

Building and Facilities Maintenance

Service Description

The Central Coast Council maintains a variety of building assets within the municipal area. This information sheet gives a brief outline of some of these services.

The services provided include repairs and maintenance of Barbeque Huts, Picnic Shelters, Recreation Buildings, Information Centres, and Public Halls and Buildings.

When you call Council, details of the type of problem e.g. leaking roof, broken window, and location e.g. street address are vital. These details are logged, recorded, and used to assist in ensuring a prompt response. Leaving your name, address and contact number is helpful if there are any ongoing issues with locating the problem or if the work is not undertaken for various reasons.

There are 4 possible actions that may be taken:

- The work required is completed as soon as possible.
- The situation is monitored and the work may be completed at a later date.
- The problem is assessed as not meeting the intervention levels established under the Central Coast Councils Service Levels. No work will be done if this is the case. Every effort will be made to contact the customer and inform them of this outcome.
- The asset is not a Council asset. The work is not completed. In this circumstance every effort will be made to contact the customer and inform them of this outcome.



How to use this service

A customer request for maintenance works can be made in person at the Customer Service Counters at the Administration Centre, the Service Centre, Main Road, Penguin or the Works Depot located in Short Street, Ulverstone or by filling out a Service Request Form and returning it to Council..

Alternatively you can phone the Council's on (03) 6429 8900 or email admin@centralcoast.tas.gov.au or address a letter to Central Coast Council PO Box 220 Ulverstone Tasmania 7315

Have your say

Further information on these services can be obtained by contacting the Council on Ph. (03) 6429 8900 or by emailing any enquiry to admin@centralcoast.tas.gov.au