

---

**Minutes of an ordinary meeting of the Central Coast Council held in the Council Chamber at the Administration Centre, 19 King Edward Street, Ulverstone on Monday, 20 September 2021 commencing at 6.00pm.**

---

*The Mayor adjourned the meeting at 6:03pm to allow staff to fix a technical error in relation to live streaming, the Mayor recommenced the meeting 6:10pm.*

**Councillors attendance**

Cr Jan Bonde (Mayor)	Cr John Beswick
Cr Garry Carpenter (Deputy Mayor)	Cr Casey Hiscutt
Cr Annette Overton	Cr Tony van Rooyen
Cr Philip Viney	

**Councillors apologies**

Cr Amanda Diprose  
Cr Cheryl Fuller

**Employees attendance**

General Manager (Ms Sandra Ayton)  
Director Community Services (Mr Daryl Connelly)  
Director Infrastructure Services (Mr Paul Breaden)  
Director Corporate Services (Mr Ian Stoneman)  
Executive Services Officer (Mrs Lou Brooke)

**Media attendance**

Due to COVID-19 restrictions, the public were not able to attend the meeting.

**Public attendance**

Due to COVID-19 restrictions, the public were not able to attend the meeting.

**Acknowledgement of Country**

The Council acknowledges and pays respect to the Tasmanian Aboriginal community as the traditional owners and custodians of this land on which we live.

**Prayer**

The meeting opened in prayer.

---

## CONFIRMATION OF MINUTES OF THE COUNCIL

### 245/2021 Confirmation of minutes

The Executive Services Officer reported as follows:

“The minutes of the ordinary meeting of the Council held on 16 August 2021 have already been circulated. The minutes are required to be confirmed for their accuracy.

The *Local Government (Meeting Procedures) Regulations 2015* provide that in confirming the minutes of a meeting, debate is allowed only in respect of the accuracy of the minutes.”

■ Cr Viney moved and Cr Overton seconded, “That the minutes of the ordinary meeting of the Council held on 16 August 2021 be confirmed.”

Carried unanimously

## COUNCIL WORKSHOPS

### 246/2021 Council workshops

The Executive Services Officer reported as follows:

“The following council workshops have been held since the last ordinary meeting of the Council.

- . 23.08.2021 – Analysis of options for Leith intersection (Tony Downey); Surveillance Policy; Development Application appeal – Westella Drive, Turners Beach
- . 30.08.2021 – Cradle Coast Authority – Cat Management Strategy; Facilities Review – Heybridge Recreation Ground
- . 06.09.2021 – Monthly update
- . 13.09.2021 – Local Economic Development Framework; Sale of Public Land

This information is provided for the purpose of record only.”

■ Cr Hiscutt moved and Cr Beswick seconded, “That the Officer’s report be received.”

Carried unanimously

---

## MAYOR'S COMMUNICATIONS

### 247/2021 Mayor's communications

The Mayor reported as follows:

"I would like to acknowledge the recent passing of Mr Lionel Bonde and recognise his contribution as a Councillor to Central Coast Council and the community. Lionel served as Councillor between December 2003 and retired in October 2005, however, after a brief retirement was re-elected in February 2007 on a vacancy recount, until 2014. During his time as Councillor, Lionel served on the Cradle Coast Water – Representatives Group, Bush Watch Western District Committee, Code of Conduct Panel Nominees, Ulverstone Band, and was the Council liaison for the Castra–Sprent–Nietta Community Advisory Committee.

In 2019, Lionel was the joint recipient of the Australia Day Awards – Citizen of the Year for his community contributions to the Agricultural industry, Neighbourhood Watch and Forth Valley Meals on Wheels. Lionel has been a valued and active member of the Central Coast Community, who will be sadly missed by his family and the community alike."

### 248/2021 Mayor's diary

The Mayor reported as follows:

"I have attended the following events and functions on behalf of the Council:

- . Central Connect Leadership Roundtable Meeting, Ulverstone
- . Our Watch Meeting, Ulverstone
- . Caves to Canyon Annual General Meeting, Ulverstone
- . Ulverstone Municipal Band Annual General Meeting, Ulverstone
- . Switch Tasmania Board Meeting, Ulverstone
- . West Ulverstone Local Enabling Group (LEG) Meeting, Ulverstone
- . Talent Quest Judge, West Ulverstone Primary School
- . Tidy Town Award Presentations and announcement of National Tidy Towns award winner for 2021, via video conference
- . Central Coast Chamber of Commerce and Industry Business Awards Dinner, Ulverstone
- . Cradle Coast Authority Representatives Meeting, Burnie
- . Central Coast Community Safety Partnership Committee Meeting, Ulverstone
- . Three Waters Forum, New Zealand Water and Sewerage Reform, via video conference

- 
- . R U OK Day BBQ Event, Ulverstone
  - . Ulverstone Repertory Theatre’s Production “Grease”, Ulverstone
  - . Turners Beach Scouts 50<sup>th</sup> Celebration, Turners Beach
  - . Child and Family Centre State Forum, Ulverstone
  - . Radio interview.”

The Executive Services Officer reported as follows:

- Cr Carpenter moved and Cr Overton seconded, “That the Mayor’s report be received.”

Carried unanimously

#### **249/2021      Declarations of interest**

The Mayor reported as follows:

“Councillors are requested to indicate whether they have, or are likely to have, a pecuniary (or conflict of) interest in any item on the agenda.”

The Executive Services Officer reported as follows:

“The *Local Government Act 1993* provides that a councillor must not participate at any meeting of a council in any discussion, nor vote on any matter, in respect of which the councillor has an interest or is aware or ought to be aware that a close associate has an interest.

Councillors are invited at this time to declare any interest they have on matters to be discussed at this meeting. If a declaration is impractical at this time, it is to be noted that a councillor must declare any interest in a matter before any discussion on that matter commences.

All interests declared will be recorded in the minutes at the commencement of the matter to which they relate.”

No interests were declared at this time.

### **COUNCILLOR REPORTS**

#### **250/2021      Councillor reports**

The Executive Services Officer reported as follows:

---

“Councillors who have been appointed by the Council to community and other organisations are invited at this time to report on actions or provide information arising out of meetings of those organisations.

Any matters for decision by the Council which might arise out of these reports should be placed on a subsequent agenda and made the subject of a considered resolution.”

Cr Hiscutt reported on a recent meeting of the Penguin History Group and wanted to advise the Council of the current dissatisfaction the group is experiencing with the Council. The group are looking to discuss possible resolutions and how the issues can be addressed. The group are intending to send written correspondence to the Mayor, Councillors and General Manager to arrange a meeting where discussion can be held in relation to options on the two parties forming a memorandum of understanding, which would clarify current matters of concern. Cr Hiscutt asked that Councillors do so in a respectful manner.

#### **APPLICATIONS FOR LEAVE OF ABSENCE**

##### **251/2021 Leave of absence**

The Executive Services Officer reported as follows:

“The *Local Government Act 1993* provides that the office of a councillor becomes vacant if the councillor is absent without leave from three consecutive ordinary meetings of the council.

The Act also provides that applications by councillors for leave of absence may be discussed in a meeting or part of a meeting that is closed to the public.

There are no applications for consideration at this meeting.”

#### **DEPUTATIONS**

##### **252/2021 Deputations**

The Executive Services Officer reported as follows:

“No requests for deputations to address the meeting or to make statements or deliver reports have been made.”

---

## PETITIONS

### 253/2021      **Petitions**

The Executive Services Officer reported as follows:

“No petitions under the provisions of the *Local Government Act 1993* have been presented.”

## COUNCILLORS' QUESTIONS

### 254/2021      **Councillors' questions without notice**

The Executive Services Officer reported as follows:

“The *Local Government (Meeting Procedures) Regulations 2015* provide as follows:

- '29 (1) A councillor at a meeting may ask a question without notice –
- (a) of the chairperson; or
  - (b) through the chairperson, of –
    - (i) another councillor; or
    - (ii) the general manager.
- (2) In putting a question without notice at a meeting, a councillor must not –
- (a) offer an argument or opinion; or
  - (b) draw any inferences or make any imputations –
- except so far as may be necessary to explain the question.
- (3) The chairperson of a meeting must not permit any debate of a question without notice or its answer.
- (4) The chairperson, councillor or general manager who is asked a question without notice at a meeting may decline to answer the question.

- 
- (5) The chairperson of a meeting may refuse to accept a question without notice if it does not relate to the activities of the council.
  - (6) Questions without notice, and any answers to those questions, are not required to be recorded in the minutes of the meeting.
  - (7) The chairperson may require a councillor to put a question without notice in writing.'

If a question gives rise to a proposed matter for discussion and that matter is not listed on the agenda, Councillors are reminded of the following requirements of the Regulations:

- '8 (5) Subject to subregulation (6), a matter may only be discussed at a meeting if it is specifically listed on the agenda of that meeting.
- (6) A council by absolute majority at an ordinary council meeting, ..., may decide to deal with a matter that is not on the agenda if –
  - (a) the general manager has reported the reason it was not possible to include the matter on the agenda; and
  - (b) the general manager has reported that the matter is urgent; and
  - (c) in a case where the matter requires the advice of a qualified person, the general manager has certified under section 65 of the Act that the advice has been obtained and taken into account in providing general advice to the council.'

Councillors who have questions without notice are requested at this time to give an indication of what their questions are about so that the questions can be allocated to their appropriate Departmental Business section of the agenda.”

The allocation of topics ensued.

## **255/2021 Councillors' questions on notice**

The Executive Services Officer reported as follows:

“The *Local Government (Meeting Procedures) Regulations 2015* provide as follows:

- '30 (1) A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general

---

manager of a question in respect of which the councillor seeks an answer at that meeting.

(2) An answer to a question on notice must be in writing.’

It is to be noted that any question on notice and the written answer to the question will be recorded in the minutes of the meeting as provided by the Regulations.

Any questions on notice are to be allocated to their appropriate Departmental Business section of the agenda.

No questions on notice have been received.”

#### **PUBLIC QUESTION TIME**

##### **256/2021 Public question time**

The Mayor reported as follows:

“The Council received four submissions for Public Question Time. Public Question Time will commence at 6.40pm or as soon as practicable thereafter.”

##### **257/2021 Public questions taken on notice**

The Executive Services Officer reported as follows:

“No public questions were taken on notice from the 16 August 2021 meeting.”

**DEPARTMENTAL BUSINESS**

GENERAL MANAGEMENT

**258/2021 Minutes and notes of committees of the Council and other organisations**

The General Manager reported as follows:

“The following (non-confidential) minutes and notes of committees of the Council and other organisations on which the Council has representation have been received:

- . Central Coast Youth Leaders Council – meeting held 28 July 2021
- . Forth Community Representatives – meeting held 5 August 2021
- . Central Coast Council Audit Panel – meeting held 12 August 2021
- . Central Coast Youth Leaders Council – meeting held 26 August 2021
- . Central Coast Community Shed Management Committee – meeting held 6 September 2021

Copies of the minutes and notes have been circulated to all Councillors.”

■ Cr Beswick moved and Cr Viney seconded, “That the (non-confidential) minutes and notes of committees of the Council be received.”

Carried unanimously

**259/2021 Cradle Coast Regional Cat Management Strategy 2021–2026**

The General Manager reported as follows:

*“PURPOSE*

This report is provided to the Council for the consideration and endorsement of the Cradle Coast Regional Cat Management Strategy 2021 – 2026.

*BACKGROUND*

In 2012, the State Government proclaimed the *Cat Management Act 2009* (the Act) which is the principal legislation for managing domestic and stray cats in Tasmania.

In 2017, the Department of Primary Industries, Parks, Water and Environment with the support of the Cat Management Reference Group developed the Tasmanian Cat Management Plan 2017–2022, which outlines a comprehensive and collaborative statewide approach to managing cats.

In 2018, the Cradle Coast Cat Management Working Group was formed to identify shared cat management challenges, possible solutions and priorities across the region. The Working Group is made up of representatives of the nine regional Councils, the Regional Cat Management Coordinator, RSPCA Tasmania, a regional vet clinic, Tasmania Parks and Wildlife Service and Biosecurity Tasmania.

The Working Group recognised that the cat management issues experienced in the region would benefit from a unified approach and proposed the development of a regional Cat Management Strategy. This received in principle support from the General Managers from the nine Councils involved.

*DISCUSSION*

The Strategy is intended as a guiding document and aims to provide clear direction and action that will improve the welfare of domestic cats and reduce the impacts of domestic and stray cats within the Cradle Coast region. The Strategy also provides mechanisms to improve the knowledge on the number and impacts of domestic and stray cats to better inform cat management and create baseline data for future revisions of the Strategy.

The Strategy identifies eight areas of focus for cat management across the Cradle Coast region, and notes actions relevant to each area. The below table shows the eight areas of focus and the desired outcomes as reflected in the Strategy.

AREAS OF FOCUS	DESIRED OUTCOMES
1 Education and awareness of responsible cat ownership.	For all cat owners to understand and practice responsible cat ownership.
2 Data collection.	To have cat management in the region guided by best available science and regionally relevant data to support evidence-based decision making.
3 Improving access to cat management facilities.	To increase access to cat management services across the region, thereby reducing the number of abandoned cats.

4 Desexing and microchipping	To reduce the overpopulation of owned and stray cats and reduce the number of cats that have to be rehomed by cat management facilities.
5 Nuisance and stray cats	To reduce the stray cat population and reduce the incidences of nuisance reported by the community.
6 Protecting significant conservation, agricultural and community assets	To have significant conservation, agricultural and community assets identified with appropriate strategies developed to mitigate cat related impacts at priority sites.
7 Uncontrolled cat breeding and welfare concerns	For all cat breeding in the region to be only undertaken by registered or permitted breeders and animal welfare standards maintained, including by addressing cat hoarding cases with a coordinated response.
8 Governance, resourcing and legislation	For the Cradle Coast Regional Cat Management Strategy to be successfully delivered across the region by Strategy participants.

The Strategy aims to increase the level of responsible cat ownership and community awareness around cat management. It aims to balance cat welfare, social, environmental and economic objectives and encourage valuable partnerships between State Government, Councils, cat management facilities, vets and the wider community.

When cats are managed responsibly (desexed, microchipped and contained) there will be less nuisance experienced by the community, less predation of wildlife and fewer domestic cats will be able to contribute to the stray cat population. If cats are not managed responsibly their welfare will suffer and they can have significant adverse effects on the community, wildlife and agriculture.

A regional approach will allow for the sharing of resources and expertise and will prevent duplication of services, improve efficiency and reduce costs. The Strategy allows for an opt-in approach, where Councils can participate according to individual financial capacity and priorities.

The actions in the Strategy are developed to align with the requirements of the Act. Recent changes to the Act have brought more opportunities and expectations for cat management into the community.

Having a strategy for the management of cats in the Cradle Coast region helps all the stakeholders to focus on a common vision and identify the activities that contribute to achieving that vision. While the Strategy could raise community expectations for Council to act, the endorsement of the Strategy also shows that Councils are concerned about the impacts of cats and are striving to find solutions.

#### *CONSULTATION*

The Cradle Coast Regional Cat Management Strategy 2021–2026 has been developed through a comprehensive consultation process with key cat management stakeholders in the region including Burnie City Council, Central Coast Council, Circular Head Council, Devonport City Council, Kentish Council, King Island Council, Latrobe Council, Waratah–Wynyard Council, West Coast Council, Cradle Coast Authority (CCA), RSPCA Tasmania, Australian Veterinary Association and the Tasmanian Government (Biosecurity Tasmania and Tasmania Parks and Wildlife Service).

The Strategy has been presented to the Council by Margot Oorebeek, Regional Cat Management Coordinator – Cradle Coast Authority, at a Councillor Workshop held 30 August 2021.

#### *RESOURCE, FINANCIAL AND RISK IMPACTS*

The endorsement of this Strategy does not require specific financial commitments from the Council, as the Strategy recognises that the Councils and other key stakeholders in the Cradle Coast region have different priorities, capabilities and resources for cat management and that implementation roles need to be voluntary and flexible at the local level. With the opt-in approach stakeholders participate in cat management actions to the extent that they require and are able to resource, whilst maintaining alignment with actions of the other partner organisations in the region.

If the Council chooses to undertake certain actions based upon the Strategy, those actions will need to be costed and budgeted for as part of the Budget Estimates process.

#### *CORPORATE COMPLIANCE*

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

- Council Sustainability and Governance
- Improve service provision

- . Effective communication and engagement
- . Strengthen local–regional connections.

*CONCLUSION*

It is recommended that the Council receive and endorse the Cradle Coast Regional Cat Management Strategy 2021–2026.”

The Executive Services Officer reported as follows:

“A copy of the Cradle Coast Regional Cat Management Strategy 2021–2026 has been circulated to all Councillors.”

- Cr Carpenter moved and Cr van Rooyen seconded, “That the Council receive and endorse the Cradle Coast Regional Cat Management Strategy 2021–2026.”

Carried unanimously

**260/2021 Correspondence addressed to the Mayor and Councillors**

The General Manager reported as follows:

“A Schedule of Correspondence addressed to the Mayor and Councillors for the period 17 August to 20 September 2021 and which was addressed to the ‘Mayor and Councillors’ is appended. Reporting of this correspondence is required in accordance with Council policy.

Where a matter requires a Council decision based on a professionally developed report the matter will be referred to the Council. Matters other than those requiring a report will be administered on the same basis as other correspondence received by the Council and managed as part of the day–to–day operations.”

The Executive Services Officer reported as follows:

“A copy of the Schedule has been circulated to all Councillors.”

- Cr Beswick moved and Cr Carpenter seconded, “That the Schedule of Correspondence addressed to the Mayor and Councillors (a copy being appended to and forming part of the minutes) be received.”

Carried unanimously

**261/2021 Common seal**

The General Manager reported as follows:

“A Schedule of Documents for Affixing of the Common Seal for the period 17 August to 20 September 2021 is submitted for the authority of the Council to be given. Use of the common seal must first be authorised by a resolution of the Council.

The Schedule also includes for information advice of final plans of subdivision sealed in accordance with approved delegation and responsibilities.”

The Executive Services Officer reported as follows:

“A copy of the Schedule has been circulated to all Councillors.”

- Cr Hiscutt moved and Cr Viney seconded, “That the common seal (a copy of the Schedule of Documents for Affixing of the Common Seal being appended to and forming part of the minutes) be affixed subject to compliance with all conditions of approval in respect of each document, and that the advice of final plans of subdivision sealed in accordance with approved delegation and responsibilities be received.”

Carried unanimously

**262/2021 Contracts and agreements**

The General Manager reported as follows:

“A Schedule of Contracts and Agreements (other than those approved under the common seal) entered into for the period 17 August to 20 September 2021 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reported as follows:

“A copy of the Schedule has been circulated to all Councillors.”

- Cr Beswick moved and Cr Overton seconded, “That the Schedule of Contracts and Agreements (a copy being appended to and forming part of the minutes) be received.”

Carried unanimously

COMMUNITY SERVICES

**263/2021 Community Services**

The Director Community Services reported as follows:

“There are no matters from the Community Services Department for decision at this meeting.”

INFRASTRUCTURE SERVICES

**264/2021 Central Coast Council Surveillance Policy**

The Director Infrastructure Services reported as follows:

*"PURPOSE*

The purpose of this report is to provide information and a recommendation for the Council to adopt the Surveillance Policy (the Policy). A copy of the Policy is appended to this report.

*BACKGROUND*

The Council operates camera surveillance systems at many facilities and public areas, including installations at the Short Street Depot, Resource Recovery Centre, Wharf Precinct, Apex Park, Recreation Centres and Memorial Park. Body cameras are also utilised by inspectorial and regulatory staff.

The Policy has been developed to ensure that surveillance systems are adequate for the security requirements of the Council and operated in accordance with relevant legislation.

*DISCUSSION*

The Policy will apply to all surveillance systems owned and controlled by the Council.

The purposes for which the Council may use camera surveillance in public places include:

- . protection of community assets;
- . improve community safety and security;
- . to deter anti-social behaviour and crime;
- . recording of Council works and operations;
- . recording for regulatory and compliance investigations and inspections;
- . to assist law enforcement agencies;
- . recording of Council functions/events; and
- . staff safety.

The objectives of this Policy are to ensure that camera surveillance systems and footage will only be used for the purpose for which they were intended, that management and operation of camera surveillance systems and footage complies with relevant legislation and that the systems are fit for purpose.

The release of camera surveillance data and footage will comply with internal reporting requirements at management level, the requirements of the Police in relation to the investigation of crime or a subpoena.

Council staff wearing body cameras or with vehicle dash cams would be able to view footage for the purpose of reviewing for notes, making statements or confirming events relevant to their situation.

Lessees of Council buildings may also access footage for the listed purposes, particularly in regard to anti-social behaviour and crime.

External release to members of the public will only be considered and provided where a valid formal request for public information has been received. This request will be assessed in accordance with the provisions of the *Right to Information Act 2009*.

*CONSULTATION*

Consultation in relation to this Policy has been undertaken within the Infrastructure Services Department and with the Operational Leadership Team and Senior Leadership Team. It was presented at a Councillors' Workshop held on 23 August 2021.

*RESOURCE, FINANCIAL AND RISK IMPACTS*

There will be no cost associated with this Policy other than the normal budget process for the provision, renewal and maintenance of surveillance equipment.

Risks associated with not implementing this Policy are that there may continue to be adhoc provision and installation of surveillance equipment and that they may not be operated, or information released, in accordance with the required standards and legislation.

*CORPORATE COMPLIANCE*

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Shape of the Place

- . Improve the value and use of open space
- . Conserve the physical environment in a way that ensures we have a healthy and attractive community

A Connected Central Coast

- . Improve community well-being.

The Environment and Sustainable Infrastructure

- Contribute to a safe and healthy environment
- Develop and manage sustainable built infrastructure
- Contribute to the preservation of the natural environment.

*CONCLUSION*

It is recommended that the Surveillance Policy dated September 2021 be adopted.”

The Executive Services Officer reported as follows:

“A copy of the Surveillance Policy dated September 2021 has been circulated to all Councillors.”

- Cr Beswick moved and Cr van Rooyen seconded, “That the Surveillance Policy dated September 2021 (a copy being appended to and forming part of the minutes) be adopted.”

Carried unanimously

**265/2021 Guidelines for the installation of plaques and memorials in parks and open space within Central Coast (159/2010 – 17.05.2010)**

The Director Infrastructure Services reported as follows:

“The Manager Asset Services has prepared the following report:

*‘PURPOSE*

The purpose of this report is to consider the adoption by the Council of the revised Guidelines for the installation of plaques and memorials in parks and open space within Central Coast (the Guidelines).

*BACKGROUND*

At the Council meeting held on 17 May 2010 (Minute No. 159/2010) the Council adopted the Guidelines for the installation of plaques and memorials in parks and open space within Central Coast.

The Guidelines required a revision to be undertaken in the 2020–2021 financial year to reflect any changes within the Guidelines, including legislation etc. A copy of the Guidelines is appended to this report.

*DISCUSSION*

The purpose of the Guidelines is to provide guidance for the handling of requests for the installation of plaques/memorials within the Central Coast area.

These Guidelines are not related to niche walls and/or memorial parks.

The Guidelines will provide those involved with the requests for the installation of plaques/memorials with consistency and the criteria against which all applications will be assessed, i.e. location, type etc.

The Guidelines set out the initial costs associated with the provision of such infrastructure.

Seven notable changes have occurred as a result of this review.

Section 1	Guidelines – includes more details of coverage.
Section 2	Selection Process – includes more details to assist applicants, including a wider definition for the first criteria.
Section 3	Memorials – was completely revised combining Section 4 and 5 of the previous Guidelines.
Section 4	Plaque – more details including consulting with Council in regard to the process of plaque making.
Section 5	Cost – now includes the requester to pay for the plaque/memorial and park asset and the associated installation costs.
Section 6	Life of the memorial/maintenance – is a new section which details ownership of the plaque/memorial.
Section 7	Unauthorised plaques/memorials – is a new section which details actions for unauthorised installation of plaques/memorials.

*CONSULTATION*

Consultation has been undertaken in conjunction with Council staff and the Organisational Leadership Team (Inc. the Senior Leadership Team) during August 2021.

*RESOURCE, FINANCIAL AND RISK IMPACTS*

There is no direct impact on resources to implement the Guidelines.

*CORPORATE COMPLIANCE*

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

The Shape of the Place

- Improve the value and use of open space

The Environment and Sustainable Infrastructure

- Develop and manage sustainable built infrastructure

*CONCLUSION*

It is recommended that revised Guidelines for the installation of plaques and memorials in parks and open space within Central Coast dated September 2021 be adopted.'

The Manager Asset Services report is supported."

The Executive Services Officer reported as follows:

"A copy of the revised Guidelines for the installation of plaques and memorials in parks and open space within Central Coast dated September 2021 have been circulated to all Councillors."

- Cr van Rooyen moved and Cr Beswick seconded, "That the revised Guidelines for the installation of plaques and memorials in parks and open space within Central Coast dated September 2021 (a copy being appended to and forming part of the minutes) be adopted."

Carried unanimously

**266/2021 Tenders for bridge replacement – Adams Creek, Stotts Road, Riana**

The Director Infrastructure Services reported as follows:

"The Stormwater & Bridges Engineer has prepared the following report:

*PURPOSE*

The purpose of this report is to assist the Council in considering the tenders received for the replacement of the bridge over Adams Creek on Stotts Road, Riana.

*BACKGROUND*

Stotts Road is a collector road running west from Pine Road.

The existing bridge is a single lane structure. The super-structure was built in 1996 and consists of timber planks over timber beams. Significant deterioration of beams has been identified and the bridge has a 5-tonne load limit applied. The detour for vehicles over 5-tonne is available through Midgleys Road.

It is intended to replace the existing bridge with a two-lane structure, based on road geometry, traffic volumes and the road classification.

*DISCUSSION*

Tenders were called for the replacement of the bridge on 5 August 2021 and closed at 2.00pm on 2 September 2021.

A conforming standard was outlined in the design brief for the structure.

Submissions from three tenderers were received as follows (excluding GST and including \$20,000 contingency):

TENDERER	PRICE \$ (EXC. GST)
VEC Civil Engineering P/L	373,458.18
BridgePro Engineering P/L	438,881.82
TasSpan Civil Contracting P/L	476,853.82
<i>ESTIMATE (EXCLUDING GST)</i>	<i>300,000.00</i>

The submissions of BridgePro Engineering and VEC Civil Engineering excluded the installation of a temporary vehicular bypass for the duration of the project and removal at completion. The intention for this item was to provide a bypass/temporary bridge structure if the existing bridge fails before its demolition.

For the tender evaluation, and to provide consistency between tenders, this item was also excluded from the submission of TasSpan Civil Contracting.

The existing structure is approximately 9.1m clear span and 4.9m clear width between barriers. The project brief asked for a structure with a minimum 10.0m clear span and 7.0m clear width between barriers.

Each of the tenderers submitted a conforming tender.

Two tenderers offer construction programs in compliance with the specified completion date of 31 March 2022 and one tenderer is a week over the schedule.

The tenderers have previously carried out work successfully for the Council and are recognised as being competent to perform the works with their structures conforming to relevant standards.

The preferred option for any bridge replacement is with a permanent concrete structure as there are low lifecycle and maintenance costs.

Designs from each tenderer provide for permanent concrete options. These designs are similar in that they propose a structural concrete deck sitting on concrete abutments over piled footings with a 100-year design life.

The Council uses a weighted tender assessment method for bridge projects based on:

Compliance with tender documentation	5%
Previous experience	5%
Personnel (management and field)	3%
Personnel (field)	2%
Design	30%
WHS policy and record	10%
Local business	10%
Tender price	30%

VEC Civil Engineering P/L achieved the highest rating based on this method (a copy of the confidential tender assessment is attached).

*CONSULTATION*

This item has followed a public tendering process.

Local consultation and public notice will be provided at the time of construction.

*RESOURCE, FINANCIAL AND RISK IMPACTS*

This project is included in the 2021–2022 capital budget with an allocated budget of \$300,000.

Additional funding of \$73,458.18 is required. The balance of funding may be obtained from the Westella Drive/Waverley Road intersection upgrade project, budget \$80,000 which is yet to be commenced. It has come to our attention during a pre–design site inspection that the guard rail between Westella Drive and the Bass Highway has been extended, which may impede on intended designs. This will require further discussions with the Department of State Growth and may cause delay and additional cost not included in earlier estimates. It is recommended that the Westella Drive/Waverley Road project is deferred to 2022–2023 to fund the Stotts Road Bridge replacement.

*CORPORATE COMPLIANCE*

The Central Coast Strategic Plan 2014–2024 includes the following strategies and key actions:

A Connected Central Coast

- . Provide for a diverse range of movement patterns.
- . Connect the people with services
- . Improve community well-being.

The Environment and Sustainable Infrastructure

- . Develop and manage sustainable built infrastructure.
- . Contribute to a safe and healthy environment

Council Sustainability and Governance

- . Improve the Council’s financial capacity to sustainably meet community expectations.

*CONCLUSION*

It is recommended that the Council:

- (a) Accept and approve the conforming tender from VEC Civil Engineering P/L for the sum of \$373,458.18 (exc. GST) [\$410,804.00 (incl. GST)] for the replacement of the Adams Creek bridge Stotts Road, Riana; and further
- (b) that the Westella Drive/Waverley Road project be deferred until 2022–2023 and the funding of \$80,000 be reallocated to the Adams Creek Stotts Road, Riana bridge replacement.

The Stormwater & Bridges Engineer’s report is supported.”

The Executive Services Officer reported as follows:

“A copy of the confidential tender assessment has been circulated to all Councillors.”

■ Cr Carpenter moved and Cr Viney seconded, “That the Council:

- (a) accept and approve the conforming tender from VEC Civil Engineering P/L for the sum of \$373,458.18 (exc. GST) [\$410,804.00 (incl. GST)] for the replacement of the Adams Creek bridge Stotts Road, Riana; and further
- (b) that the Westella Drive/Waverley Road project be deferred until 2022–2023 and the funding of \$80,000 be reallocated to the Adams Creek Stotts Road, Riana bridge replacement.

Carried unanimously

CORPORATE SERVICES

**267/2021 Statutory determinations**

The Director Corporate Services reported as follows:

“A Schedule of Statutory Determinations made during the month of August 2021 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reported as follows:

“A copy of the Schedule has been circulated to all Councillors.”

■ Cr Carpenter moved and Cr Beswick seconded, “That the Schedule of Statutory Determinations (a copy being appended to and forming part of the minutes) be received.”

Carried unanimously

**268/2021 Public Question Time**

The Mayor introduced public question time at 6:35pm.

Via email – Dr Jennifer Tudehope – Leith

*Question 1 –*

“Has the Council had any communications from the Department of State Growth or the consultants GHD concerning increasing the speed limit on Leith Road, Leith, from 60kph to 80kph or other speed and if so, on what dates, what was the precise wording and reasoning and will the Council provide copies of all relevant documentation relating to any such communications?”

*Response –*

The General Manager responded that the Council has not received any communications from either the Department of State Growth or GHD in regard to increasing the speed limit on Leith Road.

*Question 2 –*

“Has the Council had any communications from the Department of State Growth or the consultants GHD to remove the 10 tonne weight limit on Leith Road, and if so, on

what dates, what was the precise wording and reasoning and will the Council provide copies of all relevant documentation relating to any such communications?”

*Response -*

The General Manager responded that the Council has not received any communications from either the Department of State Growth or GHD in regard to removing the 10-tonne weight limit on Leith Road.

Via email – Peter and Michelle Cosmetto – Leith

*Question 1 -*

“The Council Agenda for the meeting on 16 April 2018 stated under 2.1 Council workshops “26.03.2018 – Bass Highway overpass at Leith/Forth, Accommodation Strategy” will the Council provide copies of the minutes and/or notes for the Council workshop 26.03.2018 – Bass Highway overpass at Leith/Forth, Accommodation Strategy” and if not, why not?”

*Response -*

The General Manager responded that under the *Local Government (Meeting Procedures) Regulations 2015* the Council is required to state the date and purpose of any Council Workshop held since the last Council meeting. A workshop is different to a Council meeting in that it is a workshop, seminar or gathering of persons for the purposes of a Council, but does not include a meeting or a meeting of a special committee. Hence there are no minutes of the workshop.

My handwritten notes state that the confidential workshop was run by representatives from the Department of State Growth and GHD. Confidential design options were shared with Council but obviously no decisions made.

The Accommodation Strategy was not in relation to Leith, but about Central Coast as a whole.

*Question 2-*

“I understand the Council considers it’s important to get together with residents to talk about what is happening in their area, swap ideas and information and set priorities. When does the Council now propose to make Councillors available to meet the Leith community to discuss concerns, talk about what is happening in the Leith area, swap ideas and information set priorities, and will the Council make Councillors available to meet with the Leith community on a regular basis?”

*Response –*

The General Manager responded that the Council has invited Leith residents to Community morning teas in both Turners Beach and Forth. The morning teas have been in these two areas due to there not being an appropriate meeting place in Leith. The invitations were letterboxed in the Leith area for the meetings. These morning teas happen on an approx. two-year cycle but has recently been longer due to COVID-19.

There is a Community Plan for Leith of which the community had input. It is suggested that this plan be reviewed with the Leith Community in relation to its currency once the Department of State Growth has made a decision on the Bass Highway safety improvements near Leith. The establishment of a formal Leith Community Representatives Group can be considered as part of the review.

Via email – Jamie Smith – Leith

*Question 1 –*

“Given the Council did not survey/consult with the Leith community prior to urging an overpass at Leith, in it’s letter dated 21 September 2016 with enclosure, which person at the Council, whether Councillor or employee first proposed the Council write to the Government urging an overpass, or was an overpass proposed/suggested to the Council by a ratepayer or resident within the Central Coast Council community, or other entity within the Central Coast Council community or otherwise and on which date/dates was an overpass conceived, suggested, proposed so the Council urged an overpass on 21 September 2016?”

*Response –*

The General Manager responded that the State Government held a Cabinet meeting on Tuesday, 24 November 2015 at the Central Coast Council Offices where the safety issues in relation to the Bass Highway were discussed. As far as Council is aware this is the first time an overpass is mentioned as a possible solution.

The Council then followed up with a letter to Rene Hidding MP on 14 December 2015 providing the briefing notes which are on public record. These briefing notes were about safety concerns on the Bass Highway.

The concerns contained in the December 2015 letter were reinforced in the letter to the Minister on 21 September 2016 as a follow-up as there had been no further discussions since the Cabinet Meeting on 24 November 2015.

*Question 2-*

“Will the Council provide all the documents including minutes and file notes, for it’s deliberations and decision that the Council/General Manager write to Minister Rene Hidding in 2016 so a letter dated 21 September 2016 was written where the Council “..... *urges the State Government to seriously consider using ‘Black Spot’ funding to rationalise the two intersections with a single overpass and related infrastructure*” and if there are no such documents how and why was the Council/Councillors able to determine/conceive that an overpass at Leith should be urged?”

*Response -*

The General Manager responded that she could provide no further information except as advised in response to the first question. The staff member who wrote this letter on behalf of the Mayor has since retired.

Via email – Lesley Lyons – Leith

*Question 1 -*

“Will the Council please provide all records, notes and documents relating to the Council Workshops in February 2021 and August 2021 where representatives/staff of the Department of State Growth and/ or its consultants attended these workshops and/or met with the Council/Councillors?”

*Response -*

The General Manager responded that under the *Local Government (Meeting Procedures) Regulations 2015*, the Council is required to state the date and purpose of any council workshop held since the last Council meeting. A workshop is different to a Council meeting in that it is a workshop, seminar or gathering of persons for the purposes of a Council but does not include a meeting or a meeting of a special committee. Hence there are no minutes of the workshop.

My handwritten notes state that the confidential workshops on 1 February 2021 and 2 August 2021 were run by GHD representing the Department of State Growth. Confidential information was shared with Council in February and the meeting in August 2021 was to provide the Council with the process that the Department of State Growth was undertaking in relation to the consultation and their decision making.

*Question 2 -*

“Given the poor sound quality of live stream Council meetings and need for the Council to return to face to face meetings and public attendance for Public Questions, when does the Council propose to resume public attendance at Council meetings and Public Question time?”

*Response -*

The General Manager responded that the reason for not having public attendance at Council meetings is due to not being able to have more than one (1) member of the public at the meeting due to the State Government’s COVID-19 restrictions.

The Council has agreed to discuss further options for having the Council meetings in another location in December if restrictions have not been lifted. This will include looking at logistical issues of moving the Council meeting to another venue.

The Council is also currently looking at options to improve the sound quality of live streaming which would hopefully be introduced at the October Council meeting subject to technology being available.

Questions and replies concluded at 6:45pm.

---

## CLOSURE OF MEETING TO THE PUBLIC

### 269/2021 Meeting closed to the public

The Executive Services Officer reported as follows:

“The *Local Government (Meeting Procedures) Regulations 2015* provide that a meeting of a council is to be open to the public unless the council, by absolute majority, decides to close part of the meeting because one or more of the following matters are being, or are to be, discussed at the meeting.

Moving into a closed meeting is to be by procedural motion. Once a meeting is closed, meeting procedures are not relaxed unless the council so decides.

It is considered desirable that the following matters be discussed in a closed meeting:

<b>Matter</b>	<b><i>Local Government (Meeting Procedures) Regulations 2015</i> reference</b>
Confirmation of Closed Session Minutes	15(2)(g) Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential
Minutes and notes of other organisations and committees of the Council · Cradle Coast Authority Board – meeting held 12 August 2021	15(2)(g) Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential
Tenders for Penguin Foreshore Remediation and Upgrade Project Stage B (216A/2021 – 19.07.2021)	15(2)(d) Contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal
Sale of land at 2A Dial Road, Penguin (62A/2020 – 17.02.2020)	15(2)(f) Proposals for the council to acquire land or an interest in land or for the disposal of land.”

■ Cr Hiscutt moved and Cr Beswick seconded, “That the Council close the meeting to the public to consider the following matters, they being matters relating to:

<b>Matter</b>	<b><i>Local Government (Meeting Procedures) Regulations 2015</i> reference</b>
Confirmation of Closed Session Minutes	15(2)(g) Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential
Minutes and notes of other organisations and committees of the Council <ul style="list-style-type: none"> <li>. Dulverton Waste Management Board - meeting held 23 June 2021</li> <li>. Dulverton Waste Management Board - meeting held 11 August 2021</li> <li>. Cradle Coast Authority Board - meeting held 12 August 2021</li> </ul>	15(2)(g) Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential
Tenders for Penguin Foreshore Remediation and Upgrade Project Stage B (216A/2021 - 19.07.2021)	15(2)(d) Contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal
Sale of land at 2A Dial Road, Penguin (62A/2020 - 17.02.2020)	15(2)(f) Proposals for the council to acquire land or an interest in land or for the disposal of land.”

The Executive Services Officer further reported as follows:

- “1 The *Local Government (Meeting Procedures) Regulations 2015* provide in respect of any matter discussed at a closed meeting that the general manager is to record in the minutes of the open meeting, in a manner that protects confidentiality, the fact that the matter was discussed and a brief description of the matter so discussed, and is not to record in the minutes of the open meeting the details of the outcome unless the council determines otherwise.
- 2 While in a closed meeting, the council is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues.

- 
- 3 The *Local Government Act 1993* provides that a councillor must not disclose information seen or heard at a meeting or part of a meeting that is closed to the public that is not authorised by the council to be disclosed.

Similarly, an employee of a council must not disclose information acquired as such an employee on the condition that it be kept confidential.

- 4 In the event that additional business is required to be conducted by a council after the matter(s) for which the meeting has been closed to the public have been conducted, the Regulations provide that a council may, by simple majority, re-open a closed meeting to the public.”

Carried unanimously and by absolute majority

The meeting moved into closed session at 6:46pm.

## CLOSED SESSION SUMMARY

The Executive Services Officer reported as follows:

“In accordance with Regulation 34(1)(b) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council is to provide an overview of matters considered during Closed Session for the public.”

Matter	Description of matter discussed
270A/2021 Confirmation of Closed Session Minutes	The Closed session minutes of the previous ordinary meeting of the Council held on 16 August 2021 had been circulated. The minutes are required to be confirmed for their accuracy.
271A/2021 Minutes and notes of other organisations and committees of the Council  <ul style="list-style-type: none"> <li>. Dulverton Waste Management Board - meeting held 23 June 2021</li> <li>. Dulverton Waste Management Board - meeting held 11 August 2021</li> <li>. Cradle Coast Authority Board - meeting held 12 August 2021</li> </ul>	The minutes and notes have been provided to the Council on the condition they are kept confidential.
272A/2021 Tenders for Penguin Foreshore Remediation and Upgrade Project Stage B (216A/2021 - 19.07.2021)	The Council accepted and approved the tender for the Penguin Foreshore Remediation and Upgrade Project Stage B.
273A/2021 Sale of land at 2A Dial Road, Penguin (62A/2020 - 17.02.2020)	The Council approved by absolute majority, the sale of land at 2A Dial Road, Penguin.

---

## **CLOSURE**

There being no further business, the Mayor declared the meeting closed at 7.09pm.

CONFIRMED THIS 18<sup>th</sup> DAY OF OCTOBER, 2021.

## **Chairperson**

(b:lc)

## **Appendices**

- Minute No. 260/2021 – Schedule of Correspondence addressed to the Mayor and Councillors
- Minute No. 261/2021 – Schedule of Documents for Affixing of the Common Seal
- Minute No. 262/2021 – Schedule of Contracts & Agreements
- Minute No. 267/2021 – Schedule of Statutory Determinations

---

*QUALIFIED PERSON'S ADVICE*

The *Local Government Act 1993* (the Act), Section 65 provides as follows:

- “(1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –
- (a) the general manager certifies, in writing –
    - (i) that such advice was obtained; and
    - (ii) that the general manager took the advice into account in providing general advice to the council or council committee; and
  - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.”

In accordance with Section 65 of the Act, I certify:

- (i) that the reports within the Council minutes contain advice, information and recommendations given by persons who have the qualifications and experience necessary to give such advice, information or recommendation;
- (ii) where any advice is directly given by a person who did not have the required qualifications or experience that person has obtained and taken into account another person's general advice who is appropriately qualified or experienced; and
- (iii) that copies of advice received from an appropriately qualified or experienced professional have been provided to the Council.



Sandra Ayton  
GENERAL MANAGER

---

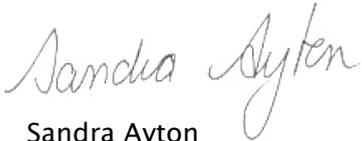
# Associated Reports And Documents

## SCHEDULE OF CORRESPONDENCE RECEIVED ADDRESSED TO MAYOR AND COUNCILLORS

Period: 17 August to 20 September 2021

- . A letter of complaint regarding unconfined pigs and the roadside vegetation damage being incurred because of their nuisance on Gunns Plains Road, Gunns Plains
- . An email from the Cuprona Football Club containing a report and supporting information for consideration as part of the 30 August 2021 Councillor Workshop topic – Facilities Review – Heybridge Recreation Ground
- . An email querying the last Community Cuppa held at Leith, as Leith resident feels overlooked by the Council
- . An email with various requests for Council advice regarding rules and regulations applicable to Development Applications for the Leith area
- . An email responding to Council’s correspondence and provided a link to MLC Mike Gaffney’s article in the Mercury dated 1 September 2021
- . Two emails of complaint regarding correspondence that was overlooked from 24 and 26 August 2021
- . An email containing written record of phone call with Mayor Bonde regarding the Leith Overpass and meeting with Leith residents
- . A letter of complaint (1/2021) regarding correspondence dated 24 August 2021 advising that the Council response dated 13 September 2021 does not answer question relating to the Leith overpass concept, where it originated and who had investigated it
- . A letter responding to Council correspondence dated 13 September 2021 regarding Council’s statement around not requesting a Right to Information process, and reiterated that the Council’s response does not answer questions asked
- . A letter regarding endangered, protected, threatened flora and fauna at Leith, Tasmania

- . A letter of complaint (2/2021) regarding email dated 26 August 2021 which asked for answers relating to crash data statistics, and further noted lack of response of such questions in Council's response date 13 September 2021
- . A letter providing comment on Draft Penguin Master Plan – Round 2 public consultation process.



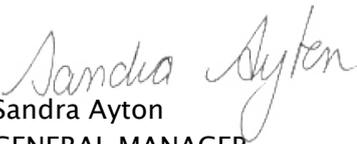
Sandra Ayton  
GENERAL MANAGER

**SCHEDULE OF DOCUMENTS FOR AFFIXING OF  
THE COMMON SEAL**

Period: 17 August to 20 September 2021

*Documents for affixing of the common seal under delegation*

- . Final Plan of Survey and Part V Agreement  
4 Blackburn Drive, Turners Beach  
Folio ref: Vol 110201/1  
Application No. DA2018178
- . Final Plan of Survey and Schedule of Easements  
49 Preston Road, Gawler  
Folio Ref: 30270/3
- . Final Plan of Survey  
34-36 Braddon Street, West Ulverstone  
Folio Ref: 157610/1  
Application No. DA2021107
- . Retail agent - Consignment Agreement  
Tasmania Parks and Wildlife Service and Central Coast Council  
Ulverstone Visitor Information Centre  
Term of agreement: 1 September 2021 to 30 June 2022
- . Deed of Variation of Lease  
Department of Primary Industries, Parks, Water and the Environment  
and Central Coast Council  
Crown Land at Turners Beach - Turners Beach Boat Ramp  
Lease expiry: 31 March 2023  
Variations outlined within Information Table
- . Part 5 Agreement  
Wallace Bros Pastoral Co Pty Ltd and Central Coast Council  
1390 Loongana Road, Loongana  
Folio Ref: 203742/1  
Application No.: DA2020382

  
Sandra Ayton  
GENERAL MANAGER

**SCHEDULE OF CONTRACTS AND AGREEMENTS**  
(Other than those approved under the Common Seal)  
Period: 17 August to 20 September 2021

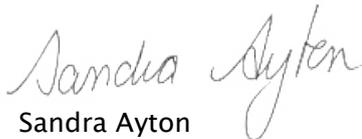
*Contracts*

- . Contract of Works – Science Education and Curatorial Services  
Central Coast Council and Andrew Johnson  
The HIVE, Ulverstone  
Contract commencement and duration: minimum 10 weeks –  
commencement TBC
- . Contract of Works – Science Education and Curatorial Services  
Central Coast Council and David Gough  
The HIVE, Ulverstone  
Contract commencement and duration: on acceptance until late 2021
- . Contract of Works – Cultural and Curatorial Services  
Central Coast Council and Serena Rosevear  
The HIVE, Ulverstone  
Contract commencement and duration: on acceptance until late 2021
- . Contract 2/2021–2022  
M & V Booth Pty Ltd trading as Maveric Workwear and Embroidery  
Supply and delivery of Personal Protective Equipment and  
Clothing in accordance with tender documents dated 20 July 2021  
Rates as per tender documentation

*Agreements*

- . Residential Tenancy Agreement  
Unit 2 – 4 Hayward Street, Penguin  
Commencement date: 7 November 2021  
Rental term: 52 weeks
- . Deed of Variation  
The Crown in Right of Tasmania (Department of State Growth) and  
Central Coast Council  
Bridges Renewal Program Round 5  
Gawler River Bridge renewal  
Grant amount: \$1,400,000 (excluding GST)  
Variations within Information Table

- 
- Part 5 Agreement  
Central Coast Council, Craig David Morris, Wendy Maree Morris and  
Tasmanian Water and Sewerage Corporation Pty Ltd  
1 Blackburn Drive, Turners Beach and 4 Blackburn Drive, Turners Beach  
Volume 110201 Folio 1 and Volume 119760 Folio 1  
Application No. DA2018178
  - Memorandum of Understanding  
Tasmania State Emergency Service and Central Coast Council  
Responsibilities of both the SES and Council solely in relation  
to the provision and maintenance of the volunteer SES Unit at Ulverstone  
MOU term: initial period of three years commencing 1 September 2021



Sandra Ayton  
GENERAL MANAGER

**Central Coast Council**  
**List of Development Applications Determined**  
**Period from: 1 August 2021 – 31 August 2021**

Application Number Display	Address	DA Type	Proposed use	Application Date	Decision Date	Day determined	Cost Of Works
DA2019149	43 Medici Drive GAWLER,TAS,7315	Discretionary	Residential – five lot subdivision	26/11/2019	17/08/2021	35	\$30,000.00
DA2021091	21 Braddon Street WEST ULVERSTONE TAS 7315	Discretionary	Residential – subdivision – two lots and construction of new dwelling	31/03/2021	17/08/2021	50	\$300,000.00
DA2020239	862 South Riana Road & South Riana Road (CT250528/1) SOUTH RIANA,TAS,7316	Discretionary	Resource development – Subdivision – excision of a dwelling and consolidation of titles	21/08/2020	16/08/2021	59	\$15,000.00
DA2021026 – 1	Wilmot Road CT11917/1, FORTH,TAS,7310	Minor amendment of a Permit.	Residential – dwelling	26/07/2021	9/08/2021	13	\$200,000.00
DA2021067	41 Clayton Road ULVERSTONE,TAS,7315	Discretionary	Community meeting and entertainment – advertising/third party billboard sign	5/03/2021	16/08/2021	46	\$25,000.00
DA2021112	37 Stubbs Road and 1 Rose Court TURNERS BEACH,TAS,7315	Discretionary	Residential – three lot subdivision and shed on Lot 1	27/04/2021	12/08/2021	21	\$20,000.00
DA2021137	170 Main Road and 25 Bowman Drive PENGUIN,TAS,7316	Discretionary	Residential – subdivision – four lots	19/05/2021	16/08/2021	67	\$20,000.00
DA2021226	30 Isaac Road PENGUIN, TAS, 7316	Permitted	Residential – dwelling extension	6/08/2021	27/08/2021	15	\$25,000.00
DA2021164	6 Phoenix Court ULVERSTONE,TAS,7315	Discretionary	Residential – shed	15/06/2021	6/08/2021	36	\$20,500.00

**Central Coast Council**  
**List of Development Applications Determined**  
**Period from: 1 August 2021 – 31 August 2021**

Application Number Display	Address	DA Type	Proposed use	Application Date	Decision Date	Day determined	Cost Of Works
DA2021184	82 Ironcliffe Road PENGUIN,TAS,7316	Discretionary	Residential – carport	2/07/2021	27/08/2021	32	\$16,127.00
DA2021188	9A 10 and 11 Lyndara Drive PENGUIN,TAS,7316	Permitted	Residential – Adjustment of a boundary	6/07/2021	6/08/2021	22	\$10,000.00
DA2021194	154A Trevor Street ULVERSTONE,TAS,7315	Discretionary	Residential – shed	9/07/2021	31/08/2021	23	\$50,000.00
DA2021199	12 Hamilton Street ULVERSTONE,TAS,7315	Permitted	Residential – ancillary dwelling	13/07/2021	18/08/2021	19	\$100,000.00
DA2021211	264 Ironcliffe Road PENGUIN,TAS,7316	Discretionary	Residential – two verandas and an enclosed spa/sauna	23/07/2021	31/08/2021	32	\$65,000.00
DA2021213	21 Blue Wren Lane WEST ULVERSTONE,TAS,7315	Permitted	Resource development – machinery shed	26/07/2021	6/08/2021	10	\$30,000.00
DA2021215	36–42 Main Road PENGUIN,TAS,7316	Discretionary	Visitor accommodation – guest house	28/07/2021	26/08/2021	24	\$200,000.00
DA2021216	5 Heather Court TURNERS BEACH,TAS,7315	Permitted	Residential – dwelling extensions	29/07/2021	25/08/2021	13	\$30,000.00
DA2021218	1 Braddon Street PENGUIN,TAS,7316	Discretionary	Residential – garage and carport	2/08/2021	31/08/2021	27	\$30,000.00
DA2021224	951 Forth Road TURNERS BEACH,TAS,7315	Permitted	Residential – pool	4/08/2021	25/08/2021	19	\$70,000.00

## SCHEDULE OF STATUTORY DETERMINATIONS MADE UNDER DELEGATION

Period: 1 August 2021 to 31 August 2021

### Building Permits – 3

·	New dwellings	1	\$250,000
·	Outbuildings	1	\$22,000
·	Additions/Alterations	0	\$0
·	Other	1	\$150,000
·	Units	0	\$0

### Demolition Permit – 0

### Permit of Substantial Compliance – Building – 1

### Notifiable Work – Building – 26

·	New dwellings	15	\$1,772,000
·	Outbuildings	4	\$346,900
·	Additions/Alterations	2	\$70,000
·	Other	3	\$40,194
·	Units	2	\$1,450,000

### Building Low Risk Work – 2

### Certificate of Likely Compliance – Plumbing – 17

### No Permit Required – Plumbing – 3

### Food Business registrations (renewals) – 11

**SCHEDULE OF COMMUNITY SERVICES DETERMINATIONS MADE UNDER DELEGATION**

Period: 1 August 2021 to 31 August 2021

**Abatement notices issued**

**ADDRESS**

**PROPERTY ID**

NIL

**Kennel Licence issued**

**ADDRESS**

**OWNER**

29 Farquar Place, Kindred  
6 Merinda Drive, Ulverstone

P. Cruse & M. Peglar  
C. Martin

**Permits issued under Animal By-Law 1 - 2018**

**ADDRESS**

**PERMIT ISSUED FOR**

Nil

## SCHEDULE OF OTHER STATUTORY RESPONSIBILITIES OF COMMUNITY SERVICES

Period: 1 August to 31 August 2021

### Infringement notices issued for Dog Offenses

	1-31 Aug 2021
Claimed	5
Burnie Dogs Home	0
Destroyed	0
Heldover	1
Devonport Dogs Home	0
RSPCA Spreyton	0

### Infringements for dogs and impoundments etc.

1 - 31 August 2021	4
--------------------	---

### Infringements under Animal By-Law

1 - 31 August 2021	0
--------------------	---

### Traffic Infringement Notices for Parking Offences

1 - 31 August 2021	70	
Bannons Car Park	8	11%
King Edward Street	17	24%
Coles/Furners Carpark	18	26%
North Reibey Street Carpark	9	13%
Reibey Street	11	16%
Victoria Street	4	6%
Alexandra Road	2	3%
Crescent Street	1	1%



Ian Stoneman  
DIRECTOR CORPORATE SERVICES