

Minutes

of Ordinary Meeting

15 AUGUST 2011

Note:
Minutes subject to confirmation at
a meeting of the Council to be held on
19 September 2011.

ORDINARY MEETING – 15 AUGUST 2011

G:\COUNCIL&SPECIALMEETING \MINUTES\FULLCOUNCIL\2011\ORDINARY MEETINGS\2011\Cc15082011.doc

- 245/2011 Confirmation of minutes
- 246/2011 Council workshops
- 247/2011 Mayor's communications
- 248/2011 Mayor's diary
- 249/2011 Pecuniary interest declarations
- 250/2011 Public question time
- 251/2011 Councillor reports
- 252/2011 Leave of absence
- 253/2011 Deputations
- 254/2011 Petitions
- 255/2011 Councillors' questions without notice
- 256/2011 Councillors' questions on notice
- 257/2011 Development & Regulatory Services determinations
- 258/2011 Combined application to rezone 4 Hope Street, Ulverstone from Residential to Business and to use 4 Hope Street for storage purposes that are integral and subservient to an adjoining retail use – Application No. COM2010.1 (389.2010 – 13.12.2010)
- 259/2011 Minutes and notes of committees of the Council and other organisations
- 260/2011 Cradle Mountain Water – Water and Sewerage Owner Representative (243A/2011 – 18.07.2011)
- 261/2011 Corporate & Community Services determinations made under delegation
- 262/2011 Contracts and agreements
- 263/2011 Correspondence addressed to the Mayor and Councillors
- 264/2011 Common seal
- 265/2011 Financial statements
- 266/2011 Rate remissions
- 267/2011 Schedule of Appointments to Statutory Bodies, Groups and Organisations, Council and Special Committees, Community Advisory Groups and Working Groups (349/2009 – 03.11.2009) – Community Shed Management Committee
- 268/2011 Public question time
- 269/2011 Anzac Park playground
- 270/2011 Meeting closed to the public
- 271/2011 Minutes and notes of other organisations and committees of the Council

Minutes of an ordinary meeting of the Central Coast Council held in the Council Chamber at the Administration Centre, 19 King Edward Street, Ulverstone on Monday, 15 August 2011 commencing at 6.00pm.

Councillors attendance

Cr Jan Bonde (Mayor)	Cr Tony van Rooyen (Deputy Mayor)
Cr Lionel Bonde	Cr Garry Carpenter
Cr John Deacon	Cr Amanda Diprose
Cr David Dry	Cr Cheryl Fuller
Cr Ken Haines	Cr Gerry Howard
Cr Brian Robertson	Cr Philip Viney

Employees attendance

General Manager (Ms Sandra Ayton)
Director Corporate & Community Services (Mr Cor Vander Vlist)
Director Development & Regulatory Services (Mr Michael Stretton)
Director Engineering Services (Mr Bevin Eberhardt)
Executive Services Officer (Miss Lisa Mackrill)

Guests of the Council

Ms Kate Fernandes – Central Coast Council Bursary recipient
Ms Dayna Broun – Participation & Pathways Coordinator, Cradle Coast Campus of the University of Tasmania

Media attendance

The Advocate newspaper.

Public attendance

Two members of the public attended during the course of the meeting, along with nine Japanese exchange students with representatives from their school (Penguin High) and host families.

Prayer

The meeting opened in prayer.

Prior to the commencement of the business of the Council meeting, the Deputy Mayor offered condolences to the Mayor on behalf of the Council in recognition of the passing of her mother, Mrs Nesma Skipworth.

CONFIRMATION OF MINUTES OF THE COUNCIL

245/2011 Confirmation of minutes

The Executive Services Officer reported as follows:

“The minutes of the previous ordinary meeting of the Council held on 18 July 2011 have already been circulated. The minutes are required to be confirmed for their accuracy.

The *Local Government (Meeting Procedures) Regulations 2005* provide that in confirming the minutes of a meeting, debate is allowed only in respect of the accuracy of the minutes.”

■ Cr Robertson moved and Cr Viney seconded, “That the minutes of the previous ordinary meeting of the Council held on 18 July 2011 be confirmed.”

Carried unanimously

COUNCIL WORKSHOPS

246/2011 Council workshops

The Executive Services Officer reported as follows:

“The following council workshops have been held since the last ordinary meeting of the Council.

- 25.07.2011 – Cradle Mountain Water re Price and Service Plan roll out / Dulverton Waste Management re regional waste management issues
- 01.08.2011 – TasGas re Gawler to Simplot connection / Waste Management Review process

08.08.2011 - Michael Harries re proposed sustainable solutions centre / naming of new cul-de-sac off Knights Road, Ulverstone / Turners Beach Local Area Plan and Turners Beach Vegetation and Fire Management Plan.

This information is provided for the purpose of record only.”

■ Cr Howard moved and Cr Haines seconded, “That the Officer’s report be received.”

Carried unanimously

MAYOR’S COMMUNICATIONS

247/2011 Mayor’s communications

The Mayor reported as follows:

“The current recipient of the Central Coast Council Bursary, Ms Kate Fernandes, is in attendance to report on progress with her studies. Ms Fernandes is accompanied by Ms Dayna Broun, Participation and Pathways Coordinator of the Cradle Coast Campus of the University of Tasmania. After the address by Ms Fernandes and Ms Broun, Councillors will have the opportunity to ask questions.”

Ms Fernandes and Ms Broun addressed the Council and Ms Fernandes thanked the Council for the assistance provided by way of the Bursary. The Council congratulated Ms Fernandes on her recent excellent exam results as part of her Bachelor of Business and Computing studies.

The Mayor further reported as follows:

“Ten Japanese international exchange students are currently being hosted in the Central Coast area. Their attendance at this meeting of the Council provides an opportunity for the Council to formally acknowledge and welcome them.”

Mr Ian Forbes, AFS Coordinator, addressed the Council on behalf of the exchange students and took the opportunity to formally acknowledge the host families. The Mayor presented each student with a Central Coast gift pack, after which the group left the meeting.

248/2011 Mayor’s diary

The Mayor reported as follows:

“I have attended the following events and functions on behalf of the Council:

-
- . Local Government Association of Tasmania – AGM and General Meeting (Hobart)
 - . Local Government Association of Tasmania – Annual Conference (Hobart)
 - . Whitelion – meeting with State Manager
 - . Senator Richard Colbeck – update on Central Coast issues
 - . View Tasmania – opening of View Central Coast (Real Estate)
 - . Forestry Tasmania – meeting and update
 - . Minister for Local Government, the Hon Bryan Green MP – media event to mark the opening to traffic of the new Leven River Bridge, Hobbs Parade
 - . Australian Broadcasting Corporation – meeting with State Director
 - . Tasmanian Wing Chun Academy – official opening of Multi-purpose Room (Ulverstone)
 - . Eliza Purton Limited Auxiliary – annual luncheon
 - . Ulverstone Repertory Theatre Society – ‘Chase Me Comrade’ production
 - . Samaritan’s Purse Australia – North-West launch of Operation Christmas Child 2011
 - . Lions Club of Forth Valley – annual awards and board presentation
 - . Private Forests Tasmania & Australian Forest Growers – Annual Farm Forestry Dinner 2011 (Inveresk)
 - . PICSE UTAS – judging 2011 Science Investigation Awards for Ulverstone Primary School
 - . Private Forests Tasmania & Australian Forest Growers – North West Annual Farm Forestry Dinner Seminar (Burnie)
 - . Returned & Services League, Ulverstone Sub-branch – launch of book ‘To Hell and Back – Fred Brett’s Life Story’
 - . Tasports – Devonport Airport concept plans briefing (Latrobe)
 - . Sacred Heart Catholic School – official opening of Student Amenities Upgrade, Classroom and General Learning Area Refurbishment
 - . Ulverstone Local History Museum – strategic plan presentation
 - . Eliza Purton Home for the Aged – Coroneagh Park Auxiliary annual general meeting.”

Cr (L) Bonde reported as follows:

“I have attended the following events and functions on behalf of the Council:

- . Probus Club of Central Coast Tasmania – mid-winter luncheon.”

Cr Fuller reported as follows:

“I have attended the following events and functions on behalf of the Council:

- . Penguin Hospital Auxiliary – Luncheon.”

-
- Cr Carpenter moved and Cr Diprose seconded, "That the Mayor's, Cr (L) Bonde's and Cr Fuller's reports be received."

Carried unanimously

249/2011 Pecuniary interest declarations

The Mayor reported as follows:

"Councillors are requested to indicate whether they have, or are likely to have, a pecuniary interest in any item on the agenda."

The Executive Services Officer reported as follows:

"The *Local Government Act 1993* provides that a councillor must not participate at any meeting of a council in any discussion, nor vote on any matter, in respect of which the councillor has an interest or is aware or ought to be aware that a close associate has an interest.

Councillors are invited at this time to declare any interest they have on matters to be discussed at this meeting. If a declaration is impractical at this time, it is to be noted that a councillor must declare any interest in a matter before any discussion on that matter commences.

All interests declared will be recorded in the minutes at the commencement of the matter to which they relate."

No interests were declared at this time.

250/2011 Public question time

The Mayor reported as follows:

"At 6.40pm or as soon as practicable thereafter, a period of not more than 30 minutes is to be set aside for public question time during which any member of the public may ask questions relating to the activities of the Council.

Public question time will be conducted as provided by the *Local Government (Meeting Procedures) Regulations 2005* and the supporting procedures adopted by the Council on 20 June 2005 (Minute No. 166/2005)."

COUNCILLOR REPORTED

251/2011 Councillor reports

The Executive Services Officer reported as follows:

“Councillors who have been appointed by the Council to community and other organisations are invited at this time to report on actions or provide information arising out of meetings of those organisations.

Any matters for decision by the Council which might arise out of these reported should be placed on a subsequent agenda and made the subject of a considered resolution.”

Cr Carpenter reported on a meeting of the Gunns Plains Community Centre Committee following the finalisation of the hall renovations.

Cr Diprose reported on a meeting of the Ulverstone Community House Committee.

APPLICATIONS FOR LEAVE OF ABSENCE

252/2011 Leave of absence

The Executive Services Officer reported as follows:

“The *Local Government Act 1993* provides that the office of a councillor becomes vacant if the councillor is absent without leave from three consecutive ordinary meetings of the council.

The Act also provides that applications by councillors for leave of absence may be discussed in a meeting or part of a meeting that is closed to the public.

There are no applications for consideration at this meeting.”

DEPUTATIONS

253/2011 Deputations

The Executive Services Officer reported as follows:

“No requests for deputations to address the meeting or to make statements or deliver reported have been made.”

PETITIONS

254/2011 Petitions

The Executive Services Officer reported as follows:

“No petitions under the provisions of the *Local Government Act 1993* have been presented.”

COUNCILLORS' QUESTIONS

255/2011 Councillors' questions without notice

The Executive Services Officer reported as follows:

“The *Local Government (Meeting Procedures) Regulations 2005* provide as follows:

- ‘29 (1) A councillor at a meeting may ask a question without notice of the chairperson or, through the chairperson, of –
- (a) another councillor; or
 - (b) the general manager.
- (2) In putting a question without notice, a councillor must not –
- (a) offer an argument or opinion; or
 - (b) draw any inferences or make any imputations –
- except so far as may be necessary to explain the question.
- (3) The chairperson must not permit any debate of a question without notice or its answer.
- (4) The chairperson, councillor or general manager who is asked a question without notice may decline to answer the question.

-
- (5) The chairperson may refuse to accept a question if it does not relate to the activities of the council.
 - (6) Questions without notice, and any answers to those questions, are not required to be recorded in the minutes.
 - (7) The chairperson may require a councillor to put a question without notice in writing.'

If a question gives rise to a proposed matter for discussion and that matter is not listed on the agenda, Councillors are reminded of the following requirements of the Regulations:

- '8 (5) Subject to subregulation (6), a matter may only be discussed at a meeting if it is specifically listed on the agenda of that meeting.
- (6) A council by absolute majority... may decide at an ordinary meeting to deal with a matter that is not on the agenda if the general manager has reported –
 - (a) the reason it was not possible to include the matter on the agenda; and
 - (b) that the matter is urgent; and
 - (c) that (qualified) advice has been provided under section 65 of the Act.'

Councillors who have questions without notice are requested at this time to give an indication of what their questions are about so that the questions can be allocated to their appropriate Departmental Business section of the agenda.”

The allocation of topics ensued.

256/2011 Councillors' questions on notice

The Executive Services Officer reported as follows:

“The *Local Government (Meeting Procedures) Regulations 2005* provide as follows:

- '30 (1) A councillor, at least 7 days before an ordinary meeting of a council or council committee, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.

(2) An answer to a question on notice must be in writing.'

It is to be noted that any question on notice and the written answer to the question will be recorded in the minutes of the meeting as provided by the Regulations.

Any questions on notice are to be allocated to their appropriate Departmental Business section of the agenda.

No questions on notice have been received.”

DEPARTMENTAL BUSINESS

DEVELOPMENT & REGULATORY SERVICES

257/2011 Development & Regulatory Services determinations

The Director Development & Regulatory Services reported as follows:

“A Schedule of Development & Regulatory Services Determinations made during the month of July 2011 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reported as follows:

“A copy of the Schedule has been circulated to all Councillors.”

■ Cr Deacon moved and Cr Haines seconded, “That the Schedule of Development & Regulatory Services Determinations (a copy being appended to and forming part of the minutes) be received.”

Carried unanimously

258/2011 Combined application to rezone 4 Hope Street, Ulverstone from Residential to Business and to use 4 Hope Street for storage purposes that are integral and subservient to an adjoining retail use – Application No. COM2010.1 (389.2010 – 13.12.2010)

The Director Development & Regulatory Services reported as follows:

“The Town Planner has prepared the following report:

<i>APPLICATION NO.:</i>	COM2010.1
<i>LOCATION:</i>	4 Hope Street, Ulverstone
<i>OWNERS:</i>	Roberts Limited
<i>APPLICANT:</i>	GHD Pty Ltd
<i>PROPOSED ZONING:</i>	Business
<i>PLANNING INSTRUMENT:</i>	Central Coast Planning Scheme 2005 (the Scheme)
<i>LEGISLATION:</i>	Land Use Planning and Approvals Act 1993 (the Act)

PURPOSE

The purpose of this report is to advise that the Tasmanian Planning Commission (the Commission) has approved the above-mentioned application.

BACKGROUND

At its meeting of 13 December 2010 (Minute No. 389/2010), the Council initiated the amendment to the Scheme and certified draft Amendment 4/2010 and the associated permit. The draft Amendment was advertised on 5 January 2010. No representations were received.

DISCUSSION

On 31 January 2011, the combined Scheme amendment and permit were forwarded to the Commission. Minor changes were made to the permit at the request of the Commission. On 20 June 2011, the Commission advised that the combined Scheme amendment and permit had been approved and came into operation on 27 June 2011. A copy of the amended permit is attached and marked Annexure 1.

CONSULTATION

Formal consultation has been undertaken in accordance with the requirements of the Act.

IMPACT ON RESOURCES

The impact of the decision is administrative in nature.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2009–2014 includes the following strategies and key actions:

The Shape of the Place

- . Adopt an integrated approach to land use planning

The Environment and Sustainable Infrastructure

- . Contribute to a safe and healthy environment.

CONCLUSION

It is recommended that the information be received.'

The report is supported.”

The Executive Services Officer reported as follows:

“A copy of the amended planning permit has been circulated to all Councillors.”

■ Cr (L) Bonde moved and Cr Dry seconded, “That the Town Planner’s report be received.”

Carried unanimously

GENERAL MANAGEMENT

259/2011 Minutes and notes of committees of the Council and other organisations

The General Manager reported as follows:

“The following (non-confidential) minutes and notes of committees of the Council and other organisations on which the Council has representation have been received:

- . Riana Community Centre Committee – meeting held on 15 June 2011
- . Penguin Miniature Railway Management Committee – meeting held on 26 July 2011
- . Youth Engaged Steering Committee – meeting held on 28 July 2011
- . East Ulverstone Swimming Pool Management Committee – 4 August 2011.

Copies of the minutes and notes have been circulated to all Councillors.”

■ Cr Haines moved and Cr Fuller seconded, “That the (non-confidential) minutes and notes of committees of the Council be received.”

Carried unanimously

260/2011 Cradle Mountain Water – Water and Sewerage Owner Representative
(243A/2011 – 18.07.2011)

The Executive Services Officer reported as follows:

“PURPOSE

The purpose of this report is to advise the Council of the outcome of the ballot for one Owner Representative to the Tasmanian Water and Sewerage Corporation (North-Western Region) Pty Ltd (Cradle Mountain Water).

BACKGROUND

Under the current Rules, member councils of Cradle Mountain Water are allowed three Owner Representatives. Due to Mayor Lynn Laycock’s term ending on 1 July 2011, member Councils were invited to nominate an elected representative to be included in the election process. Nominations were called on 3 June 2011 and this Council nominated Mayor Jan Bonde for the position.

DISCUSSION

Following receipt of nominations, Sandra Ayton (Returning Officer on behalf of Cradle Mountain Water Owner Representatives) advised there were four nominations and a ballot was required for the position. This Council voted for its preferences at the meeting on 18 July 2011 (Minute No. 243A/2011) and the ballot paper was completed and returned by the closing date of 29 July 2011.

The Returning Officer has subsequently advised that Mayor Jan Bonde was elected as the Owner Representative, effective 1 August 2011. The three Owner Representatives to Cradle Mountain Water are now Cr John Perkins, Ald Steve Kons and Mayor Jan Bonde.

CONSULTATION

Consultation was not required for this report.

IMPACT ON RESOURCES

There is no impact on Council resources.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2009–14 includes the following strategies and key actions:

Council Sustainability and Governance

- Improve service provision
- Strengthen local–regional connections.

CONCLUSION

It is recommended that the information be received.”

- Cr Fuller moved and Cr Robertson seconded, “That the Officer’s report be received.”

Carried unanimously

CORPORATE & COMMUNITY SERVICES

261/2011 Corporate & Community Services determinations made under delegation

The Director Corporate & Community Services reported as follows:

“A Schedule of Corporate & Community Services Determinations made during the month of July 2011 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reported as follows:

“A copy of the Schedule has been circulated to all Councillors.”

■ Cr Fuller moved and Cr Dry seconded, “That the Schedule of Corporate & Community Services Determinations (a copy being appended to and forming part of the minutes) be received.”

Carried unanimously

262/2011 Contracts and agreements

The Director Corporate & Community Services reported as follows:

“A Schedule of Contracts and Agreements (other than those approved under the common seal) entered into during the month of July 2011 has been submitted by the General Manager to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reported as follows:

“A copy of the Schedule has been circulated to all Councillors.”

■ Cr Robertson moved and Cr Viney seconded, “That the Schedule of Contracts and Agreements (a copy being appended to and forming part of the minutes) be received.”

Carried unanimously

263/2011 Correspondence addressed to the Mayor and Councillors

The Director Corporate & Community Services reported as follows:

"PURPOSE

This report is to inform the meeting of any correspondence received during the month of July 2011 and which was addressed to the 'Mayor and Councillors'. Reporting of this correspondence is required in accordance with Council policy.

CORRESPONDENCE RECEIVED

The following correspondence has been received and circulated to all Councillors:

- . Email dated 1 July 2011 requesting that persons be able to walk over the new Leven River bridge following its official opening.
- . Email dated 14 July 2011 relating to the opening of the Leven River bridge.
- . Email dated 18 July 2011 relating to the opening of the Leven River bridge.
- . Letter concerning building works in Spencer Place.
- . Letter commenting on the LGAT Conference.
- . Letter advising on the extension phase of the Healthy Communities Initiative.
- . Letter concerning proposed café/restaurant being part of Wharf project.

Where a matter requires a Council decision based on a professionally developed report the matter will be referred to the Council. Matters other than those requiring a report will be administered on the same basis as other correspondence received by the Council and managed as part of the day-to-day operations."

- Cr Haines moved and Cr Howard seconded, "That the Director's report be received."

Carried unanimously

264/2011 Common seal

The Director Corporate & Community Services reported as follows:

"A Schedule of Documents for Affixing of the Common Seal for the period 19 July 2011 to 15 August 2011 is submitted for the authority of the Council to be given. Use of the common seal must first be authorised by a resolution of the Council.

The Schedule also includes for information advice of final plans of subdivision sealed in accordance with approved delegation and responsibilities."

The Executive Services Officer reported as follows:

"A copy of the Schedule has been circulated to all Councillors."

■ Cr Viney moved and Cr Diprose seconded, "That the common seal (a copy of the Schedule of Documents for Affixing of the Common Seal being appended to and forming part of the minutes) be affixed subject to compliance with all conditions of approval in respect of each document, and that the advice of final plans of subdivision sealed in accordance with approved delegation and responsibilities be received."

Carried unanimously

265/2011 Financial statements

The Director Corporate & Community Services reported as follows:

"The following principal financial statements of the Council for the period ended 31 July 2011 are submitted for consideration:

- . Summary of Rates and Fire Service Levies
- . Operating and Capital Statement
- . Cashflow Statement
- . Capital Works Resource Schedule."

The Executive Services Officer reported as follows:

"Copies of the financial statements have been circulated to all Councillors."

■ Cr Fuller moved and Cr Robertson seconded, "That the financial statements (copies being appended to and forming part of the minutes) be received."

Carried unanimously

266/2011 Rate remissions

The Director Corporate & Community Services reported as follows:

"The following rate remissions are proposed for the Council's consideration:

<i>PROPERTY NO.</i>	101130.0120
<i>PROPERTY ADDRESS</i>	40 Maskells Road, Ulverstone
<i>REMISSION</i>	\$472.50
<i>REASON</i>	Remit 50% of General Rate for Club

<i>PROPERTY NO.</i>	202145.0040
<i>PROPERTY ADDRESS</i>	3 Possum Lane, Turners Beach
<i>REMISSION</i>	\$340.00
<i>REASON</i>	Property charged for three lots of Waste Management Charge."

The Executive Services Officer reported as follows:

"The *Local Government Act 1993* provides that a council, by absolute majority, may grant a remission of all or part of any rates."

■ Cr Diprose moved and Cr Robertson seconded, "That the following remissions be approved:

- . Property No. 101130.0120 – \$472.50
- . Property No. 202145.0040 – \$340.00."

Carried unanimously and by absolute majority

267/2011 Schedule of Appointments to Statutory Bodies, Groups and Organisations, Council and Special Committees, Community Advisory Groups and Working Groups (349/2009 – 03.11.2009) – Community Shed Management Committee

The Director Corporate & Community Services reported as follows:

"The Youth/Project Officer has prepared the following report:

PURPOSE

This report considers an amendment to the Committees and Representatives Register and in particular the creation and membership of the Central Coast Community Shed Management Committee; and to appoint a Councillor as a representative on that Committee.

BACKGROUND

The Community Shed Program is a community project that utilises a building at the Ulverstone Showgrounds that has been converted into a functioning 'Community Shed'.

To facilitate the ongoing running of such Community Shed programs and to assist in the day to day running of the Community Shed, the Council needs to appoint the Central Coast Community Shed Management Committee (the Committee).

DISCUSSION

A Charter, under which the operations of the Committee would be managed, has been developed based on a template used for a number of similar

committees currently included in the Committees and Representatives Register.

A number of persons representing schools, community groups and service clubs have been approached to become members of the Committee. The following persons have agreed to be on the Committee:

Eunice Horne (Tasmanian Regional Arts);
Glen Lutwyche (Ulverstone High School);
John van Rooyen (volunteer);
Lyndon O'Neil (Ed Hub);
Norman Frampton (volunteer);
Chris Medcraft (Richmond Fellowship);
Jack Eaton (volunteer);
Eric Bird (volunteer);
Errol Nothrop (volunteer);
Denzil Mason (volunteer);
Derril Kay (community member);
Robert McKenzie (volunteer);
Stan Poke (volunteer);
John Klop (volunteer); and
Bruce Wish-Wilson (volunteer).

The Committee is seeking a Councillor to join and act as a liaison between the Committee and the Council. As a member of the Committee, the nominated Councillor will be required to fulfil the mechanism of providing regular progress reported to the Council. Conversely, the Councillor will keep the Committee informed regularly on matters of relevance.

CONSULTATION

No consultation is required for this report.

IMPACT ON RESOURCES

There is no impact on resources outside the time for the nominated Councillor attending meetings.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2009-2014 includes the following strategies and key actions:

A Connected Central Coast

- Improve community wellbeing

Community Capacity and Creativity

- Community capacity-building

Council Sustainability and Governance

- Effective communication and engagement
- Strengthen local-regional connections.

CONCLUSION

It is recommended that the following persons:

Eunice Horne;
Glen Lutwyche;
John van Rooyen;
Lyndon O'Neil;
Norman Frampton;
Chris Medcraft;
Jack Eaton;
Eric Bird;
Errol Nothrop;
Denzil Mason;
Derril Kay;
Robert McKenzie;
Stan Poke
John Klop; and
Bruce Whish-Wilson;

be appointed as members of the Central Coast Community Shed Management Committee and that a Councillor representative be appointed to the Central Coast Community Shed Management Committee.'

The Youth/Project Officer's report is supported."

The Executive Services Officer reported as follows:

"A copy of the Charter for the Ulverstone Community Shed Management Committee has been circulated to all Councillors."

■ Cr Robertson moved and Cr Carpenter seconded, "That the following persons:

Eunice Horne;
Glen Lutwyche;

John van Rooyen;
Lyndon O'Neil;
Norman Frampton;
Chris Medcraft;
Jack Eaton;
Eric Bird;
Errol Nothrop;
Denzil Mason;
Derril Kay;
Robert McKenzie;
Stan Poke
John Klop; and
Bruce Whish-Wilson;

be appointed to the Central Coast Community Shed Management Committee and that the Schedule of Appointments to Statutory Bodies, Groups and Organisations, Council and Special Committees, Community Advisory Groups and Working Groups be amended to include the Central Coast Community Shed Management Committee, and further that Cr Viney be appointed as the Council's liaison person on that Committee with Cr Haines as the proxy (a copy of the Charter for the Central Coast Community Shed Management Committee being appended to and forming part of the minutes)."

Carried unanimously

268/2011 Public question time

The time being 6.43pm, the Mayor introduced public question time.

There were no questions from the public.

ENGINEERING SERVICES

269/2011 Anzac Park playground

The Director Engineering Services reported as follows:

PURPOSE

The purpose of this report is to consider the process for the purchase and installation of playground equipment and associated soft-fall for the redevelopment and upgrade of the Anzac Park playground following the completion of the Leven River bridge project.

BACKGROUND

The Asset Management Group Leader reports as follows:

‘The Anzac Park playground was first established by the Council, with considerable input from the Rotary Club of Ulverstone, in the 1970’s with the installation of the “Rocket” and the “Flying Saucer”. Other equipment has been installed and removed over time due to renewals and vandalism, but the Rocket and the Flying Saucer have remained.

There have been some compliance issues with the Rocket and the Flying Saucer with both having their respective slides removed and other modifications made over time.

The Anzac Park playground equipment was removed due to the area being required as a construction site for the replacement of the Leven River bridge.

While the playground was shut down to provide for bridge construction it gave the opportunity to undertake a review of the playground equipment and a redesign for a new playground was undertaken.

It also gave the Council the opportunity to carry out refurbishment and alterations to the Rocket to alter it from being an active piece of equipment to a passive piece due to the non-compliance with Australian Standards for playgrounds and the prohibitive cost to obtain such compliance.

As part of the redevelopment, the Flying Saucer will also become a passive piece of equipment, modifying it into a barbeque shelter to replace the existing barbeque hut.

Following consultation, the Rotary Club of Ulverstone can appreciate the difficulties and has accepted that this is the required course of action.

DISCUSSION

The Parks/NRM Officer commenced design on the Anzac Park playground in 2010-11.

In order to maintain the original "space age" theme and establish a quantum of cost for a new playground, the Parks/NRM Officer discussed various options with playground equipment suppliers.

A request was made for suppliers to submit a design and the associated costs for their respective designs.

Five suppliers were originally invited to provide costings but only three suppliers provided quotations as shown below:

COMPANY	QUOTATION (EXC. GST) \$
SturdyBuilt Agencies Pty Ltd	138,230.00
Playtas Pty Ltd – Option 2 (Megatoy)	154,491.58
PlaySpace Playground Pty Ltd	176,900.00
PlayTas Pty Ltd – Option 1 (Kompan)	212,730.88
<i>ESTIMATE</i>	<i>200,000.00</i>

The concept design is shown as Drawing No. 372.50. The designs and quotations included the supply and installation of such equipment as a toddler and junior playground, double swing (including rubber soft-fall) and two sensory pathways, inner circle sensory pathway, ancillary sensory equipment and embankment slide.

The prices above from Playspace and PlayTas include all of the necessary equipment as per discussions with the suppliers, however, SturdyBuilt does not include all the equipment and rubber soft-fall required hence the lesser cost.

PlayTas submitted two options, Option 1 was for the supply of "Kompan" equipment and Option 2 was for the supply of "Megatoy" equipment.

All suppliers were provided with the same information and allowed the same amount of time to submit prices.

A considerable amount of work was undertaken in liaising with these companies in order to achieve an integrated design and layout with Council.

To undertake the tender process with respect to playgrounds is difficult as there are so many different types of equipment and layouts that can be designed.

It is difficult to write specifications for a playground without specifying an actual piece of equipment particularly when trying to maintain an existing theme.

Due to the work already undertaken and the obtaining of three designs and quotations, approval is sought to accept the quotation from PlaySpace Playground Pty Ltd (for the supply and installation of a toddler and junior playground, double slide and sensory pathways and ancillary sensory equipment and embankment slide) for the sum of \$176,900.00 (excluding GST) and not be required to undertake the tender process for the following reasons:

- . Consistency of product in this location.
- . Experience with other suppliers.
- . Difficult to get equivalent prices to compare through the tender process. Each manufacturer has differing equipment quality, style colours etc. – comparing like with like is difficult.
- . Equipment sourced from and installed by PlaySpace Playground has been used in Devonport and is of a high standard.
- . The Rotary Club of Ulverstone has endorsed the design concepts from PlaySpace Playground.
- . PlaySpace Playground provides the best overall “space age” theme equipment.
- . Timeframes for completion of the project – to be completed in conjunction with the bridge and surrounds projects.

Completion of the project is proposed by November 2011. Should tenders be required then acceptance of a tender by the Council would be delayed by

at least two months and supply of equipment would not be until December 2011 with installation in January/February 2012 when the playground should be in use.'

The Asset Management Group Leader's report is supported.

This would negate the need for the Council to call public tenders for the works as per Clause 23 of the *Local Government (General) Regulations 2005*. However, Clause 27 of the Regulations would be applicable to this situation:

'27. Non-application of public tender process

(1) Regulation 23 does not apply to the following:

...

(h) a contract for goods or services if the council resolves by absolute majority and states the reasons for the decision, that a satisfactory result would not be achieved by inviting tenders because of-

(i) extenuating circumstances; or

(ii) the remoteness of the locality; or

(iii) the unavailability of competitive or reliable tenderers;

...'

In respect to undertaking the tender process with regard to playgrounds this is difficult as there are so many different types of equipment and layouts that can be designed.

It is a situation analogous to a work of art and the preferred design of PlaySpace is no way comparable to any of the competing designs. Third parties have been involved in the design approval and this too makes it completely improbable to determine selection via tender.

In addition to the uniqueness and inability to have a competitive tender, there is the concern of establishing the playground for public use ahead of the summer festival season which sees Anzac Park under heavy public usage.

After considering all matters, it is the view that the Council is entitled to proceed under Regulation 27(h) by absolute majority for reason of:

- the extenuating circumstances presented by the need to have the Park cleared for public access and available for public usage as a matter of urgency; and
- the unavailability of competitive tenders as the uniqueness of the preferred design is not comparable to any of the competing designs.

CONSULTATION

Consultation has occurred within the Engineering Services Department in conjunction with a Councillors Workshop along with a presentation made to the Rotary Club of Ulverstone, which has had a long history with the Park, and has endorsed the design and equipment chosen. Consultation with children and parents will be undertaken more in the lead up to the playground installation as the recent installation of similar equipment in Fairway Park and the intensive use by children is evidence of the acceptance of this type of playground equipment.

IMPACT ON RESOURCES

The Anzac Park playground redevelopment is accommodated within the 2011-12 budget of \$260,000.

It should be noted that the Rotary Club of Ulverstone is also desirous to see a Pyramid Net piece of equipment, in addition to those proposed, and has committed \$5,000 to the project and is also seeking a grant to further assist with the purchase and installation of this item. It is intended that quotations would be invited from PlaySpace and other suppliers as this could be installed as a separate piece of equipment as it integrates into the 'space age' theme.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2009-2014 includes the following strategies and key actions:

The Shape of the Place

- Improve the value and use of open space

A Connected Central Coast

- Improve community wellbeing

The Environment and Sustainable Infrastructure

- Develop and manage sustainable built infrastructure.

CONCLUSION

It is recommended that the quotation (dated 16 February 2011, confirmed 29 July 2011) of \$194,590.00 (including GST) from PlaySpace Playground Pty Ltd be accepted for the purchase and installation of playground equipment and soft-fall at Anzac Park playground, and further, than in accordance with Regulations 27(1)(h)(i) and (iii) of the *Local Government (General) Regulations 2005*, the public tender process for the purchase and installation of playground equipment and soft-fall at Anzac Park playground not be followed because:

- (h) a satisfactory result would not be achieved by inviting tenders because of:
 - (i) Exentuating circumstances –
The need to have Anzac Park cleared for public access and available for public usage as a matter of urgency;
 - (iii) The unavailability of competitive or reliable tenderers –
The uniqueness of the preferred design is not comparable to any of the competing designs.”

The Executive Services Officer reported as follows:

“A copy of concept plan (Drawing No. 372.50) has been circulated to all Councillors.”

■ Cr Diprose moved and Cr Haines seconded, “That the quotation (dated 16 February 2011, confirmed 29 July 2011) of \$194,590.00 (including GST) from PlaySpace Playground Pty Ltd be accepted for the purchase and installation of playground equipment and soft-fall at Anzac Park playground, and further, than in accordance with Regulations 27(1)(h)(i) and (iii) of the *Local Government (General) Regulations 2005*, the public tender process for the purchase and installation of playground equipment and soft-fall at Anzac Park playground not be followed because:

- (h) a satisfactory result would not be achieved by inviting tenders because of:
 - (i) Exentuating circumstances –
The need to have Anzac Park cleared for public access and available for public usage as a matter of urgency;
 - (iii) The unavailability of competitive or reliable tenderers –

ENGINEERING SERVICES

The uniqueness of the preferred design is not comparable to any of the competing designs.”

Carried unanimously and by absolute majority

Cr Diprose left the meeting at this stage.

CLOSURE OF MEETING TO THE PUBLIC

270/2011 Meeting closed to the public

The Executive Services Officer reported as follows:

"The *Local Government (Meeting Procedures) Regulations 2005* provide that a meeting of a council is to be open to the public unless the council, by absolute majority, decides to close the meeting or part of the meeting because it wishes to discuss a matter (or matters) in a closed meeting and the Regulations provide accordingly.

Moving into a closed meeting is to be by procedural motion. Once a meeting is closed, meeting procedures are not relaxed unless the council so decides.

It is considered desirable that the following matter be discussed in a closed meeting:

- Minutes and notes of other organisations and committees of the Council.

This is a matter relating to:

- information provided to the Council on the condition it is kept confidential."

■ Cr Robertson moved and Cr Viney seconded, "That the Council close the meeting to the public to consider the following matter, it being a matter relating to:

- information provided to the Council on the condition it is kept confidential;

and the Council being of the opinion that it is lawful and proper to close the meeting to the public:

- Minutes and notes of other organisations and committees of the Council."

Carried unanimously and by absolute majority

The Executive Services Officer further reported as follows:

"1 The *Local Government (Meeting Procedures) Regulations 2005* provide in respect of any matter discussed at a closed meeting that the general manager is to record in the minutes of the open meeting, in a manner that protects confidentiality, only the fact that the matter was discussed and is

not to record in the minutes of the open meeting the details of the outcome unless the council determines otherwise.

- 2 The *Local Government Act 1993* provides that a councillor must not disclose information seen or heard at a meeting or part of a meeting that is closed to the public that is not authorised by the council to be disclosed.

Similarly, an employee of a council must not disclose information acquired as such an employee on the condition that it be kept confidential.

- 3 In the event that additional business is required to be conducted by a council after the matter(s) for which the meeting has been closed to the public have been conducted, the Regulations provide that a council may, by simple majority, re-open a closed meeting to the public.”

GENERAL MANAGEMENT

271/2011 Minutes and notes of other organisations and committees of the Council

The General Manager reported (reproduced in part) as follows:

“The following minutes and notes of committees of the Council and other organisations on which the Council has representation have been received:

...

The *Local Government (Meeting Procedures) Regulations 2005* provide in respect of any matter discussed at a closed meeting that ‘the general manager –

- (a) is to record in the minutes of the open meeting, in a manner that protects confidentiality, only the fact that the matter was discussed; and
- (b) is not to record in the minutes of the open meeting the details of the outcome unless the council or council committee determines otherwise.’

The details of this matter are accordingly to be recorded in the minutes of the closed part of the meeting.”

Closure

There being no further business, the Mayor declared the meeting closed at 6.55pm.

CONFIRMED THIS 19TH DAY OF SEPTEMBER, 2011.

Chairperson

(Imm:dl)

Appendices

- Minute No. 257/2010 – Schedule of Development & Regulatory Services Determinations
- Minute No. 261/2010 – Schedule of Corporate & Community Services Determinations
- Minute No. 262/2010 – Schedule of Contracts & Agreements
- Minute No. 264/2010 – Schedule of Documents for Affixing of the Common Seal
- Minute No. 265/2010 – Financial statements
- Minute No. 267/2010 – Central Coast Community Shed Management Committee Charter

QUALIFIED PERSON'S ADVICE

The *Local Government Act 1993* provides (in part) as follows:

. A general manager must ensure that any advice, information or recommendation given to the council is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.

. A council is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council.

I therefore certify that with respect to all advice, information or recommendation provided to the Council within these minutes:

(i) the advice, information or recommendation was given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and

(ii) where any advice was directly given by a person who did not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.

Sandra Ayton
GENERAL MANAGER

Appendices

CENTRAL COAST COUNCIL

I certify that this is the schedule referred to in
Minute No. 257/2011 of a meeting of the
Council held on 15/08/2011


Executive Services Officer

Central Coast Council
List of Development Applications Determined
Period From: 1 July 2011 To 31 July 2011

Application Number	Property Address	Development Application Type	Description of Proposed Use	Application Date	Decision Date	Day Determined
DA210338	36-42 Main Road Penguin	Discretionary Development Application	Bottle Shop (Hotel Industry)	31 May 2011	04 July 2011	34
DA210348	18A William Street Ulverstone	Discretionary Development Application	Three attached townhouses - variation to side setback, number of units in a single building and land stability	31 May 2011	26 July 2011	22
DA210362	195 Upper Maud Street Ulverstone	Discretionary Development Application	Residential dwelling (variation to height) and outbuilding (variation to height, side and rear setbacks)	07 June 2011	05 July 2011	24
DA210365	18 Crisling Place Penguin	Discretionary Development Application	Residential dwelling	07 June 2011	05 July 2011	28
DA210369	66B Alexandra Road Ulverstone	Discretionary Development Application	Change of use to Business & Professional Services and variation to carparking requirements	14 June 2011	07 July 2011	23
DA210370	52 Main Road Penguin	Discretionary Development Application	Two x commercial tenancies, two x residential dwellings	14 June 2011	21 July 2011	37
DA210371	66 Main Road Penguin	Permitted Development Application	New awning	14 June 2011	21 July 2011	37
DA210378	67 Stubbs Road Turners Beach	Permitted Development Application	Three lot subdivision	27 June 2011	18 July 2011	21
DA210380	2 Seaside Crescent Penguin	Permitted Development Application	Residential extensions	28 June 2011	11 July 2011	13
DA210382	77 Chisholm Road Preston	Discretionary Development Application	Replacement of existing dwelling and new shed	30 June 2011	27 July 2011	27
DA211001	24 Seabreeze Avenue Sulphur Creek	Permitted Development Application	Verandah	01 July 2011	04 July 2011	3
DA211002	25 Ansell Road Gunns Plains	Permitted Development Application	Shed	01 July 2011	07 July 2011	6
DA211005	1 Main Road Penguin	Discretionary Development Application	Two lot subdivision and consolidation including 3 Main Road, Penguin	05 July 2011	27 July 2011	22

Central Coast Council
List of Development Applications Determined
 Period From: 1 July 2011 To 31 July 2011

Application Number	Property Address	Development Application Type	Description of Proposed Use	Application Date	Decision Date	Day Determined
DA211006	4 Blackburn Drive Turners Beach	Permitted Development Application	Extension to existing sorting shed and toilet block (Resource development)	05 July 2011	29 July 2011	24
DA211008	Mason Street Ulverstone	Discretionary Development Application	Manufacturing and processing - upgrade of existing wastewater treatment plant	06 July 2011	27 July 2011	21
DA211011	6 Warreen Drive Penguin	Permitted Development Application	Dwelling addition	07 July 2011	15 July 2011	8
DA211012	195 Allison Road North Motton	Permitted Development Application	Roofed deck and carport	08 July 2011	11 July 2011	3
DA211014	20 Allport Street Leith	Permitted Development Application	Sunroom	08 July 2011	11 July 2011	3
DA211018	6 Ironcliffe Court Penguin	Permitted Development Application	Three lot subdivision (including 2 Hayward Street, Penguin)	12 July 2011	29 July 2011	17
DA211026	43 Alice Street Ulverstone	Permitted Development Application	Residential outbuilding - garage	18 July 2011	21 July 2011	3
DA211027	277 Cuprona Road Heybridge	Permitted Development Application	Addition	18 July 2011	22 July 2011	4
DA211028	7 Whitelaw Street Ulverstone	Permitted Development Application	Dwelling addition	26 July 2011	26 July 2011	0
DA211029	5 Jowett Street Ulverstone	Permitted Development Application	Deck	19 July 2011	22 July 2011	3
DA211030	11 Elliott Street Ulverstone	Permitted Development Application	Carport	20 July 2011	22 July 2011	2
DA211031	20 Fairway Drive Penguin	Permitted Development Application	Patio roof	22 July 2011	26 July 2011	4
DA211036	42 Risby Street Ulverstone	Permitted Development Application	Dwelling addition	25 July 2011	26 July 2011	1
DA211039	12 Bienefelts Road Turners Beach	Permitted Development Application	Attached garage	27 July 2011	27 July 2011	0

Building Approvals - 23

<i>Type</i>	<i>No.</i>	<i>Total Value (\$)</i>
Dwellings	6	1,468,906
Flats/Units	0	0
Additions	10	270,710
Alterations	0	0
Outbuildings	6	192,500
Other	1	4,000
The estimated cost of building works totalled		<u>1,936,116</u>

Amended Building Permits - 1

Plumbing Permits - 19

Special Plumbing Permits - 2

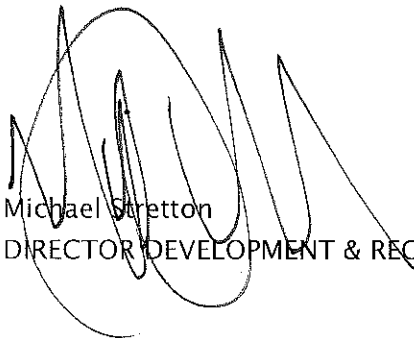
Special Plumbing Permits (on-site wastewater management systems) - 2

Public Health Risk Activity Licence & Registration - 1

Food Business registrations - 20

Temporary Food Business registrations - 4

Temporary Place of Assembly licences - 1



Michael Stretton
DIRECTOR DEVELOPMENT & REGULATORY SERVICES



CENTRAL COAST COUNCIL

I certify that this is the schedule referred to in
 Minute No. 26/2011 of a meeting of the
 Council held on 15/08/2011

[Signature]
 Executive Services Officer

**SCHEDULE OF CORPORATE & COMMUNITY SERVICES DETERMINATIONS
 MADE UNDER DELEGATION**
 Period: 1 to 31 July 2011

Abatement notices issued

ADDRESS	PROPERTY ID
Nil.	Nil.

Declaration of Dangerous Dog

ADDRESS

Nil.

Kennel Licence issued

ADDRESS	OWNER
38 Allens Road, Ulverstone	Kylie Bourke

Cor Vander Vlist
 DIRECTOR CORPORATE & COMMUNITY SERVICES

CENTRAL COAST COUNCIL
I certify that this is the schedule referred to in
Minute No. 262/2011 of a meeting of the
Council held on 15/08/2011

Executive Services Officer

SCHEDULE OF CONTRACTS AND AGREEMENTS
(Other than those approved under the Common Seal)
Period: 1 to 31 July 2011.


Contracts

- . Contract No. 28/2010-11
Tas Span
Design and construction of bridge repairs - Castra Road Bridge, Buttons Creek Ulverstone.
\$18,185.20 incl. GST
- . Contract No. 1/2011-12
VEC Civil Engineering Pty Ltd
Design and construction of Leven River Wharf Precinct pathways and retaining walls.
\$645,344.20 incl. GST
- . Contract No. 1/2011-12
TasSpan Civil Contracting Pty Ltd
Design and construction of Penguin Creek bridge replacement Johnsons Beach Road, Penguin.
\$219,154.00 incl. GST

Agreements

- . Lease Agreement - 15 Top Gawler Road (Gawler Hall)
Royal Antediluvian Order of Buffaloes: RAOB-GAB Lodge Ulverstone No. 241
\$50 excl. GST per annum.
- . Funding Agreement - Community Support Program for Outside School Hours Care Child Care Services.
- . Agreement for Use - Cradle Coast Authority
Use of a Personal Digital Assistant (PDA) and Software to undertake Regional Weed Mapping.


Sandra Ayton
GENERAL MANAGER

CENTRAL COAST COUNCIL
I certify that this is the schedule referred to in
Minute No. 264/2011 of a meeting of the
Council held on 15/08/2011

Executive Services Officer

SCHEDULE OF DOCUMENTS FOR AFFIXING OF
THE COMMON SEAL

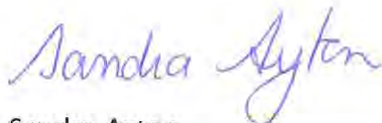
Period: 19 July 2011 to 15 August 2011

Documents for affixing of the common seal

- Adhesion Order
95 Main Road, Penguin
Application No. DA210372
- Sealed Plan Amendment
Gardiner Place, Penguin
Application No. DA211043
- Adhesion Order
Gardiner Place, Penguin
Application No. DA211043

Final plans of subdivision sealed under delegation

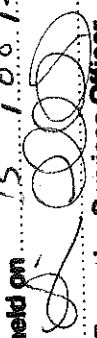
- Boundary Adjustment
17 Hobbs Parade, Ulverstone
Application No. SUB2005.6
- Final Plan
52 Wilmot Road, Forth and 209 Kindred Road, Forth
Application No. DA201063



Sandra Ayton
GENERAL MANAGER

A SUMMARY OF RATES & FIRE SERVICE LEVIES
FOR THE PERIOD ENDED 31 JULY 2011

	2010/2011		2011/2012	
	\$	%	\$	%
Rates paid in Advance	-	-4.15	-	-4.23
Rates Receivable	492,583.49	2.45	531,368.77	2.50
Demanded	290,344.45	101.70	314,288.45	101.73
	12,084,578.35		12,766,311.25	
	11,882,339.31	100.01	12,549,230.93	100.00
Collected	377,843.86	3.18	662,154.44	5.28
Add Pensioners - Government	650,989.90	5.48	704,251.06	5.61
Pensioners - Council	25,690.00	0.22	27,457.50	0.22
	1,054,523.76	8.87	1,393,863.00	11.11
Remitted	-	0.00	-	0.00
Discount Allowed	31,020.62	0.26	48,771.57	0.39
Paid in advance	131,322.02	-1.11	143,249.93	-1.14
Outstanding	10,928,116.95	91.97	11,249,846.29	89.64
	11,882,339.31	100.00	12,549,230.93	100.00

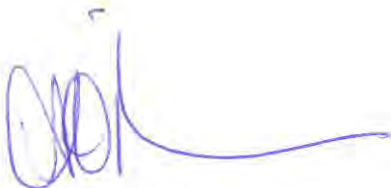
CENTRAL COAST COUNCIL
I certify that this is *The Financial* Statements referred to in
Minute No. *265/2011* of a meeting of the
Council held on *15.10.8.12011*

Executive Services Officer

Andrea O'Rourke
ASSISTANT ACCOUNTANT

BANK RECONCILIATION

FOR THE PERIOD 1 JULY TO 31 JULY 2011

Balance Brought Forward (30/06/2011)	5,416,469.67
Add, Revenue for month	1,328,522.72
	<hr/>
	6,744,992.39
	<hr/>
Less, Payments for month	2,891,101.73
	<hr/>
Balance as at 31 July 2011	3,853,890.66
	<hr/>
Balance as at Bank Account as at 31 July 2011	723,027.87
Less, Unpresented Payments	- 35,150.52
	<hr/>
	687,877.35
Add, Cash on Hand	- 1,195,782.84
	<hr/>
Operating Account	- 507,905.49
Interest Bearing Term Deposits	4,361,796.15
	<hr/>
	3,853,890.66
	<hr/>

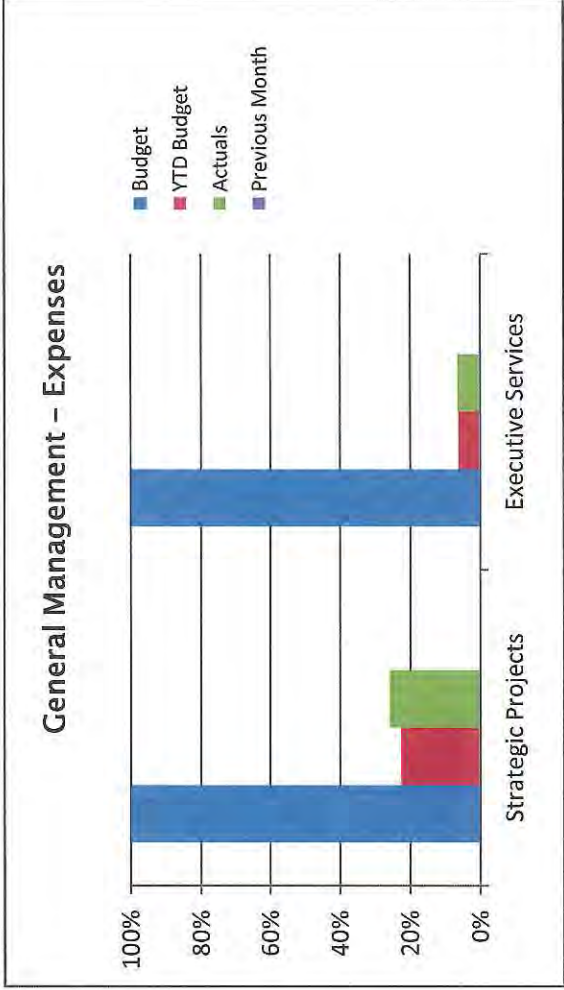
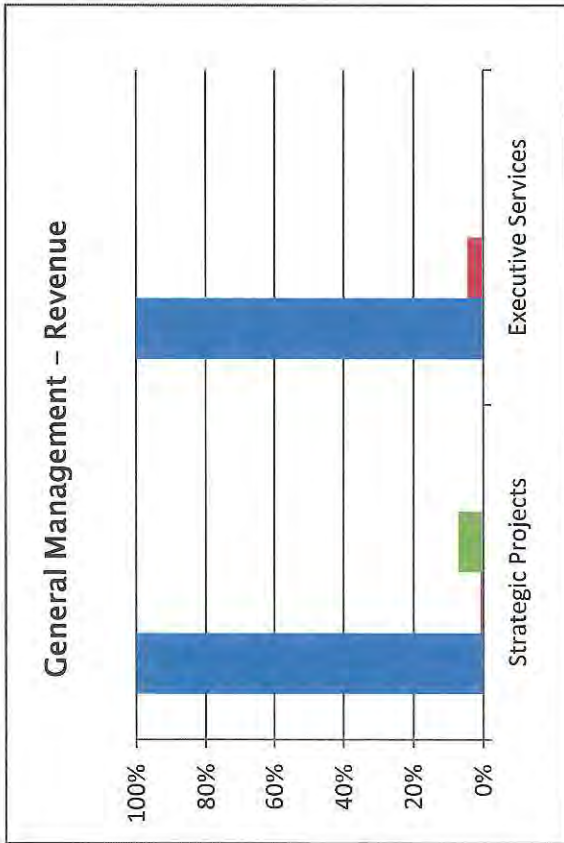


Andrea O'Rourke
ASSISTANT ACCOUNTANT

10-August-2011

Finance Report – 31 July 2011

GENERAL MANAGEMENT	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
Revenue							
Strategic Projects	(2,805,000)	(16,337)	(197,825)	-	181,488	(2,607,175)	7%
Executive Services	(31,000)	(1,368)	-	-	(1,368)	(31,000)	0%
Expenses							
Strategic Projects	97,000	21,670	24,875	-	(3,205)	72,125	26%
Executive Services	1,452,000	87,753	92,851	-	(5,098)	1,359,149	6%
Total	\$ (2,836,000) \$	(17,705) \$	(197,825) \$	-	\$ 180,120	(2,638,175)	
Total	\$ 1,549,000 \$	109,423 \$	117,726 \$	-	(8,303) \$	1,431,274	

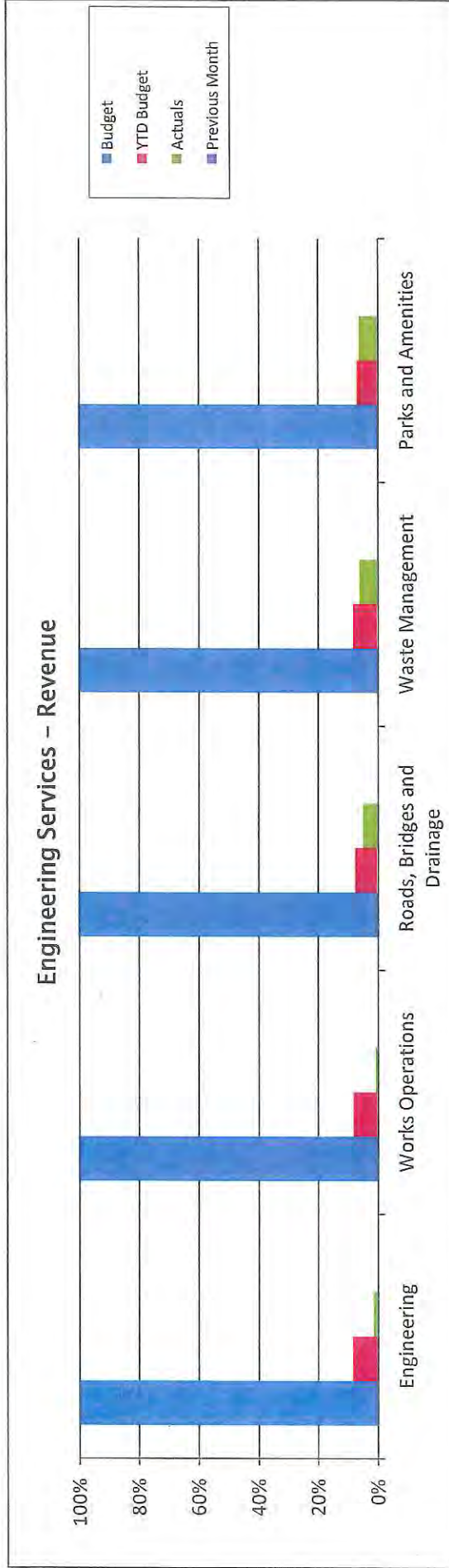


Variance

- Strategic Projects Revenue over YTD budget – Land sales Russell Ave and Export Drive – budget recognised quarterly
- Executive Services Revenue under YTD budget – plant allocations
- Strategic Projects Expenditure over YTD budget – timing

Finance Report – 31 July 2011

ENGINEERING SERVICES	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
Revenue							
Engineering	(1,142,000)	(93,651)	(15,291)	-	(78,360)	(1,126,709)	1%
Works Operations	(3,805,000)	(308,231)	(23,846)	-	(284,385)	(3,781,154)	1%
Roads, Bridges and Drainage	(1,282,000)	(95,516)	(61,364)	-	(34,152)	(1,220,636)	5%
Waste Management	(615,000)	(50,132)	(36,951)	-	(13,181)	(578,049)	6%
Parks and Amenities	(332,000)	(22,788)	(20,714)	-	(2,074)	(311,286)	6%
	\$ (7,176,000)	\$ (570,318)	\$ (158,166)	-	\$ (412,152)	\$ (7,017,834)	

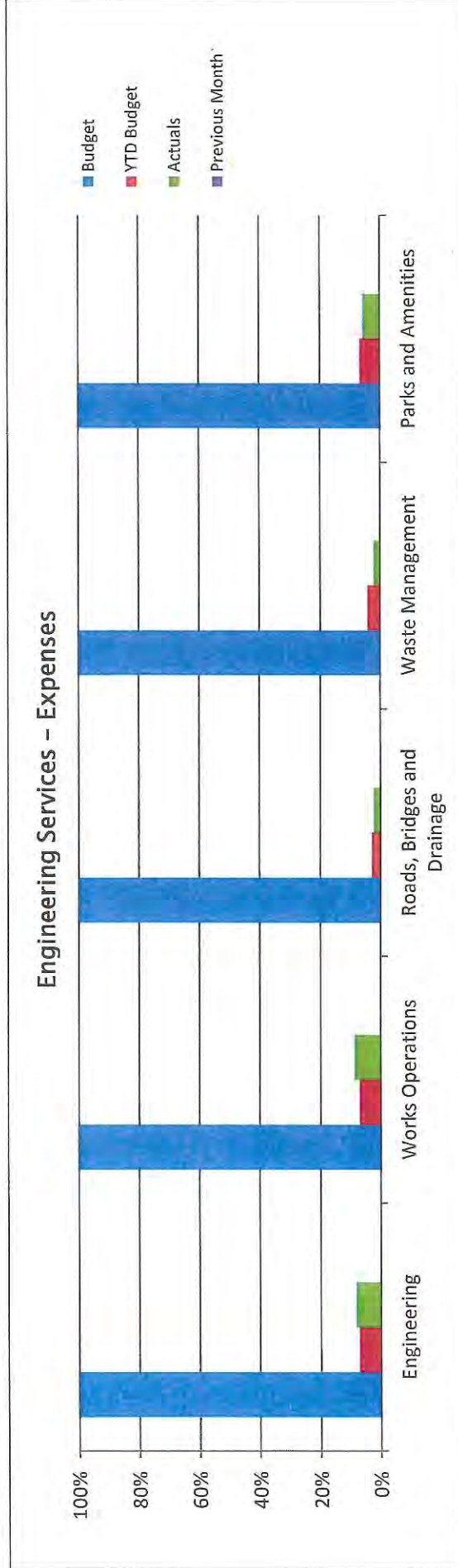


Variance

Engineering	Revenue under YTD budget – Engineering allocations and Plant allocations
Works Operations	Revenue under YTD budget – Private works and allocations
Waste Management	Revenue under YTD budget – Resource Recovery Centre entry fees and scrap metal recovery
Roads, Bridges and Drainage	Revenue under YTD budget – Capital contributions not received
Parks and Amenities	Revenue under YTD budget – Capital contributions not yet received

Finance Report – 31 July 2011

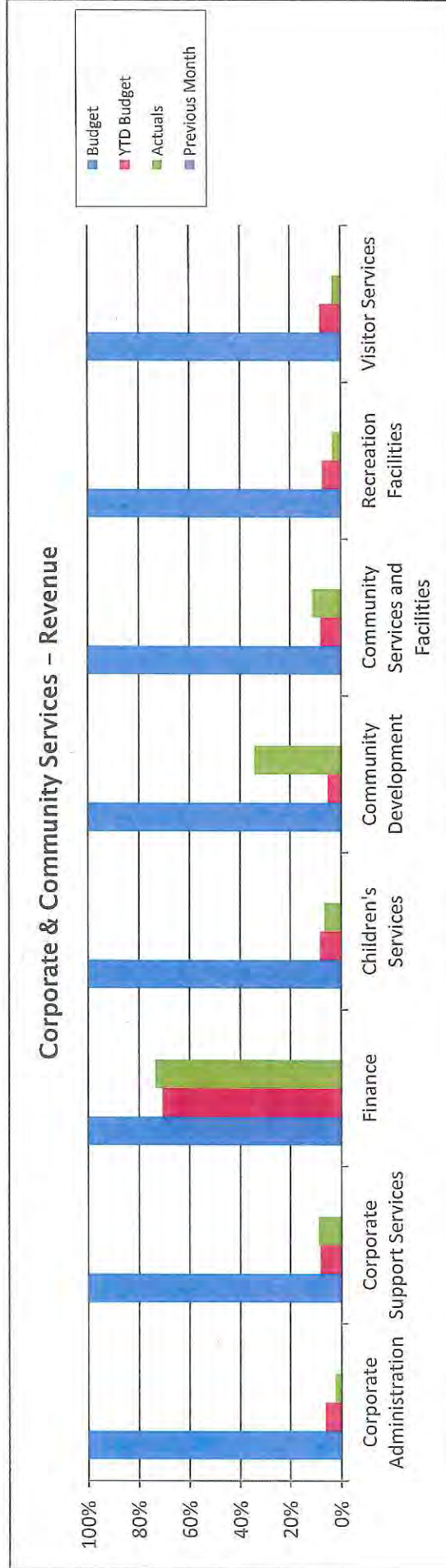
ENGINEERING SERVICES Expenses	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
Engineering	1,128,000	81,683	94,263	-	(12,580)	1,033,737	8%
Works Operations	1,129,000	80,993	99,524	-	(18,531)	1,029,476	9%
Roads, Bridges and Drainage	6,365,000	190,970	141,838	-	49,132	6,223,162	2%
Waste Management	3,074,000	133,950	70,426	-	63,524	3,003,574	2%
Parks and Amenities	2,093,000	143,276	121,416	-	21,860	1,971,584	6%
	\$ 13,789,000	\$ 630,872	\$ 527,466	\$ -	\$ 103,406	\$ 13,261,534	



Variance	Description
Engineering	Expenditure over YTD budget – timing related to staff costs
Works Operations	Expenditure under YTD budget – timing related to staff costs
Roads, Bridges and Drainage	Expenditure under YTD budget – timing
Waste Management	Expenditure under YTD budget – timing relating to garbage collection costs
Parks and amenities	Expenditure under YTD budget – timing

Finance Report – 31 July 2011

CORPORATE & COMMUNITY SERVICES	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
Revenue							
Corporate Administration	(51,000)	(3,234)	(1,196)	-	(2,038)	(49,804)	2%
Corporate Support Services	(2,986,000)	(248,840)	(267,549)	-	18,709	(2,718,451)	9%
Finance	(17,409,000)	(12,311,963)	(12,775,526)	-	463,563	(4,633,474)	73%
Children's Services	(1,274,000)	(106,163)	(84,657)	-	(21,506)	(1,189,343)	7%
Community Development	(101,800)	(5,177)	(34,947)	-	29,770	(66,853)	34%
Community Services and Facilities	(890,000)	(71,416)	(100,032)	-	28,616	(789,968)	11%
Recreation Facilities	(446,000)	(32,665)	(14,607)	-	(18,058)	(431,393)	3%
Visitor Services	(85,000)	(7,040)	(2,735)	-	(4,305)	(82,265)	3%
	\$ (23,242,800)	\$ (12,786,498)	\$ (13,281,250)	\$ -	\$ 494,751	\$ (9,961,551)	



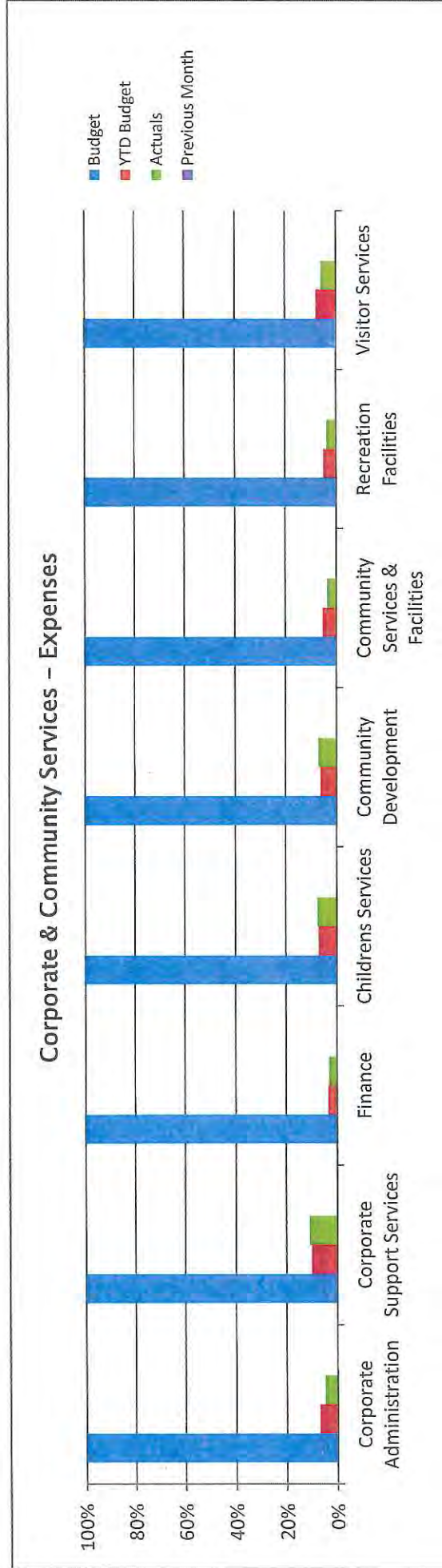
Variance

- Community Development Revenue greater than YTD budget – Optin contribution received
- Community Services and Facilities Revenue greater than YTD budget – Dog licences and APH premiums and contributions received
- Finance Revenue greater than YTD budget – Rates levied
- Visitor Services Revenue less than YTD budget – Sales, bookings and consignment sales
- Recreation facilities Revenue less than YTD budget – Contributions and swimming pool hire

Finance Report – 31 July 2011

CORPORATE & COMMUNITY SERVICES

Expenses	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
Corporate Administration	743,000	52,016	37,895	-	14,121	705,105	5%
Corporate Support Services	3,736,000	380,012	416,521	-	(36,509)	3,319,479	11%
Finance	1,523,000	55,361	50,990	-	4,371	1,472,010	3%
Children's Services	1,294,000	93,190	99,033	-	(5,843)	1,194,967	8%
Community Development	601,000	38,411	42,771	-	(4,360)	558,229	7%
Community Services and Facilities	1,082,000	59,124	39,751	-	19,373	1,042,249	4%
Recreation Facilities	1,795,000	90,210	67,581	-	22,629	1,727,419	4%
Visitor Services	280,000	21,990	16,599	-	5,391	263,401	6%
	\$ 11,054,000	\$ 790,314	\$ 771,141	\$ -	\$ 19,173	\$ 10,282,859	

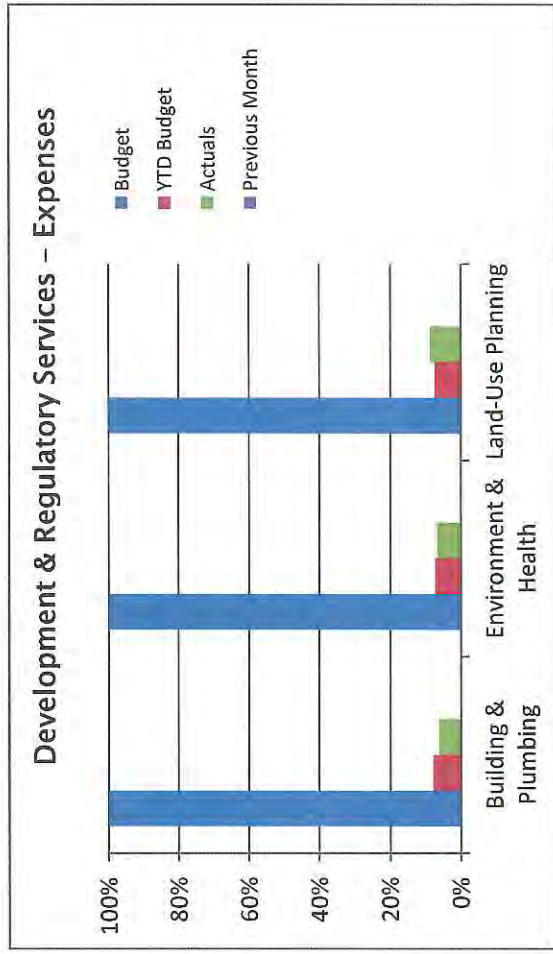
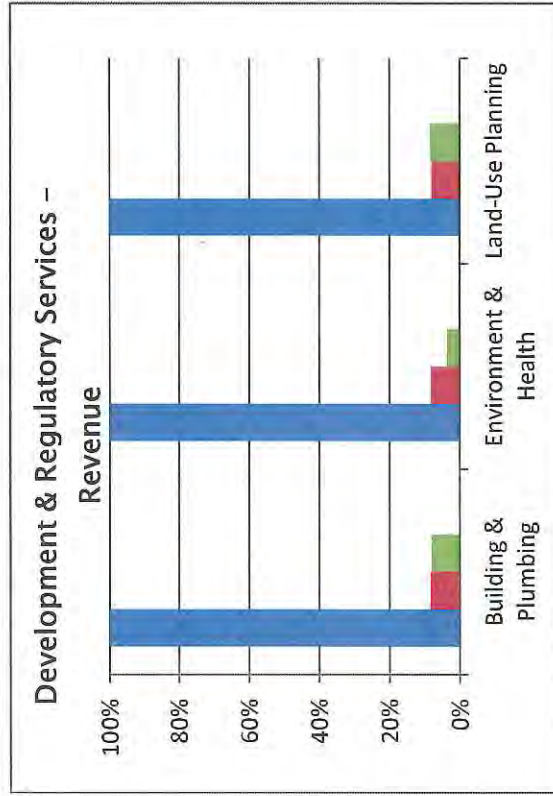


Variance

- Corporate Administration: Actuals less than YTD budget - Timing
- Corporate Support Services: Actuals greater than YTD budget - Timing
- Community Services and Facilities: Actuals less than YTD budget - timing on housing costs
- Recreation Facilities: Actuals less than YTD budget - Timing
- Visitor Services: Actuals less than YTD budget - Timing

Finance Report – 31 July 2011

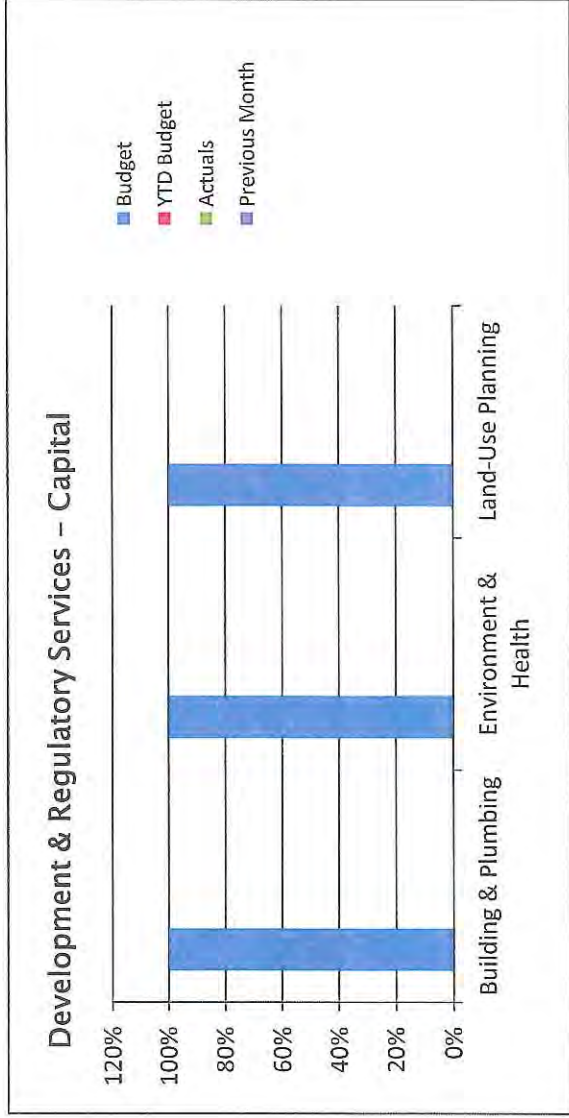
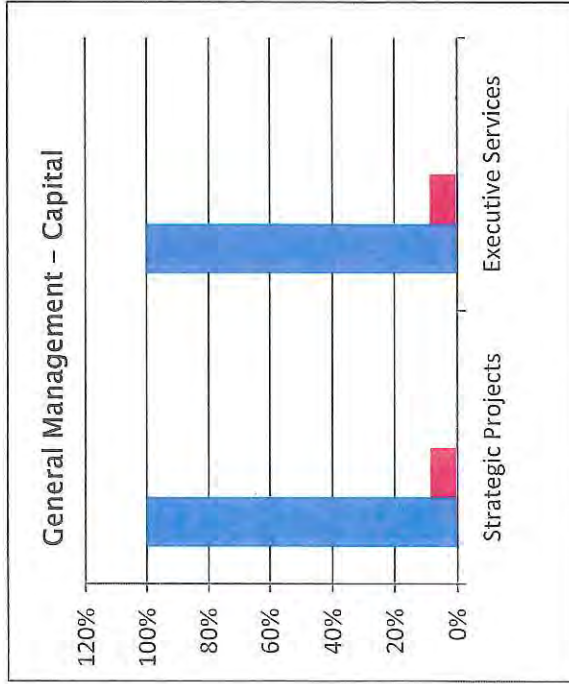
DEVELOPMENT & REGULATORY SERVICES	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
Revenue							
Building and Plumbing	(334,000)	(27,495)	(26,250)	-	(1,245)	(307,750)	8%
Environment and Health	(96,000)	(7,718)	(3,445)	-	(4,273)	(92,555)	4%
Land-Use Planning	(182,000)	(14,263)	(14,981)	-	718	(167,019)	8%
\$ (612,000) \$	(49,476) \$	(44,675) \$	-	-	(4,801) \$	(567,325)	
Expenses							
Building and Plumbing	605,000	45,936	36,645	-	9,291	568,355	6%
Environment and Health	396,000	28,444	26,137	-	2,307	369,863	7%
Land-Use Planning	566,000	41,074	48,389	-	(7,315)	517,611	9%
\$ 1,567,000 \$	115,454 \$	111,171 \$	-	-	4,283 \$	1,455,829	



Variance
 Land-Use Planning Expenses greater than YTD Budget – timing staff costs
 Building and Plumbing Expenses less than YTD Budget – timing related to Building Industry Training Levy

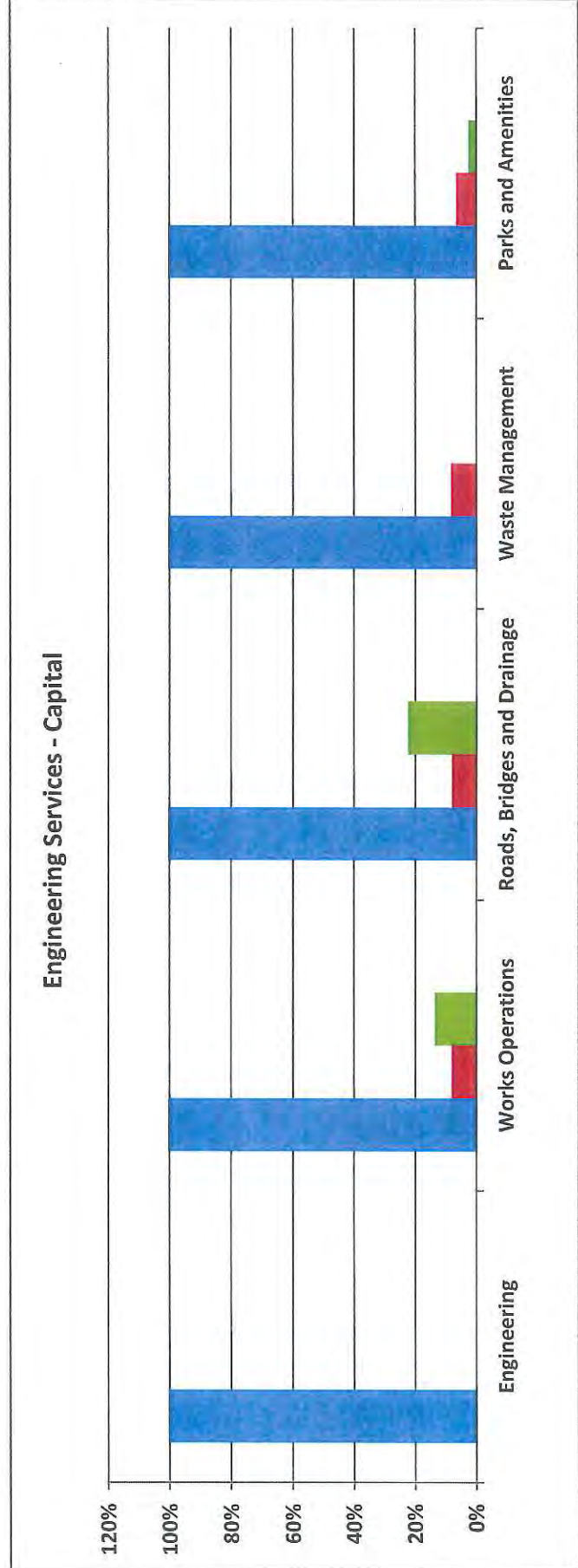
Finance Report – 31 July 2011

	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
GENERAL MANAGEMENT							
Strategic Projects	3,761,000	313,420	16,692	-	296,728	3,744,308	0%
Executive Services	30,000	2,500	-	-	2,500	30,000	0%
	\$ 3,791,000	\$ 315,920	\$ 16,692	\$ -	\$ 299,228	\$ 3,774,308	
DEVELOPMENT & REGULATORY SERVICES							
Building & Plumbing	-	-	-	-	-	-	0%
Environment & Health	-	-	-	-	-	-	0%
Land-Use Planning	23,000	-	-	-	-	23,000	0%
	\$ 23,000	\$ -	\$ -	\$ -	\$ -	\$ 23,000	



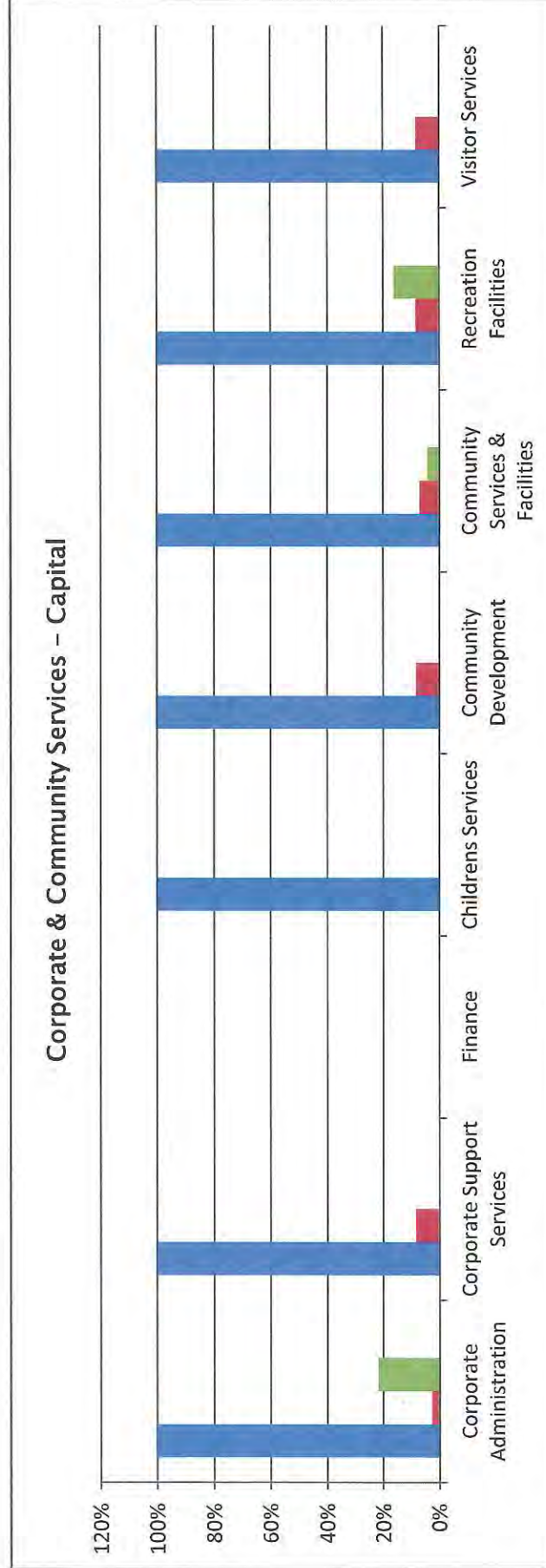
Finance Report - 31 July 2011

ENGINEERING SERVICES	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
Engineering	30,000	-	-	-	-	30,000	0%
Works Operations	3,714,000	302,310	510,031	-	(207,721)	3,203,969	14%
Roads, Bridges and Drainage	3,110,000	250,860	693,482	-	(442,622)	2,416,518	22%
Waste Management	82,000	6,820	176	-	6,644	81,824	0%
Parks and Amenities	865,000	55,990	21,689	-	34,301	843,311	3%
	\$ 7,801,000	\$ 615,980	\$ 1,225,378	\$ -	\$ (609,398)	\$ 6,575,622	



Finance Report – 31 July 2011

	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
CORPORATE & COMMUNITY SERVICES							
Corporate Administration	34,000	910	7,400	-	(6,490)	26,600	22%
Corporate Support Services	189,000	15,750	-	-	15,750	189,000	0%
Finance	-	-	-	-	-	-	0%
Childrens Services	-	-	-	-	-	-	0%
Community Development	42,000	3,500	-	-	3,500	42,000	0%
Community Services & Facilities	314,000	21,860	13,000	-	8,860	301,000	4%
Recreation Facilities	263,000	21,920	42,836	-	(20,916)	220,164	16%
Visitor Services	60,000	5,000	-	-	5,000	60,000	0%
	\$ 902,000	\$ 68,940	\$ 63,236	\$ -	\$ 5,704	\$ 838,764	



Works Programme 2011-2012

(Schedule indicates site construction only)

Task Name	Budget	June 2011	July 2011	August 2011	September 2011	October 2011	November 2011	December 2011	January 2012	February 2012	March 2012	April 2012	May 2012	June 2012
CAPITAL WORKS PROGRAMME 2011-12	\$11,143,000													
Strategic Projects	\$2,000,000													
Ulverstone Wharf Redevelopment	\$2,000,000													
Property Management	\$1,281,000													
East Ulverstone Industrial Estate - Export Drive	\$355,000													
East Ulverstone Industrial Estate - stage 2	\$440,000													
Maskells land Drainage	\$420,000													
Knights Road Rec.	\$11,000													
Russell Avenue	\$35,000													
Works Depot	\$20,000													
Wash Down Bay - SWW Interceptor	\$20,000													
Emergency Services	\$2,563,000													
SES - Building & Equipment	\$15,000													
Bridge Replacement - Bannons Rd, Leven River(Prelim.)	\$850,000													
Bridge Replacement - Purtons Rd, Leven River(Prelim.)	\$850,000													
Bridge Replacement - Belchambers Rd, Gawler River	\$400,000													
Bannons Road, Leven River - Bailey Bridge	\$45,000													
Marshalls Bridge Rd, Leven River - Bridge Repairs	\$45,000													
Johnsons Beach Rd, Penguin Creek - Bridge Repairs	\$213,000													
Spellmans Rd, Wilmot River - Bridge Repairs	\$90,000													
Isandula Rd, West Gawler River - Bridge Repairs	\$55,000													
Golf Club Rd, Leven River - Bridge Repairs	\$40,000													
Isandula Rd, Gawler River - Bridge Repairs	\$40,000													
Miscellaneous Bridge Repairs	\$20,000													
Purtons Flats Access Road	\$10,000													
Bannons Road Access Road	\$10,000													
Loongana Rd - Reconstruction & Slip Repair	\$80,000													
Central Castra Rd - Landslip Repair	\$210,000													
Gunns Plains Rd - Landslip Repair	\$40,000													
Gunns Plains Rd - Landslip Repair	\$40,000													
Gunns Plains Rd - Landslip Repair	\$50,000													
Gunns Plains Rd - Landslip Repair	\$40,000													
Gunns Plains Rd - Landslip Repair	\$50,000													
Isandula Rd - Landslip Repair	\$50,000													
Lobster Creek Rd - Landslip Repair	\$40,000													
Raymond Rd - Landslip Repair	\$70,000													
Raymond Rd - Landslip Repair	\$40,000													
Castre Rd - Culvert Replacement (Near Spellmans Rd)	\$10,000													
Preston Rd - Culvert Replacement (Near Raymond Rd)	\$10,000													
Raymond Rd - Culvert Replacements	\$40,000													
Environment & Parks - Repairs	\$10,000													
Roads - Urban Sealed	\$845,000													
Crossover/Pran Ramp Improvements	\$20,000													
Intersection Lighting	\$5,000													
Leighlands Avenue	\$105,000													
Leven River Bridge Ancillary Works	\$230,000													
Railway Crossings	\$20,000													
Safe Cycling Routes	\$5,000													
Sports Complex Avenue (R2R3)	\$35,000													
Street resaling	\$50,000													
Traffic Management/Safety Improvements	\$10,000													
William Street (RTR3)	\$365,000													
Roads - Rural Sealed	\$905,000													

Works Programme 2011-2012

(Schedule indicates site construction only)

Task Name	Budget	June 2011	July 2011	August 2011	September 2011	October 2011	November 2011	December 2011	January 2012	February 2012	March 2012	April 2012	May 2012	June 2012
Lobster Creek Road	\$30,000													
Mannings Jetty Road	\$60,000													
Penguin Road - Lomah landslip	\$50,000													
Picketts/Top Gawler Road Junction	\$30,000													
Raymond Road - landslip	\$10,000													
Raymond Road (R2R3)	\$50,000													
Road resealing	\$500,000													
South Riama Road (R2R3)	\$150,000													
Traffic Management	\$5,000													
Wilnot Road - realignment	\$20,000													
Footpaths	\$635,000													
Forth Road	\$35,000													
Leven River Bridge - between bridge and wharf	\$800,000													
Carparks	\$250,000													
Turners Beach Recreation Precinct	\$50,000													
Ulverstone Wharf Carpark	\$200,000													
Drainage	\$140,000													
Amy Street Outfall - Ulverstone	\$20,000													
Maskells Land Outfall	\$10,000													
Miscellaneous drainage	\$15,000													
87 South Road Ulverstone	\$10,000													
Hogarth Road, Sulphur Creek	\$10,000													
Josephine/Alice Street	\$10,000													
Maxwell Street, Ulverstone Contribution	\$10,000													
34 Main Street	\$10,000													
Hull Street, Leith	\$5,000													
Wharf litter trap	\$40,000													
Household Garbage	\$75,000													
Penguin Refuse Disposal Site - site rehabilitation	\$30,000													
Resource Recovery Centre - site development	\$10,000													
Resource Recovery Centre - Leachate Improvements	\$10,000													
South Riama Refuse Disposal Site - development	\$25,000													
Parks	\$417,000													
Anzac Park - Playground	\$250,000													
Anzac Park - Rocket Installation	\$10,000													
Bicentennial Park - pathway	\$20,000													
Anzac Park Steps Refurbishment	\$25,000													
Physical Activity Equipment	\$10,000													
Robins Roost Upgrade	\$10,000													
Fairway Park - Beach Road	\$10,000													
Johnsons Beach Road - skate park	\$22,000													
Park Signage Upgrade	\$20,000													
Playground equipment	\$30,000													
West Ulverstone - Penguin Road beach access	\$10,000													
Public Amenities	\$210,000													
Bus Shelters	\$15,000													
Public Convenience signage upgrade	\$10,000													
Shrine of Remembrance - clock face (mechanism refurbishment)	\$15,000													
Toilet Furniture Upgrade	\$20,000													
Ulv Surf Lifesaving Club - changerooms	\$150,000													
Cemeteries	\$190,000													
Memorial Park - new plinths	\$15,000													

Works Programme 2011-2012

Task Name	Budget	June 2011	July 2011	August 2011	September 2011	October 2011	November 2011	December 2011	January 2012	February 2012	March 2012	April 2012	May 2012	June 2012
Memorial Park - utility shed	\$125,000													
Memorial Park - watering system	\$10,000													
Memorial Park - Memorial Garden extension	\$20,000													
Memorial Park - Seating	\$10,000													
Penguin General Cemetery - Signage Upgrade	\$5,000													
Control of Animals	\$16,000													
Cover pound - euthanasia pen	\$5,000													
Dog exercise areas - fencing	\$11,000													
Housing	\$135,000													
External rehabilitation	\$50,000													
Ganeway - carport	\$3,000													
HWC Renewal	\$12,000													
Aged Persons Home Units - Electrical Replacements	\$15,000													
Internal rehabilitation	\$50,000													
52 Richardson Street - Flooring	\$5,000													
Civic Centre	\$11,000													
Whiteboard Upgrade	\$2,000													
Replace oven in Gawler Room	\$3,000													
Theatre (data) Projector	\$6,000													
Public Halls and Buildings	\$100,000													
Ulverstone Senior Citizens - rear door	\$20,000													
Sulphur Creek Hall - Disabled toilets	\$80,000													
Caravan Parits	\$40,000													
Buttons Creek - Amenities Upgrade	\$20,000													
Ulverstone Caravan park - Electrical Upgrade Assessment	\$20,000													
Active Recreation	\$192,000													
Penguin Recreation Ground - Umplies Changerooms	\$45,000													
Ulverstone Recreation Ground - Goal Post replacement	\$12,000													
Ulverstone Showgrounds - Soccer pitch refurbishment	\$10,000													
Penguin Recreation Ground - Fence Renewal	\$35,000													
Penguin Athletic Track - Linemarking	\$6,000													
Riana Recreation Ground - Cricket Nets upgrade	\$30,000													
Ulverstone showground - fencing	\$18,000													
Ulverstone showground - carpark and landscaping	\$15,000													
Ulverstone showground - Alice Street fence and boom gate	\$6,000													
Ulverstone showground - signage	\$15,000													
Recreation Centres	\$71,000													
Ulverstone Sports Centre - Upstairs design	\$25,000													
Ulverstone Sports Centre - social room fitout	\$5,000													
Ulverstone Sports Centre - kitchen bar equipment	\$15,000													
Ulverstone Sports Centre - office admin refurbishment	\$18,000													
Ulverstone Sports Centre - audio visual equipment	\$8,000													
Visitor Information Services	\$60,000													
Ulverstone Visitor Information Centre - roof replacement	\$60,000													
Child Care	\$0													
LEGEND	\$0													
Not Started	\$0													
Commenced (Construction or Preliminaries)	\$0													
Complete	\$0													
Deferred	\$0													

CENTRAL COAST COUNCIL
I certify that this is Community Shed
Management Committee referred to in
Minute No. 267/2011 of a meeting of the
Council held on 15/08/2011

Executive Services Officer

Central Coast Community Shed Management Committee

Charter

May 2011

TABLE OF CONTENTS

CHARTER	3
DESCRIPTION OF THE FACILITY.....	3
PURPOSE OF THE COMMITTEE.....	3
1 OBJECTIVES AND FUNCTIONS OF THE COMMITTEE.....	3
2 CODE OF CONDUCT.....	3
3 MEETINGS OF THE COMMITTEE	4
4 APPOINTMENTS AND RESPONSIBILITIES	4
5 VACATION OF OFFICE	4
6 INFORMATION AND ADVICE FOR THE COMMITTEE	5
7 OHWS POLICY.....	5

CHARTER

The Charter outlines the ongoing arrangements for the effective management of the Central Coast Community Shed owned by the Central Coast Council and shall be subject to review every six months.

DESCRIPTION OF THE FACILITY

The Central Coast Community Shed has been developed by volunteers and the Central Coast Council. The Community Shed will be beneficial to all users, offering a wide range of projects and activities in a safe and social environment.

PURPOSE OF THE COMMITTEE

The participation of the Central Coast Community Shed Management Committee members in the Community Shed decision making process is essential to ensure the growth of a valuable and efficient Community Shed. The Central Coast Council will manage and maintain the Shed, along with the input of the Central Coast Community Shed Management Committee.

1 OBJECTIVES AND FUNCTIONS OF THE COMMITTEE

The Objectives and Functions of the Committee are to:

- . Determine the purpose, target groups, roles and scope of activities/ programs run by the Shed.
- . Ensure all procedures at the Shed are legal, safe and in accordance with relevant Regulations.
- . Provide a forum for the resolution of issues brought forward by members/volunteers.
- . Discuss possible activities/programs, potential sponsors and development strategies.
- . Ensure a variety of activities/programs are available to all members of the community, including disabled, disengaged youths, elderly etc.

2 CODE OF CONDUCT

All members of the Committee are to be:

- . committed;
- . ethical;
- . supportive of decision making;
- . supportive of fairness, the right for every member to be heard equally;
- . respectful; and
- . aware of and comply with relevant Regulations/OHWS requirements.

3 MEETINGS OF THE COMMITTEE

Meetings of the Committee are to be held on the first Monday of every month, with the first being held on 30 May 2011.

Members of the Committee are to endeavour to reach a decision by agreement on each matter considered by the Committee.

Recommendations requiring a decision are to be referred to the Community Services Project Officer, together with necessary action dates.

Minutes of meetings are to include the date and time of meeting, members present, absentees/apologies, visitors, decisions of the meeting and the time of conclusion.

An agenda for each meeting is necessary.

Members are to receive notice of a meeting no later than five working days prior to a meeting of the Committee.

4 APPOINTMENTS AND RESPONSIBILITIES

A Chairperson is to be elected by the members of the Committee for a term of 12 months. The Chairperson is to:

- . conduct meetings in an orderly and effective manner;
- . collect and arrange agenda items;
- . advise the date and time of meetings;
- . ensure the agenda is distributed;
- . ensure that minutes of meetings are kept and distributed; and
- . ensure that the operation of the Committee is conducted in a professional way.

An Administrative Assistant is to attend meetings as a non-voting secretary, to provide assistance to the Chairperson on the preparation and distribution of the agenda, and to record and distribute minutes.

It is the responsibility of the elected and appointed members to liaise with those they represent.

5 VACATION OF OFFICE

In the event of a member resigning from the Committee, a replacement member is, where possible, to be nominated or elected.

If a Committee member wants to withdraw their involvement with the Committee, their resignation should be submitted to the Community Services Project Officer.

6 INFORMATION AND ADVICE FOR THE COMMITTEE

Information relating to relevant Regulations shall be made available to members if requested.

Reports concerning accidents on site may be made available to the Committee if requested.

7 OHWS POLICY

All members of the Committee must follow the Central Coast Council Occupational Health Welfare and Safety Policy when at the Community Shed to ensure the safety and health of those who are also present at the Community Shed. These policies are accessible in the Central Coast Community Shed Health & Safety Manual May 2011.