

CENTRAL COAST COUNCIL

# Minutes

of an Ordinary Meeting  
held at 6.00pm

19 SEPTEMBER 2011

Note:  
Minutes subject to confirmation at  
a meeting of the Council to be held on  
17 October 2011

ORDINARY MEETING - 19 SEPTEMBER 2011

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- 285/2011 "wRighting the rules" - Toward Consistency in Cradle Coast Region Planning Schemes (408A/2010 - 13.12.2010 and 152/2011 - 16.05.2011)
- 286/2011 Council acting as a planning authority
- 287/2011 Residential dwelling (variation to side, building envelope and land stability at 23 McDonald Street, Ulverstone - Application No. DA211009
- 288/2011 Minutes and notes of committees of the Council and other organisations
- 289/2011 Cradle Coast Waste Management Group - Annual Plan and Budget 2011/12
- 290/2011 Public question time
- Minute No. 289/2011 continued...
- 291/2011 Corporate & Community Services determinations made under delegation
- 292/2011 Contracts and agreements
- 293/2011 Correspondence addressed to the Mayor and Councillors
- 294/2011 Common seal
- 295/2011 Financial statements
- 296/2011 Rate remissions
- 297/2011 Roads and streets nomenclature - Naming of new road off Knights Road, Ulverstone
- 298/2011 Fees and Charges 2011-2012 - Ganesway
- 299/2011 Annual Tenders 2011-2012
- 300/2011 Meeting closed to the public
- 301/2011 Minutes and notes of other organisations and committees of the Council
- 302/2011 Cradle Mountain Water Quarterly Report to the Owner Representatives
- 303/2011 Sale/lease of land off Recreation Drive, Penguin

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Minutes of an ordinary meeting of the Central Coast Council held in the Council Chamber at the Administration Centre, 19 King Edward Street, Ulverstone on Monday, 19 September 2011 commencing at 6.00pm.

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**Councillors attendance**

Cr Jan Bonde (Mayor)  
Cr Lionel Bonde  
Cr John Deacon  
Cr David Dry  
Cr Ken Haines  
Cr Brian Robertson

Cr Tony van Rooyen (Deputy Mayor)  
Cr Garry Carpenter  
Cr Amanda Diprose  
Cr Cheryl Fuller  
Cr Gerry Howard  
Cr Philip Viney

**Employees attendance**

General Manager (Ms Sandra Ayton)  
Director Corporate & Community Services (Mr Cor Vander Vlist)  
Director Development & Regulatory Services (Mr Michael Stretton)  
Director Engineering Services (Mr Bevin Eberhardt)  
Executive Services Officer (Miss Lisa Mackrill)  
Land Use Planning Group Leader (Mr Ian Sansom)

**Guest of the Council**

Mr Garry Hamilton

**Media attendance**

The Advocate newspaper.

**Public attendance**

Four members of the public attended during the course of the meeting.

**Prayer**

The meeting opened in prayer.

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## CONFIRMATION OF MINUTES OF THE COUNCIL

### 272/2011 Confirmation of minutes

The Executive Services Officer reported as follows:

"The minutes of the previous ordinary meeting of the Council held on 15 August 2011 have already been circulated. The minutes are required to be confirmed for their accuracy.

The *Local Government (Meeting Procedures) Regulations 2005* provide that in confirming the minutes of a meeting, debate is allowed only in respect of the accuracy of the minutes."

- Cr Robertson moved and Cr Deacon seconded, "That the minutes of the previous ordinary meeting of the Council held on 15 August 2011 be confirmed."

Carried unanimously

## COUNCIL WORKSHOPS

### 273/2011 Council workshops

The Executive Services Officer reported as follows:

"The following council workshops have been held since the last ordinary meeting of the Council.

- . 29.08.2011 – LGAT Conference briefings / Sale/lease of land at Recreation Drive, Penguin / Review of policy on Election Forum/swearing in of Councillors following elections / List of questions/topics to provide to Cradle Coast Authority Directors (representing local government) for future workshop
- . 12.09.2011 – wRighting the Rules Toward Consistency in Cradle Coast Planning Schemes.

This information is provided for the purpose of record only."

- Cr Howard moved and Cr Viney seconded, "That the Officer's report be received."

Carried unanimously

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## MAYOR'S COMMUNICATIONS

### 274/2011 Mayor's communications

The Mayor reported as follows:

"Mr Garry Hamilton accepted an invitation to join Councillors at their meal prior to this meeting and to subsequently attend the meeting where the opportunity will now be taken to present him with a Certificate of Appreciation in recognition of valuable contributions to the Central Coast Community Safety Partnership Committee and long and unselfish service to policing in Central Coast."

After the presentation of the Certificate, Mr Hamilton briefly addressed the Council.

The Mayor further reported as follows:

"I now take this opportunity to present Mr Bevin Eberhardt with a Certificate of Appointment as the Council's Municipal Emergency Management Coordinator for a period of two years, in accordance with s.23 of the *Emergency Management Act 2006*.

Mr Tony King was presented with his Certificate of Appointment as the Council's Deputy Municipal Emergency Management Coordinator by Mr Wayne Richards of the SES at a meeting of the Mersey-Leven Municipal Emergency Management Committee on 14 September 2011."

### 275/2011 Mayor's diary

The Mayor reported as follows:

"I have attended the following events and functions on behalf of the Council:

- . UTAS – Social Enterprise workshop (Burnie)
- . Enormity Inc. – 2011 Jingle Ball
- . Tasmanian Planning Commission – workshop on new state-wide single dwelling residential code (Burnie)
- . Community Safety Partnership Committee meeting
- . Cradle Coast Authority – Representatives meeting
- . Patrick Street Clinic – Penguin Medical Practice meeting
- . 'Number 34' Aboriginal Health Service – official opening
- . Tourism Industry Council Tasmania – lunch-meeting (Devonport)

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- . Australian Red Cross – Tasmanian Divisional Advisory Board morning tea (Burnie)
  - . UTAS PICSE (Primary Industry Centre for Science Education) – Science Investigation Awards (Burnie)
  - . Central Coast Christmas event – forum
  - . Central Coast Chamber of Commerce and Industry – annual general meeting and fellowship dinner
  - . Slipstream Circus – ‘Now and When’ performance
  - . Ulverstone Repertory Theatre Society – meeting
  - . Tasmania Police – farewell lunch for Sgt Garry Hamilton (Latrobe)
  - . Scout Association of Australia, Tasmanian Branch – 21st Cuboree official opening at Fulton Park
  - . Darwin Football Association – annual dinner (Cuprona)
  - . Penguin Basketball Association – meeting
  - . North Western Football Association – 2011 Grand Final Breakfast
  - . Penguin Surf Life Saving Club – discussion on proposed walking/cycling track from Penguin to Preservation Bay
  - . Turners Beach Bowls Club – annual opening day
  - . Central Coast Chamber of Commerce and Industry – Central Coast Retail Strategy and Customer Survey meeting
  - . Cradle Mountain Water – induction as Owner’s Representative
  - . Ulverstone Football Club – Team of Champions Gala Event
  - . Mersey–Leven Municipal Emergency Management – meeting (Sheffield).”

The Deputy Mayor reported as follows:

“I have attended the following events and functions on behalf of the Council:

- . Ulverstone Municipal Band – annual dinner
- . Ulverstone RSL Sub-branch – Vietnam Veterans Day Memorial Service.”

Cr Howard reported as follows:

“I have attended the following events and functions on behalf of the Council:

- . Ulverstone Anglers Club – annual dinner.”

Cr Fuller reported as follows:

“I have attended the following events and functions on behalf of the Council:

- . Penguin Meals on Wheels – annual general meeting and luncheon
- . Don College – opening of ‘Insights’ art exhibition.”

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Cr Viney reported as follows:

“I have attended the following events and functions on behalf of the Council:

- Ulverstone Basketball Association – annual dinner
- North Western Football Association – annual dinner
- NW Tall Timbers Thunder – end of season dinner.”

■ Cr Haines moved and Cr Diprose seconded, “That the Mayor’s, Deputy Mayor’s, Cr Howard’s, Cr Fuller’s and Cr Viney’s reports be received.”

Carried unanimously

#### 276/2011 Pecuniary interest declarations

The Mayor reported as follows:

“Councillors are requested to indicate whether they have, or are likely to have, a pecuniary interest in any item on the agenda.”

The Executive Services Officer reported as follows:

“The *Local Government Act 1993* provides that a councillor must not participate at any meeting of a council in any discussion, nor vote on any matter, in respect of which the councillor has an interest or is aware or ought to be aware that a close associate has an interest.

Councillors are invited at this time to declare any interest they have on matters to be discussed at this meeting. If a declaration is impractical at this time, it is to be noted that a councillor must declare any interest in a matter before any discussion on that matter commences.

All interests declared will be recorded in the minutes at the commencement of the matter to which they relate.”

No interests were declared at this time.

#### 277/2011 Public question time

The Mayor reported as follows:

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“At 6.40pm or as soon as practicable thereafter, a period of not more than 30 minutes is to be set aside for public question time during which any member of the public may ask questions relating to the activities of the Council.

Public question time will be conducted as provided by the *Local Government (Meeting Procedures) Regulations 2005* and the supporting procedures adopted by the Council on 20 June 2005 (Minute No. 166/2005).”

### COUNCILLOR REPORTS

#### 278/2011 Councillor reports

The Executive Services Officer reported as follows:

“Councillors who have been appointed by the Council to community and other organisations are invited at this time to report on actions or provide information arising out of meetings of those organisations.

Any matters for decision by the Council which might arise out of these reports should be placed on a subsequent agenda and made the subject of a considered resolution.”

Cr Howard reported on a recent meeting of the Riana Community Centre Committee and the Heybridge Community Centre Annual General Meeting.

### APPLICATIONS FOR LEAVE OF ABSENCE

#### 279/2011 Leave of absence

The Executive Services Officer reported as follows:

“The *Local Government Act 1993* provides that the office of a councillor becomes vacant if the councillor is absent without leave from three consecutive ordinary meetings of the council.

The Act also provides that applications by councillors for leave of absence may be discussed in a meeting or part of a meeting that is closed to the public.

There are no applications for consideration at this meeting.”



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## DEPUTATIONS

### 280/2011 Deputations

The Executive Services Officer reported as follows:

“No requests for deputations to address the meeting or to make statements or deliver reports have been made.”

## PETITIONS

### 281/2011 Petitions

The Executive Services Officer reported as follows:

“No petitions under the provisions of the *Local Government Act 1993* have been presented.”

## COUNCILLORS' QUESTIONS

### 282/2011 Councillors' questions without notice

The Executive Services Officer reported as follows:

“The *Local Government (Meeting Procedures) Regulations 2005* provide as follows:

- '29 (1) A councillor at a meeting may ask a question without notice of the chairperson or, through the chairperson, of –
  - (a) another councillor; or
  - (b) the general manager.
- (2) In putting a question without notice, a councillor must not –
  - (a) offer an argument or opinion; or
  - (b) draw any inferences or make any imputations –  
except so far as may be necessary to explain the question.

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- (3) The chairperson must not permit any debate of a question without notice or its answer.
  - (4) The chairperson, councillor or general manager who is asked a question without notice may decline to answer the question.
  - (5) The chairperson may refuse to accept a question if it does not relate to the activities of the council.
  - (6) Questions without notice, and any answers to those questions, are not required to be recorded in the minutes.
  - (7) The chairperson may require a councillor to put a question without notice in writing.'

If a question gives rise to a proposed matter for discussion and that matter is not listed on the agenda, Councillors are reminded of the following requirements of the Regulations:

- '8 (5) Subject to subregulation (6), a matter may only be discussed at a meeting if it is specifically listed on the agenda of that meeting.
- (6) A council by absolute majority... may decide at an ordinary meeting to deal with a matter that is not on the agenda if the general manager has reported -
  - (a) the reason it was not possible to include the matter on the agenda; and
  - (b) that the matter is urgent; and
  - (c) that (qualified) advice has been provided under section 65 of the Act.'

Councillors who have questions without notice are requested at this time to give an indication of what their questions are about so that the questions can be allocated to their appropriate Departmental Business section of the agenda."

The allocation of topics ensued.

283/2011 Councillors' questions on notice

The Executive Services Officer reported as follows:

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“The *Local Government (Meeting Procedures) Regulations 2005* provide as follows:

‘30 (1) A councillor, at least 7 days before an ordinary meeting of a council or council committee, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.

(2) An answer to a question on notice must be in writing.’

It is to be noted that any question on notice and the written answer to the question will be recorded in the minutes of the meeting as provided by the Regulations.

Any questions on notice are to be allocated to their appropriate Departmental Business section of the agenda.

No questions on notice have been received.”

## DEVELOPMENT & REGULATORY SERVICES

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### DEPARTMENTAL BUSINESS

#### DEVELOPMENT & REGULATORY SERVICES

##### 284/2011 Development & Regulatory Services determinations

The Director Development & Regulatory Services reported as follows:

“A Schedule of Development & Regulatory Services Determinations made during the month of August 2011 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reported as follows:

“A copy of the Schedule has been circulated to all Councillors.”

■ Cr Haines moved and Cr Viney seconded, “That the Schedule of Development & Regulatory Services Determinations (a copy being appended to and forming part of the minutes) be received.”

Carried unanimously

##### 285/2011 “wRighting the rules” – Toward Consistency in Cradle Coast Region Planning Schemes (408A/2010 – 13.12.2010 and 152/2011 – 16.05.2011)

The Acting Director Development & Regulatory Services reported as follows:

###### *PURPOSE*

The purpose of this report is to consider the Cradle Coast Planning Initiative’s ‘wRighting the rules – Toward Consistency in Cradle Coast Region Planning Schemes Council’s Exposure Draft’ (‘the document’).

###### *BACKGROUND*

The Cradle Coast Regional Planning Initiative is a planning system reform partnership between the State Government, the nine Cradle Coast councils and the Cradle Coast Authority.

Under the Initiative new planning schemes are being developed for each Cradle Coast council that will be consistent with the regional land use strategy, *Living on the Coast – The Cradle Coast Regional Land Use Planning Framework 2010–2030*, which was endorsed by the Council on 16 May 2011 (Minute No. 152/2011) and the

Tasmanian Planning Commission's Planning Scheme Template (Planning Directive Number 1) effective as of 1 June 2011.

Consistency in the new planning schemes will be achieved through applying a regional planning scheme template, which will be guided by the Council's exposure document. The document establishes the requirements, principles and directions necessary for writing the new planning schemes and the detailed provisions within them, including:

- . Zone purpose;
- . Draft use tables;
- . Use and development standards; and
- . Codes, divided into three principal categories of Amenity, Hazards and Values.

The document does not include the actual regulatory statements for inclusion in the planning schemes. Drafting of the planning schemes and detailed provisions within them will occur after the principles proposed in the draft Council's exposure document are agreed by councils.

#### *DISCUSSION*

The document was considered by the Council at its workshop on 12 September 2011. The following issues were identified:

##### GENERAL –

The Council considers the draft Council's exposure document to be a thorough piece of work that provides a sound base on which the process of planning scheme development in the region can be undertaken.

It is acknowledged that the process of developing a single planning scheme from nine into one is a difficult one and that the current policies and standards of the region's councils will, by necessity, have to be modified involving a level of compromise in some areas.

The Council appreciates that the exercise of preparing planning schemes that are consistent across the region and based on a regional strategy is being undertaken in the Cradle Coast region. This allows a significant opportunity for input which is appreciated. However some concern is expressed that the three regions of the State appear to be going their own way in interpreting Planning Directive Number 1 and creating regional template planning schemes. The outcome could be three different types of planning schemes in the State. This would not be consistent with the

intended outcome of the State Government to have planning schemes be consistent throughout the State.

The Council recommends that the three regions and the Tasmanian Planning Commission meet to develop a process for achieving the State Government's intention to achieve consistency in planning schemes across the State, and to communicate that to councils.

There are also some more specific matters which the Council regards as issues that it would like to see addressed prior to the document being accepted as final. These matters are discussed as follows.

### DISCRETIONARY USE –

The Council values the scope and flexibility of its current Planning Scheme for dealing with use and development that does not meet Acceptable Solutions. It would like to ensure that future Cradle Coast planning schemes also provide a similar level of flexibility in relation to use and development standards.

The Council finds the comment on page 21 that, '*Discretion invites opportunity for third parties with a similar business interest to game-play the permit process and unreasonably delay or discourage new entry*' to be an unbalanced argument against the use of discretion.

While the Council accepts that the statement may have some truth, it should be balanced by an acknowledgement that in most cases discretion is exercised appropriately and allows people with legitimate interests in a development application to be involved in the assessment process.

It is recommended that the draft document be amended to reflect the appropriate use of discretion and access to those with legitimate interests in a development proposal.

### ZONE USE TABLES –

It is noted that the draft document excludes discretionary uses from Use Tables under the various zones. It is appreciated that achieving a higher level of certainty is being sought by removing this category, and inserting qualifications on listed Permitted uses. It is also understood that discretion may be required where use and development standards involve assessment under Performance Criteria.

While the Council is generally supportive of the approach, it questions the retention of the Discretionary Use category only to state, 'There are no

discretionary permit use classes'. This creates confusion for the reader and it is suggested that either the Discretionary Permit category be removed from the Zone Use Tables, or the statement be altered to, 'A discretionary permit is required for an application which does not comply with all Acceptable Solutions'. This would aid the reader by providing a clearer understanding of the permit assessment process.

Additionally, the Council believes that the proposed Use Table may be contrary to Draft Planning Directive No. 1 – The Format and Structure of Planning Schemes. It strongly recommends that the Regional Planning Initiative seek assurance from the Tasmanian Planning Commission that the proposed use table structure and the deletion of identified discretionary uses from the table, is acceptable to it before progressing further with the approach.

ZONES –

LOW DENSITY RESIDENTIAL ZONE VS RURAL LIVING/ENVIRONMENTAL LIVING?

As it currently stands the Council does not support the proposed provisions for the Low Density Residential Zone. Principally it does not support the requirement for lots to be fully serviced with water, sewer and stormwater collection as well as the proposed dwelling density of one dwelling per 850m<sup>2</sup>. There are large areas of land in Central Coast that are currently zoned Low Density Residential and unlikely to be fully serviced in the medium to long term.

The document suggests that such areas are to be zoned as Rural Living or Environmental Living, however, under the current proposal the Zones are seeking average densities of one dwelling per hectare, which is significantly greater than the current minimum lot size of 4,000m<sup>2</sup>. Indeed there seems to be a large gap between the 'urban' densities proposed in the document (660m<sup>2</sup> – General Residential and 850m<sup>2</sup> – Low Density Residential) and larger acreages (1.0ha – minimum 4,000m<sup>2</sup> – Rural Living and Environmental Living).

The Central Coast Planning Scheme 2005 currently provides for a graded scale of land sizes, i.e. Residential – 650m<sup>2</sup>, Low Density Residential – 4,000m<sup>2</sup> and Rural Living – 1.2ha, which accommodates a greater lot size need for the public and suits servicing intentions, particularly in the Low Density Residential Zone.

The Council therefore recommends that the average and minimum lot size provisions for the Low Density Residential and Rural Living Zones be

reviewed to provide a more graduated scale of lot sizes to enable consistency with the Council's servicing intentions at Leith and Forth.

It is noted that agricultural uses (other than for a home-based business) are prohibited. This is supported on the basis that the Zone is essentially a residential one where residents are likely to expect a high level of amenity. However conflicting expectations can occur where the Rural Living and Rural Resource Zones abut. In such areas the setback of dwellings should be adequate to avoid conflicts, especially fettering of agricultural uses.

### GENERAL RESIDENTIAL

The Use Table proposes to make grocery and convenience shops permitted in the General Residential Zone. There could be some confusion about what constitutes a grocery or convenience shop and in order to avoid unintended 'commercialisation' of a residential area, the term should be adequately defined. Consideration should also be given to allowing other local services like hairdressers, in the General Residential Zone.

Also, the proposed Use Table makes Educational and occasional care uses for childcare centre, day respite facility, kindergarten, primary school and secondary school, permitted uses in the Zone. Family day care operations are similar in nature to the listed uses, are appropriate in a residential area, and should also be included in the list.

### VILLAGE

The maximum density of 30 dwellings/ha (1/330m<sup>2</sup>) is considered to be too high for this Zone given that in most cases the lots will need to be larger to accommodate on-site management of both wastewater and stormwater. It may be that lot size is determined by the ability of the land to be serviced and to dispose of wastewater and stormwater on-site. If so, then this should be made clear in the use and development standards section (or some other obvious location in the planning scheme).

It should also be a general requirement in all Zones that adequate and appropriate services are available and that lot size is dependent on the need for and ability of the land to accommodate wastewater and stormwater absorption.

### LOCAL BUSINESS ZONE

The Council does not agree with the proposal to zone 'corner-shops' General Residential. It believes that such uses should be zoned Local Business within a residential area. The purpose of the Local Business Zone is to allow for a



use that meets the needs of the local area. 'Corner shops' do service the needs of people in residential areas and also contribute strongly to the liveability of these local areas. A planning scheme should signal intent that such businesses have a role to play in communities by including them in the Local Business Zone.

### GENERAL INDUSTRIAL

The Council believes that the Zone Use Table qualification for manufacturing and processing not to be 'a Level 2 or Level 3 Activity under the *Environmental Management & Pollution Control Act 1994*' needs to be removed. The Central Coast Industrial Zone currently accommodates several Level 2 activities and it is intended that other Level 2 or 3 activities would be appropriate in the Zone. The Council can see no justification for the proposed qualification and recommends that it be removed.

### RURAL RESOURCE

The Council supports the absence of a minimum lot size for subdivision in the Rural Resource Zone and the lot size being appropriate to the needs of the owner or use, as long as the use is permitted.

It is noted that the document states that viability of an agricultural operation is not to be a requirement of planning schemes and this is supported by the Council.

Houses for workers in rural areas is appropriate and a necessary part of operating a farm. Use provisions of the regional planning scheme template should allow for the provision of such accommodation.

### HAZARD MANAGEMENT

The Council wishes to retain its Coastal and Riparian Schedule in its Interim Scheme to regulate coastal inundation and erosion until the State prepares a replacement Code.

### *CONSULTATION*

A Councillors' Workshop was held on 12 September 2011 to consider the 'wRighting the rules' document. Additional consultation has occurred between the Council's Land Use Planning staff, the General Manager and the Regional Planning Initiative.

### *IMPACT ON RESOURCES*

Consideration of, and responding to the document has little impact on resources other than officers' time. However, the Central Coast Planning Scheme 2005 will need to be replaced by an interim planning scheme by the end of the year and this process will be guided by the document. There will be a significant amount of work for the Council's Land Use Planning staff to complete this task.

### *CORPORATE COMPLIANCE*

The Central Coast Strategic Plan 2009–2014 includes the following strategies and key actions:

#### The Shape of the Place

- . Conserve the physical environment in a way that ensures we have a healthy and attractive community
- . Encourage a creative approach to new development

#### A Connected Central Coast

- . Improve community wellbeing

#### Community Capacity and Creativity

- . Facilitate entrepreneurship in the business community

#### The Environment and Sustainable Infrastructure

- . Invest in and leverage opportunities from our natural environment
- . Contribute to a safe and healthy environment
- . Develop and manage sustainable built infrastructure
- . Contribute to the preservation of the natural environment.

### *CONCLUSION*

It is recommended that the Council make the following submission to the Cradle Coast Regional Planning Initiative Steering Committee on 'wRighting the rules – Toward Consistency in Cradle Coast Region Planning Schemes Council's Exposure Draft' dated August 2011:

#### GENERAL –

The Council considers the draft Council's exposure document to be a thorough piece of work that provides a sound base on which the process of planning scheme development in the region can be undertaken.

The Council appreciates that the exercise of preparing planning schemes that are consistent across the region and based on a regional strategy, is being undertaken in the Cradle Coast region and that this allows for significant input by councils.

The Council recommends that the three regions and the Tasmanian Planning Commission meet to develop a process for achieving the State Government's intention to achieve consistency in planning schemes across the State, and to communicate that to councils.

#### DISCRETIONARY USE –

It is recommended that the draft document be amended to reflect the appropriate use of discretion and access to those with legitimate interests in a development proposal.

#### ZONE USE TABLES –

It is recommended that either the Discretionary Permit category in Use Tables of the various zones be removed, or the statement, 'There are no discretionary permit use classes' be altered to, 'A discretionary permit is required for an application which does not comply with all Acceptable Solutions'.

The Council strongly recommends that the Regional Planning Initiative seek assurance from the Tasmanian Planning Commission that removing Discretionary uses from the Use Tables structure, is acceptable to it, before progressing further with the approach.

#### LOW DENSITY RESIDENTIAL ZONE VS RURAL LIVING/ENVIRONMENTAL LIVING –

The Council recommends that the average and minimum lot size provisions for the Low Density Residential and Rural Living Zones be reviewed to provide a more graduated scale of lot sizes to enable consistency with the Council's servicing intentions at Leith and Forth.

Conflicting expectations can occur where the Rural Living and Rural Resource Zones abut. The regional template should ensure that in such areas the separation of dwellings in the Rural Living Zone should be adequate to avoid conflicts, especially fettering of agricultural uses.

#### GENERAL RESIDENTIAL –

What constitutes a grocery or convenience shop in the General Residential area should be adequately defined in the regional template. Consideration should also be given to allowing other local services like hairdressers, in the General Residential Zone.

Family day care operations are similar in nature to those listed in the Educational and occasional care uses in the Use Table, are appropriate in a residential area, and should be included in the list as being a Permitted use.

### VILLAGE –

Lots will need to be larger than 30 dwellings/ha (1/330m<sup>2</sup>) proposed to accommodate on-site management of wastewater and stormwater. If lot size is to be dependent on servicing capacity, this should be made explicit in the planning scheme.

It should be a requirement in all zones that adequate and appropriate services are available and that lot size is dependent on the need for and ability of the land to accommodate waste and stormwater disposal.

### LOCAL BUSINESS ZONE –

It is recommended that local level commercial facilities like grocery shops and convenience shops should be recognised by zoning them Local Business, not included as part of the General Residential Zone.

### GENERAL INDUSTRIAL –

The Council can see no justification for the proposed qualification on manufacturing and processing uses in the Use Table, to exclude Level 2 or 3 activities. It recommends that the qualification be removed.

### RURAL RESOURCE –

It is recommended that use provisions in the Rural Resource Zone should adequately allow for farm-workers' accommodation.

### HAZARD MANAGEMENT –

The Council proposes to retain its Coastal and Riparian Schedule in its Interim Scheme to regulate coastal inundation and erosion until the State prepares a replacement Code.”

Conflicting expectations can occur where the Rural Living and Rural Resource Zones abut. The regional template should ensure that in such areas the separation of dwellings in the Rural Living Zone should be adequate to avoid conflicts, especially fettering of agricultural uses.

■ Cr van Rooyen moved and Cr (L) Bonde seconded, "That the Council make the following submission to the Cradle Coast Regional Planning Initiative Steering Committee on 'wRighting the rules - Towards Consistency in Cradle Coast Region Planning Schemes Council's Exposure Draft' dated August 2011:

GENERAL –

The Council considers the draft Council's exposure document to be a thorough piece of work that provides a sound base on which the process of planning scheme development in the region can be undertaken.

The Council appreciates that the exercise of preparing planning schemes that are consistent across the region and based on a regional strategy, is being undertaken in the Cradle Coast region and that this allows for significant input by councils.

The Council recommends that the three regions and the Tasmanian Planning Commission meet to develop a process for achieving the State Government's intention to achieve consistency in planning schemes across the State, and to communicate that to councils.

DISCRETIONARY USE –

It is recommended that the draft document be amended to reflect the appropriate use of discretion and access to those with legitimate interests in a development proposal.

ZONE USE TABLES –

It is recommended that either the Discretionary Permit category in Use Tables of the various zones be removed, or the statement, 'There are no discretionary permit use classes' be altered to, 'A discretionary permit is required for an application which does not comply with all Acceptable Solutions'.

The Council strongly recommends that the Regional Planning Initiative seek assurance from the Tasmanian Planning Commission that removing Discretionary uses from the Use Tables structure, is acceptable to it, before progressing further with the approach.

LOW DENSITY RESIDENTIAL ZONE VS RURAL LIVING/ENVIRONMENTAL LIVING? –

The Council recommends that the average and minimum lot size provisions for the Low Density Residential and Rural Living Zones be reviewed to provide a more graduated scale of lot sizes to enable consistency with the Council's servicing intentions at Leith and Forth.

Conflicting expectations can occur where the Rural Living and Rural Resource Zones abut. The regional template should ensure that in such areas the separation of dwellings in the Rural Living Zone should be adequate to avoid conflicts, especially fettering of agricultural uses.

## DEVELOPMENT & REGULATORY SERVICES

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### GENERAL RESIDENTIAL –

What constitutes a grocery or convenience shop in the General Residential area should be adequately defined in the regional template. Consideration should also be given to allowing other local services like hairdressers, in the General Residential Zone.

Family day care operations are similar in nature to those listed in the Educational and occasional care uses in the Use Table, are appropriate in a residential area, and should be included in the list as being a Permitted use.

### VILLAGE –

Lots will need to be larger than 30 dwellings/ha (1/330m<sup>2</sup>) proposed to accommodate on-site management of wastewater and stormwater. If lot size is to be dependent on servicing capacity, this should be made explicit in the planning scheme.

It should be a requirement in all zones that adequate and appropriate services are available and that lot size is dependent on the need for and ability of the land to accommodate waste and stormwater disposal.

### LOCAL BUSINESS ZONE –

It is recommended that local level commercial facilities like grocery shops and convenience shops should be recognised by zoning them Local Business, not included as part of the General Residential Zone.

### GENERAL INDUSTRIAL –

The Council can see no justification for the proposed qualification on manufacturing and processing uses in the Use Table, to exclude Level 2 or 3 activities. It recommends that the qualification be removed.

### RURAL RESOURCE –

It is recommended that use provisions in the Rural Resource Zone should adequately allow for farm-workers' accommodation.

### HAZARD MANAGEMENT –

The Council proposes to retain its Coastal and Riparian Schedule in its Interim Scheme to regulate coastal inundation and erosion until the State prepares a replacement Code.”

Cr van Rooyen sought the leave of the seconder and the meeting to modify the motion by altering the wording from:

‘...The regional template should ensure that in such areas the separation of dwellings in the Rural Living Zone should be adequate to avoid conflicts, especially fettering of agricultural uses.’

to:

‘...The regional template should ensure that agricultural uses are still allowable in such areas and further, that the separation of dwellings in the Rural Living Zone should be adequate to avoid conflicts, especially fettering of agricultural uses.’

The Mayor adjourned the meeting at 6.16pm to allow the meeting to consider the wording of the motion. The meeting resumed at 6.18pm.

The leave of the seconder and the meeting was granted.

Motion

Carried unanimously

286/2011 Council acting as a planning authority

The Mayor reported as follows:

“The *Local Government (Meeting Procedures) Regulations 2005* provide that if a council intends to act at a meeting as a planning authority under the *Land Use Planning and Approvals Act 1993*, the chairperson is to advise the meeting accordingly.

The Director Development & Regulatory Services has submitted the following report:

‘If any such actions arise out of Minute No. 285/2011, they are to be dealt with by the Council acting as a planning authority under the *Land Use Planning and Approvals Act 1993*.’”

The Executive Services Officer reported as follows:

“Councillors are reminded that the *Local Government (Meeting Procedures) Regulations 2005* provide that the general manager is to ensure that the reasons for a decision by a council acting as a planning authority are recorded in the minutes.”

■ Cr Deacon moved and Cr Viney seconded, “That the Mayor’s report be received.”

Carried unanimously

287/2011 Residential dwelling (variation to side, building envelope and land stability at 23 McDonald Street, Ulverstone – Application No. DA211009

The Director Development & Regulatory Services reported as follows:

<i>“DEVELOPMENT APPLICATION NO.:</i>	DA211009
<i>APPLICANT:</i>	Greg Lillico
<i>LOCATION:</i>	23 McDonald Street, Ulverstone
<i>ZONING:</i>	Residential
<i>PLANNING INSTRUMENT:</i>	Central Coast Planning Scheme 2005 (the Scheme) and Planning Directive – Standards for Single Dwellings in current planning schemes (the Directive)
<i>ADVERTISED:</i>	8 July 2011 and 29 August 2011
<i>REPRESENTATIONS EXPIRY DATE:</i>	12 September 2011
<i>REPRESENTATIONS RECEIVED:</i>	One
<i>42-DAY EXPIRY DATE:</i>	21 September 2011
<i>DECISION DUE:</i>	19 September 2011

*PURPOSE*

The purpose of this report is to consider an application for a residential dwelling at 23 McDonald Street, Ulverstone. The Council is required to consider the exercise of discretion in allowing variations to the rear setback, building envelope and land stability requirements of the Scheme and the Directive.

*BACKGROUND*

Annexure 1 is a copy of the application. Annexure 2 is a location plan.

The application was received by the Council on 6 July 2011. Additional information was requested on 18 July 2011, which was subsequently provided on 23 August 2011. The Directive came into effect on 29 August 2011 and accordingly the application must be assessed against both the Scheme and the Directive.

A discretionary planning application is required on the basis that the proposal does not meet the Directive’s Acceptable Solutions for a rear setback and building envelope and relies on the Scheme’s land stability Performance Criteria.

*DISCUSSION*

The following table is an assessment of the relevant Scheme and Directive provisions:



DEVELOPMENT & REGULATORY SERVICES

CLAUSE	ASSESSMENT AND COMMENT
2.0 Objectives for Planning	<p>Complies with objectives 2.1(a) and 2.1(c) which are as follows;</p> <p>(a) <i>Residential, commercial, industrial and community facilities are to be concentrated in the existing urban areas.</i></p> <p>(c) <i>The development of a range of housing types is to be encouraged.</i></p>
ZONE STANDARDS	
6.1 Zone purpose	<p>Complies.</p> <p>The development is consistent with the zone purpose to provide for Residential use or development and to achieve a high standard of residential amenity.</p>
6.2.1 Use table	<p>Complies.</p> <p>Residential is a permitted use in the Residential Zone.</p>
DEVELOPMENT STANDARDS	
Directive Development Standard 1 A1: Setback from a frontage for single dwellings	<p>Complies.</p> <p>The dwelling meets the minimum front setback of 4.5m. The actual front setback is 12.1m.</p>

DEVELOPMENT & REGULATORY SERVICES

CLAUSE	ASSESSMENT AND COMMENT
<p>Directive Development Standard 2 A1: Site coverage and rear setback for single dwellings</p>	<p>Does not comply.</p> <p>Both the dwelling and outbuilding do not meet the minimum rear setback of 4.0m. The actual rear setback is 2.78m for the dwelling and 1.6m for the outbuilding.</p> <p>Therefore, the application must be assessed under Performance Criteria P2.</p>
<p>Performance Criteria P2:</p> <p>The location of buildings in relation to the rear boundary must:</p> <ul style="list-style-type: none"> <li>(a) allow for adequate visual separation between neighbouring dwellings; and</li> <li>(b) maximise solar access to habitable rooms; and</li> <li>(c) facilitate provision of private open space.</li> </ul>	<p>Complies.</p> <p>The property adjoins a road reserve to the rear (south) and therefore variation to the rear setback for the dwelling and outbuilding will have no impact on the visual separation or solar access of neighbouring dwellings.</p> <p>The subject site is relatively large (869m<sup>2</sup>) and still accommodates generous front and rear yards as private open space.</p>
<p>Directive Development Standard 3 A1: Building envelope for single dwellings</p> <p>All single dwellings must be contained within</p>	<p>Does not comply.</p> <p>Both the dwelling and outbuilding do not meet the minimum rear setback of 4.0m. The actual rear setback is 2.78m for the dwelling and 1.6m for the outbuilding.</p>

CLAUSE	ASSESSMENT AND COMMENT
<p>the following building envelopes:</p> <p>(a) ...</p> <p>(b) determined by projecting at an angle of 45 degrees from the horizontal at a height of 3m above natural ground level at the side boundaries and at a distance of 4m from the rear boundary to max. building height of 8.5m above natural ground level; and</p> <p>(c) walls are setback:</p> <p>(i) ...</p> <p>(ii) less than 1.5m provided the wall is built against an existing boundary wall or where there is no existing boundary wall, the wall or walls have a maximum total length of 9m or one third of the boundary with the adjacent property, whichever is the lesser.</p>	<p>The dwelling has a side setback of less than 1.5m (actual 1.35m) and the wall does not meet the maximum permitted wall length of 9m. The actual wall length is 16.87m.</p> <p>Therefore, the application must be assessed under Performance Criteria 3 P1.</p>

DEVELOPMENT & REGULATORY SERVICES

CLAUSE	ASSESSMENT AND COMMENT
<p>Performance Criteria 3 (P1)</p> <p>The siting and scale of single dwellings must be designed to:</p> <p>(a) ensure there is no unreasonable loss of amenity on adjoining lots by:</p> <p>(i) overshadowing and reduction of sunlight to habitable rooms and private open space to less than three hours between 9.00 am and 5.00 pm on June 21 or by increasing existing overshadowing where greater than above; and</p> <p>(ii) overlooking and loss of privacy; and</p> <p>(iii) visual impacts when viewed from adjoining lots: and</p> <p>(b) take into account steep slopes and other topographical constraints; and</p>	<p>Complies.</p> <p>(a)(i) While the proposal will overshadow private open space and habitable rooms on the adjoining lot to the west of the subject site in the morning period, the shading diagrams provided with the application indicate that there will be no overshadowing or reduction of sunlight on the lot between (at least) 1.00pm and 5.00pm. Therefore, the proposal will provide more than the required three hours between 9.00am and 5.00pm on 21 June where no overshadowing or reduction of sunlight will occur on the lot.</p> <p>(a)(ii) The dwelling is a single storey construction with no decks overlooking neighbouring lots. Therefore, there will be no unreasonable overlooking or loss of privacy on adjoining lots.</p> <p>(a)(iii) Being a single storey dwelling there will be no unreasonable visual impacts when viewed from adjoining lots.</p> <p>(b) The site slopes gradually from south to north which has been accommodated in the dwelling design.</p> <p>(c) The dwelling is a rendered finished single storey dwelling which is consistent with the existing streetscape qualities in the area.</p>

DEVELOPMENT & REGULATORY SERVICES

CLAUSE	ASSESSMENT AND COMMENT
(c) have regard to streetscape qualities or be consistent with the statements of desired future character.	
Directive Development Standard 4: Frontage setback and width of garages and carports for single dwellings	Complies. The garage is located further than 12m from the frontage (actual 13.9m).
Scheme Development Standard 6.4.3 A11: Building design and siting	Complies. The aggregate gross floor area of outbuildings is less than maximum permitted floor area of 85m <sup>2</sup> . The actual aggregate gross floor area is 36m <sup>2</sup> .
Directive Development Standard 5: Privacy for single dwellings	Complies. There are no balconies, roof gardens, parking spaces, carports or habitable rooms which have a floor level of more than 1m above the natural ground level.
Directive Development Standard 6: Frontage fences for single dwellings	Complies. There is no frontage fence proposed.
Scheme Development Standard 6.4.4 Building access and services	Complies.

DEVELOPMENT & REGULATORY SERVICES

CLAUSE	ASSESSMENT AND COMMENT
	<p>Access and stormwater matters are addressed by permit conditions on recommendation of the Council's Environmental Engineer.</p> <p>Sewerage and town water matters are a matter for Cradle Mountain Water and will be dealt with at the building application stage.</p> <p>Telecommunications and electricity to be addressed by service provider.</p>
RELEVANT SCHEDULES	
<p>2.0 Road and Rail Line Schedule</p>	<p>Complies.</p> <p>The vehicular access complies with the Scheme's Safe Intersection Site Distance Table requirement of 80m (actual is 120m) and comprises one access providing both entry and exit.</p>
<p>6.0 Land Stability Schedule: 6.4.2 P1 works and infrastructure</p>	<p>Complies.</p> <p>The dwelling is located in an area of doubtful land stability as mapped by Mineral Resources Tasmania. A land stability report has been provided which satisfactorily demonstrates compliance with the Scheme's requirements. A condition is recommended for the Permit that the development occur in accordance with the report's recommendations.</p>

*CONSULTATION*

In accordance with s.57(3) of the *Land Use Planning and Approvals Act 1993*:

- . a site notice was posted;
- . letters to adjoining owners were sent;
- . an advertisement was placed in the Public Notices section of The Advocate newspaper.

The application was re-advertised on Monday 29 August 2011 due to the introduction of the Directive which introduced new development standards and therefore, new discretions.

Additionally, the application was referred to the Council's Planning and Assessment Team. Any relevant comments received from the Planning and Assessment Team are included in the recommendation of the application.

One representation was received, a copy of which is at Annexure 3. Each matter raised in the objection is considered below.

MATTERS RAISED	RESPONSE
Side setback and shading to back two bedrooms on the eastern side of the house.	<p>The dwelling will cause overshadowing to the representor's property in the morning periods.</p> <p>The Directive requires that there be at least three hours between 9.00am and 5.00pm where the private open space and habitable rooms on the adjoining lot are not overshadowed.</p> <p>The shading diagrams provided with the application illustrate that the proposal will provide more than the required three hours and therefore compliance has been demonstrated.</p>
Impact on privacy.	<p>The dwelling is a single storey construction with no decks provided.</p> <p>The western elevation of the dwelling comprises three bedrooms, a bathroom, toilet and a living room. The portion of</p>

	<p>the dwelling containing the living room will be excavated down below the natural ground level and will only include two narrow windows.</p> <p>It is considered that there will be no unreasonable overlooking or loss of privacy on the representor's lot.</p>
<p>Concerns the development will lower the value of their property.</p>	<p>Property value is not a matter which can be considered under the Scheme.</p>

*IMPACT ON RESOURCES*

This report has no impact on resources other than the usual resources in assessment of the application and preparation of a report. Additional resources required in the event of an appeal are unknown.

*CORPORATE COMPLIANCE*

The Central Coast Strategic Plan 2009–2014 includes the following strategies and key actions:

The Shape of the Place

- Adopt an integrated approach to land use planning

The Environment and Sustainable Infrastructure

- Contribute to a safe and healthy environment

The proposal is consistent with these strategies and key actions.

*CONCLUSION*

The proposed development adequately complies with the all the relevant development requirements of the Scheme. A discretionary planning application is required on the basis that the proposal does not meet the Directive's Acceptable Solutions for a rear setback and building envelope and relies on the Scheme's land stability Performance Criteria. In accordance with the above assessment it is recommended that the Council exercise discretion in each instance.

*RECOMMENDATION*

It is recommended that the application be approved, with the conditions and notes listed on the draft permit at Annexure 4."



The Executive Services Officer reported as follows:

“A copy of the Annexures referred to in the report has been circulated to all Councillors.”

- Cr Deacon moved and Cr van Rooyen seconded, “That the application for a residential dwelling with variations to side, building envelope and land stability at 23 McDonald Street, Ulverstone, Application No. DA211009 is approved subject to conditions and notes listed on the draft Permit at Annexure 4 (a copy being appended to and forming part of the minutes).”

Carried unanimously

GENERAL MANAGEMENT

288/2011 Minutes and notes of committees of the Council and other organisations

The General Manager reported as follows:

“The following (non-confidential) minutes and notes of committees of the Council and other organisations on which the Council has representation have been received:

- . Forth Community Representatives Committee – meeting held on 11 August 2011
- . Central Coast Youth Engaged Steering Committee – meeting held on 18 August 2011
- . Central Coast Community Safety Partnership Committee – meeting held on 24 August 2011
- . Riana Community Centre Committee – meeting held on 24 August 2011
- . Cradle Coast Authority – Representatives meeting held on 25 August 2011
- . Penguin Miniature Railway Management Committee – meeting held on 30 August 2011.

Copies of the minutes and notes have been circulated to all Councillors.”

■ Cr Fuller moved and Cr Diprose seconded, “That the (non-confidential) minutes and notes of committees of the Council be received.”

Voting for the motion

(11)

Cr (J) Bonde

Cr Carpenter

Cr Deacon

Cr Diprose

Cr Dry

Cr Fuller

Cr Haines

Cr Howard

Cr Robertson

Cr van Rooyen

Cr Viney

Voting against the motion

(1)

Cr (L) Bonde

Motion

Carried

289/2011 Cradle Coast Waste Management Group – Annual Plan and Budget 2011/12

The General Manager reported as follows:

*"PURPOSE*

The purpose of this report is to advise the Council of the proposed activities of the Cradle Coast Waste Management Group (CCWVG) for the 2011/12 financial year.

*BACKGROUND*

In 2009 (Minute No. 64/2009 – 16.02.2009) the Council endorsed the *Cradle Coast Regional Waste Management Strategy* (Cradle Coast Authority, 2009) which established the broad strategies to be delivered over the five year period between 2009–2014. The strategy includes six goals:

- 1 Optimise the Region's current economics of collection, processing and disposal to improve efficiencies and reduce costs of services/waste infrastructure;
- 2 Diversion of materials from landfill to increase the life of existing landfills and reduce liabilities under the Federal Government's Carbon Pollution Reduction Scheme;
- 3 Work with the Community and Industry to take ownership of waste avoidance and reuse to improve the use of existing and future services;
- 4 Work with industry and agriculture sectors to facilitate waste management value added solutions to support industry expansion;
- 5 Provide regional planning and/or coordination of waste/resource recovery infrastructure and services to provide a continuity of service across the North West Coast and potentially minimise future waste infrastructure expenditure; and
- 6 Work with Government(s) to shape waste management policies, regulation and education to provide a value for money approach to state-wide projects and to influence the future regulatory requirements.

The CCWVG is responsible for the implementation of the Strategy through the development of an Annual Plan and Budget.

### *DISCUSSION*

The CCWMG Annual Plan and Budget outlines the proposed activities that will be undertaken in the 2011/12 financial year to achieve the goals of the Cradle Coast Regional Waste Management Strategy.

Specific actions proposed for 2011/12 include:

- . a household hazardous waste collection program;
- . developing a consistent approach for waste management in the northwest;
- . reviewing of CCWMG waste management strategy;
- . development of business case(s) for diversion of material from landfill as identified by the Landfill Audit undertaken in 2011;
- . investigation of a structure and responsibility to manage a legislated waste levy should it be introduced;
- . development of a business plan for a controlled waste disposal site;
- . grants program for waste minimisation and recycling initiatives;
- . investigating opportunities in Tasmania to process recyclables;
- . review the organics trial and provide advice to councils on the likely costs and implications of kerbside organics collections;
- . development of a communications plan;
- . development of an illegal dumping strategy;
- . investigation of models for delivering a consistent approach to commercial kerbside recycling; and
- . investigation of sustainable approaches to disposing/recycling silage wrap.

### *CONSULTATION*

The CCWMG developed the Annual Plan and Budget to fulfil the goals and strategies identified in the Cradle Coast Regional Waste Management Strategy. The group comprises elected members, general managers and technical staff from councils in the Cradle Coast region. The Council is represented on the group by the Director Development & Regulatory Services.

## DEVELOPMENT & REGULATORY SERVICES

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### *IMPACT ON RESOURCES*

Implementation of the Annual Plan and Budget 2011/12 will have no impacts on Council resources as the actions are funded through waste levy revenue.

### *CORPORATE COMPLIANCE*

The Central Coast Strategic Plan 2009–2014 includes the following strategies and key actions:

#### Council Sustainability and Governance

- . Improve corporate governance
- . Improve service provision
- . Strengthen local–regional connections.

The Plan also complies with the Cradle Coast Regional Waste Management Strategy.

### *CONCLUSION*

It is recommended that the Council endorse the Cradle Coast Waste Management Group, Annual Plan and Budget 2011/12.”

The Executive Services Officer reported as follows:

“A copy of the Cradle Coast Waste Management Group Annual Plan and Budget 2011/12 has been circulated to all Councillors.”

■ Cr Fuller moved and Cr Robertson seconded, “That the Council endorses the Cradle Coast Waste Management Group Annual Plan and Budget 2011/12 (a copy being appended to and forming part of the minutes).”

Continued after Minute No. 288/2011.

290/2011 Public question time

The time being 6.40pm, the Mayor introduced public question time.

There were no questions from the public.

Minute No. 289/2011 continued...

Motion

Carried unanimously

CORPORATE & COMMUNITY SERVICES

**291/2011 Corporate & Community Services determinations made under delegation**

The Director Corporate & Community Services reported as follows:

“A Schedule of Corporate & Community Services Determinations made during the month of August 2011 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reported as follows:

“A copy of the Schedule has been circulated to all Councillors.”

■ Cr van Rooyen moved and Cr Deacon seconded, “That the Schedule of Corporate & Community Services Determinations (a copy being appended to and forming part of the minutes) be received.”

Carried unanimously

**292/2011 Contracts and agreements**

The Director Corporate & Community Services reported as follows:

“A Schedule of Contracts and Agreements (other than those approved under the common seal) entered into during the month of August 2011 has been submitted by the General Manager to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reported as follows:

“A copy of the Schedule has been circulated to all Councillors.”

■ Cr Haines moved and Cr Carpenter seconded, “That the Schedule of Contracts and Agreements (a copy being appended to and forming part of the minutes) be received.”

Carried unanimously

**293/2011 Correspondence addressed to the Mayor and Councillors**

The Director Corporate & Community Services reported as follows:

*"PURPOSE*

This report is to inform the meeting of any correspondence received during the month of August 2011 and which was addressed to the 'Mayor and Councillors'. Reporting of this correspondence is required in accordance with Council policy.

*CORRESPONDENCE RECEIVED*

The following correspondence has been received and circulated to all Councillors:

- . Letter concerning matters relating to Haywoods Reserve.
- . Letter from Tall Timbers Thunder concerning stadium agreement for 2012 season.
- . Letter from Penguin Surf Lifesaving Club inviting Councillors to meeting to discuss cycleway.
- . Letter concerning storm water run-off in Hull Street, Leith.

Where a matter requires a Council decision based on a professionally developed report the matter will be referred to the Council. Matters other than those requiring a report will be administered on the same basis as other correspondence received by the Council and managed as part of the day-to-day operations."

- Cr Howard moved and Cr Viney seconded, "That the Director's report be received."

Carried unanimously

294/2011 Common seal

The Director Corporate & Community Services reported as follows:

"A Schedule of Documents for Affixing of the Common Seal for the period 16 August 2011 to 19 September 2011 is submitted for the authority of the Council to be given. Use of the common seal must first be authorised by a resolution of the Council.

The Schedule also includes for information advice of final plans of subdivision sealed in accordance with approved delegation and responsibilities."

The Executive Services Officer reported as follows:

"A copy of the Schedule has been circulated to all Councillors."

- Cr Robertson moved and Cr Diprose seconded, "That the common seal (a copy of the Schedule of Documents for Affixing of the Common Seal being appended to and forming

part of the minutes) be affixed subject to compliance with all conditions of approval in respect of each document, and that the advice of final plans of subdivision sealed in accordance with approved delegation and responsibilities be received.”

Carried unanimously

295/2011 Financial statements

The Director Corporate & Community Services reported as follows:

“The following principal financial statements of the Council for the period ended 31 August 2011 are submitted for consideration:

- . Summary of Rates and Fire Service Levies
- . Operating and Capital Statement
- . Cashflow Statement
- . Capital Works Resource Schedule.”

The Executive Services Officer reported as follows:

“Copies of the financial statements have been circulated to all Councillors.”

■ Cr Deacon moved and Cr van Rooyen seconded, “That the financial statements (copies being appended to and forming part of the minutes) be received.”

Carried unanimously

296/2011 Rate remissions

The Director Corporate & Community Services reported as follows:

“The following rate remissions are proposed for the Council’s consideration:

<i>PROPERTY NO.</i>	101080.3210
<i>PROPERTY ADDRESS</i>	U1/146B Main Street, Ulverstone
<i>REMISSION</i>	\$340.00
<i>REASON</i>	Remit two waste management charges due to incorrect charging of waste management charge.
<i>PROPERTY NO.</i>	504740.0420
<i>PROPERTY ADDRESS</i>	1019 Gunns Plains Road, Gunns Plains
<i>REMISSION</i>	\$729.12
<i>REASON</i>	Property has been revalued.



<i>PROPERTY NO.</i>	505560.0300
<i>PROPERTY ADDRESS</i>	118 South Preston Road, Preston
<i>REMISSION</i>	\$517.43
<i>REASON</i>	Property revalued following fire in April."

The Executive Services Officer reported as follows:

"The *Local Government Act 1993* provides that a council, by absolute majority, may grant a remission of all or part of any rates."

■ Cr Deacon moved and Cr Diprose seconded, "That the following remissions be approved:

- . Property No. 101080.3210 – \$340.00
- . Property No. 504740.0420 – \$729.12
- . Property No. 505560.0300 – \$517.43."

Carried unanimously and by absolute majority

297/2011 Roads and streets nomenclature – Naming of new road off Knights Road, Ulverstone

The Director Corporate & Community Services reported as follows:

*PURPOSE*

This report considers the naming of a new cul-de-sac off Knights Road, Ulverstone.

*BACKGROUND*

The Central Coast Council has undertaken the subdivision of a parcel of land in Knights Road, Ulverstone, resulting in the creation of six lots serviced by a new cul-de-sac. The numbering in Knights Road does not allow for the new properties to be numbered as part of Knights Road and a name will be require for the new cul-de-sac.

A range of names have been considered. Research into the title history had identified that the name of the original grantee of the land that the subdivision is part of (C L Oliver) has already been recognised within the Central Coast area at Olivers Road.

After due consideration of a range of names that aimed at reflecting either the history of the site, or its location, the following names were shortlisted for discussion:

- . Midfield Place – in recognition of site history;
- . Levenview Court – recognising the siting of several blocks on the banks of the Leven River; and
- . Delvin Court – recognising the grantee of a parcel of land adjacent to the subdivision.

These names, together with some background, and information regarding the other names submitted by Council staff for consideration, were discussed with Councillors at a Councillors' Workshop on Monday, 8 August 2011.

*DISCUSSION*

The Council's policy for the naming of local roads and streets (Minute No. 472/95 – 18.9.95) is as follows:

'That ... the Council promote road and street names that:

- (i) are in keeping with the character of the area in which they are located;
- (ii) assist in developing the identity of the area in which they are located;
- (iii) reflect the history of the area in which they are located;
- (iv) do not duplicate other road/street names;
- (v) are not offensive/insulting/irreverent;
- (vi) are not misleading.'

The policy is generally in accordance with rules defined by the Nomenclature Board.

Comments or suggestions were sought from the Secretary of the Nomenclature Board. He had no problems with any of the names under consideration, and because the road is within the town boundary, only requires notification that the Council has approved the name. There is no duplication with other road/street names.

After giving due consideration to the names shortlisted it was considered that the name Levenview Court be recommended as it best reflects that character of the subdivision and its proximity to the Leven River.

*CONSULTATION*

The report outlines the consultation undertaken.

*IMPACT ON RESOURCES*

Apart from the cost of signage, there will be no impact on Council resources.

*CORPORATE COMPLIANCE*

The Central Coast Strategic Plan 2009–2014 includes the following strategies and key actions:

The Environment and Sustainable Infrastructure  
Develop and manage sustainable built infrastructure.

*CONCLUSION*

It is recommended that the new cul-de-sac, off Knights Road, Ulverstone, be named Levenview Court.”

The Executive Services Officer reported as follows:

“A plan highlighting the new subdivision street has been circulated to all Councillors.”

■ Cr Dry moved and Cr Robertson seconded, “That the Council advise the Nomenclature Board of Tasmania that the new road, off Knights Road, Ulverstone, will be named Levenview Court.”

Carried unanimously

298/2011 Fees and Charges 2011–2012 – Ganesway

The Director Corporate & Community Services reported as follows:

“The Administration Services Group Leader has prepared the following report:

*PURPOSE*

The purpose of this report is to consider altering the Fees and Charges 2011–2012 in regard to the amendment of the set charge for the fortnightly rental of the Ganesway Aged Persons Housing Complex.

*BACKGROUND*

The Council sets the fees and charges each year and any change to these fees requires a resolution from the Council.

*DISCUSSION*

In the setting of the 2011–2012 fees and charges the Ganesway fortnightly rental was calculated at 85% of the maximum Aged Pension and Rent Assistance; \$670.90 per fortnight. During the preparation of the Fees and Charges for resolution from the Council the fee has been incorrectly transcribed as \$679.00 per fortnight and resulted in the tenants paying in excess of 85% of the maximum Aged Pension and Rent Assistance.

The Council would like to correct the Ganesway fortnightly rental fee from \$679.00 to \$670.00 per fortnight retrospectively from 1 July 2011. Budget forecasts for the operation and maintenance of the Ganesway Aged Persons Housing Complex for 2011–12 have been based on the income accrued from the \$670.00 fortnightly rental fee and therefore the correction shall not pose any unanticipated stress on the budget.

*CONSULTATION*

The current tenants have not been consulted in relation to this amendment and do not appear to have recognised the error at this time. However, Ganesway rental fees are advertised and widely understood by tenants not to exceed 85% of the maximum Aged Pension and Rent Assistance as at 1 July each year.

*IMPACT ON RESOURCES*

The correction of the Ganesway fortnightly rental fee should have no impact on resources other than making an administrative correction to the fees charged to date.

*CORPORATE COMPLIANCE*

The Strategic Plan 2009–2014 includes the following objectives:

Council Sustainability and Governance

- . Improve service provision
- . Improve the Council's financial capacity to sustainably meet community expectations.

*CONCLUSION*

It is recommended that the following fee be amended in the 2011–2012 Fees and Charges retrospectively from 1 July 2011:

- . Ganesway Aged Persons Housing Complex:
  - Fortnightly rental \$670.00.’

The report is supported.”

■ Cr Fuller moved and Cr (L) Bonde seconded, “That the following fees be amended in the 2011–2012 Fees and Charges retrospectively from 1 July 2011:

- . Ganesway Aged Persons Housing Complex:
  - Fortnightly rental \$670.00.”

Carried unanimously

ENGINEERING SERVICES

299/2011 Annual Tenders 2011–2012

The Director Engineering Services reported as follows:

*"PURPOSE*

The purpose of this report is to consider the annual tenders for the supply and delivery of bitumen emulsion, supply of hotmix and supply and delivery of ready-mixed concrete for the 2011–2012 financial year.

It also includes the expressions of interest for asphalt surfacing, sprayed bituminous surfacing, plant hire and quarry and landscaping materials.

*BACKGROUND*

The Engineering Group Leader reports as follows:

'The Council calls for tenders for the above supplies on an annual basis.

Tenders were called on 30 July 2011 and closed on 24 August 2011.

Tenders were received from the following companies:

- 1 *Supply of bitumen emulsion -*
  - . Downer EDI Works.
- 2 *Supply of hotmix asphalt -*
  - . Venarchie Contracting;
  - . Roadways;
  - . Hardings Hotmix P/L.
- 3 *Ready-mixed concrete -*
  - . Hanson Construction Materials;
  - . Quickmix Concrete;
  - . Boral Construction Materials Group Ltd.

Expressions of interest were received from the following companies:

4 *Hotmix asphalt surfacing –*

- . Venarchie Contracting;
- . Hardings Hotmix P/L;
- . Roadways P/L;
- . Downer EDI Works.

5 *Sprayed bituminous surfacing –*

- . Venarchie Contracting;
- . Hardings Hotmix P/L;
- . Roadways P/L;
- . Downer EDI Works.

6 *Plant hire –*

- . D & G Marshall;
- . Equity Labour Services;
- . L K Bourke; L K Bourke & Sons Excavations;
- . G J French Excavator Hire;
- . Hardings Hotmix P/L;
- . Venarchie Contracting;
- . Cutting Edge Road Maintenance;
- . G & G Drilling P/L;
- . Danny French;
- . G W Landscaping;
- . G A Johnson Civil Construction.

7 *Quarry and landscaping materials –*

- . D & G Marshall;
- . L K Bourke; L K Bourke & Sons Excavations;
- . G W Landscaping;
- . Lloyds North;
- . Willow Vale Resources;
- . Hazell Bros Group.

*DISCUSSION*

1 *Supply of bitumen emulsion*

Downer EDI Works is the only tenderer for supply of bitumen emulsion.

The rate this year is 20% higher than last year.

The tender appears to meet the requirements for the Occupational Health and Safety Schedule.

The value expended under this contract last year was \$29,637.30.

## *2 Supply of hotmix asphalt*

Tenders from Hardings Hotmix P/L, Venarchie Contracting and Roadways P/L were received for supply of hotmix asphalt. Tender rates of Venarchie Contracting are similar to Hardings Hotmix P/L rates and rates from Roadways P/L are an average of 4% lower than Hardings Hotmix P/L.

Assessment is based on a standard set of criteria including value for money, compliance, experience, personnel, references and OHWS systems and record. During the tender assessment, the additional distance and cost and time involved in travelling to Burnie and Launceston was considered under the criterion value for money.

Based on assessment, Hardings Hotmix P/L would be selected as the preferred tenderer. However, Hardings' hotmix plant is still being commissioned and is not scheduled to be in full operation until October this year. There is also the possibility that with new equipment there may be start-up issues which further delay full and ongoing production. Quality, consistency and rate of production are also unknown.

In order to ensure consistency of supply for the Council it is recommended a second tender is also selected this year. Based on tender assessment and previous supply record, Roadways P/L is the preferred second tenderer for 2011-12.

This will also provide the Council with the opportunity to assess the product and service of Hardings Hotmix P/L prior to the next tender period.

The rates this year from Hardings Hotmix P/L are around 6.5% higher than last year.

The Hardings Hotmix P/L and Roadways P/L tenders both meet the requirements for the Occupational Health and Safety Schedule.

The value of works expended under this contract last year was \$149,508.45.



*3 Supply and delivery of ready-mixed concrete*

Tenders were received from Quickmix Concrete, Boral Construction Materials Group Ltd and Hanson Construction Materials for supply and delivery of ready-mixed concrete. All companies have serviced the Council in past years, meet the tender requirements and would be considered acceptable.

Assessment is based on a standard set of criteria including value for money, compliance, experience, personnel, references and OHWS systems and record. Using the selection criteria, Quickmix Concrete has been selected as the preferred supplier. The rates this year for orders of over 3m<sup>3</sup> for all classes are approximately 14% higher than last year.

The value of works expended under this contract last year was \$107,820.17.

Expressions of Interest –

- 4 Hotmix asphalt surfacing; and*
- 5 Sprayed bituminous surfacing*

Suppliers are listed on a multiple-use register following assessment in accordance with the Council's Purchasing and Procurement Policy. Quotations are requested from all registered suppliers when projects are ready. Because we already have all the relevant information from the suppliers, we can limit our assessment at the time of quotation to price and availability. This system has proved successful and has therefore been continued this year.

Expressions of interest were received from the listed contractors. Following assessment and confirmation of their suitability, their names will be placed on a multiple-use register and the listed contractors will be requested to provide quotations for projects as required. This includes the urban and rural reseal programs.

The value of works expended under these contracts last year was \$737,970.01.

*6 Plant hire*

Expressions of interest were received from the listed contractors. Following assessment and confirmation of their suitability, their names will be placed on a supplier list and may be selected for projects as appropriate and required.

*7 Quarry and landscaping materials*

Expressions of interest were received from the listed contractors. Following assessment and confirmation of their suitability, their names will be placed on a supplier list. Materials will be selected to suit the requirements of the individual projects. This process has been adopted to give us flexibility to select the material best suited to the purpose and/or who has the best quality, price or availability.

*CONSULTATION*

This item has no effect in relation to consultation.

*IMPACT ON RESOURCES*

Use of tendered materials is included within capital works and maintenance budget items for Tenders 1 – 7.

*CORPORATE COMPLIANCE*

The Central Coast Strategic Plan 2009–2014 includes the following strategies and key actions:

The Environment and Sustainable Infrastructure

- . Develop and manage sustainable built infrastructure

Council Sustainability and Governance

- . Improve service provision
- . Improve the Council's financial capacity to sustainably meet community expectations.

*CONCLUSION*

The following tenders are recommended for acceptance by the Council:

*1 Supply of bitumen emulsion*

- . Downer EDI Works

*2 Supply of hotmix asphalt*

- . Hardings Hotmix P/L and Roadways P/L

3 *Supply of ready-mixed concrete*

- . Quickmix Concrete

Expressions of interest received for hotmix asphalt surfacing will be placed on a multiple-use register.

Expressions of interest received for sprayed bituminous surfacing will be placed on a multiple-use register.

Expressions of interest received for plant hire will be placed on supplier lists.

Expressions of interest received for quarry and landscaping materials will be placed on supplier lists.'

The Engineering Group Leader's report is supported."

■ Cr Robertson moved and Cr Carpenter seconded, "That the following annual tenders for the 2011-2012 financial year be accepted in accordance with the schedules of rates submitted:

1 *Supply of bitumen emulsion*

- . Downer EDI Works

2 *Supply of hotmix asphalt*

- . Hardings Hotmix P/L and Roadways P/L

3 *Supply and delivery of ready-mixed concrete*

- . Quickmix Concrete

and that the following suppliers be placed on a multiple-use register:

4 *Hotmix asphalt surfacing*

- . Venarchie Contracting;
- . Hardings Hotmix P/L;
- . Roadways P/L;
- . Downer EDI Works;

5 *Sprayed bituminous surfacing*

- . Venarchie Contracting;
- . Hardings Hotmix P/L;
- . Roadways P/L;

## ENGINEERING SERVICES

---

- . Downer EDI Works;

and that the following suppliers be placed on a suppliers list:

### 6 *Plant hire*

- . D & G Marshall;
- . Equity Labour Services;
- . L K Bourke; L K Bourke & Sons Excavations;
- . G J French Excavator Hire;
- . Hardings Hotmix P/L;
- . Venarchie Contracting;
- . Cutting Edge Road Maintenance;
- . G & G Drilling P/L;
- . Danny French;
- . G W Landscaping;
- . G A Johnson Civil Construction;

### 7 *Quarry and landscaping materials*

- . D & G Marshall;
- . L K Bourke; L K Bourke & Sons Excavations;
- . G W Landscaping;
- . Lloyds North;
- . Willow Vale Resources;
- . Hazell Bros Group."

Carried unanimously

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## CLOSURE OF MEETING TO THE PUBLIC

300/2011 Meeting closed to the public

The Executive Services Officer reported as follows:

“The *Local Government (Meeting Procedures) Regulations 2005* provide that a meeting of a council is to be open to the public unless the council, by absolute majority, decides to close the meeting or part of the meeting because it wishes to discuss a matter (or matters) in a closed meeting and the Regulations provide accordingly.

Moving into a closed meeting is to be by procedural motion. Once a meeting is closed, meeting procedures are not relaxed unless the council so decides.

It is considered desirable that the following matters be discussed in a closed meeting:

- . Minutes and notes of other organisations and committees of the Council;
- . Cradle Mountain Water Quarterly Report to the Owners’ Representatives; and
- . Sale/lease of land off Recreation Drive, Penguin.

These are matters relating to:

- . information provided to the Council on the condition it is kept confidential; and
- . a proposal for the disposal of land.”

■ Cr Robertson moved and Cr Deacon seconded, “That the Council close the meeting to the public to consider the following matters, they being matters relating to:

- . information provided to the Council on the condition it is kept confidential; and
- . a proposal for the disposal of land.

and the Council being of the opinion that it is lawful and proper to close the meeting to the public:

- . Minutes and notes of other organisations and committees of the Council;
- . Cradle Mountain Water Quarterly Report to the Owners’ Representatives; and
- . Sale/lease of land off Recreation Drive, Penguin.”

Carried unanimously and by absolute majority

---

The Executive Services Officer further reported as follows:

"1 The *Local Government (Meeting Procedures) Regulations 2005* provide in respect of any matter discussed at a closed meeting that the general manager is to record in the minutes of the open meeting, in a manner that protects confidentiality, only the fact that the matter was discussed and is not to record in the minutes of the open meeting the details of the outcome unless the council determines otherwise.

2 The *Local Government Act 1993* provides that a councillor must not disclose information seen or heard at a meeting or part of a meeting that is closed to the public that is not authorised by the council to be disclosed.

Similarly, an employee of a council must not disclose information acquired as such an employee on the condition that it be kept confidential.

3 In the event that additional business is required to be conducted by a council after the matter(s) for which the meeting has been closed to the public have been conducted, the Regulations provide that a council may, by simple majority, re-open a closed meeting to the public."

GENERAL MANAGEMENT

301/2011 Minutes and notes of other organisations and committees of the Council

The General Manager reported (reproduced in part) as follows:

“The following minutes and notes of committees of the Council and other organisations on which the Council has representation have been received:

...

The *Local Government (Meeting Procedures) Regulations 2005* provide in respect of any matter discussed at a closed meeting that ‘the general manager –

- (a) is to record in the minutes of the open meeting, in a manner that protects confidentiality, only the fact that the matter was discussed; and
- (b) is not to record in the minutes of the open meeting the details of the outcome unless the council or council committee determines otherwise.’

The details of this matter are accordingly to be recorded in the minutes of the closed part of the meeting.”

300/2011 Cradle Mountain Water Quarterly Report to the Owner Representatives

The General Manager reported (reproduced in part) as follows:

“This report is to present the Cradle Mountain Water Quarterly Report to Owner’s Representatives for the period 1 July 2010 to 30 September 2010. This report is provided to all owner councils on an ‘In Confidence’ basis.

...

The *Local Government (Meeting Procedures) Regulations 2005* provide in respect of any matter discussed at a closed meeting that ‘the general manager –

- (a) is to record in the minutes of the open meeting, in a manner that protects confidentiality, only the fact that the matter was discussed; and
- (b) is not to record the details of the outcome unless the council or council committee determines otherwise.’

The details of this matter are accordingly to be recorded in the minutes of the closed part of the meeting.”

CORPORATE & COMMUNITY SERVICES

302/2011 Sale/lease of land off Recreation Drive, Penguin

The Director Corporate & Community Services reported (reproduced in part) as follows:

“This report is to consider a request from ...

...

The *Local Government (Meeting Procedures) Regulations 2005* provide in respect of any matter discussed at a closed meeting that ‘the general manager -

- (b) is to record in the minutes of the open meeting, in a manner that protects confidentiality, only the fact that the matter was discussed; and
- (b) is not to record the details of the outcome unless the council or council committee determines otherwise.’

The details of this matter are accordingly to be recorded in the minutes of the closed part of the meeting.”



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## Closure

There being no further business, the Mayor declared the meeting closed at 7.30pm.

CONFIRMED THIS 17TH DAY OF OCTOBER, 2011.

## Chairperson

(Imm:dil)

## Appendices

- Minute No. 284/2011 – Schedule of Development & Regulatory Services Determinations
- Minute No. 287/2011 – Permit for residential dwelling (variation to side, building envelope and land stability) at 23 McDonald Street, Ulverstone (Application No. DA211009)
- Minute No. 289/2011 – Cradle Coast Waste Management Group Annual Plan and Budget 2011/12
- Minute No. 291/2011 – Schedule of Corporate & Community Services Determinations
- Minute No. 292/2011 – Schedule of Contracts & Agreements
- Minute No. 294/2011 – Schedule of Documents for Affixing of the Common Seal
- Minute No. 295/2011 – Financial statements
- Minute No. 303A/2011 – Plan of Recreation Drive, Penguin

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## QUALIFIED PERSON'S ADVICE

The *Local Government Act 1993* provides (in part) as follows:

. A general manager must ensure that any advice, information or recommendation given to the council is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.

. A council is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council.

I therefore certify that with respect to all advice, information or recommendation provided to the Council within these minutes:

(i) the advice, information or recommendation was given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and

(ii) where any advice was directly given by a person who did not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.

Sandra Ayton  
GENERAL MANAGER

**CENTRAL COAST COUNCIL**

I certify that this is the schedule referred to in  
Minute No. 284/2011 of a meeting of the  
Council held on 19/09/2011

  
Executive Services Officer

**Central Coast Council**  
**List of Development Applications Determined**  
Period From: 1 August 2011 To 31 August 2011

Application Number	Property Address	Development Application Type	Description of Proposed Use	Application Date	Decision Determined	Day
DA211007	12 Helen Street, Ulverstone	Discretionary Development Application	Two cluster houses - variation to setback to rail	05 July 2011	08 August 2011	34
DA211009	23 McDonald Street, Ulverstone	Discretionary Development Application	Residential dwelling and outbuilding (variation to rear setback, building envelope and site stability)	06 July 2011	29 August 2011	18
DA211013	204 Penguin Road, Ulverstone	Discretionary Development Application	Upstairs and deck extension	08 July 2011	08 August 2011	13
DA211016	6 Arcadia Avenue, Turners Beach	Permitted Development Application	Residential outbuilding - garage	11 July 2011	10 August 2011	30
COM2006.1.1	6 Turners Beach Road, Turners Beach	Discretionary Development Application	Subdivision permit minor amendment	14 July 2011	05 August 2011	22
DA211023	46 Esplanade, Turners Beach	Permitted Development Application	New dwelling	14 July 2011	02 August 2011	19
DA211024	2 Davis Street, Leith	Discretionary Development Application	New dwelling	15 July 2011	23 August 2011	21
DA211019	108A Main Road, Penguin	Discretionary Development Application	Residential outbuilding - garage	18 July 2011	10 August 2011	23
DA211004	13-14 Penguin Road, Ulverstone	Permitted Development Application	Boundary adjustment	18 July 2011	09 August 2011	22
DA211032	3 Barker Avenue, Penguin	Discretionary Development Application	Residential dwelling - variation to rear setback	22 July 2011	23 August 2011	30
DA211033	11 Russell Avenue, Ulverstone	Permitted Development Application	Residential extension	25 July 2011	05 August 2011	11
DA211041	120 Fieldings Road, Riana	Discretionary Development Application	House excision including 138 Masters Road, South Riana	26 July 2011	18 August 2011	23
DA211040	85 Main Road, Penguin	Discretionary Development Application	Change of Use to Food Services - variation to carparking requirements	27 July 2011	17 August 2011	21
DA211035	Ellis Road, Abbotsham	Discretionary Development Application	Storage shed	28 July 2011	16 August 2011	19
DA211044	7 Beach Road, Ulverstone	Discretionary Development Application	Deck extension and stair case	28 July 2011	16 August 2011	19
DA211045	17 Seabreeze Avenue, Sulphur Creek	Discretionary Development Application	Home occupation requiring variation to operating hours	28 July 2011	16 August 2011	19
DA211046	410 Dial Road, Penguin	Permitted Development Application	Shed	28 July 2011	01 August 2011	4
DA211047	794 South Road, Penguin	Permitted Development Application	Storage facility	29 July 2011	05 August 2011	7
DA211034	Unit 1/16 Main Street, Ulverstone	Discretionary Development Application	New dwelling	01 August 2011	23 August 2011	22

**Central Coast Council**  
**List of Development Applications Determined**  
 Period From: 1 August 2011 To 31 August 2011

Application Number	Property Address	Development Application Type	Description of Proposed Use	Application Date	Decision Date	Day Determined
DA211043	5 Gardiner Place, Penguin	Permitted Development Application	Adhesion order and sealed plan amendment	01 August 2011	15 August 2011	14
DA211048	3 Park Avenue, Penguin	Permitted Development Application	Residential addition	01 August 2011	12 August 2011	11
DA211021	33 Hales Street, Penguin	Discretionary Development Application	Two lot subdivision	01 August 2011	23 August 2011	22
DA210030 1	River Avenue, Heybridge	Discretionary Development Application	Tourist accommodation	02 August 2011	18 August 2011	13
DA211052	34 Industrial Drive, Uliverstone	Discretionary Development Application	Covering for storage bins and consolidation of Titles of 32 and 34 Industrial Drive, Uliverstone	02 August 2011	18 August 2011	16
DA211051	50 Ironcliffe Road, Penguin	Permitted Development Application	Gazebo	02 August 2011	04 August 2011	2
DA211050	Unit 9/20 John Street Uliverstone 7315	Permitted Development Application	Residential extension - garage	03 August 2011	19 August 2011	16
DA211053	4 Spencer Place, Uliverstone	Permitted Development Application	Carport	03 August 2011	04 August 2011	1
DA211058	35 Amherst Street, Uliverstone	Discretionary Development Application	Outbuilding extension (deck)	08 August 2011	26 August 2011	18
DA211059	978 Preston Road, North Molton	Permitted Development Application	Replace existing house	08 August 2011	23 August 2011	15
DA211056	Lot 4 Allport Street, Leith	Permitted Development Application	Shed	09 August 2011	23 August 2011	14
DA211060	7 Explorer Drive, Turners Beach	Permitted Development Application	New dwelling and outbuilding	09 August 2011	22 August 2011	13
DA211061	15 Richard Place, Uliverstone	Discretionary Development Application	Front fence (variation to height)	09 August 2011	26 August 2011	17
DEV2009.104 1	Russell Avenue, Uliverstone	Permitted Development Application	Child Care Centre - variation to carparking	10 August 2011	10 August 2011	0
DA211063	12 Arnold Street, Penguin	Discretionary Development Application	Residential dwelling extension (roofed deck) - variation to secondary frontage	11 August 2011	29 August 2011	18
DA211065	63 Leighlands Avenue, Uliverstone	Permitted Development Application	Dwelling addition	11 August 2011	15 August 2011	4
DEV2008.54 1	Allens Road, Uliverstone	Permitted Development Application	Residential dwelling	12 August 2011	30 August 2011	18
DA211070	10 Explorer Drive, Turners Beach	Permitted Development Application	New dwelling	15 August 2011	26 August 2011	11
DA211067	5 Frenchs Road, Riana	Permitted Development Application	Shed	18 August 2011	23 August 2011	5
DA211071	10 Lyndara Drive, Penguin	Permitted Development Application	Two lot subdivision	19 August 2011	29 August 2011	10

## Central Coast Council

### List of Development Applications Determined

Period From: 1 August 2011 To 31 August 2011

Application Number	Property Address Type	Development Application	Description of Proposed Use Date	Application Date	Decision Determined	Day
DA211075	38 Allens Road, Ulverstone	Permitted Development Application	Machinery Shed	24 August 2011	25 August 2011	1
DA211078	1113 Kindred Road, Kindred	Permitted Development Application	Barbecue Shelter	24 August 2011	25 August 2011	1
DA211081	13 John Street, Ulverstone	Permitted Development Application	Dwelling addition and alteration	29 August 2011	29 August 2011	0

Building Approvals - 25

<i>Type</i>	<i>No.</i>	<i>Total Value (\$)</i>
Dwellings	3	600,000
Flats/Units	4	997,000
Additions	8	339,000
Alterations	2	97,275
Outbuildings	5	101,000
Other	6	1,206,800
The estimated cost of building works totalled		3,341,075

Plumbing Permits - 18

Special Plumbing Permits - 4

Special Plumbing Permits (on-site wastewater management systems) - 3

Food Business registrations - 17

Place of Assembly licences - 1

Temporary Food Business registrations - 1

Temporary Place of Assembly licences - 1

Private Water User registrations - 4



Ian Sansom

ACTING DIRECTOR DEVELOPMENT & REGULATORY SERVICES



I, LISA MACKLILL (name)  
Executive Services Officer, do certify that this is the  
1st page of 2 pages comprising the Planning  
Permit granted at and referred to in the Minutes of  
the Meeting of the Council numbered 287/2011  
and held on the 19/09/2011.  
(signed) [Signature] Dated 22/09/2011

PO Box 220  
19 King Edward Street  
Ulverstone Tasmania 7315  
Tel (03) 6429 8900  
Fax (03) 6425 1224  
admin@centralcoast.tas.gov.au  
www.centralcoast.tas.gov.au

## PLANNING PERMIT

(DISCRETIONARY)

(S57 Land Use Planning & Approvals Act 1993)

To: G N Lilloco  
Unit 2 16 McDonald St  
ULVERSTONE TAS 7315

### Details of Planning Application:

Property Address: 23 McDonald Street Ulverstone 7315 Permit No: **DA211009**  
Development/Use: Residential dwelling and outbuilding (variation to rear setback, building envelope and site stability)  
Zone: Residential Use Class: Residential

### Decision:

The Council, at its meeting held on 19/09/2011 ((Minute No. 287/2011)) made a decision on the above mentioned application.

The decision is reproduced as follows:

Approved with Conditions. Authorised by Council.

- 1 The development must be substantially in accordance with the application for this permit, unless modified by a condition of this permit.
- 2 The development to be carried out in accordance with the recommendations of the geotechnical report by GeoTon Pty Ltd Landslide Risk Assessment & Site Classification, 23 McDonald Street, Ulverstone, GL11155Ab, 12 August 2011.
- 3 A subsurface drain is to be provided above the seepage point in the eastern corner of the site to collect groundwater seepage at the interface between the clayey silt soils and the low permeability silty clay soils. The drain must extend into the low permeability silty clay soils and must discharge into the Council's stormwater system or street drainage system.
- 4 Subsoil drainage is to be provided where any seepage or groundwater is encountered during site or footing excavations, to be discharged to the Council's stormwater system or street drainage system.
- 5 Any works associated with existing footpaths, kerb and channel, nature strips, stormwater infrastructure or other Council services will be undertaken by the Council, at the property owner's cost, unless alternative arrangements are approved by the Council's Director Engineering Services or his representative.
- 6 A Road Reserve Permit must be issued by the Council's Public Safety Officer, or his representative, prior to any works or activity being undertaken within the road reservation. Application forms are available from the Council's Engineering Services Department and a fee applies.
- 7 Any damage or disturbance to footpaths, kerb and channel, roads, nature strips, stormwater infrastructure or existing services must be rectified, noting that this work will be undertaken by the Council at the property owner's cost unless alternative arrangements are approved by the Council's Director Engineering Services, or his representative.

### Please note:

- 1 A planning permit remains valid for two years. If the use or development has not substantially commenced within this period an extension may be granted if a request is made before this period expires. If the permit lapses, a new application must be made.

2 The following fencing is exempt from requiring a planning permit:

(a) Side boundary fences and retaining walls that are within 4.5m of a front boundary that do not exceed a combined height of 1.2m or 1.8m provided the part of the fence above 1.2m has openings which provide a minimum 50% transparency; and

(b) Front fences and retaining walls that do adjoin a road reserve but do not exceed 1.2m above natural ground level or 1.8m provided the part of the fence above 1.2m has openings which provide a minimum 50% transparency and are not on a site listed on the Tasmanian Heritage Register.

3 The location of the water, sewer and stormwater connection points, and the suitability of these to service the proposed development, should be confirmed prior to the submission of the building application.

4 Building and plumbing permits are required for the proposed development. A copy of this planning permit should be given to your building surveyor.

A copy of an extract from the minute is enclosed for your information.

If you wish to appeal against any of the permit conditions, you must lodge an appeal with the Resource Management and Planning Appeal Tribunal, GPO Box 2036, Hobart 7001 within 14 days from the date of this advice (refer s.61 of the Land Use Planning and Approvals Act 1993). The appeal must be in writing and lodged with the prescribed fee - please contact the Tribunal (ph 6233 6464) about procedures and further information regarding lodgement of an appeal.

Persons having lodged representations may also appeal the council decision.

This decision shall not be effective or acted upon until it is determined that there has been no appeal instituted within the appeal period or if an appeal has been instituted, until the determination of that appeal.

	Name:	Signed:	Date:
	Ian Sansom		22 September 2011
Title:	LAND USE PLANNING GROUP LEADER	Permit No:	DA211009

I, LISA MACKRILL (name)  
Executive Services Officer, do certify that this is the  
2nd page of 2 pages comprising the Planning  
Permit granted at and referred to in the Minutes of  
the Meeting of the Council numbered 287/2011  
and held on the 15th 09 / 2011...  
[Signature]  
(signed) Dated 22 / 09 / 2011...






CRADLE COAST AUTHORITY

## Draft Annual Plan & Budget

Cradle Coast Waste Management Group

<b>CENTRAL COAST COUNCIL</b>
I certify that this is Cradle Coast Waste Management Group Annual Plan & Budget 2011/12 referred to in Minute No. 289/2011 of a meeting of the Council held on 19/10/2011

Executive Services Officer

## DOCUMENT RECORD

Revision	Issued To	Date	Reviewed	Approved
1	CCWVG	7/7/11		
2	CCWVG – approval via email	14/7/11		
3	CCWVG - Final	25/7/11		

## EXECUTIVE SUMMARY

The *Cradle Coast Authority, Regional Waste Management Strategy, 2009* was ratified in early 2009 by the Cradle Coast Councils participating in the voluntary waste levy. This Annual Plan details how the Strategy goals will be achieved in 2011/12 and their consistency with *The Tasmanian Waste and Resource Management Strategy*.

Specific actions proposed for 2011/12 are:

- Household hazardous waste collection program (\$30,000).
- Developing a consistent approach from waste management in the northwest (\$20,000).
- Review of CCWVG waste management strategy (\$25,000).
- Development of business case(s) for diversion of material from landfill as identified by the Landfill Audit undertaken in 2011 (\$20,000).
- Investigation of a structure and responsibility to manage a legislated waste levy should it be introduced (\$10,000).
- Development of a business plan for a controlled waste disposal site (\$20,000).
- Grants program for waste minimisation and recycling initiatives (\$20,000).
- Investigating opportunities in Tasmania to process recyclables (\$20,000).
- Review the organics trial and provide advice to councils on the likely costs and implications of kerbside organics collections (\$5,000).
- Development of a communications plan (\$10,000).
- Development of an illegal dumping strategy (15,000).
- Investigation of models for delivering a consistent approach to commercial kerbside recycling (\$5,000).
- Investigation sustainable approaches to disposing / recycling silage wrap (\$3,000).

The Cradle Coast Waste Management Group (CCWVG) is responsible for the implementation of the Strategy including the development of this Annual Plan.

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## 1. Introduction

### 1.1. Cradle Coast Region

The *Cradle Coast Authority, Regional Waste Management Strategy, 2009* was ratified in early 2009 by the Cradle Coast Council's participating in the voluntary waste levy. This Annual Plan details how the Strategy goals will be achieved in 2011/12.

The Strategy's six goals are:

- Optimise the Region's current economics of collection, processing and disposal to improve efficiencies and reduce costs of services/waste infrastructure.
- Diversion of materials from landfill to increase the life of existing landfills and reduce liabilities under the Federal Government's Carbon Pollution Reduction Scheme.
- Work with the Community and Industry to take ownership of waste avoidance and reuse to improve the use of existing and future services.
- Work with industry and agriculture sectors to facilitate waste management value added solutions to support industry expansion.
- Provide regional planning and / or coordination of waste / resource recovery infrastructure and services to provide a continuity of service across the North West Coast and potentially minimise future waste infrastructure expenditure.
- Work with Government(s) to shape waste management policies, regulation and education to provide a value for money approach to state-wide projects and to influence the future regulatory requirements.

The Cradle Coast Waste Management Group (CCWMG) is responsible for the implementation of the Strategy including the development of this Annual Plan.

### 1.2. State Priority Issues

In June 2009 the Environment Division released *The Tasmanian Waste and Resource Management Strategy (TWRMS)*, which contained the following six key objectives:

1. Improved partnerships, coordination and planning;
2. Waste avoidance and sustainable consumption;
3. Waste minimisation and resource recovery;
4. Improved regulation and management of residual waste;
5. Improved data collection and management systems; and

## 6. Reduction of greenhouse gas emissions.

Following the release of the *TWRMS*, the Waste Advisory Committee (WAC) was formed to facilitate the Strategy implementation and advise the Minister and EPA Board of relevant issues related to waste and resource recovery. The WAC has since identified four priority issues:

- Priority 1 - Data collection for both general and controlled waste streams.
- Priority 2 - Funding initiatives to deliver *The Tasmanian Waste and Resource Management Strategy*.
- Priority 3 – Improve regulation enforcement.
- Priority 4 – Education.

This Plan has been designed to also assist the WAC to deliver the *TWRMS*.

### **1.3. Environment Protection and Heritage Council (EPHC)**

The EPHC, comprising state ministers, have the following projects that may be relevant to council operations within 2011/12:

- Development of a national waste classification and data system.
- Development of a Regulatory Impact Statement for consideration of Container Deposit Legislation.
- Introduction of an extended producer-responsibility scheme for televisions and computers.

The CCWMMG will provide briefings and seek advice from participating councils as these projects develop.

## 2. PROGRAMS COMMENCED IN 2010/11

### 2.1. Kerbside Organics Business Plan and Collection Trial

In May 2010, Hyder Consulting were engaged to produce a business case for the introduction of a Kerbside Organics Collection Service.

Six scenarios were considered which assessed different collection frequencies, home composting and individual or combined food waste and/or garden organic collection service.

The preferred scenario, which is being trialled, consists of a fortnightly food waste and garden organics collection and an alternate fortnightly garbage collection. This scenario is expected to provide a 23% diversion of MSW from landfill, avoid around 13,542 tonnes of greenhouse gases emissions from the region and at an additional cost of around \$30 a year per household.

To assess the assumptions made in the Hyder study and test community acceptance a trial will begin on 1 July 2011 for a seven month period in the areas of Blackstone Heights (Meander Valley Council), Gravelly beach (West Tamar Council) and Shearwater (Latrobe Council).

A total of 1,000 tenements will be collected on a fortnightly basis, with the material being processed into a compost product at both Dulverton Organics and Launceston Waste Centre.

Each tenement will receive a lime green lidded 240 litre wheelie bin, a kitchen caddy, a roll of compostable bin liners along with communication and educational material on what can and cannot go into the bins.

Surveys are also to be conducted with the participating residents to gauge their acceptance or issues with the project.

There are many benefits to the environment and community by implementing a kerbside organics collection;

- significantly less organic material entering landfills therefore reducing the amount of greenhouse gases being produced;

**Turn your food scraps and garden organics into compost**

**What CAN I put in the Bio Basket?**

- ✓ Food scraps, meat
- ✓ Cake, bread, crusts
- ✓ Fruit, vegetables
- ✓ Bones, coffee grounds
- ✓ Meat scraps, bones
- ✓ Garden rubbish, twigs
- ✓ Egg, nutshells
- ✓ Cheese, yogurt
- ✓ Bread, food
- ✓ Shredded paper
- ✓ Tissue, paper towels
- ✓ Hair

**The Green Lidded bin can also be used for garden organics**

Garden organics that CAN be placed into the Green Lidded Bin include:

- ✓ Lawn clippings
- ✓ Prunings
- ✓ Weeds
- ✓ Bark, small branches & twigs
- ✓ Strips of old car mats

Participating Councils include:

- Launceston Council Ph. 8421 4650
- West Tamar Ph. 8223 9300
- Shearwater Ph. 6293 5200

A joint initiative of:

- CRANBURY COUNTY AUTHORITY
- NORTHERN TASMANIAN Waste Management



- food waste and garden organics represent approximately 42% of the average rubbish bin placed out for collection by householders in the north and north west regions;
- data provided in 2009/2010 shows that the north and north west region generated 61,780 tonnes of kerbside-collected household waste per annum, of which approximately 25,953 tonnes was food waste and garden organics

The trial will assist councils to understand diversion rates, potential introduction issues and community acceptance.

This will assist the WAC in achieving their objective to *Reduce Greenhouse Gas Emissions*.

A further \$5,000 is committed for 2011/12, see section 3.9.

## 2.2. Cost Pressures on Kerbside Recycling

During 2010/11 there were two issues identified by the operator of the two materials recycling facilities that could potentially result in additional costs of processing, which are:

1. Contamination of recyclables with non-recyclable items; and
2. Increased freight costs with the withdrawal of AAA Consortium from Bell Bay.

The CCWMG have kept local government informed of these issues and undertaken research where required.

Contamination in the kerbside recyclables is an issue that continually needs monitoring as excessive contamination may result in increased costs for processing of the material.

**Table 2.3 – Contamination Audit**

Council	Sample Size	Contamination (%)
Burnie City	538	4.99
Central Coast	409	5.76
Circular Head	345	10.24
Devonport City	636	6.20
Kentish	100	4.53
Latrobe	205	6.73

Contamination in kerbside recycling across Australia typically ranges from 7% to 10%.

To further understand and manage risk alternatives options to export will be considered in 2011/12, see section 3.1 for details.

### 2.3. Waste Data Collection – Landfill Audits

APC Environmental Management was engaged to conduct landfill audits on behalf of a joint initiative between the NTWMG and also the Cradle Coast Regional Waste Management Group, who contributed \$100,000 each to the project.

The requirement of this project was to undertake visual audits at the seven identified locations and to identify the source of the waste materials entering each site, the vehicle type, estimation of volume, waste stream classification and type and disposal point.

Table 2.1 lists where the audits took place in the month of April 2011.



**Table 2.1 Days audited and vehicle numbers observed**

	<b>Days Audited</b>	<b>Vehicle Numbers</b>
Burnie Landfill and WTS	5	336
Cluan Landfill (Westbury)	2	47
Deloraine Landfill	3	144
Dulverton Landfill	4	86
Launceston Waste Centre (Landfill and WTS)	7	1,392
Port Latta Landfill	2	23
Lobster Creek Landfill (Ulverstone)	3	95
<b>TOTAL:</b>	<b>26</b>	<b>2,123</b>



The use of this information will be to inform and recommend targeting of materials for further landfill diversion and resource reuse.

This will assist the WAC delivering their *Priority 1 – Data collection* and objective of the TWRMS to *Improve Data Collection and Management Systems*.

To implement the recommendations of the audit a further \$20,000 has been allocated for 2011/12, see section 3.4 for details.

### 2.4. Illegal Disposal Strategy

The Illegal Disposal Strategy consists of collection data from land managers in the northwest region on the frequency, location and cleanup costs of illegal dumping. A strategy workshop is proposed for August 2011.

## 2.5. Statewide Waste Levy

The State Waste Advisory Committee (WAC) has been tasked with developing a funding mechanism to deliver the TWRMS. Levies placed on waste disposal to landfill is the common mechanism used by other states as it provides funds of resource recovery initiatives and increases the cost of disposing to landfill making resource recovery more cost competitive.

To support the local government members of the WAC and inform local government, the NTWMG and CCWMG have been investigating funding mechanisms and future management / governance structures. Further work is proposed for 2011/12 to develop suitable governance and management structures should a waste levy be introduced.

## 2.6. Rollout of Wynyard Kerbside Recycling

The new kerbside recycling service commenced in January 2011.

During 2010/11, to assist with the roll out of the Wynyard service the CCWMG facilitated advertisements in the Advocate.

The roll out of kerbside recycling services to all participating councils on the north west coast is complete.

## 2.7. Household Hazardous Waste

The household hazardous waste program is now in its second of three years. The program has collected 52.5 tonne of hazardous materials from 1,942 people across the State. This is an average rate of 27 kg/ person. Table 2.2 summaries the collections in the Cradle Coast area.

**Table 2.2 Summary of Household Hazardous Waste Collections – 2009/10**

Date	Location	Numbers that used the service	Quantity collected (t)	Waste generated (Kg/person)
December 2009	Burnie	67	1.0	15
Mar4ch 2010	White Hills WTS	13	0.7	54
March 2010	Spreyton	42	1.2	29
December 2010	Spreyton	17	2,747	162
December 2010	Burnie	46	664	14
March 2011	Wynyard	34	1,318	39
March 2011	Ulverstone	98	3,374	34
March 2011	Sheffield	14	661	47

Section 3.1 details the 2011/12 planned collections.

### 3. PROGRAMS FOR 2011/12

#### 3.1. Household Hazardous Waste

The Cradle Coast Region is committed to a three year household hazardous waste collection program. Sites proposed in the Region for 2010/11 are listed in Table 3.1.

This program is facilitated by the Local Government Association Tasmania.

**Table 3.1 Collection Locations for 2010/11**

<b>Council</b>	<b>Location</b>	<b>Catchment Pop.</b>
Kentish	Sheffield	6,281
Waratah/Wynyard	Wynyard	14,117
Burnie	Burnie	19,877
Central Coast	Ulverstone	21,732
Devonport	Spreyton	25,518

This project is being undertaken in conjunction with the State Environment Division.

#### 3.2. Regionalisation

Dulverton Waste Management's (DWM) landfill, organics recycling facility and industry knowledge in addition to the success of the kerbside recycling, mulching and cardboard contracts demonstrates the benefits of working regionally.

To develop a consistent approach to waste management and improve the understanding of infrastructure and services offered on the northwest the CCWVG will undertake the following activities:

- Benchmarking of key waste data such as waste generated and quantity recycled per household.
- Development of strategies to move towards consistent waste transfer station fees
- Develop a consistent presentation of waste costs in rates
- Review of level of subsidisation across the region for waste management.
- Review of service levels across the region.

DWM undertook a study on infrastructure locations, services offered and transfer of waste management assets and responsibilities for owner councils. This study is currently being considered by owner councils. The implications of this study for all northwest councils is that if regionalisation of infrastructure and services can be demonstrated for DWM owner councils then there would likely be benefits for all northwest councils. The data collected above

together with the outcomes from discussions with DWM owner councils will be collated and a report developed identifying potential benefits, limitations and barriers to regionalisation.

### **3.3. Update of Regional Waste Strategy**

The strategy will be reviewed in 2011/2012 to enable the CCWVG to re-evaluate strategies with a focus on current and future waste trends, goals for waste diversion from landfill, infrastructure requirements, and federal and state government policy development. This will place the CCWVG in a good position to obtain funding should a waste levy be introduced.

The waste strategy will also include a communications strategy to ensure that our communications are consistent and recognisable.

Both the CCWVG and NTWVG are undertaking similar projects and in many cases projects are being undertaken across the north and northwest region.

However, the groups do have different governance structures and revenue generated from levy funds.

The Strategy will consider how the groups could be better aligned.

### **3.4. Business Case – Review Landfill Audit Results**

The recommendations from the audits of seven landfills will be reviewed to enable further feasibility studies and business cases for the diversion of identified materials from landfill, including reprocessing, reuse and recycling.

These are recommendations that apply to all sites to maximise the resource recovery opportunities:

- Implement a regional pricing policy to encourage source separation.
- Introduce a regional mobile mulching and / or composting service for sites that don't have their own mulching and composting operation.
- Introduce a regional mobile crushing operation for all sites separating C&D waste.
- Investigate options with mattress reprocessing organisations to determine the feasibility, or likelihood of a facility operating in Tasmania, or costs of transporting mattresses to the Victorian processing facilities.
- Investigate the feasibility of a ragging or textile/carpet recycling option for the region.
- Implementing a standard region wide education and communication program that includes clear and standard signage and acceptance standards for all materials at all sites.
- To gain a complete understanding of waste composition disposed of to landfill, conduct a waste audit at bagged material at Launceston and Dulverton landfill, and Port Latta and Deloraine subject to budget constraints.

The CCWVG will work with the NTWVG in furthering the above recommendations.

This will assist the WAC delivering their *Priority 1 – Data collection* and objective of the TWRMS to *Improve Data Collection and Management Systems*.

### **3.5. Waste Levy in Tasmania**

The CCWVG will commit \$10,000 to investigate and report on the future structure, responsibilities and possible mechanism for funding for a waste levy in Tasmania.

This will be undertaken in conjunction with NRWVG, Southern Waste Strategy Authority and Local Government Association of Tasmania.

### **3.6. Controlled Waste Business Plan - Level 3 Facility for Tasmania**

The storage / processing of controlled waste are important to the sustainability of many industries within Tasmania. This fact has identified the need for a business plan on a secure Controlled Waste Cell within Tasmania, primarily for level three (Category 3) and above as there are currently no suitable facilities within the State for these waste streams.

In conjunction with the Northern Tasmanian Waste Management Group, the CCWVG will undertake a business plan for a Level 3 facility including:

- Quantify quantities and types of potential waste streams;
- Review regulatory framework, particularly in respect to waste classifications and to support a secure disposal facility;
- Consider treatment / disposal technologies / design;
- Identify preferred location(s);
- Quantify liabilities associated with the long term storage of level three and above controlled waste; and
- Assess economic viability of constructing and operation of a secured disposal facility within Tasmania.

The following organisations will be approached for equivalent funding:

- Environmental Protection Authority
- Department of Economic Development; and
- Southern Waste Strategy Authority.

At least \$80,000 will be needed to undertake the business plan.

This project forms part of the requirements of:

1. Tasmanian Waste and Resource Management Strategy 2009, strategic action 5.4.1 - *"Facilitate the development of infrastructure and best practice facilities to meet Tasmania's waste and resource management needs"*;
2. WAC priority number 3 - Regulation, Legislation, Compliance and Enforcement and
3. Current and Future Controlled Waste Practises in Tasmania - 2008 by Sustainable Infrastructure Australia.

### **3.7. Waste Reduction / Recycling Grants Program**

A grants program focussing on waste reduction and recycling infrastructure and education will be available for local government, community groups and business for activities that meet our Strategy objectives.

The project will be run late in the financial year with funds available dependant on waste levy revenue.

### **3.8. Managing Recycling Price Risks**

The recent withdrawal of the international shipping line direct out of Bell Bay has highlighted some key risks which the recycling industry in Tasmania is exposed. The majority of recyclable collected in Tasmania are exported to Asia, which not only presents freight risks but also exposes the industry to commodity and Australian dollar fluctuations.

To ensure there is a sustainable recycling industry in to the future it is proposed to prepare a plan to minimise exposure of local government and the community to price risks for recycling.

The plan would include:

- An understanding of the risks and likely future trends.
- Develop risk management strategies in consultation with recycling industry.
- Identify opportunities to undertake greater processing in Tasmania. This could include setting up new businesses such as pyrolysis of plastics in to a liquid fuel, chipping for use in the cement kiln or refuse derived fuels.

Veolia Environmental Services and Cement Australia have both indicated they would participate in the development of the plan.

### **3.9. Review and Communications of Organics Trial**

The organics trial will be complete in January 2012. The outputs of the trial, community acceptance, use of the service, contamination and costs will be reviewed against the *Kerbside Organics Business Case* prepared by Hyder Consulting.

The review and estimated costs for implementation will be workshopped with Councils.

### **3.10. Communications Plan**

One of the key priorities for the CCWVG is to engage with the community and business. To be successful the CCWVG needs a communications plan. Significant research was undertaken to deliver the kerbside recycling state wide education program in 2009. This program was successful and will be used to inform the development of a communications plan.

### **3.11. Carbon Tax Implications**

In 2009, Hyder Consulting undertook modelling of greenhouse gas emissions from northwest Tasmanian landfill to determine financial implication of the then proposed Carbon Pollution Reduction Scheme. Assuming that a carbon tax legislation will be passed by federal parliament, the Hyder report will be updated.

### **3.12. Illegal Disposal Strategy**

Collection information on costs and locations of illegal dumping is currently being collated. This data will be used to inform a workshop in August with land managers and develop strategies to combat illegal dumping.

### **3.13. Commercial Recycling Collection**

A number of north west councils offer either cardboard or commingled kerbside recycling for commercial premises. Others are considering the introduction.

The CCWVG will investigate a model to develop a consistent approach to services offered through commercial kerbside collections.

### **3.14. Sustainable Silage Wrap Disposal**

The Agricultural Contractors Association of Tasmania have indicated they are concerned about the quantity of silage wrap being disposed of to landfill and either burnt or buried on farms.

The CCWVG will investigate sustainable disposal / recycling opportunities.



#### 4. FINANCIAL

The costs of activities identified in Section 3 are summarised below in Table 4.1.

**Table 4.1 Activity Estimates for 2011/12**

Activity	Budget (\$)	Comment
Household Hazardous Waste	30,000	LGAT project in final year
Regionalisation	20,000	
Strategy review	25,000	Opportunity to work with NTWVG
Business case (waste audit)	20,000	Opportunity to work with NTWVG
Waste levy structure	10,000	Project will include LGAT, SWSA & NTWVG
Controlled waste cell	20,000	\$80,000 to \$100,000 project including DED, EPA, NTWVG & SWSA
Grants	20,000	
Recycling price risk	20,000	
Review and communication of organics trial	5,000	Undertake in conjunction with NTWVG
Communications plan	10,000	
Carbon tax implications	10,000	
Illegal dumping strategy	15,000	Carry over from 2010/11
Commercial recycling collections	5,000	
Sustainable silage wrap disposal	3,000	
DWM management	45,000	
<b>Total</b>	<b>258,000</b>	

The current and forecasted status of the levy funds are detailed below:

Balance (June 2011)	\$180,233
Remaining commitments for 2010/11	(\$78,000)
- Organics trial	
- Waste audit	
Balance for 2010/11 activities	\$102,233
Income for 2011/12	\$160,000

Proposed activities for 2011/12	(\$258,000)
Balance for June 2012	\$4,233

DWM's management fee of \$45,000 provides for the following:

- Representation of the region on State and National groups as required.
- Annual reporting.
- Contract administration of the regional recycling contract.
- Presentation of material at council workshops / meetings as required.
- Delivery of this Annual Plan and Budget.
- Support to the Waste Advisory Committee representative.

Appendix A

## Summary of Progress against Strategy


Since development of the *Cradle Coast Authority, Regional Waste Management Strategy, 2009* the following activities have been delivered / proposed.

Activities	Year undertaken or proposed			
	2008/09	2009/10	2010/11	2011/12
<b>Goal 1 - Optimise the Region's current economics of collection, processing and disposal to improve efficiencies and reduce costs of services/waste infrastructure.</b>				
Development of regional recycling contract, including calling tenders, assessment and awarding the contract.	x			
The regional recycling contract was rolled out in September 2009 with a 10 year contract for collection and processing awarded to Veolia Environmental Services.		x		
Project management and funding of the "We're part of the bigger picture. Are you?" campaign.		x	x	
<b>Goal 2 - Diversion of materials from Landfill to increase the life of existing landfills and reduce liabilities under the Federal Government's Carbon Pollution Reduction Scheme.</b>				
Preliminary business case for introduction of a kerbside organics collection service.		x	x	x
Dulverton Waste Management undertook a preliminary study into the potential implications of the CPRS for the region. This is now considered lower priority as it has been deferred by the Government until at least 2013.		x		
Undertake landfill audits to determine the composition and source of waste disposed to landfill.			x	
Trial of organics kerbside collection service			x	x
Business case for waste diversion (section 3.4)				x
<b>Goal 3 - Work with the Community and Industry to take ownership of waste avoidance and reuse to improve the use of existing and future services.</b>				
Mobile garbage bin audit to identify recyclable materials in the waste bins.		x		
Development of Cradle Coast Authority website and a state-wide waste education website to support our current and future programs.	x			

Acquisition of bin caps to fit on mobile garbage bins to offer recycling services at events.		X		
Development of the contamination working group to improve quality of recyclables collected.		X		
Development of an illegal dumping minimisation strategy.			X	X
<b>Goal 4 - Work with industry and agriculture sectors to facilitate waste management value added solutions to support industry expansion.</b>				
Glass crushing project undertaken in conjunction with Veolia, Clarence Council, Hobart City Council and National Packaging Covenant to crush and clean glass suitable for sand replacement in pipe bedding, asphalt and bricks/pavers.		X		
Support of the National Landfill Conference in Tasmania.		X		
Grants program				X
<b>Goal 5 - Provide regional planning and / or coordination of waste / resource recovery infrastructure and services to provide a continuity of service across the North West Coast and potentially minimise future waste infrastructure expenditure.</b>				
Regional cardboard recycling contract in 2010 for waste transfer stations		X		
Regional e-waste and fluoro tube recycling tender		X		
Benchmark services and costs and develop an approach for consistent WTS fees and rates.				X
<b>Goal 6 - Work with Government(s) to shape waste management policies, regulation and education to provide a value for money approach to state-wide projects and to influence the future regulatory requirements.</b>				
Support of "Do the right thing" campaign	X			
Representation of the Waste Advisory Committee and various waste working groups.	X	X	X	
Household Hazardous Waste collection program.	X	X	X	X
Controlled waste disposal business case				X
Develop a position on state waste minimisation funding mechanisms			X	X



**CENTRAL COAST COUNCIL**

I certify that this is the schedule referred to in  
 Minute No. 291/2011 of a meeting of the  
 Council held on 19/09/2011  
  
 Executive Services Officer

**SCHEDULE OF CORPORATE & COMMUNITY SERVICES DETERMINATIONS  
 MADE UNDER DELEGATION  
 Period: 1 to 31 August 2011**

**Abatement notices issued**

ADDRESS	PROPERTY ID
Nil.	Nil.

**Declaration of Dangerous Dog**

ADDRESS  
 Nil.

**Kennel Licence issued**


ADDRESS	OWNER
585 Pine Road, Penguin	Ricky McPherson
1521 Gunns Plains Road, Gunns Plains	George & Ximena Wilke-King
4 Crawford Street, Penguin	Serena Gleeson

Cor Vander Vlist  
 DIRECTOR CORPORATE & COMMUNITY SERVICES



CENTRAL COAST COUNCIL

CENTRAL COAST COUNCIL

I certify that this is the schedule referred to in  
Minute No. 292/2011 of a meeting of the  
Council held on 19/09/2011  
  
Executive Services Officer

SCHEDULE OF CONTRACTS AND AGREEMENTS  
(Other than those approved under the Common Seal)  
Period: 1 to 31 August 2011

*Contracts*

- . Contract No. 8/2010-11  
CJD Equipment Pty Ltd  
Supply and delivery of one Fuso FE83  
\$68,914.00 incl. GST
- . Contract No. 9/2010-11  
CJD Equipment Pty Ltd  
Supply and delivery of one Fuso FE83DE  
\$47,864.00 incl. GST
- . Contract No. 10/2010-11  
Motors Trucks  
Supply and delivery of one Isuzu NPR300 medium factory tipper  
\$45,615.00 incl. GST
- . Contract No. 13/2010-11  
D L & D M Wescombe  
Purchase of one Hino Dutro flat low unit  
\$13,500.00 incl. GST
- . Contract No. 19/2010-11  
Motors Group Tasmania Pty Ltd  
Supply and delivery of one Isuzu FRR500 medium truck  
\$65,835.00 incl. GST
- . Contract No. 20/2010-11  
William Adams Pty Ltd  
Supply and delivery of one Challenger MT455B tractor  
\$73,700.00 incl. GST
- . Contract No. 23/2010-11  
TasSpan Civil Contracting  
Design and construction of Lerven River bridge replacement, Bannons Road,  
Gunns Plains  
\$917,643.00 incl. GST

PO Box 220 / DX 70506  
19 King Edward Street  
Ulverstone Tasmania 7315  
Tel 03 6429 8900  
Fax 03 6425 1224  
admin@centralcoast.tas.gov.au  
www.centralcoast.tas.gov.au

*Agreements*

- Grant Deed – Lower Forth Flood Protection  
The Crown in Right of Tasmania  
Construction of plinth and concrete footings for floodsafe units on  
Leith Road and Wilmot Road  
\$25,000
- Lease Agreement – 109 Reibey Street, Ulverstone Program for outside North  
West Woodcraft Guild Inc.  
\$3,000 per annum incl. GST



Sandra Ayton  
GENERAL MANAGER



SCHEDULE OF DOCUMENTS FOR AFFIXING OF  
THE COMMON SEAL

Period: 16 August 2011 to 19 September 2011

*Documents for affixing of the common seal*

- Electricity Infrastructure Easement  
Crescent Street  
Ulverstone
- Sealed Plan Amendment  
38 Crawford Road, Penguin  
Application No. DA211089

*Final plans of subdivision sealed under delegation*

- Final Plan  
53 Heathcote Street and 22 Lloyd Street, Ulverstone  
Application No. DA201355
- Final Plan  
10 Albert Road, Howth  
Application No. DA210292
- Final Plan  
6 Knights Road, Ulverstone  
Application No. PLA2009.122
- Final Plan  
C/T 155475/1 Export Drive, Ulverstone  
Application No. DA210128



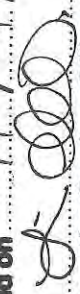
Sandra Ayton  
GENERAL MANAGER

**A SUMMARY OF RATES & FIRE SERVICE LEVIES  
FOR THE PERIOD ENDED 31 AUGUST 2011**

	2010/2011		2011/2012	
	\$	%	\$	%
Rates paid in Advance	-	-	531,368.77	-4.23
Rates Receivable	492,583.49	-4.15	314,288.45	2.50
Demanded	290,344.45	2.45	12,766,886.99	101.73
	12,084,578.35	101.70		
	11,882,339.31	100.00	12,549,806.67	100.00
Collected	2,347,082.59	19.75	2,551,981.89	20.33
Add Pensioners - Government	650,989.90	5.48	704,251.06	5.61
Pensioners - Council	25,690.00	0.22	27,457.50	0.22
	1,054,523.76	25.45	3,283,690.45	26.16
Remitted	1,600.66	0.01	812.50	0.01
Discount Allowed	139,139.62	1.17	149,943.47	1.19
Paid in advance	150,045.88	-1.26	162,535.42	-1.30
Outstanding	8,867,882.42	74.63	9,277,895.67	73.94
	11,882,339.31	100.00	12,549,806.67	100.00

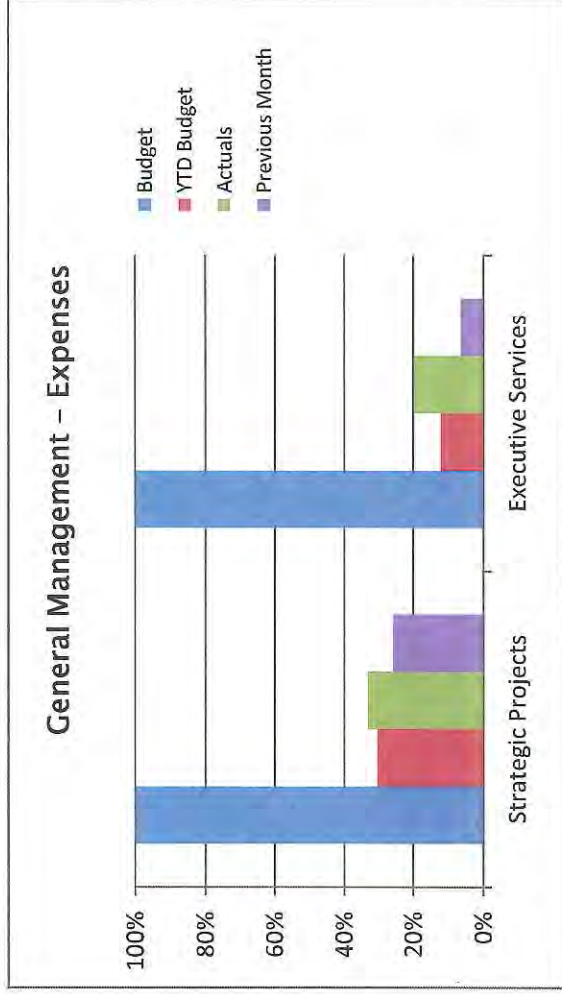
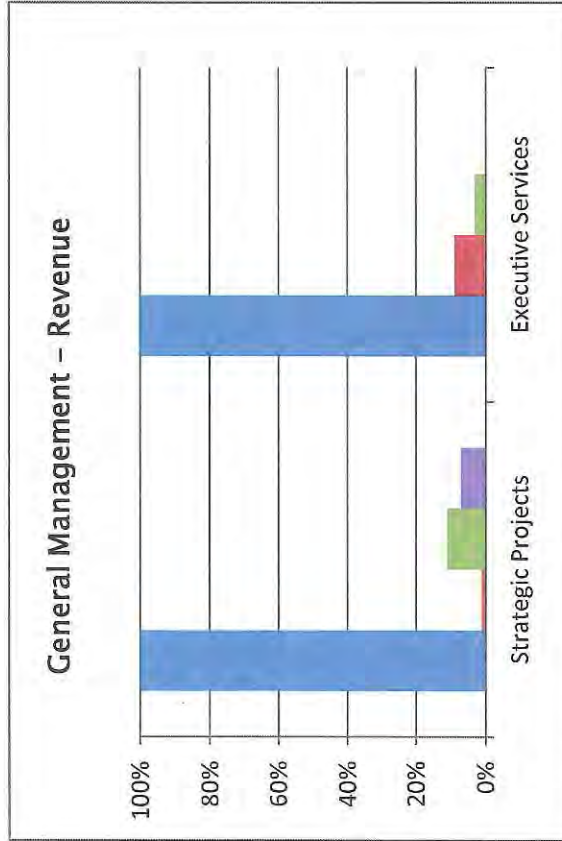
  
Andrea O'Rourke  
ASSISTANT ACCOUNTANT

1-Sep-2011

**CENTRAL COAST COUNCIL**  
I certify that this is the FINANCIAL STATEMENT referred to in Minute No. 295/2011 of a meeting of the Council held on 19/09/2011  
  
Executive Services Officer

Finance Report – 31 August 2011

GENERAL MANAGEMENT	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
<b>Revenue</b>							
Strategic Projects	(2,805,000)	(32,670)	(309,470)	(197,825)	276,800	(2,495,530)	11%
Executive Services	(31,000)	(2,736)	(938)	-	(1,798)	(30,062)	3%
<b>Expenses</b>							
Strategic Projects	97,000	29,340	31,906	24,875	(2,566)	65,094	33%
Executive Services	1,452,000	175,506	284,193	92,851	(108,687)	1,167,807	20%
	\$ 1,549,000	\$ 204,846	\$ 316,099	\$ 117,726	\$ (111,253)	\$ 1,232,901	

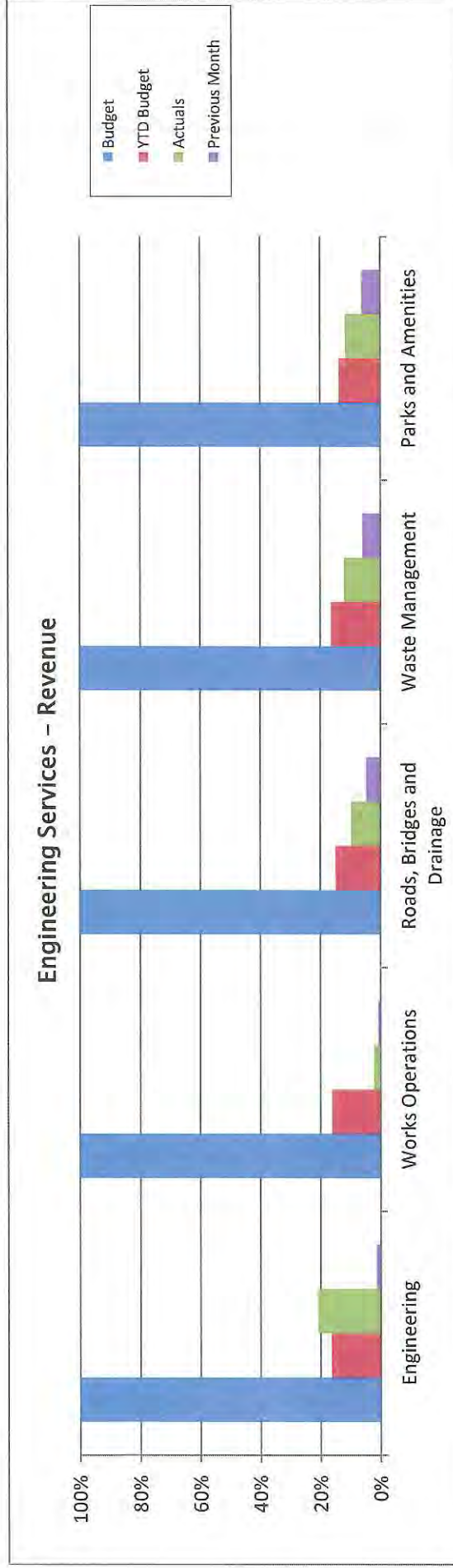


**Variance**

- Strategic Projects Revenue over YTD budget – Land sales Russell Ave and Export Drive – budget recognised quarterly
- Executive Services Revenue under YTD budget – plant allocations
- Strategic Projects Expenditure over YTD budget – timing
- Executive Services Expenditure over YTD budget – timing (Cradle Coast Authority & Local Government Assoc.)

Finance Report – 31 August 2011

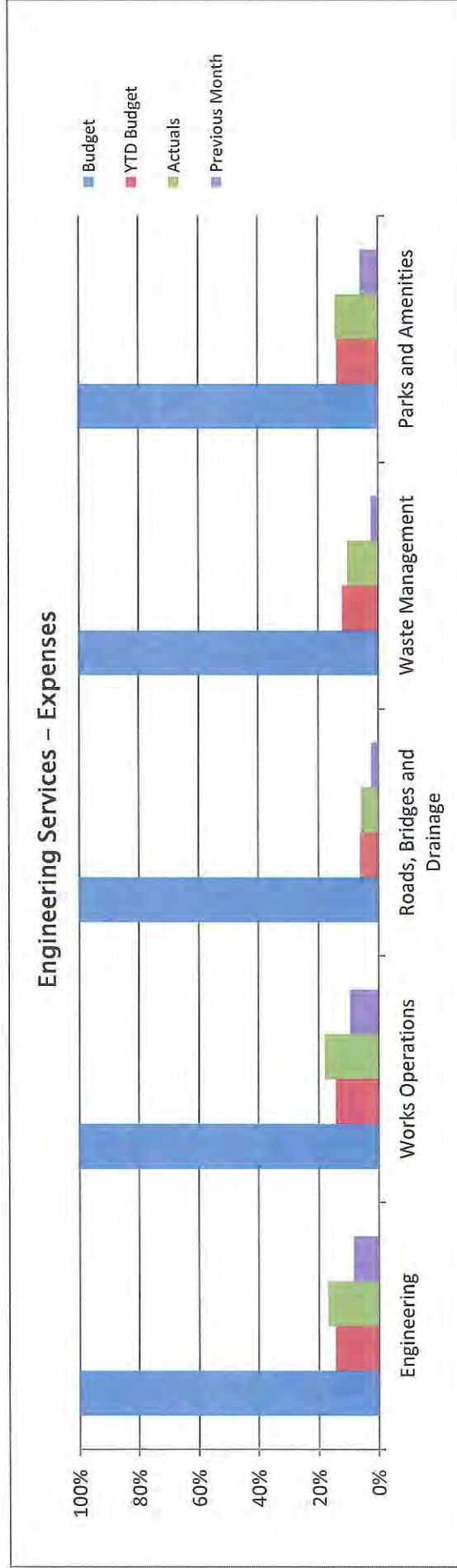
ENGINEERING SERVICES Revenue	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
Engineering	(1,142,000)	(187,302)	(237,650)	(15,291)	50,348	(904,350)	21%
Works Operations	(3,805,000)	(616,462)	(86,168)	(23,846)	(530,294)	(3,718,832)	2%
Roads, Bridges and Drainage	(1,282,000)	(191,040)	(126,063)	(61,364)	(64,977)	(1,155,937)	10%
Waste Management	(615,000)	(100,264)	(74,549)	(36,951)	(25,715)	(540,451)	12%
Parks and Amenities	(334,500)	(46,000)	(38,678)	(20,714)	(7,322)	(295,822)	12%
	<b>\$ (7,178,500)</b>	<b>\$ (1,141,068)</b>	<b>\$ (563,108)</b>	<b>\$ (158,166)</b>	<b>\$ (577,960)</b>	<b>\$ (6,615,392)</b>	



Variance	Description
Engineering	Revenue over YTD budget – Engineering allocations and Plant allocations
Works Operations	Revenue under YTD budget – Flood claims awaited, private works and allocations
Waste Management	Revenue under YTD budget – Resource Recovery Centre entry fees and scrap metal recovery
Roads, Bridges and Drainage	Revenue under YTD budget – Capital contributions not received
Parks and Amenities	Revenue under YTD budget – Capital contributions not yet received and cemetery fees

# Finance Report – 31 August 2011

ENGINEERING SERVICES Expenses	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
Engineering	1,128,000	163,366	191,433	94,263	(28,067)	936,567	17%
Works Operations	1,049,000	149,646	188,610	99,524	(38,964)	860,390	18%
Roads, Bridges and Drainage	6,365,000	381,940	355,817	141,838	26,123	6,009,183	6%
Waste Management	3,074,000	362,900	307,220	70,426	55,680	2,766,780	10%
Parks and Amenities	2,095,500	286,972	295,418	121,416	(8,446)	1,800,082	14%
	<b>\$ 13,711,500</b>	<b>\$ 1,344,824</b>	<b>\$ 1,338,499</b>	<b>\$ 527,466</b>	<b>\$ 6,325</b>	<b>\$ 12,373,001</b>	

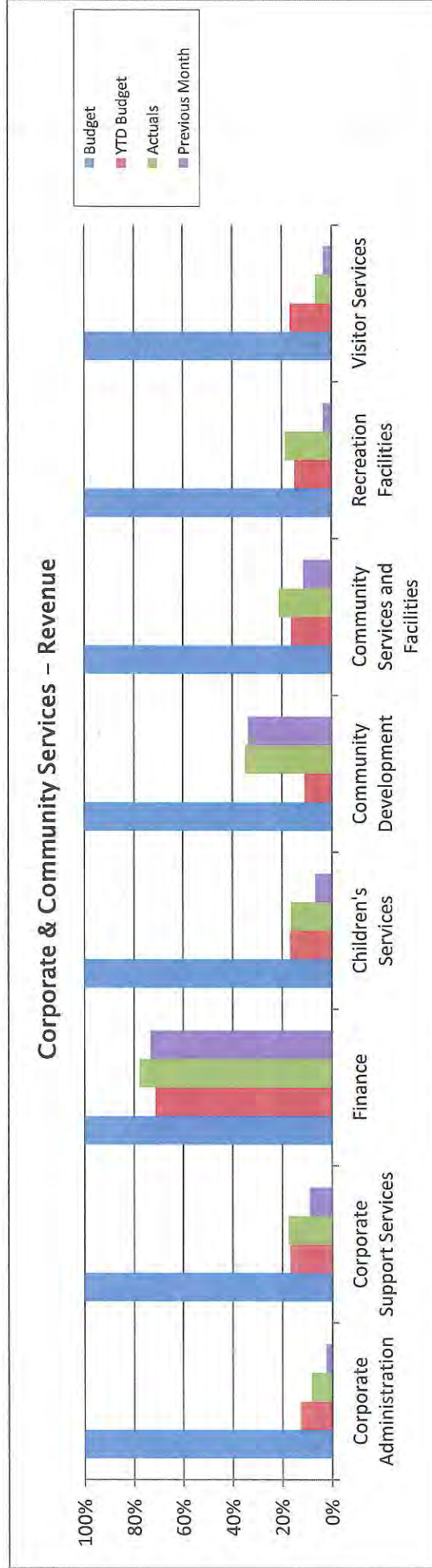


## Variance

Engineering	Expenditure over YTD budget – timing related to staff costs
Works Operations	Expenditure over YTD budget – timing relating to private works & staff costs
Roads, Bridges and Drainage	Expenditure under YTD budget – timing
Waste Management	Expenditure under YTD budget – timing relating to garbage collection costs
Parks and amenities	Expenditure over YTD budget – timing

Finance Report – 31 August 2011

CORPORATE & COMMUNITY SERVICES	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
Revenue							
Corporate Administration	(51,000)	(6,468)	(4,264)	(1,196)	(2,204)	(46,736)	8%
Corporate Support Services	(2,986,000)	(497,680)	(518,750)	(267,549)	21,070	(2,467,250)	17%
Finance	(17,409,000)	(12,404,926)	(13,550,414)	(12,775,526)	1,145,488	(3,858,586)	78%
Children's Services	(1,278,150)	(213,020)	(206,770)	(84,657)	(6,250)	(1,071,380)	16%
Community Development	(103,800)	(11,230)	(36,061)	(34,947)	24,831	(67,739)	35%
Community Services and Facilities	(890,000)	(142,828)	(187,723)	(100,032)	44,895	(702,277)	21%
Recreation Facilities	(446,000)	(65,334)	(82,532)	(14,607)	17,198	(363,468)	19%
Visitor Services	(85,000)	(14,080)	(5,424)	(2,735)	(8,656)	(79,576)	6%
	\$ (23,248,950)	\$ (13,355,566)	\$ (14,591,938)	\$ (13,281,250)	\$ 1,236,372	\$ (8,657,012)	



Variance

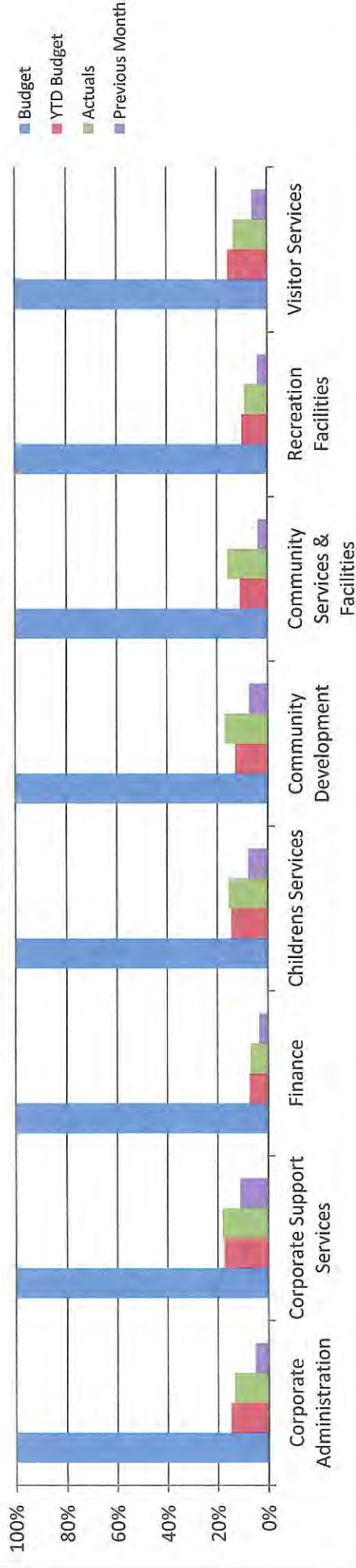
- Children's Services Revenue less than YTD budget – Ulverstone and Penguin vacation care.
- Community Development Revenue greater than YTD budget – Optin contribution received
- Community Services and Facilities Revenue greater than YTD budget – Dog licences and APH premiums and contributions received
- Finance Revenue greater than YTD budget – Rates levied
- Visitor Services Revenue less than YTD budget – Sales, bookings and consignment sales
- Recreation facilities Revenue greater than YTD budget – Contributions and swimming pool hire

Finance Report – 31 August 2011

**CORPORATE & COMMUNITY SERVICES**

Expenses	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
Corporate Administration	743,000	110,032	99,539	37,895	10,493	643,461	13%
Corporate Support Services	3,736,000	650,024	679,327	416,521	(29,303)	3,056,673	18%
Finance	1,523,000	110,722	103,234	50,990	7,488	1,419,766	7%
Children's Services	1,294,000	186,384	201,711	99,033	(15,327)	1,092,289	16%
Community Development	603,000	77,392	102,610	42,771	(25,218)	500,390	17%
Community Services and Facilities	1,082,000	118,248	170,958	39,751	(52,710)	911,042	16%
Recreation Facilities	1,795,000	180,420	160,830	67,581	19,590	1,634,170	9%
Visitor Services	280,000	43,980	37,753	16,599	6,228	242,248	13%
	\$ 11,056,000	\$ 1,477,202	\$ 1,555,961	\$ 771,141	\$ (78,759)	\$ 9,500,039	

**Corporate & Community Services – Expenses**

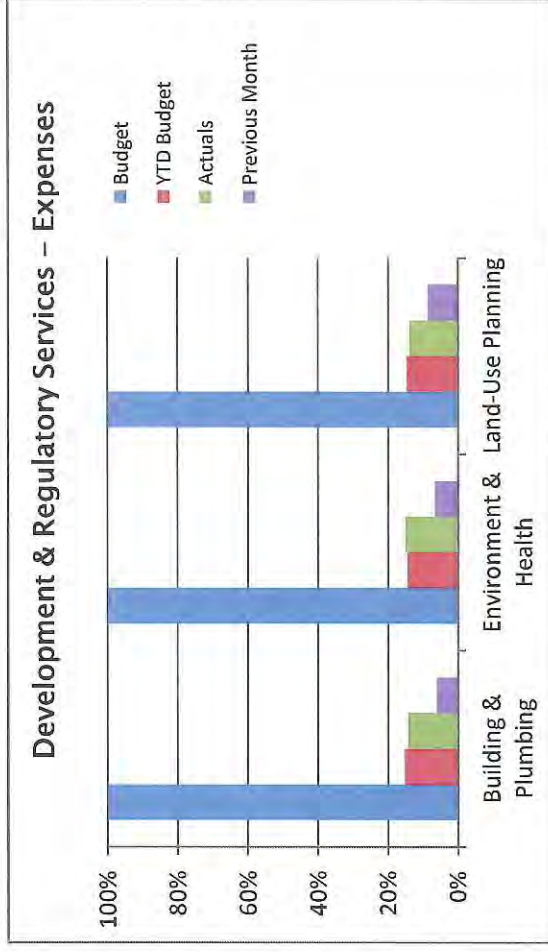
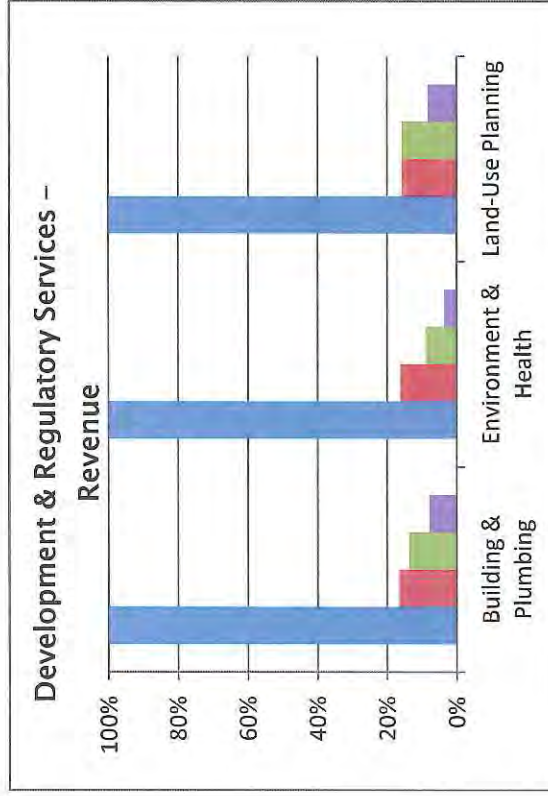


**Variance**

- Corporate Administration: Actuals less than YTD budget – Timing
- Corporate Support Services: Actuals greater than YTD budget – Timing and reallocation of insurance.
- Children's Services: Actuals greater than YTD budget – Timing – operational
- Community Development: Actuals greater than YTD budget – Timing – festive decorations ordered.
- Community Services and Facilities: Actuals greater than YTD budget – timing on APHU and Ganneway
- Recreation Facilities: Actuals less than YTD budget – Timing
- Visitor Services: Actuals less than YTD budget – Timing

Finance Report – 31 August 2011

DEVELOPMENT & REGULATORY SERVICES	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
<b>Revenue</b>							
Building and Plumbing	(334,000)	(54,990)	(45,893)	(26,250)	(9,097)	(288,107)	14%
Environment and Health	(96,000)	(15,436)	(8,471)	(3,445)	(6,965)	(87,529)	9%
Land-Use Planning	(182,000)	(28,526)	(28,480)	(14,981)	(46)	(153,520)	16%
<b>\$ (612,000) \$</b>	<b>(98,952) \$</b>	<b>(82,845) \$</b>	<b>(44,675) \$</b>	<b>(16,107) \$</b>	<b>(529,155)</b>		
<b>Expenses</b>							
Building and Plumbing	605,000	91,872	85,722	36,645	6,150	519,278	14%
Environment and Health	396,000	56,888	58,821	26,137	(1,933)	337,179	15%
Land-Use Planning	566,000	82,148	78,054	48,389	4,094	487,946	14%
<b>\$ 1,567,000 \$</b>	<b>230,908 \$</b>	<b>222,597 \$</b>	<b>111,171 \$</b>	<b>8,311 \$</b>	<b>1,344,403</b>		

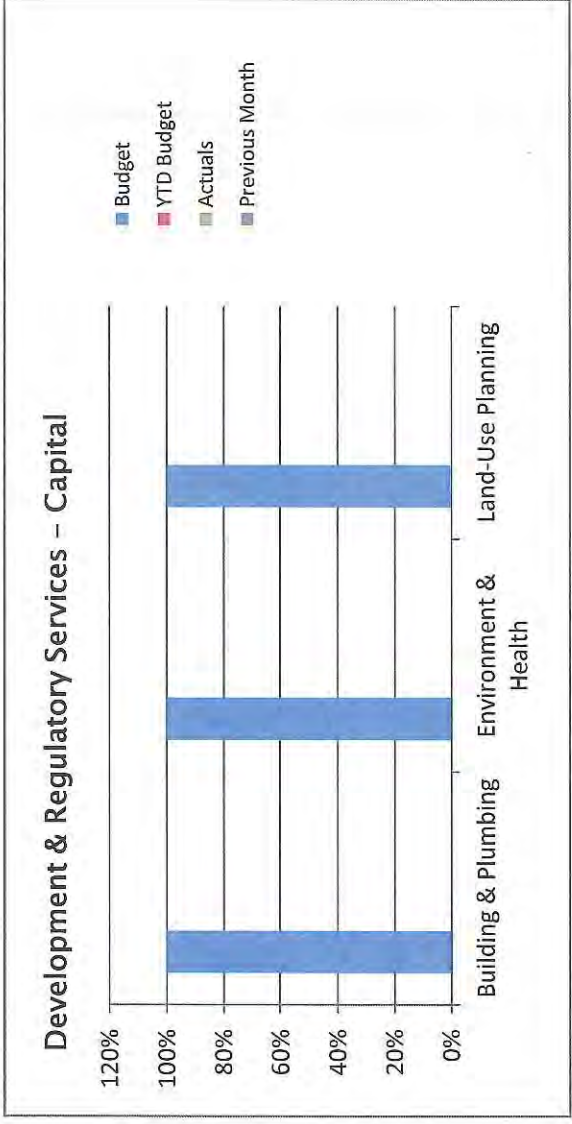
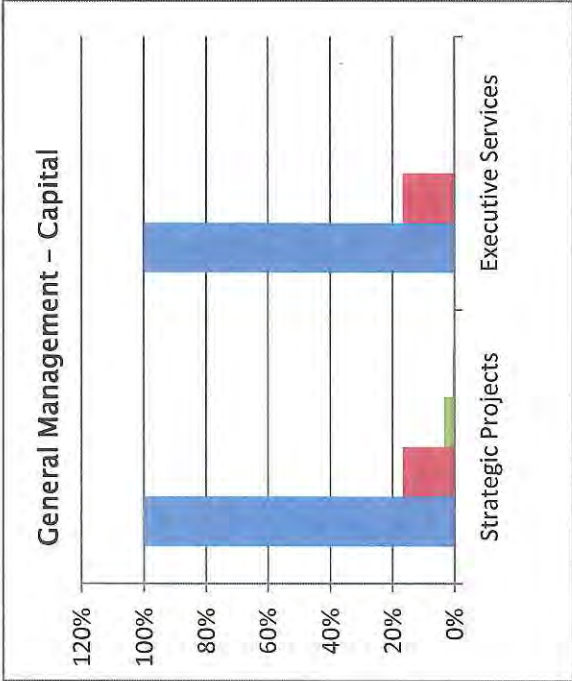


**Variance**  
 Building and Plumbing Expenses less than YTD Budget – timing related to Building Industry Training Levy



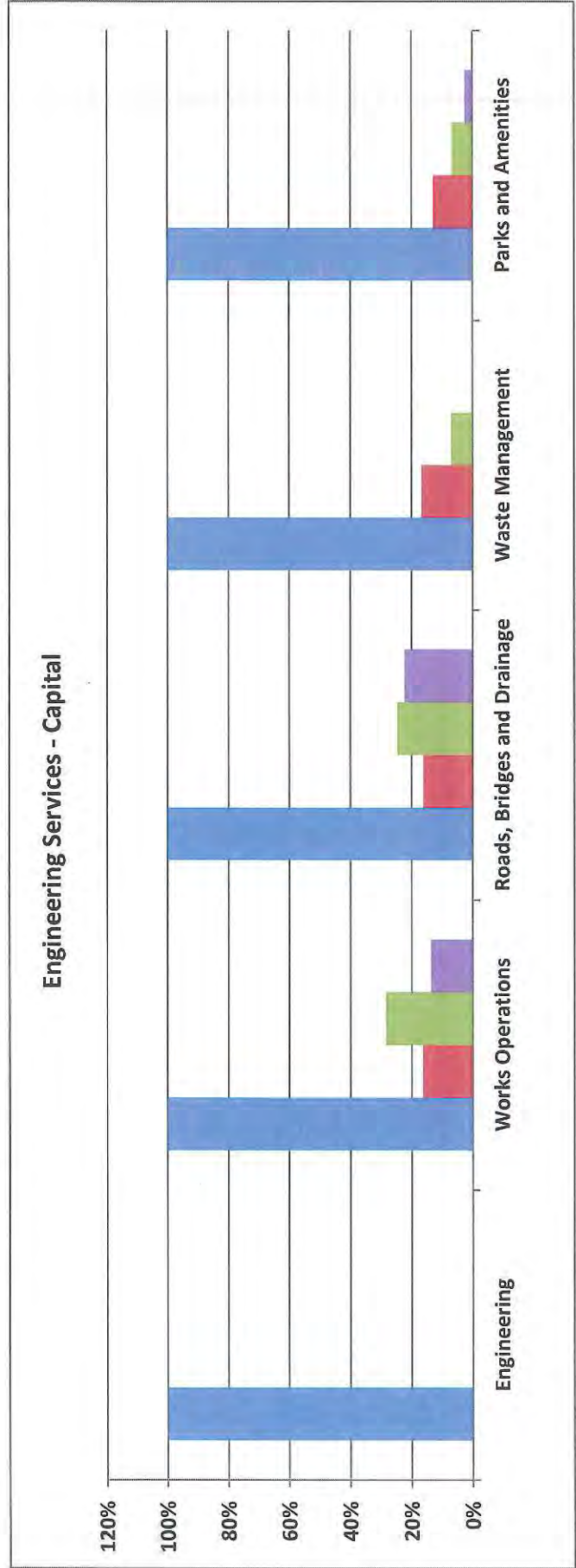
Finance Report – 31 August 2011

	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
<b>GENERAL MANAGEMENT</b>							
Strategic Projects	3,761,000	626,840	127,544	16,692	499,296	3,633,456	3%
Executive Services	30,000	5,000	-	-	5,000	30,000	0%
<b>\$ 3,791,000</b>	<b>\$ 631,840</b>	<b>\$ 127,544</b>	<b>\$ 16,692</b>	<b>\$ 504,296</b>	<b>\$ 3,663,456</b>		
<b>DEVELOPMENT &amp; REGULATORY SERVICES</b>							
Building & Plumbing	-	-	-	-	-	-	0%
Environment & Health	-	-	-	-	-	-	0%
Land-Use Planning	23,000	-	-	-	-	23,000	0%
<b>\$ 23,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 23,000</b>	



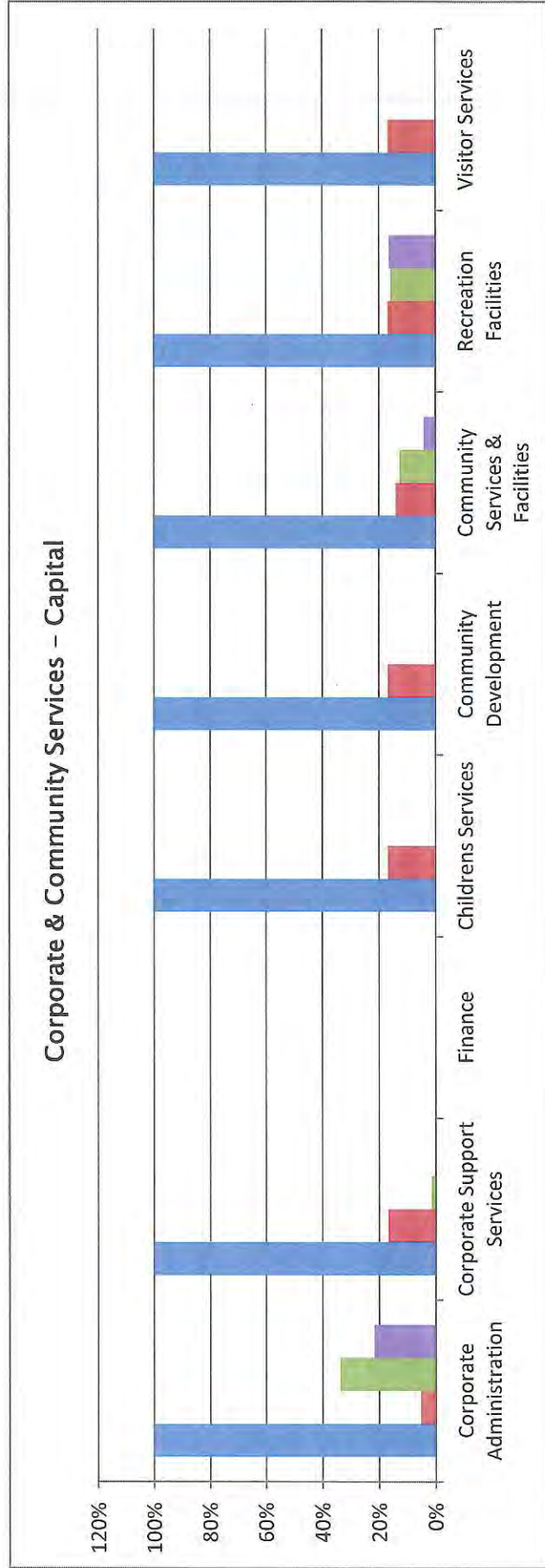
Finance Report – 31 August 2011

ENGINEERING SERVICES	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
Engineering	30,000	-	-	-	-	30,000	0%
Works Operations	3,714,000	604,620	1,053,627	510,031	(449,007)	2,660,373	28%
Roads, Bridges and Drainage	3,110,000	501,720	770,680	693,482	(268,960)	2,339,320	25%
Waste Management	82,000	13,640	5,685	176	7,955	76,315	7%
Parks and Amenities	865,000	111,980	57,766	21,689	54,214	807,234	7%
	<b>\$ 7,801,000</b>	<b>\$ 1,231,960</b>	<b>\$ 1,887,759</b>	<b>\$ 1,225,378</b>	<b>\$ (655,799)</b>	<b>\$ 5,913,241</b>	



Finance Report – 31 August 2011

	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
<b>CORPORATE &amp; COMMUNITY SERVICES</b>							
Corporate Administration	34,000	1,820	11,471	7,400	(9,651)	22,529	34%
Corporate Support Services	189,000	31,500	2,828	-	28,672	186,172	1%
Finance	-	-	-	-	-	-	0%
Childrens Services	-	-	-	-	-	-	0%
Community Development	42,000	7,000	-	-	7,000	42,000	0%
Community Services & Facilities	314,000	43,720	39,869	13,000	3,851	274,131	13%
Recreation Facilities	263,000	43,840	40,969	42,836	2,871	222,031	16%
Visitor Services	60,000	10,000	-	-	10,000	60,000	0%
	\$ 902,000	\$ 137,880	\$ 95,136	\$ 63,236	\$ 42,744	\$ 806,864	



**BANK RECONCILIATION**  
**FOR THE PERIOD 1 AUGUST TO 31 AUGUST 2011**

Balance Brought Forward (31/07/2011)	3,853,890.66
Add, Revenue for month	3,568,392.92
	<u>7,422,283.58</u>
Less, Payments for month	2,451,283.44
	<u>4,971,000.14</u>
Balance as at 31 August 2011	<u>4,971,000.14</u>
Balance as at Bank Account as at 31 August 2011	1,197,663.81
Less, Unpresented Payments	- 28,425.51
	<u>1,169,238.30</u>
Add, Cash on Hand	- 210,034.31
	<u>959,203.99</u>
Operating Account	4,011,796.15
Interest Bearing Term Deposits	4,011,796.15
	<u>4,971,000.14</u>



Andrea O'Rourke  
ASSISTANT ACCOUNTANT

06-September-2011

# Works Programme 2011-2012

(Schedule indicates site construction only)

Task Name	Status	Budget	Notes	June 2011	July 2011	August 2011	September 2011	October 2011	November 2011	December 2011	January 2012	February 2012	March 2012	April 2012	May 2012	June 2012
<b>CAPITAL WORKS PROGRAMME 2011-12</b>																
Strategic Projects		\$11,143,000														
Ulverstone Wharf Redevelopment		\$2,000,000	Wharf Building and surrounds													
Property Management		\$1,261,000														
East Ulverstone Industrial Estate - Export Drive		\$335,000	Construct culdesac and services													
East Ulverstone Industrial Estate - stage 2		\$440,000	Drainage and roadworks													
Maskells land Drainage		\$420,000	Finalise contamination rectification													
Knights Road Rec.		\$11,000	Roadworks and services - Sub'd'n													
Russell Avenue		\$35,000	Roadworks and services - Sub'd'n													
Workis Depot		\$20,000	Depot Truck/Car wash													
Wash Down Bay - S/W Interceptor		\$20,000	Depot Truck/Car wash													
Emergency Services		\$3,563,000														
SES - Building & Equipment		\$15,000	Alarm for main building													
Bridge Replacement - Bannons Rd, Leven River(Prelim.)		\$930,000	Replace with concrete structure													
Bridge Replacement - Purtons Rd, Leven River(Prelim.)		\$850,000	Replace with concrete structure													
Bridge Replacement - Belchambers Rd, Gawler River		\$400,000	Replace with concrete structure													
Bannons Road, Leven River - Bailey Bridge		\$45,000	Temporary Access													
Marshalls Bridge Rd, Leven River - Bridge Repairs		\$45,000	Replace pile, headstocks, walers and br													
Johnsons Beach Rd, Penguin Creek - Bridge Repairs		\$213,000	Assess substructure													
Spellmans Rd, Wilmot River - Bridge Repairs		\$90,000	Repair guardrail & retaining wall													
Isandula Rd, West Gawler River - Bridge Repairs		\$55,000	Repair wingwalls													
Golf Club Rd, Leven River - Bridge Repairs		\$40,000	Repair wingwalls													
Isandula Rd, Gawler River - Bridge Repairs		\$40,000	Repair wingwalls													
Miscellaneous Bridge Repairs		\$20,000														
Purtons Flats Access Road		\$10,000	Emergency access from Ironcliffe Rd													
Bannons Road Access Road		\$10,000	Emergency access from Fabers Rd													
Loongana Rd - Reconstruction & Slip Repair		\$80,000	Repair washed sections and slips													
Central Castra Rd - Landslip Repair		\$210,000	Re-instate road shoulder													
Gurns Plains Rd - Landslip Repair		\$40,000	The Sugarloaf													
Gurns Plains Rd - Landslip Repair		\$40,000	Bottom Guardrail													
Gurns Plains Rd - Landslip Repair		\$50,000	Reno Mattress													
Gurns Plains Rd - Landslip Repair		\$40,000	100m east of Reno Mattress													
Gurns Plains Rd - Landslip Repair		\$50,000	2km from Preston Road													
Isandula Rd - Landslip Repair		\$50,000	North of Cox's Rd													
Lobster Creek Rd - Landslip Repair		\$40,000	Sections against Leven River													
Raymond Rd - Landslip Repair		\$70,000	1km from Preston Rd													
Raymond Rd - Landslip Repair		\$40,000	3km from Preston Rd													
Castra Rd - Culvert Replacement (Near Spellmans Rd)		\$10,000	Near Raymond Rd													
Preston Rd - Culvert Replacement (Near Raymond Rd)		\$40,000	Upgrade culverts to box culverts													
Raymond Rd - Culvert Replacements		\$10,000	Repairs washed creek sections													
Environment & Parks - Repairs		\$845,000														
Roads - Urban Sealed		\$20,000	Carried out as per priority list...													
Crossover/Pram Ramp Improvements		\$5,000	Annual programme improvements													
Intersection Lighting		\$105,000	Reconstruct kerb & piment failures													
Leighlands Avenue		\$230,000	Groundwork and plantings													
Leven River Bridge Ancillary Works		\$20,000	Upgrades and improvements													
Railway Crossings		\$5,000	Super Tuesday													
Safe Cycling Routes		\$35,000	Safety improvement - road widening													
Sports Complex Avenue (R2R3)		\$50,000	Annual programme													
Street resealing		\$10,000	Minor improvements from requests													
Traffic Management/safety improvements		\$365,000	Kerb and pavement reconstruction													
William Street (RTR3)		\$905,000														
Roads - Rural Sealed																

# Works Programme 2011-2012

(Schedule indicates site construction only)

Task Name	Status	Budget	Notes	June 2011	July 2011	August 2011	September 2011	October 2011	November 2011	December 2011	January 2012	February 2012	March 2012	April 2012	May 2012	June 2012
Lobster Creek Road	○	\$30,000	Corner Improvements													
Mannings Jetty Road	○	\$60,000	Culvert and corner improvements													
Penguin Road - Lonah landslip	○	\$50,000	DIER funded if req'd	◆												
Picketts/Top Gawler Road junction	○	\$30,000	Slip rectification													
Raymond Road - landslip	○	\$10,000	Annual rectification as req'd	◆												
Raymond Road (R2R3)	○	\$50,000	Road Rehabilitation													
Road resealing	○	\$500,000	Annual programme													
South Riana Road (R2R3)	○	\$150,000	Upgrade west of Lowana Rd													
Traffic Management	○	\$5,000	Minor improvements from requests	◆												
Wilmol Road - realignment	○	\$20,000	Establish emergency access route													
Footpaths	○	\$635,000														
Forth Road	○	\$35,000	Upgrade section north of Walker St													
Leven River Bridge - between bridge and wharf	○	\$600,000														
Carparks	○	\$250,000														
Turners Beach Recreation Precinct	○	\$50,000	Parking/traffic improvements													
Ulverstone Wharf Carpark	○	\$200,000														
Drainage	○	\$140,000														
Any Street Outfall - Ulverstone	○	\$20,000	Overcome blockage problems													
Mastells Land Outfall	○	\$10,000														
Miscellaneous drainage	○	\$15,000														
87 South Road Ulverstone	○	\$10,000	To be confirmed	◆												
Hogarth Road, Sulphur Creek	○	\$10,000														
Josephine/Alice Street	○	\$10,000														
Maxwell Street, Ulverstone Contribution	○	\$10,000		◆												
34 Main Street	○	\$10,000	Replace existing line													
Hull Street, Leith	○	\$5,000														
Wharf litter Trap	○	\$40,000														
Household Garbage	○	\$75,000														
Penguin Refuse Disposal Site - site rehabilitation	○	\$30,000	Site closure works													
Resource Recovery Centre - site development	○	\$10,000														
Resource Recovery Centre - Leachate improvements	○	\$10,000	Leachate containment facility													
South Riana Refuse Disposal Site - development	○	\$25,000	Relocate transfer slaiton from quarry													
Parks	○	\$417,000														
Anzac Park - Playground	○	\$250,000														
Anzac Park - Rocket installation	○	\$10,000	Reinstall Rocket in playground													
Bicentennial Park - pathway	○	\$20,000	Completion of renewal of footpath													
Anzac Park Steps Refurbishment	○	\$25,000	Maintenance and refurbishment of steps													
Physical Activity Equipment	○	\$10,000	Completes the project													
Robins Roost upgrade	○	\$10,000	Installation of sundry equipment(seats p													
Fairway Park - Beach Road	○	\$10,000														
Johnsons Beach Road - skate park	○	\$22,000														
Park Signage Upgrade	○	\$20,000														
Playground equipment	○	\$30,000	Equipment in various locations													
West Ulverstone - Penguin Road beach access	○	\$10,000	Complete Upgrades and new beach acc													
Public Amenities	○	\$210,000														
Bus Shelters	○	\$15,000	Bus shelters as required													
Public Convenience signage upgrade	○	\$10,000	New style signage in various locations													
Shrine of Remembrance - clock face (mechanism refurbishment)	○	\$15,000	Upgrade analogue clock mechanism													
Toilet Furniture Upgrade	○	\$20,000	Replace porcelain toilets with stainless st													
Ulv Surf Lifesaving Club - changerooms	○	\$150,000	New public amenities / demolish existing													
Cemeteries	○	\$190,000														
Memorial Park - new plinths	○	\$15,000	Provision for new graves as required													

# Works Programme 2011-2012

(Schedule indicates site construction only)

Task Name	Status	Budget	Notes	June 2011	July 2011	August 2011	September 2011	October 2011	November 2011	December 2011	January 2012	February 2012	March 2012	April 2012	May 2012	June 2012
Memorial Park - utility shed		\$125,000	New storage / admin building to replace													
Memorial Park - watering system		\$10,000	Provision for new graves as required													
Memorial Park - Memorial Garden extension		\$20,000														
Memorial Park - Seating		\$10,000														
Penguin General Cemetery - Signage Upgrade		\$5,000	Upgrade of signage													
Control of Animals		\$16,000														
Cover pound - euthanasia pen		\$5,000														
Dog exercise areas - fencing		\$11,000	Fence at River Park if required													
Housing		\$135,000														
External rehabilitation		\$50,000	General external maintenance													
Gatesway - carport		\$3,000	New covered way													
HWC Renewal		\$12,000	Hot water cylinder renewal													
Aged Persons Home Units - Electrical Replacements		\$15,000	Electrical Replacements													
Internal rehabilitation		\$50,000	General internal maintenance													
62 Richardson Street - Flooring		\$5,000														
Civic Centre		\$11,000														
Whiteboard Upgrade		\$2,000	Heat / cooling for Gawler Room													
Replace oven in Gawler Room		\$3,000	New oven													
Theatre (data) Projector		\$6,000	Upgrade teleists													
Public Halls and Buildings		\$100,000														
Ulverstone Senior Citizens - rear door		\$20,000	alternatives being investigated													
Sulphur Creek Hall - Disabled toilets		\$40,000														
Caravan Parks		\$40,000														
Buttons Creek - Amenities Upgrade		\$20,000														
Ulverstone Caravan park - Electrical Upgrade Assessment		\$20,000														
Active Recreation		\$192,000														
Penguin Recreation Ground - Umpties Changerooms		\$45,000														
Ulverstone Recreation Ground - Goal Post replacement		\$12,000														
Ulverstone Showgrounds - Soccer pitch refurbishment		\$10,000														
Penguin Recreation Ground - Fence Renewal		\$35,000														
Penguin Athletic Track - Linemarking		\$6,000	Provide extra lights where required													
Riana Recreation Ground - Cricket Nets upgrade		\$30,000														
Ulverstone showground - fencing		\$18,000														
Ulverstone showground - carpark and landscaping		\$15,000														
Ulverstone showground - Alice Street fence and boom gate		\$6,000														
Ulverstone showground - signage		\$15,000														
Recreation Centres		\$71,000														
Ulverstone Sports Centre - Upstairs design		\$25,000														
Ulverstone Sports Centre - social room fitout		\$5,000	Dormitory fitout													
Ulverstone Sports Centre - kitchen bar equipment		\$15,000	Kitchen bar equipment													
Ulverstone Sports Centre - office admin refurbishment		\$18,000	Office refurbishment													
Ulverstone Sports Centre - audio visual equipment		\$8,000														
Visitor Information Services		\$60,000														
Ulverstone Visitor Information Centre - roof replacement		\$60,000	Part replacement - options for the dome													
Child Care		\$0														
LEGEND		\$0														
Not Started		\$0														
Commenced (Construction or Preliminaries)		\$0														
Complete		\$0														
Deferred		\$0	Deferred													