
Minutes of an ordinary meeting of the Central Coast Council held in the Council Chamber at the Administration Centre, 19 King Edward Street, Ulverstone on Monday, 18 March 2013 commencing at 6.00pm.

Councillors attendance

| | |
|----------------------|---------------------------------|
| Cr Jan Bonde (Mayor) | Cr Cheryl Fuller (Deputy Mayor) |
| Cr John Bloomfield | Cr Lionel Bonde |
| Cr Garry Carpenter | Cr Amanda Diprose |
| Cr Kathleen Downie | Cr Gerry Howard |
| Cr Rowen Tongs | Cr Tony van Rooyen |
| Cr Philip Viney | |

Councillors apologies

Cr Shane Broad

Employees attendance

General Manager (Ms Sandra Ayton)
Director Corporate & Community Services (Mr Cor Vander Vlist)
Director Development & Regulatory Services (Mr Paul Bawden)
Acting Director Engineering Services (Mr Greg Osborne)
Acting Executive Services Officer (Mrs Rosanne Brown)
Land Use Planning Group Leader (Mr Ian Samson)

Media attendance

The Advocate newspaper.

Public attendance

7 members of the public attended during the course of the meeting.

Prayer

The Meeting opened in Prayer.

CONFIRMATION OF MINUTES OF THE COUNCIL

67/2013 Confirmation of minutes

The Acting Executive Services Officer reported as follows:

"The minutes of the previous ordinary meeting of the Council held on 18 February 2013 have already been circulated. The minutes are required to be confirmed for their accuracy.

The *Local Government (Meeting Procedures) Regulations 2005* provide that in confirming the minutes of a meeting, debate is allowed only in respect of the accuracy of the minutes."

- Cr Bloomfield moved and Cr Viney seconded, "That the minutes of the previous ordinary meeting of the Council held on 18 February 2013 be confirmed."

Carried unanimously

COUNCIL WORKSHOPS

68/2103 Council workshops

The Acting Executive Services Officer reported as follows:

"The following council workshops have been held since the last ordinary meeting of the Council.

- . 25.02.2013 – Long term financial plan
- . 04.03.2012 – Debrief on Wharf project / Local Area Settlement Strategy
- . 12.03.2013 – Dial Range Fire Management Plan / debrief on Wharf project

This information is provided for the purpose of record only."

- Cr Howard moved and Cr Carpenter seconded, "That the Officer's report be received."

Carried unanimously

MAYOR'S COMMUNICATIONS

69/2013 Mayor's communications

The Mayor reported as follows:

"Senator Anne Urquhart has responded to the Council's request and provided an updated portrait of Queen Elizabeth II for display in the Council Chamber."

70/2013 Mayor's diary

The Mayor reported as follows:

"I have attended the following events and functions on behalf of the Council:

- . Ten Days on the Island – Burnie celebration (Burnie)
- . Ulverstone Repertory Theatre Society – life membership presentations
- . Central Coast Chamber of Commerce and Industry – business breakfast
- . Ulverstone Festival in the Park
- . Penguin RSL Sub-branch – annual dinner
- . Morning tea at Pioneer Park with representatives from the Riana Pioneer Park Tourist Management Association and the Riana community
- . Degree C Pty Ltd – media announcement re firm's Ulverstone investment
- . Devonport City Council – briefing on \$250-million Living City plan (Devonport)
- . Community Safety Partnership Committee meeting
- . Ulverstone Community House – community consultation forum
- . Radio 7AD – community reports
- . Central Coast Promotions Pack launch
- . Australian Red Cross – Ulverstone Branch March Appeal launch
- . State Grants Commission – Central Coast hearing (Devonport)
- . Siroli Institute – Cradle Coast Innovation Working Group meeting
- . NW Thunder Basketball Club – launch of 2013 SEABL season."

■ Cr Van Rooyen moved and Cr Tongs seconded, "That the Mayor's report be received."

Carried unanimously

71/2103 Pecuniary interest declarations

The Mayor reported as follows:

"Councillors are requested to indicate whether they have, or are likely to have, a pecuniary interest in any item on the agenda."

The Acting Executive Services Officer reported as follows:

"The *Local Government Act 1993* provides that a councillor must not participate at any meeting of a council in any discussion, nor vote on any matter, in respect of which the councillor has an interest or is aware or ought to be aware that a close associate has an interest.

Councillors are invited at this time to declare any interest they have on matters to be discussed at this meeting. If a declaration is impractical at this time, it is to be noted that a councillor must declare any interest in a matter before any discussion on that matter commences.

All interests declared will be recorded in the minutes at the commencement of the matter to which they relate."

No interests were declared at this time.

72/2103 Public question time

The Mayor reported as follows:

"At 6.40pm or as soon as practicable thereafter, a period of not more than 30 minutes is to be set aside for public question time during which any member of the public may ask questions relating to the activities of the Council.

Public question time will be conducted as provided by the *Local Government (Meeting Procedures) Regulations 2005* and the supporting procedures adopted by the Council on 20 June 2005 (Minute No. 166/2005)."

COUNCILLOR REPORTS

73/2013 Councillor reports

The Acting Executive Services Officer reported as follows:

"Councillors who have been appointed by the Council to community and other organisations are invited at this time to report on actions or provide information arising out of meetings of those organisations.

Any matters for decision by the Council which might arise out of these reports should be placed on a subsequent agenda and made the subject of a considered resolution."

Cr Downie reported on the Central Coast Chamber of Commerce and Industry meetings and encouraged councillors to attend the Chamber's breakfasts and meet and greet sessions.

APPLICATIONS FOR LEAVE OF ABSENCE

74/2013 Leave of absence

The Acting Executive Services Officer reported as follows:

"The *Local Government Act 1993* provides that the office of a councillor becomes vacant if the councillor is absent without leave from three consecutive ordinary meetings of the council.

The Act also provides that applications by councillors for leave of absence may be discussed in a meeting or part of a meeting that is closed to the public.

There are no applications for consideration at this meeting."

DEPUTATIONS

75/2013 Deputations

The Acting Executive Services Officer reported as follows:

"No requests for deputations to address the meeting or to make statements or deliver reports have been made."

PETITIONS

76/2013 Petitions

The Acting Executive Services Officer reported as follows:

"No petitions under the provisions of the *Local Government Act 1993* have been presented."

COUNCILLORS' QUESTIONS

77/2013 Councillors' questions without notice

The Acting Executive Services Officer reported as follows:

"The *Local Government (Meeting Procedures) Regulations* 2005 provide as follows:

- '29 (1) A councillor at a meeting may ask a question without notice of the chairperson or, through the chairperson, of -
 - (a) another councillor; or
 - (b) the general manager.
- (2) In putting a question without notice, a councillor must not -
 - (a) offer an argument or opinion; or
 - (b) draw any inferences or make any imputations -
except so far as may be necessary to explain the question.
- (3) The chairperson must not permit any debate of a question without notice or its answer.
- (4) The chairperson, councillor or general manager who is asked a question without notice may decline to answer the question.
- (5) The chairperson may refuse to accept a question if it does not relate to the activities of the council.
- (6) Questions without notice, and any answers to those questions, are not required to be recorded in the minutes.
- (7) The chairperson may require a councillor to put a question without notice in writing.'

If a question gives rise to a proposed matter for discussion and that matter is not listed on the agenda, Councillors are reminded of the following requirements of the Regulations:

- '8 (5) Subject to subregulation (6), a matter may only be discussed at a meeting if it is specifically listed on the agenda of that meeting.

-
- (6) A council by absolute majority... may decide at an ordinary meeting to deal with a matter that is not on the agenda if the general manager has reported -
- (a) the reason it was not possible to include the matter on the agenda; and
 - (b) that the matter is urgent; and
 - (c) that (qualified) advice has been provided under section 65 of the Act.'

Councillors who have questions without notice are requested at this time to give an indication of what their questions are about so that the questions can be allocated to their appropriate Departmental Business section of the agenda."

The allocation of topics ensued.

78/2013 Councillors' questions on notice

The Acting Executive Services Officer reported as follows:

"The *Local Government (Meeting Procedures) Regulations* 2005 provide as follows:

'30 (1) A councillor, at least 7 days before an ordinary meeting of a council or council committee, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.

(2) An answer to a question on notice must be in writing.'

It is to be noted that any question on notice and the written answer to the question will be recorded in the minutes of the meeting as provided by the Regulations.

Any questions on notice are to be allocated to their appropriate Departmental Business section of the agenda.

No questions on notice have been received."

DEVELOPMENT & REGULATORY SERVICES

DEPARTMENTAL BUSINESS

DEVELOPMENT & REGULATORY SERVICES

79/2103 Development & Regulatory Services determinations

The Director Development & Regulatory Services reported as follows:

"A Schedule of Development & Regulatory Services Determinations made during the month of February 2013 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities."

The Acting Executive Services Officer reported as follows:

"A copy of the Schedule has been circulated to all Councillors."

- Cr Downie moved and Cr (L) Bonde seconded, "That the Schedule of Development & Regulatory Services Determinations (a copy being appended to and forming part of the minutes) be received."

Carried unanimously

80/2103 Council acting as a planning authority

The Mayor reported as follows:

"The *Local Government (Meeting Procedures) Regulations 2005* provide that if a council intends to act at a meeting as a planning authority under the *Land Use Planning and Approvals Act 1993*, the chairperson is to advise the meeting accordingly.

The Director Development & Regulatory Services has submitted the following report:

'If any such actions arise out of Agenda Item 9.3, they are to be dealt with by the Council acting as a planning authority under the *Land Use Planning and Approvals Act 1993*.'

The Acting Executive Services Officer reported as follows:

DEVELOPMENT & REGULATORY SERVICES

"Councillors are reminded that the *Local Government (Meeting Procedures) Regulations 2005* provide that the general manager is to ensure that the reasons for a decision by a council acting as a planning authority are recorded in the minutes."

- Cr Viney moved and Cr Carpenter seconded, "That the Mayor's report be received."

Carried unanimously

81/2013 Telecommunications tower at 329 Stotts Road, Riana – Application No. DA212137

The Director Development & Regulatory Services reported as follows:

"The Town Planner has prepared the following report:

| | |
|--------------------------------------|---|
| <i>'DEVELOPMENT APPLICATION NO.:</i> | DA212137 |
| <i>APPLICANT:</i> | Aurecon Australia Pty Ltd |
| <i>LOCATION:</i> | 329 Stotts Road, Riana |
| <i>ZONE:</i> | Rural Resource |
| <i>PLANNING INSTRUMENT:</i> | <i>Central Coast Planning Scheme 2005</i> (the Scheme) |
| <i>ADVERTISED:</i> | 2 February 2013 |
| <i>REPRESENTATIONS EXPIRY DATE:</i> | 16 February 2013 |
| <i>REPRESENTATIONS RECEIVED:</i> | Three |
| <i>42-DAY EXPIRY DATE:</i> | 8 March 2013 (extension granted until 18 March 2013) |
| <i>DECISION DUE:</i> | 18 March 2013 |

PURPOSE

This report considers a development application for a telecommunications facility to form part of the National Broadband Network (NBN). The facility consists of a 35m monopole and associated ground level equipment. The purpose of the facility is to deliver a fixed wireless broadband signal to those areas that are not proposed to be serviced by the NBN fibre optic network. This report also considers three representations made in relation to the application. Accompanying the report are the following documents:

- . Annexure 1 – Location plan
- . Annexure 2 – Application documentation
- . Annexure 3 – Assessment report
- . Annexure 4 – Newspaper advertisement
- . Annexure 5 – Representations
- . Annexure 6 – Draft permit

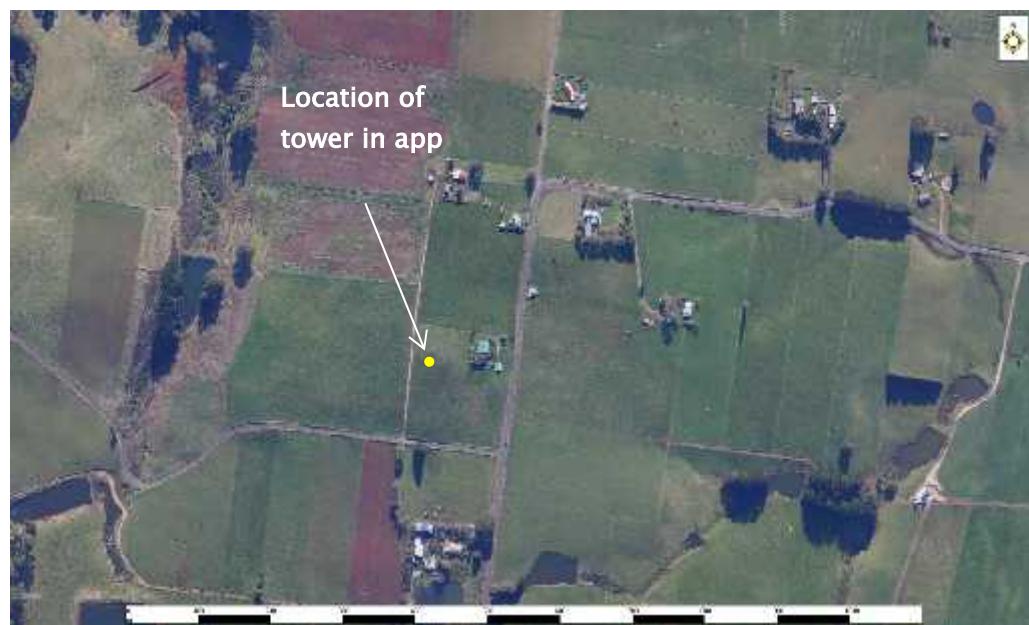
BACKGROUND

The applicant initially proposed a 40m high tower 54m to the west of the dwelling at 160 Stotts Road (application number DA212052). This application was advertised, which resulted in three representations raising issues over visual impact and the impact of electro-magnetic energy (EME). In response to these representations, the proposed tower was lowered by 5m to 35m and moved 29m to the west, making it 83m to the west of the dwelling at 160 Stotts Road.

DISCUSSION

An assessment report covering each of the Planning Scheme provisions is included at Annexure 3.

The site is 1.5km from the centre of the Riana township amidst productive agricultural land of mostly class 3 capability. The land in the vicinity is under pasture and crops. There are 7 dwellings within 500m of the site, the closest being 83m from the proposed tower. The aerial photo below shows the site in context.



The tower and associated ground level equipment takes up an area of 60m². The proposed development consists of a 35m monopole with reception and radio transmission equipment at the top and an equipment compound at the base. The facility is surrounded by a 2.4m chain-wire security fence.

The telecommunications facility would service an area that currently has no like infrastructure.

The main considerations are as follows:

- . the impact on the broader visual landscape values of the area;
- . the visual impact on the nearby dwellings;
- . the impact on agricultural operations; and
- . the impact of electro-magnetic energy (EME).

The impact on the broader visual landscape values of the area.

The area is characterised by farming activity. Natural visual landscape values in this area are limited due to the human impacts of tree clearance and agriculture. It is likely that some would value the 'rolling countryside' and the traditional farm building aesthetic as part of a rural landscape value.

The photomontage submitted with the application at Annexure 2 is taken from Stotts Road, 1km from the proposed facility. From this distance the facility is seen in the context of the locality. Trees and farm buildings already break the skyline and so there would only be a minimal detrimental impact on the skyline. The facility would not likely be prominent seen in context of the locality. It is also located behind a small rise, which will mostly obscure views of the housing and ground equipment.

From an aesthetic perspective, a telecommunications facility does not comfortably fit within the traditional rural landscape. However, the values placed on such an aesthetic are not considered to be as significant in this case as the values placed on equal access to the broadband technology enabled by the proposal. The value to the community of access to this technology is described in the application as follows:

'There are many educational benefits justifying the implementation of the National Broadband Network. Curriculum and data sharing, increased availability and accessibility of research materials, and virtual classroom environments are good examples. Such elements are particularly beneficial within a tertiary education context.'

- . *Businesses can, through internet usage, increase efficiency through time, resource and monetary savings.*
- . *Improved broadband services effectively remove physical distance and travel time as a barrier to business.*
- . *Improvements to broadband services may also be of benefit for local employees by enabling telecommuting and home business. The telecommuting trend is heavily reliant on access to high quality internet services, and is anticipated to continually increase in popularity.*

'The public benefits of access to high quality broadband have been widely acknowledged for many years. Reliable internet access is now more than ever an integral component, so much so that its absence is considered a social disadvantage.'

While the rural landscape values of the area are appreciable, they are not considered to be significant enough to prevent the establishment of the facility. It is considered that there is merit in requiring the finish of the pole to be non-reflective and coloured to best fit within the landscape. Accordingly, it is proposed that the colour of the monopole be submitted to the Council for final approval of the Director Development & Regulatory Services and a permit condition is proposed accordingly.

The visual impact on the nearby dwellings.

The facility will be prominent on the skyline when viewed from dwellings in the immediate vicinity, which are 83m, 200m, 220m, 230m, 270m and 350m away. The impact is greatest on the inhabitants of the closest dwelling at 160 Stotts Road. Below is an aerial photograph showing 160 Stotts Road and the tower location as a yellow dot.



Aerial view showing the dwelling at 160 Stotts Road

160 Stotts Road is on a 4200m² lot, and it is currently used for residential purposes. The proposed tower is 83m to the west of the dwelling. Between the dwelling and the tower is a small stand of small trees and a knoll. These will obscure views of the tower to a degree. It is unlikely that the equipment compound and perimeter fence of the facility will be seen from the dwelling.

The design of the dwelling at 160 Stotts Road takes advantage of the view towards the east away from the tower. The living and dining areas are on the eastern side of the dwelling. On the western side of the dwelling are the bedrooms, a bathroom, a garage and an under-cover patio. The patio has a shade cloth screen on the western side, presumably to screen the prevailing westerly weather. From inside the dwelling, the visual impact of the tower will be minimal if not zero.

When outside, the impact will be appreciable. The tower will rise well above the knoll and will dominate the view to the west. The visual impact of the facility is likely to detract from the desirability of the dwelling at 160 Stotts Road.

It is considered that if the facility were moved to the other side of the driveway to the west, the impact on 160 Stotts Road would be lessened on account of this site being lower and on account of the extra 10m separation from 160 Stotts Road. It is considered that the visual impact is improved in this alternative location. The alternative location is depicted as a blue dot on the aerial photograph below:

This alternative site was discussed with the applicant, and the applicant is agreeable. The issue of building on the edge of a poppy field was discussed with the Department of Justice, who are responsible for the Poppy Advisory and Control Board and the issue of licences for poppy operations. Its advice was that poppy operations, licences and access requirements can be managed so as not to come into conflict with the construction or maintenance of the facility. Accordingly, the draft permit includes a condition requiring the relocation of the facility in accordance with the blue dot above.



The distance from the proposed facility to the other dwellings is greater and the impact will be proportionately less.

The impact on agricultural operations.

The proposed tower and associated infrastructure takes up an area of 60m² adjacent to a perimeter fence of a grassed paddock. In terms of agricultural operations this is a small area. The small conversion of agricultural land is insignificant given that the facility potentially enables increased efficiencies for agricultural businesses through availability of better internet services. Given the relatively insignificant impact on the agricultural potential of the land and the potentially significant benefits to agricultural operations, it is considered that the proposed development will have a net benefit on agricultural operations for the locality.

The impact of EME.

The impact of EME is addressed in the Environmental EME Report contained in the application at Annexure 2. Exposure to EME is a matter that is managed by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA), an Australian Government agency. Insofar as EME affects residential amenity, it is a planning matter.

The ARPANSA website provides a link to a page called Understanding the Environmental EME Report. This page provides as follows:

'The ARPANSA Environmental EME Report (abbreviated to ARPANSA EME Report on this page) is a statement of the maximum predicted levels of radiofrequency electromagnetic energy (EME) that will be produced around a proposed wireless base station or antenna following an installation or upgrade of equipment.

...

The values of EME are given as percentages of the permitted limit in the ARPANSA Standard. On this scale, a value of 100% corresponds to the general public exposure limit. A typical highest value of 1% means that the total EME level from all wireless network transmitters on the site, all operating at their maximum power, will be no more than one hundredth (1/100) of the limit set by the ARPANSA Standard for members of the public. 100% is the limit above which EME is not considered to be safe for human health.'

The Environmental EME Report in the application indicates that the highest level of exposure to EME is found between 200m and 400m from the tower. There are six dwellings within this range. The estimated EME level for these dwellings is 0.016% of the maximum allowable continuous exposure limit.

The Environmental EME Report provides the following additional information:

'The actual EME levels will generally be significantly less than predicted due to path losses and the base station automatically minimising transmitter power to only serve established phone calls and data transmission.'

...

'The EME predictions in this report assume a near worst-case scenario including:

- wireless base station transmitters for mobile and broadband data operating at maximum power (no automatic power reduction).*
- simultaneous telephone calls and data transmission.*
- an unobstructed line of sight view to the antennas.*

'In practice a worst-case scenario is rarely the case. There are often trees and buildings in the immediate vicinity, and cellular networks automatically adjust transmit power to suit the actual user traffic. The level of EME may also be affected where significant landscape features are present and predicted EME levels might not be the absolute maximum at all locations.'

On the basis of the information provided in the Environmental EME Report and the information on the ARPANSA website, it is considered that EME levels of 0.016% of the continuous exposure limit are not significant enough to impact on residential amenity.

CONSULTATION

In accordance with s.57(3) of the *Land Use Planning and Approvals Act 1993*:

- . a site notice was posted;*
- . letters to adjoining owners were sent; and*
- . an advertisement was placed in the Public Notices section of The Advocate, a copy of which is provided at Annexure 4.*

The application was referred to the Council's Planning and Assessment Team for comments.

Representations

Three representations were received within the prescribed time, copies of which are provided at Annexure 5. Each representation and each issue raised is addressed in turn.

| MATTERS RAISED | RESPONSE |
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| REPRESENTATION 1 | |
| The planning application contains an inaccurate depiction of the distance from the tower to the dwelling at 160 Stotts Road. | The measurement shown in the planning application is from the centre of the tower to the rear wall of the dwelling, which is not the closest part of the dwelling to the tower. It is considered that the horizontal separation between the proposed tower and the dwelling is 83m. This report assesses the application on the basis of an 83m setback. |
| Inaccurate description of the vegetation as a screen between the dwelling and the tower. | It is acknowledged that the trees referred to in the planning application report are not dense as described and that these trees will not effectively screen the tower. |
| The facility unreasonably impacts on the dwelling at 160 Stotts Road in terms of property value and visual impact. | It is considered that the impact of the proposed facility on 160 Stotts Road is greater than for other properties. It is considered that the impact on property value is not a relevant planning consideration. It is also considered that the visual impact on this property is acceptable provided the facility is relocated further west to the opposite side of the access track of 329 Stotts Road. |
| The representor seeks a guarantee that long term EME exposure will not impact on human health. | The most reliable information we have is that the level of EME exposure is 0.016% of the acceptable level as determined by ARPANSA. It is understood that EME exposure caused by the proposed facility is less than the amount of EME exposure caused by domestic household appliances. |

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| Availability of alternative sites. | <p>Alternative sites have been explored by the applicant. These have been explained in the planning application report. The application states as follows:</p> <p><i>'It should be noted that NBN Co has attempted to utilise where possible as a first preference any existing infrastructure or co-location opportunities. In this instance there were no co-location opportunities within the search area.'</i></p> <p>It further states that an alternative site was explored but could not be agreed upon by the land owner. The conclusion stated in the application is that no other suitable co-location sites were identified in the Riana area.</p> <p>The applicant has advised that there are multiple considerations when choosing this site. They include:</p> <ul style="list-style-type: none">• coverage to the maximum number of dwellings, in this case it is estimated at 210;• receiving a signal from the Round Hill transmitter;• land owner consent;• access and access to electricity. <p>It is considered that the applicant has made a reasonable effort to consider alternative sites and that those sites have been determined to be unsuitable on reasonable grounds.</p> |
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| REPRESENTATION 2 | |
|--|--|
| MATTER RAISED | RESPONSE |
| The tower is far too close to the dwelling at 160 Stotts Road in terms of visual amenity. | It is considered that there will be an impact on visual amenity of the proposed facility on 160 Stotts Road. However, it is also considered that the visual impact on this property is acceptable provided the facility is relocated further west to the opposite side of the access track of 329 Stotts Road. |
| Relocation of the tower further to the west should have been further pursued as an option. | The applicant has agreed to relocate the tower to the west of the access track, which is an improvement. However, its location within the adjoining poppy field will interfere with cropping practices. It is considered that locating the tower on the western side of the access track adjacent to the fence line is a reasonable balance between the impact on 160 Stotts Road and the impact on agricultural operations in the adjacent paddock at 329 Stotts Road. |
| Representor believes they would be unable to cope with the proposed ten weeks of continual noise associated with the construction phase of the project and they are concerned about noise from air conditioning/cooling units. | <p>The applicant has advised that the ten week build time noted in the application is a standard approach, but that there wouldn't be constant construction as might occur for a major project. Being a utility structure the actual build activity is expected to be relatively modest, with much of the latter stages involving testing equipment.</p> <p>The applicant has advised that the associated cabinet will not have air-conditioning units attached (which is often the case with Telstra and Optus shelters). As a result there won't be a concern of air-conditioning noise.</p> |
| The representor is concerned about the health impacts of long term EME exposure, particularly given | The most reliable information provided to Council is that the level of EME exposure is 0.016% of the acceptable level as determined by ARPANSA. It is understood that EME |

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| their existing state of health. | exposure caused by the proposed facility is less than the amount of EME exposure caused by domestic household appliances. |
| REPRESENTATION 3 | |
| Availability of alternative sites. | This issue was raised in representation 1. The applicant advised that a number of sites were considered and evaluated and the one proposed best meets operational needs while having regard to existing houses. |
| The tower will distract from the scenery of the area. | As stated above, from an aesthetic perspective, a telecommunications facility does not comfortably fit within the traditional rural landscape. However, the values placed on such an aesthetic are not considered to be as significant in this case as the values placed on equal access to the broadband technology enabled by the proposal. |
| The tower will have a negative effect on the sale of the representor's farm. | This is a speculative matter that it is difficult to assess without evidence and there is no evidence provided to support the representation. |
| Effect of EME on health. | This matter is discussed above in relation to the previous two representations. The most reliable information provided to Council is that the level of EME exposure is 0.016% of the acceptable level as determined by ARPANSA. It is understood that EME exposure caused by the proposed facility is less than the amount of EME exposure caused by domestic household appliances. |
| The representation questions whether height and terrain have been considered. | Height and terrain have been considered by the applicant in the selection of the site. Height and terrain directly influence the quality of the reception and transmission. In this case, the need for height is directly related to visual prominence but this is the case for most telecommunications facilities. |

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| <p>The representation questions the height of the facility.</p> | <p>In this case, the height of the facility is related to transmission to the maximum number of dwellings in the Riana area. The applicant is aware that height needs to be minimised to reduce visual prominence and it is considered that the height is necessary to achieve the required coverage.</p> |
| <p>Detrimental effect on other forms of communication.</p> | <p>The application provides the following information on electrical interference with other forms of communication.</p> <p><i>'NBN fixed wireless broadband network is licensed by the Australian Communications and Media Authority (ACMA) for the exclusive use of the OFDMA2300 frequency band. As NBN Co is the exclusive licensee of this sub-band, emissions from NBN Co equipment within the frequency band will not cause interference.'</i></p> <p><i>'Filters also ensure that each facility meets the ACMA specifications for emission of spurious signals outside the NBN Co frequency allocations. NBN Co will promptly investigate any interference issues that are reported.'</i></p> <p><i>'The facility is also grounded to the relevant Australian Standards that is, the facility will be 'earthed'.'</i></p> <p>It is considered that the risk of interference with other forms of communication is adequately managed by NBN Co.</p> |

IMPACT ON RESOURCES

This report has no impact on resources other than the usual resources in assessment of the application and preparation of a report. Additional resources required in the event of an appeal are unknown.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2009–2014 includes the following strategies and key actions:

The Shape of the Place

- . Adopt an integrated approach to land use planning

The Environment and Sustainable Infrastructure

- . Contribute to a safe and healthy environment.

The proposal is not considered to have any significant impact on the Strategic Plan 2009–2014.

CONCLUSION

It is considered that the changes following the original application and the subsequent relocation of the tower to the other side of the access track will reduce the visual impact of the tower to an acceptable level.

Recommendation

It is recommended that the application be approved subject to the conditions and notes listed on the draft permit at Annexure 6.'

The report is supported."

The Acting Executive Services Officer reported as follows:

"A copy of the Annexures referred to in the Town Planner's report have been circulated to all Councillors."

■ Cr Fuller moved and Cr Bloomfield seconded, "That the application for a telecommunications tower at 329 Stotts Road, Riana is approved subject to the conditions and notes listed on the draft permit at Annexure 6 (a copy being appended to and forming part of the minutes)."

Voting for the motion

(7)

Cr (J) Bonde

Cr Fuller

Cr Bloomfield

Cr Diprose

Cr Downie

Cr Viney

Cr van Rooyen

Voting against the motion

(4)

Cr (L) Bonde

Cr Carpenter

Cr Howard

Cr Tongs

Motion

Carried

GENERAL MANAGEMENT

GENERAL MANAGEMENT

82/2013 Minutes and notes of committees of the Council and other organisations

The General Manager reported as follows:

"The following (non-confidential) minutes and notes of committees of the Council and other organisations on which the Council has representation have been received:

- . Riana Community Centre Committee – AGM and general meetings held on 14 November 2012
- . Local Government Association of Tasmania – General meeting held on 21 November 2012
- . Central Coast Youth Engaged Steering Committee – meeting held on 21 February 2013
- . Central Coast Community Safety Partnership Committee – meeting held on 27 February 2013
- . Central Coast Community Shed Management Committee – meeting held on 4 March 2013.

Copies of the minutes and notes have been circulated to all Councillors."

- Cr Fuller moved and Cr (L) Bonde seconded, "That the (non-confidential) minutes and notes of committees of the Council be received."

Carried unanimously

CORPORATE & COMMUNITY SERVICES

CORPORATE & COMMUNITY SERVICES

83/2013 Corporate & Community Services determinations made under delegation

The Director Corporate & Community Services reported as follows:

“A Schedule of Corporate & Community Services Determinations made during the month of February 2013 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Acting Executive Services Officer reported as follows:

“A copy of the Schedule has been circulated to all Councillors.”

- Cr (L) Bonde moved and Cr Tongs seconded, “That the Schedule of Corporate & Community Services Determinations (a copy being appended to and forming part of the minutes) be received.”

Carried unanimously

84/2013 Contracts and agreements

The Director Corporate & Community Services reported as follows:

“A Schedule of Contracts and Agreements (other than those approved under the common seal) entered into during the month of February 2013 has been submitted by the General Manager to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Acting Executive Services Officer reported as follows:

“A copy of the Schedule has been circulated to all Councillors.”

- Cr Viney moved and Cr Tongs seconded, “That the Schedule of Contracts and Agreements (a copy being appended to and forming part of the minutes) be received.”

Carried unanimously

85/2013 Correspondence addressed to the Mayor and Councillors

The Director Corporate & Community Services reported as follows:

"PURPOSE"

This report is to inform the meeting of any correspondence received during the month of February 2013 and which was addressed to the 'Mayor and Councillors'. Reporting of this correspondence is required in accordance with Council policy.

CORRESPONDENCE RECEIVED

The following correspondence has been received and circulated to all Councillors:

- Letter calling for motions for the 2013 National General Assembly of Local Government.
- Letter thanking the Council for making the 2013 citizenship ceremony special and unforgettable.
- Letter raising concern over the use of Buttons Creek for overnight stays by motorhomes and campervans.
- Email raising concerns over some of the playground equipment in Anzac Park and commenting on the use of the Penguin Sea Wall for public art.
- Letter identifying resident's concerns re Carroo Court and Melii Court, Penguin.
- Letter raising queries related to the flooding of Sulphur Creek.
- Email regarding the closure of Isandula Road for the Targa 2013 event.
- Letter regarding the retention of the Sulphur Creek tennis courts.

Where a matter requires a Council decision based on a professionally developed report the matter will be referred to the Council. Matters other than those requiring a report will be administered on the same basis as other correspondence received by the Council and managed as part of the day-to-day operations."

■ Cr van Rooyen moved and Cr Downie seconded, "That the Director's report be received."

Carried unanimously

86/2013 Common seal

The Director Corporate & Community Services reported as follows:

"A Schedule of Documents for Affixing of the Common Seal for the period 19 February 2013 to 18 March 2013 is submitted for the authority of the Council to be

given. Use of the common seal must first be authorised by a resolution of the Council.

The Schedule also includes for information advice of final plans of subdivision sealed in accordance with approved delegation and responsibilities.”

The Acting Executive Services Officer reported as follows:

“A copy of the Schedule has been circulated to all Councillors.”

- Cr (L) Bonde moved and Cr Downie seconded, “That the common seal (a copy of the Schedule of Documents for Affixing of the Common Seal being appended to and forming part of the minutes) be affixed subject to compliance with all conditions of approval in respect of each document, and that the advice of final plans of subdivision sealed in accordance with approved delegation and responsibilities be received.”

Carried unanimously

87/2013 Financial statements

The Director Corporate & Community Services reported as follows:

“The following principal financial statements of the Council for the period ended 28 February 2013 are submitted for consideration:

- . Summary of Rates and Fire Service Levies
- . Operating and Capital Statement
- . Cashflow Statement
- . Capital Works Resource Schedule.”

The Acting Executive Services Officer reported as follows:

“Copies of the financial statements have been circulated to all Councillors.”

- Cr Downie moved and Cr Viney seconded, “That the financial statements (copies being appended to and forming part of the minutes) be received.”

Carried unanimously

88/2013 Rate remissions

The Director Corporate & Community Services reported as follows:

CORPORATE & COMMUNITY SERVICES

"The following rate remissions are proposed for the Council's consideration:

| | |
|-------------------------|--|
| <i>PROPERTY No.</i> | 101460.0310 |
| <i>PROPERTY ADDRESS</i> | Risby Street, Ulverstone |
| <i>REMISSION</i> | \$195.69 |
| <i>REASON</i> | Property exempt – owned by Council. |
| <i>PROPERTY No.</i> | 302380.1140 |
| <i>PROPERTY ADDRESS</i> | Forth Road, Forth |
| <i>REMISSION</i> | \$256.00 |
| <i>REASON</i> | Property exempt – part of River Forth Conservation Area, administered by Parks & Wildlife Service. |
| <i>PROPERTY No.</i> | 403515.0030 |
| <i>PROPERTY ADDRESS</i> | 9A Revell Lane, Penguin |
| <i>REMISSION</i> | \$2109.62 |
| <i>REASON</i> | Property revalued back to 2007/2008. |
| <i>PROPERTY No.</i> | 403570.2427 |
| <i>PROPERTY ADDRESS</i> | Unit 2, 126B South Road, Penguin |
| <i>REMISSION</i> | \$124.89 |
| <i>REASON</i> | Incorrectly rated for total Waste Management Charge – should have been pro-rata only." |

The Acting Executive Services Officer reported as follows:

"The *Local Government Act 1993* provides that a council, by absolute majority, may grant a remission of all or part of any rates."

■ Cr Howard moved and Cr Tongs seconded, "That the following remissions be approved:

- . Property No. 101460.0310 – \$195.69
- . Property No. 302380.1140 – \$256.00
- . Property No. 403515.0030 – \$2109.62
- . Property No. 403570.2427 – \$124.89."

Carried unanimously

ENGINEERING SERVICES

**89/2013 Tender for bridge replacement – Castra Rivulet, Gaunts Road, Nietta
(328/2012 – 19.11.2012)**

The Director Engineering Services reported as follows:

“The Engineering Group Leader has prepared the following report:

'PURPOSE'

The purpose of this report is to make recommendation on tenders received for the replacement of the existing bridge over the Castra Rivulet on Gaunts Road, Nietta.

BACKGROUND

The bridge at Gaunts Road is a timber structure and is the main access into the area. Failure would see residents and property owners restricted in access, particularly affecting larger vehicles for crop and tree harvesting. It is preferable to replace bridges prior to failure, particularly with community expectation of access. This bridge is currently listed in our bridge asset management system as “renew as soon as possible”.

Design and construct tenders were called for the replacement of the bridge on 2 February 2013, closing at 2.00pm on 26 February 2013.

A minimum conforming standard was outlined, along with general evaluation criteria for improved structures subject to available funding within the overall bridge capital works budget.

DISCUSSION

Tenders were received as follows (including GST and \$20,000 contingency):

| TENDERER | PRICE \$ |
|--------------------------------------|------------|
| BridgePro Engineering P/L – Option 2 | 137,810.00 |
| TasSpan P/L – Option 2 | 151,787.00 |
| BridgePro Engineering P/L – Option 1 | 154,530.00 |

ENGINEERING SERVICES

| | |
|---------------------------|-------------------|
| VEC Civil Engineering P/L | 173,835.00 |
| TasSpan P/L – Option 1 | 201,177.00 |
| CBB Contracting | 223,002.00 |
| <i>BUDGET</i> | <i>140,000.00</i> |

BridgePro Engineering Pty Ltd, Option 1 –

- Single span, 6.5m clear opening bridge structure.
- Replaced in the same location as existing.
- Single lane – 4.5m between barriers.
- Superstructure – 8m long prestressed concrete ‘t’ planks.
- Substructure – concrete blinding under full depth concrete abutments dowelled into rock, including full depth precast concrete wing walls.
- W-beam guardrail on bridge with w-beam guardrail on approaches.
- Roadworks.
- Lifespan 100 years.

BridgePro Engineering Pty Ltd, Option 2 –

- Two span, 6.8m clear opening Culvert Structure.
- Replaced in the same location as existing.
- Single lane – 4.5m between barriers.
- Superstructure – 8m long precast deck slabs.
- Substructure – concrete blinding under full depth concrete abutments dowelled into rock, including full depth precast concrete wing walls.
- W-beam guardrail on bridge with w-beam guardrail on approaches.
- Roadworks.
- Lifespan 100 years.

TasSpan Pty Ltd, Option 1 –

- Single span, 10.4m clear opening bridge structure.
- Replaced in the same location as existing.
- Single lane – 4.5m between barriers.
- Superstructure – 12m long prestressed concrete beams.
- Substructure – concrete blinding under full depth concrete abutments, including full depth precast concrete wing walls.
- W-beam guardrail on bridge with w-beam guardrail on approaches.
- Roadworks.
- Lifespan 100 years.

TasSpan Pty Ltd, Option 2 –

- Single span, 3.7m clear opening culvert structure.
- Replaced in the same location as existing.
- Single lane – 5.4m between barriers.
- Superstructure – 4m long precast concrete culvert units.
- Substructure – concrete base and apron, including full depth precast concrete wing walls.
- W-beam guardrail on bridge with w-beam guardrail on approaches.
- Roadworks.
- Lifespan 100 years.

VEC Engineering Pty Ltd –

- Single span, 10.0m clear opening bridge structure.
- Replaced in the same location as existing.
- Single lane – 4.5m between barriers.
- Superstructure – prestressed concrete planks.
- Substructure – concrete blinding under full depth precast concrete abutments and wing walls.
- W-beam guardrail on bridge with w-beam guardrail on approaches.
- Roadworks.
- Lifespan 100 years.

CBB Contracting –

- Three span, 9.0m clear opening box culvert structure.
- Replaced in the same location as existing.
- Single lane – 4.5m between barriers.
- Superstructure – 3.3m long precast concrete culvert units and 250mm thick link slabs.
- Substructure – precast concrete base slabs and full depth precast concrete wing walls.
- W-beam guardrail on bridge with w-beam guardrail on approaches.
- Roadworks.
- Lifespan 100 years.

The preferred option for any bridge replacement is with a permanent concrete structure if it falls within budget as there are low lifecycle and maintenance costs. All options comply with this requirement.

Apart from the alternative solution (Option 2) offered by TasSpan, all tendered options are considered to be acceptable solutions for this bridge replacement. Option 2 from TasSpan does not meet the requirement for maintaining the clear opening similar in width to the existing structure and will not be considered further.

The Council uses a weighted tender assessment method based on:

- . compliance with tender documents;
- . experience;
- . personnel;
- . construction period;
- . design;
- . OHWS system and record;
- . tender price/value for money.

All conforming tenders were assessed using this method.

The two options from BridgePro Engineering Pty Ltd achieved an equal highest rating based on this method. For a small bridge like this a single span is preferred to multiple spans. Central piers can cause debris build up, increasing the maintenance costs over the longer term. They are also difficult to access during bridge inspections, presenting safety issues for those involved. Whilst not being lowest price, the design of Option 1 is preferred over Option 2. The recommended option is therefore Option 1 at a price of \$154,530 inclusive of GST and \$20,000 contingency.

CONSULTATION

This item has followed a public tendering process.

Local consultation and public notice will be provided at the time of construction.

IMPACT ON RESOURCES

At the 19 November 2012 Council meeting (Minute No. 328/2012) it was moved to allocate the balance of funds from Clerkes Plains Road bridge to Gaunts Road bridge.

The Clerkes Plains Road bridge replacement was funded by Roads to Recovery with an initial budget of \$380,000. Final costs had not been determined in November and an amount of \$100,000 was reallocated.

The final cost was approximately \$140,000 below budget and can therefore be redirected to the Gaunts Road Bridge.

The tendered price of BridgePro Engineering Pty Ltd Option 1 of \$154,530 contains a contingency amount of \$20,000 for additional works approved by the Council. The submission also suggests opportunities for further savings

in regard to temporary access provision. It is therefore expected that Option 1 can be accommodated within the revised budget of \$140,000.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2009–2014 includes the following strategies and key actions:

A Connected Central Coast

- . Provide for a diverse range of movement patterns
- . Connect the people with services

The Environment and Sustainable Infrastructure

- . Invest in and leverage opportunities from our natural environment
- . Contribute to a safe and healthy environment
- . Develop and manage sustainable built infrastructure

Council Sustainability and Governance

- . Improve service provision
- . Improve the Council's financial capacity to sustainably meet community expectations
- . Effective communication and engagement

CONCLUSION

It is recommended that the tender from BridgePro Engineering Pty Ltd for the sum of \$154,530.00 (including GST) for the replacement of the Castra Rivulet bridge at Gaunts Road, Nietta be accepted and approved by the Council.'

The Engineering Group Leader's report is supported."

- Cr van Rooyen moved and Cr Viney seconded, "That the tender from BridgePro Engineering Pty Ltd for the sum of \$154,530.00 (including GST) for the replacement of the Castra Rivulet bridge at Gaunts Road, Nietta be accepted."

Carried unanimously

90/2013 Public question time

The Mayor introduced public question time at 6.39pm as the business in the open part of the meeting had been dealt with and the Council was about to proceed into the closed section of the meeting.

There were no questions from the members of the public present.

CLOSURE OF MEETING TO THE PUBLIC

91/2013 **Meeting closed to the public**

The Acting Executive Services Officer reported as follows:

"The *Local Government (Meeting Procedures) Regulations 2005* provide that a meeting of a council is to be open to the public unless the council, by absolute majority, decides to close the meeting or part of the meeting because it wishes to discuss a matter (or matters) in a closed meeting and the Regulations provide accordingly.

Moving into a closed meeting is to be by procedural motion. Once a meeting is closed, meeting procedures are not relaxed unless the council so decides.

It is considered desirable that the following matters be discussed in a closed meeting:

- . Cradle Mountain Water Quarterly Report to the Owners' Representatives;
- . Minutes and notes of other organisations and committees of the Council; and
- . General Manager's contract of employment (64-64A/2013 – 18.02.2013).

These are matters relating to:

- . information provided to the Council on the condition it is kept confidential; and
- . personnel matters."

■ Cr Viney moved and Cr Tongs seconded, "That the Council close the meeting to the public to consider the following matters, being matters relating to:

- . information provided to the Council on the condition it is kept confidential; and
- . personnel matters;

and the Council being of the opinion that it is lawful and proper to close the meeting to the public:

- . Cradle Mountain Water Quarterly Report to the Owners' Representatives;
- . Minutes and notes of other organisations and committees of the Council; and
- . General Manager's contract of employment (64-64A/2013 – 18.02.2013)."

Carried unanimously and by absolute majority

The Acting Executive Services Officer further reported as follows:

- "1 The *Local Government (Meeting Procedures) Regulations 2005* provide in respect of any matter discussed at a closed meeting that the general manager is to record in the minutes of the open meeting, in a manner that protects confidentiality, only the fact that the matter was discussed and is not to record in the minutes of the open meeting the details of the outcome unless the council determines otherwise.
- 2 The *Local Government Act 1993* provides that a councillor must not disclose information seen or heard at a meeting or part of a meeting that is closed to the public that is not authorised by the council to be disclosed.

Similarly, an employee of a council must not disclose information acquired as such an employee on the condition that it be kept confidential.

- 3 In the event that additional business is required to be conducted by a council after the matter(s) for which the meeting has been closed to the public have been conducted, the Regulations provide that a council may, by simple majority, re-open a closed meeting to the public."

GENERAL MANAGEMENT

GENERAL MANAGEMENT

92/2013 Cradle Mountain Water Quarterly Report to the Owners' Representatives

The Acting Executive Services Officer reported (reproduced in part) as follows:

"The report is to present the Cradle Mountain Water Quarterly Report to Owners' Representatives for the period 1 October 2012 to 31 December 2012. This report is provided to all owner councils on an 'In Confidence' basis.

...

The *Local Government (Meeting Procedures) Regulations 2005* provide in respect of any matter discussed at a closed meeting that 'the general manager -

- (a) is to record in the minutes of the open meeting, in a manner that protects confidentiality, only the fact that the matter was discussed; and
- (b) is not to record in the minutes of the open meeting the details of the outcome unless the council or council committee determines otherwise.'

The details of this matter are accordingly to be recorded in the minutes of the closed part of the meeting."

93/2013 Minutes and notes of other organisations and committees of the Council

The Acting Executive Services Officer reported (reproduced in part) as follows:

"The following minutes and notes of committees of the Council and other organisations on which the Council has representation have been received:

...

The *Local Government (Meeting Procedures) Regulations 2005* provide in respect of any matter discussed at a closed meeting that 'the general manager -

- (a) is to record in the minutes of the open meeting, in a manner that protects confidentiality, only the fact that the matter was discussed; and
- (b) is not to record in the minutes of the open meeting the details of the outcome unless the council or council committee determines otherwise.'

The details of this matter are accordingly to be recorded in the minutes of the closed part of the meeting."

94/2013 General Manager's contract of employment

The Mayor reported (reproduced in part) as follows:

"A report...

...

The *Local Government (Meeting Procedures) Regulations 2005* provide in respect of any matter discussed at a closed meeting that 'the general manager -

- (a) is to record in the minutes of the open meeting, in a manner that protects confidentiality, only the fact that the matter was discussed; and
- (b) is not to record in the minutes of the open meeting the details of the outcome unless the council or council committee determines otherwise.'

The details of this matter are accordingly to be recorded in the minutes of the closed part of the meeting."

Closure

There being no further business, the Mayor declared the meeting closed at 7.08pm.

CONFIRMED THIS 15TH DAY OF APRIL 2013.

Chairperson

(rmb:dil)

Appendices

- | | | |
|--------------------|---|---|
| Minute No. 79/2013 | - | Schedule of Development & Regulatory Services Determinations |
| Minute No. 81/2013 | - | Planning permit – Telecommunications tower at 329 Stotts Road, Riana – Application No. DA212137 |
| Minute No. 83/2013 | - | Schedule of Corporate & Community Services Determinations |
| Minute No. 84/2013 | - | Schedule of Contracts & Agreements |
| Minute No. 86/2013 | - | Schedule of Documents for Affixing of the Common Seal |
| Minute No. 87/2013 | - | Financial statements |

QUALIFIED PERSON'S ADVICE

The *Local Government Act 1993* provides (in part) as follows:

- . A general manager must ensure that any advice, information or recommendation given to the council is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- . A council is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council.

I therefore certify that with respect to all advice, information or recommendation provided to the Council within these minutes:

- (i) the advice, information or recommendation was given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- (ii) where any advice was directly given by a person who did not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.

Sandra Ayton
GENERAL MANAGER

Appendices

Central Coast Council

List of Development Applications Determined

Period From: 01-Feb-2013 To 28-Feb-2013

| Application Number | Property Address | Development Application Type | Description of Proposed Use | Application Date | Decision Date | Day Determined |
|--------------------|-------------------------------------|---------------------------------------|--|------------------|---------------|----------------|
| DA212095 | 74 Braddons Lookout Road Leith 7315 | Discretionary Development Application | Residential - dwelling - land of doubtful stability, variation to front setback | 06-Nov-2012 | 18-Feb-2013 | 52 |
| DA212099 | 22 Knights Road Ulverstone 7315 | Discretionary Development Application | Utilities - Extension of water distribution workshops and depot facility | 18-Dec-2012 | 07-Feb-2013 | 51 |
| DA212128 | 111 Leith Road Leith 7315 | Discretionary Development Application | Residential outbuilding - area of doubtful land stability | 20-Dec-2012 | 05-Feb-2013 | 29 |
| DA212130 | 2C Moore Street Ulverstone 7315 | Discretionary Development Application | Four units - change of use from Tourist Accommodation to Residential | 04-Jan-2013 | 18-Feb-2013 | 45 |
| DA212132 | 207 Ironcliffe Road Penguin 7316 | Discretionary Development Application | Sports and recreation - Mountain Bike Pump Park (incl. 175 Ironcliffe Road) | 07-Jan-2013 | 19-Feb-2013 | 43 |
| DA212134 | 64 Queen Street Ulverstone 7315 | Discretionary Development Application | Two lot subdivision - requiring variation to rail setback | 07-Jan-2013 | 18-Feb-2013 | 42 |
| DA212135 | 60 Deviation Road Penguin 7316 | Discretionary Development Application | Residential extension (garage and loft) - variation to rear setback | 08-Jan-2013 | 07-Feb-2013 | 30 |
| DA212138 | 76 River Avenue Heybridge 7316 | Discretionary Development Application | Residential Shed - variation to rear setback | 17-Jan-2013 | 19-Feb-2013 | 28 |
| DA212117-1 | 96 William Street Forth 7310 | Permitted Development Application | Residential | 18-Jan-2013 | 08-Feb-2013 | 21 |
| DA212131 | 1340 Pine Road Riana 7316 | Permitted Development Application | Residential extension and shed | 23-Jan-2013 | 19-Feb-2013 | 27 |
| DA212140 | 7 Victoria Street Ulverstone 7315 | Discretionary Development Application | Residential - Dwelling and garage extensions requiring variation to side setback | 23-Jan-2013 | 04-Mar-2013 | 40 |
| DA212139 | 2 Miami Place Ulverstone 7315 | Discretionary Development Application | Carport - variation to the boundary setbacks | 25-Jan-2013 | 19-Feb-2013 | 25 |
| PLA2008.36-1 | 254 Ironcliffe Road Penguin 7316 | Permitted Development Application | Subdivision | 01-Feb-2013 | 05-Feb-2013 | 4 |

SCHEDULE OF DEVELOPMENT & REGULATORY SERVICES DETERMINATIONS

Period: 1 February 2013 to 28 February 2013

Building Approvals – 15

| Type | No. | Total Value (\$) |
|---|-----|--------------------|
| Dwellings | 6 | \$1,321,786 |
| Flats/Units | 2 | \$360,000 |
| Additions | 1 | \$8,000 |
| Alterations | 0 | 0 |
| Outbuildings | 6 | \$152,000 |
| Other | 1 | \$60,000 |
| The estimated cost of building works totalled | | <u>\$1,901,786</u> |

Amended Building Permits – 5

Plumbing Permits – 15

Special Plumbing Permits (on-site wastewater management systems) – 2

Public Health Risk Activity Licence – 1

Food Business registrations – 16

Place of Assembly licences – 1

Temporary Food Business registrations – 4

Temporary Place of Assembly licences – 5

Paul Bawden

DIRECTOR DEVELOPMENT & REGULATORY SERVICES

| |
|--|
| CENTRAL COAST COUNCIL |
| I certify that this is the schedule referred to in |
| Minute No. 79/2013 of a meeting of the |
| Council held on 18/03/2013 |
| A/ Executive Services Officer |



Annexure 6

CENTRAL COAST
COUNCIL

CENTRAL COAST COUNCIL

Planning Permit
DA 212137 referred to in
Minute No. 8.1/2013 of a meeting of the
Council held on 18.1.3.12.13

PO Box 220
19 King Edward Street
Ulverstone Tasmania 7315
Tel (03) 6429 8900
Fax (03) 6425 1224
admin@centralcoast.tas.gov.au
www.centralcoast.tas.gov.au

A/Executive Services Officer
(DISCRETIONARY)

(S57 Land Use Planning & Approvals Act 1993)

PLANNING PERMIT

To: Aurecon Australia Pty Ltd
PO Box 23061
DOCKLANDS VIC 8012

Details of Planning Application:

Property Address: 329 Stotts Road Riana 7316 Permit No: DA212137

Development/Use: Utilities - Telecommunication tower (35m high monopole for radio transmission equipment and ancillary equipment compound)

Zone: Rural Resource Use Class: Utilities

Decision:

The decision is reproduced as follows:

Approved with Conditions. Authorised by Council.

- 1 The development must be substantially in accordance with the application for this permit, unless modified by a condition of this permit.
- 2 The whole facility must be relocated to the western side of the adjacent gravel access track.
- 3 The final colour of the monopole must be submitted to the Council for approval of the Director Development & Regulatory Services.
- 4 The structure must be reported to the Royal Australian Air Force Aeronautical Information Service in accordance with the Advisory Circular AC 139-08(0) attached.
- 5 In the event of suspected discoveries of Aboriginal Heritage, works must cease and Aboriginal Heritage Tasmania must be notified immediately.
- 6 A Road Reserve Permit must be issued by the Council's Public Safety Co-ordinator, or his representative, prior to any works or activity being undertaken within the road reservation. Application forms are available from the Council's Engineering Services Department and a fee applies.
- 7 Any works associated with existing roads, stormwater infrastructure or other Council services will be undertaken by the Council, at the property owner's/developer's cost, unless alternative arrangements are approved by the Council's Director Engineering Services or his representative.
- 8 Any damage or disturbance to roads, stormwater infrastructure or existing services must be rectified, noting that this work will be undertaken by the Council at the property owner's/developer's cost, unless alternative arrangements are approved by the Council's Director Engineering Services or his representative.
- 9 The activity endorsed by this permit must be carried out in accordance with the requirements of the Environmental Management and Pollution Control Act 1994, and Regulations made thereunder.

Please note:

- 1 A planning permit remains valid for two years. If the use or development has not substantially commenced within this period an extension may be granted if a request is made before this period expires. If the permit lapses, a new application must be made.

DRAFT ONLY

Permit No: DA212137

- 2 "Substantial commencement" is the submission and approval of a building permit or engineering drawings and the physical commencement of infrastructure works on the site, or an arrangement of a Private Works Authority or bank guarantee to undertake such works.
- 3 It is suggested that consideration be given to the sealing of the access at the intersection with Stotts Road, as per Standard Drawing SD-1009 Rural Roads - Typical Standard Access (copy enclosed). Please contact the Council's Public Safety Co-ordinator in respect to this.
- 4 A building permit is required for the proposed development. A copy of this planning permit should be given to your building surveyor.

A copy of an extract from the minute is enclosed for your information.

If you wish to appeal against any of the permit conditions, you must lodge an appeal with the Resource Management and Planning Appeal Tribunal, GPO Box 2036, Hobart 7001 within 14 days from the date of this advice (refer s.61 of the Land Use Planning and Approvals Act 1993). The appeal must be in writing and lodged with the prescribed fee - please contact the Tribunal (ph 6233 6464) about procedures and further information regarding lodgement of an appeal.

Persons having lodged representations may also appeal the council decision.

This decision shall not be effective or acted upon until it is determined that there has been no appeal instituted within the appeal period or if an appeal has been instituted, until the determination of that appeal.

| | | |
|---------------|--------------------------------|-------------------|
| <i>Name:</i> | <i>Signed:</i> | <i>Date:</i> |
| Ian Sansom | DRAFT ONLY | |
| Title: | LAND USE PLANNING GROUP LEADER | Permit No: |
| | | DA212137 |



Advisory Circular

AC 139-08(0)

APRIL 2005

REPORTING OF TALL STRUCTURES

CONTENTS

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Attachment A Tall Structure Report Form 5

1. REFERENCES

- 1 • CASR 139.360 and CASR 139.365
- 1 • MOS – Part 139-Aerodromes, Chapter 7-Obstacle Restriction and Limitation, Section 7.1 – General
- 2 • Airports (Protection of Airspace) Regulations 1996

2. PURPOSE

2.1 The purpose of this AC is to provide some guidance to those authorities and persons involved in the planning, approval, erection, extension or dismantling of tall structures so that they may understand the vital nature of the information they provide.

2.2 Information on tall structure is held centrally by the Royal Australian Air Force (RAAF) Aeronautical Information Service (AIS) who maintain a tall structure database. Information is also provided to a range of aviation organisations so that they can be identified on aeronautical charts, etc.

3. STATUS OF THIS AC

3.1 This is the first AC to be issued on this subject, however the content of this AC updates information previously published in CAAP 89W-2(0) — Reporting of Tall Structures.

Advisory Circulars are intended to provide advice and guidance to illustrate a means, but not necessarily the only means of complying with the Regulations, or to explain certain regulatory requirements by providing informative, interpretative and explanatory material.

Where an AC is referred to in a 'Note' below the regulation, the AC remains as guidance material.

ACs should always be read in conjunction with the referenced regulations.

4. BACKGROUND

4.1 The Australian aviation community has identified a need to have information on tall structures available for publication on aeronautical charts.

4.2 The RAAF Aeronautical Information Service (AIS) has been assigned the task of maintaining a database of tall structures, the top measurement of which is:

- 30 metres or more above ground level — within 30 kilometres of an aerodrome; or
- 45 metres or more above ground level elsewhere

4.3 The database of tall structures will generally capture more information than what is required to be reported by the regulations.

4.4 The database will also be available for use by mapping agencies such as Australian Surveying and Land Information Group, and domestic and international aviation organisations.

5. WHY REPORT TALL STRUCTURES

5.1 Inadvertent collision with tall structures is a significant cause of aircraft accidents involved in low level flying operations. The risk posed by a tall structure to aircraft safety can be minimised if information on the tall structure is conveyed to pilots so that they can fly at a safe margin above the structure.

5.2 Low level flying operations are typically conducted during:

- approach, landing and take-off operations
- specialist flying activities (such as crop-dusting, cattle mustering, pipeline inspection, fire-fighting)
- search and rescue operations
- military low-level flying operations

5.3 Except for approach, landing and take-off operations (which are normally conducted in the vicinity of an aerodrome) low level operations can be conducted anywhere across Australia (subject to regulatory conditions/limitations).

5.4 In addition to the safety of aircraft operations, an inadvertent collision with a tall structure poses a number of other risks:

- business continuity if the services provided from the tall structure are unavailable e.g. communications services
- costs associated with the erection of a new structure
- liability issues

5.5 In the event of an aircraft hitting a tall structure, the role of persons and/or organisations associated with the operation of the tall structure would be a matter for the courts.

6. WHAT ARE THE AVIATION REGULATIONS THAT APPLY TO TALL STRUCTURES?

6.1 CASR 139.360 requires the operator of a certified or registered aerodrome to notify CASA of any development or proposed construction in the vicinity of the aerodrome (normally 15km) that is likely to be a hazard to air navigation.

6.2 In the vicinity of major capital city airports, the *Airports (Protection of Airspace) Regulations 1996* also apply. Under these regulations, the operator of such an aerodrome has to notify the Department of Transport and Regional Services (DOTARS) of any potential infringement to the prescribed airspace established for that aerodrome. DOTARS has the power to prohibit or limit erection of tall structures within the prescribed airspace of a Federal Airport covered by the *Airports (Protection of Airspace) Regulations*.

6.3 In areas remote from an aerodrome, CASR 139.365 requires the owner of a structure (or proponents of a structure) that will be 110m or more above ground level to inform CASA. This is to allow CASA to assess the effect of the structure on aircraft operations and determine whether or not the structure will be hazardous to aircraft operations.

7. WHAT DO I NEED TO REPORT?

7.1 Details should be provided on the construction, extension or dismantling of tall structures the top of which is:

- 30 metres or more above ground level (within 30 kilometres of an aerodrome); and
- 45 metres or more above ground level elsewhere.

7.2 Information provided to the database should be accurate and readily interpreted. The "TALL STRUCTURE REPORT FORM" at Attachment A has been designed to help owners and/or developers in this respect.

8. WHERE WILL THE INFORMATION BE HELD?

8.1 The information on all tall structures is held in a central database that is managed by the RAAF AIS.

9. HOW DO I REPORT?

9.1 Information on tall structures and any queries in regard to the database should be directed to:

Aeronautical Data Officer

RAAF AIS (VBM-M2)

Victoria Barracks

St Kilda Road

Southbank Vic 3006

Tel: (03) 9282-5750

Fax: (03) 9282-6695

Email: ais.charting@defence.gov.au

9.2 To assist all organisations to provide all of the necessary and complete information, use of the standard "Tall Structure Report" form attached to this AC (Attachment A) is encouraged.

Richard Macfarlane
Acting Executive Manager
Aviation Safety Standards

ATTACHMENT A
TALL STRUCTURE REPORT FORM

| | |
|--------|-----------------------------|
| To: | Aeronautical Data Officer |
| Date: | |
| Tel: | (03) 9282-5750 |
| Fax: | (03) 9282-6695 |
| Email: | ais.charting@defence.gov.au |

NOTIFICATION OF New

Removal of

Change made to Tall Structures

(Delete As Appropriate)

LOCATION and DESCRIPTION OF STRUCTURE

Site Name:

Identification of the Structure (if known)
e.g. Company Reference No. State or
Territory

Site Address:

Nearest town or
prominent landmark: Locality or
feature name:

Municipality / Shire Council: Postcode:

Description (type) of structure:

(e.g. 45m Guyed Mast, 38m Concrete Monopole, 60m Lattice
Tower, Lighthouse, Beacon, Building, Chimney, Elevated Tank)

Owner of structure:

SURVEY DATA

Survey Datum: (Note: The use of the wrong datum will misplace obstructions by around 200 m)

WGS 84 / GDA 94

AGD 66

AGD 84

Latitude: S

Longitude: E

(Degrees, minutes and seconds to 1/100th of a second) (if available) (DD:MM:SS.SS) or
(DD.DDDD)

Or UTM Grid Reference: Easting / X (m) Northing / Y (m)

Zone: Positional Accuracy ± (metres) (if available) :

Date of last survey (if known): / / Year of erection: / /

Height of structure: Height Accuracy ± FT (if available):

Ground level elevation* at the base of the Structure (if known):

Height from ground level to the top most point of the obstruction in metres (including all antennae, aerials and other attachments) :

Elevation* to the top of the structure in metres, including all antennae, aerials and other attachments:

Note: *Elevation values are referenced to Mean Sea Level (AMSL) or the Australian Height Datum (AHD) and values are requested in feet or to 1/10th of a metre.

Value Code: How was the data captured? (1) (2) (3) (4) (5) (6) (Please circle)

- | | |
|------------------------------|---------------------------|
| 1. 1st order survey | 2. Stereo photogrammetric |
| 3. Mono photogrammetric | 4. Chart/map derived |
| 5. Handheld GPS (non survey) | 6. Reported |

Guy-wire footprint: metres (*Lateral distance from structure*)

MARKING

Obstacle marking (e.g. painted red or orange and white) Yes / No

Obstacle lighting (e.g. flashing red obstacle light) Yes / No

Other obstacle markers (e.g. orange balls on guy wires) Yes / No

Is the Obstacle Permanent or Temporary ? Perm / Temp

If Temporary, what is the intended removal date: / /

OTHER REMARKS

.....
.....
.....

CONTACT DETAILS

Name of person making report:

Organisation and position within organisation:

Tel or Fax contact : Tel: Fax:

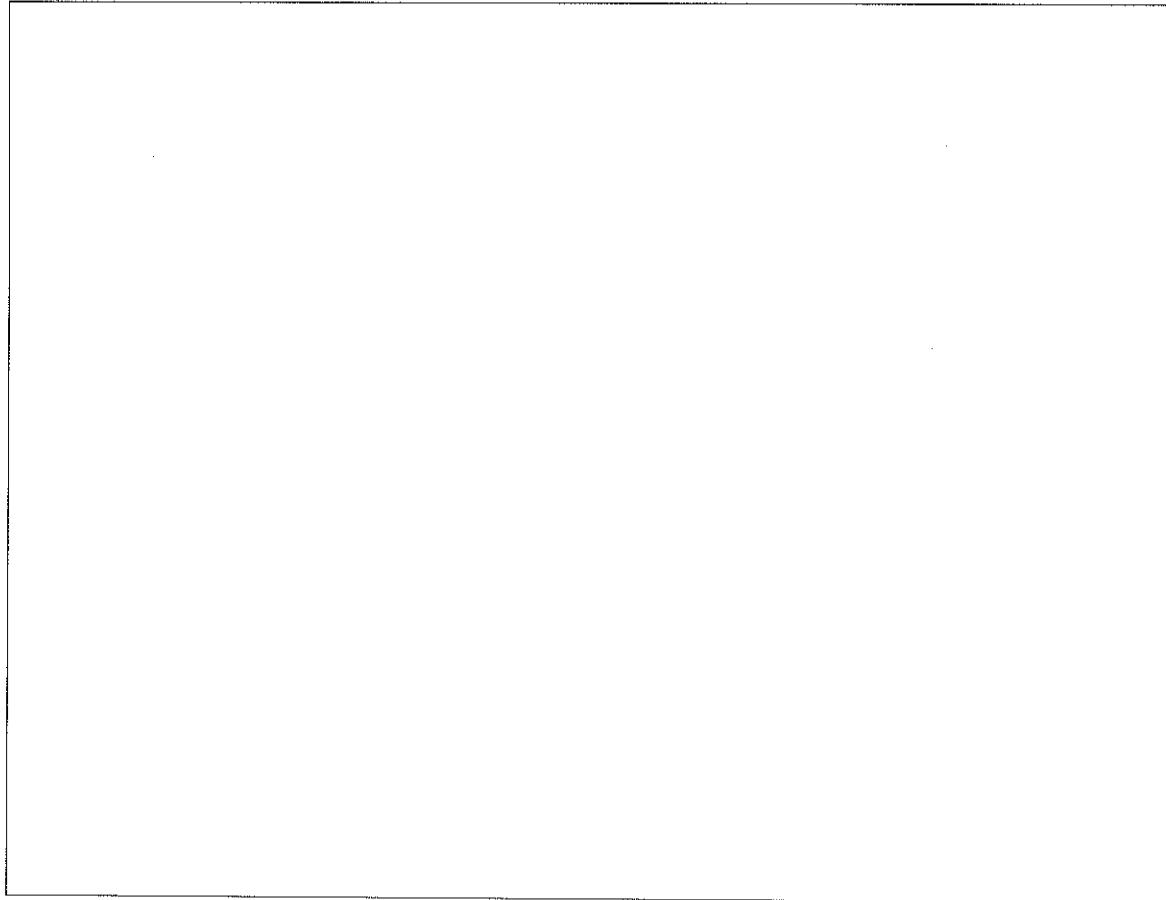
Email:

ELECTRONIC SUBMISSION OF DATA

An online Vertical Obstruction Report Form is available at
www.raafais.gov.au/obstr_form.htm or via the RAAF Web site at www.raafais.gov.au
 Products Vertical Obstruction Report Form.

SITE SKETCH

Site sketch showing the proximity to roads, streets, tracks, buildings, creeks, trig points and any other suitable or relevant features to locate the obstruction.

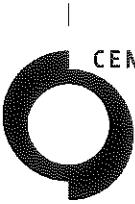


Will forward details to AIS website:

Yes / No

If you are able to provide RAAF AIS with site drawings or construction plans in a zipped format, it would add to data integrity and completeness whilst lessening the need to make follow up calls to confirm any missing data.

Attachment Data can be sent to: ais.charting@defence.gov.au



CENTRAL COAST COUNCIL

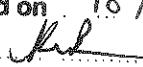
**SCHEDULE OF CORPORATE & COMMUNITY SERVICES DETERMINATIONS
MADE UNDER DELEGATION**

Period: 1 to 28 February 2013

Abatement notices issued

| ADDRESS | PROPERTY ID |
|-------------------------------|-------------|
| 5 Amy Street, Ulverstone | 100080.0060 |
| Forth Road, Turners Beach | 202070.0020 |
| 29 Hales Street, Penguin | 403230.0280 |
| 59 Eastland Drive, Ulverstone | 100400.0540 |

Cor Vander Vlist
DIRECTOR CORPORATE & COMMUNITY SERVICES

| |
|---|
| CENTRAL COAST COUNCIL |
| I certify that this is the schedule referred to in |
| Minute No. 83/2013 of a meeting of the |
| Council held on 18/03/2013 |
|  |
| A/Executive Services Officer |



CENTRAL COAST COUNCIL

SCHEDULE OF CONTRACTS AND AGREEMENTS
(Other than those approved under the Common Seal)
Period: 1 to 28 February 2013

Contracts

Nil

Agreements

- Licence Agreement
Braddons Hill Digital TV Re-transmitter
244 Braddons Lookout Road, Forth
- APH Agreement
Unit 7 Howe Lane
Hayward Street, Penguin
- Lease of storage space
Former Council depot
Park Avenue, Penguin
- Funding Agreement
Cradle Coast Shared Pathway Planning Project
Cradle Coast Authority

A handwritten signature in blue ink that reads "Sandra Ayton".

Sandra Ayton
GENERAL MANAGER

| |
|--|
| CENTRAL COAST COUNCIL |
| I certify that this is the schedule referred to in Minute No. 84/2013 of a meeting of the Council held on 18/03/2013 |
| A/Executive Services Officer |



CENTRAL COAST COUNCIL

CENTRAL COAST COUNCIL

I certify that this is the schedule referred to in
Minute No. 86/2013 of a meeting of the
Council held on 18/3/2013

[Signature]
A/Executive Services Officer

**SCHEDULE OF DOCUMENTS FOR AFFIXING OF
THE COMMON SEAL**

Period: 19 February to 18 March 2013

Documents for affixing of the common seal

- Final Plan
120 Fieldings Road, Riana and 138 Masters Road, South Riana
Application No. DA211041

Final plans of subdivision sealed under delegation

Nil

A handwritten signature in blue ink that reads "Sandra Ayton".

Sandra Ayton
GENERAL MANAGER

**A SUMMARY OF RATES & FIRE SERVICE LEVIES
FOR THE PERIOD ENDED 28 FEBRUARY 2013**

| | 2011/2012 | | 2012/2013 | |
|-----------------------------|---------------|--------|---------------|--------|
| | \$ | % | \$ | % |
| Rates paid in Advance | - 531,368.77 | -4.22 | - 610,195.10 | -4.64 |
| Rates Receivable | 314,288.45 | 2.50 | 368,259.57 | 2.80 |
| Rates Demanded | 12,766,886.99 | 101.40 | 13,199,810.81 | 100.46 |
| Supplementary Rates | 41,228.00 | | 182,036.17 | 0.66 |
| | 12,591,034.67 | 100.00 | 13,139,911.45 | 99.28 |
| Collected | 10,548,040.02 | 83.77 | 11,005,306.52 | 83.75 |
| Add Pensioners – Government | 771,925.07 | 6.13 | 792,737.52 | 6.03 |
| Pensioners – Council | 30,852.50 | 0.25 | 31,850.00 | 0.24 |
| | 11,350,817.59 | 90.15 | 11,829,894.04 | 90.02 |
| Remitted | 9,039.26 | 0.07 | 1,631.27 | 0.01 |
| Discount Allowed | 496,205.16 | 3.94 | 516,038.69 | 3.94 |
| Paid in advance | - 385,272.35 | -3.06 | - 428,262.89 | -3.26 |
| Outstanding | 1,120,245.01 | 8.90 | 1,220,610.34 | 9.29 |
| | 12,591,034.67 | 100.00 | 13,139,911.45 | 100.00 |


Rachel Morris
ASSISTANT ACCOUNTANT

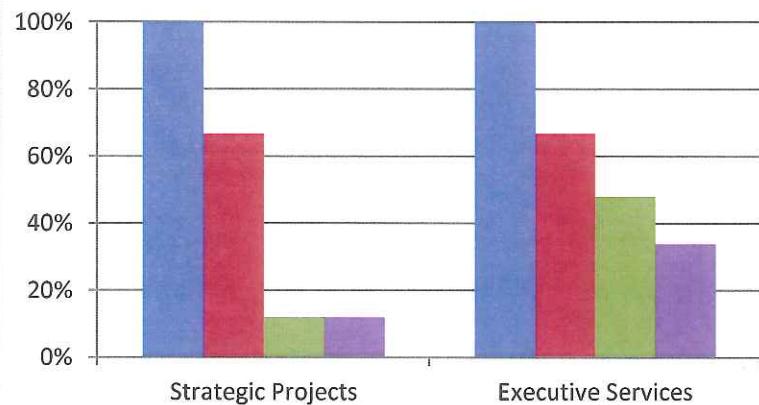
5-Mar-2013



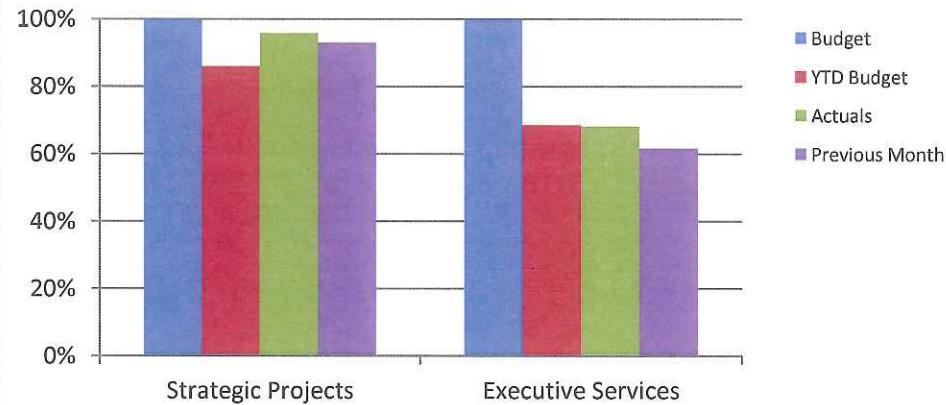
Finance Report – February 2013

| GENERAL MANAGEMENT | Budget | YTD Budget | Actuals | Previous Month | YTD Variance | Remaining | % of Budget |
|--------------------|-----------------------|-----------------------|---------------------|---------------------|-----------------------|-----------------------|-------------|
| Revenue | | | | | | | |
| Strategic Projects | (1,866,000) | (1,244,000) | (222,253) | (222,219) | (1,021,747) | (1,643,747) | 12% |
| Executive Services | (18,000) | (12,000) | (8,610) | (6,087) | (3,390) | (9,390) | 48% |
| | \$ (1,884,000) | \$ (1,256,000) | \$ (230,863) | \$ (228,305) | \$ (1,025,137) | \$ (1,653,137) | |
| Expenses | | | | | | | |
| Strategic Projects | 69,800 | 59,920 | 66,779 | 64,897 | (6,859) | 3,021 | 96% |
| Executive Services | 1,425,000 | 975,690 | 970,464 | 878,370 | 5,226 | 454,536 | 68% |
| | \$ 1,494,800 | \$ 1,035,610 | \$ 1,037,243 | \$ 943,268 | \$ (1,633) | \$ 457,557 | |

General Management – Revenue



General Management – Expenses



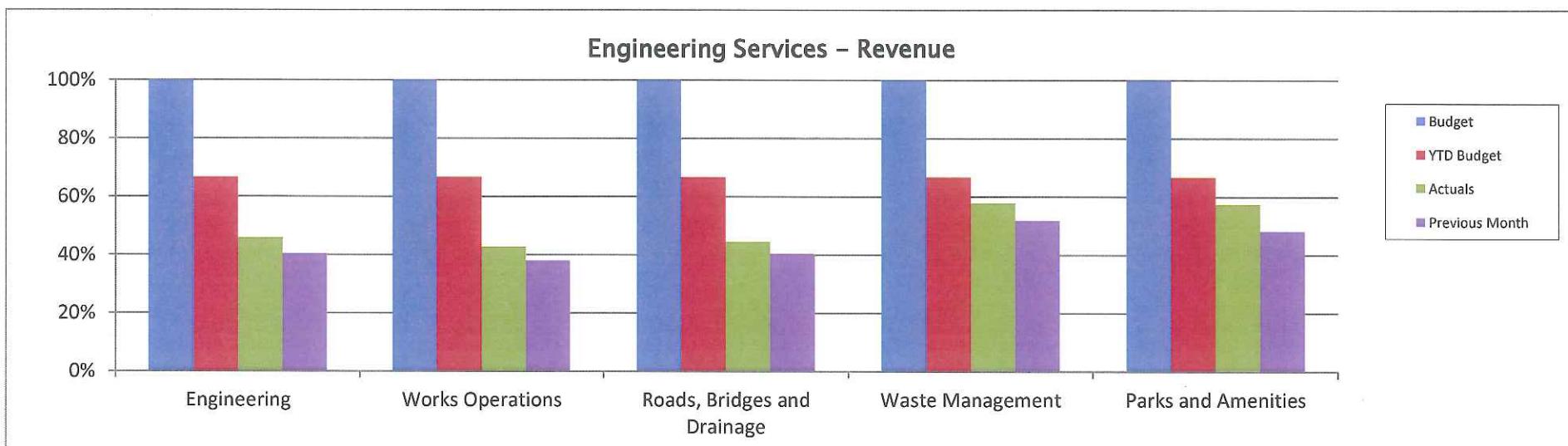
Variance

Strategic Projects
Executive Services
Strategic Projects

Revenue under YTD budget – Budget timing relating to property sales
Revenue under YTD budget – Plant allocated lower than budget.
Expenditure over YTD budget – Integrated Project Management & Community Profile

Finance Report – February 2013

| ENGINEERING SERVICES Revenue | Budget | YTD Budget | Actuals | Previous Month | YTD Variance | Remaining | % of Budget |
|---------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|---------------------|-----------------------|----------------|
| Engineering | (1,176,000) | (784,000) | (538,930) | (475,393) | (245,070) | (637,070) | 46% |
| Works Operations | (1,146,000) | (764,028) | (489,366) | (435,099) | (274,662) | (656,634) | 43% |
| Roads, Bridges and Drainage | (1,454,000) | (969,388) | (645,869) | (587,408) | (323,519) | (808,131) | 44% |
| Waste Management | (645,000) | (430,080) | (372,898) | (334,478) | (57,182) | (272,102) | 58% |
| Parks and Amenities | (401,203) | (267,419) | (230,013) | (193,499) | (37,406) | (171,190) | 57% |
| | \$ (4,822,203) | \$ (3,214,915) | \$ (2,277,077) | \$ (2,025,877) | \$ (937,838) | \$ (2,545,126) | |

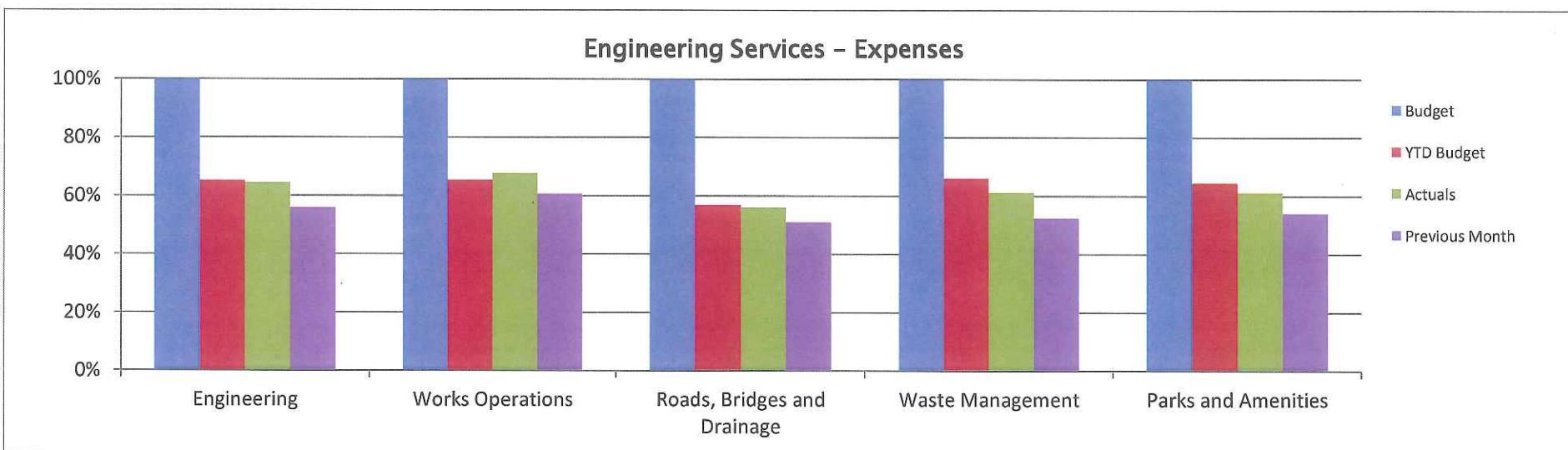


Variance

| | |
|-----------------------------|--|
| Engineering | Revenue under YTD budget – Engineering allocations |
| Works Operations | Revenue under YTD budget – Works allocations and capital contributions for Emergency Services. |
| Roads, Bridges and Drainage | Revenue under YTD budget – Budget timing relating to the receipt of Capital Contributions. |
| Waste Management | Revenue under YTD budget – Resource Recovery Centre entry fees and plant allocations. |
| Parks and Amenities | Revenue under YTD budget – Mainly disposal of property off set by general timing differences. |

Finance Report – February 2013

| ENGINEERING SERVICES Expenses | Budget | YTD Budget | Actuals | Previous Month | YTD Variance | Remaining | % of Budget |
|-------------------------------|----------------------|---------------------|---------------------|---------------------|-------------------|---------------------|-------------|
| Engineering | 1,176,000 | 765,286 | 758,372 | 657,389 | 6,914 | 417,628 | 64% |
| Works Operations | 1,118,000 | 730,448 | 756,731 | 677,948 | (26,283) | 361,269 | 68% |
| Roads, Bridges and Drainage | 6,090,000 | 3,460,120 | 3,409,626 | 3,100,394 | 50,494 | 2,680,374 | 56% |
| Waste Management | 3,221,000 | 2,122,388 | 1,968,028 | 1,687,898 | 154,360 | 1,252,972 | 61% |
| Parks and Amenities | 2,203,163 | 1,417,799 | 1,345,479 | 1,190,682 | 72,320 | 857,684 | 61% |
| | \$ 13,808,163 | \$ 8,496,041 | \$ 8,238,236 | \$ 7,314,310 | \$ 257,805 | \$ 5,569,927 | |

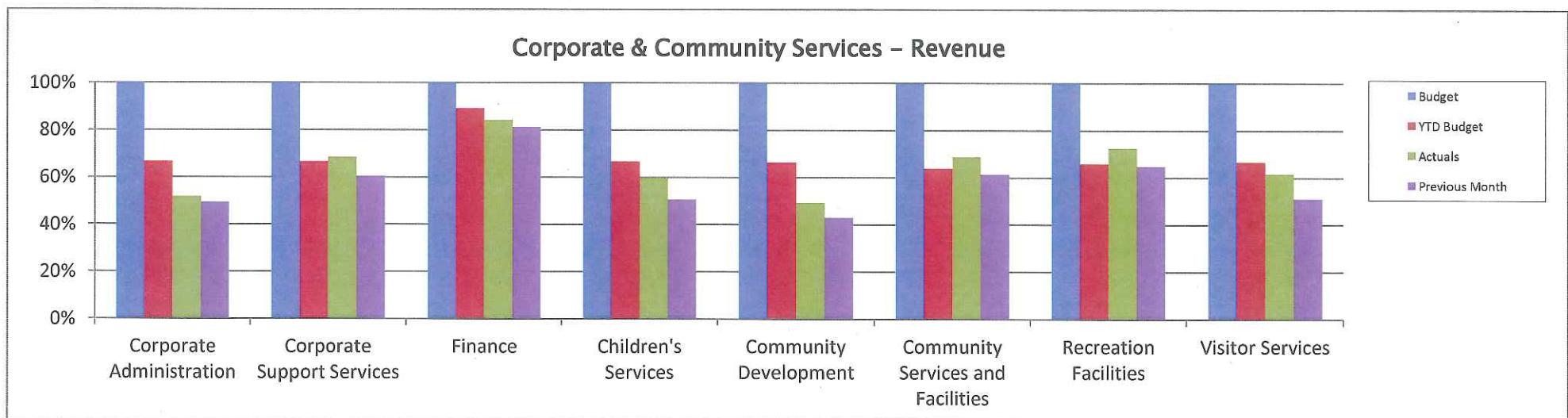


Variance

| | |
|-----------------------------|---|
| Engineering | Expenditure under YTD budget – timing in general. |
| Works Operations | Expenditure over YTD budget – timing on depot training costs & staff costs and timing in general. |
| Roads, Bridges and Drainage | Expenditure under YTD budget – timing in general. |
| Waste Management | Expenditure under YTD budget – February collection costs not received |
| Parks and amenities | Expenditure under YTD budget – timing in general |

Finance Report – February 2013 (2)

| CORPORATE & COMMUNITY SERVICES | Budget | YTD Budget | Actuals | Previous Month | YTD Variance | Remaining | % of Budget |
|-----------------------------------|------------------------|------------------------|------------------------|------------------------|---------------------|-----------------------|-------------|
| Revenue | | | | | | | |
| Corporate Administration | (39,000) | (26,000) | (20,200) | (19,268) | (5,800) | (18,800) | 52% |
| Corporate Support Services | (3,075,000) | (2,049,360) | (2,104,342) | (1,859,531) | 54,982 | (970,658) | 68% |
| Finance | (18,331,000) | (16,333,280) | (15,430,953) | (14,891,649) | (902,327) | (2,900,047) | 84% |
| Children's Services | (1,485,000) | (989,972) | (884,257) | (751,780) | (105,715) | (600,743) | 60% |
| Community Development | (87,031) | (57,759) | (42,891) | (37,406) | (14,868) | (44,140) | 49% |
| Community Services and Facilities | (931,308) | (595,248) | (639,691) | (571,979) | 44,443 | (291,617) | 69% |
| Recreation Facilities | (432,000) | (284,520) | (312,897) | (279,959) | 28,377 | (119,103) | 72% |
| Visitor Services | (87,000) | (58,000) | (53,600) | (44,508) | (4,400) | (33,400) | 62% |
| | \$ (24,467,339) | \$ (20,394,139) | \$ (19,488,832) | \$ (18,456,081) | \$ (905,307) | \$ (4,978,507) | |

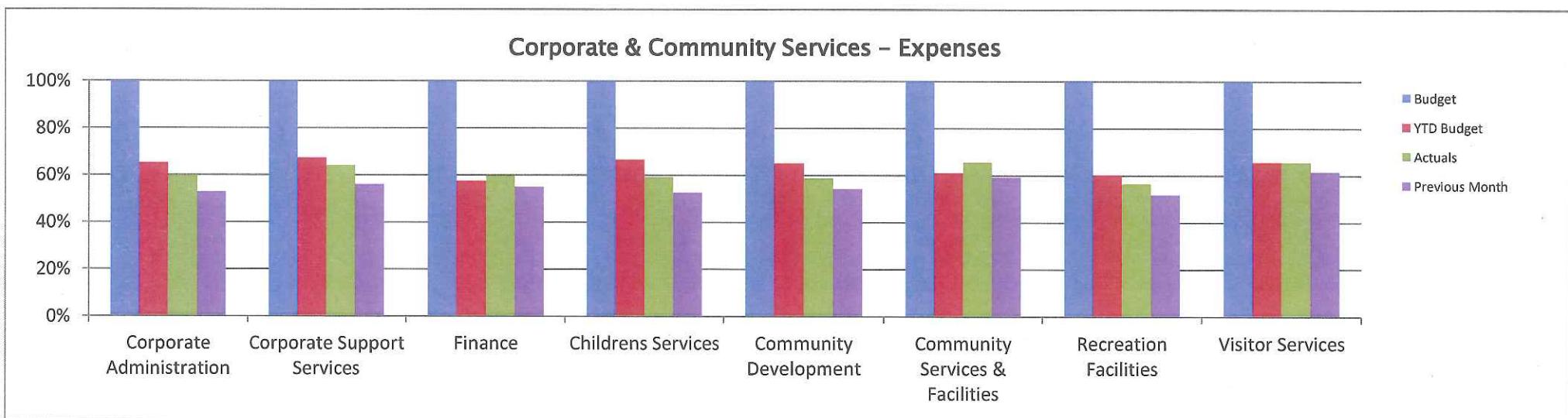


Variance

| | |
|-----------------------------------|---|
| Corporate Support Services | Revenue greater than YTD budget – Reallocated On-costs |
| Finance | Revenue less than YTD budget – Commonwealth Financial Assistance Grant reduced & timing in general off set by Rates I |
| Children's Services | Revenue less than YTD budget – Timing of DEEWR receipts and lower attendance numbers compared to budget. |
| Community Services and Facilities | Revenue greater than YTD budget – APHU Capital premiums ahead of budget. |
| Recreation Facilities | Revenue greater than YTD budget – Swimming pool and water slide income ahead of budget. |

Finance Report – February 2013 (2)

| CORPORATE & COMMUNITY SERVICES Expenses | Budget | YTD Budget | Actuals | Previous Month | YTD Variance | Remaining | % of Budget |
|--|---------------|--------------|--------------|----------------|--------------|--------------|-------------|
| | | | | | | | |
| Corporate Administration | 641,000 | 417,398 | 383,941 | 338,854 | 33,457 | 257,059 | 60% |
| Corporate Support Services | 3,847,000 | 2,587,802 | 2,467,974 | 2,153,251 | 119,828 | 1,379,026 | 64% |
| Finance | 1,557,000 | 893,192 | 931,369 | 855,724 | (38,177) | 625,631 | 60% |
| Children's Services | 1,477,000 | 982,412 | 873,519 | 775,008 | 108,893 | 603,481 | 59% |
| Community Development | 718,031 | 467,045 | 421,352 | 389,120 | 45,693 | 296,679 | 59% |
| Community Services and Facilities | 1,274,408 | 777,820 | 834,366 | 753,454 | (56,545) | 440,042 | 65% |
| Recreation Facilities | 1,832,100 | 1,105,156 | 1,032,603 | 947,494 | 72,553 | 799,497 | 56% |
| Visitor Services | 283,000 | 185,460 | 185,250 | 174,199 | 210 | 97,750 | 65% |
| | \$ 11,629,539 | \$ 7,416,285 | \$ 7,130,375 | \$ 6,387,105 | \$ 285,911 | \$ 4,499,164 | |



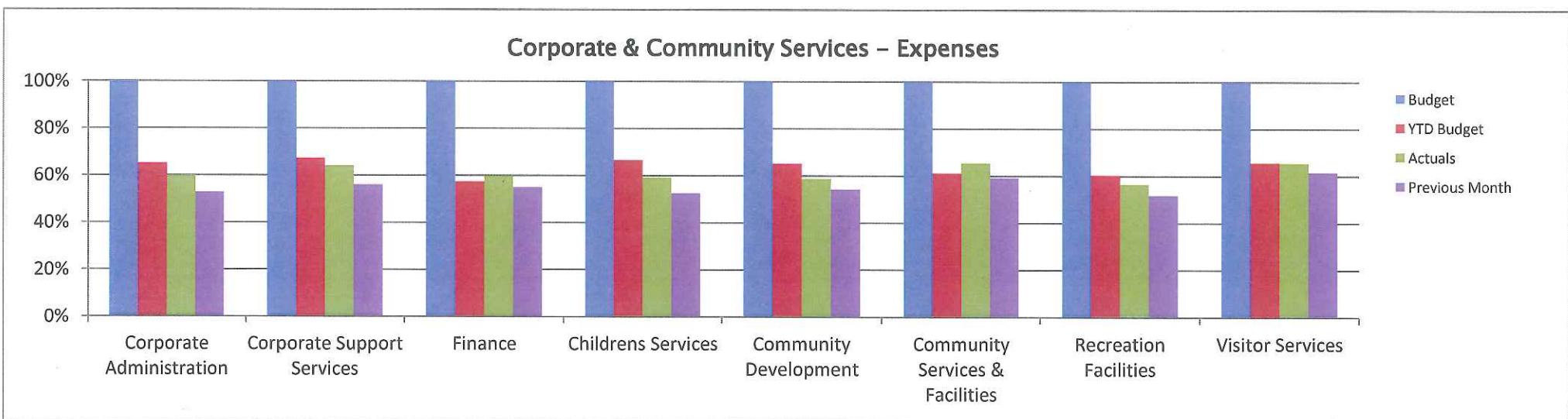
Variance

Corporate Administration
Corporate Support Services

Actuals less than YTD budget – Timing of expenses in general.
Actuals less than YTD budget –Timing of expenses related to labour on-costs, computer maintenance & Insurance discou

Finance Report – February 2013

| CORPORATE & COMMUNITY SERVICES | Budget | YTD Budget | Actuals | Previous Month | YTD Variance | Remaining | % of Budget |
|-----------------------------------|---------------|--------------|--------------|----------------|--------------|--------------|-------------|
| | | | | | | | |
| Expenses | | | | | | | |
| Corporate Administration | 641,000 | 417,398 | 383,941 | 338,854 | 33,457 | 257,059 | 60% |
| Corporate Support Services | 3,847,000 | 2,587,802 | 2,467,974 | 2,153,251 | 119,828 | 1,379,026 | 64% |
| Finance | 1,557,000 | 893,192 | 931,369 | 855,724 | (38,177) | 625,631 | 60% |
| Children's Services | 1,477,000 | 982,412 | 873,519 | 775,008 | 108,893 | 603,481 | 59% |
| Community Development | 718,031 | 467,045 | 421,352 | 389,120 | 45,693 | 296,679 | 59% |
| Community Services and Facilities | 1,274,408 | 777,820 | 834,366 | 753,454 | (56,545) | 440,042 | 65% |
| Recreation Facilities | 1,832,100 | 1,105,156 | 1,032,603 | 947,494 | 72,553 | 799,497 | 56% |
| Visitor Services | 283,000 | 185,460 | 185,250 | 174,199 | 210 | 97,750 | 65% |
| | \$ 11,629,539 | \$ 7,416,285 | \$ 7,130,375 | \$ 6,387,105 | \$ 285,911 | \$ 4,499,164 | |



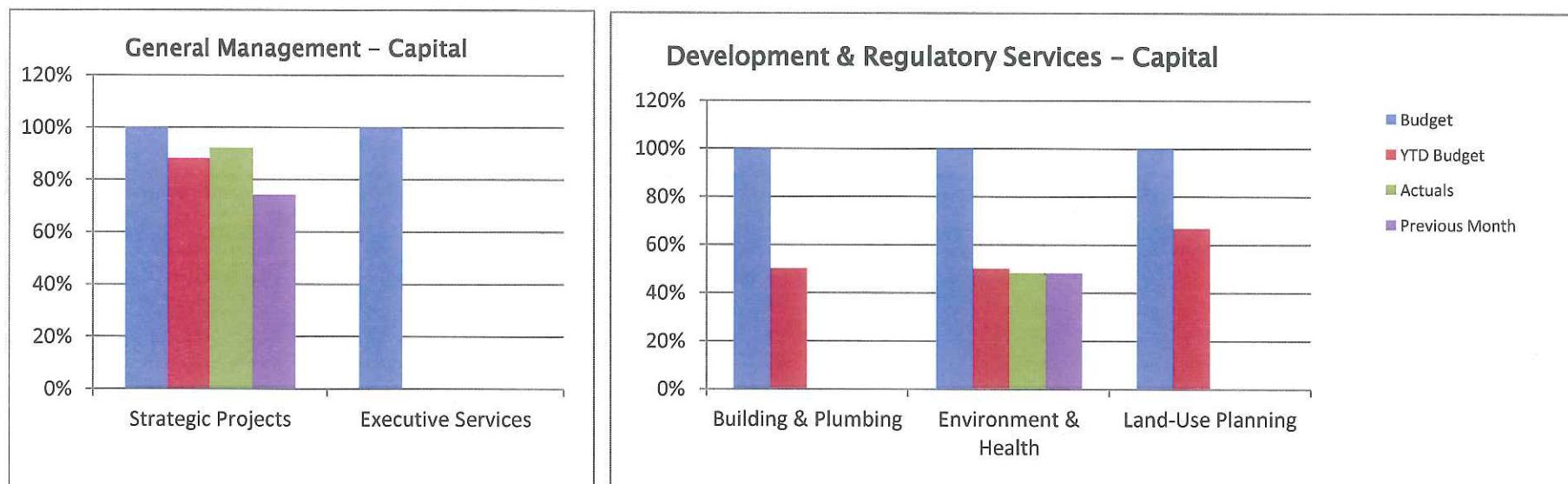
Variance

Corporate Administration
Corporate Support Services

Actuals less than YTD budget – Timing of expenses in general.
Actuals less than YTD budget –Timing of expenses related to labour on-costs, computer maintenance & Insurance discou

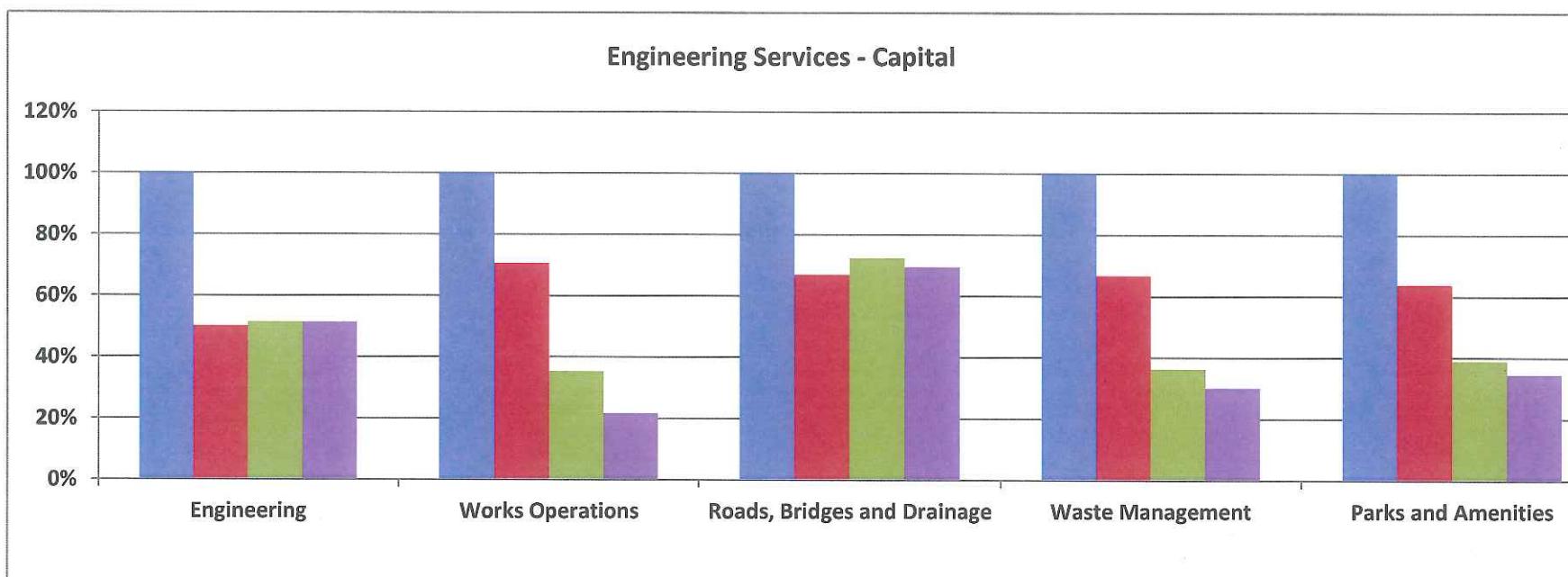
Finance Report – February 2013

| | Budget | YTD Budget | Actuals | Previous Month | YTD Variance | Remaining | % of Budget |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|-------------------|-------------|
| GENERAL MANAGEMENT | | | | | | | |
| Strategic Projects | 3,625,000 | 3,195,920 | 3,341,976 | 2,690,235 | (146,056) | 283,024 | 92% |
| Executive Services | - | - | - | - | - | - | 0% |
| | \$ 3,625,000 | \$ 3,195,920 | \$ 3,341,976 | \$ 2,690,235 | \$ (146,056) | \$ 283,024 | |
| DEVELOPMENT & REGULATORY SERVICES | | | | | | | |
| Building & Plumbing | - | - | - | - | - | - | 0% |
| Environment & Health | 54,000 | 27,000 | 26,021 | 26,021 | 979 | 27,979 | 0% |
| Land-Use Planning | 24,000 | 16,000 | - | - | 16,000 | 24,000 | 0% |
| | \$ 78,000 | \$ 43,000 | \$ 26,021 | \$ 26,021 | \$ 16,979 | \$ 51,979 | |



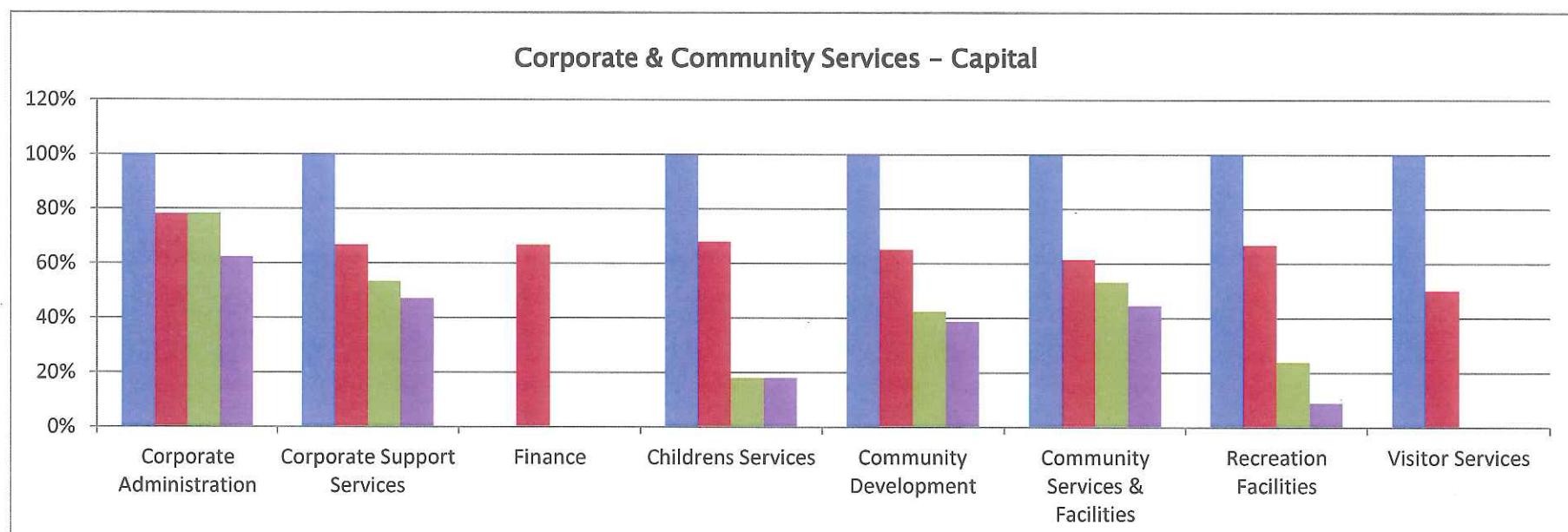
Finance Report – February 2013

| | Budget | YTD Budget | Actuals | Previous Month | YTD Variance | Remaining | % of Budget |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|---------------------|-------------|
| ENGINEERING SERVICES | | | | | | | |
| Engineering | 63,000 | 31,500 | 32,253 | 32,255 | (753) | 30,747 | 51% |
| Works Operations | 393,000 | 277,332 | 138,032 | 84,726 | 139,300 | 254,968 | 35% |
| Roads, Bridges and Drainage | 4,002,000 | 2,676,696 | 2,895,153 | 2,778,807 | (218,457) | 1,106,847 | 72% |
| Waste Management | 78,000 | 52,000 | 28,191 | 23,441 | 23,809 | 49,809 | 36% |
| Parks and Amenities | 724,000 | 461,832 | 280,796 | 250,002 | 181,036 | 443,204 | 39% |
| | \$ 5,260,000 | \$ 3,499,360 | \$ 3,374,425 | \$ 3,169,231 | \$ 124,935 | \$ 1,885,575 | |



Finance Report – February 2013

| | Budget | YTD Budget | Actuals | Previous Month | YTD Variance | Remaining | % of Budget |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------|
| CORPORATE & COMMUNITY SERVICES | | | | | | | |
| Corporate Administration | 97,000 | 75,668 | 76,025 | 60,456 | (357) | 20,975 | 78% |
| Corporate Support Services | 129,000 | 86,000 | 68,823 | 60,643 | 17,177 | 60,177 | 53% |
| Finance | - | - | - | - | - | - | 0% |
| Childrens Services | - | - | - | - | - | - | 0% |
| Community Development | 69,000 | 46,832 | 12,411 | 12,411 | 34,421 | 56,589 | 18% |
| Community Services & Faciliti | 281,000 | 182,720 | 118,880 | 108,561 | 63,840 | 162,120 | 42% |
| Recreation Facilities | 138,761 | 85,069 | 73,607 | 61,726 | 11,462 | 65,154 | 53% |
| Visitor Services | 42,239 | 28,159 | 10,034 | 3,732 | 18,125 | 32,205 | 24% |
| | \$ 757,000 | \$ 504,448 | \$ 359,780 | \$ 307,528 | \$ 144,668 | \$ 397,220 | |



BANK RECONCILIATION
FOR THE PERIOD 1 FEBRUARY TO 28 FEBRUARY 2013

| | |
|---|--------------|
| Balance Brought Forward (31/01/2013) | 6,352,347.31 |
| Add, Revenue for month | 1,140,027.13 |
| | 7,492,374.44 |
| ----- | ----- |
| Less, Payments for month | 1,903,026.35 |
| | ----- |
| Balance as at 28 February 2013 | 5,589,348.09 |
| | ----- |
| ----- | ----- |
| Balance as at Bank Account as at 28 February 2013 | 518,990.03 |
| Less, Unpresented Payments | - 29,584.90 |
| | ----- |
| | 489,405.13 |
| Cash on Hand | - 373,436.23 |
| | ----- |
| Operating Account | 115,968.90 |
| Interest Bearing Term Deposits | 5,473,379.19 |
| | ----- |
| | 5,589,348.09 |
| | ----- |


Rachel Morris
ASSISTANT ACCOUNTANT

08-February-2013

Works Programme 2012-2013

(Schedule indicates site construction only)

| Status | Task Name | Budget | Notes | June | July | August | September | October | November | December | January | February | March | April | May | June |
|--------|---|--------------------|--|------|------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|-----|------|
| Yellow | Works Schedule 2012-2013 | \$6,217,239 | | | | | | | | | | | | | | |
| Yellow | CAPITAL WORKS PROGRAMME 2012-13 | \$6,217,239 | | | | | | | | | | | | | | |
| Green | Strategic Projects | \$1,085,000 | | | | | | | | | | | | | | |
| Yellow | Penguin Athletics Centre - Track Reseal | \$520,000 | Tender let, start date 26.03.13 | | | | | | | | | | | | | |
| Yellow | Penguin Athletics Centre - Seating/Op Centre Upgrades | \$105,000 | | | | | | | | | | | | | | |
| Green | Ulverstone Wharf Redevelopment - Hardstand | \$310,000 | | | | | | | | | | | | | | |
| Red | Ulverstone Wharf Redevelopment - Pontoon | \$150,000 | Deferred, MAST funding application unsucc | | | | | | | | | | | | | |
| Green | Property Management | \$472,000 | | | | | | | | | | | | | | |
| Green | EUIE - Export Drive | \$0 | Maintenance Period | | | | | | | | | | | | | |
| Yellow | EUIE - Stage 2 | \$429,000 | Drainage Upgrade | | | | | | | | | | | | | |
| Green | Knights Road Subdivision Completion | \$3,000 | Maintenance Period | | | | | | | | | | | | | |
| Grey | Russell Avenue Subdivision Completion | \$40,000 | Maintenance Period / Footpath | | | | | | | | | | | | | |
| Green | Works Depot | \$85,000 | | | | | | | | | | | | | | |
| Yellow | Depot Office (Heat Pump) | \$5,000 | | | | | | | | | | | | | | |
| Green | Depot Buildings - Painting | \$10,000 | | | | | | | | | | | | | | |
| Yellow | Perimeter Fencing (completion) | \$25,000 | | | | | | | | | | | | | | |
| Grey | Seal Depot Yard (completion) | \$5,000 | | | | | | | | | | | | | | |
| Grey | Washdown Bay - Stormwater interceptor | \$40,000 | Upgrade Existing Facility | | | | | | | | | | | | | |
| Green | Emergency Services | \$145,000 | | | | | | | | | | | | | | |
| Grey | Buttons Creek - Flood Resilience Program | \$60,000 | | | | | | | | | | | | | | |
| Grey | Forth River - Flood Resilience Program | \$70,000 | Funding unsuccessful, budget halved. | | | | | | | | | | | | | |
| Green | Roads - Urban Sealed | \$905,000 | | | | | | | | | | | | | | |
| Grey | Railway Crossings | \$20,000 | Vehicular & Pedestrian Upgrades | | | | | | | | | | | | | |
| Green | Crossover Pram Ramp Improvements | \$20,000 | New & Upgrades | | | | | | | | | | | | | |
| Grey | Traffic Management Safety Improvements | \$10,000 | TMC / Requests | | | | | | | | | | | | | |
| Red | Crescent Street/Reibey Street/Kings Parade Intersection | \$0 | Deferred, Intersection Upgrade... | | | | | | | | | | | | | |
| Green | Crescent Street Widening | \$95,000 | Reibey St to Patrick St , partially deferred | | | | | | | | | | | | | |
| Grey | Leven Street Retaining Wall | \$30,000 | East of Risby Street | | | | | | | | | | | | | |
| Grey | Risby St/Dunning St Retaining Wall | \$80,000 | 15 Dunning Street | | | | | | | | | | | | | |
| Grey | Leighlands Avenue Rehabilitation | \$85,000 | Pavement & Kerb Rehabilitation | | | | | | | | | | | | | |
| Grey | Brandsema Street | \$100,000 | Street Upgrade | | | | | | | | | | | | | |
| Grey | Wongi Lane Bus Interchange | \$260,000 | Reconfiguration to Accommodate Buses | | | | | | | | | | | | | |
| Green | William Street Reconstruction | \$95,000 | Kerb & Pavement Reconstruction | | | | | | | | | | | | | |
| Green | Street Resealing | \$105,000 | | | | | | | | | | | | | | |
| Green | Roads - Rural Sealed | \$1,038,000 | | | | | | | | | | | | | | |
| Grey | Penguin Road - Lonah Landslip | \$50,000 | As Required | | | | | | | | | | | | | |
| Green | South Riana Road Rehab | \$243,000 | Rehabilitation of Hill Section | | | | | | | | | | | | | |
| Grey | Raymond Road - Landslip | \$10,000 | As Required | | | | | | | | | | | | | |
| Grey | Rockliffe Road Rehab | \$80,000 | Embankment Stabilisation at Landslip | | | | | | | | | | | | | |
| Yellow | Gunns Plains Road | \$50,000 | Culvert Upgrade | | | | | | | | | | | | | |
| Red | Braids Road | \$0 | Deferred, Culvert Upgrade | | | | | | | | | | | | | |
| Grey | Traffic Management Improvements | \$5,000 | TMC / Requests | | | | | | | | | | | | | |
| Grey | Road Resealing | \$600,000 | | | | | | | | | | | | | | |
| Green | Footpaths | \$175,000 | | | | | | | | | | | | | | |
| Green | Wharf Road | \$0 | Shared Pathway, Wharf to Dial Street | | | | | | | | | | | | | |

Works Programme 2012-2013

(Schedule indicates site construction only)

| Status | Task Name | Budget | Notes | June | July | August | September | October | November | December | January | February | March | April | May | June |
|--------------------------|--|------------------|---|------|------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|-----|------|
| Green | Crescent Street Lookout | \$120,000 | Handrails & Signage | | | | | | | | | | | | | |
| Green | Airforce Park | \$40,000 | Shared Pathway Link | | | | | | | | | | | | | |
| Green | Leighland School Rail Crossing | \$15,000 | Upgrade Pedestrian Crossing | | | | | | | | | | | | | |
| Bridges | | \$380,000 | | | | | | | | | | | | | | |
| Green | Clayton Rivulet, Clerkes Plains Road | \$280,000 | Replacement | | | | | | | | | | | | | |
| Grey | Castra Rivulet, Gaunts Road | \$100,000 | Replacement | | | | | | | | | | | | | |
| Carparks | | \$440,000 | | | | | | | | | | | | | | |
| Green | Ulverstone Wharf | \$415,000 | Reconstruction | | | | | | | | | | | | | |
| Drainage | | \$258,000 | | | | | | | | | | | | | | |
| Grey | SEP Upgrades | \$5,000 | Installation & Upgrades | | | | | | | | | | | | | |
| Grey | Amy Street Outfall | \$60,000 | Outfall Improvements | | | | | | | | | | | | | |
| Grey | Bowman Drive/Lancaster Avenue | \$40,000 | Upgrade Existing Line | | | | | | | | | | | | | |
| Grey | Lakin Street | \$15,000 | Upgrade line at 27 Lakin St | | | | | | | | | | | | | |
| Grey | Misc. Drainage | \$22,000 | | | | | | | | | | | | | | |
| Grey | Extensions - Hogarth Road | \$10,000 | Repair Manhole | | | | | | | | | | | | | |
| Grey | Trevor Street | \$15,000 | Subdivision | | | | | | | | | | | | | |
| Grey | South Road/Lyndara Drive | \$40,000 | Upgrade Existing Line | | | | | | | | | | | | | |
| Green | Reibey Street Gross Pollutant Trap | \$51,000 | Connection to Wharf Area | | | | | | | | | | | | | |
| Household Garbage | | \$78,000 | | | | | | | | | | | | | | |
| Grey | CBD Bin Replacement/Relocation | \$11,000 | | | | | | | | | | | | | | |
| Yellow | Penguin Refuse Disposal Site - Site Monitoring | \$30,000 | | | | | | | | | | | | | | |
| Green | RRC - Leachate Improvements | \$5,000 | | | | | | | | | | | | | | |
| Grey | RRC - Site Development | \$10,000 | Covered Storage Area | | | | | | | | | | | | | |
| Grey | RRC - Washdown Facility | \$10,000 | Council only slab and sump for excavator, c | | | | | | | | | | | | | |
| Grey | RRC - Fire Fighting Facility | \$5,500 | Needed, pump purchased, TP to do site pla | | | | | | | | | | | | | |
| Grey | RRC - Stormwater Lagoon Improvements | \$1,500 | | | | | | | | | | | | | | |
| Green | South Riana Refuse Disposal Site - Development | \$5,000 | | | | | | | | | | | | | | |
| Parks | | \$234,000 | | | | | | | | | | | | | | |
| Yellow | Anzac Park Step Refurbishment | \$40,000 | | | | | | | | | | | | | | |
| Yellow | Playground Upgrades | \$29,000 | Asset Provision from OS&RP | | | | | | | | | | | | | |
| Grey | Fairway Park - Beach Road | \$10,000 | In discussion with Apex Club Ulverstone | | | | | | | | | | | | | |
| Grey | "Flying Saucer" BBQ Conversion | \$70,000 | | | | | | | | | | | | | | |
| Yellow | Park Signage Upgrade | \$15,000 | | | | | | | | | | | | | | |
| Grey | Penguin Foreshore Beach Access | \$35,000 | | | | | | | | | | | | | | |
| Grey | Playground Renewals | \$20,000 | | | | | | | | | | | | | | |
| Yellow | Shropshire Park/Yacht Club Reserve Fence Renewal | \$15,000 | | | | | | | | | | | | | | |
| Public Amenities | | \$290,000 | | | | | | | | | | | | | | |
| Red | Apex Park Shelter Refurbishment | \$0 | Deferred | | | | | | | | | | | | | |
| Grey | Bus Shelter - Renewals | \$20,000 | Subject to assessment and existing use | | | | | | | | | | | | | |
| Yellow | Public Convenience Signage Upgrade | \$15,000 | | | | | | | | | | | | | | |
| Yellow | Shrine Of Remembrance - Clock Mechanism renewal | \$50,000 | | | | | | | | | | | | | | |
| Red | Toilet Furniture Upgrade | \$10,000 | Deferred | | | | | | | | | | | | | |
| Yellow | Ulverstone Surf Life Saving Club - Toilets | \$195,000 | | | | | | | | | | | | | | |
| Cemeteries | | \$75,500 | | | | | | | | | | | | | | |
| Grey | Memorial Park - hut installation | \$0 | Pending Cemetery Development Plans... | | | | | | | | | | | | | |

Works Programme 2012-2013

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| Status | Task Name | Budget | Notes | June | July | August | September | October | November | December | January | February | March | April | May | June |
|-------------------------------------|--|------------------|---|------|------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|-----|------|
| ● | Memorial Park - Memorial Garden extension | \$10,000 | | | | | | | | | | | | | | |
| ● | Memorial Park - seating | \$2,500 | Pending Cemetery Development Plans... | | | | | | | | | | | | | |
| ● | Memorial Park - new plinths | \$15,000 | | | | | | | | | | | | | | |
| ● | Memorial Park - Utility Shed Surrounds | \$23,000 | | | | | | | | | | | | | | |
| ● | Memorial Park - Watering System | \$10,000 | | | | | | | | | | | | | | |
| ● | Penguin General Cemetery - Garden reconstruction | \$5,000 | | | | | | | | | | | | | | |
| ● | Penguin General Cemetery - Signage Upgrade | \$5,000 | | | | | | | | | | | | | | |
| ● | Ulverstone General Cemetery - Hut Installation | \$0 | Pending Cemetery Development Plans... | | | | | | | | | | | | | |
| ● | Ulverstone General Cemetery - seating | \$5,000 | | | | | | | | | | | | | | |
| Administration Centre | | \$60,000 | | | | | | | | | | | | | | |
| ● | Office Refurbishment (EHO) | \$60,000 | | | | | | | | | | | | | | |
| Cultural Activities | | \$10,500 | | | | | | | | | | | | | | |
| ● | Ulverstone History Museum - Storage | \$10,500 | | | | | | | | | | | | | | |
| Housing | | \$130,000 | | | | | | | | | | | | | | |
| ● | Aged Persons Home Units - Internal rehabilitation | \$50,000 | | | | | | | | | | | | | | |
| ● | Aged Persons Home Units - HWC renewal | \$15,000 | | | | | | | | | | | | | | |
| ● | Aged Persons Home Units - External rehabilitation | \$50,000 | | | | | | | | | | | | | | |
| ● | Aged Persons Home Units - Electrical replacements | \$15,000 | | | | | | | | | | | | | | |
| Cultural Amenities | | \$73,000 | | | | | | | | | | | | | | |
| ● | Civic Centre - Theatre projector/lighting desk | \$3,000 | | | | | | | | | | | | | | |
| ● | Civic Centre - Electrical Upgrade | \$60,000 | | | | | | | | | | | | | | |
| ● | Civic Centre - stage/dance floor refurbishment | \$10,000 | | | | | | | | | | | | | | |
| Caravan Parks | | \$50,000 | | | | | | | | | | | | | | |
| ● | Ulverstone Caravan Park - Electrical Upgrade | \$50,000 | | | | | | | | | | | | | | |
| Swimming Pool and Waterslide | | \$10,000 | | | | | | | | | | | | | | |
| ● | Waterslide - Column refurbishment | \$10,000 | | | | | | | | | | | | | | |
| Active Recreation | | \$109,000 | | | | | | | | | | | | | | |
| ● | Ulverstone Showgrounds - Community Precinct refurbishment | \$9,084 | | | | | | | | | | | | | | |
| ● | Ulverstone Showgrounds - grey water collection | \$30,916 | | | | | | | | | | | | | | |
| ● | Penguin Recreation Ground - southern net renewal | \$15,000 | | | | | | | | | | | | | | |
| ● | Ulverstone Recreation Ground - Lighting Upgrade | \$44,000 | | | | | | | | | | | | | | |
| ● | Ulverstone Showgrounds - re-lay soccer pitch | \$10,000 | | | | | | | | | | | | | | |
| Recreation Centres | | \$12,000 | | | | | | | | | | | | | | |
| ● | Electronic Backboard Winch | \$12,000 | | | | | | | | | | | | | | |
| Visitor Information Services | | \$42,239 | | | | | | | | | | | | | | |
| ● | Ulverstone Visitor Information Centre - Replace part of roof/c | \$42,239 | investigating alternatives being undertaken | | | | | | | | | | | | | |
| Child Care | | \$60,000 | | | | | | | | | | | | | | |
| ● | Penguin Play Centre - weatherboard renewal | \$60,000 | Pending on availability of the building | | | | | | | | | | | | | |
| LEGEND | | \$0 | | | | | | | | | | | | | | |
| ● | Not Started | \$0 | | | | | | | | | | | | | | |
| ● | Commenced (Construction or Preliminaries) | \$0 | | | | | | | | | | | | | | |
| ● | Complete | \$0 | | | | | | | | | | | | | | |
| ● | Deferred | \$0 | Deferred | | | | | | | | | | | | | |