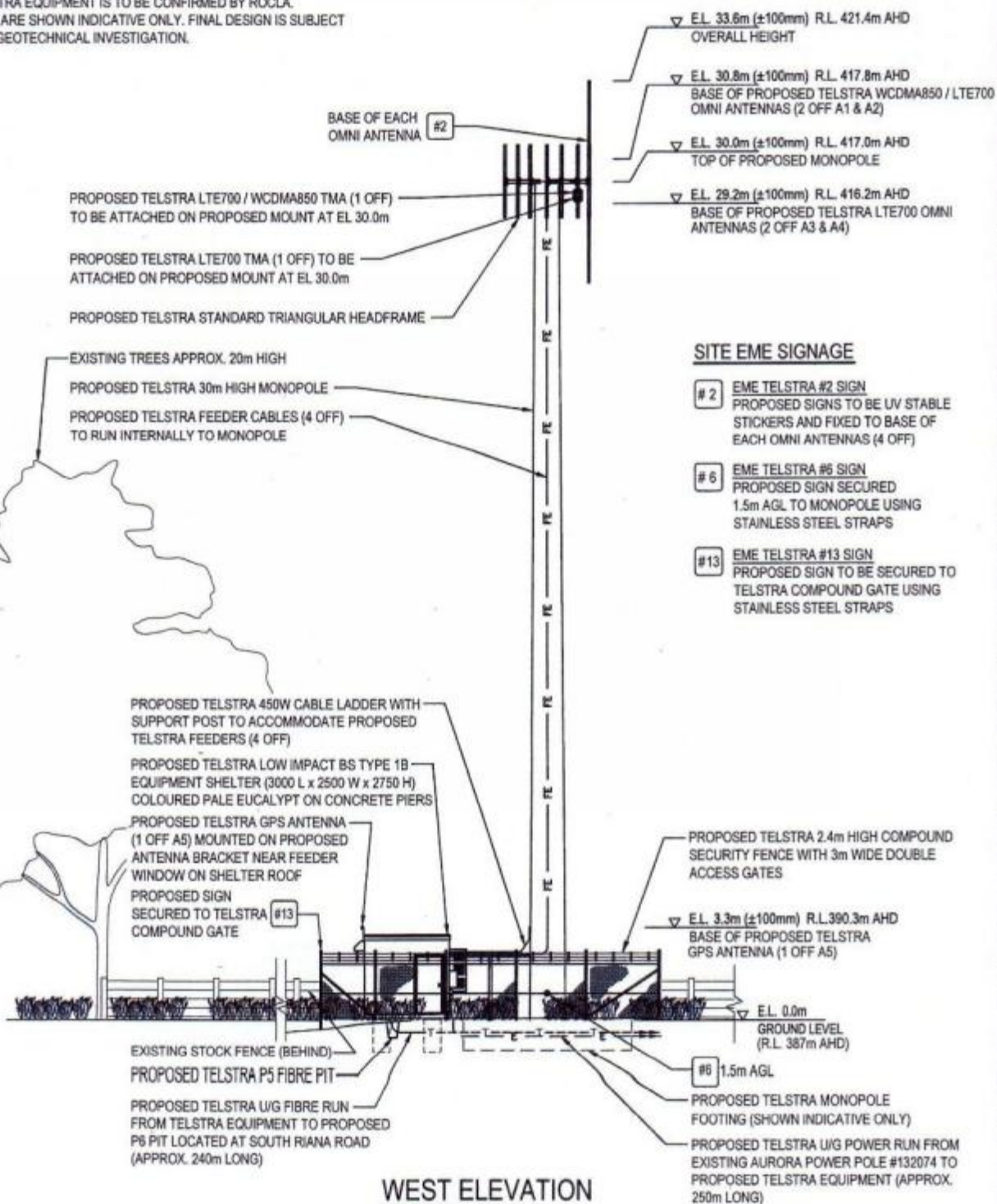
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3. THIS DRAWING SET IS A PRELIMINARY DRAWING ONLY AND IS ISSUED FOR COMMENT. IT IS NOT A DETAILED SURVEY / STRUCTURAL DRAWING AND THEREFORE COULD BE SUBJECT TO CHANGE.
4. FOR EME SIGNS NOTED THUS REFER TO 005486 FOR DETAILS.

servicestream
MOBILE COMMUNICATIONS
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T +61 3 9677 8888 F +61 3 9677 8877 | www.servicestream.com.au

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NOTES:

1. ALL FEEDER ACCESS POINTS ON THE STRUCTURE MUST BE BIRD PROOFED AS PER EXTERNAL PLANT POLICY 003615.
2. ALL DIMENSIONS ARE IN MILLIMETRES UNLESS SPECIFIED OTHERWISE.
3. THIS DRAWING SET IS A PRELIMINARY DRAWING ONLY AND IS ISSUED FOR COMMENT. IT IS NOT A DETAILED SURVEY / STRUCTURAL DRAWING AND THEREFORE COULD BE SUBJECT TO CHANGE.
4. FOR EME SIGNS NOTED THUS REFER TO 005486 FOR DETAILS.
5. STRUCTURAL ADEQUACY OF PROPOSED MONOPOLE TO SUPPORT PROPOSED TELSTRA EQUIPMENT IS TO BE CONFIRMED BY ROCLA.
6. FOUNDATIONS ARE SHOWN INDICATIVE ONLY. FINAL DESIGN IS SUBJECT TO RESULTS OF GEOTECHNICAL INVESTIGATION.



SITE EME SIGNAGE

- #2 EME TELSTRA #2 SIGN
PROPOSED SIGNS TO BE UV STABLE STICKERS AND FIXED TO BASE OF EACH OMNI ANTENNAS (4 OFF)
- #6 EME TELSTRA #6 SIGN
PROPOSED SIGN SECURED 1.5m AGL TO MONOPOLE USING STAINLESS STEEL STRAPS
- #13 EME TELSTRA #13 SIGN
PROPOSED SIGN TO BE SECURED TO TELSTRA COMPOUND GATE USING STAINLESS STEEL STRAPS

WEST ELEVATION

SCALE 1:150

NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEET S3-1

PRELIMINARY



ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
Y11879J1	LM	BL	PRELIMINARY - 30053767W00225SNC - WCDMA850M.TE700	IN	NH	30.03.17	1



MOBILE NETWORK SITE 300455
SOUTH RIANA CMT
WEST ELEVATION
862 SOUTH RIANA ROAD, SOUTH RIANA, TAS 7316

DWG NO. **T110884** SHIT NO. **S3**

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File: T110884.dwg 6

TELSTRA ANTENNA CONFIGURATION TABLE

ANTENNA No	ANTENNA TYPE & SIZE H x W x D	ANTENNA ACTION REQUIRED	ANTENNA HEIGHT BASE OF A.G.L.	ANTENNA BEARING (X°T)	SECTOR NO. & TECHNOLOGY
A1	ARGUS UNA008R-V2 OMNI Ø56 x 2815	INSTALL	30.8m	0°	S0: WCDMA850 / LTE700
A2	ARGUS UNA008R-V2 OMNI Ø56 x 2815	INSTALL	30.8m	0°	S0: WCDMA850 / LTE700
A3	ARGUS UNA008RI-V2 OMNI Ø56 x 2815	INSTALL	29.2m	0°	S0: LTE700
A4	ARGUS UNA008RI-V2 OMNI Ø56 x 2815	INSTALL	29.2m	0°	S0: LTE700
A5	GPS ANTENNA KRE 101 2082/1 Ø68 x 96	INSTALL	BASE OF GPS 3.5m	0°	

NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEET S3

PRELIMINARY

DO NOT SCALE

F



The copyright and ownership of the drawings is to be assigned to Telstra



ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
V102/01	UM	BL	PRELIMINARY - 30053767W002SSMC - WCDMA850/LTE700	IN	NH	30.03.17	1

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MOBILE NETWORK SITE 300455
SOUTH RIANA CMT
ANTENNA CONFIGURATION TABLE
862 SOUTH RIANA ROAD, SOUTH RIANA, TAS 7316

DWG NO.

T110884

SHT NO.

S3-1

Cad file: T110884.dwg

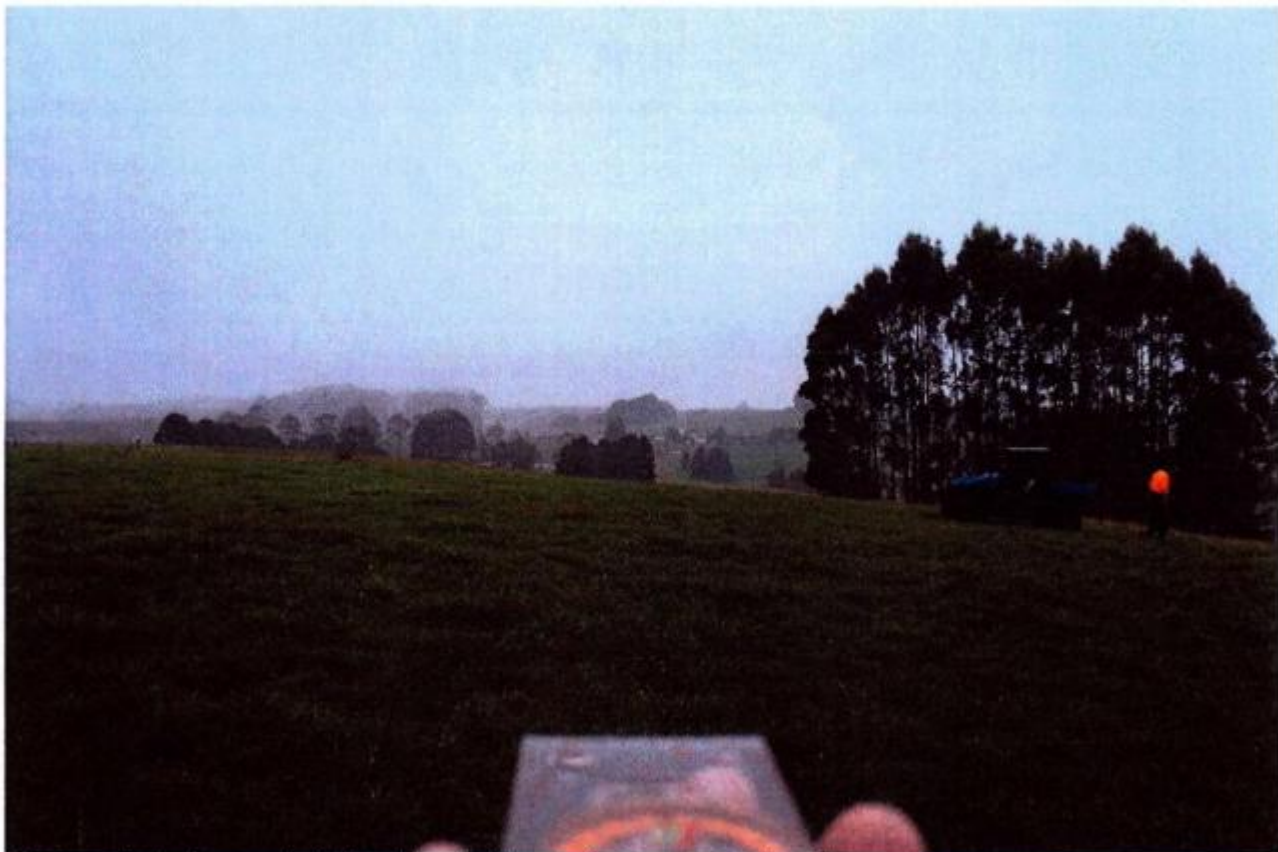
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A3

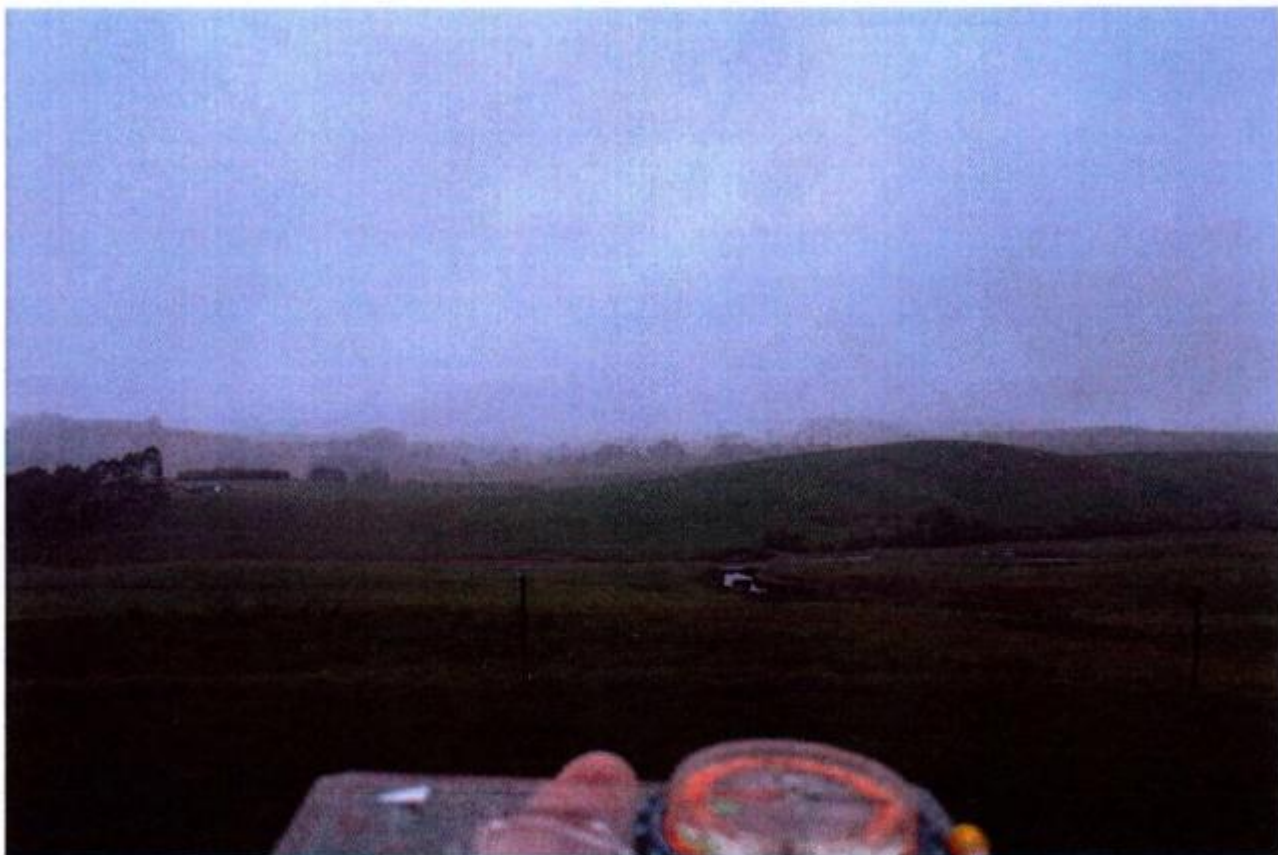
Appendix C

Site Photos





Photograph 1 – Proposed site location, looking north Source: Service Stream



Photograph 2 – Proposed from the site location, looking north east towards South Riana village, taken from within the subject property. Source: Service Stream



Photograph 3 – View from the proposed site looking south east. Source: Service Stream



Photograph 4 – View from the proposed site looking south west, towards the nearest dwelling ~350m away. Source: Service Stream



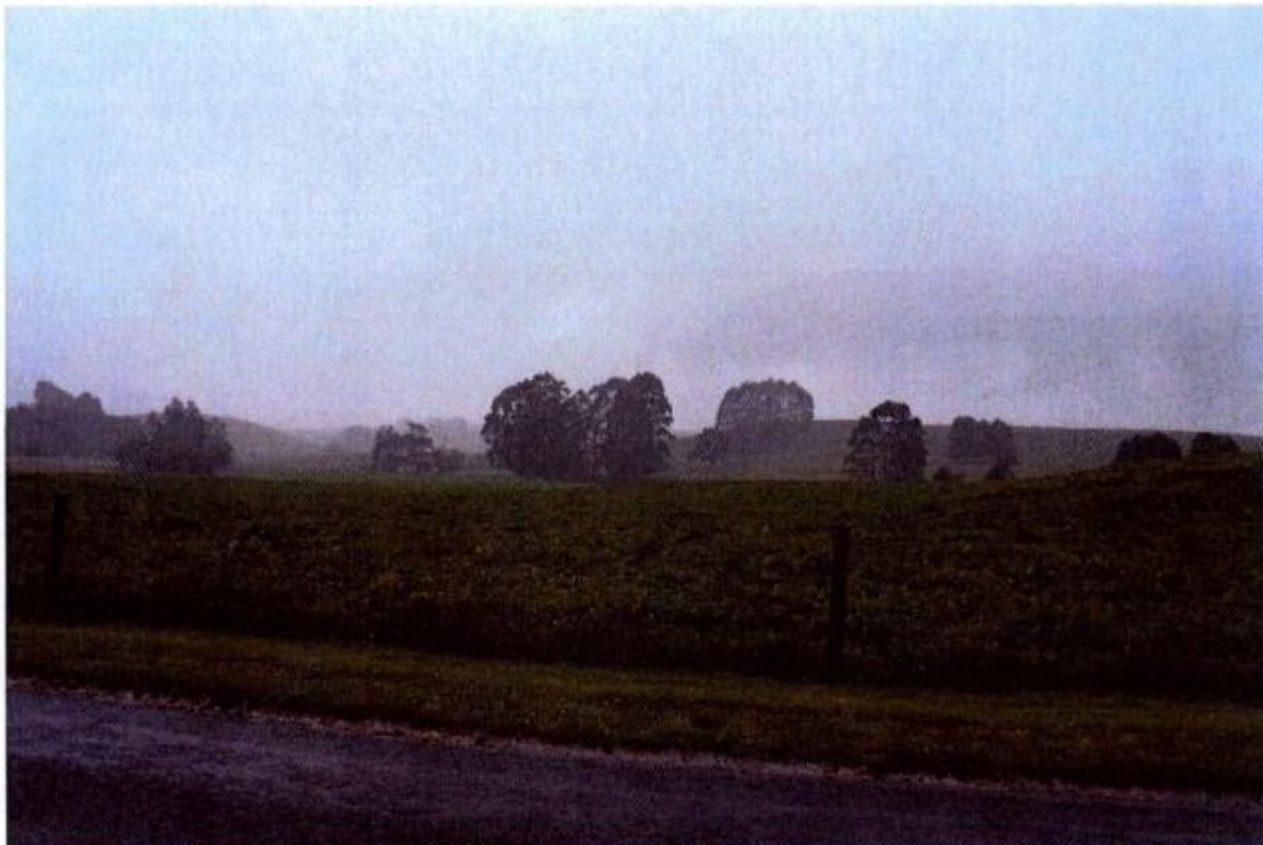
Photograph 4 – View to the facility looking north approximately 230m away on South Riana Road. Source: Service Stream



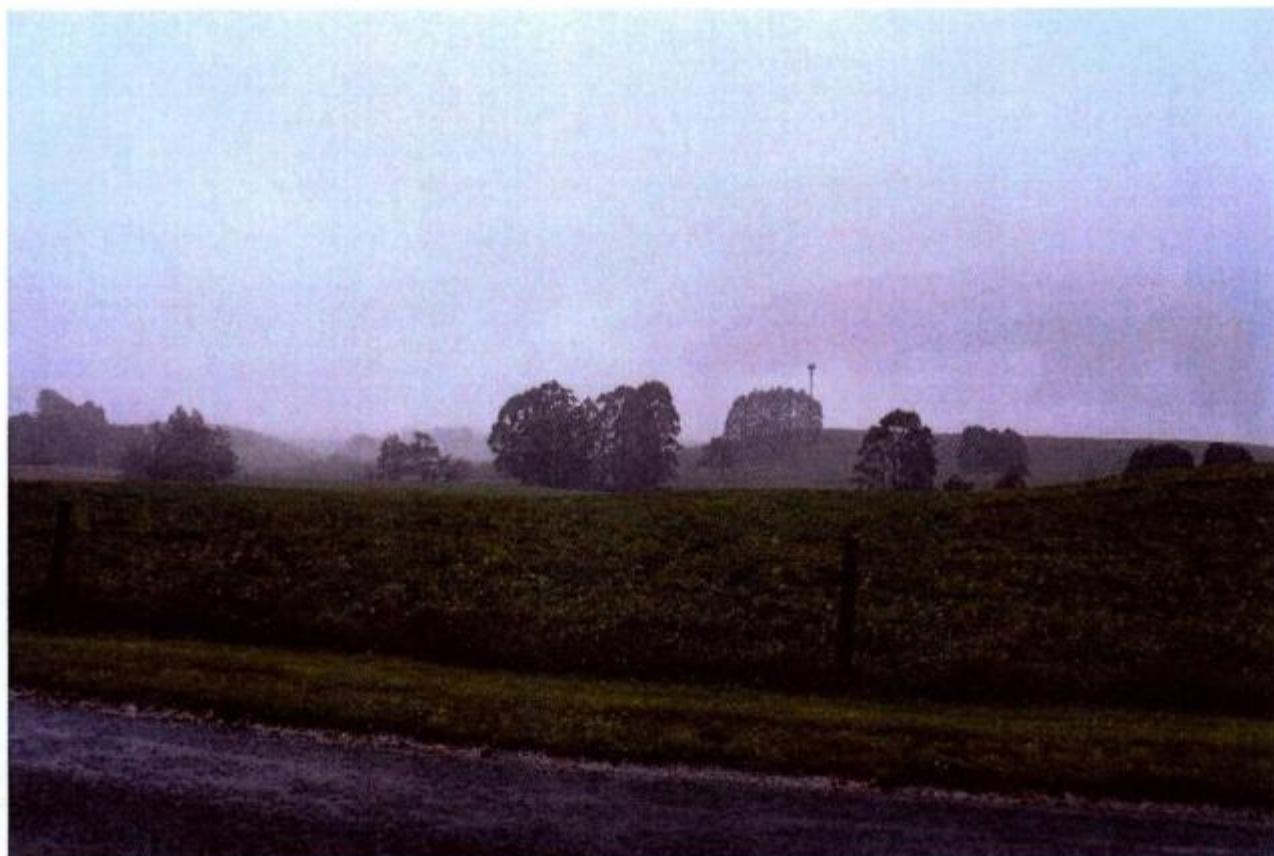
Photograph 5 – Existing view to the proposed site, looking north east approximately 380m away on South Riana Road. Source: Service Stream



Photograph 6 – Visual impression of the proposed facility, looking north east approximately 380m away on South Riana Road. Source: Service Stream



Photograph 7 – View of the proposed facility from approx. 610m. Photograph taken from South Riana Road south south west towards the facility. Source: Service Stream



Photograph 8 – Visual impression of the proposed facility from approx. 610m. Photograph taken from South Riana Road south south west towards the facility. Source: Service Stream

Appendix D

Environmental EME Report

Environmental EME Report

862 South Riana Road, SOUTH RIANA TAS 7316

This report provides a summary of Calculated RF EME Levels around the wireless base station

Date 16/3/2016

RFNSA Site No. 7316006

Introduction

The purpose of this report is to provide calculations of EME levels from the existing facilities at the site and any proposed additional facilities.

This report provides a summary of levels of radiofrequency (RF) electromagnetic energy (EME) around the wireless base station at 862 South Riana Road SOUTH RIANA TAS 7316. These levels have been calculated by Telstra using methodology developed by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA).

The maximum EME level calculated for the proposed systems at this site is 0.54% of the public exposure limit.

The ARPANSA Standard

ARPANSA, an Australian Government agency in the Health and Ageing portfolio, has established a Radiation Protection Standard specifying limits for general public exposure to RF transmissions at frequencies used by wireless base stations. The Australian Communications and Media Authority (ACMA) mandates the exposure limits of the ARPANSA Standard.

How the EME is calculated in this report

The procedure used for these calculations is documented in the ARPANSA Technical Report "Radio Frequency EME Exposure Levels - Prediction Methodologies" which is available at <http://www.arpansa.gov.au>.

RF EME values are calculated at 1.5m above ground at various distances from the base station, assuming level ground.

The estimate is based on worst-case scenario, including:

- wireless base station transmitters for mobile and broadband data operating at maximum power
- simultaneous telephone calls and data transmission
- an unobstructed line of sight view to the antennas.

In practice, exposures are usually lower because:

- the presence of buildings, trees and other features of the environment reduces signal strength
- the base station automatically adjusts transmit power to the minimum required.

Maximum EME levels are estimated in 360° circular bands out to 500m from the base station.

These levels are cumulative and take into account emissions from all mobile phone antennas at this site.

The EME levels are presented in three different units:

- volts per metre (V/m) – the electric field component of the RF wave
- milliwatts per square metre (mW/m²) – the power density (or rate of flow of RF energy per unit area)
- percentage (%) of the ARPANSA Standard public exposure limit (the public exposure limit = 100%).

Results

The maximum EME level calculated for the proposed systems at this site is 2.81 V/m; equivalent to 20.96 mW/m² or 0.54% of the public exposure limit.

Radio Systems at the Site

There are currently no existing radio systems for this site.

It is proposed that this base station will have equipment for transmitting the following services:

Carrier	Radio Systems
Telstra	LTE700 (proposed), WCDMA850 (proposed)

Calculated EME Levels

This table provides calculations of RF EME at different distances from the base station for emissions from existing equipment alone and for emissions from existing equipment and proposed equipment combined.

Distance from the antennas at 862 South Riana Road in 360° circular bands	Maximum Cumulative EME Level – All carriers at this site					
	Existing Equipment			Proposed Equipment		
	Electric Field V/m	Power Density mW/m ²	% ARPANSA exposure limits	Electric Field V/m	Power Density mW/m ²	% ARPANSA exposure limits
0m to 50m				0.85	1.9	0.049%
50m to 100m				1.12	3.3	0.086%
100m to 200m				2.81	20.96	0.54%
200m to 300m				2.68	19.096	0.49%
300m to 400m				1.92	9.73	0.25%
400m to 500m				1.44	5.48	0.14%
Maximum EME level				2.81	20.96	0.54
				166.93 m from the antennas at 862 South Riana Road		

Calculated EME levels at other areas of interest

This table contains calculations of the maximum EME levels at selected areas of interest that have been identified through the consultation requirements of the Communications Alliance Ltd Deployment Code C564:2011 or via any other means. The calculations are performed over the indicated height range and include all existing and any proposed radio systems for this site.

Additional Locations	Height / Scan relative to location ground level	Maximum Cumulative EME Level All Carriers at this site Existing and Proposed Equipment		
		Electric Field V/m	Power Density mW/m ²	% of ARPANSA exposure limits
No locations identified				

RF EME Exposure Standard

The calculated EME levels in this report have been expressed as percentages of the ARPANSA RF Standard and this table shows the actual RF EME limits used for the frequency bands available. At frequencies below 2000 MHz the limits vary across the band and the limit has been determined at the Assessment Frequency indicated. The four exposure limit figures quoted are equivalent values expressed in different units – volts per metre (V/m), watts per square metre (W/m²), microwatts per square centimetre (μW/cm²) and milliwatts per square metre (mW/m²). Note: 1 W/m² = 100 μW/cm² = 1000 mW/m².

Radio Systems	Frequency Band	Assessment Frequency	ARPANSA Exposure Limit (100% of Standard)
LTE 700	758 – 803 MHz	750 MHz	37.6 V/m = 3.75 W/m ² = 375 μW/cm ² = 3750 mW/m ²
WCDMA850	870 – 890 MHz	900 MHz	41.1 V/m = 4.50 W/m ² = 450 μW/cm ² = 4500 mW/m ²
GSM900, LTE900, WCDMA900	935 – 960 MHz	900 MHz	41.1 V/m = 4.50 W/m ² = 450 μW/cm ² = 4500 mW/m ²
GSM1800, LTE1800	1805 – 1880 MHz	1800 MHz	58.1 V/m = 9.00 W/m ² = 900 μW/cm ² = 9000 mW/m ²
LTE2100, WCDMA2100	2110 – 2170 MHz	2100 MHz	61.4 V/m = 10.00 W/m ² = 1000 μW/cm ² = 10000 mW/m ²
LTE2300	2302 – 2400 MHz	2300 MHz	61.4 V/m = 10.00 W/m ² = 1000 μW/cm ² = 10000 mW/m ²
LTE2600	2620 – 2690 MHz	2600 MHz	61.4 V/m = 10.00 W/m ² = 1000 μW/cm ² = 10000 mW/m ²
LTE3500	3425 – 3575 MHz	3500 MHz	61.4 V/m = 10.00 W/m ² = 1000 μW/cm ² = 10000 mW/m ²

Further Information

The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is a Federal Government agency incorporated under the Health and Ageing portfolio. ARPANSA is charged with responsibility for protecting the health and safety of people, and the environment, from the harmful effects of radiation (ionising and non-ionising).

Information about RF EME can be accessed at the ARPANSA website, <http://www.arpansa.gov.au>, including:

- Further explanation of this report in the document "Understanding the ARPANSA Environmental EME Report"
- The procedure used for the calculations in this report is documented in the ARPANSA Technical Report; "Radio Frequency EME Exposure Levels - Prediction Methodologies"
- the current RF EME exposure standard
Australian Radiation Protection and Nuclear Safety Agency (ARPANSA), 2002, 'Radiation Protection Standard: Maximum Exposure Levels to Radiofrequency Fields — 3 kHz to 300 GHz', Radiation Protection Series Publication No. 3, ARPANSA, Yallambie Australia.
[Printed version: ISBN 0-642-79400-6 ISSN 1445-9760] [Web version: ISBN 0-642-79402-2 ISSN 1445-9760]

The Australian Communications and Media Authority (ACMA) is responsible for the regulation of broadcasting, radiocommunications, telecommunications and online content. Information on EME is available at <http://emr.acma.gov.au>

The Communications Alliance Ltd Industry Code C564:2011 'Mobile Phone Base Station Deployment' is available from the Communications Alliance Ltd website, <http://commsalliance.com.au>.

Contact details for the Carriers (mobile phone companies) present at this site and the most recent version of this document are available online at the Radio Frequency National Site Archive, <http://www.rfnsa.com.au>.

Appendix E

AHT Advice



Wed 19/04/2017 4:37 PM

aboriginal@heritage.tas.gov.au

Application for an Aboriginal Heritage Desktop Assessment

To: Barbara Ginter

Message

Unanticipated Discovery Plan.pdf

RE: ABORIGINAL HERITAGE DESKTOP ASSESSMENT

AHTP3449 - Monopole (VT16379.07) - South Riana

Dear Barbara,

Aboriginal Heritage Tasmania (AHT) has completed a search of the Aboriginal Heritage Register (AHR) regarding the proposed Monopole at 862 South Riana Road, South Riana, and can advise that there are no Aboriginal heritage sites recorded within or close to the proposed footprint. Due to a review of previous reports it is believed that the area has a low probability of Aboriginal heritage being present.

Accordingly there is no requirement for an Aboriginal heritage investigation and AHT have no objection to the project proceeding.

Please be aware that all Aboriginal heritage is protected under the *Aboriginal Relics Act 1975*. If at any time during works you suspect Aboriginal heritage, cease works immediately and contact AHT for advice. Attached is an Unanticipated Discovery Plan, which you should have on hand during ground disturbing works, to aid you in meeting your requirements under the Act.

If you have any queries please do not hesitate to contact AHT.

Kind Regards,

Adam Marshall

Aboriginal Heritage Tasmania
Department of Primary Industries, Parks, Water and Environment
3rd Floor, Lands Building, 131 Macquarie Street, Hobart
GPO Box 44, Hobart, TAS, 7003

p 03 6285 3153
e aboriginal@heritage.tas.gov.au

www.aboriginalheritage.tas.gov.au



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Death Notices

ELPHINSTONE

Erin
Dearly loved granddaughter of the late Murray and Jessie.

Precious niece of Pat and Rob and Wayne and Natalie.

Adored cousin of Melinda, Kayla, Lana, Logan and Mason and families.

Forever in our hearts.



JEFFREY

Aaron
A dear little and quietly spoken, blonde, curly headed lad is now at peace. Families with similar challenges would understand. Auntie Barb, Uncle Robin, Katrina, Maria and families.

JEFFREY

Aaron (Bubby)
Sadly missed
Rest in peace Mate
Memories live on forever
Butch.

Funeral Notices

ANDERSON

Elaine Ann (Annie)

The family and friends of the late Mrs Annie Anderson are respectfully invited to attend her funeral service, which will be held in the Chapel of Parkside Funerals, 254 East Cam Rd, Burnie, on FRIDAY, May 19, 2017, commencing at 11am.

Private cremation will take place at Parkside Gardens Crematorium.



Parkside
FUNERALS
Tel: 0433 4910

BLIZZARD

Hazel Selena

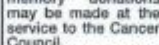
Relatives and friends are respectfully invited to attend the funeral service of the late Mrs Hazel Selena Blizzard which will be held at the Parklands Chapel, 113 Bass Highway, Burnie at 2.00 pm on FRIDAY, May 19, 2017 after which a private cremation will take place at the North West Regional Crematorium. No flowers by request.

THOMPSON

Raymond Tasman

14.4.1934 - 15.5.2017
Passed away peacefully at home surrounded by love. Dearly loved and devoted husband of Mary for 54 years. Loved father and father-in-law of Debbie and Phil, Judith, Susan and Dean, and Mark. Loved Grandpa of Sarah and Grant, Elly, Abbey and Kyrin, Joshua, Lucy and William. Great-grandpa of Jed and Easton.
Loving memories are ours forever.

Special thanks to Community Nursing for all your loving care and support.



VINCEN

BURNIE 0433 6911
ULVERSTONE 0425 9611
DEVONPORT 0424 5000

Funeral Notices

THOMPSON

Raymond Tasman

The family and friends of the late Mr Ray Thompson are respectfully invited to attend a Service in Honour of His Life, which will be held at the Baptist Church, Dodgin St, Wynyard, on FRIDAY, May 19, 2017, commencing at 2pm.

Privately cremated at Parkside Gardens Crematorium.



Parkside
FUNERALS
Tel: 0433 4910

Memorial Tributes and Services

CLANCY

Terence Richard

A Memorial Service will be held to celebrate Terry's life at the Mersey Yacht Club, Anchor Drive, East Devonport on MONDAY, May 22, at 2 pm. Family and friends are welcome.

In Memoriam

PURTON

Barry (Doc)

It's been one sad year without you. We miss and love you.

Thelma, Gladys and families.

WALKER

Daphne Catherine

17.05.2015
Our beautiful mum and nan who we will love and miss always.

Warren, Robyn and grandchildren, xx

For Sale

FIREWOOD, semi dry, \$75m delivered. Ph. 6431 2902.

Vinyl Cladding

AGFEST SPECIAL
Many colours. Call Tony 1800 266 881. CC29H2

Lost & Found

FOUND: Tortoiseshell cat at Wagaena. Please call RSPCA, 6427 2566.

To Let & Wanted

A BURNIE, 1-2 b/r, renov. unit, fully furn. \$189 p/wk plus bond, views central. Ph. 0400 993 506.

AS new, 2 b/r unit with lock up garage \$240 per week. Devonport. Ph. 0428 841 120.

DEVONPORT 2 b/r, unit, l.u. garage, mature people, secure complex \$250 p.w. Ph. 0417 039 532.

Livestock

ISA Brown chickens, 2nd year layers \$8 each. Ph. 0400 627 017

Ulverstone Pet Food

Stock wanted, suitable for pet food. Ph. 6425 5822 or 0408 141 972 (A/H).

Community Services



EAST ULVERSTONE PRIMARY SCHOOL ASSOCIATION NOMINATIONS 2017

Nominations are hereby called for two Parent and one Community Representatives for the East Ulverstone Primary School Association in 2017.

Intending candidates are invited to complete a Nomination Form which is available at the School Office. This form is to be duly completed and returned to the Returning Officer (Suzy Hooper) by 12pm on Friday 19th May 2017. The terms of the appointments are for two years.

The Annual General Meeting will be held on Tuesday 30th May. An eligible parent is one who has a student listed on the attendance register at the East Ulverstone Primary School.

Local Government

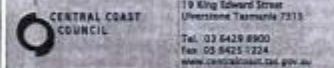
APPLICATION FOR PLANNING PERMIT (s.57(3) Land Use Planning and Approvals Act 1993)

Circular Head Interim Planning Scheme 2013

Applicant/Owner	K M & M B Powis
Site	328 Gidlers Road, Scotchdown
Proposal	DA 2017/034 - Dwelling Extension
Use Class	Residential
Discretionary Matter	Reliant on 26.4.3 P1 (permitted use)
Applicant/Owner	P V Cannell / P V Cannell, R E & M L Ephraime
Site	95 & 93 Nelson Street, Smithton
Proposal	DA 2017/019 - Self Storage Sheds
Use Class	Storage
Discretionary Matter	Reliant on 23.3.1 P1 (use), 23.5.1 P1 & 23.5.2 P1 (see parking)
Applicant/Owner	L J Lardner, B A Ralston
Site	19 Nilda Drive, Scotchdown
Proposal	DA 2017/033 - Residential Shed Extension
Use Class	Residential
Discretionary Matter	Reliant on 13.4.1 P1 (see submittal)

Applications may be viewed during office hours at the Council Office, 33 Gidlers St, Smithton or Council's website (the date listed below) in accordance with s.57(5) of the Act, any person may make written representation to the General Manager, PO Box 349 SMITHTON 7330 or council@centralcoast.tas.gov.au and received by 5.00pm 31/05/2017.

Tony Smart
GENERAL MANAGER
Phone: 03 6452 4000
www.centralcoast.tas.gov.au



APPLICATIONS FOR PLANNING PERMITS

s.57 Land Use Planning and Approvals Act 1993.

The following applications have been received:

- Location: 315 Zig Zag Road, Sulphur Creek
Proposal: Resource Development (Outbuildings - two water tanks and pump shed) - variation to frontage setback standard and proximity to a waterbody
Application No.: DA216218
- Location: 10 Sandhaven Crescent, Sulphur Creek
Proposal: Residential (Outbuilding - Garage) - variation to the side and rear boundary setback standards
Application No.: DA216223
- Location: 862 South Riana Road, South Riana
Proposal: Utilities (telecommunications tower with ancillary shed and equipment) - discretionary use and development in the Rural Resource zone and ridge line location
Application No.: DA216225

The applications may be inspected at the Administration Centre, 19 King Edward Street, Ulverstone during office hours (Monday to Friday 8.00am to 4.30pm) and on the Council's website. Any person may make representation in relation to the applications [in accordance with s.57(5) of the Act] by writing to the General Manager, Central Coast Council, PO Box 220, Ulverstone 7315 or by email to admin@centralcoast.tas.gov.au and quoting the Application No. Any representations received by the Council are classed as public documents and will be made available to the public where applicable under the Local Government (Meeting Procedures) Regulations 2015. Representations must be made on or before 31 May 2017.

Dated at Ulverstone this 15th day of May, 2017.
SANDRA AYTON
General Manager

The Advocate
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1300 363 789
classifieds@theadvocate.com.au
theadvocate.com.au
Print and online packages available throughout Australia
Ongoing business advertising self service enquiries: acmadonline@fairfaxmedia.com.au
Emoji now available

Death Notices

ANDERSON

Elaine Ann (Annie)

30.09.1947-14.05.2017
Dearly loved wife of Warren (dec.). Much loved mum of Katrina, Natalie and Kylie. Very proud Nan of Damian, Dylan, Jack, Dakota, Jordan, Ryder and Nat Nan of William.

Loved daughter of Ronald and Gladys Hetherington. Sister of Bruce, Noel, Greg and Ian (all dec.).

Going to miss you Mumma. You were certainly one of a kind! We've had a lot of fun along the way. Will cherish those times. I guess Wazza needed you more. Knowing you guys are together again eases the pain a little. Lots of love, Kylie xxx

Dear Mum, I'm so glad we mended our relationship in time, that and knowing you and dad are re-united will bring some comfort. Your loving daughter, Katrina xxx

Hey Mumma, so many memories! You will be greatly missed! Back in Dad's arms where you belong. No more suffering. Rest in peace mumma, much love, Nat.



Death Notices

BLIZZARD

(Lynch)

Hazel Selena

Passed away peacefully at Umina Park on May 15, 2017. Aged 93 years. Dearly loved wife of Gordon (dec.). Loving mother and mother-in-law of Valerie (dec.), Keith, Patricia and Jim Singh, and Vicki. Treasured nan of Anthony, Karen, Daryl, Kent, Tanya, Rajinder, Narinder and Rupinder and her great-grandchildren. May her dear soul Rest in Peace

EAGLING

Edward (Ted)

5.12.1939 - 16.5.2017
Passed away peacefully at the NWRH. Loving father and father-in-law of Michael and Tammy. Loved granddad of Andrew, Mark and Emily. The family would like to thank the staff of the NWRH and LGH for their care of Ted.
Sleeping peacefully

Special friend of Marion.
A friend sadly missed



HONOUR LOVED ONES AND SHARE THEIR STORY

All notices (Death, Funeral and In Memoriam) placed in print also appear online with an accompanying Guest Book to enable family and friends from any location to share their own messages and memories with you.

To visit our Tributes page, go to theadvocate.com.au, click on the Classifieds tab and select 'Tributes'.

Call 1300 363 789 to Connect with Classifieds



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I FOUND AN AMAZING COG WALKER
Join the social network for your suburb
Every day over 6,500 suburbs across Australia use Nabo to get better connected with their local area. Here you can share recommendations, discover events, and buy, sell or borrow items all with people local to you.
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nabo

Annexure 3

For the attention of: General Manager– Application Number: DA216225.

Regarding: Planning permit for installation of telecommunications tower.

In 2010 I was diagnosed with a medical condition that has placed me on permanent disability. One of the many repercussions of this illness was that due to lack of income we had to sell our dwelling at the time and look further inland at less expensive properties. In 2013, through a mutual acquaintance, we heard that the Dale Carr; the late father of the owner of 862 South Riana Road, was considering selling a rental house adjoining his land.

On the first visit to 908 South Riana Road we fell in love with the view, subsequently purchasing and then renovating the house to make the best of that view. Before we purchased the property we had to consider the future re-sale value of the dwelling. Multiple real estate agents visited the site and all stated that irrespective of the quality of house the vista would significantly increase the value of the property. Consider you are in the market for a fully renovated 4 bedroom house with a small parcel of land in the country. In our case the marketing blurb could say: standing at the kitchen window panoramic views sweep from the snow caps of Cradle Mountain to the peaks of Mount Roland only to be completed by the stunning Dial Range, sounds okay does it not, either way it sounds a lot more enticing than: standing at the kitchen window panoramic views sweep from the snow caps of Cradle Mountain to the peaks of Mount Roland only to be completed by a 33 metre telecommunications tower.

Previously I was employed by the government as a landscape superintendent. Part of my position description was to liaise with other government departments, designers and contractors to ensure that when new road works were carried out on the Bass and Midland Highways that any visual, auditory or any other tactile changes to passing residents were mitigated or at the very least reduced to an acceptable level. This was usually accomplished by a combination of planting advanced screening trees and/or solid fence type structures.

Despite my reservations regarding the towers' emissions; they always talk in averages and forget about the peaks and spikes, and the fact it will impact our daily lives both in the short and long term, I understand that many people will benefit from this project. What I propose is that an amendment be placed on the application to include the provision of planting advanced screening trees along the North-east corner of our property to reduce not only the initial impact of the tower but also to ensure the eventual sale price of the property is not diminished. Dependent on species and availability the cost of supplying 10 advanced trees with associated protective fencing, staking etc. would be somewhere between 1000 and 1500 dollars, which given the price of the project would be inconsequential to Telstra but the end result would be priceless to us.

I respectfully request that a representative of the council visit our property and stand at that kitchen window and see for themselves. If this is not possible I would appreciate a phone call to discuss this important matter further.

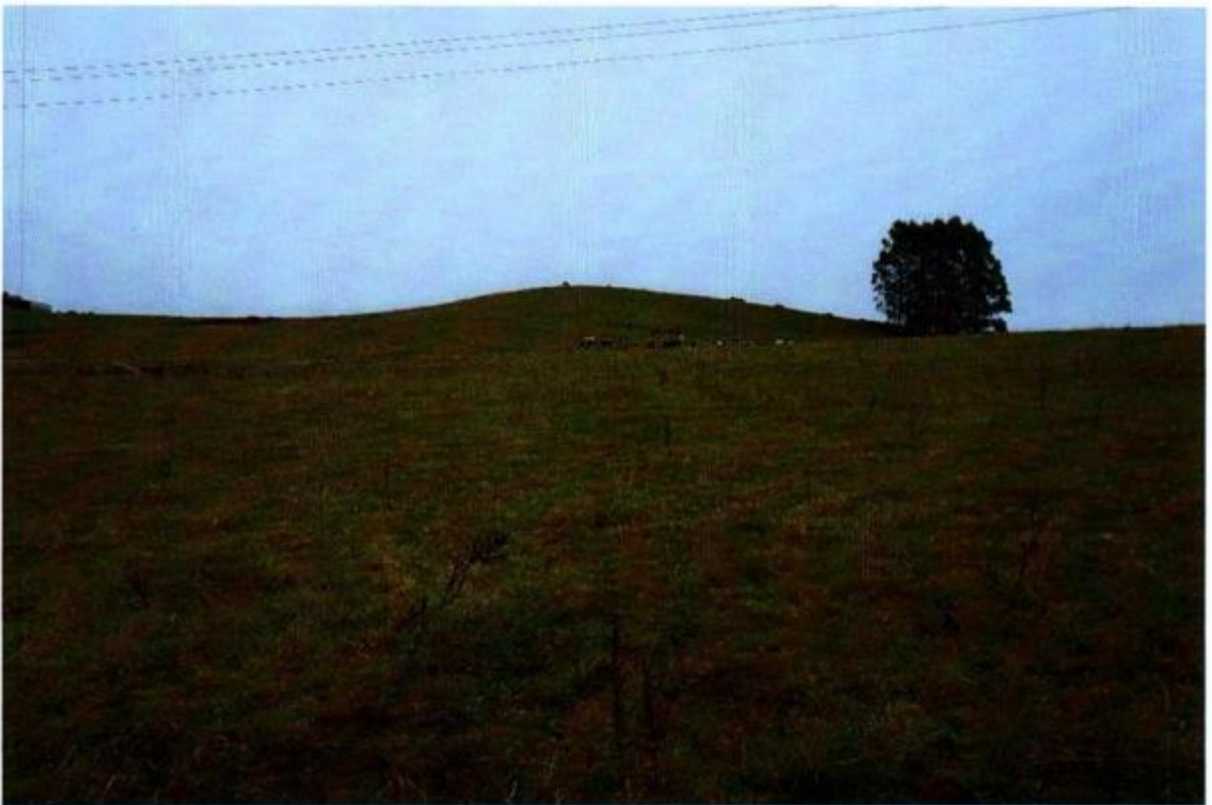
Yours Faithfully,

Jason and Joanne Jordan (0364376107).

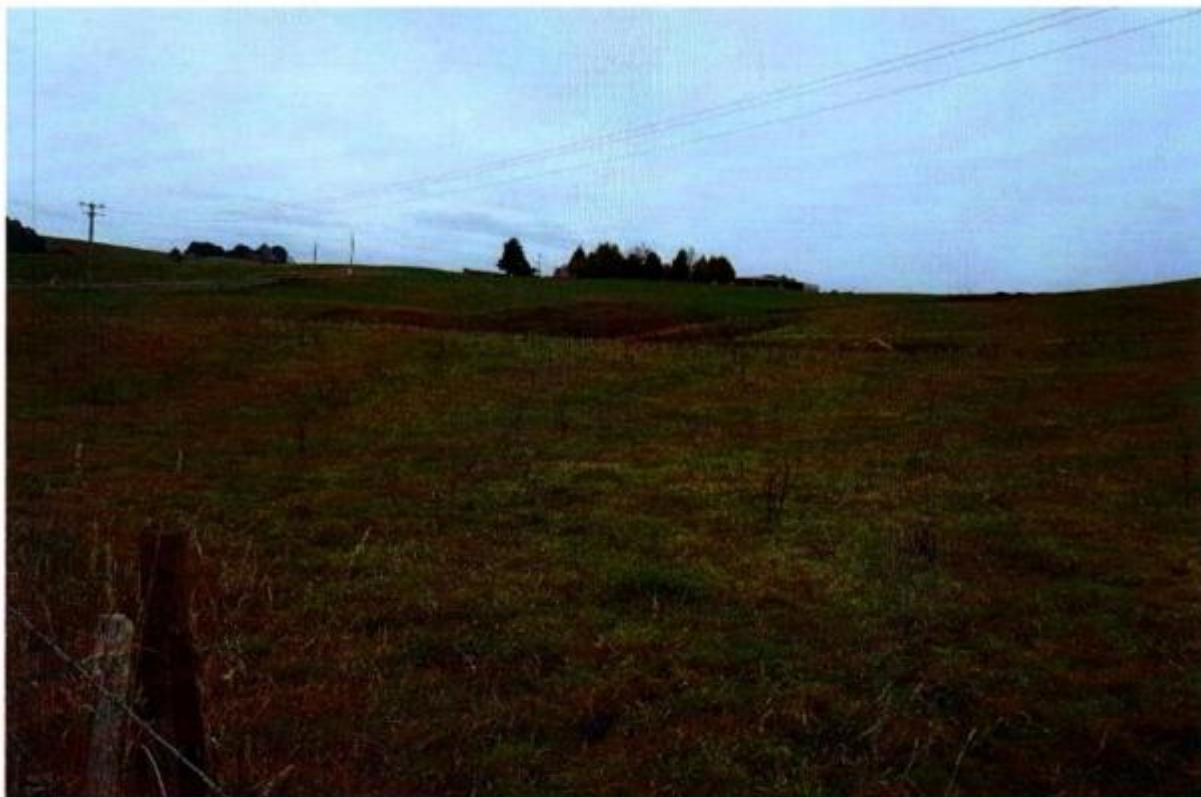
Annexure 4



Aerial View-862 South Riana Road, South Riana



Proposed tower location - view from South Riana Road



View from South Riana Road to residential use associated with the land



View south, along South Riana Road property boundary

24 May 2017

Our ref.: DA216225, paa:kaa

Doc ID: 269373

Service Stream
Attn: Barbara Grinter
PO Box 14570
MELBOURNE VIC 8001

Dear Ms Grinter

LOCAL GOVERNMENT (HIGHWAYS) ACT 1982 AND URBAN DRAINAGE ACT 2013
STATEMENT OF COMPLIANCE FOR VEHICULAR ACCESS AND DRAINAGE ACCESS
TELECOMMUNICATIONS TOWER WITH ANCILLARY SHED – 862 SOUTH RIANA ROAD,
SOUTH RIANA

I refer to your application DA216225 for a Telecommunications Tower with ancillary shed and equipment at 862 South Riana Road, South Riana, and based on the information supplied with the application make the following determination in respect to vehicular access and disposal of stormwater.

Access can be provided to the road network for the property at 862 South Riana Road, South Riana subject to the following:

- R1 The existing property access located on Barrens Road, near the South Riana Road intersection, as shown on the enclosed plan must be upgraded and sealed generally in accordance with and Standard Drawings TSD-R03-v1 Rural Roads – Typical Property Access (culvert not required) and TSD-R04-v1 Rural Roads – Typical Driveway Profile. Please contact the Council's Public Safety Coordinator on 0419 103 887 (copies enclosed);
- R2 A separate conditioned approval from the Council acting in its capacity as the Road Authority will be required for any works or activity in the road reservation, and must be arranged prior to any work associated with the development being undertaken. Please contact the Council's Public Safety Coordinator on 0419 103 887;
- R3 Any damage or disturbance to roads, verges or roadside drains resulting from activity associated with the development must be rectified;
- R4 All works or activity listed above shall be completed to the satisfaction of the Council's Director Infrastructure Services or his representative;
- R5 All works or activity listed above shall be at the developer's cost.

Access cannot be provided to the Council's stormwater network for the property at 862 South Riana Road, South Riana. The disposal of concentrated stormwater drainage from buildings and hard surfaces should be contained on-site and be dealt with by in-ground absorption, unless otherwise required and/or approved by the Council's Regulatory Services Group Leader or his representative.

This 'Statement of Compliance' is not an approval to work on any access, work in the road reservation or undertake stormwater drainage works, nor is it a planning permit for the development. This 'Statement of Compliance' is valid for a period of 2 years from the date of this letter.

A copy of this 'Statement of Compliance' has been provided to the Council's Land Use Planning Group for consideration with planning permit application DA216225.

Please contact me on tel. 6429 8977 should you have any further enquires.

Yours sincerely

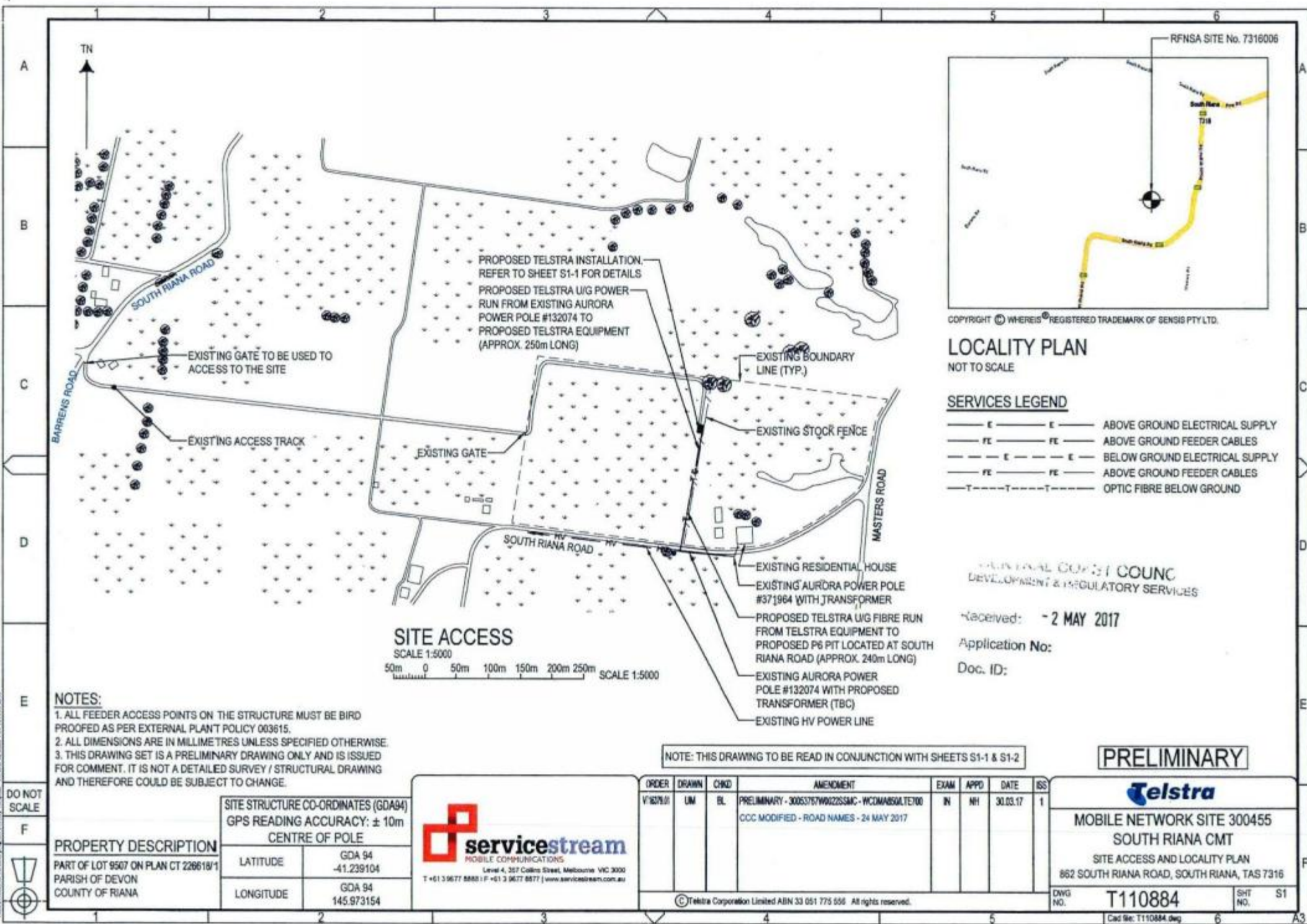


Philip Adams
ENVIRONMENTAL ENGINEER
Encl.

✓ Administrative Assistant – Planning
Regulatory Services Administration Officer
Public Safety Coordinator

S D Carr
c/- South Riana PO
SOUTH RIANA TAS 7316

A COPY FOR YOUR INFORMATION



Corporate Folder

2017 - 2018



CENTRAL COAST COUNCIL

PO Box 220 / DX 70506
19 King Edward Street
Ulverstone Tasmania 7315
Tel 03 6429 8900
Fax 03 6425 1224
admin@centralcoast.tas.gov.au
www.centralcoast.tas.gov.au

Annual Plan

For the year ending 30 June 2018

ANNUAL PLAN 2017-2018

CENTRAL COAST COUNCIL

INTRODUCTION

Under the *Local Government Act 1993* (as amended), all councils are required to prepare and adopt an Annual Plan together with Estimates of its revenue and expenditure for each financial year. The Estimates are to contain details of estimated revenue, expenditure, borrowings, capital works and any other detail required by the Minister.

The Annual Plan details the major actions the Council will undertake this financial year to work towards achieving the strategies outlined in the Council's Strategic Plan 2014-2024. The Annual Plan therefore forms the basis for the development of each Department's work plan and for monitoring the performance and measuring the success of the organisation on an annual basis. Ongoing operational activities are not included in the Annual Plan, but are included in the Estimates for the year.

The Estimates this year provide for a Capital Works Program of \$20,886,000 which reflects a 38.93% increase over the previous year. The increase in works is primarily centred around the Dial Regional Sports Complex and the Council utilising the State Government's Accelerated Local Government Capital Program (ALGCP) to complete projects listed in our forward program over the next five years. The ALGCP will allow us to undertake five projects this year – Anzac Park toilet block, Creamery Road renewal, Nine Mile Road bridge, James/Grove/Gollan Street intersection and the Quadrant Carpark (Stage 2) – and pay back the money to the State Government in five years' time, when the projects were originally scheduled for completion.

In June 2016, we were again struck with major flooding in both Gunns Plains and Forth, as well as the Leven Yacht Club area in Ulverstone, which has caused major works to be undertaken. An estimate of the cost of known works is in the order of \$6m. While we are grateful for receiving considerable funding from the Commonwealth Government through Natural Disaster Relief and Recovery Arrangements, at least \$1.5m. of funds will be required from the Council for reinstatement works. This has required a review of our 2016-2017 Capital Works program along with changes to our Long-term Financial Plan to accommodate the reinstatement works required. This is the reason for some of the Capital Projects being deferred and carried over to 2017-2018.

The development of the Dial Regional Sports Complex has taken up considerable staff resources, but it is pleasing to say that both the State and Federal Governments have contributed \$3.5m. each, along with the Council contributing \$3.5m., which has allowed the \$10.5m. project to commence in earnest. This construction should be completed early in 2018 ready for the commencement of the football season. The other project that is running parallel to this development is the design work for the future use of the Penguin Recreation Ground. Once this master plan has been approved by the Council then we will move forward with a plan for the staging of works to be undertaken along with funding opportunities.

The Council has in excess of \$419m. of property, plant and infrastructure assets which it is directly responsible for, and considerable resources have been focused towards ensuring our Asset Management Plans, including our long-term asset renewal programs, are continually updated and incorporated into our Long-term Financial Plan. As the custodian of our

ANNUAL PLAN 2017-2018

CENTRAL COAST COUNCIL

community's assets, it is our obligation to ensure that these assets are managed in a responsible way for the benefit of present and future generations.

The Council's financial position is strong in terms of its cash, liquidity and recent performances against budget.

The Estimates are prepared in conjunction with the Annual Plan and explain how the Council will resource its operational and capital activities for the year.

In preparing the Estimates for 2017-2018, the Council has again been challenged in balancing the competing priorities of required services, the continuation of strategic directions/initiatives, maintaining a sound financial position and keeping rate increases to an acceptable level. In the current economic climate, it is crucial that the Council continues to provide core services for the community. It is also vital that we continue working on capital projects, including renewals in our area.

I commend the Annual Plan presented to the Council and the community. The Senior Leadership Team and I believe we have presented for the Council's consideration a financially responsible Annual Plan and Estimates.



Sandra Ayton, General Manager

17 May 2017

ANNUAL PLAN 2017-2018

CENTRAL COAST COUNCIL

STRATEGIC PLANNING FRAMEWORK

The Council adopted its Strategic Plan 2014-2024 in April 2014. The Strategic Plan identified the Council's priorities for 2014-2024, to be delivered through the Council's Annual Plan. The Strategic Plan focuses on the distinctiveness of our location, lifestyle and strengths to achieve the aspirations of local communities and to set the direction for the Council in determining how best to direct its resources and efforts.

The Strategic Plan summarises the key objectives, strategies and actions that the Council plans to pursue over the coming 10-year period. The Annual Plan is an annual document that is framed within the Strategic Plan. It outlines the operating environment, key initiatives/ actions and resource requirements for each of the Council's Service Activities. The Annual Plan then forms the basis of the Estimates.

Performance in achieving the strategic and key department actions outlined in this Annual Plan will be reported to the community through the Council's Annual Report for 2016-2017.

The Council has developed a Long-term Financial Plan which includes the financial, asset, service delivery and organisation's capability to deliver priorities and ensure that day-to-day operations align with the identified strategic direction.

This diagram depicts the Council's strategic planning framework:



ANNUAL PLAN 2017-2018

CENTRAL COAST COUNCIL

The Annual Plan includes the initiatives and actions to be funded that will contribute to achieving the strategic objectives specified in the Strategic Plan.

'The Vision' and 'What We Value' in the Strategic Plan, along with the Strategic Directions, Strategies and Key Actions for the 2016-2017 year are reproduced below. These provide the basis for our directions for the year and are supported by the Estimates.

THE VISION

Central Coast – Living Our Potential

We are a vibrant, thriving community that continues to draw inspiration and opportunities from its natural beauty, land and people and connected by a powerful sense of belonging.

WHAT WE VALUE

- Our Natural Assets: coastline, beaches and river foreshore parks; diversity of flora, fauna and natural features; picturesque and productive rural landscape; and temperate year-round climate and significant assets in terms of hours of sunshine, water and soils.
- Our Built Assets: CBD precincts; parks, reserves and playgrounds; road network, shared pathways/cycleways; sporting, health and community related facilities; and place and location (proximity to regional education, ports, airports and health facilities).
- Our Social and Cultural Assets: relaxed lifestyle; richness/variety of opportunities; strong sense of community; proud history; community networks/connections and relationships; friendly and inclusive; a sense of safety and belonging; high levels of community engagement; service, sport and community clubs; community service and volunteering; schools and education; arts and theatre culture; community and cultural events; and stable local government.
- Our Human Assets: traditional skills (farming and trades); experienced older generations; our young people; leadership and collaboration/partnerships; creative and insightful; innovative and entrepreneurial spirit; can do attitude; and resilience.

STRATEGIC DIRECTIONS

THE SHAPE OF THE PLACE

Improve the value and utilisation of open space

- Staged implementation of the Dial Sports Complex Master Plan
 - Complete construction and commission the new Dial Regional Sports Complex

ANNUAL PLAN 2017-2018

CENTRAL COAST COUNCIL

- . Develop an Operations Management Plan
- Progress the consolidation of equestrian activities to Batten Park
 - . Completion of business plan and estimates to ascertain feasibility of consolidation of equestrian activities to Batten Park
- Investigate opportunities for the development of a suite of adventure outdoor visitor/leisure experiences in Central Coast and adjacent hinterland
 - . Undertake a feasibility assessment for an annual Adventure Festival for the Central Coast
 - . Undertake an audit of visitor infrastructure, products, services and experiences
- Review the Dial Range Recreation Management Plan in conjunction with land managers
 - . Investigate tourism opportunities for the future use of the Dial Range
- Investigate feasibility of further development of the Leven Canyon Floor Walk as a major adventure tourism experience
 - . Review and update the Leven Canyon Master Plan
- Implement the Central Coast Cycling Strategy
 - . Construction of the Turners Beach to Leith Shared Pathway including the old railway bridge
- Develop a strategy to leverage the opportunities of our peri-urban area (rural-urban fringe)
 - . Develop a discussion paper on the opportunities in our peri-urban area and the strategies required to implement

Conserve the physical environment in a way that ensures we have a healthy and attractive community

- Continue to develop the Central Coast shared pathways network
 - . Complete the Penguin Road Safe road-use project along Penguin Road (between Robertsons Road and Seaside Crescent)
 - . Participate in the Cradle Coast Authority Technical Working Group on the North West Coastal Pathways Strategy
 - . Source funding application for Sulphur Creek to Penguin Shared Pathway

Encourage a creative approach to new development

- Identify and promote appropriate land for industrial and commercial use
 - . Complete the accommodation strategy
 - . Develop plan of areas for future industrial and commercial/business use
 - . Review and update the Wharf Precinct Plan, including trial of pop-up food shops
 - . Completion of Penguin Recreation Ground redevelopment concept and further investigation of funding/developer opportunities

A CONNECTED CENTRAL COAST

Provide for a diverse range of movement patterns

- Develop a range of promotional activities to encourage greater use of walking routes
 - . Develop a marketing plan for Central Coast walking trails
- Continue the development of themed maps of walking routes within Ulverstone and Penguin – both brochures and electronically
 - . Develop a walking trail brochure around the Centenary of WW1
- Develop a 'sense of place' within our central business districts
 - . Investigate opportunities to make our central business districts attractive and a vibrant community hub for locals and visitors alike
 - . Review and implement smoke-free areas within the central business districts
 - . Develop a Retail Plan for Central Coast

Connect the people with services

- Improve access for the disabled and disengaged in our community to key social and community support services
 - . Develop a Disability Access Strategy

Improve community well-being

- Support and/or develop local, sustainable food initiatives
 - . Identify/promote food preparation classes
 - . Create articles on our farmers, producers, gardens, chefs, cooks and healthy food initiatives
 - . Promote healthy food options at community events
- Engage with the community to achieve meaningful positive local ageing outcomes
 - . Implementation of the Central Coast Dementia Friendly Community Framework
 - . Undertake a review of the Central Coast Positive Ageing Strategy to align with the Social Planning Framework
- Engage with the community to achieve meaningful local youth outcomes
 - . Work collaboratively with schools to promote initiatives and awareness-raising programs including cyber safety and protective behaviour
 - . Review and update the Council's Youth Strategy to align with the Social Planning Framework
- Continue to plan for/mitigate potential community risks and maintain business continuity capacity associated with natural disasters and emergencies

ANNUAL PLAN 2017-2018

CENTRAL COAST COUNCIL

- . Review and update Central Coast Emergency Management processes and procedures
- . Source funding for flood warning systems in the Forth and Leven Rivers
- . Complete investigation into rural flood catchments
- Review Council's role in the direct provision of community related events and programs
 - . Create a 'guidelines' document around Council working with community to produce events

COMMUNITY CAPACITY AND CREATIVITY

Community capacity-building

- Investigate feasibility of developing youth-specific spaces
 - . Facilitate the use of the Ulverstone Sports and Leisure Centre as a venue for increased school holiday activities
- Develop a pool of mentors and program of activities to support emerging community leaders, innovators and entrepreneurs
 - . Define a model/process to support emerging community leaders, innovators and entrepreneurs
- Support actions that improve education attainment, retention and engagement
 - . Work with the Youth Engaged Steering Committee to identify actions to help achieve outcomes
- Investigate feasibility of developing/supporting intermediate labour market programs
 - . Develop and implement a traineeship program for local youth
- Develop and implement a local volunteering strategy
 - . Identify and implement actions from the Local Volunteer Strategy
 - . Develop program for recognition of volunteers during Volunteer Week

Cultivate a culture of creativity in the community

- Review Council venue management plans to improve promotion of venues for major community, sporting and corporate events
 - . Develop a marketing plan to maximise the use of the Ulverstone Sports and Leisure Centre Complex
- Develop an interpretation plan to showcase the stories of Central Coast
 - . Develop an interpretation plan showing areas and themes to showcase the stories of Central Coast
- Conduct a review of the Ulverstone Civic Centre to optimise usage and improve community outcomes
 - . Produce a marketing and promotion plan for the Civic Centre

ANNUAL PLAN 2017-2018

CENTRAL COAST COUNCIL

- . Develop a concept plan to update the exterior and interior of the Civic Centre
- Progress the implementation of the Ulverstone History Museum Strategic Plan
 - . Complete the Ulverstone History Museum/Visitor Information Centre Precinct Plan and funding application process
 - . Review the Ulverstone History Museum Strategic Plan
- Review the Central Coast Arts and Culture Strategy
 - . Review and update the Central Coast Arts and Culture Strategy to align with the Social Planning Framework
- Implement a Central Coast Events Strategy
 - . Consider a week long theme of events for Central Coast
 - . Facilitate community events to be held during the Australian Masters Games

THE ENVIRONMENT AND SUSTAINABLE INFRASTRUCTURE

Contribute to a safe and healthy environment

- Continue to work with community event organisers to improve safety standards at community events
 - . Review and update Council's Event Management Guidelines 2008
 - . Develop an education program with community event organisers on preparing for events

Develop and manage sustainable built infrastructure

- Conduct a review of all Council community/operational assets
 - . Construct/seal Quadrant East carpark
 - . Re-design/construction of the Reibey Street/Crescent Street/Kings Parade/Queen's Garden area
 - . Completion of the new carpark signage project
 - . Develop a Riparian Zone Development Plan
 - . Develop guidelines/policies in accordance with Australian Standards for roadside furniture and commence an upgrading program to ensure compliance
 - . Finalise negotiations with the Department of State Growth to hand over Preservation Drive to the Council
 - . Implement the recommendations from the review of Recreation/Parks service levels
 - . Implement time zone changes outlined in the Central Coast Parking Plan (Stage 2)
 - . Complete the Weed Control Maintenance Plan

ANNUAL PLAN 2017-2018

CENTRAL COAST COUNCIL

- Progress the development of a bus interchange area on Wongi Lane
 - Complete the construction of the Wongi Lane bus stop area
- Improve recreational amenities and play equipment in the Council's key foreshore parks
 - Continue implementation of the Johnsons Beach Master Plan including planning for a limited mobility beach access point and updating of signage in the area
 - Finalise and implement the Perry-Ling Gardens Management Plan
 - Continue redevelopment of Anzac Park memorials pathway
 - Continue upgrading beach accesses to current access standards (includes Apex Caravan Park access to West Ulverstone Beach and Johnsons Beach)
 - Develop a Pump and Jump Bike/Learn to Ride Track in Fairway Park
- Continue to invest in the Council's stormwater infrastructure
 - Commence preparation of stormwater management plans in accordance with the *Urban Drainage Act 2013*
- Proactively seek/optimize grant funding opportunities to invest in assets
 - Investigate improvement options for the Trevor/Lovett Streets intersection and consider funding opportunities
 - Review grant opportunities as they arise in relation to the Council's Strategic Plan 2014-2024 and forward programs

Contribute to the preservation of the natural environment

- Investigate and plan for the effects of climate change on our local areas
 - Develop a plan to implement energy efficiencies within our buildings
 - Commence upgrading of street lighting in Central Coast to LED system
 - Review and implement the Council's Climate Change Action Plan in conjunction with the Tasmanian and Commonwealth Governments Climate Change Action Plans
- Increase diversion of waste from landfill and increase waste stream recycling capacity
 - Complete upgrade of Preston Transfer Station to meet current demand and standards
 - Implement the Food Organic and Garden Organics (FOGO) program if feasible

COUNCIL SUSTAINABILITY AND GOVERNANCE

Improve corporate governance

- Complete and implement the Strategic Human Resource Plan
 - Develop and implement an employee engagement strategy

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CENTRAL COAST COUNCIL

- Develop an 'Employer of Choice' Strategy
 - . Work towards becoming known as an 'Employer of Choice'
- Undertake a Compliance Audit
 - . Develop an Internal Audit Work Program and audit tools
 - . Update the Council's Strategic Risk Register and implement actions identified for the year.

Improve service provision

- Continue program of business unit service and process reviews
 - . Pursue rental options for the Aged Person Unit complexes
 - . Review policy on the keeping of pets within the Aged Person Unit complexes
 - . Implement 'Lean' into Infrastructure Services Groups
 - . Implement Integrated Project Management system across the organisation
 - . Review processes and community information following adoption of new Environmental Management and Pollution Control regulations and guidelines relating to smoke emissions
 - . Update food business procedures to support implementation of Health Manager software
 - . Update licensing and business processes related to updated Public Health Act guidelines
 - . Update procedures to support implementation of Open Office building and plumbing software
 - . Implement the outcomes of the IT Strategic Framework
 - . Investigate the requirements for a modern financial accounting system for the organisation
 - . Investigate modifications to the front counter/foyer area for security purposes
 - . Organise Roving Ambassadors and/or temporary information booths to be present at tourist-attracting events held in Central Coast and in particular the Australian Masters Games
 - . Review and update the register of legal opinions
 - . Complete review of the policies of the Council
 - . Implement the new corporate geographic information system
 - . Undertake a Private Works process review
 - . Complete review of the Council's fleet management
 - . Explore the feasibility of relocating the Penguin Visitor Centre to achieve better overall visitor services
- Develop service levels for all services delivered by the Council
 - . Document and implement service levels for the open space and parks area

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Improve the Council's financial capacity to sustainably meet community expectations

- Review existing asset investment and performance
 - . Implement plans for the sale of Council surplus land associated with development and the Central Coast Open Space and Recreation Plan (Gawler Road, Overall Street and Dial Road)
 - . Identify new opportunities to expand the Council's relatively narrow revenue base
 - . Develop a Local Settlement Plan
 - . Develop a Central Coast Population Growth Strategy
 - . Investigate strategic energy efficiency programs that would benefit the Central Coast area

Effective communication and engagement

- Work together with service clubs and community groups to sustainably improve local community infrastructure and activities
 - . Meeting of service clubs to discuss ideas for the following year and how they might work together
- Develop a Social Media and Digital Marketing Plan
 - . Implement a digital engagement platform/tool and train key staff
 - . Develop a framework to guide new digital platform integration into community engagement processes
 - . Develop a monthly social media campaign using the 'it's in our nature' message
- Implement the Council's Communication and Engagement Plan, including the development of a community engagement toolkit
 - . Develop regular themed round-table forums to be hosted by the Mayor to meet and engage with business and community leaders – engage with retailers to explore opportunities and threats to business start-ups; and opportunities to increase business investment in the Central Coast (CBD and tourism destinations)
 - . Engage with the community on changes around the Queen's Garden precinct
 - . Update and re-brand business packs (brochures): 'a place to live, visit and invest'
 - . Develop brochures based on the capital brand framework using the 'it's in our nature' message
 - . Develop a targeted marketing campaign to promote the Central Coast as a place to live, work and invest
 - . Pursue opportunities to raise awareness of the Coast to Canyon Brand

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Strengthen local-regional connections

- Investigate strategic alliance opportunities to improve economies of scale and scope in service delivery and the further development of Central Coast
 - Investigate regional and sub-regional shared services arrangements

ESTIMATES PREPARATION

The 2017-2018 Estimates presented in this report have been developed through a process of consultation and review with the Council and Council officers.

It is the view of the General Manager and Senior Leadership Team that the Estimates are financially responsible and support the strategies included in the Strategic Plan.

Nevertheless, the Estimates are considerably detailed and are proposed on the basis of comparison with the past financial year. This provides an excellent guide for analysis purposes but, in any case, care should be taken to ensure that all variables and procedural changes have been taken in to account when comparing the past with the present.

These Estimates include a description of all the Council's Service Activities to be funded and how they will contribute to achieving the strategic actions identified in the Strategic Plan 2014-2024. Key Department Actions have been identified and included under the relevant Service Activities. There is also the Capital Works Program to be undertaken and other financial information that the Council requires in order to make an informed decision about the adoption of the Estimates.

The Estimates forecast an underlying operating surplus of \$150,943. The Council's financial position is positive due to its level of cash reserves. To ensure that we can achieve financial sustainability in the long term, the Council is continuing its sustainability project to look at further opportunities for raising revenue, reviewing how we deliver our existing services (continuous improvement) and ensuring that we have the capabilities required to build a Council that is sustainable, efficient, effective and responsive to community needs.

INFLATION

While the Consumer Price Index (CPI) is not particularly relevant when applied to the operations of local government, the March 2017 quarter announcement by the Australian Bureau of Statistics advises that the annual rate of inflation for Australia (Hobart) is 2.3%.

While the CPI is a benchmark for councils to look at in terms of groceries and other consumables, it is not necessarily appropriate in terms of the cost drivers of local government outlays as the business of councils has a broader range of impacts and extends to activities related to general construction in terms of infrastructure provision. However, in terms of this year's Estimates process the Senior Leadership Team was very mindful of the cost of living pressures which are facing our community and has worked to ensure that the services provided to our community are at an affordable level.

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CENTRAL COAST COUNCIL

The Local Government Association of Tasmania has produced a council cost index to assist councils with their rate setting, and the Association is proposing that the average movement in costs for the average council in Tasmania would be in the vicinity of 1.5%.

ESTIMATES 2017-2018

The rates this year reflect changes in the operations of the Council and increases in costs from suppliers.

The major areas of increase are in waste management, roads and parks. It is important to note that there are continuing pressures on the overheads of the Council, commonly referred to as the cost of doing business. Unless the Council maintains a realistic approach to the development of its Estimates and therefore the levying of its rates, then the overheads (and any external influences) will start to bite into the level of works and services traditionally provided by the Council.

The Capital Works program for the 2017-2018 year is in the order of \$21.30m. The major component and focus of the capital expenditure is in the asset renewal program to maintain the existing asset base to community expectations. The program is in line with the Council's strategy to ensure that our assets continue to be maintained in a sustainable manner.

As stated earlier, the Council also took up interest-free borrowings under the Accelerated Local Government Capital Program to bring forward some Capital Works.

Directors will have to ensure that all the programs, operations and finances of the Council are kept within budget in order that the Council continues to stay in a sound financial position.

The Estimates are presented with a recommended increase in the General Rate of 2.00%.

The Waste Management Service Charge has increased from \$193 to \$198 per tenement. There is also a small increase in the Fire Service Levy. The Fire Service Contribution has been calculated in accordance with recent amendments to the *Fire Service Act 1979* and Council returns. The *Fire Service Act 1979* includes a smoothing out of spikes in valuations by adopting a six-year rolling average of assessed annual values.

The Council also allows a discount of 5% on the early payment of rates (rates being paid in full by 31 August 2017).

At this time, it would seem that the program as set out is achievable.

RATES AND CHARGES 2017-2018

A schedule of rates and charges is set out at *Table 1*.

Examples of changes over the municipal area are listed in *Table 2* which reflects changes as a result of the valuation adjustment factors being applied.

BORROWINGS

The Capital Program for 2017-2018 is supported by borrowings. The Council limits its borrowings to those services/projects which are long-term investments and single high-cost developments which provide a peak within the Capital Program.

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CENTRAL COAST COUNCIL

The Council's debt is also at a manageable level.

The 2016-2017 year has seen the Council pay out \$192,325 in loan principal. It is estimated that approximately \$200,406 will be paid out in the 2017-2018 year, leaving principal outstanding at 30 June 2018 estimated at \$11,399,976. This includes new borrowings of \$1,000,000.

FEES AND CHARGES

Fees and Charges for the 2017-2018 year are set out at the end of this document. Some of the fees are statutory and are therefore set by other authorities.

Fees and Charges have been updated in accordance with the current Fees and Charges Policy and the community service obligations applied.

All Fees and Charges include GST unless otherwise indicated.

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CENTRAL COAST COUNCIL

Table 1 - Schedule of rates and charges

Rates	2016-2017	2017-2018	Percentage change
General	8.60c	8.33c	2.00%
. Minimum Amount	\$270.00	\$280.00	3.70%
Waste Management Service Charge	\$193.00	\$198.00	2.59%
Fire Protection Service Rate -			
. Penguin and Ulverstone	0.405c	0.42c	3.70%
. Forth, Leith, Heybridge and Turners Beach	0.405c	0.42c	3.70%
. Other Areas	0.408c	0.42c	2.94%
. Minimum Amount	\$38.00	\$39.00	2.63%

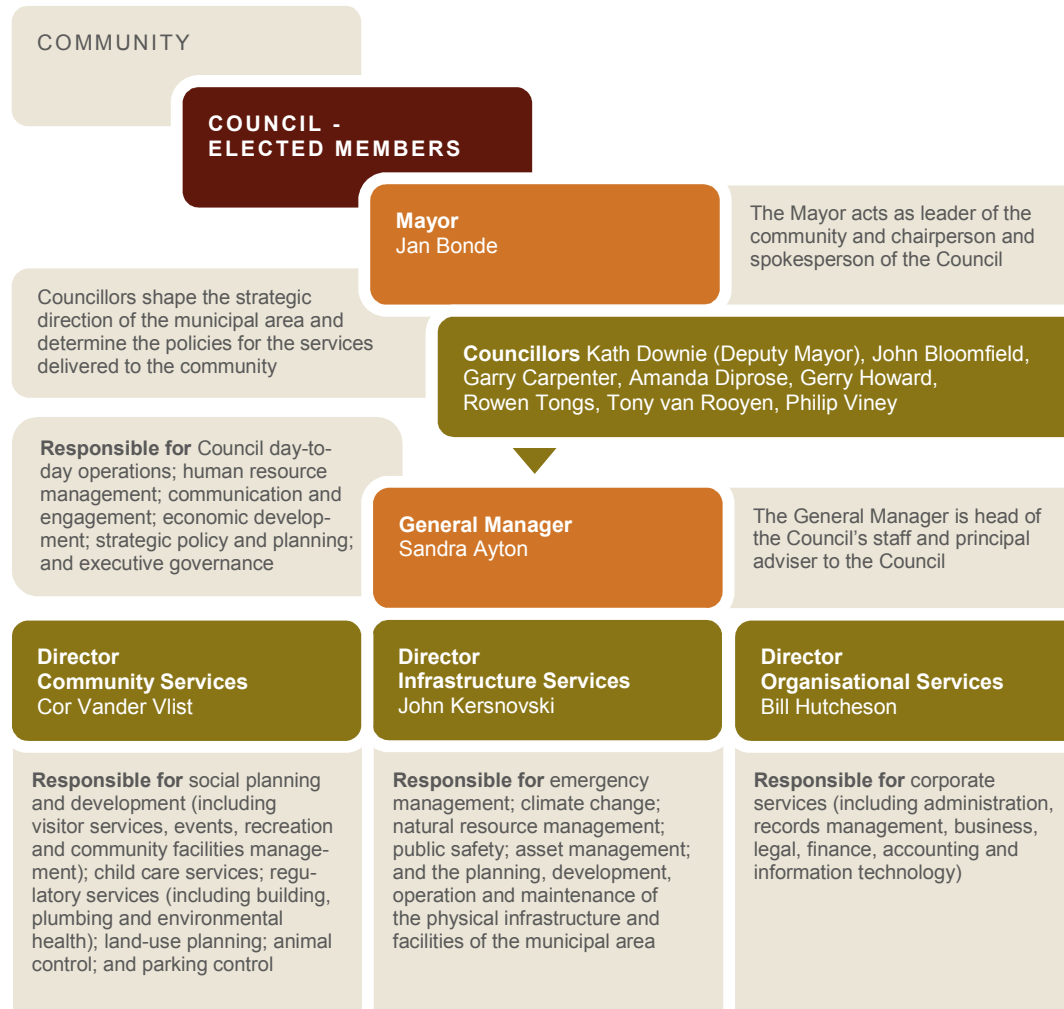
Table 2 - Rate changes between years

Area	2016-2017	2017-2018	Percentage change
Rural (small farm)	\$1,080.96	\$1,155.00	6.85%
Rural (large farm)	\$3,603.20	\$3,850.00	6.85%
Ulvstn/Pngn (residential medium)	\$1,115.47	\$1,135.30	1.78%
Ulvstn/Pngn (residential large)	\$2,273.16	\$2,315.50	1.86%
Forth (rural/residential)	\$1,274.68	\$1,299.10	1.92%
Heybridge (residential)	\$1,045.23	\$1,067.05	2.09%
Ulverstone (CBD)	\$1,985.42	\$2,033.50	2.42%
Penguin (shopping centre)	\$2,697.18	\$2,759.75	2.32%
Vacant land	\$380.97	\$371.20	-2.63%
Vacant land (minimum amount)	\$308.00	\$319.00	3.57%

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CENTRAL COAST COUNCIL

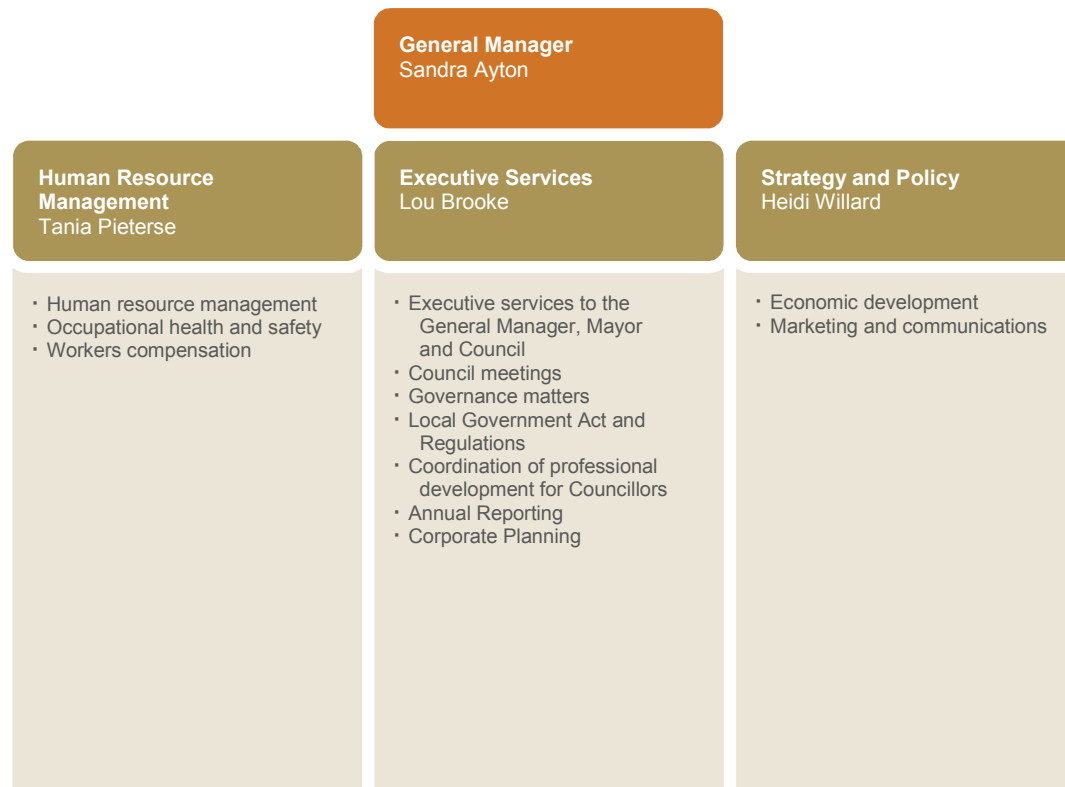
ORGANISATIONAL CHART



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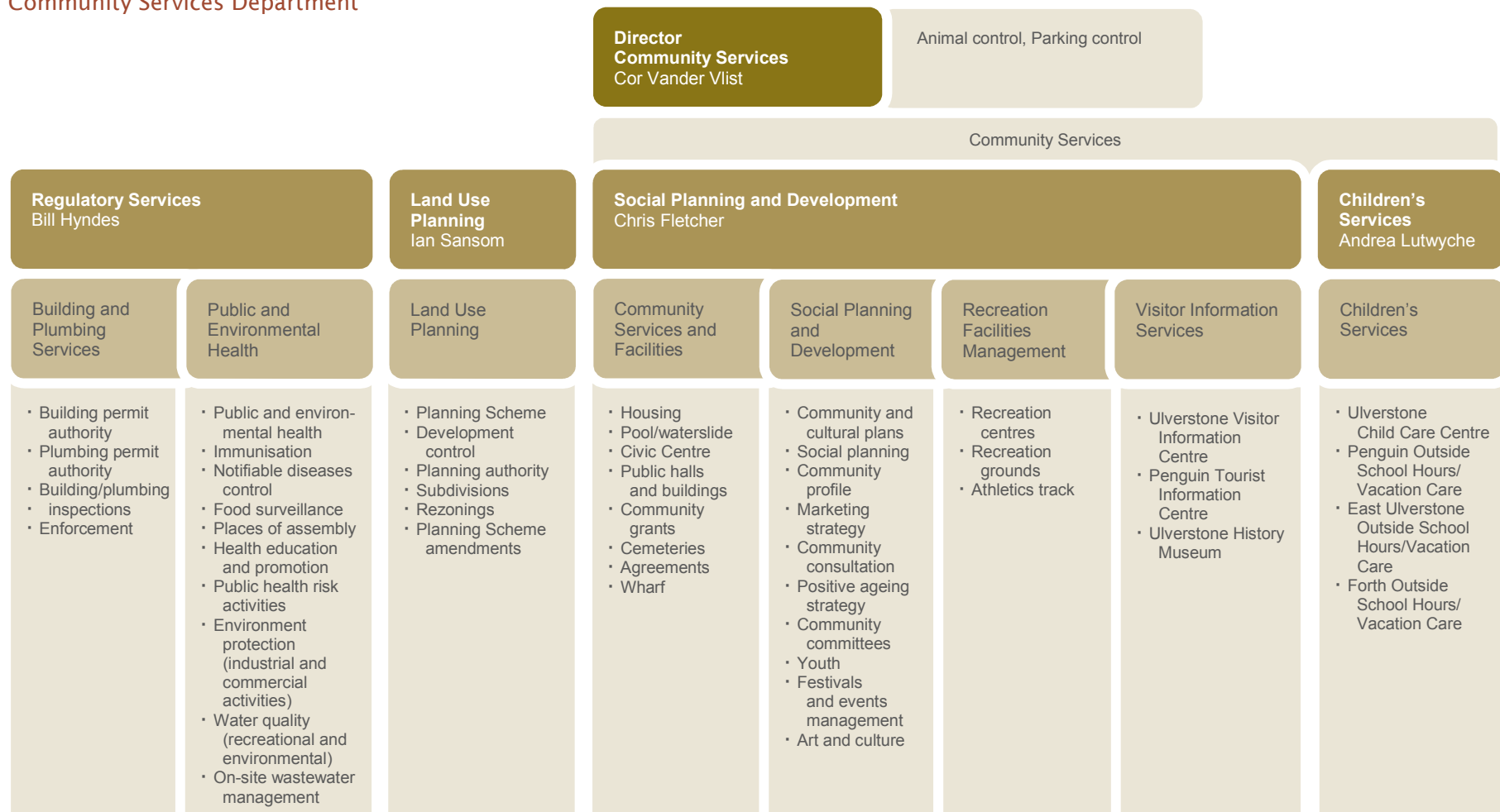
ORGANISATIONAL CHART - General Management



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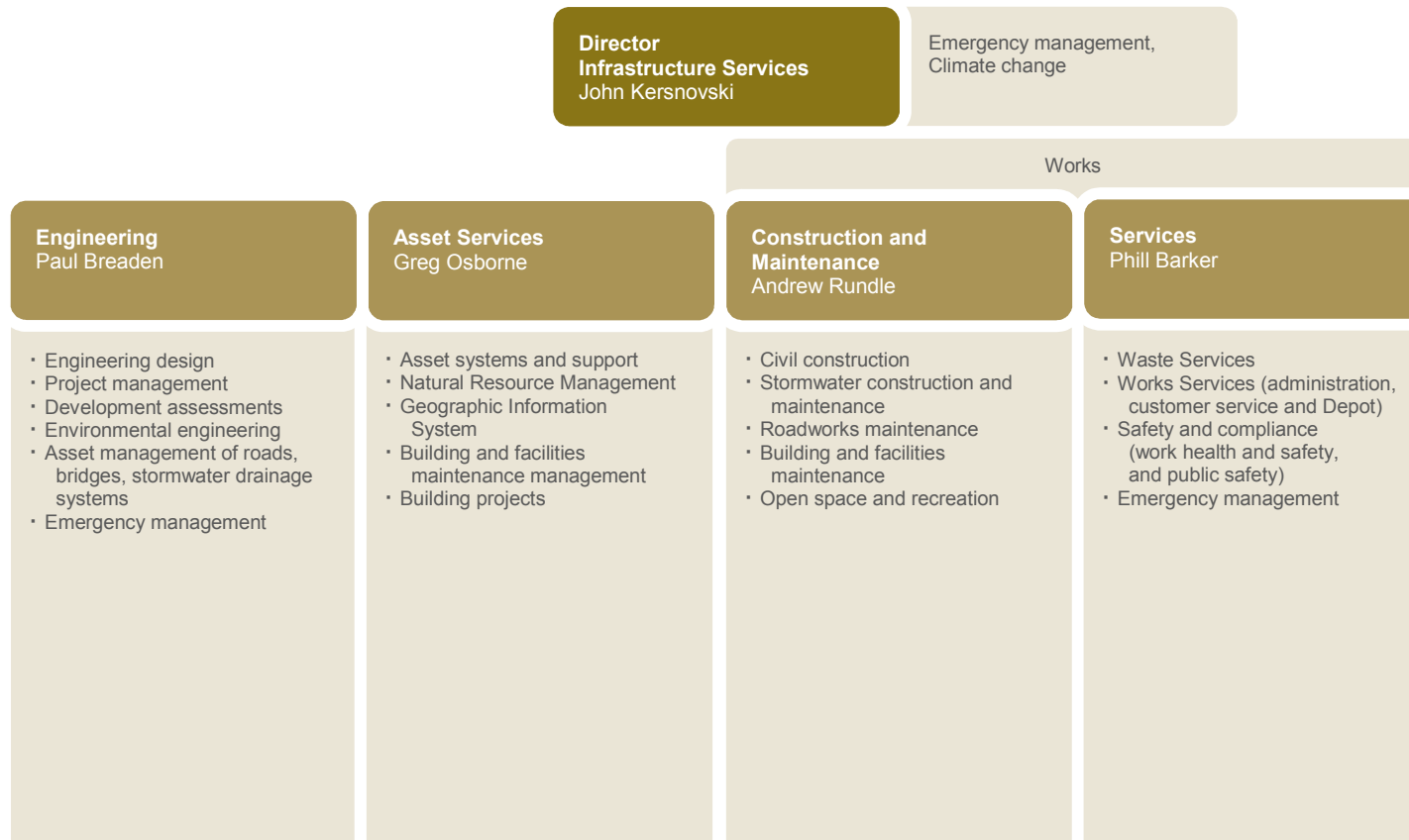
ORGANISATIONAL CHART - Community Services Department



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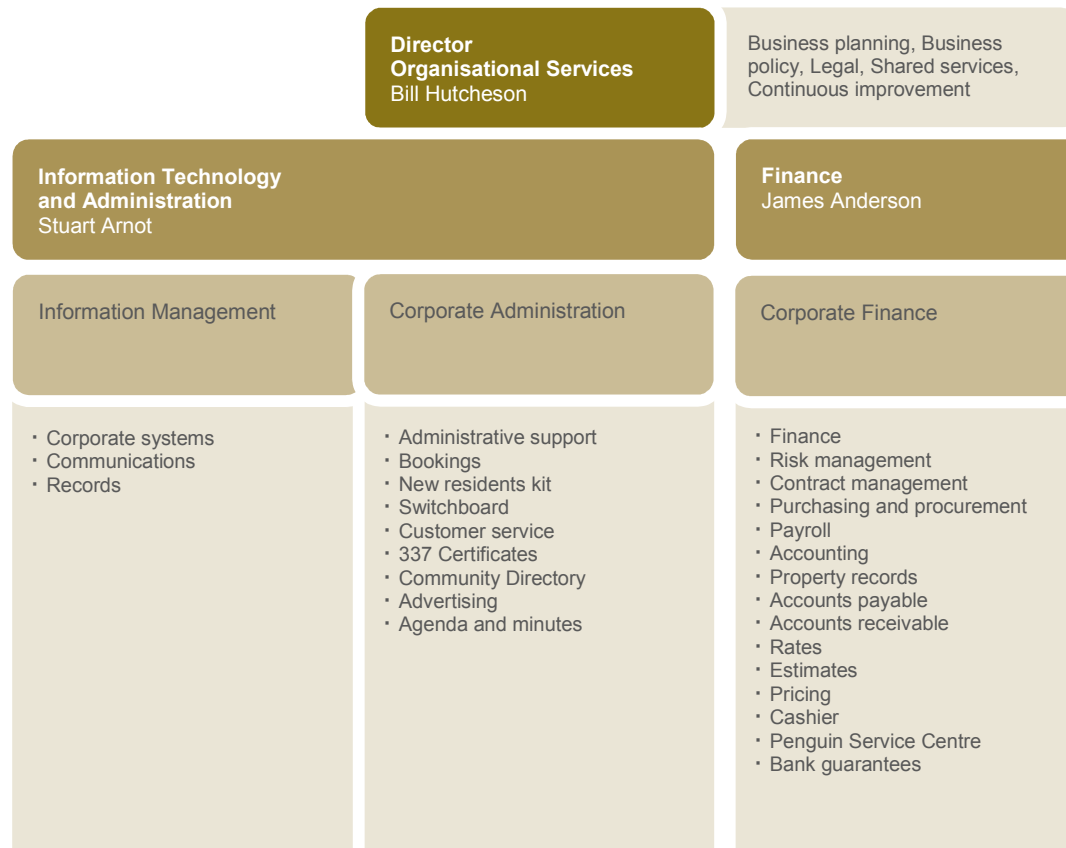
ORGANISATIONAL CHART - Infrastructure Services Department



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CENTRAL COAST COUNCIL

ORGANISATIONAL CHART - Organisational Services Department



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CENTRAL COAST COUNCIL

COUNCIL SPECIAL COMMITTEE STRUCTURE

There are a number of special committees, i.e. committees comprising membership other than just Councillors.

All decisions of a policy nature are made by the Council, i.e. Councillors sitting in Council as a whole.

Council
Special Committees
Castra-Sprent-Nietta Community Advisory Committee
Development Support Committee
East Ulverstone Swimming Pool Management Committee
Penguin Miniature Railway Management Committee
Riana Community Centre Committee

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CENTRAL COAST COUNCIL

MEMBERSHIP OF STATUTORY BODIES

The Council is a member of the following statutory bodies:

Body	Representatives
Cradle Coast Authority	Cr J. Bonde (Mayor) Ms S. Ayton (General Manager)
Dulverton Regional Waste Management Authority	Cr G. Carpenter Mr P. Adams
Local Government Association of Tasmania (incl. General Management Committee, Premier's Local Government Council)	Cr J. Bonde (Mayor)
Mersey-Leven Emergency Management Planning Committee	Cr J. Bonde (Mayor) Central Coast Municipal Emergency Management Coordinator Central Coast Deputy Municipal Emergency Management Coordinator Central Coast Council Recovery Officer Central Coast Council Deputy Recovery Officer
Tasmanian Water and Sewerage Corporation Pty Ltd	Cr J. Bonde (Mayor)

ANNUAL PLAN 2017-2018

CENTRAL COAST COUNCIL

EMPLOYEE STATISTICS - STAFFING STRUCTURE

Central Coast Council Staffing - Budgeted Employee Numbers

	Full-time equivalents			Total
Department	Full-time	Part-time	Casual*	
<i>Total Workforce</i>				
General Management	6	-	-	6
Community Services	20	32	43	95
Infrastructure Services	69	4	-	73
Organisational Services	7	11	1	19
Total	102	47	44	193

* Casuals include relief staff as required.

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CENTRAL COAST COUNCIL

GENERAL STATISTICS

Statistics	2015-2016
Area	932km ²
Population (ERP)	22,401
Non Current Assets	\$501,308,001
Non Current Liabilities	\$5,886,067
Net Wealth of the Council	\$498,100,163
Revenue	\$24,955,971
Rates	\$13,982,962
Rates per Capita	\$608
Loan Debt	\$3,061,596
Cost of Debt Ratio	0.71%
Roads Length	667km
Bridges	85
Rateable Properties	10,823
Planning and Building Applications	510
Rates Outstanding	1.63%
Electors	16,440

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SUMMARY OF THE ESTIMATES

	Estimated 2016-2017 (\$)	Projected 2016-2017 (\$)	Estimated 2017-2018 (\$)
Recurrent Revenue	37,902,800	39,458,016	40,674,828
Recurrent Expenses	32,152,200	31,727,109	33,195,235
Reserves Revenue	1,690,000	1,596,500	2,294,000
Reserves Expenses	1,354,000	1,083,197	2,114,900
Capital Sources of Funding	15,892,870	22,148,625	22,178,078
Capital Works Program	15,033,000	14,712,097	21,305,000

Estimates

For the year ending 30 June 2018

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Part 1

Cashflow Forecast

CASHFLOW FORECAST

RECURRENT

	Estimates 2016-2017	Estimates 2017-2018
OPERATIONS		
Outgoings		
Expenses	31,557,200	33,195,235
Less vehicle expenses	(776,000)	(773,000)
Less valuation fees prepaid	(47,000)	(47,000)
Less depreciation	(5,872,000)	(5,880,000)
Loan principal	191,215	200,406
Dividend contribution to capital works	600,000	600,000
Contribution to capital works	30,000	30,000
Transfers to reserves	1,690,000	1,694,000
	27,373,415	29,019,641
Incoming		
Revenue	37,206,300	40,419,828
Less plant hire	(1,382,000)	(1,347,000)
Less contributions re capital works	(4,808,500)	(6,587,550)
Less grants re capital works	(3,762,000)	(3,793,000)
Loan principal repayments by organisations	8,059	8,474
Transfers from reserves	112,000	319,000
	27,373,859	29,019,752
Closing Balance - 30 June	\$ 444	\$ 111

CASHFLOW FORECAST

CAPITAL WORKS

	Estimates 2016-2017	Estimates 2017-2018
CAPITAL WORKS		
Opening Balance - 1 July	(2,556,370)	7,436,528
Outgoings		
Capital works	13,981,000	19,688,000
Plant and equipment purchases	1,052,000	1,617,000
	15,033,000	21,305,000
Incoming		
Commonwealth Tax Sharing Grant	(1,000,000)	(3,793,000)
Contributions	(3,762,000)	(6,587,550)
Loan finance	(4,808,500)	(1,000,000)
Proceeds from disposal of plant	(600,000)	(385,100)
Proceeds from disposal of property	(294,000)	(1,150,000)
Dividend income	(1,600,000)	(600,000)
Rates revenue	(30,000)	(30,000)
Transfers from reserves	(1,242,000)	(1,195,900)
	(13,336,500)	(14,741,550)
Closing Balance - 30 June	\$ (859,870)	\$ 873,078

Part 2

Recurrent

Summary

OPERATIONS

	Estimates Revenue 2016-2017	Projected Revenue 2016-2017	Estimates Revenue 2017-2018	Estimates Expenses 2016-2017	Projected Expenses 2016-2017	Estimates Expenses 2017-2018
GENERAL MANAGEMENT						
OFFICE OF GENERAL MANAGER	2,939,000	1,591,266	3,200,650	1,624,000	1,542,000	1,920,650
Strategic Projects						
. Strategic Projects	2,905,000	1,100,000	3,163,650	122,000	101,000	413,650
. Property Management	18,000	475,000	21,000	12,000	7,000	10,000
Executive Services						
. Elected Members	7,000	7,196	7,000	555,000	552,000	561,000
. General Manager's Office	9,000	9,070	9,000	935,000	882,000	936,000
INFRASTRUCTURE SERVICES						
ENGINEERING & ASSET MANAGEMENT	1,486,000	1,434,000	1,517,000	1,486,000	1,434,000	1,517,000
Engineering						
. Assets and Engineering	1,486,000	1,434,000	1,517,000	1,486,000	1,434,000	1,517,000
WORKS	4,824,400	7,507,929	6,494,688	14,377,200	14,035,528	14,785,938
Works Operations						
. Works Depot	1,049,000	1,023,500	1,040,000	1,049,000	1,023,500	1,040,000
. Private Works	95,000	74,500	95,000	77,000	65,500	75,000
. Emergency Services	35,000	2,263,524	2,206,000	83,000	404,252	146,000
Roads, Bridges and Drainage						
. Roads - Urban Sealed	1,279,200	1,728,034	792,550	1,636,500	1,562,800	1,677,500
. Roads - Rural Sealed	580,000	927,839	808,988	2,442,000	2,328,726	2,499,988

Summary

OPERATIONS

	Estimates Revenue 2016-2017	Projected Revenue 2016-2017	Estimates Revenue 2017-2018	Estimates Expenses 2016-2017	Projected Expenses 2016-2017	Estimates Expenses 2017-2018
. Roads - Rural Unsealed	78,000	78,000	78,000	472,000	431,000	484,000
. Footpaths	-	-	-	658,000	659,000	665,500
. Bridges	75,000	-	208,025	510,000	458,000	520,025
. Car Parks	450,000	450,000	8,025	88,000	69,500	96,025
. Street Lighting	-	-	-	502,000	495,000	512,000
. Drainage	100,000	80,500	80,000	688,500	652,600	688,000
Waste Management						
. Household Garbage	519,000	457,400	538,000	3,127,000	3,164,100	3,299,500
. Non-Household Waste	74,500	72,500	75,000	460,500	346,000	425,500
Parks and Amenities						
. Parks	356,000	264,232	245,000	1,830,200	1,659,050	1,878,500
. Public Amenities	13,200	8,000	199,600	418,000	412,800	438,400
. Cemeteries	120,500	79,900	120,500	335,500	303,700	340,000
ORGANISATIONAL SERVICES						
<i>CORPORATE SERVICES</i>	<i>25,165,200</i>	<i>25,237,447</i>	<i>25,839,800</i>	<i>7,298,100</i>	<i>7,118,195</i>	<i>7,443,050</i>
Corporate Administration						
. Administration	12,200	14,300	12,200	362,600	338,900	364,750
. Administration Centre	3,000	3,000	3,000	209,000	180,900	186,300
Caravan Parks						
. Caravan Parks	139,000	139,000	141,000	84,000	78,000	84,000
Corporate Support Services						
. Corporate Support Services	-	1,000	-	897,000	896,852	920,500
. Labour On-costs	3,333,000	3,214,308	3,375,000	3,333,000	3,214,308	3,375,000

Summary

OPERATIONS

	Estimates Revenue 2016-2017	Projected Revenue 2016-2017	Estimates Revenue 2017-2018	Estimates Expenses 2016-2017	Projected Expenses 2016-2017	Estimates Expenses 2017-2018
Finance						
. Finance	2,783,000	2,851,596	2,883,100	1,004,500	976,235	1,030,500
. Rates and Charges	15,013,000	15,126,943	15,511,000	595,000	620,000	630,000
. Government Contributions	3,882,000	3,887,300	3,914,500	813,000	813,000	852,000
COMMUNITY SERVICES						
<i>COMMUNITY SERVICES</i>	<i>2,861,200</i>	<i>3,017,061</i>	<i>2,954,490</i>	<i>5,669,400</i>	<i>5,906,448</i>	<i>5,794,097</i>
Children's Services						
. Child Care	1,399,000	1,364,116	1,388,190	1,388,000	1,351,200	1,366,097
Community Services and Facilities						
. Housing	526,000	631,500	544,000	516,500	786,466	531,000
. Cultural Amenities	124,500	122,700	132,000	464,400	438,672	485,000
. Public Halls and Buildings	129,000	126,446	129,100	262,800	250,120	262,000
Recreation Facilities						
. Swimming Pool and Waterslide	145,000	116,000	120,000	152,500	138,000	128,000
. Active Recreation	207,000	279,700	276,500	1,199,300	1,217,055	1,240,000
. Recreation Centres	185,000	181,474	190,000	605,500	606,256	605,000
Social Planning and Development						
. Community Development	17,500	17,500	17,500	587,700	587,250	605,000
. Cultural Activities	28,700	43,975	22,300	138,700	163,953	183,000
. Community Cont. and Support	10,500	10,500	10,900	65,000	62,176	66,000
Visitor Services						
. Visitor Information Services	89,000	123,150	124,000	289,000	305,300	323,000

Summary

OPERATIONS

	Estimates Revenue 2016-2017	Projected Revenue 2016-2017	Estimates Revenue 2017-2018	Estimates Expenses 2016-2017	Projected Expenses 2016-217	Estimates Expenses 2017-2018
COMMUNITY SERVICES						
REGULATORY SERVICES	627,000	670,313	668,200	1,697,500	1,690,938	1,734,500
Building and Plumbing Control						
. Building and Plumbing	220,000	242,500	230,000	474,000	498,977	482,000
Environment and Health						
. Environment and Health	62,000	62,368	65,000	330,000	331,094	342,500
Land-Use Planning						
. Land-Use Planning	156,000	163,335	166,000	577,500	556,305	590,000
Inspectorial Services						
. Control of Animals	163,000	160,060	169,200	226,000	226,562	228,000
. Parking Control	26,000	42,050	38,000	90,000	78,000	92,000
Total	37,902,800	39,458,016	40,674,828	32,152,200	31,727,109	33,195,235
Operating (Surplus)/Deficit	-	-	-	(5,750,600)	(7,730,907)	(7,479,593)

GENERAL MANAGEMENT

OFFICE OF GENERAL MANAGER

Service Activity: Strategic Projects

Service Activity Description

Delivery of designated strategic projects.

Outputs

- Business improvement
- Economic development
- Implementation of specific projects

Outcomes

- A sense of community
- Economic vitality
- Effective and efficient provision of amenities
- Organisational best practice

Strategic Plan 2014-2024

- Develop a pool of mentors and program of activities to support emerging community leaders, innovators and entrepreneurs
- Develop a 'sense of place' within our central business districts
- Develop a Social Media and Digital Marketing Plan
- Engage with the community to achieve meaningful positive local ageing outcomes
- Implement the Council's Communication and Engagement Plan, including the development of a community engagement toolkit
- Review existing asset investment and performance
- Staged implementation of the Dial Sports Complex Master Plan
- Support and/or develop local, sustainable food initiatives

Department Actions

- Complete the accommodation strategy
- Complete construction and commission the new Dial Regional Sports Complex
- Create articles on our farmers, producers, gardens, chefs, cooks and healthy food initiatives
- Define a model/process to support emerging community leaders, innovators and entrepreneurs
- Develop a Central Coast Population Growth Strategy
- Develop a Framework to guide new digital platform integration into community engagement processes
- Develop an Operations Management Plan (Dial Sports Complex Master Plan)
- Develop a Retail Plan for Central Coast
- Develop a targeted marketing campaign to promote the Central Coast as a place to live, work and invest

GENERAL MANAGEMENT

OFFICE OF GENERAL MANAGER

Service Activity: Strategic Projects

- Develop regular themed round-table forums to be hosted by the Mayor to meet and engage with business and community leaders – engage with retailers to explore opportunities and threats to business start-ups; and opportunities to increase business investment in the Central Coast (CBD and tourism destinations)
- Engage with the community on changes around the Queen’s Garden precinct
- Identify/promote food preparation classes
- Implement a digital engagement platform/tool and train key staff
- Implementation of the Central Coast Dementia Friendly Community Framework
- Investigate opportunities to make our central business districts attractive and a vibrant community hub for locals and visitors alike
- Promote healthy food options at community events
- Update and re-brand business packs (brochures): ‘a place to live, visit and invest’

GENERAL MANAGEMENT

OFFICE OF GENERAL MANAGER

Service Activity: Strategic Projects

Cost Centre: Strategic Projects

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(10,000)	-	(208,650)
Fees and charges	-	-	-
Contributions	-	-	-
Interest reimbursement	-	-	(208,650)
Made Open Tasmania	(10,000)	-	-
	(2,895,000)	(1,100,000)	(2,955,000)
Capital contributions	(2,895,000)	(1,100,000)	(2,955,000)
Total Revenue	(2,905,000)	(1,100,000)	(3,163,650)
Expenses			
	122,000	101,000	413,650
Australian Masters Games	40,000	40,000	125,000
Commercial/Tourism accommodation opportunities	10,000	1,000	10,000
Community Profile (incl. web enabled)	10,000	10,000	10,000
Dementia Friendly Community Framework	-	-	5,000
Develop a Retail Plan/CBD revitalisation	-	-	30,000
Digital communication/social networking platform	10,000	13,000	10,000
Economic Development Projects	5,000	1,000	-
Interest on Loan	-	-	208,650
Local Food Security Strategy	5,000	1,000	-
Made Open Tasmania	20,000	15,000	-
Review/update Wharf Precinct Master Plan	-	-	15,000
Shared Services project	22,000	20,000	-
Total Expenses	122,000	101,000	413,650
Strategic Projects (Surplus)/Deficit	\$ (2,783,000)	\$ (999,000)	\$ (2,750,000)

GENERAL MANAGEMENT

OFFICE OF GENERAL MANAGER

Service Activity: Strategic Projects

Cost Centre: Property Management

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(18,000)	(475,000)	(21,000)
Fees and charges	(3,000)	(6,000)	(6,000)
Contributions	-	-	-
Gain on sale of land	-	(455,000)	-
Rent - 2 Knights Road, Ulverstone	(15,000)	(14,000)	(15,000)
Total Revenue	(18,000)	(475,000)	(21,000)
Expenses			
	12,000	7,000	10,000
Legal costs - property development	5,000	2,500	5,000
Property investigation costs	3,000	-	-
Unsold land - utilities	4,000	4,500	5,000
Total Expenses	12,000	7,000	10,000
Property Management (Surplus)/Deficit \$	(6,000) \$	(468,000) \$	(11,000)

GENERAL MANAGEMENT

OFFICE OF GENERAL MANAGER

Service Activity: Executive Services

Service Activity Description

Provision of Executive Services to the General Manager, Mayor and the Councillors.

Outputs

- Council meetings/business papers
- Corporate Planning/Annual Reporting
- Coordination of professional development for Councillors
- Governance matters
- Human Resource Management/Occupational Health and Safety
- Local Government Act and Regulations
- Communication and Engagement

Outcomes

- A strong identity
- Organisational best practice

Strategic Plan 2014-2024

- Complete and implement the Strategic Human Resource Plan
- Continue program of business unit service and process reviews
- Develop an 'Employer of Choice' Strategy
- Implement the Council's Communication and Engagement Plan, including the development of a community engagement toolkit
- Review existing asset investment and performance
- Work together with service clubs and community groups to sustainably improve local community infrastructure and activities

Department Actions

- Complete review of the policies of the Council
- Develop brochures based on the capital brand framework using the 'it's in our nature' message
- Develop and implement an Employee Engagement Strategy
- Meeting of Service Clubs to discuss ideas for the following year and how they might work together
- Work towards becoming an 'Employer of Choice'

GENERAL MANAGEMENT

OFFICE OF GENERAL MANAGER

Service Activity: Executive Services

Cost Centre: Elected Members

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	-	(196)	-
Fees and charges	-	-	-
Contributions	-	-	-
Reimbursements	-	(196)	-
	(7,000)	(7,000)	(7,000)
Plant allocated	(7,000)	(7,000)	(7,000)
Total Revenue	(7,000)	(7,196)	(7,000)
Expenses			
	548,000	545,000	554,000
Contributions to Cradle Coast Authority	163,000	165,000	166,000
Contributions to Local Government			
Association of Tas.	53,000	50,000	53,000
Councillors' allowances	260,000	260,000	265,000
Councillors' conferences and education	12,000	14,000	12,000
Councillors' expenses	35,000	38,000	36,000
Election expenses	10,000	10,000	10,000
Mayor's roundtable engagement	5,000	-	2,000
Receptions and citizenships	10,000	8,000	10,000
	7,000	7,000	7,000
Depreciation	3,000	3,000	3,000
Vehicle costs	4,000	4,000	4,000
Total Expenses	555,000	552,000	561,000
Elected Members (Surplus)/Deficit	\$ 548,000	\$ 544,804	\$ 554,000

GENERAL MANAGEMENT

OFFICE OF GENERAL MANAGER

Service Activity: Executive Services

Cost Centre: General Manager's Office

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	-	(70)	-
Contributions	-	-	-
Fees and charges	-	(70)	-
Reimbursements	-	-	-
	(9,000)	(9,000)	(9,000)
Plant allocated	(9,000)	(9,000)	(9,000)
Total Revenue	(9,000)	(9,070)	(9,000)
Expenses			
	926,000	873,000	927,000
Business improvement planning	20,000	20,000	20,000
Communications	22,000	10,000	22,000
Community safety	500	300	500
Conferences	11,000	11,000	11,000
GM's contingencies	5,000	4,700	5,000
Health and Wellbeing	15,500	10,000	15,500
Industrial costs	6,000	5,000	6,000
Leadership development	11,000	10,000	11,000
Legal costs	4,000	-	4,000
Office expenses	3,000	3,000	3,000
Staff costs	819,500	790,000	820,000
Subscriptions/books/journals	5,500	6,000	6,000
Training	3,000	3,000	3,000
	9,000	9,000	9,000
Depreciation	4,000	4,000	4,000
Vehicle costs	5,000	5,000	5,000
Total Expenses	935,000	882,000	936,000
General Manager's Office (Surplus)/Deficit	\$ 926,000	\$ 872,930	\$ 927,000

INFRASTRUCTURE SERVICES

ENGINEERING & ASSET MANAGEMENT

Service Activity: Engineering

Service Activity Description

To provide engineering services focusing on roads, bridges, footpaths, car parks, drainage and waste management.

Outputs

- Contract management of external contractors
- Capital Works Program
- Deliver design to facilitate the completion of the capital works program
- Engineering designs
- Engineering assessments
- Management Plans
- Project management of Council maintenance and construction programs
- Public safety in and on Council assets is maintained
- Regional emergency management

Outcomes

- Effective and efficient provision of infrastructure and services
- Organisational best practice
- Well planned and managed Council assets and resources

Strategic Plan 2014-2024

- Conduct a review of all Council community/operational assets
- Continue program of business unit service and process reviews
- Continue to plan for/mitigate potential community risks and maintain business continuity capacity associated with natural disasters and emergencies
- Progress the development of a bus interchange area on Wongi Lane
- Proactively seek/optimize grant funding opportunities to invest in assets
- Investigate and plan for the effects of climate change on our local areas

Department Actions

- Commence upgrading of street lighting in Central Coast to LED system
- Complete the new car park signage project
- Complete investigation into rural flood catchments
- Complete review of the Council's Fleet Management
- Complete the construction of the Wongi Lane bus stop area
- Construct/seal Quadrant East car park
- Completion of the new carpark signage project
- Develop a plan to implement energy efficiencies within our buildings
- Develop guidelines/policies in accordance with Australian Standards for roadside furniture and commence an upgrading program to ensure compliance
- Finalise negotiations with the Department of State Growth to hand over Preservation Drive to the Council
- Implement the new corporate geographic information system

INFRASTRUCTURE SERVICES

ENGINEERING & ASSET MANAGEMENT

Service Activity: Engineering

- Implement 'Lean' into Infrastructure Services Groups
- Implement time zone changes outlined in the Central Coast Parking Plan (Stage 2)
- Investigate improvement options for the Trevor/Lovett Streets intersection and consider funding opportunities
- Re-design/construction of the Reibey Street/Crescent Street/Kings Parade/Queens Garden area
- Review and implement the Council's Climate Change Action Plan in conjunction with the Tasmanian and Commonwealth Governments Climate Change Action Plans
- Review and update Central Coast Emergency Management processes and procedures
- Source funding for flood warning systems in the Forth and Leven Rivers
- Undertake a Private Works process review

INFRASTRUCTURE SERVICES

ENGINEERING & ASSET MANAGEMENT

Service Activity: Asset Management

Service Activity Description

To provide engineering services focusing on asset management, Geographic Information System, asset databases and buildings and facilities including parks, natural resources, and cemeteries.

Outputs

- Develop Asset Management Plans
- Develop Asset Maintenance Management Plans
- Maintenance of asset information
- Provision of Geographic Information System
- Provision of maintenance services for buildings and facilities

Outcomes

- Effective and efficient provision of infrastructure and services
- Organisational best practice
- Well planned and managed Council assets and resources

Strategic Plan 2014-2024

- Continue to invest in the Council's stormwater infrastructure
- Develop service levels for all services delivered by the Council
- Identify and promote appropriate land for industrial and commercial use
- Improve recreational amenities and play equipment in the Council's key foreshore parks
- Investigate feasibility of further development of the Leven Canyon Floor Walk as a major adventure tourism experience
- Review existing asset investment and performance
- Review the Dial Range Recreation Management Plan in conjunction with land managers

Department Actions

- Commence preparation of stormwater management plans in accordance with the Urban Drainage Act 2013
- Completion of Penguin Recreation Ground re-development concept and look at funding developer opportunities
- Continue implementation of the Johnsons Beach Master Plan including planning for a limited mobility beach access point and updating of signage in the area
- Development of a Pump and Jump Bike/Learn to Ride Track in Fairway Park
- Document and implement service levels for the open space and parks area
- Finalise and implement the Perry-Ling Gardens Management Plan
- Implement plans for the sale of Council surplus land associated with development and the Central Coast Open Space and Recreation Plan (Gawler Road and Overall Street)

INFRASTRUCTURE SERVICES

ENGINEERING & ASSET MANAGEMENT

Service Activity: Asset Management

- Investigate strategic energy efficiency programs that would benefit the Central Coast area
- Review and update the Leven Canyon Master Plan

INFRASTRUCTURE SERVICES

ENGINEERING & ASSET MANAGEMENT

Service Activity: Engineering

Cost Centre: Assets and Engineering

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(20,000)	(15,000)	(20,000)
Fees and charges	(20,000)	(15,000)	(20,000)
Reimbursements	-	-	-
Contributions	-	-	-
	(1,466,000)	(1,419,000)	(1,497,000)
Plant allocated	(59,000)	(59,000)	(59,000)
Re-allocated costs	(1,407,000)	(1,360,000)	(1,438,000)
Total Revenue	(1,486,000)	(1,434,000)	(1,517,000)
Expenses			
	1,427,000	1,375,000	1,458,000
Asset condition assessments	15,000	2,000	15,000
Asset Plan assessments	5,000	6,000	5,000
Conferences	10,000	4,000	10,000
Dial Before You Dig	1,500	1,000	1,500
Office expenses	3,000	3,000	3,000
Staff costs	1,374,000	1,340,000	1,405,000
Subscriptions/books/journals	3,500	4,000	3,500
Training	15,000	15,000	15,000
	59,000	59,000	59,000
Depreciation	25,000	25,000	25,000
Vehicle costs	34,000	34,000	34,000
Total Expenses	1,486,000	1,434,000	1,517,000
Assets and Engineering (Surplus)/Deficit	\$ -	\$ -	\$ -

INFRASTRUCTURE SERVICES

WORKS

Service Activity: Works Operations

Service Activity Description

To deliver construction and maintenance services, works depot, private works and emergency services.

Outputs

- Assisting in contractor compliance when working in Council areas
- Motor vehicle and plant management
- Provision of operational support services to the maintenance and construction program
- Provision of construction program
- Provision of works maintenance program
- Public safety on Council maintained streets
- Public safety in Council maintained parks
- Emergency Management

Outcomes

- Effective and efficient provision of assets and infrastructure
- Organisational best practice

Strategic Plan 2014-2024

- Conduct a review of all Council community/operational assets
- Improve recreational amenities and play equipment in the Council's key foreshore parks

Department Actions

- Complete the Weed Control Maintenance Plan
- Continue redevelopment of Anzac Park memorials pathway
- Continue upgrading beach accesses to current access standards (includes Apex Caravan Park access to West Ulverstone Beach and Johnsons Beach)

INFRASTRUCTURE SERVICES

WORKS

Service Activity: Works Operations

Cost Centre: Works Depot

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(15,000)	(12,000)	(15,000)
Fees and charges	(15,000)	(12,000)	(15,000)
Reimbursements	-	-	-
Contributions	-	-	-
	(1,034,000)	(1,011,500)	(1,025,000)
Plant allocated	(77,000)	(77,000)	(77,000)
Reallocated costs	(957,000)	(934,500)	(948,000)
Total Revenue	(1,049,000)	(1,023,500)	(1,040,000)
Expenses			
	922,000	896,500	913,000
Asbestos Register	2,000	1,000	1,000
Corporate branding signs	1,000	1,000	1,000
Electrical testing and tagging	8,500	4,500	6,500
Essential safety and health measures	4,000	4,000	4,500
Light and power	18,000	18,000	18,000
Maintenance and repairs	27,000	25,000	25,000
Minor tools	14,000	14,000	14,000
Office expenses	5,000	5,000	5,000
On-call pager	14,500	15,000	15,000
Protective clothing	20,000	25,000	25,000
Small plant maintenance	20,000	21,000	21,000
Staff costs	747,000	728,500	737,000
Subscriptions/books/journals	2,500	2,500	2,500
Telephone	3,500	3,500	3,500
Two-way radio repairs	3,000	2,500	3,000
Works Depot and Store - fuel delivery	-	1,000	1,000
Works Depot and Store - training	32,000	25,000	30,000
	127,000	127,000	127,000
Depreciation	80,000	80,000	80,000
Vehicle costs	47,000	47,000	47,000
Total Expenses	1,049,000	1,023,500	1,040,000
Works Depot (Surplus)/Deficit	\$ -	\$ -	\$ -

INFRASTRUCTURE SERVICES

WORKS

Service Activity: Works Operations

Cost Centre: Private Works

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(95,000)	(74,500)	(95,000)
Contributions	-	-	-
Footpath and driveway crossovers	(65,000)	(40,000)	(65,000)
Miscellaneous fees and charges	(10,000)	(17,000)	(10,000)
Private works reimbursements	(10,000)	(10,500)	(10,000)
Sale of gravel	(10,000)	(7,000)	(10,000)
Total Revenue	(95,000)	(74,500)	(95,000)
Expenses			
	77,000	65,500	75,000
Footpath and driveway crossovers	65,000	55,000	65,000
Private Works	2,000	10,500	10,000
Vacant lot access work	10,000	-	-
Total Expenses	77,000	65,500	75,000
Private Works (Surplus)/Deficit	\$ (18,000)	\$ (9,000)	\$ (20,000)

INFRASTRUCTURE SERVICES

WORKS

Service Activity: Works Operations

Cost Centre: Emergency Services

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(5,000)	(232,149)	(5,000)
Contributions	-	(86,818)	-
Fees and charges	-	-	-
Fire hazard clearing charges	(5,000)	(900)	(5,000)
Reimbursements	-	(144,431)	-
	(30,000)	(2,031,375)	(2,201,000)
Plant allocated	(30,000)	(30,000)	(30,000)
Capital contributions	-	(2,001,375)	(2,171,000)
Total Revenue	(35,000)	(2,263,524)	(2,206,000)
Expenses			
	50,000	374,252	116,000
Clearing Council properties	-	-	1,000
Emergency and risk management	16,000	16,000	56,000
Essential safety and health measures	1,000	500	1,000
Fire hazards inspections	10,000	8,000	10,000
Forth Flood Project	-	-	30,000
Local SES unit operations	23,000	23,000	18,000
Storm damage - June 2016	-	326,752	-
	33,000	30,000	30,000
Depreciation	18,000	15,000	18,000
Vehicle costs	15,000	15,000	12,000
Total Expenses	83,000	404,252	146,000
Emergency Services (Surplus)/Deficit	\$ 48,000	\$ (1,859,272)	\$ (2,060,000)

INFRASTRUCTURE SERVICES

WORKS

Service Activity: Roads, Bridges and Drainage

Service Activity Description

To operate, maintain, inspect and deliver the works program of the Council's road, drainage and related infrastructure.

Outputs

- Bridge services
- Car park services
- Development of the forward capital works program
- Footpath and pathway services
- Provision of the works and maintenance program
- Provision of inspection program
- Roads - urban and rural sealed services
- Roads - rural unsealed services
- Stormwater drainage services
- Street lighting services

Outcomes

- Effective and efficient provision of infrastructure and services
- Organisational best practice
- Well planned and managed Council assets and resources

Strategic Plan 2014-2024

- Continue to develop the Central Coast shared pathways network
- Implement the Central Coast Cycling Strategy

Department Actions

- Complete the Penguin Road Safe road-use project along Penguin Road (between Robertsons Road and Seaside Crescent)
- Construction of the Turners Beach to Leith Shared Pathway including the old railway bridge
- Participate in the Cradle Coast Authority Technical Working Group on the North West Coastal Pathways Strategy
- Source funding application for Sulphur Creek to Penguin Shared Pathway

INFRASTRUCTURE SERVICES

WORKS

Service Activity: Roads, Bridges and Drainage

Cost Centre: Roads - Urban Sealed

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(2,000)	(710)	(10,000)
Fees and charges	-	(10)	-
Contributions	(2,000)	(700)	(2,000)
Reimbursements	-	-	(8,000)
	(1,277,200)	(1,727,324)	(782,550)
Capital contributions	(1,145,200)	(1,595,324)	(643,550)
Plant allocated	(132,000)	(132,000)	(139,000)
Total Revenue	(1,279,200)	(1,728,034)	(792,550)
Expenses			
	561,500	487,800	602,500
Edge treatment	7,000	7,100	7,000
Emergency works	31,000	16,000	32,000
Entrance fees to Resource Recovery Centre	20,000	20,000	20,000
Gravel pits	17,000	11,500	17,000
Guide posts	7,500	4,500	7,500
Interest on Loans	-	-	8,000
Landscape areas	18,000	18,000	18,000
Pot-holing	48,000	48,000	49,000
Program maintenance	32,000	24,000	33,000
Purchase of street trees	15,000	9,000	15,000
Reactive maintenance	22,000	20,000	20,000
Shouldering - gravelling	24,000	27,000	29,000
Side entry pit upgrades	5,000	200	5,000
Spraying	53,000	36,500	61,000
Stormwater drainage	51,000	35,000	51,000
Street closures	16,000	15,000	16,000
Street furniture maintenance	5,000	5,500	5,000
Street/road signs	57,000	56,000	57,000
Vegetation maintenance	133,000	134,500	152,000
	1,075,000	1,075,000	1,075,000
Depreciation	988,000	988,000	988,000
Vehicle costs	87,000	87,000	87,000
Total Expenses	1,636,500	1,562,800	1,677,500
Roads - Urban Sealed (Surplus)/Deficit	\$ 357,300	\$ (165,234)	\$ 884,950

INFRASTRUCTURE SERVICES

WORKS

Service Activity: Roads, Bridges and Drainage

Cost Centre: Roads - Rural Sealed

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	-	-	(8,988)
Fees and charges	-	-	-
Interest reimbursement	-	-	(8,988)
Contributions	-	-	-
	(580,000)	(927,839)	(800,000)
Capital contributions	(150,000)	(517,839)	(350,000)
Plant allocated	(430,000)	(410,000)	(450,000)
Total Revenue	(580,000)	(927,839)	(808,988)
Expenses			
	911,000	797,726	968,988
Edge treatment	65,000	65,000	75,000
Emergency works	78,000	74,410	93,000
Entrance fees to Resource Recovery Centre	4,000	4,000	4,000
Gravel pits	47,000	26,000	42,000
Gravelling - intermediate program	30,000	25,000	30,000
Guide posts	17,000	12,000	17,000
Interest on Loans	-	-	8,988
Pot-holing	48,000	48,000	48,000
Program maintenance	35,000	5,000	35,000
Reactive maintenance	20,000	25,080	20,000
Roadside litter collection	4,000	-	4,000
Shouldering	215,000	210,736	215,000
Spraying	50,000	41,000	65,000
Stormwater drainage	103,000	83,000	105,000
Street/road signs	26,000	26,000	26,000
Vegetation management	169,000	152,500	181,000
	1,531,000	1,531,000	1,531,000
Depreciation (infrastructure)	1,291,000	1,291,000	1,291,000
Vehicle costs	240,000	240,000	240,000
Total Expenses	2,442,000	2,328,726	2,499,988
Roads - Rural Sealed (Surplus)/Deficit	\$ 1,862,000	\$ 1,400,887	\$ 1,691,000

INFRASTRUCTURE SERVICES WORKS

Service Activity: Roads, Bridges and Drainage

Cost Centre: Roads - Rural Unsealed

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	-	-	-
Contributions	-	-	-
	(78,000)	(78,000)	(78,000)
Plant allocated	(78,000)	(78,000)	(78,000)
Total Revenue	(78,000)	(78,000)	(78,000)
Expenses			
	344,000	303,000	356,000
Emergency works	13,000	5,000	13,000
Grading	154,000	151,500	157,000
Gravel pits	30,000	20,000	30,000
Guide posts	4,000	4,000	4,000
Pot-holing	10,000	10,000	10,000
Reactive maintenance	4,000	-	4,000
Resheeting	60,000	70,000	65,000
Road signs	1,000	1,000	1,000
Spraying	2,000	4,000	6,000
Stormwater drainage	35,000	12,000	35,000
Vegetation management	31,000	25,500	31,000
	128,000	128,000	128,000
Depreciation	102,000	102,000	102,000
Vehicle costs	26,000	26,000	26,000
Total Expenses	472,000	431,000	484,000
Roads - Rural Unsealed (Surplus)/Deficit	\$ 394,000	\$ 353,000	\$ 406,000

INFRASTRUCTURE SERVICES

WORKS

Service Activity: Roads, Bridges and Drainage

Cost Centre: Footpaths

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	-	-	-
Reimbursements	-	-	-
Contributions	-	-	-
	-	-	-
Capital contributions	-	-	-
Total Revenue	-	-	-
Expenses			
	133,000	134,000	140,500
Access improvements	9,000	9,000	10,000
Program maintenance	79,000	80,000	84,500
Reactive maintenance	45,000	45,000	46,000
	525,000	525,000	525,000
Depreciation	525,000	525,000	525,000
Total Expenses	658,000	659,000	665,500
Footpaths (Surplus)/Deficit	\$ 658,000	\$ 659,000	\$ 665,500

INFRASTRUCTURE SERVICES WORKS

Service Activity: Roads, Bridges and Drainage

Cost Centre: Bridges

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	-	-	(8,025)
Contributions	-	-	-
Interest reimbursement	-	-	(8,025)
	(75,000)	-	(200,000)
Capital contributions	(75,000)	-	(200,000)
Total Revenue	(75,000)	-	(208,025)
Expenses			
	90,000	38,000	100,025
Asset management	30,000	20,000	32,000
Maintenance	60,000	18,000	60,000
Interest on Loan	-	-	8,025
	420,000	420,000	420,000
Depreciation	420,000	420,000	420,000
Total Expenses	510,000	458,000	520,025
Bridges (Surplus)/Deficit	435,000	\$ 458,000	\$ 312,000

INFRASTRUCTURE SERVICES

WORKS

Service Activity: Roads, Bridges and Drainage

Cost Centre: Car Parks

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	-	-	(8,025)
Contributions	-	-	-
Interest Reimbursement	-	-	(8,025)
	(450,000)	(450,000)	-
Capital contributions	(450,000)	(450,000)	-
Total Revenue	(450,000)	(450,000)	(8,025)
Expenses			
	30,000	11,500	38,025
Interest on Loan	-	-	8,025
Maintenance and line marking	10,000	1,500	10,000
Off street parking	20,000	10,000	20,000
	58,000	58,000	58,000
Depreciation	58,000	58,000	58,000
Total Expenses	88,000	69,500	96,025
Car Parks (Surplus)/Deficit	\$ (362,000)	\$ (380,500)	\$ 88,000

INFRASTRUCTURE SERVICES

WORKS

Service Activity: Roads, Bridges and Drainage

Cost Centre: Street Lighting

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	-	-	-
Fees and charges	-	-	-
Contributions	-	-	-
Total Revenue	-	-	-
Expenses			
	502,000	495,000	512,000
Aurora street lighting charges	490,000	490,000	500,000
Street lighting maintenance	12,000	5,000	12,000
Total Expenses	502,000	495,000	512,000
Street Lighting (Surplus)/Deficit	\$ 502,000	\$ 495,000	\$ 512,000

INFRASTRUCTURE SERVICES

WORKS

Service Activity: Roads, Bridges and Drainage

Cost Centre: Drainage

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(6,000)	(6,500)	(6,000)
Fees and charges	-	-	-
Stormwater connection point reimbursements	(6,000)	(6,500)	(6,000)
Contributions	-	-	-
	(94,000)	(74,000)	(74,000)
Capital contributions	(20,000)	-	-
Plant allocated	(74,000)	(74,000)	(74,000)
Total Revenue	(100,000)	(80,500)	(80,000)
Expenses			
	162,500	126,600	162,000
Buttons Creek maintenance	5,000	1,500	5,000
Dump station maintenance/blockages	1,500	100	-
Manhole maintenance	30,000	13,500	29,000
Pipe maintenance	19,000	13,500	19,000
Stormwater blockages	37,000	37,000	37,000
Stormwater connection point	11,000	11,000	13,000
Stormwater connections	9,000	9,000	9,000
Stormwater maintenance	38,000	36,000	38,000
Stormwater Management Plan	5,000	2,000	5,000
Stormwater survey	7,000	3,000	7,000
	526,000	526,000	526,000
Depreciation	483,000	483,000	483,000
Vehicle costs	43,000	43,000	43,000
Total Expenses	688,500	652,600	688,000
Drainage (Surplus)/Deficit	\$ 588,500	\$ 572,100	\$ 608,000

INFRASTRUCTURE SERVICES WORKS

Service Activity: Waste Management

Service Activity Description

To provide waste management services.

Outputs

- Household garbage services
- Non-household waste services

Outcomes

- Effective and efficient provision of infrastructure and amenities
- Organisational best practice
- Well planned and managed Council assets and resources

Strategic Plan 2014-2024

- Increase diversion of waste from landfill and increase waste stream recycling capacity

Department Actions

- Complete upgrade of Preston Transfer Station to meet current demand and standards
- Implement the Food Organic and Garden Organics (FOGO) program if feasible

INFRASTRUCTURE SERVICES

WORKS

Service Activity: Waste Management

Cost Centre: Household Garbage

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(437,000)	(375,400)	(452,000)
Contributions	-	-	-
Miscellaneous fees and charges	(2,000)	-	(2,000)
Recycled concrete aggregates	(20,000)	-	(20,000)
Reimbursements	(4,000)	(2,500)	(4,000)
Resource Recovery Centre - entry fees	(270,000)	(260,000)	(280,000)
Resource Recovery Centre - entry fees (internal)	(51,000)	(50,900)	(51,000)
Resource Recovery Centre - recycling	-	-	-
Resource Recovery Centre - scrap metal	(20,000)	(12,000)	(20,000)
Tip Shop sales	(70,000)	(50,000)	(75,000)
	(82,000)	(82,000)	(86,000)
Capital contributions	-	-	-
Plant allocated	(82,000)	(82,000)	(86,000)
Total Revenue	(519,000)	(457,400)	(538,000)
Expenses			
	2,958,000	2,995,100	3,130,500
Administration charges	114,000	114,000	118,000
Castra Waste Transfer Station	60,000	60,000	62,000
Central Coast Landfill Area	165,000	122,000	167,000
E-Waste collection	-	-	20,000
Greenwaste recycling	115,000	85,000	118,000
Household garbage collection service	856,000	856,000	904,000
Kerbside recycling service	566,000	566,000	567,000
Landfill - After Care Monitoring	35,000	38,500	46,500
Mobile Country Transfer Station/Recycling	112,000	112,000	115,000
Monitoring and leachate disposal	55,000	80,000	90,000
Preston Waste Transfer Station	45,000	55,000	46,000
Resource Recovery Centre	670,000	739,600	708,000
South Riana Waste Transfer Station	62,000	62,000	64,000
Tip Shop	103,000	105,000	105,000
	169,000	169,000	169,000
Depreciation	121,000	121,000	121,000
Vehicle costs	48,000	48,000	48,000
Total Expenses	3,127,000	3,164,100	3,299,500
Household Garbage (Surplus)/Deficit	\$ 2,608,000	\$ 2,706,700	\$ 2,761,500

INFRASTRUCTURE SERVICES

WORKS

Service Activity: Waste Management

Cost Centre: Non-Household Garbage

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(9,500)	(10,500)	(10,000)
Fees and charges	(9,500)	(10,500)	(10,000)
Contributions	-	-	-
	(65,000)	(62,000)	(65,000)
Plant allocated	(65,000)	(62,000)	(65,000)
Total Revenue	(74,500)	(72,500)	(75,000)
Expenses			
	395,500	281,000	360,500
CBD garbage collection	96,500	85,000	97,000
Garbage bin maintenance/replacement	13,000	12,000	12,000
Garbage collection in public areas	103,500	56,500	70,000
Impounded vehicle storage	1,000	1,000	1,000
Pavement cleaning	73,000	52,000	73,000
Recycling collection in public areas	1,000	-	-
Removal of dead animals/abandoned vehicles	8,000	9,500	8,000
Special rubbish clean-ups	9,000	5,000	9,000
Street sweeping	83,000	60,000	83,000
Sweeping rural intersections	7,500	-	7,500
	65,000	65,000	65,000
Depreciation	33,000	33,000	33,000
Vehicle costs	32,000	32,000	32,000
Total Expenses	460,500	346,000	425,500
Non-Household Waste (Surplus)/Deficit	\$ 386,000	\$ 273,500	\$ 350,500

INFRASTRUCTURE SERVICES WORKS

Service Activity: Parks and Amenities

Service Activity Description

To operate, maintain, inspect and deliver the works program of the Council's parks, natural resources, public amenities and cemeteries.

Outputs

- Cemetery services
- Contract management of external contractors
- Natural Resource Management services
- Parks services
- Public amenities services
- Project management and coordination with community groups
- Project management of parks and amenities

Outcomes

- A sense of community
- Effective and efficient provision of infrastructure and services
- Natural Resource Management Plans
- Organisational best practice
- Sustainable environment
- Well planned and managed Council assets and resources

Strategic Plan 2014-2024

- Conduct a review of all Council community/operational assets
- Improve recreational amenities and play equipment in the Council's key foreshore parks
- Investigate feasibility of further development of the Leven Canyon Floor Walk as a major adventure tourism experience
- Review the Dial Range Recreation Management Plan in conjunction with land managers

Department Actions

- Continue implementation of the Johnsons Beach Master Plan including planning for a limited mobility beach access point and updating of signage in the area
- Finalise and implement the Perry-Ling Gardens Management Plan
- Implement the recommendations from the review of Recreation/Parks service levels
- Plan and commence redevelopment of Anzac Park memorials pathway

INFRASTRUCTURE SERVICES

WORKS

Service Activity: Parks and Amenities

Cost Centre: Parks

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(15,000)	(1,550)	(10,000)
Contributions	-	-	-
Fees and charges	-	(50)	-
Green Army limiting mountain bike weed dispersal project	(5,000)	-	-
Memorial parks - plaques	(5,000)	(1,500)	(5,000)
Remediation of coastal areas affected by Tasrail	(5,000)	-	(5,000)
	(341,000)	(262,682)	(235,000)
Capital contributions	(40,000)	(27,682)	-
Proceeds on disposal of property	(150,000)	(150,000)	(150,000)
Plant allocated	(151,000)	(85,000)	(85,000)
Total Revenue	(356,000)	(264,232)	(245,000)

Expenses

	1,382,200	1,211,050	1,430,500
Anzac Park - fencing/post replacements	5,000	250	2,500
Barbecue maintenance	66,000	80,000	80,000
Beach access upgrades	5,000	1,500	5,000
Buttons Creek maintenance	10,700	6,500	11,000
Climate Change Audit	9,000	9,000	9,000
Coastal Management Plans	1,000	1,000	1,000
Coastcare projects	17,000	12,000	17,500
Dial Regional Sports Complex reserve maintenance/management	-	-	10,000
Entrance fees to Resource Recovery Centre	20,500	15,000	15,000
Fence repairs	7,000	-	7,000
Flood and storm damage	23,000	38,000	28,000
Foreshore maintenance	51,500	44,000	52,500
Gardens	152,500	147,000	151,000
Grass mowing and maintenance	272,500	280,000	292,000
Hiscutt Park	4,000	1,000	4,000
Interest	6,000	6,000	5,500
Johnsons Beach Master Plan	5,000	3,500	5,000
Leven River management	5,000	3,500	5,000
Maud Street/Zig Zag Reserve	1,000	-	1,000
Memorial parks - niche walls	8,000	8,000	8,000

INFRASTRUCTURE SERVICES

WORKS

Service Activity: Parks and Amenities

Cost Centre: Parks

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Natural resource management	74,000	70,000	76,000
Park furnishings	67,500	46,500	70,000
Park maintenance	155,000	110,000	121,000
Park/car park litter removal	41,000	45,000	42,000
Parkcheck survey	5,000	5,100	5,000
Parks - irrigation system upgrade	10,000	5,000	10,000
Penguin Creek	15,500	15,500	15,500
Perry-Ling Gardens	20,500	15,000	21,000
Plant stock storage	3,000	1,500	3,000
Play equipment maintenance	64,000	68,200	77,000
Reserve maintenance	62,000	45,000	68,500
Risk and safety assessment outcomes	25,500	18,000	20,000
School projects	2,000	2,000	2,000
Toilet cleaning (country)	18,500	18,500	18,000
Ulverstone Wharf Precinct garden maint.	-	20,000	30,000
Vegetation removal and maintenance	108,000	55,500	103,500
Water charges	22,500	1,000	5,000
Weed management	18,500	13,000	33,000
	448,000	448,000	448,000
Depreciation	363,000	363,000	363,000
Vehicle costs	85,000	85,000	85,000
Total Expenses	1,830,200	1,659,050	1,878,500
Parks (Surplus)/Deficit	\$ 1,474,200	\$ 1,394,818	\$ 1,633,500

INFRASTRUCTURE SERVICES

WORKS

Service Activity: Parks and Amenities

Cost Centre: Public Amenities

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(1,200)	-	(7,600)
Fees and charges	(1,200)	-	(1,200)
Reimbursements	-	-	-
Contributions	-	-	(6,400)
	(12,000)	(8,000)	(192,000)
Capital contributions	-	-	(180,000)
Plant allocated	(12,000)	(8,000)	(12,000)
Total Revenue	(13,200)	(8,000)	(199,600)
Expenses			
	321,000	315,800	341,400
Apex Park	22,000	21,100	23,000
Boat ramps	15,000	6,000	15,000
Bus shelter maintenance	3,000	2,100	3,000
Interest on Loans	-	-	6,400
Merv Wright Memorial Fountain	30,000	7,500	30,000
Penguin Fountain	-	-	8,000
Public conveniences	244,000	275,000	249,000
Translator stations	2,000	600	2,000
Ulverstone Shrine of Remembrance	5,000	3,500	5,000
	97,000	97,000	97,000
Depreciation	89,000	89,000	89,000
Vehicle costs	8,000	8,000	8,000
Total Expenses	418,000	412,800	438,400
Public Amenities (Surplus)/Deficit	\$ 404,800	\$ 404,800	\$ 238,800

INFRASTRUCTURE SERVICES

WORKS

Service Activity: Parks and Amenities

Cost Centre: Cemeteries

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(96,500)	(67,900)	(96,500)
Central Coast Memorial Park cemetery fees	(90,000)	(65,000)	(90,000)
Lease of land	(1,000)	(500)	(1,000)
Penguin General Cemetery fees	(1,500)	(1,200)	(1,500)
Reimbursements	-	-	-
Ulverstone General Cemetery fees	(4,000)	(1,200)	(4,000)
	(24,000)	(12,000)	(24,000)
Plant allocated	(24,000)	(12,000)	(24,000)
Capital contributions	-	-	-
Total Revenue	(120,500)	(79,900)	(120,500)
Expenses			
	305,500	273,700	310,000
Central Coast Memorial Park - maintenance	154,000	143,000	155,500
Central Coast Memorial Park - niche walls	1,000	-	1,000
Central Coast Memorial Park - operations	115,500	98,500	116,500
Penguin General Cemetery - grave digging	1,000	2,000	2,000
Penguin General Cemetery - maintenance	11,500	9,000	12,000
Ulverstone General Cemetery - grave digging	2,000	1,200	2,000
Ulverstone General Cemetery - maintenance	20,500	20,000	21,000
	30,000	30,000	30,000
Depreciation	18,000	18,000	18,000
Vehicle costs	12,000	12,000	12,000
Total Expenses	335,500	303,700	340,000
Cemeteries (Surplus)/Deficit	\$ 215,000	\$ 223,800	\$ 219,500

ORGANISATIONAL SERVICES

CORPORATE SERVICES

Service Activity: Corporate Administration

Service Activity Description

Provide management and coordination of the systems and operations that underpin the corporate activities of the Council.

Outputs

- Control of certain statutory functions including Right to Information and privacy matters
- Functional management of the Administration Centre building
- Management of Council owned property
- Provision of corporate administrative services including customer service, property addressing and cemetery administration
- Manage leases of caravan parks on Crown and/or Council land.
- Business planning

Outcomes

- Effective and efficient provision of amenities
- Organisational best practice

Strategic Plan 2014-2024

- Continue program of business unit service and process reviews
- For the disabled and disengaged in our community to key social and community support services
- Improve access for the disabled and disengaged in our community to key social and community support services
- Investigate strategic alliance opportunities to improve economies of scale and scope in service delivery and the further development of Central Coast
- Undertake a Compliance Audit

Department Actions

- Develop a Disability Access Strategy
- Develop an Internal Audit Work Program and audit tools
- Implement Integrated Project Management system across the organisation
- Investigate modifications to the front counter/foyer area for security purposes
- Investigate regional and sub-regional shared services arrangements
- Review and implement smoke-free areas within the central business districts
- Review and update the register of legal opinions
- Update the Council's Strategic Risk Register and implement actions identified for the year

ORGANISATIONAL SERVICES

CORPORATE SERVICES

Service Activity: Corporate Administration

Cost Centre: Administration

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(3,200)	(5,300)	(3,200)
Fees and charges	(3,200)	(3,000)	(3,200)
Reimbursements	-	(2,300)	-
	(9,000)	(9,000)	(9,000)
Plant allocated	(9,000)	(9,000)	(9,000)
Total Revenue	(12,200)	(14,300)	(12,200)
Expenses			
	353,600	329,900	355,750
Advertising costs	10,000	3,500	5,000
Conferences	1,200	2,000	2,000
Legal costs	1,000	-	1,000
Office expenses	2,000	4,000	2,000
Photocopier expenses	38,000	40,000	40,000
Photocopy paper	7,500	3,500	5,000
Postage	27,000	27,000	28,000
Printing and stationery	7,000	7,900	7,500
Records archival	2,000	950	1,000
Staff costs	256,000	240,000	262,000
Subscriptions/books/journals	700	750	750
Training	1,200	300	1,500
	9,000	9,000	9,000
Depreciation	4,000	4,000	4,000
Vehicle costs	5,000	5,000	5,000
Total Expenses	362,600	338,900	364,750
Administration (Surplus)/Deficit	\$ 350,400	\$ 324,600	\$ 352,550

ORGANISATIONAL SERVICES

CORPORATE SERVICES

Service Activity: Corporate Administration

Cost Centre: Administration Centre

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(3,000)	(3,000)	(3,000)
Fees and charges	(3,000)	(3,000)	(3,000)
Total Revenue	(3,000)	(3,000)	(3,000)
Expenses			
	171,000	142,900	148,300
Cleaning	32,000	32,000	32,000
Electrical testing and tagging	2,500	2,500	2,500
Essential safety and health measures	4,500	2,700	4,500
Insurance	5,000	3,700	5,000
Light and power	34,000	32,000	34,000
Maintenance and repairs	47,500	38,800	36,000
Office expenses	3,500	3,200	3,800
Telephones and faxes	32,000	20,000	22,000
Water charges	10,000	8,000	8,500
	38,000	38,000	38,000
Depreciation	38,000	38,000	38,000
Total Expenses	209,000	180,900	186,300
Administration Centre (Surplus)/Deficit	\$ 206,000	\$ 177,900	\$ 183,300

ORGANISATIONAL SERVICES

CORPORATE SERVICES

Service Activity: Caravan Parks

Cost Centre: Caravan Parks

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	<i>(139,000)</i>	<i>(139,000)</i>	<i>(141,000)</i>
Fees and charges	(6,000)	(6,000)	(6,000)
Reimbursements	(30,000)	(30,000)	(30,000)
Buttons Creek Caravan Park lease	(103,000)	(103,000)	(105,000)
Total Revenue	(139,000)	(139,000)	(141,000)
Expenses			
	<i>48,000</i>	<i>42,000</i>	<i>48,000</i>
Other caravan parks	35,000	26,000	33,000
Buttons Creek Caravan Park	13,000	16,000	15,000
	<i>36,000</i>	<i>36,000</i>	<i>36,000</i>
Depreciation	36,000	36,000	36,000
Total Expenses	84,000	78,000	84,000
Caravan Parks (Surplus)/Deficit	\$ (55,000)	\$ (61,000)	\$ (57,000)

ORGANISATIONAL SERVICES

CORPORATE SERVICES

Service Activity: Corporate Support Services

Service Activity Description

Provision and coordination of records management, risk management, information technology and electronic services.

Outputs

- Manage the Council's records management system
- Manage the Council's policy register
- Manage the Council's legal opinions register
- Plan and coordinate the Council's response to risk management
- Provide IT and communication services and support

Outcomes

- Organisational best practice

Strategic Plan 2014-2024

- Continue program of business unit service and process reviews

Department Actions

- Implement the outcomes of the IT Strategic Framework

ORGANISATIONAL SERVICES

CORPORATE SERVICES

Service Activity: Corporate Support Services

Cost Centre: Corporate Support Services

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	-	(1,000)	-
Fees and charges	-	(1,000)	-
Contributions	-	-	-
Reimbursements	-	-	-
Total Revenue	-	(1,000)	-
Expenses			
	780,000	784,852	808,500
Computer consumables	8,000	8,200	8,000
Computer maintenance	330,000	325,000	335,000
Conferences	1,000	-	2,000
Insurance claims	-	2,490	-
Insurance premiums	110,000	115,000	120,000
Office expenses	500	350	500
Penguin WiFi	1,000	1,000	1,000
Staff costs	328,000	328,000	340,000
Subscriptions/books/journals	500	712	500
Training	1,000	4,100	1,500
	112,000	112,000	112,000
Depreciation	112,000	112,000	112,000
Total Expenses	892,000	896,852	920,500
Corporate Support Services (Surplus)/Deficit	\$ 892,000	\$ 895,852	\$ 920,500

ORGANISATIONAL SERVICES

CORPORATE SERVICES

Service Activity: Corporate Support Services

Cost Centre: Labour On-costs

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(3,333,000)	(3,214,308)	(3,375,000)
Contributions	-	(37,300)	-
Fees and charges	-	-	-
Reimbursements	(25,000)	(13,500)	(25,000)
Re-allocated costs	(3,308,000)	(3,163,508)	(3,350,000)
Total Revenue	(3,333,000)	(3,214,308)	(3,375,000)
Expenses			
	3,333,000	3,214,308	3,375,000
Annual leave	725,000	658,000	725,000
Compassionate leave	10,000	8,500	10,000
Long service leave	180,000	180,000	180,000
Miscellaneous on-costs	4,000	2,000	2,000
Occupational Health and Safety	25,000	15,000	20,000
Parental leave	18,000	15,000	18,000
Parental leave - Centrelink	-	30,908	-
Payroll tax	580,000	550,000	598,000
Public holidays	385,000	385,000	392,000
Sick leave	215,000	201,000	215,000
Superannuation contribution	1,010,000	1,010,000	1,035,000
Time off in lieu	-	12,000	-
Wet days and backpay	3,000	300	2,000
Workers compensation - Council	8,000	2,000	8,000
Workers compensation insurance	150,000	125,000	150,000
Workers compensation refundable	20,000	19,600	20,000
Total Expenses	3,333,000	3,214,308	3,375,000
Labour On-costs (Surplus)/Deficit	\$ -	\$ -	\$ -

ORGANISATIONAL SERVICES

CORPORATE SERVICES

Service Activity: Finance

Service Activity Description

Provide for the planning and management of finance and accounting.

Outputs

- Corporate financial management
- Long-term financial planning
- Preparation of end of year financial report
- Provision of accounting services

Outcomes

- Organisational best practice

Strategic Plan 2014-2024

- Continue program of business unit service and process reviews
- Proactively seek/optimize grant funding opportunities to invest in assets
- Review existing asset investment and performance

Department Actions

- Identify new opportunities to expand the Council's relatively narrow revenue base
- Investigate the requirements for a modern financial accounting system for the organisation
- Review grant opportunities as they arise in relation to the Council's Strategic Plan 2014-2024 and forward programs

ORGANISATIONAL SERVICES

CORPORATE SERVICES

Service Activity: Finance

Cost Centre: Finance

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(2,489,000)	(2,643,696)	(2,498,000)
Contributions	(166,000)	(190,000)	(175,000)
Dividends, NTER & guarantee fees			
Dulverton	(250,000)	(250,000)	(300,000)
TasWater	(1,400,000)	(1,590,000)	(1,400,000)
Fees and charges	(146,000)	(172,600)	(166,000)
Interest on investments	(320,000)	(230,000)	(245,000)
Private works administration	(1,500)	(1,282)	(1,500)
Reimbursements	-	(4,800)	-
Re-allocated costs	(205,000)	(205,000)	(210,000)
Search fees (valuations)	(500)	(14)	(500)
	(294,000)	(207,900)	(385,100)
Trade-in on vehicles	(294,000)	(207,900)	(385,100)
Share of Dulverton retained earnings	-	-	-
Total Revenue	(2,783,000)	(2,851,596)	(2,883,100)

Expenses

	957,500	929,235	983,500
Advertising costs	1,000	-	1,000
Audit fees	36,000	36,000	36,000
Audit Panel	3,000	3,000	3,000
Bank charges	45,000	40,000	45,000
Bank security services	20,000	13,000	18,000
Conferences	3,000	1,200	5,000
Debt collection costs	32,000	24,000	32,000
Fringe benefits tax	65,000	65,000	65,000
Legal costs	1,000	200	1,000
Office expenses	3,000	1,300	2,000
Printing and stationery	3,000	3,800	4,000
Receipt rounding	-	35	-
Staff costs	681,000	684,000	708,000
Staff uniforms	3,000	600	1,500
Subscriptions/books/journals	1,500	1,600	2,000
Training	5,000	500	5,000
Valuation fees - maintenance	55,000	55,000	55,000

ORGANISATIONAL SERVICES

CORPORATE SERVICES

Service Activity: Finance

Cost Centre: Finance

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
	47,000	47,000	47,000
Valuation fees - revaluation	47,000	47,000	47,000
Total Expenses	1,004,500	976,235	1,030,500
Finance (Surplus)/Deficit	\$ (1,778,500)	\$ (1,875,361)	\$ (1,852,600)

ORGANISATIONAL SERVICES

CORPORATE SERVICES

Service Activity: Finance

Cost Centre: Rates and Charges

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(15,013,000)	(15,126,943)	(15,511,000)
General Rate	(12,800,000)	(12,906,755)	(13,185,000)
Waste management service charge	(1,600,000)	(1,605,567)	(1,655,000)
Fire protection service rate	(613,000)	(614,621)	(671,000)
Total Revenue	(15,013,000)	(15,126,943)	(15,511,000)
Expenses			
	595,000	620,000	630,000
Discount Allowed	560,000	585,000	595,000
Remissions and adjustments	35,000	35,000	35,000
Total Expenses	595,000	620,000	630,000
Rates and Charges(Surplus)/Deficit	\$ (14,418,000)	\$ (14,506,943)	\$ (14,881,000)

State Government rates and charges remission to eligible pensioners of 30% (subject to a maximum of \$299.00 or \$440.00 for pensioners without water and sewerage).

- . State Fire Commission rates and charges remission to eligible pensioners of 20% of the fire levy.
- . Council rates remission to eligible pensioner living alone \$35.00.
- . That rates and charges be paid in one sum but that a ratepayer be permitted to pay rates and charges by instalments instead of by one payment.

ORGANISATIONAL SERVICES

CORPORATE SERVICES

Service Activity: Finance

Cost Centre: Government Contributions

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(3,882,000)	(3,887,300)	(3,914,500)
Commonwealth Tax Sharing Grant	(3,837,000)	(3,841,800)	(3,868,000)
Fire Service contribution collection fee	(24,500)	(24,500)	(26,000)
Land Tax reimbursement	(20,500)	(21,000)	(20,500)
Total Revenue	(3,882,000)	(3,887,300)	(3,914,500)
Expenses			
	813,000	813,000	852,000
Fire Service contribution	613,000	613,000	652,000
Land Tax	200,000	200,000	200,000
Total Expenses	813,000	813,000	852,000
Government Contributions (Surplus)/Deficit	\$ (3,069,000)	\$ (3,074,300)	\$ (3,062,500)

COMMUNITY SERVICES

COMMUNITY SERVICES

Service Activity: Children's Services

Service Activity Description

Provide for the operation of the Ulverstone Child Care Centre, Penguin and East Ulverstone Outside School Hours and Vacation Care programs and support play centres.

Outputs

- Long day care program at Ulverstone Child Care Centre
- Outside School Hours and Vacation Care programs

Outcomes

- Choices, options and opportunities
- Organisational best practice

Strategic Plan 2014-2024

Department Actions

COMMUNITY SERVICES

COMMUNITY SERVICES

Service Activity: Children's Services

Cost Centre: Child Care

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(1,399,000)	(1,364,116)	(1,388,190)
Contributions - Forth Outside School Hours Care	(80,000)	(76,000)	(76,690)
Contributions - Ulverstone Outside School Hours Care	(58,000)	(58,000)	(40,000)
Forth Outside School Hours Care	(60,000)	(48,000)	(53,000)
Penguin Outside School Hours Care	(100,500)	(100,000)	(111,500)
Reimbursements	-	-	(8,000)
Ulverstone Child Care Centre	(1,014,000)	(1,008,000)	(1,024,000)
Ulverstone Child Care Centre - fundraising	(1,500)	(4,116)	(1,000)
Ulverstone Child Care Outside School Hours Care	(85,000)	(70,000)	(74,000)
	-	-	-
Capital contributions	-	-	-
Total Revenue	(1,399,000)	(1,364,116)	(1,388,190)
Expenses			
	1,375,000	1,338,200	1,353,097
Forth - Outside School Hours	134,000	110,000	123,609
Penguin - Outside School Hours Care	92,000	98,000	103,040
Penguin Playgroup Centre	5,500	5,500	5,500
Ulverstone Child Care - Outside School Hours Care	145,500	118,000	113,368
Ulverstone Child Care Centre - maintenance	26,200	27,700	27,000
Ulverstone Child Care Centre - operational	971,800	979,000	980,580
	13,000	13,000	13,000
Depreciation	13,000	13,000	13,000
Total Expenses	1,388,000	1,351,200	1,366,097
Child Care (Surplus)/Deficit	\$ (11,000)	\$ (12,916)	\$ (22,093)

COMMUNITY SERVICES

COMMUNITY SERVICES

Service Activity: Community Services and Facilities

Service Activity Description

- Manage the Ulverstone Wharf Precinct building
- Manage accommodation for Registrar GPs/medical students
- Manage leases of caravan parks on Crown and/or Council land
- Provide and manage public halls and buildings (including the Civic Centre)
- Provision of housing for aged persons including independent living units and Ganesway complex

Outputs

- Administrative support to locally based Community Transport Service
- Community grants to community organisations
- Manage leases of caravan parks
- Provide and maintain accommodation for Registrar GPs/medical students
- Provide and maintain affordable housing for aged persons
- Provide and maintain public halls and buildings (including the Civic Centre and Wharf precinct)

Outcomes

- A strong sense of community
- Effective and efficient provision of amenities
- Organisational best practice

Strategic Plan 2014-2024

- Conduct a review of the Ulverstone Civic Centre to optimise usage and improve community outcomes
- Continue program of business unit service and process reviews
- Review Council venue management plans to improve promotion of venues for major community, sporting and corporate events

Department Actions

- Develop a concept plan to update the exterior and interior of the Civic Centre
- Facilitate community events to be held during the Australian Masters Games
- Produce a marketing and promotion plan for the Civic Centre
- Pursue rental options for the Aged Person Unit complexes
- Review policy on the keeping of pets within the Aged Person Unit complexes
- Undertake an audit of visitor infrastructure, products, services and experiences

COMMUNITY SERVICES

COMMUNITY SERVICES

Service Activity: Community Services and Facilities

Cost Centre: Housing

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(416,000)	(378,500)	(434,000)
Fees and charges	-	-	-
Registrar accommodation	(2,000)	(10,500)	(11,000)
Rental of aged persons home units	(220,000)	(195,000)	(220,000)
Rental of Council properties	(19,000)	(18,000)	(18,000)
Rental of Ganesway units	(175,000)	(155,000)	(185,000)
	(110,000)	(253,000)	(110,000)
Capital contributions (Tenant contribution)	(110,000)	(253,000)	(110,000)
Total Revenue	(526,000)	(631,500)	(544,000)
Expenses			
	414,500	418,466	429,000
Aged persons home units - operational	132,000	130,000	132,000
Aged persons home units - maintenance	92,000	92,000	92,000
Council properties	1,000	1,100	1,000
Council properties - maintenance and repairs	5,000	3,000	10,000
Council properties - program maintenance	8,000	8,020	8,000
Ganesway housing	155,000	156,000	160,000
Ganesway housing - maintenance	15,500	15,500	15,000
Ganesway housing - minor equipment purchases	1,000	846	1,000
Registrar accommodation	5,000	12,000	10,000
	102,000	368,000	102,000
Depreciation	102,000	85,000	102,000
Aged persons home unit - change	-	283,000	-
Total Expenses	516,500	786,466	531,000
Housing (Surplus)/Deficit	\$ (9,500)	154,966	\$ (13,000)

COMMUNITY SERVICES

COMMUNITY SERVICES

Service Activity: Community Services and Facilities

Cost Centre: Cultural Amenities

	Estimates 2016-2017	Projected 2016-2017	Estimates 2016-2017
Revenue			
	(122,000)	(119,900)	(129,000)
Hire of equipment	(150)	-	(500)
Rental of Gawler Room	(6,500)	(5,500)	(6,000)
Rental of Isandula Room	(2,200)	(2,200)	(3,000)
Rental of Leven Theatre	(17,500)	(22,500)	(24,000)
Rental of Manager's Office	(3,650)	(3,100)	(3,500)
Technician fees at Civic Centre	(7,000)	(1,600)	(5,000)
Ulverstone Wharf Precinct	(85,000)	(85,000)	(87,000)
	(2,500)	(2,800)	(3,000)
Capital contributions	(2,500)	(2,800)	(3,000)
Total Revenue	(124,500)	(122,700)	(132,000)
Expenses			
	378,400	352,672	399,000
Charitable organisations rebate	400	-	-
Civic Centre - equipment	1,000	-	1,000
Civic Centre maintenance	18,500	21,072	20,000
Civic Centre operations	82,000	72,000	83,000
Civic Centre - essential safety & health measures	2,000	2,000	2,000
Civic Centre - electrical testing and tagging	1,000	1,000	1,000
Civic Centre - upgrade design	11,000		14,000
Interest on loans	110,000	110,000	100,000
Technician expenses at Civic Centre	7,000	1,600	5,000
Ulverstone Wharf - deck maintenance	5,500	-	10,000
Ulverstone Wharf - surround maintenance	8,000	8,000	8,000
Wharf operational	90,000	75,000	90,000
Wharf maintenance	15,000	35,000	30,000
Wharf maintenance - programmed	27,000	27,000	35,000
	86,000	86,000	86,000
Depreciation	86,000	86,000	86,000
Total Expenses	464,400	438,672	485,000
Cultural Amenities (Surplus)/Deficit	\$ 339,900	\$ 315,972	\$ 353,000

COMMUNITY SERVICES

COMMUNITY SERVICES

Service Activity: Community Services and Facilities

Cost Centre: Public Halls and Buildings

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(129,000)	(122,446)	(129,100)
Contributions	-	-	-
Fees and charges	(200)	(200)	(200)
Penguin Senior Citizens	(800)	(1,000)	(1,000)
Penguin Surf Life Saving Club	(2,500)	(2,250)	(2,500)
Rental of Forth Hall	(1,300)	(1,700)	(1,800)
Rental - Foyer space at Wharf	(2,000)	(2,200)	(3,000)
Rental of Gawler Hall	(300)	(300)	(300)
Rental of Gnomon Room	(16,000)	(15,500)	(16,500)
Rental of Montgomery Room	(12,000)	(9,000)	(10,000)
Rental of Municipal Tea Rooms	(7,500)	(7,000)	(7,000)
Rental of North Motton Hall	(1,500)	(1,600)	(1,500)
Rental of River Room	(1,600)	(1,000)	(2,000)
Rental of Outdoor Entertainment Centre	(300)	(96)	(100)
Rental of Penguin Medical Centre	(46,000)	(45,000)	(46,000)
Rental of Penguin Memorial Centre	(11,500)	(11,500)	(12,000)
Rental of Penguin Railway Station	(2,500)	(2,600)	(2,700)
Rental of Riana Community Centre	(5,500)	(5,400)	(5,500)
Rental of Skillshare building	(2,900)	(3,000)	(3,500)
Rental of Sprent-Castra Community Centre	(500)	(100)	(100)
Rental of Sulphur Creek Hall	(5,000)	(3,500)	(3,800)
Rental of Turners Beach Hall	(4,000)	(3,800)	(3,800)
Ulverstone Senior Citizens (revenue)	(1,600)	(1,700)	(1,750)
Ulverstone Surf Life Saving Club (revenue)	(3,500)	(4,000)	(4,050)
Total Revenue	(129,000)	(126,446)	(129,100)

Expenses

	132,800	120,120	132,000
Forth Hall	2,100	3,500	6,600
Gawler Hall	500	400	400
Montgomery Room	6,500	6,000	6,500
Municipal Tea Rooms	6,100	7,100	7,600
North Motton Hall	7,400	7,400	5,900
Outdoor Entertainment Centre	3,100	3,100	3,150
Penguin Meals on Wheels	2,300	320	850

COMMUNITY SERVICES

COMMUNITY SERVICES

Service Activity: Community Services and Facilities

Cost Centre: Public Halls and Buildings

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Penguin Medical Centre	13,000	9,000	10,200
Penguin Memorial Centre	6,500	6,500	6,600
Penguin Railway Station	12,500	12,000	12,500
Penguin Senior Citizens Centre	6,100	6,100	6,150
Penguin Surf Club	4,600	5,100	5,150
Public halls and buildings - asbestos inspections	3,500	3,500	3,500
Public halls and buildings - electrical testing and tagging	2,000	2,000	2,000
Riana Community Centre	10,500	8,000	10,200
Sprent-Castra Community Centre	3,300	1,400	2,300
St Johns Ambulance - building maintenance	2,500	2,500	2,500
Sulphur Creek Hall	10,000	9,500	10,000
Turners Beach Hall	10,200	9,700	9,700
Ulverstone Rowing Club	1,000	1,000	1,000
Ulverstone Senior Citizens Centre	8,000	7,900	8,000
Ulverstone Surf Club	8,100	5,100	8,200
Ulverstone Woodcraft Guild building	3,000	3,000	3,000
	<i>130,000</i>	<i>130,000</i>	<i>130,000</i>
Depreciation	130,000	130,000	130,000
Total Expenses	262,800	250,120	262,000
Public Halls and Buildings (Surplus)/Deficit	\$ 133,800	\$ 123,674	\$ 132,900

COMMUNITY SERVICES

COMMUNITY SERVICES

Service Activity: Recreation Facilities

Service Activity Description

Manage the Council's sporting and recreational facilities.

Outputs

- Management of Waterslide and East Ulverstone Learn to Swim Pool use by community groups
- Manage Sports Centres
- Manage recreation grounds
- Recreation planning
- Support capacity building across recreational groups

Outcomes

- A strong sense of community
- Effective and efficient provision of amenities
- Organisational best practice

Strategic Plan 2014-2024

- Conduct a review of all Council community/operational assets
- Investigate feasibility of developing youth-specific spaces
- Progress the consolidation of equestrian activities to Batten Park

Department Actions

- Completion of business plan and estimates to ascertain feasibility of consolidation of equestrian activities to Batten Park
- Develop a marketing plan to maximise the use of the Ulverstone Sports and Leisure Centre Complex
- Facilitate the use of the Ulverstone Sports and Leisure Centre as a venue for increased school holiday activities

COMMUNITY SERVICES

COMMUNITY SERVICES

Service Activity: Recreation Facilities

Cost Centre: Swimming Pool and Waterslide

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(145,000)	(116,000)	(120,000)
Ulverstone Learn-to-Swim Centre - pool hire	(80,000)	(54,000)	(55,000)
Ulverstone Waterslide rental	(65,000)	(62,000)	(65,000)
Total Revenue	(145,000)	(116,000)	(120,000)
Expenses			
	152,500	138,000	128,000
Ulverstone Learn-to-Swim Centre	80,000	54,000	55,000
Ulverstone Waterslide	65,000	76,500	65,000
Ulverstone Waterslide - program maintenance	7,500	7,500	8,000
Total Expenses	152,500	138,000	128,000
Swimming Pool and Waterslide (Surplus)/Deficit	\$ 7,500	\$ 22,000	\$ 8,000

COMMUNITY SERVICES

SOCIAL PLANNING AND DEVELOPMENT

Service Activity: Recreation Facilities

Cost Centre: Active Recreation

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(137,000)	(137,200)	(141,500)
Batten Park	(200)	(100)	(200)
Dial Regional Sports Complex	-	-	(4,000)
Fees and charges	(500)	(500)	(500)
Forth Recreation Ground	(7,400)	(5,700)	(6,000)
Haywoods Recreation Ground	(7,500)	(7,500)	(7,500)
Heybridge Recreation Ground	(7,000)	(8,000)	(8,000)
North Motton Recreation Ground	(2,000)	(1,500)	(2,000)
Penguin Athletic Centre	(13,500)	(13,500)	(14,000)
Penguin Golf Club	(4,500)	(4,500)	(4,500)
Penguin Hockey Ground	(100)	-	-
Penguin Recreation Ground	(8,700)	(10,000)	(5,000)
Penguin Sports & Services Club	(7,000)	(6,000)	(7,000)
Riana Recreation Ground	(1,800)	(2,000)	(2,000)
River Road Recreation Ground	(5,500)	(4,000)	(4,000)
Sprent Recreation Ground	(500)	(400)	(500)
Tennis Centre	(1,000)	(1,200)	(1,000)
Turners Beach Recreation Ground	(6,000)	(6,500)	(6,500)
Ulverstone Netball Courts	(300)	(300)	(300)
Ulverstone Recreation Ground	(27,500)	(27,500)	(30,000)
Ulverstone Showground Complex	(30,000)	(32,000)	(33,000)
West Ulverstone Recreation Ground	(6,000)	(6,000)	(5,500)
	(70,000)	(142,500)	(135,000)
Capital contributions	(20,000)	(92,500)	(85,000)
Plant allocated	(50,000)	(50,000)	(50,000)
Total Revenue	(207,000)	(279,700)	(276,500)

Expenses

	711,300	721,055	744,000
Asbestos inspections	5,000	5,000	5,000
Batten Park	5,300	5,400	5,600
Cricket wickets refurbishment	2,000	4,000	2,000
Dial Regional Sports Complex	-	-	43,000
Electrical testing and tagging	3,000	3,000	3,000
Forth Recreation Ground	52,500	58,400	58,500

COMMUNITY SERVICES

COMMUNITY SERVICES

Service Activity: Recreation Facilities

Cost Centre: Active Recreation

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Haywoods Recreation Ground	43,000	41,000	43,200
Heybridge Recreation Ground	31,500	29,500	28,500
Miscellaneous Recreation Inspections	200	-	200
North Motton Recreation Ground	19,900	19,205	20,000
North West Axemen's Centre	300	200	300
Penguin Athletic Centre	38,000	37,000	37,500
Penguin Bowls Club	9,000	8,000	9,000
Penguin Golf Club	1,000	800	1,000
Penguin Hockey Ground	1,100	1,300	1,100
Penguin Miniature Railway	600	100	100
Penguin Recreation Ground	72,000	70,500	42,000
Relocation of portable seating	200	-	200
Riana Recreation Ground	17,200	17,200	17,300
River Road Recreation Ground	49,500	64,500	54,100
Showground	148,000	148,000	153,000
South Riana Recreation Ground	200	150	200
Sprent Recreation Ground	10,200	9,950	4,700
Tennis Centre - Penguin	800	150	700
Tennis Centre - Ulverstone	1,900	1,900	1,900
Turners Beach Recreation Ground	33,200	33,800	33,500
Ulverstone Recreation Ground	126,500	123,300	139,500
West Ulverstone Recreation Ground	39,200	38,700	38,900
	488,000	496,000	496,000
Depreciation	460,000	468,000	468,000
Vehicle costs	28,000	28,000	28,000
Total Expenses	1,199,300	1,217,055	1,240,000
Active Recreation (Surplus)/Deficit	\$ 992,300	\$ 937,355	\$ 963,500

COMMUNITY SERVICES

SOCIAL PLANNING AND DEVELOPMENT

Service Activity: Recreation Facilities

Cost Centre: Recreation Centres

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(178,000)	(174,474)	(183,000)
Penguin Sports Centre	(52,000)	(50,520)	(52,000)
Ulverstone Recreation Centre	(126,000)	(123,954)	(131,000)
	(7,000)	(7,000)	(7,000)
Capital contributions	-	-	-
Plant allocated	(7,000)	(7,000)	(7,000)
Total Revenue	(185,000)	(181,474)	(190,000)
Expenses			
	405,500	406,256	405,000
Electrical testing and tagging	2,000	2,000	2,000
Essential safety and health measures	3,000	3,000	3,000
Events and marketing	-	-	500
Interest on Loans - Ulverstone Recreation Centre	33,000	33,000	30,000
Penguin Sports Centre	93,500	95,500	95,500
Ulverstone Recreation Centre	274,000	272,756	274,000
	200,000	200,000	200,000
Depreciation	196,000	196,000	196,000
Vehicle costs	4,000	4,000	4,000
Total Expenses	605,500	606,256	605,000
Recreation Centres (Surplus)/Deficit	\$ 420,500	\$ 424,782	\$ 415,000

COMMUNITY SERVICES

COMMUNITY SERVICES

Service Activity: Social Planning and Development

Service Activity Description

Provide for community development through a range of primarily community initiated projects and programs.

Outputs

- Develop and implement identified Community Development Plans
- Support capacity building across a range of community groups

Outcomes

- A strong sense of community
- Choices, options and opportunities
- Organisational best practice

Strategic Plan 2014-2024

- Continue to work with community event organisers to improve safety standards at community events
- Develop a pool of mentors and program of activities to support emerging community leaders, innovators and entrepreneurs
- Develop and implement a local volunteering strategy
- Engage with the community to achieve meaningful positive local ageing outcomes
- Engage with the community to achieve meaningful local youth outcomes
- Implement the Central Coast Events Strategy
- Investigate feasibility of developing/supporting intermediate labour market programs
- Progress the implementation of the Ulverstone History Museum Strategic Plan
- Review Council's role in the direct provision of community related events and programs
- Review the Central Coast Arts and Culture Strategy
- Support actions that improve education attainment, retention and engagement

Department Actions

- Complete the Ulverstone History Museum/Visitor Information Centre Precinct Plan and funding application process
- Centre
- Consider a week long theme of events for Central Coast
- Create a 'guidelines' document around Council working with community to produce events
- Define a model/process to support emerging community leaders, innovators and entrepreneurs
- Develop and implement a traineeship program for local youth
- Develop an Education program with community event organisers on preparing for events

COMMUNITY SERVICES

COMMUNITY SERVICES

Service Activity: Social Planning and Development

- Develop a monthly social media campaign using the 'it's in our nature' message
- Develop program for recognition of volunteers during Volunteer Week
- Identify and implement actions from the Local Volunteer Strategy
- Pursue opportunities to raise awareness of the Coast to Canyon Brand
- Review and update the Central Coast Arts and Culture Strategy to align with the Social Planning Framework
- Review and update the Council's Youth Strategy to align with the Social Planning Framework
- Review the Ulverstone History Museum Strategic Plan
- Work collaboratively with schools to promote initiatives and awareness-raising programs including cyber safety and protective behaviour
- Work with the Youth Engaged Steering Committee to identify actions to help achieve outcomes

COMMUNITY SERVICES

COMMUNITY SERVICES

Service Activity: Social Planning and Development

Cost Centre: Community Development

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(4,500)	(4,500)	(4,500)
Fees and charges	(4,500)	(4,500)	(4,500)
	(13,000)	(13,000)	(13,000)
Plant allocated	(13,000)	(13,000)	(13,000)
Total Revenue	(17,500)	(17,500)	(17,500)
Expenses			
	574,700	574,250	592,000
Advertising costs	500	-	500
Conferences	2,000	2,000	2,500
Legal costs	200	700	500
Office expenses	1,500	1,000	1,150
Staff costs	569,000	569,000	586,000
Subscriptions/books/journals	300	350	350
Training	1,200	1,200	1,000
	13,000	13,000	13,000
Depreciation	6,000	6,000	6,000
Vehicle costs	7,000	7,000	7,000
Total Expenses	587,700	587,250	605,000
Community Development (Surplus)/Deficit	\$ 570,200	569,750	587,500

COMMUNITY SERVICES

COMMUNITY SERVICES

Service Activity: Social Planning and Development

Cost Centre: Cultural Activities

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(17,900)	(41,475)	(22,300)
Breathalyzer Unit (revenue)	(400)	(250)	(500)
Community Shed	(5,000)	(5,000)	(5,500)
Community Shed Grant	-	(1,300)	-
Commuter bus	(3,200)	(4,600)	(5,000)
Fees and charges	(1,500)	(1,600)	(1,500)
History Museum - book	(1,000)	(125)	(500)
History Museum fees	(5,000)	(1,600)	(3,000)
Seniors Week	-	(4,000)	(4,500)
Tastrofest	(1,800)	(23,000)	(1,800)
	(10,800)	(2,500)	-
Capital contributions	(10,800)	(2,500)	-
Total Revenue	(28,700)	(43,975)	(22,300)
Expenses			
	116,700	141,953	161,000
Australia/Anzac Days	10,000	11,700	10,000
Bursary program	2,500	2,500	2,500
Community event support	17,000	27,000	18,000
Community Shed	10,000	8,353	11,000
Festive decorations	20,000	27,000	30,000
Seniors Week	2,000	6,200	4,500
Tastrofest	1,200	5,300	23,500
Ulverstone Band contribution	5,000	1,500	5,000
Ulverstone History Museum	15,000	20,000	18,000
Ulverstone History Museum - maintenance	9,000	11,200	11,000
Ulverstone History Museum - management plan	20,000	21,000	20,000
Youth projects	5,000	200	7,500
	22,000	22,000	22,000
Depreciation	18,000	18,000	18,000
Vehicle costs	4,000	4,000	4,000
Total Expenses	138,700	163,953	183,000
Cultural Activities (Surplus)/Deficit	\$ 110,000	\$ 119,978	\$ 160,700

COMMUNITY SERVICES

COMMUNITY SERVICES

Service Activity: Social Planning and Development

Cost Centre: Community Contribution and Support

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(10,500)	(10,500)	(10,900)
Fees and charges	(8,500)	(8,500)	(9,000)
Loan interest repayments	(2,000)	(2,000)	(1,900)
Total Revenue	(10,500)	(10,500)	(10,900)
Expenses			
	65,000	62,176	66,000
Community support	19,000	19,000	19,400
Interest on loans	1,500	1,476	1,500
National representation sponsorship	1,000	200	600
Non-Council managed properties	8,500	8,500	8,500
Small Grants Scheme	30,000	28,000	30,000
Volunteer Week	5,000	5,000	6,000
Total Expenses	65,000	62,176	66,000
Community Contribution and Support (Surplus)/Deficit	\$ 54,500	\$ 51,676	\$ 55,100

COMMUNITY SERVICES

COMMUNITY SERVICES

Service Activity: Visitor Services

Service Activity Description

To provide for the operation upkeep and maintenance of visitor information facilities and promotional activities designed to attract and inform visitors to the Central Coast.

Outputs

- Coordinate and support the Council's volunteer network
- Market and/or promote Central Coast as a destination
- Provide visitor information services

Outcome

- A strong sense of community
- Economic vitality

Strategic Plan 2014-2024

- Continue the development of themed maps of walking routes within Ulverstone and Penguin – both brochures and electronically
- Continue program of business unit service and process reviews
- Develop an interpretation plan to showcase the stories of Central Coast
- Develop a range of promotional activities to encourage greater use of walking Routes
- Investigate opportunities for the development of a suite of adventure outdoor visitor/leisure experiences in Central Coast and adjacent hinterland

Department Actions

- Develop a marketing plan for Central Coast walking trails
- Develop an interpretation plan showing areas and themes to showcase the stories of Central Coast
- Develop a walking trail brochure around the Centenary of WW1
- Explore the feasibility of relocating the Penguin Visitor Centre to achieve better overall visitor services
- Organise Roving Ambassadors and/or temporary information booths to be present at tourist-attracting events held in Central Coast and in particular the Australian Masters Games
- Undertake a feasibility assessment for an annual Adventure Festival for the Central Coast

COMMUNITY SERVICES

SOCIAL PLANNING AND DEVELOPMENT

Service Activity: Visitor Services

Cost Centre: Visitor Information Services

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(89,000)	(123,150)	(124,000)
Penguin Visitor Info. Centre	(53,000)	(59,000)	(57,000)
Ulv. Visitor Info. Centre - bookings	(12,000)	(34,000)	(35,000)
Ulv. Visitor Info. Centre - commission	(3,500)	(5,400)	(6,200)
Ulv. Visitor Info. Centre - consignment sales	(4,000)	(9,000)	(9,500)
Ulv. Visitor Info. Centre - other sales	(1,500)	(750)	(800)
Ulv. Visitor Info. Centre - souvenir and map sales	(15,000)	(15,000)	(15,500)
Total Revenue	(89,000)	(123,150)	(124,000)
Expenses			
	271,000	287,300	305,000
Penguin Visitor Info. Centre - maintenance	2,500	2,500	2,500
Penguin Visitor Info. Centre - operations	43,000	44,000	43,000
Promotional literature	3,300	4,000	4,000
Promotions and marketing	32,000	29,000	35,000
Ulv. Visitor Info. Centre - bookings	12,000	33,000	35,000
Ulv. Visitor Info. Centre - consignment sales	4,000	8,800	9,000
Ulv. Visitor Info. Centre - maintenance	8,000	3,000	3,000
Ulv. Visitor Info. Centre - volunteer support	3,200	3,000	3,500
Ulv. Visitor Info. Centre - operations	163,000	160,000	170,000
	18,000	18,000	18,000
Depreciation	18,000	18,000	18,000
Total Expenses	289,000	305,300	323,000
Visitor Information Services (Surplus)/Deficit	\$ 200,000	\$ 182,150	\$ 199,000

COMMUNITY SERVICES

REGULATORY SERVICES

Service Activity: Plumbing Control

Service Activity Description

The Council's plumbing control service activity involves the processing of plumbing applications, undertaking plumbing inspections, ensuring the maintenance of plumbing infrastructure and provision of plumbing advice and information.

Outputs

- Monitor compliance

Outcomes

- Organisational best practice

Strategic Plan 2014-2024

- Continue program of business unit service and process reviews

Department Actions

- Update procedures to support implementation of Open Office building and plumbing software

COMMUNITY SERVICES

REGULATORY SERVICES

Service Activity: Building Control

Service Activity Description

The Council's building control service activity involves the processing of building applications, undertaking building inspections, ensuring the maintenance of building infrastructure and provision of building advice and information.

Outputs

- Monitoring compliance

Outcomes

- Economic vitality
- Organisational best practice

Strategic Plan 2014-2024

- Continue program of business unit service and process reviews

Department Actions

- Update procedures to support implementation of Open Office building and plumbing software

COMMUNITY SERVICES

REGULATORY SERVICES

Service Activity: Building and Plumbing Control

Cost Centre: Building and Plumbing

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(209,000)	(231,500)	(219,000)
Building Act Levy	(25,000)	(37,000)	(30,000)
Building charges	(10,000)	(4,000)	(5,000)
Building Industry Training Levy	(45,000)	(72,000)	(45,000)
Building Permit Authority fees	(25,000)	(42,000)	(35,000)
Building surveying/inspection fees	(11,000)	(8,500)	(11,000)
Commission	(1,000)	(800)	(1,000)
Fees and Charges - miscellaneous	(2,000)	(2,200)	(2,000)
Inspection and connection fees	(90,000)	(65,000)	(90,000)
	(11,000)	(11,000)	(11,000)
Plant allocated	(11,000)	(11,000)	(11,000)
Total Revenue	(220,000)	(242,500)	(230,000)
Expenses			
	463,000	487,977	471,000
Building Act Levy	25,000	35,000	25,000
Building Industry Training Levy	45,000	65,000	45,000
Building specification refunds	-	2,577	1,000
Building surveyor services	10,000	10,000	10,000
Conferences	3,000	1,500	2,000
Legal costs	3,000	500	1,000
Office expenses	3,000	2,500	3,000
Staff costs	370,000	370,000	380,000
Subscriptions/books/journals	1,000	900	1,000
Training	3,000	-	3,000
	11,000	11,000	11,000
Depreciation	6,000	6,000	6,000
Vehicle costs	5,000	5,000	5,000
Total Expenses	474,000	498,977	482,000
Building and Plumbing (Surplus)/Deficit	\$ 254,000	\$ 256,477	\$ 252,000

COMMUNITY SERVICES

REGULATORY SERVICES

Service Activity: Public Health

Service Activity Description

The Council's public health service activity protects and promotes the health of the community, reduces the incidence of preventable illness and ensures the provision of water and food that is safe and fit for human consumption through:

Outputs

- Drinking water quality monitoring
- Food surveillance
- Monitoring compliance
- Health education and promotion
- Immunisation service
- Infectious disease investigation and prevention
- Licensing of Places of Assembly

Outcomes

- Organisational best practice
- Sustainable environment

Strategic Plan 2014-2024

- Continue program of business unit service and process reviews
- Continue to work with community event organisers to improve safety standards at community events

Department Actions

- Review processes and community information following adoption of new Environmental Management and Pollution Control regulations and guidelines relating to smoke emissions
- Update food business procedures to support implementation of Health Manager software
- Update licensing and business processes related to updated Public Health Act guidelines

COMMUNITY SERVICES

REGULATORY SERVICES

Service Activity: Environment Protection

Service Activity Description

The Council's environmental protection service activity provides for the management of the environment and the control of pollution through:

Outputs

- Education and promotion
- Environmental protection
- Monitoring compliance
- Solid waste management
- Wastewater management
- Water quality monitoring

Outcomes

- Organisational best practice
- Sustainable environment

Strategic Plan 2014-2024

Department Actions

COMMUNITY SERVICES

REGULATORY SERVICES

Service Activity: Environment and Health

Cost Centre: Environment and Health

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(40,000)	(40,368)	(43,000)
Aerated wastewater treatment system fees	(1,000)	(1,000)	(3,000)
Contributions	-	(1,368)	(1,000)
Fees and charges	(1,000)	(500)	(500)
Licence fees	(34,500)	(34,000)	(35,000)
Septic tank fees	(3,500)	(3,500)	(3,500)
	(22,000)	(22,000)	(22,000)
Plant allocated	(22,000)	(22,000)	(22,000)
Total Revenue	(62,000)	(62,368)	(65,000)
Expenses			
	307,000	308,094	319,500
Aerated wastewater treatment systems	1,000	118	3,000
Conferences	4,000	4,000	5,000
Hazardous materials management	5,000	143	1,000
Health education and promotion	1,000	2,500	3,000
Immunisation programs	4,000	8,155	4,000
Legal costs	500	1,000	1,000
Office expenses	2,500	1,145	2,000
Staff costs	282,000	282,000	290,000
Subscriptions/books/journals	1,000	1,500	2,500
Training	3,000	4,033	4,000
Water monitoring	3,000	3,500	4,000
	23,000	23,000	23,000
Depreciation	11,000	11,000	11,000
Vehicle costs	12,000	12,000	12,000
Total Expenses	330,000	331,094	342,500
Environment and Health (Surplus)/Deficit	\$ 268,000	\$ 268,726	\$ 277,500

COMMUNITY SERVICES

REGULATORY SERVICES

Service Activity: Planning Authority

Service Activity Description

To provide for effective land use planning and control through:

Outputs

- Application of planning and development control consistent with the Planning Scheme and statutory requirements
- Land use planning
- The development and implementation of up-to-date land use planning principles and standards

Outcomes

- Economic vitality
- Organisational best practice
- Sustainable environment

Strategic Plan 2014-2024

Department Actions

COMMUNITY SERVICES

REGULATORY SERVICES

Service Activity: Strategic Land-Use Planning

Service Activity Description

To facilitate the orderly and sustainable development and use of land within Central Coast.

Outputs

- Strategic land use planning

Outcomes

- Economic vitality
- Organisational best practice
- Sustainable environment

Strategic Plan 2014-2024

- Conduct a review of all Council community/operational assets
- Develop a strategy to leverage the opportunities of our peri-urban area (rural-urban fringe)
- Identify and promote appropriate land for industrial and commercial use
- Review existing asset investment and performance

Department Actions

- Develop a discussion paper on the opportunities in our peri-urban area and the strategies required to implement
- Develop a Local Settlement Plan
- Develop a Riparian Zone Development Plan
- Develop plan of areas for future industrial and commercial/business use

COMMUNITY SERVICES

REGULATORY SERVICES

Service Activity: Land-Use Planning

Cost Centre: Land-Use Planning

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(146,000)	(153,335)	(156,000)
Fees and charges	(42,000)	(44,335)	(45,000)
Planning fees	(67,000)	(75,000)	(75,000)
Subdivision fees	(15,000)	(13,000)	(14,000)
Valuation fees	(22,000)	(21,000)	(22,000)
	(10,000)	(10,000)	(10,000)
Plant allocated	(10,000)	(10,000)	(10,000)
Total Revenue	(156,000)	(163,335)	(166,000)
Expenses			
	567,500	546,305	580,000
Advertising costs	27,000	29,000	29,000
Conferences	3,000	700	2,000
Legal costs/professional advice	15,000	10,000	15,000
Local Settlement Plan	15,000	12,298	-
Office expenses	2,000	1,755	1,500
Planning appeals	20,000	22,776	20,000
Staff costs	467,000	440,000	480,000
Statewide Planning Scheme	-	-	30,000
Strategic land use planning projects	15,000	28,500	-
Subscriptions/books/journals	500	540	500
Training	3,000	736	2,000
	10,000	10,000	10,000
Depreciation	5,000	5,000	5,000
Vehicle costs	5,000	5,000	5,000
Total Expenses	577,500	556,305	590,000
Land-Use Planning (Surplus)/Deficit	\$ 421,500	\$ 392,970	\$ 424,000

COMMUNITY SERVICES

REGULATORY SERVICES

Service Activity: Inspectorial Services

Service Activity Description

Outputs

- Control of animals
- Parking Control

Outcomes

- Manage animal control functions
- Manage parking control functions

Strategic Plan 2014-2024

Department Actions

COMMUNITY SERVICES

REGULATORY SERVICES

Service Activity: Inspectorial Services

Cost Centre: Control of Animals

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(133,000)	(130,060)	(139,200)
Dog fines	(20,000)	(18,000)	(20,000)
Dog licences	(107,000)	(105,000)	(111,000)
Fees and charges	(300)	(700)	(500)
Kennel licences	(3,000)	(3,500)	(4,000)
Pound fees (dogs only)	(2,500)	(2,800)	(3,500)
Replacement tags	(200)	(60)	(200)
	(30,000)	(30,000)	(30,000)
Plant allocated	(30,000)	(30,000)	(30,000)
Total Revenue	(163,000)	(160,060)	(169,200)
Expenses			
	196,000	196,562	198,000
Dog Pound maintenance	500	-	1,000
Dog registrations	3,000	3,000	3,000
Legal costs	2,000	8,562	3,000
Pound	19,000	21,000	20,000
Ranger expenses	168,500	160,000	168,000
Signage	3,000	4,000	3,000
	30,000	30,000	30,000
Depreciation	10,000	10,000	10,000
Vehicle costs	20,000	20,000	20,000
Total Expenses	226,000	226,562	228,000
Control of Animals (Surplus)/Deficit	\$ 63,000	\$ 66,502	\$ 58,800

COMMUNITY SERVICES

REGULATORY SERVICES

Service Activity: Inspectorial Services

Cost Centre: Parking Control

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Revenue			
	(26,000)	(42,050)	(38,000)
Fees and charges	-	(50)	
Parking fines	(26,000)	(42,000)	(38,000)
Total Revenue	(26,000)	(42,050)	(38,000)
Expenses			
	90,000	78,000	92,000
Parking control	90,000	78,000	92,000
Total Expenses	90,000	78,000	92,000
Parking Control (Surplus)/Deficit	\$ 64,000	\$ 35,950	\$ 54,000

Part 3

Reserves

RESERVES

SUMMARY

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
TRANSFERS FROM			
Asset replacement	1,296,000	1,201,000	1,298,000
Fire Services	-	-	-
Garbage Collection	-	-	-
Special Projects	394,000	395,500	996,000
	<u>\$ 1,690,000</u>	<u>\$ 1,596,500</u>	<u>\$ 2,294,000</u>

TRANSFERS TO			
Asset replacement	1,042,000	977,697	1,795,900
Fire Services	-	-	8,000
Garbage Collection	-	-	-
Special Projects	312,000	105,500	311,000
	<u>\$ 1,354,000</u>	<u>\$ 1,083,197</u>	<u>\$ 2,114,900</u>

RESERVES

ASSET REPLACEMENT

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
TRANSFERS FROM			
Interest			
Plant and equipment	15,000	15,000	15,000
Furniture and equipment	10,000	10,000	9,000
Roads and streets	29,000	29,000	29,000
Active recreation	2,000	2,000	2,000
Aged persons home units	35,000	35,000	38,000
Ganesway	5,000	5,000	5,000
	96,000	96,000	98,000
Plant replacement	550,000	550,000	550,000
Furniture and equipment replacement	40,000	40,000	40,000
Roads and streets replacement	500,000	500,000	500,000
Active recreation	-	-	-
Aged persons home units	110,000	13,000	110,000
Ganesway	-	2,000	-
	\$ 1,296,000	\$ 1,201,000	\$ 1,298,000
TRANSFERS TO			
Plant replacement			
. Operations	-	-	-
. Capital	532,000	442,697	1,015,900
Furniture and equipment			
. Operations	-	-	-
. Capital	70,000	70,000	40,000
Roads and streets			
. Operations	-	-	-
. Capital	300,000	325,000	600,000
Recreation			
. Operations	-	-	-
. Capital	-	-	-
Aged persons home units			
. Operations	-	-	-
. Capital	140,000	140,000	140,000
Ganesway			
. Operations	-	-	-
. Capital	-	-	-
	\$ 1,042,000	\$ 977,697	\$ 1,795,900

RESERVES

SUMMARY

Reconciliation of the Asset Replacement account estimated to 30 June 2018 as follows:

	Actual 30-Jun-16	Change in Equity	Estimated 30-Jun-17
Plant and equipment	517,383	122,303	639,686
Furniture and equipment	54,910	(20,000)	34,910
Roads and streets	19,939	204,000	223,939
Active recreation	45,325	2,000	47,325
Aged persons home units	981,729	(92,000)	889,729
Ganesway	112,219	7,000	119,219
	\$ 1,731,505	\$ 223,303	\$ 1,954,808

	Estimated 30-Jun-17	Change in Equity	Estimated 30-Jun-18
Plant and equipment	639,686	(450,900)	188,786
Furniture and equipment	34,910	9,000	43,910
Roads and streets	223,939	(71,000)	152,939
Active recreation	47,325	2,000	49,325
Aged persons home units	889,729	8,000	897,729
Ganesway	119,219	5,000	124,219
	\$ 1,954,808	\$ (497,900)	\$ 1,456,908

RESERVES

FIRE SERVICES

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
TRANSFERS FROM			
Rate surplus			
Urban Fire	-	-	-
Country Fire	-	-	-
	<u>\$</u>	<u>-</u>	<u>\$</u>
	-	-	-

TRANSFERS TO

Rate revenue			
Urban Fire	-	-	8,000
Country Fire	-	-	-
	<u>\$</u>	<u>-</u>	<u>\$</u>
	-	-	8,000

Reconciliation of the Fire Services account estimated to 30 June 2018 as follows:

	Actual 30-Jun-16	Change in Equity	Estimated 30-Jun-17
Urban Fire	19,321	-	19,321
Country Fire	4,291	-	4,291
	<u>\$</u>	<u>-</u>	<u>\$</u>
	23,612	-	23,612

	Estimated 30-Jun-17	Change in Equity	Estimated 30-Jun-18
Urban Fire	19,321	(8,000)	11,321
Country Fire	4,291	-	4,291
	<u>\$</u>	<u>(8,000)</u>	<u>\$</u>
	23,612	(8,000)	15,612

RESERVES

GARBAGE COLLECTION

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
TRANSFERS FROM			
Rate surplus	-	-	-
	<hr/>	<hr/>	<hr/>
	\$ -	\$ -	\$ -
	<hr/>	<hr/>	<hr/>
TRANSFERS TO			
Rate revenue	-	-	-
	<hr/>	<hr/>	<hr/>
	\$ -	\$ -	\$ -
	<hr/>	<hr/>	<hr/>

Reconciliation of the Garbage Collection account estimated to 30 June 2018 as follows:

	Actual 30-Jun-16	Change in Equity	Estimated 30-Jun-17
Garbage Collection	43,940	-	43,940
	<hr/>	<hr/>	<hr/>
	\$ 43,940	\$ -	\$ 43,940
	<hr/>	<hr/>	<hr/>

	Estimated 30-Jun-17	Change in Equity	Estimated 30-Jun-18
Garbage Collection	43,940	-	43,940
	<hr/>	<hr/>	<hr/>
	\$ 43,940	\$ -	\$ 43,940
	<hr/>	<hr/>	<hr/>

RESERVES

SPECIAL PROJECTS

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
TRANSFERS FROM			
Interest			
Public open space	11,000	11,000	11,000
Henslowes Road Reserve	1,000	1,000	1,000
Ulverstone Learn-to-Swim Centre	1,000	1,000	1,000
Buttons Creek improvements	-	-	-
General revaluation	2,000	2,000	2,000
Child Care	-	-	-
Ulverstone Caravan Park	9,000	9,000	9,000
Car Parking	-	-	-
	24,000	24,000	24,000
Public open space contributions	20,000	21,000	22,000
Cemeteries	-	500	-
Shropshire Park reserve	-	-	-
Election provision	-	-	-
General revaluation	30,000	30,000	30,000
Child Care	-	-	-
Investment reserve	320,000	320,000	320,000
Ulverstone Caravan Park	-	-	-
Shropshire Park	-	-	-
History Museum Book	-	-	-
Accelerated Local Govt. Capital Program	-	-	600,000
	\$ 394,000	\$ 395,500	\$ 996,000

TRANSFERS TO

Public open space			
. Capital Works	-	-	-
Cemeteries			
. Operations	-	4,500	-
Buttons Creek improvements			
. Operations	-	-	-
. Capital Works	-	-	-
Elections			
. Operations	-	-	-
General Revaluation			
. Operations	-	-	-
Child Care Centres			
. Operations	-	-	-
. Capital Works	-	-	-

RESERVES

SPECIAL PROJECTS

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
TRANSFERS TO cont.			
Investment			
. Operations	112,000	101,000	291,000
. Capital Works	200,000	-	-
Ulverstone Caravan Park			
. Operations	-	-	-
. Capital Works	-	-	-
Unspent operational grants			
. Operations	-	-	20,000
Penguin Surf Club Building			
. Operations	-	-	-
. Capital Works	-	-	-
	\$ 312,000	\$ 105,500	\$ 311,000

RESERVES

SPECIAL PROJECTS

Reconciliation of the Asset Replacement account estimated to 30 June 2018 as follows:

	Actual 30-Jun-16	Change in Equity	Estimated 30-Jun-17
Public open space	389,170	32,000	421,170
Henslowes Road Reserve	42,612	1,000	43,612
Cemeteries	57,628	(4,000)	53,628
Ulverstone Learn-to-Swim Centre	22,487	1,000	23,487
Buttons Creek improvements	8,602	-	8,602
Shropshire Park	9,154	-	9,154
Election provision	121,406	-	121,406
General revaluation	49,987	32,000	81,987
Child Care	(317,140)	-	(317,140)
Investment	225,383	219,000	444,383
Water and Sewerage investment	-	-	-
Riana Community Centre	(283)	-	(283)
Ulverstone Caravan Park	246,262	9,000	255,262
Car park contributions	31,036	-	31,036
History Museum Book	38,434	-	38,434
Penguin Surf Club Building	9,134	-	9,134
Unspent operational grants	53,371	-	53,371
	\$ 987,243	\$ 290,000	\$ 1,277,244

	Estimated 30-Jun-17	Change in Equity	Estimated 30-Jun-18
Public open space	421,170	33,000	454,170
Henslowes Road Reserve	43,612	1,000	44,612
Cemeteries	53,628	-	53,628
Ulverstone Learn-to-Swim Centre	23,487	1,000	24,487
Buttons Creek improvements	8,602	-	8,602
Shropshire Park	9,154	-	9,154
Election provision	121,406	-	121,406
General revaluation	81,987	32,000	113,987
Child Care	(317,140)	-	(317,140)
Investment	444,383	29,000	473,383
Water and Sewerage investment	-	-	-
Riana Community Centre	(283)	-	(283)
Ulverstone Caravan Park	255,262	9,000	264,262
Car park contributions	31,036	-	31,036
History Museum Book	38,434	-	38,434
Penguin Surf Club Building	9,134	-	9,134
Accelerated Capital Local Govt. Program	-	600,000	600,000
Unspent operational grants	53,371	(20,000)	33,371
	\$ 1,277,243	\$ 685,000	\$ 1,962,243

Part 4

Capital Funding

SUMMARY

CAPITAL FUNDING PROGRAM

Capital Funding Program 2017-2018 - The Capital Program for the 2017-2018 financial year is contained in this part of the document for consideration by the Council. At this time it would appear that the Program is achievable.

Capital Projects have been categorised into renewal/upgrade/new works as part of the asset management process. A summary is provided in the following table:

ASSET CLASS	RENEWAL \$	UPGRADE \$	NEW \$
Strategic Projects	-	-	8,364,000
Property Management	-	-	587,000
Elected Members	-	-	-
Office of the General Manager	35,000	-	-
Engineering	60,000	-	-
Works Depot	172,000	-	-
Emergency Services	2,910,000	-	25,000
Roads - Urban Sealed	1,970,000	465,000	-
Roads - Rural Sealed	1,245,000	590,000	5,000
Roads - Rural Unsealed	-	-	-
Footpaths	150,000	-	100,000
Bridges	570,000	-	-
Car Parks	110,000	430,000	-
Drainage	30,000	287,000	-
Waste Management	340,000	160,000	-
Parks	290,000	30,000	245,000
Public Amenities	215,000	45,000	217,000
Cemeteries	34,000	10,000	60,000
Administration	33,000	-	-
Administration Centre	20,000	55,000	-
Corporate Support Services	80,000	-	40,000
Childrens Services	30,000	-	-
Community Development	56,000	-	-
Cultural Activities	46,000	3,000	49,000
Control of Animals	56,000	-	-
Housing	140,000	-	-
Cultural Amenities	108,000	70,000	48,000
Public Halls and Buildings	10,000	35,000	-
Caravan Parks	10,000	-	-
Swimming Pool and Waterslide	20,000	-	-
Active Recreation	215,000	50,000	200,000
Recreation Centres	45,000	75,000	-
Visitor Information Services	-	-	-
Building and Plumbing	60,000	-	-
Environment and Health	-	-	-
Land-Use Planning	-	-	-
Total Capital Expenditure	\$ 9,060,000	\$ 2,305,000	\$ 9,940,000
Percentage of Capital Expenditure	42.5%	10.8%	46.7%

SUMMARY

CAPITAL FUNDING PROGRAM

The major component and focus of the capital expenditure is in the asset renewal program to maintain the existing asset base to community expectations. The asset renewal program for 2017-2018 is \$9,060,000. This program is in line with the Council's strategy to progressively increase funds for these works to ensure that the Council's assets continue to be maintained in a sustainable manner.

The total Capital Works Program for 2017-2018 is \$21,305,000. This is an increase of \$6,492,000 from the 2016-2017 adopted budget. This increase is mainly due to the construction of the Dial Regional Sports Complex on which capital contributions have been provided for from both the State and Federal Governments and the accelerated grants funded projects which brought forward some of the capital program identified in the Long-term Financial Plan.

It should be noted that \$1,225,900 of the Capital Program is funded from rates and cash reserves, with \$1,535,100 from proceeds of asset sales and the remainder funded through a combination of external grants and contributions.

Funding provided from Roads to Recovery has become critical to the future sustainability of the local road network and has been confirmed to continue until at least 2020-2021.

Key projects

Strategic Projects includes:

Anzac Park, Ulverstone - shared pathway
Forth/Leith shared pathway
LED street lighting

Property Management includes:

Dial Road subdivision

Urban Roads includes:

Hampson Street - kerb and pavement
James/Grove/Gollan Streets intersection
Kings Parade - Queen's Garden
Kings Parade (Bridge roundabout to Jermyn)
Main Street, Ulverstone
Reibey Street/Kings Parade - intersection
Victoria Street rehabilitation
William Street Ulverstone

Rural Road projects includes:

Creamery Road
George Street, Forth
Gunns Plains Road - flood erosion rehabilitation
Marshalls Bridge Road - flood repairs
Road resealing
Zig Zag Road

Footpaths includes:

Albert Street
Kings Parade
Penguin Road, Ulverstone

SUMMARY

CAPITAL FUNDING PROGRAM

Bridge replacements includes:

Forth River Flood Opening
Nine Mile Road
Redwater Creek - Loyetee Road
Taylors Flats

Car Parks projects includes:

Bannons Car Park, Ulverstone - upgrade
Penguin Surf Club Car Park
Quadrant Car Park

Drainage projects includes:

Boyes Street Outfall - overflow control
Elizabeth Street, Ulverstone - upgrade line
1-3 Forth Road, Turners Beach - drainage
Preservation Drive (No. 322) - upgrade

Waste Management includes:

Preston Refuse Disposal Site - site rehabilitation
Resource Recovery Centre - leachate improvements

Parks and Amenities includes:

Anzac Park - toilets/surrounds
Dial Regional Sports Complex - playground
Park assets renewals
Penguin Creek - Flood Resilience Program
Tobruk Park - pond rectification
West Ulverstone Pontoon - upgrade

Community Services and Facilities includes:

Aged Persons Home Units - rehabilitation and renewals
Civic Centre - various improvements
Ulverstone Child Care Centre - play structure
Ulverstone History Museum/Visitor Centre Precinct Master Plan
Ulverstone Wharf Precinct - various improvements

Recreational Facilities includes:

Penguin Stadium - backboard upgrade
Ulverstone Showground - ground lighting - Stage 2

SUMMARY

CAPITAL FUNDING PROGRAM

Borrowings – The Capital Program for 2017-2018 is supported by \$1,000,000 of borrowings to contribute to the LED street lighting program.

Commonwealth Financial Assistance Grant - The Council's strategy is to apply these funds to capital works; thereby protecting the Council and ratepayers from any future angst which could arise should the Federal Government substantially reduce the Commonwealth Financial Assistance Grant allocation to councils.

The Council's share of the Grant for the 2016-2017 year was as estimated. It is expected that the Council's General Purpose Grant for the 2017-2018 year will be slightly higher than the previous year due to unfreezing of the indexation of the Commonwealth Financial Assistance Grant.

It is proposed that the Commonwealth Financial Assistance Grants for the 2017-2018 year be distributed as shown below. (Last year's comparisons are also shown.)

COST CENTRE	2016-2017 \$	2017-2018 \$
Strategic Projects	628,000	628,000
Works Depot	98,000	34,000
Emergency Services	10,000	502,000
Roads - Urban Sealed	986,000	689,000
Roads - Rural Sealed	506,000	281,000
Footpaths	153,000	244,000
Bridges	150,000	102,000
Car Parks	29,000	150,000
Drainage	196,000	219,000
Household Garbage	64,000	56,000
Parks	139,000	212,000
Public Amenities	72,000	95,000
Cemeteries	63,000	75,000
Administration Centre	52,000	28,000
Corporate Support Services	50,000	40,000
Child Care	12,000	5,000
Social Planning & Development	15,000	62,000
Cultural Activities	72,000	17,000
Cultural Amenities	62,000	79,000
Public Halls and Buildings	34,000	57,000
Swimming Pool and Waterslide	26,000	10,000
Active Recreation	283,000	84,000
Recreation Centres	57,000	124,000
Visitor Information Services	5,000	-
Road Resealing	75,000	75,000
TOTAL	\$ 3,837,000	\$ 3,868,000

Conclusion - At this time, it would seem that the Program as set out is achievable.

Councillors are invited to talk to the General Manager or relevant Director if they have any questions.

SUMMARY

CAPITAL FUNDING PROGRAM

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
Accumulated surplus	2,556,370	2,532,337	7,436,528
Asset replacement reserve	510,000	535,000	780,000
Commonwealth Tax Sharing Grant	3,762,000	3,762,000	3,793,000
Contributions	3,438,300	4,452,991	5,444,000
Dividend income	600,000	600,000	600,000
Loan borrowings	1,000,000	7,730,000	1,000,000
Plant replacement reserve	532,000	442,697	1,015,900
Proceeds on disposal of other assets	150,000	-	150,000
Proceeds on disposal of plant	294,000	207,900	385,100
Property management capital	1,450,000	450,000	1,000,000
Rate revenue	30,000	30,000	30,000
Roads to Recovery	1,370,200	1,320,200	1,143,550
Special projects reserve	200,000	85,500	(600,000)
Total Sources of Capital Funding	\$ 15,892,870	\$ 22,148,625	\$ 22,178,078

Application of Capital Funding

Infrastructure

<i>Services</i>	<i>10,013,000</i>	<i>7,618,500</i>	<i>19,688,000</i>
General Management	5,658,000	4,736,000	8,951,000
Infrastructure Services	3,886,000	2,697,500	9,689,000
Organisational Services	93,000	78,000	85,000
Community Services	376,000	107,000	963,000
 <i>Completed assets - 2016-2017</i>	 <i>3,968,000</i>	 <i>6,263,500</i>	 <i>-</i>
General Management	320,000	363,000	-
Infrastructure Services	3,136,000	5,134,500	-
Organisational Services	20,000	88,000	-
Community Services	492,000	678,000	-
Total Infrastructure	\$ 13,981,000	\$ 13,882,000	\$ 19,688,000

Resources

<i>Equipment purchases</i>	<i>226,000</i>	<i>179,500</i>	<i>216,000</i>
General Management	-	-	-
Infrastructure Services	70,000	49,000	55,000
Organisational Services	120,000	120,000	120,000
Community Services	36,000	10,500	41,000

SUMMARY

CAPITAL FUNDING PROGRAM

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
<i>Plant Replacements</i>	<i>826,000</i>	<i>650,597</i>	<i>1,401,000</i>
General Management	30,000	30,000	35,000
Infrastructure Services	652,000	557,597	1,021,000
Organisational Services	-	-	33,000
Community Services	144,000	63,000	312,000
Total Resources	1,052,000	830,097	1,617,000
Total Application of Capital Funding	\$ 15,033,000	\$ 14,712,097	\$ 21,305,000

GENERAL MANAGEMENT

OFFICE OF GENERAL MANAGER

Service Activity: Strategic Projects

Cost Centre: Strategic Projects

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	5,878,392	9,599,951	8,814,951
Accumulated surplus	842,392	1,058,951	4,518,951
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	628,000	628,000	628,000
Contribution - Dial Regional Sports Complex	2,390,000	1,050,000	2,450,000
Contribution - Forth/Leith shared pathway	450,000	-	450,000
Contribution - solar panel	55,000	-	55,000
Contribution - Wongi Lane bus interchange	-	50,000	-
Dividend income	313,000	313,000	313,000
Loan borrowings	1,000,000	6,500,000	1,000,000
Plant replacement reserve	-	-	-
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	-	-	-
Rate revenue	-	-	-
Special projects reserve	200,000	-	(600,000)
Total Funding	5,878,392	9,599,951	8,814,951
Total Sources of Capital Funding	\$ 5,878,392	\$ 9,599,951	\$ 8,814,951

Application of Capital Funding

<i>Services</i>	5,373,000	5,081,000	8,364,000
Anzac Park - shared pathway	200,000	3,000	200,000
Batten Park investigations	-	-	18,000
Dial Regional Sports Complex - staged construction	3,840,000	4,600,000	6,246,000
Forth/Leith shared pathway	903,000	5,000	900,000
LED street lighting	-	-	1,000,000
Ulverstone Sports and Leisure Centre - solar panels	110,000	110,000	-
Completed assets - 2016-2017	320,000	363,000	-
Total Infrastructure	5,373,000	5,081,000	8,364,000
Total Application of Capital Funding	\$ 5,373,000	\$ 5,081,000	\$ 8,364,000

GENERAL MANAGEMENT

OFFICE OF GENERAL MANAGER

Service Activity: Strategic Projects

Cost Centre: Property Management

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	944,802 -	33,302	948,698
Accumulated surplus	(505,198)	(483,302)	(51,302)
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	-	-	-
Contributions	-	-	-
Dividend income	-	-	-
Loan borrowings	-	-	-
Plant replacement reserve	-	-	-
Proceeds on disposal of other assets	1,450,000	450,000	1,000,000
Proceeds on disposal of plant	-	-	-
Rate revenue	-	-	-
Total Funding	944,802	(33,302)	948,698
Total Sources of Capital Funding	\$ 944,802	\$ (33,302)	\$ 948,698

Application of Capital Funding

<i>Services</i>	605,000	18,000	587,000
Dial Road development	500,000	18,000	482,000
East Ulverstone Industrial Estate - Stage 2	105,000	-	105,000
Completed assets - 2016-2017	-	-	-
Total Infrastructure	605,000	18,000	587,000
Total Application of Capital Funding	\$ 605,000	\$ 18,000	\$ 587,000

GENERAL MANAGEMENT

OFFICE OF GENERAL MANAGER

Service Activity: Executive Services

Cost Centre: Elected Members

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	30,593	60,593	593
Accumulated surplus	593	30,593	593
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	-	-	-
Contributions	-	-	-
Dividend income	-	-	-
Loan borrowings	-	-	-
Plant replacement reserve	16,000	21,500	-
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	14,000	8,500	-
Rate revenue	-	-	-
Total Funding	30,593	60,593	593
Total Sources of Capital Funding	\$ 30,593	\$ 60,593	\$ 593

Application of Capital Funding

<i>Plant Replacements</i>	30,000	30,000	-
Plant purchases - 2016-2017	30,000	30,000	-
Total Resources	30,000	30,000	-
Total Application of Capital Funding	\$ 30,000	\$ 30,000	\$ -

GENERAL MANAGEMENT

OFFICE OF GENERAL MANAGER

Service Activity: Executive Services

Cost Centre: General Manager's Office

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	-	-	35,000
Accumulated surplus	-	-	-
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	-	-	-
Contribution	-	-	-
Dividend income	-	-	-
Loan borrowings	-	-	-
Plant replacement reserve	-	-	22,500
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	-	-	12,500
Rate revenue	-	-	-
Total Funding	-	-	35,000
Total Sources of Capital Funding	\$ -	\$ -	\$ 35,000

Application of Capital Funding

<i>Plant Replacements</i>	-	-	35,000
Plant purchases - car (F107)	-	-	35,000
Total Resources	-	-	35,000
Total Application of Capital Funding	\$ -	\$ -	\$ 35,000

INFRASTRUCTURE SERVICES

ENGINEERING

Service Activity: Engineering

Cost Centre: Engineering

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	62,000	-	60,000
Accumulated surplus	-	-	-
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	-	-	-
Contributions	-	-	-
Dividend income	-	-	-
Loan borrowings	-	-	-
Plant replacement reserve	34,000	(37,500)	40,500
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	28,000	37,500	19,500
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	62,000	-	60,000
Total Sources of Capital Funding	\$ 62,000	\$ -	\$ 60,000

Application of Capital Funding

<i>Plant Replacements</i>	62,000	138,998	60,000
Plant purchase - car (F108)	-	-	30,000
Plant purchase - car (F120)	-	-	30,000
Plant purchases - 2016-2017	62,000	138,998	-
Total Resources	62,000	138,998	60,000
Total Application of Capital Funding	\$ 62,000	\$ 138,998	\$ 60,000

INFRASTRUCTURE SERVICES WORKS

Service Activity: Works Operations

Cost Centre: Works Depot

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	195,939	189,700	172,700
Accumulated surplus	67,939	59,700	76,700
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	98,000	98,000	34,000
Contributions	-	-	-
Dividend income	-	-	-
Loan borrowings	-	-	-
Plant replacement reserve	16,000	20,000	35,000
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	14,000	12,000	27,000
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	195,939	189,700	172,700
Total Sources of Capital Funding	\$ 195,939	\$ 189,700	\$ 172,700
Application of Capital Funding			
<i>Services</i>	95,000	32,000	55,000
Penguin Depot decommission	30,000	-	-
Ulverstone Depot - building/office renewal	45,000	2,000	30,000
Ulverstone Depot - painting	5,000	6,000	5,000
Ulverstone Depot - window lintels/brickwork	-	-	20,000
Completed assets - 2016-2017	15,000	24,000	-
Total Infrastructure	95,000	32,000	55,000
<i>Equipment Replacements</i>	70,000	49,000	55,000
Minor plant and equipment - replace	60,000	43,000	45,000
Minor plant and equipment - new	10,000	6,000	10,000
<i>Plant Replacements</i>	30,000	32,000	62,000
Plant purchases - Utility (F121)	-	-	30,000
Plant purchases - Utility (F201)	-	-	32,000
Plant purchases - 2016-2017	30,000	32,000	-
Total Resources	100,000	81,000	117,000
Total Application of Capital Funding	\$ 195,000	\$ 113,000	\$ 172,000

INFRASTRUCTURE SERVICES WORKS

Service Activity: Works Operations

Cost Centre: Emergency Services

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	15,961	2,935,676	2,934,676
Accumulated surplus	5,961	1,301	261,676
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	10,000	933,000	502,000
Contributions - NDRAA	-	2,001,375	2,171,000
Contributions - flood resilience program	-	-	-
Dividend income	-	-	-
Loan borrowings	-	-	-
Plant replacement reserve	-	-	-
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	-	-	-
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	15,961	2,935,676	2,934,676
Total Sources of Capital Funding	\$ 15,961	\$ 2,935,676	\$ 2,934,676

Application of Capital Funding

<i>Services</i>	15,000	2,674,000	2,935,000
Bridge repairs - June 2016 floods	-	250,000	-
Emergency power supply - Council offices	-	-	25,000
Gunns Plains Road - culverts	-	80,000	70,000
Gunns Plains Road - flood erosion rehab. (chainage 4000)	-	300,000	300,000
Gunns Plains Road - flood erosion rehab. (chainage 5200)	-	400,000	400,000
Gunns Plains Road - flood erosion rehab. (chainage 5700)	-	250,000	200,000
Lowana Road landslip	-	50,000	100,000
Marshalls Bridge Road	-	100,000	100,000
Miscellaneous repairs - emergency services	-	25,000	25,000
SES - building	5,000	5,500	5,000
SES - equipment upgrade	10,000	-	10,000
South Riana Road, Gunns Plains - landslip	-	-	500,000
Taylors Flats Bridge, Loongana - replacement	-	-	1,200,000
Completed assets - 2016-2017	-	1,213,500	-
Total Infrastructure	15,000	2,674,000	2,935,000

INFRASTRUCTURE SERVICES WORKS

Service Activity: Works Operations

Cost Centre: Emergency Services

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
<i>Plant Replacements</i>	-	-	-
Plant purchases - 2016-2017	-	-	-
Total Resources	-	-	-
Total Application of Capital Funding	\$ 15,000	\$ 2,674,000	\$ 2,935,000

INFRASTRUCTURE SERVICES

WORKS

Service Activity: Roads, Bridges and Drainage

Cost Centre: Urban Sealed

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	2,996,100	2,984,537	2,435,087
Accumulated surplus	864,900	728,213	992,537
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	986,000	411,000	689,000
Contribution - Black Spot	-	390,124	-
Contribution - Roads to Recovery	1,145,200	1,045,200	643,550
Contribution - Vulnerable Road User Funding	-	160,000	-
Dividend income	-	-	-
Loan borrowings	-	250,000	-
Plant replacement reserve	-	-	100,000
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	-	-	10,000
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	2,996,100	2,984,537	2,435,087
Total Sources of Capital Funding	\$ 2,996,100	\$ 2,984,537	\$ 2,435,087

Application of Capital Funding

<i>Services</i>	2,996,000	1,992,000	2,325,000
Hampson Street, Penguin - kerb and pavement	260,000	4,000	260,000
James/Grove/Gollan Streets - intersection	-	-	250,000
Jowett/Markm/Amy Streets - intersection	-	-	20,000
Kerb ramp improvements	20,000	20,000	20,000
Kings Parade - bridge roundabout to Jermyn	-	-	150,000
Kings Parade - Queen's Garden	670,000	-	435,000
Main Street, Ulverstone	-	-	365,000
Railway crossings - upgrade	20,000	10,000	20,000
Reibey Street/Kings Parade - intersection	100,000	4,000	100,000
River Road/Maxwell Street - intersection	-	-	50,000
Safe cycling routes (urban roads)	5,000	5,000	5,000
Street resealing	250,000	-	200,000
Traffic management/safety improvements	10,000	10,000	10,000
Victoria Street - rehabilitation	200,000	200,000	280,000
William Street, Ulverstone	-	-	160,000
Completed assets - 2016-2017	1,461,000	1,739,000	-
Total Infrastructure	2,996,000	1,992,000	2,325,000

INFRASTRUCTURE SERVICES WORKS

Service Activity: Roads, Bridges and Drainage

Cost Centre: Urban Sealed

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
<i>Plant Replacements</i>	-	-	<i>110,000</i>
Plant purchase - utility (F801)	-	-	50,000
Plant purchase - utility (F1001)	-	-	60,000
Plant purchases - 2016-2017	-	-	-
Total Resources	-	-	110,000
Total Application of Capital Funding	\$ 2,996,000	\$ 1,992,000	\$ 2,435,000

INFRASTRUCTURE SERVICES WORKS

Service Activity: Roads, Bridges and Drainage

Cost Centre: Rural Sealed

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	1,235,677	1,521,085	1,840,057
Accumulated surplus	119,677	(88,782)	304,057
Asset replacement reserve	300,000	325,000	600,000
Commonwealth Tax Sharing Grant	506,000	396,000	281,000
Contribution - Roads to Recovery 3	100,000	275,000	300,000
Contribution - Heavy Vehicle Safety and Productivity Program	-	242,839	-
Contribution - Penguin Road Lonah landslip	50,000	-	50,000
Dividend income	-	-	-
Loan borrowings	-	280,000	-
Plant replacement reserve	100,000	25,128	240,000
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	60,000	65,900	65,000
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	1,235,677	1,521,085	1,840,057
Total Sources of Capital Funding	\$ 1,235,677	\$ 1,521,085	\$ 1,840,057

Application of Capital Funding

<i>Services</i>	1,075,000	1,126,000	1,535,000
Creamery Road	-	-	280,000
George Street, Forth	-	-	160,000
Intersection improvements	20,000	-	20,000
Loyetea Road	-	-	50,000
Midgleys Road	-	-	50,000
Penguin Road - Lonah slip	50,000	-	50,000
Preston Road - embankment	70,000	-	-
Raymond Road - landslip	-	-	10,000
Raymond Road - landslip (west)	-	8,000	-
Road resealing	700,000	436,000	670,000
Rural sealed roads (reseal preparation)	-	115,000	-
Top Gawler Road - drainage	-	-	50,000
Traffic management (rural sealed)	5,000	2,000	5,000
Zig Zag Road	-	-	190,000
Completed assets - 2016-2017	230,000	565,000	-
Total Infrastructure	1,075,000	1,126,000	1,535,000

INFRASTRUCTURE SERVICES WORKS

Service Activity: Roads, Bridges and Drainage

Cost Centre: Rural Sealed

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
<i>Plant Replacements</i>	<i>160,000</i>	<i>91,028</i>	<i>305,000</i>
Plant purchase - truck (F400)	-	-	130,000
Plant purchase - truck (F406)	160,000	-	130,000
Plant purchase - trailer (F1102)	-	-	45,000
Plant purchases - 2016-2017	-	91,028	-
Total Resources	160,000	91,028	305,000
Total Application of Capital Funding	\$ 1,235,000	\$ 1,217,028	\$ 1,840,000

INFRASTRUCTURE SERVICES WORKS

Service Activity: Roads, Bridges and Drainage

Cost Centre: Rural Unsealed

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	92	92	92
Accumulated surplus	92	92	92
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	-	-	-
Contributions	-	-	-
Dividend income	-	-	-
Loan borrowings	-	-	-
Plant replacement reserve	-	-	-
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	-	-	-
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	92	92	92
Total Sources of Capital Funding	\$ 92	\$ 92	\$ 92

Application of Capital Funding

<i>Plant Replacements</i>	-	-	-
Plant purchases - 2016-2017	-	-	-
Total Resources	-	-	-
Total Application of Capital Funding	\$ -	\$ -	\$ -

INFRASTRUCTURE SERVICES WORKS

Service Activity: Roads, Bridges and Drainage

Cost Centre: Footpaths

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	400,342	467,217	250,217
Accumulated surplus	247,342	299,217	6,217
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	153,000	168,000	244,000
Contributions	-	-	-
Dividend income	-	-	-
Loan borrowings	-	-	-
Plant replacement reserve	-	-	-
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	-	-	-
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	400,342	467,217	250,217
Total Sources of Capital Funding	\$ 400,342	\$ 467,217	\$ 250,217

Application of Capital Funding

<i>Services</i>	400,000	461,000	250,000
Albert Street, Howth	-	-	100,000
Kings Parade, Ulverstone	-	-	30,000
Penguin Road, Ulverstone	-	-	120,000
Completed assets - 2016-2017	400,000	461,000	-
Total Infrastructure	400,000	461,000	250,000
Total Application of Capital Funding	\$ 400,000	\$ 461,000	\$ 250,000

INFRASTRUCTURE SERVICES WORKS

Service Activity: Roads, Bridges and Drainage

Cost Centre: Bridges

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	450,628	310,127	570,127
Accumulated surplus	225,628	163,127	268,127
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	150,000	(103,000)	102,000
Contributions - Roads to Recovery	75,000	-	200,000
Dividend income	-	-	-
Loan borrowings	-	250,000	-
Plant replacement reserve	-	-	-
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	-	-	-
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	450,628	310,127	570,127
Total Sources of Capital Funding	\$ 450,628	\$ 310,127	\$ 570,127

Application of Capital Funding

<i>Services</i>	450,000	42,000	570,000
Forth River - flood opening	-	-	60,000
Gawler River - Isandula Road	450,000	-	-
Nine Mile Road	-	-	250,000
Redwater Creek - Loyetee Road	-	-	260,000
Completed assets - 2016-2017	-	42,000	-
Total Infrastructure	450,000	42,000	570,000
Total Application of Capital Funding	\$ 450,000	\$ 42,000	\$ 570,000

INFRASTRUCTURE SERVICES WORKS

Service Activity: Roads, Bridges and Drainage

Cost Centre: Car Parks

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	720,838	986,638	540,638
Accumulated surplus	179,838	195,638	390,638
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	29,000	29,000	150,000
Contributions	450,000	450,000	-
Dividend income	62,000	62,000	-
Loan borrowings	-	250,000	-
Plant replacement reserve	-	-	-
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	-	-	-
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	720,838	986,638	540,638
Total Sources of Capital Funding	\$ 720,838	\$ 986,638	\$ 540,638

Application of Capital Funding

<i>Services</i>	720,000	596,000	540,000
Bannons car park	140,000	-	160,000
Disabled parking spaces	30,000	20,000	20,000
Gunns Plains Hall car park	-	-	15,000
Penguin Surf Club car park	-	-	85,000
Quadrant Car Park	-	-	250,000
Yacht Club car park - reseal	-	-	10,000
Completed assets - 2016-2017	550,000	576,000	-
Total Infrastructure	720,000	596,000	540,000
Total Application of Capital Funding	\$ 720,000	\$ 596,000	\$ 540,000

INFRASTRUCTURE SERVICES WORKS

Service Activity: Roads, Bridges and Drainage

Cost Centre: Drainage

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	299,954	440,434	316,137
Accumulated surplus	37,954	40,137	97,137
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	196,000	196,000	219,000
Contributions	20,000	-	-
Dividend income	46,000	46,000	-
Loan borrowings	-	-	-
Plant replacement reserve	-	114,297	-
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	-	44,000	-
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	299,954	440,434	316,137
Total Sources of Capital Funding	\$ 299,954	\$ 440,434	\$ 316,137

Application of Capital Funding

<i>Services</i>	300,000	185,000	317,000
47 Alexandra Road - relocation	20,000	-	-
Bertha Street - outfall	20,000	1,000	30,000
Boyes Street outfall - overflow control	-	-	30,000
Commonwealth Court - pipe upsize	30,000	-	-
Deviation Road	10,000	-	10,000
Elizabeth Street, Ulverstone - upgrade line	-	-	30,000
1-3 Forth Road, Turners Beach - drainage	-	8,000	30,000
Helen Street - backflow prevention	10,000	2,000	8,000
Main Road, Penguin - upgrade	30,000	1,000	29,000
Miscellaneous drainage	20,000	-	20,000
Preservation Drive (No. 322) - upgrade	30,000	-	60,000
Sice Avenue outfall - upgrade	-	-	20,000
Side entry pits and manhole lids	30,000	13,000	30,000
Water Street, Ulverstone - upgrade line	-	-	20,000
Completed assets - 2016-2017	100,000	160,000	-
Total Infrastructure	300,000	185,000	317,000

INFRASTRUCTURE SERVICES WORKS

Service Activity: Roads, Bridges and Drainage

Cost Centre: Drainage

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
<i>Plant Replacements</i>	-	158,297	-
Plant purchases - 2016-2017	-	158,297	-
Total Resources	-	158,297	-
Total Application of Capital Funding	\$ 300,000	\$ 343,297	\$ 317,000

INFRASTRUCTURE SERVICES WORKS

Service Activity: Waste Management

Cost Centre: Household Garbage

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	535,146	284,718	500,718
Accumulated surplus	246,146	220,718	154,718
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	64,000	64,000	56,000
Contributions	-	-	-
Dividend income	-	-	-
Loan borrowings	-	-	-
Plant replacement reserve	175,000	-	220,000
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	50,000	-	70,000
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	535,146	284,718	500,718
Total Sources of Capital Funding	\$ 535,146	\$ 284,718	\$ 500,718

Application of Capital Funding

<i>Services</i>	310,000	130,000	210,000
Castra Transfer Station - site rehabilitation	5,000	-	5,000
Penguin Refuse Disposal Site - site rehabilitation	90,000	65,000	50,000
Preston Transfer Station - site rehabilitation	5,000	-	5,000
Resource Recovery Centre - leachate improvements	60,000	5,000	90,000
Resource Recovery Centre - signage	-	-	10,000
Resource Recovery Centre - site development	40,000	12,000	20,000
Resource Recovery Centre - site rehabilitation	10,000	-	5,000
Resource Recovery Centre - wetlands	-	-	20,000
South Riana Transfer station - site rehabilitation	5,000	-	5,000
Completed assets - 2016-2017	95,000	48,000	-
Total Infrastructure	310,000	130,000	210,000

INFRASTRUCTURE SERVICES WORKS

Service Activity: Waste Management

Cost Centre: Household Garbage

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
<i>Plant Replacements</i>	<i>225,000</i>	<i>-</i>	<i>290,000</i>
Plant purchase - excavator (F906)	225,000	-	225,000
Plant purchase - light truck (F300)	-	-	65,000
Plant purchases - 2016-2017	-	-	-
Total Resources	225,000	-	290,000
Total Application of Capital Funding	\$ 535,000	\$ 130,000	\$ 500,000

INFRASTRUCTURE SERVICES WORKS

Service Activity: Parks and Amenities

Cost Centre: Parks

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	622,475	397,338	565,064
Accumulated surplus	64,475	39,382	(68,936)
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	139,000	139,000	212,000
Contributions - Fairway Park BBQ	40,000	27,682	-
Dividend income	54,000	54,000	112,000
Loan borrowings	-	-	-
Plant replacement reserve	115,000	121,274	105,000
Proceeds on disposal of other assets	150,000	-	150,000
Proceeds on disposal of plant	60,000	16,000	55,000
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	622,475	397,338	565,064
Total Sources of Capital Funding	\$ 622,475	\$ 397,338	\$ 565,064

Application of Capital Funding

<i>Services</i>	447,000	329,000	405,000
Anzac Park - bank replanting	-	-	20,000
Anzac Park Master Plan	-	-	5,000
Apex Caravan Park - access upgrade	-	-	10,000
Beach access upgrades	10,000	5,000	10,000
Beach Road - picnic hut	20,000	16,000	10,000
Buttons Creek - flood resilience program	7,000	7,000	7,000
Dial Regional Sports Complex - playground	-	-	60,000
Dial Regional Sports Complex - reveg.	-	-	10,000
Dial Street - replant	-	-	15,000
Forth Recreation Ground - tree planting	10,000	-	10,000
Hiscutt Park - wall repair	-	-	25,000
Industrial Estate - greenbelt	15,000	11,000	10,000
Johnsons Beach Master Plan - Stage 3	15,000	15,000	20,000
Park signage upgrade	10,000	12,000	8,000
Parks asset renewals	80,000	35,000	35,000
Penguin Creek - flood resilience program	-	-	40,000
Physical activity equipment	-	-	20,000
Playground renewals	75,000	75,000	20,000
Pump and Jump Park - design	-	-	10,000
Tobruk Park - pond rectification	-	-	50,000
Reid Street Reserve - lookout stairs	-	-	10,000
Completed assets - 2016-2017	205,000	153,000	-
Total Infrastructure	447,000	329,000	405,000

INFRASTRUCTURE SERVICES WORKS

Service Activity: Parks and Amenities

Cost Centre: Parks

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
<i>Plant Replacements</i>	<i>175,000</i>	<i>137,274</i>	<i>160,000</i>
Plant purchase - light truck (F221)	-	-	30,000
Plant purchase - light truck (F305)	-	-	65,000
Plant purchase - light truck (F309)	-	-	65,000
Plant purchases - 2016-2017	175,000	137,274	-
Total Resources	175,000	137,274	160,000
Total Application of Capital Funding	\$ 622,000	\$ 466,274	\$ 565,000

INFRASTRUCTURE SERVICES WORKS

Service Activity: Parks and Amenities

Cost Centre: Public Amenities

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	139,835	347,794.72	477,795
Accumulated surplus	67,835	75,795	202,795
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	72,000	72,000	95,000
Contributions - West Ulverstone pontoon	-	-	180,000
Dividend income	-	-	-
Loan borrowings	-	200,000	-
Plant replacement reserve	-	-	-
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	-	-	-
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	139,835	347,795	477,795
Total Sources of Capital Funding	\$ 139,835	\$ 347,795	\$ 477,795

Application of Capital Funding

<i>Services</i>	139,000	145,000	477,000
Anzac Park - toilets/surrounds	-	-	200,000
Bus shelters - new	15,000	15,000	15,000
Bus shelters - renewals	10,000	10,000	10,000
Drinking water stations	6,000	9,000	9,000
Leven River walls - assessment	-	-	40,000
Public toilets - lighting upgrades	3,000	3,000	3,000
Public toilets - refurbishments	30,000	10,000	5,000
Public toilets - signage upgrades	-	-	5,000
West Ulverstone pontoon upgrade	-	-	190,000
Completed assets - 2016-2017	75,000	98,000	-
Total Infrastructure	139,000	145,000	477,000
<i>Plant Replacements</i>	-	-	-
Plant purchases - 2016-2017	-	-	-
Total Resources	-	-	-
Total Application of Capital Funding	\$ 139,000	\$ 145,000	\$ 477,000

INFRASTRUCTURE SERVICES WORKS

Service Activity: Parks and Amenities

Cost Centre: Cemeteries

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	75,873	115,866	104,866
Accumulated surplus	12,873	52,866	(4,134)
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	63,000	63,000	75,000
Contributions	-	-	-
Dividend income	-	-	-
Loan borrowings	-	-	-
Plant replacement reserve	-	-	16,000
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	-	-	18,000
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	75,873	115,866	104,866
Total Sources of Capital Funding	\$ 75,873	\$ 115,866	\$ 104,866

Application of Capital Funding

<i>Services</i>	75,000	120,000	70,000
Memorial Park - new plinths	15,000	30,000	25,000
Memorial Park - path system	10,000	25,000	10,000
Memorial Park - seating	-	-	5,000
Memorial Park - tree planting	-	-	10,000
Memorial Park - watering system	10,000	10,000	10,000
Penguin General Cemetery - settlement rectification	-	-	10,000
Completed assets - 2016-2017	40,000	55,000	-
Total Infrastructure	75,000	120,000	70,000
<i>Plant Replacements</i>	-	-	34,000
Plant purchase - utility (F225)	-	-	34,000
Plant purchases - 2016-2017	-	-	-
Total Resources	-	-	34,000
Total Application of Capital Funding	\$ 75,000	\$ 120,000	\$ 104,000

ORGANISATIONAL SERVICES

CORPORATE SERVICES

Service Activity: Corporate Administration

Cost Centre: Administration

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	473	473	33,473
Accumulated surplus	473	473	473
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	-	-	-
Contributions	-	-	-
Loan borrowings	-	-	-
Plant replacement reserve	-	-	19,000
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	-	-	14,000
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	473	473	33,473
Total Sources of Capital Funding	\$ 473	\$ 473	\$ 33,473

Application of Capital Funding

<i>Plant Replacements</i>	-	-	33,000
Plant purchase - vehicle (F102)	-	-	33,000
Plant purchases - 2016-2017	-	-	-
Total Resources	-	-	33,000
Total Application of Capital Funding	\$ -	\$ -	\$ 33,000

ORGANISATIONAL SERVICES

CORPORATE SERVICES

Service Activity: Corporate Administration

Cost Centre: Administration Centre

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	71,285	181,426	75,426
Accumulated surplus	19,285	36,426	47,426
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	52,000	67,000	28,000
Contributions	-	-	-
Dividend income	-	-	-
Loan borrowings	-	-	-
Plant replacement reserve	-	-	-
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	-	-	-
Rate revenue	-	-	-
Special projects reserve	-	78,000	-
Total Funding	71,285	181,426	75,426
Total Sources of Capital Funding	\$ 71,285	\$ 181,426	\$ 75,426

Application of Capital Funding

<i>Services</i>	71,000	134,000	75,000
Administration Centre - carpet replacement	10,000	10,000	10,000
Administration Centre - electrical upgrades	30,000	30,000	20,000
Administration Centre - GM's office acoustics	-	-	25,000
Administration Centre - heat pumps	10,000	2,000	5,000
Administration Centre - lighting	10,000	10,000	5,000
Administration Centre - painting	5,000	4,000	10,000
Administration Centre - sit to stand workstations	6,000	-	-
Completed assets - 2016-2017	-	78,000	-
Total Infrastructure	71,000	134,000	75,000
Total Application of Capital Funding	\$ 71,000	\$ 134,000	\$ 75,000

ORGANISATIONAL SERVICES

CORPORATE SERVICES

Service Activity: Corporate Support Services

Cost Centre: Corporate Support Services

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	120,302	160,034	120,034
Accumulated surplus	302	58,034	40,034
Asset replacement reserve	70,000	70,000	40,000
Commonwealth Tax Sharing Grant	50,000	32,000	40,000
Contributions	-	-	-
Dividend income	-	-	-
Loan borrowings	-	-	-
Plant replacement reserve	-	-	-
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	-	-	-
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	120,302	160,034	120,034
Total Sources of Capital Funding	\$ 120,302	\$ 160,034	\$ 120,034

Application of Capital Funding

<i>Services</i>	120,000	120,000	120,000
Computer hardware	60,000	60,000	80,000
Computer software	60,000	60,000	40,000
Total Resources	120,000	120,000	120,000
Total Application of Capital Funding	\$ 120,000	\$ 120,000	\$ 120,000

ORGANISATIONAL SERVICES

CORPORATE SERVICES

Service Activity: Community Services and Facilities

Cost Centre: Caravan Parks

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	42,941	59,693	57,693
Accumulated surplus	12,941	29,693	27,693
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	-	-	-
Contributions	-	-	-
Dividend income	-	-	-
Loan borrowings	-	-	-
Plant replacement reserve	-	-	-
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	-	-	-
Rate revenue	30,000	30,000	30,000
Special projects reserve	-	-	-
Total Funding	42,941	59,693	57,693
Total Sources of Capital Funding	\$ 42,941	\$ 59,693	\$ 57,693

Application of Capital Funding

<i>Services</i>	42,000	32,000	10,000
Ulverstone Caravan Park - painting program	22,000	22,000	10,000
Completed assets - 2016-2017	20,000	10,000	-
Total Infrastructure	42,000	32,000	10,000
Total Application of Capital Funding	\$ 42,000	\$ 32,000	\$ 10,000

COMMUNITY SERVICES

COMMUNITY SERVICES

Service Activity: Children's Services

Cost Centre: Child Care

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	33,677	33,874	30,874
Accumulated surplus	21,677	24,874	25,874
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	12,000	9,000	5,000
Contribution	-	-	-
Dividend income	-	-	-
Loan borrowings	-	-	-
Plant replacement reserve	-	-	-
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	-	-	-
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	33,677	33,874	30,874
Total Sources of Capital Funding	\$ 33,677	\$ 33,874	\$ 30,874

Application of Capital Funding

<i>Services</i>	8,000	8,000	30,000
Penguin Play Centre - internal/external paint	-	-	5,000
Ulv. Child Care - internal/external painting	5,000	5,000	5,000
Ulv. Child Care - play structure	-	-	20,000
Completed assets - 2016-2017	3,000	3,000	-
Total Infrastructure	8,000	8,000	30,000
Total Application of Capital Funding	\$ 8,000	\$ 8,000	\$ 30,000

COMMUNITY SERVICES

COMMUNITY SERVICES

Service Activity: Social Planning and Development

Cost Centre: Community Development

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	86,045	28,245	56,245
Accumulated surplus	15,045	13,245	(61,755)
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	15,000	15,000	62,000
Contribution	-	-	-
Dividend income	-	-	-
Loan borrowings	-	-	-
Plant replacement reserve	29,000	-	36,700
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	27,000	-	19,300
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	86,045	28,245	56,245
Total Sources of Capital Funding	\$ 86,045	\$ 28,245	\$ 56,245

Application of Capital Funding

<i>Services</i>	30,000	90,000	-
Completed assets - 2016-2017	30,000	90,000	-
Total Infrastructure	30,000	90,000	-
<i>Plant Replacements</i>	56,000	-	56,000
Plant purchase - car (F100)	26,000	-	26,000
Plant purchase - car (F115)	30,000	-	30,000
Plant purchases 2016-2017	-	-	-
Total Resources	56,000	-	56,000
Total Application of Capital Funding	\$ 86,000	\$ 90,000	\$ 56,000

COMMUNITY SERVICES

COMMUNITY SERVICES

Service Activity: Social Planning and Development

Cost Centre: Cultural Activities

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	69,499	69,419	98,919
Accumulated surplus	(13,301)	(18,552)	28,919
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	72,000	77,000	17,000
Contributions - Ulverstone Municipal Band	2,800	2,800	3,000
Contribution - Drainage	8,000	8,171	-
Dividend income	-	-	50,000
Loan borrowings	-	-	-
Plant replacement reserve	-	-	-
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	-	-	-
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	69,499	69,419	98,919
Total Sources of Capital Funding	\$ 69,499	\$ 69,419	\$ 98,919

Application of Capital Funding

<i>Services</i>	33,000	30,000	57,000
Mobile stage	-	-	7,000
Off-site storage of revolving stage	-	-	1,000
Ulverstone History Museum - clock display	5,000	-	-
Ulverstone History Museum - electrical upgrade	-	-	3,000
Ulverstone History Museum - heat pump	-	-	3,000
Ulverstone History Museum - portable display plinths and lighting	-	-	3,000
Ulverstone History Museum - surrounds	-	-	5,000
Ulverstone History Museum/Visitor Information Centre Precinct Master Plan	20,000	20,000	35,000
Completed assets - 2016-2017	8,000	10,000	-
Total Infrastructure	33,000	30,000	57,000

COMMUNITY SERVICES

COMMUNITY SERVICES

Service Activity: Social Planning and Development

Cost Centre: Cultural Activities

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
<i>Equipment Purchases</i>	<i>36,000</i>	<i>10,500</i>	<i>41,000</i>
Art Gallery - acquisition	3,000	2,500	3,000
Ulverstone Band - purchase instruments	33,000	8,000	38,000
Equipment purchases - 2016-2017	-	-	-
Total Resources	36,000	10,500	41,000
Total Application of Capital Funding	\$ 69,000	\$ 40,500	\$ 98,000

COMMUNITY SERVICES

COMMUNITY SERVICES

Service Activity: Community Services and Facilities

Cost Centre: Housing

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	140,554	140,393	140,393
Accumulated surplus	554	393	393
Asset replacement reserve	140,000	140,000	140,000
Commonwealth Tax Sharing Grant	-	-	-
Contribution	-	-	-
Dividend income	-	-	-
Loan borrowings	-	-	-
Plant replacement reserve	-	-	-
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	-	-	-
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	140,554	140,393	140,393
Total Sources of Capital Funding	\$ 140,554	\$ 140,393	\$ 140,393

Application of Capital Funding

<i>Services</i>	140,000	140,000	140,000
Aged Persons Home Units - electrical replacements	-	-	15,000
Aged Persons Home Units - external rehabilitation	-	-	50,000
Aged Persons Home Units - fencing/surrounds	-	-	10,000
Aged Persons Home Units - HWC renewal	-	-	15,000
Aged Persons Home Units - internal rehabilitation	-	-	50,000
Completed assets - 2016-2017	140,000	140,000	-
Total Infrastructure	140,000	140,000	140,000
Total Application of Capital Funding	\$ 140,000	\$ 140,000	\$ 140,000

COMMUNITY SERVICES

COMMUNITY SERVICES

Service Activity: Community Services and Facilities

Cost Centre: Cultural Amenities

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	169,568	177,992	226,992
Accumulated surplus	5,068	26,492	47,992
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	62,000	49,000	79,000
Contributions	2,500	2,500	-
Dividend income	100,000	100,000	100,000
Loan borrowings	-	-	-
Plant replacement reserve	-	-	-
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	-	-	-
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	169,568	177,992	226,992
Total Sources of Capital Funding	\$ 169,568	\$ 177,992	\$ 226,992

Application of Capital Funding

<i>Services</i>	169,000	130,000	226,000
Civic Centre - carpet	12,000	10,000	10,000
Civic Centre - curtain replacement	25,000	-	15,000
Civic Centre - entrance re-design	-	-	15,000
Civic Centre - Isandula Room refurbishment	-	-	8,000
Civic Centre - Leven Theatre airlock	-	-	10,000
Civic Centre - seating Stage 1	35,000	-	55,000
Sustainability assessment	2,000	-	2,000
Ulverstone Wharf building - audio/visual reconfiguration	10,000	10,000	60,000
Ulverstone Wharf building - deck windbreak	20,000	-	20,000
Ulverstone Wharf building - Gnomon/River Roor	-	8,000	5,000
Ulverstone Wharf Precinct Master Plan	-	-	20,000
Ulverstone Wharf Precinct - seating	-	-	6,000
Completed assets - 2016-2017	65,000	102,000	-
Total Infrastructure	169,000	130,000	226,000
Total Application of Capital Funding	\$ 169,000	\$ 130,000	\$ 226,000

COMMUNITY SERVICES

COMMUNITY SERVICES

Service Activity: Community Services and Facilities

Cost Centre: Public Halls and Buildings

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	35,489	42,953	45,953
Accumulated surplus	1,489	7,453	(11,047)
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	34,000	28,000	57,000
Contributions	-	-	-
Dividend income	-	-	-
Loan borrowings	-	-	-
Plant replacement reserve	-	-	-
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	-	-	-
Rate revenue	-	-	-
Special projects reserve - Penguin Surf Club	-	7,500	-
Total Funding	35,489	42,953	45,953
Total Sources of Capital Funding	\$ 35,489	\$ 42,953	\$ 45,953

Application of Capital Funding

<i>Services</i>	35,000	54,000	45,000
Public halls - fencing and surrounds	5,000	15,000	10,000
Sulphur Creek Hall - heating	-	3,000	-
Penguin Meals on Wheels - refurbishment	-	-	5,000
Ulverstone Senior Citizens - atrium replacement	-	-	30,000
Completed assets - 2016-2017	30,000	36,000	-
Total Infrastructure	35,000	54,000	45,000
Total Application of Capital Funding	\$ 35,000	\$ 54,000	\$ 45,000

COMMUNITY SERVICES

COMMUNITY SERVICES

Service Activity: Recreation Facilities

Cost Centre: Swimming Pool and Waterslide

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	25,355	25,537	20,537
Accumulated surplus	(645)	(463)	10,537
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	26,000	26,000	10,000
Contributions	-	-	-
Dividend income	-	-	-
Loan borrowings	-	-	-
Plant replacement reserve	-	-	-
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	-	-	-
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	25,355	25,537	20,537
Total Sources of Capital Funding	\$ 25,355	\$ 25,537	\$ 20,537

Application of Capital Funding

<i>Services</i>	25,000	15,000	20,000
Waterslide - repairs	20,000	-	20,000
Completed assets - 2016-2017	5,000	15,000	-
Total Infrastructure	25,000	15,000	20,000
Total Application of Capital Funding	\$ 25,000	\$ 15,000	\$ 20,000

COMMUNITY SERVICES

COMMUNITY SERVICES

Service Activity: Recreation Facilities

Cost Centre: Active Recreation

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	323,166	365,504	465,504
Accumulated surplus	(4,834)	(37,996)	131,504
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	283,000	311,000	84,000
Contributions - Showground lighting	-	67,500	65,000
Contributions - Ulverstone Softball Club	20,000	-	20,000
Dividend income	25,000	25,000	25,000
Loan borrowings	-	-	-
Plant replacement reserve	-	-	101,700
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	-	-	38,300
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	323,166	365,504	465,504
Total Sources of Capital Funding	\$ 323,166	\$ 365,504	\$ 465,504

Application of Capital Funding

<i>Services</i>	323,000	234,000	325,000
Cricket wicket renewals	-	-	10,000
Haywoods Reserve - surface refurbishment	-	-	10,000
Haywoods Reserve - recreation ground lighting upgrades	-	-	40,000
Recreation ground changeroom upgrades	-	-	30,000
River Park - resurface	10,000	10,000	10,000
Showground - baseball diamond	20,000	1,000	19,000
Showground - ground lighting - Stage 2	60,000	10,000	181,000
Turners Beach tennis court - fence	-	-	25,000
Completed assets - 2016-2017	233,000	213,000	-
Total Infrastructure	\$ 323,000	\$ 234,000	\$ 325,000
<i>Plant Replacements</i>	-	-	140,000
Plant purchase - car (F116)	-	-	25,000
Plant purchase - car (F702)	-	-	115,000
Plant purchases - 2016-2017	-	-	-
Total Resources	-	-	140,000
Total Application of Capital Funding	\$ 323,000	\$ 234,000	\$ 465,000

COMMUNITY SERVICES

COMMUNITY SERVICES

Service Activity: Recreation Facilities

Cost Centre: Recreation Centres

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	75,405	75,337	120,337
Accumulated surplus	18,405	32,337	(3,663)
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	57,000	43,000	124,000
Contributions - Penguin Stadium (RLCIP)	-	-	-
Dividend income	-	-	-
Loan borrowings	-	-	-
Plant replacement reserve	-	-	-
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	-	-	-
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	75,405	75,337	120,337
Total Sources of Capital Funding	\$ 75,405	\$ 75,337	\$ 120,337

Application of Capital Funding

<i>Services</i>	75,000	79,000	120,000
Penguin Stadium - backboard upgrade	-	-	50,000
Penguin Stadium - external refurbishment	-	-	35,000
Penguin Stadium - squash court lighting upgrade	10,000	10,000	10,000
Ulverstone Sports & Leisure Centre - Stadium 1 lighting upgrade	-	-	20,000
Ulverstone Sports & Leisure Centre - security/WiFi review	5,000	5,000	5,000
Completed assets - 2016-2017	60,000	64,000	-
Total Infrastructure	75,000	79,000	120,000
Total Application of Capital Funding	\$ 75,000	\$ 79,000	\$ 120,000

COMMUNITY SERVICES

COMMUNITY SERVICES

Service Activity: Visitor Services

Cost Centre: Visitor Information Services

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	5,016	5,833	833
Accumulated surplus	16	(5,167)	833
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	5,000	11,000	-
Contributions	-	-	-
Dividend income	-	-	-
Loan borrowings	-	-	-
Plant replacement reserve	-	-	-
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	-	-	-
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	5,016	5,833	833
Total Sources of Capital Funding	\$ 5,016	\$ 5,833	\$ 833

Application of Capital Funding

<i>Services</i>	5,000	5,000	-
Completed assets - 2016-2017	5,000	5,000	-
Total Infrastructure	5,000	5,000	-
Total Application of Capital Funding	\$ 5,000	\$ 5,000	\$ -

COMMUNITY SERVICES

REGULATORY SERVICES

Service Activity: Building and Plumbing Control

Cost Centre: Building and Plumbing

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	30,000	30,000	60,000
Accumulated surplus	-	-	-
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	-	-	-
Contribution	-	-	-
Dividend income	-	-	-
Loan borrowings	-	-	-
Plant replacement reserve	16,000	18,000	43,500
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	14,000	12,000	16,500
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	30,000	30,000	60,000
Total Sources of Capital funding	\$ 30,000	\$ 30,000	\$ 60,000

Application of Capital Funding

Plant Replacements	30,000	30,000	60,000
Plant purchase - car (F105)	-	-	30,000
Plant purchase - car (F113)	-	-	30,000
Plant purchases - 2016-2017	30,000	30,000	-
Total Resources	30,000	30,000	60,000
Total Application of Capital Funding	\$ 30,000	\$ 30,000	\$ 60,000

COMMUNITY SERVICES

REGULATORY SERVICES

Service Activity: Environment and Health

Cost Centre: Environment and Health

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	175	175	175
Accumulated surplus	175	175	175
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	-	-	-
Contribution	-	-	-
Dividend income	-	-	-
Loan borrowings	-	-	-
Plant replacement reserve	-	-	-
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	-	-	-
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	175	175	175
Total Sources of Capital funding	\$ 175	\$ 175	\$ 175

Application of Capital Funding

<i>Plant Replacements</i>	-	-	-
Plant purchases - 2016-2017	-	-	-
Total Resources	-	-	-
Total Application of Capital Funding	\$ -	\$ -	\$ -

COMMUNITY SERVICES

REGULATORY SERVICES

Service Activity: Land-Use Planning

Cost Centre: Land-Use Planning

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	58,879	33,879	879
Accumulated surplus	879	879	879
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	-	-	-
Contribution	-	-	-
Dividend income	-	-	-
Loan borrowings	-	-	-
Plant replacement reserve	31,000	21,000	-
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	27,000	12,000	-
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	58,879	33,879	879
Total Sources of Capital funding	\$ 58,879	\$ 33,879	\$ 879

Application of Capital Funding

<i>Plant Replacements</i>	58,000	33,000	-
Plant purchase - car (F101)	26,000	-	-
Plant purchases - 2016-2017	32,000	33,000	-
Total Resources	58,000	33,000	-
Total Application of Capital Funding	\$ 58,000	\$ 33,000	\$ -

COMMUNITY SERVICES

REGULATORY SERVICES

Service Activity: Inspectorial Services

Cost Centre: Control of Animals

	Estimates 2016-2017	Projected 2016-2017	Estimates 2017-2018
Sources of Capital Funding			
	395	395	56,395
Accumulated surplus	395	395	395
Asset replacement reserve	-	-	-
Commonwealth Tax Sharing Grant	-	-	-
Contributions	-	-	-
Dividend income	-	-	-
Loan borrowings	-	-	-
Plant replacement reserve	-	-	36,000
Proceeds on disposal of other assets	-	-	-
Proceeds on disposal of plant	-	-	20,000
Rate revenue	-	-	-
Special projects reserve	-	-	-
Total Funding	395	395	56,395
Total Sources of Capital Funding	\$ 395	\$ 395	\$ 56,395

Application of Capital Funding

<i>Plant Replacements</i>	-	-	56,000
Plant purchase - car (F206)	-	-	28,000
Plant purchase - car (F212)	-	-	28,000
Plant purchases - 2016-2017	-	-	-
Total Resources	-	-	56,000
Total Application of Capital Funding	\$ -	\$ -	\$ 56,000

Part 5

Borrowings

BORROWINGS

LOAN REPAYMENTS

	Budget 2016-2017	Actual 2016-2017	Budget 2017-2018
SOURCES OF REVENUE			
New borrowings	1,000,000	7,730,000	1,000,000
Rate revenue	191,215	191,215	200,406
	1,191,215	7,921,215	1,200,406
REPAYMENTS			
Loans to Organisations	7,972	7,972	8,474
Batten Park	11,832	11,832	12,400
Hiscutt Park Pond	17,379	17,379	17,915
Active Recreation	29,020	29,020	30,391
Recreation Centres	76,891	76,891	80,413
Wharf	48,121	48,121	50,813
	191,215	191,215	200,406
LOAN SUMMARY			
Principal at beginning of year	3,061,597	3,061,597	10,600,382
Plus loans raised	1,000,000	7,730,000	1,000,000
Less principal repaid	(191,215)	(191,215)	(200,406)
Principal outstanding at end of year	\$ 3,870,382	\$ 10,600,382	\$ 11,399,976

Fees and Charges

For the year ending 30 June 2018

FEES AND CHARGES

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COMMUNITY SERVICES

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Penguin Recreation Ground	9
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FEES AND CHARGES

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South East Australian Basketball League Games	22	Section 337 (Property) Certificate	30
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FEES AND CHARGES

INFRASTRUCTURE SERVICES

	2016-2017 \$	2017-2018 \$
CEMETERIES		
<i>Central Coast Memorial Park</i>		
. Burials		
. Child (0-3 years)	500.00	510.00
. Child (4-10 years)	675.00	690.00
. Single depth	1,375.00	1,410.00
. Double depth	1,425.00	1,460.00
. Triple depth	1,550.00	1,590.00
. Re-opening grave to:		
. Single depth	1,150.00	1,180.00
. Double depth	1,175.00	1,200.00
. Saturday or public holiday fee	525.00	540.00
. Burying of ashes in existing grave	275.00	280.00
. Placing of ashes in niche wall	295.00	400.00
. Niche wall reservation fee	155.00	200.00
. Placing of ashes in niche wall reservation	165.00	200.00
. Pre-cast surround for existing plaques	145.00	150.00
. Exhumation of body	Cost recovery	Cost recovery
<i>Penguin and Ulverstone General Cemeteries</i>		
. Burial	975.00	1,000.00
. Burial of ashes (by funeral directors)	155.00	160.00
. Burial of ashes in existing grave	185.00	190.00
. Saturday or public holiday fee	525.00	540.00
. Breaking of concrete top	140.00	145.00
EMERGENCY SERVICES		
<i>Removal of Fire Hazards</i>		
. Clear fire hazard on property	at cost plus 10% (administration fee)	at cost plus 10% (administration fee)
GRAVEL AND GREENWASTE TO FARMERS		
. Gravel - loaded at pit	10.50 per cubic metre	11.00 per cubic metre
. Maximum total supply per year - 50m ³		
. Greenwaste delivered within 5km of worksite	18.00 per cubic metre	18.00 per cubic metre
MOORINGS		
<i>Ulverstone Wharf</i>		
. Ulverstone Wharf mooring fee (per annum)		
. Recreational boats	750.00	770.00
. Commercial boats	900.00	920.00

FEES AND CHARGES

INFRASTRUCTURE SERVICES

	2016-2017 \$	2017-2018 \$
PARKS		
<i>Apex Park</i>		
. Application fee to park community trailer	20.00	22.00
<i>Niche Walls - Memorial Park</i>		
. Reservation fee	70.00	75.00
. Placement fee	95.00	100.00
ROADWORKS AUTHORITY RATES		
<i>Reinstatement Charges</i>		
. Flush seal footpaths per m ²	95.00	100.00
. Flush seal roadways per m ²	120.00	130.00
. Hotmix footpaths per m ²	180.00	185.00
. Hotmix roadways per m ²	210.00	215.00
. Concrete footpaths per m ²	180.00	190.00
. Concrete driveways per m ²	200.00	215.00
. Brick paved areas	230.00	245.00
. Restoration of grassed areas	40.00	50.00
. Minimum service location charge (exposing services add \$60.00/hour)	130.00	130.00
. Minimum charge - Urban	235.00	260.00
. Minimum charge - Rural	380.00	410.00
<i>Driveways</i>		
. Excavate, gravel and hotmix (per m ²)		
(a) in conjunction with footpath works	180.00	185.00
(b) separately to footpath works	195.00	210.00
. Hotmix only to prepared surface (per m ²)		
(a) in conjunction with footpath works	150.00	150.00
(b) separately to footpath works	180.00	190.00
. Concrete (per m ²)		
(a) in conjunction with footpath works	180.00	195.00
(b) separately to footpath works	200.00	220.00
<i>Driveway Crossings</i>		
. Remove kerb and install single crossover (3.6m wide) or remove single crossover and replace kerb		
(a) no footpath	1,050.00	1,100.00
(b) footpath replacement	1,900.00	2,000.00

FEES AND CHARGES

INFRASTRUCTURE SERVICES

	2016-2017 \$	2017-2018 \$
ROADWORKS AUTHORITY RATES (cont.)		
<i>Driveway Crossings (cont.)</i>		
. Remove kerb and install double crossover (6.0m wide) or remove double crossover and replace kerb		
(a) no footpath	1,500.00	1,500.00
(b) footpath replacement	2,500.00	2,500.00
. Remove partial crossover and re-install kerb (less than 3.6m wide)		
(a) no footpath	790.00	800.00
(b) with footpath replacement	1,580.00	1,600.00
. Rural access		
. Supply and install DN300 culvert & headwalls and gravel access - 6m long (max)		
(a) 3.6m wide - std headwalls	2,100.00	2,100.00
(b) 6.0m wide - std headwalls	3,150.00	3,200.00
(c) 3.6m wide - driveable headwalls	3,600.00	3,600.00
(d) 6.0m wide - driveable headwalls	4,650.00	4,700.00
<i>Signs</i>		
. 150mm sign (incl. bracket, pole and installation) - Urban	360.00	550.00
. 200mm sign (incl. bracket, pole and installation) - Rural	460.00	550.00
. Install provided sign on existing pole (min. charge)	230.00	230.00
<i>Other</i>		
. Road Inspections		
. minor works	50.00	50.00
. major works	150.00	150.00
. Traffic control at work sites service if requested	nil (service not provided)	nil (service not provided)
. Traffic Counts (New - 1 count)	550.00	n/a
. Traffic Counts (New - 2 counts at same time)	800.00	n/a
. Traffic Count Report up to 2 years old (available count)	250.00	n/a
. Traffic Counts Report more than 2 years old (available count)	50.00	n/a

FEES AND CHARGES

INFRASTRUCTURE SERVICES

	2016-2017 \$	2017-2018 \$
REINSTATEMENT OF DAMAGES		
. On submission of plans, the deposit payable by the owner of land, or the owner's agent, towards the expense of reinstating any damages to Council property adjacent the frontage to a building site	not more than 275.00 *	not more than 275.00 *
WASTE MANAGEMENT		
<i>Central Coast Resource Recovery Centre</i>		
. Sedan, hatch or station wagon (seats up)	7.00	7.00
. Van, ute or single axle trailer	14.00	14.00
. Dual axle trailer	18.00	20.00
. Small truck up to 3.0 tonne GVM	24.00	25.00
Loads not requiring on-site separation		
. Truck, 3.1 tonne GVM - 5 tonne GVM	40.00	45.00
. Truck, 5.1 tonne GVM - 9 tonne GVM	65.00	70.00
. Truck, 9.1 tonne GVM - 15 tonne GVM	110.00	115.00
. Truck, 15.1 tonne GVM - 19 tonne GVM	175.00	180.00
. Truck, 19.1 tonne GVM and over	220.00	225.00
. Truck, with pig or dog trailer	440.00	450.00
. Semi-trailer	660.00	675.00
. Bin up to 4m ³	110.00	115.00
. Bin up to 10m ³	220.00	225.00
. Bin up to 20m ³	440.00	450.00
. Bin up to 30m ³	660.00	675.00
. Bin up to 40m ³	880.00	900.00
Loads requiring on-site separation		
. Dual axle trailer	36.00	40.00
. Small truck up to 3.0 tonne GVM	48.00	50.00
. Truck, 3.1 tonne GVM - 5 tonne GVM	80.00	90.00
. Truck, 5.1 tonne GVM - 9 tonne GVM	130.00	140.00
. Truck, 9.1 tonne GVM - 15 tonne GVM	220.00	230.00
. Truck, 15.1 tonne GVM - 19 tonne GVM	350.00	360.00
. Truck, 19.1 tonne GVM and over	440.00	450.00
. Truck, with pig or dog trailer	880.00	900.00
. Semi-trailer	1,320.00	1,350.00
. Bin up to 4m ³	220.00	230.00
. Bin up to 10m ³	440.00	450.00
. Bin up to 20m ³	880.00	900.00
. Bin up to 30m ³	1,320.00	1,350.00
. Bin up to 40m ³	1,760.00	1,800.00

FEES AND CHARGES

INFRASTRUCTURE SERVICES

	2016-2017 \$	2017-2018 \$
WASTE MANAGEMENT (cont.)		
Tyres off rims		
. Motorcycle and passenger vehicle tyre	6.00	5.00
. Light truck tyres and 4WD tyre	12.00	10.00
. Truck tyre	20.00	20.00
. Tractor tyre - small	40.00	40.00
. Tractor tyre - medium	60.00	60.00
. Tractor tyre - large	80.00	80.00
Tyres on rims		
. Motorcycle and passenger vehicle tyre	10.00	10.00
. Light truck tyres and 4WD tyre	18.00	18.00
. Truck tyre	30.00	30.00
. Tractor tyre - small	60.00	60.00
. Tractor tyre - medium	Not accepted	Not accepted
. Tractor tyre - large	Not accepted	Not accepted
Miscellaneous		
. Car body - full	200.00	No charge
. Car body - half	100.00	No charge
. Clean soil	No charge	No charge
. Mattress	6.50	7.00
. Fridge, freezer or air conditioner	6.50	7.00
Sale of recycled material		
. Crushed concrete (per m ³)	27.50	30.00
Worm Farms		
. Farms - rectangular	75.00	n/a
. Farms - round	80.00	n/a
Domestic Refuse and Kerbside Recycling Service		
. Replacement of waste MGB	60.00	60.00
. Replacement of recycling MGB	80.00	80.00
Non-residential Refuse and Kerbside Recycling Service		
. Voluntary Service Charge (per annum)	198.00	218.00
. Voluntary Service Charge (recycling only)	80.00	88.00
Castra, Preston and South Riana Transfer Stations		
. Sedan, hatch or station wagon (seats up)	1 Coupon	1 Coupon
. Van, ute or single axle trailer	2 Coupons	2 Coupons
. Dual axle trailer	3 Coupons	3 Coupons
. Small truck up to 3.0 tonne GVM	4 Coupons	4 Coupons
. Mattress	1 Coupon	1 Coupon
. Fridge, freezer or air conditioner	1 Coupon	1 Coupon

FEES AND CHARGES

INFRASTRUCTURE SERVICES

	2016-2017 \$	2017-2018 \$
DRAINAGE		
Stormwater Connection Point		
(a) Location of a property stormwater connection point	62.00	90.00
(b) Connection to kerb (within 5m of property)	620.00	660.00
(c) Connection to pipeline (within property)	620.00	660.00
(d) Connection to pipeline (within 5m of property)	920.00	960.00

FEES AND CHARGES

COMMUNITY SERVICES

	2016-2017 \$	2017-2018 \$
ACTIVE RECREATION		
<i>Forth Recreation Ground</i>		
. Football season rental (April-September)	2,650.00	2,700.00
. Cricket season rental (October-March)	1,020.00	1,050.00
. Cricket season - mat rental	400.00	400.00
. Forth Tennis Club season rental	255.00	260.00
. Hourly fee - games (Juniors) min. 2 hrs	16.00	16.00
. Hourly fee - games (Seniors) min. 2 hrs	31.00	32.00
. Pre-season training - Seniors (per session)	20.00	25.00
. Camping fee - minimum daily fee	100.00	100.00
. Camping fee - maximum daily fee	300.00	300.00
. Non sporting major event min. fee (per day)	300.00	300.00
. Major event - minimum clean up fee (bond)	500.00	500.00
. Non sporting major event max. fee (per day)	1,000.00	1,000.00
. Set-up fee - public event - under 100	100.00	100.00
. Set-up fee - public event - over 100 - min. fee	150.00	150.00
<i>Haywoods Recreation Ground</i>		
. East Ulverstone Football Club (April-September)	2,650.00	2,700.00
. Gawler Cricket Club (October-March)	1,020.00	1,050.00
. Gawler Cricket Club - mat rental	400.00	400.00
. Hourly fee - games (Juniors) min. 2 hrs	16.00	16.00
. Hourly fee - games (Seniors) min. 2 hrs	31.00	32.00
. Pre-season training - Seniors (per session)	20.00	25.00
. Non sporting major event min. fee (per day)	300.00	300.00
. Major event - minimum clean up fee (bond)	500.00	500.00
. Non sporting major event max. fee (per day)	1,000.00	1,000.00
. Set-up fee - public event - under 100	100.00	100.00
. Set-up fee - public event - over 100 - min. fee	150.00	150.00
<i>Heybridge Recreation Ground</i>		
. Cuprona Football Club (April-September)	2,040.00	2,100.00
. Penguin Cricket Club (October-March)	1,020.00	1,050.00
. Penguin Cricket Club - mat rental	400.00	400.00
. Hourly fee - games (Juniors) min. 2 hrs	16.00	16.00
. Hourly fee - games (Seniors) min. 2 hrs	31.00	32.00
. Pre-season training - Seniors (per session)	20.00	25.00
. Non sporting major event min. fee (per day)	300.00	300.00
. Major event - minimum clean up fee (bond)	500.00	500.00
. Non sporting major event max. fee (per day)	1,000.00	1,000.00
. Set-up fee - public event - under 100	100.00	100.00
. Set-up fee - public event - over 100 - min. fee	150.00	150.00
<i>North Motton Recreation Ground</i>		
. Polocrosse - training charge	65.00	70.00
. Polocrosse - game	90.00	95.00
. Leven Pony Club - training day	45.00	50.00
. Leven Pony Club - event	75.00	80.00

FEES AND CHARGES

COMMUNITY SERVICES

	2016-2017 \$	2017-2018 \$
ACTIVE RECREATION (cont.)		
<i>North Motton Recreation Ground (cont.)</i>		
. Equestrian Events		
. per hour - Juniors	20.00	25.00
. per hour - Seniors	30.00	35.00
. minimum fee	65.00	70.00
. maximum fee	260.00	280.00
. Australian Driving Society - training day	35.00	nil
. Australian Driving Society - event	55.00	nil
. Hourly fee - (Juniors) min. 2 hrs	nil	100.00
. Hourly fee - (Seniors) min. 2 hrs	nil	300.00
. Camping fee - minimum daily fee	100.00	300.00
. Camping fee - maximum daily fee	300.00	500.00
. Non sporting major event min. fee (per day)	300.00	1,000.00
. Major event - minimum clean up fee (bond)	500.00	100.00
. Non sporting major event max. fee (per day)	1,000.00	150.00
. Set-up fee - public event - under 100	100.00	0.00
. Set-up fee - public event - over 100 - min. fee	150.00	0.00
<i>Penguin Athletic Track</i>		
. North West Athletic Association		
. Per hour	62.00	65.00
. Minimum fee	124.00	130.00
. Maximum fee	620.00	650.00
. North West Little Athletics Association		
. Per hour	41.00	45.00
. Minimum fee	82.00	90.00
. Maximum fee	410.00	450.00
. Schools		
. Per hour	41.00	45.00
. Minimum fee	82.00	90.00
. Maximum fee	410.00	450.00
. Public or Associations		
. Per hour	80.00	80.00
. Minimum fee	160.00	160.00
. Maximum fee	820.00	820.00
. Training Squads		
. Per hour	30.00	35.00
. Infield area		
. Per hour	20.00	25.00

FEES AND CHARGES

COMMUNITY SERVICES

	2016-2017 \$	2017-2018 \$
ACTIVE RECREATION (cont.)		
· Training Squads		
· Per hour	30.00	35.00
· Infield area		
· Per hour	20.00	25.00
· Training Pass		
· 6 months - Juniors	40.00	40.00
· 6 months - Seniors	60.00	60.00
· 1 month - Juniors/Seniors	15.00	15.00
· Key deposit (refundable)	70.00	70.00
· Access card	10.00	10.00
<i>Penguin Hockey Fields</i>		
· Hourly fee (Juniors) min. 2 hrs	8.00	8.00
· Hourly fee (Seniors) min. 2 hrs	16.00	16.00
· Non sporting major event min. fee (per day)	500.00	500.00
· Major event - minimum clean up fee (bond)	250.00	250.00
· Non sporting major event max. fee (per day)	1,000.00	1,000.00
· Set-up fee - public event - under 100	100.00	100.00
· Set-up fee - public event - over 100	150.00	150.00
· Camping fee - minimum daily fee	100.00	100.00
· Camping fee - maximum daily fee	300.00	300.00
<i>Penguin Recreation Ground</i>		
· Penguin Football Club (April-September)	4,390.00	4,400.00
· Penguin Cricket Club (October-March)	1,650.00	1,700.00
· Penguin Cricket Club - mat rental	400.00	400.00
· Hourly fee - games (Juniors) min. 2 hrs	16.00	16.00
· Hourly fee - games (Seniors) min. 2 hrs	31.00	32.00
· Pre-season training - Seniors (per session)	20.00	25.00
· Non sporting major event min. fee (per day)	250.00	250.00
· Major event - minimum clean up fee (bond)	500.00	500.00
· Non sporting major event max. fee (per day)	1,000.00	1,000.00
· Set-up fee - public event - under 100	100.00	100.00
· Set-up fee - public event - over 100 - min. fee	150.00	150.00
<i>Penguin Sports Complex</i>		
· Hire by Penguin High School (annually)	23,500.00	23,500.00
<i>Riana Recreation Ground</i>		
· Riana Cricket Club (October-March)	1,225.00	1,259.00
· Riana Cricket Club - mat rental	400.00	400.00
· Hourly fee - games (Juniors) min. 2 hrs	8.00	8.00
· Hourly fee - games (Seniors) min. 2 hrs	16.00	16.00
· Pre-season training - Seniors (per session)	20.00	25.00
· Non sporting major event min. fee (per day)	250.00	250.00
· Major event - minimum clean up fee (bond)	500.00	500.00

FEES AND CHARGES

COMMUNITY SERVICES

	2016-2017 \$	2017-2018 \$
ACTIVE RECREATION (cont.)		
<i>Riana Recreation Ground (cont.)</i>		
. Non sporting major event max. fee (per day)	1,000.00	1,000.00
. Set-up fee - public event - under 100	100.00	100.00
. Set-up fee - public event - over 100 - min. fee	150.00	150.00
<i>River Park Recreation Ground</i>		
. Ulverstone Cricket Club (October-March)	2,040.00	2,100.00
. Ulverstone Cricket Club - Clubroom rental	820.00	850.00
. N.W. Football Umpires Assn. (April-September)	360.00	400.00
. Hourly fee - games (Juniors) min. 2 hrs	16.00	16.00
. Hourly fee - games (Seniors) min. 2 hrs	31.00	32.00
. Pre-season training - Seniors (per session)	20.00	25.00
. Non sporting major event min. fee (per day)	250.00	250.00
. Major event - minimum clean up fee (bond)	500.00	500.00
. Non sporting major event max. fee (per day)	1,000.00	1,000.00
. Set-up fee - public event - under 100	100.00	100.00
. Set-up fee - public event - over 100 - min. fee	150.00	150.00
<i>Sprent Recreation Ground</i>		
. Hourly fee - games (Juniors) min. 2 hrs	10.00	nil
. Hourly fee - games (Seniors) min. 2 hrs	20.00	nil
. Pre-season training - Seniors (per session)	20.00	nil
. Non sporting major event min. fee (per day)	250.00	nil
. Major event - minimum clean up fee (bond)	500.00	nil
. Non sporting major event max. fee (per day)	1,000.00	nil
. Set-up fee - public event - under 100	100.00	nil
. Set-up fee - public event - over 100 - min. fee	150.00	nil
<i>Turners Beach Recreation Ground</i>		
. Turners Beach Football Club (April-September)	2,450.00	2,500.00
. Turners Beach Cricket Club (October-March)	1,020.00	1,050.00
. Turners Beach Cricket Club - mat rental	400.00	400.00
. Hourly fee - games (Juniors) min. 2 hrs	16.00	16.00
. Hourly fee - games (Seniors) min. 2 hrs	31.00	32.00
. Pre-season training - Seniors (per session)	20.00	25.00
. Non sporting major event min. fee (per day)	250.00	250.00
. Major event - minimum clean up fee (bond)	500.00	500.00
. Non sporting major event max. fee (per day)	1,000.00	1,000.00
. Set-up fee - public event - under 100	100.00	100.00
. Set-up fee - public event - over 100 - min. fee	150.00	150.00

FEES AND CHARGES

COMMUNITY SERVICES

	2016-2017 \$	2017-2018 \$
ACTIVE RECREATION (cont.)		
<i>Ulverstone Recreation Ground</i>		
. Ulverstone Football Club (April-September)	6,320.00	7,000.00
. Ulverstone Football Club - additional facilities	1,430.00	1,450.00
. Sprent Cricket Club (October-March)	1,430.00	1,450.00
. Sprent Cricket Club - mat rental	400.00	400.00
. Hourly fee - games (Juniors) min. 2 hrs	16.00	16.00
. Hourly fee - games (Seniors) min. 2 hrs	31.00	32.00
. Pre-season training - Seniors (per session)	20.00	25.00
. Non sporting major event min. fee (per day)	300.00	300.00
. Major event - minimum clean up fee (bond)	500.00	500.00
. Non sporting major event max. fee (per day)	1,000.00	1,000.00
. Set-up fee - public event - under 100	100.00	100.00
. Set-up fee - public event - over 100 - min. fee	200.00	200.00
<i>Ulverstone Showground</i>		
. Ulverstone Junior Soccer (April-September)	2,040.00	2,100.00
. Ulverstone Senior Soccer (April-September)	4,390.00	4,450.00
. Ulverstone Show Society (per show)	1,650.00	1,700.00
. Ulverstone Kennel Club (per annum)	1,500.00	1,550.00
. Dog Pavilion - maximum daily fee	80.00	85.00
. Dog Pavilion - hourly fee (includes lights)	12.00	12.00
. Dog Training Area hourly fee	12.00	12.00
. Dog Training Area - maximum daily fee	160.00	160.00
. . Set-up fee - public event - under 100	100.00	100.00
. . Set-up fee - public event - over 100 - min. fee	200.00	200.00
. Poultry Pavilion (per hour)	11.00	12.00
. Poultry Pavilion (per day)	82.00	96.00
. Ulverstone Softball Association (October-March)	2,600.00	2,700.00
. Kitchen hire:		
. . Hourly fee	11.00	12.00
. . Minimum daily fee	22.00	24.00
. . Maximum daily fee	82.00	96.00
. Social Room hire: (inc. kitchen)		
. . Season rental	850.00	850.00
. . Hourly fee	30.00	30.00
. . Minimum daily fee	60.00	60.00
. . Maximum daily fee	240.00	240.00
. Offices hire		
. . Softball Office hire (inc. power)	360.00	370.00
. . Soccer Office hire (inc. power)	360.00	370.00
. Training room		
. . Hourly fee	11.00	12.00
. . Minimum daily fee	11.00	12.00
. . Maximum daily fee	82.00	96.00

FEES AND CHARGES

COMMUNITY SERVICES

	2016-2017 \$	2017-2018 \$
ACTIVE RECREATION (cont.)		
. Ground hourly fee - Juniors (half field)	11.00	12.00
. Ground hourly fee - Seniors (half field)	22.00	25.00
. Pre-season training - Seniors (per session)	20.00	25.00
. Non sporting major event min. fee (per day)	300.00	300.00
. Major event - minimum clean up fee (bond)	500.00	500.00
. Non sporting major event - max. fee (per day)	1,500.00	1,500.00
. Set-up fee - public event - under 100	100.00	100.00
. Set-up fee - public event - over 100 - min. fee	200.00	200.00
. Camping fee (showground events)		
. Minimum daily fee	100.00	100.00
. Maximum daily fee	300.00	300.00
. Netball Courts		
. Hourly fee per court - Juniors	11.00	12.00
. Hourly fee per court - Seniors	16.00	20.00
. Light meters per 30 minutes per court	2.00	2.00
. Maximum daily fee - Non netball	120.00	120.00
. Community Precinct Building		
. Hourly fee	11.00	15.00
. Minimum daily fee	22.00	30.00
. Maximum daily fee	100.00	100.00
<i>West Ulverstone Recreation Ground</i>		
. West Ulverstone Football Club (April-September)	2,450.00	2,500.00
. West Ulverstone Cricket Club (October-March)	1,020.00	1,050.00
. West Ulverstone Cricket Club - mat rental	400.00	400.00
. Hourly fee - games (Juniors) min. 2 hrs	16.00	16.00
. Hourly fee - games (Seniors) min. 2 hrs	31.00	32.00
. Pre-season training - Seniors (per session)	20.00	25.00
. Non sporting major event min. fee (per day)	300.00	300.00
. Major event - minimum clean-up fee (bond)	500.00	500.00
. Non sporting major event max. fee (per day)	1,000.00	1,000.00
. Set-up fee - public event - under 100	100.00	100.00
. Set-up fee - public event - over 100 - min. fee	150.00	150.00
<i>Other Fees</i>		
. A 50% cancellation fee will apply if venue is not cancelled within 7 days of event.		
. Risk and hazards identification non-compliance	50.00	50.00
<i>Portable Seating</i>		
. Per unit	40.00	45.00
. Mobile unit (including delivery) per event day	0.00	200.00

FEES AND CHARGES

COMMUNITY SERVICES

	2016-2017 \$	2017-2018 \$
CHILD CARE		
<i>Ulverstone Child Care Centre</i>		
. Per morning session (inc. lunch)	52.00	54.00
. Per afternoon session	46.00	48.00
. Per day (inc. lunch)	88.50	91.00
. Long session (incl lunch)	74.00	77.00
. Per before school session	16.50	18.00
<i>East Ulverstone Outside School Hours</i>		
. Per session	25.00	28.00
. Vacation care	58.00	62.00
. After Kinder care	32.00	34.00
<i>Penguin Outside School Hours</i>		
. Per session	25.00	28.00
. Vacation care	58.00	62.00
<i>Forth Outside School Hours</i>		
. Per after school session	25.00	28.00
. Vacation care	58.00	62.00
. Per before school session	19.00	21.00
. After Kinder care	32.00	34.00
. Per before school session	16.50	17.00
CIVIC CENTRE		
<i>Equipment</i>		
. Theatre follow spot	21.50	30.00
<i>Foyer Area</i>		
. Displays etc.	83.50	84.00
<i>Gawler Room</i>		
8.00am - 12.00am		
. Minimum fee (2 hrs)	83.00	85.00
. Maximum daily fee	295.00	300.00
. After midnight to 2.00am (per hour)	44.00	45.00
. Set up night before	71.00	75.00
<i>Small Section</i>		
8.00am - 12.00am		
. Minimum fee (2 hrs)	42.00	45.00
. Maximum daily fee	153.00	155.00
<i>Bar Facilities</i>		
. Bar/glasses plus breakage and missing items	16.00	20.00

FEES AND CHARGES

COMMUNITY SERVICES

	2016-2017 \$	2017-2018 \$
CIVIC CENTRE (cont.)		
<i>Equipment - offsite loan</i>		
. Chairs (per chair)	2.00	2.00
. Whiteboard/microphone stand/lectern	12.00	15.00
. Table (per table)	6.00	6.00
<i>Isandula Room</i>		
8.00am - 12.00am		
. Minimum fee (2 hrs)	32.00	34.00
. Maximum daily fee	97.00	100.00
<i>Leven Theatre</i>		
. Front of Curtain		
8.00am - 12.00am		
. Minimum fee	183.00	185.00
. Maximum daily fee	362.00	365.00
Movie fundraiser 8am to 12 am (incl 2 hrs tech)	100.00	105.00
. Stage Productions - Rehearsals/setting up (including Dressing Rooms) 8.00am - 12.00am (per hour)		
. Minimum fee	87.00	90.00
. Maximum daily fee	229.00	230.00
stage rehearsals (1 week prior to season)	85.00	nil
. Stage Productions - Performances (including Dressing Rooms) 8.00am - 12.00am (per hour)		
. Per performance	367.00	375.00
. Tech. equipment hire for performance season - lighting/sound	215.00	n/a
. Tech. equipment hire per session - lighting/sound	n/a	75.00
. Technical support (per hour)	41.00	41.00
. Stage lighting - per session	31.00	35.00
. Audio-visual set-up	82.00	85.00
. Projector hire per hour	21.00	21.00
. Sound system hire - per session	nil	30.00
<i>Change Rooms</i>		
8.00am - 12.00am		
. Minimum fee	33.00	33.00
. Maximum daily fee	57.00	60.00

FEES AND CHARGES

COMMUNITY SERVICES

	2016-2017 \$	2017-2018 \$
CIVIC CENTRE (cont.)		
<i>Whole Complex</i>		
8.00am - 12.00am (per hour)		
. Minimum fee	360.00	365.00
. Maximum daily fee	700.00	715.00
Groups and organisations wishing to hire the Ulverstone Civic Centre are eligible for a 50% rebate on fees providing that:		
(i) An application is completed on the required form when the booking is made; and		
(ii) They are classified as a charitable organisation and are either based in the Central Coast area or have strong Central Coast membership; or		
(iii) They are classified as a youth-based organisation working with children within the Central Coast area.		
CONTROL OF ANIMALS		
<i>Dog Registrations</i>		
. Registration fee for each male or female dog, when paid:		
. by 31 July	53.00 *	56.00 *
. after 31 July	96.00 *	100.00 *
. working dog		
. pure-bred dog		
. greyhound		
. by 31 July	31.00 *	33.00 *
. after 31 July	55.00 *	58.00 *
. Hunting dog, the owner of which has produced evidence of current membership of a recognised hunting dog organisation, when paid.		
. by 31 July	31.00 *	33.00 *
. after 31 July	55.00 *	58.00 *
. Registration fee, on production of evidence, for dog owned by pensioner (one dog only), when paid:		
. by 31 July	26.00 *	27.00 *
. after 31 July	31.00 *	33.00 *
. Registration fee, on production of evidence, for each sterilised dog, when paid:		
. by 31 July	31.00 *	33.00 *
. after 31 July	42.00 *	44.00 *

FEES AND CHARGES

COMMUNITY SERVICES

	2016-2017 \$	2017-2018 \$
CONTROL OF ANIMALS (cont.)		
<i>Discount on production of evidence for:</i>		
. Obedience trained dog	1.00 *	1.00 *
. Registration fee, on production of evidence, for each:		
. . Guide dog, hearing dog or companion dog (One dog only and evidence of appropriate training is required)	nil	nil
. Registration fee for each declared dangerous dog		
. . by 31 July	250.00 *	255.00 *
. . after 31 July	300.00 *	310.00 *
. Newly registered dog (purchased throughout year)#	Pro-rata * registration rate	Pro-rata * registration rate
. Newly registered dog (up to six months of age)# #does not apply to impounded dogs	Pro-rata * registration rate	Pro-rata * registration rate
. Impounding fee (first impoundment)	25.00 *	26.00 *
. Impounding fee (subsequent impoundments)	75.00 *	77.00 *
. Detention of dog (per day)	45.00 *	47.00 *
. Out of hours release fee	90.00 *	90.00 *
. Investigation of nuisance complaint	25.00 *	25.00 *
. Replacement tags	5.00 *	5.00 *
<i>Kennel Licence</i>		
. Kennel Licence application	120.00 *	125.00 *
. Licence renewal	50.00 *	55.00 *
. Dangerous dog collar	Purchase price, plus 5% administration fee	Purchase price, plus 5% administration fee
. Dangerous dog sign	Purchase price, plus 5% administration fee	Purchase price, plus 5% administration fee
<i>Impounding of Animals</i>		
. Poundage Fee	Reimbursement of costs, plus 5% administration fee	Reimbursement of costs, plus 5% administration fee
. Maintenance Charges	Reimbursement of costs, plus 5% administration fee	Reimbursement of costs, plus 5% administration fee
. Driving Charge/Cost		
. . Where Council vehicle/equipment used (per animal per km)	Reimbursement of costs, plus 5% administration fee	Reimbursement of costs, plus 5% administration fee
. . Where special transportation hired/engaged		

Fees for 2017-2018 were approved by the Council on 19 April 2017 - Minute No. 106/2017

FEES AND CHARGES

COMMUNITY SERVICES

	2016-2017 \$	2017-2018 \$
CULTURAL ACTIVITIES		
<i>Ulverstone History Museum</i>		
. Entrance fees		
. Adults	6.00	6.00
. Children up to 16 years of age	2.00	2.00
. Groups 15 - 30 (per adult)	5.00	5.00
HOUSING		
<i>Aged Persons Home Units</i>		
. Ulverstone and Penguin (per week)	62.00	65.00
<i>Ganesway Aged Persons Housing Complex</i>		
. Fortnightly rental	780.15 *	799.40 *
. Meal (midday) - guests only	16.50 *	17.00 *
. Meal (evening) - guests only	9.50 *	10.00 *
. Overnight stay in guestroom	36.00 *	40.00 *
<i>52 Richardson Street Rental</i>		
. 1 occupant exclusive use (per week)	337.00	350.00
. 1 occupant non-exclusive use (per week)	255.00	255.00
. 2 single occupants (per week per person)	168.50	170.00
. Family (per week)	337.00	350.00
. One off cleaning fee (charged with first week's rental)	61.50	70.00
IMPOUNDING		
<i>Abandoned Articles on Highways</i>		
. Poundage fee (per day)	35.00	50.00
. Tow away charge	Actual cost	Actual cost
<i>Damage for Trespass Charges/Cost</i>		
. For each animal (where damage is occasioned)		
. On any highway	35.00	50.00
. On any land owned by, or under the control of the Council	60.00	75.00
	or actual cost whichever is greater	or actual cost whichever is greater
<i>Impounding Notice/Charges</i>		
. For preparation and delivery to an owner	40.00	45.00
. For preparation and insertion in a newspaper	Cost of notice plus 10% administration fee	Cost of notice plus 10% administration fee
OUTDOOR ENTERTAINMENT CENTRE		
. Maximum daily fee	132.50	135.00
. Minimum daily fee	n/a	81.00
. Hourly fee	26.50	27.00

* GST does not apply

FEES AND CHARGES

COMMUNITY SERVICES

	2016-2017 \$	2017-2018 \$
PARKING CONTROL		
<i>Traffic Infringement Notices</i>		
. <i>Traffic Act 1925</i> (Section 43H) (Statutory)		
. Vehicle parked adjacent to yellow/black and white lines	100.00 *	100.00 *
. Vehicle parked between No Standing signs	100.00 *	100.00 *
. Vehicle parked between No Parking signs	70.00 *	70.00 *
. Vehicle parked in a Loading Zone	70.00 *	70.00 *
. Vehicle parked in a Public Vehicles stand	70.00 *	70.00 *
. Vehicle parked within lines indicating a Bus Stop	70.00 *	70.00 *
. Vehicle parked on a street in excess of the time allowed	50.00 *	50.00 *
. Vehicle parked across or partly across an intersection or junction	70.00 *	70.00 *
. Vehicle parked in an area over the specified time limit	50.00 *	50.00 *
. Vehicle parked in a designated Disabled Zone	150.00 *	150.00 *
PUBLIC HALLS AND BUILDINGS		
<i>Gawler Hall</i>		
. Hall - hourly fee	11.50	12.00
. Hall - minimum fee (2 hrs)	21.50	24.00
. Hall - daily fee	75.00	80.00
A 50% remission applies for functions and activities held exclusively for children under the age of 15 years.		
<i>Montgomery Room</i>		
. Corporate rate minimum (2 hrs)	34.00	35.00
. Per hour thereafter	16.50	17.00
. Corporate rate maximum	117.00	120.00
. Community rate minimum (2 hrs)	22.50	24.00
. Per hour thereafter	11.50	12.00
. Community rate maximum	76.00	80.00
<i>North Motton Community Hall</i>		
. Activities		
. Hourly fee	14.50	15.00
. Minimum fee (2 hrs)	29.00	30.00
. Daily fee	98.00	100.00

FEES AND CHARGES

COMMUNITY SERVICES

	2016-2017 \$	2017-2018 \$
PUBLIC HALLS AND BUILDINGS (cont.)		
<i>North Motton Community Hall (cont.)</i>		
. Functions (e.g. balls, weddings, dinners, dances, concerts)		
. 8.00am - 1.00am (per hour)	26.50	27.00
. Minimum fee (4 hrs)	102.00	108.00
. Daily fee	173.00	175.00
. A 50% remission applies for functions and activities held exclusively for children under the age of 15 years.		
. Scouts session fee	13.50	14.00
<i>Penguin Railway Station</i>		
. Exhibition Space (community) - excluding kitchen		
. Hourly fee	13.50	14.00
. Minimum fee (2 hrs)	25.50	28.00
. Daily fee	89.00	100.00
. Exhibition Space (commercial) - excluding kitchen		
. Hourly fee	20.50	21.00
. Minimum fee (2 hrs)	41.00	42.00
. Daily fee	158.00	168.00
. Kitchen		
. Hourly fee	6.50	7.00
. Minimum fee (2 hrs)	11.50	14.00
. Daily fee	38.00	40.00
<i>Riana Community Centre</i>		
. Minimum fee (2 hrs)	19.50	20.00
. Bowls and Cricket Clubs per hour	14.50	15.00
. Carpet area near bar	51.00	52.00
. Vinyl area	23.50	24.00
. Old section	29.50	30.00
. Kitchen	24.50	25.00
. Kitchen equipment usage - minimum fee	13.50	14.00
. Kitchen equipment usage - maximum fee	41.00	42.00
<i>Sprent Community Centre</i>		
. Activities		
. Hourly fee	12.50	13.00
. Minimum fee (2 hrs)	23.50	26.00
. Daily fee	76.00	80.00
. Kitchen	12.50	13.00
. Meeting Room	13.50	14.00

FEES AND CHARGES

COMMUNITY SERVICES

	2016-2017 \$	2017-2018 \$
PUBLIC HALLS AND BUILDINGS (cont.)		
<i>Sprent Community Centre (cont.)</i>		
. Functions (e.g. balls, weddings, dinners, dances, concerts)		
. 8.00am - 1.00am (per hour)	25.50	26.00
. Minimum fee (4 hrs)	98.00	100.00
. Daily fee	173.00	175.00
A 50% remission applies for functions and activities held exclusively for children under the age of 15 years.		
<i>Sulphur Creek Memorial Hall</i>		
. Activities		
. Hourly fee	14.50	15.00
. Minimum fee (2 hrs)	28.50	30.00
. Daily fee	100.00	105.00
. Functions (e.g. balls, weddings, dinners, dances, concerts)		
. 8.00am - 1.00am (per hour)	25.50	26.00
. Minimum fee (4 hrs)	98.00	100.00
. Daily fee	173.00	180.00
<i>Turners Beach Hall</i>		
. Activities		
. Hourly fee	14.50	15.00
. Minimum fee (2 hrs)	28.50	30.00
. Daily fee	99.00	105.00
. Functions (e.g. balls, weddings, dinners, dances, concerts)		
. 8.00am - 1.00am (per hour)	25.50	26.00
. Minimum fee (4 hrs)	100.00	100.00
. Daily fee	173.00	180.00
A 50% remission applies for functions and activities held exclusively for children under the age of 15 years.		
. Scouts session fee	16.50	17.00
<i>Wharf Precinct</i>		
. Total space		
. Corporate rate minimum (2 hrs)	138.00	150.00
. Corporate rate maximum	530.00	600.00
. Community rate minimum (2 hrs)	56.00	60.00
. Community rate maximum	265.00	240.00
. Gnomon Room		
. Corporate rate minimum (2 hrs)	61.00	65.00
. Corporate rate maximum	245.00	260.00
. Community rate minimum (2 hrs)	31.00	32.00
. Community rate maximum	112.00	128.00

FEES AND CHARGES

COMMUNITY SERVICES

	2016-2017 \$	2017-2018 \$
PUBLIC HALLS AND BUILDINGS (cont.)		
<i>Wharf Precinct (cont.)</i>		
. River Room		
. Corporate rate minimum (2 hrs)	56.00	60.00
. Corporate rate maximum	214.00	240.00
. Community rate minimum (2 hrs)	31.00	31.00
. Community rate maximum	112.00	112.00
. Foyer space		
. Corporate rate minimum (2 hrs)	31.00	32.00
. Corporate rate maximum	143.00	128.00
. Community rate minimum (2 hrs)	12.50	13.00
. Community rate maximum	81.50	52.00
. Audio-visual equipment		
. Audio-visual set up fee	81.50	82.00
. Technical support per hour	41.00	42.00
. Grand piano per day or part thereof	25.50	26.00
. Hire of portable P.A. (per day or part thereof)	10.50	15.00
. Hire of stage per performance	20.50	25.00
. Room set and clean up	41.00	45.00
. Stage pack up and reset	81.50	85.00
SPORTS AND LEISURE CENTRES		
<i>(Central Coast affiliated groups)</i>		
. Hourly rate - per hour - Juniors	10.50	11.00
. Hourly rate - per hour - Seniors	18.50	19.00
. Set-up fee - (public event) Stadium 2 minimum	75.00	75.00
. Set-up fee - (public event) Stadium 1 minimum	100.00	100.00
. Set-up fee - (public event) Complex minimum	150.00	150.00
. P.A. system and audio bench	10.00	10.00
. Scoreboard/score bench	10.00	10.00
. Use of in-house digital advertising	20.00	20.00
. Hourly rate - per hour - Juniors	15.50	16.00
. Hourly rate - per hour - Seniors	25.50	25.00
. Set-up fee - (public event) Stadium 2 minimum	100.00	100.00
. Set-up fee - (public event) Stadium 1 minimum	100.00	100.00
<i>(Non Central Coast affiliated groups)</i>		
. Set-up fee - (public event) Complex minimum	200.00	200.00
. P.A. system and audio bench	20.00	20.00
. Scoreboard/score bench	20.00	20.00
. Use of in-house digital advertising	30.00	30.00
<i>Boomerang Pass</i>		
. Yearly pass - Juniors	51.00	100.00
. Yearly pass - Seniors	76.50	150.00

FEES AND CHARGES

COMMUNITY SERVICES

	2016-2017 \$	2017-2018 \$
SPORTS AND LEISURE CENTRES (cont.)		
<i>Seating</i>		
. Use of additional seating (Council approved)	200.00	200.00
<i>South East Australian Basketball League Games (Non Central Coast)</i>		
. Hourly rate - per hour (inc. lights) – Seniors	30.50	32.00
. Set-up fee - (public event) Stadium 1 minimum	200.00	200.00
. P.A. system and audio bench	20.00	20.00
. Scoreboard/score bench	20.00	20.00
. Use of in-house digital advertising	30.00	30.00
<i>Lights</i>		
. Stadium 1 - Training - per hour	6.00	6.00
. Stadium 1 - Games (all lights) - per hour	10.00	10.00
. Stadium 2 - Training and games - per hour	8.00	8.00
<i>Stage Shows/Conferences/Community Events</i>		
. Hourly rate - per hour (inc. lights) - min. fee	60.00	60.00
. Hourly rate - per hour (inc. lights) - max. fee	240.00	250.00
. Set-up fee - floor covering Stadium 1	500.00	500.00
. Set-up fee - floor covering Stadium 2	350.00	350.00
. Set-up fee - public event - under 100	250.00	250.00
. Set-up fee - public event - over 100	500.00	500.00
. Set-up fee - public event - Complex - minimum	600.00	600.00
. P.A. system and audio bench	60.00	60.00
. Use of in-house digital advertising	60.00	60.00
<i>Squash Courts</i>		
. Roster - 9.00am - 10.00pm (permanent or casual bookings) per hour		
. . Pennant rates - Ulverstone	11.00	11.00
. . Pennant rates - Penguin	11.00	11.00
. . Junior rates - Ulverstone	9.00	9.00
. . Junior rates - Penguin	9.00	9.00
. . Senior rates - Ulverstone	11.00	11.00
. . Senior rates - Penguin	11.00	11.00
. . Schools - Ulverstone	9.00	9.00
. . Schools - Penguin	9.00	9.00
. Weekend rates		
. . Light meters (per 60 minutes)	2.00	60.00
. . Racquet hire	2.00	60.00

FEES AND CHARGES

COMMUNITY SERVICES

	2016-2017 \$	2017-2018 \$
SPORTS AND LEISURE CENTRES (cont.)		
<i>Social Facilities (inc. Kitchen and Bar)</i>		
. Hourly rate	35.00	35.00
. Minimum fee	70.00	70.00
. Maximum daily fee	600.00	600.00
. Cleaning fee (minimum)	50.00	50.00
. Coffee machine and grinder - min. fee	30.00	30.00
. P.A. system and audio bench	20.00	20.00
. Projector and screen	40.00	40.00
<i>Social Facilities (without Kitchen and Bar)</i>		
. Hourly rate	25.00	25.00
. Minimum fee	50.00	50.00
. Maximum daily fee	500.00	500.00
. P.A. system and audio bench	20.00	20.00
. Projector and screen	40.00	40.00
<i>Meeting Room and Kitchen</i>		
. Hourly rate	15.00	15.00
. Minimum fee	10.00	10.00
. Maximum daily fee	100.00	100.00
<i>Dormitory Accommodation</i>		
. 6-36 people (per person one night)	25.00	30.00
. Four or more consecutive nights accommodation (per person per night)	20.00	25.00
ROADSIDE VENDING PERMITS		
. Unprocessed local produce vendors fee	150.00	150.00
. Processed food van vendors fee	500.00	500.00
SWIMMING POOL AND WATERSLIDE		
<i>Ulverstone Learn-To-Swim Centre</i> <i>(increases effective from 1 January 2018)</i>		
. Hourly fee	89.00	91.00
. Hourly fee for Central Coast community groups involved in junior development in swimming	77.50	79.00
<i>Ulverstone Waterslide</i>		
. 8 rides	7.50	7.50
. Group bookings (per half hour)	76.50	78.00
. Group bookings (per hour)	132.00	135.00

FEES AND CHARGES

COMMUNITY SERVICES

	2016-2017 \$	2017-2018 \$
BUILDING PERMIT AUTHORITY FEES		
<i>Application for a Building Permit (including Certificate of Completion)</i>		
. Certified as complying with the provisions of the Building Code of Australia (cost of work less than \$5,000)	138.00 *	n/a *
. Certified as complying with the provisions of the Building Code of Australia (cost of work between \$5,000 and \$500,000)	204.00 *	220.00 *
. Certified as complying with the provisions of the Building Code of Australia (cost of work greater than \$500,000)	275.00 *	295.00 *
<i>Levies</i>		
. As prescribed under Part 3 of the Building and Construction Industry Training Fund Act 1990 which applies for value of work more than \$20,000	0.2% of estimated cost of works	0.2% of estimated cost of works
. As prescribed under Section 296 of the Building Act 2016 which applies for value of work more than \$20,000	0.1% of estimated cost of works	0.1% of estimated cost of works
<i>Other Council Fees</i>		
. Application for a building certificate	275.00 *	284.00 *
. Application for a temporary occupancy permit	275.00 *	n/a *
. Assessment of a temporary occupancy permit for special events, free to the public, held by Central Coast not-for-profit organisations	138.00 *	n/a *
. Each additional building inspection	138.00 *	165.00 *
<i>Other Permit Authority Fees</i>		
. Application for permit of substantial compliance	316.00 *	330.00 *
. Processing amended plans	97.00	100.00
. Provision of a copy of a plan or other documents in respect of a building	31.00	32.00
. Application for building permit extension of time	97.00 *	100.00 *
. Receipt of a Certificate of Likely Compliance (Notifiable Building or Demolition Work)	150.00	155.00
ENVIRONMENT AND HEALTH		
. Assessment of an application for issue of registration of food business #		
High Risk #	240.00 *	248.00 *
Medium Risk #	189.00 *	195.00 *
Low Risk #	168.00 *	174.00 *

* GST does not apply

FEES AND CHARGES

COMMUNITY SERVICES

	2016-2017 \$	2017-2018 \$
ENVIRONMENT AND HEALTH (cont.)		
. School canteens (not for profit)	87.00 *	90.00 *
. Mobile food business registration (1 day)		
Received 5 or more days prior to event	31.00 *	33.00 *
Received fewer than 5 days prior to event	41.00 *	43.00 *
. Mobile food business registration (2-4 days)		
Received 5 or more days prior to event	62.00 *	65.00 *
Received fewer than 5 days prior to event	72.00 *	75.00 *
. Mobile food business registration (6 months)	n/a	90.00 *
. Mobile food business registration (12 months)	n/a	174.00 *
. Not for profit - temporary fundraising		no charge
. Environmental Health Officer Report	143.00 *	150.00 *
. Food Business Occupancy Report	143.00 *	150.00 *
. Assessment of an application for the layout of a single burial ground	82.00 *	85.00 *
. Assessment of an application for a special plumbing permit (on-site wastewater management system)	\$170 for one allotment or \$78.00 per allotment where more than one	n/a
. Assessment of an application for issue of registration of a system for air and water (cooling towers)	82.00 *	85.00 *
. Assessment of a vehicle for potable water cartage	102.00 *	105.00 *
. Assessment of an application for issue of registration of a private water supplier	112.00 *	116.00 *
. Assessment of an application for a public health risk activity	112.00 *	116.00 *
. Assessment of a place of assembly - special event	148.00 *	153.00 *
. Assessment of a place of assembly - special event held by a not-for-profit organisation (either based in the Central Coast area or with strong Central Coast membership) that is free to the public)	72.00 *	75.00 *
. Provision of a copy of an 'as constructed' on-site wastewater management system plan	26.00 *	n/a

FEES AND CHARGES

COMMUNITY SERVICES

	2016-2017 \$	2017-2018 \$
LAND USE PLANNING SERVICES		
<i>Development Applications (S.57 of Land Use Planning and Approvals Act 1993)</i>		
Application for a discretionary permit under the <i>Land Use Planning and Approvals Act 1993</i> and <i>Local Government (Building and Miscellaneous Provisions) Act 1993</i>		
. Subdivision	\$400.00 (not exceeding * 5 lots) or an additional \$105.00 per lot exceeding 5 lots	\$410.00 (not exceeding * 5 lots) or an additional \$110.00 per lot exceeding 5 lots
. Consolidation	235.00 * (inc. sealing fee)	240.00 * (inc. sealing fee)
. Application for a discretionary permit		
Application <80m ²	260.00 *	265.00 *
Application >80m ² and <150m ²	340.00 *	350.00 *
Application >150m ² and <250m ²	430.00 *	440.00 *
Application >250m ²	\$430 + \$2.00 per m ² * over 250m ² capped at \$2,500.00	\$440 + \$2.00 per m ² * over 250m ² capped at \$2,600.00
. Extension of a permit	100.00 *	102.00 *
. Minor amendment of a previous planning permit	140.00 *	142.00 *
. Assessment of plans for the construction of a road (including stormwater)	\$510.00 (not exceeding 5 lots) additional # \$77.00 per lot # exceeding 5 lots #	525.00 (not exceeding) 5 lots) additional \$80.00 per lot exceeding 5 lots
. Where a valuation is required for the purpose of a public open space contribution, the applicant shall arrange for same and shall be responsible for the cost thereof	As applicable	As applicable
. Discretionary Application notification fee	280.00 *	285.00 *
. Subdivision (including sealing fee)	\$330.00 and an * additional \$92.00 per lot * exceeding 5 lots	\$340.00 and an * additional \$95.00 per lot * exceeding 5 lots

FEES AND CHARGES

COMMUNITY SERVICES

	2016-2017 \$	2017-2018 \$
LAND USE PLANNING SERVICES (cont.)		
<i>Permitted Use (S.58 of Land Use Planning And Approvals Act 1993)</i>		
. Consolidation (including sealing fee)	230.00 *	235.00 *
. Other development		
Application <80m ²	200.00 *	205.00 *
Application >80m ² and <150m ²	260.00 *	265.00 *
Application >150m ² and <250m ²	330.00 *	335.00 *
Application >250m ²	420.00 *	430.00 *
. Application for a minor development	88.00 *	90.00 *
. Assessment of a No Permit Required development	88.00 *	90.00 *
. Supervision of construction of a subdivision shall be the responsibility of the developer in accordance with the conditions of approval of the subdivision construction plans and specifications	As applicable	As applicable
. Application for an extension of a planning permit	102.00 *	105.00 *
. Application for a minor amendment of a planning permit	130.00 *	132.00 *
<i>Amendments of Planning Scheme</i>		
. Application for a Planning Scheme Amendment	850.00 *	870.00 *
. Application for a combined Planning Scheme Amendment and permit under the <i>Land Use Planning and Approvals Act 1993</i> (\$2,000 maximum charge)	\$970.00 plus * \$3.10 per every \$1,020 over \$300,000 cost of development	\$990.00 plus * \$3.20 per every \$1,020.00 over \$300,000 cost of development
. The fee payable to the Tasmanian Planning Commission for an amendment of a planning scheme is the responsibility of the applicant	As applicable *	As applicable *
<i>Strata Title</i>		
. Application for a certificate of approval for a strata plan, an amendment of a strata plan, consolidation of strata plans or a cancellation of a strata plan under Part 2 of the <i>Strata Titles Act 1998</i>	205.00 *	210.00 *

FEES AND CHARGES

COMMUNITY SERVICES

	2016-2017 \$	2017-2018 \$
LAND USE PLANNING SERVICES (cont.)		
<i>Strata Title (cont.)</i>		
. Application for approval in principle of a community development scheme under Part 4 of the <i>Strata Titles Act 1998</i>	200.00 *	205.00 *
. Application for a variation of a community development scheme under Part 4 of the <i>Strata Titles Act 1998</i>	105.00 *	107.00 *
<i>Miscellaneous</i>		
. Sealing of final plans for staged subdivisions, cluster house developments and stratum title developments	135.00	140.00
. Preparation by the Council of an agreement under the <i>Land Use Planning and Approvals Act 1993</i>	150.00	150.00
. Where an agreement under the <i>Land Use Planning and Approvals Act 1993</i> is prepared by a legal practitioner, the owner of the land shall be responsible for the cost thereof	As applicable	As applicable
. Adhesion order under the <i>Local Government (Building and Miscellaneous Provisions) Act 1993</i>	130.00	135.00
. Amendment to a sealed plan	215.00	220.00
. Application for stratum subdivision under the <i>Local Government (Building and Miscellaneous Provisions) Act 1993</i>	350.00 *	360.00 *
. Application to exempt a subdivision from the operation of the <i>Local Government (Building and Miscellaneous Provisions) Act 1993</i>	145.00 *	160.00 *
. Issue of statutory land-use planning data in respect of a particular property	56.00	nil

FEES AND CHARGES

COMMUNITY SERVICES

	2016-2017 \$	2017-2018 \$
PLUMBING AND DRAINAGE		
. Plumbing Permit	189.00	195.00
. Plumbing Certificate of Likely Compliance	164.00	195.00
. Plumbing Permit (on-site wastewater management system)	170.00	195.00
. Where the owner or owner's agent designs and carries out the work and acceptance and certification is required:		
(a) Examination and checking of a house connection plan for a building	75.00 *	n/a
(b) Examination and checking of a stormwater drainage plan	72.00 *	n/a
. Where the Council does not carry out the works, there shall be an inspection fee for:		
(a) Drainage other than stormwater drainage	120.00 *	n/a
(b) Stormwater drainage	90.00 *	n/a
(c) Water supply	82.00 *	n/a
(d) Trade waste installation or testable backflow prevention device (minor)	82.00 *	n/a
(e) Trade waste installation or testable backflow prevention device (major)	102.00 *	n/a
(f) Each additional plumbing inspection	107.00 *	110.00 *
. Provision of a copy of an 'as constructed' sewer house connection plan	31.00 *	32.00 *
. Provision of a copy of an 'as constructed' stormwater house connection plan	31.00 *	32.00 *
. Consideration of a Certificate of Completion	77.00 *	80.00 *

FEES AND CHARGES

ORGANISATIONAL SERVICES

	2016-2017 \$	2017-2018 \$
ADMINISTRATION		
<i>Photocopying/Printing Charges</i>		
. Single A4 B&W copy	0.35	0.40
. Multiple A4 B&W copies	0.25	0.30
. Duplex A4 B&W copy	0.35	0.40
. Multiple A4 duplex B&W copies	0.25	0.30
. Single A4 colour copy	0.40	0.50
. Multiple A4 colour copies	0.35	0.40
. Duplex A4 colour copy	0.55	0.60
. Multiple A4 duplex colour copies	0.45	0.50
. Single A3 B&W copy	0.40	0.50
. Multiple A3 B&W copies	0.30	0.40
. Duplex A3 B&W copy	0.40	0.50
. Multiple A4 duplex B&W copies	0.30	0.40
. Single A3 colour copy	0.55	0.60
. Multiple A3 colour copies	0.45	0.50
. Duplex A3 colour copy	0.75	0.80
. Multiple duplex A3 colour copies	0.65	0.70
LOCAL GOVERNMENT (GENERAL) REGULATIONS		
. Application for a council land information certificate under section 337 of the Act Application fee (132.5 fee units @ \$1.55 as at 1 July 2017)	202.72 *	205.37 *
. Issue of a certificate of liabilities under section 132 of the Act Application fee (30 fee units @ \$1.55 as at 1 July 2017)	45.90 *	46.50 *
RIGHT TO INFORMATION		
. Application for assessed disclosure Application fee (25 fee units @ \$1.55 as at 1 July 2017)	38.25	38.75
VALUATION ROLLS		
. Provision of an extract from the Valuation Rolls	16.00	18.00

Long-term Financial Plan

2017-2027

LONG-TERM FINANCIAL PLAN

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INTRODUCTION

The Central Coast Council Long-term Financial Plan 2017-2027 is a “high-level” planning document governed by a series of financial strategies and performance indicators that the Council considers and adopts. It establishes the financial framework within which sound financial decisions are made. The Local Government (Content of Plans and Strategies) Order 2014, dealing with Long Term Financial Management Plans, was issued in 2014 under Section 70F of the *Local Government Act 1993*. This Plan has been drawn up to be compliant with the provisions of the Orders.

The LTFP is a framework based on a range of assumptions that assesses the financial requirements to achieve our strategic objectives. It further examines the impact that decisions made today may have on the Council’s long-term financial sustainability. It ensures equality between generations of ratepayers in that each generation is responsible for the costs of the resources that they consume. The LTFP demonstrates the Council’s obligation to sound financial planning to ensure the future prosperity of the community.

A key assumption in the preparation of the LTFP is that future expenditure is dependent on the income streams that the Council can rely upon with a great degree of certainty. It cannot assume that all desired projects will automatically be funded by a combination of either grants, loans or by general rate increases. This would render the LTFP unreliable as the funding would be contingent on many future uncertain events. Projects are only included in the LTFP when funding is reasonably assured. This will create a picture of what the Council can currently afford and what it can deliver with reasonable certainty over the forecast period. Since the document is updated annually, as and when funding is secured for desired projects, the Plan is amended to include the changing circumstances and changing priorities.

The LTFP provides financial and non-financial measures to assess the Council’s performance in achieving its objectives. It consists of an income statement, balance sheet, cash flow statement, statement of changes in equity, capital works programs and the forward programs for capital works covering the 10 year forecast period. It further includes the management indicators that Council is required to report on in the Annual Report.

FINANCIAL SUSTAINABILITY

The importance of financial sustainability is to ensure that each generation ‘pays their way’, rather than any generation ‘living off their assets’ and leaving it to future generations to address the issue of repairing worn out infrastructure. The Council’s long term financial sustainability, unless adequately managed, can have a detrimental impact on service levels. Conversely, service levels can detrimentally impact on long term financial sustainability unless strategic decision making is employed.

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THE LONG-TERM FINANCIAL PLAN AND ASSET MANAGEMENT PLANS

The term “Asset Management” is used to describe the process by which the Council manages physical assets with a gross value of almost \$504m. to meet current and future levels of service. The Council determines the policy framework within which existing assets are managed and new assets acquired and the overall program for maintenance and disposal of assets. This policy framework typically has regard to the link between the purchase, renewal, upgrade and disposal of assets, the delivery of services to communities and consultation processes required to ensure the community is well informed and able to influence the decisions of the Council.

To ensure that each generation ‘pays its way’, it is crucial that current ratepayers effectively fund the current net cost of services provided and community assets consumed. Without this being achieved future generations are effectively subsidising the current cost of service provision and asset consumption.

There is clearly a direct link between the development and implementation of the Council’s Infrastructure Asset Management Plans (IAMPs) and its LTFP. The Council expends considerable funds on the acquisition and management of assets. It will be exposed to financial risk over the longer term if budget processes have little regard for ongoing costs associated with the maintenance and renewal of these assets beyond the current budget period. It is incumbent on the Council to carefully consider information about the stock of infrastructure and other assets and the contribution that current ratepayers are making to their consumption.

The Council needs to maintain appropriate practices in asset management to ensure it will be leaving a healthy financial legacy to future Councils and the community. Coupled with the challenges of scarcity of resources and costs increasing beyond CPI, the Council faces challenges in managing infrastructure and other assets as a result of issues such as increasing community expectations, population growth, replacement of ageing infrastructure, new legislative requirements and the growing demands of an ageing population.

OBJECTIVES

The overall goal of the LTFP 2017-2027 is to ensure that the Central Coast Council remains financially sustainable in the long-term. It is intended that the plan be based on the following guidelines:

- . The achievement of a prudent balance between maintaining the existing range and level of service provision and developing the capacity to grow and add new services while remaining financially sustainable for future generations;
- . Maintain a strong cash position, ensuring the Council remains financially sustainable in the long term;
- . Achieve underlying surpluses which excludes non-operational items such as granted assets, capital income and expenditures;

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- . Maintain debt levels below prudential guidelines;
- . Continue to pursue recurrent grant funding for strategic capital funds from the State and Federal Governments;
- . Provide for rate increases that are not excessive and can be justified in a positive and transparent way;
- . Maintain the ability to fund both capital works in general and meet the asset renewal requirements as outlined in asset management planning; and
- . Fees and charges increases that are both manageable and sustainable and can be justified in a positive and transparent way.

KEY OUTCOMES

The primary outcome desired from the LTFP is to quantify the existing service requirements and the associated long term cash flow implications to maintain those service levels. This includes capital expenditure on renewals and upgrades being given priority over capital expenditure on new assets. Any funding gaps identified in this process will be addressed over the forecast period.

Secondary to this is that any expansion of existing services and investment in new assets is properly planned for and funded over the life of the asset or service provided. Consideration must be given to the impact on the underlying surplus, whole of life costs including depreciation, borrowings and impacts on existing service levels.

A further outcome is to further develop the financial strategic direction for the Council by establishing its desired financial status in each of the next 10 financial years. This will ensure the Council has the financial resources to meet its future obligations. A council's finances are sustainable in the long term only if they are strong enough to allow the council to manage likely developments and unexpected financial shocks over the long-term financial planning period without having to introduce substantial or disruptive revenue (or expenditure) adjustments during that period.

The process also critically reviews the Council's current financial status with a view to identifying those areas that are strengths or weaknesses, opportunities or threats. Actions to address any significant matters identified can then be implemented. Community expectations are the major external influence on the Council's service provision.

The major threat to the Council in this regard is that those expectations outstrip the funding available to the Council and create resultant negative perceptions. There is an opportunity in this for the Council to increase the community understanding of the link between financial capacity and service levels.

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The preparation of the LTFP will assist in identifying, and the subsequent management of, the Council's financial risks. The risks and strategies to manage those risks are dealt with later in this document.

As the LTFP needs quality data from the Asset Management Plans this process helps maintain responsible and sustainable asset management programs. The Council has developed and maintains detailed asset management plans for the infrastructure assets controlled by the Council. The LTFP incorporates the financial aspects of these plans to ensure the timing and extent of funding is adequate to meet the Council's obligations. There is therefore no difference between the IAMPs and the financial aspects of the asset management plan in the LTFP.

LONG-TERM FINANCIAL PLAN FRAMEWORK

The LTFP is a moving document and will be updated annually on an ongoing ten year rolling basis. The LTFP does not include any future provision for new unplanned and unfunded initiatives, strategic projects or expansion of existing services. As these matters arise and are considered by the Council, the LTFP will be updated to incorporate any future impact of the Council decisions on policy, priorities, new initiatives or strategic direction.

The LTFP has been drafted within the following framework:

- To remain consistent with the Council's current Strategic and Corporate Plans.
- To maintain current Council services within each service activity at their existing service levels.
- To maintain the Council's position as a modest rating council without compromising its sustainability or the viability of its asset base and service delivery.
- Reserves where possible are to be maintained to allow for the orderly replacement of critical assets.
- Replacement of plant and equipment to be undertaken when economically viable and funded from reserves.
- To provide for an asset renewal works program over the 10 year period to maintain the Council's infrastructure at acceptable service standards as measured by the management indicators themselves, with no large backlog of required unfunded works.
- To externally borrow monies to fund new and upgraded assets, provided that whole of life costing have been done and the underlying surplus can be maintained in servicing any borrowing costs. However, the Council's treasury management practice will be to always utilise the Council's cash flow to reduce net borrowing costs over the Plan period.

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GENERAL ASSUMPTIONS

The LTFP 2017-2027 has been developed applying the following general assumptions:

- . Current service levels will be maintained.
- . The data in the LTFP is expressed in real average 2016-2018 values. This discounts the effects of the time value of money over the term of the forecast period. The most common measure of this is the Consumer Price Index (CPI). The effect of the CPI over the forecast period is ignored. Any increases in values in excess of the CPI are explained below.
- . No change in the level of subsidisation that existing services receive from general revenue.
- . Any increase in output or service levels will come as a result of efficiency gains from the Council's continual improvement program.
- . Capital renewal gap will be eliminated over the forecast period.
- . Debt levels will vary depending on the funding needs for new assets.
- . All amounts in the Plan are rounded to the nearest \$1,000. This results in some rounding errors which have been corrected in the cash flow projections.

INCOME STATEMENT PROJECTIONS

Rates and Charges for the financial year ended 30 June 2018 is estimated to be 57.61% (2017 – 57.7%) of the Council's operating revenue. The Council has kept rate increases in line with CPI in the past. While we assume this will continue, the model does not factor in CPI increases. However, increases can and should be made depending on the number and level of service variances desired over the forecast period. Increases in the general rate should further be considered where the cost profile of maintaining service levels increases faster than CPI.

Population growth statistics for the Central Coast municipal area indicate that over time a population growth of at least 0.5% is likely. The Council further believes that there will be a natural increase in economic activity that will allow the rates base to grow.

The Council raises supplementary rates during its financial year. As the amounts are uncertain they are not provided for in the estimates process, however it is prudent to include them in the forecasting, at an amount that is considered to be a conservative estimate. The factors have been allowed for in the forecast with the increase of the general rate revenue by 1% annually.

Fees and Charges are expected to increase by 1% above CPI due to natural growth and pressure from costs relating to the provision of the services. Variations to annual increases will occur depending on the types of fee or charge. This is consistent with prior years.

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Interest on investments is based on current estimates of investment income. Rates are assumed to be consistent with the weighted average interest rate currently obtained on funds invested for the Council. It must be noted that the current interest rate trend is flat at historical lows. However, we continue to believe that interest rates will recover to higher levels during the forecast period. The timing of these changes is uncertain and therefore we assume the average annual interest income to be consistent at current levels. This will be reviewed annually.

The Council's policy is to allocate Commonwealth general purpose and road funding grants to the Capital works program. No increase over CPI is expected.

A large percentage of the general contributions received relate to child care operations. The mix comprising general contributions received is expected to remain constant over the forecast period. It is further anticipated that increases will be not more than CPI on an annual basis.

Capital contributions are generally specific purpose grants received and receipts related to the Aged Persons Home Units. Projected revenue is linked to capital and special projects funding.

Share of profit or losses of associates refers to the Council's investment in Dulverton Regional Waste Management Authority. The return is made up of two parts. The first part is the recognition of the change in value of the investment and the second part is a cash return from holding the investment. As the change in value of the investment has an effect on the underlying surplus it is assumed to increase at a constant dollar amount over the forecast period. The cash return to the Council is estimated to remain constant over the forecast period.

The investment in TasWater started paying dividends once more in the 2013-2014. The anticipated dividend income, National Tax Equivalent Regime (NTER) and guarantee fees over the forecast period is estimated to be \$1,400,000 in each of the years. The income will be used mainly to fund reserves, operational service levels and capital works.

"Roads to Recovery" funding is confirmed to continue until at least 2020-2021. The approach for the Plan has been to assume that funding levels will remain constant at existing levels over the forecast period either under an extension of the existing program or a new program with similar benefits.

Other revenue includes reimbursements and private works charges. It is assumed that increases will not be more than CPI.

Staff levels are expected to remain constant, while employment costs will increase by an average of 0.5% per annum above CPI to reflect current employment agreements and forecast future sector trends.

Materials and Contracts have two constituent parts – operational expenditure and asset maintenance. The labour component of operational expenditure is assumed to increase by 0.5% above CPI. Asset maintenance expenditure is generated from the asset management process. The labour component of this expenditure is similarly assumed to increase by 0.5%

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above CPI. The Council is also taking on \$21 million of new assets over the forecast period which will necessitate increased maintenance and operational costs. The Materials and Contract expenditure is therefore, escalated at 1% per year to compensate for the factors above.

Borrowing Costs from loan finance are determined from repayment schedules for current loan finance over the forecast period. Any estimated future loan finance is calculated using current estimates of interest charges and will be structured on a principle and interest basis.

The depreciation expense is determined by reference to the carrying value of the asset category and the estimated average useful life of that category. The carrying value of the assets is affected by the extent of the capital works program and the periodic revaluation cycle.

Other expenses include councillor allowances and audit fees. It is assumed that increases will not be more than CPI.

The comprehensive result of trading in each year is transferred to the accumulated surplus of the Council.

BALANCE SHEET PROJECTIONS

The approach to the balance sheet items is to vary those balances over the forecast period which will be affected by decisions made. Balances such as future stock levels, receivable balances, payable balances and general provisions are assumed to remain constant over the forecast period.

Capital Work in Progress balances are derived from the forecast capital works program. It has been assumed that 90% of the program is completed annually and transferred to completed assets. Any capital work in progress carried forward is assumed to be completed during the year it is carried forward to.

Capital works program is extracted from the asset management program developed by the Infrastructure Services Department of the Council. The replacement/refurbishment of existing assets will be maintained at current levels.

Property, plant and infrastructure balances have been determined considering three separate factors. Firstly, the capital works program delivers an annual amount which is capitalized as completed assets. Secondly, there is a revaluation program for the assets that re-values assets on at least a three year rotational basis. For purposes of the LTFP revaluations are not done as they do not have an impact on the cash flows of the Council. Thirdly, depreciation charged against the assets is described in the Income Statement section above.

The Dial Regional Sports Complex is the major new asset currently being constructed in the forecast period. The project has started construction and the scope of the project has been expanded on over what has been provided for in previous LTFP's. The project is funded in the

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LTFP with State Government grant funding of \$3.5m. Federal Government grant funding of \$3.5 and \$3.5m. from Council resources, primarily being from borrowings.

Investment in associated companies balances will remain constant over the forecast period as no account of changes in fair value will be made.

Financial Liabilities balances are determined with reference to the amortisation schedules for each loan that is outstanding at the end of each year during the forecast period. Any new loan finance is assumed to be at the rates currently achieved and on an interest and principal basis over a period of time determined with reference to the asset it is funding. Repayment of the principal forms part of the capital budget over the forecast period.

Other Reserves represent reserve funds set aside for specific purposes. These are assumed to be constant during the forecast period unless there is a specific need to increase or reduce the balance.

Cash and Cash Equivalents balances are generated from the Statement of Cash Flow projections over the forecast period.

CASH FLOW PROJECTIONS

Projected cash flows are drawn directly from the cash based transactions in the income statement and balance sheet with the exception of fees and charges and materials and contracts which are both adjusted to reflect GST transactions.

FORWARD CAPITAL PLANS

The detailed 10 year forward capital plans are attached at the end of this commentary.

KEY FINANCIAL INDICATORS

The Orders under Section 84 (2A) of the *Local Government Act 1993*, Local Government (Management Indicators) Order 2014, require the Council to report on prescribed financial management indicators and asset management indicators. These are dealt with below. Other indicators believed relevant to the proper measurement and management of the Councils operations are included.

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KEY FINANCIAL INDICATORS

Indicator 1 – Underlying Surplus

Calculation: Operating Revenue (excluding Capital Revenue) less Operating Expenses

Benchmark: Positive result

Underlying surplus is defined as the difference between the operating income (excluding amounts received specifically for new or upgraded assets and physical resources received free of charge) and operating expenses for the period.

This indicator serves as an overall measure of underlying operating effectiveness. Underlying operating results ignore or exclude capital income funding. This provides a more relevant relationship between the recurrent income and recurrent expenditure streams.

A negative result indicates a deficit. The aim is for the Central Coast Council to produce consistently increasing underlying surpluses over the coming years. This will enable it to build up its underlying financial strength and provide much needed self-generated funding for capital replacement projects in future years. Underlying deficits cannot be sustained in the long-term. A Council's long term financial sustainability is dependent upon ensuring that on average, over time, its expenses, including depreciation, are less than associated revenues. This requires the current generation of ratepayers to fully meet the cost of services provided for them by the Council.

If a council is not generating an underlying surplus in most periods it is unlikely to be operating sustainably. It means that the cost of services provided to the community exceeds revenue generated. To change an underlying deficit into a surplus can only occur by ensuring in future that revenues are increasing relative to costs. This will have an impact on service levels unless productivity improves proportionately.

If a council is operating with a significant deficit over several years and its strategic management and long-term financial plans do not provide clear proposals for this to be turned around then it is inevitable that it will face major financial shocks in future. The problem is likely to come to a head when existing major assets fail. The council would then need to choose between large rate rises or not replacing assets thereby effectively providing its community with a lower standard of service.

The LTFP has been drafted to ensure that over the forecast period the Council maintains positive underlying surpluses.

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Indicator 2 – Underlying Surplus Ratio

Calculation: Operating Revenue (excluding Capital Revenue)/Operating Expenses

Benchmark: Greater than 1

This ratio also serves as an overall measure of underlying operating effectiveness. By calculating the ratio, comparisons as to the quality of the operating surplus can be measured over a period of time.

Increasing surpluses may look good superficially, but if the ratio of income to expenses is declining then it indicates the quality of those earnings is in decline and action is necessary. As with many ratios there is no absolute correct number, it is the trend that is important. An increasing trend, while good, may mean that not enough funds are being spent on assets and services and so cash flow neutrality between generations of rate payers is not being achieved. A stable ratio over a period of time, adjusting for special circumstances where necessary, is the aim of the Council.

Indicator 3 – Net Financial Liabilities

Calculation: Total Liabilities less Financial Assets

Benchmark: Less than \$5 million

This indicator demonstrates the capacity of the Council to meet its financial obligations from operating revenue. A reducing trend indicates that the Council's capacity to meet its financial obligations from operating revenue is increasing.

As with all financial indicators associated with measuring indebtedness and its associated costs there is no right or wrong amount. A council simply needs to manage net debt within a range acceptable to it, having regard to long-term financial sustainability and its suite of strategic management plans and financial management policies.

Before considering an increase in its net debt a council needs to recognise that interest associated with the debt will impact negatively on its operating result. However, councils with significant asset rehabilitation and replacement backlogs may find that their financial sustainability is improved if they raise debt to fund the works needed to address these backlogs, i.e. if the operational savings achieved from addressing these backlogs exceed the additional interest costs resulting from the debt raised, financial sustainability would be improved.

A council's indebtedness should be managed to ensure its liabilities and associated costs can be met comfortably from operating revenues without the prospect of disruptive service cuts and/or excessive rate increases (i.e. without impinging on financial sustainability).

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Indicator 4 – Net Financial Liabilities Ratio

Calculation: Total Liabilities less Financial Assets / Operating Revenue

Benchmark: Between 0% and –50%

As with Indicator 3 above this ratio also demonstrates the capacity of the Council to meet its financial obligations from operating revenue. Similarly, a reducing trend indicates that the Council's capacity to meet its financial obligations from operating revenue is increasing. The Council merely needs to manage the ratio between the desired parameters as discussed above.

ASSET MANAGEMENT INDICATORS

Indicator 5 – Asset Consumption Ratio

Calculation: Written down Value of Assets/Fair Value of Assets

Benchmark: At least 60%

This ratio indicates the average percentage of remaining useful life of the Council's assets. It compares the depreciated replacement cost of the Council's depreciable assets relative to their "as new" replacement value. It indicates the average proportion of new condition left in its asset base.

The more capital funding allocated to renewal and upgrading of existing assets the better condition the assets will be. As the Council revalues its assets on a rotational basis, a well maintained asset base will have a longer useful life and this will be reflected in the carrying values of the revalued assets. A well maintained asset will have relatively high depreciated value relative to its replacement cost. Assets that have not had capital funding invested in their renewal and upgrading will have a low remaining expected life and consequently a low depreciated value relative to replacement value.

The greater the ratio the better the average condition of the assets are and the lower the risk of the assets not providing the expected services. For a low financial sustainability risk the ratio is expected to be above 60%.

Indicator 6 – Asset Sustainability Ratio

Calculation: Renewal and Replacement Expenditure/Depreciation

Benchmark: 100%

This ratio indicates whether the Council has been maintaining existing assets at a consistent rate. A result of greater than one indicates that spending on existing assets is greater than the depreciation rate thereby improving the asset base.

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This ratio indicates whether the Council is renewing or replacing existing non-financial assets at the same rate that its overall stock of assets is wearing out. It is calculated by measuring capital expenditure on renewal or replacement of assets relative to the recorded rate of depreciation of assets for the same period.

If capital expenditure on renewing or replacing existing assets is at least equal to depreciation on average over time then a council is ensuring the value of its existing stock of physical assets is maintained. If capital expenditure on existing assets is less than depreciation then, unless a council's overall asset stock is relatively new, it is likely that it is underspending on renewal and replacement. This will progressively undermine its financial sustainability as it is likely that additional maintenance costs associated with assets that have exceeded their economic life will be in excess of costs associated with renewal or replacement. Eventually the council will be confronted with failed assets, and significant renewal and replacement expenditure needs that cannot be accommodated without sudden large rate increases.

The infrastructure and asset management plans include estimates of capital expenditure and maintenance required to responsibly manage asset stocks and are based on appropriate expert technical considerations. Work associated with preparing, and in future updating, such plans, may reveal that a council needs, on average over the period, to spend more (e.g. there is a significant backlog) or less (e.g. assets overall are relatively new) on asset renewal and replacement compared with aggregate depreciation of its total asset stock for the period.

Where a council already has a soundly based IAMP, a more meaningful asset sustainability ratio would be calculated by measuring the actual level of capital expenditure on renewal and replacement (or proposed in the budget or long-term financial plan) with the optimal level identified in the IAMP.

Indicator 7 – Asset Renewal Funding Ratio

Calculation: NPV of funded asset renewal expenditure per LTFP / NPV of projected asset renewal expenditure per asset management plans

Benchmark: 90% – 100%

This ratio measures the Council's ability to fund asset renewals and replacements when they fall due. An inability to fund the asset renewals and replacements will result in one of revenue, expense or debt consequences or a reduction in service levels. The ratio may vary from year to year depending on cash flows in any given year. However, the trend over the forecast period should ensure that on average the funds made available for asset renewals and replacements fall within the benchmark range.

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OTHER INDICATORS

Indicator 8 – Current Ratio

Calculation: Current Assets/Current Liabilities

Benchmark: Greater than 1.25

Current assets should exceed current liabilities by a ‘considerable’ margin. It is a measure of liquidity that shows an entity’s ability to pay its short term debts. A ratio of one or more means there is more cash and liquid assets than short-term liabilities.

The relationship between current assets and current liabilities is used to assess the Council’s capability to meet its current commitments.

This ratio is also known as the ‘working capital ratio’ and is one of the key indicators used by the Auditor-General’s Office when assessing the financial viability of local government. It is critical that the ratio always be positive in that current assets must always exceed current liabilities.

It is strategically important to maintain a positive working capital ratio at all times. When the long term financial plan is prepared, one would not want to see the ratio fall below one at any point.

The Council, by the nature of its business has a very consistent, predictable and reliable income stream. This permits some flexibility in terms of strategically managing its working capital ratio. This means that the ratio can in fact be allowed to trend up or down within a controlled range, depending on what stage of the strategic financial planning cycle the organisation is currently in.

Indicator 9 – Self Financing Ratio

Calculation: Net Operating Cash Flow/Total Revenue

Benchmark: 20%

A self-financing ratio indicator directly measures the adequacy of internal cash generation. It is a measure of the Council’s ability to fund the replacement of assets from cash generated from operations. The higher the percentage, the more effectively this can be done.

While this ratio may fluctuate over the forecast period the trend is important. A declining trend indicates that the Council will ultimately have problems in maintaining adequate levels of capital expenditure on assets. Stable or increasing trends provide the ability to properly fund capital expenditure over the forecast period.

While there is no recognised benchmark, a risk of low financial sustainability would be a ratio of 20% or more.

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Indicator 10 – Own Source Revenue

Calculation: Total Operating Revenue less Operating Grants and External Funds/Total Operating Revenue

Benchmark: 80%

Own source revenue represents revenue generated by a council through its own operations. It excludes any external government funding, contributed assets and revaluation adjustments. The higher the percentage, the less dependence the Council has on external funding. This ratio may also fluctuate over a period of time depending on grant income received. The trend is however important indicating increasing or decreasing reliance on external funding.

SIGNIFICANT LONG-TERM FINANCIAL PLAN RISKS

Whilst the LTFP has included all ongoing commitments it primarily forecasts results based on existing activities. There is an inherent risk that circumstances may change in the future which may materially affect the projected financial estimates. This risk is however mitigated as the document is updated on an annual basis and can be adjusted to cater for the ongoing effects of as yet (future) unseen event.

Typically for the local government sector, changes in community expectations and legislative changes can affect costs associated with services, service levels and governance activities. If there is legislative change, e.g. legislation on environmental matters, carbon trading or global warming initiatives, this could significantly impact on the LTFP. These potential costs have not been factored into the LTFP, but may need to be in future LTFP considerations.

This LTFP has assumed that the Council will receive capital funding for significant capital works. Failure to attract grants and subsidies from outside parties will result in possible project deferrals or place pressure on the Council to raise rates or loan borrowings above those assumed in this Plan.

The main risk mitigating factor for the LTFP is that it will be reviewed on an annual basis coinciding with the adoption of the Council's Annual Plan and Estimates, and on a more frequent basis when new information is available which may have a material impact on this Plan. This will ensure that the document remains current and relevant.

The financial modelling undertaken in developing the IAMPs has been based upon existing asset attributes such as condition rating and construction date data held by the Council. There is a risk that the data may contain deficiencies, or infrastructure may deteriorate at a faster rate than anticipated due to such factors as changes in traffic patterns and new developments. The IAMPs, however, outline strategies for future data improvement in order to minimise this type of risk for future financial forecasts. Furthermore, the IAMP's will be reviewed on a regular basis to ensure the integrity of the data.

The IAMPs and LTFP forecast significant expenditure on the Council's infrastructure assets over the life of the Plans. Due to a significant shortage of qualified engineers and external

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CENTRAL COAST COUNCIL

design consultants the Council may experience project delays and the forecast capital renewal projects may not be achieved within the 10 year timeframe.

LONG-TERM FINANCIAL STRATEGIES

The Long-Term Financial Strategies are intended as a set of business rules or tools to be used in developing and managing annual estimates and LTFPs. These need to be reviewed on an annual basis to ensure they meet changing circumstances that the Council may face. The purpose of the Long Term Financial Strategies is to:

- 1 Ensure that the Council establishes and maintains control of its financial destiny in a manner consistent with the current financial management processes of the Council.
- 2 Ensure that the Council's financial resources are applied towards achieving the desired outcomes, strategies and initiatives articulated in the LTFP.
- 3 Ensure that the Council balances its expenditure on services and capital works with its revenue raising capacity.
- 4 Ensure the proposed financial strategies are enabling guidelines that will support both the ongoing viability of the Council and its ability to achieve the objectives and vision in its Strategic Plan.

The general financial principles used in determining the strategies are as follows:

- 1 Achieve long term income and expenditure neutrality while keeping rates growth in line with the CPI.
- 2 Achieve long term cash flow neutrality while keeping rates growth in line with the CPI.
- 3 Maintain reserves at levels that are adequate to provide a buffer for large or unexpected short-term cash flow fluctuations.
- 4 Ensure that the Council's long term capital program fully funds asset renewal requirements.
- 5 Significant or material shifts in the allocation of Council expenditure are directly linked to policy changes, changes in service levels or conscious Council decisions that are supported by Council resolutions.

The Orders require councils to include strategies related to revenue, investments, borrowings and capital expenditure. They also require councils to make specific reference to strategies to make an operating surplus, a funded renewal capital program and an appropriate cash position.

The Long-Term Financial Strategies are:

- 1 Target consistent underlying surpluses that provide sufficient funds for both recurrent service level and asset renewal and upgrade requirements. The forecast income statement, balance sheet, cash flow statement and capital works programs must be

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prepared to achieve consistent underlying surpluses, funded capital renewal programs and cash balances sufficient to implement these strategies.

- 2 Target the Balance Sheet having at least a 1.25 to 1 working capital ratio in the LTFP.
- 3 Transfers to asset replacement reserves for future capital expenses will only be included in the Annual Estimates if matched by an equivalent budgeted surplus in the Income Statement to preserve the accumulated surplus position of the Council. Transfers to the Aged Persons Home Units, Child Care and Ganesway reserves need to reflect the operating results for the period.
- 4 Material favourable budget variations realised at year's end in a given financial year will be quarantined and form part of the accumulated surplus reserve (unless required to finance projects deemed as 'unavoidable') that can be used as a funding source for future one off, unexpected or unavoidable costs. Positive capital works budget variations relating to ongoing capital works will be carried over to the following financial year.
- 5 Annual transfers to the Asset Replacement, Fire Service, Garbage Collection and Special Projects Reserves must be backed by cash on hand. The LTFP must ensure that over the forecast period sufficient funds are retained to eliminate any funding deficit.
- 6 Annual transfers equivalent to the average interest earned on investments during the financial year be made to Asset Replacement Reserves and the following Special Project Reserves; Public Open Space, Henslows Road Reserve, Buttons Creek Flood Diversion and Ulverstone Caravan Park or as directed by the General Manager.
- 7 Budgeted cash at the end of each year shall be measured by referencing it against the working capital ratio in the LTFP.
- 8 Service level funding gaps will be identified and classified as primary or secondary in nature to clearly distinguish the cash flow requirements of maintaining existing service levels (primary gaps) and for service level enhancements (secondary gaps).
- 9 Services impacted by the climate change must identify cost impacts and incorporate cost implications (both expenditure and revenue streams) into the LTFP.
- 10 A series of key financial performance indicators, with appropriate threshold targets will be utilised to strategically analyse the financial integrity of the Plan. These include:
 - . Operating Margin – positive
 - . Operating Margin Ratio – greater than 1
 - . Net Financial Liabilities – less than \$5m.
 - . Net Financial Liabilities Ratio – between 0% and -50%
 - . Asset Consumption Ratio – at least 60%
 - . Asset Sustainability Ratio – greater than 100%
 - . Asset Renewal Funding Ratio – between 90% and 100%

LONG-TERM FINANCIAL PLAN

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- . Current Ratio – greater than 1.25
 - . Self-Financing Ratio – greater than 20%
 - . Own Source Revenue – greater than 80%
 - . Debt Service Ratio – less than 2%.
- 11 Capital expenditure on asset renewal and upgrade projects be given priority over capital expenditure on new assets (extensions) where the sustainability index (Capital renewal and upgrade expenditure as a percentage of depreciation) falls below the benchmark of 100%.
- 12 Any new capital work (capital extension) proposals must be preceded by a business justification case which includes a whole of life cost evaluation that identifies the asset's construction, maintenance and operating cash flow requirements as well as the depreciation impact.
- 13 Capital income must only be utilised as a funding source for capital expenditure requirements.
- 14 The Council considers borrowing for new capital projects only when consistent underlying operating surplus results are being achieved. Borrowings are considered for other capital projects where such expenditure will generate significant future savings for the Council in renewal, maintenance or operating costs. Borrowings will not be considered to fund ongoing operations.
- 15 For borrowings to be considered, projects must have had a full whole of life cost analysis undertaken, proving that future cash inflows will exceed the cash outlays, or alternatively where there is no financial return that the additional capital and operating costs are quantified in the LTFP and the integrity of the financial strategies is not compromised.
- 16 Where reasonably possible, fees and charges are increased by the same general rates increase until full cost recovery is achieved for direct service provision. Any fees that are not increased in line with the planned rate rise be clearly identified and documented for the Council's consideration.
- 17 The Council considers the most appropriate rating strategy to provide adequate funds to:
- . achieve sustainable underlying surpluses;
 - . achieve sustainable cash flows; and
 - . fund capital renewal projects;
- in both the annual Estimates and LTFP.
- 18 Investments, other than Council investments in TasWater and the Dulverton Waste Management Authority, are to comply with the Investment Policy adopted by the Council.

LONG-TERM FINANCIAL PLAN

CENTRAL COAST COUNCIL

FORECAST INCOME STATEMENTS FOR 30 JUNE 2017 TO 30 JUNE 2027

Key points to note regarding the forecast period are:

- 1 The Council forecasts an operating surplus in each of the years of the forecast period.
- 2 Rates revenue has increased by 1% per year which is assumed to be the natural growth and supplementary rate revenue.
- 3 Income from TasWater is estimated to be \$1,400,000 in the 2017-2018 year and is expected to be at least that amount for the rest of the forecast period. This estimate is a conservative forecast based on data received from TasWater.
- 4 Capital Grants reflect a higher than normal increase due to the funding from the Federal Government towards the Dial Regional Sports Complex and towards the completion of emergency works in relation to the June 2016 floods. Funding has been applied for and the Council is reasonably confident that the amounts applied for will be secured.
- 5 Interest, contributions, share of profit from associates and other revenue are as per the assumptions estimated to remain the same in constant dollars over the forecast period.
- 6 Employee costs escalate at 0.5% as per the assumptions.
- 7 Materials and contracts costs increase each year of the Plan. We believe that the cost of materials used in our operations increases at a greater rate than CPI. Furthermore, part of the costs incurred have an element of labour costs in them. For these reasons materials and contracts are escalated at 0.5% each year.
- 8 Borrowing costs are forecast costs based on current contract liabilities and anticipated liabilities based on rates that can be currently obtained in the market. The borrowing costs are forecast to rise as a result of the funding for the Dial Regional Sports Complex but are seen to reduce in the latter part of the forecast period as the capital is repaid.
- 9 Depreciation over the forecast period is based on the estimated depreciation for the 2016-2017 year and adjusting for additional assets acquired and constructed in future years.
- 10 Amortisation of revaluation costs and other expenses are assumed to be constant over the Plan.

LONG-TERM FINANCIAL PLAN

ESTIMATED INCOME STATEMENT

	1	2	3	4	5	6	7	8	9	10
	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
	Budget	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan
Operating Revenue										
Rates and charges	14,881,000	15,099,000	15,750,000	15,908,000	16,067,000	16,228,000	16,390,000	16,554,000	16,720,000	16,887,000
Fees and charges	3,714,000	3,751,000	3,789,000	3,827,000	3,865,000	3,904,000	3,943,000	3,982,000	4,022,000	4,062,000
Interest	246,900	322,000	322,000	322,000	322,000	322,000	322,000	322,000	322,000	322,000
Contributions and grants	877,690	878,000	878,000	878,000	878,000	878,000	878,000	878,000	878,000	878,000
Commonwealth Financial Assistance Grant	3,868,000	3,868,000	3,868,000	3,868,000	3,868,000	3,868,000	3,868,000	3,868,000	3,868,000	3,868,000
TasWater receipts	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000
Share of profit/(losses) of associates	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Other revenue	643,588	644,000	644,000	644,000	501,000	501,000	501,000	501,000	501,000	501,000
Total Operating Revenues	25,831,178	26,162,000	26,851,000	27,047,000	27,101,000	27,301,000	27,502,000	27,705,000	27,911,000	28,118,000
Operating Expenses										
Employee costs	10,178,553	10,229,446	10,280,593	10,331,996	10,383,656	10,435,574	10,487,752	10,540,191	10,592,892	10,645,856
Materials and contracts	9,096,182	9,187,000	9,279,000	9,372,000	9,466,000	9,561,000	9,657,000	9,754,000	9,852,000	9,951,000
Borrowing costs	131,500	335,657	361,083	350,258	195,315	183,695	172,029	161,261	150,607	141,431
Depreciation	5,880,000	5,969,000	6,064,000	6,165,000	6,193,630	6,222,630	6,241,630	6,268,130	6,277,930	6,289,184
Amortisation	47,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000
Other expenses	347,000	347,000	347,000	347,000	347,000	347,000	347,000	347,000	347,000	347,000
Total Operating Expenses	25,680,235	26,115,103	26,378,676	26,613,254	26,632,601	26,796,899	26,952,411	27,117,582	27,267,429	27,421,471
Operating Surplus/(Deficit) before Capital Items	150,943	46,897	472,324	433,746	468,399	504,101	549,589	587,418	643,571	696,529
Other Revenue										
Capital Grants	4,416,550	800,000	800,000	800,000	4,300,000	800,000	800,000	800,000	800,000	800,000
Proceeds on disposal of plant	385,100	253,000	342,000	313,000	376,000	155,000	312,000	352,000	365,000	365,000
Proceeds on sale of assets	1,150,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Net Surplus/(Deficit)	6,102,593	1,299,897	1,814,324	1,746,746	5,344,399	1,659,101	1,861,589	1,939,418	2,008,571	2,061,529

LONG-TERM FINANCIAL PLAN

CENTRAL COAST COUNCIL

FORECAST BALANCE SHEETS FOR 30 JUNE 2017 TO 30 JUNE 2027

Significant items to note are:

- 1 Cash balances remain fairly consistent during the forecast period but increase towards the end of the forecast. This is consistent with what is expected as the Council has used the cash it anticipates receiving in the forecast period to produce a fully funded capital works program, maintain operating surpluses and maintain sufficient cash to back its cash reserves.
- 2 Receivables, inventories, other assets and Investment in TasWater are constant as per the assumptions made in this document.
- 3 Capital works in progress vary on a year to year basis. The Council estimated, based on past experience, that approximately 10% of the value of the capital works program will be carried over to the following year where it will be completed. These values represent this assumption.
- 4 Investment in Associates increases on an annual basis by \$200,000. This represents the Council's share of the increase in the fair value of the asset. While it is a non cash item it has been included in the Plan as it has an impact on the underlying surplus of the Council.
- 5 Other non-current assets are the unamortised balance of the municipal revaluation.
- 6 Infrastructure assets increase over the forecast period with the biggest annual rises taking place over the 2016-2017 to 2017-2018 which are the years in which the Dial Regional Sports Complex is being constructed. The movement in the asset value is based on the additions from the capital works program less the write down for depreciation.
- 7 Both current and non-current payables, provisions and other liabilities are constant as per the assumptions.
- 8 Financial liabilities are based on actual loan agreements and anticipated loan agreements using cost profiles based on current rate estimates. While loan funds have been utilised for the Dial Regional Sports Complex construction the overall debt level remains fairly constant over the forecast period from \$3.87m. to \$8.1m (\$11.6m is the current amount less the \$3.5m which relates to a grant to be repaid by the State Government in 2022).

LONG-TERM FINANCIAL PLAN

Estimated Balance Sheet

	1	2	3	4	5	6	7	8	9	10
	2017-2018 Budget	2018-2019 Plan	2019-2020 Plan	2020-2021 Plan	2021-2022 Plan	2022-2023 Plan	2023-2024 Plan	2024-2025 Plan	2025-2026 Plan	2026-2027 Plan
Assets										
Current Assets										
Cash and cash equivalents	11,063,871	10,666,385	11,354,417	11,659,947	8,040,625	9,203,385	10,163,594	11,122,365	12,712,971	14,381,981
Receivables	877,663	877,663	877,663	877,663	877,663	877,663	877,663	877,663	877,663	877,663
Inventories	27,974	27,974	27,974	27,974	27,974	27,974	27,974	27,974	27,974	27,974
Other Assets	247,044	247,044	247,044	247,044	247,044	247,044	247,044	247,044	247,044	247,044
Total Current Assets	12,216,552	11,819,066	12,507,098	12,812,628	9,193,306	10,356,066	11,316,275	12,275,046	13,865,652	15,534,662
Non-current Assets										
Capital works in progress	1,983,762	1,074,289	1,185,594	1,491,437	1,738,869	1,950,385	2,293,911	2,584,974	2,871,279	3,177,526
Receivables	24,853	24,853	24,853	24,853	24,853	24,853	24,853	24,853	24,853	24,853
Investment in associates	3,861,758	4,061,758	4,261,758	4,461,758	4,661,758	4,861,758	5,061,758	5,261,758	5,461,758	5,661,758
Investment in TasWater	73,237,239	73,237,239	73,237,239	73,237,239	73,237,239	73,237,239	73,237,239	73,237,239	73,237,239	73,237,239
Other non current assets	4,154	239,154	192,154	145,154	98,154	51,154	4,154	239,154	192,154	145,154
Property, plant and infrastructure	412,158,331	415,267,804	415,861,499	416,568,656	417,115,595	417,898,649	418,033,492	418,007,299	417,759,064	417,479,633
Total Non-current Assets	491,270,097	493,905,097	494,763,097	495,929,097	496,876,468	498,024,038	498,655,407	499,355,277	499,546,347	499,726,163
Total Assets	503,486,649	505,724,163	507,270,195	508,741,725	506,069,773	508,380,104	509,971,681	511,630,323	513,411,999	515,260,825
Liabilities										
Current Liabilities										
Payables	1,510,402	1,510,402	1,510,402	1,510,402	1,510,402	1,510,402	1,510,402	1,510,402	1,510,402	1,510,402
Provisions	2,618,991	2,618,991	2,618,991	2,618,991	2,618,991	2,618,991	2,618,991	2,618,991	2,618,991	2,618,991
Financial liabilities	227,534	262,383	268,291	275,216	8,016,351	297,971	270,010	280,777	226,894	212,703
Other liabilities	218,292	218,292	218,292	218,292	218,292	218,292	218,292	218,292	218,292	218,292
Total Current Liabilities	4,575,219	4,610,068	4,615,976	4,622,901	12,364,036	4,645,656	4,617,695	4,628,462	4,574,579	4,560,388
Non-current Liabilities										
Provisions	2,969,353	2,969,353	2,969,353	2,969,353	2,969,353	2,969,353	2,969,353	2,969,353	2,969,353	2,969,353
Financial liabilities	11,145,311	12,048,079	11,773,880	11,491,739	3,761,739	4,103,863	3,861,813	3,570,270	3,397,258	3,198,745
Total Non-current Liabilities	14,114,664	15,017,432	14,743,233	14,461,092	6,731,092	7,073,216	6,831,166	6,539,623	6,366,611	6,168,098
Total Liabilities	18,689,884	19,627,501	19,359,209	19,083,993	19,095,128	11,718,872	11,448,861	11,168,086	10,941,190	10,728,487
Net Assets	484,796,765	486,096,662	487,910,986	489,657,732	486,974,646	496,661,232	498,522,820	500,462,238	502,470,809	504,532,338
Equity										
Accumulated Surplus	245,799,087	246,741,984	248,508,308	249,985,053	255,017,452	256,133,553	257,460,142	258,882,560	260,380,131	261,930,660
Asset Revaluation Reserves	236,628,754	236,628,754	236,628,754	236,628,754	236,628,754	236,628,754	236,628,754	236,628,754	236,628,754	236,628,754
Other Reserves	2,368,924	2,725,924	2,773,924	3,043,924	3,355,924	3,898,924	4,433,924	4,950,924	5,461,924	5,972,924
Total Equity	484,796,765	486,096,662	487,910,986	489,657,731	495,002,130	496,661,231	498,522,820	500,462,238	502,470,809	504,532,338

LONG-TERM FINANCIAL PLAN

CENTRAL COAST COUNCIL

FORECAST CASH FLOW STATEMENTS FOR 30 JUNE 2017 TO 30 JUNE 2027

Points to note include:

- 1 The Council's cash balance remains fairly consistent over the forecast period. As stated above this was anticipated as the Council had the objective of producing a balanced plan with fully funded capital works programs, operations and sufficient cash to underwrite the cash reserves.
- 2 Cash received has increased as per the assumptions made except for in year 2017-2018 where the Council anticipates a receipt of additional funds due to contributions towards the Dial Regional Sports Complex and remediation works in relation to the June 2016 floods.
- 3 Cash used to fund operations has increased as per the assumptions made over the forecast period.
- 4 Payments for property, plant and equipment reflect the cash effects of the capital works program.
- 5 Minimal use of long term borrowings is used to fund the activities of the Council as the only new loans forecast to be taken out are to fund the Dial Regional Sports Complex.

LONG-TERM FINANCIAL PLAN

Estimated Statement of Cashflows

	1	2	3	4	5	6	7	8	9	10
	2017-2018 Budget	2018-2019 Plan	2019-2020 Plan	2020-2021 Plan	2021-2022 Plan	2022-2023 Plan	2023-2024 Plan	2024-2025 Plan	2025-2026 Plan	2026-2027 Plan
Cash Flows from Operating Activities										
Receipts										
Rates and charges	14,881,000	15,099,000	15,750,000	15,908,000	16,067,000	16,228,000	16,390,000	16,554,000	16,720,000	16,887,000
Fees and charges	3,714,000	4,151,000	4,189,000	4,227,000	4,265,000	4,304,000	4,343,000	4,382,000	4,422,000	4,462,000
Interest	246,900	322,000	322,000	322,000	322,000	322,000	322,000	322,000	322,000	322,000
Government Grants	877,690	878,000	878,000	878,000	878,000	878,000	878,000	878,000	878,000	878,000
Capital Contributions	4,416,550	800,000	800,000	800,000	4,300,000	800,000	800,000	800,000	800,000	800,000
Contributions	3,868,000	3,868,000	3,868,000	3,868,000	3,868,000	3,868,000	3,868,000	3,868,000	3,868,000	3,868,000
Refund of GST tax credits	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
Other receipts	643,588	644,000	644,000	644,000	501,000	501,000	501,000	501,000	501,000	501,000
Total Receipts	29,847,728	26,962,000	27,651,000	27,847,000	31,401,000	28,101,000	28,302,000	28,505,000	28,711,000	28,918,000
Payments										
Employee costs	10,178,553	10,229,445	10,280,593	10,331,996	10,383,656	10,435,574	10,487,752	10,540,191	10,592,892	10,645,856
Materials and contracts	9,096,182	10,787,000	10,879,000	10,972,000	11,066,000	11,161,000	11,257,000	11,354,000	11,452,000	11,551,000
Borrowing costs	131,500	335,657	361,083	350,258	195,315	183,695	172,029	161,261	150,607	141,431
General Revaluation	-	282,000	-	-	-	-	-	282,000	-	-
Other expenses	347,000	347,000	347,000	347,000	347,000	347,000	347,000	347,000	347,000	347,000
Total Payments	19,753,235	21,981,102	21,867,676	22,001,254	21,991,971	22,127,269	22,263,781	22,684,452	22,542,499	22,685,287
Net Cash provided by (or used in) Operating Activities	10,094,493	4,980,898	5,783,324	5,845,746	9,409,029	5,973,731	6,038,219	5,820,548	6,168,501	6,232,713
Cash Flows from Investing Activities										
Receipts										
Proceeds from sale of land	1,150,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Proceeds from sale of plant and equipment	385,100	253,000	342,000	313,000	376,000	155,000	312,000	352,000	365,000	365,000
TasWater receipts	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000
Payments										
Payments for property, plant and equipment										-
Asset Renewals	(9,060,000)	(3,781,500)	(4,888,000)	(4,543,250)	(5,187,000)	(3,840,500)	(4,519,000)	(4,512,000)	(5,143,500)	(5,143,500)
Asset Upgrades	(2,305,000)	(550,000)	(952,500)	(1,430,750)	(1,084,500)	(1,112,000)	(909,500)	(952,500)	(755,000)	(755,000)
New Assets	(9,940,000)	(3,837,500)	(928,500)	(1,204,000)	(716,500)	(1,315,500)	(1,291,500)	(1,068,500)	(417,500)	(417,500)
Net Cash provided by (or used in) Investing Activities	(18,369,900)	(6,316,000)	(4,827,000)	(5,265,000)	(5,012,000)	(4,513,000)	(4,808,000)	(4,581,000)	(4,351,000)	(4,351,000)
Cash Flows from Financing Activities										
Receipts										
New loans	1,000,000	1,200,000	-	-	-	-	-	-	-	-
Payments										
Loan repayments	(227,534)	(262,383)	(268,290)	(275,215)	(8,016,351)	(297,970)	(270,009)	(280,776)	(226,894)	(212,702)
Net Cash provided by (or used in) Financing Activities	772,466	937,617	(268,290)	(275,215)	(8,016,351)	(297,970)	(270,009)	(280,776)	(226,894)	(212,702)
Net Increase/(Decrease) in cash held	(7,502,941)	(397,485)	688,034	305,531	(3,619,322)	1,162,761	960,210	958,772	1,590,607	1,669,011
Opening Cash and cash equivalents	18,566,812	11,063,871	10,666,385	11,354,417	11,659,947	8,040,625	9,203,385	10,163,594	11,122,365	12,712,971
Closing Cash and cash equivalents	11,063,871	10,666,385	11,354,417	11,659,947	8,040,625	9,203,385	10,163,594	11,122,366	12,712,971	14,381,982

LONG-TERM FINANCIAL PLAN

CENTRAL COAST COUNCIL

FORECAST CHANGE IN EQUITY STATEMENTS FOR 30 JUNE 2017 TO 30 JUNE 2027

Key items to note are:

- 1 The movement in and out of reserves has been integrated into the Plan. The net surplus for the year has been adjusted for movements in and out of the cash reserves before being merged into the accumulated surplus.
- 2 The cash reserves have been analysed over the forecast period to ensure the balances are sufficient to meet their requirements in both quantum and timing. The cash reserves are preserved and have been added to over the forecast period.
- 3 As per Council policy the cash reserves are underwritten by cash on hand in each of the years over the forecast period.
- 4 As per the assumptions no account has been taken of any revaluations in the LTFP.

LONG-TERM FINANCIAL PLAN

Estimated Statement of Changes in Equity

	1	2	3	4	5	6	7	8	9	10
	2017-2018 Budget	2018-2019 Plan	2019-2020 Plan	2020-2021 Plan	2021-2022 Plan	2022-2023 Plan	2023-2024 Plan	2024-2025 Plan	2025-2026 Plan	2026-2027 Plan
Accumulated Surplus										
Opening Balance	239,199,494	245,799,087	246,741,984	248,508,308	249,985,053	255,017,452	256,133,553	257,460,142	258,882,560	260,380,131
Surplus/(Deficit) for the Year										
Transfers to Other Reserves	6,102,593	1,299,897	1,814,324	1,746,746	5,344,399	1,659,101	1,861,589	1,939,418	2,008,571	2,061,529
Transfers from Other Reserves	(1,298,000)	(1,620,000)	(1,620,000)	(1,620,000)	(1,620,000)	(1,620,000)	(1,770,000)	(1,770,000)	(1,770,000)	(1,770,000)
	1,795,000	1,263,000	1,572,000	1,350,000	1,308,000	1,077,000	1,235,000	1,253,000	1,259,000	1,259,000
Balance at end of period	245,799,087	246,741,984	248,508,308	249,985,053	255,017,452	256,133,553	257,460,142	258,882,560	260,380,131	261,930,660
Asset Revaluation Reserve										
Opening Balance	228,635,024	228,635,024	228,635,024	228,635,024	228,635,024	228,635,024	228,635,024	228,635,024	228,635,024	228,635,024
Gain on revaluation of property, plant and infrastructure	-	-	-	-	-	-	-	-	-	-
Transfer to Accumulated Surplus on sale of property, plant and infrastructure										
Balance at end of period	228,635,024	228,635,024	228,635,024	228,635,024	228,635,024	228,635,024	228,635,024	228,635,024	228,635,024	228,635,024
Asset Revaluation Reserve (Associates)										
Opening Balance	7,993,730	7,993,730	7,993,730	7,993,730	7,993,730	7,993,730	7,993,730	7,993,730	7,993,730	7,993,730
Gain on revaluation of property, plant and infrastructure	-	-	-	-	-	-	-	-	-	-
Balance at end of period	7,993,730	7,993,730	7,993,730	7,993,730	7,993,730	7,993,730	7,993,730	7,993,730	7,993,730	7,993,730
Cash Reserves										
Opening Balance	2,865,924	2,368,924	2,725,924	2,773,924	3,043,924	3,355,924	3,898,924	4,433,924	4,950,924	5,461,924
Transfers from Accumulated Surplus	1,298,000	1,620,000	1,620,000	1,620,000	1,620,000	1,620,000	1,770,000	1,770,000	1,770,000	1,770,000
Transfers to Accumulated Surplus	(1,795,000)	(1,263,000)	(1,572,000)	(1,350,000)	(1,308,000)	(1,077,000)	(1,235,000)	(1,253,000)	(1,259,000)	(1,259,000)
Balance at end of period	2,368,924	2,725,924	2,773,924	3,043,924	3,355,924	3,898,924	4,433,924	4,950,924	5,461,924	5,972,924
Total Equity at End of Reporting Period	484,796,765	486,096,662	487,910,986	489,657,731	495,002,130	496,661,231	498,522,820	500,462,238	502,470,809	504,532,338
Backing for Cash Reserves										
Cash reserves	9,339,762	9,211,276	9,688,308	10,214,838	6,605,516	7,620,276	8,459,485	9,052,256	10,040,862	11,107,872
Cash at Bank	11,063,871	10,666,385	11,354,417	11,659,947	8,040,625	9,203,385	10,163,594	11,122,365	12,712,971	14,381,981
Less: Capital accumulated surplus	(873,078)	(604,078)	(815,078)	(594,078)	(584,078)	(732,078)	(853,078)	(1,219,078)	(1,821,078)	(2,423,078)
Less: Change in working capital	(851,131)	(851,131)	(851,131)	(851,131)	(851,131)	(851,131)	(851,131)	(851,131)	(851,131)	(851,131)
Cash available for reserves	9,339,662	9,211,176	9,688,208	10,214,738	6,605,416	7,620,176	8,459,385	9,052,156	10,040,762	11,107,772
Difference	(100)	(100)	(100)	(100)	(100)	(100)	(100)	(100)	(100)	(100)

LONG-TERM FINANCIAL PLAN

CENTRAL COAST COUNCIL

FORECAST CAPITAL WORKS FUNDING FOR 30 JUNE 2017 TO 30 JUNE 2027

The main points to note are:

- 1 The funding has been set up as per our assumptions to be only that on which we can rely upon with a reasonable amount of certainty.
- 2 The Commonwealth Financial Assistance Grant, the Roads to Recovery Grant and the dividend income have all been included on the basis detailed in our assumptions and are constant over the forecast period.
- 3 The proceeds from loan finance and the receipt of the specific purpose grant are funds anticipated to come in to fund the Dial Regional Sports Complex.
- 4 Proceeds from the disposal of plant are based on the 10 year replacement program for plant. This document is included in the Plan.
- 5 Proceeds on disposal of land/other assets is a conservative estimate of the average proceeds the Council will receive from the sale of surplus land and other assets.
- 6 Asset replacement reserve, Plant replacement reserve and Special projects reserve are movements from reserves to fund the capital works program. These have been accounted for in the changes in equity and the movement into the capital works program represents a release of cash funds held in reserve.
- 7 Rate revenue of \$30,000 is transferred each year as a contribution from the rental received from the Ulverstone Caravan Park to capital works.
- 8 The funds allocated for capital works adequately fund the works over the forecast period.

LONG-TERM FINANCIAL PLAN

Capital Works Program

	1	2	3	4	5	6	7	8	9	10
	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Renewals	Budget	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan
Land	-	-	-	-	-	-	-	-	-	-
Buildings	393,000	483,750	550,000	517,500	727,500	472,500	542,500	582,500	542,500	412,500
Roads and Streets	5,710,000	1,340,000	1,660,000	1,590,000	1,590,000	1,550,000	1,610,000	1,510,000	1,510,000	1,510,000
Carparks	110,000	182,500	195,000	182,500	112,500	162,500	127,500	167,500	125,000	125,000
Footpaths	150,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Bridges	570,000	700,000	320,000	200,000	330,000	450,000	270,000	-	-	250,000
Drainage	-	80,000	120,000	120,000	120,000	100,000	100,000	105,500	120,000	110,000
Furniture & Equipment	103,000	83,000	83,000	85,000	85,000	85,500	85,000	85,500	85,000	85,500
Plant & Machinery	1,246,000	738,000	1,002,000	979,000	1,000,000	454,000	863,000	921,000	940,000	60,000
Recreation	468,000	418,000	728,250	494,250	774,000	307,500	293,000	435,000	934,000	360,000
Environmental	310,000	350,000	225,000	130,000	110,000	160,000	110,000	210,000	10,000	50,000
	9,060,000	4,625,250	5,133,250	4,548,250	5,099,000	3,992,000	4,251,000	4,267,000	4,516,500	3,213,000
Upgrades	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
	Budget	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan
Land	-	-	-	-	-	-	-	-	-	-
Buildings	215,000	196,250	40,000	65,000	117,500	97,500	97,500	224,500	62,500	65,000
Roads and Streets	1,292,000	455,000	760,000	900,000	870,000	700,000	830,000	900,000	630,000	630,000
Carparks	430,000	182,500	195,000	182,500	112,500	262,500	102,500	167,500	125,000	125,000
Footpaths	-	-	-	-	-	-	-	-	-	-
Bridges	-	-	-	-	-	-	-	-	-	-
Drainage	30,000	160,000	190,000	170,000	250,000	130,000	90,000	130,000	130,000	130,000
Furniture & Equipment	70,000	-	-	-	-	-	-	-	-	-
Plant & Machinery	3,000	-	-	30,000	-	-	-	-	-	-
Recreation	105,000	92,500	83,750	148,750	170,000	170,000	175,000	200,000	45,000	115,000
Environmental	160,000	-	-	50,000	-	50,000	-	-	-	-
	2,305,000	1,086,250	1,268,750	1,546,250	1,520,000	1,410,000	1,295,000	1,622,000	992,500	1,065,000
New	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
	Budget	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan
Land	-	-	-	-	-	-	-	-	-	-
Buildings	135,000	297,000	197,000	105,000	130,000	30,000	-	100,000	-	25,000
Roads and Streets	25,000	540,000	200,000	100,000	100,000	170,000	170,000	-	-	-
Carparks	15,000	50,000	115,000	110,000	210,000	315,000	50,000	100,000	-	-
Footpaths	200,000	-	-	-	-	-	-	-	-	-
Bridges	-	-	-	-	-	-	-	-	-	-
Drainage	307,000	140,000	80,000	100,000	60,000	150,000	180,000	140,000	30,000	30,000
Furniture & Equipment	137,000	50,000	40,000	40,000	45,000	50,000	80,000	50,000	40,000	45,000
Plant & Machinery	25,000	-	-	-	-	-	-	-	-	-
Recreation	9,096,000	402,500	316,000	278,500	236,000	640,000	706,000	486,000	270,000	226,000
Environmental	-	-	-	-	-	-	-	-	-	-
	9,940,000	1,479,500	948,000	733,500	781,000	1,355,000	1,186,000	876,000	340,000	326,000
Total Capital Expenditure	21,305,000	7,191,000	7,350,000	6,828,000	7,400,000	6,757,000	6,732,000	6,765,000	5,849,000	4,604,000

LONG-TERM FINANCIAL PLAN

CENTRAL COAST COUNCIL

FORECAST CAPITAL WORKS PROGRAMS FOR 30 JUNE 2017 TO 30 JUNE 2027

The key points to note are:

- 1 The capital works program is backed by detailed 10 year forward plans that are included in the document.
- 2 The emphasis in the program is toward the renewals and upgrades before new assets are constructed.
- 3 The main asset constructed in the forecast period is the Dial Regional Sports Complex which will be finalised in the 2017-18 period and accounts for approximately 46% of new assets constructed during the forecast period.

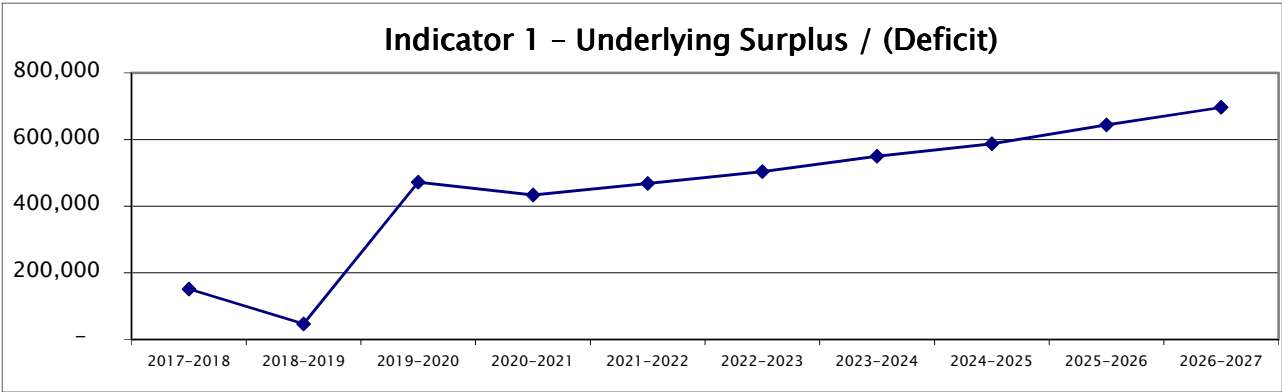
LONG-TERM FINANCIAL PLAN

CENTRAL COAST COUNCIL

SUSTAINABILITY INDICATORS FOR 30 JUNE 2017 TO 30 JUNE 2027

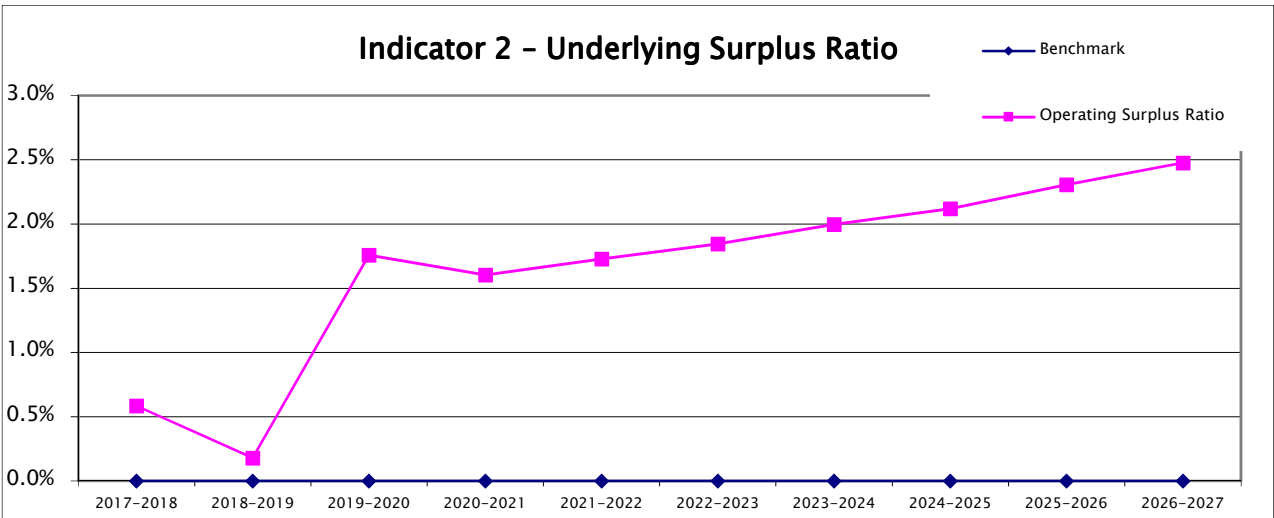
Underlying Surplus

The underlying surplus is positive for each of the years in the forecast period. This indicates the Council’s ability to be financially sustainable in the long term. When such a result is achieved sufficient funds are generated to support its operating activities and fund depreciation which is essential for asset renewal.



Underlying Surplus Ratio

The underlying surplus ratio is above 1 for each of the years covered by the Plan. As this ratio is a measure of the quality of the surplus, the range varies between 2% and 4% over the forecast period. The dip in the middle part of the graph is in part as a result of increased interest payments on the Dial Regional Sports Complex. The forecast also assumes that revenue growth will be marginally higher than expense growth and therefore the underlying surplus will grow over time.

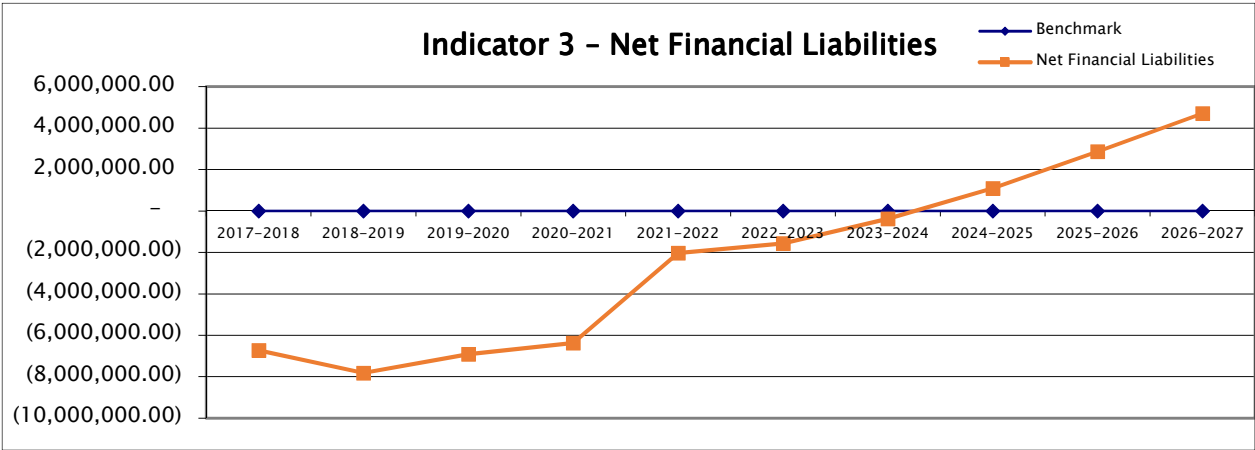


LONG-TERM FINANCIAL PLAN

CENTRAL COAST COUNCIL

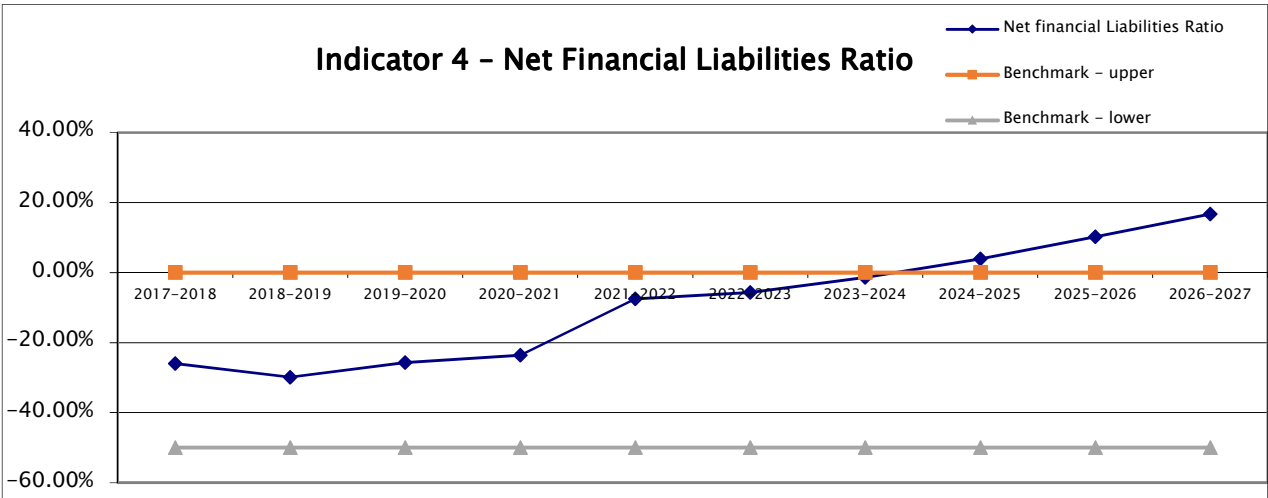
Net Financial Liabilities

This is a measure of the net debt of the Council. It varies between \$5.18m. and a surplus of \$4.93m. during the forecast period. Relative to the asset base and earnings of the Council, debt levels are modest even though \$22m. of new assets are to be added over the forecast period.



Net Financial Liabilities Ratio

The benchmark for this ratio is to manage the debt level to be between 0% and -50%. As the Council has low debt levels and is committed to maintaining debt levels within its own prudential guidelines, the debt levels indicate a ratio of -16% at the beginning of the period then decreasing slightly before becoming positive as cash flows improve. This indicates that the Council does not rely heavily on debt nor does it foresee a situation in the future where this will change to any material extent.

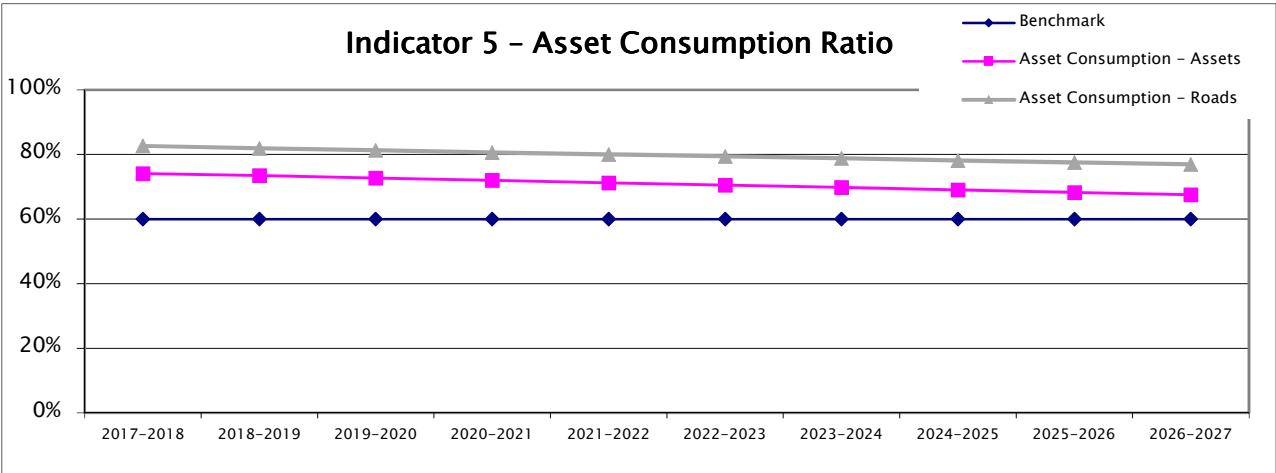


LONG-TERM FINANCIAL PLAN

CENTRAL COAST COUNCIL

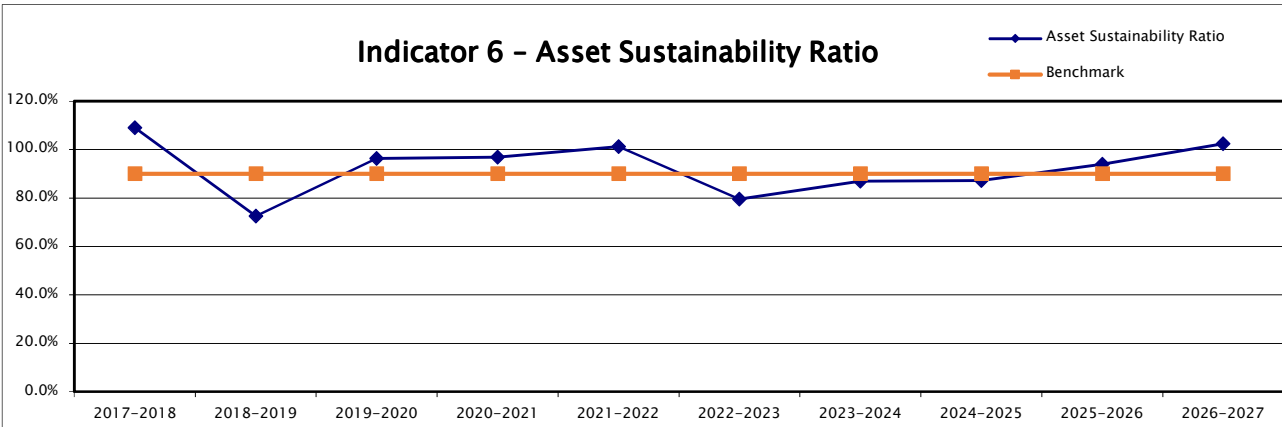
Asset Consumption Ratio

This ratio indicates the average percentage of remaining useful life of the Council’s assets and shows the average proportion of new condition left in its asset base. The benchmark is 60% of its “new condition”. The Council has measured the assets as a whole and the road assets on their own. The graph indicates that over the 10 year forecast both assets as a whole and roads in particular are maintained well above the required benchmark.



Asset Sustainability Ratio

This ratio indicates whether the Council is renewing or replacing its existing non-financial assets at the same rate the assets are being “used” or “consumed”. The benchmark is between 90% and 100% meaning that the Council must expend as much on renewing and replacing existing assets as are “used up” as measured by the depreciation charge. This benchmark is achieved in the main except for 2018-19 where there is a relatively small renewal program in the final year of the Dial Regional Sports Complex construction. The ratio also dips below the benchmark towards the end of the forecast period. This is because specific renewal and upgrade projects are difficult to identify at this stage with any certainty as only those projects identified by the NAMs process are included.

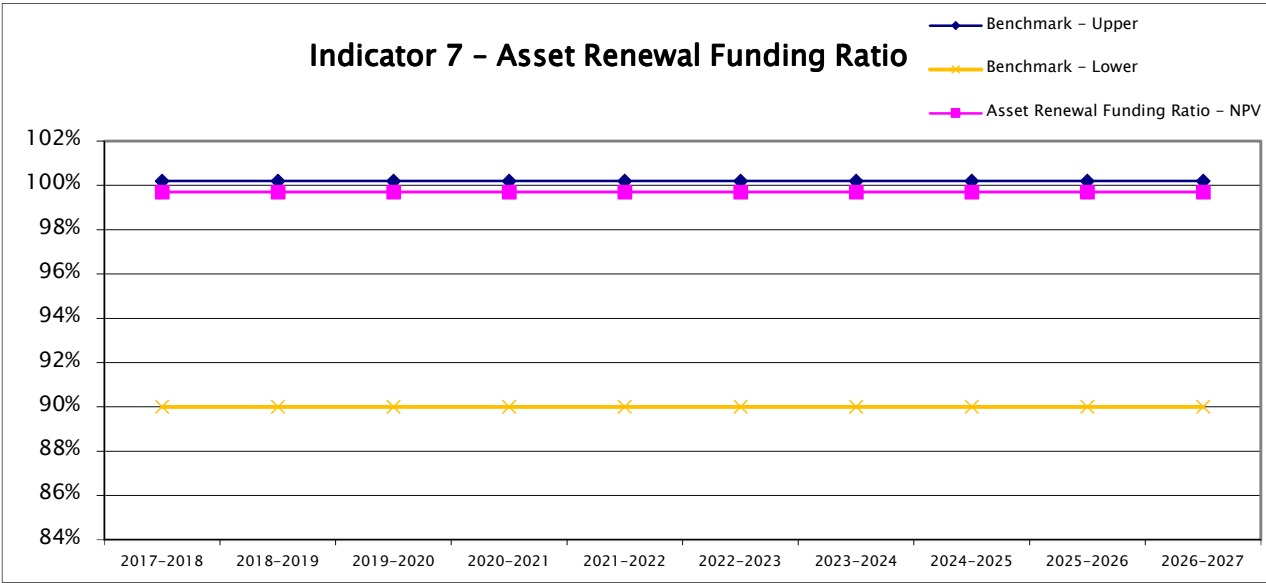


LONG-TERM FINANCIAL PLAN

CENTRAL COAST COUNCIL

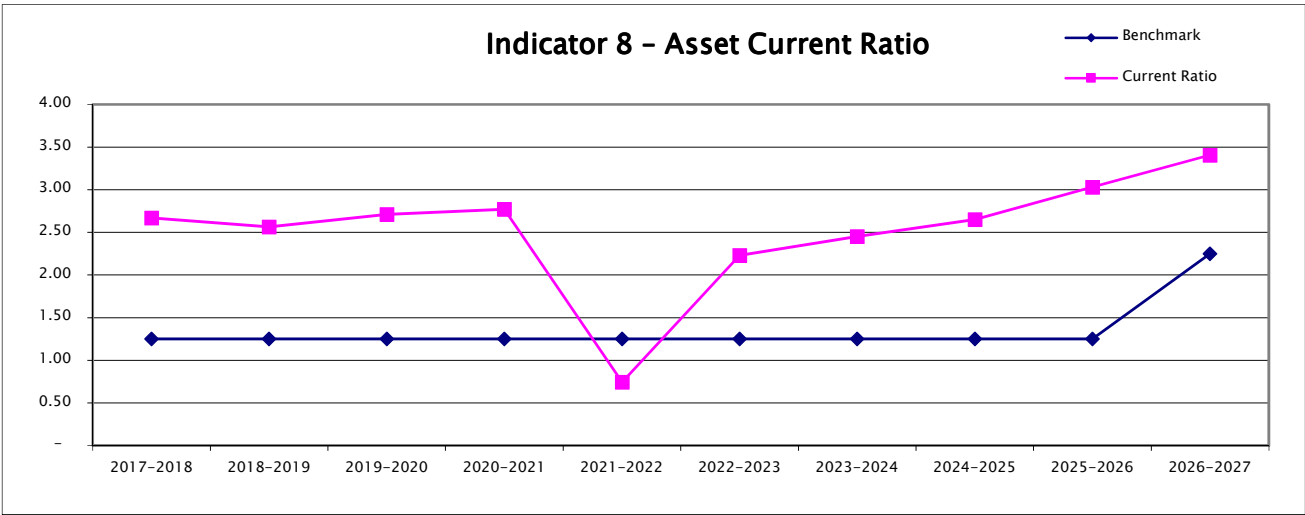
Asset Renewal Funding Ratio

The desired range for this ratio is between 90% and 100%. Since there is no difference between the data contained in the IAMPs and the LTFP this ratio is constant at 100%. This is what the benchmark range wants to achieve. The Council is in the process of preparing a new Asset Management Strategy at the time this LTFP was been compiled. The actions arising out this plan will be incorporated into future LTFP's.



Asset Current Ratio

The Council has maintained a positive ratio in each year over the forecast period. The target ratio is 1.25 and the Council achieves this early in the forecast period. The graph indicates that over the 10 years the Council has the ability to meet all its short term commitments without having to resort to loan funds to fund its on-going activities. It further indicates that the Council is managing its working capital requirements properly, especially the cash portion of the working capital.

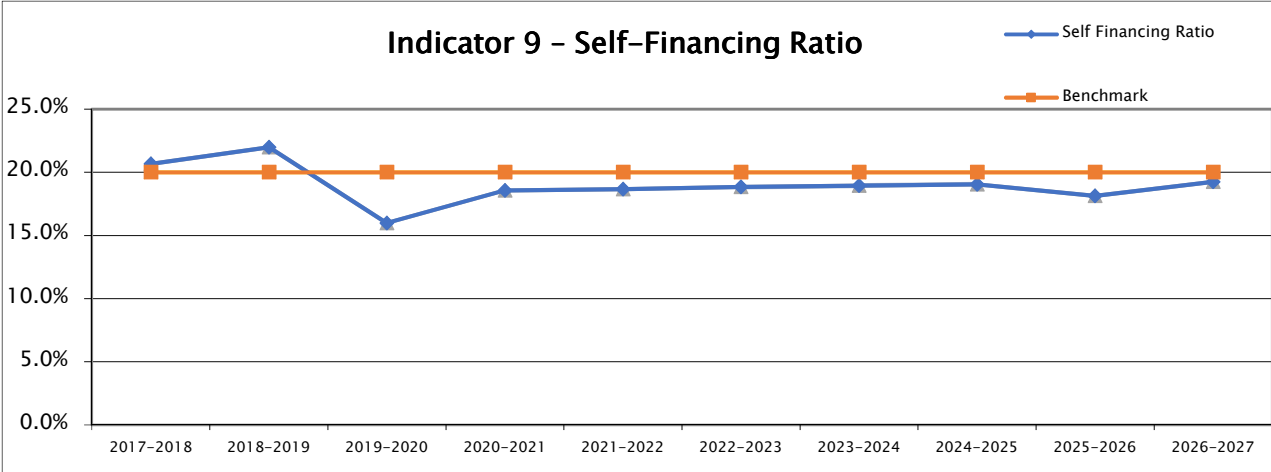


LONG-TERM FINANCIAL PLAN

CENTRAL COAST COUNCIL

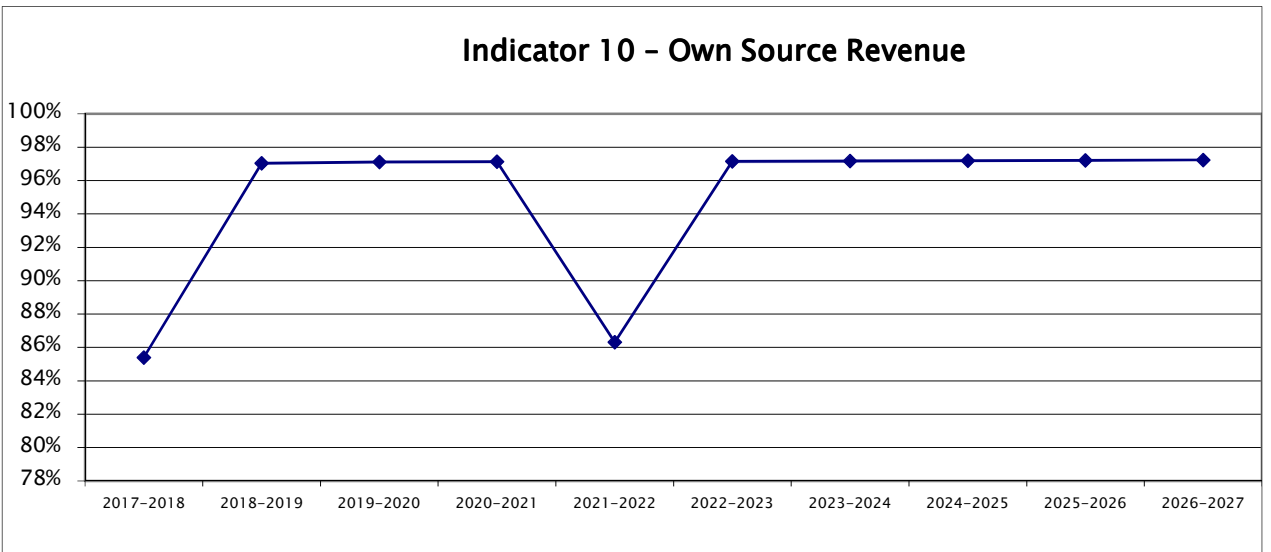
Self-Financing Ratio

This ratio measures the ability of the Council to generate cash to fund the replacement of its assets. The trend in this ratio is important. As the trend is stable but for the 2018-19 financial year where forecast grant funding for the Dial Regional Sports Complex is to be received, it indicates the Council’s ability to properly fund capital expenditure over the forecast period.



Own Source Revenue

This ratio represents revenue generated by a council through its own operations. The higher the ratio, the more self-reliant the council is on its own resources. The basis of the Plan was that it would be drawn up including only those items of revenue the Council could rely upon with a great degree of certainty. As result this ratio reflects that assumption. The major dip in the curve is in the 2017-2018 year where the Council anticipates receiving grant funding for the Dial Regional Sports Complex.



LONG-TERM FINANCIAL PLAN

CENTRAL COAST COUNCIL

UNFUNDED PROJECTS

The planning process has determined that there are many more projects that could be done if the finance was available. However, as discussed in the assumptions we have only included revenue on which we can reasonably rely, so we can therefore only include those capital works and strategic projects that we have existing funding for. As and when funding comes available for these projects they will be incorporated in the main part of the 10 year plan.

In the detailed asset management plans there is a “Future” column. This column contains those capital works and strategic projects that could be introduced into the 10 year window were the funds available. Detailed below is a list of the Strategic projects that are on hold pending an appropriate level of grant funding.

STRATEGIC PROJECTS

Car Parks

Commuter parking	60,000
Sulphur Creek	100,000
North Motton Recreation Ground	40,000
Off street car parking, Penguin	300,000
River Park	100,000
Upgrades/rearrangements	300,000
Paid parking systems	500,000
Multi-storey car park	3,000,000
Strategic purchases	600,000

Roads

Loongana/Cradle Mountain Link Road	20,000,000
Loyetee/Loongana Link Road	10,000,000
Main Road, Penguin – underground power	300,000
Recreation Drive relocation	450,000
Main Road, East Penguin – underground street lighting	300,000
Main Road, Penguin - CBD streetscape	300,000
Reibey Street - CBD streetscape	500,000
Maskells Road/Industrial Drive/highway intersection	1,000,000
Industrial Drive extension	1,000,000

Footpaths

Ulverstone

Hobbs Parade to Airforce Park	400,000
Maud Street to Boat Ramp	400,000

Turners Beach

Boyes Street to Blackburn Drive	90,000
Gables Park	110,000

LONG-TERM FINANCIAL PLAN

CENTRAL COAST COUNCIL

Sulphur Creek

Preservation Drive - 1 Lyle Street to Hogarth Road	100,000
Preservation Drive - 2 Hogarth Street to Overall (3m wide+K&C&D)	720,000
Preservation Drive - 3 Overall Street to Creamery Road (3m wide)	400,000
Preservation Drive - 4 Creamery Road to Midway Point (3m wide)	310,000
Preservation Drive - Midway Point to Surf Club (3m wide)	1,000,000
Preservation Drive - Surf Club to Main Road, Penguin (3m wide)	1,200,000

Goat Island car park to Caravan Park - Apex	1,600,000
Shared pathway bridge Turners Beach to Leith	635,000
Forth River to Leith underpass	700,000
Leith underpass to railway underpass	400,000
Forth to Turners Beach Shared Path	1,700,000
Penguin to Goat Island	5,500,000

Active Recreation

Batten Park Master Plan and site development	1,500,000
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Economic Development

Gas to Ulverstone	2,000,000
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Cultural Activities

Ulverstone History Museum/Visitor Information Centre Precinct	1,000,000
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CENTRAL COAST COUNCIL TEN YEAR FORWARD PLAN											
DEPOTS											
	1	2	3	4	5	6	7	8	9	10	
Description	Budget 17/18	Planned 18/19	Planned 19/20	Planned 20/21	Planned 21/22	Planned 22/23	Planned 23/24	Planned 24/25	Planned 25/26	Planned 26/27	Future
Depot shed façade renewal											
Office roof renewal											
General painting program	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000	50,000
Shed roof renewal			10,000	10,000	10,000	10,000					
Minor plant and equipment - new	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000
Minor plant and equipment - replace	45,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	600,000
Office building external refurbishment											
Penguin Depot decommissioning		30,000									
Perimeter fencing (completion)											
Seal Depot Yard (complete)						40,000					
Training/Meeting Room (Locker Room conversion)											
Truck shed floor											
Two-way Base Station				30,000							
Washdown bay											
Construction Supervisor (heat pump)											
Works Office Assistant Office (window)											
Office upgrade	30,000										
Surveillance camera											
Depot window lintels/brickwork	20,000										
10 Year TOTALS	\$ 110,000	\$ 105,000	\$ 85,000	\$ 115,000	\$ 85,000	\$ 125,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 120,000	\$ 750,000

CENTRAL COAST COUNCIL
TEN YEAR FORWARD PLAN

EMERGENCY SERVICES

	1	2	3	4	5	6	7	8	9	10	
	Budget	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Future
Description	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	26/27	
General refurbishment (internal)	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	250,000
Equipment Upgrade	10,000										
2016 Flood Repairs	2,895,000										
Forth River erosion control						70,000		70,000			70,000
Penguin Creek flood resilience program											
Generator	25,000										
10 Year TOTALS	\$ 2,935,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 75,000	\$ 5,000	\$ 75,000	\$ 5,000	\$ 5,000	\$ 320,000

CENTRAL COAST COUNCIL
TEN YEAR FORWARD PLAN

URBAN ROADS

	1	2	3	4	5	6	7	8	9	10	
	Budget	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Future
Description	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	26/27	
RENEWAL											
Asset Management Renewal (roadworks reconstruction)		100,000	100,000	200,000	100,000	100,000	200,000	200,000	200,000	200,000	2,000,000
Braddon Street, Penguin (Eastern side)						140,000					
Braddon Street, Penguin (Western side)							100,000				
Clarke Street		40,000									
Cluan Crescent/Nell Crescent		70,000									
Cornelia Street kerb rehabilitation											
Coroneagh Street					100,000						
Hamilton Street					80,000						
Hampson Street	260,000										
Henslowes Road (West of Southern Cross Drive)											
Hobbs Parade											
Ironcliffe Road retaining wall											
Jermyn Street											
King Edward Street - Penguin				80,000							
Kings Parade (Bridge roundabout to Jermyn Street)	150,000										
Leven Street (Risby Street to Clarke Street)											
Main Road (Near No134)											
Main Street	365,000										
McDonald Street (Dunning Street to Leven Street)											
Mission Hill embankment											90,000
Seaside Crescent			150,000								
Sports Complex Avenue											200,000
Street resealing	200,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	2,500,000
Trevor Street (Laurel Place to reservoir)											
Trevor Street (Lovett Street to Hensby Court)											
Turners Beach Road Roundabout											
Victoria Street	280,000										
Victoria Street laneway											
William Street	160,000		150,000								
SAFETY IMPROVEMENTS											
Blackburn Drive											30,000
Carpark Lane improvements		250,000									
Clerke Street/Main Road intersection improvements											50,000
Crescent Street/Reibey Street/Kings Parade intersection	100,000										
Crossover pram ramp improvements	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	
Eastland Drive/Main Street corner											200,000
Esplanade, Turners Beach						50,000					
Forth Road delineation				50,000							
Fysh Street, Forth											80,000
Grove Street/James Street/Gollan Street (ALGCP *)	250,000										
Ironcliffe/Sunnyridge Intersection											50,000
Jermyn Street Blackspot											
Josephine Street and South Road intesection improvement					100,000						
Jowett Street/Markham Court intersection	20,000										
Kings Parade Queen's Gardens	435,000										
Knights Road/Bladen Lee Crescent intersection improvements											
Main Road - Crescent Street East			200,000								
Main Road - Crescent Street West			70,000								
Main Road, Penguin pedestrian crossing											
Preston Road/Top Gawler Road						100,000					
Railway crossings	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	
River Road/Maxwell Street Intersection	50,000										

CENTRAL COAST COUNCIL
TEN YEAR FORWARD PLAN

URBAN ROADS

	1	2	3	4	5	6	7	8	9	10	
	Budget	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Future
Description	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	26/27	
Safe cycling routes	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	
Safety improvements				300,000	300,000	300,000	300,000	300,000	300,000	300,000	1,500,000
Traffic management safety improvements	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000
Westella Drive/Waverley Road						30,000					
CONSTRUCTION											
Beach Road - kerb and channel											130,000
Cann Street					100,000						
Dial Road - kerb and channel											100,000
Esplanade, Turners Beach - kerb and channel											35,000
Esplanade, Ulverstone - kerb and channel											40,000
Hearps Road - kerb and channel											35,000
Henry Street - kerb and channel											160,000
Henslowes Road											80,000
Ironcliffe Road - kerb and channel			100,000								
James Street - kerb and channel						170,000					
King Edward Street, Ulverstone - kerb and channel		100,000									
Knights Road - kerb and channel							170,000				
Merinda Drive											60,000
Overall Street - kerb and channel											120,000
Peppermint Drive											100,000
Preservation Drive, Sulphur Creek											470,000
Queen Street laneway											90,000
River Avenue - kerb and channel Haig to Spring west side											200,000
River Avenue - kerb and channel west of boathouse											200,000
River Road - kerb and channel											100,000
Riverside Avenue - kerb and channel											100,000
South Road retaining wall		50,000									
Sunnyridge Avenue											60,000
Trevor Street - Walker to James											300,000
Trevor Street - kerb and channel											70,000
Turners Beach exit road		90,000									
Victoria Street				100,000							
Water Street			100,000								
Wrights Road - kerb and channel											80,000
STRATEGIC PROJECTS - FUTURE											
Industrial Drive extension											1,000,000
Main Road - East Penguin street lighting underground											300,000
Main Road, Penguin - CBD streetscape											300,000
Main Road, Penguin - underground power											300,000
Maskells Road/Industrial Drive/Bass Highway intersection											1,000,000
Queen Street/Hobbs Parade/South Road											300,000
Recreation Drive relocation											450,000
Reibey Street, Ulverstone - CBD streetscape											500,000
10 Year TOTALS	\$ 2,325,000	\$ 1,005,000	\$ 1,175,000	\$ 1,035,000	\$ 1,085,000	\$ 1,195,000	\$ 1,075,000	\$ 805,000	\$ 805,000	\$ 805,000	\$ 8,690,000

CENTRAL COAST COUNCIL
TEN YEAR FORWARD PLAN

RURAL ROADS

	1	2	3	4	5	6	7	8	9	10	
	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Future
Description	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	26/27	
RENEWAL											
Creamery Road (ALGCP *)	280,000										
George Street, Forth	160,000										
Gunns Plains Road											
Harveys Road - embankment stabilisation											
Hull Street - Road Drainage											
Leith Road - embankment stabilisation											
Loyatea Road	50,000										
Midgleys Road	50,000										
Nietta drainage											
Penguin Road - Lonah Landslip	50,000										
Preston Road		70,000									
Raymond Road - landslip	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	250,000
Reseal program	670,000	800,000	800,000	800,000	800,000	800,000	800,000	800,000	800,000	800,000	8,000,000
Subject to Asset Management Plans			200,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	2,000,000
Top Gawler Road - drainage	50,000										
SAFETY IMPROVEMENTS											
Albert Road											90,000
Browns Lane				50,000							
Gunns Plains Road							200,000	200,000			200,000
Intersection improvements	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	
Isandula Road											60,000
Kindred Road/Old Kindred Road			60,000								
Loongana Road guardrail				70,000							
Nine Mile Road			150,000								
Pine Road/Copes Road intersection						70,000					
Pine Road/Kergers Road intersection					100,000						
Safety improvements			200,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	2,000,000
South Nietta/Loongana intersection					100,000						
Stubbs Road		80,000									
Traffic management improvements	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
West Gawler Road/McKennas Road intersection		45,000									
Westella Drive				100,000							
Zig Zag Road	190,000										
CONSTRUCTION AND SEAL											
Allison Road											330,000
Beinefelts Road		300,000									
Dial Road											500,000
Harveys Road (500-860)											90,000
Haywoods Road											130,000
Ironcliffe Road											40,000
Purtons Road											290,000
Saltmarsh Road											140,000
UNSEALED ROADS - RURAL											
Perrys Road											10,000
STRATEGIC/FUTURE PROJECTS											
Loongana/Cradle Mountain Link Road											20,000,000
Loyatea/Loongana Link Road											10,000,000
10 Year TOTALS	\$ 1,535,000	\$ 1,330,000	\$ 1,445,000	\$ 1,555,000	\$ 1,535,000	\$ 1,405,000	\$ 1,535,000	\$ 1,535,000	\$ 1,335,000	\$ 1,335,000	\$ 44,180,000

CENTRAL COAST COUNCIL
TEN YEAR FORWARD PLAN

FOOTPATHS

	1	2	3	4	5	6	7	8	9	10	
	Budget	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Future
Description	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	26/27	
RENEWAL											
<i>Ulverstone</i>											
Coles Lane											
Kings Parade	30,000										
Penguin Road	120,000										
Other renewals		130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	1,300,000
Victoria Street-Main Street to Reibey Street											
<i>Penguin</i>											
Other renewals		80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	800,000
<i>Turners Beach, Leith and Forth</i>											
Other renewals		20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	200,000
<i>Preservation Bay to Heybridge</i>											
Other renewals		20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	200,000
<i>Recreational Pathways</i>											
Anzac Park pathway											1,600,000
Hiscutt Park 6											50,000
Hiscutt Park 8											10,000
Tobruk Park											190,000
Westshore pathway rail crossing											20,000
Westshore paved pathway											540,000
Other renewals											500,000
NEW											
<i>Ulverstone</i>											
Adaihi Street											190,000
Alice Street											35,000
Amy Street - 2 Highfield Crescent North											35,000
Amy Street - 3 Upper Maud Street to Cheryl Court											60,000
Amy Street - 4 No. 9											25,000
Amy Street - 5											45,000
Bishop Street											25,000
Boon Street											35,000
Braddon Street - Moore Street to Maud Street											85,000
Braddon Street - Alice Street to Maud Street											65,000
Chamberlain Street - East											90,000
Clara Street - Alice Street to South Road											80,000
Clara Street - River Road to South Road											80,000
Clarke Street											100,000
Dial Street											90,000
Eastland Drive											70,000
Gawler Road (Gawler)											150,000
Gawler Road (Ulverstone)											270,000
Hearps Road											120,000
Helen Street											100,000
Henslowes Road											135,000
Locket Street											95,000
Lovett Street											140,000
Main Street - 1 Eastland Drive to Heathcote Street											90,000
Main Street - 2 Heathcote Street/Whitelaw Street											90,000

CENTRAL COAST COUNCIL
TEN YEAR FORWARD PLAN

FOOTPATHS

	1	2	3	4	5	6	7	8	9	10	
	Budget	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Future
Description	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	26/27	
Main Street - 3 Whitelaw Street to Production Drive (North)											160,000
Main Street - 4 Parsons Street to Production Drive (South)											115,000
Marion Street											45,000
Mason Street											80,000
Maud Street											80,000
Penguin Road - 43 to Westland Drive											30,000
Queen Street - Bertha Street to Moore Street											105,000
Queen Street - Moore Street to Maud Street											85,000
River Road - 1 Maxwell Street to Jesamel Place											90,000
River Road - 2 Clara Street to Margaret Place											110,000
River Road - 3 Jesamel Place to Clara Street											45,000
River Road - 4 Amherst Street to Queen Street											65,000
Riverside Avenue											45,000
Short Street											35,000
Trevor Street											170,000
Upper Maud Street - Hearps Road to Westfield Court											90,000
Upper Maud Street - Vista Court to Amy Street											110,000
Walker Street											70,000
Whitelaw Street											180,000
<i>Penguin</i>											
Cann Street - 2											30,000
Deviation Road - 1											500,000
Deviation Road - 2											550,000
Dial Road - 1											110,000
Hampson Street											20,000
Kyema Court											20,000
Main Road - 2											130,000
Mission Hill Road - 1											70,000
Mission Hill Road - 2											80,000
Mission Hill Road - 3											160,000
Pine Road - Bass Highway to Browns Lane											200,000
Pine Road - Browns Lane to end of kerb											230,000
South Road - 1											70,000
South Road - 2											110,000
South Road - 3											45,000
South Road - 4											70,000
Walton Street											60,000
<i>Turners Beach</i>											
Boyes Street - South											50,000
Boyes Street - North											160,000
Albert Street	100,000										50,000
Albert Street - North 2											20,000
Lukin Street - South											110,000
Manley Street											100,000
Stubbs Road											190,000
Susan Street - 1											270,000
Susan Street - 2											60,000
Turners Avenue											300,000
Westella Drive - Turners Beach Road to Forth Road											260,000
Westella Drive - Forth Road to Stubbs Road											140,000
<i>Forth</i>											
Forth Road											90,000
George Street											100,000
Grove Street											30,000
Leith Road											40,000

CENTRAL COAST COUNCIL
TEN YEAR FORWARD PLAN

FOOTPATHS

	1	2	3	4	5	6	7	8	9	10	
	Budget	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Future
Description	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	26/27	
William Street - 2											140,000
Wilmot Road											150,000
<i>Preservation Bay</i>											
Hogarth Road											80,000
Overall Street											30,000
Lyle Street - Glenburn Crescent											115,000
<i>Heybridge</i>											
River Avenue											
River Avenue - 2 Anne Street to 12 River Avenue											120,000
River Avenue - 3 Cuprona Road to Anne Street											80,000
River Avenue - 4											170,000
<i>Recreational Pathways</i>											
Beach Road											670,000
Blackburn Drive											600,000
Esplanade to Blackburn Drive											160,000
Forth Recreation Ground											15,000
Forth Shop to recreation area											20,000
Haywoods Reserve											45,000
Hiscutt Park - 1											25,000
Hiscutt Park - 2											70,000
River Park development											160,000
STRATEGIC PROJECTS											
<i>Coastal Pathway Plan</i>											
Air Force Park											40,000
Beach Road, Ulverstone											700,000
Boyes Street to Blackburn Drive											90,000
Forth River to Leith underpass											700,000
Forth to Turners Beach Shared Pathway											1,700,000
Gables Park											110,000
Goat Island car park to Apex Caravan Park											1,600,000
Hobbs Parade to Air Force Park											400,000
Leith underpass to railway underpass											400,000
Maud Street to boat ramp											400,000
Penguin to Goat Island											5,500,000
Preservation Drive - 1 Lyle Street to Hogarth Road											100,000
Preservation Drive - 2 Hogarth to Overall (3m wide+K&C&D)											720,000
Preservation Drive - 3 Overall Street to Creamery Road (3m wide)											400,000
Preservation Drive - 4 Creamery Road to Midway Point (3m wide)											310,000
Preservation Drive - Midway Point to Surf Club (3m wide)											1,000,000
Preservation Drive - Surf Club to Main Road, Penguin (3m wide)											1,200,000
Shared Pathway Bridge Turners Beach to Leith											635,000
10 Year TOTALS	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 32,500,000

CENTRAL COAST COUNCIL
TEN YEAR FORWARD PLAN

BRIDGES

			1	2	3	4	5	6	7	8	9	10	
			Budget	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Future
Description			17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	26/27	
253	Forth River	Forth Road	60,000										
1517	Redwater Creek	Loyetea Road	260,000										
4310	Sulphur Creek	Nine Mile Road (ALGCP *)	250,000										
3630	Buttons Creek	Edinborough Road		250,000									
656	Gawler River	Isandula Road		450,000									
2969	Clayton Rivulet	Rodmans Road			320,000								
1718	Clayton Rivulet	Douglas Road				200,000							
1726	Laurel Creek	Loyetea Road					330,000						
2522	Adams Creek	Stotts Road						450,000					
5411	Preston Creek	McPhersons Road							270,000				
5410	Preston Creek	Raymond Road										250,000	
292	Leven River	South Riana Road											920,000
2965	Pine Creek	South Riana Road											400,000
2340	Jean Brook River	Loongana Road											540,000
2130	Adams Creek	Camena Road											300,000
2559	Sulphur Creek	West Pine Road											150,000
2987	Buttons Creek	Picketts Road											150,000
4085	McBrides Creek	Ironcliffe Road											150,000
3200	Buttons Creek	Castra Main Road											370,000
91	Leven River flood o'flow	South Riana Road											270,000
1291	Leven River	Loongana Road											1,200,000
		10 Year TOTALS	\$ 570,000	\$ 700,000	\$ 320,000	\$ 200,000	\$ 330,000	\$ 450,000	\$ 270,000	\$ -	\$ -	\$ 250,000	\$ 4,450,000

CENTRAL COAST COUNCIL
TEN YEAR FORWARD PLAN

CAR PARKS

	1	2	3	4	5	6	7	8	9	10	
	Budget	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Future
Description	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	26/27	
RENEW/RESEALING											
Athletic Track car park				40,000							
Beach Road Lookout car park					35,000						
Bicentennial Park car park						55,000					
Church of England		160,000									
Civic Centre			95,000								
Gollan Street (next to toilets)											
Gunns Plains Hall	15,000										
Haywoods Reserve car park			260,000								
Hiscutt Park				50,000							
Leven Canyon Lookout car park								50,000			
Other reseals						150,000	95,000	205,000	250,000	250,000	250,000
Penguin Recreation Ground car park											
Penguin Tennis Centre				75,000							
Quadrant car park North							160,000				
River Road Recreation Ground car park											
Swimming Pool Lane		80,000									
Tobruk Park		25,000									
Turners Beach - Esplanade											
Turners Beach Recreation Ground car park											
Ulverstone Recreation Ground (North)					30,000						
Ulverstone Showground South				170,000							
Ulverstone Showground West						120,000					
West Ulverstone Recreation Ground car park											
Wongi Lane car park								40,000			
Yacht Club car park	10,000							40,000			
Bannons car park	160,000										
Beach Road, Ulverstone											
Car park signage											
Church of England - lighting					80,000						
Dial Sports and Services Club lighting				30,000							
Disabled parking spaces	20,000										
Forth community car park			35,000								
Leith Road					80,000						
North Reibey Street		100,000									
Other subject to strategy											
Penguin Surf Club car park	85,000										
Quadrant - Stage 2 (ALGCP *)	250,000										
Riana Recreation Ground - seal											
Coles/Furner's car park											
Parking Plan - strategic implementation											
NEW											
Main Road, Penguin					160,000						
STRATEGIC PROJECTS - FUTURE											
Arnold Street car park											400,000
Commuter parking											60,000
Multi-storey car park											3,000,000
North Motton Recreation Ground											40,000
Off street car parking, Penguin											300,000
Paid parking systems											500,000
River Park											100,000
Strategic purchases											600,000
Sulphur Creek											100,000
Upgrades/rearrangements						100,000					300,000
10 Year TOTALS	\$ 540,000	\$ 365,000	\$ 390,000	\$ 365,000	\$ 385,000	\$ 425,000	\$ 255,000	\$ 335,000	\$ 250,000	\$ 250,000	\$ 5,400,000

CENTRAL COAST COUNCIL
TEN YEAR FORWARD PLAN

DRAINAGE

	1	2	3	4	5	6	7	8	9	10	
	Budget	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Future
Description	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	26/27	
RENEW											
Leven Street											
Manhole/side entry pit replacements	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	300,000
Capacity Upgrades		50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	500,000
Deviation Road	10,000										
Risby Street, Ulverstone - side entry pits											
UPGRADE - INCLUDING FLOOD/RISK RELATED											
Ashwater Crescent, Penguin					60,000						
Bass Highway - Preservation Bay & Sulphur Creek		40,000	40,000			40,000	40,000	40,000	40,000	40,000	
Bertha Street Outfall, Ulverstone	30,000										100,000
Boyes Street Outfall	30,000										
Commonwealth Court											
Eastland Drive, Ulverstone											150,000
Elizabeth Street, Ulverstone	30,000										
Ellis Creek Outfall, Sulphur Creek					50,000						
Fairway Park Outfall extension											
Forth Road (1-3)	30,000										
Helen Street - Backflow Prevention	8,000										
Ironcliffe Road/Sports Complex Avenue											
Jackson Avenue											
Jermyn Street, Ulverstone											
Johnsons Beach Outfall, Penguin			30,000								
Leith drainage											150,000
Main Road, Penguin	29,000										
Mary Street, Ulverstone		25,000									
Mission Hill Road/Deviation Road, Penguin					50,000						
Outfall Improvements		20,000	30,000	40,000		40,000		40,000	40,000	40,000	
Penguin Creek relocation											250,000
Preservation Drive (No322)	60,000										
Queen Street (Alice Street to South Road), Ulverstone											100,000
River Avenue, Heybridge											50,000
Sice Avenue Outfall	20,000										
South Road (121A)											
South Road/Lyndara Court, Penguin											
Stormwater Management Plan outcomes, inc. climate change impact		50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	1,000,000
Trevor Street, Ulverstone (East of Laurel Place)				80,000							
Trevor Street/Scurrah Street, Ulverstone		25,000									
Walker Street, Ulverstone			40,000								
Water Street (30 Water Street), Ulverstone	20,000										
Westland Drive											
NEW CONSTRUCTION											
Barker Street, Ulverstone											60,000
Bass Highway (300 Bass Highway), Sulphur Creek				30,000							
Bridge Street (No. 17) , Leith							20,000				
Browns Lane, Penguin							20,000				
Coroneagh Street, Penguin			30,000								
Creamery Road (East), Sulphur Creek											30,000
Creamery Road (West), Sulphur Creek											30,000
Elizabeth street (4 to 8), Penguin		30,000									
Forth Road, Forth								30,000			150,000
Heybridge drainage - South side											100,000
Hull Street, Leith - Stage 1											40,000
Hull Street, Leith - Stage 2											50,000
James Street (No. 8) , Forth											30,000
Josephine Street/South Road, Ulverstone							50,000				
Jowett Street/Richardson Street, Ulverstone				40,000							
Jowett Street, Ulverstone								30,000			
Knights Road, Ulverstone											20,000

CENTRAL COAST COUNCIL
TEN YEAR FORWARD PLAN

DRAINAGE

	1	2	3	4	5	6	7	8	9	10	
	Budget	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Future
Description	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	26/27	
Main Road/Cann Street, Penguin					30,000						30,000
Miscellaneous drainage	20,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	300,000
Mountain View Place											
Olivers Road extension, Ulverstone								50,000			
Penguin Road, Ulverstone											200,000
Penstone drainage, Ulverstone											50,000
Risby Street (No. 20-30), Ulverstone			20,000								
Stanley/Vincent Streets, Ulverstone							60,000				
Sulphur Creek											400,000
Trevor Street, Ulverstone (128 - 140)						60,000					
Trevor Street (side entry pit near No. 170)						30,000					
Trevor Street, Ulverstone - Morton subdivision						30,000					
West Ulverstone extension											150,000
Westridge Road, Penguin contribution											50,000
10 Year TOTALS	\$ 317,000	\$ 300,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 360,000	\$ 350,000	\$ 350,000	\$ 240,000	\$ 240,000	\$ 4,290,000

CENTRAL COAST COUNCIL TEN YEAR FORWARD PLAN WASTE MANAGEMENT											
	1	2	3	4	5	6	7	8	9	10	
Description	Budget 17/18	Planned 18/19	Planned 19/20	Planned 20/21	Planned 21/22	Planned 22/23	Planned 23/24	Planned 24/25	Planned 25/26	Planned 26/27	Future
PENGUIN RDS											
- Site rehabilitation	50,000	150,000	80,000								400,000
CENTRAL COAST RESOURCE RECOVERY CENTRE											
- Access Road Reseal							30,000				
- Carpark Seal				30,000							
- Entrance roofing							50,000				
- Fire fighting facility											
- Landscaping				30,000	30,000				30,000	30,000	
- Leachate improvements	90,000	50,000	50,000			50,000				50,000	250,000
- Rehabilitation			75,000	50,000				70,000	50,000		1,500,000
- RRC undercover storage area											
- Signage	10,000										
- Site development	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	250,000
- Stormwater Lagoon				20,000							
- Tip Shop building											100,000
- Waste bins roofing						50,000	50,000				
- Wetlands	20,000	160,000	40,000								
- Weighbridge					100,000						
COUNTRY WASTE FACILITIES											
Signage Upgrade											
Castra Transfer Station											
- Site development and rehabilitation	5,000			20,000				20,000			
Preston Transfer Station											
- Safety improvement											
- Retaining wall											
- Site development and rehabilitation	5,000			20,000				20,000			
South Riana Transfer Station											
- Safety improvement											
- Site development and rehabilitation	5,000			20,000				20,000			
RIVER ROAD											
- Site development and rehabilitation	5,000			20,000		30,000					
10 Year TOTALS	\$ 210,000	\$ 380,000	\$ 265,000	\$ 230,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 100,000	\$ 100,000	\$ 2,500,000

CENTRAL COAST COUNCIL TEN YEAR FORWARD PLAN											
PARKS (incl. Playgrounds)	1	2	3	4	5	6	7	8	9	10	
	Budget 17/18	Planned 18/19	Planned 19/20	Planned 20/21	Planned 21/22	Planned 22/23	Planned 23/24	Planned 24/25	Planned 25/26	Planned 26/27	Future
Decsription	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	26/27	
Beach Road - Picnic Shelter (76160)	10,000										
Forth Sports Complex - BBQ Shelter (8405)											
Park asset renewals	35,000	45,000	310,000	40,000	310,000	22,000	10,000	40,000	465,000	10,000	1,000,000
Penguin Road - West Ulverstone beach access											
Penguin Skate Park											300,000
Playground renewals - identified	20,000	65,000	75,000	80,000	60,000	20,000	25,000	65,000	106,000	105,000	500,000
Robins Roost - Playground upgrade											100,000
Tobruk Park BBQ (Fig Tree) - refit						20,000					
Hiscutt Park Pond - siltation investigation/cleanout											
GENERAL											
Physical activity equipment - Sulphur Creek	20,000					50,000			50,000		
Hiscutt Park BBQ - refit			20,000								
Reid Street Lookout stairs	10,000										
Legion Park BBQ - refit				20,000							
Fairway Park - Beach Road								20,000		30,000	
Park signage upgrade	8,000										
Amy/Josephine Street beach steps			25,000								
Anzac Park slide - shade sail					30,000		30,000		30,000	30,000	
Anzac Park step refurbishment											
Beach access upgrades	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	
Beach Road coastal expansion/treeline											
Beach Road limited mobility viewing platform				35,000			35,000	35,000			30,000
Beach shower				5,000	5,000	5,000					
Bicentennial Park - West Trail upgrade											
Esplanade - install barrier posts											
Fairway/Bicentennial Park - post installation											
Flagpole replacements											
Flying Saucer conversion to BBQ											
Industrial Estate Greenbelt	10,000	15,000	15,000	15,000	15,000						
Leven Canyon Track handrails (steep sections) + track to toilets		30,000									
Nicholsons Point redevelopment											
Penguin Creek flood rectification	40,000										
Penguin foreshore beach access											
Penguin Skate Park - fence renewal											
Penguin Skate Park - hotmix renewal (concrete)						35,000					
Penguin Skate Park - shade sail			20,000								
Robins Roost footpath											
Shade sail program					15,000	15,000	15,000	15,000	15,000		60,000
Shropshire/Yacht Club fence renewal											
Ulverstone Skate Park upgrade							200,000				
Upper Preston Falls track				35,000							
Ulverstone Rowing Club - Car Barriers											
Buttons Creek - Flood resilie mce	7,000										
Beach Road Viwewing Platform - Landscaping											
Fairway Park BBQ - Duplication											
Penguin Creek - Cleanup											
Hicutt Park - Wall repair	25,000				25,000			25,000		25,000	
Dial Street - replant	15,000	15,000	15,000								
Apex Caravan Park - beach access contribution	10,000										
Dial Regional Sports complex - Revegetation	10,000	10,000	10,000	10,000							
Tobruk Park Pond rectification	50,000										
Anzac Park - bank re-planting	20,000		100,000								
River Park Closeout		15,000									
LOCAL OPEN SPACE											
Ashwater Crescent Reserve - slide											
Charleston Crescent - slide and seat											
East End Park toTurners Beach Recreation precinct - relocate equipment											
Hensby Court - slide, set and fence											
Legion Park seat											
Lions Park, Ulverstone - double swing											

CENTRAL COAST COUNCIL
TEN YEAR FORWARD PLAN

PARKS (incl. Playgrounds)

	1	2	3	4	5	6	7	8	9	10	
	Budget	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Future
Decsription	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	26/27	
Lions (Zvoni Gornik) Park, Penguin - seat											
Lugana Crescent Reserve - seats x 2											
Picnic Point to West Beach Reserve - relocate equipment											
Remove Sprent Recreation Ground Cricket nets											
Roland View Reserve - slide											
Thomas Street seat											
Westfield Court - low maintenance treatment											
Westland Drive Reserve - remove equipment				5,000							
Whittle Street - seat											
NEW LOCAL OPEN SPACE											
Allport Street West											
Dial Sports Complex	60,000		60,000								
Gravel Hill Reserve		60,000									
Haywoods Reserve											
Ironcliffe Road					60,000						
Markm Court							60,000				
Mission Hill Road/Deviation Road/Crisling Place								60,000			50,000
Off Henslowes Road (Braid subdivision)				60000							
Seabreeze Avenue/Creamery Road											50,000
Southwood Avenue											50,000
Sulphur Creek Hall Reserve											
Heybridge Playground											
EQUESTRIAN CENTRE/BATTEN PARK											
Batten Park Master Plan and site development		20,000						100,000			650,000
Investigate relocation of North Motton Equestrian Centre to Batten Park											
BIKE DIRT AND PUMP TRACK											
Bike dirt jump and pump track - seating etc.	10,000										100,000
OPEN SPACE AND RECREATION PLAN											
Completion of Wharf to Buttons Creek Master Plan		5,000									
Sulphur Creek Hall Reserve - Tennis Court Removal											
Johnsons Beach Master Plan	20,000	20,000	30,000								
ULVERSTONE URBAN DESIGN GUIDELINES											
Anzac Park Master Plan	5,000										500,000
FORTH URBAN DESIGN GUIDELINES											
Forth Recreation Ground entry gates				20,000		20,000					
Forth Recreation Ground play/fitness facilities - climbing net						30,000					
Forth Recreation Ground Playground upgrade				50,000							
Forth Recreation Ground riverbank fencing				50,000							
Forth Recreation Ground tree planting	10,000	10,000	10,000								
River bank regeneration		5,000			50,000						
TURNERS BEACH URBAN DESIGN GUIDELINES											
Turners Beach Recreation Precinct - playground and seating											
Turners Beach Recreation Precinct - half court basketball											
Turners Beach Urban Design Guidleines - Boardwalk		100,000									
10 Year TOTALS	\$ 405,000	\$ 425,000	\$ 700,000	\$ 435,000	\$ 580,000	\$ 227,000	\$ 385,000	\$ 370,000	\$ 676,000	\$ 210,000	\$ 3,390,000

CENTRAL COAST COUNCIL
TEN YEAR FORWARD PLAN

PUBLIC AMENITIES

	1	2	3	4	5	6	7	8	9	10	
	Budget	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Future
Description	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	26/27	
Bus shelters - renewals	10,000			10,000			10,000	20,000		15,000	100,000
Central Coast Memorial Park - toilet renewal					90,000						
Coles toilet renewal											
General public toilet refurbishment	5,000	30,000	30,000	30,000	30,000	20,000	20,000	20,000	20,000	15,000	300,000
Nicholsons Point Boat Ramp											
Anzac Park toilet renewal	200,000										
Picnic Point toilets renewal					100,000						
Blythe Heads Toilet renewal									120,000		
Apex Park - Electronic sign upgrade		30,000									
"Big Penguin" refurbishment				30,000					30,000		10,000
Drinking fountains	9,000		6,000	6,000	6,000		6,000	6,000		6,000	50,000
Apex Park shelter - refurbishment								40,000			
Bus shelters - new	15,000		15,000		15,000		15,000				100,000
Gunns Plains Hall - toilets							100,000				
Leven River walls - refurbishment								50,000			100,000
Leven River walls assessment	40,000										
Location signage improvements											
Merv Wright Memorial Fountain refurbishment				100,000		50,000				100,000	
Public convenience - signage upgrade	5,000		5,000								
Public toilet - minor works		5,000	5,000			5,000	5,000	5,000			
Public toilet lighting upgrade	3,000										
Sulphur Creek Hall - public toilets											
Toilet furniture upgrade											
Ulverstone Shrine of Remembrance - mechanism upgrade											
Ulverstone Shrine of Remembrance - refurbishment									150,000		
Ulverstone Shrine of Remembrance - security											
Ulverstone Surf Club toilets											
Ulverstone Wharf - pontoon											1,000,000
Wharf replacement											2,000,000
Penguin Fountain - Water Supply											
West Ulverstone Pontoon - upgrade	190,000										
10 Year TOTALS	\$ 477,000	\$ 65,000	\$ 61,000	\$ 176,000	\$ 241,000	\$ 75,000	\$ 156,000	\$ 141,000	\$ 320,000	\$ 136,000	\$ 3,660,000

CENTRAL COAST COUNCIL
TEN YEAR FORWARD PLAN

CEMETERIES

	1	2	3	4	5	6	7	8	9	10	
	Budget	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Future
Description	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	26/27	
Cemetery renewals			1,000		6,000						
CENTRAL COAST MEMORIAL PARK											
Memorial Park - Plinth existing section		35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	
Memorial Park - Tree planting program	10,000	10,000	10,000								
Memorial Park - Allen Road relocation								10,000			200,000
Memorial Park - Amenities No. 2							150,000				
Memorial Park - Area D development											200,000
Memorial Park - Area E pre-development											
Memorial Park - Area F pre-development						10,000	10,000			10,000	10,000
Memorial Park - Area G pre-development										10,000	10,000
Memorial Park - Area H pre-development											
Memorial Park - Area I pre-development											
Memorial Park - Area J pre-development											
Memorial Park - Area K pre-development											
Memorial Park - car park No. 2 redevelopment - Area F						100,000				50,000	50,000
Memorial Park - car park No. 3 - Area F											
Memorial Park - car park No. 4											20,000
Memorial Park - entry refurbishment											
Memorial Park - grave location system					30,000	10,000	10,000				
Memorial Park - hut installation											
Memorial Park - memorial gardens		25,000	25,000	25,000		25,000		25,000	25,000		150,000
Memorial Park - pathways - Area F/G											
Memorial Park - pathways - Area G/H											
Memorial Park - plinths	25,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	150,000
Memorial Park - road extension - Area G								150,000			150,000
Memorial Park - road extension - Area H											50,000
Memorial Park - road extension - Area I											
Memorial Park - road extension - Area J											
Memorial Park - road extension - Area K											
Memorial Park - seating	5,000		5,000								
Memorial Park - utility shed											
Memorial Park - watering system	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000
Memorial Park - work site/storage development											
Memorial Park - Master Plan											
Memorial Park - Path System E/F	10,000	10,000		10,000		10,000	10,000			10,000	
PENGUIN GENERAL CEMETERY											
Penguin General Cemetery - frontage upgrade			50,000					35,000			20,000
Penguin General Cemetery - garden reconstruction											
Penguin General Cemetery - road reseal											
Penguin General Cemetery - signage upgrade											
Penguin General Cemetery - settlement rectification	10,000										
ULVERSTONE GENERAL CEMETERY											
Ulverstone General Cemetery - car barriers				10,000							
Ulverstone General Cemetery - hut installation											
Ulverstone General Cemetery - seating											
Ulverstone General Cemetery - Trevor Street entrance and fencing											20,000
Ulverstone General Cemetery - Signage											
10 Year TOTALS	\$ 70,000	\$ 105,000	\$ 151,000	\$ 105,000	\$ 96,000	\$ 215,000	\$ 240,000	\$ 280,000	\$ 85,000	\$ 140,000	\$ 1,130,000

CENTRAL COAST COUNCIL
TEN YEAR FORWARD PLAN

ADMINISTRATION CENTRE

	1	2	3	4	5	6	7	8	9	10	
	Budget	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Future
Description	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	26/27	
Administration Building - carpet replacement	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000
Administration Building - painting	10,000	5,000	10,000	5,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000
Administration Building - security upgrade										25,000	
Administration Building - first floor customer service counter											
Administration Building - Heat pump renewals	5,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	25,000	15,000	
Administration Building - Chair renewals (Chambers)											
Administration Building - Sit to stand workstations											
Administration Building - GM office acoustics	25,000										
Administration Building - electrical upgrade	20,000	10,000						50,000			100,000
Administration Building - Engineering office											
Administration Building - office furniture		15,000									
Administration Building - ground floor customer service counter				100,000							
Administration Building - lighting upgrade	5,000	10,000		10,000	10,000	10,000	10,000	10,000		10,000	
Administration Building - master plan				20,000				50,000			2,000,000
Administration Building - staff room refurbishment		20,000									
Administration Building - roof renewal			150,000								
10 Year TOTALS	\$ 75,000	\$ 85,000	\$ 185,000	\$ 160,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 145,000	\$ 45,000	\$ 70,000	\$ 2,300,000

CENTRAL COAST COUNCIL
TEN YEAR FORWARD PLAN

CHILD CARE

	1	2	3	4	5	6	7	8	9	10	
	Budget	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Future
Description	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	26/27	
Penguin Play Centre - internal painting	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
Ulverstone Child Care - internal/external painting	5,000	5,000	15,000	5,000	15,000	5,000	10,000	10,000	10,000	10,000	50,000
ULVERSTONE CHILD CARE CENTRE											
Ulverstone Child Care - 'Big Room' shelf replacement											
Ulverstone Child Care - box gutter											
Ulverstone Child Care - heating upgrade											
Ulverstone Child Care - installation of shade sail					10,000						
Ulverstone Child Care - large sandpit				5,000							
Ulverstone Child Care - pantry shelf											
Ulverstone Child Care - roof replacement and asbestos removal											
Ulverstone Child Care - sliding door											
Ulverstone Child Care - toddler area food preparation											
Ulverstone Child Care - water main replacement											
Ulverstone Child Care - Young Endeavour's fence		15,000									
Ulverstone Child Care - Car Park		50,000									
Ulverstone Child Care - Play Structure	20,000								20,000		
PENGUIN PLAY CENTRE											
Penguin Play Centre - roof renewal								20,000			20,000
Penguin Play Centre - spouting renewal								20,000			20,000
10 Year TOTALS	\$ 30,000	\$ 75,000	\$ 20,000	\$ 15,000	\$ 30,000	\$ 10,000	\$ 15,000	\$ 55,000	\$ 35,000	\$ 15,000	\$ 140,000

CENTRAL COAST COUNCIL TEN YEAR FORWARD PLAN											
CARAVAN PARKS											
	1	2	3	4	5	6	7	8	9	10	
Description	Budget 17/18	Planned 18/19	Planned 19/20	Planned 20/21	Planned 21/22	Planned 22/23	Planned 23/24	Planned 24/25	Planned 25/26	Planned 26/27	Future
Amenities painting	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000
Electrical upgrade - Stage 3		20,000									
Sewerage reticulation renewals			20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	150,000
Water reticulation renewals			20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	150,000
10 Year TOTALS	\$ 10,000	\$ 30,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 400,000

CENTRAL COAST COUNCIL
TEN YEAR FORWARD PLAN

CULTURAL ACTIVITIES

	1	2	3	4	5	6	7	8	9	10	
Description	Budget 17/18	Planned 18/19	Planned 19/20	Planned 20/21	Planned 21/22	Planned 22/23	Planned 23/24	Planned 24/25	Planned 25/26	Planned 26/27	Future
Ulverstone History Museum - clock display											
Ulverstone History Museum - electrical upgrade	3,000										
Ulverstone History Museum - façade		10,000									
Ulverstone History Museum - Library painting											
Art Gallery - acquisition	3,000	3,000	3,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
Ulverstone Band - purchase instruments	38,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	130,000
Ulverstone History Museum - insulation and amenities											
Ulverstone History Museum - internal lining											150,000
Ulverstone History Museum - lighting upgrade						20,000	20,000	20,000			
Ulverstone History Museum - redevelopment - strategic											300,000
Ulverstone History Museum - storage											
Ulverstone History Museum - surrounds	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
Ulverstone History Museum - weather proofing		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	
Mobile Stage	7,000										
Community shed - drainage works											
Ulverstone History Museum - Master Plan	35,000										
Ulverstone History Museum - Heat Pump	3,000										
Ulverstone History Museum - Display Plinths and lighting	3,000				5,000					5,000	
Festive Decorations		10,000		10,000		10,000		10,000		10,000	
Revolving stage storage	1,000										
10 Year TOTALS	\$ 98,000	\$ 46,000	\$ 26,000	\$ 38,000	\$ 33,000	\$ 58,000	\$ 48,000	\$ 58,000	\$ 28,000	\$ 43,000	\$ 680,000

CENTRAL COAST COUNCIL TEN YEAR FORWARD PLAN											
HOUSING											
	1	2	3	4	5	6	7	8	9	10	
Description	Budget 17/18	Planned 18/19	Planned 19/20	Planned 20/21	Planned 21/22	Planned 22/23	Planned 23/24	Planned 24/25	Planned 25/26	Planned 26/27	Future
Aged Persons Units - electrical replacement	15,000	15,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	200,000
Aged Persons Units - hot water cylinder renewals	15,000	15,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	200,000
Aged Persons Units - fencing/surrounds renewal	10,000	10,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	150,000
Aged Persons Units - external rehabilitation	50,000	50,000	55,000	55,000	55,000	60,000	60,000	60,000	60,000	60,000	550,000
Aged Persons Units - internal rehabilitation	50,000	50,000	55,000	55,000	55,000	60,000	60,000	60,000	60,000	60,000	550,000
Aged Persons Units - Howe Lane car park											
10 Year TOTALS	\$ 140,000	\$ 140,000	\$ 165,000	\$ 165,000	\$ 165,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 1,100,000

CENTRAL COAST COUNCIL TEN YEAR FORWARD PLAN											
CULTURAL AMENITIES											
	1	2	3	4	5	6	7	8	9	10	
Description	Budget 17/18	Planned 18/19	Planned 19/20	Planned 20/21	Planned 21/22	Planned 22/23	Planned 23/24	Planned 24/25	Planned 25/26	Planned 26/27	Future
Civic Centre - carpet replacement	10,000	10,000		10,000	30,000	30,000	30,000	30,000	10,000	10,000	150,000
Civic Centre - painting program		20,000		10,000		10,000	10,000			10,000	50,000
Civic Centre - replace oven/refurbishment											
Civic Centre - seating renewal	55,000	35,000	50,000								
Civic Centre - stage/dancefloor refurbishment											
Civic Centre - Theatre curtain replacement	15,000										
Wharf Building - Gnomon/River Room renewal	5,000		10,000		10,000		10,000		10,000	10,000	100,000
Civic Centre - whiteboard upgrade											
Wharf Building - paving renewal		30,000									
Wharf Building - audio/visual reconfiguration	60,000										
Civic Centre - Isandula room refurbishment	8,000										
Civic Centre/Wharf - audiovisual											
Civic Centre - tables and chairs											
Civic Centre - electrical upgrade					50,000						
Civic Centre - Gawler Room - plaster/paint					40,000						
Civic Centre - kitchen upgrade				50,000							
Civic Centre - Theatre lighting											
Civic Centre - lighting upgrade											300,000
Civic Centre - portable screen											
Civic Centre - shelving (cleaners room)											
Civic Centre - entrance/internal design	15,000										
Civic Centre - airlock	10,000										
Wharf safety - bollards								20,000		20,000	
Wharf Precinct - Gnomon room shelving											
Wharf Precinct - Bike rack/dog post											
Wharf Precinct - Farmers market signage											
Wharf storage building											
Wharf Building - deck ballustrading	20,000				20,000						
Wharf Precinct - directinal signage											
Wharf Precinct - electronic signage		60,000									
Wharf Building - tables and chairs						10,000					
Wharf Building - Storage door											
Wharf Building - deck refurbishment											
Wharf Building - operable door repairs											
Wharf Building - western wall blinds											
Wharf Building - waste fence											
Wharf Building - Precinct Master Plan	20,000										
Wharf Building - deck seating	6,000										
Sustainability assessment (Climate Action Plan)	2,000	2,000	2,000								
10 Year TOTALS	\$ 226,000	\$ 157,000	\$ 62,000	\$ 70,000	\$ 150,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 20,000	\$ 50,000	\$ 600,000

CENTRAL COAST COUNCIL
TEN YEAR FORWARD PLAN

PUBLIC HALLS AND BUILDINGS

	1	2	3	4	5	6	7	8	9	10	
	Budget	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Planned	Future
Description	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	26/27	
Municipal Tea Rooms - external painting		15,000			15,000		15,000			15,000	50,000
Outdoor Entertainment Centre - internal roof painting					5,000		5,000			5,000	20,000
Penguin Memorial Library - roof replacement				30,000							
Penguin Railway Station - external painting						25,000	25,000				
Penguin Railway Station - gaol painting						10,000					
Public Halls and Buildings - surrounds/fencing renewals	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000
Riana Recreation Ground Grandstand - assessment		10,000									
Sulphur Creek Hall - external refurbishment			40,000								
Sulphur Creek Hall - roof				35,000							35,000
Turners Beach Hall - roof											
Ulverstone Surf Club - external paint					55,000						55,000
Ulverstone Surf Club - roof replacement											
Penguin Meals on Wheels refurbishment	5,000			10,000							
Forth Hall - external refurbishment					40,000						
Maskellls land development - Historical Machinery Club											500,000
North Motton Hall - internal refurbishment					20,000					15,000	
Penguin Medical Centre - lift											100,000
Penguin Memorial Library - external refurbishment								30,000			30,000
Penguin Railway Station - development											1,000,000
Penguin Senior Citizens - refurbishment		30,000							30,000		
Penguin Senior Citizens - servery											
Riana Recreation Ground Grandstand - assessment						40,000					
Turners Beach Hall - external refurbishment		20,000								20,000	
Ulverstone Surf Club - balcony structure					25,000				25,000		
Ulverstone Senior Citizens - Atrium replacement	30,000										
Sustainability assessment (Climate Action Plan)								10,000			
10 Year TOTALS	\$ 45,000	\$ 85,000	\$ 50,000	\$ 85,000	\$ 170,000	\$ 85,000	\$ 55,000	\$ 50,000	\$ 65,000	\$ 65,000	\$ 1,890,000

CENTRAL COAST COUNCIL TEN YEAR FORWARD PLAN											
SWIMMING POOL AND WATERSLIDE											
	1	2	3	4	5	6	7	8	9	10	
Description	Budget 17/18	Planned 18/19	Planned 19/20	Planned 20/21	Planned 21/22	Planned 22/23	Planned 23/24	Planned 24/25	Planned 25/26	Planned 26/27	Future
Waterslide - pump renewal								25,000			25,000
Waterslide - heat pump renewal				15,000							
Chlorinator upgrade								10,000			10,000
Fencing/surrounds		5,000	5,000		5,000	5,000		5,000	5,000	5,000	30,000
Slide repairs	20,000				5,000						
Slide replacement		100,000									100,000
10 Year TOTALS	\$ 20,000	\$ 105,000	\$ 5,000	\$ 15,000	\$ 10,000	\$ 5,000	\$ -	\$ 40,000	\$ 5,000	\$ 5,000	\$ 140,000

CENTRAL COAST COUNCIL TEN YEAR FORWARD PLAN											
ACTIVE RECREATION											
	1	2	3	4	5	6	7	8	9	10	
Description	Budget 17/18	Planned 18/19	Planned 19/20	Planned 20/21	Planned 21/22	Planned 22/23	Planned 23/24	Planned 24/25	Planned 25/26	Planned 26/27	Future
Netball court upgrade (Plexipave and two new courts)								10,000			365,000
Recreation asset renewals			53,000								
Recreation facilities - cricket wicket renewals	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000
Recreation facilities - goal post replacements		15,000		15,000		15,000		15,000			75,000
Sports ground surface - refurbishment	10,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	200,000
Poultry pavillion - renewal					115,000						
River Park Recreation Ground - ground refurbishment	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000
Recreation facilities - changeroom upgrades	30,000	30,000	30,000	30,000	20,000	20,000	20,000	20,000	20,000	20,000	
Turners Beach Tennis Courts - Fence renewal	25,000										
DIAL REGIONAL SPORTS COMPLEX											
Penguin Athletics Track - buildings											
Penguin Athletics Track - lighting											
Penguin Athletics Track - security and access control		15,000									
Penguin Athletics Track renewal											600,000
PENGUIN URBAN DESIGN GUIDELINES											
Penguin Recreation Ground Master Plan											
Relocation of Cuprona Football Club						300,000					
ULVERSTONE SHOWGROUND, SPORTS AND LEISURE CENTRE											
Alice Street car park				85,000							
Alice Street signage		20,000									
Cattle pavilion refurbishment - floor		25,000						20,000			270,000
Showgrounds - old sectreary's office			25,000	25,000							
Community Precinct car park						125,000					
Grey water collection											
Ground lighting - Stage 2	181,000						200,000	35,000			450,000
Mens Shed - water/sewer connection											
Netball court upgrade - seating and fencing			50,000			10,000	10,000				
Overflow car parking and motorhomes		50,000			50,000	50,000	50,000	100,000			
Perimeter fencing at dog precinct				15,000							
Poultry pavilion review							100,000				
Relocation/upgrade underground power - Sideshow Alley		50,000						25,000			100,000
Soccer pitch re-lay											
Works storage											
Fencing											
Solar Panels											
Community Precinct - heat pump											
Showgrounds - Softnball Diamond	19,000										
Showgrounds - Cattle ramp/water											
OTHER RECREATION FACILITIES											
Batten Park - hut removal											
Electrical upgrades								50,000	30,000	30,000	20,000
Forth Recreation Ground - lighting Stage 2		10,000			80,000		80,000				
Haywoods Reserve - visitor changerooms extensions			60,000								
Penguin Athletic Track - "Place of Assembly"											
Penguin Athletic Track power upgrade											
Penguin Recreation Ground - disabled toilets											
Recreation grounds - lighting upgrades	40,000	60,000	60,000	60,000	60,000	60,000		50,000		50,000	200,000
Riana Community Centre - lighting/changerooms											
River Park Recreation Ground - multi-purpose facility investigations				10,000							750,000
River Park Recreation Ground - Ground re-shape					100,000						
Ulverstone Recreation Ground - ball safety fence			30,000								
Ulverstone Recreation Ground - lighting upgrade											50,000
West Ulverstone Recreation Ground - drainage											
West Ulverstone Recreation Ground - lighting upgrade						120,000					150,000
Penguin Hockey Ground Fencing			10,000								
Ulverstone Tennis Club - Crown Land rehabilitation											
Ulverstone Recreation Ground - underground irrigation		75,000									
STRATEGIC											
Batten Park Master Plan and site development		20,000									1,500,000
10 Year TOTALS	\$ 325,000	\$ 405,000	\$ 353,000	\$ 275,000	\$ 460,000	\$ 735,000	\$ 495,000	\$ 360,000	\$ 85,000	\$ 135,000	\$ 4,930,000

CENTRAL COAST COUNCIL TEN YEAR FORWARD PLAN											
RECREATION CENTRES											
	2	3	4	5	6	7	8	9	10		
Description	Budget 17/18	Planned 18/19	Planned 19/20	Planned 20/21	Planned 21/22	Planned 22/23	Planned 23/24	Planned 24/25	Planned 25/26	Planned 26/27	Future
Penguin Sports Centre - Stadium floor - complete replacement program				50,000	60,000						
Stadium 2 - guttering and external renewal		15,000						30,000			75,000
Penguin Sports Centre - external refurbishment	35,000										
ULVERSTONE SPORTS AND LEISURE CENTRE											
Audiovisual equipment											
Dormitory washing machine											
Electronic backboard winch											
Lion Nathan contract - beer equipment			25,000								
Office upgrade and refurbishment		15,000									
Security upgrade							30,000				30,000
Squash court lighting upgrade								30,000			30,000
Upstairs social facility											500,000
Solar Energy Conversion		100,000									
Security/WiFi Review	5,000										
Stadium 3 - Roof Replacement									200,000		
Stadium 2 - Roof Replacement											200,000
Stadium No. 1 - Lighting upgrade	20,000										
PENGUIN SPORTS CENTRE											
Alteration to squash court doors											
Electrical upgrade						30,000					
Floor scrubber replacement			20,000			18,000					
Installation of wall linings			30,000	30,000	60,000	30,000					
Lighting upgrade to LED		15,000									
Roof replacement							100,000	50,000		25,000	
Security upgrade and access door control											
Upgrade fire hose water supply											
Upgrade to scoreboard											
Window replacement and external refurbishment		15,000		15,000	15,000						
Penguin Stadium - PA upgrade		10,000									
Penguin Stadium - Switchboard upgrade											
Squash court lighting upgrade	10,000									10,000	
Penguin Stadium - backboards	50,000										
Solar Energy Conversion			100,000								
GENERAL											
Suatainability Assessment		5,000									
Sports and Leisure Centre - Risk Outcomes											
10 Year TOTALS	\$ 120,000	\$ 175,000	\$ 175,000	\$ 95,000	\$ 135,000	\$ 78,000	\$ 130,000	\$ 110,000	\$ 200,000	\$ 35,000	\$ 835,000

CENTRAL COAST COUNCIL TEN YEAR FORWARD PLAN STRATEGIC PROJECTS													
		1	2	3	4	5	6	7	8	9	10		
		Budget 16/17	Budget 17/18	Planned 18/19	Planned 19/20	Planned 20/21	Planned 21/22	Planned 22/23	Planned 23/24	Planned 24/25	Planned 25/26	Planned 26/27	Future
Description	16/17	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	26/27		
DIAL REGIONAL SPORTS COMPLEX													
Dial Regional Sports Complex Master Plan													
Dial Sports Complex - access road	130,000	130,000											
Dial Sports Complex - car park		200,000											
Dial Sports Complex - clubrooms		1,719,000											
Dial Sports Complex - cricket nets													
Dial Sports Complex - drainage works		1,144,000											
Dial Sports Complex - ground irrigation		216,000											
Dial Sports Complex - ground lighting		100,000											
Dial Sports Complex - secondary Ground B	1,970,000	1,285,000											
Dial Sports Complex - senior Ground A	2,500,000	1,452,000											
ANZAC Park		200,000											
Forth/Leven Shared pathway		900,000											
LED Street Lighting		1,000,000											
Batten Park Invetsigations		18,000											
Penguin Recreation Ground decommission													
10 Year TOTALS	\$ 4,600,000	\$ 8,364,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

CENTRAL COAST COUNCIL TEN YEAR FORWARD PLAN											
VISITOR SERVICES											
	1	2	3	4	5	6	7	8	9	10	
Description	Budget 17/18	Planned 18/19	Planned 19/20	Planned 20/21	Planned 21/22	Planned 22/23	Planned 23/24	Planned 24/25	Planned 25/26	Planned 26/27	Future
Penguin Visitor Information Centre - roof replacement		25,000						25,000			
Ulverstone Visitor Centre - Front entrance		30,000									
Ulverstone Visitor Centre - Panels											
Penguin Visitor Information Centre - relocation								200,000			300,000
Ulverstone Visitor Information Centre relocation											500,000
Ulverstone Visitor Information Centre - window glazing film											
10 Year TOTALS	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225,000	\$ -		\$ 800,000

CENTRAL COAST COUNCIL
TEN YEAR FORWARD PLAN

PLANT REPLACEMENT PROGRAM

			1	2	3	4	5	6	7	8	9	10
Fleet Number	Vehicle	Department	Budget 17/18	Planned 18/19	Planned 19/20	Planned 20/21	Planned 21/22	Planned 22/23	Planned 23/24	Planned 24/25	Planned 25/26	Planned 26/27
100	Sedan	Community				13,000				13,000		
101	Sedan	Planning				13,000				13,000		
102	Wagon	Environmental Health	18,000				18,000				18,000	
103	Wagon SUV/2WD	Works Depot		16,000				16,000				
104	Hatch	Environmental Health	13,000				13,000				13,000	
105	Sedan	Plumbing	13,000				13,000				13,000	
106	Sedan	Engineering			16,000				16,000			
107	Sedan	General Management	18,000				18,000				18,000	
108	Sedan	Building				16,000				16,000		
109	No asset			16,000				16,000				
110	Wagon/AWD	Engineering			16,000				16,000			
111	Sedan	Engineering			16,000				16,000			
112	Sedan	Planning										
113	Sedan	Building				16,000				16,000		
114	Wagon/AWD	Environmental Health			16,000				16,000			
115	Sedan	Community				16,000				16,000		
116	Wagon	Recreation			13,000				13,000			
117	Sedan	Community				18,000				18,000		
118	Sedan	Engineering				18,000				18,000		
119	Sedan	Mayor				16,000				16,000		
120	Wagon	Engineering	16,000				16,000				16,000	
121	Wagon/AWD	Engineering	16,000				16,000				16,000	
122	Wagon/AWD	Works Depot		16,000				16,000				
Sub Total (Cars)			\$94,000	\$48,000	\$77,000	\$126,000	\$94,000	\$48,000	\$77,000	\$126,000	\$94,000	\$0
200	No Asset											
201	Utility	Works Depot	12,000					12,000				
202	Utility FT	Active Recreation				15,000						
203	Utility FT	Drainage					18,000					
204	Utility FT	Roads - Urban		12,000					12,000			
205	No asset											
206	Utility	Animal Control	14,000					14,000				
207	Van	Works Depot					18,000				18,000	
208	Van	Public Conveniences		15,000					15,000			
209	Van	Works Depot					18,000				18,000	
210	No asset											
211	No asset											
212	Utility	Animal Control	14,000					14,000				
213	Utility FT 4WD	Roads - Rural			14,000					14,000		
214	Utility SES 4WD	Emergency Services										
215	No asset											
216	Van	Passive Recreation		16,000							18,000	
217	No asset											
218	Utility FT	Works Depot					16,000					
219	No asset											
220	No asset											
221	Utility FT	Passive Recreation	15,000					15,000				
222	Light Truck SES	Emergency Services										
223	Utility 4WD	Works Depot										
224	Utility	Animal Control		12,000					12,000			
225	Utility FT 4WD	Memorial Park	16,000					16,000				
226	Utility	Active Recreation			14,000					14,000		
227	Van	Works Depot		15,000					15,000			
228	Commuter bus	Community										

CENTRAL COAST COUNCIL
TEN YEAR FORWARD PLAN

PLANT REPLACEMENT PROGRAM

			1	2	3	4	5	6	7	8	9	10
Fleet Number	Vehicle	Department	Budget 17/18	Planned 18/19	Planned 19/20	Planned 20/21	Planned 21/22	Planned 22/23	Planned 23/24	Planned 24/25	Planned 25/26	Planned 26/27
Sub Total (vans and utilities)			\$71,000	\$70,000	\$28,000	\$15,000	\$70,000	\$71,000	\$54,000	\$28,000	\$54,000	\$0
300	Light Truck	Waste Management	45,000								45,000	
301	Light Truck	Passive Recreation					50,000					
302	No asset											
303	No asset											
304	Light Truck	Waste Management					50,000					
305	Light Truck	Passive Recreation	45,000								45,000	
306	Light Truck	Roads - Urban			55,000							
307	Light Truck	Roads - Rural			55,000							
308	Light Truck	Roads - Rural					50,000					
309	Light Truck	Passive Recreation	45,000								45,000	
400	Medium Truck	Roads - Rural							70,000			
401	No asset											
402	Medium Truck	Roads - Urban		70,000								
403	Medium Truck	Roads - Rural Unsealed					70,000					
404	Medium Truck	Roads - Rural			70,000							
405	Medium Truck	Roads - Urban					65,000					
406	Medium Truck	Roads - Rural								70,000		
407	No asset											
408	Medium Truck	Drainage			65,000							
409	Medium Truck	Roads - Rural							70,000			
500	No asset											
501	No asset											
502	Heavy Truck	Roads - Rural							110,000			
Sub Total (trucks)			\$135,000	\$ 70,000	\$ 245,000	\$ -	\$ 285,000	\$ -	\$ 250,000	\$ 70,000	\$ 135,000	\$ -
601	Sweeper	Waste Management				250,000						
602	No asset											
603	Flocon	Roads - Rural		225,000								
Sub Total (sweeper)			\$0	\$225,000	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0
700	Tractor	Roads - Rural	75,000							75,000		
702	Tractor	Active Recreation	75,000							75,000		
703	Tractor	Passive Recreation				70,000					70,000	
704	Wide Area Mower	Passive Recreation					75,000					
800	Out Mower	Passive Recreation					40,000					
801	Mower	Active Recreation										
802	No asset											
803	No asset											
804	Out Mower	Passive Recreation			40,000					40,000		
805	Small Tractor	Memorial Park								20,000		
806	Zero Mower	Active Recreation										
807	Zero Mower	Memorial Park				35,000						
Sub Total (tractors/mowers)			\$150,000	\$0	\$40,000	\$105,000	\$115,000	\$0	\$0	\$210,000	\$70,000	\$0
900	Backhoe	Roads - Urban						110,000				
901	Backhoe	Drainage							110,000			
902	Backhoe	Roads - Urban	110,000									
903	Grader	Roads - Rural Unsealed									150,000	
904	No asset											
905	Small Roller	Roads - Urban										

CENTRAL COAST COUNCIL
TEN YEAR FORWARD PLAN

PLANT REPLACEMENT PROGRAM

			1	2	3	4	5	6	7	8	9	10
Fleet Number	Vehicle	Department	Budget 17/18	Planned 18/19	Planned 19/20	Planned 20/21	Planned 21/22	Planned 22/23	Planned 23/24	Planned 24/25	Planned 25/26	Planned 26/27
906	Excavator	Waste Management										
907	Excavator	Roads - Rural			135,000							
908	Backhoe	Roads - Rural				110,000						
909	Backhoe	Waste Management			75,000					75,000		
910	No asset											
911	No asset											
Sub Total (backhoes etc)			\$110,000	\$0	\$210,000	\$110,000	\$0	\$110,000	\$110,000	\$75,000	\$150,000	\$0
1000	Compressor	Works Depot										
1001	Kerbmaker	Roads - Urban										
1002	Road Broom	Roads - Rural										
1003	Chipper	Roads - Rural										
1004	Jetter	Drainage										
1005	UTV	Memorial Park						10,000				
1007	Kerbmaker	Roads - Urban										
1008	ATV	Emergency Services										
1009	ATV	Roads - Urban		12,000							12,000	
Sub Total (various)			\$0	\$12,000	\$0	\$0	\$0	\$10,000	\$0	\$0	\$12,000	\$0
1101	Pig Trailer	Roads - Rural										
1102	Float Trailer	Roads - Rural										
Sub Total (various)			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Plant Replacement		\$4,509,000	\$560,000	\$425,000	\$600,000	\$606,000	\$564,000	\$239,000	\$491,000	\$509,000	\$515,000	\$0
Total Plant Trade-ins		\$2,854,000	\$386,000	\$253,000	\$342,000	\$313,000	\$376,000	\$155,000	\$312,000	\$352,000	\$365,000	\$0
Total Plant Gross relacement cost		\$7,363,000	\$946,000	\$678,000	\$942,000	\$919,000	\$940,000	\$394,000	\$803,000	\$861,000	\$880,000	\$0

SCHEDULE OF CONTRACTS AND AGREEMENTS

(Other than those approved under the Common Seal)

Period: 1 to 31 May 2017

Contracts

- Contract for sale of real estate
Central Coast Council and Melanie Croome
Property at Export Drive, Ulverstone

Agreements

- Tenancy Agreement
Unit 8 Ganesway, 51-55 Queen Street, West Ulverstone
- Infrastructure Relocation and Works Agreement
Tasmanian Networks Pty Ltd (TasNetworks) and Central Coast Council
50 River Avenue, Heybridge – Case Number CS16-8134
- Land Acquisition
Ronald Beveridge and Central Coast Council
CT 153039/2 Gunns Plains Road, Gunns Plains – approx. 986m²



Sandra Ayton
GENERAL MANAGER

SCHEDULE OF DOCUMENTS FOR AFFIXING OF
THE COMMON SEAL

Period: 16 May 2017 to 19 June 2017

Documents for affixing of the common seal

- Nil

Final plans of subdivision sealed under delegation

- Final Plan of Survey
677 & 679 South Road, Penguin
Subdivision – dwelling excision and consolidation of balance land with
adjoining rural land
Application No. DA216154
- Final Plan of Survey
102 & 104 Preservation Drive, Preservation Bay
Boundary adjustment
Application No. DA216136
- Final Plan of Survey
69 Whitehills Road, Penguin
Three lots (Rural Living)
Application No. DA216069
- Final Plan of Survey
161 & 220 Raymond Road, Gunns Plains
Boundary adjustment
Application No. DA216048
- Final Plan of Survey
Lot 9 Arcadia Avenue, Turners Beach (to be addressed Boyes Street) – part of
18 lot subdivision
Application No. DA211037



Sandra Ayton
GENERAL MANAGER

**A SUMMARY OF RATES & FIRE SERVICE LEVIES
FOR THE PERIOD ENDED 31 MAY 2017**

	2015/2016		2016/2017	
	\$	%	\$	%
Rates paid in Advance	- 837,326.01	-5.94	- 892,195.10	-6.17
Rates Receivable	295,911.64	2.10	228,216.09	1.58
Rates Demanded	14,561,987.40	103.39	15,038,148.67	103.97
Supplementary Rates	64,302.07	0.46	89,728.70	0.62
	14,084,875.10	100.00	14,463,898.36	100.00
Collected	13,036,376.57	92.56	13,460,361.00	93.06
Add Pensioners - Government	874,602.23	6.21	888,774.95	6.14
Pensioners - Council	34,195.00	0.24	35,070.00	0.24
	13,945,173.80	99.01	14,384,205.95	99.44
Remitted	56,536.20	0.40	934.40	0.01
Discount Allowed	548,505.25	3.89	585,356.15	4.05
Paid in advance	- 801,932.52	-5.69	- 867,571.70	-6.00
Outstanding	336,592.37	2.39	360,973.56	2.50
	14,084,875.10	100.00	14,463,898.36	100.00



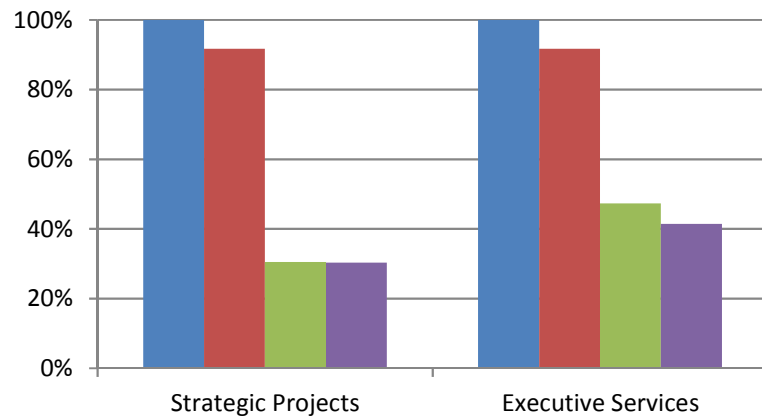
Rachel Morris
ASSISTANT ACCOUNTANT

1-Jun-2017

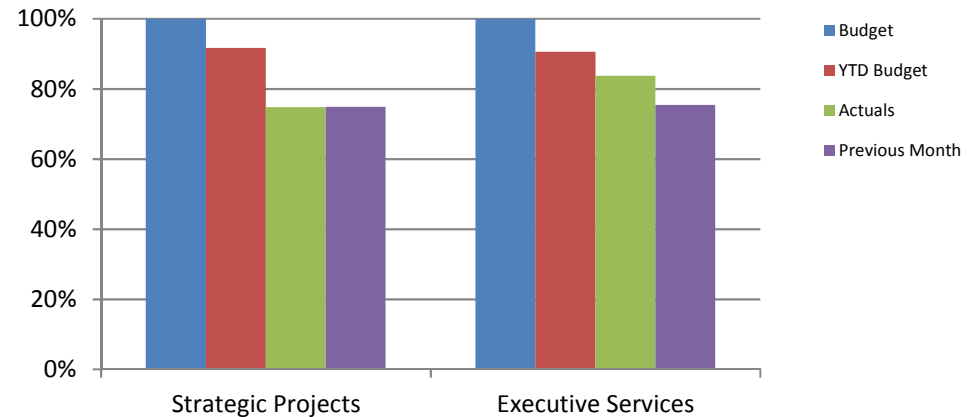
Finance Report – Financial Statements

GENERAL MANAGEMENT	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
Revenue							
Strategic Projects	(4,373,000)	(4,008,590)	(1,334,549)	(1,326,684)	(2,674,041)	(3,038,451)	31%
Executive Services	(16,000)	(14,670)	(7,564)	(6,632)	(7,106)	(8,436)	47%
	\$ (4,389,000)	\$ (4,023,260)	\$ (1,342,114)	\$ (1,333,316)	\$ (2,681,146)	\$ (3,046,886)	
Expenses							
Strategic Projects	134,000	122,840	100,239	100,273	22,601	33,761	75%
Executive Services	1,490,000	1,349,910	1,247,704	1,123,022	102,206	242,296	84%
	\$ 1,624,000	\$ 1,472,750	\$ 1,347,943	\$ 1,223,294	\$ 124,807	\$ 276,057	

General Management – Revenue



General Management – Expenses



Variance

Strategic Projects

Revenue less than YTD budget – Budget timing – sale of property and capital contributions.

Strategic Projects

Expenditure less than YTD budget – Timing in general.

Executive Services

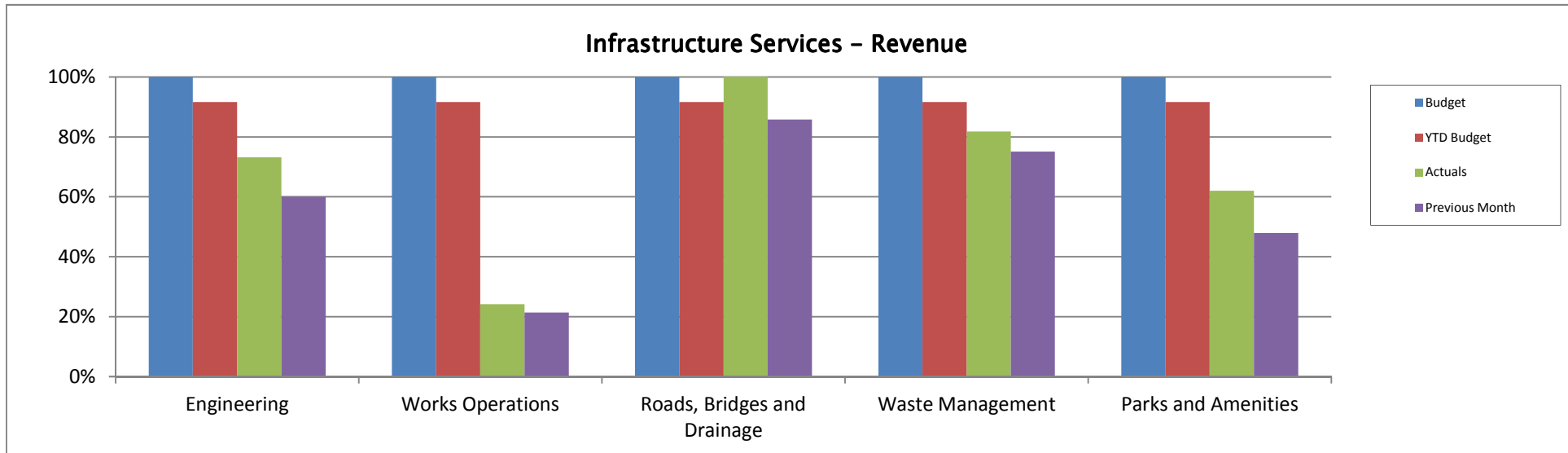
Revenue less than YTD budget – Plant allocated behind budget.

Executive Services

Expenditure less than YTD budget – Timing in general.

Finance Report – Financial Statements

INFRASTRUCTURE SERVICES	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
Revenue							
Engineering	(1,486,000)	(1,362,160)	(1,087,448)	(892,343)	(274,712)	(398,552)	73%
Works Operations	(3,953,000)	(3,623,583)	(955,180)	(844,377)	(2,668,403)	(2,997,820)	24%
Roads, Bridges and Drainage	(2,542,200)	(2,330,350)	(2,872,451)	(2,180,451)	542,101	330,251	113%
Waste Management	(593,500)	(544,040)	(485,497)	(445,873)	(58,543)	(108,003)	82%
Parks and Amenities	(505,250)	(463,144)	(313,514)	(242,099)	(149,630)	(191,736)	62%
	\$ (9,079,950)	\$ (8,323,277)	\$ (5,714,090)	\$ (4,605,141)	\$ (2,609,187)	\$ (3,365,860)	

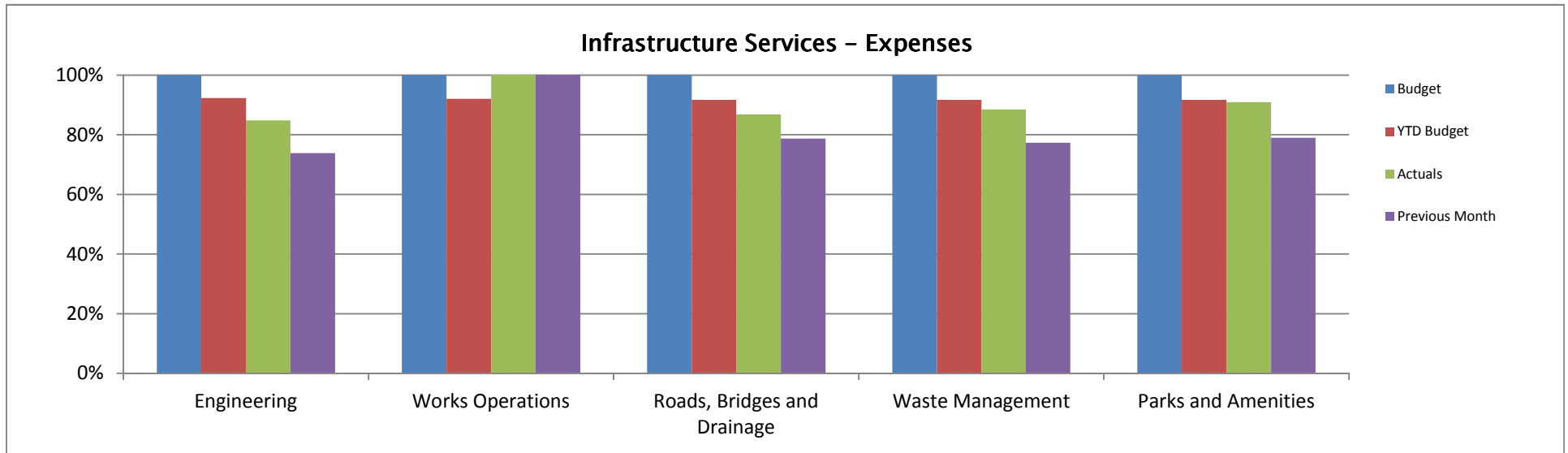


Variance

Engineering	Revenue under YTD budget – Timing – capital works program affected by flood works.
Works Operations	Revenue under YTD budget – Timing – operational programs behind in cost allocations.
Roads, Bridges and Drainage	Revenue over YTD budget – Timing – More capital grants have been received.
Waste Management	Revenue under YTD budget – Resource Recovery Centre – entry fees and scrap metal sales behind budget.
Parks and Amenities	Revenue under YTD budget – Timing of revenue in general.

Finance Report – Financial Statements

INFRASTRUCTURE SERVICES	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
Expenses							
Engineering	1,486,000	1,370,985	1,260,228	1,096,652	110,757	225,772	85%
Works Operations	1,209,000	1,113,020	1,362,472	1,294,890	(249,452)	(153,472)	113%
Roads, Bridges and Drainage	6,997,000	6,413,913	6,070,636	5,505,540	343,277	926,364	87%
Waste Management	3,587,500	3,288,608	3,172,213	2,773,657	116,395	415,287	88%
Parks and Amenities	2,599,250	2,382,600	2,362,144	2,052,946	20,456	237,106	91%
	\$ 15,878,750	\$ 14,569,126	\$ 14,227,693	\$ 12,723,685	\$ 341,433	\$ 1,651,057	

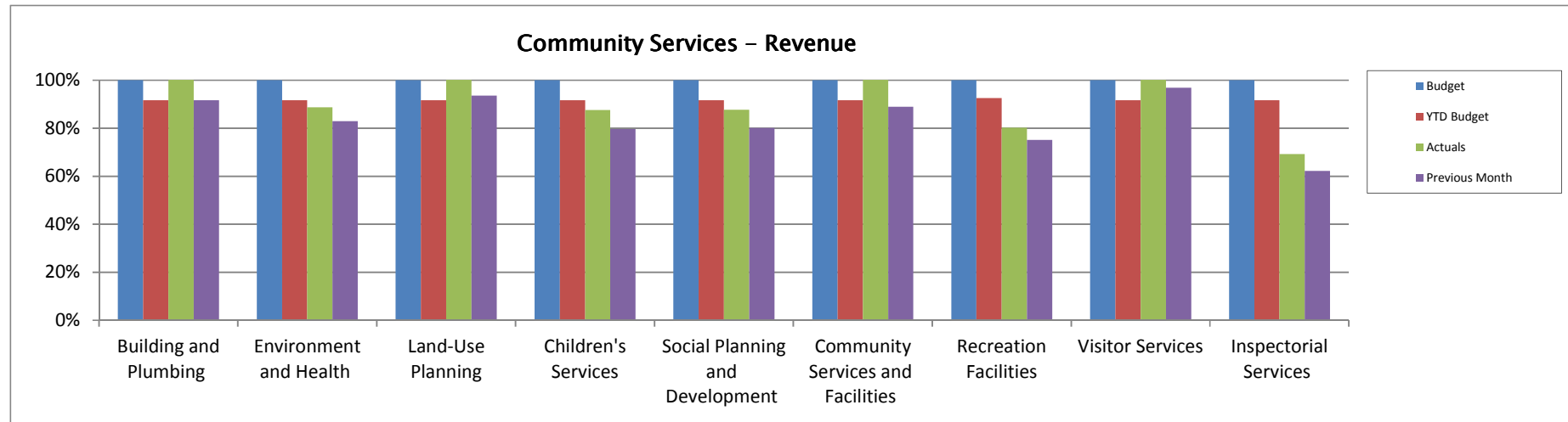


Variance

Engineering	Expenditure under YTD budget – Timing of costs mainly staff costs.
Works Operations	Expenditure over YTD budget – Flood recovery expenses not budgeted for. Will reflect in revenue when grants are received.
Roads, Bridges and Drainage	Expenditure under YTD budget – Timing of costs in general.
Waste Management	Expenditure under YTD budget – Garbage and recycling collection costs for May not yet received.
Parks and amenities	Expenditure under YTD budget – Timing of costs in general.

Finance Report – Financial Statements

COMMUNITY SERVICES	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
Revenue							
Building and Plumbing	(220,000)	(201,670)	(229,587)	(201,646)	27,917	9,587	104%
Environment and Health	(70,200)	(64,357)	(62,245)	(58,238)	(2,112)	(7,955)	89%
Land-Use Planning	(156,000)	(143,010)	(170,089)	(146,065)	27,079	14,089	109%
Children's Services	(1,399,000)	(1,282,400)	(1,225,279)	(1,114,218)	(57,121)	(173,721)	88%
Social Planning and Development	(90,200)	(82,669)	(79,117)	(72,298)	(3,552)	(11,083)	88%
Community Services and Facilities	(788,800)	(723,067)	(826,176)	(701,591)	103,109	37,376	105%
Recreation Facilities	(616,500)	(570,525)	(494,426)	(462,987)	(76,099)	(122,074)	80%
Visitor Services	(118,000)	(108,163)	(122,019)	(114,310)	13,856	4,019	103%
Inspectorial Services	(189,000)	(173,230)	(130,855)	(117,588)	(42,375)	(58,145)	69%
	\$ (3,647,700)	\$ (3,349,091)	\$ (3,339,794)	\$ (2,988,941)	\$ (9,297)	\$ (307,906)	

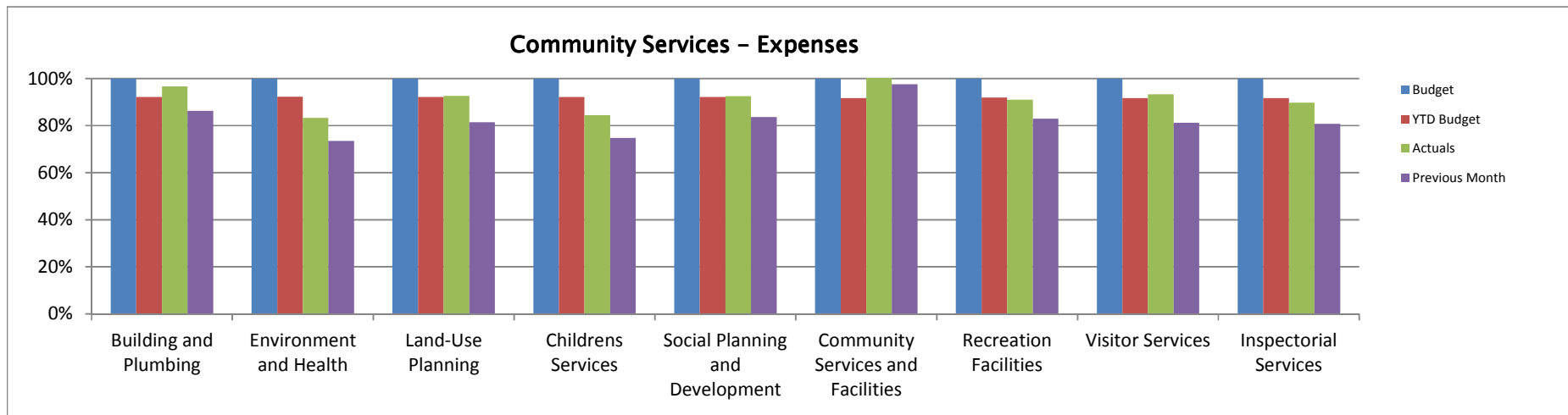


Variance

Building and Plumbing	Revenue greater than YTD budget – Revenue ahead of budget in general.
Children's Services	Revenue less than YTD budget – Timing of contribution income.
Community Services and Facilities	Revenue greater than YTD budget – Timing in general.
Recreation Facilities	Revenue less than YTD budget – Timing in general.
Visitor Services	Revenue greater than YTD budget – Revenue ahead of budget due to ticket sales.
Inspectorial Services	Revenue less than YTD budget – Timing in general.

Finance Report – Financial Statements

COMMUNITY SERVICES	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
Expenses							
Building and Plumbing	474,000	436,880	457,993	408,910	(21,113)	16,007	97%
Environment and Health	338,200	311,857	281,598	248,603	30,259	56,602	83%
Land-Use Planning	592,500	546,110	548,386	482,328	(2,276)	44,114	93%
Children's Services	1,388,000	1,279,544	1,171,489	1,038,004	108,055	216,511	84%
Social Planning and Development	824,900	759,779	762,623	689,373	(2,844)	62,277	92%
Community Services and Facilities	1,245,700	1,141,802	1,366,270	1,215,045	(224,468)	(120,570)	110%
Recreation Facilities	1,959,300	1,800,334	1,783,670	1,625,806	16,664	175,630	91%
Visitor Services	318,000	291,493	296,843	258,046	(5,350)	21,157	93%
Inspectorial Services	301,000	275,918	269,914	243,170	6,004	31,086	90%
	\$ 7,441,600	\$ 6,843,717	\$ 6,938,786	\$ 6,209,284	\$ (95,069)	\$ 502,814	



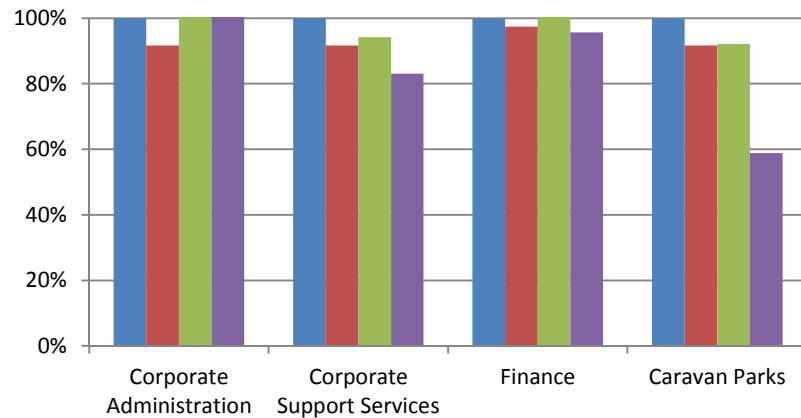
Variance

Community Services and Facilities	Actuals greater than YTD budget – Aged Persons Home Units changes.
Recreation Facilities	Actuals less than YTD budget – Timing of expenses mainly in Active Recreation.
Inspectorial Services	Actuals less than YTD budget – Timing of costs in general.

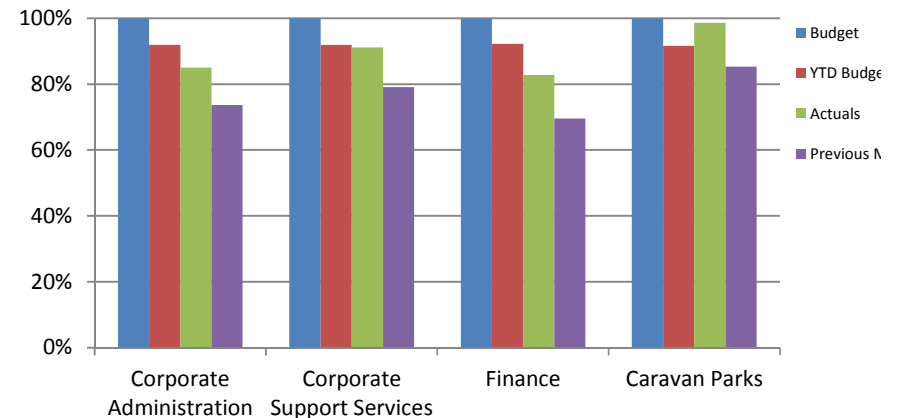
Finance Report – Financial Statements

ORGANISATIONAL SERVICES	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
Revenue							
Corporate Administration	(15,200)	(13,930)	(18,744)	(18,048)	4,814	3,544	123%
Corporate Support Services	(3,333,000)	(3,055,250)	(3,138,821)	(2,767,788)	83,571	(194,179)	94%
Finance	(21,083,000)	(20,535,870)	(21,248,427)	(20,162,737)	712,557	165,427	101%
Caravan Parks	(139,000)	(127,420)	(128,035)	(81,728)	615	(10,965)	92%
	\$ (24,570,200)	\$ (23,732,470)	\$ (24,534,027)	\$ (23,030,301)	\$ 801,557	\$ (36,173)	
Expenses							
Corporate Administration	571,600	525,600	485,737	248,603	39,863	85,863	85%
Corporate Support Services	4,230,000	3,885,880	3,853,598	482,328	32,282	376,402	91%
Finance	1,817,500	1,676,240	1,504,457	243,170	171,783	313,043	83%
Caravan Parks	84,000	77,000	82,825	–	(5,825)	1,175	99%
	\$ 6,703,100	\$ 6,164,720	\$ 5,926,616	\$ 974,101	\$ 238,104	\$ 776,484	

Organisational Services – Revenue



Organisational Services – Expenses



Variance

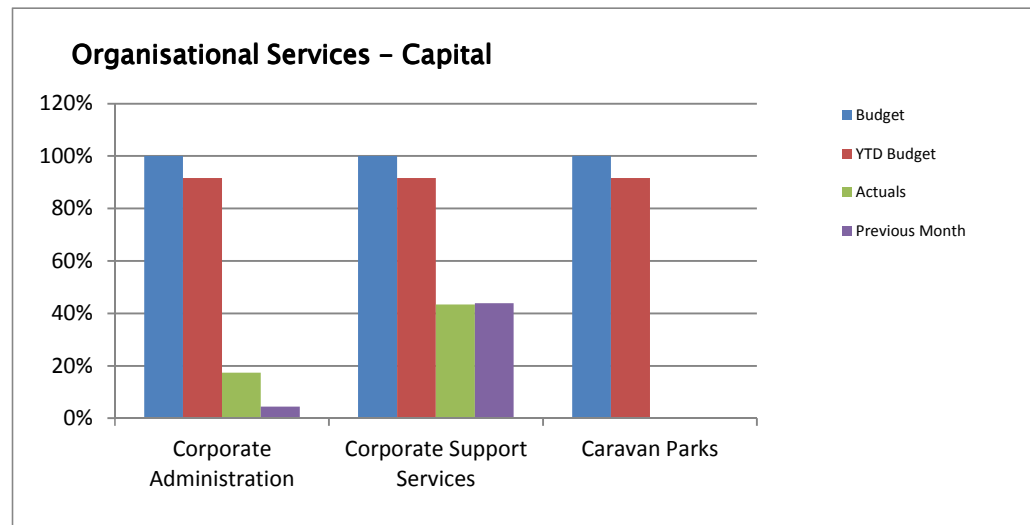
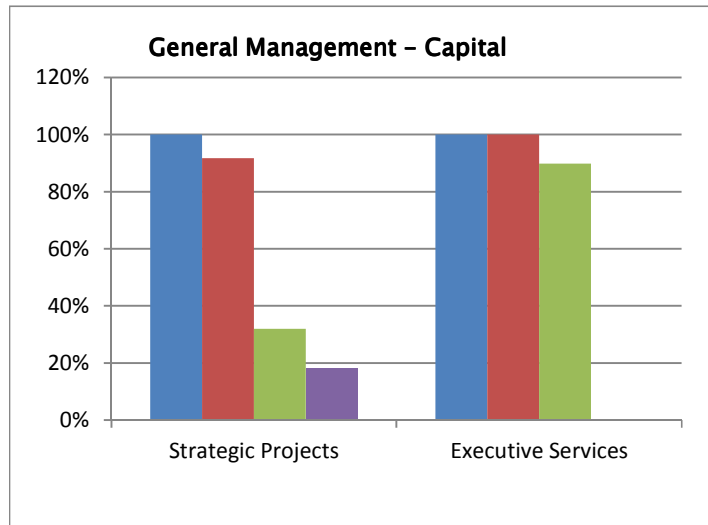
Corporate Administration	Revenue greater than YTD Budget – Small revenue area and timing in general.
Corporate Support Services	Revenue greater than YTD Budget – Timing in general.
Finance	Revenue more than YTD Budget – Rates reflected at gross amount before rebates and discounts and Dulverton Dividend.
Caravan Parks	Revenue greater than YTD Budget – Timing relating to reallocations.
Caravan Parks	Expenses greater than YTD Budget – Timing in general.

Finance Report – Financial Statements

	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
GENERAL MANAGEMENT							
Strategic Projects	6,258,000	5,736,486	2,002,322	1,139,804	3,734,164	4,255,678	32%
Executive Services	30,000	30,000	26,958	–	3,042	3,042	90%
	\$ 6,288,000	\$ 5,766,486	\$ 2,029,280	\$ 1,139,804	\$ 3,737,206	\$ 4,258,720	

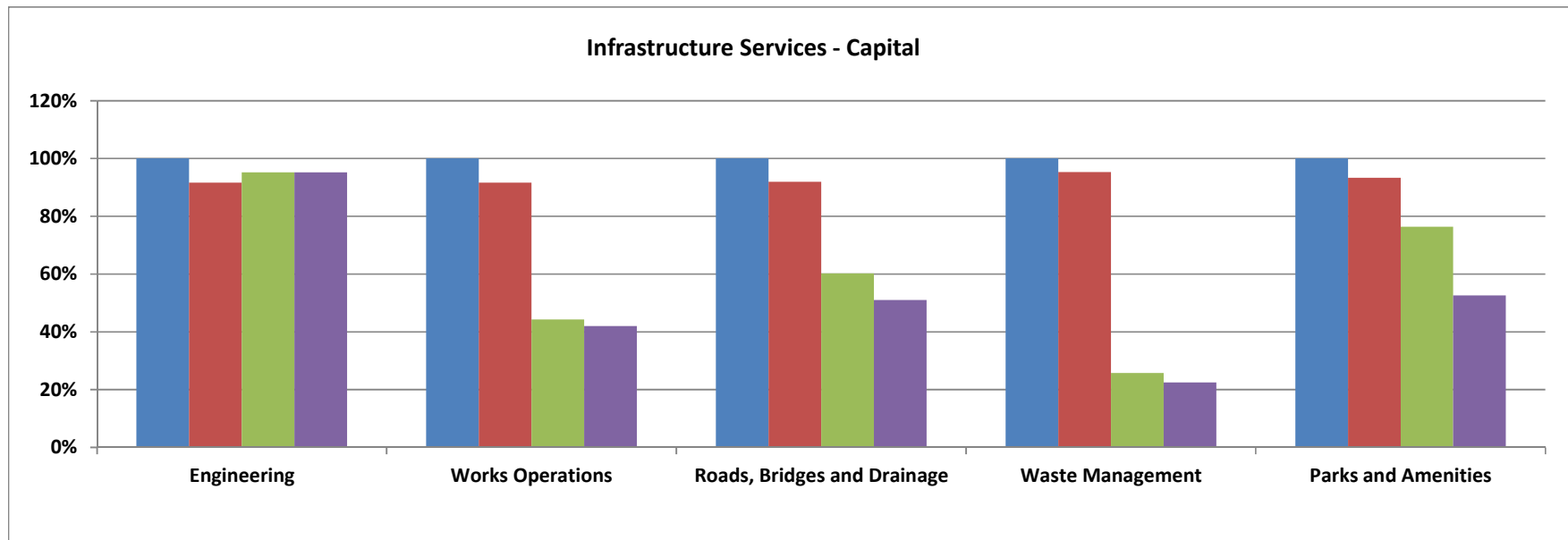
ORGANISATIONAL SERVICES

Corporate Administration	81,000	74,257	14,125	3,594	60,132	66,875	17%
Corporate Support Services	160,000	146,667	69,439	70,173	77,228	90,561	43%
Finance	–	–	–	–	–	–	0%
Caravan Parks	42,000	38,500	–	–	38,500	42,000	0%
	\$ 283,000	\$ 259,424	\$ 83,564	\$ 73,767	\$ 175,860	\$ 199,436	



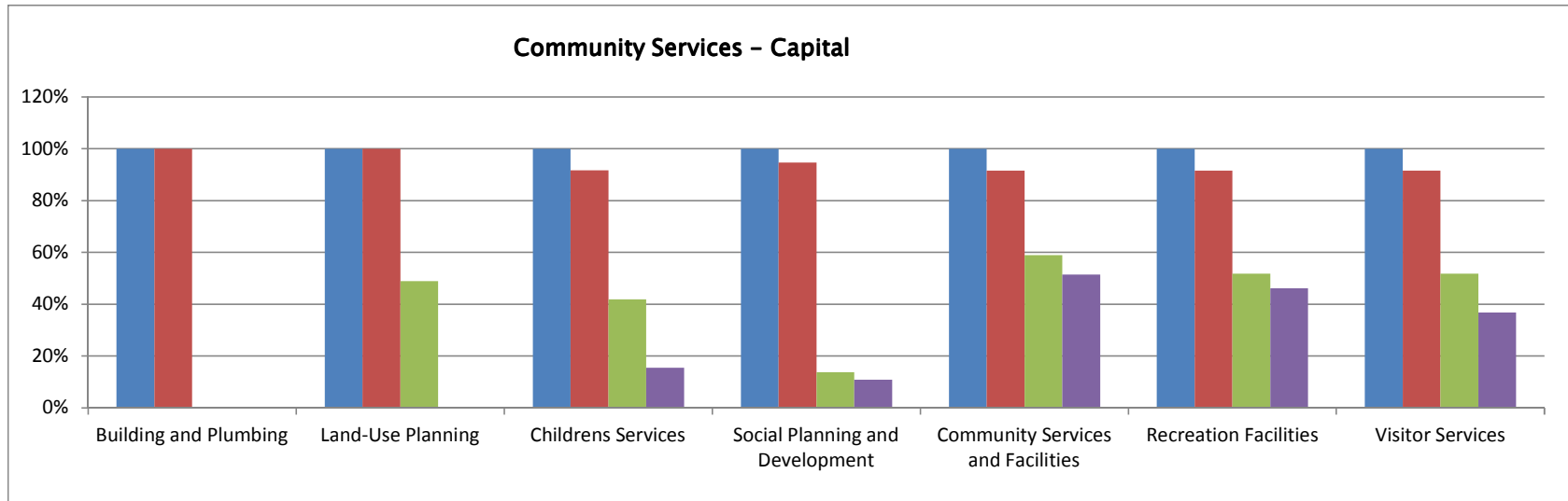
Finance Report – Financial Statements

	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
INFRASTRUCTURE SERVICES							
Engineering	152,000	139,333	144,719	144,720	(5,386)	7,281	95%
Works Operations	3,899,000	3,574,083	1,726,664	1,638,935	1,847,419	2,172,336	44%
Roads, Bridges and Drainage	5,799,000	5,329,068	3,493,356	2,955,237	1,835,712	2,305,644	60%
Waste Management	510,000	486,238	131,391	114,761	354,847	378,609	26%
Parks and Amenities	864,000	806,579	659,625	453,993	146,954	204,375	76%
	\$ 11,224,000	\$ 10,335,301	\$ 6,155,755	\$ 5,307,646	\$ 4,179,546	\$ 5,068,245	



Finance Report – Financial Statements

	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
COMMUNITY SERVICES							
Building and Plumbing	30,000	30,000	-	-	-	30,000	0%
Land-Use Planning	58,000	27,500	28,410	-	-	29,590	49%
Children's Services	33,000	30,250	13,846	5,129	-	19,154	0%
Community Development	153,000	144,907	21,049	16,733	123,858	131,951	14%
Community Services & Facilities	359,300	329,339	211,793	184,855	117,546	147,507	59%
Recreation Facilities	515,500	472,519	266,937	238,315	205,582	248,563	52%
Environmental Health	30,000	27,500	28,410	-	(910)	1,590	95%
Visitor Services	5,000	4,580	1,839	1,839	2,741	3,161	37%
	\$ 1,183,800	\$ 1,066,595	\$ 572,285	\$ 446,872	\$ 448,816	\$ 611,515	



Strategic Projects	Expenses less than budget – Timing of projects relating to the receipt of grant income.
Works Operations	Expenses less than budget – Timing of projects on works program.
Roads, Bridges and Drainage	Expenses less than budget – Timing of projects and impact of floods on works program.
Waste Management	Expenses less than budget – Timing of projects in general.
Parks and Amenities	Expenses less than budget – Timing of projects in general.
Community Services & Facilities	Expenses less than budget – Timing of projects in general.
Recreation Facilities	Expenses less than budget – Timing of projects in general.
Visitor Services	Expenses less than budget – Timing of projects in general.

BANK RECONCILIATION

FOR THE PERIOD 1 MAY to 31 MAY 2017

Balance Brought Forward (31 /4/2017)	15,758,438.19
Add, Revenue for month	3,612,797.79
	19,371,235.98

Less, Payments for month	3,980,248.52

Balance as at 31 May 2017	15,390,987.46

Balance as at Bank Account as at 31 May 2017	676,883.54
Less, Unpresented Payments	- 40,241.51

	636,642.03
Cash on Hand	- 83,607.67

Operating Account	553,034.36
Interest Bearing Term Deposits	14,837,953.10

	15,390,987.46



Rachel Morris
ASSISTANT ACCOUNTANT

02-June-2017

Works Program 2016-2017

(Schedule indicates site construction only)

[illegible]

Works Program 2016-2017

(Schedule indicates site construction only)

[illegible]

Works Program 2016-2017

(Schedule indicates site construction only)

[illegible]

Credit Card Policy

May 2017



CENTRAL COAST COUNCIL

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POLICY

This Policy applies to all Elected Members and Staff issued with a Council Business Card.

PURPOSE

The Mayor, General Manager, Directors and other persons authorised by the General Manager are issued a Commonwealth Bank Mastercard for business use.

This Policy has been implemented to clarify and strengthen controls over usage and authorisation procedures.

This Policy has been developed to provide clear procedures to all cardholders regarding the use of Council Business Cards.

ELEMENTS OF THE POLICY

- 1 Applicability
- 2 Education and Awareness
- 3 Roles and Responsibilities
- 4 Procedures
- 5 Disciplinary Action
- 6 Legislation and Related Documentation
- 7 Review of Policy

1 APPLICABILITY

This Policy applies to all Councillors and Staff who have been issued with a Commonwealth Bank Mastercard for Business Use.

2 EDUCATION AND AWARENESS

All Councillors and Staff issued with a Commonwealth Bank Mastercard will be required to read this Policy and sign the acknowledgement form (Appendix A).

3 ROLES AND RESPONSIBILITIES

- (a) The Mayor, General Manager, Directors and other cardholders are responsible for:
 - . Using their Business Card for appropriate Council business only.
 - . Using their Business Card only when suppliers will not accept payment on account via EFT or cheque.
 - . Allocating internal expense codes.
 - . Recording any additional information required.

- . Recording the number of staff (including associates) and the number of guests when Business Cards are used for meal entertainment subject to Fringe Benefits Tax.
 - . Authorising all transactions.
 - . Providing a valid 'Tax Invoice' for all transactions.
 - . Transactions that do not have a valid 'Tax Invoice' must be supported by other documentation such as cash dockets, receipts or invoices.
 - . Forwarding the monthly statement and supporting documentation to the Authorising Officer within one week of issue.
 - . The card is not to be used for cash advances, fuel purchases or fines incurred by the holder.
 - . During periods of leave in excess of two weeks the cardholder must return the card to the Assistant Accountant for safe storage.
- (b) The Assistant Accountant is responsible for:
- . Reconciling the individual cardholder statements and the 'Business Card Consolidated Report'.
 - . Allocating expenditure to the applicable internal expense account.
 - . Properly accounting for GST Tax Credits.
 - . Using the information recorded regarding meal entertainment to complete the annual Fringe Benefits Tax return.
 - . Ensuring expenditure is authorised in accordance with this Policy.

4 PROCEDURES

The issuing of all Credit Cards must be authorised by the General Manager.

Each cardholder will receive a monthly statement of expenditure which is to be completed, authorised and forwarded with Tax Invoices/receipts to the Assistant Accountant within one week of issue.

The authorisation procedure is as follows:

- . The General Manager will authorise the expenditure of the Mayor and the Directors.

- . The Mayor will scrutinise the expenditure of General Manager, and the Director Organisational Services will authorise the expenditure of the General Manager.
- . The Directors will authorise the expenditure of any responsible staff issued with credit cards.

Payment is automatically deducted from the Council's operating bank account at the end of each month.

The Assistant Accountant will reconcile the individual cardholder statements and the 'Business Card Consolidated Report'.

The Assistant Accountant will prepare and input journal transactions to allocate Mastercard expenditure to applicable internal expense and GST Tax Credit accounts. Journals are to be processed within one week after receipt of authorised statements.

The Director Organisational Services will review the cardholder statements to ensure compliance with the Policy.

5 DISCIPLINARY ACTION

If a breach of the Central Coast Council's Credit Card Policy occurs, action taken will be in line with the disciplinary procedure as documented in the Human Resource Disciplinary Action Policy.

6 LEGISLATION AND RELATED DOCUMENTATION

- . Employee Code of Conduct
- . Code of Conduct of Councillors
- . Fraud Control Policy
- . Human Resource Disciplinary Action Policy
- . Resignation/Termination Checklist

7 REVIEW OF POLICY

This Policy will be reviewed every two years unless organisational and legislative changes require more frequent modifications.

ATTACHMENTS

- . Acknowledgement of Policy Declaration Form.

Appendix A

Credit Card Policy

ACKNOWLEDGEMENT FORM

I have read and understood the contents and agree to abide by the Credit Card Policy.

Employee Name:

Employee Signature:

Date:/...../.....

Please return this acknowledgement to the Assistant Accountant.

Date of approval:/...../.....

Approved by:

.....

Sandra Ayton
GENERAL MANAGER