
Minutes of an ordinary meeting of the Central Coast Council held in the Council Chamber at the Administration Centre, 19 King Edward Street, Ulverstone on Monday, 17 September 2012 commencing at 6.00pm

Councillors attendance

Cr Jan Bonde (Mayor)	Cr Cheryl Fuller (Deputy Mayor)
Cr John Bloomfield	Cr Lionel Bonde
Cr Shane Broad	Cr Garry Carpenter
Cr Amanda Diprose	Cr Kathleen Downie
Cr Gerry Howard	Cr Rowen Tongs
Cr Tony van Rooyen	Cr Philip Viney

Employees attendance

General Manager (Ms Sandra Ayton)
Director Corporate & Community Services (Mr Cor Vander Vlist)
Acting Director Development & Regulatory Services (Mr Paul Bidgood)
Director Engineering Services (Mr Bevin Eberhardt)
Executive Services Officer (Miss Lisa Mackrill)

Media attendance

The Advocate newspaper.

Public attendance

Four members of the public attended during the course of the meeting.

Prayer

The meeting opened in prayer.

CONFIRMATION OF MINUTES OF THE COUNCIL

241/2012 Confirmation of minutes

The Executive Services Officer reported as follows:

“The minutes of the previous ordinary meeting of the Council held on 20 August 2012 have already been circulated. The minutes are required to be confirmed for their accuracy.

The *Local Government (Meeting Procedures) Regulations 2005* provide that in confirming the minutes of a meeting, debate is allowed only in respect of the accuracy of the minutes.”

- Cr Howard moved and Cr Viney seconded, “That the minutes of the previous ordinary meeting of the Council held on 20 August 2012 be confirmed.”

Carried unanimously

COUNCIL WORKSHOPS

242/2012 Council workshops

The Executive Services Officer reported as follows:

“The following council workshops have been held since the last ordinary meeting of the Council.

- . 27.08.2012 – Waste Management Review
- . 03.09.2012 – Update on health services within our region
- . 10.09.2012 – Discussion with Cradle Coast Authority Chairman and some Board members.

This information is provided for the purpose of record only.”

- Cr Downie moved and Cr Tongs seconded, “That the Officer’s report be received.”

Carried unanimously

MAYOR'S COMMUNICATIONS

243/2012 Mayor's communications

The Mayor reported as follows:

"I have no communications at this time."

244/2012 Mayor's diary

The Mayor reported as follows:

"I have attended the following events and functions on behalf of the Council:

- . Community Safety Partnership Committee – meeting
- . Radio 7AD – community reports
- . Strawberry Girls/Cancer Council Tasmania – presentation of (bus stop) seat for Cancer Council's Transport 2 Treatment (T2T) service
- . Penguin High School – performance of 'Back to the 80s'
- . Cradle Coast Authority – Representatives meeting
- . Cradle Mountain Water – Representatives meeting
- . Ulverstone Basketball Association – annual dinner and presentation night
- . Penguin Football Club – presentation of Mayor's Cup
- . Sirolli Institute – roundtable discussion
- . Red Cross Tasmanian Advisory Board – community networking event
- . Cradle Coast Mayors – meeting (Devonport)
- . Royal Australian Air Force Association, North West Branch – meeting
- . Penguin Primary School – VIP Day
- . Primary Industry Centre for Science Education (PICSE)/UTAS – Science Investigation Awards (Burnie)
- . Community Transport Services Tasmania – vehicle presentation
- . Catholic Women's League Tasmania – welcome to state conference and official opening of handcraft exhibition
- . Local Government Association of Tasmania – Water and Sewerage briefing (Devonport)
- . Mersey Leven Emergency Management Committee – meeting (Sheffield)
- . Central Coast Local Food Experience Strategy Reference Group – feedback and networking forum
- . Emu Valley Rhododendron Garden – opening of 2012 flowering season (Burnie)
- . Northern Tasmanian Football League – grand final luncheon (Latrobe)."

The Deputy Mayor reported as follows:

“I have attended the following events and functions on behalf of the Council:

- . Don College – opening of Visual Arts students’ exhibition ‘Don Is...’ at Ulverstone Visitor Information Centre.”

Cr Viney reported as follows:

“I have attended the following events and functions on behalf of the Council:

- . Ulverstone Municipal Band – annual dinner.”

■ Cr Bloomfield moved and Cr Carpenter seconded, “That the Mayor’s, Deputy Mayor’s and Cr Viney’s reports be received.”

Carried unanimously

245/2012 Pecuniary interest declarations

The Mayor reported as follows:

“Councillors are requested to indicate whether they have, or are likely to have, a pecuniary interest in any item on the agenda.”

The Executive Services Officer reported as follows:

“The *Local Government Act 1993* provides that a councillor must not participate at any meeting of a council in any discussion, nor vote on any matter, in respect of which the councillor has an interest or is aware or ought to be aware that a close associate has an interest.

Councillors are invited at this time to declare any interest they have on matters to be discussed at this meeting. If a declaration is impractical at this time, it is to be noted that a councillor must declare any interest in a matter before any discussion on that matter commences.

All interests declared will be recorded in the minutes at the commencement of the matter to which they relate.”

No interests were declared at this time.

246/2012 Public question time

The Mayor reported as follows:

“At 6.40pm or as soon as practicable thereafter, a period of not more than 30 minutes is to be set aside for public question time during which any member of the public may ask questions relating to the activities of the Council.

Public question time will be conducted as provided by the *Local Government (Meeting Procedures) Regulations 2005* and the supporting procedures adopted by the Council on 20 June 2005 (Minute No. 166/2005).”

COUNCILLOR REPORTS

247/2012 Councillor reports

The Executive Services Officer reported as follows:

“Councillors who have been appointed by the Council to community and other organisations are invited at this time to report on actions or provide information arising out of meetings of those organisations.

Any matters for decision by the Council which might arise out of these reports should be placed on a subsequent agenda and made the subject of a considered resolution.”

No reports were made.

APPLICATIONS FOR LEAVE OF ABSENCE

248/2012 Leave of absence

The Executive Services Officer reported as follows:

“The *Local Government Act 1993* provides that the office of a councillor becomes vacant if the councillor is absent without leave from three consecutive ordinary meetings of the council.

The Act also provides that applications by councillors for leave of absence may be discussed in a meeting or part of a meeting that is closed to the public.

There are no applications for consideration at this meeting.”

DEPUTATIONS

249/2012 Deputations

The Executive Services Officer reported as follows:

“No requests for deputations to address the meeting or to make statements or deliver reports have been made.”

PETITIONS

250/2012 Petitions

The Executive Services Officer reported as follows:

“No petitions under the provisions of the *Local Government Act 1993* have been presented.”

COUNCILLORS' QUESTIONS

251/2012 Councillors' questions without notice

The Executive Services Officer reported as follows:

“The *Local Government (Meeting Procedures) Regulations 2005* provide as follows:

- '29 (1) A councillor at a meeting may ask a question without notice of the chairperson or, through the chairperson, of –
 - (a) another councillor; or
 - (b) the general manager.
- (2) In putting a question without notice, a councillor must not –
 - (a) offer an argument or opinion; or
 - (b) draw any inferences or make any imputations –

except so far as may be necessary to explain the question.

- (3) The chairperson must not permit any debate of a question without notice or its answer.
- (4) The chairperson, councillor or general manager who is asked a question without notice may decline to answer the question.
- (5) The chairperson may refuse to accept a question if it does not relate to the activities of the council.
- (6) Questions without notice, and any answers to those questions, are not required to be recorded in the minutes.
- (7) The chairperson may require a councillor to put a question without notice in writing.'

If a question gives rise to a proposed matter for discussion and that matter is not listed on the agenda, Councillors are reminded of the following requirements of the Regulations:

- '8 (5) Subject to subregulation (6), a matter may only be discussed at a meeting if it is specifically listed on the agenda of that meeting.
- (6) A council by absolute majority... may decide at an ordinary meeting to deal with a matter that is not on the agenda if the general manager has reported –
 - (a) the reason it was not possible to include the matter on the agenda; and
 - (b) that the matter is urgent; and
 - (c) that (qualified) advice has been provided under section 65 of the Act.'

Councillors who have questions without notice are requested at this time to give an indication of what their questions are about so that the questions can be allocated to their appropriate Departmental Business section of the agenda.”

The allocation of topics ensued.

252/2012 Councillors' questions on notice

The Executive Services Officer reported as follows:

“The *Local Government (Meeting Procedures) Regulations 2005* provide as follows:

‘30 (1) A councillor, at least 7 days before an ordinary meeting of a council or council committee, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.

(2) An answer to a question on notice must be in writing.’

It is to be noted that any question on notice and the written answer to the question will be recorded in the minutes of the meeting as provided by the Regulations.

Any questions on notice are to be allocated to their appropriate Departmental Business section of the agenda.

No questions on notice have been received.”

DEPARTMENTAL BUSINESS

DEVELOPMENT & REGULATORY SERVICES

253/2012 Development & Regulatory Services determinations

The Acting Director Development & Regulatory Services reported as follows:

“A Schedule of Development & Regulatory Services Determinations made during the month of August 2012 is submitted to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reported as follows:

“A copy of the Schedule has been circulated to all Councillors.”

■ Cr Fuller moved and Cr Tongs seconded, “That the Schedule of Development & Regulatory Services Determinations (a copy being appended to and forming part of the minutes) be received.”

Carried unanimously

GENERAL MANAGEMENT

254/2012 Cigarette butt disposal

■ Cr (L) Bonde (having given notice) moved and Cr Howard seconded, “That the Council write to all Australian tobacco and cigarette producing companies with the idea of offering all such companies an opportunity to play a more responsible role in the disposal of cigarette butts.”

Cr Bonde, in support of his motion, submitted as follows:

“A letter could be offered as some encouragement to the tobacco companies to accept some responsibility for a suitable method of disposal of cigarette butts and could be written to read, e.g.:

‘The current method of collection and disposal of cigarette butts is costly and inadequate, to the point of where we see cigarette butts an unsightly mess on our streets, footpaths and in shop doorways. As a Council, we believe tobacco and cigarette producing companies should be invited to play a role in the onerous task of the satisfactory collecting and disposal of cigarette butts. A possible solution to the problem would be for all tobacco and cigarette companies to undertake the installation of an inflammable expanding sleeve placed on the inside of the packet to take the butts as extinguished.

A further suggestion could be a photo of a cigarette butt being placed in the sleeve on the inside of the packet with the words:

Put it back where it came from.’

If this was accepted by the tobacco companies as their effort in the disposal, councils could then rightfully impose much stronger littering laws than what is currently in place and what is obviously not working.

A further suggestion is if tobacco companies do not support this idea in any way the Council could then approach State and Federal Governments to give their support in trying to eradicate a real problem in our communities where the smaller communities are besieged with the unsightly scene of discarded cigarettes.

It is suggested that the Governments of the day offer a financial incentive to tobacco companies prepared to install the suggested sleeves.

I have been encouraged to pursue this matter by several cigarette smokers who contacted me by phone. I didn't get one word of criticism regarding the idea. This is an opportunity for our Council to be a leader in helping to solve an unsightly health hazard in our communities."

The Director Corporate & Community Services reported as follows:

"BACKGROUND

Cr (L) Bonde has brought forward a motion requesting that the Council write to all Australian tobacco and cigarette producing companies requesting that they play a more responsible role in the disposal of cigarette butts.

DISCUSSION

Cigarette butts form one of the most pervasive forms of litter impacting on the urban environment. Cigarette butts are not biodegradable, the filters can take many years to decompose and, despite the increase in regulation, the problem of cigarette butts in high pedestrian traffic areas such as the central business district remains a significant one.

Many highly littered items such as soda cans, snack wrappers, and fast food containers have a simple 'Please Don't Litter' message, however, such a message is not found on cigarette packs. While smoking and littering do not have to be synonymous, as many smokers have proven by example, there remain a significant number of smokers who fail to properly dispose of their litter.

The tobacco market in Australia is dominated by three major companies, British American Tobacco Australia Ltd, Philip Morris (Australia) Ltd and Imperial Tobacco Australia Ltd. In the financial year ending in June 2007, the three tobacco companies had a combined turnover of almost \$2.5 billion and made a combined net profit after taxes of \$586 million. While the cost of any additional labelling would be minimal, it is likely that the change in packaging under the proposed plain packaging laws might provide the opportunity for the Council to approach the Federal Government to include an appropriate disposal message in that legislation.

There are also a range of personal ashtrays also known as portable ashtrays, pocket ashtrays or butt bins. Personal ashtrays are changing the way Government departments and organisations around the world are addressing the serious environmental problem of cigarette butt litter. These personal ashtrays eliminate cigarette butt litter by giving smokers the ability to safely, easily and responsibly dispose of their cigarette butts, no matter where they may be.

Many councils are now actively sponsoring the use of certain branded personal ashtrays to assist in educating smokers and eliminating cigarette butt litter.

It would seem appropriate that cigarette companies be approached to assist in the provision of such personal ashtrays which could then be made available as part of a litter awareness education program to smokers within the Central Coast area.

CONSULTATION

No consultation is required for this report.

IMPACT ON RESOURCES

The impact on Councils resources is unknown at this time as it would be dependent on the outcome of any assistance provided by cigarette companies.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2009–2014 includes the following strategies and key actions:

The Shape of the Place

- Conserve the physical environment in a way that ensures we have a healthy and attractive community

A Connected Central Coast

- Improve community wellbeing

The Environment and Sustainable Infrastructure

- Contribute to a safe and healthy environment
- Contribute to the preservation of the natural environment.

CONCLUSION

The motion on notice from Cr (L) Bonde is submitted for consideration.”

Motion

Carried unanimously

255/2012 Minutes and notes of committees of the Council and other organisations

The General Manager reported as follows:

“The following (non-confidential) minutes and notes of committees of the Council and other organisations on which the Council has representation have been received:

- . East Ulverstone Swimming Pool Management Committee - meeting held on 5 July 2012
- . Local Government Association of Tasmania - General meeting held on 11 July 2012
- . Central Coast Community Shed Management Committee - meeting held on 6 August 2012
- . Forth Community Representatives Committee - meeting held on 9 August 2012
- . Development Support Special Committee - meeting held on 13 August 2012
- . Central Coast Community Safety Partnership Committee - meeting held on 22 August 2012
- . Central Coast Youth Engaged Steering Committee - meeting held on 23 August 2012
- . Cradle Coast Authority Representatives - meeting held on 23 August 2012
- . Penguin Miniature Railway Management Committee - meeting held on 28 August 2012
- . Central Coast Community Shed Management Committee - meeting held on 3 September 2012.

Copies of the minutes and notes have been circulated to all Councillors.”

- Cr Diprose moved and Cr Viney seconded, “That the (non-confidential) minutes and notes of committees of the Council be received.”

Carried unanimously

256/2012 Cradle Coast Authority – Central Coast Council Representative vacancy

The General Manager reported as follows:

PURPOSE

The purpose of this report is to seek a replacement Representative to represent the Council on the Cradle Coast Authority.

BACKGROUND

The current Representatives from the Central Coast Council on the Cradle Coast Authority are Mayor, Cr Jan Bonde and Deputy Mayor, Cr Cheryl Fuller.

DISCUSSION

With the appointment of Cr Cheryl Fuller to the Board of the Cradle Coast Authority as one of two Directors appointed by the Representatives from persons nominated by the participating councils, a vacancy now exists for the appointment of a replacement Representative for the Council.

Rule 24 of the Cradle Coast Authority states that, '*...A person must not be both a representative and a director. A representative appointed as a director must resign their appointment as a representative before accepting appointment as a director.*'

The next Representatives meeting is to be held at the Ulverstone Civic Centre in November and the Council will need to elect a replacement representative for that meeting.

CONSULTATION

Consultation is not required on this matter.

IMPACT ON RESOURCES

There are no resource implications to consider in this matter.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2009–2014 includes the following strategy and key actions:

Council Sustainability and Governance

- Improve service provision
- Strengthen local–regional connections.

CONCLUSION

It is recommended that the Council make an appointment to fill the vacant position due to the resignation of Cr Cheryl Fuller.”

Cr Carpenter and Cr Broad were both nominated. As there was more than one nomination, a secret ballot was undertaken.

- Cr Viney moved and Cr Downie seconded, “That Cr Carpenter be appointed as a Representative to the vacant position on the Cradle Coast Authority.”

Carried unanimously

CORPORATE & COMMUNITY SERVICES

257/2012 Crown land at Heybridge

■ Cr Howard (having given notice) moved and Cr Carpenter seconded, "That the Council write to the Crown Land Services Branch of the Department of Primary Industries, Parks, Water and Environment expressing concern as to the appearance of the unsavoury land at Heybridge formerly used as a sand pit and presently zoned Environmental Management under the Central Coast Planning Scheme 2005."

Cr Howard, in support of his motion, submitted as follows:

"The land had for a long time been regarded as an area for community recreation use. In more recent times it has become overgrown and a dumping place for rubbish.

The present condition of the land is a source for a visual annoyance to nearby residents and more importantly it has become a distinct fire danger.

As a solution to the problem it is suggested that the land be either:

- 1 Cleaned up and presented as a usable item; or
- 2 Rezoned and offered for sale."

The Director Corporate & Community Services reported as follows:

"BACKGROUND

Cr Howard has requested that the Council approach the Department of Primary Industries, Parks, Water and Environment expressing concern as to the appearance of a parcel of land bordered by Cheverton Street, Blythe Street and River Avenue, Heybridge. This parcel of land has been previously used to provide sand for various purposes by the former Department of Main Roads and currently has an Environmental Management zoning.

DISCUSSION

The area of crown land located off River Avenue between Blythe Street and Cheverton Street, Heybridge has been the subject of concern over the dumping of rubbish and increased fire hazard for some time. In response to local concerns the Council issued an abatement notice in November 2011 requiring the Crown to abate that nuisance with related clean-up work being undertaken by the Crown following the receipt of that notice.

This particular piece of land forms part of a larger parcel that reaches from Blythe Street, Heybridge along the bank of the Blythe River to Boathouse Lane, Heybridge. As Crown land it was listed in the Crown Assessment and Classification (CLAC) Project undertaken by the Department of Primary Industries and Water in 2006 which involved a review of the future of all such Crown land within the Central Coast area. The recommended outcome for this parcel of land was that it be reserved as a Public Reserve under the *Crown Lands Act 1976*.

Activities in Public Reserves are governed by the *Crown Lands Regulations 2001*, which are effectively the set of rules for the public using those lands. These Regulations prohibit the dumping of rubbish, including garden waste, and the removal of native plants or any other natural substance from the reserve. Without some form of restriction to limit access to that part of the reserve known as the sandpit, it is likely that the area will continue to be used for the dumping of garden waste and other rubbish.

While some neighbouring parcels of land were recommended for sale under the CLAC Project this particular parcel of land was not and it seems unlikely that the Crown would, based on the previous recommendation, now wish to offer the land for sale.

CONSULTATION

No consultation has been undertaken.

IMPACT ON RESOURCES

There will be no impact on resources.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2009–2014 includes the following strategies and key actions:

The Shape of the Place

- . Improve the value and use of open space
- . Adopt an integrated approach to land use planning
- . Conserve the physical environment in a way that ensures we have a healthy and attractive community
- . Encourage a creative approach to new development

The Environment and Sustainable Infrastructure

- . Invest in and leverage opportunities from our natural environment
- . Contribute to a safe and healthy environment

- Contribute to the preservation of the natural environment.

CONCLUSION

The motion on notice from Cr Howard is submitted for consideration.”

Motion

Carried unanimously

258/2012 Public question time

The time being 6.38pm, the Mayor introduced public question time.

Questions and replies concluded at 6.44pm.

259/2012 Contracts and agreements

The Director Corporate & Community Services reported as follows:

“A Schedule of Contracts and Agreements (other than those approved under the common seal) entered into during the month of August 2012 has been submitted by the General Manager to the Council for information. The information is reported in accordance with approved delegations and responsibilities.”

The Executive Services Officer reported as follows:

“A copy of the Schedule has been circulated to all Councillors.”

- Cr (L) Bonde moved and Cr Viney seconded, “That the Schedule of Contracts and Agreements (a copy being appended to and forming part of the minutes) be received.”

Carried unanimously

260/2012 Correspondence addressed to the Mayor and Councillors

The Director Corporate & Community Services reported as follows:

PURPOSE

This report is to inform the meeting of any correspondence received during the month of August 2012 and which was addressed to the ‘Mayor and Councillors’. Reporting of this correspondence is required in accordance with Council policy.

CORRESPONDENCE RECEIVED

The following correspondence has been received and circulated to all Councillors:

- . Letter requesting an update on the Merv Wright Memorial Fountain.
- . Letter concerning the provision of natural gas to residences within Ulverstone.
- . Letter congratulating staff on the development of Bicentennial Park.
- . Letter congratulating the Council on work in Shipmakers Lane, Forth.
- . Letter concerning the development and future leasing of 83 Henslowes Road.
- . Letter from Sustainable Living Tasmania regarding the Tassievore Eat Local Challenge.

Where a matter requires a Council decision based on a professionally developed report the matter will be referred to the Council. Matters other than those requiring a report will be administered on the same basis as other correspondence received by the Council and managed as part of the day-to-day operations.”

- Cr Diprose moved and Cr Broad seconded, “That the Director’s report be received.”

Carried unanimously

261/2012 Common seal

The Director Corporate & Community Services reported as follows:

“There is no Schedule of Documents for Affixing of the Common Seal for the period 21 August 2012 to 17 September 2012.”

262/2012 Financial statements

The Director Corporate & Community Services reported as follows:

“The following principal financial statements of the Council for the period ended 31 August 2012 are submitted for consideration:

- . Summary of Rates and Fire Service Levies
- . Operating and Capital Statement
- . Cashflow Statement
- . Capital Works Resource Schedule.”

The Executive Services Officer reported as follows:

“Copies of the financial statements have been circulated to all Councillors.”

- Cr Fuller moved and Cr Downie seconded, “That the financial statements (copies being appended to and forming part of the minutes) be received.”

Carried unanimously

263/2012 Rate remissions

The Director Corporate & Community Services reported as follows:

“The following rate remissions are proposed for the Council’s consideration:

<i>PROPERTY NO.</i>	100120.0090
<i>PROPERTY ADDRESS</i>	27 Beach Road, Ulverstone
<i>REMISSION</i>	\$352.00
<i>REASON</i>	Remit of waste management charge as units have been demolished.

<i>PROPERTY NO.</i>	101130.0120
<i>PROPERTY ADDRESS</i>	40 Maskells Road, Ulverstone
<i>REMISSION</i>	\$483.00
<i>REASON</i>	Remit 50% of General Rate for Club.

<i>PROPERTY NO.</i>	505190.0220
<i>PROPERTY ADDRESS</i>	97 Medici Drive, Gawler
<i>REMISSION</i>	\$176.00
<i>REASON</i>	Property in voluntary area (outside waste management district) and does not wish to receive service.”

- Cr Viney moved and Cr (L) Bonde seconded, “That the following remissions be approved:

- . Property No. 100120.0090 – \$352.00
- . Property No. 101130.0120 – \$483.00
- . Property No. 505190.0220 – \$176.00.”

Carried unanimously and by absolute majority

ENGINEERING SERVICES

264/2012 Lack of community facilities at Sulphur Creek

■ Cr Howard (having given notice) moved and Cr van Rooyen seconded, “That the Council develop a Local Area Plan for the Sulphur Creek/Heybridge/Preservation Bay area, and further, that dependent on sufficient funds being available, the 2012–2013 works program include remedial works at the Sulphur Creek tennis courts.”

Cr Howard, in support of his motion, submitted as follows:

“Situated on a very popular tourist route, this rapidly growing seaside residential location is substantially devoid of basic recreational facilities and public conveniences.

Still casually used and more extensively during daylight savings, the once popular and now derelict tennis courts are a depressing sight. Overgrown with weeds, boundary fences warped and hole-riddled general appearance promotes a lack of enthusiasm for potential users.

The toilet facility previously situated at Hall Point since being demolished has created a problem for tourists, swimmers and locals alike.

With over 400 rateable residential properties in the areas of Preservation Bay, Sulphur Creek and Heybridge, it is considerable impost on families in having to transport children to where acceptable facilities are available.

In view of the overall situation it is hereby requested, dependent on sufficient funds being available, that the 2012–2013 works program includes remedial action.”

The Director Engineering Services reported as follows:

“BACKGROUND

The Assets Group Leader reports as follows:

‘The Draft Central Coast Open Space and Recreation Plan 2012–2022 (the draft Plan) identifies issues relating to the Sulphur Creek/Preservation Bay area.

The draft Plan (previously circulated to all Councillors) is clear about the lack of existing facilities and also about the future provision of facilities in the area.

The 10 year forward program for Parks identifies the provision of a playground at the Sulphur Creek Hall in the 2014–2015 year (\$50,000).

The 10 year forward program for Public Amenities identifies the provision of toilets at this location in the 2015–2016 year (\$100,000).

The discussion and actions relating to the tennis courts of the draft Plan suggest they be removed once current management issues with the Penguin tennis courts are resolved.

Under the proposed hierarchy tennis courts are only provided in association with District or Regional open space.

This is the very reason that the draft Plan has been developed, so that facilities are provided in a sustainable manner and not provided where they should not be.

The tennis courts are in very poor condition and the cost to remediate them to a satisfactory standard would be considerable.’

The Asset Group Leader’s report is supported.”

DISCUSSION

The draft Plan and long-term financial plan should address the issues that Cr Howard has raised in the future.

It is noted that the previous Penguin Council made a decision in the late 1980's when the Penguin tennis courts were upgraded that the Sulphur Creek tennis courts would be removed and the community would use the Penguin tennis courts.

CONSULTATION

The draft Plan has been workshopped with the Council and Discussion Paper No. 1 has recently involved community consultation. This is subject to a separate report. Discussion Paper No. 2 will be put out for community consultation shortly and includes the information provided in Annexure 1.

IMPACT ON RESOURCES

There is an amount of \$2,000 in the budget for Sulphur Creek Tennis Centre – ground maintenance but this is only sufficient to carry out very basic maintenance.

There are no contingency amounts in the maintenance estimates and the allocation will be expended in the most cost effective manner on this site.

An allocation for development of a Local Area Plan could be considered in the 2013–2014 Estimates.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2009–2014 includes the following strategies and key actions:

The Shape of the Place

- Improve the value and use of open space
- Conserve the physical environment in a way that ensures we have a healthy and attractive community

A Connected Central coast

- Connect the people with services

The Environment and Sustainable Infrastructure

- Develop and manage sustainable built infrastructure.

CONCLUSION

The motion on notice from Cr Howard is submitted for consideration.”

- Cr Carpenter moved and Cr Fuller seconded an amendment, “That, dependent on sufficient funds being available, the 2012–2013 works program include remedial works at the Sulphur Creek Hall precinct.”

Voting for the amendment

(8)
Cr Bloomfield
Cr Broad
Cr Carpenter
Cr Diprose
Cr Fuller
Cr Howard
Cr van Rooyen
Cr Viney

Voting against the amendment

(4)
Cr (J) Bonde
Cr (L) Bonde
Cr Downie
Cr Tongs

Amendment

Carried

Voting for the amended motion

(8)
Cr Bloomfield
Cr Broad

Voting against the amended motion

(4)
Cr (J) Bonde
Cr (L) Bonde

Cr Carpenter
Cr Diprose
Cr Fuller
Cr Howard
Cr van Rooyen
Cr Viney

Cr Downie
Cr Tongs

Amended motion

Carried

Cr Diprose left the meeting at this stage (7.18pm).

265/2012 Forth River railway bridge – Draft Heritage Assessment

The Director Engineering Services reported as follows:

“PURPOSE

The purpose of this report is to consider the draft heritage assessment of the Forth River railway bridge.

BACKGROUND

The following letter has been received from Heritage Tasmania:

‘The Forth River Railway Bridge has been nominated for entry in the Tasmanian Heritage Register. The Tasmanian Heritage Council has requested the bridge be assessed for entry in the Register.

As a first step, Heritage Tasmania has prepared a draft assessment of the heritage significance of the Forth River Railway Bridge on behalf of the Heritage Council. A copy is attached for your comment.

I would be interested in knowing your views on the draft assessment. If you have any concerns with the information contained in the assessment, or if there are any errors, please let me know.

I would appreciate any comments you may wish to make by 18 September 2012. You can provide these to me by letter, email or over the phone. If I do not hear from you by this date, I will assume you are satisfied with the draft assessment. If you require an extension of time, please let me know.

The assessment along with your comments will then be provided to the Heritage Council for a decision as to whether or not the Forth River Railway Bridge should be entered to the Heritage Register.

If the Heritage Council approves entry to the Heritage Register, the statutory process provided in the *Historic Cultural Heritage Act 1995* will be triggered, providing a further opportunity for you and others to formally support or object to the proposed listing before permanent entry into the Heritage Register is considered by the Heritage Council...'

The Forth River railway bridge Draft Heritage Assessment is shown at Annexure 1.

TasRail has submitted a development application for the construction of a new rail bridge over the Forth River which was the subject of a recent separate Planning approval.

DISCUSSION

It is proposed that with the construction of a new rail bridge over the Forth River the existing railway bridge will be surplus to TasRail assets. It is proposed that the existing railway bridge will not be demolished but simply closed.

The heritage assessment of the Forth River railway bridge is of interest particularly from an engineering perspective and, based on the assessment provided by Heritage Tasmania, the bridge would also appear to have heritage value largely because of its engineering features, plus the claim that it is the last bridge of its kind in Australia.

Before the Council supports the heritage listing of the bridge, there are some matters that would need to be resolved. The key questions, if the bridge is retained, are summarised as follows:

- 1 Would the State Government still maintain ownership?
- 2 Who would be responsible for maintenance and longer term renewal?

Being constructed in 1890, the bridge has some limitations as follows:

- 3 The piers are founded on the river bed and have been subject to erosion in the past due to flooding.
- 4 The bridge is of wrought iron construction and subject to corrosion.
- 5 The protective coating on the steel work is a lead based paint which has significant environmental and safety issues if repainting is required in the future.
- 6 The deck is of timber construction.

From a flooding perspective, retention of the bridge retains significant obstructions to the river via the piers and these can cause debris/log jams at times of flooding. It is noted that the flood modelling on the proposed rail bridge indicates no adverse impact due to an additional bridge but there is a concern with two road bridges and two rail bridges in close proximity to each other in the near narrowest point of the river. Unfortunately the flood modelling does not take into account debris/log jams but it is significant in respect to additional loadings on bridges and backup of water upstream with resultant increase in flood levels.

It is noted that the recent replacement of the Leven River road bridge at Hobbs Parade, Ulverstone involved retention of heritage values by means of interpretation on a section of the old bridge. This has been successful in enabling the old bridge to be demolished but retention of history of all the previous bridges in the area without retaining the old bridge and associated maintenance and safety issues and long term renewal costs. This option may need to be considered in respect of the Forth River railway bridge as access to the bridge for viewing is limited and will be further restricted with the construction of a new rail bridge.

It has been suggested that retention of the existing railway bridge would enable a shared pathway link to be provided between Leith and Turners Beach or between Ulverstone and Devonport on the larger scale coastal pathways concept. The limitations of construction of a pathway over a heritage listed structure would need to be confirmed with Heritage Tasmania prior to considering such a proposal.

CONSULTATION

Consultation has been limited at this stage in respect to the proposal for a shared pathway over the existing railway bridge with the following reply to enquiries in respect to this proposal.

‘...the possible future use of the Forth Railway Bridge as a shared pathway, I wish to advise the following list of shared pathways in Central Coast.

- . Leven Bridge links. An allocation of \$240,000 has been made in the 2012–13 budget estimates for these works.
- . Various other local links associated more with open space plans than the Coastal Pathway Plan (some areas may overlap).
- . West Ulverstone.
- . Penguin to Sulphur Creek including Preservation Bay.
- . Turners Beach to Leith.

- Turners Beach to Forth.

The Council is participating with the Cradle Coast Authority in respect to progressing the planning and design of strategic sections of the pathway as part of the State Government \$100,000 funding allocation.

Options for the Forth River crossing will be considered as part of these investigations in 2012–13...'

IMPACT ON RESOURCES

In respect to maintenance and long term renewal costs, a detailed analysis of these costs would be required in order to assess cost/benefit of heritage listing of the Forth River railway bridge.

Preliminary estimates have been prepared in respect to the shared pathway proposal. The estimated cost to provide a shared pathway and links to Turners Beach and Leith is in the order of \$1.2m. With such a significant cost, consideration and construction of a separate pedestrian bridge may be appropriate.

A complete analysis including full life-cycle costs for retention of the existing railway bridge with a shared pathway in comparison to a separate pedestrian bridge would be required in order to assess the impact on resources and the preferred long term option/s.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2009–2014 includes the following strategies and key actions:

A Connected Central Coast

- Provide for a diverse range of movement patterns
- Connect the people with services
- Improve community wellbeing

The Environment and Sustainable Infrastructure

- Contribute to a safe and healthy environment
- Develop and manage sustainable built infrastructure

Council Sustainability and Governance

- Improve service provision
- Improve the Council's financial capacity to sustainably meet community expectations
- Effective communication and engagement
- Strengthen local–regional connections.

CONCLUSION

It is recommended that the Council:

- 1 Advise Heritage Tasmania that the Forth River Railway Bridge may have heritage value but the Council has concerns with the following:
 - (a) potential flooding issues due to pier obstructions in the river;
 - (b) limitations on construction of a shared pathway over the bridge should it be heritage listed; and
 - (c) limited access available to the bridge for viewing;and further, advise that other options for heritage retention may need to be considered to address these issues.
- 2 Seek confirmation from the State Government in respect of:
 - (a) long term ownership of the bridge;
 - (b) responsibility for maintenance and long term renewal of the bridge.”

The Executive Services Officer reported as follows:

“A copy of the Draft Heritage Assessment has been circulated to all Councillors.”

■ Cr van Rooyen moved and Cr Bloomfield seconded, “That the Council:

- 1 Advise Heritage Tasmania that the Forth River Railway Bridge may have heritage value but the Council has concerns with the following:
 - (a) potential flooding issues due to pier obstructions in the river;
 - (b) limitations on construction of a shared pathway over the bridge should it be heritage listed; and
 - (c) limited access available to the bridge for viewing;and further, advise that other options for heritage retention may need to be considered to address these issues.
- 2 Seek confirmation from the State Government in respect of:
 - (a) long term ownership of the bridge;

(b) responsibility for maintenance and long term renewal of the bridge.”

Cr Diprose returned to the meeting at this stage (7.19pm).

Carried unanimously

266/2012 Gawler River bridge – Preston Road, Gawler (232/1995 – 24.04.1995)

The Director Engineering Services reported as follows:

“PURPOSE

The purpose of this report is to consider the status of the Gawler River bridge at Preston Road, Gawler and options for future replacement of the bridge.

BACKGROUND

The situation with the Gawler River bridge was considered in 1995 with the following extract from the Council meeting minutes of 24 April 1995 (Minute No. 232/1995).

‘The Engineering Services Manager reported (reproduced in part) as follows:

“Following on from a report to the last Council meeting in relation to bridges on roads transferred by the Department of Transport and Works, the Services Engineer has reported (reproduced in part) as follows:

‘Recently the Engineering Services Division commissioned our bridge management consultants to perform a special report on the Gawler River Bridge. A summary of the report is as follows:

- . Report was to address the condition of the existing structure and indicate design faults and solutions and estimate residual life, replacement cost and immediate maintenance requirements.
- . Generally the bridge condition is good and has a residual life of 30–40 years and was constructed in 1939 with a new deck installed in 1964.
- . Replacement value of the structure is \$400,000.00.

- . Immediate minor maintenance repairs required amount to approximately \$8,000.00.
- . Other bridges throughout the State, with similar construction parameters, have had problems with excessive cracking in the deck beams. This was not evident in this case.
- . A major design fault in the existing structure is a lack of curve widening on the upstream side. It has been estimated that adequate curve widening could be provided for at a cost of approximately \$30,000.00.

The replacement value for the bridge, noted above, is for the structure to be replaced where currently located. However, a new structure could be installed upstream at a total cost of \$500,000.00 with minor road realignment or \$1,000,000.00 with major road realignment which would subsequently improve road safety significantly.

Assuming a residual life of 30 years, the existing bridge is currently worth \$141,000.00 and, as such, large scale improvement works on the existing structure would not be warranted. However, the relocation of the existing kerb and rail on the upstream side indicated above would provide a reasonable trafficable width at an acceptable cost...

Before considering accepting control of the above bridge the immediate maintenance, kerb widening and approach issues should be addressed at an estimated cost of \$50,000.00 approximately. The depreciation state of the bridge should also be considered with a hand-over sum being used to offset the loss in value of approximately \$260,000.00 based on the existing structure and subsequent liability accepted by the Council.'

Previous negotiations with Transport and Works have suggested a one-off payment of \$100,000.00 in order for the Council to consider transfer of responsibility of the Gawler River Bridge to the Council. Based on the depreciated value of the bridge and the costs for minor widening ... this figure should be adhered to as a minimum amount..."

- Cr Thompson moved and Cr Miles seconded, "That (a copy of the Manager's and Services Engineer's reports having been circulated to all councillors) the Department of Transport be advised of the report on the Gawler River Bridge and suggested minor widening and maintenance repairs required; and further, that the Department be informed that a one-off payment of \$100,000.00 still stands for consideration of the Council's acceptance of responsibility for this bridge."

DISCUSSION

The Department of Infrastructure, Energy and Resources (DIER) has been non-responsive over the years in respect to the Gawler River bridge, to the point that we have had to remind their officers from time to time of their responsibilities to maintain this bridge.

It is obvious that no action will be taken to improve or replace the bridge unless the Council initiates the process.

CONSULTATION

Liaison with DIER and relevant officers needs to be reinitiated as previous officers have retired or left the organisation. Based on the recent experience with replacement of the Leven River bridge – Hobbs Parade, Ulverstone and the negotiations and contributions required from the Council to initiate this replacement, it will be a more difficult task in respect to the Gawler River bridge. This is due to the Leven River bridge being a proclaimed bridge compared to the Gawler River bridge which is a very low priority on DIER's bridges inventory, if it is indeed recognised.

Political support from the Council will be required to ensure that the best outcome is achieved.

IMPACT ON RESOURCES

The figures in the 1995 report obviously need to be updated to current costs but are sufficient to indicate that significant funding would be required to replace the Gawler River bridge. The Council's Engineering Department could undertake a preliminary design and reassessment as part of normal operations during 2012–2013 in order to progress the matter.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2009–2014 includes the following strategies and key actions:

A Connected Central Coast

- . Provide for a diverse range of movement patterns
- . Connect the people with services
- . Improve community wellbeing

The Environment and Sustainable Infrastructure

- . Contribute to a safe and healthy environment
- . Develop and manage sustainable built infrastructure

Council Sustainability and Governance

- . Improve service provision
- . Improve the Council's financial capacity to sustainably meet community expectations
- . Effective communication and engagement.

CONCLUSION

It is recommended that the Council:

- 1 endorse the Council's Engineering Department undertaking a preliminary design and reassessment of the replacement options for the Gawler River bridge – Preston Road, Gawler in 2012–2013; and
- 2 initiate discussions with the State Government and DIER in respect to the current status and future funding of the Gawler River bridge – Preston Road Gawler.”

■ Cr van Rooyen moved and Cr Downie seconded, “That the Council:

- 1 endorse the Council's Engineering Department undertaking a preliminary design and reassessment of the replacement options for the Gawler River bridge – Preston Road, Gawler in 2012–2013; and
- 2 initiate discussions with the State Government and the Department of Infrastructure, Energy and Resources in respect to the current status and future funding of the Gawler River bridge – Preston Road Gawler.”

Carried unanimously

267/2012 Draft Central Coast Open Space and Recreation Plan 2012–2022 – Discussion Paper No. 1 (207A/2012 – 16.07.2012)

The Director Engineering Services reported as follows:

“The Assets Group Leader has prepared the following report:

PURPOSE

The purpose of this report is to advise the Council on the result of the community consultation for Discussion Paper No. 1 related to the Draft Open Space and Recreation Plan 2012–2022 (refer Appendix 1) and seek endorsement of the open space classification, land description standards, asset provision standards and maintenance service delivery standards.

BACKGROUND

The Draft Central Coast Open Space and Recreation Plan 2012–2022 has been prepared to provide direction for the planning and management of Central Coast’s open space network including all recreational and sporting open spaces for the period 2012–2022.

A Communications and Consultation Plan was adopted by the Council at the July 2012 meeting (Minute No. 207A/2012).

As a part of this Communications and Consultation Plan, Discussion Papers were prepared to seek community comment on various aspects of open space.

The first step was to release the Draft Open Space and Recreation Plan 2012–2022 Discussion Paper No. 1 – Open space classification, land description standards, asset provision standards and maintenance service delivery standards.

The Discussion Paper was released via an article in The Advocate newspaper on 2 August 2012 and also in the Council’s page in The Advocate on 14 August 2012.

The Discussion Paper was made available at the Administration Centre, the Penguin Service Centre and on the Council’s website.

DISCUSSION

The consultation for Discussion Paper No. 1 was undertaken from the press release date of 2 August 2012 until 29 August 2012.

During this period no representations were received from the community.

CONSULTATION

As previously advised, community consultation was undertaken via The Advocate newspaper and the Council's website for the period 2 August to 29 August 2012.

IMPACT ON RESOURCES

There will be impact on the budget to raise the asset provision standards in some open space areas.

An allocation of \$29,000 has been made in the 2012–2013 budget to commence this process and further funding of \$20,000 will be required in the 2013–2014 budget to complete the installation of assets in accordance with the Plan.

CORPORATE COMPLIANCE

The Central Coast Strategic Plan 2009–2014 includes the following strategies and key actions:

A Connected Central Coast

- Provide for a diverse range of movement patterns
- Connect the people with services
- Improve community wellbeing

The Shape of the Place

- Improve the value and use of open space

The Environment and Sustainable Infrastructure

- Contribute to a safe and healthy environment
- Develop and manage sustainable built infrastructure

Council Sustainability and Governance

- Improve service provision
- Improve the Council's financial capacity to sustainably meet community expectations.

CONCLUSION

It is recommended that due to no representations being received, the open space classification, land descriptions standards, asset provision standards and maintenance service delivery standards as set out in the Draft Open

Space and Recreation Plan 2012–2022 – Discussion Paper No. 1 be adopted into the final Plan.’

The Assets Group Leader’s report is supported.”

The Executive Services Officer reported as follows:

“A copy of Discussion Paper No. 1 – Open space classification, land description standards, asset provision standards and maintenance service delivery standards has been circulated to all Councillors.”

■ Cr Fuller moved and Cr Bloomfield seconded, “That the open space classification, land descriptions standards, asset provision standards and maintenance service delivery standards as set out in the Draft Open Space and Recreation Plan 2012–2022 – Discussion Paper No. 1 (a copy being appended to and forming part of the minutes) be adopted into the final Plan.”

Carried unanimously

CLOSURE OF MEETING TO THE PUBLIC

268/2012 Meeting closed to the public

The Executive Services Officer reported as follows:

“The *Local Government (Meeting Procedures) Regulations 2005* provide that a meeting of a council is to be open to the public unless the council, by absolute majority, decides to close the meeting or part of the meeting because it wishes to discuss a matter (or matters) in a closed meeting and the Regulations provide accordingly.

Moving into a closed meeting is to be by procedural motion. Once a meeting is closed, meeting procedures are not relaxed unless the council so decides.

It is considered desirable that the following matters be discussed in a closed meeting:

- . Minutes and notes of other organisations and committees of the Council;
- . Tasmanian Water and Sewerage Corporation – Legislative changes; and
- . Standing Tenders 2012–2015.

These are matters relating to:

- . information provided to the Council on the condition it is kept confidential.”

■ Cr (L) Bonde moved and Cr Viney seconded, “That the Council close the meeting to the public to consider the following matters, they being matters relating to:

- . information provided to the Council on the condition it is kept confidential;

and the Council being of the opinion that it is lawful and proper to close the meeting to the public:

- . Minutes and notes of other organisations and committees of the Council;
- . Tasmanian Water and Sewerage Corporation – Legislative changes; and
- . Standing Tenders 2012–2015.”

Carried unanimously and by absolute majority

The Executive Services Officer further reported as follows:

“1 The *Local Government (Meeting Procedures) Regulations 2005* provide in respect of any matter discussed at a closed meeting that the general manager is to record in the minutes of the open meeting, in a manner that protects confidentiality, only the fact that the matter was discussed and is not to record in the minutes of the open meeting the details of the outcome unless the council determines otherwise.

2 The *Local Government Act 1993* provides that a councillor must not disclose information seen or heard at a meeting or part of a meeting that is closed to the public that is not authorised by the council to be disclosed.

Similarly, an employee of a council must not disclose information acquired as such an employee on the condition that it be kept confidential.

3 In the event that additional business is required to be conducted by a council after the matter(s) for which the meeting has been closed to the public have been conducted, the Regulations provide that a council may, by simple majority, re-open a closed meeting to the public.”

GENERAL MANAGEMENT

269/2012 Minutes and notes of other organisations and committees of the Council

The General Manager reported as follows:

“The following minutes and notes of committees of the Council and other organisations on which the Council has representation have been received:

...

The *Local Government (Meeting Procedures) Regulations 2005* provide in respect of any matter discussed at a closed meeting that ‘the general manager –

- (a) is to record in the minutes of the open meeting, in a manner that protects confidentiality, only the fact that the matter was discussed; and
- (b) is not to record in the minutes of the open meeting the details of the outcome unless the council or council committee determines otherwise.’

The details of this matter are accordingly to be recorded in the minutes of the closed part of the meeting.”

Cr Diprose left the meeting at this stage (7.54pm).

270/2012 Tasmanian Water and Sewerage Corporation – Legislative changes

The General Manager reported as follows:

“The purpose of this report is to outline the legislative changes that are proposed for the new Tasmanian Water and Sewerage Corporation.

...

The *Local Government (Meeting Procedures) Regulations 2005* provide in respect of any matter discussed at a closed meeting that ‘the general manager –

- (b) is to record in the minutes of the open meeting, in a manner that protects confidentiality, only the fact that the matter was discussed; and
- (b) is not to record in the minutes of the open meeting the details of the outcome unless the council or council committee determines otherwise.’

GENERAL MANAGEMENT

The details of this matter are accordingly to be recorded in the minutes of the closed part of the meeting.”

Cr Diprose returned to the meeting at this stage (7.54pm).

ENGINEERING SERVICES

271/2012 Standing Tenders 2012–2015

The Director Engineering Services reported as follows:

“The purpose of this report is to consider the expressions of interest for the supply and delivery of bitumen emulsion, supply of hotmix, supply and delivery of ready-mixed concrete, asphalt surfacing, sprayed bituminous surfacing, plant hire and quarry and landscaping materials for the 2012–2015 financial years.

...

The *Local Government (Meeting Procedures) Regulations 2005* provide in respect of any matter discussed at a closed meeting that ‘the general manager –

- (c) is to record in the minutes of the open meeting, in a manner that protects confidentiality, only the fact that the matter was discussed; and
- (b) is not to record in the minutes of the open meeting the details of the outcome unless the council or council committee determines otherwise.’

The details of this matter are accordingly to be recorded in the minutes of the closed part of the meeting.”

Closure

There being no further business, the Mayor declared the meeting closed at 8.10pm.

CONFIRMED THIS 15TH DAY OF OCTOBER, 2012.

Chairperson

(Imm:dil)

Appendices

- Minute No. 253/2012 – Schedule of Development & Regulatory Services Determinations
- Minute No. 259/2012 – Schedule of Contracts & Agreements
- Minute No. 262/2012 – Financial statements
- Minute No. 267/2012 – Draft Central Coast Open Space and Recreation Plan 2012–2022 Discussion Paper 1: Open space classification, land description standards, asset provision standards and maintenance service delivery standards

QUALIFIED PERSON'S ADVICE

The *Local Government Act 1993* provides (in part) as follows:

. A general manager must ensure that any advice, information or recommendation given to the council is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.

. A council is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council.

I therefore certify that with respect to all advice, information or recommendation provided to the Council within these minutes:

(i) the advice, information or recommendation was given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and

(ii) where any advice was directly given by a person who did not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.

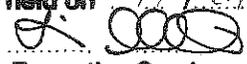


Sandra Ayton
GENERAL MANAGER

Appendices

Central Coast Council
List of Development Applications Determined

Period From: 1 August 2012 To 31 August 2012

CENTRAL COAST COUNCIL
 I certify that this is the schedule referred to in
 Minute No. 253/2012 of a meeting of the
 Council held on 17 Aug. 2012

Executive Services Officer

Application Number	Property Address	Development Application Type	Description of Proposed Use	Application Date	Decision Date	Days Determined
DA211272	89 Patons Road, Penguin	Discretionary Development Application	Resource processing - abattoir (fresh farm rabbits)	04-May-2012	06-Aug-2012	38
DA212001	144 Hardys Road, Penguin	Permitted Development Application	Residential single dwelling and garage	02-Jul-2012	08-Aug-2012	3
DA212002	156A South Road, Penguin	Discretionary Development Application	Three units - variation to side and rear setback and private open space and car parking requirements	06-Jul-2012	01-Aug-2012	26
DA212003	8 Commonwealth Court, Penguin	Discretionary Development Application	Residential shed - variation to rear setback	06-Jul-2012	06-Aug-2012	31
DA212005	673 Forth Road, Forth	Permitted Development Application	Adhesion Order - including CT16082/2	12-Jul-2012	20-Aug-2012	39
DA212006	14 Smith Street, Ulverstone	Discretionary Development Application	Residential shed - variation to rear and side setbacks	12-Jul-2012	07-Aug-2012	26
DA212009	5 Creamery Road, Sulphur Creek	Discretionary Development Application	Residential carport - variation to aggregate gross floor area and boundary setback	19-Jul-2012	16-Aug-2012	28
DA212010	117 Main Street, Ulverstone	Discretionary Development Application	Residential shed - variation to side setback and aggregate gross floor area	23-Jul-2012	16-Aug-2012	24
DA212011	South Road, Ulverstone	Discretionary Development Application	Wood yard	23-Jul-2012	17-Aug-2012	25
DA212013	98 Isandula Road, Gawler	Discretionary Development Application	Residential - replacement of dwelling destroyed by fire and shed requiring variation to front setback	23-Jul-2012	24-Aug-2012	32
DA212014	3 Heather Court, Turners Beach	Discretionary Development Application	Residential dwelling additions on vulnerable coastal land - variation to setbacks	25-Jul-2012	24-Aug-2012	30
DA212008	808 South Road, Penguin	Discretionary Development Application	Manufacturing and processing - shed for resin storage	26-Jul-2012	28-Aug-2012	33
DA212016	20A Lester Road, Penguin	Permitted Development Application	New shed	31-Jul-2012	07-Aug-2012	7
DA212017	Zig Zag Road, Sulphur Creek	Permitted Development Application	Shed addition and shipping container	03-Aug-2012	07-Aug-2012	4
DA212018	13 Sandhaven Crescent, Sulphur Creek	Discretionary Development Application	Residential shed requiring variation to rear setback	06-Aug-2012	28-Aug-2012	22
DA212019	6 Stephen Street, Forth	Permitted Development Application	Dwelling addition	06-Aug-2012	07-Aug-2012	1
DA212023	66 Trevor Street, Ulverstone	Permitted Development Application	Three units	08-Aug-2012	27-Aug-2012	19
DA212024	Crescent Street, Ulverstone	Combined Planning Scheme Amendment and Permit	Function Centre	09-Aug-2012	20-Aug-2012	11
DA210050-1	Ironcliffe Road, Penguin	Low Risk Permitted DA	Residential subdivision including CT102762/2	21-Aug-2012	21-Aug-2012	0

Building Approvals - 19

<i>Type</i>	<i>No.</i>	<i>Total Value (\$)</i>
Dwellings	5	1,518,000
Flats/Units	0	0
Additions	5	89,300
Alterations	1	30,000
Outbuildings	5	91,470
Other	3	422,000
The estimated cost of building works totalled		<u>\$2,150,770</u>

Minor Works Applications - 1

Plumbing Permits - 19

Special Plumbing Permits - 2

Special Plumbing Permits (on-site wastewater management systems) - 1

Public Health Risk Activity Licence & Registration - 1

Food Business registrations - 15

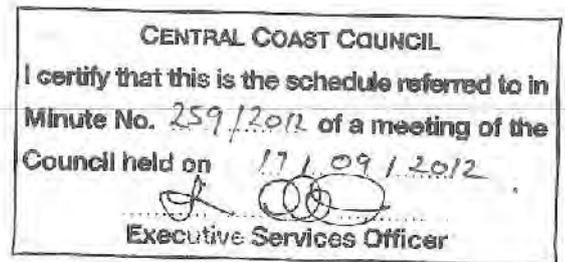
Place of Assembly licences - 1

Temporary Food Business registrations - 5



Paul Bidgood

ACTING DIRECTOR DEVELOPMENT & REGULATORY SERVICES



SCHEDULE OF CONTRACTS AND AGREEMENTS
(Other than those approved under the Common Seal)
Period: 1 to 31 August 2012

Contracts

- . Contract No. 13/2011-12
S & K Design Building
Construction of Umpires Changerooms at Penguin Recreation Ground
Nett price \$56,265.00 (inc. GST)
- . Contract No. 2/2012-13
Mobile Onsite Engineering
Demolition and construction of new toilets at the Ulverstone Life Saving Club
Nett price \$186,294.00 (inc. GST)

Agreements

- . Lease
Land for public access over Forth River bank
Crown
- . Lease
3 Crescent Street, Penguin
Penguin Meals on Wheels
- . Lease
Former Penguin Works Van

Sandra Ayton
GENERAL MANAGER

**A SUMMARY OF RATES & FIRE SERVICE LEVIES
FOR THE PERIOD ENDED 31 AUGUST 2012**

	2011/2012		2012/2013			
	\$	%	\$	%		
Rates paid in Advance	-	531,368.77	-4.23	-	610,195.10	-4.71
Rates Receivable		314,288.45	2.50		368,259.57	2.84
Rates Demanded		12,766,886.99	101.73		13,199,810.81	101.87
Supplementary Rates		-	0.00		-	0.00
		12,549,806.67	100.00		12,957,875.28	100.00
Collected		2,551,981.89	20.33		2,696,145.33	20.81
Add Pensioners - Government		704,251.06	5.61		738,248.72	5.70
Pensioners - Council		27,457.50	0.22		28,560.00	0.22
		3,283,690.45	26.16		3,462,954.05	26.73
Remitted		812.50	0.01		382.27	0.00
Discount Allowed		149,943.47	1.19		158,189.04	1.22
Paid in advance	-	162,535.42	-1.30	-	183,609.37	-1.42
Outstanding		9,277,895.67	73.94		9,519,959.29	73.47
		12,549,806.67	100.00		12,957,875.28	100.00



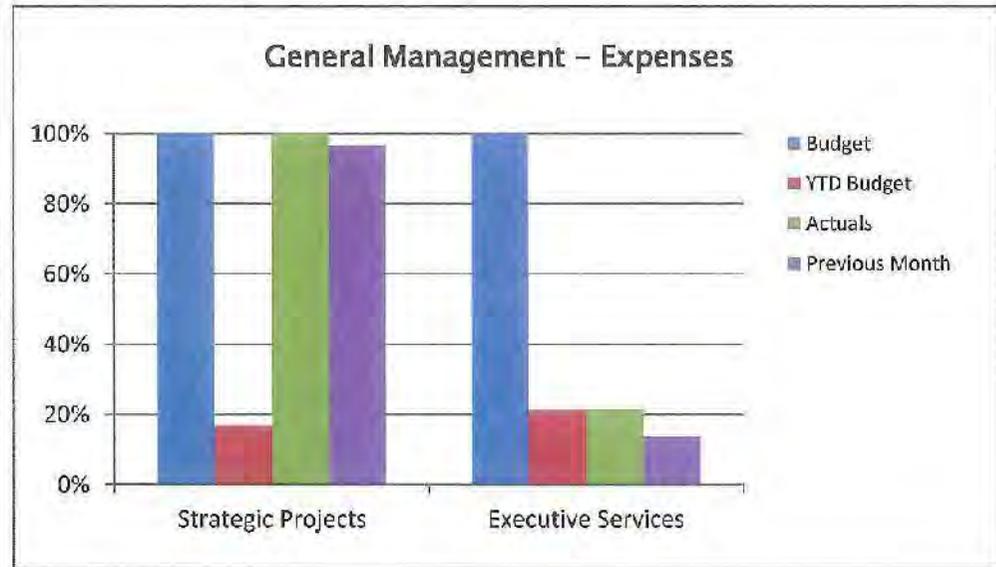
Andrea O'Rourke
ASSISTANT ACCOUNTANT

5-Sep-2012

CENTRAL COAST COUNCIL	
I certify that this is <i>the FINANCIAL</i>	
STATEMENTS referred to in	
Minute No. <i>262/2012</i> of a meeting of the	
Council held on <i>17</i> <i>10</i> <i>9</i> <i>2012</i>	
	
Executive Services Officer	

Finance Report – August 2012.xls

GENERAL MANAGEMENT	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
Revenue							
Strategic Projects	(1,866,000)	(311,000)	(6,007)	-	(304,993)	(1,859,993)	0%
Executive Services	(18,000)	(3,000)	(1,293)	-	(1,707)	(16,707)	7%
	\$ (1,884,000)	\$ (314,000)	\$ (7,300)	\$ -	\$ (306,700)	\$ (1,876,700)	
Expenses							
Strategic Projects	65,000	10,860	94,585	62,776	(83,725)	(29,585)	146%
Executive Services	1,425,000	301,813	302,621	193,910	(808)	1,122,379	21%
	\$ 1,490,000	\$ 312,673	\$ 397,206	\$ 256,686	\$ (84,533)	\$ 1,092,794	

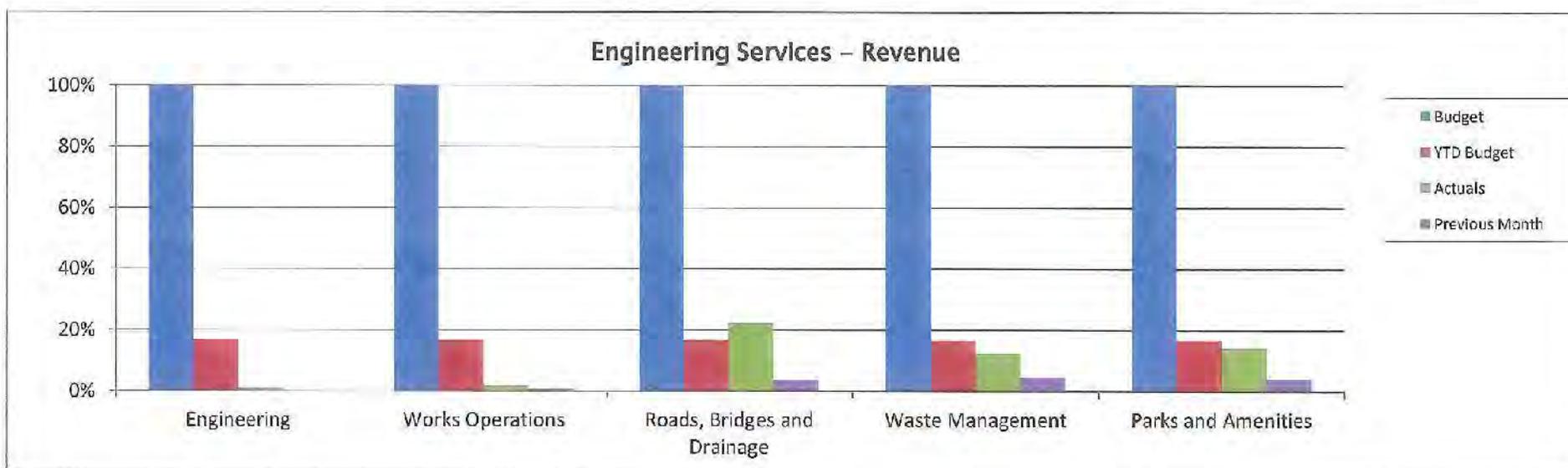


Variance

Strategic Projects	Revenue under YTD budget – Budget timing
Executive Services	Revenue under YTD budget – Budget timing and plant allocations
Strategic Projects	Expenditure over YTD budget – Integrated Project Management & Community Profile
Executive Services	Expenditure over YTD budget – timing

Finance Report – August 2012.xls

ENGINEERING SERVICES	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
Revenue							
Engineering	(1,176,000)	(196,000)	(12,247)	(1,194)	(183,753)	(1,163,753)	1%
Works Operations	(1,146,000)	(191,010)	(20,806)	(7,472)	(170,204)	(1,125,194)	2%
Roads, Bridges and Drainage	(1,454,000)	(242,350)	(324,889)	(54,484)	82,539	(1,129,111)	22%
Waste Management	(645,000)	(107,520)	(80,293)	(30,243)	(27,227)	(564,707)	12%
Parks and Amenities	(388,383)	(64,723)	(54,742)	(15,752)	(9,981)	(333,641)	14%
	\$ (4,809,383)	\$ (801,603)	\$ (492,977)	\$ (109,144)	\$ (308,626)	\$ (4,316,406)	

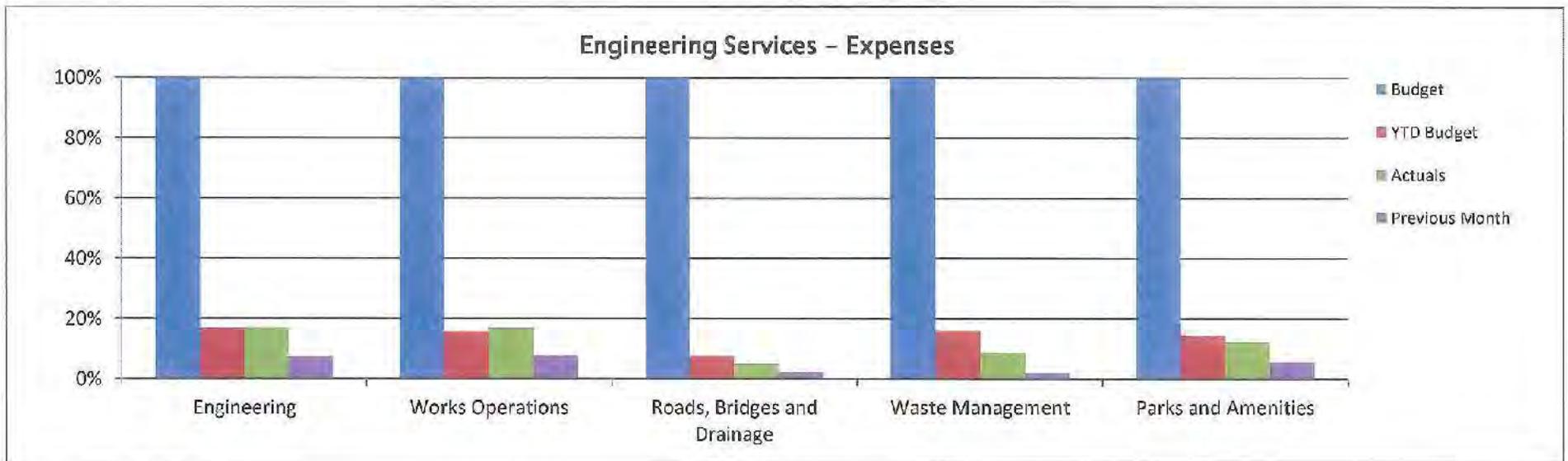


Variance

Engineering	Revenue under YTD budget – Engineering allocations and Plant allocations
Works Operations	Revenue under YTD budget – Private works and allocations
Waste Management	Revenue under YTD budget – Resource Recovery Centre entry fees and scrap metal recovery
Roads, Bridges and Drainage	Revenue over YTD budget – Capital contribution Roads to Recovery
Parks and Amenities	Revenue under YTD budget – Budget timing

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ENGINEERING SERVICES Expenses	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
Engineering	1,176,000	197,937	200,359	86,893	(2,422)	975,641	17%
Works Operations	1,118,000	175,397	189,797	85,311	(14,400)	928,203	17%
Roads, Bridges and Drainage	6,090,000	458,660	313,339	138,820	145,321	5,776,661	5%
Waste Management	3,219,000	511,500	276,823	65,214	234,677	2,942,177	9%
Parks and Amenities	2,190,343	314,183	266,254	120,967	47,929	1,924,089	12%
	\$ 13,793,343	\$ 1,657,677	\$ 1,246,572	\$ 497,204	\$ 411,105	\$ 12,546,771	



Variance

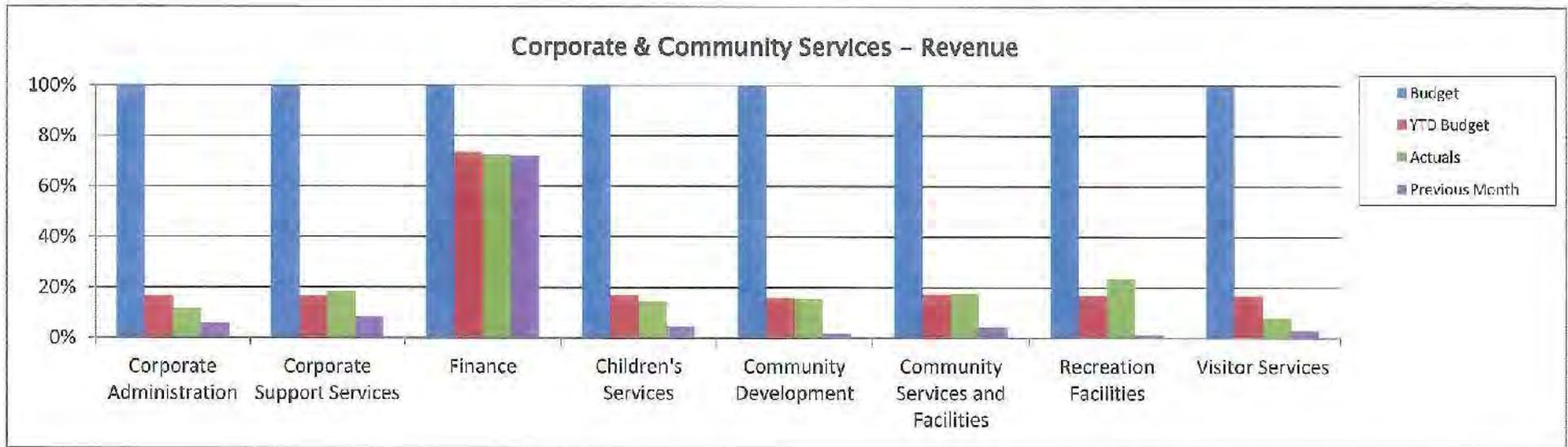
Engineering	Expenditure over YTD budget - timing in general
Works Operations	Expenditure over YTD budget - timing in general
Roads, Bridges and Drainage	Expenditure under YTD budget - timing in general
Waste Management	Expenditure under YTD budget - August garbage collection costs not received
Parks and amenities	Expenditure under YTD budget - timing in general

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CORPORATE & COMMUNITY SERVICES

Revenue

	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
Corporate Administration	(39,000)	(6,500)	(4,506)	(2,311)	(1,994)	(34,494)	12%
Corporate Support Services	(3,075,000)	(511,840)	(565,322)	(257,045)	53,482	(2,509,678)	18%
Finance	(18,331,000)	(13,445,820)	(13,257,105)	(13,205,807)	(188,715)	(5,073,895)	72%
Children's Services	(1,480,000)	(246,660)	(212,061)	(65,004)	(34,599)	(1,267,939)	14%
Community Development	(83,000)	(13,000)	(12,772)	(1,385)	(228)	(70,228)	15%
Community Services and Facilities	(922,000)	(159,220)	(162,100)	(39,161)	2,880	(759,900)	18%
Recreation Facilities	(432,000)	(72,040)	(101,212)	(5,575)	29,172	(330,788)	23%
Visitor Services	(87,000)	(14,500)	(6,888)	(2,557)	(7,612)	(80,112)	8%
	\$ (24,449,000)	\$ (14,469,580)	\$ (14,321,965)	\$ (13,578,846)	\$ (147,615)	\$ (10,127,035)	

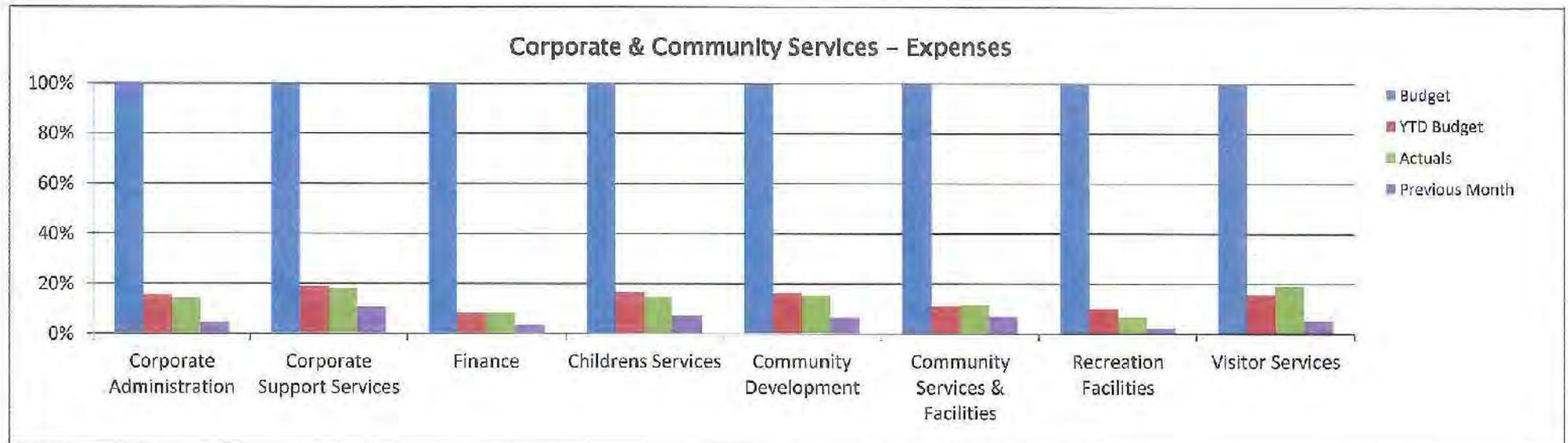


Variance

Children's Services	Revenue less than YTD budget – Timing of DEEWR receipts and lower numbers compared to budget.
Corporate Support Services	Revenue greater than YTD budget – Reallocated on-costs
Finance	Revenue less than YTD budget – Rates levied and Commonwealth Financial Assistance Grant not received
Recreation facilities	Revenue greater than YTD budget – Timing of income related to recreation facilities.

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CORPORATE & COMMUNITY SERVICES	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
Expenses							
Corporate Administration	641,000	100,513	90,540	29,634	9,973	550,460	14%
Corporate Support Services	3,847,000	724,787	691,274	406,260	33,513	3,155,726	18%
Finance	1,562,000	125,346	132,384	55,438	(7,038)	1,429,616	8%
Children's Services	1,472,000	243,020	217,644	105,040	25,376	1,254,356	15%
Community Development	715,528	115,875	108,701	46,179	7,174	606,827	15%
Community Services and Facilities	1,267,000	138,046	147,707	86,376	(9,661)	1,119,293	12%
Recreation Facilities	1,832,000	185,640	121,474	39,900	64,166	1,710,526	7%
Visitor Services	288,000	44,820	54,751	14,911	(9,931)	233,249	19%
	\$ 11,624,528	\$ 1,678,047	\$ 1,564,476	\$ 783,737	\$ 113,571	\$ 10,060,052	

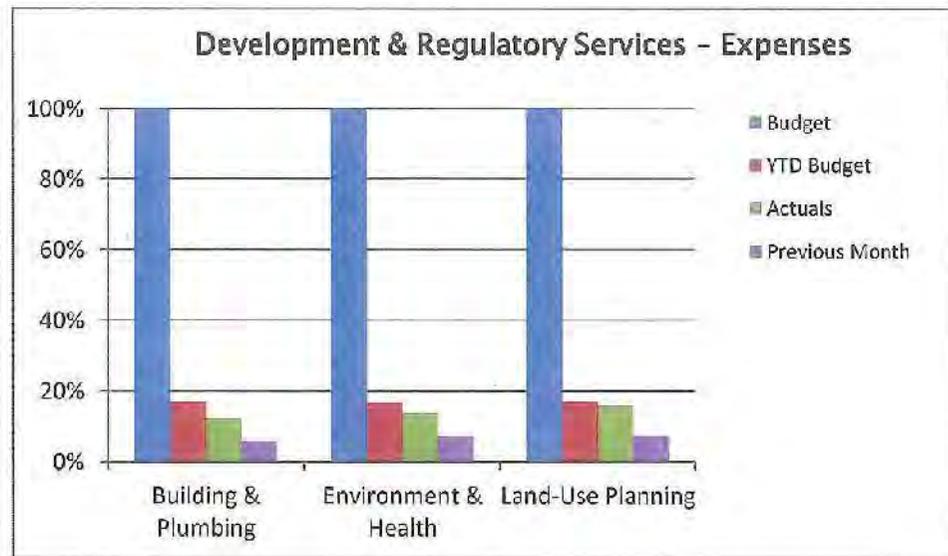
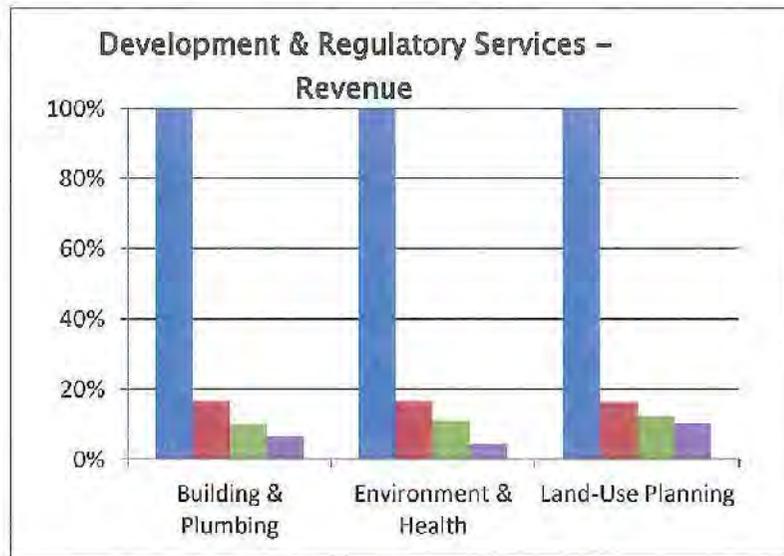


Variance

Corporate Support Services Actuals less than YTD budget –Timing of expenses in general
 Recreation Facilities Actuals less than YTD budget –Timing of expenses in general
 Children's Services Actuals less than YTD budget – Lower staff costs due to lower numbers.

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DEVELOPMENT & REGULATORY SERVICES	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
Revenue							
Building and Plumbing	(339,000)	(56,520)	(33,981)	(21,917)	(22,539)	(305,019)	10%
Environment and Health	(99,000)	(16,480)	(11,016)	(4,438)	(5,464)	(87,984)	11%
Land-Use Planning	(171,000)	(27,680)	(21,103)	(17,538)	(6,577)	(149,897)	12%
	\$ (609,000)	\$ (100,680)	\$ (66,100)	\$ (43,892)	\$ (34,580)	\$ (542,900)	
Expenses							
Building and Plumbing	630,000	106,557	77,252	35,019	29,305	552,748	12%
Environment and Health	398,000	66,506	53,962	28,718	12,544	344,038	14%
Land-Use Planning	534,000	90,500	84,958	39,561	5,542	449,042	16%
	\$ 1,562,000	\$ 263,563	\$ 216,171	\$ 103,299	\$ 47,392	\$ 1,345,829	



Variance

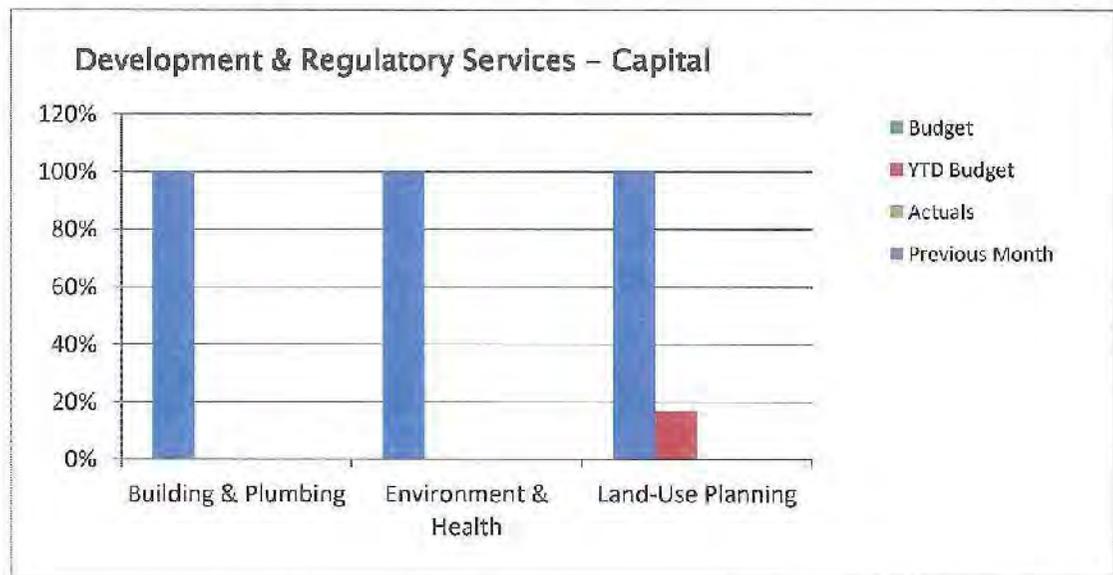
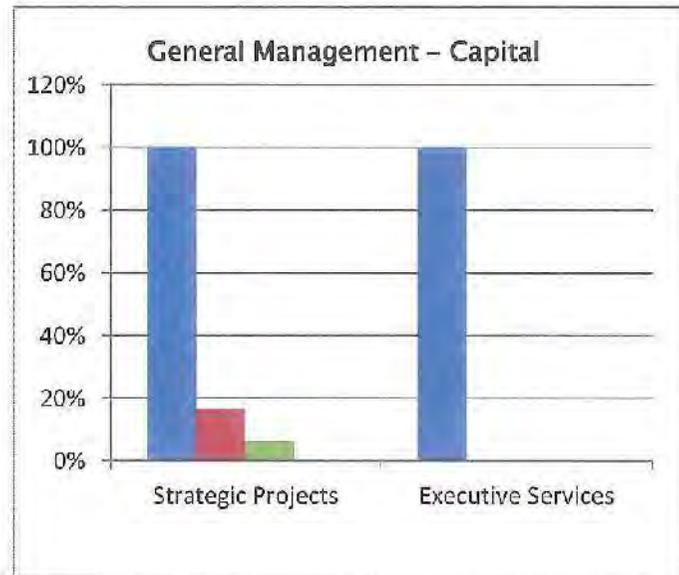
Building and Plumbing Income less than YTD Budget – timing related to Building Industry Training Levy
 Building and Plumbing Expenses less than YTD Budget – timing related to Building Industry Training Levy

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	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
GENERAL MANAGEMENT							
Strategic Projects	3,625,000	604,140	228,907	11,806	375,233	3,396,093	6%
Executive Services	-	-	-	-	-	-	0%
	\$ 3,625,000	\$ 604,140	\$ 228,907	\$ 11,806	\$ 375,233	\$ 3,396,093	

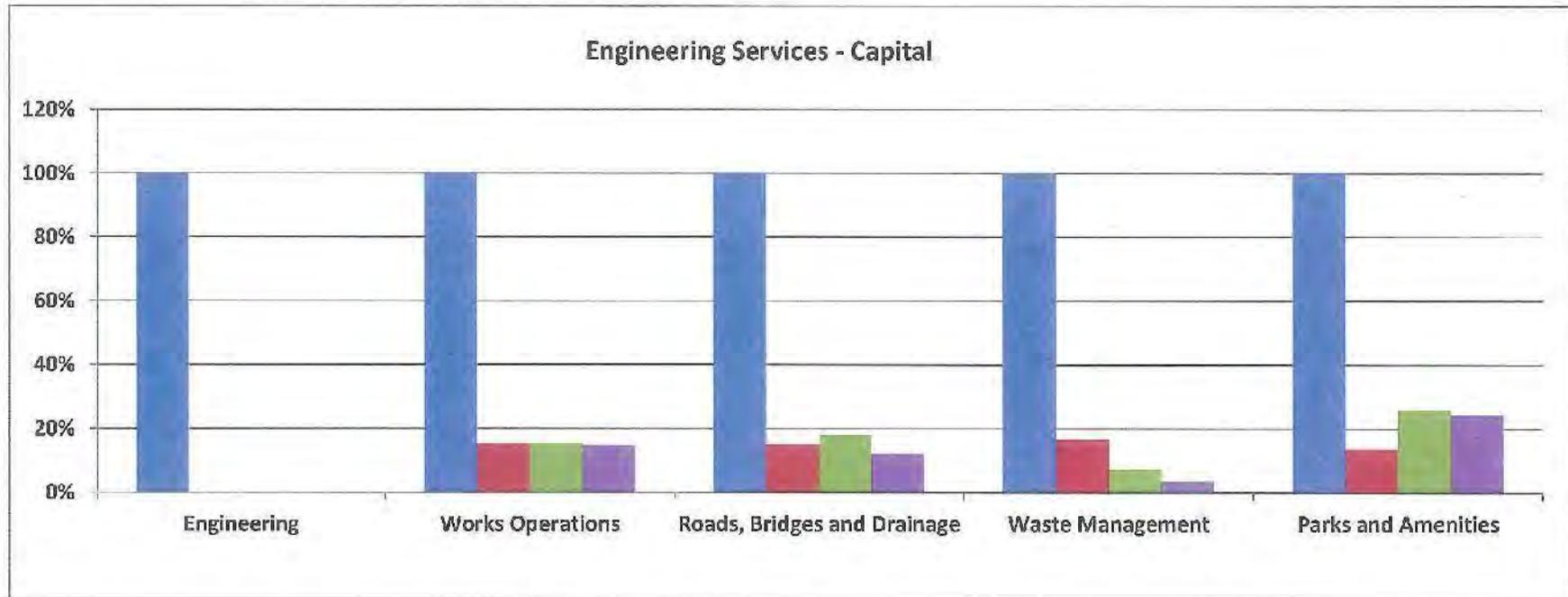
DEVELOPMENT & REGULATORY SERVICES

Building & Plumbing	-	-	-	-	-	-	0%
Environment & Health	-	-	-	-	-	-	0%
Land-Use Planning	24,000	4,000	-	-	4,000	24,000	0%
	\$ 24,000	\$ 4,000	\$ -	\$ -	\$ 4,000	\$ 24,000	



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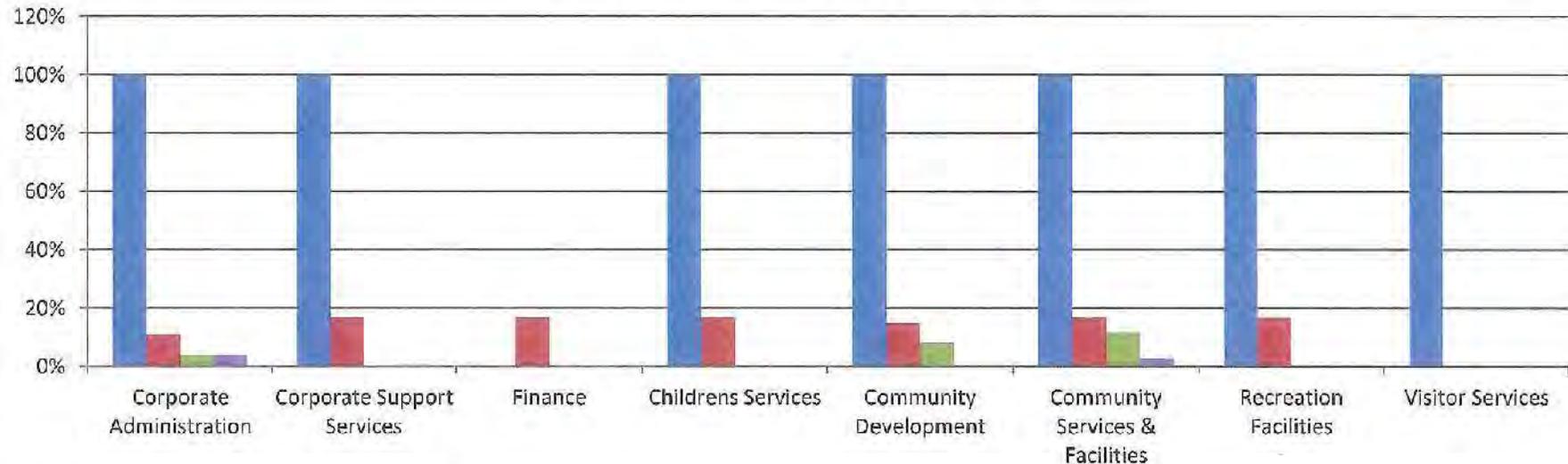
	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
ENGINEERING SERVICES							
Engineering	63,000	-	-	-	-	63,000	0%
Works Operations	393,000	60,500	61,129	58,200	(629)	331,871	16%
Roads, Bridges and Drainage	4,002,000	599,020	726,881	479,178	(127,861)	3,275,119	18%
Waste Management	78,000	13,000	5,790	2,697	7,210	72,210	7%
Parks and Amenities	724,000	99,850	188,436	176,305	(88,586)	535,564	26%
	\$ 5,260,000	\$ 772,370	\$ 982,236	\$ 716,379	\$ (209,866)	\$ 4,277,764	



Finance Report – August 2012.xls

	Budget	YTD Budget	Actuals	Previous Month	YTD Variance	Remaining	% of Budget
CORPORATE & COMMUNITY SERVICES							
Corporate Administration	97,000	10,670	3,940	3,940	6,730	93,060	4%
Corporate Support Services	129,000	21,500	700	700	20,800	128,300	1%
Finance	-	-	-	-	-	-	0%
Childrens Services	-	-	-	-	-	-	0%
Community Development	69,000	11,490	-	-	11,490	69,000	0%
Community Services & Faciliti	281,000	42,180	23,239	335	18,941	257,761	8%
Recreation Facilities	131,000	21,820	15,331	3,570	6,489	115,669	12%
Visitor Services	50,000	8,330	-	-	8,330	50,000	0%
	\$ 757,000	\$ 115,990	\$ 43,209	\$ 8,545	\$ 72,781	\$ 713,791	

Corporate & Community Services – Capital



Strategic Projects Expenses less than budget – timing of expenses for Wharf Redevelopment
 Roads, Bridges and Drainage Expenses more than budget – timing related to bridge at Clayton Rivulet and Wharf footpath.
 Parks and Amenities Expenses more than budget – timing related to Ulverstone Surf Life Saving Club

BANK RECONCILIATION

FOR THE PERIOD 1 AUGUST TO 31 AUGUST 2012

Balance Brought Forward (31/7/2012)	4,933,656.66
Add, Revenue for month	2,636,026.75
	<hr/>
	7,569,683.41
	<hr/>
Less, Payments for month	2,051,921.88
	<hr/>
Balance as at 31 August 2012	5,517,761.53
	<hr/>
Balance as at Bank Account as at 31 August 2012	110,782.45
Less, Unpresented Payments	- 44,483.94
	<hr/>
	66,298.51
Add, Cash on Hand	25,430.64
	<hr/>
Operating Account	91,729.15
Interest Bearing Term Deposits	5,426,032.38
	<hr/>
	5,517,761.53
	<hr/>



Andrea O'Rourke
ASSISTANT ACCOUNTANT

07-September-2012

Works Programme 2012-2013

(Schedule indicates site construction only)

Task Name	Budget	Notes	June 2012	July 2012	August 2012	September 2012	October 2012	November 2012	December 2012	January 2013	February 2013	March 2013	April 2013	May 2013	June 2013
CAPITAL WORKS PROGRAMME 2012-13	\$6,456,500														
Strategic Projects	\$1,085,000														
<input type="radio"/> Penguin Athletics Centre - Track Resurf	\$520,000			◆											
<input type="radio"/> Penguin Athletics Centre - Seating/OA Centre Upgrades	\$105,000			◆											
<input type="radio"/> Ulverstone Wharf Redevelopment - Hardstand	\$310,000														
<input checked="" type="checkbox"/> Ulverstone Wharf Redevelopment - Pontoon	\$150,000	Deferred, MAST funding application unsuccess		◆											
Property Management	\$410,000														
<input checked="" type="checkbox"/> EU/E - Export Drive	\$10,000	Maintenance Period		◆											
<input type="radio"/> EU/E - Stage 2	\$350,000	Drainage Upgrade													
<input type="radio"/> Knights Road Subdivision Completion	\$10,000	Maintenance Period		◆											
<input type="radio"/> Russell Avenue Subdivision Completion	\$40,000	Maintenance Period / Footpath		◆											
Works Depot	\$85,000														
<input type="radio"/> Depot Office (Heat Pump)	\$5,000														
<input type="radio"/> Depot Buildings - Painting	\$10,000														
<input type="radio"/> Perimeter Fencing (completion)	\$25,000														
<input type="radio"/> Seal Depot Yard (completion)	\$5,000														
<input type="radio"/> Washdown Bay - Stormwater Interceptor	\$10,000	Upgrade Existing Facility													
Emergency Services	\$215,000														
<input type="radio"/> Buttons Creek - Flood Resilience Program	\$60,000														
<input type="radio"/> Forth River - Flood Resilience Program	\$149,000														
Roads - Urban Sealed	\$1,072,000														
<input type="radio"/> Railway Crossings	\$20,000	Vehicular & Pedestrian Upgrades													
<input type="radio"/> Crossover/Pram Ramp Improvements	\$20,000	New & Upgrades													
<input type="radio"/> Traffic Management Safety Improvements	\$10,000	TMC / Requests		◆											
<input type="radio"/> Crescent Street/Railway Street/Kings Parade Intersection	\$92,000	Intersection Upgrade													
<input type="radio"/> Crescent Street Widening	\$250,000	Railway St to Port St Rehabilitation													
<input type="radio"/> Lower Street Retaining Wall	\$30,000	East of Risby Street													
<input type="radio"/> Leighlands Avenue Rehabilitation	\$85,000	Pavement & Kerb Rehabilitation													
<input type="radio"/> Brandsema Street	\$100,000	Street Upgrade													
<input type="radio"/> Wongi Lane Bus Interchange	\$280,000	Reconfiguration to Accommodate Buses		◆											
<input type="radio"/> Street Resealing	\$200,000														
Roads - Rural Sealed	\$1,245,000														
<input type="radio"/> Penguin Road - Lonah Landfill	\$50,000	As Required		◆											
<input type="radio"/> South Riana Road Rehab	\$250,000	Rehabilitation of Hill Section													
<input type="radio"/> Raymond Road - Landfill	\$10,000	As Required		◆											
<input type="radio"/> Roddiffe Road Rehab	\$80,000	Embankment Stabilisation of Landfill													
<input type="radio"/> Curries Plains Road	\$30,000	Culvert Upgrade													
<input type="radio"/> Braids Road	\$20,000	Culvert Upgrade													
<input type="radio"/> Traffic Management Improvements	\$5,000	TMC / Requests		◆											
<input type="radio"/> Road Resealing	\$800,000														
Footpaths	\$347,000														
<input checked="" type="checkbox"/> Wharf Road	\$200,000	Shared Pathway, Wharf to Dial Street													
<input type="radio"/> Crescent Street Lookout	\$92,000	Handrails & Signage													
<input type="radio"/> Airforce Park	\$40,000	Shared Pathway Link													

Date: Wed 5/09/12

19

Task



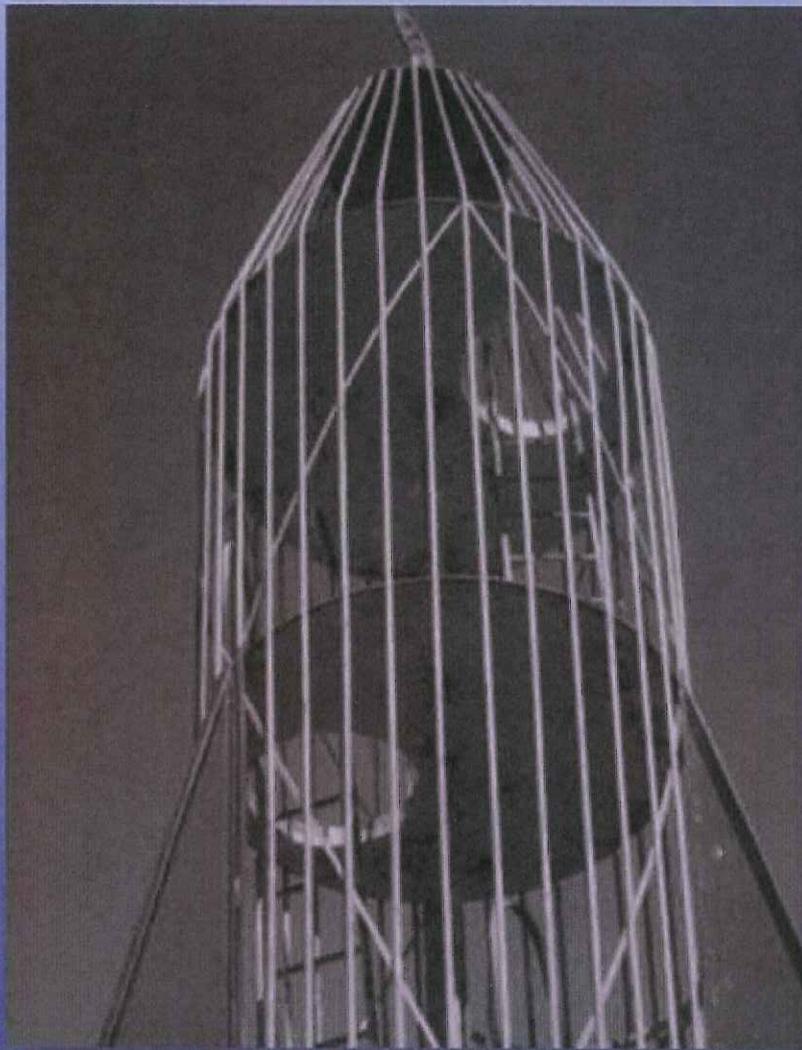
Progress



Works Programme 2012-2013

[Schedule indicates site construction only]

Status	Task Name	Budget	Notes	June 2012	July 2012	August 2012	September 2012	October 2012	November 2012	December 2012	January 2013	February 2013	March 2013	April 2013	May 2013	June 2013
<input type="radio"/>	Lighthland School Rail Crossing	\$15,000	Upgrade Pedestrian Crossing													
	Bridges	\$380,000														
<input checked="" type="radio"/>	Clayton Rivulet, Clerkes Plains Road	\$380,000	Replacement													
	Carparks	\$225,000														
<input checked="" type="radio"/>	Ulverstone Wharf	\$200,000	Reconstruction													
	Drainage	\$205,000														
<input type="radio"/>	SEP Upgrades	\$6,000	Installation & Upgrades													
<input type="radio"/>	Amy Street Outfall	\$60,000	Outfall Improvements													
<input type="radio"/>	Bowman Drive/Lancaster Avenue	\$40,000	Upgrade Existing Line													
<input type="radio"/>	Lakin Street	\$15,000	Upgrade line at 27 Lakin St													
<input type="radio"/>	Misc. Drainage	\$10,000														
<input type="radio"/>	Extensions - Hogarth Road	\$10,000	Repair Manhole													
<input type="radio"/>	Extensions - Trevor Street	\$15,000	Subdivision													
<input type="radio"/>	South Road/Lyndara Drive	\$40,000	Upgrade Existing Line													
<input checked="" type="radio"/>	Reiby Street Gross Pollutant Trap	\$10,000	Connection to Wharf Area													
	Household Garbage	\$62,500														
<input type="radio"/>	CBD Bin Replacement/Relocation	\$10,000														
<input checked="" type="radio"/>	Penguin Refuse Disposal Site - Site Monitoring	\$15,000														
<input type="radio"/>	Penguin Refuse Disposal Site - Site Rehabilitation	\$0														
<input checked="" type="radio"/>	RRC - Leachate Improvements	\$5,500														
<input type="radio"/>	RRC - Site Development	\$10,000	Covered Storage Area													
<input type="radio"/>	RRC - Washdown Facility	\$10,000														
<input type="radio"/>	RRC - Fire Fighting Facility	\$5,500														
<input type="radio"/>	RRC - Stormwater Lagoon Improvements	\$1,500														
<input type="radio"/>	South Riana Refuse Disposal Site - Development	\$5,000														
	Parks	\$204,000														
<input checked="" type="radio"/>	Anzac Park Step Refurbishment	\$15,000														
<input type="radio"/>	Playground Upgrades	\$29,000	Asset Provision from OS&RP													
<input type="radio"/>	Fairway Park - Beach Road	\$10,000														
<input type="radio"/>	"Flying Saucer" BBQ Conversion	\$0														
<input type="radio"/>	Park Signage Upgrade	\$10,000														
<input type="radio"/>	Penguin Foreshore Beach Access	\$35,000														
<input type="radio"/>	Playground Renewals	\$20,000														
<input type="radio"/>	Shrooshire Park/Yacht Club Reserve Fence Renewal	\$15,000														
	Public Amenities	\$272,000														
<input checked="" type="radio"/>	Apex Park Shelter Refurbishment	\$25,000	Deferred													
<input type="radio"/>	Bus Shelter - Renewals	\$17,000														
<input type="radio"/>	Public Convenience Signage Upgrade	\$10,000														
<input checked="" type="radio"/>	Shrine Of Remembrance - Clock Mechanism renewal	\$50,000														
<input checked="" type="radio"/>	Toilet Furniture Upgrade	\$20,000	Deferred													
<input type="radio"/>	Ulverstone Surf Life Saving Club - Toilets	\$150,000														
	Cemeteries	\$75,000														
<input type="radio"/>	Memorial Park - hut installation	\$5,000														
<input type="radio"/>	Memorial Park - Memorial Garden extension	\$10,000														



Draft Open Space and Recreation Plan 2012-2022

Discussion Paper 1 – Open space classification, land description standards, asset provision standards and maintenance service delivery standards

CENTRAL COAST COUNCIL

I certify that this is Draft Central Coast Open Space and Recreation Plan 2012-2022 Discussion Paper 1: Open space classification, land description standards, asset provision standards and maintenance service delivery standards

referred to in in Minute No.267/2012... of a meeting of the Council held on ..17..09..2012


.....
Executive Services Officer



Contents

Introduction.....	3
The Plan.....	4
Classification of Open Space.....	5
Levels of Service.....	8
Land Description Standards.....	9
Asset Provision Standards.....	11
Maintenance Service Delivery Standards.....	16

Introduction

The Council is developing an Open Space and Recreation Plan ('the Plan') to provide for the planning and management of Central Coast's open space network, including all recreational and sporting open spaces.

The Council provides and maintains many open space facilities to encourage and facilitate community wellbeing by catering for recreational, sporting and cultural needs. In Central Coast there are currently 83 local parks, 15 district parks and eight regional parks together with 11 recreation grounds and other specialist sporting grounds, which, in total, cost the Council \$2.33m. per year to maintain.

In developing the Plan, the Council is endeavouring to achieve best value in the provision and maintenance of open spaces and open space assets by achieving the most effective, efficient and cost effective service.

A major element of the Plan is a suite of standards which have been developed to define the role, size, the scale and quality of assets (i.e. play equipment, seats etc.) that will be provided and maintained in Central Coast's open spaces in the future.

This Discussion Paper outlines these standards and invites you to review and provide comment on the draft standards as the Council understands that having community input is essential to the successful development of the plan.

Public comments are invited to be received by 29 August 2012 and should be directed to:

Mr Greg Osborne
Assets Group Leader
Central Coast Council
PO Box 220
Ulverstone 7315

OR

email to admin@centralcoast.tas.gov.au (with the subject heading "Open Space Discussion Paper No. 1").

The Plan

The Open Space & Recreation Plan is being developed in accordance with the Open Space Strategy as well as the Council's Parks and Open Space Service and Asset Management Plan, Footpath and Recreational Pathways Service and Asset Management Plan and Building and Facilities Service and Asset Management Plan to provide direction for the planning and management of Central Coast's open space network, including all recreational and sporting open spaces for the ten year period from 2012 to 2022.

The Plan will detail how the Council will continue to meet the community's needs and expectations for public open space in both quantity and quality and includes the following:

- 1 An open space classification hierarchy based on catchment and function.
- 2 Standards for supply of open space which establish:
 - The amount of open space Central Coast should have based on its current and future population;
 - The size of open spaces for their classified level of use;
 - The distance people should have to travel to use an open space;
 - Land description standards for each classification of open space;
 - Standards defining the assets which are to be provided for each classification of open space; and
 - Maintenance service delivery standards for each classification of open space.
- 3 An open space supply and demand analysis to determine:
 - Whether there are sufficient open space and recreation grounds for now and in the future; and
 - Where there are gaps.
- 4 An open space action plan for Central Coast.

Classification of Open Space

This Plan is proposing to adopt an open space classification hierarchy which addresses the role that open space is expected to perform and thereby the size of the open space, the scale and quality of the assets, services and other resources which are expected to be provided in the open space.

The proposed classification hierarchy provides direction for the distribution of open spaces throughout the municipal area based on their catchment or sphere of influence (i.e. the origins of its users). This in turn determines an open space's scale, asset provision and standard of maintenance.

The catchment types are classified as local, district and regional open space. Within these catchment types there are various open space classifications which describe the function and purpose of the open space. These are described in the Table on the following page.



The Leven River looking from Anzac Park

Catchment	Classification	Provision, Function & Purpose	Examples:
Local	Passive	<ul style="list-style-type: none"> Open space generally with no recreational infrastructure; Primary functions are social/family recreation & relaxation, but can include access way/trail, flora/fauna conservation or drainage; May include grassed surface areas that form detention basins. 	Perry-Ling Gardens
	Local	<ul style="list-style-type: none"> Primary functions are social/family recreation and relaxation; Small open space areas which provide space to service the immediate locality; Areas which provide space for informal, non-competitive recreation and relaxation for local residents; Suited to specific purpose trips (e.g. playground usage); Have a playground with a target user group of 0-12 years; Generally provide items of play equipment and park furniture; Approximately 0.2-0.5ha in size; Generally located within a 400m radius of 90-95% of households in urban centres; Generally located in rural settlements with populations of approx. 300 people; and May form part of a larger Specific Purpose, District or Regional Open Space. 	Hope Street Reserve Lions Park, Ulverstone Kelvin Street Reserve
	Linear	<ul style="list-style-type: none"> Primary functions are social/family recreation, conservation and access way/trail; Include linear linkages between other parks and public access facilities; Often link nodes or smaller open space areas, or provide extensive linkages along areas such as foreshore or creeks; Often contain off-road walking and cycle tracks and create excellent habitat corridors for the wildlife of the area. 	Amy Street green belt Killara Avenue Reserve
	Specific Purpose	<ul style="list-style-type: none"> Generally include multiple functions including relaxation, civic gathering, community horticulture and/or visual amenity, conservation and may include family/social recreation; Includes recreational facilities such as boat ramps, tourism facilities, cemeteries, boardwalks, beach accesses. May include the provision of public toilets in accordance with the Public Toilet Provision and Maintenance Strategy; May require additional maintenance due to factors such as location and function. 	Apex Park Shropshire Park
District	District	<ul style="list-style-type: none"> Primary functions are social/family recreation, relaxation, sport, civic gathering, community horticulture and visual amenity; Generally have an area greater than 0.5ha, but less than 2ha; Are provided for structured and unstructured recreation; Cater for family or group outings; Generally equipped with barbecue, picnic facilities and public toilets; Generally contain a playground with children's play equipment which is more sophisticated than that provided in local open spaces; Sometimes contain other facilities such as fitness tracks and car parking; Generally attract and support longer duration visits than local open spaces; One located in each precinct. Generally within an 800m radius of 90-95% of households in urban centres and within 10-20 minute drive for most Central Coast residents; Will often incorporate formal playing fields or courts for a variety of competitive sports; Includes school grounds and playing fields. 	Riana Recreation Ground Hiscutt Park Bannons Park
Regional	Regional	<ul style="list-style-type: none"> Primary functions are social/family recreation, relaxation, sport, civic gathering, community horticulture and visual amenity; Generally have an area of 2ha or greater; Large expansive open space areas, with a mix of natural areas and developed landscapes settings; Usually contain a playground with play equipment catering to all age children; Have the scope to attract visitors from all parts of the region and visitors will often spend more than several hours enjoying the experience of the open space; Usually equipped with barbecue, picnic facilities and public toilets; Located in the major activity centres of Ulverstone and Penguin as well as the Leven Canyon; Usually include a sealed car park; Frequently include major sports grounds and/or courts for a variety of competitive sports as well as longer-distance trails or tracks and various types of nature reserves. 	Anzac Park Fairway Park Ulverstone Showgrounds Ulverstone Recreation Ground Penguin Recreation Ground

Open Space Classification Hierarchy

In summary:

What defines Local Open Space?

They are areas of open space servicing the people of one residential neighbourhood within 400m safe walking distance for 90–95% of residents in the area. They provide recreation opportunities closest to home. Local open space will generally have a double swing set, slide, seating and often a 'kick about' space. Good supervision and safety considerations are essential as these spaces are small with close street frontage and adjoining residences.

What defines District Open Space?

District open space is generally larger than local open space servicing the people of a broader area within 800m safe walking distance for 90–95% of residents in urban centres and within a 10–20 minute drive for most Central Coast residents. A district open space typically provides a more comprehensive range of facilities including sporting fields, clubrooms, public amenities, car parking, playground equipment, skate parks, BBQs, picnic facilities and school grounds. It is expected that people would generally stay longer due to the variety of activities that can be undertaken. These are great places for events, community gathering and family gatherings.

What defines Regional Open Space?

Regional open spaces are generally larger tracts of land intended to serve the municipal area and adjacent communities. The recreation, leisure and visual function and amenity of regional open spaces are highly desirable. Facility quality and quantity should reflect the standard that Central Coast wishes to present to the rest of the region.

Regional sports grounds and venues are high quality to cater for football, cricket, soccer, softball and other sports. Competitors travel to train and compete at these grounds and facilities. Lighting, field and clubroom facilities generally reflect the standard of competition.

Levels of Service

The Council provides and maintains open spaces and facilitates community wellbeing by catering for recreational, sporting, leisure and cultural needs. The Council operates and improves the parks and reserves assets on behalf of the community and strives to meet the level of services they demand.

The level of service is the defined quality for a particular service against which performance may be measured. Service levels usually relate to the quality, quantity, reliability, accessibility, responsiveness, environmental, acceptability and cost of a service.

In order to determine the levels of service for this Plan a number of sources are considered including service requests, correspondence and community satisfaction surveys.

The Council undertakes an independent community satisfaction survey every three years with the last two surveys being completed by *InSync Surveys* in 2008 and 2010.

It is clear from the community satisfaction survey results outlined opposite, that the Council's current levels of service for the provision and maintenance of open space are adequately satisfying the demands of the community.

The levels of service documented in this Plan are intended to guide decisions on the future replacement of open space equipment and facilities.

Community Satisfaction

The 2008 community satisfaction survey identified that public toilet amenities, parks and gardens and foreshore nature reserves are the 5th, 6th and 7th most important services provided by the Council behind garbage collection, sewer services, water and monitoring of environmental issues. The community identified that the Council is performing well in the management of parks and gardens, ranking it in the five highest performing Council services with a rating of 5.3 out of 7. Equally, however, the community highlighted that the Council's servicing of foreshore and nature reserves and public toilet amenities need improvement with scores of 4.68 and 4.07 out of 7 respectively.

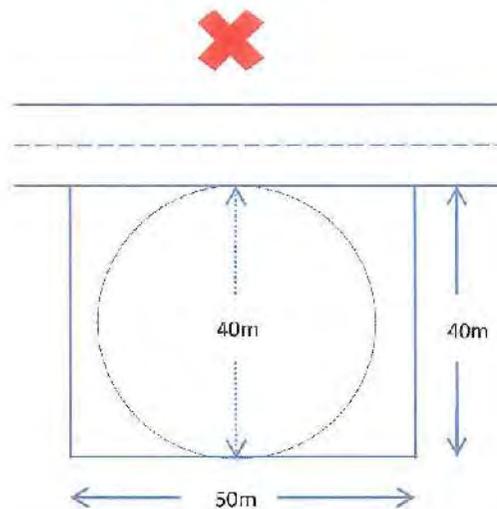
In the 2010 survey, public toilet amenities and parks and gardens were rated as the most and 4th most important Council service respectively, with scores of 6.12 and 5.96 out of 7. Notably, the community identified that the Council's performance in the parks and gardens area had improved, as it was rated as the highest performing Council service with a score of 5.24. *InSync Surveys* stated that, "This service can be seen as a strength of the Council, with community members identifying it as both important and high performing. Furthermore, scores of five or above on a seven-point scale identify an area of particularly high performance." It was again noted that the community believes that the Council's management of public toilet amenities need improvement.

Land Description Standards

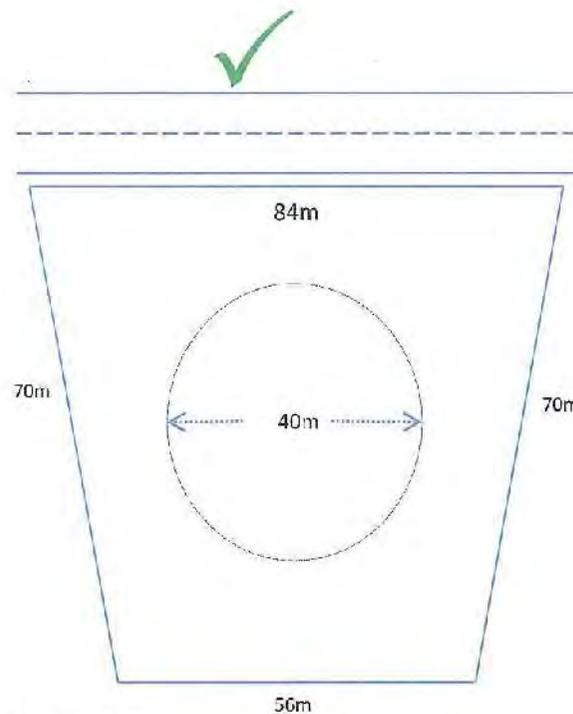
The following land description standards are proposed to apply to any future parcels of land proposed as a local, district and regional open space:

	Local	Passive/Linear	Specific Purpose	District	Regional
Frontage	<ul style="list-style-type: none"> 30% road frontage preferred 	<ul style="list-style-type: none"> Minimum 6m 	<ul style="list-style-type: none"> No minimum standard set 	<ul style="list-style-type: none"> 30% road frontage preferred 	<ul style="list-style-type: none"> 30% road frontage preferred
Shape	<ul style="list-style-type: none"> Capable of containing a 40m diameter circle 	<ul style="list-style-type: none"> Generally regular 	<ul style="list-style-type: none"> No minimum standard set 	<ul style="list-style-type: none"> Generally regular 	<ul style="list-style-type: none"> Generally regular

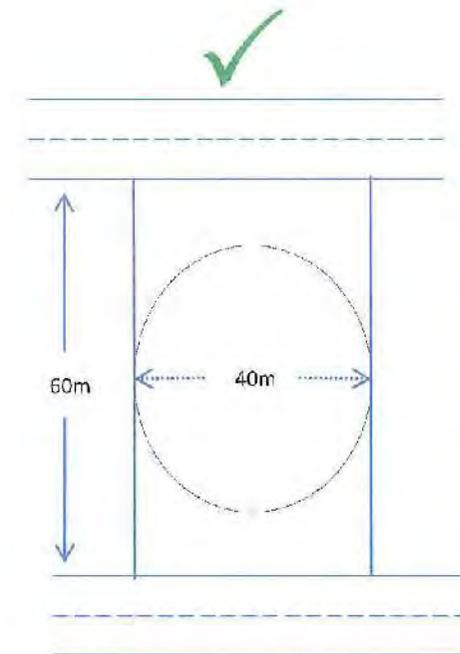
Example Open Space Shapes and Frontages



Preferred Frontage = 30% of the perimeter of the site
 Perimeter = 180m
 30% of 180m = 54m
 50m frontage provided (does not comply)



Preferred Frontage = 30% of the perimeter of the site
 Perimeter = 280m
 30% of 280m = 84m (complies)



Preferred Frontage = 30% of the perimeter of the site
 Perimeter = 200m
 30% of 200m = 60m
 40m frontage provided to two roads = 80m (complies)

	Local	Passive/Linear	Specific Purpose	District	Regional
Size	<ul style="list-style-type: none"> Generally between 0.2ha - 0.5ha 	<ul style="list-style-type: none"> No minimum standard set 	<ul style="list-style-type: none"> No minimum standard set 	<ul style="list-style-type: none"> Between 0.5ha - 2ha 	<ul style="list-style-type: none"> Minimum of 2ha
Access	<ul style="list-style-type: none"> Via a safe five minute walk for 90-95% of residents within 400m along footpaths 	<ul style="list-style-type: none"> No minimum standard set 	<ul style="list-style-type: none"> No minimum standard set 	<ul style="list-style-type: none"> Via a safe 15-20 minute walk for 90-95% of residents within 800m along footpaths 	<ul style="list-style-type: none"> Via a 30min to 1 hour walk or 10-15 minute drive for 90-95% of residences in the centre
Slope	<ul style="list-style-type: none"> Permits safe access, no greater than 10%. Kick about/informal play areas may be gently sloped 	<ul style="list-style-type: none"> Permits safe access 	<ul style="list-style-type: none"> Permits safe access, no greater than 10%. Kick about/informal play areas may be gently sloped 	<ul style="list-style-type: none"> Permits safe access, no greater than 10%. Kick about/informal play areas may be gently sloped 	<ul style="list-style-type: none"> Permits safe access, no greater than 10%. Kick about/informal play areas may be gently sloped Areas for playing fields to be no greater than 1:100 to minimise cut and fill
Aspect	<ul style="list-style-type: none"> North facing sites preferred 	<ul style="list-style-type: none"> No minimum standard set 	<ul style="list-style-type: none"> North facing sites preferred 	<ul style="list-style-type: none"> North facing sites preferred 	<ul style="list-style-type: none"> North facing sites preferred
Drainage	<ul style="list-style-type: none"> Sites are to be generally well drained and are not low-lying 	<ul style="list-style-type: none"> Sites are to be generally well drained and are not to be low-lying. However, may include natural drainage areas if necessary 	<ul style="list-style-type: none"> Sites are to be generally well drained and are not low-lying 	<ul style="list-style-type: none"> Sites are to be generally well drained and are not low-lying 	<ul style="list-style-type: none"> Sites are to be generally well drained and are not low-lying
Geology	<ul style="list-style-type: none"> Site to contain free-draining loamy soils and be generally free of rock outcrops 	<ul style="list-style-type: none"> No minimum standard set 	<ul style="list-style-type: none"> Site to contain free-draining loamy soils and be generally free of rock outcrops 	<ul style="list-style-type: none"> Site to contain free-draining loamy soils and be generally free of rock outcrops 	<ul style="list-style-type: none"> Site to contain free-draining loamy soils and be generally free of rock outcrops
Vegetation	<ul style="list-style-type: none"> Sites may be lightly wooded but are not to contain any threatened species 	<ul style="list-style-type: none"> No minimum standard set 	<ul style="list-style-type: none"> No minimum standard set 	<ul style="list-style-type: none"> Sites may be lightly wooded but are not to contain any threatened species 	<ul style="list-style-type: none"> Sites may be lightly wooded but are not to contain any threatened species

Table 2: Open Space Land Description Standards

Asset Provision Standards

The following asset provision standards have been established in accordance with the Council's **Asset Management Policy** and are aimed at providing the desired level of service to meet the community's needs and expectations in a financially sustainable manner. An assessment of the Council's current open spaces against these asset provision standards is provided in Appendix 1.

	Local	Specific Purpose	District	Regional	Linear/ Passive
Parking	<ul style="list-style-type: none"> • Parking provided on-street. 	<ul style="list-style-type: none"> • Parking provided on-street; and/or • Determine level of use and base on-site parking on the predicted 85 percentile usage rather than at capacity. • Open Space Master Plan required. 	<ul style="list-style-type: none"> • Parking provided on-street; and/or • Determine level of use and base on-site parking on the predicted 85 percentile usage rather than at capacity. • Open Space Master Plan required. 	<ul style="list-style-type: none"> • Parking provided on-street; and/or • Determine level of use and base on-site parking on the predicted 85 percentile usage rather than at capacity. • Open Space Master Plan required. 	<ul style="list-style-type: none"> • Parking provided on-street.
Toilets	<ul style="list-style-type: none"> • Not provided. 	<ul style="list-style-type: none"> • Optional. 	<ul style="list-style-type: none"> • Number of toilets as per Building Code of Australia. • Open Space Master Plan required. 	<ul style="list-style-type: none"> • Number of toilets as per Building Code of Australia. • Open Space Master Plan required. 	<ul style="list-style-type: none"> • Not provided.
Tracks and Paths	<ul style="list-style-type: none"> • Optional play element. 	<ul style="list-style-type: none"> • Optional circuit or linear path with links to regional networks. 	<ul style="list-style-type: none"> • Optional circuit or linear path with links to regional networks. 	<ul style="list-style-type: none"> • Circuit or linear path with links to regional networks. 	<ul style="list-style-type: none"> • Optional circuit or linear path with links to regional networks.

	Local	Specific Purpose	District	Regional	Linear/ Passive
Playground	<ul style="list-style-type: none"> Typically targets 1-12 years age group. Typically includes one double swing set and one slide. Optional play structure or additional play equipment. Fitness stations not provided. 	<ul style="list-style-type: none"> Optional. 	<ul style="list-style-type: none"> May include multi-age facilities. Typically includes one double swing set, one slide, one play structure or additional play equipment. Fitness stations optional. Playground equipment not typically provided at recreation grounds. 	<ul style="list-style-type: none"> Cater for a wide range of activities and age groups. Typically provides some all-access play equipment. Open Space Master Plan required. Fitness stations optional. Playground equipment is not typically provided at recreation grounds. 	<ul style="list-style-type: none"> Playground equipment not provided. Fitness stations optional.
Soft fall (Bark)	<ul style="list-style-type: none"> Provide to Australian Standard and manufacturers specifications. 	<ul style="list-style-type: none"> Provide in playgrounds to Australian Standard and manufacturers specifications. 	<ul style="list-style-type: none"> Provide in playgrounds to Australian Standard and manufacturers specifications. 	<ul style="list-style-type: none"> Provide in playgrounds to Australian Standard and manufacturers specifications. 	<ul style="list-style-type: none"> Not provided.
Soft fall (Rubber)	<ul style="list-style-type: none"> Not provided. 	<ul style="list-style-type: none"> Optional. 	<ul style="list-style-type: none"> Optional. 	<ul style="list-style-type: none"> Optional. 	<ul style="list-style-type: none"> Not provided.
Playing Field	<ul style="list-style-type: none"> Kick about space optional. 	<ul style="list-style-type: none"> Optional. 	<ul style="list-style-type: none"> Kick about space provided. May include formal playing fields for a variety of competitive sports. 	<ul style="list-style-type: none"> Major sports grounds used for regional competitions. 	<ul style="list-style-type: none"> Not provided.
Change rooms	<ul style="list-style-type: none"> Not provided. 	<ul style="list-style-type: none"> Optional. 	<ul style="list-style-type: none"> In recreation ground clubrooms only. 	<ul style="list-style-type: none"> In recreation ground clubrooms only. 	<ul style="list-style-type: none"> Not provided.

	Local	Specific Purpose	District	Regional	Linear/ Passive
Spectator Facilities	<ul style="list-style-type: none"> Not provided. 	<ul style="list-style-type: none"> Not provided. 	<ul style="list-style-type: none"> Optional in association with playing field. 	<ul style="list-style-type: none"> Undercover spectator facilities provided for recreation grounds. 	<ul style="list-style-type: none"> Not provided.
Showers	<ul style="list-style-type: none"> Not provided. 	<ul style="list-style-type: none"> Additional showers are optional where swimming occurs in foreshore open spaces. 	<ul style="list-style-type: none"> In recreation ground clubrooms only. Additional showers are optional where swimming occurs in foreshore open spaces. 	<ul style="list-style-type: none"> In recreation ground clubrooms only. Additional showers are optional where swimming occurs in foreshore open spaces. 	<ul style="list-style-type: none"> Not provided.
Seats	<ul style="list-style-type: none"> Typically two seats. 	<ul style="list-style-type: none"> Optional, typically 2- 4 seats. Otherwise as per Open Space Master Plan. 	<ul style="list-style-type: none"> Minimum of two seats for every playground. Otherwise as per Open Space Master Plan. No seating to be provided in recreation grounds other than spectator facilities. 	<ul style="list-style-type: none"> Minimum of two seats for every playground, plus one per every 100m. Otherwise as per Open Space Master Plan. No seating to be provided in recreation grounds other than spectator facilities. 	<ul style="list-style-type: none"> Optional, typically 2-4 seats. No closer than 200m apart for shared pathways.
Tables	<ul style="list-style-type: none"> Not provided. 	<ul style="list-style-type: none"> Optional. 	<ul style="list-style-type: none"> Minimum of two or as per Open Space Master Plan. 	<ul style="list-style-type: none"> Minimum of two or as per Open Space Master Plan. 	<ul style="list-style-type: none"> Not provided.
BBQ	<ul style="list-style-type: none"> Not provided. 	<ul style="list-style-type: none"> Optional. 	<ul style="list-style-type: none"> Optional. 	<ul style="list-style-type: none"> As per Open Space Master Plan. 	<ul style="list-style-type: none"> Not provided.

	Local	Specific Purpose	District	Regional	Linear/ Passive
Shelters	<ul style="list-style-type: none"> Not provided. 	<ul style="list-style-type: none"> Optional. 	<ul style="list-style-type: none"> Optional. 	<ul style="list-style-type: none"> As per Master Plan. 	<ul style="list-style-type: none"> Not provided.
Rubbish Bins	<ul style="list-style-type: none"> Not provided. 	<ul style="list-style-type: none"> Optional. 	<ul style="list-style-type: none"> Minimum of one bin; plus One bin per BBQ. 	<ul style="list-style-type: none"> Minimum of one bin; plus One bin per BBQ. 	<ul style="list-style-type: none"> Not provided.
Water	<ul style="list-style-type: none"> Not provided. 	<ul style="list-style-type: none"> Hose taps only. 	<ul style="list-style-type: none"> Hose taps only. 	<ul style="list-style-type: none"> Hose taps only. 	<ul style="list-style-type: none"> Not provided.
Turf	<ul style="list-style-type: none"> Turf 70% cover excluding retained native vegetation. 	<ul style="list-style-type: none"> No standard set. 	<ul style="list-style-type: none"> Turf 80% cover excluding soft fall, garden beds and retained native vegetation. 	<ul style="list-style-type: none"> Turf 80% cover excluding soft fall, garden beds and retained native vegetation. 	<ul style="list-style-type: none"> No standard set.
Gardens	<ul style="list-style-type: none"> Not provided. 	<ul style="list-style-type: none"> Optional. 	<ul style="list-style-type: none"> Shrub gardens to enhance amenity to provide 5-10% coverage. 	<ul style="list-style-type: none"> Shrub gardens to enhance amenity to provide 5-10% coverage. Otherwise as per Master Plan. 	<ul style="list-style-type: none"> Not provided.
Irrigation	<ul style="list-style-type: none"> Not provided. 	<ul style="list-style-type: none"> As required for garden bed and turf maintenance. 	<ul style="list-style-type: none"> As required for garden bed and turf maintenance. 	<ul style="list-style-type: none"> As required for garden bed and turf maintenance. 	<ul style="list-style-type: none"> Not provided.
Tree Planting	<ul style="list-style-type: none"> Minimum of two trees. 	<ul style="list-style-type: none"> Optional to provide adequate shade, shelter and amenity. 	<ul style="list-style-type: none"> At least 5% coverage to provide adequate shade, shelter and amenity. 	<ul style="list-style-type: none"> At least 5% coverage to provide adequate shade, shelter and amenity. Otherwise as per Open Space Master Plan. 	<ul style="list-style-type: none"> As per Open Space Master Plan or Management Plan.

	Local	Specific Purpose	District	Regional	Linear/ Passive
Lighting	<ul style="list-style-type: none"> Optional. 	<ul style="list-style-type: none"> Optional. 	<ul style="list-style-type: none"> Along walkway routes and BBQ areas, playing fields (training standard). 	<ul style="list-style-type: none"> In car parks, along walkway routes, playing fields, BBQ areas and clubrooms. 	<ul style="list-style-type: none"> Along walkway routes.
Visitor Information	<ul style="list-style-type: none"> Standard name and control signage optional. 	<ul style="list-style-type: none"> Standard name and control signage. Interpretation as appropriate. 	<ul style="list-style-type: none"> Standard name and control signage. Interpretation as appropriate. 	<ul style="list-style-type: none"> Standard name and control signage. Interpretation as appropriate. 	<ul style="list-style-type: none"> Standard name and control signage optional.
Fencing	<ul style="list-style-type: none"> Only where identified by a risk assessment. 	<ul style="list-style-type: none"> Only where identified by a risk assessment. 	<ul style="list-style-type: none"> Only where identified by a risk assessment. 	<ul style="list-style-type: none"> Only where identified by a risk assessment. 	<ul style="list-style-type: none"> Only where identified by a risk assessment.
Memorials	<ul style="list-style-type: none"> Not provided. 	<ul style="list-style-type: none"> Optional. 	<ul style="list-style-type: none"> Optional. 	<ul style="list-style-type: none"> Optional. 	<ul style="list-style-type: none"> Not provided.
Flagpoles	<ul style="list-style-type: none"> Not provided. 	<ul style="list-style-type: none"> Optional. 	<ul style="list-style-type: none"> Optional. 	<ul style="list-style-type: none"> Optional. 	<ul style="list-style-type: none"> Not provided.
Power Outlets	<ul style="list-style-type: none"> Not provided. 	<ul style="list-style-type: none"> Optional. 	<ul style="list-style-type: none"> To be provided as required. 	<ul style="list-style-type: none"> To be provided as required. 	<ul style="list-style-type: none"> Not provided.
Dog Tidy Bins	<ul style="list-style-type: none"> Not provided. 	<ul style="list-style-type: none"> Optional. 	<ul style="list-style-type: none"> Optional. 	<ul style="list-style-type: none"> Optional. 	<ul style="list-style-type: none"> Optional.

NOTE: Assets are generally not to be provided on unclassified open space.

Maintenance Service Delivery Standards

The primary focus for open space maintenance is to provide a consistently good standard, particularly in relation to grass mowing and safe play equipment. In order to reach community expectations and achieve statutory and risk management requirements, a maintenance regime has been determined to improve the Council's efficiency, effectiveness, economy and accountability in managing its open spaces.

The standards set out below are to be used in the setting of annual parks maintenance budgets and allocating resources. It should be noted that they can vary depending on the differing climatic and seasonal condition encountered.

Parks and Open Space					
	Local	Specific Purpose	District	Regional	Linear/Passive
Officer Inspection	Annually	Annually	Annually	Annually	Annually
Garden Maintenance (Annuals) (Council procedure- Works 3511)					
Planting	-	6 monthly	6 monthly	-	-
Watering	-	Every 2-3 days	Every 2-3 days	-	-
Fertilising	-	Every 2-3 weeks	Every 2-3 weeks	-	-
Scratch and Maintenance	-	Every 2-3 weeks	Every 2-3 weeks	-	-
Garden Maintenance (Council procedure - Works 3519)					
Inspection	-	Annually	Annually	Annually	-
Maintenance	-	Monthly	Monthly	Monthly	-

Parks and Open Space					
	Local	Specific Purpose	District	Regional	Linear/Passive
Grass Maintenance/mowing (Council procedure – Works 3515)					
Nature Strips	Every 4 weeks (grass height 70mm)	Every 2 weeks (grass height 70mm)	Every 2 weeks (grass height 70mm)	Every 2 weeks (grass height 70mm)	As required (grass height 70mm)
Parks/Reserves	Every 4 weeks (grass height 70mm)	Every 2 weeks (grass height 70mm)	Every 2 weeks (grass height 70mm)	Every 2 weeks (grass height 70mm)	As required (grass height 70mm)
Recreation Grounds	–	–	Weekly	Weekly	–
Cemetery	–	Weekly or as required	–	–	–
BBQ Maintenance (Council procedure – Works 3514)					
BBQ cleaning	–	Weekly	Weekly	Weekly	Weekly
BBQ wood	–	Weekly	–	Weekly	Weekly
Tree Maintenance (Works 3512)					
Advanced trees	Annual	Annual	Annual	Annual	Annual
Street trees	Annual	Annual	Annual	Annual	Annual
Litter Collection	Every 4 weeks	Once per week	Once per week	Twice per week	As required
Rubbish Collection (MGB)	–	Twice per week	Twice per week	Twice per week	Weekly
Park Furniture Maintenance (Works 3517)					
Inspections	Annual	Annual	Annual	Annual	Annual
Maintenance	As required	As required	As required	As required	As required

Parks and Open Space					
	Local	Specific Purpose	District	Regional	Linear/Passive
Playground Maintenance (Council procedure - Works 3513)					
Annual Inspection (consultant)	Annually	Annually	Annually	Annually	Annually
Inspections	Monthly with weekly informal observations				
Maintenance	As required				
Mulching	As per inspection requirements				
Toilet Cleaning	As per Asset Management Plan				
Recreational Pathways					
Inspection	As per Footpath and Recreational Pathways Service and Asset Management Plan	As per Footpath and Recreational Pathways Service and Asset Management Plan	As per Footpath and Recreational Pathways Service and Asset Management Plan	As per Footpath and Recreational Pathways Service and Asset Management Plan	As per Footpath and Recreational Pathways Service and Asset Management Plan
Maintenance	As per inspection requirements				
Chemical Application (Council procedure - Works 3616)					
Boundary	3x per year				
Broadleaf	4x per year				

Recreation Grounds					
	Regional		District		
<i>Works Maintenance Level</i>	<i>(Level 1)</i>	<i>(Other)</i>	<i>(Level 2)</i>	<i>(Level 3)</i>	<i>(Level 4)</i>
	Ulverstone Recreation Ground Ulverstone Showgrounds Penguin Recreation Ground	Penguin Athletic Track	River Road Recreation Ground	Haywoods Reserve Forth Recreation Ground West Ulverstone Recreation Ground Heybridge Recreation Ground Turners Beach Recreation Ground	Dial Regional Hockey Grounds Riana Recreation Ground North Motton Recreation Ground Sprent Recreation Ground Batten Park
Ground Renovations and Top Dressing (Council procedure - Works 3611)					
Slitting	Annually	As required	Annually	Annually	Annually
Reseeding	Annually	As required	Annually	Annually	Annually
Top Dressing	As required	As required	As required	As required	As required
Sports Ground Condition Assessments (Council procedure - Works 3612)					
Inspect Grounds	Informal	Informal	Informal	Informal	Informal
Maintenance	As required	As required	As required	As required	As required
Aerate Sports Grounds	4 x per year	As required	2 x per year	2 x per year	2 x per year
Rolling Sports Grounds	As required	As required	As required	As required	As required

Recreation Grounds					
	Regional			District	
Chemical Application (Council procedure - Works 3616)					
Boundary	3x per year				
Broadleaf	4x per year				
Spreader, Fertiliser, Sand and Seed (Council procedure - Works 3617)					
Top Dressing	2x per year				
Fertilising	5x per year				
Seeding	2x per year				
Irrigation (Works 3618)	All dry season generally from November to end of March	All dry season generally from November to end of March	All dry season generally from November to end of March	All dry season generally from November to end of March	All dry season generally from November to end of March
Striking Grass	Light irrigation every day for 3 weeks	Light irrigation every day for 3 weeks	Light irrigation every day for 3 weeks	Light irrigation every day for 3 weeks	Light irrigation every day for 3 weeks
Mowing (Works 3515)	Weekly (grass height 50mm)				
Ground Inspections					
Between season condition/risk inspections	Annual	Annual	Annual	Annual	Annual