

---

**Minutes of a special meeting of the Central Coast Council held in the Council Chamber at the Administration Centre, 19 King Edward Street, Ulverstone on Monday, 25 June 2012 commencing at 7.00pm.**

---

**Councillors attendance**

Cr Jan Bonde (Mayor)  
Cr John Bloomfield  
Cr Garry Carpenter  
Cr Gerry Howard  
Cr Tony van Rooyen

Cr Cheryl Fuller (Deputy Mayor)  
Cr Shane Broad  
Cr Kathleen Downie  
Cr Rowan Tongs  
Cr Philip Viney

**Councillors apologies**

Cr Lionel Bonde and Cr Amanda Diprose

**Employees attendance**

General Manager (Ms Sandra Ayton)  
Director Corporate & Community Services (Mr Cor Vander Vlist)  
Director Development & Regulatory Services (Mr Michael Stretton)  
Director Engineering Services (Mr Bevin Eberhardt)  
Executive Services Officer (Miss Lisa Mackrill)  
Senior Accountant (Mr Vernon Lawrence)

**Media attendance**

The media was not represented.

**Public attendance**

No members of the public attended during the course of the meeting.

**Prayer**

The meeting opened in prayer.

---

## MAYOR'S COMMUNICATIONS

### 170/2012 Authority for special meeting

The Mayor reported as follows:

“This special meeting of the Council has been convened at my direction. Only the items on the agenda may be discussed.”

- Cr Viney moved and Cr Broad seconded, “That the Mayor's report be received.”

Carried unanimously

### 171/2012 Pecuniary interest declarations

The Mayor reported as follows:

“Councillors are requested to indicate whether they have, or are likely to have, a pecuniary interest in any item on the agenda.”

The Executive Services Officer reports as follows:

“The *Local Government Act 1993* provides that a councillor must not participate at any meeting of a council in any discussion, nor vote on any matter, in respect of which the councillor has an interest or is aware or ought to be aware that a close associate has an interest.

Councillors are invited at this time to declare any interest they have on matters to be discussed at this meeting. If a declaration is impractical at this time, it is to be noted that a councillor must declare any interest in a matter before any discussion on that matter commences.

All interests declared will be recorded in the minutes at the commencement of the matter to which they relate.”

No interests were declared at this time.

**DEPARTMENTAL BUSINESS**

**CORPORATE & COMMUNITY SERVICES**

**172/2012 Adjournment of meeting**

The Mayor reports as follows:

“In order to effectively consider the Annual Plan, Estimates and Fees and Charges at Minute No’s 173/2012, 174/2012 and 175/2012, it is appropriate that I adjourn the meeting to enable the documents to be workshopped prior to resumption of the meeting and formal resolution of the agenda items.”

The workshop commenced at 7.01pm. The workshop having been concluded, the Mayor resumed the meeting at 8.44pm.

**173/2012 Annual Plan for the year ending 30 June 2013**

The General Manager reported as follows:

“Section 71 of the *Local Government Act 1993* provides as follows:

- ‘...(1) A council is to prepare an annual plan for the municipal area for each financial year.
- (2) An annual plan is to –
  - (a) be consistent with the strategic plan; and
  - (b) include a statement of the manner in which the council is to meet the goals and objectives of the strategic plan; and
  - (c) include a summary of the estimates adopted under section 82; and
  - (d) include a summary of the major strategies to be used in relation to the council’s public health goals and objectives ...’

The Annual Plan for the year ending 30 June 2013 has been prepared and is submitted for approval.”

The Executive Services Officer reported as follows:

“A copy of the Annual Plan for the year ending 30 June 2013 has been circulated to all Councillors.”

- Cr Fuller moved and Cr Downie seconded, “That the Annual Plan for the year ending 30 June 2013 be approved.”

Carried unanimously and by absolute majority

### **174/2012     Estimates for the year ending 30 June 2013**

The General Manager reported as follows:

“Section 82 of the *Local Government Act 1993* provides that estimates of the Council’s revenue and expenditure must be prepared for each financial year as follows:

- ‘...(2) Estimates are to contain details of the following:
    - (a) the estimated revenue of the council;
    - (b) the estimated expenditure of the council;
    - (c) the estimated borrowings by the council;
    - (d) the estimated capital works of the council;
    - (e) any other detail required by the Minister.
  - (3) Estimates for a financial year must –
    - (a) be adopted by the Council, with or without alteration, by absolute majority; and
    - (b) be adopted before 31 August in that financial year; and
    - (c) not be adopted more than one month before the start of that financial year.
- ...’

Estimates for the year ending 30 June 2013 have been prepared.”

The Executive Services Officer reported as follows:

“A copy of the Estimates has been circulated to all Councillors.”

- Cr Howard moved and Cr Viney seconded, “That the Estimates for the year ending 30 June 2013 be adopted.”

Carried unanimously and by absolute majority

### **175/2012 Fees and Charges for the year ending 30 June 2013**

The General Manager reported as follows:

“A list of Fees and Charges for the year ending 30 June 2013 is submitted for fixing by the Council.”

The Executive Services Officer reported as follows:

“A copy of the Fees and Charges for the year ending 30 June 2013 has been circulated to all Councillors.”

- Cr Downie moved and Cr Bloomfield seconded, “That the Fees and Charges for the year ending 30 June 2013 be fixed.”

Carried unanimously and by absolute majority

### **176/2012 Rates and Charges for the year ending 30 June 2013**

The General Manager reported as follows:

“A specification of the Rates and Charges to be levied in order to meet the objectives of the Estimates has been included within the Estimates for the year ending 30 June 2013.”

- Cr Downie moved and Cr Tongs seconded, “That, in accordance with the provisions of the *Local Government Act 1993*, the following Rates and Charges be and are made for the year ending 30 June 2013:

#### **1 General Rate**

- (a) A General Rate of 9.20 cents-in-the-dollar based on the assessed-annual-value and is payable on all rateable land within the Central Coast municipal area, but shall only be payable in so far as the sum payable under such rate exceeds a minimum amount of \$220 otherwise payable in respect of that rate.

- (b) In accordance with Section 107(1), by reason of the use or predominant use of any land, or the non-use of any land, the Council declares by absolute majority that the General Rate shall be varied as follows:
  - (i) for all land used for residential purposes the General Rate is varied by decreasing it to 8.38 cents-in-the-dollar on the assessed-annual-value, but shall only be payable in so far as the sum payable under such rate exceeds a minimum amount of \$220 otherwise payable in respect of that rate;
  - (ii) for all land used for primary production purposes the General Rate is varied by decreasing it to 7.17 cents-in-the-dollar on the assessed-annual-value, but shall only be payable in so far as the sum payable under such rate exceeds a minimum amount of \$220 otherwise payable in respect of that rate;
  - (iii) for all land which is vacant land the General Rate is varied by decreasing it to 7.15 cents-in-the-dollar on the assessed-annual-value, but shall only be payable in so far as the sum payable under such rate exceeds a minimum amount of \$220 otherwise payable in respect of that rate.

## 2 Service Rates and Charges

- (a) A Fire Protection Service Rate of 0.395 cents-in-the-dollar based on the assessed-annual-value and is payable in respect of all rateable land within the Penguin Urban Fire District and the Ulverstone Urban Fire District, but shall only be payable in so far as the sum payable under such rate exceeds a minimum amount of \$36.00 otherwise payable in respect of that rate.
- (b) A Fire Protection Service Rate of 0.395 cents-in-the-dollar based on the assessed-annual-value and is payable in respect of all rateable land within the Forth/Leith Country Fire Brigade District, the Heybridge Country Fire Brigade District and the Turners Beach Country Fire Brigade District, but shall only be payable in so far as the sum payable under such rate exceeds a minimum amount of \$36.00 otherwise payable in respect of that rate.
- (c) A Fire Protection Service Rate of 0.31 cents-in-the-dollar based on the assessed-annual-value and is payable in respect of all rateable land outside the Forth/Leith Country Fire Brigade District, the Heybridge Country Fire Brigade District, the Penguin Urban Fire District, the Ulverstone Urban Fire District and the Turners Beach Country Fire Brigade District, but shall only be

payable in so far as the sum payable under such rate exceeds a minimum amount of \$36.00 otherwise payable in respect of that rate.

- (d) A Waste Management Service Charge of \$176.00 for each tenement is payable in respect of all rateable land to which a garbage collection service is supplied or made available.

3 Payment

- (a) All Rates and Charges shall be payable in one payment on or before the 30th day of October, 2012.

4 Discount for early payment

- (a) A discount of 5% is offered to all ratepayers for payment of Rates and Charges in total on or before the 30th day of September 2012 provided that no such discount shall be offered if there are at any time any arrears of Rates and Charges owing.

5 Supplementary Valuation Rate

- (a) If a supplementary valuation is made of any land prior to 30 June 2013 the Council may adjust the amount payable in respect of any rate for that land for the 2012–2013 financial year.
- (b) If an adjusted rate is made of any land, a rate notice must be issued by the General Manager, with the amount shown as credited or payable on that notice due to be paid within 30 days of the date on which that notice issued.

6 Definition

For the purposes of this resolution:

- (a) ‘tenement’ includes, for each rateable land that has waste management services, each separate residential use on that rateable land including each lot or block of land, each house, moveable dwelling unit, flat, home unit or self contained holiday apartment or holiday unit located on the rateable land.”

Carried unanimously and by absolute majority

---

### **Closure**

There being no further business, the Mayor declared the meeting closed at 8.59pm.

CONFIRMED THIS 16TH DAY OF JULY, 2012.

### **Chairperson**

(Imm:dil)



---

QUALIFIED PERSON'S ADVICE

The *Local Government Act 1993* provides (in part) as follows:

A general manager must ensure that any advice, information or recommendation given to the council is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.

A council is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council.

I therefore certify that with respect to all advice, information or recommendation provided to the Council within these minutes:

(i) the advice, information or recommendation was given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and

(ii) where any advice was directly given by a person who did not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.



Sandra Ayton  
GENERAL MANAGER