



Minutes

of an Ordinary Meeting
held at 6.00pm

18 MAY 2008

Note:

Minutes subject to confirmation at
a meeting of the Council to be held on
16 June 2008

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Minutes of an ordinary meeting of the Central Coast Council held in the Council Chamber at the Administration Centre, 19 King Edward Street, Ulverstone on Monday, 18 May 2008 commencing at 6.00pm.

Councillors attendance

Cr Mike Downie (Mayor)	Cr Brian Robertson (Deputy Mayor)
Cr Warren Barker	Cr John Deacon
Cr Lionel Bonde	Cr Cheryl Fuller
Cr David Dry	Cr Gerry Howard
Cr Ken Haines	Cr Tony van Rooyen
Cr Jan Bonde	

Councillors apologies

Cr Terry McKenna

Employees attendance

General Manager (Ms Sandra Ayton)
Director Corporate & Community Services (Mr Cor Vander Vlist)
Director Development & Regulatory Services (Mr Michael Stretton)
Director Engineering Services (Mr Bevin Eberhardt)
Engineering Services Manager (Mr Paul Breaden)

Media attendance

The Advocate newspaper.

Public attendance

Five Members of the public attended during the course of the meeting.

Prayer

CONFIRMATION OF MINUTES OF THE COUNCIL

139/2009 Confirmation of minutes

The Director Corporate & Community Services reported as follows:

“The minutes of the previous ordinary meeting of the Council held on 20 April 2009 have already been circulated. The minutes are required to be confirmed for their accuracy.

The *Local Government (Meeting Procedures) Regulations 2005* provide that in confirming the minutes of a meeting, debate is allowed only in respect of the accuracy of the minutes.”

- Cr Robertson moved and Cr Haines seconded, “That the minutes of the previous ordinary meeting of the Council held on 20 April 2009 be confirmed.”

Carried unanimously

COUNCIL WORKSHOPS

140/2009 Council workshops

The Director Corporate & Community Services reported as follows:

“The following council workshops have been held since the last ordinary meeting of the Council.

- . 27.04.2009 – Councillors’ Professional Development
- . 04.05.2009 – Pecuniary Interest Provisions and Conflict of Interest
- . 11.05.2009 – Ulverstone Bridge replacement/Knights Road.

This information is provided for the purpose of record only.”

- Cr Fuller moved and Cr (J) Bonde seconded, “That the Manager’s report be received.”

Carried unanimously

MAYOR'S COMMUNICATIONS

141/2009 Mayor's communications

The Mayor reported as follows:

"I wish to report on concerns relating to Community Service Obligation matters that have arisen from the Water and Sewerage Reform process."

142/2009 Mayor's diary

The Mayor reported as follows:

"I have attended the following events and functions on behalf of the Council:

- . Standing Committee on Infrastructure, Transport, Regional Development and Local Government (Parliament of Australia) - Inquiry into impact of global financial crisis on regional Australia (Burnie)
- . Ulverstone District Girl Guides - annual general meeting
- . Tasmania *Together* 2020 - lunch-meeting with Board members
- . Rotary Club of Ulverstone West - 'Out of the Blue' gala dinner in support of '*beyondblue*: the national depression initiative'
- . Returned & Services League of Australia, Ulverstone Sub-branch - Anzac Day Commemoration Service
- . Central Coast and Kentish Councils - official opening of Spellmans Road Cradle Country Tourism Link upgrade
- . TasGas - meeting (Launceston)
- . Government House - reception to mark the 50th Anniversary of the National Heart Foundation (Hobart)
- . Municipal Association of Victoria - 2009 Future of Local Government Summit (Melbourne)
- . Ulverstone Bowling Club - annual dinner
- . Cradle Coast Visitor Information Centre Network/Volunteering Tasmania - Volunteer Appreciation Day Workshop - official welcome."

The Deputy Mayor reported as follows:

"On behalf of the Mayor I attended:

- . Penguin Anzac Day Parade
- . Tasmanian Polytechnic – Stakeholder Forum, Information and discussion session (Burnie)

-
- . Penguin Surf Lifesaving Club – annual dinner
 - . Central Coast Clinical Services - tour by Minister for Health of Patrick Street Clinic (Penguin)
 - . Ulverstone Senior Citizens Club – 41st Birthday social
 - . Ulverstone Surf Lifesaving Club – annual dinner
 - . Cradle Coast Authority - farewell function for Megan Cavanagh–Russell.”

■ Cr Robertson moved and Cr Howard seconded, “That the Mayor’s and Deputy Mayor’s reports be received.”

Carried unanimously

143/2009 Pecuniary interest declarations

The Mayor reported as follows:

“Councillors are requested to indicate whether they have, or are likely to have, a pecuniary interest in any item on the agenda.”

The Director Corporate & Community Services reported as follows:

“The *Local Government Act 1993* provides that a councillor must not participate at any meeting of a council in any discussion, nor vote on any matter, in respect of which the councillor has an interest or is aware or ought to be aware that a close associate has an interest.

Councillors are invited at this time to declare any interest they have on matters to be discussed at this meeting. If a declaration is impractical at this time, it is to be noted that a councillor must declare any interest in a matter before any discussion on that matter commences.

All interests declared will be recorded in the minutes at the commencement of the matter to which they relate.”

No interests were declared at this time.

144/2009 Public question time

The Mayor reported as follows:

“At 6.40pm or as soon as practicable thereafter, a period of not more than 30 minutes is to be set aside for public question time during which any member of the public may ask questions relating to the activities of the Council.

Public question time will be conducted as provided by the *Local Government (Meeting Procedures) Regulations 2005* and the supporting procedures adopted by the Council on 20 June 2005 (Minute No. 166/2005)."

COUNCILLOR REPORTS

145/2009 Councillor reports

The Director Corporate & Community Services reported as follows:

"Councillors who have been appointed by the Council to community and other organisations are invited at this time to report on actions or provide information arising out of meetings of those organisations.

Any matters for decision by the Council which might arise out of these reports should be placed on a subsequent agenda and made the subject of a considered resolution."

No reports were made.

APPLICATIONS FOR LEAVE OF ABSENCE

146/2009 Leave of absence

The Director Corporate & Community Services reported as follows:

"The *Local Government Act 1993* provides that the office of a councillor becomes vacant if the councillor is absent without leave from three consecutive ordinary meetings of the council.

The Act also provides that applications by councillors for leave of absence may be discussed in a meeting or part of a meeting that is closed to the public.

There are no applications for consideration at this meeting."

DEPUTATIONS

147/2009 Deputations

The Director Corporate & Community Services reported as follows:

“No requests for deputations to address the meeting or to make statements or deliver reports have been made.”

PETITIONS

148/2009 Petitions

The Director Corporate & Community Services reported as follows:

“No petitions under the provisions of the *Local Government Act 1993* have been presented.”

COUNCILLORS' QUESTIONS

149/2009 Councillors' questions without notice

The Director Corporate & Community Services reported as follows:

“The *Local Government (Meeting Procedures) Regulations 2005* provide as follows:

- '29 (1) A councillor at a meeting may ask a question without notice of the chairperson or, through the chairperson, of –
- (a) another councillor; or
 - (b) the general manager.
- (2) In putting a question without notice, a councillor must not –
- (a) offer an argument or opinion; or
 - (b) draw any inferences or make any imputations –
- except so far as may be necessary to explain the question.
- (3) The chairperson must not permit any debate of a question without notice or its answer.
- (4) The chairperson, councillor or general manager who is asked a question without notice may decline to answer the question.

-
- (5) The chairperson may refuse to accept a question if it does not relate to the activities of the council.
 - (6) Questions without notice, and any answers to those questions, are not required to be recorded in the minutes.
 - (7) The chairperson may require a councillor to put a question without notice in writing.'

If a question gives rise to a proposed matter for discussion and that matter is not listed on the agenda, Councillors are reminded of the following requirements of the Regulations:

- '8 (5) Subject to subregulation (6), a matter may only be discussed at a meeting if it is specifically listed on the agenda of that meeting.
- (6) A council by absolute majority... may decide at an ordinary meeting to deal with a matter that is not on the agenda if the general manager has reported –
 - (a) the reason it was not possible to include the matter on the agenda; and
 - (b) that the matter is urgent; and
 - (c) that (qualified) advice has been provided under section 65 of the Act.'

Councillors who have questions without notice are requested at this time to give an indication of what their questions are about so that the questions can be allocated to their appropriate Departmental Business section of the agenda.”

The allocation of topics ensued.

150/2009 Councillors' questions on notice

The Director Corporate & Community Services reported as follows:

“The *Local Government (Meeting Procedures) Regulations* 2005 provide as follows:

- '30 (1) A councillor, 7 days before an ordinary meeting of a council or council committee, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.

(2) An answer to a question on notice must be in writing.'

It is to be noted that any question on notice and the written answer to the question will be recorded in the minutes of the meeting as provided by the Regulations.

Any questions on notice are to be allocated to their appropriate Departmental Business section of the agenda.

Questions on notice have been received from Cr Fuller and are listed at Minute No. 152/2009."

DEPARTMENTAL BUSINESS

DEVELOPMENT & REGULATORY SERVICES

151/2009 Development & Regulatory Services determinations

The Director Development & Regulatory Services reported as follows:

“A Schedule of Development & Regulatory Services Determinations made during the month of April 2009 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Director Corporate & Community Services reported as follows:

“A copy of the Schedule has been circulated to all Councillors.”

■ Cr Robertson moved and Cr (J) Bonde seconded, “That the Schedule of Development & Regulatory Services Determinations (a copy being appended to and forming part of the minutes) be received.”

Carried unanimously

GENERAL MANAGEMENT

152/2009 Councillors' questions on notice (150/2009 – 18.05.2009)

The General Manager reported as follows:

“The following questions on notice have been received from Cr Fuller:

‘In February of this year I submitted the following motion which was passed by Council:

Motion;

That Council immediately write to Mr David Llewellyn, the Minister of the Department of Primary Industries and Water, and

1. Request a review of the adequacy of the service levels being provided to the North West Coast and the Central Coast municipality in particular; and
2. Cite examples where time delays have had a detrimental effect to the public property entrusted to Crown Land Services.

What action was taken thereafter, and what response has been received from Minister Llewellyn.’

The following answer is provided by the General Manager:

A letter detailing the Council’s concerns and identifying a range of issues including the Penguin Caravan Park and Henslowes Road was sent to the Minister early in March with a copy to Brenton Best, Bryan Green, Steven Kons, Jeremy Rockliff, Brett Whitely and Sue Smith. No response has been received to date.

Currently the Department of primary Industries and water (DPIW) is conducting a review of the Crown Lands Act 1976 aimed at delivering new legislation for the administration and management of Crown Land in Tasmania. The Council has taken the opportunity to re-raise its concerns over the management of Crown Land at a local level with DPIW.

The following question on notice has also been received from Cr Fuller:

'Council's website is consistently not up to date. What importance and resources do you place on Council's website as an effective source of information and communication with our community?

If valued what improvements should users be hoping for during the remainder of 2009?

The following answer is provided by the General Manager:

The Senior Management Team is currently reviewing the Communication Policy and Strategy. One of the actions coming out of the Strategy is the review of the Council's Intranet and Internet.

A Key Department Action identified for the 2009–2010 year will be a process review of the Internet and Intranet, including a review of the relevance of the information provided and also defining responsibility and procedures to staff for the continual updating of information."

153/2009 Minutes and notes of committees of the Council and other organisations

The Director Corporate & Community Services reported as follows:

"The following minutes and notes of committees of the Council and other organisations on which the Council has representation have been received:

- . Youth Engaged Steering Committee – meeting held on 23 April 2009;
- . Central Coast Community Safety Partnership Committee – meeting held on 29 April 2009;
- . Ulverstone Local History Museum Committee – meetings held on 3 March and 21 April 2009;
- . Forth Community Representative Committee – meeting held on 9 April 2009.

Copies of the minutes and notes have been circulated to all Councillors."

- Cr Haines moved and Cr Deacon seconded, "That the Director's report be received."

Carried unanimously

154/2009 Central Coast Strategic Plan 2009–2014

The General Manager reported as follows:

PURPOSE

The purpose of this report is to present a final draft of the Central Coast Strategic Plan 2009–2014 and a summary of any written submissions received on the draft Plan for the Council's consideration and adoption.

BACKGROUND

The Strategic Plan 2009–2014 is a replacement for the Strategic Plan 2004–2009 adopted by the Council on 12 July 2004 (Minute No. 246/2004).

In developing the Strategic Plan consultation with the community has taken place through a number of different mechanisms. These have included a specific community workshop on the strategic plan, along with directions identified through the Council's Framework for Settlement and Investment adopted by the Council in October 2008, together with the Community Plans developed for the 6 townships within our municipal area, and other key strategy plans adopted by Council.

The Council engaged Anna Housego, who specialises in strategic communications, to structure our document to ensure that it is easy to read and understand by the community. Anna was also instrumental in developing our Corporate Branding and this has flowed through to this document.

DISCUSSION

A copy of the draft Strategic Plan 2009–2014 is attached along with a copy of the written submission. The written submission focused more on the structure of the Strategic Plan rather than the content. Some of the areas addressed in the submission are in our internal working document.

A number of phone calls responding to the draft strategic plan were received which were all positive to the direction of the Plan.

CONSULTATION

A copy of the draft Strategic Plan 2009–2014 was mailed out to all participants at the workshop in November 2008 inviting submissions. Advertisements were placed in the Advocate Newspaper calling for submissions, both in the Local Government column as well as the Central Coast Council page. Copies of the Plan were available at both the Ulverstone and Penguin Offices. There was evidence that the community was aware and interested in the draft Plan as we had to print off further copies of the Plan as the original stock was depleted at the Administration Centre.

IMPACT ON RESOURCES

It is proposed to print the Strategic Plan and make copies available from the Administration Centre and the Service Centre. This cost was budgeted for within the 2008–2009 Estimates.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2004–2009 includes the following objectives:

- . Provide effective leadership
- . Provide transparent, accountable public policy and decision making
- . Meet our statutory and regulatory obligations
- . Plan for and develop a sustainable community
- . Enable community participation in strategic directions.

CONCLUSION

It is recommended that the Council adopt the Central Coast Strategic Plan 2009–2014.”

The Director Corporate & Community Services reported as follows:

“A copy of the draft Strategic Plan 2009–2014 along with a copy of the written submission has been circulated to all Councillors.”

■ Cr (J) Bonde moved and Cr Deacon seconded, “That the Council adopt the Central Coast Strategic Plan 2009–2014.”

Carried unanimously

155/2009 Schedule of Appointments to Statutory Bodies, Groups and Organisations, Council and Special Committees, Community Advisory Groups and Working Groups – Emergency management (472/2003 – 15.12.2003, 379/2005 – 21.11.2005, 97/2007 – 19.03.2007)

The General Manager provided the following report:

“PURPOSE

The purpose of this report is to consider an amendment to the Committees and Representatives Register and, in particular, to the appointment of the Council’s Municipal Coordinators.

BACKGROUND

The Director State Emergency Services (SES) writes as follows:

‘The Instruments of Appointments for Council’s Municipal Coordinators will be expiring in the near future.

Could you please review the appointments to both positions and advise if Council would like to re-appoint Mr Bevin Eberhardt and Mr Ian Hutchinson to their respective roles, or alternatively, provide new nominations. In either case, please also specify the desired length of the appointment term/s.

Please advise your requirements by 15 May 2009.’

The Director Engineering Services reported as follows:

DISCUSSION

The current appointments expired on 23 April 2009.

The current Deputy Municipal Emergency Management Co-ordinator (Deputy Municipal Co-ordinator) also recently resigned from his position as Risk & Safety Co-ordinator to take up an appointment with Cradle Mountain Water as the Executive Manager People & Culture. A replacement Deputy is therefore required.

Discussions have been held with the Works Supervisor, Tony King and the SES Regional Manager (North West) in respect to the Deputy Co-ordinator role.

In respect to the Municipal Coordinator role this rests with the Director Engineering Services.

CONSULTATION

No public consultation required.

IMPACT ON RESOURCES

Funds are allocated in the estimates.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2004–2009 includes the following objectives:

- . Improve community safety
- . Foster partnerships and strategic alliances
- . Meet our statutory and regulatory obligations
- . Develop and manage sustainable infrastructure.

CONCLUSION

It is recommended that the Council:

- 1 nominate Bevin Eberhardt, Director Engineering Services for appointment by the Minister, as the Municipal Emergency Management Co-ordinator (Municipal Co-ordinator); and
- 2 nominate Tony King, Works Supervisor for appointment by the Minister, as the Deputy Municipal Emergency Management Co-ordinator (Deputy Municipal Co-ordinator);

each for a period two years.'

The report is supported.”

■ Cr Robertson moved and Cr (L) Bonde seconded, “That the Council:

- 1 nominate Bevin Eberhardt, Director Engineering Services for appointment by the Minister, as the Municipal Emergency Management Co-ordinator (Municipal Co-ordinator); and
- 2 nominate Tony King, Works Supervisor for appointment by the Minister, as the Deputy Municipal Emergency Management Co-ordinator (Deputy Municipal Co-ordinator);

each for a period of two years.”

Carried unanimously

156/2009 Public question time

The time being 6.38pm, the Mayor introduced public question time.

Questions and replies concluded at 6.53pm.

157/2009 Cradle Coast Regional Shared Services Project

The General Manager reported as follows:

"PURPOSE

The purpose of this report is to consider the signing of a Memorandum of Understanding for a proposed Cradle Coast Regional Share Services Project.

BACKGROUND

In July 2008 the Cradle Coast Board committed funds previously allocated for the development of a Regional Health Services Plan (now in place) for use in the identification and development of further opportunities for shared services in the region, subject to approval by member Councils.

In August 2008, the representatives of the Authority's nine member Councils:

- . Supported the concept of a regional project to identify opportunities for shared services;
- . Endorsed a proposed process for development of a regional shared services project; and
- . Established a working group to draft a detailed project proposal and Memorandum of Understanding between Councils.

DISCUSSION

To ensure the future sustainability of the Council every effort must be made to deliver effective and efficient services to the residents and visitors to the Central Coast area.

The Council has an opportunity under this initiative to identify and implement:

- . Optimal use of existing resources;
- . Improved services; and
- . Better career paths for local government staff.

The proposed Memorandum of Understanding is not legally binding on the Council to implement any or all of the recommendations that may arise from the proposed Regional Shared Services Project.

CONSULTATION

The concept of the Shared Services project has been considered by the Representatives at their meetings in August 2008, November 2008 and February 2009.

Cradle Coast Authority representatives have also met with Councillors at a workshop to informally discuss the project and gain feedback from Councillors prior to Council considering the plan.

IMPACT ON RESOURCES

The Cradle Coast Authority's Board has committed \$50,000 to this project for use in the identification and development of further opportunities for shared services in the region, subject to approval by member Councils.

Council staff will be required to assist the Authority in identifying existing needs and opportunities that can potentially be addressed through shared service arrangements between Councils.

No funds are required from member Councils to commence this project.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2004–2009 includes the following objectives:

- Foster partnerships and strategic alliances
- Plan for and develop a sustainable community
- Provide effective leadership.

CONCLUSION

It is recommended that the Council endorse the Project Plan for the Regional Shared Services Project; agree to work within the guidelines of the Project Plan; and authorise the Mayor or his representative to sign the Memorandum of Understanding."

The Director Corporate & Community Services reported as follows:

"A copy of the Project Plan and Memorandum of Understanding has been circulated to all Councillors."

- Cr Fuller moved and Cr (J) Bonde seconded, "That the Council endorse the Project Plan for the Regional Shared Services Project; agree to work within the guidelines of the Project Plan; and authorise the Mayor or his representative to sign the Memorandum of Understanding."

Carried unanimously

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158/2009 Correspondence addressed to the Mayor and Councillors

The Director Corporate & Community Services reported as follows:

“PURPOSE

This report is to inform the meeting of any correspondence received during the month of April 2009 and which was addressed to the ‘Mayor and Councillors’. Reporting of this correspondence is required in accordance with Council policy.

CORRESPONDENCE RECEIVED

The following correspondence has been received and circulated to all Councillors:

- . Email received 1.04.2009 concerning the running of an Easter Egg hunt by LIFT.

Where a matter requires a Council decision based on a professionally developed report the matter will be referred to the Council. Matters other than those requiring a report will be administered on the same basis as other correspondence received by the Council and managed as part of the day-to-day operations.”

- Cr Deacon moved and Cr (J) Bonde seconded, “That the Director’s report be received.”

Carried unanimously

159/2009 Common seal

The Director Corporate & Community Services reported as follows:

“A Schedule of Documents for Affixing of the Common Seal for the period 21 April 2009 to 18 May, 2009 is submitted for the authority of the Council to be given. Use of the common seal must first be authorised by a resolution of the Council.”

The Director Corporate & Community Services reported as follows:

“A copy of the Schedule has been circulated to all Councillors.”

- Cr Robertson moved and Cr Deacon seconded, “That the common seal (a copy of the Schedule of Documents for Affixing of the Common Seal being appended to and forming

part of the minutes) be affixed subject to compliance with all conditions of approval in respect of each document.”

Carried unanimously

160/2009 Financial statements

The Director Corporate & Community Services reported as follows:

“The following principal financial statements of the Council for the period ended April 2009 are submitted for consideration:

- . Summary of Rates and Fire Service Levies
- . Operating Statement
- . Cash flow Statement
- . Capital Works Resource Schedule.”

The Director Corporate & Community Services reported as follows:

“Copies of the financial statements have been circulated to all Councillors.”

■ Cr Deacon moved and Cr Haines seconded, “That the financial statements (copies being appended to and forming part of the minutes) be received.”

Carried unanimously

161/2009 Debtor remissions

The Director Corporate & Community Services reported as follows:

“The following debtor remissions are proposed for the Council’s consideration:

<i>DEBTOR NO.</i>	5362
<i>PROPERTY ADDRESS</i>	119 Von Bibra Road, Ulverstone
<i>REMISSION</i>	\$250.63
<i>REASON</i>	Leaking water pipe running underground – as per Council policy (Minute No. 383/2003 – 13.10.2003).

<i>DEBTOR NO.</i>	4703
<i>PROPERTY ADDRESS</i>	22 Gawler Road, Ulverstone
<i>REMISSION</i>	\$281.33
<i>REASON</i>	Leaking water pipe running underground – as per Council policy (Minute No. 383/2003 – 13.10.2003).”

■ Cr Deacon moved and Cr (J) Bonde seconded, "That the following remission be approved:

- . Debtor No. 5362 – \$250.63
- . Debtor No. 4703 – \$281.33."

Carried unanimously

162/2009 Dog control – Fixing of registration fees for the 2009–2010 financial year and other fees under the *Dog Control Act 2000*

The Director Corporate & Community Services reported as follows:

"PURPOSE

This report considers the fixing of dog registration fees for the 2009–2010 financial year and other fees as required under the *Dog Control Act 2000*.

BACKGROUND

The *Dog Control Act 2000* requires that all dogs over the age of six months be registered with a local Council and it provides for Councils to set fees for the purpose of registration and management of the Act. This report enables the registration fees to be set and the registration forms and tags to be issued to dog owners before the commencement of the registration period.

DISCUSSION

All dogs over six months of age must be registered with a local Council. This applies across Tasmania. The period of registration for dogs is 1 July to 30 June each year.

In October 2008, Council undertook a door knock program in the urban areas of Penguin and Ulverstone. There were a number of objectives for the program. The first was to increase the community awareness of registering dogs, to increase the numbers of dogs registered and to establish some data on the numbers of unregistered dogs within the urban areas.

The door knock program was undertaken by 2 independent persons and was conducted over a three week period to a maximum of 100 hours. During this period, 902 residences were visited across Penguin (180) and Ulverstone (722) urban areas.

As part of this program, Council offered an amnesty period whereby the penalty for failing to register or re-register a dog (\$120.00) would be waived. Council has, in

the past, offered a discounted fee for dog registration, if the fee is paid before 31 July. The door knock program highlighted that many people were not aware of their obligations to register their dogs and do not comply with the State legislation with respect to registration. The numbers of registered dogs increased by 296 during the door knock period and the responses and outcomes of the program have been previously reported to the Council. With the existing resources within Council, It is hoped to conduct an extension to the door knock program in 2009–2010 financial year.

The entire system of dog control throughout the municipality is the ability of the Animal Control Officer to identify a dog's owner via the registration system. This is a vital link needed to enforce the regulations and provisions of the *Dog Control Act 2000*. Council will continue to offer a discounted fee should the dog registration be paid before 1 July 2009 as an incentive to pay the fee early.

The Council will continue to provide reduced registration fees for desexed dogs in order to reduce the instances of unwanted or abandoned dogs as well as promoting the value of microchipping and obedience training.

CONSULTATION

The review of fees for the registration of dogs has been compared with other middle level Councils within Tasmania. Thirteen Councils (of the 29 across Tasmania) were investigated to compare fees and charges for dog registration fees. Central Coast Council falls within the range of the mid sized Councils and the proposed dog registration and associated fees falls within the range of fees charged by those councils.

IMPACT ON RESOURCES

The proposed fee structure is based on retention of the current dog control procedures and is calculated to meet the projected cost of dog control in 2009–2010 with the exception of the community service obligation to be met from rates.

To ensure that the level of the community service obligation does not increase and to meet the increase in costs over the past year there is a need for an increase in the fees structure for 2009–2010.

CORPORATE COMPLIANCE

The *Dog Control Act 2000* details the requirement to set and charge fees for the registration and administration of dogs. The legislation also provides for Council to

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set other associated animal fees such as kennel licences, dangerous dog declarations and so on.

CONCLUSION

It is recommended that dog registration fees be fixed for the financial year 1 July 2009 to 30 June 2010 in respect of all dogs over the age of six months, at the following rates:

DESCRIPTION	IF PAID ON OR BEFORE 31 JULY 2009	IF PAID AFTER 31 JULY 2009
Unsterilised Dog	\$40.00	\$70.00
Sterilised Dog*	\$20.00	\$25.00
Greyhound registered with the Tasmanian Greyhound Racing Board*	\$20.00	\$40.00
Pure Bred dog* (kept for breeding whose owner is the holder of a current stud prefix recognised by the Tasmanian Canine Association)	\$20.00	\$40.00
Working dog kept for the purpose of working farm stock*	\$20.00	\$40.00
Hunting Dog*	\$20.00	\$40.00
Guide Dog or Hearing Dog	Nil	Nil
Newly registered dog (purchased through the year) - first year of registration only.	N/A	Pro rata registration rate
Newly registered dog (up to six months of age)* for the first year of registration only.	N/A	Pro rata registration rate
Registration fee for each Declared Dangerous Dog	\$150.00	\$150.00

Pensioners Rate*:	\$20.00	\$25.00
Domestic Dog (sterilised or entire) (one dog per property only. Additional dogs – full fees apply)		
Transfer of dog registration from another Tasmanian Council for the same registration period (evidence must be provided).	Nil	Nil

- . Proof of evidence must be provided at the time of registration (such as a veterinarian certificate, TCA certificate, GRB certificate, current membership of a recognised hunting dog organisation).
- . Pensioners Rate – The pensioners rate applies to ONE dog only (owned by a pensioner at the one property). Evidence such as the Pension Concession Card must be sighted at the time of payment.

And that the following fees for the management of the *Dog Control Act 2000* also be fixed:

DETAILS	AMOUNT (\$)
Impounding Fee (1 st impoundment)	\$12.00
Impounding Fee (subsequent)	\$55.00
Daily Pound fee (per week day or any part thereof).	\$35.00
Out of Hours release fee (additional charge). Note: available in special circumstances only and if an appropriate authorised person is available	\$75.00
Investigation of nuisance complaint (non refundable)	\$22.00
Kennel Licence Application (initial) (not including dog registration) 3–5 dogs	\$68.00

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Kennel Licence Application (initial) (not including dog registration) over 5 dogs	\$100.00
Kennel Licence Renewal (per year)	\$35.00
Replacement Tag	\$5.00
Dangerous dog collar (each)	\$55.00 (+ GST)
Dangerous Dog sign (each)	\$75.00 (+ GST)"

The Director Corporate & Community Services reported as follows:

“A schedule of fees fixed for the 2008–2009 financial year has been circulated to all councillors.”

■ Cr van Rooyen moved and Cr Barker seconded, “That dog registration fees be and are hereby fixed for the financial year 1 July 2009 to 30 June 2010 in respect of all dogs over the age of six months, at the following rates:

DESCRIPTION	IF PAID ON OR BEFORE 31 JULY 2009	IF PAID AFTER 31 JULY 2009
Unsterilised Dog	\$40.00	\$70.00
Sterilised Dog*	\$20.00	\$25.00
Greyhound registered with the Tasmanian Greyhound Racing Board*	\$20.00	\$40.00
Pure Bred dog* (kept for breeding whose owner is the holder of a current stud prefix recognised by the Tasmanian Canine Association)	\$20.00	\$40.00
Working dog kept for the purpose of working farm stock*	\$20.00	\$40.00
Hunting Dog*	\$20.00	\$40.00
Guide Dog or Hearing Dog	Nil	Nil
Newly registered dog (purchased	N/A	Pro rata registration rate

through the year) – first year of registration only.

Newly registered dog (up to six months of age)* for the first year of registration only.	N/A	Pro rata registration rate
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Registration fee for each Declared Dangerous Dog	\$150.00	\$150.00
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Pensioners Rate*:	\$20.00	\$25.00
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Domestic Dog (sterilised or entire) (one dog per property only. Additional dogs – full fees apply)

Transfer of dog registration from another Tasmanian Council for the same registration period (evidence must be provided).	Nil	Nil
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. Proof of evidence must be provided at the time of registration (such as a veterinarian certificate, TCA certificate, GRB certificate, current membership of a recognised hunting dog organisation).

. Pensioners Rate – The pensioners rate applies to ONE dog only (owned by a pensioner at the one property). Evidence such as the Pension Concession Card must be sighted at the time of payment.

And that the following fees for the management of the *Dog Control Act 2000* also be fixed:

DETAILS	AMOUNT (\$)
Impounding Fee (1 st impoundment)	\$12.00
Impounding Fee (subsequent)	\$55.00
Daily Pound fee (per week day or any part thereof).	\$35.00
Out of Hours release fee (additional charge). Note: available in special circumstances only and if an appropriate authorised person is available	\$75.00

CORPORATE & COMMUNITY SERVICES

Investigation of nuisance complaint (non refundable)	\$22.00
Kennel Licence Application (initial) (not including dog registration) 3–5 dogs	\$68.00
Kennel Licence Application (initial) (not including dog registration) over 5 dogs	\$100.00
Kennel Licence Renewal (per year)	\$35.00
Replacement Tag	\$5.00
Dangerous dog collar (each)	\$55.00 (+ GST)
Dangerous Dog sign (each)	\$75.00 (+ GST)”

■ Cr (L) Bonde moved and Cr Robertson seconded an amendment, “That dog registration fees be and are hereby fixed for the financial year 1 July 2009 to 30 June 2010 in respect of all dogs over the age of six months, at the following rates:

DESCRIPTION	IF PAID ON OR BEFORE 31 JULY 2009	IF PAID AFTER 31 JULY 2009
Unsterilised Dog	\$40.00	\$70.00
Sterilised Dog*	\$20.00	\$25.00
Greyhound registered with the Tasmanian Greyhound Racing Board*	\$20.00	\$40.00
Pure Bred dog* (kept for breeding whose owner is the holder of a current stud prefix recognised by the Tasmanian Canine Association)	\$20.00	\$40.00
Working dog kept for the purpose of working farm stock*	\$20.00	\$40.00
Hunting Dog*	\$20.00	\$40.00
Guide Dog or Hearing Dog	Nil	Nil
Newly registered dog (purchased through the year) – first year of	N/A	Pro rata registration rate

CORPORATE & COMMUNITY SERVICES

registration only.

Newly registered dog (up to six months of age)* for the first year of registration only.	N/A	Pro rata registration rate
Registration fee for each Declared Dangerous Dog	\$150.00	\$150.00
Pensioners Rate*:	\$20.00	\$25.00
Domestic Dog (sterilised or entire) (one dog per property only. Additional dogs - full fees apply)		
Transfer of dog registration from another Tasmanian Council for the same registration period (evidence must be provided).	Nil	Nil

- . Proof of evidence must be provided at the time of registration (such as a veterinarian certificate, TCA certificate, GRB certificate, current membership of a recognised hunting dog organisation).
- . Pensioners Rate - The pensioners rate applies to TWO dogs only (owned by a pensioner at the one property). Evidence such as the Pension Concession Card must be sighted at the time of payment.

And that the following fees for the management of the *Dog Control Act 2000* also be fixed:

DETAILS	AMOUNT (\$)
Impounding Fee (1 st impoundment)	\$12.00
Impounding Fee (subsequent)	\$55.00
Daily Pound fee (per week day or any part thereof).	\$35.00
Out of Hours release fee (additional charge). Note: available in special circumstances only and if an appropriate authorised person is available	\$75.00
Investigation of nuisance complaint (non refundable)	\$22.00

CORPORATE & COMMUNITY SERVICES

Kennel Licence Application (initial) (not including dog registration) 3-5 dogs	\$68.00
Kennel Licence Application (initial) (not including dog registration) over 5 dogs	\$100.00
Kennel Licence Renewal (per year)	\$35.00
Replacement Tag	\$5.00
Dangerous dog collar (each)	\$55.00 (+ GST)
Dangerous Dog sign (each)	\$75.00 (+ GST)"

Voting for the amendment
(3)
Cr Robertson
Cr (L) Bonde
Cr Howard

Voting against the amendment
(8)
Cr Downie
Cr Barker
Cr (J) Bonde
Cr Deacon
Cr Dry
Cr Fuller
Cr Haines
Cr van Rooyen

Amendment

Lost

Voting for the motion
(10)
Cr Downie
Cr Robertson
Cr Barker
Cr (J) Bonde
Cr Deacon
Cr Dry
Cr Fuller
Cr Haines
Cr Howard
Cr van Rooyen

Voting against the motion
(1)
Cr (L) Bonde

Motion

Carried

ENGINEERING SERVICES

163/2009 Solar power municipal installations

■ Cr Howard (having given notice) moved and Cr Haines seconded, "That Council give consideration to the provision of a solar power system by the installation of solar panels on all municipal buildings of any consequence and at the same time investigate the feasibility of a proposal to convert the current street lighting system to resourced solar energy in the ensuing five year period."

Cr Howard, in support of his motion, submitted as follows:

- "(a) The Council's offices, plant depot, recreation centres and grandstands and council owned residential buildings are potentially council assets that can be used to generate electricity.
- (b) The electricity generated by the solar panels will meet the needs of all council owned buildings, irrespective of use, at the same time generate power that can be fed back into the Aurora grid system with a resultant financial return to the Council.
- (c) Currently the Council's street lighting service costs around \$280,000 per annum. It is my personal opinion that through the generation of solar power to the degree anticipated that this annual payment can be substantially reduced, thus off-setting some of the costs of electricity for this lighting.
- (d) The initiatives taken by the Council would set an example to residents, business and community undertakings and encourage that community faction to follow suit.
- (e) The availability of solar equipment through a council retail outlet would assist in encouraging use of the solar system.
- (f) The Council may care to employ competent staff to install solar equipment and this undertaking could become a council service.
- (g) Should the proposed solar system materialise the Council would be making a substantial contribution to the State's climate change program."

The Director Engineering Services reported as follows:

"PURPOSE

This report considers a motion on notice from Cr Howard.

BACKGROUND

Buildings and street lights should be treated as separate issues in regard to energy use by the Council. Buildings are an asset which are owned and managed by the Council. Street lights are not owned by Council but an annual cost for their operation and maintenance is charged to Council. Any discussion regarding street lighting would need to be directed to Aurora Energy.

Renewable energy by definition is energy generated from natural resources such as sunlight, wind, rain, tides and geothermal heat, which is naturally replenished (renewed). Solar power is a form of renewable energy and is available to supplement or replace existing Aurora supply for all types of buildings including those owned by Council.

DISCUSSION

There is merit in considering the use of solar energy for Council buildings and the Council has included consideration of this when undertaking current asset management upgrades. It would however require detailed investigation to determine the merits, costs, potential returns and opportunities, and reduction in carbon emissions for an approach that would involve all of Council's buildings. It is suggested that other forms of renewable energy, such as wind, should also be considered for comparison with the solar options.

The Council's Strategic Plan 2009 - 2014 Direction No 4 is about sustaining the built infrastructure and natural environment by encouraging innovation and investment in Central Coast. This investigation would fit within this strategy and could be included for investigation along with other key actions.

Any move to renewable energy would also need to be considered in conjunction with asset management plans for Council buildings.

The Council investigated the use of solar energy in the Showground Redevelopment Project and solar power will be involved in the hotwater systems in the new development. At the same time the Council is planning to trial solar park lights, having included this item for consideration in the 2009/2010 Budget Estimates.

CONSULTATION

No consultation has been undertaken.

IMPACT ON RESOURCES

The impact on resources in converting council buildings to solar power is significant and will require a large outlay of funds before any return on that outlay can be achieved.

Existing capital projects already require significant resources over the next five years to complete and further allocation within the Estimates will be required to progress this matter.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2004–2009 includes the following objectives:

- . Promote a sustainable investment environment
- . Develop innovative strategies to foster business opportunities
- . Foster strategic partnerships across industry sectors and establish industry clusters
- . Provide effective leadership
- . Foster partnerships and strategic alliances
- . Foster community leadership
- . Meet our statutory and regulatory obligations
- . Plan for and develop a sustainable community
- . Develop and manage sustainable infrastructure
- . Create a municipal area that is productive and socially and aesthetically attractive.

CONCLUSION

Cr Howard's motion is submitted for consideration."

Motion

Carried unanimously

CLOSURE OF MEETING TO THE PUBLIC

164/2009 Meeting closed to the public

The Director Corporate & Community Services reported as follows:

“The *Local Government (Meeting Procedures) Regulations 2005* provide that a meeting of a council is to be open to the public unless the council, by absolute majority, decides to close the meeting or part of the meeting because it wishes to discuss a matter (or matters) in a closed meeting and the Regulations provide accordingly.

Moving into a closed meeting is to be by procedural motion. Once a meeting is closed, meeting procedures are not relaxed unless the council so decides.

It is considered desirable that the following matters be discussed in a closed meeting:

- Proposals for sale of Council land.

These are matters relating to:

- proposals for the disposal of land.”

■ Cr Robertson moved and Cr Dry seconded, “That the Council close the meeting to the public to consider the following matters, they being matters relating to:

- proposals for the disposal of land;

and the Council being of the opinion that it is lawful and proper to close the meeting to the public:

- Proposals for sale of Council land.”

Carried unanimously and by absolute majority

The Director Corporate & Community Services further reported as follows:

“1 The *Local Government (Meeting Procedures) Regulations 2005* provide in respect of any matter discussed at a closed meeting that the general manager is to record in the minutes of the open meeting, in a manner that protects confidentiality, only the fact that the matter was discussed and is not to record the details of the outcome unless the council determines otherwise.

-
- 2 The *Local Government Act 1993* provides that a councillor must not disclose information seen or heard at a meeting or part of a meeting that is closed to the public that is not authorised by the council to be disclosed.

Similarly, an employee of a council must not disclose information acquired as such an employee on the condition that it be kept confidential.

- 3 In the event that additional business is required to be conducted by a council after the matter(s) for which the meeting has been closed to the public have been conducted, the Regulations provide that a council may, by simple majority, re-open a closed meeting to the public.”

CORPORATE & COMMUNITY SERVICES

165/2009 Proposal for sale of Council land

The Director Corporate & Community Services has prepared the following confidential report:

...

“This report considers the disposal of certain Council-owned property...”

The *Local Government (Meeting Procedures) Regulations 2005* provide in respect of any matter discussed at a closed meeting that ‘the general manager –

- (a) is to record in the minutes of the open meeting, in a manner that protects confidentiality, only the fact that the matter was discussed; and
- (b) is not to record the details of the outcome unless the council or council committee determines otherwise.’

The details of this matter are accordingly to be recorded in the minutes of the closed part of the meeting.”

166/2009 Proposal for sale of Council land

The Director Corporate & Community Services has prepared the following confidential report:

...

“This report considers the disposal of certain Council-owned property...”

The *Local Government (Meeting Procedures) Regulations 2005* provide in respect of any matter discussed at a closed meeting that ‘the general manager –

- (a) is to record in the minutes of the open meeting, in a manner that protects confidentiality, only the fact that the matter was discussed; and
- (b) is not to record the details of the outcome unless the council or council committee determines otherwise.’

The details of this matter are accordingly to be recorded in the minutes of the closed part of the meeting.”

Closure

There being no further business, the Deputy Mayor declared the meeting closed at 8.40pm.

CONFIRMED THIS 15TH DAY OF JUNE, 2009.

Chairperson

(cvv:dil)

Appendices

- Minute No. 151/2009– Schedule of Development & Regulatory Services Determinations
- Minute No. 159/2009– Schedule of Documents for Affixing of the Common Seal
- Minute No. 160/2009– Financial statements

QUALIFIED PERSON'S ADVICE

The *Local Government Act 1993* provides (in part) as follows:

- . A general manager must ensure that any advice, information or recommendation given to the council is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- . A council is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council.

I therefore certify that with respect to all advice, information or recommendation provided to the Council within these minutes:

- (i) the advice, information or recommendation was given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- (ii) where any advice was directly given by a person who did not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.

Sandra Ayton
GENERAL MANAGER