

Notice of Ordinary Council Meeting and

Agenda

19 FEBRUARY 2018

To all Councillors

NOTICE OF MEETING

In accordance with the *Local Government (Meeting Procedures) Regulations 2015*, notice is given of the next ordinary meeting of the Central Coast Council which will be held in the Council Chamber at the Administration Centre, 19 King Edward Street, Ulverstone on Monday, 19 February 2018. The meeting will commence at 6.00pm.

An agenda and associated reports and documents are appended hereto.

A notice of meeting was published in The Advocate newspaper, a daily newspaper circulating in the municipal area, on 6 January 2018.

Dated at Ulverstone this 14th day of February 2018.

This notice of meeting and the agenda is given pursuant to delegation for and on behalf of the General Manager.



Lou Brooke
EXECUTIVE SERVICES OFFICER

Code of Conduct of Councillors

PART 1 – Decision making

1. A councillor must bring an open and unprejudiced mind to all matters being decided upon in the course of his or her duties, including when making planning decisions as part of the Council's role as a Planning Authority.
2. A councillor must make decisions free from personal bias or prejudgement.
3. In making decisions, a councillor must give genuine and impartial consideration to all relevant information known to him or her, or of which he or she should have reasonably been aware.
4. A councillor must make decisions solely on merit and must not take irrelevant matters or circumstances into account when making decisions.

PART 2 – Conflict of interest

1. When carrying out his or her public duty, a councillor must not be unduly influenced, nor be seen to be unduly influenced, by personal or private interests that he or she may have.
2. A councillor must act openly and honestly in the public interest.
3. A councillor must uphold the principles of transparency and honesty and declare actual, potential or perceived conflicts of interest at any meeting of the Council and at any workshop or any meeting of a body to which the councillor is appointed or nominated by the Council.
4. A councillor must act in good faith and exercise reasonable judgement to determine whether he or she has an actual, potential or perceived conflict of interest.
5. A councillor must avoid, and remove himself or herself from, positions of conflict of interest as far as reasonably possible.
6. A councillor who has an actual, potential or perceived conflict of interest in a matter before the Council must –
 - (a) declare the conflict of interest before discussion on the matter begins; and
 - (b) act in good faith and exercise reasonable judgement to determine whether the conflict of interest is so material that it requires removing himself or herself physically from any Council discussion and remaining out of the room until the matter is decided by the Council.

PART 3 – Use of office

1. The actions of a councillor must not bring the Council or the office of councillor into disrepute.
2. A councillor must not take advantage, or seek to take advantage, of his or her office or status to improperly influence others in order to gain an undue, improper, unauthorised or unfair benefit or detriment for himself or herself or any other person or body.
3. In his or her personal dealings with the Council (for example as a ratepayer, recipient of a Council service or planning applicant), a councillor must not expect nor request, expressly or implicitly, preferential treatment for himself or herself or any other person or body.

PART 4 – Use of resources

1. A councillor must use Council resources appropriately in the course of his or her public duties.
2. A councillor must not use Council resources for private purposes except as provided by Council policies and procedures.
3. A councillor must not allow the misuse of Council resources by another person or body.
4. A councillor must avoid any action or situation which may lead to a reasonable perception that Council resources are being misused by the councillor or any other person or body.

PART 5 – Use of information

1. A councillor must protect confidential Council information in his or her possession or knowledge, and only release it if he or she has the authority to do so.
2. A councillor must only access Council information needed to perform his or her role and not for personal reasons or non-official purposes.
3. A councillor must not use Council information for personal reasons or non-official purposes.
4. A councillor must only release Council information in accordance with established Council policies and procedures and in compliance with relevant legislation.

PART 6 – Gifts and benefits

1. A councillor may accept an offer of a gift or benefit if it directly relates to the carrying out of the councillor's public duties and is appropriate in the circumstances.
2. A councillor must avoid situations in which the appearance may be created that any person or body, through the provision of gifts or benefits of any kind, is securing (or attempting to secure) influence or a favour from the councillor or the Council.
3. A councillor must carefully consider –
 - (a) the apparent intent of the giver of the gift or benefit; and
 - (b) the relationship the councillor has with the giver; and
 - (c) whether the giver is seeking to influence his or her decisions or actions, or seeking a favour in return for the gift or benefit.
4. A councillor must not solicit gifts or benefits in the carrying out of his or her duties.
5. A councillor must not accept an offer of cash, cash-like gifts (such as gift cards and vouchers) or credit.
6. A councillor must not accept a gift or benefit if the giver is involved in a matter which is before the Council.
7. A councillor may accept an offer of a gift or benefit that is token in nature (valued at less than \$50) or meets the definition of a token gift or benefit (if the Council has a gifts and benefits policy).
8. If the Council has a gifts register, a councillor who accepts a gift or benefit must record it in the relevant register.

PART 7 – Relationships with community, councillors and Council employees

1. A councillor –
 - (a) must treat all persons with courtesy, fairness, dignity and respect; and
 - (b) must not cause any reasonable person offence or embarrassment; and
 - (c) must not bully or harass any person.

2. A councillor must listen to, and respect, the views of other councillors in Council and committee meetings and any other proceedings of the Council, and endeavour to ensure that issues, not personalities, are the focus of debate.
3. A councillor must not influence, or attempt to influence, any Council employee or delegate of the Council, in the exercise of the functions of the employee or delegate.
4. A councillor must not contact or issue instructions to any of the Council's contractors or tenderers, without appropriate authorisation.
5. A councillor must not contact an employee of the Council in relation to Council matters unless authorised by the General Manager of the Council.

PART 8 – Representation

1. When giving information to the community, a councillor must accurately represent the policies and decisions of the Council.
2. A councillor must not knowingly misrepresent information that he or she has obtained in the course of his or her duties.
3. A councillor must not speak on behalf of the Council unless specifically authorised or delegated by the Mayor or Lord Mayor.
4. A councillor must clearly indicate when he or she is putting forward his or her personal views.
5. A councillor's personal views must not be expressed in such a way as to undermine the decisions of the Council or bring the Council into disrepute.
6. A councillor must show respect when expressing personal views publicly.
7. The personal conduct of a councillor must not reflect, or have the potential to reflect, adversely on the reputation of the Council.
8. When representing the Council on external bodies, a councillor must strive to understand the basis of the appointment and be aware of the ethical and legal responsibilities attached to such an appointment.

PART 9 – Variation of Code of Conduct

1. Any variation of this model code of conduct is to be in accordance with section 28T of the Act.

QUALIFIED PERSON'S ADVICE

The *Local Government Act 1993* provides (in part) as follows:

- . A general manager must ensure that any advice, information or recommendation given to the council is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- . A council is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council.

I therefore certify that with respect to all advice, information or recommendations provided to the Council in or with the following agenda:

- (i) the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- (ii) where any advice is directly given by a person who did not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.



Sandra Ayton
GENERAL MANAGER

AGENDA

COUNCILLORS ATTENDANCE

COUNCILLORS APOLOGIES

EMPLOYEES ATTENDANCE

GUEST(S) OF THE COUNCIL

MEDIA ATTENDANCE

PUBLIC ATTENDANCE

OPENING PRAYER

May the words of our lips and the meditations of our hearts be always acceptable in Thy sight, O Lord.

BUSINESS

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1 CONFIRMATION OF MINUTES OF THE COUNCIL

1.1 Confirmation of minutes

The Executive Services Officer reports as follows:

“The minutes of the previous ordinary meeting of the Council held on 22 January 2018 have already been circulated. The minutes are required to be confirmed for their accuracy.

The *Local Government (Meeting Procedures) Regulations 2015* provide that in confirming the minutes of a meeting, debate is allowed only in respect of the accuracy of the minutes.

A suggested resolution is submitted for consideration.”

- “That the minutes of the previous ordinary meeting of the Council held on 22 January 2018 be confirmed.”
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2 COUNCIL WORKSHOPS

2.1 Council workshops

The Executive Services Officer reports as follows:

“The following council workshops have been held since the last ordinary meeting of the Council.

- . 29.01.2018 – Central Coast Age Friendly Strategy/Review of Councillor Allowances Issues Paper
- . 05.02.2018 – Arts and Culture Actions, future of Heybridge Recreation Ground, Naming of the Dial Regional Sports Complex
- . 12.02.2018 – Candidate Information Forum (Local Government only), Ulverstone Wharf Precinct.

This information is provided for the purpose of record only. A suggested resolution is submitted for consideration.”

- “That the Officer’s report be received.”
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3 MAYOR’S COMMUNICATIONS

3.1 Mayor’s communications

The Mayor to report:

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3.2 Mayor’s diary

The Mayor reports as follows:

- . Ulverstone and Penguin Visitor Information Centres and Ulverstone History Museum – farewell for retiring volunteers
- . Ulverstone Rovers and Marrawah 50 and Over Cricket Clubs – performed Mayor’s Cup match presentation
- . Switch Tasmania – Board meeting
- . Radio community reports
- . Australia Day 2018 – ‘Breakfast by the Leven’ celebration – presided at citizenship ceremony and presented Australia Day Awards
- . Cradle Coast Authority – meeting re North–West Coastal Pathway (Devonport)
- . TasWater – Owners Representatives Quarterly Briefing for the North West Region (Devonport)
- . Penguin Uniting Church – flipped the first pancake for UnitingCare Pancake Day fundraising event to help people living in crisis
- . Dementia–Friendly Central Coast – Memory (Alzheimer’s) Café project meeting

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- . David Engwicht, Creative Communities International – Six Secrets for Revitalising Reibey Street and Ulverstone Wharf Precinct workshop and briefings
 - . Council and Central Coast Chamber of Commerce and Industry – quarterly meeting with President and Vice-President
 - . Jillian Ball photographic exhibition – performed official opening
 - . Tasmanian Water and Sewerage Corporations – Board Selection Committee meeting (Campbell Town)."

The Executive Services Officer reports as follows:

"A suggested resolution is submitted for consideration."

- "That the Mayor's report be received."
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3.3 Declarations of interest

The Mayor reports as follows:

"Councillors are requested to indicate whether they have, or are likely to have, a pecuniary (or conflict of) interest in any item on the agenda."

The Executive Services Officer reports as follows:

"The *Local Government Act 1993* provides that a councillor must not participate at any meeting of a council in any discussion, nor vote on any matter, in respect of which the councillor has an interest or is aware or ought to be aware that a close associate has an interest.

Councillors are invited at this time to declare any interest they have on matters to be discussed at this meeting. If a declaration is impractical at this time, it is to be noted that a councillor must declare any interest in a matter before any discussion on that matter commences.

All interests declared will be recorded in the minutes at the commencement of the matter to which they relate."

3.4 Public question time

The Mayor reports as follows:

“At 6.40pm or as soon as practicable thereafter, a period of not more than 30 minutes is to be set aside for public question time during which any member of the public may ask questions relating to the activities of the Council.

Public question time will be conducted as provided by the *Local Government (Meeting Procedures) Regulations 2015* and the supporting procedures adopted by the Council on 20 June 2005 (Minute No. 166/2005).”

4 COUNCILLOR REPORTS

4.1 Councillor reports

The Executive Services Officer reports as follows:

“Councillors who have been appointed by the Council to community and other organisations are invited at this time to report on actions or provide information arising out of meetings of those organisations.

Any matters for decision by the Council which might arise out of these reports should be placed on a subsequent agenda and made the subject of a considered resolution.”

5 APPLICATIONS FOR LEAVE OF ABSENCE

5.1 Leave of absence

The Executive Services Officer reports as follows:

“The *Local Government Act 1993* provides that the office of a councillor becomes vacant if the councillor is absent without leave from three consecutive ordinary meetings of the council.

The Act also provides that applications by councillors for leave of absence may be discussed in a meeting or part of a meeting that is closed to the public.

There are no applications for consideration at this meeting.”

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6 DEPUTATIONS

6.1 Deputations

The Executive Services Officer reports as follows:

“No requests for deputations to address the meeting or to make statements or deliver reports have been made.”

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7 PETITIONS

7.1 Petitions

The Executive Services Officer reports as follows:

“No petitions under the provisions of the *Local Government Act 1993* have been presented.”

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8 COUNCILLORS' QUESTIONS

8.1 Councillors' questions without notice

The Executive Services Officer reports as follows:

“The *Local Government (Meeting Procedures) Regulations 2015* provide as follows:

- '29 (1) A councillor at a meeting may ask a question without notice –
- (a) of the chairperson; or
 - (b) through the chairperson, of –
 - (i) another councillor; or
 - (ii) the general manager.
- (2) In putting a question without notice at a meeting, a councillor must not –
- (a) offer an argument or opinion; or
 - (b) draw any inferences or make any imputations –
- except so far as may be necessary to explain the question.
- (3) The chairperson of a meeting must not permit any debate of a question without notice or its answer.
- (4) The chairperson, councillor or general manager who is asked a question without notice at a meeting may decline to answer the question.

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- (5) The chairperson of a meeting may refuse to accept a question without notice if it does not relate to the activities of the council.
 - (6) Questions without notice, and any answers to those questions, are not required to be recorded in the minutes of the meeting.
 - (7) The chairperson may require a councillor to put a question without notice in writing.'

If a question gives rise to a proposed matter for discussion and that matter is not listed on the agenda, Councillors are reminded of the following requirements of the Regulations:

- '8 (5) Subject to subregulation (6), a matter may only be discussed at a meeting if it is specifically listed on the agenda of that meeting.
- (6) A council by absolute majority at an ordinary council meeting, ..., may decide to deal with a matter that is not on the agenda if –
 - (a) the general manager has reported the reason it was not possible to include the matter on the agenda; and
 - (b) the general manager has reported that the matter is urgent; and
 - (c) in a case where the matter requires the advice of a qualified person, the general manager has certified under section 65 of the Act that the advice has been obtained and taken into account in providing general advice to the council.'

Councillors who have questions without notice are requested at this time to give an indication of what their questions are about so that the questions can be allocated to their appropriate Departmental Business section of the agenda."

<i>Councillor</i>	<i>Question</i>	<i>Department</i>
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8.2 Councillors’ questions on notice

The Executive Services Officer reports as follows:

“The *Local Government (Meeting Procedures) Regulations 2015* provide as follows:

- ‘30 (1) A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.
- (2) An answer to a question on notice must be in writing.’

It is to be noted that any question on notice and the written answer to the question will be recorded in the minutes of the meeting as provided by the Regulations.

Any questions on notice are to be allocated to their appropriate Departmental Business section of the agenda.

No questions on notice have been received.”

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NOTES

9 DEPARTMENTAL BUSINESS

GENERAL MANAGEMENT

9.1 Minutes and notes of committees of the Council and other organisations

The General Manager reports as follows:

“The following (non-confidential) minutes and notes of committees of the Council and other organisations on which the Council has representation have been received:

- . Forth Community Representatives Committee – meeting held 1 February 2018
- . Central Coast Community Shed Management Committee – meeting held on 5 February 2018.

Copies of the minutes and notes having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the (non-confidential) minutes and notes of committees of the Council be received.”

NOTES

COMMUNITY SERVICES

9.2 Statutory determinations

The Director Community Services reports as follows:

“A Schedule of Statutory Determinations made during the month of January 2018 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reports as follows:

“A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the Schedule of Statutory Determinations (a copy being appended to and forming part of the minutes) be received.”

9.3 Revised Actions for the Central Coast Arts and Culture Strategy 2015–2020 (349/2015 – 14.12.2015)

The General Manager reports as follows:

“The Community Development Officer has prepared the following report:

‘PURPOSE

The purpose of this report is to consider the adoption by the Council of the revised Actions for the Central Coast Arts and Culture Strategy 2015 – 2020 (349/2015 – 14.02.2015). The Actions have been redefined to ensure that they align with Council’s Social Planning Framework (a copy of the revised Actions of the Central Coast Arts and Culture Strategy 2015–2020 is appended to this report).

BACKGROUND

The Council's Arts and Culture Strategy was developed in 2015 to guide the Council's support of arts and cultural endeavours. The vision being: *To foster and support arts and cultural development within Central Coast, and to ensure that the art and cultural assets held by our cultural institutions are accessible to all.*

The Council encourages the growth of arts and culture initiatives as part of an integrated response to the ongoing development and promotion of Central Coast as a unique and thriving community that offers a wide range of opportunities and benefits to current and intending residents and visitors. Active community participation and engagement in arts and cultural activities is encouraged and the importance of fostering innovation and excellence is also recognised.

DISCUSSION

The Actions of the Arts and Culture Strategy are the means by which the Council will achieve its vision over the next five years. The review of Actions under the Social Planning Framework has allowed the Council to ensure that Actions are targeted, work in alignment with Actions under other Council policies and have determined outcomes, measures and timelines. The Actions target areas in which the Council is most able to have effect, and meet community expectation and need.

Alignment under the Social Planning Framework also encourages use of common succinct language, allows balances to be checked across areas of influence and provides clear understanding of the Council's role.

CONSULTATION

Initial consultation for the Arts and Culture Strategy in 2015 came through the community feedback from the consultation process conducted for the Central Coast Strategic Plan 2014–2024.

Valued areas identified by Central Coast residents were:

- . arts and theatre culture;
- . community and cultural events; and
- . that as a community we are creative and insightful.

RESOURCE, FINANCIAL AND RISK IMPACTS

The realignment of the Arts and Culture Actions should have no resource, financial or risk implications beyond those of the approved Arts and Culture Strategy 2015 – 2020.

The Arts and Culture Actions are supported by funding applications, budgeted Council commitments and staff resource.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

A Connected Central Coast

- Improve community well-being.

Community Capacity and Creativity

- Cultivate a culture of creativity in the community.

CONCLUSION

It is recommended that the revised Actions from the Central Coast Arts and Culture Strategy 2015–2020 be adopted.'

The report is supported."

The Executive Services Officer reports as follows:

"A copy of the revised Actions from the Central Coast Arts and Culture Strategy 2015–2020 having been circulated to all Councillors, a suggested resolution is submitted for consideration."

- "That the revised Actions from the Central Coast Arts and Culture Strategy 2015–2020 be adopted (a copy being appended to and forming part of the minutes)."

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9.4 Central Coast Age-Friendly Strategy 2018–2023 (485/2007 – 17.12.2007)

The General Manager reports as follows:

“The Community Development Officer has prepared the following report:

‘PURPOSE

The purpose of this report is to consider the adoption by the Council of the Central Coast Age-Friendly Strategy 2018–2023. Actions of this Strategy have been developed to ensure that they align with Council’s Social Planning Framework, a copy of the Strategy and Age Friendly Central Coast – Social Planning Framework aligned Actions are appended to this report.

BACKGROUND

The Central Coast Age-Friendly Strategy 2018–2023 replaces the Council’s Positive Ageing Strategy 2007–2012. The Age-Friendly Strategy adopts a broad view of ageing and explores how, across the Council, we can work together to address the needs of older people in the wider community, which includes considering social infrastructure such as roads and paths, community halls and meeting rooms; parks and sporting facilities to ensure they support active, safe and healthy living into older age.

It also encompasses opportunities for volunteering and mentoring, and ensuring social inclusion and a sense of well-being and identity for people as they age.

DISCUSSION

The Age-Friendly Strategy has been developed with input from community members as well as reference to the work done in this space by the World Health Organisation, the Tasmanian State Government and Council of The Ageing.

The Actions of the Age-Friendly Strategy are the means by which the Council will achieve its vision for positive change for the community in creating an age-friendly community over the next five years. Actions have been developed under the Strategic Plan and the Social Planning Framework ensuring that Actions are targeted, are working in alignment with Actions under other policies and have determined outcomes, measures and timelines as well as targeting those areas in which the Council is most able to have effect, and meet community expectation and need.

Alignment under the Social Planning Framework also encourages use of common succinct language, allows balances to be checked across areas of influence and provides clear understanding on the Council's role.

CONSULTATION

Consultation for the Age-Friendly Strategy included a community survey and one on one interviews with community members. This feedback, along with agency research, has been the basis for the development of this Strategy. There were no anomalies between the State and Local level feedback responses.

RESOURCE, FINANCIAL AND RISK IMPACTS

The Age-Friendly Strategy Actions are supported by funding applications, budgeted Council commitments and staff resource.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Shape of the place

- Continue to develop the Central Coast shared pathways network
- Investigate affordable housing options

A Connected Central Coast

- Develop a range of promotional activities to encourage greater use of walking routes
- Develop a sense of place within our central business districts
- Improve access for disabled and disengaged in our community to key social and community support services
- Engage with community to achieve meaningful positive local ageing outcomes

Community Capacity and Creativity

- Work with the local health, community and aged-care services sectors to improve local business and employment opportunities

The Environment and Sustainable Infrastructure

- Progress the development of a bus interchange on Wongi Lane.

CONCLUSION

It is recommended that the Central Coast Age-Friendly Strategy 2018-2023 and Age-Friendly Central Coast Social Planning Framework aligned Actions be adopted.'

The report is supported."

The Executive Services Officer reports as follows:

"A copy of the Age-Friendly Strategy 2018-2023 and the Age-Friendly Central Coast Social Planning Framework aligned Actions having been circulated to all Councillors, a suggested resolution is submitted for consideration."

- "That the Council adopt the Central Coast Age-Friendly Strategy 2018-2023 and Age-Friendly Central Coast Social Planning Framework aligned Actions adopted (a copy being appended to and forming part of the minutes)."
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INFRASTRUCTURE SERVICES

9.5 Dial Regional Sports Complex – Naming of components

The Director Infrastructure Services reports as follows:

“The Assets & Facilities Group Leader has prepared the following report:

PURPOSE

The purpose of this report is to consider naming of the components of the soon to be completed Dial Regional Sports Complex development (a copy of the map of components, highlighting the various elements is appended to this report).

BACKGROUND

Over the previous 12 months the Council has been developing the facilities at the Dial Regional Sports Complex to accommodate sports currently served by the Penguin Recreation Ground. As it is now reaching the final stages of completion there is an opportunity to name the various components of the development.

There have been six elements identified that could be named and these are:

- . the Precinct;
- . Oval A;
- . Oval B;
- . the entrance road; and
- . the community hub/playground.

The naming of the elements will allow a differentiation between them for identification purposes.

DISCUSSION

In January 2018, a survey was undertaken to allow the community to have input to the naming of the various components of the facility. The survey and community consultation ran from 17 until 29 January 2018.

The results of the surveys were inconclusive, with many options being put forward.

The new development has been commonly known as the Dial Regional Sports Complex development, however, this refers to the whole area which includes all the other activities in the area. There needs to be a point of distinction between this and the new precinct. The popular suggestion for the precinct is Dial Park.

The suggestions put forward for the ovals did not provide a conclusive result and therefore, it has been suggested that they remain as Oval A and Oval B for the time being and this will allow the Council to pursue names in the future that could be impacted by sponsorship.

As the precinct name is suggested as Dial Park it was considered that the pavilion should be named the Dial Park Pavilion to enhance the sense of place that Dial Park provides.

Subsequently as the precinct name is suggested as Dial Park the entrance road should be named Dial Park Drive and the playground to be known as the Dial Park Playground.

During the consultation period there was a strong suggestion that Ted Howe be recognised in some manner at the site. It is suggested that the middle grandstand be named after Ted Howe. Ted celebrated his 100th birthday in 2017 and has given over 50+ years' service to the Penguin Football Club and the community.

At the existing Penguin Recreation Ground there has been recognition of Bill Fielding and the Penguin Football Club are keen to see Bill's contributions recognised at the new facility. The suggestion is the southern grandstand be named the Bill Fielding Stand.

CONSULTATION

An advertisement was placed in The Advocate newspaper on 20 January 2018 and a survey was placed on the Council's website. Information and feedback forms were placed at the Ulverstone Visitor Information Centre, Penguin Service Centre and the Council's Administration Centre.

Councillor workshops held on 18 December 2017 and 5 February 2018 considered the opportunities for naming and the possibilities.

The recognition of Bill Fielding and Ted Howe was not particularly part of the consultation process however, arose from discussion with the Penguin Football Club, the results from the survey and the popularity of naming something after Ted Howe.

RESOURCE, FINANCIAL AND RISK IMPACTS

There are costs involved in the purchase and installation of signage and this is accommodated within the Dial Regional Sports Complex budget.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Shape of the Place

- Staged implementation of the Dial Sports Complex Master Plan

The Environment and Sustainable Infrastructure

- Develop and manage sustainable built infrastructure

Council Sustainability and Governance

- Improve corporate governance.

CONCLUSION

It is recommended that the Council adopt the following as names for the various components of the Dial Regional Sports Complex.

- Dial Regional Sports Complex Development precinct – **Dial Park**;
- Oval A – **Oval A**;
- Oval B – **Oval B**;
- the pavilion – **Dial Park Pavilion**;
- the entrance road – **Dial Park Drive**;
- the community hub – **Dial Park Playground**;
- the southern grandstand – **Bill Fielding Stand**; and
- the middle grandstand – **Ted Howe Stand**.’

The Assets & Facilities Group Leader’s report is supported.”

The Executive Services Officer reports as follows:

“Copies of the map of components, highlighting the various elements for naming having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the Council adopt the following names for the components within the Dial Regional Sports Complex development:

- . Dial Regional Sports Complex Development precinct – **Dial Park**
 - . Oval A – **Oval A**;
 - . Oval B – **Oval B**;
 - . the pavilion – **Dial Park Pavilion**;
 - . the entrance road – **Dial Park Drive**;
 - . the community hub – **Dial Park Playground**;
 - . the southern grandstand – **Bill Fielding Stand**; and
 - . the middle grandstand – **Ted Howe Stand**.”
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ORGANISATIONAL SERVICES

9.6 Contracts and agreements

The Director Organisational Services reports as follows:

“A Schedule of Contracts and Agreements (other than those approved under the common seal) entered into during the month of January 2018 has been submitted by the General Manager to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reports as follows:

“A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the Schedule of Contracts and Agreements (a copy being appended to and forming part of the minutes) be received.”

9.7 Correspondence addressed to the Mayor and Councillors

The Director Organisational Services reports as follows:

“PURPOSE

This report is to inform the meeting of any correspondence received during the month of January 2018 and which was addressed to the ‘Mayor and Councillors’. Reporting of this correspondence is required in accordance with Council policy.

CORRESPONDENCE RECEIVED

The following correspondence has been received and circulated to all Councillors:

- . Letter requesting a response in relation to previous request for recognition of a Penguin community member.

Where a matter requires a Council decision based on a professionally developed report the matter will be referred to the Council. Matters other than those requiring a report will be administered on the same basis as other correspondence received by the Council and managed as part of the day-to-day operations.”

The Executive Services Officer reports as follows:

“A suggested resolution is submitted for consideration.”

- “That the Director’s report be received.”
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9.8 Common seal

The Director Organisational Services reports as follows:

“A Schedule of Documents for Affixing of the Common Seal for the period 23 January 2018 to 19 February 2018 is submitted for the authority of the Council to be given. Use of the common seal must first be authorised by a resolution of the Council.

The Schedule also includes for information advice of final plans of subdivision sealed in accordance with approved delegation and responsibilities.”

The Executive Services Officer reports as follows:

“A copy of the Schedule having been circulated to all Councillors, a suggested resolution is submitted for consideration.”

- “That the common seal (a copy of the Schedule of Documents for Affixing of the Common Seal being appended to and forming part of the minutes) be affixed subject to compliance with all conditions of approval in respect of each document, and that the advice of final plans of subdivision sealed in accordance with approved delegation and responsibilities be received.”
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-

9.9 Review of cricket playing conditions at Penguin Recreation Ground (262/2008 – 21.07.2008 and 369/2017 – 11.12.2017)

The Director Organisational Services reports as follows:

“PURPOSE

The purpose of this report is to alter some of the playing conditions imposed on the Penguin Cricket Club (the Club) when playing cricket finals at the Penguin Recreation Ground.

BACKGROUND

At the Council meeting held on 21 July 2008 the Council resolved (Minute No. 262/2008):

‘That the Council only continue to allow the playing of cricket at the Penguin Recreation Ground subject to the strict enforcement of the following:

- 1 That the Penguin Cricket Club enforce the “six and out” rule (“retired hurt and out” rule) at the Penguin Recreation Ground and that failure to do so will result in the automatic cancellation of the Hire Agreement between the Club and the Council;
- 2 That no batting practice be permitted on the oval wicket with the exception of Thursday;
- 3 That no playing of cricket be permitted on Sunday;
- 4 That no playing of finals games be permitted at the Penguin Recreation Ground;
- 5 That the Penguin Cricket Club be encouraged to consider, when applicable, that the playing of the grand final be hosted at the Heybridge Recreation Ground; and
- 6 That the Council lease the Penguin Recreation Ground to the Penguin Cricket Club for a further cricket season, thereafter to be reviewed, and that the Council work with the Penguin Cricket Club to help find an alternative venue.’

The Penguin Cricket Club has abided by these conditions since they were introduced.

At the Council meeting held on 11 December 2017 Council further resolved (Minute No. 369/2017):

‘That the Council:

- 1 allow the Penguin Cricket Club to train at the Penguin Recreation Ground on Tuesdays and Thursdays for the 2017/18 season; and
- 2 allow the Penguin Cricket Club to host finals of the 2017–2018 season of the Burnie Cricket League at the Penguin Recreation Ground subject to the application of the six and out rule.’

DISCUSSION

The Council initially received a request from the Club to lift the playing conditions imposed by point 2 of the second resolution.

The correspondence reads as follows:

‘...Further to our recent discussion, I have now had confirmation that Burnie Cricket League will not permit the playing of finals at the Penguin Recreation ground while the six and out limitation remains. They are not prepared to budge on this decision.

As a last resort, we would like to formally request Council to consider waiving the six and out rule for the finals matches that could be held at Penguin Recreation Ground.

As B Grade has won all 9 matches they have played this season, it is now mathematically certain that the Penguin B Grade side will play in the finals and will be given the option of choosing where the match will be played. Our first preference is our home ground at Penguin of course. This also means a financial return for the club by running the canteen for the day (around \$800–\$1000 gross per game).

If the match cannot be played at Penguin then we will likely be using Stowport or Riana grounds and the canteen proceeds will go to one of those clubs. Which of those grounds will be available to us depends on the outcomes of A Grade and A Reserve Grade.

Dates for the finals matches are:

Semi-final March 3,

Preliminary final March 10

Grand Final March 17.

Which of the March 10 and 17 matches might be played at Penguin depends on the outcome of the semi-finals match.

It is also likely that the C Grade team will play finals, but it is not clear yet whether they will have the option of selecting the venue.

...'

Following the receipt of this request, the Council's insurers were contacted to obtain their view of the change to the rule. Their response is as follows;

'I can advise that – in order to be indemnified under the LMI policy – Council is required to be able to demonstrate that *reasonable measures* have been taken to minimise the risk of a claim occurring.

In this case there are *relative unique* circumstances (i.e. only 2 games left), as well as the various measures Council has taken, including;

- . those outlined below,
- . building a new facility in a more suitable location,
- . installing barriers to protect the extreme risk and *most* of the high risk areas,
- . seeking our risk management advice.

Given this, I'd say you can be very confident that you will be able to demonstrate Council has implemented *reasonable measures* to minimise the risk, and after discussing it with ... the Divisional Manager Liability Mutual Scheme – it is ultimately Council's decision as to whether to allow it and accept the risk.'

The Council received a further request in early February wanting to limit the removal of the six and out rule as below:

"...Further to Penguin Cricket Club's 19th January request to Council to waive the 'six and out' rule for playing of cricket finals – following discussion at our committee meeting last night, we would like to refine our request slightly that might make a favourable decision more achievable.

Rather than requesting a waiver for the range of dates we previously provided, we seek that the 'six and out' rule be waived for ONLY the grand final match that is to be held on 17th March 2018.

In the period since our previous request, our B Grade team have continued their winning form, having won ALL 11 matches they have played so far in the 14 match roster. It is now certain that Penguin will top the B Grade ladder. This means we are entitled to selected the venue for the final to be played.

We believe it would be fitting that our home ground is where that match is played.

This would also enable to the club to garner much-needed funds by running the canteen for the day; if we have to take the match elsewhere this income is lost to the club.'

Given this second request, the risk associated with lifting the ban is further reduced.

Further to the measures taken above, should the Club be entitled to host the grand final, all surrounding property holders will be notified that the match is occurring and the time of the match.

CONSULTATION

Should the Club be successful in hosting the grand final all surrounding property holders will be notified that the match is occurring and the time of the match.

RESOURCE, FINANCIAL AND RISK IMPACTS

This work will be carried out as part of the Council's operational budget. No further resources will be required.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

Council Sustainability and Governance

- . Improve corporate governance
- . Improve service provision.

CONCLUSION

This report considers allowing the removal of the six and out rule at the Penguin Recreation Ground for the B Grade final as part of the 2017–2018 season."

The Executive Services Officer reports as follows:

"A suggested resolution is submitted for consideration."

■ "That based on current advice from the Councils insurers, the Council allow the Penguin Cricket Club to host the B Grade grand final of the 2017–2018 season of the Burnie Cricket League at the Penguin Recreation Ground, including the removal of the six and out rule for this match only; and further

that the Club notify all surrounding property holders that the grand final is occurring and the time of the match."

9.10 Fees and Charges 2017–2018 – Dial Sporting Ovals

The Director Organisational Services reports as follows:

PURPOSE

The purpose of this report is for the Council to adopt user fees for the new Dial sports facilities for the remainder of the 2017–2018 financial year.

BACKGROUND

With the completion of the Dial Regional Sports Complex in March 2018, the ovals and associated infrastructure will be available for hire. Although both the Penguin Cricket Club and the Penguin Football Club have leases in place to cover their activities, it is anticipated there will be casual users of the facility between its completion and 30 June 2018.

DISCUSSION

The setting of user fees for areas not included as part of the lease have been calculated based on similar Council facilities. The following are the proposed fees and charges.

<i>Facility</i>	<i>Charge</i>
Oval A hourly fee – games (Juniors) min. 2 hours	\$16.00
Oval A hourly fee – games (Seniors) min. 2 hours	\$32.00
Oval A non-sporting major event per day	\$250.00
Oval B hourly fee – games (Juniors) min. 2 hours	\$16.00
Oval B hourly fee – games (Seniors) min. 2 hours	\$32.00
Oval B non-sporting major event per day	\$250.00
Non-sporting major event cleaning bond	\$500.00
Oval A scoreboard hire	\$100.00
Kiosk hire per day	\$75.00

ORGANISATIONAL SERVICES

CONSULTATION

The fees will be included on Council's website with other fees and charges.

RESOURCE, FINANCIAL AND RISK IMPACTS

There are no implications as a result of this report.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

- Council Sustainability and Governance
 - Improve corporate governance
 - Improve service provision.

CONCLUSION

This report proposes casual user fees and charges for the new facilities at the Dial Regional Sports Complex.

The Executive Services Officer reports as follows:

“A suggested resolution is submitted for consideration.”

- “That the Council apply the following user charges for the period 1 March 2018 until 30 June 2018 and that the fees are included in the annual review of Fees and Charges as part of the annual Estimates process:

<i>Facility</i>	<i>Charge</i>
Oval A hourly fee – games (Juniors) min. 2 hours	\$16.00
Oval A hourly fee – games (Seniors) min. 2 hours	\$32.00
Oval A non-sporting major event per day	\$250.00
Oval B hourly fee – games (Juniors) min. 2 hours	\$16.00
Oval B hourly fee – games (Seniors) min. 2 hours	\$32.00
Oval B non-sporting major event per day	\$250.00
Non-sporting major event cleaning bond	\$500.00
Oval A scoreboard hire	\$100.00
Kiosk hire per day	\$75.00.”

10 CLOSURE OF MEETING TO THE PUBLIC

10.1 Meeting closed to the public

The Executive Services Officer reports as follows:

“The *Local Government (Meeting Procedures) Regulations 2015* provide that a meeting of a council is to be open to the public unless the council, by absolute majority, decides to close part of the meeting because one or more of the following matters are being, or are to be, discussed at the meeting.

Moving into a closed meeting is to be by procedural motion. Once a meeting is closed, meeting procedures are not relaxed unless the council so decides.

It is considered desirable that the following matters be discussed in a closed meeting:

- . Confirmation of Closed session minutes; and
- . TasWater Quarterly Report to the Owners’ Representatives.

These are matters relating to:

- . information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.

A suggested resolution is submitted for consideration.”

■ “That the Council close the meeting to the public to consider the following matters, they being matters relating to:

- . information of a personal and confidential nature or information provided to the council on the condition it is kept confidential;

and the Council being of the opinion that it is lawful and proper to close the meeting to the public:

- . Confirmation of Closed session minutes; and
 - . TasWater Quarterly Report to the Owners’ Representatives.”
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The Executive Services Officer further reports as follows:

- “1 The *Local Government (Meeting Procedures) Regulations 2015* provide in respect of any matter discussed at a closed meeting that the general manager is to record in the minutes of the open meeting, in a manner that protects confidentiality, the fact that the matter was discussed and a brief description of the matter so discussed, and is not to record in the minutes of the open meeting the details of the outcome unless the council determines otherwise.
- 2 While in a closed meeting, the council is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues.
- 3 The *Local Government Act 1993* provides that a councillor must not disclose information seen or heard at a meeting or part of a meeting that is closed to the public that is not authorised by the council to be disclosed.

Similarly, an employee of a council must not disclose information acquired as such an employee on the condition that it be kept confidential.
- 4 In the event that additional business is required to be conducted by a council after the matter(s) for which the meeting has been closed to the public have been conducted, the Regulations provide that a council may, by simple majority, re-open a closed meeting to the public.”

Associated Reports And Documents

Forth Community Representatives Committee

Minutes of the 66th meeting held at the Forth Hall
Thursday, 1 February 2018 – commencing at 4.00pm

1 PRESENT

Forth Community Representatives: John French, Peter Miller, Neil Armstrong

Council: John Kersnovski (CCC Director Infrastructure), and Cor Vander Vlist (CCC Director Community Services), Jackie Merchant (CCC Community Development Officer), Sandra Ayton (CCC General Manager)

2 WELCOME/APOLOGIES

Apologies received: Kevin Goodwin, Ray Attril, and Mark Cable (Harvest Moon), Tim Peirce

Sandra Ayton (CCC General Manager), chaired the meeting and welcomed everyone along and thanked them for their attendance.

3 MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on Thursday, 9 November 2017 were confirmed.

4 MATTERS ARISING FROM PREVIOUS MINUTES

4.1 Report from meeting with Department of State Growth Representative:

a Traffic concerns Highway intersection (continuing item)

Poles are currently being erected for the precautionary signage. Council hopes to be working with State Growth on the overpass to ensure best outcome and considerations for the shared pathway. GHD will do the design of the overpass. There are currently 5 or 6 different options being considered for the overpass. Hoping that the project will come to Council sometime in March. Ministerial sign off has happened.

b Forth Fire Station

The fire station lights have been dimmed and they are now on a sensor. They will, however be on when the fire station has a call out. If the lights are still causing a problem, then matter should be referred back to Council.

c Melrose sign

The Melrose sign is in the Devonport municipality. Devonport Council has been advised and they have spoken to Department of State Growth (DSG)

d George Street Line of sight

Council will hold discussions with the people who own the property whose trees and hedge are impacting on line of sight. The tree is on private property.

e Mell Street

The Council advised that the road maintenance crew will fix the road by the end of February.

5 MATTERS FOR CONSIDERATION

5.1 Council Update

a Bus Service

A meeting was held with DSG in January about the bus service. There was a disappointing turn out from the community to supply feedback.

At this time there will be express services that travel along the coast, but which won't come in to Forth, and there will be other services that come into Forth at set times. It was pointed out that better signage of where bus stops was required. A new ticketing system across all buses is also being explored.

5.2 Community Update

• John French

– *Dumping of old hospital concrete at Forth*

Council explained that Devonport Council had given out the contract for the building to be demolished. The Contractors advertised for people to take the fill and the property owner said they had approval to take it.

The Central Coast Council arranged with the Devonport City Council to stop the dumping and EPA are currently assessing the fill. If the fill is not clean or inappropriate, then it is an EPA matter. If the fill is clean, then it becomes a Council matter and it will require a planning permit. The Interim Planning Scheme has Codes relating to fill and a Planning Application will allow the community to have their input.

6 GENERAL BUSINESS

6.1 Fruit fly quarantine

- a *Fruit Fly quarantine* – Brandsema’s tomatoes have had to change their packaging and every consignment must be inspected. There is currently no spraying in Central Coast.
- b *Forth bridges* – Both bridges in Forth require cleaning, they do not need painting, but they are very dirty.
- c *Gilbert Street, Forth* – Erosion has undermined the end of Gilbert Street. This is in the Devonport City Council municipality and for Devonport deal with.
- d *The Forth Community Plan* – is due for renewal and revision.

7 NEXT MEETING

The next meeting will be held on Thursday, 3 May 2018 at the Forth Community Hall commencing at 4.00pm

8 MEETING CLOSED

As there was no more business to discuss the meeting closed at 5.05pm.



**Central Coast Community Shed Management Committee
General Meeting – Minutes of Meeting held at the Community Shed
Monday, 5 February 2018 commencing at 1.05pm**

Doc. ID:

1 PRESENT/APOLOGIES

Attendance: Rob McKenzie (Chair), Sam Caberica, Cr Phil Viney, Lynne Jarvis, Len Blair, Len Carr, David Dunn, Colin Perry, Merv Gee, Jack Eaton, Norm Frampton, John Deacon, John Klop, Steve Ponsonby, Pam Brooks and Melissa Budgeon. Guest from Care Beyond Cure – Laine Willis.

Minute taker: Melissa Budgeon

Apologies: Nil.

2 CONFIRMATION OF MINUTES

The meeting resolved, "That the minutes of the meeting held on Monday, 13 November 2017 are confirmed as correct."

3 BUSINESS ARISING FROM MINUTES

Pathway project is underway, Building Maintenance Officer (BMO) has been supplied with a plan of the location and waiting for next instruction. Melissa to follow up with the next phase.

Fire Extinguishers – seek advice from the BMO as to what is required to be done to expired extinguishers. Melissa to check with the BMO.

4 FINANCIAL REPORT

Len Blair moved, and John Deacon seconded, "That the Financial Report be accepted."

Attendance at Men's Shed – December – 275 average 27, January – 451 average 31, Tuesday sessions – December 63 average 23, January 66 average 33.

Carried

5 GENERAL BUSINESS

- . **Mentors** – Monday and Wednesday afternoons school groups attend the shed, and Rob has been seeking support from volunteers to assist. Four new supervisors/volunteers have agreed to go on a roster. Rob McKenzie moved, Jack Eaton seconded, that Ken Haines, Kerry Hays, Ian Hardstaff and John Deacon be endorsed as supervisors (pending Vulnerable persons checks and completion of the induction process) to assist with the school groups on Monday and Wednesday afternoons.

Carried

- . **Working with Vulnerable Persons Check** – supervisors to confirm that checks are current, and licenses are not expired. Please see Rob or Len if need assistance to complete the online process.
- . **Wood Heater** – discussion was had regarding the moving of the heater to the centre of the community space of the Shed. Motion put to the meeting was lost. Agreed to consider a heat pump (noted that the solar power would cover) when the woodheater is no longer functioning, so that heat can be pumped out to other parts of the facility.
- . **Coffin Club** – Introduction of Laine Willis – Care Beyond Cure, Governance Committee representative. Lynne reported that West Moonah Community House have commenced a coffin club, and that the Channel Men's Shed also have shown interest in the project which Lynne has offered support and information about the Coffin Club project at the Central Coast Community Shed. There are three people currently working on individual coffin projects. The Care Beyond Cure team are looking at running community arts based projects in the Community Space on the Thursdays complimenting the Coffin Club – another way to promote the Community Shed and the Care Beyond Cure organization.
- . **Ladies Group** – Going well. Numbers steady.
- . **Ulverstone West Rotary Club** – John Deacon passed on thanks and appreciation to the Volunteers from the Community Shed for assistance with parking at the Rodeo at the weekend.
- . **Community Safety** – John Deacon reported that the issue of bikes and scooters in the CBD remains a concern for people using the footpath in the area, putting signage up has not stopped this behavior. John also reported, following discussions with the State Government the Leith intersection is to be scheduled for improvements.
- . **Public Toilet** – Note of thanks and appreciation to Len Carr and volunteer Glenn for painting the Men's Public toilet. Some black painting to be done to finish off the area.
- . **TMSA** – Len Blair reported that Primary Health Tasmania are facilitating a Suicide Prevention working group and have asked Len to be a representative on this group. A forum, open to anyone to attend, will be held on the 2 March 2018 at the Ulverstone Sports and Leisure Centre in the upstairs function room from 9am to 10.30am for people interested in hearing from guest speakers from the Black Dog Institute.

6 CLOSURE/NEXT MEETING

As there was no further business to discuss the meeting closed at 2.15pm.

The next meeting will be held on 5 March 2018 commencing at 1.00pm.

CENTRAL COAST COMMUNITY SHED – FINANCIAL STATEMENT FOR 2017–2018

as at 25 January 2018

		<i>Estimates</i>	<i>Actual</i>
		\$	\$
Revenue			
11413.03			
	Membership Fees	3,000.00	3,622.73
	School Groups	–	500.00
	Material Donations	–	240.91
	Project Donations	2,000.00	827.27
	GST allocation		
	Estimate	\$5,000.00	\$5,190.91
	Grant AMSA – Solar Panels	\$7,700.00	
Expenditure			
11481			
	1 Aurora	2,000.00	–
	2 Telstra/Internet	850.00	333.59
	3 Office	250.00	–
	4 Bus	–	–
	5 Testing and tagging	1,000.00	242.00
	6 Petty Cash	–	–
	7 Training	500.00	–
	8 Membership	100.00	50.00
	Insurance	150.00	157.87
	9 Room Hire	–	–
	10 Repairs and Maintenance	2,000.00	–
	11 Safety Equipment	500.00	–
	12 Project Materials	1,500.00	1,139.81
	Solar Panel project	3,000.00	–
	Water/Sewage	150.00	–
	13 Inspections/Building maintenance Checks	–	296.87
	Estimate	\$12,000.00	\$2,220.14
11413.06	Solar Panel	7,700.00	7,720.71

Central Coast Council

List of Development Applications Determined

Period From: 01-Jan-2018 To 31-Jan-2018

Application Number	Property Address	Development Application Type	Description of Proposed Use	Application Date	Decision Date	Day Determined
DA217058	24 Cordell Place Turners Beach 7315	Discretionary Development Application	Residential (awning)	13-Nov-2017	03-Jan-2018	29
DA217114	3A Risby Street Ulverstone 7315	Permitted Development Application	General retail and hire - homewares/clothes	01-Dec-2017	03-Jan-2018	6
DA217116	2 Blythe Street Heybridge 7316	Discretionary Development Application	Residential (dwelling extension)	05-Dec-2017	03-Jan-2018	28
DA217118	108 Preservation Drive Preservation Bay 7316	Discretionary Development Application	Residential (dwelling addition)	06-Dec-2017	03-Jan-2018	27
DA217122	Logan Street Leith 7315	Discretionary Development Application	Residential (dwelling)	14-Dec-2017	11-Jan-2018	28
DA217124	61 Main Street Ulverstone 7315	Discretionary Development Application	Residential (dwelling extension) and outbuilding (garage)	15-Dec-2017	16-Jan-2018	31
DA217120	4 Fulton Street Ulverstone 7315	Discretionary Development Application	Residential (dwelling) and outbuilding (shed and carport)	15-Dec-2017	11-Jan-2018	27
DA217125	84 Alexandra Road Ulverstone 7315	Discretionary Development Application	Residential (outbuilding - carport for Unit 3)	18-Dec-2017	15-Jan-2018	28
DA217051	142 Preston Road Gawler 7315	Discretionary Development Application	Residential (dwelling extension and alterations)	19-Dec-2017	15-Jan-2018	27
DA217123	2 Cornelia Street Ulverstone 7315	Discretionary Development Application	Residential (outbuildings - shed and carport)	20-Dec-2017	15-Jan-2018	26
DA217056	138 Preston Road Gawler 7315	Discretionary Development Application	Residential (outbuildings - shed and greenhouse)	20-Dec-2017	15-Jan-2018	26
DA211037-1	Arcadia Avenue Turners Beach 7315	Permitted Development Application	Residential - 18 Lot subdivision	20-Dec-2017	03-Jan-2018	13
DA217121	83 Beach Road Leith 7315	Permitted Development Application	Visitor Accommodation	21-Dec-2017	04-Jan-2018	12
DA217126	3 Fysh Street Forth 7310	Discretionary Development Application	Residential (dwelling) and outbuilding (shed)	02-Jan-2018	18-Jan-2018	16

Application Number	Property Address	Development Application Type	Description of Proposed Use	Application Date	Decision Date	Day Determined
DA217130	26 Allegra Drive Heybridge 7316	Permitted Development Application	Residential (dwelling and outbuilding - shed)	03-Jan-2018	16-Jan-2018	10
DA217132	285 Penguin Road West Ulverstone 7315	Discretionary Development Application	Residential (dwelling) and outbuilding (shed)	04-Jan-2018	23-Jan-2018	18
DA217133	12 King Edward Street Penguin 7316	Discretionary Development Application	Demolition of dwelling and outbuilding	08-Jan-2018	31-Jan-2018	17
DA216058-1	468 West Pine Road West Pine 7316	Discretionary Development Application	Visitor accommodation (expansion to accommodate 20 people and building additions and alterations)	11-Jan-2018	22-Jan-2018	11
DA217131	24 Arcadia Avenue Turners Beach 7315	P1 Use DA	Residential - awning	17-Jan-2018	19-Jan-2018	1
DA217139	33 Daveys Road West Pine 7316	Permitted Development Application	Residential (dwelling addition - verandah)	22-Jan-2018	31-Jan-2018	3

**SCHEDULE OF STATUTORY DETERMINATIONS
MADE UNDER DELEGATION**

Period: 1 January 2018 to 31 January 2018

Building Permits – 8

•	New dwellings	4	\$1,296,000	
•	Outbuildings	0		
•	Additions/Alterations	1	\$65,000	
•	Other	2	\$275,000	(Medical centre alterations Kindergarten alterations)
•	Units	0	\$0	

Demolition Permit – 0

Permit of Substantial Compliance – Building – 1

Notifiable Work – Building –

•	New dwellings	2	\$704,500	(one with attached unit)
•	Outbuildings	4	\$102,000	
•	Additions/Alterations	0	\$	
•	Other	4	\$142,069	(Service Station signage Alterations, Funeral Chapel Toilets, Solar panels)

Building Low Risk Work – 1

Certificate of Likely Compliance – Plumbing – 8

No Permit Required – Plumbing – 10

Food Business registrations (renewals) – 23

Food Business registrations – 0

Temporary Food Business registrations – 3

Temporary 12 month Statewide Food Business Registrations – 0

Public Health Risk Activity Premises Registration – 0

Public Health Risk Activity Operator Licences – 1

Temporary Place of Assembly licences – 1



Cor Vander Vlist
DIRECTOR COMMUNITY SERVICES



Author: Jackie Merchant
February 2018

ARTS & CULTURE STRATEGY ACTIONS

Actions aligned to the Social Planning Framework

Arts and Culture Strategy – Actions

	Strategic Outcome	SPF Dimension	Actions/ related tasks	Council Role / Timing	Responsible Members	Start / Finish Date	Indicators
ACTIVE	Apply for funding to support arts and cultural activities which are beneficial to the community	Participation	A) Monitor funding opportunities.	Provider Long term	Community Development Officer	Feb 2018 – ongoing	A) Funding applications identified and submitted
	Promote Council art and culture facilities and spaces to encourage the presentation of a diverse range of arts and culture offerings	Facilities	A) Identify assets to be promoted. B) Identified target markets and appropriate media or promotional opportunities. C) Develop promotional material.	Provider Long term	A) Community Development Officer B) Community Development Officer C) Community Development Officer	Feb 2018 - ongoing	A) Assets identified B) Target markets identified C) Promotional material developed and distributed
	More people aware of Central Coast Council's website and social media spaces for finding out about opportunities for engagement and	Activities	Devise methods to create reach and awareness of Council's FB pages and web site including utilising existing communication avenues, eg electronic sign board, Coast to Canyon	Facilitator / medium term	Community Development Officer	March 2018	Increased traffic to Website and face book pages, community providing material to be included on FB pages and website, greater reach and faster communication being conducted via FB

Arts and Culture Strategy – Actions

	participation in arts and cultural offerings		newsletter and VIC to promote.				
INCLUDED	Identify areas and spaces at Councils Culture and Arts facilities suitable for display of event advertising to inform and engage the community	Connection	A) Identify areas and spaces and options for display.	Provider Medium term	Community Development Officer	Feb 2018	A) Documented areas and spaces and display options identified
	Arts and Culture specific community grant	Access	A) Review small grants to include one specifically for a cultural or arts events B) Review small grants Application Forms to include “Demonstrated Inclusion” as criteria.	Facilitator / short term	SPD Group Leader, Community Service Officer, Cultural Facilities and Wellbeing Officer	1 February 2018	A) Arts / Culture Specific Grant developed and promoted, and applications received in Community Group funding round B) Inclusion added as criteria to the Council Community Grants application process
	Explore feasibility / opportunity to develop “Arts and Culture Sister Towns” with other rural regions in Australia to share / exchange in a variety of ways arts and cultural activities	Access	A) Explore feasibility b) Identify possible sister towns C) Explore methods of exchange	Facilitator / Long term	Community Development Officer	1 Feb 2018 – 1 Feb 2019	A) Feasibility B) Sister towns approached C) Exchange ideas developed and commenced

Arts and Culture Strategy – Actions

	Support opportunities for young people, contemporary and visual artists in Central Coast	Inclusion	Be receptive to, and supportive of local groups wishing to develop opportunities and/or spaces for young people to take part in visual and contemporary arts.	Facilitator	Community Development Officer	1 June 2018	Spaces developed in response to need from community for young people and contemporary artists to exhibit their work and engage in learning opportunities.
	Council VIC's being utilised to promote and to disseminate information / tickets to Arts, events and cultural activities	Connection	Develop material to assist the VIC's in promoting local events and cultural activities	Provider	A) Community Development Officer B) VICC	Feb 2018 Long term / ongoing	A) Increased visitation to VIC and increased community requests for information on tickets and events
SECURE	Review Council Support of the Ulverstone Municipal Band	Financial	A) Bi-annual review of arrangements for UMB, including – level of community benefit, - provided audited statements, - Annual review between Director Community Services and the band Executive and 5 year plan for the purchase of instruments updated.	Provider / Long term	Director Community Services	Biannual - ongoing	A) Review conducted, report developed

Arts and Culture Strategy – Actions

	Development of Ulverstone History Precinct	Governance	Seek funding where available for developments or improvements at the Ulverstone History Precinct including volunteer development	Provider, Medium Term	Social Planning and Development Group Leader	March 2108	Development opportunities defined, Funding possibilities identified and applied for.
LEARNING	Increased awareness and interaction with LINC	Skills	Work with the library to develop opportunities for people to engage with the library to increase awareness and engagement.	Facilitator Medium Term	Community Development Officer	Feb 2018 – ongoing	Project developed and increased awareness and interaction with the library
	Support and promote older citizen involvement in arts and cultural activities	Knowledge	Council supporting the development of U3A	Facilitator Medium term	Community Health and Wellbeing Officer	1 January 2018 - ongoing	U3A up and running, and run by Central Coast community members



CENTRAL COAST AGE-FRIENDLY STRATEGY

2018 - 2023

Author: Community
Development Officer
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January 2018

AGE FRIENDLY CENTRAL COAST Age Friendly Strategy 2018-2023

Introduction

The World Health Organisation describes active ageing as “the process of optimising opportunities for health, participation and security in order to enhance quality of life as people age.”¹

Active ageing encompasses the determinants of health and social services, economic, social, behavioural, personal, physical environment, as well as gender and culture.

The World Health Organisation’s age friendly city methodology ‘rests on the promise that an age-friendly city promotes active ageing.’

‘Making cities age friendly is one of the most effective approaches for responding to demographic ageing.’²

In an age friendly city, policies, services, settings and structures support and enable people to age actively by:

- . Recognising the wide range of capacities and resources among older people
- . Anticipating and responding flexibly to ageing related needs and preferences.
- . Respecting their decisions and lifestyle choices
- . Protecting those who are most vulnerable
- . Promoting their inclusion in and contribution to all areas of community life.³

The World Health Organisation also identifies the eight key features of an age friendly community:

1. Outdoor spaces and public buildings are pleasant, clean secure and physically accessible.
 2. Public transportation is accessible and affordable
 3. Housing is affordable, appropriately located, well built, well designed and secure
 4. Opportunities exist for social participation in leisure, social, cultural and spiritual activities with people of all ages and cultures.
 5. Older people are treated with respect and are included in civic life
 6. Opportunities for employment and volunteerism cater to older persons’ interests and abilities
 7. Age-friendly communication and information is available
 8. Community support and health services are tailored to older person’s needs.
- (adapted from WHO, Global friendly cities – A guide).

Whilst some of these identified key features are beyond the control of Central Coast Council, Council will use its position where appropriate to advocate for change on issues identified by the community.

**Alignment to *Strong, Liveable Communities:*
Tasmania's Active Ageing Plan 2017-2022**

In 2017 Tasmanian State Government released the *Strong, Liveable Communities:* Tasmania's Active Ageing Plan 2017-2022.

Working with The Council of the Ageing (COTA) the Plan has identified 4 key areas for action.

They are:

Area 1: Health

1. Support people to be active in managing their own health
2. Facilitate access to physical activity to improve strength, resilience and participation
3. Provide information and programs about affordable healthy eating
4. Improve access to mental and physical health care in rural communities

Area 2: Lifelong Learning

5. Work collaboratively to increase confidence and skills to use digital technology
6. Provide opportunities for diverse groups to share skills and knowledge
7. Work to lift literacy and numeracy levels of older adults
8. Provide targeted information about education training and learning opportunities

Area 3: Participation

9. Strengthen the liveability of local communities
10. Maximise opportunities for older workers to re-enter, reskill or remain in the workforce
11. Work with local businesses to respond to the needs of an ageing community
12. Implement whole of community strategies to overcome transport barriers
13. Support a skilled, sustainable volunteering sector
14. Address ageism and combat age-related stereotypes

Area 4: Security

15. Support awareness and improve response to elder abuse
16. Assist people to access appropriate cost of living support
17. Strengthen our efforts to provide appropriate and affordable housing
18. Facilitate education and support for older people to be safe on line
19. Support a skilled, sustainable volunteering sector
20. Support older people to maintain independence as they age.¹

Alignment to the COTA Active Ageing Plan

COTA defines active ageing as:

“Active ageing is about more than just physical activity or workforce participation. Meaningful social, civic and economic inclusion is fundamental to active ageing. Active ageing applies to people of all ages and focuses on personal autonomy and independence as well as intergenerational solidarity.”

The COTA Active Ageing Plan, Strategic Directions Part A identifies four active ageing pillars.

Pillar 1: Health

The Health Pillar embraces the goal of enhancing the health of populations and reducing health inequalities to enable achievements of the fullest health potential across life's course.

Pillar 2: Lifelong Learning

The Lifelong Learning Pillar equips us to stay healthy, and remain relevant and engaged in society.

It empowers and gives greater assurance to personal security.

Pillar 3: Participation

The Participation Pillar extends beyond involvement in paid work. It means engagement in any social, civic, recreational, cultural, intellectual or spiritual pursuit that brings a sense of meaning, fulfilment and belonging.

Pillar 4: Security

The Security Pillar relates to a security at a societal level including conflict, effects of climate change, natural disasters, disease epidemics, crime, interpersonal violence, abuse and discrimination, as well as financial security. In addition, the pillar recognise that housing is a matter of high priority for older Tasmanian's and secure housing is integral to our ability to age well. Accordingly, the actions in relation to housing can be included under the security pillar.

Alignment with Central Coast Strategic Plan

The Age Friendly Central Coast: Age Friendly Strategy aligns with key strategic actions and directions in the Central Coast Strategic plan 2014 -2024.

In its 'Platforms for the Future' Council has identified the following platforms, which align with the World Health Organisation guidelines.

The Councils platforms include:

Liveability – encompassing notions such as quality of life, the character of our place, ease of living, the health and wellbeing of our community who live here, and the sense of security afforded by living and working in a given community.

Sustainability – the Council and its community need to have within their control and / or at their disposal the capability and resources to meet the needs of the community now and into the future. This means building into planning and decision-making process an implicit consideration of the environmental, social and economic sustainability of all development, now and into the future.

Innovation – there is an increasing recognition of the importance of the role of innovation and entrepreneurship in social and economic growth. In our community there are people with intelligence, entrepreneurial spirit and ideas who are transforming, or with support, can transform these ideas into reality. This implies:

- Self-growth, community spirit, innovation and entrepreneurship are drivers of growth and prosperity
- People should be placed front and centre and our focus should be on facilitating personal and collective growth
- Focusing efforts on supporting and empowering the next generation of innovators and entrepreneurs; and
- A spirit of reciprocity where capable communities organise themselves to help people turn their ideas into reality.

Distinctiveness – this is about the qualities and combination of qualities that define an area's identity and what makes a place different from other places. Central Coast shares many qualities and attributes with the rest of the Cradle Coast region. Our challenge is to define, cultivate, protect and grow the attributes that matter most to us. This is ultimately what defines the distinctiveness and special character of Central Coast and its community.

Strategic Direction 1 - The Shape of the place

When planning for a vibrant and liveable place, it is important to focus on its shape – planning, precincts, open spaces, the physical environment and augmenting these to highlight the distinctiveness of Central Coast.

Strategic Direction 2 – A Connected Central Coast

Seeks to enhance connectivity both within Central Coast and the region – how people move from place to place, how accessible places are, and how people connect with each other and services within Central Coast.

Strategic Direction 3 – Community Capacity and Creativity

In conjunction with community, volunteer and business groups, develop capacity and cultivate a culture that values and showcases creativity, encourages community-based solutions, stimulates innovation and supports innovators in order to achieve quality opportunities and outcomes across all sections of the community.

Alignment with Central Coast Social Planning Framework

The Central Coast Social Planning Framework was developed in 2016 and guides and informs all Councils efforts to make a positive difference to the community health and well-being.

Building on the social determinants of health, the framework outlines health and wellbeing priority areas for action. These action areas will fall under one of Councils roles as either a provider, facilitator or advocate around the six elements, listed below that need to be addressed. These six elements are also the guiding elements for the Age Friendly Strategy.

Active

Opportunities and facilities to gather and participate in recreational activities and cultural experiences.

Engaged

Capabilities and networks to volunteer our time and skills to engage in decisions that affect us.

Included

Connectivity and inclusivity for our communities to access services, shops, education, work and play.

Learning

The knowledge, skills and commitment to learning needed to participate fully in society and reach our potential.

Secure

Local work opportunities and affordable living in a well governed and safe community environment.

Healthy

Local resources to support good food and lifestyle choices that build physical health and emotional resilience.

Context

'Positive Ageing' is a national and International concept developed in response to growing awareness of the need for organisations and Governing bodies to plan for the ageing of the population, and to empower our communities and people to plan for themselves and what their community might look like. Right across Australia, people are living longer and the proportion of older people in the population is increasing, therefore we need to assist and facilitate where possible their control, investment and planning for their older years.

The Age Friendly Strategy adopts a broad view of ageing and explores how across Council we can work together to address the needs of older people in the wider community, which includes considering social infrastructure such as roads and paths, community halls and meeting rooms; parks and sporting facilities to ensure they support active; safe and healthy living into older age.

It also encompasses opportunities for volunteering and mentoring, and ensuring social inclusion and a sense of well-being and identity for people, as they age.

Australia's population is ageing. A key consideration for local government is to understand the implications of this trend and develop responses to it. Predictions in 1982 indicated that by 2025 the 60+ population will have increased by 224% worldwide. The ageing trend across the developed world will impact on all aspects of social structure and resources, production, finances, health and environments.³

In Australia the proportion of older people aged 65 years and over is 12% and this is predicted to increase to 16% by 2016. By 2051 around 25% of the population is expected to be over 65 years of age.

A new age friendly vision

The ageing boom has shifted away from the demographic time bomb discourse, which emphasises the growing burden an ageing population will place on future health and welfare expenditure.

The focus is now on exploring ways to promote active, productive, successful and age friendly and perceive older people as active contributors to society not artificially defined, and devalued by their chronological age.⁴

This strategy seeks to outline the ways in which Council, other organisations and groups, the community and individuals can work together to develop our communities' capacity to maintain and improve the physical, social and mental wellbeing of older people living in our community.

Informing the actions of the age friendly strategy

Central Coast Council undertook a survey in the community on Age friendly in Central Coast, as well as conducting one on one discussions with various members of community groups. Two community meetings to discuss Age friendly in Central Coast were also offered, however there were no respondents, reflecting the busy lives of active older people in the community.

However, overwhelmingly responses to the Central Coast Survey aligned with the findings of both the State Government Active Action Plan and the COTA findings, and showed no anomalies.

Survey questions were:

1. What are three things that make Central Coast a positive place to grow older?

Overwhelmingly, respondents named ease of access and getting around Central Coast as the number one positive attribute. The type of access varied from access to services, parks, shops, medical centres, but also referred to methods of access, flat walking, path and cycle network, flat town area, ease of driving, not too busy, compact town, shopping and parking are close, no parking meters etc.

Second was the Parks and paths, beautiful environment, open spaces, safe and pleasant walking paths, activities in the parks.

Third was a feeling of safety, attributed to low crime, feeling safe within their community.

2. What are three things you would like to change to improve your experience of growing older in Central Coast?

The main response to question two was to do with a removal of traffic from pedestrian areas, and a request for more cycle and path provisions, safer crossings, better footpaths.

Secondly was housing options, increased number of dense residential development options, things to assist people to stay in their homes for longer.

Third was better access to information for the aged, access to health services and specialists, which was at the same rate as improved transport.

3. Are there any barriers that limit older people from leading full, independent lives in Central Coast?

1. The most popular response was not enough public transport
2. Difficulty accessing medical services and facilities
3. Town traffic discourages elderly pedestrians
4. Lack of financial resource

4. Any other comments?

1. U3A is a really good thing for older people
2. Reibey Street would be better as a pedestrian precinct, seating, street cafes and river views
3. Make the car parks one way in and out

The questions in the Central Coast Age Friendly Strategy survey were designed to capture the current difficulties faced by older persons living in Central Coast, and asked them to look forward to where they believed they might require assistance or where changes considered now might assist them to stay living well in the community as they aged.

The following actions have been developed in response the research findings of the Tasmanian State Government, COTA and Central Coast Council. They focus on building on initiatives and activities already taking place in the community, identify where research can be done to find community solutions to identified concerns, and where building relationships with providers and community can best deliver solutions and information to the community.

All actions respond to the Social Planning Framework, and cross reference and support many other Council plans, strategies and initiatives such as the 'Dementia Friendly Central Coast Framework' and the 'Central Coast Local Food Security Strategy', and the Central Coast Volunteer Strategy.

- ¹. Tasmanian Government, Department of Premier and Cabinet, Strong Liveable Communities, Tasmania's Active Ageing Plan 2017 - 2022
- ². Council of the Ageing Tasmania (COTA) Active Ageing Plan, Strategic Directions Paper - Part A
- ³. Bulletin of the National Advisory Council on Ageing: an Ageing world, Volume 15, No. 4 Fall 2002
- ⁴. Leveratt, M. Independence and the 'low income Older Person, Family Matters No. 52 Autumn 1999.

Age Friendly Central Coast – SPF Aligned Actions

	Strategic Outcome	SPF Dimension	Actions/ related tasks	Council Role / Timing	Responsible Members	Start / Finish Date	Indicators
ACTIVE	Create a social – (volunteer run) – non-performance based singing group with its home in the Civic Centre.	Participation	A) Scope local interest in group. Identify local champion / champions to lead group. Define parameters of the group as a starting point. Identify funding to assist with establishment, purchase of music etc, possible payment of leader.	Facilitator Long term	Community Wellbeing officer	March 2018 – Ongoing	A) Group established, co-existence in the Gawler Room, group becomes self-managing
	Promote opportunities for participation in Council supported groups and activities such as Men’s Shed, Community Shed, Coffin Club, walking groups.	Participation	A) Develop information delivery options	Provider Long term	Community Development Officer	March 2019 - ongoing	A) Groups identified B) Appropriate delivery methods identified and material developed and distributed

Age Friendly Central Coast – SPF Aligned Actions

	Promote and facilitate opportunities for walking in Central Coast	Activities	Support and promote Council Walking group initiatives and promote the Parks and Wildlife & COTA developed “Rethink Parks” program	Facilitator long term	Community Development Officer	March 2018 – ongoing	Continued success of Ulverstone and Penguin Based walking groups, development of walking groups in other interest areas.
	User Friendly Get out and about Info	Facilities	Work with local business, carer groups and older citizens to develop an easy information guide to facilities, parking, toilets, change rooms etc to encourage exploration and movement throughout Central Coast	Facilitator medium term	Community Development Officer	June 2019 Short term	Based on consultation group findings – developed materials made available to Visitors and locals
	Explore a 10,000 steps promotion by identifying walks of 5,000 steps return in our parks, foreshore and beaches.	Activities	Develop signifiers for 5000 steps which are not permanent and promote different walks each few weeks.	Facilitator medium term	Community Development Officer	June 2018 - Medium term	Walks developed, community engaged in finding out the ‘next walk’, developed a known series of 5000 step walks.
	Grandparents to Grand-kids friendly Parks	Facilities	Review Councils play grounds to ensure seating and shade is available close to play equipment to encourage use by all generations	Facilitator short term	Community Wellbeing Officer	Oct 2019 Short term	Parks play equipment and infrastructure around play areas identified and promoted

Age Friendly Central Coast – SPF Aligned Actions

	Age friendly exercises options at the Ulverstone Sport and Leisure centre		Explore possible programs, sports or activities which encourage and increase use of the USLC by older citizens	Provider Medium term	Recreation facilities coordinator	June 2020 Medium term	Programs and initiatives identified and developed
INCLUDED	Age friendly information delivery	Connection	Conduct a review of a selection of Councils information provision to assess how age friendly it is.	Provider Medium term	Community Development Officer	1 Sept 2021	Review completed. Significant changes or findings identified for action
	Overcoming loneliness	Inclusion	Work with organisations eg: sporting clubs, veterans affairs, care service providers etc on ways to reach those in the community at risk of isolation or loneliness, and to connect them with opportunities for inclusion and engagement applicable to them.	Facilitator / short term	Community Wellbeing Officer	May 2020	Information gathered. Actions developed from group recommendations.
	Working closer with local General Practice	Access	Work with local GP Practice Mangers to make information about available activities, initiatives and opportunities available for inclusion as a positive health action / decision.	Facilitator / Long term	Community Wellbeing Officer	1 Feb 2019	Current provision situation understood, gaps identified where Council can work collaboratively to promote local offerings

Age Friendly Central Coast – SPF Aligned Actions

	Bus trips - Getting out and about	Inclusion	Explore feasibility of short bus trips for seniors (mid-morning to mid-afternoon) utilising volunteer drivers and Council bus, planned in blocks of time - and aligned to interest areas. eg Art Galleries, Gentle walking, Rural community Parks for for picnics etc.	Facilitator	Community Wellbeing Officer	1 Sept 2019	Programme developed, volunteers obtained, bus trips run.
	Encouraging Cross generation interaction	Connection	Work with local schools and older persons to develop a cross generational writing / letters project	Facilitator	Community Development Officer	Jan 2019	Writing project developed with schools and executed, creating understanding and cross generational communication.
	Senior Citizens		Work with Senior Citizens Groups to establish if there are opportunities for growth and greater outward community reach	Facilitator	Community Development Officer	June 2020	Relationship established with Senior Citizens. Opportunities identified.
SECURE	Women - Financial considerations when planning for retirement	Financial	Approach Regional Development Tasmania about the delivery of financial information sessions for women about planning for retirement.	Facilitator	Community Development Officer	June 2018	Information, workshop delivered.

Age Friendly Central Coast – SPF Aligned Actions

	Council Housing	Physical	Review Councils Units and Assisted living facilities promotional brochures. Redesign to include local groups, facilities, etc within the brochure so they can be considered with the surrounding lifestyle options.	Provider	Community Development Officer	Oct 2018	Material reviewed and updated
	Public Transport	Physical	Continue to be an active participant in the review of bus route and transport provision across the Central Coast.	Advocate / long term	General Manger	Jan 2018	Representation of Central Coast residents
	Research community based solutions to public transport issues in rural and remote areas	Physical	Conduct research into established, successful community based solutions to public transport issues in rural and remote areas to identify possible solutions for Central Coast	Facilitator	Community Development Officer	Nov 2020	Programs identified as appropriate for trial in Central Coast
	Community Safety Survey	Physical	Monitor and respond to feedback from the community safety survey to monitor and act on safety concerns in the community	Facilitator	Community Wellbeing Officer	Jan 2018 ongoing	Actions developed from the Community Safety Survey

Age Friendly Central Coast – SPF Aligned Actions

	Making events and activities accessible	Physical	Conduct review about times and spaces for events to be held to make them more appealing to older citizens	Facilitator	Community Wellbeing Officer	July 2021	Reference list developed for consideration as part of Councils events strategy and planning guide, and to inform decisions about community engagement
	Pedestrian Access	Physical	Ensure representation and feedback from older citizens on proposed developments and redevelopments which impact on pedestrian access, particularly in the CBD	Facilitator	General Manager	various	Representatives identified. Appropriate consultation undertaken.
LEARNING	Facilitate opportunities for adult learning in Central Coast	Skills	Support U3A through promotion and facilitation	Facilitator Medium Term	Community Development Officer	March 2018 – ongoing	Awareness of enrolments in Central Coast. U3A continues to grow.
	Lifelong learning – What is learning?	Knowledge	Create promotional campaign under “Great natured Place” to promote life-long learning and teaching in everyday life – eg life long learning, reading to children, how to change a tyre, bake a cake, etc. as well as opportunities such as UTAS, TAFE, short courses etc	Facilitator long Term	Community Development Officer	Jan 2019	Campaign developed

Age Friendly Central Coast – SPF Aligned Actions

	Getting back to work / volunteering	Skills	Identify partners to deliver a 'retail skills' workshop for those wanting to volunteer in places where the use of retail technology may be required	Facilitator Medium term	Community Development Officer	March 2019	Skills workshop held
HEALTHY	'Better at Home' education	Lifestyle	Continue to develop relationship with Bowls Australia to deliver their "Stay at home Support initiatives" on nutrition, immunity, Stress, CPR and defibrillation basics, bladder weakness, healthy skin.	Facilitator Short term	Community Wellbeing Officer	June 2018	Collaboration with Regional Bowls Tasmania and Turners Beach Bowls and Community Club, Penguin and Ulverstone Bowls Clubs to deliver information sessions delivered. Sponsorship found for the events.
	Mental Health	Resilience	Continue to apply for yearly Mental Health week funding to support starter initiatives which lead to ongoing community groups (eg Ukulele workshop which established the ongoing ukulele group)	Facilitator	Community Wellbeing Officer	August each year	Successful funding applications developed. Workshops designed and held.
	Neighbour day	Resilience	Conduct Neighbour day last Sunday in March - ongoing	Facilitator	Community Wellbeing Officer	March each year	Neighbour day held and numbers of participants growing annually.

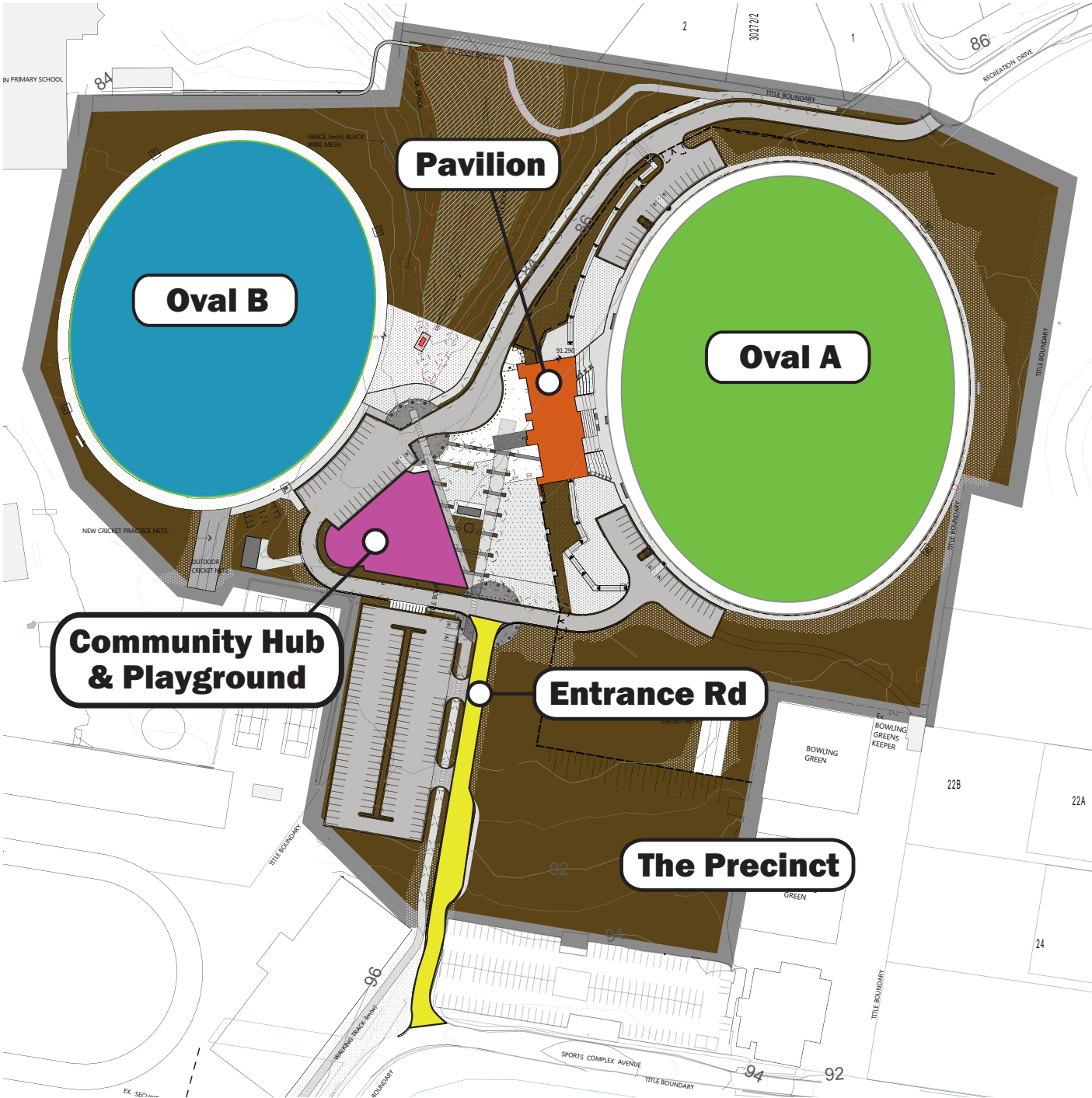
Age Friendly Central Coast – SPF Aligned Actions

	Understanding food choices	Healthy	Work with Heart foundation to deliver “how to read food label” information sessions and other sessions as available	Facilitator	Community Wellbeing Officer	Jan 2019	Successful information session held, and feedback on other topics to be covered obtained.
Engaged	Promoting flexible Volunteering	Volunteers	Promote the benefits and flexible arrangements of volunteering	Facilitator	Community Development Officer	April 2019	Greater opportunities identified for people to consider volunteering under role sharing arrangements
	Develop “There’s always room for one more” – Great natured place campaign to increase engagement in volunteer week	Volunteers	Acknowledging volunteers in their organisation ‘groups’ to overcome the barrier of volunteers not wanting to be singled out for praise	Facilitator	Community Development Officer	April 2019	Greater numbers of organisations engaging in volunteer week.
	‘What’s it really like to retire (not the financials)’ -	Networks	Information sessions on - what it is really like to retire and how to plan to make a smooth transition. What can be difficult and what should be considered leading up to it.	Facilitator	Community Wellbeing Officer	April 2019	Sessions held. Feedback obtained on the value of sessions and what else would have been interesting.

Age Friendly Central Coast – SPF Aligned Actions

	Volunteer Tasmania presence in Central Coast	Volunteers	Support and promote the ongoing presence of Volunteer Tasmania in Central Coast (currently located at Linc)	Facilitator	Community Development Officer	Jan 2018 ongoing	Continued support in conjunction with Linc Tasmania of Volunteer Tasmania's presence in Central Coast
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Annexure 1 - Dial Regional Sports Complex - Map of components





SCHEDULE OF CONTRACTS AND AGREEMENTS

(Other than those approved under the Common Seal)

Period: 1 to 31 January 2018

Contracts

. Nil

Agreements

- . Tenancy Agreement
Unit 8 Ganesway, 51-55 Queen Street, West Ulverstone
- . Department of Infrastructure and Regional Management - Bridges Renewal Program
Central Coast Council and Department of State Growth
Project Agreement - Gawler River Bridge replacement
IMS Project No. 094261-17TAS-BR3
Australian Government Funding Amount - Up to \$260,000
- . Central Coast Council and Department of State Growth
Vulnerable Road Users Program 2016-2017
Wombat crossing - Beach Road, Ulverstone
Grant Amount - \$60,000

Sandra Ayton
GENERAL MANAGER

SCHEDULE OF DOCUMENTS FOR AFFIXING OF
THE COMMON SEAL

Period: 23 January 2018 to 19 February 2018

Documents for affixing of the common seal

· Nil

Final plans of subdivision sealed under delegation

· Nil



Sandra Ayton
GENERAL MANAGER