

Notice of Ordinary Council Meeting and

Agenda

22 January 2018

To all Councillors

NOTICE OF MEETING

In accordance with the *Local Government (Meeting Procedures) Regulations 2015*, notice is given of the next ordinary meeting of the Central Coast Council which will be held in the Council Chamber at the Administration Centre, 19 King Edward Street, Ulverstone on Monday, 22 January 2018. The meeting will commence at 6.00pm.

An agenda and associated reports and documents are appended hereto.

A notice of meeting was published in The Advocate newspaper, a daily newspaper circulating in the municipal area, on 6 January 2018.

Dated at Ulverstone this 17th day of January 2018.

This notice of meeting and the agenda is given pursuant to delegation for and on behalf of the General Manager.



Lou Brooke
EXECUTIVE SERVICES OFFICER

Code of Conduct of Councillors

PART 1 – Decision making

1. A councillor must bring an open and unprejudiced mind to all matters being decided upon in the course of his or her duties, including when making planning decisions as part of the Council's role as a Planning Authority.
2. A councillor must make decisions free from personal bias or prejudgement.
3. In making decisions, a councillor must give genuine and impartial consideration to all relevant information known to him or her, or of which he or she should have reasonably been aware.
4. A councillor must make decisions solely on merit and must not take irrelevant matters or circumstances into account when making decisions.

PART 2 – Conflict of interest

1. When carrying out his or her public duty, a councillor must not be unduly influenced, nor be seen to be unduly influenced, by personal or private interests that he or she may have.
2. A councillor must act openly and honestly in the public interest.
3. A councillor must uphold the principles of transparency and honesty and declare actual, potential or perceived conflicts of interest at any meeting of the Council and at any workshop or any meeting of a body to which the councillor is appointed or nominated by the Council.
4. A councillor must act in good faith and exercise reasonable judgement to determine whether he or she has an actual, potential or perceived conflict of interest.
5. A councillor must avoid, and remove himself or herself from, positions of conflict of interest as far as reasonably possible.
6. A councillor who has an actual, potential or perceived conflict of interest in a matter before the Council must –
 - (a) declare the conflict of interest before discussion on the matter begins; and
 - (b) act in good faith and exercise reasonable judgement to determine whether the conflict of interest is so material that it requires removing himself or herself physically from any Council discussion and remaining out of the room until the matter is decided by the Council.

PART 3 – Use of office

1. The actions of a councillor must not bring the Council or the office of councillor into disrepute.
2. A councillor must not take advantage, or seek to take advantage, of his or her office or status to improperly influence others in order to gain an undue, improper, unauthorised or unfair benefit or detriment for himself or herself or any other person or body.
3. In his or her personal dealings with the Council (for example as a ratepayer, recipient of a Council service or planning applicant), a councillor must not expect nor request, expressly or implicitly, preferential treatment for himself or herself or any other person or body.

PART 4 – Use of resources

1. A councillor must use Council resources appropriately in the course of his or her public duties.
2. A councillor must not use Council resources for private purposes except as provided by Council policies and procedures.
3. A councillor must not allow the misuse of Council resources by another person or body.
4. A councillor must avoid any action or situation which may lead to a reasonable perception that Council resources are being misused by the councillor or any other person or body.

PART 5 – Use of information

1. A councillor must protect confidential Council information in his or her possession or knowledge, and only release it if he or she has the authority to do so.
2. A councillor must only access Council information needed to perform his or her role and not for personal reasons or non-official purposes.
3. A councillor must not use Council information for personal reasons or non-official purposes.
4. A councillor must only release Council information in accordance with established Council policies and procedures and in compliance with relevant legislation.

PART 6 – Gifts and benefits

1. A councillor may accept an offer of a gift or benefit if it directly relates to the carrying out of the councillor's public duties and is appropriate in the circumstances.
2. A councillor must avoid situations in which the appearance may be created that any person or body, through the provision of gifts or benefits of any kind, is securing (or attempting to secure) influence or a favour from the councillor or the Council.
3. A councillor must carefully consider –
 - (a) the apparent intent of the giver of the gift or benefit; and
 - (b) the relationship the councillor has with the giver; and
 - (c) whether the giver is seeking to influence his or her decisions or actions, or seeking a favour in return for the gift or benefit.
4. A councillor must not solicit gifts or benefits in the carrying out of his or her duties.
5. A councillor must not accept an offer of cash, cash-like gifts (such as gift cards and vouchers) or credit.
6. A councillor must not accept a gift or benefit if the giver is involved in a matter which is before the Council.
7. A councillor may accept an offer of a gift or benefit that is token in nature (valued at less than \$50) or meets the definition of a token gift or benefit (if the Council has a gifts and benefits policy).
8. If the Council has a gifts register, a councillor who accepts a gift or benefit must record it in the relevant register.

PART 7 – Relationships with community, councillors and Council employees

1. A councillor –
 - (a) must treat all persons with courtesy, fairness, dignity and respect; and
 - (b) must not cause any reasonable person offence or embarrassment; and
 - (c) must not bully or harass any person.

2. A councillor must listen to, and respect, the views of other councillors in Council and committee meetings and any other proceedings of the Council, and endeavour to ensure that issues, not personalities, are the focus of debate.
3. A councillor must not influence, or attempt to influence, any Council employee or delegate of the Council, in the exercise of the functions of the employee or delegate.
4. A councillor must not contact or issue instructions to any of the Council's contractors or tenderers, without appropriate authorisation.
5. A councillor must not contact an employee of the Council in relation to Council matters unless authorised by the General Manager of the Council.

PART 8 – Representation

1. When giving information to the community, a councillor must accurately represent the policies and decisions of the Council.
2. A councillor must not knowingly misrepresent information that he or she has obtained in the course of his or her duties.
3. A councillor must not speak on behalf of the Council unless specifically authorised or delegated by the Mayor or Lord Mayor.
4. A councillor must clearly indicate when he or she is putting forward his or her personal views.
5. A councillor's personal views must not be expressed in such a way as to undermine the decisions of the Council or bring the Council into disrepute.
6. A councillor must show respect when expressing personal views publicly.
7. The personal conduct of a councillor must not reflect, or have the potential to reflect, adversely on the reputation of the Council.
8. When representing the Council on external bodies, a councillor must strive to understand the basis of the appointment and be aware of the ethical and legal responsibilities attached to such an appointment.

PART 9 – Variation of Code of Conduct

1. Any variation of this model code of conduct is to be in accordance with section 28T of the Act.

QUALIFIED PERSON'S ADVICE

The *Local Government Act 1993* provides (in part) as follows:

- . A general manager must ensure that any advice, information or recommendation given to the council is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- . A council is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council.

I therefore certify that with respect to all advice, information or recommendations provided to the Council in or with the following agenda:

- (i) the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- (ii) where any advice is directly given by a person who did not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.



Sandra Ayton
GENERAL MANAGER

AGENDA

COUNCILLORS ATTENDANCE

COUNCILLORS APOLOGIES

EMPLOYEES ATTENDANCE

GUEST(S) OF THE COUNCIL

MEDIA ATTENDANCE

PUBLIC ATTENDANCE

OPENING PRAYER

May the words of our lips and the meditations of our hearts be always acceptable in Thy sight, O Lord.

BUSINESS

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1 CONFIRMATION OF MINUTES OF THE COUNCIL

1.1 Confirmation of minutes

The Executive Services Officer reports as follows:

“The minutes of the previous ordinary meeting of the Council held on 11 December 2017 have already been circulated. The minutes are required to be confirmed for their accuracy.

The *Local Government (Meeting Procedures) Regulations 2015* provide that in confirming the minutes of a meeting, debate is allowed only in respect of the accuracy of the minutes.

A suggested resolution is submitted for consideration.”

- “That the minutes of the previous ordinary meeting of the Council held on 11 December 2017 be confirmed.”
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2 COUNCIL WORKSHOPS

2.1 Council workshops

The Executive Services Officer reports as follows:

“The following council workshops have been held since the last ordinary meeting of the Council.

- . 18.12.2017 – Leven Canyon Masterplan, Dial Sports Complex lease agreements, Smoke-free zone in Reibey Street, Sale of land for unpaid rates
- . 15.01.2018 – Quarterly update.

This information is provided for the purpose of record only. A suggested resolution is submitted for consideration.”

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- “That the Officer’s report be received.”
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3 MAYOR’S COMMUNICATIONS

3.1 Mayor’s communications

The Mayor to report:

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3.2 Mayor’s diary

The Mayor reports as follows:

“I have attended the following events and functions on behalf of the Council:

- . Central Coast Strategic Projects briefings with Federal, State and regional representatives
- . Leighland Christian School – annual civic duty day/park clean-up
- . Switch Tasmania – Board meeting and Christmas barbecue
- . Mersey–Leven Municipal Emergency Management Committee – meeting
- . Dementia–Friendly Central Coast – Council Roundtable Working Group meeting
- . Radio community reports
- . Local Government Association of Tasmania – General Management Committee meeting (Hobart)
- . Premier’s Local Government Council – meeting (Hobart)
- . Premier’s Local Government Council – Christmas drinks (Hobart)
- . Local Government Association of Tasmania – General Management Committee Christmas dinner (Hobart)

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- . Minister for Primary Industries and Water – meeting re Crown Land Services and beach debris issue
 - . Ulverstone Municipal Band – Christmas concert
 - . Ulverstone History Museum – Children’s Christmas Bedtime Stories at the Museum
 - . Cradle Coast Authority – Our Region, Our Future-Together workshop (Burnie)
 - . Ulverstone High School – Presentation Evening
 - . Penguin District School – Presentation Assembly
 - . Ulverstone Primary School – End-of-Year Assembly
 - . Ulverstone Miniature Railway – meeting with executive
 - . Life Christian Church – Christmas Spectacular concert
 - . Apex Ulverstone Christmas Parade
 - . (Ulverstone Repertory Theatre Society) Carols by Candlelight – Mayor’s Christmas message
 - . Roger Jaensch MP, Member for Braddon – joint media photo re Liveable Communities Grants projects
 - . Australia Day 2018 – ‘Breakfast by the Leven’ celebration briefing
 - . Australia Day 2018 – citizenship conferees briefing
 - . Department of State Growth – Project 2018/General access bus services community workshop.”

Cr Howard reports as follows:

“I have attended the following events and functions on behalf of the Council:

- . North West Christian School – presentation night.”

The Executive Services Officer reports as follows:

“A suggested resolution is submitted for consideration.”

- “That the Mayor’s and Cr Howard’s reports be received.”

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3.3 Declarations of interest

The Mayor reports as follows:

“Councillors are requested to indicate whether they have, or are likely to have, a pecuniary (or conflict of) interest in any item on the agenda.”

The Executive Services Officer reports as follows:

“The *Local Government Act 1993* provides that a councillor must not participate at any meeting of a council in any discussion, nor vote on any matter, in respect of which the councillor has an interest or is aware or ought to be aware that a close associate has an interest.

Councillors are invited at this time to declare any interest they have on matters to be discussed at this meeting. If a declaration is impractical at this time, it is to be noted that a councillor must declare any interest in a matter before any discussion on that matter commences.

All interests declared will be recorded in the minutes at the commencement of the matter to which they relate.”

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3.4 Public question time

The Mayor reports as follows:

“At 6.40pm or as soon as practicable thereafter, a period of not more than 30 minutes is to be set aside for public question time during which any member of the public may ask questions relating to the activities of the Council.

Public question time will be conducted as provided by the *Local Government (Meeting Procedures) Regulations 2015* and the supporting procedures adopted by the Council on 20 June 2005 (Minute No. 166/2005).”

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4 COUNCILLOR REPORTS

4.1 Councillor reports

The Executive Services Officer reports as follows:

“Councillors who have been appointed by the Council to community and other organisations are invited at this time to report on actions or provide information arising out of meetings of those organisations.

Any matters for decision by the Council which might arise out of these reports should be placed on a subsequent agenda and made the subject of a considered resolution.”

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5 APPLICATIONS FOR LEAVE OF ABSENCE

5.1 Leave of absence

The Executive Services Officer reports as follows:

“The *Local Government Act 1993* provides that the office of a councillor becomes vacant if the councillor is absent without leave from three consecutive ordinary meetings of the council.

The Act also provides that applications by councillors for leave of absence may be discussed in a meeting or part of a meeting that is closed to the public.

There are no applications for consideration at this meeting.”

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6 DEPUTATIONS

6.1 Deputations

The Executive Services Officer reports as follows:

“No requests for deputations to address the meeting or to make statements or deliver reports have been made.”

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7 PETITIONS

7.1 Petitions

The Executive Services Officer reports as follows:

“No petitions under the provisions of the *Local Government Act 1993* have been presented.”

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8 COUNCILLORS' QUESTIONS

8.1 Councillors' questions without notice

The Executive Services Officer reports as follows:

“The *Local Government (Meeting Procedures) Regulations 2015* provide as follows:

’29 (1) A councillor at a meeting may ask a question without notice –

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- (a) of the chairperson; or
 - (b) through the chairperson, of –
 - (i) another councillor; or
 - (ii) the general manager.
- (2) In putting a question without notice at a meeting, a councillor must not –
- (a) offer an argument or opinion; or
 - (b) draw any inferences or make any imputations –
- except so far as may be necessary to explain the question.
- (3) The chairperson of a meeting must not permit any debate of a question without notice or its answer.
- (4) The chairperson, councillor or general manager who is asked a question without notice at a meeting may decline to answer the question.
- (5) The chairperson of a meeting may refuse to accept a question without notice if it does not relate to the activities of the council.
- (6) Questions without notice, and any answers to those questions, are not required to be recorded in the minutes of the meeting.
- (7) The chairperson may require a councillor to put a question without notice in writing.'

If a question gives rise to a proposed matter for discussion and that matter is not listed on the agenda, Councillors are reminded of the following requirements of the Regulations:

- '8 (5) Subject to subregulation (6), a matter may only be discussed at a meeting if it is specifically listed on the agenda of that meeting.
- (6) A council by absolute majority at an ordinary council meeting, ..., may decide to deal with a matter that is not on the agenda if –
 - (a) the general manager has reported the reason it was not possible to include the matter on the agenda; and

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- (b) the general manager has reported that the matter is urgent; and
 - (c) in a case where the matter requires the advice of a qualified person, the general manager has certified under section 65 of the Act that the advice has been obtained and taken into account in providing general advice to the council.'

Councillors who have questions without notice are requested at this time to give an indication of what their questions are about so that the questions can be allocated to their appropriate Departmental Business section of the agenda."

<i>Councillor</i>	<i>Question</i>	<i>Department</i>
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8.2 Councillors' questions on notice

The Executive Services Officer reports as follows:

"The *Local Government (Meeting Procedures) Regulations 2015* provide as follows:

'30 (1) A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.

(2) An answer to a question on notice must be in writing.'

It is to be noted that any question on notice and the written answer to the question will be recorded in the minutes of the meeting as provided by the Regulations.

Any questions on notice are to be allocated to their appropriate Departmental Business section of the agenda.

No questions on notice have been received."

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9 DEPARTMENTAL BUSINESS

GENERAL MANAGEMENT

9.1 Minutes and notes of committees of the Council and other organisations

The General Manager reports as follows:

“The following (non-confidential) minutes and notes of committees of the Council and other organisations on which the Council has representation have been received:

- . Cradle Coast Authority – Annual General Meeting – meeting held 23 November 2017
- . Cradle Coast Authority Representatives – meeting held 23 November 2017
- . Turners Beach Community Representatives Committee – meeting held 23 November 2017
- . Central Coast Youth Engaged Steering Committee – meeting held 30 November 2017
- . Central Coast Community Shed Management Committee – meeting held 4 December 2017
- . Central Coast Community Safety Partnership Committee – meeting held 6 December 2017.

Copies of the minutes and notes having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the (non-confidential) minutes and notes of committees of the Council be received.”

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9.2 Quarterly Performance Report – 2017–2018 Annual Plan progress

The General Manager reports as follows:

“*PURPOSE*

The purpose of this report is to present a Quarterly Performance Report on progress with the Council’s 2017–2018 Annual Plan.

BACKGROUND

The Council's 2017–2018 Annual Plan and Budget Estimates were adopted by the Council at its Ordinary meeting on Monday, 19 June 2017 in accordance with the requirements of the *Local Government Act 1993*.

DISCUSSION

The Quarterly Performance Report to Council provides an update on the progress of strategic actions included in the Council's 2017–2018 Annual Plan. Strategies and Actions are listed in Departmental order and provide information on the Department responsible for the action, each action's status, including progress comments, and the estimated percentage completed against the action's targets for the financial year. A copy of the Quarterly Performance Report to Council – 31 December 2017 is appended.

CONSULTATION

Consultation is not required on this report.

RESOURCE, FINANCIAL AND RISK IMPACTS

Other than staff time there is no impact on Council resources.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

Council Sustainability and Governance

- . Improve corporate governance
- . Improve service provision
- . Effective communication and engagement
- . Strengthen local–regional connections.

CONCLUSION

It is recommended that the Council receive the Quarterly Performance Report on progress with the 2017–2018 Annual Plan as at 31 December 2017."

The Executive Services Officer reports as follows:

"A copy of the Quarterly Performance Report to Council – 31 December 2017 having been circulated to all Councillors, a suggested resolution is submitted for consideration."

- “That Council receive the Quarterly Performance Report on progress with the 2017–2018 Annual Plan as at 31 December 2017.”

NOTES

COMMUNITY SERVICES

9.3 Statutory determinations

The Director Community Services reports as follows:

“A Schedule of Statutory Determinations made during the month of December 2017 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reports as follows:

“A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the Schedule of Statutory Determinations (a copy being appended to and forming part of the minutes) be received.”

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9.4 Council acting as a planning authority

The Mayor reports as follows:

“The *Local Government (Meeting Procedures) Regulations 2015* provide that if a council intends to act at a meeting as a planning authority under the *Land Use Planning and Approvals Act 1993*, the chairperson is to advise the meeting accordingly.

The Director Community Services has submitted the following report:

‘If any such actions arise out of Agenda Item 9.5, they are to be dealt with by the Council acting as a planning authority under the *Land Use Planning and Approvals Act 1993*.’”

The Executive Services Officer reports as follows:

“Councillors are reminded that the *Local Government (Meeting Procedures) Regulations 2015* provide that the general manager is to ensure that the reasons for a decision by a council acting as a planning authority are recorded in the minutes.

A suggested resolution is submitted for consideration.”

- “That the Mayor’s report be received.”
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9.5 Application for a zoning Amendment to the Central Coast Interim Planning Scheme 2013 under s.33 of the Land Use Planning and Approvals Act 1993 involving the rezoning of land from Rural Resource to Rural Living at 76 Reynolds Road, Heybridge – Application No. DA216239 (Amendment 1/2017) (333/2017 – 20.11.2017)

The Director Community Services reports as follows:

“The Land Use Planning Group Leader has prepared the following report:

<i>‘DEVELOPMENT APPLICATION No.:’</i>	DA216239 (Amendment 1/2017)
<i>PROPOSED AMENDMENT:</i>	Rezoning of land from Rural Resource to Rural Living
<i>PROPOSED DEVELOPMENT:</i>	Planning Scheme Amendment
<i>APPLICANT:</i>	EnviroPlan
<i>LOCATION:</i>	76 Reynolds Road, Heybridge
<i>LOT DESCRIPTION</i>	CT168973/1
<i>CURRENT ZONING:</i>	Rural Resource
<i>PLANNING INSTRUMENT:</i>	<i>Central Coast Interim Planning Scheme 2013</i> (the Scheme)
<i>LEGISLATION</i>	<i>Land Use Planning and Approvals Act 1993</i> (the Act)
<i>ADVERTISED:</i>	24 November 2017 and 13 December 2017
<i>REPRESENTATIONS EXPIRY DATE:</i>	2 January 2018
<i>REPRESENTATIONS RECEIVED:</i>	Nil

PURPOSE

The purpose of this report is to report on representations received, if any, following public notification of the draft Planning Scheme Amendment and whether any modification to the Amendment is proposed.

Accompanying the report are the following documents:

- . Annexure 1 – newspaper advertisements.

BACKGROUND

At its meeting held on 20 November 2017 (Minute No. 333/2017), the Council considered an application for a zoning amendment to the *Central Coast Interim Planning Scheme 2013* and resolved to initiate an application to amend the Scheme whereby a 4ha portion of land identified as 76 Reynolds Road, Heybridge be rezoned from Rural Resource to Rural Living.

In accordance with the requirements of the *Land Use Planning and Approvals Act 1993* (the Act), the draft Amendment was publicly exhibited for a period of 28 days during which time any person was afforded the opportunity to inspect the draft Amendment and lodge a representation.

DISCUSSION

Legislative Requirements –

The Act provides that a Planning Authority may initiate a process to amend a Planning Scheme, either of its own motion or in response to a request by a third party.

A Planning Authority must certify any Amendment as being consistent with statutory requirements, before commencing a public notification of its intention to initiate an Amendment to a Scheme.

Section 39 of the Act provides that:

- “...(2) The planning authority must, not later than the expiration of 35 days after the exhibition period ... or such further period as the Commission allows, forward to the Commission a report comprising –
 - (a) a copy of each representation received by the authority in relation to the draft amendment or, where it has

received no such representation, a statement to that effect; and

- (b) a statement of its opinion as to the merit of each such representation, including, in particular, its views as to –
 - (i) the need for modification of the draft amendment in the light of that representation; and
 - (ii) the impact of that representation as a whole; and
- (c) such recommendations in relation to the draft amendment as the authority considers necessary.”

Accordingly, this report will serve to satisfy s.39(2) of the Act.

The original decision of the Council was deemed to satisfy the requirements of the Act in respect of the following:

- . Cradle Coast Regional Land Use Planning Framework;
- . Schedule 1, Part 1 – Objectives of the Resource Management and Planning System of Tasmania;
- . Schedule 1, Part 2 – Objectives of the Planning Process Established by the Act;
- . s.32(1)(e) and (f) of the Act;
- . State Policies;
- . National Environment Protection Measures; and
- . the requirements of the Central Coast Interim Planning Scheme 2013.

The Tasmanian Planning Commission (the Commission) will now review the proposed rezoning and may hold a public hearing.

A final decision on whether to approve, reject, or modify the Amendment is to be made by the Commission.

CONSULTATION

In accordance with the requirements of the Act:

- . a site notice was posted;
- . adjoining owners and occupiers were sent a letter advising of the application and inviting comment;
- . two advertisements were placed in the Public Notices section of The Advocate newspaper (copies provided at Annexure 1);
- . notification of the owner of the site and owners and occupiers of land sharing a common boundary of its decision on the proposal; and
- . the draft Amendment was made available for public inspection and open to public comment for a period of four weeks.

No representations were received.

RESOURCE, FINANCIAL AND RISK IMPACTS

The proposal has no likely impact on Council resources outside those usually required for assessment and reporting.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 include the following strategies and key actions:

The Shape of the Place

- . Encourage a creative approach to new development.

The Environment and Sustainable Infrastructure

- . Develop and manage sustainable built infrastructure.

CONCLUSION

The proposed rezoning has not received any representations.

The proposal has sufficient merit for the Amendment process to progress without any further changes.

Recommendation –

It is recommended that the Council advise the Tasmanian Planning Commission that:

- 1 there were no representations to the draft Amendment (identified as Amendment 1/2017) during the public exhibition period in respect of the property at 76 Reynolds Road, Heybridge – involving the rezoning of land from Rural Resource to Rural Living; and
- 2 the Council considers that no changes are required to the decision, made at its meeting held on 20 November 2017 (Minute No. 333/2017).'

The report is supported.”

The Executive Services Officer reports as follows:

“A copy of the Annexure referred to in the report having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

■ “That the Council advise the Tasmanian Planning Commission that:

- 1 there were no representations to the draft Amendment (identified as Amendment 1/2017) during the public exhibition period in respect of the property at 76 Reynolds Road, Heybridge – involving the rezoning of land from Rural Resource to Rural Living; and
 - 2 the Council considers that no changes are required to the decision, made at its meeting held on 20 November 2017 (Minute No. 333/2017).”
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9.6 Use of the Council’s roads for Targa Tasmania – 19 April 2018

The Director Community Services reports as follows:

“The Cultural Facilities & Events Officer has prepared the following report:

‘PURPOSE

The purpose of this report is to consider closure and use of the Council’s roads on 19 April 2018 for Targa Tasmania 2018.

BACKGROUND

At its meeting on 25 October 2004 the Council resolved (Minute No. 402/2004) as follows:

“That the promoters of motor-vehicle rallies and trials be advised that the Council will not consider applications for road closures for rally stages in the Central Coast municipal area unless the application is received not later than 15 weeks prior to the event and is accompanied by evidence of:

- 1 written notification having been sent to harvesting contractors and companies (including transporters of timber products), milk transport contractors and companies, and tourism authorities and operators;
- 2 written notification having been sent to all residents on that part of the road for which road closures are being requested; and
- 3 public notification of any new event having been twice advertised in a daily newspaper circulating in the municipal area;

advising that an application for road closures is being submitted, and that residents and road users should contact the promoter and the Council not later than 13 weeks prior to the event if they have concerns over the closures;

and further that, following any approval having been given by the Council for road closures, the promoter is to undertake public notification of the event by a minimum of two advertisements in a daily newspaper circulating in the municipal area in the weeks immediately preceding the event.”

The Council, at its meeting on 19 February 2007 (Minute No. 75/2007), included in the motion to approve the road closures for Targa, a condition that, “...future requests for road closures will be denied unless an annual, suitable ‘Targa event’, acceptable to the Council, is staged within the municipal area.”

The Council has received the following correspondence from the Clerk of Course, Targa Australia, which reads as follows:

"I wish to make application to council seeking in principal support of proposed road closures in connection with the international tarmac rally Targa Tasmania.

The event is scheduled to cover a statewide route from Monday 16th April to Saturday 21th April 2018, with all activities relating to the Central Coast municipality concentrated on Thursday 19th April.

In accordance with the conditions of the Tasmania Police motor sport permits policy; I request approval in principal for the use and closure of the following roads for a maximum period of four and a half hours:

LEG FOUR – THURSDAY 19 APRIL

MUNICIPALITY OF KENTISH AND CENTRAL COAST

'CASTRA'	Road Closure: 8:11 – 12:41
ROAD CLOSED:	BETWEEN FOLLOWING ROADS:
Back Road	Wilmot Road and Spellmans Road
Spellmans Road	Back Road and Castra Road

MUNICIPALITY OF CENTRAL COAST

'GUNNS PLAINS'	Road Closure: 8:31 – 13:01
ROAD CLOSED	BETWEEN FOLLOWING ROADS
Central Castra Road	Castra Road and Preston-Castra Road
Preston-Castra Road	Central Castra Road and Preston Road
Preston Road	Preston-Castra Road and Raymond Road
Raymond Road	Preston Road and Gunns Plains Road

MUNICIPALITY OF CENTRAL COAST AND CITY OF BURNIE

'RIANA'	Road Closure: 8:52 – 13:22
ROAD CLOSED:	BETWEEN FOLLOWING ROADS:
Lowana Road	Marshall's Bridge Road and South Riana Road
South Riana Road	Lowana Road and Upper Natone Road
Upper Natone Road	South Riana Road and Camena Road
Camena Road	Upper Natone Road and Stotts Road
Stotts Road	Camena Road and Wyllies Road

In accordance with councils policy regarding road closures for rally stages I can confirm Targa Australia has provided written notification of the proposed road closures and the route of Targa Tasmania 2018 to companies and

contractors including road transport, harvesting and tourism operators. As in the past this notification will be followed up by further documentation.

Targa Australia has also provided written notification to residents on the sections of roads affected by the road closures specific to the targa stage on which those roads fall. Please find copies of these attached. Further to this Targa Australia will be issuing further letters to residents.

Specifically, the following Central Coast resident's addresses were issued with written advice regarding road closures on the 28/12/2017.

Thank you in anticipation, should you require further information please do not hesitate to contact me..."

Targa Australia has identified the following addresses to where letters regarding proposed road closures for Targa 2018 were sent.

Castra Targa Stage

Spellmans Road	445	Eastleys Road	385
	410		259
	385		289
	310		75
	259		
	179		
	155		
	99		
	80		
	65		
	60		
	6		

Gunns Plains Targa Stage

Central Castra Road	9	Preston Castra Road	300
	19		299
	80		184
	109		163
	199		140
	345		
	379		
Preston Road	1633	Goulds Road	3
	1634		65
	1636		

COMMUNITY SERVICES

	1638	Raymond Road	130
	1641		150
	1647		161
	1648		170
	1668		220
	1667		299
	1709		319
	1747		321
	1749		468
	1777		510
Riana Targa Stage			
Lowana Road	230	South Riana Road	1730
	224		1655
	209		1603
	180		1601
	160		1512
	84		1462
			1456
			1335
			1336
			1275
			1259
			1212
			1179
			1137
			1089
			1077
			1033
			1002
			997
			996
			918
			862
			787
			759
			744
			743
			729
			617
			608
			542
			425

414
387

Masters Road, Loyetee Road, Jansens Road and Barkers Road done via Australia Post (South Riana Shop):

Stotts Road	754	Bennetts Road	95
	669		90
	576		
	494	Horns Road	51
	450		63
	398		214
	329		

A copy of the maps provided with the correspondence are attached as Annexure 1.

DISCUSSION

Due to issues with the landslip area in Lowana Road and South Riana Road it would be preferable to start the race leg at the South Riana Transfer Station or Loyetee Road intersection. There is a 15T load limit on South Riana Road between Lowana Road intersection and 1603 South Riana Road which may affect some of their emergency and service vehicles. Any vehicles affected by this restriction would need to use an alternate route.

The Council has not received any representations.

Discussions have been held with Targa officials, surrounding a suitable "Targa event", to be staged within the municipal area. A pilot event named "Tasmanian Motorsport Career Education Program" will be held in Ulverstone on 7 March 2018.

The requested road closures in Central Coast area are as follows:

Thursday, 19 April –

from 8.11am to 12.41pm

. Spellmans Road – from municipal boundary to Castra Road; and

from 8.31am to 13.01pm

. Central Castra Road – from Castra Road to Preston–Castra Road;
. Preston–Castra Road – from Central Castra Road to Preston Road;

- . Preston Road – from Preston–Castra Road to Raymond Road;
- . Raymond Road – from Preston Road to Gunns Plains Road; and

from 8.52am to 13.22pm

- . Lowana Road – from Marshalls Bridge Road to South Riana Road;
- . South Riana Road – from Lowana Road to Blythe River;
- . Camena Road – from Blythe River to Stotts Road;
- . Stotts Road – from Camena Road to Wyllies Road.

The proposed non-competition uses do not require approval. Closure to the public only applies to competition stages.

CONSULTATION

The Clerk of Course has advised that notifications requested by the Council have been implemented.

No representations regarding the event have been received by the Council following Targa's mail-out to affected residents.

RESOURCE, FINANCIAL AND RISK IMPACTS

The Engineering Group Leader advises as follows:

“The Council's roads are currently to a standard applicable to normal rural traffic only and are maintained accordingly.

Any damage to any of the roads used for the rally should be reinstated by the Council (or the Council's contractor) at the organiser's expense.”

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Shape of the Place

- . Conserve the physical environment in a way that ensures we have a healthy and attractive community

A Connected Central Coast

- . Improve community well-being

Community Capacity and Creativity

- . Cultivate a culture of creativity in the community

The Environment and Sustainable Infrastructure

- . Contribute to a safe and healthy environment
- . Contribute to the preservation of the natural environment.

CONCLUSION

It is recommended that no objection be offered to the requested road closures for Targa Tasmania 2018 and also subject to Targa Australia:

- 1 maintaining its standard organisational arrangements;
- 2 following this approval having been given by the Council, undertaking public notification of the event by a minimum of two advertisements in a daily newspaper circulating in the municipal area in the weeks immediately preceding the event;
- 3 meeting the cost of the Council reinstating any damage to any of the roads used for the Rally;
- 4 subject to Council approval, arranging for the repair of any road or road infrastructure damage within two weeks of the event;
- 5 arranging same-day repairs of any fences damaged during the Rally;
- 6 that Targa Australia be advised that the Council's roads are currently to a standard applicable to normal rural traffic only and are maintained accordingly; and further,
- 7 that Targa Australia note and implement changes to their stage start as per advice from the Infrastructure Services Department for the Lowana Road and South Riana Road landslip area.'

The report is supported."

The Executive Services Officer reports as follows:

"Copies of the promoter's supporting information has been circulated to all Councillors."

■ "That no objection be offered to the requested road closures for Targa Tasmania 2018, and also subject to Targa Australia:

- 1 maintaining its standard organisational arrangements;

- 2 following this approval having been given by the Council, undertaking public notification of the event by a minimum of two advertisements in a daily newspaper circulating in the municipal area in the weeks immediately preceding the event;
 - 3 meeting the cost of the Council reinstating any damage to any of the roads used for the Rally;
 - 4 subject to Council approval, arranging for the repair of any road or road infrastructure damage within two weeks of the event;
 - 5 arranging same-day repairs of any fences damaged during the Rally;
 - 6 that Targa Australia be advised that the Council's roads are currently to a standard applicable to normal rural traffic only and are maintained accordingly; and further,
 - 7 that Targa Australia note and implement changes to their stage start as per advice from the Infrastructure Services Department for the Lowana Road and South Riana Road landslip area."
-
-
-

INFRASTRUCTURE SERVICES

9.7 Roads and streets nomenclature – Naming of new streets within subdivision off Jerling Street, West Ulverstone

The Director Infrastructure Services reports as follows:

“The GIS/Asset Management Officer has prepared the following report:

‘PURPOSE

The purpose of this report is to consider a request from the developer regarding the naming of new streets within a new subdivision, off Jerling Street, Ulverstone (a copy of the plans identifying the location of the street being appended).

BACKGROUND

The Council has received a request from Barry Hill, the developer, requesting that as the first stage of their subdivision is nearing completion, consideration of the following names for the access road off Jerling Street and the No Through Road off the afore-mentioned access road.

- 1 Hill View Way (Access Road)
- 2 Barleen Place (No Through Road).

The Nomenclature Board of Tasmania is not responsible for naming urban streets situated within proclaimed cities or towns as this is the responsibility of the relevant council. Councils are bound by the same rules as the Board when making decisions regarding the assignment of names to streets within proclaimed towns.

Where no previous name exists, the Board gives primary consideration to names that are:

- . in keeping with the character and tradition of the area,
- . with historical or local significance,
- . suggestive of any peculiarity of a topographical feature, or
- . a name of Aboriginal derivation that has an appropriate meaning.

DISCUSSION

The Council’s policy for the naming of local roads and streets (Minute No. 472/95 – 18.09.1995) is as follows:

“That ... the Council promote road and street names that:

- (i) are in keeping with the character of the area in which they are located;
- (ii) assist in developing the identity of the area in which they are located;
- (iii) reflect the history of the area in which they are located;
- (iv) do not duplicate other road/street names;
- (v) are not offensive/insulting/irreverent;
- (vi) are not misleading.”

The policy is generally in accordance with rules defined by the Nomenclature Board.

Hill View Way –

The naming of Hill View Way, off Jerling Street, West Ulverstone, has been named in relation to the view of the hills to the south of the current subdivision.

All properties in this subdivision will have views back towards the hills.

There are currently no roadways named, or similar to, Hill View Way, within Tasmania.

Barleen Place –

The naming of Barleen Place, off proposed roadway Hill View Way, West Ulverstone, has been named in relation to a mix of the names of the owners of the subdivision.

While naming of locations or roadways, with a name of a person currently living, is not allowed, it is hoped that the mixing of two names to create a separate name will be accepted by the Nomenclature Board.

There are currently no roadways named, or similar to, Barleen Place, within Tasmania.

CONSULTATION

As this is a private subdivision, the Council has traditionally worked with the relevant subdivider to agree on suitable names for any roads or streets created by the subdivider.

RESOURCE, FINANCIAL AND RISK IMPACTS

There are no additional costs, apart from some minor administration costs, incurred by this decision.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Shape of the Place

- Encourage a creative approach to new development.

The Environment and Sustainable Infrastructure

- Develop and manage sustainable built infrastructure

Council Sustainability and Governance

- Improve corporate governance.

CONCLUSION

It is recommended that the Council forward a request to the Nomenclature Board of Tasmania that the new street, off Jerling Street, West Ulverstone, be named Hill View Way and that the new roadway created off the proposed Hill View Way be named Barleen Place.”

The Executive Services Officer reports as follows:

“Copies of the location plan and plan highlighting the new street and roadway having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the Council request that the Nomenclature Board of Tasmania name the new streets, off Jerling Street, West Ulverstone (a copy of the plans identifying the location of the street being appended to and forming part of the minutes), Hill View Way and that the new roadway created off the proposed Hill View Way be named Barleen Place.”

NOTES

ORGANISATIONAL SERVICES

9.8 Contracts and agreements

The Director Organisational Services reports as follows:

“A Schedule of Contracts and Agreements (other than those approved under the common seal) entered into during the month of December 2017 has been submitted by the General Manager to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reports as follows:

“A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the Schedule of Contracts and Agreements (a copy being appended to and forming part of the minutes) be received.”

9.9 Correspondence addressed to the Mayor and Councillors

The Director Organisational Services reports as follows:

“PURPOSE

This report is to inform the meeting of any correspondence received during the month of December 2017 and which was addressed to the ‘Mayor and Councillors’. Reporting of this correspondence is required in accordance with Council policy.

CORRESPONDENCE RECEIVED

The following correspondence has been received and circulated to all Councillors:

- . Local Government decision to close Council campgrounds across Tasmania.

Where a matter requires a Council decision based on a professionally developed report the matter will be referred to the Council. Matters other than those requiring a report

will be administered on the same basis as other correspondence received by the Council and managed as part of the day-to-day operations.”

The Executive Services Officer reports as follows:

“A suggested resolution is submitted for consideration.”

- “That the Director’s report be received.”

9.10 Common seal

The Director Organisational Services reports as follows:

“A Schedule of Documents for Affixing of the Common Seal for the period 12 December 2017 to 22 January 2018 is submitted for the authority of the Council to be given. Use of the common seal must first be authorised by a resolution of the Council.

The Schedule also includes for information advice of final plans of subdivision sealed in accordance with approved delegation and responsibilities.”

The Executive Services Officer reports as follows:

“A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the common seal (a copy of the Schedule of Documents for Affixing of the Common Seal being appended to and forming part of the minutes) be affixed subject to compliance with all conditions of approval in respect of each document, and that the advice of final plans of subdivision sealed in accordance with approved delegation and responsibilities be received.”

9.11 Financial statements

The Director Organisational Services reports as follows:

“This report provides an overview of Council’s financial position as at 31 December 2017.

The Income Statement provides a summary of the total income and total expenditure relating to the Council’s annual recurrent operations. It specifically includes capital income but, never includes capital works expenditure. For the period ending 31 December 2017, the year to date (YTD) surplus is \$11.429m.; this compares favourably to the budgeted surplus for the same period, being \$10.492m.

The Balance Sheet effectively shows a summary of the value of Assets (what we own) and our Liabilities (what we owe), both of which balance off against each other to show Equity (our net worth). At 31 December 2017, the Balance Sheet shows Council’s bank balance at \$15.865m.

The notes which form part of these statements should be read to gain further information into the various components of the financial statements.

The Capital Works Progress Report provides an update on each capital project indicating how the project is tracking against budget, along with supporting commentary which indicates how the projects are progressing.

The following principal financial statements of the Council for the period ended 31 December 2017 are submitted for consideration:

- . Income Statement
- . Balance Sheet
- . Capital Works Progress Report.”

The Executive Services Officer reports as follows:

“Copies of the financial statements having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the financial statements (copies being appended to and forming part of the minutes) be received.”
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-

NOTES

10 CLOSURE OF MEETING TO THE PUBLIC

10.1 Meeting closed to the public

The Executive Services Officer reports as follows:

“The *Local Government (Meeting Procedures) Regulations 2015* provide that a meeting of a council is to be open to the public unless the council, by absolute majority, decides to close part of the meeting because one or more of the following matters are being, or are to be, discussed at the meeting.

Moving into a closed meeting is to be by procedural motion. Once a meeting is closed, meeting procedures are not relaxed unless the council so decides.

It is considered desirable that the following matters be discussed in a closed meeting:

- . Confirmation of Closed session minutes;
- . Minutes and notes of other organisations and committees of the Council:
 - . Dulverton Waste Management Authority – Annual General Meeting – meeting held 30 November 2017;
 - . Dulverton Waste Management Authority Representatives– meeting held 30 November 2017;
 - . Dulverton Waste Management Authority Board– meeting held 15 December 2017;
- . General Manager’s contract of employment; and
- . Sale of land adjacent to 100 Queen Street, West Ulverstone.

These are matters relating to:

- . information of a personal and confidential nature or information provided to the council on the condition it is kept confidential;
- . personnel matters; and
- . proposal for the disposal of land.

A suggested resolution is submitted for consideration.”

■ “That the Council close the meeting to the public to consider the following matters, they being matters relating to:

- . information of a personal and confidential nature or information provided to the council on the condition it is kept confidential;
- . personnel matters; and
- . proposal for the disposal of land;

and the Council being of the opinion that it is lawful and proper to close the meeting to the public:

- . Confirmation of Closed session minutes;
 - . Minutes and notes of other organisations and committees of the Council:
 - . Dulverton Waste Management Authority – Annual General Meeting –meeting held 30 November 2017;
 - . Dulverton Waste Management Authority Representatives– meeting held 30 November 2017;
 - . Dulverton Waste Management Authority Board– meeting held 15 December 2017;
 - . General Manager’s contract of employment; and
 - . Sale of land adjacent to 100 Queen Street, West Ulverstone.”
-
-
-

The Executive Services Officer further reports as follows:

- “1 The *Local Government (Meeting Procedures) Regulations 2015* provide in respect of any matter discussed at a closed meeting that the general manager is to record in the minutes of the open meeting, in a manner that protects confidentiality, the fact that the matter was discussed and a brief description of the matter so discussed, and is not to record in the minutes of the open meeting the details of the outcome unless the council determines otherwise.
 - 2 While in a closed meeting, the council is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues.
 - 3 The *Local Government Act 1993* provides that a councillor must not disclose information seen or heard at a meeting or part of a meeting that is closed to the public that is not authorised by the council to be disclosed.
- Similarly, an employee of a council must not disclose information acquired as such an employee on the condition that it be kept confidential.

-
- 4 In the event that additional business is required to be conducted by a council after the matter(s) for which the meeting has been closed to the public have been conducted, the Regulations provide that a council may, by simple majority, re-open a closed meeting to the public.”

Associated Reports And Documents

MEETING MINUTES

ANNUAL GENERAL MEETING



Date: 23 November 2017
Time: 1:00pm
Location: Devonport City Council, Council Chambers

1. STANDING ITEMS

1.1. Acknowledgement of Country

The Cradle Coast Authority (CCA) Chief Executive officer (CEO) acknowledged and paid respect to the palawa people as the traditional and original owners, and continuing custodians of this land on which we gather today and acknowledge elders – past, present and emerging.

1.2. Welcome / Apologies

Chief Representative and Meeting Chair, Mayor Jan Bonde, opened the meeting at 1.02pm, welcoming attendees and observers, and noting apologies.

The Attendees, Observers and Apologies are noted at Attachment 1.

1.3. Declarations

Nil.

1.4. Confirmation of 2016/2017 Annual General Meeting Minutes

Minutes of the CCA's 2016 Annual General Meeting, held on 24 November 2016, were provided at the meeting.

Motion

That Representatives ENDORSE the minutes of the CCA's 2016 Annual General Meeting.

Moved: Mayor Walsh / Seconded: Mayor Thwaites / CARRIED.

1.5. Presentation of Annual Report 2016/17

Chief Representative's Report

The Chief Representative's report is contained within the CCA's 2016/17 Annual Report.

Chief Representative Bonde spoke about governance changes to the CCA that have occurred throughout the year, creating opportunities for greater engagement between the CCA and Councils, noting in particular; the CCA Rules Review, new CCA Corporate Plan and Shared Services Report.

Chief Representative Bonde reflected on current projects that will boost tourism and bring economic benefit to the Cradle Coast including the Cradle Mountain Master Plan and North West Coastal Pathway project.

Chief Representative Bonde thanked and congratulated Mr Scott Wade, General Manager, Australian Master Games on a successful event that was a significant highlight for the Cradle Coast with much positive feedback received.

Chief Representative Bonde thanked the CCA CEO and Staff for their contributions throughout 2017 and welcomed new CCA Chairman, Mr Sid Sidebottom.

Cradle Coast Authority Chairman's Report

CCA Chairman, Mr Sid Sidebottom, reiterated the achievements of the Representatives and the CCA over the past year.

Chairman Sidebottom discussed the CCA's interest in reviewing and improving how it engages and works collaboratively with the Councils.

Chairman Sidebottom discussed the political advocacy provided by the CCA on behalf of the region, highlighting recent meetings with the Tasmanian Leader of the Opposition and Federal Member for Braddon at which a number of proposals were put forward.

Chairman Sidebottom thanked the sub-committees of the Board for the input and outcomes they have achieved over the year.

CEO, Mr Brett Smith observed that there have been significant changes within the CCA with the departures of Mr Ian Waller, Manager, Regional Tourism and Mr Richard Ingram, Manager, Natural Resource Management. The departures have enabled the CCA to rethink how it functions in regard to tourism and natural resource management.

The CEO thanked Mrs Cheryl Bellchambers for her contribution as Chairman over the previous 12 months, as well as recognising Mr Sidebottom's energetic approach and contributions in his time as CCA Chairman, expressing his optimism that the CCA will achieve what it has set out to in 2018.

2016/17 Financial Reports

CCA Corporate Services Manager, Ms Claire Smith gave a summary of the Financial Reports and Statements included in the 2016/17 Annual Report.

Questions to Chairman, Board or Representatives

Nil

Motion

That Representatives RECEIVE the Annual Report 2016/17.

Moved: Mayor Thwaites / Seconded: Mayor Vickers / CARRIED

2. FOR DECISION

Nil

3. MEETING CLOSE

Meeting closed at 1.18 pm.

Cradle Coast Authority Representative's Meeting follows in closed session.

Confirmed:

Chief Representative

Date

Attachment 1: Attendees, Observers and Apologies

Representatives

Deputy Mayor Alwyn Boyd	Burnie City Council
Alderman Ron Blake	Burnie City Council
Mayor Jan Bonde	Central Coast Council – Chief Representative
Ms Sandra Ayton	Central Coast Council
Mayor Daryl Quilliam	Circular Head Council
Mr Tony Smart	Circular Head Council
Mayor Steve Martin	Devonport City Council
Mr Paul West	Devonport City Council
Mayor Don Thwaites	Kentish Council
Mr Gerald Monson	Kentish and Latrobe Councils
Mr David Laughler	King Island Council (via skype)
Councillor Jim Cooper	King Island Council (via Skype)
Mayor Peter Freshney	Latrobe Council – Deputy Chief Representative
Mayor Robby Walsh	Waratah-Wynyard Council
Mayor Phil Vickers	West Coast Council
Mr Dirk Dowling	West Coast Council

Cradle Coast Authority

Mr Sid Sidebottom	CCA Board Chair
Mayor Duncan McFie	Director
Mr Rod Stendrup	Director
Mr Brett Smith	Chief Executive Officer
Ms Samantha Lawrence	Executive Assistant
Ms Claire Smith	Manager Corporate Services
Ms Catherine Gale-Stanton	Communications Officer
Ms Theresa Lord	Manager, Regional Tourism

Observers

Alderman Annette Rockliff	Devonport City Council
Councillor Tim Wilson	Kentish Council
Mr Andrew Wardlaw	Burnie City Council

Apologies

Mr Daniel Summers	Waratah-Wynyard Council
Mr Malcolm Wells	CCA Director
Mr Spencer Gibbs	NRM Operations Manager

REPRESENTATIVES MEETING

23 NOVEMBER 2017



MEETING HIGHLIGHTS

Appointment of Board Directors

General Manager Mr Andrew Wardlaw and Mayor Steve Martin were appointed as Directors of the Board of the Cradle Coast Authority. Mr Wardlaw will replace Mr Michael Stretton in the position allocated to General Managers and Mayor Martin will replace Ms Anita Dow in the position allocated to Representatives.

Cruise Ships Growth and Opportunities

Mr Hans van Pelt, Director, Aviation and Access Development, Tourism Tasmania, joined the Representatives to present and discuss the opportunities, issues and challenges associated with the cruise ship industry in Tasmania. Mr van Pelt highlighted the economic contribution by cruise ship visitors with Burnie passengers spending on average \$138.14 per person. International passengers have the highest spend per day at \$163.57.

It was noted that there are 32 cruise ship visits scheduled for Burnie Port in 2017/18 with a mix of large (1000-3000 passengers) and small luxury (<1000 passenger) ships. Data identified that 60% of passengers visiting Burnie were most likely to go on a tour as part of their shore visit of which a majority did not just visit Burnie but the Cradle Coast region, highlighting the opportunity that exists for other parts of the region to benefit from the cruise ships docking in Burnie.

Burnie has the highest satisfaction rating of all Australian ports. The most popular attraction was Wings Wildlife Park tour (50.5%) with other visitors evenly spread across tours of Burnie, Devonport, Penguin, Preston Falls and Gunns Plains.

Cradle Coast Authority Rules

It was agreed that Representatives accepted the proposed changes to the Cradle Coast Authority Rules which have been amended to strengthen the governance and oversight by councils. In accordance with the Local Government Act, the draft amended Rules would be publicly exhibited before being submitted to councils for consideration.

Shared Services

The Shared Services report was agreed by Representatives to be publicly released and presented to Councils for decision in accordance with the Memorandum of Understanding with the Tasmanian Government.

MEETING MINUTES

REPRESENTATIVES MEETING



Date: 23 November 2017
Time: 1:30pm
Location: Devonport City Council, Council Chambers.

1. WELCOME/APOLOGIES

1.1. WELCOME/APOLOGIES/PROXIES

Chief Representative and meeting Chair, Mayor Jan Bonde, opened the meeting at 2:07 pm, welcoming attendees and noting apologies.

Attendees and apologies are noted at Attachment 1.

The Chief Representative proposed, and it was agreed to be added to the Agenda, that the final draft amended Cradle Coast Authority Rules be tabled for acceptance by the Representatives and endorsed for public exhibition.

2. PRESENTATIONS

2.1. CRUISE SHIPS GROWTH AND OPPORTUNITIES

Mr Hans van Pelt, Director, Aviation and Access Development, Tourism Tasmania, joined the meeting at 1:21pm.

Mr Hans van Pelt presented and discussed issues and opportunities associated with the cruise ship industry for Tasmania and the Cradle Coast.

A copy of the presentation will be circulated out of session to Representatives.

Action

EA to circulate a copy of the presentation to Representatives

Mr Hans van Pelt left the meeting at 2:04pm.

The Representatives meeting paused at 2:04pm.

The Representatives meeting resumed at 2:07pm.

2.2. LIVING CITY UPDATE – NEW HOTEL

Mr Matthew Atkins, Deputy General Manager, Devonport City Council joined the meeting.

Mr Atkins, discussed the Living City Master Plan which has been worked on by Devonport City Council for the last 5 years, with the Plan adopted in 2014.

The Living City Plan provides opportunities for new and existing retail and business/services with a key focus on expanding and highlighting the tourism, art and food services of the Devonport region.

An economic study estimated that as a result of the Plan there will be 830 new jobs created in the region. There has already been an increase in the number of apprenticeships being offered and an increase in trade work associated with the construction of Living City.

Stage 1 is currently under construction by Fairbrother which includes the;

- Carpark;
- Food pavilion;
- Multi-purpose building / Conference Centre / Gallery and Visitor Information Centre.

Stage 2 of the Plan's focus will be on retail, a key concept is opening the City to the River by including new businesses / services within the existing Library site.

Stage 3 includes the development of a hotel and waterfront development which will continue to open the City to the Mersey River and Bass Strait. The construction of the hotel is planned to begin at the start of 2019 with a completion aimed for 2021.

Research and evidence shows that there is demand for more accommodation in the region and State. The hotel will be a welcomed addition to enabling the multi-purpose building to reach its full potential.

Mayor Thwaites discussed the best place for transport to be located, in particular the bus location, Mr Atkins confirmed the bus mall is intended to remain where it is, with a more pedestrian friendly design.

The meeting paused at 2:31pm.

The meeting resumed at 2:41pm.

Mr Atkins left the meeting at 2:31pm.

2.3. AUSTRALIAN MASTERS GAMES

A video of the Australian Masters Games was viewed at Agenda Item 2.3.

Action

EA circulate AMG video presentation to Representatives

3. STANDING ITEMS

3.1. DECLARATIONS

Mayor Martin and General Manager Wardlaw declared conflicts of interest relating to Agenda Item 5.3. Appointments of Board Directors.

3.2. CONFIRMATION OF MINUTES

Minutes of 24 August 2017 Representatives Meeting were provided at Agenda Item 3.2.

Edits were noted at Agenda Item 3.2.

Action

EA circulate edited minutes to Representatives

Motion

That Representatives ENDORSE the 24 August 2017 Representatives Meeting Minutes.

Moved: Mayor Quilliam / Seconded: Mayor Thwaites / CARRIED

3.3. ACTIVITY REGISTER

A schedule of activities was presented at Agenda Item 3.3.

The Activity Register was discussed with edits noted.

Motion

That the Representatives ACCEPT and NOTE the Activity Register.

Moved: Mayor Martin / Seconded: Mayor McFie / CARRIED

3.4. CORRESPONDENCE

A briefing note was presented at Agenda Item 3.4

Motion

That the Representatives NOTE the Correspondence.

Moved: Mayor Quilliam / Seconded: Mayor Martin / CARRIED

4. CRADLE COAST AUTHORITY UPDATE

4.1. QUARTERLY REPORT & FINANCIAL STATEMENTS – JULY TO SEPTEMBER 2017

The Quarterly Report and Financial Statements were presented at Agenda Item 4.1.

Mr Monson raised that there has been a lot of governance changes and requested that a more detailed summary be provided on each major issue to present to Councillors / Council Workshops.

The format presented was accepted and it was agreed that the additional information would be provided as an addendum.

Mayor Thwaites asked whether there would be a detailed financial analysis of the Masters Games in regard to the expenditure and allocation of the Councils contributions. It was noted that councils' contributions were for a licence fee (sponsorship) and that it was unlikely that the proponents would provide a detailed breakdown as it would be considered *commercial in confidence*. Chief Representative Bonde confirmed that there would be a meeting scheduled by Mr Wade to debrief and update the Representatives on the outcomes / successes achieved by the Australian Masters Games.

Motion

That the Representatives ACCEPT and NOTE the Quarterly Report and July to September 2017 Financial Statements.

Moved: Mayor Walsh / Seconded: Mayor Vickers / CARRIED

5. FOR DECISION

5.1. 2018 MEETING DATES

A briefing note was presented at Agenda Item 5.1.

RECOMMENDATION

That the Representatives **NOTE** and **APPROVE** the recommended meeting dates for 2018.

Moved: Mayor Martin / Seconded: Mayor Thwaites / CARRIED

5.2. NOMINATION OF CRADLE COAST PLANNING GROUP CHAIRPERSON

A briefing note was presented at Agenda Item 5.2.

Chief Representative Bonde sought nominations for the Cradle Coast Planning Group Chairperson.

Mayor Quilliam was nominated and approved.

RECOMMENDATION

That the Representatives **APPROVE** Mayor Quilliam as Chairperson for the Cradle Coast Local Provisions – Planning Scheme Steering Committee

Motion MOVED: Mayor Walsh / Seconded: Mayor Vickers / CARRIED

5.3. APPOINTMENT OF BOARD DIRECTORS

A briefing note was presented at Agenda Item 5.3.

Mayor martin and Mr Wardlaw left the meeting at 3:03pm

RECOMMENDATION

Representatives **ENDORSE** the appointment of the following nominated candidates to Directors of the Board of the Cradle Coast Authority;

- Mr Andrew Wardlaw in the position allocated to General Managers
- Mayor Steve Martin in one of two positions allocated to Representatives

Moved: Mayor Quilliam / Seconded: General Manager Smart / CARRIED

Mayor Martin and Mr Wardlaw joined the meeting at 3:05pm

Chief Representative Bonde congratulated General Manager Mr Wardlaw and Mayor Martin on their appointment.

5.4. CRADLE COAST AUTHORITY RULES

Chief Representative Bonde discussed with Representatives the need to endorse the Rules Review after the updated documents were circulated out of session.

RECOMMENDATION

Representatives **ENDORSE** the following in relation to the Rules Review;

- Burnie City Council will publicly exhibit the amended draft Rules on behalf of the councils
- A lawyer and General Manager will certify the amended draft Rules following the public exhibition
- The amended draft Rules will be presented to Councils for approval with a simple majority of councils required to give effect to the amendments

Moved: Mayor Vickers / Seconded: General Manager Smart / CARRIED

6. FOR DISCUSSION

6.1. SHARED SERVICES

The Cradle Coast Shared Services: Project Implementation Governance Options and Northern Councils and Cradle Coast Councils Shared Services Feasibilities Studies were presented at Agenda Item 6.1.

Chief Representative Bonde opened the meeting for discussion.

Mayor Thwaites discussed concerns that the shared services plans appeared expensive both in money and time.

Mayor McFie discussed King Island's biggest issue was understanding what their contributions required and how a smaller council will be able to accommodate the costs of the plans.

Mr Dowling raised concerns of what might result if the region does nothing.

Chief Representative Bonde discussed that we won't know the possibilities until we dig deeper and investigate the next steps.

Mr Monson raised his concerns of the enormity of the task and unrealistic expectations.

Mayor Vickers discussed the need to change and start to look at potential opportunities. He raised his concerns but mentioned the need to investigate alternatives outweighs them.

Ms Ayton discussed the time needed to be put into the Shared Services Plan requires a project coordinator rather than a committee of GM's who she is concerned wouldn't have the time to action the report's plan.

Mr Wardlaw raised the issue of commitment levels from each of the councils which need to be overcome.

Mayor Freshney discussed the amount of work that is required to commit to shared services between two smaller councils and raised his concerns for how the shared services will be managed across all nine councils.

Mr West raised his concerns that there are so many unknowns in the report that he is afraid of taking it back to the Council and the report not being accepted as is.

RECOMMENDATION

It was proposed that:

- Councils receive the Report
- The Report be made public with a media release to be issued in consultation with the Local Government Division and Office of the Minister for Local Government
- The Report be presented to councils
- Representatives agree that councils need to commit to investigating the next steps

Motion

Representatives AGREE to explore and develop the next steps for the Shared Services Report.

Moved: Mayor Martin / Seconded: Mayor Quilliam/ CARRIED

Moved and CARRIED

Alderman Ron Blake left the meeting at 3:46pm

Alderman Ron Blake joined the meeting at 3:49pm

7. FOR NOTING

Nil

8. LOCAL GOVERNMENT UPDATE

Nil

9. GENERAL BUSINESS

- Mayor Quilliam requested that it be noted that there were issues between Circular Head and the CCA that need resolving.
- Manager, Regional Tourism Theresa Lord updated the Representatives on what she has been working on regarding tourism for the CCA including a new marketing strategy, events strategy, new website design, partnerships with Tourism Tasmania via social media as well as The Spirit of Tasmania and *We are Explorers* campaign, E-News launch, PR Media Strategy and DAPS planning and support.
- Chief Representative Bonde thanked General Manager Tony Smart for his contributions to the Representatives, recognising his significant input over many years to the region.

10. MEETING CLOSE

Meeting closed at 4:02pm.

The next meeting will be held on 22 February 2018 at Cradle Coast Authority.

Confirmed:

Chief Representative

Date

Attachment 1: Attendees, Observers and Apologies

Representatives

Councillor Alwyn Boyd	Deputy Mayor, Burnie City Council
Councillor Ron Blake	Burnie City Council
Alderman Jan Bonde	Mayor Central Coast Council (Chief Representative)
Ms Sandra Ayton	General Manager, Central Coast Council
Councillor Daryl Quilliam	Mayor, Circular Head Council
Mr Tony Smart	General Manager, Circular Head Council
Alderman Steve Martin	Mayor, Devonport City Council
Mr Paul West	General Manager, Devonport City Council
Councillor Don Thwaites	Mayor, Kentish Council
Mr Gerald Monson	General Manager Kentish and Latrobe Councils
Councillor Jim Cooper	Deputy Mayor, King Island Council (via skype)
Mr David Laughner	General Manager, King Island Council (via skype)
Councillor Peter Freshney	Mayor, Latrobe Council (Deputy Chief Representative)
Councillor Robby Walsh	Mayor, Waratah-Wynyard Council
Councillor Phil Vickers	Mayor, West Coast Council
Mr Dirk Dowling	General Manager, West Coast Council

Cradle Coast Authority

Mr Sid Sidebottom	CCA Board Chair
Mayor Duncan McFie	Director
Mr Rod Stendrup	Director
Mr Brett Smith	Chief Executive Officer
Ms Samantha Lawrence	Executive Assistant
Ms Claire Smith	Finance and Corporate Services Manager
Ms Cat Gale-Stanton	Communications Officer
Ms Theresa Lord	Manager, Regional Tourism

Apologies

Councillor Tim Wilson	Kentish Council
Mr Daniel Summers	Acting General Manager, Waratah-Wynyard Council
Mr Malcolm Wells	CCA Director
Mr Spencer Gibbs	NRM Operations Manager

Observers

Mr Andrew Wardlaw	General Manager, Burnie City Council
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Turners Beach Community Representatives Committee

Minutes of the meeting held in the Turners Beach Hall

Thursday, 23 November 2017 commencing at 4.00pm

1 PRESENT

Community Representatives: Waine Whitbread, Susan Spinks, Rod Priestley, Andrew Leary, Tim Horniblow, Elaine Eiler, Andrew Leary

Central Coast Council (CCC) Representatives: Sandra Ayton (General Manager), Jackie Merchant (Community Development Officer) and Cor Vander Vlist (Director Community Services), John Kersnovski (Director Infrastructure Services)

2 APOLOGIES: Ben Kearney, Robert Best, Barry Isaac, Wendy Horniblow, Merryn Gilham, and Susan Spinks.

3 MINUTES OF PREVIOUS MEETING

Minutes for the meeting held on Thursday, 24 August 2017 were confirmed as true and correct.

4 MATTERS ARISING FROM PREVIOUS MINUTES

a Viewing platform

The seat at the viewing platform has been removed as it wasn't worth repairing. The dune area has been rejuvenated and surreptitious planting will take place.

b Review of bus services

Council is still waiting to hear from Department of State Growth and the review of the school bus services is still being conducted. The Council is seeking a meeting about the school bus runs in the first instance, then will ask about the other bus runs.

c Damaged areas in asphalt shared pathway near Camp Clayton.

There is a dark substance on the asphalt which may have been a spilt solvent. It will continue to be monitored and fixed once established what's happening and will be reported back to the meeting.

d Budget report

The Tennis Court Club House has been removed, and the concrete is now being broken up.

e Shared pathway opposite Seakist Cottages

A sight assessment has indicated the corner is in fact ok for line of sight, but a line on the ground will be reassessed.

f Tree Pruning on Esplanade

Some concern that the trees on the road are hitting the buses. Tree pruning is done by a contractor, problems with trees will be double checked with the contractor.

g Retaining Wall at front of Turners Beach Hall

Blocks have been removed and the area made safe. The Council is looking at ultimately shaping the wall down to make it less attractive to riders rather than rebuilding it.

5 MATTERS FOR CONSIDERATION**5.1 COUNCIL UPDATE****a Shared Pathway**

Council is working with TasRail to get a lease on the top part of the bridge. The bridge is heritage listed so this must be taken into consideration. \$475k from State Government will get the cycleway through Leith, under the highway and into Forth.

b Overpass Forth/Leith Intersection

\$100k has been put aside to install flashing lights on approaches to the intersection. The overpass will be designed in the next twelve months but will require Federal Funding to go ahead.

5.2 COMMUNITY UPDATE

Rod Priestley

- Report of three possible dumped cars. The first two cars are registered so there is nothing able to be done about them at this point. The third car is not registered so police will investigate and establish if it has been abandoned. If it has then it can be impounded.

Andrew Leary

- Andrew raised the issue of dangerous driving in Turners Beach. Buses are again speeding, and this is alarming given the culture of people walking on the road in the area. It was felt that more signs are required for the 40km areas, and that Susan Street which is very straight acts like a gun barrel for people speeding, visual softening was put forward as an option.

John Kersnovski responded that traffic counters will eventually be placed in various sites across Turners Beach and the data will be reviewed. If there is a problem the Police will be given the data and the area will be targeted by police.

Rob Best

- Emergency entry/exit road for Turners Beach. The emergency gate will now happen as part of the shared pathway. Changes to rules for getting across railway tracks had slowed the process but will now be considered with the walkway.

6 OTHER BUSINESS

2018 Meeting Dates – Next year meeting dates will be forwarded to members via email.

7 NEXT MEETING

As there was no further business to discuss the meeting closed at 5.30pm. The next meeting of the Committee will be held on 22 February 2018 at 4.00pm in the Turners Beach Hall.

**Central Coast
Youth Engaged Steering Committee
Minutes of the meeting held at
the Central Coast Council
19 King Edward Street Ulverstone
on Thursday, 30 November 2017 at 9.15am**

Doc ID: 283407

PRESENT:

Sandra Ayton (General Manager – Central Coast Council [CCC]); **Melissa Budgeon** (Community Wellbeing Officer – Central Coast Council [CCC]); **Kelly Conkie** (Work Placement Coordinator – UHS); **Glenn Mace** (Principal – LCS); **Lili Squire** and **Brittany Clingeffer** (Student Reps – LCS); **Wayne Pepper** (Teacher – NWCS); **Isabel Porter** (Student Rep. – NWCS); **Chloe Casey** (Student Rep. – NWCS); **Geoff Davis** (Principal – **Toni Hall** and **Ebony Raimondo** (Student Reps – PDS); and **Kate Wylie** (Central Coast Chamber of Commerce Rep.).



1 WELCOME

Sandra Ayton opened the meeting.

2 APOLOGIES

Philip Viney (Councillor/Accountant/Ulverstone Lions Club); **Cr Rowen Tongs** (Community Rep./Councillor– Central Coast Council [CCC]) **Glen Lutwyche** (Principal – UHS); **Adam Knapp** and **Ella Barron** (Student Reps. – UHS); **Mathew Grining** (Principal PDS); **David McNeil** (Principal – NWCS); **Samantha Evans** (Student Rep. – UHS); **Poppy Giddings**, **Maeve Stringer** (Student Reps. – LCS); and **Michael Walsh** (Leven Training Centre)

3 MINUTES OF THE PREVIOUS MEETING

Kellie Conkie moved and Toni Hall seconded, “That the Minutes of the previous meeting held on 31 August and 26 October 2017 are confirmed.

Carried

4 MATTERS FOR DISCUSSION FROM PREVIOUS MEETING

4.1 Review of Youth Engaged Breakfast held on 21 September 2017

The meeting agreed that they are keen to hold another, breakfast Students reported the speakers were engaging. It was suggested that Leslie Richardson be invite to the next breakfast. Kate Wylie Chamber of Commerce would like to work with council to make it a bigger event. Expand the invitations to businesses outside the Central Coast area. Consider an evening function or morning tea to improve attendance from business operators. Involve students in contacting and visiting businesses to invite them along.



Opening up the presentation to other students. Consider holding the function at a school.

5 GENERAL BUSINESS

- 5.1 *Beacon in the School – update on program to date* – Kellie gave a brief update on this program. So far there has been discussions held with the community and this will continue until February. The information received will be put together and analysed. More information will be presented to the next meeting.
- 5.2 *Approve meeting dates for 2018* – The committee approved the meeting dates for 2018.
- 5.3 *Stay Chatty Schools Program* – Melissa reported on a hand out that was presented at the last meeting. The opportunity to host a program was distributed by the Education Department on Facebook. Melissa suggested that schools look at this program and if they are interested contact the Education Department if schools are interested.
- 5.4 *National Leadership Camp 2018* – The camp is to be held during 12–15 July 2018, in Sydney – open to year 10 representative on the committee.

Melissa reported that Youth Officers from councils meet together on a regular basis and it has been suggested at offering a similar camp during National Youth week in 2018 in NW Tasmania.

- 5.5 *Representation on the Youth Engage Committee* – Melissa spoke about the process the schools take for electing representation to the Youth Engaged Committee. To be a representative on this committee it is envisaged that the students elected would not be involved in their school council. Students on Youth Engaged, be able to report back to the school, present items to the SRC and or the whole of school as necessary. It is to encourage students to take on a delegate's role, develop leadership skills and meeting procedure skills.
- 5.6 *Meeting format – program for 2018* – Suggested that a guest speaker be invited to attend meetings and speak about topics of relevance to the group. Further suggestion that the hosting school consider potential speakers and invite them into their school for the meeting of the committee. Types of local speakers may include someone from small business, the trades or charity work.

All about the Arts to also be included in the calendar for next year.

Penguin District School – Student Representatives reported on school events:

- . Progress on the Dial Regional Sports re-development has been successful with grass now laid down, lights up, paths started, building structures and score board now up.
- . Our Primary School held a Kinder 2018 parent information night on the 15 December.
- . Australian Mathematics Trust Awards in Hobart – Nye Reeves from Penguin District School attended and was recognized for being the top grade 6.
- . Mystate Film Festival– two films submitted of the grade 9–10 students of Penguin.
- . The school had students participate in the ArtEx photography competition with a theme of ‘Living in the Central Coast Council Region’ – we had 5 students win awards.
- . An information night was held for the 2018 Vietnam trip at the secondary school. The students are going to spend 14 days carrying out community based work and it is opened to grades 7, 8, and 9 students.
- . Grade 3–6 students attended their swimming and water safety program.
- . This Wednesday, selected students competed in the all School Triathlon event in Devonport, which involved swimming, bike riding and running.
- . Selected students from the school attend the UTAS Science Experience for a number of days.
- . The T20 Cricket Schools State Finals is being held in Hobart and our school team will be attending.
- . The Don College Start Day for our grade 10’s.
- . Students from the school will attend the Inter High Athletics for secondary students next week.
- . The School recently had the privilege of hosting the Governor of Tasmania and her husband. Her Excellency, Kate Warner and Richard Warner attended the school’s Remembrance Day service on the 10 November.
- . Our Student Board held a casual clothes day to raise money for the Burnie Dogs Home on the 17 November.
- . We are currently preparing for our annual grade 10 leavers and awards assemblies.
- . Grade 9–10 selected students worked for two days, attending a barista course.
- . Primary and Secondary students meet with other teachers, parents and staff to discuss our school’s new strategic plan.
- . We are also discussing joining our primary and secondary buildings.

Leighland Christian School – Student Representatives reported on school events:

- . One of our Year 10 students won first prize in the Young Tasmanian Artist Awards. This was part of the Deloraine Craft Fair. He shared it with another student from Hobart and they both received \$250.

- . Our Year 10s celebrated their year with a formal Dinner on 3 November at the Rowing Club. They will finish for the year with a day of activities on Friday 8 December.
- . Our group of Aspire students travelled to Melbourne on 5 November for 3 nights. They visited the Queen Victoria Markets, Thank You HQ, University, Museum and undertook a couple of tours: Street Art tour and the Victorian Institute of Sports tour.
- . Our sporting carnival program got into full swing commencing with the Inter Christian Athletics Carnival for selected students on 8 November; Our Kinder to Year 2s from both campuses combined for their Athletics Carnival on 10 November and our Year 3–6s on 17 November; the High School students enjoyed their two-day athletics carnival on 15 and 16 November and selected students will compete in the Inter High Cross Country on 4 December. Students from both campuses will be honoured at a Sports Assembly on 5 December.
- . Our Year 12s were honoured with a morning assembly and an evening Graduation Service on Thursday 9 November. They were presented with their Graduation Stoles and Certificates; spoke about their journey at Leighland and gave thanks. They completed their external exams last Friday and wrapped up their year with a celebration dinner on Tuesday.
- . There were many excursions: Kinders visited Guide Falls Farm; Prep and Year 1s went to Wings Wildlife Park; Year 8 Drama students viewed the production of 'Sleeping Beauty'; our 5/6s at both campuses joined for badminton sessions; selected upper primary students from Ulverstone Campus competed against students from our Burnie Campus for the annual Millard Shield and our Year2s had a sleepover at the School.
- . Our Prep – Year 7 2018 Orientation Day took place on Monday.
- . We are now preparing and looking forward to our Celebration Service/Awards Evening on Thursday 7 December. This is a wonderful time of sharing and giving thanks to God for the year.
- . Our Y6s will celebrate their final year as primary students with a Graduation assembly on 8 December.
- . There are fun activities planned for the final week of the year: Our High School students will compete in the 'Great Race' and our Primary students will enjoy a 'Picnic in the Park'.

North West Christian School – Student Representatives reported on school events:

- . Athletic carnival – On November 23 the whole school participated in this year's athletic carnival. We also had the home school students join us. Our Bruny team won with Swan and Dover coming close.
- . Book day was held on November 24, students dressed up as their favourite character from their favourite book.
- . High School Exams – The high school have just completed their exams which started on the 27th of November and finished on the 29th.
- . Information night – Parents and guardians came and listened to what changes will happen with our school next year.
- . Inter-high Athletics carnival will be held on 4 December.
- . Grade 10 formal– our grade 10 formal will be held on the 7th of December at Beach way restaurant.
- . Walk-a-thon – our walk-a-thon will be held on 7 December. Where we raise money for our two students we are supporting overseas.

- Presentation night rehearsals – Our presentation night rehearsals will be on the 11th and the 12th of December.
- Good behaviour day – The 14th of December is the last day of school. On that day the whole school will be going on an adventure. The high school students will be going to Lake Barrington for some water skiing and our primary school students will be spending the day in Ulverstone.
- Presentation night – Presentation night will be held on the 14th of December. This is a great way to reflect on what we have done during the year and wishing farewell to some.

Ulverstone High School – Student Representative reported on school events. As the students were unable to attend the meeting Kellie Conkie the school's representative reported on a couple of items.

- Year 11 and 12 completed their exams.
- Primary School Shines Concert, song and dance night is to be held soon.

Council Report – Sandra presented a report to the meeting from Council.

Shared pathway – The Council has now been handed over the road called Preservation Drive which travels from Sulphur Creek to Penguin from the Department of State Growth (DSG). The Council will now look at a shared pathway between Penguin and Sulphur Creek.

Flood Damage – The Council has lobbied the DSG for repairs to be undertaken to flood damage at the Leven Yacht Club area.

Dial Management Plan – The Council is encouraging the DSG to review the Dial Regional Management Plan for opportunities within the Dial Range.

6 *Presentation of Certificates to Representatives*

Sandra thanked all the students who participated in the committee for 2017 and farewelled those students who are leaving. Sandra presented students with their Certificates of Appreciation.

7 REVIEW OF THE MEETING

Discussion were held on today's meeting. This agenda item was suggested to be changed to allow a Guest speaker at each meeting.

8 NEXT MEETING

The next meeting to be held on Thursday 22 February 2018 at the Central Coast Council Administration Building, 19 King Edward Street, Ulverstone at 9.15am.

As there was no further business to discuss the meeting concluded at 10.25am.



**Central Coast Community Shed Management Committee
General Meeting – Minutes of Meeting held at the Community Shed
Monday, 4 December 2017 commencing at 1.05pm**

Doc. ID:

1 PRESENT/APOLOGIES

Rob McKenzie (Chair), Sam Caberica, Cr Phil Viney, Lynne Jarvis, Russell Game, Len Blair, Len Carr, David Dunn, Colin Perry and Melissa Budgeon.

Minute taker: Melissa Budgeon

Apologies: John Klop, Pam Brooks, Norm Frampton, John Deacon.

2 CONFIRMATION OF MINUTES

It was resolved, "That the minutes of the meeting held on Monday, 13 November 2017 are confirmed as correct."

Carried

3 BUSINESS ARISING FROM MINUTES

Noted that Ian Nettleton be congratulated and formally thanked for the outstanding work he does on writing grants for the Community Shed. Notification was received from Justine Keays Office, that a grant has been approved for the construction of a pathway to improve pedestrian access to the Community Shed. Thank you to Ian for his work in submitting this application.

A note of appreciation to Chris Fletcher also was recorded, for his support and guidance over his time at Council. Chris will retire on 22 December 2017, the committee members wish him well for the future.

A fire extinguisher has been installed in the new storage area. A smaller extinguisher has been positioned in the paint shed. An additional extinguisher will be placed in the middle storage shed area.

4 FINANCIAL REPORT

Colin Perry moved, and Len Blair seconded, "That the Financial Report be accepted."

595 attended the Shed for the month, 482 – Men's Group days, 113 – Tuesday sessions. Not included in the numbers is the school groups twice a week, which can be groups of 3 up to 8.

Carried

5 GENERAL BUSINESS

- . Suggestion made that a bigger fire extinguisher is needed in the new store room. One to be purchased and installed. Exit signs also to be installed. Melissa to pass on to the Building Maintenance Officer.
- . Acquittal for the AMSA grant for the supply and installation of Solar Panels to be completed. Receipt to be obtained from Dobson's Electrical.
- . **Coffin Club** – Lynne reported that 12 people attended the session held last Tuesday – Chris from the NW Legal Centre spoke, and his presentation was well received. Discussion was had regarding the day change for the Coffin Club – Noted that Lynne left the meeting at this time, comments in the discussion were becoming uncomfortable regarding the Coffin Club and moving out of the main Community Shed area. Lynne returned to the meeting – the group will hold a session on Tuesday, 5 December, to advise the current participants of the day change, with the first Thursday session to be held on 14 December 2017, and then resume in the new year on Thursdays.
- . **Ladies Group** – no report available. Numbers remain steady. Last group will be on 21 December, and then returning in January 2018.
- . **Grant** – Footpath project has been granted. The deeds and details have not yet been received from the Commonwealth. The Council Building Maintenance Officer will oversee the project, the grant is for materials and the Community Shed will provide in-kind labor.

6 CLOSURE

As there was no further business to discuss the meeting closed at 1.55pm.

7 NEXT MEETING

The next meeting will be held on 5 February 2018 commencing at 1.00pm.

CENTRAL COAST COMMUNITY SHED – FINANCIAL STATEMENT FOR 2017–2018

as at 4 December 2017

		<i>Estimates</i>	<i>Actual</i>
		\$	\$
Revenue			
11413.03			
	Membership Fees	3,000.00	3,545.45
	School Groups	–	–
	Material Donations	–	240.91
	Project Donations	2,000.00	800.00
	GST allocation		
	Estimate	\$5,000.00	\$4,586.36
	Grant AMSA – Solar Panels	\$7,700.00	
Expenditure			
11481			
	1 Aurora	2,000.00	–
	2 Telstra/Internet	850.00	160.86
	3 Office	250.00	–
	4 Bus	–	–
	5 Testing and tagging	1,000.00	242.00
	6 Petty Cash	–	–
	7 Training	500.00	–
	8 Membership	100.00	50.00
	Insurance	150.00	157.87
	9 Room Hire	–	–
	10 Repairs and Maintenance	2,000.00	–
	11 Safety Equipment	500.00	–
	12 Project Materials	1,500.00	1,139.81
	Solar Panel project	3,000.00	–
	Water/Sewage	150.00	–
	13 Inspections/Building maintenance Checks	–	296.87
	Estimate	\$12,000.00	\$2,047.41

Central Coast Community Safety Partnership Committee

Minutes of a meeting held in the Central Coast Council Chamber,
19 King Edward Street, Ulverstone

Wednesday, 6 December 2017 – Commencing at 10.00am

PRESENT

Cr Jan Bonde (Mayor – CCC); **Melissa Budgeon** (Community Wellbeing Officer – CCC); **Paul Broaden** (Engineering Group Leader CCC); **Insp. Shane Le Fevre** (Tasmania Police); **Sgt Simon Conroy** (Tasmania Police); **Kate Wylie** (CCCCI) and **Glen Lutwyche** (Principal Ulverstone High School [UHS] Schools Representative)

1 WELCOME

The Mayor welcomed everyone to the meeting.

2 APOLOGIES

Sandra Ayton (General Manager – CCC); **Rowen Tongs** (Councillor – CCC); and **Julie Milnes** (Health Promotion Coordinator (Mersey) DHHS); **Tameka Dornauf** (Coordinator – Community Housing Ltd); **Garth Johnston** (Penguin Neighbourhood Watch); **Kathryn Robinson** (Community Development Officer – House Choices Tasmania) and **John Deacon** (Central Coast Community Shed)

3 MINUTES OF PREVIOUS MEETING

■ Insp. Shane Le Fevre moved and Paul Broaden seconded, “That the minutes from the meeting held on Wednesday, 25 October 2017 be confirmed.”

Carried

4 MATTERS ARISING FROM PREVIOUS MEETING

Removal of the timber debris left on the beaches – A meeting is to be held with the Minister for Primary Industries and Water, Jeremy Rockcliff and relevant parties regarding the removal of the timber debris left on the beaches within Central Coast. The meeting is scheduled for Friday 15 December.

5 COMMUNITY SAFETY ACTION PLAN 2017–2022

Action Report updates (attached)

(a) Actions and Tasks Progress Report

- i Surveying the community through focus group – due to start in February next year. There are lots of different groups that have been identified and responded to a survey in previous years, please advise Melissa if you have any groups that would be interested in participating.

It was suggested that setting up an information stand away from the Council e.g. at the Market, or other community activities/spaces has worked well for feedback.

- ii Cyber safety – Council send out social media information on cyber safety through Facebook and also through the school connections. There are a number of different platforms available, Facebook being only one. Suggested that we look into other options and opportunities.
- iii In the new year, develop a working group to engage a facilitator to upskill in the areas of communication and what works best for which cohort/application.

6 REPRESENTATIVE REPORTS

(a) **Crime Report** **Insp. Shane Le Fevre – Tasmania Police**

Statistics were given out on assaults, burglaries, damage to public property, arson. There are currently 15 people in the Central Coast that are on bail and 9 vehicles damaged. Total number of offences for the financial year is 88.

This area is travelling well, but its these types of offences that are a continual problem.

Youth problems in the area is constant and is discussed at Inter Agency Support Team (IAST) meetings. There have been discussions on the types of programs that are available for disadvantaged children in the area.

(b) **Central Coast Chamber of Commerce & Industry Report (CCCCI)** **Kate Wylie**

Kate Wylie sought information about the playground area/beach access/picnic area on the western end of esplanade – was this area listed for some refurbishment?

Also, the Footpath outside the old service station at the western end of the esplanade is broken and difficult to use.

(c) **Primary Health Report** **Julie Milnes**

Nil

(d) Education (all schools) Report **Glen Lutwyche**

Glen Lutwyche spoke of running a campaign through the Council's Facebook and School Facebook pages on how children's scooters, push bikes and mobility scooters and used in the CBD over the Christmas period.

Paul Breaden advised that the Council is looking at renewing the signs that are already up, as well as adding additional signs in the parking areas in the CBD.

(e) Ulverstone Neighbourhood House **Simon Douglas**

Nil

(f) Housing Choices Tasmania (HCT) Report **Kathryn Robinson**

Nil

(h) Community Housing Report **Tameka Dornauf**

Nil

(i) Community Report **Garth Johnston/Barry Issac**

Nil

(i) Central Coast Community Shed **John Deacon**

Nil

(j) Council Report

The Mayor and General Manager met with the new commander Johnathan Higgins yesterday. He was interested in what is happening in the community.

There was discussion about the activities of young people with an increase in vandalism and unsocial behaviour. Discussion was also had relating to positive communication about expectations in using public places, doing the right thing etc. Delivering messages that are positive, rather than "Do Not"...

The Council, Tasmania Police and the Chamber of Commerce to look at the possibility of hosting a workshop around the prevention of shop lifting, to assist shop owners on how to prevent and deal with shop lifting episodes within their businesses.

6 GENERAL BUSINESS

Identify Champions (Task 2.3.4.9) – presentation be made to Neighbourhood House and the Central Coast Community Shed on 28 February 2018.

Endorsement from this group re neighbour day get to know your neighbours to promote this.

7 CLOSURE

As there was no further business to discuss Mayor, Jan Bonde thanked everyone for attending and the meeting closed at 11.15am.

The next Committee meeting is to be held on Wednesday, 28 February 2018, commencing at 10.00am in the Council Chambers, Central Coast Council, 19 King Edward Street, Ulverstone. Morning tea will be provided.



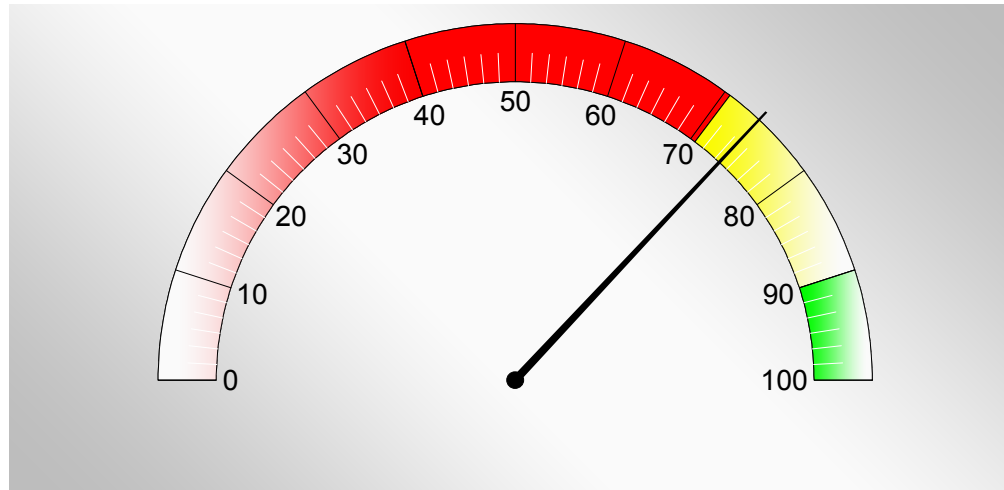
CENTRAL COAST COUNCIL

Quarterly Performance Report to Council

July to December 2017

Quarterly Performance Report to Council

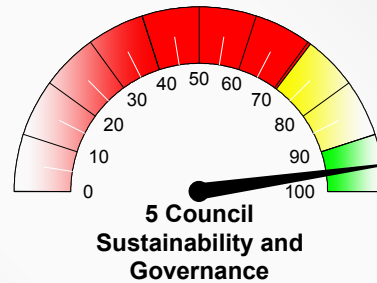
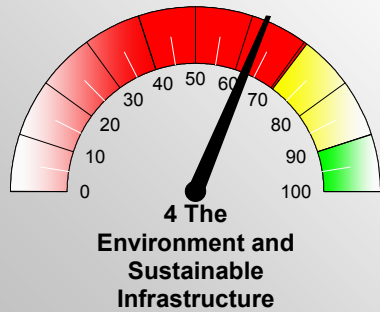
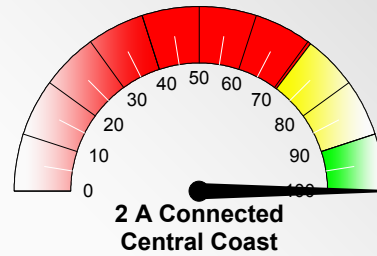
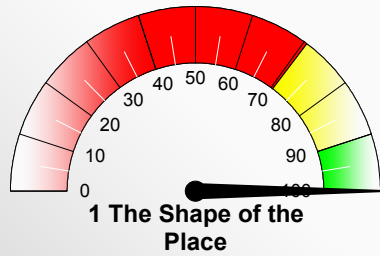
Quarterly Progress against Corporate Folder Actions

**Description****Indicator**

97	Corporate Folder Actions reported on	
55	Corporate Folder Actions at least 90% of monthly target	■
9	Corporate Folder Actions between 70 and 90% of monthly target	■
33	Corporate Folder Actions less than 70% of monthly target	■
0	Ongoing Actions	
0	Deferred Actions	
0	Corporate Folder Actions with no target set	
0	Incomplete Actions	

Quarterly Performance Report to Council

Quarterly Progress against Future Directions



FUTURE DIRECTION	NO. OF ACTIONS REPORTED ON	NO. OF ACTIONS AT LEAST 90% OF TARGET	NO. OF ACTIONS BETWEEN 70 & 90% OF TARGET	NO. OF ACTIONS LESS THAN 70% OF TARGET	NUMBER OF DEFERRED ACTIONS	NUMBER OF ONGOING ACTIONS	ACTIONS WITH NO TARGET	INCOMPLETE ACTIONS
1 The Shape of the Place	4	4	0	0	0	0	0	0
2 A Connected Central Coast	6	5	0	1	0	0	0	0
3 Community Capacity and Creativity	7	7	0	0	0	0	0	0
4 The Environment and Sustainable Infrastructure	2	1	0	1	0	0	0	0
5 Council Sustainability and Governance	15	12	1	2	0	0	0	0

Quarterly Performance Report to Council - Community Services



At least 90% of monthly Action target achieved



Between 70 and 90% of monthly Action target achieved






Less than 70% of monthly Action target achieved

Corporate Folder Actions

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
Future Direction: 1 The Shape of the Place						
Strategy: 1.1.8 Develop a strategy to leverage the opportunities of our peri-urban area (rural-urban fringe)						
1.1.8.1 Develop a discussion paper on the opportunities in our peri-urban area and the strategies required to implement	Peri-urban areas have been identified and presentation prepared for a Council workshop to be held at the end of October 2017. Discussions at workshop held on September 25 and made the October 30 workshop superfluous. Issues to be resolved as part of Statewide Planning Scheme process.	Community Services	31/12/2017	100	100	
Strategy: 1.3.1 Identify and promote appropriate land for industrial and commercial use						
1.3.1.2 Develop plan of areas for future industrial and commercial/business use	Options were identified and presented at a Council workshop on 4 September 2017. The Council has agreed to pursue the proposed options and letters have been sent to the relevant property owners in relation to the proposed zone change.	Community Services	31/10/2018	100	100	
Strategy: 1.3.2 Finalise and implement rural living design guidelines for Central Coast rural areas						
1.3.2.1 Implement the Rural Lands Strategy into our planning scheme	The Rural Land Strategy is still in the process of implementation through the State Planning Scheme exercise. The mapping component is largely complete and the entire Planning Scheme exercise is due to be completed early in 2018, subject to State government completion of Bushfire mapping and the Natural Values Asset Code. Development of additional Rural Living zoning proposals is also largely complete.	Community Services	31/01/2018	85	90	

Quarterly Performance Report to Council - Community Services

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
Future Direction: 5 Council Sustainability and Governance						
Strategy: 5.2.1 Continue program of business unit service and process reviews						
5.2.1.10 Complete implementation of Open Office software in relation to Land Use Planning services	In house sessions undertaken to begin templates and test existing changes. Further work and training undertaken with staff from Open Office during 15-17 August 2017. Waiting on new GIS system to be fully implemented prior to next system test. GIS System has been tested and will go live early December, testing with the planning modules and the new GIS System is underway with the next meeting due 6 December. In-house testing with live data has commenced to identify remaining works to be completed prior to going live with the system.	Community Services	30/11/2017	100	95	
5.2.1.11 Implement Statewide Planning Scheme provisions	Planners from the region are working co-operatively and in concert to achieve creation of new Planning Schemes within the determined time-scale. Two regional meetings have been conducted and more are planned. Work has commenced with a consultant to create Local Planning provisions and timeline provided to Council workshop. Work is ongoing.	Community Services	31/12/2017	85	85	
Strategy: 5.3.2 Identify new opportunities to expand the Council's relatively narrow revenue base						
5.3.2.2 Development Local Settlement Plan	Consultant to the Council has prepared a Local Settlement Plan. Commercial land report and Settlement reports have also been completed and will be integrated within a single report document with identification of properties to be zoned - for the Council's approval as part of the development of the local provisions for the State-wide Planning Scheme.	Community Services	31/12/2017	85	95	

Quarterly Performance Report to Council - Community Services

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
Future Direction: 4 The Environment and Sustainable Infrastructure						
Strategy: 4.2.1 Continue to work with community event organisers to improve safety standards at community events						
4.2.1.1 Implement actions required by amendments to The Food Act 2003 relating to state wide food business registrations	Updating processes is reliant on work being undertaken by the State Department of Health and Human Services. Council's Environmental Health staff are monitoring progress.	Community Services	30/06/2018	48	60	
4.2.1.2 Update licensing and business processes related to updated Public Health Act guidelines		Community Services	31/03/2018	50	0	
Future Direction: 5 Council Sustainability and Governance						
Strategy: 5.2.1 Continue program of business unit service and process reviews						
5.2.1.8 Update procedures to support implementation of Open Office building software	Further work undertaken on Building templates, with remaining work to be carried out following Planning Implementation.	Community Services	30/11/2017	100	10	
5.2.1.9 Complete implementation of Open Office software in relation to Health services	Health Module interface with Magiq (Record management system) has been retested and appears to be fully operable. Health Module is now being fully utilised and monitored by Records as a final check. Once this is confirmed the task will be complete. Ongoing checks show no issues at this time.	Community Services	30/11/2017	100	100	
5.2.1.15 Update procedures to support implementation of Open Office plumbing software	Progression of procedure will follow delivery of Open Office Plumbing module.	Community Services	30/06/2018	48	0	
5.2.1.23 Review processes and community information following adoption of new Environmental Management and Pollution Control regulations and guidelines relating to smoke emissions.	Input has been provided during the consultation process for the new smoke emission regulations which are expected to be proclaimed in 2018.	Community Services	30/06/2018	48	60	

Quarterly Performance Report to Council - Community Services

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
Future Direction: 1 The Shape of the Place						
Strategy: 1.1.4 Investigate opportunities for the development of a suite of adventure outdoor visitor/leisure experiences in Central Coast and adjacent hinterland						
1.1.4.1 Undertake a feasibility assessment for an annual Adventure Festival for the Central Coast	Project Plan has been delivered to General Manager.	Community Services	28/02/2018	50	50	
Future Direction: 2 A Connected Central Coast						
Strategy: 2.1.1 Develop a range of promotional activities to encourage greater use of walking routes						
2.1.1.2 Develop a walking trail brochure around the Centenary of WW1	Parameters of project agreed with General manager. Identification of assets for inclusion. Identified other parties for project - RSL, History Museum. Inclusion of the WW1 returned soldiers Graves project - contact made with Rhonda Hobbs for collation of information.	Community Services	28/02/2018	40	25	
Strategy: 2.3.2 Engage with the community to achieve meaningful positive local ageing outcomes						
2.3.2.1 Implement strategies to develop Central Coast as an age-friendly community	A project proposal is being developed.	Community Services	30/06/2018	40	60	
2.3.2.3 Undertake a review of the Central Coast Positive Ageing Strategy to align with the Social Planning Framework	Groups identified for consultation. Community Well Being Officer and Community Development Officer undertaking to inform actions. Actions in development. To be presented to the Senior leadership team for consideration Jan 2018	Community Services	31/10/2017	100	95	
Strategy: 2.3.3 Engage with the community to achieve meaningful local youth outcomes						
2.3.3.1 Review and update the Council's Youth Strategy to align with the Social Planning Framework	The Youth Strategy actions review to align with the Social Planning Framework is underway. Currently reviewing the latest documentation and developing on consultation outline.	Community Services	31/01/2018	60	94	
2.3.3.2 Work collaboratively with schools to promote initiatives and awareness-raising programs including cyber safety and protective behaviour	A project proposal is being developed. Social media posts are being shared via the Council and participating School's Facebook pages. Community Safety Partnership Committee members share existing and possible opportunities for cyber safety information sessions and other community safety programs.	Community Services	30/06/2018	40	45	




Quarterly Performance Report to Council - Community Services

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
Strategy: 2.3.5 Review Council's role in the direct provision of community related events and programs						
2.3.5.1 Create a 'guidelines' document around Council working with community to produce events	Draft document submitted to Senior Leadership Team for consideration	Community Services	30/11/2017	100	98	
Future Direction: 3 Community Capacity and Creativity						
Strategy: 3.1.1 Support actions that improve education attainment, retention and engagement						
3.1.1.1 Work with the Youth Engaged Steering Committee to identify actions to help achieve outcomes	Central Coast Youth Engaged Steering Committee's Business Breakfast with the Central Coast Chamber of Commerce and Industry was held in September 2017. Guest Speakers from MEGT - Australian Apprenticeship Support Network, Tasmanian Chamber of Commerce and Industry - support small business to employee trainee and apprentices. The Beacon Foundation Tas. Manager attended, sharing details of the new project being developed at Ulverstone High. Also, seeking community support through the consultation phase.	Community Services	30/04/2018	60	65	
Strategy: 3.3.1 Review Council venue management plans to improve promotion of venues for major community, sporting and corporate events						
3.3.1.1 Develop a marketing plan to maximise the use of the Ulverstone Sports and Leisure Centre Complex	Sports and Leisure Centre's Marketing plan has been updated in line with suggested changes and will be resubmitted for review by the Senior Leadership Team at the end of October 2017. Plan has been updated and brought back to Senior Leadership Team. Obtaining final statistics to add as Appendix to Plan.	Community Services	31/08/2017	100	95	
Strategy: 3.3.2 Develop an interpretation plan to showcase the stories of Central Coast						
3.3.2.1 Develop an interpretation plan showing areas and themes to showcase the stories of Central Coast	Interpretation Plan has been developed and presented to Councillors workshop 24th November 2017. Report to be prepared and Plan submitted to Council meeting.	Community Services	30/09/2017	100	98	
Strategy: 3.3.3 Conduct a review of the Ulverstone Civic Centre to optimise usage and improve community outcomes						




Quarterly Performance Report to Council - Community Services

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
3.3.3.1 Produce a marketing and promotion plan for the Civic Centre	Started consultation with department on current uses and areas for growth. Reviewed spaces and plans for improvements to space and impacts on possible uses.	Community Services	30/11/2017	100	90	
3.3.3.2 Develop a concept plan to update the exterior and interior of the Civic Centre	Concept Plan presented.	Community Services	31/07/2017	100	100	
Strategy: 3.3.4 Progress the implementation of the Ulverstone History Museum Strategic Plan						
3.3.4.1 Complete the Ulverstone History Museum/Visitor Information Precinct Plan and funding application process	The Final Master Plan adopted.	Community Services	31/10/2017	100	100	
Strategy: 3.3.5 Review the Central Coast Arts and Culture Strategy						
3.3.5.1 Review and update the Central Coast Arts and Culture Strategy to align with the Social Planning Framework	Strategy completed and with the General Manager for consideration.	Community Services	31/10/2017	100	95	
Future Direction: 5 Council Sustainability and Governance						
Strategy: 5.2.1 Continue program of business unit service and process reviews						
5.2.1.16 Pursue rental options for the Aged Persons Unit complexes	Rental options have been identified and trial rental is underway for existing Ages Persons Home Units tenant. Options presented at Council workshop on Monday, 4 September. Discussions have been had with representatives from Warrawee regarding the possible rental of units in Penguin and rental options have been obtained from a local real estate agent. Four separate units have now been rented out via a local real estate agent.	Community Services	30/09/2017	100	100	
5.2.1.17 Review policy on the keeping of pets within Aged Person Unit complexes	Review has been undertaken of Policy and contracts now include option for pets, subject to Council approval. Final discussion to be held with Councillors at Workshop on Monday, 4 September.	Community Services	30/09/2018	100	100	

Quarterly Performance Report to Council - Community Services

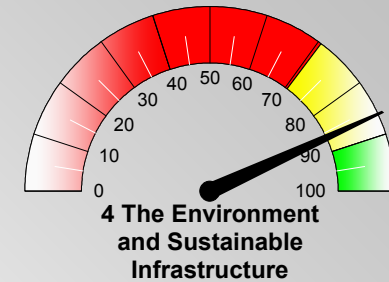
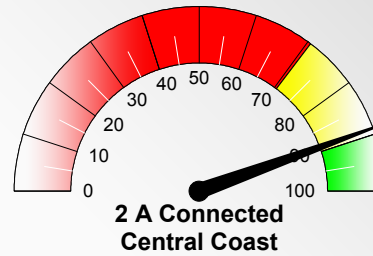
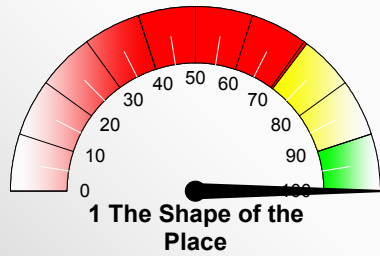
ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
5.2.1.18 Facilitate the use of the Ulverstone Sports and Leisure Centre as a venue for increased school holiday activities	Investigations will commence to establish what school holiday activities will be relevant to be held at the Sports Centre. The Council successfully partnered with the Ulverstone Basketball Association to hold two junior basketball clinics during the September school holidays. Recreation Centre staff have investigating the 'Try Sports' model developed by Keith Price and will be pursuing this option further.	Community Services	30/06/2018	50	40	
5.2.1.19 Organise Roving Ambassadors and/or temporary information booths to be present at tourist-attracting events held in Central Coast and in particular the Australian Masters Games	August - Information Booth/Roving Ambassadors at Tastrofest September - Recruit, Interview and Induct more volunteers for Masters Games Information Booth October - Information Booth on the Ulverstone Wharf for Masters Games from Thursday 19th Oct to Sunday 22nd Oct. November - Sent out a request for Roving Ambassadors for the Boxing Day Cycling Criterium. December - Three Roving Ambassadors are set to attend the Boxing Day Cycling Criterium. January & February - The Ulverstone Visitor Information Centre will be getting ready for the National MG Car Club Meeting to be held in Ulverstone in March. We will be providing the Club with over 400 Information bags and will be having an Information Booth with our Roving Ambassadors at the Recreation Centre over Easter.	Community Services	30/03/2018	60	80	
5.2.1.20 Explore the feasibility of relocating the Penguin Visitor Centre to achieve better overall visitor services	November - Commenced preliminary analysis. December & January - Further investigation being conducted.	Community Services	31/05/2018	25	35	

Quarterly Performance Report to Council - Community Services

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
5.2.1.24 Undertake an audit of visitor infrastructure, products, services and experiences.	<p>August - Destination Action Plan Meeting to discuss the requirements.</p> <p>September - Need more clarification on requirements. Commenced list.</p> <p>October - Continuing with listings and enlisted assistance from the local tourism association. Contacted Cradle Coast Tourism for their help with further clarification on requirements for this audit..</p> <p>November - A Central Coast Tourism Product Register/Audit has been produced with the inclusion of all accommodation, attractions, tours, experiences and some tourist signage/information boards.</p> <p>December - Completed draft tourism infrastructure register/audit and sent to Community Services Director to present to Senior Leadership Team for comments/feedback.</p> <p>January - Made some updates and filed document in Magiq.</p>	Community Services	31/12/2017	100	100	
Strategy: 5.4.3 Develop a Social Media and Digital Marketing Plan						
5.4.3.1 Develop a monthly social media campaign using the 'it's in our nature' message	Social Media Plan developed and submitted to Senior Leadership Team for review and authorisation in September 2017. Plan to be presented to Councillors at future workshop.	Community Services	25/08/2017	100	100	
Strategy: 5.4.4 Implement the Council's Communication and Engagement Plan, including the development of a community engagement toolkit						
5.4.4.3 Pursue opportunities to raise awareness of the Coast to Canyon Brand	<p>Campaign used for Seniors week promotion, and age friendly survey development.</p> <p>Utilised for Australia day advertising and Jan and Feb social media campaign.</p> <p>Used to promote Festival of small halls.</p> <p>New posters being developed for the Vic.</p> <p>Used to promote the Boxing Day Unwind in conjunction with the Boxing Day Criterium</p>	Community Services	31/05/2018	50	68	

Quarterly Performance Report to Council - Infrastructure Services

Quarterly Progress against Future Directions



FUTURE DIRECTION	NO. OF ACTIONS REPORTED ON	NO. OF ACTIONS AT LEAST 90% OF TARGET	NO. OF ACTIONS BETWEEN 70 & 90% OF TARGET	NO. OF ACTIONS LESS THAN 70% OF TARGET	NUMBER OF DEFERRED ACTIONS	NUMBER OF ONGOING ACTIONS	ACTIONS WITH NO TARGET	INCOMPLETE ACTIONS
1 The Shape of the Place	5	2	3	0	0	0	0	0
2 A Connected Central Coast	3	1	0	2	0	0	0	0
4 The Environment and Sustainable Infrastructure	19	7	3	9	0	0	0	0
5 Council Sustainability and Governance	8	1	1	6	0	0	0	0

Quarterly Performance Report to Council - Infrastructure Services



At least 90% of monthly Action target achieved



Between 70 and 90% of monthly Action target achieved




Less than 70% of monthly Action target achieved




Corporate Folder Actions

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
Future Direction: 1 The Shape of the Place						
Strategy: 1.1.1 Staged implementation of the Dial Sports Complex Master Plan						




Quarterly Performance Report to Council - Infrastructure Services

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
1.1.1.1 Completion of detailed design and commencement of Stage 2 build (Dial Regional Sports Complex)	<p>The project commenced construction on site on 9th January 2017 with the erection of the site safety fence. Site works commenced on the 20 February 2017.</p> <p>This has been followed by the removal of the vegetation and the mulching of the vegetation for re-use on the site within the landscaping areas. All the gorse has been removed and disposed of in accordance with requirements.</p> <p>Progress to date:</p> <p> OVAL B</p> <p>Top dress and tidy the batters around the ground, install the goal and point posts are still to be completed.</p> <p>The grass is growing nicely</p> <p> OVAL A</p> <p>All major works on oval A have now been completed with the grass growing as per expected.</p> <p>The remaining works on oval A are to install the interchange boxes, Install the goal and point posts, complete the ground fencing and the complete the perimeter footpath.</p> <p>Both ovals have now have the light towers in place.</p> <p>GENERAL</p> <p>Viewing mounds have been shaped, are top dressed and seeded</p> <p>Access road kerb and channel are complete</p> <p>The pavilion fit out is almost complete. Plastering on the ground floor is complete along with some fit out.</p> <p>Rubber floor covering has been completed. Vinyl floor covering have been installed. Tiling has commenced</p> <p>Main carpark has now been sealed.</p> <p>Cricket practice nets have been completed</p> <p>External cladding of the building is 80% complete and the pavilion has reached lock up stage.</p> <p>The main playground structure has been installed</p>	Infrastructure Services	30/04/2018	60	85	




Quarterly Performance Report to Council - Infrastructure Services

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
	with the other equipment on order. The main grandstand seating has been installed. The power has now been connected to the site.					
Strategy: 1.2.2 Continue to develop the Central Coast shared pathways network						
1.2.2.1 Investigate safer shared use between vehicles/cyclists along Penguin Road (between Robertsons Road and Seaside Crescent)	Several options have been considered. A list of positives and negatives and estimates for each option are being prepared to collate into a report for consideration by Council at a workshop on 30 October 2017.	Infrastructure Services	30/10/2017	100	70	
1.2.2.2 Participate in the Cradle Coast Authority Technical Working Group on the North West Coastal Pathways Strategy	At the meeting held 24 August 2017, Mayors and General Managers (from five Councils) agreed to a \$12,000 contribution each, to fund a Technical Project Officer to assist with the investigation of options for the missing sections of the Coastal Shared Pathway, mainly being Burnie to Heybridge, Ulverstone to Penguin and Leith to Devonport. Pitt and Sherry were engaged to conduct the investigations, which have progressed during November and December 2017. An update meeting is being scheduled for Jan/Feb 2018.	Infrastructure Services	30/06/2018	48	40	
1.2.2.3 Source funding for Sulphur Creek to Penguin Shared Pathway	Council is participating in the Cradle Coast Authority arranged North West Pathway project with the intent of obtaining funding for the overall pathway project from Devonport to Wynyard. Business plans are being prepared with the intent of encouraging the State government and opposition to include funding in their election commitments.	Infrastructure Services	31/03/2018	48	35	
Strategy: 1.3.1 Identify and promote appropriate land for industrial and commercial use						





Quarterly Performance Report to Council - Infrastructure Services

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
1.3.1.3 Completion of Penguin Recreation Ground re-development concept and further investigate funding/developer opportunities	<p>Master Plan completed and adopted by Council in June 2017.</p> <p>Implementation plan commenced with the announcement of the the Final Master Plan. Council website updated, media release, existing displays updated.</p> <p>Final meeting of the Think Tank Team to be held on the 18th August 2017.</p> <p>The Master Plan signage has been erected at the PRG for information purposes.</p> <p>Consideration needs to be given to the management of this project moving forward and the implementation once the clubs have relocated to the Dial Regional Sports Complex.</p> <p>The development of a business plan is required.</p>	Infrastructure Services	30/06/2018	48	80	
Future Direction: 2 A Connected Central Coast						
Strategy: 2.3.4 Continue to plan for/mitigate potential community risks and maintain business continuity capacity associated with natural disasters and emergency						
2.3.4.1 Complete investigation into rural flood catchments	<p>Carry over from 2016-17.</p> <p>Discussion with DPIPWE instigated for Farm dam safety reports.</p> <p>Flood Catchments identified with Leven and Forth rivers being the major systems and the Blythe River, Gawler river, Penguin Creek, Claytons Rivulet, as the lower level systems.</p> <p>Flood warning systems are needed for the Leven and Forth rivers whereas the other streams/catchments are initially considered to have a lower flood risk . Catchment plans and mapping will be prepared in 2018.</p>	Infrastructure Services	30/04/2018	60	20	
2.3.4.2 Review and update Central Coast Emergency Management processes and procedures	<p>Project delayed for three months due to other projects. Search for suitable Project Officer commenced with assistance of SES Regional Manager and ex-SES Officer likley to be able to undertake works in 2018.</p> <p>Literature search conducted.</p>	Infrastructure Services	31/12/2017	100	25	




Quarterly Performance Report to Council - Infrastructure Services

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
2.3.4.3 Source funding for flood warning systems in the Forth and Leven Rivers	Funding programs are generally only announced in September and December. The 2017/18 NDRF grant program was not announced in September as originally planned. Discussions with SES Hobart indicate that our system would not be looked upon favourably unless it also is part of a major flood study. Further discussions with Bureau of Meteorology are scheduled to determine if there are other sources of funding available. No other sources of funding available. Matter to be considered as a part of the 2018-2019 budget considerations.	Infrastructure Services	30/06/2018	48	100	
Future Direction: 4 The Environment and Sustainable Infrastructure						
Strategy: 4.3.1 Conduct a review of all Council community/operational assets						
4.3.1.1 Develop and implement improved parking signage including a new theme, directional signs, internal signs and wayfinding signs	Design of sign and locations are complete. Quotations for fabrication and installation have been requested and closed on 9 August 2017. Two quotations were received of which Tongs Sheet Metal was successful. Installation commenced during December 2017 and to be completed early January 2018.	Infrastructure Services	30/09/2017	100	55	
4.3.1.3 Finalise negotiations with the Department of State Growth to hand over Preservation Drive to the Council	Matter discussed with Manager Network Planning at Dept. State Growth (DSG) in August 2017, who agreed to follow up on the matter. Discussions with State Growth/Infrastructure Tasmania instigated by GM of Council. Formal negotiations commenced on handover to Council. Agreement reached on compensation for on taking Preservation Drive and Mission Hill Road. Letter accepting offer forwarded to DSG and awaiting Deed of Grant.	Infrastructure Services	31/12/2017	100	80	

Quarterly Performance Report to Council - Infrastructure Services

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
4.3.1.4 Implement time zone changes outlined in Parking Plan	Changes to the Wharf Area; Main Road, Penguin and side streets were implemented in 2016-17. Further changes will be considered when the 2 hour limit is introduced to the Coles/Furners Parking Area following installation of new signage and commencement of management agreements with Coles and the Vantage Group. The signage in the Coles/Furners Parking Area installed in December 2017.	Infrastructure Services	31/12/2017	100	85	
4.3.1.5 Investigate shared parking arrangements with other private car park/land owners	There are three private car park/land owners to have discussions with this year.	Infrastructure Services	30/06/2018	48	10	
4.3.1.7 Complete the Weed Management plan	<p>The Weed Management Plan has been reviewed by the State Government and comments have been received.</p> <p>There has been a Weeds Team established with members from Infrastructure Services and Works to plan and progress the Plan. The Weeds Team are reviewing the Plan.</p> <p>The Plan will be completed by end of September and workshopped with Council in March 2018. Weed management is being undertaken in accordance with the Plan.</p> <p>The Plan is being formatted and was provided to Senior Leadership Team in November for comment.</p>	Infrastructure Services	31/03/2018	100	95	
4.3.1.8 Construct/seal Quadrant East car park	<p>This car park area is included in the 17/18 works programme and funded by the accelerated grants scheme.</p> <p>Survey work is complete, design of preliminary layouts for consideration has commenced.</p>	Infrastructure Services	30/04/2018	15	5	

Quarterly Performance Report to Council - Infrastructure Services

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
4.3.1.9 Re-design/construction of the Reibey Street/Crescent Street/Kings Parade/Queens Garden area	Several design layouts have been prepared and presented to Councillors at a workshop held 7 August 2017. Engagement Plus has been appointed to provide advice and participate in the public consultation process. Consultation with adjacent landowners and businesses commenced on 31 August 2017. M R Cagney were also engaged to provide landscape design guidance for the Queens Gardens. Representatives of the public were called on to join study circles during October 2017. Refined preliminary layouts were presented to the group on 25 October 2017 at the first meeting of the study circle members. Public consultation sessions in Apex Park and the Farmers Market were conducted in November with information also displayed at Penguin Visitor Centre, Ulverstone Visitor Centre, Council Administration Offices and available on Councils web page. The final date for submission of feedback was 1 December 2017, with collation of responses now being conducted.	Infrastructure Services	30/06/2018	48	25	
Strategy: 4.3.2 Progress the development of a bus interchange area on Wongi Lane						
4.3.2.1 Complete the construction the Wongi Lane bus stop area	Construction work is to be completed in August 2017. Pavement colouring treatments for the intersection thresholds were completed in November 2017. Fabrication of bus shelters is nearing completion, they will be installed during January 2018. A communication and awareness process is required prior to relocating the bus stops to the new location.	Infrastructure Services	31/08/2017	100	90	
Strategy: 4.3.3 Improve recreational amenities and play equipment in the Council's key foreshore parks						
4.3.3.1 Develop and commence implementation of the Perry-Ling Gardens Management Plan		Infrastructure Services	31/03/2018	50	0	

Quarterly Performance Report to Council - Infrastructure Services

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
4.3.3.2 Continue upgrading beach accesses to current access standards (includes Apex Caravan Park access to West Ulverstone Beach and Johnsons Beach)	Beach Road access upgrade completed. West Beach Upgrade completed. Johnsons Beach access to be installed early in 2018	Infrastructure Services	30/06/2018	48	75	
4.3.3.3 Continue implementation of the Johnsons Beach Master Plan including planning for a limited mobility beach access point and updating of signage in the area	New signage has been installed and preliminary designs have commenced on the limited mobility access and the works scheduled for November 2017.	Infrastructure Services	31/12/2017	100	80	
4.3.3.4 Development of a Pump and Jump Bike/Learn to Ride Track in Fairway Park	This project is being developed by the Lions Club of Ulverstone. They will be applying to the Tasmanian Community Fund and other sources of funding for the project. Whether the project proceeds will depend on the success of their applications.	Infrastructure Services	30/06/2018	48	100	
Strategy: 4.3.4 Proactively seek/optimize grant funding opportunities to invest in assets						
4.3.4.1 Investigate improvement options for the Trevor/Lovett Streets intersection and consider funding opportunities	Traffic counts are completed. Analysis of data is required prior to consideration of design options, preparing cost estimates and considering funding opportunities. Options were presented to Council workshop on 25 September 2017. Funding opportunities will be considered if and as they arise.	Infrastructure Services	31/05/2018	36	100	
Strategy: 4.3.5 Continue to invest in the Council's stormwater infrastructure						
4.3.5.1 Commence preparation of stormwater management plans in accordance with the Urban Drainage Act 2013		Infrastructure Services	30/06/2018	48	0	
Strategy: 4.4.1 Investigate and plan for the effects of climate change on our local areas						


Quarterly Performance Report to Council - Infrastructure Services

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
4.4.1.1 Develop a plan to implement energy efficiencies within our buildings	<p>Council received funding to assist with the installation of solar panels on the stadium at the Ulverstone Sports and Leisure Centre.</p> <p>As part of the design process Pitt and Sherry have been engaged to undertake an assessment of the buildings at the Ulverstone Surf Lifesaving Club and to recommend a design solution. This work is progressing with the investigation on existing power consumption and options for a solution.</p> <p>This will form the basis of an Energy Efficiency Strategy for Council buildings moving forward.</p> <p>This action links to 5.3.1.4</p> <p>There is meeting on the 12 December to look at the preliminary findings of the research.</p>	Infrastructure Services	30/06/2018	48	60	
4.4.1.2 Investigate funding opportunities to mitigate the impacts of climate change on the Council's assets	Formal requests forwarded to Senators for Tasmania and State members of Parliament for advice on funding sources. Nil advice received back and it appears that there is no funding available until 2018.	Infrastructure Services	30/06/2018	48	50	
Strategy: 4.4.2 Increase diversion of waste from landfill and increase waste stream recycling capacity						
4.4.2.1 Continue with the upgrading of Transfer Stations and Resource Recovery Centre to meet current usage	<p>Carry over from 2016-17</p> <p>Leachate drain to be installed at RRC - January/February 2018</p> <p>New Drum Muster Compound has been constructed.</p> <p>New Steel Bin Site well underway. Mass blocks in place, with slabs boxed up ready to pour.</p>	Infrastructure Services	30/09/2017	100	60	
4.4.2.2 Implement the Food Organic and Garden Organics (FOGO) program if feasible	<p>Draft power point presentation for Council workshop completed 30 October 2017.</p> <p>Presentation to Council workshop re costing and options.</p> <p>Requested costing information from current waste collection contractor re impact of FOGO collection and possible non-Dulverton processing option.</p>	Infrastructure Services	30/04/2018	60	30	

Quarterly Performance Report to Council - Infrastructure Services

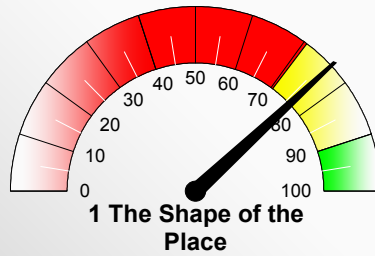
ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
4.4.2.3 Complete upgrade of Preston Transfer Station to meet demand and standards	Preparations commenced with works to be undertaken early in 2018	Infrastructure Services	31/03/2018	45	30	
Future Direction: 5 Council Sustainability and Governance						
Strategy: 5.2.1 Continue program of business unit service and process reviews						
5.2.1.1 Implement Integrated Project Management system across the organisation	A meeting with CAMMS (strategy management and strategic planning software) was held on 28 July 2017 to discuss Councils requirements for the IPM framework. CAMMS have commenced workflow refinement, with feedback from Council provided in December 2017.	Infrastructure Services	31/12/2017	100	5	
5.2.1.3 Complete review of the Council's Fleet Management	Preliminary record search under way. Finalisation of project plan underway and will be reported to Senior Leadership Team at November meeting.	Infrastructure Services	28/02/2018	75	10	
5.2.1.21 Implement 'Lean' into Infrastructure Services Groups		Infrastructure Services	30/06/2018	36	0	
5.2.1.22 Implement the new corporate geographic information system	The new system (Spectrum) is available and training has been given on the new system. Staff that were not available for the initial training will be trained on an individual basis. Bugs with zooming in being sorted.	Infrastructure Services	31/03/2018	75	100	
Strategy: 5.3.1 Review existing asset investment and performance						
5.3.1.1 Implement plans for the sale of Council surplus land associated with development and the Central Coast Open Space and Recreation Plan (Gawler Road and Overall Street)	Draft Planning Application report completed. Plan of Subdivision plans updated. Development application (subdivision) submitted to Land Use Planning seeking approval. Planning Approval received at end of November.	Infrastructure Services	30/06/2018	48	30	
5.3.1.4 Investigate strategic energy efficiency programs that would benefit the Central Coast area	This action links with action 4.4.1.1	Infrastructure Services	30/06/2018	48	10	
Strategy: 5.3.2 Identify new opportunities to expand the Council's relatively narrow revenue base						
5.3.2.1 Investigate opportunities for investment in renewable energy programs		Infrastructure Services	30/06/2018	40	0	

Quarterly Performance Report to Council - Infrastructure Services

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
Strategy: 5.4.4 Implement the Council's Communication and Engagement Plan, including the development of a community engagement toolkit						
5.4.4.1 Engage with the community on changes around the Queens Garden precinct	<p>Several design layouts have been prepared and presented to Councillors at a workshop held 7 August 2017.</p> <p>Engagement Plus has been appointed to provide advice and participate in the public consultation process. Consultation with adjacent landowners and businesses commenced on 31 August 2017.</p> <p>M R Cagney were also engaged to provide landscape design guidance for the Queens Gardens. Representatives of the public were called on to join study circles during October 2017. Refined preliminary layouts were presented to the group on 25 October 2017 at the first meeting of the study circle members. Public consultation sessions in Apex Park and the Farmers Market were conducted in November with information also displayed at Penguin Visitor Centre, Ulverstone Visitor Centre, Council Administration Offices and available on Councils web page. The final date for submission of feedback was 1 December 2017, with collation of responses now being conducted.</p>	Infrastructure Services	30/04/2018	60	50	

Quarterly Performance Report to Council - Office of General Manager

Quarterly Progress against Future Directions



FUTURE DIRECTION	NO. OF ACTIONS REPORTED ON	NO. OF ACTIONS AT LEAST 90% OF TARGET	NO. OF ACTIONS BETWEEN 70 & 90% OF TARGET	NO. OF ACTIONS LESS THAN 70% OF TARGET	NUMBER OF DEFERRED ACTIONS	NUMBER OF ONGOING ACTIONS	ACTIONS WITH NO TARGET	INCOMPLETE ACTIONS
1 The Shape of the Place	5	3	0	2	0	0	0	0
2 A Connected Central Coast	5	3	0	2	0	0	0	0
3 Community Capacity and Creativity	2	1	0	1	0	0	0	0
5 Council Sustainability and Governance	5	2	1	2	0	0	0	0

Quarterly Performance Report to Council - Office of General Manager



At least 90% of monthly Action target achieved



Between 70 and 90% of monthly Action target achieved





Less than 70% of monthly Action target achieved




Corporate Folder Actions

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
Future Direction: 1 The Shape of the Place						
Strategy: 1.1.1 Staged implementation of the Dial Sports Complex Master Plan						
1.1.1.2 Complete construction and commission the new Dial Regional Sports Complex	Works continuing as planned. At this stage there is no slippage of time.	Office of General Manager	31/03/2018	78	78	
Strategy: 1.1.3 Progress the consolidation of equestrian activities to Batten Park						
1.1.3.1 Completion of business plan and estimates to ascertain feasibility of consolidation of equestrian activities to Batten Park	Action Plan for the completion of the business plan has been signed off. Draft Business Plan has been developed and will be workshopped with Councillors in January 2018.	Office of General Manager	31/01/2018	80	25	
Strategy: 1.1.6 Investigate feasibility of further development of the Leven Canyon Floor Walk as a major adventure tourism experience						
1.1.6.1 Review and update the Leven Canyon Master Plan	Project Proposal completed and preliminary work commenced on the review. The project group has met on a number of occasions and provided input into plan. A Councillor workshop has been undertaken and the plan is now being written up to come back to Council for endorsement.	Office of General Manager	30/04/2018	60	60	
Strategy: 1.3.1 Identify and promote appropriate land for industrial and commercial use						


Quarterly Performance Report to Council - Office of General Manager

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
1.3.1.1 Complete the accommodation strategy	<p>A profile of the Central Coast is being developed. This profile will create the rationale for the Strategy as well as providing benchmarks for measurement.</p> <p>A draft Strategy was submitted for feedback and comment. Variations are needed to meet needs of the Council. Inquiries will be made to the Office of the Coordinator General relating to an evidence-base for the Strategy and potential engagement activities.</p> <p>A summary of the Tourism Accommodation Supply Analysis: North West was received by the Office of the Coordinator General. The Study that has not been released to the public was prepared by tourism consultancy TRC with input from the Cradle Coast Authority. The three page brief focuses on the Burnie, Devonport and Cradle Mountain hubs and provides insights for future tourism demand. Three scenarios are presented for tourism demand, which are based on tourism growth assumptions with a key finding for the type of tourism accommodation identified.</p> <p>The Accommodation Strategy was revised to incorporate the Office of the Coordinator General report, which provides an evidence-base for the Strategy. The draft Strategy was sent to the General Manager for review 7 November.</p>	Office of General Manager	31/03/2018	75	85	
1.3.1.4 Review and update the Wharf Precinct Plan, including trial of pop-up food shops	<p>The Senior Leadership Team has reviewed this action and propose to link the Wharf Precinct Plan/CBD revitalisation plan and the Retail Plan into one strategy.</p> <p>David Engwicht (Place making consultant) will be coming to Ulverstone to run an 'exploring possibilities' workshop.</p>	Office of General Manager	30/04/2018	55	20	
Future Direction: 2 A Connected Central Coast						

Quarterly Performance Report to Council - Office of General Manager

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
Strategy: 2.1.2 Review and implement the Council's gateway signage						
2.1.2.1 Installation of gateway signage to Ulverstone and Penguin	Works have been completed.	Office of General Manager	30/09/2017	100	100	
Strategy: 2.1.3 Develop a 'sense of place' within our central business districts						
2.1.3.2 Develop a Retail Plan for Central Coast	<p>Draft project proposals have been submitted for review and comment. Further considerations are needed for the project plan and the project proposal will be revised.</p> <p>A consultant is being considered to engage with the local community and retailers. The consultant's proposal includes a component on supporting retailers.</p> <p>The consultant will visit Central Coast mid-November to conduct a site inspection. The site inspection will inform a project plan for Council consideration that will include a retail component.</p>	Office of General Manager	30/04/2018	65	30	
2.1.3.3 Investigate opportunities to make our central business districts attractive and a vibrant community hub for locals and visitors alike	<p>An engagement consultant has submitted a proposal that is under consideration. The contemporary place-making approach includes central business district makeover program.</p> <p>Following a site inspection mid-November, the prospective consultant will provide a project plan to the Council. The consultancy will include community engagement and project support.</p>	Office of General Manager	30/04/2018	60	25	
Strategy: 2.3.1 Support and/or develop local, sustainable food initiatives						


Quarterly Performance Report to Council - Office of General Manager

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
2.3.1.3 Identify/promote food preparation classes	<p>The Australian Red Cross FoodREDi food education program has been identified. The Council are partnering with Ulverstone Neighbourhood House who will deliver the program. FoodREDi programs aim to create an enjoyable experience of cooking and eating together and along the way gain understanding of basic nutrition (Australian Food Guidelines), food safety and how to eat healthily on a limited budget. Over the course of the six-week program to be held in October and November, the food resources in our area will be mapped and participants will learn how to take advantage of them. The program also aims to build connections to help overcome social isolation.</p> <p>The FoodREDi course commenced 18 October and was well attended by the maximum number participants. Each class first explores a topic with additional resource material provided for the participants FoodREDi folders. Participants then undertake food preparation and cooking exercise and sit down to eat together. The first week was titled 'REDi and Safe' and the class held in final week of October was REDi to Eat. Further topics studied in November classes are: REDi to Save; REDi to Choose; REDi to Cook; and REDi to Move. A seventh week of the initiative has been created with the Council's Environmental Officer facilitating a presentation on safe food handling that will be held 29 November. This additional class will drill down further on information learned in week one, 'Redi and Safe'. The Council-led seventh week of the food preparation and cooking classes will also be attended by volunteers of the Ulverstone Neighbourhood House.</p> <p>The successful FoodREDi food education program held in October and November 2017 has been promoted with an article in the Council community</p>	Office of General Manager	31/12/2017	95	100	


Quarterly Performance Report to Council - Office of General Manager

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
	eNewsletter and multiple promotions across Council's digital platforms (Facebook and website). Following the success of the program, planning has commenced for a second round of the FoodREDi program with key project partners the Australian Red Cross, Ulverstone Neighbourhood House and Housing Choices Tasmania that will be held early 2018.					
Strategy: 2.3.2 Engage with the community to achieve meaningful positive local ageing outcomes						




Quarterly Performance Report to Council - Office of General Manager

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
2.3.2.2 Implementation of the Central Coast Dementia Friendly Community Framework	<p>The Dementia-Friendly Central Coast Framework was distributed to participants of focus groups. A Working Group is being formed.</p> <p>A meeting of the Working Group is scheduled for 13 September 2017. Invitations and a registration form have been sent to members. The process for the meeting (a Mayor's Roundtable event) has been developed. Participants will form groups to identify actions to allow all voices to be heard. The collated list of actions will be circulated to the Working Group for consideration prior to the meeting/roundtable.</p> <p>The Roundtable meeting of the Working Group was held and well attended by service providers, people with dementia, carers and community members. Participants discussed, considered and prioritised potential actions. Information from the meeting will be used to develop a preliminary Action Plan that will be distributed to the group as a meeting output.</p> <p>The preliminary (draft) Action Plan was developed as an output of the Roundtable meeting. The draft Action Plan was sent to participants 2 October. Participants were invited to submit comments and feedback on the Action Plan. Pleasingly, the vast majority of a feedback was extremely positive and only minor adjustments were made to the draft Action Plan. The Working Group also nominated actions they would like to be involved with including 'developing a Memory (type) Café'. The Action Plan was "confirmed", sent to participants and placed on the Council's website. An application for grant funding was submitted for the project in the Department of Premier and Cabinet's Liveable Communities Grant Program 2017-2018 (Sport, Recreation and Community division).</p> <p>A meeting of the Memory (type) Café project team</p>	Office of General Manager	30/06/2018	48	98	




Quarterly Performance Report to Council - Office of General Manager

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
	<p>will be held 8 December. A meeting of the Working Group is scheduled for 13 December. The first component of the Working Group meeting will be a training session facilitated by a clinical nurse consultant for the dementia support service (Tasmanian Health Service). Following the training (that will include Council customer service staff members), the Group will consider and identify a Dementia-Friendly Central Coast brand and logo that will be consistently used for project initiatives.</p> <p>The Council's application for grant funding by the Department of Premier and Cabinet's Liveable Communities Grant Program 2017-2018 (Sport, Recreation and Community division) was successful. The total grant application was awarded, totalling \$15,007.30 including GST. The Memory (type) Café project team met 8 December and outputs of the session were distributed. The Working Group meeting was held 13 December. The working group meeting consisted of a facilitated dementia-awareness training session and selection of the Dementia-Friendly Central Coast logo that will be consistently used for project initiatives. Recruitment of business and volunteer trainers to be known as Dementia Friends and Dementia Champions has commenced along with investigations for delivery of a school-based education short course called Kids4Dementia. A grant application to Dementia Friendly Communities, Community Engagement Program was submitted for the Central Coast Dementia Friends project, which will fund training resources.</p>					
Future Direction: 3 Community Capacity and Creativity						
Strategy: 3.3.6 Implement the Central Coast Events Strategy						
3.3.6.1 Consider a week-long theme of events for Central Coast		Office of General Manager	31/03/2018	40	0	

Quarterly Performance Report to Council - Office of General Manager

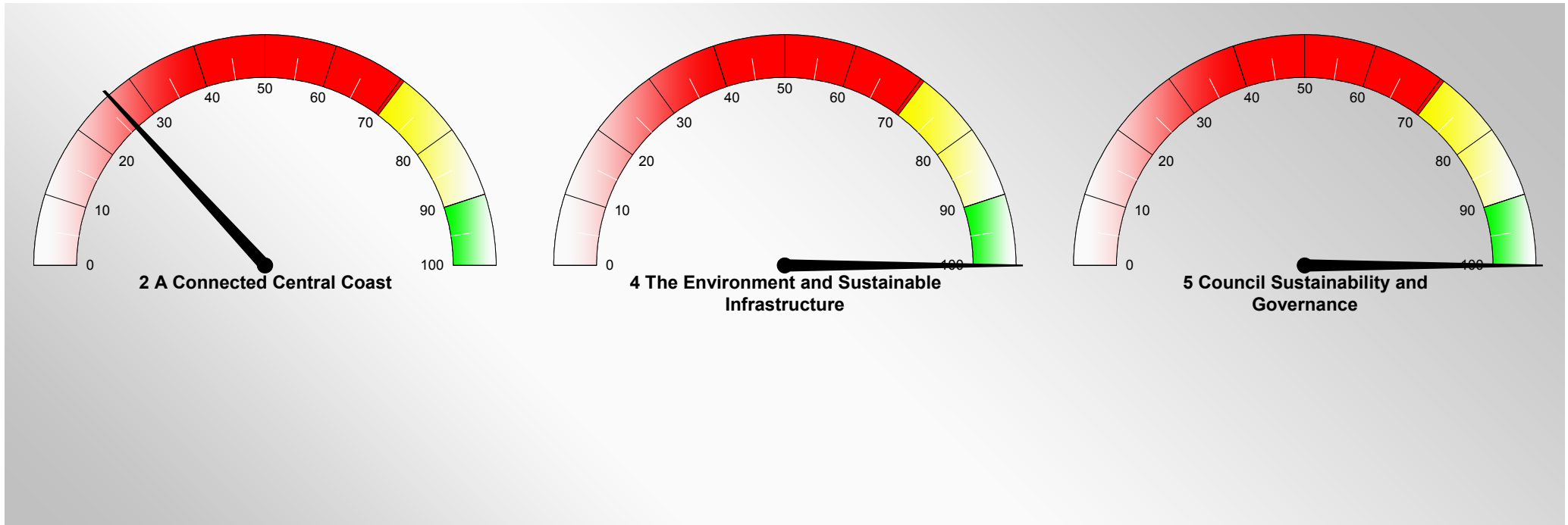
ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
3.3.6.2 Facilitate community events to be held during the Australian Masters Games	<p>Council working with the Central Coast Chamber Commerce & Industry to encourage businesses to promote the CBD to the participants. Visitor Centre personnel as well as Caves to Canyon will be present at the Wharf Precinct area for promotion purposes. Investigating additional parking options at Anzac Park and area near the Yacht Club.</p> <p>Working group, consisting of AMG, community members and Council are working on three days of events from Friday, 20 October to Sunday 22 October down at the Ulverstone Wharf Precinct.</p> <p>Event was successful.</p>	Office of General Manager	30/11/2017	100	100	
Future Direction: 5 Council Sustainability and Governance						
Strategy: 5.1.2 Develop an 'Employer of Choice' Strategy						
5.1.2.1 Work towards becoming known as an 'Employer of Choice'	<p>The Council's application for Employer of Choice was submitted in December 2017. First round judging will conclude in February 2018. Further outcomes and strategies will be derived from the feedback received from the judging panel.</p> <p>Employee engagement surveys are being investigated for circulation in 2018.</p>	Office of General Manager	31/03/2018	65	65	
Strategy: 5.2.1 Continue program of business unit service and process reviews						
5.2.1.6 Complete review of the policies of the Council	<p>Progressing the review of the Council Policies, Practices and Key Decisions at the Council's Operation Leadership Team meetings. The review will be completed by October 2017 with changes completed by December 2017.</p> <p>Nov 17 - Review at OLT level has been completed with the ESO compiling documents for staged Workshops in 2018 for further discussion and decision.</p>	Office of General Manager	31/03/2018	70	60	
Strategy: 5.3.1 Review existing asset investment and performance						

Quarterly Performance Report to Council - Office of General Manager

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
5.3.1.3 Develop a Central Coast Population Growth Strategy	<p>The spine for the Strategy was created. Development of the Strategy document commenced.</p> <p>A draft Strategy was submitted for review. Feedback was provided and the Strategy will be revised to reflect comments and changes needed.</p> <p>The draft Strategy was considered by the Council's Senior Leadership Team (September 2017) feedback and comments at this meeting were provided. The Strategy will be revised and workshopped with Councillors.</p> <p>The draft Strategy was presented at a Councillor Workshop 13 November and endorsed at the November Council Meeting.</p>	Office of General Manager	31/10/2017	100	100	
Strategy: 5.4.4 Implement the Council's Communication and Engagement Plan, including the development of a community engagement toolkit						
5.4.4.4 Develop regular themed round-table forums to be hosted by the Mayor to meet and engage with business and community leaders – engage with retailers to explore opportunities and threats to business start-ups; and opportunities to increase business investment in the Central Coast (CBD and tourism destinations)		Office of General Manager	30/06/2018	48	0	
Strategy: 5.5.1 Investigate strategic alliance opportunities to improve economies of scale and scope in service delivery and the further development of Central Co:						
5.5.1.1 Participate in the Regional Waste Management Governance review	A report was endorsed at the September 2017 Council meeting to further advance a joint standing committee for Regional Waste Management Governance. All seven Councils involved have agreed to the next stage.	Office of General Manager	31/12/2017	100	60	

Quarterly Performance Report to Council - Organisational Services

Quarterly Progress against Future Directions



FUTURE DIRECTION	NO. OF ACTIONS REPORTED ON	NO. OF ACTIONS AT LEAST 90% OF TARGET	NO. OF ACTIONS BETWEEN 70 & 90% OF TARGET	NO. OF ACTIONS LESS THAN 70% OF TARGET	NUMBER OF DEFERRED ACTIONS	NUMBER OF ONGOING ACTIONS	ACTIONS WITH NO TARGET	INCOMPLETE ACTIONS
2 A Connected Central Coast	2	0	0	2	0	0	0	0
4 The Environment and Sustainable Infrastructure	1	1	0	0	0	0	0	0
5 Council Sustainability and Governance	8	5	0	3	0	0	0	0

Quarterly Performance Report to Council - Organisational Services



At least 90% of monthly Action target achieved



Between 70 and 90% of monthly Action target achieved



Less than 70% of monthly Action target achieved




Corporate Folder Actions

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
Future Direction: 5 Council Sustainability and Governance						
Strategy: 5.2.1 Continue program of business unit service and process reviews						
5.2.1.7 Staged implementation of the Council's Records Management procedures	The Records Management Business Rules have been reviewed. These have been taken to the administration officers meeting for comment. Following comment they will be distributed throughout the organisation. These were presented to the Senior Leadership Team and are now on the Council intranet	Organisational Services	30/06/2018	50	100	
5.2.1.12 Investigate the requirements for a modern financial accounting system for the organisation	Council has a financial accounting system which is not being utilised to its optimal capacity. This system is currently under review to determine where improvements can be made. The review has involved some training from the software provider to assist staff in understanding the capacity of the system. Following the training an improvement program will be developed.	Organisational Services	28/02/2018	50	33	
5.2.1.13 Implement Integrated Project management system across the organisation	Training on the system occurred in the last week of July. It consisted of an overview of the system as well as preparing some workflows which mirror our current practices. The software company has provided some improvements which are now awaiting testing by the projects team.	Organisational Services	31/05/2018	75	35	




Quarterly Performance Report to Council - Organisational Services

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
5.2.1.14 Investigate modifications to the front counter/foyer area for security purposes	Initial plans approved by Senior Leadership Team. Discussions with staff have proposed another option. Waiting for further staff feedback and for alternate plans to be drawn up for further consideration.	Organisational Services	31/10/2017	100	49	
Strategy: 5.5.1 Investigate strategic alliance opportunities to improve economies of scale and scope in service delivery and the further development of Central Coi						
5.5.1.3 Investigate regional and sub-regional shared services arrangements	No further progress was made in identifying opportunities for shared services arrangements, during the first and second quarter. The Council continues to participate in the regional shared services project. A report on shared services was presented to the December Council meeting.	Organisational Services	30/06/2018	50	50	

Quarterly Performance Report to Council - Organisational Services

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
Future Direction: 4 The Environment and Sustainable Infrastructure						
Strategy: 4.3.4 Proactively seek/optmise grant funding opportunities to invest in assets						
4.3.4.2 Review grant opportunities as they arise in relation to the Council's Strategic Plan 2014-2024 and forward programs	Review of grant funding opportunities has commenced and will be on going throughout the year. Grant applications and opportunities are reviewed by the Operational Leadership Team on a monthly basis.	Organisational Services	30/06/2018	50	50	
Future Direction: 5 Council Sustainability and Governance						
Strategy: 5.1.3 Undertake a Compliance Audit						
5.1.3.1 Develop an Internal Audit Work Program and audit tools	There will be a review of the Council credit cards in line with the Audit Office credit card review findings, to ensure that best practise is maintained with the cards. There is currently a review being undertaken of the Child Care payments to ensure that all regulatory requirements are being maintained and also to improve the collect process. A report has been produced and is being reviewed by a Child Care Group Leader and the Bookings team, on approval it is expected to be provided to the Director during November. The company has changed direct debit providers and I am awaiting a quote from them. Quote arrived and was okayed by Director. QikPay has been purchased and will be implemented. System to be in place for Child Care enrolment period which is 1 February 2018. QikKids and Debit success implemented and staff are undergoing online training.	Organisational Services	31/05/2018	50	95	
Strategy: 5.3.1 Review existing asset investment and performance						
5.3.1.2 Identify new opportunities to expand Council's relatively narrow revenue base	Investigation in to expanding the Council's revenue base is under review, however, specific income streams of a new nature were not identified during the first part of the year, however, continues to form part of Council's focus as an ongoing project.	Organisational Services	30/06/2018	50	50	

Quarterly Performance Report to Council - Organisational Services

ACTION	PROGRESS	DEPARTMENT	COMP. DATE	TARGET	ACTUAL	PROGRESS
Future Direction: 2 A Connected Central Coast						
Strategy: 2.1.3 Develop a 'sense of place' within our central business districts						
2.1.3.1 Review and implement smoke-free areas within the central business districts	A survey of businesses in the bottom end of Reibey St was carried out to ascertain if an area needed to be designated as being a smoking area. 85% of respondents said it would be appropriate but it need to be within reasonable walking distance. The clock tower end of Reibey St, Ulverstone will also be surveyed to gather their response. Survey anticipated to be complete by end of the first week in December 2017.	Organisational Services	31/01/2018	95	50	
Strategy: 2.2.1 Improve access for the disabled and disengaged in our community to key social and community support services						
2.2.1.1 Develop a Disability Access Strategy	This has been postponed and will now commence in January 2018.	Organisational Services	31/01/2018	75	0	
Future Direction: 5 Council Sustainability and Governance						
Strategy: 5.1.1 Complete and implement the Strategic Human Resource Plan						
5.1.1.20 Develop an Operations Management Plan (Dial Regional Sports Complex Master Plan)	A Master Plan for the Dial Regional Sports Complex was adopted by Council on 19 June 2017. This piece of work will involve putting in place leases for the facility. A review of the existing lease documents has commenced and consideration has been given to the various aspects of the complex available for lease. An initial meeting with the Penguin Football Club and the Penguin Cricket Club was held with the clubs providing Council with their expectations regarding the lease. Currently a lease is being developed with the each of the groups in relation to the sporting facilities. A separate lease will be entered into with the Penguin Football Club to manage the function centre. Any profits derived from this facility will be shared between the two clubs. A Management Committee will be formed to ensure the lease operates in accordance with the business plan which is under development.	Organisational Services	31/03/2018	50	65	

Central Coast Council

List of Development Applications Determined

Period From: 12-Jan-2017 To 31-Jan-2017

Application Number	Property Address	Development Application Type	Description of Proposed Use	Application Date	Decision Date	Day Determined
DA216047	36-42 Main Road Penguin 7316	Discretionary Development Application	Food Services (cafe), Business and Professional Services (office)	03-Oct-2016	18-Jan-2017	41
DA215102	10 Esplanade Turners Beach 7315	Discretionary Development Application	Residential (dwelling extension)	28-Nov-2016	25-Jan-2017	21
DA216111	21 Stephen Street Forth 7310	Discretionary Development Application	Residential (dwelling)	05-Dec-2016	13-Jan-2017	38
DA216098	76 Reynolds Road Heybridge 7316	Discretionary Development Application	Subdivision (2 Lots and boundary adjustment).	14-Dec-2016	25-Jan-2017	40
DA216098	76 Reynolds Road Heybridge 7316	Discretionary Development Application	Subdivision (2 Lots and boundary adjustment).	14-Dec-2016	25-Jan-2017	40
DA216098	83 Allegra Drive Heybridge 7316	Discretionary Development Application	Subdivision - two lots and boundary adjustments	14-Dec-2016	25-Jan-2017	40
DA216098	83 Allegra Drive Heybridge 7316	Discretionary Development Application	Subdivision - two lots and boundary adjustments	14-Dec-2016	25-Jan-2017	40
DA216116	113 Queen Street Ulverstone 7315	Discretionary Development Application	Residential (dwelling extension and deck)	15-Dec-2016	16-Jan-2017	32
DA216108	50 Reibey Street Ulverstone 7315	Discretionary Development Application	Storage (4 storage containers)	19-Dec-2016	25-Jan-2017	37
DA216120	86 Leven Street Ulverstone 7315	Discretionary Development Application	Residential (verandah & shed extension)	19-Dec-2016	24-Jan-2017	35
DA216115	22 Ozanne Drive Gawler 7315	Discretionary Development Application	Residential (dwelling/shed)	20-Dec-2016	25-Jan-2017	35
DA216123	Lowana Road Gunns Plains 7316	Permitted Development Application	Resource Development (Stock Underpass)	03-Jan-2017	20-Jan-2017	14

**SCHEDULE OF STATUTORY DETERMINATIONS
MADE UNDER DELEGATION**

Period: 1 December 2017 to 31 December 2017

Building Permits – 8

•	New dwellings	3	\$1,161,000	
•	Outbuildings	0		
•	Additions/Alterations	1	\$65,000	
•	Other	3	\$485,000	(Onion storage addition – Crushing and screening plant – Primary School alterations)
•	Units	2	\$460,000	

Demolition Permit – 0

Permit of Substantial Compliance – Building – 0

Notifiable Work – Building – 8

•	New dwellings	2	\$584,500	
•	Outbuildings	3	\$75,000	
•	Additions/Alterations	2	\$29,000	
•	Other	1	\$80,000	(Takeaway storeroom repairs)

Building Low Risk Work – 2

Certificate of Likely Compliance – Plumbing – 14

No Permit Required – Plumbing – 0

Food Business registrations (renewals) – 10

Food Business registrations – 0

Temporary Food Business registrations – 1

Temporary 12 month Statewide Food Business Registrations – 4

Public Health Risk Activity Premises Registration – 1

Public Health Risk Activity Operator Licences – 3

Temporary Place of Assembly licences – 0



Cor Vander Vlist
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Church Notices

ALL welcome to a traditional HC Services each Sunday, 9.30 am, 150 Waverley Rd, Don.

ANGELICAN CHURCH DEVONPORT
Sunday Nov 26th
8.45am St John's HC
10.30am St Paul's HC
Wednesday Nov 29th
10am St John's HC
PH: 6424 6420

LATROBE BAPTIST
10am, Mr J. Richardson
Phone 6426 1220.

Church Notices

ST DAVID'S
7 Hamilton St, Latrobe
Sunday Worship 5pm
Speaker: John Lamont
Friday Youth Clubs
Juniors 4pm Seniors 7pm
Bible Study: Monday 7pm
Phone 0417 524 609
Independent Presbyterian

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Fairfax Media

November 26, 2017
Devonport
9.30am Pathway to Life
22 Nicholls Street
Rev. Peter Atkins
www.pathwaytolife.org.au

Penguin
9am Sanctuary Hill
Christian Fellowship
Main Road, Penguin
Rev. Julian Dykman
Ulverstone
10.30am Christian
Reformed Church of
Ulverstone
36 John Street
Mr Julian Dykman

SASSAFRAS BAPTIST
9.30am Sunday School
Café Conversation
10.30am Worship Service
Peter & Libbie Bennett

Local Government

PUBLIC ART PROJECTS
SPECIAL ADVISORY COMMITTEE

Nominations for appointment to the Committee
Nominations are called from interested persons to serve as a community representative on the Public Art Projects Advisory Committee for the next two (2) years. Contact the Burnie Regional Art Gallery on 6430 5875 for a Nomination Form. Nominations open on Monday 27 November 2017 and close at 4.00pm on Monday 11 December 2017.

Andrew Wardlaw
GENERAL MANAGER

www.burnie.net

KING ISLAND COUNCIL
APPLICATION FOR PLANNING PERMIT

S.57 Land Use Planning Approvals Act 1993
The following applications have been received:

Application No: DA 2017/27
Location: Cape Wickham Links, Cape Wickham Road, Cape Wickham (C/T 169267/1)
Proposal: Visitor accommodation - 3 self-contained units
Discretionary Matter: Discretionary use with reliance on Performance Criteria in the Rural Resource zone

Application No: DA 2017/32
Location: 2839 North Road, Yambacoon
Proposal: Subdivision of one lot and consolidation of titles
Discretionary Matter: Subdivision with reliance on Performance Criteria in the Rural Resource zone

Application No: DA 2017/36
Location: Moores Drive, Currie (C/T 16964/5)
Proposal: Visitor accommodation - 7 self-contained units and manager's residence
Discretionary Matter: Discretionary use with reliance on Performance Criteria in the Environmental Living zone

The application can be viewed at the Council office 10 George Street, Currie during normal business hours or on Council's website www.kingisland.tas.gov.au for a period of 14 days from the date of this notice. During this time, any person may make representation in relation to the proposal in writing addressed to the General Manager, King Island Council, PO Box 147, Currie 7256 or email: kicouncil@kingisland.tas.gov.au

Dated: 25 November 2017

David Laugher
GENERAL MANAGER



Local Government

NOTICE OF APPLICATION FOR LAND USE PERMIT
(Section 57(3) Land Use Planning and Approvals Act 1993)

The following application for use and development of land has been received:-
Application No: DA 2017/104
Site: 18 Angelsea Street WIVENHOE CT 74415/1 & CT 63074/6
Proposal: Change of Use to Seaweed Processing and Distribution
Discretionary Matters: Reliant on performance criteria for grant of permit - clause 25.3.1 (P1)

The application and documentation may be viewed at the Burnie City Council Offices, Ground Floor, 80 Wilson Street, Burnie between 8.30am - 5.00pm Monday to Friday inclusive or on Council's website at www.burnie.net

Any person may make representation relating to an application. Representations regarding the proposal should be in writing addressed to the General Manager, Burnie City Council, PO Box 973, Burnie 7320 or burnie@burnie.net to be received no later than 5.00pm on 11 December 2017.

Dated: 25 November 2017

Andrew Wardlaw
GENERAL MANAGER

www.burnie.net



CENTRAL COAST COUNCIL

19 King Edward Street
Ulverstone Tasmania 7315
Tel. 03 6429 8900
Fax 03 6425 1224
www.centralcoast.tas.gov.au

TEMPORARY ROAD CLOSURE
PENGUIN CHRISTMAS PARADE

Notice is given that the following streets/roads will be closed to vehicles, other than emergency vehicles, on Friday 1 December 2017 for the purpose of staging the Penguin Christmas Parade:

- Main Road - from east of the junction with Johnsons Beach Road to east of the junction with Dooley Street, from 6.30pm to 7.40pm;
- Dooley Street - between Main Road and King Edward Street, including the junctions, from 6.30pm to 7.40pm;
- King Edward Street - between Dooley and Arnold Streets, including the junctions, from 6.30pm to 7.40pm;
- Arnold Street - between King Edward Street and Main Road, including the junctions, from 6.30pm to 7.40pm;
- Main Road - from the turning circle opposite the IGA Supermarket to the eastern railway crossing, from 7.40pm to 9.30pm.

No vehicles are to remain parked in the closed areas.

APPLICATIONS FOR PLANNING PERMITS

S.57 Land Use Planning and Approvals Act 1993.

The following applications have been received:

- Location:** 64 Medici Drive, Gawler
Proposal: Residential (multiple dwellings x two, retaining walls and shed) - variation to site coverage
Application No.: DA217072
- Location:** 18 Wrights Road South, Ulverstone
Proposal: Residential (dwelling extension) - variation to rear boundary setback standard
Application No.: DA217108
- Location:** 2 Risby Street, Ulverstone
Proposal: Vehicle fuel sales and service (illuminated pole sign, awning sign and blade signs x 2) - involving development and illumination projecting beyond the property boundary
Application No.: DA217110
- Location:** 3 Maple Court, Ulverstone
Proposal: Residential (deck) - variation to the privacy for all dwellings standard
Application No.: DA217112

The applications may be inspected at the Administration Centre, 19 King Edward Street, Ulverstone during office hours (Monday to Friday 8.00am to 4.30pm) and on the Council's website. Any person may make representation in relation to the applications [in accordance with s.57(5) of the Act] by writing to the General Manager, Central Coast Council, PO Box 220, Ulverstone 7315 or by email to admin@centralcoast.tas.gov.au and quoting the Application No. Any representations received by the Council are classed as public documents and will be made available to the public where applicable under the Local Government (Meeting Procedures) Regulations 2015. Representations must be made on or before 9 December 2017.

Dated at Ulverstone this 23rd day of November, 2017.

SANDRA AYTON
General Manager

Local Government



19 King Edward Street
Ulverstone Tasmania 7315
Tel. 03 6429 8900
Fax 03 6425 1224
www.centralcoast.tas.gov.au

APPLICATION FOR A PLANNING SCHEME AMENDMENT -
S.33 OF THE FORMER LAND USE PLANNING AND APPROVALS ACT 1993
CENTRAL COAST INTERIM PLANNING SCHEME 2013

Notice is hereby given that the Council has initiated and certified draft Amendment 1/2017 to the Central Coast Interim Planning Scheme 2013 comprising:

- The rezoning of a portion of land at 76 Reynolds Road, Heybridge (accessed via Allegra Drive, Heybridge) from Rural Resource to Rural Living.

The draft Amendment and associated documents may be inspected at the Administration Centre, 19 King Edward Street, Ulverstone during office hours (Monday to Friday 8.00am to 4.30pm) and on the Council's website.

In accordance with s.39(1) of the former Land Use Planning and Approvals Act 1993 representations in relation to the draft Amendment may be submitted to the General Manager, PO Box 220, Ulverstone 7315 or by email to admin@centralcoast.tas.gov.au and quoting the Application No. DA216239 (Amendment 1/2017). Any representations received by the Council are classed as public documents and will be made available to the public where applicable under the Local Government (Meeting Procedures) Regulations 2015. Representations must be made on or before 2 January 2018.

Dated at Ulverstone this 23rd day of November, 2017.

SANDRA AYTON
General Manager

LATROBE COUNCIL

APPLICATIONS FOR PLANNING PERMITS
The following applications have been received under Section 57 of the Land Use Planning & Approvals Act 1993:

Application No.: DA 170/2017
Site: 3 Gardams Road, Port Sorell
Proposal: Proposed 6 lot subdivision with reliance on Performance Criteria under the Environmental Living zone provisions (lot size, internal lot, removal of vegetation, proximity to a waterway)

Application No.: DA 188/2017
Site: 29 Freer Street Shearwater
Proposal: Proposed carport with reliance on Performance Criteria under the General Residential zone provisions (reduced setback)

Application No.: DA 189/2017
Site: 75 Shaw Street Latrobe
Proposal: Proposed dwelling and shed with reliance on Performance Criteria under the Rural Resource zone provisions (lot size, (reduced setback - dwelling) & (increase in floor area - shed)

Application No.: DA 190/2017
Site: Greens Creek Road Sassafras (CT 42623/1)
Proposal: Proposed dwelling with reliance on Performance Criteria under the Rural Resource zone provisions (use)

Application No.: DA 191/2017
Site: Lot 1 Frankford Road Harford (CT 151175/1)
Proposal: Proposed dwelling and demolition of shed with reliance on Performance Criteria under the Rural Resource zone provisions (use & demolition)

The applications and associated materials will be available for inspection at the Council office during normal office hours or at www.latrobe.tas.gov.au for a period of 14 days (not including 1 December 2017) from the date of publication of this notice. During this time any person may make representation in relation to the proposals by letter addressed to the General Manager or email addressed to council@latrobe.tas.gov.au

Dated at Latrobe this 25th day of November 2017.

Gerald Monson
General Manager

Local Government

LATROBE COUNCIL

TEMPORARY ROAD CLOSURE GILBERT STREET, LATROBE
1 DECEMBER 2017

In accordance with the Local Government (Highways) Act 1982, the public is advised that Gilbert Street, Latrobe from Hamilton Street to Station Square will be closed to all traffic from 2:00pm until 4:00pm on Friday, 1 December to effect the staging of the HMAS ARMIDALE 75th Commemorative Service, the said event being declared to be a public function for the purpose of the section.

No parking will be permitted within this section of Gilbert Street for the duration of the road closure.

Dated at Latrobe this
25th day of November 2017.

P J Freshney
Mayor



CIRCULAR HEAD COUNCIL

ROAD CLOSURES

To enable the Circular Head Agricultural Show in Stanley to occur, Council in accordance with the Local Government (Highways) Act 1982 has approved the following Road Closures:

Marine Esplanade Stanley
(From Edwards Street to Golf Club Entrance)
Friday 8 December 2017 - 12 Noon to Saturday 9 December 2017 - 6.00pm

Hale Street Stanley
(From Edwards Street to Recreation Ground Gates)
Saturday 9 December 2017 - 6.00am to 6.00pm
If you have any queries, please contact Engineering and Development Services on 03 6452 4840.

DH Quilliam
MAYOR

Tony Smart
GENERAL MANAGER
PO Box 348 Smithton 7330
Phone: 03 6452 4800
E-mail: council@circularhead.tas.gov.au
Web: www.circularhead.tas.gov.au

NOTICE OF APPLICATION FOR
LAND USE PERMIT

(Section 57(3) Land Use Planning and Approvals Act 1993)

The following application for use and development of land has been received:

Application No: DA 2017/037
Site: Murchison Highway, Renison Bell (PID 6032097)

Proposal: Crusher House and Screening House

Discretionary Matter:

Reliant on Performance Criteria under the Environmental Management zone provisions (increase in height)

The application and documentation may be viewed at the West Coast Council Offices, 11 Sticht St, Queenstown, or Service centre, Zeehan Post Office, Main Street, Zeehan during office hours.

Representations regarding the proposal should be in writing addressed to the General Manager, West Coast Council, PO Box 63, Queenstown 7467 to be received no later than 5.00pm on 08 December 2017.

Dated: 25 November 2017

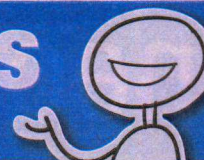
Dirk Dowling
GENERAL MANAGER

TAS280303

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Public Notices

DEPARTMENT of PRIMARY INDUSTRIES, PARKS, WATER and ENVIRONMENT LAND TITLES OFFICE NEW CERTIFICATE OF TITLE

NOTICE is given that the Recorder of Titles intends, after the expiration of seven days, to issue a new Certificate of Title pursuant to Section 35 of the Land Titles Act 1980 to replace Certificate of Title Volume 57169 Folio 1 in the name of HAYLEY MAREE BOURKE to the land situate in the TOWN OF ROSEBERY which is declared to have been lost, mislaid or destroyed.

Application No. M670054

ALICE KAWA
Recorder of Titles

Inserted by:
Debbie Hutton Conveyancing
(For the applicant)

Public Notices



Notice For Claims

All persons having claims against the undermentioned deceased estates are required to lodge the same with the Public Trustee, Hobart on or before the 6th day of January next. Particulars of assets held by any person are also requested.

George Raymond
Howard late of
Hellyer in Tasmania

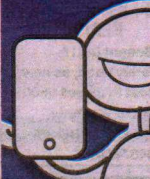
Lionel Colin
Anderson late of
Devonport in
Tasmania

David Benbow
Chief Executive Officer
Public Trustee
116 Murray Street, Hobart
and at Cnr Edward and Best
Streets, Devonport
and at Colonnade Court
Complex, 22 Wilmut Street,
Burnie
1800 068 784

www.publictrustee.tas.gov.au

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Local Government



DEVONPORT CITY COUNCIL
17 Fenton Way, Devonport TAS 7310
Phone: 03 6424 0511
www.devonport.tas.gov.au

APPLICATION FOR PLANNING PERMIT

A planning application has been made for the following proposal:

Application No: PA2017.0161
Proposal: Residential (dwelling additions) - assessment against performance criteria for Hazard Management Code and Water and Waterways Code
Address: 120 Pumping Station Road, Forth

The application can be viewed at the Council offices or on Council's website. Section 57(5) of the Land Use Planning and Approvals Act 1993 provides that representations can be made in writing to the undersigned at PO Box 604, Devonport or council@devonport.tas.gov.au by close of business on 4 January 2018.

Paul West
GENERAL MANAGER

NOTICE OF APPLICATION FOR LAND USE PERMIT (Section 57(3) Land Use Planning and Approvals Act 1993)

The following applications for use and development of land have been received:-

Application No: DA 2016/87
Site: 488 Upper Stowport Road
UPPER STOWPORT
CT 135732/1

Proposal: Conversion of Outbuilding to Dwelling required as part of a resource development use
Discretionary Matter: Reliant on assessment against performance criteria for grant of permit - Clause 26.3.2 (P1) - Clause 26.4.2 - (P3.1) and Clause 26.4.3 (P1)

Application No: DA 2017/65
Site: 234-236 Mount Street
UPPER BURNIE
CT 104208/1, CT 104209/1 & CT 197919/1

Proposal: Apartments (x 10), including demolition of existing dwelling to facilitate parking
Discretionary Matter: Reliant on assessment against performance criteria for grant of permit - Clause 20.4.2 (P2) - Clause 20.4.4 (P1) and Clause E9.5.1 (P1)

Application No: DA 2017/113
Site: 10 Youralla Road HIGHCLERE
CT 102481/1

Proposal: Extension to Single Dwelling (Deck)
Discretionary Matter: Reliant on assessment against performance criteria for grant of permit - Clause 26.4.2 (P1)

Application No: DA 2017/116
Site: 23 Nairana Avenue
SHOREWELL PARK
CT 174176/111

Proposal: Multiple Dwellings (x 2)
Discretionary Matter: Reliant on assessment against performance criteria for grant of permit - Clause 10.4.2 (P3) and Clause 10.4.6 (P3)

The application and documentation may be viewed at the Burnie City Council Offices, Ground Floor, 80 Wilson Street, Burnie between 8.30am - 5.00pm Monday to Friday inclusive or on Council's website at www.burnie.net

Any person may make representation relating to an application. Representations regarding the proposal should be in writing addressed to the General Manager, Burnie City Council, PO Box 973, Burnie 7320 or burnie@burnie.net to be received no later than 5.00pm on 5 January 2018.

Dated: 13 December 2017
Andrew Wardlaw
GENERAL MANAGER

www.burnie.net



Local Government



CENTRAL COAST COUNCIL
19 King Edward Street
Ulverstone Tasmania 7315
Tel: 03 6429 8900
Fax: 03 6425 1224
www.centralcoast.tas.gov.au

APPLICATION FOR A PLANNING SCHEME AMENDMENT - 5.33 OF THE FORMER LAND USE PLANNING AND APPROVALS ACT 1993

CENTRAL COAST INTERIM PLANNING SCHEME 2013

Notice is hereby given that the Council has initiated and certified draft Amendment 1/2017 to the Central Coast Interim Planning Scheme 2013 comprising:

- The rezoning of a portion of land at 76 Reynolds Road, Heybridge (accessed via Allegra Drive, Heybridge) from Rural Resource to Rural Living.

The draft Amendment and associated documents may be inspected at the Administration Centre, 19 King Edward Street, Ulverstone during office hours (Monday to Friday 8.00am to 4.30pm) and on the Council's website.

In accordance with s.39(1) of the former Land Use Planning and Approvals Act 1993 representations in relation to the draft Amendment may be submitted to the General Manager, PO Box 220, Ulverstone 7315 or by email to admin@centralcoast.tas.gov.au and quoting the Application No. DA216239 (Amendment 1/2017). Any representations received by the Council are classed as public documents and will be made available to the public where applicable under the Local Government (Meeting Procedures) Regulations 2015. Representations must be made on or before 2 January 2018.

Dated at Ulverstone this 11th day of December, 2017.

SANDRA AYTON
General Manager

COUNCIL MEETINGS 2018

Notice is given that Ordinary meetings of Council for 2018 are scheduled as follows:

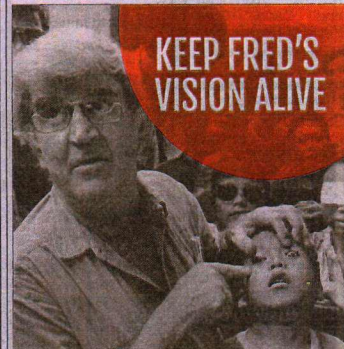
- Monday 22 January
- Monday 19 February
- Monday 19 March
- Monday 16 April
- Monday 21 May
- Monday 18 June
- Monday 16 July
- Monday 20 August
- Monday 17 September
- Monday 15 October
- Monday 19 November
- Monday 10 December

Meetings will be held at the Council Chambers, 21 Saunders Street, Wynyard, commencing at 6.00pm. Copies of the Agenda and accompanying papers are available for public perusal from the Thursday before each meeting on Councils website www.warwyn.tas.gov.au or from reception.

Dated at Wynyard this 13th day of December 2017

Shane Crawford
General Manager
PO Box 168
Wynyard 7325

www.warwyn.tas.gov.au



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THE ADVOCATE'S BURNIE AND DEVONPORT OFFICES HOLIDAY OPENING HOURS ARE AS FOLLOWS:

BURNIE, 39 Alexander St

Friday, December 22 - Open 9am till 5pm.

Burnie Office CLOSED until 9am

Tuesday, January 2 - Friday, January 5

Open 9am - 4pm

Normal Hours Resume

Monday, January 8 - 9am - 5pm

DEVONPORT, 45 Best St

Friday, December 22 - Open 9am till 5pm

Devonport Office CLOSED from Monday,

December 25 until 9am Monday, January 8.

Classifieds Phone Line Hours:

Friday, December 22 - 8.30am till 5.00pm

Saturday, December 23 - 1.30pm-5.30pm

Christmas Eve - 1.30pm till 5.30pm

Christmas Day - CLOSED

Boxing Day - 1.30pm till 5.30pm

Wednesday, December 27 -

Normal hours resume: 8.30am till 5.00pm

Saturday, December 30 - 1.30pm-5.30pm

New Year's Eve - 1.30pm till 5.30pm

New Year's Day - 1.30pm till 5.30pm

Tuesday, January 2 -

Normal hours resume: 8.30am till 5.00pm

PHONE 1300 363 789

EMAIL classifieds@theadvocate.com.au

Editorial enquiries:

Ph. 03 6440 7409 • 9am-5pm



Targa Australia Pty Ltd
3/46 Mornington Rd
Mornington TAS 7018
Tel 03 6221 8800

Central Coast Council
Attn: Sandra Ayton General Manager
PO Box 220
ULVERSTONE TAS 7315

29th December 2017

Dear Sandra

Targa Tasmania 2018 – Road Closure Application

I wish to make application to council seeking in principal support of proposed road closures in connection with the international tarmac rally Targa Tasmania.

The event is scheduled to cover a statewide route from Monday 16th April to Saturday 21th April 2018, with all activities relating to the Central Coast municipality concentrated on Thursday 19th April.

In accordance with the conditions of the Tasmania Police motor sport permits policy; I request approval in principal for the use and closure of the following roads for a maximum period of four and a half hours:

LEG FOUR – THURSDAY 19th APRIL

MUNICIPALITY OF KENTISH AND CENTRAL COAST

'CASTRA'

Road Closure: 8:11 – 12:41

ROAD CLOSED:

Back Road
Spellmans Road

BETWEEN FOLLOWING ROADS:

Wilmot Road and Spellmans Road
Back Road and Castra Road

MUNICIPALITY OF CENTRAL COAST

'GUNNS PLAINS'

Road Closure: 8:31 – 13:01

ROAD CLOSED:

Central Castra Road
Preston Castra Road
Preston Road
Raymond Road

BETWEEN FOLLOWING ROADS:

Castra Road and Preston Castra Road
Central Castra Road and Preston Road
Preston Castra Road and Raymond Road
Preston Road and Gunns Plains Road

MUNICIPALITY OF CENTRAL COAST AND CITY OF BURNIE

'RIANA'

Road Closure: 8:52 – 13:22

ROAD CLOSED:

LOWANA ROAD
South Riana Road
Upper Natone Road
Camena Road
Stotts Road

BETWEEN FOLLOWING ROADS:

MARSHALLS BRIDGE ROAD AND SOUTH RIANA ROAD
Lowana Road and Upper Natone Road
South Riana Road and Camena Road
Upper Natone Road and Stotts Road
Camena Road and Wyllies Road

In accordance with councils policy regarding road closures for rally stages I can confirm Targa Australia has provided written notification of the proposed road closures and the route of Targa Tasmania 2018 to companies and contractors including road transport, harvesting and tourism operators. As in the past this notification will be followed up by further documentation.

Targa Australia has also provided written notification to residents on the sections of roads affected by the road closures specific to the targa stage on which those roads fall. Please find copies of these attached. Further to this Targa Australia will be issuing further letters to residents

Specifically the following Central Coast resident's addresses were issued with written advice regarding road closures on the 28/12/2017.

Thank you in anticipation, should you require further information please do not hesitate to contact me on 0419 349 656.

Yours sincerely



Hamish Marquis
Clerk of the Course

Castra Targa Stage

Spellmans Rd

445

410

385

310

259

179

155

99

80

65

60

6

Eastleys Rd

385

259

???

???

289

75

Gunns Plains Targa Stage

Central Castra Road

9

19

80

109

199

345

379

Preston Castra Road

300

299

184

163

140

Preston Road

1633

1634

1636

1638

1641

1647

1648

1668

1667
1709
1747
1749
1777

Goulds Road
3
65

Raymond Road
130
150
161
170
220
299
319
321
468
510

Riana Targa stage

Lowana Road
230
224
209
180
160
84

South Riana Road
1730
1655
1603
1601
1512
1462
1456
1335
1336
1275
1259
1212
1179
1137
????
1089
1077
1033
1002
997

996
918
???
862
787
759
744
743
729
???
617
608
542
???
425
414
387

Masters road, Loyetea road, Fielding's Road, Jansens road and Barkers road done via Australia Post (South Riana Shop)

Stotts Road

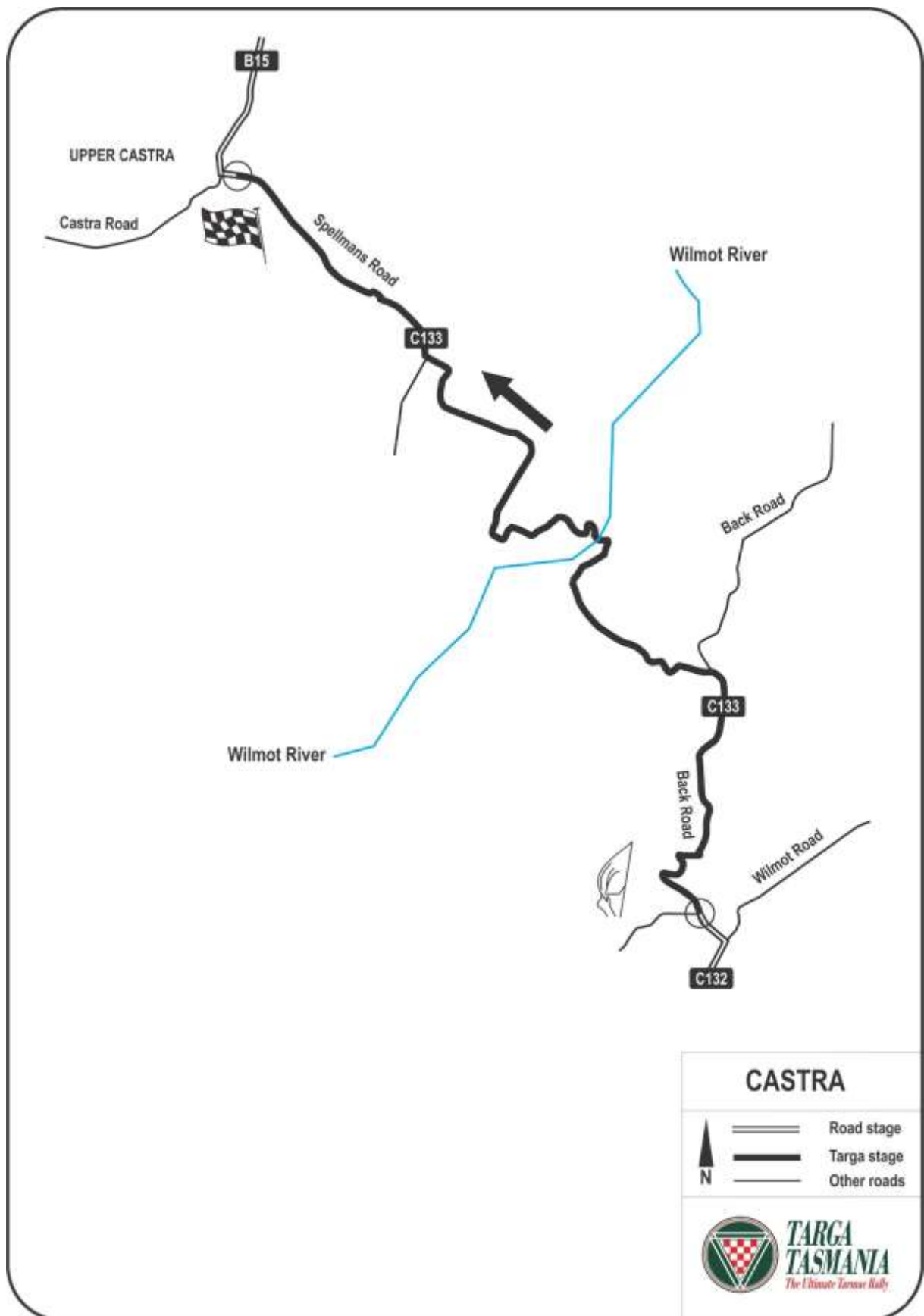
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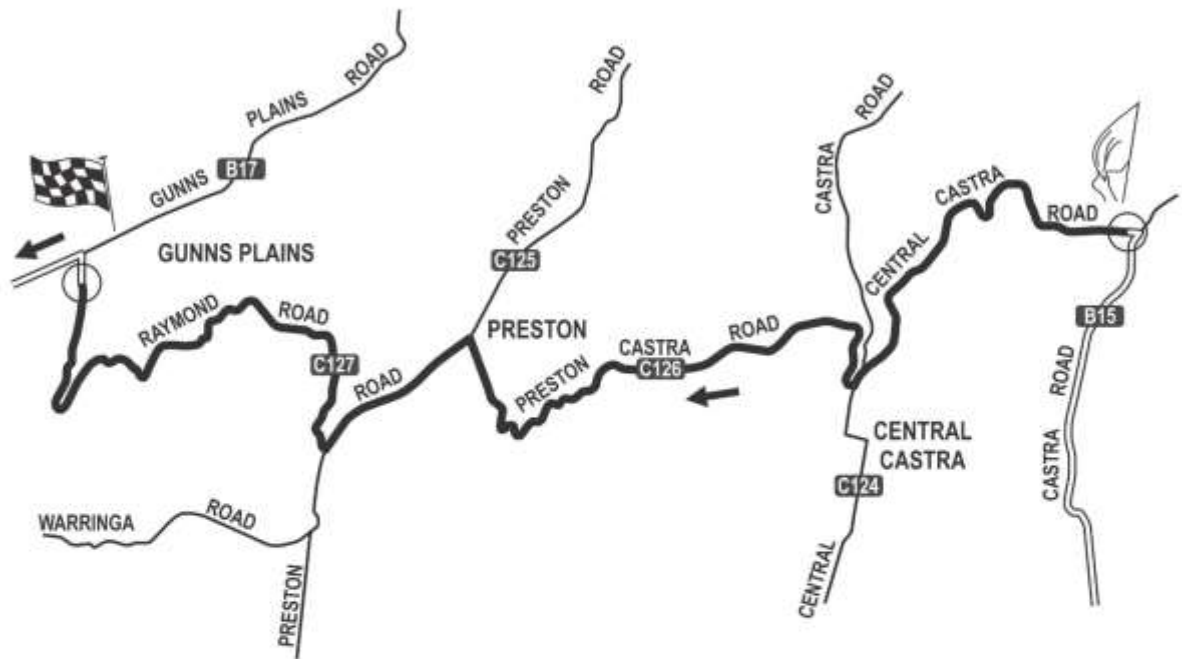
Bennetts Road

95
90

Hornes Road




51
63
214
214





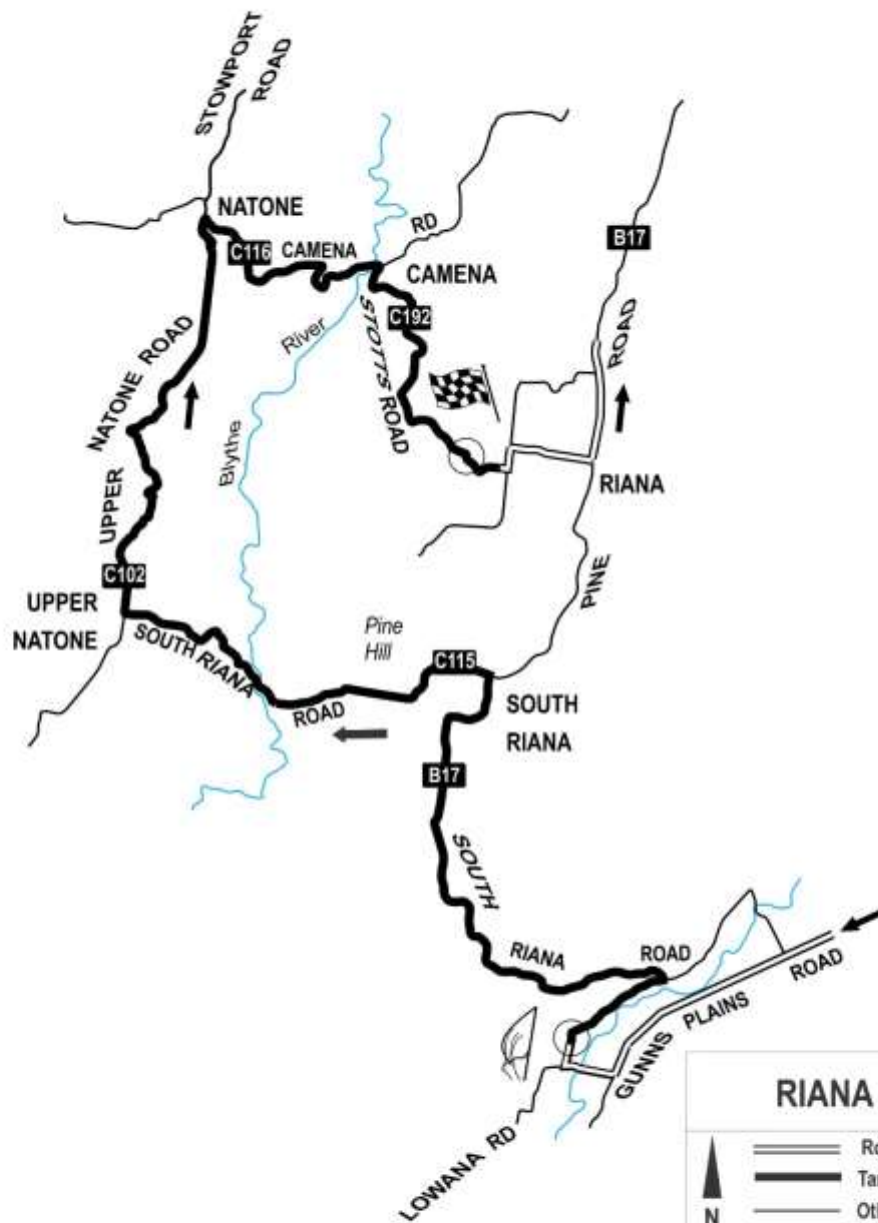
GUNNS PLAINS

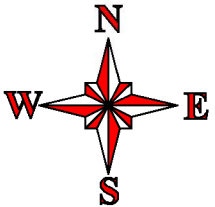


-  Road stage
-  Targa stage
-  Other roads



**TARGA
TASMANIA**
The Ultimate Tassie Rally





Important
This map was produced on the GEOCENTRIC DATUM OF AUSTRALIA 1994 (GDA94), which has superseded the Australian Geographic Datum of 1984 (AGD66/84). Heights are referenced to the Australia Height Datum (AHD).
For most practical purposes GDA94 coordinates, and satellite derived (GPS) coordinates based on the World Geodetic Datum 1984 (WGS84), are the same.

Contour Interval:
Projection: GDA94
Date: 12/12/2017
Drawn By: GIS

BARRY HILL SUBDIVISION

Scale 1: 1,000
0 25 m



SCHEDULE OF CONTRACTS AND AGREEMENTS

(Other than those approved under the Common Seal)

Period: 1 to 31 December 2017

Contracts

- . Contract No. 7/2017-2018
DLM Machinery
Supply and delivery of Kobelco SK 200-10 excavator and fittings, less trade-in, plus optional read perimeter safety railing and 4 year/6,000 hours extended warranty
Net Price \$182,061.00 (incl. GST)

Agreements

- . Grant Agreement
Central Coast Council and Liveable Communities Grants Program 2017-18
Dementia-Friendly Central Coast project (\$13,643.00)
- . Routine Maintenance Service Agreement Renewals
RCR Haden
Ulverstone Civic Centre; Central Coast Council Administration Centre; Wharf Complex; Ulverstone Child Care Centre
- . Property Management Agreement
Central Coast Council and Harcourts Ulverstone
Property management services - Carroo Court, Penguin

Sandra Ayton
GENERAL MANAGER

**SCHEDULE OF DOCUMENTS FOR AFFIXING OF
THE COMMON SEAL**

Period: 12 December 2017 to 22 January 2018

Documents for affixing of the common seal

- Nil

Final plans of subdivision sealed under delegation

- Adhesion Order
CERTIFICATES OF TITLES, CT 168269/2, CT 168376/2, CT 168309/1,
CT 168269/3, CT 171616/1 – Irrigation Tasmania (dam) – South Riana.
Application No. ADH217002
- Final Plan of Survey
76 Reynolds Road, Heybridge – subdivision – realignment of boundaries.
Application No. DA216098
- Final Plan of Survey
Lot 3,5 & 7 Arcadia Avenue, Turners Beach – subdivision – release of 3 Lots –
approved DA is for an 18 Lot subdivision.
Application No. DA211037



Sandra Ayton
GENERAL MANAGER

Central Coast Council

Statement of Comprehensive Income for the period ended 31 December 2017

	<u>YTD Budget</u> 2017-18	<u>YTD Actual</u> 2017-18	<u>Variance</u> 2017-18	<u>Ref</u>
EXPENSES				
Employee Costs	5,089,278	4,569,096	520,182	1
Materials and Contracts	4,548,092	4,055,779	492,312	2
Interest	65,751	61,127	4,624	3
Depreciation and Amortisation	2,963,500	2,963,490	10	4
Other	173,500	167,850	5,650	5
TOTAL EXPENSES	12,840,120	11,817,342	1,022,778	
REVENUE				
Rates and Charges	14,881,000	15,005,319	124,319	6
Fees and Charges	1,857,000	1,978,631	121,631	7
Interest	123,450	234,232	110,782	8
Government Grants and contributions	2,372,845	2,676,231	303,386	9
Share of Profit of Associate	700,000	-	-700,000	10
Stat Dividend's NTER/LGE	100,000	100,952	952	11
Other	321,794	2,075,549	1,753,755	12
TOTAL OPERATING REVENUE	20,356,089	22,070,914	1,714,825	
Net gain/(loss) on Disposal of Land	192,550	-	-192,550	13
Net gain/(loss) on Disposal of Plant	575,000	-	-575,000	14
Net gain/(loss) on Disposal of Other assets	-	-	-	15
Net gain/(loss) on transfer of assets	-	-	-	-
Capital Grants	2,208,275	1,175,000	-1,033,275	16
TOTAL CAPITAL REVENUE	2,975,825	1,175,000	-1,800,825	
TOTAL REVENUE	23,331,915	23,245,914	-86,001	
NET SURPLUS / (DEFECIT)	\$10,491,795	\$11,428,572	936,778	

EXPENSES

- 1 Council pay rise of 2.5 % started in December and several areas of operations below budget.
- 2 Variance due to budget being 50% of year total budget, summer expenditure is expected to increase this and should be on budget.
- 3 Interest includes ALGCP loans which are paid in October and April and reimbursed in January and July.
- 4 Is within budget expectations
- 5 Is within budget expectations

REVENUE

- 6 Is within budget expectations
- 7 Is within budget expectations.
- 8 Tas Perpetual Trustee Investment matured and returned \$121,367 in interest, these are long investments. Also ALGP loans interest has been billed to Treasury.
- 9 There have been several new contributions for Council Aged Care facilities.
- 10 This revenue is only recognised at year end
- 11 Is within budget expectations .
- 12 \$1,752,075 in NDRRA flood funds received
- 13 This revenue is only recognised at year end
- 14 This revenue is only recognised at year end
- 15 This revenue is only recognised at year end
- 16 Awaiting next round of Dial Regional Sport Centre Commonwealth grant to be received.

Central Coast Council

Balance Sheet as at 31 December 2017

	30-Jun-17 \$	2017-18 \$		Ref
Assets				
Current assets				
Cash and cash equivalents	14,879,468	15,864,547	985,079	1
Trade and other receivables	1,384,609	618,680	765,929	2
Assets held for sale	200,000	-	200,000	3
Other assets	1,485,647	925,615	560,032	4
Total current assets	17,949,724	17,408,842	540,882	
Non-current assets				
Trade and other receivables	8,321	8,321	-	5
Investment in Regional Waste Management Authority	4,673,702	4,673,702	-	6
Investment in water corporation	74,972,525	74,972,525	-	7
Property, infrastructure, plant and equipment	428,042,931	428,042,931	-	8
Capital work in Progress	7,739,021	16,685,177	8,946,156	9
Other assets	32,000	-	32,000	4
Total non-current assets	515,468,500	524,382,656	8,914,156	
Total assets	533,418,224	541,791,498	8,373,274	
Liabilities				
Current liabilities				
Trade and other payables	3,186,502	131,204	3,055,298	10
Trust funds and deposits	227,247	227,247	-	11
Provisions	2,677,159	2,677,159	-	12
Interest bearing liabilities	200,405	200,405	-	13
Total current liabilities	6,291,313	3,236,015	(3,055,298)	
Non-current liabilities				
Provisions	3,151,793	3,151,793	-	14
Interest bearing liabilities	10,399,975	10,399,975	-	15
Total non-current liabilities	13,551,768	13,551,768	13,551,769	
Total liabilities	19,843,081	16,787,783	10,496,471	
Net Assets	513,575,143	525,003,715	(2,123,197)	
Equity				
Accumulated surplus	237,372,111	248,800,683	11,428,572	16
Reserves	276,203,032	276,203,032	-	17
Total Equity	513,575,143	525,003,715	11,428,572	

Current assets

- 1 More cash on hand at 31 December.
- 2 Increased payment of accounts since 30 June.
- 3 Land previously held for sale sold this financial year.
- 4 Accrued revenue and prepaid expenses are accounted for at end of the financial year

Non-current assets

- 5 Non current assets are recognised at end of the financial year.
- 6 Investment revalued at end of the financial year
- 7 Investment revalued at end of the financial year
- 8 Assets revalued and recognised at end of the financial year
- 9 This is the Council's Capital Work Program before end of financial year capitalisation program.

Current liabilities

- 10 This is the amount of accounts payable as at 31 December, all outstanding accounts were paid before Christmas break.
- 11 This account is recognised at the end of the financial year.
- 12 This account is recognised at the end of the financial year.
- 13 This account is recognised at the end of the financial year.

Non-current liabilities

- 14 This account is recognised at the end of the financial year.
- 15 This account is recognised at the end of the financial year.

Equity

- 16 Difference is the profit as at 31 December in Income statement.
- 17 This account is recognised at the end of the financial year.

2017/18 Central Coast Council – Capital Report

<i>Account No.</i>	<i>Account Description</i>	<i>Current Budget</i>	<i>YTD Budget</i>	<i>YTD Actual</i>	<i>On Order</i>	<i>Total Committed</i>	<i>YTD Variance</i>	<i>Budget Remaining</i>	<i>Comments</i>
GENERAL MANAGEMENT									
Service Activity: Strategic Projects									
Cost Centre: Property Management									
Capital									
63108	East Ulverstone Industrial Estate – Stage 2	105,000	52,500	–	–	–	52,500	105,000	First Quarter 2018
63128	Dial Road subdivision	498,000	249,000	163	–	163	248,837	497,837	Finalisation of adjoining land sale has delayed project. Development to be completed in 2018.
63129	Purchase – 12 King Edward Street, Penguin	–	–	167,500	–	167,500	(167,500)	(167,500)	Complete
	Total Capital	603,000	301,500	167,663	–	167,663	133,837	435,337	
	Property Management (Surplus)/Deficit	603,000	301,500	167,663	–	167,663	133,837	435,337	
Cost Centre: Strategic Projects									
Capital									
52583.03	Forth/Leith shared pathway	900,000	450,000	–	40,000	40,000	410,000	860,000	Engaged consultants and surveys completed.
52909	LED Street Lighting	1,000,000	499,998	3,850	–	3,850	496,148	996,150	Design work commenced. Project team meeting regularly. Installation to commence late in 2018, it is dependant on the LGAT contractor arrangements.
62115.04	Batten Park investigations	18,000	9,000	–	–	–	9,000	18,000	Commenced
62291	Anzac Park, Ulverstone – shared pathway	50,000	25,002	12,639	–	12,639	12,363	37,361	Complete
62325.18	Ulverstone Sports and Leisure Centre – solar	110,000	54,998	7,081	8,141	15,222	39,776	94,778	On order
62327	Dial Regional Sports Complex – design	7,504,000	3,752,002	6,094,468	28,340	6,122,808	(2,370,806)	1,381,192	Project on track for completion in March 2018.
62329	Wongi Lane bus interchange	253,000	126,502	209,137	8,212	217,349	(90,847)	35,651	Complete apart from installation of bus shelters.
	Total Capital	9,835,000	4,917,502	6,327,175	84,693	6,411,868	(1,494,366)	3,423,132	
	Strategic Projects (Surplus)/Deficit	9,835,000	4,917,502	6,327,175	84,693	6,411,868	(1,494,366)	3,423,132	
	Strategic Projects (Surplus)/Deficit	10,438,000	5,219,002	6,494,838	84,693	6,579,531	(1,360,529)	3,858,469	
Cost Centre: Elected Members									
Cost Centre: Elected Members									
Capital									
51104	Plant purchases – Elected Members	30,000	15,000	26,958	–	26,958	(11,958)	3,042	Complete
	Total Capital	30,000	15,000	26,958	–	26,958	(11,958)	3,042	
	Elected Members (Surplus)/Deficit	30,000	15,000	26,958	–	26,958	(11,958)	3,042	

2017/18 Central Coast Council – Capital Report

<i>Account No.</i>	<i>Account Description</i>	<i>Current Budget</i>	<i>YTD Budget</i>	<i>YTD Actual</i>	<i>On Order</i>	<i>Total Committed</i>	<i>YTD Variance</i>	<i>Budget Remaining</i>	<i>Comments</i>
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Cost Centre: General Managers Office

Capital

51004	Plant purchases – General Managers Office	35,000	35,000	39,245	–	39,245	(4,245)	(4,245)	Complete
	Total Capital	35,000	35,000	39,245	–	39,245	(4,245)	(4,245)	
	General Managers Office (Surplus)/Deficit	35,000	35,000	39,245	–	39,245	(4,245)	(4,245)	
	Executive Services (Surplus)/Deficit	65,000	50,000	66,203	–	66,203	(16,203)	(1,203)	
	OFFICE OF GENERAL MANAGER (SURPLUS)/DEFICIT	10,503,000	5,269,002	6,561,041	84,693	6,645,734	(1,376,732)	3,857,266	

Service Activity: Engineering

Cost Centre: Engineering

Capital

51704	Plant purchases – Engineering	60,000	60,000	–	–	–	60,000	60,000	
	Total Capital	60,000	60,000	–	–	–	60,000	60,000	
	Engineering (Surplus)/Deficit	60,000	60,000	–	–	–	60,000	60,000	
	Engineering (Surplus)/Deficit	60,000	60,000	–	–	–	60,000	60,000	
	ENGINEERING SERVICES (SURPLUS)/DEFICIT	60,000	60,000	–	–	–	60,000	60,000	

Service Activity: Works Operations

Cost Centre: Works Depot and Store

Capital

51804	Plant purchases – Works	62,000	62,000	25,329	–	25,329	36,671	36,671	commenced
51821	Minor plant and equipment – replace	45,000	22,500	16,838	1,500	18,338	4,162	26,662	commenced
51822	Minor plant and equipment – new	9,000	4,500	2,389	435	2,824	1,676	6,176	commenced
51839	Ulverstone Depot – office upgrade	26,000	12,998	966	–	966	12,032	25,034	Plans being prepared
51845	Ulverstone Works Depot – building upgrade	20,000	10,002	–	–	–	10,002	20,000	Plans being prepared
51857.01	Ulverstone Depot painting	5,000	2,502	977	–	977	1,525	4,023	commenced
	Total Capital	167,000	114,502	46,499	1,935	48,434	66,068	118,566	
	Works Depot and Store (Surplus)/Deficit	167,000	114,502	46,499	1,935	48,434	66,068	118,566	

2017/18 Central Coast Council – Capital Report

<i>Account No.</i>	<i>Account Description</i>	<i>Current Budget</i>	<i>YTD Budget</i>	<i>YTD Actual</i>	<i>On Order</i>	<i>Total Committed</i>	<i>YTD Variance</i>	<i>Budget Remaining</i>	<i>Comments</i>
Cost Centre: Emergency Services									
Capital									
61009	SES – building	5,000	2,502	–	–	–	2,502	5,000	
61010	SES – equipment upgrade	10,000	4,998	–	–	–	4,998	10,000	Early 2018
61012	Emergency Power supply – Council offices(inc	25,000	12,498	–	–	–	12,498	25,000	Early 2019
61054	Marshalls Bridge Road Bridge, Gunns Plains – replacement	10,000	5,002	6,855	–	6,855	(1,853)	3,145	
61055	South Riana Road, Gunns Plains – landslide	500,000	250,002	14,655	–	14,655	235,347	485,345	Consultants are engaged to design and manage the contract.
61055.01	South Riana Road – culvert embankment	–	–	25,006	–	25,006	(25,006)	(25,006)	Complete
61057.3	Lowana Road landslide	290,000	144,998	–	–	–	144,998	290,000	Consultants are engaged to design and manage the contract.
61059.01	Gunns Plains Road – flood erosion rehabilitation	200,000	99,998	196,823	–	196,823	(96,825)	3,177	Complete
61059.02	Gunns Plains Road – flood erosion rehab	800,000	399,998	891,890	–	891,890	(491,892)	(91,890)	Complete
61059.03	Gunns Plains Road – flood erosion rehab	450,000	225,000	428,681	–	428,681	(203,681)	21,319	Complete
61059.04	Marshalls Bridge Road	200,000	99,998	1,250	–	1,250	98,748	198,750	Consultants are engaged to design and manage the contract.
61059.05	Gunns Plains Road – culverts	100,000	50,002	168,861	–	168,861	(118,859)	(68,861)	Complete
61061	Leven River Bridge, Taylors Flats Road –	800,000	399,998	295,466	–	295,466	104,532	504,534	In progress
	Total Capital	3,390,000	1,694,994	2,029,486	–	2,029,486	(334,492)	1,360,514	
Emergency Services (Surplus)/Deficit		3,390,000	1,694,994	2,029,486	–	2,029,486	(334,492)	1,360,514	
Works Operations (Surplus)/Deficit		3,557,000	1,809,496	2,075,985	1,935	2,077,920	(268,424)	1,479,080	

2017/18 Central Coast Council – Capital Report

<i>Account No.</i>	<i>Account Description</i>	<i>Current Budget</i>	<i>YTD Budget</i>	<i>YTD Actual</i>	<i>On Order</i>	<i>Total Committed</i>	<i>YTD Variance</i>	<i>Budget Remaining</i>	<i>Comments</i>
Cost Centre: Roads – Urban Sealed									
Capital									
52104	Plant purchases – Urban Roads	110,000	110,000	–	–	–	110,000	110,000	Early 2018
52105	Safe cycling routes	20,000	9,998	2,685	2,685	5,370	4,628	14,630	
52107	Main Street, Ulverstone (urban roads)	365,000	182,502	–	3,000	3,000	179,502	362,000	March – June 2018
52112.05	Main Road, Penguin – pedestrian crossing	15,000	7,500	33,761	60	33,821	(26,321)	(18,821)	Complete
52112.06	Main Road Penguin – kerb and channel	–	–	50,198	–	50,198	(50,198)	(50,198)	Complete
52113	Street resealing	200,000	100,002	27,979	2,026	30,004	69,998	169,996	In progress
52120.02	Hampson Street, Penguin kerb and pavement	260,000	130,002	109,932	308	110,240	19,762	149,760	Complete
52129.07	William Street, Ulverstone	160,000	79,998	119,758	4,171	123,930	(43,932)	36,070	Complete
52131.08	Victoria Street Laneway	–	–	1,740	–	1,740	(1,740)	(1,740)	legal expenses
52143.01	Railway crossings – upgrade	10,000	5,002	2,955	–	2,955	2,047	7,045	As required
52156.03	Victoria Street – rehabilitation	470,000	234,998	174,117	22,612	196,729	38,269	273,271	In progress minor works to complete
52162	Kerb ramp improvements	20,000	10,002	1,493	–	1,493	8,509	18,507	As required
52162.01	Traffic management/safety improvements	10,000	4,998	1,288	–	1,288	3,710	8,712	As required
52172.07	Reibey Street/Kings Parade – intersection	100,000	49,998	3,322	2,685	6,007	43,991	93,993	Consultation in progress
52179.06	Hobbs Parade – rehabilitation	–	–	1,360	–	1,360	(1,360)	(1,360)	
52185.01	James/Grove/Gollan intersection	250,000	124,998	3,762	2,500	6,262	118,736	243,738	May/June 2018
52185.02	River Road/Maxwell Street intersection	50,000	25,002	15,302	5,021	20,322	4,680	29,678	Complete
52185.03	Jowett/Markm/Amy intersection	20,000	10,002	4,757	–	4,757	5,245	15,243	Complete
52197.06	Kings Parade – Queen's Garden	435,000	217,500	7,584	18,324	25,908	191,592	409,092	Consultation in progress
52197.1	Kings Parade (bridge roundabout to Jermyn St)	150,000	75,000	–	–	–	75,000	150,000	Consultation in progress
	Total Capital	2,645,000	1,377,502	561,992	63,392	625,384	752,118	2,019,616	
	Roads – Urban Sealed (Surplus)/Deficit	2,645,000	1,377,502	561,992	63,392	625,384	752,118	2,019,616	

2017/18 Central Coast Council – Capital Report

<i>Account No.</i>	<i>Account Description</i>	<i>Current Budget</i>	<i>YTD Budget</i>	<i>YTD Actual</i>	<i>On Order</i>	<i>Total Committed</i>	<i>YTD Variance</i>	<i>Budget Remaining</i>	<i>Comments</i>
Cost Centre: Roads – Rural Sealed									
Capital									
52204	Plant purchases – Rural Roads	305,000	305,000	–	–	–	305,000	305,000	Tenders called
52207	Creamery Road, Sulphur Creek	280,000	139,998	–	4,000	4,000	135,998	276,000	February/March 2018
52208	Loyetea Road	50,000	25,002	131,481	–	131,481	(106,479)	(81,481)	Complete
52209	Midgley's Road, Riana	50,000	25,002	–	–	–	25,002	50,000	
52210	Zig Zag Road, Sulphur Creek	180,000	90,000	–	545	545	89,455	179,455	In progress
52211	George Street, Forth (rural roads)	160,000	79,998	–	2,000	2,000	77,998	158,000	April/May/June 2018
52216	Road resealing	610,000	305,002	229	–	229	304,773	609,771	In progress
52216.01	Rural Sealed Roads – reseal preparation	140,000	70,002	102,975	4,232	107,207	(37,205)	32,793	In progress
52218	Allport Street Drainage (Rural Roads)	35,000	17,498	32,777	–	32,777	(15,279)	2,223	complete
52219	Raymond Road – landslip	10,000	4,998	–	–	–	4,998	10,000	being monitored
52222	Intersection improvements (rural sealed roads)	20,000	10,002	–	–	–	10,002	20,000	As required
52225	Nine Mile road	10,000	5,002	1,134	–	1,134	3,868	8,866	in progress
52255.03	Gunns Plains road – embankment stabilisation	20,000	9,998	84,953	11,190	96,143	(86,145)	(76,143)	complete
52262	Top Gawler Road, Gawler – drainage (rural roads)	50,000	25,002	–	–	–	25,002	50,000	March/April 2018
52272	Penguin Road – Lonah slip	50,000	25,002	–	–	–	25,002	50,000	March/April 2019
52293	Traffic management	5,000	2,502	1,711	–	1,711	791	3,289	As required
52294.03	Pine Road – Geofabric Reseal	150,000	75,000	156,120	–	156,120	(81,120)	(6,120)	Complete
Total Capital		2,125,000	1,215,008	511,380	21,968	533,348	681,660	1,591,652	
Roads – Rural Sealed (Surplus)/Deficit		2,125,000	1,215,008	511,380	21,968	533,348	681,660	1,591,652	

Cost Centre: Footpaths

Capital									
52546	Kings Parade, Ulverstone	30,000	15,000	–	–	–	15,000	30,000	March/April 2018
52558.01	Penguin Road, Ulverstone	120,000	60,000	–	–	–	60,000	120,000	March/April 2018
52580.03	Victoria Street – reconstruction	135,000	67,500	116,708	1,500	118,208	(50,708)	16,792	Complete
52580.07	Reibey Street	50,000	24,998	–	–	–	24,998	50,000	March/April 2018
52585	Albert Street, Turners Beach	100,000	49,998	48,680	911	49,591	407	50,409	Complete
Total Capital		435,000	217,496	165,389	2,411	167,800	49,696	267,200	
Footpaths (Surplus)/Deficit		435,000	217,496	165,389	2,411	167,800	49,696	267,200	

Cost Centre: Bridges

Capital									
52749	Redwater Creek – Loyetea Road	260,000	130,002	–	–	–	130,002	260,000	Delayed. Funds allocated to Isundula Road bridge
52765.04	Penguin Creek– Browns Lane	9,000	4,500	–	–	–	4,500	9,000	June 2018
52766	Forth River – flood opening (Bridge)	60,000	30,000	–	–	–	30,000	60,000	June 2018
52767	Nine Mile Road (Bridge)	250,000	124,998	3,673	–	3,673	121,325	246,327	June 2018
Total Capital		579,000	289,500	3,673	–	3,673	285,827	575,327	
Bridges (Surplus)/Deficit		579,000	289,500	3,673	–	3,673	285,827	575,327	

2017/18 Central Coast Council – Capital Report

<i>Account No.</i>	<i>Account Description</i>	<i>Current Budget</i>	<i>YTD Budget</i>	<i>YTD Actual</i>	<i>On Order</i>	<i>Total Committed</i>	<i>YTD Variance</i>	<i>Budget Remaining</i>	<i>Comments</i>
Cost Centre: Carparks									
Capital									
52809.07	Quadrant Carpark	250,000	124,998	4,681	7,737	12,418	112,580	237,582	May/June 2018
52820	Gunns Plains Hall carpark	15,000	7,500	–	–	–	7,500	15,000	February 2018
52821	Yacht Club carpark – reseal	10,000	4,998	–	–	–	4,998	10,000	February 2018
52853.01	Bannons Car Park, Ulverstone – upgrade	143,000	71,498	4,681	6,237	10,918	60,580	132,082	May 2018
52860.01	Disabled parking spaces	20,000	10,002	–	399	399	9,603	19,601	In progress
52860.02	Carpark signage	40,000	20,002	28,935	37,988	66,923	(46,921)	(26,923)	complete
52860.03	Car Park strategy implementation	–	–	639	–	639	(639)	(639)	
52860.05	Coles/Furners car park	4,000	2,002	20,505	6,237	26,742	(24,740)	(22,742)	Complete
52861	Penguin Surf Club – carpark	85,000	42,498	–	–	–	42,498	85,000	February 2018
	Total Capital	567,000	283,498	59,440	58,598	118,038	165,460	448,962	
	Carparks (Surplus)/Deficit	567,000	283,498	59,440	58,598	118,038	165,460	448,962	
Cost Centre: Drainage									
Capital									
55024.01	Preservation Drive (No 322) – upgrade	60,000	30,000	2,586	–	2,586	27,414	57,414	March 2018
55038.01	Sice Avenue Outfall – upgrade	20,000	10,002	–	–	–	10,002	20,000	March/April/May 2018
55048.01	Boyes Street Outfall – overflow control	30,000	15,000	–	2,000	2,000	13,000	28,000	March/April/May 2018
55052.03	Deviation Road	10,000	4,998	–	–	–	4,998	10,000	March/April/May 2018
55053.03	Bertha Street Outfall	30,000	15,000	–	–	–	15,000	30,000	March/April/May 2018
55053.04	Main Road, Penguin (west of Clarke St) – upgrade	30,000	15,000	–	–	–	15,000	30,000	March/April/May 2018
55054.06	Miscellaneous drainage	22,500	11,254	–	–	–	11,254	22,500	miscellaneous projects
55054.07	1–3 Forth Road, Turners Beach drainage	30,000	15,000	–	–	–	15,000	30,000	March/April/May 2018
55054.13	Drainage – 2 Charlene Court connection	1,500	750	1,248	326	1,574	(824)	(74)	tba
55093	Side entry pits	30,000	15,000	10,672	–	10,672	4,328	19,328	ongoing
55095.02	Helen Street – backflow prevention	8,000	4,002	–	–	–	4,002	8,000	March/April/May 2018
55095.03	Jackson Avenue – upsize SEP nr No.13	–	–	500	–	500	(500)	(500)	March/April/May 2018
55095.06	Elizabeth Street, Ulverstone – upgrade line	30,000	15,000	–	–	–	15,000	30,000	March/April/May 2018
55095.07	Water Street, Ulverstone – upgrade line	20,000	10,002	–	–	–	10,002	20,000	March/April/May 2018
	Total Capital	322,000	161,008	15,006	2,326	17,331	143,677	304,669	
	Drainage (Surplus)/Deficit	322,000	161,008	15,006	2,326	17,331	143,677	304,669	
	Roads, Bridges and Drainage (Surplus)/Deficit	6,673,000	3,544,012	1,316,880	148,694	1,465,574	2,078,438	5,207,426	

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Cost Centre: Household Garbage									
Capital									
56004	Plant purchases – Waste Management	290,000	290,000	–	165,510	165,510	124,490	124,490	Excavator on order
56009.02	Castra Transfer Station – site rehabilitation	5,000	2,502	–	–	–	2,502	5,000	
56010.02	Penguin Refuse Disposal Site – site rehabilitation	56,000	27,998	13,223	6,113	19,335	8,663	36,665	April/May 2018
56010.05	Preston transfer station – site and rehabilitation	35,000	17,498	–	–	–	17,498	35,000	February/March 2018
56011.02	Ulverstone Transfer Station – site rehabilitation	5,000	2,502	–	–	–	2,502	5,000	May 2018
56012.05	South Riana transfer station – site and	5,000	2,502	1,620	–	1,620	882	3,380	Commenced
56018	Resource Recovery Centre – site development	12,000	6,000	–	1,800	1,800	4,200	10,200	Commenced
56029	Resource Recovery Centre – leachate	80,000	39,998	–	–	–	39,998	80,000	February/March 2018
56045	Resource Recovery Centre – wetlands	20,000	10,002	–	–	–	10,002	20,000	Design only – May 2018
56046	Resource Recovery Centre – signage	10,000	4,998	–	–	–	4,998	10,000	commenced
	Total Capital	518,000	404,000	14,843	173,423	188,265	215,735	329,735	
	Household Garbage (Surplus)/Deficit	518,000	404,000	14,843	173,423	188,265	215,735	329,735	
	Waste Management (Surplus)/Deficit	518,000	404,000	14,843	173,423	188,265	215,735	329,735	

Cost Centre: Parks

Capital

61052	Buttons Creek – flood resilience program	7,000	3,498	–	–	–	3,498	7,000	March/April 2018
62204	Plant purchases – Parks	160,000	160,000	–	–	–	160,000	160,000	Early 2018
62205	Park Signage upgrade	8,000	4,002	8,240	–	8,240	(4,238)	(240)	Complete
62213.02	Physical Activity Equipment	21,000	10,504	19,754	–	19,754	(9,250)	1,246	Complete

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Cost Centre: Parks									
Capital									
62213.03	Pump and Jump Park Design	10,000	4,998	–	–	–	4,998	10,000	Commence in conjunction with Lions.
62213.04	Tobruk Park pond rectification	50,000	25,002	–	–	–	25,002	50,000	May/June 2018
62242.02	Preston Falls – access feasibility study	1,500	750	37,152	–	37,152	(36,402)	(35,652)	Complete
62262.01	Picnic Hut – Beach Road, Ulverstone	–	–	636	–	636	(636)	(636)	Commenced
62264.04	Penguin Creek – Flood Resilience Program	34,000	17,002	–	–	–	17,002	34,000	March 2018
62273	Dial Street – replanting	15,000	7,500	550	–	550	6,950	14,450	Commenced
62281.03	North West Coastal Pathway	12,000	6,000	12,000	–	12,000	(6,000)	–	In progress
62282	Beach access upgrades	10,000	4,998	11,047	–	11,047	(6,049)	(1,047)	Completed
62282.01	Apex Caravan Park – access upgrade	10,000	4,998	–	–	–	4,998	10,000	
62287	Parks Asset renewals	35,000	17,502	7,678	600	8,278	9,224	26,722	In progress
62287.01	Parks renewal – playground renewals identified	17,500	8,752	–	11,432	11,432	(2,680)	6,068	In progress
62289.23	Industrial Estate – greenbelt	10,000	4,998	5,408	1,800	7,208	(2,210)	2,792	In progress
62289.26	Forth Recreation Ground Tree Planting	2,000	994	–	–	–	994	2,000	In progress
62289.32	Johnson Beach Master Plan – Stage 2	20,000	10,002	15	–	15	9,987	19,985	January/February 2018
62289.34	Hiscutt Park – wall repair	25,000	12,498	–	–	–	12,498	25,000	As possible with stream flows
62289.35	Penguin Surf Club playground – drainage works &	3,000	1,500	2,424	227	2,651	(1,151)	349	Complete
62289.36	Sulphur Creek Tennis Courts Land	–	–	430	–	430	(430)	(430)	Complete
62290.01	Reid Street Lookout – Stairs	10,000	4,998	–	–	–	4,998	10,000	tba
62291.01	Anzac Park Master Plan	5,000	2,502	–	–	–	2,502	5,000	January/February 2018
62291.02	Anzac Park – bank replanting	20,000	10,002	–	–	–	10,002	20,000	April 2018
62292	Dial Regional Sports Complex – revegetation	10,000	4,998	2,645	–	2,645	2,353	7,355	Commenced
62292.01	Dial Complex Playground	66,000	33,000	–	–	–	33,000	66,000	In conjunction with DIAL Sport Complex project
Total Capital		562,000	360,998	107,979	14,060	122,038	238,960	439,962	
Parks (Surplus)/Deficit		562,000	360,998	107,979	14,060	122,038	238,960	439,962	

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Cost Centre: Public Amenities									
Capital									
60341	Bus shelter (new)	15,000	7,500	–	–	–	7,500	15,000	Heybridge
60348.02	Public convenience signage upgrade	5,000	2,502	778	690	1,468	1,034	3,532	In Progress
60356.02	Public amenities renewal – toilet refurbishments	5,000	2,502	5,636	105	5,741	(3,239)	(741)	Complete
60356.05	Bus Shelter Renewals	10,000	4,998	364	–	364	4,634	9,636	In Progress
60356.06	Coles Toilet Renewal	19,000	9,502	18,302	–	18,302	(8,800)	698	Complete
60358.05	Drinking Water Stations	9,000	4,500	3,364	–	3,364	1,136	5,636	In Progress
60358.06	Public Toilet – Lighting Upgrade	3,000	1,500	2,795	–	2,795	(1,295)	205	Complete
60359.01	West Ulverstone Pontoon upgrade	190,000	94,998	–	–	–	94,998	190,000	Early 2018
60362	Leven River walls – assessment	40,000	19,998	29,238	–	29,238	(9,240)	10,762	in progress
60363	Anzac Park Toilets/Surrounds	200,000	100,002	137	–	137	99,865	199,863	March/April 2018
	Total Capital	496,000	248,002	60,614	795	61,409	186,593	434,591	
	Public Amenities (Surplus)/Deficit	496,000	248,002	60,614	795	61,409	186,593	434,591	
Cost Centre: Cemeteries									
Capital									
60404	Plant purchases – Cemeteries	34,000	34,000	37,287	–	37,287	(3,287)	(3,287)	Vehicle bought December 2017
60407	Memorial Park – watering system	12,000	6,000	9,732	–	9,732	(3,732)	2,268	In progress
60418	Memorial Park – new plinths	25,000	12,498	–	–	–	12,498	25,000	In progress
60424	Memorial Park – seating	5,000	2,502	–	–	–	2,502	5,000	As required
60425.01	Penguin General Cemetery – settlement	10,000	4,998	–	–	–	4,998	10,000	
60429.08	Memorial Park – path system	10,000	4,998	–	–	–	4,998	10,000	
60429.1	Memorial Park – tree planting	10,000	4,998	–	–	–	4,998	10,000	
	Total Capital	106,000	69,994	47,019	–	47,019	22,975	58,981	
	Cemeteries (Surplus)/Deficit	106,000	69,994	47,019	–	47,019	22,975	58,981	
	Parks and Amenities (Surplus)/Deficit	1,164,000	678,994	215,612	14,855	230,467	448,527	933,533	
	WORKS (SURPLUS)/DEFICIT	11,912,000	6,436,502	3,623,321	338,906	3,962,227	2,474,275	7,949,773	

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Service Activity: Corporate Administration

Cost Centre: Administration

Capital

51204	Plant purchases – Administration	33,000	33,000	33,564	–	33,564	(564)	(564)	Complete
	Total Capital	33,000	33,000	33,564	–	33,564	(564)	(564)	
	Administration (Surplus)/Deficit	33,000	33,000	33,564	–	33,564	(564)	(564)	

Cost Centre: Administration Centre

Capital

51347.02	Administration Centre – painting program	10,000	4,998	–	–	–	4,998	10,000	
51347.03	Administration Centre – carpet replacement	10,000	4,998	–	–	–	4,998	10,000	
51348.01	Administration Centre – lighting	15,000	7,500	7,247	–	7,247	253	7,753	Commenced
51348.02	Administration Centre – heat pump renewals	7,000	3,502	–	10,000	10,000	(6,498)	(3,000)	Complete
51349.02	Administration Centre –General Managers office	25,000	12,498	20,468	–	20,468	(7,970)	4,532	In progress
51349.04	Administration Centre – electrical upgrade	20,000	10,002	1,879	–	1,879	8,123	18,121	Commenced
	Total Capital	87,000	43,498	29,595	10,000	39,595	3,903	47,405	
	Administration Centre (Surplus)/Deficit	87,000	43,498	29,595	10,000	39,595	3,903	47,405	
	Corporate Administration (Surplus)/Deficit	120,000	76,498	63,159	10,000	73,159	3,339	46,841	

Cost Centre: Corporate Support Services

Capital

51505	Computer equipment	120,000	48,000	22,811	25,414	48,225	(225)	71,775	
	Total Capital	120,000	48,000	22,811	25,414	48,225	(225)	71,775	
	Corporate Support Services (Surplus)/Deficit	120,000	48,000	22,811	25,414	48,225	(225)	71,775	
	Corporate Support Services (Surplus)/Deficit	120,000	48,000	22,811	25,414	48,225	(225)	71,775	

Cost Centre: Caravan Parks

Capital

63257	Ulverstone Caravan Park – electrical upgrade	7,580	3,788	3,447	–	3,447	341	4,133	In progress
63258.03	Ulverstone Caravan Park – painting program	12,420	6,204	4,063	–	4,063	2,141	8,357	In progress
	Total Capital	20,000	9,992	7,510	–	7,510	2,482	12,490	
	Caravan Parks (Surplus)/Deficit	20,000	9,992	7,510	–	7,510	2,482	12,490	
	Caravan Parks (Surplus)/Deficit	20,000	9,992	7,510	–	7,510	2,482	12,490	
	CORPORATE SERVICES (SURPLUS)/DEFICIT	260,000	134,490	93,480	35,414	128,894	5,596	131,106	

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Service Activity: Childrens Services

Cost Centre: Child Care

Capital

61249.04	Ulverstone Child Care – internal/external painting	5,000	2,502	–	–	–	2,502	5,000	May/June2018
61250.05	Ulverstone Child Care – large sandpit	3,000	1,500	–	–	–	1,500	3,000	
61252	Ulverstone Child Care Centre – play structure	12,000	5,998	–	23,782	23,782	(17,784)	(11,782)	In progress
	Total Capital	20,000	10,000	–	23,782	23,782	(13,782)	(3,782)	
	Child Care (Surplus)/Deficit	20,000	10,000	–	23,782	23,782	(13,782)	(3,782)	

Cost Centre: Penguin Play Centre

Capital

61249.07	Penguin Playcentre – Internal Painting	5,000	2,502	–	–	–	2,502	5,000	May/June2018
	Total Capital	5,000	2,502	–	–	–	2,502	5,000	
	Penguin Play Centre (Surplus)/Deficit	5,000	2,502	–	–	–	2,502	5,000	
	Childrens Services (Surplus)/Deficit	25,000	12,502	–	23,782	23,782	(11,280)	1,218	

Cost Centre: Community Development

Capital

51604	Plant purchases – Community Development	56,000	56,000	–	–	–	56,000	56,000	
61650	Ulverstone Gateway Signage	77,000	38,498	93,859	–	93,859	(55,361)	(16,859)	Complete
	Total Capital	133,000	94,498	93,859	–	93,859	639	39,141	
	Community Development (Surplus)/Deficit	133,000	94,498	93,859	–	93,859	639	39,141	

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Cost Centre: Cultural Activities									
Capital									
61405	Ulverstone Band – purchase instruments	38,000	19,002	11,588	19,155	30,743	(11,741)	7,257	
61406	Art Gallery – acquisition	3,000	1,500	–	–	–	1,500	3,000	
61415	Mobile stage	7,000	3,498	7,500	–	7,500	(4,002)	(500)	
61416	Off-site storage of revolving stage – Ulverstone	1,000	498	–	–	–	498	1,000	
61440	Ulverstone History Museum – heat pump	3,000	1,500	3,880	–	3,880	(2,380)	(880)	Complete
61450	Ulverstone History Museum – Portable display	3,000	1,500	3,353	–	3,353	(1,853)	(353)	Complete
61450.03	Ulverstone History Museum – surrounds	5,000	2,502	–	–	–	2,502	5,000	
61450.04	Ulverstone History Museum – electrical upgrade	3,000	1,500	–	–	–	1,500	3,000	
61451	Ulverstone History Museum/Visitor Centre	40,000	20,002	50,818	–	50,818	(30,816)	(10,818)	In Progress
	Total Capital	103,000	51,502	77,140	19,155	96,295	(44,793)	6,705	
	Cultural Activities (Surplus)/Deficit	103,000	51,502	77,140	19,155	96,295	(44,793)	6,705	
	Social Planning and Development (Surplus)/Deficit	236,000	146,000	170,999	19,155	190,154	(44,154)	45,846	

Cost Centre: Housing

Capital									
60020	Aged persons home units – internal rehabilitation	75,000	37,500	78,449	–	78,449	(40,949)	(3,449)	Commenced
60021	Aged persons home units – HWC renewal	15,000	7,500	1,873	–	1,873	5,627	13,127	Commenced
60023	Aged persons home units – external rehabilitation	39,000	19,498	15,729	–	15,729	3,769	23,271	Commenced
60024	Aged persons home units – electrical	15,000	7,500	12,118	–	12,118	(4,618)	2,882	Commenced
60025	Aged persons home units – fencing/surrounds	10,000	4,998	5,131	–	5,131	(133)	4,869	Commenced
	Total Capital	154,000	76,996	113,300	–	113,300	(36,304)	40,700	
	Housing (Surplus)/Deficit	154,000	76,996	113,300	–	113,300	(36,304)	40,700	

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Cost Centre: Cultural Amenities									
Cost Centre: Cultural Amenities									
Capital									
60124.07	Wharf Building – Gnomon/River Room renewal	15,000	7,500	–	–	–	7,500	15,000	
60126.01	Ulverstone Wharf building– audio–visual	61,000	30,502	–	–	–	30,502	61,000	
60126.08	Sustainability Assessment	2,000	1,002	3,349	4,705	8,054	(7,052)	(6,054)	In Progress
60140	Civic Centre – entrance re–design	15,000	7,500	–	–	–	7,500	15,000	
60149	Civic Centre – carpet	10,000	4,998	4,375	–	4,375	623	5,625	
60150	Civic Centre – seating – Stage 1	55,000	27,498	–	–	–	27,498	55,000	
60151	Civic Centre – curtain replacement	5,000	2,498	3,059	–	3,059	(561)	1,941	In Progress
60156	Ulverstone Wharf building – deck balustrading	20,000	10,002	–	12,910	12,910	(2,908)	7,090	In Progress
60156.01	Ulverstone Wharf Precinct – directional signage	40,000	20,002	7,176	–	7,176	12,826	32,824	In Progress
60156.02	Ulverstone Wharf Precinct – Farmers Market	–	–	108	–	108	(108)	(108)	Complete
60156.05	Wharf Precinct Master Plan	20,000	10,002	–	–	–	10,002	20,000	
60156.06	Wharf Precinct seating	6,000	3,000	–	–	–	3,000	6,000	
60158	Civic Centre – Isandula Room refurbishment	8,000	4,002	4,262	4,999	9,261	(5,259)	(1,261)	Complete
60159	Civic Centre – Leven Theatre – airlock	10,000	4,998	–	–	–	4,998	10,000	
	Total Capital	267,000	133,504	22,329	22,614	44,942	88,562	222,058	
	Cultural Amenities (Surplus)/Deficit	267,000	133,504	22,329	22,614	44,942	88,562	222,058	
Cost Centre: Public Halls and Buildings									
Capital									
60208.05	CCTV Wireless Network – Ulverstone	10,000	5,002	4,818	–	4,818	184	5,182	In progress
60216.02	Ulverstone Senior Citizens – atrium replacement	30,000	15,000	–	–	–	15,000	30,000	
60222	Public Hall – fencing and surrounds	4,000	1,996	3,030	5,018	8,048	(6,052)	(4,048)	Complete
	Total Capital	44,000	21,998	7,848	5,018	12,866	9,132	31,134	
	Public Halls and Buildings (Surplus)/Deficit	44,000	21,998	7,848	5,018	12,866	9,132	31,134	
	Community Services and Facilities (Surplus)/Deficit	465,000	232,498	143,477	27,632	171,109	61,389	293,891	
Cost Centre: Swimming Pool and Waterslide									
Capital									
62028	Ulverstone Waterslide – slide repairs	20,000	10,002	17,168	–	17,168	(7,166)	2,832	in progress
	Total Capital	20,000	10,002	17,168	–	17,168	(7,166)	2,832	
	Swimming Pool and Waterslide (Surplus)/Deficit	20,000	10,002	17,168	–	17,168	(7,166)	2,832	

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<i>Account No.</i>	<i>Account Description</i>	<i>Current Budget</i>	<i>YTD Budget</i>	<i>YTD Actual</i>	<i>On Order</i>	<i>Total Committed</i>	<i>YTD Variance</i>	<i>Budget Remaining</i>	<i>Comments</i>
Cost Centre: Active Recreation									
Capital									
62104	Plant purchases – Active Recreation	140,000	140,000	–	–	–	140,000	140,000	
62107.43	Ulverstone Showground – baseball diamond	20,000	9,998	–	–	–	9,998	20,000	
62125.02	River Park Recreation Ground – resurface	10,000	4,998	–	–	–	4,998	10,000	
62126	Dial Regional Sports Complex Oval B – purchase	37,000	18,502	35,205	–	35,205	(16,703)	1,795	Complete
62167.03	Cricket Wicket renewals	5,000	2,498	5,056	–	5,056	(2,558)	(56)	Complete
62169.03	Showgrounds – Ground Lighting – Stage 2	181,000	90,498	7,074	–	7,074	83,424	173,926	In Progress
62170	Haywoods Reserve – surface refurbishment	10,000	4,998	–	–	–	4,998	10,000	
62170.02	Haywood's Recreation Ground Lighting Upgrades	20,000	9,998	–	–	–	9,998	20,000	
62171	Turners Beach Tennis Court – fence	25,000	12,498	26,026	–	26,026	(13,528)	(1,026)	Complete
62172	Recreation Ground Changeroom upgrades	30,000	15,000	–	–	–	15,000	30,000	
	Total Capital	478,000	308,988	73,362	–	73,362	235,626	404,638	
	Active Recreation (Surplus)/Deficit	478,000	308,988	73,362	–	73,362	235,626	404,638	
Cost Centre: Recreation Centres									
Cost Centre: Recreation Centres									
Capital									
62305	Penguin Sports Centre – backboard upgrade	50,000	25,002	1,504	–	1,504	23,499	48,497	In Progress
62325.17	Ulverstone Sports & Leisure Centre –	5,000	2,502	3,860	945	4,805	(2,303)	195	Complete
62325.2	Ulverstone Stadium 1 – lighting upgrade	20,000	10,002	–	–	–	10,002	20,000	
62356	Penguin Stadium refurbishment	21,000	10,504	–	–	–	10,504	21,000	
62356.03	Penguin Stadium – squash court lighting upgrade	10,000	4,998	4,408	–	4,408	590	5,592	Complete
	Total Capital	106,000	53,008	9,771	945	10,716	42,292	95,284	
	Recreation Centres (Surplus)/Deficit	106,000	53,008	9,771	945	10,716	42,292	95,284	
	Recreation Facilities (Surplus)/Deficit	604,000	371,998	100,301	945	101,246	270,752	502,754	
Cost Centre: Visitor Information Services									
Capital									
63041.12	Ulverstone Visitor Information Centre – office	3,000	1,500	–	–	–	1,500	3,000	
	Total Capital	3,000	1,500	–	–	–	1,500	3,000	
	Visitor Information Services (Surplus)/Deficit	3,000	1,500	–	–	–	1,500	3,000	
	Visitor Services (Surplus)/Deficit	3,000	1,500	–	–	–	1,500	3,000	
	COMMUNITY SERVICES (SURPLUS)/DEFICIT	1,333,000	764,498	414,776	71,514	486,290	278,208	846,710	

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<i>Account No.</i>	<i>Account Description</i>	<i>Current Budget</i>	<i>YTD Budget</i>	<i>YTD Actual</i>	<i>On Order</i>	<i>Total Committed</i>	<i>YTD Variance</i>	<i>Budget Remaining</i>	<i>Comments</i>
Service Activity: Building and Plumbing									
Cost Centre: Building and Plumbing									
Capital									
59004	Plant purchases – Building and Plumbing	90,000	45,000	56,705	–	56,705	(11,705)	33,295	
	Total Capital	90,000	45,000	56,705	–	56,705	(11,705)	33,295	
	Building and Plumbing (Surplus)/Deficit	90,000	45,000	56,705	–	56,705	(11,705)	33,295	
	Building and Plumbing (Surplus)/Deficit	90,000	45,000	56,705	–	56,705	(11,705)	33,295	
Cost Centre: Land–Use Planning									
Capital									
58004	Plant purchases – Planning	33,000	16,500	26,958	–	26,958	(10,458)	6,042	
	Total Capital	33,000	16,500	26,958	–	26,958	(10,458)	6,042	
	Land–Use Planning (Surplus)/Deficit	33,000	16,500	26,958	–	26,958	(10,458)	6,042	
	Land–Use Planning (Surplus)/Deficit	33,000	16,500	26,958	–	26,958	(10,458)	6,042	
Cost Centre: Control of Animals									
Capital									
61104	Plant purchases – Control of Animals	56,000	56,000	33,288	–	33,288	22,712	22,712	
	Total Capital	56,000	56,000	33,288	–	33,288	22,712	22,712	
	Control of Animals (Surplus)/Deficit	56,000	56,000	33,288	–	33,288	22,712	22,712	
	Inspectorial Services (Surplus)/Deficit	56,000	56,000	33,288	–	33,288	22,712	22,712	
	REGULATORY SERVICES (SURPLUS)/DEFICIT	179,000	117,500	116,951	–	116,951	549	62,049	
	Operating (Surplus)/Deficit	– 24,247,000	12,781,992	10,809,568	530,528	11,340,096	1,441,896	12,906,904	